

AGENDA
GIG HARBOR CITY COUNCIL MEETING
Monday, May 9, 2022 – 5:30 p.m.
Council Chambers

This meeting may also be accessed through Zoom at <https://zoom.us/j/93216056382> or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382. Please see the Public Comment & Decorum section at the end of this agenda for information on options to make public comment.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

Before we begin this Council Meeting we would like to recognize that we are gathered on not only the ancestral and traditional lands of the sx̓wəbabč band of the Puyallup Tribe of Indians, but also on the site of one of the largest and longest standing historic villages of the people, the original inhabitants of the Gig Harbor area.

CHANGES TO THE AGENDA

CONSENT AGENDA

1. Approval of City Council Minutes

Documents:

[City Council Minutes - April 25, 2022.pdf](#)
[City Council Study Session Minutes - April 28, 2022.pdf](#)

2. Appointment of Sonja Johnson and Colette Smith and reappointment of Robin Avni and Charlee Glock-Jackson to the Arts Commission.

Documents:

[AGENDA BILL Arts Commission Appointments.pdf](#)

3. Appointment of Amy Wheeler and Brianne Blackburn to the Design Review Board.

Documents:

[AGENDA BILL Design Review Board Appointments.pdf](#)

4. Appointment of Les McCallum and Stace Gordon and the reappointment of Ben Coronado to the Parks Commission.

Documents:

[AGENDA BILL Parks Commission Appointments.pdf](#)

5. Approval of Masonic Lodge Lease Agreement Amendment #3

Documents:

[AGENDA BILL Masonic Lodge Lease Agreement Amendment.pdf](#)

6. Approval of Payroll

Checks #8353 through #8356 and direct deposit transactions in the total amount of \$521,543.01.

7. Approval of Vouchers

Check numbers 97778 through 97866 and ACH payments in the amount of \$1,671,594.28.

PRESENTATIONS

1. Wildfire Resiliency Policy - Dr. Elly Claus-McGahan, Climate Pierce County

Documents:

[Wildfire Resiliency Policy Presentation.pdf](#)

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT

PUBLIC COMMENT ON NON-AGENDA ITEMS

Documents:

[Public Comment.pdf](#)

NEW BUSINESS

1. Resolution 1243 Declaring an Emergency for Borgen Blvd. Pavement Repair

Suggested Motion: Move to approve Resolution 1243

- a) Report: Public Works Director Jeff Langhelm
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Resolution 1243.pdf](#)

2. First Reading and Adoption of Ordinance 1487 Amending the

City's Personnel Salary Schedule

Suggested Motion: Move to approve Ordinance 1487

- a) Report: City Administrator Linda Kelly
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Ordinance 1487.pdf](#)

COUNCIL REPORTS / COMMENTS

ANNOUNCEMENT OF UPCOMING MEETINGS

Documents:

[Agenda Planning Schedule.pdf](#)

[City of Gig Harbor Two-Year Strategic Plan 2022-2023.pdf](#)

ADJOURN

PUBLIC COMMENT & DECORUM

The City Council desires to allow a maximum opportunity for public comment.

However, the business of the City must proceed in an orderly, timely manner. The purpose of a Council meeting is to conduct the City's business; it is not a public forum.

Speakers will be allotted 3 minutes per individual, unless revised by the Mayor. In-person comments shall be made from the microphone, first giving the speaker's name and address. When there are 30 seconds remaining, a yellow light will alert you to summarize your comments. At the end of your comments, the light will turn red and you will hear a beep signifying the end of your comment period. Anyone making "out of order" comments may be subject to removal from the meeting.

Public comment may be made remotely via Zoom or by phone during designated portions of the meeting. To speak during the meeting, press the Raise Hand button near the bottom of your Zoom window or press *9 on your phone. Please refrain from raising your hand until the Mayor has announced that she has opened the public comment portion of the meeting. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in, you may need to press *6 to unmute yourself. All speakers will have up to three minutes to speak.

Instead of making oral comment, written comments may be submitted to the City Clerk at cityclerk@gigharborwa.gov at least 4 hours in advance of the meeting start time. Written comments must include the words "FOR PUBLIC COMMENT" in

the subject line of the email and must be able to be read within the 3-minute time limit. Persons submitting written comments must include their name and address with their comments. All written comments will be included in the online packet for the meeting and will be forwarded to the Mayor and councilmembers for their review. Written comments will be read aloud during the meeting upon the request of the commenter.

All remarks shall be addressed to the Council as a body and not to any specific councilmember. All speakers shall be courteous in their language and deportment and shall not engage in or discuss or comment on personalities or indulge in derogatory remarks or insinuations with regard to any councilmember, the Mayor, or any member of the staff or the public.

There will be no demonstrations during or at the conclusion of any public comment. These guidelines are intended to promote an orderly system of holding a public meeting, to give every person an opportunity to be heard and to ensure that no individuals are embarrassed by voicing their opinions.

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the City Clerk at cityclerk@gigharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.

MINUTES FOR GIG HARBOR CITY COUNCIL MEETING
Monday, April 25, 2022 – 5:30 p.m.
Virtual Meeting

CALL TO ORDER / ROLL CALL: Mayor Markley called the meeting to order at 5:33 p.m. Councilmembers Barber, Denson, Henderson, Lykins, Rodenberg, and Woock were present. Councilmember Storset joined the meeting remotely.

CONSENT AGENDA:

1. City Council Minutes: City Council Study Session Minutes - March 31, 2022; City Council Meeting Minutes - April 11, 2022; City Council Study Session Minutes - April 14, 2022
2. Resolutions 1239, 1240 & 1241 Authorizing RCO Grant Applications for Parks Projects
3. Resolution 1242 Authorizing an RCO Grant Application for North Creek Culvert Replacement Project Design and Permitting
4. Approval of Vouchers: Check numbers 97672 through 97777 and ACH payments in the amount of \$688,976.68.

MOTION: Move to approve the Consent Agenda (Barber/Henderson).

VOTE: Unanimously approved.

MAYOR'S REPORT: Mayor Markley provided an update on the Harborview/Stinson roundabout project and congratulated the City's dragon boat team in this year's Paddler's Cup.

CITY ADMINISTRATOR'S REPORT: City Administrator Linda Kelly thanked Council for welcoming her during her first week as City Administrator and announced an open house for the Gig Harbor Sports Complex Project on Saturday, May 9 from 11 a.m. - 1 p.m.

PUBLIC COMMENT ON NON-AGENDA ITEMS: Thomas Wick commented on public records requests. Gee Hecksher and Georgina Armstrong commented on the Sports Complex. Marty Beert, Mary Kazlusky, Kae Patterson, Florence Helliesen, Barbara Casey and Robert Sorrell, and Carol Schacht submitted written comments on the Sports Complex.

Mayor Markley confirmed with Council that the Sports Complex will be a study session item on May 26.

OLD BUSINESS:

1. **Second Reading and Adoption of Ordinance 1486 Repealing GHMC 2.51 Standing Committees** – City Clerk Josh Stecker introduced the ordinance which will dissolve the standing city council committees as defined in GHMC Chapter 2.51.

MOTION: Move to approve Ordinance 1486 (Lykins/Henderson).

VOTE: Unanimously approved.

NEW BUSINESS:

1. **Resolution 1238 Revising Council Guidelines & Procedures** – City Clerk Josh Stecker introduced the which will repeal and replace the existing Council Guidelines & Procedures.

MOTION: Move to approve Resolution 1238 with the exception of Section 6.5 of the Council Guidelines an Procedures as presented in Exhibit A (Barber/Woock).

VOTE: Unanimously approved.

2. **Prentice Avenue/Fennimore Street Half-Width Roadway Improvements Final Design – Professional Services Contract** – Public Works Director Jeff Langhelm introduced the Contract and gave an overview of the project.

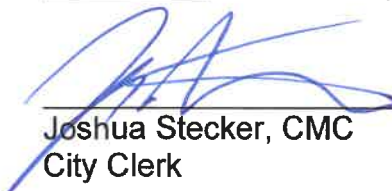
MOTION: Move to approve and authorize the Mayor to execute a Professional Services Contract with Parametrix, Inc. in an amount not to exceed \$404,971.00 (Woock/Rodenberg).

VOTE: Unanimously approved.

STAFF REPORT: Finance Director Dave Rodenbach provided the quarterly budget report and staff addressed questions from councilmembers.

COUNCIL REPORTS / COMMENTS: Councilmember Woock reported on the Commercial Aircraft Advisory Committee meeting. Councilmember Barber reported on the Tacoma Narrows Airport Advisory Committee meeting.

ADJOURN: The meeting adjourned at 6:56 p.m.



Joshua Stecker, CMC
City Clerk

MINUTES FOR GIG HARBOR CITY COUNCIL STUDY SESSION
Thursday, April 28, 2022 – 2:00 p.m.
Virtual Meeting

CALL TO ORDER / ROLL CALL: Mayor Markley called the meeting to order at 2:02 p.m. Councilmembers Barber, Denson, Henderson, Lykins, Rodenberg, Storset, and Woock were present.

DISCUSSION ITEMS:

- 1. Urban and Community Forestry in Washington Presentation – DNR Urban and Community Forestry Program** – Senior Planner Roxanne Robles and Jessica Lloyd of Department of Natural Resources (DNR) provided Council with a presentation on urban and community forestry in Washington State.
- 2. Climate Change Advisory Body** – Senior Planner Roxanne Robles provided Council with a presentation on Climate Action planning for the City's Strategic Plan and asked for two councilmembers to volunteer to sit on a climate change advisory body. Councilmembers Henderson, Storset, and Woock volunteered. The three councilmembers will send a short statement to appropriate staff and the mayor as to why they should be chosen to serve.
- 3. Sister City Presentation** – Lise Kristiansen, Norwegian Honorary Consulate – Alaska, Krestin Bahr, Superintendent of Public Schools for Peninsula School District, Natalie Wimberley, School Board Vice President, and Jennifer Stiefel, owner of Heritage Distillery, provided Council with a presentation on the Sister City Program.
- 4. Legislative Session Wrap-Up** – Josh Weiss and Annika Vaughn of Gordon Thomas Honeywell provided Council with a presentation on the outcome of the 2022 legislative session.

EXECUTIVE SESSION: Council went into Executive Session for 5 minutes at 4:50 p.m. to discuss the acquisition of real estate per RCW42.30.110(b). Mayor Markley announced that no action will be taken following the Executive Session. At 4:56 p.m. the Executive Session was extended an additional 5 minutes until 5:01 p.m. At 5:01 p.m. the Executive Session was extended and additional 5 minutes until 5:06 p.m. Council returned to regular session at 5:06 p.m.

ADJOURN: The meeting adjourned at 5:06 p.m.



Tiffany Alimant
Assistant City Clerk



**City of Gig Harbor
City Council Meeting Agenda Bill**

Meeting Date: May 9, 2022

SUBJECT: Appointment of Sonja Johnson and Colette Smith and reappointment of Robin Avni and Charlee Glock-Jackson to the Arts Commission.

SUBMITTED BY: Tiffany Aliment, Assistant City Clerk

DEPARTMENT: Administration

PHONE: 851-6137

SUGGESTED MOTION: Move to appoint Sonja Johnson and Colette Smith to the Arts Commission with a term expiring March 31, 2024, and March 31, 2025, respectively, and to reappoint Robin Avni and Charlee Glock-Jackson to the Arts Commission with a term expiring March 31, 2025.

BACKGROUND INFORMATION: The Board & Commission Candidate Review Committee met on April 21 and interviewed applicants for four vacancies on the Arts Commission. Their unanimous recommendation is to appoint Sonja Johnson and Colette Smith and reappoint Robin Avni and Charlee Glock-Jackson to the Arts Commission.

FISCAL CONSIDERATION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: See Background Information.

ATTACHMENTS: None.

STRATEGIC PLAN PRIORITY: Maintain small town character and historic preservation while growing responsibly



**City of Gig Harbor
City Council Meeting Agenda Bill**

Meeting Date: May 9, 2022

SUBJECT: Appointment of Amy Wheeler and Brianne Blackburn to the Design Review Board.

SUBMITTED BY: Tiffany Aliment, Assistant City Clerk

DEPARTMENT: Administration

PHONE: 851-6137

SUGGESTED MOTION: Move to appoint Amy Wheeler and Brianne Blackburn to the Design Review Board with a term expiring September 30, 2023, and September 30, 2024, respectively.

BACKGROUND INFORMATION: The Board & Commission Candidate Review Committee met on April 27 and interviewed applicants for two vacancies on the Design Review Board. Their unanimous recommendation is to appoint Amy Wheeler and Brianne Blackburn to the Design Review Board.

FISCAL CONSIDERATION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: See Background Information.

ATTACHMENTS: None.

STRATEGIC PLAN PRIORITY: Maintain small town character and historic preservation while growing responsibly



**City of Gig Harbor
City Council Meeting Agenda Bill**

Meeting Date: May 9, 2022

SUBJECT: Appointment of Les McCallum and Stace Gordon and the reappointment of Ben Coronado to the Parks Commission.

SUBMITTED BY: Tiffany Aliment, Assistant City Clerk

DEPARTMENT: Administration

PHONE: 851-6713

SUGGESTED MOTION: Move to appoint Les McCallum and Stace Gordon to the Parks Commission with a term expiring March 31, 2024 and reappoint Ben Coronado to the Parks Commission with a term expiring March 31, 2025.

BACKGROUND INFORMATION: The Board & Commission Candidate Review Committee met on April 27 and interviewed applicants for three vacancies on the Parks Commission. Their unanimous recommendation is to appoint Les McCallum and Stace Gordon and reappoint Ben Coronado to the Parks Commission.

FISCAL CONSIDERATION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: See Background Information.

ATTACHMENTS: None.

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities



**City of Gig Harbor
City Council Meeting Agenda Bill**

Meeting Date: May 9, 2022

SUBJECT: Masonic Lodge Lease Agreement Amendment

SUBMITTED BY: Matthew Keough, Parks Manager

DEPARTMENT: Administration

PHONE: 853-8253

SUGGESTED MOTION: Move to authorize the Mayor to execute an amendment to the existing lease agreement with the Gig Harbor Cooperative Preschool for use of the Masonic Lodge.

BACKGROUND INFORMATION: The proposed lease amendment maintains the current rent on the property at \$1530.00 per month. The lease would be extended for 9 months post current expiration on August 31st through May 31, 2023.

The Gig Harbor Cooperative Preschool was informed that the City is planning to conduct a feasibility study on the future use of the Masonic Lodge building in 2022 and that the outcome of that feasibility study could potentially affect the lease beyond May 2023. Staff recommends extending the existing lease agreement until May 31, 2023, to accommodate the upcoming school year in full.

FISCAL CONSIDERATION: N/A

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: N/A

ATTACHMENTS: Lease Amendment #3

STRATEGIC PLAN PRIORITY: N/A

**THIRD AMENDMENT TO THE LEASE AGREEMENT BETWEEN
THE CITY OF GIG HARBOR AND GIG HARBOR COOPERATIVE PRESCHOOL**

THIS THIRD AMENDMENT to the existing lease agreement is made the City of Gig Harbor ("Landlord"), and Gig Harbor Cooperative Preschool, ("GHCP", "Tenant"), for a portion of the building located at 3025 96th Street, Gig Harbor, Washington 98335, Pierce County (hereinafter the "Property" or "Premises").

RECITALS

WHEREAS, the Parties desire to revise the terms of the agreement;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties in this Amendment as follows:

Section 4 of the Lease Agreement is amended to read as follows:

4.1 The term of this Lease shall commence on September 1, 2022 and terminate on May 31, 2023, unless terminated sooner pursuant to the terms of this Lease. Nothing herein shall obligate the City to enter into any additional Lease Agreements or addenda with the Lessee.

EXCEPT AS EXPRESSLY MODIFIED BY THIS AMENDMENT, ALL TERMS AND CONDITIONS OF THE AGREEMENT, AS PREVIOUSLY AMENDED, SHALL REMAIN IN FULL FORCE AND EFFECT.

IN WITNESS WHEREOF, the parties have executed this Amendment on this day ____ of _____, 2022.

TENANT:

Eryka Anson, President

Date

LANDLORD:

Tracie Markley, Mayor

Date

Wildfire Resiliency Policy for Gig Harbor and the Unincorporated area

A Presentation to the Gig Harbor City Council
by Climate Pierce County

May 9, 2022

Elly Claus-McGahan, PhD
drelly@sound-decisions.org

Agenda

1. Vision 2050
2. Gig Harbor Successes
3. Gig Harbor and Wildland Urban Interface
4. Climate Impact: Wildfire risk increases
5. Costs
6. Planning

From Vision 2050

CC-Action-4 Climate Resilience and Climate Mitigation

Resilience: Cities and counties will update land use plans for climate adaptation and resilience. Critical areas will be updated based on **climate impacts from sea level rise, flooding, wildfire hazards, urban heat, and other hazards**. The **comprehensive plans** will identify **mitigation measures addressing these hazards including multimodal emergency and evacuation routes** and prioritizing mitigation of climate impacts on highly impacted communities and vulnerable populations.

Gig Harbor Climate Goals that Connect to Wildfire Resilience Policy

From the Gig Harbor 2022-2023 Strategic Plan

- Adopt Climate & Sustainability Action Plan*
- Incorporate climate change into the City's Comprehensive Plan
- Form Climate Action Committee*
- Adopt Urban Forest Management Plan and update tree retention policies*
- Develop recycling program in City parks
- Install Civic Center electric vehicle charging station
- Pursue opportunities to buy conservation parcels*
- Annex parcels in City's park system
- Update Stormwater Management and Site Development Manual
- Assess gaps in public charging stations in the ROW for electric vehicles

Lastly, Gig Harbor adopted Fireworks Ordinance to Keep the City Safer.

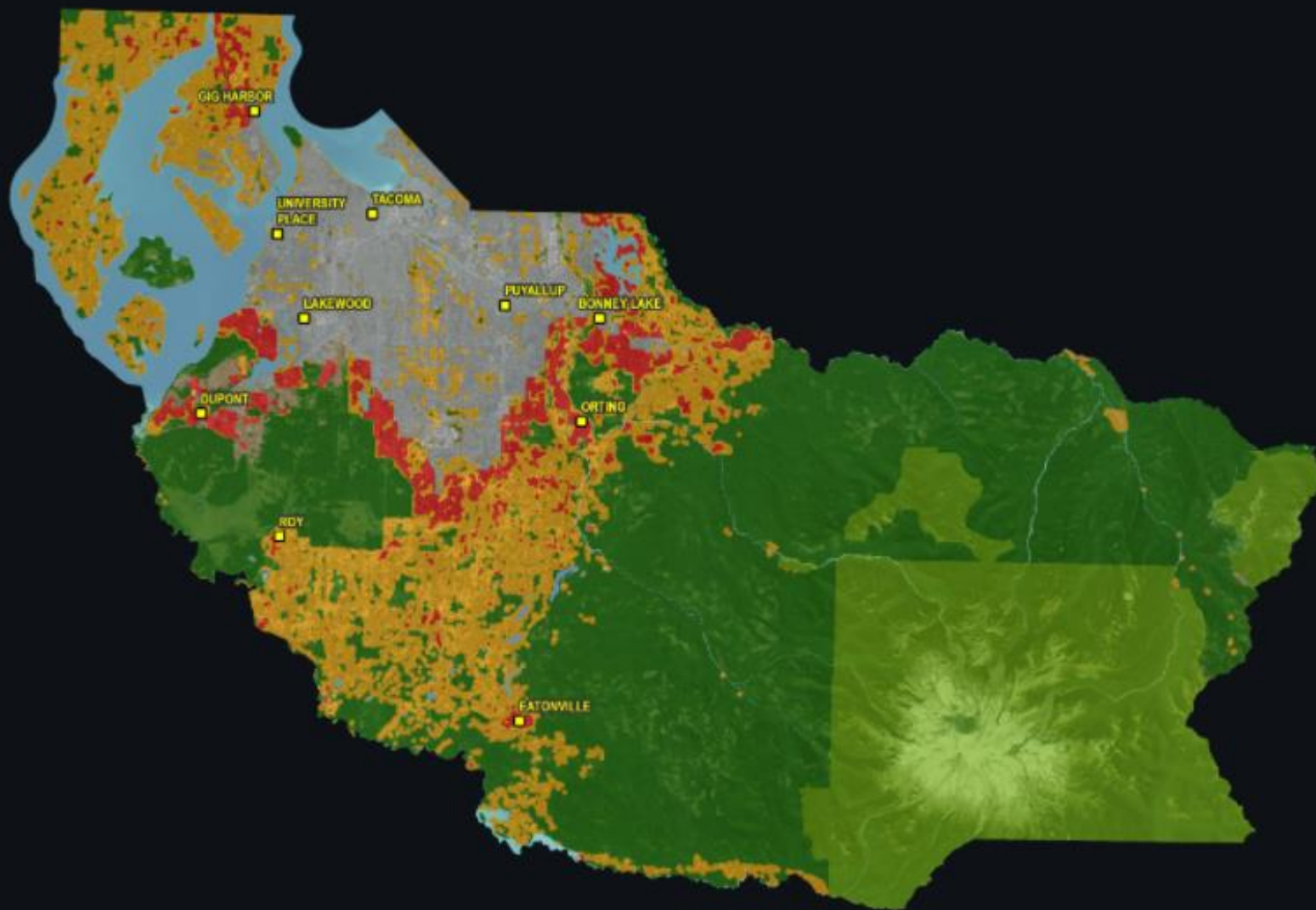


Let's take a look at the WUI at the county scale:

Pierce County WUI

is comprised of the following:

- URBAN AREAS
- **WILDLAND-URBAN INTERFACE**
- **WILDLAND-URBAN INTERMIX**
- **WILDLANDS**
- **LONG-TERM NONBUILDABLE AREAS**



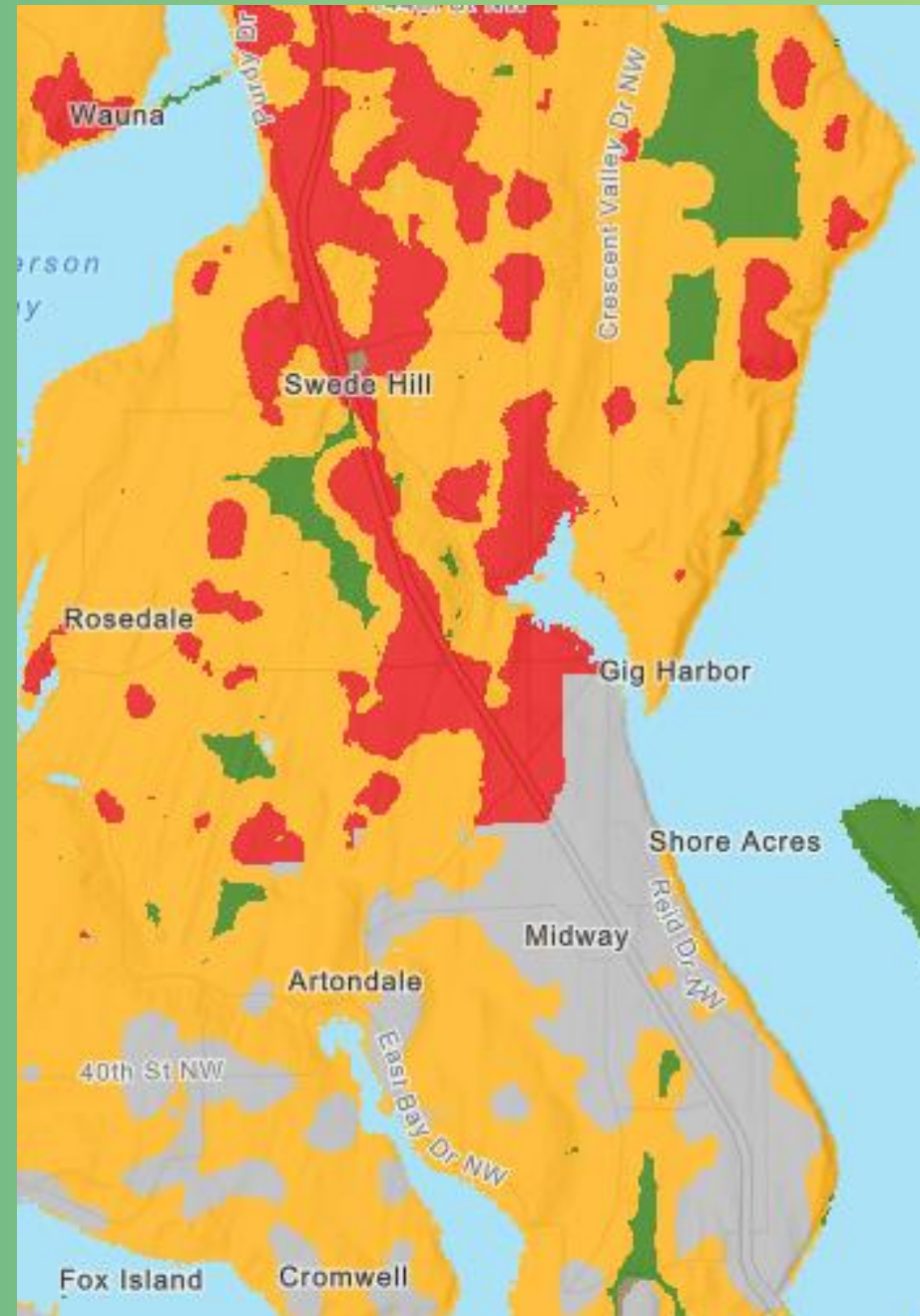
<https://storymaps.arcgis.com/stories/7016c437623a445997c072a05e26afbb>,

Maps created by Ashley Blazina and Kirk Davis of DNR, February 2022

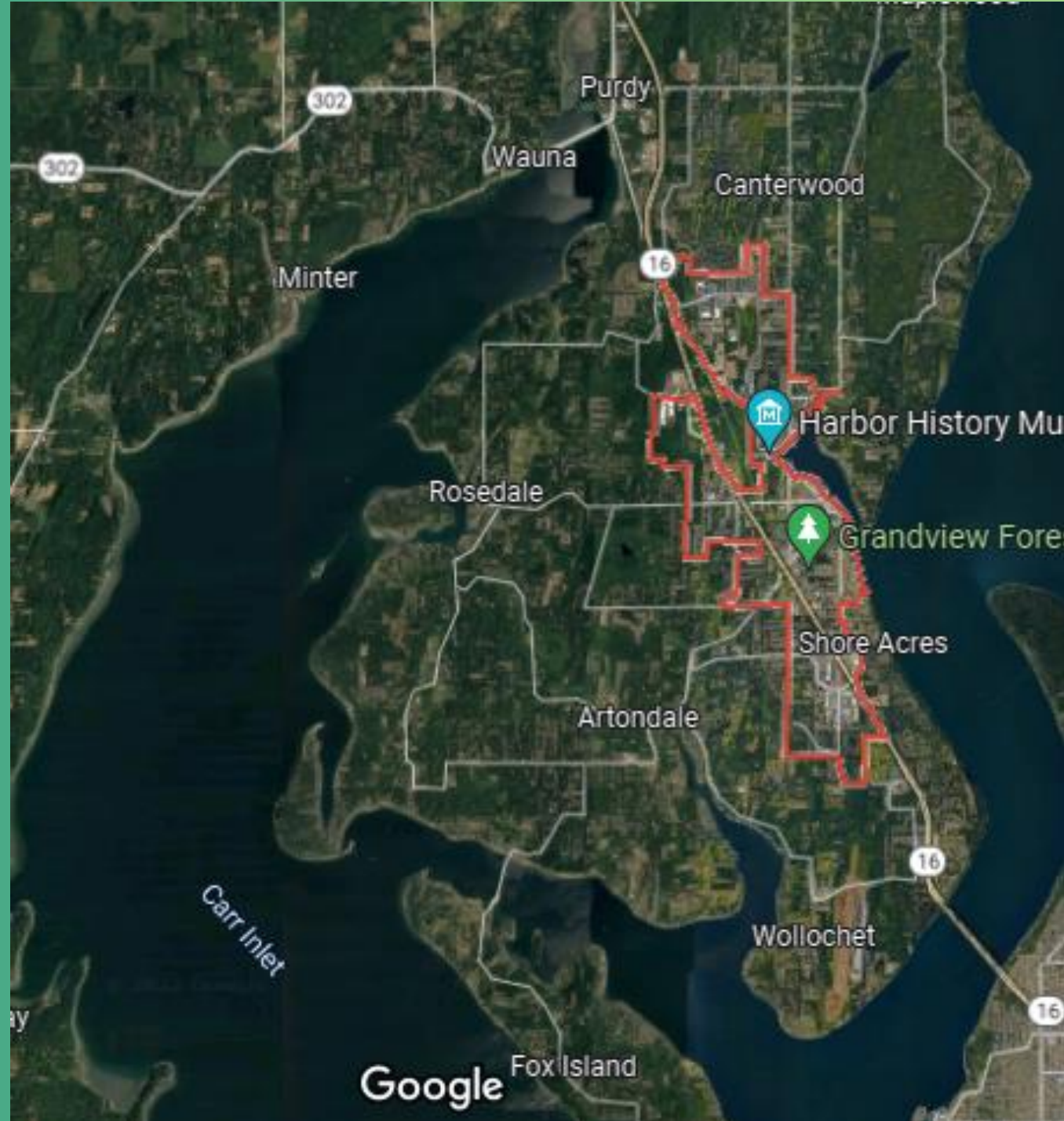
The **WILDLAND-URBAN INTERFACE** is defined as those areas where human development MEETS areas that are covered with more than 50% wildlands.

WILDLAND-URBAN INTERMIX are those areas where structures intermingle with wildlands. To be considered intermix, a development OR structure must be surrounded on 2 or more sides by wildlands.

From PC Sustainability Plan: Climate models tell us that extreme heat events will become more frequent, while extreme cold events will become less frequent. Wildfires are expected to increase as temperatures rise and less rain falls during summer months.



Wildlands: Any area of burnable lands with more than 50% vegetative covering.



Wildfire in Gig Harbor

Wildfire on slopes has the potential to destabilize the slope opening up landslide potential.



June 2018 urban interface fire on Eastbay Dr. NE

Wildfires

Graham fire, 8 houses destroyed,
KOMO news, September 8, 2020



Bonney Lake fire, 4 homes
destroyed, 100s to evacuate, TNT,
September 9, 2020

Smokestorms: 2017, 2018, 2020.

Another consequence of Wildfires, in and outside of our state.



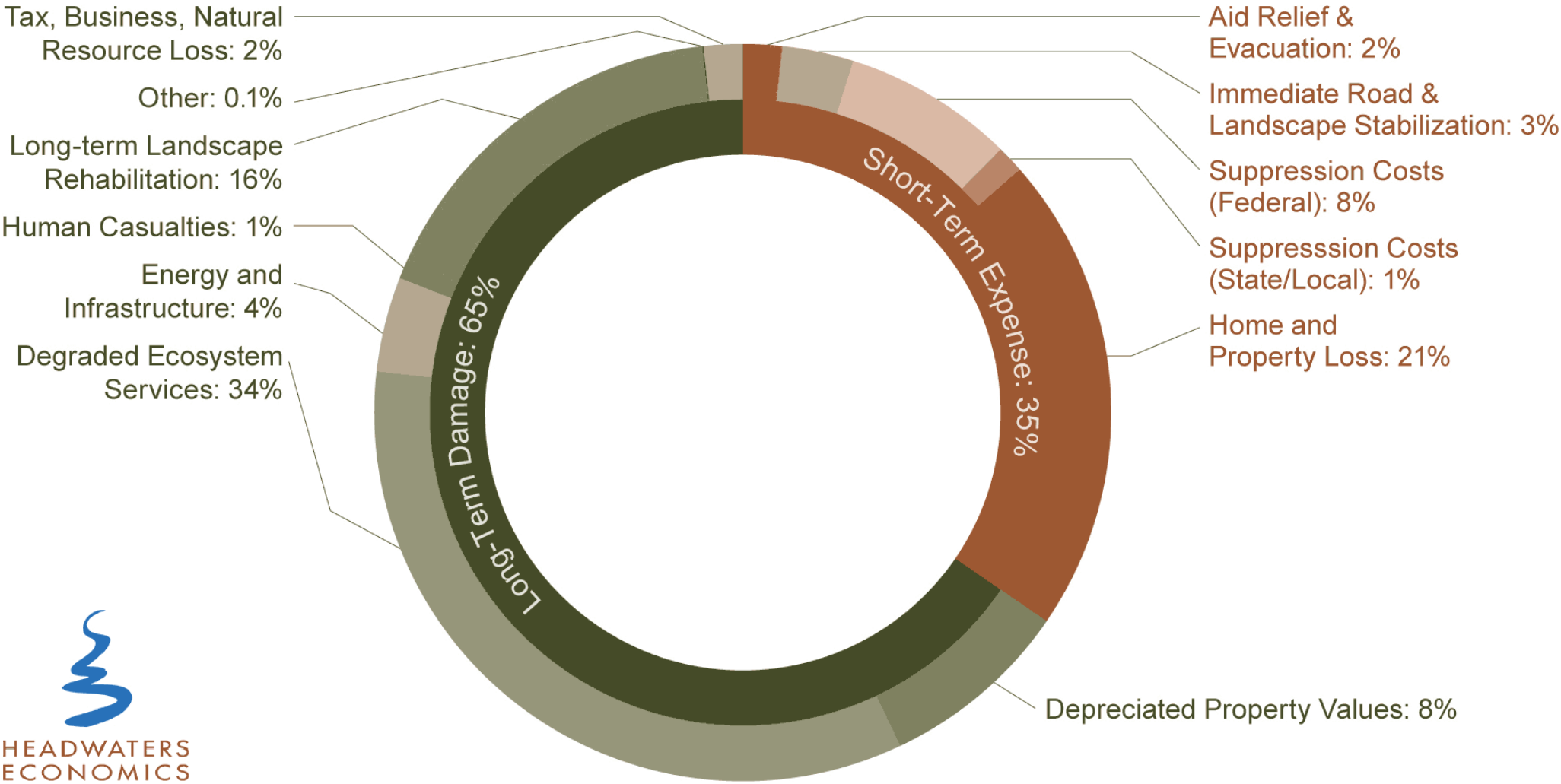
Tacoma Pierce County Health Department

August 2021: Beauty from unhealthy air

A boater slices across the last gasp of sunset colored pink by haze of wildfire smoke as seen from the Raft Island bridge in Gig Harbor on Friday evening, August 23, 2021. Drew Perne, TNT



Proportional costs of wildfire impacts, as short-term expenses and long-term damages



Countywide efforts

1. May is Pierce County Wildfire month
2. May 25th, 6pm, Virtual Firewise Seminar for Communities, HOA, and homeowners.
3. The gradual spread of Firewise Communities.
 - Sleepy Hollow Cabin Tract, Ashford
 - Trilogy of Tehaleh, Bonney Lake
 - Wilkeson Creek Tracts, Buckley
 - Nisqually River Forest Reserve, Eatonville
 - And 3 others are in the process.
4. PC Neighborhood Emergency Teams is another way for communities to help themselves with support.
5. Conversations with other municipalities and fire chiefs on wildfire policy are also happening: Orting, Eatonville, Graham, Wilkeson, Buckley.



Wilkeson Creek Firewise Community

Courtesy Charley Burns



Resolution No. R2022-58

A Resolution of the Pierce County Council Proclaiming the Month of May as “Wildfire Awareness Month” in Pierce County, Washington.

Whereas, wildfires increasingly pose a threat to homes and communities throughout Washington State as more people are moving into the wildland areas; and

Whereas, our community has become increasingly susceptible to wildfire with increasing temperatures, decreasing summer rain, and earlier snowmelt and this has elevated the need for wildfire prevention and preparedness at both the community and individual homeowner levels; and

Whereas, Washington State Department of Natural Resources cited 85 percent of all fires statewide in 2020 were caused by humans; and

Whereas, in September 2020 the Sumner Grade Fire’s flames traveled along state Route 410 between Sumner and Bonney Lake, ultimately destroying seven homes, 16 other structures, and 759 acres; and

Whereas, last August the Tehaleh Fire burned about 10 acres on a hillside near Autumn Crest Park in Bonney Lake and the neighborhood near the fire was placed on evacuation notice, but the order was lifted after a few hours thanks to the work of local firefighters; and

Whereas, Pierce County residents must move away from the expectation of being protected from wildfire to the understanding that they must be prepared to survive wildfire by working together to prepare their homes and communities; and

Whereas, when whole communities implement appropriate pre-fire activities, they improve the survivability of their individual homes and community during wildfire; and

Wildfire Prepared Firewise.

Free Webinar | May 25th | 6 pm



Pierce County 'Firewise' Community Preparedness Event Announced
Wildfire season is fast approaching, and firefighters want to make sure Pierce County is prepared.

GIG HARBOR, WA — Firefighters from across Pierce County want to make sure everyone is prepared for fire season well in advance this year.

If you'd like to make sure your home or neighborhood are prepared for the coming fire season, the Pierce Conservation Dist, EPFR, Orting Valley Fire, Greenwater Fire, and Washington State Department of Natural Resources have teamed up to announce an upcoming wildfire preparedness training session. The 'firewise' training webinar is set for May 25th, from 6 to 7:30 p.m. Interested parties can [sign up online](https://piercecd.org/Calendar.aspx?EID=2190&month=5&year=2022&day=19&calType=0) to attend.

From Patch, Posted April 18, 2022

<https://piercecd.org/Calendar.aspx?EID=2190&month=5&year=2022&day=19&calType=0>

The National Cohesive Wildland Fire Management Strategy

Broad brush strokes this is described by:

1. Resilient Landscapes
2. Fire Adapted Communities
3. Safe and Effective Wildfire Response

It describes four broad challenges:

1. Managing vegetation and fuels;
2. Protecting homes, communities, and other values at risk;
3. Managing human-caused ignitions; and
4. Effectively and efficiently responding to wildfire.

<https://www.forestsandrangelands.gov/strategy/thestrategy.shtml>. Thank you Nate Barrons.

Planning Concerns include:

Land Use:

- Spacing around and between structures, and around developments for access and egress, reducing fuel to reduce the possibility of fire spreading.
- Managing community green spaces and roadsides.
- Managing where development happens in the WUI, paying attention to terrain and local climate issues such as wind.
- Yard plantings and maintenance. For example arborvitae are like plant torches but we have a lot of them.
- Landslide risks after wildfires

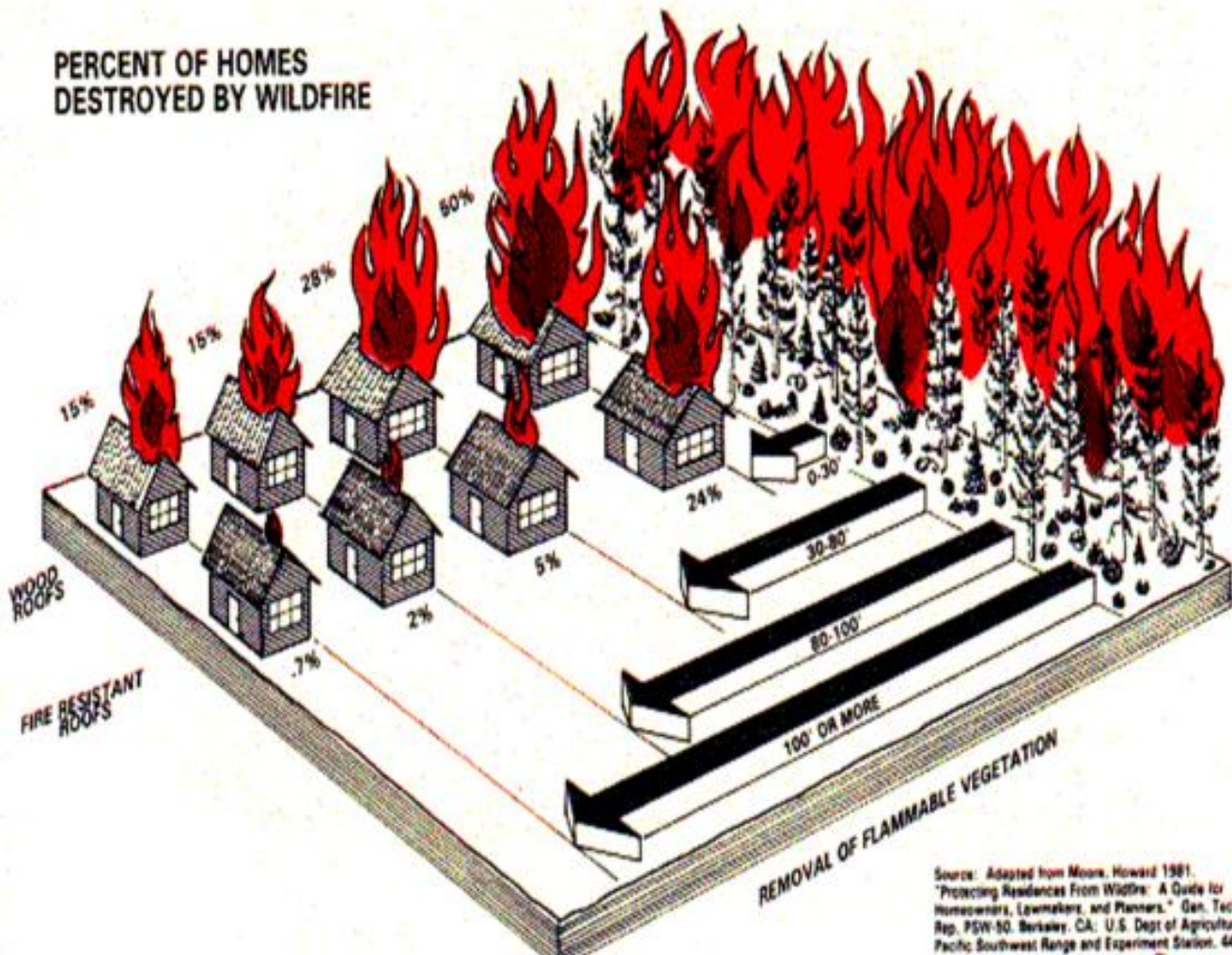
Buildings:

- Building materials for roofs and siding, gutters
- Sprinkler systems inside houses
- Building materials and situating of fences and decks relative to buildings.
- Home building strategies that deter fire.

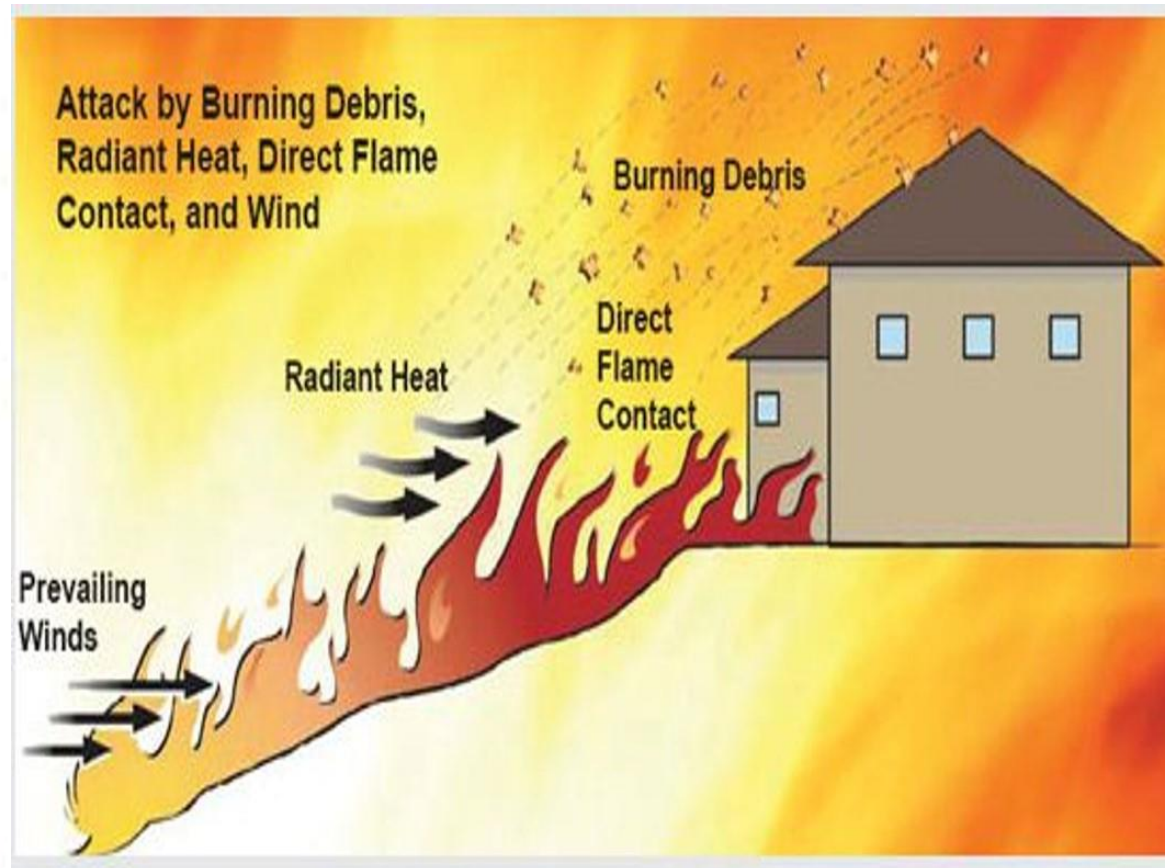
Water systems

- How accessible to fire engines?
- Is there sufficient supply?

PERCENT OF HOMES DESTROYED BY WILDFIRE



Source: Adapted from Moore, Howard 1981.
"Protecting Residences From Wildfire: A Guide for
Homeowners, Lawmakers, and Planners." Gen. Tech.
Rep. PSW-50. Berkeley, CA: U.S. Dept. of Agriculture,
Pacific Southwest Range and Experiment Station. 44pp



Benefits to Wildfire Resilience Planning

- Wildfire aware communities know how to respond to wildfire threat to protect property and lives. This includes knowing evacuation routes.
- **Having a plan is necessary to apply for large grants for wildfire mitigation**
- Preserves wildlife and natural resources
- Protects air quality indoor and outdoor
- No fire, no fire costs.
- Pierce County Residents are concerned. It rose to the top on several levels in the Pierce County Rural Climate Dialogues. Of particular concern was how to get notified effectively, air quality concerns, and preventing wildfires from spreading.

With increasing population growth, and more development into the WUI, risks and costs to people and property will go up. Careful planning helps prevent wildfire catastrophes.

Some planning examples, these all involve some level of assessment of the communities involved.

1. Integrating wildfire policy into a comprehensive plan
 - Intentionally promote community efforts– like [Firewise Communities](#), [DNR's Wildfire Ready Neighborhoods](#), [Map Your Neighborhood](#)
 - Integrate a wildfire lens into land use development, building code, water systems. Rely on Fire department expertise and existing International WUI code for policy.
2. Motivate for a future county wide Community Wildfire Protection Plan to access federal funding from the infrastructure bill – 5 year window.
 - Chelan pulled together all stakeholders in developing their CWPP (2018): https://www.dnr.wa.gov/publications/rp_burn_cwpp_chelan.pdf
 - Mason county had WSU students do much of the work for theirs, less of a collaborative effort (2012): https://masoncountywa.gov/forms/dem/wildfire_protection_plan.pdf

Community Wildfire Resiliency Funding

- **Apply now** funding through Nick Cussick of PCD – neighborhood assessments and chipping services to clean up fuel sources. This goes away sometime before the end of June.
- The Department of Natural Resources is hiring a Western Washington Wildfire Coordinator summer 2022, will help with planning and resources.
- WA State HB 1168 provides for WILDFIRE RESPONSE, FOREST RESTORATION, AND COMMUNITY RESILIENCE ACCOUNT. This funds Wildfire Ready Neighborhood assessments.
- Federal Funding:
 - Bipartisan Infrastructure Law includes \$500 million in grants for Community Wildfire Defense to be administered through DNR. But this is for implementing the actions of a CWPP
- Pierce Conservation District can apply for future funding for Firewise communities, assessment, etc. when they know there is interest. Keep developing awareness in the community and hopefully get some folks ready to take charge of their neighborhoods and gather names.

Next Steps?

1. Include Wildfire resilience policy in the upcoming Comp Planning process.
2. Partner with other municipalities – Climate Pierce County is exploring a Wildfire Comp Plan Workshop for PC cities and towns. We recognize that resource are scarce, sharing makes it better.
3. Engage with PCD, DNR, PC, the Puyallup, Nisqually and Muckleshoot Tribes to define and develop a CWPP.

Some more Resources

1. WA State Fire Adapted Communities Learning network:
<https://www.fireadaptedwashington.org/learn/>
2. City of Ashland, Oregon example: Ashland Firewise website also has possible ordinance: <https://www.ashland.or.us/Page.asp?NavID=2825>
3. Managing Western Washington Wildfire Risk in a Changing Climate: A good overview of what, how, who, and when. <https://nwcasc.uw.edu/wp-content/uploads/sites/23/2019/12/FINAL-Managing-Western-Washington-Wildfire-Risk-in-a-Changing-Climate-12.5.19.pdf>

THANK YOU!

We can help.

Climate Pierce County
[Climatepiercecounty.org](https://climatepiercecounty.org)

drelly@sound-decisions.org

From: [Marilyn Colyar](#)
To: [CityClerk](#)
Subject: Thank you--and questions for consideration
Date: Sunday, May 8, 2022 6:55:35 PM

Please read this letter into the record at the City Council meeting on Monday, May 9, 2018:

Dear Mayor and City Council,

The Sports Complex Impact Steering Committee was formed to address future impacts from the Sports Complex on the Harbor Hill, Gig Harbor North and waterfront districts of our City. A petition with the signatures of 200 concerned citizens was submitted to the City Council on April 25, 2018.

We are very pleased at the response by the Mayor and City Council to address these concerns in a Study Session on May 26th. We would also like to thank City Staff for the very successful May 7th educational Open House that highlighted many details of the history and current planning of the Sports Complex in Harbor Hill.

We support the City's vision statement that highlights its focus on livability and environmental stewardship, two areas that are at the center of the debate on how the Sports Complex might impact these aims for our City. These priorities have been referenced in the Comprehensive Plan for many years, and one that is very apt is under the heading "Gig Harbor North Neighborhood Design Areas" which identifies the need for "the retention of large natural areas." The impact of the loss of almost all open space in our community once the Sports Complex is built must, therefore, resonate with the City.

We encourage the Mayor and City Council to answer the question: Is the City's plan for a regional sports facility likely to irreversibly change the small-city feel of Gig Harbor, as well as its character and reputation as an idyllic maritime City surrounded by a forested landscape? For Gig Harbor North and Harbor Hill, the issue is two-pronged: half of its remaining open space will be replaced with a project that will bring heavy traffic. Might that traffic create roundabout-to-roundabout gridlock from Hwy. 16 to Peacock Hill and impede access by emergency vehicles? Might it also change the waterfront forever as drivers seek alternate routes to enter and leave the area? How will tourism be impacted if there is so much traffic and nowhere to park?

We want to thank the Mayor, City Council and City Staff for listening and responding to the concerns of our community. Our intention is to ensure that the Gig Harbor of tomorrow is one

that we can be as proud of as the Gig Harbor of today.

Respectfully submitted,

Marilyn Colyar, on behalf of

The Sports Complex Impact Steering Committee

4340 Borgen Boulevard, Gig Harbor, CA 98332



**City of Gig Harbor
City Council Meeting Agenda Bill**

Meeting Date: May 9, 2022

SUBJECT: Resolution 1243 Declaring an Emergency for Borgen Blvd. Pavement Repair

SUBMITTED BY: Trent A. Ward, P.E., City Engineer

DEPARTMENT: Public Works

PHONE: 253-853-7637

SUGGESTED MOTION: Move to Approve Resolution 1243.

BACKGROUND INFORMATION: Beginning January 12, 2022, the City Public Works Operations Division crew has been attempting to repair a failing section of pavement on westbound Borgen Blvd. just east of Olympus Way. The heavy rains from the week of February 28 have exacerbated this condition to a point where significant subgrade failures have occurred, and temporary pavement patching is no longer a viable option. A permanent repair is needed immediately.

The City's Public Works Operations Division could complete this permanent repair. However, since this scope of work would best be completed in an immediate manner by a public works contractor specializing in roadway construction and repair, recommendation was made to the City Administrator to declare an emergency in accordance with Section 4.6 of Resolution 1066. By making this declaration, competitive bidding requirements are allowed to be waived, and City staff can immediately proceed with selection of a contractor from the MRSC Small Works Roster to complete this work.

As such, at the request of the Public Works Director, the City Administrator declared this situation an emergency on March 8, 2022.

The Public Works Engineering staff subsequently selected a qualified and available contractor to perform this work from the MRSC Small Works Roster on March 8, 2022, and the City Administrator executed a Small Works Contract, on a Time and Materials (T&M) basis in a not-to-exceed amount of \$300,000 with Pape & Sons Construction, Inc. on March 11, 2022, and repair work began March 15, 2022.

Pape & Sons work encountered significant amounts of subsurface water draining below the pavement base rock to depths of approximately 6 feet, and all subsurface soils encountered during excavations were soft and yielding to depths over 10 ft. Given the broadly identified presence of unsuitable subsurface soils conditions to significant depths within the sinking pavement area, it was concluded that formal geotechnical engineering investigation performed by a licensed Geotechnical Engineer should be performed to determine the cause of these conditions, and to determine the most appropriate means to remedy the failed pavement areas. As a result, Pape and Sons work efforts were terminated by the City on March 17, 2022.

This emergency repair work has interrupted other competing Engineering Division tasks and project schedules will be adjusted accordingly.

FISCAL CONSIDERATION: Sufficient funds exist in the ending fund balance of the Streets Operating Fund to pay for these services. Additional funds may be considered from the Hospital Benefit Zone (HBZ) fund to pay for a portion of these services.

Expenditure Required: NTE \$28,000.00	Amount Budgeted: \$ 0	Appropriation Required: \$ 0
--	--------------------------	---------------------------------

Note: Pape and Sons contract is being closed out and total expenditures for their contract amounted to \$36,841.91. No further expenses with Pape and Sons will be incurred.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

ATTACHMENTS: Resolution 1243.

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

RESOLUTION 1243

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, DECLARING AN EMERGENCY NECESSITATING THE AWARD OF A PROFESSIONAL SERVICES CONTRACT WITH A LICENSED GEOTECHNICAL ENGINEER TO PERFORM SUBSURFACE GEOTECHNICAL INVESTIGATION TO ADDRESS THE EMERGENCY PAVEMENT REPAIR IN BORGEN BLVD.; WAIVING THE REQUIREMENTS OF RCW 39.80, RCW 39.29, AND AUTHORIZING THE EMERGENCY WORK.

WHEREAS, beginning January 12, 2022, the City Public Works Operations Division crew has been attempting to repair a failing section of pavement on westbound Borgen Blvd. just east of Olympus Way. Subsequently, the heavy rains from the week of February 28th have exacerbated this condition to a point where significant subgrade failures have occurred, and temporary pavement patching is no longer a viable option. A permanent repair is needed immediately; and

WHEREAS, the City's Public Works Operations Division could complete this permanent repair; however, since this scope of work would best be completed in an immediate manner by a public works contractor specializing in roadway construction and repair, recommendation was made to the City Administrator to declare an emergency in accordance with Section 4.6 of Resolution 1066; and

WHEREAS, by making this emergency declaration, competitive bidding requirements are allowed to be waived, and City staff can immediately proceed with selection of a contractor from the MRSC Small Works Roster to complete this work; and

WHEREAS, the City Administrator declared this situation an emergency on March 8, 2022; and

WHEREAS, a qualified and available contractor was selected to perform this work from the MRSC Small Works Roster on March 8, 2022, and the City Administrator executed a Small Works Contract, on a Time and Materials (T&M) basis in a not-to-exceed amount of \$300,000 with Pape & Sons Construction, Inc. on March 11, 2022, and repair work began March 15, 2022; and

WHEREAS, the work performed by Pape & Sons was terminated by the City on March 17, 2022, as it was deemed necessary that geotechnical evaluation of the subsurface soils by a licensed geotechnical engineer would be needed in order to properly determine the cause of the roadway failures and to determine the most appropriate repair mechanism; and

WHEREAS, a qualified and available geotechnical consulting firm was selected to perform this work from the MRSC Consultant Roster on April 1, 2022, and the City Administrator executed a Professional Services Contract, on a Time and Materials (T&M) basis in a not-to-exceed amount of \$28,000 with HWA Geosciences, Inc. on April

19, 2022, to perform geotechnical investigation work, in accordance with Section 5.6 of Resolution 1066; and

WHEREAS, sufficient funds exist in the ending fund balance for the Streets Operating Fund and additional funds may be considered from the Hospital Benefit Zone (HBZ) fund to pay for a portion of these repairs;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gig Harbor:

Section 1. The City Council hereby approves Resolution 1243 declaring the existence of an emergency necessitating the execution of a Professional Services Contract to address the Borgen Blvd Emergency Pavement Repair.

ADOPTED by the City Council of the City of Gig Harbor at a regular meeting thereof, held this 9th day of May 2022.

Tracie Markley
Mayor

Attest:

Joshua Stecker, CMC
City Clerk



**City of Gig Harbor
City Council Meeting Agenda Bill**

Meeting Date: May 9, 2022

SUBJECT: First Reading and Adoption of Ordinance 1487 Amending the City's Personnel Salary Schedule

SUBMITTED BY: Linda Kelly, City Administrator

DEPARTMENT: Human Resources

PHONE: 851-6127

SUGGESTED MOTION: Move to approve Ordinance 1487.

BACKGROUND INFORMATION: Included in the adopted FY 2022 Budget was the approval of the creation of a full-time Code Enforcement Officer position within the Community Development Department. It was recently identified that the Employee Union had not agreed to the position salary and therefore the City undertook bargaining with the Union.

The proposed salary range represents a competitive salary for the position based on a survey of comparable positions and has been agreed to by the Teamsters Union Local No. 117 representing the General Non-Supervisory Unit. The proposed salary range for the Code Enforcement Officer position is amended as follows: Step 1 increases from \$60,762 to \$67,289 annually. Step 8 (the top step) increases from \$76,008 to \$84,173 annually. Following Council adoption of this Ordinance, the City's current Community Services Officer in the Community Development Department will be reclassified to the position of Code Enforcement Officer (full-time).

In addition, Ordinance 1487 corrects an oversight error from Ordinance 1481. Ordinance 1481 was intended to adopt the newly negotiated Supervisory Unit Salary Schedule plus a 3.5% COLA for 2022. The COLA was not included in the Salary Schedule provided with Ordinance 1481. Ordinance 1481 referenced the 3.5% COLA and the Supervisory Unit employees have been paid correctly since January 1. This ordinance adopts these corrected salary schedule amounts.

FISCAL CONSIDERATION: No budget allocation amendments are required for this salary adjustment.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: N/A

ATTACHMENTS: Ordinance 1487

STRATEGIC PLAN PRIORITY: Foster a healthy City organization

ORDINANCE 1487

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, RELATING TO THE CITY'S 2022 BUDGET AND AMENDING PERSONNEL SALARY SCHEDULE; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the City Council adopted the 2022 Budget and Salary Schedule through Ordinance 1474 on November 22, 2021; and

WHEREAS, it is necessary and appropriate to establish the salary schedule for employees of the City of Gig Harbor by ordinance; and

WHEREAS, pursuant to RCW 35A.11.020, the City Council has the power to fix the compensation and working conditions of its officers and employees; and

WHEREAS, the Salary Schedules were amended by Ordinance 1481 to account for Cost of Living Adjustments (COLA) but did not accurately reflect the COLA for the Supervisory Unit; and

WHEREAS, the City recognizes the need to provide a competitive wage for the position of Code Enforcement Officer;

NOW THEREFORE, The City Council of the City of Gig Harbor, Washington, do ordain as follows:

Section 1. Exhibit A of Ordinance 1474, which adopted the 2022 Budget and was subsequently amended by Ordinance 1481, shall be replaced with the schedule attached to this ordinance as Exhibit A.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 3. Correction of Errors. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Effective Date. This Ordinance shall take effect and be in full force five (5) days after passage and publication of an approved summary consisting of the title.

ADOPTED by the Council of the City of Gig Harbor at a regular meeting thereof,
held this 9th day of May, 2022.

Tracie Markley
Mayor

Approved as to form:

Attest:

Daniel Kenny
City Attorney

Joshua Stecker
City Clerk

EXHIBIT A

Executive Positions Salary Schedule 2022

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5
City Administrator	\$159,532	\$167,509	\$175,884	\$184,679	\$193,912
City Attorney	\$146,202	\$153,512	\$161,188	\$169,247	\$177,710
Chief of Police	\$137,602	\$144,482	\$151,706	\$159,291	\$167,256
Finance Director	\$129,002	\$135,452	\$142,224	\$149,336	\$156,803
Public Works Director	\$129,002	\$135,452	\$142,224	\$149,336	\$156,803
Community Development Director	\$129,002	\$135,452	\$142,224	\$149,336	\$156,803
Human Resources Director	\$122,810	\$128,950	\$135,398	\$142,168	\$149,276
Police Lieutenant	\$122,810	\$128,950	\$135,398	\$142,168	\$149,276
Assistant City Attorney	\$100,621	\$105,652	\$110,935	\$116,482	\$122,306
City Clerk	\$92,451	\$97,074	\$101,928	\$107,024	\$112,375
HR Analyst	\$77,571	\$81,449	\$85,522	\$89,798	\$94,288

Non-Represented Non-Supervisory Personnel Salary Schedule 2022

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Assistant City Clerk	\$76,534	\$79,021	\$81,589	\$84,241	\$86,978	\$89,805	\$92,724	\$95,738
Human Resources Assistant	\$52,336	\$54,037	\$55,793	\$57,606	\$59,478	\$61,411	\$63,407	\$65,468

Police Personnel Salary Schedule 2022

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5
Police Sergeant	\$104,196	\$109,404	\$114,876	\$120,624	
Police Officer	\$78,900	\$82,836	\$86,976	\$91,332	\$95,892

Supervisor's Unit Salary Schedule 2022

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
City Engineer	\$105,118	\$108,535	\$112,062	\$115,704	\$119,464	\$123,347	\$127,356	\$131,495
IT Manager	\$105,118	\$108,535	\$112,062	\$115,704	\$119,464	\$123,347	\$127,356	\$131,495
Building Official / Fire Marshal	\$100,642	\$103,913	\$107,290	\$110,777	\$114,377	\$118,094	\$121,933	\$125,895
Parks Manager	\$93,331	\$96,364	\$99,496	\$102,730	\$106,069	\$109,516	\$113,075	\$116,750
Principal Planner	\$93,331	\$96,364	\$99,496	\$102,730	\$106,069	\$109,516	\$113,075	\$116,750
Tourism & Communications Director	\$91,037	\$93,996	\$97,050	\$100,205	\$103,461	\$106,824	\$110,295	\$113,880
Court Administrator	\$90,343	\$93,280	\$96,311	\$99,441	\$102,673	\$106,010	\$109,455	\$113,013
PW Superintendent	\$89,874	\$92,795	\$95,811	\$98,925	\$102,140	\$105,460	\$108,887	\$112,426
WWTP Superintendent	\$89,874	\$92,795	\$95,811	\$98,925	\$102,140	\$105,460	\$108,887	\$112,426

Non-Supervisory Personnel Salary Schedule 2022

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Senior Engineer	\$94,917	\$98,002	\$101,187	\$104,476	\$107,871	\$111,377	\$114,997	\$118,734
Associate Engineer	\$87,778	\$90,631	\$93,576	\$96,617	\$99,757	\$102,999	\$106,347	\$109,803
Project Engineer	\$87,778	\$90,631	\$93,576	\$96,617	\$99,757	\$102,999	\$106,347	\$109,803
Senior Accountant	\$87,554	\$90,399	\$93,337	\$96,370	\$99,502	\$102,736	\$106,075	\$109,523
Senior Planner	\$87,502	\$90,346	\$93,282	\$96,314	\$99,444	\$102,676	\$106,013	\$109,458
Infrastructure Systems Engineer	\$78,966	\$81,532	\$84,182	\$86,918	\$89,743	\$92,660	\$95,671	\$98,780
Assistant Building Official / FM	\$77,376	\$79,891	\$82,487	\$85,168	\$87,936	\$90,794	\$93,744	\$96,791
Field Supervisor	\$77,376	\$79,891	\$82,487	\$85,168	\$87,936	\$90,794	\$93,744	\$96,791
Construction Supervisor	\$77,376	\$79,891	\$82,487	\$85,168	\$87,936	\$90,794	\$93,744	\$96,791
Senior WWTP Operator	\$72,847	\$75,215	\$77,660	\$80,183	\$82,789	\$85,480	\$88,258	\$91,127
GIS Coordinator	\$71,277	\$73,594	\$75,985	\$78,455	\$81,005	\$83,637	\$86,356	\$89,162
Payroll / Benefits Administrator	\$71,084	\$73,394	\$75,779	\$78,242	\$80,785	\$83,410	\$86,121	\$88,920
Associate Planner	\$70,012	\$72,287	\$74,637	\$77,062	\$79,567	\$82,153	\$84,823	\$87,580
Construction Inspector	\$68,308	\$70,528	\$72,821	\$75,187	\$77,631	\$80,154	\$82,759	\$85,449
Building Inspector/Plans Reviewer	\$68,308	\$70,528	\$72,821	\$75,187	\$77,631	\$80,154	\$82,759	\$85,449
Executive Assistant	\$67,289	\$69,476	\$71,734	\$74,065	\$76,472	\$78,958	\$81,524	\$84,173
Code Enforcement Officer	\$67,289	\$69,476	\$71,734	\$74,065	\$76,472	\$78,958	\$81,524	\$84,173
Mechanic	\$66,055	\$68,201	\$70,418	\$72,707	\$75,069	\$77,509	\$80,028	\$82,629
WWTP Operator	\$65,168	\$67,286	\$69,473	\$71,731	\$74,062	\$76,469	\$78,955	\$81,521
Engineering Technician	\$64,637	\$66,738	\$68,907	\$71,146	\$73,459	\$75,846	\$78,311	\$80,856
Building Maintenance Technician	\$64,118	\$66,202	\$68,353	\$70,575	\$72,868	\$75,236	\$77,682	\$80,206
Information Systems Assistant	\$63,231	\$65,286	\$67,408	\$69,598	\$71,860	\$74,196	\$76,607	\$79,097
WWTP - Operator In Training (OIT)*	\$63,117							
WWTP Collection Systems Tech II	\$60,955	\$62,936	\$64,982	\$67,094	\$69,274	\$71,526	\$73,850	\$76,251
Assistant Planner	\$60,762	\$62,737	\$64,776	\$66,881	\$69,054	\$71,299	\$73,616	\$76,008
Permit Coordinator	\$60,762	\$62,737	\$64,776	\$66,881	\$69,054	\$71,299	\$73,616	\$76,008
Community Services Officer	\$60,222	\$62,180	\$64,200	\$66,287	\$68,441	\$70,666	\$72,962	\$75,334
Finance Technician	\$59,243	\$61,168	\$63,156	\$65,209	\$67,328	\$69,516	\$71,775	\$74,108
Utility Billing Technician	\$59,243	\$61,168	\$63,156	\$65,209	\$67,328	\$69,516	\$71,775	\$74,108
Planning Technician	\$58,937	\$60,852	\$62,830	\$64,872	\$66,980	\$69,157	\$71,404	\$73,725
Administrative Assistant	\$57,610	\$59,483	\$61,416	\$63,412	\$65,473	\$67,601	\$69,798	\$72,066
Community Development Assistant	\$57,610	\$59,483	\$61,416	\$63,412	\$65,473	\$67,601	\$69,798	\$72,066
Public Works Assistant	\$57,610	\$59,483	\$61,416	\$63,412	\$65,473	\$67,601	\$69,798	\$72,066
Police Services Specialist	\$49,820	\$51,439	\$53,110	\$54,837	\$56,619	\$58,459	\$60,359	\$62,320
Court Clerk	\$49,146	\$50,743	\$52,393	\$54,095	\$55,853	\$57,669	\$59,543	\$61,478
Custodian	\$48,973	\$50,565	\$52,208	\$53,905	\$55,657	\$57,466	\$59,333	\$61,262
Public Works / Utility Billing Clerk	\$48,943	\$50,533	\$52,176	\$53,871	\$55,622	\$57,430	\$59,296	\$61,223
Community Development Clerk	\$48,943	\$50,533	\$52,176	\$53,871	\$55,622	\$57,430	\$59,296	\$61,223
Laborer	\$46,505	\$48,016	\$49,577	\$51,188	\$52,852	\$54,570	\$56,343	\$58,174

*OIT is an automatic progression into WWTP Operator once employee receives Group 1 Certification.

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10
Maintenance Technician**	\$57,178	\$59,037	\$60,955	\$62,936	\$64,982	\$67,094	\$69,274	\$71,526	\$73,850	\$76,251

**The parties agree to continue the combination of Maintenance Technician I and II ranges. Employees will not be able to exceed the mid-range of this classification until they have been with the City for at least 5 years and have achieved goals, licenses and/or certifications. This classification requires a CDL Class B license with a Tanker Endorsement. Employees who do not have this required license must obtain it within 18 months.

UPCOMING CITY MEETINGS
ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

Day	Date	Time	Group	Agenda Items
W	May 4	5:30pm	Parks Commission	Parks Appreciation Day – Event Debrief City Council Strategic Plan (background for developing Work Program) Gig Harbor Sports Complex Update
TH	May 5	5:00pm	Planning Commission	CANCELLED
M	May 9	5:30pm	City Council	See Agenda
W	May 11	10:00a m	Arts Commission	OPMA & Commission Rules Update – City Clerk Josh Stecker
TH	May 12	11:00a m	Lodging Tax Advisory Committee	
TH	May 12	2:00pm	City Council Study Session	Presentation from South Sound 911 Review of 2023-28 Transportation Improvement Program (TIP) 2022 Active CIP Schedule Update Prentice Avenue/Fennimore Street Half-Width Roadway Improvements - Grant Application Burnham Drive Half-Width Street Improvements Mitigation Plan
TH	May 12	3:00pm	Civil Service Commission	CANCELLED
TH	May 12	5:00pm	Design Review Board	CANCELLED
TU	May 17	1:30 pm	Hearing Examiner	Burnham Drive Apartments
TH	May 19	5:00pm	Planning Commission	Short Term Rentals
M	May 23	5:30pm	City Council	Consent: - Professional Services Contract for On-Call Arborist Services - Resolution for RCO Grant North Creek Culvert Feasibility Study - Resolution XXXX Grant Application – Prentice Avenue/Fennimore Street Half-Width Roadway Improvements - Washington Learning Source - Interlocal Cooperative Purchasing Agreement Presentation: Peninsula Cultural Arts District New Business: - First Reading of Ordinance XXXX Water System Plan Revision - First Reading of Ordinance XXXX Transitional Housing, Permanent Supportive Housing, Emergency Shelters, and Emergency Housing
TH	May 26	2:00pm	City Council Study Session	Sports Complex Fireworks Discussion
TH	May 26	5:00pm	Design Review Board	Peninsula Shopping Center
W	June 1	5:30pm	Parks Commission	OPMA & Commission Rules Update – City Clerk Josh Stecker

UPCOMING CITY MEETINGS
ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

TH	June 2	5:00pm	Planning Commission	
W	June 8	10:00a m	Arts Commission	
TH	June 9	11:00a m	Lodging Tax Advisory Committee	
TH	June 9	3:00pm	Civil Service Commission	
TH	June 9	5:00pm	Design Review Board	Names Design Review
M	June 13	5:30pm	City Council	Consent: • Annual Pavement Maintenance and Repair Program – Public Works Contract Award • North Creek Culvert Replacement Feasibility Study – Professional Services Contract Presentation: Gig Harbor BoatShop Annual Report Old Business: • Second Reading and Adoption of Ordinance XXXX Transitional Housing, Permanent Supportive Housing, Emergency Shelters, and Emergency Housing • Second Reading and Adoption of Ordinance XXXX Water System Plan Revision New Business: • Public Works Operations Center Building Construction – Public Works Contract Award • Public Hearing Resolution XXXX Adopting 2023-28 Transportation Improvement Program (TIP) • First Reading of Ordinance XXXX Amending Fireworks Code • First Reading of Ordinance XXXX Amending GHMC 8.28 Moorage Code • Resolution XXXX Burnham Drive Half-Width Street Improvements Mitigation Plan Conservation Easement
TH	June 16	2:00pm	City Council Study Session	Commercial Fishermen’s Homeport Design & Permitting Short Term Rentals 2022 Active CIP Schedule Update
TH	June 16	5:00pm	Planning Commission	
TH	June 23	5:00pm	Design Review Board	
M	June 27	5:30pm	City Council	Old Business: • Second Reading and Adoption of Ordinance XXXX Amending Fireworks Code • Second Reading and Adoption of Ordinance XXXX Amending GHMC 8.28 Moorage Code

UPCOMING CITY MEETINGS
ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

				New Business: First Reading of Ordinance XXXX Amending Title 17 for Short Term Rentals
TH	June 30	2:00pm	City Council Study Session	Trolley Update Code Enforcement Discussion Holiday Display Policy
M	July 11	5:30pm	City Council	Old Business: - Second Reading and Adoption of Ordinance XXXX Amending Title 17 for Short Term Rentals New Business: - First Reading of Ordinance XXXX Stormwater Source Control Program for Existing Development
M	July 25	5:30pm	City Council	Old Business: Second Reading of Ordinance XXXX Stormwater Source Control Program for Existing Development
M	Aug. 8	5:30pm	City Council	
M	Aug. 22	5:30pm	City Council	CANCELLED
M	Sept. 12	5:30pm	City Council	
M	Sept. 26	5:30pm	City Council	

City of Gig Harbor Two-Year Strategic Plan 2022-2023

Vision Statement: *The City of Gig Harbor leads the way in livability, environmental stewardship, economic vitality, and municipal services.*

Priorities	Goals	Actions – Routine/Annual	Actions - Project
Foster a healthy City organization	- Be an exceptional employer - Retain existing workforce - Attract qualified applicants - Ensure safe work environment - Encourage staff training - Encourage and obtain employee feedback	- Fill all vacancies in a timely manner - Maintain effective procedures to respond to ADA, FMLA, etc. issues and situations - Maintain collaborative relationships with union representatives - Re-qualify for AWC Well City designation	- Develop a staff retention and attraction program* - Review and update the City's DEI program* - Develop an employee recognition and appreciation program - Update Personnel Policies Manual - Update Safety Manual and Accident Prevention Program - Conduct employee satisfaction survey - Revise employee evaluation process - Develop management training for all new supervisors*
Ensure sustainable future for public services and facilities	- Provide more efficient and effective municipal services - Improve public outreach on capital projects - Increase communications between the City and residents - Better understand community needs and service expectations - Make city meetings more accessible to residents online - Source funding and implement plans for City Parks & Rec, streets/transportation options, utilities - Ensure adequate infrastructure to support community needs	- Update utility rates as needed - Support free vessel pump-out service - Continue implementing permit and land use approval process improvements - Continue and when possible, increase resources dedicated to capital improvement projects - Review/amend TIP to improve motorized and non-motorized transportation	- Develop an online citizen comment/reporting form - Conduct a citizen satisfaction survey* - Create a City-wide Communications Plan* - Update Public Works Standards - Conduct HOA fair - Implement hybrid Court system/electronic case management - Implement hybrid city meetings platform - Develop neighborhood traffic calming policy
Maintain small town character and historic preservation while growing responsibly	- Promote responsible growth in keeping with small town character - Address infrastructure issues to relieve traffic issues - Ensure adequate affordable housing - Focus on character retention and historic preservation - Foster safe, livable and attractive community - Decrease distance to get to a park or open space - Enhance walkability and pedestrian/cyclist safety	- Annually docket specific priorities in the Comprehensive Plan - Provide funding support for Harbor History Museum - Monitor State legislative activity - Provide funding support for Senior Center programming - Maintain/expand support for the Arts Commission and the arts in the city - Implement and support Sister City program* - Continue to fund Creative Endeavor Grants - Implement pedestrian and bicycle projects consistent with adopted Transportation Element	- Revise Municipal Code for short term rentals - Prepare 2024 Comprehensive Plan Periodic Update - Provide funding for Harbor History Museum Maritime Gallery project - Provide funding for Senior Center permanent home - Complete annexation study - Review Design Manual - Develop Housing Needs and Action Plan - Create Historic Preservation Committee - Review parking requirements for businesses and off-street parking - Support funding for youth and teen activities*
Promote environmental sustainability and preserve Gig Harbor's natural beauty	- Address climate change - Preserve tree canopy - Preserve and enhance natural character - Add undeveloped land to parks inventory	- Support free vessel pump-out service - Annually review Climate & Sustainability Action Plan (once developed)*	- Adopt Climate & Sustainability Action Plan* - Incorporate climate change into the City's Comprehensive Plan - Form Climate Action Committee* - Adopt Urban Forest Management Plan and update tree retention policies* - Develop recycling program in City parks - Install Civic Center electric vehicle charging station - Pursue opportunities to buy conservation parcels* - Annex parcels in City's park system - Update Stormwater Management and Site Development Manual - Assess gaps in public charging stations in the ROW for electric vehicles
Promote and enhance a dynamic and robust economy	- Develop a plan to increase promotion of our local business community - Increase vitality of the city's small businesses - Attract larger business to industrial zone - Maintain and enhance commercial fishing	- Support Downtown Waterfront Alliance and Chamber of Commerce - Promote tourism-related activities through lodging tax grants - Promote downtown businesses and events to bring in visitors - Continue collaboration with Pierce Transit for downtown trolley service - Produce annual Visitor's Guide - Annually evaluate effectiveness of tourism promotion and lodging tax - Continue supporting visitor-oriented media relations	- Design and construct Fishermen's Home Port - Create a Business Retention and Attraction Plan* - Evaluate and amend (if necessary) development regulations and fees - Develop and implement a small business fair*