AGENDA
GIG HARBOR CITY COUNCIL MEETING
Monday, October 25, 2021 – 5:30 p.m.
Virtual Meeting

This meeting may be accessed through Zoom at https://zoom.us/j/93216056382 or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382. Please see the City Council Meeting Procedures at the end of this agenda for information on options to make public comment.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

Before we begin this Council Meeting we would like to recognize that we are gathered on not only the ancestral and traditional lands of the sxʷəbabč band of the Puyallup Tribe of Indians, but also on the site of one of the largest and longest standing historic villages of the people, the original inhabitants of Gig Harbor.

CHANGES TO THE AGENDA

CONSENT AGENDA

1. **City Council Minutes**

   Documents:

   City Council Minutes - October 11, 2021.pdf

2. **Receive & File**

   Documents:

   Parks Commission Minutes - September 1, 2021.pdf
   Planning and Building Committee Minutes - September 7, 2021.pdf
   Planning Commission Minutes - September 16, 2021.pdf

3. **Approval of Vouchers**

   Check numbers 96359 through 96466 and AC payments in the amount of $695,394.73.

PRESENTATIONS

1. **Completion of Marine Railway Project - Gig Harbor BoatShop**

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT

PUBLIC COMMENT ON NON-AGENDA ITEMS

OLD BUSINESS

1. **Second Reading and Adoption of Ordinance 1469 Repealing GHMC 5.14 Bring Your Own Bag**
   a) Report: Interim City Clerk Joshua Stecker
   b) Clarifying questions from Council
   c) Public comment
   d) Council deliberation and action

   Documents:

   AGENDA BILL Ordinance 1469.pdf

NEW BUSINESS

1. **First Reading of Ordinance 1471 Setting the Municipal Court Judge's Salary**
   a) Report: Human Resources Director Kameil Borders
   b) Clarifying questions from Council
   c) Public comment
   d) Council deliberation and action

   Documents:

   AGENDA BILL Ordinance 1471.pdf

2. **First Reading of Ordinance 1472 SMP Periodic Update**
   a) Report: Principal Planner Carl de Simas and Senior Planner Kimberly Mahoney
   b) Clarifying questions from Council
   c) Public comment
   d) Council deliberation and action

   Documents:

   AGENDA BILL Ordinance 1472.pdf

3. **First Reading of Ordinance 1470 Revising GHMC 2.21 Related to the Design Review Board**
   a) Report: Interim City Clerk Joshua Stecker
   b) Clarifying questions from Council
   c) Public comment
   d) Council deliberation and action

   Documents:

   AGENDA BILL Ordinance 1470.pdf

4. **Purchase & Sale Agreement**
   a) Report: Interim City Administrator Tony Piasecki

b) Clarifying questions from Council

c) Public comment

d) Council deliberation and action

Documents:

AGENDA BILL Property Purchase.pdf

5. **First Reading of Ordinance 1473 Amending the 2021 Budget**

a) Report: Interim City Administrator Tony Piasecki

b) Clarifying questions from Council

c) Public comment

d) Council deliberation and action

Documents:

AGENDA BILL Ordinance 1473.pdf

STAFF REPORT

1. **Third Quarter Budget Update - Interim City Administrator Tony Piasecki and Finance Director Dave Rodenbach**

Documents:

AGENDA BILL 3rd Quarter Budget Report.pdf

2. **ADA Self-Evaluation Transition Plan - Public Works Director Jeff Langhelm**

COUNCIL REPORTS / COMMENTS

1. **Public Works Committee Meeting of October 12, 2021 - Councilmember Franich**

2. **Finance & Safety Committee Special Meeting of October 25, 2021 - Councilmember Rodenberg**

ANNOUNCEMENT OF UPCOMING MEETINGS

1. **City Council Study Session - Tuesday, October 26 at 3:30 p.m.**

2. **City Council Study Session - Thursday, October 28 from 1:00 p.m. to 3:00 p.m.**

3. **Planning & Building Committee Meeting - Monday, November 1 at 3:00 p.m.**

4. **Intergovernmental Affairs Committee Special Meeting - Monday, November 1 at 2:00 p.m.**

5. **Board & Commission Candidate Review Committee Meeting - Monday, November 8 at 3:00 p.m.**

ADJOURN

CITY COUNCIL MEETING PROCEDURES

The City Council desires to allow a maximum opportunity for public comment. However, the business of the City must proceed in an orderly, timely manner. The purpose of a Council meeting is to conduct the City's business; it is not a public forum. The Open Public Meetings Act does not require that members of the public be allowed to participate or speak.

Speakers will be allotted 3 minutes per individual, unless revised by the Mayor.

Public comment may be made remotely via Zoom or by phone during designated portions of the meeting. To speak during the meeting, press the Raise Hand button near the bottom of your Zoom window or press *9 on your phone. Please refrain from raising your hand until the Mayor has announced that he has opened the public comment portion of the meeting. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in, you may need to press *6 to unmute yourself. All speakers will have up to three minutes to speak.

Instead of speaking live, you may submit comments in writing by email before the meeting. Your comments must be provided to the City Clerk by 3:00 p.m. on the day of the meeting. All written comments must be able to be read in 3 minutes or less to be included in the record and must state "FOR PUBLIC COMMENT" in the subject line of the email. In addition, comments must include the name and address of the person submitting the comments. Email comments to cityclerk@gigharborwa.gov. Written comments will be read during the appropriate agenda item.

MINUTES FOR GIG HARBOR CITY COUNCIL MEETING
Monday, October 11, 2021 – 5:30 p.m.
Virtual Meeting

CALL TO ORDER / ROLL CALL: Mayor Kuhn called the meeting to order at 5:30 p.m. Councilmembers Abersold, Denson, Franich, Himes, Markley, Rodenberg, and Woock were present.

CONSENT AGENDA:

1. City Council Minutes: City Council Minutes - September 27, 2021
2. Approval of Vouchers: Checks #96260 through #96358, Cashier's Check #1426531 and ACH payments in the amount of $1,422,260.86.
3. Approval of Payroll: Payment of payroll for the month of August: Checks #8307 through #8312 and direct deposit transactions in the total amount of $484,814.87.

MOTION: Move to approve the Consent Agenda (Markley/Woock).
VOTE: Unanimously approved.

PRESENTATIONS: Police Chief Kelly Busey introduced Officer Ennis "Jody" Roberson.

Mayor Kuhn read a proclamation for Indigenous Peoples' Day.

Mayor Kuhn, Puyallup Tribal Councilmember Anna Bean, Puyallup Tribe staff Jennifer Keating, Charlotte Basch and Amber Hayward, artist Guy Capoeman, Arts Commission Lynn Stevenson, and volunteer Tina Shoemaker collaborated on a presentation recognizing the City's activities to restore relationships with the Puyallup Tribe and honor them.

CITY ADMINISTRATOR'S REPORT: Interim City Administrator Tony Piasecki reported on progress recruiting a Parks Manager.

The meeting entered into recess at 6:48 p.m. The meeting resumed at 6:55 p.m.

PUBLIC COMMENT ON NON-AGENDA ITEMS: Thomas Wick commented on the protection of salmon habitat, Skansie Avenue crosswalk safety and public records requests.

OLD BUSINESS:

1. **Public Hearing on Ordinance 1467 and Adoption of Findings of Fact:** Principal Planner Carl de Simas introduced the ordinance which immediately paused acceptance of all applications for short term rental permits and allows the City to review its regulations for short term rentals.

   The Mayor opened the public comment period:

- Peter Katich encouraged the development of regulations for short term rentals.
- Jean Juneau commented on lodging level distinctions
- James Karrer commented on usage of a good neighbor policy used by Vacasa.
- Paul Kadzik commented on lodging level distinctions.
- Richard Mosick commented on rentals through AirBnB collecting lodging tax.
- Haley Nichols commented on the usage of an emergency ordinance.
- Carolyn Berg commented on the ability to use her property as a short term rental.
- Eric Nadler commented on the need to define the community.
- Megan Bennett commented on the benefits of short term rentals.
- Kenny Arnold commented on owners' desire to keep rentals in nice condition.

The Mayor closed the public comment period.

MOTION: Move to adopt whereas clauses contained within Ordinance 1467 as Findings of Fact in support of adoption of moratorium and direct this matter to Planning Commission (Woock/Abersold).
VOTE: Unanimously approved

2. **Public Hearing on Ordinance 1466 and Adoption of Findings of Fact:** Community Development Director Katrina Knutson presented the ordinance noting that it is a required action to comply with ESSHB 1220 passed by the legislature in the prior session.

   The Mayor opened the public comment period. Kim Foster commented on concerns for the character of Gig Harbor. The Mayor closed the public comment period.

   MOTION: Move to adopt whereas clauses contained within Ordinance 1466 as Findings of Fact in support of adoption of the interim zoning controls and direct this matter to Planning Commission (Woock/Denson).
   VOTE: Motion passed 6-1, Abersold opposed

3. **Second Reading and Adoption of Ordinance 1468 Accepting North Creek Gig Harbor, LLC Property Donation:** Public Works Director Jeff Langhelm presented the ordinance which will allow the City to accept the donation of property located adjacent to the Cushman Trail at 96th Street.

   The Mayor opened the public comment period. There was no public comment. The Mayor closed the public comment period.

   MOTION: Move to approve Ordinance 1468 (Himes/Markley).
   VOTE: Unanimously approved

The Mayor thanked Jim Chaffeur and the five owners of North Creek Gig Harbor, LLC, for this donation right near the Cushman Trail which will benefit the City.

NEW BUSINESS:

1. **First Reading of Ordinance 1469 Repealing GHMC 5.14 Bring Your Own Bag:** Interim City Clerk Joshua Stecker introduced the ordinance which will repeal the City' ban on single-use plastic shopping bags. The ban has been made redundant by the State of Washington's bag ban which went into effect on October 1.

   The Mayor opened the public comment period. There was no public comment. The Mayor closed the public comment period.

   Ordinance 1469 will return for second reading on October 25.

COUNCIL REPORTS / COMMENTS:

Planning & Building Committee Meeting of October 4: Councilmember Himes reported that the committee discussed growth issues related to actions taken by PSRC.

Parks Commission Meeting of October 6: Councilmember Abersold reported that the commission discussed the PROS Plan and their 2022 work plan.

Board & Commission Candidate Review Committee Meeting of October 11: Councilmember Abersold reported that the committee discussed revisions to the roster requirements for the Design Review Board.

Councilmember Franich requested that the City look into using American Rescue Plan Act funds to assist FISH Food Bank. Mayor Kuhn noted that a discussion would be added to the budget discussions the following week.

Councilmember Woock conveyed thanks for the new flashing crosswalks in Gig Harbor North and complimented Planning Technician Michelle Thomas for her excellent customer service.

ADJOURN: The meeting adjourned at 9:05 p.m.

_____

Joshua Stecker
Interim City Clerk

MINUTES
GIG HARBOR PARKS COMMISSION
Wednesday, September 1, 2021 – 5:30 p.m.
Virtual Meeting (via Zoom webinar)

CALL TO ORDER / ROLL CALL

Parks Commission Members: Present – Chair Ben Coronado, Vice Chair Mary Barber, Roger Henderson, Anastasia Wright, Louise Tieman, Doug Terrien, Will Appleton

City Council Liaison: Spencer Abersold (excused)

Staff: Public Works Director Jeff Langhelm, Public Works Assistant Terri Garrison

APPROVAL OF MINUTES

Approval of August 4, 2021 Parks Commission Meeting Minutes

MOTION: Move to approve the August 4, 2021 Parks Commission Minutes

Barber / Coronado - Motion passed unanimously

OLD BUSINESS

1. **Pros Plan Update -** Discussion was regarding the survey that went out for public input. The survey will close for public input on October 10th.
2. **Status Update on Austin Park Projects -** Public Works Director Langhelm provided an update on the Austin Estuary Honoring Art project. New updates included information on new signage going into the park along with the pylon panel project.

NEW BUSINESS

None

PARKS UPDATE REPORT – Public Works Director Langhelm provided general park update information and answered questions, noting a few recent developments not included in the published update.

- Parks Manager position – Interviews for this position are being scheduled for mid to late-September.
- Community Paddler's Dock – This project is currently underway. The contractor should be in the harbor building the float and installing the gangway by January.
- Gig Harbor Sports Complex Phase 1B – Anticipating design consultant work being underway before the end of the year.

COMMITTEE REPORTS

None

PUBLIC COMMENT

None

ADJOURN

MOTION: Move to adjourn at 6:35 p.m.

Henderson / Coronado - Motion passed unanimously

GIG HARBOR

"THE MARITIME CITY"

COMMUNITY DEVELOPMENT

Minutes
Planning & Building Committee

Tuesday, September 7, 2021
3:00 P.M. – 4:30 P.M.

3:00 p.m. - Call to order, roll call Councilmember Himes; Councilmember Franich; Councilmember Markley; Mayor, Kit Kuhn; Principal Planner Carl deSimas; Building Official/Fire Marshal, Paul Rice; Community Development Director, Katrina Knutson & Planning Technician, Michelle Thomas

Approval of Minutes: Monday, August 2, 2021Motion Franich/Markley all in favor minutes approved as written

Agenda Items:

I. Short Term Rentals/VRBO – Committee Discussion
II. House Bill 1220 "Emergency Shelters and Housing- Local Planning and Development" – Director Katrina Knutson
III. Growth Discussion – Committee Discussion

Other Business

Next Meeting Monday, October 4, 2021

Adjournment Motion Franich/Markley all in favor meeting adjourned at 5:20

3510 GRANDVIEW STREET – GIG HARBOR WASHINGTON 98335 – (253) 851-6170 – WWW.CITYOFGIGHARBOR.NET

Minutes Planning Commission Open
Public Hearing
Gig Harbor Civic Center
Thursday, September 16, 2021

I. **Call to Order**: 6:00 PM

II. **Roll call**: Chair Commissioner Hoeksema, Commissioner Bennett, Commissioner Krawczyk, Commissioner Grina & Commissioner Bradbury
Staff: Principal Planner, Carl deSimas; Senior Planner, Kimberly Mahoney & Planning Technician, Michelle Thomas

III. **Approval of Minutes:** August 19, 2021 Motion Bradbury/Grina minutes approved as written

IV. **Agenda Items for Formal Review**

1. Shoreline Management Program Periodic Review Public Hearing
   a. Announcement of Application
   b. Open Public Meeting Announcement
   c. Appearance of Fairness Issues
   e. Revision Introduction and Presentation - Principal Planner, Carl deSimas
   f. Motion Planning Commission recommends approving the amendments as presented by Staff. Krawczyk/Bradbury all in favor motion caries
   g. Public comment made by Elaine Babby from Puget Sound Energy no other comment received or made, the public comment period will end September 17, 2021 at 5:00 P.M.
   h. Revised Motion – The City of Gig Harbor Planning Commission recommends the Shoreline Management Program periodic update and amendments as presented by Staff at this evening's hearing is moved on to City Council for approval with the proviso that figure 5.2 A may be amended to include the spit property with in the City's Urban Growth

Area should Pierce County correct the scrivener's error.
Krawczyk/Bennett all in favor motion carries as revised

V. **Other Business** Next meeting Thursday, October 7, 2021
Urban Growth Area Analysis for Study Session #2

VI. **Adjournment** Motion Bradbury/Bennett all in favor meeting adjourned at 6:56 PM

Business of the City Council
City of Gig Harbor, WA

Subject: Second Reading and Adoption of Ordinance 1469 Repealing GHMC 5.14 Bring Your Own Bag

Proposed Council Action: Move to approve Ordinance 1469.

Dept. Origin: Administration

Prepared by: Joshua Stecker, Interim City Clerk

For Agenda of: October 25, 2021

Attachments: Ordinance 1469
Ordinance 1442

	Initial & Date
Concurred by Mayor:	KLC 10-19-21
Approved by City Administrator:	AP 10/19/21
Approved as to form by City Atty:	email 10/18
Approved by Finance Director:	N/A
Approved by Department Head:	N/A

Expenditure Required	$0	**Amount Budgeted**	$0	**Appropriation Required**	$ 0

INFORMATION/BACKGROUND

During the 2020 legislative session, the State Legislature adopted a ban on single-use plastic shopping bags that was codified as RCW 70A.530. Due to the COVID-19 pandemic, the implementation of this ban was delayed until October 1, 2021. It is now in full effect.

RCW 70A.530 is very similar in intent and language to the City's Bring Your Own Bag code adopted in December 2018. The state's mandate is more stringent and supersedes the City's mandate in some areas, including:

- The state requires a pass-through charge of 8 cents per paper or thick plastic bag provided. The City does not require a charge for bags provided by the business, but it does restrict businesses from charging more than the actual cost of the bag.
- The state requires re-useable bags to be 20% post-consumer recycled content. The City has no similar requirement. In addition, the State requirement for re-useable plastic bags increases to 40% post-consumer recycled content and a minimum thickness of 4 mils over time.
- The City allows the distribution of used or previously distributed single-use plastic bags. The State does not allow the distribution of used or previously distributed single-use plastic bags.
- Enforcement of the RCW 70A.530 is the responsibility of the Department of Ecology. Anyone will be able to report a business using prohibited bags and Ecology will review complaints and respond by providing the non-compliant business with additional information, resources, and technical assistance. Though Ecology intends to respond whenever possible

with assistance in gaining compliance, repeated and continuous non-compliance may result in up to a $250 fine. These fines and procedures are inconsistent with GHMC 5.14 and local governments are not involved in the enforcement process.

In addition, the City's Bring Your Own Bag code is suspended for the duration of the COVID-19 pandemic emergency by Ordinance 1442. Ordinance 1469 repeals the section of Ordinance 1442 that refers to GHMC 5.14. City staff have reached out to local businesses to alert them to the fact that this suspension does not apply to the State law and that they will need to comply with State requirements as of October 1.

The City adopted the Single Use Food Serviceware and Litter Reduction code (GHMC 5.15) concurrently with the Bring Your Own Bag code in December 2018. This chapter is also suspended for the duration of the COVID-19 emergency. The suspension will remain in place and this chapter will not be repealed by Ordinance 1469.

FISCAL CONSIDERATION: None.

BOARD OR COMMITTEE RECOMMENDATION: None.

RECOMMENDATION/MOTION: Move to approve Ordinance 1469.

ORDINANCE 1469

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, REPEALING CHAPTER 5.14 OF THE GIG HARBOR MUNICIPAL CODE ENTITLED "BRING YOUR OWN BAG;" PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, in order to reduce the use of single-use plastic and paper carryout bags in the City, the City Council adopted Ordinance 1399 on December 10, 2019 which codified Chapter 5.14 of the Gig Harbor Municipal Code entitled "Bring Your Own Bag;" and

WHEREAS, during the 2020 legislative session, the Washington State Legislature adopted RCW 70A.530 regulating carryout bags; and

WHEREAS, after delaying implementation due to the COVID-19 pandemic, Governor Inslee directed that the bag ban set forth in RCW 70A.530 would take effect on October 1, 2021; and

WHEREAS, the bag ban set forth in RCW 70A.530 is in some instances more restrictive and rigorous than the City's "Bring You Own Bag" code; and

WHEREAS, the existence of two bag bans with differing restrictions may cause confusion and uncertainty for local businesses endeavoring to comply with these requirements;

NOW THEREFORE, the City Council of the City of Gig Harbor, Washington, do ordain as follows:

Section 1. Chapter 5.14 – Repealed. Chapter 5.14 of the Gig Harbor Municipal Code is hereby repealed.

Section 2. Ordinance 1442 Section 1 – Repealed. Section 1 of Ordinance 1442 is hereby repealed.

Section 3. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 4. Correction of Errors. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Effective Date. This Ordinance shall take effect and be in full force thirty (30) days after passage and publication of an approved summary consisting of the title.

ADOPTED by the Council of the City of Gig Harbor at a regular meeting thereof, held this 25th day of October, 2021.

_____
Kit Kuhn
Mayor

Approved as to form:

_____
Daniel Kenny
City Attorney

Attest:

_____
Joshua Stecker
Interim City Clerk

PUBLICATION DATE: 10/28/21
EFFECTIVE DATE: 11/27/21

ORDINANCE NO. 1442

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, WASHINGTON, SUSPENDING THE PROHIBITION ON SINGLE-USE PLASTIC BAGS IMPOSED UNDER GIG HARBOR MUNICIPAL CODE (GHMC) CHAPTER 5.14 AND THE USE OF EXPANDED POLYSTYRENE (EPS) AND CERTAIN NON-RECYCLABLE FOOD SERVICE PRODUCTS UNDER CHAPTER 5.15 FOR THE DURATION OF THE EMERGENCY DECLARED BY THE MAYOR PLUS 30 DAYS; RATIFYING AND APPROVING THE MAYOR'S ACTIONS IN SUSPENDING CHAPTERS 5.14 AND 5.15 GHMC RETROACTIVE TO MARCH 27, 2020; DECLARING AN EMERGENCY AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

WHEREAS, Gig Harbor Municipal Code (GHMC) Chapter 5.14 Bring Your Own Bag encourages the use of reusable carryout bags by customers of groceries and other retail establishments and to accomplish this purpose, Chapter 5.14 GHMC prohibits the use of single- use plastic carryout bags; and

WHEREAS, Gig Harbor Municipal Code (GHMC) Chapter 5.15. Single Use Food Serviceware and Litter Reduction is an attempt to reduce the cost of solid waste disposal and to protect the environment and to accomplish this purpose, Chapter 5.15 GHMC prohibits the use of certain expanded polystyrene (EPS) food service products and disposable food Serviceware; and

WHEREAS, in order to slow the spread of the novel coronavirus (COVID-19), some grocery stores and other retailers have curtailed the use of reusable carryout bags by customers in favor of single-use plastic carryout bags; and

WHEREAS, grocery stores, food service industries and other retailers have curtailed the use of certain EPS food service produces and disposable food Serviceware; and

WHEREAS, on March 23, 2020, the Mayor of the City of Gig Harbor issued a Proclamation of Emergency declaring that a state of civil emergency exists in the City of Gig Harbor due to the outbreak of COVID-19; and

WHEREAS, the Mayor's March 23, 2020, proclamation was preceded by emergency proclamations by Governor Inslee and Pierce County Executive Dammeier, and was issued concurrent with an emergency declaration by the President of the United States; and

WHEREAS, on March 27, 2020, Mayor Kuhn issued an additional emergency declaration suspending the provisions of both Chapter 5.14 GHMC requiring the use of reusable, recyclable, or compostable bags and Chapter 5.15 GHMC prohibiting the use of EPS Serviceware; and

WHEREAS, the Gig Harbor City Council concurs with the Mayor that this is a necessary measure in order to slow the spread of COVID-19 that might otherwise occur from retail employees handling reusable bags brought in by customers or the use of alternatives to EPS Serviceware, and that retailers or restaurants should not be penalized for taking necessary measures to slow the spread of COVID-19; and

WHEREAS, the Gig Harbor City Council has decided to take formal action to suspend the provisions of Chapter 5.14 and 5.15 GHMC and to approve and ratify the actions of the Mayor;

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, HEREBY ORDAINS AS FOLLOWS:

Section 1. Chapter 5.14 of the Gig Harbor Municipal Code Suspended. The provisions of Chapter 5.14 GHMC are hereby suspended. Grocers and other retail establishments may use single-use plastic carryout bags during the period of suspension.

Section 2. Chapter 5.15 of the Gig Harbor Municipal Code Suspended. The provisions of Chapter 5.15 GHMC are hereby suspended. Many businesses using disposable food containers may use EPS and other non-recyclable plastics.

Section 2. Ratification. To the extent required by law, the Gig Harbor City Council hereby ratifies and approves the emergency proclamation issued by the Mayor on March 27, 2020, suspending the ban on single-use plastic carryout bags and EPS and other non-recyclable plastics. This ratification and approval, and the suspension provided in this ordinance, is retroactive to March 27, 2020, at the time the Mayor issued the emergency proclamation.

Section 3. Duration of Suspension. The suspension provided for in this ordinance shall remain in effect for a period of 30 days after lifting of the emergency proclamation issued by the Mayor on March 23, 2020.

Section 4. Corrections. The City Clerk and codifiers of this ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/ clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Ratification. All actions taken in furtherance of and not inconsistent with this ordinance are ratified and confirmed in all respects.

Section 6. Severability. The provisions of this ordinance are declared separate and severable. The invalidity of any clause, sentence, paragraph, subdivision, section, or portion of this ordinance or the invalidity of the application thereof to any person or circumstance, shall not affect the validity of the remainder of the ordinance, or the validity of its application to other persons or circumstances.

Section 7. Declaration of Emergency – Immediate Effective Date. For the reasons set forth in this ordinance and in the emergency proclamations of Mayor Kuhn, Pierce County Executive Dammeier, Governor Inslee, and President Trump, the Gig Harbor City Council finds and declares that a public emergency exists due to the outbreak of COVID-19 that makes this ordinance necessary for the immediate protection of the public health, public safety, public property, and public peace. This ordinance, having been declared an emergency and having received the affirmative votes of at least a majority plus one of the whole membership of the Gig Harbor City Council, is not subject to referendum and shall become effective immediately upon adoption. The City Clerk shall publish this ordinance or a summary thereof in the ordinary course of business.

PASSED by the Council and approved by the Mayor of the City of Gig Harbor this 13th day of April, 2020.

APPROVED:

Kit Kuhn

MAYOR KIT KUHN

ATTEST/AUTHENTICATED:

Molly Towslee

CITY CLERK, MOLLY M. TOWSLEE

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY:

Daniel Kenny

DANIEL P. KENNY

FILED WITH THE CITY CLERK: 04/07/20
PASSED BY THE CITY COUNCIL: 04/13/20
PUBLISHED: 04/23/20
EFFECTIVE DATE: 03/27/20
ORDINANCE NO. 1442

GIG HARBOR
"THE MARITIME CITY"

Business of the City Council
City of Gig Harbor, WA

Subject:
Ordinance No. 1471 relating to the Gig Harbor Municipal Court; repealing and replacing Ordinance No. 1282 regarding compensation for the Municipal Court Judge.

Dept. Origin: Human Resources

Prepared by: Kameil Borders, HR Director

For Agenda of: **October 25, 2021**

Exhibits: Ordinance No. 1471
Attachment "A"

Proposed Council Action:
Adopt Ordinance No. 1471 authorizing the City Council repeal and replace Ordinance No. 1282 regarding compensation for the municipal court judge.

	Initial & Date
Concurred by Mayor:	KK 10-20-21
Approved by City Administrator:	10/20/21
Approved as to for by City Atty:	10/20/21 by email
Approved by Finance Director:	10/20/21
Approved by Department Head:	10/20/21

Expenditure Required	$	**Amount Budgeted**	$53,821.96	**Appropriation Required**	$12,178.08

INFORMATION / BACKGROUND

This ordinance is to repeal and replace Ordinance No. 1282 regarding compensation for the municipal court judge. The current monthly base salary for the municipal court judge is $4,485.16 and this approval of this ordinance would increase the monthly base salary to $5,500.00. If approved the total base annual salary would equate to $66,000. This ordinance would also establish an hourly base rate for municipal court judge pro tem at $60.00 by ordinance, and will not change the rate that is currently in effect.

FISCAL CONSIDERATION

If approved, the municipal court judge monthly base salary would increase by $1,014.84. The total annual increase would be a total of $12,178.08.

BOARD OR COMMITTEE RECOMMENDATION

N/A

RECOMMENDED / MOTION

Move to: Adopt Ordinance No. 1471 authorizing the City Council repeal and replace Ordinance No. 1282 regarding compensation for the Municipal Court Judge.

ORDINANCE NO. 1471

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, RELATING TO THE GIG HARBOR MUNICIPAL COURT; REPEALING AND REPLACING ORDINANCE NO. 1282 REGARDING COMPENSATION FOR THE MUNICIPAL COURT JUDGE.

WHEREAS, by way of Ordinance No. 1240, the City established a municipal court as authorized under chapter 3.50 RCW; and

WHEREAS, by way of Ordinance No. 1282, the City repealed and replaced Ordinance No. 1240; and

WHEREAS, RCW 3.50.080 requires that the salary of the municipal court judge shall be fixed by ordinance; and

WHEREAS, on December 18, 2018 the City Council approved a contract with the municipal court judge that expires on December 31, 2021; and

WHEREAS, the presiding municipal court judge may designate one or more persons as judges pro tem to serve in the absence or disability of the appointed judge; and

WHEREAS, RCW 3.50.090 requires that the salary of such pro tempore judges shall be fixed by ordinance;

WHEREAS, the City Council desires to adopt this ordinance for consistency with RCW 3.50.080 and RCW 3.50.090;

NOW THEREFORE, the City Council of the City of Gig Harbor, Washington, do ordain as follows:

Section 1. Repeal. Ordinance No. 1282 is hereby repealed.

Section 2. Municipal Court Judge Salary. The monthly base salary for the municipal court judge shall be $5,500.00 for general administrative time, jury and non-jury trials and hearings, occasional in-custody arraignments, regular Tuesday and Wednesday court calendars, and related activities.

Section 3. Pro Tempore Judge Salary. The hourly base rate for municipal court judge pro tem shall be $60.00.

Section 3. Correction of Errors. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Effective Date. This Ordinance shall take effect and be in full force five (5) days after passage and publication of an approved summary consisting of the title.

ADOPTED by the Council of the City of Gig Harbor at a regular meeting thereof, held this 8th day of November, 2021.

_____
Kit Kuhn
Mayor

Approved as to form:

_____
Daniel Kenny
City Attorney

Attest:

_____
Joshua Stecker
Interim City Clerk

PUBLICATION DATE:
EFFECTIVE DATE:

EXHIBIT A

Chapter 3.50 RCW
MUNICIPAL COURTS—ALTERNATE PROVISION

Sections:

3.50.080 Salaries of judges—Payment of court operating costs from city funds—Judges and employees as city employees.
3.50.090 Judges pro tem.

3.50.080 Salaries of judges—Payment of court operating costs from city funds—Judges and employees as city employees.

Salaries of municipal court judges shall be fixed by ordinance. All costs of operating the municipal court, including but not limited to salaries of judges and court employees, dockets, books of records, forms, furnishings, and supplies, shall be paid wholly out of the funds of the city or town. The city shall provide a suitable place for holding court and pay all expenses of maintaining it.

All employees of the municipal court shall, for all purposes, be deemed employees of the city or town. They shall be appointed by and serve at the pleasure of the court.

3.50.080 Judges pro tem.

The presiding municipal court judge may designate one or more persons as judges pro tem to serve in the absence or disability of the elected or duly appointed judges of the court, subsequent to the filing of an affidavit of prejudice, or in addition to the elected or duly appointed judges when the administration of justice and the accomplishment of the work of the court make it necessary. The qualifications of a judge pro tempore shall be the same as for judges as provided under RCW 3.50.040 except that a judge pro tempore need not be a resident of the city or county in which the municipal court is located. Judges pro tempore shall have all of the powers of the duly appointed or elected judges when serving as judges pro tempore of the court. Before entering on his or her duties, each judge pro tempore shall take, subscribe, and file an oath as is taken by a duly appointed or elected judge. Such pro tempore judges shall receive such compensation as shall be fixed by ordinance by the municipality in which the court is located and such compensation shall be paid by the municipality.

GIG HARBOR
"THE MARITIME CITY"

Business of the City Council
City of Gig Harbor, WA

Subject: Ordinance No. 1472 - Shoreline Master Program Periodic Review

Proposed Council Action: Consider the draft ordinance, at relating to the City's Periodic Review of the Shoreline Master Program pursuant to the requirements of RCW 90.58.090 and WAC 173-26. Direct staff to incorporate the recommended amendments provided by the Department of Ecology in the Initial Determination of Consistency and bring back for second reading.

Dept. Origin: Community Development – Planning Division

Prepared by: Carl de Simas
Principal Planner

For Agenda of: October 25, 2021

Exhibits: Planning Commission Recommendation, Staff Report, Periodic Review Checklist, Public Comment, Dept. of Ecology Initial Consistency Approval and Recommended Edits, Draft Ordinance and Exhibit "A" – Draft Shoreline Master Program Chapters

	Initial & Date
Concurred by Mayor:	KK 10-19-21
Approved by City Administrator:	AP 10/18/21
Approved as to form by City Atty:	by email 10/14/21
Approved by Finance Director:	DP 10/18/21
Approved by Department Head:	cds for kk 10/18/21

Expenditure Required	0	Amount Budgeted	0	Appropriation Required	0

INFORMATION / BACKGROUND

The proposal is a non-project, legislative action to update the Gig Harbor Shoreline Master Program (GHSMP). The GHSMP, which was adopted by the city on November 25, 2013 and became effective on December 27, 2013, is now subject to its first periodic review pursuant to Washington Administrative Code (WAC) Section 173-26-090. The periodic review is required at least once every 8 years on a schedule established under the Shoreline Management Act ("the Act," RCW Chapter 90.58). Deadlines for completing this review are established under the Act for King, Pierce and Snohomish Counties, and the cities located within those counties planning under the Shoreline Management Act. The periodic review must be accomplished through local government legislative action which requires that the Planning Commission first review the proposed updates and then make a recommendation to the Gig Harbor City Council for its direct action. The required minimum scope of review is:

- To assure that the master program complies with applicable law and guidelines in effect at the time of the review; and,

- To assure consistency of the master program with local government's comprehensive plan and development regulations adopted under chapter 36.70A RCW, if applicable, and other local requirements.

The review process provides a method for bringing shoreline master programs into compliance with the requirements of the Act that have been added or changed since the last review and for responding to changes in guidelines adopted by the Department of Ecology (ECY), together with a review for consistency with amended comprehensive plans and regulations. It also provides local government with an opportunity to incorporate amendments to reflect changed circumstances, new information or improved data. The review ensures that shoreline master programs do not fall out of compliance over time through inaction.

As part of this review, the City has proposed several updates in addition to those required under state law. All updates are included in a checklist provided by the ECY and included as an exhibit in the Council Packet. Updates proposed by the City are found under the section titled, "2018." Most of the City-proposed updates are relative to the clean-up of inconsistencies noted by staff through its administration of the program. The City is also proposing updates that would bring the GHSMP into alignment with the FEMA National Insurance Flood Program and a "Door 2" approach to compliance with the Endangered Species Act.

Amendments to a local jurisdiction's Shoreline Master Program may be processed either through a standard amendment process per WAC 173-26-100 or through an optional process per WAC 173-26-104. The City chose to utilize the optional process, which includes joint review, joint public comment periods, and a joint hearing between the City and the Department of Ecology (ECY). The joint public hearing was held on September 16, 2021. The staff report and exhibits for that hearing are provided as exhibits in the Council Packet. Two comments were received by staff after the public hearing while the comment period was still open. The comments did not require additional review from the Planning Commission. The comments were forwarded to ECY and included in your packet. The Planning Commission has provided the Council with a recommendation, which is also included as an exhibit in the Council Packet.

Staff transmitted the amendments to ECY for the code required Initial Determination of Consistency. On October 7, 2021, ECY provided a determination stating that the proposed amendments are generally consistent with the standards of RCW 90.58.020 and RCW 90.58.090 and the applicable SMP guidelines of the WAC. ECY recommends seven additional amendments to the SMP that will improve consistency and implementation of the program. The Initial Determination and recommended edits are included in Council's Packet. The edits are not included in the current version of the ordinance. Staff has reviewed the edits and recommends Council direct staff to incorporate them into the final version of the ordinance when it is brought back for second reading.

If Council moves forward with approval of the ordinance, the amendments will be subsequently transmitted to the Department of Ecology for review and an decision consistent with WAC 173-26-104, Optional Joint Review Process, and WAC 173-26-110, Submittal to ECY.

ENVIRONMENTAL ANALYSIS

The SEPA Responsible Official issued a threshold determination of non-significance (DNS) on August 26, 2021 for this non-project action per WAC 197-11-340(2). The threshold determination was not appealed.

FISCAL CONSIDERATION

None

BOARD OR COMMITTEE RECOMMENDATION

On September 16, 2021 the Planning Commission recommended the draft Shoreline Master Program to the City Council for its review and consideration.

RECOMMENDATION / MOTION

Consider the draft ordinance, at relating to the City's Periodic Review of the Shoreline Master Program pursuant to the requirements of RCW 90.58.090 and WAC 173-26. Direct staff to incorporate the recommended amendments provided by the Department of Ecology in the Initial Determination of Consistency and bring back for second reading.

GIG HARBOR
"THE MARITIME CITY"

COMMUNITY DEVELOPMENT DEPARTMENT

TO: **MAYOR KUHN AND MEMBERS OF THE CITY COUNCIL**

FROM: **GREG HOEKSMA, CHAIR, PLANNING COMMISSION**

SUBJECT: **PL-COMP-21-0002 SHORELINE MASTER PROGRAM AMENDMENT: PERIODIC REVIEW**

DATE: **OCTOBER 15, 2021**

BACKGROUND / INFORMATION:

On February 22, 2021, the City Council initiated the review of five docketed Comprehensive Plan Amendments and forwarded them to the Planning Commission for review. The amendment that is the subject of this recommendation is relative to the City's Shoreline Master Program and the State required periodic review to ensure consistency with the Shoreline Management Act of 1971 (SMA) and with other applicable state and local codes.

In 2018, the City of Gig Harbor Planning Division began the periodic review process of the Gig Harbor Shoreline Master Program (GHSMP) and conducted several study sessions to review the proposed amendments, both Department of Ecology required and those proposed by the City. During this period, the Planning Commission met on the following dates: November 15, 2018, February 7, 2019, March 7, 2019, March 28, 2019, April 4, 2019, July 18, 2019, December 5, 2019. Upon initiating the proposed amendment, the City Council forwarded the application to the City's Planning Commission for further review which led to additional study sessions on: March 18, 2021, July 1, 2021, and August 5, 2021. During this series of study sessions, the Planning Commission worked with Planning Staff to improve upon the proposed amendments resulting in more robust and consistent policies and regulations.

Amendments to a local jurisdiction's Shoreline Master Program may be processed either through a standard amendment process per WAC 173-26-100 or through an optional process per WAC 173-26-104. The City chose to utilize the optional process, which includes joint review, joint public comment periods, and a joint

3510 GRANDVIEW STREET – GIG HARBOR WASHINGTON 98335 – (253) 851-6170 – WWW.CITYOFGIGHARBOR.NET

hearing between the City and the Department of Ecology (ECY). The joint 30-day public comment period was noticed by the City and ECY on August 18, 2021.

The Planning Commission held the joint public hearing on September 16, 2021. Planning Staff provided a staff report including a discussion regarding the complete record for the amendment, the applicable regulations, Staff's analysis, and conclusions. At the hearing, the Planning Commission heard from Puget Sound Energy that they would be providing public comment on the amendments. As the public comment period was open one day past the hearing, the record was left open to receive this comment. At this point, the Planning Commission was satisfied that the public had been heard and their concerns addressed. A motion was made to recommend approval of the amendments to the SMP, as presented by Staff, and to leave the determination of whether comments received the following day would require additional review by the Planning Commission to Staff's discretion.

Based on the Planning Commission's study and public hearing of the amendments proposed to the City of Gig Harbor Shoreline Master Program, as part of the SMA required periodic review, we recommend City Council approval of said amendments.

Greg Hoeksma, Chair
Planning Commission

_____ Date 10/15/2021

Periodic Review Checklist – City of Gig Harbor

Introduction

This document is intended for use by counties, cities and towns conducting the "periodic review" of their Shoreline Master Programs (SMPs). This review is intended to keep SMPs current with amendments to state laws or rules, changes to local plans and regulations, and changes to address local circumstances, new information or improved data. The review is required under the Shoreline Management Act (SMA) at RCW 90.58.080(4). Ecology's rule outlining procedures for conducting these reviews is at WAC 173-26-090.

This checklist summarizes amendments to state law, rules and applicable updated guidance adopted between 2007 and 2017 that may trigger the need for local SMP amendments during periodic reviews.

How to use this checklist

See Section 2 of Ecology's *Periodic Review Checklist Guidance* document for a description of each item, relevant links, review considerations, and example language.

At the beginning: Use the review column to document review considerations and determine if local amendments are needed to maintain compliance. See WAC 173-26-090(3)(b)(i).

At the end: Use the checklist as a final summary identifying your final action, indicating where the SMP addresses applicable amended laws, or indicate where no action is needed. See WAC 173-26-090(3)(d)(ii)(D), and WAC 173-26-110(9)(b).

Local governments should coordinate with their assigned Ecology regional planner for more information on how to use this checklist and conduct the periodic review.

Row	Summary of change	Review	Action	Page
2017				
a.	OFM adjusted the **cost threshold for substantial development** to $7,047.	Subsection 8.2.1.A (SSDP requirement) & Subsection 8.2.2 (a)-exemptions from Substantial Development Permit	Revise cost threshold from $6,416 to $7,047 (also revise Customer Assistance Memo and website as necessary)	8-5 8-7
b.	Ecology amended rules to clarify that the **definition of "development"** does not include dismantling or removing structures.	Chapter 2 definition for "development"	clarify that it doesn't include the dismantling or removal of structures-see WAC 173-27-030(6)	2-10
c.	Ecology adopted rules that clarify **exceptions to local review under the SMA.**	Chapter 1, Section 1.6-applicability	Q: revise to address 3 types of development that the local SMP doesn't apply to	1-5
d.	Ecology amended rules that clarify **permit filing procedures** consistent with a 2011 statute.	Subsection 8.5.2.A-Ecology Review-Submittal Requirements	Revise subsection 8.5.2.A to address filing with Ecology by return requested receipt mail.	2-23
e.	Ecology amended **forestry use regulations** to clarify that forest practices that only involves timber cutting are not SMA "developments" and do not require SDPs.	**N/A**	**N/A**	
f.	Ecology clarified the SMA does not apply to lands under **exclusive federal jurisdiction**	Chapter 1, Section 1.6-applicability	Q: revise to clarify SMP application to projects, uses and areas under federal jurisdiction	1-5
g.	Ecology clarified "default" provisions for **nonconforming uses and development**.	**N/A**	**N/A**	
h.	Ecology adopted rule amendments to clarify the scope and process for conducting **periodic reviews**.	**N/A**	**N/A**	
i.	Ecology adopted a new rule creating an **optional SMP amendment process** that allows for a shared local/state public comment period.	**N/A**	**N/A**	
j.	**Submittal** to Ecology of proposed SMP amendments.	**N/A**	**N/A**	
2016				
a.	The Legislature created a new shoreline permit exemption for retrofitting existing structures to	Subsection 8.2.2-Exemptions from SDP	Add new subsection 8.2.2.q to listed exemptions	8-15

Row	Summary of change	Review	Action	Page
	comply with the **Americans with Disabilities Act**.			
b.	Ecology updated **wetlands critical areas guidance** including implementation guidance for the 2014 wetlands rating system.	Confirm with Ecology that existing requirements comply with state wetland critical area guidance. Also, review GHSMP for consistency with July 2018 Ecology guidance for wetland buffers relative to current rating system and habitat tables in GHSMP Subsection 6.2.5.11.	Revise GHSMP Subsection 6.2.5 (regulations-critical areas) as necessary. Revise reference from most recent version of rating system to Wetlands Guidance for Critical Areas Ordinance Updates-Western Washington.	6-37
2015				
a.	The Legislature adopted a **90-day target** for local review of Washington State Department of Transportation (WSDOT) projects.	**N/A**	**N/A**	
2014				
a.	The Legislature raised the cost threshold for requiring a Substantial Development Permit (SDP) for **replacement docks on lakes and rivers** to $20,000 (from $10,000).	Subsection 8.2.2-Exemptions from SDP	Add new subsection 8.2.2.h.ii raising threshold from 10 to $20K	8-10
b.	The Legislature created a new definition and policy for **floating on-water residences** legally established before 7/1/2014.	**N/A**	**N/A**	
2012 (Pre-Comprehensive SMP adoption (11.25.13) & effective date (12.17.13)				
a.	The Legislature amended the SMA to clarify **SMP appeal procedures**.	**N/A**	**N/A**	
2011				
a.	Ecology adopted a rule requiring that wetlands be delineated in accordance with the approved **federal wetland delineation manual**.	**N/A**	**N/A**	
b.	Ecology adopted rules for new commercial **geoduck aquaculture**.	**N/A**	**N/A**	
c.	The Legislature created a new definition and policy for **floating homes** permitted or legally established prior to January 1, 2011.	**N/A**	**N/A**	

Row	Summary of change	Review	Action	Page
d.	The Legislature authorized a new **option to classify existing structures as conforming**.	**See Subsection 8.11.8.d-currently addressed by existing SMP**	**none**	
2010				
a.	The Legislature adopted **Growth Management Act – Shoreline Management Act clarifications**.	**N/A**	**N/A**	
2009				
a.	The Legislature created new "relief" procedures for instances in which a **shoreline restoration project within a UGA** creates a shift in Ordinary High Water Mark.	**Section 8.6 Relief from Development Standards and Use Regulations**	**Added clarity to Subsection 8.6.1 with reference to RCW 90.58.580**	**8-24**
b.	Ecology adopted a rule for certifying **wetland mitigation banks**.	Subsection 6.2.5.16.2	Add new Subsection 6.2.5.16.2.d that allows credits from a certified mitigation bank to be used to compensate for unavoidable impacts	
c.	The Legislature added **moratoria authority** and procedures to the SMA.	**N/A**	**N/A**	
2007				
a.	The Legislature clarified **options for defining "floodway"** as either the area that has been established in FEMA maps, or the floodway criteria set in the SMA.	Chapter 2-Definitions	Revise per Ecology "option 1" example language	2-17 2-18
b.	Ecology amended rules to clarify that comprehensively updated SMPs shall include a **list and map of streams and lakes** that are in shoreline jurisdiction.	**N/A**	**N/A**	
c.	Ecology's rule listing statutory exemptions from the requirement for an SDP was amended to include **fish habitat enhancement projects** that conform to the provisions of RCW 77.55.181.	**N/A**	**N/A**	
2018 (Proposed City of Gig Harbor Revisions)				
a.	Add shoreline permit application requirements addressed by WAC 173-27-180 GHSMP Section 8.3 (application requirements).	Section 8.3 (application requirements)	Revise Section 8.3 by providing a reference to the application requirements of WAC 173-27-180	8-21

Row	Summary of change	Review	Action	Page
b.	Amend GHSMP 7.18 (Residential Section) to reference liveaboards as a permitted use per marina section	Section 7.18 (Residential) and provide reference to Section 7.11 (Boating & Marinas: Piers, Docks & Moorage)	Revise existing subsection 7.18.2.1 to note that liveaboards are allowed per subsection 7.11.9.3.f	7-71
c.	Amend GHSMP Subsection 7.1.1 (Permitted Use Tables) and Table 7-2 (use matrix) by adding water-related and water-enjoyment uses located waterward of OHWM in new structures to use matrix as a conditionally listed use in the City Waterfront & Historic Working Waterfront S.E.D.'s.	Subsection 7.1.1, Table 7-2-Shoreline Use Matrix, and GHSMP Section 7.12 (Commercial Uses)	Revise existing regulation by eliminating the limitation that water-related and water-enjoyment uses only be allowed in "existing structures" as a listed conditional use. Consider limiting the use and size of structures located water ward of the OHWM and the addition of additional review criteria for such structures. In the alternative, consider adding a prohibition symbol to the use matrix if the Planning Commission and City Council do not approve of such a revision to clarify the table. Added overwater decks to Table 7-2 Shoreline Use Matrix; revised Subsection 7.12.4 to allow overwater decks appurtenant to permitted upland water-orented and water-enjoyment uses; and added new Subsection 7.12.2.5 to address design, max. size and use of decks. Revised management policy D.6 for the City Waterfront SED to address overwater decks.	7-9 7-57
d.	Amend GHSMP Subsection 7.1.1 (Permitted Use Tables), Table 7-2 (Use Matrix) & Subsection 7.20.4 (Parking Regulations) by adding principal use public parking areas as a conditionally listed use in the City Waterfront SED.	Review GHSMP Chapter 2 (definitions), Subsection 7.1.1-Table 7-2 Use Matrix and GHSMP subsection 7.20.4 (parking regulations).	Amend Subsection 7.1.1-Table-2, Use Matrix and Subsection 7.20.4, Parking Regulations, to allow principle use public parking areas as a conditionally allowed use in the City Waterfront SED.	7-10 7-77 7-78

Row	Summary of change	Review	Action	Page
			Revised parking policy in GHSMP Subsection 7.20.2.A to support proposed regulation in Subsection 7.20.4(1) that allows principal use parking areas in City Waterfrongt SED landward of Harborview and North Harborview Drive.	
e.	Amend Subsections 6.2.5.11, 6.2.5.21, 6.2.5.22, and6.2.5.24 (Critical Fish & Wildlife Habitat Areas) consistent with revisions to GHMC Chapter18.10 to address proposed FEMA NFIP Door 2 approach to ESA compliance.	Review Subsections 6.2.5.11(2) (Wetland Analysis Report Requirements), 6.2.5.21(2) (Streams Critical Area Reports), 6.2.5.22(3)(h) (Streams Performance Standards, General), 6.2.5.24.4 (Habitat Assessment & Habitat Management Plan regs) & 6.2.5.24.5 & 9 (buffer requirements & specific habitats) for consistency with GHMC Chapter 18.10 to address FEMA NFIP Door 2 programmatic approach to ESA compliance.	Revise Subsections 6.2.5.11(2) (Wetland Analysis Report Requirements), 6.2.5.21(2) (Streams Critical Area Reports), 6.2.5.22(3)(h) (Streams Performance Standards, General), 6.2.5.24.4 (Habitat Assessment & Habitat Management Plan regs) & 6.2.5.24.5 & 9 (buffer requirements) to streamline agency review process and create consistency with GHMC Chapter 18.10, Flood Hazard Construction Standards.	6-37 6-57 6-60 6-64 6-65 6-66 6-68
f.	Amend Subsection 6.5.2.4 (Public Access) to address conditions that don't require public access	Review Subsection 6.5.2.2, 6.5.2.3 & 6.5.2.4	Revise Subsection 6.5.2.4 to reference Subsection 6.5.2.3, not Subsection 6.5.2.2.	6-81
g.	Amend Subsection 6.2.5.14(1)(b) (Wetlands-Permitted Uses in Buffer Areas) to clarify where pervious trails and viewing platforms can be located within a wetland buffer. See GHMC 18.08.120.B for correct citation.	Review Subsection 6.2.5.14(1)(b)	Revise Subsection 6.2.5.14(1)(b) to clarify that it only applies to category 1 wetlands	6-44
h.	Amend Subsection 6.2.5.14 (Wetlands-Permitted Uses in Buffer Areas) to reference subsection 6.2.5.12, not 6.2.5.10 (see 1.1.ii, 1.3, & 1.h)	Review Subsection 6.2.5.14 for inaccurate reference to wetland report, not wetland buffer requirement	Revise subsection to reference GHSMP subsection 6.2.5.12	6-44 6-45
i.	Amend GHSMP subsection 6.2.3.2(2) (Marine-Vegetation Conservation Strip) to address structures & "uses and associated structures"	Review GHSMP subsection 6.2.3.2	Revise to clarify the applicability of the requirement to uses and structures.	6-9

Row	Summary of change	Review	Action	Page
j.	Amend GHSMP subsection 7.20.4(1) (Parking Regulations) for consistency with definition for "principal use parking"	Review Chapter 2 (definitions) and subsection 7.20.4(1) for consistent use of terms	Revise subsection 7.20.4(1) consistently with definition for "principal use parking" set forth in GHSMP Chapter 2.	7-78
k.	Amend GHSMP Chapter 2 (definitions) to correct "development" definition for proper spelling of "Shoreline" not "Shorelines" as in Shoreline Management Act of 1971.	Review Chapter 2 (definitions) and definition for development for correct spelling of "Shoreline"	Revise spelling for Shoreline set forth in the definition for development in GHSMP Chapter 2	2-10
l.	Amend GHSMP Chapter 2 (definitions) to revise the existing definition for "Utilities" to include storm water.	Review GHSMP Chapter 2 and Section 7.21 (Utilities) for consistency	Revise Utilities definition in GHSMP Chapter 2 to include storm water	2-44
m.	Amend GHSMP Chapter 2 (definitions) by adding a new definition for "navigational aids"	Review WAC 352-66-050 (Aids to Navigation), WAC 173-27-040(2)(f) and Ecology guidance.	Create new definition for "navigational aids." Navigational aids include lights, channel markers and anchor buoys placed in accordance with Coast Guard Standards & requirements of WAC 352-66-050 and not moorage buoys or dolphins used for the moorage of commercial or recreational vessels.	2-27
n.	Amend GHSMP Chapter 2 (definitions) to revise the definition for "Substantial Development" to create consistency with Shoreline Management Act definition, RCW 90.58.030.	Review GHSMP Chapter 2 (definitions) and definition for Substantial Development for consistency with RCW 90.58.030 definition.	Revise the definition for "substantial development" consistent with RCW 90.58.030 definition.	2-42
o.	Amend GHSMP Chapter 2 (definitions) by adding a new definition for "Harbor Area."	Review Wa. DNR definitions in RCW 79.105.060	Create new definition for "Harbor Area" consistent with DNR definition for same in RCW 79.105.060	2-20
p.	Amend GHSMP Chapter 2 (definitions) to revise the definition for "Administrator" to accurately refer to the "Community Development Director," rather than the "Planning Director," for consistency with local agency position titles.	Review GHSMP Chapter 2 (definitions) and definition for "Administrator" for consistency with local agency position title.	Revise the definition for "Administrator" consistent with current position title with local agency.	2-1

Row	Summary of change	Review	Action	Page
q.	Amend GHSMP Chapter 2 (definitions) to revise definition for "floodplain hazard permit" and add definitions for "riparian buffer zone," "special flood hazard zone," "biological opinion," "no effect," "not likely to adversely affect," and "likely to adversely affect" consistent with terminology referenced in GHMC Chapter 18.10.	Review GHSMP Chapter 2 (definitions) and definitions for "riparian buffer zone," "special flood hazard zone," "floodplain hazard permit," "biological opinion," "no effect," "not likely to adversely affect," and "adversely affect" for consistency with definitions set forth in GHMC Section 18.10.040.	Revise definition for "floodplain hazard permit" and create definitions for "riparian buffer zone," "special flood hazard zone," "biological opinion," "no effect," "not likely to adversely affect," and "adversely affect" consistent with GHMC 18.10 definitions.	2-17 2-35 2-40 2-5 2-27 2-25 2-22
r.	Amend GHSMP Subsection 7.21.2(8) (Utilities-Regulations) to add additional review criterion for utility conveyance systems.	Review GHSMP Section 7.21 for consistency with the city's Ecology approved storm water manual requirements	Revise subsection 7.21.2(8) to include consistency with Ecology approved storm water manual as one of applicable review criteria for storm water conveyance systems located within shoreline jurisdiction.	7-82
s.	Amend Chapter 5 Figures (5-1 – 5-8) and "Designation Criteria" and "Shorelines Designated" subsections to reflect the change to the City's Urban Growth Area per City of Gig Harbor Resolution 1124 and Pierce County Ordinance 2019-15s.	Review Chapter 5 for consistency with Pierce County Ordinance 2019-15s	Revise Figures 5-1 – 5-8 and the associated subsections describing and referencing the geographic area of the SED.	All
t.	Amend GHSMP Section 1.7 to reflect the accurate shoreline jurisdiction mileage resultant of change to the City's Urban Growth Area per City of Gig Harbor Resolution 1124 and Pierce County Ordinance 2019-15s.	Review GHSMP Section 1.7 for consistency with revised shoreline jurisdiction mileage resultant of Pierce County Ordinance 2019-15s.	Revise shoreline jurisdiction encompassed mileage from "6.7" miles of the Puget Sound shoreline and "3.16" miles of shoreline within the City limits to "5.12" miles and "3.32" miles, respectively.	1-5
u.	Move wetland "notice and title" provisional language from GHSMP Subsection 6.2.5.10(2) to earlier standalone subsection; unrevised language now referenced as GHSMP Subsection 6.2.5.1.	Review GHSMP Subsections 6.2.5.1 and 6.2.5.10(2) for relocated language to earlier reference in GHSMP.	Moved wetland "notice and title" provisional language, without revision, from GHSMP Subsection 6.2.5.10(2) to Subsection 6.2.5.1.	6-29 6-35 6-36
v.	Amend GHSMP Subsection 6.2.5.4(2) to accurately reference GHSMP Subsection 6.2.5.14.2 as it relates to Category I wetland encroachments, rather than the	Review GHSMP Subsection 6.2.5.4(2) for accuracy in reference to GHSMP Subsection 6.2.5.14.2.	Revise inaccurate reference (GHSMP Subsection 6.2.5.13.2) to accurate reference (GHSMP Subsection 6.2.5.14.2,) as appropriate in GHSMP Subsection 6.2.5.4(2)	6-30

Row	Summary of change	Review	Action	Page
	incorrect reference to GHSMP Subsection 6.2.5.13.2.		discussion of Category I wetland encroachments.	
w.	Correct references throughout GHSMP Subsection 6.2.5.14 for accuracy.	Review GHSMP Subsections 6.2.5.14(1)(a)(ii), 6.2.5.14(1)(b), 6.2.5.14(1)(e), 6.2.5.14(1)(h), and 6.2.5.14(2) for revised GHSMP references to accurately reflect correct material.	Revise inaccurate references discussed in GHSMP Subsections 6.2.5.14(1)(a)(ii), 6.2.5.14(1)(b), 6.2.5.14(1)(e), 6.2.5.14(1)(h), and 6.2.5.14(2).	6-44 6-45
Additional Review for Consistency				
a.	Comprehensive Plan Consistency	The Harbor Element-Chapter 3	No action required-existing and proposed revisions remain consistent with the element.	

PLANNING DIVISION
STAFF REPORT

TO: Planning Commission
FROM: Planning Staff
DATE: September 9, 2021

RE: **PL-COMP-21-0002:** Shoreline Master Program Periodic Review & Update
Public Hearing: September 16, 2021

I. GENERAL INFORMATION

Applicant: City of Gig Harbor
Community Development Department
3510 Grandview Street
Gig Harbor, WA 98335

Agent: Same

II. PROJECT DESCRIPTION

The proposal is a non-project, legislative action to update the Gig Harbor Shoreline Master Program (GHSMP). The GHSMP, which was adopted by the city on November 25, 2013 and became effective on December 27, 2013, is now subject to its first periodic review pursuant to Washington Administrative Code (WAC) Section 173-26-090. The periodic review is required at least once every 8 years on a schedule established under the Shoreline Management Act ("the Act," RCW Chapter 90.58). Deadlines for completing this review are established under the Act for King, Pierce and Snohomish Counties, and the cities located within those counties planning under the Shoreline Management Act. The periodic review must be accomplished through local government legislative action which requires that the Planning Commission first review the proposed updates and then make a recommendation to the Gig Harbor City Council for its direct action (see Exhibit C). The required minimum scope of review consists of:

- To assure that the master program complies with applicable law and guidelines in effect at the time of the review; and,

- To assure consistency of the master program with local government's comprehensive plan and development regulations adopted under chapter 36.70A RCW, if applicable, and other local requirements.

The review process provides a method for bringing shoreline master programs into compliance with the requirements of the Act that have been added or changed since the last review and for responding to changes in guidelines adopted by the Department of Ecology (ECY), together with a review for consistency with amended comprehensive plans and regulations. It also provides local government with an opportunity to incorporate amendments to reflect changed circumstances, new information or improved data. The review ensures that shoreline master programs do not fall out of compliance over time through inaction.

As part of this review, the City has proposed several updates in addition to those required under state law. All updates are included in a checklist provided by the ECY and included here as Exhibit B An associated guidance document is also provided by ECY and is included here as Exhibit C. Updates proposed by the City are found under the section titled, "2018." Most of the City-proposed updates are relative to the clean up of inconsistencies noted by staff through its administration of the program. The City is also proposing updates that would bring the GHSMP into alignment with the FEMA National Insurance Flood Program and a "Door 2" approach to compliance with the Endangered Species Act. Section 2018, Row "e," of Exhibit B provides the reference where this update can be found. Also, the City proposes to allow principal use parking areas upland of specified streets within the City Waterfront Shoreline Environmental Designation. Section 2018, Row "d," of Exhibit B provides the reference where this update can be found. Lastly, the City proposes an update that would allow overwater decks appurtenant to permitted upland water-oriented and water enjoyment uses in the City Waterfront and Historic Working Waterfront Shoreline Environmental Designations. Section 2018, Rows "c" and "j," of Exhibit B provide the reference where this update can be found.

All proposed updates are included within each respective chapter and shown as either strikeouts or underlines where strikeouts are removed language and underlines are added language (Exhibits A.1 – A.8). Note that no updates are proposed to Chapters 3 and 4 and, as such, those have been omitted.

III. APPLICABLE CODES AND POLICIES

The City's Shoreline Master Program is adopted by reference and integrated into Chapter 10, Shoreline Management, of the City's Comprehensive Plan.

Chapter 19.09 of the Gig Harbor Municipal Code (GHMC) outlines the process for review of amendments to the Comprehensive Plan. The process states that the Planning Commission should hold a public hearing on the applications and consider all applications cumulatively under the criteria set forth below. The Commission's written recommendation on the applications shall then be forwarded to the City Council. In order to approve, the City Council must make findings that the proposed amendment is consistent with the criteria for approval provided under Section 19.09.170 GHMC:

A. The proposed amendment will further and be consistent with the goals, policies and objectives of the comprehensive plan; and

B. The proposed amendment is consistent with the Growth Management Act, Puget Sound Regional Council multicounty planning policies, the countywide planning policies and other applicable interjurisdictional policies and agreements, and/or other state or local laws; and

C. The proposed amendment will not adversely impact the city's ability to provide sewer and water, and will not adversely affect transportation facilities and other public facilities and services such as parks, police, fire, emergency medical services and governmental services; and

D. The proposed amendment advances the public interest; and

E. For text amendments which propose to increase density or intensity of permitted development and all land use map amendments, the following approval criteria also apply:

1. Adequate infrastructure, facilities and services are available to serve the proposed or potential development expected as a result of this amendment, according to one of the following provisions:

a. The city has adequate funds for needed infrastructure, facilities and services to support new development associated with the proposed amendments; or

b. The city's projected revenues are sufficient to fund needed infrastructure, facilities and services, and such infrastructure, facilities and services are included in the schedule of capital improvements in the city's capital facilities plan; or

c. Needed infrastructure, facilities and services will be funded by the developer under the terms of a development agreement associated with the comprehensive plan amendment; or

d. Adequate infrastructure, facilities and services are currently in place to serve expected development as a result of this comprehensive plan amendment based upon an assessment of land use assumptions; or

e. Land use assumptions have been reassessed, and required amendments to other sections of the comprehensive plan are being processed in conjunction with this amendment in order to ensure that adopted level of service standards will be met; and

2. For a land use map amendment, the subject parcels being redesignated are physically suitable for the allowed land uses in the designation being requested, including compatibility with existing and planned surrounding land uses; and

3. The proposed amendment will not create a demand to change land use designations of other properties, unless the change in land use designation for other properties is in the long-term interest of the community in general.

On February 22, 2021, the City Council initiated the review of five docketed Comprehensive Plan Amendments and forwarded them to the Planning Commission for review. The current amendment is relative to the City's Shoreline Master Program and therefore, per Section 19.09.020 of the Gig Harbor Municipal Code (GHMC), is excepted from the typical Comprehensive Amendment process. Under this process, the Comprehensive Plan may be amended more than once per year for Shoreline Master Plan amendments, consistent with RCW 36.70A.130(2) and under the procedures set forth in Chapter 90.58 RCW.

The City's Shoreline Master Program, Section 8.10, provides for the "Master Program – Review, Amendments and Adoption" procedures. The section states, "Any of the provisions of this Master Program may be amended as provided for in WAC 173-26-100."

WAC 173-26-100 provides for the "Standard local process for approving/amending shoreline master programs." For this amendment, the City chose to utilize the optional joint review process provided for in this section of the WAC and outlined in WAC 173-26-104.

Under the Shoreline Management Act of 1971 – Chapter 90.58 RCW – the Department of Ecology (ECY) has the authority to approve amendments to a local jurisdiction's master program. ECY must find the proposed amendments consistent with the policies set forth in Section 90.58.090 RCW and the

amendment procedures and master program guidelines expressed in WAC Sections: 173-26-090, 173-26-100/173-26-104, 173-26-201.

WAC 173-26-201(1)(C) establishes the approval criteria for shoreline master program amendments:

> (i) The proposed amendment will not foster uncoordinated and piecemeal development of the state's shorelines;
>
> (ii) The amendment is consistent with all applicable policies and standards of the act;
>
> (iii) All procedural rule requirements for public notice and consultation have been satisfied; and
>
> (iv) Master program guidelines analytical requirements and substantive standards have been satisfied, where they reasonably apply to the amendment. All master program amendments must demonstrate that the amendment will not result in a net loss of shoreline ecological functions.

IV. BACKGROUND

In 2018, the City of Gig Harbor Planning Division began the periodic review process of the Gig Harbor Shoreline Master Program (GHSMP). The current program was adopted in 2013 and per state law, master programs are to be reviewed and updated at least every eight years from the original deadline established under the SMA. Therefore, the GHSMP periodic update was due in 2019. City Staff began working with the Planning Commission to develop the necessary updates, but due to some comments provided by state agencies, the process was stymied. The City worked, and continues to work, closely with the Department of Ecology; and, as such, they are aware of the delays and granted the City time to work through the issues.

Recognizing that an update to the GHSMP is an amendment to the City's Comprehensive Plan, the periodic review was added to the City's Comprehensive Plan Amendment Docket and initiated by the City Council for 2021. Upon initiating the proposed amendment, the City Council forwarded the application to the City's Planning Commission for further review. The Planning Commission reviewed the updates at ten study sessions between 2018-2021: November 15, 2018, February 7, 2019, March 7, 2019, March 28, 2019, April 4, 2019, July 18, 2019, December 5, 2019, March 18, 2021, July 1, 2021, and August 5, 2021. Staff memos for each meeting are included as Exhibit D to this report.

Amendments to a local jurisdiction's Shoreline Master Program may be processed either through a standard amendment process per WAC 173-26-100

or through an optional process per WAC 173-26-104. The City chose to utilize the optional process, which includes joint review, joint public comment periods, and a joint hearing between the City and the Department of Ecology (ECY). The joint 30-day public comment period was noticed on August 18, 2021. The hearing was noticed, per Gig Harbor Municipal Code (GHMC), on September 5, 2021. Both notices are included as Exhibit E to this report.

During the 30-day joint public comment period and the SEPA comment period, the City received no written comments. The comment period ends on September 17, 2021 and, as such, more comments may be received between the time this report is completed and the hearing; as well, the comment period will remain open for one day past the hearing date. Comments received in the interim will be presented to the Planning Commission for their consideration at the September 16, 2021 public hearing. In accordance with the requirements of the optional joint review process, all public comments will receive a response and any resulting edits proposed to the amendment, subsequent to the public hearing, will be noted and provided to ECY with the rest of the amendment proposal. ECY then has 30-days to consider the proposal and provide the City with an Initial Determination of Consistency which may include required or recommended changes. After any modifications are made, the City Council may accept the updated GHSMP by resolution per the required local legislative process.

V. ENVIRONMENTAL REVIEW

The SEPA Responsible Official issued a threshold determination of non-significance (DNS) on August 26, 2021 for this non-project action per WAC 197-11-340(2) (Exhibit F). The appeal period for this DNS ends on September 15, 2021.

VI. STAFF ANALYSIS

The proposed updates to the GHSMP are, in large part, mandated by the State due to changes in state law since City adopted its last major update to the program in 2013. The Department of Ecology provides the guidance for the periodic review A few updates are also proposed by the City, including some clean up and corrections noted by staff through the administration of the program as well as some proposed improvements that would allow for additional flexibility related to use and development of land within the shoreline jurisdiction while still adhering to the same level of protection for ecological functions.

The following is an analysis of this recommendation for consistency with required approval criteria of the Gig Harbor Municipal Code (GHMC) and the

applicable sections of the Washington Administrative Code (WAC). The analysis focuses on those few updates that are proposed by the City that are not relative to "clean-up" items, but that are more substantive and deserve some consideration.

GHMC 19.09.170

A. The proposed amendment will further and be consistent with the goals, policies and objectives of the comprehensive plan.

   a. Staff Analysis: Chapter 10, Shoreline Management, of the Gig Harbor Comprehensive Plan (Exhibit G) includes three main goals:

      i. Goal 10.1: Protect Natural Quality

      ii. Goal 10.2: Mixed Use Waterfront

      iii. Goal 10.3: Quality Urban Development

   The proposed updates to the GHSMP are each supported by various elements within each of these goals. The natural quality of the shoreline would, in certain circumstances, be further preserved through the clarity added by the changes relating to the City's Door 2 approach to NFIP compliance. This particular update would clarify and further enhance the City's already excellent programmatic approach to the protection of nearshore habitat and ecological function thereby having direct impacts to required protections for ESA listed species under the Puget Sound Biological Opinion. The City would be one of only a few jurisdictions in the state to have achieved such an approach and received an official commendation from FEMA for having done such.

   Developing a mixed use waterfront where "preference to shoreline uses that are water-oriented (water-dependent, water-related, or water enjoyment); provide pubic access and recreational opportunity; or are residential, consistent with state policy (RCW 90.58.020)" (Goal 10.2) is a primary goal of this element. The allowance for overwater decks appurtenant to permitted water-oriented and water-enjoyment uses, in limited shoreline environmental designations, is clearly supported by the element and encouraged. Likewise, in order to encourage a mix of uses, the City must consider parking, which is limited near the commercial areas that are within the shoreline environment. Goal 10.2.4, Commercial Uses, states, "Encourage development of water-oriented commercial uses in waterfront locations which can be provided adequate and unobtrusive supporting services and improvements, including parking." The proposed update relative to parking meets the intent of this goal by conditionally allowing

principal use parking, in the City Waterfront Shoreline Environment Designation, landward of Harborview Drive and North Harborview Drive.[1]

Given all of the supporting language noted in this analysis, it appears clear that the proposed amendment is consistent with the balance of the goals, policies and objectives of the City's Comprehensive Plan.

B. The proposed amendment is consistent with the Growth Management Act, Puget Sound Regional Council multicounty planning policies (PSRC MPP), the countywide planning policies (CPP) and other applicable interjurisdictional policies and agreements, and/or other state or local laws.

   a. Staff Analysis: The proposed amendment is consistent with the Washington State Growth Management Act – RCW 36.70A – as it would be consistent with the Legislative findings – State policy enunciated – Use Preference of RCW 90.58.020 and the goals and policies stated therein. Namely, the proposed amendment does provide measures for protecting the shorelines of the state through minimization of any damage to the ecology of the shoreline jurisdiction, recognizing that a proposal shall not produce a net loss of ecological function, and providing for mitigation measures consistent with the applicable sections of the City's adopted SMP.

      The City's adopted Comprehensive Plan has been certified and therefore is consistent with the PSRC MPP and Pierce County CPP. As analyzed in Section VI.A of this report, the proposed amendment is consistent with the goals and policies of the City's Comprehensive Plan and associated plans.

      The applicable state law, which provides the approval criteria for a shoreline master program amendment, is WAC 173-26-201. The Department of Ecology has sole jurisdiction to approve updates to the local and county shoreline master program. Their consistency review will be conducted after the public hearing is closed.

C. The proposed amendment will not adversely impact the city's ability to provide sewer and water, and will not adversely affect transportation facilities and other public facilities and services such as parks, police, fire, emergency medical services and governmental services.

   a. Staff Analysis: The current action does not propose any changes to land-use and would not have obvious impacts related to the

[1] "Principal use parking" is parking which is the principal use on the property and is not accessory to another use. Gig Harbor Shoreline Master Program, Chapter 2, "Parking"

City's ability to provide public utilities and facilities. Concurrency review will be conducted at the project specific level and consistency would then be evaluated based on the merits of the proposal itself.

D. The proposed amendment advances the public interest.

   a. Staff Analysis: The public interest is directly advanced by the proposed updates as they bring the GHSMP into compliance with state law; with federal law; with the City's adopted Comprehensive Plan, as noted previously; and regional and county plans and policies.

E. For text amendments which propose to increase density or intensity of permitted development and all land use map amendments, the following approval criteria also apply: (see Section III for listed criteria)

   a. Staff Analysis: This criterion does not apply as the updates do not propose changes to the land use map.

WAC 173-26-201(1)(C)

i. The proposed amendment will not foster uncoordinated and piecemeal development of the state's shorelines.

ii. The amendment is consistent with all applicable policies and standards of the [shoreline management] act.

iii. All procedural rule requirements for public notice and consultation have been satisfied.

iv. Master program guidelines, analytical requirements, and substantive standards have been satisfied, where they reasonably apply to the amendment. All master program amendments must demonstrate that the amendment will not result in a net loss of shoreline ecological functions.

Staff, to this point, have worked with state agency staff to ensure the proposed updates are consistent with this and all other applicable state laws and guidelines. The Department of Ecology will be reviewing the proposed updates for consistency prior to City Council's decision to accept them. Any inconsistencies with state law will be rectified prior to that time.

VII. CONCLUSIONS

Based on Staff's analysis for consistency with all applicable laws and policies, and the effort applied to developing and honing the proposed updates at study sessions with the Planning Commission, coordination with contracted professionals in the environmental field, and discussions with state and federal staff, we conclude that the proposed updates to the Shoreline Master Program

under the state mandated periodic review have met the required criteria for approval as required by both local and state regulations – RCW 90.58, WAC 173-26, and GHMC 19.09 – as follows:

A. Consistent with the goals, policies and objectives of the comprehensive plan; and
B. Consistent with the Growth Management Act, Puget Sound Regional Council multicounty planning policies, the countywide planning policies and other applicable interjurisdictional policies and agreements, and/or other state or local laws; and
C. Will not adversely impact the city's ability to provide sewer and water, and will not adversely affect transportation facilities and other public facilities and services such as parks, police, fire, emergency medical services and governmental services; and
D. Advances the public interest; and
E. Will not foster uncoordinated and piecemeal development of the state's shorelines; and
F. Consistent with all applicable policies and standards of the (shoreline management) act; and
G. All procedural rule requirements for public notice and consultation have been satisfied; and
H. Master program guidelines analytical requirements and substantive standards have been satisfied, where they reasonably apply to the amendment. All master program amendments must demonstrate that the amendment will not result in a net loss of shoreline ecological functions.

Project Planner: Carl de Simas - Principal Planner

_____

Date: _____

Exhibits

A. Updated Gig Harbor Shoreline Master Program Chapters
1. **GHSMP Chapter 1**
2. **GHSMP Chapter 2**
5. **GHSMP Chapter 5**
6. **GHSMP Chapter 6**
7. **GHSMP Chapter 7**
8. **GHSMP Chapter 8**

B. **Department of Ecology Periodic Review Checklist**
C. **Department of Ecology Periodic Review Checklist Guidance & Procedural Review Rules**
D. **Planning Commission Staff Memos**
E. **Public Hearing Notices**
F. **SEPA Determination of Non-significance (DNS)**
G. **Gig Harbor Comprehensive Plan, Chapter 10, Shoreline Management**

From: Vicky Alsaker
To: Michelle Thomas
Subject: Shoreline Master Program Periodic Review Comments
Date: Friday, September 17, 2021 12:31:42 PM

Hi Michelle,

Below please find my comments after reviewing the SMP documentation.

September 17, 2021

To: City of Gig Harbor Planning Department

From: Vicky Alsaker

Thank you for the opportunity to review the proposed modifications to the Shoreline Master Plan (SMP). Overall, I found most of the edits to be administrative in nature.

There are two areas that I would like to recommend for further consideration. Rather than propose specific modifications I will rather describe the desired outcome of each.

1. We have lived in the Crescent Creek Urban Conservation area of the harbor since 2018. We consider it our responsibility to provide the best environment for our wildlife 'neighbors'. We have revegetated our shoreline with all native plants and we have seen the variety of wildlife, specifically birds, increase dramatically. I worked with Peter Katich on this landscaping project and was surprised to find a permit was not required.

SITUATION: We were issued a remodel permit in 2017 and invested more than the minimum amount deemed as 'substantial development' in the SMP. In retrospect, we were not required to do any planting/replanting along the waterfront as part of the permit process. I believe this is in part because we submitted a form indicating there was no shoreline impact. This may be a missed opportunity.

SOLUTION: Most Gig Harbor waterfront homes are existing and will most likely be remodeled rather than redeveloped. As well, most are poorly vegetated along the shoreline. One way to ensure our shorelines get revegetated is to require 'x' feet, from the OHWM, meet SMP guidelines when issuing a remodel permit. Because most of these homes have established landscapes and very narrow waterside frontage it may be beneficial to only require the first 5-10 feet of shoreline be revegetated per the SMP. It would be a great way to jump start revegetation efforts.

2. Outdoor lighting: GHMC 17.99.350 and GHMC 17.99.460 define the outdoor lighting requirements. We found fixtures that were certified as 'dark sky' to ensure we met this requirement. I don't believe this was on our remodel permit review but perhaps it needs to be added to a checklist.

SITUATION: We have seen two recent remodels, across the harbor from us, where the light sources are glaringly visible. In fact, the new small craft building, at Ancich Waterfront Park, lights up like a landing strip at night.

SOLUTION: Reference the lighting requirements in the SMP and make it part of the remodel/new permitting review.

I believe both of these items impact our shoreline conservation and I appreciate your consideration.

Best,
Vicky Alsaker

From: Carl de Simas
To: valsaker@yahoo.com
Cc: Michelle Thomas
Subject: RE: Shoreline Master Program Periodic Review Comments
Date: Wednesday, September 22, 2021 10:53:14 AM
Attachments: image004.png

Hi Vicky,

Thank you for your comments relative to the City's Shoreline Master Program Periodic Review effort. Your comments have been added to the record and will be provided to the Dept. of Ecology and the City Council for their consideration as well.

Also, I would like to take this time to provide some responses to your comments so that you have some clarity around these issues moving forward.

Item #1 – Shoreline Vegetation
The Shoreline Master Program (SMP) does currently require what is called a Vegetation Conservation Strip (VCS), which acts as a vegetated buffer between the ordinary high water mark/top of bluff and the building line for all non-water dependent uses. The width of the strip shall be equal to the minimum structure setback of the applicable Shoreline Environment Designation. In your case, the remodel was likely found to be exempt under normal maintenance and repair. If so, the only requirement would be to show that the substantial development did not cause a net loss of ecological function. A new home, or substantial redevelopment of the site would likely trigger the VCS requirements. This might lead to enhancement of the buffer, or installation of vegetation where it is deficient.

Item #2 – Outdoor Lighting
The SMP does not directly regulate lighting on structures or at sites within the shoreline jurisdiction. The City's Design Manual, however, does include extensive regulation for lighting. Those regulations do not require "dark sky" compliance, but they do require that light sources are substantially hidden from view, that fixtures are downward directional, and that lenses are opaque and not refractive. There are also regulations around how much area on the site is illuminated by a single-source; and, that direct light, to the extent possible, does not escape from the site. Of course, there is no way to fully confine light and glare to the site, but the code does its best to minimize the issue. In the case of Ancich Park, I don't know all of the details, but I do know that it went through the City's Design Review Process.

Hopefully, these responses help to alleviate some of your concerns around the issues raised in your comments. If you would like to discuss further, please feel free to contact me at your convenience.

Again, thank you for your comments and participation in the public process. We look forward to serving you in the future.

Carl

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Carl de Simas | Principal Planner
Community Development |3510 Grandview Street | Gig Harbor, WA 98335
P (253) 853-7628 | F (253) 858-6408 | www.cityofgigharbor.net

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From: Michelle Thomas <mthomas@gigharborwa.gov>
Sent: Friday, September 17, 2021 12:33 PM
To: Vicky Alsaker <valsaker@yahoo.com>
Cc: Carl de Simas <cDesimas@gigharborwa.gov>; Kimberly Mahoney <KMahoney@gigharborwa.gov>
Subject: RE: Shoreline Master Program Periodic Review Comments

Thank you Vicky. I will add this to the record.

Michelle Thomas
City of Gig Harbor | Planning Technician
Planning Division
Phone: 253.851.6170
Direct Phone: 253.853.8255
3510 Grandview Street, Gig Harbor, WA 98335

"THE MARITIME CITY"

Disclaimer: Public documents and records are available to the public as required under the Washington State Public Records Act (RCW 42.56). The information contained in all correspondence with a government entity may be disclosable to third party requesters under the Public Records Act.

From: Vicky Alsaker <valsaker@yahoo.com>
Sent: Friday, September 17, 2021 12:31 PM
To: Michelle Thomas <mthomas@gigharborwa.gov>
Subject: Shoreline Master Program Periodic Review Comments

Hi Michelle,

Below please find my comments after reviewing the SMP documentation.

September 17, 2021

To: City of Gig Harbor Planning Department

From: Vicky Alsaker

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There are two areas that I would like to recommend for further consideration. Rather than propose specific modifications I will rather describe the desired outcome of each.

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SITUATION: We were issued a remodel permit in 2017 and invested more than the minimum amount deemed as 'substantial development' in the SMP. In retrospect, we were not required to do any planting/replanting along the waterfront as part of the permit process. I believe this is in part because we submitted a form indicating there was no shoreline impact. This may be a missed opportunity.

SOLUTION: Most Gig Harbor waterfront homes are existing and will most likely be remodeled rather than redeveloped. As well, most are poorly vegetated along the shoreline. One way to ensure our shorelines get revegetated is to require 'x' feet, from the OHWM, meet SMP guidelines when issuing a remodel permit. Because most of these homes have established landscapes and very narrow waterside frontage it may be beneficial to only require the first 5-10 feet of shoreline be revegetated per the SMP. It would be a great way to jump start revegetation efforts.

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SITUATION: We have seen two recent remodels, across the harbor from us, where the light sources are glaringly visible. In fact, the new small craft building, at Ancich Waterfront Park, lights up like a landing strip at night.

SOLUTION: Reference the lighting requirements in the SMP and make it part of the remodel/new permitting review.

I believe both of these items impact our shoreline conservation and I appreciate your consideration.

Best,
Vicky Alsaker

From:	Carl de Simas
To:	Michelle Thomas
Cc:	Kimberly Mahoney; Katrina Knutson
Subject:	Fwd: Gig Harbor SMP update
Date:	Friday, September 17, 2021 5:02:38 PM
Attachments:	PSE Comments- Gig Harbor SMP Update.pdf

Here is a comment on the SMP Update from PSE.

Carl de Simas
Senior Planner
City of Gig Harbor
3510 Grandview Street
Gig Harbor, WA 98335
www.gigharborwa.gov
253-851-6170

Begin forwarded message:

From: "Babby, Elaine" <Elaine.Babby@pse.com>
Date: September 17, 2021 at 5:01:15 PM PDT
To: Carl de Simas <cDesimas@gigharborwa.gov>
Subject: RE: Gig Harbor SMP update

Carl:
As discussed in the Planning Commission hearing yesterday, please find attached comments on your draft Shoreline Master Program (SMP).
Apologies for coming in right at the deadline; I missed the notice in August so had to play catch-up.

Our intent with these recommendations is to clarify how utilities are treated under the SMP. We find that frequently minor underground utility work (typically critical maintenance and repair, located in public right-of-way) is not adequately defined or addressed in the Use Tables and subsequently ends up taking a lot of PSE and jurisdiction staff time going through time-consuming delay determining how it fits within the regulations.

Let me know if you have any questions on these suggestions or if I can assist in any way. Thank you in advance for your consideration.

Regards,

Elaine Babby | Consulting Land Planner

Puget Sound Energy

Municipal Relations

Cell 206.604.3061

From: Carl de Simas <cDesimas@gigharborwa.gov>
Sent: Thursday, September 16, 2021 7:56 AM
To: Babby, Elaine <Elaine.Babby@pse.com>
Subject: RE: Gig Harbor SMP update

CAUTION - EXTERNAL EMAIL
Phishing? Click the PhishAlarm **"Report Phish"** button.
For mobile - forward to **abuse@pse.com**

Hi Elaine,

I am happy to discuss with you. This is the best opportunity to comment, but there will likely be another opportunity when it goes to Council for approval. Not sure exactly when that will be – probably late October or November. We are working with Ecology and using their optional joint review process for this periodic update.

I can't think of any proposed updates or amendments that would impact utility service. Like I said, happy to discuss at some point today or tomorrow if would be helpful to you.

Thank you,

Carl

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<!--[if !vml]-->

<!--[endif]-->**Carl de Simas** | Principal Planner
Community Development |3510 Grandview Street | Gig Harbor, WA 98335
P (253) 853-7628 | F (253) 858-6408 | www.cityofgigharbor.net

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From: Babby, Elaine <Elaine.Babby@pse.com>
Sent: Wednesday, September 15, 2021 1:50 PM
To: Carl de Simas <cDesimas@gigharborwa.gov>
Subject: Gig Harbor SMP update

Hi Carl:
I received an update that the joint public hearing and comment period for the general update to the city's SMP is this week. I am still reviewing the proposed changes and would like to know if this is the last opportunity to comment. Typically drafts are updated and additional comments are taken over a number of cycles, but this seems to be an accelerated schedule and that the deadline this Friday may be my last chance to provide input on the new code provisions. **Can you advise if that is what you anticipate?**

I don't have any specific concerns at this point, but still need to complete my review to make sure that there is nothing problematic being proposed that would adversely affect utilities and the ability to maintain and provide utility services to customers in Gig Harbor. This Shoreline Use is sometimes overlooked in the process.
Thank you.

Elaine Babby | Consulting Land Planner

Puget Sound Energy
Municipal Relations

Cell 206.604.3061

Gig Harbor SMP Comments-
Puget Sound Energy

Chapter 2 – Definitions

General comment: The definitions provided for Utility Uses in Chapter 2 are limited and do not provide sufficient clarity to easily determine how utility projects fit within the Shoreline regulations. Currently there no distinction between Distribution versus Transmission facilities in the two generic utility-related definitions included in the SMP, which are "Utilities" and "Utility Line".

City Utility Activities
"City utility activities" involve the operation, repair, maintenance, improvement, replacement and reconstruction of existing utilities and construction of new utilities by the City of Gig Harbor.

Comment
The SMP provides a separate definition for "City Utility Activities" that appear in Table 0-1 Shoreline Modification Matrix as Permitted Uses in all shoreline environments. It's not clear why other utility activities undertaken by non-city entities are not included in these provisions, and also in other sections of the SMP that allow for city utilities in buffers of Category 1 and 2 wetland buffers and other locations. Suggest that unless the City Utility Activity is a water dependent use, these allowances be extended to all utility uses.

Utility Line
"Utility line" means pipe, conduit, cable or other similar facility by which services are conveyed to the public or individual recipients. Such services shall include, but are not limited to, water supply, electric power, gas and communications.

Comment
Recommend that this definition be supplemented with two categories; Utility Line – Distribution and Utility Line – Transmission. Suggested definitions for these sub categories can be provided upon request and should include language that is appropriate to each type of utility facility.

In-stream Structure
This definition states that;
"In-stream structure" means a structure placed by humans within a stream or river waterward of the ordinary high-water mark that either causes or has the potential to cause water impoundment or the diversion, obstruction, or modification of water flow. In-stream structures may include those for hydroelectric generation, irrigation, water supply, flood control, transportation, utility service transmission, fish habitat enhancement, or other purpose."

Comment
This definition mentions the term "utility service transmission", which doesn't translate to any commonly understood term, at least in the gas and electric utility arena. Suggest this be replaced with "utility line", which is a term defined in Chapter 2 of the SMP.

Chapter 6 – General Goals Policies & Regulations

6.2.5.24 Critical Fish and Wildlife Habitat Areas

In item (4) Regulation, in (a) Habitat Assessment and Management Plan, a HAMP is required for sites which are within 300 feet of critical fish & wildlife habitat.

Comment

Recommend that this section reference the critical area regulations for requirements related to critical fish and wildlife habitat (GHMC 18.08.186) rather than adding duplicative requirements to avoid discrepancies between these sections of code.

Chapter 7

Table 0-2. Shoreline Use Matrix

Shoreline Use	*Shoreline Environment Designations*					
	Natural[5]	*Urban Conservancy*	*Low Intensity*	*City Waterfront*	*Historic Working Waterfront*	*Marine Deepwater*[5]
Transportation Facilities (Roads, Bridges, Parking) (Section 7.20)	X	C	P	P	P	X
Utilities (primary facilities for treatment or generation) (Section 7.21)	P - underground facilities and utilities accessory to a primary permitted use C – above ground facilities	P - underground facilities P - if accessory to primary permitted use C – above ground facilities	P – above ground and underground and water-dependent facilities P – if accessory to primary permitted use	P – above ground and underground and water-dependent facilities P – if accessory to primary permitted use	P – above ground and underground and water-dependent facilities P – if accessory to primary permitted use	P - underwater or underground facilities P – if accessory to primary permitted use
Unclassified Uses	C	C	C	C	C	C

1 Any method involving vehicles upon the shoreline, whether for access or harvest, shall be prohibited within the Natural Environment
2 Hydraulic harvest utilizing water jets should use low-pressure jets with an inside tip diameter of 5/8 inch or less. The jets shall be hand held and under the control of the operator and nozzle pressure should be limited to 100 psi, measured at the pump.
3 Refer to subsection 7.12.2 for limitations on commercial development within the Urban Conservancy and Low Intensity SED's
4 See section 7.16 for additional requirements that apply to historic net sheds
5 Uses not specifically permitted or conditionally permitted are prohibited.
6 See subsection 7.19.2.5 for allowable signs in the Marine Deepwater SED

Comment

The Shoreline Use description for Utilities in Table 0-2 Shoreline Use Matrix is confusing and uses terminology that is neither included in the definitions chapter, nor properly defined in Chapter 2. Suggest that the language in the Shoreline Use column pertaining to "primary facilities for treatment or generation" be removed.

If the city seeks to include primary facilities for treatment or generation facilities in the Use Matrix, consider adding it as a separate line item.

7.3.2 Regulations

Item 4) addresses emergency repairs and seasonal limitations on certain non-city owned utility projects. This section states that;

" With the exception of City Public Works Department emergency repair of essential utilities and transportation facilities, all grading shall be completed or stabilized by October 31st of each year unless the proponent provides technical analysis that demonstrates to the satisfaction of the Administrator that no harm to the shoreline environment or safety problems would result from grading between October 31st and April 1st."

Comment

The city Public Works Department is not the only entity providing essential utilities that can require emergency repair in the wet season. Utilities that serve basic needs and provide essential services should be included in the exception listed in this section for emergency work. Suggest the wording should change to:

" *With the exception of emergency repair of essential utilities and transportation facilities, all grading shall be completed…."*

7.21 Utilities

7.21.1 Policies

In section **A. Production and processing facilities** are discussed. This term is not defined included in Chapter 2, so there is no explanation of what types of facilities must meet the stated locational requirement of no other feasible option.

Comment

Recommend adding a definition to Chapter 2 for Production and processing facilities.

In section **B. Transmission facilities**, it states the following:

Except for public sewer lift stations, locate transmission facilities for the conveyance of services, such as power lines, cables, and pipelines, outside of the shoreline area or underground where feasible. If located within the shoreline area, major transmission lines should be incorporated into programs for public access to and along water bodies.

Comment

- This policy discusses transmission facilities and "major" transmission lines but the SMP does not provide a definition for either of these terms.

- It is not clear what is meant by "incorporated into programs for public access…." Does this encourage the co-location of major transmission lines in designated public access areas, or does it encourage the major transmission line to include a provision for new public access? Utilities are often limited in their ability to provide public access, for a number of reasons. Utility facilities may not be compatible with public access due to security requirements that prohibit public entry or by the limited property rights utilities possess. Utility facilities are often installed on limited use easements on property owned by others or in public right-of-

way. Granting public access may not be an authorized right under the terms of utility easements.

- Please add a qualifier to this section that public access be incorporated where practicable and consistent with the utility's underlying property rights.

In section **F. Shoreline protection** it states that;
Locate, design and install new utilities to eliminate the need for extensive shoreline protection measures. Upon completion of utility projects <u>*that disturb vegetated banks*</u> *on shorelines, banks should be restored, replanted and maintained until newly planted vegetation is established. Plantings should be native species and/or be similar to non-invasive vegetation in the surrounding area.*

<u>Comment</u>
This policy does not acknowledge that most utility projects occur within existing developed right-of-way and do not disturb vegetation. Please add a qualifier to the restoration language as follows:
"Upon completion of utility projects <u>*that disturb vegetated banks*</u> *on shorelines, banks should be restored…"*

7.21.2 Regulations

6) Accessory utility facilities, such as those typical and normal to support and serve a permitted shoreline use, shall be permitted in all environments. This will typically consist of distribution lines and individual service lines. Such utility facilities may be new or may be relocated facilities,

<u>Comment</u>
Accessory utility facilities almost always include minor below and above-ground appurtenances such as meters and valves. For clarity, please insert the following language:
"This will typically consist of distribution lines and individual service lines <u>*and associated necessary appurtenances*</u>*."*

From: Carl de Simas
To: Babby, Elaine
Cc: Michelle Thomas
Subject: RE: Gig Harbor SMP update
Date: Wednesday, September 22, 2021 10:12:33 AM

Hi Elaine,

Thank you very much for your comments. Since the comment came in after the close of the public hearing comment period at 5:00 PM on Friday, September 17th, as noticed, we will move forward with the our Planning Commission's recommendation. However, we will make your comment part of the record and provide it to both the Dept. of Ecology and our City Council for their consideration moving forward.

Thank you again and please let me know if you have any questions.

Carl

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Carl de Simas | Principal Planner
Community Development |3510 Grandview Street | Gig Harbor, WA 98335
P (253) 853-7628 | F (253) 858-6408 | www.cityofgigharbor.net

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From: Babby, Elaine <Elaine.Babby@pse.com>
Sent: Friday, September 17, 2021 5:01 PM
To: Carl de Simas <cDesimas@gigharborwa.gov>
Subject: RE: Gig Harbor SMP update

Carl:
As discussed in the Planning Commission hearing yesterday, please find attached comments on your draft Shoreline Master Program (SMP).
Apologies for coming in right at the deadline; I missed the notice in August so had to play catch-up.

Our intent with these recommendations is to clarify how utilities are treated under the SMP. We find that frequently minor underground utility work (typically critical maintenance and repair, located in public right-of-way) is not adequately defined or addressed in the Use Tables and subsequently ends up taking a lot of PSE and jurisdiction staff time going through time-consuming delay determining how it fits within the regulations.

Let me know if you have any questions on these suggestions or if I can assist in any way. Thank you in advance for your consideration.

Regards,

Elaine Babby | Consulting Land Planner

Puget Sound Energy
Municipal Relations

Cell 206.604.3061

From: Carl de Simas <cDesimas@gigharborwa.gov>
Sent: Thursday, September 16, 2021 7:56 AM
To: Babby, Elaine <Elaine.Babby@pse.com>
Subject: RE: Gig Harbor SMP update

CAUTION - EXTERNAL EMAIL
Phishing? Click the PhishAlarm **"Report Phish"** button.
For mobile - forward to **abuse@pse.com**

Hi Elaine,

I am happy to discuss with you. This is the best opportunity to comment, but there will likely be another opportunity when it goes to Council for approval. Not sure exactly when that will be – probably late October or November. We are working with Ecology and using their optional joint review process for this periodic update.

I can't think of any proposed updates or amendments that would impact utility service. Like I said, happy to discuss at some point today or tomorrow if would be helpful to you.

Thank you,

Carl

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From: Babby, Elaine <Elaine.Babby@pse.com>
Sent: Wednesday, September 15, 2021 1:50 PM
To: Carl de Simas <cDesimas@gigharborwa.gov>
Subject: Gig Harbor SMP update

Hi Carl:
I received an update that the joint public hearing and comment period for the general update to the city's SMP is this week. I am still reviewing the proposed changes and would like to know if this is the last opportunity to comment. Typically drafts are updated and additional comments are taken over a number of cycles, but this seems to be an accelerated schedule and that the deadline this Friday may be my last chance to provide input on the new code provisions. **Can you advise if that is what you anticipate?**

I don't have any specific concerns at this point, but still need to complete my review to make sure that there is nothing problematic being proposed that would adversely affect utilities and the ability to maintain and provide utility services to customers in Gig Harbor. This Shoreline Use is sometimes overlooked in the process.
Thank you.

Elaine Babby | Consulting Land Planner

Puget Sound Energy
Municipal Relations

Cell 206.604.3061

ITEM	SMP PROVISION	BILL FORMAT CHANGES [underline-additions~~;strikethrough~~ deletions]	ECOLOGY - DISCUSSION/RATIONALE
Rec-1	Chapter 2 Definitions	**Date of Filing** "Date of Filing" means that any decision on an application for a permit under the authority of this master program and RCW 90.58, whether it is an approval or a denial, shall, concurrently with the transmittal of the ruling to the applicant, be filed with the Department of Ecology and the attorney general. This shall be accomplished by return receipt requested mail. A petition for review of such a decision must be commenced within twenty-one days from the date of filing of the decision. 1) With regard to a substantial development permit ~~other than a permit governed by subsection (10) of this section~~, "date of filing" as used in this section refers to the date of actual receipt by the department of the local government's decision. 2) With regard to a permit for a variance or a conditional use ~~governed by subsection (10) of this section~~, "date of filing" means the date the decision of the department is transmitted by the department to the local government. 3) When the City ~~a local government~~ simultaneously transmits to the department its decision on a shoreline substantial development with its approval of either a shoreline conditional use permit or variance, or both, "date of filing" has the same meaning as defined in (2) of this subsection. 4) The department shall notify in writing the local government and the applicant of the date of filing by telephone or electronic means, followed by written communication as necessary, to ensure that the applicant has received the full written decision. **Effective Date of Permit** The "effective date" of ~~a~~ Shoreline Substantial Development, Conditional Use and Variance Permits shall be the date of filing ~~(for Shoreline Substantial Development Permit the date of filing is the date of actual receipt of the permit by Ecology; for Conditional Use and Variance Permits the date of filing is the date the Ecology decision is transmitted to the local government)~~. The permit time periods per Section 8.8 (Time Requirements and Revisions) of the Program do not include the time during which a use or activity was not actually pursued due to the pendency of administrative appeals or legal actions or due to the need to obtain any other government permits and approvals for the development that authorize the development to proceed, including all reasonably related administrative or	Recommended changes: Date of filing: - Suggested edits remove language that has no meaning in the SMP. Effective Date of Permit - Suggested edits remove language that is not fully consistent with the definition of the 'date of filing'.

Initial Determination

		legal actions on any such permits or approvals.	
Rec-2	Chapter 2 Definitions	In-stream Structure "In-stream structure" means a structure placed by humans within a stream or river waterward of the ordinary high-water mark that either causes or has the potential to cause water impoundment or the diversion, obstruction, or modification of water flow. In-stream structures may include those for hydroelectric generation, irrigation, water supply, flood control, transportation, utility line ~~service transmission~~, fish habitat enhancement, or other purpose.	Recommended change: This change is suggested in response to a comment from Puget Sound Energy. The comment noted the SMP includes a definition for 'utility line' but has no definition for the term 'utility service transmission'.
Rec-3	7.1.1 Permitted Use Tables	Table 7-2 Shoreline Use Matrix Utilities ~~(primary facilities for treatment or generation)~~ (Section 7.21)	Recommended change: A revision is suggested in response to a comment from Puget Sound Energy. This change improves consistency with the broader scope of Section 7.21 which addresses utilities of all sorts and not just primary treatment or generation facilities.
Rec-4	7.1.2 Bulk and Dimensional Standards	Table 7-3 Bulk Dimensional Standards Matrix ~~Gig Harbor Bay (UGA)~~ ~~Colvos Passage~~	Recommended change: Remove all lines referring to Gig Harbor Bay (UGA) and Colvos Passage for internal consistency with the City's revisions to the SED maps in Chapter 5. The City requested, by Resolution 1124, a reduction to the Gig Harbor UGA, removing the East Gig Harbor Bay area. Pierce County included this in the 2019 Comprehensive Plan amendment, and adopted the revised map by Ordinance No. 2019-15s.
Rec-5	7.21 Utilities	7.21.2 Regulations 6) Accessory utility facilities, such as those typical and normal to support and serve a permitted shoreline use, shall be permitted in all environments. This will typically consist of distribution lines and individual service lines and associated meters and valves. Such utility facilities may be new or may be relocated facilities~~,~~.	Recommended change: Additional language is suggested in response to a comment from Puget Sound Energy.
Rec-6	8.2.2 Exemptions from Substantial Development Permit	h) Construction of a dock… (i) In salt waters, the fair market value of the dock does not exceed two thousand five hundred dollars: or (ii) In fresh waters the fair market value of the dock does not exceed: (A) Twenty-two thousand, five hundred dollars for docks that are constructed to replace existing docks, are of equal or lesser square footage than the existing dock	Recommended change: The freshwater dock cost thresholds have increased. In 2014 the Legislature raised these cost thresholds, and required the Office of Financial Management (OFM) to adjust the cost threshold for inflation every five years, starting in 2018. OFM adopted the first adjustment to these thresholds effective November 4, 2018. (*Notice of the new thresholds was published in the State Register on October 4, 2018 in WSR 18-21-013.)*

Initial Determination

		being replaced; or (B) ~~Ten~~ Eleven thousand two hundred dollars for all other docks constructed in fresh waters. However, if subsequent construction having a fair market value exceeding two thousand five hundred dollars occurs within five years of completion of the prior construction, and the combined fair market value of the subsequent and prior construction exceeds the amount specified above, the subsequent construction shall be considered a substantial development for the purpose of this chapter.	
Rec-7	8.6 Relief from Development Standards and Use Regulations	1) The City and Ecology may grant relief from Program development standards and use regulations as set forth below and pursuant to RCW 90.58.580 and WAC 173-27-215 when a shoreline restoration project causes or would cause a landward shift in the ordinary high water mark, resulting in one of the following: a) Land that had not been regulated under this Program being brought into shoreline jurisdiction; or b) Additional regulatory requirements due to a landward shift in required shoreline buffers or other regulations; or c) Application of shoreline master program regulations would preclude or interfere with use of the property permitted by local development regulations, thus presenting a hardship to the project proponent; …	Recommended change: Add a reference to the rule.

Initial Determination

TO: Carl de Simas, Senior Planner, City of Gig Harbor
CC: Kim Mahoney, Senior Planner, City of Gig Harbor; Jackie Chandler, Shoreline Administrator, WA Department of Ecology
FROM: Kim Van Zwalenburg, Senior Shoreline Planner, WA Department of Ecology
Date: October 7, 2021
Subject: SMP Periodic Review - Initial Determination of Consistency
Sent via email to: cDesimas@gigharborwa.gov; kmahoney@gigharborwa.gov

Use of this Document

Ecology's *Determination of Initial Concurrence* provides Ecology's review of the proposed periodic review amendment to the City of Gig Harbor (City) Shoreline Master Program (SMP). This document is divided into two sections: **Findings of Fact**, which provides findings related to the City's proposed amendment, amendment history, and the review process and **Initial Determination** of the proposed amendment.

Attachment 1 itemizes issues that can be addressed prior to local adoption and submittal for Ecology's final approval of the proposed amendment.

Brief Description of Proposed Amendment

The City of Gig Harbor has submitted a draft SMP amendment, as part of their periodic review of their SMP to Ecology for an initial determination of concurrence as required by the joint review process and consistent with WAC 173-26-104(3). The City is undergoing a statutorily required periodic review of their Shoreline Master Program. The SMP regulates shoreline uses and activities along shorelines within city limits including Gig Harbor Bay and segments of the Tacoma Narrows and Henderson Bay.

FINDINGS OF FACT

Need for amendment

Gig Harbor comprehensively updated their master program in December 2013 and recently completed a locally initiated amendment[1] to address the placement of public art on publicly owned property within shoreline jurisdiction. The proposed periodic review amendment is needed to comply with the statutory deadline for a periodic review of the SMP pursuant to RCW 90.58.080(4). The amendment will bring the SMP into compliance with requirements of the Shoreline Management Act or state rules that have been added or changed, ensure the SMP remains consistent with amended comprehensive plans and regulations, and incorporate revisions deemed necessary to reflect changed circumstances, new information, or improved data. The City prepared a checklist and an analysis documenting the proposed amendment.

SMP provisions to be changed by the amendment as proposed

Gig Harbor's SMP is a standalone document containing goals, policies and regulations along with embedded critical area regulations.

[1] Ecology approved this amendment in July 2021.

In addition to general edits to correct and update syntax, formatting and citation corrections, the following amendments to the SMP are proposed:

Shoreline Master Program[2]

A. Chapter 1 Introduction
   1. Revisions to 1.6 Applicability lists those actions and activities to which the SMP does not apply, consistent with WAC 173-27-044 and 173-27-045.

B. Chapter 2 Definitions
   1. Definitions for the following terms are added: biological opinion; harbor area; likely to adversely affect; may affect, not likely to adversely affect; navigational aids; no effect; riparian buffer zone; special flood hazard area.
   2. Revisions are made to the following definitions: administrator, development, floodplain hazard permit; floodway; substantial development; utilities.

C. Chapter 5 Shoreline Environment Designations
   1. Revisions throughout the section to shoreline maps, language and parcel numbers reflect the removal of the east Gig Harbor Bay area and a segment along Colvos Passage from the City's Urban Growth Area[3].
   2. City Waterfront management policy #6 revisions allow for decks waterward of the OHWM when appurtenant to an upland water-oriented use. [5.2.5.D(6)]

D. Chapter 6 General Goals Policies and Regulations
   1. 6.2.3 Regulations – Marine Shorelines – New language clarifies that maintenance of the vegetation conservation strip is required for all non-water dependent uses and associated structures. [6.2.3.2(2)]
   2. 6.2.5 Regulations – Critical Areas – Notice and Title language, relocated from 6.2.5.10 Wetlands – Administration, is a new section. [6.2.5.1]
   3. 6.2.5.7 Wetlands – Delineation Guidelines/Ratings – Wetland rating categories are updated consistent with Ecology's 2014 Rating System changes. [6.2.5.7 (3)(a)]
   4. 6.2.5.10 Wetlands – Administration – Notice and Title language is relocated to Section 6.2.5.
   5. 6.2.5.11 Wetlands – Analysis Report – A new provision clarifies the requirement for flood elevations for any development located within a special flood hazard area. [6.2.5.11 (2)]
   6. 6.2.5.12 Wetlands – Buffer Areas – Updates are made to habitat point scales throughout the section consistent with Ecology's 2014 Wetlands Rating System.
   7. 6.2.5.21 Streams – Critical Areas Report – New language clarifies what is required in a stream analysis report. [6.2.5.21(2)]

[2] All references are to section numbering in the revised draft SMP amendment submitted for Ecology review.
[3] The City, by Resolution #1124, adopted July 2018, requested Pierce County remove the East Bay UGA from the Urban Growth Area. This request was included in the County's 2019 Comprehensive Plan Amendment and adopted by Ordinance No. 2019-15s on April 30, 2019.

INITIAL DETERMINATION

8. 6.2.5.22 Streams – Performance Standards – General – A new provision requires consistency with the City's Flood Hazard Construction Standards if a stream crossing is located within a special flood hazard area [6.2.5.22(3)(h)], and a new provision addressing streambank stabilization is added [6.2.5.22(7)].
9. 6.2.5.24 Critical Fish and Wildlife Habitat Areas – Requirements for the Habitat Assessment and Management Plan (HAMP) are revised, particularly related to potential effects critical fish and wildlife habitat including endangered species. [6.2.5.24(4) and (5)]. A buffer reduction allowance is removed [6.2.5.24 (6)]. Language is added requiring any fill or structure proposed within a special flood hazard area to comply with the City's Flood Hazard Construction Standards [6.2.5.24(9)(d)].

E. Chapter 7 Shoreline Use and Modification – Policies and Regulations
   1. Table 7-2 Shoreline Use Matrix
      a. Commercial water-related and water-enjoyment uses on overwater deck structures in the City Waterfront SED are allowed with a conditional use permit.
      b. Parking as a principal use in the City Waterfront SED is allowed with a conditional use permit.
   2. 7.12 Commercial Uses – New language clarifies the use of overwater deck structures that are appurtenant to permitted upland water-related and water-enjoyment uses. [7.12.2.4 and 5]
   3. 7.18 Residential – A new sentence clarifies the allowance for live-aboard vessels within marinas, subject to certain requirements. [7.18.2.1]
   4. 7.20 Transportation Facilities – Revisions to a policy and a corresponding regulation allow for parking as a principal use when separated from the shoreline by an arterial street within limited circumstances. [7.20.2.A, 7.20.4.1]
   5. 7.21 Utilities – A new provision requires conveyance facilities be designed consistent with the City's stormwater manual. [7.21.2.8.d]

F. Chapter 8 Administrative Procedures
   1. The monetary threshold for substantial development is updated to $7,047, and a new footnote directs the reader to the city's website for current information on the dollar threshold. [8.2.1.A, 8.2.2.a]
   2. The monetary threshold for freshwater docks is updated. [8.2.2.h]
   3. An exemption allowing for Americans with Disabilities Act retrofits is added. [8.2.2.q]
   4. A reference to WAC 173-27-180 is added to clarify a complete permit application. [8.3]
   5. The requirement for submittal to Ecology via return receipt mail is added. [8.5.2.A]
   6. Clarifying edits reference to RCW 90.58.580. [8.6.1]

INITIAL DETERMINATION

Amendment History, Review Process

The City began this project in 2018 and prepared a public participation program in accordance with WAC 173-26-090(3)(a) to inform, involve and encourage participation of interested persons and private entities, tribes, and applicable agencies having interests and responsibilities relating to shorelines. An

important element of the public participation plan is the City's SMP Periodic Review project website[4]. The Planning Commission held meetings in February 7, 2019, April 4, 2019 and July 19, 2019 to discuss the proposed SMP Periodic Review.

The project slowed due to staff workload and staffing changes at the City, along with the City's desire to obtain Federal Emergency Management Agency (FEMA) concurrence that the City's local ordinances, regulations and written policies comply with the performance standards of the Puget Sound Biological Opinion (BiOp) issued by the National Marine Fisheries Service. The City of Gig Harbor worked with FEMA through a lengthy technical assistance process[5] to evaluate the City's BiOp compliance package including the draft SMP. Ultimately, the FEMA review process identified no additional changes necessary for BiOp compliance and the City restarted their work on the SMP periodic review with the Planning Commission. Due to the COVID-19 Pandemic, the City held public meetings in a virtual format using Zoom, including the Planning Commission meetings addressing this topic, beginning March 18, 2021 and continuing through August 2021.

The City used Ecology's Periodic Review checklist of legislative and rule amendments to review amendments to chapter 90.58 RCW and department guidelines, that have occurred since the master program was last amended, and determine if local amendments were needed to maintain compliance in accordance with WAC 173-26-090(3)(b)(i). The City also reviewed changes to the comprehensive plan and development regulations to determine if the shoreline master program policies and regulations remain consistent with them in accordance with WAC 173-26-090(3)(b)(ii). The City considered whether to incorporate any amendments needed to reflect changed circumstances, new information or improved data in accordance with WAC 173-26-090(3)(b)(iii). The City consulted with Ecology and solicited comments throughout the review process including opportunities to comment on draft materials.

The record indicates the City completed a SEPA checklist and issued a Determination of Non-Significance (DNS) on August 24, 2021 for the proposed amendments to the SMP. The Department of Commerce was notified on August 26, 2021.

The City provided notice to local parties, including a statement that the hearing was intended to address the periodic review in accordance with WAC 173-26-090(3)(c)(ii). The City's record indicates notice of the hearing was published on August 8, 2021 in the *Tacoma News Tribune*. Ecology distributed notice of the joint comment period to state interested parties on August 17, 2021. Separate notice, and an invitation to consult, was sent August 17, 2021, to the Muckleshoot Indian Tribe, Puyallup Tribe of Indians, Nisqually Indian Tribe and the Steilacoom Tribe.

The City and Ecology held a joint local/state comment period on the proposed amendments following procedures outlined in WAC 173-26-104. The comment period began on August 18, 2021 and continued through September 17, 2021. A joint public hearing before the Planning Commission took place via Zoom on September 16, 2021. Ecology staff attended the meeting.

The City record includes all comments received on the proposed SMP amendment during the 30-day public comment period and hearing. Comments were submitted by two organizations/individuals

[4] http://www.cityofgigharbor.net/656/SMP-Periodic-Review---Public-Participati
[5] This process stretched from 2019 to mid-2021, delayed in part by the Covid-19 Pandemic.

INITIAL DETERMINATION

including Puget Sound Energy. The comments address revegetation of the vegetation conservation area, exterior lighting impacts and provisions for utilities. No revisions to the SMP were proposed in response to comments.

One commenter suggested changes related to residential remodels, suggesting the SMP address revegetation along the shoreline as a condition of remodels, along with ensuring exterior lighting impacts are minimized by including outdoor lighting standards. The other commenter from Puget Sound Energy focused on suggested revisions to various utility use provisions in the SMP. No revisions to the SMP were proposed in response to any comments.

The proposed SMP amendments were received by Ecology on September 22, 2021 for initial state review. The submittal was verified as complete on September 22, 2021. This began Ecology's review and initial determination.

Ecology Consideration of public comments

Ecology has reviewed all the comments received during the joint review process along with the City's responses.

Finding. Ecology finds the City considered whether to incorporate any amendments to reflect changed circumstances, new information, or improved data, as provided or raised during the comment period. The City determined, and Ecology concurs, that no additional amendments are required at this time based upon the significance of this information and the existing SMP provisions[6].

Additional discussion on the issues raised is provided below:

Vegetation Conservation Area revegetation: A comment suggests the City consider requiring some degree of revegetation along the shoreline as part of the approval for a proposed residential remodel. The commenter notes many residential properties are poorly vegetated along the shoreline and this could be a mechanism for improving shoreline vegetation.

Finding. Ecology finds the City has considered the comment and concluded no changes to the SMP are necessary. The City indicates a remodel may not trigger the requirement for enhancement of the vegetation conservation area if there is no impact to shoreline ecological functions. Ecology notes every project in shoreline jurisdiction, exempt from permit requirements or not, must meet the mitigation sequence in 6.2.2(3). Avoidance of impacts is the top priority. Remodels may often fall in this category – impacts to ecological functions are avoided and thus no mitigation requirement, such as revegetating or enhancing the vegetation conservation strip, is triggered.

Outdoor lighting: A comment suggests the City include a reference in the SMP to city lighting requirements in the municipal code and ensure this is part of the permit review.

Finding. Ecology finds the City considered the comment and concluded no changes to the SMP are necessary. The City indicates the City's Design Manual addresses exterior (outdoor) lighting standards. This includes requirements for fixtures to point down along with ensuring light does not escape the site, to the extent possible. The SMP Guidelines (WAC 173-26) are silent with regard to lighting standards, leaving this issue to the discretion of the local government.

[6] WAC 173-26-090(3)(b)(iii)

INITIAL DETERMINATION

Utility uses: Puget Sound Energy commented on a number of elements in the SMP specific to utility uses, including definitions, the Shoreline Use matrix and utility-specific regulations, and included suggested language as part of their comments. Their stated intent is to add clarity to the regulation of utilities under the SMP.

Finding. Ecology finds City staff included the comments as part of the record and provided them to Ecology for consideration. No changes to the SMP were proposed.

Ecology also finds Table 7-1 includes a specific allowance for "city utility activities' under the Fill category. This allowance is specific to outfalls, which must necessarily be located below the ordinary high water mark. No additional revision to the SMP is necessary. Ecology finds the SMP critical area regulations are embedded in Chapter 6 of the SMP. No reference to the City's municipal code (GHMC 18.08.186) related to critical fish and wildlife habitat is necessary.

Further, Ecology finds there are some suggested revisions that could improve clarity in the SMP. These are included in Attachment 1, items Rec-2, Rec-3 and Rec-5.

Ecology recommended changes

Ecology has identified seven (7) recommended changes to the SMP for consideration by the City. These changes would improve the clarity of three definitions, would address some of the concerns identified by Puget Sound Energy regarding utilities, update the threshold values for freshwater docks, and remove references to Gig Harbor Bay (UGA) and Colvos Passage. Recommended changes are not required for consistency with the SMA or applicable guidelines, but are proposed for internal consistency and to improve implementation. Recommended changes are listed in Attachment 1, items Rec-1 through Rec-7.

Findings. Ecology finds that the recommended changes, set forth in Attachment 1, Rec-1 through Rec-7, would be consistent with the policy and standards of RCW 90.58 and the applicable guidelines if implemented.

Consistency with Chapter 90.58 RCW

The proposed amendments have been reviewed for consistency with the policy of RCW 90.58.020 and the approval criteria of RCW 90.58.090(3), (4) and (5).

Consistency with applicable guidelines (Chapter 173-26 WAC, Part III)

The proposed amendments have been reviewed for compliance with the requirements of the applicable Shoreline Master Program Guidelines (WAC 173-26-171 through 251, and 173-26-020 definitions).

Findings. Ecology finds the proposed revisions are consistent with the policies of the Shoreline Management Act and the SMP Guidelines, including WAC 173-26-221 General Master Program Provisions and WAC 173-26-241 Shoreline Uses.

INITIAL DETERMINATION

The following constitutes Ecology's written statement of initial concurrence, consistent with WAC 173-26-104(3)(b)(ii):

INITIAL DETERMINATION

After review by Ecology of the complete record submitted and all comments received, Ecology has determined that the City's proposed amendment is consistent with the policy and standards of RCW 90.58.020 and RCW 90.58.090 and the applicable SMP guidelines (WAC 173-26-171 through 251 and .020 definitions).

Next Steps

Consider the recommended changes identified by Ecology. We anticipate being able to approve your SMP Periodic Review amendment after formal submittal is provided consistent with WAC 173-26-110.

INITIAL DETERMINATION

ORDINANCE 1472

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, APPROVING THE SHORELINE MASTER PROGRAM PERIODIC UPDATE AND DIRECTING STAFF TO FORWARD THE SHORELINE MASTER PROGRAM TO THE DEPARTMENT OF ECOLOGY FOR STATE REVIEW AND APPROVAL PURSUANT TO RCW 90.58.090 AND WAC 173-26; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the Shoreline Management Act of 1971, codified at chapter 90.58 RCW (SMA), requires all cities and counties with “shorelines of the state” to prepare and adopt a Shoreline Master Program that is based on state laws and rules, but tailored to the specific jurisdiction; and

WHEREAS, the Shoreline Master Program (SMP) is adopted by reference within the City’s adopted Comprehensive Plan; and

WHEREAS, in 1975, the City of Gig Harbor adopted its SMA-based Shoreline Master Program and amended it in 1994; and

WHEREAS, effective January 17, 2004, the regulations implementing the SMA promulgated under chapter 173-26 WAC (the “SMA guidelines”) were substantially revised and the City’s program required a comprehensive master program update in order to achieve the procedural and substantive requirements of the SMA guidelines; and

WHEREAS, the City’s updated SMP became effective December 27, 2013; and

WHEREAS, the SMA guidelines require the periodic review of local government master programs at least once every 8 years from the originally required adoption date of 2011; and

WHEREAS, the City has been working closely with the Department of Ecology (ECY) and FEMA since 2018 to conduct the periodic review; and

WHEREAS, the Washington State Department of Ecology (ECY) approves the adoption of amendments to the SMP in accordance with 173-26 WAC; and

WHEREAS, City Staff chose to utilize the optional joint review process for amending shoreline master programs per WAC 173-26-104 whereby a joint public hearing is held on the proposed amendment; and

WHEREAS, the optional joint review process requires the City maintain a public web site including information relative to the proposed amendment and a link to the web

site is shared with ECY not less than 14-days prior to the joint hearing; and

WHEREAS, City Staff submitted a Notice of Intent to Adopt to the Washington State Department of Commerce on August 25, 2021 in accordance with RCW 36.70A.106; and

WHEREAS, the joint public hearing must be include a joint 30-day public comment period; and

WHEREAS, the joint public comment period was noticed on August 18, 2021; and

WHEREAS, between November 2018 and August 2021, the Planning Commission conducted nine study sessions; and

WHEREAS, on September 16, 2021, the Planning Commission held a joint public hearing with ECY and voted to recommend the proposed amendments to the City Council for review and consideration; and

WHEREAS, City Staff, in accordance with WAC 173-26-104, responded to all public comment received within 30-days of the close of the joint public hearing; and

WHEREAS, City Staff submitted the proposed amendment and required supporting documentation to ECY for the initial determination of consistency review; and

WHEREAS, ECY provided the initial determination of consistency with seven recommended edits on October 7, 2021; and

WHEREAS, the City Council considered the Ordinance at first reading on October 25, 2021;

NOW THEREFORE, the City Council of the City of Gig Harbor, Washington, do ordain as follows**:**

Section 1. **Revisions**. The City of Gig Harbor Shoreline Master Program shall be amended as set forth in Exhibit A.

Section 2. **Adoption**. The City Council hereby adopts the above referenced SMP revisions and finds the amended SMP consistent with the requirements of RCW 90.58 and WAC 173-26, as they apply to these amendments.

Section 3. **Submission to Department of Ecology**. The Community Development Director is hereby directed to submit the SMP and associated documents to the Department of Ecology for their review and approval. If/Once approved by the Department of Ecology no further action is necessary for compliance with RCW 90.58.

Section 4. Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 5. Correction of Errors. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6. Effective Date. This ordinance shall take effect and be in full force fourteen days after Department of Ecology final action as provided by RCW 90.58.090(7).

ADOPTED by the Council of the City of Gig Harbor at a regular meeting thereof, held this 8th day of November, 2021.

_____
Kit Kuhn
Mayor

Approved as to form:

_____
Daniel Kenny
City Attorney

Attest:

_____
Joshua Stecker
Interim City Clerk

PUBLICATION DATE: 11/11/21
EFFECTIVE DATE:

Exhibit “A”

Ordinance No. 1472

CHAPTER 1 INTRODUCTION

1.1 Purpose and Intent

The purpose of this Shoreline Master Program is:

1) To guide the future development of shorelines in the City of Gig Harbor in a positive, effective, and equitable manner consistent with the Washington State Shoreline Management Act of 1971 (the "Act") as amended (Revised Code of Washington [RCW] 90.58).

2) To promote the public health, safety, and general welfare of the community by providing long range, comprehensive policies and effective, reasonable regulations for development and use of Gig Harbor's shorelines; and

3) To ensure, at a minimum, no net loss of shoreline ecological functions and processes and to plan for restoring shorelines of the state that have been impaired or degraded by adopting and fostering the following policy contained in RCW 90.58.020, Legislative Findings:

   "It is the policy of the State to provide for the management of the shorelines of the State by planning for and fostering all reasonable and appropriate uses. This policy is designed to insure the development of these shorelines in a manner, which, while allowing for limited reduction of rights of the public in the navigable waters, will promote and enhance the public interest. This policy contemplates protecting against adverse effects to the public health, the land and its vegetation and wildlife, and the waters of the State and their aquatic life, while protecting generally public rights of navigation and corollary rights incidental thereto...

   In the implementation of this policy the public's opportunity to enjoy the physical and aesthetic qualities of natural shorelines of the State shall be preserved to the greatest extent feasible consistent with the overall best interest of the State and the people generally. To this end uses shall be preferred which are consistent with control of pollution and prevention of damage to the natural environment or are unique to or dependent upon use of the State's shoreline. Alterations of the natural condition of the shorelines of the State, in those limited instances when authorized, shall be given priority for single family residences, ports, shoreline recreational uses including but not limited to parks, marinas, piers, and other improvements facilitating public access to shorelines of the State, industrial and commercial

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developments which are particularly dependent on their location on or use of the shorelines of the State, and other development that will provide an opportunity for substantial numbers of the people to enjoy the shorelines of the State.

Permitted uses in the shorelines of the State shall be designed and conducted in a manner to minimize, insofar as practical, any resultant damage to the ecology and environment of the shoreline area and any interference with the public's use of the water."

1.2 Governing Principles

The following Governing Principles, along with the policy statements of RCW 90.58.020, Legislative Findings, establish the basic concepts upon which the goals, policies and regulations of this Program are based.

1) Any inconsistencies between this Program and the Act must be resolved in accordance with the Act.

2) The policies of this Program may be achieved by diverse means, one of which is regulation. Other means, authorized by the Act, include but are not limited to: acquisition of lands and/or easements by purchase, or gift; and implementation of capital facility and/or non-structural programs.

3) Regulation of private property to implement Program goals such as public access and protection of ecological functions and processes must be consistent with all relevant constitutional and other legal limitations. These include, but are not limited to civil rights guaranteed by the U.S. and State constitutions, recent federal and state case law, and state statutes, such as RCW 43.21C.060, Conditioning or Denial of Governmental Action and 82.02, General Provisions on Excise Taxes.

4) Regulatory or administrative actions contained herein must not unconstitutionally infringe on private property rights or result in an unconstitutional taking of private property.

5) The regulatory provisions of this Program are limited to shorelines of the state, whereas the planning functions of this Program may extend beyond the designated shoreline boundaries.

6) The policies and regulations established by the Program must be integrated and coordinated with those policies and rules of the Gig Harbor Comprehensive Plan

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and development regulations adopted under the Growth Management Act (RCW 36.70A) and RCW 34.05.328, Significant Legislative Rules.

7) Protecting the shoreline environment is an essential statewide policy goal, consistent with other policy goals. This Program protects shoreline ecology from such impairments in the following ways:

   a) By using a process that identifies, inventories, and ensures meaningful understanding of current and potential ecological functions provided by shorelines.

   b) By including policies and regulations that require mitigation of adverse impacts in a manner that ensures no net loss of shoreline ecological functions. The required mitigation shall include avoidance, minimization, and compensation of impacts in accordance with the policies and regulations for mitigation sequencing in WAC 173-26-201(2)(e)(i), Comprehensive Process to Prepare or Amend Shoreline Master Programs. By including policies and regulations to address cumulative impacts, including ensuring that the cumulative effect of exempt development will not cause a net loss of shoreline ecological functions, and by fairly allocating the burden of addressing such impacts among development opportunities.

   c) By including regulations and regulatory incentives designed to protect shoreline ecological functions, and restore impaired ecological functions where such functions have been identified.

8) In light of other relevant local, state, and federal regulatory and non-regulatory programs, Gig Harbor should balance the policy goals of this Program to the extent consistent with the policies of the Act, per RCW 90.58.020, Legislative Findings, and these Governing Principles.

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1.3 Title

This document shall be known and may be cited as the Gig Harbor Shoreline Master Program ("this Master Program," "the Master Program," or “SMP”).

1.4 Adoption Authority

This Master Program is adopted under the authority granted by the Act and Chapter 173-26 of the Washington Administrative Code (WAC).

1.5 Relationship to Other Plans and Regulations

Uses, developments and activities regulated by this Master Program may also be subject to the provisions of the Gig Harbor Comprehensive Plan, the Washington State Environmental Policy Act ("SEPA," Chapter 43.21C RCW and Chapter 197-11 WAC), other provisions of the Gig Harbor Municipal Code (GHMC), including Title 17 Zoning and Title 18 Environment, and various other provisions of local, state and federal law, as may be amended. Any conflicts between the SMP and other relevant federal, state, or local regulations are resolved in favor of the regulation that is most protective of the shoreline ecological functions. The specific provisions of GHMC Title 16 Subdivisions and Title 17 shall apply when not specifically addressed by the Master Program's development regulations. All other referenced code provisions are not considered part of this Master Program.

Project proponents shall comply with all applicable laws prior to commencing any use, development or activity.

Where this Program makes reference to any RCW, WAC, or other state, or federal law or regulation the most recent amendment or current edition shall apply.

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1.6 Applicability

This Master Program shall apply to all new development, redevelopment and changes in land use. It also applies to every person, individual, firm, partnership, association, organization, corporation, local or state governmental agency, public or municipal corporation, or other non-federal entity which develops, owns, leases, or administers lands, wetlands, or waters that fall under the jurisdiction of the Act.

This Master Program shall apply to all of the lands and waters in the City of Gig Harbor that fall under the jurisdiction of the Act (see Section 1.7 Shoreline Jurisdiction below).

The Master Program does not apply to:

- ~~t~~Those lands and waters located in the City's Urban Growth Area (UGA) until such time the area is annexed into the City. Until annexation occurs, all development in UGA areas will continue to be regulated by the Pierce County Shoreline Master Program. Goals, policies, and regulations that apply specifically to areas in the UGA have been included in this Master Program in anticipation of future annexations. Also, shorelines within the City's UGA have been pre-designated (see Chapter 5). Portions of this Master Program that apply specifically to UGA areas will not apply until annexation occurs.

- Remedial actions. Pursuant to RCW 90.58.355, any person conducting a remedial action at a facility pursuant to a consent decree, order, or agreed order issued pursuant to chapter 70.105D RCW, or to the department of ecology when it conducts a remedial action under chapter 70.105D RCW.

- Boatyard improvements to meet NPDES permit requirements. Pursuant to RCW 90.58.355, any person installing site improvements for storm water treatment in an existing boatyard facility to meet requirements of a national pollutant discharge elimination system storm water general permit.

- WSDOT facility maintenance and safety improvements. Pursuant to RCW 90.58.356, Washington State Department of Transportation projects and activities meeting the conditions of RCW 90.58.356 are not required to obtain a substantial development permit, conditional use permit, variance, letter of exemption, or other local review.

- Projects consistent with an environmental excellence program agreement pursuant to RCW 90.58.045.

- Projects authorized through the Energy Facility Site Evaluation Council process, pursuant to chapter 80.50 RCW.

- Areas and uses in those areas that are under exclusive federal jurisdiction as established through federal or state statutes are not subject to the jurisdiction of chapter 90.58 RCW.

All proposed uses and development occurring within shoreline jurisdiction must conform to Chapter 90.58 RCW, the Shoreline Management Act, and this Program. The Shoreline Management Act's provisions are intended to provide for the

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management of all development and uses within shoreline jurisdiction, whether or not a shoreline permit is required because many activities that may not require a substantial development permit, such as clearing vegetation or construction of a residential bulkhead, can, individually or cumulatively, adversely impact adjacent properties and natural resources.

Federal agency actions on shorelines of the state are required to be consistent with this Master Program and the Act, as provided by the Coastal Zone Management Act (Title 16 United States Code §1451 et seq.; and §173-27-060(1) WAC, Applicability of Chapter 90.58 RCW [Shoreline Management Act] to federal lands and agencies).

The permit requirements established under this Master Program apply to non-federal activities undertaken on lands subject to non-federal ownership, lease, or easement; and to development and uses undertaken on lands not federally owned but under lease, easement, license, or other similar property right of the federal government.

With regard to tribal treaty rights, nothing in this Master Program shall affect any rights established by treaty to which the United States is a party.

1.7 Shoreline Jurisdiction

Under the Shoreline Management Act (SMA), the shoreline jurisdiction includes water bodies that have been designated as "shorelines of statewide significance" or "shorelines of the state" and their associated shorelands, defined as the upland area within 200 feet of the ordinary high water mark (OHWM), as well as any associated wetlands (RCW 90.58.030). See Figure 1-1 for illustrative purposes.

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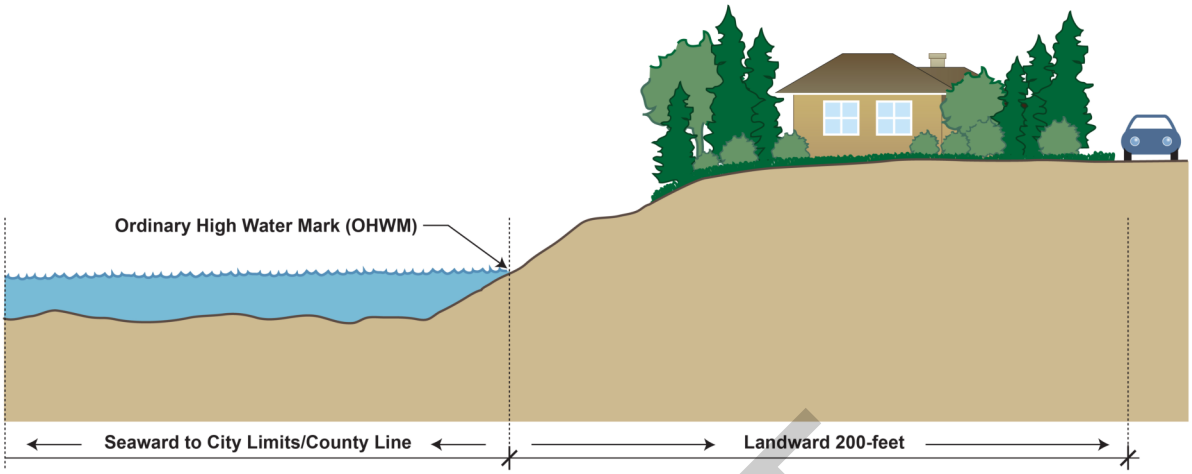
Figure 1-1. Shoreline Jurisdiction



Under the SMA, the shoreline area to be regulated under the City's shoreline master program must include all shorelines of statewide significance, shorelines of the state, and their adjacent shorelands within its municipal jurisdiction. The portion of Puget Sound in Gig Harbor waterward from the line of extreme low tide is considered a "shoreline of statewide significance", per Revised Code of Washington (RCW) 90.58.030(2)(e).

The approximate shoreline jurisdiction within the city limits of Gig Harbor and its Urban Growth Area (UGA) encompasses approximately 5.12~~6.7~~ miles of the Puget Sound shoreline as shown on Map 1, with approximately 3.32~~16~~ miles of shoreline within the city limits (see Section 1.6 for applicability of this SMP on UGA areas). This includes the following shoreline areas:

- Gig Harbor Bay and the Gig Harbor Spit
- Portions of Colvos Passage, the Tacoma Narrows and Henderson Bay
- The portion upstream to the marine ordinary high water mark within freshwater streams which flow through the City or its UGA into Gig Harbor Bay (Donkey and Crescent Creeks), and Henderson Bay.

1.8 Optional Shoreline Jurisdiction

Under the SMA, local municipalities have the option to extend shoreline jurisdiction to include lands within the 100-year floodplain and/or lands necessary for buffers for critical areas (RCW 90.58.030(2)(f)). The City of Gig Harbor is not extending shoreline jurisdiction under either of these options. All critical areas and associated

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regulated buffers located within shoreline jurisdiction are regulated solely by the City's Shoreline Master Program. All critical areas and associated regulated buffers located outside shoreline jurisdiction shall be regulated by the City's critical area regulations set forth in GHMC Chapter 18.08 Critical Areas.

1.9 Liberal Construction

As provided for in RCW 90.58.900, Liberal Construction, the Act is exempted from the rule of strict construction; the Act and this Program shall therefore be liberally construed to give full effect to the purposes, goals, objectives, and policies for which the Act and this Program were enacted and adopted.

1.10 Severability

If any provision of this Master Program, or its application to any person or circumstance is held invalid, the remainder of the Master Program, or the application of the provision to other persons or circumstances, shall not be affected.

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Chapter 2 DEFINITIONS

Act

"Act" means the Washington State Shoreline Management Act (SMA) of 1971, as amended, chapter 90.58 RCW.

Active Commercial Fishing Vessels

“Active commercial fishing vessels” are those which have a current commercial license issued by the appropriate state or regional authority or a contract from the previous fishing season or for the next fishing season.

Accessory Structure

An “accessory structure” is a subordinate building incidental to the use of the main building or use.

Accessory Apartment

“Accessory apartment” means a residential unit of up to 600 square feet with a functional kitchen, bath, and outside entrance attached to or on the same parcel as a single-family residence in a residential zone. Accessory apartments shall be under the same ownership as the primary residential unit with the owner living on-site in either unit. Accessory apartments shall not be condominiumized or otherwise sold separately.

Accessory Use

“Accessory use” means a use customarily incidental to a permitted use; provided, that such use shall be located on the same lot as the permitted use except where specifically permitted elsewhere in zoning district regulations.

Administrator

The “Administrator” is the City ~~Planning~~ Community Development Director or ~~his/her~~her/his designee.

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Agricultural Activities

"Agricultural activities" means agricultural uses and practices including, but not limited to: producing, breeding, or increasing agricultural products; rotating and changing agricultural crops; allowing land used for agricultural activities to lie fallow in which it is plowed and tilled but left unseeded; allowing land used for agricultural activities to lie dormant as a result of adverse agricultural market conditions; allowing land used for agricultural activities to lie dormant because the land is enrolled in a local, state, or federal conservation program, or the land is subject to a conservation easement; conducting agricultural operations; maintaining, repairing, and replacing agricultural equipment; maintaining, repairing, and replacing agricultural facilities, provided that the replacement facility is no closer to the shoreline than the original facility; and maintaining agricultural lands under production or cultivation.

“New agricultural activities” are activities that meet the definition of agricultural activities but are proposed on land not currently in agricultural use.

"Agricultural products" includes, but is not limited to, horticultural, viticultural, floricultural, vegetable, fruit, berry, grain, hops, hay, straw, turf, sod, seed, and apiary products; feed or forage for livestock; Christmas trees; hybrid cottonwood and similar hardwood trees grown as crops and harvested within twenty years of planting; and livestock including both the animals themselves and animal products including, but not limited to, meat, upland finfish, poultry and poultry products, and dairy products;

"Agricultural equipment" and "agricultural facilities" includes, but is not limited to:

1) The following used in agricultural operations: Equipment; machinery; constructed shelters, buildings, and ponds; fences; upland finfish rearing facilities; water diversion, withdrawal, conveyance, and use equipment and facilities including, but not limited to, pumps, pipes, tapes, canals, ditches, and drains;

2) Corridors and facilities for transporting personnel, livestock, and equipment to, from, and within agricultural lands; and

3) Farm residences and associated equipment, lands, and facilities.

Agricultural facilities do not include seasonal farmers’ markets, and roadside fruit and vegetable stands.

"Agricultural land" means those specific land areas on which agricultural activities are conducted as of the date of adoption of a local master program pursuant to the

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state guidelines adopted December 17, 2003, as evidenced by aerial photography or other documentation. After the effective date of the master program, land converted to agricultural use is subject to compliance with the requirements of the master program.

Alteration

“Alteration” means any activity which materially affects the existing condition of land or improvements.

Amendment

"Amendment" means a revision, update, addition, deletion, and/or re-enactment to an existing shoreline master program.

Applicant

“Applicant” means the person, party, firm, corporation, or other legal entity that proposes any activity. The applicant is either the owner of the land on which the proposed activity would be located, a contract vendee, a lessee of the land, the person who would actually control and direct the proposed activity, or the authorized agent of such a person.

Approval

"Approval" means an official action by a local government legislative body agreeing to submit a proposed shoreline master program or amendments to Ecology for review and official action pursuant to this chapter; or an official action by Ecology to make a local government shoreline master program effective, thereby incorporating the approved shoreline master program or amendment into the state master program.

Appurtenance

An "appurtenance" is necessarily connected to the use and enjoyment of a single-family residence and is located landward of the ordinary high water mark and the perimeter of a wetland. Normal appurtenances include a garage no larger than 24 x 36 feet (864 square feet); deck; driveway; utilities; fences; installation of a septic tank and drainfield and grading which does not exceed two hundred fifty cubic yards and which does not involve placement of fill in any wetland or waterward of the ordinary high water mark.

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Aquaculture

"Aquaculture" means the culture or farming of fish, shellfish, or other aquatic plants and animals. Aquaculture does not include the harvest of wild geoduck associated with the state managed wildstock geoduck fishery.

Aquifer

"Aquifer" means a subsurface, saturated geologic formation which produces, or is capable of producing, a sufficient quantity of water to serve as a private or public water supply.

Aquifer Recharge Area

"Aquifer recharge areas" means those areas which serve as critical ground water recharge areas and which are highly vulnerable to contamination from intensive land uses within these areas.

Associated Wetlands

"Associated Wetlands" means those wetlands which are in proximity to and either influence or are influenced by tidal waters or a lake or stream subject to the Shoreline Management Act.

Average Grade Level

"Average grade level" means the average of the natural or existing topography of the portion of the lot, parcel, or tract of real property which will be directly under the proposed building or structure: In the case of structures to be built over water, average grade level shall be the elevation of the ordinary high water mark. Calculation of the average grade level shall be made by averaging the ground elevations at the midpoint of all exterior walls of the proposed building or structure.

Beach Access Structure

"Beach access structure" means a structural pathway/walkway for purposes of providing pedestrian access to a beach or shoreline area, not for motorized vehicle access. It often includes a stairway, tram, stair tower, platform and/or elevated walkway anchored to the ground surface by structural means.

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Beds of Navigable Waters or Bedlands

Beds of navigable waters or bedlands means those lands lying waterward of and below the line of navigability on rivers and lakes not subject to tidal flow, or extreme low tide mark in navigable waters, or the outer harbor line where harbor area has been created.

Best Management Practices

"Best management practices" (BMP's) means conservation practices or systems of practices and management measures that:

1) Control soil loss and reduce water quality degradation caused by high concentrations of nutrients, animal waste, toxics, or sediment;

2) Minimize adverse impacts to surface water and ground water flow and circulation patterns and to the chemical, physical, and biological characteristics of wetlands;

3) Protect trees, vegetation and soils designated to be retained during and following site construction and use native plant species appropriate to the site for re-vegetation of disturbed areas; and

4) Provide standards for proper use of chemical herbicides within critical areas.

Bioengineering

"Bioengineering" means project designs or construction methods which use living plant material or a combination of living plant material and specially developed natural or synthetic materials to establish a complex root grid within the existing bank which is resistant to erosion, provides bank stability, and maintains a healthy riparian environment with habitat features important to fish life. Use of wood structures or limited use of clean angular rock may be allowable to provide stability for establishment of the vegetation.

Biological Opinion

"Biological opinion" means that certain opinion issued by the National Marine Fisheries Service on September 22, 2008, recommending changes to the implementation of the National Flood Insurance Program in order to meet the requirements of the Endangered Species Act in the Puget Sound watershed.

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Bluff

"Bluff" means a steeply rising, near vertical slope which abuts and rises from the Puget Sound shoreline. The toe of the bluff is the beach and the top is typically a distinct line where the slope abruptly levels out. Where there is no distinct break in a slope, the top is the line of vegetation separating the unvegetated slope from the vegetated uplands, or, if the bluff is vegetated, that point where the bluff slope diminishes to 15 percent or less.

Boat

See definition under "Vessel."

Boating Facilities

"Boating facility" means a facility or structure providing access in and out of the water for vessels, such as docks, piers, floats, marinas, launching ramps, rails, or lift station. For purposes of the Shoreline Master Program, boating facilities excludes docks serving four or fewer single-family residences.

Boat Launch Ramp

"Boat launch ramp" means an inclined slab, set of pads, rails, planks, or graded slope used for launching boats with trailers or by hand.

Breakwater

"Breakwater" means an offshore structure that is generally built parallel to shore that may or may not be connected to land, and may be floating or stationary. Their primary purpose is to protect harbors, moorages and navigation activity from wave and wind action by creating stillwater areas along shore. A secondary purpose is to protect shorelines from wave caused erosion.

Buffer

"Buffer" means the area adjacent and contiguous to a critical area that serves to protect the natural functions and/or structural stability of the critical area. Also, see definitions for "stream buffer zone" and "wetland buffer zone."

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Building

A “building” is a structure whose assessed value is more than $300.00, built for the support, shelter, or enclosure of persons, animals, or movable property of any kind.

Building Setback

“Building setback” means the distance between the building line and the nearest boundary to the site or lot, measured at right angles to the boundary..

Building Setback-Vegetation Conservation Strip & Critical Areas

“Building Setback-Vegetation Conservation Strip and Critical Areas” means the distance between the building line and the landward edge of the vegetation conservation strip or critical area buffer measured at right angles to the vegetation conservation strip or critical area buffer.

Building Line

“Building line” means the surface of that face or corner of the part of the building nearest the property line, or the nearest landward edge of the vegetation conservation strip or critical area buffer.

Bulkhead

A "normal protective" bulkhead includes those structural and nonstructural developments installed at or near, and parallel to, the ordinary high water mark for the sole purpose of protecting an existing single-family residence and appurtenant structures from loss or damage by erosion.

A “bulkhead” is a solid wall of rock, rip-rap, concrete, steel, or timber or combination of these materials erected parallel to and near the Ordinary High Water Mark to provide a protective wall resistant to water and wave action.

Buoy

See mooring buoy.

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City

"City" means the City of Gig Harbor, Washington

City Utility Activities

"City utility activities" involve the operation, repair, maintenance, improvement, replacement and reconstruction of existing utilities and construction of new utilities by the City of Gig Harbor.

Clearing

"Clearing" means the removal of vegetation or plant cover by manual, chemical, or mechanical means. Clearing includes, but is not limited to, actions such as cutting, felling, thinning, flooding, killing, poisoning, girdling, uprooting, or burning.

Commercial

"Commercial" means a business or activity at a scale greater than a home occupation or cottage industry involving retail or wholesale marketing of goods and services. Examples of commercial uses include, but are not limited to, restaurants, offices, and retail shops.

Commercial Fishing

"Commercial fishing" is the activity of capturing fish and other seafood under a commercial license.

Compensatory Mitigation

"Compensatory mitigation" means mitigation for critical area losses or impacts resulting from alteration of critical areas and/or their buffers. It also means mitigation for impacts to shoreline ecological functions. It includes, but is not limited to, creation, enhancement, restoration or preservation.

Conditional Use

"Conditional use" means a use, development, or substantial development which is classified as a conditional use or is not classified within the Master Program.

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Condominium Moorage

"Condominium Moorage" is a moorage facility in which individual slips and moorage space are offered for sale and which are privately owned, collectively or individually.

Critical Areas

"Critical areas" consist of those lands which are subject to natural hazards, contain important or significant natural resources or which have a high capability of supporting important natural resources.

Creation

"Creation" means the producing or forming of a wetland through artificial means from an upland (non-wetland) site.

Contaminant

"Contaminant" means any chemical, physical, biological or radiological material that is not naturally occurring and is introduced into the environment by human action, accident or negligence.

Critical Saltwater Habitat

"Critical saltwater habitats" include all kelp beds, eelgrass beds, spawning and holding areas for forage fish, such as herring, smelt and sandlance; subsistence, commercial and recreational shellfish beds; mudflats, intertidal habitats with vascular plants, and areas with which priority species have a primary association.

Date of Filing

"Date of Filing" means that any decision on an application for a permit under the authority of this master program and RCW 90.58, whether it is an approval or a denial, shall, concurrently with the transmittal of the ruling to the applicant, be filed with the Department of Ecology and the attorney general. This shall be accomplished by return receipt requested mail. A petition for review of such a decision must be commenced within twenty-one days from the date of filing of the decision.

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1) With regard to a permit other than a permit governed by subsection (10) of this section, "date of filing" as used in this section refers to the date of actual receipt by the department of the local government's decision.

2) With regard to a permit for a variance or a conditional use governed by subsection (10) of this section, "date of filing" means the date the decision of the department is transmitted by the department to the local government.

3) When a local government simultaneously transmits to the department its decision on a shoreline substantial development with its approval of either a shoreline conditional use permit or variance, or both, "date of filing" has the same meaning as defined in (2) of this subsection.

4) The department shall notify in writing the local government and the applicant of the date of filing by telephone or electronic means, followed by written communication as necessary, to ensure that the applicant has received the full written decision.

Designated Wetland

"Designated wetland" means those lands identified through the classification process established by this SMP.

Development

~~"Development" means a use consisting of the construction or exterior alteration of structures; dredging; drilling; dumping; filling; removal of any sand, gravel, or minerals; bulkheading; driving of piling; placing of obstructions; or any project of a permanent or temporary nature which interferes with the normal public use of the surface of the waters overlying lands subject to the Shorelines Management Act of 1971act at any state stage of water level. "Development" does not include dismantling or removing structures if there is no other associated development or re-development.~~"Development" means a use consisting of the construction or exterior alteration of structures; dredging; drilling; dumping; filling; removal of any sand, gravel, or minerals; bulkheading; driving of piling; placing of obstructions; or any project of a permanent or temporary nature which interferes with the normal public use of the surface of the waters overlying lands subject to the act at any stage of water level. "Development" does not include dismantling or removing structures if there is no other associated development or redevelopment

Development Regulations

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"Development regulations" means the controls placed on development or land uses, including, but not limited to, zoning ordinances, critical areas ordinances, all portions of a shoreline master program other than goals and policies approved or adopted under chapter 90.58 RCW, planned unit development ordinances, subdivision ordinances, and binding site plan ordinances together with any amendments thereto.

Dike

A “dike” is an artificial embankment normally set back from the bank or channel in the floodplain for the purpose of keeping floodwaters from inundating adjacent land.

Dock

A “dock” is a landing and/or moorage facility for watercraft and does not include recreational decks, storage facilities or other appurtenances. A dock floats on the surface of the water and is connected to land.

Document of Record

"Document of record" means the most current shoreline master program officially approved or adopted by rule by Ecology for a given local government jurisdiction, including any changes resulting from appeals filed pursuant to RCW 90.58.190.

DRASTIC

“DRASTIC” means a model developed by the National Water Well Association and Environmental Protection Agency and which is used to measure aquifer susceptibility to contamination.

Dredging

“Dredging” is the removal of earth, sand, sludge or other material from the bottom of a water body, by mechanical means.

Dredging Spoils

“Dredging spoils” are the bottom materials obtained from dredging.

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Drift Cell

"Drift cell," "drift sector" or "littoral cell" means a particular reach of marine shore in which littoral drift may occur without significant interruption and which contains any natural sources of such drift and also accretion shore forms created by such drift.

Dune Modification

“Dune modification” means the removal or addition of material to a dune, the reforming or reconfiguration of a dune, or the removal or addition of vegetation that will alter the dune’s shape or sediment migration.

Earth/Earth Material

“Earth/earth material” means naturally occurring rock, soil, stone, sediment, organic material, or combination thereof.

Ecological Functions

"Ecological functions" or "shoreline functions" means the work performed or role played by the physical, chemical, and biological processes that contribute to the maintenance of the aquatic and terrestrial environments that constitute the shoreline's natural ecosystem. See WAC 173-26-200 (2)(c).

Ecology

“Ecology” refers to the Washington State Department of Ecology.

Ecosystem-wide Processes

"Ecosystem-wide processes" means the suite of naturally occurring physical and geologic processes of erosion, transport, and deposition; and specific chemical processes that shape landforms within a specific shoreline ecosystem and determine both the types of habitat and the associated ecological functions.

Educational Facilities

“Educational facilities” means a building or place for teaching and learning; or for the acquisition, conservation, study, assembly and public display and/or exhibition,

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and educational interpretation of objects having historical, cultural, scientific, or artistic value such as the Harbor History Museum.

Effective Date of Permit

The "effective date" of a Shoreline Substantial Development, Conditional Use and Variance Permits shall be the date of filing (for Shoreline Substantial Development Permit the date of filing is the date of actual receipt of the permit by Ecology; for Conditional Use and Variance Permits the date of filing is the date the Ecology decision is transmitted to the local government). The permit time periods per Section 8.8 (Time Requirements and Revisions) of the Program do not include the time during which a use or activity was not actually pursued due to the pendency of administrative appeals or legal actions or due to the need to obtain any other government permits and approvals for the development that authorize the development to proceed, including all reasonably related administrative or legal actions on any such permits or approvals.

Emergency

An "emergency" is an unanticipated and imminent threat to public health, safety, or the environment which requires immediate action within a time too short to allow full compliance with this chapter. Emergency construction does not include development of new permanent protective structures where none previously existed. As a general matter, flooding or other seasonal events that can be anticipated and may occur but that are not imminent are not an emergency.

Enhancement

"Enhancement" means actions performed to improve the conditions of existing degraded areas such as wetlands, streams, critical fish and wildlife habitat, and/or buffers and vegetation conservation strips so that the functions they provide are of a higher quality (e.g., increasing plant diversity, increasing wildlife habitat, installing environmentally compatible erosion controls, removing nonindigenous plant or animal species, removing fill material or garbage).

Erosion

"Erosion" means the wearing away of the earth's surface as a result of the movement of wind, water, or ice.

Erosion Hazard Areas

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"Erosion hazard areas" means those areas which are vulnerable to erosion due to natural characteristics including vegetative cover, soil texture, slope, gradient or which have been induced by human activity. Those areas which are rated severe or very severe for building site development on slopes or cut banks, in accordance with the United States Department of Agriculture Soil Conservation Service Soil Survey for Pierce County Area (February 1979), are included within this definition.

Excavation

"Excavation" means the disturbance, displacement and/or removal of unconsolidated earth material such as silt, sand, gravel, soil, rock or other material from all areas landward of OHWM.

Existing and Ongoing Agricultural Activities

"Existing and ongoing agricultural activities" means those activities conducted on lands defined in RCW 84.34.020(2), and those activities involved in the production of crops and livestock, including but not limited to operation and maintenance of farm and stock ponds or drainage ditches, irrigation systems, changes between agricultural activities, and normal operation, maintenance or repair of existing serviceable structures, facilities or improved areas. Activities which bring an area into agricultural use are not part of an ongoing activity. An operation ceases to be ongoing when the area on which it was conducted has been converted to a nonagricultural use or has lain idle both more than five years and so long that modifications to the hydrological regime are necessary to resume operations, unless the idle land is registered in a federal or state soils conservation program.

Environmental Remediation

"Environmental remediation" means any action or expenditure consistent with the purposes of RCW 70.105D (Hazardous Waste Cleanup-Model Toxics Control Act) to identify, eliminate, or minimize any threat or potential threat posed by hazardous substances to human health or the environment including any investigative and monitoring activities with respect to any release or threatened release of a hazardous substance and any health assessments or health effects studies conducted in order to determine the risk or potential risk to human health.

Exempt

"Exempt" developments are those set forth in RCW 90.58.030, the State Shoreline Management Act which are not required to obtain a Shoreline Substantial Development Permit but which must otherwise comply with applicable provisions

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of the act and the local master program. Section 8.2 of this Master Program also addresses exemptions to the Substantial Development Permit requirement.

Extensively Disturbed Area

"Extensively disturbed area" means a shoreline area that has been altered by past development practices to the degree that remaining vegetation does not provide shoreline ecological function. Extensively disturbed areas are those locations that: lack native trees or shrubs, have low percent cover of vegetation, support predominantly ornamental plants and/or are dominated by invasive species (such as blackberry). These areas are generally developed and poorly vegetated. An example of an area that has been extensively disturbed is downtown Gig Harbor Bay.

Extreme Low Tide

"Extreme low tide" means the lowest line on the land reached by a receding tide.

Fair Market Value

"Fair market value" of a development is the open market bid price for conducting the work, using the equipment and facilities, and purchase of the goods, services and materials necessary to accomplish the development. This would normally equate to the cost of hiring a contractor to undertake the development from start to finish, including the cost of labor, materials, equipment and facility usage, transportation and contractor overhead and profit. The fair market value of the development shall include the fair market value of any donated, contributed or found labor, equipment or materials.

Feasible

"Feasible" means, for these purposes, that an action, such as a development project, mitigation, or preservation requirement, meets all of the following conditions:

1) The action can be accomplished with technologies and methods that have been used in the past in similar circumstances, or studies or tests have demonstrated in similar circumstances that such approaches are currently available and likely to achieve the intended results;

2) The action provides a reasonable likelihood of achieving its intended purpose; and

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3) The action does not physically preclude achieving the project's primary intended legal use.

In cases where these guidelines require certain actions unless they are infeasible, the burden of proving infeasibility is on the applicant.

In determining an action's infeasibility, the reviewing agency may weigh the action's relative public costs and public benefits, considered in the short- and long-term time frames.

Fill

“Fill” means the addition of soil, sand, rock, gravel, sediment, earth retaining structure, or other material to an area waterward of the OHWM, in wetlands, or on shorelands in a manner that raises the elevation or creates dry land.

Fish and Wildlife Habitat Areas

“Fish and wildlife habitat areas” means those areas identified as being of critical importance in the maintenance and preservation of fish, wildlife and natural vegetation including waters of the state, and as further identified in this Master Program.

Float

“Float” means a platform structure anchored in and floating upon a water body that does not connect to the shore, and that provides landing for water dependent recreation or moorage for vessels or watercraft, and that does not include above water storage. Floats are either attached to a pier or are anchored to the seabed so as to allow free movement up or down with the rising or falling water levels.

Floating Home

"Floating home" means a single-family dwelling unit constructed on a float, that is moored, anchored, or otherwise secured in waters, and is not a vessel, even though it may be capable of being towed.

Flood Hazard Areas

“Flood hazard areas” means those areas within the City of Gig Harbor which are determined to be at risk of having a one percent or greater chance of experiencing a

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flood in any one year, with those areas defined and identified on the Federal Emergency Management Administration (FEMA) flood insurance rate maps for the City of Gig Harbor.

Flood Hazard Reduction

"Flood hazard reduction" means measures taken to reduce flood damage or hazards. Flood hazard reduction measures may consist of nonstructural or indirect measures, such as setbacks, land use controls, wetland restoration, dike removal, use relocation, bioengineering measures, and storm water management programs; and of structural measures, such as dikes, levees, and floodwalls intended to contain flow within the channel, channel realignment, and elevation of structures consistent with the National Flood Insurance Program.

Flood Plain

"Flood plain" is synonymous with the one hundred-year flood plain and refers to the land area susceptible to inundation with a one percent chance of being equaled or exceeded in any given year. The limit of this area shall be based upon flood ordinance regulation maps or a reasonable method which meets the objectives of the act.

Floodplain Hazard Permit

"Floodplain hazard permit" means the permit required by the City flood hazard construction ordinance to allow construction or development within an area of special flood hazard established in ~~(~~GHMC Chapter 18.10~~. Flood Hazard Construction Standards).~~

Floodway

~~"Floodway" means the area, as identified in a master program, that either: (i) Has been established in federal emergency management agency flood insurance rate maps or floodway maps; or (ii) consists of those portions of a river valley lying streamward from the outer limits of a watercourse upon which flood waters are carried during periods of flooding that occur with reasonable regularity, although not necessarily annually, said floodway being identified, under normal condition, by changes in surface soil conditions or changes in types or quality of vegetative ground cover condition, topography, or other indicators of flooding that occurs with reasonable regularity, although not necessarily annually. Regardless of the method used to identify the floodway, the floodway shall not include those lands that can~~

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~~reasonably be expected to be protected from flood waters by flood control devices maintained by or maintained under license from the federal government, the state, or a political subdivision of the state.~~"Floodway" means the area that has been established in effective federal emergency management agency flood insurance rate maps or floodway maps. The floodway does not include lands that can reasonably be expected to be protected from flood waters by flood control devices maintained by or maintained under license from the federal government, the state, or a political subdivision of the state.

Forest Land

"Forest land" means all land that is capable of supporting a merchantable stand of timber and is not being actively used, developed, or converted in a manner that is incompatible with timber production.

Forest Practices

"Forest practice" means any activity conducted on or directly pertaining to forest land and relating to growing or harvesting of timber, or the processing of timber, including but not limited to: road and trail construction and maintenance; harvest, final and intermediate; pre-commercial thinning; reforestation; fertilization; prevention and suppression of diseases and insects; salvage of trees; and brush control.

Geologically Hazardous Areas

"Geologically hazardous areas" means those areas as designated in the City of Gig Harbor comprehensive plan as "landslide hazards," in the Washington Department of Ecology Coastal Zone Atlas, Volume 7, and which are further defined in WAC 365-190-080(5) and this Master Program.

Geotechnical Report

"Geotechnical report" or "geotechnical analysis" means a scientific study or evaluation conducted by a qualified expert that includes a description of the ground and surface hydrology and geology, the affected land form and its susceptibility to mass wasting, erosion, and other geologic hazards or processes, conclusions and recommendations regarding the effect of the proposed development on geologic conditions, the adequacy of the site to be developed, the impacts of the proposed development, alternative approaches to the proposed development, and measures to mitigate potential site-specific and cumulative geological and hydrological

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impacts of the proposed development, including the potential adverse impacts to adjacent and down-current properties. Geotechnical reports shall conform to accepted technical standards and must be prepared by qualified professional engineers or geologists who have professional expertise about the regional and local shoreline geology and processes.

Grading

"Grading" refers to the movement or redistribution of the soil, sand, rock, gravel, sediment, or other material on a site in a manner that alters the natural contour of the land.

Grading Permit

“Grading permit” means the permit required by the City grading and clearing ordinance.

Groin

A “groin” is a barrier structure extending from the shore to the water. It is used to interrupt lateral sediment movement along the shore.

Guidelines

"Guidelines" means those standards adopted by Ecology to implement the policy of chapter 90.58 RCW and WAC 173-26 for regulation of use of the shorelines of the state prior to adoption of master programs. Such standards shall also provide criteria for local governments and Ecology in developing and amending master programs.

Habitat Assessment Report

“Habitat assessment report” means a scientific study or evaluation prepared by a qualified wildlife biologist. The habitat assessment shall include an analysis and discussion of critical fish and wildlife species and habitats known or suspected to be located within 300 feet of a development site, and the potential adverse and/or beneficial effects of the development proposal on such species and habitats. The habitat assessment shall also include a site plan that clearly delineates the location of critical fish and wildlife habitat found within 300 feet of the development site.

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Habitat Management Plan

"Habitat management plan" means a report prepared by a qualified wildlife biologist.

Harbor Area

"Harbor area" means the area of navigable waters determined as provided in Article XV, section 1 of the state Constitution, which shall be forever reserved for landings, wharves, streets, and other conveniences of navigation and commerce.

Hard Shoreline Stabilization

"Hard shoreline stabilization" means shore erosion control practices using hardened structures that armor and stabilize the shoreline landward of the structure from further erosion including but not limited to, bulkheads, rip-rap, and revetments.

Hazardous Substances

"Hazardous substances" means those wastes designated by WAC 173-340-200, and regulated as hazardous substances by Ecology.

Hearings Board

"Hearing[s] board" or "State Shorelines Hearings Board" means the shoreline[s] hearings board established by 90.58 RCW. This is the hearings board established by the Shorelines Management Act of 1971 to decide appeals of cases involving shoreline substantial development permits, conditional uses, or variances.

Height

"Height" is measured from average grade level to the highest point of a structure; provided, that television antennas, chimneys, and similar appurtenances shall not be used in calculating height, except where such appurtenances obstruct the view of the shoreline of a substantial number of residences on areas adjoining such shorelines, or the applicable master program specifically requires that such appurtenances be included; provided further, that temporary construction equipment is excluded in this calculation.

Hillsides

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"Hillsides" means geologic features with slopes of 15 percent or greater. This Master Program provides four classes of hillsides in order to differentiate between the levels of protection and the application of development standards.

Industrial

"Industrial, level 1" means the assembly, production, or storage of finished or semi-finished materials or components into a finished or semifinished product. Acceptable uses must have minimal nuisance factors such as, but not limited to, noise, light, glare, odors, particulate emissions and hazardous waste. Examples of acceptable uses include contractor's office and/or shop, light assembly, light manufacturing, mailing and packaging facilities, warehousing, cinematography and video production facilities, research and development facilities, linen, diaper and similar supply services and laundry facilities.

"Industrial, level 2" means the assembly, production, or storage of finished, semi-finished, or raw materials or components into a finished or semi-finished product. Acceptable uses may have moderate nuisance factors such as, but not limited to, noise, light, glare, odors, particulate emissions and hazardous waste. Examples of such uses include all industrial, level 1 uses plus uses such as contractors' yards, moving companies, distribution facilities, frozen food lockers, commercial greenhouses and processing of raw materials, except that refining and smelting are not allowed.

In-kind Wetland Mitigation

"In-kind wetland mitigation" means to replace Wetlands with substitute Wetlands whose characteristics and functions and values are intended to replicate those destroyed or degraded by a regulated activity.

In-kind Shoreline Mitigation

"In-kind shoreline mitigation" means compensatory mitigation that is the same physical and functional type as that of the impact area.

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In-stream Structure

"In-stream structure" means a structure placed by humans within a stream or river waterward of the ordinary high-water mark that either causes or has the potential to cause water impoundment or the diversion, obstruction, or modification of water flow. In-stream structures may include those for hydroelectric generation, irrigation, water supply, flood control, transportation, utility service transmission, fish habitat enhancement, or other purpose.

Jetty

A "jetty" is a structure that is generally perpendicular to shore extending through or past the intertidal zone. Jetties are built singly or in pairs at harbor entrances or river mouths mainly to prevent shoaling or accretion from littoral drift in entrance channels, which may or may not be dredged. Jetties also serve to protect channels from storm waves or cross currents, and stabilize inlets through barrier beaches. Most jetties are of riprap mound construction.

Landslide

"Landslide" means an abrupt downslope movement of soil, rock or ground surface material.

Landslide Hazard Area

"Landslide hazard area" means those areas which are susceptible to risk of mass movement due to a combination of geologic, topographic and hydrologic factors.

Likely to Adversely Affect (LAA)

"Likely to adversely affect" or "LAA" means the effects of the development will result in short- or long-term adverse effects on listed species or designated habitat area.

Local Government

"Local government" means the City of Gig Harbor.

Lot Coverage

"Lot coverage" is that percentage of the area of a lot or site that is built on or occupied by buildings, parking areas and other impervious surfaces.

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Low-impact Development

"Low impact development" is a stormwater management and land development strategy applied at the parcel and subdivision scale that emphasizes conservation and use of on-site natural features integrated with engineered, small-scale hydrologic controls to more closely mimic predevelopment hydrologic functions.

Live-aboard Vessel

"Live-aboard vessel" is a vessel, typically a yacht or other recreational watercraft, which is used as a primary residence by one or more persons who may or may not be related by blood or marriage.

Maintenance Dredging

"Maintenance dredging" refers to dredging for the purpose of maintaining a prescribed minimum depth previously authorized by a federal, state, and/or local permit as part of any specific waterway project.

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Marina

"Marina" means a water-dependent commercial facility consisting of a system of piers, docks, floats, or buoys which provides moorage for lease, rent or sale of more than four slips and may include related services such as commercial sale of goods or services.

Marine

"Marine" means pertaining to tidally influenced waters, including oceans, sounds, straits, marine channels, and estuaries, including the Pacific Ocean, Puget Sound, Straits of Georgia and Juan de Fuca, and the bays, estuaries and inlets associated therewith.

"Marine boat sales, level 1" means a boat sales brokerage offering services to buyers and sellers, but without on-site outdoor, dry land storage and/or display yard.

"Marine boat sales, level 2" means a boat sales brokerage offering services to buyers and sellers, with on-site outdoor display yard.

"Marine sales and service" means marine- related sales of items such as boating equipment, fishing equipment, hardware and supplies, fisheries products for human consumption, bait sales and boat repair.

"Marine industrial" means the assembly, production, or storage of finished or semi-finished materials or components into a finished or semi-finished marine product, and includes the production or sale of fishing equipment and supplies, boat construction and dry land boat storage, sales of fisheries products for human consumption, and commercial fishing operations.

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Marine Fueling Facility

"Marine fueling facility" means a marine sales and service use in which fuel for boats is sold.

Maritime Facility

A "Maritime facility" is a facility which is open to the public in which the primary activities relate to the commercial fishing industry; boat building and repair; or other maritime activities or the history thereof.

Master Program

"Master program" shall mean the comprehensive use plan for a described area, and the use regulations together with maps, diagrams, charts, or other descriptive material and text, a statement of desired goals, and standards developed in accordance with the policies enunciated in RCW 90.58.020.

May

"May" means the action is acceptable, provided it conforms to the provisions of this Master Program.

May Affect, Not Likely to Adversely Affect (NLAA)

"May affect, not likely to adversely affect" or "NLAA" means the effects to the listed species or designated critical habitat are insignificant and/or discountable.

Mean Higher High Water

"Mean Higher High Water" is the line on tidal beaches where the mean of the higher of each day's high tides has left a mark upon the beach distinctly separating the tidal area from adjoining uplands. For Gig Harbor, 11.80 feet above Mean Lower Low Water shall constitute the line of Mean Higher High Water, in those cases where the line of Ordinary High Water cannot be determined or established.

Minimally Disturbed Area

"Minimally disturbed area" means a shoreline area that has not been significantly altered by past development practices such that the area supports existing vegetation that is mostly native, including trees, shrubs and/or understory vegetation. These areas have relatively undisturbed soils, slopes and topography. Minimally disturbed areas can include limited amount of impervious surfaces or structures, but still provide important shoreline ecological function. Invasives or ornamental plant species may be present at the edge of development. An example of an area that has been minimally disturbed is the area immediately south of the city limits on Tacoma Narrows.

Mining

"Mining" is the removal of sand, gravel, soil, minerals, and other earth materials for commercial and other uses. Historically, the most common form of mining in

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shoreline areas is for sand and gravel because of the geomorphic association of rivers and sand and gravel deposits.

Mitigation

"Mitigation" means to avoid, minimize, or compensate for adverse impacts to shoreline ecological functions and processes.

Moorage

"Moorage" is a pier, dock, buoy or float, either fixed or floating, to which vessels may be secured.

"Covered moorage" refers to moorage which has a roof.

"Individual mooring facilities" refers to moorage for single vessels.

"Joint moorage" refers to moorage with two to four slips shared in common by adjacent shoreline single-family properties that are each under separate ownership.

"Community Moorage" means moorage for pleasure craft and/or landing for water sports for use in common by more than four shoreline residences of a certain subdivision or community within shoreline jurisdiction, or for use by patrons of a public park or quasi-public recreation area, including rental of non-powered craft. If community moorage provides commercial services or moorage slips are leased, rented or sold, it shall be considered a marina. If a proposal includes commercial sale of goods or services, or a means of launching other than a ramp, swinging boom, or davit style hoist, it shall be considered a marina.

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Moored Boat

A "moored boat" is a vessel that is secured to a pier, float, dock, buoy or other vessel.

Mooring Buoy

"Mooring buoy" means an anchored floating device in a water body used for the landing or storage of a vessel or water craft.

Must

"Must" means a mandate; the action is required.

Natural Topography

"Natural topography" or "existing topography" means the topography of the lot, parcel, or tract of real property immediately prior to any site preparation or grading, including excavation or filling.

Navigational Aids

"Navigational Aids" include lights, channel markers and anchor buoys placed in accordance with Coast Guard Standards and the requirements of WAC 352-66-050. They do not include moorage buoys or dolphins used for the moorage of commercial or recreational vessels.

Navigational Channels

"Navigational channels" are those logical routes on the waters of Gig Harbor beyond the outer harbor line, commonly used by ships for useful commerce.

Net Shed

"Net shed" means a building constructed over or near the water for the purpose of storing, mending and maintaining fishing nets and other fishing gear.

No Effect (NE)

"No effect" or "NE" means the development has no effect whatsoever to the listed species or designated critical habitat.

Non-conforming Structure

"Non-conforming structure" means a structure that was lawfully constructed prior to the effective date of these regulations, but which no longer conforms to the applicable regulations of the master program.

Non-conforming Use

A "non-conforming use" is a use which lawfully occupied a building or land at the time this Master Program becomes effective and which does not conform with the use regulations for the particular use activity under which it falls.

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Non-residential

"Non-residential" means activity not involving human occupation of a building for living, cooking, sleeping and recreation. Such activities include, but are not limited to, restaurants, yacht clubs, offices, retail shops and churches. Also includes commercial uses (see definition for Commercial)."

Normal Maintenance

"Normal maintenance" includes those usual acts to prevent a decline, lapse, or cessation from a lawfully established condition.

Normal Repair

"Normal repair" means to restore a development to a state comparable to its original condition, including but not limited to its size, shape, configuration, location and external appearance, within a reasonable period after decay or partial destruction, except where repair causes substantial adverse effects to shoreline resource or environment. Replacement of a structure or development may be authorized as repair where such replacement is the common method of repair for the type of structure or development and the replacement structure or development is comparable to the original structure or development including but not limited to its size, shape, configuration, location and external appearance and the replacement does not cause substantial adverse effects to shoreline resources or environment.

Off-site Shoreline Mitigation

"Off-site shoreline mitigation" means compensatory mitigation that is not located at or near the project that is affecting critical areas or shoreline resources. Off-site shoreline mitigation is generally only allowed when on-site mitigation is not practicable and environmentally preferable.

On-site Shoreline Mitigation

"On-site shoreline mitigation" means compensatory mitigation that occurs within project boundaries and/or areas adjacent or contiguous to an impacted critical area or shoreline resource area.

Ordinary High Water Mark

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"Ordinary high water mark" on all lakes, streams, and tidal water is that mark that will be found by examining the bed and banks and ascertaining where the presence and action of waters are so common and usual, and so long continued in all ordinary years, as to mark upon the soil a character distinct from that of the abutting upland, in respect to vegetation as that condition exists on June 1, 1971, as it may naturally change thereafter, or as it may change thereafter in accordance with permits issued by a local government or Ecology: PROVIDED, that in any area where the ordinary high water mark cannot be found, the ordinary high water mark adjoining salt water shall be the line of mean higher high tide and the ordinary high water mark adjoining fresh water shall be the line of mean high water.

Outer Harbor Line

"Outer harbor line" is the line located and established by the State Department of Natural Resources in navigable waters beyond which the State shall never sell or lease any rights whatever. This line determines the extent of water area that may be leased to private interests.

Out-of-kind Wetland Mitigation

"Out-of-kind wetland mitigation" means to replace wetlands with substitute wetlands whose characteristics do not closely approximate those destroyed or degraded by a regulated activity.

Out-of-kind Shoreline Mitigation

"Out-of-kind shoreline mitigation" means compensatory mitigation in which the critical area and its associated functions used to compensate for the impacts are of a different kind than those impacted.

Over-water Building

An "over-water building" refers to a structure or other construction erected on piling or upon a float located waterward of the OHWM.

Parking

"Accessory parking" is the use of land for the purpose of accommodating motor vehicles, motorized equipment, or accessory units, such as trailers, and directly serves an approved shoreline use.

"Principal use parking" is parking which is the principal use on the property and is not accessory to another use.

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Party of Record

"Party of record" includes all persons, agencies or organizations who have submitted written comments in response to a notice of application; made oral comments in a formal public hearing conducted on the application; or notified local government of their desire to receive a copy of the final decision on a permit and who have provided an address for delivery of such notice by mail.

Passive Recreation

“Passive recreation” means recreational uses that involve minimum alteration to vegetation and topography. Uses include, but are not limited to, non-team sports like hiking, bicycling and swimming, bird watching, picnicking, and non-motorized boating like kayaking and canoeing.

Permanent Erosion Control

“Permanent erosion control” means continuous on-site and off-site control measures that are needed to control conveyance or deposition of earth, turbidity or pollutants after development, construction, or restoration.

Permit

"Permit" means any Substantial Development, Variance, Conditional Use Permit, or revision authorized under chapter 90.58 RCW.

Person

"Person" means an individual, partnership, corporation, association, organization, cooperative, public or municipal corporation, or agency of the state or local governmental unit however designated.

Pier

“Pier” means a platform structure supported by piles in a water body that abuts the shore to provide landing for water-dependent recreation or moorage for vessels or watercraft and does not include above water storage.

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Priority Habitat

"Priority habitat" means a habitat type with unique or significant value to one or more species. An area classified and mapped as priority habitat must have one or more of the following attributes:

- Comparatively high fish or wildlife density;
- Comparatively high fish or wildlife species diversity;
- Important wildlife habitat;
- Important fish or wildlife seasonal range;
- Important fish or wildlife movement corridor;
- Rearing and foraging habitat;
- Important marine mammal haul-out;
- Refugia habitat;
- Limited availability;
- High vulnerability to habitat alteration;
- Unique or dependent species; or
- Shellfish bed.

A priority habitat may be described by a unique vegetation type or by a dominant plant species that is of primary importance to fish and wildlife (such as oak woodlands or eelgrass meadows). A priority habitat may also be described by a successional stage (such as, old growth and mature forests). Alternatively, a priority habitat may consist of a specific habitat element (such as a consolidated marine/estuarine shoreline, talus slopes, caves, snags) of key value to fish and wildlife. A priority habitat may contain priority and/or nonpriority fish and wildlife.

Priority Species

"Priority species" means species requiring protective measures and/or management guidelines to ensure their persistence at genetically viable population levels. Priority species are those that meet any of the criteria listed below.

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- Criterion 1. State-listed or state proposed species. State-listed species are those native fish and wildlife species legally designated as endangered (WAC 232-12-014), threatened (WAC 232-12-011), or sensitive (WAC 232-12-011). State proposed species are those fish and wildlife species that will be reviewed by the department of fish and wildlife (POL-M-6001) for possible listing as endangered, threatened, or sensitive according to the process and criteria defined in WAC 232-12-297.

- Criterion 2. Vulnerable aggregations. Vulnerable aggregations include those species or groups of animals susceptible to significant population declines, within a specific area or statewide, by virtue of their inclination to congregate. Examples include heron colonies, seabird concentrations, and marine mammal congregations.

- Criterion 3. Species of recreational, commercial, and/or tribal importance. Native and nonnative fish, shellfish, and wildlife species of recreational or commercial importance and recognized species used for tribal ceremonial and subsistence purposes that are vulnerable to habitat loss or degradation.

- Criterion 4. Species listed under the federal Endangered Species Act as either proposed, threatened, or endangered.

Provisions

"Provisions" means policies, regulations, standards, guideline criteria or environment designations.

Public Access

“Public access” includes the ability of the general public to reach, and enjoy the water’s edge, to travel on the waters of the state, and to view the water and the shoreline from adjacent locations.

Public Art

“Public Art” means original works of visual art that have been approved through a public process with the specific intent to be displayed on publicly owned lots or in public right-of-way for the general public’s enjoyment and education. These include but are not limited to sculptures, statues, interpretive displays, and memorials intended to reflect the City’s historical or cultural significance to the community.

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Public Interest

"Public interest" means the interest shared by the citizens of the state or community at large in the affairs of government, or some interest by which their rights or liabilities are affected including, but not limited to, an effect on public property or on health, safety, or general welfare resulting from a use or development.

Qualified Biologist

“Qualified biologist” means a person with a minimum of a four-year degree in wildlife sciences, biology, environmental sciences, soil science, limnology or an equivalent academic background who also has at least two years of experience in stream restoration.

Qualified Wetland Specialist

“Qualified wetland specialist” is a person with a minimum of a four-year degree in wildlife sciences, biology, environmental sciences, soil science, limnology or an equivalent academic background who also has experience in performing wetland delineations, analysis of wetland functions and values and project impacts, and wetland mitigation and restoration techniques. The person must be familiar with the identification of wetlands and delineation of their boundaries in accordance with the approved federal delineation manual and applicable regional supplements, City grading and clearing regulations and the requirements of this Master Program.

Qualified Wildlife Biologist

“Qualified wildlife biologist” means a person having, at a minimum, a bachelor’s degree in wildlife biology, wildlife science, wildlife ecology, wildlife management or zoology, or a bachelor’s degree in natural resource or environmental science plus 12 semester or 18 quarter hours on wildlife coursework and two years of professional experience.

Ravine Sidewall

“Ravine sidewall” means a steep slope which abuts and rises from the valley floor of a stream and which was created by the normal erosive action of the stream. Ravine sidewalls are characterized by slopes predominantly in excess of 25 percent although portions may be less than 25 percent. The base of a ravine sidewall is the stream valley floor. The top of a ravine sidewall is a distinct line where the slope

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abruptly levels out. Where there is no distinct break in slope, the top shall be that point where the slope diminishes to 15 percent or less.

Recreational Development

"Recreational development" includes commercial and public facilities designed and used to provide recreational opportunities to the public.

Residence, Primary

"Primary residence" shall mean the place in which a person lives or resides. It includes single-family, duplex, triplex and multiple-family dwellings.

Residential

"Residential" means activity involving the human occupation of a building for living, cooking, sleeping and recreation.

Residential uses and development

"Residential uses and development" means single-family residences, multifamily development and the creation of new residential lots through land division.

Restore

"Restore," "restoration" or "ecological restoration" means the reestablishment or upgrading of impaired ecological shoreline processes or functions. This may be accomplished through measures including, but not limited to, revegetation, removal of intrusive shoreline structures and removal or treatment of toxic materials. Restoration does not imply a requirement for returning the shoreline area to aboriginal or pre-European settlement conditions.

Revetment

"Revetment" means a sloped wall constructed of riprap or other material placed on stream banks or other shorelines to retard bank erosion and minimize lateral stream movement. A revetment typically slopes waterward and has rough or jagged facing. The slope differentiates it from a bulkhead, which is a vertical structure.

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Riparian Buffer Zone

"Riparian buffer zone" includes all parcels located within 200 feet landward from the +9 elevation (NGVD 1929 datum).

Rip-Rap

"Rip-rap" is a foundation or retaining wall of stones or rock placed along the water's edge or on an embankment to prevent erosion.

Seismic Hazard Areas

"Seismic hazard areas" means those areas which are susceptible to severe damage from earthquakes as a result of ground shaking, slope failure, settlement or soil liquefaction.

Setback, Minimum Structure

The "minimum structure setback" establishes the minimum width of the vegetation conservation strip required for all proposed structures containing non-water dependent uses. The setback shall be measured from the site's Ordinary High Water Mark or top of bluff, whichever is greater, landward as prescribed in Chapter 6 Section 6.2.3.2, Figure 6-1.

Setback, Minimum Nonconforming Structure

The "minimum nonconforming structure setback" establishes the minimum width of the vegetation conservation strip required for the reconstruction of all structures occupied by a non-water dependent use that are nonconforming to the required minimum structure setback. The setback shall be measured from the site's Ordinary High Water Mark or top of bluff, whichever is greater, landward as prescribed in Chapter 6 Section 6.2.3.2, Figure 6-1.

Shall

"Shall" means a mandate; the action must be done.

Shorelands

"Shorelands" or "shoreland areas" means those lands extending landward for two hundred feet in all directions as measured on a horizontal plane from the ordinary

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high water mark; floodways and contiguous floodplain areas landward two hundred feet from such floodways; and all wetlands and river deltas associated with the streams, lakes, and tidal waters which are subject to the provisions of RCW 90.58.030.2(d).

Shoreline Habitat and Natural Systems Enhancement Projects

“Shoreline Habitat and Natural Systems Enhancement Projects” means projects which include those activities proposed and conducted specifically for the purpose of establishing, restoring, or enhancing habitat for priority species in shorelines.

Shoreline Jurisdiction

"Shoreline jurisdiction" means all "shorelines of the state" and "shorelands."

Shoreline Master Program

"Shoreline master program (SMP)" or "master program" means the comprehensive use plan for a described area, and the use regulations together with maps, diagrams, charts, or other descriptive material and text, a statement of desired goals, and standards developed in accordance with the policies enunciated in RCW 90.58.020.

As provided in RCW 36.70A.480, the goals and policies of a shoreline master program approved under chapter 90.58 RCW shall be considered an element of the City's comprehensive plan. All other portions of the shoreline master program for a city adopted under chapter 90.58 RCW, including use regulations, shall be considered a part of the City's development regulations.

Shoreline Modifications

"Shoreline modifications" means those actions that modify the physical configuration or qualities of the shoreline area, usually through the construction of a physical element such as a dike, breakwater, pier, weir, dredged basin, fill, bulkhead, or other shoreline structure. They can include other actions, such as clearing, grading, or application of chemicals.

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Shoreline Stabilization

"New shoreline stabilization" refers to the construction or addition of hard or soft shoreline stabilization measures, including but not limited to bulkheads, revetments, rip rapping, anchor trees and slope bioengineering along a property abutting the shoreline.

"Replacement shoreline stabilization" refers to the construction of a new structure to perform a shoreline stabilization function of an existing structure which can no longer adequately serve its purpose. Additions to or increases in size of existing shoreline stabilization measures shall be considered new structures.

Shoreline Substantial Development Permit

A "Shoreline Substantial Development Permit" is the permit required by this Master Program for uses which are substantial developments in shoreline jursidiction.

Shorelines

"Shorelines" means all of the water areas of the state, including reservoirs, and their associated shorelands, together with the lands underlying them; except

1) Shorelines of statewide significance;

2) Shorelines on segments of streams upstream of a point where the mean annual flow is twenty cubic feet per second or less and the wetlands associated with such upstream segments; and

3) Shorelines on lakes less than twenty acres in size and wetlands associated with such small lakes.

Shorelines of Statewide Significance

"Shorelines of statewide significance" means those waters of Puget Sound and Gig Harbor Bay lying seaward of extreme low water.

Shorelines of the State

"Shorelines of the state" are the total of all "shorelines" and "shorelines of statewide significance" within the state.

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Should

"Should" means that the particular action is required unless there is a demonstrated, compelling reason, based on policy of the Shoreline Management Act and this chapter, against taking the action.

Sign

“Sign” means:

1) Any visual communication device, structure, or fixture which is visible from any public right-of-way or waterway placed for the promotion of products, goods, services, events or to identify a building, using sign graphics or trademarks; or

2) Steel, plastic or similar panels displaying corporate colors, logos or trademarks and as are common on corporate signature buildings to give identity to the business (corporate colors which conform to the city’s design manual requirements for color shall be excluded from this definition of a sign); or

3) Inflatable figures, balloons (in a display of six or more), festoons, streamers, spinners, product representations and advertisements for services which are attached to a fixed object or stationary vehicle.

Significant Impact

“Significant impact” means a meaningful change or recognizable effect to the ecological function and value of a critical area, which is noticeable or measurable, resulting in a loss of function and value.

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Significant Vegetation Removal

"Significant vegetation removal" means the removal or alteration of trees, shrubs, and/or ground cover by clearing, grading, cutting, burning, chemical means, or other activity that causes significant ecological impacts to functions provided by such vegetation. The removal of invasive or noxious weeds does not constitute significant vegetation removal. Tree pruning, not including tree topping, where it does not affect ecological functions, does not constitute significant vegetation removal.

Single-Family Residence

"Single-family residence" means a detached dwelling designed for and occupied by one family including those structures and developments within a contiguous ownership which are a normal appurtenance.

Site

“Site” means any parcel or combination of contiguous parcels, or right-of-way or combination of contiguous rights-of-way under the applicant’s ownership or control where the proposed project would occur.

Slope

“Slope” means an inclined earth surface, the inclination of which is expressed as the ratio (percentage) of vertical distance to horizontal distance by the following formula: V (vertical distance)/H (horizontal distance) x 100 = % slope.

Soft-shore Stabilization

“Soft-shore stabilization” is a type of shore erosion control that contributes to restoration, protection or enhancement of shoreline ecological functions. Soft-shore stabilization typically includes a mix of gravels, cobbles, boulders, logs and native vegetation placed to provide shore stability in a non-linear, sloping arrangement.

Solid Waste

“Solid waste” means all solid and semi-solid wastes including, but not limited to, junk vehicles, garbage, rubbish, ashes, industrial wastes, swill, demolition and construction wastes, abandoned vehicles or parts thereof, and discarded commodities, but excluding agricultural wastes and crop residues returned to the soil at agronomic rates. This includes all liquid, solid and semi-solid materials which

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are not the primary products of public, private, industrial, commercial, mining and agricultural operations. Solid waste includes but is not limited to sludge from wastewater treatment plants and septage from septic tanks, wood waste, dangerous waste, and problem wastes. Unrecovered residues from recycling operations shall be considered solid waste. This definition does not include wastes identified in WAC 173-304-015.

Solid Waste Facility

"Solid waste facility" or "transfer facility" refers to any land or structure where solid waste is stored, collected, transported, or processed in any form, whether loose, baled or containerized, including but not limited to the following: transfer stations, landfills, or solid waste loading facilities. Solid waste handling and disposal facilities do not include the following: handling or disposal of solid waste as an incidental part of an otherwise permitted use; and solid waste recycling and reclamation activities not conducted on the same site as and accessory to the handling and disposal of garbage and refuse.

Special Flood Hazard Area

"Special flood hazard area" means the land in the floodplain within a community subject to a one percent or greater chance of flooding in any given year. Designation on maps always includes the letters A or V.

~~Special Flood Hazard Area~~

~~"Special Flood Hazard Area" includes those lands designated by the Federal Emergency Management Agency (FEMA)includes all parcels located within 200 feet landward from the +9 elevation (NGVD 1929 datum) FEMA-designated Special Flood Hazard Areas that are subject to inundation by the 1% Annual Chance Flood per the FEMA scientific and engineering report entitled "The Flood Insurance Study for Pierce County and Incorporated Areas" dated March 7, 2017 and any revisions thereto, with the accompanying FEMA Flood Insurance Rate Map (FIRM) dated March 7, 2017 and any revisions thereto.~~

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Species of Local Importance

"Species of local importance" means a species of animal which is of local concern due to their population status or their sensitivity to habitat manipulation. This term also includes game species.

State Master Program

"State master program" means the cumulative total of all shoreline master programs and amendments thereto approved or adopted by rule by Ecology.

Stockpiling

"Stockpiling" means the placement of material with the intent to remove at a later time.

Stream Buffer Zone

"Stream buffer zone" means a designated area contiguous or adjacent to a stream that is required for the continued maintenance, function, and structural stability of the stream. Functions of a buffer include shading, input of organic debris and coarse sediments, uptake of nutrients, stabilization of banks, protection from intrusion, or maintenance of wildlife habitat. Also, see definitions for "buffer" and "wetland buffer zone."

Streams

"Streams" means those areas where surface waters produce a defined channel or bed, not including irrigation ditches, canals, storm or surface water runoff devices, or other entirely artificial watercourses, unless they are used by salmonids or are used to convey streams naturally occurring prior to construction in such watercourses. For the purpose of this definition, a defined channel or bed is an area which demonstrates clear evidence of the passage of water and includes, but is not limited to, bedrock channels, gravel beds, sand and silt beds, and defined-channel swales. The channel or bed need not contain water year-round.

Structure

"Structure" means a permanent or temporary edifice or building, or any piece of work artificially built or composed of parts joined together in some definite manner,

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whether installed on, above, or below the surface of the ground or water, except for vessels.

Structural Shoreline Stabilization

"Structural Shoreline Stabilization" means those "hard" structural stabilization measures including but not limited to concrete bulkheads, rock revetments and seawalls, and "soft" structural measures including but not limited to biotechnical vegetation or beach enhancement. Also see definition for "shoreline stabilization.

Sub-basin

"Sub-basin" means a geographic area, that drains to a stream or waterbody named and noted on common maps, and that is contained within a basin of the stream or waterbody.

Substantial Development

"Substantial development" means any development of which the total cost or fair market value exceeds five thousand dollars, or any development which materially interferes with the normal public use of the water or shorelines of the state. The dollar threshold must be adjusted for inflation by the office of financial management every five years, beginning July 1, 2007, based upon changes in the consumer price index during that time period. "Consumer price index" means, for any calendar year, that year's annual average consumer price index, Seattle, Washington area, for urban wage earners and clerical workers, all items, compiled by the bureau of labor and statistics, United States department of labor. The office of financial management must calculate the new dollar threshold and transmit it to the office of the code reviser for publication in the Washington State Register at least one month before the new dollar threshold is to take effect.[1]~~shall mean any development of which the total cost or fair market value exceeds six thousand four hundred and sixteen~~seven ~~thousand and forty seven dollars ($6,416~~7,047~~), or as adjusted by the State Office of Financial Management, or any development which materially interferes with the normal public use of the water or shorelines of the state.~~

Substantially Degrade

"Substantially degrade" means to cause significant ecological impact.

[1] Visit the City of Gig Harbor's web site for current information on the dollar threshold amount.

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Substrate

"Substrate" means the soil, sediment, decomposing organic matter or combination of those located on the bottom surface of the wetland.

Surface Water Management Activities

Those activities conducted by the City of Gig Harbor pursuant to GHMC Chapter 14.20 Stormwater Management to improve, maintain and repair the City's stormwater drainage system.

Tidal Water

"Tidal water" includes marine and estuarine waters bounded by the ordinary high water mark. Where a stream enters the tidal water, the tidal water is bounded by the extension of the elevation of the marine ordinary high water mark within the stream.

Transmit

"Transmit" means to send from one person or place to another by mail or hand delivery. The date of transmittal for mailed items is the date that the document is certified for mailing or, for hand-delivered items, is the date of receipt at the destination.

Transportation Facility

A "transportation facility" includes roads and railways, related bridges and culverts, and bus and truck terminals. Not included are off-street bicycle or recreational trails.

Uplands

"Uplands" means dry lands landward of OHWM.

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Utilities

"Utilities" are services and facilities that produce, convey, store, or process power, gas, sewage, storm water, communications, oil, waste, and the like. On-site utility features serving a primary use, such as a water, sewer or gas line to a residence, are "accessory utilities" and shall be considered a part of the primary use.

Utility Line

"Utility line" means pipe, conduit, cable or other similar facility by which services are conveyed to the public or individual recipients. Such services shall include, but are not limited to, water supply, electric power, gas and communications.

Variance

"Variance" is a means to grant relief from the specific bulk, dimensional or performance standards set forth in the applicable master program and not a means to vary a use of a shoreline.

Vegetation Conservation

"Vegetation conservation" includes activities to protect and restore vegetation along or near shorelines that minimize habitat loss and the impact of invasive plants, erosion and flooding and contribute to the ecological functions of shoreline areas. Vegetation conservation provisions include the prevention or restriction of plant clearing and earth grading, vegetation restoration, and the control of invasive weeds and nonnative species. Vegetation management provisions apply even to those shorelines and uses that are exempt from a permit requirement.

Vegetation Conservation Strip

"Vegetation conservation strip" means that area of land measured horizontally from the edge of the Ordinary High Water Mark landward as prescribed by Chapter 6 Section 6.2.3.2, Figure 6-1. A vegetation conservation strip consists of an undisturbed area of native vegetation established to protect the integrity, functions and natural processes of the shoreline.

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Vessel

"Vessel" includes ships, boats, barges, or any other floating watercraft which are designed and used for navigation and do not interfere with the normal public use of the water.

Water-dependent Use

"Water-dependent use" means a use or portion of a use which cannot exist in a location that is not adjacent to the water and which is dependent on the water by reason of the intrinsic nature of its operations.

Water-dependent Utility

“Water-dependent utility” means sewer and stormwater utilities that require a shoreline location for pipelines and associated outfalls that discharge to marine waters.

Water-enjoyment Use

"Water-enjoyment use" means a recreational use or other use that facilitates public access to the shoreline as a primary characteristic of the use; or a use that provides for recreational use or aesthetic enjoyment of the shoreline for a substantial number of people as a general characteristic of the use and which through location, design, and operation ensures the public's ability to enjoy the physical and aesthetic qualities of the shoreline. In order to qualify as a water-enjoyment use, the use must be open to the general public and the shoreline-oriented space within the project must be devoted to the specific aspects of the use that fosters shoreline enjoyment.

Water-oriented Use

"Water-oriented use" means a use that is water-dependent, water-related, or water-enjoyment, or a combination of such uses.

"Nonwater-oriented uses" means those uses that are not water-dependent, water-related, or water-enjoyment.

Water Quality

"Water quality" means the physical characteristics of water within shoreline jurisdiction, including water quantity, hydrological, physical, chemical, aesthetic,

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recreation-related, and biological characteristics. Where used in this chapter, the term "water quantity" refers only to development and uses regulated under this chapter and affecting water quantity, such as impermeable surfaces and storm water handling practices. Water quantity, for purposes of this chapter, does not mean the withdrawal of ground water or diversion of surface water pursuant to RCW 90.03.250 through 90.03.340.

Water-related Use

"Water-related use" means a use or portion of a use which is not intrinsically dependent on a waterfront location but whose economic viability is dependent upon a waterfront location because:

1) The use has a functional requirement for a waterfront location such as the arrival or shipment of materials by water or the need for large quantities of water; or

2) The use provides a necessary service supportive of the water-dependent uses and the proximity of the use to its customers makes its services less expensive and/or more convenient.

Watershed Restoration

"Watershed restoration project" means a public or private project authorized by the sponsor of a watershed restoration plan that implements the plan or a part of the plan and consists of one or more of the following activities:

1) A project that involves less than ten miles of streamreach, in which less than twenty-five cubic yards of sand, gravel, or soil is removed, imported, disturbed or discharged, and in which no existing vegetation is removed except as minimally necessary to facilitate additional plantings;

2) A project for the restoration of an eroded or unstable stream bank that employs the principles of bioengineering, including limited use of rock as a stabilization only at the toe of the bank, and with primary emphasis on using native vegetation to control the erosive forces of flowing water; or

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3) A project primarily designed to improve fish and wildlife habitat, remove or reduce impediments to migration of fish, or enhance the fishery resource available for use by all of the citizens of the state, provided that any structure, other than a bridge or culvert or instream habitat enhancement structure associated with the project, is less than two hundred square feet in floor area and is located above the ordinary high water mark of the stream.

"Watershed restoration plan" means a plan, developed or sponsored by the department of fish and wildlife, the department of ecology, the department of natural resources, the department of transportation, a federally recognized Indian tribe acting within and pursuant to its authority, a city, a county, or a conservation district that provides a general program and implementation measures or actions for the preservation, restoration, re-creation, or enhancement of the natural resources, character, and ecology of a stream, stream segment, drainage area, or watershed for which agency and public review has been conducted pursuant to chapter 43.21C RCW, the State Environmental Policy Act.

Weir

“Weir” means a structure in a stream or river for measuring or regulating stream flow.

Wetlands

"Wetlands" means areas that are inundated or saturated by surface water or groundwater at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas. Wetlands do not include those artificial wetlands intentionally created from nonwetland sites, including, but not limited to, irrigation and drainage ditches, grass-lined swales, canals, detention facilities, wastewater treatment facilities, farm ponds, and landscape amenities, or those wetlands created after July 1, 1990, that were unintentionally created as a result of the construction of a road, street, or highway. Wetlands may include those artificial wetlands intentionally created from nonwetland areas to mitigate the conversion of wetlands.

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Wetland Buffer Zone

"Wetland buffer zone" means a designated area contiguous or adjacent to a wetland that is required for the continued maintenance, function, and structural stability of the wetland. Functions of a buffer include shading, input of organic debris and coarse sediments, uptake of nutrients, stabilization of banks, protection from intrusion, or maintenance of wildlife habitat. Also, see definition for "buffer" and "stream buffer zone."

Wetland Class

"Wetland class" means the U.S. Fish and Wildlife Service wetland classification scheme using a hierarchy of systems, subsystems, classes and subclasses to describe wetland types (refer to USFWS, December 1979, Classification of Wetlands and Deepwater Habitats of the United States for a complete explanation of the wetland classification scheme). Eleven class names are used to describe wetland and deepwater habitat types. These include: forested wetland, scrub-shrub wetland, emergent wetland, moss-lichen wetland, unconsolidated shore, aquatic bed, unconsolidated bottom, rock bottom, rocky shore, streambed, and reef.

Wetland Delineation Report

"Wetland delineation report" consists of a document that explains the methods by which the boundary of a wetland was determined, as well as the existing condition of the wetland at the time of the study. The report typically contains a description of how and when the delineation was done; data forms used to delineate the wetland area; a map that clearly identifies data collection point and boundaries of the delineated wetland and a soil survey map.

Wetland Analysis Report

"Wetland analysis report" consists of a document that addresses the functions and values of wetlands utilizing best available science. The report is prepared by a qualified scientific professional or team of qualified scientific professionals and is used for regulatory purposes to address local, state and federal wetland regulations.

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CHAPTER 3 SHORELINE INVENTORY AND RESTORATION PLANNING SUMMARY

3.1 Summary of Baseline Conditions

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The City of Gig Harbor's first step towards developing the SMP update was to prepare a shoreline inventory and characterization report and map folio, consistent with the current state shoreline guidelines. The inventory and characterization describes current shoreline conditions and provides a basis for updating the City's SMP goals, policies, and regulations. The report evaluates functions and values of resources in shoreline jurisdiction, and explores opportunities for conservation and restoration of ecological functions. The report also inventoried existing shoreline uses in Gig Harbor, and evaluated the potential for future shoreline development.

The City has also prepared a shoreline restoration plan, consistent with the state shoreline guidelines. The Restoration Plan identifies both programmatic and site specific opportunities for restoring shoreline ecological functions that have been impaired or altered as a result of past development activities. The Restoration Plan prioritizes potential restoration opportunities and identifies potential partnerships and funding mechanisms for implementing voluntary restoration actions.

This summary describes key findings of the Shoreline Inventory and Characterization Report; shoreline management recommendations stemming from those findings; and recommendations for pursuing shoreline restoration in Gig Harbor. The Shoreline Inventory and Characterization Report and map folio is included as Appendix A to the SMP; the Shoreline Restoration Plan is included as Appendix B to the SMP.

3.1.1 Regional Setting

The City of Gig Harbor is located on Gig Harbor Peninsula, surrounding Gig Harbor Bay, in the Kitsap Watershed (Water Resource Inventory Area (WRIA) 15), Pierce County. The City's shorelines (including its Urban Growth Area) outside of Gig Harbor Bay include portions of Colvos Passage (north of the bay), the Tacoma Narrows (south of the bay), and Henderson Bay / Burley Lagoon (in the northwest portion of the City and UGA). These areas are generally considered part of South Puget Sound. For the purposes of the inventory, the City's shoreline jurisdiction was organized into six distinct segments (A through F) based broadly on the physical distinctions along the shoreline, the level of ecological functions provided by each segment, as well as existing land uses and zoning. Shoreline Planning Segments are described in the table below and shown on Figure 3-1.

Table 3-1. Shoreline Planning Segments.

Segment	*Approximate Length (feet)*	*General Boundaries*
A	1,656	Eastern Urban Growth Area (UGA) along Colvos Passage to the Gig Harbor spit
B	9,614	North of the Gig Harbor spit to North Harborview Drive NW/Rust Street Intersection
C	11,720	North Harborview Drive NW/Rust Street Intersection to Harborview Drive street end/Old Ferry Landing
D	13,092	Harborview Drive street end/Old Ferry Landing to southern UGA along the Narrows
E[1]	4,981	City limits and UGA along Henderson Bay from McCormick Creek to Goodnough Drive NW/Purdy Drive NW intersection (north of Goodnough Creek)
F[1]	5,611	Goodnough Drive NW/Purdy Drive NW intersection (north of Goodnough Creek) to northwestern UGA along Burley Lagoon

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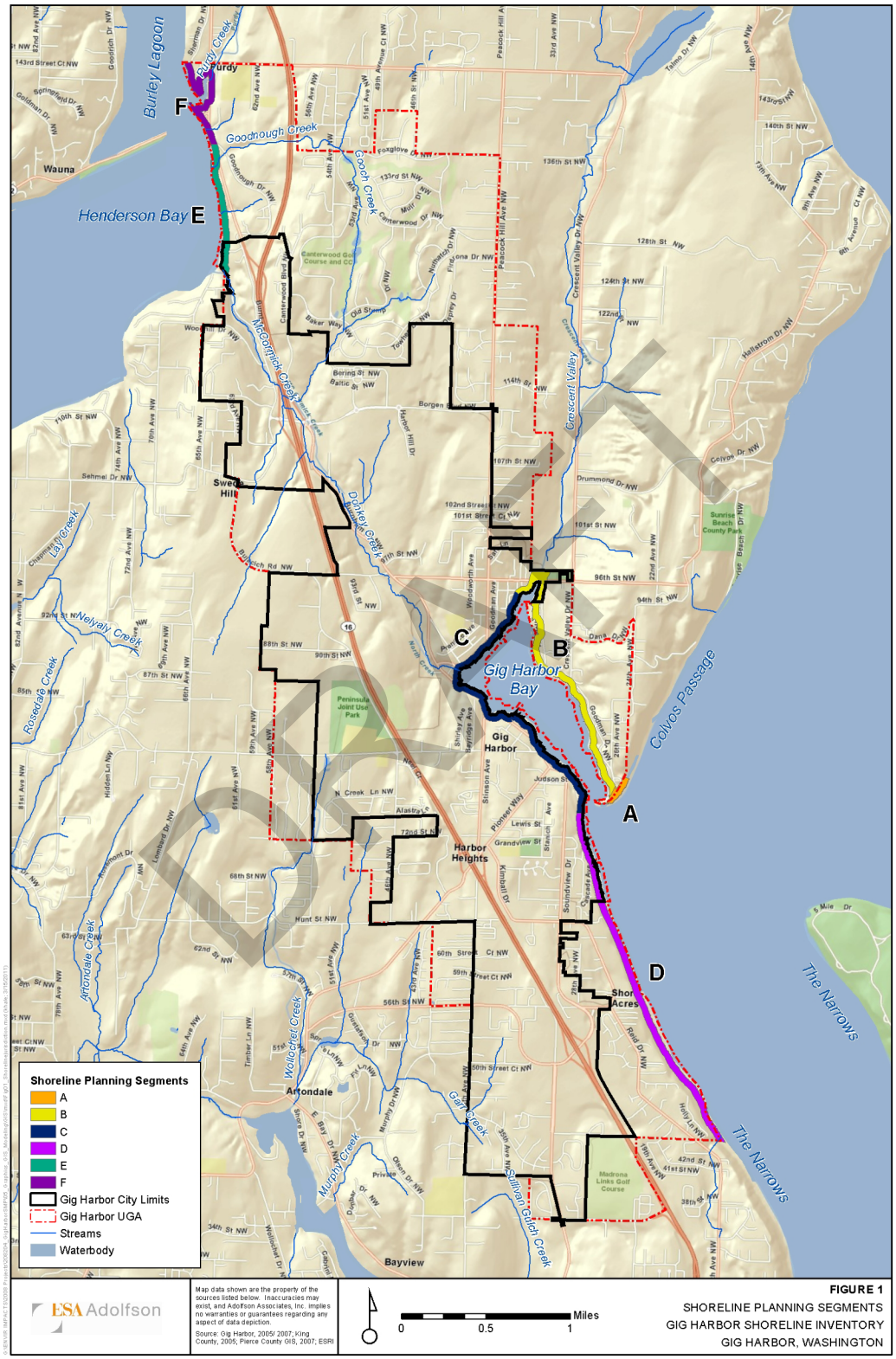
[1] With the exception of the city's shoreline frontage on Henderson Bay, all of Planning Segment E and all of Planning Segment F were removed from the Shoreline Master Program in response to public comment on the city's February 29, 2012 draft Shoreline Master Program.

Figure 3-1. Shoreline Planning Segments



3.1.2 Physical and Ecological Processes

The City's shoreline jurisdiction includes both steep, high, vegetated bluffs as well as sheltered areas of Gig Harbor Bay and Henderson Bay. The bluffs along Colvos Passage and the Tacoma Narrows are characterized as steep, landslide and/or erosion hazard areas. These bluffs are referred to as "feeder bluffs," as natural erosion of the bluffs provide sediment to the narrow sand and gravel beaches below. Sediment is transported along the beach in the predominant drift direction (or "net-shore" drift) by wind, waves, and currents. These shores are exposed to predominant southerly, and less common northerly, wind and wave conditions as well as strong currents through the Tacoma Narrows. The wave and current induced erosion likely enhances erosional processes throughout the Tacoma Narrows, and to a slightly lesser extent, Colvos Passage.

The shoreline inside Gig Harbor Bay is largely encompassed with the protected shores of the barrier fronted embayment. This area is also unique in that the protected banks are low- to moderate- height and characterized by considerably more dense development. This portion of the planning area also has minimal large woody debris (LWD) recruitment and very little marine riparian vegetation, relative to the other shores within the City's planning area. Shore modifications (piers, docks, marinas, and bulkheads) are abundant and largely preclude net shore-drift along the shores of Gig Harbor Bay. Inside the bay, the mouths of Donkey and Crescent Creeks form estuaries with associated wetland complexes.

The Henderson Bay / Burley Lagoon shorelines (in the northwest portion of the City and Urban Growth Area (UGA)) encompass the northern extent of a single, long net shore-drift cell that originates at Allen Point, south of the planning area. Up-drift feeder bluffs, located south of the planning area, supply much of the sediment that maintains and creates the beaches and nearshore habitats within the north UGA. The deep, north-south trending fjordal inlet of Henderson Bay is comprised of long stretches of open shore with several small embayments and sub-estuaries. The mouths of McCormick, Goodnough, and Purdy Creeks, and associated estuarine wetlands are located in this area.

3.1.3 Habitat and Species

The Puget Sound nearshore environment provides habitat for a variety of aquatic and terrestrial species. The "nearshore" is generally considered to be an area extending from the top of bluffs across the beach and intertidal zone, to the point where light no longer penetrates the Sound's water (see Figure 3-2 below).

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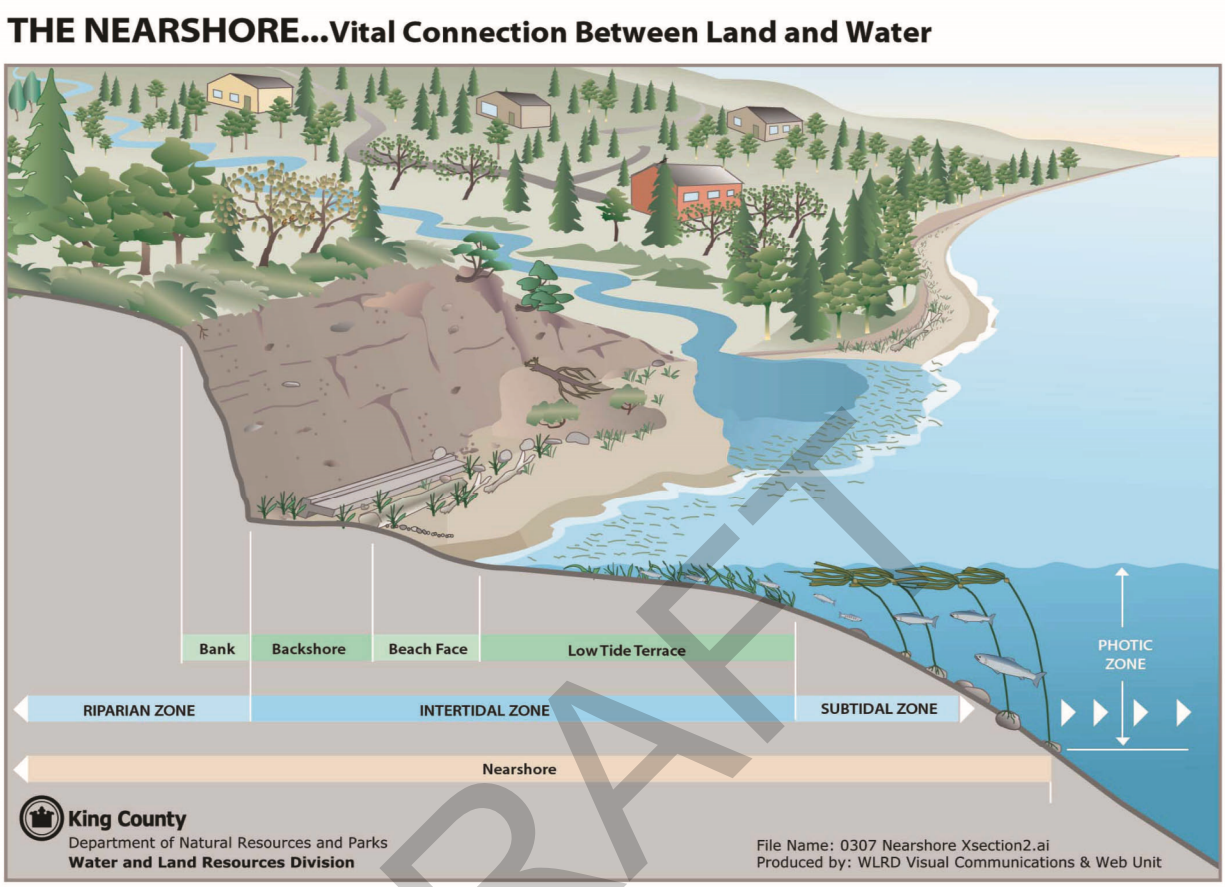
Figure 3-2. Cross Section of the Puget Sound Nearshore



Graphic courtesy of King County Department of Natural Resources and Parks

A typical cross section of the Puget Sound nearshore extends from the top of the adjacent bluff to the limits of the photic zone (depth of light penetration in water, approximately 10 meters in Puget Sound).

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Important features of Gig Harbor's nearshore that provide habitat include:

- Marine riparian zones (vegetated bluffs and vegetation overhanging the intertidal zone);
- Bluffs, beaches and backshore (sediment sources, substrate, and storm berms);
- Tidal flats (intertidal or shallow subtidal areas used by juvenile salmonids, shorebirds, and shellfish);
- Eelgrass beds and kelp forests (feeding and rearing habitat for wide variety of marine organisms);
- Tidal marsh and estuarine wetlands; and
- Streams (fish and wildlife corridors and source of fluvial sediment to nearshore)

Aquatic and terrestrial species found in or near Gig Harbor that utilize the nearshore or deep waters of Puget Sound include:

- Shellfish (clams, sea urchin, mussels, oysters, and crab);
- Salmonids (including listed species such as Chinook, steelhead, and bull trout);
- Forage fish (surf smelt, sand lance, and Pacific herring);
- Shorebirds and upland birds; and
- Marine mammals (killer whales, humpback whale, Steller sea lion).

3.1.4 Land Use and Public Access

Current land use in Gig Harbor is a mix of residential, waterfront commercial/business, and open space and recreation. Residential land use is currently the dominant land use extending throughout the City and its UGA. Along Gig Harbor Bay, approximately 50 percent of the land use adjacent to the shoreline is residential, concentrated in the East Gig Harbor UGA and near the mouth of Crescent Creek. The City's waterfront/downtown core in Gig Harbor Bay is a designated historic district and contains a mix of waterfront commercial, retail, restaurant and tourism oriented development; waterfront parks and piers; marinas; commercial fishing docks and associated net sheds; and private docks. Approximately 83 percent of the land use south of the Gig Harbor Bay inlet is residential. Land uses adjacent to the shoreline of Henderson Bay and Burley Lagoon include residential and small amounts of commercial near the SR 302 Bridge.

Water-dependent uses in Gig Harbor are concentrated in Gig Harbor Bay and include docks, piers, maritime heritage sites, boatyards and net sheds that support the commercial fishing industry; marinas that provide moorage for recreational vessels; and piers and docks that provide public access to the water. The City's waterfront contains 17 historic net shed structures, some of which are actively used for commercial fishing. Others have been adapted to other uses, including storage or office space for marinas and private residential uses.

Public access and educational opportunities are provided at approximately 19 waterfront locations in the City and its UGA. These locations include a mix of waterfront parks, public piers and docks, viewing platforms, boat launches and marinas, and street-ends fronting the water and maritime heritage sites. Some public access locations at private condominium and marina developments have been established directly through the City's shoreline permit process as a condition

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of approval. A number of parks and public access sites include interpretive signage related to the City's history and cultural heritage, and the natural resources and ecology of Gig Harbor Bay.

3.1.5 Shoreline Alterations

Nearshore ecological processes in Gig Harbor's shoreline planning area have been altered primarily by "shoreline modifications" related to waterfront development, both within the bay and along Colvos Passage, the Tacoma Narrows, and Henderson Bay / Burley Lagoon. Shoreline modifications refer to structural alterations of the shoreline's natural bank, including riprap, bulkheads, docks, piers or other in-water / overwater structures. Such modifications are typically used to stabilize the shoreline and prevent erosion. The most commonly occurring shore modification is termed shoreline armoring, which typically refers to shore parallel structures such as armoring or riprap used to protect coastal property from erosion. These modifications alter natural process dynamics, leading to beach narrowing, lowering, and decreased driftwood abundance. Shoreline armoring typically impedes sediment supply to down-drift beaches and nearshore habitats. The lack of sediment supply can cause or heighten erosion along down-drift shores, and can lead to changes in nearshore substrate composition from sand or mud to coarse sand, gravel, and finally hardpan. This may, in turn, decrease eelgrass, increase kelp abundance and reduce or eliminate forage fish spawning areas. Construction of shoreline armoring may cover or destroy forage fish spawning areas and eelgrass meadows. Overwater structures deprive eelgrass of light. Shore armoring that infringes on intertidal areas can produce a groin-like effect, by impeding sediment transport along the shore on the up-drift side of the structure, resulting in reduced sediment transport (volume) along the down-drift shore. Dredging can excavate eelgrass or cause excessive turbidity and permanent filling of eelgrass meadows. Bulkheads and piers also affect fish life by reducing the amount of shallow shorelines areas and diverting juvenile salmonids into deeper water, increasing their potential for predation.

Potential water quality hazards exist at marinas and boat moorage facilities due to fuel spills, increased nutrients from illegal sewage pump-out activities, increased presence of pollutants due to hull scraping and use of anti-fouling paint on boat hulls, and creosote-treated wood pilings and structures.

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3.2 Summary of Recommendations

3.2.1 Protection and Restoration of Shoreline Ecological Functions

Shoreline alterations in Gig Harbor's planning area have impaired ecological processes and functions. Areas of the shoreline where processes and functions are intact should be protected through development standards and regulations. This is the key concept behind the "no net loss" standard that is highlighted throughout the State's shoreline guidelines. Areas that have been impaired have potential for restoring shoreline ecological functions (such as habitat enhancement) through voluntary efforts or at the time of development or redevelopment.

Findings and recommendations related to the protection and restoration of shoreline functions have been identified in the Shoreline Inventory and Characterization Report (Appendix A) and the Shoreline Restoration Plan (Appendix B).

<u>Key findings are summarized below:</u>

1) The City of Gig Harbor's shorelines have been significantly altered and developed to varying degrees throughout the City and UGA. However, the shorelines still maintain ecological processes and provide important habitat functions to a variety of fish and wildlife species.

2) The City is already initiating some of the high priority restoration opportunities such as projects at Crescent and Donkey Creeks, the Eddon Boat property, and should continue with those efforts.

3) Of the high priority opportunities for shoreline restoration: 1) protecting large wood debris and marine riparian vegetation requires specific policy and code revisions; 2) removing, limiting, and/or replacing traditional shore armoring will require substantial public education efforts and development of regulations or incentives.

4) The West Sound Watersheds Council is the Lead Entity organization for salmon recovery in East WRIA 15. The Council is responsible for facilitating natural resource planning, conservation, and restoration activities in collaboration with federal, state and regional efforts. West Sound Watersheds will be developing a strategy for protection and restoration of habitat for ecosystem recovery, which will inform the City's restoration efforts.

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Key recommendations addressed by the City and summarized below:

1) The City could explore developing a community education and incentive program to identify and develop restoration opportunities on private property which support the overall goals of this Master Program.

2) Standards for all overwater structures could be explored to increase light penetration to the water below. Options may include increasing the structure height over the water, modifying the structure orientation, minimizing the structure size, using grating as a surface material, placing floating docks in deeper water to avoid grounding during low tides, and considering the potential for carefully placed community docks.

3) For new shoreline stabilization projects, demonstration of the need for hard armoring approaches to shoreline stabilization could be required before approval. The use of alternative bank stabilization, and/or soft-shore armoring techniques could be encouraged in the City's shoreline master program.

4) Incentive programs could be put in place to encourage property owners to replace existing hard armoring with habitat-friendly erosion control structures or to remove existing structures when shore armoring is unnecessary.

5) Marine riparian zones of the City's shorelines should be protected and restored wherever possible. Several regulatory and non-regulatory approaches could be incorporated into the City's shoreline policies and regulations. Examples include requiring rear yard building setbacks to be measured from the bulkhead line or OHWM, rather than the rear property line which is often located waterward of the OHWM; providing landowners with on-site density transfers or off-site development rights transfers; requiring shoreline buffers to be protected by conservation easements; and providing technical assistance for restoration projects.

6) Policies and regulations for protection and restoration should be developed for areas currently outside of the City's control (i.e., the UGA; East Gig Harbor Bay; the Gig Harbor spit; and Henderson Bay/Burley Lagoon). This will most efficiently be accomplished through development of shoreline environment designations with Pierce County and pre-designating areas so that as areas are annexed, the City's shorelines are managed consistently through one SMP program.

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3.2.2 Shoreline Use and Public Access

Findings and recommendations related to shoreline use and public access have been identified in the Shoreline Inventory and Characterization Report (Appendix A).

Key findings are summarized below:

1) The development of the SMP and shoreline environment designations are consistent with both the 2003 state shoreline guidelines (WAC 173-26) and the 2010 Comprehensive Plan. In order to meet shoreline management objectives as well as goals for historic preservation and waterfront design criteria, a unique shoreline environment designation for the downtown waterfront and historic district is warranted. The history and cultural heritage of Gig Harbor is tied closely to its settlement as a fishing village. As the commercial fishing fleet has declined in recent decades, over-water structures increasingly serve recreational boating and tourism. A potential use conflict exists between preservation of the City's last few parcels of working waterfront and state agency regulatory requirements for water-dependent uses.

Key recommendations addressed by the City and summarized below:

1) Incentives to maintain net sheds could be established to encourage adaptive re-use and preservation of these historic overwater structures. Adaptive re-use of water-oriented or non-water dependent uses could be allowed when combined with other SMA policy objectives, such as enhanced public access; education, historic and cultural preservation; and/ or restoration of degraded shoreline ecological functions.

2) Development of an "in-lieu fee" program to facilitate public access enhancements and shoreline recreational developments could be explored. This type of program would be utilized only after consideration of on-site public access opportunities at shoreline developments being proposed. Where on-site access would be infeasible, an in-lieu fee program may facilitate development of off-site enhancements identified as priorities through the SMP update and/or the City's Parks, Recreation, and Open Space Plan.

3) In order to minimize potential navigational conflicts, the City could explore defining and maintaining an open-water navigable channel where individual mooring buoys would not be allowed. Similarly, the City could examine the potential for increased "side-yard" setbacks from proposed docks or marinas that would provide moorage for pleasure-craft where those developments are adjacent to docks supporting commercial fishing operations or moorage of commercial fishing vessels.

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CHAPTER 4 SHORELINES OF STATEWIDE SIGNIFICANCE

4.1 Designation of Shorelines of Statewide Significance

In accordance with the criteria of RCW 90.58.030(2)(e), Definitions and Concepts, the legislature designated specific shorelines of the state, including their shorelands and associated wetlands, as having statewide significance. For the City of Gig Harbor, this includes the portions of Puget Sound, including Gig Harbor Bay, seaward from the line of extreme low tide.

4.2 Goal - Shorelines of Statewide Significance

To recognize that all of the City's shorelines waterward of extreme low tide are designated as shorelines of statewide significance (RCW 90.58.030(e)(iii)), and should be protected and managed according to state policy (RCW 90.58.020).

4.2.1 Policy - Shoreline Management

Because Gig Harbor's shorelines are of value to the entire state, the City's shoreline master program should:

1) Recognize and protect the statewide interest over local interest;

2) Preserve the natural character of the shoreline;

3) Result in long term over short term benefit;

4) Protect the resources and ecology of the shoreline;

5) Increase public access to publicly owned areas of the shorelines;

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6) Increase recreational opportunities for the public in the shoreline; and

7) Provide for other appropriate and necessary uses established by this master program and the Shoreline Management Act.

Uses that are not consistent with these policies should not be permitted on shorelines of statewide significance.

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CHAPTER 5 SHORELINE ENVIRONMENT DESIGNATIONS

5.1 Official Shoreline Environment Designations Map

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A set of designations for shorelines called Shoreline Environment Designations have been developed as a part of this Program and are delineated on a map incorporated as a part of this Program (Map 1) that will be known as the Official Shoreline Map. The Map is located at the City of Gig Harbor Planning Department and the Washington State Department of Ecology. The purpose of Shoreline Environment Designations is to provide a systematic, rational, and equitable basis upon which to guide and regulate development within specific shoreline areas. These Shoreline Environment Designations apply to areas of the shoreline that have similar ecological conditions and similar land uses or potential development patterns.

Shoreline Environment Designations have been determined after consideration of:

- The ecological functions and processes that characterize the shoreline, together with the degree of human alteration as determined by the 2009 Shoreline Inventory and Characterization Report and any subsequent investigations or analyses as may be required by this program;
- Existing development patterns together with the Gig Harbor Comprehensive Plan land use designations and other officially adopted plans; and
- The guidelines outlined in WAC 173-26-211, Environment Designation System.

The City may, from time to time as new or improved information becomes available, modify the Official Shoreline Map consistent with state guidelines to more accurately represent, clarify, or interpret the true limits of the shorelines defined in this chapter. A substantive change to the map triggers a master program amendment process.

Areas found to be within shoreline jurisdiction that are not mapped and/or designated are automatically assigned the “Urban Conservancy” designation until re-designated through a master program amendment process.

A parcel found to be within more than one Shoreline Environment Designation shall conform to the Shoreline Environment Designation which overlays more than fifty (50) percent of the parcel.

This Master Program and its Shoreline Environmental Designations shall apply to all of the lands and waters in the City of Gig Harbor that fall under the jurisdiction of the Act (see Section 1.7 Shoreline Jurisdiction). The Master Program will apply to all lands and waters in the City's Urban Growth Area (UGA) at such time the lands and waters are annexed into the City. Until that time, the Pierce County Shoreline Master Program will govern development and activities within the UGA.

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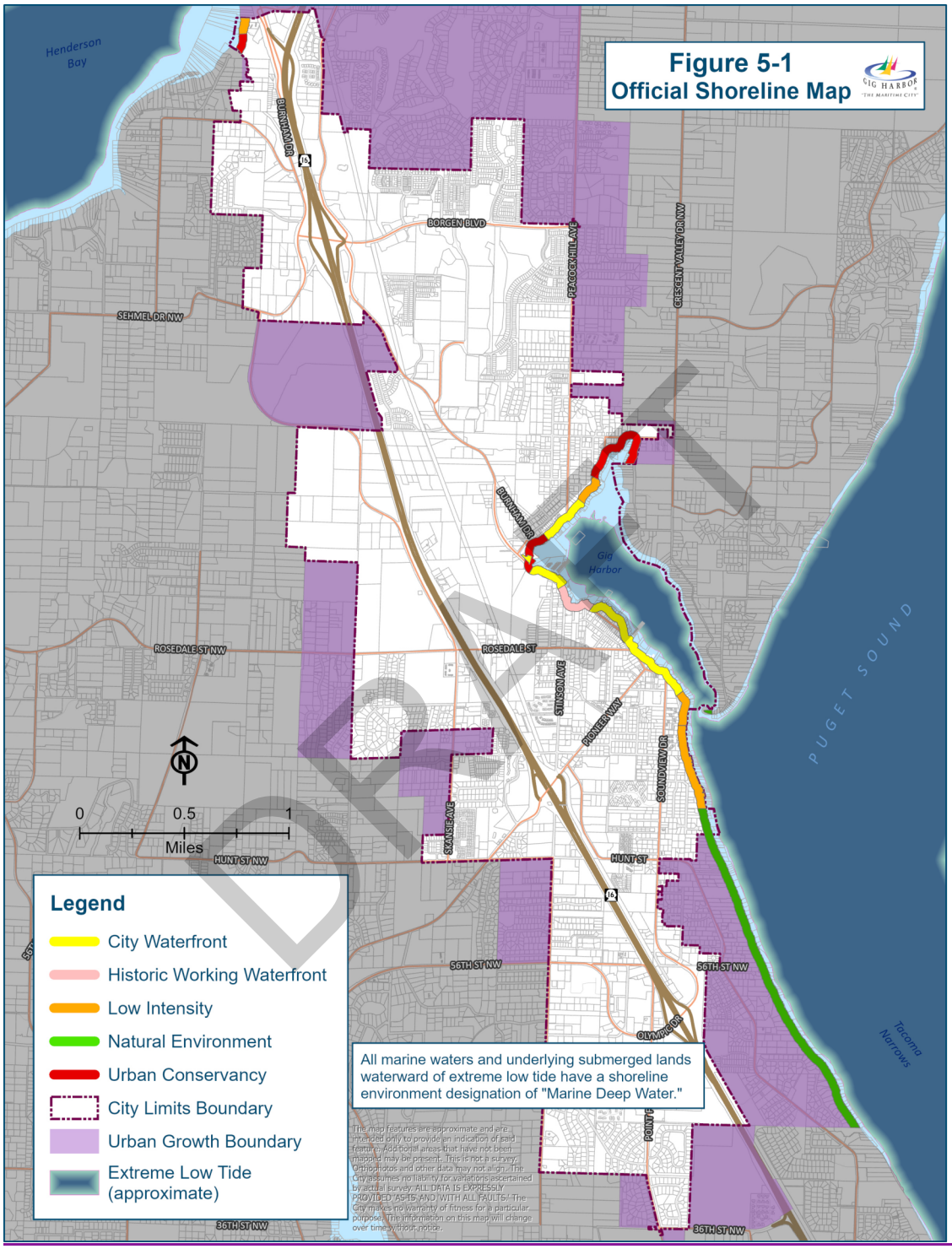
Figure 5-1. Shoreline Map (Map 1)



The purpose of the Official Shoreline Map is to identify the approximate location of the shoreline jurisdiction. The map does not necessarily locate the exact lateral extent of shoreline jurisdiction or all associated wetlands. The lateral extent of the shoreline jurisdiction shall be determined case by case based on the ~~surveyed~~ location of the Ordinary High Water Mark utilizing the definition set forth in RCW 90.58.030.2(c), and the presence of associated wetlands.

The Official Shoreline Map also identifies the location of Shoreline Environment Designations. If disagreement develops as to the exact location of a Shoreline Environment Designation boundary line, the Administrator shall interpret the boundaries and the following rules shall apply:

1) Boundaries indicated as approximately following lot, tract, or section lines shall be so construed.
2) Boundaries indicated as approximately following roads or waterbodies shall be construed to follow their centerlines.
3) Boundaries indicated as approximately parallel to or extensions of features indicated in (1) or (2) above shall be so construed.
4) Whenever existing physical features are inconsistent with boundaries on the Official Shoreline Map, the Administrator shall interpret the boundaries.
5) Whenever changes in parcel numbers affect indicated parcel-specific boundaries, the Administrator shall defer to the general boundaries described under 5.2.1.

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5.2 Shoreline Environment Designations

5.2.1 Shoreline Environments and General Boundaries

This Master Program establishes six distinct Shoreline Environments with their general boundaries:

- **Natural**: Gig Harbor Spit; and Tacoma Narrows south of overwater beach cabins to southern Urban Growth Area limits;
- **Urban Conservancy**: ~~Colvos Passage; stream~~ Stream mouths and estuarine wetlands of Crescent and Donkey Creeks; and the stream mouth of McCormick Creek;

- **Low Intensity**: ~~East Gig Harbor Bay; Colvos Passage; overwater~~ Overwater beach cabins along Tacoma Narrows; and Henderson Bay within the city limits excluding the stream mouth of McCormick Creek;

- **City Waterfront**: Downtown Gig Harbor Bay excluding stream mouths and estuarine wetlands of Crescent and Donkey Creeks;

- **Historic Working Waterfront:** Downtown Gig Harbor Bay within the historic "Millville" District; and

- **Marine Deepwater**: Gig Harbor Bay, and Henderson Bay within the city limits waterward of extreme low tide.

All Environments extend waterward to the extreme low tide, except that the Marine Deepwater Environment extends waterward to city limits.

This section describes the purpose, designation criteria, parcel-specific location of designated shorelines, and shoreline management policies for each Environment.

5.2.2 Natural Environment

A. Purpose

The purpose of the "Natural" environment designation is to protect those shoreline areas that are relatively free of human influence or that include intact or minimally degraded shoreline functions that would become irreversibly impaired as a result of human development and activity. These systems require that only very low intensity uses be allowed in order to maintain ecological functions and ecosystem-wide processes. Consistent with the policies of the designation, restoration of degraded shorelines within this environment is appropriate.

B. Designation Criteria

This designation should be applied to shoreline areas in city limits or in designated urban growth areas if any of the following characteristics apply:

- The shoreline is ecologically intact and therefore, currently performing an important, irreplaceable function or ecosystem-wide process that would be damaged by human activity.

- The shoreline is considered to represent ecosystems and geologic types that are of particular scientific and educational interest.

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- The shoreline is unable to support new development or uses without significant adverse impacts to ecological functions or risk to human safety.

C. Shorelines Designated

The Natural Environment designation applies to areas as shown on the Official Shoreline Map and described below:

- Tacoma Narrows beginning at the ~~southernmost~~ northernmost property line of parcel ~~0221084059~~0221088034, extending south to the southernmost property line of parcel 0221212008.

- Gig Harbor Spit, designated as parcel 0221081036~~, currently owned by the U.S. Coast Guard.~~.

Refer to Figure 5-2 below for a map of the Natural Environment designation boundaries.

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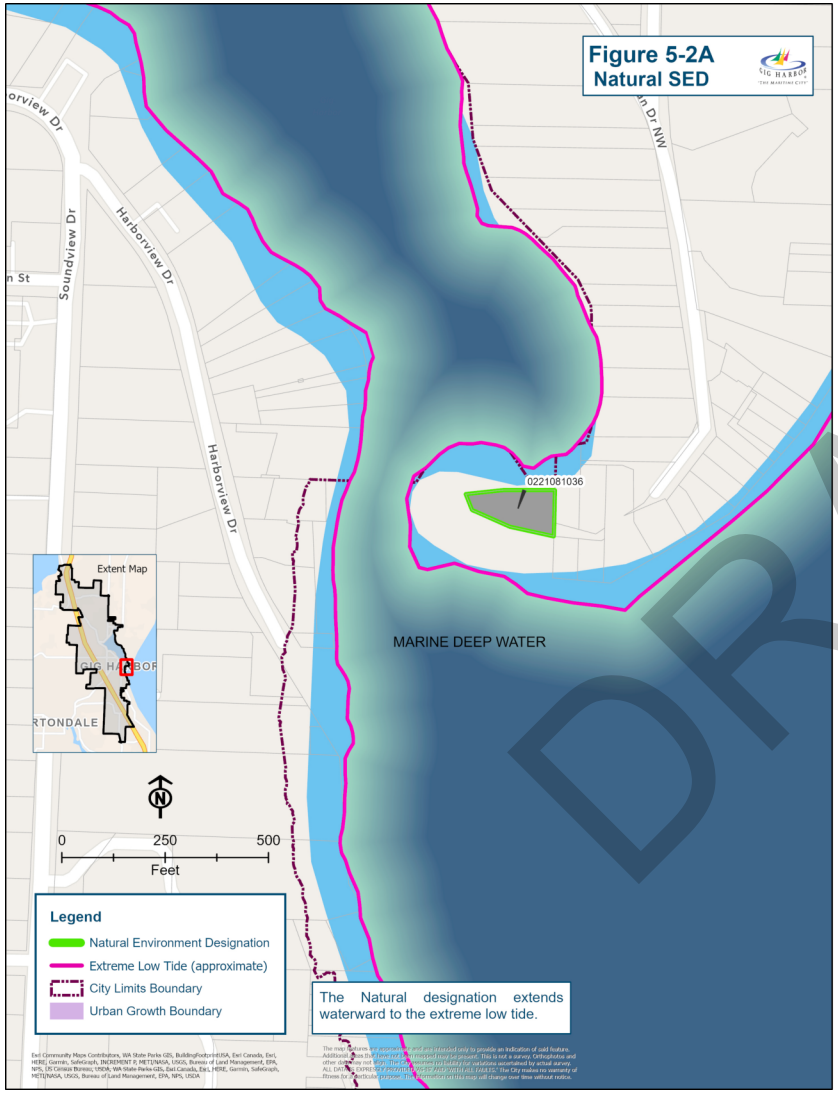
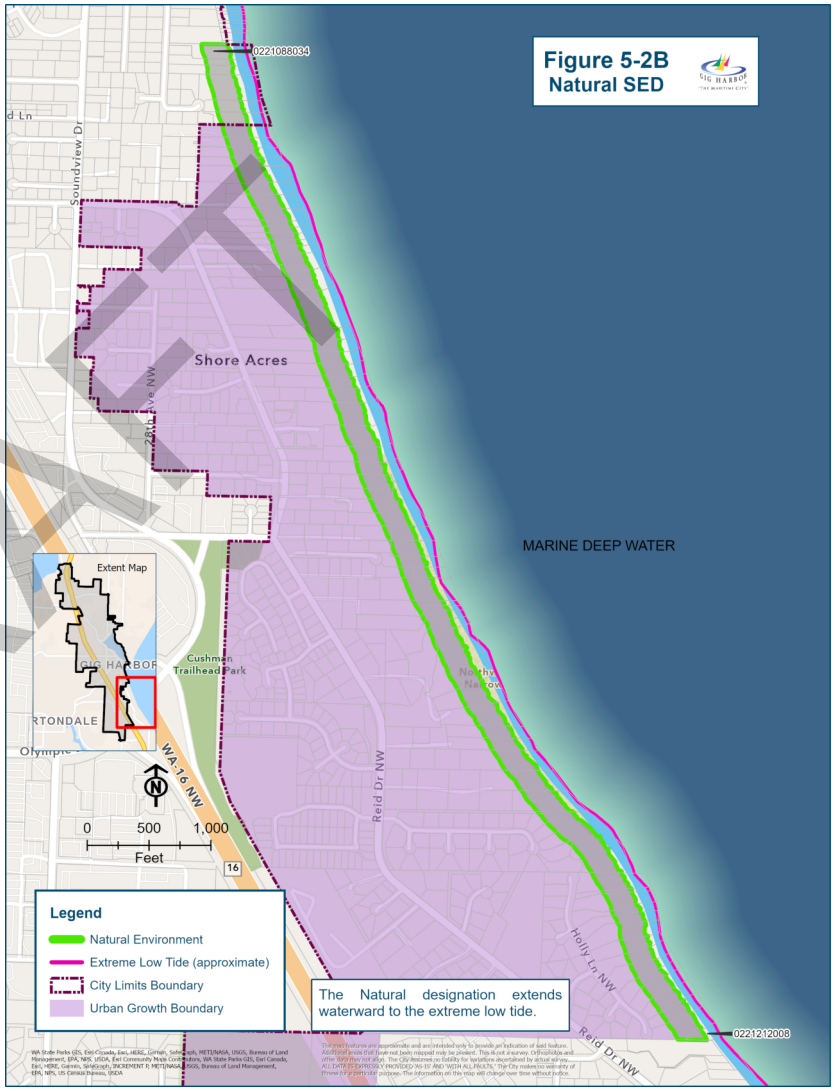
Figure 5-2. Natural Shoreline Environment Designation





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D. Management Policies

In addition to the other applicable policies and regulations of this Program, the following management policies should apply:

1) Any use or modification that would substantially degrade the ecological functions or natural character of the shoreline area should not be allowed.

2) The following new uses should not be allowed in the "natural" environment:

   a) Commercial uses.

   b) Industrial uses.

   c) Non-water-oriented recreation.

   d) Roads, utility corridors, and parking areas that can be located outside of "natural" designated shorelines.

   e) Scientific, historical, cultural, and educational research uses.

3) Single-family residential development may be allowed as a conditional use within the "natural" environment if the density and intensity of such use is limited as necessary to protect ecological functions and be consistent with the purpose of the natural environment designation.

4) Low-intensity water-oriented recreational access uses may be allowed provided that no significant ecological impact on the area will result.

5) New development or significant vegetation removal that would reduce the capability of vegetation to perform normal ecological functions should not be allowed. Subdividing property in a configuration that, to achieve its intended purpose, will require significant vegetation removal or shoreline modification that adversely impacts ecological functions should not be allowed. That is, each new parcel must be able to support its intended development without significant ecological impacts to the shoreline ecological functions.

6) Overwater structures waterward of the ordinary high water mark should be prohibited except when associated with shoreline restoration.

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5.2.3 Urban Conservancy Environment

A. Purpose

The purpose of the "Urban Conservancy" environment is to protect and restore ecological functions of open space, floodplain and other sensitive lands where they exist in urban and developed settings, while allowing a variety of compatible uses.

B. Designation Criteria

This designation should be applied to shoreline areas in city limits or in designated urban growth areas if any of the following characteristics apply:

- They are suitable for water-related or water-enjoyment uses.
- They are open space, floodplain or other sensitive areas that should not be more intensively developed.
- They have potential for ecological restoration.
- They retain important ecological functions, even though partially developed.
- They have the potential for development that is compatible with ecological restoration.

C. Shorelines Designated

The Urban Conservancy Environment designation applies to areas as shown on the Official Shoreline Map and described below:

- ~~Colvos Passage beginning at the northernmost property line of parcel 0221081130, south to southerly property line of Parcel # 0221081165.~~
- Gig Harbor Bay beginning at the ~~northernmost~~ southernmost property line of Parcel ~~0221052032~~ 0221056024 (Gig Harbor City Limits), extending west to the southernmost property line of Parcel 2260000461.
- Gig Harbor Bay beginning at the northernmost property line of Parcel 4097000020, extending south to southernmost upland property line of Parcel 0221068023, except Parcels 0221064138 and 4002990020.

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- Henderson Bay beginning at southernmost city limit, extending north to northernmost property line of Parcel 0122256038.

Refer to Figures 5-3 and 5-4 below for maps of the Urban Conservancy Environment designation boundaries.

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Figure 5-3. Urban Conservancy Shoreline Environment Designation – East

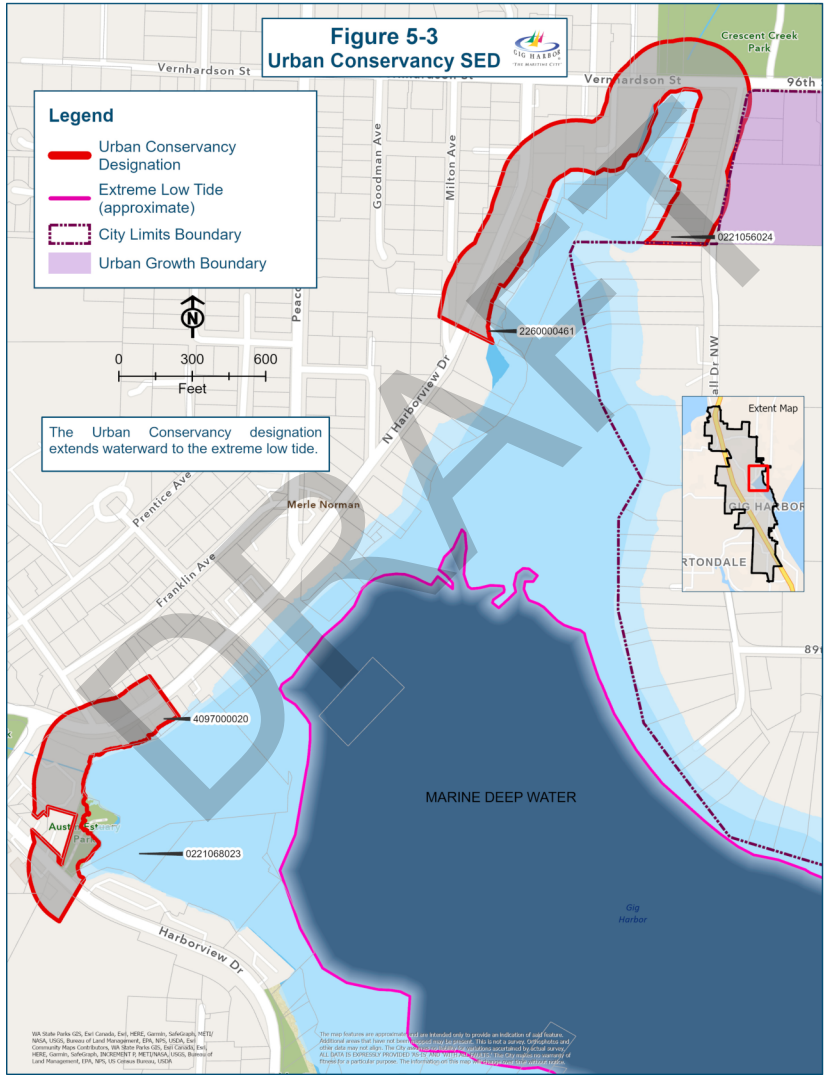
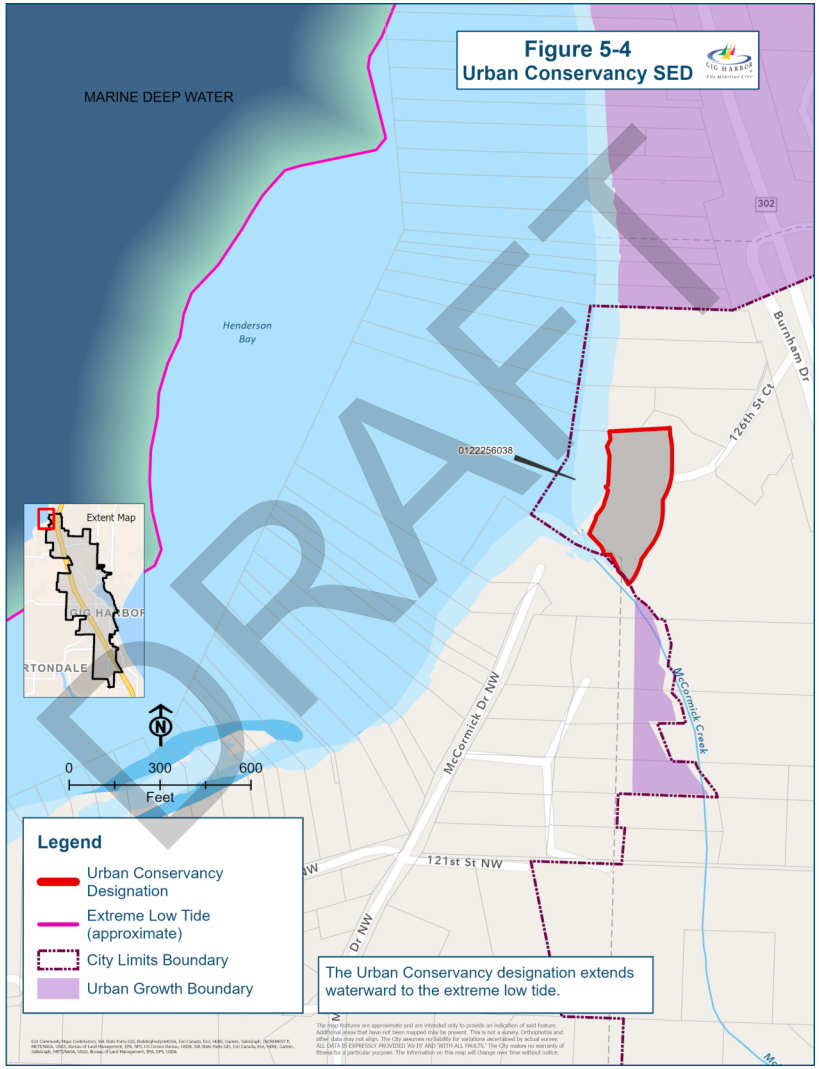


Figure 5-4. Urban Conservancy Shoreline Environment Designation – West



D. Management Policies

In addition to the other applicable policies and regulations of this Program, the following management policies should apply:

1) Uses that preserve the natural character of the area or promote preservation of open space, floodplain or sensitive lands either directly or over the long term should be the primary allowed uses. Uses that result in restoration of ecological functions should be allowed if the use is otherwise compatible with the purpose of the environment and the setting.

2) Standards should be established for shoreline stabilization measures, vegetation conservation, water quality and shoreline modifications within the urban conservancy designation. These standards shall ensure that new development does not result in a net loss of shoreline ecological functions or further degrade other shoreline values.

3) Low intensity public access should be provided whenever feasible and significant ecological impacts can be avoided or mitigated.

4) Water-oriented uses should be given priority over non-water oriented uses. For shoreline areas adjacent to commercially navigable waters, water-dependent uses should be given highest priority.

5) Allow a variety of commercial and residential uses as established by the Comprehensive Plan and zoning code and when consistent with the policies of the Shoreline Management Act, where the development of such uses is done in a manner that protects or enhances ecological functions.

6) Restoration and protection of stream mouths and associated wetlands for Crescent, Donkey, and McCormick Creeks is a high priority.

7) New structures waterward of the ordinary high water mark should only be permitted for aquaculture facilities, water-dependent commercial uses, single-family moorage facilities, public access, or ecological restoration. The size of new over-water structures should be limited to the minimum necessary to support the structure's intended use. To reduce the impacts of shoreline development and increase effective use of water resources, multiple uses of the same over-water facility should be encouraged.

8) Shoreline uses and modifications located waterward of the ordinary high water mark should be designed and managed to prevent degradation of water quality and alteration of natural hydrographic conditions.

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9) All developments and uses waterward of the ordinary high water mark should be located and designed to minimize interference with surface navigation, to minimize adverse visual impacts, and to allow for the safe, unobstructed passage of fish and wildlife, particularly those species dependent on migration.

5.2.4 Low Intensity Environment

A. Purpose

The purpose of the "Low Intensity Environment" is to accommodate residential development in areas that are already developed with or planned primarily for residential uses. The Low Intensity Environment may also include water-oriented commercial and recreation uses and public access.

B. Designation Criteria

This designation should be applied to shoreline areas in city limits or in designated urban growth areas if any of the following characteristics apply:

- The Low Intensity Environment designation shall apply to areas planned for or already being used primarily for residential and commercial uses.
- The Low Intensity Environment designation should not include areas with high ecological value, including but not limited to: feeder bluffs, natural spits, lagoons, estuaries, mature forests, wetlands, or floodplains.

C. Shorelines Designated

The Low Intensity Environment designation applies to areas as shown on the Official Shoreline Map and described below:

- ~~Colvos Passage beginning at the easterly property line of Parcel #0221081036 east to the easterly property lines of Parcel #'s 0221081083 and 0221081184, and northeast to the northerly property line of Parcel # 0221081146.~~
- ~~Gig Harbor Bay beginning at the east line of Parcel 0221081184 northwest to northernmost property line of Parcel 0221052032 (Gig Harbor City Limits).~~
- Gig Harbor Bay beginning at northernmost property line of Parcel 2260000470, extending south to southernmost property line of Parcel 2260000560.

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- Gig Harbor Bay beginning at northernmost property line of Parcel 0221081121, extending south along Tacoma Narrows to southernmost property line of Parcel 0221084059.

- Henderson Bay within the city limits beginning at the southerly most property line of Parcel 0122252114 and extending north to the northerly most property line of Parcel 0122252025.

Refer to Figures 5-5 and 5-6 below for maps of the Low Intensity Environment designation boundaries.

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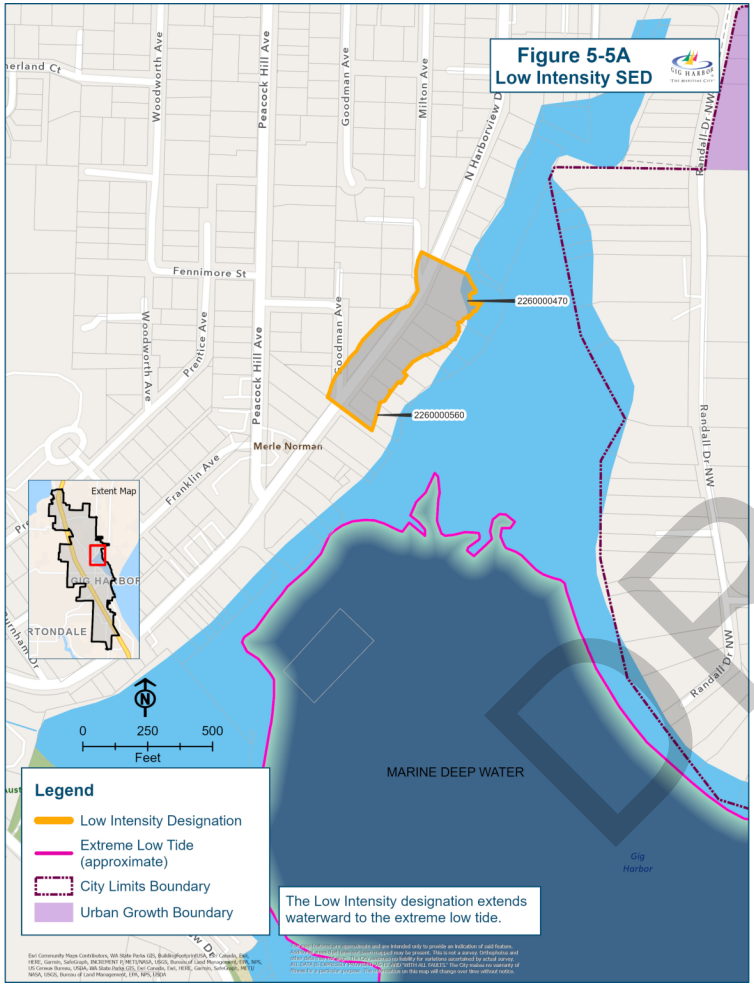
Figure 5-5. Low Intensity Shoreline Environment Designation – East



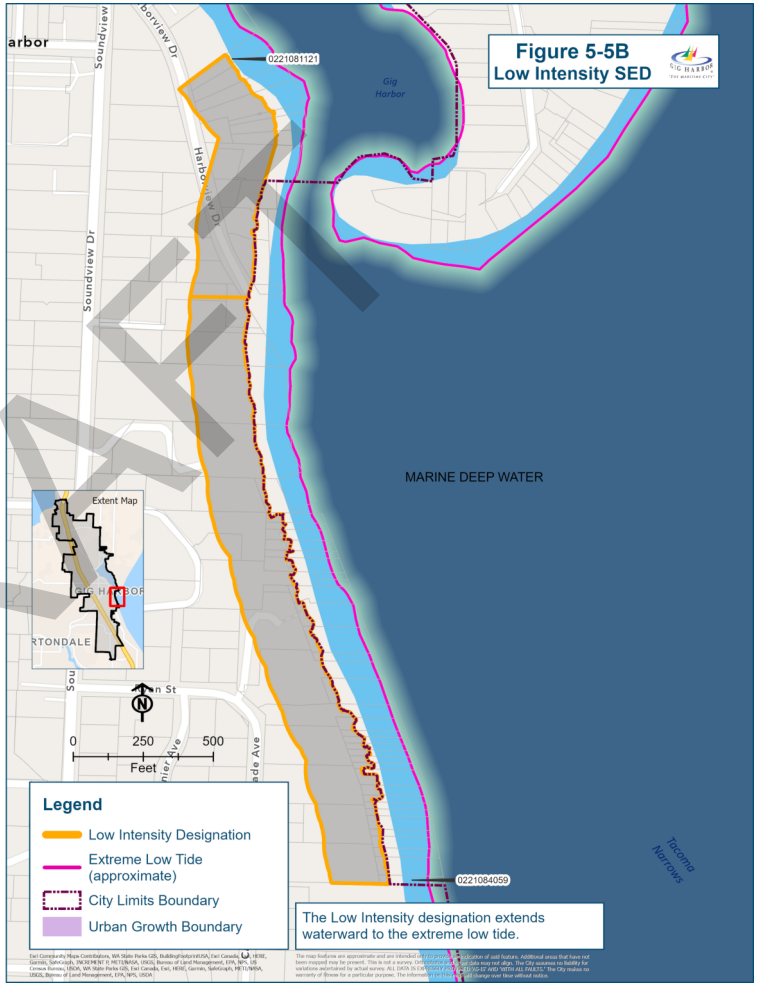


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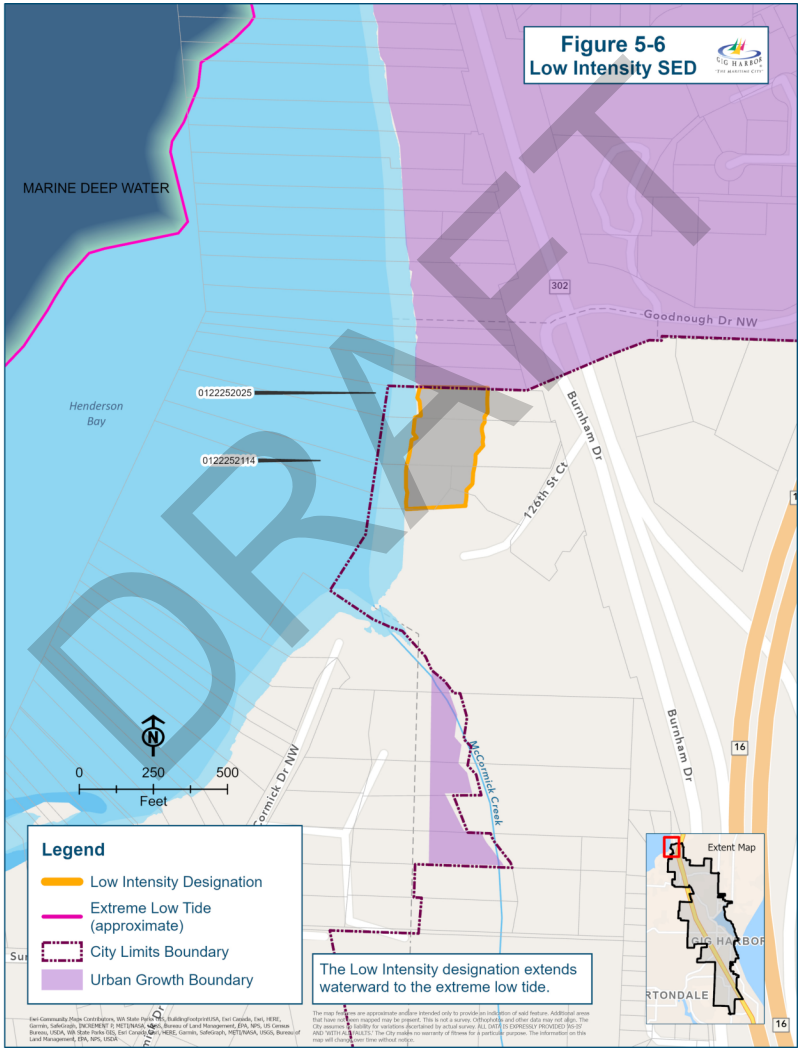
Figure 5-6. Low Intensity Shoreline Environment Designation – West



D. Management Policies

In addition to the other applicable policies and regulations of this Program, the following management policies should apply:

1) Priority should be given to residential and water-oriented commercial development where such development can be accommodated with no net loss of shoreline ecological functions.

2) Public or private recreation facilities should be encouraged if compatible with surrounding uses. Preferred recreational uses include water-dependent and water-enjoyment recreation facilities that provide opportunities for substantial numbers of people to access and enjoy the shoreline.

3) Development should be designed to preserve and enhance the visual quality of the shoreline, including views over and through the development from the upland side, and views of the development from the water.

4) New commercial development should be limited to water-oriented uses. Expansion of existing non-water-oriented commercial uses may be permitted provided that, such uses should create a substantial benefit with respect to the goals and policies of this Program such as providing improved public access or restoring degraded shorelines.

5) New structures waterward of the ordinary high water mark should only be permitted for water-dependent uses or public access. The size of new over-water structures should be limited to the minimum necessary to support the structure's intended use. To reduce the impacts of shoreline development and increase effective use of water resources, multiple uses of the same over-water facility should be encouraged.

6) Standards for density, setbacks, lot coverage, buffers, shoreline stabilization, vegetation conservation, critical area protection, and water quality should be applied to assure no net loss of shoreline ecological functions, taking into account the environmental limitations and sensitivity of the shoreline area, the level of infrastructure and services available, and other comprehensive planning considerations.

7) Shoreline uses and modifications located waterward of the ordinary high water mark should be designed and managed to prevent degradation of water quality and alteration of natural hydrographic conditions.

8) All developments and uses waterward of the ordinary high water mark should be located and designed to minimize interference with surface navigation, to

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minimize adverse visual impacts, and to allow for the safe, unobstructed passage of fish and wildlife, particularly those species dependent on migration.

5.2.5 City Waterfront Environment

A. Purpose

The City Waterfront areas comprise an important portion of the historic downtown commercial area of Gig Harbor. Together with those commercial areas in the view basin located outside the jurisdiction of the master program, they serve as the traditional and emotional center of the city. These areas include many non-water oriented commercial uses that have historically provided essential goods and services to the nearby residential neighborhoods within the city's view basin, and continue today to support those neighborhoods and residential areas outside the view basin, and are an integral part of a significant tourism industry. The City Waterfront is a place where people can live, work, walk, play, shop and worship all in one location. Important factors that continue to support this mix of land uses include: proximity to downtown residential areas that allows residents to walk to a local retail store, office or other destination rather than drive; availability of places for people to gather and socialize; presence of old buildings that give the area authenticity and charm; accessibility to areas to stroll and relax; and existence of a series of public spaces owned, controlled and actively used by the public.

The purpose of the City Waterfront designation is to accommodate and foster the unique mix of uses and activities that characterize the Gig Harbor Bay waterfront. The City Waterfront Environment is an area of intensive and diverse land use. Current zoning (WC Waterfront Commercial and WM Waterfront Millville) allows for professional services such as legal, medical, and architectural offices; business services, such as postal services, financial institutions and photocopying businesses; sales level 1 such as grocery stores, hardware stores and flower shops; product services level 1 such as the servicing, repair and maintenance of small personal items such as shoes, computers, watches and jewelry; restaurants, taverns, hotels and marinas.

This environment should protect and preserve the waterfront locations for water-dependent uses, including commercial fishing, boatyards and marinas; allow for the continued mix of both water oriented and non-water oriented uses as allowed by the City's Zoning Code and Comprehensive Plan in recognition of historic and existing land use patterns and to maintain balance between the various land uses; protect historic resources such as overwater net shed structures; promote public access and knowledge of Gig Harbor's history; and support tourism, while

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protecting existing ecological functions, restoring ecological functions that have been previously degraded, and enhancing public access to the shoreline.

B. Designation Criteria

With the exception of the Donkey Creek and Crescent Creek estuarine areas this designation should be applied to the southerly central and north waterfront of Gig Harbor Bay within city limits. This area contains a mix of waterfront, residential, and commercial uses and includes the historic "Millville" District and the Downtown and Finholm Business Districts.

C. Shorelines Designated

The City Waterfront Environment designation applies to areas as shown on the Official Shoreline Map and described below:

- Gig Harbor Bay beginning at the northernmost property line~~s~~ of Parcel~~s~~ ~~2260000711~~ 2260000712 ~~and 2260000850,~~ extending south to the southernmost property line of Parcel 4097000010.
- Gig Harbor Bay-Parcels 0221064138 and 4002990020.
- Gig Harbor Bay beginning at the ~~northerly most~~southernmost upland property line of Parcel 0221068023 and extending south to the southerly most property line of Parcel 0221064099.
- Gig Harbor Bay beginning at the westernmost~~easternmost~~ property line of Parcel ~~5970000243~~5970000230, extending southeast to southernmost property line of Parcel 0221081138.

Refer to Figure 5-7 below for a map of the City Waterfront Environment designation boundaries.

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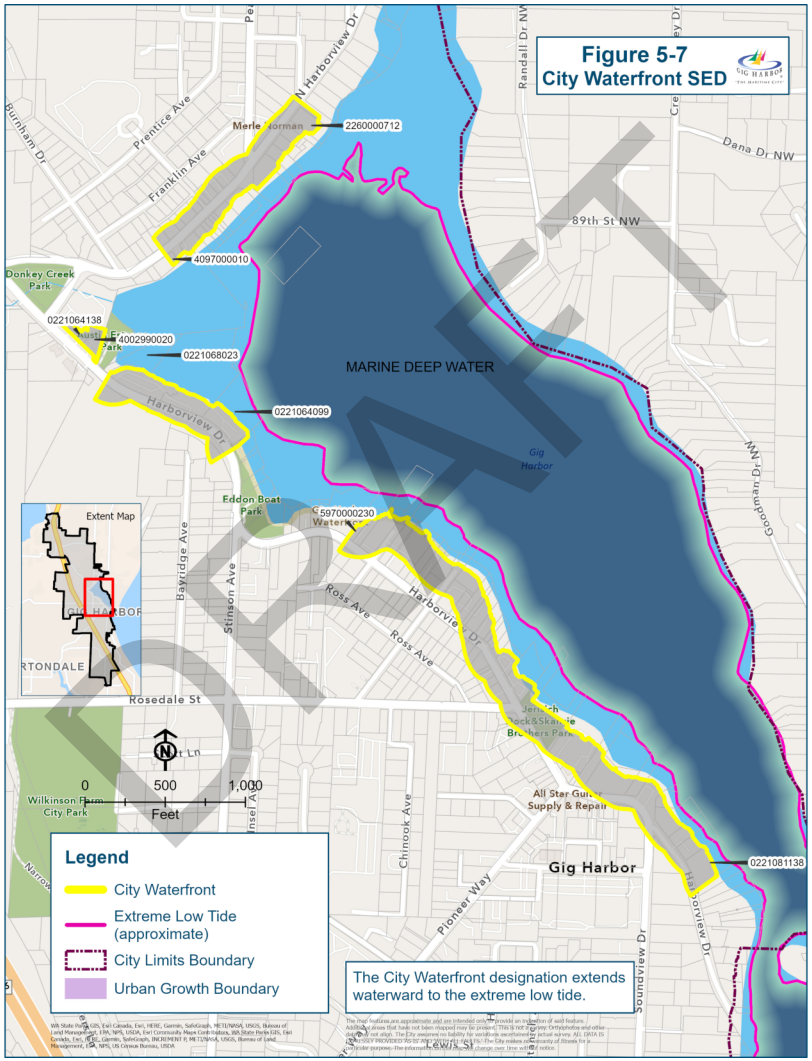
Figure 5-7. City Waterfront Shoreline Environment Designation



D. Management Policies

In addition to the other applicable policies and regulations of this Program, the following management policies should apply:

1) In this environment as well as others, preserve the cultural heritage of Gig Harbor as a fishing village by supporting commercial fishing activities and accessory facilities, and by encouraging adaptive reuse of historic net sheds when water-dependent uses for those structures are no longer economically viable.

2) Redevelopment should occur in a manner that avoids impacts to critical areas and natural shoreline processes.

3) Commercial and recreational development should serve both the citizens of Gig Harbor and tourists.

4) Public access and education should be enhanced through interpretive signage, viewpoints and overlooks, and physical access to the water when feasible.

5) Degraded shoreline ecological functions should be restored by removing unnecessary shoreline armoring, derelict structures, and unused pilings or pilings treated with toxic materials wherever possible.

6) New structures waterward of the ordinary high water mark should only be permitted for water-dependent uses, public access, or ecological restoration. Water-related and water-enjoyment commercial uses may be allowed waterward of the ordinary high water mark provided they are located in existing overwater structures. Decks located waterward of the ordinary high water mark may be allowed provided they are appurtenant to a permitted upland water-oriented or water-enjoyment use. The size of new over-water structures should be limited to the minimum necessary to support the structure's intended use. To reduce the impacts of shoreline development and increase effective use of water resources, multiple uses of the same over-water facility should be encouraged.

7) Shoreline uses and modifications located waterward of the ordinary high water mark should be designed and managed to prevent degradation of water quality and alteration of natural hydrographic conditions.

8) All developments and uses waterward of the ordinary high water mark should be located and designed to minimize interference with surface navigation, to minimize adverse visual impacts, and to allow for the safe passage of fish and wildlife, particularly those species dependent on migration.

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5.2.6 Historic Working Waterfront Environment

A. Purpose

The purpose of the Historic Working Waterfront designation is to recognize and preserve two of Gig Harbor's most notable historic industries: commercial fishing and boatbulding. The area possesses a significant concentration of historic uses and structures. This concentration of contiguous net sheds and commercial fishing vessel moorage facilities on either side of the historic Eddon Boat Building facility and Eddon Boat Park, have aesthetic, architectural, historical and cultural significance that characterize the community's regional maritime identity.

This designation allows a limited range of non-water oriented uses as a means of promoting the preservation and rehabilitation of the historic structures. Current zoning (WC - Waterfront Commercial and WM - Waterfront Millville) allows for professional services. The preferred and best uses for this area are commercial fishing services/moorage and boatbuilding. Those properties that have been listed on the City's Register of Historic Places shall be eligible for conditional non-water oriented uses such as offices and sales, and water-enjoyment uses such as restaurants and small-scale marina trades businesses.

This environment should recognize historic resources such as overwater net shed structures; promote public access and knowledge of Gig Harbor's history; and support tourism, while protecting existing ecological functions, restoring ecological functions that have been previously degraded, and enhancing public access to the shoreline.

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B. Designation Criteria

This designation should be applied to 14 parcels along the northwest section of waterfront on Gig Harbor Bay within the city limits just south of Donkey Creek and Austin Estuary. This area contains a mix of waterfront, residential, and commercial uses and includes a portion of the historic "Millville" District.

C. Shorelines Designated

The Historic Working Waterfront Environment designation applies to areas as shown on the Official Shoreline Map and described below:

- Gig Harbor Bay beginning at the northernmost property lines of Parcel 0221053054, extending south to the southernmost property line of Parcel ~~5970000243~~5970000244.

Refer to Figure 5-8 below for a map of the Historic Working Waterfront Environment designation boundaries.

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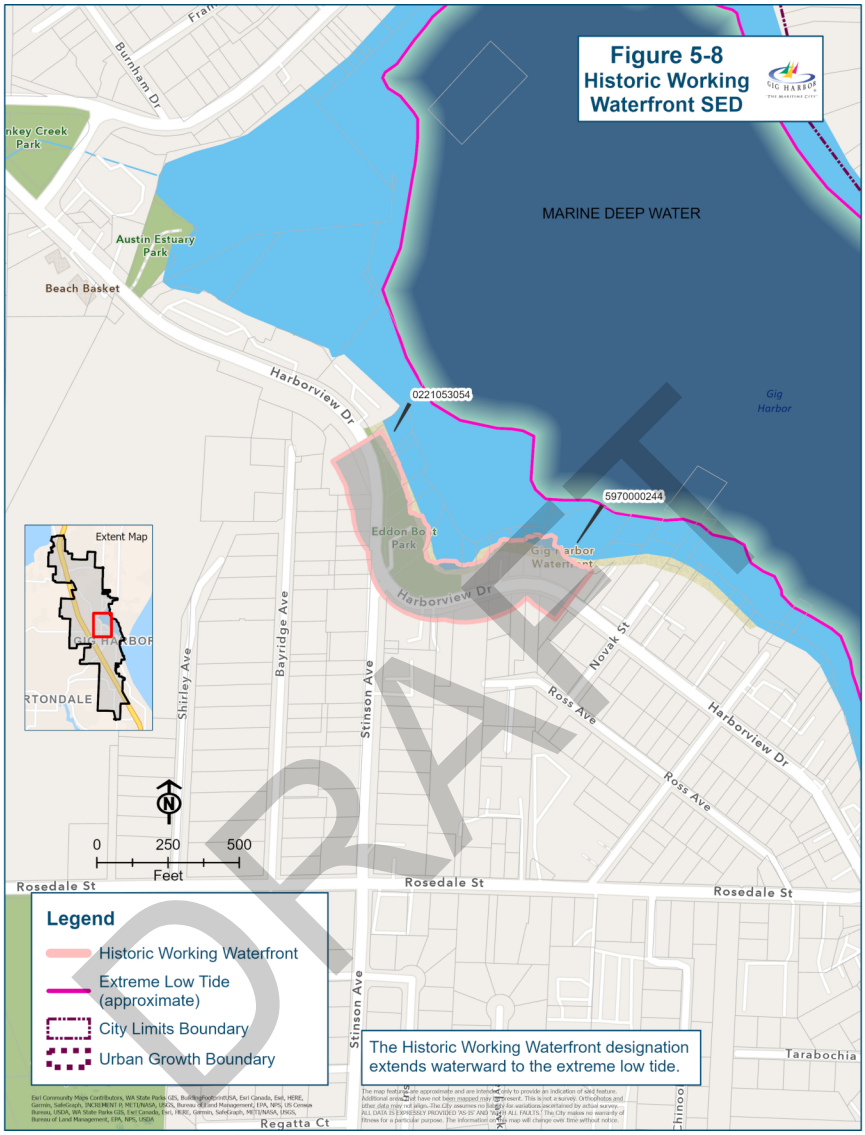
Figure 5-8. Historic Working Waterfront Shoreline Environment Designation



D. Management Policies

In addition to the other applicable policies and regulations of this Program, the following management policies should apply:

1) Uses that preserve the historic integrity of the area and/or promote the preservation and rehabilitation of historic structures should be the primary allowed uses.

2) The City shall investigate ways to maintain the District's integrity, character and economic viability.

3) The City will consider development allowances and incentives that contribute to the structural rehabilitation and continued industrial uses of the District.

4) Standards should be established that promote the health and economic viability of the District.

5) The cultural benefit and historic relevance of the District should be promoted and publicized whenever possible.

6) Education should be enhanced through interpretive signage and viewpoints where feasible.

7) Water-dependent historic uses should be given priority over non-water oriented uses.

8) All development and uses waterward of the ordinary high water mark should be located and designed to minimize interference with surface navigation and to minimize adverse visual impacts, and to allow for the safe, unobstructed passage of fish and wildlife, particularly those species dependent on migration.

9) All development and uses landward of the ordinary high water mark should be located and designed to minimize adverse visual impacts, be compatible and consistent with historic district design details, and conform to the existing patterns of development in scale, materials and character of the historic structures within the District.

10) The City should investigate and encourage use and development allowances that promote the preservation of the Millville District as a whole.

11) Redevelopment should occur in a manner that avoids impacts to critical areas and natural shoreline processes.

12) Shoreline uses and modifications located waterward of the ordinary high water mark should be designed and managed to prevent degradation of water quality and alteration of natural hydrographic conditions.

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5.2.8 Marine Deepwater Environment

A. Purpose

The purpose of the Marine Deepwater Environment is to protect, restore, and manage the unique characteristics and resources of the marine waters in Gig Harbor.

B. Designation Criteria

This designation should be applied to shoreline areas in city limits or in designated urban growth areas if any of the following characteristics apply:

- Marine Deepwater areas include all marine waters and underlying submerged lands waterward of extreme low tide level.

C. Shorelines Designated

The Marine Deepwater Environment designation applies to areas as shown on the Official Shoreline Map and described below:

- Marine waters and underlying submerged lands waterward of extreme low tide level.

D. Management Policies

In addition to the other applicable policies and regulations of this Program the following management policies should apply:

1) All developments and uses on navigable waters and submerged lands should be located and designed to minimize interference with surface navigation, to reduce impacts to public views, and to allow for the safe, unobstructed passage of fish and wildlife, particularly those species dependent on migration.

2) Uses that adversely impact the ecological functions of critical saltwater habitats should not be permitted except where necessary to achieve the objectives of RCW 90.58.020, and then only when all potential impacts are mitigated as necessary to assure maintenance of shoreline ecological functions and processes.

3) Shoreline uses and modifications should be designed and managed to prevent degradation of water quality and alteration of natural conditions. New over-

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water structures should only be permitted for water-dependent uses or public access. The size of new over-water structures should be limited to the minimum necessary to support the structure's intended use. To reduce the impacts of shoreline development and increase effective use of water resources, multiple uses of the same over-water facility should be encouraged.

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Chapter 6 GENERAL GOALS POLICIES AND REGULATIONS

The following goals, policies and regulations apply to all shoreline development, modifications and uses.

6.1 Shoreline Use

It is the goal of the City of Gig Harbor to give preference to water-dependent and other water-oriented uses for shorelines within the jurisdiction of the City of Gig Harbor while preserving the unique mix of waterfront uses in Gig Harbor Bay and Purdy.

6.1.1 Policies

A. Preferred uses on Gig Harbor shorelines

Give preference to shoreline uses that are water-oriented (water-dependent, water-related, or water-enjoyment); provide public access and recreational opportunity; or are single-family residential uses, consistent with state policy (RCW 90.58.020). Such uses should be located, designed, and maintained in a manner that minimizes adverse impacts to shoreline ecological functions and/or processes. Non-water-oriented development should be allowed provided the development supports the objectives of the Gig Harbor Comprehensive Plan and the Shoreline Master Program.

B. Open space, recreation and view corridors on Gig Harbor shorelines

Integrate multiple-use concepts including open space, recreation, and view preservation with commercial, multifamily, and new residential development.

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C. Waterfront uses in Gig Harbor Bay

Retain a mixed use waterfront in Gig Harbor Bay including those commercial endeavors such as commercial fishing, boating, marine shops and services, restaurants and retail shops, as well as residential uses which provide the bay's unique appeal. Continue to develop and enhance the recreation and tourism industry along Gig Harbor Bay, as an economic asset, in a manner that will enhance the public enjoyment of, and public access to the bay.

D. Restoration of degraded shoreline areas along Gig Harbor shorelines

Encourage restoration of shoreline areas that are degraded as a result of past activities or events.

E. Protection of rights

Ensure that proposed shoreline uses do not unreasonably infringe upon the rights of others or the rights of private ownership, that uses do not create undue risk or harm to others (e.g., landslide and erosion hazards to adjacent properties), and that existing water-side access to properties is not impacted.

F. Resource-based uses on Gig Harbor shorelines

Prohibit those resource-based uses and industries that are inappropriate for the City's shoreline, including agriculture, forest management practices, and mining.

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6.1.2 Regulations

Shoreline regulations for specific uses and associated shoreline modifications (e.g., commercial, residential, recreational development, dredging, bulkheads, etc.) are in Chapter 7, Shoreline Use and Modification Policies and Regulations.

6.2 Marine Shorelines, Vegetation Conservation and Critical Areas Protection

It is the goal of the City of Gig Harbor to protect ecological processes and functions existing in the shoreline and nearshore area. It is also the goal of the City of Gig Harbor to protect and restore shoreline vegetation, recognizing the multiple benefits native vegetation provides, including reduction in the need for structural stabilization; ecological functions and habitat; coastal bluff stability, safety, and protection of human life and property; and visual and aesthetic qualities.

6.2.1 General Policies

A. Level of protection

Provide a level of protection to designated critical areas that are located within the shoreline that assures no net loss of shoreline ecological functions necessary to sustain shoreline natural resources.

B. No net loss

Assure no net loss of shoreline ecological functions and processes. This means all shoreline use and development should be carried out in a manner that avoids and minimizes adverse impacts so that the resulting ecological condition does not become worse than the current condition. Natural features of the shoreline and nearshore environment that provide ecological functions and that should be protected include marine riparian habitat, banks and bluffs, beaches and backshore, critical saltwater habitat, wetlands and streams. Shoreline processes that should be protected include erosion and accretion; sediment delivery, transport and storage; and large woody debris recruitment.

C. Mitigation measures

Require shoreline development to ensure no net loss of shoreline ecological functions by mitigating for unavoidable environmental impacts. Compensatory mitigation measures should be considered both in the immediate vicinity and within the broader watershed or nearshore environment as identified in applicable comprehensive resource management or shoreline restoration plans.

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D. Habitat

Preserve and protect habitat which provides the shoreline's unique value, including the Crescent Creek and Donkey Creek estuaries, and McCormick Creek, and critical saltwater habitats which include kelp beds, eelgrass beds, spawning and holding areas for forage fish such as surf smelt and sand lance, sand spits, mud flats, and areas with which priority species have a primary association.

E. Wetlands

Preserve, protect, and/or restore wetlands associated with the City's shorelines to achieve no net loss of wetland area and wetland functions.

F. Development in critical areas

Developments or creation of new lots in shoreline areas that are identified as critical areas or pose a foreseeable risk to people and improvements during the life of the development should not be allowed.

G. Cumulative impacts

Consider both direct impacts and cumulative impacts in assessing the potential for net loss of ecological functions from proposed projects.

H. Protect critical areas

Protect critical areas and the functions they perform by the careful and considerate regulation of development.

I. Landslide and erosion

Minimize damage to life, limb and property due to landslides and erosion on steep or unstable slopes, seismic hazard areas and areas subject to subsidence.

J. Wetland functions and values

Protect wetlands and their functions and values.

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K. Streams

Protect and maintain stream flows and water quality within the streams.

L. Gig Harbor Bay

Minimize or prevent siltation to the receiving waters of Gig Harbor Bay for the maintenance of marine water quality and the maintenance and preservation of marine fish and shellfish.

M. Drainage and stream flow

Preserve natural forms of flood control and stormwater storage from alterations to drainage or stream flow patterns.

N. Aquifer recharge areas

Protect aquifer recharge areas from undesirable or harmful development.

O. Wildlife

Protect, maintain and enhance areas suitable for wildlife, including rare, threatened or endangered species.

P. Fish and wildlife habitat conservation areas

Protect, maintain and enhance fish and wildlife habitat conservation areas within their natural geographic distribution so as to avoid the creation of subpopulations.

Q. Functions of shoreline vegetation

Conserve or restore native shoreline vegetation where new development and/or uses are proposed in order to maintain shoreline ecological functions and processes provided by native vegetation.

R. Erosion control projects

Integrate native shoreline vegetation with proposals for bioengineering, or "softshore" bank stabilization and erosion control projects.

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S. Vegetation conservation

Develop measures to conserve native vegetation along shorelines. Vegetation conservation may include avoidance or minimization of clearing or grading, restoration of areas of native vegetation, and/or control of invasive or non-native vegetation.

T. Vegetation management for views of the water

Maintaining well-vegetated shorelines is preferred over clearing vegetation to create views or provide lawns. Limited and selective clearing for views and lawns should be allowed when slope stability and ecological functions are not compromised. Trimming and pruning are generally preferred over removal of native vegetation.

6.2.2 Regulations - No Net Loss and Mitigation

Uses and developments that cause a net loss of ecological functions and processes shall be prohibited. All uses and development shall provide a report to the Shoreline Administrator that addresses no net loss of ecological function associated with a development proposal in a format approved by the City.

All shoreline use and development, including preferred uses and uses that are exempt from permit requirements, shall be located, designed, constructed, conducted, and maintained in a manner that maintains shoreline ecological processes and functions.

Mitigation measures shall be applied in the following sequence of steps listed in order of priority.

Avoiding the impact altogether by not taking a certain action or parts of an action, or altering the action to avoid impacts;

Minimizing impacts by limiting the degree or magnitude of the action and its implementation by using appropriate technology and engineering or by taking affirmative steps to avoid or reduce impacts;

Rectifying the impact by repairing, rehabilitating, or restoring the affected environment;

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Reducing or eliminating the impact over time by preservation and maintenance operations; and

Compensating for the impact by replacing, enhancing, or providing similar substitute resources or environments and monitoring the impact and the mitigation project and taking appropriate corrective measures.

Mitigation actions shall not have a significant adverse impact on other shoreline ecological functions.

When compensatory mitigation measures are required, all of the following shall apply:

The quality and quantity of the replaced, enhanced, or substituted resources shall be the same or better than the affected resources; and

The mitigation site and associated vegetative planting shall be nurtured and maintained such that healthy native plant communities can grow and mature over time; and

The mitigation shall be informed by pertinent scientific and technical studies, including, but not limited to, the Shoreline Inventory and Characterization Report, the Shoreline Restoration Plan and other background studies prepared in support of this Program; and

The mitigation shall replace the functions as quickly as possible following the impacts to ensure no net loss; and

The mitigation activity shall be monitored and maintained to ensure that it achieves its intended functions and values; and

The City shall require the applicant/proponent to post a bond or provide other financial surety equal to the estimated cost of the mitigation in order to ensure the mitigation is carried out successfully. The bond/surety shall be refunded to the applicant/proponent upon completion of the mitigation activity and any required monitoring.

When compensatory measures are appropriate pursuant to the mitigation priority sequence (Section 6.2.2 Regulation #3 above), preferential consideration shall be given to measures that replace the impacted functions directly and in the immediate vicinity of the impact. However, off-site compensatory mitigation provided within the same watershed or appropriate section of marine shoreline (e.g., reach or drift cell) is allowed when it provides greater and more sustainable benefits. When determining whether offsite mitigation provides greater and more

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sustainable benefits, the City shall consider limiting factors, critical habitat needs, and other factors identified by the Gig Harbor shoreline restoration plan, or an approved watershed or comprehensive resource management plan. Authorization of off-site compensatory mitigation measures may require appropriate safeguards, terms or conditions as necessary to ensure no net loss of ecological functions. Compliance with off-site mitigation requirements in Section 6.2.4 is required.

To encourage shoreline property owners to remove bulkheads and perform other beneficial shoreline restoration actions in advance of shoreline development or redevelopment, as of November 25, 2013, the City may give mitigation credit to any beneficial restoration action that occurred on a proposed development site within 5 years of the proposed development/redevelopment activity provided that:

The applicant/property owner can provide conclusive evidence of the pre- and post-restoration conditions using photographs, reports, plans, affidavits, permits, or similar evidence;

The City can confirm via site inspection, photographs, affidavits or other evidence that the restoration actions have improved shoreline conditions;

The applicant/property owner protects the restoration area by complying with Section 6.2.4 Regulations #6 and 7;

A habitat management plan is prepared that describes the appropriate amount and type of development that the mitigation credits can be applied towards; and

The habitat management plan and mitigation credit shall be formalized by a covenant recorded with the Pierce County Auditor that runs with the land for the life of the project, and includes a statement that the mitigation credit cannot be sold or transferred to the owner of another parcel.

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6.2.3 Regulations – Marine Shorelines

6.2.3.1 Marine – Classification

1) Marine shorelines include all marine "shorelines of the state", including Colvos Passage, Gig Harbor Bay, Tacoma Narrows, Henderson Bay and the portions upstream to the marine ordinary high water marks within freshwater streams which flow into Gig Harbor Bay and Henderson Bay.

6.2.3.2 Marine – Vegetation Conservation Strip

1) Vegetation conservation strips shall consist of an undisturbed area of native vegetation established to protect the integrity, functions and processes of the shoreline. See Section 6.2.4 for standards regarding vegetation conservation.

2) A vegetation conservation strip shall be maintained on all marine shorelines for all non-water dependent uses and associated structures adjacent to the marine shoreline to protect and maintain the integrity, functions and processes of the shoreline and to minimize risks to human health and safety. The vegetation conservation strip shall be measured horizontally from the site's OHWM or top of bluff, whichever is applicable, to the building line of the structure (see definition for "building line" in Chapter 2). The vegetation conservation strip requirement shall not apply to water-dependent uses as addressed in Table 6-1.

3) The depth of the vegetation conservation strip shall equal the *minimum structure setback*, as established below in Table 6-1; or the depth of a critical area buffer, as established in Section 6.2.5, whichever is greater.

4) The *minimum structure setback* may be reduced pursuant to Section 6.2.3.3, Regulations #1-4 provided:

   a) The reduced setback does not conflict with a required critical area buffer;

   b) The reduced setback meets or exceeds the *minimum nonconforming structure setback*, except for those circumstances described under Section 6.2.3.3, Regulation #2*;* and

   c) Within the Urban Conservancy, Low Intensity, and Natural environment designations, there is no net increase in impervious surface within the *minimum structure setback* except when:

      i) The net increase is 1 percent or less of the property's shoreline jurisdiction area or 50 square feet, whichever is greater; or

      ii) Low impact development techniques in compliance with the Gig Harbor Stormwater Management and Site Development Manual are used to offset impacts from the additional impervious surface area.

5) A building setback from the upland edge of the vegetation conservation strip shall be established to limit construction impacts unless development exceptions are utilized pursuant to Section 6.2.3.3, Regulations #1-3.

6) Figure 6-1 illustrates the approach to determining the applicable vegetation conservation strip when both a top-of-bluff setback and setback from the OHWM is required per Table 6-1.

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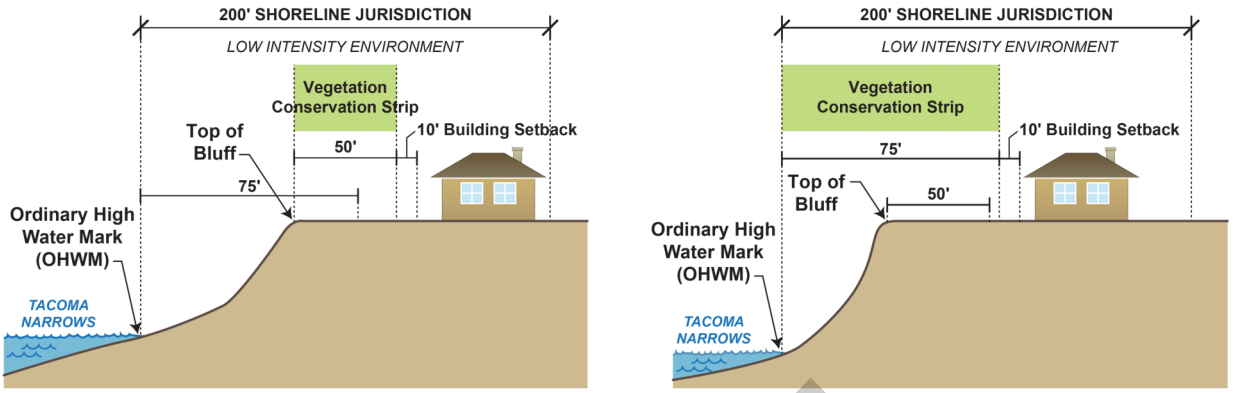
Figure 6-1. OHWM and Top-of-Bluff Setbacks (Example in Low Intensity SED)[1]



In this example, the 50-foot from top-of-bluff measurement is the required vegetation conservation strip.

In this example, the 75' from OHWM measurement is the required vegetation conservation strip.

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[1] See Table 6-1, subsection 6.2.3.2 for Colvos Passage and Tacoma Narrows Low Intensity Shoreline Environment Designation vegetation conservation strip requirements.

Table 6-1 – Vegetation Conservation Strip Setbacks for Marine Shorelines

Note: The vegetation conservation strip and minimum setback requirements are not applicable to water-dependent uses pursuant to Subsection 6.2.3.2.2.

Waterbody	*Vegetation Conservation Strip*	*Minimum Structure Setback from OHWM/Top-of-Bluff for Non-water Dependent Uses[1 & 5] (Minimum Structure Setback)*	*Building setback from Vegetation Conservation Strip[2]*	*Minimum Nonconforming Structure Setback from OHWM or Top-of–Bluff [3 & 5] (Minimum Nonconforming Structure Setback)*
City Waterfront				
Gig Harbor Bay	Same as critical area buffer or *Minimum Structure Setback from OHWM*, whichever is greater	25 feet	10 feet	10 feet
Historic Working Waterfront				
Gig Harbor Bay	Same as critical area buffer or *Minimum Structure Setback from OHWM*, whichever is greater	25 feet	10 feet	10 feet
Low Intensity				
Colvos Passage	Same as critical area buffer or *Minimum Structure Setback* from OHWM, whichever is greater	50 feet	10 feet	20 feet
Gig Harbor Bay (UGA)	Same as above	50 feet	10 feet	20 feet
Gig Harbor Bay	Same as above	35 feet	10 feet	15 feet
Tacoma Narrows North (south line of City Waterfront designation south to Old Ferry landing-south line of parcel #0221085019)	Same as above	35 feet	10 feet	15 feet
Tacoma Narrows South (south line of parcel #0221085019 to south line parcel #0221084059)	Same as above	75 feet or 50 feet from top of bluff whichever is greater	10 feet	20 feet from top of bluff
Henderson Bay	Same as above	75 feet	10 feet	25 feet

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Waterbody	***Vegetation Conservation Strip***	***Minimum Structure Setback from OHWM/Top-of-Bluff for Non-water Dependent Uses[1 & 5] (Minimum Structure Setback)***	***Building setback from Vegetation Conservation Strip[2]***	***Minimum Nonconforming Structure Setback from OHWM or Top-of–Bluff [3 & 5] (Minimum Nonconforming Structure Setback)***
Urban Conservancy				
Colvos Passage	Same as critical area buffer (a buffer equal to the height of the bluff from the top, toe and sides of the bluff) or *Minimum Structure Setback from OHWM*, whichever is greater	75 feet or 50 feet from top of bluff, whichever is greater	10 feet	20 feet from top of bluff
Gig Harbor Bay (UGA)	Same as critical area buffer or *Minimum Structure Setback from OHWM*, whichever is greater	100 feet	10 feet	25 feet
Gig Harbor Bay	Same as above	100 feet	10 feet	25 feet
Henderson Bay	Same as above	100 feet	10 feet	25 feet
Natural				
Gig Harbor Spit[4]	N/A	N/A	N/A	N/A
Tacoma Narrows	Same as critical area buffer (a buffer equal to the height of the bluff from the top, toe and sides of the bluff) or *Minimum Structure Setback from OHWM*, whichever is greater	150 feet or 50 feet from top of bluff whichever is greater	10 feet	20 feet from top of bluff

[1] May be reduced per Section 6.2.3.3
[2] May be waived per Section 6.2.3.3, Regulations #1-4
[3] Minimum required structure setback when utilizing exceptions per Section 6.2.3.3, Regulations #1-3
[4] Vegetation conservation standards and building setbacks are waived in recognition of Federal preemption
[5] Refer to subsection 8.11.8 for requirements that apply to nonconforming structures

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6.2.3.3 Marine – Vegetation Conservation Strip Modifications

1) Exception for existing nonconforming structures in all shoreline environment designations except for the Natural designation:

   a) As provided in Chapter 8, section 8.11.8.1.c, intentional reconstruction, including reconfiguration of the building footprint, of existing, legally nonconforming, principal structures located within the *minimum structure setback* is permitted provided the following standards are met:

      i) A *minimum nonconforming structure setback* is maintained as a vegetation conservation strip per requirements of Section 6.2.4;

      ii) No increase in building footprint square footage within the *minimum structure setback* occurs; and

      iii) The setback between the existing, legally nonconforming, principal structure and the OHWM is not decreased.

   b) The required 10-foot building setback from the upland edge of the vegetation conservation strip is waived under this provision. See Figure 6-2 for illustrative purposes.

   c) The exception addressed in subsection 6.2.3.3.1.a above, shall not apply to structures that are located between the *minimum nonconforming structure setback* and the OHWM as set forth in Table 6-1.

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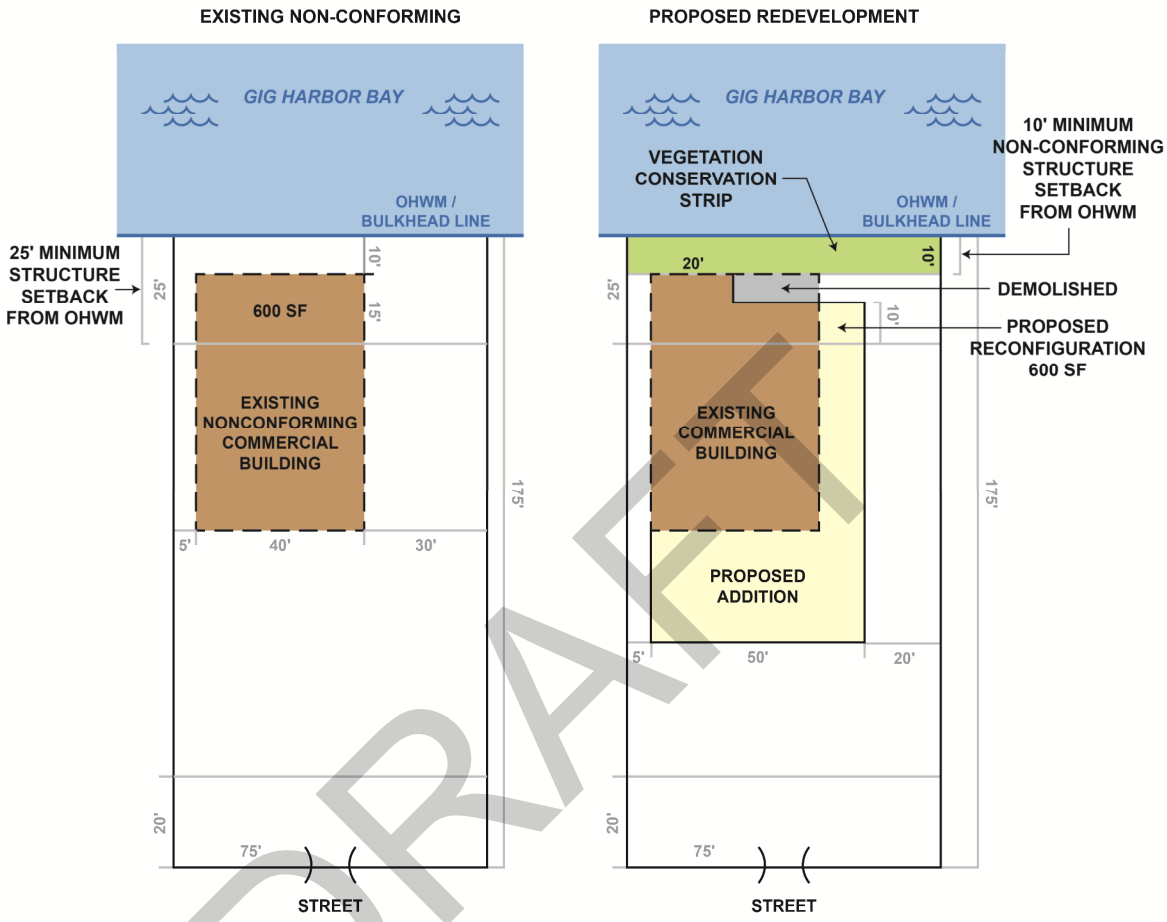
Figure 6-2. Reconstruction/Additions of Existing Nonconforming Structures (Example in City Waterfront SED)



2) Exception for properties affected by hardship associated with unique conditions:

   a) In instances where the subject property is affected by a hardship specifically related to the property that is the result of unique conditions such as irregular lot shape, size or natural features, that would preclude the reconstruction of a structure that meets the *minimum nonconforming structure setback*, structures that are located between the *minimum nonconforming structure setback* and the OHWM may be intentionally reconstructed on the same or smaller footprint provided the new structure maintains the same or an increased building setback from the OHWM as provided by the former structure. In instances where multiple structures on the same parcel are located between the *minimum nonconforming structure setback* and the OHWM, each structure may be reconstructed on the same or smaller footprint, or the sum of the square footage contained within the

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structures may be combined into one structure provided the structure does not exceed the maximum gross floor area requirements for the site established by GHMC Title 17. In such instances the existing building setback from the OHWM maintained by the former structure(s) shall be maintained or increased.

In all instances, the project proponent must demonstrate to the satisfaction of the Administrator that the subject site is affected by a qualifying hardship condition. In instances where the hardship involves steep or unstable slopes, the Administrator may require that a Geotechnical Report be prepared by a licensed engineer to address the hardship condition. In all instances, the project proponent shall demonstrate through a Habitat Assessment Report that the reconstruction of the structure(s) shall not adversely affect the existing ecological functions of the site. The required report shall be prepared by a qualified wildlife biologist.

b) The required 10-foot building setback from the upland edge of the vegetation conservation strip is waived under this provision.

3) Exceptions for new infill developments:

a) In instances where a vacant parcel is located between two parcels, each of which is developed with a legal, nonconforming principal structure located within the required *minimum structure setback*, the setback for the vacant parcel shall be calculated as follows:

i) Determine the existing setback of the principal structure of each of the adjacent parcels;

ii) Add existing setbacks distances of each parcel and divide by two.

Results of the averaging will determine the setback for the proposed principal structure for the vacant parcel. In no case shall the average setback be reduced to less than the minim*um nonconforming structure setback*. This average structure setback shall be maintained as a vegetation conservation strip per the requirements of Section 6.2.4. The required 10-foot building setback from the vegetation conservation strip is waived under this provision. See Figure 6-3 for illustrative purposes.

b) Development of a vacant, infill corner parcel which abuts a parcel on the interior side that has an existing, legal, nonconforming principal structure located within the *minimum structure setback* may utilize an average structure setback in place of the *minimum structure setback*. Averaging shall be determined by calculating the average of the following two values:

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i) The distance (in feet) from the OHWM to the building line of the existing principal structure on the interior lot abutting the subject property.

ii) *Minimum structure setback* per Table 6-1.

The resulting value shall be the average structure setback from the OHWM, provided it is no less than the *minimum nonconforming structure setback*. This minimum average structure setback shall be maintained as a vegetation conservation strip per the requirements of Section 6.2.4. The required 10-foot building setback from the vegetation conservation strip is waived under this provision. See Figure 6-4 for illustrative purposes.

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Figure 6-3. Setback Averaging for Vacant Infill Parcel (Example in City Waterfront SED)

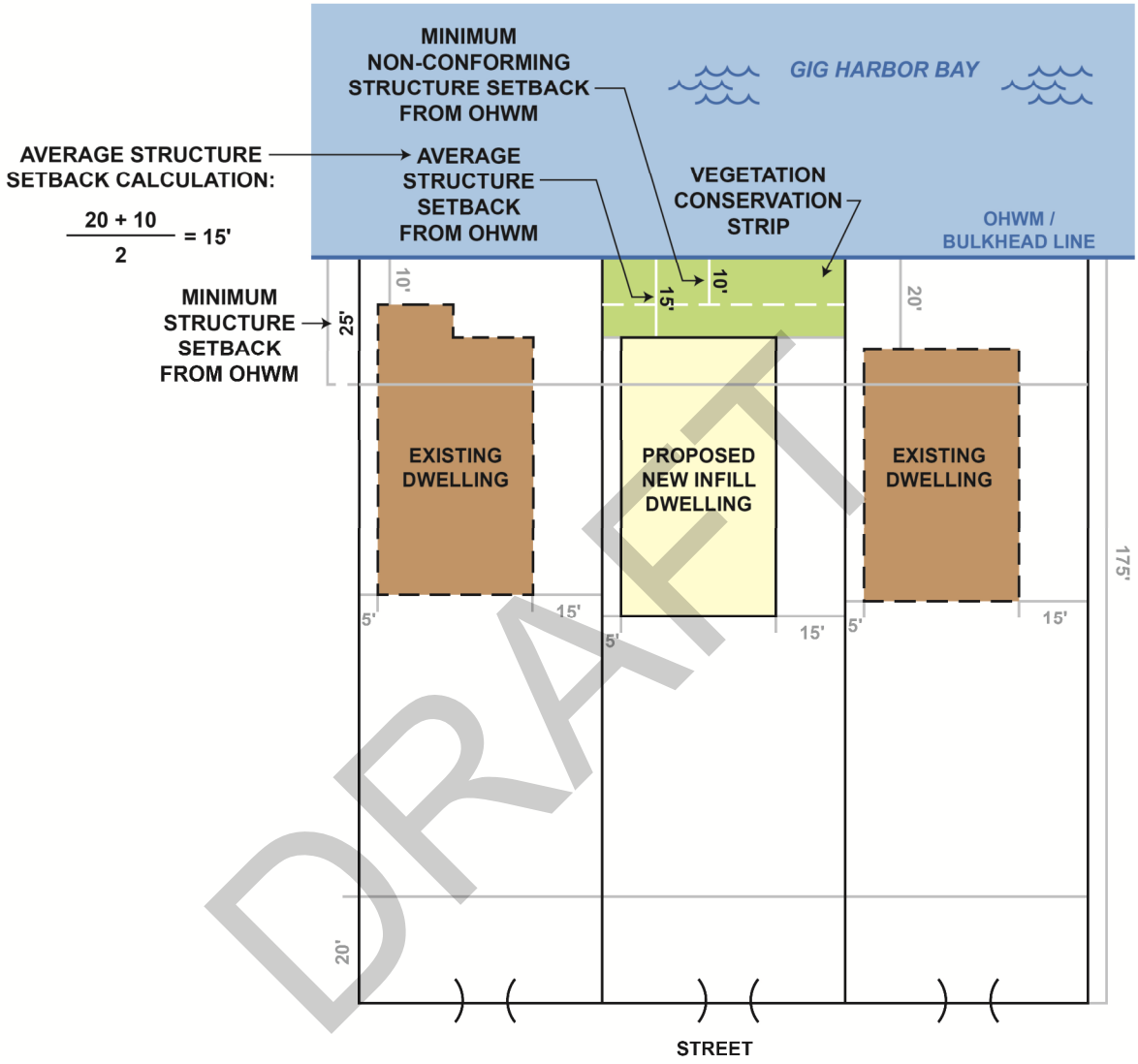
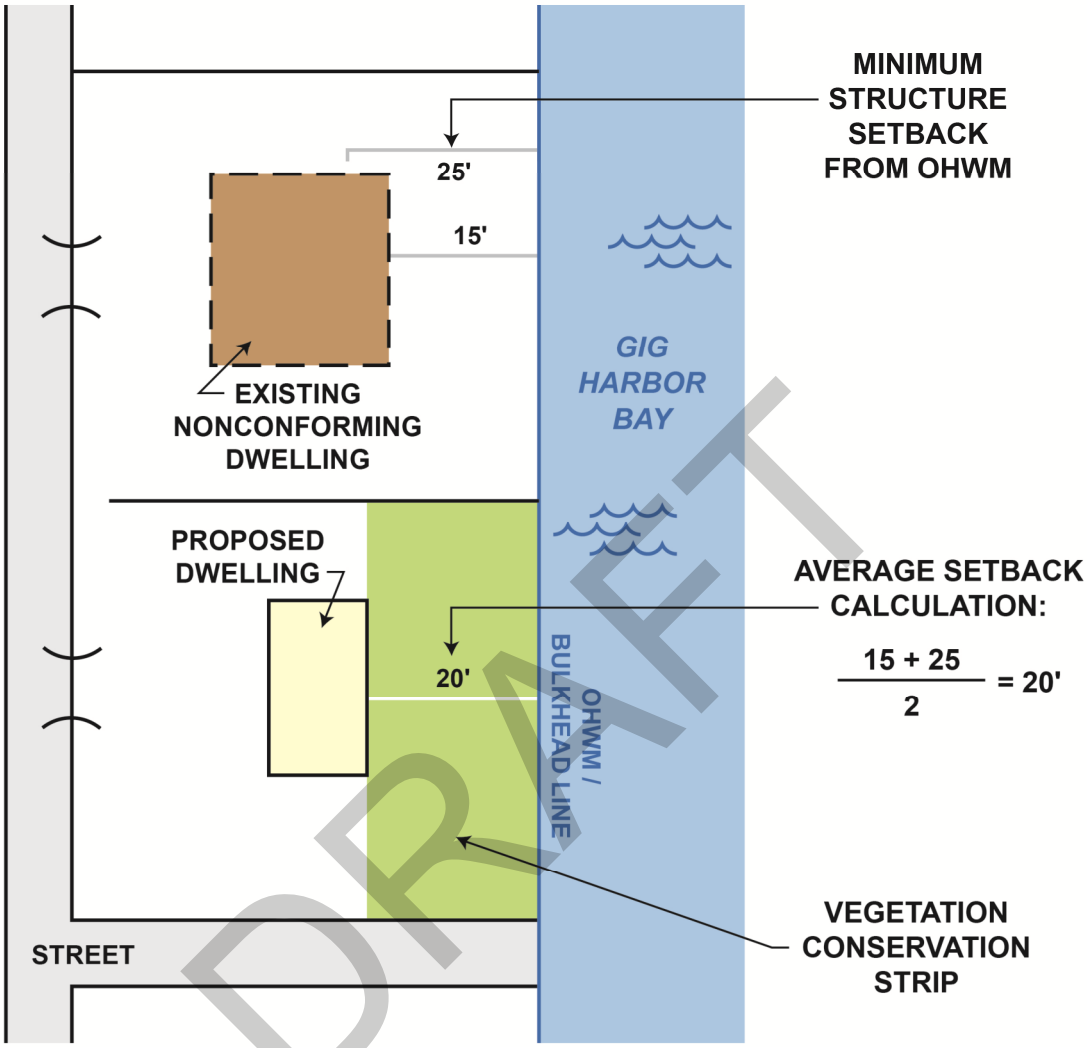


Figure 6-4 Setback Averaging on Corner Lot (Example in City Waterfront SED)



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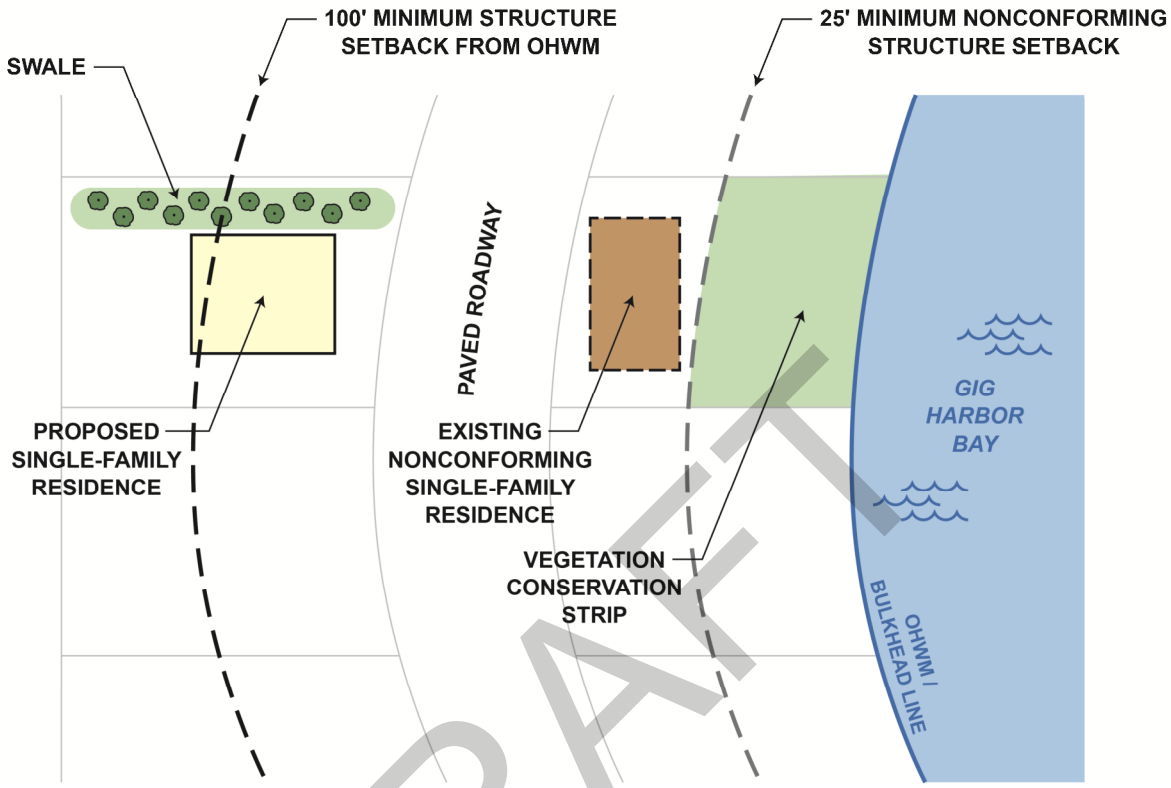
4) Exception when roadway transects *minimum structure setback*:

   a) Where a legally established developed roadway transects the *minimum structure setback* the Administrator may approve a modification of the standard to the edge of the roadway if the part of the *minimum structure setback* on the landward side of the road does not provide any functions to protect the shoreline. The modification of the standard shall not conflict with a required critical area buffer. The required 10-foot building setback from the vegetation conservation strip is waived under this provision. See Figure 6-5 for illustrative purposes.

Figure 6-5. Roadway Transects Minimum Structure Setback (Example in Urban Conservancy SED)



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6.2.4 Regulations – Vegetation Conservation Strip

Areas containing existing native plant communities located within the marine vegetation conservation strip or critical area buffer shall be protected, maintained, or enhanced. Invasive species shall be removed and replaced with native vegetation to maintain or enhance ecological functions on the property where practical.

Proposed development in the shoreline jurisdiction shall provide a landscape plan with information appropriate to identify the required marine vegetation conservation strip required pursuant to section 6.2.3.2, or critical area buffer required pursuant to section 6.2.5.

Landscape plans shall include the location, species, diameter or size of materials using both botanical and common names. Plans shall reflect the ultimate size of the plant materials. In drier months, temporary surface irrigation or

temporary installation of intermediate plantings may be required until weather or seasonal conditions permit installation of the permanent plantings. When required by the Administrator, landscape plans shall establish a staged vegetation removal and replacement program that keeps the amount of exposed soil during and after clearing and grading activities to a minimum.

The following applies to minimally disturbed areas containing existing native plant communities located within the marine vegetation conservation strip or critical area buffer:

No more than 15 percent of the area with native shoreline vegetation shall be cleared within the marine vegetation conservation strip or critical area buffer. All native trees in the vegetation conservation area over 6 inches in diameter at 54 inches above grade shall be retained. Lawn grass, pervious surfaces which provide opportunities for outdoor furniture arrangements, and fire-pits are allowed within the disturbed portion of vegetation conservation strip area. Trees determined by a certified arborist to be hazardous or diseased may be removed upon approval by the City. Removal of trees greater than six-inches in diameter at 54 inches above grade shall be replaced at a 2:1 ratio with deciduous trees of a minimum two-inch caliper as measured one (1) foot above grade or evergreen trees a minimum of five-feet in height. Buffers and setbacks from the OHWM that have been previously disturbed shall be re-vegetated as part of the development pursuant to an approved landscape plan. See Figure 6-6 for illustrative purposes.

In the Natural, Urban Conservancy and Low Intensity Shoreline Environment Designations, where the vegetation conservation strip and building setbacks for marine shorelines are measured from the "top-of-bluff" pursuant to the requirements of Section 6.2.3.2, Table 6-1, no more than 15 percent of the area within the native shoreline vegetation conservation strip or buffer area at the top of bluff shall be cleared. The minimum required vegetation conservation strip or buffer area may be reduced to a minimum width of twenty-five (25) feet provided the project proponent demonstrates through a Geotechnical Report prepared by a licensed engineer that such a reduced area will not adversely impact the stability of adjacent steep slopes. All native trees in the minimum required vegetation conservation strip or buffer area greater than 6 inches in diameter at 54 inches above grade shall be retained. 100 percent of the native vegetation within adjacent steep slope areas shall be retained, except as necessary to provide for private and public access to the shoreline as set forth in subsection 6.2.4.8 below. Lawn grass, pervious surfaces which provide opportunities for outdoor furniture arrangements, and fire-pits are allowed within the disturbed portion of vegetation conservation strip or buffer area, between the top of bluff and the upland edge of the required area. Structures are not allowed within the reduced vegetation conservation strip or

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buffer area, per requirements of Section 6.2.3 and other provisions of the Master Program. See Figure 6-7 for illustrative purposes.

The allowance to clear up to 15 percent of the area within the native vegetation conservation strip or critical area buffer shall not be allowed for properties that established a vegetation conservation strip equal to the *minimum nonconforming structure setback* per Section 6.2.3.2, Table 6-1.

Figure 6-6. Minimally Disturbed Areas (Example in Low Intensity SED)

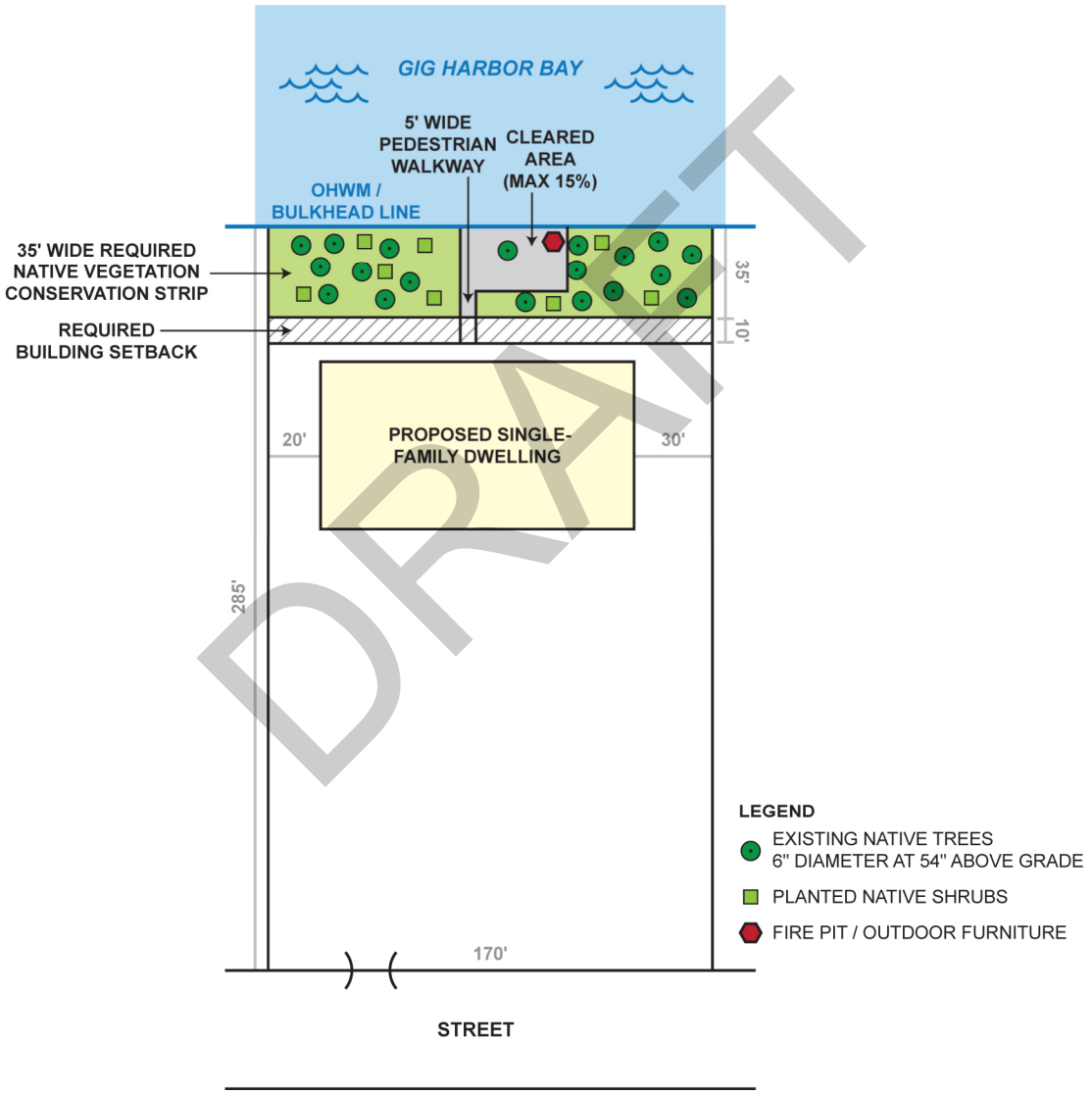

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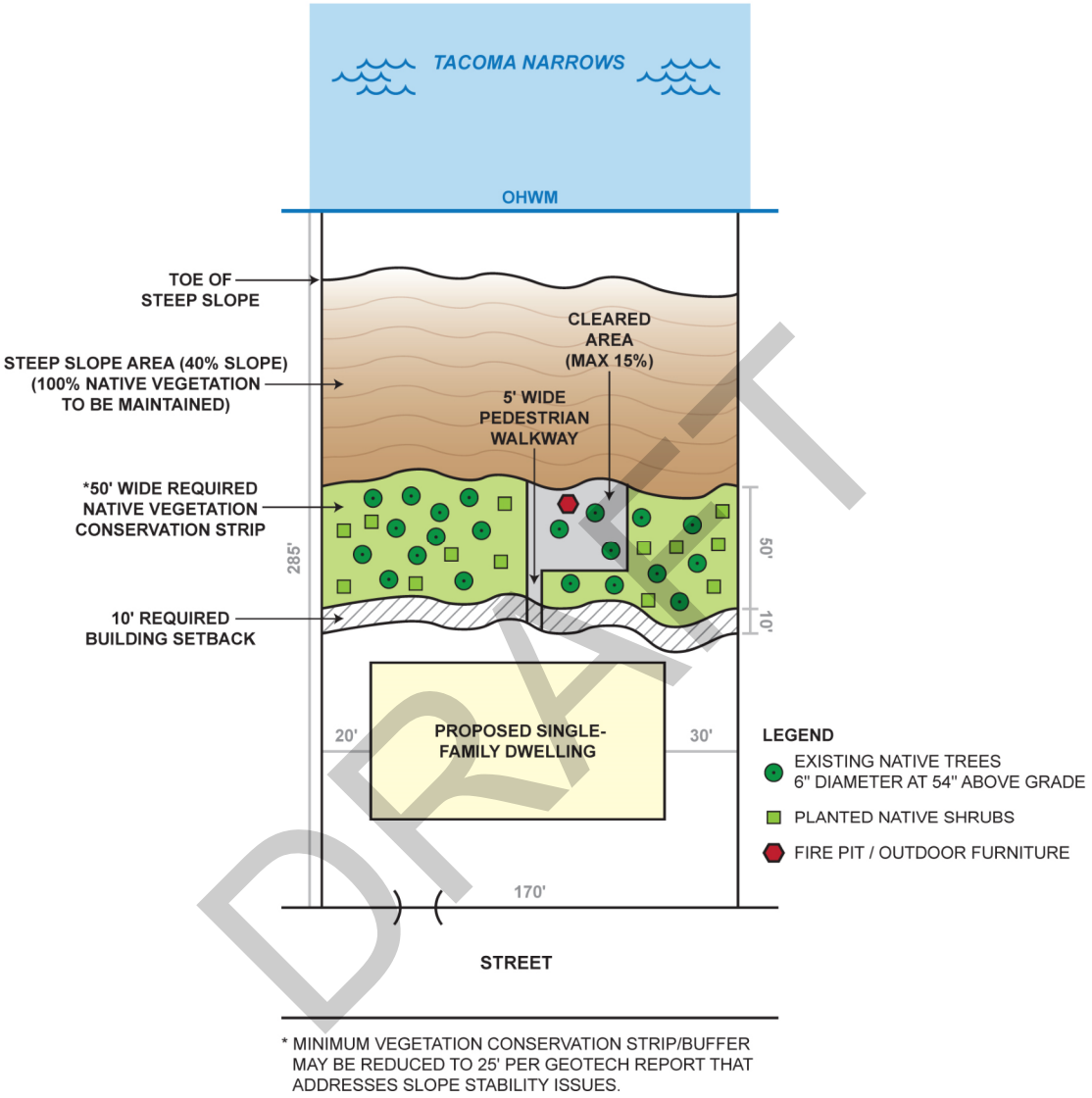
Figure 6-7. Minimally Disturbed Areas (Example in Low Intensity SED with top-of-bluff measurement)



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In extensively disturbed areas, when re-vegetation of the required vegetation conservation strip area is required, the vegetation conservation strip or critical area buffer shall be planted to meet the following standards:

At the time of planting, deciduous trees shall be a least two (2) inches in caliper as measured one (1) foot above grade, and coniferous trees must be at least five (5) feet in height. A minimum of three (3) trees per 100 linear feet of shoreline frontage shall be required, with portions of a tree rounded up to the next required

tree. The required trees may be grouped within the required vegetation conservation strip or critical area buffer to preserve views of the shoreline.

At the time of planting, shrubs must be at least eighteen (18) inches high. Shrubs should be planted such that within two years the shrubs will cover at least sixty percent (60%) of the area that would be covered when the shrubs have attained mature size. In instances where no hard armoring retains the site's shoreline frontage, log and rock placement, shoreline plantings and beach coves may be used in the landscape plan consistent with the requirements of Section 7.9 Shoreline Stabilization. Other types of vegetation, including ornamentals, may be used to supplement the native plantings if a greater coverage is desired.

A maximum of thirty percent (30%) of the required vegetation conservation strip or critical area buffer may be maintained as a view preservation corridor oriented perpendicular to the site's shoreline frontage. The permitted view preservation corridor may be divided into one or more corridors. Within the view preservation corridor, existing native trees greater than 6-inches in diameter at 54-inches above grade shall be retained. A minimum ten (10) foot wide planting area measured landward from the site's OHWM shall be planted with shrubs per the requirements of subsection 6.7.2.4.b above and existing native trees greater than 6 inches in diameter at 54-inches above grade shall be retained. Within the required vegetation conservation strip or critical area buffer, trees determined by a certified arborist to be hazardous or diseased may be removed upon approval by the City. Removal of trees greater than six-inches in diameter at 54 inches above grade shall be replaced at a 2:1 ratio with deciduous trees of a minimum two-inch caliper as measured one (1) foot above grade or evergreen trees a minimum of five-feet in height. Lawn grass, pervious surfaces which provide opportunities for outdoor furniture arrangements, fire-pits, and annual gardens are allowed within the view preservation corridor. See Figure 6-8 for illustrative purposes.

In the Natural, Urban Conservancy and Low Intensity Shoreline Environmental Designations, where the vegetation conservation strip and building setbacks for marine shorelines are measured from the "top-of-bluff" pursuant to the requirements of Section 6.2.3.2, Table 6-1, the minimum vegetation conservation strip or buffer may be reduced to a minimum width of twenty-five (25) feet provided the project proponent demonstrates to the Administrator through a Geotechnical Report prepared by a licensed engineer that such a planting area will not adversely impact the stability of adjacent steep slope areas. Structures are not allowed within the reduced vegetation conservation strip or buffer area, per requirements of Section 6.2.3 and other provisions of the Master Program. Native plantings shall be installed within the twenty-five-foot wide vegetation conservation strip area with a minimum of three trees provided for every 100 linear feet of shoreline frontage, with portions of a tree rounded up to the next required tree.

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Shrubs must be at least eighteen (18) inches high, and planted such that within two years the shrubs will cover at least sixty percent (60%) of the area that would be covered when the shrubs have attained mature size. 100 percent of the native vegetation within adjacent steep slope areas shall be retained, except as necessary to provide for private and public access to the shoreline as set forth in subsection 6.2.4.8 below. See Figure 6-9 for illustrative purposes.

Figure 6-8. Extensively Disturbed Areas (Example in Low Intensity SED)

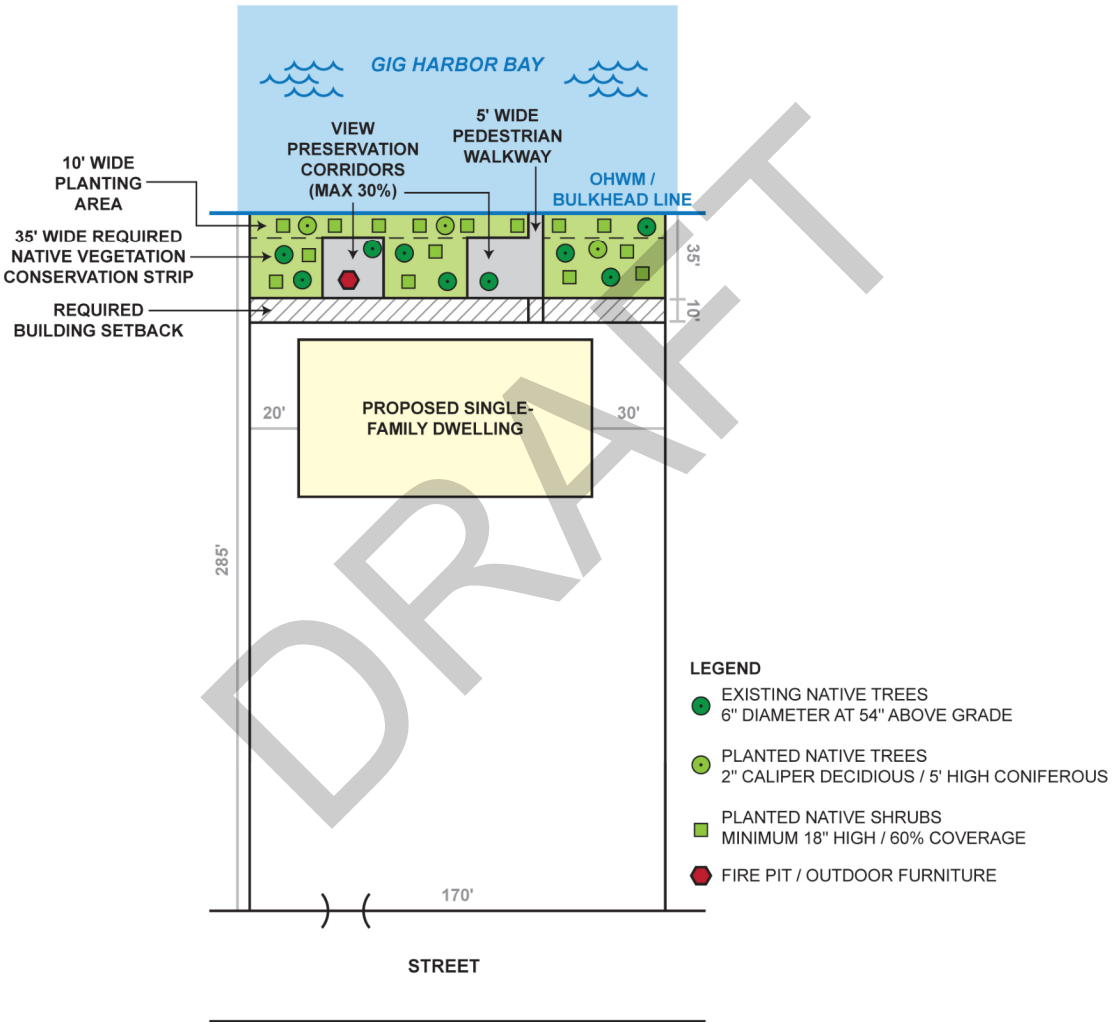

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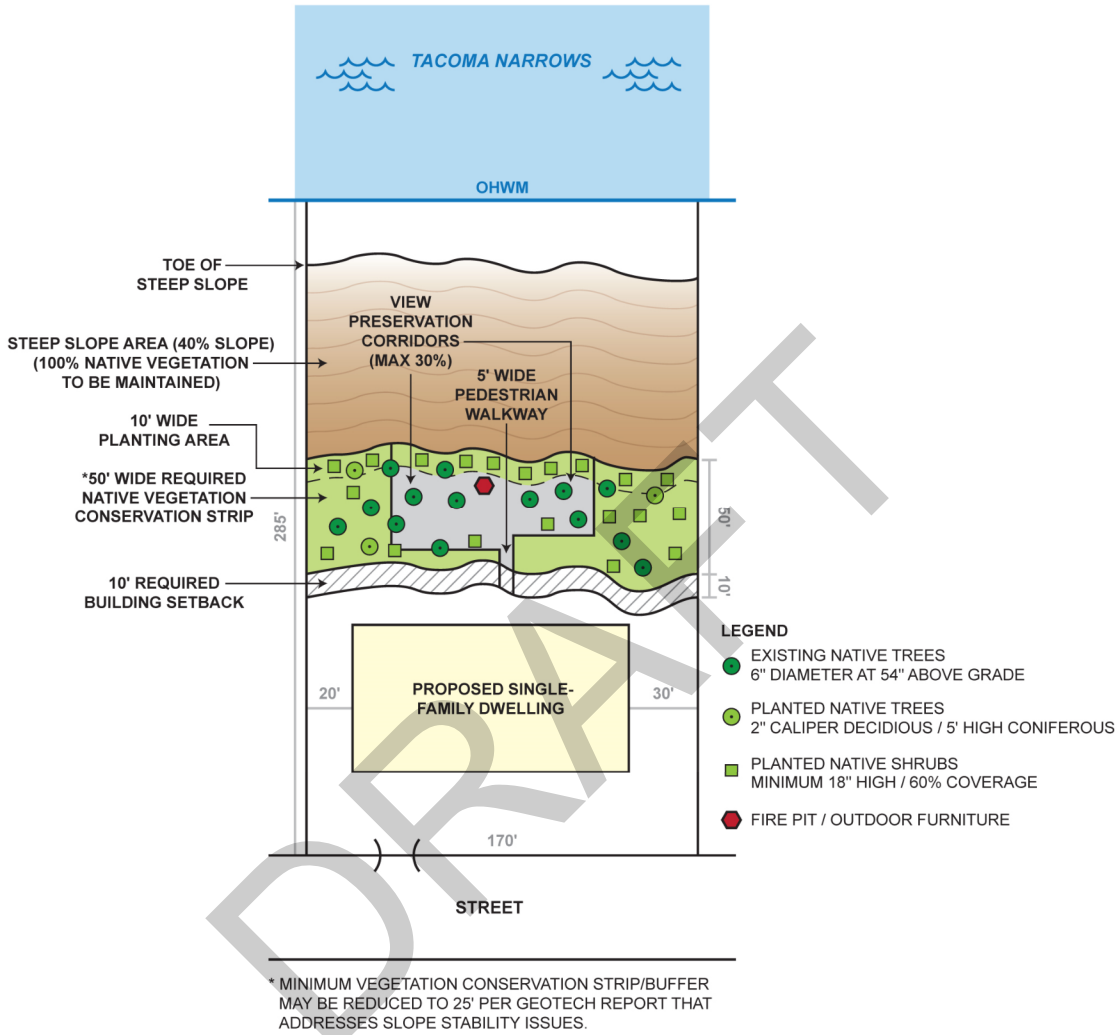
Figure 6-9. Extensively Disturbed Areas (Example in Low Intensity SED with top-of-bluff measurement)



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For a period of two (2) years after initial planting, the property owner shall replace any unhealthy or dead vegetation planted as part of an approved landscape plan for the required vegetation conservation strip or critical area buffer.

When restoring or enhancing shoreline vegetation within the required marine vegetation conservation strip or critical area buffer, proponents shall use plant species native to western Washington and of a similar diversity and type to that occurring in the general vicinity of the site prior to any shoreline alteration. The Washington Native Plant Society Native Plants for Western Washington Gardens and Restoration Projects tree, shrub and plant list, *or other certified listings,* shall serve as a guide for shoreline restoration and enhancement projects.

Private pedestrian walkways and related beach access structures, and required public access walkways and related beach access structures, that are a maximum of five (5) feet in width may bisect the required vegetation conservation strip or critical area buffer to provide access from the uplands of a site to the shoreline frontage of the site, including the beach. One private pedestrian walkway and/or beach access structure that is a maximum of five (5) feet in width may be installed within the required vegetation conservation strip or critical area buffer to provide access to the beach. The area required for private pedestrian walkways and related beach access structures shall be applied to the maximum 15% clearing allowed within the marine vegetation conservation strip or critical area buffer as set forth in subsection 6.2.4.4 above. If public access is required pursuant to Section 6.5-Public Access, pedestrian walkways shall be setback a minimum of 10 feet from and oriented parallel to the site's OHWM. The area devoted to public access walkways and related public beach access structures that are required pursuant to Section 6.5-Public Access, shall not be applied to the maximum 15% clearing allowance.

Public art consistent with Section 7.22 of this Program may be located in the required vegetation conservation strip or critical area buffer. The area required for installation of the public art shall be applied to the maximum 15% clearing allowed for the marine vegetation conservation strip or critical area buffer as set forth in Subsection 6.2.4.4 above.

Should a development create unavoidable impacts adverse to native shoreline vegetation located within the required marine vegetation conservation strip, mitigation shall be required. Mitigation shall ensure that there will be no net loss in the amount of vegetated area or the ecological functions performed by the disturbed vegetation. The Administrator shall rely on the Gig Harbor Shoreline Inventory and Characterization Report as a general guide for restoring ecological functions. Pursuant to Section 6.2.2 Regulation #3, on-site and in-kind mitigation is preferred. Mitigation plans shall be completed before initiation of other permitted activities unless a phased or concurrent schedule that assures completion prior to building occupancy has been approved by the Administrator.

Should a development create unavoidable impacts adverse to native shoreline vegetation located within the required critical area buffer, mitigation shall be required. Mitigation shall ensure that there will be no net loss in the amount of vegetated area or the ecological functions performed by the disturbed vegetation. The Administrator shall rely on the applicant's critical areas report to provide specific description of the ecological functions, while also relying on the Gig Harbor Shoreline Inventory and Characterization Report as a general guide. Pursuant to Section 6.2.2 Regulation #3, on-site and in-kind mitigation is preferred. Mitigation plans shall be completed before initiation of other permitted activities unless a

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phased or concurrent schedule that assures completion prior to building occupancy has been approved by the Administrator.

In addition to the requirements set forth above for marine vegetation conservation strips and critical area buffers, properties that are located in the Low Intensity Shoreline Environment Designation in Gig Harbor Bay (UGA) and Colvos Passage shall retain trees that are 12 inches or more in diameter outside of required marine vegetation conservation strip areas or critical area buffers. Trees determined by a certified arborist to be hazardous or diseased may be removed upon approval by the City. If healthy or non-hazardous trees are removed, each removed tree must be replaced with at least three (3) six-foot trees or one (1) 18-foot tree or one (1) 12-foot plus one (1) six-foot tree of the same species or equivalent native tree species . Ten percent of the replaced trees must be located within the required vegetation conservation area.

All feasible techniques to maximize retention of existing native shoreline vegetation shall be used while allowing for shoreline views. Techniques shall include selective pruning, windowing and other measures that preserve native plant composition and structure. Limbing and crown thinning may be appropriate if sufficient crown is retained to preserve the trees fullness, health, and function. Tree topping is prohibited.

The owner of any property containing an ecological restoration project approved in conjunction with a development proposal, or as an independent project, shall file for record with the Pierce County Auditor a notice approved by the Administrator in a form substantially as set forth below. Such notice shall provide notice in the public record of the presence of an ecological restoration project on the subject property, the application of the City's Shoreline Master Program to the property, and that limitations on actions in or affecting such ecological restoration project may exist. The notice shall be notarized and shall be recorded prior to approval of any development proposal for such site. The notice shall run with the land and shall be in the following form:

Ecological Restoration Project:

Legal Description:

_____

_____

_____

Present Owner: _____

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NOTICE: This property contains an ecological restoration project as identified on the attached project plans. Restrictions exist on the use or alteration of the ecological restoration project. Contact the City of Gig Harbor Planning Department for additional information on the restrictions prior to commencing any activity within this area.

_____ _____
Date Signature Owner

6.2.5 Regulations - Critical Areas

A. Applicability

1) The shoreline critical area regulations set forth in this subsection apply to all lands regulated under the City's Shoreline Master Program and the State Shoreline Management Act. All areas outside of the shoreline jurisdiction are regulated pursuant to GHMC Chapter 18.08. All development proposals in shoreline critical areas, whether on public or private property, shall comply with the requirements of this section. The Administrator or his/her designee shall utilize the procedures and rules established in the City of Gig Harbor environmental policy ordinance, GHMC Chapter 18.04 Environmental Review (SEPA), and the applicable provisions of GHMC Title 19, Administration of Development Regulations to implement the provisions of this section. Development proposals include any development project which would require any of the following:

   a) Building permit for any construction;

   b) Clearing and grading permit;

   c) Any shoreline management permit as authorized under Chapter 90.58 RCW and this master program;

   d) Site plan review;

   e) Subdivision, short subdivision or planned unit development; or

   f) Zoning variance or conditional use permit.

2) Special Studies Required. When an applicant submits an application for any development proposal, the application shall indicate whether any critical area is located on the site. The Administrator shall visit the site, and in conjunction with the review of the information provided by the applicant and any other suitable information, shall make a determination as to whether or not sufficient

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information is available to evaluate the proposal. If it is determined that the information presented is not sufficient to adequately evaluate a proposal, the Administrator shall notify the applicant that additional studies as specified herein shall be provided. Land that is regulated by critical areas and/or buffers shall not be subdivided to create parcels that would only be buildable through a shoreline variance process.

6.2.5.1 Notice and Title

1. Notice. Upon submission of a complete application for a development approval, notice shall be provided in accordance with the city zoning code for site plan review for notification of property owners within 300 feet of the subject property in accordance with the requirements of GHMC Section 19.03.001 and/or GHMC Section 18.04.160 as required..

2. Notice on Title. The owner of any property with field-verified presence of critical areas and/or critical area buffers on which a development proposal is submitted shall file for record with the Pierce County Auditor a notice approved by the department in a form substantially as set forth below. Such notice shall provide notice in the public record of the presence of a critical area or critical area buffer, the application of this chapter to the property, and that limitations on actions in or affecting such critical areas and their buffers may exist. The notice shall be notarized and shall be recorded prior to approval of any development proposal for such site. The notice shall run with the land and shall be in the following form:

CRITICAL AREA AND/OR CRITICAL AREA BUFFER NOTICE

Legal Description:

_____

_____

_____

Present Owner:_____

NOTICE: This property contains critical areas or their buffers as defined by Gig Harbor Municipal Code Chapter 18.08. Restrictions on use or alteration of the critical areas or their buffers may exist due to natural conditions of the property and resulting regulations.

_____

Date Signature Owner

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~~6.2.5.1~~6.2.5.2 Maintenance of Existing Structures and Developments

1) The requirements of Chapter 8, Section 8.11, Nonconforming Uses and Structures, shall apply.

~~6.2.5.2~~6.2.5.3 Mitigation Conservation Easement

1) If mitigation is performed on-site and/or off-site, a conservation easement, deed restriction or other legal document must be provided to the City that:

   a) Ensures that the party responsible for the maintenance and monitoring of the mitigation has access and the right to perform these activities; and

   b) Permanently protects the critical area functions and values in perpetuity.

~~6.2.5.3~~6.2.5.4 Critical Area Buffer Activity Allowance

1) Public access pursuant to subsection 6.2.4, and water-dependent activities or development pursuant to subsection 6.2.5 are allowed within the regulated vegetation conservation strip and are also allowed in the regulated critical area buffer provided the mitigation sequence has been followed and any remaining impacts have been mitigated to ensure there is no net loss of shoreline ecological functions.

2) Public art, consistent with Section 7.22 and subsection 6.2.4, is allowed within the regulated vegetation conservation strip and the regulated critical area buffer provided the mitigation sequence has been followed and any remaining impacts have been mitigated to ensure there is no net loss of shoreline ecological functions. Encroachment into a Category I wetland buffer must be consistent with 6.2.5.~~13~~14.2.

~~6.2.5.4~~6.2.5.5 Variance from Critical Area Regulations

1) A variance may be granted to provide relief from the requirements of Section 6.2.5. The purpose of a variance permit is strictly limited to granting relief from specific bulk, dimensional or performance standards set forth in this Master Program where there are extraordinary circumstances relating to the physical character or configuration of property such that the strict implementation of this Master Program will impose unnecessary hardships on the applicant or prevent the implementation of the policies set forth in RCW 90.58.020. An application for a variance shall be reviewed in accordance with the variance criteria set forth in

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WAC 173-27-170 and Section 8.2.5.E, and as a Type III application under the permitting procedures of GHMC Title 19. The burden of proof is upon the applicant to demonstrate consistency with the variance criteria set forth in WAC 173-27-170 and Section 8.2.5.E.

~~6.2.5.5~~6.2.5.6 Wetlands – Designation and Mapping

1) Pursuant to WAC 197-11-908, the City designates wetlands as critical areas defined in Chapter 2 of this Master Program.

2) The approximate location and extent of critical areas are shown on the City's critical area map. These maps are to be used as a guide and may be updated as new critical areas are identified. They are a reference and do not provide final critical area designations. Mapping sources include:

   a) Areas designated on the National Wetland Inventory maps;

   b) Areas which have been designated as wetlands on the Pierce County wetland atlas.

~~6.2.5.6~~6.2.5.7 Wetlands – Delineation Guidelines/Ratings

1) Wetland rating and classification shall be established based upon the completion of a delineation report to determine boundary, size, function and value.

2) Wetland delineation shall be conducted by a qualified wetland specialist using the guidelines found in the most recent version of the approved federal wetland delineation manual and applicable regional supplements.

3) Wetland Ratings. Wetlands shall be rated according to the Washington State Department of Ecology wetland rating system found in the most recent version of Washington State Wetland Rating System for Western Washington. This document contains the definitions and methods for determining if the criteria below are met.

   a) Wetland Rating Categories.

   i) Category I. Category I wetlands are: (1) relatively undisturbed estuarine wetlands larger than 1 acre; (2) wetlands of high conservation value that are identified by scientists of the Washington Natural Heritage Program/DNR; (3) bogs; (4) mature and old-growth forested wetlands larger than 1 acre; (5) wetlands in coastal lagoons; (6) interdunal wetlands that score 8 or 9 habitat

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points and are larger than 1 acre; and (7) wetlands that perform many functions well (scoring 23 points or more). These wetlands: (1) represent unique or rare wetland types; (2) are more sensitive to disturbance than most wetlands; (3) are relatively undisturbed and contain ecological attributes that are impossible to replace within a human lifetime; or (4) provide a high level of functions.

ii) Category II. Category II wetlands are: (1) estuarine wetlands smaller than 1 acre, or disturbed estuarine wetlands larger than 1 acre; (2) interdunal wetlands larger than 1 acre or those found in a mosaic of wetlands; or (3) wetlands with a moderately high level of functions (scoring between 20 and 22 points).

iii) Category III. Category III wetlands are: (1) wetlands with a moderate level of functions (scoring between 16 and 19 points); (2) can often be adequately replaced with a well-planned mitigation project; and (3) interdunal wetlands between 0.1 and 1 acre. Wetlands scoring between 16 and 19 points generally have been disturbed in some ways and are often less diverse or more isolated from other natural resources in the landscape than Category II wetlands.

iv) Category IV. Category IV wetlands have the lowest levels of functions (scoring fewer than 16 points) and are often heavily disturbed. These are wetlands that we should be able to replace, or in some cases to improve. However, experience has shown that replacement cannot be guaranteed in any specific case. These wetlands may provide some important functions, and should be protected to some degree.

~~i) Category I. Category I wetlands are those wetlands of exceptional resource value based on their functional value and diversity. Category I wetlands are:~~

~~(1) Undisturbed estuarine wetlands larger than one acre;~~

~~(2) Wetlands designated by Washington Natural Heritage Program as high quality;~~

~~(3) Bogs;~~

~~(4) Mature and old-growth forested wetlands larger than one acre;~~

~~(5) Wetlands in coastal lagoons;~~

~~(6) Wetlands that perform high functions (wetlands scoring 70 points or more on the Ecology wetland rating form).~~

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~~ii) Category II. Category II wetlands are those wetlands of significant resource value based on their functional value and diversity. Category II wetlands are:~~

~~(1) Estuarine wetlands smaller than one acre or disturbed estuarine wetlands larger than one acre; or~~

~~(2) Wetlands scoring between 51 and 69 points on the Ecology wetland rating form.~~

~~iii) Category III. Category III wetlands are those wetlands of important resource value based on their functional value and diversity. Category III wetlands are wetlands with a moderate to low level of functions (wetlands scoring 30 to 50 points on the wetland rating form).~~

~~iv) Category IV. Category IV wetlands are those wetlands with the lowest level of functions scoring less than 30 points on the Ecology wetland rating form.~~

~~6.2.5.7~~6.2.5.8 Wetlands – Regulated Activities

1) The following activities in a wetland and/or its associated buffer shall be regulated pursuant to the requirements of Section 6.2.5. The regulated activities are as follows:

   a) Removing, excavating, disturbing or dredging soil, sand, gravel, minerals, organic matter or materials of any kind;

   b) Dumping, discharging or filling with any material;

   c) Draining, flooding or disturbing the water level or water table;

   d) Constructing, reconstructing, demolishing or altering the size of any structure or infrastructure, except repair of an existing structure or infrastructure, where the existing square footage or foundation footprint is not altered;

   e) Destroying or altering vegetation through clearing, harvesting, cutting, intentional burning, shading or planting vegetation that would alter the character of a wetland;

   f) Activities from construction or development that result in significant, adverse changes in water temperature, physical or chemical characteristics of wetland water sources, including quantity and pollutants.

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2) Activities listed in Section 6.2.5.3 Regulation #1 which do not result in alteration in a wetland and/or its associated buffer may require fencing along the outside perimeter of the buffer or erosion control measures.

~~6.2.5.8~~6.2.5.9 Wetlands – Permitting Process

1) Overview. Inquiries regarding conduct of a regulated activity in a wetland can be made to the Administrator. The Administrator shall utilize the National Wetlands Inventory (NWI) maps and the Pierce County wetland atlas to establish general location of wetland sites. If the maps indicate the presence of a wetland, a wetland delineation report shall be filed, unless the Administrator determines that a wetland is not on or within the site. This determination may be based on information provided by the applicant and from other sources. If the map does not indicate the presence of a wetland or wetland buffer zone within the site, but there are other indications that a wetland may be present, the Administrator shall determine whether a wetland analysis report is required.

2) Permit Requirements. No separate application or permit is required to conduct regulated activities within a wetland or its associated buffer. Review of regulated activities within a wetland and buffers is subject to the permit processing procedure for the required permit type as defined under GHMC Title 19. The Administrator shall utilize existing environmental review procedures, the City SEPA ordinance, Chapter 18.04 GHMC, to assess impacts to wetlands and impose required mitigation. The Administrator's review of proposed alterations to wetlands and buffer areas and a wetland mitigation plan may be required prior to issuance of a SEPA determination by the City's responsible official.

3) Prior to submittal of a wetland delineation report, recommendation on wetland category, proposed alterations to wetlands and buffer areas, or wetland mitigation plan, the applicant may request a pre-application conference in accordance with the procedures established in GHMC 19.02.001 Optional preapplication conference.

4) Request for Official Determination. A request for an official determination of whether a proposed use or activity at a site is subject to Chapter 6, Section 6.2.5 must be in writing and made to the Administrator. The request can be accompanied by a SEPA environmental checklist. The request shall contain plans, data and other information in sufficient detail to allow for determination, including a wetland delineation report. The applicant shall be responsible for providing plans and the wetland delineation report to the Administrator.

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5) A wetland analysis report shall be submitted to the Administrator for review of a proposal for activity which lies within a wetland, or within 300 feet of a wetland. The purpose of the wetland analysis report is to determine the extent and function of wetlands to be impacted by the proposal.

6) Preliminary Site Inspection. Prior to conducting a wetland analysis report, the applicant may request that the Administrator conduct a preliminary site inspection to determine if a wetland may be present on the proposal site. Upon receipt of the appropriate fee, the Administrator shall make a site inspection. If the Administrator determines that a wetland is not on the site, this shall be indicated to the applicant in writing, and a wetland analysis report shall not be required.

7) Prior to submittal of the wetland analysis report or the development of a lot which has a classified wetland, boundaries of wetlands shall be staked and flagged in the field by a qualified wetland specialist and surveyed by a licensed professional surveyor registered in the state. Field flagging shall be distinguishable from other survey flagging on the site.

8) If alteration of a wetland or buffer is proposed, a wetland mitigation plan shall be submitted pursuant to requirements of this chapter, subsequent to staff review of the wetland analysis report. In no event will a wetland mitigation plan be required prior to a determination of whether a designated wetland is present on a site.

~~6.2.5.9~~6.2.5.10 Wetlands – Administration

1) Filing Fees. A wetland regulatory processing fee in an amount established under the City's development fee ordinance, GHMC Title 3 Revenue and Finance, shall be paid at the time of a request for official determination of whether a proposed use or activity at a site is subject to Chapter 6, Section 6.2.5. The fee shall be paid prior to administrative review, including environmental review. It shall include all costs of administrative and environmental review, including the preliminary site inspection, and review and approval of a wetland analysis report. It shall be in addition to any other fees for environmental assessment and environmental impact review, provided by the City environmental policy ordinance, GHMC Chapter 18.04.

~~2) Notice and Title.~~

~~a) Notice. Upon submission of a complete application for a shoreline permit or shoreline permit exemption for which wetland review is required, notice of the application shall be provided to property owners within 300 feet of~~

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~~the subject property in accordance with the requirements of GHMC Section 19.03.001 and/or GHMC Section 18.04.160 as required. Notice on Title. The owner of any property with field-verified presence of wetland or wetland buffer on which a development proposal is submitted shall file for record with the Pierce County auditor a notice approved by the Administrator in a form substantially as set forth below. Such notice shall provide notice in the public record of the presence of a wetland or wetland buffer, the application of Chapter 6, Section 6.2.5 to the property, and that limitations on actions in or affecting such wetlands and their buffers may exist. The notice shall be notarized and shall be recorded prior to approval of any development proposal for such site. The notice shall run with the land and shall be in the following form:~~

~~WETLAND AND/OR WETLAND BUFFER NOTICE~~

~~Legal Description:~~

~~_____~~

~~_____~~

~~_____~~

~~Present Owner: _____~~

~~NOTICE: This property contains wetlands or their buffers as defined by City of Gig Harbor Shoreline Master Program. Restrictions on use or alteration of the wetlands or their buffers may exist due to natural conditions of the property and resulting regulations.~~

~~_____~~
~~Date Signature Owner~~

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~~3)~~2) Other Laws and Regulations. No approval granted pursuant to Chapter 6, Section 6.2.5 shall remove an obligation to comply with the applicable provisions of any other federal, state or local law or regulation.

~~4)~~3) Atlas. As part of its review, the Administrator shall include the appropriately designated wetland in the Pierce County wetlands atlas or in the City wetland atlas, as may be adopted.

~~6.2.5.10~~6.2.5.11 Wetlands – Analysis Report Requirements

1) A wetland analysis report shall be prepared by a qualified wetland specialist and submitted to the Administrator. A wetlands analysis report is required with all annexation petitions and land use applications for properties which do not have wetlands mapped and classified per the City of Gig Harbor wetlands map.

2) If development is proposed within an area of special flood hazard, the analysis report must include the elevations of the 10-, 50-, and 100-year floods, where such data are available, consistent with the requirements of GHMC Chapter 18.10, the city's Flood Hazard Construction Standards ordinance.

~~2)~~3) The wetland analysis report shall be prepared in accordance with the methods outlined in Ecology Publication #10-06-002 *Wetlands and CAO Updates-Guidance for Small Cities* (Western Washington) or a more recent version, and submitted to the Administrator for review for any proposals that are within 300 feet of a wetland.

~~3)~~4) After review of the wetland analysis report and other information by the department, the Administrator shall determine the appropriate wetland category, buffering requirement, and required mitigation. The report shall be accorded substantial weight and the Administrator shall approve the report's findings and approvals, unless specific, written reasons are provided which justify not doing so. Once accepted, the report shall control future decision-making related to designated wetlands unless new information is found demonstrating the report is in error.

~~6.2.5.11~~6.2.5.12 Wetlands – Buffer Areas

1) Following the Administrator's determination of the category for a wetland associated with a proposal, the Administrator shall determine appropriate buffer widths. Wetland buffer zones shall be evaluated for all development proposals and activities adjacent to wetlands to determine their need to protect the integrity, functions and values of the wetland. Wetland buffer widths are determined by the category of wetland, the intensity of impacts of a land use and the functions or special characteristics of the wetland that need to be protected as determined by the rating system. All wetland buffer zones are measured perpendicular from the wetland boundary as surveyed in the field. Except as otherwise permitted by Section 6.2.5, wetland buffers shall consist of a relatively intact native vegetation community adequate to protect the wetland functions and values at the time of proposed activity. If the vegetation is inadequate then the buffer width shall be planted to maintain the buffer width.

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2) Impact of Land Use. Different uses of land can result in a high, moderate or low level of impact to adjacent wetlands. Types of land use are categorized into impact levels as shown in Table 6-2.

Table 6-2. Land Use Types and Associated Levels of Impact

Level of Impact from Land Use	*Types of Land Uses Based on Common Use Categories*
High	Residential uses (greater than one unit per acre); schools; churches; public facilities, public/private services and government administrative uses (excluding parks, rights-of-way and utilities); lodging uses; personal, professional, product and automotive services; health care services; commercial and sales uses; animal clinics and kennels; marine-related uses; industrial uses; restaurant uses; museum, club and recreation hall uses; high-intensity parks, outdoor and indoor recreation (golf courses, ball fields, tennis clubs, swimming pools, etc.); conversion to high-intensity agriculture (dairies, nurseries, greenhouses, growing and harvesting crops requiring annual tilling and raising and maintaining animals, etc.); hobby farms.
Moderate	Residential uses (less than one unit per acre); moderate-intensity parks and outdoor recreation (parks with biking, jogging, etc.); conversion to moderate-intensity agriculture (orchards, hay fields, etc.) and paved trails; building of logging roads; utility corridor or right-of-way shared by several utilities and including access/maintenance road.
Low	Forestry (cutting of trees only); low-intensity parks and open space (hiking, bird-watching, preservation of natural resources, etc.) and unpaved trails; utility corridor without a maintenance road and little or no vegetation management.

3) If a wetland meets more than one of the wetland characteristics listed in the tables in subsection 6 of this section, the buffer width required to protect the wetland is the widest buffer width.

4) Category I Wetlands. The following buffer widths for Category I wetlands per Table 6-3 are required:

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Table 6-3. Category I Wetland Buffers

Wetland Characteristics	*Buffer Widths by Impact of Land Use*	*Other Protection Measures Required*
Natural Heritage Wetlands	Low – 125 feet Moderate – 190 feet High – 250 feet	No additional surface discharges to wetland or its tributaries No septic systems within 300 feet of wetland Restore degraded parts of buffer
Bogs	Low – 125 feet Moderate – 190 feet High – 250 feet	No additional surface discharges to wetland or its tributaries Restore degraded parts of buffer
Forested	Buffer width to be based on score for habitat functions or water quality functions	If forested wetland scores high for habitat, need to maintain connections to other habitat areas Restore degraded parts of buffer
Estuarine	Low – 100 feet Moderate – 150 feet High – 200 feet	None required
Wetlands in coastal lagoons	Low – 100 feet Moderate – 150 feet High – 200 feet	None required
High level of function for habitat (score for habitat ~~29 – 36~~8-9 points)	Low – 150 feet Moderate – 225 feet High – 300 feet	Maintain connections to other habitat areas Restore degraded parts of buffer

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Wetland Characteristics	*Buffer Widths by Impact of Land Use*	*Other Protection Measures Required*
Moderate level of function for habitat (score for habitat ~~20 – 28~~6-7 points)	Low – 75 feet Moderate – 110 feet High – 150 feet	None required
High level of function for water quality improvement (~~24 – 32~~8-9 points) and low for habitat (~~less than 20~~3-5 points)	Low – 50 feet Moderate – 75 feet High – 100 feet	No additional surface discharges of untreated runoff
Not meeting any of the above characteristics	Low – 50 feet Moderate – 75 feet High – 100 feet	N/A

*A 15-foot building setback shall be provided from the land ward edge of all regulated category 1-4 critical area buffers to the "building line" as defined in Chapter 2 of this master program.

5) Category II Wetlands. The following buffer widths for Category II wetlands per Table 6-4 are required:

Table 6-4. Category II Wetland Buffers

Wetland Characteristics	*Buffer Widths by Impact of Land Use*	*Other Protection Measures Required*
High level of function for habitat (score for habitat ~~29 – 36~~8-9 points)	Low – 150 feet Moderate – 225 feet High – 300 feet	Maintain connections to other habitat areas
Moderate level of function for habitat (score for habitat ~~20 – 28~~6-7 points)	Low – 75 feet Moderate – 110 feet High – 150 feet	None required
High level of function for water quality improvement and low for habitat (score for water quality ~~24 – 32~~8-9 points; habitat less than ~~20~~ 3-5 points)	Low – 50 feet Moderate – 75 feet High – 100 feet	No additional surface discharges of untreated runoff

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Wetland Characteristics	*Buffer Widths by Impact of Land Use*	*Other Protection Measures Required*
Estuarine	Low – 75 feet Moderate – 110 feet High – 150 feet	None required
Interdunal	Low – 75 feet Moderate – 110 feet High – 150 feet	None required
Not meeting above characteristics	Low – 50 feet Moderate – 75 feet High – 100 feet	None required

*A 15-foot building setback shall be provided from the land ward edge of all regulated category 1-4 critical area buffers to the "building line" as defined in Chapter 2 of this master program.

6) Category III Wetlands. The following buffer widths for Category III wetlands per Table 6-5 are required:

Table 6-5. Category III Wetland Buffers

Wetland Characteristics	*Buffer Widths by Impact of Land Use*	*Other Protection Measures Required*
Moderate to high level of function for habitat (score for habitat ~~20 – 36~~6-7 points) Note: If wetland scores 8-9 habitat points, use Table 6-4 for Category II buffers.	Low – 75 feet Moderate – 110 feet High – 150 feet	None required
Not meeting above characteristic	Low – 40 feet Moderate – 60 feet High – 80 feet	None required

*A 15-foot building setback shall be provided from the land ward edge of all regulated category 1-4 critical area buffers to the "building line" as defined in Chapter 2 of this master program.

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7) Category IV Wetlands. The following buffer widths for Category IV wetlands per Table 6-6 are required:

Table 6-6. Category IV Wetland Buffers

Wetland Characteristics	*Buffer Widths by Impact of Land Use*	*Other Protection Measures Required*
Score for all three basic functions is ~~less than 30~~9-15 points	Low – 25 feet Moderate – 40 feet High – 50 feet	None required

*A 15-foot building setback shall be provided from the land ward edge of all regulated category 1-4 critical area buffers to the "building line" as defined in Chapter 2 of this master program.

8) Where a legally established developed roadway transects a wetland buffer, the director may approve a modification of the minimum required buffer width to the edge of the roadway if the part of the buffer on the other side of the road does not provide any buffer functions to protect the wetland in question.

9) Where a legally established bulkhead transects a wetland buffer, the Administrator may approve a modification of the minimum required buffer width as long as the biologic, hydrologic and water quality functions of the wetland are protected. This modification would be evaluated on a case-by-case basis and rely upon a sensitive areas study provided by a qualified biologist where it can be demonstrated that an equal or greater protection of the wetland would occur. Measures may include bioengineering of shoreline protection, revegetation with native species, or other shoreline or buffer enhancement measures.

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~~6.2.5.12~~6.2.5.13 Wetlands – Alteration of Buffers

1) Wetland Buffer Width Averaging. Buffer width averaging to improve wetland function shall be considered on a case-by-case basis when the proposed averaging is in accordance with an approved wetland mitigation plan and best available science. Averaging of buffer widths may only be allowed where a qualified wetland specialist demonstrates that:

   a) It will not reduce wetland functions or values;

b) The wetland contains variations in sensitivity due to existing physical characteristics or the character of the buffer varies in slope, soils, or vegetation, and the wetland would benefit from a wider buffer in places and would not be adversely impacted by a narrower buffer in other places;

c) The buffer is increased adjacent to the higher-functioning area of habitat or more sensitive portion of the wetland and decreased adjacent to the lower-functioning or less sensitive portion;

d) The total area contained in the buffer area after averaging is no less than that which would be contained within the standard buffer; and

e) The buffer at its narrowest point is never less than either ¾ of the required width or 75 feet for a Category I and II, 50 feet for a Category III, and 25 feet for a category IV, whichever is greater.

2) Wetland Buffer Increases. The Administrator may require increased buffer widths in accordance with the recommendations of a qualified wetland specialist and the best available science on a case-by-case basis when a larger buffer is necessary to protect wetland functions and values based on site-specific characteristics. This determination shall be reasonably related to protection of the functions and values of the regulated wetland. Such determination shall demonstrate that:

a) A larger buffer is necessary to maintain viable populations of existing species; or

b) The wetland is used by species listed by the federal government or the state as endangered, threatened, sensitive or as documented priority species or habitats, or essential or outstanding potential sites such as heron rookeries or raptor nesting areas; or

c) The adjacent land is susceptible to severe erosion and erosion control measures will not effectively prevent adverse wetland impact; or

d) The adjacent land has minimum vegetative cover or slopes greater than 30 percent.

3) Buffer Mitigation Ratios: Impacts to buffers shall be mitigated at a 1:1 ratio. Compensatory buffer mitigation shall replace those buffer functions lost from development.

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~~6.2.5.13~~6.2.5.14 Wetlands – Permitted Uses in Buffer Areas

1) The following activities are permitted within the wetland buffer; provided, that no other location is feasible; the location of such facilities will not degrade the functions and values of the wetland; any impacts are mitigated through the requirements of Section 6.2.5:

   a) Wells and necessary appurtenances associated with single-family dwellings, including a pump and appropriately sized pump house, including a storage tank, may be allowed on each site in a wetland buffer if all the following conditions are met:

      i) The well is either an individual well (serving only one residence) or a Class B well (a maximum of 15 connections including necessary storage tanks);

      ii) For Category I and II wetlands, the minimum distance from the well and appurtenances to the wetland edge is not less than 75 percent of the buffer widths established in Section 6.2.5.~~10~~12. A decrease in the required buffer width through buffer reduction or buffer width averaging or other means does not indicate a corresponding decreased distance is allowed from the wetland edge to the well and appurtenances;

      iii) Access to the well and pump house shall be allowed.

   b) Pervious trails and associated viewing platforms; provided, that in the case of Category I wetlands, the minimum distance from the wetland edge is not less than 75 percent of the Category I~~, II, and III~~ buffer width established in Section 6.2.5.~~10~~12. A decrease in the required buffer width through buffer width averaging or other means does not indicate a corresponding decreased distance from a Category I wetland edge for trails and viewing platforms.

   c) The placement of underground utility lines, on-site septic drainfields meeting the requirements of the Pierce County health code.

   d) In the case of Category I and II wetland buffers, the development of new "city utility activities" as defined in Chapter 2 of this master program shall be a conditional use subject to the requirements of WAC 173-27-160 and the mitigation requirements of Section 6.2.5.

   e) In the case of Category III and IV wetland buffers only grass-lined swales and detention/retention facilities for water treated by biofiltration or other processes prior to discharge, provided the minimum distance from the

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wetland edge is not less than 75 percent of the buffer widths established in Section 6.2.5.~~10~~12.

f) Drilling for utilities/utility corridors under a buffer, with entrance/exit portals located completely outside the wetland buffer boundary, provided the drilling does not interrupt the ground water connection to the wetland or percolation of surface water down through the soil column. The Shoreline Administrator may require specific studies as necessary from a hydrologist to determine whether the ground water connection to the wetland or percolation of surface water down through the soil column would be affected by the drilling activity authorized under this provision.

g) Placement of access roads and utilities across Category III and IV wetland buffers, if the Administrator determines that there is no alternative location for providing access and/or utilities to a site and mitigation is provided as designated in Section 6.2.5.

h) Alterations of native shoreline vegetation and placement of outdoor furniture arrangements and fire pits in Category II wetland buffers as provided in Subsection 6.2.4.4 and 5 provided the minimum distance from the wetland edge is not less than 75 percent of the buffer widths established in Subsection 6.2.~~4.~~5.~~10~~12. Alteration of native shoreline vegetation and placement of outdoor furniture arrangements and fire pits in Category III and IV wetland buffers provided the minimum distance from the wetland edge is not less than 25 percent of the buffer widths established in Subsection 6.2.

i) Educational and scientific research activities.

2) Public art is permitted within the wetland buffer; provided, that the location of such public art will not degrade the functions and values of the wetland, and any impacts are mitigated through the requirements of Section 6.2.5. In the case of Category I wetlands, the minimum distance from the wetland edge is not less than 75 percent of the Category I buffer width established in Section 6.2.5.~~11~~12. Public art subject to this provision is permitted only when consistent with Chapter 7.22.

~~6.2.5.14~~6.2.5.15 Wetlands – Alteration of Wetlands and Sequence of Mitigation Actions

1) Alteration of Category I wetlands is prohibited.

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2) Alteration of Category II, III and IV wetlands may be allowed when all adverse impacts to wetland functions and values can be shown to be fully mitigated. Criteria to be considered by the applicant or the property owner are:

   a) Avoiding the impact altogether by not taking a certain action or parts of actions;

   b) Minimizing impacts by limiting the degree or magnitude of the action and its implementation, by using appropriate technology, or by taking affirmative steps to avoid or reduce impacts;

   c) Rectifying the impact by repairing, rehabilitating, or restoring the affected environment;

   d) Compensating for the impact by replacing or providing substitute resources or environments.

3) Mitigation may include a combination of the above measures and may occur concurrently, unless a phased schedule is agreed.

~~6.2.5.15~~6.2.5.16 Wetlands – Mitigation Plan Submittal Requirements

1) Following submittal of any proposed alterations to wetland and buffer areas, the applicant shall submit to the Administrator a wetland mitigation plan substantially in the following form:

   a) Conceptual Phase. A conceptual wetland mitigation plan shall be submitted to the Administrator. In cases in which environmental review is required, a threshold determination may not be made prior to the Administrator's review of the conceptual wetland mitigation plan. The conceptual wetland mitigation plan shall include:

      i) General goals of the wetland mitigation plan, including an overall goal of no net loss of wetland function and acreage, and to strive for a net resource gain in wetlands over present conditions;

      ii) A review of literature or experience to date in restoring or creating the type of wetland proposed;

      iii) Approximate site topography following construction;

      iv) Location of proposed wetland compensation area;

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v) General hydrologic patterns on the site following construction;

vi) Nature of compensation, including wetland types (in-kind and out-of-kind), general plant selection and justification, approximate project sequencing and schedule, and approximate size of the new wetland buffer;

vii) A conceptual maintenance plan;

viii) Conceptual monitoring and contingency plan.

b) Detailed Phase. Following approval of the conceptual wetland mitigation plan by the Administrator, a detailed wetland mitigation plan shall be submitted to the Administrator. The detailed wetland mitigation plan shall contain, at a minimum, the following components, and shall be consistent with the standards in Section 6.2.5.15 and 6.2.5.17:

i) Text and map of the existing condition of the proposed compensation area, including:

(1) Existing vegetation community analysis;

(2) Hydrological analysis, including topography, of existing surface and significant subsurface flows into and out of the area in question;

(3) Soils analysis providing both Soil Conservation Service mapping and data provided by on-site verified determinations;

(4) Detailed description of flora and fauna existing on the site;

(5) Description of existing site conditions in relation to historic conditions for those sites which have been recently altered or degraded;

ii) Text and map of the proposed alterations to the compensation area, including:

(1) Relationship of the project to the watershed and existing water bodies;

(2) Topography of site using one-foot contour intervals;

(3) Water level data, including depth and duration of seasonally high water table;

(4) Water flow patterns;

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(5) Grading, filling and excavation, including a description of imported soils;

(6) Irrigation requirements, if any;

(7) Water pollution mitigation measures during construction;

(8) Aerial coverage of planted areas to open water areas (if any open water is to be present);

(9) Appropriate buffers;

The wetland mitigation plan shall include detailed site diagrams, scaled cross-sectional drawings, topographic maps showing slope percentage and final grade elevations, and any other drawings appropriate to show construction techniques or anticipated final outcome. The wetland mitigation plan shall provide for elevations which are appropriate for the desired habitat type(s) and which provide sufficient tidal prism and circulation data;

iii) As part of the wetland mitigation plan, a landscaping plan shall be designed by a registered landscape architect or contractor working with a qualified wetland specialist, describing what will be planted where and when. The landscape plan shall include the following:

(1) Soils and substrate characteristics;

(2) Specification of substrate stockpiling techniques;

(3) Planting instructions, including species, stock type and size, density or spacing of plants, and water and nutrient requirement;

(4) Specification of where plant materials will be procured. Documentation shall be provided which guarantees plant materials are to be procured from licensed regional nurseries, or from wetlands on-site which are part of the wetland mitigation plan;

iv) A schedule shall be provided showing dates for beginning and completing the mitigation project, including a sequence of construction activities;

v) A monitoring and maintenance plan, consistent with Section 6.2.5.17. The plan shall include all the following:

(1) Specification of procedures for monitoring and site maintenance;

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(2) A schedule for submitting monitoring reports to the Administrator;

vi) A contingency plan, consistent with Section 6.2.5.17;

vii) A detailed budget for implementation of the wetland mitigation plan, including monitoring, maintenance and contingency phases;

viii) A guarantee that the work will be performed as planned and approved, consistent with Section 6.2.5.17;

ix) The wetland mitigation plan shall be signed by the qualified wetland specialist to indicate that the plan is according to specifications determined by the qualified wetland specialist. A signed original wetland mitigation plan shall be submitted to the Administrator.

c) Following the approval of the detailed wetland mitigation plan by the Administrator, the plan shall be signed and notarized by the applicant and Administrator, and recorded with the Pierce County auditor.

d) Approval of the detailed wetland mitigation plan shall occur prior to the issuance of building permits or other development permits. No development activity shall occur on the site prior to approval. Required mitigation may also be required prior to issuance of permits or prior to commencing development activity. Timing of required mitigation shall be determined on a case-by-case basis.

~~6.2.5.16~~6.2.5.17 Wetlands – Criteria for Compensatory Mitigation/Location and Timing of Compensatory Mitigation

1) The applicant shall develop a wetland mitigation plan that provides for construction, maintenance, monitoring and contingencies of the replacement wetland. In addition, the applicant and landowner shall meet the following criteria:

a) The created, rehabilitated, enhanced, or preserved wetland shall be as persistent as the wetland it replaces;

b) The applicant shall demonstrate sufficient capability to carry out the compensation project;

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c) The compensation area shall be provided with permanent protection and management to avoid further development or degradation and to provide for the long-term persistence of the compensation area as designed.

2) Type and location of compensatory mitigation. Unless it is demonstrated that a higher level of ecological functioning would result from an alternative approach, compensatory mitigation for ecological functions shall be either in kind and on site, or in kind and within the same stream reach, sub-basin, or drift cell (if estuarine wetlands are impacted). Compensatory mitigation actions shall be conducted within the same sub-drainage basin and on the site of the alteration except when all of the following apply:

a) There are no reasonable opportunities on site or within the sub-drainage basin (e.g., on-site options would require elimination of high-functioning upland habitat), or opportunities on site or within the sub-drainage basin do not have a high likelihood of success based on a determination of the capacity of the site to compensate for the impacts. Considerations should include: anticipated replacement ratios for wetland mitigation, buffer conditions and proposed widths, available water to maintain anticipated hydrogeomorphic classes of wetlands when restored, proposed flood storage capacity, and potential to mitigate riparian fish and wildlife impacts (such as connectivity);

b) Off-site mitigation has a greater likelihood of providing equal or improved wetland functions than the impacted wetland; and

c) Off-site locations shall be in the same sub-drainage basin unless:

i) Established watershed goals for water quality, flood storage or conveyance, habitat, or other wetland functions have been established by the city and strongly justify location of mitigation at another site; or

ii) Credits from a state-certified wetland mitigation bank are used as compensation, and the use of credits is consistent with the terms of the bank's certification.

d) The design for the compensatory mitigation project needs to be appropriate for its location (i.e., position in the landscape). Therefore, compensatory mitigation should not result in the creation, restoration, or enhancement of an atypical wetland. An atypical wetland refers to a compensation wetland (e.g., created or enhanced) that does not match the type of existing wetland that would be found in the geomorphic setting of the site (i.e., the water source(s) and hydroperiod proposed for the mitigation site are not typical for the geomorphic setting). Likewise, it should not provide exaggerated morphology or require a berm or other engineered structures to hold back

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water. For example, excavating a permanently inundated pond in an existing seasonally saturated or inundated wetland is one example of an enhancement project that could result in an atypical wetland. Another example would be excavating depressions in an existing wetland on a slope, which would require the construction of berms to hold the water.

~~6.2.5.17~~6.2.5.18 Wetlands – Replacement Criteria

1) Where wetlands are altered, the applicant shall meet the minimum requirements of this section.

2) When it is proposed to alter or eliminate a wetland and the Administrator is considering the alteration or elimination, the applicant shall be required to replace or enhance the functions and values of the affected wetland. The wetland values will be based on an approved evaluation procedure. The recommended wetland mitigation ratios for replacement/compensation are as established in Table 6-7:

Table 6-7. Wetland Mitigation Ratios

Category and Type of Wetland	*Creation or Re-establishment*	*Rehabilitation*	*Enhancement*	*Preservation*
Category I: Bog, Natural Heritage site	Not considered possible	6:1	Case by case	10:1
Category I: Mature Forested	6:1	12:1	24:1	24:1
Category I: Based on functions	4:1	8:1	16:1	20:1
Category II	3:1	6:1	12:1	20:1
Category III	2:1	4:1	8:1	15:1
Category IV	1.5:1	3:1	6:1	10:1

3) Ratios provided are for proposed projects with on-site, in-kind replacement, or off-site as provided herein, which occurs prior to development of the site. Replacement ratio for unauthorized wetland impact requires replacement at a

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ratio two times that listed for the wetland categorical type. The increased ratio is based on the uncertainty of probable success of proposed replacement, projected losses of wetland functions and values, or significant period of time between elimination and replacement of wetland. Such required increases in replacement ratios will be made by the Administrator after review of all pertinent data relating to the proposed or committed alteration.

4) The Administrator will allow the ratios to be decreased if the applicant provides findings of special studies coordinated with agencies with expertise which demonstrate to the satisfaction of the Administrator that no net loss of wetland function or value is attained under the decreased ratio.

5) In instances where the mitigation is provided in advance of project impacts, the replacement ratio may be decreased to a ratio of 1:1, if the following criteria are met:

   a) The applicant shows to the satisfaction of the Administrator that a replacement ratio of greater than 1:1 is either not feasible on-site, would be likely to result in substantial degradation of other natural features or results in an increase of wetland function and values; and

   b) The applicant submits to the Administrator a wetland mitigation plan according to the requirements of Section 6.2.5.14 and 6.2.5.15 which shows to the satisfaction of the Administrator that a net increase in wetland functions and values will result from the mitigation; and

   c) The mitigation is completed and monitored by the Administrator for three growing seasons after completion of the mitigation. After three growing seasons the Administrator shall make a determination of whether or not the mitigation has been successful.

      i) If the Administrator is satisfied that the mitigation will successfully meet the anticipated final outcome of the wetland mitigation plan, development permits may be issued and development activity on the site may begin.

      ii) If the Administrator is not satisfied that the mitigation will successfully meet the anticipated final outcome of the wetland mitigation plan, development permits shall not be issued and development activity on the site shall not begin. Modifications to the wetland mitigation plan and further monitoring may be required until the Administrator is satisfied that the mitigation will be successful.

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6) In-kind compensation shall be provided except where the applicant can demonstrate to the satisfaction of the Administrator that:

   a) The wetland system is already significantly degraded and out-of-kind replacement will result in a wetland with greater functional value; or

   b) Scientific problems such as exotic vegetation and changes in watershed hydrology make implementation of in-kind compensation impossible; or

   c) Out-of-kind replacement will best meet identified regional goals (e.g., replacement of historically diminished wetland types); or

   d) Where out-of-kind replacement is accepted, greater acreage replacement ratios may be required to compensate for lost functions and values.

7) Site-specific quantifiable criteria shall be provided for evaluating whether or not the goals and objectives for the proposed compensation are being met. Such criteria include but are not limited to water quality standards, survival rates for planted vegetation, habitat diversity indices, species abundance or use patterns, hydrological standards including depths and durations of water patterns. Detailed performance standards for mitigation planning shall include the following criteria:

   a) Use only plants indigenous to Pierce County (not introduced or foreign species);

   b) Use plants appropriate to the depth of water at which they will be planted;

   c) Use plants available from local sources;

   d) Use plant species high in food and cover value for fish and wildlife;

   e) Plant mostly perennial species;

   f) Avoid committing significant areas of site to species that have questionable potential for successful establishment;

   g) Plant selection must be approved by a qualified wetland specialist;

   h) Water depth is not to exceed six and one-half feet (two meters);

   i) The grade or slope that water flows through the wetland is not to exceed six percent;

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j) Slopes within the wetland basin and the buffer zone should not be steeper than 3:1 (horizontal to vertical);

k) The substrate should consist of a minimum of one foot, in depth, of clean (uncontaminated with chemicals, or solid/hazardous wastes) inorganic/organic materials;

l) Planting densities and placement of plants shall be determined by a qualified wetland specialist and shown on the design plans;

m) The wetland (excluding the buffer area) should not contain more than 60 percent open water as measured at the seasonal high water mark;

n) The planting plan must be approved by a qualified wetland specialist;

o) Stockpiling shall be confined to upland areas and contract specifications should limit stockpile durations to less than four weeks;

p) Planting instructions shall describe proper placement, diversity, and spacing of seeds, tubers, bulbs, rhizomes, sprigs, plugs, and transplanted stock;

q) Apply controlled release fertilizer at the time of planting and afterward only as plant conditions warrant (determined during the monitoring process), and only to the extent that the release would be conducted in an environmentally sound manner;

r) Install an irrigation system, if necessary, for initial establishment period;

s) Construction specifications and methods shall be approved by a qualified wetland specialist and the Administrator;

t) All mitigation shall be consistent with requirements of Chapter 18.10 GHMC and City storm drainage comprehensive plan;

u) As appropriate, and if impacts to natural wetland functions and values can be fully mitigated, capacity of the wetland to store surface water should be equal to or greater than surface water storage capacity prior to the proposed activity;

v) As appropriate, and if impacts to natural wetland functions and values can be fully mitigated, ability of the wetland to intercept surface water runoff on the site should be equal to or greater than such ability prior to the proposed activity;

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w) As appropriate, and if impacts to natural wetland functions and values can be fully mitigated, the ability of the wetland to perform stormwater detention functions should be equal to or greater than such functions prior to the proposed activity.

8) Wetland mitigation shall occur according to the approved wetland mitigation plan, and shall be consistent with all provisions of this regulation.

9) On completion of construction required to mitigate for impacts to wetlands, the wetland mitigation project shall be signed off by an approved qualified wetland specialist and the City's environmental official. Signature will indicate that the construction has been completed as planned.

~~6.2.5.18~~6.2.5.19 Wetlands – Monitoring Program and Contingency Plan

1) If the wetland mitigation plan includes compensatory mitigation, a monitoring program shall be implemented to determine the success of the compensatory mitigation project.

2) Specific criteria shall be provided for evaluating the mitigation proposal relative to the goals and objectives of the project and for beginning remedial action or contingency measures. Such criteria may include water quality standards, survival rates of planted vegetation, species abundance and diversity targets, habitat diversity indices, or other ecological, geological or hydrological criteria.

3) A contingency plan shall be established for compensation in the event that the mitigation project is inadequate or fails.

4) Requirements of the monitoring program and contingency plan are as follows:

   a) During monitoring, use scientific procedures for establishing the success or failure of the project;

   b) For vegetation determinations, permanent sampling points shall be established;

   c) Vegetative success equals: Year 1, 100% survival; Year 3, 35% aerial coverage and Year 5, 50% aerial coverage;

   d) Submit monitoring reports of the current status of the mitigation project to the Administrator. The reports are to be prepared by a qualified wetland specialist and shall include monitoring information on wildlife, vegetation,

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water quality, water flow, stormwater storage and conveyance, and existing or potential degradation, and shall be produced on the following schedule:

i) At time of construction;

ii) Thirty days after planting;

iii) Early in the growing season of the first year;

iv) End of the growing season of first year;

v) Twice the second year;

vi) Annually;

e) Monitor a minimum of five (5) growing seasons, depending on the complexity of the wetland system. The time period will be determined and specified in writing prior to the implementation of the site plan;

f) If necessary, correct for failures in the mitigation project;

g) Replace dead or undesirable vegetation with appropriate plantings;

h) Repair damages caused by erosion, settling, or other geomorphological processes;

i) Redesign mitigation project (if necessary) and implement the new design;

j) Correction procedures shall be approved by a qualified wetland specialist and the City's environmental official.

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~~6.2.5.19~~6.2.5.20 Streams – Designation and Rating of Streams

1) Streams are waterbodies with a defined bed and banks and demonstrable flow of water as defined in Chapter 2. Streams are designated as environmentally critical areas.

2) Stream Classification. Streams shall be designated Type 1, Type 2, Type 3, and Type 4 according to the criteria in this subsection.

   a) Type 1 streams are those streams identified as "shorelines of the state" under Chapter 90.58 RCW.

b) Type 2 streams are those streams which are:

i) Natural streams that have perennial (year-round) flow and are used by salmonid fish; or

ii) Natural streams that have intermittent flow and are used by salmonid fish.

c) Type 3 streams are those streams which are:

i) Natural streams that have perennial flow and are used by fish other than salmonids; or

ii) Natural streams that have intermittent flow and are used by fish other than salmonids.

d) Type 4 streams are those natural streams with perennial or intermittent flow that are not used by fish.

3) Ditches. Ditches are artificial drainage features created in uplands through purposeful human action, such as irrigation and drainage ditches, grass-lined swales, and canals. Purposeful creation must be demonstrated through documentation, photographs, statements and/or other evidence. Ditches are excluded from regulation as streams under this section. Artificial drainage features with documented fish usage are regulated as streams. Drainage setbacks are required as per the City's surface water manual.

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~~6.2.5.20~~6.2.5.21 Streams – Critical Areas Report

1) A stream analysis report shall be prepared by a qualified biologist and submitted to the Administrator as part of the SEPA review process established by the City of Gig Harbor environmental policy ordinance, Chapter 18.04 GHMC.

2) The stream analysis report shall be prepared in accordance with acceptable scientific method and submitted to the Administrator for review for any proposals that are within 200 feet of a stream. In addition to project impacts to species and habitat, the report shall address project impacts to water quality, water quantity, flood volume and flood velocities. If development is proposed with the area of special flood hazard, the applicant must also provide the elevations of the 10-, 50-, and 100-year floods, where such data are available, consistent with the requirements of GHMC Chapter 18.10, the city's Flood Hazard Construction Standards ordinance.

3) Within 30 days of receipt of the stream analysis report and other information, the Administrator shall determine the appropriate stream category, buffering requirement, and required mitigation. The report shall be accorded substantial weight and the Administrator shall approve the report's findings and approvals, unless specific, written reasons are provided which justify not doing so. Once accepted, the report shall control future decision-making related to designated streams unless new information is found demonstrating the report is in error.

~~6.2.5.21~~6.2.5.22 Streams – Performance Standards – General

1) Establishment of Stream Buffers. The establishment of buffer areas shall be required for all development proposals and activities in or adjacent to streams. The purpose of the buffer shall be to protect the integrity, function, and value of the stream. Buffers shall be protected during construction by placement of a temporary barricade, on-site notice for construction crews of the presence of the stream, and implementation of appropriate erosion and sedimentation controls. Native vegetation removal or disturbance is not allowed in established buffers.

   Required buffer widths shall reflect the sensitivity of the stream or the risks associated with development and, in those circumstances permitted by these regulations, the type and intensity of human activity and site design proposed to be conducted on or near the sensitive area. Buffers or setbacks shall be measured as follows.

2) Stream Buffers.

   a) The following buffers per Table 6-8 are established for streams:

Table 6-8. Stream Buffers

Stream Type	*Buffer Width (Feet)*
Type 1	200
Type 2	100
Type 3	50
Type 4	25

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b) Measurement of Stream Buffers. Stream buffers shall be measured perpendicularly from the ordinary high water mark.

c) Increased Stream Buffer Widths. The Administrator shall require increased buffer widths in accordance with the recommendations of a qualified biologist and the best available science on a case-by-case basis when a larger buffer is necessary to protect stream functions and values based on site-specific characteristics. This determination shall be based on one or more of the following criteria:

   i) A larger buffer is needed to protect other critical areas;

   ii) The buffer or adjacent uplands has a slope greater than 30 percent or is susceptible to erosion and standard erosion-control measures will not prevent adverse impacts to the wetland.

d) Buffer Conditions Shall Be Maintained. Except as otherwise specified or allowed in accordance with this title, stream buffers shall be retained in an undisturbed condition.

e) Degraded Buffers Shall Be Enhanced. Stream buffers vegetated with non-native species or otherwise degraded shall be enhanced with native plants, habitat features or other enhancements.

f) Buffer Uses. The following uses may be permitted within a stream buffer in accordance with the review procedures of this chapter, provided they are not prohibited by any other applicable law and they are conducted in a manner so as to minimize impacts to the buffer and adjacent stream:

   i) Conservation and Restoration Activities. Conservation or restoration activities aimed at protecting the soil, water, vegetation, or wildlife;

   ii) Passive Recreation. Passive recreation facilities designed in accordance with an approved critical area report, including:

      (1) Walkways and trails; provided, that those pathways that are generally parallel to the perimeter of the stream shall be located in the outer 25 percent of the buffer area;

      (2) Wildlife viewing structures; and

      (3) Fishing access areas;

   iii) Stormwater Management Facilities. Grass-lined swales and dispersal trenches may be located in the outer 25 percent of the buffer area. All

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other surface water management facilities are not allowed within the buffer area.

3) Stream Crossings. Stream crossings may be allowed and may encroach on the otherwise required stream buffer if:

a) All crossings use bridges or other construction techniques which do not disturb the stream bed or bank, except that bottomless culverts or other appropriate methods demonstrated to provide fisheries protection may be used for Type 2 or Type 3 streams if the applicant demonstrates that such methods and their implementation will pose no harm to the stream or inhibit migration of fish;

b) All crossings are constructed during the summer low flow and are timed to avoid stream disturbance during periods when use is critical to salmonids;

c) Crossings do not occur over salmonid spawning areas unless the City determines that no other possible crossing site exists;

d) Bridge piers or abutments are not placed within the FEMA floodway or the ordinary high water mark;

e) Crossings do not diminish the flood-carrying capacity of the stream;

f) Underground utility crossings are laterally drilled and located at a depth of four feet below the maximum depth of scour for the base flood predicted by a civil engineer licensed by the state of Washington. Temporary bore pits to perform such crossings may be permitted within the stream buffer established in this title; and

g) Crossings are minimized and serve multiple purposes and properties whenever possible; and

~~g)~~h) If the stream crossing is located within a designated Special Flood Hazard Area, the crossing must meet the above requirements as well as the requirements of GHMC Chapter 18.10, the city's Flood Hazard Construction Standards ordinance.~~.~~

4) Stream Relocations.

a) Stream relocations may be allowed only for:

i) All stream types as part of a public project for which a public agency and utility variance is granted pursuant to this title; or

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ii) Type 3 or 4 streams for the purpose of enhancing resources in the stream if:

(1) Appropriate floodplain protection measures are used; and

(2) The relocation occurs on the site, except that relocation off the site may be allowed if the applicant demonstrates that any on-site relocation is impracticable, the applicant provides all necessary easements and waivers from affected property owners and the off-site location is in the same drainage sub-basin as the original stream.

b) For any relocation allowed by this section, the applicant shall demonstrate, based on information provided by a civil engineer and a qualified biologist, that:

i) The equivalent base flood storage volume and function will be maintained;

ii) There will be no adverse impact to local ground water;

iii) There will be no increase in velocity;

iv) There will be no interbasin transfer of water;

v) There will be no increase in the sediment load;

vi) Requirements set out in the mitigation plan are met;

vii) The relocation conforms to other applicable laws; and

viii) All work will be carried out under the direct supervision of a qualified biologist.

5) Stream Enhancement. Stream enhancement not associated with any other development proposal may be allowed if accomplished according to a plan for its design, implementation, maintenance and monitoring prepared by a civil engineer and a qualified biologist and carried out under the direction of a qualified biologist.

6) Minor Stream Restoration. A minor stream restoration project for fish habitat enhancement may be allowed if:

a) The project results in an increase in stream function and values;

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b) The restoration is sponsored by a public agency with a mandate to do such work;

c) The restoration is not associated with mitigation of a specific development proposal;

d) The restoration is limited to removal and enhancement of riparian vegetation, placement of rock weirs, log controls, spawning gravel and other specific salmonid habitat improvements;

e) The restoration only involves the use of hand labor and light equipment; or the use of helicopters and cranes which deliver supplies to the project site; provided, that they have no contact with sensitive areas or their buffers; and

f) The restoration is performed under the direction of a qualified biologist.

7) Streambank Stabilization.

a) Bank stabilization along streams may be allowed if:

i) Bank stabilization is required to protect a legally-existing structure;

ii) No other alternative to structural stabilization is feasible, such as increasing setbacks or relocating structures;

iii) All bank stabilization measures requiring armoring utilize bioengineering per the Integrated Streambank Protection Guidelines 2003 or current Best Available Science;

iv) All bank stabilization measures are designed and implemented under the direction of a qualified engineer; and

~~i)~~v) Any adverse impacts to stream or buffer function are fully mitigated.

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~~6.2.5.22~~6.2.5.23 Streams – Mitigation Requirements

1) Stream Mitigation. Mitigation of adverse impacts to riparian habitat areas shall result in equivalent functions and values on a per function basis, be located as near the alteration as feasible, and be located in the same sub-drainage basin as the habitat impacted.

2) Alternative Mitigation for Stream Areas. The performance standards set forth in this subsection may be modified at the City's discretion if the applicant demonstrates that greater habitat functions, on a per function basis, can be

obtained in the affected sub-drainage basin as a result of alternative mitigation measures.

~~6.2.5.23~~6.2.5.24 Critical Fish and Wildlife Habitat Areas

1) Critical fish and wildlife habitat areas are those areas identified as being of critical importance in the maintenance and preservation of fish, wildlife and natural vegetation. Areas which are identified or classified as fish and wildlife habitat areas subject to this section shall be subject to the requirements of this section.

2) General. Critical fish and wildlife habitat areas are identified as follows:

   a) Areas with which federal or state endangered, threatened and sensitive species of fish, wildlife and plants have a primary association and which, if altered, may reduce the likelihood that the species will maintain and reproduce over the long term;

   b) Habitats and species of local importance, including:

      i) Areas with which state-listed monitor or candidate species or federally listed candidate species have a primary association and which, if altered, may reduce the likelihood that the species will maintain and reproduce over the long term;

      ii) Special habitat areas which are infrequent in occurrence in the City of Gig Harbor and which provide specific habitats as follows:

         (1) Old-growth forests;

         (2) Snag-rich areas;

         (3) Category 2 wetland areas;

         (4) Significant stands of trees which provide roosting areas for endangered, threatened, rare or species of concern as identified by the Washington State Department of Wildlife;

   c) Commercial and public recreational shellfish areas;

   d) Kelp and eelgrass beds;

   e) Herring and smelt spawning areas;

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f) Naturally occurring ponds under 20 acres and their submerged aquatic beds that provide fish or wildlife habitat;

g) Lakes, ponds and streams planted with fish by a governmental agency, and agency-sponsored group or tribal entity;

h) State natural area preserves and natural resource conservation areas.

3) Classification. Critical fish and wildlife habitat areas are identified in the following documents:

a) Puget Sound Environmental Atlas (Puget Sound Water Quality Authority);

b) Coastal Zone Atlas of Washington, Volume IV, Pierce County (Washington State Department of Ecology);

c) Commercial and Recreational Shellfish Areas in Puget Sound (Washington State Department of Health);

d) The Department of Natural Resources stream typing maps and natural heritage database;

e) The Washington State Department of Fish and Wildlife priority habitats and species program, the nongame database, and the Washington rivers information system.

4) Regulation.

a) Habitat Assessment and Management Plan. For all regulated activity proposed on a site which contains or is within 300 feet of critical fish and wildlife habitat, a habitat assessment and management plan (HAMP) shall be prepared by a qualified wildlife biologist. The ~~habitat assessment~~HAMP shall include, at a minimum, the following:

i) An analysis and discussion of species or habitats known or suspected to be located within 300 feet of the site;

~~i)~~ii) An analysis of potential impacts to species, habitat, water quality, water quantity, flood volume and flood velocities;

~~ii)~~ A site plan which clearly delineates the critical fish and wildlife habitats found on or within 300 feet of the site;~~.~~

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~~iii) Habitat Assessment Review. A habitat assessment shall be forwarded for review and comment to agencies with expertise or jurisdiction on the proposal, including, but not limited to:~~

~~iv) Washington State Department of Fish and Wildlife;~~

~~v) Washington State Department of Natural Resources;~~

~~vi)~~iii) ~~United States Fish and Wildlife Service.~~

~~Comments received by the requested review agencies within 45 days of the submittal of the assessment shall be considered by the Administrator. If it is determined, based upon the comments received, that critical fish and wildlife habitat does not occur on or within 300 feet of the site, the development may proceed without any additional requirements under this section. If it is determined that a critical fish and wildlife habitat is on or within 300 feet of the site, a habitat management plan shall be prepared.~~

~~Habitat Management Plan. Habitat management plans required under this section shall be prepared in coordination with the Washington State Department of Fish and Wildlife by a qualified wildlife biologist. A habitat management plan shall contain, at a minimum, the following:~~

iv) ~~A~~Analysis and discussion on the project's effects on critical fish and wildlife habitat;

v) If compliance with the Endangered Species Act is required pursuant to GHMC 18.10.100 and 18.10.110, the HAMP shall also include, but may not be limited to, the analysis requirements found therein, as follows:

(1) A determination that the regulated activity meets the standards of "no effect" (NE) or "may affect, not likely to adversely affect" (NLAA) Endangered Species Act (ESA) listed species, unless the applicant submits a letter from the National Marine Fisheries Service or the Federal Emergency Management Agency stating that the activity complies with the requirements under the biological opinion and the ESA. If it is determined that the regulated activity is likely to adversely affect (LAA) ESA-listed species, then the city may not issue the development permit unless the development is redesigned to a point where the assessment is NLAA or NE. If a development cannot be redesigned to meet the standard of NLAA or NE, the development may only be permitted if the applicant submits a letter from the National Marine Fisheries Service or the Federal Emergency Management Agency demonstrating concurrence through a consultation under

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Section 7 or 4(d) of the ESA or issuance of an incidental take permit under Section 10 of the ESA.;

vii)vi) An assessment and discussion on special management recommendations which have been developed for species or habitat located on the site by any federal or state agency;

viii)vii) Proposed mitigation measures which could minimize or avoid impacts;

ix)viii) Assessment and evaluation of the effectiveness of mitigation measures proposed;

x)ix) Assessment and evaluation of ongoing management practices which will protect critical fish and wildlife habitat after development of the project site, including proposed monitoring and maintenance programs;

xi)x) Assessment of project impact or effect on water quality in Crescent, Donkey, or McCormick Creeks, and any proposed methods or practices to avoid degradation of water qualityor mitigate for such impacts or effects as provided in subsection 6.2.2.3. Upon a review of the habitat management plan by appropriate federal and state agencies, comments received by the agencies within 45 days of the submittal of the proposed plan shall be considered by the City and, if mitigation is recommended, may be incorporated into conditions of project approval, as appropriate. If it is determined, based upon the comments received, that a project or proposal will result in the extirpation or isolation of a critical fish or wildlife species, including critical plant communities, the project or proposal may be denied.

5) Buffer Requirements. If it is determined by the Administrator or designee, based upon a review of the comments received on the habitat management plan, that a buffer would serve to mitigate impacts to a critical fish or wildlife habitat, an undisturbed buffer shall be required on the development site. The width of the buffer shall be based upon a the recommendation of at least one of the appropriate review agenciesa qualified biologistthe review of scientific and technical information but, in no case, shall exceed 150 feet, nor be less than 25 feet.

6) Buffer Reduction. A buffer required under this section may be reduced or eliminated if the local conservation district has approved a best management plan (BMP) for the site which would provide protection to a critical fish or wildlife habitat.

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~~7)~~6) Compensatory mitigation shall be provided to offset impacts to critical fish and wildlife habitat and to meet the requirements of no net loss of shoreline functions. The applicant shall demonstrate that the compensatory mitigation achieves no net loss.

~~8)~~7) Compensatory mitigation for impacts shall occur on-site, except where on-site mitigation is not scientifically feasible or practical due to physical features of the site and when off-site mitigation has a greater likelihood of providing equal or improved critical area functions than the impacted critical area. The burden of proof shall be on the applicant to demonstrate that these provisions can be met.

~~9)~~8) Off-site Mitigation. In cases in which it is determined that compensatory mitigation is allowed, the following shall apply:

a) When compensatory mitigation cannot be provided on-site, off-site shoreline mitigation shall be provided in the following locations, listed in order of priority:

i) In the shoreline jurisdiction associated with the same drift cell as the permitted activity. Impacts on sediment delivery such as shoreline armoring must be mitigated within the same drift cell as the permitted activity.

ii) In the shoreline jurisdiction associated with the same body of water (i.e., Gig Harbor Bay and Gig Harbor Spit, Colvos Passage, Tacoma Narrows, and Henderson Bay, and freshwater streams) as the permitted activity; and

iii) In the nearshore Puget Sound shoreline jurisdiction in the same sub-basin as the permitted activity.

b) In determining appropriate areas for off-site mitigation, lower priority locations shall be applied only where higher priority locations are determined to be infeasible or inapplicable.

c) Off-site mitigation ratios for in-water work shall be established in consultation with state and federal permitting agencies and approval of the Administrator.

d) Off-site shoreline mitigation shall be provided with in-kind mitigation unless out-of-kind mitigation would provide greater ecological function than in-kind mitigation, as determined by the Administrator. The burden of proof that out-of-kind mitigation provides greater function is on the applicant who must provide an analysis from a qualified scientific expert.

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~~10)~~9) Specific Habitats – Anadromous Fish.

a) All activities, uses, and alterations proposed to be located in water bodies used by anadromous fish or in areas that affect such water bodies shall give special consideration to the preservation and enhancement of anadromous fish habitat, including, but not limited to, adhering to the following standards:

i) Activities shall be timed to occur only during the allowable work window as designated by the Washington State Department of Fish and Wildlife for the applicable species;

ii) An alternative alignment or location for the activity is not feasible;

iii) The activity is designed so that it will not degrade the functions or values of the fish habitat or other critical areas; and

iv) Any impacts to the functions or values of the habitat conservation area are mitigated in accordance with an approved ~~critical area report~~habitat assessment and management plan.

b) Structures that prevent the migration of salmonids shall not be allowed in the portion of water bodies currently or historically used by anadromous fish. Fish bypass facilities shall be provided that allow the upstream migration of adult fish and shall prevent fry and juveniles migrating downstream from being trapped or harmed.

c) Fills, when authorized by the master program, SEPA review or clearing and grading, shall not adversely impact anadromous fish or their habitat and shall mitigate any unavoidable impacts. Fill shall only be allowed for a water-dependent use, restoration, City utility activities and public access.

~~c)~~d) Any fill or structure proposed within a Special Flood Hazard Area shall comply with the requirements of GHMC Chapter 18.10, the city's Flood Hazard Construction Standards.

~~6.2.5.24~~6.2.5.25 Aquifer Recharge Areas

1) Aquifer recharge areas are particularly susceptible to contamination and degradation from land use activities. Areas which have a high potential for ground water resource degradation are identified as aquifer recharge areas under this section and shall be subject to the requirements herein.

2) Designation/Classification. For the purposes of this section, the boundaries of any aquifer recharge areas within the city shall consist of the two highest

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DRASTIC zones which are rated 180 and above on the DRASTIC index range. Any site located within these boundaries is included in the aquifer recharge area.

3) Regulation.

a) Hydrogeologic Assessment Required. The following land uses shall require a hydrogeologic assessment of the proposed site if the site is located within an aquifer recharge area:

i) Hazardous substance processing and handling;

ii) Hazardous waste treatment and storage facility;

iii) Wastewater treatment plant sludge disposal categorized as S-3, S-4 and S-5;

iv) Solid waste disposal facility.

b) Hydrogeologic Assessment Minimum Requirements. A hydrogeologic assessment shall be submitted by a firm, agent or individual with experience in hydrogeologic assessments and shall contain, at a minimum, and consider the following parameters:

i) Documentable information sources;

ii) Geologic data pertinent to well logs or borings used to identify information;

iii) Ambient ground water quality;

iv) Ground water elevation;

v) Depth to perched water table, including mapped location;

vi) Recharge potential of facility site, respective to permeability and transmissivity;

vii) Ground water flow vector and gradient;

viii) Currently available data on wells and any springs located within 1,000 feet of the facility site;

ix) Surface water location and recharge potential;

x) Water supply source for the facility;

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xi) Analysis and discussion of the effects of the proposed project on the ground water resource;

xii) Proposed sampling schedules;

xiii) Any additional information that may be required or requested by the Pierce County environmental health department.

c) Review of Hydrogeologic Assessment. A hydrogeologic assessment prepared under this section shall be submitted to the Pierce County department of environmental health for review and comment. Comments received by the department of health within 60 days of submittal of the assessment shall be considered by the City in the approval, conditional approval or denial of a project.

d) Findings for Consideration of Approval. A hydrogeologic assessment must clearly demonstrate that the proposed use does not present a threat of contamination to the aquifer system, or provides a conclusive demonstration that application of new or improved technology will result in no greater threat to the ground water resource than the current undeveloped condition of the site. Successful demonstration of these findings warrants approval under this section.

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~~6.2.5.25~~6.2.5.26 Hillsides, Ravine, Sidewalls and Bluffs

1) Disturbance Limitations. If a hillside, ravine sidewall or bluff is located on or adjacent to a development site, all activities on the site shall be in compliance with the following requirements:

a) Ravine Sidewalls and Bluffs.

i) Buffers. An undisturbed buffer of natural vegetation equal to the height of the ravine sidewall or bluff shall be established and maintained from the top, toe and sides of all ravine sidewalls and bluffs. All buffers shall be measured on a horizontal plane.

ii) Buffer Delineation. The edge of a buffer shall be clearly staked, flagged and fenced prior to any site clearing or construction. Markers shall be clearly visible and weather-resistant. Site clearing shall not commence until such time that the project proponent or authorized agent for the project proponent has submitted written notice to the City that the buffer requirements of this section have been met. Field marking of the buffer

shall remain in place until all phases of construction have been complete and an occupancy permit has been issued by the City.

iii) Buffer Reduction. A buffer may be reduced upon verification by a qualified professional and supporting environmental information to the satisfaction of the City that the proposed construction method will:

(1) Not adversely impact the stability of ravine sidewalls;

(2) Not increase erosion and mass movement potential of ravine sidewalls;

(3) Use construction techniques which minimize disruption of existing topography and vegetation;

(4) Includes measures to overcome any geological, soils and hydrologic constraints of the site. The buffer may be reduced to no less than the minimum vegetation conservation strip requirement as prescribed in Table 6-1 and as provided in subsection 6.2.3.3.

b) Hillsides of 15 Percent Slope and Greater – Studies Required. Developments on hillsides shall comply with the following requirements:

i) Site Analysis Reports Required. Table 6-9 below sets forth the level of site analysis report required to be developed based upon the range of the slope of the site and adjacent properties:

Table 6-9. Site Analysis Report Levels Based on Slope

Slope of Site and/or Adjacent Properties	*Length of Slope (Feet)*	*Parameters of Report (See Key)*	*Report Prepared By*
0% to 15%	No limit	Report not required	
15% to 25%	> 50	1, 2, 3	Building contractor or other technical consultant
25% to 40%	> 35	1, 2, 3, 4	Registered civil engineer
40% +	> 20	1, 2, 3, 4	Registered engineer or geotechnical engineer

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(1) Recommended maximum site ground disturbance.

(2) Estimate of storm drainage (gpm) for pre-construction, during construction and post-construction.

(3) Recommended methods to minimize erosion and storm water runoff from site during construction and post-construction.

(4) Seismic stability of site, preconstruction, during construction and post-construction.

ii) Development Location. Structures and improvements shall be located to preserve the most sensitive portion of the site, its natural land forms and vegetation.

iii) Landscaping. The disturbed areas of a development site not used for buildings and other developments shall be landscaped according to the landscape standards of the zoning code (GHMC Chapter 17.78 Landscaping and Screening).

iv) Project construction shall be required to implement all recommended requirements of the report referenced in subsection (A)(2)(a) of this section, and any additional requirements as determined by City staff. In addition, should adjacent properties be adversely impacted by the implementation or construction, additional mitigation measures necessary to minimize or eliminate these impacts shall be implemented by the applicant.

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~~6.2.5.26~~6.2.5.27 Landslide and Erosion Hazard Areas

1) Areas which are identified as landslide or erosion hazard areas shall be subject to the requirements established in this section.

2) Regulation. Applications for regulated activities proposed within designated landslide and erosion hazard areas shall be accompanied by a geotechnical report prepared by a geologist or geotechnical engineer licensed as a civil engineer with the state. If it is satisfactorily demonstrated to the Administrator that a landslide or erosion hazard potential does not exist on the site, the requirements of this section may be waived.

3) Geotechnical Report Requirements. A geotechnical report required under this section shall include, at a minimum, the following information:

a) Topographic data at a minimum scale of 1:240 (1 inch equals 20 feet). Slope ranges shall be clearly delineated in increments of 15 percent to 25 percent, 25 percent to 40 percent and greater than 40 percent;

b) Subsurface data, including boring logs and exploratory methods, soil and rock stratigraphy, ground water levels and any seasonal variations of ground water levels;

c) Site history, including description of prior grading and clearing, soil instability or slope failure.

If a geotechnical report has been prepared and accepted by the Administrator within the previous two years for a specific site and the proposed land use development and site conditions have not changed, the report may be utilized without the requirement for a new report.

4) Development Standards. Upon submission of a satisfactory geotechnical report or assessment, site development may be authorized by the Administrator subject to the following:

a) Buffers shall comply with the requirements of Section 6.2.5.25, Regulation #1;

b) Approved erosion control measures are in place prior to, or simultaneous with, site clearing or excavation;

c) Such other conditions as deemed appropriate by the Administrator to ensure compliance with the provisions of this chapter.

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~~6.2.5.27~~6.2.5.28 Seismic Hazard Areas

1) Designated seismic hazard areas shall be subject to the requirements of this section. At a minimum, seismic hazard areas shall include areas of alluvial and recessional outwash surficial geologic units as identified in "Water Resources and Geology of the Kitsap Peninsula and Certain Adjacent Lands, Water Supply Bulletin Number 18, Plate One," U.S. Department of the Interior, Geological Survey, Water Resources Division, and any lot, tract, site or parcel which has been modified by imported or excavated earthen fill material.

2) Regulation. Applications for regulated activities proposed within designated seismic hazard areas shall be accompanied by a geotechnical report prepared by a geologist or geotechnical engineer licensed as a civil engineer with the state. If it is satisfactorily demonstrated that a seismic hazard potential does not exist on the site, the requirements of this section may be waived.

3) Geotechnical Report Requirements. The required report shall evaluate the existing site conditions, including geologic, hydrologic and site capability to accommodate the proposed activity. At a minimum, the following shall be included:

   a) Analysis of subsurface conditions;

   b) Delineation of the site subject to seismic hazards;

   c) Analysis of mitigation measures which may be employed to reduce or eliminate seismic risks, including an evaluation of the effectiveness of mitigation measures.

   If a proposal is required to submit a seismic risk analysis pursuant to any requirements of the most recently adopted edition of the International Building Code by the City of Gig Harbor, the report requirements of this section may be waived by the Administrator.

~~6.2.5.28~~6.2.5.29 Flood Hazard Areas

1) Areas which are prone to flooding and which are identified in the most current Federal Emergency Management Administration flood insurance rate maps for the City of Gig Harbor shall be subject to the requirements of this section.

2) Regulation. All development within flood hazard areas shall be subject to the requirements of the City of Gig Harbor flood hazard construction standards (Chapter 18.10 GHMC).

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6.3 Flood Hazard Reduction

It is the goal of the City of Gig Harbor to limit development and shoreline modifications that may cause a significant flood hazard for people or property or result in a net loss of shoreline ecological functions. In achieving this goal, it is recognized that municipal surface water management activities may be necessary to address the City's obligations pursuant to its adopted Stormwater Comprehensive Plan and Stormwater Management and Site Development Manual or as the plan and manual may be amended in the future. When necessary, municipal surface water management activities shall be accomplished in a manner that results in no net loss of ecological functions and ecosystem-wide processes.

6.3.1 Policies

A. Structural and non-structural flood hazard reduction measures

With the exception of municipal surface water management activities, structural flood hazard reduction measures should be avoided if possible. Non-structural flood hazard reduction measures may be allowed provided they are accomplished in a manner that assures no net loss of ecological functions and ecosystem-wide processes. Non-structural measures include setbacks, land use controls prohibiting or limiting development in areas that are historically flooded, stormwater management plans, or soft-shore stabilization measures.

6.3.2 Regulations

1) If necessary, structural flood hazard reduction measures, such as, but not limited to, dikes, levees, revetments, floodwalls, channel re-alignment and elevation of structures must be designed and developed in accordance with the National Flood Insurance Program requirements and with the applicable requirements of GHMC 18.10. When necessary, flood hazard reduction measures shall be accomplished in a manner that assures no net loss of ecological functions and ecosystem-wide processes.
2) Municipal surface water management activities shall be accomplished in a manner that assures no net loss of ecological functions and ecosystem-wide process.
3) All shoreline uses and activities shall comply with GHMC 18.10.

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6.4 Historic, Cultural, Scientific and Educational Resources

It is the goal of the City of Gig Harbor to preserve and prevent the destruction of or damage to any site having historic, cultural, scientific, or educational value as identified by the City, affected Native American Tribes, the State Department of Archaeology and Historic Preservation, and other appropriate authorities.

6.4.1 Policies

A. Resource inventories and registers

Maintain and update existing inventories and registers of significant local historic, cultural, and archaeological sites in collaboration with tribal, federal, and state governments as appropriate. Consistent with applicable state and federal laws the location of sensitive historic, cultural and/or archaeological sites should remain confidential.

B. Protection of resources

Preserve and maintain the historic, cultural, scientific, or educational integrity of known resources, including properties listed on the Gig Harbor Register of Historic Places; properties located in the Gig Harbor Historic District; and all other resources listed on existing inventories and surveys. Plan and design development on sites having historic, cultural, or archaeological resources in a manner that prevents impacts to the resource and provides educational benefits to the public, where appropriate. Develop adaptive re-use options for historic net sheds and registered landmarks listed on the City's Register of Historic Places to encourage preservation of Gig Harbor's cultural heritage.

C. Compatible design

Design and operate development adjacent to identified historic, cultural or archaeological sites to be compatible with the continued protection of the resource.

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D. Public access and education opportunities

Encourage private and public owners of historic sites to provide public access and educational opportunities in a manner consistent with long term protection of the resource.

E. Overwater Nesika Beach cabins

Encourage the preservation and continued use of the existing overwater cabins at Nesika Beach. New cabins and the expansion of existing cabins should not be allowed.

6.4.2 Regulations – General

Significant cultural, archaeological and historic resources shall be permanently preserved in situ or recovered for scientific study, education and public observation.

All shoreline permits and statements of exemption shall contain provisions which require developers to immediately stop work and notify the City, the State Department of Archaeology and Historic Preservation (DAHP), the Puyallup Tribe of Indians, and the Suquamish Tribe if any artifacts of possible historic, cultural, or archaeological value are uncovered during excavations. In such cases, the developer shall be required to provide for a site inspection and evaluation by a professional archaeologist or historic preservation professional, as applicable, in coordination with the state and/or affected tribes.

6.4.3 Regulations - Procedural Requirements

1) Upon receipt of an application for a shoreline permit or request for a statement of exemption for development on properties known to contain an historic, cultural or archaeological resource(s), the City shall require a site inspection, evaluation, and written report by a professional archaeologist or historic preservation professional, as applicable, to determine the presence of cultural, historic or archaeological resource(s). The professional should meet qualification standards for cultural resource management professionals promulgated by the National Park Service, published in 36 CFR Part 61, and included on the DAHP approved consultant list. If it is determined that a site has a significant resource(s), shoreline permits or a statement of exemption shall not

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be issued until protection or mitigation is developed to the satisfaction of both DAHP and affected tribes. The City may require that development be postponed to allow for:

Coordination with potentially affected tribes and/or the Department of Archaeology and Historic Preservation; and/or

Investigation of potential to provide public access and educational opportunities; and/or

Retrieval and preservation of significant artifacts.

2) Upon receipt of an application for a shoreline permit or request for a statement of exemption for development adjacent to a historic, cultural or archaeological site listed on federal, state, or local preservation registers, the Administrator shall determine if the proposal is compatible. The Administrator may establish design standards or conditions to ensure compatibility with or the avoidance of adverse effects to the integrity of the resource.

3) Where public access is provided to any private or publicly-owned building or structure of historic, archeological or cultural significance, a public access management plan shall be developed in consultation with the Washington State Department of Archaeology and Historic Preservation, affected tribes and/or other agencies, to address the following:

   a) The type and/or level of public access that is consistent with the long term protection of both historic resource values and shoreline ecological functions and processes; and

   b) Types and location of interpretative signs, displays and other educational materials; and

   c) Site- and resource-specific conditions, including hours of operation, interpretive and/or directional signage, lighting, pedestrian access, and/or traffic and parking.

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6.5 Public Access

It is the goal of the City of Gig Harbor to preserve and enhance opportunities for physical and visual public access to shorelines.

6.5.1 Policies

A. Protection of public access

Protect and maintain existing public access sites and view corridors to ensure that the public may continue to enjoy the physical and aesthetic qualities of the shoreline, including views of and from the water.

B. Public, commercial and industrial development

Provide public access as part of each development project by a public entity, and for all private commercial and industrial development, unless such access is shown to be incompatible due to reasons of safety, security, or impact to the shoreline environment.

C. Residential development

Provide public access as part of new multiple family dwelling development, and new subdivisions of more than four parcels for the enjoyment of its residents and the public, unless access is infeasible due to safety, impacts to shoreline ecology, or legal limitations.

D. Public access plan in Gig Harbor Bay

Gig Harbor should plan for an integrated shoreline area public access system that identifies public needs and opportunities to provide public access.

E. Tideland trails

Work cooperatively with private property owners, Washington Department of Natural Resources and Pierce County to develop shoreline trail systems on tidelands, consistent with the City's Parks and Open Space Plan. The City should

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seek to own property or obtain access easements through property on which tideland trails are located, when appropriate.

F. Non-motorized boat trails

Work cooperatively with Washington Water Trails Association to develop water trails and upland hand-launch sites for non-motorized boats.

G. Street-ends

Preserve, maintain, and enhance public access provided by shoreline street-ends. Enhancement of existing street-ends could include directional and informational signage, plantings, and/or benches.

H. Commensurate public access

Require public access improvements commensurate with the scale and character of the development and adjoining development. Requirements should be reasonable, effective and fair to all affected parties including but not limited to the land owner and the public. . In requiring public access, carefully analyze development proposals to ensure that an essential nexus exists between the development and the public access required, and that the required public access is roughly proportional to the impacts of the project.

I. Views and visual access

Preserve views and vistas to and from the water, to enjoy the aesthetic qualities and character of Gig Harbor shorelines. Expand opportunities for visual public access to shorelines commensurate with obligations for urban infilling under the Growth Management Act, and the rights of private property owners.

6.5.2 Regulations – Public Access Required

Shoreline substantial developments and/or conditional uses shall provide public access where any of the following conditions are present except as provided in Section 6.5.2 Item 3:

Where a development or use will interfere with an existing public access, the development or use shall provide public access to mitigate this impact. Blocking

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access or discouraging use of existing on-site public access are examples of such impacts that will require mitigation.

Proposed water-enjoyment, water-related and non-water-dependent commercial or industrial shoreline developments.

Residential developments involving the creation of more than four (4) lots or the construction of multiple-family dwellings.

Where the development is proposed or funded by a public entity or on public lands, except where public access improvements would adversely affect publicly funded restoration actions.

Where a use or development will interfere with a public use of land or waters subject to the public trust doctrine.

The requirement for public access shall be determined based on a site specific analysis. Where public access is required, the area dedicated and improved for public access shall be roughly proportional to the scale and character of the proposed development and its impacts.

An applicant may not need to provide public access where one or more of the following conditions apply.

a) Unavoidable health or safety hazards to the public exist which cannot be prevented by any practical means;

b) Inherent security requirements of the use cannot be satisfied through the application of alternative design features or other solutions;

c) The cost of providing the access, easement or an alternative amenity is unreasonably disproportionate to the total long-term cost of the proposed development, as determined by the Administrator;

d) Unacceptable environmental impacts that cannot be mitigated would occur; or

e) Significant undue and unavoidable conflict between any access provisions and the proposed use and/or adjacent uses would occur and cannot be mitigated.

In order to meet any of the conditions under Section 6.5.2 Regulation #~~2~~ 3 above, the applicant must first demonstrate and the City must determine in its findings that all reasonable alternatives have been exhausted, including but not limited to:

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a) Regulating access by such means as maintaining a gate and/or limiting hours of use; and

b) Designing separation of uses and activities (e.g. fences, terracing, screening, hedges, landscaping, etc.).

Public access easements and permits subject to conditions regarding public access must be recorded with the auditor. Requirements for public access shall be shown on approved plats. Required public access shall be provided for the life of the project.

6.5.3 Regulations - Type and Design of Public Access

1) Developments within the shoreline area that are required to provide public access per Section 6.5.2 shall provide, at a minimum, visual access to the water. Visual access shall consist of one of the following:

   a) A public view corridor measuring twenty (20) frontage feet along the street or twenty (20) percent of the total waterfront footage of the parcel, whichever is greater. View corridors shall be from public rights-of-way. Parking shall not be allowed in view corridors. Fences or railings exceeding 42 inches in height shall only be permitted when required by the building code.

   b) A five-foot (5) wide public pathway along the property perimeter down one side line of the property to the ordinary high water mark or bulkhead or to the waterside face of the structure, whichever is further waterward, thence across the waterside face of the property or structure and back to the street along the other side property line. Landscaping may be planted intermittently along the pathway.

   c) A public viewing platform at the highest level of any structure on the property, with the platform having a minimum area of fifty (50) square feet. Railings around the platform, consistent with the City Building Code, may extend the maximum allowable height.

2) If the Administrator determines that visual access per Section 6.5.3 Regulation #1 is not appropriate or infeasible, one of the following forms of public access or recreational opportunity shall be implemented instead:

   a) A public fishing pier extending out to mean lower low water and connected by a minimum five (5) foot wide public pathway which connects to the

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frontage street. A minimum of ten (10) feet of open water shall surround the pier.

b) A small vessel landing available for transient use by rowboats, canoes, dinghies, or other type of non-motorized watercraft less than 18 eighteen feet in length, and extending out to mean lower low water or beyond and connected by a five (5) foot wide public pathway to the frontage street. A minimum of ten (10) feet of open water shall surround the small boat landing.

c) A public transient moorage for up to two (2) vessels a maximum of thirty (30) feet in length, and which moorage must have a minimum water depth of minus eight (8) feet (reference MLLW). The facility must be easily accessible to visiting vessels and posted with signage that is legible to a distance of one hundred feet.

3) The location of new public access sites shall be clearly identified. Signs identifying public access shall be constructed, installed and maintained by the property owner in conspicuous locations at public access sites and/or along common routes to public access sites. The signs shall indicate the public's right of access, the hours of access, and other information as needed to control or limit access according to conditions of approval. The final location of all public access signage shall be subject to the approval of the Administrator.

4) Public access sites shall be directly connected to the nearest public street and shall include improvements that conform to the requirements of the Americans with Disabilities Act (ADA) when feasible.

5) Required public access sites shall be fully developed and available for public use at the time of occupancy of the use or activity.

6) When otherwise consistent with this Program, public access structures shall be exempt from the shoreline buffer requirements of this Program, meaning that such structures shall be allowed to encroach into the shoreline buffer when necessary to provide physical and or visual access to the water's edge.

7) Public access shall be located and designed to be compatible with the natural shoreline character, to avoid adverse impacts to shoreline ecological functions and processes, and to ensure public safety.

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6.6 Water Quality and Quantity

It is the goal of the City of Gig Harbor to maintain or enhance the quantity and quality of surface and ground water over the long term by effectively managing the location, construction, operation, and maintenance of all shoreline uses and developments.

6.6.1 Policies

A. Stormwater management

Manage and treat stormwater runoff consistent with NPDES permit requirements, the Stormwater Comprehensive Plan, the most current edition of the City's Stormwater Management and Site Development Manual, and applicable City regulations (GHMC Title 14 Storm and Surface Water Drainage).

B. Contaminating and polluting activities

Define and regulate activities which can possibly contaminate or pollute the harbor and shorelines including best management practices for the use or storage of chemicals, pesticides, fertilizers, fuels and lubricants, animal and human wastes, and construction materials that will have contact with the water.

C. Water quality basin plan

Coordinate with Pierce County, Kitsap County, the Tacoma-Pierce County Health Department, and the Key Peninsula-Gig Harbor-Islands watershed council to develop and implement a water quality baseline study as a prelude to an area-wide water-quality basin plan.

D. Landscaping maintenance

Fertilizers and herbicides should not be used to maintain landscaping near the shoreline. Technical guidance, public outreach, and educational materials addressing alternatives that are more environmentally protective should be provided to residents and businesses located adjacent to shorelines.

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E. Erosion and runoff

Require effective temporary and permanent erosion control and water runoff treatment methods during and after construction.

F. Sanitary sewer

Require new development to connect to the City's sanitary sewer lines in areas where sewer service is available, consistent with the City's Wastewater Comprehensive Plan, City Public Works Standards and other City regulations. Work cooperatively with Tacoma-Pierce County Health Department to identify and correct sanitary system failures.

G. Reclaimed water

Study the benefits and potential uses for reclaimed water and explore options to create reclaimed water (Class A water) at the City's existing Wastewater Treatment Plant or new satellite treatment facilities.

6.6.2 Regulations

New development shall provide stormwater management facilities designed, constructed, and maintained in accordance with the current stormwater management standards.

All shoreline uses and activities shall be designed and constructed employing best management practices (BMPs) to control treatment and release of surface water runoff so that the receiving water quality and shore properties and features are not adversely affected.

All shoreline uses and activities shall use effective erosion control methods during both project construction and operation. At a minimum, effective erosion control methods shall require compliance with the current edition of the City's stormwater management standards and the erosion and sedimentation control provisions of the Gig Harbor Municipal Code (GHMC Chapter 14.20).

All materials that may come in contact with water shall be constructed of materials, such as untreated wood, concrete, approved plastic composites or steel, that will not adversely affect water quality or aquatic plants or animals. Materials used for decking or other structural components shall be approved by applicable state agencies for contact with water to avoid discharge of pollutants from wave splash, rain, or runoff.

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For lawns and other vegetation maintained within the shoreline jurisdiction, the use of chemical fertilizers, pesticides or other similar chemical treatments shall be discouraged and alternative practices shall be employed. Where chemical fertilizer, herbicide, or pesticide use is necessary for protecting existing natural vegetation or establishing new vegetation in shoreline areas as part of an erosion control or mitigation plan, the use of time release fertilizer and herbicides shall be preferred over liquid or concentrate application.

The release of oil, chemicals or hazardous materials onto land or into the water is prohibited. Equipment for the transportation, storage, handling or application of such materials shall be maintained in safe and leak-proof condition. If there is evidence of leakage, the further use of such equipment shall be suspended until the deficiency has been corrected.

During construction in the shoreline area, vehicle refueling or maintenance shall be conducted outside the shoreline jurisdiction where possible and in accordance with an approved permit pursuant to the City of Gig Harbor Fire Code.

New developments in the shoreline shall connect to the City's sanitary sewer system and are prohibited from installing an on-site sewage system unless otherwise approved in accordance with City regulations.

Water reuse projects for reclaimed water must be in accordance with the adopted water or sewer comprehensive plans that have been approved by the state Departments of Ecology and Health.

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6.7 Quality Waterfront Development along Gig Harbor Bay

It is the goal of the City of Gig Harbor to define and enforce the highest quality standards concerning present and future land use developments within the Gig Harbor Bay waterfront areas, recognizing the unique historic character and scale of the Gig Harbor Bay waterfront. This goal will be achieved through a balance of several different uses including those commercial endeavors such as commercial fishing, boating, marine shops and services, restaurants and retail shops, as well as residential uses which provide the bay's unique appeal.

6.7.1 Policies

A. Balance and scale

Maintain a balance in waterfront land use development so that any single use does not overpower or detract from the others. Maintain a human, compatible scale so that new structures do not overpower existing facilities and do not dominate the shoreline in terms of size, location or appearance. Achieve balance and scale through compliance with GHMC 17.99 (Design Manual).

B. Public amenities

Encourage waterfront developments to provide public amenities commensurate with the project's scale and the character of the development. Amenities may include additional docks, paths or walks, overlooks, picnic and seating areas, fishing piers or areas, and viewpoints.

C. Supporting improvements

Enforce suitable standards governing the development of supporting improvements (e.g., parking areas, sidewalks, stormwater facilities) equal to the standards enforced in other developed areas in the planning area. In addition, illustrate and enforce design standards which control scale, construction methods and materials, drainage patterns, site coverage, landscaping and screening, signage, and other features of unique importance to the waterfront setting. Encourage innovative, effective solutions which cluster and share common improvements, reduce paved

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areas and otherwise blend construction with the natural setting or with desirable features of the built environment.

6.7.2 Regulations

0) Where appropriate use clustering to minimize adverse impacts on shoreline ecological functions and processes. Development shall be designed to minimize clearing, grading and alteration of natural topography, bank stabilization, and other natural features and shall comply with the applicable requirements of GHMC 17.99.240 Natural site conditions. Roadway and driveway alignment shall follow the natural contours of the site and minimize width to the maximum extent feasible.

1) Impervious surfacing for parking lot/space areas shall be minimized through the use of alternative surfaces where feasible, consistent with the most current edition of the City's stormwater management standards as established in GHMC 14.20.

2) Utilities shall be located within roadway and driveway corridors and right-of-ways wherever feasible.

3) Design of structures should provide natural bank stabilization and conform to natural contours and minimize disturbance to soils and native vegetation and shall comply with the applicable requirements of GHMC 17.99.370 Site-sensitive building design. Foundations shall be tiered with earth retention incorporated into the structure.

4) Development shall be located, designed, and managed so that impacts on public use of the shoreline, such as fishing, boating, and water-related recreation, are minimized and mitigated per Section 6.5.2 Regulation #1a.

5) Public recreation activities such as fishing, boating, and water related recreation shall be protected.

6) Exterior lighting located outside of public street rights-of-way shall be designed and operated to avoid illuminating nearby properties or public areas, prevent glare on adjacent properties, public areas or roadways to avoid infringing on the use and enjoyment of such areas, and to prevent hazards. Methods of controlling spillover light include, but are not limited to, limits on height of structure, limits on light levels of fixtures, light shields, setbacks, buffer areas and screening and shall comply with the applicable requirements of GHMC 17.99.

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7) All facilities shall be located and designed to avoid impediments to navigation and to avoid depriving other properties of reasonable access to navigable waters. All in-water structures shall be marked and lighted in compliance with U.S. Coast Guard regulations.

8) All shoreline use and development shall provide appropriate setbacks from adjacent properties and shall comply with applicable provisions of GHMC Title 17. Setbacks shall be of adequate width to attenuate proximity impacts such as noise, light and glare, and may address scale and aesthetic impacts.

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6.8 Restoration and Remediation

It is the goal of the City of Gig Harbor to improve the overall shoreline ecological conditions by restoring ecological functions and processes through development incentives and community involvement as provided in this Master Program and its associated Shoreline Restoration Plan Element.

6.8.1 Policies

A. Restoration actions

Employ incentives and encourage actions in shorelines and critical areas that restore the ecological functions and ecosystem-wide processes of the City's shorelines consistent with the Shoreline Restoration Plan Element.

B. Regional coordination

Continue to work with the State, Kitsap and Pierce Counties, West Sound Watershed Council, West Central Local Integrating Organization and other governmental and non-governmental organizations to explore how Gig Harbor can best address the needs of preserving and restoring ecological processes and shoreline functions.

C. City-led projects

Identify specific restoration opportunities where the City can take the lead with support from other regional entities.

D. Integration with public projects

Incorporate habitat enhancement elements into the design and implementation of public infrastructure improvement projects.

E. Integration with mitigation requirements

Use the restoration framework outlined in the Shoreline Restoration Plan Appendix B to integrate compensatory mitigation projects into the broader restoration vision for the city.

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F. Climate change

Consideration should be made for potential adverse effects of global climate change and sea level rise when designing restoration and remediation projects.

G. Education and outreach

Educate the community and encourage public involvement in the restoration of the shoreline by creating and leveraging programs, such as the NPDES Phase II stormwater requirements.

H. General remediation actions

Encourage remediation actions as part of redevelopment proposals. Such actions could include removal of derelict buildings, unnecessary hard shoreline armoring, derelict overwater structures, and pilings treated with toxic materials.

I. Hazardous substance remediation

Encourage development proposals to integrate hazardous substance remediation into development projects.

6.8.2 Regulations

Restoration of ecological functions and processes shall be allowed on all shorelines and shall be located, designed and implemented in a manner that is consistent with the Shoreline Restoration Plan Element, observes the critical area standards in Section 6.2.5 and assures compatibility with other shoreline uses.

Ecological restoration projects shall be carried out in accordance with City or resource agency-approved restoration plan and in accordance with the policies and regulations of this Program.

To encourage shoreline property owners to remove bulkheads and perform other beneficial shoreline restoration actions in advance of shoreline development or redevelopment the City may give mitigation credit pursuant to Section 6.2.2, Regulation #7.

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CHAPTER 7 SHORELINE USE AND MODIFICATION – POLICIES AND REGULATIONS

7.1 Permitted Use Tables and Bulk Standards

7.1.1 Permitted Use Tables

The following tables illustrate which shoreline uses and shoreline modifications are allowed and under what circumstances, and which uses or modifications are prohibited, in each shoreline environment. Refer to text sections of the SMP for all applicable provisions related to specific uses and modifications. Uses or activities are noted for each shoreline environment as "P," "C," "X," or "N/A." In the event of a conflict between Tables 7-1 and 7-2 and the applicable text, the text will govern.

P = Permitted - Permitted uses may require Shoreline Exemption letters or Shoreline Substantial Development Permits, and any other permits required by the Gig Harbor Municipal Code and/or other regulatory agencies.

C = Conditional Use - Conditional uses require Shoreline Conditional Use Permits and may require other permits required by the Gig Harbor Municipal Code and/or other regulatory agencies. Some uses that are considered exempt from a Shoreline Substantial Development Permit per Section 8.3 may still be required to obtain a Shoreline Conditional Use Permit.

X = Prohibited - Prohibited uses and activities are those which are not allowed to be developed or conducted within the shoreline jurisdiction.

N/A = Not Applicable – Not applicable refers to activities that do not occur in Gig Harbor. Activities that are considered not applicable are prohibited.

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Table 7-1. Shoreline Modification Matrix

Shoreline Modification	Shoreline Environment Designations					
	Natural[2]	Urban Conservancy	Low Intensity	City Waterfront	Historic Working Waterfront	Marine Deepwater[2]
Breakwaters, jetties, groins, and weirs (Section 7.9.5)	X	C – only for groins in Gig Harbor Bay	C – only for groins in Gig Harbor Bay	C - groins only	C-groins only	C: groins only
Clearing and Grading (Section 7.3)	P - only for: 1) activities associated with shoreline restoration; 2) public access improvement with conditions and, 3) in association with an approved shoreline development	P - only in association with an approved shoreline development	P - only in association with an approved shoreline development	P - only in association with an approved shoreline development	P - only in association with an approved shoreline development	N/A
Dredging and Dredge Material Disposal (Section 7.4)	P – dredging at entrance to Gig Harbor Bay and to maintain navigational channel P – dredging for shoreline restoration purposes P – dredge disposal for restoration, remediation and water-dependent utilities	P - for shoreline restoration purposes and stream culvert maintenance only	P - at entrance to Gig Harbor Bay and to maintain navigational channel; P - for shoreline restoration purposes; P- for maintaining location, depth, and width in previously dredged areas as authorized under this program.	P	P	P
Dune modification	N/A	N/A	N/A	N/A	N/A	N/A

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Shoreline Modification	Shoreline Environment Designations					
	Natural[2]	Urban Conservancy	Low Intensity	City Waterfront	Historic Working Waterfront	Marine Deepwater[2]
Fill and excavation (upland areas) (Section 7.5)	P -1) activities associated with shoreline restoration, 2) public access improvements and 3) for allowed shoreline use	P -1) activities associated with shoreline restoration, 2) public access improvements and 3) for allowed shoreline use	P -1) activities associated with shoreline restoration, 2) public access improvements and 3) for allowed shoreline use	P -1) activities associated with shoreline restoration, 2) public access improvements and 3) for allowed shoreline use	P -1) activities associated with shoreline restoration, 2) public access improvements and 3) for allowed shoreline use	N/A
Fill (waterward of OHWM) (Section 7.5)	P - for activities associated with shoreline restoration and City utility activities[1]	P - for activities associated with shoreline restoration and City utility activities[1] C - water-dependent uses and public access	P - for activities associated with shoreline restoration and City utility activities[1] C - water-dependent uses and public access	P - for activities associated with shoreline restoration and City utility activities[1] C - water-dependent uses and public access	P - for activities associated with shoreline restoration and City utility activities[1] C - water-dependent uses and public access	P - for activities associated with shoreline restoration and City utility activities[1]
In-stream Structures (Section 7.6)	P-only as part of City of Gig Harbor surface water management activities	P - only as part of fishery and fish habitat enhancement and City of Gig Harbor surface water management activities	P- only as part of City of Gig Harbor surface water management activities	P- only as part of City of Gig Harbor surface water management activities	P- only as part of City of Gig Harbor surface water management activities	P-only as part of City of Gig Harbor surface water management activities
Public Art (Section 7.22)[3]	X	P	P	P	P	X
Pedestrian Beach Access Structures (paths, stairs) (Section 7.7)	X: Private beach access structures are prohibited. See subsection 7.7.2 regarding public beach access structures	P - public or joint-use/shared access C - private access	P - public or joint-use/shared access C - private access	P	P	X

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Shoreline Modification	Shoreline Environment Designations					
	Natural[2]	Urban Conservancy	Low Intensity	City Waterfront	Historic Working Waterfront	Marine Deepwater[2]
Shoreline Habitat and Natural Systems Restoration and Enhancement Projects, Environmental Remediation (Section 7.8)	P	P	P	P	P	P
Shoreline Stabilization (Bulkheads and Revetments) (Section 7.9.2 & 7.9.4)	X	**All waterbodies:** P - normal maintenance of existing shoreline stabilization **Colvos Passage:** P - replacement or rehabilitation of existing shoreline stabilization; C - new shoreline stabilization along Colvos Passage. **Gig Harbor Bay and Henderson Bay:** P - soft-shore stabilization; X - hard shoreline armoring.	P - normal maintenance of existing shoreline stabilization. P - soft-shore stabilization C - hard shoreline armoring	P - normal maintenance of existing shoreline stabilization. P - soft-shore stabilization C - hard shoreline armoring	P - normal maintenance of existing shoreline stabilization. P - soft-shore stabilization C - hard shoreline armoring	X

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Shoreline Modification	Shoreline Environment Designations					
	Natural[2]	Urban Conservancy	Low Intensity	City Waterfront	Historic Working Waterfront	Marine Deepwater[2]
Structural flood hazard reduction (dikes and levees) (Chapter 6, Section 6.3)	P-municipal surface water management activities C-structural & non-structural flood hazard reduction measures	P-municipal surface water management activities C-structural & non-structural flood hazard reduction measures	P-municipal surface water management activities C-structural & non-structural flood hazard reduction measures	P-municipal surface water management activities C-structural & non-structural flood hazard reduction measures	P-municipal surface water management activities C-structural & non-structural flood hazard reduction measures	N/A

[1]City utility activities are limited to: fill associated with City owned piped utilities, the maintenance of City owned piped utilities, stormwater pipe outfalls that feature flow energy dissipaters, and the maintenance of existing shoreline stormwater pipe outfall energy dissipaters.
[2]Modifications not specifically permitted or conditionally permitted are prohibited.
[3]Public art is permitted only on City-owned lots or the public right-of-way.

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Table 7-2. Shoreline Use Matrix

Shoreline Use		Shoreline Environment Designations					
		Natural[5]	***Urban Conservancy***	***Low Intensity***	***City Waterfront***	***Historic Working Waterfront***	***Marine Deepwater[5]***
Agriculture		X	X	X	X	X	X
Aquaculture (Section 7.10)							
Method Type[1]	Fish hatcheries & net pens/finfish	X: net pens/finfish	P: Donkey Creek for fish hatchery facilities only C: Colvos Passage X:net pens/finfish-Gig Harbor Bay& Henderson Bay	C: net pens/finfish – Colvos Passage & Tacoma Narrows X: net pens/finfish-Gig Harbor Bay & Henderson Bay	X: net pens/finfish	X net pens/finfish	C: net pens/finfish – Colvos Passage & Tacoma Narrows X: net pens/finfish-Gig Harbor Bay& Henderson Bay
	Bottom Culture: on-bed and on-cultch.	X	C: Henderson Bay & Colvos PassageX: Gig Harbor Bay	C: Henderson Bay, Colvos Passage & Tacoma Narrows X: Gig Harbor Bay,	X	X	C: Henderson Bay, Colvos Passage, & Tacoma Narrows X: Gig Harbor Bay
	Bag, Rack & Bag, Stake, and Long-line	X	C: Henderson Bay & Colvos Passage X: Gig Harbor Bay	C: Henderson Bay, Colvos Passage & Tacoma Narrows X: Gig Harbor Bay	X	X	C: Henderson Bay,Colvos Passage & Tacoma Narrows X: Gig Harbor Bay

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Shoreline Use		Shoreline Environment Designations					
		Natural[5]	***Urban Conservancy***	***Low Intensity***	***City Waterfront***	***Historic Working Waterfront***	***Marine Deepwater[5]***
	Floating Culture: mussel rafts	X	C: Henderson Bay & Colvos Passage	C: Henderson Bay, Colvos Passage & Tacoma Narrows	X	X	C: Henderson Bay, Colvos Passage & Tacoma Narrows X: Gig Harbor Bay
	Hydraulic Harvest Methods[2]	X	C: Henderson Bay & Colvos Passage X: Gig Harbor Bay	C: Henderson Bay, Colvos Passage & Tacoma Narrows X: Gig Harbor Bay	X	X	C: Henderson Bay, Colvos Passage & Tacoma Narrows X: Gig Harbor Bay
Boat Launch Facilities, Private (Section 7.11)		X	P - hand launch only. Concrete ramps prohibited.	P - hand launch only. Concrete ramps prohibited.	P - hand launch only. Concrete ramps prohibited.	P - hand launch only. Concrete ramps prohibited.	X
Boat Launch Facilities, Public (Section 7.11)		X	P - hand launch only. Ramp made of rails or graded slope only. Concrete and planks prohibited.	P - hand launch or licensed trailer. Ramp made with concrete, rails or graded slope.	P - hand launch or licensed trailer. Ramp made of concrete, planks, rails or graded slope.	P - hand launch or licensed trailer. Ramp made of concrete, planks, rails or graded slope.	P - hand launch or licensed trailer. Ramp made of concrete, planks, rails or graded slope
Boating, Marinas, and Marine Fueling: Piers, Docks and Moorage (Section 7.11)							

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Shoreline Use		Shoreline Environment Designations					
		Natural[5]	***Urban Conservancy***	***Low Intensity***	***City Waterfront***	***Historic Working Waterfront***	***Marine Deepwater[5]***
Boating Use Types	Non-Residential & Non-Single-Family Residential (Section 7.11)	X	X	P	P	P	P
	Single-Family Residential (Section 7.11)	X	P	P	P	P	P
Commercial Uses (Section 7.12)		X	P - water-oriented and non-water oriented uses landward of OHWM[3] P - water-dependent uses waterward of OHWM X - non-water oriented,	P - water-oriented and non-water oriented uses landward of OHWM [3] P - water-	P - water-oriented and non-water-oriented uses landward of OHWM P - water-	P - water-oriented and non-water-oriented uses landward of OHWM P - water-dependent uses	X

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Shoreline Use	Shoreline Environment Designations					
	Natural[5]	Urban Conservancy	Low Intensity	City Waterfront	Historic Working Waterfront	Marine Deepwater[5]
Commercial Uses (Section 7.12)		water-related and water-enjoyment uses waterward of OHWM	dependent uses waterward of OHWM X: Non-water-oriented, water-related & water-enjoyment uses waterward of OHWM	dependent uses waterward of OHWM C - water-related and water-enjoyment uses waterward of OHWM only in existing structures C –Water-related and water-enjoyment uses on deck structures located waterward of the OHWM C – non-water oriented uses waterward of the OHWM in existing structures	waterward of OHWM C – water-related and water enjoyment uses waterward of OHWM only in existing structures C - non-water oriented uses waterward of the OHWM in existing structures for those properties listed on the City's Register of Historic Places	
Commercial Fishing – Sales and Services (Section 7.13)	X	X	X	P	P	P
Commercial Fishing Moorage (Section 7.11.11)	X	P	P	P	P	P

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Shoreline Use		Shoreline Environment Designations					
		Natural[5]	Urban Conservancy	Low Intensity	City Waterfront	Historic Working Waterfront	Marine Deepwater[5]
Educational facilities (Scientific, historical, cultural, educational research uses) (Section 7.14)		X	P	P	P	P	X
Forest Practices		X	X	X	X	X	X
Industrial Development (Section 7.15)							
Industrial Use Types	Industrial, Levels 1 & 2	X	X	X	X	X	X
	Marine boat sales, levels 1 & 2	X	X	X	P	P	X
	Marine sales and service	X	X	X	P	P	X
	Marine Industrial	X	X	X	P	P	P
Mining		X	X	X	X	X	X
Net sheds, historic[4] (Section 7.16)		X	X	P	P	P	X
Parking, Principal Use (Section 7.20)		X	X	X	~~X~~ C	X	X
Permanent Solid Waste Storage or Transfer Facilities		X	X	X	X	X	X
Railroads		X	X	X	X	X	X

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Shoreline Use	Shoreline Environment Designations					
	Natural[5]	Urban Conservancy	Low Intensity	City Waterfront	Historic Working Waterfront	Marine Deepwater[5]
Recreation (Section 7.17)	P - limited to low intensity, passive uses X - non-water oriented recreation uses	P - only low intensity, passive uses	P - water-dependent uses waterward of OHWM P - water-oriented uses landward of OHWM X - non-water-dependent uses waterward of OHWM	P - water-oriented uses	P - water-oriented uses	P - water-oriented uses
Residential Development (Section 7.18)	P - remodels and additions C - new development X - new development waterward of OHWM	P X - new development waterward of OHWM	P X - new development waterward of OHWM	P X - new development waterward of OHWM	P X - new development waterward of OHWM	X
Signs and Outdoor Advertising (Section 7.19)	P - educational/ interpretive/ or wayfinding only	P	P	P	P	X[6]

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Shoreline Use	Shoreline Environment Designations					
	Natural[5]	Urban Conservancy	Low Intensity	City Waterfront	Historic Working Waterfront	Marine Deepwater[5]
Transportation Facilities (Roads, Bridges, Parking) (Section 7.20)	X	C	P	P	P	X
Utilities (primary facilities for treatment or generation) (Section 7.21)	P - underground facilities and utilities accessory to a primary permitted use C – above ground facilities	P - underground facilities P - if accessory to primary permitted use C – above ground facilities	P – above ground and underground and water-dependent facilities P – if accessory to primary permitted use	P – above ground and underground and water-dependent facilities P – if accessory to primary permitted use	P – above ground and underground and water-dependent facilities P – if accessory to primary permitted use	P - underwater or underground facilities P – if accessory to primary permitted use
Unclassified Uses	C	C	C	C	C	C

1 Any method involving vehicles upon the shoreline, whether for access or harvest, shall be prohibited within the Natural Environment
2 Hydraulic harvest utilizing water jets should use low-pressure jets with an inside tip diameter of 5/8 inch or less. The jets shall be hand held and under the control of the operator and nozzle pressure should be limited to 100 psi, measured at the pump.
3 Refer to subsection 7.12.2 for limitations on commercial development within the Urban Conservancy and Low Intensity SED's
4 See section 7.16 for additional requirements that apply to historic net sheds
5 Uses not specifically permitted or conditionally permitted are prohibited.
6 See subsection 7.19.2.5 for allowable signs in the Marine Deepwater SED

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7.1.2 Bulk and Dimensional Standards

Table 7-3 establishes side and rear property tideland and aquatic lease line setback standards for boating facilities, maximum impervious lot coverage, maximum building height, and maximum densities by shoreline environment designation.

Table 0-3. Bulk Dimensional Standards Matrix *

***See GHMC Title 17 for applicable zoning districts in Gig Harbor city limits and Title 18A Pierce County Development Regulations – Zoning for applicable zoning districts in Gig Harbor's urban growth areas**

Waterbody	*Setback for Boating Facilities[1]*	*Maximum Impervious Lot Coverage*	*Maximum Building Height*	*Maximum Dwelling Units per Acre[5]*
City Waterfront				
Gig Harbor Bay	12 feet	Single-Family: 50% <5 units: 55% Nonresidential: 70%	16-27 feet[2]	4 du/ac
Historic Working Waterfront				
Gig Harbor Bay	12 feet	Single-Family: 50% <5 units: 55% Nonresidential: 70%	16-27 feet[2]	4 du/ac
Low Intensity				
Colvos Passage	12 feet	40%	35 feet	4 du/ac
Gig Harbor Bay (UGA)		40%	35 feet	4 du/ac
Gig Harbor Bay		40%	18 feet[2]	4 du/ac
Tacoma Narrows North (south line of City Waterfront designation south to Old Ferry landing-south line of parcel #0221085019)		Single-family: 40% Duplex: 45% Nonresidential: 50%	18 feet historic district[2]	4 du/ac
Tacoma Narrows South (south line of parcel #0221085019 to south line parcel #0221084059)		R-1 zoning district: 40% R-2 zoning district: 60%	16 feet in height restriction area[3] 18 feet in historic district[2] 35 feet in UGA[4]	4 du/ac in R-1 zoning district Minimum 4 du/ac, maximum 6 du/ac in R-2 zoning district
Henderson Bay		40%	35 feet	4 du/ac

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Waterbody	***Setback for Boating Facilities[1]***	***Maximum Impervious Lot Coverage***	***Maximum Building Height***	***Maximum Dwelling Units per Acre[5]***
Urban Conservancy				
Colvos Passage	12 feet	40%	35 feet	4 du/ac
Gig Harbor Bay (UGA)		40%	35 feet	4 du/ac
Gig Harbor Bay		Single-Family: 40%- Duplex: 45% Nonresidential: 50%	16 feet in height restriction area[3] 16-27 feet in historic district[2]	4 du/ac in R-1 and WR zoning districts 4 du/ac in C-1 zoning district[6]
Henderson Bay		40%	35 feet	4 du/ac in SF zoning district
Natural				
Gig Harbor Spit	N/A	40%	35 feet	4 du/ac
Tacoma Narrows		40%	16 feet in city limits[3] & 35 feet in UGA	4 du/ac
Marine Deepwater				
Colvos Passage	12 feet	N/A	Per adjacent upland designation height limit	N/A
Gig Harbor Bay (UGA)				
Gig Harbor Bay				
Tacoma Narrows				
Henderson Bay				

1 See Section 7.11.4, Regulation #2.
2 See specific height allowed per zoning district. Also, see GHMC 17.99.510.A & B building massing and height – Historic District
3 See GHMC 17.99.370.D
4 See GHMC Chapter 17.05-Density in Residential Zones
5 See GHMC Chapter 17.05-Density in Residential Zones
6 See GHMC Subsections 17.40.065 and 17.50.040.H for C-1 District residential density requirement

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7.2 Prohibited and Allowed Modifications and Uses

7.2.1 Prohibited

The following modifications and uses are prohibited in all shoreline environments. See Chapter 2 for definitions of the following modifications and uses:

1) Agriculture

2) Forest Practices

3) Mining

4) Parking as a Principal Use

5) Permanent Solid Waste Storage or Transfer Facilities

6) Railroads

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7.2.2 Allowed Modifications and Uses

The following sections provide policies and regulations for shoreline modifications and uses allowed in one or more shoreline environments.

Shoreline modifications are generally related to construction of a physical element such as a bulkhead or pier at or near the water's edge or extending into and over the water. Other shoreline modification actions include dredging, filling, or vegetation clearing in the shoreline jurisdiction. Modifications are usually undertaken in support of or in preparation for an allowed shoreline use or development.

Shoreline uses are developments or activities that are located in a shoreline jurisdiction, such as marinas, parks, homes, and businesses.

Each proposed development within the Shoreline Master Program's jurisdiction will be evaluated to determine its conformance with the modification and use activity policies and regulations, as well as the Shoreline Management Element goals and policies, the SMA, and the SMP. Uses and activities that are exempt from the requirement to obtain a Shoreline Substantial Development Permit (see Chapter 8,

Administrative Procedures) must be consistent with the policies and regulations of the SMP. All shoreline development, modifications and uses must also comply with policies and regulations in Chapter 6 of the SMP.

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7.3 Clearing and Grading

It is the goal of the City of Gig Harbor to limit clearing and grading activities to the minimum necessary and only as part of allowed shoreline developments.

7.3.1 Policies

A. Clearing and grading as part of allowed use

Clearing and grading activities should only be allowed as part of an allowed shoreline development, use or shoreline restoration activity.

7.3.2 Regulations

1) Clearing and grading activities shall only be allowed in association with an allowed shoreline development, use or restoration activity and in accordance with GHMC Chapters 14.20, Stormwater Management, 14.40 Grading and 17.94 Land Clearing.

2) Clearing and grading activities shall be limited to the minimum necessary for the intended development, including any clearing and grading approved as part of a landscape plan pursuant to GHMC 17.78 and 17.99.240.

3) Clearing and grading activities shall adhere to a prepared schedule and mitigation plan as approved by the Administrator. This schedule and mitigation plan shall include, but not be limited to, limits of clearing and grading activities and the design, implementation, maintenance, and monitoring of mitigation requirements to prevent erosion, siltation, and destruction of vegetation.

4) With the exception of City Public Works Department emergency repair of essential utilities and transportation facilities, all grading shall be completed or stabilized by October 31st of each year unless the proponent provides technical analysis that demonstrates to the satisfaction of the Administrator that no harm to the shoreline environment or safety problems would result from grading between October 31st and April 1st.

5) Between October 31st and April 1st, clearing may be conducted provided the areas to be cleared are identified when leaf is present.

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7.4 Dredging and Dredge Material Disposal

It is the goal of the City of Gig Harbor to limit dredging activities to the maintenance of navigability for watercraft in Gig Harbor Bay, new marina development, utility development, water-dependent industries, public access, and for ecological restoration, enhancement projects and environmental remediation.

7.4.1 Policies

A. Dredging in navigation channels and basins

Dredging for the purpose of maintaining navigation channels and basins should be allowed where necessary for assuring safe and efficient accommodation of existing navigational uses and then only when significant ecological impacts are minimized and when mitigation is provided. Maintenance dredging of established navigation channels, such as the entrance to Gig Harbor Bay, and basins, should be restricted to maintaining previously dredged and/or existing authorized location, depth and width.

B. Bottom materials

Prohibit dredging of bottom materials for the primary purpose of obtaining material for landfill or construction.

C. Restoration or enhancement

Allow minor dredging to facilitate ecological restoration, enhancement or environmental remediation if the proposed activity is consistent with this Program.

D. Dredge disposal

Discourage dredge material disposal in water bodies or on shorelands, except as part of a shoreline restoration or habitat improvement project. Where open-water dredge disposal is necessary, it should go through the Puget Sound Dredged Material Management Program process.

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E. Ecological impacts

Dredging and dredge material disposal should be done in a manner which avoids or minimizes significant ecological impacts. Where impacts cannot be avoided, mitigation measures are required that result in no net loss of shoreline ecological functions.

7.4.2 Regulations - Dredging

1) Dredging for the primary purpose of obtaining material for landfill, upland construction, or beach nourishment shall be prohibited.

2) Maintenance dredging of established navigation channels and basins shall be restricted to maintaining location, depth, and width previously authorized under this program.

3) Proponents of new development shall locate and design such development to avoid or, if avoidance is not possible, to minimize the need for new dredging and maintenance dredging.

4) The City may permit dredging only when the project proponent demonstrates the activity is consistent with this Program and that there are no feasible alternatives to dredging.

5) Dredging shall only be allowed when necessary to support the following uses and developments:

    a) Approved marinas and water-dependent industries;

    b) Development or maintenance of essential public infrastructure and facilities;

    c) Environmental clean-up activities required by the Model Toxics Control Act or Comprehensive Environmental Response, Compensation, and Liability Act;

    d) Underground utility installation requiring trenches when boring, directional drilling, and other installation methods are not feasible;

    e) Maintenance dredging for the purpose of restoring a lawfully established use or development;

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f) Establishing, expanding, relocating or reconfiguring navigation channels and basins where necessary to assure the safety and efficiency of existing navigational uses;

g) Ecological restoration and enhancement projects benefiting water quality and/or fish and wildlife habitat; or

h) Public access and public water-oriented recreational developments/uses, including construction of public piers and docks that benefit substantial numbers of people.

6) When conducting reviews of dredging proposals, the City shall first consider how the proposed activity has been regulated by other agencies, and then establish what further information is needed for local review. The City may require information to ensure:

a) The project is designed, located, and timed to mitigate impacts on legally established neighboring uses and developments; and

b) Appropriate measures are taken to ensure the activity will not interfere with fishing or shellfishing; and

c) Appropriate measures are taken to minimize adverse effects on recreation, public access, and navigation; and

d) The activity shall not adversely impact natural processes such as marine bluff erosion and/or net-shoreline drift; and

e) Appropriate best management practices are employed to prevent water quality impacts or other forms of environmental degradation; and

f) Appropriate measures are employed to protect public safety and prevent adverse impacts on other approved shoreline uses; and

g) The proposed activity complies with applicable federal, state, and other local regulations.

7.4.3 Regulations – Dredging Disposal

1) The City may permit disposal of dredge material only when the project proponent demonstrates the activity is consistent with this Program.

2) When dredge material is deposited on land it shall be considered fill and subject to all applicable fill regulations.

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3) All unconfined, open water dredge disposal activities shall comply with the Puget Sound Dredged Material Management Program (DMMP) for the interagency program that oversees the marine disposal of dredge material (formerly known as PSDDA) criteria and guidelines and other applicable local, state and federal regulations.

4) When consistent with this Program, disposal of dredged materials in water areas other than sites authorized under the DMMP may only be allowed in approved locations for the following reasons:

   a) To restore or enhance habitat; or

   b) To reestablish substrates for fish and shellfish resources; or

   c) To nourish beaches that are starved for sediment; or

   d) To remediate contaminated sediments.

5) Proposals for dredged material disposal shall be evaluated for their potential to cause adverse environmental impacts. Dredged material disposal shall be permitted only when the proponent demonstrates all of the following:

   a) The proposed action will not cause significant and/or ongoing damage to water quality, fish, shellfish and/or other biological resources; and

   b) The proposed action will not adversely alter natural drainage, water circulation, sediment transport, currents, or tidal flows or significantly reduce floodwater storage capacities; and

   c) The proposed action includes all feasible mitigation measures to protect marine, estuarine, freshwater and terrestrial species and habitats.

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7.5 Fill & Excavation

It is the goal of the City of Gig Harbor to avoid fill and excavation activities along the shoreline, except when necessary to accommodate an approved shoreline use or development, or when associated with enhancement or restoration of shoreline habitat and landforms

7.5.1 Policies

A. Location, design and construction

Design and implement approved fill or excavation actions to avoid or minimize impacts to ecological functions and processes. In evaluating projects requiring fill or excavation, such factors as water quality, hydrologic and runoff patterns, navigation restriction, and habitat preservation should be considered.

B. Shoreline stabilization

Prohibit fill activity that would result in a subsequent need for armoring, riprap, or other hard shoreline stabilization structures to maintain the fill, with the exception of stormwater pipe outfalls that feature flow energy dissipaters and the maintenance of existing shoreline stormwater outfall energy dissipaters.

C. Erosion and sedimentation

Design and manage fill and excavation activities to avoid or eliminate erosion and sedimentation impacts, both during construction and over time.

D. Fill waterward of the OHWM

Fill placed waterward of the OHWM should only be allowed to facilitate restoration, environmental remediation projects, water-dependent uses, public access, fill associated with City owned piped utilities, the maintenance of City owned piped utilities, stormwater pipe outfalls that feature flow energy dissipaters, and the maintenance of existing shoreline stormwater pipe outfall energy dissipaters.

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E. Fill limited

Where permitted, fill should be the minimum necessary to provide for the proposed use and should be permitted only when tied to a specific development proposal that is permitted by the Shoreline Master Program.

7.5.2 Regulations

1) Fill shall be minimized to the maximum extent practicable and allowed only along with approved shoreline use and development activities that are consistent with this Program.

2) Fill waterward of the ordinary high water mark shall be permitted for ecological restoration or enhancement such as beach nourishment, habitat creation, or bank restoration when consistent with an approved restoration plan.

3) Fill waterward of the ordinary high water mark shall be permitted when associated with City owned piped utilities, maintenance of City owned piped utilities, stormwater pipe outfalls that feature flow energy dissipaters, and maintenance of existing shoreline stormwater pipe outfall energy dissipaters.

4) Fill waterward of the ordinary high water mark is allowed as a conditional use for water-dependent uses and public access in all shoreline environment designations except for Natural.

5) Fill shall not be located where shore stabilization will be necessary to protect materials placed or removed with the exception of stormwater pipe outfalls that feature flow energy dissipaters and the maintenance of existing shoreline stormwater outfall energy dissipaters. Disturbed areas shall be immediately stabilized and revegetated, as applicable.

6) Fills, beach nourishment and excavation shall be designed to blend physically and visually with existing topography whenever possible, so as not to interfere with long term appropriate use including lawful access and enjoyment of scenery.

7) A temporary erosion and sediment control (TESC) plan shall be provided for all proposed fill activities.

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7.6 In-stream Structures

It is the goal of the City of Gig Harbor to limit in-stream structures to projects for fish habitat enhancement and surface water management.

7.6.1 Policies

A. Fish habitat and surface water management

In-stream structures should only be allowed as part of fish habitat enhancement projects and as part of the City of Gig Harbor surface water management activities.

7.6.2 Regulations

1) In-stream structures shall only be allowed as part of fishery and fish habitat enhancement projects, and as part of City of Gig Harbor surface water management activities. Surface water management activities shall include the operation, repair, maintenance, improvement, replacement and reconstruction of existing storm drainage facilities; and the construction of new storm drainage facilities. In all instances, in-stream structures shall provide for the protection and preservation of ecosystem-wide processes and ecological functions.

2) Construction of an in-stream structure may not commence until the proponent obtains all applicable federal, state, and local permits and approvals, including but not limited to a Hydraulic Project Approval (HPA) from the State Department of Fish and Wildlife.

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7.7 Pedestrian Beach Access Structures

It is the goal of the City of Gig Harbor to allow pedestrian beach access structures in a manner that avoids risks to human health and safety and minimizes adverse effects on shoreline functions and processes.

7.7.1 Policies

A. Location and configuration

Beach access structures should conform to the existing topography, minimize adverse impacts on shoreline aesthetics, and minimize clearing and grading to the maximum extent feasible. Beach access structures should not be allowed if there is a reasonable likelihood that they will require erosion control structures or armoring in the future.

B. Public access and shared use

Structures that provide public access to the beach or shoreline should be allowed. Private beach access structures serving only one property should be limited. Neighboring property owners are encouraged to combine resources to collectively propose beach access structures in appropriate locations for shared use.

C. Protection of resources and neighboring properties

Beach access structures should not be permitted until effects on marine shoreline functions and processes, including any significant adverse effects on adjoining lands and properties, are fully evaluated and a mitigation plan approved. The City should not permit these structures in areas where there are potential risks to human health and safety or adverse effects on shoreline functions and processes.

7.7.2 Regulations

1) Private beach access structures are prohibited in the Natural shoreline environment designation. Publicly-owned structures are allowed subject to consistency with the regulations set forth in this section and subsection 6.2.4.8.

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2) Beach access structures shall only be allowed where it provides access to a publicly-owned beach or the same party owns both the uplands and adjoining tidelands or an easement is granted by the tideland owner to the upland owner for access.

3) Beach access structures that are shared by adjacent property owners are preferred over individual structures. In such cases, the structure may be located within a regulated setback area or upon a shared property line provided a covenant that addresses the location and shared use of the structure is executed between parties, recorded with the Pierce County Auditor and submitted to the City.

4) When allowed, beach access structures may be located within the shoreline buffer or required setback area, provided that:

   a) The width of any walkway or staircase shall not exceed five (5) feet.

   b) Structures shall follow the existing topography to the maximum extent possible.

   c) The width and number of beach access structures allowed on any site shall be subject to the requirements of subsection 6.2.4.8.

   d) Stairs or other permitted pedestrian access structures may be recessed into a bulkhead but shall not extend waterward of the OHWM. Existing lawfully constructed nonconforming beach access structures may be repaired or replaced in kind as a nonconforming use as consistent with other provisions of this Program.

5) New beach access structures shall be prohibited if any of the following apply:

   a) The structure would adversely impact a critical area or marine feeder bluff, or increase landslide or erosion hazards; or

   b) The structure is likely to interfere with natural erosion and accretion processes; or

   c) The bank slope where the structure is placed is likely to require shoreline stabilization/shoreline defense works in the future; or

   d) Substantial bank or slope modification is required.

6) Prior to approving a permit for a beach access structure, the City shall require the project proponent to demonstrate that the project is consistent with the

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Program, including Section 6.2.5. Information to be provided by the proponent will include, but not be limited to:

a) Existing conditions at the site related to erosion, slope stability, drainage, vegetation, and coastal processes; and

b) Probable effects of the access structure on the stability of the site over time; and

c) Potential effects of the access structure on shoreline processes such as net-shoreline drift, sediment transport, mass wasting, and erosion; and

d) Methods for maintaining the structure over time that will preclude the need for a bulkhead or other type of stabilization in the future; and

e) Potential effects on fish and wildlife habitats and other shoreline ecological functions; and

f) Measures needed to ensure/maintain slope stability, maintain coastal processes, and prevent erosion in the long term.

7) The City may require proposals for pedestrian beach access structures to include geotechnical analysis prepared by a licensed professional engineer or geologist and/or biological analysis prepared by a qualified biologist.

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7.8 Shoreline Habitat and Natural Systems Enhancement Projects

It is the goal of the City of Gig Harbor to encourage shoreline habitat and natural systems enhancement projects found to be consistent with the City's Shoreline Restoration Plan.

7.8.1 Policies

A. Identified restoration needs

All proposed shoreline habitat and natural systems enhancement projects should assure that the activities associated with each project address legitimate restoration needs and priorities and facilitate implementation of the Restoration Plan developed with this Shoreline Master Program pursuant to WAC 173-26-201(2)(f).

7.8.2 Regulations

1) All shoreline habitat and natural systems enhancement projects shall be developed consistent with the applicable provisions of the City's Shoreline Restoration Plan.

2) A shoreline habitat or natural systems enhancement project involving environmental remediation activities shall not harm human health or the environment. Cleanup methods shall not have significant negative impacts on adjacent and existing land uses in the area.

3) Where possible, habitat improvement projects shall be protected through a recorded easement, covenant, or other restriction that runs with the land.

4) Habitat improvements shall use an ecosystem, or landscape approach, integrate projects into their surrounding shoreline environments, and include means for species movement and use.

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7.9 Shoreline Stabilization

It is the goal of the City of Gig Harbor to avoid or minimize the need for shoreline armoring along the City's shorelines.

7.9.1 Policies

A. Shoreline stabilization preference order

Use structural shoreline stabilization measures only when more natural, non-structural methods, such as vegetative stabilization, beach nourishment and bioengineering have been determined infeasible. Alternatives for shoreline stabilization should be based on the following hierarchy of preference using Best Management Practices:

1) No action (allow the shoreline to retreat naturally), increase building setbacks, and relocate structures.

2) Flexible defense works constructed of natural materials including soft shore protection, bioengineering, beach nourishment, protective berms, or vegetative stabilization.

3) Failing structures may be replaced but not expanded if no other practical alternative exists.

4) Rigid works constructed of artificial materials such as riprap or concrete when alternative methods have been determined infeasible.

5) Larger works such as jetties, breakwaters, or groin systems should not be permitted unless no other practical alternatives exist.

B. Materials

Select materials for shoreline stabilization based on long term durability, ease of maintenance, compatibility with local shore features and habitat, aesthetic values, and flexibility for future uses.

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C. New or expanding structural stabilization

Allow new or expanded structural shore stabilization, including bulkheads, only where it is demonstrated to be necessary to protect an existing primary structure that is in danger of loss or substantial damage, and where such structures and structural stabilization would not cause a net loss of shoreline ecological functions and processes.

D. Coordination

Coordinate shore stabilization projects among affected property owners and public agencies for a shoreline reach where feasible to ensure ecological processes such as littoral drift and sediment transport, are understood and considered in the design of such projects.

E. Removal of shoreline stabilization

Where feasible, remove failing, harmful, unnecessary, or ineffective shore stabilization structures and replace with non-structural methods to restore shoreline ecological functions and processes.

F. Incentive programs

Develop incentive programs to encourage property owners to choose alternative, habitat friendly erosion control designs such as soft-shore protection to reduce adverse impacts of existing shore modifications (that may need maintenance or repair) or to remove unnecessary shore armoring where possible.

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7.9.2 Regulations/Demonstration of Need – New, Expanded or Replaced Shoreline Stabilization Structures

1) New bulkheads and expansions of existing bulkheads shall incorporate features that minimize adverse effects on nearshore habitat, salmon spawning and migration, and water quality. Such features shall include native vegetation, beach coves, incline gravel fill, large wood, rocks and other techniques that have been shown to mitigate the effects of bulkheads on shoreline ecology. 'Green Shoreline' approaches consistent with Army Corps of Engineers (ACOE) shoreline protection alternatives guidance (SPAG) or National Marine Fisheries

Service (NMFS) standards should be utilized for the design of new or expanded bulkheads.

2) New structural stabilization measures shall not be allowed except when necessity is demonstrated in the following manner:

   a) To protect existing primary structures:

      i) New or enlarged structural shoreline stabilization measures for an existing primary structure, including residences, should not be allowed unless there is conclusive evidence, documented by a geotechnical analysis that the structure is in danger from shoreline erosion caused by tidal action, currents, or waves. Normal sloughing, erosion of steep bluffs, or shoreline erosion itself, without a scientific or geotechnical analysis, is not demonstration of need. The geotechnical analysis should evaluate on-site drainage issues and address drainage problems away from the shoreline edge before considering structural shoreline stabilization. Geotechnical analysis reports shall be prepared by a Washington State licensed engineer and/or a qualified coastal geologist as appropriate.

      ii) The erosion control structure will not result in a net loss of shoreline ecological functions.

   b) In support of new non-water-dependent development, including single-family residences, when all of the conditions below apply:

      i) The erosion is not being caused by upland conditions, such as the loss of vegetation and drainage.

      ii) Nonstructural measures, such as placing the development further from the shoreline, planting vegetation, or installing on-site drainage improvements, are not feasible or not sufficient.

      iii) The need to protect primary structures from damage due to erosion is demonstrated through a geotechnical report. The damage must be caused by natural processes, such as tidal action, currents, and waves. Normal sloughing, erosion of steep bluffs, or shoreline erosion itself, without a scientific or geotechnical analysis, is not demonstration of need. The geotechnical analysis should evaluate on-site drainage issues and address drainage problems away from the shoreline edge before considering structural shoreline stabilization. Geotechnical analysis reports shall be prepared by a Washington State licensed engineer and/or a qualified coastal geologist as appropriate.

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iv) The erosion control structure will not result in a net loss of shoreline ecological functions.

c) In support of water-dependent development when all of the conditions below apply:

i) The erosion is not being caused by upland conditions, such as the loss of vegetation and drainage.

ii) Nonstructural measures, planting vegetation, or installing on-site drainage improvements, are not feasible or not sufficient.

iii) The need to protect primary structures from damage due to erosion is demonstrated through a geotechnical report. Normal sloughing, erosion of steep bluffs, or shoreline erosion itself, without a scientific or geotechnical analysis, is not demonstration of need. The geotechnical analysis should evaluate on-site drainage issues and address drainage problems away from the shoreline edge before considering structural shoreline stabilization. Geotechnical analysis reports shall be prepared by a Washington State licensed engineer and/or a qualified coastal geologist as appropriate.

iv) The erosion control structure will not result in a net loss of shoreline ecological functions.

d) To protect projects for the restoration of ecological functions or hazardous substance remediation projects pursuant to chapter 70.105D RCW when all of the conditions below apply:

i) Nonstructural measures, planting vegetation, or installing on-site drainage improvements, are not feasible or not sufficient.

ii) The erosion control structure will not result in a net loss of shoreline ecological functions.

3) An existing shoreline stabilization structure may be replaced with a similar structure if there is a demonstrated need to protect principal uses or structures from erosion caused by currents, tidal action, or waves.

a) The replacement structure should be designed, located, sized, and constructed to assure no net loss of ecological functions.

b) Replacement walls or bulkheads shall not encroach waterward of the ordinary high-water mark or existing structure unless the residence was occupied prior to January 1, 1992, and there is overriding safety or

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environmental concerns. In such cases, the replacement structure shall abut the existing shoreline stabilization.

c) Where a net loss of ecological functions associated with critical saltwater habitats would occur by leaving the existing structure, remove it as part of the replacement measure.

d) Soft shoreline stabilization measures that provide restoration of shoreline ecological functions may be permitted waterward of the ordinary high-water mark.

e) For purposes of this section standards on shoreline stabilization measures, "replacement" means the construction of a new structure to perform a shoreline stabilization function of an existing structure which can no longer adequately serve its purpose. Additions to or increases in size of existing shoreline stabilization measures shall be considered new structures.

4) Geotechnical reports pursuant to this section that address the need to prevent potential damage to a primary structure shall address the necessity for shoreline stabilization by estimating time frames and rates of erosion and report on the urgency associated with the specific situation. As a general matter, hard armoring solutions should not be authorized except when a report confirms that there is a significant possibility that such a structure will be damaged within three years as a result of shoreline erosion in the absence of such hard armoring measures, or where waiting until the need is that immediate, would foreclose the opportunity to use measures that avoid impacts on ecological functions. Thus, where the geotechnical report confirms a need to prevent potential damage to a primary structure, but the need is not as immediate as the three years, that report may still be used to justify more immediate authorization to protect against erosion using soft measures.

5) When any structural shoreline stabilization measures are demonstrated to be necessary, pursuant to above provisions.

a) Limit the size of stabilization measures to the minimum necessary. Use measures designed to assure no net loss of shoreline ecological functions. Soft approaches shall be used unless demonstrated not to be sufficient to protect primary structures, dwellings, and businesses.

b) Ensure that publicly financed or subsidized shoreline erosion control measures do not restrict appropriate public access to the shoreline except where such access is determined to be infeasible because of incompatible uses, safety, security, or harm to ecological functions. See public access

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provisions; WAC 173-26-221(4). Where feasible, incorporate ecological restoration and public access improvements into the project.

c) Mitigate new erosion control measures, including replacement structures, on feeder bluffs or other actions that affect beach sediment-producing areas to avoid and, if that is not possible, to minimize adverse impacts to sediment conveyance systems.

6) For erosion or mass wasting due to upland conditions, see WAC 173-26-221 (2)(c)(ii).

7.9.3 Regulations - Subdivisions

1) Subdivisions shall be designed to assure that future development of the established lots will not require structural shoreline stabilization. Use of a bulkhead or similar structure to protect a proposed new or reconfigured lot where no structure presently exists shall be prohibited.

7.9.4 Regulations – Construction Standards for Shoreline Stabilization Structures

1) Shoreline stabilization shall be designed and constructed with gravel backfill and weep holes so that natural downward movement of surface or ground water may continue without ponding or saturation.

2) Stairs or other permitted pedestrian access structures may be recessed into a bulkhead but shall not extend waterward of the OHWM.

3) Gabions shall not be used to stabilize shorelines because of their limited durability and the potential hazard to shoreline users and the shoreline environment.

4) When allowed pursuant to the provisions of this Program, structural shoreline stabilization must meet all of the following requirements:

a) The impacts can be mitigated in accordance with the mitigation sequencing prescribed by Section 6.2.2, Regulation #3 such that there is no net loss of shoreline ecological functions or processes; and

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b) The size of shoreline stabilization structure shall be limited to the minimum necessary to protect the primary structure/use. Shoreline stabilization shall be designed by a state licensed professional geotechnical engineer and/or engineering geologist and constructed according to applicable state and federal laws; and

c) The shoreline stabilization shall be constructed and maintained in a manner that does not degrade the quality of affected waters; and

d) No motor vehicles, appliances, similar structures nor parts thereof, nor structure demolition debris, nor any other solid waste shall be used for shoreline stabilization.

7.9.5 Regulations – Jetties, Breakwaters, Groin Systems

1) Jetties and breakwaters are prohibited in all environment designations. Groin systems are conditionally allowed when they are an integral component of a professionally designed harbor, marina, or port. Where permitted, groin structures shall be designed in a manner to allow fish passage and minimize impacts to the aquatic environment. Defense works that substantially reduce or block littoral drift and cause erosion of downdrift shores, shall not be allowed unless an adequate long-term professionally engineered beach nourishment program is established and maintained.

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7.10 Aquaculture

It is the goal of the City of Gig Harbor to allow aquaculture, as a preferred use, in areas where adverse environmental impacts can be avoided or minimized.

7.10.1 Policies

A. Aquaculture as a water-dependent use

Aquaculture is a water-dependent use and, when consistent with control of pollution and avoidance of adverse impacts to the environment and preservation of habitat for resident native species, is an accepted use of the shoreline.

B. No net loss

Development of aquaculture facilities and associated activities should assure no net loss to shoreline ecological functions or processes. Aquaculture facilities should be designed and located so as not to spread disease to native aquatic life, establish new non-native species which cause significant ecological impacts, or significantly impact the aesthetic qualities of the shoreline.

C. Types of aquaculture

The City should support aquaculture uses and developments that:

1) Protect and improve water quality; and

2) Avoid and minimize damage to important nearshore habitats; and

3) Minimize interference with navigation and normal public use of surface waters; and

4) Minimize the potential for cumulative adverse impacts, such as those resulting from in-water structures/apparatus/equipment, land-based facilities, and substrate disturbance/modification (including rate, frequency and spatial extent).

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D. Location

Aquaculture use and development should locate in areas where biophysical conditions, such as tidal currents, water temperature and depth, will minimize adverse impacts to shoreline ecological functions. Individual aquaculture uses and developments should be separated by sufficient distance to ensure that significant adverse cumulative effects do not occur.

7.10.2 Regulations - General

1) Commercial shellfish and net pen/finfish aquaculture is prohibited in Gig Harbor Bay, including the City's Urban Growth Area within the Bay. Net pen/finfish aquaculture is prohibited in the Henderson Bay Urban Conservancy shoreline environment designation, the Henderson Bay Low Intensity designation, the Natural designation and the Henderson Bay Marine Deepwater designation. Fish hatchery facilities are a permitted use in the Urban Conservancy shoreline environment within Donkey Creek. In all other instances, commercial aquaculture shall be a conditional use activity.

2) When a shoreline permit is issued for new aquaculture use or development, that permit shall apply to the initial siting, construction, and/or planting or stocking of the facility or farm. If the initial approval is a Shoreline Substantial Development Permit, it shall be valid for a period of five (5) years with a possible one-year extension. If the initial approval is a Conditional Use Permit, it shall be valid for the period specified in the permit.

3) Ongoing maintenance, harvest, replanting, restocking or cultivating in any existing or permitted aquaculture operation shall not require a new permit unless or until:

    a) The physical extent of the facility or farm is expanded by more than twenty-five percent (25%) or more than twenty-five percent (25%) of the facility/farm changes operational/cultivation methods compared to the conditions that existed as of the effective date of this Program or any amendment thereto. If the amount of expansion or change in cultivation method exceeds twenty-five percent (25%) in any ten year period, the entire operation shall be considered new aquaculture and shall be subject to the applicable permit requirements of this section;

4) Aquaculture uses and activities involving hatching, seeding, planting, cultivating, raising and/or harvesting of planted or naturally occurring shellfish shall not be considered development as defined in Chapter 2 of the Program, and shall not require a Shoreline Substantial Development Permit, unless:

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a) The activity substantially interferes with normal public use of surface waters; or

b) The activity involves placement of any structures defined in Chapter 2; or

c) The activity involves dredging using mechanical equipment such as clamshell, dipper , or scraper; or

d) The activity involves filling of tidelands or bedlands.

5) The City shall assess the potential for interference described in 7.10.2.4.a above on a case by case basis. All proposed new aquaculture uses or developments shall submit a Joint Aquatic Resource Permit Application (JARPA) and a SEPA checklist to enable assessment by the City. Activities shall not be considered to substantially interfere with normal public use of surface waters unless:

a) They occur in, adjacent to or in the immediate vicinity of public waters including public tidelands; and

b) They involve the use of floating ropes, markers, barges, floats, or similar apparatus on a regular basis and in a manner that substantially obstructs public access, or passage from public facilities such as parks or boat ramps; or they exclude the public from more than one acre of surface water on an ongoing or permanent basis.

6) Aquaculture activities not listed in 7.10.2.4 and listed activities that fail to meet any of the criteria of 7.10.2.5 shall require a Shoreline Substantial Development and/or a Conditional Use Permit and shall be subject to the following regulations:

a) Upland structures accessory to an aquaculture use that do not require a waterside location or have a functional relationship to the water shall be located landward of the required vegetation conservation strip or critical area buffer.

b) Upland structures accessory to an aquaculture use shall be screened from view from adjacent residential, commercial or recreational areas by fences, berms, and/or vegetative buffers.

c) Overwater work shelters and sleeping quarters accessory to aquaculture use/development shall be prohibited.

d) Floating/hanging aquaculture structures and associated equipment shall not exceed six (6) feet in height above the water's surface. The Administrator may approve hoists and similar structures greater than six (6) feet when

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there's a clear demonstration of need. The six foot height limit shall not apply to vessels.

e) Floating/hanging aquaculture structures and associated equipment, except navigational aids, shall use colors and materials that blend into the surrounding environment in order to minimize visual impacts.

f) Reflected glare or direct light generated by aquaculture developments shall be minimized to the greatest extent possible. Lighting fixtures shall be designed and hooded to prevent the light source from being directly visible from outside the boundaries of the property.

g) The operators of aquaculture developments shall control odor through the proper storage and disposal of feed and other organic materials and by maintaining a clean operation, except that disposal of salmon carcasses may occur on site provided disposal complies with 7.10.2 Regulation #8. A specific plan for identifying and controlling odors shall be developed and approved as part of the Shoreline Substantial Development and/or Conditional Use Permit approval process.

h) Aquaculture that involves significant risk of cumulative adverse effects on water quality, sediment quality, benthic and pelagic organisms, and/or wild fish populations through potential contribution of antibiotic resistant bacteria, or escapement of nonnative species, or other adverse effects on ESA-listed species shall not be permitted.

i) Aquaculture use and development shall not materially interfere with navigation, or access to adjacent waterfront properties, public recreation areas, or tribal harvest areas. Mitigation shall be provided to offset such impacts where there is a high probability that adverse impact would occur. This provision shall not be interpreted to mean than an operator is required to provide access across owned or leased tidelands at low tide for adjacent upland property owners.

j) Aquaculture use and development shall employ non-lethal, non-harmful measures to control birds and mammals. Control methods shall comply with existing federal and state regulations.-

7) Facilities that support fish hatcheries located on freshwater streams in Gig Harbor may be allowed.

8) Aquaculture wastes, including salmon carcasses, shall be disposed of in a manner that will ensure strict compliance with all applicable governmental waste disposal standards, including but not limited to the Federal Clean Water

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Act, Section 401, and the Washington State Water Pollution Control Act (RCW 90.48).

7.10.3 Regulations – Geoduck

1) Conditional use permit requirements for commercial geoduck aquaculture are as follows:

   a) A conditional use permit is required for new commercial geoduck aquaculture and the conversion of an existing nongeoduck aquaculture operation to geoduck aquaculture.

   b) All subsequent cycles of planting and harvest shall not require a new conditional use permit.

   c) A single conditional use permit may be submitted for multiple sites within an inlet, bay or other defined feature, provided the sites are all under control of the same applicant and within the same shoreline permitting jurisdiction.

   d) In addition to complying with the requirements of chapter 173-27 WAC, the application must contain:

      i) A narrative description and timeline for all anticipated geoduck planting and harvesting activities. Documentation submitted to state and/or federal permit agencies for the proposal may be used to satisfy this requirement.

      ii) A baseline ecological survey of the proposed site to allow consideration of the ecological effects associated with the proposal. Documentation submitted to state and/or federal permit agencies for the proposal may be used to satisfy this requirement.

      iii) Measures to achieve no net loss of ecological functions consistent with the mitigation sequence described in WAC-173-26-201 (2)(e).

      iv) Management practices that address impacts from mooring, parking, noise, lights, litter, and other activities associated with geoduck planting and harvesting operations.

   e) On-site work is allowed during low tides, which may occur at night or on weekends. Measures to reduce impacts, from such sources as noise from equipment and glare from lighting, to adjacent existing uses shall be identified.

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f) All commercial geoduck aquaculture operations authorized by conditional use permit shall be reviewed by the City after the first year of operation to confirm compliance with the terms and conditions of the permit. In reviewing the permit, the City shall solicit comments from all parties of record to the approved conditional use permit.

g) Conditional use permits shall be reviewed using the best scientific and technical information available.

h) Best management practices to accomplish the intent of the limits and conditions.

i) In order to avoid or limit impacts from geoduck aquaculture siting and operations and achieve no net loss of ecological functions, the following should be addressed:

   i) The practice of placing nursery tanks or holding pools or other impervious materials directly on the intertidal sediments.

   ii) Use of motorized vehicles, such as trucks, tractors and forklifts below the ordinary high water mark.

   iii) Specific periods when limits on activities are necessary to protect priority habitats and associated species. The need for such measures should be identified in the baseline ecological survey conducted for the site.

   iv) Alterations to the natural condition of the site, including significant removal of vegetation or rocks and regrading of the natural slope and sediments.

   v) Installation of property corner markers that are visible at low tide during planting and harvesting.

   vi) Mitigation measures such as buffers between commercial geoduck aquaculture and other fish and wildlife habitat conservation areas as necessary to ensure no net loss of ecological functions.

   vii) Use of predator exclusion devices with minimal adverse ecological effects and requiring that they be removed and disposed of at an approved upland location as soon as they are no longer needed for predator exclusion.

   viii) Use of the best available methods to minimize turbid runoff from the water jets used to harvest geoducks.

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ix) Number of barges or vessels that can be moored or beached at the site as well as duration limits.

x) Public rights to navigation over the surface of the water.

xi) Good housekeeping practices at geoduck aquaculture sites, including worker training and regular removal of equipment, tools, extra materials, and all wastes.

xii) Where the site contains existing public access to publicly owned lands, the City shall consider recommendations from the Department of Natural Resources regarding protection of the existing public access.

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7.11 Boating and Marinas: Piers, Docks, and Moorage

It is the goal of the City of Gig Harbor to allow and encourage uncovered moorage and docking facilities serving a variety of uses, including commercial fishing, visiting vessels, and water-oriented recreational opportunities. Facilities should be developed in a manner that retains open surface water area for low-speed watercraft circulation and preserves shoreline ecological functions.

7.11.1 General Policies

A. Avoidance of critical saltwater habitat

New or expanded boating facilities and accessory uses should be clustered with similar facilities along the waterfront, to avoid impacts to critical saltwater habitat, the Donkey and Crescent Creek estuaries, and the stream mouth of McCormick Creek.

B. Avoidance of coastal and nearshore processes

Locate and design boating facilities to avoid adverse effects on coastal and nearshore processes such as erosion, sediment transport, and accretion (i.e., littoral drift).

C. Navigation and recreational opportunities

Locate and design boating facilities that do not obstruct navigable waters or create significant adverse effects to recreational opportunities.

D. Provision of public access

Design new boating facilities so as not to interfere with lawful public access to, or use of, shorelines. Boating facilities associated with commercial, industrial, residential subdivisions and multifamily housing should be encouraged to provide physical or visual public access to shorelines whenever safe and compatible with the primary use and shore features.

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E. Single-family residential uses

Allow single-family residences moorage as a water-dependent use provided that it is designed and used as a facility to access watercraft, and other moorage facilities are not available or feasible.

F. Community moorage

Allow community moorage for large subdivisions, use by patrons of a public park or quasi-public recreation area, multifamily uses or as part of a mixed use development when public access is provided.

G. Joint moorage

Whenever possible, encourage the use of joint moorage to serve the needs of single-family uses and minimize the number of overwater and floating structures.

H. Preferred types of moorage and boat launch ramps

Mooring buoys, including buoy fields for small craft, are preferred over docks or floats. Shared moorage facilities are preferred over single-user moorage where feasible. Public boat launches are preferred over private launch facilities.

I. Location of buoys

Prohibit mooring buoys where such installations will significantly interfere with navigation.

J. Size of piers and docks

Restrict the size of piers and docks to the minimum necessary to meet the needs of the proposed use. The length, width and height of piers and docks should be no greater than that required for safety and practicality for the primary use to minimize adverse effects on ecological functions.

K. Pilings

Replace existing piling with non-toxic materials, including but not limited to steel, concrete and non-toxic wood. The replacement of piling that support historic structures listed on the City's Register of Historic Places should be exempt from this

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provision. New piling should be made of non-toxic material approved by applicable state agencies.

L. Moorage design elements

Encourage design elements that increase light penetration to the water below an existing or new boating facility, such as increasing the structure's height above the water; modifying orientation and size; and using grating as a surface material. No new covered moorage facilities should be allowed on or over the surface waters within the City of Gig Harbor or its UGA.

M. Marine fueling facilities

Special attention should be given to the design and development of operational procedures for fuel handling and storage in order to minimize accidental spillage and provide satisfactory means for handling those spills that do occur.

7.11.2 Policies for Marinas

A. Public access and enjoyment

Marinas are water dependent uses and should contribute to public access and enjoyment of the waters of the state.

B. Upland marina uses

Encourage upland uses at marinas to have water-related uses and water-enjoyment uses, or uses that provide physical or visual shoreline access to the general public.

C. Other water-dependent uses

Marinas should be located, designed and operated so that other appropriate water-dependent uses are not adversely impacted.

D. Live-aboard vessels

Protect shoreline resources and water quality from over use by boaters living on vessels (live-aboards). Restrict live-aboards to existing and new marinas with facilities to provide waste handling and other sanitary services.

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7.11.3 Policies for Commercial Fishing Vessel Moorage

A. Priority for commercial fishing moorage

Commercial fishing is an important water dependent use and facilities that support the commercial fishing industry, including moorage, should be allowed.

B. Overwater parking

Overwater parking should not be permitted, except for temporary loading and unloading of commercial fishing equipment, supplies, or products.

C. Joint moorage facilities

Establish flexible regulatory standards to encourage private-public joint moorage facilities for commercial fishing and recreational vessels in locations which are appropriate and capable of supporting such a facility.

7.11.4 Regulations – General

1) Boating facilities shall not be permitted within the following marine shoreline habitats because of their scarcity, biological productivity and sensitivity unless no alternative location is feasible, the project would result in a net enhancement of shoreline ecological functions, and the proposal is otherwise consistent with this Program:

    a) Critical saltwater habitats; and

    b) Marshes, estuaries and other wetlands.

2) Boating facilities shall be located no closer than twelve feet from the property line, either private property or state lease land. Location closer than twelve feet from the property line may be permitted upon the submission to the City of a covenant executed between the property owner/applicant and the adjacent property owner covering the agreement for the joint use of common lot lines, which covenant shall run with the land and be filed with the Pierce County Auditor as a covenant with the land. The intent of this regulation is to provide a minimum ingress/egress of twenty-four feet. The provision of an ingress/egress greater than twenty-four feet in width may be voluntarily provided by the

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property owner/applicant, or through an agreement with the adjacent property owner/lessee.

7.11.5 Regulations – Mooring Buoys

1) Mooring buoys and buoy fields shall not be allowed within designated navigation channels where established by Washington Department of Natural Resources or the U.S. Coast Guard. A minimum 50-foot wide navigation channel shall be maintained between the Outer Harbor Line and any mooring buoy or buoy field located on the water ward side of the Outer Harbor line.

2) Mooring buoys and buoy fields shall be located to:

   a) Avoid critical saltwater habitat areas; and

   b) Prevent obstruction to navigation.

3) Mooring buoys shall use neutral buoyancy rope, mid-line float, helical anchors, or other state-approved designs that have minimal adverse effects on aquatic ecosystems.

4) Single-family residences located on waterfront parcels may be allowed no more than one mooring buoy per residential lot.

5) Mooring buoys shall be clearly marked and labeled with the owner's name, contact information and permit number(s).

7.11.6 Regulations – Boat Launch Ramps

1) Private boat launch ramps for motorized watercraft shall not be allowed in any shoreline environment.

2) Preferred ramp designs, in order of priority, are:

   a) Open grid designs with minimum coverage of beach substrate.

   b) Seasonal ramps that can be removed and stored upland.

   c) Structures with segmented pads and flexible connections that leave space for natural beach substrate and can adapt to changes in beach profile.

3) Ramps shall be placed and maintained near flush with the foreshore slope.

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4) Boat launches shall be designed and constructed using methods/technology that have been recognized and approved by state and federal resource agencies as the best currently available. Rail and track systems shall be preferred over concrete ramps or similar facilities.

5) Launch access for non-motorized watercraft shall use gravel or other permeable material. Removal of vegetation for launch access should be limited to eight (8) feet in width.

6) Before granting approval of a permit to allow a boat launch ramp, the proponent must satisfactorily demonstrate that:

   a) Adequate facilities for the efficient handling of sewage and litter will be provided;

   b) The boating facilities will be designed so that structures are aesthetically compatible with, or enhance shoreline features and uses; and

   c) The boating facilities will be designed so that existing or potential public access along beaches is not blocked or made unsafe, and so that public use of the surface waters is not unduly impaired.

7.11.7 Regulations – Piers, Docks, Floats, and Lifts – Non-Residential

1) Covered moorage associated with non-residential docks, piers, and floats shall be prohibited.

2) Piers, docks, floats and lifts associated with commercial, industrial, or public recreational developments are allowed only when ecological impacts are mitigated in accordance with the program, and:

   a) The dock/pier/float is required to accommodate a water-dependent use; or

   b) The dock/pier/float provides opportunities for a substantial number of people to access the shoreline.

3) New commercial, industrial or public recreational docks, piers, floats and lifts shall be designed and constructed to avoid or, if that is not possible, to minimize the impacts to nearshore habitats and processes.

4) The length, width and height of non-residential docks, piers, floats and lifts shall be no greater than that required for safety and practicality for the primary use.

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5) New and substantially expanded non-residential docks, piers, floats and lifts shall be constructed of materials that will not adversely affect water quality or aquatic plants and animals over the long term. Materials for any portions of the dock, pier, float, lifts, framing, or decking that come in contact with water shall be approved by applicable state agencies for use in water.

6) To minimize adverse effects on nearshore habitats and species caused by overwater structures that reduce ambient light levels, the following shall apply:

   a) The width of docks, piers, floats and lifts shall be the minimum necessary, and in no case shall be wider than eight (8) feet unless grating is used in accordance with, and authorized by, state resource agency regulations.

   b) Materials that will allow light to pass through the deck may be required where the width exceeds eight (8) feet.

   c) Grating to allow light passage or reflective panels to increase light refraction into the water shall be used on piers, docks, floats and gangways in nearshore areas.

   d) Use of non-toxic materials, including, but not limited to, steel, concrete and non-toxic wood shall be approved by applicable state agencies.

7) Commercial, industrial or public recreational docks, piers, floats and lifts shall be spaced and oriented to the shoreline in a manner that avoids or minimizes:

   a) Hazards and obstructions to navigation, fishing, swimming and pleasure boating; and

   b) Shading of beach substrate below; and

   c) Any 'wall' effect that would block or baffle wave patterns, currents, littoral drift, or movement of aquatic life forms.

8) Commercial, industrial or public recreational docks, piers, floats and lifts shall be designed and located to ensure that such structures and the vessels moored to them do not ground out during low tidal cycles.

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7.11.8 Regulations – Piers, Docks, Floats, and Lifts – Accessory to Residential Use

1) In-water fixed platform structures supported by piles that do not abut the shoreline shall be prohibited.

2) Covered moorages are prohibited.

3) Joint moorage with four or fewer slips is allowed. A covenant executed between all property owners sharing the joint moorage docks shall be submitted to the City that covers the agreement for the joint use of common lot lines, shall run with the land, and be filed with the Pierce County Auditor as a covenant with the land.

4) Residential subdivisions may be allowed a community moorage dock that is shared by at least four shoreline property owners. A covenant executed between all property owners sharing the community moorage docks shall be submitted to the City that covers the agreement for the joint use of common lot lines, shall run with the land, and be filed with the Pierce County Auditor as a covenant with the land.

5) Storage of fuel, oils, and other toxic materials is prohibited on residential docks, piers and floats.

6) Docks, piers, floats and lifts accessory to residential development/use shall only be allowed when:

   a) Ecological impacts are mitigated in accordance with the Program; and

   b) The moorage platform is designed for access to private watercraft.

7) No more than one (1) dock/pier or one (1) float may be permitted on a single lot owned for residential use or private recreational use.

8) To minimize adverse effects on nearshore habitats and species caused by overwater structures that reduce ambient light levels, the following shall apply:

   a) The width of docks, piers and floats shall be the minimum necessary, and in no case shall be wider than six (6) feet unless authorized by state resource agencies;

   b) Materials that will allow light to pass through the deck may be required where the width exceeds six (6) feet;

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c) Grating to allow light passage or reflective panels to increase light refraction into the water shall be used on piers, docks, floats and gangways in nearshore areas; and

d) Use of non-toxic materials, including, but not limited to, steel, concrete and non-toxic wood shall be approved by applicable state agencies.

9) Single-user docks/piers/floats shall meet the setbacks for boating facilities set forth in Table 7-3; however, a shared dock/pier may be located adjacent to or upon a shared side property line upon the filing of an agreement by the affected property owners.

10) No dock, pier, float, or watercraft moored thereto shall be used for a residence.

7.11.9 Regulations – Marinas

1) New covered moorage is prohibited. Expansion of existing covered moorage is prohibited.

2) Marinas may be permitted on marine shorelines when they are consistent with this Program and when the proponent demonstrates to the City's satisfaction that all of the following conditions are met:

   a) The proposed location is the least environmentally damaging alternative; and

   b) Potential adverse impacts on shoreline processes and ecological functions are mitigated to achieve no net loss; and

   c) The area has adequate water circulation and flushing action; and

   d) The proposed location will not require excavation/filling of wetlands; and

   e) Suitable public infrastructure is available or can be made available by project completion to support the marina.

3) Where marinas are permitted they shall be designed, constructed and operated according to the following:

   a) Shoreline armoring shall be limited to the minimum necessary to protect marina infrastructure and shall consist of soft-shore stabilization unless such stabilization is demonstrated by a geotechnical analysis to be infeasible or inadequate to protect the site. Also see Section 7.9.2-

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Regulations/Demonstration of Need - New, Expanded or Replaced Bulkheads.

b) Floating structures shall be designed to prevent grounding on tidelands. Floats cannot rest on the substrate at any time. Stoppers on the piling anchoring the floats or stub piling must be installed such that the bottom of the floatation device is at least 1 (one) foot above the level of the substrate. The stoppers must be able to fully support the entire float.

c) Piers and other structures shall be located, sized and designed to minimize shading of nearshore aquatic habitats and species.

d) Solid structures shall be designed to provide fish passage through and along the shallow water fringe.

e) Marina development shall be required to include public access amenities. Consistent with Section 6.5 (Public Access) of this Program. Public access shall be designed to be environmentally sound, aesthetically compatible with adjacent uses, and safe for users.

f) Live-aboard vessels are allowed in marinas provided that adequate facilities and programs to address waste and sanitary disposal are in place.

4) Fill waterward of OHWM shall be limited to the minimum necessary to match the upland with the elevation of the marina when consistent with Section 7.5 (Fill and Excavation) of this Program.

5) Dredging shall be limited to the minimum necessary to allow boat access to a marina when consistent with Section 7.4 (Dredging) of this Program.

6) New or expanded upland development appurtenant to marinas shall be designed and constructed to avoid and, where avoidance is not possible minimize, impacts on shoreline functions and processes.

7) To meet the requirements in Section 7.11.9 Regulation #3 above, the following standards shall apply to new or expanded development appurtenant to marinas:

a) Accessory uses at marinas shall be limited to those necessary to support the marina including, but not limited to, office space, parking, open air storage, waste storage and treatment, stormwater management facilities, utilities, and upland transportation facilities.

b) Parking shall be located away from the water's edge and landward of any applicable buffers recommended by a critical areas study, or required setback area from the ordinary high water mark. This shall not preclude the

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development of a loading space in proximity to the walkway for temporary parking.

c) Parking areas shall meet City stormwater management standards and shall, where feasible, incorporate low impact development practices such as pervious surfaces and bioswales.

d) Dry moorage and other storage areas shall be landscaped with native vegetation consistent with the requirements of GHMC 17.78 to provide a visual and noise buffer for adjoining uses.

e) Pump-out, holding, and/or waste treatment facilities and services shall be provided at all marinas. Pump-out facilities shall be conveniently located and sited to ensure easy access, prevent lengthy queues and allow full compliance with waste disposal regulations. Vessel mounted pump-out services and hard-plumbed stations accessible by all marina patrons shall be preferred over portable pump-out equipment. Pump-out facilities shall be an approved system that meets state and local water quality regulations and Tacoma Pierce County Health Department regulations.

f) Marinas with live-aboards shall provide permanent restrooms and sewage disposal facilities in compliance with applicable health regulations.

g) Garbage and recycling receptacles, including those required for waste oil and solvents, shall be provided and maintained by the marina operator at upland locations convenient to users.

h) Marina operators shall post the following signs where they are readily visible to all marina users;

   i) Regulations pertaining to handling and disposal of waste including gray water, sewage and toxic materials;

   ii) Regulations prohibiting the use of marine toilets while moored unless these toilets are self-contained or have an approved treatment device;

   iii) Regulations prohibiting the disposal of fish and shellfish cleaning wastes, scrap fish, viscera or unused bait in or near the marina waters;

   iv) Rules and BMP's for boat maintenance and repairs in the marina.

8) New marina facilities, and alterations to existing facilities, shall submit the following information as part of their application for a Shoreline Substantial Development Permit:

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a) The number of users;

b) The size of water-craft which will be moored in the new facility;

c) The number of live-aboard vessels or slips allocated for live-aboard vessels;

d) A general plan showing water supply lines, pump-out facilities, solid waste collection points, and outdoor lighting; and

e) In addition to the application requirements described in Chapter 8, the application shall include a site plan drawn to scale showing adjacent property structures and uses, including existing and proposed state lease land boundaries.

7.11.10 Regulations – Marine Fueling Facilities

1) Marine fueling facilities shall be equipped with fire-protection equipment consistent with GHMC Chapter 15.16 Amendments to the International Fire Code (IFC), Section 15.16.190 Amendment to IFC Chapter 45.

2) A management plan shall be developed for new marine fueling facilities for the safe handling of fuel to prevent them from entering aquatic waters, surface or ground water. Specific provisions shall address prompt and effective clean up of spills that may occur. Management plans shall be coordinated with state or federal spill response plans. Where a spill management/response plan has been approved by the State, said plan may be used to satisfy the requirements of this section. Rules for spill prevention and response, including reporting requirements, shall be posted on site.

7.11.11 Regulations – Commercial Fishing Moorage

1) New or existing marinas or moorage facilities which provide moorage and support facilities for active commercial fishing vessels shall be exempt from the parking requirements of Gig Harbor Municipal Code Title 17 for those commercial fishing vessels which have an active license or a contract from the previous fishing season or the next fishing season, provided the following requirements are met:

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a) One load/unloading parking space on the marina property is continuously provided.

b) Proof of an active license for commercial fishing vessels or an active contract for commercial fishing boat tenders shall be provided to the City to qualify initially for this exemption. The City may request from the marina owner and/or operator in future years that the applicant affirm within thirty (30) calendar days of written request by the City the status of each active commercial fishing vessel on the site by providing copies of the appropriate license or contract.

c) Development activities associated with pleasure craft or other non-active commercial fishing vessels shall comply with the other relevant sections of this Shoreline Master Program including but not limited to the parking requirements of Gig Harbor Municipal Code Title 17.

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7.12 Commercial Uses

It is the goal of the City of Gig Harbor to give preference to water-dependent and other water-oriented uses for shorelines within the jurisdiction of the City of Gig Harbor while preserving the unique mix of waterfront uses in Gig Harbor Bay and Purdy.

7.12.1 Policies

A. Preferred uses

Give preference to water-dependent commercial uses, then to water-related and water-enjoyment commercial uses in shoreline locations. Non-water-oriented commercial uses should be allowed in the City Waterfront shoreline environment designation. Non-water oriented commercial uses in other shoreline environment designations may be allowed if they are combined with public benefits, such as historic preservation, public access, education and shoreline ecological restoration.

B. Public access

Require commercial developments to provide public access consistent with the public access requirements set forth in Chapter 6, Section 6.5.2, unless such improvements are demonstrated to be incompatible due to reasons of safety, security, or impact to the shoreline environment. In requiring public access, carefully analyze development proposals to ensure that an essential nexus exists between the development and the public access required, and that the required public access is roughly proportional to the impacts of the project.

C. Low impact development techniques

Commercial development should implement low impact development techniques to the maximum extent possible.

7.12.2 Regulations

1) A use or development shall not be considered water-dependent, water-related or water-enjoyment until the City determines that the proposed design, layout

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and operation of the use/development meet the definition and intent of water-dependent, water-related or water-enjoyment per Chapter 2 definitions.

2) In the City Waterfront and Historic Working Waterfront shoreline environmental designations, non-water oriented uses located landward of the ordinary high water mark on shorelines shall be allowed pursuant to the use matrix set forth in GHMC Chapter 17.14 Land Use Matrix.

3) In the Low Intensity and Urban Conservancy shoreline environment designations, non-water oriented uses located landward of the ordinary high water mark on shorelines shall not be allowed unless they meet the following criteria:

   a) The use is part of a mixed-use project that includes water-dependent uses and provides a significant public benefit with respect to the Shoreline Management Act's objectives such as providing public access and ecological restoration; or

   b) Navigability is severely limited at the proposed site; and the commercial use provides a significant public benefit with respect to the Shoreline Management Act's objectives such as providing public access and ecological restoration.

   c) In areas designated for commercial use, nonwater-oriented commercial development may be allowed if the site is physically separated from the shoreline by another property or public right of way.

4) Commercial use and development, including deck structures located waterward of the OHWM that are appurtenant to permitted upland water-related and water-enjoyment uses, shall be allowed when the proponent demonstrates that it will not result in a net loss of shoreline ecological functions or processes, or have significant adverse impact on other shoreline uses, resources and/or values such as navigation, recreation and public access.

~~4)~~5) Deck structures located waterward of the OHWM that are appurtenant to permitted upland water-related and water-enjoyment uses shall consist of a cantilevered design without the need for piling support, shall not exceed a maximum size of 750 square feet of floor area and shall be dedicated to uses that attract the general public to the shoreline. No storage of tables, chairs or other materials shall be permitted within the deck area during non-use, "out-of-season" time periods. Last, the deck area shall be posted with a sign that addresses the prohibition on storage. The sign shall be reviewed and approved by the Administrator prior to installation.

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~~5)~~6) All commercial uses shall comply with the development regulations set forth in Section 7.1.2, Table 7-3 of this program and the Gig Harbor Municipal Code including, but not limited to, height, setbacks, impervious coverage and off-street parking.

~~6)~~7) In the Historic Working Waterfront Shoreline Environment Designation, non-water oriented commercial uses are allowed as a conditional use within existing overwater structures for those properties listed on the City's Register of Historic Places pursuant to GHMC Section 17.97.040 Register of historic places.

~~7)~~8) All commercial uses shall provide public access as required by Section 6.5-Public Access.

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7.13 Commercial Fishing Sales & Services

It is the goal of the City of Gig Harbor to preserve the commercial fishing fleet as a significant cultural and economic resource, encourage important fleet supporting services and promote development or rehabilitation of facilities consistent with the fleet's needs, including the retention and redevelopment of waterfront parcels that provide a substantial and direct contribution to the commercial fishing industry.

The commercial fishing industry consists of the vessels, the moorage facilities and the upland facilities and structures that provide direct support to the industry. It is the historical backbone of the Gig Harbor community and its waterfront environment and has been the focus of the city's development since its incorporation in 1946. The value of the fleet is recognized as a very important component of the cultural and community environment. Preservation of the fishing character of the City is a primary consideration in evaluating effects of a shoreline proposal.

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7.13.1 Policies

A. Developments waterward of the ordinary high water mark

Allow over-water, water-dependent development that directly supports the commercial fishing industry such as net sheds and loading/unloading docks.

B. Sales and services

Allow and encourage commercial sales and services directly related to or supportive of the commercial fishing industry, such as marine fueling facilities and direct dock sales of sea food products, consistent with the environment designation and zoning regulations applicable to the site.

7.13.2 Regulations

1) Developments which are water-dependent and directly supportive of commercial fishing activities may be permitted waterward of ordinary high water mark.

2) The sale of processed or semi-processed commercial fish products and provision of supportive services such as fueling facilities at moorage facilities which accommodate commercial fishing vessels is permitted, consistent with the underlying zoning code district for the site and applicable health codes of the State.

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7.14 Educational Facilities / Scientific, Historical, Cultural, Educational Research Uses

It is the goal of the City of Gig Harbor to allow for educational, scientific or historical facilities in the shoreline.

7.14.1 Policies

A. Maritime facilities in Gig Harbor Bay

Encourage public-private partnerships in Gig Harbor Bay for purposes of educating the public and promoting tourism related to boat building, commercial fishing, and other maritime activities with historic significance to the community.

7.14.2 Regulations

1) Museums, cultural centers, training centers, and other facilities open to the public and whose primary purpose is education or the preservation of local history in Gig Harbor shall be allowed landward of ordinary high water in all shoreline environments except Natural and Marine Deepwater, provided such facilities are permitted by the underlying zoning designation.

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7.15 Industrial Development

It is the goal of the City of Gig Harbor to support the commercial fishing fleet and recreational boating community of Gig Harbor, allow for the continuation of boat repair, building and sales, and the development and sales of marine-related products in appropriate shoreline areas.

7.15.1 Policies

A. Prohibition on industrial levels 1 & 2

Industrial Level 1 and 2 type development within Gig Harbor is not considered appropriate due to the severe environmental constraints and physical limitations of the harbor.

B. Preference for marine related industrial

Recognizing the importance of commercial fishing, boat building and production and sale of boats and related marine supplies, marine industrial uses should be considered a preferred use along the city's shoreline where allowed by the Comprehensive Plan and Zoning Code.

C. Restoration

Restoration of impaired shoreline ecological functions and processes should be encouraged as part of marine industrial and other permitted industrial development.

D. Incompatible uses

Marine industrial development should be protected from encroachment or interference by incompatible uses such as residential or commercial uses, which have less stringent siting requirements.

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7.15.2 Regulations

1) Industrial Level 1 and Industrial Level 2 uses shall not be permitted within the shoreline areas of the City of Gig Harbor.

2) Developments shall be required to include the capability to contain and clean up spills, discharges, or pollutants, and shall be responsible for any water pollution which they cause.

3) Industrial uses and redevelopment projects are encouraged to locate where environmental cleanup and restoration can be accomplished.

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7.16 Historic Net Sheds

Net sheds represent one of Gig Harbor's most notable and colorful industries: commercial fishing. Around the beginning of the 20th Century, Croatian immigrants, who lived in Gig Harbor and pioneered the salmon purse seine fishing industry in Puget Sound, began building modest docks covered with sheds on wood piling along the shoreline of Gig Harbor Bay. The net sheds provided easy access for the fisherman to load and unload their nets and gear, as well as a covered location to dry the nets out and work on them and other gear out of the weather. Today, the largest inventory of historic net sheds remaining in Puget Sound, are located within the City of Gig Harbor. A total of 17 net shed structures remain, with approximately one-third of them utilized for the storage of nets and other commercial fishing gear. It is the goal of the City of Gig Harbor to encourage the preservation and adaptive re-use of historic net sheds in Gig Harbor Bay recognizing their historic and cultural importance to Gig Harbor's commercial fishing industry.

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7.16.1 Policies

A. Historic net sheds with water-dependent uses

As an iconic form of development along the city's shoreline, the continued use of historic net sheds in support of commercial fishing should be the top priority for such structures. Other water-dependent uses in historic net sheds are preferred to non-water oriented uses. Converting a non-water oriented use to a water-dependent use in a historic net shed is encouraged.

B. Adaptive re-use of historic net sheds

Allow adaptive re-use of historic net shed structures listed on the Gig Harbor Register of Historic Places with non-water oriented uses, including single-family residential uses, only when a water-dependent use is no longer economically viable, when designed to preserve the architectural integrity of the structure, and when educational or interpretive signage is provided.

C. Expansion of net sheds for non-water dependent uses

The overwater expansion of net shed structures for any non-water dependent use should be prohibited.

7.16.2 Regulations

1) Non-water-oriented uses are allowed in net sheds when the following criteria are met:

   a) The property owner/applicant demonstrates that a water-oriented use is no longer economically viable.

   b) The property has been listed on the Gig Harbor Register of Historic Places.

   c) Net sheds associated with a single-family dwelling on a residential lot may be utilized as an extension of the residential use but are prohibited from having sleeping accommodations or being utilized as an accessory apartment. Net sheds used as extension of an existing single-family dwelling shall provide educational or interpretive signage that address the historical significance of the structure and its use.

   d) The property owner has entered into a contractual agreement with the City that addresses the approved use of the net shed, its continued consistency with the requirements of GHMC 17.97Historic Preservation and enforcement procedures and potential penalties for noncompliance with the terms of the agreement. The agreement shall be recorded with the Pierce County Auditor's office and a copy of the recorded agreement provided to the City's Shoreline Administrator prior to approval of the occupancy permit for the net shed structure.

2) When permitted pursuant to 7.16.2 Regulation #1, non-water-oriented uses shall provide ecological restoration (e.g., bulkhead removal, planting of riparian vegetation, replacement of creosote pilings) in compliance with Section 6.8 Restoration and Remediation and 7.8 Shoreline Habitat and Natural Systems Enhancement Projects. In addition, commercial non-water-oriented uses shall provide public access pursuant to section 6.5 and educational or interpretive signage.

3) When permitted pursuant to 7.16.2 Regulation #1, the conversion of a net shed from a water-dependent use to a non-water oriented use shall require listing of the structure on the City's Register of Historic Places and be consistent with the requirements of GHMC 17.97. A change in use or expansion of an existing use in a net shed designated on the Gig Harbor Register of Historic Places must maintain the historic architectural integrity of the structure through compliance with the provisions of GHMC 17.97.

4) The conversion of a net shed to a non-water oriented use shall require a Shoreline Conditional Use Permit.

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5) No expansion of the existing net shed building footprint shall be allowed.

6) No increase in the height of a net shed structure shall be allowed.

7) The conversion of a net shed located on state owned aquatic lands managed by the Washington State Department of Natural Resources to a non water-dependent use shall follow the requirements listed under WAC 332-30-137.

   a) The property owner shall contact the State Department of Natural Resources prior to any development.

   b) The Department of Natural Resources will conduct an analysis on a case-by-case basis to include specific circumstances to determine if the proposed use is consistent with WAC 332-30-137.

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7.17 Recreation Uses and Development

It is the goal of the City of Gig Harbor to protect and enhance recreational opportunities in the shoreline area by promoting a mixture of passive use facilities that provide enjoyment of the shoreline without impacting sensitive habitat or shoreline ecology.

7.17.1 Policies

A. Location

Give preference for recreational development located on the shoreline to facilitate the public's ability to reach and enjoy the water's edge, to travel on the waters of the state, and to view the water and the shoreline. Where appropriate, such facilities should be dispersed along the shoreline to support frequent recreational access and aesthetic enjoyment of the shoreline for the public.

B. Enhance natural character

Development of recreational facilities should enhance the natural character of an area or incorporate shoreline restoration elements, while providing, where appropriate, for both active and passive forms of recreation.

C. Recreation improvements

Locate recreational development on the shoreline in a manner that minimizes extensive structures, utilities, roads, and/or substantial modifications of topography or vegetation removal.

D. Consistency with other plans

Plan, design and implement shoreline recreational development consistent with growth projections, level-of-service standards, and goals established in the City's Comprehensive Plan and Parks, Recreation and Open Space Plan.

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E. Potential opportunities

Identify shoreline areas with the potential for providing recreation or public access opportunities and acquire such areas for incorporation into the public park and open space system.

F. Linking recreation areas

Encourage the linkage of shoreline parks, recreation areas and public access points with linear systems, such as trails, sidewalks, bicycle paths, easements and/or scenic drives.

G. Education

Recreation facilities should incorporate public education and interpretive installations regarding shoreline ecological functions and processes, historic and cultural heritage.

H. Street-ends

Existing public rights-of-way generally perpendicular to the shoreline (street-ends) should be developed, as feasible, into passive public recreational areas consistent with this Program.

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7.17.2 Regulations

1) Non-water-oriented, active-use recreational facilities such as playing fields or facilities with extensive impervious surfaces are prohibited.

2) Water-oriented recreational use/development, including trails and pathways, is a preferred use of the shoreline and shall be allowed when the proponent demonstrates that it will not result in a net loss of shoreline ecological functions or processes or have significant adverse impact on other shoreline uses, resources and/or values such as navigation and public access.

3) Recreation areas or facilities on the shoreline shall provide physical or visual public access consistent with Section 6.5 (Public Access) of this Program.

4) New recreational use/development shall be located landward of the shoreline vegetation conservation area required by Section 6.2.4 (Vegetation Conservation) except that components of the recreational use or development

that are water-dependent or water-related may be allowed within the shoreline vegetation conservation area.

5) Signs indicating the public's right to access shoreline areas shall be installed and maintained in conspicuous locations at recreational facility points of access and entrances.

6) When a public recreation site abuts private property/tidelands, signs and other similar markers shall indicate geographic limits of public access to minimize conflicts with adjacent use/development.

7) Where appropriate, recreation development proposals shall include provisions for non-motorized access to the shoreline from both the uplands and the water (e.g. pedestrian boat access, bike paths, and water access.)

8) Proposals for recreational use and development that involve any clearing, grading or impervious surface shall include a landscape plan. Native, self-sustaining vegetation shall be used as often as possible. The removal of on-site native vegetation shall be limited to the minimum necessary for the development of selected view-points or other permitted structures or facilities and shall be subject to Section 6.2.4 (Vegetation Conservation) of this Program.

9) Proposals for recreational development shall include adequate facilities for water supply, sewage and garbage disposal, and recycling commensurate with the intensity of the proposed use.

10) Recreational use and development shall incorporate appropriate mitigation to minimize light and noise impacts on adjoining land uses. Such measure shall include, but not be limited to, fencing, screening, and related measures.

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7.18 Residential

It is the goal of the City of Gig Harbor to provide for residential uses that preserve the character of the waterfront and avoid ecological impacts.

7.18.1 Policies

A. Single-family as a priority use

Give preference to single-family residences as a priority use when developed in a manner consistent with control of pollution and prevention of damage to the shoreline environment.

B. Over-water residential uses

New over-water residential development or expansion of existing over-water residences should not be allowed. Remodel and reconstruction of existing over-water residential structures should be allowed consistent with provisions for legal nonconforming uses.

C. Residential design and stabilization structures

Require sufficient setbacks from steep slopes and shorelines vulnerable to erosion by designing new residential subdivisions and structures so that structural improvements and other stabilization are not required initially or in the future.

D. Site design

Site design and the configuration of improvements should incorporate existing topography, critical areas and vegetation to the extent feasible

E. Residential structures or development

Locate and design structures or development for residential uses outside of required setbacks or required buffers

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F. Protect, enhance and restore shoreline resources

Encourage methods to protect, enhance, and restore shoreline ecological functions and other shoreline resources for residential development.

7.18.2 Regulations

1) New and expanded overwater residential development including garages, accessory buildings, boathouses, house boats, floating homes and house barges shall be prohibited unless otherwise specified in this chapter. Residential live-aboard vessels are permitted within marinas per the requirements of Subsection 7.11.9.3.f.

2) Existing overwater residences, including those located within the overwater residential community of Nesika Beach may be maintained consistent with the regulations set forth in Section 8.11-Nonconforming Uses and Structures.

3) New residential lots created through land division shall be allowed provided they are consistent with Subsection 7.9.3.1.

4) A primary residence shall be allowed on each lot provided none of the following are necessary:

    a) New structural shoreline stabilization measures that would cause significant impacts to other properties or public improvements or a net loss of ecological functions;

    b) New improvements proposed within the required vegetation conservation area, the required setback from the OHWM or critical area buffer, except as provided in Section 6.2-Marine Shorelines, Vegetation Conservation and Critical Areas Protection;

    c) Removal of significant vegetation that adversely impacts ecological functions;

    d) Site work that creates significant erosion or reduction in slope stability; and

    e) Site work that creates increased erosion in the new development or to other properties.

5) New residential lots shall also demonstrate the following:

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a) Adequate sewer, water, access, and utilities can be provided at the time of final plat or short plat approval subject to the requirements of Gig Harbor Municipal Code Title 16.

b) The intensity and type of development is consistent with the Gig Harbor Comprehensive Plan and the associated development regulations set forth in Gig Harbor Municipal Code Title 17.

c) Potential significant adverse environmental impacts can be avoided or mitigated to achieve no net loss of ecological functions, taking into consideration temporal loss due to construction and potential impacts to the environment.

d) The development is consistent with the development standards required by the underlying zoning designation.

6) Prior to the granting of a Shoreline Permit Exemption, Substantial Development Permit, Shoreline Conditional Use Permit, Shoreline Variance Permit or Building Permit, the City shall make a determination that the proposed project is consistent with the policies and regulations of the Shoreline Master Program including the following standards:

a) The proposed development site is suited for residential use and is not located in areas having significant hazard to life and property and likely to require future public funds to protect and rehabilitate;

b) Adequate methods of erosion control shall be utilized during and after project construction; and

c) Disturbance of established, native shoreline vegetation will be minimized.

7) New multiple family residential development and subdivisions containing more than four lots shall include public access in conformance with the Public Access Standards set forth in Chapter 6 of the Shoreline Master Program.

8) Natural site areas shall be maintained, enhanced, and preserved to the greatest extent possible consistent with the provisions of Section 7.3 Clearing and Grading, and Gig Harbor Municipal Code Chapters 17.94 and 17.99. To this end, the City may limit grading and clearing to the extent deemed necessary for the reasonable and necessary use of the site or tract.

9) Residential structures shall comply with the height requirements set forth in subsection 7.1.2, Table 7-3-Bulk and Dimensional Standards. The maximum

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height above average grade level of any residential structure shall not exceed 35 feet.

10) In the Natural Shoreline Environment Designation, existing residential development may be remodeled within the "footprint" of the existing structure. No expansion of existing residential structures is allowed within the required vegetation conservation strip or critical area buffer without the authorization of a variance.

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7.19 Signs and Outdoor Advertising

It is the goal of the City of Gig Harbor to limit waterfront signage to minimize visual obstruction of the shoreline and marine waters and ensure compatibility with the shoreline environment and allowed uses.

7.19.1 Policies

A. Visual obstruction

Design and locate signs in such a manner that they minimize visual obstruction of the shoreline and marine waters. Low profile, on-premise, wall signs are strongly preferred over free-standing signs or off-premise wall signs to minimize negative visual impacts and obstructions to shoreline access and use.

B. Compatibility

Signs should be designed, constructed and placed so that they are compatible with the natural aesthetics of the shoreline environment and adjacent land and water uses. Moving or flashing signs should be prohibited in shoreline jurisdiction.

C. Interpretive signs

Encourage private and public waterfront development to integrate educational interpretive signs at public access locations and viewpoints.

D. Gateway signs

Encourage the use of single, common-use gateway signs for communities, districts, public transient moorage facilities, and/or multi-use or multi-tenant commercial developments to identify and give directions to local premises and public facilities.

E. Free-standing signs

Where possible, locate free-standing signs on the landward side of development and avoid blocking scenic views.

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7.19.2 Regulations

1) The type, size, location, installation and maintenance of all signs must comply with the City of Gig Harbor Sign Code (GHMC 17.80).

2) All signs shall be located in such a manner that they minimize interference with public views. Free standing signs which may disrupt views to the water shall be placed on the landward side of development.

3) Signs in shoreline areas shall be located against existing buildings wherever feasible.

4) Public transient moorage facilities may utilize one "portal" type sign located no closer to the water than the land ward side of the ramp/gangway that provides access to the moorage facility. The one permitted portal sign may have a maximum height of 12 feet and shall comply with all other requirements of GHMC 17.80.

5) Private transient moorage facilities may utilize one (1) six square-foot directional type sign mounted on a single piling on the waterward side of the marina for business identification purposes. The one permitted directional sign may have a maximum height of 6 feet and shall comply with all other requirements of GHMC 17.80.

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7.20 Transportation Facilities

It is the goal of the City of Gig Harbor to encourage pedestrian and vehicular circulation and access to the waterfront while avoiding impacts to the aesthetics and natural ecology of the shoreline environment.

7.20.1 General Policies

A. Arterial roads

Where feasible, discourage construction of new or expanded arterial roads in the shoreline jurisdiction.

B. Local roads

Where feasible, design local access roads and pedestrian routes to fit into the existing topography.

C. Pedestrian trails and bicycle routes

Plan, locate, and design trails where they will have the least possible adverse effect on shoreline resources. Trail space or other accommodation for non-motorized traffic should be encouraged along roads in shoreline jurisdiction, where appropriate.

D. Foot passenger ferry service in Gig Harbor Bay

Encourage foot passenger-only ferry service in Gig Harbor Bay at sites capable of accommodating the necessary improvements.

7.20.2 Parking Policies

A. Location and shared use

Allow parking when necessary to support an approved shoreline use. Encourage shared parking areas between multiple uses and underground parking. Parking as a

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~~primary~~ principal use (e.g., commercial pay lots and parking not associated with a permitted or conditionally allowed shoreline use) should ~~not be allowed~~ only be allowed in limited circumstances and only when separated from the shoreline area by an arterial street. Locate surface parking outside of shoreline jurisdiction whenever possible or otherwise as far from the shoreline as possible. However, on-street parking is acceptable within an approved transportation facility.

B. Aesthetic

Use appropriate screening and landscaping, and maintain parking areas to avoid aesthetic impacts on their surroundings. The use of native vegetation should be encouraged where appropriate.

C. Parking impacts

Locate and design parking facilities to avoid or minimize adverse impacts including those related to stormwater runoff, erosion and siltation, water quality, public access, and vegetation and habitat. Low impact development techniques should be implemented to the maximum extent feasible.

7.20.3 Roadway Regulations

1) Proponents of new roads must be able to demonstrate the following:

   a) The need for a shoreline location and that no reasonable upland alternative exists.

   b) That construction is designed to protect the adjacent shorelands against erosion, uncontrolled or polluting drainage, and other factors detrimental to the environment both during and after construction.

   c) That the project will be planned to fit the existing topography as much as possible thus minimizing alterations to the natural environment.

   d) That all debris, overburden and other waste materials from construction will be disposed of in such a way as to prevent their entry by erosion from drainage into water body.

   e) That when new roads will afford scenic vistas, viewpoint areas will be provided. Scenic corridors shall have sufficient provision for safe pedestrian and non-motorized vehicular travel.

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2) Roads should be located on grade rather than elevated except when crossing wetlands or streams. Road designs must provide appropriate pedestrian and non-motorized vehicular crossings where public access to shorelines is intended.

3) All cut and fill slopes shall be stabilized and planted with native and/or appropriately introduced grasses, shrubs and/or trees which shall be maintained by the installing agency or developer until established.

4) Non-emergency construction and repair work shall be scheduled for that time of year when seasonal conditions permit optimum feasible protection of shoreline ecological functions and processes.

5) Maintenance activity including vegetation control and erosion control shall be carried out consistent with this Program. Necessary resurfacing of existing roadways, including roadway overlays, sub-grade replacements and repair may be exempt from Substantial Development Permit requirements as provided by Section 8.3.

6) RCW 35.79.035 prohibits the City from vacating any City road that abuts a body of saltwater except for recreational, educational or industrial purposes. Therefore, development, abandonment, or alteration of undeveloped City road ends within SMP jurisdiction is prohibited unless approved in accordance with this Program.

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7.20.4 Parking Regulations

1) Parking as a ~~primary~~ principal use shall be prohibited in the shoreline jurisdiction, except in those portions of the City Waterfront SED located land ward of Harborview Drive and North Harborview Drive. Where off-street parking is allowed, best management practices that include low impact development techniques shall be employed in the design and operation of off-street parking areas consistent with the requirements of GHMC Chapter 14.20-Stormwater Management.

2) Parking or storage of recreational vehicles or travel trailers as a primary use shall be prohibited in the shoreline jurisdiction.

3) Parking in shoreline areas must directly serve an approved shoreline use.

4) Parking areas shall be located no closer to the site's OHWM than allowed for structures on the site. Where feasible, parking areas shall be located on the landward side of proposed structures. Parking and loading areas shall be allowed pursuant to subsections 7.11.9.7.b and 7.11.11.1.a.

7.21 Utilities

It is the goal of the City of Gig Harbor to provide adequate utilities to serve approved shoreline uses while avoiding impacts to the shoreline environment.

7.21.1 Policies

A. Production and processing facilities

Except for public drinking water wells, locate utility production and processing facilities, such as power plants and sewage treatment plants, or parts of those facilities that are non-water-dependent, outside of the shoreline jurisdiction unless it can be demonstrated that no other feasible option is available and it can be shown that outfalls will not adversely affect water quality.

B. Transmission facilities

Except for public sewer lift stations, locate transmission facilities for the conveyance of services, such as power lines, cables, and pipelines, outside of the shoreline area or underground where feasible. If located within the shoreline area, major transmission lines should be incorporated into programs for public access to and along water bodies.

C. Development on aquatic lands and tidelands

Discourage development of pipelines, cables, and other utilities requiring periodic maintenance and inspection on aquatic lands and tidelands, particularly those running roughly parallel to the shoreline, except where no other feasible alternative exists.

D. Views and aesthetics

Design and install utilities in such a way as to avoid impacts to scenic views and aesthetic qualities of the shoreline area to the maximum extent possible.

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E. Stormwater detention and treatment facilities

Locate stormwater detention and treatment facilities serving allowed uses outside of the shoreline jurisdiction unless it can be demonstrated that no other feasible alternative exists.

F. Shoreline protection

Locate, design and install new utilities to eliminate the need for extensive shoreline protection measures. Upon completion of utility projects on shorelines, banks should be restored, replanted and maintained until newly planted vegetation is established. Plantings should be native species and/or be similar to non-invasive vegetation in the surrounding area.

G. Stormwater and sanitary sewer pipeline outfall locations

Outfall pipelines should be located only where there will be minimal adverse effects on shoreline ecological functions and processes.

H. Maintenance of stormwater pipeline outfalls

Establish a monitoring program, water quality sampling, and long-term maintenance permit to allow City workers scheduled access for maintenance and inspection of City-owned stormwater pipeline outfalls located on private property.

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7.21.2 Regulations

1) Shoreline permit applications for installation of utility production and processing facilities shall include the following:

    a) Demonstration why utility facility requires a shoreline location;

    b) Alternative locations considered and reasons for their elimination;

    c) Location of other utility facilities in the vicinity of the proposed project including facilities of other types of utilities;

    d) Plans for reclamation of areas disturbed during construction;

    e) Plans for control of erosion and turbidity during construction;

f) Possibility for consideration of the proposed facility within existing utility right-of-way.

2) The State of Washington Departments of Fish and Wildlife and Ecology shall be notified of any utility proposal which would require withdrawals of water from any body of water under shoreline management jurisdiction.

3) Upon completion of utility projects, shorelines shall, at a minimum, be restored, replanted and provided with maintenance care until the newly planted vegetation is fully established. Plantings shall be native species and/or be similar to vegetation in the surrounding area.

4) Where utilities must be placed in a shoreline area, obstruction of scenic views shall be minimized to the greatest extent possible.

5) Where overhead transmission lines must parallel the shoreline, they shall be outside of the shoreline jurisdiction unless topography or safety factors would make it unfeasible.

6) Accessory utility facilities, such as those typical and normal to support and serve a permitted shoreline use, shall be permitted in all environments. This will typically consist of distribution lines and individual service lines. Such utility facilities may be new or may be relocated facilities,

7) Storm water management facilities, limited to detention / retention / treatment ponds, media filtration facilities, and lagoons or infiltration basins, within the shoreline jurisdiction shall only be permitted when the following provisions are met:

   a) Construction of the storm water facility does not displace or impact a critical area;

   b) There is no other feasible location for the storm water facility and the facility is located, constructed, and maintained in a manner that minimizes adverse effects to shoreline ecological functions;

   c) The storm water facility is designed to resemble natural wetlands and meets applicable storm water management standards and the discharge water meets state water quality standards;

   d) Low impact development approaches have been considered and implemented to the maximum extent feasible.

8) Conveyance facilities, including storm water, wastewater, or water supply pump stations; and storm water discharge facilities such as dispersion trenches, level

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spreaders, and outfalls, may be located in the shoreline jurisdiction on a case by case basis when the Administrator determines that all of the following are met:

a) Due to topographic or other physical constraints there are no feasible locations for these facilities outside the shoreline;

b) The discharge outlet is sited in a manner that minimizes disturbance of soils and vegetation;

c) The discharge outlet is designed to prevent erosion and promote infiltration.

~~c)~~d) The conveyance facilities, including discharge outlets, shall be designed consistently with the city's Storm Water Manual, GHMC Chapter 14.20.

9) Construction of stormwater facilities in the shorelines shall be timed to avoid fish and wildlife migratory and spawning periods.

10) Construction of underwater utilities or those crossing streams or wetlands shall be timed to avoid major fish migratory runs.

11) Proposal for all new storm water facilities shall include landscaping plans that enhance the aesthetic quality of the shoreline, utilize native vegetation, and provide for maintenance care until newly planted vegetation is established.

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7.22 Public Art

It is the goal of the City of Gig Harbor to encourage the public enjoyment and education of memorialized historic, cultural, and archeological significance to Gig Harbor's heritage by allowing the installation of public art on city-owned lots or public right-of-way within certain shoreline environment designations.

7.22.1 Policies

A. Visual obstruction

Design and locate public art in such a manner that it minimizes visual obstruction of the shoreline and marine waters.

B. Location

Encourage the placement of public art located on or near the shoreline to facilitate the public's ability to reach and enjoy the water's edge and to view the water and the shoreline. Where appropriate, public art should be dispersed along the shoreline to support the public's recreational or beach access and aesthetic enjoyment of the shoreline.

C. No net loss

Installation of public art should ensure no net loss to shoreline ecological functions and processes.

D. Materials

Public art should select materials based on long-term durability, ease of maintenance, compatibility with local shore features and habitat, and aesthetic values.

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E. Coordination

Coordinate proposals for the installation of public art with affected property owners and with the City of Gig Harbor Arts Commission to ensure it is consistent with the goals of this section and the overall goals of this Program.

F. Consistency with other plans

Public art shall be planned, designed, and implemented consistent with the goals established in the City's Comprehensive Plan and Parks, Recreation and Open Space Plan, as applicable.

7.22.2 Regulations

1) Public art shall be limited to a maximum impervious lot coverage of 200 square feet or 1% of the lot size, whichever is less. Public art shall otherwise conform dimensionally to the requirements of Table 7-3, Bulk Dimensional Standards Matrix, and Table 6-1, Vegetation Conservation Strip Setbacks for Marine Shorelines, as applicable. Public art is prohibited waterward of the Ordinary High-Water Mark.

2) Proposals for the installment of public art that involve any clearing, grading, or impervious surface shall include a landscape plan. Native, self-sustaining vegetation shall be used as often as practicable. The removal of on-site native vegetation shall be limited to the minimum necessary for the development of selected viewpoints and shall be subject to Section 6.2.4 (Vegetation Conservation) of this Program.

3) Public art shall incorporate appropriate mitigation to minimize light and noise impacts on adjoining land uses, as applicable.

4) Public art may include associated amenities, including, but not limited to: pedestrian paths, benches, and interpretive signs.

5) Public art shall be subject to Section 6.2.2 (No Net Loss and Mitigation) of this Program.

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CHAPTER 8 ADMINISTRATIVE PROCEDURES

8.1 Administration

The intent of this section is to distinguish the duties, roles and responsibilities of the City of Gig Harbor's Administrator, Hearing Examiner, Planning Commission, City Council and State Department of Ecology and State Shoreline Hearings Board for administering and implementing the Shoreline Master Program.

8.1.1 General

The purpose of establishing this administrative system is to describe responsibilities for implementation of the Master Program and shoreline permit review, to prescribe an orderly process by which to review proposals and permit applications, and to ensure that all persons affected by this Master Program are treated in a fair and equitable manner.

8.1.2 Administrator

The Administrator, or his/her designee, shall have overall responsibility for administration of the Shoreline Master Program in the City as described in this section.

The duties and responsibilities of the Administrator shall include:

1) Establishing the procedures and preparing forms deemed essential for the administration of this program;

2) Advising interested citizens and applicants of the goals, policies, regulations, and procedures of this program;

3) Making administrative decisions and interpretations of the policies and regulations of this Program and the Shoreline Management Act (SMA or the

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Act); the Administrator shall consult with the Department of Ecology when issuing any formal written interpretations to insure consistency with the purpose and intent of Chapter 90.58 RCW and the applicable guidelines. Ecology shall be provided with 30-days from receipt of the city's "request for comments" to submit formal comments to the city on any interpretation.

4) Collecting applicable fees;

5) Determining that all applications and necessary information and materials are provided to the public. The Joint Aquatic Resource Application (JARPA) or other application forms deemed appropriate by the Administrator may be used for making application for the required shoreline permits and shoreline permit exemptions. The JARPA may be accessed on-line at: www.epermitting.wa.gov/site/alias_resourcecenter/jarpa/9983/jarpa.aspx

6) Making field inspections, as necessary;

7) Enforcing compliance with this program and permit conditions as applicable;

8) Reviewing, insofar as possible, all submitted information deemed necessary for appropriate application needs;

9) Determining if a Statement of Exemption, Shoreline Substantial Development Permit, Conditional Use Permit or Variance Permit is required;

10) Preparing Statements of Exemptions that identify a project's consistency with the Master Program and the Act and attaching conditions to ensure such consistency;

11) Conducting a thorough review and analysis of Shoreline Substantial Development Permit applications, making written findings and conclusions, and recommending approval, approval with conditions, or denial of such permits to the Hearing Examiner;

12) Submitting Variance and Conditional Use Permit Applications and making written recommendations and findings on such permits to the Hearing Examiner for his/her consideration and official action. The Administrator shall assure that all relevant information and testimony regarding the application is made available to the Hearing Examiner during his/her review;

13) Filing Hearing Examiner decisions on Shoreline Substantial Development, Variance and Conditional Use Permits with the Department of Ecology.

14) Assuring that proper notice is given to appropriate persons and the public for all hearings;

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15) Providing a summary report of the decisions on shoreline permits, shoreline permit exemptions and enforcement actions issued during the past calendar year to the City Council in February of each year. The report should include findings and conclusions on significant administrative determinations and appeals, identification of problem areas and recommendations on how the Master Program can be improved. Informing the citizens of the purposes, goals, policies, and regulations of this program and any changes or amendments thereto;

16) Investigating, developing, and proposing amendments to this program as deemed necessary to more effectively and equitably achieve its goals and policies;

17) Seeking remedies for alleged violations of this program, the provisions of the act, or of conditions of any approved shoreline permit or statement of exemption issued by the City;

18) Coordination of information with affected agencies.

8.1.3 Hearing Examiner

The Gig Harbor Office of the Hearing Examiner shall be responsible for hearing and making final decisions for the City on the following matters:

1) Shoreline Substantial Development Permits;

   The Examiner shall issue a preliminary decision on Shoreline Conditional Use and Shoreline Variance Permits with final authorization of such permits with Ecology.

8.1.4 Planning Commission

The Gig Harbor Planning Commission shall be responsible for hearing and making recommendations for action to the City Council on the following types of matters:

1) Amendments to the Shoreline Master Program; and,

2) Reviewing this Program not less than once every eight years, beginning on or before June 30, 2019 and every eight years thereafter to evaluate the cumulative effects of all authorized development on shoreline conditions. The City's Interlocking Software Permit System shall be used as a mechanism to document all approved shoreline permits and shoreline permit exemptions,

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whether a written exemption is required or not, to monitor compliance with all conditions of approval imposed upon the permits and evaluate the cumulative effects of all authorized development on shoreline conditions. This process should involve coordination with State resource agencies, affected tribes, and other interested parties.

8.1.5 City Council

The Gig Harbor City Council shall be responsible for making final determinations on amendments to the Shoreline Master Program, for review and approval by Ecology, which shall be adopted by ordinance. The Council shall enter findings and conclusions setting forth the factors it considered in reaching its decision.

8.1.6 County Tax Assessor

As provided for in RCW 90.58.290, the restrictions imposed upon the use of real property through the implementation of the policies and regulations of the Act and this Master Program shall be duly considered by the County Assessor and the County Board of Equalization in establishing the fair market value of such properties.

8.1.7 State Department of Ecology

The duties and responsibilities of the Washington State Department of Ecology shall include, but are not limited to the following:

1) Reviewing and approving Master Program and subsequent amendments prepared by the City of Gig Harbor pursuant to WAC 173-26-120 (State Process for Approving/Amending Shoreline Master Programs);

2) Final authority to approve, condition or deny Shoreline Conditional Use Permits and Shoreline Variance Permits filed by the City of Gig Harbor.

8.1.8 State Shoreline Hearings Board

The duties and responsibilities of the Washington State Shoreline Hearings Board shall include:

1) Hearing appeals on shoreline permit decisions issued by local government and the Department of Ecology, and appeals on those shoreline penalties jointly

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issued by local government and Ecology, or issued by Ecology alone for violations of the SMA. The Board is not affiliated with any other unit of government.

8.2 Types of Shoreline Permits

Any person wishing to undertake substantial development (as defined in Chapter 2) or exempt development (per WAC 173-27-040 and SMP Section 8.2.2) within the shoreline jurisdiction of the Master Program shall apply to the Administrator for shoreline permit(s) and/or a Statement of Exemption if required pursuant to WAC 173-27-050. This section describes the various types of shoreline permits and permit review process.

8.2.1 Shoreline Substantial Development Permit

A. Permit required

A permit is required for any development with a total cost or fair market value exceeding ~~six~~ seven thousand ~~four hundred and sixteen~~forty-seven dollars ($~~6,416~~7,047) (or the value as amended or adjusted for inflation per RCW 90.58.030 [3] [e]) or any development which materially interferes with the normal public use of the water or shorelines of the state, except those exempted developments set forth in WAC 173-27-040 (Developments Exempt from Substantial Development Permit Requirements) (also see Section 8.2.2).[1]

B. Purpose

The purpose of a Shoreline Substantial Development Permit is to provide a review process for proposed substantial developments to ensure consistency with the Master Program and the Act.

[1] Visit the City of Gig Harbor's web site for current information on the dollar threshold amount.

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C. Process

An open record decision hearing by the City of Gig Harbor's Hearing Examiner is required for a Substantial Development Permit. The Administrator's responsibilities are set forth in GHMC 19.05.002 (Responsibility of director/administrator for hearing). Public notice of complete application, date of public hearing and final decision is required as set forth in GHMC Title 19. The Administrator shall notify the Department of Ecology and the Attorney General of the permit decision. (See Section 8.5.2 for more information).

D. Administrator review criteria

The Administrator must review the permit for consistency with applicable regulations and comprehensive plan, as set forth in GHMC19.04.001 (Determination of consistency).

E. Hearing Examiner review criteria

A Substantial Development Permit shall be granted by the Hearing Examiner only when the development is consistent with the following, as established in WAC 173-27-150:

1) The policies and procedures of the act;

2) The provisions of this regulation; and

3) The applicable master program adopted or approved for the area; provided, that where no master program has been approved for that area, the development shall be reviewed for consistency with the provisions of chapter 173-26 WAC, and to the extent feasible, any draft or approved master program which can be reasonably ascertained as representing the policy of the local government.

Local government may attach conditions to the approval of permits as necessary to assure consistency of the project with the act and the local master program.

8.2.2 Exemptions from Substantial Development Permit

An exemption from the Substantial Development Permit process is not an exemption from compliance with the SMA or the Master Program, or from any other

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regulatory requirements. To be authorized, all uses and developments must be consistent with the policies and provisions of the Master Program and the SMA.

A development or use that is listed as a conditional use pursuant to the Master Program, or is an unlisted use, must obtain a Conditional Use Permit even though the development or use does not require a Substantial Development Permit.

When a development or use is proposed that does not comply with the bulk, dimensional and performance standards of the master program, such development or use can only be authorized by approval of a variance.

Exemptions shall be construed narrowly. Only those developments that meet the precise terms of one or more of the listed exemptions may be granted exemption from the Substantial Development Permit process.

The burden of proof that a development or use is exempt from the permit process is on the applicant.

If any part of a proposed development is not eligible for exemption, then a Substantial Development Permit is required for the entire proposed development project.

The City may attach conditions to the approval of exempted developments and/or uses as necessary to assure consistency of the project with the Master Program and the Act.

The following developments shall not require Substantial Development Permits:

a) Any development of which the total cost or fair market value, whichever is higher, does not exceed ~~six~~ seven thousand ~~four hundred and sixteen~~forty-seven dollars ($7,047),[2] if such development does not materially interfere with the normal public use of the water or shorelines of the state. The dollar threshold established in this subsection must be adjusted for inflation by the office of financial management every five years, beginning July 1, 2007, based upon changes in the consumer price index during that time period. "Consumer price index" means, for any calendar year, that year's annual average consumer price index, Seattle, Washington area, for urban wage earners and clerical workers, all items, compiled by the Bureau of Labor and Statistics, United States Department of Labor. The office of financial management must calculate the new dollar threshold and transmit it to the office of the code reviser for publication in the *Washington State Register* at least one month before the new dollar threshold is to take effect. For purposes of determining whether or not a permit is required, the total cost or fair market value shall be based

[2] Visit the City of Gig Harbor's web site for current information on the dollar threshold amount.

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on the value of development that is occurring on shorelines of the state as defined in RCW 90.58.030 (2)(c). The total cost or fair market value of the development shall include the fair market value of any donated, contributed or found labor, equipment or materials;

b) Normal maintenance or repair of existing structures or developments, including damage by accident, fire or elements. "Normal maintenance" includes those usual acts to prevent a decline, lapse, or cessation from a lawfully established condition. "Normal repair" means to restore a development to a state comparable to its original condition, including but not limited to its size, shape, configuration, location and external appearance, within a reasonable period after decay or partial destruction, except where repair causes substantial adverse effects to shoreline resource or environment. Replacement of a structure or development may be authorized as repair where such replacement is the common method of repair for the type of structure or development and the replacement structure or development is comparable to the original structure or development including but not limited to its size, shape, configuration, location and external appearance and the replacement does not cause substantial adverse effects to shoreline resources or environment;

c) Construction of the normal protective bulkhead common to single-family residences. A "normal protective" bulkhead includes those structural and nonstructural developments installed at or near, and parallel to, the ordinary high water mark for the sole purpose of protecting an existing single-family residence and appurtenant structures from loss or damage by erosion. A normal protective bulkhead is not exempt if constructed for the purpose of creating dry land. When a vertical or near vertical wall is being constructed or reconstructed, not more than one cubic yard of fill per one foot of wall may be used as backfill. When an existing bulkhead is being repaired by construction of a vertical wall fronting the existing wall, it shall be constructed no further waterward of the existing bulkhead than is necessary for construction of new footings. When a bulkhead has deteriorated such that an ordinary high water mark has been established by the presence and action of water landward of the bulkhead then the replacement bulkhead must be located at or near the actual ordinary high water mark. Beach nourishment and bioengineered erosion control projects may be considered a normal protective bulkhead when any structural elements are consistent with the above requirements and when the project has been approved by the department of fish and wildlife.

d) Emergency construction necessary to protect property from damage by the elements. An "emergency" is an unanticipated and imminent threat to public health, safety, or the environment which requires immediate action within a time too short to allow full compliance with this chapter. Emergency construction does not include development of new permanent protective structures where none previously existed. Where new protective structures are deemed by the administrator to be the

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appropriate means to address the emergency situation, upon abatement of the emergency situation the new structure shall be removed or any permit which would have been required, absent an emergency, pursuant to chapter 90.58 RCW, these regulations, or the local master program, obtained. All emergency construction shall be consistent with the policies of chapter 90.58 RCW and the local master program. As a general matter, flooding or other seasonal events that can be anticipated and may occur but that are not imminent are not an emergency;

e) Construction and practices normal or necessary for farming, irrigation, and ranching activities, including agricultural service roads and utilities on shorelands, construction of a barn or similar agricultural structure, and the construction and maintenance of irrigation structures including but not limited to head gates, pumping facilities, and irrigation channels: Provided, That a feedlot of any size, all processing plants, other activities of a commercial nature, alteration of the contour of the shorelands by leveling or filling other than that which results from normal cultivation, shall not be considered normal or necessary farming or ranching activities. A feedlot shall be an enclosure or facility used or capable of being used for feeding livestock hay, grain, silage, or other livestock feed, but shall not include land for growing crops or vegetation for livestock feeding and/or grazing, nor shall it include normal livestock wintering operations;

f) Construction or modification of navigational aids such as channel markers and anchor buoys;

g) Construction on shorelands by an owner, lessee or contract purchaser of a single-family residence for their own use or for the use of their family, which residence does not exceed a height of thirty-five feet above average grade level and which meets all requirements of the state agency or local government having jurisdiction thereof, other than requirements imposed pursuant to chapter 90.58 RCW. "Single-family residence" means a detached dwelling designed for and occupied by one family including those structures and developments within a contiguous ownership which are a normal appurtenance. An "appurtenance" is necessarily connected to the use and enjoyment of a single-family residence and is located landward of the ordinary high water mark and the perimeter of a wetland. Normal appurtenances include a garage no larger than 24 x 36 feet (864 square feet); deck; driveway; utilities; fences; installation of a septic tank and drainfield and grading which does not exceed two hundred fifty cubic yards and which does not involve placement of fill in any wetland or waterward of the ordinary high water mark. Local circumstances may dictate additional interpretations of normal appurtenances which shall be set forth and regulated within the applicable master program. Construction authorized under this exemption shall be located landward of the ordinary high water mark;

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h) Construction of a dock, including a community dock, designed for pleasure craft only, for the private noncommercial use of the owner, lessee, or contract purchaser of single-family and multiple-family residences. A dock is a landing and moorage facility for watercraft and does not include recreational decks, storage facilities or other appurtenances. This exception applies if either:

(i) In salt waters, the fair market value of the dock does not exceed two thousand five hundred dollars; or

(ii) In fresh waters the fair market value of the dock does not exceed:

(A) Twenty thousand dollars for docks that are constructed to replace existing docks, are of equal or lesser square footage than the existing dock being replaced; or

(B) Ten thousand dollars for all other docks constructed in fresh waters.~~ten thousand dollars,~~

~~but~~However, if subsequent construction ~~having a fair market value exceeding two thousand five hundred dollars~~ occurs within five years of completion of the prior construction, and the combined fair market value of the subsequent and prior construction exceeds the amount specified above, the subsequent construction shall be considered a substantial development for the purpose of this chapter.

For purposes of this section salt water shall include the tidally influenced marine and estuarine water areas of the state including the Pacific Ocean, Strait of Juan de Fuca, Strait of Georgia and Puget Sound and all bays and inlets associated with any of the above;

i) Operation, maintenance, or construction of canals, waterways, drains, reservoirs, or other facilities that now exist or are hereafter created or developed as a part of an irrigation system for the primary purpose of making use of system waters, including return flow and artificially stored groundwater from the irrigation of lands;

j) The marking of property lines or corners on state-owned lands, when such marking does not significantly interfere with normal public use of the surface of the water;

k) Operation and maintenance of any system of dikes, ditches, drains, or other facilities existing on September 8, 1975, which were created, developed or utilized primarily as a part of an agricultural drainage or diking system;

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l) Any project with a certification from the governor pursuant to chapter 80.50 RCW;

m) Site exploration and investigation activities that are prerequisite to preparation of an application for development authorization under this chapter, if:

(i) The activity does not interfere with the normal public use of the surface waters;

(ii) The activity will have no significant adverse impact on the environment including but not limited to fish, wildlife, fish or wildlife habitat, water quality, and aesthetic values;

(iii) The activity does not involve the installation of any structure, and upon completion of the activity the vegetation and land configuration of the site are restored to conditions existing before the activity;

(iv) A private entity seeking development authorization under this section first posts a performance bond or provides other evidence of financial responsibility to the local jurisdiction to ensure that the site is restored to preexisting conditions; and

(v) The activity is not subject to the permit requirements of RCW 90.58.550;

n) The process of removing or controlling aquatic noxious weeds, as defined in RCW 17.26.020, through the use of an herbicide or other treatment methods applicable to weed control that are recommended by a final environmental impact statement published by the department of agriculture or the department of ecology jointly with other state agencies under chapter 43.21C RCW;

o) Watershed restoration projects as defined herein. Local government shall review the projects for consistency with the shoreline master program in an expeditious manner and shall issue its decision along with any conditions within forty-five days of receiving all materials necessary to review the request for exemption from the applicant. No fee may be charged for accepting and processing requests for exemption for watershed restoration projects as used in this section.

(i) "Watershed restoration project" means a public or private project authorized by the sponsor of a watershed restoration plan that implements the plan or a part of the plan and consists of one or more of the following activities:

(A) A project that involves less than ten miles of streamreach, in which less than twenty-five cubic yards of sand, gravel, or soil is removed, imported,

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disturbed or discharged, and in which no existing vegetation is removed except as minimally necessary to facilitate additional plantings;

(B) A project for the restoration of an eroded or unstable stream bank that employs the principles of bioengineering, including limited use of rock as a stabilization only at the toe of the bank, and with primary emphasis on using native vegetation to control the erosive forces of flowing water; or

(C) A project primarily designed to improve fish and wildlife habitat, remove or reduce impediments to migration of fish, or enhance the fishery resource available for use by all of the citizens of the state, provided that any structure, other than a bridge or culvert or instream habitat enhancement structure associated with the project, is less than two hundred square feet in floor area and is located above the ordinary high water mark of the stream.

(ii) "Watershed restoration plan" means a plan, developed or sponsored by the department of fish and wildlife, the department of ecology, the department of natural resources, the department of transportation, a federally recognized Indian tribe acting within and pursuant to its authority, a city, a county, or a conservation district that provides a general program and implementation measures or actions for the preservation, restoration, re-creation, or enhancement of the natural resources, character, and ecology of a stream, stream segment, drainage area, or watershed for which agency and public review has been conducted pursuant to chapter 43.21C RCW, the State Environmental Policy Act;

p) A public or private project that is designed to improve fish or wildlife habitat or fish passage, when all of the following apply:

(i) The project has been approved in writing by the department of fish and wildlife;

(ii) The project has received hydraulic project approval by the department of fish and wildlife pursuant to chapter 77.55 RCW; and

(iii) The local government has determined that the project is substantially consistent with the local shoreline master program. The local government shall make such determination in a timely manner and provide it by letter to the project proponent.

Fish habitat enhancement projects that conform to the provisions of RCW 77.55.181 are determined to be consistent with local shoreline master programs, as follows:

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(A) In order to receive the permit review and approval process created in this section, a fish habitat enhancement project must meet the criteria under (p)(iii)(A)(I) and (II) of this subsection:

(I) A fish habitat enhancement project must be a project to accomplish one or more of the following tasks:

- Elimination of human-made fish passage barriers, including culvert repair and replacement;
- Restoration of an eroded or unstable stream bank employing the principle of bioengineering, including limited use of rock as a stabilization only at the toe of the bank, and with primary emphasis on using native vegetation to control the erosive forces of flowing water; or
- Placement of woody debris or other instream structures that benefit naturally reproducing fish stocks.

The department of fish and wildlife shall develop size or scale threshold tests to determine if projects accomplishing any of these tasks should be evaluated under the process created in this section or under other project review and approval processes. A project proposal shall not be reviewed under the process created in this section if the department determines that the scale of the project raises concerns regarding public health and safety; and

(II) A fish habitat enhancement project must be approved in one of the following ways:

- By the department of fish and wildlife pursuant to chapter 77.95 or 77.100 RCW;
- By the sponsor of a watershed restoration plan as provided in chapter 89.08 RCW;
- By the department as a department of fish and wildlife-sponsored fish habitat enhancement or restoration project;
- Through the review and approval process for the jobs for the environment program;
- Through the review and approval process for conservation district-sponsored projects, where the project complies with design standards established by the conservation commission

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through interagency agreement with the United States Fish and Wildlife Service and the natural resource conservation service;

- Through a formal grant program established by the legislature or the department of fish and wildlife for fish habitat enhancement or restoration; and

- Through other formal review and approval processes established by the legislature.

(B) Fish habitat enhancement projects meeting the criteria of (p)(iii)(A) of this subsection are expected to result in beneficial impacts to the environment. Decisions pertaining to fish habitat enhancement projects meeting the criteria of (p)(iii)(A) of this subsection and being reviewed and approved according to the provisions of this section are not subject to the requirements of RCW 43.21C.030 (2)(c).

(C)(I) A hydraulic project approval permit is required for projects that meet the criteria of (p)(iii)(A) of this subsection and are being reviewed and approved under this section. An applicant shall use a joint aquatic resource permit application form developed by the office of regulatory assistance to apply for approval under this chapter. On the same day, the applicant shall provide copies of the completed application form to the department of fish and wildlife and to each appropriate local government. Local governments shall accept the application as notice of the proposed project. The department of fish and wildlife shall provide a fifteen-day comment period during which it will receive comments regarding environmental impacts. Within forty-five days, the department shall either issue a permit, with or without conditions, deny approval, or make a determination that the review and approval process created by this section is not appropriate for the proposed project. The department shall base this determination on identification during the comment period of adverse impacts that cannot be mitigated by the conditioning of a permit. If the department determines that the review and approval process created by this section is not appropriate for the proposed project, the department shall notify the applicant and the appropriate local governments of its determination. The applicant may reapply for approval of the project under other review and approval processes.

(II) Any person aggrieved by the approval, denial, conditioning, or modification of a permit under this section may formally appeal the decision to the hydraulic appeals board pursuant to the provisions of this chapter.

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(D) No local government may require permits or charge fees for fish habitat enhancement projects that meet the criteria of (p)(iii)(A) of this subsection and that are reviewed and approved according to the provisions of this section.

q) The external or internal retrofitting of an existing structure with the exclusive purpose of compliance with the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12101 et seq.) or to otherwise provide physical access to the structure by individuals with disabilities.

8.2.3 Statement of Exemption

A. Statement required

A Statement of Exemption must be obtained from the Administrator for a development activity or use that is exempt from a Substantial Development Permit and subject to the provisions of WAC 173-27-050. Exempt development does not require a Substantial Development Permit, but may require a Conditional Use Permit or Variance Permit pursuant to WAC 173-27-040(1)(b). Pursuant to WAC 173-27-050, a Statement of Exemption is required when a development is determined by the Administrator to be exempt from the Substantial Development Permit requirements and the development is subject to one or more of the following federal permit requirements:

1) A U.S. Army Corps of Engineers Section 10 Permit under the Rivers and Harbors Act of 1899; (The provisions of Section 10 of the Rivers and Harbors Act generally apply to any project occurring on or over navigable waters. Specific applicability information should be obtained from the Corps of Engineers.); or

2) A Section 404 Permit under the Federal Water Pollution Control Act of 1972. (The provisions of Section 404 of the Federal Water Pollution Control Act generally apply to any project which may involve discharge of dredge or fill material to any water or wetland area. Specific applicability information should be obtained from the Corps of Engineers.).

B. No Net Loss Analysis

1) In all instances involving a formal shoreline permit exemption as addressed pursuant to Subsection 8.2.3.A above, or, in the alternative, an informal determination that a development proposal is exempt from the

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formal exemption process, a no net loss analysis shall be provided to the city for review in a format approved by the Planning Department. Exempt developments that cause a net loss of ecological functions and processes shall be subject to the requirements of Section 6.2.2 and shall mitigate project impacts consistently with the requirements of Subsection 6.2.2.3-6.

C. Purpose

The purpose of a Statement of Exemption is to verify that the action is exempt, ensure the development is in compliance with the Master Program and the Act, and to provide an itemization of SMP requirements to the applicant.

D. Process

The Administrator shall prepare a Statement of Exemption which includes:

1) The specific exemption provision from WAC 173-27-040 (Developments Exempt from Shoreline Substantial Development Permit Requirement) that is being applied to the development.

2) A summary of the Administrator's analysis of the consistency of the project with the Master Program and the Act.

3) Itemization of the Program's requirements and other requirements applicable to the proposed project in conjunction with other permit processes.

The Administrator may attach conditions to the approval of exempted developments and/or uses as necessary to assure consistency of the project with the Act and the Master Program. According to State guidelines, the burden of proof that a development activity or use is exempt from the permit process is on the applicant.

8.2.4 Shoreline Conditional Use Permit

A. Permit required

The circumstances for which a Conditional Use Permit is required are described in Table 7-1 Shoreline Modification Matrix, in Table 7-2 Shoreline Use Matrix, and in the regulatory requirements in Chapter 7.

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B. Purpose

The purpose of a Shoreline Conditional Use Permit is to allow a case-by-case review of certain uses which may have a greater potential for impacts if permitted without project-specific conditions. In authorizing a Shoreline Conditional Use Permit, special conditions may be attached to the permit by the Hearing Examiner or Ecology.

C. Process

An open record decision hearing by the City of Gig Harbor's Hearing Examiner is required for a Conditional Use Permit. The Administrator's responsibilities are set forth in GHMC 19.05.002. Public notice of completed application, date of public hearing and final decision is required as set forth in GHMC Title 19. Ecology is the final approving authority for Conditional Use Permits. (See section 8.5.2 for more information.)

D. Administrator review criteria

The Administrator must review the permit for consistency with applicable regulations and comprehensive plan, as set forth in GHMC 19.04.001 (Determination of consistency).

E. Hearing Examiner review criteria

The criteria below shall constitute the minimum criteria for review and approval of a Conditional Use Permit. Uses classified as conditional uses, and those uses not specifically listed and not prohibited by the regulations of this SMP, may be authorized provided that the applicant can demonstrate all of the following:

1) That the proposed use will be consistent with the policies of RCW 90.58.020 and the master program;

2) That the proposed use will not interfere with the normal public use of public shorelines;

3) That the proposed use of the site and design of the project is compatible with other authorized uses within the area and with uses planned for the area under the Comprehensive Plan and Shoreline Master Program;

4) That the proposed use will cause no significant adverse effects to the shoreline environment in which it is to be located;

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5) That the public interest suffers no substantial detrimental effect;

6) That consideration has been given to the cumulative impact of additional requests for like actions in the area. For example, if Conditional Use Permits were granted for other developments in the area where similar circumstances exist, the total of the conditional uses shall also remain consistent with the policies of RCW 90.58.020 (Legislative Findings) and shall not produce substantial adverse effects to the shoreline environment.

Uses which are specifically prohibited by the Master Program may not be authorized pursuant to the criteria listed above (1-6).

Uses which are not classified or set forth in the Master Program may be authorized as conditional uses provided the applicant can demonstrate consistency with the requirements of this section.

The Hearing Examiner may attach conditions to the approval of permits as necessary to assure consistency of the proposal with the above criteria.

8.2.5 Shoreline Variance Permit

A. Permit required

A Shoreline Variance Permit is required when an applicant seeks relief from specific bulk, dimensional or performance standards set forth in this Master Program, including Section 6.2.5-Critical Areas.

B. Purpose

The purpose of a Shoreline Variance Permit is to grant relief from specific bulk, dimensional or performance standards set forth in this Master Program only where there are extraordinary or unique circumstances relating to the physical character or configuration of the property such that the strict implementation of the Master Program would impose unnecessary hardships on the applicant or thwart the SMA policies (see RCW 90.58.020 Legislative Findings).

C. Process

An open record decision hearing by the City of Gig Harbor's Hearing Examiner is required for a Variance Permit. The Administrator's responsibilities are set forth in GHMC 19.05.002. Public notice of complete application, date of public hearing and

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final decision is required as set forth in GHMC Title 19. Ecology is the final approving authority for Variance Permits. (See Section 8.5.2 for more information).

D. Administrator review criteria

The Administrator must review the permit for consistency with applicable regulations and comprehensive plan, as set forth in GHMC19.04.001.

E. Hearing Examiner review criteria

The criteria below shall constitute the minimum criteria for review and approval of a Shoreline Variance Permit.

1) Variance Permits should be granted in circumstances where denial of the permit would result in a thwarting of SMA policy enumerated in RCW 90.58.020 (Legislative Findings). In all instances the applicant must demonstrate that extraordinary circumstances shall be shown and the public interest shall suffer no substantial detrimental effect.

2) Variance Permits for development that will be located landward of the ordinary high water mark and/or landward of any wetland may be authorized provided the applicant can demonstrate all of the following:

   a) That the strict application of the bulk, dimensional or performance standards set forth in the Master Program precludes, or significantly interferes with a reasonable use of the property not otherwise prohibited by this SMP;

   b) That the hardship described above is specifically related to the property, and is the result of unique conditions such as irregular lot shape, size, or natural features and the application of the Master Program, and not, for example, from deed restrictions or the applicant's own actions;

   c) That the design of the project is compatible with other authorized uses within the area and with uses planned for the area under the Comprehensive Plan and Shoreline Master Program and will not cause adverse impacts to the shoreline environment;

   d) That the variance will not constitute a grant of special privilege not enjoyed by the other properties in the area;

   e) That the variance requested is the minimum necessary to afford relief; and

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f) That the public interest will suffer no substantial detrimental effect.

3) Variance Permits for development and/or uses that will be located waterward of the ordinary high water mark or within any wetland may be authorized provided the applicant can demonstrate all of the following:

a) That the strict application of the bulk, dimensional or performance standards set forth in this SMP precludes all reasonable use of the property not otherwise prohibited by this SMP;

b) That the proposal is consistent with the criteria established under subsection (2)(b) – (2)(f); and

c) That the public rights of navigation and use of the shorelines will not be adversely affected.

4) In the granting of all Variance Permits, consideration shall be given to the cumulative impact of additional requests for like actions in the area. For example if variances were granted to other developments and/or uses in the area where similar circumstances exist the total of the variances shall also remain consistent with the SMA policies (see RCW 90.58.020 Legislative Findings) and shall not cause substantial adverse effects to the shoreline environment.

5) Variances from the permitted use regulations of the Master Program are prohibited.

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8.3 Application Requirements

Prior to submitting a complete application for a Shoreline Substantial Development, Shoreline Conditional Use or Shoreline Variance Permit, the applicant may request a pre-application meeting pursuant to the requirements of GHMC 19.2.001 - Optional Pre-Application Conference. This will enable the applicant to become familiar with the requirements of the Program, other applicable regulations, and the permitting process. A pre-application form, cover letter describing the nature of the proposal, site plan drawing, list of questions and concerns, and other applicable documents pertinent to the project are required to initiate the pre-application process.

To apply for a Statement of Exemption, Substantial Development, Shoreline Conditional Use or Shoreline Variance Permit, obtain the applicable permit form from the Planning Department. Application forms identify the necessary

information to be submitted with the application and applicable permit fees. A complete application shall address all applicable requirements of WAC 173-27-180 (Application requirements for substantial development, conditional use and variance permit).

8.4 Public Notice Requirements

8.4.1 Shoreline Substantial Development, Conditional Use and Variance Permits

Upon submittal of a complete application for Substantial Development, Shoreline Conditional Use or Shoreline Variance Permits, the Administrator shall follow the procedures prescribed in GHMC 19.02.004 and 19.03.001 (Public Notice of Application).

A notice of public hearing pursuant to GHMC 19.03.003 and notice of final decision pursuant to GHMC 19.02.007 and 19.05.008 shall be made for each application unless withdrawn by the applicant or determined to have expired by the City pursuant to GHMC 19.02.006.

8.4.2 Statement of Exemption

The Administrator shall transmit the Statement of Exemption to the applicant and to all parties of record and property owners within three hundred feet (300) of the site and shall also include a notice of appeal of an administrative decision to the Hearing Examiner pursuant to a Type II Permit as provided in GHMC Title 19.

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8.5 Shoreline Substantial Development, Conditional Use and Variance Permit Process

8.5.1 Public Hearing by the Hearing Examiner

A public hearing shall be held by the Hearing Examiner regarding an application for a Shoreline Substantial Development, Shoreline Conditional Use or Shoreline Variance Permit. The public hearing should be held at the earliest possible date after the thirty (30) day public comment period has ended. The Hearing Examiner shall review the application and related information and make a decision to approve, approve with conditions, or deny the application for a Shoreline Substantial Development, Shoreline Conditional Use or Shoreline Variance Permit. The Hearing Examiner shall review an application for a Substantial Development, Conditional Use or Variance Permit using the following information:

1) The application;

2) Applicable SEPA documents;

3) Written and oral comments from interested persons;

4) Information and comment from other City departments;

5) Evidence presented at the public hearing;

6) The findings, conclusions and recommendations of the Administrator.

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8.5.2 Ecology Review

A. Submittal requirements

Ecology shall be notified of any Substantial Development, Conditional Use or Variance Permit decisions made by the Hearing Examiner, whether it is an approval or denial. The notification shall occur after all local administrative appeals, including reconsideration requests provided by GHMC 19.05.010 related to the permit have concluded or the opportunity to initiate such appeals has lapsed. When

a Substantial Development Permit and either Conditional Use or Variance Permit are required for a development, the submittal of the permits shall be made concurrently. The Administrator shall file the following, via return receipt requested mail, with the Department of Ecology and Attorney General:

1) A copy of the complete application per WAC 173-27-180;

2) Findings and conclusions that establish the basis for the decision including but not limited to identification of shoreline environment designation, applicable Master Program policies and regulations and the consistency of the project with appropriate review criteria for the type of permit(s);

3) The final decision of the City;

4) The permit data sheet per WAC 173-27-990;

5) Affidavit of public notice; and

6) Where applicable, the Administrator shall also file the applicable documents required by the State Environmental Policy Act (RCW 43.21C).

When the project has been modified in the course of the local review process, plans or text shall be provided to Ecology that clearly indicates the final approved plan.

If Ecology determines that the submittal does not contain all of the documents and information required by this section, Ecology shall identify the deficiencies and notify the City and the applicant in writing. Ecology will not act on Conditional Use or Variance Permit submittals until the material requested in writing is submitted to them.

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B. Ecology decision on Conditional Use and Variance Permits

Ecology shall convey to the City and applicant its final decision approving, approving with conditions, or disapproving the permit within thirty days (30) of the date of submittal by the City. The Administrator will notify those interested persons having requested notification of such decision.

Ecology shall base its determination to approve, approve with conditions or deny a Conditional Use Permit or Variance Permit pursuant to WAC 173-27-200.

8.6 Relief from Development Standards and Use Regulations

1) The City and Ecology may grant relief from Program development standards and use regulations as set forth below and pursuant to RCW 90.58.580 when a shoreline restoration project causes or would cause a landward shift in the ordinary high water mark, resulting in one of the following:

   a) Land that had not been regulated under this Program being brought into shoreline jurisdiction; or

   b) Additional regulatory requirements due to a landward shift in required shoreline buffers or other regulations; or

   c) Application of shoreline master program regulations would preclude or interfere with use of the property permitted by local development regulations, thus presenting a hardship to the project proponent;

2) The relief shall be verified by the Administrator and must be the minimum necessary to relieve the hardship; result in a net environmental benefit from the restoration project; and be consistent with the objectives of the restoration project and consistent with this Program.

3) Where a shoreline restoration project is created as mitigation to obtain a development permit, the project proponent required to perform the mitigation is not eligible for relief under this section; and

4) The application for relief must be submitted to the State Department of Ecology for written approval or disapproval. This review must occur during the department's normal review of a Shoreline Substantial Development, Conditional Use, or Variance Permit. If no such permit is required, then Ecology shall conduct its review when the City provides a copy of a complete application and all supporting information necessary to conduct the review.

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8.7 Appeals

Appeals of administrative interpretations and statements of exemption may be made to Gig Harbor's Hearing Examiner. Appeals of any final permit decision may be made to the Shorelines Hearing Board as governed by the procedures established in

RCW 90.58.180 (Appeals from Granting, Denying, or Rescinding Permits) and WAC 461-08 (Practice and Procedure, Review of the Granting, Denying or Rescinding of Substantial Development Permits, Hearings). All appeals of any final permit decision must be made to the Shorelines Hearing Board within twenty-one (21) days of the date of filing concerning the shoreline permit or formal approval to revisions of the permit.

8.8 Time Requirements and Revisions

8.8.1 Construction Timing

Construction pursuant to a Substantial Development Permit shall not begin and is not authorized until twenty-one (21) days after the "date of filing"; provided no appeals have been initiated during this twenty-one (21) day period. "Date of filing" is the date of actual receipt by Ecology of the local government's decision.

Construction pursuant to a Shoreline Conditional Use Permit or Shoreline Variance Permit shall not begin and is not authorized until twenty-one (21) days after Ecology issues its final decision, provided no appeals have been initiated during this twenty-one (21) day period. "Date of filing" means the date the Ecology decision is transmitted to the local government.

When a local government simultaneously transmits to the department its decision on a shoreline substantial development with its approval of either a shoreline conditional use permit or variance, or both, "date of filing" means the date the decision of the department is transmitted by the department to the local government.

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8.8.2 Duration of Permits

The time requirements of this section shall apply to all Substantial Development Permits and to any development authorized pursuant to a Variance or Conditional Use Permit authorized by this chapter. Upon a finding of good cause, based on the requirements and circumstances of the project proposed and consistent with the policy and provisions of the master program and this chapter, local government may adopt different time limits from those set forth in subsections (1) and (2) of this section as a part of action on a Substantial Development Permit.

1) Construction activities shall be commenced or, where no construction activities are involved, the use or activity shall be commenced within two (2) years of the effective date of a Substantial Development Permit. However, local government may authorize a single extension for a period not to exceed one (1) year based on reasonable factors, if a request for extension has been filed before the expiration date and notice of the proposed extension is given to parties of record on the Substantial Development Permit and to Ecology.

2) Authorization to conduct construction activities shall terminate five (5) years after the effective date of a Substantial Development Permit (see definition of effective date in Chapter 2). However, local government may authorize a single extension for a period not to exceed one (1) year based on reasonable factors, if a request for extension has been filed before the expiration date and notice of the proposed extension is given to parties of record and to the department.

The effective date of a Substantial Development Permit shall be the date of filing as provided in RCW 90.58.140(6) (see definition of effective date in Chapter 2). The permit time periods in subsections (1) and (2) of this section do not include the time during which a use or activity was not actually pursued due to the pendency of administrative appeals or legal actions or due to the need to obtain any other government permits and approvals for the development that authorize the development to proceed, including all reasonably related administrative or legal actions on any such permits or approvals. Revisions to permits under WAC 173-27-100 (also see Section 8.8.3) may be authorized after original permit authorization has expired: provided, that this procedure shall not be used to extend the original permit time requirements or to authorize substantial development after the time limits of the original permit.

Local government shall notify Ecology in writing of any change to the effective date of a permit, as authorized by this section, with an explanation of the basis for approval of the change. Any change to the time limits of a permit other than those authorized by RCW 90.58.143 as amended shall require a new permit application.

8.8.3 Permit Revision

A permit revision is required whenever an applicant proposes substantive changes to the design, terms or conditions of a project from that which was approved in the permit. When a revision of a permit is sought, the applicant shall submit detailed plans and text describing the proposed changes in the permit and demonstrating compliance with the following minimum standards, consistent with WAC 173-27-100.

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1) If local government determines that the proposed changes are within the scope and intent of the original permit, and are consistent with the master program and the act, local government may approve a revision.

2) Within the scope and intent of the original permit means all of the following:

   a. No additional over water construction is involved except that pier, dock, or float construction may be increased by five hundred (500) square feet or ten (10) percent from the provisions of the original permit, whichever is less;

   b. Ground area coverage and height may be increased a maximum of ten (10) percent from the provisions of the original permit;

   c. The revised permit does not authorize development to exceed height, lot coverage, setback, or any other requirements of the Program except as authorized under a variance granted as the original permit or a part thereof;

   d. Additional or revised landscaping is consistent with any conditions attached to the original permit and with the Program;

   e. The use authorized pursuant to the original permit is not changed; and

   f. No adverse environmental impact will be caused by the project revision.

3) Revisions to permits may be authorized after original permit authorization has expired under RCW 90.58.143. The purpose of such revisions shall be limited to authorization of changes which are consistent with this section and which would not require a permit for the development or change proposed under the terms of chapter 90.58 RCW, this regulation and the local master program. If the proposed change constitutes substantial development then a new permit is required. Provided, this subsection shall not be used to extend the time requirements or to authorize substantial development beyond the time limits of the original permit.

4) If the sum of the revision and any previously approved revisions under former WAC 173-14-064 or this section violate the provisions in subsection (2) of this section, local government shall require that the applicant apply for a new permit.

5) The revision approval, including the revised site plans and text consistent with the provisions of WAC 173-27-180 as necessary to clearly indicate the authorized changes, and the final ruling on consistency with this section shall be filed by the city with the Department of Ecology. In addition, local government shall notify parties of record of their action.

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6) If the revision to the original permit involves a conditional use or variance, local government shall submit the revision to the Department of Ecology for the department's approval, approval with conditions, or denial, and shall indicate that the revision is being submitted under the requirements of this subsection. The department shall render and transmit to local government and the applicant its final decision within fifteen days of the date of the department's receipt of the submittal from local government. Local government shall notify parties of record of the department's final decision.

7) The revised permit is effective immediately upon final decision by local government or, when appropriate under subsection (6) of this section, upon final action by the Department of Ecology.

8) Appeals shall be in accordance with RCW 90.58.180 and shall be filed within twenty-one days from the date of receipt of the local government's action by the Department of Ecology or, when appropriate under subsection (6) of this section, the date the Department of Ecology's final decision is transmitted to local government and the applicant. Appeals shall be based only upon contentions of noncompliance with the provisions of subsection (2) of this section. Construction undertaken pursuant to that portion of a revised permit not authorized under the original permit is at the applicant's own risk until the expiration of the appeals deadline. If an appeal is successful in proving that a revision is not within the scope and intent of the original permit, the decision shall have no bearing on the original permit.

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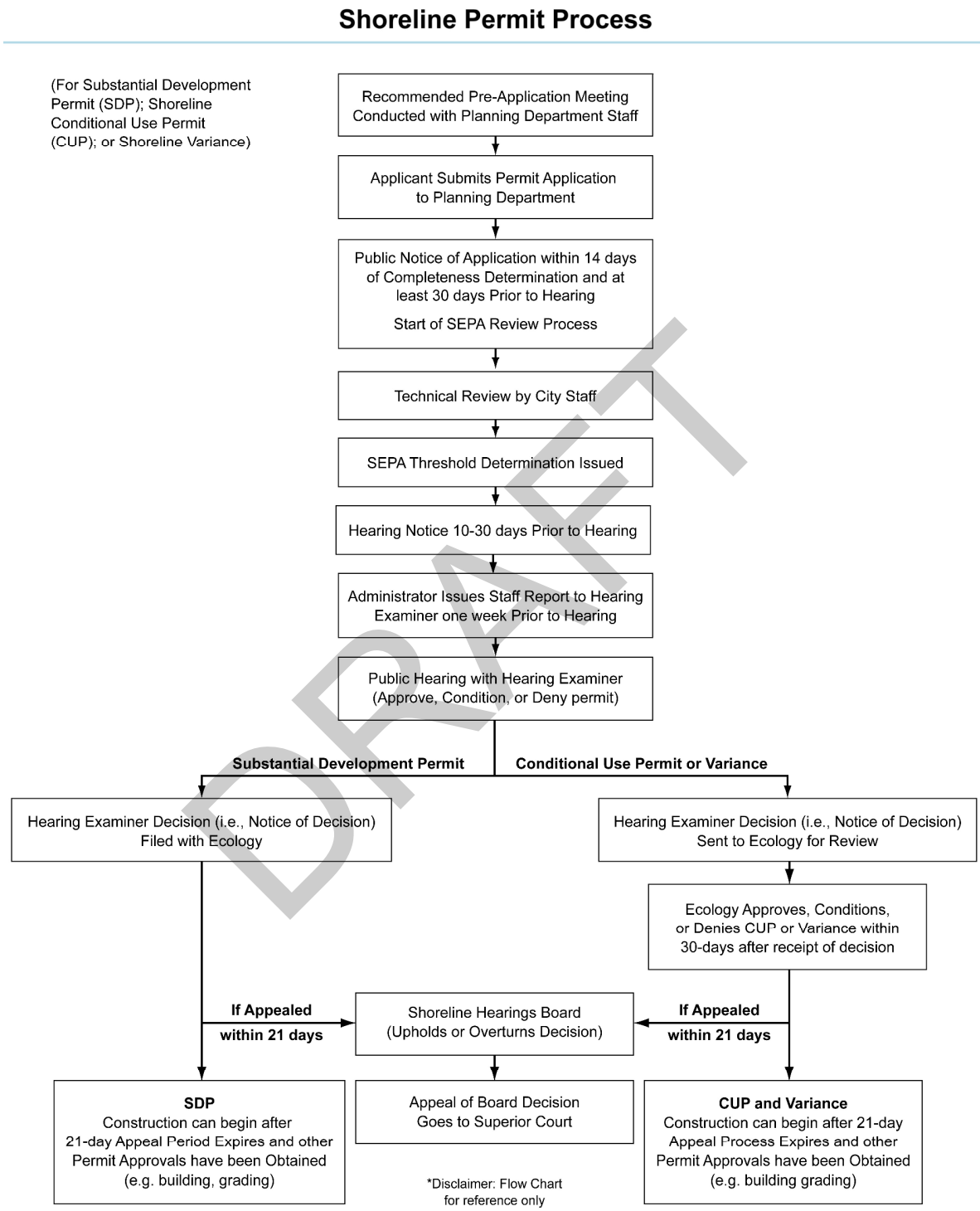
Figure 8-1. Shoreline Permit Process



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8.9 Enforcement and Penalties

The Administrator shall follow the procedures prescribed in GHMC 17.07 (Enforcement) to enforce this Program.

8.10 Master Program – Review, Amendments and Adoption

This Master Program shall be periodically reviewed consistent with RCW 90.58.080(4) and adjustments shall be made as are necessary to reflect changing local circumstances, new information or improved data, and changes in State Statutes and regulations. This review process shall be consistent with WAC 173-26-090 requirements and shall include a local citizen involvement effort and public hearing to obtain the views and comments of the public.

Any of the provisions of this Master Program may be amended as provided for in WAC 173-26-100. Amendments or revisions to the Master Program, as provided by law, do not become effective until approved by the Washington State Department of Ecology.

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8.11 Nonconforming Uses and Structures

Nonconforming development is a shoreline lot, use or structure which was lawfully constructed or established prior to the adoption of the master program but which does not conform to regulations or standards of this Master Program or the Act. In such cases, the following standards shall apply:

8.11.1 Intent

1) Within the shoreline jurisdiction, there may be existing lots, structures, uses of land and structures, and characteristics of use that were lawful before the effective date of the applicable regulations, but that would be prohibited, regulated, or restricted under the terms of this Shoreline Master Program, or a

future amendment thereof. Section 8.11 is intended to allow these nonconformities to continue until they are removed but not to encourage their perpetuation. It is further intended that nonconformities shall not be enlarged upon, expanded, extended or be used as grounds for adding other structures or uses prohibited elsewhere in the same shoreline environment designation.

2) Because nonconformities do not conform to the requirements of the regulations within their shoreline environment designations, they are declared by Section 8.11 to be incompatible with the permitted uses in the shoreline environment designations involved. To avoid undue hardship, nothing in Section 8.11 shall be deemed to require a change in the submitted drawings, construction or designated use of any building for which a complete application for a building permit or shoreline permit was made prior to the effective date of the adoption or an amendment to this Shoreline Master Program.

8.11.2 Nonconforming Lots of Record

1) Building on Nonconforming Lots of Record. In any shoreline environment designation, notwithstanding limitations imposed by other provisions of the Shoreline Master Program, permitted principal uses and structures and customary accessory buildings may be constructed on any lot that is of record at the effective date of the adoption or of an amendment of the applicable regulations. This provision shall apply even though such lot fails to meet the requirements for area or width, or both, that are applicable in the shoreline environment designation. Such permitted principal uses and structures and accessory buildings may be constructed on such a nonconforming lot provided that all dimensional requirements of the Shoreline Master Program including minimum yard requirements, the maximum height of structures and the maximum coverage by all buildings are complied with.

2) Combination of Legally Nonconforming Lots. A property owner of two or more lots that are legally nonconforming as to lot area may request that the lots be combined into one larger lot, even if the resulting lot does not satisfy the existing lot area requirements in the shoreline environment designation, as long as the Administrator determines that the property owner has submitted sufficient evidence to demonstrate that the original lots are legally nonconforming. In addition, the lot combination shall satisfy the requirements of and be processed according to the procedures in GHMC Chapter 16.03 Boundary Line Adjustments, with the exception of GHMC 16.03.003(B). Criteria for approval.

DRAFT

3) Dedication of Property to the Public. That portion of a lot remaining after dedication or sale of a portion of the lot to the city or state for street or highway purposes shall be a separate building site, as long as the area of the remaining lot is at least 3,000 square feet.

8.11.3 Nonconforming Use and Structure Review

1) Any change to a nonconforming use or nonconforming structure shall be reviewed for compliance with the standards of Section 8.11 and nonconforming review approval shall be obtained prior to the commencement of any such change.

2) Any change to a nonconforming use or structure shall comply with the substantive and procedural requirements of the master program.

3) Nonconforming review is a Type II project permit application and shall be processed as set forth in GHMC Title 19 with the exception of changes described in GHMC 17.68.035 changes from one nonconforming use to another, which shall be processed as a Type III project permit application as set forth in GHMC Title 19.

4) A complete nonconforming review application shall contain the following information:

   a) A written description of the proposed nonconforming use and/or nonconforming structure change including any plans and drawings which illustrate such change;

   b) A written statement of justification for approving the nonconforming change pursuant to the regulations contained within Section 8.11.

8.11.4 Nonconforming Uses of Land

1) When, before the effective date of the adoption or an amendment of the applicable regulations, a lawful use of land existed that would not be permitted by the regulations thereafter imposed by the Shoreline Master Program, or amendments thereof, the use may be continued so long as it remains otherwise lawful, and shall be deemed a nonconforming use; provided, however, that:

DRAFT

a) No such nonconforming use shall be expanded in size or extended to occupy a greater area of land than was occupied at the effective date of the adoption or an amendment of such applicable regulations;

b) No such nonconforming use shall be moved, in whole or in part, to any portion of the lot or parcel other than that occupied by such use at the effective date of the adoption or an amendment of such applicable regulations;

2) Destruction and Discontinuance

a) If any such nonconforming use of land is discontinued for any reason for a period of more than one year, any subsequent use of land shall conform to the regulations specified by this title for the district in which such land is located. "Discontinued" is defined in Section 8.11.6;

b) A nonconforming use that is damaged by fire, act of nature or other causes beyond the control of the owners may be resumed, as long as the use is not discontinued more than one year.

c) Any structure occupied by a nonconforming use that is unintentionally destroyed may only be reconstructed to the same or smaller configuration existing immediately prior to the time the structure was damaged or destroyed. The reconstruction shall comply with all applicable building codes in force at the time of replacement. As determined during the nonconforming use and structure review process (see Section 8.11.3), the reconstruction shall comply with all other applicable codes to the maximum extent possible;

d) When a structure and premises have a nonconforming use status, the intentional removal, intentional destruction or intentional alteration of the structure shall eliminate the nonconforming use status. Intentional removal, intentional destruction and intentional alteration for the purposes of this subsection is defined as damage and/or alterations valued at more than 50 percent of the replacement value of the structure at the time of damage and/or alterations as determined by the square foot construction cost table in the City's fee schedule;

3) No additional structures not conforming to the requirements of the Shoreline Master Program shall be constructed in connection with such nonconforming use of land.

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8.11.5 Changes from One Nonconforming Use to Another

1) If no structural alterations are made, any nonconforming use of a structure and premises may be changed to another nonconforming use, under the procedures established in GHMC Title 19 for a Type III project permit application. In order to approve such new nonconforming use, the hearing examiner must find that the proposed use is more appropriate for the shoreline environment designation than the existing nonconforming use. The hearing examiner may also require that appropriate conditions and safeguards be imposed on the change from one nonconforming use to another.

8.11.6 Discontinuance of Nonconforming Uses

1) Any structure and premises in or on which a nonconforming use is superseded by a permitted use shall thereafter conform to the use regulations for the shoreline environment designation in which they are located and the nonconforming use may not thereafter be resumed.

2) A use is considered discontinued when:

   a) A permit to change the use of the nonconforming lot or nonconforming structure was issued and acted upon;

   b) The structure, or a portion of the structure, is not being used for the nonconforming use allowed by the most recent permit;

   c) The structure is vacant, or the portion of the structure formerly occupied by the nonconforming use is vacant. The use of the structure shall be considered discontinued even if materials from the former use remain or are stored on the property. A multifamily structure with one or more vacant dwelling units is not considered vacant and the use is not considered to be discontinued unless all units in the structure are vacant;

   d) If a complete application for a permit that would allow the nonconforming use to continue, or that would authorize a change to another nonconforming use, has been submitted before the structure has been vacant for 12 consecutive months, the nonconforming use shall not be considered discontinued unless the permit lapses or the permit is denied.

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8.11.7 Uses Permitted under Conditional Use Provisions

1) A use that existed before the effective date of the adoption or an amendment of the applicable regulations and that is permitted as a conditional use in the shoreline environment designation in which it is located under the terms of this master program or GHMC Title17 shall not be deemed a nonconforming use. Such a use shall be considered to exist as a conditional use. The scope of the conditional use shall be governed by the provisions of Section 8.11 unless modified by the hearing examiner in accordance with subsection 8.2.4 of this master program or GHMC Chapter 17.64 Conditional Uses.

8.11.8 Nonconforming Structures

1) When a lawful structure existed at the effective date of the adoption or an amendment of the applicable regulations and could not be built under the terms of the current regulations set forth in this Shoreline Master Program, or amendments thereof, by reason of the restrictions on area, lot size or dimension, coverage, height, yards and the location on the lot or other requirements concerning the structure, such structure may be continued as a nonconforming structure so long as it remains otherwise lawful and shall be subject to the following provisions:

   a) No such nonconforming structure may be altered or remodeled in any way that increases its nonconformity respective to bulk or dimensional standards in effect, but any structure or portion thereof may be altered or remodeled to decrease its nonconformity;

   b) A nonconforming structure that is damaged by fire, act of nature or other causes beyond the control of the owners may be reconstructed provided the following standards are met:

      i) The structure is not discontinued for more than 12 consecutive months. The Administrator may grant not more than two (2) one-year extensions based on good cause.

      ii) In instances where the nonconforming structure is located waterward of the minimum nonconforming structure setback and landward of the OHWM, such structure shall be reconstructed to the same or smaller configuration existing immediately prior to the time the structure was damaged or destroyed, and shall not be required to meet either the minimum nonconforming structure setback or minimum structure

DRAFT

setback standards that apply to non-water dependent uses pursuant to Section 6.2.3.2, Table 6-1.

iii) In instances where the nonconforming structure is located landward of the minimum nonconforming structure setback and waterward of the minimum structure setback as provided in subsection 6.2.3.2, Table 6-1, such reconstruction shall be allowed, including the reconfiguration of the building footprint within the minimum structure setback area, provided the following standards are met:

(1) A minimum nonconforming structure setback is maintained as a vegetation conservation strip per requirements of Section 6.4

(2) No increase in building footprint square footage within the minimum structure setback occurs; and

(3) The existing setback between the existing, legally nonconforming, principal structure and the OHWM is not decreased.

iv) The reconstruction shall comply with all applicable building codes in force at the time of replacement. As determined during the nonconforming use and structure review process (see Section 8.11.3), the reconstruction shall comply with all other applicable codes to the maximum extent possible. "Discontinued" is defined in Section 8.11.6; and,

v) Nonconforming structures located waterward of the OHWM may be reconstructed to those configurations existing immediately prior to the time the structures were damaged.

c) Any such nonconforming structure or nonconforming portion of a structure that is intentionally damaged, intentionally altered, or intentionally removed may be reconstructed to the same or smaller configuration existing immediately prior to the time the structure was damaged or altered provided the following standards are met:

i) The subject property is not located in a Natural shoreline environment designation.

ii) Reconstruction shall occur within one (1) year of the time of intentional damage or alteration or not at all. The Administrator may grant not more than two (2) one-year extensions based on good cause.

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iii) In instances where the nonconforming structure is located waterward of the minimum nonconforming structure setback as provided in subsection 6.2.3.2, Table 6-1, and landward of the OHWM, the reconstruction shall comply with the minimum nonconforming structure setback, shall establish a minimum nonconforming structure setback as a vegetation conservation strip per the requirements of Section 6.4, and shall not result in an increase in building square footage within the minimum structure setback.

iv) In instances where the nonconforming structure is located within the minimum structure setback, reconstruction shall comply with the requirements of subsection 6.2.3.

v) The reconstruction shall comply with all applicable building codes in force at the time of replacement. As determined during the nonconforming use and structure review process (see Section 8.11.3), the reconstruction shall comply with all other applicable codes to the maximum extent possible. Interior-only remodels which do not increase a structure's nonconformity shall not be considered reconstruction as it relates to this section; and,

vi) Nonconforming structures located waterward of the OHWM may be reconstructed to those configurations existing immediately prior to the time the structures were intentionally damaged or altered.

d) Principal residential structures that were legally established but do not meet current standards for setbacks, buffers, or yards; area; bulk; height; or density are considered a conforming structure to the provisions of this master program.

i) Redevelopment, expansion, change within class of occupancy, or replacement of such principal residential structure shall be consistent with the requirements of the master program including no net loss of shoreline ecological functions.

8.11.9 Repairs and Maintenance

1) Repairs may be made to any nonconforming structure or any portion of a structure containing a nonconforming use; provided, they are restricted to the repairs or replacement of structural elements, fixtures, wiring and plumbing required so as to protect occupants and public safety. The need for such repairs or replacements shall be confirmed by the building official.

DRAFT

2) Nothing in Section 8.11 shall be deemed to prevent the strengthening or restoration to a safe condition of any building or part thereof declared to be unsafe by any official charged with protecting the public safety and upon the order of such official.

8.11.10 Nonconforming Parking, Loading and other Characteristics of Use

1) If the characteristics of a use such as off-street parking, off-street loading, lighting or other matters required by the Shoreline Master Program in relation to specific uses of land, structures or premises, with the exception of signs, are not in accordance with the requirements of the Shoreline Master Program, no change that increases the nonconformity with such requirements shall be made in such characteristics of use. Any change that decreases the nonconformity to the requirements of the Shoreline Master Program shall be permitted. Nonconforming signs are regulated under GHMC 17.80.130 Nonconforming signs.

8.11.11 Continuity of Prior Conditions and Variances

1) Any valid conditional use or variance granted prior to the effective date of the enactment of this Shoreline Master Program shall be permitted to continue in accordance with such use or variance.

DRAFT

Business of the City Council
City of Gig Harbor, WA

Subject: First Reading of Ordinance 1470 Revising GHMC 2.21 Related to the Design Review Board

Proposed Council Action: None. Ordinance 1470 is scheduled to return for second reading on November 8.

Dept. Origin: **Administration**

Prepared by: Joshua Stecker

For Agenda of: October 25, 2021

Exhibits: Ordinance 1470

	Initial & Date
Concurred by Mayor:	KVC 10-19-21
Approved by City Administrator:	AP 10/19/21
Approved as to form by City Atty:	Email 10/18
Approved by Finance Director:	N/A
Approved by Department Head:	N/A

Expenditure Required	$0	**Amount Budgeted**	$0	**Appropriation Required**	$ 0

INFORMATION/BACKGROUND

On August 9, at the request of Councilmember Woock, the City Council expressed its support for the Board & Commission Candidate Review Committee to review the qualifications for appointment to the Design Review Board (DRB), as defined in GHMC Chapter 2.21.

On October 11, the committee met and finalized Ordinance 1470, as presented. The key changes to the DRB roster include:

- Restricting the number of licensed architects on the DRB to one (previously unlimited).
- Allowing for the appointment of up to two citizens with "interest and knowledge" of urban design (previously limited to one).
- Requiring residency within the greater Gig Harbor area

Members currently on the DRB who do not meet the new criteria will be allowed to continue to serve out their appointed terms.

In addition, existing language referencing appointments made before August 27, 2019, has been removed. This language no longer applies to any DRB appointees.

FISCAL CONSIDERATION

None.

BOARD OR COMMITTEE RECOMMENDATION

As stated above.

RECOMMENDATION/MOTION

None. Ordinance 1470 is scheduled to return for second reading on November 8.

ORDINANCE NO. 1470

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, RELATED TO THE DESIGN REVIEW BOARD; REVISING CHAPTER 2.21 OF THE GIG HARBOR MUNICIPAL CODE

WHEREAS, the City Council desires to ensure that representation on the Design Review Board encompasses a diverse set of opinions and viewpoints; and

WHEREAS, the City Council desires to ensure that representation on the Design Review Board is limited to residents of the greater Gig Harbor area;

NOW THEREFORE, the City Council of the City of Gig Harbor, Washington, do ordain as follows:

Section 1. Chapter 2.21.020 – Revised. Chapter 2.21.020 of the Gig Harbor Municipal Code related to the Design Review Board is revised to read as follows:

2.21.020 Terms, qualifications and appointment of members.

A. Members of the design review board shall serve terms of three years ~~for all terms beginning on or after August 27, 2019~~. ~~All members with active terms as of the date identified above shall serve the duration of the active term as designated at the time of appointment.~~ The terms shall be staggered. All terms ~~beginning on or after August 27, 2019,~~ shall expire on September 30th. ~~All terms which are active as of August 27, 2019, shall serve until the expiration designated at the time of appointment.~~ Members of the design review board shall continue to serve until their successors are appointed and qualified. The city council shall appoint a new DRB member to fill vacancies that might arise and such appointments shall be to the end of the vacating member's term.

B. Design review board members shall have qualifications, skills or demonstrated interest in urban design or historic preservation and must be able to demonstrate the ability to read and interpret site plans, elevation drawings, landscape plans, architectural details and other design details and specifications as may be depicted on plans. All DRB members shall reside in the greater Gig Harbor area within Pierce County (west of the Tacoma Narrows Bridge and east of the Purdy Bridge). Preference will be given to city residents. Members appointed prior to November 8, 2021, who live outside of this boundary shall be allowed to serve the remainder of their term.

Members shall be selected by the council from at least four of the following categories:

1. A licensed architect ~~or professional building designer~~ with demonstrated experience in urban or historic building design (at least one member shall be selected from this category and no more than one member shall be selected from this category; any person who meets the qualifications of this category may not be appointed under another category);

2. A city resident with ~~demonstrated~~ interest and knowledge of urban design (no more than ~~one~~ two members shall be selected from this category);

3. A member from the Gig Harbor planning commission (no more than one member shall be selected from this category);

4. A member with a professional background relating to urban design (e.g., a professional artist, a civil engineer, planner, building contractor or professional building designer) as determined by the city council;

5. A member with demonstrated interest and knowledge of landscaping, horticulture, arboriculture or forestry;

6. An individual with a background in identifying, evaluating and protecting historic resources, selected from among the disciplines of architecture, history, architectural history, planning, prehistoric and historic archaeology, folklore, cultural anthropology, curation, conservation or landscape architecture, or related disciplines. (At least two members should be selected from this category.) Members in this category may participate in all applications reviewed by the DRB pursuant to Chapter 17.99 GHMC (Design Manual), but shall participate in applications received pursuant to Chapter 17.97 GHMC (Historic Preservation).

The DRB action that would otherwise be valid shall not be rendered invalid by the temporary vacancy of one or all of the required categorical positions, as long as there is a quorum, unless DRB action is related to meeting certified local government (CLG) responsibilities cited in the certification agreement between the city and the State Historic Preservation Officer on behalf of the mayor, and the State Historic Preservation Officer on behalf of the state.

Members appointed prior to November 8, 2021, who do not fall into the category restrictions listed above shall be allowed to serve the remainder of their term.

C. Application for Design Review Board Appointment. Individuals wishing to serve, or to be reappointed to serve, on the design review board shall submit a letter of interest to the city clerk. The letter of interest shall state which category of subsection B of this section the individual wishes to serve under, and shall cite personal experience or credentials in that category. All applicants for appointment to the design review board shall be interviewed by the city council board and commission candidate review committee. The city council shall consider which individual has the most direct experience in that category and give weight in their decision to experience over general interest.

Section 2. Severability. If any part of this Ordinance is held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Ordinance.

Section 3. Correction of Errors. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Effective Date. This Ordinance shall take effect and be in full force thirty (30) days after passage and publication of an approved summary consisting of the title.

ADOPTED by the Council of the City of Gig Harbor at a regular meeting thereof, held this 8th day of November, 2021.

Kit Kuhn
Mayor

Approved as to form:

Attest:

Daniel Kenny
City Attorney

Joshua Stecker
Interim City Clerk

PUBLICATION DATE: 11/11/21
EFFECTIVE DATE: 12/11/21

Business of the City Council
City of Gig Harbor, WA

Subject: Purchase and Sale Agreement

Proposed Council Action: Authorize the Mayor to sign a purchase and sale agreement in accordance with the terms discussed in the October 18 executive session and complete all necessary steps to satisfy the City's due diligence process.

Dept. Origin: Public Works

Prepared by: Jeff Langhelm, PE

For Agenda of: October 25, 2021

Exhibits: None

	Initial & Date
Concurred by Mayor:	KK 10-21-2
Approved by City Administrator:	AP 10/21/21
Approved as to form by City Atty:	amm 10/21/21
Approved by Finance Director:	DR 10/21/21
Approved by Department Head:	

Expenditure Required	To Be Determined	**Amount Budgeted**	$0	**Appropriation Required**

INFORMATION/BACKGROUND

As discussed in executive session on October 18, 2021, the City of Gig Harbor is looking to acquire additional park open space property that benefits the City.

FISCAL CONSIDERATION

The City has sufficient budget available to proceed with this purchase and sale agreement.

BOARD OR COMMITTEE RECOMMENDATION

None.

RECOMMENDATION/MOTION

Authorize the Mayor to sign a purchase and sale agreement in accordance with the terms discussed in the October 18 executive session and complete all necessary steps to satisfy the City's due diligence process.

Business of the City Council
City of Gig Harbor, WA

Subject: First reading of ordinance amending the 2021 budget

Proposed Council Action: Return for second reading

Dept. Origin: Finance

Prepared by: David Rodenbach, Finance Director

For Agenda of: October 25, 2021

Exhibits: Ordinance

	Initial & Date
Concurred by Mayor:	10-22-21 KK
Approved by City Administrator	10/22/21
Approved as to form by City Atty:	e-mail
Approved by Finance Director	10/22/21

Expenditure Required	See below	Amount Budgeted	0	Appropriation Required	See below

INFORMATION / BACKGROUND

As the 2021 fiscal year comes to a close, it is evident that the Non-departmental and Municipal Court departments of the general fund will require budget amendments prior to year-end.

The non-departmental budget amendment is required in order for the city to distribute $500,000 in ARPA funds which were received in July 2021, to the GHP FISH food bank capital campaign. The Municipal Court amendment is needed to provide expenditure authority through the end of the year. It appears salaries were under budgeted due to transposition error. This is a $27,000 increase.

The 2021 budget is proposed to be amended as follows:

	Original Budget	**Amended Budget**
Non-departmental	$7,218,103	$7,718,103
Municipal Court	$479,900	$506,900
Ending fund balance	$1,949,367	$1,422,367

FISCAL CONSIDERATION

The proposed budget amendment transfers $527,000 from budgeted ending fund balance into the Administration Departmental budget. While the budgeted ending fund balance is $1,422,367, the actual 2021 ending fund balance is expected to be $5,644,104. This reason for the increase is several years of expenditures below budget and revenues exceeding budget. Over the last three years, expenditures were 8%, 12%, 10% under budget for 2019 through 2021, while revenues for the same period were 99%, 105% and 122% of budget

RECOMMENDATION / MOTION

Return for adoption at second reading.

ORDINANCE 1473

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, AMENDING THE 2021 GENERAL FUND NONDEPARTMENTAL BUDGET; AMENDING THE 2021 GENERAL FUND MUNICIPAL COURT BUDGET; PROVIDING FOR SEVERABILITY AND ESTABLISHING AND EFFECTIVE DATE.

WHEREAS, on March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law; and

WHEREAS, ARPA is a $1.9 trillion package that includes direct relief to states, counties, cities, and towns as well as public utilities, libraries, and transit agencies; and

WHEREAS, the city received ARPA funds in July 2021; and

WHEREAS, ARPA funds can be used by local governments to provide assistance to households, small businesses, and nonprofits related to the negative economic impacts of COVID-19; and

WHEREAS, the Gig Harbor Peninsula FISH Food Bank provides an essential service to provide food and sustenance to residents of Gig Harbor who have been negatively affected by the economic impacts of COVID-19; and

WHEREAS, the Gig Harbor Peninsula FISH Food Bank is building a new facility so it can continue to provide and enhance this essential service; and

WHEREAS, the city desires to contribute five hundred thousand dollars and zero cents ($500,000.00) to the Gig Harbor Peninsula FISH Food Bank to help it continue to provide and enhance this essential service; and

WHEREAS, an adjustment to the 2021 annual appropriation of the General Fund Non-Departmental budget is necessary in order to accomplish the donation; and

WHEREAS, an adjustment to the 2021 annual appropriation of the General Fund Municipal Court budget is necessary to conduct city business due a transposition error in the 2021 Budget;

NOW THEREFORE, the City Council of the City of Gig Harbor, Washington, do ordain as follows:

Section 1. The 2021 Budget shall be amended as follows:

Fund/Department	Original Appropriation	Amended Appropriation
001-Non-Departmental	$7,218,103	$7,718,103

003-Municipal Court	$479,900	$506,900
001-Ending Fund Balance	$1,949,367	$1,422,367

Section 2. The Gig Harbor City Council finds that it is in the best interests of the City to increase appropriations as shown above and directs the Finance Director to amend the budget as shown above.

Section 3. Severability. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, clause or phrase of this ordinance.

Section 4. Correction of Errors. The City Clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Effective Date. This ordinance shall take effect and be in full force five (5) days after passage and publication of an approved summary consisting of the title.

ADOPTED by the Council of the City of Gig Harbor at a regular meeting thereof, held this 8th day of November, 2021.

_____
Kit Kuhn
Mayor

Approved as to form:

_____
Daniel Kenny
City Attorney

Attest:

_____
Joshua Stecker
Interim City Clerk

PUBLICATION DATE: 11/11/21
EFFECTIVE DATE: 11/16/21

Business of the City Council
City of Gig Harbor, WA

Subject: 3rd Quarter Finance Report & 3rd Quarter Budget Status Report	**Dept. Origin:** Administration
Proposed Council Action: N/A	**Prepared by:** Tony Piasecki
	For Agenda of: October 25, 2021
	Attachments: 2021 Budget 3rd Quarter Status Report Quarterly Finance Report

	Initial & Date
Concurred by Mayor:	10-19-21 KK
Approved by City Administrator:	AP 10/19/21
Approved as to form by City Atty:	N/A
Approved by Finance Director:	OP 10/20/21
Approved by Department Head:	N/A

Expenditure Required	$0	**Amount Budgeted**	$0	**Appropriation Required**	$0

INFORMATION/BACKGROUND

In January 2021 Council adopted a new policy that requires staff to provide a quarterly status report on all the objectives in the 2021 Budget. These updates were timed to coincide with the quarterly financial report required in GHMC 3.01 at the second council meeting following the end of each quarter.

The budget objective report is a tool for Council to be able to see at a glance that objectives are, or are not, on track. It is not intended to be a detailed summary of the progress of each budget objective.

Staff will be on hand to address questions from Council. If a longer discussion is needed on specific objectives, Council may be asked to consider holding a future study session or to refer the matter to the appropriate committee.

FISCAL CONSIDERATION

N/A

BOARD OR COMMITTEE RECOMMENDATION

N/A

RECOMMENDED MOTION

N/A

CITY OF GIG HARBOR
2021 BUDGET
THIRD QUARTER STATUS REPORT

GENERAL FUND – NON-DEPARTMENTAL 2
GENERAL FUND – MUNICIPAL COURT 4
GENERAL FUND – ADMINISTRATION 5
GENERAL FUND – CITY CLERK 7
GENERAL FUND – HUMAN RESOURCES 8
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WATER DIVISION - CAPITAL 49

GENERAL FUND – NON-DEPARTMENTAL

Objective	Status of Objective (as described in the 2021 Budget)
Legislative. The county auditor's office charges the city for voter registration and election services. **$45,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: **75%** **Notes:**
Financial. The annual audit performed by the state auditor's office: **$50,000.** Insurance for General Governmental activities: **$389,280.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: 75% **Notes: Insurance paid $397,497**
Employee benefits. Payments for LEOFF I retiree costs, workers' compensation and unemployment benefits for former employees. **$28,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
Unemployment benefits. The city is self-insured; therefore, unemployment benefit claims are fully funded by the city. Summer hires and temporary employees are also entitled to unemployment. **$21,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: **75%** **Notes:** Not predictable, will know after year-end.
Harbor History Museum – General Admission. Many visitors, including city residents, those who live beyond the city limits, and tourists from the United States and beyond, want to visit the museum, but cannot due to the cost of admission. They want to know the history of the place in which they live or are visiting, and they turn to the museum for those answers. Support from the City for general admission makes that history and culture accessible and encourages repeat visits and ongoing support. As a community asset and resource, the Museum is available to everyone—those who are part of its past and those who will determine its future. Provide funding to the Harbor History	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 100% **Notes:**

Museum in order to provide free admission to the general public. **$30,000.**	
Senior Citizens Programming. This funding will support learning and enrichment activities for local senior citizens. **$10,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
Operating transfers out. General fund transfers to other funds for 2020 are as follows: **Fund Amount** Street Operating $2,200,000 Street Capital 1,350,000 Park Development 1,225,000 LTGO Debt 700,000 Strategic Reserve 1,000,000 Equipment Reserve 50,000	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:** $147,200 transferred to Park Development, $627,306 transferred to LTGO Debt.

GENERAL FUND – MUNICIPAL COURT

Objective	Status of Objective (as described in the 2021 Budget)
Equipment Replacement and Purchase. Purchase (5) monitors, (5) signature pads, (2) laptops, (1) docking station necessary for the implementation of eFiling and transition to a paperless court under the new Case Management System. This equipment will also be useful for teleworking in the event of a natural disaster or emergency. **$8,600**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:** All equipment has been purchased except 2 laptops and 1 docking station which will be completed in October 2021.

GENERAL FUND – ADMINISTRATION

Objective	Status of Objective (as described in the 2021 Budget)
Policies and Procedures. Complete and implement the personnel policies update; develop and/or update other administrative procedures, including a purchasing policy, travel policy, accident prevention policy, and information systems policy (use electronic communications, internet, etc.).	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
Economic Development. Support local businesses by engaging the appropriate stake holders and assessing the needs of the various economic and employment centers in the city. Some recommended components of the economic development strategy are as follows: • Downtown Waterfront Alliance. Provide limited funding for the Gig Harbor Downtown Waterfront Alliance and its continued activities to promote downtown businesses. **$35,000** • Chamber of Commerce. Continue involvement with the Gig Harbor Chamber of Commerce, including City representation on the Chamber Board of Directors and also maintaining the City's membership in the Chamber. **$550** • Downtown Traffic and Parking Strategy. Support downtown businesses in developing a downtown traffic and parking strategy. (See Public Works budget detail).	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
State and Federal Lobbying Efforts. In accordance with the city, state and federal legislation agendas, carry on state and federal lobbying efforts to advocate for capital project funding as well as legislation that would benefit the city. Maintain contract with a lobbying firm at the state level. **$40,000** Continue the federal lobbying contract through December 31, 2021. **$60,000**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**

State and Federal Grants. Continue to seek, pursue, and apply for state and federal grants, as well as grants from the non-profit and private sectors on a balanced basis according to our capacity to complete such grants.	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
Capital Improvement Plan. Implement and further develop the capital improvement plan for streets, parks, and utilities.	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
Downtown. Promote and attract new businesses while maintaining its residential charm.	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☐ No Percent complete as of 9/30/21: 0% **Notes:** On hold due to staffing capacity
Foster Gig Harbor Businesses. Foster Gig Harbor businesses during the COVID-19 pandemic by supporting creative, legal ways for normal business activities to occur.	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**

GENERAL FUND – CITY CLERK

Objective	Status of Objective (as described in the 2021 Budget)
Public Records Requests. Continue to facilitate the appropriate and timely response to the increasing volume of public records requests in order to be more open, accountable, and responsive to citizens. **January – December.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
Open Government Program. Continue to implement an open data portal. Open data can facilitate government transparency, accountability, and public participation. **January – December.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
Claims Recovery. Continue an aggressive approach for reimbursement of costs for damage to city property. **January – December**.	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
Risk Management. Continue the Employee Safety Committee as required by the Accident Prevention Policy adopted in 2011. Work with all departments to address concerns and solutions. The goal is to prevent employee and citizen injury and property damage. **January - December.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
Records Program. Work for continued compliance with document and electronic records retention and ways to facilitate record retrieval through the Records Management Committee. **January – December.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**

GENERAL FUND – HUMAN RESOURCES

Objective	Status of Objective (as described in the 2021 Budget)
Policies and Procedures. Complete and implement the personnel policies update; develop and/or update Human Resources or Administrative procedures to ensure policies are aligned with changes in employment laws, etc.	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 50 % **Notes:** Policy development is ongoing as new laws are implemented. We have implemented the following: Required Drug & Alcohol Clearinghouse Queries, several ITS policies, COVID-19 Face Covering Policy, and responded to COVID informational inquiries regarding out-of-state domestic travel. We are working with Summit Law to update our 2007 Personnel Regulations, which has been a three-year process. We are also waiting on settling the Supervisory CBA to ensure there are no conflicts with the updated Personnel Regulations. In addition, COVID has required us to redirect our attention to other urgent and regulatory matters.
Employee Training. Design, deliver and obtain pertinent and timely employee training, ensuring compliance with the goal of promoting more equitable practices by transforming what we do to better meet the needs of our community. Implement an annual employee training day; train hiring managers on NEOGOV system; cross train payroll duties within HR department; provide specific training and coaching for supervisors and managers.	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 10 % **Notes:** Due to our increasingly high volume of work, this is currently on hold. We recently have a vacant position within our department, which will focus primarily on cross training payroll duties. We are requesting 2 additional employees in the 2022 Budget.
Performance Evaluations. Lead process improvement activities to develop a more robust and meaningful employee performance evaluation process focusing on building/maintaining critical skills.	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 65 %

Implement an online evaluation tool to assist in timely evaluations and the ability to follow up on measured outcomes. Implement NEOGOV Perform.	**Notes:** Due to our increasingly high volume of work, this is currently on hold. Initial setup of Perform has been completed with our current evaluation system. We are working on the employee/supervisor training portion for rollout. We are also hoping to work with a consultant to update the performance evaluation process and obtain employee feedback on how the evaluation process can be more meaningful for employees and supervisors.
Innovation. Research and implement ways to improve efficiencies that impact multiple departments (i.e. electronic timesheets, leave slips, etc.).	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _15_ % **Notes:** Due to our increasingly high volume of work, this is currently on hold. We are still looking for solutions that would be compatible with our financial system. Many of the products we have researched/tested will not work with our current financial system. (No change since last update.)
AWC WellCity Designation. Continuing efforts to earn this award annually with a goal to increase employee involvement and a healthy work-life balance, with a desired result of retaining the City's 2% discount toward medical premium costs.	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _25_ % **Notes:** These activities are ongoing throughout the year. The City was awarded the WellCity Award for 2021. (No change since last update.)
Training Expenses. City-wide training activities, such as all-staff training, specific training for managers and supervisors, and training for specific HR functions for changes in employment laws. It is the goal of Human Resources to be proactive and	**The following trainings have been offered to all employees:** We have previously offered training through our EAP and have provided all employees with access to the webinars for review. (No change since last update.)

not reactive, and in the long term, saving time and money. **$5,000.**	
Employee Appreciation Activities. This includes employee of the quarter recognition from peers with eligibility criteria outlined ahead of time; eligible employees would be required to be in good standing with the City. **$2,000.**	Due to our increasingly high volume of work and COVID restrictions, this is currently on hold. (No change since last update.)

GENERAL FUND – INFORMATION TECHNOLOGY SERVICES

Objective	Status of Objective (as described in the 2021 Budget)
License Acquisition. Acquire licenses for Microsoft server operating systems to operate distributed systems and line of business applications used by staff in all city departments. **$20,000 (one-time cost) – April-June.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 100% **Notes:**
Network Infrastructure Review. Select a 3rd party firm to conduct a review of the network infrastructure that was implemented in 2020. The firm will provide recommendations to any issues discovered during the review process. **$5,000 (one-time cost) – July-September.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: __0_% **Notes:** Due to our high volume of work and other work on projects this is currently on hold.

GENERAL FUND – FINANCE

Objective	Status of Objective (as described in the 2021 Budget)
Rental property revenues and expenditures. Prepare schedules for each rental property detailing operating revenues and expenditures.	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
General ledger. Reconcile general ledger and utility billing systems.	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: 10% **Notes:**
Accounts Payable. Explore automated/electronic processing alternatives for accounts payable.	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 50% **Notes:**
Excise tax reporting. Develop a new template for reporting and paying the city's monthly tax liabilities to the Washington State Department of Revenue.	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 100% **Notes:**

GENERAL FUND – POLICE

Objective	Status of Objective (as described in the 2021 Budget)
Maintain sufficient training budget per officer. Certain state mandates require a specific amount of in-service training hours per officer/year (24). Our risk managers also require specific recurring training and there are other training opportunities that arise that provide direct benefit to the department (i.e. Instructor level courses to eliminate the need to send officers outside the department for training). The cost of training courses has increased dramatically in the past several years. To meet the statutory requirements and address the rising cost of some courses offered, the police department attempts to conduct as much in-house training as possible and/or host training classes from outside vendors in order to acquire free registrations(s) in these hosted classes. **$24,100.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 35.13% of budget **Notes:** All department members in full compliance for 2021
Improve emergency response capabilities through partnerships with other agencies. Sharing resources and expertise with other public safety agencies will remains a priority. Upgrade and add additional emergency response equipment. Opportunities to participate in regional training and Incident Management consortiums will ensure that our staff will receive the most cost effective and up-to-date training and exposure to emergency response. We have been successful in obtaining grant-funded equipment for the partial outfitting of our Mobile Emergency Command Center (MECC) and are entering into a partnership with Pierce County Fire District 5 to make this unit fully operational. Additional equipment (radio) is needed. **$7,500 (carried over from 2019 and 2020 budgets).**	Objective on track to be met in 2021: ☒ Yes ☐ Objective will be met under budget: ☒ Yes ☐ Percent complete as of 9/30/21: 0 % **Notes:** Budgeted item (radio) <u>might</u> not need to be purchased. Surplus equipment in use.
Seek grants and other outside funding options. Research and secure funding sources outside normal city revenue	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget:

sources to support police department initiatives. **Ongoing.**	☒ Yes ☐ No Percent complete as of 9/30/21: **N/A** **Notes:**
Partnership with Pierce County DEM. Continue our financial support to Pierce County DEM to ensure we continue our collaborative relationship. Pierce County DEM assists with our Emergency Management Response Plan among other tasks. The cost is based on a fee of $0.85 per capita. **Estimated $9,500.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 0 % **Notes:** ZERO cost for 2021. Pierce County has suspended the cost for this partnership.
KGHP Radio. Continue our financial contribution to our local KGHP radio station in return for public service announcements and emergency warnings and notifications. **$3,000.**	Objective on track to be met in 2021: ☒ Yes ☐ Objective will be met under budget: ☒ Yes ☐ Percent complete as of 9/30/21: 100 % **Notes:**
Fund the provision of specialized services from the Pierce County Sheriff's Department (PCSD). This special services contract allows the Gig Harbor Police Department unlimited access to the PCSO Special Weapons and Tactics (SWAT), Investigative and Forensic Unit, as well as the dive team. **$19,890.**	Objective on track to be met in 2021: ☒ Yes ☐ Objective will be met under budget: ☒ Yes ☐ Percent complete as of 9/30/21: 100 % **Notes:** Paid in October
Continue to contract dispatch and radio services through South Sound 911 and the Combined Communications Network. The police department contracts with South Sound 911 for all emergency telephone answering and police dispatching services. We also receive nighttime law enforcement records support through this agency. Additionally, in 2015, the police department was required to migrate to a new digital 700mHz radio system that is owned by the Combined Communications Network (CCN - a consortium of Pierce County Department of Emergency Management and Pierce Transit). An estimate of $22,000 for CCN radio access fees was used in this projection. **$266,422.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:** Billed quarterly

Continue Taser lease program. The projected life span of a Taser electronic control device is 5 years. Several years ago, we entered into a lease program that maintains our outfitting of Tasers with current life span and replacements as needed. The current cost of a Taser X26P is $875.00. The ongoing lease covers 10 Tasers. **$3,038.**	Objective on track to be met in 2021: ☒ Yes ☐ Objective will be met under budget: ☒ Yes ☐ Percent complete as of 9/30/21: 100 % **Notes:**
Replace two patrol vehicles. In 2020, one existing patrol car had a complete engine failure and requires replacement. Additionally, one other patrol car has reached its end of life and will need to be replaced in 2021. We attempt to repurpose as much of the patrol car equipment from an old car as possible. **$95,000.**	Objective on track to be met in 2021: ☒ Yes ☐ Objective will be met under budget: ☒ Yes ☐ Percent complete as of 9/30/21: 0 % **Notes:** Vehicles were purchased with 2020 funds. Upfitting still to occur in 4Q 2021.
Computers. Several of our in-car computers have reached end of life and are due for replacement. Additionally, some in-station desktop computers are in need of upgrade to operate new software programs. **$18,753.**	Objective on track to be met in 2021: ☒ Yes ☐ Objective will be met under budget: ☒ Yes ☐ Percent complete as of 9/30/21: 38.04% **Notes:** Some expenditures were contained in a different budget categories.

GENERAL FUND – PLANNING

Objective	Status of Objective (as described in the 2021 Budget)
Annual Comprehensive Plan Amendments. Review and process public annual amendment docket items and bi-annual private amendment docket items. Amendments for each annual docket are due by the end of June the preceding year. 2021 amendments include Land Use Element Update for consistency purposes with the Municipal Code. **$10,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 85% **Notes:**
Process improvements. Continue to develop text amendments, standard operating procedures, and client assistance memos which increase permit processing efficiency and improve customer service. **Ongoing.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
Land Use Text Amendments. Respond to State and Federal legislation. Process private-party and city requested text amendments initiated by the City Council. Review the Planning Commission's work program annually with the City Council. As necessary, reduce the frequency of Planning Commission meetings to once a month to provide staff and the commission adequate time to prepare for and review the active text amendments. **Ongoing.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 85% **Notes:**
Balance long-range and current planning tasks. Balance tasks to maintain and improve upon permit processing timelines as permit volume continue increasing. **Ongoing.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
FEMA Special Flood Hazard Area Regulations. Continue working with the City's consultant and FEMA staff to prepare an approach for habitat assessment review of development projects within the Special Flood Hazard Area. Under FEMA required regulations, almost all projects within the defined area must complete a habitat assessment to show that the project will not affect or will not likely adversely affect	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 85% **Notes:**

endangered species. Currently, the review is conducted on a project-by-project basis, with each project paying an average of between $2,000 and $5,000 in consultant fees to prepare the assessment. The City is working with FEMA to conduct a programmatic habitat assessment or making other code amendments that could ease the financial and time burden for smaller projects. Draft regulations are currently under review by FEMA staff with the city awaiting a response from that agency regarding their position on the proposal. **$10,000 – 2021 (Carryover from 2020).**	
Housing Attainability. Hire a consultant to conduct a Housing Needs Assessment in coordination with the local housing authority. The needs assessment to include; analysis of housing needs for City residents based on age and special need; An estimate of housing needs by income group; and policy recommendations to increase rental affordability. In addition to the housing needs assessment, consider funding mechanisms for amendments to the Comprehensive Plan and GHMC to include best management practices for housing attainability in order to increase supply near services. **$30,000 – 2021 (Carryover from 2020).**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☐ No Percent complete as of 9/30/21: 0% **Notes:** Due to other priority items as outlined by the Council and Mayor, this Objective will not be completed in 2021. Included in proposed 2022 budget.
UGA Coordination. Work in coordination with Pierce County Planning and Public Works to protect and enhance development within the Associated Urban Growth Areas, utilizing the findings from the Annexation Feasibility Study. Consider Urban Growth Area Management Agreement. **Ongoing.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 50% **Notes:**
Shoreline Master Program Update. Work in coordination with Department of Ecology staff per the requirements of WAC 173-26-090 to complete the periodic review and update of the city's shoreline master program. **$10,000 – 2021 (Carryover from 2020, now with contract/consultant assistance).**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 90% **Notes:**

Historic Preservation/CLG. Review and process applications for listing on the Gig Harbor Local Register, including the review and processing of Certificates of Appropriateness for alterations and rehabilitations of listed properties. Work in coordination with the applicant and DRB. **Ongoing.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 25% **Notes:**
Annexation Feasibility Study. Hire a consultant to assess the feasibility of annexing the 13 different UGA areas identified in the Comprehensive plan. Both Pierce County and Puget Sound Regional Council desire the City to annex all our affiliated UGA areas by 2030. A feasibility study would help the City prioritize areas for annexation as well as identify issues and opportunities for each area (fire flow/taxes/incompatible uses/infrastructure needs/form of annexation). **$50,000 –2021 (Carryover from 2020).**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
Buildable Lands Report. Continue to work with Pierce County and other cities within Pierce County to complete the 2021 Buildable Lands Report. Specifically, this report will determine the available capacity for population and employment growth within all jurisdictions in Pierce County and will be used in the 2024 Periodic Comprehensive Plan Update. **2021.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 100% **Notes:**
Growth Allocation. Analyze and evaluate population and employment demand numbers in relation to the Pierce County Small Cities and Towns allocation of the Puget Sound Regional Council's VISION 2050. Participate through the GMCC at a staff level and provide analysis to the Mayor and City Council for decision-making in advance of the 2024 Periodic Comprehensive Plan Update. **2021.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 80% **Notes:**
Design Manual Review. Through a robust public process, review the City of Gig Harbor Design Manual for opportunities to improve clarify, improve processing and memorialize Board and Director decisions. **$25,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: 0%

	Notes: Due to other priority items as outlined by the Council and Mayor, this Objective will not be completed in 2021. Included in the proposed 2022 budget.
Development Regulation Update. Process City-initiated development regulation amendments as outlined in the 2021 Long Range Planning Work Plan. 2021 amendments include amendments pertaining to tree retention on private property which may include revisions to the Zoning Code, Shoreline Master Program, Fee Schedule (fines), Public Works Standards and Design Manual. The City will also consider retaining a third-party Arborist to review individual tree reports. **$25,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: 0% **Notes:** Due to other priority items as outlined by the Council and Mayor, this Objective may not be completed in 2021. Included in the proposed 2022 budget.
Development Agreement Processing. Process a Development Agreement Amendment for the Village at Harbor Hill consistent with approved Settlement Agreement. **2021.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 100% **Notes: Complete.**

GENERAL FUND – BUILDING & FIRE SAFETY

Objective	Status of Objective (as described in the 2021 Budget)
1 - Maintain staff competency, professionalism and certifications. Maintain staff competency, professionalism, and certifications through participation in training, code update courses and other relevant professional development opportunities. **December.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes: Building Official and all Inspectors attended WABO in March.**
2 - Provide fire inspection and investigation programs. Provide for inspection of work done under fire code construction and operational permits issued by the City, and for fire investigations compliant with state law. **December.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
3 - Update informational handouts related to building/fire activities and procedures. Update existing and create new informational materials related to department activities, policy and procedures making such information available in various media formats. **December.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
4 - Fully develop the SmartGov Portal and Dashboard for permit management and data reporting. With the transition from Interlocking to SmartGov, complete the implementation and testing of the SmartGov Portal and computer program and provide additional reporting capability from the permit tracking system. **December.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 100% **Notes:**
5 - Enhance electronic plan review program. Electronic plan review is now an option across all Community Services Departments. The Building Department has taken the lead to maintain an efficient and effective system; providing training, guidance and integration across the Departments. These practices will be further vetted and refined during the coming year. **December.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:**
6 - Firework Regulation Amendment. Lead firework regulation amendment	Objective on track to be met in 2021: ☒ Yes ☐ No

process, including public outreach, Board/Commission review and legislative process. **July.**	Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 100% **Notes: Complete**
7 - Code Review and Update-Street Names. Review and update Gig Harbor Municipal Code Section 12.12 to further clarify the City's Historic Street Name list and update as necessary. Coordinate with the CLG and History Museum for Historic Street Names. **2021.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☐ No Percent complete as of 9/30/21: 0% **Notes:** Due to staff shortages, this work is proposed in the 2022 budget.

GENERAL FUND – PARKS OPERATING

Objective	Status of Objective (as described in the 2021 Budget)
1 - Skate Park Security Cameras. Install up to two new security cameras at the City's Skate Park to monitor activities in the park. **$5,000 (grant funded).**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _0_ % **Notes:** Did not receive grant. May apply later in 2021, if available.
2 - Park Asset Reservation Software. Procure a software system that allows on-line view of schedules at all rentable park facilities and ability to request reservations. **$10,000**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _0_ % **Notes:** Staff has not had time to review options and won't likely complete in 2021.
3 - Recycling Program. Launch a recycling program with the assistance of local businesses and the regional waste collector with innovative recycling containers and an awareness campaign. Funding and program development may occur through the implementation of a new franchise agreement. **$8,000**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _0_ % **Notes:** Staff has not had time to review options and may not complete in 2021. This program will be a combined effort between Operations and the new Parks Manager.
4 - Volunteer Program(s). Establish and organize an Adopt-a-Park and Trail Program to ensure the parks are safe and clean. Funding would cover the cost of advertising and the purchase and installation of signs. **$5,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _90_ % **Notes:** This program may be implemented as directed by Council at the June 14 meeting pending a "demand to bargain" by Union 117.
5 - 2022 Parks Recreation Open Space Plan Update. The Washington State Recreation and Conservation Office (RCO) requires the City to update its Parks Recreation and Open Space (PROS) Plan every 6 years. The next PROS Plan should be adopted by Council no later than March 2022. Since the City's Parks Manager	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: _75_ % **Notes:** The City's consultant and the Parks Commission's PROS Plan Subcommittee are progressing quickly

position is currently vacant the City will likely require the support of a consultant to complete the PROS Plan update. **$30,000.**	on completing this objective. The goal is to have a final draft of the PROS Plan approved by City Council by the end of 2021.
6 - Ancich Netshed Use Agreement. The City will develop and implement a use agreement for commercial fishermen to use the netshed and the general public to access the netshed. This agreement will be in accordance with the Washington State Historical Society's Heritage Capital Fund grant received by the City for the Ancich Netshed. This objective should only require staff time to complete. **$0.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _100_% **Notes:**
Replacement Purchase – GPS Receiver Kit. Purchase a GPS receiver kit with software. Current system is out of date and no longer supported. A new kit will allow for great accuracy and efficiency in provide accurate project information and data. **$12,000 (Parks $2,400, Street $2,400, Water $2,400, Storm $2,400 Wastewater $2,400).**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _100% **Notes:**
New Purchase – Municipal Cleaning Vehicle (MCV). Purchase of equipment with flexible, environmentally friendly, cleaning abilities in maintenance of pervious surfaces, sidewalks, pathways as well as small spill recovery capability. **$120,000 (Parks $40,000, Streets $40,000, Storm $40,000).**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _100% **Notes:**

GENERAL FUND – ARTS COMMISSION

Objective	Status of Objective (as described in the 2021 Budget)
1 - Creative Endeavors Support. Continue the program supporting and encouraging creative endeavors — especially those that provide "hands on" experiences — within Gig Harbor's varied and diverse arts organizations. Preference will be given to events and experiences that take place outside of tourist season. **$25,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 80% **Notes:**
2 - Gig Harbor Arts + Culture Planning. Explore and engage in the assessment, planning and application of a variety of programing including the Creative Districts from of the State Arts Commission, the Cultural Access Program with the State Art Alliance and the Gig Harbor Arts Center Alliance, to coordinate approaches and foster community collaboration that will grow the local arts and creative economy through cultural opportunities for residents and visitors of Gig Harbor. **$250**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☐ No Percent complete as of 9/30/21: 0% **Notes:** No activity due to COVID
3. **Workshops and Presentations 2021.** Continuing the popular series of workshops begun six years ago. **$250**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☐ No Percent complete as of 9/30/21: 0% **Notes:** Workshops will resume when COVID restrictions are lifted.
4. **Harbor Arbor Art**. Continue project to have some of the tree stumps in city parks or rights of way embellished artistically. The stumps will eventually decompose, and the artworks will become a part of the site's organic history. **$5,500.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 30% **Notes:**
5. **Update the Catalogue of City-Owned Art.** The goal is a more professional looking publication updated with recently acquired art, that can be uploaded to the website and used to develop a future brochure for an art walk project. Will seek volunteers to perform the work. If approved	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☐ No Percent complete as of 9/30/21: 10% **Notes:** Staff time unavailable

by LTAC, funding will come from lodging tax funds in Fund 107. **$5,000**	
6. **Update to Gig Harbor Arts Commission Web page.** Update the outdated page on the city's website with refreshed content about the Arts Commission and the work they are engaged in for the citizens of Gig Harbor.	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☐ No Percent complete as of 9/30/21: 0% **Notes:** Staff support for website updates has been reduced.
7. **Historic plaques for concrete pillars at Donkey Creek / History Museum / Austin Estuary.** Working with the History Museum and other partners we will create interpretive signage for the five pillars near the museum and Austin Estuary. The plaques will briefly tell the story of Gig Harbor's first people and the historic significance of the sites where the concrete pillars stand. **$4,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: 50% **Notes:** Contract for installation will probably exceed budgeted amount

GENERAL FUND – CITY BUILDINGS

Objective	Status of Objective (as described in the 2021 Budget)
1 - Civic Center HVAC System Assessment. The City's current HVAC system is almost 20 years old and uses R22 refrigerant for cooling. R22 is being phased out and is no longer allowed to be manufactured or imported into the United States. The City is proposing to develop a plan to either: (1) remove the existing R22 and replace it with the new, less efficient replacement refrigerant; or (2) remove the entire cooling system and replace it with a new cooling system. **$32,500.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _5__% **Notes:** Staff is preparing to provide a professional services contract to Council as described in the 2021 Budget objective. Due to Staff workloads this objective will likely not be completed in 2021.
2. Replacement Purchase – Building Access and Control System. The current building access control equipment at the Civic Center was installed over 17 years ago when the building was constructed. The current equipment and software are no longer supported as vendor is no longer in business. New equipment will include two new control panels, 21 card readers and two keypad readers. A cloud based software system upgrade is included which allows for remote management of equipment. **$25,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: _15_% **Notes:** The budgeted system was not compatible with connecting to a network system, thus creating a significant staff workload to reprogram dozens of locks each time an employee starts or leaves employment. Staff is looking at a more expensive option that would significantly reduce the future staff time required to interact with the system. Due to Staff workloads this objective will likely not be completed in 2021.
3. **Re-Roof and Re-Insulate the Bogue Visitor's Center.** In-house develop of a small public works contract to re-roof the City's Bogue Visitor's Center building. Per Building Code requirements, the insulation in the building must also be replaced. **$50,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: _10_% **Notes:** Staff is considering adding upgrades to the HVAC system at the same time the roofing/insulation is replaced. Due to Staff limitations this objective will completed as part of the 2022 Budget.

STREET DIVISION - OPERATING

Objective	Status of Objective (as described in the 2021 Budget)
1. ADA Self-Evaluation & Transition Planning Program. Complete and Adopt the Public Works ADA Transition plan and allocate monies to continue the replacement of the non-conforming curb ramps. **$100,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 25 % **Notes:**
2. **On-Call Transportation Engineering Assistance.** Utilize the services on an on-call professional traffic engineer to address various issues that are in need of a solution when City Staff are not available or do not have the resources. The majority of this expenditure is pass through monies funded by the developer $25,000 and the remainder, $15,000, is City expenditure. **$40,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75 % **Notes:**
3. **Annual Pavement Maintenance and Repair Program.** Perform pavement repair and chip sealing of five roadway sections (45th St Ct., Briarwood Lane, Pt. Fosdick Dr, Wollochet Dr, and Hollycroft St). Pavement maintenance and repairs include ADA improvements where required. **$1,200,000**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 10 % **Notes:** Project has been postponed until 2022
4. **Public Works Standards Update.** Staff will be supported by a consultant to complete a comprehensive update to the City's 2018 Public Works Standards and provide a process to receive input from the public. Public input shall include an Ad-Hoc Pedestrian/Cyclist Advisory Committee to consult on pedestrian/cyclist-related standards. Updates may include street cross section revisions, traffic calming measures, sidewalk design, utility updates, private street allowances and dedications, miscellaneous staff revisions, and other updates as directed to staff as allowed by engineering standards and state/federal requirements. **$30,000**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 0 % **Notes:** Due to Staff limitations this objective will completed as part of the 2022 Budget
5. **On-Street Parking Code Development and Implementation.** Review existing on-	Objective on track to be met in 2021: ☐ Yes ☒ No

street parking standards. Develop new parking standards, codes, and an implementation plan. Coordinate with the Police Department on the ability to enforce any new code. This work will be completed as staff capacity exists and may require the purchase and installation of regulatory signs. **$15,000.**	Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _0_% **Notes:** Due to Staff limitations this objective will completed as part of the 2022 Budget
Replacement Purchase – Vactor Truck – Purchase of a new vactor truck. The existing equipment was purchased in 2008 and past its serviceable life. Reliability of this vehicle is an issue and maintenance costs continue to escalate. The existing vactor would be sold at auction after new vactor is operational. Funding for this truck was partially allocated as part of the 2020 Budget. The total funding is shown below. Streets Operating funding will be supported by the Equipment Reserve Fund (No. 112.) **$725,000 (Street, $72,500, Water $72,500, Storm $290,000, Wastewater $290,000).**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _100% **Notes:**

STREET DIVISION - CAPITAL

Objective	Status of Objective (as described in the 2021 Budget)
1. Public Works Operations Center – Building Design and Permitting. Complete the building design and building permitting of the new Public Works Operations Center, including payment of all necessary utility general facility charges and transportation impact fees. This work assumes the City continues with the existing approved site plan and design review board approval. This work does not consider design or expenses for furnishings. **$220,000 (Parks $62,333, Streets $62,333, Water $33,000, Storm $62,333).**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 80 % **Notes:**
2. **Stinson Avenue Pavement Overlay (Grandview to Rosedale).** Complete the construction of approximately 2,700 LF of pavement overlay along Stinson Avenue between Rosedale Street and Pioneer Way. The project will provide an HMA overlay and upgrade the existing non-compliant curb ramps to ADA standards. **$750,000 ($515,000 PSRC pavement preservation grant, $235,000 TIF).**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: 85 % **Notes:**
3. **Stinson / Rosedale Roundabout.** Complete the construction of a roundabout at the intersection of Stinson Avenue and Harborview Drive. Funding is from the City's Transportation Impact Fee fund and a TIB grant. **$750,000 ($459,400 TIB, $290,600 TIF).**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: 85 % **Notes:**
4. **Stinson / Harborview Intersection Improvements.** Complete the construction of the roundabout and other intersection improvements at Stinson Avenue and Harborview Drive. Due to economies of scale for permitting and civil construction costs, this work will include the construction of additional parking stalls for the Eddon Boat Park Brick House Rehabilitation project. **$1,330,000 ($816,000 TIB grant, $434,000 TIF, $80,000 general fund).**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: 15 % **Notes:** Phase 1 Water, sanitary sewer and storm drainage utility relocation work underway and anticipated to be completed by end of October; Contract will be suspended through winter and

	re-start in March 2022 to construct new roundabout.
5. **38th Avenue Improvement Project – Phase 1A.** Complete the construction of approximately 2,000 LF of street corridor improvements along 38th Avenue incorporating Low Impact Development Standards (LID) consisting of bike lanes, sidewalk, biofiltration swale and pedestrian lighting on the east side between the City limits and Briarwood Lane. This project includes the first phase of improvements to provide pedestrian safety in City limits leading to two schools located just outside City limits. This phase will require coordination with Pierce County to continue improvements to the schools. **Current Construction Estimate $1,500,000 ($750,000 TIF, $750,000 general fund).**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: _30_% **Notes:** Construction began 6/28/21. Construction costs exceed budget and were approved by City Council
6. **Burnham Drive 1/2-Width Roadway Improvements Phase 1A – Design and Permitting.** Complete the construction of approximately 1,400 LF of roadway corridor improvements along the east side of Burnham Drive (between 96th Street and the northerly Eagles driveway) where gaps exist. Improvements will be consistent with Alternative 3 as described to City Council in November 2020. This work will also incorporate a storm culvert replacement (identified separately in Storm Capital, No. 412). Due to the proximity of these two utility projects, the City will see cost savings by bidding and constructing these projects together. **$1,933,000 (HBZ).**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _30_% **Notes:** Design only is anticipated to be completed in 2021; Construction will not commence until 2022
7. **Harbor History Museum Driveway Entrance Revision.** Revise the sidewalk and driveway grade at the entrance to the Harbor History Museum to reduce the large change in grade that exists. **$33,000 (general fund).**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _0_% **Notes:** Due to Staff limitations this objective will completed as part of the 2022 Budget
8. **Harbor Hill Drive Landscape Mitigation.** Complete the installation of	Objective on track to be met in 2021: ☐ Yes ☒ No

landscape mitigation within the portions of Northarbor Business Park and McCormick Creek Plat Phase 3 landscape buffers that were impacted during the construction of the Harbor Hill Drive Extension project. **$100,000 (HBZ.)**	Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 50 % **Notes:** McCormick Creek Plat Ph 3 buffers mitigation completed; Northarbor Business Park mitigation design in progress 75% complete – design completion and construction proposed in 2022 budget and to be performed in 2022
9. **Pedestrian Crosswalk Improvements – Gig Harbor North.** Install rectangular rapid flashing beacons at intersection crosswalks including Borgen Blvd./Harbor Hill Dr., Harbor Hill Dr. entrance to Costco, and Borgen Blvd./Olympus Wy. This work will include ancillary improvements as necessary to meet the Public Works Standards. **$470,000 (HBZ).**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: 95 % **Notes:** Construction costs exceed budget and were approved by City Council.
10. **Mid-Block Rapid-Flash Beacon Crosswalk System.** Purchase and install a pedestrian crosswalk at 50th St Ct. and along Soundview Drive. Improve access to Veterans Memorial Park. **$ 50,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 0 % **Notes:** Due to Staff limitations this objective will completed as part of the 2022 Budget
11. **Right Turn Lane at Wollochet Drive to SR-16 Westbound.** Install a right turn lane along Wollochet Drive to SR-16 westbound on-ramp. **$450,000 ($100,000 TBD, $350,000 TIF)**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 0 % **Notes:**. Due to Staff limitations this objective will completed as part of the 2022 Budget.
12. **Prentice Ave/Fennimore St ½-Width Frontage Improvements.** Complete a topographic survey, conceptual design, and associated cost estimate for ½-width frontage improvements between Harbor Ridge Middle School and Peacock Hill Ave. in preparation for possible grant applications in 2022. **$50,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 0 % **Notes:** Consultant Contract awarded at 9/27/21 Council Meeting. Preliminary design work anticipated to be completed by 12/31/21.

PEDESTRIAN SAFETY

Objective	Status of Objective (as described in the 2021 Budget)
1. Various Crosswalk and Sidewalk Installations. Install various crosswalks with RRFBs and install adjacent sidewalks where identified on the Transportation Improvement Program list and recommended by the Public Works Committee. **$215,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _0_% **Notes:** Staff has not had time to review options with the Public Works Committee and won't likely complete in 2021. Due to Staff limitations this objective will completed as part of the 2022 Budget

HOTEL – MOTEL TAX

Objective	Status of Objective (as described in the 2021 Budget)
1. Marketing & Advertising. The objective of this fund is to promote and market the greater Gig Harbor area in 2021 through our state visitor guide, digital advertising, website development and/or enhancement, social media, brochure distribution, event promotion, media relations and trade shows. In 2021, we will accurately spend the amount forecasted through a heightened focus on data, resulting in a targeted digital advertising campaign to better reach a qualified audience – this will allow us to measure results. For 2021, this fund will focus on leisure travel, layering in group travel and meetings as permitted. Geographically, we'll work to maximize our regional opportunities, and we'll work to further build off-season draws for travelers. Included here is also professional photography and graphic design. **$124,500**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 35% **Notes:** Creative has been designed and targeted digital advertising for romance and active lifestyle verticals are in motion, with a modified spend of $15k in 2021. New tourism website launched Aug 30. Digital advertising spend is focused on leisure travel segments defined by geotargeting, meetings and events planning. Photography and graphic design partners are being vetted for use on an ad-hoc basis, video sourced for website from one vendor.
2. **City Sponsored Events.** Costs associated with Summer Sounds, Movie Nights, Holiday Tree Lighting and other City events. **$42,615**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75% **Notes:** Concerts and movies in the park cut short due to COVID, lasted from July 2, 2021 to mid-Aug. Two concerts and one movie cancelled. Holiday planning outreach began in summer, potential for annual events at Uptown and in downtown compliant with COVID. Exploring opportunities for sponsorship and expanded or upgraded experiences for concerts and movies.
3. **Independent Film Location Campaign.** Promote Gig Harbor to regional filmmakers for purposes of film creation and promotion. **$5,000**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 0%

	Notes: This budget line may be shifted in future years to "content creation" in order to best
4. **Support to Travel Tacoma + Pierce County.** Continue partnership with the Tacoma + Mt. Rainier CVB to capitalize on shared resources for leisure travel, tour operators, group meetings, small conventions, public relations/media hosting, advertising and promotion opportunities. **$10,000**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 100% **Notes:** Invoice processed. In development for 2022.
5. **Support to the Kitsap Peninsula Visitor and Convention Bureau.** Partner with Visit Kitsap on web marketing efforts, collaboration on corporate traveler, sport traveler, National Park Service water trails, and leisure traveler campaigns. **$5,000**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 100% **Notes:** On track. Met new Exec Director, partner funds to go in part to support media database and monitoring, renegotiated deliverables to GH
6. **Pierce Transit** – Contribution for Get Around Gig Harbor Trolley operation. **$25,000**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 100% **Notes:** Trolley service in motion for the summer, 4 contributor pledges received, invoices out for pledge amounts.
7. **General Fund salary contribution.** Fifty percent of the Tourism & Communications Dept salaries come from the General Fund. This amount funds 50% of two full-time positions. **$94,600 (50% of Tourism & Communications Dept salaries & benefits)**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 40% **Notes:** Tourism assistant to be recruited for this summer, interviews in October.
8. **Operations, Training and Travel.** Office equipment, website hosting, mailing costs, staff training, travel and information services staff support for the tourism and communications department. **$32,400**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 60% **Notes:** Travel on hold. Any updates will take place virtually.

9. **Lodging Tax Grants.** Grant funds available to local organizations. **$125,000**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 0% **Notes:** All funds outside of $5k awarded, contracts are out to recipients, GH Film Festival Cancelled, amounts given will be less than awards due to cancellations from COVID.
10. **Update the Catalogue of City-Owned Art.** Our public artworks are among the City's physical assets and proper documentation is essential. Our goal is to create a more professional looking catalog of city- owned art, updated to include recent commissions and acquisitions. We will create an on-line catalog that can be uploaded to the website and used to develop a future brochure for self-guided art walks. We request hiring an independent contractor to do the catalog update, with guidance from the Arts Commission. **$5,000.**	Objective on track to be met in 2021: ☐ Yes No☒ Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 0% **Notes:** This is a lessened priority, to be accomplished when department fully staffed – working on new public art / tourism mural projects.
New signs at Stinson, Pioneer, Harbor Hill. $10,000	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 0% **Notes:** TBD. To research sources for production on updated signage – to be completed in 2022/23.

PUBLIC ART

Objective	Status of Objective (as described in the 2021 Budget)
1. Austin Estuary Park Honor Symbol. In conjunction with the Puyallup Tribe of Indians, the Gig Harbor Kiwanis Foundation and the City's Arts Commission, the City Council awarded a contract in 2019 for the creation and placement of an "honor symbol" in Austin Estuary Park to acknowledge the significance of the Tribe as the original residents of Gig Harbor. This project received funding in the 2019 and 2020 budget and will be completed as part of the 2021 budget. **City's portion: $50,000 funded from Public Arts Capital Projects Fund. (Other funders: Kiwanis Foundation; Puyallup Tribe)**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: 50 % **Notes:** The artwork is finished and is stored at a City facility. The cost to install the artwork is likely going to exceed budget. However, we won't know for certain until the artwork foundation design is completed later in 2021. Initial results from the cultural resources survey require further communication with the Puyallup Tribe and DAHP before proceeding further with this project. Re-design of the .
2. **Harborview/Stinson Roundabout.** Sidewalk art to be commissioned. (Funded by construction budget. $10-15,000)	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 10% **Notes:** The schedule for installing this art depends on the schedule for completion of the Stinson/Harborview intersection project.
3. **Sports Complex.** Art to be commissioned. Partially funded by construction budget.	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☐ No Percent complete as of 9/30/21: 0% **Notes:** Awaiting progress report and budget allocation from Public Works before we can proceed.
4. **Hollycroft / Olympic Drive Triangle.** Art to be commissioned.	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☐ No Percent complete as of 9/30/21: 0% **Notes:** No project proposed.

PARK DEVELOPMENT

Objective	Status of Objective (as described in the 2021 Budget)
1. Gig Harbor Sports Complex Phase 1B Design and Permitting. The Gig Harbor North Sports Complex project consists of two phases that are interrelated but not equivalent. The YMCA will proceed with the Phase 1A project, which consists of two artificial turf fields with associated lighting and parking and is funded in part with the City's previously awarded legislative grant and an RCO grant. In 2020 the City and the YMCA hope to finalize a lease and proceed with design and permitting for the Phase 1A project. Phase 1B is the City's portion of the complex and includes pickleball, bocce ball, multiple playgrounds, multiple pavilions, and a natural turf open space. Phase 1B is requesting funding from two RCO grants in 2020 and will proceed to YMCAs Phase 1A. **$3,000,000 ($2,000,000 HBZ, $500,000 RCO LWCF grant, $500,000 RCO WWRP grant).**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 5 % **Notes:** Staff will likely select a consultant in 2021 and begin design but the objective won't complete until 2022.
2. **Public Works Operations Center – Building Design and Permitting.** Complete the building design and building permitting of the new Public Works Operations Center, including payment of all necessary utility general facility charges and transportation impact fees. This work assumes the City continues with the existing approved site plan and design review board approval. This work does not consider design or expenses for furnishings. **$220,000 (Parks $62,333, Streets $62,333, Water $33,000, Storm $62,333).**	(See Street Capital, Objective 1)
3. **Masonic Lodge Building Improvements.** Design, permit, and construct building improvements to the main floor to make it accessible and functional for use as a community space. **$425,000 ($250,000 HBZ, $175,000 local funds).**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 10 %

	Notes: Due to Staff limitations this objective will completed as part of the 2022 Budget.
4. **Crescent Creek Park – Visioning, Master Plan, Conceptual Design.** Conduct visioning and develop a master plan for Crescent Creek Park pending Council direction on the City's proposed Masonic Lodge building improvements. **$50,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _5_% **Notes:** Staff will initiate this objective at the completion of the Masonic Lodge visioning. Due to Staff limitations this objective will completed as part of the 2022 Budget.
5. **Native Vegetation Plantings.** Install native trees and shrubs at various parks, streetscapes, and other City grounds. **$10,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _0_% **Notes:**
6. **Community Paddler's Dock.** Design, permit, and construct a new gangway and float system for use by human powered craft from the existing Jerkovich pier. **$400,000 ($240,000 HBZ, $160,000 Park Impact Fees).**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: _25_% **Notes:** As presented to Council in early 2021, the project construction costs will likely exceed the budget amount.
7. **Ancich Boat Storage Building Human-Powered Watercraft Storage Racks.** Design and install custom storage racks with locking mechanisms for the public's canoes, kayaks, and stand-up paddleboards at the Ancich Waterfront Park Boat Storage Facility. This includes a fence to separate the area leased to the Gig Harbor Canoe/Kayak Race Team. **$42,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _10_% **Notes:** A draft version of the rental packet information has been developed. This rental packet will be provided to the City Attorney and RMSA for their review and comment. The fees associated with the public rental of the storage racks will be provided to Public Works Committee and City Council before the end of 2021. The City is preparing a request for quotes in November.
8. **Skansie Netshed Painting ~~Structural Repairs.~~** ~~Design, permitting and construction of building structural repairs, siding repairs,~~ Repaint the exterior of the	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No

building. ~~and re-roof the building~~. **$50,000** **~~$135,000~~**	Percent complete as of 9/30/21: 10 % **Notes:** Staff directed to modify scope to include minor siding repairs and repainting for 2021. Other work deferred to 2022. Project currently bidding.
9. **Railway Carriages at Eddon Boat Building.** The two railways at the Eddon Boat Building still require the construction of the boat carriages that will carry boats along the marine rails. This work will support the final design and construction of the two railway carriages. **$297,500 (general fund).**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 95 % **Notes:** Boat Shop began assembly at the end of September 2021.
10. **Eddon Boat Park – Brick House Rehabilitation.** Due to the timing of construction, the contractor may not complete the rehabilitation work in 2020. The amount identified below is proposed to be carried over from the remaining 2020 Budget and expended in 2021. **$100,000 (local funds).**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: 98 % **Notes:** Project was issued Substantial Completion in September.
11. **Commercial Fishing Homeport Conceptual Design.** Develop a conceptual design, permitting summary, and project cost estimate for the commercial fishing homeport at Ancich Park. **$30,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 5 % **Notes:** Due to Staff limitations this objective will not begin in 2021 and is proposed to begin as part of the 2023 Budget
12. **Jerkovich Pier Advanced Mitigation Project.** Design, permit, and demolish the existing, dilapidated Jerkovich Pier located at Ancich Park using the federal process for advanced mitigation for the future Commercial Fishing Homeport float system. **$150,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 20 % **Notes:** This project will likely extend into 2022 due to pending permit authorizations from US Army Corps and WDFW.
13. **Cushman Trail Connection to North Harborview Drive.** Complete the design and permitting of the Cushman Trail connection to North Harborview. **$45,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 0 %

	Notes: This project is on hold until 2023 or later pending acquisition of the proposed conservation futures parcel.

WATER OPERATING

Objective	Status of Objective (as described in the 2021 Budget)
1. Annual Water Meter Replacement and Testing Program. In order to improve efficiency and accuracy, the City will be replacing existing meter registers with radio read registers. This project is anticipated to be completed in 2021. **$150,000 (Water $75,000, Wastewater $75,000).**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _90_% **Notes:**
2. **North Tank Inspection and Cleaning.** Systematic, planned maintenance, inspection and cleaning of interior and exterior tanks to ensure physical integrity, security and water quality. **$20,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _50_% **Notes:** Inspection only completed for 2021. No further action anticipated at this time.
3. **Well Generator Servicing**. Systematic servicing to ensure standby power supply is operable. **$10,000**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _100% **Notes:**
4. **Water Sampling Stations.** Annual program for systematic replacement of aging water sample stations to ensure accurate water testing information. **$10,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _80_% **Notes:**
5. **Utility Rate Study.** Hire a consultant to perform a study to review each utility's existing rates and charges, review the forecasted revenues, and assess against the respective planned capital projects. **$40,000 (Storm - $13,333, Water - $13,333, Wastewater - $13,334).**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _5__% **Notes:** The utility rate study has been delayed due to the ongoing development and implementation of the stormwater utility revenue study. This objective will be completed as part of the 2022 Budget
6. **Water Comprehensive Plan Update.** Finalize the City-wide water system plan update based upon review by the	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget:

Washington State Department of Health. **$10,000.**	☒ Yes ☐ No Percent complete as of 9/30/21: _50_% **Notes:**

WASTEWATER DIVISION - CAPITAL

Objective	Status of Objective (as described in the 2021 Budget)
1. Inflow and Infiltration Repairs of Manholes and Pipelines. As our underground collection system ages, the potential for leaks and failures increase. These failures use up capacity at the WWTP and add unnecessary costs to treat clean water. These funds will be used to repair/replace known deficiencies in the collection system. **$225,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: 70 % **Notes:** This objective is being completed through the emergency gravity sewer main repair project at the intersection of Stinson Ave/Harborview Drive
2. **Lift Station #12 (Woodhill Drive) Rehabilitation.** Lift Station #12 will be 32 years old in 2021 and transfers over 1/3 of the City's sewage. The station's structural, mechanical and electrical systems require repair or replacement. As part of the upgrade, the wet well will be converted from the wet-pit dry-pit configuration to a current standard of a safer and more efficient wet well submersible pump station. The upgrade will include, but will not be limited to the following: coating of wet well, installation of submersible pumps, level control, piping, associated vaults, upgrading electrical, new generator or Dri-Prime diesel backup pump (screwsucker), odor control and converting the existing dry-pit to emergency storage. **$1,700,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: 20 % **Notes:** PW Contract awarded at 9/27/21 Council meeting; Construction costs exceed budget and were approved by City Council. Construction anticipated starting November 2021 with completion anticipated in July 2022.
3. **Wastewater Treatment Plant Digester Upgrades/Centrifuge Ammonia Control.** The current centrifuge operation contributes a high ammonia concentration to the WWTP by way of its discharge (aka centrate). This high concentration severely limits the throughput of the centrifuge without causing detrimental impacts to the treatment plant. These improvements should have positive results in increased centrifuge capacity and plant efficiency. A side benefit would be a potential reduction in power costs for reduced blower and centrifuge runtime. **$150,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 5 % **Notes:** Materials will be procured by end of 2021 but installation of upgrades will carry over in to the 2022 budget.

4. **Rehabilitation of Lift Station #1 (Crescent Creek Park).** Replace existing pumps, electrical and mechanical equipment. **$40,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 0 % **Notes:** Design will begin in 2021 but construction may not begin until 2022.
5. **Replacement of Lift Station #6 (Ryan Street).** Complete construction of the replacement sewer lift station. **$1,400,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: 10 % **Notes:** PW Contract awarded at 8/9/21 Council meeting. Construction costs exceed budget and were approved by City Council. Construction anticipated starting October 2021 with completion anticipated in June 2022.
6. **Lift Station #2A (Bogue Viewing Platform) & Lift Station #11 (Woodland Creek Subdivision/48th St.) (2021) Generator Replacement.** Replace generators. **$82,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 50 % **Notes:**
7. **Murphy's Landing Marina Navigation Channel Dredge.** In partnership with Murphy's Landing Marina, design and permit a bid ready set of contract documents for the removal of a portion of infill sedimentation that has occurred throughout the years, and will continue to do so, within the marina navigation channel. NOTE: This work will first require a memorandum of understanding between the City and Murphy's Landing Marina noting that all construction costs for the channel dredging will be the sole responsibility of the Murphy's Marina and the City will NOT participate in any construction or long-term maintenance costs. **$35,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 20 % **Notes:** Dredging Agreement approved by City Council and Marina. Consultant design contract and coordination with Murphy's Landing Marina is in process.
8. **Lift Station #10 (35th Ave./Olympic Drive/Forest Grove Apartments) Force Main Rehabilitation.** To permanently	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget:

repair a poorly designed force main that has had numerous failures and repairs. **$40,000.**	☒ Yes ☐ No Percent complete as of 9/30/21: 100% **Notes:**
9. **Stinson Slip Lining Sewer Main.** This work will coincide with a proposed 2021 public works contract for storm pipe slip lining repair. The sewer main slip lining work will repair a section of sewer main along Stinson Avenue between Grandview Street and Rosedale Street. A longitudinal crack in the sewer main	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 0 % **Notes:** Due to Staff limitations this objective will completed as part of the 2022 Budget

STORM WATER DIVISION - OPERATING

Objective	Status of Objective (as described in the 2021 Budget)
1. Storm Utility Revenue Study. Review the storm water utility's revenue structure for equity and on-going sustainability of the storm water utility. **$34,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75 % **Notes:**
2. **Marine Outfall Maintenance**. Per the City's NPDES Stormwater Permit, the City has completed an inventory of all City stormwater outfalls. In 2021 the City will verify operational responsibilities and generate a prioritized list of capital improvement program to correct or replace the deficient outfalls and a maintenance plan for all stormwater outfalls. This objective also includes funding for maintenance of at least one outfall. Consultant support with survey and environmental reports with in-house staff or small public work completion. The City will review funding sources including grants and the City's stormwater opportunity fund through Pierce County Flood Control Zone District. **$ 120,000**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 50 % **Notes:**
3. **Utility Rate Study.** Hire a consultant to perform a study to review each utility's existing rates and charges, review the forecasted revenues, and assess against the respective planned capital projects. **$40,000 (Storm - $13,333, Water - $13,333, Wastewater - $13,334).**	See "Water Division – Operating" Objective 5.
4. **Local Source Control Program.** The City to enter into an interagency Agreement with Tacoma-Pierce County Health Department with the purpose to reduce pollutants and impacts to surface waters and stormwater system as directed by the City's NPDES Stormwater permit issued by Washington Department of Ecology. To provide pollutant source control inspections and outreach to businesses that will	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 75 % **Notes:**

increase operators awareness of the necessary stormwater facilities maintenance, the best environmental stewardship practices, education, management practices that reduce pollutants discharging to the stormwater and elimination of illicit discharge connections to the stormwater system. An annual report to be provided itemizing the inspections and results realized. **$25,000.**	

STORM WATER DIVISION - CAPITAL

Objective	Status of Objective (as described in the 2021 Budget)
2. **Storm Pipe Slip Lining.** Perform the slip lining of two storm pipes in the City right of way due to failed pipe connections. These two storm pipes are located at the east end of Mountain View Place and in Vernhardson Street in the vicinity of Crescent Creek. In-house design and small public works contract for construction. **$126,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _0_% **Notes:** Due to Staff limitations this objective will completed as part of the 2022 Budget
3. **Donkey Creek Daylighting at Harborview Drive Conceptual Designs and Feasibility.** Determine options and associated costs for the daylighting of Donkey Creek at Harborview Drive and Austin Street to improve fish passage. The conceptual design process shall engage community stakeholders ensure the continued operation of the Gig Harbor Fisherman's Club remote site incubator (RSI) system and support efforts to enhance the RSIs post-restoration. This project will also serve as a tool to acquire future grants for further design and construction. **$30,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: __0_% **Notes:** Due to Staff limitations this objective will completed as part of the 2022 Budget.
4. **Burnham Dr. Culvert Replacement at 96th Street.** Design, permitting and construction of a replacement storm cross culvert in Burnham Drive south of 96th Street. This work will likely require a new fish-passable culvert and is planned to be performed as part of the Burnham Dr. ½-Width Roadway Improvements Phase 1 project included in the Streets Capital fund (No. 102). **$1,300,000**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: _30_% **Notes:** Design only is anticipated to be completed in 2021; Construction will not commence until 2022

WATER DIVISION - CAPITAL

Objective	Status of Objective (as described in the 2021 Budget)
2. **Emergency Water Intertie – Canterwood Blvd.** Install an emergency water intertie (approximately 1,600 LF) along Canterwood Blvd between St. Anthony's hospital and Baker Way to provide a redundant water source in the event of an emergency. **$440,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 25 % **Notes:** Consultant Design started in Q2. Design scheduled to be completed in 2021 with construction occurring in 2022.
3. **Gig Harbor North Sports Complex Water Main.** Redundant main installed by PW Operations. In-house design. **$80,000.**	Objective on track to be met in 2021: ☐ Yes ☒ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/21: 0 % **Notes:** This project is dependent upon Sports Complex Ph1B design progress and is anticipated to be completed as part of the 2022 Budget.
4. **Well #3 Reconstruction.** Due to the degradation of the existing well casing, this project generally will design, permit and construct a new well casing, install new screens, install a new pump/motor assembly, and decommission the existing well. **$600,000.**	Objective on track to be met in 2021: ☒ Yes ☐ No Objective will be met under budget: ☐ Yes ☒ No Percent complete as of 9/30/21: 95 % **Notes:** Final DOH approval in process.

To: Mayor Kuhn and City Council
From: David Rodenbach, Finance Director DR
Date: October 25, 2021
Subject: Third Quarter Financial Report

The quarterly financial reports for the third quarter of 2021 are attached.

Total resources, which include all revenues, non-revenues, and beginning fund balances, are at ninety-two (92%) percent of the 2021 budget. City-wide revenues, across all funds, excluding internal transfers, loan receipts and beginning and ending fund balances, are one hundred and one (101%) percent; revenues would be at 96% with ARPA stimulus funds removed. Expenditures are at forty-eight (48%) percent of the annual budget.

General Fund Revenues

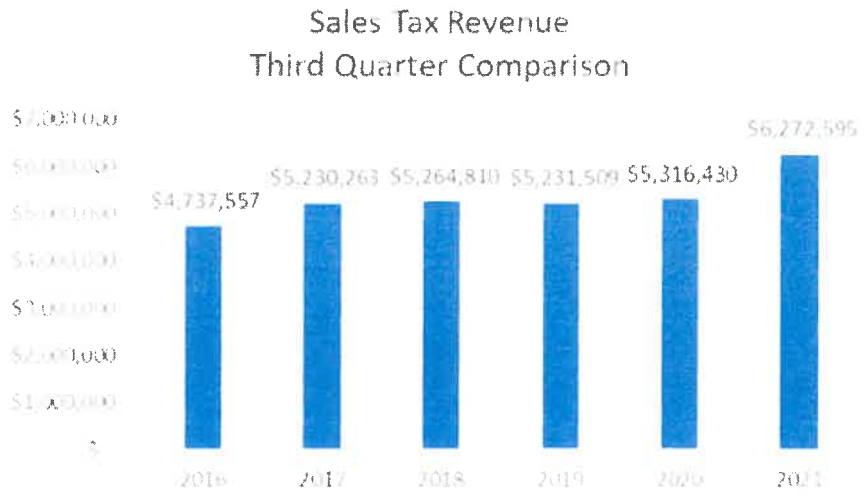
General Fund third quarter year-to-date (YTD) revenues (excluding beginning balances) are at ninety-two (92%) percent of budget.

General Fund Revenues 2021
Budget vs. Actuals

General Fund Revenue Source	Budgeted Revenue	Actual Revenue	% Collected	Balance
Taxes				
Property	$ 3,010,360	1,774,037	59%	$ (1,236,323)
Sales	7,229,925	6,380,450	88%	(849,475)
B&O Private Utility	1,284,868	902,947	70%	(381,921)
City Utility	401,893	350,938	87%	(50,955)
Other	213,909	197,551	92%	(16,358)
Sub-Total Taxes	**$ 12,140,955**	**$ 9,605,923**	**79%**	**$ (2,535,032)**
Licenses & Permits	1,457,956	1,448,247	99%	(9,709)
Intergovernmental	208,489	1,649,170	791%	1,440,681
Charges for Services	283,178	209,094	74%	(74,084)
Fines & Forfeitures	88,132	53,240	60%	(34,892)
Miscellaneous	185,500	226,854	122%	41,354
Transfers and other Sources of Funds	-	40,442		40,442
Sub-Total	**$ 2,223,255**	**$ 3,627,047**	**163%**	**$ 1,403,792**
Total General Fund	**$ 14,364,210**	**$ 13,232,970**	**92%**	**$ (1,131,240)**

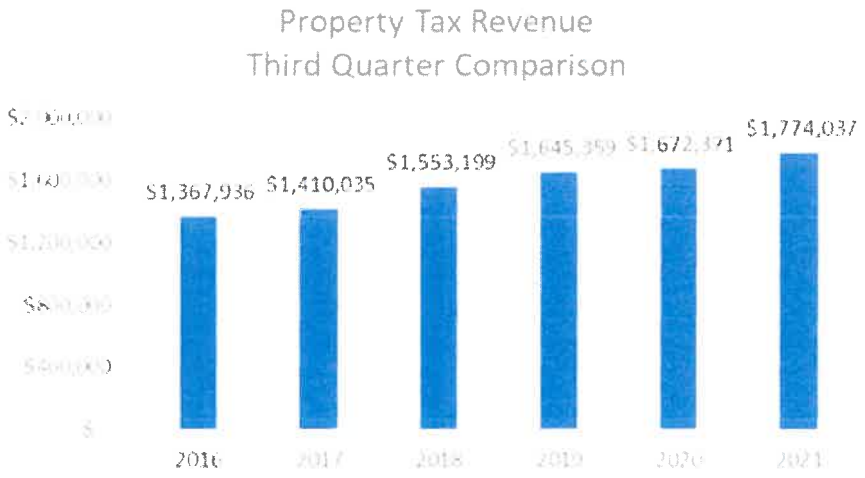
Sales Tax Revenue

Third quarter year-to-date sales tax revenue is illustrated below for years 2016 through 2021. Sales tax is at 88% of budget for 2021.



Property Tax Revenue

Third quarter year-to-date revenue from property taxes, 2016 through 2021, is shown below:

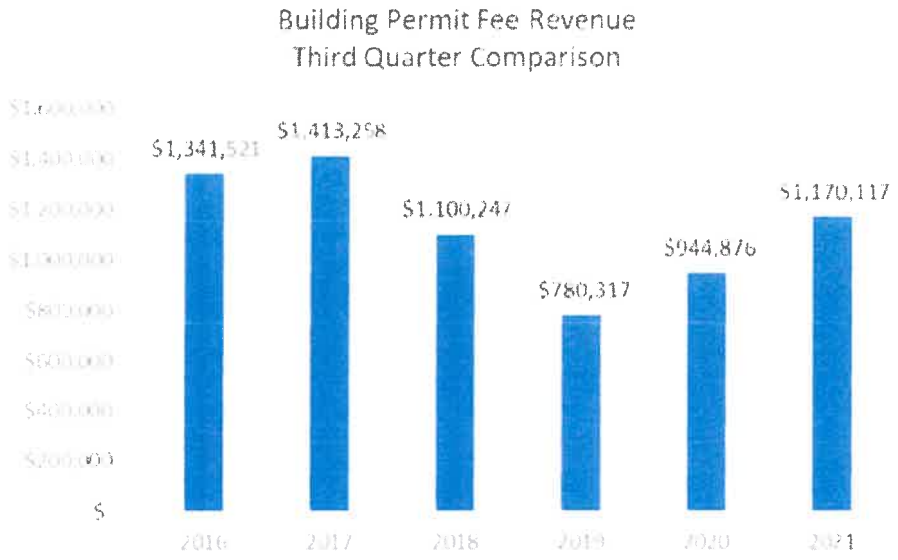


Transportation Benefit District

The City began receiving revenue in the second quarter of 2020 from the Transportation Benefit District (TBD). Third quarter year-to-date revenue for 2021 is $1,455,161; total TBD resources are $2,498,716.

Building Permit Fee Revenue

Third quarter year-to-date revenue from building permit fees, 2016 through 2021, is shown below:



General Fund Expenditures

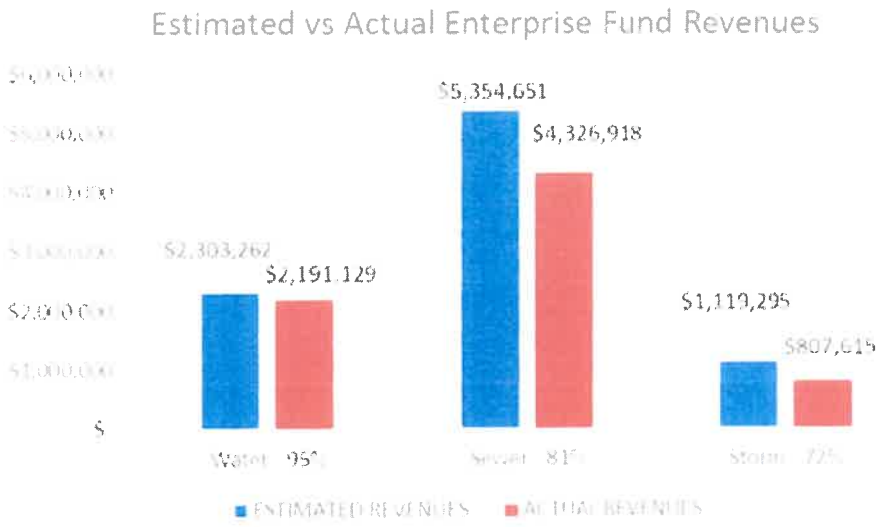
General fund third quarter year-to-date expenditures are at forty-six (46%) percent of budget.

General Fund Expenditures 2021 By Department					
FUND NO.	DESCRIPTION	ESTIMATED EXPENDITURES	ACTUAL EXPENDITURES	BALANCE OF ESTIMATE	PERCENT %
001	GENERAL GOVERNMENT				
01	NON-DEPARTMENTAL	$ 7,218,103	$ 1,545,887	$ 5,672,216	21%
02	LEGISLATIVE	82,400	55,062	27,338	67%
03	MUNICIPAL COURT	479,900	343,759	136,141	72%
04	ADMINISTRATIVE/FINANCIAL	2,092,380	1,285,194	807,186	61%
06	POLICE	4,293,206	2,816,116	1,477,090	66%
14	COMMUNITY DEVELOPMENT	2,493,338	1,375,781	1,117,557	55%
15	PARKS AND RECREATION	1,427,744	891,430	536,314	62%
16	BUILDING	468,767	231,098	237,669	49%
001	**TOTAL GENERAL FUND**	**$ 18,555,838**	**$ 8,544,325**	**$ 10,011,513**	**46%**

Water, Sewer and Storm

Revenues:

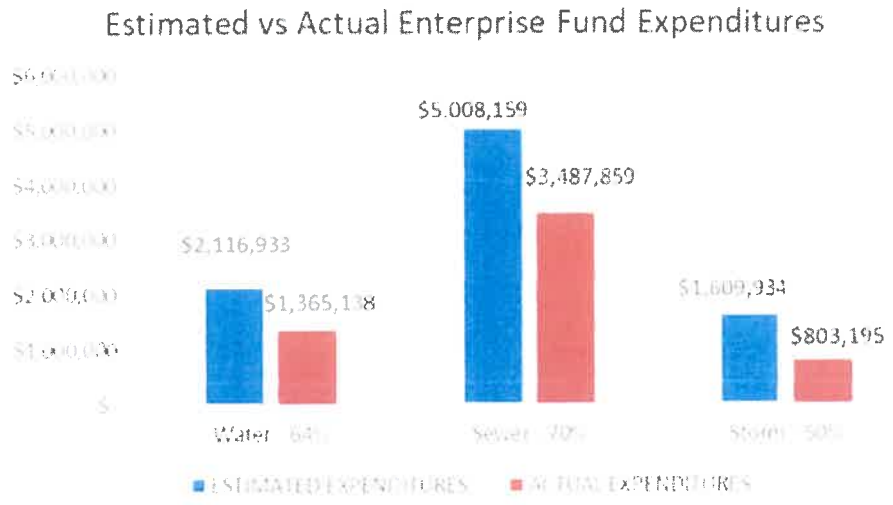
Water, Sewer and Storm Sewer revenues are ninety-five (95%) percent, eighty-one (81%) percent and seventy-two (72%) percent of the annual budget.



Water, Sewer and Storm

Expenditures:

Expenditures for the three funds are at sixty-four (64%) percent, seventy (70%) percent and fifty (50%) percent of the 2021 budget.



Cash

Cash balances are adequate in all funds. Third quarter total cash and investment balance across all funds is just over $60 million.

Composition of Cash and Investments		
CASH ON HAND	$	300
CASH IN BANK		1,804,779
LOCAL GOV'T INVESTMENT POOL		58,272,408
	$	60,077,488

CASH AND INVESTMENTS
YEAR TO DATE ACTIVITY
AS OF SEPTEMBER 30, 2021

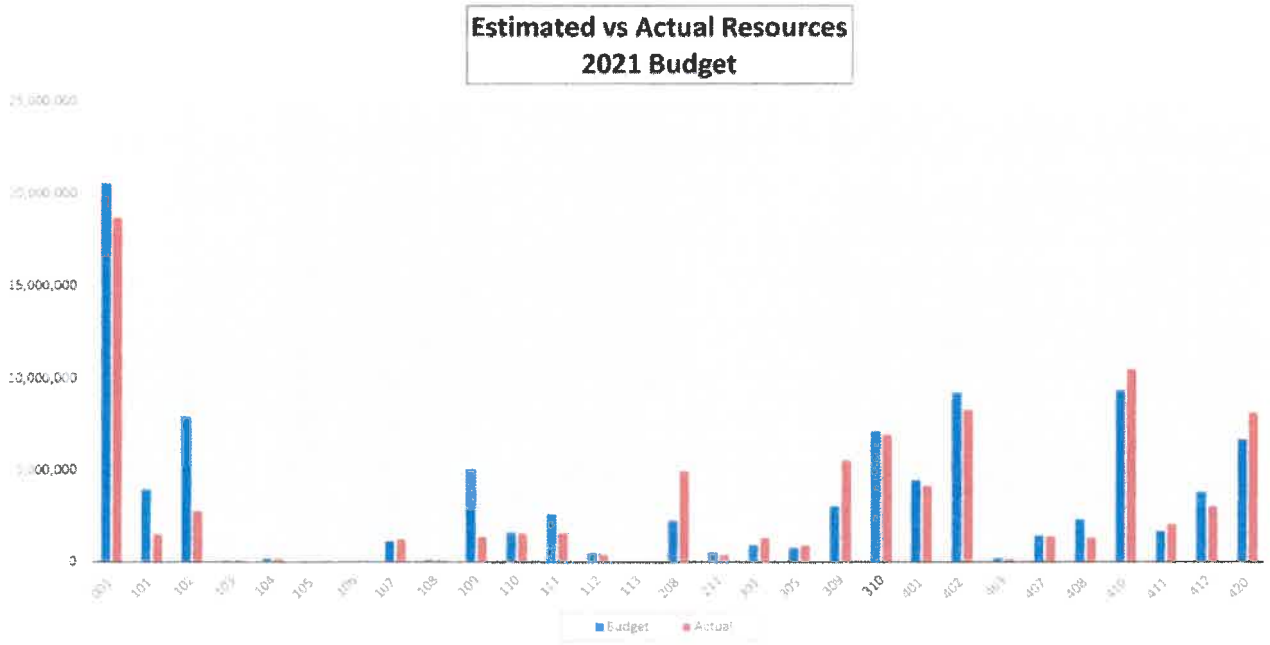
FUND NO.	DESCRIPTION	BEGINNING CASH AND INVESTMENTS	REVENUES	EXPENDITURES	OTHER CHANGES	ENDING CASH AND INVESTMENTS
001	GENERAL GOVERNMENT	$ 5,460,234	$ 13,232,970	$ 8,544,325	$ (671,208)	$ 9,477,671
101	STREET FUND	1,296,991	240,166	1,367,385	(68,549)	101,223
102	STREET CAPITAL FUND	429,887	2,361,746	2,405,766	(41,021)	344,846
103	SENIOR CAPITAL FUND	100,599	76	-	-	100,675
104	PEDESTRIAN SAFETY FUND	215,027	163	-	-	215,189.74
105	DRUG INVESTIGATION FUND	17,548	14	-	-	17,561
106	DRUG INVESTIGATION FUND	13,271	10	1,758	-	11,523
107	HOTEL-MOTEL FUND	984,346	281,848	113,882	(23,381)	1,128,932
108	PUBLIC ART CAPITAL PROJECTS	137,231	101	33,481	-	103,851
109	PARK DEVELOPMENT FUND	912,249	500,767	584,529	(215,102)	613,385
110	CIVIC CENTER DEBT RESERVE	1,592,805	1,195	1,594,000	-	
111	STRATEGIC RESERVE FUND	1,601,328	1,236	-	-	1,602,564
112	EQUIPMENT RESERVE FUND	439,002	341	-	-	439,344
113	CONTRIBUTIONS/DONATIONS	-	12,429	12,429	-	-
208	LTGO BOND REDEMPTION	78,569	4,874,546	4,874,517	-	78,598
211	UTGO BOND REDEMPTION	288,926	144,003	18,382	-	414,547
301	PROPERTY ACQUISITION FUND	749,327	560,995	898,000	-	412,322
305	GENERAL GOVT CAPITAL IMPR	379,481	548,879	639,170	-	289,189
309	IMPACT FEE TRUST	4,466,363	1,083,070	1,051,600	31,088	4,528,920
310	HOSPITAL BENEFIT ZONE	5,166,036	1,760,305	446,000	-	6,480,341
401	WATER OPERATING	1,971,034	2,191,129	1,365,138	(335,820)	2,461,205
402	SEWER OPERATING	3,976,654	4,326,918	3,487,859	40,093	4,855,805
403	SHORECREST RESERVE FUND	198,442	14,880	1,738	3,418	215,003
407	UTILITY RESERVE	1,435,245	1,103	-	-	1,436,349
408	UTILITY BOND REDEMPTION	260,516	1,087,240	1,086,813	-	260,944
410	SEWER CAPITAL CONSTRUCTION	8,820,172	1,710,506	674,622	645,045	10,501,101
411	STORM SEWER OPERATING FUND	1,313,614	807,615	803,195	84,842	1,402,875
412	STORM SEWER CAPITAL	2,748,861	328,654	125,030	(2,860)	2,949,624
420	WATER CAPITAL ASSETS	6,449,952	1,700,112	1,003,174	(11,707)	7,135,184
631	MUNICIPAL COURT	-	70,324	67,500	(2,823)	
650	TRANSPORTATION BENEFIT DISTRICT	1,043,555	1,455,161	-	-	2,498,716
		$ 52,547,264	$ 39,298,503	$ 31,200,293	$ (567,985)	$ 60,077,488

COMPOSITION OF CASH AND INVESTMENTS
AS OF SEPTEMBER 30, 2021

		MATURITY	RATE	BALANCE
CASH ON HAND				$ 300
CASH IN BANK				1,804,779
LOCAL GOV'T INVESTMENT POOL	(Net Earnings Rate)		0.0869%	58,272,408
				$ 60,077,488

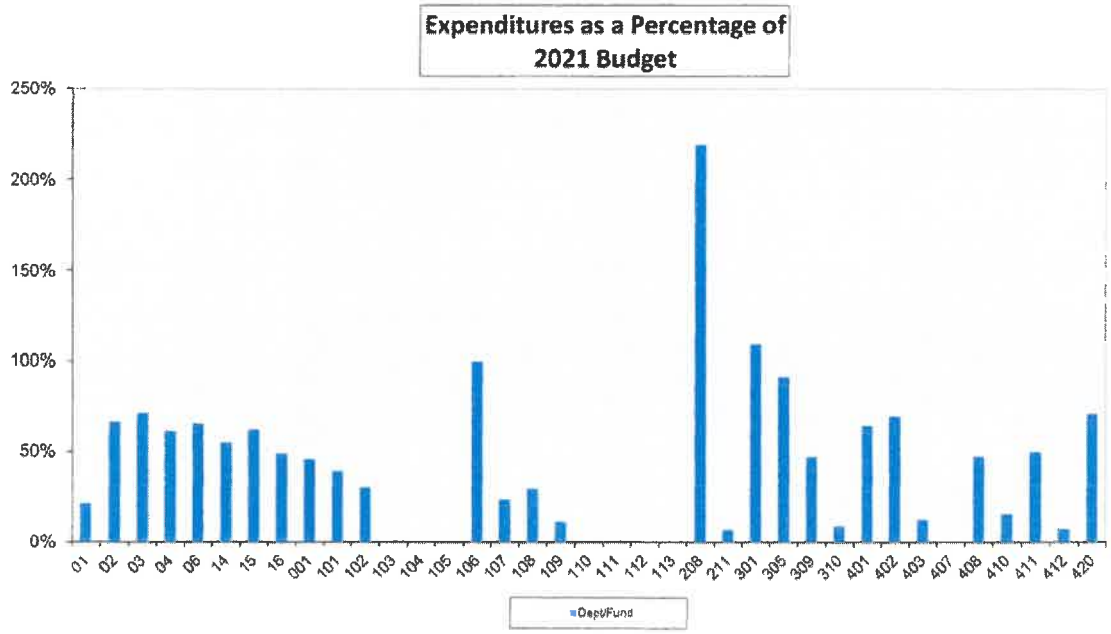
YEAR-TO-DATE RESOURCE SUMMARY AND COMPARISON TO BUDGET AS OF SEPTEMBER 30, 2021

FUND NO.	DESCRIPTION	ESTIMATED RESOURCES	ACTUAL RESOURCES	BALANCE OF ESTIMATE	PERCENTAGE (ACTUAL/EST.)
001	GENERAL GOVERNMENT	20,453,212	$ 18,693,204	$ 1,760,008	91%
101	STREET FUND	3,942,894	1,537,157	2,405,737	39%
102	STREET CAPITAL FUND	7,879,255	2,791,633	5,087,622	35%
103	SENIOR CAPITAL FUND	100,000	100,675	(675)	101%
104	PEDESTRIAN SAFETY FUND	215,000	215,190	(190)	100%
105	DRUG INVESTIGATION FUND	17,071	17,561	(490)	103%
106	DRUG INVESTIGATION FUND	13,327	13,281	46	100%
107	HOTEL-MOTEL FUND	1,135,107	1,266,194	(131,087)	112%
108	PUBLIC ART CAPITAL PROJECTS	139,974	137,332	2,642	98%
109	PARK DEVELOPMENT FUND	5,039,070	1,413,016	3,626,054	28%
110	CIVIC CENTER DEBT RESERVE	1,613,739	1,594,000	19,739	99%
111	STRATEGIC RESERVE FUND	2,610,002	1,602,564	1,007,438	61%
112	EQUIPMENT RESERVE FUND	493,863	439,344	54,519	89%
113	DONATIONS/CONTRIBUTIONS		12,429	(12,429)	#N/A
208	LTGO BOND REDEMPTION	2,245,356	4,953,115	(2,707,759)	221%
211	UTGO BOND REDEMPTION	511,037	432,928	78,109	85%
301	PROPERTY ACQUISITION FUND	899,056	1,310,322	(411,266)	146%
305	GENERAL GOVT CAPITAL IMPR	771,853	928,359	(156,506)	120%
309	IMPACT FEE TRUST	3,039,048	5,549,432	(2,510,384)	183%
310	HOSPITAL BENEFIT ZONE	7,075,420	6,926,341	149,079	98%
401	WATER OPERATING	4,461,751	4,162,163	299,588	93%
402	SEWER OPERATING	9,203,075	8,303,572	899,503	90%
403	SHORECREST RESERVE FUND	224,266	213,322	10,944	95%
407	UTILITY RESERVE	1,467,963	1,436,349	31,614	98%
408	UTILITY BOND REDEMPTION	2,329,523	1,347,757	981,766	58%
410	SEWER CAPITAL CONSTRUCTION	9,337,703	10,530,678	(1,192,975)	113%
411	STORM SEWER OPERATING FUND	1,721,199	2,121,229	(400,030)	123%
412	STORM SEWER CAPITAL	3,826,223	3,077,515	748,708	80%
420	WATER CAPITAL ASSETS	6,689,834	8,150,064	(1,460,230)	122%
631	MUNICIPAL COURT		70,324	(70,324)	#N/A
650	TRANSPORTATION BENEFIT DISTRICT	2,530,109	2,498,716	31,393	99%
		$ 99,985,930	$ 91,845,767	$ 8,140,163	92%



YEAR-TO-DATE EXPENDITURE SUMMARY AND COMPARISON TO BUDGET AS OF SEPTEMBER 30, 2021

FUND NO.	DESCRIPTION	ESTIMATED EXPENDITURES	ACTUAL EXPENDITURES	BALANCE OF ESTIMATE	PERCENTAGE (ACTUAL/EST.)
001	GENERAL GOVERNMENT				
01	NON-DEPARTMENTAL	$ 7,218,103	$ 1,545,887	$ 5,672,216	21%
02	LEGISLATIVE	82,400	55,062	27,338	67%
03	MUNICIPAL COURT	479,900	343,759	136,141	72%
04	ADMINISTRATIVE/FINANCIAL	2,092,380	1,285,194	807,186	61%
06	POLICE	4,293,206	2,816,116	1,477,090	66%
14	COMMUNITY DEVELOPMENT	2,493,338	1,375,781	1,117,557	55%
15	PARKS AND RECREATION	1,427,744	891,430	536,314	62%
16	BUILDING	468,767	231,098	237,669	49%
001	TOTAL GENERAL FUND	18,555,838	8,544,325	10,011,513	46%
101	STREET FUND	3,459,043	1,367,385	2,091,658	40%
102	STREET CAPITAL FUND	7,870,933	2,405,766	5,465,167	31%
103	SENIOR CAPITAL FUND	-	-	-	#N/A
104	PEDESTRIAN SAFETY FUND	215,000	-	215,000	
105	DRUG INVESTIGATION FUND	-	-	-	#N/A
106	DRUG INVESTIGATION FUND	1,758	1,758	-	100%
107	HOTEL-MOTEL FUND	481,115	113,882	367,233	24%
108	PUBLIC ART CAPITAL PROJECTS	113,000	33,481	79,519	30%
109	PARK DEVELOPMENT FUND	5,029,833	584,529	4,445,304	12%
110	CIVIC CENTER DEBT RESERVE	-	1,594,000	(1,594,000)	#N/A
111	STRATEGIC RESERVE FUND	-	-	-	#N/A
112	EQUIPMENT RESERVE FUND	-	-	-	#N/A
113	DONATIONS/CONTRIBUTIONS	-	12,429	(12,429)	#N/A
208	LTGO BOND REDEMPTION	2,226,224	4,874,517	(2,648,293)	219%
211	UTGO BOND REDEMPTION	265,763	18,382	247,382	7%
301	PROPERTY ACQUISITION FUND	820,000	898,000	(78,000)	110%
305	GENERAL GOVT CAPITAL IMPR	700,000	639,170	60,830	91%
309	IMPACT FEE TRUST	2,219,600	1,051,600	1,168,000	47%
310	HOSPITAL BENEFIT ZONE	4,993,000	446,000	4,547,000	9%
401	WATER OPERATING	2,116,933	1,365,138	751,795	64%
402	SEWER OPERATING	5,008,159	3,487,859	1,520,300	70%
403	SHORECREST RESERVE FUND	13,779	1,738	12,041	13%
407	UTILITY RESERVE	-	-	-	#N/A
408	UTILITY BOND REDEMPTION	2,285,391	1,086,813	1,198,578	48%
410	SEWER CAPITAL CONSTRUCTION	4,207,205	674,622	3,532,583	16%
411	STORM SEWER OPERATING FUND	1,609,934	803,195	806,739	50%
412	STORM SEWER CAPITAL	1,650,133	125,030	1,525,103	8%
420	WATER CAPITAL ASSETS	1,406,708	1,003,174	403,534	71%
631	MUNICIPAL COURT	-	67,500	(67,500)	#N/A
650	TRANSPORTATION BENEFIT DISTRICT	110,000	-	110,000	
		$ 65,359,349	$ 31,200,293	$ 34,159,056	48%



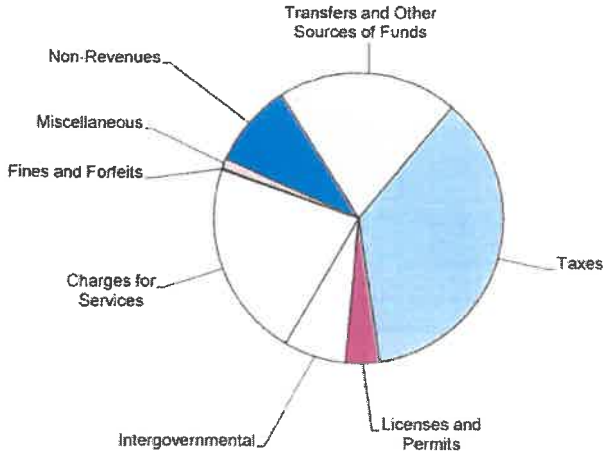
YEAR-TO-DATE REVENUE SUMMARY
BY TYPE
AS OF SEPTEMBER 30, 2021

TYPE OF REVENUE	AMOUNT
Taxes	14,349,537
Licenses and Permits	1,469,547
Intergovernmental	2,723,576
Charges for Services	8,636,415
Fines and Forfeits	53,240
Miscellaneous	447,121
Non-Revenues	3,707,282
Transfers and Other Sources of Funds	7,859,908
Total Revenues (excludes Court Pass Thru)	39,246,627
Beginning Cash Balance	52,547,264
Total Resources	91,793,890

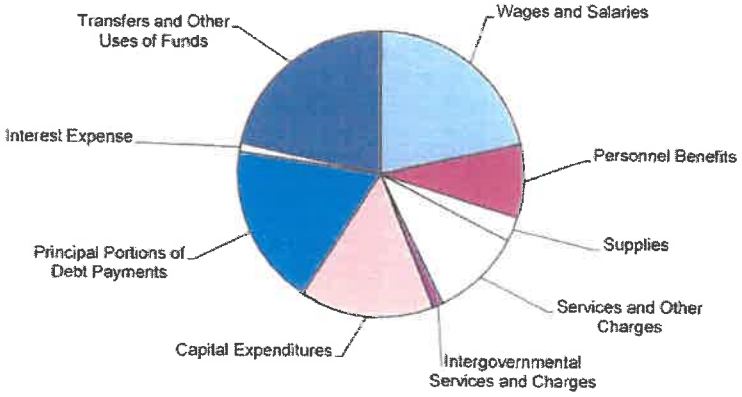
YEAR-TO-DATE EXPENDITURE SUMMARY
BY TYPE
AS OF SEPTEMBER 30, 2021

TYPE OF EXPENDITURE	AMOUNT
Wages and Salaries	6,708,465
Personnel Benefits	2,573,784
Supplies	877,024
Services and Other Charges	3,181,312
Intergovernmental Services and Charges	368,107
Capital Expenditures	4,711,206
Principal Portions of Debt Payments	5,704,831
Interest Expense	297,331
Transfers and Other Uses of Funds	6,729,179
Total Expenditures (excludes Court Pass Thru)	31,151,240
Ending Cash Balance	60,077,488
Total Uses	91,228,727

Revenues by Type - All Funds



Expenditures by Type - All Funds



CITY OF GIG HARBOR
STATEMENT OF FINANCIAL POSITION
AS OF SEPTEMBER 30, 2021

		SPECIAL REVENUE FUNDS									
	001 GENERAL GOVERNMENT	101 STREET	102 STREET CAPITAL	103 SENIOR CAPITAL	104 PEDESTRIAN SAFETY	105 DRUG INVESTIGTN	106 DRUG INVESTIGTN	107 HOTEL - MOTEL	108 PUBLIC ART PROJECTS	109 PARK DVLP FUND	110 CIVIC CTR DEBT RESERVE
ASSETS											
CASH	$ 297,172	$ 3,173	$ 10,809	$ 3,156	$ 6,745	$ 550	$ 361	$ 35,386	$ 3,255	$ 19,226	$ -
INVESTMENTS	9,180,499	98,050	334,037	97,520	208,445	17,011	11,162	1,093,546	100,595	594,159	-
RECEIVABLES	1,858,502	2,782	-	-	-	-	-	35,531	-	-	-
FIXED ASSETS	-	-	-	-	-	-	-	-	-	-	-
OTHER	-	-	-	-	-	-	-	-	-	-	-
TOTAL ASSETS	11,336,173	104,004	344,846	100,675	215,190	17,561	11,523	1,164,462	103,851	613,385	-
LIABILITIES											
CURRENT	(3,661)	3,000	0	-	-	-	-	-	-	-	-
LONG TERM	9,374	-	-	-	-	-	-	-	-	-	-
TOTAL LIABILITIES	5,713	3,000	0	-	-	-	-	-	-	-	-
FUND BALANCE:											
BEGINNING OF YEAR	6,641,815	1,228,223	388,866	100,599	215,027	17,548	13,271	996,496	137,231	697,146	1,592,805
Y-T-D REVENUES	13,232,970	240,166	2,361,746	76	163	14	10	281,848	101	500,767	1,195
Y-T-D EXPENDITURES	(8,544,325)	(1,367,385)	(2,405,766)	-	-	-	(1,758)	(113,882)	(33,481)	(584,529)	(1,594,000)
ENDING FUND BALANCE	11,330,460	101,005	344,846	100,675	215,190	17,561	11,523	1,164,462	103,851	613,385	-
TOTAL LIAB. & FUND BAL.	$ 11,336,173	$ 104,005	$ 344,846	$ 100,675	$ 215,190	$ 17,561	11,523	$ 1,164,462	$ 103,851	$ 613,385	$ -

CITY OF GIG HARBOR
STATEMENT OF FINANCIAL POSITION
AS OF SEPTEMBER 30, 2021

	111 STRATEGIC RESERVE	112 EQUIPMENT RESERVE	113 ONTRIBUTION DONATIONS	301 PROPERTY ACQUISITION	305 GEN GOVT CAPITAL IMP	309 IMPACT FEE TRUST FUND	310 HOSPITAL BENEFIT	631 MUNICIPAL COURT	650 TRANSPORT BENEFIT DIST	TOTAL SPECIAL REVENUE	208 LTGO BOND REDEMPTION	211 UTGO BOND REDEMPTION	TOTAL DEBT SERVICE
ASSETS													
CASH	$ 50,232	$ 13,771	$ -	$ 12,924	$ 9,065	$ 141,958	$ 203,124	-	-	$ 513,735	$ 2,464	$ 12,994	$ 15,457
INVESTMENTS	1,552,332	425,573	-	399,398	280,125	4,386,963	6,277,217	-	2,498,716	18,374,847	76,135	401,553	477,688
RECEIVABLES	-	-	-	70,496	70,496	-	-	-	-	179,303	-	3,317	3,317
FIXED ASSETS	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL ASSETS	1,602,564	439,344	-	482,818	359,685	4,528,920	6,480,341	-	2,498,716	19,067,885	78,598	417,864	496,462
LIABILITIES													-
CURRENT	-	-	-	-	-	53,636	-	-	-	56,636	-	(889)	(889)
LONG TERM	-		-	-	-	-	-	-	-	-	-	942	942
TOTAL LIABILITIES	-	-	-	-	-	53,636	-	-	-	56,636	-	54	54
FUND BALANCE:													-
BEGINNING OF YEAR	1,601,328	439,002	-	819,823	449,976	4,443,815	5,166,036	(2,823)	1,043,555	19,347,924	78,569	292,189	370,758
										-			-
Y-T-D REVENUES	1,236	341	12,429	560,995	548,879	1,083,070	1,760,305	70,324	1,455,161	8,878,826	4,874,546	144,003	5,018,549
Y-T-D EXPENDITURES	-	-	(12,429)	(898,000)	(639,170)	(1,051,600)	(446,000)	(67,500)	-	(9,215,500)	(4,874,517)	(18,382)	(4,892,899)
													-
ENDING FUND BALANCE	1,602,564	439,344	-	482,818	359,685	4,475,284	6,480,341	-	2,498,716	19,011,249	78,598	417,810	496,409
													-
TOTAL LIAB. & FUND BAL.	$ 1,602,564	$ 439,344	$ -	$ 482,818	$ 359,685	$ 4,528,920	$ 6,480,341	$ -	$ 2,498,716	$ 19,067,885	$ 78,598	$ 417,864	$ 496,462

CITY OF GIG HARBOR
STATEMENT OF FINANCIAL POSITION
AS OF SEPTEMBER 30, 2021

	PROPRIETARY										
	401 WATER OPERATING	402 SEWER OPERATING	403 SHORECREST RESERVE	407 UTILITY RESERVE	408 UTILITY BOND REDEMPTION	410 SEWER CAP. CONST.	411 STORM SEWER OPERATING	412 STORM SEWER CAPITAL	420 WATER CAP. ASSETS	TOTAL PROPRIETARY	TOTAL
ASSETS											
CASH	$ 77,243	$ 152,301	$ 6,739	$ 45,022	$ 8,179	$ 329,154	$ 43,973	$ 92,455	$ 223,650	$ 978,715	$ 1,805,079
INVESTMENTS	2,383,962	4,703,505	$ 208,264	1,391,327	252,764	10,171,947	1,358,903	2,857,169	6,911,534	30,239,375	58,272,408
RECEIVABLES	429,299	611,204	(3)	-	-	824,656	154,153	-	-	2,019,320	4,060,442
FIXED ASSETS	15,923,388	46,765,511	-		-	864,582	2,291,720	910,842	1,322,648	68,078,692	68,078,692
OTHER	-	-	-	-	-	-	-	-	-	-	-
TOTAL ASSETS	18,813,892	52,232,521	215,000	1,436,349	260,944	12,190,349	3,848,748	3,860,467	8,457,832	101,316,101	132,216,621
LIABILITIES											
CURRENT	12,935	10,472	-	-	1,897,670	-	21,485	-	(9,363)	1,933,198	1,985,285
LONG TERM	87,991	130,766	-	-	20,597,923	-	77,096	-	-	20,893,776	20,904,092
TOTAL LIABILITIES	100,926	141,238	-	-	22,495,592	-	98,581	-	(9,363)	22,826,974	22,889,376
FUND BALANCE:											
BEGINNING OF YEAR	17,886,975	51,252,224	201,858	1,435,245	(22,235,076)	11,154,464	3,745,748	3,656,843	7,770,256	74,868,537	101,229,034
											-
Y-T-D REVENUES	2,191,129	4,326,918	14,880	1,103	1,087,240	1,710,506	807,615	328,654	1,700,112	12,168,159	39,298,503
Y-T-D EXPENDITURES	(1,365,138)	(3,487,859)	(1,738)	-	(1,086,813)	(674,622)	(803,195)	(125,030)	(1,003,174)	(8,547,569)	(31,200,293)
ENDING FUND BALANCE	18,712,966	52,091,283	215,000	1,436,349	(22,234,649)	12,190,349	3,750,167.52	3,860,467	8,467,195	78,489,127	109,327,244
TOTAL LIAB. & FUND BAL.	$ 18,813,892	$ 52,232,521	$ 215,000	$ 1,436,349	$ 260,943	$ 12,190,349	$ 3,848,748	$ 3,860,467	$ 8,457,832	$ 101,316,101	$ 132,216,621