

AGENDA
GIG HARBOR CITY COUNCIL STUDY SESSION
Thursday, June 18, 2026 - 3:00 PM
Community Rooms

This meeting may also be accessed through Zoom at <https://zoom.us/j/93216056382> or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382.

CALL TO ORDER/ROLL CALL

DISCUSSION ITEMS

- 1. Resolution XXXX Approving the Gracie Place Short Plat Wastewater Technical Amendment**
 - a. Staff Report: Public Works Director Jeff Langhelm, PE
 - b. Clarifying Questions
 - c. Public Comment
 - d. Council Deliberation and Direction

- 2. 2027 Legislative Agenda**
 - a. Staff Report: City Administrator Katrina Knutson
 - b. Clarifying Questions
 - c. Public Comment
 - d. Council Deliberation and Direction

- 3. PenMet Parks Partnership Proposal**
 - a. Staff Report: City Administrator Katrina Knutson
 - b. Clarifying Questions
 - c. Public Comment
 - d. Council Deliberation and Direction

ADJOURN

PUBLIC COMMENT & DECORUM

PUBLIC COMMENT & DECORUM

The city council wants to hear from the public as much as possible. However, the business of the city must proceed in an orderly, timely manner. The primary purpose of council meetings is to conduct the city's business so we have created a variety of ways the community can make their voices heard. Monday city council meetings are just one opportunity. These guidelines are designed to make sure every person who wants to be heard has both the opportunity to be heard and feels welcome to do so.

We receive comments three ways:

1. During council meetings
2. During council study sessions.
3. Email mayorandcouncil@gigharborwa.gov at any time about any issue. This email goes to the elected officials and leadership at the city.

Public Comment at City Council Study Sessions

We welcome comment at Council study sessions following the staff report and clarifying questions of each discussion item. Comments must be related to the discussion item at hand.

When the mayor calls for public comment, please come forward to the table (or raise your hand on Zoom). When it's your turn, we'll ask you to tell us your name and connection to the issue you want to discuss. You'll then have a maximum of two minutes to speak.

Unfortunately, this isn't a time for dialogue, but a staff person or councilmember may be available to talk with you at a break or after the meeting.

Additional guidelines

- Anyone making "out of order" comments may be subject to removal from the meeting.
- Please address your remarks to the city council as a body and not to any specific individual.
- Please be courteous and not engage in derogatory remarks or insinuations.
- No demonstrations, including clapping, are allowed.

Email

You are welcome to email the mayor and councilmembers about any issue facing the city by writing to the address above. Do remember that council sets the policy direction while city departments execute those decisions. A series of online reporting tools might help you resolve an issue more quickly so check them out too: <https://www.gigharborwa.gov/146/Submit>

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the city clerk at cityclerk@gigharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: June 18, 2026

SUBJECT: Resolution XXXX Approving the Gracie Place Short Plat Wastewater Technical Amendment

SUBMITTED BY: Stephanie Seibel, PE Senior Engineer

DEPARTMENT: Public Works

PHONE: 253-853-7626

SUGGESTED MOTION:

BACKGROUND INFORMATION:

The City of Gig Harbor has received a request from Kevin Fandel for Gracie Place, LLC (Applicant) for a technical amendment to the City's 2018 Wastewater Comprehensive Plan (WWCP) related to the proposed Gracie Place Short Plat within the Urban Growth Area (UGA).

The proposed nine (9) residential lots comprising the plat are currently located in sewer basin #13. There is no infrastructure in place within Basin #13 in the immediate vicinity of the subject parcel. Additionally, the plat would discharge to an area in Basin #13 that is no longer in the city's UGA and is therefore no longer allowed to connect to the city's sewer system. The request is to allow the plat to connect to sewer basin #12, which has existing sewer infrastructure located approximately 190 feet from the subject parcel.

Wastewater technical amendments are often amendments to the wastewater comprehensive plan that allow a property or small area to be relocated from one sewer basin to another and allowed per Section 1.4.2 of [the city's wastewater comprehensive plan](#). Unlike full Comprehensive Plan Amendments, technical amendments are processed through the Public Works Department and decisions are made by City Council.

City Staff support the Applicant's proposal as noted in the resolution.

At the June 11 study session staff will provide an overview of the city's wastewater technical amendment process, describe the requested technical amendment, and answer questions related to the technical amendment. Based on the outcome of the June 11 study session, staff will return with a resolution for council consideration at an upcoming city council meeting.

FISCAL CONSIDERATION:

Expenditure Required: \$ 0	Amount Budgeted: \$0	Appropriation Required: \$0
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ATTACHMENTS:

1. 2026-06-021_R-XXXX Gracie Place Technical Amendment

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

RESOLUTION NO. XXXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, AMENDING THE WASTEWATER COMPREHENSIVE PLAN BY REVISING THE SEWER COLLECTION BASIN BOUNDARY FOR GRACIE PLACE SHORT PLAT (PARCEL 0122251037) FROM BASIN #13 TO BASIN #12.

WHEREAS, the City of Gig Harbor has received a request from Kevin Fandel for Gracie Place, LLC (Applicant) for a technical amendment to the City's 2018 Wastewater Comprehensive Plan (WWCP) related to the proposed Gracie Place Short Plat within the Urban Growth Area (UGA); and

WHEREAS, the Gracie Place Short Plat project is a 1.65-acre residential plat consisting of nine (9) single family lots located in the 12720 block of Canterwood Boulevard, which is currently located in Sewer Basin #13; and

WHEREAS, the Applicant has proposed the entire Gracie Place Short Plat connect directly to the City's sewer collection through Basin #12; and

WHEREAS, the border for Basin #12 is south of the subject parcel approximately 190 feet from the parcel. There is no current infrastructure in place in the immediate vicinity of the subject parcel for Basin #13; and

WHEREAS, City Staff has reviewed a request by the Applicant for a WWCP technical amendment and related technical information that would amend the boundary between Basin #13 and Basin #12, which was prepared by the Applicant and dated April 14, 2026; and

WHEREAS, The Basin #13 lift station currently pumps into Basin #12; and

WHEREAS, the Applicant's consultant, Casey Lowe, PE, performed preliminary sewer hydraulic analysis to confirm the Applicant's proposal and the capacity of the affected Basins, which is documented in a technical memo dated January 23, 2026 and revised April 9, 2026; and

WHEREAS, Section 1.4.2 of the WWCP requires technical amendments to be adopted by resolution by the City Council; and

WHEREAS, at the City's Council's June 11, 2026, Study Session, the City Council heard the Applicant's requested comprehensive plan amendment and recommended the request move forward to the City Council; and

WHEREAS, The City Engineer believes the information provided by the Applicant sufficiently justifies a technical amendment to the WWCP.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gig Harbor, Washington:

Section 1. Appendix B of the WWCP shall be amended to reflect the revisions to the Wastewater Basin Map as provided in the attached Exhibit "A".

PASSED this _____ day of _____, 2026.

Mary Barber, Mayor

ATTEST:

Tiffany Aliment, Acting City Clerk

FILED WITH THE CITY CLERK:
PASSED BY THE CITY COUNCIL: _____
RESOLUTION NO. _____



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: June 18, 2026

SUBJECT: 2027 Legislative Agenda

SUBMITTED BY: City Administrator Katrina Knutson

DEPARTMENT: Administration

PHONE: 851-8136

SUGGESTED MOTION: N/A

BACKGROUND INFORMATION: The purpose of this study session is to begin discussion of the city's 2027 Legislative Agenda and identify potential legislative priorities for the upcoming session.

Beginning this process earlier than in previous years will help orient new councilmembers to the legislative process and allow the city to engage stakeholders and legislators before the start of the 2027 session.

Background

The 2027 legislative session will be a 105-day session and the first year of the state biennium, during which the Legislature will adopt operating, transportation, and capital budgets. The session is expected to include leadership and committee changes, as well as continued budget pressures related to inflation, slowing revenue growth, and increasing service demands.

Recent legislative sessions have demonstrated the importance of identifying priorities early and maintaining consistent communication with the city's legislative delegation. Projects and policy requests are generally most successful when they are well-defined, supported by the community, and aligned with state priorities.

The Association of Washington Cities is currently developing its 2027 legislative priorities, with preliminary focus areas including city financial stability, infrastructure investment, public safety funding, and utility affordability.

Discussion

Council discussion is requested regarding:

- Legislative priorities for the 2027 session.
 - Potential capital budget requests.
 - Potential transportation funding requests.
-

FISCAL CONSIDERATION:

ATTACHMENTS:

1. Preparing for the 2027 Legislative Session
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STRATEGIC PLAN PRIORITY:



City of Gig harbor

Preparing for the 2027 Legislative Session





purpose

2027 SESSION PREVIEW

CONTEXT FOR FUNDING REQUESTS

AWC LEGISLATIVE AGENDA DEVELOPMENT

LEGISLATIVE AGENDA TEMPLATE

NEXT STEPS



2027 SESSION PREVIEW

105 DAY
SESSION, 1ST
YEAR OF
BIENNIUM

COMMITTEE
CHANGES

LEADERSHIP
CHANGES

BIENNIAL
BUDGETS

CHALLENGIN
G POLICY
ISSUES

BUDGET CONTEXT

Operating

Funded by sales tax (48%), B&O tax (18%), other taxes (16%), property tax (12%), real estate excise tax (6%).

Pays for human services, K-12 public schools, higher education, general government, natural resources

Slowing revenue growth, rising caseloads, inflation and policy decisions.

Transportation

Funded by gas tax, vehicle related taxes and fees and tolls.

Pays for highway construction, maintenance and preservation of the state system, public transportation, multimodal programs and debt service.

60% Capital and 40% operating.

Declining revenue source, fish culvert injunction, M&P.

capital

Funded by bonds, federal funds and dedicated accounts.

Pays for school construction, higher ed facilities, affordable housing, behavioral health facilities and grant programs.

Most stable budget, consistently developed in a bipartisan fashion



aWC

2027 Legislative agenda development

LPC Develops
Priorities



LPC
Recommends
Priorities in
August



AWC Board
Adopts Priorities
in September

Emerging Priority

City Financial
Stability

Major Themes

Public Safety Funding
Pressures

Infrastructure Needs

Rising Utility Rates

Legislative agenda template



Capital Budget Request	<ul style="list-style-type: none">• \$800k - \$1.5 million is most competitive• Project needs to be visible and have community support.• Project must be ready to proceed• Gig Harbor Community Center?• Something else?
Transportation Budget Request	<ul style="list-style-type: none">• Increasingly difficult to secure transportation dollars• Successful projects have safety concerns, regional support and multiple funding sources
Policy Request	<ul style="list-style-type: none">• Be specific about the problem and the preferred solution• Be realistic• Align with state policy goals
Best Practices	<ul style="list-style-type: none">• Two-year legislative agenda• Maintain focus

Next steps

Council Discussion of Legislative Priorities

Early engagement with stakeholders & legislators

Adopt Legislative Agenda

November Election

Brief State Legislators on City Priorities



Questions?

Shelly Helder

State Lobbyist

360-209-3338

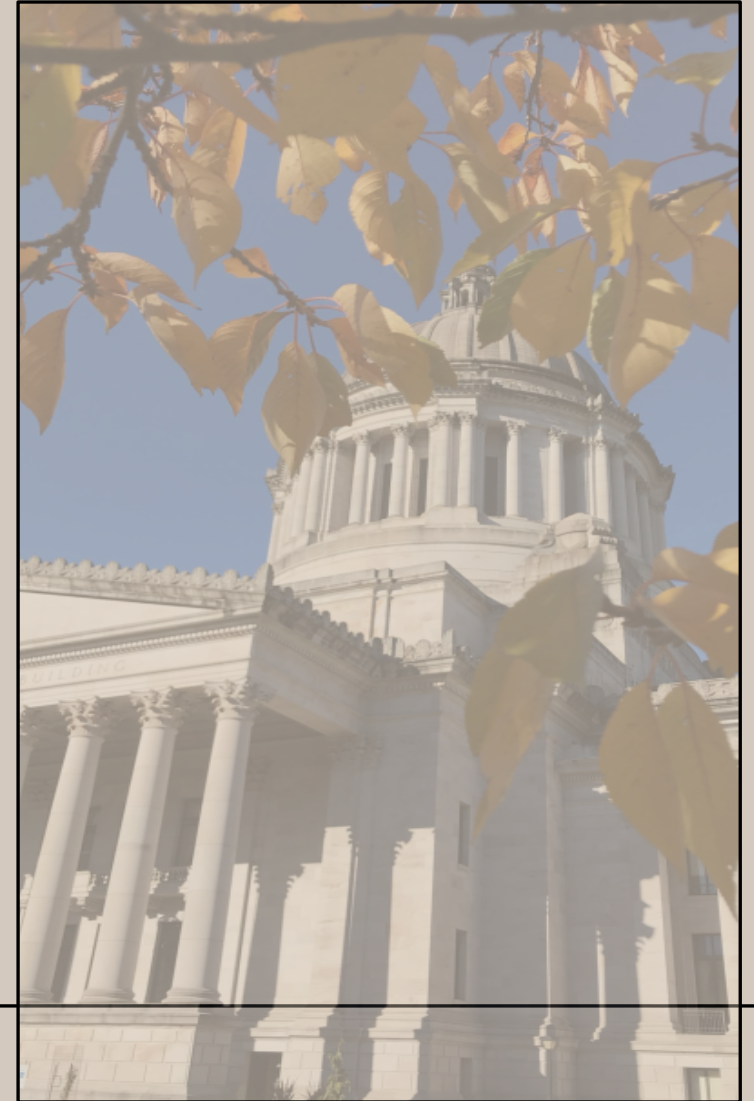
shelder@gth-gov.com

Briahna Murray

State Lobbyist

253-310-5477

bmurray@gth-gov.com





**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: June 18, 2026

SUBJECT: PenMet Parks Partnership Proposal

SUBMITTED BY: City Administrator Katrina Knutson

DEPARTMENT: Administration

PHONE: 851-8136

SUGGESTED MOTION:

BACKGROUND INFORMATION:

City staff have been working to establish a more formal partnership with Peninsula Metropolitan Parks District (PenMet Parks). While the City and PenMet Parks currently collaborate on several community initiatives, including Parks Appreciation Day and other events, a formal partnership could provide additional benefits through increased collaboration, shared goals, streamlined contracting opportunities, and strengthened community trust.

In October 2023, PenMet Parks adopted a policy establishing a one-week registration waiting period for non-residents. Under this policy, out-of-district participants must wait seven days after registration opens before registering for fee-based recreation programs. The city periodically receives concerns from residents frustrated that their children are unable to register for programs at the same time as friends who reside within the PenMet Parks district. Staff estimate these concerns average approximately five inquiries annually.

City Council has expressed interest in exploring whether the waiting period for city residents could be reduced or eliminated. Councilmembers have also expressed interest in increasing community access to water safety programming and swimming lessons.

Over the past year, city staff met with PenMet Parks staff to discuss potential partnership opportunities that address the city's priorities while recognizing PenMet Parks' responsibility to its taxpayers and recreation program funding model. As a result of those discussions, PenMet Parks has provided two partnership options for the City Council's consideration.

Partnership Options

Option 1 – Aquatics Program Partnership

This option would establish a partnership to support community aquatics programming beginning in 2027. PenMet Parks would develop and administer swim lessons and open swim opportunities, and city residents would receive the same registration priority and fee discounts as PenMet Parks residents for aquatics programs.

Key components include:

- City residents receive priority registration for aquatics programs.
- City residents receive the same resident fee discount currently offered to PenMet Parks residents.
- City residents are eligible for financial assistance programs.
- PenMet Parks would provide quarterly participation and financial reports.
- The city would reimburse PenMet Parks based on actual aquatics participation by city residents.

Estimated annual city cost: **\$96,275 plus any financial assistance reimbursement.**

Estimated city residents served annually: **2,575.**

Option 2 – Priority Registration for All PenMet Parks Programs

This option would provide city residents expanded access to all PenMet Parks recreation programming by reducing the current seven-day waiting period. City residents would be eligible to register three days after registration opens for district residents and would receive a one-day priority registration window before registration opens to the general public.

Key components include:

- Reduced registration waiting period for city residents.
- City residents receive the same resident fee discount currently offered to PenMet Parks residents.
- City residents are eligible for financial assistance programs.
- Recreation guides would continue to be mailed directly to city residents.
- The city would reimburse PenMet Parks for resident discounts, financial assistance, marketing costs, and an administrative fee.

Estimated annual city cost: **\$124,700.**

Estimated city residents served annually: **3,660.**

Discussion

The two options address different Council priorities. Option 1 focuses on expanding access to aquatics programming, water safety education, and swimming lessons. Option 2 focuses on reducing barriers to participation in existing recreation programs by providing city residents earlier access to registration and resident pricing.

Council may wish to discuss the relative value of each option, potential modifications to the proposals, whether elements of both options should be pursued, and the city's willingness to fund recreation access through an ongoing partnership agreement.

Requested Direction

Staff requests Council discussion and direction regarding the PenMet Parks partnership proposal, including whether Council would like staff to:

1. Proceed with one or both of the proposed options as presented;
2. Continue discussions with PenMet Parks and seek modifications to one or both options; or
3. Discontinue further consideration of a formal partnership.

FISCAL CONSIDERATION: This section details the financial issues involved in the issue before Council, if applicable. It can include only the information contained in the table below or it can include additional financial information.

Expenditure Required: \$	Amount Budgeted: \$	Appropriation Required: \$
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ATTACHMENTS:

1. 2026-05-13 Partnership Proposal (002)

STRATEGIC PLAN PRIORITY:



May 13, 2026

Katrina Knutson, City Administrator
City of Gig Harbor

RE: Partnership Proposal

Dear Katrina,

PenMet Parks values strong community partnerships and recognizes that working together cooperatively provides community benefit by enhancing services and increasing efficiencies. I appreciate our recent discussions regarding opportunities to collaborate to best deliver recreation services for City of Gig Harbor residents. Thank you for your ongoing partnership.

PenMet Parks has invested in providing recreation services for our community in response to demand, and as a result we have seen significant growth in program delivery with a more than two-fold increase since 2022. This year we expect to provide over 190,000 participant hours of high-quality recreation programs for all ages and abilities, including free community events, youth sports, senior programs, adaptive and specialized recreation, and much more.

The estimated annual cost in 2026 to plan, administer, and implement those programs is approximately \$4.3 million. User fees are anticipated to bring in approximately \$1.5 million. The remaining \$2.8 million is primarily funded through the District's General Fund. As a whole, recreation programs are subsidized by PenMet Parks' taxpayers. Therefore, PenMet Parks must balance serving our broader community with our primary responsibility to the District residents that help fund programs.

I understand from our conversations that the City is interested in formalizing an agreement to provide City residents with increased access to the public recreation services provided by PenMet Parks. I have attached a proposal to provide recreation services for your consideration. This proposal provides options designed to respond to what we understand to be the City's priorities: to reduce the registration waiting period for City residents, and to collaborate on new community aquatics programming that is expected to launch next year.



I look forward to your feedback regarding this proposal, and would be happy to review any of the information with you in more detail.

Sincerely,

A handwritten signature in black ink that reads "Ally Bujacich". The signature is written in a cursive, flowing style.

Ally Bujacich
Executive Director
PenMet Parks

Option 1: Aquatics Program Partnership

Estimated annual program cost (total)	\$272,000
Estimated annual program cost (City share)	\$96,275
Estimated number of City residents served each year	2,575

Description:

- PenMet Parks and the City of Gig Harbor will partner to jointly pilot a community aquatics program in response to community demand. In 2027, the program is anticipated to include, at a minimum, swim lessons and open swim. Preliminary estimates for 2027 anticipate a total of 1,600 people will participate in swim lessons and 5,760 people will participate in open swim.
- 2027 is a pilot year for aquatics programs, and actual participation will evolve as initial program plans for 2027 are developed and as the program changes over time in response to community feedback. PenMet Parks anticipates that demand will exceed the capacity of services provided during the initial pilot phase.
- PenMet Parks will develop and administer aquatics programming. In 2027 the City will reimburse PenMet Parks for aquatic programming delivered at a rate of \$15.35 for each participant hour of aquatics programming provided to City residents. The cost per participant hour will be reviewed annually.
- City residents will receive the same priority registration benefits as PenMet Parks residents for aquatics programming. Registration currently opens to all (7) days after PenMet Parks in-district priority registration.
- City residents will receive the same discount as PenMet Parks' residents on aquatics program fees. The current discount is 20%.
- City residents will be eligible for PenMet Parks' financial assistance program, which PenMet Parks will continue to administer. The City will reimburse PenMet Parks for the financial assistance actually provided to its residents for aquatics programs each quarter.
- City residents will be responsible for "opting in" to the program and providing required address verification to PenMet Parks to receive the benefits under this agreement. PenMet Parks will process requests and will support the City in outreach efforts to inform its residents of this requirement in order to receive benefits.
- PenMet Parks will provide the City with a quarterly report regarding aquatics programs provided to City residents. The report will include the number of City

enrollments, participant hours provided, fees paid, and financial assistance provided for aquatics programs.

- The proposed duration of the agreement is January 1, 2027 – December 31, 2028, which aligns with the City’s biennial budget, with an option to extend if mutually agreed upon by both parties.

Estimate Details

Description	Estimated annual participant hours	Cost/participant hour	Estimated total
Aquatics programming	6,272	\$15.35	\$96,275
Financial assistance			Actual cost
Annual estimated City total (2027)			\$96,275

Assumptions:

1. Estimated costs are based on preliminary program plans. Actual costs will fluctuate based on actual utilization of aquatic programs and financial assistance by City residents.
2. PenMet Parks will provide quarterly reports with an accounting of the aquatic programs and financial assistance provided to City residents. The City will reimburse PenMet Parks for aquatic programs provided to City residents at the rate of \$15.35 per participant hour in 2027.
3. PenMet Parks and the City will review the cost per participant hour annually.

Option 2: Priority registration for City residents for all PenMet Parks programs

Estimated annual cost	\$124,700
Estimated number of City residents served each year	3,660

Description:

- City of Gig Harbor residents will receive priority registration benefits, with registration available to City residents (3) days after registration opens for PenMet Parks district residents. Priority registration will open for City residents for (1) day. Registration currently opens to all (7) days after PenMet Parks in-district priority registration.
- City residents will receive the same discount as PenMet Parks’ residents on program fees. The current discount is 20%. The City will reimburse PenMet Parks for the discount actually provided to its residents each quarter.
- City residents will be eligible for PenMet Parks’ financial assistance program, which PenMet Parks will continue to administer. The City will reimburse PenMet Parks for the financial assistance actually provided to its residents each quarter.
- PenMet Parks will directly mail its Recreation Guide with program offerings to City residents to raise awareness of recreation opportunities. The Recreation Guide is currently published four times/year. The City will reimburse PenMet Parks quarterly for expenses related to printing and direct mailing to City residents.
- City residents will be responsible for “opting in” to the program and providing required address verification to PenMet Parks to receive the benefits under this agreement. PenMet Parks will process requests and will support the City in outreach efforts to inform its residents of this requirement in order to receive benefits.
- PenMet Parks will provide the City with a quarterly report regarding programs provided to City residents. The report will include the number of City enrollments, fees paid and discounts provided, financial assistance provided, and Recreation Guide printing costs.
- To fund increased administration costs and in consideration of priority registration, the City will pay an administrative fee of \$3 per capita for each City resident in 2027, escalated annually by the June-June CPI for Seattle-Tacoma-Bellevue.

- The proposed duration of the agreement is January 1, 2027 – December 31, 2028 with an option to extend if mutually agreed upon by both parties.

Estimate Details

Description	Estimate
Reimburse discounted program fees for City residents	\$53,890
Administrative fee	\$40,890
Marketing and outreach	\$23,120
Financial assistance	\$6,800
Annual estimated City total (2027)	\$124,700

Assumptions:

1. Costs are based on estimated budget figures. Actual costs will fluctuate based on programs utilization by City residents, fees charged, utilization of financial assistance by City residents, and actual direct mailing and printing costs.
2. PenMet Parks will provide quarterly reports with an accounting of services provided. The City will reimburse PenMet Parks for actual services provided and costs incurred.