

AGENDA
GIG HARBOR CITY COUNCIL MEETING
Monday, November 24, 2025 - 5:30 PM
Council Chambers

This meeting may also be accessed through Zoom at <https://zoom.us/j/93216056382> or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382. Please see the public comment & decorum section at the end of this agenda for information on options for making public comments.

[IGNORE_INDENT]

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

Before we begin this council meeting we would like to recognize that we are gathered on not only the ancestral and traditional lands of the sx̣wəbabč band of the Puyallup Tribe of Indians, but also on the site of one of the largest and longest standing historic villages of their people, the original inhabitants of the Gig Harbor area.

CHANGES TO THE AGENDA

PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

1. City Council Minutes: October 30 and November 10, 2025
2. Approval of Vouchers: AP check numbers 201175 through 201256, PR check numbers 109062 through 109065, and ACH Payments in the amount of \$726,631.49.
3. Resolution 1347 Adopting the 2025 Active Transportation Plan
4. Court Security Contract Renewal

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT

BUSINESS ITEMS

1. Resolution 1346 Summer Lane Wastewater Comprehensive Plan Technical Amendment

Suggested Motion: Move to approve Resolution 1346.

- a. Staff Report: Public Works Director Jeff Langhelm, PE
- b. Clarifying Questions
- c. Public Comment
- d. Council Deliberation and Action

2. Public Hearing: Second Reading and Adoption of Ordinance 1556 Relating to Mid-biennial Budget Review and Approving the 2025-26 Budget Modification

Suggested Motion: Move to approve Ordinance 1556

- a. Staff Report: Finance Director Dave Rodenbach
- b. Clarifying Questions
- c. Public Hearing
- d. Council Deliberation and Action

3. First Reading of Ordinance 1558 Granting Comcast Franchise Agreement

Suggested Motion: N/A

- a. Staff Report: Public Works Director Jeff Langhelm, PE
- b. Clarifying Questions
- c. Public Comment
- d. Council Deliberation and Action

4. First Reading and Adoption of Ordinance 1557 Relating to the Municipal Court Judge Salary and Pro Tempore Judge Salary

Suggested Motion: Move to approve Ordinance 1557.

- a. Staff Report: City Administrator Katrina Knutson
- b. Clarifying Questions
- c. Public Comment
- d. Council Deliberation and Action

PUBLIC COMMENT ON NON-AGENDA ITEMS

COUNCIL REPORTS/ COMMENTS

ANNOUNCEMENT OF UPCOMING MEETINGS

1. Upcoming City Meetings

ADJOURN

PUBLIC COMMENT & DECORUM

PUBLIC COMMENT & DECORUM

The city council wants to hear from the public as much as possible. However, the business of the city must proceed in an orderly, timely manner. The primary purpose of council meetings is to conduct the city's business so we have created a variety of ways

the community can make their voices heard. Monday city council meetings are just one opportunity. These guidelines are designed to make sure every person who wants to be heard has both the opportunity to be heard and feels welcome to do so.

We receive comments three ways:

1. During council meetings
2. During council study sessions.
3. Email mayorandcouncil@gigharborwa.gov at any time about any issue. This email goes to the elected officials and leadership at the city.

Public Comment at City Council Meetings

We welcome comment at Council meetings during three specific times: 1) prior to approval of the consent agenda (about the consent agenda); 2) prior to deliberation on each business item and 3) at the end of each business session (about any item that concerns you).

When the mayor calls for public comment, please come to the front of the room (or raise your hand on Zoom). When it's your turn, we'll ask you to tell us your name and connection to the issue you want to discuss. You'll then have a maximum of three minutes to speak.

Unfortunately, this isn't a time for dialogue, but a staff person or councilmember may be available to talk with you at a break or after the meeting.

Additional guidelines

- Anyone making "out of order" comments may be subject to removal from the meeting.
- Please address your remarks to the city council as a body and not to any specific individual.
- Please be courteous and not engage in derogatory remarks or insinuations.
- No demonstrations, including clapping, are allowed.

Email

You are welcome to email the mayor and councilmembers about any issue facing the city by writing to the address above. Do remember that council sets the policy direction while city departments execute those decisions. A series of online reporting tools might help you resolve an issue more quickly, so check them out too: <https://www.gigharborwa.gov/146/Submit>

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the city clerk at cityclerk@gjgharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.

MINUTES
GIG HARBOR CITY COUNCIL STUDY SESSION
Thursday, October 30, 2025 – 3:00 p.m.
Civic Center Community Rooms or Zoom

CALL TO ORDER / ROLL CALL Mayor Barber called the meeting to order at 3:06 p.m. Councilmembers Coronado, Ekberg, Henderson, Rodenberg, Stone, and Woock were present. Councilmember Storset was excused.

DISCUSSION ITEMS

Prior to the start of the agenda, Mayor Barber announced the city and local organizations are organizing food drives in response to the federal government shutdown and the suspension of SNAP and WIC benefits.

- 1. North Creek Culvert Replacement Project – Remote Site Incubator**
Discussion: Public Works Director Jeff Langhelm, Senior Engineer Steven Demmer, and the city's consultant Steve Seville presented council with an option to help with native fish population.

Council would like to proceed with the project and contract but have staff and the consultant present options other than Remote Site Incubators.

Public Comment: Tom Lovrovich, Ed Manning, and Greg Lovrovich provided comment.

- 2. Summer Lane Wastewater Comprehensive Plan Technical Amendment:** Public Works Director presented the proposal to council and asked for council feedback.

Public Comment: Carl Halsan provided comment.

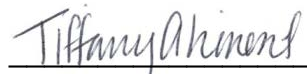
Council was supportive of the amendment.

- 3. Gig Harbor North Trail Easement:** Public Works Director Jeff Langhelm presented the proposal that the city take over the operation and maintenance of the trail.

Public Comment: Jon Rose provided comment.

Council was supportive of the city handling the operation and maintenance of the trail.

ADJOURN The meeting adjourned at 4:56 p.m.



Tiffany Alment
Assistant City Clerk

MINUTES
GIG HARBOR CITY COUNCIL MEETING
Monday, November 10, 2025 - 5:30 PM
Council Chambers

CALL TO ORDER/ROLL CALL Mayor Barber called the meeting to order at 5:30 p.m. Councilmembers Ekberg, Henderson, Stone, Rodenberg, and Woock were present. Councilmember Coronado was excused. Councilmember Storset was excused at roll call and joined the meeting at 5:58 p.m.

PLEDGE OF ALLEGIANCE: Led by Girl Scout Troop 43751

LAND ACKNOWLEDGMENT

CHANGES TO THE AGENDA

PRESENTATIONS

1. Recognition of Police Officers with Military Service

PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

MOTION: Move to approve the consent agenda (Henderson/Rodenberg).

VOTE: Unanimously approved.

1. City Council Minutes: October 23 and October 27, 2025
2. Approval of Vouchers: AP Check Numbers 201101 through 201174 and ACH Payments in the Amount of \$255,597.49
3. Approval of Payroll
4. Property Management Plan - tx'aaalqəł Conservation Area Phase 4
5. Professional Services Contract – Amendment #4: 38th Ave Half-width Improvements
6. Professional Services Contract with Perteet for Public Works Standards Chapter 2 Update

MAYOR'S REPORT Mayor Barber thanked voters for re-electing her and reported on:

- The needs of people missing food benefits.
- Recognizing Gig Harbor veterans

- Holiday displays

CITY ADMINISTRATOR'S REPORT City Administrator Knutson reported on:

- Employee of the Quarter Becky Blinkinsop
- City employee veterans

1. Department Updates

BUSINESS ITEMS

1. MOU with the Bessler Center at Mary Bridge Children's for WIC Program Support

MOTION: Move to authorize the mayor to execute the MOU with the Bessler Center at Mary Bridge Children's for WIC Program Support, should the need for funding continue to exist (Woock/Stone).

VOTE: Unanimously approved.

2. First Reading of Ordinance 1556 Relating to Mid-biennial Budget Review and Approving the 2025-26 Budget

Modification Finance Director Dave Rodenbach introduced the ordinance.

3. Second Reading and Adoption of Ordinance 1555 Adjusting Utility Rates Public Works Director Jeff Langhelm introduced the ordinance.

MOTION: Move to approve Ordinance 1555 (Henderson/Woock).

VOTE: Motion passed 5-1 (Stone opposed).

4. Professional Services Contract with Gordon Thomas Honeywell for Lobbyist Services

MOTION: Move to authorize the mayor to execute a professional services agreement with Gordon Thomas Honeywell Government Relations (GTH-Gov) to provide state-level legislative lobbying services for the City of Gig Harbor for the 2026–2028 biennium (Woock/Ekberg).

VOTE: Unanimously approved.

5. Municipal Court Judge Services Contract

MOTION: Move to authorize the mayor to execute a municipal court judge services agreement with Sandra L. Allen (Henderson/Ekberg).

VOTE: Unanimously approved.

PUBLIC COMMENT ON NON-AGENDA ITEMS

COUNCIL REPORTS/ COMMENTS Councilmember Stone reported on Harbor Chats with Em. Councilmember Ekberg thanked his wife for her service to the Air Force. Councilmember Woock reported on Jeni Listens.

ANNOUNCEMENT OF UPCOMING MEETINGS

1. Upcoming City Meetings

ADJOURN The meeting adjourned at 6:29 p.m.



Joshua Stecker, CMC
City Clerk

**CLAIMS VOUCHER APPROVAL**

We, the undersigned City Administrator and Director of Finance of the City of Gig Harbor, Gig Harbor, Washington, hereby certify that the goods and or services charged on the vouchers listed on the following pages have been furnished to the best of our knowledge. We further certify the following pages of claims to be valid and correct.

Therefore, AP check numbers 201175 through 201256, PR check numbers 109062 through 109065, and ACH Payments for FY2025 are approved for payment in the amount of \$726,631.49* on the 24th day of November 2025.

JE#	DATE	CHECK NUMBERS	DEPARTMENT	AMOUNT PAID
26 & 27	11/07/25	201175 - 201178	ACCOUNTS PAYABLE - WEX, US BANK, E-FLEET	68,576.26
53 & 54	11/24/25	201179 - 201193, 201196 - 201256	ACCOUNTS PAYABLE	456,117.25
		201194 - 201195	ACCOUNTS PAYABLE VOID - PRINTING ERROR	
178	09/03/25	AP ACH	PAYLOCITY PAYROLL PROGRAM	5,099.81
28	11/03/25	AP ACH	WA DOL DRIVER'S ABSTRACT	15.00
151 & 152	11/04/25	AP ACH	DOR UNCLAIMED PROPERTY DIVISION	653.16
108 & 109	10/22/25	109062	PAYROLL BENEFITS: RE-ISSUE RETURNED DIRECT DEPOSIT	1,000.00
	10/03/25	109063 - 109065	PAYROLL BENEFITS	6,047.81
	10/03/25	PR ACH	PAYROLL BENEFITS	119,747.09
	10/03/25	PR ACH	PAYROLL BENEFITS	69,375.11
GRAND TOTAL				726,631.49

City Administrator

Finance Director

Accounts Payable

Computer Check Proof List by Vendor

User: kbrooks@gigharborwa.gov
Printed: 11/10/2025 - 8:49AM
Batch: 90007.11.2025



Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 004144	Enterprise FM Trust			Check Sequence: 1	ACH Enabled: False
423105A-110525	Veh.Lease 28PSFD Ford F15 VEH#1144/NOV 2	286.89	11/07/2025	001-015-594-76-64-00	
423105A-110525	Veh.Lease 28PSG7 RAM 1500 VEH#1133/NOV	204.51	11/07/2025	411-046-594-31-64-00	
423105A-110525	Veh.Lease 28RFBW Ford F350 VEH#1146/NOV	287.70	11/07/2025	401-020-594-34-64-00	
423105A-110525	Veh.Lease 28PSFB Ford F15 VEH#1145/NOV 2	193.52	11/07/2025	402-021-594-35-64-00	
423105A-110525	Veh.Lease 28PSFM Ford F15 VEH#1140/NOV 2	290.88	11/07/2025	401-020-594-34-64-00	
423105A-110525	Veh.Lease 28PSFM Ford F15 VEH#1140/NOV 2	290.88	11/07/2025	001-015-594-76-64-00	
423105A-110525	Veh.Lease 28PSBJ Ford F15 VEH#3026/NOV 2	1,109.93	11/07/2025	402-021-594-35-64-00	
423105A-110525	Veh.Lease 28RFBW Ford F350 VEH#1146/NOV	287.70	11/07/2025	001-015-594-76-64-00	
423105A-110525	Veh.Lease 28PSG7 RAM 1500 VEH#1133/NOV	204.50	11/07/2025	101-017-594-44-64-00	
423105A-110525	Veh.Lease 28PSFG Ford F15 VEH#1135/NOV 2	290.88	11/07/2025	101-017-594-44-64-00	
423105A-110525	Veh.Lease 28PSFD Ford F15 VEH#1144/NOV 2	286.89	11/07/2025	101-017-594-44-64-00	
423105A-110525	Veh.Lease 28PSFN Ford F15 VEH#4018/NOV 2	1,147.57	11/07/2025	001-014-594-58-64-00	
423105A-110525	Veh.Lease 28PSBL Ford F15 VEH#1143/NOV 2	276.11	11/07/2025	101-017-594-44-64-00	
423105A-110525	Veh.Lease 28PFM2 Ford Maverick VEH#1136/NOV	268.65	11/07/2025	001-015-594-76-64-00	
423105A-110525	Veh.Lease 28PFZK 2025 Chev Blazer VEH#113	194.39	11/07/2025	401-020-594-34-64-00	
423105A-110525	Veh.Lease 28PSBL Ford F15 VEH#1143/NOV 2	276.10	11/07/2025	411-046-594-31-64-00	
423105A-110525	Veh.Lease 28PSFP Ford F15 VEH#1141/NOV 2	290.88	11/07/2025	001-015-594-76-64-00	
423105A-110525	Veh.Lease 28PSBL Ford F15 VEH#1143/NOV 2	276.11	11/07/2025	401-020-594-34-64-00	
423105A-110525	Veh.Lease 28PSFB Ford F15 VEH#1145/NOV 2	193.52	11/07/2025	411-046-594-31-64-00	
423105A-110525	Veh.Lease 28PSFP Ford F15 VEH#1141/NOV 2	290.87	11/07/2025	401-020-594-34-64-00	
423105A-110525	Veh.Lease 28PSFM Ford F15 VEH#1140/NOV 2	290.87	11/07/2025	411-046-594-31-64-00	
423105A-110525	Veh.Lease 28PFZK 2025 Chev Blazer VEH#113	194.39	11/07/2025	001-015-594-76-64-00	
423105A-110525	Veh.Lease 28PSFB Ford F15 VEH#1145/NOV 2	193.51	11/07/2025	401-020-594-34-64-00	
423105A-110525	Veh.Lease 28PSFP Ford F15 VEH#1141/NOV 2	290.88	11/07/2025	411-046-594-31-64-00	
423105A-110525	Veh.Lease 28PSG9 Ford E-TR VEH#1139/NOV	277.37	11/07/2025	001-015-594-76-64-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
423105A-110525	Veh.Lease 28RFBW Ford F350 VEH#1146/NOV	287.71	11/07/2025	101-017-594-44-64-00	
423105A-110525	Veh.Lease 28PSFG Ford F15 VEH#1135/NOV 2	290.87	11/07/2025	401-020-594-34-64-00	
423105A-110525	Veh.Lease 28PSFG Ford F15 VEH#1135/NOV 2	290.88	11/07/2025	001-015-594-76-64-00	
423105A-110525	Veh.Lease 28PSG9 Ford E-TR VEH#1139/NOV	277.37	11/07/2025	101-017-594-44-64-00	
423105A-110525	Veh.Lease 28PFZK 2025 Chev Blazer VEH#113	194.40	11/07/2025	402-021-594-35-64-00	
423105A-110525	Veh.Lease 28RFBW Ford F350 VEH#1146/NOV	287.70	11/07/2025	411-046-594-31-64-00	
423105A-110525	Veh.Lease 28PSFG Ford F15 VEH#1135/NOV 2	290.88	11/07/2025	411-046-594-31-64-00	
423105A-110525	Veh.Lease 28PFZK 2025 Chev Blazer VEH#113	194.39	11/07/2025	101-017-594-44-64-00	
423105A-110525	Veh.Lease 28PSBL Ford F15 VEH#1143/NOV 2	276.11	11/07/2025	001-015-594-76-64-00	
423105A-110525	Veh.Lease 28PSFD Ford F15 VEH#1144/NOV 2	286.89	11/07/2025	411-046-594-31-64-00	
423105A-110525	Veh.Lease 28PSFD Ford F15 VEH#1144/NOV 2	286.90	11/07/2025	401-020-594-34-64-00	
423105A-110525	Veh.Lease 28PSFB Ford F15 VEH#1145/NOV 2	193.51	11/07/2025	101-017-594-44-64-00	
423105A-110525	Veh.Lease 28PFM2 Ford Maverick VEH#1136/NOV	268.65	11/07/2025	401-020-594-34-64-00	
423105A-110525	Veh.Lease 28PFZK 2025 Chev Blazer VEH#113	194.40	11/07/2025	411-046-594-31-64-00	
423105A-110525	Veh.Lease 28PSG9 Ford E-TR VEH#1139/NOV	277.36	11/07/2025	411-046-594-31-64-00	
423105A-110525	Veh.Lease 28PSG7 RAM 1500 VEH#1133/NOV	204.51	11/07/2025	401-020-594-34-64-00	
423105A-110525	Veh.Lease 28PSFP Ford F15 VEH#1141/NOV 2	290.88	11/07/2025	101-017-594-44-64-00	
423105A-110525	Veh.Lease 28PSG9 Ford E-TR VEH#1139/NOV	277.36	11/07/2025	401-020-594-34-64-00	
423105A-110525	Veh.Lease 28PSFM Ford F15 VEH#1140/NOV 2	290.88	11/07/2025	101-017-594-44-64-00	
423105A-110525	Veh.Lease 28PSFB Ford F15 VEH#1145/NOV 2	193.51	11/07/2025	001-015-594-76-64-00	
423105A-110525	Veh.Lease 28PFM2 Ford Maverick VEH#1136/NOV	268.64	11/07/2025	101-017-594-44-64-00	
423105A-110525	Veh.Lease 28PSG7 RAM 1500 VEH#1133/NOV	204.50	11/07/2025	001-015-594-76-64-00	
423105A-110525	Veh.Lease 28PFM2 Ford Maverick VEH#1136/NOV	268.64	11/07/2025	411-046-594-31-64-00	
Check Total:		14,092.44			
Vendor: 004029	Keana Magalei			Check Sequence: 2	ACH Enabled: False
MAGALEI-WFOA25	Reimb Mileage (94mi) & toll/WFOA Conf Belle	70.30	11/07/2025	001-004-514-23-43-00	
Check Total:		70.30			
Vendor: 002579	US Bank			Check Sequence: 3	ACH Enabled: False
ALIMENT2470632	Cups, Forks, Napkins for Wellness Halloween Pa	69.25	11/07/2025	001-004-518-10-31-20	
ALIMENT3122655	Drawer Organizer for K. Knutson	17.45	11/07/2025	001-004-513-10-31-00	
ALIMENT45956	IIMC Membership for T. Aliment's CMC Requir	125.00	11/07/2025	001-004-513-10-49-00	
ALIMENTS003C	Excellence on Main Registration for K. Knutson	37.62	11/07/2025	001-004-513-10-49-10	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
ANDREWS13756	Bleach, Deck Sprayer, Pan, Vinegar	179.76	11/07/2025	401-020-534-11-31-00	
BAYNE1015433	Belt for Cutoff Saw	14.18	11/07/2025	001-015-576-80-31-00	
BAYNE1015433	Belt for Cutoff Saw	14.18	11/07/2025	101-017-542-30-31-00	
BAYNE1015433	Belt for Cutoff Saw	14.18	11/07/2025	401-020-534-11-31-00	
BAYNE1015433	Belt for Cutoff Saw	14.18	11/07/2025	411-046-531-80-31-00	
BAYNE2657818	Drive Belt Tensioner for Concrete Saw	8.18	11/07/2025	401-020-534-11-31-00	
BAYNE2657818	Drive Belt Tensioner for Concrete Saw	8.18	11/07/2025	101-017-542-30-31-00	
BAYNE2657818	Drive Belt Tensioner for Concrete Saw	8.18	11/07/2025	411-046-531-80-31-00	
BAYNE2657818	Drive Belt Tensioner for Concrete Saw	8.18	11/07/2025	001-015-576-80-31-00	
BAYNE4372214	Fuel Hose Braided Stainless 15' & 20'	17.97	11/07/2025	001-015-576-80-31-00	
BAYNE4372214	Fuel Hose Braided Stainless 15' & 20'	17.97	11/07/2025	101-017-542-30-31-00	
BAYNE4372214	Fuel Hose Braided Stainless 15' & 20'	17.96	11/07/2025	411-046-531-80-31-00	
BAYNE4372214	Fuel Hose Braided Stainless 15' & 20'	17.96	11/07/2025	401-020-534-11-31-00	
BAYNE7021042	Floor Jack	257.36	11/07/2025	101-017-542-90-35-00	
BAYNE8890651	Pliers, 1401 MultiTool	98.03	11/07/2025	101-017-542-90-35-00	
BAYNE9198610	Brass Tags	17.18	11/07/2025	101-017-542-90-31-00	
BLODGETT53570	Ice, Granola Bars & Cookies for HOA Fair	15.03	11/07/2025	001-014-558-50-31-00	
BLODGETT53570	Ice, Granola Bars & Cookies for HOA Fair	15.04	11/07/2025	001-014-558-60-31-00	
BRIGHT1249003	Back Support Desk Chair Pillow	7.36	11/07/2025	101-017-543-50-31-00	
BRIGHT1249003	Back Support Desk Chair Pillow	7.36	11/07/2025	401-020-534-11-31-00	
BRIGHT1249003	Back Support Desk Chair Pillow	7.36	11/07/2025	411-046-531-80-31-00	
BRIGHT1249003	Back Support Desk Chair Pillow	7.36	11/07/2025	001-015-576-80-31-00	
BRIGHT1481474	Pelican Protective Case & Organizer/Storm Cam	502.85	11/07/2025	411-046-531-80-31-00	
BRIGHT1813056	USB Plugs and Adapters 12V Car	10.77	11/07/2025	401-020-534-11-31-00	
BRIGHT1813056	USB Plugs and Adapters 12V Car	10.76	11/07/2025	411-046-531-80-31-00	
BRIGHT1813056	USB Plugs and Adapters 12V Car	10.77	11/07/2025	101-017-543-50-31-00	
BRIGHT1813056	USB Plugs and Adapters 12V Car	10.77	11/07/2025	001-015-576-80-31-00	
BRIGHT2158609	Command Outdoor Light Clips	3.18	11/07/2025	001-015-576-80-31-00	
BRIGHT2158609	Command Outdoor Light Clips	3.19	11/07/2025	401-020-534-11-31-00	
BRIGHT2158609	Command Outdoor Light Clips	3.19	11/07/2025	411-046-531-80-31-00	
BRIGHT2158609	Command Outdoor Light Clips	3.19	11/07/2025	101-017-543-50-31-00	
BRIGHT3118600	Keyboard and Mouse	7.97	11/07/2025	001-015-576-80-31-00	
BRIGHT3118600	Keyboard and Mouse	7.96	11/07/2025	411-046-531-80-31-00	
BRIGHT3118600	Keyboard and Mouse	7.96	11/07/2025	101-017-543-50-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
BRIGHT3118600	Keyboard and Mouse	7.96	11/07/2025	401-020-534-11-31-00	
BRIGHT51HXLG2K	XO Train the Trainer Program-Online Edu/M. H	199.00	11/07/2025	101-017-543-30-49-10	
BRIGHT8655409	Mouse Pad	3.92	11/07/2025	411-046-531-80-31-00	
BRIGHT8655409	Mouse Pad	3.92	11/07/2025	001-015-576-80-31-00	
BRIGHT8655409	Mouse Pad	3.92	11/07/2025	401-020-534-11-31-00	
BRIGHT8655409	Mouse Pad	3.92	11/07/2025	101-017-543-50-31-00	
BRIGHT984015	Waterproof Notebooks	25.04	11/07/2025	101-017-543-50-31-00	
BRIGHT984015	Waterproof Notebooks	25.04	11/07/2025	411-046-531-80-31-00	
BRIGHT984015	Waterproof Notebooks	25.03	11/07/2025	401-020-534-11-31-00	
BRIGHT984015	Waterproof Notebooks	25.04	11/07/2025	001-015-576-80-31-00	
BROOKS3609040	Chair for Tina Correia	181.75	11/07/2025	001-004-514-23-35-00	
BROOKS7210637	Calculator for Tina Correia	118.91	11/07/2025	001-004-514-23-35-00	
CHAPMANM65910	CIP-2502 Cntrwd Dr Wtrmn Redundncy TPU P	500.00	11/07/2025	420-026-594-34-63-97	
COLBERG3808245	Space Heater	19.67	11/07/2025	001-003-512-50-31-00	
COONAN5032058	LED Flashlight for VEH #1115	65.43	11/07/2025	401-020-534-11-35-00	
COSTANTI301213	Fruit Tray for Court Appreciation Week	39.99	11/07/2025	001-004-518-10-31-20	
COSTANTI31010	Cookies for Community Development Appreciat	53.06	11/07/2025	001-004-518-10-31-20	
COSTANTI347509d	Annual Civil Service Conference/S. Costanti	125.00	11/07/2025	001-004-518-10-49-10	
COSTANTI463d129	Annual Civil Service Conference/Commissioner	125.00	11/07/2025	001-004-513-10-49-10	
COSTANTI5896796	Coffee for Court Appreciation Week	21.82	11/07/2025	001-004-518-10-31-20	
CROSSWHITE12109	Fast Patch, Rapid Set Mortar Mix	52.30	11/07/2025	411-046-531-80-31-00	
DANIELJ10/2/25	Meals & Lodging: Homicide Trng, Wenatchee, V	775.48	11/07/2025	001-006-521-20-43-00	
DANIELK533865	Sponges & Sponge Holder	23.97	11/07/2025	001-006-521-10-31-00	
DAVISR042981	D Batteries	62.15	11/07/2025	001-016-518-30-31-00	
DOUGLAS0711074	Sirchie-Detective Evidence Backpack/Barber	553.29	11/07/2025	001-006-521-20-35-00	
DOUGLAS30669	Guardian Background Investigation Services	254.00	11/07/2025	001-006-521-20-41-00	
DOUGLAS562	On Target Strategies - Background Investigator T	350.00	11/07/2025	001-006-521-20-49-10	
DOUGLAS848226	Dell Monitor for Drone Responder Vehicle	130.91	11/07/2025	001-006-521-20-35-00	
DOUGLAS855202	Detailer, Tire Shine, Window Cleaner/Patrol Car	89.95	11/07/2025	001-006-521-20-31-00	
DOUGLAS866517	Uniform Boots/Raphael	261.83	11/07/2025	001-006-521-20-22-00	
DOUGLAS867779	Uniform Boots/Douglas	261.83	11/07/2025	001-006-521-10-22-00	
DOUGLAS8681830	Flashlight & Uniform Boots/Dominguez	284.15	11/07/2025	001-006-521-20-22-00	
DOUGLASRD0A9	Born Primitive - Detective Tactical Uniform/Barl	301.23	11/07/2025	001-006-521-20-22-00	
DUNIVAN000AIq	NeoGov/Government Jobs-Development Review	39.80	11/07/2025	001-015-576-80-41-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
DUNIVAN000AIq	NeoGov/Government Jobs-Development Review	39.80	11/07/2025	402-021-535-12-41-00	
DUNIVAN000AIq	NeoGov/Government Jobs-Development Review	39.80	11/07/2025	411-046-531-11-41-00	
DUNIVAN000AIq	NeoGov/Government Jobs-Development Review	39.80	11/07/2025	101-017-543-30-41-00	
DUNIVAN000AIq	NeoGov/Government Jobs-Development Review	39.80	11/07/2025	401-020-534-12-41-00	
DUNIVAN06435	LinkedIn - Development Review Eng Posting	110.26	11/07/2025	401-020-534-12-41-00	
DUNIVAN06435	LinkedIn - Development Review Eng Posting	110.26	11/07/2025	001-015-576-80-41-00	
DUNIVAN06435	LinkedIn - Development Review Eng Posting	110.27	11/07/2025	411-046-531-11-41-00	
DUNIVAN06435	LinkedIn - Development Review Eng Posting	110.26	11/07/2025	101-017-543-30-41-00	
DUNIVAN06435	LinkedIn - Development Review Eng Posting	110.26	11/07/2025	402-021-535-12-41-00	
DUNIVAN39077	APWC WorkZone - Development Review Eng P	75.00	11/07/2025	401-020-534-12-41-00	
DUNIVAN39077	APWC WorkZone - Development Review Eng P	75.00	11/07/2025	101-017-543-30-41-00	
DUNIVAN39077	APWC WorkZone - Development Review Eng P	75.00	11/07/2025	001-015-576-80-41-00	
DUNIVAN39077	APWC WorkZone - Development Review Eng P	75.00	11/07/2025	411-046-531-11-41-00	
DUNIVAN39077	APWC WorkZone - Development Review Eng P	75.00	11/07/2025	402-021-535-12-41-00	
DUNIVAN4860F	Paypal/AWC Job Net-Development Review Eng	10.00	11/07/2025	411-046-531-11-41-00	
DUNIVAN4860F	Paypal/AWC Job Net-Development Review Eng	10.00	11/07/2025	401-020-534-12-41-00	
DUNIVAN4860F	Paypal/AWC Job Net-Development Review Eng	10.00	11/07/2025	101-017-543-30-41-00	
DUNIVAN4860F	Paypal/AWC Job Net-Development Review Eng	10.00	11/07/2025	001-015-576-80-41-00	
DUNIVAN4860F	Paypal/AWC Job Net-Development Review Eng	10.00	11/07/2025	402-021-535-12-41-00	
ELLINGBO9/23/25	Lodging: Baine, WA - NW Biosolids Conference	563.28	11/07/2025	402-021-535-83-43-00	
ELLINGBOE296426	Expansion Joint (3)	17.58	11/07/2025	402-021-535-83-31-00	
ELLINGBOE837809	Earplugs 200ea	40.09	11/07/2025	402-021-535-83-31-00	
ELLINGBOEXEXR68	Construction Paper, Trifold White Board - Home	17.00	11/07/2025	402-021-535-83-31-00	
FISCHBACH096813	Calibration for Backflow Equipment - Shipping t	46.57	11/07/2025	401-020-534-52-48-00	
FISCHBACH7236	WW CC Prvnt.ProSemnr Evertt,WA 10.15 Flani	750.00	11/07/2025	401-020-534-11-49-10	
FISHER042427	Wasp Killer, Bottled Water	30.49	11/07/2025	402-021-535-52-31-00	
FISHER2645865	Uniform Work Boots	173.74	11/07/2025	402-021-535-83-22-00	
FISHER3764227	Hi Vis Work Jacket	147.27	11/07/2025	402-021-535-83-22-00	
FISHER45532	OSB Panel, Whitewood Studs, Hem Fir	17.11	11/07/2025	402-021-535-52-31-00	
FISHER6601068	Carhartt Work Pants & Bibs	229.08	11/07/2025	402-021-535-83-22-00	
FLANIGAN4622456	Whisk Broom	15.21	11/07/2025	401-020-534-53-31-10	
FRONTIERO070314	12" Mag Bit Holder	23.94	11/07/2025	001-016-518-30-31-00	
FRONTIERO521090	Keys for Little League (10)	48.80	11/07/2025	001-015-576-80-31-00	
FRONTIERO522446	Batteries for Doors at Ancich Park	23.86	11/07/2025	001-016-518-30-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
FRONTIERO522554	Washers, Screws, Lath Civic Center Smart Displ	79.16	11/07/2025	001-016-518-30-31-00	
FRONTIERO524387	Hex Set - Tools for Bldg Maint	32.70	11/07/2025	001-016-518-30-31-00	
FRONTIERO524609	Sanding Sponge, Utility Blade - Civic Center Me	27.05	11/07/2025	001-016-518-30-31-00	
FRONTIERO614150	PVC Bushing, Elbow & Insert/PD Water Heater	5.11	11/07/2025	001-016-518-30-31-00	
FRONTIERO622664	Dust Barrier and Dropcloth for PD HVAC	52.32	11/07/2025	001-016-518-30-31-00	
FRONTIERO624154	Board, Sealant Civic Center Exec Conf Room Sr	68.07	11/07/2025	001-016-518-30-31-00	
FRONTIERO860216	Door Handles for Public Restrooms	134.60	11/07/2025	001-015-576-80-31-00	
HAHN9988210	Uniform Carhartt Jeans & Work Pants	327.25	11/07/2025	402-021-535-83-22-00	
HAMMAR5271	2025 APA WA Conference Registration 10/8/202	260.00	11/07/2025	001-014-558-60-49-10	
HEMPHILL15970	1/2" Impact Wrench	326.21	11/07/2025	411-046-531-80-35-00	
HEMPHILL15970	Twister Wire, Wingnut Wire, Electrical Tape, Vir	245.88	11/07/2025	101-017-542-63-31-00	
HEMPHILL75241	Safety Gloves, Ear Plugs, 1st Aid Kits, Safety Gl	235.05	11/07/2025	001-015-576-80-22-00	
HEMPHILL75241	Safety Gloves, Ear Plugs, 1st Aid Kits, Safety Gl	235.05	11/07/2025	401-020-534-11-22-00	
HEMPHILL75241	Safety Gloves, Ear Plugs, 1st Aid Kits, Safety Gl	235.05	11/07/2025	101-017-542-30-22-00	
HEMPHILL75241	Safety Gloves, Ear Plugs, 1st Aid Kits, Safety Gl	235.04	11/07/2025	411-046-531-80-22-00	
HEMPHILL83233	5540s & 5540L Half Mask Respirators	26.62	11/07/2025	401-020-534-11-22-00	
HEMPHILL83233	5540s & 5540L Half Mask Respirators	26.62	11/07/2025	411-046-531-80-22-00	
HEMPHILL83233	5540s & 5540L Half Mask Respirators	26.62	11/07/2025	001-015-576-80-22-00	
HEMPHILL83233	5540s & 5540L Half Mask Respirators	26.62	11/07/2025	101-017-542-30-22-00	
HEMPHILL83234	Veri Fit Smoke Generator for Fit Testing	23.24	11/07/2025	101-017-542-30-22-00	
HEMPHILL83234	Veri Fit Smoke Generator for Fit Testing	23.24	11/07/2025	001-015-576-80-22-00	
HEMPHILL83234	Veri Fit Smoke Generator for Fit Testing	23.23	11/07/2025	411-046-531-80-22-00	
HEMPHILL83234	Veri Fit Smoke Generator for Fit Testing	23.24	11/07/2025	401-020-534-11-22-00	
HENDRICKS5281	2025 APA WA Conference Registration K. Hend	415.00	11/07/2025	001-014-558-60-49-10	
HOFFMAN2631449	Ribbons,Ducks,Squeeze,Footballs/Wellness Brea	180.15	11/07/2025	001-004-518-10-31-20	
HOFFMAN2631449	Keychain stress balls/Wellness Breast Cancer Aw	46.02	11/07/2025	001-004-518-10-31-20	
HOFFMAN2785054	Cord ties for Jaci/FIN	8.72	11/07/2025	001-004-514-23-31-00	
HOFFMAN3987426	Ink Cartridge for Jaci/FIN	22.14	11/07/2025	001-004-514-23-31-00	
HOFFMAN4631467	Headphones for Tina/FIN	200.73	11/07/2025	001-004-514-23-31-00	
HOFFMAN5388236	Desk Organizer, ink cartridges for Jaci/FIN	125.61	11/07/2025	001-004-514-23-31-00	
HOFFMAN5681056	Ducks/Wellness Breast Cancer Awareness	76.34	11/07/2025	001-004-518-10-31-20	
HOFFMAN6399405	Planner and post it notes for Jaci/FIN	23.87	11/07/2025	001-004-514-23-31-00	
HOFFMAN6706629	Power strip & new chair for Cacilia/FIN UB	8.81	11/07/2025	411-046-531-80-31-00	
HOFFMAN6706629	Power strip & new chair for Cacilia/FIN UB	17.61	11/07/2025	402-021-535-12-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
HOFFMAN6706629	Power strip & new chair for Cacilia/FIN UB	17.61	11/07/2025	401-020-534-12-31-00	
HOFFMAN8624215	Ball Chair for Cacilia/FIN UB	17.89	11/07/2025	402-021-535-12-31-00	
HOFFMAN8624215	Ball Chair for Cacilia/FIN UB	8.94	11/07/2025	411-046-531-80-31-00	
HOFFMAN8624215	Ball Chair for Cacilia/FIN UB	17.89	11/07/2025	401-020-534-12-31-00	
HOFFMAN8624215R	CREDIT - Return Ball Chair for Cacilia/FIN UB	-11.81	11/07/2025	402-021-535-12-31-00	
HOFFMAN8624215R	CREDIT - Return Ball Chair for Cacilia/FIN UB	-11.81	11/07/2025	401-020-534-12-31-00	
HOFFMAN8624215R	CREDIT - Return Ball Chair for Cacilia/FIN UB	-5.91	11/07/2025	411-046-531-80-31-00	
KEELY401220	Chips & Cookies for Crescent Crk Mstr Plan Coi	46.97	11/07/2025	109-015-594-76-63-15	
KEELY4096253	Pickeball Paddle Racks - Doris Heritage Park	389.60	11/07/2025	001-015-576-80-31-00	
KEELY937007	Copy Paper (PW Eng & Comm Dev)	16.27	11/07/2025	001-015-576-80-31-00	
KEELY937007	Copy Paper (PW Eng & Comm Dev)	16.27	11/07/2025	101-017-543-30-31-00	
KEELY937007	Copy Paper (PW Eng & Comm Dev)	16.28	11/07/2025	411-046-531-11-31-00	
KEELY937007	Copy Paper (PW Eng & Comm Dev)	16.27	11/07/2025	401-020-534-12-31-00	
KEELY937007	Copy Paper (PW Eng & Comm Dev)	40.68	11/07/2025	001-014-558-50-31-00	
KEELY937007	Copy Paper (PW Eng & Comm Dev)	16.27	11/07/2025	402-021-535-12-31-00	
KEELY937007	Copy Paper (PW Eng & Comm Dev)	40.68	11/07/2025	001-014-558-60-31-00	
KNUTSON017668	Meal - Poodle Dog/City Administrator Luncheon	33.51	11/07/2025	001-004-513-10-49-00	
KNUTSON2025	Excellence on Main Regist/Councilmember E.St	35.00	11/07/2025	001-002-511-60-49-10	
KNUTSON2025	Meal-lunch at El Pueblito for Harbor Rising	229.85	11/07/2025	001-004-513-10-49-00	
LANDON0256255	Replacement Fit for Skil 77 Saw Carbon Motor I	14.17	11/07/2025	402-021-535-83-31-00	
LANDON448357	Concrete for WWTP Imp	2,361.36	11/07/2025	402-021-535-83-31-00	
LANDON9/23/25	Lodging - Baine, WA - NW Biosolids Conf. 9.21	565.28	11/07/2025	402-021-535-83-43-00	
MAGALEI-WFOA	Meals: Bellevue, WA - WFOA Conference K. M:	48.38	11/07/2025	001-004-514-23-43-00	
MARICLE400713	Digital Day Training Registration - L. Maricle	50.00	11/07/2025	001-004-513-10-49-10	
MARICLE496671	Mailchimp: Communications Software Platform	147.29	11/07/2025	001-004-513-10-45-00	
MCGALLIA9/23/25	Meals & Lodging: WSAPT Fall Edu. Conf. Chel	453.94	11/07/2025	001-014-558-60-43-00	
MEADE1633502	Intellicorp Credit Check Tina Correia, SR Accou	9.00	11/07/2025	001-004-514-23-49-00	
MEADE1633502	IntelliCorp Monthly Service Fee	20.00	11/07/2025	001-004-518-10-49-00	
MEADE5795468	Security Roller - Liz/Payroll	10.63	11/07/2025	001-004-518-10-31-00	
MEADEf93b7	Civil Service Conference Registration Foster G:	125.00	11/07/2025	001-004-518-10-49-10	
MELTON5SBCM	Backflow Training Registration for Dan Melton	170.00	11/07/2025	401-020-534-11-49-10	
MORK3021997	Fast Set Concrete - 38th St Storm Basin	32.60	11/07/2025	411-046-531-80-31-00	
MUNN2080861	Thermal Boot Socks - Reimbursed to City CR #4	19.85	11/07/2025	101-017-543-50-22-00	
MUNN2080861	Thermal Boot Socks - Reimbursed to City CR #4	19.84	11/07/2025	001-015-576-80-22-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
MUNN2080861	Thermal Boot Socks - Reimbursed to City CR #4	19.85	11/07/2025	402-021-535-83-22-00	
MUNN2080861	Thermal Boot Socks - Reimbursed to City CR #4	19.85	11/07/2025	411-046-531-80-22-00	
MUNN2080861	Thermal Boot Socks - Reimbursed to City CR #4	19.85	11/07/2025	401-020-534-11-22-00	
NAYER1665813	Mini Poop Figurines for HOA Fair	20.72	11/07/2025	402-021-535-83-31-00	
NAYER2072814	Safety Glasses Clear/Silver Lens	36.50	11/07/2025	402-021-535-52-22-00	
NAYER2418641	Emoji Plush Key Chains/Backpack Clips for HO	31.48	11/07/2025	402-021-535-83-31-00	
NAYER2868204	Cotton Hard Hat Sweatband Liners	14.17	11/07/2025	402-021-535-52-31-00	
NAYER3507462	Sweatshirts for Nick	272.72	11/07/2025	402-021-535-83-22-00	
NAYER5532212	Stylus Pen	46.91	11/07/2025	402-021-535-52-31-00	
NAYER6468216	Uniform: Carhartt Sherpa Lined Vest (Nick, Tyle	299.53	11/07/2025	402-021-535-83-22-00	
NEIMAN23054576	Life rings/Maritime Pier	274.91	11/07/2025	001-015-576-80-31-00	
NEIMAN4593043	Towels/Civic Center Cleaning Supplies	113.34	11/07/2025	001-016-518-30-31-00	
NEIMAN715	Grass Seed/Skansie Brother's Park	207.29	11/07/2025	001-015-576-80-31-00	
NEIMAN86391	Siteskapes garbage cans (4) 1/2 down/Park furnis	3,335.08	11/07/2025	001-015-576-80-31-00	
POUNTAIN10519	Shipping for SAK Case	12.94	11/07/2025	001-006-521-10-42-00	
RODENBACH798618	Amazon Web Serv-Gov Cloud Data Trans-Montl	6,602.71	11/07/2025	001-004-518-88-45-00	
RODENBACH9352	Good to Go Tolls & Transponders/JUNE 2025 - 1	50.00	11/07/2025	001-006-521-20-43-00	
RODENBACH9352	Good to Go Tolls & Transponders/JUNE 2025 - 1	10.00	11/07/2025	001-014-558-50-43-00	
RODENBACH9352	Good to Go Tolls & Transponders/JUNE 2025 - 1	217.50	11/07/2025	101-017-543-30-43-00	
RODENBACH9352	Good to Go Tolls & Transponders/JUNE 2025 - 1	217.50	11/07/2025	001-015-576-80-43-00	
RODENBACH9352	Good to Go Tolls & Transponders/JUNE 2025 - 1	217.50	11/07/2025	401-020-534-11-43-00	
RODENBACH9352	Good to Go Tolls & Transponders/JUNE 2025 - 1	217.50	11/07/2025	411-046-531-80-43-00	
RODENBACH9352	Good to Go Tolls & Transponders/JUNE 2025 - 1	70.00	11/07/2025	402-021-535-83-43-00	
RODENBACHWFOA	Lodging-WFOA Conference Bellevue, WA 09.22	1,492.24	11/07/2025	001-004-514-23-43-00	
ROWAN0713139-IN	Sirchie fingerprint pad replacement/PD Admin	113.58	11/07/2025	001-006-521-10-31-00	
ROWAN3158604	CopyPpr,PprBowls&PlatesMouseKeybd,Headst,	281.99	11/07/2025	001-006-521-10-31-00	
ROWAN7758665	PkngTape,LintRllr,Env,Pens,Sharpies/PD Admin	127.21	11/07/2025	001-006-521-10-31-00	
ROWAN7918658	Steno Pads-12pk/PDA dmin	30.60	11/07/2025	001-006-521-10-31-00	
ROWAN9343469	PowerExtCord,Batteries,Keyboard,Mouse,Marke	61.00	11/07/2025	001-006-521-20-31-00	
ROY18382	Annual WWTP Uniform PurchaseCR,JSL,LW,T	2,477.79	11/07/2025	402-021-535-83-22-00	
ROY5732225	iPhone 15 Case-C.Roy's City Phone	16.75	11/07/2025	402-021-535-83-31-00	
ROY760901	Lumber,Sealant,Screws/Siding Rep Mtls/WWTP	10.90	11/07/2025	402-021-535-52-31-00	
RUEHL205050	Welding Helmets (2)	121.33	11/07/2025	411-046-531-80-22-00	
RUEHL205050	Welding Helmets (2)	121.33	11/07/2025	101-017-542-30-22-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
RUEHL205050	Welding Helmets (2)	121.33	11/07/2025	401-020-534-11-22-00	
RUEHL205050	Welding Helmets (2)	121.33	11/07/2025	001-015-576-80-22-00	
SAVAGE242682	Refund for Dropped Class: Construction Inspctr	-52.50	11/07/2025	001-015-576-80-49-10	
SAVAGE242682	Refund for Dropped Class: Construction Inspctr	-52.50	11/07/2025	401-020-534-11-49-10	
SAVAGE242682	Refund for Dropped Class: Construction Inspctr	-52.50	11/07/2025	101-017-543-30-49-10	
SAVAGE242682	Refund for Dropped Class: Construction Inspctr	-52.50	11/07/2025	411-046-531-80-49-10	
SAVAGE5383810	Drill Bits, Pliers, Pipe Wrenches, Hammer, Marke	177.39	11/07/2025	001-015-576-80-31-00	
SAVAGE8044447	Spade Bits, Bags, 4x4 Boards - Little League Bri	58.95	11/07/2025	001-015-576-80-31-00	
SAVAGE8044459	Carriage Bolts, Washers, Hex Nuts - Little Leagu	10.12	11/07/2025	001-015-576-80-31-00	
SHAW0220268	Notebooks	3.82	11/07/2025	401-020-534-11-31-00	
SHAW0220268	Notebooks	3.82	11/07/2025	101-017-542-30-31-00	
SHAW0220268	Notebooks	3.81	11/07/2025	001-015-576-80-31-00	
SHAW0220268	Notebooks	3.81	11/07/2025	411-046-531-80-31-00	
SHAW0585801	Scissors, Labels, Otterbox iPhone Case	15.77	11/07/2025	001-015-576-80-31-00	
SHAW0585801	Scissors, Labels, Otterbox iPhone Case	15.78	11/07/2025	411-046-531-80-31-00	
SHAW0585801	Scissors, Labels, Otterbox iPhone Case	15.77	11/07/2025	101-017-542-30-31-00	
SHAW0585801	Scissors, Labels, Otterbox iPhone Case	15.77	11/07/2025	401-020-534-11-31-00	
SHAW0953067	Foot Rest for Under Desk	4.92	11/07/2025	001-015-576-80-31-00	
SHAW0953067	Desk Mat	5.18	11/07/2025	001-015-576-80-31-00	
SHAW0953067	Foot Rest for Under Desk	4.92	11/07/2025	401-020-534-11-31-00	
SHAW0953067	Desk Mat	5.18	11/07/2025	411-046-531-80-31-00	
SHAW0953067	Foot Rest for Under Desk	4.92	11/07/2025	411-046-531-80-31-00	
SHAW0953067	Desk Mat	5.18	11/07/2025	101-017-542-30-31-00	
SHAW0953067	Foot Rest for Under Desk	4.92	11/07/2025	101-017-542-30-31-00	
SHAW0953067	Desk Mat	5.18	11/07/2025	401-020-534-11-31-00	
SHAW3050603	Stainless Ruler	2.67	11/07/2025	101-017-542-30-31-00	
SHAW3050603	Stainless Ruler	2.67	11/07/2025	001-015-576-80-31-00	
SHAW3050603	Stainless Ruler	2.67	11/07/2025	411-046-531-80-31-00	
SHAW3050603	Stainless Ruler	2.67	11/07/2025	401-020-534-11-31-00	
SHAW3115402	Dry Erase Markers	1.91	11/07/2025	101-017-542-30-31-00	
SHAW3115402	Dry Erase Markers	1.91	11/07/2025	401-020-534-11-31-00	
SHAW3115402	Dry Erase Markers	1.91	11/07/2025	411-046-531-80-31-00	
SHAW3115402	Curtains & Tension Rod for PW OPS Admin Off	37.08	11/07/2025	001-016-518-30-31-00	
SHAW3115402	Dry Erase Markers	1.90	11/07/2025	001-015-576-80-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
SHAW3240235	3M Magnetic Tape, Stainless Plates	12.30	11/07/2025	401-020-534-11-31-00	
SHAW3240235	3M Magnetic Tape, Stainless Plates	12.31	11/07/2025	001-015-576-80-31-00	
SHAW3240235	3M Magnetic Tape, Stainless Plates	12.30	11/07/2025	411-046-531-80-31-00	
SHAW3240235	3M Magnetic Tape, Stainless Plates	12.30	11/07/2025	101-017-542-30-31-00	
SHAW35841881	Dry Erase Markers	217.65	11/07/2025	411-046-531-80-31-00	
SMILEY79590	Purple Ribbon & Glue Sticks/Domestic Violence	48.93	11/07/2025	001-004-513-10-31-00	
STECKER22860418	Zoom/SEPTEMBER 2025	753.29	11/07/2025	001-004-513-10-45-00	
STECKERQZM3B4F1	Apple Podcast Manager	21.81	11/07/2025	001-004-513-10-42-00	
STECKERQZM3BMI	Apple iCloud Data	0.99	11/07/2025	001-004-513-10-42-00	
STENSVOLD935036	Pants Boots & Insoles (Insoles Reimbursed to Ci	119.15	11/07/2025	001-015-576-80-22-00	
STENSVOLD935036	Pants Boots & Insoles (Insoles Reimbursed to Ci	119.15	11/07/2025	411-046-531-80-22-00	
STENSVOLD935036	Pants Boots & Insoles (Insoles Reimbursed to Ci	119.15	11/07/2025	401-020-534-11-22-00	
STENSVOLD935036	Pants Boots & Insoles (Insoles Reimbursed to Ci	119.15	11/07/2025	101-017-542-30-22-00	
WAHTO048160	Fuel: DSL 22.659gal - WEX Card Was Not Rcv'd	117.80	11/07/2025	101-017-542-90-32-00	
WAHTO30895	CESCL - 101 Online Training	425.00	11/07/2025	101-017-543-30-49-10	
WILKINSON10/14	Meal: Pacific NW Pre-Treatment Workshop, Van	21.53	11/07/2025	402-021-535-83-43-00	
WILKINSON431064	Circular SawM18 7 1/4" Blade/WWTP	249.84	11/07/2025	402-021-535-83-35-00	
WILKINSON45855	Wkwear-pants J.Wilkinson/WWTP	76.43	11/07/2025	402-021-535-83-22-00	
WILKINSON617620	Screen Protector & Case for JW work phone/WW	47.84	11/07/2025	402-021-535-83-31-00	
WILKINSON967926	Wkwear-pants (4),RainPnt,RainJt J.Wilkinson/W	559.79	11/07/2025	402-021-535-83-22-00	
	Check Total:	39,402.16			
Vendor: 003650	WEX Bank			Check Sequence: 4	ACH Enabled: False
OCT25-BLD	Fuel: UNL 21.439 gal/OCT 2025	91.68	11/07/2025	001-014-558-50-32-00	
OCT25-ENG	Fuel: UNL 35.829 gal/OCT 2025	33.80	11/07/2025	402-021-535-12-32-00	
OCT25-ENG	Fuel: UNL 35.829 gal/OCT 2025	33.79	11/07/2025	001-015-576-80-32-00	
OCT25-ENG	Fuel: UNL 35.829 gal/OCT 2025	33.79	11/07/2025	101-017-543-30-32-00	
OCT25-ENG	Fuel: UNL 35.829 gal/OCT 2025	33.80	11/07/2025	411-046-531-11-32-00	
OCT25-ENG	Fuel: UNL 35.829 gal/OCT 2025	33.80	11/07/2025	401-020-534-12-32-00	
OCT25-PD ADMIN	Fuel: UNL 51.035 gal/OCT 2025	234.96	11/07/2025	001-006-521-10-32-00	
OCT25-PD PATRL	Fuel: UNL 1,336.366 gal/OCT 2025	6,212.29	11/07/2025	001-006-521-20-32-00	
OCT25-PW	Fuel: DSL 535.588 gal/UNL 702.290 gal/OCT 20	5,593.29	11/07/2025	101-017-542-90-32-00	
OCT25-PWEQUIP	Fuel: DSL 126.802 gal/UNL 47.139 gal/OCT 20	911.13	11/07/2025	101-017-542-30-32-00	
OCT25-WWTP	Fuel: DSL 44.126 gal/UNL 179.079 gal/OCT 20	487.97	11/07/2025	402-021-535-52-32-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
OCT25-WWTP	Fuel: DSL 44.126 gal/UNL 179.079 gal/OCT 20:	487.97	11/07/2025	402-021-535-83-32-00	
OCT25-WWTPEQUII	Fuel: DSL 165.962 gal/UNL 4.014 gal/OCT 202:	411.55	11/07/2025	402-021-535-83-32-00	
OCT25-WWTPEQUII	Fuel: DSL 165.962 gal/UNL 4.014 gal/OCT 202:	411.54	11/07/2025	402-021-535-52-32-00	
	Check Total:	15,011.36			
	Total for Check Run:	68,576.26			
	Total of Number of Checks:	4			

Accounts Payable

Check Register Totals Only

User: kbrooks@gigharborwa.gov
Printed: 11/10/2025 - 9:17 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
201175	11/07/2025	004144	Enterprise FM Trust	14,092.44	0
201176	11/07/2025	004029	Keana Magalei	70.30	0
201177	11/07/2025	002579	US Bank	39,402.16	0
201178	11/07/2025	003650	WEX Bank	15,011.36	0
Check Total:				68,576.26	

Accounts Payable

Computer Check Proof List by Vendor

User: kmagalei@gigharborwa.gov
Printed: 11/14/2025 - 12:10PM
Batch: 50024.11.2025



Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 003076 55684	2 Watch Monitoring Inc Alcohol Monitoring/Greenfield & Morgan	415.00	11/24/2025	Check Sequence: 1 001-006-521-10-41-00	ACH Enabled: False
	Check Total:	415.00			
Vendor: 004098 SIN046427	All Traffic Solutions Radar Speed Signs-2/mounts, subscription,strobe	12,137.29	11/24/2025	Check Sequence: 2 101-017-542-64-31-00	ACH Enabled: False
	Check Total:	12,137.29			
Vendor: 002158 10/2025	ALLEN, SANDRA L Judicial Services OCTOBER 2025	5,500.00	11/24/2025	Check Sequence: 3 001-003-512-50-41-01	ACH Enabled: False
	Check Total:	5,500.00			
Vendor: 004164 AUG2025	Ana Luisa Yu Pro Tem Judicial Services 08.27.2025 Criminal C	360.00	11/24/2025	Check Sequence: 4 001-003-512-50-41-01	ACH Enabled: False
	Check Total:	360.00			
Vendor: 000055 165018	AWC-Assoc of Washington Cities Member Expo Cancellation Fee/ S.Costanti	75.00	11/24/2025	Check Sequence: 5 001-004-518-10-49-10	ACH Enabled: False
	Check Total:	75.00			
Vendor: 003919 88625	Blinkinsop, Rebecca Reimb for Tbl cloths, skeletons, candy-Wellness	90.49	11/24/2025	Check Sequence: 6 001-004-518-10-31-20	ACH Enabled: False
	Check Total:	90.49			
Vendor: 004105 415022510127	Bowman Consulting Group Ltd Utility Rate Study 2025 PP#8 OCT 2025	1,439.17	11/24/2025	Check Sequence: 7 401-020-534-12-41-00	ACH Enabled: False
415022510127	Utility Rate Study 2025 PP#8 OCT 2025	719.58	11/24/2025	402-021-535-52-41-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
415022510127	Utility Rate Study 2025 PP#8 OCT 2025	1,439.17	11/24/2025	411-046-531-11-41-00	
415022510127	Utility Rate Study 2025 PP#8 OCT 2025	719.58	11/24/2025	402-021-535-83-41-00	
	Check Total:	4,317.50			
Vendor: 004167	Cal-Line Northwest, LLC			Check Sequence: 8	ACH Enabled: False
05201903	Wood Chipper Control Display	1,555.21	11/24/2025	101-017-542-90-31-00	
	Check Total:	1,555.21			
Vendor: 001572	Central Welding Supply Inc			Check Sequence: 9	ACH Enabled: False
0000108402	Credit - overpaid \$0.10 on Inv#0002321684, Ck#	-0.10	11/24/2025	001-015-576-80-31-00	
0002523531	Solid Round Bars (4) Broom	20.31	11/24/2025	101-017-542-90-31-00	
	Check Total:	20.21			
Vendor: 002900	Cintas Corporation #461			Check Sequence: 10	ACH Enabled: False
4248321285	Uniforms, Coveralls, Bag, Mat, Scrub-Clean Ser	221.24	11/24/2025	402-021-535-83-41-00	
4248321285	Uniforms, Coveralls, Bag, Mat, Scrub-Clean Ser	221.25	11/24/2025	402-021-535-52-41-00	
	Check Total:	442.49			
Vendor: 000713	City of Gig Harbor			Check Sequence: 11	ACH Enabled: False
000969-000	3326 Rosedale St/Sidewalk Lawn-969/SEPT-OC	135.87	11/24/2025	001-015-576-80-47-00	000969-000
000975-000	Rosedale/Harborview Lawn Sprin-975/SEPT-OC	103.89	11/24/2025	001-015-576-80-47-00	000975-000
001024-000	Parking area sprink Dorotich-1024/SEPT-OCT 2	107.44	11/24/2025	001-015-576-80-47-00	001024-000
001133-000	Utilities City Park 1133/SEPT-OCT 2025	832.53	11/24/2025	001-015-576-80-47-00	001133-000
001479-000	Utilities Borgan Property 1479/SEPT-OCT 2025	296.49	11/24/2025	001-015-576-80-47-00	001479-000
001482-000	Utilities WWTP 1482/SEPT-OCT 2025	2,345.02	11/24/2025	402-021-535-83-47-00	001482-000
003040-000	Franklin View Climb Sprink 3040/SEPT-OCT 20	100.34	11/24/2025	001-015-576-80-47-00	003040-000
003136-000	Lift Station Harborview-3136/SEPT-OCT 2025	121.66	11/24/2025	402-021-535-52-47-00	003136-000
003161-000	Borgan Blvd Sprinklers 3161/SEPT-OCT 2025	387.78	11/24/2025	001-015-576-80-47-00	003161-000
003162-000	Borgan Blvd Sprinklers 3162/SEPT-OCT 2025	416.21	11/24/2025	001-015-576-80-47-00	003162-000
003163-000	Borgan Blvd Sprinklers 3163/SEPT-OCT 2025	484.16	11/24/2025	001-015-576-80-47-00	003163-000
003164-000	Borgan Blvd Sprinklers 3164/SEPT-OCT 2025	210.51	11/24/2025	001-015-576-80-47-00	003164-000
003165-000	Borgan Blvd Sprinklers 3165/SEPT-OCT 2025	643.67	11/24/2025	001-015-576-80-47-00	003165-000
003166-000	Borgen Blvd Sprinklers 3166/SEPT-OCT 2025	382.73	11/24/2025	001-015-576-80-47-00	003166-000
003189-000	Borgen Blvd Sprinklers 3189/SEPT-OCT 2025	126.85	11/24/2025	001-015-576-80-47-00	003189-000

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
003491-000	3510 Vernhardson upper ball fld-3491/SEPT-OC	285.40	11/24/2025	001-015-576-80-47-00	003491-000
003492-000	3303 Vernhardson lower ball fld-3492/SEPT-OC	299.62	11/24/2025	001-015-576-80-47-00	003492-000
004799-000	3805 Harborview Dr Eddon 4799/SEPT-OCT 20	1,271.11	11/24/2025	001-015-576-80-47-00	
004800-000	3711 Harborvw/Eddon Bt Lawn 4800/SEPT-OC	38.14	11/24/2025	001-015-576-80-47-00	
004882-000	8714 Harborview Borgan Pk Sprink-4882/SEPT-	602.61	11/24/2025	001-015-576-80-47-00	
005081-000	Vernhardsn St BMX pk sprink-5081/SEPT-OCT	380.22	11/24/2025	001-015-576-80-47-00	
005504-000	Borgen Blvd Sprinklers-5504/SEPT-OCT 2025	480.19	11/24/2025	001-015-576-80-47-00	
005698-000	Harbor Hill Rnd Bout 5698/SEPT-OCT 2025	841.20	11/24/2025	001-015-576-80-47-00	
005699-000	Harbor Hill Dr Sprink 5699/SEPT-OCT 2025	471.58	11/24/2025	001-015-576-80-47-00	
005765-000	8801 Harborvw LS#2A-Bogue-5765/SEPT-OCT	109.09	11/24/2025	402-021-535-52-47-00	
006246-000	4009 Harborview/Austin Est 6246/SEPT-OCT 20	147.23	11/24/2025	001-015-576-80-47-00	
006624-000	3580 50th-KLM Vet park 6624/SEPT-OCT 2025	535.47	11/24/2025	001-015-576-80-47-00	
007166-000	9702 Crescent Valley Dr 7166/SEPT-OCT 2025	123.86	11/24/2025	001-015-576-80-47-00	
009349-000	5280 Borgen/Cushmn Trl RR 9349/SEPT-OCT 2	463.87	11/24/2025	001-015-576-80-47-00	
010805-000	10303 50th Ave-GHLittleLg 10805/SEPT-OCT 2	1,480.56	11/24/2025	001-015-576-80-47-00	
010814-000	4404 Borgen-ShawPark 10814/SEPT-OCT 2025	741.68	11/24/2025	001-015-576-80-47-00	
010866-000	3025 96th-Masonic Lodge 10866/SEPT-OCT 20	465.36	11/24/2025	001-015-576-80-47-00	
011271-000	Harbor Hill RAB Irrig 11271/SEPT-OCT 2025	431.11	11/24/2025	001-015-576-80-47-00	
	Check Total:	15,863.45			
Vendor: 004168	City of Gig Harbor			Check Sequence: 12	ACH Enabled: False
PP#1	5% Ret-CIP-2006 Harbor History Museum Dr R	1,432.52	11/24/2025	102-000-223-40-00-00	
	Check Total:	1,432.52			
Vendor: 003274	City of Sunnyside			Check Sequence: 13	ACH Enabled: False
16583	Inmate Days Served Sunnyside Jail/SEPT 2025	1,984.50	11/24/2025	001-006-521-10-41-00	
16594	Inmate Medications (3) Sunnyside Jail	37.94	11/24/2025	001-006-521-10-41-00	
	Check Total:	2,022.44			
Vendor: 003583	CLASSY CHASSIS - GH Kimball			Check Sequence: 14	ACH Enabled: False
GH1267	Platinum Wash w/Towel Dry for Detective Fusio	21.00	11/24/2025	001-006-521-20-48-00	
	Check Total:	21.00			
Vendor: 004018	Comcast Business			Check Sequence: 15	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
0994201	SCADA-Acct #8498 36 010 0994201/PW Ops N	308.17	11/24/2025	401-020-534-12-42-00	
255619510	Internet-Sports Complex #962869007/10660 Har	462.11	11/24/2025	001-015-576-80-42-00	
	Check Total:	770.28			
Vendor: 002510	Construction Testing Laboratories Inc			Check Sequence: 16	ACH Enabled: False
150021	CIP-2006 Harbor History Museum Driveway Re	688.00	11/24/2025	102-018-595-30-63-27	
	Check Total:	688.00			
Vendor: 003488	CORE & MAIN LP			Check Sequence: 17	ACH Enabled: False
X920462	Storm Frame & Cover, Hinged Locking	652.37	11/24/2025	411-046-531-80-31-00	
	Check Total:	652.37			
Vendor: UB*01608	ANNE CROSBY			Check Sequence: 18	ACH Enabled: False
REISSUE106151	Refund Check 008465-000, 2202 55TH ST CT 1	102.67	06/10/2024	401-000-213-10-00-00	
	Check Total:	102.67			
Vendor: 000171	Databar Inc			Check Sequence: 19	ACH Enabled: False
273022	Cycle 002: Printing, Mailing, & Viewing (1,364	563.42	11/24/2025	401-020-534-72-42-00	
273022	Cycle 002: Printing, Mailing, & Viewing (1,364	281.72	11/24/2025	411-046-531-80-42-00	
273022	Cycle 002: Printing, Mailing, & Viewing (1,364	563.42	11/24/2025	402-021-535-72-42-00	
273054	Cycle 003: Print Billing & Viewing (228 pcs) OC	54.16	11/24/2025	411-046-531-80-42-00	
273054	Cycle 003: Print Billing & Viewing (228 pcs) OC	216.63	11/24/2025	402-021-535-72-42-00	
	Check Total:	1,679.35			
Vendor: 000173	David Evans and Associates, Inc.			Check Sequence: 20	ACH Enabled: False
604384	CSP-2003 TIB 05 Brnhm Dr 1/2 Width Improv F	1,010.97	11/24/2025	102-018-595-30-63-99	
604384	CSP-2003 TIB 05 Brnhm Dr 1/2 Width Improv F	1,010.98	11/24/2025	412-047-594-31-63-13	
	Check Total:	2,021.95			
Vendor: 000175	DELL MARKETING LP			Check Sequence: 21	ACH Enabled: False
10838488231	FA #03045 - Dell 16 Pro Laptop w/Accessories &	2,848.74	11/24/2025	001-004-514-23-35-00	
10840513220	FA #03046: Dell 14 Pro Plus Laptop & Dock for	2,690.90	11/24/2025	001-004-518-88-35-00	
10842063899	FA #03038: Dell Pro 14 Plus Laptop PW ENG	366.49	11/24/2025	001-015-576-80-35-00	
10842063899	FA #03038: Dell Pro 14 Plus Laptop PW ENG	366.50	11/24/2025	402-021-535-12-35-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
10842063899	FA #03038: Dell Pro 14 Plus Laptop PW ENG	366.49	11/24/2025	401-020-534-12-35-00	
10842063899	FA #03038: Dell Pro 14 Plus Laptop PW ENG	366.50	11/24/2025	411-046-531-11-35-00	
10842063899	FA #03038: Dell Pro 14 Plus Laptop PW ENG	366.49	11/24/2025	101-017-543-30-35-00	
10843884607	27" Monitors (2) & DYMO Label Printer (1) - U	339.45	11/24/2025	402-021-535-12-35-00	
10843884607	27" Monitors (2) & DYMO Label Printer (1) - U	339.45	11/24/2025	401-020-534-12-35-00	
10843884607	27" Monitors (2) & DYMO Label Printer (1) - U	169.72	11/24/2025	411-046-531-80-35-00	
	Check Total:	8,220.73			
Vendor: 000371	Dept of Licensing Firearms Dep			Check Sequence: 22	ACH Enabled: False
CR#469912	CPL: GHP001800 - Original	18.00	11/24/2025	001-000-237-20-00-00	
CR#469966	CPL: GHP001801 - Renewal	18.00	11/24/2025	001-000-237-20-00-00	
CR#471473	CPL: GHP001802 - Renewal	18.00	11/24/2025	001-000-237-20-00-00	
CR#471593	CPL: GHP001803 - Original	18.00	11/24/2025	001-000-237-20-00-00	
CR#471596	CPL: GHP001804 - Original	18.00	11/24/2025	001-000-237-20-00-00	
CR#471600	CPL: GHP001805 - Original	18.00	11/24/2025	001-000-237-20-00-00	
CR#471601	CPL: GHP001806 - Renewal	18.00	11/24/2025	001-000-237-20-00-00	
CR#471665	CPL: GHP001807 - Renewal	18.00	11/24/2025	001-000-237-20-00-00	
CR#471666	CPL: GHP001808 - Renewal	18.00	11/24/2025	001-000-237-20-00-00	
CR#471766	CPL: GHP001809 - Original	18.00	11/24/2025	001-000-237-20-00-00	
CR#471767	CPL: GHP001810 - Original	18.00	11/24/2025	001-000-237-20-00-00	
CR#471770	CPL: GHP001811 - Original	18.00	11/24/2025	001-000-237-20-00-00	
CR#471778	CPL: GHP001812 - Renewal	18.00	11/24/2025	001-000-237-20-00-00	
CR#471780	CPL: GHP001813 - Renewal	18.00	11/24/2025	001-000-237-20-00-00	
CR#471782	CPL: GHP001814 - Late Renewal	21.00	11/24/2025	001-000-237-20-00-00	
CR#471783	CPL: GHP001815 - Late Renewal	21.00	11/24/2025	001-000-237-20-00-00	
CR#471892	CPL: GHP001816 - Original	18.00	11/24/2025	001-000-237-20-00-00	
CR#472214	CPL: GHP001817 - Original	18.00	11/24/2025	001-000-237-20-00-00	
	Check Total:	330.00			
Vendor: 001091	Display Sales Co			Check Sequence: 23	ACH Enabled: False
INV8493	Fiberglass Banner Rods 24-27"	287.00	11/24/2025	101-017-542-30-31-00	
	Check Total:	287.00			
Vendor: 001090	DM Recycling Company			Check Sequence: 24	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
13239854S111	Recycling: 6yd Commingled Ppr Wkly PU/Civic	442.00	11/24/2025	001-016-518-30-47-00	
13240011S111	Recycling: 90gal Commingled Items/WWTP OC	144.00	11/24/2025	402-021-535-83-47-30	
13241510S111	Recycling: 2yd Commingled Items/PW Shop OC	167.00	11/24/2025	101-017-543-30-47-00	
	Check Total:	753.00			
Vendor: 000185	Don Small & Sons Oil Dist Co			Check Sequence: 25	ACH Enabled: False
S289793	White Mineral Oil/Lube (5gal)	438.27	11/24/2025	402-021-535-83-31-00	
S289793	White Mineral Oil/Lube (5gal)	438.27	11/24/2025	402-021-535-52-31-00	
	Check Total:	876.54			
Vendor: 000997	EMPLOYMENT SECURITY DEPT			Check Sequence: 26	ACH Enabled: False
000-945056-10-1	Reimbursable Benefits Q3 2025: Natalie Kamien	5,567.10	11/24/2025	001-001-517-70-21-00	
	Check Total:	5,567.10			
Vendor: 004159	George F. Cicotte			Check Sequence: 27	ACH Enabled: False
5927	Legal Consultation RE: Withholding on Pymnts	162.50	11/24/2025	001-004-518-10-41-00	
	Check Total:	162.50			
Vendor: 000123	Gig Harbor Chamber of Commerce			Check Sequence: 28	ACH Enabled: False
44764	Lodging Tax Grant NOVEMBER 2025 Installme	33,700.83	11/24/2025	107-029-557-30-41-00	
	Check Total:	33,700.83			
Vendor: 004082	Gig Harbor Tree Service, LLC			Check Sequence: 29	ACH Enabled: False
100997	Adam Tallman Tree Removal: 1 Cherry, 2 Alder	2,018.35	11/24/2025	001-015-576-80-41-00	
	Check Total:	2,018.35			
Vendor: 003678	HARBOR ENGRAVING			Check Sequence: 30	ACH Enabled: False
21949	Nametag for Mayor Pro Tem: Council Member F	13.58	11/24/2025	001-002-511-60-31-00	
21958	Retirement Plaque Gold Plates for Busey & Dou	19.09	11/24/2025	001-006-521-10-49-00	
21959	Nametag & Plate for New HPC Member/Mark B	26.67	11/24/2025	001-014-558-60-31-00	
	Check Total:	59.34			
Vendor: 000305	HD Fowler Company Inc			Check Sequence: 31	ACH Enabled: False
17176371	Jet Set (10) - Repair Cement	284.14	11/24/2025	411-046-531-80-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	284.14			
Vendor: 004040 899585475	HD Supply Formerly Home Depot Pro Bee Foam, Hand Soap, Bath Tissue, Liners, Deo	669.14	11/24/2025	Check Sequence: 32 001-015-576-80-31-00	ACH Enabled: False
	Check Total:	669.14			
Vendor: 002236 17184	Hough Beck & Baird Inc CPP-1925 Crscent Crk Pk Mstr Pln & Cneptl Dsg	487.50	11/24/2025	Check Sequence: 33 109-015-594-76-63-15	ACH Enabled: False
	Check Total:	487.50			
Vendor: 003947 22	KINTANAR LAW Prof Services for Public Defender/OCT 2025	11,250.00	11/24/2025	Check Sequence: 34 001-004-515-30-41-10	ACH Enabled: False
	Check Total:	11,250.00			
Vendor: 003262 PINV1037948	L.N. Curtis & Sons Tactical Armor Carrier for P. Sam	440.76	11/24/2025	Check Sequence: 35 001-006-521-20-22-00	ACH Enabled: False
	Check Total:	440.76			
Vendor: 004155 4	Matrix Consulting Group, LTD 2025 Operational Staffing Study Proj #1685-25/	1,360.00	11/24/2025	Check Sequence: 36 411-046-531-11-41-00	ACH Enabled: False
4	2025 Operational Staffing Study Proj #1685-25/	1,360.00	11/24/2025	402-021-535-12-41-00	
4	2025 Operational Staffing Study Proj #1685-25/	1,360.00	11/24/2025	101-017-542-30-41-00	
4	2025 Operational Staffing Study Proj #1685-25/	1,360.00	11/24/2025	001-015-576-80-41-00	
4	2025 Operational Staffing Study Proj #1685-25/	1,360.00	11/24/2025	401-020-534-11-41-00	
	Check Total:	6,800.00			
Vendor: 000405 4095	MINUTEMAN PRESS Single Sided Postcards, Envelopes/Admin Appre	61.09	11/24/2025	Check Sequence: 37 001-004-518-10-31-20	ACH Enabled: False
4096	Business Cards/Logan Rosenstiel	64.90	11/24/2025	001-004-518-88-31-00	
	Check Total:	125.99			
Vendor: 000424 13243669S111	Murrey's Disposal Company Inc Refuse Serv: Jerisich Park #31105600 OCT 2025	466.57	11/24/2025	Check Sequence: 38 001-015-576-80-47-00	ACH Enabled: False
13243825S111	Refuse Serv: WWTP #31117020 OCT 2025	1,098.07	11/24/2025	402-021-535-83-47-30	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
13243871S111	Refuse Serv: PW Shop #31140800 OCT 2025	3,360.31	11/24/2025	101-017-543-50-47-00	
13243872S111	Refuse Serv: Civic Center #31140802 OCT 2025	402.87	11/24/2025	001-016-518-30-47-00	
13247111S111	Refuse Serv: Sm Dumpster PW Ops #32188714C	213.19	11/24/2025	101-017-543-50-47-00	
	Check Total:	5,541.01			
Vendor: 004158	Nando P Merlino dba NPM Construction			Check Sequence: 39	ACH Enabled: False
PP#1	CIP-2006 Harbor History Museum Driveway Re	28,650.35	11/24/2025	102-018-595-30-63-27	
RETAIN PP#1	5% RETAIN CIP-2006 HarborHistMuseumDrive	-1,432.52	11/24/2025	102-000-223-40-00-00	
	Check Total:	27,217.83			
Vendor: 000430	NCL of Wisconsin Inc			Check Sequence: 40	ACH Enabled: False
527383	QA, QA/QC Standard	57.50	11/24/2025	402-021-535-83-31-00	
	Check Total:	57.50			
Vendor: 001743	Northstar Chemical Inc			Check Sequence: 41	ACH Enabled: False
325246	Sodium Hypochlorite 145gal, Sodium Hydroxide	1,707.42	11/24/2025	402-021-535-83-31-00	
325799	Sodium Hypochlorite 248gal/WWTP	1,120.72	11/24/2025	402-021-535-83-31-00	
326262	Sodium Hypochlorite 245gal, Sodium Hydroxide	2,259.85	11/24/2025	402-021-535-83-31-00	
	Check Total:	5,087.99			
Vendor: 004141	Olalla Recovery Centers			Check Sequence: 42	ACH Enabled: False
GHMC11042025	Urinalysis Substance Screening Court Order 10/1	50.00	11/24/2025	001-003-512-50-41-00	
GHMC11042025	Urinalysis Substance Screening Court Order 10/1	50.00	11/24/2025	001-003-512-50-41-00	
	Check Total:	100.00			
Vendor: 003169	Pacific Office Automation			Check Sequence: 43	ACH Enabled: False
592791190	Lease: OCE 450 Plotter/Printer PW Eng & Com	35.89	11/24/2025	001-014-558-60-45-00	
592791190	Lease: OCE 450 Plotter/Printer PW Eng & Com	14.36	11/24/2025	001-015-576-80-45-00	
592791190	Lease: OCE 450 Plotter/Printer PW Eng & Com	14.36	11/24/2025	401-020-534-12-45-00	
592791190	Lease: OCE 450 Plotter/Printer PW Eng & Com	14.36	11/24/2025	402-021-535-12-45-00	
592791190	Lease: OCE 450 Plotter/Printer PW Eng & Com	14.35	11/24/2025	411-046-531-80-45-00	
592791190	Lease: OCE 450 Plotter/Printer PW Eng & Com	14.36	11/24/2025	101-017-543-30-45-00	
592791190	Lease: OCE 450 Plotter/Printer PW Eng & Com	35.89	11/24/2025	001-014-558-50-45-00	
592791300	Copier Lease: Canon Plotter Printer/Comm Dev	79.19	11/24/2025	001-014-558-50-45-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
592791300	Copier Lease: Canon Plotter Printer/Comm Dev	79.19	11/24/2025	001-014-558-60-45-00	
592894243	Copier Lease: Konica Comm Dev #50423361_10	220.18	11/24/2025	001-014-558-60-45-00	
592894243	Cpr Lse: Konica B/W & Clr Adm,Fin,HR,ITS #5	254.69	11/24/2025	001-004-514-23-45-00	
592894243	Copier Lease: Konica PW Eng #50423361_8 DE	90.73	11/24/2025	401-020-534-12-45-00	
592894243	Cpr Lse: Konica B/W & Clr Adm,Fin,HR,ITS #5	254.69	11/24/2025	001-004-513-10-45-00	
592894243	Copier Lease: Konica PW Ops #50423361_9 DE	110.10	11/24/2025	411-046-531-80-45-00	
592894243	Copier Lease: Konica PW Ops #50423361_9 DE	110.09	11/24/2025	401-020-534-12-45-00	
592894243	Copier Lease: Konica PW Eng & Comm Dev #50	113.41	11/24/2025	001-014-558-50-45-00	
592894243	Copier Lease: Konica PW Ops #50423361_9 DE	110.09	11/24/2025	101-017-543-30-45-00	
592894243	Cpr Lse: Konica B/W & Clr Adm,Fin,HR,ITS #5	254.69	11/24/2025	001-004-518-10-45-00	
592894243	Copier Lease: Konica PW Eng & Comm Dev #50	113.41	11/24/2025	001-014-558-60-45-00	
592894243	Copier Lease: Konica PW Eng & Comm Dev #50	45.36	11/24/2025	402-021-535-12-45-00	
592894243	Copier Lease: Konica PW Eng & Comm Dev #50	45.36	11/24/2025	101-017-543-30-45-00	
592894243	Copier Lease: Konica PW Eng #50423361_8 DE	90.73	11/24/2025	402-021-535-12-45-00	
592894243	Copier Lease: Konica PW Eng #50423361_8 DE	90.72	11/24/2025	001-015-576-80-45-00	
592894243	Copier Lease: Konica PW Eng & Comm Dev #50	45.37	11/24/2025	411-046-531-80-45-00	
592894243	Copier Lease: Konica PD Admin #50423361_6	453.63	11/24/2025	001-006-521-10-45-00	
592894243	Cpr Lse: Konica B/W & Clr Adm,Fin,HR,ITS #5	254.70	11/24/2025	001-004-518-88-45-00	
592894243	Copier Lease: Konica PW Eng & Comm Dev #50	45.36	11/24/2025	401-020-534-12-45-00	
592894243	Copier Lease: Konica PW Ops #50423361_9 DE	110.09	11/24/2025	001-015-576-80-45-00	
592894243	Copier Lease: Konica Comm Dev #50423361_10	220.19	11/24/2025	001-014-558-50-45-00	
592894243	Copier Lse: Konica & Canon Runner/Court #504	422.39	11/24/2025	001-003-512-50-45-00	
592894243	Copier Lease: Konica PW Eng #50423361_8 DE	90.73	11/24/2025	411-046-531-80-45-00	
592894243	Copier Lease: Konica PW Eng #50423361_8 DE	90.72	11/24/2025	101-017-543-30-45-00	
592894243	Copier Lease: Konica PD Report Room #504233	321.10	11/24/2025	001-006-521-20-45-00	
592894243	Copier Lease: Konica PW Eng & Comm Dev #50	45.36	11/24/2025	001-015-576-80-45-00	
	Check Total:	4,305.84			
Vendor: 001377	Pape' Machinery			Check Sequence: 44	ACH Enabled: False
16489728	V-Belt LS13	100.01	11/24/2025	402-021-535-52-31-00	
	Check Total:	100.01			
Vendor: 000365	PCRC'D			Check Sequence: 45	ACH Enabled: False
17754B190P	Special Waste (6.86 tons) OCT 2025	248.74	11/24/2025	411-046-531-80-47-10	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
17754B190P	Noxious Weeds (0.24 tons) OCT 2025	13.05	11/24/2025	001-015-576-80-47-00	
17754B190P	Noxious Weeds (0.24 tons) OCT 2025	13.06	11/24/2025	411-046-531-80-47-10	
17754B190P	Noxious Weeds (0.24 tons) OCT 2025	13.05	11/24/2025	101-017-543-50-47-00	
17754B190P	MSW-Commercial (3.05 tons) OCT 2025	537.58	11/24/2025	001-015-576-80-47-00	
17754B190P	MSW-Commercial (3.05 tons) OCT 2025	537.58	11/24/2025	101-017-543-50-47-00	
17754B190P	Noxious Weeds (0.24 tons) OCT 2025	13.06	11/24/2025	401-020-534-51-47-00	
17754B190P	Special Waste (6.86 tons) OCT 2025	248.74	11/24/2025	101-017-542-67-47-10	
	Check Total:	1,624.86			
Vendor: 003246	PCS Mobile			Check Sequence: 46	ACH Enabled: False
INV753783	GETAC Licenses through 12/31/2026	21,469.70	11/24/2025	001-006-521-20-41-00	
	Check Total:	21,469.70			
Vendor: 000506	Peninsula Light Co			Check Sequence: 47	ACH Enabled: False
MISC ACCTS#1	450677-3510 Grandview St-EV Station/OCT 2025	161.83	11/24/2025	001-016-518-30-47-00	
MISC ACCTS#1	6907-3510 Civic Center/OCT 2025	3,802.52	11/24/2025	001-016-518-30-47-00	
MISC ACCTS#1	6920-4118 Rosedale-Wilk/OCT 2025	82.69	11/24/2025	001-015-576-80-47-00	
MISC ACCTS#1	6876-3711 Harborvw Eddon/OCT 2025	130.89	11/24/2025	001-015-576-80-47-00	
MISC ACCTS#1	6910-8714 HarbvwdnkyCrkBthrm/OCT 2025	89.71	11/24/2025	001-015-576-80-47-00	
MISC ACCTS#1	6962-3207 Harborvw Dr-Jerisich Dock/OCT 2025	185.40	11/24/2025	001-015-576-80-47-00	
MISC ACCTS#1	6868-5118 89th City Shop/OCT 2025	729.41	11/24/2025	101-017-543-50-47-00	
MISC ACCTS#1	6874-4750 N Crk Est Pump/OCT 2025	2,575.94	11/24/2025	401-020-534-51-47-00	
MISC ACCTS#1	6978-3525 Harborview Dr-Ancich Park/OCT 2025	40.15	11/24/2025	001-015-576-80-47-00	
MISC ACCTS#1	6854-5998 SndVw StorUnit Pump/OCT 2025	1,556.40	11/24/2025	401-020-534-51-47-00	
MISC ACCTS#1	6977-8698 Skansie Well#11/OCT 2025	3,643.38	11/24/2025	401-020-534-51-47-00	
MISC ACCTS#1	6980-3525 Harborvw/Jerkovich/AncichPk/OCT 2025	75.17	11/24/2025	001-015-576-80-47-00	
MISC ACCTS#1	6979-Boat Storage-3525 Harborview/OCT 2025	205.91	11/24/2025	001-015-576-80-47-00	
MISC ACCTS#1	6950-3003 Harbor-Maint Pier/OCT 2025	170.87	11/24/2025	001-015-576-80-47-00	
MISC ACCTS#1	6860-3400 Grandview Pump/OCT 2025	80.97	11/24/2025	401-020-534-51-47-00	
MISC ACCTS#1	6913-3510 Grandvw Skate Park/OCT 2025	39.28	11/24/2025	001-015-576-80-47-00	
MISC ACCTS#1	6945-3851 Grndvw-Cushman Trl Bthrm/OCT 2025	70.30	11/24/2025	001-015-576-80-47-00	
MISC ACCTS#1	448841-8698 Skansie Ave-NEW PW OPS CTR/OCT 2025	720.36	11/24/2025	101-017-543-50-47-00	
MISC ACCTS#1	6905-8602 Skans-RosedaleWtrTank/OCT 2025	94.64	11/24/2025	401-020-534-51-47-00	
MISC ACCTS#2	6963-Serenity Loop Lts/OCT 2025	56.63	11/24/2025	101-017-542-63-47-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
MISC ACCTS#2	6952-Skans-Rose Flash Lt/OCT 2025	18.87	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6951-7427 Stanich St Lts/OCT 2025	42.96	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6850-Harborvw Dr-St Lts/Signal/OCT 2025	14.14	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6973-3820 Hunt St NW Lts/OCT 2025	77.40	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6970-4406 72nd St NW Lts/OCT 2025	100.79	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6976-5713 38th Ave St Lts/OCT 2025	75.30	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6954-Grand-Snd Flash Lt/OCT 2025	14.14	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6866-7201 Pioneer & Grandview/OCT 2025	66.12	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6899-3807 Rosedale St Lts/OCT 2025	96.20	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6949-6563 McDonald/Hunt St Lt/OCT 2025	57.58	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6906-2814 HarborVw St Lts/Signal/OCT 2025	42.96	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	454709-Wagner Wy/Wollochet Dr St Lights/OCT 2025	102.58	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6956-4009 Harborvw-Estuary/OCT 2025	41.93	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6887-5600 38th Ave/56th St Lts/Signal/OCT 2025	94.66	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6914-7610 Pioneer St Light/OCT 2025	81.32	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6901-Kimball/Pioneer St Lts/Signal/OCT 2025	60.13	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6909-7551 N Creek Lp Lt/OCT 2025	67.63	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6882-Wollochet/Hunt St Lt/Signal/OCT 2025	74.40	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6934-Str Lts 56th&Olympic/OCT 2025	225.82	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6891-4913 Rosedale St Lts/Signal/OCT 2025	55.35	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6894-3505 Rosedale St Lts/Signal/OCT 2025	58.94	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6985-7421 Pioneer Way Lts/OCT 2025	49.15	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6896-6750 Kimball St Lts/Signal/OCT 2025	90.21	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6964-Hunt St NW/Serenity Lp Lts/OCT 2025	58.17	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6915-2727 Hollycroft St Lts/Signal/OCT 2025	53.21	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6953-Harborview Flash Lt/OCT 2025	14.14	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6851-4220 Harborvw-St Lts/Signal/OCT 2025	2,071.23	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6886-2780 Hollycroft-Reid/56th St Lts/OCT 2025	63.30	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6982-6401 Skansie Pk Str/Lts/OCT 2025	144.17	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6926-7221 Stinson Ave/OCT 2025	83.89	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6943-Str Lts WollWagnerWay/OCT 2025	50.83	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6900-3709 Harborview St Lts/Signal/OCT 2025	85.34	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6955-5524 Sound St Lt/OCT 2025	78.42	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6883-8802 N Harborvw St Lts/Signal/OCT 2025	66.03	11/24/2025	101-017-542-63-47-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
MISC ACCTS#2	6918-7700 Skansie St Lts ChapelHill/OCT 2025	58.59	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#2	6966-2500 Hollycroft St Lt/OCT 2025	58.19	11/24/2025	101-017-542-63-47-00	
MISC ACCTS#3	6895-Pump Sta(s) 6901 Wagner LS#14/OCT 202	260.06	11/24/2025	402-021-535-52-47-20	
MISC ACCTS#3	6879-Pump Sta(s) 4815 38th LS#11/OCT 2025	90.03	11/24/2025	402-021-535-52-47-20	
MISC ACCTS#3	6975-Pump Sta(s) 2809 Ryan Ln LS#6/OCT 202	101.13	11/24/2025	402-021-535-52-47-20	
MISC ACCTS#3	6861-Pump Sta(s) 2823 Harbrvw LS#5/OCT 202	58.07	11/24/2025	402-021-535-52-47-20	
MISC ACCTS#3	6971-3211 Harborview LS#4B/OCT 2025	775.05	11/24/2025	402-021-535-52-47-20	
MISC ACCTS#3	6938-WWTP-4216 Harborview/OCT 2025	19,648.69	11/24/2025	402-021-535-83-47-20	
MISC ACCTS#3	6922-Pump Sta(s) 8803 Harbrvw LS#2A/OCT 20	190.76	11/24/2025	402-021-535-52-47-20	
MISC ACCTS#3	6965-6401 46th St-LS/OCT 2025	170.08	11/24/2025	402-021-535-52-47-20	
MISC ACCTS#3	6853-Sewer Pump 5611 Reid & 56thLS#7/OCT	148.57	11/24/2025	402-021-535-52-47-20	
	Check Total:	40,448.98			
Vendor: 000521	Pierce County Budget & Finance			Check Sequence: 48	ACH Enabled: False
850008410	Court Transmittal: Crime Victims/OCT 2025	100.36	11/24/2025	631-038-586-20-00-00	
CI-375862	Utility Lien Removal SEPT 2025	18.00	11/24/2025	001-004-513-10-49-00	
CI-375862	Maintenance Agreement SEPT 2025	311.50	11/24/2025	411-046-531-80-49-00	
CI-375862	Utility Liens/SEPT 2025	468.00	11/24/2025	001-004-513-10-49-00	
CI-375862	Utility Lien/SEPT 2025	18.00	11/24/2025	001-004-513-10-49-00	
CI-376055	Prisoner Billing SEPT 2025	5,209.92	11/24/2025	001-006-521-10-41-00	
CI-376498	Bridge Engineering Services JULY - SEPTEMBER	1,925.07	11/24/2025	101-017-542-30-48-00	
CI-377215	Liquor Profit & Excise Tax Distribution/Q3 2025	938.40	11/24/2025	001-001-566-00-41-00	
CI-377239	Utility Lien Satisfaction OCT 2025	18.00	11/24/2025	001-004-513-10-49-00	
	Check Total:	9,007.25			
Vendor: 000924	Platt Electric Supply Inc			Check Sequence: 49	ACH Enabled: False
6T39507	Amp Breakers - Centrifuge Repair Parts	104.76	11/24/2025	402-021-535-83-31-00	
6T46208	Main Drive VFD, Back Drive VFD, Main Drive	16,812.96	11/24/2025	402-021-535-83-31-00	
6T47171	Back Drive VFD Door HMI Key Pad Kit	265.16	11/24/2025	402-021-535-83-31-00	
6T70017	PLC Adapter Parts - Fiber Optic to Internet	80.03	11/24/2025	402-021-535-83-31-00	
	Check Total:	17,262.91			
Vendor: 003291	Positive Concepts Inc			Check Sequence: 50	ACH Enabled: False
0261493-IN	Thermal Sector Paper for Patrol	260.00	11/24/2025	001-006-521-20-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	260.00			
Vendor: 004131	Public Sector Search & Consulting, Inc.			Check Sequence: 51	ACH Enabled: False
1237	Police Chief Recruitment Services	6,906.36	11/24/2025	001-004-513-10-49-00	
1237	Police Chief Recruitment Services	6,906.35	11/24/2025	001-004-513-10-41-00	
	Check Total:	13,812.71			
Vendor: 003979	Quadient Leasing USA Inc			Check Sequence: 52	ACH Enabled: False
Q2093362	Lease: Downstairs Postage Machine Q1 2026 12.	18.20	11/24/2025	001-004-514-23-45-00	
Q2093362	Lease: Downstairs Postage Machine Q1 2026 12.	18.19	11/24/2025	001-003-512-50-45-00	
Q2093362	Lease: Downstairs Postage Machine Q1 2026 12.	18.20	11/24/2025	001-014-558-60-45-00	
Q2093362	Lease: Downstairs Postage Machine Q1 2026 12.	18.20	11/24/2025	001-006-521-10-45-00	
Q2093362	Lease: Downstairs Postage Machine Q1 2026 12.	18.19	11/24/2025	001-004-513-10-45-00	
Q2093362	Lease: Downstairs Postage Machine Q1 2026 12.	18.20	11/24/2025	001-014-558-50-45-00	
Q2093362	Lease: Downstairs Postage Machine Q1 2026 12.	18.20	11/24/2025	001-015-576-80-45-00	
Q2093362	Lease: Downstairs Postage Machine Q1 2026 12.	54.59	11/24/2025	411-046-531-80-45-00	
Q2093362	Lease: Downstairs Postage Machine Q1 2026 12.	81.89	11/24/2025	401-020-534-12-45-00	
Q2093362	Lease: Downstairs Postage Machine Q1 2026 12.	90.99	11/24/2025	402-021-535-12-45-00	
Q2093362	Lease: Downstairs Postage Machine Q1 2026 12.	81.89	11/24/2025	101-017-543-30-45-00	
Q2093362	Lease: Downstairs Postage Machine Q1 2026 12.	18.20	11/24/2025	001-004-518-10-45-00	
	Check Total:	454.94			
Vendor: 003956	Richard Sample Engineering			Check Sequence: 53	ACH Enabled: False
1803	5 Well & Booster Pmp Station Arc Flash Study R	25,458.00	11/24/2025	401-020-534-51-41-00	
	Check Total:	25,458.00			
Vendor: 004035	ROMERO, STACEY			Check Sequence: 54	ACH Enabled: False
029-251029	Spanish Interpreting via Zoom 10/29/2025	150.00	11/24/2025	001-003-512-50-41-05	
	Check Total:	150.00			
Vendor: 000610	San Diego Police Equipment Co			Check Sequence: 55	ACH Enabled: False
666670	Training Ammunition 9mm	828.56	11/24/2025	001-006-521-20-31-10	
	Check Total:	828.56			

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 003773	Seattle's Finest Security & Traffic Control Inc			Check Sequence: 56	ACH Enabled: False
351714	Court Security Serv Criminal Calendar 37.50hrs	3,712.50	11/24/2025	001-003-512-50-41-00	
352002	Court Security Serv Criminal Calendar 27.75hrs	2,747.25	11/24/2025	001-003-512-50-41-00	
	Check Total:	6,459.75			
Vendor: 003892	Security Solutions Northwest Inc			Check Sequence: 57	ACH Enabled: False
389385	Intrusion/Fire Alarm Radio Monitoring/PW Shof	17.73	11/24/2025	401-020-534-11-41-00	
389385	Intrusion/Fire Alarm Radio Monitoring/PW Shof	17.73	11/24/2025	001-015-576-80-41-00	
389385	Intrusion/Fire Alarm Radio Monitoring/PW Shof	17.73	11/24/2025	101-017-542-30-41-00	
389385	Intrusion/Fire Alarm Radio Monitoring/PW Shof	17.73	11/24/2025	411-046-531-80-41-00	
389392	Fire Alarm Radio Monitoring/PW Ops	45.00	11/24/2025	401-020-534-11-41-00	
389392	Fire Alarm Radio Monitoring/PW Ops	45.01	11/24/2025	101-017-542-30-41-00	
389392	Fire Alarm Radio Monitoring/PW Ops	45.01	11/24/2025	411-046-531-80-41-00	
389392	Fire Alarm Radio Monitoring/PW Ops	45.00	11/24/2025	001-015-576-80-41-00	
389393	Intrusion Alarm Monitoring/PW Ops	10.90	11/24/2025	401-020-534-11-41-00	
389393	Intrusion Alarm Monitoring/PW Ops	10.90	11/24/2025	001-015-576-80-41-00	
389393	Intrusion Alarm Monitoring/PW Ops	10.89	11/24/2025	101-017-542-30-41-00	
389393	Intrusion Alarm Monitoring/PW Ops	10.90	11/24/2025	411-046-531-80-41-00	
389554	Fire Alarm Monitoring/Doris Heritage Park	103.59	11/24/2025	001-015-576-80-41-00	
	Check Total:	398.12			
Vendor: 004106	Sound Publishing Inc			Check Sequence: 58	ACH Enabled: False
00080	VRBO NOA/SEPT 2025 Publications	104.91	11/24/2025	001-014-558-60-41-00	
00080	Chick Fil A NOA/SEPT 2025 Publications	127.53	11/24/2025	001-014-558-60-41-00	
00081	Ordinance 1552/OCT 2025 Publications	36.27	11/24/2025	001-014-558-60-41-00	
00081	Ordinance 1551 Public Hearing/OCT 2025 Publi	89.31	11/24/2025	001-014-558-60-41-00	
00081	Ordinance 1549/OCT 2025 Publications	53.82	11/24/2025	001-014-558-60-41-00	
00081	Ordinance 1550/OCT 2025 Publications	40.95	11/24/2025	001-014-558-60-41-00	
00081	NOA Donkey Creek Holdings/OCT 2025 Publica	98.67	11/24/2025	001-004-513-10-41-00	
00081	Ordinance 1553/OCT 2025 Publications	46.41	11/24/2025	001-014-558-60-41-00	
00081	Ordinance 1554/OCT 2025 Publications	36.66	11/24/2025	001-014-558-60-41-00	
00081	Public Hearing Revenue Sources/OCT 2025 Pub	68.25	11/24/2025	001-014-558-60-41-00	
00081	Ordinance 1552 Public Hearing/OCT 2025 Publi	77.61	11/24/2025	001-014-558-60-41-00	
00081	Ordinance 1551 Public Hearing/OCT 2025 Publi	51.87	11/24/2025	001-014-558-60-41-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	832.26			
Vendor: 000651	State Treasurer			Check Sequence: 59	ACH Enabled: False
850008410	Court Transmittal/OCT 2025	7,923.59	11/24/2025	631-038-586-10-00-00	
	Check Total:	7,923.59			
Vendor: 003014	Systems for Public Safety Inc			Check Sequence: 60	ACH Enabled: False
50011	Initial Build of VEH #7110-05	27,689.03	11/24/2025	001-006-594-21-64-22	
50013	Initial Build of VEH #7107-02 (Drone)	39,033.95	11/24/2025	001-006-594-21-64-22	
50684	Initial Build of VEH #7106-01	32,313.88	11/24/2025	001-006-594-21-64-22	
51471	Strip Vehicle #7077-58	1,807.89	11/24/2025	001-006-594-21-64-22	
51841	Partial Strip of VEH #7078-90	231.21	11/24/2025	001-006-594-21-64-22	
	Check Total:	101,075.96			
Vendor: 000531	Tacoma Screw Products Inc			Check Sequence: 61	ACH Enabled: False
310048834-00	Blue Aerosol Cans (2) - PRV Maint	28.24	11/24/2025	401-020-534-52-31-00	
310050202-00	1/2" Drive Hex Bit	6.27	11/24/2025	001-015-576-80-31-00	
310050202-00	1/2" Drive Hex Bit	6.27	11/24/2025	101-017-542-30-31-00	
310050202-00	White Ox Gloves LG, Cotton Poly Glove Liners	22.65	11/24/2025	401-020-534-11-22-00	
310050202-00	White Ox Gloves LG, Cotton Poly Glove Liners	22.64	11/24/2025	001-015-576-80-22-00	
310050202-00	White Ox Gloves LG, Cotton Poly Glove Liners	22.64	11/24/2025	101-017-542-30-22-00	
310050202-00	1/2" Drive Hex Bit	6.27	11/24/2025	401-020-534-11-31-00	
310050202-00	White Ox Gloves LG, Cotton Poly Glove Liners	22.65	11/24/2025	411-046-531-80-22-00	
310050202-00	1/2" Drive Hex Bit	6.28	11/24/2025	411-046-531-80-31-00	
310050483-00	Dewalt Hex Hd Ultra Con Anchor	22.17	11/24/2025	402-021-535-83-31-00	
310050569-00	Hex Cap Scrws,Scrws Plg Tap, Plg Tap Crbn, Dri	20.33	11/24/2025	402-021-535-83-31-00	
310050645-00	Auto Cplr & Auto Plug - Centrifuge	56.07	11/24/2025	402-021-535-83-31-00	
310050653-00	1-1/4" Apollo Bronze Ball Valve LS8	140.17	11/24/2025	402-021-535-52-31-00	
310050671-00	1-1/4"x2" Long Nipple Galv (2) LS8	9.11	11/24/2025	402-021-535-52-31-00	
310050681-00	RETURN CREDIT: 1-1/4" Apollo Bronze Ball V	-140.17	11/24/2025	402-021-535-52-31-00	
310050682-00	RETURN CREDIT: 1-1/4"x2" Long Nipple Galv	-9.11	11/24/2025	402-021-535-52-31-00	
	Check Total:	242.48			
Vendor: 003890	TLB EVENTS LLC			Check Sequence: 62	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
1687	2025 Downtown GH Holiday Display Deposit Pl	10,000.00	11/24/2025	001-015-576-80-41-00	
	Check Total:	10,000.00			
Vendor: 000695	Town & Country Towing Inc			Check Sequence: 63	ACH Enabled: False
16588	Tow VEH #1061 from 3504 Rosedale to PW Shc	154.92	11/24/2025	101-017-542-90-41-00	
88354	Tow for PD VEH#7087-41	311.22	11/24/2025	001-006-521-20-41-00	
	Check Total:	466.14			
Vendor: 003185	Transportation Solutions Inc			Check Sequence: 64	ACH Enabled: False
20227	CSP-2311 Wlcht/SR 16 EB Off-Ramp Improv P	7,172.25	11/24/2025	102-018-595-30-63-30	
20228	CSP-2315 Wlcht/SR 16 WB Off-Ramp Improv	9,181.04	11/24/2025	102-018-595-30-63-30	
	Check Total:	16,353.29			
Vendor: 000534	Utilities Underground			Check Sequence: 65	ACH Enabled: False
5100165	Excavation Notifications (94) OCT 2025	126.90	11/24/2025	402-021-535-52-41-00	
	Check Total:	126.90			
Vendor: 003030	Verizon Wireless			Check Sequence: 66	ACH Enabled: False
6127388928	Finance Cell Phones/OCT 2025	78.44	11/24/2025	001-004-514-23-42-00	
6127388928	PW ENG Cell Phones & Laptops/OCT 2025	187.55	11/24/2025	101-017-543-30-42-00	
6127388928	Police Marine Laptop/OCT 2025	20.02	11/24/2025	001-006-521-21-42-00	
6127388928	Council Cell Phones/OCT 2025	255.34	11/24/2025	001-002-511-60-42-00	
6127388928	Custodian Cell Phone/OCT 2025	39.22	11/24/2025	001-016-518-30-42-00	
6127388928	Parks Manager Cell Phone/OCT 2025	39.22	11/24/2025	001-015-576-80-42-00	
6127388928	PW Ops New Tablets/OCT 2025	515.16	11/24/2025	101-017-543-30-35-00	
6127388928	PW Ops Cell Phones, Laptops, & iPads/OCT 2025	432.47	11/24/2025	411-046-531-80-42-00	
6127388928	PW Ops Cell Phones, Laptops, & iPads/OCT 2025	432.47	11/24/2025	401-020-534-11-42-00	
6127388928	PW ENG Cell Phones & Laptops/OCT 2025	187.55	11/24/2025	001-015-576-80-42-00	
6127388928	PW ENG Cell Phones & Laptops/OCT 2025	187.55	11/24/2025	411-046-531-11-42-00	
6127388928	WWTP Cell Phones & iPads/OCT 2025	326.23	11/24/2025	402-021-535-52-42-00	
6127388928	PW ENG Cell Phones & Laptops/OCT 2025	187.55	11/24/2025	402-021-535-12-42-00	
6127388928	Bldg Cell Phones & Laptops/OCT 2025	276.91	11/24/2025	001-014-558-50-42-00	
6127388928	PD Ptrl Cell Phones, iPads, Extra Sims, GETAC	1,244.04	11/24/2025	001-006-521-20-42-00	
6127388928	Admin Cell Phones & Mayor iPad/OCT 2025	176.90	11/24/2025	001-004-513-10-42-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
6127388928	PW Ops Cell Phones, Laptops, & iPads/OCT 2025	432.48	11/24/2025	001-015-576-80-42-00	
6127388928	PW ENG Cell Phones & Laptops/OCT 2025	187.55	11/24/2025	401-020-534-12-42-00	
6127388928	HR Cell Phones & iPad/OCT 2025	196.10	11/24/2025	001-004-518-10-42-00	
6127388928	WWTP Cell Phones & iPads/OCT 2025	326.23	11/24/2025	402-021-535-83-42-00	
6127388928	Planning Cell Phones & Laptop/OCT 2025	408.76	11/24/2025	001-014-558-60-42-00	
6127388928	Police Admin Cell Phones, GETAC Spare, iPad/OCT 2025	119.09	11/24/2025	001-006-521-10-42-00	
6127388928	PW Ops Cell Phones, Laptops, & iPads/OCT 2025	432.48	11/24/2025	101-017-543-30-42-00	
6127388928	ITS Cell Phones/OCT 2025	218.35	11/24/2025	001-004-518-88-42-00	
	Check Total:	6,907.66			
Vendor: 003031	Verizon Wireless Equip.			Check Sequence: 67	ACH Enabled: False
6127179360	Water Well SCADA M2M Serv/OCT 2025	229.29	11/24/2025	401-020-534-12-42-00	
	Check Total:	229.29			
Vendor: 002570	WA State Dept of Transportation			Check Sequence: 68	ACH Enabled: False
RE43GMW0008L146	Maint of Signals: Olympic Dr NW/Hollycroft/50	873.84	11/24/2025	101-017-542-64-48-00	
	Check Total:	873.84			
Vendor: 000735	WA State Patrol			Check Sequence: 69	ACH Enabled: False
I2601933	Background Checks OCT 2025	250.00	11/24/2025	001-000-237-25-00-00	
I2602070	Pre Empl Background Check - ITS Manager L. F	11.00	11/24/2025	001-004-518-88-49-00	
I2602070	Pre Empl Background Check - Maint Tech J. Gai	2.75	11/24/2025	101-017-542-30-49-00	
I2602070	Pre Empl Background Check - Maint Tech J. Gai	2.75	11/24/2025	401-020-534-12-49-00	
I2602070	Pre Empl Background Check - Maint Tech J. Gai	2.75	11/24/2025	411-046-531-80-49-00	
I2602070	Pre Empl Background Check - Maint Tech J. Gai	2.75	11/24/2025	001-015-576-80-49-00	
	Check Total:	272.00			
Vendor: 000724	WABO			Check Sequence: 70	ACH Enabled: False
24153	WABO Jurisdictional Member - Membership Re	109.00	11/24/2025	001-014-558-50-49-00	
	Check Total:	109.00			
Vendor: 000747	Water Management Laboratories			Check Sequence: 71	ACH Enabled: False
232975	Effluent/Influent 2x Monthly Testing	575.00	11/24/2025	402-021-535-83-41-00	
232985	Ttl Coliform MMO-MUG (8) Routine Wtr Samp	240.00	11/24/2025	401-020-534-52-41-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
233077	Effluent/Influent 2x Monthly Testing	432.00	11/24/2025	402-021-535-83-41-00	
233212	Gross Alpha, Radium, Postage & Freight-Routine	354.00	11/24/2025	401-020-534-52-41-00	
233369	Ttl Coliform, Quanti Tray - Routine Wtr Sample	346.00	11/24/2025	401-020-534-52-41-00	
	Check Total:	1,947.00			
Vendor: 004166	Watson Security Group, LLC			Check Sequence: 72	ACH Enabled: False
0000101171	Key Box Key Blanks	78.69	11/24/2025	411-046-531-80-31-00	
0000101171	Key Box Key Blanks	78.69	11/24/2025	101-017-542-30-31-00	
0000101171	Key Box Key Blanks	78.69	11/24/2025	401-020-534-11-31-00	
0000101171	Key Box Key Blanks	78.68	11/24/2025	001-015-576-80-31-00	
	Check Total:	314.75			
Vendor: 002865	Wesmar Company, Inc			Check Sequence: 73	ACH Enabled: False
339123	Sodium Hypochlorite (555 gal) Chlorine for Wtr	4,068.99	11/24/2025	401-020-534-51-31-00	
	Check Total:	4,068.99			
Vendor: 000495	Westbay Auto Parts			Check Sequence: 74	ACH Enabled: False
354847	Adapter, Flextn Conn (Pig Tail for Water Trk Chl	19.19	11/24/2025	401-020-534-51-31-00	
354916	22" Exactfit Blade, Fuel Filters, Oil Filters VEH	197.14	11/24/2025	101-017-542-90-31-00	
354920	18mo Battery Warranty (2ea) Shop Generators	76.79	11/24/2025	001-015-576-80-31-00	
354920	18mo Battery Warranty (2ea) Shop Generators	76.79	11/24/2025	101-017-542-30-31-00	
354920	18mo Battery Warranty (2ea) Shop Generators	76.80	11/24/2025	401-020-534-11-31-00	
354920	18mo Battery Warranty (2ea) Shop Generators	76.80	11/24/2025	411-046-531-80-31-00	
355293	Hydraulic Filter VEH #1119	9.19	11/24/2025	101-017-542-90-31-00	
355321	10W30 Quart Oil (5) VEH #1030	76.32	11/24/2025	101-017-542-90-31-00	
	Check Total:	609.02			
Vendor: 002880	Wilco Farmers			Check Sequence: 75	ACH Enabled: False
646660/5	Fasteners LS2A	3.49	11/24/2025	402-021-535-52-31-00	
646666/5	Black Spray Krylon, U Bolt, Flip Anchor (Serv T	46.31	11/24/2025	401-020-534-11-31-00	
646679/5	SDS Hamm Bit, CPVC 1/2" Tee	14.80	11/24/2025	402-021-535-83-31-00	
646693/5	Poly Tubing for Chlorine Monitors	35.52	11/24/2025	401-020-534-51-31-00	
646699/5	Graffiti Rmvr, Paint, Tray Linr, Rlr Cvr (Crescer	75.51	11/24/2025	001-015-576-80-31-00	
646704/5	Rubber Whip Hose - Air Compressor Parts	26.14	11/24/2025	402-021-535-83-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
646707/5	Strt Fluid, T-Plug, Cplr, Drain Cock, T-Cplr (Shc	71.86	11/24/2025	402-021-535-83-31-00	
646711/5	BRS FPT Bal Valv, Galv Nipple	95.96	11/24/2025	402-021-535-52-31-00	
	Check Total:	369.59			
Vendor: 003125	Wrapjax			Check Sequence: 76	ACH Enabled: False
9791	Vinyl Wrap for Ford SUV	1,149.39	11/24/2025	001-006-594-21-64-22	
	Check Total:	1,149.39			
	Total for Check Run:	456,117.25			
	Total of Number of Checks:	76			

Accounts Payable

Check Register Totals Only

User: kbrooks@gigharborwa.gov
Printed: 11/14/2025 - 12:21 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
201179	11/24/2025	003076	2 Watch Monitoring Inc	415.00	0
201180	11/24/2025	004098	All Traffic Solutions	12,137.29	0
201181	11/24/2025	002158	ALLEN, SANDRA L	5,500.00	0
201182	11/24/2025	004164	Ana Luisa Yu	360.00	0
201183	11/24/2025	000055	AWC-Assoc of Washington Cities	75.00	0
201184	11/24/2025	003919	Blinkinsop, Rebecca	90.49	0
201185	11/24/2025	004105	Bowman Consulting Group Ltd	4,317.50	0
201186	11/24/2025	004167	Cal-Line Northwest, LLC	1,555.21	0
201187	11/24/2025	001572	Central Welding Supply Inc	20.21	0
201188	11/24/2025	002900	Cintas Corporation #461	442.49	0
201189	11/24/2025	000713	City of Gig Harbor	15,863.45	0
201190	11/24/2025	004168	City of Gig Harbor	1,432.52	0
201191	11/24/2025	003274	City of Sunnyside	2,022.44	0
201192	11/24/2025	003583	CLASSY CHASSIS - GH Kimball	21.00	0
201193	11/24/2025	004018	Comcast Business	770.28	0
201255	11/24/2025	002510	Construction Testing Laboratories Inc	688.00	0
201256	11/24/2025	003488	CORE & MAIN LP	652.37	0
201196	11/24/2025	UB*01608	ANNE CROSBY	102.67	0
201197	11/24/2025	000171	Databar Inc	1,679.35	0
201198	11/24/2025	000173	David Evans and Associates, Inc.	2,021.95	0
201199	11/24/2025	000175	DELL MARKETING LP	8,220.73	0
201200	11/24/2025	000371	Dept of Licensing Firearms Dep	330.00	0
201201	11/24/2025	001091	Display Sales Co	287.00	0
201202	11/24/2025	001090	DM Recycling Company	753.00	0
201203	11/24/2025	000185	Don Small & Sons Oil Dist Co	876.54	0
201204	11/24/2025	000997	EMPLOYMENT SECURITY DEPT	5,567.10	0
201205	11/24/2025	004159	George F. Cicotte	162.50	0
201206	11/24/2025	000123	Gig Harbor Chamber of Commerce	33,700.83	0
201207	11/24/2025	004082	Gig Harbor Tree Service, LLC	2,018.35	0
201208	11/24/2025	003678	HARBOR ENGRAVING	59.34	0
201209	11/24/2025	000305	HD Fowler Company Inc	284.14	0
201210	11/24/2025	004040	HD Supply Formerly Home Depot Pro	669.14	0
201211	11/24/2025	002236	Hough Beck & Baird Inc	487.50	0
201212	11/24/2025	003947	KINTANAR LAW	11,250.00	0
201213	11/24/2025	003262	L.N. Curtis & Sons	440.76	0
201214	11/24/2025	004155	Matrix Consulting Group, LTD	6,800.00	0
201215	11/24/2025	000405	MINUTEMAN PRESS	125.99	0
201216	11/24/2025	000424	Murrey's Disposal Company Inc	5,541.01	0
201217	11/24/2025	004158	Nando P Merlino dba NPM Constructi	27,217.83	0
201218	11/24/2025	000430	NCL of Wisconsin Inc	57.50	0
201219	11/24/2025	001743	Northstar Chemical Inc	5,087.99	0
201220	11/24/2025	004141	Olalla Recovery Centers	100.00	0
201221	11/24/2025	003169	Pacific Office Automation	4,305.84	0
201222	11/24/2025	001377	Pape' Machinery	100.01	0
201223	11/24/2025	000365	PCRCD	1,624.86	0
201224	11/24/2025	003246	PCS Mobile	21,469.70	0
201225	11/24/2025	000506	Peninsula Light Co	40,448.98	0
201226	11/24/2025	000521	Pierce County Budget & Finance	9,007.25	0
201227	11/24/2025	000924	Platt Electric Supply Inc	17,262.91	0
201228	11/24/2025	003291	Positive Concepts Inc	260.00	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
201229	11/24/2025	004131	Public Sector Search & Consulting, In	13,812.71	0
201230	11/24/2025	003979	Quadient Leasing USA Inc	454.94	0
201231	11/24/2025	003956	Richard Sample Engineering	25,458.00	0
201232	11/24/2025	004035	ROMERO, STACEY	150.00	0
201233	11/24/2025	000610	San Diego Police Equipment Co	828.56	0
201234	11/24/2025	003773	Seattle's Finest Security & Traffic Con	6,459.75	0
201235	11/24/2025	003892	Security Solutions Northwest Inc	398.12	0
201236	11/24/2025	004106	Sound Publishing Inc	832.26	0
201237	11/24/2025	000651	State Treasurer	7,923.59	0
201238	11/24/2025	003014	Systems for Public Safety Inc	101,075.96	0
201239	11/24/2025	000531	Tacoma Screw Products Inc	242.48	0
201240	11/24/2025	003890	TLB EVENTS LLC	10,000.00	0
201241	11/24/2025	000695	Town & Country Towing Inc	466.14	0
201242	11/24/2025	003185	Transportation Solutions Inc	16,353.29	0
201243	11/24/2025	000534	Utilities Underground	126.90	0
201244	11/24/2025	003030	Verizon Wireless	6,907.66	0
201245	11/24/2025	003031	Verizon Wireless Equip.	229.29	0
201246	11/24/2025	002570	WA State Dept of Transportation	873.84	0
201247	11/24/2025	000735	WA State Patrol	272.00	0
201248	11/24/2025	000724	WABO	109.00	0
201249	11/24/2025	000747	Water Management Laboratories	1,947.00	0
201250	11/24/2025	004166	Watson Security Group, LLC	314.75	0
201251	11/24/2025	002865	Wesmar Company, Inc	4,068.99	0
201252	11/24/2025	000495	Westbay Auto Parts	609.02	0
201253	11/24/2025	002880	Wilco Farmers	369.59	0
201254	11/24/2025	003125	Wrapjax	1,149.39	0
Check Total:				456,117.25	

General Ledger
Journal Entry Proof List

User: kbrooks@gigharborwa.gov
Printed: 11/10/2025 - 10:43 AM
Batch: 50031.10.2025



Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
Journal Entry: 178-10-2025 Journal Entry Date: 10/31/2025						
001-004-518-10-41-00	Professional Services	5,099.81	0.00	Paylocity Carrier EDI File Implementation Fees ACH 09.03.2025		
001-000-111-10-00-00	Cash	0.00	5,099.81	Paylocity Carrier EDI File Implementation Fees ACH 09.03.2025		
Journal Entry Totals		5,099.81	5,099.81			
Journal Entry Balance		0.00				
Report Totals:		5,099.81	5,099.81			
		0.00				

General Ledger

Journal Entry Proof List

User: kbrooks@gigharborwa.gov
Printed: 11/10/2025 - 11:06 AM
Batch: 50003.11.2025



Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
Journal Entry: 028-11-2025		Journal Entry Date: 11/03/2025				
001-015-576-80-49-00	Miscellaneous	3.75	0.00	WA Dept of Licensing - Driver Abstract/Jared Garcia PW Maint Tech ACH 11.03.2025		
001-000-111-10-00-00	Cash	0.00	3.75	WA Dept of Licensing - Driver Abstract/Jared Garcia PW Maint Tech ACH 11.03.2025		
101-017-542-30-49-00	Miscellaneous	3.75	0.00	WA Dept of Licensing - Driver Abstract/Jared Garcia PW Maint Tech ACH 11.03.2025		
101-000-111-10-00-00	Cash	0.00	3.75	WA Dept of Licensing - Driver Abstract/Jared Garcia PW Maint Tech ACH 11.03.2025		
401-020-534-12-49-00	Miscellaneous	3.75	0.00	WA Dept of Licensing - Driver Abstract/Jared Garcia PW Maint Tech ACH 11.03.2025		
401-000-111-10-00-00	Cash	0.00	3.75	WA Dept of Licensing - Driver Abstract/Jared Garcia PW Maint Tech ACH 11.03.2025		
411-046-531-80-49-00	Miscellaneous	3.75	0.00	WA Dept of Licensing - Driver Abstract/Jared Garcia PW Maint Tech ACH 11.03.2025		
411-000-111-10-00-00	Cash	0.00	3.75	WA Dept of Licensing - Driver Abstract/Jared Garcia PW Maint Tech ACH 11.03.2025		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
Journal Entry Totals		15.00	15.00			
Journal Entry Balance		0.00				
Report Totals:		15.00	15.00			
		0.00				

Accounts Payable

Computer Check Proof List by Vendor

User: AuclairJ
Printed: 10/30/2025 - 3:18PM
Batch: 00777.10.2025

JE#151



Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 003482	Dept of Revenue Unclaimed Property Section			Check Sequence: 1	ACH Enabled: True
053700201-25	Unclaimed Property Reporting Year 2025/053700	653.16	10/30/2025	001-001-514-23-49-00	
	Check Total:	653.16			
	Total for Check Run:	653.16			
	Total of Number of Checks:	1			

Clearing House
Electronic AP Proof List

User: AuclairJ
Printed: 10/30/2025 - 3:26PM
Sort By: Vendor Name

JE#152



Source	Vendor	Name	Transfer/Route	Check Digit	Account Number	Amount
AP5 777-10-2025	003482	Dept of Revenue Unclaimed Property Section	1230/0084	8	153911996558	653.16
Records Printed: 1						653.16

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
001-000-111-10-00-00	Cash	0.00	57.62	Unclaimed Property for Reporting Year 2025 ACH 11.04.2025 Ck#101071 Yolanda Sayles 07.24.2023		
001-001-514-23-49-00	Miscellaneous	34.28	0.00	Unclaimed Property for Reporting Year 2025 ACH 11.04.2025 Ck#101359 Anthony & Julie Wright 08.28.2023		
001-000-111-10-00-00	Cash	0.00	34.28	Unclaimed Property for Reporting Year 2025 ACH 11.04.2025 Ck#101359 Anthony & Julie Wright 08.28.2023		
001-001-514-23-49-00	Miscellaneous	8.70	0.00	Unclaimed Property for Reporting Year 2025 ACH 11.04.2025 Ck#102633 Jared Levitt 10.09.2023		
001-000-111-10-00-00	Cash	0.00	8.70	Unclaimed Property for Reporting Year 2025 ACH 11.04.2025 Ck#102633 Jared Levitt 10.09.2023		
001-001-514-23-49-00	Miscellaneous	200.07	0.00	Unclaimed Property for Reporting Year 2025 ACH 11.04.2025 Ck#102637 Brooke Morgan 10.09.2023		
001-000-111-10-00-00	Cash	0.00	200.07	Unclaimed Property for Reporting Year 2025 ACH 11.04.2025 Ck#102637 Brooke Morgan 10.09.2023		
001-001-514-23-49-00	Miscellaneous	69.67	0.00	Unclaimed Property for Reporting Year 2025 ACH 11.04.2025 Ck#106200 Karlle Rosenberg 06.10.2024		
001-000-111-10-00-00	Cash	0.00	69.67	Unclaimed Property for Reporting Year 2025 ACH 11.04.2025 Ck#106200 Karlle Rosenberg 06.10.2024		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
Journal Entry Totals		653.16	653.16			
Journal Entry Balance		0.00				
Report Totals:		653.16	653.16			
		0.00				

Accounts Payable

Computer Check Proof List by Vendor

User: kbrooks@gigharborwa.gov
Printed: 10/22/2025 - 11:29AM
Batch: 50022.10.2025



Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 004161	Correia, Tina			Check Sequence: 1	ACH Enabled: False
PR S28-O11	Re-issue returned direct deposit payment for pay	1,000.00	10/22/2025	001-001-588-80-00-00	
	Check Total:	1,000.00			
	Total for Check Run:	1,000.00			
	Total of Number of Checks:	1			

Accounts Payable

Computer Check Register

User: kbrooks@gigharborwa.gov
Printed: 10/22/2025 - 11:40AM
Batch: 50022.10.2025
Bank Account: KPRAPCKS



Check	Vendor No	Vendor Name	Date	Invoice No	amount
109062	KPRAPCKS	004161	Correia, Tina	10/22/2025	
				PR S28-O11	1,000.00
			Check 109062 Total:		1,000.00
			Report Total:		1,000.00

Accounts Payable

Computer Check Proof List by Vendor

User: ekovell@gigharborwa.gov
Printed: 11/03/2025 - 8:52AM
Batch: 40102.10.2025



Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 002687	HRA VEBA TRUST CONTRIBUTIONS			Check Sequence: 1	ACH Enabled: False
PR S14-27 NREE	PR Batch 40001.10.2025 VEBA Non-Rep Contri	1,400.00	10/03/2025	001-000-213-10-01-27	PR Batch 40001.10.2025 VEBA Non-Rep
PR S14-27 PDEE	PR Batch 40001.10.2025 VEBA EE Contributor	950.00	10/03/2025	001-000-213-10-01-27	PR Batch 40001.10.2025 VEBA EE Contri
	Check Total:	2,350.00			
Vendor: 003589	Teamsters Local 117			Check Sequence: 2	ACH Enabled: False
PR S14-27 GUEE	PR Batch 40001.10.2025 General Unit Teamsters	2,326.70	10/03/2025	001-000-213-10-01-10	PR Batch 40001.10.2025 General Unit Tea
PR S14-27 PDEE	PR Batch 40001.10.2025 PD Teamsters Local No	1,198.11	10/03/2025	001-000-213-10-01-14	PR Batch 40001.10.2025 PD Teamsters Lo
	Check Total:	3,524.81			
Vendor: 002508	YMCA of Pierce & Kitsap Counties			Check Sequence: 3	ACH Enabled: False
PR S14-27 OCT	PR Batch 40001.10.2025 YMCA Employees' Du	173.00	10/03/2025	001-000-213-10-01-11	PR Batch 40001.10.2025 YMCA Employe
	Check Total:	173.00			
	Total for Check Run:	6,047.81			
	Total of Number of Checks:	3			

Accounts Payable

Check Register Totals Only

User: ekovell@gigharborwa.gov
Printed: 11/3/2025 - 9:42 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
109063	10/03/2025	002687	HRA VEBA TRUST CONTRIBUTIO	2,350.00	0
109064	10/03/2025	003589	Teamsters Local 117	3,524.81	0
109065	10/03/2025	002508	YMCA of Pierce & Kitsap Counties	173.00	0
Check Total:				6,047.81	

Accounts Payable

Computer Check Proof List by Vendor

User: ekovell@gigharborwa.gov
Printed: 11/03/2025 - 8:52AM
Batch: 40001.10.2025



Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 001505	INTERNAL REVENUE SERVICE			Check Sequence: 1	ACH Enabled: True
PR M/C SEP FIT	PR Batch 40003.10.2025 Federal Income Tax	270.39	10/03/2025	001-000-213-10-01-15	PR Batch 40003.10.2025 Soc Secr Employ
PR M/C SEP MCEE	PR Batch 40003.10.2025 Medicare Employee Pc	114.55	10/03/2025	001-000-213-10-01-06	PR Batch 40003.10.2025 Soc Secr Employ
PR M/C SEP MCER	PR Batch 40003.10.2025 Medicare Employer Po	114.55	10/03/2025	001-000-213-10-02-06	PR Batch 40003.10.2025 Soc Secr Employ
PR M/C SEP SSEE	PR Batch 40003.10.2025 Soc Secr Employee Poi	347.20	10/03/2025	001-000-213-10-01-06	PR Batch 40003.10.2025 Soc Secr Employ
PR M/C SEP SSER	PR Batch 40003.10.2025 Soc Secr Employer Pot	347.20	10/03/2025	001-000-213-10-02-06	PR Batch 40003.10.2025 Soc Secr Employ
PR RTR FIT	PR Batch 40102.10.2025 Federal Income Tax	497.38	10/03/2025	001-000-213-10-01-15	PR Batch 40102.10.2025 Federal Income T
PR RTR MCEE	PR Batch 40102.10.2025 Medicare Employee Pc	36.30	10/03/2025	001-000-213-10-01-06	PR Batch 40102.10.2025 Medicare Emplo
PR RTR MCER	PR Batch 40102.10.2025 Medicare Employer Po	36.30	10/03/2025	001-000-213-10-02-06	PR Batch 40102.10.2025 Medicare Emplo
PR S14-27 FIT	PR Batch 40001.10.2025 Federal Income Tax	42,700.21	10/03/2025	001-000-213-10-01-15	PR Batch 40001.10.2025 Federal Income T
PR S14-27 MCEE	PR Batch 40001.10.2025 Medicare Employee Pc	6,736.35	10/03/2025	001-000-213-10-01-06	PR Batch 40001.10.2025 Medicare Emplo
PR S14-27 MCER	PR Batch 40001.10.2025 Medicare Employer Po	6,736.35	10/03/2025	001-000-213-10-02-06	PR Batch 40001.10.2025 Medicare Emplo
PR S14-27 SSEE	PR Batch 40001.10.2025 Soc Secr Employee Poi	208.07	10/03/2025	001-000-213-10-01-06	PR Batch 40001.10.2025 Soc Secr Employ
PR S14-27 SSER	PR Batch 40001.10.2025 Soc Secr Employer Pot	208.07	10/03/2025	001-000-213-10-02-06	PR Batch 40001.10.2025 Soc Secr Employ
	Check Total:	58,352.92			
Vendor: 000380	LEOFF 1 & 2			Check Sequence: 2	ACH Enabled: True
PR RTR L2EE	PR Batch 40102.10.2025 LEOFF 2 - Employee	132.41	10/03/2025	001-000-213-10-01-05	PR Batch 40001.10.2025 LEOFF 2 - Empl
PR RTR L2ER	PR Batch 40102.10.2025 LEOFF 2 - Employer	82.58	10/03/2025	001-000-213-10-02-05	PR Batch 40001.10.2025 LEOFF 2 - Empl
PR S14-27 L2EE	PR Batch 40001.10.2025 LEOFF 2 - Employee	9,124.10	10/03/2025	001-000-213-10-01-05	PR Batch 40001.10.2025 LEOFF 2 - Empl
PR S14-27 L2ER	PR Batch 40001.10.2025 LEOFF 2 - Employer	5,690.54	10/03/2025	001-000-213-10-02-05	PR Batch 40001.10.2025 LEOFF 2 - Empl
	Check Total:	15,029.63			
Vendor: 002660	NAVIA BENEFIT SOLUTIONS			Check Sequence: 3	ACH Enabled: True
PR S14-27 FSADC	PR Batch 40001.10.2025 FSA Pre-Tax Ded-Day	698.47	10/03/2025	001-000-213-10-01-28	PR Batch 40001.10.2025 HSA Benefit City
PR S14-27 FSAEE	PR Batch 40001.10.2025 FSA Pre-Tax Contribut	1,563.42	10/03/2025	001-000-213-10-01-28	PR Batch 40001.10.2025 HSA Benefit City

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
PR S14-27 HSAEE	PR Batch 40001.10.2025 HSA Employee Contril	15.30	10/03/2025	001-000-213-10-01-36	PR Batch 40001.10.2025 HSA Benefit City
PR S14-27 HSAER	PR Batch 40001.10.2025 HSA Benefit City Pd	3,425.00	10/03/2025	001-000-213-10-02-24	PR Batch 40001.10.2025 HSA Benefit City
	Check Total:	5,702.19			
Vendor: 000548	PERS 1, 2 & 3 DRS			Check Sequence: 4	ACH Enabled: True
PR S14-27 P2EE	PR Batch 40102.10.2025 PERS 2 - Employee	51.17	10/03/2025	001-000-213-10-01-03	PR Batch 40102.10.2025 PERS 2 - Employ
PR S14-27 P2EE	PR Batch 40001.10.2025 PERS 2 - Employee	15,234.51	10/03/2025	001-000-213-10-01-03	PR Batch 40001.10.2025 PERS 2 - Employ
PR S14-27 P2ER	PR Batch 40001.10.2025 PERS 2 - Employer	15,800.84	10/03/2025	001-000-213-10-02-03	PR Batch 40001.10.2025 PERS 2 - Employ
PR S14-27 P2ER	PR Batch 40102.10.2025 PERS 2 - Employer	53.07	10/03/2025	001-000-213-10-02-03	PR Batch 40102.10.2025 PERS 2 - Employ
PR S14-27 P3AEE	PR Batch 40001.10.2025 PERS 3 Opt A Fixed - I	1,536.76	10/03/2025	001-000-213-10-01-24	PR Batch 40001.10.2025 PERS 3 Opt A Fi
PR S14-27 P3BEE	PR Batch 40001.10.2025 PERS 3 Opt B - EE	694.66	10/03/2025	001-000-213-10-01-24	PR Batch 40001.10.2025 PERS 3 Opt B - I
PR S14-27 P3CEE	PR Batch 40001.10.2025 PERS 3 Opt C - EE	1,215.16	10/03/2025	001-000-213-10-01-24	PR Batch 40001.10.2025 PERS 3 Opt C - I
PR S14-27 P3EEE	PR Batch 40001.10.2025 PERS 3 Opt E Fixed - I	468.26	10/03/2025	001-000-213-10-01-24	PR Batch 40001.10.2025 PERS 3 Opt E Fi
PR S14-27 P3ER	PR Batch 40001.10.2025 PERS 3 - Employer	4,044.46	10/03/2025	001-000-213-10-02-22	PR Batch 40001.10.2025 PERS 3 - Employ
PR S14-27 P3FEE	PR Batch 40001.10.2025 PERS 3 Opt F Fixed - I	1,563.46	10/03/2025	001-000-213-10-01-24	PR Batch 40001.10.2025 PERS 3 Opt F Fi
	Check Total:	40,662.35			
	Total for Check Run:	119,747.09			
	Total of Number of Checks:	4			

Clearing House

Electronic AP Proof List

User: ekovell@gigharborwa.gov
Printed: 11/03/2025 - 9:45AM
Sort By: Vendor Name



Source	Vendor	Name	Transfer/Route	Check Digit	Account Number	Amount
AP5 40001-10-202	001505	INTERNAL REVENUE SERVICE,	1111/2222	3	999999	58,352.92
AP5 40001-10-202	000380	LEOFF 1 & 2,	1111/2222	3	999999	15,029.63
AP5 40001-10-202	002660	NAVIA BENEFIT SOLUTIONS,	1111/2222	3	999999	5,702.19
AP5 40001-10-202	000548	PERS 1, 2 & 3 DRS,	1111/2222	3	999999	40,662.35
Records Printed: 4						119,747.09

Accounts Payable

Computer Check Proof List by Vendor

User: ekovell@gigharborwa.gov
Printed: 11/03/2025 - 8:52AM
Batch: 40103.10.2025



Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 000319	MISSIONSQ 108858 RETIREMENT			Check Sequence: 1	ACH Enabled: True
PR M/C SEP EE	PR Batch 40003.10.2025 401a MissionSquare El	142.60	10/03/2025	001-000-213-10-01-07	PR Batch 40003.10.2025 401a MissionSqu
PR M/C SEP ER	PR Batch 40003.10.2025 401a MissionSquare El	142.60	10/03/2025	001-000-213-10-02-07	PR Batch 40003.10.2025 401a MissionSqu
PR RTR EE	PR Batch 40102.10.2025 401a MsnSqr EE Adju	58.96	10/03/2025	001-000-213-10-01-07	PR Batch 40102.10.2025 401a MsnSqr EE
PR RTR ER	PR Batch 40102.10.2025 401A ER MsnSqr Adju	58.96	10/03/2025	001-000-213-10-02-07	PR Batch 40102.10.2025 401A ER MsnSqr
PR S14-27 EE	PR Batch 40001.10.2025 401a MissionSquare El	27,848.73	10/03/2025	001-000-213-10-01-07	PR Batch 40001.10.2025 401a MissionSqu
PR S14-27 EE	PR Batch 40001.10.2025 401a MsnSqr EE Adju	-521.53	10/03/2025	001-000-213-10-01-07	PR Batch 40001.10.2025 401a MsnSqr EE
PR S14-27 ER	PR Batch 40001.10.2025 401A ER MsnSqr Adju	-489.05	10/03/2025	001-000-213-10-02-07	PR Batch 40001.10.2025 401A ER MsnSqr
PR S14-27 ER	PR Batch 40001.10.2025 401a MissionSquare El	218.84	10/03/2025	001-000-213-10-02-07	PR Batch 40001.10.2025 401a MissionSqu
PR S14-27 ER	PR Batch 40001.10.2025 401a MissionSquare El	27,568.42	10/03/2025	001-000-213-10-02-07	PR Batch 40001.10.2025 401a MissionSqu
	Check Total:	55,028.53			
Vendor: 000320	MISSIONSQ 301389 RETIREMENT			Check Sequence: 2	ACH Enabled: True
PR S14-27 EE	PR Batch 40001.10.2025 457 MissionSqr Deferr	12,844.08	10/03/2025	001-000-213-10-01-09	PR Batch 40001.10.2025 457 MissionSqr I
	Check Total:	12,844.08			
Vendor: 002808	MISSIONSQ 705781 RETIREMENT			Check Sequence: 3	ACH Enabled: True
PR S14-27 EE	PR Batch 40001.10.2025 IRA ROTH EE Ded-U1	1,182.50	10/03/2025	001-000-213-10-01-31	PR Batch 40001.10.2025 IRA ROTH EE L
PR S14-27 EE	PR Batch 40001.10.2025 IRA ROTH EE Ded-O	320.00	10/03/2025	001-000-213-10-01-31	PR Batch 40001.10.2025 IRA ROTH EE L
	Check Total:	1,502.50			
	Total for Check Run:	69,375.11			
	Total of Number of Checks:	3			

Clearing House
Electronic AP Proof List

User: ekovell@gigharborwa.gov
Printed: 11/03/2025 - 9:47AM
Sort By: Vendor Name



Source	Vendor	Name	Transfer/Route	Check Digit	Account Number	Amount
AP5 40103-10-202	000319	MISSIONSQ 108858 RETIREMENT,	0110/0002	8	99001190	55,028.53
AP5 40103-10-202	000320	MISSIONSQ 301389 RETIREMENT,	0110/0002	8	99001190	12,844.08
AP5 40103-10-202	002808	MISSIONSQ 705781 RETIREMENT,	0110/0002	8	99001190	1,502.50
Records Printed: 3						69,375.11



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: November 24, 2025

SUBJECT:

Resolution 1347 Adopting the 2025 Active Transportation Plan

SUBMITTED BY: Senior Engineer Steven Demmer, PE

DEPARTMENT: Public Works

PHONE: (253) 530-7076

SUGGESTED MOTION: Move to approve Resolution 1347.

BACKGROUND INFORMATION: The Active Transportation Plan (ATP), also known as *Gig on the Go*, serves as the City's guiding document for improving walking, biking, and rolling throughout the City of Gig Harbor. The 2018 ATP was adopted with the 2018 Comprehensive Plan via Ordinance 1400 on December 11, 2018.

The Comprehensive Plan was again updated in 2024 and adopted April 14, 2025, via Ordinance 1538. The 2024 Comprehensive Plan update included revisions to the Transportation Element to reflect the City's long-range goals for mobility, safety, and accessibility. The proposed 2025 ATP is updated to align with the 2024 Comprehensive Plan updates; refining project priorities, integrating new public data, and building on the City's commitment to providing safe and connected active transportation options for residents and visitors of all ages and abilities.

In July 2025, the city conducted a public survey to gather input on how people walk, bike, and roll in the City of Gig Harbor. The public survey focused on informing active transportation project priorities within the city. The results were presented to City Council during the August 14 study session, and reflected in the 2025 ATP.

The final version of the 2025 ATP was made available for public review and comment for a one-week period in October 2025 prior to Council consideration. The city received three public comments, which were provided to council for review on November 3, 2025. City staff directly responded to commentors via email, and no additional updates were made to the document based on comments received.

The 2025 ATP identifies short-term, long-term, and "quick win" projects that will guide future planning, funding pursuits, and capital project implementation. It will also serve as a supporting document for regional coordination and grant applications aimed at improving multimodal transportation options.

FISCAL CONSIDERATION: Adopting the proposed ATP does not require an expenditure by the city.

ATTACHMENTS:

1. Resolution 1347

2. Resolution 1347 Exhibit A

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

RESOLUTION 1347

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, ADOPTING THE 2025 ACTIVE TRANSPORTATION PLAN

WHEREAS, the City of Gig Harbor recognizes the importance of providing a safe, connected, and accessible multimodal transportation network for all residents and visitors; and

WHEREAS, the city adopted its 2018 Comprehensive Plan on December 11, 2018, via Ordinance 1400, which included the 2018 Active Transportation Plan as a supporting document to guide non-motorized transportation planning and investment; and

WHEREAS, the city adopted its updated 2024 Comprehensive Plan on April 14, 2025, via Ordinance 1538, which included revisions to the Transportation Element and Technical Appendix B, or “Connect the Gig,” the city’s All Modes Transportation Plan; and

WHEREAS, the 2025 Active Transportation Plan (ATP) has been prepared as an update to the 2018 Active Transportation Plan, aligning with both the 2024 Transportation Element and Technical Appendix B, or “Connect the Gig,” and reflecting updated goals, data, and community priorities; and

WHEREAS, the 2025 ATP identifies short-term, long-term, and “quick-win” active transportation projects, and serves as a key resource for future project development, grant funding, and capital programming; and

WHEREAS, the city conducted a public survey from July through August 2025 to gather community input on walking, biking, and rolling in Gig Harbor, and the results were presented to the city council at its August 14, 2025, study session; and

WHEREAS, the final version of the 2025 ATP was made available for public review and comment for a one-week period prior to Council consideration; and

WHEREAS, the city council finds that the 2025 Active Transportation Plan supports the community’s vision for a safe, healthy, and accessible transportation system, and that adoption of the plan is in the public interest;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gig Harbor:

Section 1. The city council hereby adopts the 2025 Active Transportation Plan, attached hereto as Exhibit A, as the city’s guiding document for planning, programming, and implementation of active transportation projects.

Section 2. This resolution shall take effect immediately upon its adoption.

ADOPTED by the City Council of the City of Gig Harbor at a regular meeting thereof, held this 24th day of November, 2025.

Mary Barber
Mayor

Attest:

Joshua Stecker, CMC
City Clerk

EXHIBIT A



GIG
ON THE GO

2025 Active Transportation Plan

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Buffered Bike Lane



Conventional Bike Lane



Fog Line



Shared Use Path



Sharrows

Glossary

ATP = Active Transportation Plan

Buffered Bike Lane = Buffered bike lanes are conventional bicycle lanes paired with a designated buffer space separating the bicycle lane from the adjacent motor vehicle travel lane and/or parking lane. These facilities are established along roadways with high travel speeds, volumes, and/or truck traffic.

CoLI = Centers of Local Importance. Gig Harbor has five CoLIs – Westside, Kimball, Downtown, Finholm, and Gig Harbor North. They are compact, mixed-use centers that promote pedestrian-oriented development, provide diverse services, and include a variety of high and medium density housing. The CoLIs and their associated transportation corridors tend to accommodate and attract a high level of travel by all modes and include clustered commercial services to support the greater Gig Harbor and Key Peninsula areas.

Conventional Bike Lane = A conventional bike lane is a striped lane on a roadway that is designated for exclusive use by people riding bicycles. Conventional bike lanes include pavement markings indicating one-way bike use. These facilities are established along roadways where there is current or anticipated bicycle demand and where it could be unsafe for cyclists to ride in the travel lane.

Fog Line = A fog line is a solid white line painted on the side of the roadway that defines the travel lane for vehicles. This creates a designated space for people to ride their bike when there is not enough right-of-way for a conventional bike lane, and it designates the width of the outside travel lane. However, unlike conventional bike lanes, there is no bike pavement marking indicating preferential bicycle use.

Shared Use Path = Shared Use Paths are paved trails for the exclusive use of pedestrians, cyclists, skaters, and other active transportation users. They are wide enough for two-way travel. They are typically separated from motorized vehicular traffic by an open space, barrier, curb, or exist in an independent corridor.

Sharrows = Sharrows or “shared-use arrows” are pavement markings that indicate bicycles and automobiles must share the lane. They are typically provided on low-speed, low traffic-volume streets. This facility type provides drivers with a visual warning to expect that cyclists are present.

1

Introduction



The Active Transportation Plan (ATP) was updated as part of the City of Gig Harbor's 2024 Comprehensive Plan process, in alignment with the 2024 Transportation Element (TE).

Gig Harbor's picturesque waterfront, vibrant downtown, peaceful trails, and quiet woods make it an ideal setting for outdoor activity and an active lifestyle. Whether it's bustling sidewalks in the Finholm District at lunchtime, full bike racks at the farmers market, or steady streams of people walking and biking along the Cushman Trail, it's clear that residents and visitors alike are eager to embrace active modes of travel.

Active transportation, which refers to any form of human-powered travel, is an important part of a transportation system. This can include walking, cycling, use of an electric bike or a wheelchair, skateboarding, or roller-skating for any portion of a trip between origin and destination. These modes not only support individual health and environmental sustainability, but also enhance community livability by reducing roadway congestion, improving air quality, and fostering social interaction and vibrant public spaces.

The 2024 TE establishes a 20-year vision for Gig Harbor's transportation system and guides how people and goods, including motor vehicles, bicyclists, and pedestrians, move throughout the city. As a supporting document to the TE, the ATP advances the City's goals by placing a focused lens on active transportation, ensuring that walking, biking, and other forms of human-powered travel are prioritized and integrated into the transportation network.

The 2025 ATP aims to promote and expand active transportation opportunities for people of all ages and abilities by identifying priority projects and policies that will improve the safety, connectivity, and convenience of nonmotorized travel. The 2025 ATP evaluates projects to determine high priority investments and incorporates public feedback to ensure the active transportation system continues to evolve in a way that reflects community values and future growth.

Chapter Overview

[Chapter 1: Introduction](#)

This chapter outlines the purpose of this plan, an overview of the plan organization, vision and goals, benefits of active transportation, and the public outreach process.

[Chapter 2: Short-Term Investments and "Quick Wins"](#)

This chapter details the short-term projects for the pedestrian and bicycle network, including projects identified as the first step towards implementing the long-term vision for walking and biking in Gig Harbor. This chapter also explains the methodology used to identify these priority projects.

[Chapter 3: Longer Term Investments](#)

This chapter details the long-term projects for the pedestrian and bicycle network.

[Chapter 4: Programs, Policies, and Design Guidance](#)

This chapter outlines programs and policies that will support active transportation in Gig Harbor. Additionally, it provides a high-level overview of changes that will be necessary to the City's Public Works Standards.

[Chapter 5: Performance Measurement](#)

This chapter identifies performance measures that will be used to evaluate the City's progress toward implementing all the Plan's recommendations. They will keep the City accountable throughout the implementation process.

[Appendices](#)

- A. Summary of Previous Engagement
- B. Summary of Online Survey Responses
- C. Project Prioritization Spreadsheet

Vision and Goals

This ATP's policy framework consists of:

- » **Vision** – the desired future outcome of the Plan
- » **Goals** – what to expect to accomplish to meet the vision
- » **Performance measures** – how we track progress in achieving goals and objectives

The 2025 ATP retains the vision and mission statement originally developed in the 2018 ATP through collaboration with a Steering Committee and community members. It aligns with the 2024 Comprehensive Plan and TE, as well as applicable federal Americans with Disabilities Act (ADA) standards.

The vision and goals continue to guide the evaluation of the project list presented in [Chapter 2](#) and the performance measures outlined in [Chapter 5](#).



Vision

Gig Harbor offers easy, safe, and enjoyable access to all areas of the City by foot and bike.



Mission

Residents greatly value Gig Harbor's small-town feel, waterfront setting, varied topography, and proximity to diverse urban and natural features. Today and in the future, residents want access in Gig Harbor to be easy, safe, and enjoyable, including for those

who choose not to drive. To achieve this, residents support ongoing efforts to create and enhance active transportation infrastructure and to improve connections citywide.

Transportation Element Goals



Goal 1: Create a Transportation System that is inviting and accessible for all community members, encouraging public health through active transportation.

Gig Harbor's transportation network will provide safe and complete connections for all users, making active transportation modes like walking and biking reasonable options in all areas of the city.



Goal 2: Promote and plan for a transportation system that is smart, efficient, and achievable.

The City will plan a transportation system that efficiently accommodates growth.



Goal 3: Provide a transportation system that is effective in connecting centers to the regional transportation system.

Gig Harbor will prioritize transportation projects that connect and support strong, vibrant centers, as well as investments that connect the city to the region.



Goal 4: Promote a transportation system that is sustainable over time, both financially and environmentally.

The City considers the full costs of planning, permitting, construction, and maintenance in its transportation investment decisions, as well as how these investments impact the environment.



Goal 5: Ensure the transportation system planning process and investment decisions are understood by the community.

The City's transportation planning process and investment decisions are well-understood by the community. The City actively coordinates with a broad range of groups to develop and ensure operation of the transportation system.

Active Transportation, Health, and Access

Active transportation offers a variety of benefits that span transportation affordability, protecting the environment, physical health, and social well-being. All of these benefits contribute to the overall well-being of a community.

Walking

Walking is the simplest form of transportation, yet it provides many benefits to an individual and community. Almost everybody incorporates some form of walking or rolling into their daily trips, but for most, it does not make up a significant portion of those trips. This can be due to a variety of factors such as convenience, ease of access, actual and perceived safety, and walkability of the environment. This Plan strives to create an environment where people of all ages and abilities feel safe and comfortable getting around Gig Harbor on foot or with mobility aids.

Health

There are many health benefits associated with active transportation. Regular physical exercise has been linked to an increase in personal health and a lower risk of obesity, heart disease, and Type 2 diabetes. Active transportation not only benefits the user, but also the natural and built environment. Increasing the number of trips made by walking or cycling helps to decrease the pollution that would have been emitted by using motorized transportation. Studies have shown that when infrastructure for walking and biking is in place, there is an associated increase in active transportation. Neighborhoods that are walkable and bikeable have more people on the streets, which promotes resident interaction and decreases crime rates, improving overall neighborhood livability.

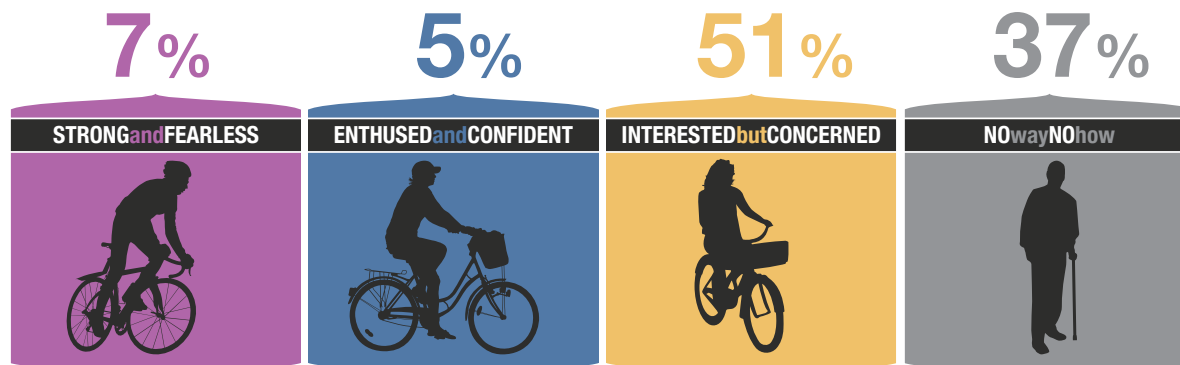
Cycling

Cycling requires more investment than walking, but it is still an affordable, healthy mode of transportation that is becoming more popular nationwide. As shown in **Figure 1**, the population generally falls into four categories of potential cyclists: **Strong and Fearless**, **Enthusied and Confident**, **Interested but Concerned**, and **No Way No How**¹. Research has shown that the Interested but Concerned are a large segment of the population, and they require highly comfortable bicycle facilities in their communities to feel safe while riding. This Plan strives to create an environment where people of all ages and abilities feel safe and comfortable riding a bike.

Access for All Citizens

Transportation equity is an essential component of this Plan. Pedestrian, bicycle, and rolling projects, programs, and policies should benefit all Gig Harbor residents. One component of this is geographic equity. This means investments in new active transportation facilities and programs should be balanced throughout all parts of Gig Harbor. While socio-economic and geographic equity cannot be achieved overnight, these long-term goals are factored into the planning process.

Figure 1: The Four Types of Cyclists¹



Strong and Fearless cyclists will ride regardless of roadway conditions, with limited or no bicycle-specific infrastructure.

Enthusied and Confident cyclists are comfortable riding on most types of streets, but prefer having designated bicycle infrastructure and may be uncomfortable in some situations.

Interested but Concerned cyclists enjoy riding and would like to ride more, but are afraid to do so without physical bicycle infrastructure improvements.

No Way No How individuals will not ride a bicycle, regardless of the circumstances.

¹ Roger Geller, "Four Types of Cyclists" <https://www.portland.gov/sites/default/files/2022/Four%20Types%20of%20Cyclists%20updated%202009.pdf>

Progress Since 2018 ATP

Since the 2018 ATP, the City has made progress toward achieving the plan's vision and goals. Several completed projects have enhanced pedestrian and bicycle safety and connectivity, including the Rosedale Street/Stinson Avenue and Harborview Drive/Stinson Avenue roundabouts. The City has also installed numerous Rectangular Rapid Flashing Beacon (RRFB) midblock crossings across Gig Harbor and delivered "quick win" improvements, such as crosswalk enhancements at the Discovery Elementary School driveway, identified in the 2018 ATP. In June 2024, the City adopted [Ordinance 1525](#), which requires the integration of complete streets infrastructure into public streets where feasible, further reinforcing the City's commitment to pedestrian safety and accessibility.

In addition, the City continues to implement its Americans with Disabilities Act ([ADA](#)) [Transition Plan](#), removing barriers and improving accessibility at numerous locations throughout Gig Harbor.

Work is complete on two key projects, including: signal upgrades at Wollochet Drive and Wagner Way, which improves intersection safety and enhances pedestrian and bicycle crossings, and Burnham Drive Phase 1A, which adds a new shared-use path between Eagles Club and 96th Street.

[These projects continue to advance the City's vision of making Gig Harbor more walkable and bikeable.](#)



Boys biking in Gig Harbor North

While the ATP focuses on strategies, projects, and programs to enhance walking, rolling, and bicycling in Gig Harbor, the 2024 TE provides the broader planning context. [Connect the Gig](#), the Appendix to the TE, outlines current conditions for active transportation, available travel corridors, alternative travel modes, and key destinations. It also summarizes existing plans and programs, including policies related to active transportation and details on the City's current bicycle and pedestrian networks.

Planning Process and Community Engagement

The Gig Harbor community has played a vital role in shaping both the original 2018 ATP and the 2025 ATP. Building on the robust input gathered through the 2018 “Connect the Gig” initiative which was developed in conjunction with the 2018 Transportation Element and ATP, the 2025 ATP continues to prioritize community voices. The current engagement effort focused on identifying community priorities and preferences to help guide the budgeting and sequencing of the high priority active transportation and multimodal projects outlined in [Chapter 2](#).

Summary of 2018 Outreach

The 2025 ATP builds on the strong foundation of public input collected during the 2018 planning process. At that time, the City hosted a variety of engagement activities including stakeholder interviews, a pop-up studio, interactive “walkshops,” and more. Feedback gathered through those events directly influenced the goals, strategies, and project priorities included in the original plan. A detailed summary of the 2018 engagement process and the input received can be found in [Appendix A](#).

Website and Online Survey

To gather community input for the 2025 ATP, the City launched an [interactive project website](#) and public survey. These tools were designed to gather clear guidance on how to prioritize and phase the implementation of high-priority active and multimodal transportation projects identified in [Chapter 2](#).

The website provided background on the importance of the ATP and explained how public input would shape the City’s future investments in walking and biking infrastructure. It featured a map of the proposed high-priority projects, visual renderings, and descriptions of each project. Visitors were invited to complete a short survey where they could rate each project and select their top three projects. The website will remain a permanent resource for the community, serving as a central hub to learn about the current ATP, track implementation progress, and stay informed about future updates.

The online survey remained open for three weeks and was promoted through multiple channels, including social media and the City’s newsletter (**Figure 2 and Figure 3**). This broad outreach helped ensure a diverse set of perspectives informed the plan.

For a summary of the feedback received and how it shaped project prioritization, see [Chapter 2](#).

Figure 2: Social Media Ad

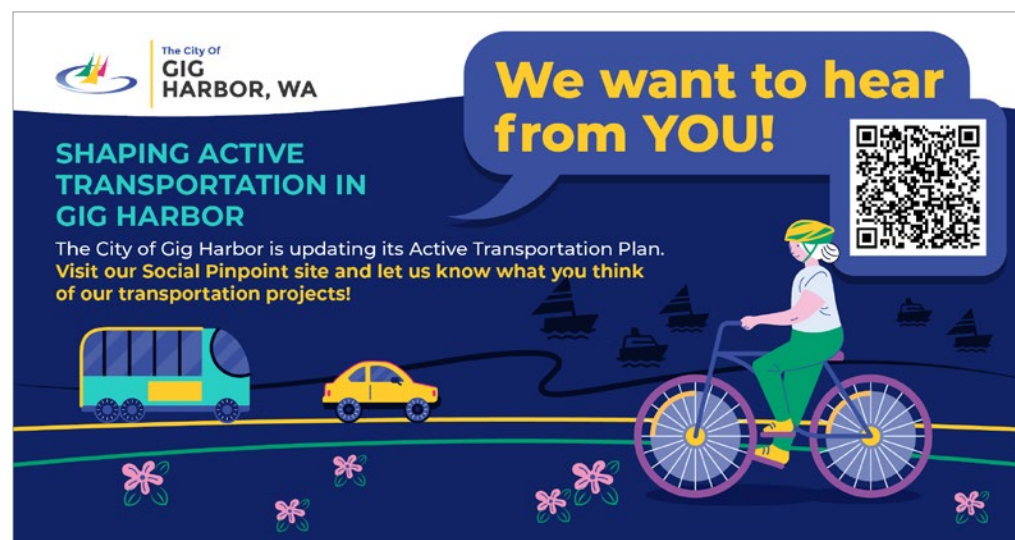
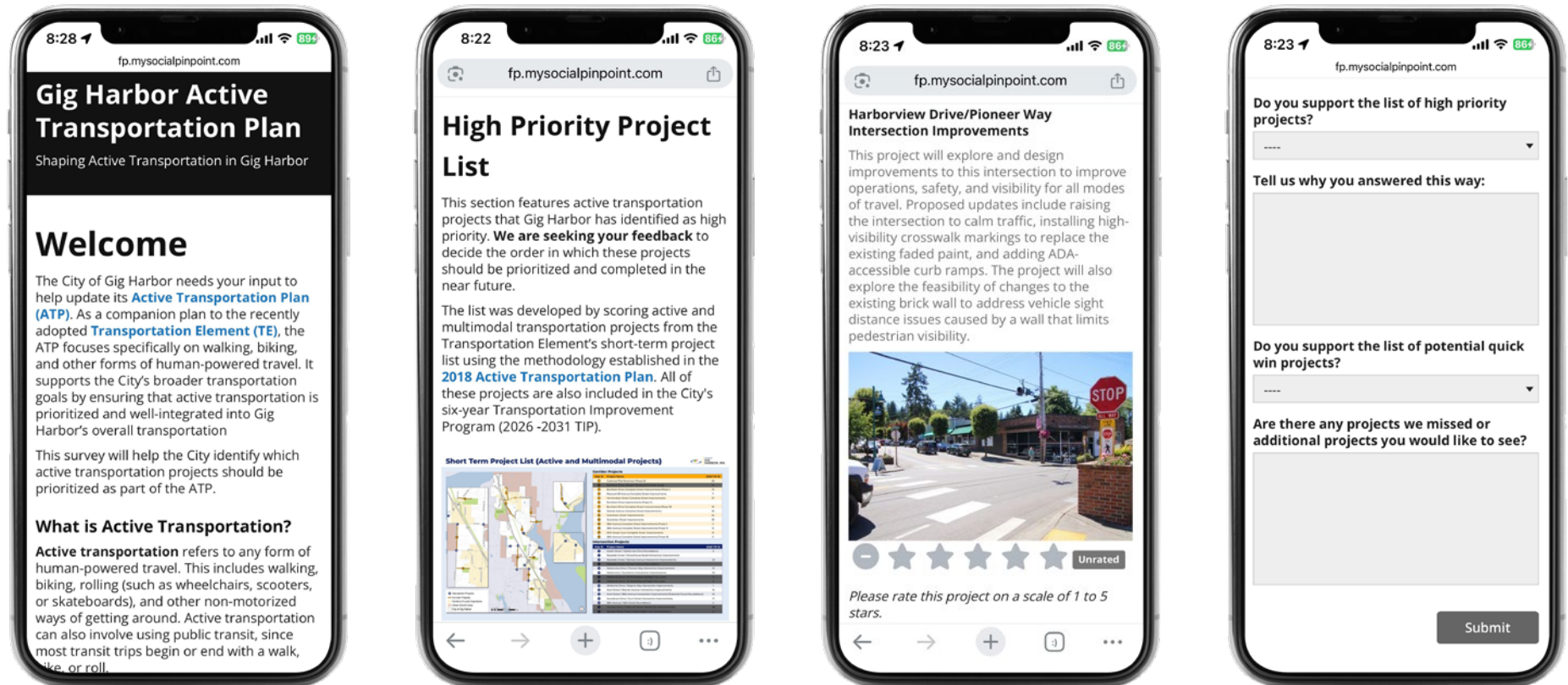


Figure 3: Public Social Pinpoint Page





2

Short-Term Investments and “Quick Wins”



The ATP presents a vision for making Gig Harbor a safer, more accessible, and more enjoyable place to walk, bike, and roll. This chapter explains the methodology used to identify the highest priority projects from the broader list of active and multimodal transportation short-term projects from the TE. This chapter also outlines short-term investments that focus on improving safety and connectivity for people walking and biking. These projects include high-priority investments that the City would like to construct in the near-term, as well as low-cost “quick win” projects that could be implemented relatively quickly. Each project would contribute to providing more complete active transportation facilities in Gig Harbor, ultimately enhancing access and mobility for all users.

Short-Term Project List Prioritization Methodology

To arrive at the list of highest priority investments outlined in this chapter, the project team evaluated the active transportation and multimodal projects from the Short-Term Project List of the TE (**Figure 4**) using the methodology established in the 2018 ATP. These near-term projects, which are planned for design and/or construction over the next six years, were vetted through the 2024 TE and align with the City’s six-year Transportation Improvement Program (TIP).²

The project prioritization was grounded in the City’s active transportation goals and objectives, applying 11 criteria to assess how effectively each project supports those goals. As detailed in **Table 1**, the criteria include

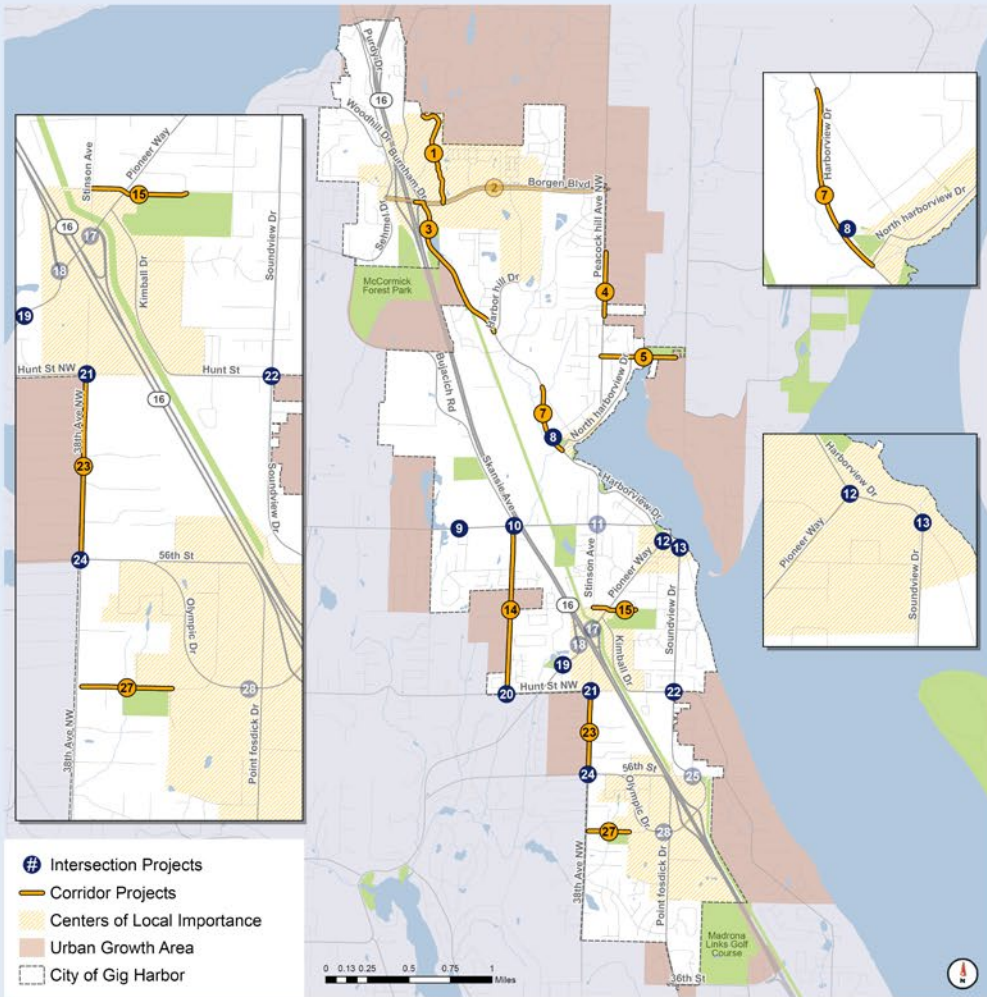
factors such as feasibility, cost, location within a Center of Local Importance (CoLI), and the project’s potential to encourage walking and biking. Each project received a **Community Benefit Score**, calculated as the sum of points earned across all criteria. The 12 highest scoring projects were designated as high priority investments.

For the full prioritization spreadsheet, see [Appendix C](#).

² Some projects on this list were already under construction or completed since the release of the 2024 Transportation Element and were therefore not scored.

Figure 4: Active and Multimodal Transportation Projects from the Transportation Element Short-Term Project List

Short Term Project List (Active and Multimodal Projects)



Corridor Projects

Map ID	Project Name	2026 TIP ID
1	Cushman Trail Extension Phase 5A	20
2	Burnham Drive / Borgen Boulevard Corridor Study	8
3	Burnham Drive Complete Street Improvements Phase 2	19
4	Peacock Hill Avenue Complete Street Improvements	7
5	Vernhardson Street Complete Street Improvements	27
6	Burnham Drive Improvements Phase 1A	
7	Burnham Drive Complete Street Improvements Phase 1B	18
14	Skansie Avenue Complete Street Improvements	25
15	Grandview Street Improvements	24
16	Grandview Street Improvements	23
23	38th Avenue Complete Street Improvements Phase 2	3
26	38th Avenue Complete Street Improvements Phase 1C	12
27	50th Street Court Complete Street Improvements	16
29	38th Avenue Complete Street Improvements Phase 1B	11

Intersection Projects

Map ID	Project Name	2026 TIP ID
8	Austin Street / Harborview Drive Roundabout	9
9	Rosedale Street / Schoolhouse Road Intersection Improvements	
10	Rosedale Street / Skansie Avenue Intersection Improvements	22
11	Rosedale Street / Stinson Avenue Roundabout	
12	Harborview Drive / Pioneer Way Intersection Improvements	13
13	Harborview / Soundview Intersection Improvements	10
17	Wollochet Drive / SR-16 Westbound Right Turn Lane	5
18	Wollochet Drive / SR-16 Eastbound Right Turn Lane	4
19	Wollochet Drive / Wagner Way Intersection Improvements	1
20	Hunt Street / Skansie Avenue Intersection Improvements	14
21	Hunt Street / 38th Avenue Intersection Improvements (Potential Future Roundabout)	15
22	Soundview Drive / Hunt Street Intersection Improvements	17
24	38th Avenue / 56th Street Roundabout	2
25	Olympic Drive / Hollycroft Street Intersection Improvements	28
28	Olympic Drive / Point Fosdick Right Turn Lane Extension	6

Grayed out projects indicate projects with vehicle-only improvements that were not included in the ATP.

Table 1: Project Evaluation Criteria

Goal	Objective	Evaluation Criteria
1. Inviting and accessible, encouraging public health through active transportation	Addresses location with a history of bike/ped injury collisions	2 = Serious Bike/Ped Injury 1 = Not serious bike/ped collision 0 = No bike/ped collision
	Fixes an identified sight distance issue or identified modal conflict point	2 = Yes 0 = No
	Encourages pedestrian and/or bike travel	2 = Exclusive facility (e.g. buffered sidewalk, trail, buffered bike lane, RRFB or enhanced crosswalk) 1 = Shared facility (e.g. sidewalk w/o buffer or one side, conventional bike lane, sharrow, non-enhanced crosswalk, wayfinding, ADA improvements) 0 = Other
2. Smart, efficient, and achievable	Project will have positive impact on many users	2 = Impacts a high number of users 1 = Impacts a medium number of users 0 = Impacts a low number of users
	Improves or eliminates a congestion choke point to LOS standard under current or future conditions	2 = Solves auto LOS deficiency or brings bike/ped LOS from red to yellow or green 1 = Improves auto operations (but does not fix an identified deficiency) or brings bike/ped LOS from yellow to green 0 = Does not improve LOS deficiency or no LOS deficiency in project vicinity
	Project is feasible and achievable	2 = Under City control, can be done quickly (within 6 years) 1 = May require some coordination, could take 7-20 years to implement 0 = May take more than 20 years to implement, or the City is not in control
3. Effective in connecting the CoLIs to the regional transportation system	Project is located in a CoLI	3 = Yes 0 = No
	Improves connection to the regional transportation system (i.e. transit, trails, SRI6)	3 = Yes 0 = No
4. Sustainable over time, both financially and environmentally	Supports sustainability (e.g. adds vegetation to reduce heat island effect, reduces street width, utilizes permeable surfaces, encourages mode shifts, etc.)	2 = Increases vegetation, reduces street width, and/or utilizes permeable surfaces/other stormwater treatments 1 = Encourages mode shift, but doesn't make other sustainability improvements 0 = Does not include sustainability improvements
	Project's costs are aligned with city budget constraints	2 = High 1 = Medium 0 = Low
	Competitive for grant funding	2 = Yes 0 = No

High Priority Investments

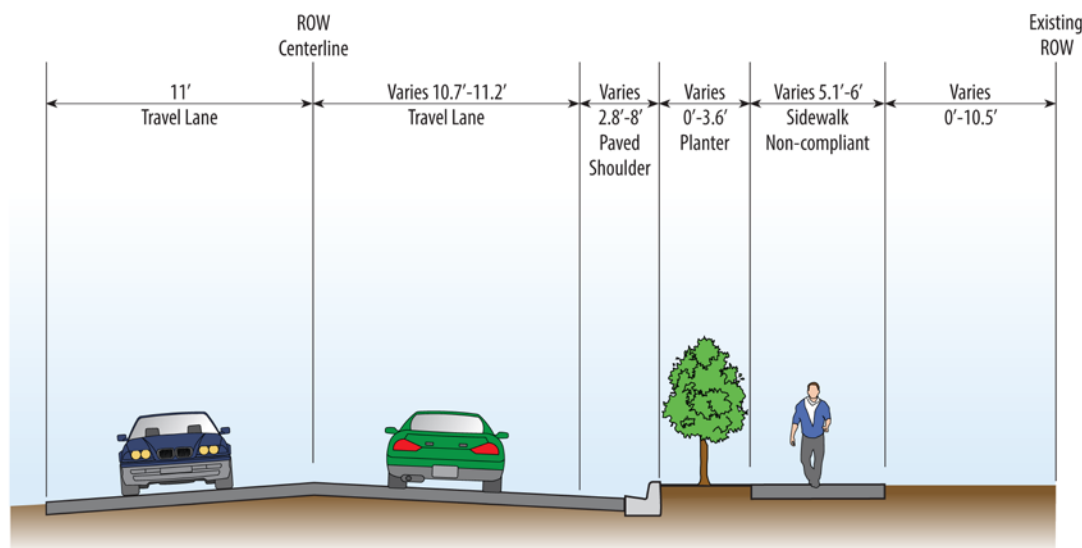
The following section presents the high priority projects identified using the previously described methodology. Each project description includes:

- » Project ID from the TE Short-Term Project List
- » Project type
- » Project name
- » Extents
- » Description
- » Cost estimate
- » Community Benefit Score
- » Average rating from public outreach ³

When asked in the online survey, **81%** of community members expressed support for this list of high priority projects. **Cushman Trail Extension Phase 5A, Harborview Drive/Pioneer Way Intersection Improvements, and Burnham Drive Complete Streets Improvements Phase 2** were the top three project priorities selected by community members.⁴

Projects are listed in descending order of the Community Benefit Score, such that the projects that received the highest scores are listed first. ⁵

Graphics included in this document are for visualization and illustrative purposes only. They are intended to convey general concepts and do not represent conceptual or final designs.



BURNHAM DRIVE (Sidewalk)



Burnham Drive Complete Street Improvements Phase 2

- » **Extents:** Harbor Hill Drive Extension to SR-16 Interchange
- » **Project Type:** Multimodal
- » **TE Short-Term Project List Map ID:** 3
- » **Cost Estimate:** \$5,400,000*
- » **Community Benefit Score:** 20
- » **Average Rating from Public Outreach:** 3.6 out of 5 stars

This project will reconstruct the roadway, including minor widening, turn lanes, curbs, gutters, sidewalks, storm sewer improvements, landscaped planter strips, and lighting. This project adds to the improvements made in Phase 1A (a shared used path from Eagle's Club to 96th Street).

*Cost estimate from the Gig Harbor 2026-2031 TIP

³ Each project was rated on a scale of 1 to 5 by community members in the online survey. This is the average rating of each project. For more details, see Appendix B.

⁴ For a summary of community feedback from the online survey, see Appendix B.

⁵ For the Community Benefit Score of all scored projects, see Appendix C.

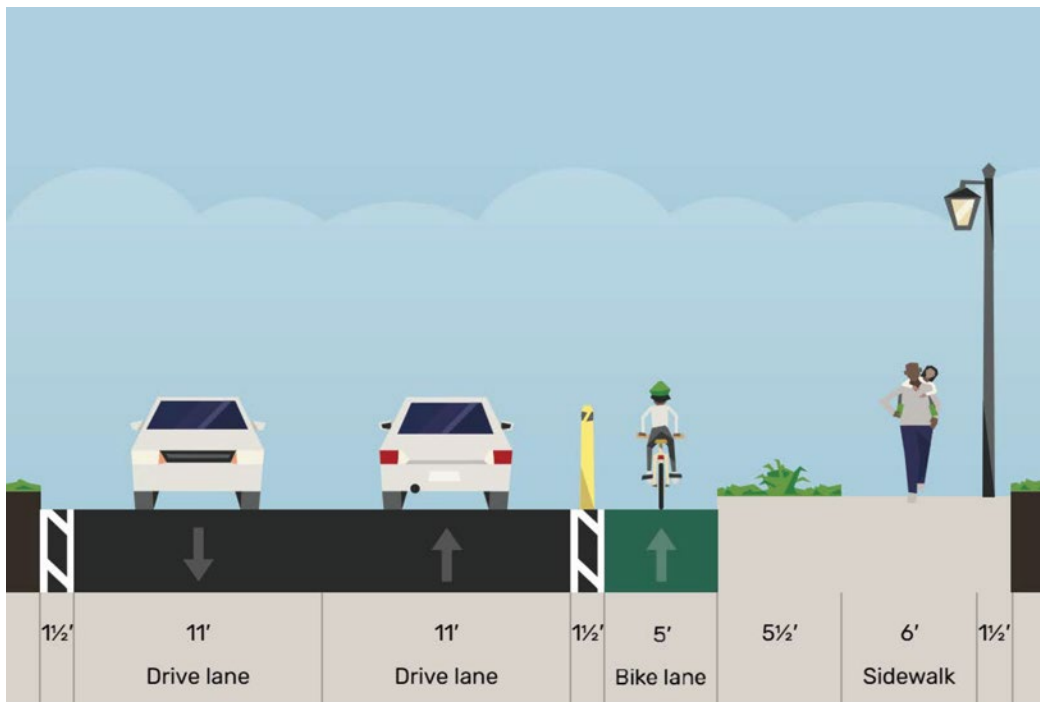


Harborview Drive/Pioneer Way Intersection Improvements

- » **Extents:** Harborview Drive/Pioneer Way
- » **Project Type:** Multimodal
- » **TE Short-Term Project List Map ID:** 12
- » **Cost Estimate:** \$1,750,000[^]
- » **Community Benefit Score:** 18
- » **Average Rating from Public Outreach:** 4.1 out of 5 stars

This project will explore and design improvements to this intersection to improve operations, safety, and visibility for all modes of travel. Proposed updates include raising the intersection to calm traffic, installing high-visibility crosswalk markings to replace the existing faded paint, and adding ADA-accessible curb ramps. The project will also explore the feasibility of changes to the existing brick wall to address vehicle sight distance issues caused by a wall that limits pedestrian visibility.

[^] Cost estimate based on similar projects and need for right-of-way acquisition



38th Avenue Complete Street Improvements Phase 1C

- » **Extents:** 50th Street to 56th Street
- » **Project Type:** Multimodal
- » **TE Short-Term Project List Map ID:** 26
- » **Cost Estimate:** \$2,800,000*
- » **Community Benefit Score:** 18
- » **Average Rating from Public Outreach:** 3.7 out of 5 stars

This project will complete the design and construction of a two- to three-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalks, storm sewer improvements, and provisions for future lighting. Improvements will be from 56th Street to Hunt Street and will likely focus on the east side of the street and connect schools as well as the future Hunt Street Overpass. This is one of three phases of the 38th Avenue Complete Street Improvements Projects. As of October 2025, Phase 1B (Briarwood Lane to 50th Street) is on the 2025 – 2030 TIP and Phase 2 (56th Street to Hunt Street) will begin construction soon.

*Cost estimate from the Gig Harbor 2026–2031 TIP



CUSHMAN TRAIL PHASE V PLANNING STUDY

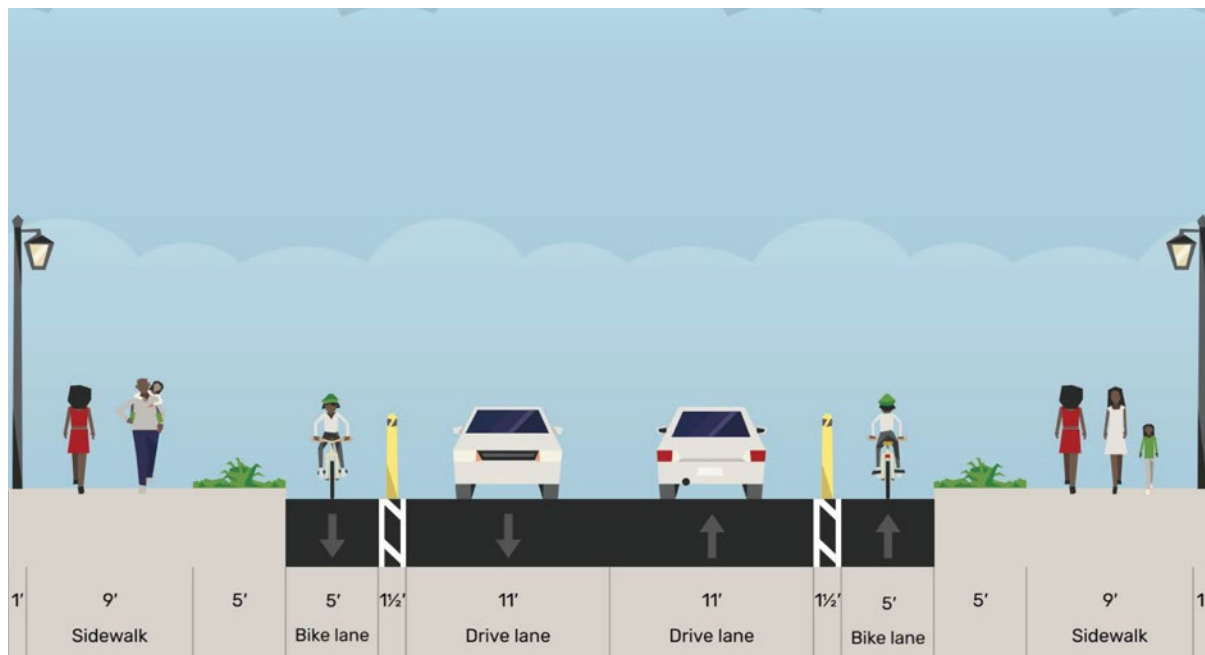
PROPOSED BORGEN BLVD CROSSING - LOOKING NORTH

Cushman Trail Extension Phase 5A

- » **Extents:** Borgen Trailhead to Kitsap County Line
- » **Project Type:** Active
- » **TE Short-Term Project List Map ID:** 1
- » **Cost Estimate:** \$6,100,000*
- » **Community Benefit Score:** 17
- » **Average Rating from Public Outreach:** 3.9 out of 5 stars

This project will design Phase 5A of the Cushman Trail from the existing Borgen trailhead to the Pierce/Kitsap county line.

*Cost estimate from the Gig Harbor 2026–2031 TIP



Grandview Street Improvements

- » **Extents:** McDonald Avenue to Stinson Avenue
- » **Project Type:** Multimodal
- » **TE Short-Term Project List Map ID:** 15
- » **Cost Estimate:** \$2,100,000*
- » **Community Benefit Score:** 17
- » **Average Rating from Public Outreach:** 3.0 out of 5 stars

This project will include road improvements (including sidewalks), stormwater improvements, and lighting improvements.

*Cost estimate from the Gig Harbor 2026-2031 TIP



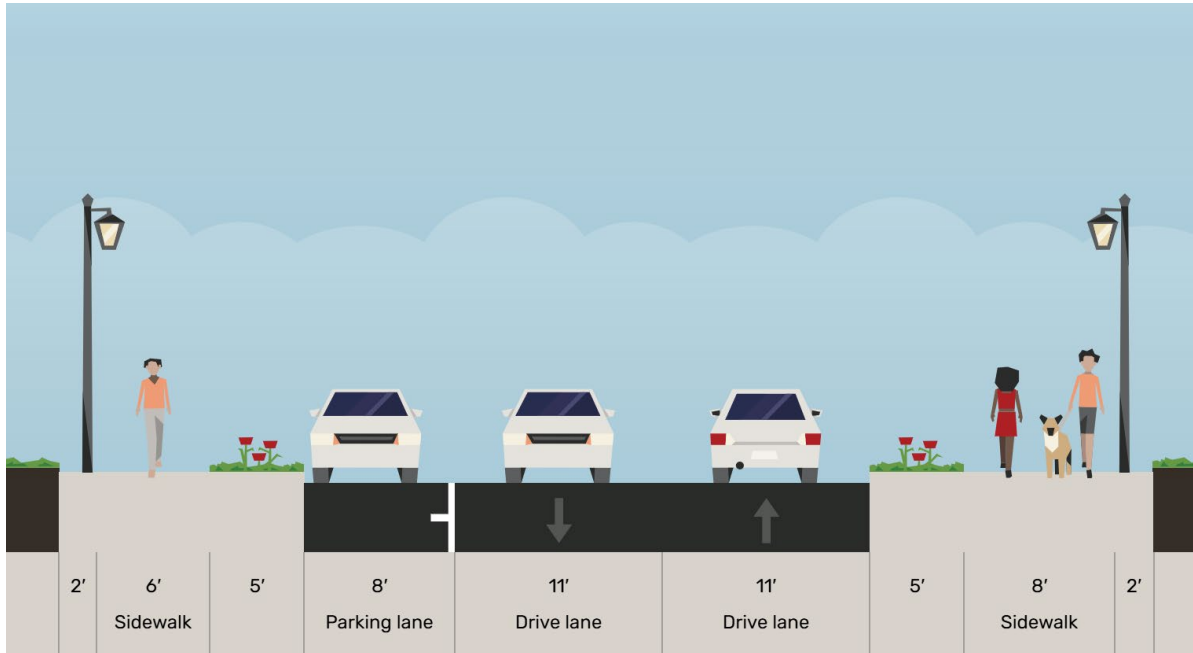
Example of a single-lane roundabout, similar to what may be constructed at the Hunt Street and 38th Avenue intersection.

Hunt Street/38th Avenue Intersection Improvements

- » **Extents:** Hunt Street/38th Avenue
- » **Project Type:** Multimodal
- » **TE Short-Term Project List Map ID:** 21
- » **Cost Estimate:** \$2,000,000*
- » **Community Benefit Score:** 17
- » **Average Rating from Public Outreach:** 2.9 out of 5 stars

This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.

*Cost estimate from the Gig Harbor 2026-2031 TIP

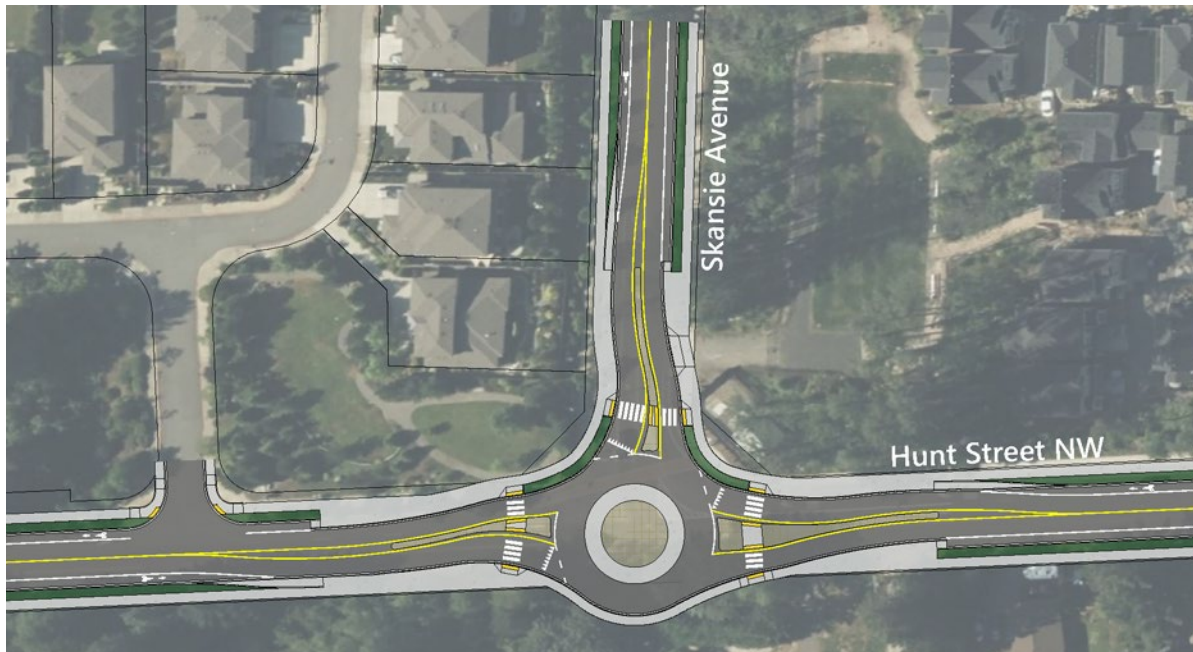


50th Street Court Complete Street Improvements

- » **Extents:** Olympic Drive to 38th Street
- » **Project Type:** Multimodal
- » **TE Short-Term Project List Map ID:** 27
- » **Cost Estimate:** \$2,000,000*
- » **Community Benefit Score:** 17
- » **Average Rating from Public Outreach:** 3.0 out of 5 stars

This project will construct a new two-lane roadway with curbs, gutters, and sidewalks on one or both sides, along with street illumination, on-street parking, and associated stormwater and/or Low Impact Development (LID) improvements.

*Cost estimate from the Gig Harbor 2026-2031 TIP

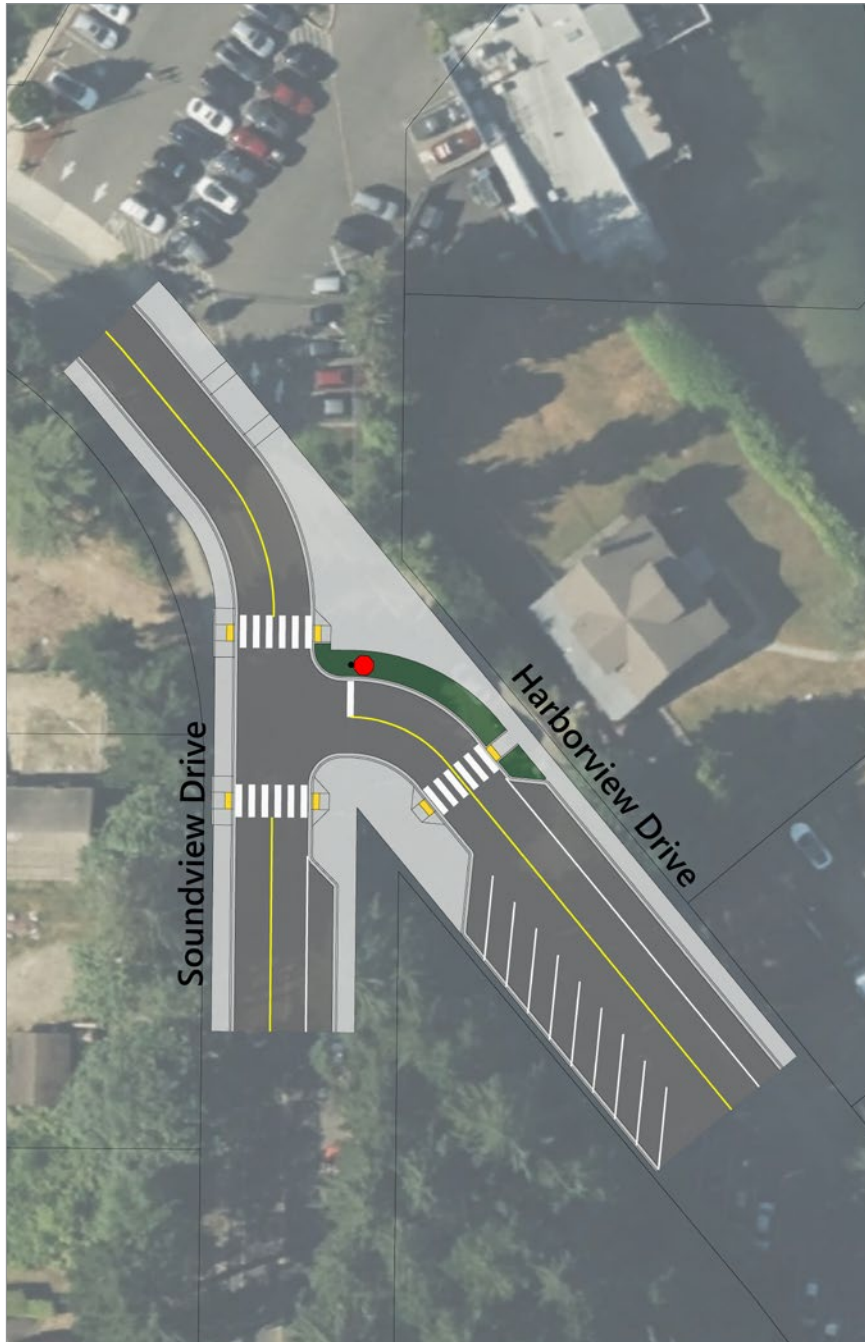


Hunt Street/Skansie Avenue Intersection Improvements

- » **Extents:** Hunt Street/Skansie Avenue
- » **Project Type:** Multimodal
- » **TE Short-Term Project List Map ID:** 20
- » **Cost Estimate:** \$1,930,000*
- » **Community Benefit Score:** 16
- » **Average Rating from Public Outreach:** 3.1 out of 5 stars

This project will construct a roundabout, signal, or other intersection improvement at the intersection of Hunt Street and Skansie Avenue.

*Cost estimate from the Gig Harbor 2026-2031 TIP



Harborview Drive/Soundview Drive Intersection Improvements

- » **Extents:** Harborview Drive/Soundview Drive
- » **Project Type:** Multimodal
- » **TE Short-Term Project List Map ID:** 13
- » **Cost Estimate:** \$1,200,000*
- » **Community Benefit Score:** 16
- » **Average Rating from Public Outreach:** 3.5 out of 5 stars

This project will update the intersection of Harborview Drive and Soundview Drive to provide traffic calming, increase sight distance, and add an ADA-compliant crosswalk.

*Cost estimate from the Gig Harbor 2026-2031 TIP

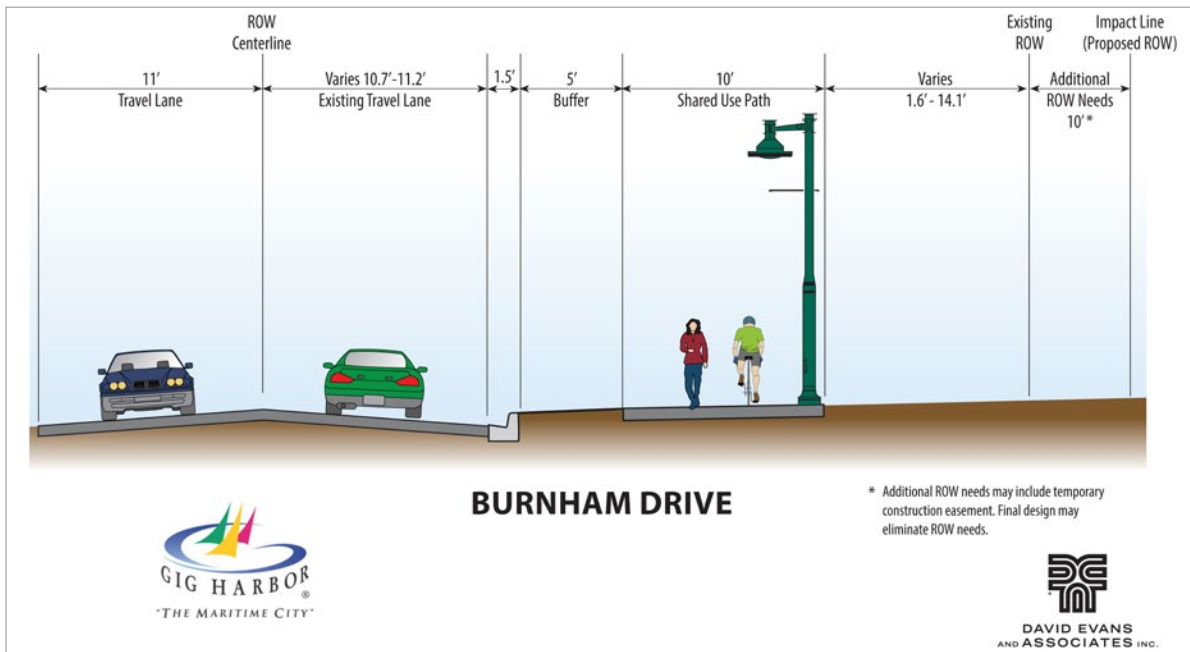


Soundview Drive/Hunt Street Intersection Improvements

- » **Extents:** Soundview Drive/Hunt Street
- » **Project Type:** Multimodal
- » **TE Short-Term Project List Map ID:** 22
- » **Cost Estimate:** \$1,600,000*
- » **Community Benefit Score:** 16
- » **Average Rating from Public Outreach:** 3.3 out of 5 stars

This project will construct new intersection control, currently conceptualized as a traffic signal, with associated non-motorized improvements to address poor sight distance and grade issues, and improve operations. Coordination with Pierce County will be required for the east leg transition to match the existing conditions.

*Cost estimate from the Gig Harbor 2026-2031 TIP

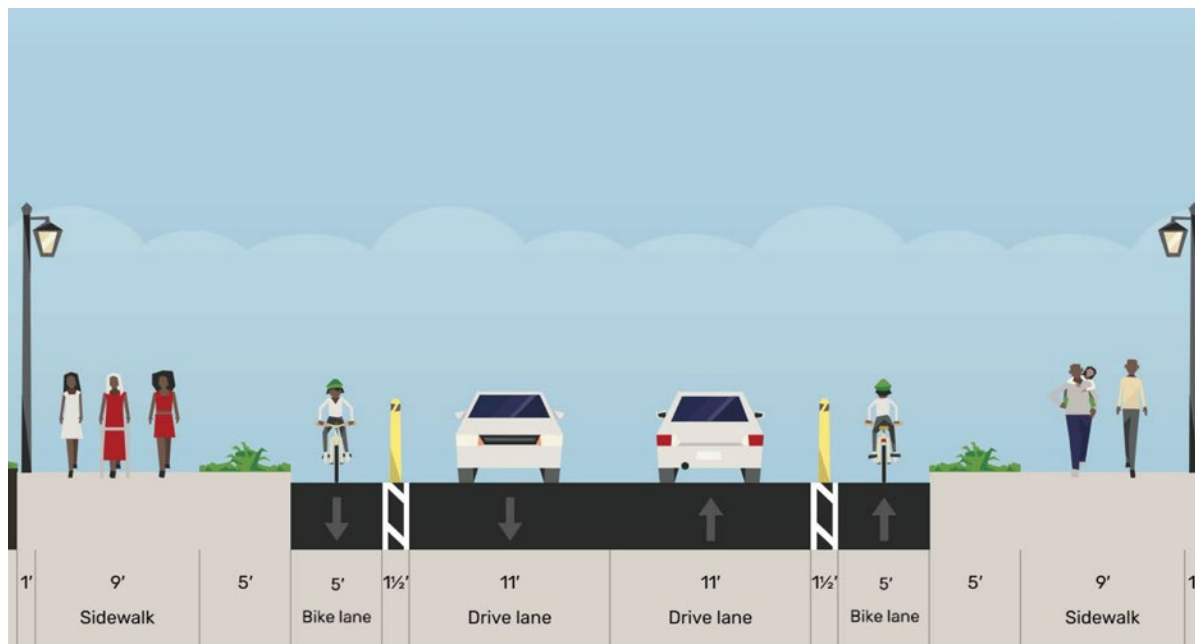


Burnham Drive Complete Street Improvements Phase 1B

- » **Extents:** N. Harborview Drive to Eagle's Club
- » **Project Type:** Active
- » **TE Short-Term Project List Map ID:** 7
- » **Cost Estimate:** \$2,900,000*
- » **Community Benefit Score:** 15
- » **Average Rating from Public Outreach:** 3.9 out of 5 stars

This project will construct a sidewalk or shared use path along Burnham Drive from downtown to Eagle's Club and will close a gap in the existing sidewalk network. This project adds to the improvements made in Phase 1A (a shared used path from Eagle's Club to 96th Street).

*Cost estimate from the Gig Harbor 2026-2031 TIP



Skansie Avenue Complete Street Improvements

- » **Extents:** Rosedale Street to Hunt Street
- » **Project Type:** Multimodal
- » **TE Short-Term Project List Map ID:** 14
- » **Cost Estimate:** \$800,000*
- » **Community Benefit Score:** 15
- » **Average Rating from Public Outreach:** 3.3 out of 5 stars

This project will construct curbs and gutters as necessary, a landscaped planter strip or swale, storm sewer improvements, bicycle lanes, and sidewalks on both sides of the street. It will also include provisions for a future lighting project as the budget allows.

*Cost estimate from the Gig Harbor 2026–2031 TIP

Additional Short-Term Investments

Table 2 outlines the list of additional short-term investments, or projects the City intends to pursue in the mid-term, ahead of the longer-term investments described in the next chapter. These projects are active and multimodal projects from the Transportation Element's Short-Term Project List that were not among the top 12 highest scoring but are still planned for design and/or construction within the next six years. They include safety and connectivity improvements that will help create more complete and accessible facilities for people walking and biking.

The table includes details about each project, including:

- » Project ID from the TE Short-Term Project List
- » Project type
- » Project name
- » Extents
- » Description
- » Cost estimate
- » Community Benefit Score

Table 2: Additional Short-Term Investments

* Cost estimate from the Gig Harbor 2026–2031 TIP
 ** Cost estimate based on similar projects and need for right-of-way acquisition

TE Short-Term Project List Map ID	Project Type	Project Name	Extents	Description	Cost Estimate	Community Benefit Score
5	Multimodal project	Vernhardson Street Complete Street Improvements	Peacock Hill Avenue to city limits	This project will include pavement restoration and/or overlay, storm sewer improvements, and the construction of curbs, gutters, sidewalks, and bicycle lanes. It is possible to phase the project into two sections: one between Peacock Hill Avenue and North Harborview Drive, and the other between North Harborview Drive and the city limits.	\$700,000*	14
16	Multimodal project	Grandview Street Improvements	Soundview Drive to McDonald Avenue	This project will include road improvements (including sidewalks), stormwater improvements, and lighting improvements.	\$2,600,000*	14
4	Multimodal project	Peacock Hill Avenue Complete Street Improvements	300 feet north of Ringold to about 150 feet north of 105th Street Court	The project will construct half-street improvements along the west side of Peacock Hill, from 300 feet north of Ringold to 150 feet north of 105th Street Court. It will add sidewalks where none exist, bridging a critical sidewalk gap. The project will also include illumination and other pedestrian, bicycle, and roadway improvements.	\$2,870,000*	13
10	Multimodal project	Rosedale Street/Skansie Avenue Intersection Improvements	Rosedale Street/ Skansie Avenue	This project will widen the intersection of Rosedale Street and Skansie Avenue to provide a left-turn lane on the east leg or, alternatively, design and construct a roundabout.	\$2,200,000*	12
24	Multimodal project	38th Avenue/56th Street Roundabout	38th Avenue/56th Street	This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.	\$3,315,902*	11
8	Multimodal project	Austin Street/Harborview Drive Roundabout	Austin Street/ Harborview Drive	This project will construct a roundabout at the intersection of Austin Street and Harborview Drive.	\$3,100,000*	9
9	Multimodal project	Rosedale Street/ Schoolhouse Road Intersection Improvements	Rosedale Street/ Schoolhouse Road	This project will evaluate the feasibility of converting the existing signalized intersection to a roundabout and will construct ADA-compliant pedestrian facilities at the intersection.	\$3,800,000**	8

Quick Wins

In addition to the short-term investments listed above, the City has identified a set of “quick win” projects which can be implemented in the near-term with relatively low cost and effort as presented in **Table 3**. These opportunities, many of which emerged through community engagement, require some coordination and resources but are generally easier to deliver. When asked in the online survey, 86% of community members expressed support for this list of quick win projects.⁶

Table 3: Quick Win Projects

Project Type	Project Description
Crosswalk Enhancement	Continue marking all red stamped crosswalks with MUTCD compliant white markings (two 12” white painted bands) to increase visibility. The white paint should be applied to the existing concrete. Without lines, it is hard to see the red color at dusk.
Crosswalk Enhancement	Identify and prioritize midblock crosswalk locations that would improve pedestrian connectivity and safety.
Crosswalk Enhancement	Add rectangular rapid flashing beacons (RRFBS) to existing midblock crossings across the city, especially at Cushman Trail crossings, as feasible.
Trail Improvements	Add wayfinding signage and/or painted arrows at the Rosedale Cushman Trail crossing. If feasible, add bollards, planters, or other physical separation to provide an increased feeling of safety for trail users.
Trail Improvements	Add wayfinding and signage at the North terminus of the Cushman Trail directing trail users how to access key Gig Harbor North destinations (e.g. YMCA).
Trail Improvements	Add wayfinding at the intersection of Olympic Drive and Hollycroft Street and west to the trailhead (this could include green paint, signage, etc.).
Trail Improvements	Upgrade signage at the Olympic Drive and Cushman Trail intersection to improve driver awareness and trail user safety. Improvements include installing advanced warning signs, replacing existing trail crossing signs with larger, more visible versions, and switching to fluorescent yellow signage to better align with MUTCD guidance for pedestrian and bicycle crossings.
Bike Network	Add pavement markings and signage on shared use paths to clarify where to walk/run versus bike.
Safety Enhancements	Make all pedestrian crossing signs on roadways “double facing” so they are visible to motorists from both directions. (This would not be necessary on the Cushman Trail.) An example of this treatment can be seen on Harborview Drive at Rosedale Street.
Safety Enhancements	At Hunt Street & Soundview Drive, trim the trees in the NW corner as an interim solution to improve sight lines.
Safety Enhancements	Trim shrubs and trees along Harborview Drive to enhance sightlines (example, corner of Harborview Drive across from Tides) and widen the area for walking.
Safety Enhancements	At Hunt Street & Soundview Drive, trim the trees in the NW corner as an interim solution to improve sight lines.
Safety Enhancements	Trim shrubs and trees along Harborview Drive to enhance sightlines (example, corner of Harborview Drive across from Tides) and widen

⁶ For a summary of community feedback from the online survey, see Appendix B.

3

Longer Term Investments

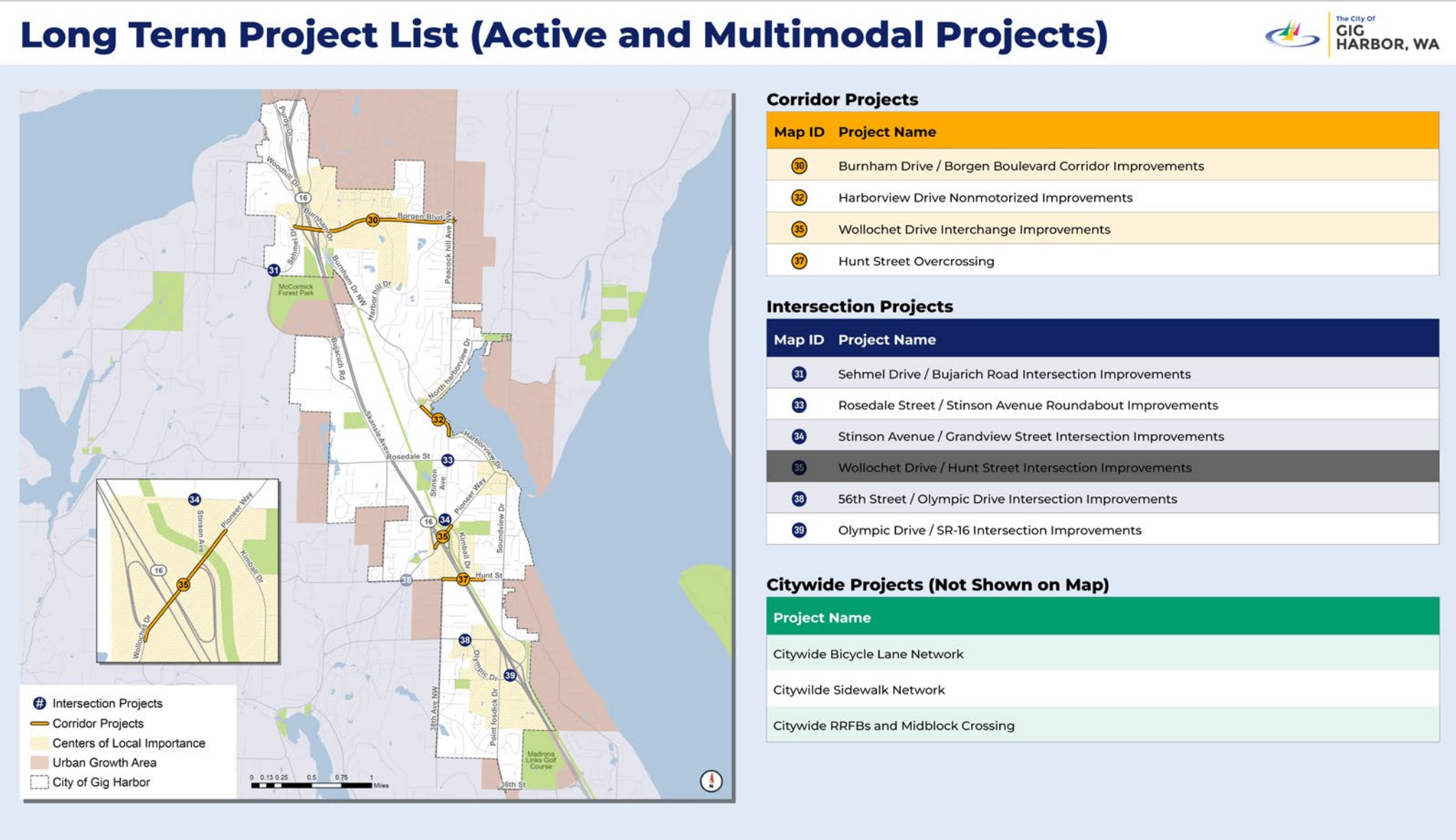


Long-Term Projects

Gig Harbor's long-term vision for active transportation will take time to achieve. While [Chapter 2](#) highlighted the City's short-term projects, this chapter presents a set of potential long-term projects aimed at improving safety and providing more complete walking and biking facilities throughout the city.

These projects are active and multimodal projects from the Transportation Element's Long-Term Project List (**Figure 5**). They represent potential investments over a 20-year timeline, developed and refined through public feedback gathered in 2018 and 2024.

Figure 5 : Active and Multimodal Transportation Projects from the Transportation Element Long-Term Project List



Grayed out projects indicate projects with vehicle-only improvements that were not included in the ATP.

Table 4 includes details about each long-term project, including:

- » Project ID from the TE Long-Term Project List
 » Extents
- » Project type
 » Description
- » Project name
 » Cost estimate

Graphics included in this document are for visualization and illustrative purposes only. They are intended to convey general concepts and do not represent conceptual or final designs.

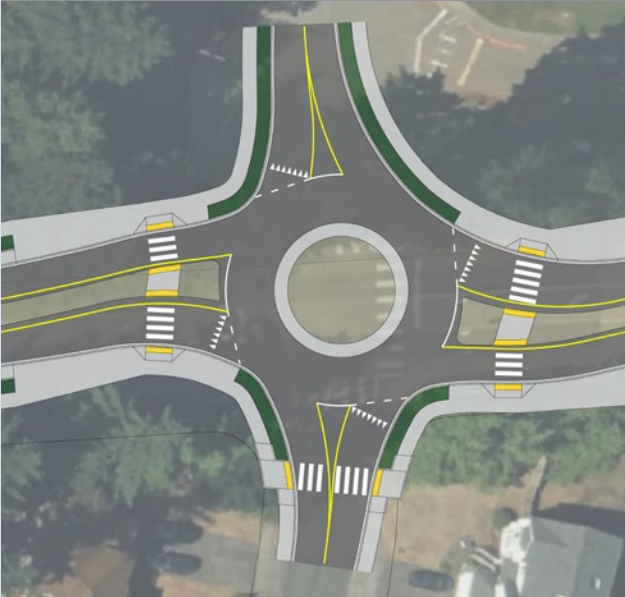
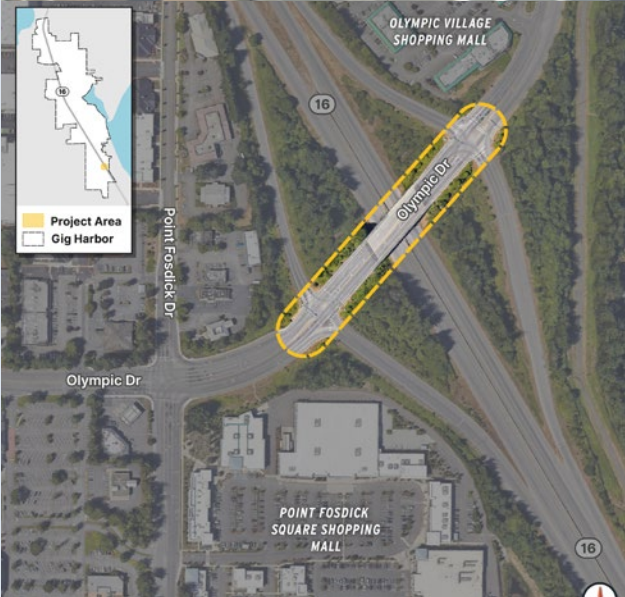
Table 4: Longer Term Investments

	TE Long-Term Project List Map ID	Project Type	Project Name	Extents	Description	Cost Estimate
	30	Multimodal project	Burnham Drive/Borgen Boulevard Corridor Improvements	Burnham Drive/ Borgen Boulevard	This project would develop a full reconfiguration of the Burham Drive/ Borgen Boulevard interchange based on the improvements identified in the corridor study (included on the short-term project list). This may include redesigning existing roundabouts and/or considering interchange enhancements.	\$25,000,000^
	31	Multimodal project	Sehmel Drive/ Bujacich Road Intersection Improvements	Sehmel Drive/ Bujacich Road	This project will construct a new traffic signal and northbound right-turn lane, or single-lane roundabout.	\$3,100,000^

* Cost estimate from the Gig Harbor 2026–2031 TIP
 ^ Cost estimate based on similar projects and need for right-of-way acquisition

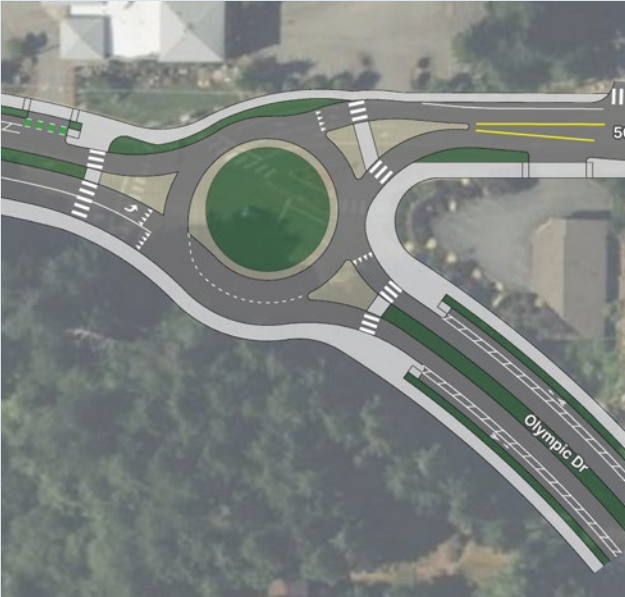
	TE Long-Term Project List Map ID	Project Type	Project Name	Extents	Description	Cost Estimate
	32	Active transportation project	Harborview Drive Nonmotorized Improvements	N Harborview Drive to Stinson Avenue	This project will construct shared-use path on east side of the roadway. Construction along the east side of Harborview Drive will likely require shoreline permitting and additional engineering work to stabilize the embankment. The project cost will likely increase as the project progresses through design.	\$800,000^
	33	Multimodal project	Rosedale Street/ Stinson Avenue Roundabout Improvements	Rosedale Street/ Stinson Avenue	This project will explore options for widening the roundabout at the intersection of Rosedale Street and Stinson Avenue.	\$1,800,000^

* Cost estimate from the Gig Harbor 2026–2031 TIP
^ Cost estimate based on similar projects and need for right-of-way acquisition

	TE Long-Term Project List Map ID	Project Type	Project Name	Extents	Description	Cost Estimate
	34	Multimodal project	Stinson Avenue/Grandview Street Intersection Improvements	Stinson Avenue/Grandview Street	This project will construct a new traffic signal or single-lane roundabout.	\$3,800,000^
	35	Multimodal project	Wollochet Drive Interchange Improvements	Kimball Drive to Hunt Street	This project will continue discussions with WSDOT and state representatives to fund a long-range solution at the Pioneer Way/Wollochet Drive interchange. This project will connect with the existing projects that the city and private development are constructing in the near term, including the installation of a new signal at Wagner Way/Wollochet Drive and improvements to the SR-16 eastbound off-ramp and westbound on-ramps. The long-term project will consider reconfiguration of the SR-16 interchange, or replacement of the Wollochet Bridge, to improve vehicle operations and provide pedestrian and bicycle facilities.	\$11,500,000*

* Cost estimate from the Gig Harbor 2026–2031 TIP

^ Cost estimate based on similar projects and need for right-of-way acquisition

	TE Long-Term Project List Map ID	Project Type	Project Name	Extents	Description	Cost Estimate
	37	Multimodal project	Hunt Street Overcrossing	Hunt Street to Hunt Street NW over SR-16	This project will construct an extension of Hunt Street over SR-16. It will add a critical east-west connection over SR-16, reduce congestion at nearby interchanges, and provide new pedestrian and bicycle facilities. The Hunt Street extension will tie into a new roundabout at Kimball Drive on the east side of SR-16.	\$40,000,000 [^]
	38	Multimodal project	56th Street/ Olympic Drive Intersection Improvements	56th Street/ Olympic Drive	This project will explore traffic calming and safety improvements on Olympic Drive and 56th Street, and will construct a roundabout at the intersection of 56th Street and Olympic Drive to facilitate lower vehicle speeds and safer crossings.	\$6,200,000 [^]

* Cost estimate from the Gig Harbor 2026-2031 TIP

[^] Cost estimate based on similar projects and need for right-of-way acquisition

	TE Long-Term Project List Map ID	Project Type	Project Name	Extents	Description	Cost Estimate
	39	Multimodal project	Olympic Drive/SR-16 Intersection Improvements	Olympic Drive/ SR-16	This project will work with WSDOT to identify long-term strategies that improve interchange operations, and align with the SR-16 Corridor Study.	\$1,450,000*
	N/A	Active transportation project	Citywide Sidewalk Network	Citywide	The city will continue to design and construct sidewalks citywide.	See Table 7

* Cost estimate from the Gig Harbor 2026–2031 TIP
 ^ Cost estimate based on similar projects and need for right-of-way acquisition

	TE Long-Term Project List Map ID	Project Type	Project Name	Extents	Description	Cost Estimate
	N/A	Active transportation project	Citywide Sidewalk Network	Citywide	The city will continue to design and construct sidewalks citywide.	See Table 7
	N/A	Active transportation project	Citywide RRFBs and Midblock Crossings	Citywide	This project will continue to improve the safety of midblock crossings citywide.	\$80,000 – \$90,000^

* Cost estimate from the Gig Harbor 2026–2031 TIP
^ Cost estimate based on similar projects and need for right-of-way acquisition

Additional Citywide Long-Term Investments

The City of Gig Harbor's Transportation Element established Pedestrian and Bicycle Priority Networks and adopted Level of Service (LOS) standards to evaluate the presence and quality of facilities across these networks (**Figure 6** and **Figure 7**). **Figure 8** and **Figure 10** show the current LOS of these networks, while **Figure 9** and **Figure 11** show the anticipated LOS if all **Highest Priority Investments, Additional Short-Term Investments, and Long-Term Projects** outlined in this ATP were completed.

Figure 6: Pedestrian Priority Network – LOS Standards

LOS Standards	Principal/Minor Arterials; Collectors (within CoLI or 0.5 mile of school)
	Pedestrian facilities* available on both sides of the street
	Pedestrian facilities available on one side of the street
	No pedestrian facilities available

*Pedestrian facility includes sidewalks and shoulders protected by a raised curb

Figure 7: Bicycle Priority Network – LOS Standards

LOS Standards	Arterials	Collectors
	Shared use path or a buffered bike lane on both sides of street.	Conventional bike lanes on either sides of street or a shared use path.
	Conventional bike lanes on both sides of the street, or a shared use path or buffered bike lanes within 700 feet.	Fog lines on both sides of the street or a shared use path or buffered bike lanes within 700 feet.
	None of the above facilities are provided, or facilities are on one side.	None of the above facilities are provided, or facilities are on one side.

Figure 8: Existing Pedestrian Level of Service

Source: Fehr & Peers, 2024.

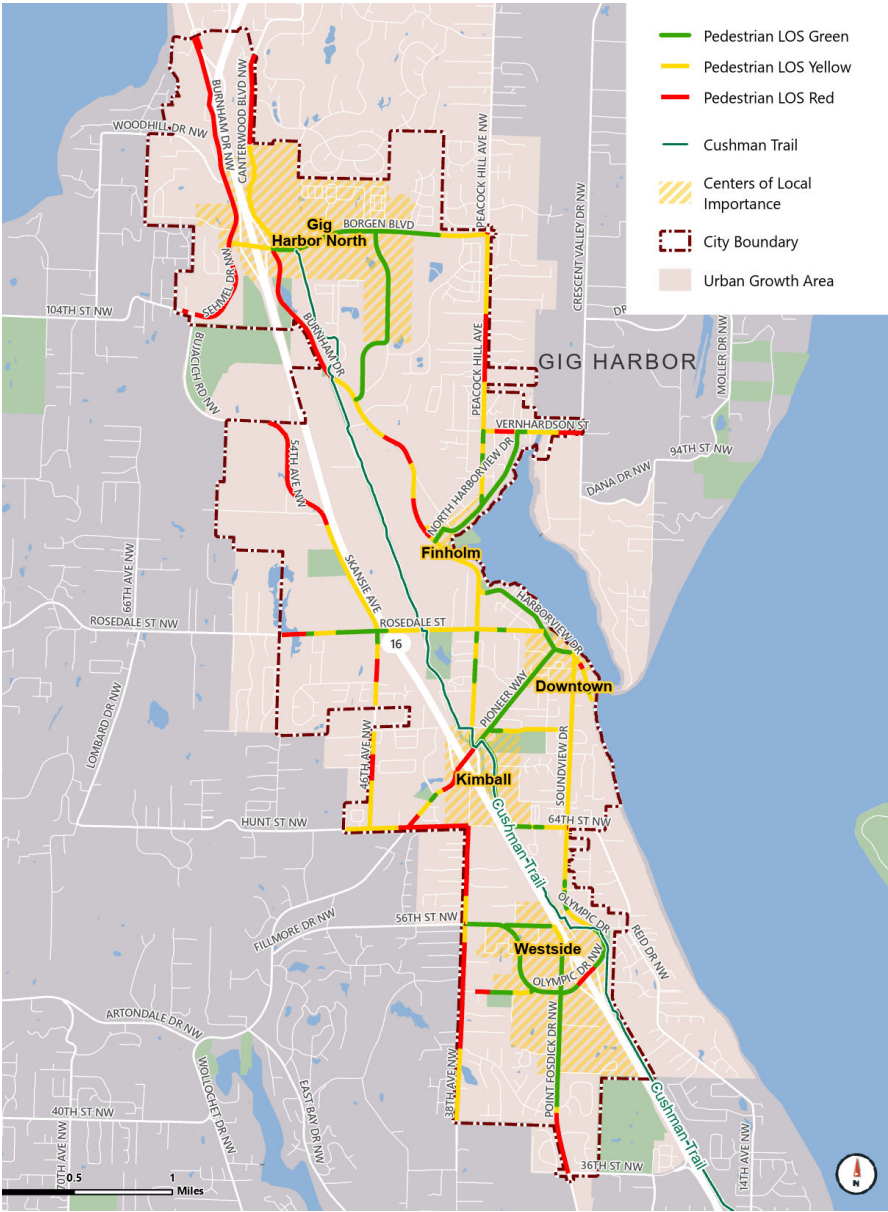


Figure 9: Future Pedestrian Level of Service with Completion of ATP Projects

Source: Fehr & Peers, 2025.

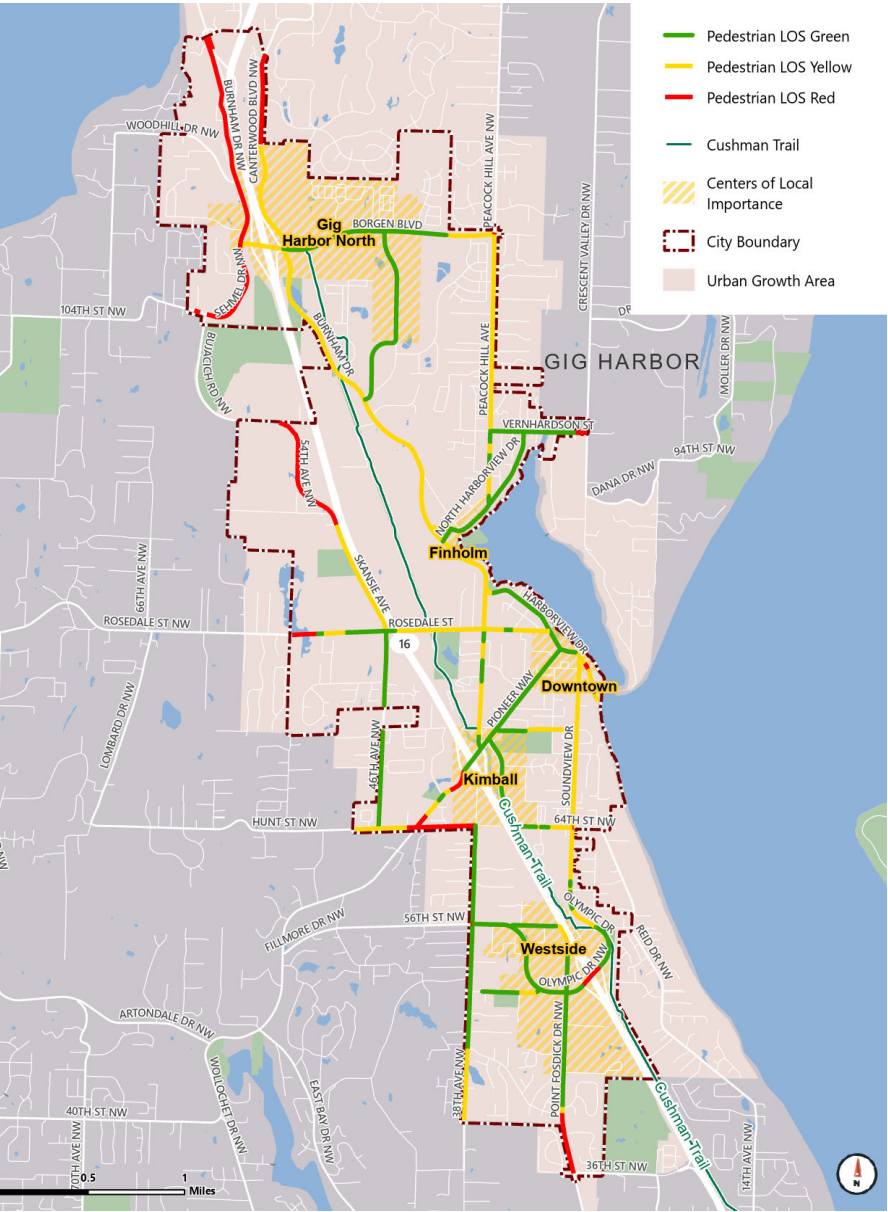


Figure 10: Existing Bicycle Level of Service

Source: Fehr & Peers, 2024.

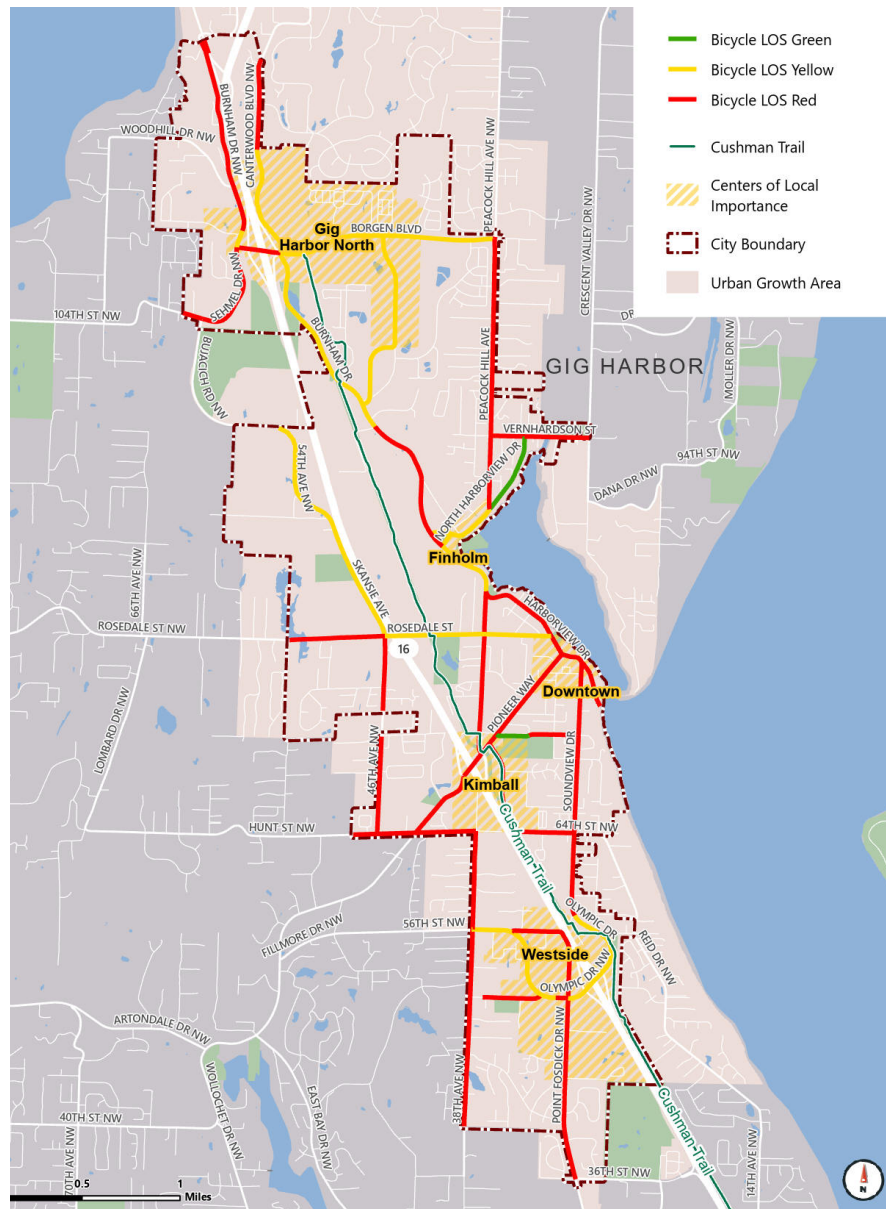
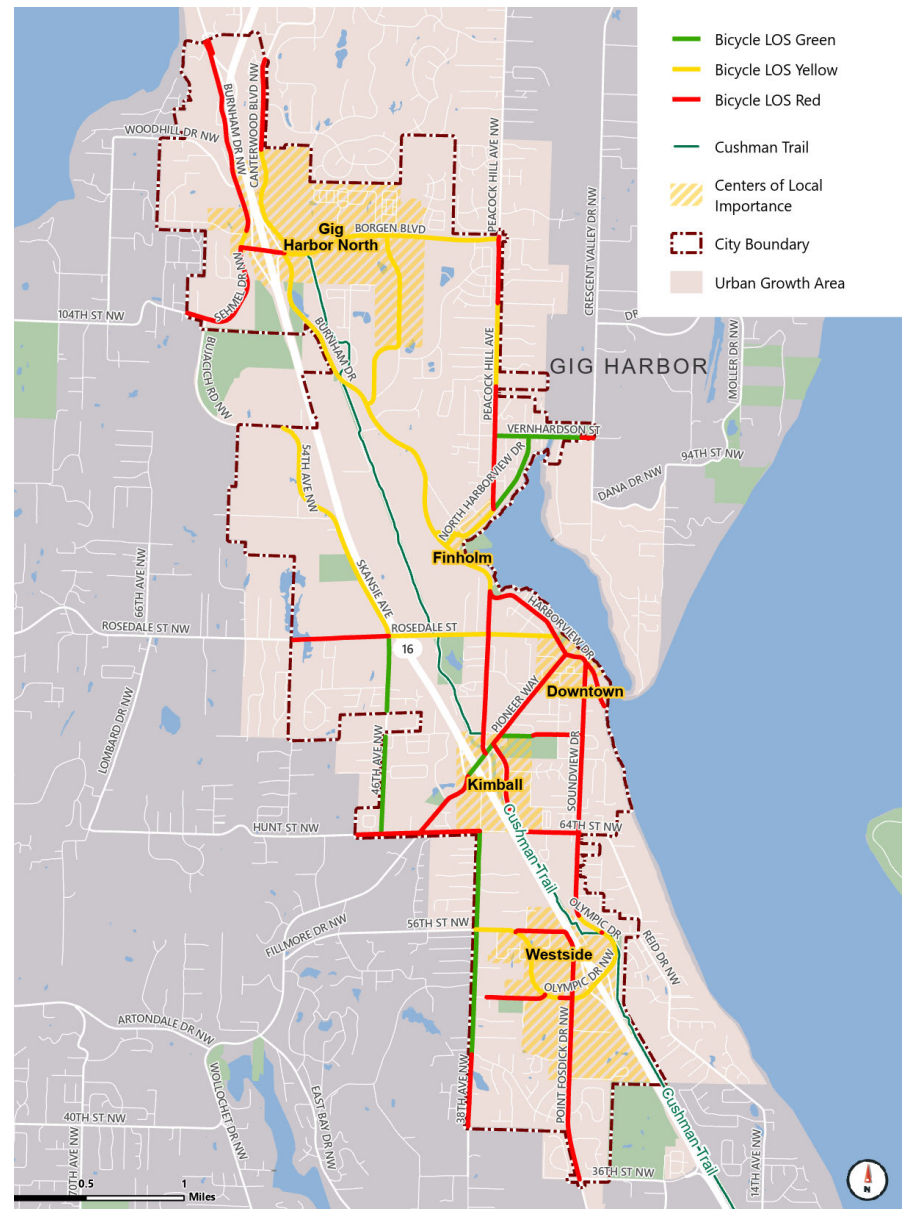


Figure 11: Future Bicycle Level of Service with Completion of ATP Projects

Source: Fehr & Peers, 2025.



The City's minimum standard is to achieve Pedestrian and Bicycle LOS Yellow on the CoLIs, with the long-term goal of reaching LOS Green across the network. Therefore, further incremental steps will be needed beyond the short- and long-term projects in this report. **Table 5** outlines these additional needs, identified through a review of anticipated future LOS and the remaining gaps where upgrades are necessary to achieve the City's goals.

Table 5: Investments to Achieve Bicycle LOS Green Citywide, Pedestrian LOS Green, and Pedestrian LOS Yellow Outside of CoLIs

Description	Location	Length	Cost Estimate*
Add new bike facilities citywide necessary to achieve Bicycle LOS Green.	Citywide	21.17 linear miles of new bicycle facilities and updates to 9.44 linear miles of existing facilities	\$3,910,000
Add new sidewalks outside of the CoLIs necessary to achieve Pedestrian LOS Yellow.	Not in CoLI	2.59 linear miles	\$9,570,000
Add new sidewalks outside of the CoLIs necessary to achieve Pedestrian LOS Green.	Not in CoLI	8.58 linear miles	\$31,700,000
Add new sidewalks in Downtown CoLI necessary to achieve Pedestrian LOS Green.	Downtown	2,127 linear feet	\$1,490,000
Add new sidewalks in Westside CoLI necessary to achieve Pedestrian LOS Green.	Westside	2,559 linear feet	\$1,790,000
Add new sidewalks in Gig Harbor North CoLI necessary to achieve Pedestrian LOS Green.	GH North	2.11 linear miles	\$7,810,000
Add new sidewalks in Finholm CoLI necessary to achieve Pedestrian LOS Green.	Finholm	1,274 linear feet	\$890,000
Add new sidewalks in Kimball CoLI necessary to achieve Pedestrian LOS Green.	Kimball	2,730 linear feet	\$1,910,000

* The cost estimate was calculated by multiplying the estimated unit cost—\$700 per linear foot for new sidewalks and \$35 per linear foot for new or upgraded bike facilities—by the corresponding calculated lengths.

Note: In most cases, these improvements would be incorporated into larger Capital Improvement Program (CIP) projects rather than implemented as standalone efforts. For example, sidewalk or crossing enhancements are typically integrated with broader roadway improvement projects.

A photograph of a person walking a dog on a sidewalk. The person is wearing a purple shirt and dark pants, walking away from the camera. The dog is a beagle on a leash. In the background, there are trees, a car, and street signs. A large blue semi-transparent rectangle is overlaid on the left side of the image, containing the number '4' and the title text.

4

Programs, Policies, and Design Guidance

Program and Policy List

In addition to building projects in specific locations, the City can implement a number of programs and policies Citywide to support and encourage travel by active modes in Gig Harbor. The programs and policies described in this section help develop a support structure that can increase people's exposure to walking and biking, or make these modes more accessible.

1. Trail Connections on New Development Sites

Create a requirement that future development sites located near existing trails provide a connection to any existing trail networks, such as the Cushman Trail.

2. Trail Signage Plan/Wayfinding

Develop a Signage Plan and logo for the Gig Harbor trail system to provide better signage/wayfinding citywide and make the City's active transportation network more navigable.

3. Cycling and Pedestrian Education

Nonprofit groups like the Cascade Bicycle Club frequently partner with communities in the Puget Sound region to provide a variety of education opportunities. Gig Harbor should provide support if these opportunities arise. Education activities could include bike/pedestrian Ambassador Programs, bike maintenance and skills classes, and community media campaigns.

Classes can serve as an introduction for anyone considering cycling and are a way to become familiar with bicycling in vehicle traffic. Classes can be held in a classroom as well as on-road, to apply safe riding techniques. Alternatively, cities like San Francisco offer classes for bus and taxi drivers to learn to share the road with cyclists. Providing education to both cyclists and motorists can increase the understanding between these groups and lead to better sharing of the road.

4. Enforcement Campaign

Launch a campaign citywide to boost awareness on the presence and vulnerability of pedestrians and cyclists, to create a safer environment for these users. This could include holding targeted crosswalk enforcement events or a campaign to educate drivers that pedestrians have the right-of-way at all intersections regardless of whether there is a marked crosswalk.



Trail connection in Harbor Hill development



Example trail signage in Gig Harbor, WA



Street festival in Gig Harbor.



Street festival in Gig Harbor.



Bike parking

5. Temporary Street Closures for Festivals

Institute a policy enabling temporary street closures for events like Farmers Markets and festivals. This involves opening a City street for several hours for people to walk, bike, shop, and enjoy their community while reducing car travel on that street. A street becomes an open plaza, a performance space, a recreational space, and/or a space to connect with neighbors. Closures can be temporary for a few hours to a few days, or can become permanent. These events encourage people walking or cycling to use space otherwise dedicated to vehicles and can increase awareness of all users.

6. Tactical Urbanism and Demonstration Projects

Develop policy and guidance enabling short-term, community-led projects on Gig Harbor streets. Short-term projects provide an opportunity to test projects, collect data, build community support, and make adjustments as needed for long-term viability. Several projects included in this plan could be candidates for a temporary installation, such as bulb outs, shared streets, and bike lanes. Fayetteville, AR and Burlington, VT have guides that can serve as reference.

7. Bike Parking

People are more likely to try cycling if they know that they have a safe place to store their bike at their destination. Bike parking also encourages cycling for short trips and errands. Bike racks can also be used to showcase public art and enhance the aesthetics of an area. The City could develop code that requires bicycle parking to be included on new private development sites. This could include a stipulation or incentives for providing other supportive facilities, such as bicycle storage areas, showers, and/or lockers.

Note: This requires an amendment to the City's Design Manual.

8. Implement New Programs to Incentivize Walking and Biking

Implement new programs such as Pierce County's Ride Together program that encourage walking and biking, which include:

- » Employer incentive programs (i.e. offering incentives for employees who walk or bike to work)
- » Guides/maps on walking, biking, and taking transit in Gig Harbor
- » Walk and Bike to School Days

These programs can build momentum and a broad-based support for walking and rolling. They can also help secure financial resources from both the public and private sector.

Employees that work for the City of Gig Harbor and St. Anthony's Hospital already receive encouragement as part of WSDOT's Commute Trip Reduction (CTR) law, so this would expand to other employers.

9. Continuing Education for City Staff

How we plan for and design walking and bicycling facilities is constantly changing. Through education, city staff can keep up on the latest innovative designs and best practices. Continuing education efforts may include coordinating with other local municipalities, participating in regional transportation planning groups, attending professional trainings and conferences, and engaging with organizations focused on active transportation and street design.

10. Organize a Group of Walking Ambassadors

A group of walking ambassadors can be organized and trained to lead walks that inspire, connect, and inform the community. A series of walking audits that involve the community, elected officials, and city staff can provide an assessment of the community and identify barriers and opportunities to walking. Audits can also provide the City with information on the pedestrian environment and provide recommendations for improving and encouraging walking.

11. Traffic Calming Citywide

Where feasible, implement traffic calming measures to improve safety and comfort for all roadway users. Consider lowering speed limits only when supported by an engineering study and traffic count data that demonstrate the need and feasibility for such a change. Speed limit adjustments should be paired with physical or design-based traffic calming measures that effectively influence driver behavior and ensure compliance.

12. Speed Studies and Traffic Calming Projects

Conduct speed studies on arterials and major collector streets in Gig Harbor. Based on the findings, identify design projects that will achieve appropriate “target speed” on these roadways.

13. Complete Streets Ordinance

In June 2024, the City adopted Ordinance 12.24.040, mandating the integration of “complete streets infrastructure” into public streets where feasible, reinforcing the City’s commitment to pedestrian safety and accessibility. Building on this commitment, the City should actively implement the ordinance by ensuring that all street projects—whether new construction, reconstruction, or major maintenance—are designed for pedestrians, cyclists, transit riders, persons of all abilities, and emergency access, promoting safe operation for all users.

14. Green Parking Lots

While parking lots are a necessary reality, their large expanses of impervious surface generate stormwater runoff, air and water pollution, and excess heat. Green parking lots can dramatically enhance the appearance of parking lots in our communities, making them more comfortable and attractive areas to walk and cycle through.

To address these challenges, update the development code to require that at least 15 percent of a parking lot’s total site area be dedicated to green space.

Note: This requires a code amendment to the Design Manual.



Seasonal Pierce Transit Trolley in Gig Harbor

15. Transit Service Enhancement

While transit/bus service is not a form of active transportation, it is often connected to walking and biking. Therefore, this ATP includes the following recommendations for enhancements to transit in Gig Harbor:

- » The community has expressed a strong desire to have the trolley operate year-round. If private funding becomes available, the City should support trolley service expansion.
- » Residents would like to extend the trolley to Uptown so passengers do not have to transfer at the Kimball Drive Park & Ride.
- » Expand transit service to provide additional pick-up/drop-off areas in Gig Harbor neighborhoods. The community would like to improve access from their homes to Seattle, Tacoma, Olympia, Sea-Tac airport, St. Anthony hospital, Gig Harbor schools, and the senior center.
- » Expand transit service hours of operation.
- » Work with transit agencies and other partners to advocate for providing real-time transit tracking, using mobile phone apps or infrastructure at transit stops. However, implementation is not under the City’s purview.
- » Add water taxi transit service.
- » Add a bus shelter and potentially other improvements to the bus stop outside of Anthony’s restaurant.

Note: Coordination with Pierce Transit will be essential.



Bus stop on Point Fosdick Drive NW

Design Guidance

In order to make the projects described in this ATP possible, Gig Harbor’s Public Works Standards will need to be updated to provide additional or revised design guidance for bicycle and pedestrian facilities. For example, the current standards do not provide guidance on green colored pavement, bike parking on private development sites, green parking lot minimums, and double facing pedestrian crossing signs. Additionally, once the City develops its trail signage plan and logo, this will need to be incorporated into City standards. A more formal analysis of necessary updates will be necessary prior to updating the Public Works Standards. Chapter 15 of WSDOT’s Design Manual, which addresses bicycle and pedestrian facilities, should serve as a resource.



Kids walking and scooting in Gig Harbor



5

Performance Measurement

Table 6 provides guidance for how the City can track its progress in achieving the vision and goals stated in [Chapter 1](#). Specifically, this guidance includes performance measures that provide an objective way to monitor, over time, how well the City is doing in each goal area. This progress can be shared with the public and stakeholders in the form of regular reporting. Moreover, analysis of these metrics may help inform future plans.

Table 6: Performance Measures

Goal Area	Context	Performance Measures
Pedestrian Network	A well-connected pedestrian network is crucial to improving accessibility for users. Reducing travel time and distance makes new destinations accessible on foot. In addition to connectivity, the quality of the network also affects whether people feel comfortable walking. Active transportation projects should benefit all potential users, including children, seniors, persons with disabilities, and people of all income levels, races, and ethnicities.	» Percent of total network complete » Percent of signalized intersections with pedestrian countdown signals » Total linear feet of sidewalk added » Linear feet of sidewalk added in Pedestrian LOS Red and Yellow areas within the priority network (defined in Chapter 4) » Dollars spent on new pedestrian facilities » Dollars spent on Americans with Disabilities (ADA) improvements » Pedestrian mode share*
Bicycle Network	A well-connected bicycle network will improve accessibility by reducing travel time and distances between origins and destinations. However, bicycle infrastructure and facilities must be designed in an effective manner, considering factors – such as location, usage, and need – in order to accommodate people of all ages and abilities. Creating a supportive environment for cycling will help to promote cycling as an attractive mode of travel.	» Percent of total network complete » Total miles of bike facilities added » Miles of bike facilities added in Bike LOS Red and Yellow areas within the priority network (as defined in Chapter 4) » Total bike parking/lockers added » Bike parking utilization » Dollars spent on new bike facilities » Bicycle mode share*
Health and Safety	Safety is often described through collision statistics, with a goal focused on the reduction of traffic-related injuries. Although there have historically been few collisions involving a pedestrian or cyclist, the City agrees with WSDOT’s stance that even one traffic fatality is too many. The perception of safety is also something to consider. If the public does not perceive an active transportation facility to be safe, it is less likely to use that facility.	» Collision trends and annual crash mapping, highlighting collisions involving a pedestrian or cyclist » 85th Percentile speeds » Grievance process counts » Complaints addressed in a timely manner » Percent of maintenance requests addressed » Percent of schools with Safe Routes to School programs
Environmental Sustainability	Promoting active transportation is one way for the city to support an environmentally sustainable lifestyle. Specific measures may include adding sustainability guidelines during the design process and monitoring air and water quality.	» Reduction in impervious surface » Number of trees added » Dollars spent on low impact development (LID) treatments
Financial Sustainability	Without funding, projects are unable to move forward. To ensure financial sustainability, the City should consider the feasibility of project costs and look for any outside funding to supplement city funds.	» Number of grants applied for » Amount of grant funding obtained » Percent of active transportation projects funded by impact fees

* Mode share analysis relies on oversampling data from Puget Sound Regional Council (PSRC)



Appendices

- A. Summary of Previous Engagement
- B. Summary of Online Survey Responses
- C. Project Prioritization Spreadsheet

Appendix A:

Summary of Previous Engagement

POP-UP STUDIO COMMUNITY INPUT SUMMARY



Pop-Up Studio Thoughts

June 22: Waterfront Farmers' Market, Skansie Brothers Plaza

June 23: Pavilion, Uptown Shopping Center

Gig Harbor held its pop-up studio on June 22 and 23, 2017. The June 22 pop-up was on the waterfront, in the new Skansie Brothers Park Plaza, and it ran from 9:00 am to 7:30 pm. This pop-up took full advantage of its proximity to the Waterfront Farmers' Market, with participants crossing from one end of the market to the other in a crowded scene of activity.

The second day's pop-up was located at the pavilion in the Uptown Shopping Center. It ran from 9:00 am to 5:30 pm, drawing participants from the surrounding offices, hospital, and shopping center.

More than 80 Gig Harbor residents, businesspeople, employees, and visitors participated in the pop-up studio, engaging in conversations, exercises, and mapping activities. Conversations ranged from the abstract to the specific, with participants exploring how the transportation system may evolve in time to best meet Gig Harbor's needs. Some of the topics and proposed strategies were focused on adjusting what the community already has. Others were more focused on major changes, including the construction of new roads, which would significantly alter the transportation landscape.

The City ran a series of simultaneous "walkshops" during these two days, and the pop-up studio served as a convening location for two of them, with participants of those walking tours observing and contributing to studio activity.



Dan Burden of BlueZones recaps "walkshop" findings with participants at the pop-up studio on June 22.

Adaptive Approaches

Many of the participants at the pop-up studio believe the transportation system is essentially all right, with only some minor changes and investment necessary to make it function really well. These people generally noted that there is little opportunity to reconfigure the historic street network and that changes to the arterial system beyond the View Basin (or areas of town with a view of the harbor) would be too expensive to consider. They want to make strategic and tactical investment, finding ways to make what the City has work even better. The following section provides an overview of key transportation challenges and more minor, adaptive opportunities for improvement raised by the community.

Pedestrian realm

Sidewalk gaps – Participants are keenly interested in making sidewalks continuous, closing gaps. This is of particular interest along Peacock Hill and Burnham Drive, where pedestrians desire safer, more convenient pedestrian access to the waterfront and the adjacent shopping districts.

Sidewalk width – Sidewalks should be wide enough to accommodate three or four people abreast where there is high pedestrian density, according to pop-up visitors. This is evident along the waterfront side of Harborview, where high volumes of pedestrians have to navigate a narrow corridor. Some of the opportunities to provide a wider walking environment appear to be easily within reach, on property owned by the City or adjacent to upcoming development parcels.

Crosswalks – While Gig Harbor is a walking town, there are few pedestrian crossing opportunities along Pioneer Way, Stinson Ave, and Rosedale St. From the perspective of studio participants, more crosswalks may lead to increased pedestrian access and safety, helping calm traffic flows near the waterfront and encouraging residents and employees to walk downtown. Crosswalks in other parts of the community seem to be less of a concern, as long as they’re addressing basic safety considerations in those areas of town designed predominantly for the auto.

Trails

Gaps – The Cushman Trail was identified by participants as a key community trail asset, with potential for becoming even more widely used if it is better connected to other “trail-friendly” parts of town. Connections to Donkey Creek Park and to St. Anthony Hospital could provide important trail linkages, making the Cushman Trail a more attractive option for walking and biking.

Slope strategy – Gig Harbor is a waterfront town, and much of the community’s development lies upland from the narrow waterfront district. The Cushman Trail generally parallels Highway 16, about 120’ higher than the waterfront. Pop-up visitors identified this grade difference as a major reason why the trail does not really contribute to waterfront access and vitality, and that it is a defining element in the community’s neighborhood identities. While the grade contributes to residential vistas overlooking the harbor, it makes walking or biking difficult. Community members are interested in additional routes to help overcome the difficulty of the slope and suggested identifying “easy ways” up as part of a non-motorized wayfinding program.

Rosedale Street now functions as a primary climbing route, but there may be other routes that could improve access to upland neighborhoods and the Cushman Trail.



Kendra Breiland of Fehr & Peers discusses transportation approaches with a pop-up visitor on June 22.

Crossings – The City has invested in upgrading locations where the Cushman Trail crosses roadways, but there is still some work to be done to ensure they are both safe and intuitive, according to participants. The trail crossing at Rosedale is a notable example of the City’s efforts, where crossing beacons and a pedestrian median refuge announce the crossing and protect non-motorized users.

Wayfinding – The Cushman Trail benefits from a routing that is generally linear and parallel to the highway. However, its alignment gets more complex near the Olympic, Wollochet, and Burnham interchanges. The trail may also get more complex with its future expansion north. In addition, some segments of the trail work their way through forested areas, where orientation by landmarks can be difficult. In response, pop-up participants suggested that the City consider an enhanced wayfinding strategy for the trail, one designed to help those traveling along the trail and help guide users to its trailheads and entry points.

Extension – Participants noted that the trail’s popularity would be enhanced if it were extended to the north through Canterwood with an alignment that accesses the hospital and the developing areas of North Gig Harbor.

Bicycles

Route plan/strategy – Pop-up participants felt there was little in the way of a coordinated bicycling route plan or strategy. The City should work towards developing an interconnected network of bike lanes rather than one-off segments.

Climbs – Building on the discussion in the trail section, casual cyclists and bicycling commuters are discouraged by Gig Harbor’s steep slopes and desire shallower grades. Identifying and designing climbing routes for these specific cycling groups may help the community take advantage of its compact form, facilitating the choice to use cycling as a transportation alternative. Some pop-up visitors arrived on bikes with electric assist motors, and these may become a more popular choice among cyclists in town.

Transit

Trolley enhancement – Almost all participants identified the trolley as an asset, something that helps locals and visitors navigate from Uptown to Downtown to Finholm during the community’s busy season. Most also believe the trolley should be extended, connecting North Gig Harbor, too. And most would like the trolley to operate with increased frequency, reinforcing its attractiveness to folks who want to use it as a convenient and intuitive service. Nobody complained about the fare, gladly contributing the \$0.50 per ride/\$1.00 per day to help offset costs.



Everybody loves the trolley. Participants repeatedly endorsed its operation and wish for extended service.

Commuter service – Most pop-up visitors understand the challenges of increasing transit frequency, but many also feel frustrated by the difficulty of accessing the community’s regional transit links and by the incompatibility of their work schedules and the transit service design. Regional transit stops are located near the SR 16 corridor, which is uphill and a difficult cycle or walk from a large part of transit’s potential ridership. And many of those who would consider riding the bus also have work schedules in Tacoma or Seattle that are incompatible with the service’s operating schedules. Both Pierce Transit and Sound Transit have indicated that there are no resources available to enhance transit service in Gig Harbor, so any increased community ridership may be reliant on making it easier to access those commuter routes.

Roads

Roundabouts enhancement – Visitors had thoughts about the roundabouts in North Gig Harbor, with the general consensus calling for their enlargement in areas closer to the interchange. While they noted they seem to be functioning well now, there is concern that increased development nearby will likely swamp the roundabouts’ ability to move traffic efficiently. Some also warned that the pedestrian/roundabout interface can be awkward, but these commenters seemed to believe that a combination of driver and pedestrian education should solve most of those problems.

Peacock Hill widening – Development in North Gig Harbor is incrementally increasing traffic volumes on Peacock Hill Avenue, which according to participants, has impeded driveway access along Peacock Hill and created unsafe situations. Participants expressed concern that future housing development may exacerbate these problems and swamp the existing roadway. Some would like to see additional travel lanes to serve the forecasted residential development, particularly in light of plans to promote the magnetism and vitality of the waterfront. There is also a desire to make it easier and safer to ride a bike, walk, or take the trolley, creating a more attractive non-motorized connection to the waterfront.

Methods

Opportunistic action – Gig Harbor has already demonstrated its willingness to try out transportation solutions, taking opportunities to install crossing beacons at popular pedestrian intersections, enhance

roundabouts, rearrange travel lanes, and install mid-block pedestrian refuges in roadway medians. Pop-up participants generally encourage these types of low-cost, opportunistic interventions. They believe these may be more necessary as the City experiments with ways to optimize the transportation system's performance for all modes of travel.

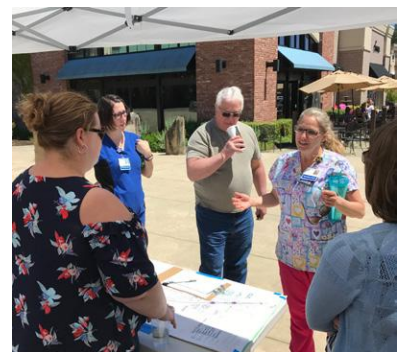
Transformational Approaches

Some of the strategies discussed are a bit more expensive and would have a more transformational impact on Gig Harbor's transportation and community landscape. Whether it's reconfiguring the freeway interchanges or rerouting waterfront traffic, participants opened up on what might help Gig Harbor solve its transportation issues and promote economic vitality. The following section provides an overview of key ideas discussed.

Roads

Overcrossings – Almost all participants agree that crossing SR 16 is far more difficult than it needs to be, and many recommend installing non-motorized or all-mode over or underpasses. They identified many areas where opportunities exist, such as Hunt Street and north of the Wollochet Drive interchange.

Waterfront couplet – For those who believe that slow-moving autos on Harborview is an inconvenience to drivers, a danger to pedestrians, or an obstacle to economic prosperity, a “couplet” (or a pair of two one-way streets) emerged as a potential solution. Two proposals emerged from the discussion. One was adapting Soundview, Harborview, Pioneer, and Judson to serve as a large circuit, operating either clockwise or counter-clockwise, relieving traffic congestion at the southernmost segment of Harborview and routing drivers along the now-underused parking areas on Judson. The other would adapt Harborview, Rosedale, and Stinson with one-way traffic northbound on Harborview and a counter-clockwise rotation ascending the hill on Stinson and descending on Rosedale.



City and consultant team staff speak with Uptown studio visitors about traffic concerns on June 23.

Esplanade – One potential benefit of a one-way conversion is that it may enable widening the sidewalk width on the water side of Harborview. Participants believe an enhanced pedestrian and cyclist experience is key to the district's uniqueness and vitality, and an enhanced, widened, and continuous esplanade is an attractive objective.

North Gig Harbor network – Participants called for better connectivity in North Gig Harbor and reducing demand on the arterials of Peacock Hill Avenue, Borgen Boulevard, and Burnham Drive to carry all of the traffic demand.

Freeway

Interchange enhancements – Most pop-up visitors are frustrated by traffic at the community's three freeway interchanges. But they also acknowledge that much of the demand placed on those interchanges is due to development beyond the city limits and urban growth area. They would like to see better interchange design, something capable of handling the area's forecasted growth without doing too much damage to the developed character of the areas surrounding the interchanges. Participants believe this is a regional or statewide problem, so solutions should be funded by the larger population.

Parking

Waterfront structures – Some participants advocated for the construction of parking structures downtown, with suggested locations including the Judson/Pioneer/Harborview area and Finholm. Both would coincide with trolley stops, and both would introduce pedestrians at roughly waterfront level, facilitating non-motorized travel for the length of the waterfront.



Members of City staff, Fehr & Peers, BlueZones, and Studio Cascade discuss findings from the “walkshops” and pop-up studio conversations, charting the process ahead to address the issues and opportunities raised during the community conversation.

Mini-Poll Results

More than 45 pop-up participants completed the eight-question mini-poll. This short questionnaire asked respondents to weigh different transportation priorities, which will help the consultant team and City craft a transportation plan and implementation strategy that makes sense and is acceptable to the community. These results represent a first-cut tabulation. Further analysis and interpretation will continue throughout the process, ensuring that recommendations are in line with community thought.

Mini-Poll: “Transportation Priorities”

Gig Harbor is launching a multi-pronged initiative called “Connect the City,” updating the City’s transportation system to better serve current and future generations. This questionnaire will help measure community priorities regarding several key topics, each shaping transportation policies. Tell us what you think – and help Gig Harbor plan for its short and long-term transportation needs!

I reside in: (check one) ☐ - City Harbor ☐ - Outside City Limits ☐ - Other/Don't Know

Notes: Rate each statement below, where 1 is “Strongly disagree” and 5 is “Strongly agree”	1	2	3	4	5	D/K	Notes/Tell us why
1. Overall, Gig Harbor is a place where I feel comfortable walking or cycling.							
2. Gig Harbor should prioritize getting around by car, improving efficiency of taking for us to use a parking structure.							
3. Gig Harbor should build a more diverse transportation system with equal focus on cars, biking and walking.							
4. Gig Harbor should work to make transit service a more accessible and reliable travel option.							
5. Transportation solutions need to be location-specific as it designs reflecting our unique neighborhood and street needs.							
6. Gig Harbor should prioritize investments in areas where higher density and growth makes the most sense.							
7. Streets in Gig Harbor should be as attractive as they are functional, including landscaping, lighting and other features.							
8. Gig Harbor’s trail system is an important transportation feature, improving day-to-day travel options.							

[80%] Please complete and leave with address, return to Gig Harbor City Hall by August 31, or fax to 509-835-3763.

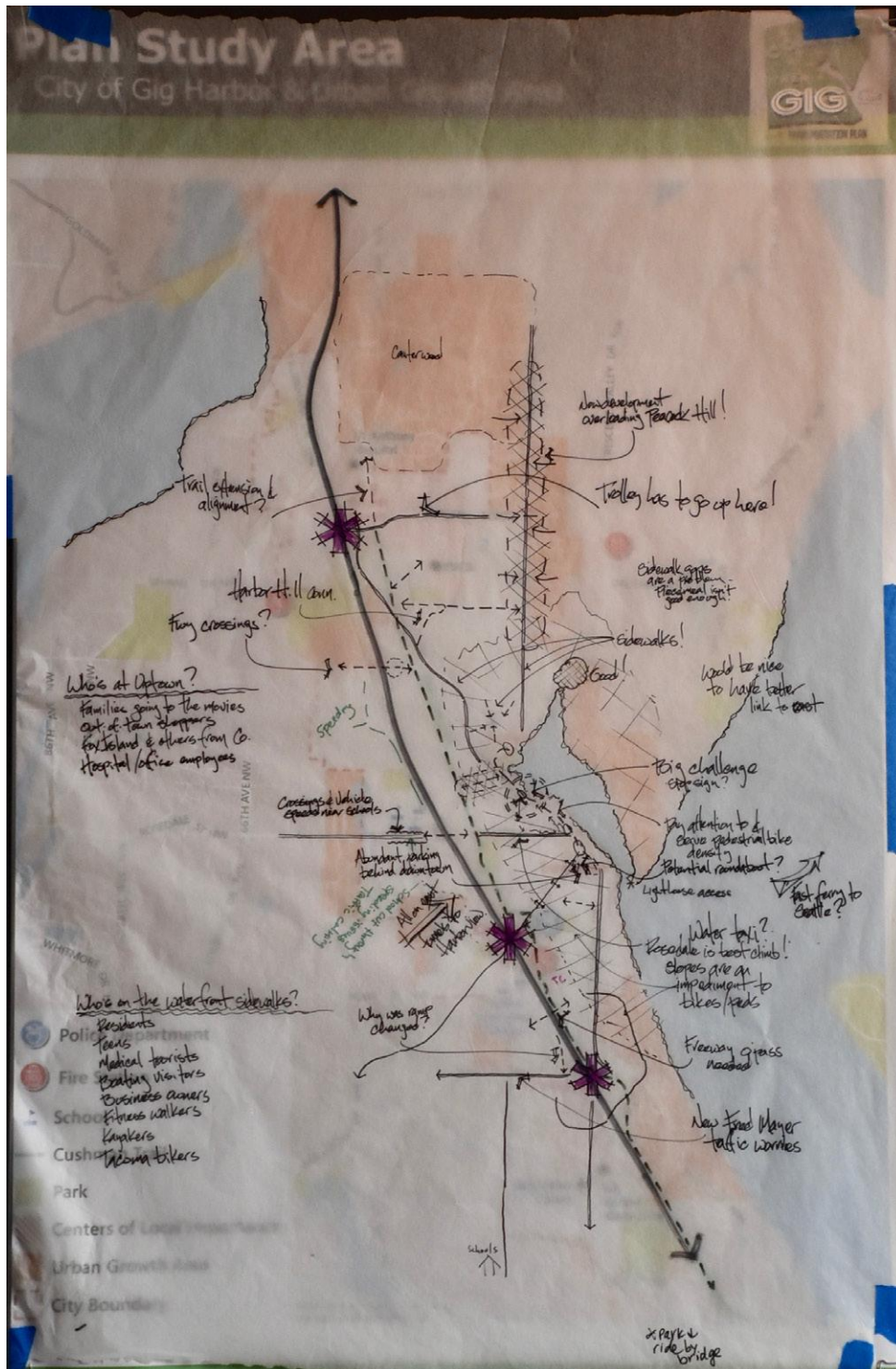
Mini-Poll: "Transportation Priorities" - Results

Reside in:
Gig Harbor 19
Outside City limits 16

Total votes										Notes
1	2	3	4	5	n	Total	Mean	D/K		
1. Overall, Gig Harbor is a place where I feel comfortable walking or cycling	2	4	4	14	21	45	183	4.07	0	• I cycle • Everything is close together • Need bike lanes • Outside of downtown our sidewalks are very limited • Not a lot of crime but trails need more security • Low crime, pretty safe • Nice roads and safe crosswalks • Cycling is more difficult, walking is good • Within city limits need to continue Cushman trail • There is respect here • Traffic with questionable crosswalks
2. Gig Harbor should prioritize getting around by car, improving traffic flow and looking for ways to make parking easier	3	4	7	13	13	40	149	3.73	2	• Absolutely • Our lights are horrid off HW 16 and the roundabouts • Traffic isn't awful but parking is hard • Im fine with how it is slow so I can look around and I always find parking within walking distance • Too much development downtown • More trails, less growth
3. Gig Harbor should build a more diverse transportation system with equal focus on cars, biking and walking	3	3	8	9	15	38	144	3.79	5	• Cushman trails are pretty accommodating • Downtown NO, outlining areas YES • More trails, less growth • Trolleys more often • Zero priority
4. Gig Harbor should work to make transit service a more accessible and realistic travel option	3	3	5	17	18	46	182	3.96	3	• Some areas are pretty far from bus stops • More trails, less growth
5. Transportation solutions need to be location specific, with designs reflecting unique neighborhood and district needs	3	0	8	10	17	38	152	4.00	4	• Harder to get places like fox island • More trails, less growth • Certain areas have bigger population
6. Gig Harbor should prioritize investments in areas where higher density and growth makes the most sense	4	1	4	9	23	41	169	4.12	3	• Too much density now! • Too much density • Not downtown • More trails, less growth
7. Streets in Gig Harbor should be as attractive as they are functional, including landscaping, lighting and other features	3	1	7	6	23	40	165	4.13	1	• Property value • Keep small scale • More trails, less growth
8. Gig Harbor's trail system is an important transportation feature, improving day-to-day travel options	2	2	7	8	17	36	144	4.00	6	• Day to day... eh!h • Look at Anchorage • Add lane to Cushman trail for golf courts

Sketch Map

A fundamental part of the pop-up studio is the ability for participants to see how their suggestions may influence emerging transportation policy. The sketch map below was prepared during studio conversations, identifying challenges, potential actions, and actors within Gig Harbor's transportation environment.



Transcriptions

The items below are verbatim transcriptions from the pop-up studio flipchart. Participants were encouraged to identify specific issues, opportunities, or actions that we should consider as the plan evolves. Some recommendations are specific, and other ideas are more abstract. In total, they represent a spectrum of community viewpoints that will influence the plan's direction.

- 38th – Repave, not tar
 - Sidewalk – at last one side – eastside of street to connect with schools – would require coordination with Pierce County
 - “without sidewalks you are in a ditch in the weeds”
- Pt Fosdick and Olympic – congestion
- More mass transit needed
 - Added P&R near Bridge
- Chinook → unofficial ped path connecting Rosedale and Stinson. Not steep. City work with church to formalize?
- Shared parking opportunities with the churches?
- Slow down growth!!
- Water taxi – would love to see
- School House Ave. – speeding, cut through to High School
 - Speeding, red light cameras?
 - RRFBs & speed bumps and then traffic calming elements
- New development (owe Harbor Point) and parking Downtown
 - Soundview to Harborview
- Growth in Pierce Co and rural areas and impact on regional/ local network
- Parking availability downtown
- Opticon function for EMS transport
- Access to Artondale
- More downtown parking
- Sidewalks on Burnham to connect to Cushman
- Water fountains along walking routes
- Consolidated parking strategy – structures, etc.
- Overall strategy for bike lanes
- Expanded transit service for nearby areas
- Trolley is great
- Managed growth is ok – maybe essential
- Never had an issue with downtown parking – always something within a short walk
- Reduce property taxes!
- Concern about new public docks and lack of adjacent parking
- Want bike lanes downtown!
 - Connect to Cushman trail
- Non-motorized transportation should be focus in CoLIs (x2)

- Access to Fox Island – Transit
- Come to Gig to walk
- Boats as a transportation mode too!
- Find easy opportunities to improve sidewalks downtown – Finholm
- SR 16 bypass causes
- Concentrate growth rather than a ¼ -acre sprawl
- Feels safe – all hours
- Regular transit services
- One-way street at Harborview downtown? – Peds and waterfront views
- Peacock Hill traffic?
- Options for commuters – Inappropriate traffic routing
- Pedestrian density downtown
- Dual purpose parking – marinas and dual use
- Harborview and bike safety
- Bike trails away from traffic
- More boat slips for yacht club visitors
- Rosedale neighborhood = good sidewalk coverage
 - Doesn't like locations where sidewalk ends and you have to cross the street to get on another sidewalk
- Husband takes SR16 to job in Tacoma – it works great!
- Sidewalks are too narrow along Harborview, ok on Soundharbor
- Need to find ways for cars to get around downtown without taking Harborview
- Biking is not “friendly” in town – due to lacking amenities, topography
 - Cars are watchful for bikes, but not obvious where bike should be
- Have to drive to get anywhere in Gig Harbor
- Good things to do for transportation:
 - ID bottleneck and address- cars idle only during peak
 - Police enforcement when SR16 has issues since City streets are overwhelmed
 - Like roundabouts
- Need new overpass of SR16 s/o Wollochet
- Peacock Hill resurfacing made it un-bikeable
 - City specs should require overlays to be bike-friendly – maintain shoulder width and use smooth materials. No hard edges
- Harborview – one way? – would provide space for wide sidewalk, bike land, parking (Stinson to Pioneer)
- Rosedale, Stinson, Harborview triangle
- Harborview and Stinson Roundabout? – model to be sure it operates better than a traffic signal
- Cushman trail needs more signage; Kimball intersection was a missed opportunity to provide bike treatments
- Bridge for peds in Harbor!
- Trolley must go to Target!
- Golf carts should be legal!

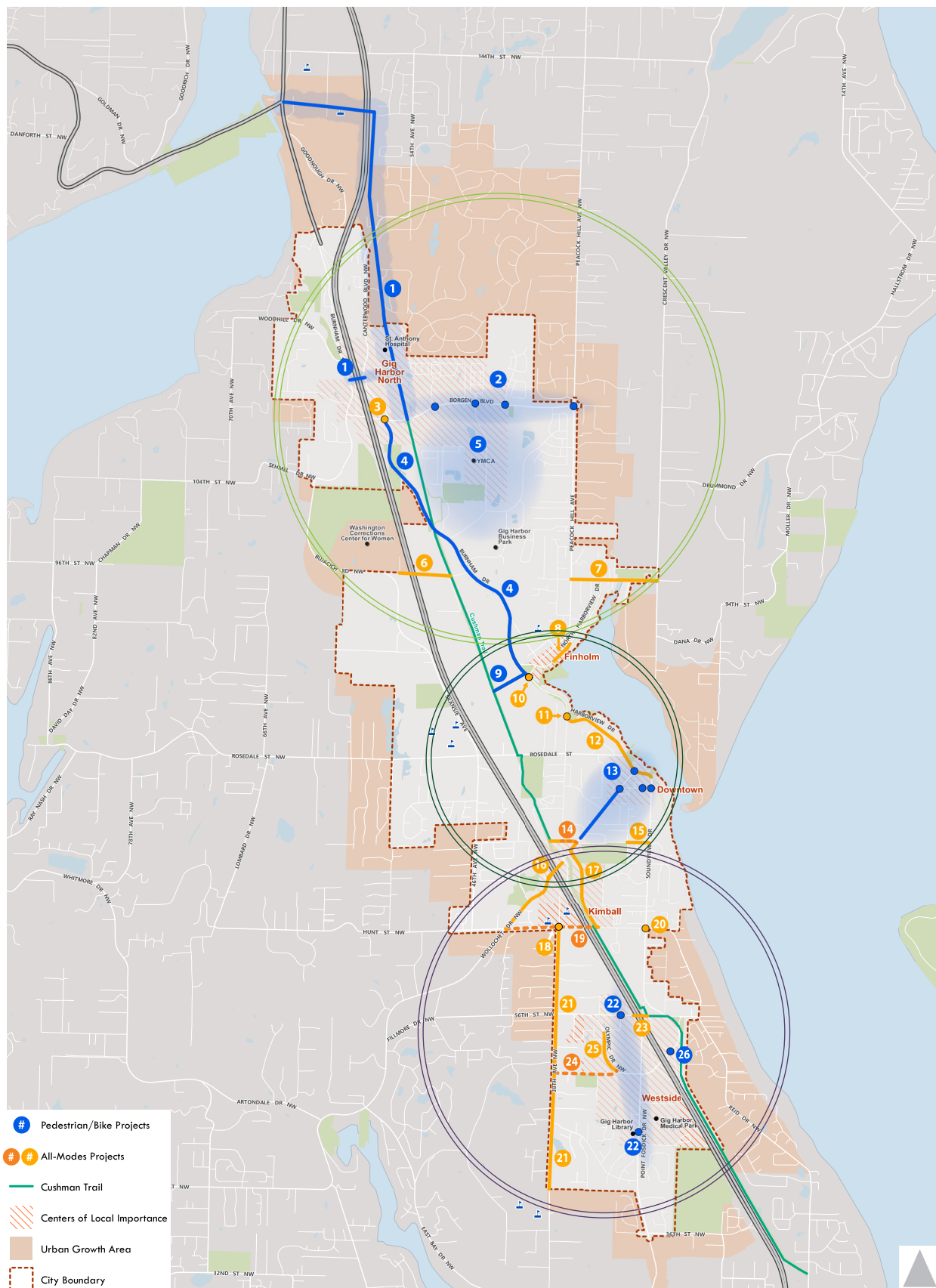
- Shrubs and trees intruding into sidewalks
- More crosswalks on Pioneer and Soundview
- Speeding on Skansie nearby Boys and Girls club
 - More enforcement?
 - Engineering solutions
 - One-way Pioneer east of Judson
 - Big roundabout at Judson/ Harborview/ Pioneer
- Focus on public realm maintenance
- Desire for shovel ready projects!

OCTOBER 7 OPEN HOUSE PRIORITIZATION RESULTS

October 7 Open House - Summary of Prioritization Results

Project #	Description	Green Dots (Top project)	Blue Dots (Other prioritized projects)	Total Dots Received	Written Comments on Activity Sheets
Projects Ideas Generated Before Open House					
1	Extend the Cushman Trail north of Borgen Boulevard to Purdy		4	4	● Crossing must be elevated above Borgen Blvd
2	Borgen Boulevard roundabout crosswalks		1	1	● Relocate crosswalks away from roundabouts on busy roads ● Traffic circle pedestrian warnings need to flash on all car entrances before cars enter the roundabout
3	Metering at SR 16/Burnham Drive	1	1	2	● Number one priority ● Meter in traffic circle is NOT WORKING
4	Sidewalks on Burnham	2	4	6	● Request to include bike lanes as well from 96th to N Harborview
5	Harbor Hill trail connections			0	
6	All-Modes Bridge over SR 16 at 96th Street		3	3	
7	Improvements on Vernhardson Street		1	1	● 4-Stop or better crossing ● Cannot be done because when the bridge(sp) is out, there is no way to get from East Gig to civilization unless you go to 144th. Do Not Do This. Wayne Miller WRMgig@comcast.net ● Bridge Crescent Creek culvert or daylight?
8	Finholm District bike/ped improvements (2 options)		2	2	● Option 1, small roundabout ● Option 2 ● None of the ideas, except lighted crosswalk ● Option 2
9	Twawelkax Trail			0	● Excellent idea
10	Pedestrian Improvements near Donkey Creek Park		2	2	
11	Roundabout at Stinson Avenue/Harborview Drive	5	2	7	● Traffic circle pedestrian warnings need to flash on all car entrances before cars enter the roundabout ● Need bigger roundabout not small ● Group prioritized this roundabout but <u>not</u> other 2 ● Ped safety - Crosslight and/or raised crosswalk ● Roundabouts Stinson/Harborview, Stinson/Rosedale ● Make Rosedale Village help pay for roundabout
12	Traffic Calming on Harborview Drive			0	
13	Pedestrian Improvements Downtown (various crosswalks, raised intersection at Harborview & Pioneer, and sidewalk on east side of Pioneer Way)		4	4	● Combine 13 and 15 if post office is built there
14	Reconstruct Grandview Street between Stinson and Pioneer		1	1	● Post office provides improvements as part of relocation
15	Reconstruct Grandview Street between Soundview and McDonald			0	
16	Wollochet Drive interchange redesign	3	4	7	● Exit needs right turn lane - 1 car that's stopped holds up traffic
17	Kimball Street Improvements		2	2	
18	Roundabout at Hunt Street & 38th Avenue		1	1	● Yes, if SR16 and Hunt bridge is built ● Traffic circle pedestrian warnings need to flash on all car entrances before cars enter the roundabout
19	Hunt Street All-Modes Bridge	6		6	● 18-21 tied together ● If 16 and 19 are done, traffic circle needed at Hunt and Wollochet ● If 19 built, 18 and 20 must be included. Judy 253-222-7602 ● Need additional projects on Soundview and Kimball - should be a group of projects
20	Intersection improvements at Soundview Drive & Hunt Street		1	1	
21	38th Avenue Redesign, including sidewalks and bike lanes		2	2	
22	Westside crosswalks	1	1	2	
23	All-Modes Bridge over SR 16 at 56th Street	2		2	● NO, make this part of 17+19
24	Reconstruct 50th Street Court from Olympic Drive to 38th Avenue			0	● Re-engineer this
25	Olympic Drive crosswalk and landscaped medians		3	3	● No left at Harbor Greens
26	Pedestrian Improvements at westbound SR16 onramp		2	2	

Project #	Description	Green Dots (Top project)	Blue Dots (Other prioritized projects)	Total Dots Received	Written Comments on Activity Sheets
Projects Ideas Generated at the Open House					
27	More Traffic Calming Measures			0	● Speeding contributes to many of these problems
28	Make a downtown one way loop: Harborview -> left up Pioneer -> left onto Judson			0	
29	Transit to schools and Senior Center		1	1	
30	Regional Rural Connect Consideration			0	
31	Widen SR 16 in Both Directions			0	
32	Olympic Dr Overpass + Wollochet Dr Overpass			0	● Make HUGE - as big/many lanes as possible ● Expand bus/transit hours + pickup/dropoff areas + parking network to Seattle/Tacoma/Olympia
33	Bus Transit Improvement			0	
34	Extend Borgen Blvd to go to Crescent Valley		2	2	
35	Rosedale/Stinson Roundabout or Traffic Light		1	1	
36	Commuter Alternatives	1		1	● To Harborview & N Harborview ● Hwy 16 Ingres/Egress overpass near 96R to NE Bides(sp) Rd ● East/West alternative - Peacock, Crescent Valley, etc
37	On/Off ramp on SR 16 at 144th St		1	1	
38	Roundabout at Hwy 302/Purdy Dr			0	
39	On/Off ramps onto Rosedale from Hwy 16		1	1	
40	Parking in Finholm			0	● Make Finholm a more usable area. Needs parking! ● Priority number 3 ● Priority number 2 ● Bring back exit ramp to pro built to relief Fred Meyer
41	Overpass from Hunt to Kimball	1		1	
42	Bring back exit ramp near Project 19	1		1	
43	Widen the sidewalk on Rosedale from the Cushman Trail to the High School	1		1	
45	Provide two lanes existing the proposed Village at Harbor Hill onto Borgen			0	
46	SR 16 SB off-ramp onto 56th WB only. No left turn onto SB Point Fosdick			0	



Small Group Activity 2

Prioritization of Potential Projects



VISION QUESTIONNAIRE SUMMARY

Results Summary

Transportation Plan Survey

Vision Questionnaire, December 4-31, 2017



Introduction

From Monday, December 4 through Sunday, December 31 2017, the City of Gig Harbor hosted an online questionnaire to help inform the creation of a vision statement and policy framework for the "Connect the Gig" active transportation plan.

The questionnaire was promoted in a variety of ways, including a post on the City's Facebook feed, direct email to the project list serve, and on the project-specific website www.connectthegig.com. Notice also included details regarding a prize drawing, specifically, a City-donated FitBit™ activity tracker awarded to one lucky winner.

In all, 264 respondents provided input. Participants were self-selected, i.e., not screened according to place of residence or other criteria. Based on results from one question providing approximate location of residence, an estimated 90 percent of respondents live within the City of Gig Harbor.

The questionnaire included three basic types of questions designed to advise plan policy:

1. Two "Word Cloud" questions requesting three words participants would use to describe current and desired future walking and biking conditions in the City. (Q.1, Q.2)
2. A ratings-scale question seeking levels of agreement with five statements concerning non-motorized transportation. (Q.3)
3. An open-ended question seeking approximate location of residence via identification of the street and nearest cross-street (referenced above).

Participants were asked to provide typewritten comments regarding their choices on Q.3. Between 130 and 145 comments were provided for each ratings statement. A database including all results and open-ended replies has been provided to the City as part of the project record and to facilitate further analysis, should it be desired.

Survey Results

Word Cloud

Current (Q.1) - Words used by participants to describe "walking and biking in Gig Harbor today" generally recognize the beauty and topography typical of Gig Harbor ("Beautiful" "Pleasant" "Scenic" "Hilly"), but indicate dissatisfaction in terms of perceived safety, scope and organization ("Dangerous" "Disjointed" "Limited" "Unsafe" "Scary").

Future (Q.2) - Words used by participants to describe "what you'd like walking and biking in Gig Harbor to be like in the coming years" express a desire for improved safety, accessibility, connectivity, and range of features ("Safe" "Accessible" "Connected" "Expanded" "Sidewalks" "Convenient" "Crosswalks").

Q.1 and Q.2 results are provided below as generated by two online programs.¹

¹ Survey generation, hosting and results tabulation by www.surveymonkey.com. Word clouds generated by <https://www.jasondavies.com/wordcloud/>

Q.1: Based on your impressions, please provide three words that best describe walking and biking in Gig Harbor today.



Q.2: Please provide three words that best describe what you'd like walking and biking in Gig Harbor to be like in the coming years.



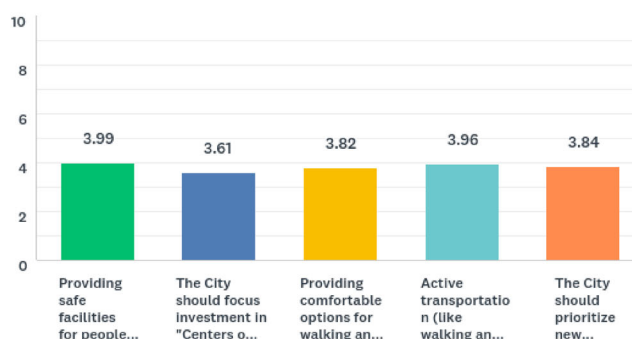
Concept Rating

Q.3 presented five statements concerning non-motorized mobility in Gig Harbor, asking respondents to rate each on a scale of five, where 1 = "Strongly Disagree" and 5 = "Strongly Agree." Scoring from all five statements is presented below, but may be summarized as follows:

- All five statements received solid support, with weighted averages (mean) ranging from a low of 3.61 to a high of 3.99
- Standard deviation (spread from average scoring) was relatively constant, ranging from a low of 1.24 (*"Providing comfortable options for walking and biking is critical to providing an equitable transportation system"*) to a high of 1.32 (tied between *"The City should focus investment in 'Centers of Local Importance' for things like sidewalks, trails, and bike lanes"* and *"The City should prioritize new connections (like new streets, trails and the Hunt Overpass) to improve access to key destinations on foot or by bike."*)

In short, respondents expressed substantial support for concepts that: prioritize walk/bike infrastructure; provide additional focus for designated Centers of Local Importance (Gig Harbor North, Finholm, Downtown, Kimball, and Westside); are comfortable to use; are tied to City public health goals; and provide new connections to key destinations.

Q3 Based on your level of agreement, score each of the statements below along a scale from "Strongly Disagree" to "Strongly Agree."



Statements are copied below as they appeared online; the collection was presented to participants in random order:

Providing safe facilities for people walking and biking should be a top priority.

The City should focus investment in "Centers of Local Importance" (Gig Harbor North, Finholm, Downtown, Kimball and Westside) for things like sidewalks, trails, and bike lanes.

Providing comfortable options for walking and biking is critical to providing an equitable transportation system.

Active transportation (like walking and biking) will help achieve the community's goal of improving public health.

The City should prioritize new connections (like new streets, trails and the Hunt Overpass) to improve access to key destinations on foot or by bike.

Active Transportation Plan Vision Statement (draft)

Based on questionnaire results, City-established goals, and input by participants at workshops and other project events, the following is presented as the Vision Statement for the Active Transportation Plan:

Gig Harbor residents greatly value their City, including its small-town feel, its waterfront setting, varied topography, and proximity to diverse urban and natural features. Today and in the future, residents want access to all areas of Gig Harbor to be easy, safe, and enjoyable, including for those that choose not to drive. To achieve this, residents support ongoing efforts to create and enhance active transportation infrastructure and to improve connections Citywide. These improvements should fit within each neighborhood's character and express Gig Harbor's unique beauty and character.

Appendix B:

Summary of Online Survey Responses

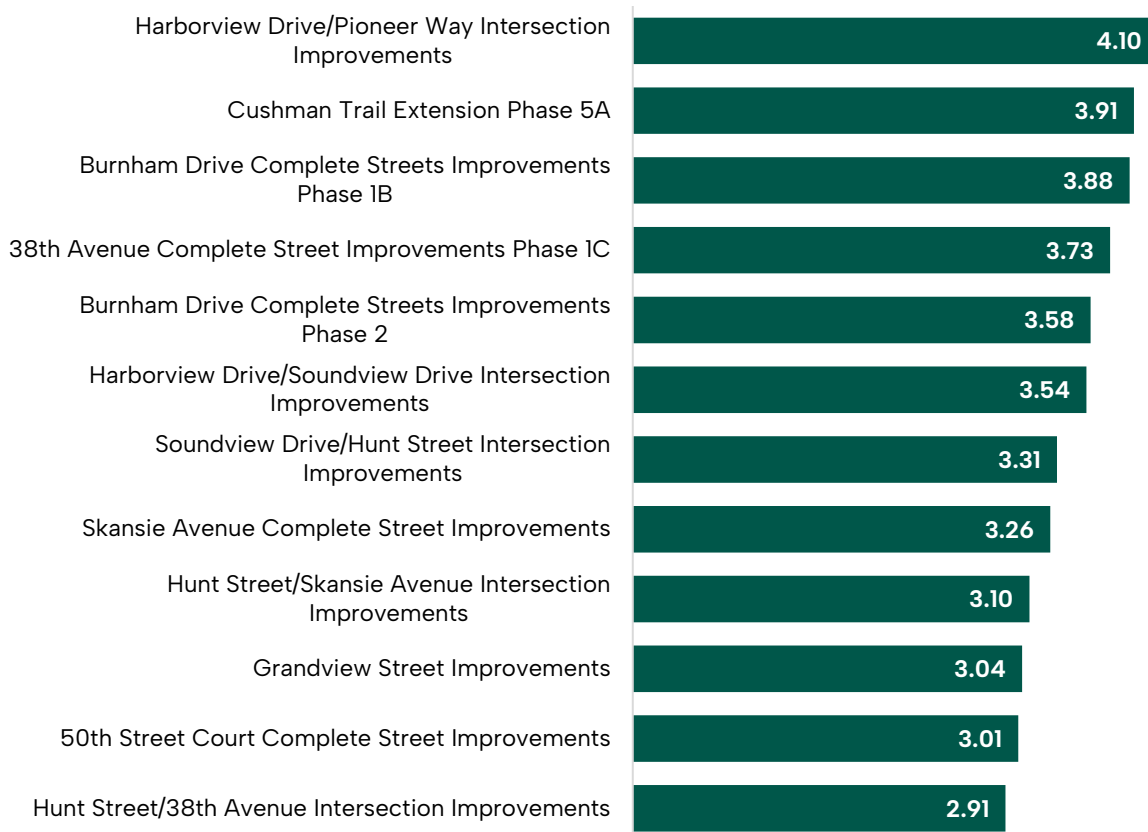
Results

There were a total of 119 responses to the survey. The responses to the survey questions are summarized below.¹

Average Rating of High Priority Projects

Question: Please rate each [high priority] project on a scale of 1 to 5 stars, with 5 stars indicating the projects most important to you. *If you prefer, you may select the circle to skip rating a project.*

Figure 1: Average Rating of High Priority Projects



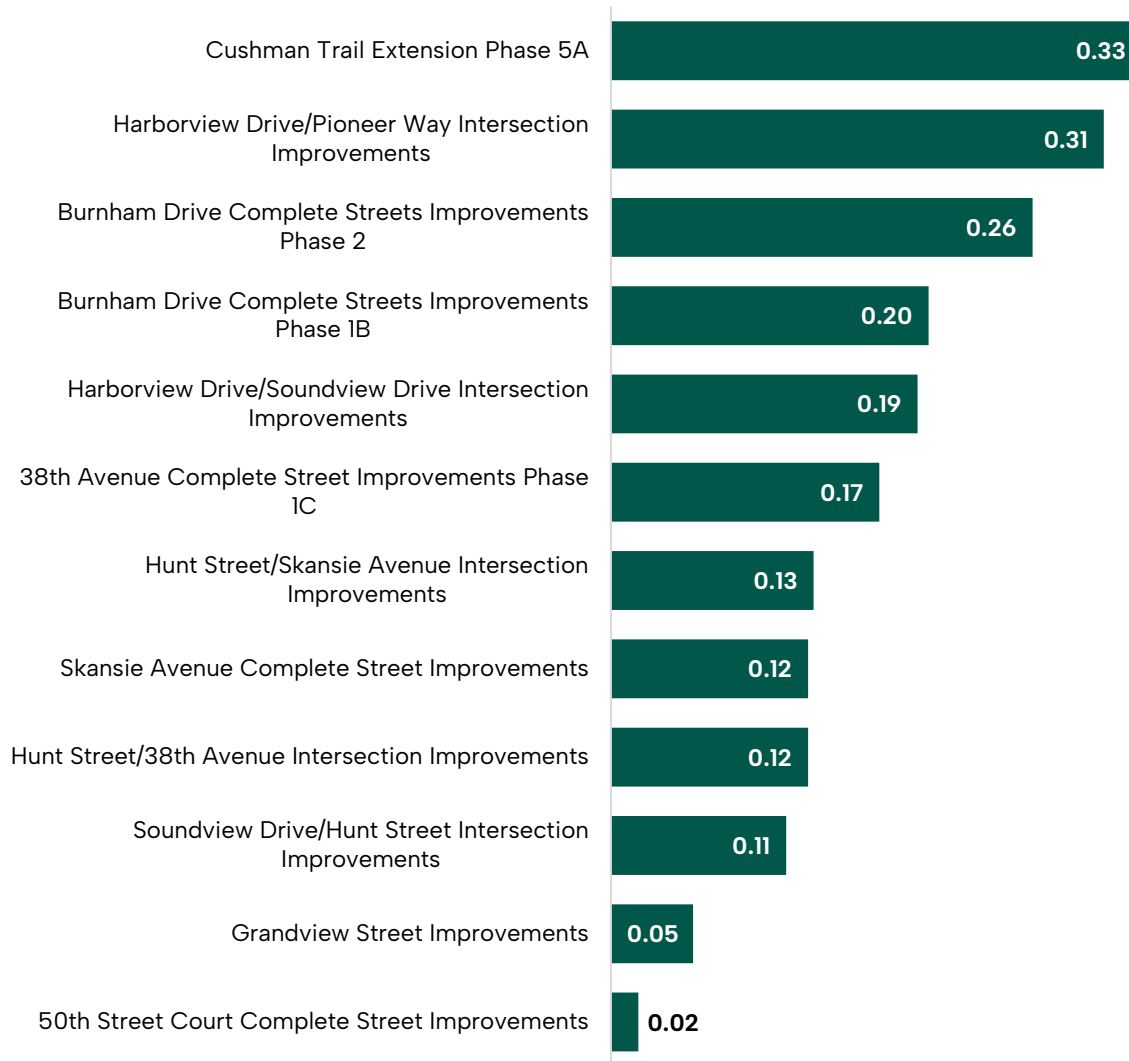
Source: Fehr & Peers, 2025.

¹ Due to the limited sample size, the results are not statistically valid and do not represent the views of the entire community of Gig Harbor. Summaries are based on the total responses to each question. Not all respondents answered every question.

Top Project Priorities

Question: Please pick your top three [high priority] projects from the list.

Figure 2: Ranking Score of High Priority Projects



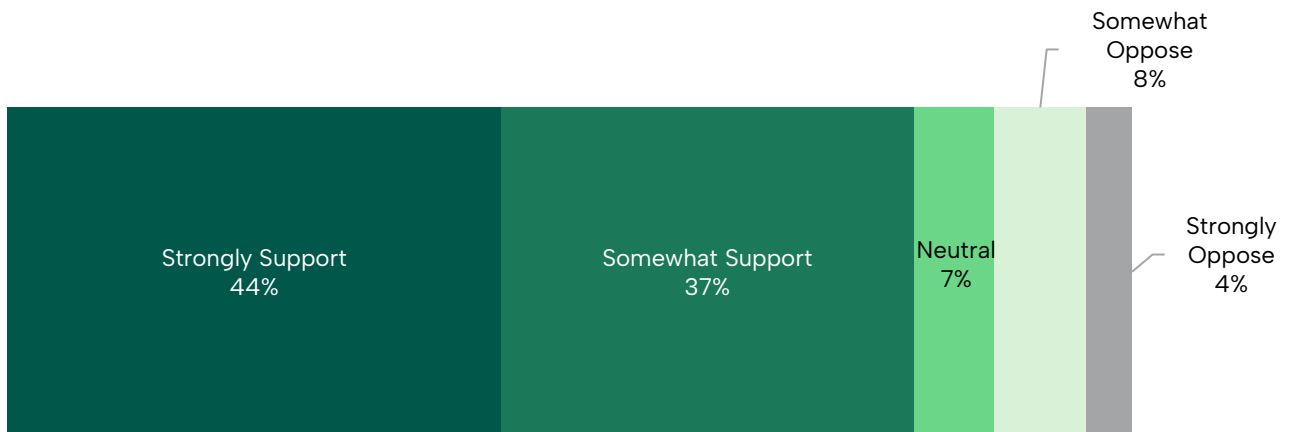
Source: Fehr & Peers, 2025.

What does this score mean?

This score shows how popular a project was based on how often and how highly people ranked it in their top three priorities. A score closer to 1 means more people picked it as a top choice, while a lower score means it was picked less often or ranked lower. It helps compare which projects matter most to the community.

Do you support the list of high priority projects?

Figure 3: Support of High Priority Project List



Source: Fehr & Peers, 2025.

Those who **strongly support** the high priority active transportation projects consistently cited:

- **Safety as the top priority** – particularly for pedestrians (especially children), cyclists, and school routes. Specific areas called out as priorities to address safety challenges include 38th Street, the Hunt Street/Skansie Avenue intersection and the Harborview Drive/Pioneer Way intersection.
- **Improved walkability, bikeability, and ADA access** – reiterating a strong desire for sidewalks, bike lanes, and accessible connections between neighborhoods, downtown, schools, and trails.
- **Cushman Trail expansion** – widely viewed as a major community asset for recreation, safe travel, and connecting key areas.
- **Addressing growth and congestion** – belief that projects are needed to handle population increases, ease traffic flow, and improve sightlines at key locations.
- **Quality of life improvements** – projects seen as benefiting the largest number of community members and enhancing the city.
- **Frustration with missing infrastructure** – surprise that some areas still lack basic sidewalks; desire to “catch up” on infrastructure needs.
- **Support for strategic prioritization** – while all projects have value, some are seen as more urgent due to safety or community-wide benefit.

Those who **somewhat support** the high priority active transportation projects generally agreed with the goals but expressed cost concerns, prioritization preferences, and project-specific reservations:

- **Prioritization over completion of all projects** – preference to focus on what they considered to be the most critical areas first, such as downtown, Gig Harbor North, Artondale school area, Peacock Hill, and key connectors like Harborview Drive and Soundview Drive.
- **Strong safety focus** – support for improvements that address major pedestrian and bicycle safety issues, especially at high-traffic locations and highway crossings (e.g., Highway 16 near the Tacoma Narrows exit).

- **Cost and funding concerns** – questions about how projects will be funded, whether taxes or fees will rise, and whether limited federal/state funding justifies large-scale investments.
- **Skepticism toward certain projects** – doubts about the necessity of all planned roundabouts, the Borgen overpass for Cushman Trail expansion, and some Burnham Complete Street improvements.
- **Infrastructure gaps in other areas** – interest in whether improvements can be made outside city limits where safety issues exist.
- **Environmental and community impacts** – concerns about tree loss (e.g., near North Creek) and whether certain routes will see enough use to justify the investment.
- **Desire for strategic focus** – belief that priority should be on the busiest streets and projects that benefit both drivers and non-motorized users.

Those who **somewhat oppose** the high priority active transportation projects raised concerns about overdevelopment, project necessity, safety design, and community character:

- **Concerns about overdevelopment and preserving small-town character** – worry that these projects will attract more people and increase congestion, altering the community feel of Gig Harbor.
- **Prioritization of more urgent safety improvements** – strong support for pedestrian crossing upgrades and visibility fixes at dangerous intersections like Hunt Street/Wollochet Drive and Harborview Drive/Vernhardson Street, which they view as more critical than some projects on the list.
- **Skepticism about cost-effectiveness** – some projects are seen as too expensive relative to their benefits or potentially causing more problems than they solve.
- **Safety design concerns** – caution about roundabout designs (favoring traditional over modified styles), lack of proper separation between bike lanes and traffic, and crosswalk placement near roundabouts. Concern that implementation as currently planned would waste resources.
- **Opposition to specific project plans** – particularly the Cushman Trail extension around St. Anthony's Hospital parking lot, citing public safety and neighborhood concerns.

Those who **strongly oppose** the high priority active transportation projects primarily focus on existing road conditions and disagreement with proposed solutions:

- **Priority on basic road maintenance** – frustration that streets (such as Soundview Drive) are currently in poor condition and need repaving before any new projects are undertaken.
- **Disapproval of roundabouts** – concerns that roundabouts are not properly used and may be causing more issues rather than improving traffic flow; some proposed roundabouts are viewed as unnecessary.
- **Disagreement on problem locations** – belief that key traffic problems lie elsewhere, especially with left turns at busy spots on Point Fosdick Drive (near Safeway, Starbucks, and Dairy Queen) rather than the proposed project areas.

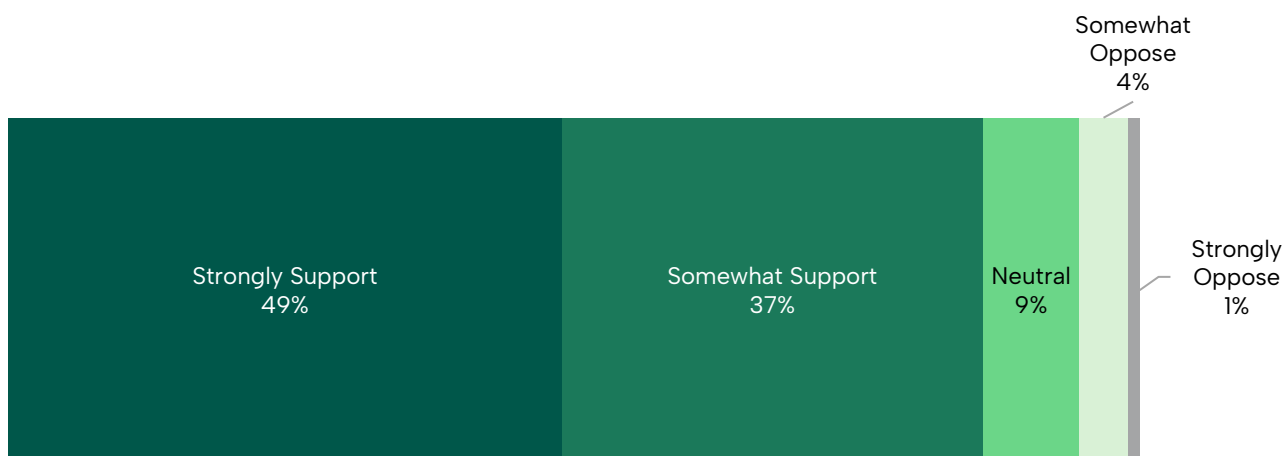
Those with **neutral** opinions cited specific missing priorities and basic safety concerns without taking a strong stance on the overall project list:

- **Strong concern about specific problematic locations** – particularly the Hunt Street/Skansie Avenue intersection, viewed as a critical safety issue needing immediate attention.
- **Desire for consistent sidewalk infrastructure** – calls for sidewalks on both sides of streets rather than shifting sides unpredictably, to improve pedestrian safety and comfort.

- **Noted omissions in the project list** – mention of missing improvements such as on Stinson Avenue that are viewed as important but not currently addressed.

Do you support the list of potential quick win projects?

Figure 4: Support of "Quick Wins" List



Source: Fehr & Peers, 2025.

Are there any projects we missed or additional projects you would like to see?

Suggestions for additional or missed projects included:

- Sidewalks along Peacock Hill Ave between Olympic Drive and Harborview Drive (project currently deferred to 2027–28, suggested to move up). *(2 responses)*
- Crosswalk mid-Stinson Ave between Grandview Street & Rosedale Street NW (near Edwards), plus fill sidewalk gaps on west side of Stinson. *(2 responses)*
- Crosswalk on Soundview Drive between Grandview Street and Hunt Street. *(2 responses)*
- Vernhardson Street Complete Street Improvements – traffic calming from Crescent Creek Bridge to park entrance, visible crosswalk at Randall Street. *(2 responses)*
- Bike lanes on Hunt Street. *(2 responses)*
- Extend Cushman Trail past Borgen Boulevard to hospital and Canterwood Country Club. *(1 response)*
- Burnham Drive improvements – sidewalks south of Highway 16 to east of Sehmel Drive. *(1 response)*
- Widen sidewalks downtown and between Finholm District & Milton Avenue. *(1 response)*
- Sidewalks along 40th Street NW and 70th Ave NW – safety concerns from Fox Island traffic. *(1 response)*
- Traffic light or roundabout at Skansie Avenue & Rosedale Street NW – cited as top safety concern near multiple schools. *(1 response)*
- Sidewalks, bike paths, and crosswalk near Artondale Elementary (40th Street NW). *(1 response)*

- Crescent Valley Drive NW – safe biking/walking trails (acknowledging that this is outside city limits). *(1 response)*
- Designated solid-colored bike lanes across city. *(1 response)*
- Flashing crosswalk lights at Cushman Trail entrances/exits. *(1 response)*
- Roundabout safety – add speed bumps to slow dominant traffic at Stinson Avenue/Rosedale Street roundabout and Burnham Drive/Highway 16 roundabout. *(1 response)*
- Sidewalk on Hwy 16/Wollochet Drive overpass – improve pedestrian safety. *(1 response)*
- Pedestrian-controlled blinking crosswalks – especially at intersection of Harborview Drive/ Pioneer Way (Heritage Distillery corner). *(1 response)*
- Traffic calming on North Creek Lane NW (between 46th and 52nd) and trim bushes at the corner of North Creek and Skansie Avenue. *(1 response)*
- Finish sidewalks on Point Fosdick Road – especially after Briarwood near new senior center. *(1 response)*
- Add a streetlight at library. *(1 response)*
- Add pedestrian shoulder to Narrows Park – currently unsafe to walk. *(1 response)*
- Raised pedestrian crosswalks with flashing lights – modeled after Poulsbo; add radar speed readers and cameras. *(1 response)*
- Vernhardson Street safety at Crescent Creek Bridge – dangerous crossing. *(1 response)*
- Widen narrow sidewalks after Finholm District – add buffer or landscaping. *(1 response)*
- Crosswalk on N Harborview Drive & Milton Avenue near bus stop/mailboxes. *(1 response)*
- Soundview Drive & Hollycroft Street – fix hazardous trail connection from trailhead park to trail. *(1 response)*
- Pedestrian & cyclist advisory committee for project planning. *(1 response)*
- Traffic calming on Rosedale Street NW between Skansie Avenue and Harborview Drive– narrower lanes, tree replacement. *(1 response)*
- Safety improvements at the Olympic Drive/Point Fosdick Drive intersection. *(1 response)*
- Add sidewalk on both sides between Skansie Avenue & Stinson Avenue. *(1 response)*
- Wollochet Drive & Hunt Street pedestrian crossing – plus better bike/pedestrian crossing at City Center overpass. *(1 response)*
- Crosswalk at Foster Street & Stinson Avenue. *(1 response)*

Attachment A. Website Content with Full Survey

Gig Harbor Active Transportation Plan

Shaping Active Transportation in Gig Harbor

Welcome

The City of Gig Harbor needs your input to help update its **Active Transportation Plan (ATP)** (<https://www.gigharborwa.gov/932/Active-Transportation-Plan>). As a companion plan to the recently adopted **Transportation Element (TE)** (<https://www.gigharborwa.gov/DocumentCenter/View/6413/Appendix-B-Transportation-Element-Technical-Appendix?bidId=>), the ATP focuses specifically on walking, biking, and other forms of human-powered travel. It supports the City's broader transportation goals by ensuring that active transportation is prioritized and well-integrated into Gig Harbor's overall transportation

This survey will help the City identify which active transportation projects should be prioritized as part of the ATP.

What is Active Transportation?

Active transportation refers to any form of human-powered travel. This includes walking, biking, rolling (such as wheelchairs, scooters, or skateboards), and other non-motorized ways of getting around. Active transportation can also involve using public transit, since most transit trips begin or end with a walk, bike, or roll.

Active transportation supports healthier lifestyles, reduces vehicle traffic, improves air quality, and helps create safer, more connected communities.

Below, you'll find two lists:

- A list of **"quick wins"** which are projects that can be implemented in the near-term with relatively low cost and effort. These ideas emerged from previous community engagement, and the City intends to move them forward soon.
- A list of **high priority transportation projects** from the TE. We need your feedback to help refine and prioritize these efforts.

Please take a few minutes to review the projects and share your thoughts. Your input is anonymous and greatly valued.

Quick Wins

The list has been updated from the 2018 ATP “quick wins” by removing projects that have been completed or are no longer feasible and by adding a few new projects based on recent feedback and City staff input.

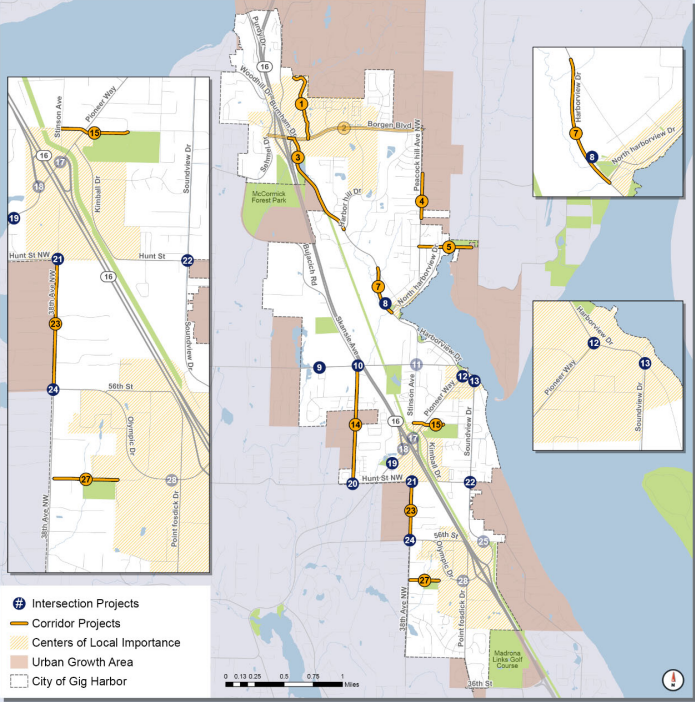
Project Type	Project Description
Crosswalk Enhancement	Continue marking all red stamped crosswalks with MUTCD compliant white markings (two 12” white painted bands) to increase visibility. The white paint should be applied to the existing concrete. Without lines, it is hard to see the red color at dusk.
Crosswalk Enhancement	Identify and prioritize midblock crosswalk locations that would improve pedestrian connectivity and safety.
Trail Improvements	Add wayfinding signage and/or painted arrows at the Rosedale Cushman Trail crossing. If feasible, add bollards, planters, or other physical separation to provide an increased feeling of safety for trail users.
Trail Improvements	Add wayfinding and signage at the North terminus of the Cushman Trail directing trail users how to access key Gig Harbor North destinations (e.g. YMCA).
Trail Improvements	Add wayfinding at the intersection of Olympic Drive and Hollycroft Street and west to the trailhead (this could include green paint, signage, etc.).
Trail Improvements	Upgrade signage at the Olympic Drive and Cushman Trail intersection to improve driver awareness and trail user safety. Improvements include installing advanced warning signs, replacing existing trail crossing signs with larger, more visible versions, and switching to fluorescent yellow signage to better align with MUTCD guidance for pedestrian and bicycle crossings.
Bike Network	Add pavement markings and signage on shared use paths to clarify where to walk/run versus bike.
Safety Enhancements	Make all pedestrian crossing signs on roadways “double facing” so they are visible to motorists from both directions. (This would not be necessary on the Cushman Trail.) An example of this treatment can be seen on Harborview Drive at Rosedale Street.
Safety Enhancements	At Hunt Street & Soundview Drive, trim the trees in the NW corner as an interim solution to improve sight lines.
Safety Enhancements	Trim shrubs and trees along Harborview Drive to enhance sightlines (example, corner of Harborview Drive across from Tides) and widen the area for walking.

High Priority Project List

This section features active transportation projects that Gig Harbor has identified as high priority. **We are seeking your feedback** to decide the order in which these projects should be prioritized and completed in the near future.

The list was developed by scoring active and multimodal transportation projects from the Transportation Element's short-term project list using the methodology established in the **2018 Active Transportation Plan** (<https://www.gigharborwa.gov/DocumentCenter/View/2108/2018-Gig-On-The-Go>). All of these projects are also included in the City's six-year Transportation Improvement Program (2026 -2031 TIP).

Short Term Project List (Active and Multimodal Projects)



Corridor Projects

Map ID	Project Name	2026 TIP ID
1	Cushman Trail Extension Phase 5A	20
2	Burnham Drive / Borgen Boulevard Corridor Study	8
3	Burnham Drive Complete Street Improvements Phase 2	19
4	Peacock Hill Avenue Complete Street Improvements	7
5	Vernhardson Street Complete Street Improvements	27
6	Burnham Drive Improvements Phase 1A	
7	Burnham Drive Complete Street Improvements Phase 1B	18
14	Skansie Avenue Complete Street Improvements	25
15	Grandview Street Improvements	24
16	Grandview Street Improvements	23
21	38th Avenue Complete Street Improvements Phase 2	3
22	38th Avenue Complete Street Improvements Phase 1C	12
27	50th Street Court Complete Street Improvements	16
28	38th Avenue Complete Street Improvements Phase 1B	11

Intersection Projects

Map ID	Project Name	2026 TIP ID
8	Austin Street / Harborview Drive Roundabout	9
9	Rosedale Street / Schoolhouse Road Intersection Improvements	
10	Rosedale Street / Skansie Avenue Intersection Improvements	22
11	Rosedale Street / Stinson Avenue Roundabout	
12	Harborview Drive / Pioneer Way Intersection Improvements	13
13	Harborview / Soundview Intersection Improvements	10
17	Wollochet Drive / SR-16 Westbound Right Turn Lane	5
18	Wollochet Drive / SR-16 Eastbound Right Turn Lane	4
19	Wollochet Drive / Wagner Way Intersection Improvements	1
20	Hunt Street / Skansie Avenue Intersection Improvements	14
21	Hunt Street / 38th Avenue Intersection Improvements (Potential Future Roundabout)	15
22	Soundview Drive / Hunt Street Intersection Improvements	17
24	38th Avenue / 56th Street Roundabout	2
25	Olympic Drive / Hollycroft Street Intersection Improvements	28
26	Olympic Drive / Point Fosdick Right Turn Lane Extension	6

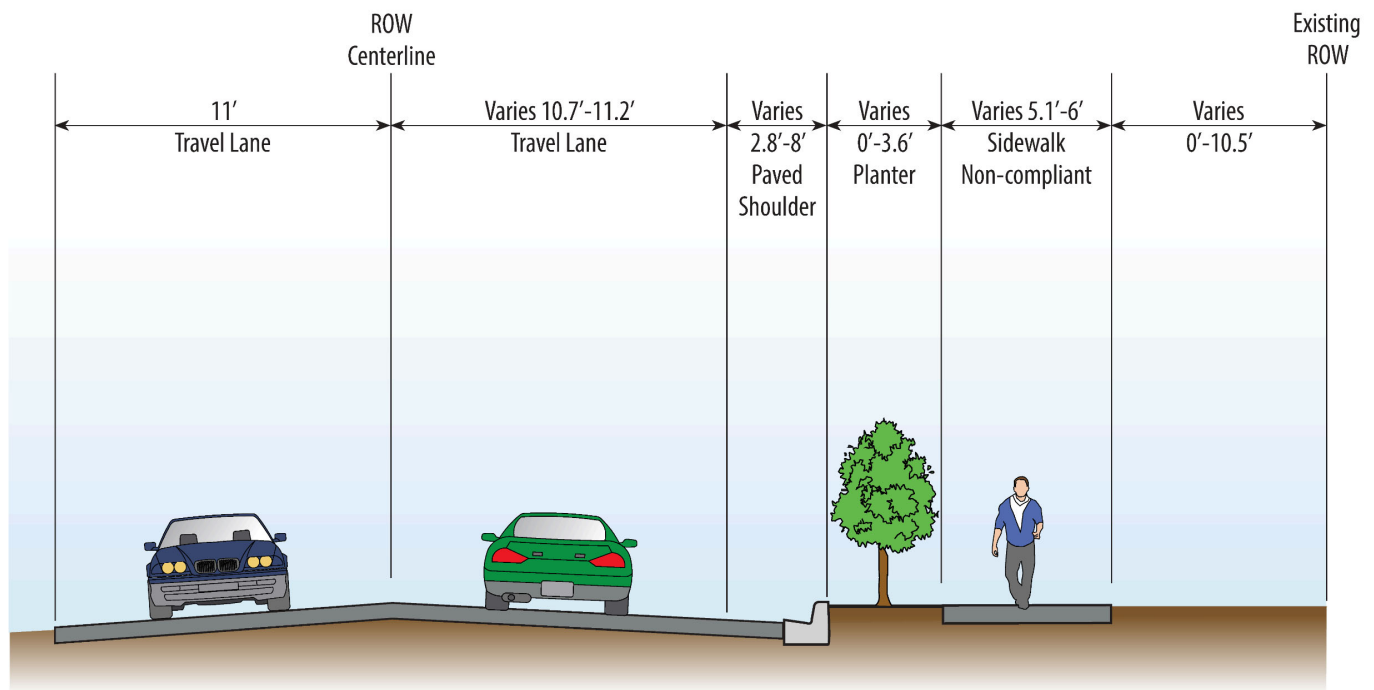
Please rate each project on a scale of 1 to 5 stars, with 5 stars indicating the projects most important to you. **The rating stars appear directly below each project image.**

If you prefer, you may select the circle to skip rating a project.

Closed

Burnham Drive Complete Streets Improvements Phase 2

This project will reconstruct the roadway from the Harbor Hill Drive extension to SR-16 interchange, including minor widening, turn lanes, curbs, gutters, sidewalks, storm sewer improvements, landscaped planter strips, and lighting. Phase 1A (a shared use path from Eagle’s Club to 96th Street) is currently underway.



BURNHAM DRIVE (Sidewalk)



(https://fp.mysocialpinpoint.com/download_file/view_redirect/2983)



Please rate this project on a scale of 1 to 5 stars.

38th Avenue Complete Street Improvements Phase 1C

This project will complete the design and construction of a two- to three-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalks, storm sewer improvements, and provisions for future lighting. Improvements will be from 56th Street to Hunt Street and will likely focus on the east side of the street and connect schools as well as the future Hunt Street Overpass. This will be the final phase of the 38th Avenue Complete Street Improvements Projects. The other phases—Phase 1B (Briarwood Lane to 50th Street) and Phase 2 (56th Street to Hunt Street)—are currently underway or will begin construction soon.



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Please rate this project on a scale of 1 to 5 stars.

Harborview Drive/Pioneer Way Intersection Improvements

This project will explore and design improvements to this intersection to improve operations, safety, and visibility for all modes of travel. Proposed updates include raising the intersection to calm traffic, installing high-visibility crosswalk markings to replace the existing faded paint, and adding ADA-accessible curb ramps. The project will also explore the feasibility of changes to the

existing brick wall to address vehicle sight distance issues caused by a wall that limits pedestrian visibility.



(https://fp.mysocialpinpoint.com/download_file/view_redirect/2981)



Please rate this project on a scale of 1 to 5 stars.

Hunt Street/38th Avenue Intersection Improvements

This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.

Example of a single-lane roundabout, similar to what may be constructed at the Hunt Street and 38th Avenue intersection.



2020 City of Everett Planning & Development Department - Planning - 2020 City of Everett Planning & Development Department - Planning



CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.

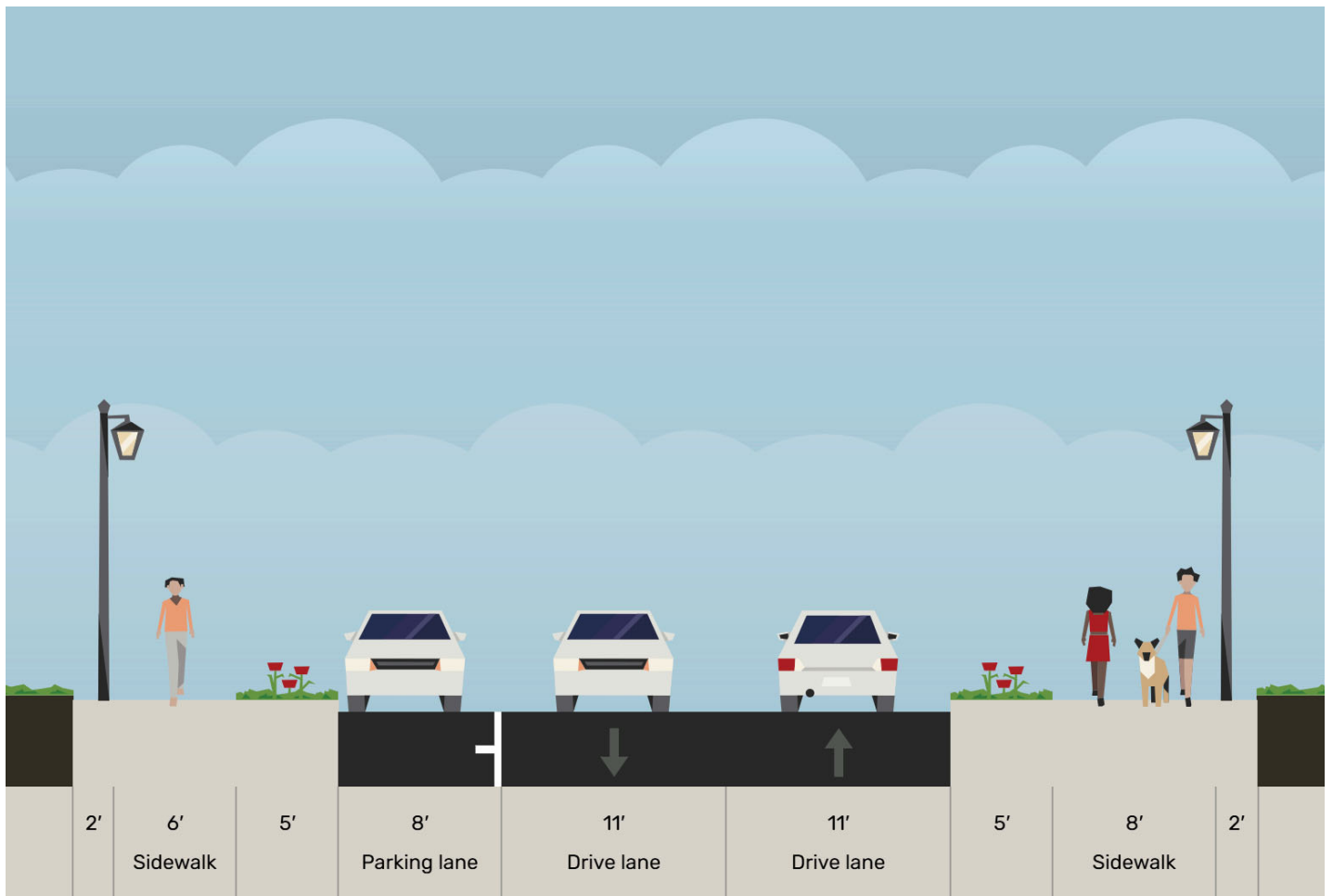
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Please rate this project on a scale of 1 to 5 stars.

50th Street Court Complete Street Improvements

This project will construct a new two-lane roadway from Olympic Drive to 38th Street. The roadway will include curbs, gutters, and sidewalks on one or both sides, along with street illumination, on-street parking, and associated stormwater and/or Low Impact Development (LID) improvements.



(https://fp.mysocialpinpoint.com/download_file/view_redirect/2969)

Unrated

Please rate this project on a scale of 1 to 5 stars.

Cushman Trail Extension Phase 5A

This project will design Phase 5 of the Cushman Trail from the existing Borgen trailhead to the Pierce/Kitsap County line.



CUSHMAN TRAIL PHASE V PLANNING STUDY
PROPOSED BORGEN BLVD CROSSING - LOOKING EAST

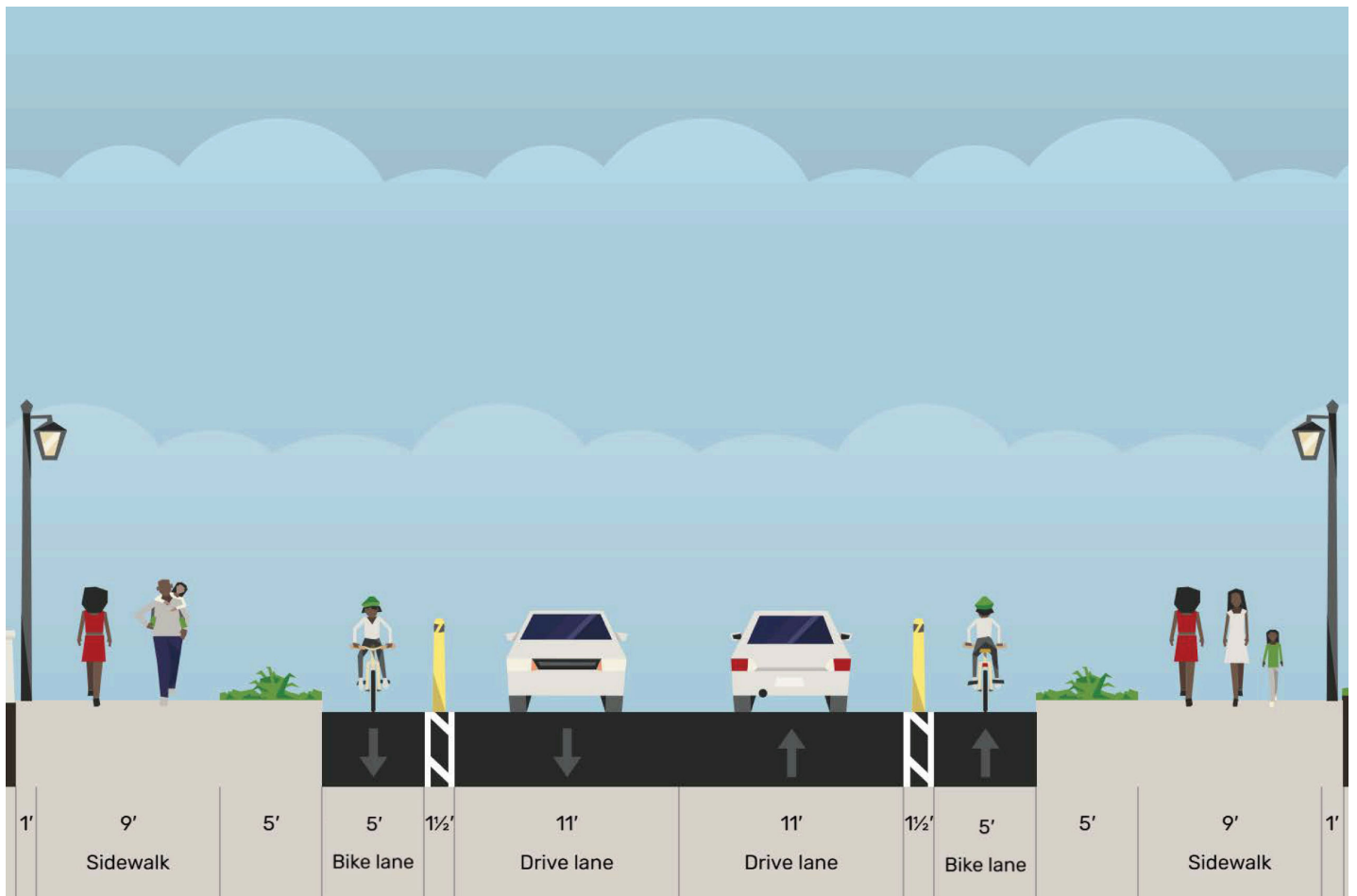
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Please rate this project on a scale of 1 to 5 stars.

Grandview Street Improvements

This project will construct road improvements (including sidewalks), stormwater improvements, and lighting improvements on Grandview Street from McDonald Avenue to Stinson Avenue.



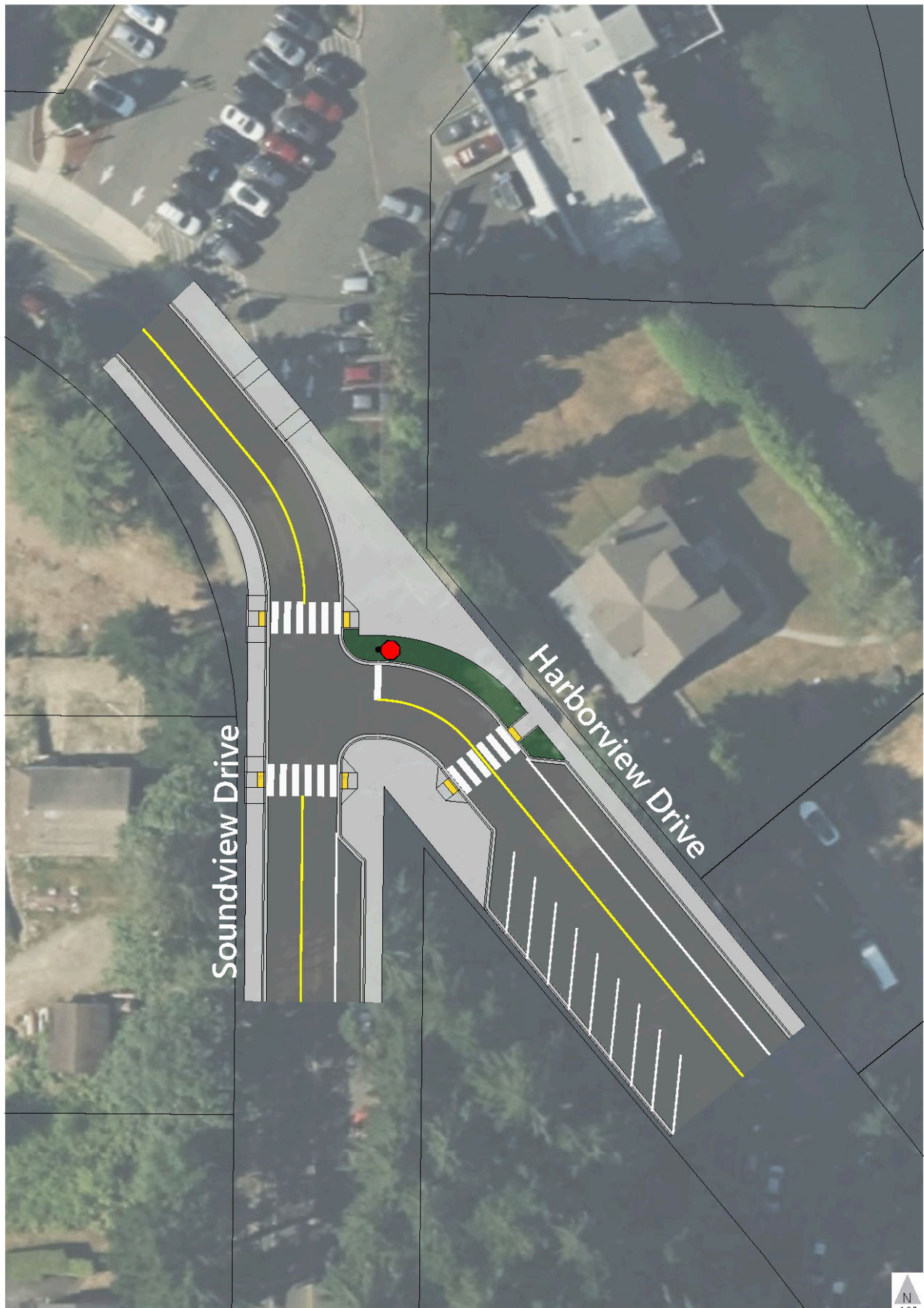
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Please rate this project on a scale of 1 to 5 stars.

Harborview Drive/Soundview Drive Intersection Improvements

This project will update the intersection of Harborview Drive and Soundview Drive to provide traffic calming, increase sight distance, and add an ADA-compliant crosswalk.





CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.

Harborview Drive & Soundview Drive Intersection Improvement

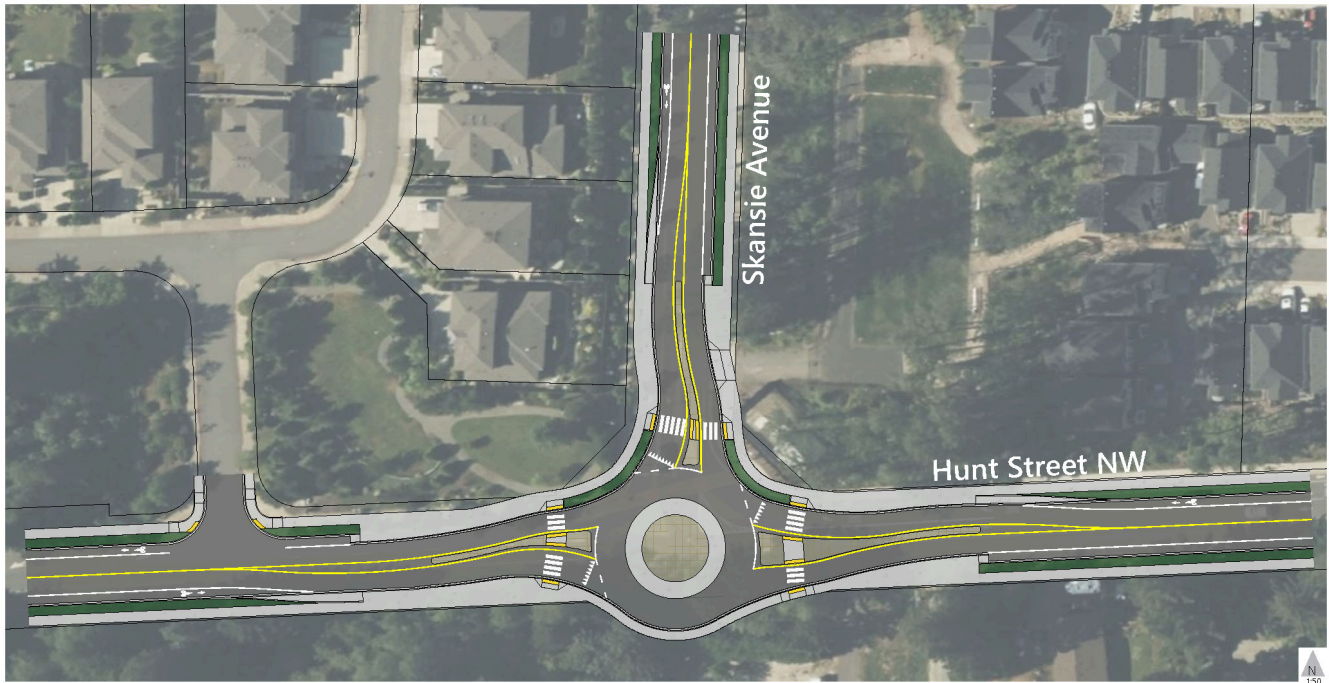
(https://fp.mysocialpinpoint.com/download_file/view_redirect/2990)



Please rate this project on a scale of 1 to 5 stars.

Hunt Street/Skansie Avenue Intersection Improvements

This project will construct a roundabout, signal, or other intersection improvement at the intersection of Hunt Street and Skansie Avenue.



CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.

Hunt Street & Skansie Avenue
Roundabout Improvement

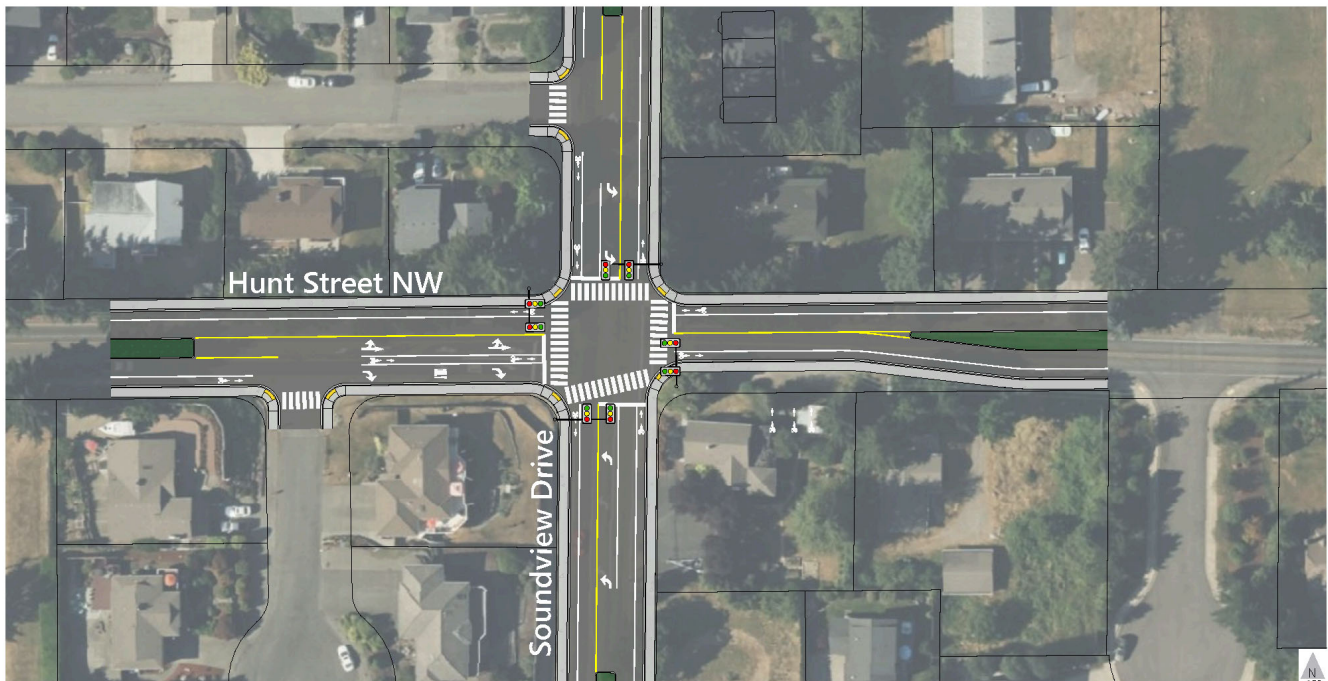
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Please rate this project on a scale of 1 to 5 stars.

Soundview Drive/Hunt Street Intersection Improvements

This project will construct new intersection control, currently conceptualized as a traffic signal, with associated non-motorized improvements to address poor sight distance and grade issues, and improve operations.



Hunt Street NW & Soundview Drive
Signal Improvement



CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.

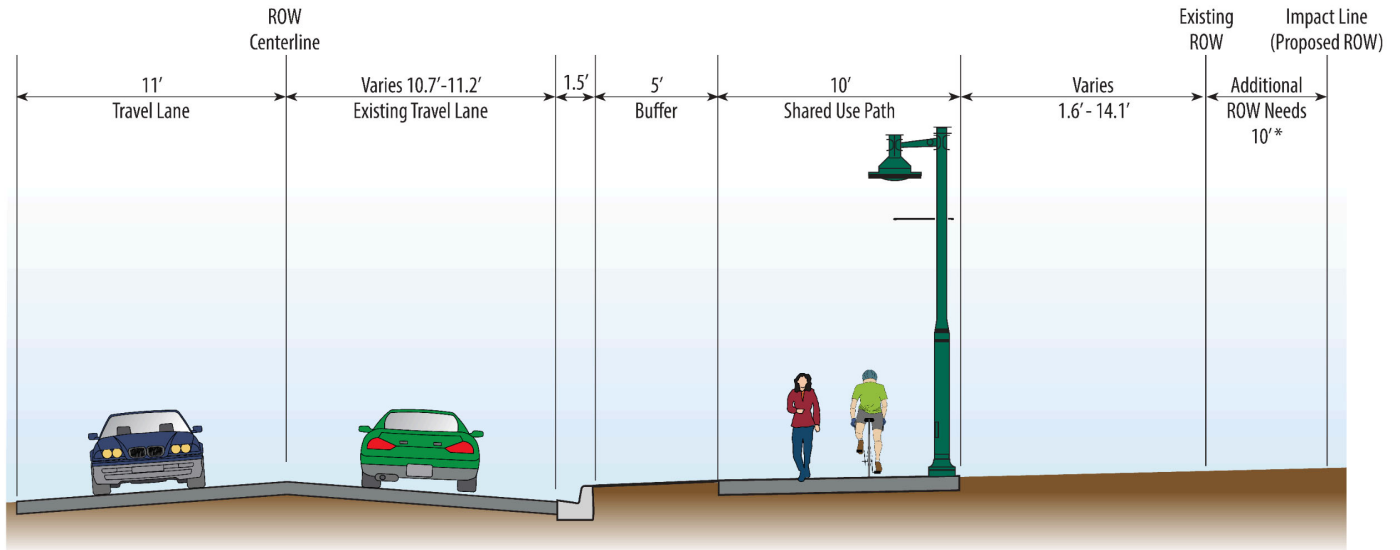
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Please rate this project on a scale of 1 to 5 stars.

Burnham Drive Complete Streets Improvements Phase 1B

This project will construct a sidewalk or shared use path along Burnham Drive from downtown Gig Harbor to Eagles Club and will close a gap in the existing sidewalk network. Phase 1A (Eagle's Club to 96th Street) is currently underway.



BURNHAM DRIVE

* Additional ROW needs may include temporary construction easement. Final design may eliminate ROW needs.



(https://fp.mysocialpinpoint.com/download_file/view_redirect/2984)



Please rate this project on a scale of 1 to 5 stars.

Skansie Avenue Complete Street Improvements

This project will construct curbs and gutters as necessary, a landscaped planter strip or swale, storm sewer improvements, bicycle lanes, and sidewalks on both sides of the street from Rosedale Street to Hunt Street. It will also include provisions for a future lighting project as the budget allows.



(https://fp.mysocialpinpoint.com/download_file/view_redirect/3035)



Please rate this project on a scale of 1 to 5 stars.

Tell us your project priorities.

Please pick your top three projects from the list.

Burnham Drive Complete Streets Improvements Phase 2	1
38th Avenue Complete Street Improvements Phase 1C	2
	3

Harborview Drive/Pioneer Way
Intersection Improvements



Hunt Street/38th Avenue
Intersection Improvements



50th Street Court Complete
Street Improvements



Cushman Trail Extension Phase
5A



Grandview Street Improvements



Harborview Drive/Soundview
Drive Intersection Improvements



Hunt Street/Skansie Avenue
Intersection Improvements



Soundview Drive/Hunt Street
Intersection Improvements



Burnham Drive Complete Streets
Improvements Phase 1B



Skansie Avenue Complete Street
Improvements



Do you support the list of high priority projects?

Tell us why you answered this way:

Do you support the list of potential quick win projects?

Are there any projects we missed or additional projects you would like to see?

Submit

Appendix C:

Project Prioritization Spreadsheet

							Scoring by Project Goals												
TE Short-Term Project List Map ID	Project Type	Name	Extents	Description	Cost Estimate	2026 TIP ID	Goal 1A	Goal 1B	Goal 1C	Goal 2A	Goal 2B	Goal 2C	Goal 3A	Goal 3B	Goal 4A	Goal 4B	Goal 4C	Composite Score	Rank
3	Multimodal project	Burnham Drive Complete Street Improvements Phase 2	Harbor Hill Drive Extension to SR-16 Interchange	This project will reconstruct the roadway, including minor widening, turn lanes, curbs, gutters, sidewalks, storm sewer improvements, landscaped planter strips, and lighting. Phase 1A (a shared use path from Eagle’s Club to 96th Street) is currently underway.	\$5,400,000	19	2	2	1	2	2	2	3	0	2	2	2	20	1
12	Multimodal project	Harborview Drive/Pioneer Way Intersection Improvements	Harborview Drive/Pioneer Way	This project will explore and design improvements to this intersection to improve operations, safety, and visibility for all modes of travel. Proposed updates include raising the intersection to calm traffic, installing high-visibility crosswalk markings to replace the existing faded paint, and adding ADA-accessible curb ramps. The project will also address vehicle sight distance issues caused by a wall that limits pedestrian visibility.	\$140,000	13	2	2	1	2	1	2	3	0	1	2	2	18	2
26	Multimodal project	38th Avenue Complete Street Improvements Phase 1C	50th Street to 56th Street	This project will complete the design and construction of a two- to three-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalks, storm sewer improvements, and provisions for future lighting. Improvements will likely focus on the east side of the street and connect schools as well as the future Hunt Street Overpass. This will be the final phase of the 38th Avenue Complete Street Improvements Projects. The other phases—Phase 1B (Briarwood Lane to 50th Street) and Phase 2 (56th Street to Hunt Street)—are currently underway or will begin construction soon.	\$2,800,000	12	0	2	1	2	2	2	0	3	2	2	2	18	3
1	Active transportation project	Cushman Trail Extension Phase 5A	Borgen Trailhead to Kitsap County Line	This project will design Phase 5 of the Cushman Trail from the existing Borgen trailhead to the Pierce/Kitsap county line.	\$6,100,000	20	0	0	2	1	1	2	3	3	1	2	2	17	4
15	Multimodal project	Grandview Street Improvements	McDonald Avenue to Stinson Avenue	This project will include road improvements (including sidewalks), stormwater improvements, and lighting improvements.	\$2,100,000	24	1	2	1	1	1	2	3	0	2	2	2	17	5
21	Multimodal project	Hunt Street/38th Avenue Intersection Improvements	Hunt Street/38th Avenue	This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.	\$2,000,000	15	0	2	0	2	1	2	3	3	0	2	2	17	6

27	Multimodal project	50th Street Court Complete Street Improvements	Olympic Drive to 38th Street	This project will construct a new two-lane roadway with curbs, gutters, and sidewalks on one or both sides, along with street illumination, on-street parking, and associated stormwater and/or Low Impact Development (LID) improvements.	\$2,000,000	16	0	2	1	2	2	2	3	0	1	2	2	17	7
13	Multimodal project	Harborview Drive/Soundview Drive Intersection Improvements	Harborview Drive/Soundview Drive	This project will update the intersection of Harborview Drive and Soundview Drive to provide traffic calming, increase sight distance, and add an ADA-compliant crosswalk.	\$1,200,000	10	0	2	1	2	1	2	3	0	1	2	2	16	8
20	Multimodal project	Hunt Street/Skansie Avenue Intersection Improvements	Hunt Street/Skansie Avenue	This project will construct a roundabout, signal, or other intersection improvement at the intersection of Hunt Street and Skansie Avenue.	\$1,930,000	14	0	2	1	2	2	2	0	3	0	2	2	16	9
22	Multimodal project	Soundview Drive/Hunt Street Intersection Improvements	Soundview Drive/Hunt Street	This project will construct new intersection control, currently conceptualized as a traffic signal, with associated non-motorized improvements to address poor sight distance and grade issues, and improve operations. Coordination with Pierce County will be required for the east leg transition to match the existing conditions.	\$1,500,000	17	0	2	1	2	2	1	0	3	1	2	2	16	10
7	Active transportation project	Burnham Drive Complete Street Improvements Phase 1B	N. Harborview Drive to Eagle's Club	This project will construct a sidewalk or shared use path along Burnham Drive from downtown Gig Harbor to Eagle's Club and will close a gap in the existing sidewalk network. Phase 1A (Eagle's Club to 96th Street) is currently underway.	\$2,900,000	18	0	0	2	1	2	2	3	0	1	2	2	15	11
14	Multimodal project	Skansie Avenue Complete Street Improvements	Rosedale Street to Hunt Street	This project will construct curbs and gutters as necessary, a landscaped planter strip or swale, storm sewer improvements, bicycle lanes, and sidewalks on both sides of the street. It will also include provisions for a future lighting project as the budget allows.	\$800,000	25	0	2	2	1	2	2	0	0	2	2	2	15	12
5	Multimodal project	Vernhardson Street Complete Street Improvements	Peacock Hill Avenue to City Limits	This project will include pavement restoration and/or overlay, storm sewer improvements, and the construction of curbs, gutters, sidewalks, and bicycle lanes. It is possible to	\$700,000	27	0	2	1	1	2	2	0	0	2	2	2	14	13
16	Multimodal project	Grandview Street Improvements	Soundview Drive to McDonald Avenue	This project will include road improvements (including sidewalks), stormwater improvements, and lighting improvements.	\$2,600,000	23	0	2	1	1	2	2	0	0	2	2	2	14	14
4	Multimodal project	Peacock Hill Avenue Complete Street Improvements	300 feet north of Ringold to about 150 feet north of 105th Street Court	The project will construct half-street improvements along the west side of Peacock Hill, from 300 feet north of Ringold to 150 feet north of 105th Street Cour. It will add sidewalks where none exist, bridging a critical sidewalk gap.	\$3,230,000	7	0	2	1	1	2	2	0	0	1	2	2	13	15

10	Multimodal project	Rosedale Street/Skansie Avenue Intersection Improvements	Rosedale Street/Skansie Avenue	This project will widen the intersection of Rosedale Street and Skansie Avenue to provide a left-turn lane on the east leg or, alternatively, design and construct a roundabout.	\$2,200,000	22	0	2	0	2	2	2	0	0	0	2	2	12	16
24	Multimodal project	38th Avenue/56th Street Roundabout	38th Avenue/56th Street	This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.	\$2,000,000	2	0	0	1	2	2	2	0	0	0	2	2	11	17
8	Multimodal project	Austin Street/Harborview Drive Roundabout	Austin Street/Harborview Drive	This project will construct a roundabout at the intersection of Austin Street and Harborview Drive.	\$3,100,000	9	0	0	0	2	1	2	0	0	0	2	2	9	18
19	Multimodal	Wollochet	Wagner Way to	This project will construct a traffic signal or roundabout at	\$1,227,000	1	0	0	0	2	1	2	0	0	0	2	2	9	19
9	Multimodal project	Rosedale Street/Schoolhouse Road Intersection Improvements	Rosedale Street/Schoolhouse Road	This project will evaluate the feasibility of converting the existing signalized intersection to a roundabout and will construct ADA-compliant pedestrian facilities at the intersection.	\$3,800,000	-	0	0	1	2	1	1	0	0	1	0	2	8	20

Acknowledgments

Mayor Mary Barber

GIG HARBOR CITY COUNCIL

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Roger Henderson
Emily Stone
Reid Ekberg
Ben Coronado
Le Rodenberg
Seth Storset

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Lori Maricle, APR, Communications Manager

FEHR & PEERS

Marissa Milam, Project Manager
Kendra Breiland, AICP, Principal-in-Charge
Abigail Powell

GIG ON THE GO





**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: November 24, 2025

SUBJECT: Court Security Contract Renewal

SUBMITTED BY: Court Administrator Stacy Colberg

DEPARTMENT: Municipal Court

PHONE: (253) 853-7619

SUGGESTED MOTION: Move to authorize the municipal court judge to execute the contract renewal for court security services.

BACKGROUND INFORMATION: In September 2022 a professional services contract was entered into between Seattle's Finest Security & Traffic Control, LLC and Gig Harbor Municipal Court for armed court security services. The contract was extended for one year in 2023 and 2024. The 2025 contract terminates on December 31, 2025.

The parties have reached a subsequent agreement and desire to extend the term of the agreement for an additional year to cover January 1, 2026 through December 31, 2026. The agreement contemplates a 5% increase in the hourly pay rate to cover rising costs, taxes, and inflation.

Pursuant to ESSB 5814 passed by the legislature in 2025, new contracts with certain industries, including security services, executed after October 1, 2025, are subject to sales tax upon beginning the new contract term. Therefore, effective January 1, 2026, the new contract with Seattle's Finest shall include Gig Harbor area combined sales tax, which is currently at the rate of 9.1%. All other terms of the agreement remain unchanged.

Seattle's Finest is a Washington State employer of generally commission armed off-duty law enforcement officers for various types of security and traffic control jobs all over the state. It was founded in 2002 by Raleigh Evans, a retired 20-year veteran police officer from Seattle Police Department. Seattle's Finest employs nine (9) full time administrative staff, including two (2) schedulers. Seattle's Finest has staffed many large scale events such as Seattle Seahawks, Seattle Sounders, UW Husky Football, concerts and events at CenturyLink Field, and many major construction projects. Seattle's Finest received #1 ratings from the National Football League during its annual audits of security operations at all NFL stadiums for four years in a row.

The Amendment No. 3 to Court Security Services Agreement, Exhibit A --Scope of Services, and Exhibit B --Court Security Guidelines have been agreed upon by the parties.

FISCAL CONSIDERATION: Per the amended contract, court security will be paid at the rate of \$104 per hour plus tax for armed security and \$156 per hour plus tax for unavoidable overtime and holidays. Appropriation will not be required because

adequate funds exist within the Court's 2026 budget to cover the full expenditure.

Expenditure Required: \$55,744	Amount Budgeted: \$57,000	Appropriation Required: \$0
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ATTACHMENTS:

1. Court Security Services Contract Amendment 2026
2. Exhibit A Scope of Services
3. Exhibit B Guidelines

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

AMENDMENT NO. 3 TO COURT SECURITY SERVICES AGREEMENT

THIS AMENDMENT NO. 3 to that certain court security services agreement dated September 27, 2022, as amended (the "Agreement") is made by and between the City of Gig Harbor Municipal Court, a Washington municipal corporation (the "Court") and Seattle's Finest Security & Traffic Control, LLC, a Limited Liability Corporation ("Seattle's Finest").

WITNESSETH:

WHEREAS, the parties entered into an Agreement for the provision of court security services in the Gig Harbor Municipal Court for the 2022-2025 calendar years; and

WHEREAS, the parties have reached subsequent agreement and desire to extend the term of the Agreement to cover January 2026 through December of 2026; and

NOW, THEREFORE, in consideration of the mutual promises contained in the Agreement and this Amendment, the parties hereto agree as follows:

TERMS:

Section 2. Section 2 of the Agreement is hereby amended to read as follows:

Term. The term of this Agreement shall commence on January 1, 2026, and terminate on December 31, 2026, unless earlier terminated as specified herein, or unless extended by written agreement of the parties.

Section 4. Section 4 of the Agreement is hereby amended to read as follows:

Compensation. In consideration for the services to be provided by Seattle's Finest hereunder, the Court agrees to pay Seattle's Finest \$104.00 per hour plus tax, per security officer, for armed services, and \$156.00 per hour plus tax per security officer for unavoidable overtime and holidays. Unavoidable overtime is defined as shift extensions that result for circumstances beyond Seattle's Finest control such as critical incidents, arrests, and jury trials that exceed an eight (8) hour day. Seattle's Finest holidays subject to overtime compensation are defined as New Year's Eve, New Year's Day, Martin Luther King Jr. Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Day following Thanksgiving Day, and Christmas Day. There shall be no overtime costs except as described above. Seattle's Finest shall invoice the Court by the fifth day of the following month after services are rendered. The Court shall pay the full amount of an invoice within net 30 days of receipt. If the Court objects to all or any portion of any invoice, it shall so notify Seattle's Finest of the same within 15 days from the date of receipt and shall pay that portion of the invoice not in disputed, and the parties shall immediately make every effort to settle the disputed portion.

EXCEPT AS EXPRESSLY MODIFIED BY THIS AMENDMENT NO. 2, ALL
TERMS AND CONDITIONS OF THE AGREEMENT SHALL REMAIN IN FULL FORCE
AND EFFECT.

IN WITNESS WHEREOF, this Amendment shall become effective upon January
1, 2026.

The parties have executed this Agreement this ____ day of _____,
2025.

SEATTLE'S FINEST

GIG HARBOR MUNICIPAL COURT

By: _____
Raleigh J. Evans

By: _____
Judge Sandra Allen



SCOPE OF SERVICES --COURT SECURITY

The [agency] shall provide court security services to the Gig Harbor Municipal Court. The Gig Harbor Municipal Court will provide a magnetometer hand wand for use in screening all individuals entering the courtroom. The [agency] shall ensure that all officers assigned to the Gig Harbor Municipal Court have received training on the use and application of these devices and are retrained as necessary to maintain proficiency and any associated certifications.

The court security officer shall be either a General authority Washington peace officer or a Specially commissioned Washington peace officer as defined in RCW 10.93 and be equipped with appropriate issued department duty gear.

The court security officer shall:

- Direct each individual entering the courtroom through one designated entry point and screen them for weapons, contraband, or other dangerous objects. The detection of prohibited objects will be accomplished by the use of electronic wands, pat-down searches, and bag searches.
- Upon discovery of weapons or other prohibited items, refuse entry to the bearer and direct them to immediately leave the Court building, or if applicable, allow person to store weapon per Court's weapon storage procedure listed in "Exhibit B".
- It will be the [agency] responsibility to keep the security station staffed at all times during the scheduled hours.
- Immediately notify GHPD and court staff of potentially dangerous individuals.
- Pursuant to GR 36, the court security officer should make a record of each security threat or incident involving court personnel, litigants, attorneys, witnesses, jurors, or others using the courthouse. It also includes any event or threatening situation that disrupts the court or compromises the safety of the court community, as soon as practicable, but no later than two days after the incident. The report shall be provided to the Court Administrator.
- Pursuant to RCW 2.28, the court security officer shall immediately report to the judge the presence of any officer in the courthouse for purpose of civil arrest of a defendant. The officer shall document the date, defendant name, and arresting agency. A copy of the civil arrest order shall be immediately provided to the judge for review prior to the defendant's arrest.
- As requested, be available in the event of trials or deliberations extending beyond scheduled times.
- Conduct all activities in a professional and appropriate manner.
- Court security officer will be in uniform and easily identified as court security.
- Be familiar with emergency evacuation routes.
- Be familiar with the location of fire extinguishers, first aid kits, fire alarm pull stations, panic buttons, etc.
- Shall not be responsible for court transports or moving prisoners to/from bathrooms.



Judge Sandra L. Allen
GIG HARBOR MUNICIPAL COURT
3510 Grandview Street | Gig Harbor, WA 98335
Phone (253) 851-7808 | Fax (253) 853-5483 | www.cityofgigharbor.net

COURT SCHEDULE		
Traffic Court (virtual)	2 nd Tuesday each month	No court security needed
Criminal Court (in person)	Wednesdays 8:30am-3:30pm	Court security required
Jury Trials (in person)	3 rd or 4 th Thursday each month (varies) 7:30am-5pm	Court security required
Should a recognized holiday fall on a normally scheduled court date, a special docket may be held on another day of the week.		



EXHIBIT B

COURT SECURITY PLAN AND PROCEDURES

Background

Due to the nature of activities conducted by the Gig Harbor Municipal Court, additional levels of security are required to ensure safety during court proceedings. The safety and security of the public and city/court employees is a primary concern of the Gig Harbor Municipal Court and the Gig Harbor City Council. As such, funding has been provided for court security services.

Security Threat

The most realistic security threat is a distraught individual or individuals who take exception to a Court ruling, a Prosecuting Attorney's effort, has mental health issues, or has disagreement with a fellow citizen or spouse regarding some legal action that has brought them into proximity of each other.

Purpose

This plan establishes the security procedures to be in place to protect the public and city/court employees entering the Municipal Court. It does not address courtroom security other than initial response to incidents within the building.

Definitions

- a. Security access point – main point of entry into the Gig Harbor Municipal Courtroom.
- b. Secure area – that area beyond the security checkpoint.
- c. Court Security Officer - police officers supplied by the agency working under the direct supervision of the Municipal Court Judge and/or Court Administrator.
- d. Restricted area – an area not open to the public.
- e. High security area – those areas designated as limited access areas such as judge's chambers, clerk's office and jury room.

Security Procedures for Entering the Gig Harbor Municipal Courtroom

- a. The public entrance into the Gig Harbor Municipal Court will be the main courtroom door inside the front entrance of the building. The public will be restricted to public places within the Gig Harbor Municipal Court unless a city/court employee allows them into the restricted/high security areas.
- b. All public and city employees entering the Municipal Court during operational hours will pass through the security access point unless physically unable. Any person refusing to submit to this screening process shall be denied access to the courtroom.
- c. Certified law enforcement officers shall be allowed access to the courtroom without the need for weapons screening. Certified law enforcement officers who are not in uniform are required to provide department identification prior to being allowed in the courtroom area without being screened.
- d. Prohibited items within the Gig Harbor Municipal Court are listed in Appendix A.



- e. The security access point will be staffed by a court security officer who will facilitate the flow of individuals through the courtroom entrance and visually check briefcases, purses, and other carried items. The police officer may use a handheld metal detector to assist in locating metal objects or any unauthorized material. The following procedures will be followed:

1. Only briefcases or purses will be allowed beyond the security access area. If a member of the public brings in a backpack or other large bundle, they will be advised to secure it outside the building in their vehicle.
2. The individual, when entering the screening area, will be asked to remove all metallic items from their pockets or person and place them in the provided container. Carried containers or items will be placed on the table.
3. The individual shall be screened using the handheld device before entering the courtroom. If the individual continually fails this procedure, they may be denied access to the courtroom. This will be at the sole discretion of the Municipal Court Judge and/or Court Administrator.
5. Once the individual has been checked for metallic items, the court security officer will visually inspect the personal possessions in the container. If any objects appear to be of an illegal nature, the court security officer will deny that person access to the courtroom.
6. If the individual has a purse, briefcase or other carried item, the court security officer will ask them to open it to visually inspect the contents. If the court security officer is still unable to do a thorough inspection, they will ask the individual if they will allow the court security officer to look through the container. If the individual will not give consent, the individual will be advised the item will need to be secured in their vehicle prior to entering the courtroom. Individuals bringing in electronic equipment (such as laptops) will be asked to turn them on to see if they are operational.
8. Upon discovery of weapons or other prohibited items, the court security officer shall refuse entry to the bearer and direct them to immediately leave the Court building, or if applicable, allow the person to store their weapon per the court's weapon storage procedure listed below or take the bearer into custody.
9. If staff cannot prevent an individual from entering the building without being screened, police and court staff will immediately be notified.
10. Re-entry into the courtroom will be allowed only if rescreened.
11. Court security officers will be aware that persons with disabilities may have special needs or requirements during the screening process:
 - o Individuals with disabilities will not be automatically waved through a weapons-screening station.
 - o If an individual is in a wheelchair or electric cart, they will be searched with the use of the handheld metal detector, keeping in mind that weapons can be concealed in auxiliary aids such as manual or powered wheelchairs, crutches, personal backpacks, or orthopedic and prosthetic appliances.
 - o Court security officers will be polite at all times and act as discretely as possible when handling personal items, i.e., a backpack containing a colostomy bag, prosthesis, or a wheelchair, etc.

Procedures for Weapons Storage

Weapon lock boxes are located in the interior lobby of the Municipal Court, but outside the security checkpoint. The following procedures will be followed if a citizen wishes to store their weapon:



1. As a citizen declares that he/she wishes to store a legal weapon, the court security officer shall instruct the citizen to keep the weapon secured until locked in an available weapons storage locker. The citizen shall obtain a lock box key from court staff.
2. The key to any occupied pistol lockers shall be stored by the citizen.

Response to Incidents in the Gig Harbor Municipal Court

- a. The court security officer will attempt to resolve any issues that occur at the security checkpoint or courtroom. Court staff will be notified of any disruptions or problems in the screening process and will contact police for assistance as appropriate.
- b. Panic buttons are installed in critical areas within the Municipal Court. These buttons set off alarms in the 911 Communications Center and a dispatcher will take action to notify the appropriate agencies.
- c. Court staff shall call 911 in the case of an emergency that the court security officer is not able to immediately resolve, and if able to do so under emergency situations.

Review/Changes to Security Plan

The Municipal Court Judge, Court Administrator and Police Department will review the overall security plan as needed. The Municipal Court has responsibility for this plan.



Appendix A: Items prohibited/controlled in the Gig Harbor Municipal Court:

In accordance with Washington State Law, certain items are prohibited in a Courtroom. Signs will be posted at the building's entrance and at the security entrance point designating prohibited items.

The following items are prohibited within the Gig Harbor Municipal Court. Additional items may be prohibited as determined by Police, Court Staff, or agency.

Deadly Weapon as defined under RCW 9A.04.110

Guns (unless Law Enforcement Official)	Throwing Stars
Knives	Fireworks
Explosives	Ice Axes/Picks
Box cutters/Mail openers	Meat Cleavers
Scissors (Pointed tips and blades over four inches in length)	Razor type blades
Realistic Replicas of Firearms	Sabers
Starter Pistols	Swords
Axes and Hatchets	Clubs
Cattle Prods	Arrows
Crowbars Hammers	Pool Cues
Saws	Baseball Bats
Tools (greater than seven inches)	Spear Guns
Billy Clubs	Ski Poles
Black Jacks	Ammunition
Brass Knuckles	BB Guns
Mace/Pepper Spray	Compressed Air Guns
Night Sticks	Flare Guns
Nunchakus	Pellet Guns
Stun Guns	Any other items currently on TSA Hazardous Items List.
Tazers	



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: November 24, 2025

SUBJECT:

Resolution 1346 Summer Lane Wastewater Comprehensive Plan Technical Amendment

SUBMITTED BY: Public Works Director Jeff Langhelm, PE

DEPARTMENT: Public Works

PHONE: (253) 853-7630

SUGGESTED MOTION: Move to approve Resolution 1346.

BACKGROUND INFORMATION: In May 2025, MP 12 applied for a wastewater comprehensive plan technical amendment in accordance with Section 1.4.2 of the city's Wastewater Comprehensive Plan (WWCP). The proposed amendment requests the subject property (APN 0221172003) that is in wastewater Basin #10 be allowed to convey sewer through a low-pressure sewer system into an existing manhole in wastewater basin #8 until such time the future sewer lift station #10 and upstream gravity line is constructed.

Appendix B of the WWCP (cropped image attached) identifies the subject property as discharging into Basin #10 to a future gravity sewer main located in 38th Avenue then flowing south to the future sewer lift station #10. The city is currently preparing to further extend the future gravity sewer main from where it currently ends at the intersection of 38th Ave and 56th St to the northern edge of Basin #10, including across the frontage of the subject property. This city-led gravity sewer extension further develops the wastewater collection system in Basin #10.

The depth of the city-constructed dry sewer main will be approximately 12-feet deep along the applicant's frontage. This depth will allow just over half of the existing parcel to gravity to the future basin #10 collection system when the future lift station #10 is built, as seen on the attached Scenario #2 12-foot-Deep Potential Gravity Sewer Service map. The other portion of the parcel will be required to use a low-pressure system to move the sewage to the gravity system.

The proposed amendment does not use the gravity sewer collection system in basin #10, but instead creates a separate low-pressure sewer system for the entirety of the parcel. This separate low-pressure sewer system is not identified in the WWCP, and therefore, Public Works has determined that the proposed amendment will not develop the city's wastewater system consistent with the WWCP.

However, the developer has shown through a sewer hydraulic report that the entirety of the sewer from the Summer Lane Development may be introduced into wastewater basin #8 without exceeding sewer capacity in four (4) local sewer segments downstream of the development (MH 8-45 to MH 8-19A). The fifth segment of sewer

downstream of the subject parcel will convey sewer waste from this development regardless of route through wastewater basin #10 or wastewater basin #8. This fifth segment is where the two wastewater basins coverage conveyance.

Public Works recommends the city generally approve this proposed technical amendment under the following conditions:

1. The development will only temporarily convey sewer from Summer Lane into wastewater basin #8 until such time the dry gravity sewer 38th Avenue adjacent to their subject parcel is connected to LS#10A and is then operable.
2. The development shall construct a dry gravity sewer that is consistent with Public Works Standard for the development that maximizes gravity sewer to the development based on the depth of the sewer manhole located in 38th Ave.
3. The owners of those developed parcels that can be served by gravity sewer after LS#10A is operable shall be required to abandon their low-pressure sewer system at their cost and in accordance with state and local regulations. The Developer shall record a deed of restriction for each of the lots within the Plat that can be served by gravity, on a form approved by the City noting required connection by each lot to the City's gravity sewer main within 180 days of the dry sewer mains becoming active and accepted by the City within basin #10 along with payment of any sewer latecomers fees, reimbursement area fees, or payment of any local improvement district fees.
4. Those developed parcels that cannot be served by gravity sewer after LS#10A is operable may remain connected through their existing low-pressure sewer system to basin #8.
5. Each parcel subsequently created through this development shall include on the face of the plat a statement that each parcel owner shall not protest a utility local improvement district, a reimbursement area, or a latecomers agreement.
6. Acceptance of any hydraulic report or technical comprehensive plan amendment does not constitute approval of the sewer design provided thus far.

FISCAL CONSIDERATION: N/A

ATTACHMENTS:

1. Resolution 1346
2. 38th Ave Sewer Extension Scenario 2.5
3. Sewer Comp Plan Basin Map
4. Summer Lane Proposed Basin Change Map

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

RESOLUTION 1346

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, AMENDING THE WASTEWATER COMPREHENSIVE PLAN BY PROVIDING FOR AN INTERIM POINT OF DISCHARGE FOR THE SUMMER LANE PLAT FROM BASIN #10 TO BASIN #8.

WHEREAS, the City of Gig Harbor has received a request from the developer MP12 Inc. (the Developer), of the proposed Summer Lane Plat (PL-PPLAT-07-0004) for a technical amendment to the city's 2018 Wastewater Comprehensive Plan (WWCP); and

WHEREAS, the Summer Lane Plat is a 4.92-acre residential plat consisting of 16 single family lots on parcel 0221172003 located in the 5900 block of 38th Avenue; and

WHEREAS, the parcels comprising the plat are located in sewer basin #10, which does not possess a sewer lift station to serve the Plat as of the date of adopting this resolution; and

WHEREAS, the plat is adjacent to the sewer basin boundary with basin #8 and active sewer conveyance discharging to sewer lift station #8; and

WHEREAS, the Developer's technical amendment requests an interim sewer discharge point at the active sewer conveyance in sewer basin #8 by way of individual grinder pumps at each lot within the plat; and

WHEREAS, Section 1.4.2 of the WWCP requires technical amendments to be adopted by resolution by the city council; and

WHEREAS, the owner has provided a report prepared by Contour Engineering dated August 2025 that describes the proposal; and

WHEREAS, city staff has reviewed a request by the owner for a WWCP technical amendment, related technical information from both Contour Engineering; and

WHEREAS, the public works director believes the information provided by the developer sufficiently justifies a technical amendment to the WWCP if certain conditions are met; and

WHEREAS, in 2008 as part of the city's 56th Street/Olympic Drive Improvement Project the city installed over \$200,000 worth of dry sewer mains for sewer basin #10 intended to serve properties on and around 38th Avenue, including Plat; and

WHEREAS, as part of the city's 38th Avenue Half-Width Improvement Project the city is preparing to install over \$1 million worth of dry sewer mains intended to serve plats along 38th Avenue, including the Summer Lane Plat; and

WHEREAS, if the requested technical amendment is approved the city's 2008 and 2025 dry sewer investment in sewer basin #10 will continue to go unused; and

WHEREAS, at the city's council's October 30, 2025, study session, the city council heard the owner's requested comprehensive plan amendment and recommended the request move forward to the city council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gig Harbor:

Section 1. Appendix B of the Wastewater Comprehensive Plan shall be revised to note the interim allowance of grinder pumps for the Summer Lane Plat discharging from basin #10 to basin #8 without the construction of LS#10A provided that the conditions set forth below are met:

1. The development will only temporarily convey sewer from the Summer Lane plat into wastewater basin #8 until such time the dry gravity sewer 38th Avenue adjacent to their subject parcel is connected to LS#10A and is then operable.
2. The Developer shall construct a dry gravity sewer that is consistent with Public Works Standard for the development that maximizes gravity sewer to the development based on the depth of the sewer manhole located in 38th Ave.
3. The owners of those developed parcels that can be served by gravity sewer after LS#10A is operable shall be required to abandon their low-pressure sewer system at their cost and in accordance with state and local regulations. The Developer shall record a deed of restriction for each of the lots within the Plat that can be served by gravity, on a form approved by the city noting required connection by each lot to the city's gravity sewer main within 180 days of the dry sewer mains becoming active and accepted by the city within basin #10 along with payment of any sewer latecomers fees, reimbursement area fees, or payment of any local improvement district fees.
4. Those developed parcels that cannot be served by gravity sewer after LS#10A is operable may remain connected through their existing low-pressure sewer system to basin #8.
5. Each parcel subsequently created through the Summer Lane plat shall include on the face of the plat a statement that each parcel owner shall not protest a utility local improvement district, a reimbursement area, or a latecomers agreement.
6. Acceptance of any hydraulic report or technical comprehensive plan amendment does not constitute approval of the sewer design provided thus far.

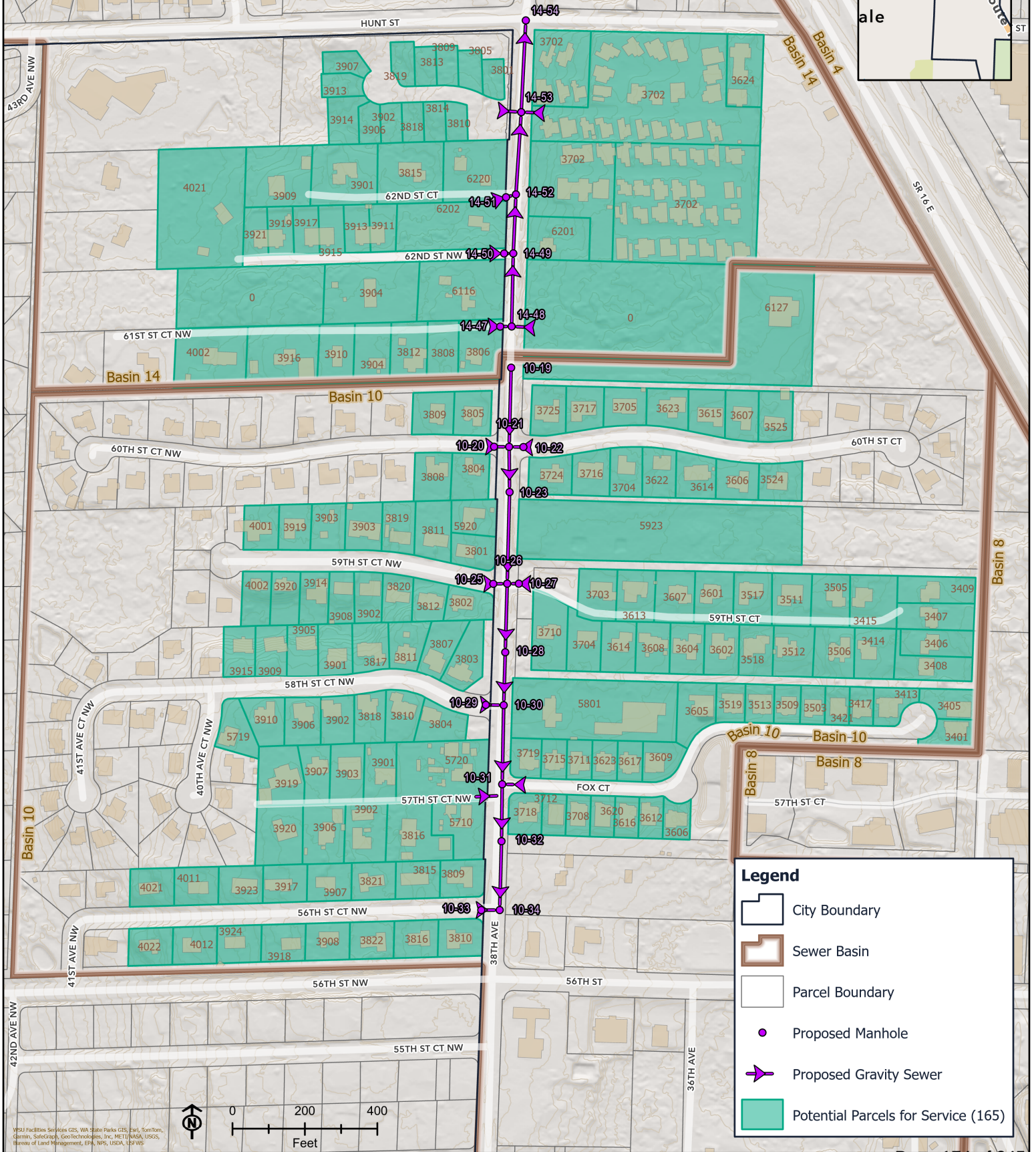
ADOPTED by the City Council of the City of Gig Harbor at a regular meeting thereof, held this 13th day of October, 2025.

Mary K. Barber
Mayor

Attest:

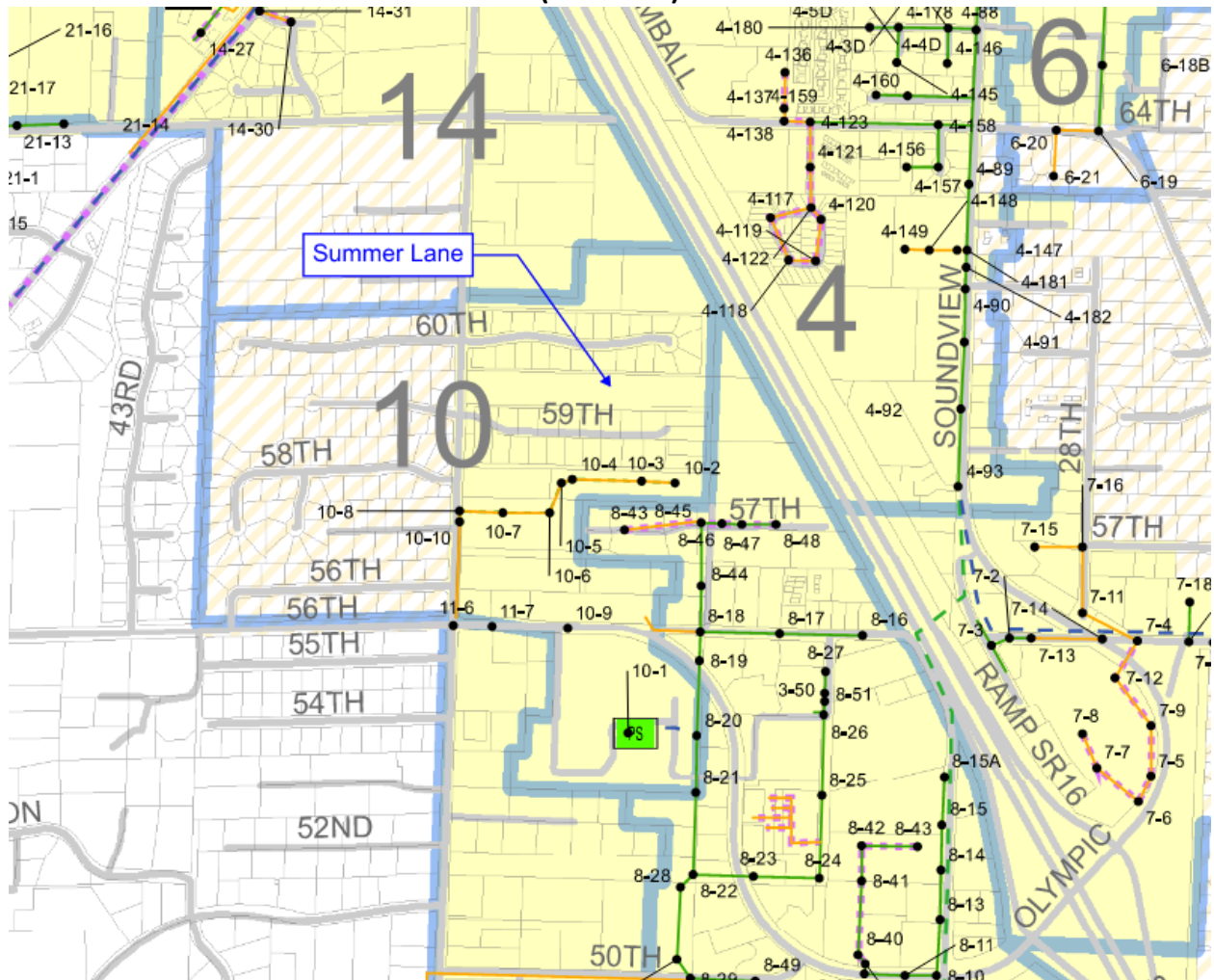
Joshua Stecker
City Clerk

Scenario 2.5 12/25-foot-Deep Combination Potential Gravity Sewer Service

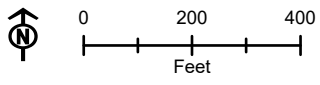
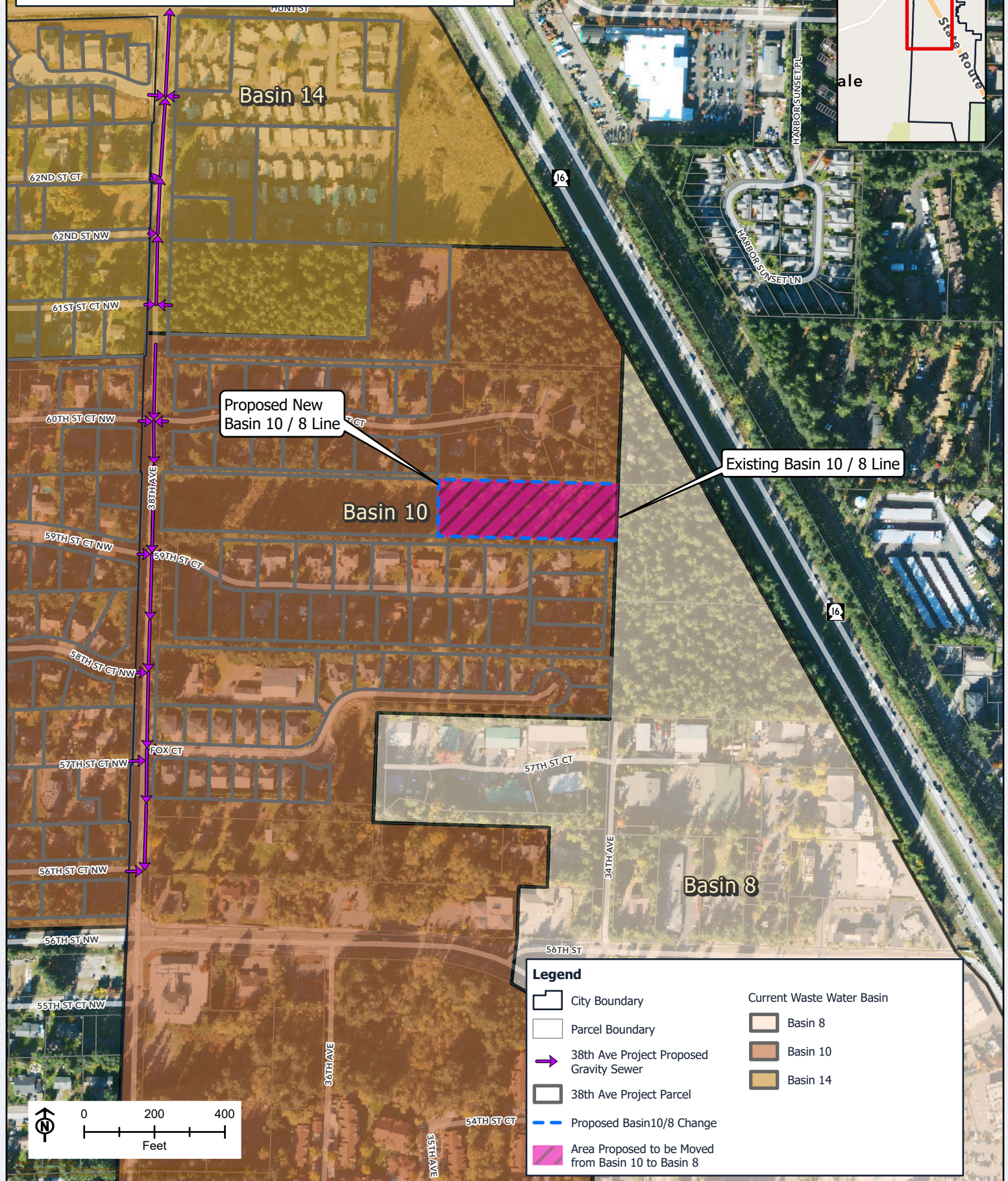
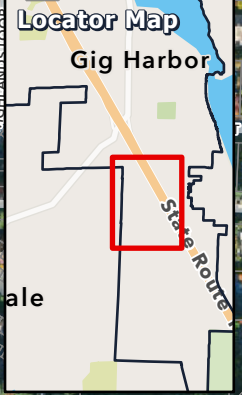


WSP Facilities Services GIS, WA State Parks GIS, Park, Tomlin, Garmin, SafeGraph, GeoTechnologies, Inc, METU/NASA, USGS, Bureau of Land Management, EPA, NPS, USDA, LSPWS

APPENDIX B
WASTEWATER COMPREHENSIVE PLAN BASIN MAP
(CROPPED)



Summer Lane WW Comp Plan Technical Amendment Proposed Sewer Basin Change





**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: November 24, 2025

SUBJECT: Public Hearing: Second Reading and Adoption of Ordinance 1556 Relating to Mid-biennial Budget Review and Approving the 2025-26 Budget Modification

SUBMITTED BY: Finance Director Dave Rodenbach

DEPARTMENT: Finance

PHONE: (253) 853-7610

SUGGESTED MOTION: Move to approve Ordinance 1556

BACKGROUND INFORMATION: This is an ordinance providing review and modifications to the 2025-26 budget.

State law requires a mid-biennium review and modification before the conclusion of the first year in the biennium. As a mid-biennium update, the included adjustments are intended to align the budget with available revenues and provide updates to 2025 beginning fund balance. This update does not make any changes to planned expenditures for the remainder of the 2025-26 budgetary period.

FISCAL CONSIDERATION: The proposed budget adjustment makes the following types of modification to the current 2025-26 budget.

Estimated beginning fund balance

- Revise the 2025 estimated beginning fund balance for all funds by adjusting the estimated amount to reflect the actual 2024 ending fund balance.

The general fund budget is also modified as follows:

Revenue adjustments

- Decrease (\$58,283) Property Tax Revenue originally budgeted at \$7,013,602 and adjusted down to 6,955,319. This adjustment reflects the decline in new construction activity within the city.
- Decrease (\$361,637) Public Safety Sales Tax Revenue is reduced from \$2,055,530 to \$1,693,893 to reflect a revision of estimates of the new 2025 tax.

Expenditure adjustments

- We do not have any expenditure adjustments at this time.

General fund ending fund balance

- The general fund budgeted ending fund balance is reduced by \$402,923 due to the above-noted changes to general fund revenues. Based upon current revenue and expenditure trends, the ending fund balance is tracking to a \$5.3 million ending fund balance.

The attached file "Budget Amendment Table" shows each fund's budget with proposed adjustments and notes explaining the necessity for the changes. Except for the general fund, the changes noted adjust beginning fund balances from estimated to actual.

ATTACHMENTS:

1. Budget Amendment Table
2. Ordinance 1556
3. Ordinance 1556 Exhibit A

STRATEGIC PLAN PRIORITY: Ensure a sustainable future for public services and facilities

Department / Fund	2025-26 Budget	2025-26 Amended Budget	Increase / (Decrease)	Notes
Non-Departmental	9,086,609	9,086,609	-	
Legislative	164,494	164,494	-	
Municipal Court	1,517,300	1,517,300	-	
Admin/Finance	5,814,774	5,814,774	-	
Police	13,760,413	13,760,413	-	
Community Development	5,812,700	5,812,700	-	
Parks & Recreation	4,046,550	4,046,550	-	Additional vehicle leasing expenses incurred
Building	1,032,526	1,032,526	-	On-call contracts related to building maintenance
Ending Fund Balance	3,275,592	2,872,669	(402,923)	Pub safety sales tax (\$361,637)/property tax (\$58,283), BFB increase \$16,997
General Fund Total	44,510,958	44,108,035	(402,923)	
Street Operating	7,195,788	7,253,195	57,407	Beginning fund balance adjust to actual
Street Capital	18,309,792	19,135,839	826,047	Bfb adj. (2024 estimated exp. were lower than actual)
Transportation Benefit District	13,426,324	12,883,895	(542,429)	Bfb adj. (2024 estimated exp. were lower than actual)
Senior Capital	238,251	238,167	(84)	Beginning fund balance adjust to actual
Pedestrian Safety	128,960	10,440	(118,520)	Beginning fund balance adjust to actual
Drug Investigation State	20,327	20,141	(186)	Beginning fund balance adjust to actual
Drug Investigation Federal	7,773	7,737	(36)	Beginning fund balance adjust to actual
Hotel - Motel	1,533,962	1,994,370	460,408	Beginning fund balance adjust to actual

Public Art Capital Projects	29,879	29,869	(10)	Beginning fund balance adjust to actual
Park Development	9,751,432	9,903,511	152,079	Beginning fund balance adjust to actual
Strategic Reserve	3,062,844	3,086,216	23,372	Beginning fund balance adjust to actual
Equipment Repl Reserve	565,933	570,329	4,396	Beginning fund balance adjust to actual
City Building Capital	2,322,500	2,322,500	-	
Capital Development	4,043,736	73,863	230,127	Beginning fund balance adjust to actual
General Gov't. Cap. Impr.	3,159,161	3,552,655	393,494	Beginning fund balance adjust to actual
Impact Fee Trust	4,401,144	4,239,569	-161,575	Beginning fund balance adjust to actual
Hospital Benefit Zone Revenue	11,139,439	8,928,107	(2,211,332)	Beginning fund balance adjust to actual
LTGO Bond Redemption	2,123,606	2,233,548	109,942	Beginning fund balance adjust to actual
UTGO Bond Redemption	168,395	82,857	(85,538)	Beginning fund balance adjust to actual
Water Operating	7,636,591	8,851,904	1,215,313	Beginning fund balance adjust to actual
Sewer Operating	15,875,113	20,988,612	5,113,499	Beginning fund balance adjust to actual
Shorecrest Reserve	384,353	388,055	3,702	Beginning fund balance adjust to actual
Utility Reserve	1,659,512	1,647,622	(11,890)	Beginning fund balance adjust to actual
Utility Bond Redemption	4,666,719	4,687,373	20,654	Beginning fund balance adjust to actual
Sewer Capital Const.	16,305,103	16,309,494	4,391	Beginning fund balance adjust to actual
Storm Sewer Operating	5,325,328	7,047,673	1,722,345	Beginning fund balance adjust to actual
Storm Sewer Capital	6,834,348	3,304,279	-3,530,069	Beginning fund balance adjust to actual
Water Capital Assets	5,876,208	5,086,705	-789,503	Beginning fund balance adjust to actual
Total All Funds	190,703,479	193,186,560	2,483,081	

ORDINANCE 1556

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, RELATING TO MID-BIENNIAL BUDGET REVIEW AND APPROVING THE 2025-26 BUDGET MODIFICATION

WHEREAS, RCW 35A.34.130 requires a mid-biennial review and modification of the originally adopted 2025-2026 budget; and

WHEREAS, the city council desires to modify the 2025-2026 biennial budget originally set by Ordinance 1532; and

WHEREAS, the city budget set forth anticipated revenues and expenditures for the forthcoming years; and

WHEREAS, during 2025, certain budgeted revenues and expenditures have increased or decreased and the city council desires to modify the city budget to reflect the projected increases and decreases in revenues and expenditures; and

WHEREAS, the city council published notification in advance of a public hearing and held a public hearing on November 24, 2025, at the regular City Council meeting;

NOW THEREFORE, The City Council of the City of Gig Harbor, Washington, do ordain as follows:

Section 1. **Budget Modified.** The 2025-2026 budget shall be modified as follows:

Department / Fund	2025-26 Amended			Notes
	2025-26 Budget	Budget	Increase / (Decrease)	
Non-Departmental	\$ 9,086,609	\$ 9,086,609	\$ -	
Legislative	164,494	164,494	-	
Municipal Court	1,517,300	1,517,300	-	
Admin/Finance	5,814,774	5,814,774	-	
Police	13,760,413	13,760,413	-	
Community Development	5,812,700	5,812,700	-	
Parks & Recreation	4,046,550	4,046,550	-	Additional vehicle leasing expenses incurred
Building	1,032,526	1,032,526	-	On-call contracts related to building maintenance
				Pub safety sales tax (\$361,637)/property tax (\$58,283), BFB
Ending Fund Balance	3,275,592	2,872,669	(402,923)	increase \$16,997
General Fund Total	44,510,958	44,108,035	(402,923)	
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Total All Funds	\$ 190,703,479	\$ 193,186,560	\$ 2,483,081	

Section 2. Funds Appropriated. The Gig Harbor City Council finds that it is in the best interests of the city to modify the 2025-2026 biennial budget as shown above and directs the finance director to modify the budget as shown above.

Section 3. Salary Schedule. Exhibit A is adopted as the 2026 personnel salary schedule for all employees.

Section 4. Severability. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, clause or phrase of this Ordinance.

Section 11. Correction of Errors. The city clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Effective Date. This ordinance shall take effect and be in full force five (5) days after passage and publication of an approved summary consisting of the title.

ADOPTED by the Council of the City of Gig Harbor at a regular meeting thereof, held this 24th day of November, 2025.

Mary Barber
Mayor

Approved as to form:

Attest:

Daniel Kenny
City Attorney

Joshua Stecker, CMC
City Clerk

Exhibit A

Pay Grade	Job Title	Group	FLSA Status	Rate	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
53	Court Assistant (0.6 FTE)	GU - 117	Non-Exempt	Hourly	27.0674	27.9471	28.8554	29.7932	30.7615	31.7612	32.7934	33.8592
53	Custodian	GU - 117	Non-Exempt	Hourly	27.0674	27.9471	28.8554	29.7932	30.7615	31.7612	32.7934	33.8592
53	Laborer	GU - 117	Non-Exempt	Hourly	27.0674	27.9471	28.8554	29.7932	30.7615	31.7612	32.7934	33.8592
54	<i>Currently Unassigned</i>	N/A	N/A	Hourly	28.6953	29.6279	30.5908	31.585	32.6115	33.6714	34.7657	35.8956
55	Community Development Assistant	GU - 117	Non-Exempt	Hourly	30.9722	31.9788	33.0181	34.0912	35.1992	36.3432	37.5244	38.7439
55	Human Resources Assistant	Non-Rep	Non-Exempt	Hourly	30.9722	31.9788	33.0181	34.0912	35.1992	36.3432	37.5244	38.7439
55	Police Services Specialist	GU - 117	Non-Exempt	Hourly	30.9722	31.9788	33.0181	34.0912	35.1992	36.3432	37.5244	38.7439
55	Public Works Assistant	GU - 117	Non-Exempt	Hourly	30.9722	31.9788	33.0181	34.0912	35.1992	36.3432	37.5244	38.7439
56	Finance Technican	GU - 117	Non-Exempt	Hourly	34.0897	35.1976	36.3415	37.5226	38.7421	40.0012	41.3012	42.6435
56	Judicial Specialist	GU - 117	Non-Exempt	Hourly	34.0897	35.1976	36.3415	37.5226	38.7421	40.0012	41.3012	42.6435
56	Maintenance Technician	GU - 117	Non-Exempt	Hourly	34.0897	35.1976	36.3415	37.5226	38.7421	40.0012	41.3012	42.6435
56	Planning Technician	GU - 117	Non-Exempt	Hourly	34.0897	35.1976	36.3415	37.5226	38.7421	40.0012	41.3012	42.6435
56	Property & Evidence Technician	GU - 117	Non-Exempt	Hourly	34.0897	35.1976	36.3415	37.5226	38.7421	40.0012	41.3012	42.6435
56	Utility Billing Technician	GU - 117	Non-Exempt	Hourly	34.0897	35.1976	36.3415	37.5226	38.7421	40.0012	41.3012	42.6435
56	Wastewater Collection System Technician II	GU - 117	Non-Exempt	Hourly	34.0897	35.1976	36.3415	37.5226	38.7421	40.0012	41.3012	42.6435
55a	Wastewater Operator in Training	GU - 117	Non-Exempt	Hourly	35.2158							
55a	Water Operator in Training	GU - 117	Non-Exempt	Hourly	35.2158							
57	Assistant Planner	GU - 117	Non-Exempt	Hourly	38.1753	39.416	40.697	42.0197	43.3853	44.7953	46.2511	47.7543
57	Building Maintenance Technician	GU - 117	Non-Exempt	Hourly	38.1753	39.416	40.697	42.0197	43.3853	44.7953	46.2511	47.7543
57	Code Compliance Officer	GU - 117	Non-Exempt	Hourly	38.1753	39.416	40.697	42.0197	43.3853	44.7953	46.2511	47.7543
57	Engineering Technician	GU - 117	Non-Exempt	Hourly	38.1753	39.416	40.697	42.0197	43.3853	44.7953	46.2511	47.7543
57	Information Technology Services Support Technician	GU - 117	Non-Exempt	Hourly	38.1753	39.416	40.697	42.0197	43.3853	44.7953	46.2511	47.7543
57	Permit Coordinator	GU - 117	Non-Exempt	Hourly	38.1753	39.416	40.697	42.0197	43.3853	44.7953	46.2511	47.7543
57	Wastewater Operator I	GU - 117	Non-Exempt	Hourly	38.1753	39.416	40.697	42.0197	43.3853	44.7953	46.2511	47.7543
57	Water Operator I	GU - 117	Non-Exempt	Hourly	38.1753	39.416	40.697	42.0197	43.3853	44.7953	46.2511	47.7543
58	Assistant City Clerk	Non-Rep	Non-Exempt	Hourly	41.995	43.3598	44.769	46.224	47.7263	49.2774	50.8789	52.5325
58	Associate Planner	GU - 117	Non-Exempt	Hourly	41.995	43.3598	44.769	46.224	47.7263	49.2774	50.8789	52.5325
58	Building Inspector / Plans Reviewer	GU - 117	Non-Exempt	Hourly	41.995	43.3598	44.769	46.224	47.7263	49.2774	50.8789	52.5325
58	Construction Inspector	GU - 117	Non-Exempt	Hourly	41.995	43.3598	44.769	46.224	47.7263	49.2774	50.8789	52.5325
58	Contract Administrator	GU - 117	Non-Exempt	Hourly	41.995	43.3598	44.769	46.224	47.7263	49.2774	50.8789	52.5325
58	GIS Coordinator	GU - 117	Non-Exempt	Hourly	41.995	43.3598	44.769	46.224	47.7263	49.2774	50.8789	52.5325
58	Human Resources / Payroll Specialist	Non-Rep	Non-Exempt	Hourly	41.995	43.3598	44.769	46.224	47.7263	49.2774	50.8789	52.5325
58	Mechanic	GU - 117	Non-Exempt	Hourly	41.995	43.3598	44.769	46.224	47.7263	49.2774	50.8789	52.5325
59	Assistant Building Official / Fire Marshal	GU - 117	Non-Exempt	Hourly	46.187	47.6881	49.238	50.8382	52.4904	54.1963	55.9577	57.7763
59	Construction Supervisor	GU - 117	Non-Exempt	Hourly	46.187	47.6881	49.238	50.8382	52.4904	54.1963	55.9577	57.7763
59	Engineering Project Manager	GU - 117	Non-Exempt	Hourly	46.187	47.6881	49.238	50.8382	52.4904	54.1963	55.9577	57.7763
59	NPDES Coordinator	GU - 117	Non-Exempt	Hourly	46.187	47.6881	49.238	50.8382	52.4904	54.1963	55.9577	57.7763
59	Wastewater Operator II	GU - 117	Non-Exempt	Hourly	46.187	47.6881	49.238	50.8382	52.4904	54.1963	55.9577	57.7763
59	Water Operator II	GU - 117	Non-Exempt	Hourly	46.187	47.6881	49.238	50.8382	52.4904	54.1963	55.9577	57.7763
60	Associate Engineer	GU - 117	Non-Exempt	Hourly	50.8153	52.4668	54.172	55.9326	57.7504	59.6273	61.5652	63.5661
60	Development Review Engineer	GU - 117	Non-Exempt	Hourly	50.8153	52.4668	54.172	55.9326	57.7504	59.6273	61.5652	63.5661
60	Wastewater Operator III	GU - 117	Non-Exempt	Hourly	50.8153	52.4668	54.172	55.9326	57.7504	59.6273	61.5652	63.5661
60	Water Operator III	GU - 117	Non-Exempt	Hourly	50.8153	52.4668	54.172	55.9326	57.7504	59.6273	61.5652	63.5661
61	Operations Supervisor - Parks & Facilities	SU - 313	Non-Exempt	Hourly	55.8905	57.7069	59.5824	61.5188	63.5182	65.5825	67.7139	69.9146
61	Operations Supervisor - Streets & Storm	SU - 313	Non-Exempt	Hourly	55.8905	57.7069	59.5824	61.5188	63.5182	65.5825	67.7139	69.9146
61	Parks Manager	SU - 313	Non-Exempt	Hourly	55.8905	57.7069	59.5824	61.5188	63.5182	65.5825	67.7139	69.9146
61	Senior Planner	GU - 117	Non-Exempt	Hourly	55.8905	57.7069	59.5824	61.5188	63.5182	65.5825	67.7139	69.9146
61	Wastewater Lead Operator	GU - 117	Non-Exempt	Hourly	55.8905	57.7069	59.5824	61.5188	63.5182	65.5825	67.7139	69.9146
62	Operations Supervisor - Water	SU - 313	Non-Exempt	Hourly	61.4763	63.4743	65.5372	67.6672	69.8664	72.1371	74.4816	76.9023
59	Communications Manager	Non-Rep	Exempt	Bi-Weekly	3,597.82	3,714.75	3,835.48	3,960.13	4,088.83	4,221.72	4,358.93	4,500.60
59	Infrastructure Systems Engineer	GU - 117	Exempt	Bi-Weekly	3,597.82	3,714.75	3,835.48	3,960.13	4,088.83	4,221.72	4,358.93	4,500.60
59	Payroll / Benefits Administrator	GU - 117	Exempt	Bi-Weekly	3,597.82	3,714.75	3,835.48	3,960.13	4,088.83	4,221.72	4,358.93	4,500.60
59	Risk & Safety Program Manager	Non-Rep	Exempt	Bi-Weekly	3,597.82	3,714.75	3,835.48	3,960.13	4,088.83	4,221.72	4,358.93	4,500.60

Pay Grade	Job Title	Group	FLSA Status	Rate	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
60	City Clerk	Non-Rep	Exempt	Bi-Weekly	4,065.22	4,197.34	4,333.75	4,474.60	4,620.02	4,770.17	4,925.20	5,085.27
60	Senior Accountant	GU - 117	Exempt	Bi-Weekly	4,065.22	4,197.34	4,333.75	4,474.60	4,620.02	4,770.17	4,925.20	5,085.27
61	Building Official / Fire Marshal	SU - 313	Exempt	Bi-Weekly	4,471.24	4,616.56	4,766.60	4,921.51	5,081.46	5,246.61	5,417.12	5,593.18
61	Court Administrator	SU - 313	Exempt	Bi-Weekly	4,471.24	4,616.56	4,766.60	4,921.51	5,081.46	5,246.61	5,417.12	5,593.18
61	Housing, Health & Human Services Program Manager	Non-Rep	Exempt	Bi-Weekly	4,471.24	4,616.56	4,766.60	4,921.51	5,081.46	5,246.61	5,417.12	5,593.18
61	Human Resources Generalist	Non-Rep	Exempt	Bi-Weekly	4,471.24	4,616.56	4,766.60	4,921.51	5,081.46	5,246.61	5,417.12	5,593.18
62	Senior Engineer	GU - 117	Exempt	Bi-Weekly	4,918.10	5,077.94	5,242.97	5,413.37	5,589.30	5,770.95	5,958.51	6,152.16
63	Assistant City Attorney	Non-Rep	Exempt	Bi-Weekly	5,312.20	5,484.85	5,663.11	5,847.16	6,037.19	6,233.40	6,435.99	6,645.16
63	Principal Planner	SU - 313	Exempt	Bi-Weekly	5,312.20	5,484.85	5,663.11	5,847.16	6,037.19	6,233.40	6,435.99	6,645.16
64	Information Technology Services Manager	SU - 313	Exempt	Bi-Weekly	5,576.92	5,758.17	5,945.31	6,138.53	6,338.03	6,544.02	6,756.70	6,976.29
64	Police Lieutenant	Non-Rep	Exempt	Bi-Weekly	5,576.92	5,758.17	5,945.31	6,138.53	6,338.03	6,544.02	6,756.70	6,976.29
64	Wastewater Superintendent	SU - 313	Exempt	Bi-Weekly	5,576.92	5,758.17	5,945.31	6,138.53	6,338.03	6,544.02	6,756.70	6,976.29
65	Assistant Public Works Director	Non-Rep	Exempt	Bi-Weekly	5,856.10	6,046.42	6,242.93	6,445.83	6,655.32	6,871.62	7,094.95	7,325.54
65	City Engineer	SU - 313	Exempt	Bi-Weekly	5,856.10	6,046.42	6,242.93	6,445.83	6,655.32	6,871.62	7,094.95	7,325.54
66	Community Development Director	Non-Rep	Exempt	Bi-Weekly	6,675.79	6,892.75	7,116.76	7,348.05	7,586.86	7,833.43	8,088.02	8,350.88
66	Finance Director	Non-Rep	Exempt	Bi-Weekly	6,675.79	6,892.75	7,116.76	7,348.05	7,586.86	7,833.43	8,088.02	8,350.88
66	Human Resources Director	Non-Rep	Exempt	Bi-Weekly	6,675.79	6,892.75	7,116.76	7,348.05	7,586.86	7,833.43	8,088.02	8,350.88
66	Public Works Director	Non-Rep	Exempt	Bi-Weekly	6,675.79	6,892.75	7,116.76	7,348.05	7,586.86	7,833.43	8,088.02	8,350.88
67	Chief of Police	Non-Rep	Exempt	Bi-Weekly	7,211.18	7,445.54	7,687.52	7,937.36	8,195.32	8,461.67	8,736.67	9,020.61
67	City Attorney	Non-Rep	Exempt	Bi-Weekly	7,211.18	7,445.54	7,687.52	7,937.36	8,195.32	8,461.67	8,736.67	9,020.61
AA	City Administrator	Non-Rep	Exempt	Bi-Weekly	8,364.52	8,636.37	8,917.05	9,206.85	9,506.07	9,815.02	10,134.01	10,463.37

2025 Police Personnel (Local 117) *Pending Negotiations*					
Job Title	Step 1	Step 2	Step 3	Step 4	Step 5
Police Sergeant	\$121,265	\$127,329	\$133,695	\$140,379	
Police Officer	\$91,826	\$96,417	\$101,238	\$106,300	\$111,614



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: November 24, 2025

SUBJECT: First Reading of Ordinance 1558 Granting Comcast Franchise Agreement

SUBMITTED BY: Public Works Director Jeff Langhelm, PE

DEPARTMENT: Public Works

PHONE: (253) 853-7630

SUGGESTED MOTION: N/A

BACKGROUND INFORMATION: The City of Gig Harbor is authorized through state and federal statutes to grant and renew franchises for the installation, operation, and maintenance of a cable television systems. The city's authority to grant franchises for the use of its streets and other public properties is contained within RCW 35A.47.040 and Chapter 12.18 GHMC. These franchises, including franchises for cable television services, allow the city to regulate services within the city boundaries through its authority over its public rights-of-way and by other city powers and authorities.

Comcast received a franchise agreement from the city of Gig Harbor in 2012, which has since expired. This proposed requested franchise agreement with Comcast Cable Communications Management, LLC, is a nonexclusive franchise agreement in accordance with 47 U.S.C. § 541(a)(2) to construct, operate, maintain, reconstruct, and rebuild a cable system and to provide cable service in the City of Gig Harbor. The proposed duration of this agreement is 10 years.

City staff has worked with the city attorney's office and the Risk Management Services Agency to prepare the attached ordinance and franchise agreement for consideration by the city council.

FISCAL CONSIDERATION: N/A

ATTACHMENTS:

1. Ordinance 1558
 2. Ordinance 1558 Exhibit A
-

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

ORDINANCE 1558

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, GRANTING TO COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC, AND ITS AFFILIATES, SUCCESSORS AND ASSIGNS, THE RIGHT, PRIVILEGE, AUTHORITY AND NONEXCLUSIVE FRANCHISE FOR TEN YEARS, TO CONSTRUCT, OPERATE, MAINTAIN, RECONSTRUCT, AND REBUILD A CABLE SYSTEM, IN, ACROSS, OVER, ALONG, UNDER, THROUGH AND BELOW CERTAIN DESIGNATED PUBLIC RIGHTS-OF-WAY OF THE CITY OF GIG HARBOR, WASHINGTON

WHEREAS, Comcast Cable Communications Management, LLC, has requested that the City Council grant it a nonexclusive franchise, and

WHEREAS, the city council has the authority to grant franchises for the use of its streets and other public properties pursuant to RCW 35A.47.040; and

WHEREAS, in accordance with 47 U.S.C. § 541(a)(2) to construct, operate, maintain, reconstruct, and rebuild a cable system and to provide cable service in the City of Gig Harbor; and

WHEREAS, proposed duration of this agreement is 10 years;

NOW THEREFORE, The City Council of the City of Gig Harbor, Washington, do ordain as follows:

Section 1. Franchise Granted. Pursuant to RCW 35A.47.040, the City of Gig Harbor, a Washington municipal corporation hereby grants to Comcast Cable Communications Management, LLC, its affiliates, heirs, successors, legal representatives and assigns, subject to the terms and conditions hereinafter set forth, a franchise agreement provided in Exhibit A.

Section 2. Effective Date. This ordinance, being an exercise of a power specifically delegated to the city legislative body, is not subject to referendum, and shall take effect (5) days after passage and publication of an approved summary thereof consisting of the title.

ADOPTED by the Council of the City of Gig Harbor at a regular meeting thereof,
held this 8th day of December, 2025.

Mary Barber
Mayor

Approved as to form:

Attest:

Daniel Kenny
City Attorney

Joshua Stecker, CMC
City Clerk

**COMCAST CABLE COMMUNICATIONS MANAGEMENT, LLC AND
THE CITY OF GIG HARBOR, WASHINGTON**

**CABLE FRANCHISE AGREEMENT
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SECTION 1. DEFINITIONS

For the purposes of this Franchise, the following terms, phrases, words, and their derivations shall have the meaning given herein. When not inconsistent with the context, words used in the present tense include the future, words in the plural include the singular, and words in the singular include the plural. Words not defined shall be given their common and ordinary meaning. The word "shall" is always mandatory and not merely discretionary. A list that follows the use of the word "including" is intended to illustrate examples, not be an exhaustive list, unless the context clearly indicates otherwise. The Grantor and Grantee may be collectively referred to as the "Parties."

1.1 "Access" means the availability for non-commercial use by various agencies, institutions, organizations, groups, and individuals in the community, including the Grantor and its designees, of the Cable System to acquire, create, receive, and distribute video Cable Services and other services and signals as permitted under Applicable Law including, but not limited to:

a. "Educational Access" means Access where schools are the primary users having editorial control over programming and services. For purposes of this definition, "school" means any State-accredited educational institution, public or private, including, for example, primary and secondary schools, colleges, and universities.

b. "Government Access" means Access where governmental institutions or their designees are the primary users having editorial control over programming and services.

1.2 "Access Channel" means any Channel, or portion thereof, designated for Access purposes or otherwise made available to facilitate or transmit Access programming or services.

1.3 "Activated" means the status of any capacity or part of the Cable System in which any Cable Service requiring the use of that capacity or part is available without further installation of system equipment, whether hardware or software.

1.4 "Affiliate" when used in connection with Grantee, means any Person who directly or indirectly owns or controls, is owned or controlled by, or is under common ownership or control with, Grantee.

1.5 "Applicable Law" means any statute, ordinance, judicial decision, executive order, or regulation having the force and effect of law that determines the legal standing of a case or issue.

1.6 "Bad Debt" means amounts lawfully billed to a Subscriber and owed by the Subscriber for Cable Service and accrued as revenues on the books of Grantee, but not collected after reasonable efforts have been made by Grantee to collect the charges.

1.7 "Basic Service" is the level of programming service which includes the retransmission of local television Broadcast Channels, all EG SD Access Channels required in this Franchise, and any additional programming designated by the Grantee, and is made available to all Cable Services Subscribers in the Franchise Area.

1.8 “Broadcast Channel” means local commercial television stations, qualified low power stations and qualified local non-commercial educational television stations, as referenced under 47 USC § 534 and 535.

1.9 “Broadcast Signal” means a television or radio signal transmitted over the air to a wide geographic audience, and received by a Cable System by antenna, microwave, satellite dishes, or any other means.

1.10 “Cable Act” means the Title VI of the Communications Act of 1934, as amended.

1.11 “Cable Operator” means any Person or groups of Persons, including Grantee, who provide(s) Cable Service over a Cable System and directly or through one or more affiliates owns a significant interest in such Cable System or who otherwise control(s) or is (are) responsible for, through any arrangement, the management and operation of such a Cable System.

1.12 “Cable Service” means the one-way transmission to Subscribers of video programming or other programming service, and Subscriber interaction, if any, which is required for the selection or use of such video programming or other programming service.

1.13 “Cable System” means any facility, including Grantee’s, consisting of a set of closed transmissions paths and associated signal generation, reception, and control equipment that is designed to provide Cable Service which includes video programming and which is provided to multiple Subscribers within a community, but such term does not include (A) a facility that serves only to retransmit the television signals of one or more television broadcast stations; (B) a facility that serves Subscribers without using any Right-of-Way; (C) a facility of a common carrier which is subject, in whole or in part, to the provisions of Title II of the federal Communications Act (47 U.S.C. 201 et seq.), except that such facility shall be considered a Cable System (other than for purposes of Section 621(c) (47 U.S.C. 541(c)) to the extent such facility is used in the transmission of video programming directly to Subscribers, unless the extent of such use is solely to provide interactive on-demand services; (D) an open video system that complies with federal statutes; or (E) any facilities of any electric utility used solely for operating its electric utility systems.

1.14 “Channel” means a portion of the electromagnetic frequency spectrum which is used in the Cable System and which is capable of delivering a television channel (as television channel is defined by the FCC by regulation).

1.15 “City” is the City of Gig Harbor, Washington, a body politic and corporate under the laws of the State of Washington.

1.16 “Commercial Subscribers” means any Subscribers other than Residential Subscribers.

1.17 “Designated Access Provider” means the entity or entities designated now or in the future by the Grantor to manage or co-manage Access Channels and facilities. The Grantor may be a Designated Access Provider.

1.18 “Digital Starter Service” means the Tier of optional video programming services, which is

the level of Cable Service received by most Subscribers above Basic Service, and does not include Premium Services.

1.19 “Downstream” means carrying a transmission from the Headend to remote points on the Cable System or to Interconnection points on the Cable System.

1.20 “Dwelling Unit” means any building, or portion thereof, that has independent living facilities, including provisions for cooking, sanitation, and sleeping, and that is designed for residential occupancy. Buildings with more than one set of facilities for cooking shall be considered Multiple Dwelling Units, unless the additional facilities are clearly accessory.

1.21 “FCC” means the Federal Communications Commission.

1.22 “Fiber Optic” means a transmission medium of optical fiber cable, along with all associated electronics and equipment, capable of carrying Cable Service by means of electric lightwave impulses.

1.23 “Finance Director” means the director of the Grantor’s Finance Department or designee.

1.24 “Franchise” means the document in which this definition appears, *i.e.*, the contractual agreement, executed between the Grantor and Grantee, containing the specific provisions of the authorization granted, including references, specifications, requirements, and other related matters.

1.25 “Franchise Area” means the area within the jurisdictional boundaries of the Grantor, including any areas annexed by the Grantor during the term of this Franchise.

1.26 “Franchise Fee” means that fee payable to the Grantor described in subsection 3.1.

1.27 “GHMC” means the Gig Harbor Municipal Code

1.28 “Grantee” means Comcast Cable Communications Management, LLC or its lawful successor, transferee, or assignee.

1.29 “Grantor” means the City of Gig Harbor, Washington.

1.30 “Grantor Council” means the Gig Harbor City Council, or its successor, the governing body of the City of Gig Harbor Washington.

1.31 “Gross Revenues” means, and shall be construed broadly, to include all revenues derived directly or indirectly by Grantee and/or an Affiliated Entity that is the cable operator of the Cable System, from the operation of Grantee’s Cable System to provide Cable Services within the Franchise Area. Gross Revenues include, by way of illustration and not limitation:

- monthly fees for Cable Services, regardless of whether such Cable Services are provided to residential or commercial customers, including revenues derived from the provision of all Cable Services (including but not limited to pay or premium

Cable Services, digital Cable Services, pay-per-view, pay-per-event, and video-on-demand Cable Services);

- installation, reconnection, downgrade, upgrade, or similar charges associated with changes in subscriber Cable Service levels;
- fees paid to Grantee for channels designated for commercial/leased access use and shall be allocated on a pro rata basis using total Cable Service subscribers within the Franchise Area;
- converter, remote control, and other Cable Service equipment rentals, leases, or sales;
- Advertising Revenues as defined herein;
- late fees, convenience fees, and administrative fees, which shall be allocated on a pro rata basis using Cable Services revenue as a percentage of total subscriber revenues within the Franchise Area;
- revenues from program guides;
- Franchise Fees;
- FCC Regulatory Fees;
- commissions from home shopping channels and other Cable Service revenue sharing arrangements, which shall be allocated on a pro rata basis using total Cable Service subscribers within the Franchise Area.

(A) “Advertising Revenues” shall mean revenues derived from sales of advertising that are made available to Grantee’s Cable System subscribers within the Franchise Area and shall be allocated on a pro rata basis using Grantee’s Cable System Subscribers within the Franchise Area in relation to the total number of Grantee’s Cable Service subscribers covered under the advertising arrangement. Additionally, Grantee agrees that Gross Revenues subject to franchise fees shall include all commissions, representative fees, Affiliated Entity fees, or rebates paid to National Cable Communications (“NCC”) and Comcast EffectTV or their successors associated with sales of advertising on the Cable System within the Franchise Area allocated according to this paragraph using total Cable Service subscribers reached by the advertising.

(B) “Gross Revenues” shall not include:

- actual bad debt write-offs, except any portion that is subsequently collected, which shall be allocated on a pro rata basis using Cable Services revenue as a percentage of total subscriber revenues within the Franchise Area;
- any taxes and/or fees on services furnished by Grantee imposed by an

municipality, State, or other governmental unit, provided that Franchise Fees and the FCC regulatory fee shall not be regarded as such a tax or fee;

- fees imposed by any municipality, state, or other governmental unit on Grantee, including but not limited to Public, Educational and Governmental (hereinafter “EG”) Fees;
- launch fees and marketing co-op fees; and
- unaffiliated third-party advertising sales agency fees which are reflected as a deduction from revenues.

(C) To the extent revenues are received by Grantee for the provision of a discounted bundle of services that includes Cable Services and non-Cable Services, Grantee shall calculate revenues to be included in Gross Revenues using a methodology that allocates revenue on a pro rata basis when comparing the bundled service price and its components to the sum of the published rate card, except as required by specific federal, State, or local law. The allocations shall be done for each bundled package separately, and updated and revised within sixty (60) days, each time an element within the package has its rate card changed, including when an element is substituted for another element within the bundled package. It is expressly understood that equipment may be subject to inclusion in the bundled price at full rate card value. This calculation shall be applied to every bundled service package containing Cable Service from which Grantee derives revenues in the Franchise Area. The Grantor reserves its right to review and to challenge Grantee’s calculations.

(D) Grantee reserves the right to change the allocation methodologies set forth in this subsection 1.31 in order to meet the standards required by governing accounting principles, as promulgated and defined by the Financial Accounting Standards Board (“FASB”), Emerging Issues Task Force (“EITF”), and/or the U.S. Securities and Exchange Commission (“SEC”). Grantee shall notify Grantor of any changes in allocation methodologies in its next quarterly franchise fee reports delivered to Grantor.

(E) Resolution of any disputes over the classification of revenue should first be attempted by agreement of the Parties, but should no resolution be reached, the Parties agree that reference shall be made to generally accepted accounting principles (“GAAP”), as promulgated and defined by the FASB, EITF, and/or the SEC. Notwithstanding the foregoing, the Grantor reserves its right to challenge Grantee’s calculation of Gross Revenues, including the application of GAAP to Franchise Fees and the interpretation of GAAP as promulgated and defined by the FASB, EITF, and/or the SEC.

1.32 “Headend” means any facility for signal reception and dissemination on a Cable System, including cables, antennas, wires, satellite dishes, monitors, switchers, modulators, processors for Broadcast Signals, equipment for the Interconnection of the Cable System with adjacent Cable Systems and Interconnection of any networks that are part of the Cable System, and all other related equipment and facilities.

1.33 “Leased Access Channel” means any Channel or portion of a Channel commercially available for video programming by Persons other than Grantee, for a fee or charge.

1.34 “Mayor” means the chief administrative officer of the City of Gig Harbor or designee.

1.35 “Municipal Code” means the Gig Harbor Municipal Code adopted for application and enforcement within the City of Gig Harbor Washington.

1.36 “Person” means any individual, sole proprietorship, partnership, association, or corporation, or any other form of entity or organization.

1.37 “Premium Service” means programming choices (such as movie Channels, pay-per-view programs, or video on demand) offered to Subscribers on a per-Channel, per-program, or per-event basis.

1.38 “Residential Subscriber” means any Person who receives Cable Service delivered to Dwelling Units or Multiple Dwelling Units, excluding Persons residing in such Multiple Dwelling Units to the extent Cable Services are billed on a bulk-billing basis.

1.39 “Right(s)-of-Way” means land acquired or dedicated for public roads and streets, roadways, highways, avenues, lanes, alleys, bridges, sidewalks, easements, but does not include:

(a) State highways where the Grantor does not have authority to grant permits related to Cable Systems;

(b) Land dedicated for roads, streets, and highways not opened and not improved for motor vehicle use by the public, unless specifically used as a utility corridor;

(c) Structures, including poles and conduits, located within the right-of-way;

(d) Federally granted trust lands or forest board trust lands;

(e) Lands owned or managed by the state parks and recreation commission; or

(f) Federally granted railroad rights-of-way acquired under 43 U.S.C. Sec. 912 and related provisions of federal law that are not open for motor vehicle use.

“Right(s)-of-Way” also includes easements dedicated for compatible use and consistent with Section 621 of the Cable Act.

1.40 “State” means the State of Washington.

1.41 “Subscriber” means any Person who or which has entered into an agreement to receive Cable Service provided by Grantee by means of or in connection with the Cable System and whose premises are physically wired and lawfully Activated to receive Cable Service from Grantee's Cable System, and who has not been disconnected for failure to adhere to Grantee's regular and non-discriminatory terms and conditions for receipt of service.

1.42 “Subscriber Network” means that portion of the Cable System used primarily by Grantee in the transmission of Cable Services to Residential Subscribers.

1.43 “Tier” means a group of Channels for which a single periodic subscription fee is charged.

1.44 “Two-Way” means that the Cable System is capable of providing both Upstream and Downstream transmissions.

1.45 “Upstream” means carrying a transmission to the Headend from remote points on the Cable System or from Interconnection points on the Cable System.

SECTION 2. GRANT OF FRANCHISE

2.1 Grant

(A) The Grantor hereby grants to Grantee a nonexclusive authorization to make reasonable and lawful use of the Rights-of-Way consistent with the requirements of 47 U.S.C. § 541(a)(2), within the Franchise Area to construct, operate, maintain, reconstruct, and rebuild a Cable System and to provide Cable Service subject to the terms and conditions set forth in this Franchise and Applicable Law.

(B) Nothing in this Franchise shall be deemed to waive the lawful requirements of any generally applicable Grantor ordinance existing as of the Effective Date, as defined in subsection 2.3.

(C) Each and every term, provision, or condition herein is subject to the provisions of State law, federal law, and the generally applicable ordinances and regulations enacted by the Grantor Council pursuant thereto, portions of which may be codified in the Municipal Code. To the extent there is any conflict between this Franchise and any provision of the Grantor’s Code as it exists on the Effective Date of this Franchise, the terms of this Franchise shall control. Subject to the Grantor’s right to exercise its police power under subsection 2.5, the Grantor may not unilaterally alter the material rights and obligations of Grantee under this Franchise.

(D) If allowed under Applicable Law, this Franchise shall not be interpreted to prevent the Grantor from imposing additional lawful conditions, for use of the Rights-of-Way should Grantee provide service other than Cable Service, nor shall this Franchise be interpreted to either prevent or authorize Grantee from making any other lawful uses of the Cable System as permitted by Applicable Law related to Grantee’s non-Cable Service operations.

(E) Grantee promises and guarantees, as a condition of exercising the privileges granted by this Franchise, that any Affiliate of the Grantee directly involved in the offering of Cable Service in the Franchise Area, or directly involved in the management or operation of the Cable System in the Franchise Area, will also comply with the obligations of this Franchise.

(F) No rights shall pass to Grantee by implication. Without limiting the foregoing, by way of example and not limitation, this Franchise shall not include or be a substitute for:

(1) Any other permit or authorization required for the privilege of transacting

and carrying on a business within the Franchise Area that may be required by the ordinances and laws of the Grantor;

(2) Any permit, agreement, or authorization required by the Grantor for Right-of-Way users in connection with operations on or in Rights-of-Way or public property including, by way of example and not limitation, street cut permits and Right-of-Way use permits; or

(3) Any generally applicable permits or agreements for occupying any other property of the Grantor or private entities to which access is not specifically granted by this Franchise including, without limitation, permits, and agreements for placing devices on poles, in conduits, or in or on other structures.

(G) This Franchise is intended to convey limited rights and interests only as to those Rights-of-Way in which the Grantor has an actual interest. It is not a warranty of title or interest in any Right-of-Way; it does not provide the Grantee with any interest in any particular location within the Right-of-Way; and it does not confer rights other than as expressly provided in the grant hereof.

2.2 Use of Rights-of-Way

(A) Subject to the Grantor's supervision and control, Grantee may erect, install, construct, repair, replace, reconstruct, and retain in, on, over, under, upon, across, and along the Rights-of-Way within the Franchise Area such wires, cables, conductors, ducts, conduits, vaults, manholes, amplifiers, pedestals, attachments, and other property and equipment as are necessary and appurtenant to the operation of a Cable System within the Franchise Area. Provided, however, any utility poles, light standards or other infrastructure located in the City of Gig Harbor which are owned by the Grantor and Grantees specific use of those poles shall be subject a separate attachment agreement.

(B) Grantee must follow Grantor's established non-discriminatory requirements for placement of Cable System facilities in Rights-of-Way, including the specific location of facilities in the Rights-of-Way, and must in any event install Cable System facilities in a manner that minimizes interference with the use of the Rights-of-Way by the Grantor or others, including others that may be installing communications facilities. Within limits reasonably related to the Grantor's role in protecting public health, safety, and welfare, the Grantor may require that Cable System facilities be installed at a particular time, at a specific place, or in a particular manner as a condition of access to a particular Right-of-Way; may deny access if Grantee is not willing to comply with Grantor's requirements; and may remove, or require removal of, any facility that is not installed by Grantee in compliance with the requirements established by the Grantor, or that is installed without prior Grantor approval of the time, place, or manner of installation, and charge Grantee for all the costs associated with removal and repair.

2.3 Effective Date and Term of Franchise

This Franchise and the rights, privileges, and authority granted hereunder shall take effect

on December 13, 2025 (the “Effective Date”), and shall terminate on December 13, 2035, unless terminated sooner as hereinafter provided.

2.4 Franchise Nonexclusive

This Franchise shall be nonexclusive, and subject to all prior rights, interests, easements, or licenses granted by the Grantor to any Person to use any property, Right-of-Way, right, interest, or license for any purpose whatsoever, including the right of the Grantor to use the same for any purpose it deems fit, including the same or similar purposes allowed Grantee hereunder. The Grantor may at any time grant authorization to use the Rights-of-Way for such additional franchises for Cable Systems as the Grantor deems appropriate.

2.5 Police Powers

Grantee’s rights hereunder are subject to the police powers of the Grantor to adopt and enforce ordinances necessary to the safety, health, and welfare of the public, and Grantee agrees to comply with all laws and ordinances of general applicability enacted, or hereafter enacted, by the Grantor or any other legally constituted governmental unit having lawful jurisdiction over the subject matter hereof. The Grantor shall have the right to adopt, from time to time, such ordinances as it may deem necessary in the exercise of its police power; provided that such hereinafter enacted ordinances shall be reasonable and not materially modify the terms of this Franchise. Any conflict between the provisions of this Franchise and any other present or future lawful exercise of the Grantor's police powers shall be resolved in favor of the latter.

2.6 Competitive Equity

(A) The Grantee acknowledges and agrees that the Grantor reserves the right to grant one (1) or more additional franchises or other similar lawful authorization to utilize the Rights-of-Way in order to provide Cable Services within the Franchise Area. If the Grantor grants such an additional franchise or other similar lawful authorization to utilize the Rights-of-Way for Cable Services containing material terms and conditions that differ from Grantee’s material obligations under this Franchise, or declines to require such franchise or other similar lawful authorization where it has the legal authority to do so, then the Grantor agrees that it shall amend this Franchise to include any material terms or conditions that it makes available to the new entrant, following Grantee’s request as described in subsection 2.6(B), so as to ensure that the regulatory and financial burdens on each entity are materially equivalent. “Material terms and conditions” include, but are not limited to: Franchise Fees and Gross Revenues; insurance; System build-out requirements; security instruments; Education and Government Access Channels and support; customer service standards; required reports and related record keeping; competitive equity (or its equivalent); audits; dispute resolution; remedies; and notice and opportunity to cure breaches. The Parties agree that this provision shall not require a word for word identical franchise or authorization for a competitive entity so long as the regulatory and financial burdens on each entity are materially equivalent.

(B) The modification process of this Franchise as provided for in subsection 2.6(A) shall only be initiated by written notice by the Grantee to the Grantor regarding specified

franchise obligations. Grantee's notice shall address the following: (1) identifying the specific terms or conditions in the authorization granted in subsection 2.6(A) that are materially different from Grantee's obligations under this Franchise; (2) identifying the basis for Grantee's belief that certain provisions of the Franchise place Grantee at a competitive disadvantage; (3) identifying the Franchise terms and conditions for which Grantee is seeking amendments; and (4) providing text for any proposed Franchise amendments to the Grantor, with a written explanation of why the proposed amendments are necessary and consistent. Notwithstanding any modification of this Franchise pursuant to the provisions of this subsection 2.6, should any entity, whose authorization to provide Cable Services or similar video programming service resulted in a triggering of the amendments under this Section, fail or cease to provide such services within the Franchise Area, the Grantor may provide ninety (90) days' written notice to Grantee of such fact, and the Grantor and Grantee shall enter into good faith negotiations to determine the original terms, conditions, and obligations of this Franchise shall be reinstated and fully effective.

(C) Upon receipt of Grantee's written notice as provided in subsection 2.6(B), the Grantor and Grantee agree that they will use best efforts in good faith to negotiate Grantee's proposed Franchise modifications, and that such negotiation will proceed and conclude within a ninety (90) day time period, unless that time period is reduced or extended by mutual agreement of the Parties. If the Grantor and Grantee reach agreement on the Franchise modifications pursuant to such negotiations, then the Grantor shall amend this Franchise to include the modifications.

(D) Notwithstanding anything contained in subsection 2.6(A) through (D) to the contrary, the Grantor shall not be obligated to amend or replace this Franchise unless the new entrant makes Cable Services or similar video programming service available for purchase by Subscribers or customers under its franchise or similar agreement with the Grantor.

(E) In the event that a wireline multichannel video programming distributor, legally authorized by state or federal law, makes available for purchase by Subscribers or customers, Cable Services or wireline video services within the Franchise Area without a Cable Service franchise or other similar lawful authorization granted by the Grantor, then Grantee shall have a right to request Franchise amendments that relieve the Grantee of regulatory burdens that create a competitive disadvantage to Grantee. In requesting amendments, Grantee shall file a petition seeking to amend this Franchise. Such petition shall: (1) indicate the presence of such wireline competitor; (2) identify the Franchise terms and conditions for which Grantee is seeking amendments; (3) provide the text of all proposed Franchise amendments to the Grantor, and (4) identify all material terms or conditions in the applicable state or federal authorization that are substantially more favorable or less burdensome to the competitive entity. The Grantor shall not unreasonably withhold consent to Grantee's petition.

2.7 Familiarity with Franchise

The Grantee acknowledges and warrants by acceptance of the rights, privileges, and agreements granted herein, that it has carefully read and fully comprehends the terms and conditions of this Franchise and is willing to and does accept all lawful and reasonable risks of the

meaning of the provisions, terms, and conditions herein. The Grantee further acknowledges and states that it has fully studied and considered the requirements and provisions of this Franchise, and finds that the same are commercially practicable at this time, and consistent with all local, State, and federal laws and regulations currently in effect, including the Cable Act.

2.8 Effect of Acceptance

By accepting the Franchise, the Grantee: (1) acknowledges and accepts the Grantor's legal right to issue and enforce the Franchise; (2) accepts and agrees to comply with each and every provision of this Franchise subject to Applicable Law; and (3) agrees that the Franchise was granted pursuant to processes and procedures consistent with Applicable Law, and that it will not raise any claim to the contrary.

SECTION 3. FRANCHISE FEE PAYMENT AND FINANCIAL CONTROLS

3.1 Franchise Fee

As compensation for the benefits and privileges granted under this Franchise and in consideration of permission to use the Grantor's Rights-of-Way, Grantee shall continue to pay as a Franchise Fee to the Grantor, throughout the duration of and consistent with this Franchise, an amount equal to five percent (5%) of Grantee's Gross Revenues.

3.2 Payments

Grantee's Franchise Fee payments to the Grantor shall be computed quarterly for the preceding calendar quarter ending March 31, June 30, September 30, and December 31. Each quarterly payment shall be due and payable no later than forty-five (45) days after said dates.

3.3 Acceptance of Payment and Recomputation

No acceptance of any payment shall be construed as an accord by the Grantor that the amount paid is, in fact, the correct amount, nor shall any acceptance of payments be construed as a release of any claim the Grantor may have for further or additional sums payable or for the performance of any other obligation of Grantee. The period of limitation for recovery of Franchise Fees payable hereunder shall be six (6) years from the date on which payment by Grantee was due or such shorter period if required by Applicable Law.

3.4 Quarterly Franchise Fee Reports

Each payment shall be accompanied by a written report to the Grantor, or concurrently sent under separate cover, verified by an authorized representative of Grantee, containing an accurate statement in summarized form, as well as in detail, of Grantee's Gross Revenues and the computation of the payment amount.

3.5 Annual Franchise Fee Reports

Within ninety (90) days of the Grantor's written request after the end of each year, Grantee shall, furnish to the Grantor a statement stating the total amount of Gross Revenues for the year and all payments, deductions, and computations for the period.

3.6 Audits

On an annual basis, upon thirty (30) days prior written notice, the Grantor, including Grantor's Auditor or his/her authorized representative, shall have the right to conduct an independent audit/review of Grantee's records reasonably related to the administration or enforcement of this Franchise for a period of time in accordance with state law (the "audit period"). Pursuant to subsection 1.31, as part of the Franchise Fee audit/review, the Grantor shall specifically have the right to review relevant data related to the allocation of revenue to Cable Services in the event Grantee offers Cable Services bundled with non-Cable Services. For purposes of this section, "relevant data" shall include, at a minimum, Grantee's records, produced and maintained in the ordinary course of business, showing the subscriber counts per package and the revenue allocation per package for each package that was available for the Grantor's subscribers during the audit period. To the extent that the Grantor does not believe that the relevant data supplied is sufficient for the Grantor to complete its audit/review, the Grantor may require other relevant data. For purposes of this subsection 3.6, the "other relevant data" shall generally mean all: (1) billing reports, (2) financial reports (such as General Ledgers), and (3) sample customer bills used by Grantee to determine Gross Revenues for the Franchise Area that would allow the Grantor to recompute the Gross Revenue determination. If the audit/review shows that Franchise Fee payments have been underpaid by five percent (5%) or more, Grantee shall pay the actual and verifiable cost of the audit/review, such cost not to exceed seven thousand five hundred dollars (\$7,500.00) for each year of the audit period. The Grantor's right to audit/review and Grantee's obligation to retain records necessary to complete any audit under this subsection shall expire consistent with the applicable statute of limitations period under State law; provided, however, that this would not apply to a time period covered under a pending audit.

3.7 Late Payments

In the event any payment due quarterly is not received within forty-five (45) days from the end of the calendar quarter, Grantee shall pay interest on the amount due at the then current maximum rate set forth in RCW 19.52.020, calculated from the date the payment was originally due until the date the Grantor receives the payment.

3.8 Underpayments

If a net Franchise Fee underpayment is discovered as the result of an audit, Grantee shall pay interest at the rate of the then current maximum rate set forth in RCW 19.52.020, calculated from the date each portion of the underpayment was originally due until the date Grantee remits the underpayment to the Grantor.

3.9 Alternative Compensation

In the event the obligation of Grantee to compensate the Grantor through Franchise Fee

payments is lawfully suspended or eliminated, in whole or part, then Grantee shall comply with any other Applicable Law related to the right to occupy the Grantor's Rights-of-Way and compensation therefor.

3.10 Maximum Legal Compensation

The Parties acknowledge that, at present, applicable federal law limits the Grantor to collection of a maximum permissible Franchise Fee of five percent (5%) of Gross Revenues. In the event that at any time during the duration of this Franchise, the Grantor is authorized to collect an amount in excess of five percent (5%) of Gross Revenues, then this Franchise may be amended unilaterally by the Grantor, by resolution of Grantor Council, to provide that such excess amount shall be added to the Franchise Fee payments to be paid by Grantee to the Grantor hereunder, provided that Grantee has received at least ninety (90) days' prior written notice from the Grantor of such amendment, so long as all cable operators in the Franchise Area are paying the same Franchise Fee amount.

3.11 Additional Commitments Not Franchise Fee Payments

The EG Capital Contribution if required, as well as any charges incidental to the awarding or enforcing of this Franchise (including, without limitation, payments for bonds, security funds, letters of credit, insurance, indemnification, penalties or liquidated damage) and Grantee's costs of compliance with Franchise obligations (including, without limitation, compliance with customer service standards and build out obligations) shall not be offset against Franchise Fees. Furthermore, the Grantor and Grantee agree that any local tax of general applicability shall be in addition to any Franchise Fees required herein, and there shall be no offset against Franchise Fees. Notwithstanding the foregoing, Grantee reserves all rights to offset cash or non-cash consideration or obligations from Franchise Fees, consistent with applicable law. The Grantor likewise reserves all rights it has under applicable law. Should Grantee elect to offset the items set forth herein, or other franchise commitments against the Franchise Fees in accordance with applicable law, including any Orders resulting from the FCC, Grantee shall provide the Grantor advance written notice and up to one hundred-twenty (120) days to make an election as to an offset from franchise fees or modification of the obligation as set forth in applicable law by amendment of this Franchise. Grantor's failure to determine such offset or act to amend this Franchise shall not preclude Grantee from following through on its notice to the Grantor.

3.12 Tax Liability

Payment of the Franchise Fees under this Franchise shall not exempt Grantee from the payment of any other license fee, permit fee, tax, or charge on the business, occupation, property, or income of Grantee that may be lawfully imposed by the Grantor. Any other license fees, taxes, or charges shall be of general applicability in nature and shall not be levied against Grantee solely because of its status as a Cable Operator, or against Subscribers, solely because of their status as such.

3.13 Financial Records

Grantee agrees to meet with a representative of the Grantor upon request to review Grantee's methodology of record-keeping, financial reporting, the computing of Franchise Fee obligations and other procedures, the understanding of which the Grantor deems necessary for reviewing reports and records.

3.14 Payment on Termination

If this Franchise terminates for any reason, the Grantee shall file with the Grantor within ninety (90) calendar days of the date of the termination, a financial statement, signed by a representative of Grantee under penalty of perjury under the laws of the State of Washington, showing the Gross Revenues received by the Grantee since the end of the previous fiscal year. The Grantor reserves the right to satisfy any remaining financial obligations of the Grantee to the Grantor by utilizing the funds available in the letter of credit or other security provided by the Grantee, or any other manner authorized by Applicable Law.

SECTION 4. ADMINISTRATION AND REGULATION

4.1 Authority

(A) The Grantor shall be vested with the power and right to reasonably regulate the exercise of the privileges permitted by this Franchise in the public interest, or to delegate that power and right, or any part thereof, to the extent permitted under federal, State, and local law, to any agent in its sole discretion.

(B) Nothing in this Franchise shall limit nor expand the Grantor's right of eminent domain under State law.

4.2 Rates and Charges

All of Grantee's rates and charges related to or regarding Cable Services shall be subject to regulation by the Grantor to the full extent authorized by Applicable Law.

4.3 Rate Discrimination

All of Grantee's rates and charges shall be published (in the form of a publicly available rate card) and be non-discriminatory as to all Persons and organizations of similar classes, under similar circumstances and conditions. Grantee shall apply its rates in accordance with Applicable Law, with identical rates and charges for all Subscribers receiving identical Cable Services, without regard to race, color, ethnic or national origin, religion, age, sex, sexual orientation, gender identity, marital, military or economic status, physical or mental disability, or, where consistent with any requirement of federal or State law, geographic location within the Franchise Area. Nothing herein shall be construed to prohibit:

(A) The temporary reduction or waiving of rates or charges in conjunction with valid

promotional campaigns; or,

(B) The offering of reasonable discounts to senior citizens or economically disadvantaged citizens; or,

(C) The offering of rate discounts for Cable Service; or,

(D) The Grantee from establishing different and non-discriminatory rates and charges and classes of service for Commercial Subscribers, as allowable by federal law and regulations.

4.4 Filing of Rates and Charges

(A) Throughout the term of this Franchise, Grantee shall maintain on file with the Grantor a complete schedule of applicable rates and charges for Cable Services provided under this Franchise. Nothing in this subsection shall be construed to require Grantee to file rates and charges under temporary reductions or waivers of rates and charges in conjunction with promotional campaigns.

(B) Upon request of the Grantor, Grantee shall provide a complete schedule of current rates and charges for any and all Leased Access Channels, or portions of such Channels, provided by Grantee. The schedule shall include a description of the price, terms, and conditions established by Grantee for Leased Access Channels.

4.5 Cross Subsidization

Grantee shall comply with all Applicable Laws regarding rates for Cable Services and all Applicable Laws covering issues of cross subsidization.

4.6 Reserved Authority

Both Grantee and the Grantor reserve all rights they may have under the Cable Act and any other relevant provisions of Applicable Law.

4.7 Time Limits Strictly Construed

Whenever this Franchise sets forth a time for any act to be performed by Grantee, such time shall be deemed to be of the essence, and any failure of Grantee to perform within the allotted time may be considered a breach of this Franchise, and sufficient grounds for the Grantor to invoke any relevant remedy in accordance with subsection 13.1 of this Franchise.

4.8 Franchise Amendment Procedure

Either party may at any time seek an amendment of this Franchise by so notifying the other party in writing. Within thirty (30) days of receipt of notice, or such other time as the Parties may agree, the Grantor and Grantee shall meet to discuss the proposed amendment(s). If the Parties

reach a mutual agreement upon the suggested amendment(s), such amendment(s) shall be submitted to the Grantor Council for its approval. If so approved by the Grantor Council and the Grantee, then such amendment(s) shall be deemed part of this Franchise. If mutual agreement is not reached, there shall be no amendment.

4.9 Late Fees

(A) For purposes of this subsection, any assessment, charge, cost, fee, or sum, however characterized, that the Grantee imposes upon a Subscriber solely for late payment of a bill is a late fee and shall be applied in accordance with Applicable Law.

(B) Nothing in this subsection shall be deemed to create, limit, or otherwise affect the ability of the Grantee to impose other assessments, charges, fees, or sums other than those permitted by this subsection, for the Grantee's other services or activities it performs in compliance with Applicable Law, including FCC law, rule, or regulation.

(C) The Grantee's late fee and disconnection policies and practices shall be non-discriminatory and such policies and practices, and any fees imposed pursuant to this subsection, shall apply equally in all parts of the Franchise Area without regard to the neighborhood or income level of the Subscriber.

4.10 Force Majeure

In the event either party is prevented or delayed in the performance of any of its obligations under this Franchise by reason beyond the control of such party, the delayed party shall have a reasonable time, under the circumstances, to perform the affected obligation under this Franchise or to procure a substitute for such obligation. Those conditions that are not within the control of a party include, but are not limited to, natural disasters, civil disturbances, work stoppages or labor disputes, power outages, telephone network outages, pandemics and epidemics, and severe or unusual weather conditions, all of which have a direct and substantial impact on the party's ability to perform its commitments under this Franchise and were not caused and could not have been avoided by the party, who used its best efforts in its operations to avoid such results.

If a party believes that a reason beyond its control has prevented or delayed its compliance with the terms of this Franchise, that party shall provide documentation as reasonably required by the other party to substantiate the claim. If the party claiming a force majeure condition has not yet cured the deficiency, it shall also provide the other party with its proposed plan for remediation, including the timing for such cure.

SECTION 5. FINANCIAL AND INSURANCE REQUIREMENTS

5.1 Indemnification

(A) General Indemnification. Grantee shall indemnify, defend, and hold the Grantor, its officers, officials, boards, commissions, agents, and employees, harmless from any action or claim for injury, damage, loss, liability, cost or expense, including court and appeal costs and reasonable attorneys' fees or reasonable expenses, arising from any casualty or accident to Person or property, including, without limitation, copyright infringement, defamation, and all other damages in any way arising out of, or by reason of, any construction, excavation, operation, maintenance, reconstruction, or any other act done under this Franchise, by or for Grantee, its agents, or its employees, or by reason of any neglect or omission of Grantee. Grantee shall consult and cooperate with the Grantor while conducting its defense of the Grantor. Grantee shall not be obligated to indemnify the Grantor to the extent of the Grantor's negligence or willful misconduct. The provisions of this section shall survive the expiration or termination of this Franchise.

(B) RCW 4.24.115. However, should a court of competent jurisdiction determine that this Agreement is subject to RCW 4.24.115, then, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Grantee and the Grantor, its officers, officials, employees, and volunteers, the Grantee's liability hereunder shall be only to the extent of the Grantee's negligence. It is further specifically and expressly understood that the indemnification provided herein constitutes the Grantee's waiver of immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the Parties. The provisions of this section shall survive the expiration or termination of this Franchise.

(C) Indemnification for Relocation. Grantee shall indemnify the Grantor for any damages, claims, additional costs, or reasonable expenses assessed against, or payable by, the Grantor resulting from, Grantee's failure to remove, adjust, or relocate any of its facilities in the Rights-of-Way in a timely manner in accordance with any relocation required by this Franchise.

(D) Additional Circumstances. Grantee shall also indemnify, defend, and hold the Grantor harmless for any claim for injury, damage, loss, liability, cost or expense, including court and appeal costs and reasonable attorneys' fees or reasonable expenses in any way resulting from:

(1) The lawful actions of the Grantor in granting this Franchise to the extent such actions are consistent with this Franchise and Applicable Law.

(2) Damages arising out of any failure by Grantee to secure consents from the owners, authorized distributors, or licensees/licensors of programs to be delivered by the Cable System, whether or not any act or omission complained of is authorized, allowed, or prohibited by this Franchise.

(E) Procedures and Defense. If a claim or action arises, the Grantor or any other indemnified party shall promptly tender the defense of the claim to Grantee, which defense shall be at Grantee's expense. The Grantor's failure to so notify and request indemnification shall not relieve Grantee of any liability that Grantee might have, except to the extent that such failure prejudices Grantee's ability to defend such claim or suit. The Grantor may participate in the defense of a claim, but if Grantee provides a defense at Grantee's expense then Grantee shall not be liable for any attorneys' fees, expenses, or other costs the Grantor may incur if it chooses to

participate in the defense of a claim, unless and until separate representation as described below in Paragraph 5.1(G) is required. In that event, the provisions of Paragraph 5.1(G) shall govern Grantee's responsibility for Grantor's attorneys' fees, expenses, or other costs. In any event, Grantee may not agree to any settlement of claims affecting the Grantor without the Grantor's approval.

(F) Non-waiver. The fact that Grantee carries out any activities under this Franchise through independent contractors shall not constitute an avoidance of or defense to Grantee's duty of defense and indemnification under this subsection.

(G) Expenses. If separate representation to fully protect the interests of both Parties is or becomes necessary, such as a conflict of interest between the Grantor and the counsel selected by Grantee to represent the Grantor, Grantee shall select separate counsel that does not have such a conflict to represent Grantor. Provided, however, that in the event that such separate representation is or becomes necessary, and Grantor desires to hire counsel or any other outside experts or consultants and desires Grantee to pay those expenses, then Grantor shall be required to obtain Grantee's consent to the engagement of such counsel, experts, or consultants, such consent not to be unreasonably withheld. The Grantor's expenses shall include all reasonable out-of-pocket costs and expenses, such as consultants' fees and court costs, and shall also include the reasonable value of any services rendered by the Grantor's attorney or his/her assistants or any employees of the Grantor or its agents, but shall not include outside attorneys' fees for services that are unnecessarily duplicative of services provided to the Grantor by Grantee.

(H) Inspection. Inspection or acceptance by the Grantor of any work performed by Grantee at the time of completion of construction or maintenance projects shall not be grounds for avoidance of any of these covenants of indemnification.

(I) Damage to Grantee Facilities. Notwithstanding any other provisions of this subsection 5.1, Grantee assumes the risk of damage to its Cable System facilities located in or upon the Rights-of-Way from activities conducted by the Grantor, and agrees to release and waive any and all such claims against the Grantor except to the extent any such damage or destruction is caused by or arises from the negligence or criminal actions of the Grantor.

(J) Survival. The indemnification, defense, and hold harmless obligations contained in this subsection 5.1 shall survive the expiration, abandonment or termination of this Franchise.

5.2 Insurance

(A) Grantee shall maintain in full force and effect at its own cost and expense each of the following policies of insurance:

(1) Commercial General Liability insurance with limits of no less than two million dollars (\$2,000,000.00) per occurrence and five million dollars (\$5,000,000.00) general aggregate. Coverage shall be at least as broad as that provided by the current ISO CG 00 01 or its equivalent and include severability of interests with respect to each additional insured. Such insurance shall cover liability arising from premises, operations,

independent contractors, products-completed operations, personal injury and advertising injury, and liability assumed under an insured contract. There shall be no exclusion for liability arising from explosion, collapse, or underground property damage. The Grantor shall be named as an additional insured under the Grantee's Commercial General Liability insurance policy with respect this Franchise Agreement using the current ISO endorsement CG 20 12 05 09.

(2) Commercial Automobile Liability insurance covering all owned, non-owned, hired and leased vehicles, with a minimum combined single limit for bodily injury and property damage of one million dollars (\$1,000,000.00) per accident. The policy shall contain a severability of interests provision with respect to each additional insured.

(3) Excess or Umbrella Liability insurance shall be written with limits of not less than one million dollars (\$1,000,000.00) per occurrence and annual aggregate. The Excess or Umbrella Liability requirement and limits may be satisfied instead through Grantee's Commercial General Liability and Automobile Liability insurance, or any combination thereof that achieves the overall required limits. Such insurance shall name Grantor, its officers, officials, and employees as additional insureds.

(B) The insurance shall provide for notice of cancellation in accordance with policy provisions. If the insurance is canceled or materially altered so as to be out of compliance with the requirements of this subsection within the term of this Franchise, Grantee shall provide notice of such cancellation or material alteration within two (2) business days of its receipt of such notice. Grantee shall additionally provide evidence of a replacement policy. Grantee agrees to maintain continuous uninterrupted insurance coverage, in at least the amounts required, for the duration of this Franchise and, in the case of the Commercial General Liability, for at least one (1) year after expiration of this Franchise.

(C) The Grantee shall cause each of its subcontractors to provide insurance coverage reasonably appropriate to the scope of each such subcontractor's work.

(D) Failure on the part of the Grantee to maintain the insurance as required shall constitute a material breach of this Agreement.

(E) Endorsements.

(1) All commercial general, automobile, and umbrella excess liability policies required herein shall contain, or shall be endorsed so that:

(a) Grantor, its officers, officials, boards, commissions, and employees are to be covered as, and have the rights of, additional insureds with respect to liability for which the Grantee is responsible herein;

(b) Grantee's insurance coverage shall be primary insurance with respect to each additional insured. Any insurance or self-insurance maintained by the additional insured shall be in excess of the Grantee's insurance and shall not

contribute to it with respect to liability for which the Grantee is responsible hereunder; and

(c) Grantee's insurance shall provide for severability of interest with respect to each additional insured.

(F) Acceptability of Insurers. The insurance obtained by Grantee shall be placed with insurers with a Best's rating of no less than "A: VII."

(G) Verification of Coverage. The Grantee shall furnish Grantor with certificates of insurance, evidencing the required endorsements, including but not limited to blanket additional insured status. The certificates are to be on standard forms or such forms as are consistent with standard industry practices.

(H) Adequacy of Limits and Coverage. It is agreed that these insurance requirements shall not in any way act to reduce or otherwise alter the liability of Grantee herein. No representation is made that the minimum insurance requirements of this Franchise are sufficient to cover the obligations of Grantee hereunder.

5.3 Letter of Credit

(A) If there is a claim by the Grantor of an uncured breach by Grantee of a material provision of this Franchise or pattern of repeated violations of any provision(s) of this Franchise, then the Grantor may require and Grantee shall establish and provide within thirty (30) days from receiving notice from the Grantor, to the Grantor as security for the faithful performance by Grantee of all of the provisions of this Franchise, a letter of credit from a financial institution satisfactory to the Grantor in the amount of twenty-five thousand dollars (\$25,000.00).

(B) In the event that Grantee establishes a letter of credit pursuant to the procedures of this Section, then the letter of credit shall be maintained at twenty-five/fifty thousand dollars (\$25,000.00) until the allegations of the uncured breach have been resolved. After all allegations have been resolved, the letter of credit may be withdrawn.

(C) After completion of the procedures set forth in subsection 13.1 or other applicable provisions of this Franchise, the letter of credit may be drawn upon by the Grantor for purposes including, but not limited to, the following:

(1) Failure of Grantee to pay the Grantor sums due under the terms of this Franchise;

(2) Reimbursement of actual costs borne by the Grantor to correct Franchise violations not corrected by Grantee;

(3) Monetary remedies or damages assessed against Grantee due to default or breach of Franchise requirements; and,

(4) Failure to comply with any Customer Service Standards of the Grantor, as

the same may be amended from time to time by the Grantor Council acting by ordinance or resolution.

(D) The Grantor shall give Grantee written notice of any withdrawal under this subsection upon such withdrawal. Within fifteen (15) business days following receipt of such notice, Grantee shall restore the letter of credit to the amount required under this Franchise.

(E) Grantee shall have the right to appeal to the Grantor Council for reimbursement in the event Grantee believes that the letter of credit was drawn upon improperly. Grantee shall also have the right of judicial appeal if Grantee believes the letter of credit has not been properly drawn upon in accordance with this Franchise. Any funds the Grantor erroneously or wrongfully withdraws from the letter of credit shall be returned to Grantee with interest, from the date of withdrawal at a rate equal to the prime rate of interest as quoted in the Wall Street Journal.

5.4 Bonds

Grantee, at its expense, shall comply with all of the applicable bonding requirements provided for in the Grantor's Code or construction / development standards officially adopted by the Grantor.

SECTION 6. CUSTOMER SERVICE

6.1 Customer Service Standards

Grantee shall comply with customer service standards as provided in FCC Standards 47 C.F.R. Sections 76.309, 76.1602, 76.1603 and 76.1619, as amended, and any local standards adopted in accordance with applicable law. Grantee acknowledges the Grantor's ability to enact customer service standards that exceed those enacted by the FCC and the Grantor acknowledges Grantee's right to recover the costs associated with complying with such standards. The Grantee shall not enter into a contract with any Subscriber that is in any way inconsistent with the terms of this Franchise, or the requirements of any applicable customer service standards. Grantee reserves the right to challenge any customer service ordinance which it believes is inconsistent with its contractual rights under this Franchise.

6.2 Subscriber Privacy

Grantee shall fully comply with any provisions regarding the privacy rights of Subscribers contained in Applicable Law.

6.3 Subscriber Contracts

Grantee shall not enter into a contract with any Subscriber which is in any way inconsistent with the terms of this Franchise, or any Exhibit hereto, or the requirements of any applicable Customer Service Standard. Upon request, Grantee will provide to the Grantor a sample of the Subscriber contract or service agreement then in use.

6.4 Identification of Local Franchise Authority on Subscriber Bills

Within sixty (60) days after written request from the Grantor, Grantee shall place the Grantor's telephone number on its Subscriber bills.

SECTION 7. REPORTS AND RECORDS

7.1 Open Records

Grantee shall manage all of its operations in accordance with a policy of keeping its documents and records open and accessible to the Grantor. The Grantor, or its authorized representative shall have access to, and the right to inspect, books and records of Grantee, its parent corporations and Affiliates that are reasonably necessary to the administration or enforcement of the terms of this Franchise. Grantee shall not deny the Grantor access to any of Grantee's records on the basis that Grantee's records are under the control of any parent corporation, Affiliate, or a third party. The Grantor may, in writing, request copies of any such records or books and Grantee shall provide such copies within thirty (30) days of the transmittal of such request. One (1) copy of all reports and records required under this or any other subsection shall be furnished to the Grantor, at the sole expense of Grantee. If the requested books and records are too voluminous, or for security reasons cannot be copied or removed, then Grantee may, within ten (10) days of a request, require that the Grantor or its designee inspect them at Grantee's local offices. If any books or records of Grantee are not kept in a local office and are not made available in copies to the Grantor or its designee upon written request as set forth above, and if the Grantor determines that an examination of such records is necessary or appropriate for the performance of any of the Grantor's duties, administration, or enforcement of this Franchise, then all reasonable travel and related expenses incurred in making such examination shall be paid by the Grantee.

7.2 Confidentiality

The Grantor agrees to treat as confidential any books or records that constitute proprietary or confidential information under RCW 42.56, the Public Records Act ("PRA"), to the extent Grantee makes the Grantor aware of such confidentiality. Grantee shall be responsible for clearly and conspicuously stamping the word "Confidential" on each page that contains confidential or proprietary information and shall provide a brief written explanation as to why such information is confidential under the PRA. As a public agency, records and information may be subject to a request submitted under the PRA. If the Grantor receives a request under the PRA to inspect or copy the information so identified by Grantee and the Grantor determines that release of the information is required by the PRA or otherwise appropriate, Grantor will use its best efforts to promptly provide Grantee with notice of the request in accordance with RCW 42.56.540, and a copy of any written request by the party demanding access to such information, in order to have a reasonable time (of no less than ten (10) business days) within which Grantee may seek an injunction to prohibit the Grantor's disclosure of the requested record. If the Grantee fails to timely obtain a court order enjoining disclosure, the Grantor will release the requested information on the date specified. Grantee shall join the Person requesting the documents to such an action. Grantee shall defend, indemnify, and hold the Grantor harmless from any claim or judgment.

The Grantor has, and by this Section assumes, no obligation on behalf of the Grantee to claim any exemption from disclosure under the PRA. The Grantor shall not be liable to the Grantee for releasing records. The Grantor shall not be liable to the Grantee for any records that the Grantor releases in compliance with this Section or in compliance with an order of a court of competent jurisdiction.

7.3 Records Required

(A) Grantee shall at all times maintain, and shall make available to the upon thirty (30) days prior written request and subject to Applicable Law:

(1) A complete set of maps showing the location of all Cable System equipment and facilities in the Right-of-Way, but excluding detail on proprietary electronics contained therein and Subscriber drops. As-built maps including proprietary electronics shall be available at Grantee's offices for inspection by the Grantor's authorized representative(s) or agent(s) and made available to such during the course of technical inspections as reasonably conducted by the Grantor. These maps shall be certified as accurate by an appropriate representative of the Grantee;

(2) A copy of all FCC filings on behalf of Grantee, its parent corporations, or Affiliates that relate to the operation of the Cable System in the Franchise Area;

(3) Number of current subscribers by Tier;

(4) A log of Cable Services added or dropped, Channel changes, and total homes passed for the previous twelve (12) months; and

(5) A list of Cable Services, rates, and Channel line-ups.

(B) Subject to subsection 7.2, all information furnished to the Grantor is public information, and shall be treated as such, except for information involving the privacy rights of individual Subscribers.

7.4 Annual Reports

Within ninety (90) days of the Grantor's written request, Grantee shall submit to the Grantor a written report, in a form acceptable to the Grantor, which shall include, but not necessarily be limited to, the following information for the Grantor:

(A) A Gross Revenue statement, as required by subsection 3.5 of this Franchise;

(B) A summary of the previous year's activities in the development of the Cable System, including, but not limited to, Cable Services begun or discontinued during the reporting year, and the number of Subscribers for each class of Cable Service (*i.e.*, Basic, Digital Starter, and Premium);

(C) The number of homes passed, beginning and ending plant miles, and any technological changes occurring in the Cable System;

(D) A statement of planned construction, if any, for the next year; and,

(E) A copy of the most recent annual report Grantee filed with the SEC or other governing body.

7.5 Copies of Federal and State Reports

Within sixty (60) days of a written request, Grantee shall submit to the Grantor copies of all regular reports maintained in the ordinary course of business submitted by Grantee or its parent corporation(s), to any federal, State, or local courts, regulatory agencies, and other government bodies if such documents directly relate to the operations of Grantee's Cable System within the Franchise Area. Grantee shall not claim confidential, privileged, or proprietary rights to such documents unless under federal, State, or local law such documents have been determined to be confidential by a court of competent jurisdiction, or a federal or State agency.

7.6 Complaint File and Reports

Grantee shall keep an accurate and comprehensive file of any complaints regarding the Cable System for the previous twelve (12) months, in a manner consistent with the privacy rights of Subscribers, and Grantee's actions in response to those complaints, and shall provide such information to Grantor within sixty (60) days of a written request.

SECTION 8. PROGRAMMING

8.1 Broad Programming Categories

Grantee shall provide or enable the provision of at least the following initial broad categories of programming to the extent such categories are reasonably available:

- (A) Educational programming;
- (B) Washington news, weather, and information;
- (C) Sports;
- (D) General entertainment (including movies);
- (E) Children/family-oriented;
- (F) Arts, culture, and performing arts;
- (G) Foreign language;

- (H) Science/documentary;
- (I) National news, weather, and information; and,
- (J) Educational and Government Access, to the extent required by this Franchise.

8.2 Deletion or Reduction of Broad Programming Categories

(A) Grantee shall not delete or so limit as to effectively delete any broad category of programming within its control without the prior written consent of the Grantor.

8.3 Obscenity

Grantee shall not transmit, or permit to be transmitted over any Channel subject to its editorial control, any programming that is obscene under, or violates any provision of, Applicable Law relating to obscenity, and is not protected by the Constitution of the United States. Grantee shall be deemed to have transmitted or permitted a transmission of obscene programming only if a court of competent jurisdiction has found that any of Grantee's officers or employees or agents have permitted programming that is obscene under, or violative of, any provision of Applicable Law relating to obscenity, and is otherwise not protected by the Constitution of the United States, to be transmitted over any Channel subject to Grantee's editorial control. Grantee shall comply with all relevant provisions of federal law relating to obscenity.

8.4 Parental Control Device

Upon request by any Subscriber, Grantee shall make available a parental control or lockout device, traps, filters or other electronic means to enable a Subscriber to control access to both the audio and video portions of any Channels. Grantee shall inform its Subscribers of the availability of the lockout device at the time of their initial subscription and periodically thereafter.

8.5 Continuity of Service Mandatory

It shall be the right of all Subscribers to continue to receive Cable Service from Grantee insofar as their financial and other obligations to Grantee are honored. The Grantee shall act so as to ensure that all Subscribers receive continuous, uninterrupted Cable Service regardless of the circumstances. For the purposes of this subsection, "uninterrupted" does not include short-term outages of the Cable System for maintenance or testing.

8.6 Services for the Disabled

Grantee shall comply with the Americans with Disabilities Act and any amendments thereto.

SECTION 9. ACCESS

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Grantor agrees that the Educational and Governmental Access programming provided on Grantee's Cable System as part of the Pierce County regional lineup adequately meets the needs of the community. Grantee agrees to continue to carry Pierce County Television (PCTV) in high definition (HD) and standard definition (SD) throughout the term of this Franchise, provided that it remains available.

SECTION 10. GENERAL RIGHT-OF-WAY USE AND CONSTRUCTION

10.1 Right to Construct

Subject to Applicable Law, regulations, rules, resolutions, and ordinances of the Grantor and the provisions of this Franchise, Grantee may perform all construction in the Rights-of-Way for any facility needed for the maintenance or extension of Grantee's Cable System.

10.2 Joint Trenching/Boring

Whenever it is possible and reasonably practicable to joint trench or share bores or cuts, Grantee shall work with other providers, licensees, permittees, and franchisees so as to reduce so far as possible the number of Right-of-Way cuts within the Franchise Area.

10.3 General Standard

(A) All work authorized and required hereunder shall be done in a safe, thorough, and workmanlike manner. All installations of equipment shall be permanent in nature, durable, and installed in accordance with good engineering practice and shall not interfere with the travel and use of public places by the public during the construction, repair, operation, or removal thereof, and shall not obstruct or impede traffic. Grantee shall endeavor to maintain all equipment lines and facilities in an orderly manner, including, but not limited to, the removal of bundles of unused cables.

(B) All construction shall be subject to the Grantor's permitting process.

(C) Grantee and Grantor shall meet, at the Grantor's request, to discuss the progress of the design plan and construction.

(D) Grantee will take prompt corrective action if it finds that any facilities or equipment

on the Cable System are not operating as expected, or if it finds that facilities and equipment do not comply with the requirements of this Franchise or Applicable Law.

(E) Grantee's construction decisions shall be based solely upon legitimate engineering decisions and shall not take into consideration the income level of any particular community within the Franchise Area.

10.4 Permits Required for Construction

Prior to doing any work in the Right-of-Way, Grantee shall apply for, and obtain, appropriate permits from the Grantor. As part of the permitting process, the Grantor may impose such conditions and regulations as are necessary for the purpose of protecting any structures in such Rights-of-Way, proper restoration of such Rights-of-Way and structures, the protection of the public, and the continuity of pedestrian or vehicular traffic. Such conditions may also include the provision of a construction schedule and maps showing the location of the facilities to be installed in the Right-of-Way. Grantee shall pay all applicable fees for the requisite Grantor permits received by Grantee.

10.5 Emergency Permits

In the event that emergency repairs are necessary, Grantee may immediately initiate such emergency repairs, and shall notify Grantor prior, provided such emergency contact information has been provided. Grantee shall apply for appropriate permits within forty-eight (48) hours after discovery of the emergency.

10.6 Compliance with Applicable Codes

(A) Construction Codes. Grantee shall comply with all applicable industry, State and Grantor construction codes and standards.

(B) Safety Codes. Grantee shall comply with all federal, State, and Grantor safety requirements, rules, regulations, laws, and practices, and employ all necessary devices as required by Applicable Law during construction, operation, and repair of its Cable System. By way of illustration and not limitation, Grantee shall comply with the National Electric Code, National Electrical Safety Code, and Occupational Safety and Health Administration (OSHA) Standards.

10.7 GIS Mapping

Grantee shall comply with any generally applicable ordinances, rules, and regulations of the Grantor regarding geographic information mapping systems for users of the Rights-of-Way.

10.8 Minimal Interference

Work in the Right-of-Way, on other public property, near public property, or on or near private property shall be done in a manner that causes the least interference with the rights and reasonable convenience of property owners and residents. Grantee's Cable System shall be

constructed and maintained in such manner as not to interfere with sewers, water pipes, or any other property of the Grantor, or with any other pipes, wires, conduits, pedestals, structures, or other facilities that may have been laid in the Rights-of-Way by, or under, the Grantor's authority. The Grantee's Cable System shall be located, erected, and maintained so as not to endanger or interfere with the lives of Persons, or to interfere with new improvements the Grantor may deem proper to make, or to unnecessarily hinder or obstruct the free use of the Rights-of-Way or other public property, and shall not interfere with the travel and use of public places by the public during the construction, repair, operation, or removal thereof, and shall not obstruct or impede traffic.

10.9 Prevent Injury/Safety

Grantee shall provide and use any equipment and facilities necessary to control and carry Grantee's signals so as to prevent injury to the Grantor's property or property belonging to any Person. Grantee, at its own expense, shall repair, renew, change, and improve its facilities to keep them in good repair, and safe and presentable condition. All excavations made by Grantee in the Rights-of-Way shall be properly safeguarded for the prevention of accidents by the placement of adequate barriers, fences, or boarding, the bounds of which, during periods of dusk and darkness, shall be clearly designated by warning lights.

10.10 Hazardous Substances

(A) Grantee shall comply with all Applicable Laws, statutes, regulations, and orders concerning hazardous substances relating to Grantee's Cable System in the Rights-of-Way.

(B) Upon reasonable notice to Grantee, the Grantor may inspect Grantee's facilities in the Rights-of-Way to determine if any release of hazardous substances has occurred, or may occur, from or related to Grantee's Cable System. In removing or modifying Grantee's facilities as provided in this Franchise, Grantee shall also remove all residue of hazardous substances related thereto.

(C) Grantee agrees to defend, indemnify, and hold the Grantor harmless against any claims, costs, and expenses, of any kind, whether direct or indirect, incurred by or assessed against the Grantor arising out of a release of hazardous substances caused by Grantee's Cable System.

10.11 Locates

Prior to doing any work in the Right-of-Way, Grantee shall give appropriate notices to the Grantor and to the notification association established in Ch. 19.122 RCW, as amended.

Within forty-eight (48) hours after any Grantor employee, contractor, franchisee, licensee, or permittee notifies Grantee of a proposed Right-of-Way excavation or the need for a design locate, Grantee shall, at Grantee's expense:

(A) Mark on the surface all of its located underground facilities within the area of the proposed excavation or design;

(B) Notify the excavator of any unlocated underground facilities in the area of the proposed excavation or design; or

(C) Notify the excavator that Grantee does not have any underground facilities in the vicinity of the proposed excavation or design.

10.12 Notice to Private Property Owners

Grantee shall give reasonable notice to private property owners of work on or adjacent to private property, consistent with the requirements of the permit authorizing such work.

10.13 Underground Construction and Use of Poles

(A) When required by general ordinances, resolutions, regulations, or rules of Grantor or applicable State or federal law, or Grantor project, Grantee's Cable System shall be placed underground at no expense to Grantor or Subscribers unless funding is generally available for such relocation to all users of the Rights-of-Way. Placing facilities underground does not preclude the use of ground-mounted appurtenances.

(B) Where electric, telephone, and other above-ground utilities are installed underground at the time of Cable System construction, or when all such wiring is subsequently placed underground, all Cable System lines shall also be placed underground with other wireline service at no expense to Grantor or Subscribers unless funding is generally available for such relocation to all users of the Rights-of-Way. Related Cable System equipment, such as pedestals, must be placed in accordance with Grantor's applicable code requirements and rules. In areas where either electric or telephone utility wiring is aerial, the Grantee may install aerial cable, except when a property owner or resident requests underground installation and agrees to bear the additional cost in excess of aerial installation.

(C) The Grantee shall utilize existing poles wherever possible but in no case shall Grantee be permitted to install any of its own poles in the Franchise area.

(D) This Franchise does not grant, give, or convey to the Grantee the right or privilege to install its facilities in any manner on specific utility poles or equipment of Grantor or any other Person.

10.14 Cable Drop Bonding

Grantee shall ensure that all cable drops are properly bonded at the home, consistent with applicable code requirements.

10.15 Prewiring

Any ordinance or resolution of the Grantor which requires prewiring of subdivisions or other developments for electrical and telephone service shall be construed to include wiring for Cable Systems.

10.16 Repair and Restoration of Property

(A) Whenever Grantee disturbs or damages any Right-of-Way, other public property or any private property, Grantee shall promptly restore the Right-of-Way or property to at least its prior condition, normal wear and tear excepted, or such other conditions required by law at its own expense.

(B) Rights-of-Way and Other Public Property. Grantee shall warrant any restoration work performed by or for Grantee in the Right-of-Way or on other public property in accordance with Applicable Law. If restoration is not satisfactorily performed by the Grantee within a reasonable time, the Grantor may, after prior notice to the Grantee, or without notice where the disturbance or damage may create a risk to public health or safety, cause the repairs to be made and recover the cost of those repairs from the Grantee. Within sixty (60) days of receipt of an itemized list of those costs, including the costs of labor, materials, and equipment, the Grantee shall pay the Grantor.

(C) Private Property. Upon completion of the work that caused any disturbance or damage, Grantee shall promptly commence restoration of private property, and will use best efforts to complete the restoration within seventy-two (72) hours, considering the nature of the work that must be performed.

10.17 Acquisition of Facilities

Upon Grantee's acquisition of Cable System-related facilities in any Grantor Right-of-Way, or upon the addition to the Grantor of any area in which Grantee owns or operates any such facility, Grantee shall, at the Grantor's request, submit to the Grantor a statement describing all such facilities involved, whether authorized by franchise, permit, license, or other prior right, and specifying the location of all such facilities to the extent Grantee has possession of such information. Such Cable System-related facilities shall immediately be subject to the terms of this Franchise.

10.18 Discontinuing Use/Abandonment of Cable System Facilities

Whenever Grantee intends to discontinue using any facility within the Rights-of-Way, Grantee shall submit for the Grantor's approval a complete description of the facility and the date on which Grantee intends to discontinue using the facility. Grantee may remove the facility or request that the Grantor permit it to remain in place. Notwithstanding Grantee's request that any such facility remain in place, the Grantor may require Grantee to remove the facility from the Right-of-Way or modify the facility to protect the public health, welfare, safety, and convenience, or otherwise serve the public interest. The Grantor may require Grantee to perform a combination of modification and removal of the facility. Grantee shall complete such removal or modification in accordance with a schedule set by the Grantor. Until such time as Grantee removes or modifies the facility as directed by the Grantor, or until the rights to and responsibility for the facility are accepted by another Person having authority to construct and maintain such facility, Grantee shall be responsible for all necessary repairs and relocations of the facility, as well as maintenance of

the Right-of-Way, in the same manner and degree as if the facility were in active use, and Grantee shall retain all liability for such facility. If Grantee abandons its facilities, the Grantor may choose to use such facilities for any purpose whatsoever including, but not limited to, Access purposes.

10.19 Movement of Cable System Facilities For Grantor Purposes

(A) The Grantor shall have the right to require Grantee to, at the Grantor's request, locate (which may include potholing) and survey Grantee's facilities and equipment, relocate, remove, replace, modify or disconnect Grantee's facilities and equipment located in the Rights-of-Way or on any other property of the Grantor for public purposes, in the event of an emergency; or when the public health, safety, or welfare requires such change. For example, without limitation, this movement of or the request to locate Grantee's facilities may be needed by reason of traffic conditions, public safety, Right-of-Way vacation, Right-of-Way construction, change or establishment of Right-of-Way grade, installation of sewers, drains, gas or water pipes, or any other types of structures or improvements by the Grantor for public purposes. For the avoidance of doubt, such projects shall include any Right-of-Way improvement project, even if the project entails, in part, related work funded and/or performed by or for a third party, provided that such work is performed for the public benefit, but shall not include, without limitation, any other improvements or repairs undertaken by or for the primary benefit of third-party private entities. Except as otherwise provided by law, the costs and expenses associated with relocations or disconnections ordered pursuant to this subsection 10.19 shall be borne by Grantee. Such work shall be performed at Grantee's expense.

(B) Except when a shorter time is necessitated due to an emergency, Grantee shall, within sixty (60) days' written notice by the Grantor, or such longer period as the Grantor may specify, complete all work to temporarily or permanently relocate, remove, replace, modify, or disconnect any of its facilities and equipment located in the Rights-of-Way or on any other property of the Grantor. In the event of any capital improvement project exceeding five hundred thousand dollars (\$500,000.00) in expenditures by the Grantor, which requires the removal, replacement, modification, or disconnection of Grantee's facilities or equipment, the Grantor shall provide at least one hundred twenty (120) days' written notice to Grantee. Following notice by the Grantor, if other users of the Right-of-Way relocate aerial facilities underground as part of an undergrounding project, Grantee shall participate in the planning for relocation of its aerial facilities contemporaneously with other utilities. If the Grantor requires Grantee to relocate its facilities located within the Rights-of-Way, the Grantor will work collaboratively with Grantee to identify available alternate locations within the Rights-of-Way for Grantee to relocate its facilities at Grantee's cost.

(C) If Grantee fails to complete this work within the time prescribed above and to the Grantor's satisfaction, the Grantor may cause such work to be done and bill the cost of the work to Grantee, including all costs and expenses incurred by the Grantor due to Grantee's delay. In such event, the Grantor shall not be liable for any damage to any portion of Grantee's Cable System. Within sixty (60) days of receipt of an itemized list of those costs, Grantee shall pay the

Grantor. In any event, if Grantee fails to timely relocate, remove, replace, modify or disconnect Grantee's facilities and equipment, and that delay results in any delay damage accrued by or against the Grantor, Grantee will be liable for all documented costs of construction delays attributable to Grantee's failure to timely act. Grantee reserves the right to challenge any determination by the Grantor of costs for construction delays related to an alleged failure to act in accordance with this subsection 10.19.

10.20 Movement of Cable System Facilities for Other Entities

If any removal, replacement, modification, or disconnection of the Cable System is required to accommodate the construction, operation, or repair of the facilities or equipment of another entity with the rights to use the Rights-of-Way, Grantee shall, after at least sixty (60) days' advance written notice, take action to effect the necessary changes requested by the responsible entity. Grantee shall require that the costs associated with the removal or relocation be paid by the benefited party.

10.21 Temporary Changes for Other Permittees

At the request of any Person holding a valid permit (a "Permittee") and upon reasonable advance notice, Grantee shall temporarily raise, lower or remove its wires as necessary to permit the moving of a building, vehicle, equipment or other item. The expense of such temporary changes must be paid by the Permittee, and Grantee may require a reasonable deposit of the estimated payment in advance. The cost of such temporary change may be charged by the Grantee to the Permittee, and Grantee may require the estimated payment in advance. Such payment is an exchange between the Grantee and the Permittee, and the Grantor will not be the administrator of these transactions.

10.22 Reservation of Grantor Use of Right-of-Way

Nothing in this Franchise shall prevent the Grantor or public utilities owned, maintained, or operated by public entities other than the Grantor from constructing sewers; grading, paving, repairing or altering any Right-of-Way; laying down, repairing or removing water mains; or constructing or establishing any other public work or improvement. All such work shall be done, insofar as practicable, so as not to obstruct, injure, or prevent the use and operation of Grantee's Cable System but insofar as the Cable System, or any portion thereof, is required to be relocated to accommodate the construction of the Grantor or public utility, Grantee shall be solely responsible for the costs associated with relocation, in accordance with State law.

10.23 Tree Trimming

Grantee will have the right to cut, clear, and remove vegetation encroaching on, overhanging, or growing into Facilities within the Franchise Area so as to prevent such vegetation from coming in contact with such Facilities and to maintain safe and reliable operations of such Facilities. The exercise of such right will be subject to the City's prior approval, which will not be unreasonably withheld, conditioned, or delayed. Grantee's tree trimming activities will preserve the appearance,

integrity, and health of the trees to the extent reasonably possible. Except in emergency situations or as otherwise approved by the City, Grantee will (i) be responsible for all debris removal from such activities and (ii) ensure such work is performed under the direction of a certified arborist certified by the International Society of Arboriculture, unless otherwise approved by the Public Works Director or his/her designee, and accomplished equivalent to the most recent issue of “Standards of Pruning for Certified Arborists” as developed by the International Society of Arboriculture or its industry accepted equivalent (ANSI A300). Grantee may contract for such services, however, any firm or individual so retained must first receive City permit approval (if and as required) prior to commencing such trimming. Nothing herein grants Grantee any authority to act on behalf of the City, to enter upon any private property, or to trim any tree or natural growth not within or overhanging the Franchise Area. The City shall not be liable for any unlawful damage to any third parties’ trees or natural growth caused by Grantee’s actions.

10.24 Inspection of Construction and Facilities

The Grantor may inspect any of Grantee's facilities, equipment, or construction located in the Rights-of-Way at any time upon at least twenty-four (24) hours’ notice, or, in case of emergency, upon demand without prior notice. If an unsafe condition is found to exist, the Grantor, in addition to taking any other action permitted under Applicable Law, may order Grantee, in writing, to make the necessary repairs and alterations specified therein forthwith to correct the unsafe condition by a time the Grantor establishes. The Grantor has the right to correct, inspect, administer, and repair the unsafe condition if Grantee fails to do so, and to charge Grantee for its costs.

10.25 Stop Work

(A) On notice from the Grantor that any work is being performed contrary to the provisions of this Franchise, or in an unsafe or dangerous manner as determined by the Grantor, or in violation of the terms of any applicable permit, laws, regulations, ordinances, or standards, the work may immediately be stopped by the Grantor.

(B) The stop work order shall:

- (1) Be in writing;
- (2) Be given to the Person doing the work, or posted on the work site;
- (3) Be sent to Grantee by overnight delivery at the address given herein;
- (4) Indicate the nature of the alleged violation or unsafe condition; and
- (5) Establish conditions under which work may be resumed.

Grantee shall be liable for all costs incurred by the Grantor and associated with Grantee’s violation and the Grantor’s issuance of the stop work order. Grantee reserves the right to challenge any

Grantor determination of Grantee's obligations under this Section.

10.26 Removal of Facilities from Poles

If Grantee leases or otherwise utilizes a pole within the Rights-of-Way owned by Grantor for attachment of Grantee's facilities, and Grantor subsequently abandons the pole, for example by building a replacement pole, Grantee shall remove or relocate its facilities from such pole within ninety (90) days of notification from Grantor. If Grantee requires additional time to accomplish the removal and/or relocation, Grantee shall notify the Grantor in writing of the reasons for the additional time and its anticipated schedule, which in no case shall be longer than 180 days.

10.27 Work of Contractors and Subcontractors

Grantee shall be responsible for all work performed by its contractors, subcontractors, and others performing work on its behalf, as if the work were performed by it, and shall ensure that all such work is performed in compliance with this Franchise and other Applicable Law, and shall be jointly and severally liable for all damages and correcting all damage caused by them.

SECTION 11. CABLE SYSTEM, TECHNICAL STANDARDS AND TESTING

11.1 Subscriber Network

(A) Grantee's Cable System shall be equivalent to or exceed technical characteristics of a traditional HFC 750 MHz Cable System and provide Activated Two-Way capability. The Cable System shall be capable of supporting video and audio. The Cable System shall deliver no less than two hundred (200) Channels of digital video programming services to Subscribers, provided that the Grantee reserves the right to use the bandwidth in the future for other uses based on market factors.

(B) Equipment must be installed so that all closed captioning programming received by the Cable System shall include the closed caption signal so long as the closed caption signal is provided consistent with FCC standards. Equipment must be installed so that all local signals received in stereo or with secondary audio tracks (broadcast and Access) are retransmitted in those same formats.

11.2 Standby Power

Grantee's Cable System Headend shall be capable of providing at least twelve (12) hours of emergency operation. In addition, throughout the term of this Franchise, Grantee shall have a plan in place, along with all resources necessary for implementing such plan, for dealing with outages of more than four (4) hours. This outage plan and evidence of requisite implementation resources shall be presented to the Grantor no later than thirty (30) days following receipt of a request.

11.3 Emergency Alert Capability

Grantee shall provide an operating Emergency Alert System (“EAS”) throughout the term of this Franchise in compliance with FCC standards. Grantee shall test the EAS as required by the FCC. Upon request, the Grantor shall be permitted to participate in and/or witness the EAS testing up to twice a year on a schedule formed in consultation with Grantee. If the test indicates that the EAS is not performing properly, Grantee shall make any necessary adjustment to the EAS, and the EAS shall be retested.

11.4 Technical Performance

The technical performance of the Cable System shall meet or exceed all applicable federal (including, but not limited to, the FCC) standards, as they may be amended from time to time, regardless of the transmission technology utilized. The Grantor shall have the full authority permitted by Applicable Law to enforce compliance with these technical standards.

11.5 Cable System Performance Testing

(A) Grantee shall provide to the Grantor a copy of its current written process for resolving complaints about the quality of the video programming services signals delivered to Subscribers and shall provide the Grantor with any amendments or modifications to the process at such time as they are made.

(B) Grantee shall, at Grantee’s expense, maintain all aggregate data of Subscriber complaints related to the quality of the video programming service signals delivered by Grantee in the Franchise Area for a period of at least one (1) year, and individual Subscriber complaints from the Franchise Area for a period of at least three (3) years, and make such information available to the Grantor at Grantee’s office upon reasonable request.

(C) Grantee shall maintain written records of all results of its Cable System tests performed by or for Grantee. Copies of such test results will be provided to the Grantor upon reasonable request.

(D) Grantee shall perform any tests required by the FCC.

11.6 Additional Tests

Where there exists other evidence that in the judgment of the Grantor casts doubt upon the reliability or technical quality of Cable Service, the Grantor shall have the right and authority to require Grantee to test, analyze, and report on the performance of the Cable System. Grantee shall fully cooperate with the Grantor in performing such testing and shall prepare the results and a report, if requested, within thirty (30) days after testing. Such report shall include the following information:

(A) the nature of the complaint or problem that precipitated the special tests;

(B) the Cable System component tested;

- (C) the equipment used and procedures employed in testing;
- (D) the method, if any, in which such complaint or problem was resolved; and
- (E) any other information pertinent to said tests and analysis that may be required.

SECTION 12. SERVICE AVAILABILITY

(A) In General. Except as otherwise provided in herein, Grantee shall provide Cable Service within seven (7) days of a request by any Person within the Franchise Area. For purposes of this Section, a request shall be deemed made on the date of signing a service agreement, receipt of funds by Grantee, receipt of a written request by Grantee or receipt by Grantee of a verified verbal request. The seven (7) day requirement shall be extended if necessary to comply with any underground construction permitting requirements. Except as otherwise provided herein, Grantee shall provide such service:

(1) With no line extension charge except as specifically authorized elsewhere in this Franchise Agreement;

(2) At a non-discriminatory installation charge for a standard installation, consisting of a one hundred twenty-five (125) foot drop connecting to an inside wall for Residential Subscribers, with additional charges for non-standard installations computed according to a non-discriminatory methodology for such installations, adopted by Grantee and provided in writing to the Grantor; and

(3) At non-discriminatory monthly rates for Residential Subscribers consistent with subsection 4.3 above.

(B) Service to Multiple Dwelling Units. The Grantee shall provide Cable Service to Multiple Dwelling Units in accordance with an agreement with the property owner or owners, this Franchise, and all applicable laws.

SECTION 13. FRANCHISE VIOLATIONS

13.1 Procedure for Remedying Franchise Violations

(A) If the Grantor reasonably believes that Grantee has failed to perform any obligation under this Franchise or has failed to perform in a timely manner, the Grantor shall notify Grantee in writing, stating with reasonable specificity the nature of the alleged default. Grantee shall have thirty (30) days from the receipt of such notice to:

- (1) respond to the Grantor, contesting the Grantor's assertion that a default has occurred, and requesting a meeting in accordance with subsection (B), below;
- (2) cure the default; or,

(3) notify the Grantor that Grantee cannot cure the default within the thirty (30) days, because of the nature of the default. In the event the default cannot be cured within thirty (30) days, Grantee shall promptly take all reasonable steps to cure the default and notify the Grantor in writing and in detail as to the exact steps that will be taken and the projected completion date. In such case, the Grantor may set a meeting in accordance with subsection (B) below to determine whether additional time beyond the thirty (30) days specified above is indeed needed, and whether Grantee's proposed completion schedule and steps are reasonable.

(B) If Grantee does not cure the alleged default within the cure period stated above, or by the projected completion date under subsection (A)(3), or denies the default and requests a meeting in accordance with (A)(1), or the Grantor orders a meeting in accordance with subsection (A)(3), the Grantor shall set a meeting to investigate said issues or the existence of the alleged default. The Grantor shall notify Grantee of the meeting in writing and such meeting shall take place no less than thirty (30) days after Grantee's receipt of notice of the meeting. At the meeting, Grantee shall be provided an opportunity to be heard and to present evidence in its defense.

(C) If, after the meeting, the Grantor determines that a default exists, the Grantor shall order Grantee to correct or remedy the default or breach within fifteen (15) days or within such other reasonable time frame as the Grantor shall determine. In the event Grantee does not cure within such time to the Grantor's reasonable satisfaction, the Grantor may:

(1) Withdraw an amount from the letter of credit as monetary damages imposed under subsection 13.8;

(2) If a material violation, recommend the revocation of this Franchise pursuant to the procedures in subsection 13.2; or,

(3) Recommend any other legal or equitable remedy available under this Franchise or any Applicable Law.

(D) The determination as to whether a violation of this Franchise has occurred shall be within the discretion of the Grantor, provided that any such final determination may be subject to appeal to a court of competent jurisdiction under Applicable Law.

(E) It shall not be a violation of this Franchise if Grantee decides, on a company-wide basis, to cease providing Cable Services. Grantee shall provide a minimum of one (1) year's written notice to Grantor of the termination date, and upon that date, all rights, duties, and obligations of this Franchise shall terminate except for those that by their nature, should survive termination.

13.2 Revocation

(A) In addition to revocation in accordance with other provisions of this Franchise, the Grantor may revoke this Franchise and rescind all rights and privileges associated with this Franchise in the following circumstances, each of which represents a material breach of this

Franchise:

(1) If Grantee fails to perform any material obligation under this Franchise or under any other agreement, ordinance, or document regarding the Grantor and Grantee;

(2) If Grantee fails to restore service to the Cable System after three (3) consecutive days of an outage or interruption in service; except in the case of an emergency or during a Force Majeure occurrence, or when approval of such outage or interruption is obtained from the Grantor, it being the intent that there shall be continuous operation of the Cable System;

(3) If Grantee attempts to evade any material provision of this Franchise or to practice any fraud or deceit upon the Grantor or Subscribers;

(4) If Grantee becomes insolvent, or if there is an assignment for the benefit of Grantee's creditors; or

(5) If Grantee makes a material misrepresentation of fact in the application for or negotiation of this Franchise.

(B) Following the procedures set forth in subsection 13.1 and prior to forfeiture or termination of the Franchise, the Grantor shall give written notice to the Grantee of its intent to revoke the Franchise and set a date for a revocation proceeding. The notice shall set forth the exact nature of the noncompliance.

(C) If there is a foreclosure or other involuntary sale of the whole or any part of the plant, property, and equipment of Grantee, the Grantor may serve notice of revocation on Grantee and to the purchaser at the sale, and the rights and privileges of Grantee under this Franchise shall be revoked thirty (30) days after service of such notice, unless:

(1) The Grantor has approved the transfer of the Franchise, in accordance with the procedures set forth in this Franchise and as provided by law; and

(2) The purchaser has covenanted and agreed with the Grantor to assume and be bound by all of the terms and provisions of this Franchise.

(D) Any proceeding under the paragraph above shall be conducted by the Grantor Council and open to the public. Grantee shall be afforded at least forty-five (45) days prior written notice of such proceeding.

(1) At such proceeding, Grantee shall be provided a fair opportunity for full participation, including the right to be represented by legal counsel, to introduce evidence, and to question witnesses. A complete verbatim record and transcript shall be made of such proceeding and the cost shall be shared equally between the Parties. The Grantor Council shall hear any Persons interested in the revocation, and shall allow Grantee, in particular, an opportunity to state its position on the matter.

(2) Within ninety (90) days after the hearing, the Grantor Council shall determine whether to revoke the Franchise and declare that the Franchise is revoked and the letter of credit forfeited; or, if the breach at issue is capable of being cured by Grantee, direct Grantee to take appropriate remedial action within the time and in the manner and on the terms and conditions that the Grantor Council determines are reasonable under the circumstances. If the Grantor determines that the Franchise is to be revoked, the Grantor shall set forth the reasons for such a decision and shall transmit a copy of the decision to the Grantee. Grantee shall be bound by the Grantor's decision to revoke the Franchise unless it appeals the decision to a court of competent jurisdiction within fifteen (15) days of the date of the decision.

(3) Grantee shall be entitled to such relief as the Court may deem appropriate.

(4) The Grantor Council may, at its sole discretion, take any lawful action that it deems appropriate to enforce Grantor's rights under the Franchise in lieu of revocation of the Franchise.

13.3 Procedures in the Event of Termination or Revocation

(A) If this Franchise expires without renewal after completion of all processes available under this Franchise and federal law or is otherwise lawfully terminated or revoked, the Grantor may, subject to Applicable Law:

(1) Allow Grantee to maintain and operate its Cable System on a month-to-month basis or short-term extension of this Franchise for not less than six (6) months, unless a sale of the Cable System can be closed sooner or Grantee demonstrates to the Grantor's satisfaction that it needs additional time to complete the sale; or

(2) Purchase Grantee's Cable System in accordance with the procedures set forth in subsection 13.4 below; or

(3) Upon written request of Grantee, permit the Franchise term to continue pursuant to subsection 14.1(C), or commence the transfer provisions of subsection 14.2(C).

(B) In the event that a sale has not been completed in accordance with subsections (A)(1) and/or (A)(2) above, the Grantor may order the removal of the above-ground Cable System facilities and such underground facilities from the Grantor at Grantee's sole expense within a reasonable period of time as determined by the Grantor. In removing its plant, structures, and equipment, Grantee shall refill, at its own expense, any excavation that is made by it and shall leave all Rights-of-Way, public places, and private property in as good condition as that prevailing prior to Grantee's removal of its equipment without affecting the electrical or telephone cable wires or attachments. The indemnification and insurance provisions and the letter of credit shall remain in full force and effect during the period of removal, and Grantee shall not be entitled to, and agrees not to request, compensation of any sort therefore.

(C) If Grantee fails to complete any removal required by subsection 13.3(B) to the Grantor's satisfaction, after written notice to Grantee, the Grantor may cause the work to be done and Grantee shall reimburse the Grantor for the costs incurred within thirty (30) days after receipt of an itemized list of the costs, or the Grantor may recover the costs through the letter of credit provided by Grantee.

(D) The Grantor may seek legal and equitable relief to enforce the provisions of this Franchise.

13.4 Purchase of Cable System

If at any time this Franchise is revoked, terminated, or not renewed upon expiration in accordance with the provisions of federal law, the Grantor shall have the option to purchase the Cable System in accordance with Sect. 627 of the Cable Act.

13.5 Receivership and Foreclosure

(A) At the option of the Grantor, subject to Applicable Law, this Franchise may be revoked one hundred twenty (120) days after the appointment of a receiver or trustee to take over and conduct the business of Grantee, whether in a receivership, reorganization, bankruptcy or other action or proceeding, unless:

(1) The receivership or trusteeship is vacated within one hundred twenty (120) days of appointment; or

(2) The receivers or trustees have, within one hundred twenty (120) days after their election or appointment, fully complied with all the terms and provisions of this Franchise, and have remedied all defaults under the Franchise. Additionally, the receivers or trustees shall have executed an agreement duly approved by the court having jurisdiction, by which the receivers or trustees assume and agree to be bound by each and every term, provision, and limitation of this Franchise.

(B) If there is a foreclosure or other involuntary sale of the whole or any part of the plant, property, and equipment of Grantee, the Grantor may serve notice of revocation on Grantee and to the purchaser at the sale, and the rights and privileges of Grantee under this Franchise shall be revoked thirty (30) days after service of such notice, unless:

(1) The Grantor has approved the transfer of the Franchise, in accordance with the procedures set forth in this Franchise and as provided by law; and

(2) The purchaser has covenanted and agreed with the Grantor to assume and be bound by all of the terms and conditions of this Franchise.

13.6 No Monetary Recourse Against the Grantor

Grantee shall not have any monetary recourse against the Grantor or its officers, officials,

boards, commissions, agents, or employees for any loss, costs, expenses, or damages arising out of any provision or requirement of this Franchise or the enforcement thereof, in accordance with the provisions of applicable federal, State, and local law. The rights of the Grantor under this Franchise are in addition to, and shall not be read to limit, any immunities the Grantor may enjoy under Applicable Law.

13.7 Alternative Remedies

No provision of this Franchise shall be deemed to bar the right of the Grantor to seek or obtain judicial relief from a violation of any provision of the Franchise or any rule, regulation, requirement, or directive promulgated thereunder. Neither the existence of other remedies identified in this Franchise, nor the exercise thereof, shall be deemed to bar or otherwise limit the right of the Grantor to recover monetary damages for such violations by Grantee, or to seek and obtain judicial enforcement of Grantee's obligations by means of specific performance, injunctive relief or mandate, or any other remedy at law or in equity.

13.8 Assessment of Monetary Damages

(A) The Grantor may assess against Grantee monetary damages of (i) up to five hundred dollars (\$500.00) per day for any general construction delays, (ii) up to two hundred fifty dollars (\$250.00) for failure to provide EG Channels, or (iii) up to one hundred dollars (\$100.00) per day for any other material breaches. Damages pursuant to this Section shall accrue for a period not to exceed one hundred twenty (120) days per violation proceeding. Such damages shall accrue beginning thirty (30) days following Grantee's receipt of the notice required by subsection 13.1(A), or such later date if approved by the Grantor in its sole discretion, but may not be assessed until after the procedures in subsection 13.1 have been completed.

(B) The assessment does not constitute a waiver by Grantor of any other right or remedy it may have under the Franchise or Applicable Law, including its right to recover from Grantee any additional damages, losses, costs, and expenses that are incurred by Grantor by reason of the breach of this Franchise.

13.9 Effect of Abandonment

If the Grantee abandons its Cable System during the Franchise term, or fails to operate its Cable System in accordance with its duty to provide continuous service, the Grantor, at its option, may: operate the Cable System; designate another entity to operate the Cable System temporarily until the Grantee restores service under conditions acceptable to the Grantor, or until the Franchise is revoked and a new franchisee is selected by the Grantor; or obtain an injunction requiring the Grantee to continue operations. If the Grantor is required to operate or designate another entity to operate the Cable System, the Grantee shall reimburse the Grantor or its designee for all reasonable costs, expenses, and damages incurred.

13.10 What Constitutes Abandonment

The Grantor shall be entitled to exercise its options in subsection 13.9 if:

The Grantee fails to provide Cable Service in accordance with this Franchise over a substantial portion of the Franchise Area for three (3) consecutive days, unless in the case of Force Majeure event or if the Grantor authorizes a longer interruption of service.

SECTION 14. FRANCHISE RENEWAL AND TRANSFER

14.1 Renewal

(A) The Grantor and Grantee agree that any proceedings undertaken by the Grantor that relate to the renewal of the Franchise shall be governed by and comply with the provisions of Section 626 of the Cable Act, unless the procedures and substantive protections set forth therein shall be deemed to be preempted and superseded by the provisions of any subsequent provision of federal or State law.

(B) Notwithstanding anything to the contrary set forth herein, Grantee and Grantor agree that at any time during the term of the then current Franchise, while affording the public adequate notice and opportunity for comment, the Grantor and Grantee may agree to undertake and finalize negotiations regarding renewal of the then current Franchise and the Grantor may grant a renewal thereof. Grantee and Grantor consider the terms set forth in this subsection to be consistent with the express provisions of Section 626 of the Cable Act.

(C) Should the Franchise expire without a mutually agreed upon renewed Franchise Agreement, and Grantee and Grantor are engaged in an informal or formal renewal process, the Franchise shall continue on a month-to-month basis, with the same terms and conditions as provided in the Franchise, and the Grantee and Grantor shall continue to comply with all obligations and duties under the Franchise.

14.2 Transfer of Ownership or Control

(A) The Cable System and this Franchise shall not be sold, assigned, transferred, leased, or disposed of, either in whole or in part, either by involuntary sale or by voluntary sale, merger, or consolidation; nor shall title thereto, either legal or equitable, or any right, interest, or property therein pass to or vest in any Person or entity without the prior written consent of the Grantor, which consent shall be by the Grantor Council, acting by ordinance.

(B) The Grantee shall promptly notify the Grantor of any actual or proposed change in, or transfer of, or acquisition by any other party of control of the Grantee. The word "control" as used herein is not limited to majority stockholders but includes actual working control in whatever manner exercised. Every change, transfer, or acquisition of control of the Grantee shall make this Franchise subject to cancellation unless and until the Grantor shall have consented in writing thereto.

(C) The parties to the sale or transfer shall make a written request to the Grantor for its approval of a sale or transfer and furnish all information required by Applicable Law.

(D) In seeking the Grantor's consent to any change in ownership or control, the proposed transferee shall indicate whether it:

(1) Has ever been convicted or held liable for acts involving deceit including any violation of federal, State, or local law or regulations, or is currently under an indictment, investigation, or complaint charging such acts;

(2) Has ever had a judgment in an action for fraud, deceit, or misrepresentation entered against the proposed transferee by any court of competent jurisdiction;

(3) Has pending any material legal claim, lawsuit, or administrative proceeding arising out of or involving a cable system or a broadband system;

(4) Is financially solvent, by submitting financial data, including financial statements that are audited by a certified public accountant who may also be an officer of the transferee, along with any other data that the Grantor may reasonably require; and

(5) Has the financial, legal, and technical capability to enable it to maintain and operate the Cable System for the remaining term of the Franchise.

(E) The Grantor shall act by ordinance or resolution on the request within one hundred twenty (120) days of the request, provided it has received all information required by this Franchise and/or by Applicable Law. Subject to the foregoing, if the Grantor fails to render a final decision on the request within one hundred twenty (120) days, such request shall be deemed granted unless the requesting party and the Grantor agree to an extension of time.

(F) Within thirty (30) days of any transfer or sale, if approved or deemed granted by the Grantor, Grantee shall file with the Grantor a copy of the deed, agreement, lease, or other written instrument evidencing such sale or transfer of ownership or control, certified and sworn to as correct by Grantee and the transferee, and the transferee shall file its written acceptance agreeing to be bound by all of the provisions of this Franchise, subject to Applicable Law. In the event of a change in control, in which the Grantee is not replaced by another entity, the Grantee will continue to be bound by all of the provisions of the Franchise, subject to Applicable Law, and will not be required to file an additional written acceptance.

(G) In reviewing a request for sale or transfer, the Grantor may inquire into the legal, technical, and financial qualifications of the prospective controlling party or transferee, and Grantee shall assist the Grantor in so inquiring. The Grantor may condition said sale or transfer upon such terms and conditions as it deems reasonably appropriate, in accordance with Applicable Law.

(H) Notwithstanding anything to the contrary in this subsection, the prior approval of the Grantor shall not be required for any sale, assignment, or transfer of the Franchise or Cable System to an entity controlling, controlled by, or under the same common control as Grantee, provided that the proposed assignee or transferee must show financial responsibility as may be determined necessary by the Grantor and must agree in writing to comply with all of the provisions

of the Franchise. Further, Grantee may pledge the assets of the Cable System for the purpose of financing without the consent of the Grantor; provided that such pledge of assets shall not impair or mitigate Grantee's responsibilities and capabilities to meet all of its obligations under the provisions of this Franchise.

SECTION 15. SEVERABILITY

If any Section, subsection, paragraph, term, or provision of this Franchise is determined to be illegal, invalid or unconstitutional by any court, legislative body or agency of competent jurisdiction, such determination shall have no effect on the validity of any other Section, subsection, paragraph, term, or provision of this Franchise, all of which will remain in full force and effect for the term of the Franchise.

SECTION 16. MISCELLANEOUS PROVISIONS

16.1 Preferential or Discriminatory Practices Prohibited

In connection with the performance of work under this Franchise, the Grantee agrees not to refuse to hire, discharge, promote, demote, or discriminate in matters of compensation against any Person otherwise qualified, solely because of race, color, religion, national origin, gender, age, military status, sexual orientation, marital status, or physical or mental disability; and the Grantee further agrees to insert the foregoing provision in all subcontracts hereunder. Throughout the term of this Franchise, Grantee shall fully comply with all equal employment or non-discrimination provisions and requirements of federal, State, and local laws, and in particular, FCC rules and regulations relating thereto.

16.2 Notices

All notices shall be in writing and shall be sufficiently given and served upon the other party by hand delivery, first class, registered or certified mail, return receipt requested, postage prepaid, or by email or other reputable overnight courier service and addressed as follows:

Grantee's address shall be:

Comcast Cable Communications Management, LLC
410 Valley Ave. NW, Suite 9
Puyallup, WA 98371
Attention: Franchise Director

With a copy to:
Comcast Cable Communications Management, LLC
900 132nd Street SW
Everett, WA 98204
Attention: Franchising Department

The Grantor's address shall be:

City of Gig Harbor
3510 Grandview ST

Gig Harbor, WA 98335
Attn: Mayor

with a copy to:

City of Gig Harbor
3510 Grandview ST

Gig Harbor, WA 98335
Attn: City Clerk

16.3 Descriptive Headings

The headings and titles of the Sections and subsections of this Franchise are for reference purposes only and shall not affect the meaning or interpretation of the text herein.

16.4 Publication Costs to be Borne by Grantee

Grantee shall reimburse the Grantor for all costs incurred in publishing this Franchise.

16.5 Binding Effect

This Franchise shall be binding upon the Parties hereto, their permitted successors and assigns.

16.6 No Joint Venture

Nothing herein shall be deemed to create a joint venture or principal-agent relationship between the Parties, and neither party is authorized to, nor shall either party act toward third Persons or the public in any manner which would indicate any such relationship with the other.

16.7 Waiver

The failure of the Grantor at any time to require performance by the Grantee of any provision hereof shall in no way affect the right of the Grantor hereafter to enforce the same. Nor shall the waiver by the Grantor of any breach of any provision hereof be taken or held to be a waiver of any succeeding breach of such provision, or as a waiver of the provision itself or any other provision.

16.8 Reasonableness of Consent or Approval

Whenever under this Franchise “reasonableness” is the standard for the granting or denial of the consent or approval of either party hereto, such party shall be entitled to consider public and governmental policy, moral and ethical standards, as well as business and economic considerations.

16.9 Entire Agreement

This Franchise and all Exhibits represent the entire understanding and agreement between the Parties hereto with respect to the subject matter hereof and supersede all prior oral negotiations between the Parties.

16.10 Jurisdiction

Venue for any judicial dispute between the Grantor and Grantee arising under or out of this Franchise shall be in Pierce County Superior Court, Washington, or in the United States District Court for the Western District of Washington in Seattle.

16.11 No Third-Party Beneficiaries

Nothing in this Franchise is or was intended to confer third-party beneficiary status on any Person or any member of the public to enforce the terms of this Franchise.

16.12 Acceptance

Within sixty (60) days of receipt of an executed Franchise from the Grantor, this Franchise shall be executed by Grantee by filing with the Grantor Clerk. In addition to filing the executed Franchise, Grantee shall furnish the additional insured endorsements and certificates of insurance required pursuant to Section 5. The failure of Grantee to file the executed Franchise shall be deemed a rejection by Grantee and this Franchise shall then be voidable at the discretion of the Grantor.

16.13 Termination of Prior Franchise Grantee and the Grantor agree that this Franchise replaces and supersedes Ordinance No. 1480 (the “Prior Franchise”) with respect to Grantee; provided, however, that the grant of this Franchise shall have no effect on Grantee’s obligations to indemnify or insure the Grantor against acts and omissions occurring during the period(s) that the Prior Franchise was in effect, nor shall it have any effect upon liability to pay all Franchise Fees consistent with Washington State statute of limitations that were due and owed under a Prior Franchise.

IN WITNESS WHEREOF, this Franchise is signed in the name of the _____ of _____, Washington this ____ day of _____, 2025.

ATTEST:

CITY OF GIG HARBOR, WASHINGTON:

Josh Stecker

, City Clerk

Mary Barber, Mayor

APPROVED AS TO FORM:

Gig Harbor City Attorney

Accepted and approved this _____ day of _____, 2025.

ATTEST:

COMCAST CABLE COMMUNICATIONS
MANAGEMENT, LLC

Public Notary

Name/Title: _____



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: November 24, 2025

SUBJECT: First Reading and Adoption of Ordinance 1557 Relating to the Municipal Court Judge Salary and Pro Tempore Judge Salary

SUBMITTED BY: City Clerk Josh Stecker

DEPARTMENT: Administration

PHONE: (253) 853-7613

SUGGESTED MOTION: Move to approve Ordinance 1557.

BACKGROUND INFORMATION: This ordinance amends GHMC Section 2.54.040 regarding compensation for the municipal court judge. The current monthly base salary for the municipal court judge is \$5,500 and approval of this ordinance would increase the monthly base salary to \$7,500, increasing the total base annual salary to \$90,000.

This ordinance also amends GHMC Section 2.54.050, increasing the hourly base rate for municipal court pro tem judges from \$60 to \$75, which aligns with industry norms. Pro tem judge pay has not been increased in over ten years.

Both of these changes were approved by council on November 24 in the municipal court judge's contract for 2026-2028.

FISCAL CONSIDERATION: The increased compensation will be incorporated into the Municipal Court's operating budget beginning in 2026. Funding for the position is included within the General Fund.

ATTACHMENTS:

1. Ordinance 1557

STRATEGIC PLAN PRIORITY: Foster a healthy city organization

ORDINANCE 1557

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, RELATING TO THE MUNICIPAL COURT JUDGE SALARY AND PROTEMPORE JUDGE SALARY

WHEREAS, by way of Ordinance 1476, the city established a municipal court as authorized under chapter 3.50 RCW; and

WHEREAS, RCW 3.50.080 requires that the salary of the municipal court judge shall be fixed by ordinance; and

WHEREAS, on November 10, 2025, the city council approved a contract with the municipal court judge that expires on December 31, 2028; and

WHEREAS, the presiding municipal court judge may designate one or more persons as judges pro tem to serve in the absence or disability of the appointed judge; and

WHEREAS, RCW 3.50.090 requires that the salary of such pro tempore judges shall be fixed by ordinance;

WHEREAS, the city council desires to adopt this ordinance for consistency with RCW 3.50.080 and RCW 3.50.090;

NOW THEREFORE, the City Council of the City of Gig Harbor, Washington, do ordain as follows:

Section 1. Municipal Court Judge Salary. Section 2.54.040 of the Gig Harbor Municipal Code is hereby amended as follows:

2.54.040 Municipal court judge salary.

The monthly base salary for the municipal court judge shall be ~~\$5,500~~ \$7,500 for general administrative time, jury and non-jury trials and hearings, occasional in-custody arraignments, regular court calendars, and related activities.

Section 2. Pro Tempore Judge Salary. Section 2.54.050 of the Gig Harbor Municipal Code is hereby amended as follows:

2.54.050 Pro tempore judge salary.

The hourly base rate for municipal court judge pro tempore shall be ~~\$60.00~~ \$75.00.

Section 3. Severability. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, clause or phrase of this ordinance.

Section 4. Correction of Errors. The city clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Effective Date. This ordinance shall take effect and be in full force five (5) days after passage and publication of an approved summary consisting of the title.

ADOPTED by the Council of the City of Gig Harbor at a regular meeting thereof, held this 24th day of November, 2025.

Mary Barber
Mayor

Approved as to form:

Attest:

Daniel Kenny
City Attorney

Joshua Stecker, CMC
City Clerk

UPCOMING GIG HARBOR CITY MEETINGS

ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

Please see the meeting agenda for specific details on how to attend: <https://www.gigharborwa.gov/811/Agendas-Minutes>

Day	Date	Time	Group	Agenda Items
M	Nov. 24	5:30pm	City Council Meeting	See Agenda
W	Dec. 3	5:30pm	Parks Commission	
TH	Dec. 4	5:30pm	Planning Commission	
M	Dec. 8	5:00pm	Reception	Reception honoring outgoing councilmembers
M	Dec. 8	5:30pm	City Council Meeting	Consent: • Second Reading and Adoption of Ordinance 1558 Comcast Franchise Agreement • Professional Services Contract with HDR Consultants for LS#14 Design and Permitting • Contract Amendment #2 for PSC with 3J Consultants for Peacock Hill Half-width Frontage Improvements • Gig Harbor North Trail and Utility Easement Modification Agreement Business: • Resolution 1348 Adopting Crescent Creek Park Master Plan • Executive Session: Potential Litigation
TH	Dec. 11	3:00pm	City Council Study Session FULL	• Soundview Forest Stormwater Park Grant (20 min) • Trailside Apartment Utility Extension Agreement (10 min) • YMCA Sports Complex Services Agreement (30 min) • City Insurance Provider Change (30 min) • City Business Hours (15 min)
TU	Dec. 16	11:00am	Arts Commission	
TH	Dec. 18	5:30pm	Planning Commission	
F	Jan. 9	8:00am	City Council Retreat	
M	Jan. 12	5:30pm	City Council Meeting	Presentation: Oath of Office for Mayor and Incoming Councilmembers
TH	Jan. 15	3:00pm	City Council Study Session	• Public Works Staffing Study (45-min) • ITS Staffing Study (30-min) • Executive Session
TU	Jan. 20	11:00am	Arts Commission	• Annual OPMA Training
M	Jan. 26	5:30pm	City Council Meeting	Business: • Council Committee Assignments • Election of Mayor Pro Tempore Staff Report: Quarterly Finance & Budget Reports

UPCOMING GIG HARBOR CITY MEETINGS

ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

Please see the meeting agenda for specific details on how to attend: <https://www.gigharborwa.gov/811/Agendas-Minutes>

Day	Date	Time	Group	Agenda Items
TH	Jan. 29	3:00pm	City Council Study Session	• Legislative Update – Shelly Helder (30 min)
M	Feb. 9	5:30pm	City Council Meeting	
TH	Feb. 12	3:00pm	City Council Study Session	• Legislative Update – Shelly Helder (30 min)
M	Feb. 23	5:30pm	City Council Meeting	
TH	Feb. 26	3:00pm	City Council Study Session	

City of Gig Harbor Three-Year Strategic Plan 2025-2027

Adopted by Resolution 1340, July 14, 2025

Vision Statement: *The City of Gig Harbor leads the way in livability, environmental stewardship, economic vitality, and municipal services.*

Foundational	Goals	Actions – Routine/Annual	Actions - Project
Foster a healthy city organization	- Be an exceptional employer - Retain existing workforce - Attract qualified applicants - Ensure safe work environment - Prioritize staff training - Encourage and obtain employee feedback - Fill all vacancies in a timely manner	- Re-qualify for AWC Well City designation - Conduct biennial employee satisfaction survey - Promote and enhance the city's DEI program	☐ Update personnel regulations ☐ Update safety manual and accident prevention program ☒ Consider salary & benefits study recommendations ☐ Research and Implement HR Information Systems Improvements
Ensure sustainable future for public services and facilities	- Provide effective and efficient municipal services - Increase city communication effectiveness - Listen to community needs and expectations - Source funding for parks, streets, and utilities - Ensure infrastructure to support community needs - Fund only capital projects the city can afford to maintain into the future	- Update utility rates as needed - Continually improve permit and land use processes - Increase resources for capital projects to move through design and construction - Review/amend TIP to improve motorized and non-motorized transportation - Maintain excellent bond rating - Evaluate and amend city fee schedules	☐ Create a city-wide communications plan ☐ Update public works standards ☐ Explore options for B&O tax and other revenue sources ☒ Explore options for Transportation Benefit District Fund uses ☐ Source funding for Sports Complex Phases 2 & 3 ☐ Develop permit processing timeline goals and metrics
Priorities	Goals	Actions – Routine/Annual	Actions - Project
Maintain smalltown character and historic preservation while growing responsibly	- Promote responsible growth in keeping with small town character - Address infrastructure to relieve traffic issues - Ensure adequate affordable housing - Focus on character retention and historic preservation - Decrease distance to get to a park or open space	- Annually docket comprehensive plan amendments - Fund Harbor History Museum operations - Monitor state legislative activity - Support the arts commission - Support sister city program - Fund creative endeavor grants - Monitor short-term rentals - Conduct HOA fair - Support community events and programs	☒ Complete 2024 Comprehensive Plan periodic update ☐ Establish park standards ☐ Conduct Crescent Creek Park Master Plan ☐ Complete Sports Complex Phase 1 ☐ Design and construct fishermen's homeport ☐ Solicit nominations for local historic register
Promote environmental sustainability and preserve Gig Harbor's natural beauty	- Address climate change - Preserve tree canopy - Preserve and enhance natural character - Add undeveloped land to parks inventory	- Annually review climate action plan - Consider possible conservation properties and/or mitigation areas and activities - Assess gaps of electric vehicle charging stations - Promote commute trip reduction goals - Electrify city fleet	☐ Form climate action committee ☐ Adopt tree retention policies ☒ Annex parcels in city's parks system ☐ Transition city diesel fleet to R99 renewable diesel fuel ☐ Partner with Harbor WildWatch on environmental education
Promote and enhance a dynamic and robust economy	- Increase promotion of local business community - Increase vitality of the city's small businesses - Attract larger business to industrial zone - Maintain and enhance commercial fishing - Develop sewer conveyance in unserved/underserved sewer basins	- Support Downtown Waterfront Alliance - Support Chamber of Commerce - Fund tourism with lodging tax grants - Promote downtown businesses/events - Collaborate with Pierce Transit for trolley - Evaluate and amend development regulations	☐ Create a business retention and attraction plan ☐ Develop and implement small business resources ☐ Develop Cultural Access Program ☐ Support establishment of a Creative District ☐ Review off-street parking requirements for businesses
Provide a safe, healthy, and inclusive community	- Foster safe, livable and attractive community - Ensure city services are available to all residents - Implement DEI in city personnel practices - Enhance walkability and pedestrian/cyclist safety	- Provide funding for senior programming - Develop housing, health, & human services program - Support Community Diversity Engagement Committee - Ensure high standard of ADA compliance - Monitor city water system for possible treatment needs - Evaluate needs for rapid flashing beacon crossings - Continue partnerships for youth opportunities	☐ Collaborate on senior center permanent home ☒ Establish youth council ☒ Obtain police department accreditation ☐ Update emergency management plan ☐ Install Cushman Trail/Harborview Drive Connector Trail ☒ Consider installing speed cameras near parks and schools ☐ Establish an ADA parking program for public right of way ☐ Develop manganese treatment options for city water