

**MINUTES
CITY OF GIG HARBOR
PUBLIC WORKS COMMITTEE
Tuesday, November 9, 2021
3:00 p.m. – 4:00 p.m.**

Due to public health concerns, this meeting was held remotely.

CALL TO ORDER / ROLL CALL

Public Works Committee Chair Jim Franich called the meeting to order at 3:01 p.m.

Public Works Committee Members Present (remotely): Jim Franich, Jeni Woock, Bob Himes.

Staff Present (remotely): Mayor Kit Kuhn, Public Works Director Jeff Langhelm, City Engineer Trent Ward, and Executive Assistant Maureen Whitaker (scribe)

Others Present: Transportation Solutions Inc. Consultant Jennifer Salemann and Kirk Harris

APPROVAL OF MINUTES: October 12, 2021

MOTION: Move to approve the October 12, 2021 Public Works Committee Minutes.

Himes / Woock – Motion passed unanimously.

OLD BUSINESS: none.

NEW BUSINESS:

1. Draft ADA Transition Plan Review and Presentation by Transportation Solutions, Inc.

The City's consultant Jennifer Salemann gave a PowerPoint presentation of the draft ADA Transition Plan (Plan) to the Public Works Committee in advance of the public hearing and presentation to City Council at the November 22, 2021 meeting. It was noted in the presentation that Phase 1 of the Plan included prioritization and implementation of the curb ramp barriers for removal. Ms. Salemann stated that there are presently 416 curb ramps that are non-compliant. A schedule to formally establish the City's proposed timeline and funding strategies for the continued replacement of non-conforming curb ramps was discussed. A question-and-answer period followed including some minor suggested revisions to the draft Plan.

RECOMMENDATION:

- Hire a staff person whose primary focus is ADA compliance and the removal of the 416 non-compliant curb ramps located in the City's right of way.
- Provide at the November 22, 2021 City Council meeting, the City's current number of ADA on-street parking stalls available versus where the City needs to be according to the Public Right of Way Accessibility Guidelines (PROWAG).

2. **Ancich Human Powered Craft Public Storage Fees**

Public Works Director Jeff Langhelm presented a proposed fee table for City and Non-City residents for standup paddle boards, kayaks, and canoes that included locker and the application fees. The fees are set up on a 6-month rental period from Jan. thru Jun. and Jul. thru Dec. based on a lottery system.

Mr. Langhelm explained that the next steps is to present the proposed fees to the full Council. The overall project schedule is to get the storage racks installed sometime in December and have a ribbon-cutting in early 2022.

RECOMMENDATION:

Provide the Public Works Committee comparisons from other jurisdictions to determine if the City's fees are too low or too high.

3. **Burnham Ridge Sewer and Water Utility Extension Agreements**

Mr. Langhelm introduced a request for utility extension agreements from Rush Residential to extend water and sewer utilities from Burnham Drive into their proposed Burnham Ridge Plat. The site is located in the UGA and the water line is already located in Burnham Drive. Rush is asking for twenty water and sewer connections that would be charged at 1-1/2 times the water and sewer rates. A brief discussion followed, and this request will be presented to full Council at the November 22, 2021 meeting.

4. **CIP REVIEW**

Mr. Langhelm briefly discussed the following projects on Tier 1 and noted that there were no changes to the other tiers:

- The HVAC Assessment has been pushed out.
- Gig Harbor North Pedestrian Crosswalks project closeout is underway but not yet finalized.
- Canterwood Emergency Water Intertie will be discussed at the December 14 Public Works Committee meeting.
- WWTP Digester has been moved to 2022.
- Utility Rate Study has been moved to 2022.

PUBLIC COMMENT: none.

ANNOUNCEMENT OF UPCOMING MEETING: December 14, 2021

ADJOURN:

MOTION: Move to adjourn at 4:39 p.m.

Himes / Woock – Motion passed unanimously.