

**MINUTES**  
**CITY OF GIG HARBOR**  
**PUBLIC WORKS COMMITTEE**  
**Tuesday, October 12, 2021**  
**3:00 p.m. – 4:00 p.m.**

Due to public health concerns, this meeting was held remotely.

**CALL TO ORDER / ROLL CALL**

Public Works Committee Chair Jim Franich called the meeting to order at 3:00 p.m.

Public Works Committee Members Present (remotely): Jim Franich, Jeni Woock, Bob Himes.

Staff Present (remotely): City Administrator Tony Piasecki, Public Works Director Jeff Langhelm, Stormwater Engineering Technician Brienn Ellis, and Executive Assistant Maureen Whitaker (scribe)

Others Present: Ryan White, Steve Duh, Conservation Technix, and Members of the Parks Commission/Ben Coronado, Mary Barber, and Roger Henderson

**APPROVAL OF MINUTES:** September 14, 2021

**MOTION:** Move to approve the September 14, 2021 Public Works Committee Minutes.

Himes / Woock – Motion passed unanimously.

**OLD BUSINESS:** none.

**NEW BUSINESS:**

**1. Hall Street ROW Vacation Request – Ryan White**

Public Works Director Jeff Langhelm presented a right of way vacation request from Ryan and Karen White, owners of the property at 3613 Artna Lane to vacation a 30 ft portion of the Hall Street right of way that is abutting their property. This portion of Hall Street is located in the non-user statute area. City staff recommended retaining a small portion for operation and maintenance of the existing hammer head turn around located at the south end of northerly segment of Milton Avenue.

**RECOMMENDATION:**

The Public Works Committee recommended moving the Street Vacation Request to full Council for consideration.

**2. Parks, Recreation, and Open Space (PROS) Plan Update**

Parks Commission Chair Ben Coronado addressed the PW Committee describing the progress made regarding the update to the PROS Plan. Conservation Technix Steve Duh presented the results of the on-line survey that assessed residents' recreational needs and priorities. Next steps were discussed in achieving the PROS Plan milestones and timelines, noting the expiration date of the current PROS Plan is March 1, 2022. Many questions and observation were discussed about how the survey questions were structured and how the data was compiled. City Administrator Tony Piasecki requested additional information on the raw data and crosstabs, online versus mail survey, and what the data look would like if the non-residents of Gig Harbor were removed.

**3. Stormwater Revenue Study Draft Ordinance**

Mr. Langhelm with the assistance of Stormwater Engineering Technician Brienn Ellis presented why the Revenue Study was needed noting the discrepancies of how residents and commercial businesses have been billed over the years. He provided a synopsis of other jurisdictions' rates. The process and timeline were discussed that included the City Council Study Session on June 10, 2021, and the two virtual public Open Houses held on September 15 and 16. Mr. Langhelm stated that the key take-away from the Open Houses was the public wanted the City to stay in line with other jurisdictional rates.

**RECOMMENDATION:**

The Public Works Committee recommended scheduling a future City Council Study Session to help educate Council on how the rates can be structured.

**CIP REVIEW**

Mr. Langhelm went over the CIP Tiers 1-4. A brief discussion ensued about the scope of work that that is separate from the City's portion concerning Murphy's Landing Navigational Channel Dredge. Also discussed was the need to do a study of the delay times to better understand the metering concept for future ramp metering at the Borgen Roundabout.

**PUBLIC COMMENT:** none

**ANNOUNCEMENT OF UPCOMING MEETING:** November 9, 2021

**ADJOURN:**

**MOTION:** Move to adjourn at 5:21 p.m.

Himes / Woock – Motion passed unanimously.