



MINUTES
City of Gig Harbor Design Review Board
Virtual Meeting of October 13, 2022 at 5:00 pm

Design Review Board and staff will be participating in this meeting remotely via Zoom. Members of the public are encouraged to view and comment during the meeting using the Zoom platform at <https://us06web.zoom.us/j/89568206345> or by calling (253) 215- 8782 and entering Meeting ID 895 6820 6345. Optionally, members of the public may view the live Zoom broadcast in-person at the Gig Harbor Civic Center during the meeting. Please see the Meeting Procedures at the end of this agenda for information on options to make public comment.

I. Call to Order: 5:04 pm

II. Roll call: Darrin Filand, Brianne Blackburn, Amy Wheeler, Marlene Druker and Jon Ashlock. Absent: Larry Bradbury
Staff: Robin Bolster-Grant, Josh Stecker and Cindy Andrews

III. Approval of Minutes: August 11, 2022, September 22, 2022

MOTION: Move to approve the minutes of August 11, 2022 and September 22, 2022 as written. Ashlock/Blackburn. All in favor - Motion carried

IV. Agenda Items for Formal Review

- a. Announcement of Application
- b. Open Public Meeting Announcement
- c. Appearance of Fairness Issues
- d. Staff Report
- e. Applicant Introduction and Presentation
- f. Public Comment (See Assistance Memo)
- g. Discussion and Voting

1. BY LAWS REVIEW

City Clerk Josh Stecker reviewed the By Laws with the board members.

MOTION: Move to repeal the By Laws. Filand/Ashlock. All in favor – Motion carried.

2. CHAIR ELECTIONS

CHAIR: Jon Ashlock nominated Darrin Filand as Chair. Darrin Filand accepted. All in favor – Motion carried.

VICE CHAIR: Amy Wheeler nominated Jon Ashlock as Vice Chair. Jon Ashlock accepted. All in favor – Motion carried.

3. **3555 ERICKSON, LLC., P.O. BOX 339, GIG HARBOR, WA 98335:**
ERICKSON STREET COMMERCIAL OFFICE BUILDING: (PL-DR-22-0047).

The applicant proposes to develop a new two-story commercial office building, approximately 17,000 square feet, along with a surface parking lot comprised of 57 parking spaces. The site is located at XXX Erickson St, on the north side of Erickson St., approximately 350 feet east of the intersection with Kimball Drive. Section 08 Township 21 Range 02 Quarter 32. Assessor's Parcel Number: 0221087026

Staff Presentation: Robin Bolster-Grant, Senior Planner.

Applicant Presentation: David Boe, Boe Architects.

- V. **Upcoming Meetings:** October 27, 2022 - Cancelled

- VI. **Adjourn:** at 6:16 pm

MOTION: Move to adjourn at 6:16 pm. Filand/Ashlock: All in favor -
Motion carried