



POLICE DEPARTMENT

**SPECIAL MEETING OF THE GIG HARBOR CIVIL SERVICE
COMMISSION
GoToMeeting
MINUTES – February 22, 2021**

CALL TO ORDER: – 10:05am Chair, Charles Perry

PRESENT: Charles Perry, Chair; Denny Richards, Vice Chair; Tom Brown, Chief Kelly Busey, Kameil Borders, HR Director/Civil Service Secretary; Erin Neff, HR Analyst; Melissa Herzog, HR Assistant.

APPROVAL OF MINUTES: Deferred approval of minutes until next scheduled meeting on March 12, 2021. Melissa will forward 9/11/2020 minutes again to commission members.

NEW BUSINESS:

1. Certify February 2021 Rank Results of Lateral Entry List

- a. List provided via email to commission members prior to meeting.
- b. Kameil Borders presented the list to the Commission Members for approval.
- c. Chief Busey and Melissa Herzog answered questions to how many applicants and how many openings remain at the department.
- d. Move to approve list Richards/Brown

2. Amendment to Civil Service Rules – Minimum Passing Score

- a. Chief Busey presented a draft of the proposed amended minimum passing score for candidates to be a minimum of 70% for the oral board to be considered for the eligible list. Chief Busey recommended the commissioners review the suggestions and plan to discuss for possible amendment to the rules at our next scheduled meeting.
- b. Commission members agreed and have been forwarded the suggested edits for review.

OTHER BUSINESS:

1. Next meeting:

- a. Tentatively scheduled for 03/12/2021
- b. Melissa will re-send the previous 9/11/2020 minutes to all commission members for review.

ADJOURNMENT: 10:21am Richards/Brown

Respectfully Submitted,

Melissa Herzog, HR Assistant

APPROVED:

Virtually 03/12/2021 at 3:05pm

Chair, Charles R. Perry