

AGENDA
GIG HARBOR CITY COUNCIL MEETING
Monday, July 27, 2026 - 5:30 PM
Council Chambers

This meeting may also be accessed through Zoom at <https://zoom.us/j/93216056382> or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382. Please see the public comment & decorum section at the end of this agenda for information on options for making public comments.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

Before we begin this council meeting we would like to recognize that we are gathered on not only the ancestral and traditional lands of the sx̣wəbabč band of the Puyallup Tribe of Indians, but also on the site of one of the largest and longest standing historic villages of their people, the original inhabitants of the Gig Harbor area.

CHANGES TO THE AGENDA

PRESENTATIONS

PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

1. **Approval of Vouchers: AP check numbers 202773 thru 202893, PR check numbers 109206 thru 109209, and ACH payments in the amount of \$1,066,662.13**
2. **Approval of Payroll**
3. **Adoption of Amended Interlocal Agreement for Establishment of Pierce County Tourism Promotion Area**
4. **Resolution 1364 Declaring a City Vehicle Surplus and Eligible for Disposition**

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT

1. **Department Updates**

BUSINESS ITEMS

1. Resolution 1365 Adopting the City's Three-Year Strategic Plan 2026-2029

Suggested Motion: Move to approve the proposed strategic plan updates for 2026-2029 as presented.

- a. Staff Report: City Administrator Katrina Knutson
- b. Clarifying Questions
- c. Public Comment
- d. Council Deliberation and Action

2. Public Works Contract Award for Public Works Construction – Restriping of Hunt and Skansie Intersection

Suggested Motion: Approve and authorize the following related to the City's capital project "Restriping of Hunt and Skansie Intersection":

- 1. *The Mayor to execute a Public Works Construction Contract with Specialized Pavement Marking, LLC in an amount not to exceed \$128,757.50;*
- 2. *The City Engineer to approve additional Public Works Construction Contract expenditures (change order authority) up to \$20,000.00.*

- a. Staff Report: Public Works Director Jeff Langhelm, PE
- b. Clarifying Questions
- c. Public Comment
- d. Council Deliberation and Action

STAFF REPORTS

1. Quarterly Finance and Budget Reports

PUBLIC COMMENT ON NON-AGENDA ITEMS

COUNCIL REPORTS/ COMMENTS

ANNOUNCEMENT OF UPCOMING MEETINGS

1. Upcoming City Meetings

ADJOURN

PUBLIC COMMENT & DECORUM

PUBLIC COMMENT & DECORUM

The city council wants to hear from the public as much as possible. However, the business of the city must proceed in an orderly, timely manner. The primary purpose of council meetings is to conduct the city's business so we have created a variety of ways the community can make their voices heard. Monday city council meetings are just one opportunity. These guidelines are designed to make sure every person who wants to be heard has both the opportunity to be heard and feels welcome to do so.

We receive comments three ways:

1. During council meetings
2. During council study sessions.
3. Email mayorandcouncil@gigharborwa.gov at any time about any issue. This email goes to the elected officials and leadership at the city.

Public Comment at City Council Meetings

We welcome comment at Council meetings during three specific times: 1) prior to approval of the consent agenda (about the consent agenda); 2) prior to deliberation on each business item and 3) at the end of each business session (about any item that concerns you).

When the mayor calls for public comment, please come to the front of the room (or raise your hand on Zoom). When it's your turn, we'll ask you to tell us your name and connection to the issue you want to discuss. You'll then have a maximum of three minutes to speak.

Unfortunately, this isn't a time for dialogue, but a staff person or councilmember may be available to talk with you at a break or after the meeting.

Additional guidelines

- Anyone making "out of order" comments may be subject to removal from the meeting.
- Please address your remarks to the city council as a body and not to any specific individual.
- Please be courteous and not engage in derogatory remarks or insinuations.
- No demonstrations, including clapping, are allowed.

Email

You are welcome to email the mayor and councilmembers about any issue facing the city by writing to the address above. Do remember that council sets the policy direction while city departments execute those decisions. A series of online reporting tools might help you resolve an issue more quickly, so check them out

too: <https://www.gjgharborwa.gov/146/Submit>

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the city clerk at cityclerk@gjgharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: July 27, 2026

SUBJECT: Adoption of Amended Interlocal Agreement for Establishment of Pierce County Tourism Promotion Area

SUBMITTED BY: City Clerk Tiffany Aliment, CMC

DEPARTMENT: Administration

PHONE: 851-6137

SUGGESTED MOTION: Move to approve the Amended and Restated Interlocal Agreement for Establishment of Pierce County Tourism Promotion Area

BACKGROUND INFORMATION: The Pierce County Tourism Promotion Area (TPA) was established through an interlocal agreement among participating jurisdictions to provide a coordinated mechanism for funding tourism promotion and marketing efforts throughout Pierce County. The TPA is funded through a lodging assessment paid by guests staying at participating lodging businesses, with revenues dedicated exclusively to activities that increase overnight visitation and support the local tourism economy. The city council previously approved participation in the Pierce County Tourism Promotion Area through an interlocal agreement. The proposed action updates and restates that agreement; it does not establish a new Tourism Promotion Area.

The City of Gig Harbor has participated in the Pierce County TPA since its inception in 2009. The program is administered in partnership with Pierce County and participating cities in accordance with state law governing Tourism Promotion Areas (Chapter 35.101 RCW). Funds generated within the TPA are used for destination marketing, tourism promotion, special events, and other eligible activities designed to attract visitors and increase overnight stays.

The proposed Amended and Restated Interlocal Agreement updates and consolidates the existing agreement and incorporates changes made since the original agreement was adopted. Council previously discussed the proposed amendments at its July 17, 2025 study session. The new proposed rate for the City of Gig Harbor is \$1.50 per occupied room per day. Two establishments in the City of Gig Harbor are subject to the fee: the INN at Gig Harbor and the Best Western Wesley Inn. Although one establishment was originally opposed to the increased rate, both establishments now support the change.

The amended agreement maintains the collaborative framework through which participating jurisdictions oversee the TPA. Approval of the amended agreement will allow the City of Gig Harbor to continue its participation in the Pierce County Tourism Promotion Area and ensure continued collaboration with Pierce County and other participating jurisdictions in promoting tourism as an economic development strategy. Tourism generated through the TPA supports local businesses, restaurants, lodging establishments, retail activity, and generates economic benefits for the community.

FISCAL CONSIDERATION: There is no direct fiscal impact to the city. The Tourism Promotion Area is funded through a lodging assessment collected from participating lodging businesses in accordance with state law.

ATTACHMENTS:

1. Restated and Amended ILA PCTPA Final 6-30-26
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STRATEGIC PLAN PRIORITY: Promote and enhance a dynamic and robust economy

**AMENDED AND RESTATED INTERLOCAL AGREEMENT
FOR ESTABLISHMENT OF
PIERCE COUNTY TOURISM PROMOTION AREA**

This Amended and Restated Interlocal AGREEMENT (“Agreement”) is entered into as of the ____ day of _____, 2026, by and among PIERCE COUNTY, a political subdivision of the State of Washington (“County”); the CITY OF TACOMA, a municipal corporation of the State of Washington (“Tacoma”); the CITY OF PUYALLUP, a municipal corporation of the State of Washington (“Puyallup”); the CITY OF FIFE, a municipal corporation of the State of Washington (“Fife”); the CITY OF GIG HARBOR, a municipal corporation of the State of Washington (“Gig Harbor”); the CITY OF LAKEWOOD, a municipal corporation of the State of Washington (“Lakewood”); the CITY OF DUPONT, a municipal corporation of the State of Washington (“DuPont”); the CITY OF SUMNER, a municipal corporation of the State of Washington (“Sumner”); and the CITY OF RUSTON, a municipal corporation of the State of Washington (herein referred to collectively as the “Cities” or separately as “City”) pursuant to the authority of the Interlocal Cooperation Act, RCW 39.34.010 et seq. and the Tourism Promotion Areas Act, RCW 35.101.010 et seq., for the purpose of restating and amending the parties’ prior Interlocal Agreement regarding the establishment of the Tourism Promotion Area to levy Special Assessments to fund tourism promotion.

WHEREAS, the Pierce County Council, through Resolution R2009-119, authorized the County Executive to enter into an Interlocal Agreement with the cities of DuPont, Fife, Gig Harbor, Lakewood, Puyallup, Sumner and Tacoma for the establishment of a Pierce County Tourism Promotion Area pursuant to RCW 35.101.040; and

WHEREAS, the Pierce County Council, through Ordinance 2009-110s, created the Pierce County Tourism Promotion Area to levy special assessments to fund tourism promotion; and

WHEREAS, the Cities entered into an Interlocal Agreement for the Establishment of Pierce County Tourism Promotion Area (“Original TPA Agreement”) to levy special assessments to fund tourism promotion; and

WHEREAS, the parties subsequently adopted an Amendment to the Original TPA Agreement dated May 25, 2011; and

WHEREAS, the parties acknowledge that the City of Fife is withdrawing from participation in the TPA Agreement effective as of the execution of this Agreement and, as a result, is no longer included in the Pierce County Tourism Promotion Area, and desire to amend the TPA Agreement to reflect the removal of Fife; and

WHEREAS, the parties agree that the City of Ruston desires to join the Pierce County Tourism Promotion Area, and desire to amend the TPA Agreement to add the City of Ruston; and

WHEREAS, the parties agree that the assessment zones, assessment rates, revenue

allocation formula, and permitted uses of TPA funds should be amended as outlined below; and

WHEREAS, the Cities now desire to amend and restate the Original TPA Agreement as amended in 2011.

NOW, THEREFORE, for and in consideration of the promises set forth hereafter, Pierce County and the Cities hereby agree as follows:

1. Purpose. The purpose of this Agreement is to promote tourism in Pierce County by permitting the establishment of a Pierce County Tourism Promotion Area (“TPA”) pursuant to Chapter 35.101 RCW, which when created, will permit collection of Special Assessments from Lodging Businesses located within Pierce County to fund tourism promotion and to memorialize the agreement between the parties relating to this TPA.
2. Definitions. As used in this Agreement, the following terms, unless the context otherwise dictates, shall have the following meanings:
 - 2.1 “Agreement” shall mean this Interlocal Cooperation Agreement entered into among Pierce County and the Cities, for the establishment of a Pierce County Tourism Promotion Area by Pierce County as authorized by RCW 35.101.040(2).
 - 2.2 “Annual Budget” shall mean the Pierce County Tourism Promotion Area budget for a fiscal year, as adopted or amended by the Pierce County Council, after the receipt of a recommendation from the Pierce County Tourism Promotion Area Hotel Commission, identifying all estimated revenue from Special Assessments for the fiscal year, and providing for all proposed uses of Special Assessment revenue for the purpose of providing tourism promotion in Pierce County for the ensuing fiscal year.
 - 2.3 “Lodging Business” means a business which is located within the Pierce County Tourism Promotion Area that furnishes lodging taxable by the state under Chapter 82.08 RCW that has forty (40) or more lodging units.
 - 2.4 “Operator” means the Operator of a Lodging Business, whether in the capacity of owner, general manager, lessee, sub lessee, mortgagee in possession, licensee or any other similar capacity.
 - 2.5 “Pierce County Tourism Promotion Area Hotel Commission” means the Pierce County Tourism Promotion Area Hotel Commission, established by Pierce County, whose members shall be selected by the Pierce County Council from a list of nominees prepared by the TPA Manager, to provide recommendations to the Pierce County Council on proposed uses and projects of the Pierce County Tourism Promotion Area; pursuant to the provisions of RCW 35.101.130(1) as provided in this Agreement.
 - 2.6 “Pierce County Metropolitan Area” means the entire geographic boundary of Pierce County, including the entire areas within the jurisdiction of the Cities and the unincorporated area of Pierce County.

2.7 “Pierce County Tourism Promotion Area” or “TPA” means the Tourism Promotion Area created by the resolution of the Pierce County Council pursuant to the authority of the Tourism Promotion Areas Act, Chapter 35.101 RCW, as authorized or as will be authorized by the resolutions of each of the respective City Councils of the Cities adopting the terms of this Agreement.

2.8 “Room Revenues” means the gross per-night charge (nights of stay) imposed for the rental of a room or combination of rooms for Lodging.

2.9 “Special Assessment” means the levy (charge) imposed by Pierce County on the Operators of a Lodging Business within the Pierce County Tourism Promotion Area and subsequently passed on to the guests of the Lodging Business, under the authority of Chapter 35.101 RCW for the purpose of providing for funding of tourism promotion in Pierce County.

2.10 “TPA Manager” shall mean the Economic Development Department of the County of Pierce, which shall administer the operation of the Tourism Promotion Area.

2.11 “Tourism Promotion” means activities and expenditures designed to increase tourism and convention business, including but not limited to, advertising, publicizing, or otherwise distributing information for the purpose of attracting and welcoming tourists, and operating tourism destination marketing organizations.

2.12 “Transient Basis” means rental of a room or rooms for dwelling, lodging, or sleeping purposes by the Operator of a Lodging Business for a period of thirty (30) consecutive calendar days or less, counting a portion of a day as a full calendar day.

2.13 “Zone” or “Zones” means the distinct geographic subarea or subareas within the Pierce County Tourism Promotion Area as established by resolution of the Pierce County Council and as set forth in Exhibit “B” attached to this Agreement.

3. Tourism Promotion Area Established and Maintained by Pierce County.

- A. It is hereby understood and agreed by Pierce County, and the Cities, that Pierce County, pursuant to the authority of RCW 35.101.040(2), has established and shall continue to maintain a “Tourism Promotion Area” designated as the Pierce County Tourism Promotion Area, which includes the unincorporated area of Pierce County and the entire area within the corporate limits of the participating Cities.
- B. It is hereby understood and agreed by Pierce County, and the Cities, that the purpose of permitting the Pierce County Council to form the Pierce County Tourism Promotion Area under RCW 35.101.040(2) is to provide revenue to fund tourism promotion that will benefit the lodging and tourism industry in unincorporated Pierce County and the Cities.

4. Levy of Special Assessments on Lodging Businesses within the Pierce County Tourism Promotion Area.

- A. The Pierce County Council will impose Special Assessments on the Operators of Lodging Businesses within the Pierce County Tourism Promotion Area in accordance with the zones and levels of Special Assessments as set forth in Resolution No. _____.
- B. Pierce County shall contract with the State Department of Revenue for the administration and collection of such Special Assessments pursuant to RCW 35.101.090.
- C. It is understood and agreed by and between Pierce County and the Cities, that the Pierce County Tourism Promotion Area shall include the following four (4) zones:

Zone A. Zone A encompasses those Lodging Businesses located within the Downtown Area of the incorporated city limits of the city of Tacoma.

The Tacoma Downtown Area comprises the area starting at the intersection of Yakima Avenue and Interstate 5. The boundary heads north on Yakima Avenue, then turns west onto S I Street and continues to S 6th Avenue.

It then proceeds east on S 6th Avenue to S G Street, where it turns north and continues to Division Avenue. From there it heads north-east until running into the Commencement Bay.

It runs along Commencement Bay south-east until reaching E 23rd Street. It wraps around the body of water east until E 21st Street where it heads east and then turns south on E D Street. Upon connecting with Puyallup Avenue until intersecting with E Portland Avenue. It proceeds south on E Portland Avenue, then turns west on E Wiley Avenue and continues west until reconnecting (via E D Street) with Interstate 5 and returning to the starting point.

Zone B. Zone B encompasses all Lodging Businesses in Tacoma outside of the Downtown zone described in Zone A as well as the cities of Lakewood, Ruston, and Puyallup.

Zone C. Zone C encompasses all Lodging Businesses in the cities of DuPont, Gig Harbor, Sumner and the unincorporated area of Pierce County.

Zone D. Zone D encompasses Lodging Businesses located within the TPA, as that term is addressed in WAC 458-20-166 as it presently exists or may be hereinafter amended, other than hotels, motels, and bed and breakfast facilities with forty (40) or more lodging units. Lodging Businesses within this zone, as addressed in WAC 458-20-166, would include only:

- (1) Trailer camps and recreational vehicle parks which charge for the rental of space to transients for locating or parking house trailers, campers, recreational vehicles, mobile homes, and tents;

- (2) Educational institutions which sell overnight lodging to persons other than students;
- (3) Private lodging houses, dormitories and bunkhouses operated by or on behalf of businesses and industrial firms or schools solely for the accommodation of employees of such firms or students which are not held out to the public as a place where sleeping accommodations may be obtained; and
- (4) Guest ranches or summer camps which, in addition to supplying meals and lodging, offer special recreational facilities and instruction in sports, boating, riding and outdoor living.
- (5) Hotels, motels and bed and breakfast facilities with fewer than forty (40) lodging units.

D. It is understood and agreed by and between Pierce County, and the Cities, that the Operators of Lodging Businesses within the Pierce County Tourism Promotion Area operating in the above-described zones will be subject to Special Assessments to be levied as follows:

Beginning January 1, 2027, or as soon as possible thereafter:

ZONE A	Tacoma Downtown Area	\$5.00 per occupied room/day
ZONE B	Tacoma (outside of Downtown Area), Lakewood, Ruston, Puyallup	\$3.00 per occupied room/day
ZONE C	Gig Harbor, DuPont, Sumner, unincorporated Pierce County	\$1.50 per occupied room/day
ZONE D	Zone D	\$0.00 per occupied room/day

Effective upon the expiration of RCW 35.101.057, and if no other Additional Charges are permitted pursuant to Chapter 35.101 RCW, the TPA Special Assessments to be imposed on the operators of lodging businesses, as defined by RCW 35.101.010(3) and the Interlocal Agreement for Establishment of a Tourism Promotion Area, are as follows:

ZONE A	Tacoma Downtown Area	\$2.00 per occupied room/day
ZONE B	Tacoma (outside of Downtown Area), Lakewood, Ruston, Puyallup	\$2.00 per occupied room/day
ZONE C	Gig Harbor, DuPont, Sumner, unincorporated Pierce County	\$1.50 per occupied room/day
ZONE D	Zone D	\$0.00 per occupied room/day

Notwithstanding Section 4(E), if Chapter 35.101 RCW is subsequently amended to authorize a maximum Special Assessment rate greater than \$2.00 per occupied room per day, the Special Assessment rates shall increase to the maximum extent authorized by such amendment up to \$5.00 per occupied room per day for Zone A

and up to \$3.00 per occupied room per day for Zone B, without further action by the Pierce County Council.

- E. Any change in the Special Assessment rates for any zone as set forth hereinabove shall be made only by amendment of the resolution by Pierce County Council, with the approval of each of the respective City Councils of the Cities. No change in the Special Assessment rates for any zone or change in the boundaries of any zone shall be made by the Pierce County Council except upon a two-thirds affirmative recommendation of the Pierce County Tourism Promotion Area Hotel Commission.
 - F. It is understood and agreed by the parties, that the Special Assessments imposed under this section are not a tax on the "sale of lodging" for the purposes of RCW 82.14.410 and are not applicable to temporary medical housing exempt under RCW 82.08.997.
 - G. It is understood and agreed by the parties, that the Special Assessments imposed under this Agreement are in addition to the special assessments that may be levied under Chapter 35.87A RCW.
5. Administration and Collection of Special Assessments.
- A. It is understood and agreed that in accordance with RCW 35.101.090, the Washington State Department of Revenue shall administer the Special Assessments authorized under this Agreement and shall deposit the Special Assessments collected into the local tourism promotion account created in the custody of the state treasurer under RCW 35.101.100.
 - B. It is understood and agreed that in accordance with RCW 35.101.100, the state treasurer has the authority to distribute the money from the tourism promotion account to the Pierce County Council on a monthly basis.
6. Use of Special Assessment Revenues For the Promotion of Tourism and Convention Business in Pierce County.
- A. It is understood and agreed that all of the revenues derived from Special Assessments shall be allocated by the Pierce County Council in accordance with the Annual Budget for Pierce County Tourism Promotion Area. The Pierce County Tourism Promotion Area Hotel Commission shall make a recommendation to the Pierce County Council on all Annual Budgets. The Pierce County Council shall have the ultimate authority to set and approve all Annual Budgets.
 - B. The revenues derived from the Special Assessments shall be used only for the following purposes:
 - (1) Activities and expenditures designed to increase tourism within Pierce County as specified in the TPA business plan to be adopted annually; and

- (2) The marketing of conventions, trade shows, and events that benefit local tourism and the Lodging Businesses in the TPA, including associated personnel and administration costs; and
 - (3) The marketing of Pierce County to the travel industry in order to benefit local tourism and the Lodging Businesses in the TPA, including associated personnel and administration costs; and
 - (4) The marketing of Pierce County to recruit sporting events in order to promote local tourism and to benefit the Lodging Businesses and tourism industry within the TPA, including associated personnel and administration costs; and
 - (5) Direct administration costs associated with management and maintenance of the TPA program including but not limited to staff costs, public notice advertising, accounting and auditing, as approved by the TPA Hotel Commission and the Pierce County Council, provided no funds will be used for the general operations of the TPA Manager or other costs not directly related to operation of the TPA.
- C. Revenues derived from TPA Special Assessments imposed under this section shall be allocated as follows:
- (1) At least ninety percent (90%) of the TPA revenue collected annually must be allocated to an organization whose primary mission is year-round, tourism promotion in the County of Pierce.
 - (2) Up to ten percent (10%) of TPA revenue collected annually may be allocated to a grant program supporting activities and expenditures that comply with the proposed uses and projects authorized in Pierce County Code Section 4.18.050, as determined by the Pierce County Tourism Promotion Area Hotel Commission.

7. Establishment of the Pierce County Tourism Promotion Area Hotel Commission.

- A. It is understood and agreed that the Pierce County Council shall, pursuant to the authority of RCW 35.101.130(1) create a Pierce County Tourism Promotion Area Hotel Commission to advise the Pierce County Council on the expenditure of Special Assessment revenues to fund tourism promotion within Pierce County. The Pierce County Tourism Promotion Area Hotel Commission shall have no less than seven voting members.
- B. The Pierce County Council shall select voting Members of the Pierce County Tourism Promotion Area Hotel Commission from a list of nominees prepared by the TPA Manager. All nominees for membership on the Pierce County Tourism Promotion Area Hotel Commission must be Operators of Lodging Businesses within Pierce County, or employed by the Operator of such a Lodging Business, typically General Managers or Directors of Sales & Marketing.
- C. The Pierce County Council shall appoint up to four members of the Pierce County Tourism Promotion Area Hotel Commission representing Tacoma and up to one each representing Puyallup, Lakewood, Gig Harbor, Dupont, Sumner, Ruston, and Pierce County. Any vacancy on the Pierce County Tourism Promotion Area Hotel Commission arising from a resignation or other cause, shall be filled by the

appointing agency, from a list of nominees prepared by the TPA Manager, within 30 days from the date the “vacancy occurs.” Appointed members should be from the city in which the vacancy occurs. In the event there are no suitable candidates in a participating city, the seat may be filled by another operator of a Lodging Business within Pierce County through the remainder of the vacated term.

- D. The Pierce County Council may appoint up to one *ex officio* member of the Commission from the members of the Pierce County Council or Pierce County at large. Pierce County Council may appoint up to four *ex officio* members of the Commission from cities located in Pierce County participating in the Interlocal Agreement. The *ex officio* members of the Pierce County Tourism Promotion Area Hotel Commission may participate in all discussions regarding proposed activities and programs that are funded by the Pierce County Tourism Promotion Area for the promotion and marketing of tourism within Pierce County but shall not have voting rights.
- E. It is understood and agreed that the initial members of the Pierce County Tourism Promotion Area Hotel Commission served staggered terms, with three members serving a one-year term, four members serving two-year terms, and four members serving three-year terms, with the length of each initial term determined at the first meeting of the Commission.

Thereafter, all members subsequently appointed to the Pierce County Tourism Promotion Area Hotel Commission shall serve three-year terms. No member may serve more than two consecutive three-year terms. Following completion of two consecutive terms, a former member shall be ineligible for reappointment for a period of not less than twelve (12) months.

8. Pierce County TPA Manager.

- A. The TPA Manager will be responsible for administering the activities and programs of the Pierce County Tourism Promotion Area and to prepare an Annual Budget for the Pierce County Tourism Promotion Area to be reviewed and approved by the Pierce County Tourism Promotion Area Hotel Commission and submitted to the Pierce County Council on or before July 31st of each year. The TPA Manager shall also act as staff to the Pierce County Tourism Promotion Area Hotel Commission in conjunction with assisting it in determining what activities and programs to recommend for funding from the Special Assessments.
- B. The Annual Budget for the Pierce County Tourism Promotion Area shall consist of:
 - (1) A list of the Lodging Businesses subject to Special Assessments and an estimate of the revenue to be received from all such Lodging Businesses; and
 - (2) A statement of the proposed budget for all Pierce County Tourism Promotion Area activities and programs recommended by the Pierce County Tourism Promotion Area Hotel Commission to be funded from Special Assessments during the ensuing fiscal year.
- C. All Special Assessments that Pierce County has imposed and receives from the

Washington State Treasurer and any interest therein shall be deposited by Pierce County in a special account. Payments to the TPA Manager will be made as provided for in the agreement between the Pierce County Tourism Promotion Area Hotel Commission and the TPA Manager. Provided, however, no Special Assessment shall be dispersed in any fiscal year until after the adoption of that fiscal year's Annual Budget. Provided further that Pierce County shall not expend in any fiscal year Special Assessments in excess of the approved fiscal year's Annual Budget.

- D. The parties hereto acknowledge and agree that funds derived from the TPA Special Assessment are intended to enhance and extend existing tourism marketing efforts for any nonprofit charged with the marketing of tourism in Pierce County or that has the purpose of promoting amateur year-round sports throughout Pierce County, consistent with Section 6 above.

The parties further agree that a reduction in funds to the destination marketing organization by a party to this Agreement may impact that party's ability to receive the benefits intended by participation in this Agreement.

9. Modification or Disestablishment of the Pierce County Tourism Promotion Area.

- A. The Pierce County Council, by appropriate action, may modify the provisions of the ordinance establishing the TPA after adopting a resolution of intention to such effect. Such resolution of intention shall describe the change or changes proposed and shall state the time and place of a public hearing to be held by the Pierce County Council to consider the proposed action.
- B. The Pierce County Council may, by ordinance, disestablish the TPA after conducting a hearing to receive public comment regarding the disestablishment of the TPA. Upon receipt of a petition indicating a desire to disestablish the TPA, with the signatures of the persons who operate lodging businesses in the TPA who pay forty percent (40%) or more of the total special assessments, the Pierce County Council shall adopt a resolution of intention to disestablish the TPA, and shall state the time and place of a public hearing to be held by the Pierce County Council to consider the proposed action, provided the public hearing will be at least fifteen (15) days prior to consideration of the proposed action. If at said hearing a petition objecting to the disestablishment is presented, with the signatures of the persons who operate Lodging Businesses in the TPA who pay fifty-one percent (51%) or more of the total special assessments, the TPA shall not be disestablished. If such petition objecting to the disestablishment is not presented at said hearing, the County Council shall disestablish the TPA.

10. City of Fife Withdrawal from the TPA.

Effective as of the execution date of this Agreement, the City of Fife is hereby withdrawn from the TPA. The boundaries of the TPA are amended accordingly to exclude the City of Fife.

11. Miscellaneous Provisions.

- A. Duration and Termination of this Agreement. This Agreement shall continue in

full force and effect until such time as the Pierce County Tourism Promotion Area is disestablished by action of the Pierce County Council as provided in Section 9 above. Following termination of this Agreement, Pierce County shall be responsible for utilizing any remaining unallocated revenue from Special Assessments for tourism promotion within Pierce County.

- B. Waiver. No officer, employee, or agent of Pierce County, or the Cities, has the power, right or authority to waive any of the conditions or provisions of this Agreement. No waiver of any breach of this Agreement by Pierce County, or the Cities, shall be held to be a waiver of any other or subsequent breach. Failure of Pierce County, or the Cities, to enforce any of the provisions of this Agreement or to require performance of any of the provisions herein, shall in no way be construed to be a waiver of such conditions, nor in any way effect the validity of this Agreement or any part hereof, or the right of Pierce County, and the Cities, to hereafter enforce each and every such provision.
- C. Records. All records prepared, owned, used or retained by the TPA Manager in conjunction with operating or administering the activities and programs of the Pierce County Tourism Promotion Area as provided for under the terms of this Agreement shall be deemed records of Pierce County, and the Cities, and shall be made available by the TPA Manager upon request to Pierce County, or the Cities, State Auditor, or their authorized representatives. Records shall be retained according to Pierce County records retention schedules.
- D. Property and Equipment. Pierce County shall be the owner of all property and equipment purchased by the TPA Manager from Special Assessment Revenues. Provided, however, in the event of the termination of the Agreement with the TPA Manager, Pierce County agrees to make the property and/or equipment available to the successor TPA Manager for its use in conjunction with providing similar services. Provided further, in the event of disestablishment of the Pierce County Tourism Promotion Area, all property and equipment purchased by the TPA Manager from Special Assessment Revenues shall be retained by Pierce County and used for any lawful purposes.
- E. Integration. This Agreement contains all of the terms and conditions agreed upon by Pierce County, and the Cities, concerning the establishment of the Pierce County Tourism Promotion Area by the Pierce County Council and the collection of Special Assessments from Operators of Lodging Businesses within the entire area, including the area within the incorporated city limits of the Cities. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto. The parties have read and understand all of this Agreement, and now state that no representation, promise, or agreement not expressed in this Agreement has been made to induce the officials of Pierce County or the officials of the Cities to execute this Agreement.
- F. Severability. In the event any provision of this Agreement shall be declared by a Court of competent jurisdiction to be invalid, illegal, or unenforceable, the

validity, legality and enforceability of the remaining provisions shall have full force and affect.

G. Execution of Agreement. This Agreement shall become effective immediately after it is duly adopted by the Pierce County Council, the City Council of the City of Tacoma, the City Council of the City of Puyallup, the City Council of the City of Fife, the City Council of the City of Lakewood, the City Council of the City of Dupont, the City Council of Gig Harbor, the City Council of the City of Ruston, and the City Council of the City of Sumner and shall be filed with the County Auditor of Pierce County, the City Clerks of Tacoma, Puyallup, Fife, Lakewood, Gig Harbor, Ruston, Dupont and Sumner, and the Secretary of State of the State of Washington.

H. Indemnification and Defense. The County shall defend, indemnify, and save harmless each City, its officers, employees, and agents from any and all costs, claims, judgments, or awards of damages, arising out of this Agreement and resulting from the acts or omissions of the County, its officers, employees, or agents associated with this Agreement. In executing this Agreement, the County does not assume liability or responsibility for or in any way release each City from any liability or responsibility which arises in whole or in part from the existence or effect of the respective City's ordinances, rules, regulations, resolutions, customs, policies, or practices. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such City ordinance, rule, regulation, resolution, custom, policy or practices is at issue, each City shall defend the same at its sole expense, and if judgment is entered or damages are awarded against such City, the County, or both, the City shall satisfy the same including all chargeable cost and attorney's service fees.

Each City shall defend, indemnify, and save harmless the County, its officers, employees, and agents from any and all costs, claims, judgments, or awards of damages, arising out of this Agreement and resulting from the acts or omissions of the City, its officers, employees, or agents associated with this Agreement. In executing this Agreement, none of the Cities assumes any liability or responsibility for or in any way releases the County from any liability or responsibility which arises in whole or in part from the existence or effect of County ordinances, rules, regulations, resolutions, customs, policies, or practices. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such County ordinance, rule, regulation, resolution, custom, policy or practices is at issue, the County shall defend the same at its sole expense, and if judgment is entered or damages are awarded against the County, such City, or both the County and the City in question, the County shall satisfy the same including all chargeable costs and attorney's service fees.

I. No real Property Acquisition. This Interlocal Agreement does not provide for the acquisition, holding, or disposal of real property.

J. Notice. Any formal notice or communication to be given among the County and the Cities under this Agreement shall be deemed properly given, if delivered, or if

mailed postage prepaid and addressed to:

City of DuPont 1700 Civic Drive DuPont, WA 98327 ATTN: City Administrator	City of Puyallup 333 S. Meridian Street Puyallup, WA 98371 ATTN: City Manager	City of Lakewood. 6000 Main Street SW Lakewood, WA 98499- 5027 ATTN: City Manager
City of Sumner 1104 Maple Street Sumner, WA 98390 ATTN: City Administrator	Pierce County Economic Development Division 1501 Market St. Tacoma, WA 98402 ATTN: Economic Development Manager	City of Gig Harbor 3510 Grandview Street Gig Harbor, WA 98335 ATTN: City Administrator
City of Tacoma 747 Market Street Tacoma, WA 98402 ATTN: City Manager	City of Ruston 5219 N Shirley Street Ruston, WA 98407 ATTN: City Clerk	City of Fife 5411 23rd Street East Fife, WA 98424 ATTN: City Manager

- K. Filing. Copies of this Interlocal Agreement, together with the resolution of the Pierce County Council and the Councils of each City approving and ratifying this Agreement, shall be filed with the Clerk for each City, the Pierce County Auditor, and the Secretary of State of Washington after execution of the Agreement by each party. Provided as an alternative, this Agreement may be listed by subject on the County's website or the Cities' websites or other electronically retrievable public source.
- L. Non-Discrimination. The County and the Cities certify that they are Equal Opportunity Employers.
- M. Amendment. Provisions within this Agreement may be amended with the mutual consent of the parties hereto. No additions to or alteration of, the terms of this Agreement shall be valid unless made in writing, formally approved and executed by duly authorized agents of all parties.

IN WITNESS WHEREOF, Pierce County and the Cities of DuPont, Fife, Gig Harbor, Lakewood, Puyallup, Sumner, Ruston, and Tacoma have executed this Agreement by their duly authorized officials pursuant to all requirements of law.



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: July 27, 2026

SUBJECT: Resolution 1364 Declaring a City Vehicle Surplus and Eligible for Disposition

SUBMITTED BY: City Clerk Tiffany Aliment, CMC

DEPARTMENT: Administration

PHONE: 851-6137

SUGGESTED MOTION: Move to approve the City to dispose, via public auction, asset #00912, a 2002 International 5-Yard Dump Truck, which has been deemed surplus.

BACKGROUND INFORMATION: As the city's personal property ages, it will need to be determined when the property has reached the end of its useful life. When that happens, the city can surplus the personal property and dispose of it. According to GHMC 2.55, the sale or disposition of surplus personal property with an estimated value of more than \$10,000 shall be made by resolution of the city council. Such resolution shall provide for the manner of the sale or disposition of the surplus property.

City staff have determined that asset #00912, a 2002 International 5-Yard Dump Truck, has reached the end of its useful life and requests that city council deem it surplus and eligible for disposition via a public auction.

FISCAL CONSIDERATION: N/A

ATTACHMENTS:

1. R-1364 Declaring a City Vehicle Surplus and Eligible for Disposition - 2002 International 5 yd dump truck

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

RESOLUTION NO. 1364

A RESOLUTION OF THE CITY OF GIG HARBOR DECLARING A CITY VEHICLE SURPLUS AND ELIGIBLE FOR DISPOSITION.

WHEREAS, the Gig Harbor City Council has determined that a city-owned vehicle is surplus to the City's needs and has been or is in need of being replaced with a new vehicle; and

WHEREAS, vehicles used by Gig Harbor Public Works are ordinarily surplus after their useful life via public auction; and

WHEREAS, (VIN 1HTGBADR72H517973) has served its useful time; and

WHEREAS, the vehicle has over 51,367 miles on the odometer; and

WHEREAS, Gig Harbor Public Works has already obtained a replacement vehicle;

NOW, THEREFORE, the City Council of the City of Gig Harbor hereby resolves to declare as surplus and eligible for disposition as set forth above, the following:

EQUIPMENT	Quantity	SERIAL / ASSET NUMBER	MODEL INFO.
2002 International	1	VIN1HTGBADR72H517973 Asset Number 00912	5 Yard Dump Truck

PASSED THIS 27th day of July, 2026.

APPROVED:

MAYOR MARY BARBER

ATTEST/AUTHENTICATED:

TIFFANY ALIMENT, CITY CLERK

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL:
RESOLUTION NO. 1364

A twice-monthly summary from your City of Gig Harbor Leadership Team

These department updates are an effort to increase our internal and external communication initiatives, to provide the mayor and city councilmembers with the information they need to serve the public and make informed decisions, and just as importantly, to share citywide information and updates with all staff and residents. Please feel free to send any questions, suggestions, or concerns about this document to communications@gigharborwa.gov.

Administration

City Administrator Katrina Knutson

Finding economic solutions for a thriving future: Gig Harbor Mayor Mary Barber, City Administrator Katrina Knutson, and Community Development Director Eric Baker joined Gig Harbor Chamber President Mirriam Battson at the Economic Future Solutions Summit in SeaTac on July 16. Hosted by the Association of Washington Business Institute and the Washington Roundtable, the event brought together business leaders and policymakers to discuss Washington's economic competitiveness, with a focus on tax reliability, regulatory reform, and developing practical recommendations to support long-term economic growth. The discussion aligned closely with Gig Harbor's current focus on strengthening economic resilience through thoughtful policies that reduce barriers to business growth, community partnerships, and strategic investments.



Community Development

Community Development Director Eric Baker

To speed up consideration of city code updates supporting housing diversity, staff have divided Phase 2 code development into two efforts. The first will consider updates to development setbacks, lot dimensions, and hardscape requirements to incentivize the development of ADUs, townhomes, and other housing in the near-term. These discussions are ongoing with the planning commission for presentation to council in September or October.

The second will be updates to address transitional and emergency housing, childcare facilities, building heights, parking requirements, expedited subdivision techniques, and others. Those will come to council by the end of the year for consideration in early 2027.

This split was proposed due to concerns regarding how our code is affecting development of these housing types. By separating these topics, staff hope to expand public conversation on each important update rather than some getting lost in a much larger, unwieldy package.

Building: Over this past reporting period the Building & Fire Division has received applications for 30 new permits, including one for a new monument sign at the Harbor History Museum. 46 permits were issued including those for a new commercial building at Northharbor Business Park and three more homes at Summit Pointe. Additionally, we are processing permits for the redevelopment of the Pizza Hut off Borgan Blvd into a Jersey Mike's.

Code enforcement: Code enforcement conducted its first sign sweep since the adoption of the new sign code. We did significant outreach to the political parties in advance of council's adoption and since. Unfortunately, the sweep gathered over 120 signs. Many were political signs from both parties. Most did not have valid permits while others were in the wrong location per our adopted temporary sign maps.

We reached out to the parties to reiterate the code limitations and permit requirements. Both parties indicated a recent rash of their signs being pulled up or destroyed. This became a bigger issue when last week the signs at the intersection of Borgan and Harbor Hill were pulled up but then scattered in the city roadway and sidewalks. We are working on protocol with Public Works and the Police Department for these instances as they are a public safety concern but not easily addressed by the parties themselves.

If you are aware of any party members or local businesses whose signs have disappeared, please put them in touch with Jesse Savage at jsavage@gigharborwa.gov.

Court

Court Administrator Stacy Colberg

No updates this time but stay tuned!

Finance

Finance Director Scott Larson

No updates this time but stay tuned!

Human Resources

Human Resources Director Shannon Costanti

Advance your career: Looking to grow in your career? Check out the [current job opportunities](#) here at the city!

Position	Type	Status
Wastewater Operator	FT	Closed - Selection Pending
Maintenance Tech	FT	Closed - Selection Pending
Associate Engineer	FT	Closed - George Hilen starts August 17
Building Inspector/Plans Reviewer	FT	Closed - Selection Pending
Water Quality Specialist	FT	Open until filled
Senior Accountant	FT	Closed - Selection Pending

Leadership Development: Aligned with the city's commitment to develop its leaders, on July 14, supervisors and department directors participated in an interactive half-day workshop facilitated by a public sector leadership expert to sharpen their skills in communication, leading effective meetings, providing a safe place for staff to provide feedback, understanding the needs of their team, and more. All left the session with a better understanding of their staff's desires, inspired to continue the great work they're doing, and energized to try new ideas!



Information Technology Systems

ITS Manager Logan Rosenstiel

Improving data security while saving money: Last week, the ITS team successfully set up the city's new offsite data resiliency platform. Our new solution improves our cybersecurity resiliency while saving the city roughly \$90,000 in annual service charges.

Windows 11 upgrades continue: ITS is continuing the lengthy process of re-imaging all city workstations and laptops to Windows 11. When you get your notifications to schedule your upgrade, please jump on the bandwagon as quickly as you can!

Slowed down before we can speed up: Unfortunately, construction of fiberoptic infrastructure to our wastewater and operations facilities has run into unanticipated delays. At this stage, we're hopeful that we can get improved network speeds to these facilities by the end of August.

Collaborating with peers to improve physical security: In early July, leaders from ITS, public works, and the police department paid a visit to our state capitol and toured the Security Operations Center. Learning how the state maximizes their technology investments will help us guide our approach as we aim to improve security at all city-owned facilities.

Police

Police Chief Tray Federici

GHPD/GHFD water rescue training: On Friday, July 10, the Gig Harbor Police Department Marine Services Unit conducted joint training with the Gig Harbor Fire Department at the Maritime Pier. This exercise focused on water-rescue operations and emphasized collaborative response between both agencies. The use of our drone unit helped teams work together to locate and safely recover an injured person from the water, then transport them to shore for a seamless transition to fire department medical personnel.



Fecal vandals at Doris Heritage Park: One of the individuals responsible for the recent fecal vandalism at Doris Heritage Park has been identified as a juvenile who frequently visits the park. Directed Enforcement Team Investigators contacted the juvenile's parents so the matter could be addressed at the family level.

This incident also proved to be an excellent test of the park's newly installed camera system, which successfully assisted investigators in identifying those responsible for the vandalism.

The investigation remains ongoing, and investigators believe additional juvenile fecal vandals have yet to be identified. The Gig Harbor Police Department will continue working closely with public works to identify those involved, hold them accountable, and help ensure Doris Heritage Park remains a clean, safe, and enjoyable space for everyone.

We appreciate the community's patience and support as we work to bring these *"poopetrators"* to justice.

Traffic at a glance: Traffic safety continues to be one of our department's top priorities, and our officers remain focused on proactive enforcement throughout the city.

Between January 1 and July 19, 2025, Gig Harbor Police officers conducted approximately 1,200 traffic stops. During the same period in 2026, officers conducted 2,336 traffic stops, an increase of nearly 95% compared to the same timeframe last year.



This significant increase reflects our continued commitment to addressing community concerns about speeding, reckless driving, and other traffic violations. We appreciate the feedback we receive from our residents and will continue maintaining a visible enforcement presence to improve roadway safety and help keep Gig Harbor's streets safe for everyone.

Reinforcing regional partnerships: On July 18, several Gig Harbor police officers responded to the eastbound Tacoma Narrows Bridge to assist neighboring agencies with a person experiencing a mental health crisis.

Incidents like these highlight the importance of strong mutual aid partnerships and the sharing of personnel, expertise, and resources. GHPD is proud to work alongside our neighboring law enforcement, fire, EMS, and crisis response partners, and those relationships are stronger than ever.

Through collaboration and a shared commitment to preserving life, the multi-agency team brought the incident to a safe and positive resolution while ensuring the individual received the care and support they needed.

We are grateful for the professionalism and teamwork demonstrated by every responder involved. When agencies work together, we are better equipped to serve our communities and help those facing their most difficult moments.

GHPD earns Lexipol Readiness Training Elite recognition: The Gig Harbor Police Department is proud to announce that we have earned **Lexipol Readiness Training Elite** recognition for 2025.

While awards are always appreciated, this recognition is really about our commitment to the community we serve. Elite Status is awarded to agencies that demonstrate a strong commitment to ongoing training, policy compliance, and professional development, ensuring officers remain prepared to meet the challenges of modern policing.

At Gig Harbor Police, we believe training is never finished. Whether it's responding to emergencies, de-escalating difficult situations, investigating crimes, or serving our community with professionalism and compassion, continuous learning helps ensure our officers are prepared to provide the highest level of service.

This recognition credits the hard work and dedication of every member of our department who strives to improve each day. We are honored to receive this award and remain committed to building on that foundation through training, accountability, and a constant focus on serving the Gig Harbor community with excellence.

Thank you to our officers and professional staff for your dedication and thank you to our community for the trust you place in us every day.



Identity theft suspect arrest: On July 21, the Gig Harbor Police Department's Directed Enforcement Team (DET), working alongside officers and detectives, arrested an individual in connection with an identity theft investigation.

The investigation began after a community member accidentally dropped a wallet and later discovered that a credit card was missing. Instead of attempting to return the card, the suspect allegedly used it to make multiple unauthorized purchases over several days.

Detectives reviewed surveillance footage, obtained transaction records, and followed investigative leads that led to the identification of the suspect. After probable cause was established, detectives coordinated with DET to locate the suspect. Directed Enforcement Investigators tracked the suspect's whereabouts through investigative means and located him at a Gig Harbor retailer.

The suspect was taken into custody without incident and booked into jail on multiple felony charges, including Identity Theft and Theft.

Finding a lost wallet or credit card doesn't give anyone permission to use it. If you find someone else's property, do the right thing, turn it in. Choosing to use another person's financial information is a crime, and we will investigate it.

Public Works

Public Works Director Jeff Langhelm

Wastewater operations. (1) The wastewater staff are working on replacing the electric motor for the sewage grinder (aka Muffin Monster) at lift station 3A located on Harborview Drive. (2) The Washington State Department of Ecology has just issued a request for public comment on the city's NPDES wastewater discharge permit. Staff are working with the city's consultant to provide comments in response to the draft. Comments are due August 31.

Grounds and facilities operations. (1) Crews have been working on installing a donated bench in Grandview Forrest park. The concrete pad was poured last week. (2) Last week, staff brought in a vendor to demonstrate new mowers that have larger decks on them. The mowers are intended to aid in mowing our larger parks and to provide a better cut than our older mowers we are preparing to replace. (3) Streetscape irrigation continues to take a lot of time for staff. At irrigation zones on Harbor Hill Drive, roughly a quarter of the sprinkler heads were broken or ruined due to other entities mowing and edging these areas. (4) Staff have been working on some security upgrades at the wastewater treatment plant. This work has included repairing doors, handle sets, and automated gate solutions. (5) Cameras are now working at Doris Heritage Park. The cameras helped staff stop active vandalism to the playground by passing along videos and other information to the Police Department that led to the vandals being caught. (6) Pete has been working on a lot of projects in the Police Department. Jared Garcia was able to assist Pete last week in the removal of some cabinets in the evidence space to facilitate a new specialty refrigerator used for evidence purposes.

Streets and storm operations. (1) Storm crew members are working on cleaning a large detention system along 56th St. (2) Crews are inspecting and repairing crosswalk warning systems around town. (3) Crews are waiting on electrical components needed to repair a damaged streetlight service cabinet in the Northcreek Loop neighborhood. Currently, the entire streetlight system in this neighborhood is off. (4) Staff will begin mowing the sides of the Cushman Trail on July 22. This work will require trail segment closures. Dates and times of segment closures are posted at the trail entrances.

Water operations. (1) Crews are working hard to get the water meter maintenance program completed. (2) As of July 1, the city officially took over full operation of the Shore Acres Water System. The first meter reading cycle for the newly acquired Shore Acres Water System is now being performed. New meters for the previous Shore Acres customers have been ordered and will be installed before the end of summer. (3) Crews will be working on the installation of conduit and camera poles in anticipation of getting new video camera systems at both the North and East water reservoir sites. We anticipate these systems being operational by the end of August.

Capital improvement project status updates: For the most recent updates on the city's design and construction projects, see our online [CIP StoryMap](#).



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: July 27, 2026

SUBJECT: Resolution 1365 Adopting the City's Three-Year Strategic Plan 2026-2029

SUBMITTED BY: City Administrator Katrina Knutson

DEPARTMENT: Administration

PHONE: (253) 851-6127

SUGGESTED MOTION: Move to approve the proposed strategic plan updates for 2026-2029 as presented.

BACKGROUND INFORMATION: Following the seating of the new city council in January 2026, the mayor, city council, and executive leadership began developing a strategic plan to guide the city's priorities for 2026–2029. Initial planning retreats held on Jan. 9 and Jan. 31 identified common areas of focus, including strengthening economic vitality, expanding diverse and affordable housing opportunities, increasing council connections with the community, preserving Gig Harbor's heritage, and maintaining the city's long-term financial stability.

Throughout the spring of 2026, the city council held a series of study sessions to further refine these priorities:

- March 12, 2026: council discussed the Economic Vitality priority, reviewing potential goals and strategies with staff.
- March 26, 2026: council considered the Diverse and Affordable Housing priority and provided direction for staff to begin evaluating strategies, partnerships, and implementation tools that would inform future budget development. Staff also identified strengthening council connection with the community as the third strategic priority area to be further developed.
- April 30, 2026: council reviewed proposed goal statements and desired outcomes for the Economic Vitality and Housing Diversity priority areas. Staff requested council confirmation that the proposed language reflected its long-term vision and sought direction to assemble the final 2026–2029 Strategic Plan for formal adoption.

The proposed Strategic Plan represents the culmination of these planning efforts and establishes the city's foundational priorities and strategic direction for the 2026–2029 planning period, providing a framework to guide policy decisions, budget development, and organizational work over the next four years.

FISCAL CONSIDERATION: Graphic design on-call services not to exceed \$927.35 from administration budget. No additional expenditure is required.

Expenditure Required: \$	Amount Budgeted: \$	Appropriation Required: \$
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ATTACHMENTS:

1. Strategic Plan 2026-2029
-

STRATEGIC PLAN PRIORITY: Foster a healthy city organization

Ensure sustainable future for public services and facilities

Maintain smalltown character and historic preservation while growing responsibly

Promote environmental sustainability and preserve Gig Harbor's natural beauty

Promote and enhance a dynamic and robust economy

Provide a safe, healthy, and inclusive community

STRATEGIC PLAN 2026-2029

Foundational pillars

Foster a healthy city organization: A healthy organization supports employees to do their best work, helping the city maintain its reputation as one of Washington's most livable and welcoming destinations. By investing in professional, motivated city staff, we create a foundation where collaboration and economic vitality can thrive. People first, service always.

Ensure a sustainable future for public services and facilities: Gig Harbor's sustainability is more than the natural environment. Sustainable civic infrastructure depends on disciplined investment and responsible stewardship while ensuring high-quality services residents expect without compromising financial health or future flexibility. Gig Harbor strong, for today and the future.

VISION STATEMENT: The City of Gig Harbor leads the way in livability, environmental stewardship, economic vitality, and municipal services.

MISSION: Dedicated to our community through teamwork, public service, safety, and respect.

Strategic priorities

Economic vitality: Gig Harbor is a vibrant and supportive economic community, known for its welcoming and responsive business environment, strong partnerships, and strategic investments that support a diverse local economy and long-term fiscal sustainability for residents and neighborhoods. Growth, grounded in heritage.

Housing diversity: Expand housing opportunities within the City of Gig Harbor for all ages, stages, and wages including seniors needing to downsize, those seeking to stay in the community, employees working in local businesses, and those in need of supportive housing. Making Gig Harbor feel like home for everyone.

Community connections: Strengthening the connection between residents and their city government will increase trust, compassion, and stability while increasing engagement in the municipal process and sense of civic pride and duty in service to the greater community. Building the future without losing our roots.

Foundational pillars define the ongoing work that supports the city's mission and daily operations. Strategic priorities are areas identified by the city council for increased attention, investment, and action during the 2026-2029 planning period.

PEOPLE FIRST, SERVICE ALWAYS.

Foster a healthy city organization

A healthy organization supports employees to do their best work, helping the city maintain its reputation as one of Washington's most livable and visitor-friendly destinations. By investing in professional and motivated city staff, we create a foundation where collaboration and economic vitality can thrive.

Outcomes

Investing in our team builds a stronger, more reliable city:

Behind the scenes of every clean park, safe street, and welcoming waterfront is a city team dedicated to making the community experience in Gig Harbor exceptional. When city employees feel supported, trained, and safe, they can deliver the high-quality service Gig Harbor residents count on every day.

Ensure safe work environment: Providing an exceptional working environment that leverages modern and resilient systems for safeguarding people, city assets, and infrastructure. Gig Harbor builds a stable foundation for smart decision-making, efficient operations, and responsible stewardship of public resources by fostering a culture of safety, respect, and teamwork.



GIG HARBOR STRONG,
FOR TODAY AND THE FUTURE.

Ensure a sustainable future for public services and facilities

Gig Harbor's sustainability is more than the natural environment. Sustainable civic infrastructure depends on disciplined investment and responsible stewardship while ensuring high-quality services residents expect without compromising financial health or future flexibility.

Outcomes

Smart planning today means a thriving Gig Harbor tomorrow:

Gig Harbor is protecting the quality-of-life residents cherish both now and for generations to come by ensuring Gig Harbor's streets, parks, utilities, and city services work well today and remain strong for the future. This means aligning funding, infrastructure, and policy decisions with long-term community needs.

A sustainable city invests wisely, plans strategically, and builds the foundation for long-term business confidence and success:

Gig Harbor's commitment to responsible growth and well-maintained infrastructure creates a reliable environment for business, innovation, and long-term investment. Every project and process we improve strengthens Gig Harbor's foundation.

Consistent commitment of resources for capital projects to move through design and construction: Gig Harbor ensures our work today supports a city that will continue to thrive well into the future by managing resources wisely, investing in collaborative problem solving, and listening to each other and the community we serve.



GROWTH, GROUNDED IN HERITAGE.

Economic vitality

Gig Harbor is a vibrant and supportive economic community, known for its welcoming and responsive business environment, strong partnerships, and strategic investments that support a diverse local economy and long-term fiscal sustainability for residents and neighborhoods.

Outcomes

Strong relationships and two-way communication with the business community: Gig Harbor maintains strong, ongoing relationships with its business community through consistent outreach and meaningful two-way communication. Business owners and entrepreneurs view the city as a trusted partner that listens, understands their needs, and works collaboratively to support a thriving local economy.

A welcoming and efficient city for businesses and applicants:

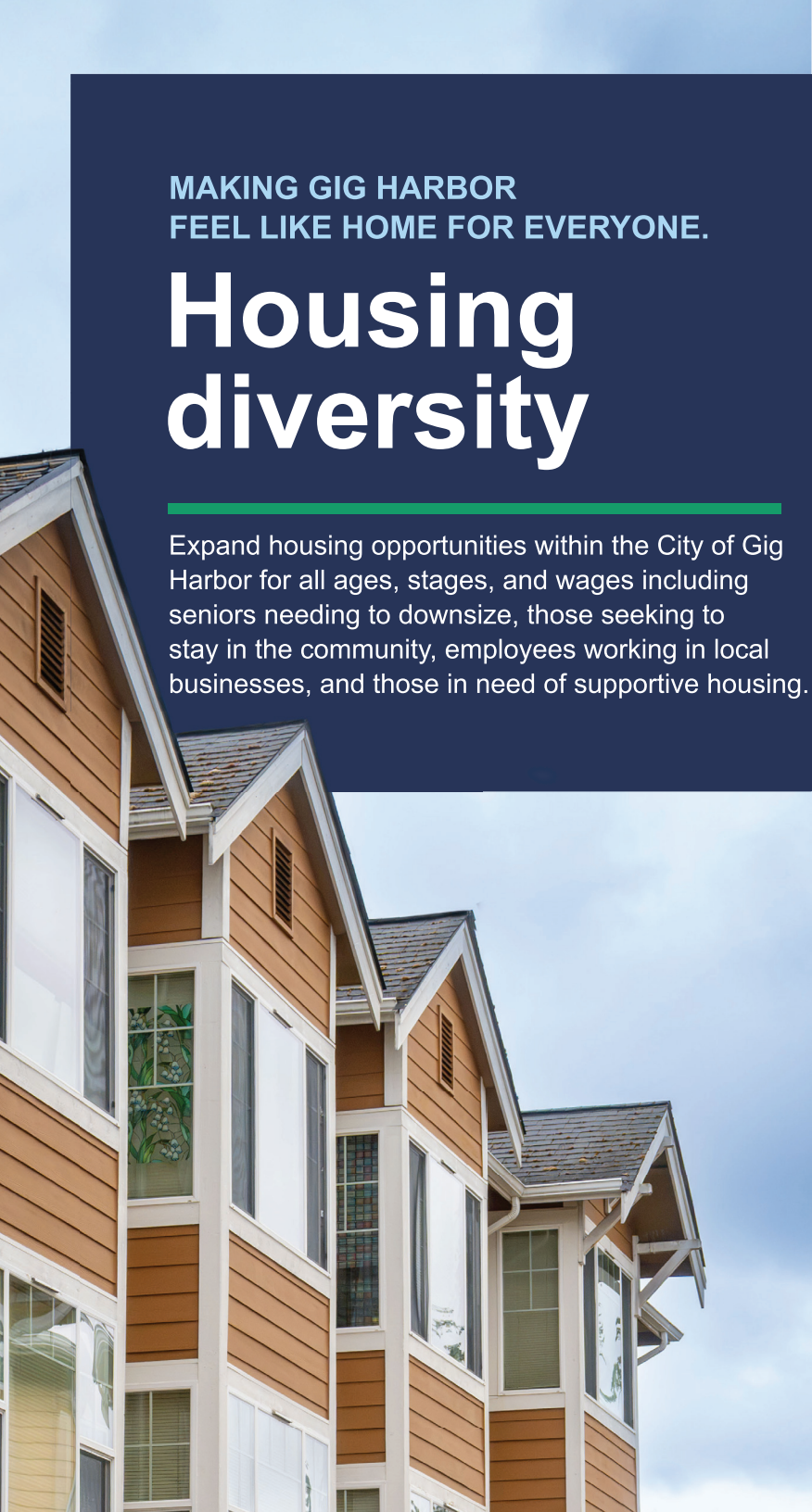
Gig Harbor is known for exceptional customer service and a welcoming, business-friendly approach to permitting and development. City processes related to land use, civil, and building permits are streamlined, coordinated, and transparent, creating a predictable and efficient experience for applicants.

Reduced barriers to business growth: Gig Harbor has identified and addressed key regulatory, policy, and process barriers that may discourage businesses from locating or expanding in the community. City codes, policies, and procedures are clear, modern, and supportive of economic opportunity while maintaining community standards.

A clear and proactive business attraction strategy: Gig Harbor actively attracts and supports businesses that align with community values and long-term economic goals. The city clearly communicates its strengths, quality of life, infrastructure, and workforce advantages, and strategically focuses on sectors that diversify the economy and strengthen the local tax base.

Strategic partnerships that strengthen tourism and economic opportunity: Gig Harbor leverages strong partnerships with organizations such as Visit Gig Harbor, the Pierce County Tourism Authority, and regional partners to enhance tourism and economic activity. Strategic investments, including major city-led projects such as the Sports Complex and Community Center, contribute to a vibrant visitor economy and expanded opportunities for local businesses.

Infrastructure and community assets that support sustainable growth: Gig Harbor invests in infrastructure and community assets that support long-term economic vitality, including transportation, wastewater systems, and key public facilities. These investments ensure the city is well-positioned to support new businesses, redevelopment opportunities, and sustainable economic growth.



MAKING GIG HARBOR
FEEL LIKE HOME FOR EVERYONE.

Housing diversity

Expand housing opportunities within the City of Gig Harbor for all ages, stages, and wages including seniors needing to downsize, those seeking to stay in the community, employees working in local businesses, and those in need of supportive housing.

Outcomes

Meet state mandates for housing diversity and supply including regulation revisions and incentive programs: As the legislature requires increases housing targets and specified regulatory actions for local governments. Gig Harbor ensures city plans, development codes, and incentive programs comply with state laws.

Focus growth within Centers of Local Importance near transit and other services: Promote growth in areas where existing or future infrastructure services are planned particularly transportation, transit, utilities and fire/emergency medical services. Expand residential opportunities around existing business and employment hubs including medical facilities, shopping and general services.

Apply strategies geographically to meet the housing needs while acknowledging the different neighborhood development patterns: Promote housing that is more affordable including duplexes, townhomes, multifamily, condominiums and accessory dwelling units. Any revisions to city code should be tailored to acknowledge impacts on existing neighborhoods such as increased building heights, additional density or uses and other revisions.

Maintain local direction of housing policy to the benefit of the community: Engage in proactive local public discussion and take reasonable actions towards housing goals to avoid state-directed revisions and/or programs.

Collaborate with housing advocates, faith-based organizations, private developers and service providers both within Pierce County but also those in the northern Peninsula: Engage in cooperative discussions with both public and private interests in developing and serving affordable housing within the city. Broaden these conversations to include nearby jurisdictions, their housing authorities, and local cities.

BUILDING THE FUTURE WITHOUT
LOSING OUR ROOTS.

Community connections

Strengthening the connection between residents and their city government will increase trust, compassion, and stability while increasing engagement in the municipal process and sense of civic pride and duty in service to the greater community.

Outcomes

Build and strengthen public trust and confidence in the city:

Tell the stories of Gig Harbor in engaging and impactful ways to increase engagement in the municipal process, support for city initiatives, and sense of civic pride and duty in service to the greater community. Gig Harbor safeguards the community's unique spirit while preparing it for the future.

Raise awareness and understanding of complex issues and challenges to advance community priorities: An informed and engaged community helps Gig Harbor stay a place where neighbors connect, history is honored, and life moves at a pace that feels right. Aligning city initiatives with community values, preserving historic places, and investing in smart infrastructure fosters sustainable growth that strengthens both heritage and opportunity.

A welcoming city that doesn't lose its charm: The beauty and accessibility of Gig Harbor's parks, trails, and vibrant waterfront are not amenities that happen by accident. It's the result of thoughtful planning and care for the city's infrastructure. Community connections keep Gig Harbor inviting, accessible, and ready to welcome visitors year-round and year after year.





**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: July 27, 2026

SUBJECT: Public Works Contract Award for Public Works Construction – Restriping of Hunt and Skansie Intersection

SUBMITTED BY: Marcos McGraw, Engineering Project Manager

DEPARTMENT: Public Works

PHONE: 253-853-2647

SUGGESTED MOTION: Approve and authorize the following related to the City's capital project "Restriping of Hunt and Skansie Intersection":

1. The Mayor to execute a Public Works Construction Contract with Specialized Pavement Marking, LLC in an amount not to exceed \$128,757.50;
2. The City Engineer to approve additional Public Works Construction Contract expenditures (change order authority) up to \$20,000.00.

BACKGROUND INFORMATION: The existing lane layout at the intersection of Hunt Street and Skansie Avenue was designed by a private developer as mitigation for a nearby residential subdivision. Traffic volumes combined with the existing striping pattern have caused several known accidents. After ongoing assessments of the intersection, staff recommends implementation of a new roadway striping layout to improve safety at this intersection. The proposed small public works contract will implement the new layout.

BID RESULTS: The project was competitively bid using the city's small public works bidding process. On July 14, 2026, the city received one responsive bid for the project. The engineer's estimate for this project was \$144,500. Since the one bid was below the estimate, staff supports awarding the contract.

Bidder	Total Bid Amount
Specialized Pavement Marking, LLC	\$128,757.50

FISCAL CONSIDERATION: Although this small works project is not specifically listed in the 2025-26 budget, it includes sufficient money within the Street Operating Account for Repairs and Maintenance to cover the contract amount.

Expenditure Required: \$ 148,757.50	Amount Budgeted: \$ 186,000	Appropriation Required: \$ 0
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ATTACHMENTS:

1. Small Public Works Contract for CIP-2604

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

**CITY OF GIG HARBOR
SMALL PUBLIC WORKS CONTRACT**

THIS CONTRACT is made and entered into by and between the City of Gig Harbor, Washington (the "City"), and Specialized Pavement Marking, LLC, a Washington Corporation (the "Contractor") organized under the laws of the State of Washington, located and doing business at 175 Roy Road SW, Bldg. C, Pacific, WA 98047.

FOR AND IN CONSIDERATION of the mutual benefits and conditions hereinafter contained, the parties hereto agree as follows:

1. Scope of Work: HUNT-SKANSIE SAFTEY IMPROVEMNTS, CIP-2604

The Contractor agrees to furnish all material, labor, tools, equipment, apparatus, etc. necessary to perform and complete in a workmanlike manner the work set forth in the Scope of Work and signed price quotation proposal for the cost of the work to be performed attached hereto as Exhibit A and incorporated herein by reference.

2. Time of Performance and Completion:

The work to be performed under this Contract shall commence as soon as the Contractor has received a Notice to Proceed from the City and in accordance with the schedule set forth in the Scope of Work.

3. Payments:

The Contractor agrees to perform all work called for at the rate of \$128,757.50 including applicable Washington State Sales Tax. Said sum shall constitute full compensation for all labor, materials, tools, appliances, etc. as stated in the contract documents required to perform the required services.

4. Retainage:

Pursuant to RCW 60.28.011, five percent (5%) of all monies earned by the Contractor shall be retained by the City for the purposes mentioned in said statute. The Contractor elects to have these monies (check one):

_____ **Retainage Bond:** In lieu of earned retained funds, the Contractor will provide a Retainage Bond on the City of Gig Harbor's standard Retainage Bond form. Release of retained funds shall be made in accordance with WSDOT General Requirements, Section 1-09.9(1).

_____ **Savings Account:** The City will place retained funds in a separate interest-bearing savings account. Any interest earned will be paid to the Contractor indicated below:

Bank Name: Kitsap Bank

Branch: Gig Harbor

_____ **Escrow/Investment:** The City will deliver the retained funds to the bank listed below. The funds are to be placed in escrow or invested in accordance with the City of Gig Harbor's standard Escrow Agreement form. Any interest earned will be paid to the Contractor indicated below:

Bank Name: _____

Branch: _____

Account Number: _____

5. Performance and Payment Bond - 50% Letter:

- A. The Contractor shall execute and deliver to the City a bond, on forms supplied or approved by the City, with an approved surety company as surety, in the sum of the full amount of the Contract including applicable Washington State Sales Tax, in compliance with RCW 39.08.010 through 39.08.060 and any amendments thereto. The surety on any such bonds shall be a surety company duly authorized to transact surety business under the laws of the State of Washington. In lieu of such a bond, the Contractor may provide a letter of credit in the same sum and subject to the same conditions, in a form approved by the City Attorney.
- B. If the amount of this Contract is One Hundred and Fifty Thousand Dollars (\$150,000) or less, the Contractor or the general contractor/construction manager as defined in RCW 39.10.210 may, at its option, in lieu of the bond specified in subparagraph A, have the City retain ten percent (10%) of the contract amount for a period of thirty (30) days after the date of final acceptance, or until receipt of all necessary releases from the Department of Revenue and the Department of Labor and Industries and settlement of any liens filed under chapter 60.28 RCW, whichever is later.

6. Warranty/Maintenance Bond:

The Contractor hereby warrants that it is fully licensed, bonded and insured to do business in the State of Washington as a general contractor. The Contractor will warranty the labor and installation of materials for a two-year warranty period and shall furnish a maintenance bond for 15% of the contract amount on the City's standard maintenance bond form in order to guarantee that the work specified in Exhibit A and completed by Contractor will remain free from defects in workmanship and materials for a period of two years after completion of construction.

7. Indemnification:

- A. The Contractor shall defend, protect, indemnify, and save the City of Gig Harbor harmless from and against any damage, cost or liability including reasonable attorney fees, for injuries to persons or property arising from acts or omissions of Contractor, his employees, agents or sub-contractors, material suppliers, howsoever caused. The Contractor will be responsible for any damages

sustained by his employees to City of Gig Harbor equipment and/or fixtures and shall provide all repairs/replacements, as appropriate, at no cost to the City of Gig Harbor.

- B. Should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees or volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Contractor's waiver of immunity under Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.
- C. The provisions of this section shall survive the expiration or termination of this Agreement.

8. Independent Status of Contractor:

The parties to this contract, in the performance of it, will be acting in their individual capacities and not as agents, employees, partners, joint ventures, or associates of one another. The employees or agents of one party shall not be considered or construed to be the employees or agents of the other party for any purpose whatsoever.

9. Insurance:

- A. The Contractor shall obtain at the Contractor's cost and maintain in full force and effect during the term of the contract, insurance to meet the following. All carriers (except Workers Compensation) shall have a minimum A.M. Best rating of 'A' VII or better.

The insurance required shall be issued by an insurance company(s) authorized to do business within the State of Washington, and shall name the City of Gig Harbor, its agents and employees, as additional insureds by endorsement under the insurance policy(s). All policies shall be primary to any other valid and collectable insurance. The City of Gig Harbor does not waive its right to subrogation against the Contractor, and the policy shall be so endorsed. The Contractor shall give the City of Gig Harbor, 30-days advance notice of any insurance cancellation.

The Contractor shall submit to the City of Gig Harbor, within 15-days of the contract effective date, a Certificate of Insurance, which outlines the coverage and limits defined in the Insurance section. Contractor shall submit renewal certificates as appropriate during the term of the contract.

- B. Subcontractors: The Contractor is responsible for ensuring that each subcontractor of every tier obtain at a minimum the same insurance coverage and

limits as stated herein for the Contractor (with the exception of Builders Risk Insurance). Upon request of the City, the Contractor shall provide evidence of such insurance.

- C. No Limitation: Contractor's maintenance of insurance as required by the agreement shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.
- D. Minimum Scope of Insurance: The Contractor shall obtain insurance at no cost to the City with the minimum following amounts:
 - i. Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles. Coverage shall be written on Insurance Services Office (ISO) form CA 00 01 or a substitute form providing equivalent liability coverage. If necessary, the policy shall be endorsed to provide contractual liability coverage.
 - ii. Commercial General Liability insurance shall be written on ISO occurrence form CG 00 01 or a substitute form providing equivalent liability coverage and shall cover liability arising from premises, operations, stop gap liability, independent Contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. If the Contractor will be conducting excavation or underground operations, then the Commercial General Liability insurance shall be endorsed for the Contractor's liability arising from explosion, collapse or underground property damage. The City shall be named as an additional insured under the Contractor's Commercial General Liability insurance policy, and Umbrella policy, with respect to the work performed for the City using ISO Additional Insured endorsement CG 20 10 10 01 and Additional Insured-Completed Operations endorsement CG 20 37 10 01 or substitute endorsements providing equivalent coverage. The Contractor's Commercial General Liability policy shall include Waiver of Transfer of Rights of Recovery Against Others to Us endorsement (CG 24 04 05 09) or equivalent coverage.
 - iii. Workers' Compensation. The Contractor shall provide or purchase industrial insurance coverage prior to performing work under this contract. The City of Gig Harbor will not be responsible for payment of industrial insurance premiums or for any other claim or benefit for this Contractor or any sub-Contractor or employee of the Contractor which might arise under the industrial insurance laws during the performance of duties and services under this contract. If the Department of Labor and Industries, upon audit, determines that industrial insurance payments are due and owing as a result of work performed under this contract, those payments shall be made by the

Contractor; the Contractor shall indemnify the City of Gig Harbor and guarantee payment of such amounts.

Work adjacent to/or over navigable waterways may require coverage under either U.S. Longshoreman's and Harbor Workers Act, or the Jones Act. It is the Contractor's sole responsibility to determine if either of these two coverages must be obtained by the Contractor.

- iv. Builders Risk Insurance covering interests of the City, the Contractor, subcontractors, and sub-subcontractors in the work. Builders Risk insurance shall be written on a "Special" causes of loss policy form and shall insure against the perils of fire and extended coverage and physical loss or damage including flood and earthquake, theft, vandalism, malicious mischief, collapse, temporary buildings and debris removal. This Builders Risk insurance covering the work will have a deductible of at least \$5,000 for each occurrence, which will be the responsibility of the Contractor. Higher deductibles for flood and earthquake perils may be accepted by the City upon written request by the Contractor and written acceptance by the City. Any increased deductibles accepted by the City will remain the responsibility of the Contractor. The policy shall include an occupancy clause and list as loss payee the City. The Builders Risk insurance shall be maintained until final acceptance of the work by the City.
- v. Builders Risk Installation Floater For projects with equipment, materials, or fixtures valued over \$10,000 to be installed, in-transit, or stored off-site Contractor shall obtain, at Contractor's expense, and keep in effect during the term of this Contract, a Builders' Risk Installation Floater for coverage of Contractor's labor, materials and equipment to be used for completion of work performed under this Contract. The minimum amount of coverage to be carried shall be equal to the full amount of the Contractor's labor, equipment, materials, or fixtures to be installed, in-transit, or stored off-site during the performance of this Contract. The policy shall include as loss payee the City, the Contractor and its sub-contractors as their interest may appear.
- vi. Pollution Liability Insurance including contractual liability, written on an occurrence basis, in adequate quantity to protect against legal liability arising out of contract activity. This insurance shall be primary over any and all insurance the agency may have in place. Additionally, the Contractor is responsible for ensuring that any sub-contractor provide adequate insurance coverage for the activities arising out of subcontracts. The Pollution Liability may be either a separate policy or an endorsement on the Contractor's General Liability Coverage.

E. Minimum Amounts of Insurance: Contractor shall maintain at least the following insurance limits:

- i. Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- ii. Commercial General Liability insurance shall be written with limits no less than \$1,000,000 each occurrence, \$2,000,000 per project aggregate and a \$2,000,000 products-completed operations aggregate limit.
- iii. Industrial Insurance Coverage: The Contractor shall provide or purchase industrial insurance coverage prior to performing work under this contract, with Washington Stop gap Employer's Liability minimum limits of \$1,000,000 each accident, \$1,000,000 disease - each employee, \$1,000,000 disease - policy limit.

The City will not be responsible for payment of industrial insurance premiums or for any other claim or benefit for this Contractor or any sub-Contractor or employee of the Contractor which might arise under the industrial insurance laws during the performance of duties and services under this contract. If the Department of Labor and Industries, upon audit, determines that industrial insurance payments are due and owing as a result of work performed under this contract, those payments shall be made by the Contractor; the Contractor shall indemnify the City and guarantee payment of such amounts.

- iv. Builders Risk insurance shall be written in the amount of the completed value of the project with no coinsurance provisions.
- v. Pollution Liability Insurance shall be not less than \$1,000,000 per occurrence, \$2,000,000 per project aggregate. This insurance shall be primary over any and all insurance the agency may have in place. Additionally, the CONTRACTOR is responsible for ensuring that any sub-contractor provide adequate insurance coverage for the activities arising out of subcontracts

F. Other Insurance Provisions: The Automobile Liability, Commercial General Liability, Pollution Liability and Builders Risk insurance policies are to contain, or be endorsed to contain the following:

- i. The Contractor's insurance coverage shall be primary insurance as respect the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.

- ii. The Contractor's insurance shall not be changed or cancelled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the City.
 - iii. If any coverage is written on a "claims made" basis, then a minimum of a three (3) year extended reporting period shall be included with the claims made policy, and proof of this extended reporting period provided to the City.
- G. Contractor's Insurance for Other Losses: The Contractor shall assume full responsibility for all loss or damage from any cause whatsoever to any tools, Contractor's employee-owned tools, machinery, equipment, or motor vehicles owned or rented by the Contractor, or the Contractor's agents, suppliers or Contractors as well as to any temporary structures, scaffolding and protective fences.
- H. Verification of Coverage: The Contractor shall furnish the City of Gig Harbor with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the insurance requirements of the Contractor before commencement of the work.

10. Prevailing Wage:

- A. The prevailing rate of wage to be paid to all workmen, laborers, or mechanics employed in the performance of any part of this Contract shall be in accordance with the provisions of Chapter 39.12 RCW, as amended, and the rules and regulations of the Department of Labor and Industries. The rules and regulations of the Department of Labor and Industries and the schedule of prevailing wage rates for the locality or localities where this Contract will be performed as determined by the Industrial Statistician of the Department of Labor and Industries, are attached hereto and by reference made a part of this Contract as though fully set forth herein.
- B. On or before the date of commencement of the work, the Contractor shall file a statement under oath with the City and with the Director of Labor and Industries certifying the rate of hourly wage paid and to be paid each classification of laborers, workmen, or mechanics employed upon the work by the Contractor or any Subcontractor, which shall not be less than the prevailing rate of wage. Such statement and any subsequent statement shall be filed in accordance with the practices and procedures required by the Department of Labor and Industries.
- C. By signing this contract, Contractor certifies its compliance with the bidder responsibility criteria of RCW 39.04.350(1) and (2). Pursuant to the requirement of RCW 39.06.020, the Contractor has verified the bidder responsibility criteria for all of its first-tier subcontractors. A subcontractor of any tier hiring other subcontractors shall verify the bidder responsibility criteria for each of its subcontractors at the time of subcontract execution.

11. Termination:

- A. Termination for Contractor's Default. If the Contractor refuses or fails to make adequate progress of the work, or to prosecute the work or any separable part thereof with such diligence that will insure its completion within the time specified in this Contract, or defaults under any provision or breaches any provision of this Contract, the City may serve notice upon the Contractor and its surety of the City's intention to terminate by default the right of the Contractor to perform the Contract, and unless within ten (10) days after the serving of such notice, the Contractor shall satisfactorily arrange to cure its failure to perform and notify the City of the corrections to be made, the right of the Contractor to proceed with the work shall terminate. In the event of any such termination, the City shall serve notice thereof upon the Surety and the Contractor, provided, however, that if the Surety does not commence performance thereof within twenty (20) days from the date of the mailing to such Surety of the notice of termination, the City may take over the work and prosecute the same to completion by Contract or otherwise for the account and at the expense of the Contractor. In the case of termination for default, the Contractor shall not be entitled to receive any further payment until the work is finished.
- B. Termination by City for Convenience. The performance of work under this Contract may be terminated by the City in accordance with this paragraph in whole or in part, whenever the City shall determine that such termination is in the best interest of the City. Any such termination shall be effected by delivery to the Contractor of a Notice of Termination specifying the extent to which performance or work under the Contract is terminated, and the date upon which such termination becomes effective. The Contractor shall stop work on the project upon the date set forth in the Notice of Termination and shall take such actions as may be necessary, or as the City may direct, for the protection and preservation of the work. After receipt of a Notice of Termination, the Contractor shall submit to the City its termination claim, in the form and with the certification prescribed by the City. Such claim shall be submitted promptly but in no event later than 3 months from the effective date of the termination. Upon approval by the City, the termination claim shall be paid.
- C. Termination by Contractor. If the work should be stopped under an order of any court, or other public authority, for a period of thirty (30) days, through no act or fault of the Contractor or of anyone employed by him, then the Contractor may, upon seven (7) days written notice to the City, terminate this Contract and recover from the City payment for all work executed and any proven loss sustained. Should the City fail to pay to the Contractor, within the payment period provided for in this Contract, any sum due and owing, then the Contractor may, upon seven (7) days written notice to the City, stop the work or terminate this Contract.

12. Compliance with Laws:

The Contractor shall at all times comply with all applicable state and local laws, rules, ordinances and regulations.

13. Nondiscrimination:

Except to the extent permitted by a bona fide occupational qualification, the Contractor agrees that the Contractor will not discriminate against any employee or applicant for employment because of race, creed, color, national origin, sex, honorably discharged veteran or military status, sexual orientation, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability.

14. Relationship of Parties:

The parties intend that an independent contractor-client relationship will be created by this Agreement. As the Contractor is customarily engaged in an independently established trade which encompasses the specific service provided to the City hereunder, no agent, employee, representative or subcontractor of the Contractor shall be or shall be deemed to be the employee, agent, representative or subcontractor of the City. In the performance of the work, the Contractor is an independent contractor with the ability to control and direct the performance and details of the work, the City being interested only in the results obtained under this Agreement. None of the benefits provided by the City to its employees, including, but not limited to, compensation, insurance, and unemployment insurance are available from the City to the employees, agents, representatives, or subcontractors of the Contractor. The Contractor will be solely and entirely responsible for its acts and for the acts of its agents, employees, representatives and subcontractors during the performance of this Agreement. The City may, during the term of this Agreement, engage other independent contractors to perform the same or similar work that the Contractor performs

15. Legal Action:

In the event that either party shall bring suit to enforce any provision of this Contract or to seek redress for any breach, the prevailing party in such suit shall be entitled to recover its costs, including reasonable attorneys' fees.

16. Entire Agreement:

This Contract, together with all attachments, represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations and agreements, whether written or oral. This Contract may be amended only by written change order, properly signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Agreement on _____.

CITY OF GIG HARBOR

CONTRACTOR

CITY ADMINISTRATOR

Print: _____
Title: _____

ATTEST/AUTHENTICATED:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

GENERAL FUND – NON-DEPARTMENTAL
Admin – City Clerk

Goal	Status of Goal (as described in the 2025-26 Budget)
Continue to facilitate the appropriate and timely response to the increasing volume of public records requests to be more open, accountable, and responsive to the public. Implement the public records policy.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 75% Notes:
Continue to implement open data access on the city's website. Open data can facilitate government transparency, accountability, and public participation.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 75% Notes:
Work for continued compliance with document and electronic records retention and ways to facilitate record retrieval through the Records Management Committee.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 75% Notes:
Develop a Gig Harbor Citizens Academy to provide a transparent learning and partnership opportunity with the public.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 10% Notes: Objective deprioritized by administration for 2025. 7/10/26: work has begun on this project using temp staff
Manage the Americans with Disabilities Act (ADA) compliance as the city's ADA Coordinator. Ensure high standard of ADA compliance.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 75% Notes:
Support tourism and tourism organizations through lodging tax grant funding.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 75% Notes:
Develop a Cultural Access Program.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 25% Notes: This initiative is on pause, as it was not supported by GH voters.

Support establishment of a Creative District.	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☐ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: Administration is working with a group of residents and stakeholders on a potential Creative District
Support sister city activities.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 75% Notes:
Review and amend city fee schedules.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 50% Notes:

GENERAL FUND – NON-DEPARTMENTAL
Admin – Communications & Community Relations

Goal	Status of Goal (as described in the 2025-26 Budget)
Create a citywide Communications Strategy and Plan. \$50,000 (2025)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 40% Notes: First design draft for the city strategic plan is out for review. Comments are due July 10. The communications plan will be updated following the strategic plan updates.
Develop a city social media policy to avoid violations of OPMA.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: City social media policy (A-18-03) was adopted on 12/10/2018. Additional social media guidelines were deployed in April 2025. Concerns about rolling meetings on any platform should be addressed through training on OPMA rules.
Launch City of Gig Harbor Instagram account. Consider other social media opportunities.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: @MayorMaryBarber on Instagram serves as the city presence on that platform. Revisions to this goal may be needed as the city strategic plan is revised.
Collaborate with all departments to share city project information with the public in an interactive manner. Utilize electronic and paper methods. \$50,000 (2025-26)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: This is coordinated through the PW StoryMap, Traffic Alerts, News Flashes, GAB, social media, flyers, and in-person events. This budget could be repurposed for on-call graphic design services or to expand staff access to Adobe Creative Suite, Canva, or social media

	platform management (Hootsuite) tools.
Develop and maintain a Community Advisory Committee Program to increase communication and interaction with neighborhoods. \$20,000 (2025-26)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: Revisions to this goal may be needed as the city strategic plan is revised. The Citizen's Academy currently in development will likely meet this goal.
Maintain and enhance the Gig-A-Byte newsletter.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: Redesigned layout deployed in August 2025.

GENERAL FUND – NON-DEPARTMENTAL

Objective	Status of Objective (as described in the 2025-26 Budget)
Financial. The annual audit performed by the state auditor's office: \$50,000. Insurance for General Governmental activities: \$454,888.	Objective on track to be met by end of 2026: ☒ Yes ☐ No Objective anticipated to be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 90% Notes: 2024 Annual SAO Audit still in progress as of June 30 ,2026.
Operating transfers out. General fund transfers to other funds for 2025-26 are as follows: Transfers out by fund amounts Street Operating \$2,000,000 LTGO Debt <u>726,260</u> <u> Total \$2,726,260</u>	Objective on track to be met by end of 2026: ☒ Yes ☐ No Objective anticipated to be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: Transfers to funds will occur as needed

GENERAL FUND – NON-DEPARTMENTAL
Admin – Housing, Health and Human Services Program

Goal	Status of Goal (as described in the 2025-26 Budget)
Identify grant funded opportunities to establish, support, and sustain a Designated Co-Response Program. This program would fall under the leadership of the Housing, Health, and Human Services Program Manager in partnership with Gig Harbor Police Department and Gig Harbor Fire & Medic One.	Goal on track to be met by end of 2026: x Yes ☐ No Goal will be met under budget: x Yes ☐ No Percent complete as of 6/30/26: 75% Notes: Applied for co-response grant funding through AWC. Additionally, partnered with PD in applying for SB2015 funds, working to submit next grant open application cycle.
Implement City Youth Council. \$5,000 annually	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% (implementation) Notes: Youth Council has been implemented and is ongoing. Youth Summit on May 30, 2026 was a success.
Community, Diversity, and Equity Mayoral Committee. \$5,000 annually	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: Final work and presentation have been completed. Committee's work has concluded.
Maintain H3 program high level of service.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: Continually ongoing
Research and develop the city's response to homeless encampments.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: City policy written and adopted in 2025.
Update income guidelines for Senior Discount Utility Program.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100%

	Notes: Updated program launched 1/1/25
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GENERAL FUND – NON-DEPARTMENTAL
Admin – HR

Goal	Status of Goal (as described in the 2025-26 Budget)
Productivity and efficiency – a priority focus in this budget cycle is identifying a Human Resources Information System (HRIS) solution supporting the effective administration and reporting of attendance, benefit management, payroll, performance management, talent acquisition, timekeeping, training, and more. \$45,000 one-time implementation cost (2025-26); \$50,000 annually	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 06/30/26: 100% Notes: Implementation has been completed and the program fully operational as of October 2025.
Rewards and recognition – enhance staff engagement by developing a framework for celebrating and rewarding special projects, achievements, service excellence, teamwork, and overall performance.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 06/30/26: 75% Notes: Staff reward and recognition efforts are occurring continuously.
Safety and risk – engage with and utilize full scope of services and standards established by Risk Management Service Agency (RMSA), mitigate risk factors by prioritizing timely staff safety training.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 06/30/26: 75% Notes: Safety and risk measures are in place and continuously being reviewed and implemented. Staff refresher trainings are assigned and completed as appropriate, i.e. defensive driving, harassment, discrimination. Critical Incident training for all staff was facilitated by GHPD officers in May. Preparing to hire a Risk & Safety Program Manager in 3Q.
Staff experience – improve onboarding with an enhanced New Employee Orientation Program, sustain Well City and Better Commuter Business awards, assess and implement wage study recommendations as the budget allows, further integrate DEIB in support of creating an atmosphere where everyone has an equal opportunity to thrive, feels valued, respected, and empowered to contribute their unique perspectives and talents.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 06/30/26: 75% Notes: The city has been recognized as a silver level Best Commuter Business by Pierce County for the 2025 program year, having demonstrated a commitment to promoting and engaging staff in sustainable trip options. Staff engagement and participation in events and activities continues to be strong.

Staff training and development – performance evaluations, supervisory training, leadership academy.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 06/30/26: 75% Notes: Several staff attended discipline-specific training events and conferences (i.e. police, ITS, human resources, operations, etc.) in 2Q. The second annual emerging leaders’ development program, Harbor Rising, kicked off in April with 11 participants. Supervisors have consistently completed performance evaluations in a thoughtful, thorough, and timely manner.
Conduct an ITS staffing study. \$45,000 (2025)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 06/30/26: 100% Notes: ITS staffing study has been completed. A presentation was provided to council by the consultant in a January study session. The final report is continuing to be utilized by the ITS Manager to guide and prioritize their workplan.
Update safety manual and accident prevention program.	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☐ Yes ☐ No Percent complete as of 06/30/26: 0% Notes: Project currently pending the Risk & Safety Program Manager hire which is estimated to occur in 3Q.

GENERAL FUND – NON-DEPARTMENTAL
Admin – ITS

Goal	Status of Goal (as described in the 2025-26 Budget)
Fund Management: Establish ITS internal service fund	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☐ No Percent complete as of 6/30/26: 65% Notes: Update 7/15/26: As part of FY27-28 budget planning, ITS and finance have compiled a more comprehensive ITS budget intended to capture all ITS expenses. Finance director is compiling data for appropriate departmental charge-backs. New ITS budget process to include more effective lifecycle and license management.
Data Management: - Migration of data from box.com to Microsoft 365 to align the city's data with the productivity products used by city staff. - Equipment refreshes server and storage hardware citywide due to vendor planned obsolescence. Servers (5) Replacement Cost \$103,870 with Storage \$62,282 and Firewalls \$39,487. - Continue to migrate services that rely on legacy plain old telephone systems (POTS) to more cost-effective options.	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 50% Notes: SmartGov linked documents will require extensive manual effort to migrate from BOX to OneDrive, this is still being researched. Server hardware refresh is complete. Firewalls at PWOPS and WWTP were replaced Q1 2026. Updates 4/20/26: BOX migration held until Fy27 due to priority conflicts POTS project likely delayed into FY27 due to priority conflicts with WAN and internet projects. Firewall replacement at GHCC scrubbed until FY28 to maximize investment in current hardware and shift priority for other projects.
Cyber Security:	Goal on track to be met by end of 2026: ☒ Yes ☐ No

• Cyber Security Penetration Testing and Remediation. \$60,000 • Implementation of Multi-factor Authentication (MFA) at Windows logon. \$20,000	Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 65% Notes: Pen testing completed. MFA on track for completion by 12/2026.
Building Facilities: • Collaborate with Public Works to implement fire protection/detection systems in the server room. Installation and Training \$31,500 • Collaborate with Public Works to upgrade fiber optic cables that feed the Public Works Operations and Wastewater Division buildings from Civic Center.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 5% Notes: Public works facilitating fire suppression system. Determined that installing city-owned fiber to PW and WWTP is not cost effective, ITS to secure better fiber network service from new vendor. Likely to be completed before EOY 2026. Update 4/20/26: Comcast to install faster, lower priced connections to WWTP and PWOPS by 9/2026 Update 7/15/26: Comcast construction of new facilities for Internet, WWTP and OPS connections to be completed 7/15. ITS planned cut to new services to be completed by 9/1.

GENERAL FUND – NON-DEPARTMENTAL
Admin - Mayor/City Administrator

Goal	Status of Goal (as described in the 2025-26 Budget)
Maintain state lobbying contract. \$40,000 annually	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 75% Notes:
Provide funding for the Gig Harbor Waterfront Alliance and its continued activities to promote downtown businesses. \$25,000 annually	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 75% Notes:
Collaborate with local organizations in support of senior services and activities. \$40,000 annually	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 75% Notes:
Support creative art endeavors in the city in implementation of the arts and culture element of the comprehensive plan. \$35,000 annually	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 85% Notes:
Promote and attract new businesses to downtown Gig Harbor through a variety of methods.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 25% Notes:
Sister City Program support. \$5,000 (2025-26)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: No request for funding received YTD
Emerging Leaders Training Program. 2025 will be the inaugural year for the City of Gig Harbor Emerging Leaders Training Program, intended to provide training opportunities for staff interested in advancing their careers into the management and leadership realm of municipal government. \$5,000 annually	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 62% Notes:

CAPITAL PROJECTS - CITY BUILDINGS

Goal	Status of Goal (as described in the 2025-26 Budget)
Civic Center HVAC Upgrade. The city completed a feasibility study in 2022 to identify Civic Center HVAC replacement alternatives that reduce the city's carbon emissions, reduce energy costs, and reduce future maintenance costs. Based on the outcome of the feasibility study, the city initiated a construction contract in 2023 with MacDonald Miller, as a Washington State Department of Enterprise Services Energy Services Company, to replace the Civic Center's HVAC system. This work will be completed in early 2025. \$150,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 99% Notes: The contractor has completed all installation work and has balanced the operation of the new equipment. They also believe they have resolved the earlier issues with MZU-3.
Civic Center Fire System and Intrusion Upgrades. The current building fire system at the Civic Center was installed when the building was constructed over 19 years ago. The current equipment and software are no longer supported by the vendor. Additionally, per updated requirements of the Federal Bureau of Investigation (FBI), this system must have fire suppression installed by 2026. The proposed new equipment will include new fire control panel, smoke beam sensors, emergency door closing units, a fire suppression system for the computer server room, and access card readers to certain interior double doors. This project also will replace the outdated intrusion system in the Civic Center with new door/motion sensors and keypads and add security cameras at various locations throughout the Civic Center. \$87,500	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes:
Operations Center Decant Facility. The City of Gig Harbor currently has an agreement with the City of Port Orchard to use Port Orchard's decant facility for Gig Harbor's vector waste. While this agreement provides a less expensive alternative than other regional disposal facilities, trucking waste to Port Orchard is expensive and time consuming. Additionally, the ability to wash and maintain vehicles, including the street sweeper, does not exist at our current facility.	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 25% Notes: Staff are collaborating with the design consultant to consider project cost-saving options. Enhanced maintenance plan has been submitted to Ecology. If approved, we will pursue a CN grant with funding available in

The city has space and infrastructure at the Operations Center to install a decant facility. This objective will complete the design, permitting, and construction of a new decant facility in 2025 at the existing Operations Center. The city will review funding sources, including a grant through Department of Ecology, by way of an enhanced stormwater maintenance plan and the city's Opportunity fund through Pierce County Flood Control Zone District. \$1,500,000	2027. City has received 30% design. Construction will be in 2027.
Operations Center Fueling Station. The city currently relies on retail fueling for all vehicles and equipment. These retail facilities are unreliable, often provide poor fuel quality, and increase the possibility of fraud. Adding a fueling station at the Operations Center for both diesel and unleaded fuel will provide the city with fuel during emergency responses, reduce fuel costs, provide greater accountability, and help the city meets its climate goal by providing a climate-friendly R99 diesel option that will also reduce maintenance costs over time with reduced emissions. \$480,000	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 20% Notes: For cost saving measures, this project is included as part of the design effort for the Decant Facility project. (See Operations Center Decant Facility)
Civic Center Security Upgrades at Reception Areas. The Civic Center has four counters that have no separation between the public and staff. This proposed work would provide improved security features, including placing a security barrier between staff and the public. \$30,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 25% Notes: Storefront scheduled for installation at end of April.
Civic Center Police Department Security Gate Upgrades. This work consists of replacing the two original security gates at the Civic Center with new security gates. The original gates are worn and require routine maintenance, for which most parts are no longer available. Additionally, the original gates do not meet the current safety standards and vendors are no longer willing to fabricate replacement parts due to liability reasons. This work was originally anticipated to be completed in 2024. \$75,000	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 5% Notes: Due to staff capacity this project will need to roll in the next budget cycle.

CAPITAL PROJECTS - PARKS DEVELOPMENT

Gig Harbor Sports Complex Phase 1B - Construction. The city has been proceeding with developing a sports complex in Gig Harbor North since the city acquired park land in this area in 2011. The city then developed a series of master plans for the sports complex and the scope of the complex increased until 2018 when the project developed into the phased development of what we have today. The current Phase 1 consists of two sub-phases that are interrelated but not equivalent. The YMCA will proceed with the Phase 1A project, which consists of two artificial turf fields with associated lighting and parking. The city is proceeding with Phase 1B, which includes a pickleball and bocce ball courts, multiple playgrounds, multiple pavilions, and a natural turf open space. The design and permitting effort for the project was initiated in 2022 with construction beginning in May 2024. The construction is anticipated to be completed by early 2025. \$2,000,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 6/30/26: 99% Notes: Substantial completion is issued for the project. Trash enclosure is complete. Project is close to physical completion.
Crescent Creek Restroom Remodel – Design, Permitting, and Construction. The restrooms at Crescent Creek Park were built in the 1970s and do not fully meet ADA standards. The fixtures inside the restrooms are old and wearing out. This project would improve ADA accessibility and provide modern fixtures to the popular park by hiring a consultant to design and permit for ADA improvements, add a new roof, and provide lockable unisex bathrooms. \$190,000	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 5% Notes: Draft floorplan design completed as part of Crescent Creek Master Plan update contract. Need to finish design. Project is behind schedule due to staff capacity.
Crescent Creek Play Area Resurfacing and Sand Pit Modifications. The pebble flex surface of the playground area at Crescent Creek Park has reached the end of its useful life. This project would install an artificial turf product designed for playground retrofits over the top of the pebble flex, keeping with the water and land themes in colored product. This same material is being used at Phase 1B of the sports complex. Additionally, the sand from the sand pit has caused	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: Also in operating budget. Will begin as staff capacity allows.

degradation to the surface faster than expected when the sand inevitably leaves the sand pit. This project would either move the sand pit outside the playground or add a fence to the area. \$40,000	
Soundview Forest Tree Maintenance. An arborist report was conducted in Soundview Forest in 2018. Many trees were identified as needing to be removed or serviced for the health of the forest. This work would hire a tree service company to implement the recommendations of the arborist report. \$125,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: Was completed in early May.
Crescent Creek Park – Master Plan. The city’s Crescent Creek Park (previously known as “City Park”) has developed, redeveloped, and expanded in a sporadic fashion, with six parcels and four different zones. Staff, with the support of a consultant, will conclude the public visioning that began in 2022 then establish, with Council support, a master plan for Crescent Creek Park. The planning efforts were put on hold for a year to allow a group of area residents to come up with a plan to save the Masonic Lodge. \$110,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: Adopted by council resolution 1/26/26.
Jerisich Dock – Design, Permitting, and Re-decking. During king tides, the decking on the pier portion of Jerisich Dock often lifts up and floats on the water. A structural analysis of the pier is needed to determine the structural integrity of the pier. Additionally, the floats need to be analyzed for structural integrity, along with the dingy dock. Some structural repairs will likely be required along with the associated engineering. A total replacement of the decking materials will be performed after the structural analysis is completed. All repairs will be completed by city staff. \$66,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 25% Notes: Consultant provided final report. Maintenance and replacement of boards will occur in-house as time and workload allows. Consultant moving forward with permitting for replacement of under-pier wooden components.
Finholm View Climb - Structural Analysis, Design, and Permitting. Structural failures in 2023 highlighted the need for a full structural analysis of the city’s Finholm View Climb. This work will also include completion of any necessary design and permitting to complete future improvements to the structure. \$30,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 15% Notes: Report recommendations will be implemented by fall. Another review will be done after dry summer season.

Adam Tallman Park – Wetland Review and Trail Improvements. The wetlands at Adam Tallman Park continue to expand and the trails frequently flood and cause tree mortality. The paved portion of the trail is hazardous due to tree root growth which causes buckling. This project would hire a wetland biologist to review the wetlands and recommend enhancements and management techniques. The pavement would likely be removed and replaced with fine gravel that would be ADA compliant, while also allowing materials to be repositioned when conditions change. Construction of the improvements would be completed by a non-profit work crew to re-establish the trails. \$50,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 20% Notes: Scope and fee for wetland and habitat received. New on-call arborist will identify danger trees in Q3 and findings will be given to wetland consultant.
Loop Trail Construction and Signage at txʷaalqəl Conservation Area (Phase 2). The various funding agreements for Phases 1, 2, and 4 of the city's txʷaalqəl Conservation Area require public access via pedestrian trails. The primary proposed trail is a loop trail on Phase 2. For this loop trail, there is an existing roadbed and bridge that was slated to provide public access to the existing, overgrown pedestrian trails. However, the bridge was found to need significant structural repairs prior to being used. Therefore, for this objective the city will consider designing and permitting a new pedestrian access from the Cushman Trail to the existing trails. This project will also include marked trails, signage, and a small parking area at the Phase 3 site. The city is considering contracting with a non-profit work crew to develop and enhance the trails and other related work on the conservation properties. This objective will also complete a feasibility study to consider next steps for the existing bridge and complete initial design based on the outcome of the feasibility study. \$75,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: TPU permitting complete. Trail work complete, signs and fencing installed, and open to the public.
Splash Pad Replumbing and Rewiring – Design and Construction. The splash pad at the Welcome Plaza at Skansie Park was originally designed as an artistic water feature, not a publicly accessible splash pad. This change to a public splash pad led to the	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 10%

primary components being placed in an underground vault in the middle of the plaza. To use the feature as a public splash pad, the vault needs to be accessed daily by staff. With the equipment being placed in a damp, enclosed environment and with staff needing frequent access, the piping and electrical controls have broken down. This project intends to replumb and rewire the splash pad to make it accessible above ground and allow for longer life of the system, as well as ease of maintenance. \$250,000	Notes: Consultant selected. Review of 60% plans complete. 90% plans expected by end of April. Construction expected in fall of 2026.
Basketball Court at Civic Center Skate Park – Design and Permitting. This project would design and permit an outdoor basketball court at the skate park located at the Civic Center campus. This work could be consolidated with the Grandview Restroom Removal/Construction project. \$45,000	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: Due to staff capacity this project will need to roll in the next budget cycle.
Commercial Fishing Homeport Design, Permitting, and Construction. In 2012, the city purchased three waterfront parcels along Harborview Drive which eventually became Ancich Waterfront Park. Due to its waterfront location, the city's vision for the site quickly focused on waterfront uses, including access for commercial fishing vessels, human powered craft, and public access. The park vision was adopted through Resolution 949 in 2013 and soon after the city applied for grants and looked for other funding sources. Due to funding constraints, the city decided to develop the site in phases that included upland development, human powered craft launch site, and commercial fishing operation development. The upland development was completed in 2018. The human powered craft launch site was completed in 2021. This proposed objective will complete the design and permitting effort, then initiate a construction contract for the new float system for the commercial fishing homeport at the park. \$3,480,000	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 45% Notes: Project permitting is complete. Contract will go out to bid and will be awarded in August 2026. Construction will extend into 2027.
Gig Harbor Sports Complex Phase 1A. The YMCA has a lease agreement with the city from 2021 that allows the YMCA to manage and use the Sports Complex Phase	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No

1A site, north of the Phase 1B project. The YMCA must construct Phase 1A, including two lighted, artificial turf fields. The city will be contributing HBZ funds and multiple grants to help construct Phase 1A. The city anticipated using a \$120,000 Pierce County Appropriation as part of the Phase 1A work; however, due to the expenditure timeline this amount was spent on Phase 1B and the remaining \$120,000 in REET funds from Phase 1B are allocated to Phase 1A. The anticipated timeline for completion of Phase 1A is 2026. \$2,329,820	Percent complete as of 6/30/26: 99% Notes: City's role in Phase 1A funding is complete. The funds have been handed over, and the legislative appropriation has been closed out. Some final punchlist items remain. Fields opened in April.
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CAPITAL PROJECTS - STREET DIVISION

Burnham Drive Half-Width Roadway Improvements Phase 1A – Construction. Complete the construction of approximately 1,400 LF of pedestrian and roadway improvements along the east side of Burnham Drive, between 96th Street and the northerly Eagles driveway, where a sidewalk gap exists. This work will also replace a storm culvert with a bridge to enhance fish passage (identified separately in Storm Capital, fund 412). The bridge and the roadway project were awarded as one contract with two bid schedules. This project was also awarded a Transportation Improvement Board (TIB) grant in their 2023 call for projects. \$3,000,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 6/30/26: 100% Notes: This project has received physical completion. Staff are working together and tracking project overages are addressed and reallocated between other streets and utility funds. Project is going through public works contracting close out procedures.
Wollochet Drive/Wagner Way Intersection Improvements. Complete the construction of a traffic signal at the intersection of Wollochet Drive and Wagner Way. This project will include ADA upgrades and will interconnect this signal to the remaining signals in the Wollochet Drive corridor. This project was awarded a TIB grant in the 2023 call for projects. \$800,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: Project is physically complete and going through close out.
Pavement Maintenance and ADA Improvements – Soundview Drive (Hollycroft to Magnolia). The city's Water Division completed the Soundview Drive Watermain Replacement project in 2024. However, with this project the city only completed an asphalt trench patch, which is	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 6/30/26: 20% Notes: 30% design for Soundview reviewed by engineering staff. However,

interim and does not meet the city's standard. The existing patch must be replaced with a full pavement replacement for the lane in which the watermain was placed. Further, due to existing pavement conditions, the entirety of Soundview Drive along the limits of the watermain project is a top candidate for pavement maintenance by means of an asphalt overly. However, the Water Division cannot pay for street improvements per RCW. Therefore, this objective would design and construct ADA improvements along Soundview Drive and complete asphalt overlay in the same project limits as the 2024 watermain project using funds from both Water Capital and Street Capital. From a previously deferred objective, this work will include installation of a new rectangular rapid flashing beacon near the 5600 block of Soundview Drive. The estimate for this project is \$2,780,000, of which \$1,780,000 is identified in Street Capital and \$1,000,000 is identified in Water Capital. \$1,780,000	based on the mid-biennial budget amendment and approved by council, the following was added to the project: Soundview lighting, Borgen pavement maintenance design, and Harborview Pavement maintenance design.
Grandview Street/Pioneer Way Signal Loop Replacement. The loops at the Grandview Street/Pioneer Way intersection have failed and can no longer detect vehicles approaching the intersection. This signal is temporarily set in a timed mode and regularly gives a set amount of green time per intersection leg. There are multiple trench patches throughout the intersection which have contributed to the poor pavement condition. This objective will design and construct new signal loops. \$250,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 15% Notes: A consultant was hired to analyze what was needed at the intersection. Upon completion of the report, public works crews purchased and installed a Wavetronix detection system that replaced the in-ground loops at the intersection. Project is complete.
Pavement Maintenance and ADA improvements – 38th Avenue (city limits to 41st Street). This project will perform pavement maintenance on 38th Avenue based on the city's pavement maintenance ratings. When the city moves forward with the overlay project, all impacted ADA pedestrian facilities along the corridor are required to be brought into compliance with current standards. \$200,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 20% Notes: (This will be completed under pavement maintenance project. See Soundview Pavement Maintenance above)
38th Avenue Phase 2 Half-Width Roadway Improvements. This objective will construct	Goal on track to be met by end of 2026: ☐ Yes ☒ No

half-width roadway improvements along the east side of 38th Avenue from 56th Street to Hunt Street. This objective will also coordinate the installation of dry sewer in accordance with the associated Wastewater Capital objective. The city is prioritizing saving mature trees in the corridor and using low impact development stormwater practices where soil infiltration rates allow. The project design is anticipated to be complete in 2024, while the right of way and construction phase will extend into the 2025-26 budget cycle. The city is applying for TIB grants for this project via TIBs 2024 call for projects. \$4,645,000	Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 50% Notes: The project went out to advertisement on 6/30/26. Construction of sewer will start first. To be followed by construction of the pedestrian improvements and roundabout. Project will likely extend into 2027
38th Avenue Phase 2 Half-Width Roundabout Improvements. This objective will construct a roundabout at the intersection of 56th Street and 38th Ave. A traffic impact analysis was conducted by the city that demonstrates the need for a roundabout instead of a signal at this location as a long-term intersection control. A roundabout will improve vehicular level of service and enhance vehicular safety, while accommodating for pedestrians and cyclists. \$3,310,000	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 50% Notes: The project went out to advertisement on 6/30/26. Construction of sewer will start first. To be followed by construction of the pedestrian improvements and roundabout. Project will likely extend into 2027
New Streetlight Installations – Peacock Hill Avenue and Borgen Blvd (West End). Consultant to perform illumination analysis. Operations staff to purchase and install nine new 20-foot streetlights along the east side of Peacock Hill Avenue from Vernhardson Street to Ringold Street. Along Borgen Blvd this work will occur between the western Target entrance and the lower roundabout. This will fill in a gap of streetlights along this section of roadway and is mostly located along the city's own property. \$60,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 30% Notes:
Wollochet Drive/SR 16 Westbound On-ramp Right Turn Lane. Complete the design and construction of a right turn lane along eastbound Wollochet Drive to the SR 16 westbound on-ramp. This project has been awarded state funds and requires coordination with WSDOT. Design and/or construction of this project may be combined with staff supported objective #6. \$1,450,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 58% Notes: The city is reviewing 100% plans. Coordination with WSDOT is ongoing. Both interchange projects will

	be bid as 1 project. Bid opening expected early summer 2026.
Wollochet Drive/SR 16 Eastbound Off-ramp Right Turn Lane. Complete the design and construction of a right turn lane on the SR 16 eastbound off-ramp approaching the signal. This project has been awarded state funds and requires coordination with WSDOT. Design and/or construction of this project may be combined with staff supported objective #5. \$2,050,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 58% Notes: The city is reviewing 100% plans. Coordination with WSDOT is ongoing. Both interchange projects will be bid as 1 project. Bid opening expected early summer 2026.
Harbor Hill Drive Landscape Mitigation. As part of the Harbor Hill Drive extension project constructed in 2017, the city removed some native vegetation within a portion of Northharbor Business Park. This objective will complete the installation of landscape mitigation associated with the removal of this native vegetation. \$110,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 6/30/26: 95% Notes: Construction of this project is nearing completion. Council authorized budget overage.
Peacock Hill Avenue Half-Street Improvements – Design and Permitting. The city initiated a design contract in 2024 to install city standard half-street frontage improvements along the west side of Peacock Hill Avenue between the 9900 block and Apollo Way. Due to topography, the project will require property acquisition to install slopes and/or walls behind sidewalk. Additionally, in conjunction with this street improvement project, the city is installing a new watermain along the limits of the street improvements in the 450 Zone to add redundancy to a large area of the zone that is supplied by a dead-end watermain. The Water Capital fund is providing additional funding to pay for the watermain design and construction. \$620,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 6/30/26: 60% Notes: The city is working with consultant to select appropriate roadway section and stormwater BMPs. There are 9 ROW acquisitions necessary for this project. This effort has commenced. A flashing beacon crosswalk was added to the southern segment of the project to provide continuous sidewalk from Gig Harbor north to the Finholm district. Additional expenses expected for ROW acquisition.
Harbor History Museum Driveway Entrance Revision. In 2012, as part of the city's Donkey Creek Daylighting project, the city installed new sidewalk at the entrance to the Harbor History Museum driveway. The back of the new driveway, despite meeting standards at the time, has a vertical curve that causes some vehicles to scrape along the asphalt driveway. This proposed	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 6/30/26: 98% Notes: The project has been issued substantial completion. It is nearing physical completion and closeout. The

objective will revise the sidewalk and driveway grade at the entrance to the Harbor History Museum to reduce the large change in grade that exists. This objective has been in the city's budget since 2017 but due to other priorities it has not been completed. This objective is proposed to be designed by Engineering Division staff and put out to bid for construction through a Small Public Works Contract. \$100,000	additional expenditure was authorized by council.
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CAPITAL PROJECTS - WASTEWATER DIVISION

Lift Station 5 (Harborview Drive Ferry Landing Area) Basin Improvements. The city's existing Lift Station 5 is located along the shoreline of Gig Harbor Bay, adjacent to residential houses in the 2800 block of Harborview Drive. This project was approved to move forward with staff's recommendation (alternative 5) to rehabilitate the existing wet well, relocate vacuum prime pumps and necessary equipment to a safer location, install a backup generator, line the existing gravity main along the beach, and coat manholes. \$2,980,000	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 6/30/26: 50% Notes: Staff is working with the design consultant to perform a final design project review and coordinating necessary easements with the adjacent property owner. Final PS&E packet expected from consultant in April. Cultural artifacts were discovered onsite. The city and our consultants are working with DAHP to develop an inadvertent discovery plan and archeological permit. The city has purchased the lift station. The project will go to bid in spring of 2026.
Lift Station 1 (Crescent Creek Park) Rehabilitation. In 2023, the design of a new lift station was approved. Design is expected to be completed in early 2025 with construction to begin in 2025 or 2026. \$3,475,000	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 40% Notes: Staff has submitted local and state permits. City's consultant is working towards a bid set by late summer of 2026. Construction anticipated late 2026 and will continue into 2027.
Lift Station 14 (Wagner Way) Improvements. Lift Station 14 was built in 2001 and receives a high load of hydrogen sulfide laden effluent from the Wollochet Bay Sewer District. This has caused a significant	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 10%

amount of damage to the coating and piping located inside the manhole just prior to the wet well and in the wet well itself. This station also needs a new pump and level control system as the existing components are over 20 years old and very unreliable. The level control probe has become very problematic to maintenance staff due to fouling caused by grease and wipes. This probe would be replaced with the city's standard ultra sonic transducer. New piping, valving, flow meter, and backup diesel pump are expected to be part of these improvements. \$750,000	Notes: Staff meetings are being held internally to confirm design parameters. Consultant has been selected. Design contract awarded. Construction is not expected to commence in 2026.
Wastewater Treatment Plant Digester Upgrades/Centrifuge Ammonia Control. The current centrifuge operation at the city's wastewater treatment plant (WWTP) contributes a high proportion of ammonia concentration to the WWTP by way of its discharge. This high concentration severely limits the throughput of the centrifuge without causing detrimental impacts to the treatment plant. The proposed improvements will increase centrifuge capacity and plant efficiency. A side benefit will likely be a reduction in power costs for reduced blower and centrifuge runtime. This project is currently in the design phase and is expected to go out for bid and construction in 2025 or 2026. \$3,500,000	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 35% Notes: Staff received the 90% design plans and are currently reviewing. Engineering estimate for construction is \$5,100,000. Due to upcoming, unknown permit revision requirements, Public Works is pausing on this design.
Lift Stations 13 & 16 Pump Control Upgrades. The pump control equipment that was installed at both lift stations is becoming very unreliable and is no longer manufactured. In 2024, a new control panel and equipment for Lift Station 16 was designed for construction. This request is for the design of a control panel for Lift Station 13 and construction of the new control panel and related equipment at both lift stations. \$305,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 65% Notes: The city has awarded a contract for construction of upgrades to lift station 16. The contractor is now waiting for electrical components to be delivered. Design plans for upgrades to lift station 13 are complete and the project is preparing to go out to bid.
Centrifuge VFD and Control Component Replacement. The electrical drive components and variable frequency drives (VFDs) are now obsolete. Due to the importance of centrifuge operation and	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100%

biosolids production, replacement of this control equipment is necessary. \$40,000	Notes: Component replacement was completed in November of 2025.
38th Avenue Dry Sewer Design and Construction. As part of the city's 38 th Avenue Phase 2 project and continuing the unique circumstance for the city to place dry sewer, the city is proceeding with designing and permitting two separate dry gravity sewer main along the 38th Avenue Phase 2 corridor. The first section is between 56th Street to 60th Street. The second section is between 61st Street and Hunt Street. The construction of this work may be associated with a future latecomers agreement or possibly ULID. \$400,000	(See Capital Project under Streets Division)

CAPITAL PROJECTS - WATER DIVISION

Shurgard Water Tank Recoating. This project will repaint the exterior and interior of the city's Shurgard water tank. Engineering staff will assemble the contract documents and manage the construction. \$750,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: Project complete
Well #9 (11944 Olympus Way) Development and Water Rights Processing. In accordance with the city's 2018 Water System Plan, the city is proposing to develop Well #9 in the Gig Harbor North area adjacent to the city's Gig Harbor North water tank as a redundant groundwater supply system. Once Well #9 is online, it will mitigate the need for additional standby (emergency) storage in storage tanks. This improvement is consistent with the city's operational goals of investing in its supply sources to make for a more redundant and reliable system. The city will also begin working with the Washington State Department of Ecology to obtain water rights for Well #9. \$555,500	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 6/30/26: 18% Notes: Due to a change to have Well #9 installed at its onset as an emergency water source, the city is proceeding with design efforts to drill the well in 2026 instead of the previously scheduled drilling in 2027.
Soundview Drive Asbestos-Cement Watermain Replacement. This project would resolve a series of operational issues for the water system in Soundview Drive, while also removing all the aging and soft	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No

asbestos cement watermain within Soundview Drive. This project would also suspend any work on the pedestrian crossing at Hunt Street until such time the watermain replacement work is completed. \$600,000	Percent complete as of 6/30/26: 100% Notes: This project has been issued physical completion and closed out.
Soundview Drive Pavement Maintenance. The city's Water Division completed the Soundview Drive Watermain Replacement project in 2024. However, with this project the city has only completed a short-term asphalt trench patch. This patch must be replaced with a full pavement replacement for the lane in which the watermain was placed. One lane of this pavement maintenance project will be paid by the water capital fund and one lane will be paid by the street capital fund. \$1,000,000	(See Capital Project under Streets Division)
Well House 5 and 6 Well Site Re-development. Wells #5 and #6 are the city's largest water producing site with two deep aquifer wells located on one parcel in the North Creek subdivision off of Skansie Ave. The well house is undersized for the equipment and piping that's currently in the well building, and the building needs reconstruction due to its age. The well control panels, soft start motor starters, and well house plumbing are outdated and in need of replacement and upgrading to a variable frequency drive (VFD). This project will reconfigure the well head plumbing and provide a new well control building with a separate electrical, plumbing, and chlorine rooms. Additionally, this redevelopment will also consider future accommodations for iron and manganese filtration. \$500,000	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: The city is deferring this project to 2027-28 and the completion of the manganese feasibility study to see if the well site re-development will include a manganese treatment system.
Manganese Treatment Feasibility Study and Design and Permitting. Per new regulations from the Department of Health Office of Drinking Water, iron and manganese minerals are changing from secondary contaminants to primary and will require treatment before distribution. This project will assess the city well sites, recommend the treatment level and type, prioritize the well site installations, and recommend where treatment facilities should be located at each well site. \$350,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 2% Notes: Due to the ongoing customer complaints due to manganese, staff selected a consultant using the MRSC consultant roster and council awarded a contract to DOWL. The intent is for this study to be complete in time for any proposed capital improvement be

	considered as part of the 2027-28 budget.
Canterwood Drive Watermain Redundancy. Currently, the watermain that feeds the north end of Canterwood Drive is a dead-end main. If something should happen with this water line, there is potential that this area, including St. Anthony's Hospital, could be without water service until the issue is resolved. This project will install a new watermain from the hospital site to the existing city water system located in the Harbor Crossings subdivision located in the Gig Harbor North area. This new watermain will provide the needed redundant loop to this area to ensure that there are multiple feeds in case of an emergency. \$1,000,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 25% Notes: Design and permitting have commenced.
Peacock Hill Avenue Watermain Loop. Currently the watermain that feeds water to Burnham Drive south of 96th, Prentice, Harbor Ridge Middle School, Woodworth, Ringold, Sutherland, and the homes on the west side of Peacock Hill are fed by a dead-end main that runs from 96th Street down Burnham Drive. If something should happen to this main, a large section of Peacock Hill would be without water. This project would analyze the best route to install a new watermain to loop this area of the city and provide for a redundant way to feed water to west Peacock Hill. \$100,000	(See Capital Project under Streets Division)

CAPITAL PROJECTS - STORMWATER DIVISION

Burnham Drive Culvert Replacement at 96th Street. Due to this culver being listed by the Washington State Department of Fish and Wildlife as a partial fish barrier, this work requires the culvert be replaced with a new fish-passable culvert. A Public Works contract for construction of this project was awarded in 2024. Construction will likely be completed in 2025. This work is being performed as part of the Burnham Drive Half-Width Roadway Improvements Phase 1A project included in the Streets Capital fund (No. 102). \$1,250,000	(See Capital Project under Streets Division)
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Storm Pipe Slip Lining. This work will perform the slip lining of two storm pipes in the city right of way due to failed pipe connections. These two storm pipes are located at the east end of Mountain View Place and in Vernhardson Street in the vicinity of Crescent Creek. Staff anticipates the design being completed by city staff and constructed through a Small Public Works Contract. \$187,000	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: Engineering staff coordinated with operations and determined the Mountain View Place pipe is not a candidate for slip lining due to a recent successful repair. Depending on the severity of the damage near the Crescent Creek culvert, the project will likely be tied to a future project to replace the Crescent Creek Culvert in a future budget cycle.
North Creek Culvert Replacement – Design and Permitting. Based on the outcome of the 2022 North Creek Culvert Feasibility Study, this objective will complete the current design and permitting effort for the North Creek Culvert Replacement project. Staff and the consultant will also continue to seek out grants to support the costs for construction, which may begin as soon as 2026. \$350,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 60% Notes: Consultant is expected to complete design in spring of 2026 however if any changes are made to the project scope due to the Remote Site Incubators, project schedule would be impacted. Engineering staff has recently coordinated with Gig Harbor fisherman civic club and is working with consultant to draft a feasibility memo for council review.
Stormwater Prioritization and Permitting – Outfalls to Marine Waters – Upgrades. Per the city's NPDES Stormwater Permit, the city has completed an inventory of all city stormwater outfalls. This objective will verify operational responsibilities and generate a prioritized list of capital improvement projects to correct or replace the deficient outfalls and a maintenance plan for all stormwater outfalls. This objective will utilize city staff and a consultant for conceptual design and permitting and may also include funding for maintenance of at least one outfall, depending on staff capacity. Consultant support may include a survey and environmental reports with maintenance	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: This project is expected to roll into 2027.

being completed either by staff or a Small Public Works Contract. \$300,000	
Improvements at Soundview Drive Stormwater Outfall. The city's stormwater outfall at the northern terminus of Soundview Drive discharges large volumes of stormwater onto the beach of Gig Harbor at a high velocity during periods of heavy rain. This project aims to dissipate the energy of this stormwater discharge and restore the subsequent beach erosion that has occurred at the outfall. This work may coincide with the city's Commercial Fishing Homeport project. \$200,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 20% Notes: (Refer to the "Commercial Fishing Homeport Project" under parks division.)

GENERAL FUND – CITY BUILDINGS

Goal	Status of Goal (as described in the 2025-26 Budget)
Improve the management and maintenance of the city's brass key mechanisms and inventory. This includes purchasing a key cutter as well as management software to better and more securely organize and manage the city's brass keys.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes:
Replace the entire security fencing around the Operations Center. This fence was installed decades ago and has sustained significant damage in its life due to downed trees and limbs.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes:
Purchase workout equipment for the available workout room at the Public Works Shop.	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: Funding for this goal was not originally included in the 2025-26 budget. This goal will be proposed for the 2027-28 budget.
Install a new dust collection system at the Public Works Wood Shop to improve safety and overall working conditions.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes:

GENERAL FUND – COMMUNITY DEVELOPMENT

Goal	Status of Goal (as described in the 2025-26 Budget)
Complete 2024 Comprehensive Plan Periodic Update; update and amend our Development Regulations to implement the Comprehensive Plan; streamline permitting processes; review and update of the Design Manual; Shoreline Master Plan update (state requires by July 2026); and review and update of critical areas regulations (required by state and due December 2025). \$184,000 (2025-26)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: COMPLETED - Adopted 4/14/25. PSRC Certification is July 2025.
Complete Climate Action Comprehensive Plan Element. \$145,000 (2025-26)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 90% Notes: Draft Element and Vulnerability Assessment completed with public outreach. Consideration by Council TBD.
"Judson" Comprehensive Plan Subarea Element. \$100,000 (2025-26)	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 5% Notes: Conversation on discussion sideboards (boundary, incentives, code revisions, public benefits) to come to Council in Q4. Will extend into 2027.
Urban Forestry/Tree Preservation ordinance. \$48,749 (2025)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 50% Notes: Tree canopy to be significantly expanded in critical areas code update (buffers) adopted in June 2026. Intersection with Wildlands Urban Interface being discussed regionally.
Downtown Parking Study/parking regulation update. \$70,000 (2025)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 85% Notes: Parking Study completed and presented to Council and stakeholders. Parking regs to be updated with Phase 2 Code Development through Q4.

On-call planning support for permitting. \$15,000 (2025-26)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: COMPLETED - Focused on third-party support for Building and Planning. On-call services contracted and available.
Establish a Planning Intern Program.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 50% Notes: Reaching out to UW and WWU for potential opportunities.
Records management planning.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 40% Notes: Scanning of hard copies in process. CD Assistant position starting in Q3 to speed conversion.
Update the GHMC Zoning and Environment titles as necessary based on needs and to reflect changes necessary to implement 2024 comprehensive plan update.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 6/30/26: 65% Notes: Phase 1 (Zoning Map and density updates) adopted. Phase 2 preliminary draft (site design and use requirements regarding housing) in development. Critical Area Code Update adopted in June.
Increased staff access to training and education.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 85% Notes: Exercising training dollars to various staff focused on new state mandates and technological advancements.

Review and update GHMC Section 12.12 to further clarify the city's Historic Street Name list.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: Reviewed. More than 28 street names remain on the current list and no petitions submitted this year. No further action unless Council directs otherwise.
Fully develop the SmartGov Portal and Dashboard for permit management and data reporting.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 30% Notes: Permit Coordinator vacancy has slowed process but new staffer starting in July. Internal tech team will meet soon after.
Draft an accessory dwelling unit (ADU) ordinance per House Bill 1337.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: COMPLETED. Council Adopted May 12, 2025.
Draft a STEP (Emergency Shelters, Transitional Housing, Emergency Housing, Permanent Supportive Housing) ordinance per RCW's 35A21.430, 35.21.683 & 36.70A.070(2)).	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 20% Notes: Comp Plan policies adopted. Code amendments to be considered with Phase 2 Code Development (Q4).
Evaluate measures to permit processing efficiencies and process improvements.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 55% Notes: Reviewing SmartGov capabilities
Draft a dangerous building abatement code ordinance.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: COMPLETED - City has adopted State model ordinance that established a legally-supportable process.

Draft a Landlord / Tenant Act Client Assistance Memo.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: COMPLETED. Client Assistance Memo (CAM) complete and available to the public.
Draft a Landlord / Tenant Act Inspection Request form.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: COMPLETED. See above regarding CAM. Council directed no further action on expansion of program due to limited local issue and impacts on staffing.
Draft Standard Operating Procedure or process guidelines for the code enforcement officer position.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 80% Notes: Draft in development.
Evaluate benefits of bringing the fire inspection program in house to the Building Division.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 60% Notes: Updating 2019 cost analysis to determine impacts on departments as well as internal service costs.
Develop work plan to improve permit process, efficiencies, and permit processing times by establishing processing goals and metrics to track improvements to meet established goals.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 45% Notes: Permit processing ordinance adopted Q2 2025. Better streamlined building and planning reviews. Awaiting hire of Development Review Engineer in PW.
Work with Community Development staff and the Public Works Department to reimagine our lobby space to improve the customer experience and access to information and help.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 60% Notes: Storefront security upgrades are complete. PW proposing designs.

GENERAL FUND – JUDICIAL-MUNICIPAL COURT

Goal	Status of Goal (as described in the 2025-26 Budget)
Purchase dedicated IT server network needed to resume implementation of Enterprise Justice electronic case management and filing system.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: The city is evaluating alternative solutions to Enterprise Justice therefore the infrastructure solution is on hold. Once a solution has been decided on, we will evaluate the technical requirements and deploy suitable network upgrades and enhancements.
Update and translate additional court forms for improved access to justice.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: On hold pending migration to a new case management system.
Implement court security and safety training.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 50% Notes:
Increase pro tempore judge pay to align with industry norms and inflation.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes:
Expand video hearings with Pierce County Jail to reduce or eliminate the need for transporting incarcerated defendants.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes:

SPECIAL REVENUE FUND – HOTEL/MOTEL TAX

Goal	Status of Goal (as described in the 2025-26 Budget)
Fund the Destination Marketing Organization efforts of the Chamber of Commerce. \$480,00 annually (2025-26 contract executed in August 2024)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 75% Notes:
Continue to fund other applications as recommended by LTAC.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 75% Notes:

GENERAL FUND – PARKS OPERATING

Goal	Status of Goal (as described in the 2025-26 Budget)
Install native trees and shrubs at various parks, streetscapes, and other city grounds.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 45% Notes: Not expected to utilize full amount for 2026
Per PROS Plan, identify priorities and processes to guide the city's land conservation interests.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 75% Notes:
Establish Park Standards that address park safety, desired outcomes, and maintenance expectations.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 50% Notes: Will be brought to parks commission and council by end of year.
Develop Open Space Management Plan(s) to identify public lands and conserved critical lands for coordinated management approaches.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 50% Notes: Management Plan for Phase 4 of conservation area was adopted in 2025. Phase 3 will be adopted by end of 2026.
Develop a pilot recycling program in Skansie Park during events through participation, education, and support from local businesses and interest groups.	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: Staff capacity
Start a program to replace/update fixtures and amenities at public restrooms to include hand dryers, sinks/faucets, toilets, and urinals, and standardize what components are used.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 25%

	Notes: Maritime Pier restroom supplies ordered. Will be installed as staff time allows.
Start a program to replace aging aggregate surfaced drinking fountains that do not offer bottle filling.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: Targeted for Q3.
Resurface the pebble flex surface with artificial turf at Crescent Creek Park, including relocating the sand box play feature. The sand continues to cause early failure of surfacing. This retrofit/resurface will be similar to the new design of the Phase 1B playground.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 5% Notes: Also in capital budget. Will be begun as staff time allows.
Develop and award a Small Public Works Contract to clean and resurface the floors of public restrooms with a professional non-skid coating that is chemical resistant.	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: Looking at doing internally as restroom fixtures are updated, likely 2027.
Start a program to replace outdated and broken picnic tables and benches in parks and streetscapes and standardize the furniture that is used.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 10% Notes: Implementing as staff capacity allows in Q3/Q4
Start a program to replace worn out trash receptacles and standardize the trash receptacles that are used.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 50% Notes: Working with vendor.
Purchase and outfit a second standard duty truck with a Dumper Dogg bed for use in parks and in restroom cleaning activities.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: Complete
Replace lawn mowers in our fleet with more robust equipment that can handle the heavy	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget:

use seasonally. Currently over half of our mower fleet is 10+ years old.	☒ Yes ☐ No Percent complete as of 6/30/26: 10% Notes: Demonstration in July, will be done by end of year.
Replant and reclaim many areas at the Civic Center Green that have become grass as plants have died or been removed. Replant with native plants that match the original landscape design.	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 15% Notes: Begun, but not finished by end of year
Support the Harbor Arbor Art program. \$7,500 Annually.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 25% Notes: Stumps were left for this during Soundview Forest Tree Removal.

SPECIAL REVENUE FUND – PEDESTRIAN SAFETY FUND

Goal	Status of Goal (as described in the 2025-26 Budget)
Install various crosswalks with rectangular rapid flashing beacons (RRFBs) as necessary and/or install sidewalks at the direction of the mayor or council that are identified in the city's current Transportation Improvement Program, transportation element, or Active Transportation Plan.	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 5% Notes: This work is being completed as part of the Soundview Drive Pavement Maintenance project, which is now anticipated to be completed in 2027.

GENERAL FUND – POLICE

Goal	Status of Goal (as described in the 2025-26 Budget)
Maintain low crime rate.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: % Notes: The department's annual Crime Report is pending the release of statewide crime statistics from the Washington Association of Sheriffs and Police Chiefs (WASPC). Upon publication of the statewide data, the Gig Harbor Police Department will finalize its Crime Report and present both the State of the Police Department Address and the Annual Crime Report to the City Council.
Add administrative lieutenant position.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: FTE 100% Notes: Following an extensive external recruitment and competitive selection process, Weston King was sworn in as a Gig Harbor Police Department Lieutenant on February 3, 2026. Lieutenant King serves as the department's Administrative Lieutenant. Over the past several months, I have been conducting a comprehensive transition process that included training, mentoring, and the transfer of administrative responsibilities to Lieutenant King. Prior to joining the Gig Harbor Police Department, Lieutenant King served in federal law

	enforcement. As a result, he was required to complete the Washington State Criminal Justice Equivalency Academy to obtain Washington certification. Lieutenant King successfully graduated from the Washington State Equivalency Academy on May 15, 2026.
Complete hiring process of two budgeted police officer positions. 1x Vacancy – July 12, 2026, Retirement	Goal on track to be met by end of 2026: ☒ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: The Gig Harbor Police Department is authorized for 26 full-time equivalent (FTE) commissioned police officer positions. On January 26, 2026, the City welcomed four new police officers, bringing the department to its full authorized staffing level of 26 officers. On July 12, 2026, however, the department experienced the earlier-than-anticipated retirement of one officer, creating a single vacancy. The department is currently working with Human Resources to initiate a lateral police officer recruitment process to restore full staffing as quickly as possible.
Replace eight patrol cars (with hybrid options). \$319,995 (2025); \$323,285 (2026) 8x Received and operational 1x Has been delivered and are currently in the outfitting process. (Includes replacement of one totaled vehicle.)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☐ No Percent complete as of 6/30/26: 80% Notes: An existing vehicle in the department's fleet was totaled in a collision in which the Police Department was not at fault. A replacement was ordered and is

	included in these numbers.
Replace two staff vehicles (Admin LT and Ops Lieutenant). \$105,000 (2025)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: 1x Admin Lieutenant- Operational 1x Ops Lieutenant- Operational Vehicles are operational and in service.
Replace COPS Vehicle with Support Vehicle/Small Truck. \$28,000 (2025)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: Operational and in service.
Increase traffic enforcement through increased staffing.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☐ No Percent complete as of 6/30/26: % Note: Traffic enforcement efforts continue to increase. Recently, the Gig Harbor Police Department conducted a high-visibility traffic emphasis utilizing three marked patrol officers, three unmarked detective/investigator vehicles, and two Fife Police Department patrol officers. The operation focused on aggressive driving behaviors, including speeding, distracted driving, and other hazardous traffic violations.

	Single Shift Enforcement Results: • 115 traffic stops conducted • 101 traffic infractions issued • 4 arrests for driving with a suspended license • 19 verbal or written warnings issued • 2 additional criminal citations issued Citation Breakdown: • 59 speeding citations • 24 handheld cellular device citations • 8 vehicle registration (tabs) citations • 4 proof of insurance citations • 6 other moving violation citations The department is currently adjusting to transition one patrol officer position into a full-time traffic officer to better address traffic concerns. Anticipated pilot date is October 31, 2026.
Achieve full state accreditation.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: All accreditation standards have been successfully achieved, and the department officially received its accreditation award on May 21, 2025. The department has now transitioned into the accreditation maintenance phase, with an ongoing focus on annual compliance with Washington Association of Sheriffs and Police

	Chiefs (WASPC) accreditation standards. As part of this process, WASPC conducts annual audits of randomly selected accreditation standards to ensure continued compliance. These audits are designed to verify ongoing supervisory oversight, identify trends or potential concerns early, and ensure that any policy, procedural, training, or personnel issues are appropriately addressed. The Gig Harbor Police Department was recently audited on Standard 4.3, which requires agencies to maintain a policy providing for an annual management review and analysis of high-liability incidents, including vehicle pursuits, use of force incidents, internal investigations, and bias-based profiling complaints. The department successfully completed this audit and remains in full compliance with the accreditation standard.
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SPECIAL REVENUE FUND – PUBLIC ART CAPITAL PROJECTS

Goal	Status of Goal (as described in the 2025-26 Budget)
Harborview/Stinson Roundabout Sidewalk art. \$25,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 6/30/26: 100% Notes: The concrete finish work associated with this project was bid using the small works process but resulted in a construction cost significantly more than anticipated. The new total project cost is \$40,000.

GENERAL FUND – PUBLIC WORKS

Goal	Status of Goal (as described in the 2025-26 Budget)
Update the city's 2018 Public Works Standards.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 32% Notes:
Procure and maintain all city vehicles and equipment. Consider new vehicle procurement method(s).	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 65% Notes:
Increase the positional accuracy of our assets in our GIS by utilizing high accuracy global positioning systems (GPS) technologies.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 50% Notes:
Increase opportunities to work across departments to utilize online GIS mapping to communicate with the public. GIS will work to develop additional applications to support construction, police, and tourism, among other specific uses as identified.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 50% Notes:
Develop standards for GIS data management in conjunction with the update of the Public Works Standards. This will standardize the way the city obtains and imports data from other agencies.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 30% Notes:
Develop a strategy to continue our partnership with the Washington State Reference Network. This network provides the city with access to a set of reference towers allowing for high-accuracy, mobile data collection. Our current agreement ends in late 2026.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 80% Notes:

ENTERPRISE FUND – SHORECREST SEWER OPERATING

Goal	Status of Goal (as described in the 2025-26 Budget)
Continue to complete the maintenance tasks on time to comply with the Department of Health and receive the annual LOSS operating permit.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 65% Notes:

ENTERPRISE FUND – STORMWATER OPERATING

Goal	Status of Goal (as described in the 2025-26 Budget)
Begin the process of updating the stormwater management and site development manual as required by the 2024-2029 NPDES permit.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 20% Notes:
Update the storm section of the Public Works Standards as necessary to reflect the design manual and current policies and procedures as needed.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 22% Notes:
Provide inspection and reporting support for the city's newly implemented Local Source Control Program.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 32% Notes:
Complete the stormwater utility rate study that was initiated in 2022.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes:
Develop and implement a new Storm Drain Art Program.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 15% Notes:
Maintain compliance throughout the city's NPDES Stormwater permit, thus resulting in no G20 Non-compliance letters during the upcoming permit cycle.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 65% Notes:
Implement the enhanced maintenance stormwater program as required per our agreement with Department of Ecology.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 20% Notes:

Develop and implement a citywide ditch facility cleaning program. This program will assess ditch facilities capturing the degree of degradation. A cleaning and repair schedule will then be implemented to bring these facilities into compliance.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 20% Notes: Inspections are in process, Repairs scheduled for Summer 2026.
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SPECIAL REVENUE FUND – STREET OPERATING

Goal	Status of Goal (as described in the 2025-26 Budget)
Utilize the services of an on-call professional traffic engineer to address various issues that need a solution when city staff are not available or do not have the resources where the city is reimbursed for any such expenditures.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 50% Notes:
Complete a comprehensive update to the city's 2018 Public Works Standards (including adding traffic calming measures, sidewalk design, utility updates, etc.) and provide a process to receive input from the public (including an ad hoc pedestrian/cyclist advisory committee to consult on pedestrian/cyclist-related standards). This work will be supported by a consultant.	(See Goal under General Fund – Public Works)
Review existing on-street parking standards, develop new parking standards and codes, consider new locations and draft a program for ADA parallel parking stalls in the right of way, create an implementation plan and receive input from other city departments and external stakeholders.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes:
Continue to replace sections of sidewalk around the city to maintain safety and accessibility in accordance with the annual sidewalk replacement program.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 50% Notes: Scheduled for Spring 2026
Install upgrades to pedestrian signal crossings along the Cushman Trail at Hollycroft Street and Olympic Drive.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 25% Notes:
Develop and institute a roadway shoulder maintenance program.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 40% Notes: Scheduled for spring 2026

Relocate power to streetlights in front of 3025 Harborview Drive so they are energized from city power supply.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 20% Notes: Working with Property owner.
Coordinate with WSDOT to upgrade signal traffic controllers for signal cabinets at eight intersections along Olympic Drive and Pt Fosdick Drive.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 25% Notes: Met with WSDOT and discussed needs. Waiting for a quote from WSDOT.
Begin a streetlight LED replacement program to remove our existing LED streetlights that were replaced as part of the 2017 LED replacement project and install with the city's current standard.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 60% Notes:
Begin a vehicle leasing program to reduce vehicle maintenance costs and reduce the city's carbon footprint by utilizing alternative fuels where applicable.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 70% Notes: Vehicles for 2026 ordered
Institute a comprehensive program to purchase and install a battery backup system for the Point Fosdick Drive/Olympic Drive traffic signal, in conjunction with WSDOT.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 200% Notes: Not only have staff completed the Pt. Fosdick/Olympic signal, but staff have also completed the 50th St/ Olympic signal.
Complete a citywide pavement coring analysis to prioritize future pavement maintenance project locations. Hot mix asphalt (HMA) cores and road base samples will be taken citywide, on classified roadways, and determine which are deficient, which are good HMA overlay candidates, and which will require full roadway section rebuild.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes:
Consider and implement updates to the transportation impact fee and the active	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget:

transportation plan based on the updated and adopted transportation element.	☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: Completed per Ord. 1549.
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ENTERPRISE FUND – WASTEWATER OPERATING

Goal	Status of Goal (as described in the 2025-26 Budget)
Software upgrades to SCADA system with computer replacement (the existing SCADA software and computers which were installed in 2009 need upgrading and replacement).	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes: This project has been completed.
Complete more sewer hydraulic model updates.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 75% Notes:..
Replace pump at Lift Station 3A. This will add redundancy and provide a backup pump in case of failure.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 6/30/26: 100% Notes: The cost of the pump is approximately 10% over the 100,000 that was budgeted. The pump is scheduled for delivery in January 2026.
Remove accumulated grit from digester tanks at the WWTP. This grit is also creating operational problems within the digester aeration system.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes:
Install a backup Hidrostral pump at Lift Station 4B to add redundancy in case of pump failure.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 6/30/26: 100% Notes: The cost of this pump is approximately 5% over the \$60,000 that was budgeted. This pump has been delivered but not yet installed.
Purchase gravity main line inspection equipment which will be more cost effective and will allow staff to perform gravity main line inspections throughout the year as time allows.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 6/30/26: 100%

	Notes: The total cost of this equipment exceeded the \$30,000 budgeted by approximately 5%.
Purchase a new dishwasher for the lab if repair is not feasible or cost effective.	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: In-house repairs have been adequate to ensure the proper operation of dishwasher and therefore this purchase is no longer necessary.

ENTERPRISE FUND – WATER OPERATING

Goal	Status of Goal (as described in the 2025-26 Budget)
Complete the water utility rate study that was initiated in 2023.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes:
Hire consultant to complete an emergency drought policy.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: Funding for this goal was not originally included in the 2025-26 budget.
Hire contractor to perform comprehensive maintenance on all water system pressure reducing valves.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes:
Establish on-call service contract with electrician to assist in well site electrical issues as they arise.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes:
Replace old security fencing around Skansie tank, Well #3A, Well #4, and East tank site to enhance perimeter security.	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: Security priorities have adjusted to instead install security cameras at East Tank and North Tank sites. Existing security fencing is sufficient until 2027-28 budget cycle.
Replace existing asbestos watermain on Foster and Erickson and remove main on “no name” road and install new water services.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 33% Notes:

Install a water filling station at new Operations Center.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 10% Notes:
Remove the “pump to waste” feature on Well #6 per DOH requirements.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes:
Hire consultant to perform arch flash study on all well houses and booster pump station.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes:
Hire consultant to perform comprehensive leak detection program and train city staff to perform this task in the future.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 100% Notes:
Install VFD (variable frequency drive) on Well #2.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 20% Notes: This project is underway and we are working through scope and fee. Contract will be drafted and materials ordered.
Video Skansie tank.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 50% Notes:
Install emergency backup power source (possibly solar battery backup) on the North tank site.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes:

Inspect and clean the well casing and well screens at Well #2.	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/26: 0% Notes: This project will be deferred until 2027-28 budget cycle since this work would not be complete before the 2026 water production season begins.
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UPCOMING GIG HARBOR CITY MEETINGS
ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

Please see the meeting agenda for specific details on how to attend: <https://www.gigharborwa.gov/811/Agendas-Minutes>

Day	Date	Time	Group	Agenda Items
M	Jul 27	5:30pm	City Council Meeting	see agenda
TU	Jul 28	5:30 pm	Historic Preservation Commission	CANCELLED
TH	July 30	3:00 pm	City Council Study Session	• Introduction of Salary Commission, Historic Preservation, and Planning Commission Appointees • City-Sponsored Special Events • Multi-Family Tax Exemption (MFTE) Program • Municipal Budget Basics
TH	Aug 6	3:00pm	Civil Service Commission Quarterly Meeting	• TBD
				•
TH	Aug 6	5:30 pm	Planning Commission	•
M	Aug 10	5:30 pm	City Council Meeting	Consent • Adoption of Amended Wage Schedule • Adoption of Amended Prosecutor Contract • Appointments to the Salary Commission and Planning Commission Business: • Multi-Family Tax Exemption (MFTE) Program First Reading • Public Works Contract Award for Public Works Construction, Materials Testing, and Construction Support – Splash Pad Plumbing and Rewiring (CIP-2506) • Public Works Contract Award for Public Works Construction, Materials Testing, and Construction Support – Commercial Fishing Homeport
TH	Aug 13	3:00 pm	City Council Study Session	• Wildfire Preparedness and Preparation – FD 5
TH	Aug 20	5:30 pm	Planning Commission	•
M	Sept 14	5:30pm	City Council Meeting	Presentations: • State of the Library Update (Executive Director, Gretchen Caserotti)
TH	Sept 17	3:00 pm	City Council Study Session	
M	Sept 28	5:30 pm	City Council Meeting	Presentations: • Pierce Transit Ballot Measure (Anna Cartwright)
TH	Oct 1	3:00 pm	City Council Study Session	

UPCOMING GIG HARBOR CITY MEETINGS

ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

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