Gig Harbor Arts Commission

2026 Creative Endeavor Grant Application

- Please submit the completed application as an attachment to an email and send to cityclerk@gigharborwa.gov.
- Applications must be received by **March 2, 2026**.
- Funding recommendations will be announced at the Arts Commission meeting on March 17, 2026.

Date of Application	February 12, 2026		
Organization or Individual's Name	Peninsula Hands On Art	**Non-Profit?** ■ Yes ☐ No	
Name of Contact	Karmen Furer		
If applicant is under the age of 18, please provide the name of an adult willing sign an agreement with the city on the applicant's behalf.			
Address	PO Box 2024, Gig Harbor WA 98335		
Phone Number	206-229-6924	**Email**	furerk@psd401.net
Project Title	"Piecing it Togther"		
Date(s) of Project *Final project report and invoice must be received by **December 7, 2026**.*	November-December 2026		
Amount Requested	$2000		
Total Budget *Attach detailed budget*	$11,900		
Admission Charged	$0		
Donations Accepted		☐ Yes ■ No	
Is there at least one free or "pay what you wish" performance?		☐ Yes ■ No	
Has the applicant/project received grant funding in the past?		■ Yes ■ No	
If funding was received before, was the project successful?		■ Yes ☐ No	
Please list other sponsoring agencies to whom you have applied.	Piece County, applied but not confirmed.		

GIG HARBOR

"THE MARITIME CITY"

Please limit responses to 500 words or less, per question.

1. Provide a summary of the project for which you are requesting financial support.

We are very excited to bring, "Piecing it Together," to all our students this year. Elementary students LOVE exploring texture through hands-on art materials and having an opportunity to teach a lesson about an art form that dates back 4,000 years is very impactful. Students will explore the history of mosaics as one of the most ancient and enduring art forms, discovering how artists across cultures have used this medium for both decorative and functional purposes. Students will learn how to design and create their own mosaic tile to take home, gaining hands-on experience with cold glass as an artistic medium. Through this project, elementary students will develop an understanding of how to use color effectively, apply basic design and decorative techniques, and translate historical inspiration into a finished, functional work of art. Students will choose tiles and glass pieces, experiment with mixing colors and shapes, and see how small pieces come together to make something amazing piece by piece. Best of all, there's no single "right" way to do it, which encourages imagination, confidence, and joyful self-expression while using new and exciting materials. Learning Goals; historical significance of Mosaic Art, use of color and texture in art, working with glass as a medium, local artist profile of Barbara Henderson.

2. Describe the benefit to the community (see Funding Guidelines) and explain how this project will directly engage the audience and/or participants.

We serve all Elementary Students in the Peninsula School District, K-5. All ten schools reside in Pierce County. Our art project will reach all 4,000 students in the classroom community regardless of their learning style or barriers in the classroom. Some students who have IEP's (individualized education plans) who may be pulled out of the classroom for behaviors or modified learning plans will be able to participate in this project alongside their classmates too, therfore uniting pees with a common artistic goal where they can all find success and personal artistic achievment. For most of our students this will be the only access to art education during the school year. The majority of our Gig Harbor Elementary schools do not have a desginated art teacher or classtime dedicated to visual art education. Penisula Hands On Art is vital to their Art Education which imparts valuable skills that will servce students in their lives and furture careers; obervation, problem-soving, innovation, and critical thiking. Having access to art projects like this are transformative to the child's overall education. Art is so diverse and offers a kaleidoscope through which we can view and comprehend the world. It has the power to instigage change, nurture the soul, and foster a profound connection with our heritage and environment.

3. Explain how the city's funding will support this project. If the project can still be done without city funding, show how the requested funds will improve the project, even if only partially funded.

Peninsula Hands On Art needs funding to purchase art supplies and develop training curriculum.

Peninsula Hands On Art's ongoing challenge is to secure funding for the art materials, and video production needed to produce the 16,000 + educational art experieces our program provides each year. Each project helps PHOA accomplish our programs goal of providing engaging art education and instruction while creating a community of young artists that embraces the artistic talents of each individual child. PHOA has financial support from the school's PTA's, our community, local businesses and 100% board participation but still needs the additional support of grants from foundations like the Endeavor Grants to fufill our programming needs and maintain a financially responsible budget. We would be honored to have your support for this project and for our Gig Harbor Elementary Students.

4. Explain how the project will target Gig Harbor residents or, if the event is designed to bring in visitors from outside the area, how you will advertise to potential visitors.

All of Peninsula Hands On Art's 4,000 K-5 participants live in Gig Harbor and the surrounding Peninsula School District boundary area.

We are given precious classroom time by district administration to present this project, ensuring that every elementary school student has the opportunity to participate.

GIG HARBOR

"THE MARITIME CITY"

Venue Accessibility Information

If this project involves a venue – is the venue ADA accessible*?	☐ Yes ☐ No
If you answered no, what considerations for accessibility have been made?	
**Accessible means that anyone in a wheelchair, scooter, walker, or on crutches or cane(s) can gain access and entry to and enjoy/participate in the event being held as can anyone who is temporarily able-bodied. This includes access to parking, building entry, and restroom/toilet facilities.*	

Please direct questions about the application or application process to cityclerk@gigharborwa.gov.

Peninsula
Hands On Art
PO Box 2024, Gig Harbor, WA 98335

"Piecing it Together"
Presented November and December 2026

Program Supplies Project #2

Artist Fee	**$350.00**
Printing	**$250.00**
Supplies	**$9, 250.00**
Video	**$2,050.00**
Project Total:	**$11,900**

We are requesting ***$2,000*** from the City of Gig Harbor through the Creative Endeavor Grant to help support the cost of this project. Thank you for your consideration.

Karmen Furer
Executive Director
Peninsula *Hands On Art*
206-229-6924/furerk@psd401.net

Thank you for supporting Peninsula *Hands On Art* and Gig Harbor's Elementary Schools. We couldn't do it without your financial support.

Gig Harbor Arts Commission

2026 Creative Endeavor Grant

Funding Guidelines

The Arts Commission's goal is to support as many new artistic projects by individuals and organizations as possible. The decision on whether to fund a project is based on the following guidelines:

1. The applicant demonstrates the public benefit/value to the community and how the project will increase public access to the arts in Gig Harbor.
2. The project or event would not occur without Arts Commission funding. If the project could still be done without Arts Commission funding, the application explains how the requested funds will improve the project.
3. The target audience is Gig Harbor and adjacent communities, or the project is intended to bring in visitors from outside the area. Events outside of summer months/tourist season will be given preference. The applicant should demonstrate that the event will be broadly advertised to the community. If intended to bring in visitors, the advertising has been designed for that purpose.
4. The event is accessible financially so that members of the public are not excluded based on ability to pay admission.

   For example: Will admission be charged? Will there be donations at the door? Will there be an opportunity to "pay what you wish"?
5. **Logo credit:** Grant recipient is required to acknowledge support from the City of Gig Harbor in all formats, including printed and digital materials, live and recorded performances, or media interviews.

   Sample text: "This program is supported, in part, by a grant from the Gig Harbor Arts Commission."

The Commission funds for results (events, performances, exhibits, or workshops) - not general expenses.

Grants will only support the direct costs of an event or project. Direct costs include, but are not limited to, the following:

- Project-specific purchases: supplies, materials.
- Rentals: space, supplies, materials, equipment.
- Personnel costs directly related to the planning and/or execution of the event.
- Creation and/or documentation of the work, event, or performance.
- Production costs: events, installations, exhibits, programs.
- Travel necessary for the event.
- Marketing and promotion.

The following are generally not considered direct costs and are <u>not eligible</u> for funding:

- Permanent equipment.
- Overhead costs (such as general salaries, mortgage payments, etc.).
- Personal travel.
- Re-granting of the funds.
- Scholarships.
- Hospitality expenses: food, beverages, flowers, receptions, or similar items.

Additionally, the following types of projects or events are <u>not eligible</u> for funding:

- Brick and mortar projects.
- Events in which the sole purpose is political or religious.
- Events closed to the public.
- Events in which the purpose is fundraising.

Gig Harbor Arts Commission

2026 Creative Endeavor Grant

Funding Process and Procedures

1. Applicants submit a complete proposal, including a budget, for an event or project that will take place in calendar year 2026.
2. Proposals are reviewed by the Gig Harbor Arts Commission.
3. Discussion and funding recommendation will occur at the March 17, 2026 Arts Commission meeting.
4. Applicants are notified of award, partial award, or non-award of funds. *The Arts Commission may elect to award only a portion of the funding requested.*
5. City issues contracts.
6. Grant recipients complete proposed projects.
7. Applicants submit a final report to the city within two weeks after conclusion of the event, and no later than **December 7, 2026**. The final report should include the following:
    - Project Completion Form
    - Invoice
    - Receipts
    - Photo(s) from the Event or of the Completed Project
    - Promotional Material for the Event/Project
    - W-9
8. City issues payment after approval by the city council.

Gig Harbor Arts Commission

2026 Creative Endeavor Grant

Sample Invoice

To:
City of Gig Harbor
Attn: City Clerk
3510 Grandview Street
Gig Harbor, WA 98335

From:
Name of Organization
Name of Event/Project
Date of Invoice

Item/Description of Line Item	Cost of Item
Item 1: A description of each item with a receipt for reimbursement.	$000.00
Item 2: Repeat with a description of next item with a receipt.	000.00
Continue until all items are listed with receipts attached.	
Total Balance (this should total the amount of the grant)	**$000.00**

Make checks payable to:
Name of Grant Recipient

Mail payment to:
Address Here

Gig Harbor Arts Commission

2026 Creative Endeavor Grant

Project Completion Form

If you or your organization has received a **Creative Endeavor Grant**, we ask you to complete this form within 14 days of the event or completion of your project. Your timely submission of this follow-up report is essential for prompt payment by the City of Gig Harbor. Once completed, please email the report to the cityclerk@gigharborwa.gov. Include copies of your receipts and at least one photo of your project or event.

NOTE: Reports/invoices will not be accepted after December 7, 2026.

Title of Project

Organization/Individual

Address

Phone | Email

Contact Person

Brief Description of Project as Completed
(If pertinent, compare the outcome with your own expectations.)

GIG HARBOR

"THE MARITIME CITY"

Attendance Data

(Include comparison with previous events/projects, if applicable.)

Summary of Expenses – Please Attach Receipts

(Such categories as materials, royalties, technical production, location rental, professional services, publicity.)

Summary of Revenues, if Applicable

(Sales, door receipts, awards, etc.)

Comments

Attach one or more photos of the project/event to this report and copies of promotional material showing the city's logo.