

AGENDA
GIG HARBOR CITY COUNCIL MEETING
Monday, December 13, 2021 – 5:30 p.m.
Council Chambers

This may also be accessed through Zoom at <https://zoom.us/j/93216056382> or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382. Please see the City Council Meeting Procedures at the end of this agenda for information on options to make public comment.

A reception will be held for outgoing elected officials in the Civic Center lobby before the start of the meeting. The meeting will be called to order in Council Chambers at 6:00 p.m.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

CHANGES TO THE AGENDA

CONSENT AGENDA

1. City Council Minutes

Documents:

[City Council Minutes - November 22, 2021.pdf](#)

2. Receive & File

Documents:

[Parks Commission Minutes - November 3, 2021.pdf](#)
[Planning Commission Minutes - November 4, 2021.pdf](#)
[Planning and Building Committee Minutes - October 4, 2021.pdf](#)

**3. Consultant Services Contract with Gordon Thomas
Honeywell Governmental Affairs for Lobbying Services**

Documents:

[AGENDA BILL Agreement for Lobbyist Services.pdf](#)

**4. Amendment No. 11 to Assigned Counsel Agreement with
Pierce County**

Documents:

[AGENDA BILL Assigned Counsel Agreement.pdf](#)

5. Professional Services Contract with Grette Associates for Critical Area Review

Documents:

[AGENDA BILL Critical Area Review Contract.pdf](#)

6. Land Use Hearing Examiner Services Agreement

Documents:

[AGENDA BILL Hearing Examiner Contract.pdf](#)

7. Interlocal Agreement with Pierce County for Commute Trip Reduction Plan Administration

Documents:

[AGENDA BILL Interlocal Agreement with Pierce County.pdf](#)

8. Agreement with Port of Tacoma for Funding for the Community Paddler's Dock

Documents:

[AGENDA BILL Agreement with Port of Tacoma.pdf](#)

9. Second Reading of Ordinance 1476 Codifying the Municipal Court

Documents:

[AGENDA BILL Ordinance 1476.pdf](#)

10. Resolution 1225 Approving the Final Plat and Final Planned Residential Development for McCormick Creek Phase III

Documents:

[AGENDA BILL Resolution 1225.pdf](#)

11. Approval to Hire Above Midpoint - Building Inspector/Plans Examiner

Documents:

[AGENDA BILL Approval to Hire Above Mid Point.pdf](#)

12. Approval of Payroll for the Month of November

Checks #8321 through #8326 and direct deposit transactions in the total amount of \$464,388.00.

13. Approval of Vouchers

Check numbers 96674 through 96770, cashier's check and ACH payments in the amount of \$1,840,806.49.

PRESENTATIONS

- 1. Swearing-in of Police Officer Kelsey Burgin-Dove**
- 2. Oath of Office for Incoming Mayor and Councilmembers**
- 3. Accomplishments of the Past Four Years – Mayor Kuhn**

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT

STAFF REPORT

- 1. Procedure for Filling a Council Vacancy - City Clerk Josh Stecker**

Documents:

[Filling a Council Vacancy Presentation.pdf](#)
[A-13-01 Filling Council Vacancies.pdf](#)

PUBLIC COMMENT ON NON-AGENDA ITEMS

OLD BUSINESS

- 1. Second Reading and Adoption of Ordinance 1477 2021 Comprehensive Plan Amendment**
 - a) Report: Community Development Director Katrina Knutson
 - b) Clarifying questions from Council
 - c) Public comment
 - d) Council deliberation and action

Documents:

[AGENDA BILL Ordinance 1477.pdf](#)

- 2. Second Reading and Adoption of Ordinance 1478 Updating Parks-Related Codes**
 - a) Report: Public Works Director Jeff Langhelm
 - b) Clarifying questions from Council
 - c) Public comment
 - d) Council deliberation and action

Documents:

[AGENDA BILL Ordinance 1478.pdf](#)

NEW BUSINESS

- 1. Public Hearing: First Reading and Adoption of Ordinance 1479 Vacating a Portion of Hall Street**
 - a) Report: Public Works Director Jeff Langhelm

- b) Clarifying questions from Council
- c) Public Hearing
- d) Council deliberation and action

Documents:

[AGENDA BILL Ordinance 1479.pdf](#)

2. Resolution 1227 Amending Resolution 601 Establishing a Sister City Policy

- a) Report: Mayor Kuhn
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Resolution 1227.pdf](#)

3. First Reading and Adoption of Ordinance 1480 McCormick Creek Phase III, Rezone from R-1 to PRD (PL-FPRD-19-0003)

- a) Report: Senior Planner Kimberly Mahoney
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Ordinance 1480.pdf](#)

4. Resolution 1226 Adopting the ADA Self-Evaluation and Transition Plan for the Public Right-Of-Way

- a) Report: City Engineer Trent Ward
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Resolution 1226.pdf](#)

5. Purchase Authorization for Air Gap/Break Tank System

- a) Report: Public Works Director Jeff Langhelm
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

6. Memorandum of Understanding with Washington State Department of Fish and Wildlife for Ancich Park Advanced Mitigation

- a) Report: Public Works Director Jeff Langhelm
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Ancich Park Advanced Mitigation MOU.pdf](#)

7. Public Works Contract Award – Ancich Park Advanced Mitigation

- a) Report: Public Works Director Jeff Langhelm
- b) Clarifying questions from Council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Ancich Park Advanced Mitigation Contract.pdf](#)

COUNCIL REPORTS / COMMENTS

- 1. Parks Commission Meeting of December 1 - Councilmember Abersold**
- 2. Planning & Building Committee Meeting of December 6 - Councilmember Himes**
- 3. Board & Commission Candidate Review Committee Meeting of December 13 - Councilmember Abersold**

ANNOUNCEMENT OF UPCOMING MEETINGS

- 1. Public Works Committee Meeting - Tuesday, December 14 at 3:00 p.m.**
- 2. Finance & Safety Committee - Monday, December 20 at 4:00 p.m.**
- 3. Civic Center Closed - Thursday, December 23 at noon**
- 4. Civic Center Closed - Friday, December 24**
- 5. City Council Meeting - Monday, December 27 - CANCELLED**
- 6. Civic Center Closed - Friday, December 31**

ADJOURN

PUBLIC COMMENT & DECORUM

The City Council desires to allow a maximum opportunity for public comment.

However, the business of the City must proceed in an orderly, timely manner. The purpose of a Council meeting is to conduct the City's business; it is not a public forum. The Open Public Meetings Act does not require that members of the public be allowed to participate or speak.

Speakers will be allotted 3 minutes per individual, unless revised by the Mayor. In-person comments shall be made from the microphone, first giving the speaker's name and address. When there are 30 seconds remaining, a yellow light will alert you to summarize your comments. At the end of your comments, the light will turn red and you will hear a beep signifying the end of your comment period. Anyone making "out of order" comments may be subject to removal from the meeting.

Public comment may be made remotely via Zoom or by phone during designated portions of the meeting. To speak during the meeting, press the Raise Hand button near the bottom of your Zoom window or press *9 on your phone. Please refrain from raising your hand until the Mayor has announced that he has opened the public comment portion of the meeting. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in, you may need to press *6 to unmute yourself. All speakers will have up to three minutes to speak.

Instead of speaking live, you may submit comments in writing by email before the meeting. Your comments must be provided to the City Clerk by 3:00 p.m. on the day of the meeting. All written comments must be able to be read in 3 minutes or less to be included in the record and must state "FOR PUBLIC COMMENT" in the subject line of the email. In addition, comments must include the name and address of the person submitting the comments. Email comments to cityclerk@gigharborwa.gov. Written comments will be read during the appropriate agenda item.

All remarks shall be addressed to the Council as a body and not to any specific councilmember. All speakers shall be courteous in their language and deportment and shall not engage in or discuss or comment on personalities or indulge in derogatory remarks or insinuations with regard to any councilmember, the Mayor, or any member of the staff or the public.

There will be no demonstrations during or at the conclusion of any public comment. These guidelines are intended to promote an orderly system of holding a public meeting, to give every person an opportunity to be heard and to ensure that no

individuals are embarrassed by voicing their opinions

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the City Clerk at cityclerk@gigharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.