

AGENDA
GIG HARBOR CITY COUNCIL MEETING
Monday, October 27, 2025 - 5:30 PM
Council Chambers

This meeting may also be accessed through Zoom at <https://zoom.us/j/93216056382> or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382. Please see the public comment & decorum section at the end of this agenda for information on options for making public comments.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

Before we begin this council meeting we would like to recognize that we are gathered on not only the ancestral and traditional lands of the sxwəbabč band of the Puyallup Tribe of Indians, but also on the site of one of the largest and longest standing historic villages of their people, the original inhabitants of the Gig Harbor area.

CHANGES TO THE AGENDA

PRESENTATIONS

1. Report from Gig Harbor Youth Council
2. Wastewater Treatment Plant Outstanding Performance Award 2024

PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

1. City Council Minutes: October 13 and October 16, 2025
2. Approval of Vouchers: AP Check Numbers 200988 through 201100 and ACH Payments in the Amount of \$1,522,378.03.
3. Professional Services Contract Amendment #4 with Facet (formerly Davido Consulting Group, Inc.) for Commercial Fishing Homeport
4. Sport Complex Phase 1B – Additional Trash Enclosure Change Order
5. Second Reading and Adoption of Ordinance 1553 Forged Fiber Franchise Agreement

6. **Confirmation of Appointment of Mark Brown to the Historic Preservation Commission (Term Expiring September 30, 2028)**
7. **Confirmation of Appointment of Jannae Mitton and Stephanie Lile to the Lodging Tax Advisor Committee (Terms Expiring September 30, 2028)**

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT

1. **Department Updates**

BUSINESS ITEMS

1. **Second Reading and Adoption of Ordinance 1551 Updating the Development Code for Consistency with the Adopted 2024 Comprehensive Plan**
Suggested Motion: Move to approve Ordinance 1551.
 - a. Staff Report: Principal Planner Katharine Shaffer
 - b. Clarifying Questions
 - c. Council Deliberation and Action
2. **Public Hearing - General Fund 2026 Revenue Sources**
Suggested Motion: N/A
 - a. Staff Report: Finance Director Dave Rodenbach
 - b. Clarifying Questions
 - c. Public Hearing
 - d. Council Deliberation and Action
3. **First Reading and Adoption of Ordinance 1554 Levying General Property Taxes for 2026**
Suggested Motion: Move to approve Ordinance 1554.
 - a. Staff Report: Finance Director Dave Rodenbach
 - b. Clarifying Questions
 - c. Public Comment
 - d. Council Deliberation and Action
4. **First Reading of Ordinance 1555 Adjusting Utility Rates**
Suggested Motion: N/A
 - a. Staff Report: Public Works Director Jeff Langhelm, PE
 - b. Clarifying Questions
 - c. Public Comment
 - d. Council Deliberation and Action

STAFF REPORTS

1. 2025 Quarter 3 Financial & Budget Report
Finance Director Dave Rodenbach

PUBLIC COMMENT ON NON-AGENDA ITEMS

COUNCIL REPORTS/ COMMENTS

ANNOUNCEMENT OF UPCOMING MEETINGS

1. Upcoming City Meetings

ADJOURN

PUBLIC COMMENT & DECORUM

PUBLIC COMMENT & DECORUM

The city council wants to hear from the public as much as possible. However, the business of the city must proceed in an orderly, timely manner. The primary purpose of council meetings is to conduct the city's business so we have created a variety of ways the community can make their voices heard. Monday city council meetings are just one opportunity. These guidelines are designed to make sure every person who wants to be heard has both the opportunity to be heard and feels welcome to do so.

We receive comments three ways:

1. During council meetings
2. During council study sessions.
3. Email mayorandcouncil@gigharborwa.gov at any time about any issue. This email goes to the elected officials and leadership at the city.

Public Comment at City Council Meetings

We welcome comment at Council meetings during three specific times: 1) prior to approval of the consent agenda (about the consent agenda); 2) prior to deliberation on each business item and 3) at the end of each business session (about any item that concerns you).

When the mayor calls for public comment, please come to the front of the room (or raise your hand on Zoom). When it's your turn, we'll ask you to tell us your name and connection to the issue you want to discuss. You'll then have a maximum of three minutes to speak.

Unfortunately, this isn't a time for dialogue, but a staff person or councilmember may be available to talk with you at a break or after the meeting.

Additional guidelines

- Anyone making "out of order" comments may be subject to removal from the meeting.
- Please address your remarks to the city council as a body and not to any specific individual.
- Please be courteous and not engage in derogatory remarks or insinuations.
- No demonstrations, including clapping, are allowed.

Email

You are welcome to email the mayor and councilmembers about any issue facing the city by writing to the address above. Do remember that council sets the policy direction while city departments execute those decisions. A series of online reporting tools might help you resolve an issue more quickly, so check them out

too: <https://www.gigharborwa.gov/146/Submit>

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the city clerk at cityclerk@gigharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.

MINUTES
GIG HARBOR CITY COUNCIL MEETING
Monday, October 13, 2025 - 5:30 PM
Council Chambers

CALL TO ORDER/ROLL CALL Mayor Barber called the meeting to order at 5:30 p.m. Councilmembers Coronado, Henderson, Stone, Rodenberg, Storset, and Woock were present.

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

CHANGES TO THE AGENDA

PRESENTATIONS

1. Oath of Office for Chief of Police Tray Federici
2. Indigenous Peoples' Day Proclamation
3. Domestic Violence Awareness Month Proclamation

PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

MOTION: Move to approve the consent agenda (Coronado/Woock).

VOTE: Motion passed, 5-0 (Councilmember Henderson abstained).

1. City Council Minutes: September 25 and September 29, 2025
2. Approval of Vouchers: AP check numbers 200888 through 2000987, PR check numbers 109054 through 109061, and ACH payments in the amount of \$997,461.99.
3. Approval of Payroll - Check numbers 8617, 8618, 8620, 8621, and direct deposit transactions in the amount of \$673,558.90.
4. Resolution 1344 Amending the City's Fee Schedule
5. Resolution 1345 Approving 2026 Lodging Tax Grant Expenditures

MAYOR'S REPORT Mayor Barber reported on:

- PLACES Conference in Downtown Gig Harbor
- Growth in Gig Harbor

CITY ADMINISTRATOR'S REPORT City Administrator Knutson reported:

- Community Development Appreciation Week.
- The Great Shakeout Earthquake Drill
- Fishermen's Homeport project status
- Police Officer Recruitment
- Harborview/Stinson roundabout sidewalk art installation

1. Department Updates

BUSINESS ITEMS

1. **Ordinance 1551 Updating the Development Code for Consistency with the Adopted 2024 Comprehensive Plan** Principal Planner Katharine Shaffer presented the ordinance.
2. **Ordinance 1552 Amending the Comprehensive Plan Future Land Use Map and the Official Zoning Map** Principal Planner Katharine Shaffer introduced the ordinance. Public comment was provided by Jay Worley.

MOTION: Move to approve Ordinance 1552 (Henderson/Rodenberg).

VOTE: Motion passed, 5-1 (Councilmember Woock opposed).

3. **Professional Services Contract – Amendment #1: Well #9** Senior Engineer Stephanie Seibel introduced the amendment.

MOTION: Move to authorize the mayor to execute Professional Services Contract Amendment #1 with Carollo Engineers, Inc. in an amount not to exceed \$1,234,799 (Woock/Henderson).

VOTE: Unanimously approved.

4. **First Reading of Ordinance 1553 Forged Fiber Franchise Agreement** City Attorney Daniel Kenny introduced the ordinance.

5. **Second Reading and Adoption of Ordinance 1550 Creating a New Title 11: Parks Code** City Administrator Katrina Knutson introduced the ordinance.

MOTION: Move to approve Ordinance 1550 (Henderson/Woock).

VOTE: Unanimously approved.

PUBLIC COMMENT ON NON-AGENDA ITEMS Evan Franier commented on development near Canterwood. Jay Worley commented on low-income housing management issues.

COUNCIL REPORTS/ COMMENTS Councilmember Woock reported on Jeni Listens on October 14, the upcoming KGI Watershed meeting, and the PLACES Conference last week. Councilmember Rodenberg reported on the

last Sister Cities Council meeting. Councilmember Stone reported on attending recent events and Harbor Chats with Em on October 20. Councilmember Coronado reported on attending the PSRC Growth Management Board.

ANNOUNCEMENT OF UPCOMING MEETINGS

1. Upcoming City Meetings

ADJOURN The meeting adjourned at 7:24 p.m.



Joshua Stecker, CMC
City Clerk

MINUTES
GIG HARBOR CITY COUNCIL STUDY SESSION
Thursday, October 16, 2025 – 3:00 p.m.
Civic Center Community Rooms or Zoom

CALL TO ORDER / ROLL CALL Mayor Barber called the meeting to order at 3:03 p.m. Councilmembers Coronado, Henderson, Rodenberg, Stone, Storset, and Woock were present. Councilmember Ekberg was excused.

DISCUSSION ITEMS

1. **Introduction of Historic Preservation Commission Appointee (Mark Brown) and Lodging Tax Advisory Committee Appointees (Stephanie Lile, Jannae Mitton):** Mark Brown introduced himself to council and spoke briefly on his desire to serve on the commission. Stephanie Lile and Jannae Mitton were not able to attend.

Public Comment: none

2. **State Legislative Pre-Session Discussion:** Shelly Helder provided council with a legislative update.

Public Comment: none

Council will submit a list of priorities within the next two weeks.

At 3:49 p.m., council took a ten-minute break. Council returned from break at 3:58 p.m.

3. **EXECUTIVE SESSION To discuss pending litigation per RCW42.30.110(1)(i):**

At 3:58 p.m., council entered into Executive Session for 15 minutes.

At 4:16 p.m., council extended the Executive Session an additional 10 minutes to 4:26 p.m.

At 4:26 p.m., council extended the Executive Session an additional five minutes to 4:31 p.m.

At 4:33 p.m., council extended the Executive Session an additional five minutes to 4:38 p.m.

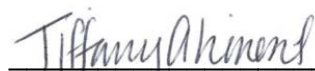
Council returned from Executive Session at 4:40 p.m.

4. **Tiered Water Rates – Structure Review:** Public Works Director Jeff Langhelm and the city's consultants provided council with several options for tiered utility rates.

Public Comment: Mary Jane Tarabocchia provided comment

Council was supportive of 5 blocks (or tiers) for rates.

ADJOURN The meeting adjourned at 5:10 p.m.



Tiffany Aliment
Assistant City Clerk



CLAIMS VOUCHER APPROVAL

We, the undersigned City Administrator and Director of Finance of the City of Gig Harbor, Gig Harbor, Washington, hereby certify that the goods and or services charged on the vouchers listed on the following pages have been furnished to the best of our knowledge. We further certify the following pages of claims to be valid and correct.

Therefore, AP check numbers 200988 through 201100, and ACH Payments for FY2025 are approved for payment in the amount of \$1,522,378.03* on the 27th day of October 2025.

JE#	DATE	CHECK NUMBERS	DEPARTMENT	AMOUNT PAID
60 & 73	10/14/25	200988 - 200989	ACCOUNTS PAYABLE	49,059.96
123 & 124	10/27/25	200990 - 201100	ACCOUNTS PAYABLE	1,473,303.07
110	10/08/25	AP ACH	WA DOL Drivers Abstract	15.00
GRAND TOTAL				1,522,378.03

City Administrator

Finance Director

Accounts Payable

Computer Check Proof List by Vendor

User: kmagalei@gigharborwa.gov
Printed: 10/14/2025 - 9:25AM
Batch: 90015.10.2025



Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 002579	US Bank			Check Sequence: 1	ACH Enabled: False
ALIMENT3081044	Wireless Mouse/T.Aliment	13.95	10/15/2025	001-004-513-10-31-00	
ANDREWS031326	UPS Power Supply for Well House	244.92	10/15/2025	401-020-534-51-31-00	
ANDREWS2511442	Steele for fire hydrant repair	168.45	10/15/2025	401-020-534-54-31-10	
ANDREWS9046413	Mulch-Hydrant Maintenance	17.33	10/15/2025	401-020-534-54-31-10	
BAKER-09.2-4.25	Lodging 09.02-04.2025 Chelan WA Planning Dir	643.38	10/15/2025	001-014-558-60-43-00	
BAYNE7055435	Fuse Box for VEH#1093	31.08	10/15/2025	101-017-542-90-31-00	
BAYNE7591443	Fluid Extractor	90.87	10/15/2025	101-017-542-90-35-00	
BLODGETT171182	Fuel UNL 10.156Gal/WEX Cd fail/VEH#4015 V	45.69	10/15/2025	001-014-558-60-32-00	
BLODGETT-WACE2:	Lodging-Leavenworth WACE Conf 2025 9.10-11	301.32	10/15/2025	001-014-558-60-43-00	
BOYER102065698	International Code Renewals/Bldg	145.00	10/15/2025	001-014-558-50-49-00	
BRIGHT5534666	LED Driver/PW Ops	310.95	10/15/2025	101-017-542-63-31-00	
BRIGHT55531703	MRSC Training-Procurement Fundamentals 9.18	50.00	10/15/2025	001-015-576-80-49-10	
BRIGHT55531703	MRSC Training-Procurement Fundamentals 9.18	50.00	10/15/2025	401-020-534-11-49-10	
BRIGHT55531703	MRSC Training-Procurement Fundamentals 9.18	50.00	10/15/2025	411-046-531-80-49-10	
BRIGHT55531703	MRSC Training-Procurement Fundamentals 9.18	50.00	10/15/2025	101-017-543-30-49-10	
BRIGHT6233842	Fuses/PW Ops	124.48	10/15/2025	101-017-542-63-31-00	
BRIGHT929826	Envelope moistener-dab-n-seal/PW Ops	5.13	10/15/2025	001-015-576-80-31-00	
BRIGHT929826	Envelope moistener-dab-n-seal/PW Ops	5.13	10/15/2025	101-017-543-30-31-00	
BRIGHT929826	Envelope moistener-dab-n-seal/PW Ops	5.13	10/15/2025	401-020-534-11-31-00	
BRIGHT929826	Envelope moistener-dab-n-seal/PW Ops	5.12	10/15/2025	411-046-531-80-31-00	
CHAPMAN4081006	Chair-S.Phillips, Headsets-M.Chapman & S.Phil	109.09	10/15/2025	001-015-576-80-31-00	
CHAPMAN4081006	Chair-S.Phillips, Headsets-M.Chapman & S.Phil	109.09	10/15/2025	402-021-535-12-31-00	
CHAPMAN4081006	Chair-S.Phillips, Headsets-M.Chapman & S.Phil	109.10	10/15/2025	411-046-531-11-31-00	
CHAPMAN4081006	Chair-S.Phillips, Headsets-M.Chapman & S.Phil	109.09	10/15/2025	101-017-543-30-31-00	
CHAPMAN4081006	Chair-S.Phillips, Headsets-M.Chapman & S.Phil	109.09	10/15/2025	401-020-534-12-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
CHAPMAN582943	Peninsula Light Engineering Fee for Burnham D	1,785.06	10/15/2025	102-018-595-30-63-99	
COLBERG6817815	DYMO Label Writer, Highlighters, Tape	137.88	10/15/2025	001-003-512-50-31-00	
COSTANTI0238702	Snacks for Police Chief Recruiting Event	114.95	10/15/2025	001-006-521-10-31-00	
COSTANTI0504972	Snacks & Water for Police Chief Recruiting Event	144.51	10/15/2025	001-006-521-10-31-00	
COSTANTI696082	Coffee for Police Chief Recruiting Event	43.64	10/15/2025	001-006-521-10-31-00	
COSTANTI7245023	Succession Planning: Dvlping Sstnble Ldrshp Pipe	45.00	10/15/2025	001-004-518-10-49-10	
CZULEGER2886727	WorkWear-Hi-Vis Rain Pants/C.Czuleger	41.76	10/15/2025	001-015-576-80-22-00	
CZULEGER2886727	WorkWear-Hi-Vis Rain Pants/C.Czuleger	41.77	10/15/2025	101-017-542-30-22-00	
CZULEGER2886727	WorkWear-Hi-Vis Rain Pants/C.Czuleger	41.77	10/15/2025	411-046-531-80-22-00	
CZULEGER2886727	WorkWear-Hi-Vis Rain Pants/C.Czuleger	41.77	10/15/2025	401-020-534-11-22-00	
DAVIST00452710	Purified Drinking Water (3)	8.17	10/15/2025	402-021-535-83-31-00	
DAVIST00452710	Purified Drinking Water (3)	8.16	10/15/2025	402-021-535-52-31-00	
DAVIST05192044	Wht Rags, Trash Bags, Constr Bags, Toilet Paper, /	80.03	10/15/2025	402-021-535-52-31-00	
DAVIST05192044	Wht Rags, Trash Bags, Constr Bags, Toilet Paper, /	80.03	10/15/2025	402-021-535-83-31-00	
DAVIST869403	Wk Wear-Boots/T.Davis Reimb City for overage	311.56	10/15/2025	402-021-535-83-22-00	
DOUGLAS204209	Pliers for GHPD Armory	6.21	10/15/2025	001-006-521-20-31-00	
DOUGLAS23426	Hammers, Jaws, Threadlocker, Scraper & Grease	134.92	10/15/2025	001-006-521-20-31-00	
DOUGLAS300115	Duty Holster for Dove	188.46	10/15/2025	001-006-521-20-22-00	
DOUGLAS30215	Background Investigation Services	152.00	10/15/2025	001-006-521-10-41-00	
DOUGLAS32267	WA DOL Registration for New F150 #99	64.00	10/15/2025	001-006-594-21-64-22	
DOUGLAS35795	Patrol Boots for Blackwell	194.58	10/15/2025	001-006-521-20-22-00	
DOUGLAS39347	Punch, Blocks, Rod & Firing Pin - GHPD Armor	279.67	10/15/2025	001-006-521-20-31-00	
DOUGLAS39736	Field Repair Kit & Gas Tube - GHPD Armory	60.63	10/15/2025	001-006-521-20-31-00	
DOUGLAS41948	Hammer & Vice for GHPD Armory	101.42	10/15/2025	001-006-521-20-31-00	
DOUGLAS41984	Pliers for GHPD Armory	15.24	10/15/2025	001-006-521-20-31-00	
DOUGLAS441576	WA DOL Registration for New F150 #98	64.00	10/15/2025	001-006-594-21-64-22	
DOUGLAS5004	Armorer Classes for Dennis/Blackwell	900.00	10/15/2025	001-006-521-20-49-10	
DOUGLAS609554	Duty Belt for Blackwell	218.38	10/15/2025	001-006-521-20-22-00	
DOUGLAS73004	Gun Treatment for GHPD Armory	55.44	10/15/2025	001-006-521-20-31-00	
DOUGLAS74305	Wrenches, Block, Gauge Kit, Scraper - GHPD A	285.73	10/15/2025	001-006-521-20-31-00	
DOUGLAS75162	Handcuffs and Badge Holder for Blackwell	101.67	10/15/2025	001-006-521-20-22-00	
DOUGLAS82624	Tactical Pens for Blackwell	108.95	10/15/2025	001-006-521-20-22-00	
DOUGLAS87310	Roll Pin Wizard for GHPD Armory	16.35	10/15/2025	001-006-521-20-31-00	
DOUGLAS87428	Radio Clips for Volunteer Radios	54.41	10/15/2025	001-006-521-10-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
DOUGLAS9/10	Meals & Lodging 09.07-10.25 FBINAA Confere	656.50	10/15/2025	001-006-521-10-43-00	
DOUGLASJYW	Uniform Mag Pouch for Dennis	51.99	10/15/2025	001-006-521-20-22-00	
DOUGLASUCHEN	Duty Holster for Dennis (Instructor Course)	255.29	10/15/2025	001-006-521-20-22-00	
DUNIVAN36934981	Job Posting-LinkedIn/ITS Manager	200.00	10/15/2025	001-004-518-88-41-00	
ELLINGBOE032046	Ice for Lab (2)	6.00	10/15/2025	402-021-535-83-31-00	
ELLINGBOE086422	Exhaust Fluid for Vactor Truck #1116	17.45	10/15/2025	402-021-535-83-31-00	
FEDERICI81043	Refund for Cancellation of South Sound Cold Ca	-138.31	10/15/2025	001-006-521-10-49-10	
FISHER0482935	Plywood, Strap,Fascia,Staples,Felt,Edg,Felt,Nail	846.20	10/15/2025	402-021-535-52-31-00	
FISHER2896234	WorkWear-Boots,Bibs(2),Hi-Vis Bibs/T.Fisher	440.03	10/15/2025	402-021-535-83-22-00	
FISHER381554	Weathermaster, Sealant-White, Coil Roof Edge/F	36.64	10/15/2025	402-021-535-52-31-00	
FISHER3834116	Paints (4), Toilet Paper, Saw Blade, Brushes(2)/F	361.66	10/15/2025	402-021-535-52-31-00	
FISHER390272	Sealant, Galvanized Nails/Roof LS#10	69.81	10/15/2025	402-021-535-52-31-00	
FISHER5186036	PaintRoller & Tray/Roof LS#10	16.65	10/15/2025	402-021-535-52-31-00	
FISHER5186069	Masking tape & Film/Roof LS#10	21.45	10/15/2025	402-021-535-52-31-00	
FLANIGAN20125	UPS Store Shipping of PFAS Water Samples	762.67	10/15/2025	401-020-534-52-42-00	
FLANIGAN24211	PFAS Sampling	109.09	10/15/2025	401-020-534-52-41-00	
FLANIGAN3610837	Elbow, Coupler, Valve Box-PRV Maintenance	26.11	10/15/2025	401-020-534-52-31-00	
FLANIGAN374977	Ziplock Bags & Ice for Shipping PFAS Water Sa	17.69	10/15/2025	401-020-534-52-31-00	
FRONTIERO036821	Keys for Civic Center Upstairs Vault	33.93	10/15/2025	001-016-518-30-31-00	
GREYLING1k8r0s0	SSL Website Monitoring SEPT 2025	14.99	10/15/2025	001-004-518-88-45-00	
GREYLING4315412	Dell WL3024 Wifeless Headset	142.91	10/15/2025	001-004-518-88-31-00	
GREYLING5044244	Samsung SSD 1TB Drive	98.18	10/15/2025	001-006-521-20-31-00	
GREYLING5182654	Logitech MX Master 2S Computer Mouse	70.90	10/15/2025	001-004-518-88-31-00	
GREYLING5182654	Mousepad	19.63	10/15/2025	001-004-518-88-31-00	
HAHN0440267	WkWear-Hi-Vis Bib Overalls & Jacket/R.Hahn	261.84	10/15/2025	402-021-535-83-22-00	
HAHN1036251	Raingear-Latex Boots-R.Hahn	147.23	10/15/2025	402-021-535-83-22-00	
HAHN4409807	WW Micrology Bact ID Techniques Book	86.83	10/15/2025	402-021-535-83-31-00	
HAHN7901032	WkWear-Steel Toe Work Boots/R.Hahn	327.29	10/15/2025	402-021-535-83-22-00	
HAHN9100510	SocTrays(12)Wrnch Org(5)BindgRngs(4)Plier O	262.29	10/15/2025	402-021-535-83-31-00	
HAHN9127463	CREDIT-Return WW Microbiology Book	-74.39	10/15/2025	402-021-535-83-31-00	
HEMPHILL020869	Asphalt placer lute, asphalt broom	626.86	10/15/2025	101-017-542-30-31-00	
HOWARD8827401	Label Maker Tape/PLAN	12.97	10/15/2025	001-014-558-60-31-00	
KNUTSON-WCMA25	Lodging-WCMA Conference Walla Walla/K.Knu	571.26	10/15/2025	001-004-513-10-43-00	
LANDON28933	Allmax Software-Annual Maint & Support Subs	3,098.00	10/15/2025	402-021-535-83-45-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
LONDON5895468	Tool Organizer Tray & Magnetic Labels (80)/To	68.58	10/15/2025	402-021-535-83-31-00	
MARICLE22248887	Mailchimp/Communications Software Platform	147.29	10/15/2025	001-004-513-10-45-00	
MEADE1622568	IntelliCorp Monthly Service Fee AUG 2025	21.82	10/15/2025	001-004-518-10-49-00	
MEADE276250	Envelope Sealer (HR/Payroll)	1.57	10/15/2025	001-004-518-10-31-00	
MEADE4273860	Blue Folders (25pk) for Interviews	29.28	10/15/2025	001-004-518-10-31-00	
MEADE7865857	Keyboard Cover for Worn Keys (Desirae/HR)	7.16	10/15/2025	001-004-518-10-31-00	
MEADE8653009	Post-Its (Shannon/HR)	30.13	10/15/2025	001-004-518-10-31-00	
MEADE9048234	Paper - yellow (HR/Payroll)	13.66	10/15/2025	001-004-518-10-31-00	
MELTON7031487	Clean out plug, holesaw, nipple, elbow/PRV Mai	152.95	10/15/2025	401-020-534-52-31-00	
MORK0513011	Brush Set/Signs	11.26	10/15/2025	101-017-542-64-31-00	
MORK8046533	Lag Screws, Washers, Posts/Signs	49.47	10/15/2025	101-017-542-64-31-00	
MUNN28340	CIP-2007 Orange Stake Flags (100pk)/Sports Co	9.79	10/15/2025	109-015-594-76-63-31	
MUNN32375	Nitrile Gloves (80pk)	3.93	10/15/2025	402-021-535-12-31-00	
MUNN32375	Nitrile Gloves (80pk)	3.92	10/15/2025	001-015-576-80-31-00	
MUNN32375	Nitrile Gloves (80pk)	3.92	10/15/2025	101-017-543-30-31-00	
MUNN32375	Nitrile Gloves (80pk)	3.92	10/15/2025	401-020-534-12-31-00	
MUNN32375	Nitrile Gloves (80pk)	3.93	10/15/2025	411-046-531-11-31-00	
NAYER0816254	Uniform: Carhartt Mens Washed Duck Jacket - T	163.64	10/15/2025	402-021-535-83-22-00	
NAYER1361060	Spectracide Bug Stop Spray	111.10	10/15/2025	402-021-535-83-31-00	
NAYER1361060R	Refund: Spectracide Bug Stop Spray (3ea) Not E	-33.33	10/15/2025	402-021-535-83-31-00	
NAYER1982978	Insect Killer (UV)	57.31	10/15/2025	402-021-535-83-31-00	
NAYER3860255	CREDIT-Return Hot Shot Pest Control Fogger 6	-218.36	10/15/2025	402-021-535-83-31-00	
NAYER5423414	Softsoap Refill	34.30	10/15/2025	402-021-535-83-31-00	
NAYER6801030	Spectracide Bug Stop Spray (UV)	124.52	10/15/2025	402-021-535-83-31-00	
NAYER8490652	Acetaminophen for Medical Cabinet	10.50	10/15/2025	402-021-535-83-31-00	
NAYER953437	Synthetic Gear Lube , PC Renewal, RECY Fee	362.28	10/15/2025	402-021-535-83-31-00	
NAYER972654	Synthetic EP Gear Oil 220	1,515.95	10/15/2025	402-021-535-83-31-00	
NAYER9729047	Solenoid Valve Coil (2)	126.06	10/15/2025	402-021-535-52-31-00	
NEIMAN4096212	Keys for Restrooms	12.58	10/15/2025	001-015-576-80-31-00	
NEIMAN6692234	Key Release & Universal Key	150.32	10/15/2025	001-015-576-80-31-00	
NEIMAN7953047	Trimmer String	87.04	10/15/2025	411-046-531-80-31-00	
NEIMAN7953047	Trimmer String	87.04	10/15/2025	001-015-576-80-31-00	
NEIMAN9/12	Lodging: Everett, WA - WPRC Certified Plygrnd	495.84	10/15/2025	001-015-576-80-43-00	
NEIMANCS955076	Cleaner for Jerisich Restroom	445.07	10/15/2025	001-015-576-80-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
PHILLIPS232295	ITE 12th Edition TripGen Manual-Reference Set	274.00	10/15/2025	001-015-576-80-31-00	
PHILLIPS232295	ITE 12th Edition TripGen Manual-Reference Set	274.00	10/15/2025	101-017-543-30-31-00	
PHILLIPS232295	ITE 12th Edition TripGen Manual-Reference Set	274.00	10/15/2025	401-020-534-12-31-00	
PHILLIPS232295	ITE 12th Edition TripGen Manual-Reference Set	274.00	10/15/2025	402-021-535-12-31-00	
PHILLIPS232295	ITE 12th Edition TripGen Manual-Reference Set	274.00	10/15/2025	411-046-531-11-31-00	
PHILLIPS5534668	Logitech MX Vertical Mouse for Mike Simmons	21.16	10/15/2025	401-020-534-12-31-00	
PHILLIPS5534668	Logitech MX Vertical Mouse for Mike Simmons	21.17	10/15/2025	402-021-535-12-31-00	
PHILLIPS5534668	Logitech MX Vertical Mouse for Mike Simmons	21.17	10/15/2025	411-046-531-11-31-00	
PHILLIPS5534668	REFUND: Logitech MX Vertical Mouse for Mik	-21.17	10/15/2025	402-021-535-12-31-00	
PHILLIPS5534668	REFUND: Logitech MX Vertical Mouse for Mik	-21.16	10/15/2025	401-020-534-12-31-00	
PHILLIPS5534668	REFUND: Logitech MX Vertical Mouse for Mik	-21.16	10/15/2025	101-017-543-30-31-00	
PHILLIPS5534668	Logitech MX Vertical Mouse for Mike Simmons	21.16	10/15/2025	001-015-576-80-31-00	
PHILLIPS5534668	REFUND: Logitech MX Vertical Mouse for Mik	-21.16	10/15/2025	001-015-576-80-31-00	
PHILLIPS5534668	REFUND: Logitech MX Vertical Mouse for Mik	-21.17	10/15/2025	411-046-531-11-31-00	
PHILLIPS5534668	Logitech MX Vertical Mouse for Mike Simmons	21.16	10/15/2025	101-017-543-30-31-00	
PHILLIPS753047	Wireless Mouse (Philips) & iPhone Screen Prote	5.45	10/15/2025	101-017-543-30-31-00	
PHILLIPS753047	Wireless Mouse (Philips) & iPhone Screen Prote	5.45	10/15/2025	411-046-531-11-31-00	
PHILLIPS753047	Wireless Mouse (Philips) & iPhone Screen Prote	5.45	10/15/2025	401-020-534-12-31-00	
PHILLIPS753047	Wireless Mouse (Philips) & iPhone Screen Prote	5.45	10/15/2025	402-021-535-12-31-00	
PHILLIPS753047	Wireless Mouse (Philips) & iPhone Screen Prote	5.45	10/15/2025	001-015-576-80-31-00	
PHILLIPS8909028	Logitech Mouse MX Vertical for Mike Simmons	17.46	10/15/2025	402-021-535-12-31-00	
PHILLIPS8909028	Logitech Mouse MX Vertical for Mike Simmons	17.45	10/15/2025	001-015-576-80-31-00	
PHILLIPS8909028	Logitech Mouse MX Vertical for Mike Simmons	17.46	10/15/2025	401-020-534-12-31-00	
PHILLIPS8909028	Logitech Mouse MX Vertical for Mike Simmons	17.46	10/15/2025	101-017-543-30-31-00	
PHILLIPS8909028	Logitech Mouse MX Vertical for Mike Simmons	17.46	10/15/2025	411-046-531-11-31-00	
POUNTAIN6486	Shipping Charges for Evidence	81.36	10/15/2025	001-006-521-10-31-00	
POUNTAIN8206	Shipping Charges for Evidence	15.07	10/15/2025	001-006-521-10-31-00	
POUNTAIN8338	Shipping Charges for Evidence	56.86	10/15/2025	001-006-521-10-31-00	
RODENBACH086615	Amazon Web Serv-GovCloud Data Trans-Month	6,125.37	10/15/2025	001-004-518-88-45-00	
RODENBACH63659	GFOA Membership Fees 2025-2026/FINANCE	190.00	10/15/2025	001-004-514-23-49-00	
ROY017949	CDF f/LS20 Force Main Repairs	835.17	10/15/2025	402-021-535-52-31-00	
ROY059683	Dept of Health Annual Shorecrest LOSS Permit	887.85	10/15/2025	402-021-535-12-49-00	
ROY400560	Line Weight, Sealant - LS10 Siding Repair	233.40	10/15/2025	402-021-535-52-31-00	
RUEHL9046418	Butt Splice for Street Lights	11.79	10/15/2025	101-017-542-63-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
SAVAGE071748	Posts and Rails for Shaw Trail Split Rail Repair	271.61	10/15/2025	001-015-576-80-31-00	
SAVAGE242682	Construction Inspection & Anatomy of Drinking	112.50	10/15/2025	411-046-531-80-49-10	
SAVAGE242682	Construction Inspection & Anatomy of Drinking	112.50	10/15/2025	001-015-576-80-49-10	
SAVAGE242682	Construction Inspection & Anatomy of Drinking	112.50	10/15/2025	101-017-543-30-49-10	
SAVAGE242682	Construction Inspection & Anatomy of Drinking	112.50	10/15/2025	401-020-534-11-49-10	
SMILEY10982	Snacks & Storage for Youth Council & Harbor F	93.92	10/15/2025	001-004-513-10-31-00	
STECKER054222	HDMI Cable for Community Rooms	38.17	10/15/2025	001-004-513-10-31-00	
STECKER20258	Zoom - AUGUST 2025	753.29	10/15/2025	001-004-513-10-45-00	
STECKERHVVYVD	Apple Podcast Data	0.99	10/15/2025	001-004-513-10-42-00	
THOMAS5259443	Cargo Net for Code Enforcement Truck	100.92	10/15/2025	001-014-558-60-35-00	
THOMAS5259443	Cargo Net for Code Enforcement Truck	100.92	10/15/2025	001-014-558-50-35-00	
WALSH0623440	Trimmer Line	17.43	10/15/2025	001-015-576-80-31-00	
WALSH5616294	Safety Strips for Doris Heritage Park Fence Refl	12.07	10/15/2025	001-015-576-80-31-00	
WARTER1766601	Roof Safety Anchor Hitch Clips LS10 Roof	31.08	10/15/2025	402-021-535-52-31-00	
WARTER2495564	Uniform Work Boots for Nick Warter	224.66	10/15/2025	402-021-535-83-22-00	
WARTER3945801	Multi-Tap Conn, Insulated Conn, Multi-Tap	49.49	10/15/2025	402-021-535-83-31-00	
WARTER3945801	Multi-Tap Conn, Insulated Conn, Multi-Tap	49.50	10/15/2025	402-021-535-52-31-00	
WARTER6776238	HiVis Hard Hat Sun Shade, Electrical Gloves	96.49	10/15/2025	402-021-535-83-22-00	
WARTER6776238	HiVis Hard Hat Sun Shade, Electrical Gloves	96.49	10/15/2025	402-021-535-52-22-00	
WARTER822376-31	Jackhammer, Bits, Air Compressor Rental	915.70	10/15/2025	402-021-535-52-45-00	
WASHBURN1529284	WkWr-Boots/L. Washburn Reimb City for overag	193.57	10/15/2025	402-021-535-83-22-00	
WASHBURN411108	Milwaukee packout tool storage for Boom Truck	57.79	10/15/2025	402-021-535-52-31-00	
WILKINSON121248	Locknuts, Washers-Electrical Supp for VEH#302	15.67	10/15/2025	402-021-535-52-31-00	
WILKINSON128889	Foggers (10), Duct Tape(4)	183.96	10/15/2025	402-021-535-83-31-00	
	Check Total:	36,058.72			
Vendor: 003650	WEX Bank			Check Sequence: 2	ACH Enabled: False
SEPT25-BLDG	Fuel: UNL 13.527gal/SEPT 2025	57.13	10/15/2025	001-014-558-50-32-00	
SEPT25-ENG	Fuel: UNL 13.893gal/SEPT 2025	13.10	10/15/2025	401-020-534-12-32-00	
SEPT25-ENG	Fuel: UNL 13.893gal/SEPT 2025	13.11	10/15/2025	411-046-531-11-32-00	
SEPT25-ENG	Fuel: UNL 13.893gal/SEPT 2025	13.10	10/15/2025	001-015-576-80-32-00	
SEPT25-ENG	Fuel: UNL 13.893gal/SEPT 2025	13.10	10/15/2025	101-017-543-30-32-00	
SEPT25-ENG	Fuel: UNL 13.893gal/SEPT 2025	13.11	10/15/2025	402-021-535-12-32-00	
SEPT25-PD ADMIN	Fuel: UNL 63.387gal/SEPT 2025	283.74	10/15/2025	001-006-521-10-32-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
SEPT25-PD PATRL	Fuel: UNL 1,281.977gal/SEPT 2025	5,837.57	10/15/2025	001-006-521-20-32-00	
SEPT25-PW	Fuel: DSL 468.047/UNL 715.529gal/SEPT 2025	5,272.87	10/15/2025	101-017-542-90-32-00	
SEPT25-PWEQUIP	Fuel Equip: DSL 40.398/UNL 36.797gal/SEPT 2	425.97	10/15/2025	101-017-542-30-32-00	
SEPT25-WWEQUIP	Fuel Equip: DSL 40.33gal/SEPT 2025	95.10	10/15/2025	402-021-535-83-32-00	
SEPT25-WWEQUIP	Fuel Equip: DSL 40.33gal/SEPT 2025	95.10	10/15/2025	402-021-535-52-32-00	
SEPT25-WWTP	Fuel: UNL 208.577gal/SEPT 2025	434.12	10/15/2025	402-021-535-83-32-00	
SEPT25-WWTP	Fuel: UNL 208.577gal/SEPT 2025	434.12	10/15/2025	402-021-535-52-32-00	
	Check Total:	13,001.24			
	Total for Check Run:	49,059.96			
	Total of Number of Checks:	2			

Accounts Payable

Check Register Totals Only

User: kmagalei@gigharborwa.gov
Printed: 10/14/2025 - 10:27 AM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
200988	10/15/2025	002579	US Bank	36,058.72	0
200989	10/15/2025	003650	WEX Bank	13,001.24	0
Check Total:				49,059.96	

Accounts Payable

Computer Check Proof List by Vendor

User: kbrooks@gigharborwa.gov
Printed: 10/24/2025 - 3:22PM
Batch: 50027.10.2025



Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 003980	1st Class Office Solutions LLC			Check Sequence: 1	ACH Enabled: False
393	Postage Machine Service Contract 10.01.2025 - 10.01.2025	101.47	10/27/2025	411-046-531-80-48-00	
393	Postage Machine Service Contract 10.01.2025 - 10.01.2025	33.82	10/27/2025	001-004-514-23-48-00	
393	Postage Machine Service Contract 10.01.2025 - 10.01.2025	33.83	10/27/2025	001-015-576-80-48-00	
393	Postage Machine Service Contract 10.01.2025 - 10.01.2025	33.82	10/27/2025	001-004-513-10-48-00	
393	Postage Machine Service Contract 10.01.2025 - 10.01.2025	169.11	10/27/2025	402-021-535-12-48-00	
393	Postage Machine Service Contract 10.01.2025 - 10.01.2025	152.20	10/27/2025	401-020-534-12-48-00	
393	Postage Machine Service Contract 10.01.2025 - 10.01.2025	33.83	10/27/2025	001-014-558-60-48-00	
393	Postage Machine Service Contract 10.01.2025 - 10.01.2025	33.82	10/27/2025	001-004-518-10-48-00	
393	Postage Machine Service Contract 10.01.2025 - 10.01.2025	33.82	10/27/2025	001-006-521-10-48-00	
393	Postage Machine Service Contract 10.01.2025 - 10.01.2025	152.20	10/27/2025	101-017-543-30-48-00	
393	Postage Machine Service Contract 10.01.2025 - 10.01.2025	33.82	10/27/2025	001-003-512-50-48-00	
393	Postage Machine Service Contract 10.01.2025 - 10.01.2025	33.83	10/27/2025	001-014-558-50-48-00	
397	Ink (2) Postage Meter Supplies	20.64	10/27/2025	001-004-513-10-31-00	
397	Ink (2) Postage Meter Supplies	20.64	10/27/2025	001-004-514-23-31-00	
397	Ink (2) Postage Meter Supplies	20.65	10/27/2025	001-015-576-80-31-00	
397	Ink (2) Postage Meter Supplies	20.65	10/27/2025	001-014-558-50-31-00	
397	Ink (2) Postage Meter Supplies	92.90	10/27/2025	101-017-543-30-31-00	
397	Ink (2) Postage Meter Supplies	20.64	10/27/2025	001-003-512-50-31-00	
397	Ink (2) Postage Meter Supplies	92.90	10/27/2025	401-020-534-12-31-00	
397	Ink (2) Postage Meter Supplies	20.64	10/27/2025	001-004-518-10-31-00	
397	Ink (2) Postage Meter Supplies	103.22	10/27/2025	402-021-535-12-31-00	
397	Ink (2) Postage Meter Supplies	61.93	10/27/2025	411-046-531-80-31-00	
397	Ink (2) Postage Meter Supplies	20.65	10/27/2025	001-014-558-60-31-00	
397	Ink (2) Postage Meter Supplies	20.65	10/27/2025	001-006-521-10-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	1,361.68			
Vendor: 003660 13795	3J Consulting Inc CSP-2325 Peacock Hill ½ Street Improv PP#18	14,547.25	10/27/2025	Check Sequence: 2 102-018-595-61-63-05	ACH Enabled: False
	Check Total:	14,547.25			
Vendor: 004154 045463413170 526600202931 526600231412	Abboud, Michael Soda for PCB Workshop Lunch & Learn Chips, Cookies, Veggies-Snacks for PCB Worksl Pizza for PCB Workshop Lunch & Learn	21.80 41.37 32.57	10/27/2025 10/27/2025 10/27/2025	Check Sequence: 3 411-046-531-11-31-00 411-046-531-11-31-00 411-046-531-11-31-00	ACH Enabled: False
	Check Total:	95.74			
Vendor: 000139 073281/1	Ace Hardware Rope 3/8" x 50' for Christmas Tree-(reissuing los	78.38	02/24/2025	Check Sequence: 4 001-015-576-80-31-00	ACH Enabled: False
	Check Total:	78.38			
Vendor: 001281 PP#14 PP#14 PP#7	Active Construction Inc CSP-2003 Burnham Drive Improv Phase 1A PP# CSP-2003 Burnham Drive Improv Phase 1A PP# CSP-1406 Wollochet Dr/Wagner Way Improv PF	406,881.50 46,470.00 189,095.26	10/27/2025 10/27/2025 10/27/2025	Check Sequence: 5 412-047-594-31-63-13 102-018-595-30-63-99 102-018-595-30-63-32	ACH Enabled: False
	Check Total:	642,446.76			
Vendor: 002167 CS15324 CS15324 CS15324 CS15324	Advanced Door Service Inc Repair PW Ops Shop Garage Door Repair PW Ops Shop Garage Door Repair PW Ops Shop Garage Door Repair PW Ops Shop Garage Door	92.06 92.05 92.05 92.05	10/27/2025 10/27/2025 10/27/2025 10/27/2025	Check Sequence: 6 411-046-531-80-48-00 101-017-543-50-48-00 401-020-534-11-48-00 001-015-576-80-48-00	ACH Enabled: False
	Check Total:	368.21			
Vendor: 001309 2051	Advanced Industrial Automation Inc On-Call Engineering & SCADA Services PP#4	6,550.16	10/27/2025	Check Sequence: 7 402-021-535-83-41-00	ACH Enabled: False
	Check Total:	6,550.16			
Vendor: 000673	AgriShop Inc			Check Sequence: 8	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
253748/2	20" bar, clutch cover, file guides, files, freight/Cl	73.20	10/27/2025	401-020-534-11-31-00	
253748/2	20" bar, clutch cover, file guides, files, freight/Cl	73.20	10/27/2025	101-017-542-30-31-00	
253748/2	20" bar, clutch cover, file guides, files, freight/Cl	73.20	10/27/2025	001-015-576-80-31-00	
253748/2	20" bar, clutch cover, file guides, files, freight/Cl	73.20	10/27/2025	411-046-531-80-31-00	
	Check Total:	292.80			
Vendor: 002965	All Shred			Check Sequence: 9	ACH Enabled: False
115964	Secure Document Shredding 64gal Bin - Court	72.00	10/27/2025	001-003-512-50-41-00	
	Check Total:	72.00			
Vendor: 002158	ALLEN, SANDRA L			Check Sequence: 10	ACH Enabled: False
09/2025	Judicial Services SEPTEMBER 2025	5,500.00	10/27/2025	001-003-512-50-41-01	
	Check Total:	5,500.00			
Vendor: 003598	ALLPLAY SYSTEMS LLC			Check Sequence: 11	ACH Enabled: False
2025-163F	Disc Swing Hanger Bearing Housing-KLM Vet I	1,038.41	10/27/2025	001-015-576-80-31-00	
	Check Total:	1,038.41			
Vendor: 002213	Alpha Marine Installations			Check Sequence: 12	ACH Enabled: False
JERISICH2025	Buoy Inspection/Maintenance and Cleaning	864.00	10/27/2025	001-015-576-80-48-00	
	Check Total:	864.00			
Vendor: 002063	Aqua Ben Corporation			Check Sequence: 13	ACH Enabled: False
50024	Hydrofloc 2-275 gal totes & delivery/WWTP	9,706.00	10/27/2025	402-021-535-83-31-00	
	Check Total:	9,706.00			
Vendor: 004136	Arrow Construction Supply, LLC			Check Sequence: 14	ACH Enabled: False
9382	Forward Reverse Cartridge, Arrow Truck	194.89	10/27/2025	101-017-542-30-31-00	
	Check Total:	194.89			
Vendor: 004067	Barber, Mary			Check Sequence: 15	ACH Enabled: False
BARBER-WA-CELI2	Meals,Airfare,Parking,Transp-M.Barber WA-Cel	1,153.40	10/27/2025	001-004-513-10-43-00	
BARBER-WA-CELI6	Meals,Airfare,Parking,Transp-M.Barber WA-Cel	577.70	10/27/2025	001-004-513-10-43-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	1,731.10			
Vendor: 001619 64968	Belfair Hose & Hydraulic Inc Tube Fittings VEH#1050	10.05	10/27/2025	Check Sequence: 16 101-017-542-90-31-00	ACH Enabled: False
	Check Total:	10.05			
Vendor: 002464 WO08270	Brady Trucking Company Inc Coupler & Insert, Service to Biosolids Trailer VI	715.60	10/27/2025	Check Sequence: 17 402-021-535-83-48-00	ACH Enabled: False
	Check Total:	715.60			
Vendor: 003997	Butler Apparel Marketing LLC			Check Sequence: 18	ACH Enabled: False
571225	Wkwr: cap, high vis shirts (2)/Mork	38.88	10/27/2025	101-017-542-30-22-00	
571225	Wkwr: cap, high vis shirts (2)/Mork	38.88	10/27/2025	411-046-531-80-22-00	
571225	Wkwr: cap, high vis shirts (2)/Mork	38.88	10/27/2025	001-015-576-80-22-00	
571225	Wkwr: cap, high vis shirts (2)/Mork	38.88	10/27/2025	401-020-534-11-22-00	
571226	Wkwr: t-shirt & jacket/Hemphill	73.04	10/27/2025	401-020-534-11-22-00	
571226	Wkwr: t-shirt & jacket/Hemphill	73.04	10/27/2025	101-017-542-30-22-00	
571226	Wkwr: t-shirt & jacket/Hemphill	73.04	10/27/2025	411-046-531-80-22-00	
571226	Wkwr: t-shirt & jacket/Hemphill	73.04	10/27/2025	001-015-576-80-22-00	
571231	Wkwr: Hoodie (2), t-shirt (3), jacket, polo,rain jk	255.10	10/27/2025	101-017-542-30-22-00	
571231	Wkwr: Hoodie (2), t-shirt (3), jacket, polo,rain jk	255.10	10/27/2025	001-015-576-80-22-00	
571231	Wkwr: Hoodie (2), t-shirt (3), jacket, polo,rain jk	255.09	10/27/2025	401-020-534-11-22-00	
571231	Wkwr: Hoodie (2), t-shirt (3), jacket, polo,rain jk	255.09	10/27/2025	411-046-531-80-22-00	
571232	Wkwr: Cap, t-shirt (4)/Frontiero	59.10	10/27/2025	001-015-576-80-22-00	
571232	Wkwr: Cap, t-shirt (4)/Frontiero	59.10	10/27/2025	101-017-542-30-22-00	
571232	Wkwr: Cap, t-shirt (4)/Frontiero	59.10	10/27/2025	401-020-534-11-22-00	
571232	Wkwr: Cap, t-shirt (4)/Frontiero	59.11	10/27/2025	411-046-531-80-22-00	
571234	Wkwr: Hoodie (2), jacket, t-shirt (3)/Coonan	142.61	10/27/2025	411-046-531-80-22-00	
571234	Wkwr: Hoodie (2), jacket, t-shirt (3)/Coonan	142.61	10/27/2025	101-017-542-30-22-00	
571234	Wkwr: Hoodie (2), jacket, t-shirt (3)/Coonan	142.62	10/27/2025	401-020-534-11-22-00	
571234	Wkwr: Hoodie (2), jacket, t-shirt (3)/Coonan	142.61	10/27/2025	001-015-576-80-22-00	
571235	Wkwr: hat, hoodie (2), t-shirt (2),beanie, jacket/l	158.20	10/27/2025	411-046-531-80-22-00	
571235	Wkwr: hat, hoodie (2), t-shirt (2),beanie, jacket/l	158.21	10/27/2025	001-015-576-80-22-00	
571235	Wkwr: hat, hoodie (2), t-shirt (2),beanie, jacket/l	158.21	10/27/2025	401-020-534-11-22-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
571235	Wkwr: hat, hoodie (2), t-shirt (2),beanie, jacket/1	158.21	10/27/2025	101-017-542-30-22-00	
571241	Wkwr: hoodie, lng slv t-shirt (2)/Andrews	55.71	10/27/2025	001-015-576-80-22-00	
571241	Wkwr: hoodie, lng slv t-shirt (2)/Andrews	55.71	10/27/2025	101-017-542-30-22-00	
571241	Wkwr: hoodie, lng slv t-shirt (2)/Andrews	55.70	10/27/2025	401-020-534-11-22-00	
571241	Wkwr: hoodie, lng slv t-shirt (2)/Andrews	55.70	10/27/2025	411-046-531-80-22-00	
571246	Wkwr: hoodie (2), lng slv t-shirt (2)/Hemphill	92.82	10/27/2025	001-015-576-80-22-00	
571246	Wkwr: hoodie (2), lng slv t-shirt (2)/Hemphill	92.83	10/27/2025	401-020-534-11-22-00	
571246	Wkwr: hoodie (2), lng slv t-shirt (2)/Hemphill	92.82	10/27/2025	411-046-531-80-22-00	
571246	Wkwr: hoodie (2), lng slv t-shirt (2)/Hemphill	92.82	10/27/2025	101-017-542-30-22-00	
571247	Wkwr: lng slv t-shirt (3)/Bayne	44.53	10/27/2025	001-015-576-80-22-00	
571247	Wkwr: lng slv t-shirt (3)/Bayne	44.53	10/27/2025	411-046-531-80-22-00	
571247	Wkwr: lng slv t-shirt (3)/Bayne	44.52	10/27/2025	401-020-534-11-22-00	
571247	Wkwr: lng slv t-shirt (3)/Bayne	44.53	10/27/2025	101-017-542-30-22-00	
571256	Wkwr: t-shirt (2), cap, hoodie/Crosswhite	55.61	10/27/2025	411-046-531-80-22-00	
571256	Wkwr: t-shirt (2), cap, hoodie/Crosswhite	55.60	10/27/2025	101-017-542-30-22-00	
571256	Wkwr: t-shirt (2), cap, hoodie/Crosswhite	55.60	10/27/2025	001-015-576-80-22-00	
571256	Wkwr: t-shirt (2), cap, hoodie/Crosswhite	55.60	10/27/2025	401-020-534-11-22-00	
	Check Total:	3,902.38			
Vendor: 002557	Carollo Engineers Inc			Check Sequence: 19	ACH Enabled: False
FB72552	CPP-2314 WWTP Digester Upgrades PP#22 SEI	4,526.25	10/27/2025	410-022-594-35-65-80	
FB73291	On-Call Hydraulic Modeling Eng Services PP#1	4,320.00	10/27/2025	401-020-534-12-41-00	
	Check Total:	8,846.25			
Vendor: 000124	CenturyLink			Check Sequence: 20	ACH Enabled: False
300471172	Police Dept Fax 851-2399, 113-0879/OCT 2025	61.56	10/27/2025	001-006-521-10-42-00	
300474980	Court Phone 253.851.2038/OCT 2025	63.91	10/27/2025	001-003-512-50-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISL	186.08	10/27/2025	001-014-558-60-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISL	168.40	10/27/2025	001-004-518-10-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISL	180.80	10/27/2025	001-015-576-80-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISL	203.75	10/27/2025	001-003-512-50-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISL	168.40	10/27/2025	001-004-514-23-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISL	1,054.38	10/27/2025	101-017-543-30-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISL	186.08	10/27/2025	001-014-558-50-42-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
300475192	Telephone,Internet,300MBS Metro Ethernet, ISE	1,054.38	10/27/2025	401-020-534-12-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISE	168.40	10/27/2025	001-006-521-20-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISE	794.29	10/27/2025	001-016-518-30-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISE	1,157.74	10/27/2025	402-021-535-12-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISE	168.40	10/27/2025	001-006-521-10-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISE	707.05	10/27/2025	411-046-531-80-42-00	
300475192	20Mbs Metro Ethernet WWTP (Upgraded)/OCT	910.00	10/27/2025	402-021-535-12-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISE	168.40	10/27/2025	001-004-518-88-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISE	168.39	10/27/2025	001-004-513-10-42-00	
300475330	PW Shop Phone & SCADA DSL 253.851.8406/(	353.16	10/27/2025	101-017-543-30-42-00	A
300475330	PW Shop Phone & SCADA DSL 253.851.8406/(	353.17	10/27/2025	401-020-534-12-42-00	B
300475419	Wireless Service-Civic Center/OCT 2025	7.72	10/27/2025	001-006-521-10-42-00	
300475419	Wireless Service-Civic Center/OCT 2025	7.72	10/27/2025	001-015-576-80-42-00	
300475419	Wireless Service-Civic Center/OCT 2025	7.72	10/27/2025	001-004-514-23-42-00	
300475419	Wireless Service-Civic Center/OCT 2025	7.72	10/27/2025	001-016-518-30-42-00	
300475419	Wireless Service-Civic Center/OCT 2025	7.72	10/27/2025	001-004-518-88-42-00	
300475419	FAX Service 253-851-8563-Civic Center/OCT 2	12.96	10/27/2025	001-003-512-50-42-00	
300475419	Wireless Service-Civic Center/OCT 2025	31.84	10/27/2025	411-046-531-80-42-00	
300475419	Wireless Service-Civic Center/OCT 2025	7.72	10/27/2025	001-004-518-10-42-00	
300475419	Wireless Service-Civic Center/OCT 2025	7.72	10/27/2025	001-004-513-10-42-00	
300475419	Wireless Service-Civic Center/OCT 2025	7.72	10/27/2025	001-014-558-50-42-00	
300475419	Wireless Service-Civic Center/OCT 2025	47.77	10/27/2025	101-017-543-30-42-00	
300475419	FAX Service 253-851-8563-Civic Center/OCT 2	9.72	10/27/2025	001-014-558-50-42-00	
300475419	Wireless Service-Civic Center/OCT 2025	7.72	10/27/2025	001-014-558-60-42-00	
300475419	FAX Service 253-851-8563-Civic Center/OCT 2	9.73	10/27/2025	001-004-513-10-42-00	
300475419	Wireless Service-Civic Center/OCT 2025	7.72	10/27/2025	001-006-521-20-42-00	
300475419	Wireless Service-Civic Center/OCT 2025	53.08	10/27/2025	402-021-535-12-42-00	
300475419	Wireless Service-Civic Center/OCT 2025	47.77	10/27/2025	401-020-534-12-42-00	
300475419	Wireless Service-Civic Center/OCT 2025	7.72	10/27/2025	001-003-512-50-42-00	
300475705	WWTP Phone & Fax 253.851.8999/OCT 2025	340.82	10/27/2025	402-021-535-83-42-00	
411344164	Eddon Boat Fire Alarm 253.858.0201, 858-0203,	90.88	10/27/2025	001-015-576-80-42-00	C
449847912	WWTP SCADA Line 253.858.7424/OCT 2025	140.16	10/27/2025	402-021-535-83-42-00	
475603651	ADA Lift-Ancich Park Emergency Phone Line/C	73.58	10/27/2025	001-015-576-80-42-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Check Total:		9,219.97			
Vendor: 000787	CenturyLink			Check Sequence: 21	ACH Enabled: False
1941119-S-25288	T-1 & Fractal Line Serv PW Shop-WWTP/OCT	6.89	10/27/2025	101-017-543-30-42-00	
1941119-S-25288	T-1 & Fractal Line Serv PW Shop-WWTP/OCT	6.89	10/27/2025	001-015-576-80-42-00	
1941119-S-25288	T-1 & Fractal Line Serv PW Shop-WWTP/OCT	27.55	10/27/2025	402-021-535-12-42-00	
1941119-S-25288	T-1 & Fractal Line Serv PW Shop-WWTP/OCT	6.89	10/27/2025	401-020-534-12-42-00	
1941119-S-25288	T-1 & Fractal Line Serv PW Shop-WWTP/OCT	6.88	10/27/2025	411-046-531-80-42-00	
Check Total:		55.10			
Vendor: 003501	CenturyLink			Check Sequence: 22	ACH Enabled: False
756528061	Internet Connectivity-ACCT#89807710-ALL DI	78.02	10/27/2025	001-004-518-88-42-00	
756528061	Internet Connectivity-ACCT#89807710-ALL DI	536.36	10/27/2025	402-021-535-12-42-00	
756528061	Internet Connectivity-ACCT#89807710-ALL DI	482.73	10/27/2025	401-020-534-12-42-00	
756528061	Internet Connectivity-ACCT#89807710-ALL DI	78.02	10/27/2025	001-004-513-10-42-00	
756528061	Internet Connectivity-ACCT#89807710-ALL DI	78.02	10/27/2025	001-006-521-20-42-00	
756528061	Internet Connectivity-ACCT#89807710-ALL DI	78.02	10/27/2025	001-003-512-50-42-00	
756528061	Internet Connectivity-ACCT#89807710-ALL DI	78.02	10/27/2025	001-004-518-10-42-00	
756528061	Internet Connectivity-ACCT#89807710-ALL DI	482.73	10/27/2025	101-017-543-30-42-00	
756528061	Internet Connectivity-ACCT#89807710-ALL DI	78.02	10/27/2025	001-004-514-23-42-00	
756528061	Internet Connectivity-ACCT#89807710-ALL DI	321.82	10/27/2025	411-046-531-80-42-00	
756528061	Internet Connectivity-ACCT#89807710-ALL DI	78.01	10/27/2025	001-015-576-80-42-00	
756528061	Internet Connectivity-ACCT#89807710-ALL DI	78.01	10/27/2025	001-016-518-30-42-00	
756528061	Internet Connectivity-ACCT#89807710-ALL DI	78.02	10/27/2025	001-014-558-50-42-00	
756528061	Internet Connectivity-ACCT#89807710-ALL DI	78.01	10/27/2025	001-014-558-60-42-00	
756528061	Internet Connectivity-ACCT#89807710-ALL DI	78.02	10/27/2025	001-006-521-10-42-00	
Check Total:		2,681.83			
Vendor: 002900	Cintas Corporation #461			Check Sequence: 23	ACH Enabled: False
1905901809	Nitrile Gloves Black - Large 100ct (40)	196.38	10/27/2025	402-021-535-52-31-00	
1905901809	Nitrile Gloves Black - Large 100ct (40)	196.38	10/27/2025	402-021-535-83-31-00	
4244649792	Uniforms, Coveralls, Bag, Mat, Scrub - Clean Se	221.25	10/27/2025	402-021-535-52-41-00	
4244649792	Uniforms, Coveralls, Bag, Mat, Scrub - Clean Se	221.24	10/27/2025	402-021-535-83-41-00	
4245358444	Uniforms, Coveralls, Bag, Mat, Scrub - Clean Se	221.25	10/27/2025	402-021-535-83-41-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
4245358444	Uniforms, Coveralls, Bag, Mat, Scrub - Clean Se	221.24	10/27/2025	402-021-535-52-41-00	
	Check Total:	1,277.74			
Vendor: 000713	City of Gig Harbor			Check Sequence: 24	ACH Enabled: False
000033-001	2809 Ryan St Row/LS#6/33-001/AUG-SEPT 20	258.35	10/27/2025	402-021-535-52-47-00	
000229-000	Utilities Grandview Forest Park 229/AUG-SEPT	420.12	10/27/2025	001-015-576-80-47-00	
000610-000	3207 Harborview/Skansie 610/AUG-SEPT 2025	582.27	10/27/2025	001-015-576-80-47-00	
000611-000	Utilities Jerisich Park 611/AUG-SEPT 2025	1,114.44	10/27/2025	001-015-576-80-47-00	
000653-000	Rosedale/Bayridge Sdwk Lwn Sprink 653/AUG	185.63	10/27/2025	001-015-576-80-47-00	
000684-000	Utilities City Shop 684/AUG-SEPT 2025	416.30	10/27/2025	401-020-534-52-47-00	
000684-000	Utilities City Shop 684/AUG-SEPT 2025	416.31	10/27/2025	101-017-543-30-47-00	
000946-000	3702 Rosedale/Sidewalk lawn 946/AUG-SEPT 2	199.84	10/27/2025	001-015-576-80-47-00	
003201-000	Civic Center Grandview Sprink 3201/AUG-SEP	7,009.45	10/27/2025	001-016-518-30-47-00	
003223-000	Civic Center Bldg 3223/AUG-SEPT 2025	2,101.50	10/27/2025	001-016-518-30-47-00	
003223-001	7601 Soundview Dr 3223-001/AUG-SEPT 2025	205.43	10/27/2025	001-016-518-30-47-00	
003435-000	6565 Kimball Dr/Sprinkler 3435/AUG-SEPT 20	173.05	10/27/2025	001-015-576-80-47-00	
003436-000	Kimbal Dr/Sprinkler 3436/AUG-SEPT 2025	226.37	10/27/2025	001-015-576-80-47-00	
003490-000	WilkinsonFarmHouse 3490/AUG-SEPT 2025	101.67	10/27/2025	001-015-576-80-47-00	
003565-000	Grandview landsc meter SkatePrk 3565/AUG-SF	1,173.78	10/27/2025	001-015-576-80-47-00	
003879-000	Ferry Landing Sprinkler 3879/AUG-SEPT 2025	82.56	10/27/2025	001-015-576-80-47-00	
004134-000	Drink Fountain Harborvw 4134/AUG-SEPT 202	86.12	10/27/2025	001-015-576-80-47-00	
004622-000	Cushman Trail Prk Sprinkler 4622/AUG-SEPT 2	380.87	10/27/2025	001-015-576-80-47-00	
004896-000	Stinson/Edwards Sprink 4896/AUG-SEPT 2025	484.16	10/27/2025	001-015-576-80-47-00	
004978-000	4118 Rosedale Sprinkler 4978/AUG-SEPT 2025	569.46	10/27/2025	001-015-576-80-47-00	
005543-000	Stinson Ave Sprink 5543/AUG-SEPT 2025	729.39	10/27/2025	001-015-576-80-47-00	
007004-000	GrandviewCushTrlRestrm 7004/AUG-SEPT 202	394.98	10/27/2025	001-015-576-80-47-00	
007071-000	HarbvDr-FishermanPier 7071/AUG-SEPT 202	668.95	10/27/2025	001-015-576-80-47-00	
007283-000	3501 Harborview Dr Irr #7283/AUG-SEPT 2025	139.43	10/27/2025	001-015-576-80-47-00	
008019-000	3525 HarborvwDr-Ancich BoatBldg 8019/AUG-	1,135.80	10/27/2025	001-015-576-80-47-00	
009808-000	3211 Harborvw Dr-Jerisich Dock 9808/AUG-SE	875.36	10/27/2025	001-015-576-80-47-00	
012379-000	8698 Skansie Ave Irrig 12379/AUG-SEPT 2025	657.89	10/27/2025	101-017-543-30-47-00	
012379-000	8698 Skansie Ave Irrig 12379/AUG-SEPT 2025	657.90	10/27/2025	401-020-534-52-47-00	
	Check Total:	21,447.38			

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 002108	City of Port Orchard			Check Sequence: 25	ACH Enabled: False
INV02200	Decant Usage: 2 tons JUNE 2025	250.00	10/27/2025	411-046-531-80-47-10	
INV02200	Decant Usage: 2 tons JUNE 2025	250.00	10/27/2025	401-020-534-52-47-00	
	Check Total:	500.00			
Vendor: 000138	Code Publishing Company			Check Sequence: 26	ACH Enabled: False
GCI0018446	Municipal Code Web Update 5 new pages	117.50	10/27/2025	001-004-513-10-42-00	
	Check Total:	117.50			
Vendor: 004143	Comito, Megan			Check Sequence: 27	ACH Enabled: False
101_GH	Graphic design contract for city templates with	890.00	10/27/2025	001-004-513-10-41-00	
	Check Total:	890.00			
Vendor: 003928	Consensus Cloud Solutions LLC			Check Sequence: 28	ACH Enabled: False
5693521	E-Fax: Electronic Faxing Service/HR OCT 2025	43.62	10/27/2025	001-004-518-10-42-00	
	Check Total:	43.62			
Vendor: 002510	Construction Testing Laboratories Inc			Check Sequence: 29	ACH Enabled: False
149739	CSP-2003 Burnham Dr ½ Width Improv Phase 1	979.75	10/27/2025	102-018-595-30-63-99	
149739	CSP-2003 Burnham Dr ½ Width Improv Phase 1	979.75	10/27/2025	412-047-594-31-63-13	
	Check Total:	1,959.50			
Vendor: 003488	CORE & MAIN LP			Check Sequence: 30	ACH Enabled: False
X698871	Fastpatch, extensions - 2", 4", 6"	698.73	10/27/2025	411-046-531-80-31-00	
X721563	Flange repair kit/Hydrant Maint Parts	705.61	10/27/2025	401-020-534-54-31-10	
	Check Total:	1,404.34			
Vendor: 000171	Databar Inc			Check Sequence: 31	ACH Enabled: False
272625	Cycle 001 Print Biling, Mailing, Viewing (1,257	511.26	10/27/2025	402-021-535-72-42-00	
272625	Cycle 001 Print Biling, Mailing, Viewing (1,257	511.26	10/27/2025	401-020-534-72-42-00	
272625	Cycle 001 Print Biling, Mailing, Viewing (1,257	255.63	10/27/2025	411-046-531-80-42-00	
	Check Total:	1,278.15			
Vendor: 000175	DELL MARKETING LP			Check Sequence: 32	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
10830899066	Logitech Rally Plus Videoconferencing & Mount	2,909.14	10/27/2025	121-016-518-30-35-00	
10830899066	ScreenBeam 1100 Plus-Wireless video/audio ext	1,321.92	10/27/2025	121-016-518-30-35-00	
10830899066	Logitech Rally Plus Videoconferencing & Mount	2,909.14	10/27/2025	121-016-518-30-35-00	
10830899066	ScreenBeam 1100 Plus-Wireless video/audio ext	1,321.92	10/27/2025	121-016-518-30-35-00	
10835511184	Dell Pro 24" Monitor-E2425HM	315.52	10/27/2025	001-006-521-20-35-00	
10835511184	Dell Pro Tower Plus ABT 1250 Tag#03044	1,341.22	10/27/2025	001-006-521-20-35-00	
10835511184	Pro Support 7x24 Technical Support 3 years	76.76	10/27/2025	001-006-521-20-35-00	
10835511184	512GB SSD TLC	229.70	10/27/2025	001-006-521-20-35-00	
10838209380	Latitude 7350 Detachable, SCTO Tag#03046	1,643.02	10/27/2025	001-006-521-20-35-00	
10838209380	Latitude 7350 Keyboard and Pen	191.87	10/27/2025	001-006-521-20-35-00	
10838488231	Dell Pro Thunderbolt 4 Smart Dock	331.38	10/27/2025	001-004-514-23-35-00	
10838488231	Dell Pro 27 Plus QHD USB-C Hub Monitor	703.65	10/27/2025	001-004-514-23-35-00	
10838488231	Dell Pro 16 Plus Laptop Tag#03045	1,813.71	10/27/2025	001-004-514-23-35-00	
	Check Total:	15,108.95			
Vendor: 000371	Dept of Licensing Firearms Dep			Check Sequence: 33	ACH Enabled: False
CR#469460	CPL - GHP001791 Original	18.00	10/27/2025	001-000-237-20-00-00	
CR#469506	CPL - GHP001792 Original	18.00	10/27/2025	001-000-237-20-00-00	
CR#469507	CPL - GHP001793 Original	18.00	10/27/2025	001-000-237-20-00-00	
CR#469510	CPL - GHP001796 Renewal	18.00	10/27/2025	001-000-237-20-00-00	
CR#469546	Federal Firearm Dealer License-Big 5 Original	125.00	10/27/2025	001-000-237-20-00-00	
CR#469547	CPL - GHP001794 Original	18.00	10/27/2025	001-000-237-20-00-00	
CR#469771	CPL - GHP001797 Original	18.00	10/27/2025	001-000-237-20-00-00	
CR#469825	CPL - GHP001798 Original	18.00	10/27/2025	001-000-237-20-00-00	
CR#469911	CPL - GHP001799 Renewal	18.00	10/27/2025	001-000-237-20-00-00	
	Check Total:	269.00			
Vendor: 001090	DM Recycling Company			Check Sequence: 34	ACH Enabled: False
13179736	Recycling-6yd Wkly pu/Civic Ctr-32804969/SEI	442.00	10/27/2025	001-016-518-30-47-00	
13179893	Recycling-90 gal Comingled items-WWTP/SEP	144.00	10/27/2025	402-021-535-83-47-00	
13181403	Recycling-2yd Wkly pu/PW Shop-32187140-00	167.00	10/27/2025	101-017-543-30-47-00	
	Check Total:	753.00			
Vendor: 000185	Don Small & Sons Oil Dist Co			Check Sequence: 35	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
S287620	White mineral oil/Lube-10 gal/WWTP LS's	675.11	10/27/2025	402-021-535-83-31-00	
S287620	White mineral oil/Lube-10 gal/WWTP LS's	675.10	10/27/2025	402-021-535-52-31-00	
	Check Total:	1,350.21			
Vendor: 004088	Eurofins Environment Testing NW LLC			Check Sequence: 36	ACH Enabled: False
1100000794	Effluent/Influent Comp 2x Monthly	386.00	10/27/2025	402-021-535-83-41-00	
	Check Total:	386.00			
Vendor: 004159	George F. Cicotte			Check Sequence: 37	ACH Enabled: False
5909	Legal Consultation Regarding 401(a)	1,202.50	10/27/2025	001-004-518-10-41-00	
	Check Total:	1,202.50			
Vendor: 000123	Gig Harbor Chamber of Commerce			Check Sequence: 38	ACH Enabled: False
44595	Lodging Tax Grant OCTOBER 2025 Installment	33,745.11	10/27/2025	107-029-557-30-41-00	
	Check Total:	33,745.11			
Vendor: 002480	Gig Harbor Downtown Waterfront Alliance			Check Sequence: 39	ACH Enabled: False
0000135	Creative Endeavors Grant 2025 - Chalk the Harb	3,000.00	10/27/2025	001-015-576-80-41-30	
	Check Total:	3,000.00			
Vendor: 002237	Gordon Thomas Honeywell			Check Sequence: 40	ACH Enabled: False
Q3 2025-1013	WA State Lobbying Service/3RD QTR 2025	10,497.99	10/27/2025	001-004-513-10-41-00	
	Check Total:	10,497.99			
Vendor: 004016	Gordon Truck Centers, Inc.			Check Sequence: 41	ACH Enabled: False
PC301823531:01	Kit Filler 4" Sump VEH#1116	103.43	10/27/2025	101-017-542-90-31-00	
	Check Total:	103.43			
Vendor: 000283	Grainger Inc			Check Sequence: 42	ACH Enabled: False
9657936556	Hour Meter-Well#2	56.14	10/27/2025	401-020-534-51-31-00	
9660998833	Dispenser (6) Restroom Supplies	208.82	10/27/2025	001-015-576-80-31-00	
	Check Total:	264.96			
Vendor: 003375	Guardian Security Systems Inc			Check Sequence: 43	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
1628423	Blance due from underpayment AUG 2025 - OC	0.02	10/27/2025	001-015-576-80-49-00	
1658581	Elevator Monitor/AncichPk NOV 2025 - JAN 20	68.08	10/27/2025	001-015-576-80-49-00	
1658581	AES IntrusSysRadioMonitor/WilkBarn NOV 20	177.00	10/27/2025	001-015-576-80-49-00	
1658581	AES IntrusSys RadioMonitor/CivCtr NOV 2025	177.00	10/27/2025	001-016-518-30-49-00	
1658581	AES FireSys RadioMonitor/EddonBtShop NOV	247.80	10/27/2025	001-015-576-80-49-00	
1658581	AES FireSys RadioMoniotr/EddnBtHse NOV 20	221.25	10/27/2025	001-015-576-80-49-00	
1658581	AES FireSys RadioMonitor/CivCtr NOV 2025 -	247.80	10/27/2025	001-016-518-30-49-00	
1658581	AES FireSys RadioMonitor/AncichPk NOV 202	238.28	10/27/2025	001-015-576-80-49-00	
1658581	AES FireSys RadioMonitor/SkanHse NOV 2025	221.25	10/27/2025	001-015-576-80-49-00	
1658581	Elev ADA EmergLiftgatePh/SkanPk NOV 2025	70.80	10/27/2025	001-015-576-80-49-00	
	Check Total:	1,669.28			
Vendor: 003678 21925	HARBOR ENGRAVING Name Tags/Youth Council	208.98	10/27/2025	Check Sequence: 44 001-004-513-10-31-00	ACH Enabled: False
	Check Total:	208.98			
Vendor: 004040 895390821 895575165	HD Supply Formerly Home Depot Pro Soap Ppr Towels, sanitizer/Rrm Supplies Soap/Rest room Supplies	610.42 151.71	10/27/2025 10/27/2025	Check Sequence: 45 001-015-576-80-31-00 001-015-576-80-31-00	ACH Enabled: False
	Check Total:	762.13			
Vendor: 003943 HOFFMAN-7-9.25	Hoffman-Perron, Jami Reimb Mileage (84.00 miles) Deposit Kitsap Bar	58.80	10/27/2025	Check Sequence: 46 001-004-514-23-43-00	ACH Enabled: False
	Check Total:	58.80			
Vendor: 002236 17141	Hough Beck & Baird Inc CPP-1925 Crescent Crk Pk Master Plan & Desig	15,251.60	10/27/2025	Check Sequence: 47 109-015-594-76-63-15	ACH Enabled: False
	Check Total:	15,251.60			
Vendor: 004148 SIN012683 SIN012683 SIN012683 SIN012683	Industrial Software Solutions, Inc. Desktop Hardware for SCADA System/WWTP 1 Workstation for SCADA System/WWTP TAG#0 Workstation for SCADA System/WWTP TAG#0 SCADA Software Subscription/WWTP	1,112.82 10,522.69 3,960.33 27,427.75	10/27/2025 10/27/2025 10/27/2025 10/27/2025	Check Sequence: 48 402-021-535-83-35-00 402-021-535-83-35-00 402-021-535-83-35-00 402-021-535-83-45-00	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
SIN012683	Workstation for SCADA System/WWTP TAG#0	10,522.70	10/27/2025	402-021-535-83-35-00	
	Check Total:	53,546.29			
Vendor: 003619	Kennedy/Jenks Consultants			Check Sequence: 49	ACH Enabled: False
183164	CSSP-2309 Lift Station #1A PP#20 SEPT 2025	64,025.05	10/27/2025	410-022-594-35-65-82	
	Check Total:	64,025.05			
Vendor: 003135	Lakeside Industries			Check Sequence: 50	ACH Enabled: False
338928	Cold mix bag asphalt 50 lb bags (56)	485.18	10/27/2025	101-017-542-30-31-00	
338928	Cold mix bag asphalt 50 lb bags (56)	485.19	10/27/2025	402-021-535-52-31-00	
	Check Total:	970.37			
Vendor: 003882	MACDONALD MILLER FACILITY SOLUTIONS LLC			Check Sequence: 51	ACH Enabled: False
SVC358111	HVAC Labor & Truck Charge/WWTP	603.32	10/27/2025	402-021-535-83-48-00	
	Check Total:	603.32			
Vendor: 003776	Malagon, Ixtla			Check Sequence: 52	ACH Enabled: False
MALAGON09.10.25	Spanish Interpreting Serv via Zoom/Court 09.10.	150.00	10/27/2025	001-003-512-50-41-05	
	Check Total:	150.00			
Vendor: 001940	MBSquared Inc			Check Sequence: 53	ACH Enabled: False
49699	Temp Staff C. Harper - Week of 09.28.2025	1,091.75	10/27/2025	001-004-518-10-41-00	
49733	Temp Staff C. Harper - Week of 10.05.2025	1,191.10	10/27/2025	001-004-518-10-41-00	
	Check Total:	2,282.85			
Vendor: 000394	McGallian, Patty			Check Sequence: 54	ACH Enabled: False
MCGALLIAN-WSAP	Reimb Travel to WSAPT Conf-Chelan (203 mile	147.10	10/27/2025	001-014-558-60-43-00	
	Check Total:	147.10			
Vendor: 002816	MILES RESOURCES LLC			Check Sequence: 55	ACH Enabled: False
273154	Hot Mix Asphalt 1/2" 3.42 tons	392.55	10/27/2025	401-020-534-52-31-00	
	Check Total:	392.55			
Vendor: 000405	MINUTEMAN PRESS			Check Sequence: 56	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
3965	Postcards & Envelopes (30 Police Wk (18) Comi	76.18	10/27/2025	001-004-518-10-31-20	
	Check Total:	76.18			
Vendor: 000405	MINUTEMAN PRESS			Check Sequence: 57	ACH Enabled: False
3979	Business Cards (250 ea) Ellingboe, Hahn, Fisher	212.36	10/27/2025	402-021-535-83-31-00	
	Check Total:	212.36			
Vendor: 003469	Mobility Concepts Inc			Check Sequence: 58	ACH Enabled: False
52312	Labor to assess issue with Ancich Lift	763.70	10/27/2025	001-015-576-80-48-00	
52386	Labor to replace pit switch/Ancich Lift Repair	1,347.39	10/27/2025	001-015-576-80-48-00	
	Check Total:	2,111.09			
Vendor: 004149	Moldovan-Amaral, Christina			Check Sequence: 59	ACH Enabled: False
251007D	Romanian Interpreter Services/Court 10.07.2025	150.00	10/27/2025	001-003-512-50-41-05	
	Check Total:	150.00			
Vendor: 000424	Murrey's Disposal Company Inc			Check Sequence: 60	ACH Enabled: False
13183580	Refuse Serv-Jerisich Park #31105600/SEPT 202:	461.97	10/27/2025	001-015-576-80-47-00	
13183736	Refuse Serv-WWTP #31117020/SEPT 2025	1,094.92	10/27/2025	402-021-535-83-47-30	
13183782	Refuse Serv-PW Shop #31140800/SEPT 2025	1,418.43	10/27/2025	101-017-543-50-47-00	
13183783	Refuse Serv-Civic Center #31140802/SEPT 202:	401.66	10/27/2025	001-016-518-30-47-00	
13187063	Refuse Serv-Small Dumpster/PW OPS#3218871	210.88	10/27/2025	101-017-543-50-47-00	
	Check Total:	3,587.86			
Vendor: 001117	National Barricade Co LLC			Check Sequence: 61	ACH Enabled: False
319471	Signs-Road Closed (30x48 & 36x36) 4ea	1,176.10	10/27/2025	101-017-542-64-31-00	
	Check Total:	1,176.10			
Vendor: 002676	NAVIA BENEFIT SOLUTIONS CLIENT PAY			Check Sequence: 62	ACH Enabled: False
11013841	Sec 125 FSA & HSA Participant Fees SEPT 202:	400.00	10/27/2025	001-001-514-23-49-00	
	Check Total:	400.00			
Vendor: 000430	NCL of Wisconsin Inc			Check Sequence: 63	ACH Enabled: False
525755	250ml Glas Cyl,Nit Inhib,AE-70 Fiber Fltr(10)P'	1,208.51	10/27/2025	402-021-535-83-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	1,208.51			
Vendor: 001743 322679	Northstar Chemical Inc Sodium Hydroxide (200gal) Sodium Hypochlorite	2,688.83	10/27/2025	Check Sequence: 64 402-021-535-83-31-00	ACH Enabled: False
	Check Total:	2,688.83			
Vendor: 000475 442025505001	ODP BUSINESS SOLUTIONS LLC Wall Calendars(4), Monthly Planner 2026	69.66	10/27/2025	Check Sequence: 65 001-003-512-50-31-00	ACH Enabled: False
	Check Total:	69.66			
Vendor: 000461 915793	OGDEN MURPHY & WALLACE PLLC Legal Serv Public Record Requests/1.00 hrs/AUGUST	352.00	10/27/2025	Check Sequence: 66 001-004-515-30-41-00	ACH Enabled: False
915793	Legal Serv General Retainer/37.30 hrs/AUGUST	4,057.47	10/27/2025	001-004-515-30-41-00	
915793	Legal Serv General Retainer/37.30 hrs/AUGUST	2,282.33	10/27/2025	101-017-543-30-41-00	
915793	Legal Serv General Retainer/37.30 hrs/AUGUST	1,521.55	10/27/2025	411-046-531-12-41-10	
915793	Legal Serv General Retainer/37.30 hrs/AUGUST	2,282.33	10/27/2025	401-020-534-12-41-10	
915793	Legal Serv Purdy Interchange v. Gig Harbor/1.50 hrs/AUGUST	456.00	10/27/2025	402-021-535-12-41-11	
915793	Legal Serv General Retainer/37.30 hrs/AUGUST	2,535.92	10/27/2025	402-021-535-12-41-11	
	Check Total:	13,487.60			
Vendor: 004099 5165	OnlineRME LLC OnlineRME-FOG Cleaning Services Tracking/Q	140.00	10/27/2025	Check Sequence: 67 402-021-535-52-45-00	ACH Enabled: False
	Check Total:	140.00			
Vendor: 003169 592205435	Pacific Office Automation Copier Lease-Lexmark 50631459_2 & 50631459	16.38	10/27/2025	Check Sequence: 68 411-046-531-80-45-00	ACH Enabled: False
592205435	Copier Lease-Lexmark 50631459_2 & 50631459	16.39	10/27/2025	101-017-542-30-45-00	
592205435	Copier Lease-Lexmark 50631459_2 & 50631459	16.39	10/27/2025	401-020-534-52-45-00	
592205435	Copier Lease-Lexmark 50631459_2 & 50631459	110.12	10/27/2025	001-004-514-23-45-00	
592205435	Copier Lease-Lexmark 50631459_2 & 50631459	16.39	10/27/2025	001-004-514-23-45-00	
592339742	Copier Lease-Konica Bizhub C251i 50663518_1	128.61	10/27/2025	402-021-535-83-45-00	
592339742	Copier Lease-Konica Bizhub C251i 50663518_2	128.60	10/27/2025	001-003-512-50-45-00	
592340801	Late Fee for Invoice #591102765/WWTP JULY 2025	4.81	10/27/2025	402-021-535-83-45-00	
592340801	Late Fee for Invoice #591102765/Prosecutor JULY 2025	4.81	10/27/2025	001-003-512-50-45-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
592447216	Lease-OCE 450-Plotter/Printer PW/ENG/BLDG.	14.36	10/27/2025	001-015-576-80-45-00	
592447216	Lease-OCE 450-Plotter/Printer PW/ENG/BLDG.	14.36	10/27/2025	101-017-543-30-45-00	
592447216	Lease-OCE 450-Plotter/Printer PW/ENG/BLDG.	14.36	10/27/2025	402-021-535-12-45-00	
592447216	Lease-OCE 450-Plotter/Printer PW/ENG/BLDG.	14.36	10/27/2025	401-020-534-12-45-00	
592447216	Lease-OCE 450-Plotter/Printer PW/ENG/BLDG.	35.89	10/27/2025	001-014-558-60-45-00	
592447216	Lease-OCE 450-Plotter/Printer PW/ENG/BLDG.	35.89	10/27/2025	001-014-558-50-45-00	
592447216	Lease-OCE 450-Plotter/Printer PW/ENG/BLDG.	14.35	10/27/2025	411-046-531-80-45-00	
592447575	Copier Lease-Konica Bldg/Plan NOV 2025	220.18	10/27/2025	001-014-558-60-45-00	
592447575	Copier Lease-Konica PW ENG NOV 2025	90.73	10/27/2025	402-021-535-12-45-00	
592447575	Copier Lease-Konica PW ENG NOV 2025	90.72	10/27/2025	001-015-576-80-45-00	
592447575	Copier Lease-Konica PW/Eng/Plan/Bldg NOV 2	45.36	10/27/2025	101-017-543-30-45-00	
592447575	Copier Lease-Konica PD Report Room NOV 2025	321.10	10/27/2025	001-006-521-20-45-00	
592447575	Copier Lease-Konica PW ENG NOV 2025	90.72	10/27/2025	101-017-543-30-45-00	
592447575	Copier Lease-Konica Court NOV 2025	422.39	10/27/2025	001-003-512-50-45-00	
592447575	Copier Lease-Konica PW/Eng/Plan/Bldg NOV 2	45.37	10/27/2025	411-046-531-80-45-00	
592447575	Copier Lease-Konica Bldg/Plan NOV 2025	220.19	10/27/2025	001-014-558-50-45-00	
592447575	Copier Lease-Konica B/W & Color/Admin,Fin,F	254.69	10/27/2025	001-004-514-23-45-00	
592447575	Copier Lease-Konica PW ENG NOV 2025	90.73	10/27/2025	411-046-531-80-45-00	
592447575	Copier Lease-Konica PW/Eng/Plan/Bldg NOV 2	45.36	10/27/2025	401-020-534-12-45-00	
592447575	Copier Lease-Konica PW OPS NOV 2025	110.09	10/27/2025	401-020-534-12-45-00	
592447575	Copier Lease-Konica PW ENG NOV 2025	90.73	10/27/2025	401-020-534-12-45-00	
592447575	Copier Lease-Konica PW/Eng/Plan/Bldg NOV 2	45.36	10/27/2025	001-015-576-80-45-00	
592447575	Copier Lease-Konica PW/Eng/Plan/Bldg NOV 2	45.36	10/27/2025	402-021-535-12-45-00	
592447575	Copier Lease-Konica PD ADMIN NOV 2025	453.63	10/27/2025	001-006-521-10-45-00	
592447575	Copier Lease-Konica B/W & Color/Admin,Fin,F	254.70	10/27/2025	001-004-518-88-45-00	
592447575	Copier Lease-Konica PW/Eng/Plan/Bldg NOV 2	113.41	10/27/2025	001-014-558-60-45-00	
592447575	Copier Lease-Konica PW OPS NOV 2025	110.10	10/27/2025	411-046-531-80-45-00	
592447575	Copier Lease-Konica B/W & Color/Admin,Fin,F	254.69	10/27/2025	001-004-518-10-45-00	
592447575	Copier Lease-Konica PW OPS NOV 2025	110.09	10/27/2025	001-015-576-80-45-00	
592447575	Copier Lease-Konica B/W & Color/Admin,Fin,F	254.69	10/27/2025	001-004-513-10-45-00	
592447575	Copier Lease-Konica PW/Eng/Plan/Bldg NOV 2	113.41	10/27/2025	001-014-558-50-45-00	
592447575	Copier Lease-Konica PW OPS NOV 2025	110.09	10/27/2025	101-017-543-30-45-00	
592447642	Copier Lease Cannon Plotter Printer COMDEV 1	79.19	10/27/2025	001-014-558-60-45-00	
592447642	Copier Lease Cannon Plotter Printer COMDEV 1	79.19	10/27/2025	001-014-558-50-45-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
592614197	Copier Lease-Lexmark 50631459_2 & 50631459	16.39	10/27/2025	101-017-542-30-45-00	
592614197	Copier Lease-Lexmark 50631459_2 & 50631459	110.12	10/27/2025	001-004-514-23-45-00	
592614197	Finance Charge for Inv#589957353	0.81	10/27/2025	401-020-534-52-45-00	
592614197	Finance Charge for Inv#589957353	0.80	10/27/2025	101-017-542-30-45-00	
592614197	Copier Lease-Lexmark 50631459_2 & 50631459	16.39	10/27/2025	401-020-534-52-45-00	
592614197	Copier Lease-Lexmark 50631459_2 & 50631459	16.38	10/27/2025	411-046-531-80-45-00	
592614197	Finance Charge for Inv#589957353	0.80	10/27/2025	001-015-576-80-45-00	
592614197	Finance Charge for Inv#589957353	6.46	10/27/2025	001-004-514-23-45-00	
592614197	Copier Lease-Lexmark 50631459_2 & 50631459	16.39	10/27/2025	001-015-576-80-45-00	
592614197	Finance Charge for Inv#589957353	0.81	10/27/2025	411-046-531-80-45-00	
	Check Total:	4,933.69			
Vendor: 003272	PACWEST MACHINERY LLC			Check Sequence: 69	ACH Enabled: False
20380115	Kubota Belts, Wire Segment VEH#1093	1,061.43	10/27/2025	101-017-542-90-31-00	
	Check Total:	1,061.43			
Vendor: 000489	Parametrix Inc			Check Sequence: 70	ACH Enabled: False
71443	CSP-2107 PrnticeAv/Fnnimre 1/2 WidthRdwyIn	212.54	10/27/2025	102-018-595-30-63-26	
	Check Total:	212.54			
Vendor: 000365	PCRC			Check Sequence: 71	ACH Enabled: False
17685B190P	MSW-Commercial (0.39 tons) WWTP	74.75	10/27/2025	402-021-535-83-47-30	
17685B190P	Special Waste (2.92 tons)	105.88	10/27/2025	101-017-542-67-47-10	
17685B190P	MSW-Commercial (8.23 tons)	727.15	10/27/2025	101-017-543-50-47-00	
17685B190P	Special Waste (2.92 tons)	105.88	10/27/2025	411-046-531-80-47-10	
17685B190P	MSW-Commercial (8.23 tons)	727.14	10/27/2025	001-015-576-80-47-00	
	Check Total:	1,740.80			
Vendor: 004043	Pease Construction Inc			Check Sequence: 72	ACH Enabled: False
PP#16	CPP-2007 GH Sports Complex PH1B PP#16 SE	45,239.08	10/27/2025	109-015-594-76-63-31	
	Check Total:	45,239.08			
Vendor: 000506	Peninsula Light Co			Check Sequence: 73	ACH Enabled: False
MISC ACCTS#1	6979-Boat Storage-3525 Harborview/SEPT 2025	144.64	10/27/2025	001-015-576-80-47-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
MISC ACCTS#1	6876-3711 Harborvw Eddon/SEPT 2025	80.55	10/27/2025	001-015-576-80-47-00	
MISC ACCTS#1	6878-5202 25th Ave-Rushmore Pump/SEPT 2025	43.63	10/27/2025	401-020-534-51-47-00	
MISC ACCTS#1	6885-10303 McCormickCrk-LtLgFld Lts/SEPT 2025	1,501.15	10/27/2025	001-015-576-80-47-00	
MISC ACCTS#1	450677-3510 Grandview St-EV Station/SEPT 2025	148.75	10/27/2025	001-016-518-30-47-00	
MISC ACCTS#1	6898-10303 McCormickCrkAnnouncerBooth Lts/SEPT 2025	43.78	10/27/2025	001-015-576-80-47-00	
MISC ACCTS#1	448841-8698 Skansie Ave-NEW PW OPS CTR/SEPT 2025	706.69	10/27/2025	101-017-543-50-47-00	
MISC ACCTS#1	6859-9702 Crescent Valley Dr-BMX Pk/SEPT 2025	39.54	10/27/2025	001-015-576-80-47-00	
MISC ACCTS#1	6910-8714 HarbvwnkyCrkBthrm/SEPT 2025	82.87	10/27/2025	001-015-576-80-47-00	
MISC ACCTS#1	6893-8824 Harbrvw-Finholms Vw Climb/SEPT 2025	74.14	10/27/2025	001-015-576-80-47-00	
MISC ACCTS#1	6868-5118 89th City Shop/SEPT 2025	514.23	10/27/2025	101-017-543-50-47-00	
MISC ACCTS#1	6945-3851 Grndvw-Cushman Trl Bthrm/SEPT 2025	53.64	10/27/2025	001-015-576-80-47-00	
MISC ACCTS#1	6950-3003 Harbor-Maint Pier/SEPT 2025	144.99	10/27/2025	001-015-576-80-47-00	
MISC ACCTS#1	6927-Osprey Dr Water Tank/SEPT 2025	42.54	10/27/2025	401-020-534-51-47-00	
MISC ACCTS#1	6854-5998 SndVw StorUnit Pump/SEPT 2025	1,734.87	10/27/2025	401-020-534-51-47-00	
MISC ACCTS#1	6855-Masonic Lodge 3025 56th St NW/SEPT 2025	148.85	10/27/2025	001-015-576-80-47-00	
MISC ACCTS#1	6913-3510 Grandvw Skate Park/SEPT 2025	39.20	10/27/2025	001-015-576-80-47-00	
MISC ACCTS#1	6874-4750 N Crk Est Pump/SEPT 2025	4,164.10	10/27/2025	401-020-534-51-47-00	
MISC ACCTS#1	453148-10550 Harbor Hill Dr/SEPT 2025	301.35	10/27/2025	001-015-576-80-47-00	
MISC ACCTS#1	6977-8698 Skansie Well#11/SEPT 2025	6,079.22	10/27/2025	401-020-534-51-47-00	
MISC ACCTS#1	6857-3303 Vernhardson-CresValPump/SEPT 2025	530.59	10/27/2025	401-020-534-51-47-00	
MISC ACCTS#1	6860-3400 Grandview Pump/SEPT 2025	66.96	10/27/2025	401-020-534-51-47-00	
MISC ACCTS#1	6905-8602 Skans-RosedaleWtrTank/SEPT 2025	116.00	10/27/2025	401-020-534-51-47-00	
MISC ACCTS#1	6983-10303 McCormickCrk-LtLgFld Restrmt Lts/SEPT 2025	82.87	10/27/2025	001-015-576-80-47-00	
MISC ACCTS#1	6978-3525 Harborview Dr-Ancich Park/SEPT 2025	38.43	10/27/2025	001-015-576-80-47-00	
MISC ACCTS#1	6920-4118 Rosedale-Wilk/SEPT 2025	79.44	10/27/2025	001-015-576-80-47-00	
MISC ACCTS#1	6907-3510 Civic Center/SEPT 2025	2,921.69	10/27/2025	001-016-518-30-47-00	
MISC ACCTS#1	6980-3525 Harborvw/Jerkovich/AncichPk/SEPT 2025	44.67	10/27/2025	001-015-576-80-47-00	
MISC ACCTS#1	6962-3207 Harborvw Dr-Jerisich Dock/SEPT 2025	185.40	10/27/2025	001-015-576-80-47-00	
MISC ACCTS#2	4547 96th & Burnham/SEPT 2025	110.49	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6914-7610 Pioneer St Light/SEPT 2025	74.32	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6921-4225 Burnham Str Lts/SEPT 2025	52.45	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	448385-9830 Alpenglow Way-Rental Lts in Dev/SEPT 2025	82.56	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6936-3206 50th St NW & Olympic Drive/SEPT 2025	122.34	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6953-Harborview Flash Lt/SEPT 2025	14.14	10/27/2025	101-017-542-63-47-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
MISC ACCTS#2	448387-4843 Stardust Court-Rental Lts in Dev/S	123.04	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6964-Hunt St NW/Serenity Lp Lts/SEPT 2025	55.52	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6887-5600 38th Ave/56th St Lts/Signal/SEPT 20	87.99	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6902-5160 Borgen St Lts/Signal/SEPT 2025	89.53	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6928-4100 Borgen St Lts/SEPT 2025	68.07	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6954-Grand-Snd Flash Lt/SEPT 2025	14.14	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6951-7427 Stanich St Lts/SEPT 2025	42.45	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6900-3709 Harborview St Lts/Signal/SEPT 2025	78.77	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6935-Pt Fosdick Dr NW & Olympic/SEPT 2025	140.37	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6929-3850 Borgen St Lts/SEPT 2025	120.55	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6896-6750 Kimball St Lts/Signal/SEPT 2025	81.32	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6943-Str Lts WollWagnerWay/SEPT 2025	48.69	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6909-7551 N Creek Lp Lt/SEPT 2025	61.12	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6981-Harborview Hill/Sentinel Dr Lts/SEPT 202	254.01	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6930-10411 HarborHill St /Lts/Irr/SEPT 2025	69.96	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6915-2727 Hollycroft St Lts/Signal/SEPT 2025	51.17	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6906-2814 HarborVw St Lts/Signal/SEPT 2025	42.19	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6982-6401 Skansie Pk Str/Lts/SEPT 2025	126.62	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6894-3505 Rosedale St Lts/Signal/SEPT 2025	55.27	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6973-3820 Hunt St NW Lts/SEPT 2025	70.90	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6886-2780 Hollycroft-Reid/56th St Lts/SEPT 20	61.16	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6891-4913 Rosedale St Lts/Signal/SEPT 2025	54.33	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6942-3580 50th St Ct NW Signal/SEPT 2025	70.82	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6932-Baltic-Lot 1 St Lts/SEPT 2025	74.66	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6904-Borgen RAB St Lts/Signal/SEPT 2025	38.86	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6850-Harborvw Dr-St Lts/Signal/SEPT 2025	14.14	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6939-St Lts 11567 Canterwood/SEPT 2025	78.67	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6947-9916 Peacock Hill St Lts/SEPT 2025	55.52	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6952-Skans-Rose Flash Lt/SEPT 2025	18.87	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6949-6563 McDonald/Hunt St Lt/SEPT 2025	52.36	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6919-3008 36th St NW & Pt Fosdick Dr NW Lts	60.13	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6948-Pt Fosdick & 48th Traffic Light/SEPT 202	89.42	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6976-5713 38th Ave St Lts/SEPT 2025	69.48	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6933-Baltic Lot-81 St Lts/SEPT 2025	86.71	10/27/2025	101-017-542-63-47-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
MISC ACCTS#2	6961-Olympus Dr NW Lights/SEPT 2025	130.03	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6883-8802 N Harborvw St Lts/Signal/SEPT 2025	60.31	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6960-4282 Overlook Ct St Lt/SEPT 2025	148.14	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	454709-Wagner Wy/Wollochet Dr St Lights/SEP	85.42	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6959-Sentinel Dr NW lights/SEPT 2025	107.73	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6918-7700 Skansie St Lts ChapelHill/SEPT 2025	55.27	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6985-7421 Pioneer Way Lts/SEPT 2025	47.63	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6923-4701 Pt Fosdick Dr Light/SEPT 2025	69.19	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6901-Kimball/Pioneer St Lts/Signal/SEPT 2025	58.51	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6903-5200 Borgen St Lts/Signal/SEPT 2025	131.66	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6897-4500 Pt Fosdick Dr/SEPT 2025	77.14	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6908-3303 Vernhardson St Lts/Signal/SEPT 2025	59.36	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6955-5524 Sound St Lt/SEPT 2025	71.59	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6968-10207 50th Ave Lt Cab S/SEPT 2025	147.22	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6851-4220 Harborvw-St Lts/Signal/SEPT 2025	2,067.84	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6986-38th Ave & Briarwood Ln Lights/SEPT 2025	93.37	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6967-10576 Sentinel Lts/SEPT 2025	277.34	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6866-7201 Pioneer & Grandview/SEPT 2025	61.08	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6899-3807 Rosedale St Lts/SEPT 2025	87.31	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6931-HarborHill St Lt&CrsWlk/SEPT 2025	100.12	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6926-7221 Stinson Ave/SEPT 2025	75.43	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6892-9211 N Harborvw & Milton/SEPT 2025	60.31	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6966-2500 Hollycroft St Lt/SEPT 2025	55.25	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6925-9010 Prentice ST Lts/SEPT 2025	70.48	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6882-Wollochet/Hunt St Lt/Signal/SEPT 2025	73.81	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6969-10344 McCormick Dr Cab N/SEPT 2025	102.43	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6941-St Lts Borgen Blvd/SEPT 2025	53.72	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6940-St Lts 9300 Peacock Hill/SEPT 2025	78.51	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6957-Burnham/Borgen Blvd St Lt/SEPT 2025	42.62	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6963-Serenity Loop Lts/SEPT 2025	53.47	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6956-4009 Harborvw-Estuary/SEPT 2025	41.85	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6934-Str Lts 56th&Olympic/SEPT 2025	196.68	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#2	6970-4406 72nd St NW Lts/SEPT 2025	90.86	10/27/2025	101-017-542-63-47-00	
MISC ACCTS#3	6877-2201 50th St Ct-Reid&50th-LS#9/SEPT 2025	75.75	10/27/2025	402-021-535-52-47-20	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
MISC ACCTS#3	6922-Pump Sta(s) 8803 Harbrvw LS#2A/SEPT 2025	176.33	10/27/2025	402-021-535-52-47-20	
MISC ACCTS#3	6938-WWTP-4216 Harborview/SEPT 2025	18,963.63	10/27/2025	402-021-535-83-47-20	
MISC ACCTS#3	6975-Pump Sta(s) 2809 Ryan Ln LS#6/SEPT 2025	92.93	10/27/2025	402-021-535-52-47-20	
MISC ACCTS#3	6853-Sewer Pump 5611 Reid & 56thLS#7/SEPT 2025	138.30	10/27/2025	402-021-535-52-47-20	
MISC ACCTS#3	6870-7916 Ray Nash Dr NW LS#20/SEPT 2025	59.60	10/27/2025	403-021-535-11-47-00	
MISC ACCTS#3	6861-Pump Sta(s) 2823 Harbrvw LS#5/SEPT 2025	53.29	10/27/2025	402-021-535-52-47-20	
MISC ACCTS#3	6858-Pump Sta(s) 3303 Vernhrdsn LS#1/SEPT 2025	100.96	10/27/2025	402-021-535-52-47-20	
MISC ACCTS#3	6879-Pump Sta(s) 4815 38th LS#11/SEPT 2025	93.18	10/27/2025	402-021-535-52-47-20	
MISC ACCTS#3	6971-3211 Harborview LS#4B/SEPT 2025	593.90	10/27/2025	402-021-535-52-47-20	
MISC ACCTS#3	6881-Pump Sta(s) 14001 Purdy LS#13/SEPT 2025	120.28	10/27/2025	402-021-535-52-47-20	
MISC ACCTS#3	6965-6401 46th St-LS/SEPT 2025	163.25	10/27/2025	402-021-535-52-47-20	
MISC ACCTS#3	6895-Pump Sta(s) 6901 Wagner LS#14/SEPT 2025	239.13	10/27/2025	402-021-535-52-47-20	
MISC ACCTS#3	6872-2825 HBR Cntry Dr NW-Pump-LS#8/SEP	466.76	10/27/2025	402-021-535-52-47-20	
MISC ACCTS#3	6880-Pump Sta(s) 11502 Burnhm/Woodhl LS#15/SEPT 2025	828.03	10/27/2025	402-021-535-52-47-20	
	Check Total:	50,214.89			
Vendor: 000521	Pierce County Budget & Finance			Check Sequence: 74	ACH Enabled: False
850008409	Court Transmittal-Crime Victims/SEPT 2025	99.89	10/27/2025	631-038-586-20-00-00	
	Check Total:	99.89			
Vendor: 001612	Public Safety Testing Inc			Check Sequence: 75	ACH Enabled: False
PST25-1099	Police Recruiting Fees Q3 2025	202.50	10/27/2025	001-006-521-20-41-00	
PST25-1099	Police Recruiting Fees Q3 2025	202.50	10/27/2025	001-006-521-10-41-00	
	Check Total:	405.00			
Vendor: 000567	Puget Sound Energy			Check Sequence: 76	ACH Enabled: False
200009162351	Gas Service: 3510 Grandview, Civic Center SEP	115.07	10/27/2025	001-016-518-30-47-00	
200012082992	Gas Service: 3207 Harborview, Skansie House S	53.24	10/27/2025	001-015-576-80-47-00	
200012083701	Gas Service: 4216 Harborview Dr, WWTP SEPT	95.29	10/27/2025	402-021-535-83-47-00	
220009237599	LS Standby Gas: 6401 Skansie Utility Stub SEP	74.38	10/27/2025	402-021-535-52-47-00	
220030241248	Gas Service: 2809 Ryan St LS#6 SEPT 2025	83.63	10/27/2025	402-021-535-52-47-00	
	Check Total:	421.61			
Vendor: 000522	PURDY TOPSOIL & GRAVEL LLC			Check Sequence: 77	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
166258	Clean Asphalt Waste (1 ton) - Ray Nash FM Rep	26.00	10/27/2025	402-021-535-52-47-00	
166405	Clean Asphalt Waste (3 tons)	90.00	10/27/2025	402-021-535-83-47-10	
166524	Clean Unclassified Fill (1 ton)	25.00	10/27/2025	402-021-535-83-47-10	
166524	5/8" Minus CSTC - WWTP (3 ton)	110.06	10/27/2025	402-021-535-52-31-00	
166524	Concrete In (2 ton)	60.00	10/27/2025	101-017-542-67-47-10	
166524	Clean Asphalt Waste (4 ton), Concrete In (2 ton)	164.00	10/27/2025	401-020-534-52-47-00	
	Check Total:	475.06			
Vendor: 004134	RH2 Engineering, Inc			Check Sequence: 78	ACH Enabled: False
103597	CIP-2502 Canterwood Dr Redundant Wtr Main I	3,757.92	10/27/2025	420-026-594-34-63-97	
	Check Total:	3,757.92			
Vendor: 004035	ROMERO, STACEY			Check Sequence: 79	ACH Enabled: False
029-251001	Spanish Interpreting Via Zoom 10/1/2025	150.00	10/27/2025	001-003-512-50-41-05	
	Check Total:	150.00			
Vendor: TSantaGe	Sanders, Eugene R			Check Sequence: 80	ACH Enabled: False
13002	Santa Gene: Christmas Tree Lighting Ceremony	500.00	10/27/2025	001-015-576-80-41-00	
	Check Total:	500.00			
Vendor: 003773	Seattle's Finest Security & Traffic Control Inc			Check Sequence: 81	ACH Enabled: False
348167	Court Security Services Criminal Calendar (34hr	3,366.00	10/27/2025	001-003-512-50-41-00	
	Check Total:	3,366.00			
Vendor: 003892	Security Solutions Northwest Inc			Check Sequence: 82	ACH Enabled: False
387665	Fire Alarm Monitoring PW OPS	17.73	10/27/2025	101-017-542-30-41-00	
387665	Fire Alarm Monitoring PW OPS	17.73	10/27/2025	001-015-576-80-41-00	
387665	Fire Alarm Monitoring PW OPS	17.73	10/27/2025	411-046-531-80-41-00	
387665	Fire Alarm Monitoring PW OPS	17.73	10/27/2025	401-020-534-11-41-00	
387671	Intrusion Monitoring PW OPS	10.89	10/27/2025	411-046-531-80-41-00	
387671	Intrusion Monitoring PW OPS	10.90	10/27/2025	001-015-576-80-41-00	
387671	Intrusion Monitoring PW OPS	10.90	10/27/2025	401-020-534-11-41-00	
387671	Intrusion Monitoring PW OPS	10.90	10/27/2025	101-017-542-30-41-00	
387838	Fire Alarm Monitoring/Doris Heritage Park	103.59	10/27/2025	001-015-576-80-41-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
388098	Fire Alarm Radio Monitoring & Burg Sys/PW SI	61.38	10/27/2025	001-015-576-80-41-00	
388098	Fire Alarm Radio Monitoring & Burg Sys/PW SI	61.37	10/27/2025	411-046-531-80-41-00	
388098	Fire Alarm Radio Monitoring & Burg Sys/PW SI	61.37	10/27/2025	401-020-534-11-41-00	
388098	Fire Alarm Radio Monitoring & Burg Sys/PW SI	61.37	10/27/2025	101-017-542-30-41-00	
	Check Total:	463.59			
Vendor: 000968	Shope Concrete Products Co			Check Sequence: 83	ACH Enabled: False
10043222	Grade Rings & Concrete Brick - Manhole Repair	482.54	10/27/2025	402-021-535-52-31-00	
	Check Total:	482.54			
Vendor: 003903	Sister Cities International			Check Sequence: 84	ACH Enabled: False
25177	Membership Dues SCI/City Clerk 2.1.2025-1.31.	440.00	10/27/2025	001-004-513-10-49-00	
	Check Total:	440.00			
Vendor: 003519	Solid Waste Systems Inc			Check Sequence: 85	ACH Enabled: False
C13487SPO	Credit: Bandlock Tube (Wrong Part)	-182.50	10/27/2025	401-020-534-52-35-00	
C13487SPO	Credit: Bandlock Tube (Wrong Part)	-182.50	10/27/2025	101-017-542-64-35-00	
C13487SPO	Credit: Bandlock Tube (Wrong Part)	-182.49	10/27/2025	411-046-531-80-35-00	
P3881TAC	8" Bandlock Tube, Clamp - Vactor Tube	244.29	10/27/2025	411-046-531-80-35-00	
P3881TAC	8" Bandlock Tube, Clamp - Vactor Tube	244.28	10/27/2025	101-017-542-64-35-00	
P3881TAC	8" Bandlock Tube, Clamp - Vactor Tube	244.28	10/27/2025	401-020-534-52-35-00	
P9013SPO	8" Male Bandlock - Vactor Tube	155.55	10/27/2025	101-017-542-64-35-00	
P9013SPO	8" Male Bandlock - Vactor Tube	155.55	10/27/2025	401-020-534-52-35-00	
P9013SPO	8" Male Bandlock - Vactor Tube	155.53	10/27/2025	411-046-531-80-35-00	
	Check Total:	651.99			
Vendor: 002992	South Sound 911			Check Sequence: 86	ACH Enabled: False
185	911 LE Comm-Records/Communications/QTR 4	45,490.00	10/27/2025	001-006-521-20-42-10	
185	911 RMS Serv-Information Technology/QTR 4 -	20,702.50	10/27/2025	001-006-521-20-42-10	
	Check Total:	66,192.50			
Vendor: 003596	Springbrook Holding Company LLC			Check Sequence: 87	ACH Enabled: False
INV-021780	Utility WebPay-CivicPay Monthly/Transact Fee	318.82	10/27/2025	411-046-531-80-49-00	
INV-021780	Utility WebPay-CivicPay Month Subscript/SEPT	87.28	10/27/2025	402-021-535-12-49-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
INV-021780	Utility WebPay-CivicPay Monthly/Transact Fee ;	637.64	10/27/2025	401-020-534-72-49-00	
INV-021780	Utility WebPay-CivicPay Month Subscript/SEPT	87.28	10/27/2025	401-020-534-72-49-00	
INV-021780	Utility WebPay-CivicPay Month Subscript/SEPT	43.64	10/27/2025	411-046-531-80-49-00	
INV-021780	Utility WebPay-CivicPay Monthly/Transact Fee ;	637.64	10/27/2025	402-021-535-12-49-00	
	Check Total:	1,812.30			
Vendor: 000651	State Treasurer			Check Sequence: 88	ACH Enabled: False
850008403	BCC Fees/QTR 3-2025	994.99	10/27/2025	001-000-213-07-00-00	
850008409	Court Transmittal Unclaimed Restitution/SEPT 2	5.12	10/27/2025	631-000-386-95-00-00	
850008409	Court Transmittal/SEPT 2025	7,210.60	10/27/2025	631-038-586-10-00-00	
	Check Total:	8,210.71			
Vendor: 003227	Summit Law Group			Check Sequence: 89	ACH Enabled: False
167149	Legak Service: General Employment/SEPT 2025	1,002.00	10/27/2025	001-004-515-30-41-00	
167150	Legal Service: Bargaining/SEPT 2025	1,360.00	10/27/2025	001-004-515-30-41-00	
	Check Total:	2,362.00			
Vendor: 001001	Sumner Lawn N Saw			Check Sequence: 90	ACH Enabled: False
157135	Walker Mower Blades, Carburetor for Stihl Line	312.04	10/27/2025	001-015-576-80-31-00	
157517	Mower Blades (4)	233.35	10/27/2025	001-015-576-80-31-00	
	Check Total:	545.39			
Vendor: 001790	Sunrise Pest Management			Check Sequence: 91	ACH Enabled: False
385752	Rodent Control: Judson Visitor's Center 3125 Juc	82.92	10/27/2025	001-016-518-30-48-00	
385754	Rodent Control: Follow Up Serv PW OPS DOS ;	22.96	10/27/2025	401-020-534-11-48-00	
385754	Rodent Control: Follow Up Serv PW OPS DOS ;	22.97	10/27/2025	001-015-576-80-48-00	
385754	Rodent Control: Follow Up Serv PW OPS DOS ;	22.97	10/27/2025	101-017-542-30-48-00	
385754	Rodent Control: Follow Up Serv PW OPS DOS ;	22.96	10/27/2025	411-046-531-80-48-00	
392750	Late Fee: Judson Visitor's Center	1.49	10/27/2025	001-016-518-30-48-00	
392983	Rodent Control: Follow Up Serv PW OPS DOS ;	22.96	10/27/2025	401-020-534-11-48-00	
392983	Rodent Control: Follow Up Serv PW OPS DOS ;	22.96	10/27/2025	411-046-531-80-48-00	
392983	Rodent Control: Follow Up Serv PW OPS DOS ;	22.97	10/27/2025	001-015-576-80-48-00	
392983	Rodent Control: Follow Up Serv PW OPS DOS ;	22.97	10/27/2025	101-017-542-30-48-00	
399788	Late Fee: Judson Visitor's Center	1.49	10/27/2025	001-016-518-30-48-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	269.62			
Vendor: 003115	T.E. Walrath Trucking Inc			Check Sequence: 92	ACH Enabled: False
INVG8759	ManorStone - WWTP Improvements	485.96	10/27/2025	402-021-535-83-31-00	
	Check Total:	485.96			
Vendor: 000531	Tacoma Screw Products Inc			Check Sequence: 93	ACH Enabled: False
140154886-00	Hex Cap Screws	48.07	10/27/2025	402-021-535-83-31-00	
140154886-00	Hex Cap Screws	48.06	10/27/2025	402-021-535-52-31-00	
310049233-00	Hole Hawg 1/2" Right Angle Drill	344.76	10/27/2025	401-020-534-11-35-00	
	Check Total:	440.89			
Vendor: 004160	The SpyGlass Group, LLC			Check Sequence: 94	ACH Enabled: False
28438	Contingency Consulting Serv Elim: Voice/Data/	1,518.08	10/27/2025	001-006-521-20-41-00	
28438	Contingency Consulting Serv Elim: Voice/Data/	1,518.07	10/27/2025	001-004-518-10-41-00	
28438	Contingency Consulting Serv Elim: Voice/Data/	1,518.08	10/27/2025	001-003-512-50-41-00	
28438	Contingency Consulting Serv Elim: Voice/Data/	1,518.08	10/27/2025	001-015-576-80-41-00	
28438	Contingency Consulting Serv Elim: Voice/Data/	4,372.06	10/27/2025	411-046-531-80-41-00	
28438	Contingency Consulting Serv Elim: Voice/Data/	6,558.08	10/27/2025	401-020-534-12-41-00	
28438	Contingency Consulting Serv Elim: Voice/Data/	1,518.07	10/27/2025	001-014-558-50-41-00	
28438	Contingency Consulting Serv Elim: Voice/Data/	1,518.07	10/27/2025	001-006-521-10-41-00	
28438	Contingency Consulting Serv Elim: Voice/Data/	1,518.07	10/27/2025	001-004-513-10-41-00	
28438	Contingency Consulting Serv Elim: Voice/Data/	1,518.08	10/27/2025	001-004-514-23-41-00	
28438	Contingency Consulting Serv Elim: Voice/Data/	7,286.76	10/27/2025	402-021-535-12-41-00	
28438	Contingency Consulting Serv Elim: Voice/Data/	1,518.08	10/27/2025	001-004-518-88-41-00	
28438	Contingency Consulting Serv Elim: Voice/Data/	1,518.07	10/27/2025	001-016-518-30-41-00	
28438	Contingency Consulting Serv Elim: Voice/Data/	1,518.08	10/27/2025	001-014-558-60-41-00	
28438	Contingency Consulting Serv Elim: Voice/Data/	1,518.07	10/27/2025	101-017-543-30-41-00	
	Check Total:	36,433.80			
Vendor: 002601	Titus-Will Ford Inc			Check Sequence: 95	ACH Enabled: False
205064F	Bumper, Panel, Pad VEH #1106	1,467.49	10/27/2025	101-017-542-90-31-00	
205221F	Bumper Plate VEH #1105	103.93	10/27/2025	101-017-542-90-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	1,571.42			
Vendor: 003185	Transportation Solutions Inc			Check Sequence: 96	ACH Enabled: False
20200	CSP-2311 Wollochet/SR16 EB Off-Ramp Impro	6,146.50	10/27/2025	102-018-595-30-63-30	
20201	CSP-2315 Wollochet/SR16 WB Off-Ramp Imprc	41,252.50	10/27/2025	102-018-595-30-63-30	
	Check Total:	47,399.00			
Vendor: 000699	Tucci & Sons Inc			Check Sequence: 97	ACH Enabled: False
88225	1/2" Hot Mix Asphalt (5.91 ton), 131 CSS-1 (5ge	474.87	10/27/2025	101-017-542-30-31-00	
88597	1/2" Hot Mix Asphalt (2.04 ton)	148.24	10/27/2025	101-017-542-30-31-00	
	Check Total:	623.11			
Vendor: 003193	UNIFIED OFFICE SERVICES			Check Sequence: 98	ACH Enabled: False
334223	Sharpies, Notebooks, Steno Book, Write & Stick	82.76	10/27/2025	402-021-535-83-31-00	
334452	Paper (10 reams) & Rubber Bands	26.99	10/27/2025	402-021-535-52-31-00	
334452	Paper (10 reams) & Rubber Bands	26.99	10/27/2025	402-021-535-83-31-00	
	Check Total:	136.74			
Vendor: 000706	United Rentals Northwest Inc			Check Sequence: 99	ACH Enabled: False
252872495-001	Paint Sprayer Rental for LS10	152.75	10/27/2025	402-021-535-83-45-00	
253894982-001	Propane for Shop Forklift	75.12	10/27/2025	101-017-542-30-32-00	
	Check Total:	227.87			
Vendor: 000534	Utilities Underground			Check Sequence: 100	ACH Enabled: False
5090163	Excavation Notifications: 103 SEPT 2025	139.05	10/27/2025	402-021-535-52-41-00	
	Check Total:	139.05			
Vendor: 003030	Verizon Wireless			Check Sequence: 101	ACH Enabled: False
6124900359	PW Ops Cell Phones, Laptops, & iPads SEPT 20	400.34	10/27/2025	001-015-576-80-42-00	
6124900359	Custodian Cell Phone SEPT 2025	39.22	10/27/2025	001-016-518-30-42-00	
6124900359	WWTP Cell Phones & iPads SEPT 2025	317.75	10/27/2025	402-021-535-83-42-00	
6124900359	PD Patrol Cell Phones, iPads, Extra Sims, GETA	1,112.02	10/27/2025	001-006-521-20-42-00	
6124900359	HR Cell Phones & iPad SEPT 2025	190.93	10/27/2025	001-004-518-10-42-00	
6124900359	PW ENG Cell Phones & Laptops SEPT 2025	161.84	10/27/2025	001-015-576-80-42-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
6124900359	Police Marine Laptop SEPT 2025	14.69	10/27/2025	001-006-521-21-42-00	
6124900359	PW ENG Cell Phones & Laptops SEPT 2025	161.84	10/27/2025	401-020-534-12-42-00	
6124900359	Parks Manager Cell Phone SEPT 2025	39.22	10/27/2025	001-015-576-80-42-00	
6124900359	PW Ops Cell Phones, Laptops, & iPads SEPT 20	400.34	10/27/2025	401-020-534-11-42-00	
6124900359	Finance Cell Phones SEPT 2025	125.55	10/27/2025	001-004-514-23-42-00	
6124900359	PW ENG Cell Phones & Laptops SEPT 2025	161.84	10/27/2025	411-046-531-11-42-00	
6124900359	WWTP Cell Phones & iPads SEPT 2025	317.76	10/27/2025	402-021-535-52-42-00	
6124900359	PW Ops Cell Phones, Laptops, & iPads SEPT 20	400.34	10/27/2025	101-017-543-30-42-00	
6124900359	Admin Cell Phones & Mayor iPad SEPT 2025	174.40	10/27/2025	001-004-513-10-42-00	
6124900359	PW Ops Cell Phones, Laptops, & iPads SEPT 20	400.34	10/27/2025	411-046-531-80-42-00	
6124900359	PW ENG Cell Phones & Laptops SEPT 2025	161.84	10/27/2025	402-021-535-12-42-00	
6124900359	Bldg Cell Phones & Laptops SEPT 2025	271.57	10/27/2025	001-014-558-50-42-00	
6124900359	Planning Cell Phones & Laptop SEPT 2025	309.55	10/27/2025	001-014-558-60-42-00	
6124900359	Council Cell Phones SEPT 2025	249.09	10/27/2025	001-002-511-60-42-00	
6124900359	PW ENG Cell Phones & Laptops SEPT 2025	161.84	10/27/2025	101-017-543-30-42-00	
6124900359	ITS Cell Phones SEPT 2025	156.88	10/27/2025	001-004-518-88-42-00	
6124900359	Police Admin Cell Phones, GETAC Spare, iPad	158.37	10/27/2025	001-006-521-10-42-00	
	Check Total:	5,887.56			
Vendor: 003031	Verizon Wireless Equip.			Check Sequence: 102	ACH Enabled: False
6124692351	Water Well SCADA M2M Service/SEPT 2025	228.36	10/27/2025	401-020-534-12-42-00	
	Check Total:	228.36			
Vendor: 000735	WA State Patrol			Check Sequence: 103	ACH Enabled: False
I2601346	Background Check: Kiel Winslow, Laborer	2.75	10/27/2025	001-015-576-80-49-00	
I2601346	Background Check: Kiel Winslow, Laborer	2.75	10/27/2025	401-020-534-12-49-00	
I2601346	Background Check: Kiel Winslow, Laborer	2.75	10/27/2025	411-046-531-80-49-00	
I2601346	Background Check: Tina Correia SR Accountant	11.00	10/27/2025	001-004-514-23-49-00	
I2601346	Background Check: Kiel Winslow, Laborer	2.75	10/27/2025	101-017-542-30-49-00	
	Check Total:	22.00			
Vendor: 003758	Washington Crane & Hoist			Check Sequence: 104	ACH Enabled: False
0058634-IN	Annual Crane Inspection Crane Lift	2,089.27	10/27/2025	402-021-535-83-48-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	2,089.27			
Vendor: 003317	Washington Water Service Co			Check Sequence: 105	ACH Enabled: False
1314558082	Water Service: 6401 Skansie LS#21 SEPT 2025	24.72	10/27/2025	402-021-535-52-47-00	
8007317455	Water Service: 11502 Burnham LS#12 SEPT 2025	26.34	10/27/2025	402-021-535-52-47-00	
	Check Total:	51.06			
Vendor: 000747	Water Management Laboratories			Check Sequence: 106	ACH Enabled: False
232116	Nitrogen, Phosphorus, Phosphate	575.00	10/27/2025	402-021-535-83-41-00	
232260	Fecal Coliform & Total Solids	249.00	10/27/2025	402-021-535-83-41-00	
232261	Total Coliform MMO-MUG, MMO-MUG Quanti	3,496.00	10/27/2025	401-020-534-52-41-00	
232594	Ammonia/Nitrate/Nitrite/Kjeldahl Nitrogen	432.00	10/27/2025	402-021-535-83-41-00	
	Check Total:	4,752.00			
Vendor: 002865	Wesmar Company, Inc			Check Sequence: 107	ACH Enabled: False
338182	Sodium Hypochlorite 653gal	4,787.48	10/27/2025	401-020-534-51-31-00	
	Check Total:	4,787.48			
Vendor: 000495	Westbay Auto Parts			Check Sequence: 108	ACH Enabled: False
352890	Left Brake & Core Dep VEH #1091	179.71	10/27/2025	101-017-542-90-31-00	
352925	Shop Towels, Bracketed Caliper, Core Dep VEH	191.73	10/27/2025	101-017-542-90-31-00	
352945	Credit for Core Deposits Charged on Inv #35292	-145.47	10/27/2025	101-017-542-90-31-00	
353118	Dodge Oxygen (O2) Sensor VEH #7095-15	41.65	10/27/2025	001-006-521-20-31-00	
353153	Dodge Premium Battery & Core Dep x 2 VEH #	151.93	10/27/2025	001-006-521-20-31-00	
353201	2yr Warranty Battery (2) & Core Deposit (2)	331.75	10/27/2025	402-021-535-52-31-00	
353211	Credit for Core Deposit on Inv #353201, Vinyl 3	-35.96	10/27/2025	402-021-535-52-31-00	
353225	Brakeline VEH #1050	7.14	10/27/2025	101-017-542-90-31-00	
353337	Tubing Cutter VEH #1050	16.46	10/27/2025	101-017-542-90-31-00	
353391	Battery & Core Deposit VEH #7089-56	171.57	10/27/2025	001-006-521-20-31-00	
353476	Capsules & Windshield Wash - Shop Stock	43.33	10/27/2025	101-017-542-90-31-00	
353528	Ford Shield Retainer & Ford Retainer VEH #110	13.09	10/27/2025	101-017-542-90-31-00	
353578	Ram Brakes VEH #1090	633.61	10/27/2025	101-017-542-90-31-00	
353641	Oil Filter for City Hall Generator	7.79	10/27/2025	402-021-535-52-31-00	
353992	Maritime Pier Life Ring	13.15	10/27/2025	001-015-576-80-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
354038	Adapters - Shop Stock	11.00	10/27/2025	101-017-542-90-31-00	
	Check Total:	1,632.48			
Vendor: 002880	Wilco Farmers			Check Sequence: 109	ACH Enabled: False
646532/5	Casoron Granules & All Purpose Sand	157.57	10/27/2025	402-021-535-83-31-00	
646538/5	Valve Mask - Water Meter Supplies	37.08	10/27/2025	401-020-534-53-31-10	
646549/5	Sun & Shade Grass Seed	27.26	10/27/2025	402-021-535-52-31-00	
646553/5	Adapter for Harbor Hill Irrigation Repair	3.59	10/27/2025	001-015-576-80-31-00	
646585/5	Steele Angle & Pipe Strap VEH #1093	36.52	10/27/2025	101-017-542-90-31-00	
	Check Total:	262.02			
Vendor: 003993	Wiser, Chloe			Check Sequence: 110	ACH Enabled: False
30225	Reimb Empl: 20wk Construction Trng Course fo	210.00	10/27/2025	402-021-535-12-49-10	
30225	Reimb Empl: 20wk Construction Trng Course fo	210.00	10/27/2025	001-015-576-80-49-10	
30225	Reimb Empl: 20wk Construction Trng Course fo	210.00	10/27/2025	411-046-531-80-49-10	
30225	Reimb Empl: 20wk Construction Trng Course fo	210.00	10/27/2025	101-017-543-30-49-10	
30225	Reimb Empl: 20wk Construction Trng Course fo	210.00	10/27/2025	401-020-534-11-49-10	
	Check Total:	1,050.00			
Vendor: 002508	YMCA of Pierce & Kitsap Counties			Check Sequence: 111	ACH Enabled: False
PS-INV101176	City of Gig Harbor Sports Complex Contribution	199,820.00	10/27/2025	109-015-594-76-63-30	
	Check Total:	199,820.00			
	Total for Check Run:	1,473,303.07			
	Total of Number of Checks:	111			

Accounts Payable

Check Register Totals Only

User: kbrooks@gigharborwa.gov
Printed: 10/24/2025 - 3:28 PM



Check	Date	Vendor No	Vendor Name	Amount	Voucher
200990	10/27/2025	003980	1st Class Office Solutions LLC	1,361.68	0
200991	10/27/2025	003660	3J Consulting Inc	14,547.25	0
200992	10/27/2025	004154	Abboud, Michael	95.74	0
200993	10/27/2025	000139	Ace Hardware	78.38	0
200994	10/27/2025	001281	Active Construction Inc	642,446.76	0
200995	10/27/2025	002167	Advanced Door Service Inc	368.21	0
200996	10/27/2025	001309	Advanced Industrial Automation Inc	6,550.16	0
200997	10/27/2025	000673	AgriShop Inc	292.80	0
200998	10/27/2025	002965	All Shred	72.00	0
200999	10/27/2025	002158	ALLEN, SANDRA L	5,500.00	0
201000	10/27/2025	003598	ALLPLAY SYSTEMS LLC	1,038.41	0
201001	10/27/2025	002213	Alpha Marine Installations	864.00	0
201002	10/27/2025	002063	Aqua Ben Corporation	9,706.00	0
201003	10/27/2025	004136	Arrow Construction Supply, LLC	194.89	0
201004	10/27/2025	004067	Barber, Mary	1,731.10	0
201005	10/27/2025	001619	Belfair Hose & Hydraulic Inc	10.05	0
201006	10/27/2025	002464	Brady Trucking Company Inc	715.60	0
201007	10/27/2025	003997	Butler Apparel Marketing LLC	3,902.38	0
201008	10/27/2025	002557	Carollo Engineers Inc	8,846.25	0
201009	10/27/2025	000124	CenturyLink	9,219.97	0
201010	10/27/2025	000787	CenturyLink	55.10	0
201011	10/27/2025	003501	CenturyLink	2,681.83	0
201012	10/27/2025	002900	Cintas Corporation #461	1,277.74	0
201013	10/27/2025	000713	City of Gig Harbor	21,447.38	0
201014	10/27/2025	002108	City of Port Orchard	500.00	0
201015	10/27/2025	000138	Code Publishing Company	117.50	0
201016	10/27/2025	004143	Comito, Megan	890.00	0
201017	10/27/2025	003928	Consensus Cloud Solutions LLC	43.62	0
201018	10/27/2025	002510	Construction Testing Laboratories Inc	1,959.50	0
201019	10/27/2025	003488	CORE & MAIN LP	1,404.34	0
201020	10/27/2025	000171	Databar Inc	1,278.15	0
201021	10/27/2025	000175	DELL MARKETING LP	15,108.95	0
201022	10/27/2025	000371	Dept of Licensing Firearms Dep	269.00	0
201023	10/27/2025	001090	DM Recycling Company	753.00	0
201024	10/27/2025	000185	Don Small & Sons Oil Dist Co	1,350.21	0
201025	10/27/2025	004088	Eurofins Environment Testing NW LL	386.00	0
201026	10/27/2025	004159	George F. Cicotte	1,202.50	0
201027	10/27/2025	000123	Gig Harbor Chamber of Commerce	33,745.11	0
201028	10/27/2025	002480	Gig Harbor Downtown Waterfront Alli	3,000.00	0
201029	10/27/2025	002237	Gordon Thomas Honeywell	10,497.99	0
201030	10/27/2025	004016	Gordon Truck Centers, Inc.	103.43	0
201031	10/27/2025	000283	Grainger Inc	264.96	0
201032	10/27/2025	003375	Guardian Security Systems Inc	1,669.28	0
201033	10/27/2025	003678	HARBOR ENGRAVING	208.98	0
201034	10/27/2025	004040	HD Supply Formerly Home Depot Pro	762.13	0
201035	10/27/2025	003943	Hoffman-Perron, Jami	58.80	0
201036	10/27/2025	002236	Hough Beck & Baird Inc	15,251.60	0
201037	10/27/2025	004148	Industrial Software Solutions, Inc.	53,546.29	0
201038	10/27/2025	003619	Kennedy/Jenks Consultants	64,025.05	0
201039	10/27/2025	003135	Lakeside Industries	970.37	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
201040	10/27/2025	003882	MACDONALD MILLER FACILITY	603.32	0
201041	10/27/2025	003776	Malagon, Ixtla	150.00	0
201042	10/27/2025	001940	MBSquared Inc	2,282.85	0
201043	10/27/2025	000394	McGallian, Patty	147.10	0
201044	10/27/2025	002816	MILES RESOURCES LLC	392.55	0
201045	10/27/2025	000405	MINUTEMAN PRESS	76.18	0
201046	10/27/2025	000405	MINUTEMAN PRESS	212.36	0
201047	10/27/2025	003469	Mobility Concepts Inc	2,111.09	0
201048	10/27/2025	004149	Moldovan-Amaral, Christina	150.00	0
201049	10/27/2025	000424	Murrey's Disposal Company Inc	3,587.86	0
201050	10/27/2025	001117	National Barricade Co LLC	1,176.10	0
201051	10/27/2025	002676	NAVIA BENEFIT SOLUTIONS CLIE	400.00	0
201052	10/27/2025	000430	NCL of Wisconsin Inc	1,208.51	0
201053	10/27/2025	001743	Northstar Chemical Inc	2,688.83	0
201054	10/27/2025	000475	ODP BUSINESS SOLUTIONS LLC	69.66	0
201055	10/27/2025	000461	OGDEN MURPHY & WALLACE PL	13,487.60	0
201056	10/27/2025	004099	OnlineRME LLC	140.00	0
201057	10/27/2025	003169	Pacific Office Automation	4,933.69	0
201058	10/27/2025	003272	PACWEST MACHINERY LLC	1,061.43	0
201059	10/27/2025	000489	Parametrix Inc	212.54	0
201060	10/27/2025	000365	PCRCD	1,740.80	0
201061	10/27/2025	004043	Pease Construction Inc	45,239.08	0
201062	10/27/2025	000506	Peninsula Light Co	50,214.89	0
201063	10/27/2025	000521	Pierce County Budget & Finance	99.89	0
201064	10/27/2025	001612	Public Safety Testing Inc	405.00	0
201065	10/27/2025	000567	Puget Sound Energy	421.61	0
201066	10/27/2025	000522	PURDY TOPSOIL & GRAVEL LLC	475.06	0
201067	10/27/2025	004134	RH2 Engineering, Inc	3,757.92	0
201068	10/27/2025	004035	ROMERO, STACEY	150.00	0
201069	10/27/2025	TSantaGe	Sanders, Eugene R	500.00	0
201070	10/27/2025	003773	Seattle's Finest Security & Traffic Con	3,366.00	0
201071	10/27/2025	003892	Security Solutions Northwest Inc	463.59	0
201072	10/27/2025	000968	Shope Concrete Products Co	482.54	0
201073	10/27/2025	003903	Sister Cities International	440.00	0
201074	10/27/2025	003519	Solid Waste Systems Inc	651.99	0
201075	10/27/2025	002992	South Sound 911	66,192.50	0
201076	10/27/2025	003596	Springbrook Holding Company LLC	1,812.30	0
201077	10/27/2025	000651	State Treasurer	8,210.71	0
201078	10/27/2025	003227	Summit Law Group	2,362.00	0
201079	10/27/2025	001001	Sumner Lawn N Saw	545.39	0
201080	10/27/2025	001790	Sunrise Pest Management	269.62	0
201081	10/27/2025	003115	T.E. Walrath Trucking Inc	485.96	0
201082	10/27/2025	000531	Tacoma Screw Products Inc	440.89	0
201083	10/27/2025	004160	The SpyGlass Group, LLC	36,433.80	0
201084	10/27/2025	002601	Titus-Will Ford Inc	1,571.42	0
201085	10/27/2025	003185	Transportation Solutions Inc	47,399.00	0
201086	10/27/2025	000699	Tucci & Sons Inc	623.11	0
201087	10/27/2025	003193	UNIFIED OFFICE SERVICES	136.74	0
201088	10/27/2025	000706	United Rentals Northwest Inc	227.87	0
201089	10/27/2025	000534	Utilities Underground	139.05	0
201090	10/27/2025	003030	Verizon Wireless	5,887.56	0
201091	10/27/2025	003031	Verizon Wireless Equip.	228.36	0
201092	10/27/2025	000735	WA State Patrol	22.00	0
201093	10/27/2025	003758	Washington Crane & Hoist	2,089.27	0
201094	10/27/2025	003317	Washington Water Service Co	51.06	0
201095	10/27/2025	000747	Water Management Laboratories	4,752.00	0
201096	10/27/2025	002865	Wesmar Company, Inc	4,787.48	0
201097	10/27/2025	000495	Westbay Auto Parts	1,632.48	0
201098	10/27/2025	002880	Wilco Farmers	262.02	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
201099	10/27/2025	003993	Wiser, Chloe	1,050.00	0
201100	10/27/2025	002508	YMCA of Pierce & Kitsap Counties	199,820.00	0
Check Total:				1,473,303.07	

General Ledger

Journal Entry Proof List

User: kbrooks@gigharborwa.gov
Printed: 10/22/2025 - 12:59 PM
Batch: 50008.10.2025



Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
Journal Entry: 110-10-2025		Journal Entry Date: 10/08/2025				
001-004-518-88-49-00	Miscellaneous	15.00	0.00	WA Dept of Licensing - Driver Abstract Logan Rosenstiel/ITS Manager		
001-000-111-10-00-00	Cash	0.00	15.00	WA Dept of Licensing - Driver Abstract Logan Rosenstiel/ITS Manager		
Journal Entry Totals		15.00	15.00			
Journal Entry Balance		0.00				
Report Totals:		15.00	15.00			
		0.00				



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: October 27, 2025

SUBJECT: Professional Services Contract Amendment #4 with Facet (formerly Davido Consulting Group, Inc.) for Commercial Fishing Homeport

SUBMITTED BY: Senior Engineer Stephanie Seibel, P.E.

DEPARTMENT: Public Works

PHONE: (253) 853-7626

SUGGESTED MOTION: Move to authorize the mayor to execute Professional Services Contract Amendment 4 with Facet (formerly Davido Consulting Group, Inc.) in an amount not to exceed \$46,324.00.

BACKGROUND INFORMATION: This proposed amendment addresses the extended amount of time that it has taken to get through the federal permit review processes and to complete the necessary design and permitting efforts related to the additional mitigation. With the extended amount of time that it has taken to get through the federal permit review process, and thus the local permit process, we have expended more of the contract budget for design and permitting than anticipated by this time.

FISCAL CONSIDERATION: In the City's 2025-26 Budget, Parks Development– Capital Objectives 12 is identified to complete the design and permitting, water rights processing, and construction for the Commercial Fishing Homeport Design and Permitting.

2025-26 Budget Project Funding:

Commercial Fishing Homeport Design and Permitting	\$ 80,000
Construction (Contract/Testing/Change Order Authority)	\$ 3,400,000
Total 2023-24 Budget:	\$3,480,000

Project Expenses:

DCG Commercial Fishing Homeport Contract (January 2022)	(\$147,922)
DCG Commercial Fishing Homeport Contract Amendment 01 (September 2022)	(\$44,261)
DCG Commercial Fishing Homeport Contract Amendment 02 (July 2023)	(\$27,182)
DCG/FACET Commercial Fishing Homeport Contract Amendment 03 (May 2024)	(\$34,448)
FACET Commercial Fishing Homeport Contract Amendment 04	(\$46,224)
Construction (Contract/Testing/Change Order Authority)	TBD

Available budget:	\$3,179,963
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Expenditure	Amount Budgeted:	Appropriation Required:
Required:	\$ 3,480,000.00	\$ 0
\$ 46,224.00		

ATTACHMENTS:

1. Facet - Commercial_Fishing_Homeport_Contract_Amendment 4
2. 2025-1027_EXHIBIT A & B

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

FOURTH AMENDMENT
TO
PROFESSIONAL SERVICES CONTRACT
BETWEEN THE CITY OF GIG HARBOR AND
FACET

THIS FOURTH AMENDMENT is made to that certain Professional Services Contract dated January 1, 2022 (the "Agreement"), as amended on September 12, 2022, again on July 17, 2023 and again on April 16, 2024 by and between the City of Gig Harbor, a Washington municipal corporation (hereinafter the "City"), and FACET, a Corporation organized under the laws of the State of Washington (hereinafter the "Consultant").

RECITALS

WHEREAS, the City is presently engaged in completing the Design of the Commercial Fishing Homeport Project and desires to extend consultation services in connection with the project; and

WHEREAS, section 17 of the Agreement requires the parties to execute an amendment to the Agreement in order to modify the scope of work to be performed by the Consultant and to amend the amount of compensation paid by the City;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties in this Amendment as follows:

1. Scope of Work. Section 1 of the Agreement is further amended to add the work as shown in **Exhibit A**, attached to this Amendment and incorporated herein.

2. Payment. Section 2(A) of the Agreement is amended to increase compensation to the Consultant for the work to be performed as described in **Exhibit A** in an amount not to exceed Forty Six Thousand Three Hundred and Twenty Four Dollars (\$46,324.00), as shown in **Exhibit B**, attached to this Amendment and incorporated herein for a total contract amount of (\$ 300,137.00).

3. Duration of Work. Section 3 of the Agreement is amended to extend the duration of this Agreement to December 31, 2026.

[Remainder of page left intentionally blank]

EXCEPT AS EXPRESSLY MODIFIED BY THIS AMENDMENT, ALL TERMS AND CONDITIONS OF THE AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT.

IN WITNESS WHEREOF, the parties have executed this Agreement on _____.

CONSULTANT

CITY OF GIG HARBOR

By: _____
Title: _____

By: _____
Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

October 8, 2025

EXHIBIT A

Client: City of Gig Harbor

Project: Gig Harbor Commercial Fishing Homeport

Address: Ancich Waterfront Park - 3589 Harborview Dr, Gig Harbor

Email: langhelmj@cityofgigharbor.com

PROPOSAL FOR MARINE SERVICES

Facet Number: 2112.0164.00

SCOPE OF WORK -

Facet's Services will include the following:

Task: 2025 & 2026 Permit Support

Description:

HPA application and Support - Yet to commence. We will apply online through APPS after a SEPA determination is made. WDFW has 45 days to approve.

Local Permit Support- Support to planning department for the issuance of the local shoreline permit and the building permit. Coordination and support may include normal email and phone correspondence and continued contact with project managers and staff, responding to comments or questions issued by the building department. This will conclude with the issuance of a new stamped bid set at the conclusion of building department review.

Schedule: Work has begun and is anticipated to be concluded by May 2026

Estimate: \$46,324.00

Additional Services

The work noted above is for a one-time performance only. Additional work and meeting times beyond what is stated herein shall constitute additional services and are to be reimbursed on an hourly basis per the attached Hourly Rate Schedule. Additional services shall not be authorized without Client authorization via contract addendums or written permissions.

AUTHORIZATION TO PROCEED

If our proposal is satisfactory, please sign and return a copy of this proposal to us.

Client & Billing Information:

Name/Title: Jeff Langhelm

Email: langhelmj@cityofgigharbor.com

Facet Representative:

Steve Robert, PE
Principal of Marine Engineering
SRobert@facetnw.com

 10/08/25

Client Signature

Date

Facet Signature

Date



FACET

Date: 10/8/2025

Facet

PROFESSIONAL CONSULTING SERVICES ESTIMATE

EXHIBIT B

Project: Gig Harbor Commerical Fishing Homeport

Client: City of Gig Harbor

Facet PM: Steve Robert

FACET LABOR CATEGORIES

Task No.	Task Description	Principal Engineer VI	Engineer IV	Engineer III	Engineer II	Ecologist III	Ecologist II	Project Coordinator	Total Hours	Sub total
1	HPA Support								62	\$14,130
	a Permitting	16	46						62	\$14,130
2	Local Permit Support								170	\$32,094
	a Permitting	22	55		75		18		170	\$32,094
									Subtotal	\$46,224

TOTAL ESTIMATED HOURS BY LABOR CATEGORY	38	101	0	75	0	18	0	232
---	----	-----	---	----	---	----	---	-----

PROJECT PERCENTAGE BY EMPLOYEE BASED ON HOURS	16%	44%	0%	32%	0%	8%	0%	100%
---	-----	-----	----	-----	----	----	----	------

HOURLY RATE	\$265.00	\$215.00	\$206.00	\$157.00	\$157.00	\$148.00	\$149.00
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TOTAL ESTIMATED CHARGES BY LABOR CATEGORY	\$10,070	\$21,715	\$0	\$11,775	\$0	\$2,664	\$0	\$46,224
---	----------	----------	-----	----------	-----	---------	-----	----------

Subtotal: \$46,224

Facet Expenses: \$100

TOTAL ESTIMATED MAXIMUM FEES: \$46,324

Facet
2025 Marine Hourly Billing Rates
Effective: 1/1/2025

Position	Rate
Principal	\$265
Engineer V	\$227
Engineer IV	\$215
Engineer III	\$206
Engineer II	\$157
Engineer I	\$134
Engineer Tech II	\$115
Ecologist V	\$200
Ecologist IV	\$177
Ecologist III	\$157
Ecologist II	\$148
Planner II	\$127
Intern I	\$ 93
Project/Contract Administrator	\$149



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: October 27, 2025

SUBJECT: Sport Complex Phase 1B – Additional Trash Enclosure Change Order

SUBMITTED BY: Associate Engineer Chloe Wiser

DEPARTMENT: Public Works

PHONE: (253) 853-8182

SUGGESTED MOTION: Move to authorize the mayor to execute a change order for a trash enclosure at Doris Heritage Park.

BACKGROUND INFORMATION: The Sports Complex 1B project design did not include a trash enclosure for site waste to be disposed. However, due to the amount of trash generated from this site, maintenance staff needs a trash enclosure at this site. The city's consultant has designed a trash enclosure on the Phase 1B site to be used by Doris Heritage Park and the YMCA for the adjacent sports fields.

This contractor has submitted a cost proposal of \$113,394.37. This exceeds the city engineer's change order authority available, therefore council approval is required.

Sufficient funds exist in the Parks Capital Fund to cover the overage of the requested expenditure.

FISCAL CONSIDERATION:

Expenditure Required: \$ 113,394.47	Change Order Amount Budgeted: \$ 279,400	Appropriation Required: \$ 0
--	--	---------------------------------

ATTACHMENTS:

1. WCD 30A Trash Enclosure Change Order

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities



WORK CHANGE DIRECTIVE

FIELD DIRECTIVE NUMBER: WCD #30A –Trash Enclosure

CONTRACT NUMBER: CPP-2007

DATE: 9/11/25

Project: Gig Harbor Sports Complex 1B
Owner: City of Gig Harbor
Contractor: Pease Construction
Engineer: BCRA
Construction Services Manager: Chloe Wiser

The following additions, deletions, or revisions to the Work have been ordered and authorized:

DESCRIPTION OF ALTERATION:

Prepare cost proposal for attached trash enclosure design.

REASON FOR CHANGE:

Trash enclosure not designed as part of original scope. Sports Complex 1B and 1A will be sharing the enclosure.

METHOD OF PAYMENT:

Contract Unit Price: _____

Lump Sum: \$ 103,936.18

Cost of Work (Time and Materials) _____

REMARKS:

City to issue WCD 30B to construct trash enclosure pending cost proposal.

It is understood that this Work Change Directive will not change the Contract Price or Times but is evidence that the parties expect a Change Order to be subsequently issued reflecting any changes.

RECOMMENDED BY: Chloe Wiser DATE: 9/11/25

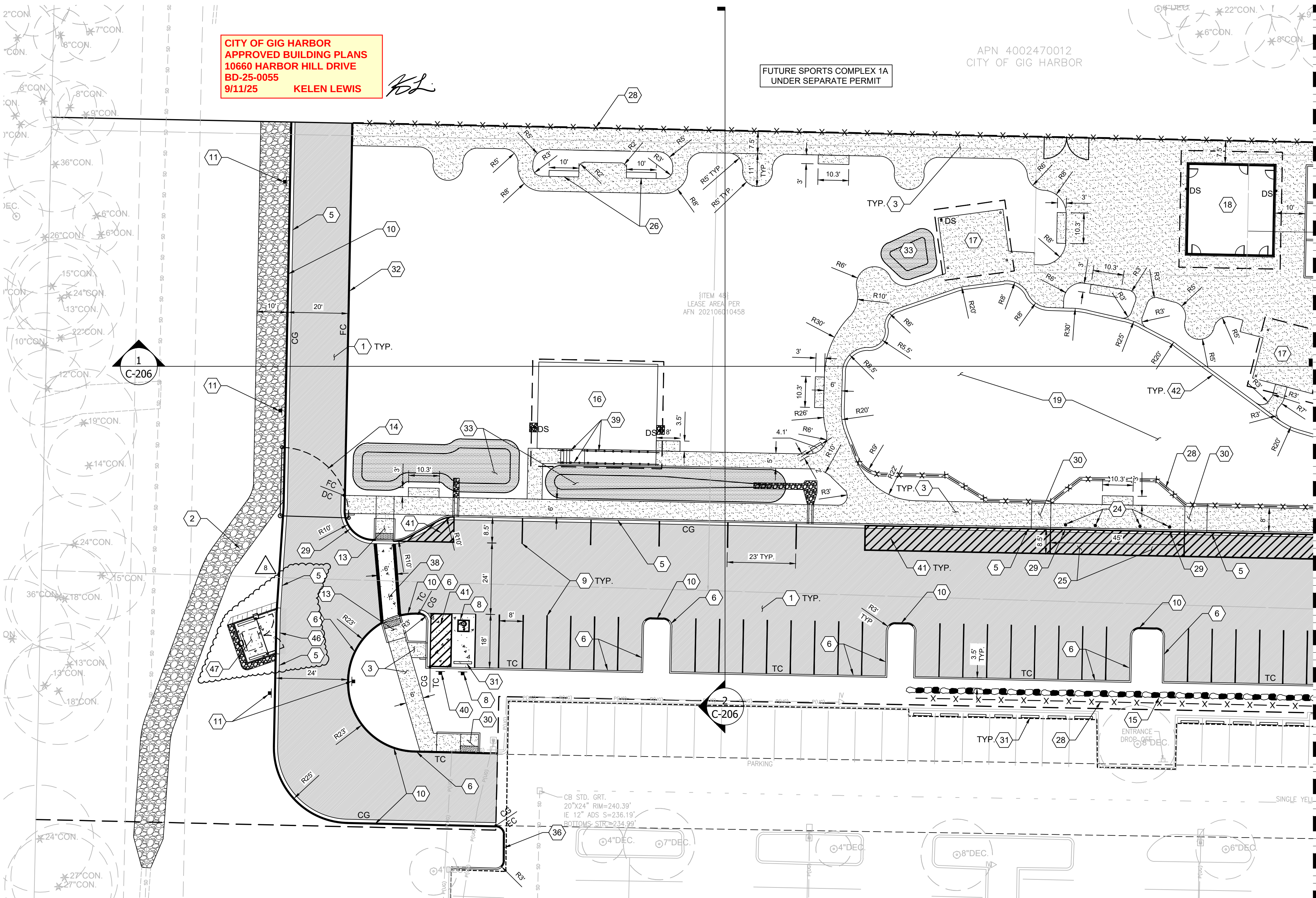
Associate Engineer

ACCEPTED BY: *Neil Calaniti* DATE: 10/16/2025

Contractor

APPROVED BY: _____ DATE: _____

City of Gig Harbor



CITY OF GIG HARBOR
APPROVED BUILDING PLANS
10660 HARBOR HILL DRIVE
BD-25-0055
9/11/25 KELEN LEWIS

FUTURE SPORTS COMPLEX 1A
UNDER SEPARATE PERMIT

APN 4002470012
CITY OF GIG HARBOR

{ITEM 43}
LEASE AREA PER
AFN 202106010458

When scheduling inspections 24 hour notice is required.
The following information is mandatory when scheduling an inspection at (253) 851-6170 ext. 2606:

1. Permit number;
2. Type of inspection requested;
3. Site address;
4. Contact name;
5. Contact phone number;
6. Date you would like the inspection to be made.

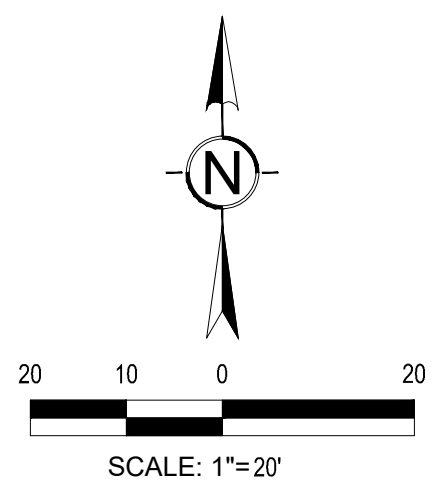
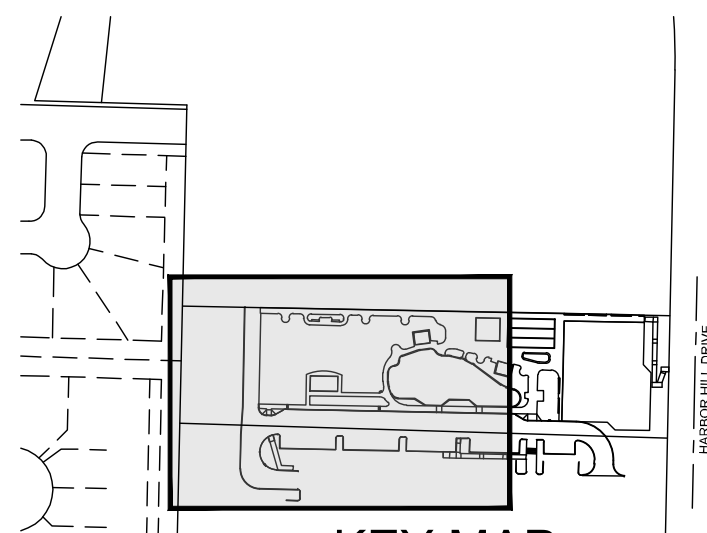
All of the referenced information must be provided to assure your request will be processed.

THE WORK DESCRIBED IN THESE PLANS SHALL COMPLY WITH THE 2021 EDITIONS OF THE INTERNATIONAL CODES, INCLUDING BUILDING, RESIDENTIAL, MECHANICAL AND FIRE. ALSO, THE 2021 UNIFORM PLUMBING CODE AND THE CURRENT WA STATE ENERGY CODE ALL AS AMENDED AND ADOPTED BY THE WASHINGTON STATE BCC AND THE CITY OF GIG HARBOR.

NOTE!!! (2) Letter size "NOTICE OF WORK HOURS" in both English and Spanish have been emailed to the permit holder. Both shall be posted at the entrance of the job site prior to start of any construction.

SITE AND SURFACING NOTES:

- 1 HMA PAVEMENT PER DETAIL
- 2 GRAVEL TRAIL PER DETAIL
- 3 CEMENT CONCRETE SIDEWALK PER DETAIL
- 4 CEMENT CONCRETE PAVEMENT PER DETAIL
- 5 CEMENT CONCRETE TRAFFIC CURB AND GUTTER PER DETAIL
- 6 CEMENT CONCRETE TRAFFIC CURB PER DETAIL
- 7 CEMENT CONCRETE STAIRS PER DETAIL
- 8 ACCESSIBLE PARKING STALL WITH SIGN AND PAVEMENT MARKING PER DETAILS
- 9 4" WIDE WHITE PAINTED STALL STRIPING
- 10 RED FIRE LANE STRIPING ON TOP AND FACE OF CURB
- 11 NO PARKING - FIRE LANE SIGN PER DETAIL
- 12 PERPENDICULAR CURB RAMP PER DETAIL
- 13 SINGLE-DIRECTION CURB RAMP PER DETAIL
- 14 MAINTENANCE/EMERGENCY VEHICLE ACCESS GATE PER DETAIL
- 15 ROCKERY PER DETAIL
- 16 PERFORMANCE SHELTER. SEE ARCHITECTURAL PLANS
- 17 PICNIC SHELTER. SEE ARCHITECTURAL PLANS
- 18 CONCESSIONS AND RESTROOM BUILDING. SEE ARCHITECTURAL PLANS
- 19 PLAYGROUND AREA. SEE LANDSCAPE PLANS
- 20 BOCCE COURTS. SEE LANDSCAPE PLANS
- 21 PICKLEBALL COURTS. SEE LANDSCAPE PLANS
- 22 EXISTING TREE TO REMAIN
- 23 12" WIDE THERMOPLASTIC WHITE LINE
- 24 FIXED BOLLARD PER DETAIL
- 25 ACCESSIBLE PASSENGER LOADING ZONE
- 26 18" WIDE SEATWALL. SEE LANDSCAPE PLANS
- 27 CONCRETE PAD FOR BIKE RACK
- 28 CHAINLINK FENCE. SEE LANDSCAPE PLAN
- 29 DEPRESSED CURB AND GUTTER PER DETAIL
- 30 PARALLEL CURB RAMP PER DETAIL
- 31 CEMENT CONCRETE WHEEL STOPS PER DETAIL
- 32 FLUSH CURB PER DETAIL
- 33 BIORETENTION CELL. SEE STORM DRAINAGE AND UTILITY PLANS
- 34 ACCESSIBLE RAMP WITH HANDRAILS PER DETAIL
- 35 PEDESTRIAN CURB PER DETAIL
- 36 TYPE 6 EXTRUDED CURB PER DETAIL
- 37 RESTORE PAVEMENT PER DETAIL
- 38 PATTERNED CEMENT CONCRETE CROSSWALK PER DETAIL
- 39 HAND RAIL. SEE ARCHITECTURAL PLANS
- 40 NO PARKING SIGN PER DETAIL
- 41 4" WIDE PAINTED WHITE LINE @ 45" SPACED 2' O.C.
- 42 PLAYGROUND RETAINING CURB. SEE LANDSCAPE PLANS
- 43 DISTURBED AREAS NOT COVERED WITH PROPOSED HARDSCAPE SHALL BE STABILIZED AS SPECIFIED AND AS SHOWN WITHIN THE DISTURBED SURFACE RESTORATION DETAIL.
- 44 TRANSFORMER PAD. SEE ILLUMINATION PLANS
- 45 CONCRETE STAIRS AND HANDRAIL. REFER TO ARCHITECTURE PLANS FOR DETAIL
- 46 CEMENT CONCRETE CURB AND GUTTER WITH 1 INCH LIP PER DETAIL
- 47 TRASH ENCLOSURE PER DETAIL AND ARCHITECTURE PLANS



PROJECT:
CITY OF GIG HARBOR
SPORTS COMPLEX - PHASE 1B
10550 HARBOR HILL DRIVE
GIG HARBOR, WA 98332

REVISIONS
8 TRASH ENCLOSURE 04.15.2025

DATE
08.06.2025

BCRA NO.
22003

DRAWN BY: RJB DESIGNED BY: SP/MB

REVIEWED BY: AC

SHEET TITLE
SITE AND SURFACING WEST

bcra
© COPYRIGHT 2023 - BCRA, INC. ALL RIGHTS RESERVED

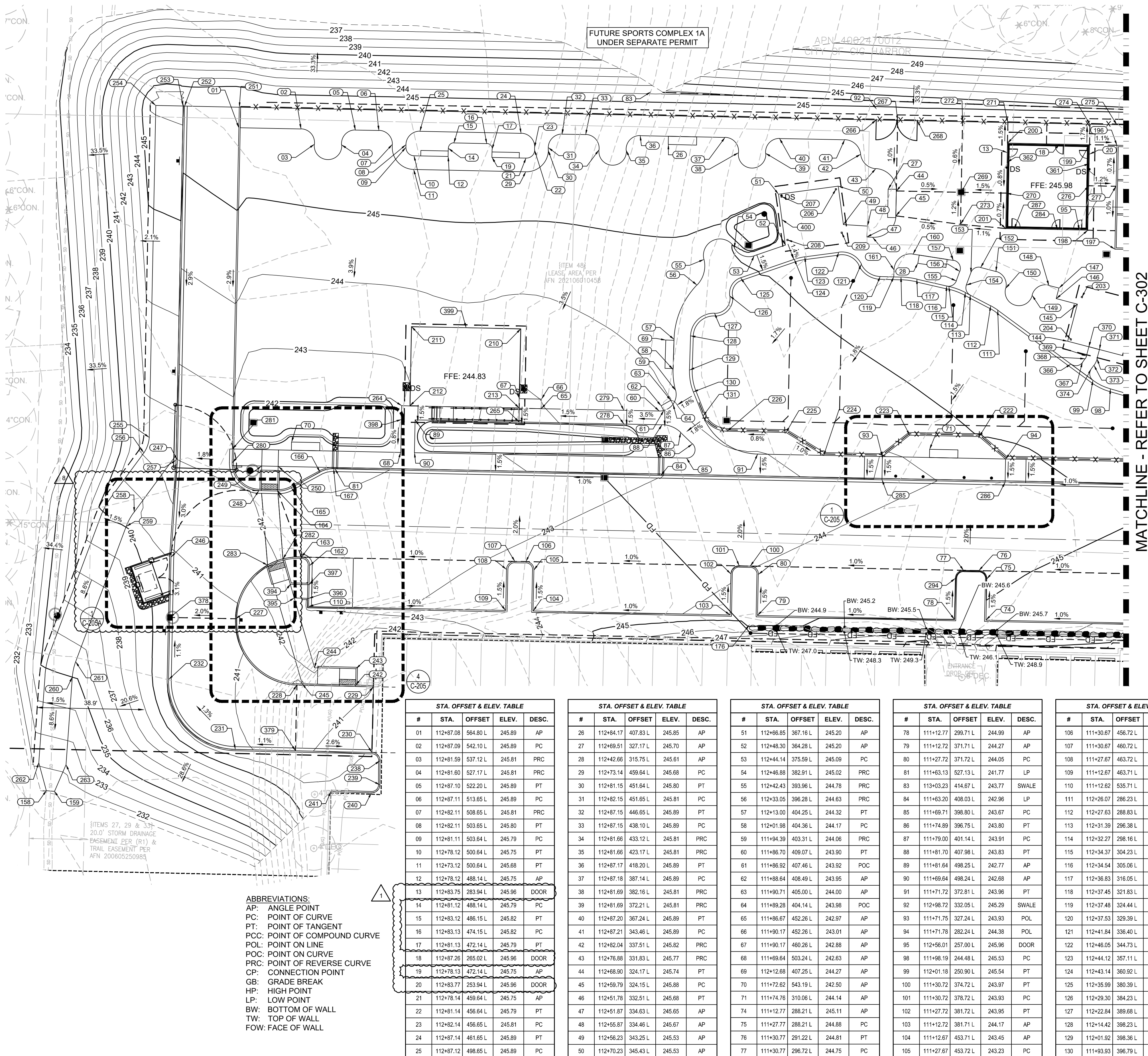
SHEET

C-201

BID SET

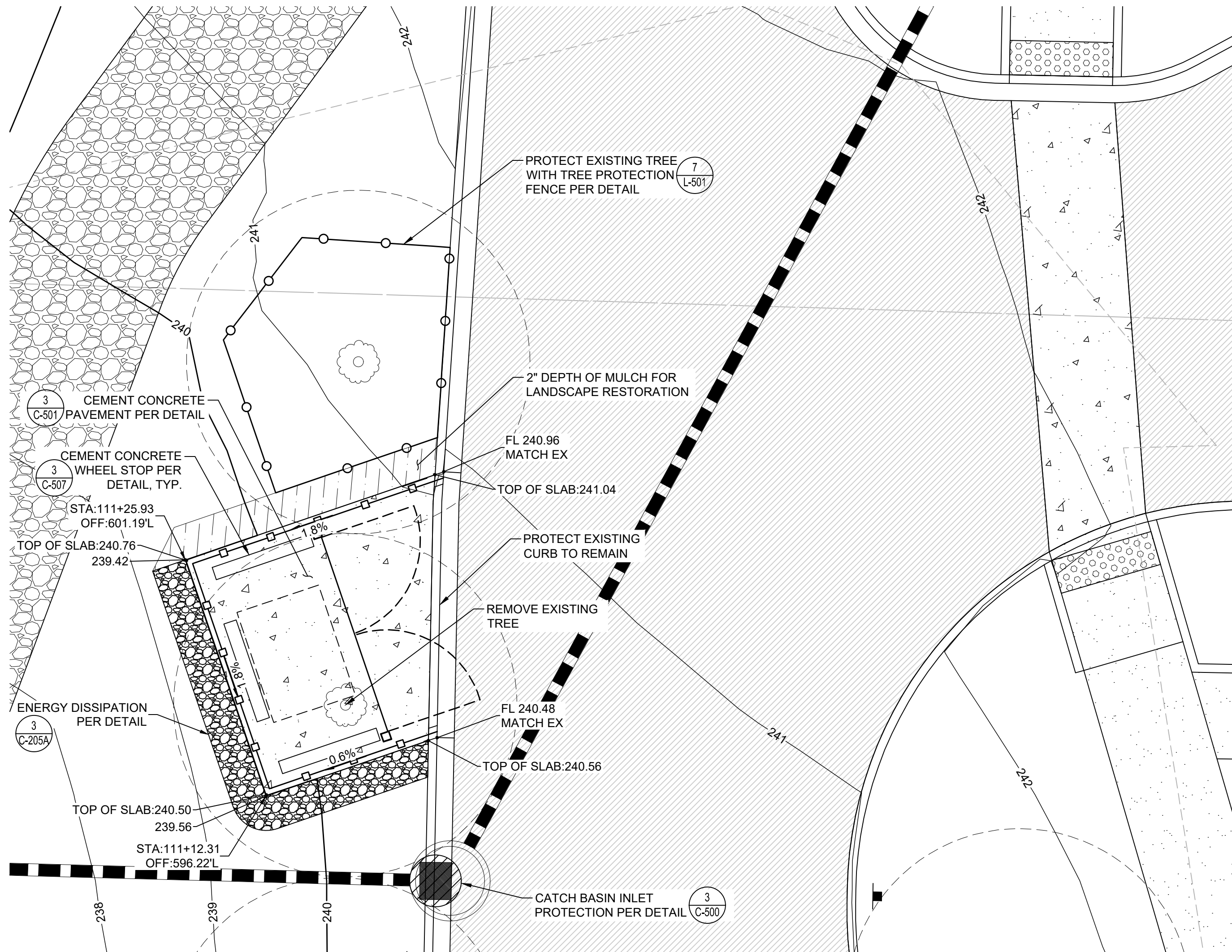
ALL CHANGES MUST BE APPROVED BY THE CITY OF GIG HARBOR PRIOR TO CONSTRUCTION

IF SHEET MEASURES LESS THAN 22"x34", IT IS A REDUCED PRINT. REDUCE SCALE ACCORDINGLY



UTILITY NOTE:

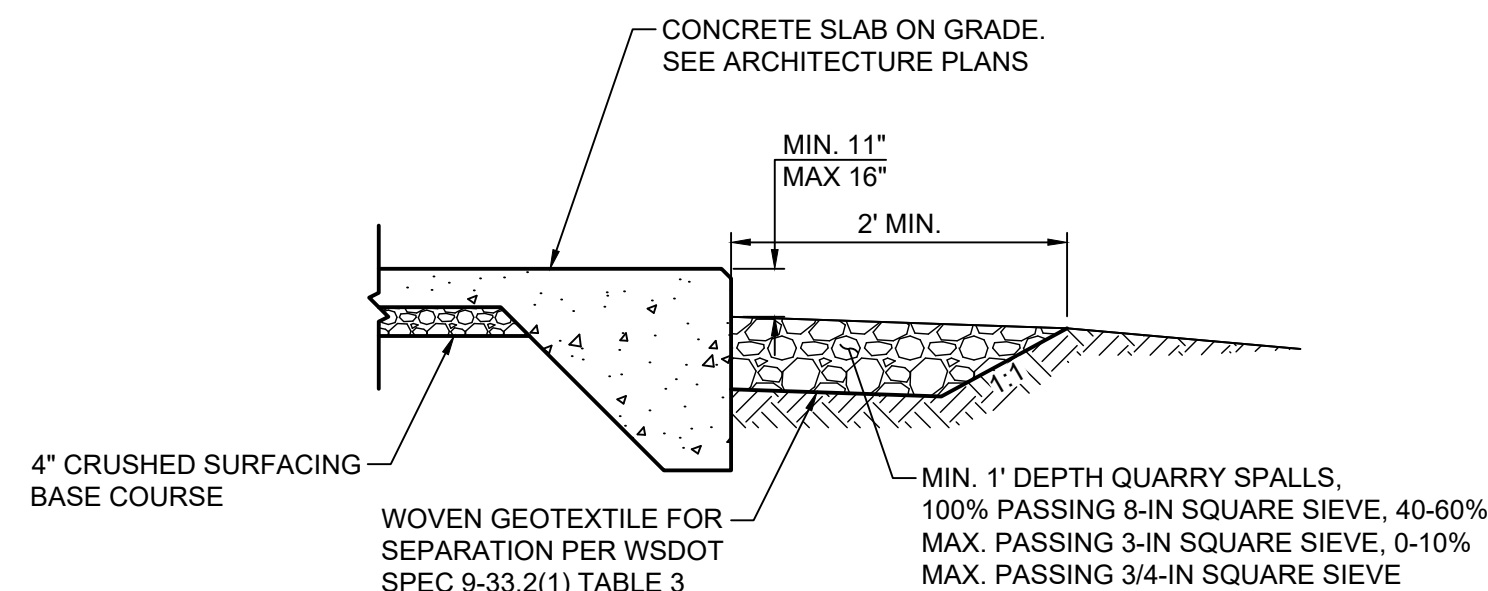
CONTRACTOR IS RESPONSIBLE FOR RELOCATING
EXISTING CONFLICTING IRRIGATION.



TRASH ENCLOSURE

SCALE: 1" = 5'

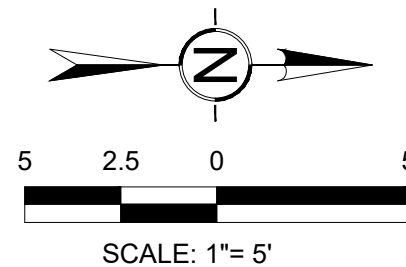
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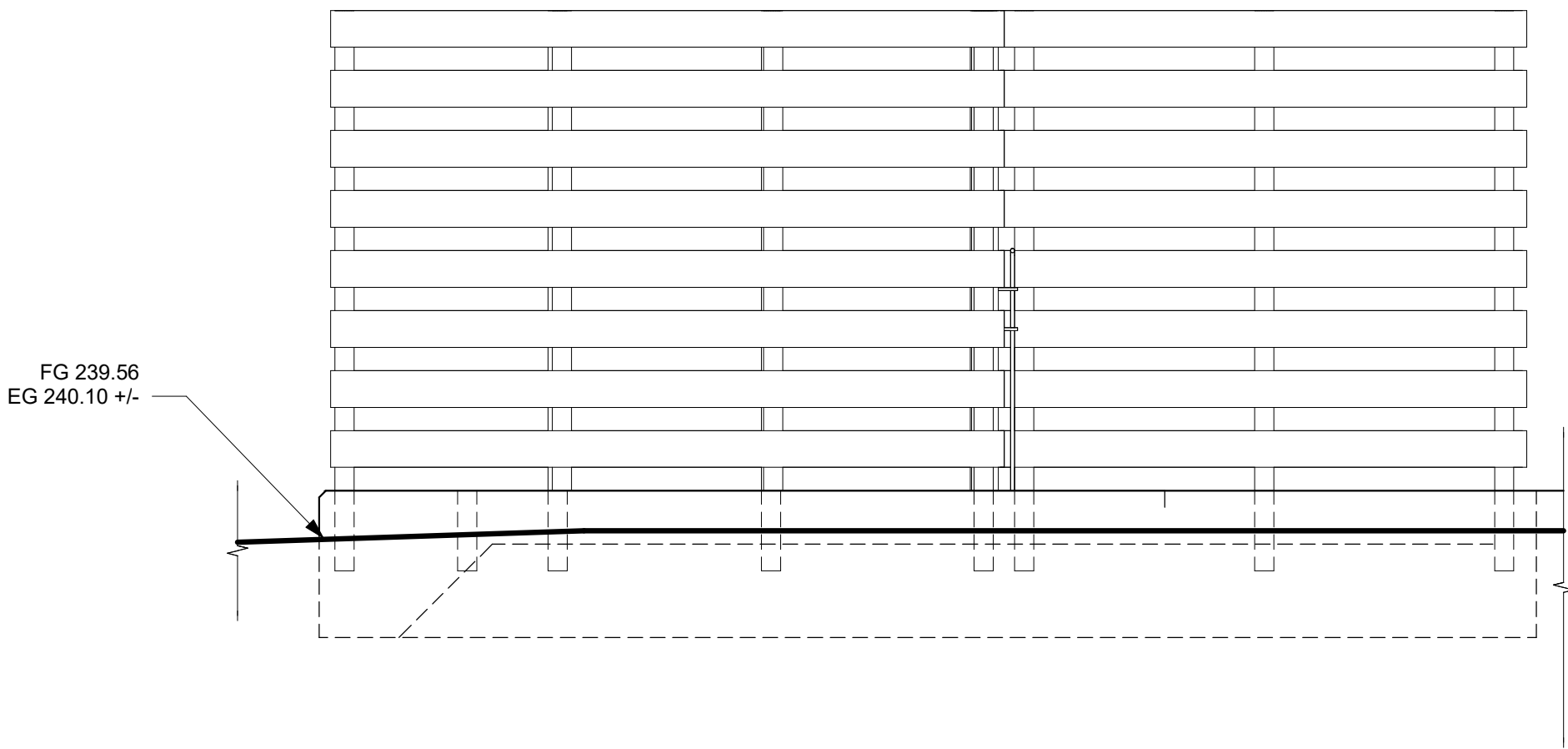


DRAIN PIPE AND ROCK PAD ENERGY DISSIPATION

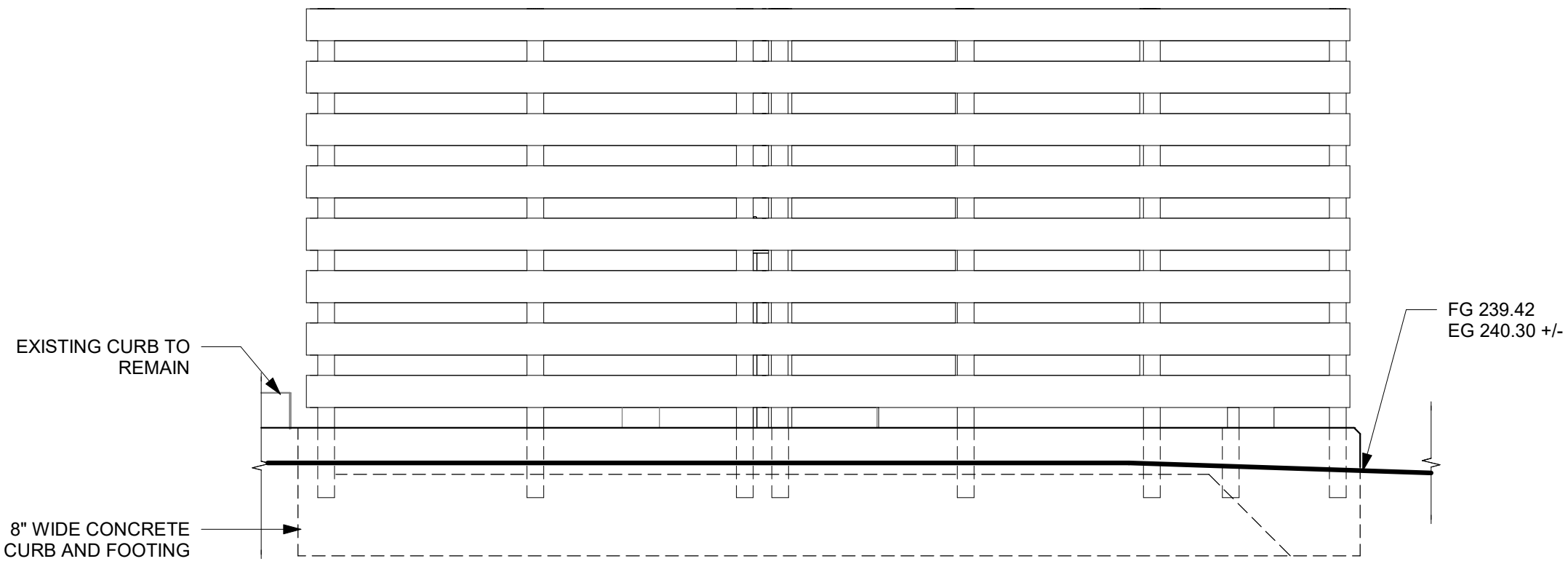
SCALE: NTS

2

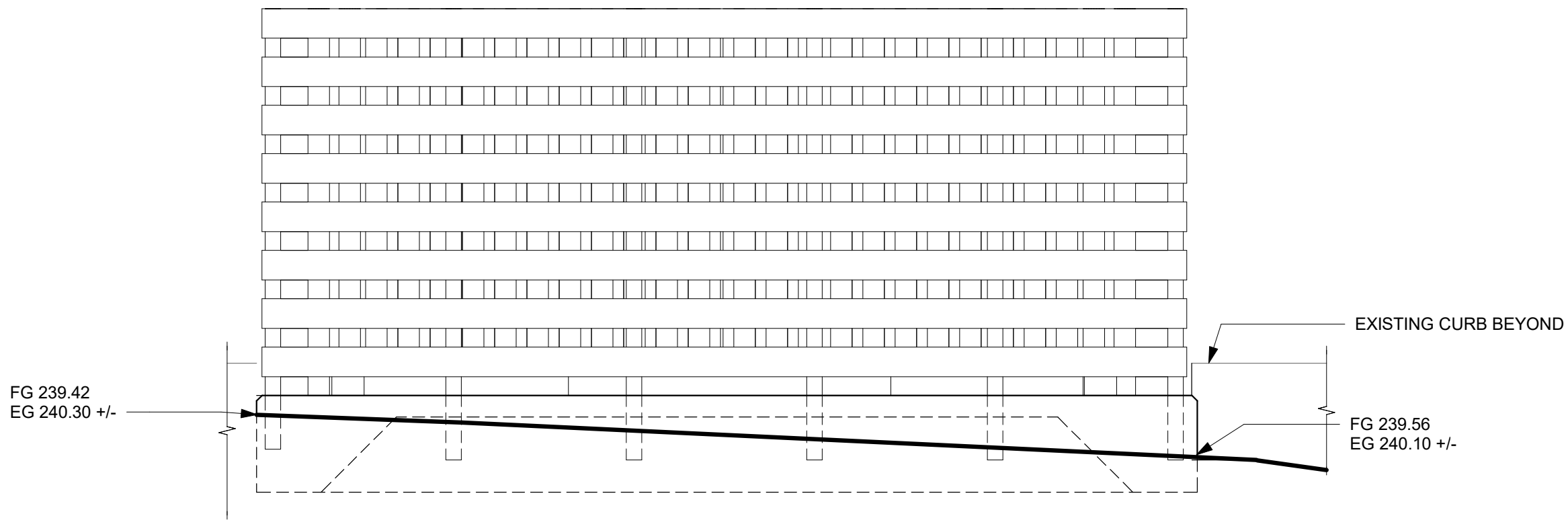




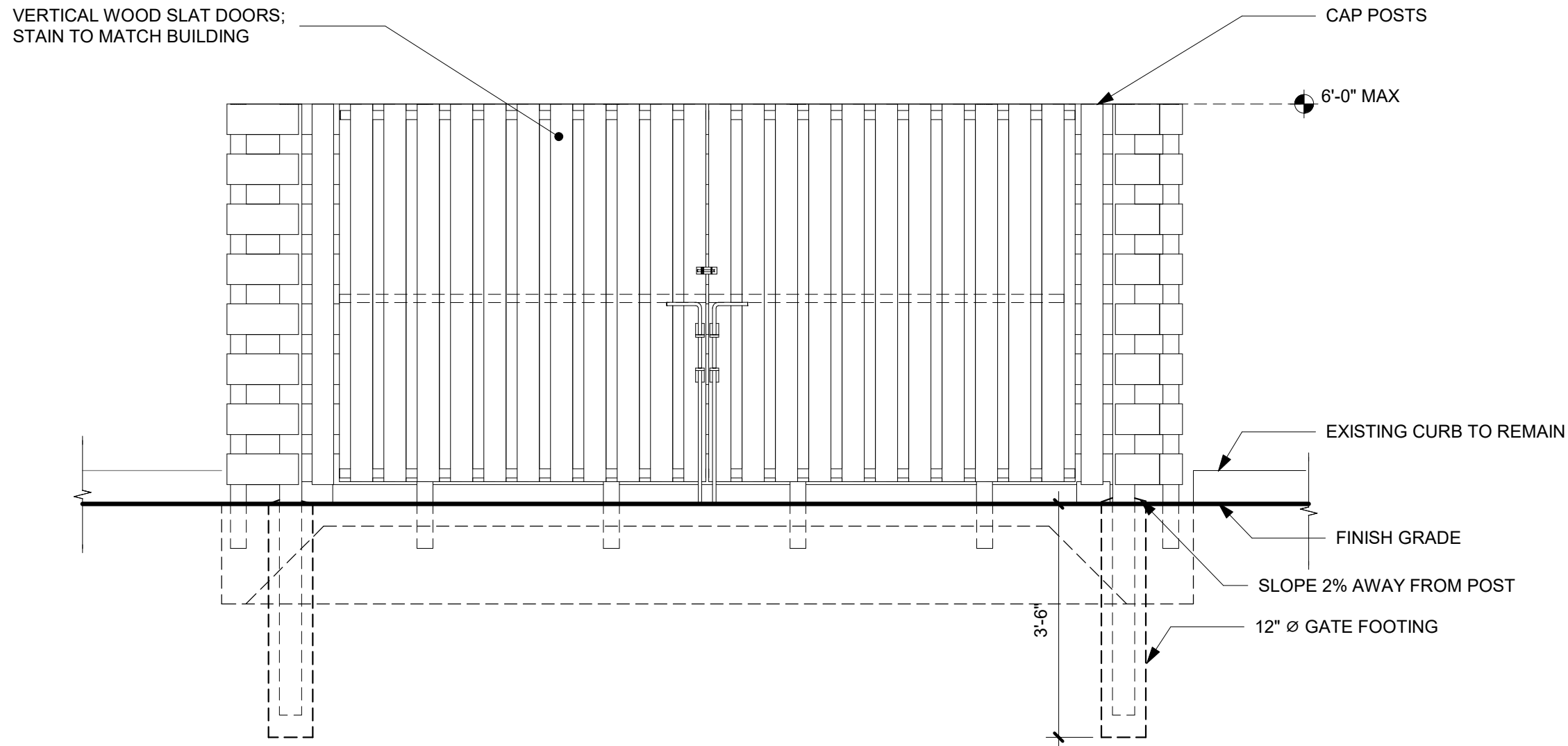
5 TRASH ENCLOSURE - SOUTH ELEVATION
1/2" = 1'-0"



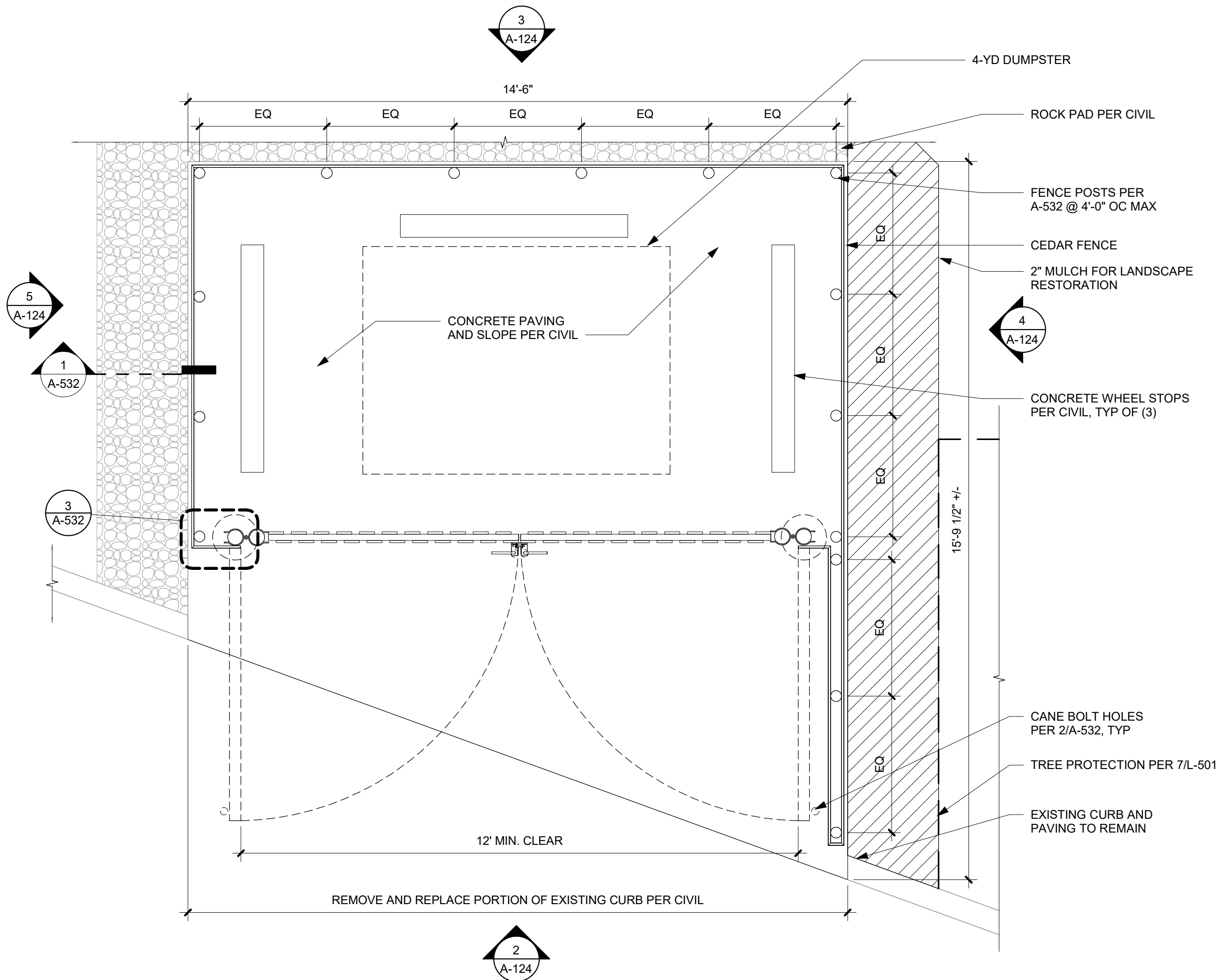
4 TRASH ENCLOSURE - NORTH ELEVATION
1/2" = 1'-0"



3 TRASH ENCLOSURE - BACK ELEVATION
1/2" = 1'-0"



2 TRASH ENCLOSURE - FRONT ELEVATION
1/2" = 1'-0"



1 TRASH ENCLOSURE FLOOR PLAN
1/2" = 1'-0"

0 1 2 4
SCALE: 1/2" = 1'-0"



T 253.627.4367 F 253.627.4385 WWW.BCRADESIGN.COM
2106 PACIFIC AVENUE, SUITE 300, TACOMA, WA 98402

PROJECT DESCRIPTION
GH SPORTS COMPLEX - PHASE 1B
10550 HARBOR HILL DRIVE
GIG HARBOR, WA 98332

REVISIONS
8 ASI 02 04.15.2025

DATE
03.27.2025

BCRA NO.
22003.00.00

DRAWN BY:

REVIEWED BY:

SHEET TITLE

TRASH ENCLOSURE
PLAN, ELEVATIONS



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SHEET

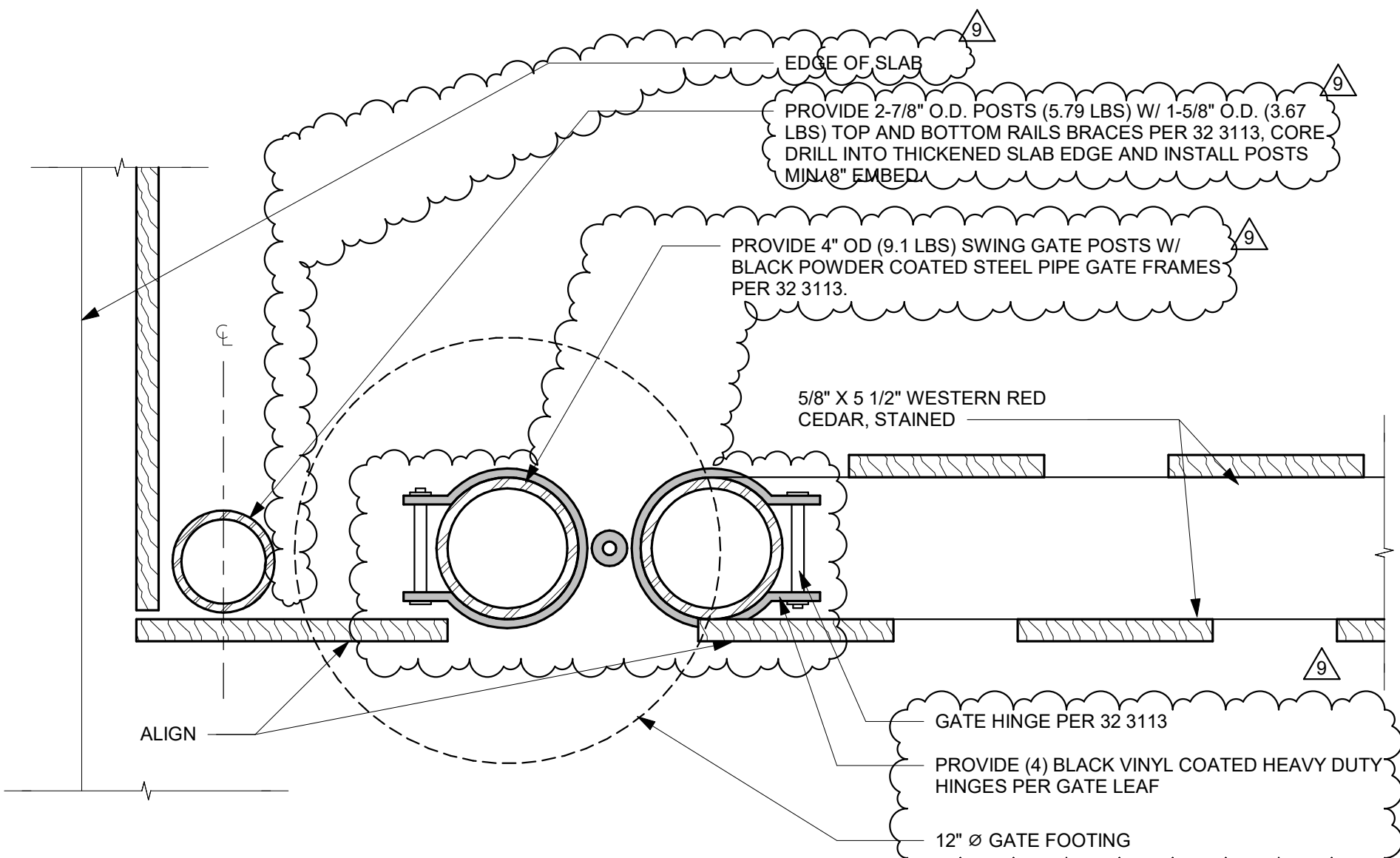
A-124

PERMIT SET

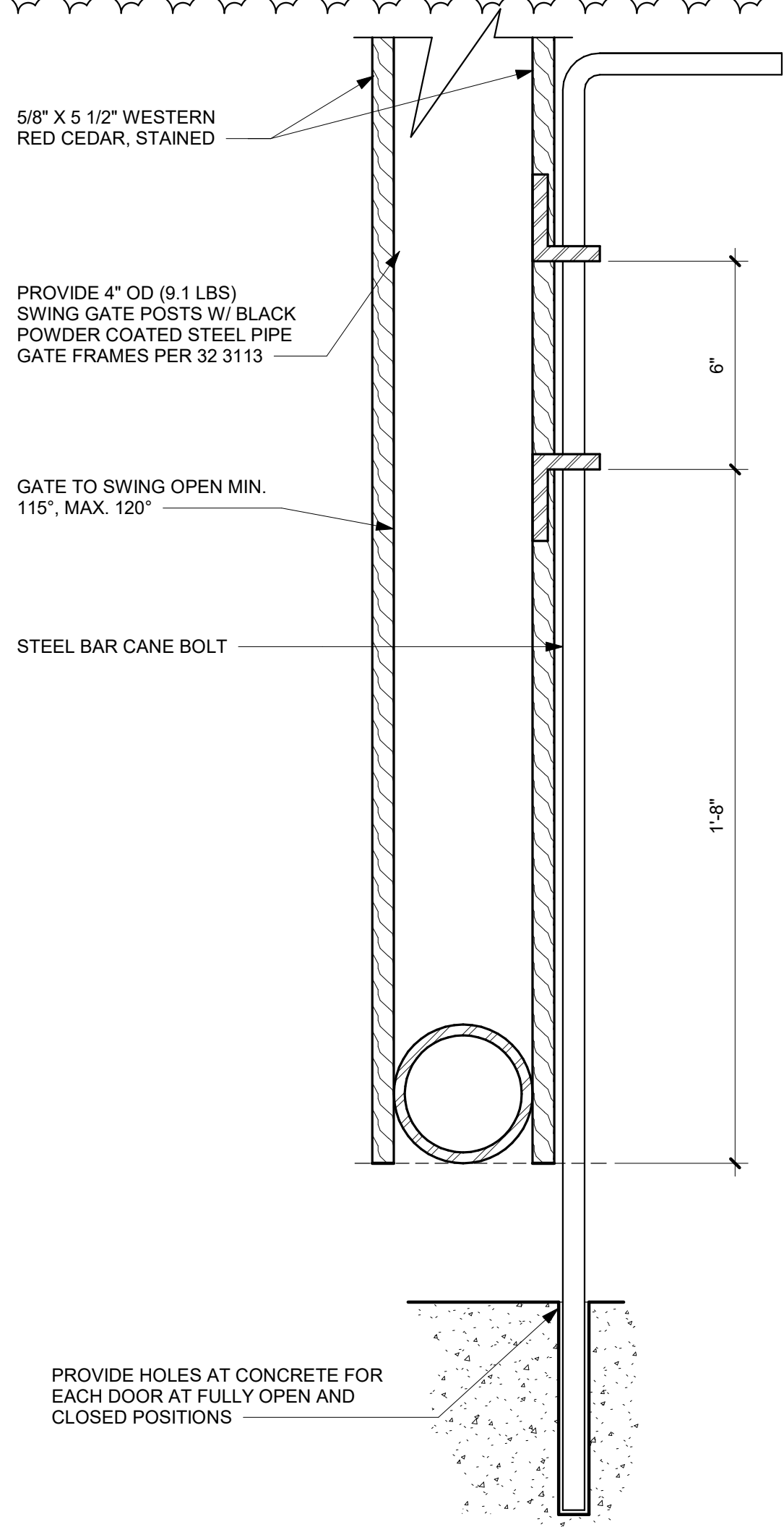
ALL CHANGES MUST BE APPROVED BY THE CITY OF GIG HARBOR PRIOR TO CONSTRUCTION

IF SHEET MEASURES LESS THAN 22"x34", IT IS A REDUCED PRINT. REDUCE SCALE ACCORDINGLY

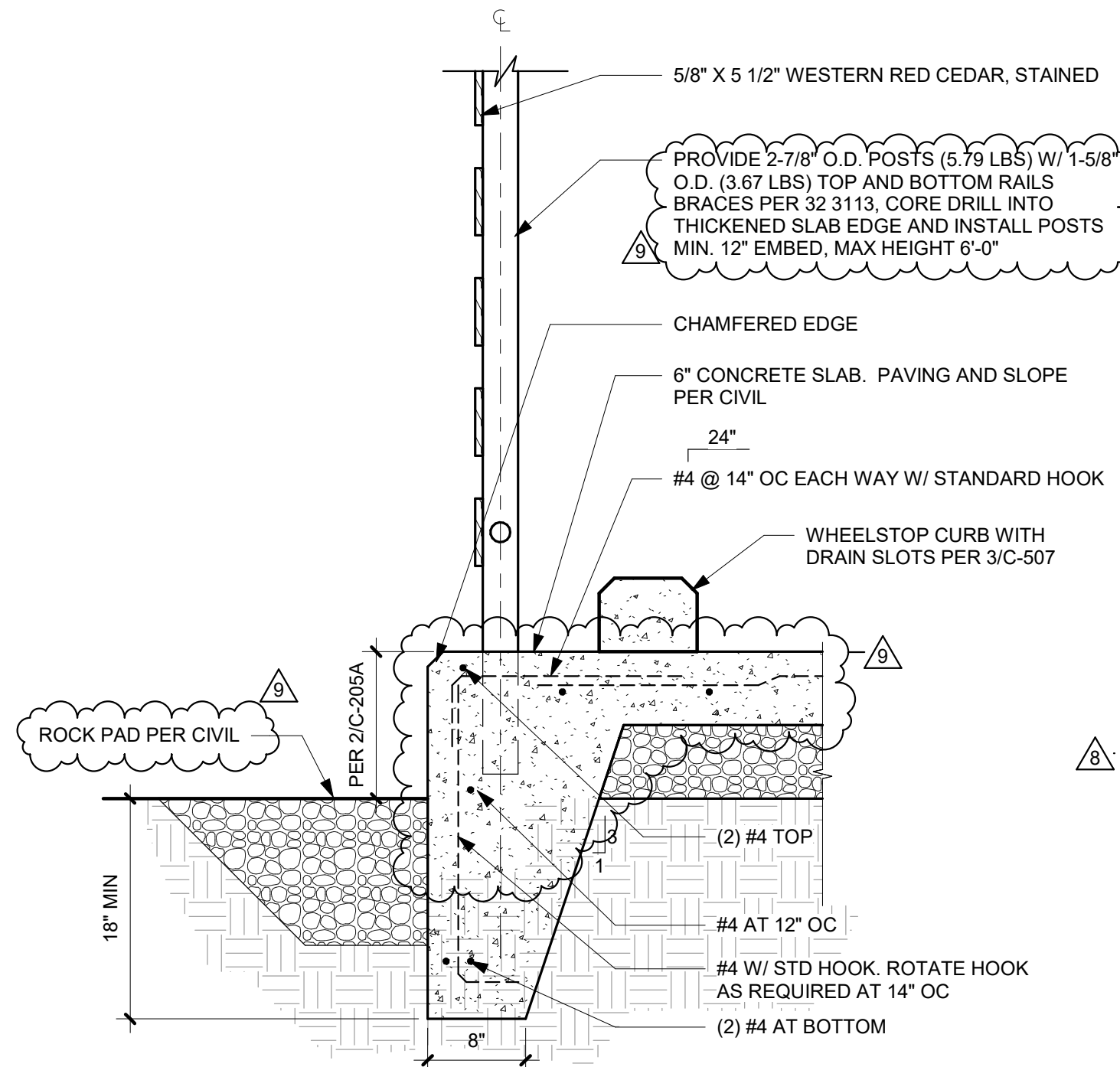
22/24 9/2/2025 10:16:00 AM



3 GATE HINGE DETAIL
3" = 1'-0"



2 SECTION AT CANE BOLT
3" = 1'-0"



1 TYPICAL POST FOOTING
1" = 1'-0"

SEAL

PROJECT DESCRIPTION
GH SPORTS COMPLEX - PHASE 1B
10550 HARBOR HILL DRIVE
GIG HARBOR, WA 98332

REVISIONS		
AS1 02	04.15.2025	
Permit Resubmittal	08.08.2025	

DATE
03.27.2025

BCRA NO.
22003.00.00

DRAWN BY: BCRA

REVIEWED BY:

SHEET TITLE
**TRASH ENCLOSURE
DETAILS**

PROJECT: Gig Harbor Sports Complex - Phase 1B
CONTRACT NO.: CPP-2007
PCI PROJECT #: 2403

OWNER REFERENCE #: WCD 30A
PEASE PCO #: PCO-040 REV 1
DATE SUBMITTED: 10/16/2025

DESCRIPTION OF CHANGES:

PCO-040 REV 1 includes supply & install of new Trash Enclosure design per approved WCD 30A plans w/ permit # BD-25-0055. The cost proposal includes the following:

Landscape: Relocation of plants, irrigation valves/boxes/piping and landscape restoration and added mulch area per drawing C-205A.

Earthwork: Excavate, prep & backfill for concrete curb & footings, SOG & fence post footings. Includes increased Rock Pad Energy Dissipation area per C-205A.

Concrete Finishing: Forming, placing and finishing curb & footings, SOG and fence gate post footings. Considers using 1-1/8" HDO to form curb & footing.

Includes 1 visits for a concrete pump truck (monolithic placement). Includes applying cure to the SOG and saw-cutting new control joints.

Fence Posts: Supply & install of all shown fence posts including fence gates & hardware. Includes core-drilling new SOG and grouting at fence posts.

Rebar: Includes setting rebar per revised drawings.

Finishing: Includes pre-staining cedar fence panels and touching up stain after installation.

Wheelstops: Includes providing and installing three (3) wheelstops.

Supervision: Proposal includes Pease Supervision (work after Substantial Completion) for 4 hrs. per Work Day. Considers approx. 20 Working Days to complete.

**Please note that the labor markup allowance has been reduced to 21% to account for the inclusion of Superintendent time.*

CHANGE ORDER PROPOSAL SUMMARY SHEET

GENERAL CONTRACTOR'S WORK:

1.	TOTAL FROM BREAKDOWN OF DIRECT COSTS, ATTACHED:	\$48,109.21
----	---	-------------

SUBCONTRACTOR'S WORK:

2.	JSB Contractors (Excavate, Prep & Backfill Footings, SOG Prep)	\$15,017.52	
3.	B Anderson (Place & Finish SOG)	\$3,000.00	
4.	Northwest Fencing (Fence Posts & Gates)	\$13,511.40	
5.	Ramos Contracting (Staining Cedar)	\$10,310.78	
6.	Olympic Steel Placing (Rebar Install)	\$1,350.00	
7.	Premier Landcare (move plants, irrigation valves & piping, restore landscaping)	\$3,790.19	
8.	Contour Engineering (Survey)	\$1,475.00	
9.			
10.			
11.			
12.	SUBTOTAL OF SUBCONTRACTOR'S COSTS:	\$48,454.89	

14.	5% FEE ON SUBCONTRACTOR'S COSTS:	\$2,422.74
17.	SUBTOTAL: PCI & SUBCONTRACTOR COSTS WITH FEE	\$98,986.84
18.	5% BOND & INSURANCE:	\$4,949.34
19.	SUBTOTAL OF ALL COSTS FOR THIS CHANGE ORDER PROPOSAL:	\$103,936.18

20.	TOTAL COST FOR THIS CHANGE ORDER PROPOSAL:	\$103,936.18
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This is the final cost for this change to the contract and any associated time barring any unforeseen changes in the sequence of work, delays, disruptions and/or impact costs that may occur as a result, and the right is expressly reserved to make claims for any and all of these related costs or time.

PEASE CONSTRUCTION, INC. NEIL COLOMBINI PROJECT MANAGER 10/16/2025

GENERAL CONTRACTOR NAME TITLE DATE

I/WE have checked this proposal and recommend approval:

BCRA

A/E FIRM NAME TITLE DATE

BREAKDOWN OF DIRECT COSTS

DESCRIPTION / ITEM OF WORK:	QUANT.	UNITS	UNITS/ HOUR	HOURS	LABOR		MATERIAL / EQUIP. / SERVICES	
					RATE	TOTAL	UNIT COST	TOTAL

SUPPLIERS & EQUIPMENT COSTS:								
Footings & SOG Concrete	10	CY					\$152.00	\$1,520.00
Rebar (Addison)	1	LS					\$850.00	\$850.00
Concrete Pump	1	VISIT					\$1,300.00	\$1,300.00
Sawcut Control Joints	55	LF					\$6.00	\$330.00

DIRECT LABOR & MATERIAL COSTS:								
LAYOUT	1	MN HR	28	28	\$110.55	\$3,147.91		
Supervision	20	DAYS	4	80	\$120.59	\$9,647.20		
Install Tree Protection Fencing (Orange Fencing & T-Posts)	1	LS		3	\$110.55	\$331.65	\$157.00	\$157.00
Form Curb Footings and SOG (4'x8' x 1-1/8" HDO + 3/4" chamfer)	1	LS		64	\$110.55	\$7,075.20	\$930.00	\$930.00
Place & Finish SOG (Pease Support + Eco Pan)	1	LS		6	\$110.55	\$663.30	\$150.00	\$150.00
Strip Forms	1	LS		32	\$110.55	\$3,537.60		
Cure SOG	1	LS		1	\$110.55	\$110.55	\$55.00	\$55.00
Core Drill for Posts (3.5" dia. x 12")	15	EA	0.5	8	\$110.55	\$829.13		
Install Cedar (Pre-Drill & Fasteners) (5/8" x 5-1/2" x 8 ft. Western Red Cedar)	1	LS		48	\$110.55	\$5,306.40	\$1,300.00	\$1,300.00
Install Wheelstops (Drill & Embed #4 Rebar 18" Below Grade)	3	EA	2	6	\$110.55	\$663.30	\$100.00	\$300.00
CLEANUP	1	MN HR	14	14	\$110.55	\$1,555.44		

SERVICES COSTS:								

TOTAL HOURS & SUBTOTAL LABOR COST: 290.05 \$32,867.67
SUBTOTAL LABOR COST: \$32,867.67

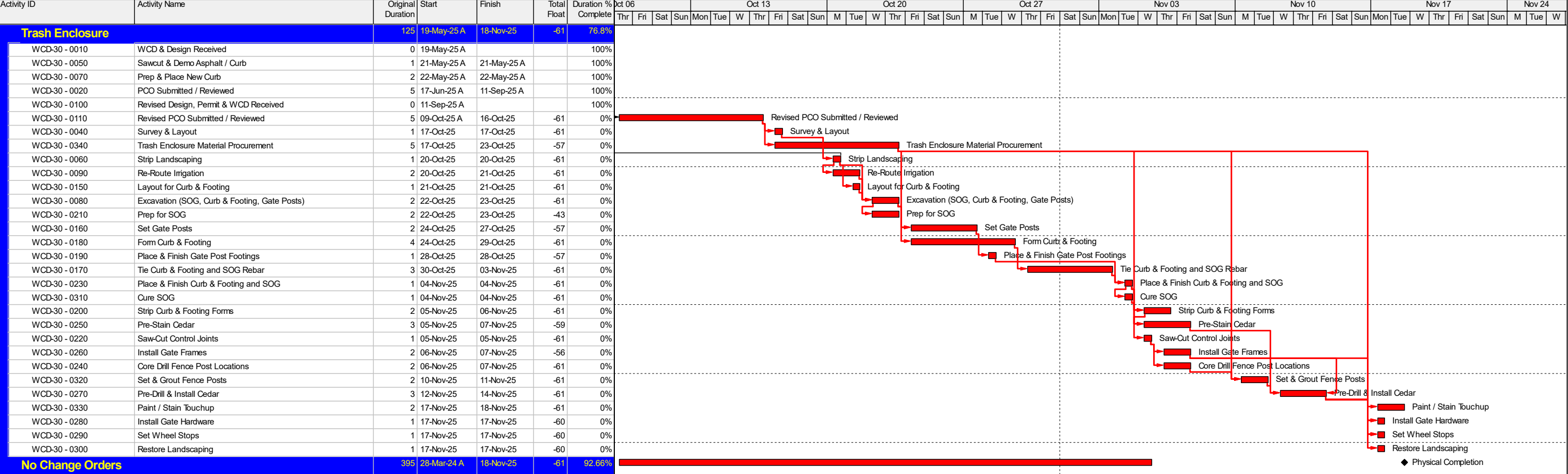
SUBTOTAL MATERIAL COST: \$2,892.00
SUBTOTAL EQUIPMENT COST: \$4,000.00
SUBTOTAL SERVICES COST:

SUBTOTAL: LABOR + MATERIAL + EQUIPMENT + SERVICES: \$39,759.67
 21% FEE ON LABOR COSTS: \$6,902.21
 21% FEE ON MATERIAL COSTS: \$607.32
 21% FEE ON EQUIPMENT COSTS: \$840.00
 21% FEE ON SERVICES COSTS:

GRAND TOTAL: LABOR / MATERIAL / EQUIPMENT / SERVICES ADDED TO SUMMARY SHEET: \$48,109.21

Gig Harbor Sports Complex - Phase 1B

WCD 30A Trash Enclosure



Subcontractor or SelfPerforming Sub with NO Tier Sub. COR Breakdown Summary			
(X) ONE	SUBCONTRACTOR with NO Tier Sub	SELF-PERFROM SUB with NO Tier Sub	
Project Name: Gig Harbor Sports Complex		COR Number	
Project No.	Source Documents:	Date:	5/20/2025
SubContractor Name: JSB CONTRACTORS LLC		Contractor Ref. No.	
Description: Field Order # 30 Trash Enclosure Curb			
1. DIRECT CRAFT LABOR COSTS		Itemized cost per attached COR Cost Breakdown Detail form.	
a. Onsite Labor - labor total from cost breakdown form (Onsite Journeymen, Apprentices & Laborers ONLY)		\$ 9,272.96	
		1. LABOR COSTS	\$ 9,272.96
2. DIRECT MATERIAL COSTS			
a. material total from cost breakdown form		\$ 770.00	
		2. MATERIAL COSTS	\$ 770.00
3. DIRECT EQUIPMENT COSTS			
a. equipment total from cost breakdown form		\$ 3,200.00	
		3.EQUIPMENT COSTS	\$ 3,200.00
4. SUBTOTAL LINES 1,2,3			
		4.SUBTOTAL 1,2,3	\$ 13,242.96
5. TIER SUBCONTRACTOR-MARK-UP NTE 12%			
a. Overhead 6%	Subtotal 4 * 6%	\$ 794.58	
b. Profit 6%	Subtotal 4 * 6%	\$ 794.58	
		5. MARK-UP	\$ 1,589.16
6. SUBTOTAL LINES 4,5			
		6.SUBTOTAL 4,5	\$ 14,832.12
Industry Standard Bond/Insurance Markup must include proof i.e., COI listing CO# and Value, or letter from Carrier, revised Bond from Surety			
7. INSURANCE (see 7.5.4 submit with COI)			
a. Liability insurance 1.25%	Subtotal 6 * 1.25%	\$ 185.40	
		7. INSURANCE	\$ 185.40
8. BOND (see 7.5.4 submit with proof of bondability)			
a. Bond 1.5%	Subtotal 6* 1.50%		
		8. BOND	\$ -
9. TOTAL COR TO SUBCONTRACTOR			
		9. TOTAL 6,7,8 =	\$ 15,017.52

Project Name:	Gig Harbor Sports Complex	COR No.	
Project No.		Date:	5/20/2025
SelfPerform Contractor:	JSB CONTRACTORS LLC	Contractor Ref. No.	

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B. Anderson Construction, Inc.

Ph. (253) 851-1135
Fax: (253) 851-1635

Concrete Finishing
Commercial & Residential
BANDEC1088PA

7118 57th Ave. Ct. NW
Gig Harbor, WA 98335

*NO CHANGE FROM PREVIOUS DESIGN

June 5, 2025

Pease Inc.
neil@peaseinc.com

RE: Gig Harbor Sports Complex 1B FO 29

Neil:

Please find our following proposal for work at the above referenced project:

LABOR ONLY

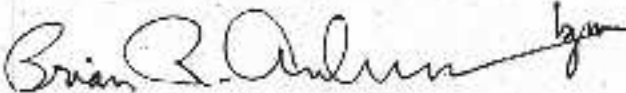
Trash Enclosure

~~Curb & Gutter~~ - Pad Slab

\$ 3000.00

Thank You.

B. Anderson Construction, Inc.



Brian R. Anderson, Pres.

BRA:rma



Trash Enclosure Quote
Revised 10/16/2025

Customer Name: Pease Construction
Project Name: Gig Harbor Sports Complex, Phase 1B
Project Address: 1055 Harbor Hill Dr
Gig Harbor, WA 98332

Bid Includes:

Per provided site plans: A-532, A-124, C205-A, C-201

Qty (15) 2-7/8" Black Fence Posts installed at the trash enclosure site

75 LF 1-5/8" 16-gauge Black Top and Bottom Rails

QTY (2) 4" OD Black Gate Posts

QTY (2) Cane Bolts – Gate Hardware

Vector Truck needed: Price: \$3,500.00

MOB 1:

Vector out 3'6" deep holes for 4" posts

Set Trash Enclosure Posts:

MOB 2:

Once slab is poured and core drill if complete: set remaining trash enclosure fence posts

Grout holes to top of slab

Build and Hang Gates:

MOB 3: Hang gate frames, drop rods, and top and bottom rails

*Wood slats for fence and gates to be provided by others

*Core drilling/saw cutting provided by others

*Materials above *do not* comply with Build America Buy America

Price: \$13,511.40

Supplied and Installed

Price above includes Prevailing Wages

Ramos Contracting, LLC.
PO Box 45292
Tacoma, WA 98448
Contractor #RAMOSCL785NJ
Office: (253) 719-5000
maria@ramoscontracting.com



CHANGE ORDER #05 – WCD 30 REVISION 1

For: Pease Construction

Date: 10-07-25

Contact Person: Neil Colombini

Cell Phone: 253.584.6606

Email: Neil@peaseinc.com

**Site Address: Gig Harbor Sports Complex
10550 Harbor Hill Drive
Gig Harbor, WA 98332**

Scope of Additional Work: Pre-stain and touch up cedar fence per plans.

**Labor: 120 hours \$51.71 = \$6,205.20 + O&P (29%) = \$1,799.51
Total Labor: \$8,004.71**

**Mobilization: 24 hours \$51.71 = \$1,241.04 + O&P (29%) = \$359.90
Total Mobilization: \$1,600.94**

**Materials: \$582.75 + M/U (21%) = \$122.38
Total Materials: \$705.13**

*****PRICE INCLUDES MARKUP/OVERHEAD AND PROFIT PERCENTAGES AS NOTED***
TOUCH UP TIME INCLUDED**

Total Cost – \$10,310.78

Please sign and fax or e-mail this change order to our office as soon as possible as well as your contract copy of this change order.

Accepted by: _____

Signature: _____ Date: _____

Print Name: _____

Ramos Contracting, LLC.

Authorized Representative:  Date: 10/07/25

Emailed to: _Neil_____ Date: _____

Back up attached () Yes (X) No

OLYMPIC STEEL PLACING, INC
PO BOX 9066 – TACOMA, WA 98490
(855)OLY-TIES 855-659-8437



PROJECT REFERENCE NUMBER

PROJECT10/6/2025

BID DATE

JOB NAMEGIG HARBOR SPORTS COMPLEX

LOCATIONGIG HARBOR

REINFORCING
PRICING
INSTALLED
ONLY

BASE BID
SEE BELOW

ADD FOR UNIT PRICED ITEMS (NOT INCLUDED IN BASE BID PRICE):

ADDED TRASH ENCLOSURE STEM WALLS AND SOG \$1,350.00 (UPDATED TO MONO POUR SOG NO FTG OR STEM WALL 10/6/25)

BID BASED ON THE FOLLOWING
DRAWINGS:

"S" DATED 2-7-24. "C", "L" DATED 2-9-24

CLARIFICATIONS:

Rachel Kukhahn, LLC
dba Premier Landcare
4810 Pt Fosdick Dr, #212
Gig Harbor, WA 89335

Quotation

Date	Estimate #
6/2/2025	2048

***NO CHANGE FROM PREVIOUS DESIGN**

Quoted To:		Site Address	
Pease Construction		Gig Harbor Sports Complex	
Project		Estimate Good For	
CPP-2007		30 Days	
Description		Qty	Total
WCD #30 - Trash Enclosure Remove necessary landscaping plants (approximately 10 shrubs) and replant per recommendation and/or coordination with city planning department.		1	172.50T
Relocate irrigation boxes and associated mains and lines outside of trash enclosure area.		1	2,627.55T
Restore landscaping topsoil and mulch.		1	674.00T
MWBE Certified: DBE / WBE D2F0026785			
PREMIER Landcare llc proposes to furnish material & labor in accordance with the above specifications. Any alterations from the above specifications involving extra costs will be done only upon a written change order and the costs will become an extra charge, above the estimate, above. Any required permits will be the owner / owner's agent responsibilities. Contractor will not be held responsible for delays beyond our control; strikes, weather, etc.		Subtotal	\$3,474.05
		Sales Tax (9.1%)	\$316.14
		Total	\$3,790.19
Approved By:		Date:	

CONTOUR ENGINEERING • LLC

PO Box 949, Gig Harbor, WA 98335. ph 253-857-5454. fax 253-509-0044

Engineer/Surveyor: Contour Engineering, LLC **Date of Agreement:** **October 6, 2025**
Steve Woods, PLS
(253) 324-6449 -- phone
steve.woods@contourengineeringllc.com
UBI-602-644-605

For the following Project:

Project: **Gig Harbor Sports Complex – Phase 1B – Gig Harbor, WA**

We are pleased to provide you with this proposal for surveying services for the above mentioned project. Based on the current construction plans, the services that we will provide, along with the fees, are summarized as follows:

TRASH ENCLOSURE - We will establish a set of stakes for the final grading and positioning of the trash enclosure. The corners of the enclosure will be staked and marked for cuts and fills. This quotation is predicated upon these features being staked in one visit.

TOTAL ----- \$1,475

Standard fee schedule: For unbid items.

Standard fees are subject to change one year after acceptance of contract.

Licensed Land Surveyor / Engineer	\$175.00 per hour
Surveyor Technician/Computer Draftsperson	\$85.00-\$145.00 per hour
Survey Field Crew(Prevailing Wage Rate)	\$315.00 per hour

Design revisions may require additional work that is not included in this bid. I expect your company to provide us with the most current plan revisions as soon as they are released.

Please call, should you have any questions or need additional information. Thank you.

Respectfully,

Josh Fleig
Chief of Parties
Contour Engineering, LLC
(253) 857-5454 -- phone
(253) 656-6946 -- cell
Josh.f@contourengineeringllc.com



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: October 27, 2025

SUBJECT: Second Reading and Adoption of Ordinance 1553 Forged Fiber Franchise Agreement

SUBMITTED BY: Public Works Director Jeff Langhelm, PE

DEPARTMENT: Public Works

PHONE: (253) 853-7630

SUGGESTED MOTION: Move to approve Ordinance 1553.

BACKGROUND INFORMATION: The city of Gig Harbor is authorized through state and federal statutes to grant and renew telecommunications franchises for the installation, operation, and maintenance of telecommunication systems. The city's authority to grant franchises for the use of its streets and other public properties is contained within RCW 35A.47.040 and Chapter 12.18 GHMC. These franchises, including franchises for telecommunications services, allow the city to regulate services within the city boundaries through its authority over its public rights-of-way and by other city powers and authorities.

Forged Fiber 37, LLC, has requested that the city council grant it a nonexclusive telecommunications franchise agreement for fiber optic cable or similar facilities. Forged Fiber desires to provide a fiber optic network within city rights-of-way and therefore the city requires a telecommunications franchise.

Additional permits, including encroachment permits, will be required prior to the installation of any telecommunications equipment. City staff has worked with the city attorney's office and the Risk Management Services Agency to prepare the attached ordinance and franchise agreement for consideration by the city council. The city is required to treat similarly situated entities with competitive equity. As a result, the franchise agreement attached is similar to other telecommunications franchise agreements previously approved by the city.

First reading of the ordinance was held on October 13 and council request no changes to the ordinance.

FISCAL CONSIDERATION: Forged Fiber has reimbursed the city for attorney's fees for the preparation of the franchise agreement for council consideration. Additionally, Forged Fiber will pay all fees for any necessary encroachment permits.

ATTACHMENTS:

1. Ordinance 1553

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

ORDINANCE 1553

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, GRANTING TO FORGED FIBER 37, LLC AND ITS AFFILIATES, SUCCESSORS AND ASSIGNS, THE RIGHT, PRIVILEGE, AUTHORITY AND NONEXCLUSIVE FRANCHISE FOR FIVE YEARS, TO CONSTRUCT, MAINTAIN, OPERATE, REPLACE AND REPAIR A TELECOMMUNICATIONS NETWORK, IN, ACROSS, OVER, ALONG, UNDER, THROUGH AND BELOW CERTAIN DESIGNATED PUBLIC RIGHTS-OF-WAY OF THE CITY OF GIG HARBOR, WASHINGTON

WHEREAS, Forged Fiber 37, LLC ("Franchisee") has requested that the city council grant it a nonexclusive franchise; and

WHEREAS, the city council has the authority to grant franchises for the use of its streets and other public properties pursuant to RCW 35A.47.040;

NOW THEREFORE, The City Council of the City of Gig Harbor, Washington, do ordain as follows:

Section 1 Franchise Granted.

Section 1.1 Pursuant to RCW 35A.47.040, the City of Gig Harbor, a Washington municipal corporation (hereinafter the "City"), hereby grants to Franchisee, its affiliates, heirs, successors, legal representatives and assigns, subject to the terms and conditions hereinafter set forth, a franchise ("Franchise").

Section 1.2 This Franchise shall be for five (5) years, beginning on the effective date of this ordinance, set forth in Section 40. This Franchise shall automatically renew for an additional five (5) year period unless either party provides notice within one hundred eighty (180) days prior to the end of the fifth year of its desire to terminate this Franchise.

Section 1.3 This Franchise ordinance grants Franchisee the right, privilege, and authority to construct, operate, maintain, replace, acquire, sell, lease and use all necessary Facilities for a telecommunications network, in, under, on, across, over, through, along or below the public Rights-of-Ways located in the City of Gig Harbor, as approved pursuant to City permits issued pursuant to this Franchise. Public "Right-of-Way" means land acquired or dedicated to the public or that is hereafter dedicated to the public and maintained under public authority, including, but not limited to, public streets or roads, highways, avenues, lanes, alleys, bridges, sidewalks, utility easements and similar public property located within the franchise area but does not include: State highways; land dedicated for road, streets, highways not opened and not improved for motor vehicle use by the public; structures including poles and conduits located within the right-of-way; federally granted trust lands or forest board trust lands; lands owned or managed by the State Parks and Recreation Commission; federally granted railroad rights-of-way acquired under 43 USC § 912 and related provisions of federal law that are not open for vehicular use; or leasehold or City-owned property to which the City holds

fee title or other title and which is utilized for park, utility or a governmental or proprietary use (for example, buildings, other City-owned physical facilities, parks, poles, conduits, fixtures, real property or property rights owned or leased by the City not reserved for transportation purposes). "Facilities" as used in this Franchise means one or more elements of Franchisee's telecommunications network, with all necessary cables, wires, conduits, ducts, pedestals, antennas, electronics, and other necessary appurtenances; provided that placement by Franchisee of new utility poles is specifically excluded unless otherwise specifically approved by the City. Equipment enclosures with air conditioning or other noise generating equipment are also excluded from "Facilities," to the extent such equipment is located in zoned residential areas of the City. For the purposes of this Franchise the term Facilities excludes "microcell" facilities, "minor facilities," "small wireless facilities," all as defined by RCW 80.36.375, and "macrocell" facilities, including towers and new base stations and other similar facilities (except for fiber optic cables) used for the provision of "personal wireless services" as defined by RCW 80.36.375.

Section 2 Authority Limited to Occupation of Public Rights-of-Way.

Section 2.1 The authority granted herein is a limited authorization to occupy and use the Rights-of-Way throughout the City (the "Franchise Area"). Nothing contained herein shall be construed to grant or convey any right, title, or interest in the Rights-of-Way of the City to the Franchisee other than for the purpose of providing telecommunications services. Franchisee hereby represents that it expects to provide the following services within the City: high speed data and fiber optic services, internet protocol-based services, internet access services, conduit and dark fiber leasing, data transport and other telecommunications and information services (the "Services"). No right to install any facility, infrastructure, wires, lines, cables, or other equipment, on any City property other than a Right-of-Way, or upon private property without the owner's consent, or upon any City, public or privately owned utility poles or conduits is granted herein. Nothing contained within this Franchise shall be construed to grant or convey any right, title, or interest in the Rights-of-Way of the City to Franchisee other than for the purpose of providing the Services, nor to subordinate the primary use of the Right-of-Way as a public thoroughfare. Franchisee may not offer Cable Services as defined in 47 U.S.C. § 522(6) or personal wireless services, without obtaining a new franchise or an amendment to this Franchise approved by the City Council.

Section 2.2 Franchisee shall have the right, without prior City approval, to offer or provide capacity or bandwidth to its customers consistent with this Franchise provided: Franchisee at all times retains exclusive ownership over its telecommunications system, Facilities and Services and remains responsible for constructing, installing, and maintaining its Facilities pursuant to the terms and conditions of this Franchise; Franchisee may not grant rights to any customer or lessee that are greater than any rights Franchisee has pursuant to this Franchise, provided that leases or other commercial arrangements for the use of the Facilities installed pursuant to this Franchise may extend beyond the term of the Franchise; Such customer or lessee shall not be construed to be a third-party beneficiary under this Franchise; and

No such customer or lessee may use the telecommunications system or Services for any purpose not authorized by this Franchise, unless such rights are otherwise granted by the City.

Section 3 Non-Exclusive Franchise Grant. This Franchise is a non-exclusive franchise, and is granted upon the express condition that it shall not in any manner prevent the City from granting other or further Franchises in, along, over, through, under, below, or across any said Rights-of-Way. This Franchise shall in no way prevent or prohibit the City from using any of said roads, streets, or other public properties or affect its jurisdiction over them or any part of them, and the City shall retain power to make all necessary changes, relocations, repairs, maintenance, establishment, improvement, dedication of same as the City may deem fit and consistent with applicable law, including the dedication, establishment, maintenance, and improvement of all new Rights-of-Way, thoroughfares and other public properties of every type and description.

Section 4 Location of Telecommunications Network Facilities.

Section 4.1 Franchisee is maintaining a telecommunications network, consisting of Facilities within the City. Franchisee may locate its Facilities anywhere within the Franchise Area consistent with the City's Public Works Standards and the Gig Harbor Municipal Code and subject to the City's applicable permit requirements. Franchisee shall not be required to amend this Franchise to construct or acquire Facilities within the Franchise Area.

Section 4.2 To the extent that any Rights-of-Way within the Franchise Area are part of the state highway system ("State Highways"), for which the City issues permits, and are governed by the provisions of Chapter 47.24 RCW and applicable Washington State Department of Transportation (WSDOT) regulations, Franchisee shall comply fully with said requirements in addition to local ordinances and other applicable regulations. Franchisee specifically agrees that:

any pavement trenching and restoration performed by Franchisee within State Highways shall meet or exceed applicable WSDOT requirements;

any portion of a State Highway damaged or injured by Franchisee shall be restored, repaired and/or replaced by Franchisee to a condition that meets or exceeds applicable WSDOT requirements; and

without prejudice to any right or privilege of the City, WSDOT is authorized to enforce in an action brought in the name of the State of Washington any condition of this Franchise with respect to any portion of a State Highway.

Section 5 Relocation of Telecommunications Network Facilities.

Section 5.1 Improvement Projects.

The City may require Franchisee, and Franchisee covenants and agrees, to protect, support, temporarily disconnect, relocate, remove, modify its Facilities within the Right-of-Way when reasonably necessary for construction, alteration, repair, or improvement of the Right-of-Way to accommodate improvement projects for purposes of and for public welfare, health, or safety. These projects may include but are not limited to, improving the Rights-of-Way for traffic conditions, dedications of new Rights-of-Way and

the establishment and improvement thereof, widening and improvement of existing Rights-of-Way, street vacations, freeway construction, change or establishment of street grade, or the construction of any public improvement or structure by any governmental agency acting in a governmental capacity or as otherwise necessary for the operations of the City or other governmental entity, regardless of the type of entity (public or private) performing the project. Collectively all such projects described in this 0 shall be considered an "Improvement Project".

Except as otherwise provided by law, the costs and expenses associated with relocations or disconnections ordered pursuant to Section 5.1 shall be borne by Franchisee. Nothing contained within this Franchise shall limit Franchisee's ability to seek reimbursement for relocation costs when permitted by RCW 35.99.060.

The City may require the relocation of Franchisee's Facilities at Franchisee's expense in the event of an unforeseen emergency that creates an immediate threat to the public safety, health or welfare.

Franchisee shall in all such cases have the privilege to temporarily bypass in the authorized portion of the same Rights-of-Way any Facilities required to be temporarily disconnected or removed upon approval by the City, which approval shall not unreasonably be withheld or delayed.

Section 5.2 Upon request of the City and in order to facilitate the design of an Improvement Project, Franchisee agrees, at its sole cost and expense, to locate, and if reasonably determined necessary by the City, to excavate and expose its Facilities for inspection so that the Facilities' location may be taken into account in the improvement design. The decision as to whether any Facilities need to be relocated in order to accommodate the City's improvements shall be made by the City upon review of the location and construction of Franchisee's Facilities. The City shall provide Franchisee at least fourteen (14) days' written notice prior to any excavation or exposure of Facilities.

Section 5.3 If the City determines that the Improvement Project necessitates the relocation of Franchisee's existing Facilities, the following process shall apply:

The City shall consult with the Franchisee in the predesign phase of any Improvement Project in order to coordinate the project's design with Franchisee's Facilities within such project's area.

Franchisee shall participate in predesign meetings until such time as (i) both parties mutually determine that Franchisee's Facilities will not be affected by the Improvement Project, or (ii) until the City provides Franchisee with written notice regarding the relocation as provided in subsection 0 below.

Franchisee shall, during the predesign phase evaluate and provide comments to the City related to any alternatives to possible relocations. The City agrees to give any alternatives proposed by the Franchisee full and fair consideration, but the final decision accepting or rejecting any specific alternative shall be within the City's sole discretion.

The City shall provide Franchisee with its decision regarding the relocation of Franchisee's Facilities as soon as reasonably possible, but in no event less than ninety (90) days prior to the commencement of the construction of such Improvement Project; provided, however that in the event that the provisions of a state or federal grant require a different notification period or process than that outlined in this Section 5.3, the City shall notify the Franchisee during the predesign meetings and the process mandated by the grant funding shall control.

After receipt of such written notice, Franchisee shall relocate such Facilities to accommodate the Improvement Project consistent with the timeline provided by the City, but subject to a Force Majeure event. Such timeline may be extended by a mutual agreement.

In the event of an emergency posing a threat to public safety or welfare, or in the event of an emergency beyond the control of the City which will result in severe financial consequences to the City, which necessitates the relocation of Franchisee's Facilities, Franchisee shall relocate its Facilities within the time period specified by the City.

Section 5.4 In the event the City ultimately determines that there is no other reasonable or feasible alternative, Franchisee shall relocate its Facilities as otherwise provided in this Section 5. Further, upon a notification of a delay due to Franchisee, Franchisee agrees to work cooperatively with the City, other franchisees and utilities, and the City's third party contractor to resolve such issues.

Section 5.5 Franchisee shall be solely responsible for the out-of-pocket costs incurred by the City for delays in an Improvement Project to the extent the delay is caused by or arises out of Franchisee's failure to comply with the final schedule for the relocation (other than as a result of a Force Majeure Event or causes or conditions caused by the acts or omissions of the City or any third party unrelated to Franchisee. Franchisee's vendors and contractors shall not be considered unrelated third parties). Such out-of-pocket costs may include, but are not limited to, payment to the City's contractors and/or consultants for increased costs and associated court costs, interest, and attorneys' fees incurred by the City to the extent directly attributable to such Franchisee's caused delay in the Improvement Project.

Section 5.6 Franchisee will indemnify, defend, hold harmless, and pay the costs of defending the City, in accordance with the provisions of Section 16, against any and all claims, suits, actions, damages, or liabilities for delays on City construction projects caused by or arising out of the failure of Franchisee to remove or relocate its Facilities in a timely manner; provided, that Franchisee shall not be responsible for damages due to delays caused by circumstances beyond the control of Franchisee or the negligence, willful misconduct, or unreasonable delay of the City or any unrelated third party.

Section 5.7 Whenever any person shall have obtained permission from the City to use any Right-of-Way for the purpose of moving any building or large object, Franchisee, upon thirty (30) days' written notice from the City, shall temporarily raise, remove, or relocate to another part of the Right-of-Way, at the expense of the person desiring to move the building, any of Franchisee's Facilities that may obstruct the removal of such building.

Section 5.8 If Franchisee fails, neglects, or refuses to remove or relocate its Facilities as directed by the City following the procedures outlined in Section 5.1 through Section 5.4 the City may perform such work or cause it to be done, and the City's costs shall be paid by Franchisee pursuant to Section 14.3 and Section 14.4.

Section 5.9 The provisions of this Section 5 shall survive the expiration or termination of this Franchise during such time as Franchisee continues to have Facilities in the Rights-of-Way.

Section 6 Undergrounding of Facilities.

Section 6.1 Except as specifically authorized by permit of the City, Franchisee shall not be permitted to erect poles. All Facilities shall be installed underground in all areas of the City where all other telecommunications and cable facilities are located underground unless otherwise exempted from this requirement, in writing, by the City. Franchisee acknowledges and agrees that if the City does not require the undergrounding of its Facilities at the time of permit application, the City may, at any time in the future, require the conversion of Franchisee's aerial facilities to underground installation at Franchisee's expense; provided that the City requires all other wireline utilities, except electrical utilities, with aerial facilities in the area to convert such facilities to underground installation at the same time. Unless otherwise permitted by the City, Franchisee shall underground its Facilities in all new developments and subdivisions, and any development or subdivision where all utilities, other than electrical utilities, are currently underground in a manner identified for utilities in the City's public works standards.

Section 6.2 Whenever the City may require the undergrounding of the Franchisee's aerial utilities (other than electrical utilities and personal wireless services facilities) in any area of the City, Franchisee shall underground its aerial facilities in the manner specified by the City, concurrently with and in the area of the other affected utilities. The location of any such relocated and underground utilities shall be approved by the City. Where other utilities are present and involved in the undergrounding project, Franchisee shall only be required to pay its fair share of common costs borne by all utilities, in addition to the costs specifically attributable to the undergrounding of Franchisee's own Facilities. "Common costs" shall include necessary costs not specifically attributable to the undergrounding of any particular facility, such as costs for common trenching and utility vaults. "Fair share" shall be determined for a project on the basis of the number and size of Franchisee's Facilities being undergrounded in comparison to the total number and size of all other utility facilities being undergrounded.

Section 6.3 Franchisee shall not remove any underground cable or conduit that requires trenching or other opening of the Rights-of-Way along the extension of cable to be removed, except as provided in this Section 6.3. Franchisee may remove any underground cable and other related facilities from the Right-of-Way that has been installed in such a manner that it can be removed without trenching or other opening of the Right-of-Way along the extension of cable to be removed, or if otherwise permitted by the City. Franchisee may remove any underground cable from the Rights-of-Way where reasonably necessary to replace, upgrade, or enhance its Facilities, or pursuant to Section 5. When the City determines, in the City's sole discretion, that Franchisee's underground Facilities must be removed in order to eliminate or prevent a hazardous condition, Franchisee shall remove the cable or conduit at Franchisee's sole cost and expense. Franchisee must apply and receive a permit, pursuant to Section 8.2, prior to any such removal of underground cable, conduit and other related facilities from the Right-of-Way and must provide as-built plans and maps pursuant to Section 7.1.

Section 6.4 Both the City and Franchisee shall be entitled to reasonable access to open utility trenches, provided that such access does not interfere with the other party's placement of utilities or increase such party's actual costs and such access meets industry standards as determined by the City. Franchisee shall pay to the City the actual cost to the City resulting from providing Franchisee access to an open trench,

including without limitation the pro rata share of the costs to access the open trench and any costs associated with the delay of the completion of a public works project. The City shall pay to the Franchisee the incremental costs of providing the City such access to the open trench.

Section 6.5 The provisions of this Section 6 shall survive the expiration, revocation, or termination of this Franchise. Nothing in this Section 6 shall be construed as requiring the City to pay any costs of undergrounding any of the Franchisee's Facilities.

Section 7 Maps and Records.

Section 7.1 After underground construction is complete, Franchisee shall provide the City with accurate copies of as-built plans and maps stamped and signed by a professional land surveyor or engineer in a form and content acceptable to the Public Works Director or his/her designee. Following any aerial construction, Franchisee shall provide the City with accurate copies of as-built plans and maps prepared by Franchisee's design and installation contractors. These plans and maps shall be provided at no cost to the City, and shall include hard copies and digital files in Geographic Information System (GIS) or other industry standard readable formats that are acceptable to the City and delivered electronically. Further, Franchisee shall provide such maps within ten (10) days following a request from the City. Franchisee shall warrant the accuracy of all as-builts provided to the City.

Section 7.2 Within thirty (30) days of a written request from the Public Works Director, the Franchisee shall furnish the City with information sufficient to demonstrate: 1) that the Franchisee has complied with all applicable requirements of this Franchise; and 2) that all taxes, including but not limited to sales, utility and/or telecommunications taxes, due the City in connection with the Franchisee's services and Facilities provided by the Franchisee have been properly collected and paid by the Franchisee.

Section 7.3 Books, records, maps, and other documents maintained by Franchisee with respect to its Facilities within the Rights-of-Way and which are reasonably necessary to demonstrate compliance with the terms of this Franchise, shall, after reasonable prior notice from the City, be made available for inspection by the City at reasonable times and intervals but no more than one time each calendar year or upon the City's reasonable belief that there has been a violation of this Franchise by Franchisee; provided, however, that nothing in this Section 7.3 shall be construed to require Franchisee to violate state or federal law regarding customer privacy, nor shall this Section 7.3 be construed to require Franchisee to disclose proprietary or confidential information without adequate safeguards for its confidential or proprietary nature. Unless otherwise permitted or required by State or federal law, nothing in this Section 7.3 shall be construed as permission to withhold relevant customer data from the City that the City requests in conjunction with a tax audit or review; provided, however, Franchisee may redact identifying information such as names, street addresses (excluding City and zip code), Social Security Numbers, or Employer Identification Numbers related to any confidentiality agreements Franchisee has with third parties.

Section 7.4 Franchisee shall not be required to disclose information that it reasonably deems to be proprietary or confidential in nature; provided, however, Franchisee shall disclose such information to comply with a utility tax audit, or in the

event the City is permitted to charge franchise fees as further described in Section 15.1, or as otherwise required in this Franchise. Franchisee shall be responsible for clearly and conspicuously identifying the work as confidential or proprietary, and shall provide a brief written explanation as to why such information is confidential and how it may be treated as such under State or federal law. In the event that the City receives a public records request under Chapter 42.56 RCW or similar law for the disclosure of information Franchisee has designated as confidential, trade secret, or proprietary, the City shall promptly provide written notice of such disclosure so that Franchisee can take appropriate steps to protect its interests. Nothing in this Section 7.4 prohibits the City from complying with Chapter 42.56 RCW or any other applicable law or court order requiring the release of public records, and the City shall not be liable to Franchisee for compliance with any law or court order requiring the release of public records. The City shall comply with any injunction or court order obtained by Franchisee that prohibits the disclosure of any such confidential records; however, in the event a higher court overturns such injunction or court order and such higher court action is or has become final and non-appealable, Franchisee shall reimburse the City for any fines or penalties imposed for failure to disclose such records as required hereunder within sixty (60) days of a request from the City.

Section 7.5 On an annual basis, upon thirty (30) days prior written notice, the City shall have the right to conduct an independent audit of Franchisee's records reasonably related to the administration or enforcement of this Franchise and the collection of utility taxes, in accordance with GAAP. If the audit shows that tax payments have been underpaid by three percent (3%) or more, Franchisee shall pay the total cost of the audit.

Section 8 Work in the Rights-of-Way.

Section 8.1 During any period of relocation, modification, construction or maintenance, all work performed by Franchisee or its contractors shall be accomplished in a safe and workmanlike manner, so to minimize interference with the free passage of traffic and the free use of adjoining property, whether public or private. Franchisee shall at all times post and maintain proper barricades, flags, flaggers, lights, flares and other measures as required for the safety of all members of the general public and comply with all applicable safety regulations during such period of construction as required by the ordinances of the City or the laws of the State of Washington, including RCW 39.04.180 for the construction of trench safety systems.

Section 8.2 Whenever Franchisee shall commence work in any public Rights-of-Way for the purpose of excavation, installation, construction, repair, maintenance, modification, or relocation of its cable or equipment, it shall apply to the City for a permit to do so. The City shall only issue permits that are in compliance with Gig Harbor Municipal Code and the City's Public Works Standards, and the City's generally applicable design standards. During the progress of the work, the Franchisee shall not unnecessarily obstruct the passage or proper use of the Rights-of-Way, and all work by the Franchisee in the area shall be performed in accordance with applicable City standards and specifications. In no case shall any work commence within any Rights-of-Way without a permit, except as otherwise provided in this Franchise ordinance.

Section 8.3 Except as provided in this Section, Franchisee shall not break, cut or otherwise compromise the surface and/or integrity of any street or sidewalk within the

first two years after its construction and installation unless otherwise authorized by the City's Public Works Standards. For the period commencing with the third year through the seventh year, if Franchisee proposes to cut, penetrate or compromise the integrity of the surface of any street or sidewalk it shall conduct its operations only in accordance with the encroachment permit and shall provide a city performance bond as required in Section 19.1 below. The City, at its sole discretion, may permit installation of Facilities underneath a street or sidewalk during the initial two years after construction when the Facilities:

Are installed using boring or other construction method which does not penetrate the street surface and when a maintenance and restoration bond is provided to ensure that no surface subsidence occurs; or

Fully replaces the City street or sidewalk in accordance with City standards and provides appropriate bonding consistent with Section 19.1 and Section 19.2 below.

Section 8.4 If the Franchisee shall at any time plan to make excavations in any area covered by this Franchise and as described in this Section 8.3, the Franchisee shall afford the other, upon receipt of a written request to do so, an opportunity to share such excavation, PROVIDED THAT:

Such joint use shall not unreasonably delay the work of the Franchisee causing the excavation to be made;

Such joint use shall be arranged and accomplished on terms and conditions satisfactory to both parties; and

Franchisee may deny such request for safety reasons.

Section 8.5 Except for emergency situations, and only following the issuance of a permit, Franchisee shall give at least seven (7) days' prior notice of intended construction to residents in the affected area prior to any underground construction or disturbance. Such notice shall contain the dates, contact number, nature and location of the work to be performed. At least forty-eight (48) hours prior to entering private property or streets or public easements adjacent to or on such private property, Franchisee shall physically post a notice on the property indicating the nature and location of the work to be performed. Door hangers are permissible methods of notifications to residents. Franchisee shall make a good faith effort to comply with the property owner/resident's preferences, if any, on location or placement of underground installations (excluding aerial cable lines utilizing existing poles and existing cable paths), consistent with sound engineering practices. Following performance of the work, Franchisee shall restore the private property as nearly as possible to its condition prior to construction, except for any change in condition not caused by Franchisee. Any disturbance of landscaping, fencing, or other improvements on private property caused by Franchisee's work shall, at the sole expense of Franchisee, be promptly repaired and restored to the reasonable satisfaction of the property owner/resident. Notwithstanding the above, nothing herein shall give Franchisee the right to enter onto private property without the permission of such private property owner, or as otherwise authorized by applicable law.

Section 8.6 Upon receipt of a permit (except in emergency situations), Franchisee may trim trees upon and overhanging on public ways, streets, alleys, sidewalks, and other public places of the City so as to prevent the branches of such trees from coming in contact with Franchisee's Facilities. The right to trim trees in this Section 8.6 shall only apply to the extent necessary to protect above ground Facilities.

Franchisee's tree trimming activities shall protect the appearance, integrity, and health of the trees to the extent reasonably possible. Franchisee shall be responsible for all debris removal from such activities. All trimming shall be at the expense of Franchisee. Franchisee may contract for such services, however, any firm or individual so retained must first receive City approval prior to commencing such trimming. Nothing herein grants Franchisee any authority to act on behalf of the City, to enter upon any private property, or to trim any tree or natural growth not owned by the City except to the extent it is necessary that Franchisee trims trees or vegetation upon, overhanging, or encroaching on public ways, streets, alleys, sidewalks, and other public places of the City so as to prevent such vegetation from coming in contact with Franchisee's Facilities. Franchisee shall be solely responsible and liable for any damage to any third parties' trees or natural growth caused by Franchisee's actions. Franchisee shall indemnify, defend and hold harmless the City from third-party claims of any nature arising out of any act or negligence of Franchisee with regard to tree and/or natural growth trimming, damage, and/or removal. Franchisee shall reasonably compensate the City or the property owner for any damage caused by trimming, damage, or removal by Franchisee. Except in an emergency situation, all tree trimming must be performed under the direction of an arborist certified by the International Society of Arboriculture, unless otherwise approved by the Public Works Director or his/her designee.

Section 8.7 Franchisee shall meet with the City and other franchise holders and users of the Rights-of-Way upon written notice as determined by the City, to schedule and coordinate construction in the Rights-of-Way. All construction locations, activities, and schedules shall be coordinated, as ordered by the City to minimize public inconvenience, disruption or damages.

Section 8.8 Franchisee shall inform the City with at least thirty (30) days' advance written notice that it is constructing, relocating, or placing ducts or conduits in the Rights-of-Way in order to provide the City with an opportunity to request that Franchisee provide the City with additional duct or conduit and related structures necessary to access the conduit pursuant to RCW 35.99.070.

Section 8.9 The provisions of this Section 8 shall survive the expiration or termination of this Franchise ordinance.

Section 9 One Call Locator Service.

Prior to doing any work in the Rights-of-Way, the Franchisee shall follow established procedures, including contacting the Utility Notification Center in Washington and comply with all applicable State statutes regarding the One Call Locator Service pursuant to Chapter 19.122 RCW. Further, upon request from a third party or the City, Franchisee shall locate its Facilities and all service laterals located within the right of way consistent with the requirements of Chapter 19.122 RCW. The City shall not be liable for any damages to Franchisee's Facilities or service laterals or for interruptions in service to Franchisee's customers that are a direct result of Franchisee's failure to locate its Facilities or service laterals within the prescribed time limits and guidelines established by the One Call Locator Service regardless of whether the City issued a permit.

Section 10 Safety Requirements.

Section 10.1 Franchisee shall, at all times, employ professional care and shall install and maintain and use industry-standard methods for preventing failures and accidents that are likely to cause damage, injuries, or nuisances to the public. All structures and all lines, equipment, and connections in, over, under, and upon the Rights-of-Ways, wherever situated or located, shall at all times be kept and maintained in a safe condition. Franchisee shall comply with all federal, State, and City safety requirements, rules, regulations, laws, and practices, and employ all necessary devices as required by applicable law during the construction, operation, maintenance, upgrade, repair, or removal of its Facilities. By way of illustration and not limitation, Franchisee shall also comply with the applicable provisions of the National Electric Code, National Electrical Safety Code, FCC regulations, and Occupational Safety and Health Administration (OSHA) Standards. Upon reasonable notice to Franchisee, the City reserves the general right to inspect the Facilities to evaluate if they are constructed and maintained in a safe condition.

Section 10.2 If an unsafe condition or a violation of Section 10.1 is found to exist, and becomes known to the City, the City agrees to give Franchisee written notice of such condition and afford Franchisee a reasonable opportunity to repair the same. If Franchisee fails to start to make the necessary repairs and alterations within the time frame specified in such notice (and pursue such cure to completion), then the City may make such repairs or contract for them to be made. All costs, including administrative costs, incurred by the City in repairing any unsafe conditions shall be borne by Franchisee and reimbursed to the City pursuant to Section 14.3 and Section 14.4.

Section 10.3 Additional standards include:

Franchisee shall endeavor to maintain all equipment lines and facilities in an orderly manner, including, but not limited to, the removal of all bundles of unused cable on any aerial facilities. If permitted pursuant to a permit, Franchisee may maintain a bundle of unused cable on an aerial facility to be used as slack for relocation or repairs; provided however, that Franchisee is permitted to use snow shoe style wire storage provided that Franchisee minimizes the usage of the snow shoes only to those situations in which it is necessary to provide Services.

All installations of equipment, lines, and ancillary facilities shall be installed in accordance with industry-standard engineering practices and shall comply with all federal, State, and local regulations, ordinances, and laws.

Any opening or obstruction in the Rights-of-Way or other public places made by Franchisee in the course of its operations shall be protected by Franchisee at all times by the placement of adequate barriers, fences, or boarding, the bounds of which, during periods of dusk and darkness, shall be clearly marked and visible.

Section 10.4 Stop Work Order. On notice from the City that any work is being performed contrary to the provisions of this Franchise, or in an unsafe or dangerous manner as determined by the City, or in violation of the terms of any applicable permit, laws, regulations, ordinances, or standards, the work may immediately be stopped by the City. The stop work order shall:

Be in writing;

Be given to the person doing the work or posted on the work site;

Be sent to Franchisee consistent with Section 33.

Indicate the nature of the alleged violation or unsafe condition; and

Establish conditions, consistent with the applicable laws, regulations, ordinances or generally applicable standards under which work may be resumed.

Section 11 Work of Contractors and Subcontractors.

Franchisee's contractors and subcontractors shall be licensed and bonded in accordance with State law and the City's ordinances, regulations, and requirements. Work by contractors and subcontractors are subject to the same restrictions, limitations, and conditions as if the work were performed by Franchisee. Franchisee shall be responsible for all work performed by its contractors and subcontractors and others performing work on its behalf as if the work were performed by Franchisee and shall ensure that all such work is performed in compliance with this Franchise and applicable law.

Section 12 Restoration after Construction.

Section 12.1 Franchisee shall, after installation, construction, relocation, maintenance, or repair of its Facilities, or after abandonment approved pursuant to Section 18, promptly remove any obstructions from the Rights-of-Way and restore the surface of the Rights-of-Way in accordance with the City's public works standards to at least the same condition the Rights-of-Way were in immediately prior to any such installation, construction, relocation, maintenance or repair, provided Franchisee shall not be responsible for any changes to the Rights-of-Way not caused by Franchisee or anyone doing work for Franchisee. The Public Works Director or his/her designee shall have final approval of the condition of such Rights-of-Way after restoration. All concrete encased survey monuments that have been disturbed or displaced by such work shall be restored pursuant to federal, state (such as Chapter 332-120 WAC), and local standards and specifications.

Section 12.2 Franchisee agrees to promptly complete all restoration work and to promptly repair any damage caused by work to the Franchise Area or other affected area at its sole cost and expense and according to the time and terms specified in the construction permit issued by the City. All work by Franchisee pursuant to this Franchise shall be performed in accordance with the City's Public Works Standards.

Section 12.3 If conditions (e.g. weather) make the complete restoration required under Section 12 impracticable, Franchisee shall temporarily restore the affected Right-of-Way or property. Such temporary restoration shall be at Franchisee's sole cost and expense. Franchisee shall promptly undertake and complete the required permanent restoration when conditions no longer make such permanent restoration impracticable.

Section 12.4 In the event Franchisee does not repair a Right-of-Way or an improvement in or to a Right-of-Way within the time reasonably directed by the Public Works Director, or his/her designee, in order to maintain the public welfare, health or safety, the City may repair the damage and shall be reimbursed its actual cost within sixty (60) days of submitting an invoice to Franchisee in accordance with the provisions of Section 14.3 and Section 14.4. In addition, and pursuant to Section 14.3 and Section 14.4, the City may bill Franchisee for expenses associated with the inspection of such restoration work. The failure by Franchisee to complete such repairs shall be considered a breach of this Franchise and is subject to remedies by the City including the imposition of damages consistent with Section 21.2.

Section 12.5 The provisions of this Section 12 shall survive the expiration or termination of this Franchise so long as Franchisee continues to have Facilities in the Rights-of-Way and has not completed all restoration to the City's standards.

Section 13 Emergency Work/Dangerous Conditions.

Section 13.1 In the event of any emergency in which any of Franchisee's Facilities located in or under any street endangers the property, life, health or safety of any person, or if Franchisee's construction area is otherwise in such a condition as to immediately endanger the property, life, health or safety of any individual, Franchisee shall immediately take the proper emergency measures to repair its Facilities, to cure or remedy the dangerous conditions for the protection of property, life, health or safety of individuals without first applying for and obtaining a permit as required by this Franchise. However, this shall not relieve Franchisee from the requirement of obtaining any permits necessary for this purpose, and Franchisee shall apply for all such permits not later than the next succeeding day during which the Gig Harbor City Hall is open for business. The City retains the right and privilege to cut or move any Facilities located within the Rights-of-Way of the City, in response to any public health or safety emergency.

Section 13.2 The City shall not be liable for any damage to or loss of Facilities within the Rights-of-Way as a result of or in connection with any public works, public improvements, construction, grading, excavation, filling, or work of any kind in the Rights-of-Way by or on behalf of the City, except to the extent directly and proximately caused by negligence, intentional misconduct or criminal actions of the City, its employees, contractors, or agents. The City shall further not be liable to Franchisee for any direct, indirect, or any other such damages suffered by any person or entity of any type as a direct or indirect result of the City's actions under this Section 13 except to the extent caused by the negligence, intentional misconduct or criminal actions of the City, its employees, contractors, or agents.

Section 13.3 Whenever the construction, installation or excavation of Facilities conducted by Franchisee as authorized by this Franchise has caused or materially contributed to a condition that appears to substantially impair the lateral support of the adjoining street or public place, or endangers the public, an adjoining public place, street utilities or City property, the Public Works Director may direct Franchisee, at Franchisee's own expense, to take reasonable action to protect the public, adjacent public places, City property or street utilities, and such action may include compliance within a prescribed time. In the event that Franchisee fails or refuses to promptly take the actions directed by the City, or fails to fully comply with such directions, or if emergency conditions exist which require immediate action, before the City can timely contact Franchisee to request Franchisee effect the immediate repair, the City may enter upon the property and take such reasonable actions as are necessary to protect the public, the adjacent streets, or street utilities, or to maintain the lateral support thereof, or reasonable actions regarded as necessary safety precautions, and Franchisee shall be liable to the City for the costs thereof.

Section 14 Recovery of Costs.

Section 14.1 Franchisee shall pay a one-time fee for the actual administrative expenses incurred by the City that are directly related to the receiving and approving this

Franchise pursuant to RCW 35.21.860, including the costs associated with the City's legal costs incurred in drafting and processing this Franchise, not to exceed \$5,000.00. No construction permits shall be issued for the installation of Facilities authorized until such time as the City has received payment of this fee; further, this Franchise shall be considered void if the fee is not paid within ninety (90) days of receipt of the invoice. Franchisee shall further be subject to all permit fees associated with activities undertaken through the authority granted in this Franchise or under the laws of the City. Where the City incurs costs and expenses for review, inspection, or supervision of activities, including but not limited to reasonable fees associated with attorneys, consultants, City Staff and City Attorney time, undertaken through the authority granted in this Franchise or any ordinances relating to the subject for which a permit fee is not established, Franchisee shall pay such costs and expenses directly to the City in accordance with the provisions of Section 14.3.

Section 14.2 In addition to Section 14, Franchisee shall promptly reimburse the City in accordance with the provisions of Section 14.3 and Section 14.4 for any and all costs the City reasonably incurs in response to any emergency situation involving Franchisee's Facilities, to the extent said emergency is not the fault of the City. The City agrees to simultaneously seek reimbursement from any franchisee or permit holder who caused or contributed to the emergency situation.

Section 14.3 Consistent with state law, Franchisee shall reimburse the City within sixty (60) days of submittal by the City of an itemized billing for reasonably incurred costs, itemized by project, for Franchisee's proportionate share of all actual, identified expenses incurred by the City in planning, constructing, installing, repairing, altering, or maintaining any City facility as the result of the presence of Franchisee's Facilities in the Right-of-Way. Such costs and expenses shall include but not be limited to Franchisee's proportionate cost of City personnel assigned to oversee or engage in any work in the Right-of-Way as the result of the presence of Franchisee's Facilities in the Right-of-Way. Such costs and expenses shall also include Franchisee's proportionate share of any time spent reviewing construction plans in order to either accomplish the relocation of Franchisee's Facilities or the routing or rerouting of any utilities so as not to interfere with Franchisee's Facilities.

Section 14.4 The time of City employees shall be charged at their respective rate of salary, including overtime if applicable, plus benefits and reasonable overhead. Any other costs will be billed proportionately on an actual cost basis. All billings will be itemized so as to specifically identify the costs and expenses for each project for which the City claims reimbursement. A charge for the actual costs incurred in preparing the billing may also be included in said billing. At the City's option, the billing may be on an annual basis, but the City shall provide the Franchisee with the City's itemization of costs, in writing, at the conclusion of each project for information purposes.

Section 15 City's Reservation of Rights.

Section 15.1 Franchisee hereby represents that its operations as authorized under this Franchise are those of a telephone business as defined in RCW 82.16.010, or service provider as defined in RCW 35.21.860. As a result, the City will not impose a Franchise fee under the terms of this Franchise, other than as described herein. The City hereby reserves its right to impose a Franchise fee on Franchisee if Franchisee's

operations as authorized by this Franchise change such that the statutory prohibitions of RCW 35.21.860 no longer apply or, if statutory prohibitions on the imposition of such fees are removed. In either instance, the City also reserves its right to require that Franchisee obtain a separate Franchise for its change in use. Nothing contained herein shall preclude Franchisee from challenging any such new fee or separate agreement under applicable federal, State, or local laws.

Section 15.2 Franchisee acknowledges that its operation with the City constitutes a telecommunications business subject to the utility tax imposed pursuant to the Gig Harbor Municipal Code Chapter 3.16. Franchisee agrees that if its business activities are subject to taxation as a telephone business that Franchisee shall pay to the City the rate applicable to such taxable services under Gig Harbor Municipal Code Chapter 3.16, and consistent with state and federal law. The parties agree however, that nothing in this Franchise shall limit the City's power of taxation as may exist now or as later imposed by the City. This provision does not limit the City's power to amend Gig Harbor Municipal Code Chapter 3.16 as may be permitted by law. Nothing in this Franchise is intended to alter, amend, modify or expand the taxes and fees that may be lawfully assessed on Franchisee's Services.

Section 16 Indemnification.

Section 16.1 Franchisee releases, covenants not to bring suit, and agrees to indemnify, defend, and hold harmless the City, its officers, employees, agents, and representatives from any and all claims, costs, judgments, awards, or liability to any person, for injury or death of any person, or damage to property caused by or arising out of any acts or omissions of Franchisee, its agents, servants, officers, or employees in the performance of this Franchise and any rights granted within this Franchise. Notwithstanding the foregoing, Franchisee's covenant to indemnify the City and not to bring suit does not apply to claims, costs, judgments, awards or liabilities arising from the City's sole negligence, gross negligence, or willful misconduct.

Section 16.2 Inspection or acceptance by the City of any work performed by Franchisee at the time of completion of construction shall not be grounds for avoidance by Franchisee of any of its obligations under this Section 16. These indemnification obligations shall extend to claims that are not reduced to a suit and any claims that may be compromised, with Franchisee's prior written consent, prior to the culmination of any litigation or the institution of any litigation.

Section 16.3 The City shall promptly notify Franchisee of any claim or suit and request in writing that Franchisee indemnify the City. Franchisee may choose counsel to defend the City subject to this Section 16.3. City's failure to so notify and request indemnification shall not relieve Franchisee of any liability that Franchisee might have, except to the extent that such failure prejudices Franchisee's ability to defend such claim or suit. In the event that Franchisee refuses the tender of defense in any suit or any claim, as required pursuant to the indemnification provisions within this Franchise, and said refusal is subsequently determined by a court having jurisdiction (or such other tribunal that the parties shall agree to decide the matter), to have been a wrongful refusal on the part of Franchisee, Franchisee shall pay all of the City's reasonable costs for defense of the action, including all expert witness fees, costs, and attorney's fees, and including costs and fees incurred in recovering under this indemnification provision. If

separate representation to fully protect the interests of both parties is necessary, such as a conflict of interest between the City and the counsel selected by Franchisee to represent the City, then upon the prior written approval and consent of Franchisee, which shall not be unreasonably withheld, the City shall have the right to employ separate counsel in any action or proceeding and to participate in the investigation and defense thereof, and Franchisee shall pay the reasonable fees and expenses of such separate counsel, except that Franchisee shall not be required to pay the fees and expenses of separate counsel on behalf of the City for the City to bring or pursue any counterclaims or interpleader action, equitable relief, restraining order or injunction. The City's fees and expenses shall include all out-of-pocket expenses, such as consultants and expert witness fees, and shall also include the reasonable value of any services rendered by the counsel retained by the City but shall not include outside attorneys' fees for services that are unnecessarily duplicative of services provided the City by Franchisee. Each party agrees to cooperate and to cause its employees and agents to cooperate with the other party in the defense of any such claim and the relevant records of each party shall be available to the other party with respect to any such defense.

Section 16.4 The parties acknowledge that this Franchise may be subject to RCW 4.24.115. Accordingly, in the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of Franchisee and the City, its officers, officials, employees, and volunteers, Franchisee's liability shall be only to the extent of Franchisee's negligence. It is further specifically and expressly understood that the indemnification provided constitutes Franchisee's waiver of immunity under Title 51 RCW, solely for the purposes of this indemnification. This waiver has been mutually negotiated by the parties.

Section 16.5 Notwithstanding any other provisions of this Section 16, Franchisee assumes the risk of damage to its Facilities located in the Rights-of-Way and upon City-owned property from activities conducted by the City, its officers, agents, employees, volunteers, elected and appointed officials, except to the extent any such damage or destruction is caused by or arises from any negligence, intentional misconduct or criminal actions on the part of the City, its officers, agents, employees, volunteers, or elected or appointed officials. In no event shall the City be liable for any indirect, incidental, special, consequential, exemplary, or punitive damages, including by way of example and not limitation lost profits, lost revenue, loss of goodwill, or loss of business opportunity in connection with its performance or failure to perform under this Franchise. Franchisee releases and waives any and all such claims against the City, its officers, agents, employees, volunteers, or elected or appointed officials. Franchisee further agrees to indemnify, hold harmless and defend the City against any claims for damages, including, but not limited to, business interruption damages, lost profits and consequential damages, brought by users of Franchisee's Facilities as the result of any interruption of service due to damage or destruction of Franchisee's Facilities caused by or arising out of activities conducted by the City, its officers, agents, or employees.

Section 16.6 The provisions of this Section 16 shall survive the expiration, revocation, or termination of this Franchise.

Section 17 Insurance.

Section 17.1 Franchisee shall procure and maintain for so long as Franchisee has Facilities in the Right-of-Way, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the exercise of rights, privileges and authority granted to Franchisee, its agents representatives or employees. Franchisee shall require that every contractor and subcontractor maintain insurance coverage and policy limits consistent with this Section 17. Franchisee shall procure insurance from insurers with a current A.M. Best rating of not less than A-. Franchisee shall provide a copy of a certificate of insurance and additional insured endorsement to the City for its inspection at the time of or prior to acceptance of this Franchise, and such insurance certificate shall evidence a policy of insurance that includes:

(a) Automobile Liability insurance with limits no less than \$2,000,000 combined single limit per occurrence for bodily injury and property damage.

(b) Commercial General Liability insurance, written on an occurrence basis with limits no less than \$3,000,000 combined single limit per occurrence and \$5,000,000 aggregate for personal injury, bodily injury and property damage. Coverage shall include but not be limited to: blanket contractual; premises; operations; independent contractors; stop gap liability; personal injury; products and completed operations; broad form property damage; explosion, collapse and underground (XCU); and employer's liability. Franchisee is currently self-insured for broad form property damage.

(c) Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington. No deductible is presently required for this insurance; and

(d) Umbrella liability policy with limits not less than \$10,000,000 per occurrence and in the aggregate.

Section 17.2 Any deductibles or self-insured retentions must be declared to and approved by the City. Such approval shall not be unreasonably withheld or delayed. The City acknowledges that Franchisee's current deductibles are subject to change based on business needs and the commercial insurance market. Payment of deductible or self-insured retention shall be the sole responsibility of Franchisee. Additionally, Franchisee shall pay all premiums for the insurance on a timely basis. Franchisee may utilize primary and umbrella liability insurance policies to satisfy the insurance policy limits required in this Section 17. Franchisee's umbrella liability insurance policy shall provide "follow form" coverage over its primary liability insurance policies.

Section 17.3 The insurance policies, with the exception of Workers' Compensation obtained by Franchisee shall name the City, its officers, officials, employees, agents, and volunteers ("Additional Insureds"), as an additional insured with regard to activities performed by or on behalf of Franchisee. The coverage shall contain no special limitations on the scope of protection afforded to the Additional Insureds. In addition, the insurance policy shall contain a clause stating that coverage shall apply separately to each insured against whom a claim is made or suit is brought, except with respect to the limits of the insurer's liability. Franchisee shall provide to the City prior to or upon acceptance either (1) a true copy of the additional insured endorsement for each insurance policy required in this Section 17 and providing that such insurance shall apply as primary insurance on behalf of the Additional Insureds or (2) a true copy of the blanket additional insured clause from the policies. Receipt by the City of any certificate

showing less coverage than required is not a waiver of Franchisee's obligations to fulfill the requirements. Franchisee's insurance shall be primary insurance with respect to the City, and the endorsement should specifically state that the insurance is the primary insurance. Any insurance maintained by the City shall be in excess of Franchisee's insurance and shall not contribute with it.

Section 17.4 Franchisee is obligated to notify the City of any cancellation or intent not to renew any insurance policy that is not immediately replaced by an insurance policy meeting the requirements of this Franchise, required pursuant to this Section 17, thirty (30) days prior to any such cancellation. Within fifteen (15) days prior to said cancellation or intent not to renew, Franchisee shall obtain and furnish to the City replacement insurance policies meeting the requirements of this Section 17. Failure to provide the insurance cancellation notice and to furnish to the City replacement insurance policies meeting the requirements of this Section 17 shall be considered a material breach of this Franchise and subject to the City's election of remedies described in Section 21 below. Notwithstanding the cure period described in Section 21.2, the City may pursue its remedies immediately upon a failure to furnish replacement insurance.

Section 17.5 Franchisee's maintenance of insurance as required by this Section 17 shall not be construed to limit the liability of Franchisee to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or equity. Further, Franchisee's maintenance of insurance policies required by this Franchise shall not be construed to excuse unfaithful performance by Franchisee.

Section 17.6 As of the effective date of this Franchise, Franchisee is not self-insured for coverage other than property damage. Should Franchisee wish to become self-insured at the other levels outlined in this Franchise at a later date, Franchisee must provide the City with thirty (30) days advanced written notice of its intent to self-insure. In order to self-insure, Franchisee shall comply with the following: (i) provide a written attestation that Franchisee possesses the necessary amount of unencumbered financial assets to support the financial exposure of self-insurance, as evidenced by an outside auditor's review of Franchisee's financial statements; (ii) the City, upon request, may review Franchisee's financial statements; (iii) Franchisee is responsible for all payments within the self-insured retention; and (iv) Franchisee assumes all defense and indemnity obligations as outlined in the indemnification section of this Franchise. These requirements may be modified by written amendment executed by both parties.

Section 18 Abandonment of Franchisee's Telecommunications Fiber Optic Cable Network.

Section 18.1

Section 18.2 Upon the expiration, termination, or revocation of the rights granted under this Franchise, Franchisee shall remove all of its Facilities from the Right-of-Way within thirty (30) days of receiving written notice from the Public Works Director or his/her designee. The Facilities, in whole or in part, may not be abandoned by Franchisee without written approval by the City. Any plan for abandonment or removal of Franchisee's Facilities must be first approved by the Public Works Director or his/her designee, and all necessary permits must be obtained prior to such work. Franchisee shall restore the Right-of-Way in accordance with the City's Public Works Standards to at least the same condition the Right-of-Way were in immediately prior to any such removal

provided Franchisee shall not be responsible for any changes to the Right-of-Way not caused by Franchisee or any person doing work for Franchisee. Franchisee shall be solely responsible for all costs associated with removing its Facilities.

Section 18.3 Notwithstanding Section 18.2 above, the City may permit Franchisee's improvements to be abandoned in place in such a manner as the City may prescribe. Upon permanent abandonment, and Franchisee's agreement to transfer ownership of the Facilities to the City, Franchisee shall submit to the City a proposal and instruments for transferring ownership to the City.

Section 18.4 Any Facilities which are not removed within ninety (90) days of either the date of termination or revocation or the date the City issued a permit authorizing removal, whichever is later, shall automatically become the property of the City. Any costs incurred by the City in safeguarding such Facilities or removing the Facilities shall be reimbursed by Franchisee. Nothing contained within this Section 18 shall prevent the City from compelling Franchisee to remove any such Facilities through judicial action when the City has not permitted Franchisee to abandon said Facilities in place.

Section 18.5 If Franchisee leases a structure in the Right-of-Way from a landlord and such landlord later replaces, removes or relocates the structure, for example by building a replacement structure, Franchisee shall remove or relocate its Facilities within the Right-of-Way within ninety (90) days of such notification from the landlord at no cost to the City.

Section 18.6 The provisions of this Section 18 shall survive the expiration, revocation, or termination of this Franchise and for so long as Franchisee has Facilities in Rights-of-Way.

Section 19 Bonds.

Section 19.1 Construction Performance Bond. Upon an application for a permit involving excavation, installation, construction, restoration or relocation of the Facilities and if required by the City, Franchisee shall furnish a performance bond ("Performance Bond") written by a corporate surety reasonably acceptable to the City in an amount equal to 125% of the construction cost, which should not be less than \$5,000 or in accordance with the bonding requirements for the City's encroachment permit. The amount of the Performance Bond may be reduced during construction as determined by the City. The Performance Bond shall guarantee the following: (1) timely completion of construction; (2) construction in compliance with all applicable plans, permits, technical codes, and standards; (3) proper location of the Facilities as specified by the City; (4) restoration of the Rights-of-Way and other City properties affected by the construction; (5) submission of as-built drawings after completion of construction; and (6) timely payment and satisfaction of all claims, demands, or liens for labor, materials, or services provided in connection with the work which could be asserted against the City or City property. Said bond must remain in full force until the completion of construction, including final inspection, corrections, and final approval of the work, recording of all easements, provision of as-built drawings, and the posting of a Maintenance Bond as described in Section 19.2.

Section 19.2 Maintenance Bond. Following excavation, installation, construction, restoration or relocation of the Facilities and if required by the City, Franchisee shall

furnish a two (2) year maintenance bond ("Maintenance Bond"), or other surety acceptable to the City, at the time of final acceptance of construction work on Facilities within the Rights-of-Way. The Maintenance Bond amount will be equal to ten percent (10%) of the documented final cost of the construction work. The Maintenance Bond in this Section 19.2 must be in place prior to City's release of the bond required by Section 19.1.

Section 19.3 Franchise Bond. Franchisee shall provide City with a bond in the amount of Twenty-Five Thousand Dollars (\$25,000.00) ("Franchise Bond") running or renewable for the term of this Franchise, in a form and substance reasonably acceptable to City. In the event Franchisee shall fail to substantially comply with any one or more of the provisions of this Franchise following notice and a reasonable opportunity to cure, then there shall be recovered jointly and severally from Franchisee and the bond any actual damages suffered by City as a result thereof, including but not limited to staff time, material and equipment costs, compensation or indemnification of third parties, and the cost of removal or abandonment of facilities hereinabove described. Franchisee specifically agrees that its failure to comply with the terms of this Section 19 shall constitute a material breach of this Franchise. The amount of the bond shall not be construed to limit Franchisee's liability or to limit the City's recourse to any remedy to which the City is otherwise entitled at law or in equity.

Section 20 Modification. The City and Franchisee hereby reserve the right to alter, amend, or modify the terms and conditions of this Franchise upon written agreement of both parties to such alteration, amendment or modification.

Section 21 Remedies to Enforce Compliance.

Section 21.1 The City may elect, without any prejudice to any of its other legal rights and remedies, to obtain an order from the superior court having jurisdiction compelling Franchisee to comply with the provisions of the Franchise and to recover damages and costs incurred by the City by reason of Franchisee's failure to comply. In addition to any other remedy provided herein, the City reserves the right to pursue any remedy to compel or force Franchisee and/or its successors and assigns to comply with the terms hereof, and the pursuit of any right or remedy by the City shall not prevent the City from thereafter declaring a forfeiture or revocation for breach of the conditions herein. In addition to any other remedy provided in this Franchise, Franchisee reserves the right to pursue any remedy available at law or in equity to compel or require the City, its officers, employees, volunteers, contractors and other agents and representatives, to comply with the terms of this Franchise. Further, all rights and remedies provided herein shall be in addition to and cumulative with any and all other rights and remedies available to either the City or Franchisee. Such rights and remedies shall not be exclusive, and the exercise of one or more rights or remedies shall not be deemed a waiver of the right to exercise at the same time or thereafter any other right or remedy. Provided, further, that by entering into this Franchise, it is not the intention of the City or Franchisee to waive any other rights, remedies, or obligations as otherwise provided by law equity, or otherwise, and nothing contained here shall be deemed or construed to effect any such waiver. The parties agree that in the event a party obtains injunctive

relief, neither party shall be required to post a bond or other security and the parties agree not to seek the imposition of such a requirement.

Section 21.2 If either party (the "Defaulting Party") shall violate, or fail to comply with any of the provisions of this Franchise, or should it fail to heed or comply with any notice given to such party under the provisions of this Franchise, the other party (the "Non-Defaulting Party") shall provide the Defaulting Party with written notice specifying with reasonable particularity the nature of any such breach and the Defaulting Party shall undertake all commercially reasonable efforts to cure such breach within thirty (30) days of receipt of notification. If the parties reasonably determine the breach cannot be cured within (30) thirty days, the Non-Defaulting Party may specify a longer cure period, and condition the extension of time on the Defaulting Party's submittal of a plan to cure the breach within the specified period, commencement of work within the original thirty (30) day cure period, and diligent prosecution of the work to completion. If the breach is not cured within the specified time, or the Defaulting Party does not comply with the specified conditions, the Non-Defaulting Party may pursue any available remedy at law or in equity as provided in Section 21 above, or in the event Franchisee has failed to timely cure or commence cure of the breach, the City may, at its discretion, (1) revoke this Franchise with no further notification pursuant to Section 22, (2) refuse to grant additional permits, or (3) claim damages of Two Hundred Fifty Dollars (\$250.00) per day against the Franchisee or Franchise Bond set forth in Section 19.3.

Section 22 Revocation. If Franchisee willfully violates or fails to comply with any material provisions of this Franchise, then at the election of the City after at least thirty (30) days written notice to Franchisee specifying the alleged violation or failure, the City may revoke all rights conferred and this Franchise may be revoked by the Gig Harbor City Council after a hearing held upon such notice to Franchisee. Such hearing shall be open to the public and Franchisee and other interested parties may offer written and/or oral evidence explaining or mitigating such alleged noncompliance. This hearing does not give the right to either the City or Franchisee to conduct discovery, subpoena witnesses, or take depositions. Within thirty (30) days after the hearing, the Gig Harbor City Council, on the basis of the record, will make the determination as to whether there is cause for revocation, whether the Franchise will be terminated, or whether lesser sanctions should otherwise be imposed. The Gig Harbor City Council may in its sole discretion fix an additional time period to cure violations. If the deficiency has not been cured at the expiration of any additional time period or if the Gig Harbor City Council does not grant any additional period, the Gig Harbor City Council may by resolution declare the Franchise to be revoked and forfeited or impose lesser sanctions. If Franchisee appeals revocation and termination, such revocation may be held in abeyance pending judicial review by a court of competent jurisdiction, provided Franchisee is otherwise in compliance with the Franchise.

Section 23 Non-Waiver. The failure of either party to insist upon strict performance of any of the covenants and agreements of this Franchise or to exercise any option herein conferred in any one or more instances, shall not be construed to be a waiver or relinquishment of any such covenants, agreements or option or any other covenants, agreements or option.

Section 24 Police Powers and City Ordinances. Nothing herein shall be deemed to restrict the City's ability to adopt and enforce, consistent with applicable law, all necessary and appropriate ordinances regulating the performance of the conditions of this Franchise, including any valid ordinance made in the exercise of its police powers in the interest of public safety and for the welfare of the public. The City shall have the authority at all times to reasonably control by appropriate regulations consistent with applicable law, including but not limited to 47 U.S.C. Section 253, the location, elevation, manner of construction and maintenance of Facilities by Franchisee and facilities of other similarly situated franchisees, and Franchisee shall promptly conform with all such regulations, unless compliance would cause Franchisee to violate other requirements of law. In the event of a conflict between the provisions of this Franchise ordinance and any other generally applicable ordinance(s) enacted under the City's police power authority, such other ordinances(s) shall take precedence over the provisions set forth herein.

Section 25 Cost of Publication. The cost of publication of this Franchise ordinance shall be borne by Franchisee.

Section 26 Acceptance. Franchisee shall execute and return to the City its execution and acceptance of this Franchise in the form attached hereto as Exhibit A within thirty (30) days of the effective date of the ordinance authorizing the Franchise. In addition, Franchisee shall submit proof of insurance obtained and additional insured endorsement pursuant to Section 17, any applicable construction Performance Bond pursuant to Section 19.1 and the Franchise Bond required pursuant to Section 19.3. The administrative fee pursuant to Section 14.1 is due within thirty days of receipt of the invoice from the City.

Section 27 Survival. All of the provisions, conditions, and requirements of Section 5, Section 6, Section 8, Section 12, Section 16, Section 18, Section 27, Section 28, and Section 39.2 of this Franchise shall be in addition to any and all other obligations and liabilities Franchisee may have to the City at common law, by statute, or by contract, and shall survive the City's Franchise to Franchisee for the use of the Franchise Area, and any renewals or extensions thereof. All of the provisions, conditions, regulations and requirements contained in this Franchise ordinance shall further be binding upon the heirs, successors, executors, administrators, legal representatives and assigns of Franchisee and all privileges, as well as all obligations and liabilities of Franchisee shall inure to its heirs, successors and assigns equally as if they were specifically mentioned where Franchisee is named herein.

Section 28 Assignment.

Section 28.1 This Franchise may not be directly or indirectly assigned or transferred by sale, lease, merger, consolidation or other act of Franchisee, by operation of law or otherwise, unless prompt written notice is provided to the City within sixty (60) days following the assignment. In the case of transfer or assignment as security by mortgage or other security instrument in whole or in part to secure indebtedness, such notice shall not be required unless and until the secured party

elects to realize upon the collateral. For purposes of this Section 28, a change in ownership or ownership mix of Licensee is not deemed to be an assignment or transfer so long as the Licensee entity continues to exist following the change, and no assignment or transfer of this Franchise shall be deemed to occur based on the public trading of Franchisee's stock.

Section 28.2 Any transactions which singularly or collectively result in a change of 50% or more of the (i) ownership or working control of the Franchisee's Telecommunications facilities within the City; or (ii) control of the capacity or bandwidth of the Franchisee's Telecommunication facilities within the City, shall be considered an assignment or transfer requiring written notice to the City pursuant to this Franchise. Such transactions between affiliated entities are not exempt from notice requirements. The Franchisee shall notify the City of any proposed change in, or transfer of, or acquisition by any other party of control of the Franchisee's Telecommunications facilities within the City or capacity or bandwidth of Franchisee's Telecommunications facilities within the City three months prior to the closing of the transaction. The Franchisee shall notify the City of any transactions which singularly or collectively result in a change of 50% or more of the ownership of Franchisee within sixty (60) days following the closing of the transaction.

Section 29 Extension. If this Franchise expires without renewal or is otherwise lawfully terminated or revoked, the City may, subject to applicable law:

Allow Franchisee to maintain and operate its Facilities on a month-to-month basis, provided that Franchisee maintains insurance for such Facilities during such period and continues to comply with this Franchise; or

The City may order the removal of any and all Facilities at Franchisee's sole cost and expense consistent with Section 18.

Section 30 Entire Agreement. This Franchise constitutes the entire understanding and agreement between the parties as to the subject matter herein and no other agreements or understandings, written or otherwise, shall be binding upon the parties upon execution of this Franchise.

Section 31 Eminent Domain. The existence of this Franchise shall not preclude the City from acquiring by condemnation in accordance with applicable law, all or a portion of the Franchisee's Facilities for the fair market value thereof. In determining the value of such Facilities, no value shall be attributed to the right to occupy the area conferred by this Franchise.

Section 32 Vacation. If at any time the City, by ordinance, vacates all or any portion of the area affected by this Franchise, the City shall not be liable for any damages or loss to the Franchisee by reason of such vacation. If Franchisee has Facilities in the vacated portion of the Right-of-Way, the City shall use reasonable efforts to reserve an appurtenant easement for Franchisee within the vacated portion of the Right-of-Way within which Franchisee may continue to operate existing Facilities under the terms of this Franchise for the remaining period of the term set forth in Section 1.2. Notwithstanding the preceding sentence, the City shall incur no liability for failing to reserve such easement. The City shall notify the Franchisee in writing not less than

sixty (60) days before vacating all or any portion of any such area, in which Franchisee is located. The City may, after sixty (60) days written notice to the Franchisee, terminate this Franchise with respect to such vacated area.

Section 33 Notice. Any Notice or information required or permitted to be given to the parties under this Franchise agreement may be sent to the following addresses unless otherwise specified:

CITY OF GIG HARBOR
ATTN: City Clerk
3510 Grandview Street
Gig Harbor, WA 98335

FRANCHISEE:
Forged Fiber 37, LLC
Attn:
Forged Fiber 37, LLC c/o AT&T
Attn.: Legal Dept – Network Operations
Re: Gig Harbor Franchise (WA)
208 S. Akard Street
Dallas, TX 75202-4206

With a copy to:
E-mail: FF_Right_Of_Way@att.com

Section 34 Severability. If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance unless such invalidity or unconstitutionality materially alters the rights, privileges, duties, or obligations hereunder, in which event either party may request renegotiation of those remaining terms of this Franchise materially affected by such court's ruling.

Section 35 Compliance with All Applicable Laws. Each party agrees to comply with all present and future federal, state and local laws, ordinances, rules and regulations. This Franchise is subject to ordinances of general applicability enacted pursuant to the City's police powers. Franchisee further agrees to remove all liens and encumbrances arising as a result of said use or work. Franchisee shall, at its own expense, maintain its Facilities in a safe condition, in good repair and in a manner reasonably suitable to the City. Additionally, Franchisee shall keep its Facilities free of debris and anything of a dangerous, noxious or offensive nature or which would create a hazard or undue vibration, heat, noise or any interference with City services. City reserves the right at any time to amend this Franchise to conform to any hereafter enacted, amended, or adopted federal or state statute or regulation relating to the public health, safety, and welfare, or relating to roadway regulation, or a City ordinance enacted pursuant to such federal or state statute or regulation when such statute, regulation, or ordinance necessitates this Franchise be amended in order to remain in compliance with applicable laws, but only upon providing Franchisee with thirty (30) days written notice of its action setting forth the full text of the amendment and identifying the statute, regulation, or ordinance requiring the amendment. Said amendment shall become automatically effective upon expiration of the notice period unless, before expiration of

that period, Franchisee makes a written request for negotiations over the terms of the amendment. If the parties do not reach agreement as to the terms of the amendment within thirty (30) days of the call for negotiations, either party may pursue any available remedies at law or in equity.

Section 36 Attorneys' Fees. If a suit or other action is instituted in connection with any controversy arising out of this Franchise, the prevailing party shall be entitled to recover all of its costs and expenses, including such sum as the court may judge as reasonable for attorneys' fees, costs, expenses and attorneys' fees upon appeal of any judgment or ruling.

Section 37 Hazardous Substances. Franchisee shall not introduce or use any hazardous substances (chemical or waste), in violation of any applicable law or regulation, nor shall Franchisee allow any of its agents, contractors or any person under its control to do the same. Franchisee will be solely responsible for and will defend, indemnify and hold the City, its officers, officials, employees, agents and volunteers harmless from and against any and all claims, costs and liabilities including reasonable attorneys' fees and costs, arising out of or in connection with the cleanup or restoration of the property to the extent caused by Franchisee's use, storage, or disposal of hazardous substances, whether or not intentional, and the use, storage or disposal of such substances by Franchisee's agents, contractors or other persons acting under Franchisee's control, whether or not intentional.

Section 38 Licenses, Fees and Taxes. Prior to constructing any Facilities, Franchisee shall obtain a business or utility license from the City. Franchisee shall pay promptly and before they become delinquent, all taxes on personal property and improvements owned or placed by Franchisee and shall pay all license fees and public utility charges relating to the conduct of its business, shall pay for all permits, licenses and zoning approvals, shall pay any other applicable tax unless documentation of exemption is provided to the City and shall pay utility taxes and license fees imposed by the City.

Section 39 Miscellaneous.

Section 39.1 City and Franchisee respectively represent that its signatory is duly authorized and has full right, power and authority to execute this Franchise.

Section 39.2 This Franchise shall be construed in accordance with the laws of the State of Washington. Venue for any dispute related to this Franchise shall be the United States District Court for the Western District of Washington, or Pierce County Superior Court.

Section 39.3 Section captions and headings are intended solely to facilitate the reading thereof. Such captions and headings shall not affect the meaning or interpretation of the text herein.

Section 39.4 Where the context so requires, the singular shall include the plural and the plural includes the singular.

Section 39.5 Franchisee shall be responsible for obtaining all other necessary approvals, authorizations and agreements from any party or entity and it is

acknowledged and agreed that the City is making no representation, warranty or covenant whether any of the foregoing approvals, authorizations or agreements are required or have been obtained by Franchisee by any person or entity.

Section 39.6 This Franchise may be enforced at both law and equity.

Section 39.7 Franchisee acknowledges that it, and not the City, shall be responsible for the premises and equipment's compliance with all marking and lighting requirements of the FAA and the FCC. Franchisee shall indemnify and hold the City harmless from any fines or other liabilities caused by Franchisee's failure to comply with such requirements. Should Franchisee or the City be cited by either the FCC or the FAA because the Facilities or the Franchisee's equipment is not in compliance and should Franchisee fail to cure the conditions of noncompliance within the timeframe allowed by the citing agency, the City may either terminate this Franchise immediately on notice to the Franchisee or proceed to cure the conditions of noncompliance at the Franchisee's expense.

Section 39.8 This Franchise is subject to all applicable federal, State and local laws, regulations and orders of governmental agencies as amended, including but not limited to the Communications Act of 1934, as amended, the Telecommunications Act of 1996, as amended and the Rules and Regulations of the FCC. Neither the City nor Franchisee waive any rights they may have under any such laws, rules or regulations.

Section 39.9 There are no third party beneficiaries to this Franchise.

Section 39.10 Neither party shall be required to perform any covenant or obligation in this Franchise, or be liable in damages to the other party, so long as the performance of the covenant or obligation is delayed, caused or prevented by a Force Majeure Event. A "Force Majeure Event" is defined for purposes of this Franchise as strikes, lockouts, sit-down strike, unusual transportation delays, riots, floods, washouts, explosions, earthquakes, fire, storms, weather (including inclement weather which prevents construction), acts of the public enemy, wars, terrorism, insurrections, and any other similar act of God event.

Section 40 Ordinance Effective Date. This ordinance, being an exercise of a power specifically delegated to the City legislative body, is not subject to referendum, and shall take effect (5) days after passage and publication of an approved summary thereof consisting of the title.

ADOPTED by the City Council of the City of Gig Harbor at a regular meeting thereof, held this 13th day of October, 2025.

Mary K. Barber
Mayor

Approved as to form:

Attest:

Daniel Kenny
City Attorney

Joshua Stecker, CMC
City Clerk

EXHIBIT A

STATEMENT OF ACCEPTANCE

FORGED FIBER 37, LLC, a Delaware limited liability company, for itself, its successors and assigns, hereby accepts and agrees to be bound by all lawful terms, conditions and provisions of the Franchise attached hereto and incorporated herein by this reference.

By: _____

Its: _____

By: _____

Date:

Name: _____

Title: _____

STATE OF _____)

)ss.

COUNTY OF _____)

On this ____ day of _____, 202_, before me the undersigned, a Notary Public in and for the State of _____, duly commissioned and sworn, personally appeared, _____ of _____, the company that executed the within and foregoing instrument, and acknowledged the said instrument to be the free and voluntary act and deed of said company, for the uses and purposes therein mentioned, and on oath stated that he/she is authorized to execute said instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal on the date hereinabove set forth.

Signature

NOTARY PUBLIC in and for the State of _____,

Residing at _____

MY COMMISSION EXPIRES: _____.

A TWICE-MONTHLY SUMMARY FROM YOUR CITY OF GIG HARBOR LEADERSHIP TEAM

These department updates are an effort to increase our internal and external communication initiatives, to provide the mayor and city councilmembers with the information they need to serve the public and make informed decisions, and just as importantly, to share citywide information and updates with all staff and residents. Please feel free to send any questions, suggestions, or concerns about this document to communications@gigharborwa.gov.

ADMINISTRATION

City Administrator Katrina Knutson

Gig Harbor Shines at the PLACES Conference:

Gig Harbor recently had the honor of hosting the 2025 PLACES Conference, drawing community leaders from across Washington to discuss creative strategies for strengthening local economies and preserving community character. The event was a tremendous success thanks to our outstanding partners, particularly the Gig Harbor Waterfront Alliance, whose collaboration and dedication helped showcase the very best of our city.

Public Works Director Jeff Langhelm and Parks Manager Jennifer Haro led an engaging waterfront walking tour, highlighting the City's significant investments in historic preservation, including the restoration of our iconic netsheds and celebration of Gig Harbor's rich fishing heritage.

City Administrator Katrina Knutson participated in a panel discussion titled *"Stronger Together: Building and Sustaining Local Partnerships for Main Street Success,"* alongside Chamber CEO Miriam Batson, Waterfront Alliance President Jill Guernsey, and Kiwanis/Rotary leader Pat Schmidt. The panel explored how Gig Harbor's community partners have broken down barriers to achieve more through collaboration—demonstrating the power of teamwork, trust, and shared purpose. Together, these conversations and tours reflected what makes Gig Harbor special: a deep respect for our history and a shared commitment to shaping a thriving future.



Prioritizing Safety for City Staff and Elected Officials: The City of Gig Harbor is committed to maintaining a safe and welcoming environment for all who work in and visit our civic facilities. In light of recent acts of incivility and violence directed at public servants across the nation, City leadership is taking a closer look at our own safety measures to ensure that employees, elected officials, and visitors feel secure while conducting the people's business.

As part of this effort, the City's executive team is reviewing current safety plans and identifying opportunities for improvement within our available resources. This includes enhanced security measures in the Community Development and Public Works – Engineering offices, as well as updated training for staff and elected officials on our active shooter and emergency response protocols.

While it is unfortunate that such precautions are necessary, we believe it is our responsibility to take proactive steps to protect our employees and community members. Over the coming months, the public may notice some procedural changes and new physical safety features at the Civic Center. These updates reflect our ongoing commitment to balancing accessibility with safety while ensuring that Gig Harbor remains a place where civic engagement can occur with confidence and respect.

Youth Council: The Gig Harbor Youth Council held its second meeting of the year on October 15, 2025, bringing energy and enthusiasm to the discussion table. Members approved previous meeting minutes, heard an engaging presentation from Housing, Health, & Human Services Program Manager Shea Smiley, and selected an exciting group project to focus on this year. The Youth Council is now preparing to take the spotlight at the October 27 City Council meeting at 5:30 p.m., where they'll introduce their newly elected Chair, Vice Chair, and Secretary, and share details about their community-impact project.

Legal Aid Popups: The City of Gig Harbor proudly partners with Tacoma Probono Community Lawyers to host Free Legal Aid Pop-Ups twice a month, offering residents confidential, professional civil legal support at no cost. These sessions connect community members with attorneys who provide guidance on housing, family law, employment, and more. Due to the upcoming Veterans Day holiday, the next clinic will be held on a special date and time: Wednesday, November 5, from 5–7 p.m. This valuable partnership reflects the city's ongoing commitment to supporting the entire community.

COMMUNITY DEVELOPMENT

[Community Development Director Eric Baker](#)

With a lot of recent community discussion of the Trailside apartments outside the City, coordination between the City and County is of increasing importance. As this development will have impacts on City roadways and intersections, the City and County are discussing an inter-local agreement which could allow the City's zoning to apply to adjacent urban areas in the County. This would also allow City staff to process permits in these areas. If an agreement is reached, this will give the City greater influence in growth immediately outside of the City and improve consistency when annexation eventually occurs. Stay tuned for more information.

Planning: At the October 13 city council meeting, staff presented two ordinances implementing the 2024 Comprehensive Plan. One ordinance - Phase 1 Development Code - proposed updates to align zoning densities and permitted uses with the comprehensive plan. The second ordinance was a map amendment package correcting mapping inconsistencies and errors.

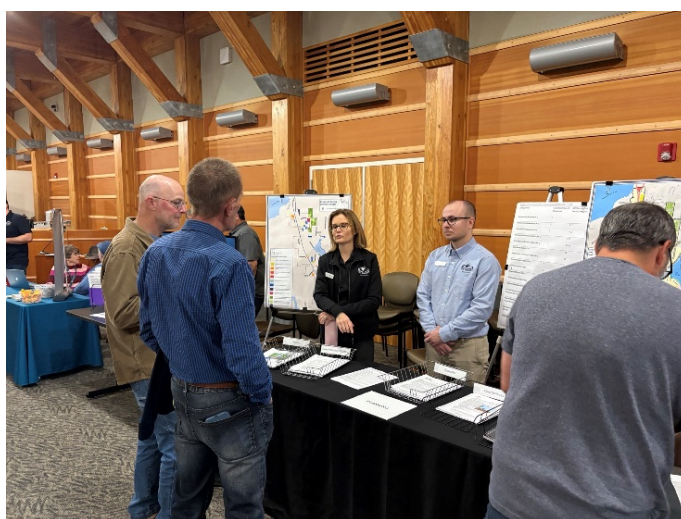
Council approved the map amendment package but deferred action on the Phase 1 Development Code, which will return for a second reading on October 27.

Conditional Use Permit for Chick-fil-A is in a "Waiting for Revisions" status after staff comments were provided to the applicant. If contacted by the press about this project, please refer inquiries to Eric Baker or Lori Maricle.

Building: 22 permit applications were submitted this reporting period, with an additional 23 permits issued including those for Sample Sales on Judson and the Spruce Hill Winery Tasting Room located across the parking lot from Harbor Greens. Additional work is underway at Haven of Rest and Jax Salon.

Code Enforcement: Teamwork! Code Compliance is most effective when we work as one city. We continue to actively monitor and track all open cases, coordinating closely with partner departments to ensure timely, durable resolutions. To date this month, we've received six new requests spanning public nuisances, sign code, and home occupation violations.

The September 30 HOA Fair underscored this collaborative model. Multiple departments and outside agencies engaged residents' side-by-side, answering questions and demonstrating how coordinated city services keep neighborhoods safe, functional, and well-informed.



Teamwork in action - recent case highlights:

- **Illicit Discharge/Connection:** Code Compliance, Stormwater, and Engineering staff collaborated to close a complex case. Clear communication channels, shared site assessments, and coordinated corrective actions brought the issue under control and resolved all compliance concerns.

- **Abandoned Home & Public Safety:** Following a complaint, Code Compliance requested assistance from Gig Harbor Police to ensure the property was clear and safe. After confirming no occupants, the home was temporarily secured. We are now coordinating with the property owner to abate nuisance conditions and achieve full compliance.
- **Fats, Oils, and Grease (FOG) Program:** Wastewater Treatment Plant Operators continuously monitor the FOG (fats, oils, and grease) program for city businesses and refer any permit noncompliance to Code Compliance. From there, Code Compliance partners with treatment plant staff and business/property owners to create clear corrective steps and timelines.

This collaborative workflow has brought multiple businesses into compliance with their grease interceptor permits.

Moving forward, we'll continue to prioritize interdepartmental communication, joint inspections, and shared problem-solving to deliver consistent, community-focused outcomes for code compliance.

COURT

[Court Administrator Stacy Colberg](#)

No updates but stay tuned.

FINANCE

[Finance Director Dave Rodenbach](#)

No updates but stay tuned.

HUMAN RESOURCES

[Human Resources Director Shannon Costanti](#)

Advance Your Career: Looking to grow in your career? Check out the [current job opportunities](#) here at the city!

Position	Type	Status
Police Lieutenant (Internal Only)	FT	Open until 10/26
Development Review Engineer	FT	Open until 10/28
Entry-Level Police Officer	FT	Open until 12/31
Experienced Police Officer	FT	Continuous
Maintenance Technician (PW Ops)	FT	Jared Garcia starting 11/3
Property & Evidence Technician	FT	Closed - selection pending

POLICE

Police Chief Tray Federici

Game of Drones: The Gig Harbor Police Department is proud to announce the launch of our new Drone Program. Our drone will support both proactive and reactive law enforcement operations, helping officers respond quickly and safely to unfolding incidents. Beyond policing, the program will also play a vital role in search and rescue efforts and assist Gig Harbor Public Works with facility, water tower, and area inspections.

Equipped with advanced technology, the drone features live-tracking and thermal imaging capabilities, allowing operators to locate individuals in low-visibility conditions and monitor evolving situations in real time. The system also includes a live CCTV stream to a dedicated monitor within the rear of the Drone Responder Vehicle, providing visual oversight and real-time situational support for responding officers.

Our newly deployed Drone Responder Vehicle is outfitted with a rapid-charging station, enabling the drone to operate for several hours with only brief pauses for battery swaps, ensuring sustained coverage during critical incidents.

The program is operated by two FAA Part 107–certified Gig Harbor Police Officers, authorized to fly under a Certificate of Waiver issued by the FAA. These trained operators ensure each flight meets the highest standards of safety, accountability, and compliance.



Private Flock Camera Nets Another: On September 19, the Gig Harbor Police Department received a report of a hit-and-run collision involving significant injury in the area of Borgen Blvd, SR-16 West, and Canterwood Blvd. An adult female operating a moped was struck by a small SUV, resulting in serious injuries. The involved SUV failed to stop and fled the scene.

Witness and victim accounts provided only vague and limited descriptions, offering little initial investigative value. Detective Sergeant Jarab Daniel conducted extensive computer-based and area searches for vehicles matching the description. Ultimately, it was a privately owned Flock (ALPR) camera within a Gig Harbor community that captured the crucial license plate information. That lead enabled Sergeant Daniel to identify the suspect vehicle quickly. Using that information, Sergeant Daniel was able to positively identify the suspect, and on October 21, an arrest was made, bringing this lengthy investigation to a successful conclusion.

This marks the fourth instance in recent months where a privately owned Flock or similar ALPR camera has proven instrumental in solving a crime and bringing resolution to our community.



Focused on Safety: The Gig Harbor Police Department is continuing its commitment to community safety through a combination of targeted traffic enforcement and the installation of new traffic signs throughout the city.

Our goal is simple, to reduce collisions, encourage safe driving habits, and protect everyone who shares the road. These efforts are part of a coordinated approach between Gig Harbor Police and Public Works, ensuring high-visibility signage and enforcement.

We appreciate the continued partnership and awareness of our community as we work together to provide the Best Possible Service and make Gig Harbor's roads safer for all.



Through a Survivor's Eyes - Part Two of Human Trafficking Training: The Gig Harbor Police Department is proud to again partner with the Kitsap County Human Trafficking Task Force for Part Two of the Human Trafficking Training Series, "The Survivor Perspective." This impactful training features the powerful voices of a human trafficking survivor and the detective who once arrested her and later became one of her strongest advocates. Together, they share the realities of human trafficking, the journey toward healing, and the importance of compassion and advocacy in law enforcement response. The course will be held on October 22, and is open to law enforcement officers, prosecutors, and approved guests.

PUBLIC WORKS

[Public Works Director Jeff Langhelm](#)

"Beaver Dam" Project: For years, maybe even more than a decade, city staff have been trying to find a practical solution to reduce the sedimentation of a culvert along Harborview Drive that outfalls to Gig Harbor bay immediately south of Austin Park. The sedimentation of the culvert occurs because of natural gravel recruitment from an unnamed creek along the south side of the wastewater treatment plant. This creek provides the primary flow in the culvert. The city's NPDES Coordinator, Michael Abboud, developed the concept for this project and work diligently with Operations Division staff, Planning Division staff, and the Washington State Department of Fish and Wildlife. The project places natural wood posts in the creek bed at intervals then places natural creek debris perpendicular to the poles to create dams similar to what are found in the natural environment. These dams slow the movement of water in the creek and allow some of the suspended gravel to settle into the pond behind the dam. Michael worked with the Operations Division staff to complete this work this week.



Public Works Accreditation: On October 15, staff from Gig Harbor Public Works spent two hours with city of Lake Stevens staff to discuss their recently completed Public Works accreditation process. Public Works accreditation is overseen by the American Public Works Association (APWA) and is similar in concept to the recently completed Police Department accreditation. Some of the many benefits that will be realized by the city include setting high levels of professionalism, better

define and manage processes and best practices, reduce employee burn-out, and establish shared goals and understandings. It was a beneficial meeting that focused on some insights gained by Lake Stevens, including the need to receive support from all departments at the city. Due to the detailed and time-consuming tasks required, this accreditation may take a couple of years to complete.

Water Operations: (1) Water crews are starting the city-wide bi-annual water main flushing program is underway. They have completed flushing the 450-zone in Gig Harbor North area and are now working on the 440-zone, including Rosedale St, Skansie Ave, Hunt St, and Wollochet Dr areas. It is expected that flushing will continue through mid-November. The purpose of this program is to proactively flush out the iron and manganese that accumulates on the water main that may cause less than desirable water quality. (2) The water department is currently working on our water valve maintenance project. Crews are inspecting, operating, and logging all water valves into our asset management system. The purpose of this program is to ensure that all our water valves are operating properly and to repair any faulty or broken valves. (3) Crews will be performing well site maintenance and getting the well houses ready for the upcoming winter months. (4) The water department will be working on repairing broken fire hydrants that were identified through the city's leak detection program and as identified by the Fire District this summer. There were eight fire hydrants that were identified as faulty or broken.

Streets and Storm Operations: (1) Fall street-sweeping has begun. Crews try to have the sweeper active every day to reduce the build-up of debris in the roadway and from gathering at storm drain inlets. This work, along with storm system cleaning, is simply preventative maintenance of our storm systems in advance of the upcoming fall and winter storms. (2) Banners honoring veterans in our community are now being hung. This is a coordinated effort between the Waterfront Alliance and the city. (3) Residents and staff have identified hazardous tree located along Briarwood Lane. Crews have begun removing these hazardous trees. (4) Staff installed new radar speed signs along Pioneer Way and Stinson Ave. These signs and their associated data, once placed and activated, are managed by the Police Department. (5) Operations Division staff were recognized as Harbor WildWatch's partner of the year at Harbor WildWatch's annual Making Waves Event on October 16. The award was given to the Operations Division for all of the hard work done by the city that supports Harbor WildWatch. (6) Crews supported, led, and completed on-going safety training for both Operations staff and Wastewater staff.

Parks and Facilities Operations: (1) Staff are now working with MacDonald Miller in the Police Department to complete the installation of new HVAC equipment. This equipment and work will hopefully remedy the heating and cooling issues experienced in the Police Department over the last year. This HVAC work should be completed by the first week in November. (2) Crews are beginning to perform gutter cleanings and winterization of city-owned buildings. (3) Fall clean up and weeding is actively happening. All parks are being trimmed, weeded, and invasive plants (like blackberries) are being removed. Crews have completed the downtown corridor and are working on other parts of town this week, including the Peninsula Light Fields.

Capital Improvement Project Status Updates: For the most recent updates on the city's design and construction projects, see our online [CIP StoryMap](#).



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: October 27, 2025

SUBJECT: Second Reading and Adoption of Ordinance 1551 Updating the Development Code for Consistency with the Adopted 2024 Comprehensive Plan

SUBMITTED BY: Principal Planner Katharine Shaffer

DEPARTMENT: Community Development

PHONE: (253) 853-7615

SUGGESTED MOTION: Move to approve Ordinance 1551.

BACKGROUND INFORMATION: The city council approved the updated Comprehensive Plan and Land Use Map on April 14, 2025, following an extensive public process. The 2024 Comprehensive Plan established higher residential density targets across most zoning districts and expanded allowable uses. As illustrated in the chart below, the current development code does not fully reflect these adopted policies. The proposed Ordinance 1551 will address this discrepancy by codifying the residential densities and uses established in the approved 2024 Comprehensive Plan.

Zoning District	Current Code Density (Units/Acre)	2024 Comprehensive Plan Target Density (Units/Acre)
R-1	4	4
R-2	6	6-12
R-3	8	12-32
RB-1	3	6-12
RB-2	8	12-32
C-1	6	38
B-1	4	32
B-2	6	32
DB	8	12
WM	3	4
WC	3	4
WR	3	4
PCD-RLD	4 with bonuses	4-7
PCD-RMD	5-8	8-16
PCD-C	N/A	24-32
MUD Overlay	4	24-32

Although the proposed code changes extend across multiple chapters, their scope is limited to the increased densities of the adopted 2024 Comprehensive Plan.

The changes under consideration include updates to the following chapters:

- 17.04 – Definitions: Added definitions for density, maximum density, minimum density, and net buildable land area.
- 17.05 – General Provisions: Clarified how and when to calculate minimum and maximum density.
- 17.14 – Land Use Matrix: Updated to align with new allowed uses.
- 17.17 – PCD-RLD: Removed density bonus.

- 17.20 – R-2: Removed “No minimum.”
- 17.21 – PCD-RMD: Removed density bonus.
- 17.24 – R-3: Updated density.
- 17.28 – RB-1: Added minimum and maximum density standards.
- 17.30 – RB-2: Added minimum and maximum density standards.
- 17.31 – DB: Revised maximum density.
- 17.32 – B-1: Added minimum and maximum density standards.
- 17.36 – B-2: Increased maximum density.
- 17.40 – C-1: Increased maximum density.
- 17.41 – PCD-C: Added minimum and maximum density standards.
- 17.46 – WR: Increased density.
- 17.48 – WM: Increased density.
- 17.50 – WC: Increased density.
- 17.56 – PCD-NB: Removed entire section.
- 17.91 – Density Regulations: Added minimum density.

Planning Commission Process

A draft of the proposed code changes was presented to the planning commission for discussion at its August 7 meeting. During the meeting, commissioners asked clarifying questions and provided feedback. Questions and comments focused on the consistency of the proposed code changes with the comprehensive plan, the potential impacts on future development patterns, and the correction of existing mapping errors. The planning commission held a public hearing on August 21 to consider the draft proposal. At the hearing, the commission received both oral and written testimony from the public. Following deliberation, the commission voted to recommend approval of the proposal as presented by staff.

Staff has also presented item at two study sessions, on June 12 and September 11.

First reading of Ordinance 1551 was held on October 13 and council requested no changes to the ordinance.

FISCAL CONSIDERATION: N/A

ATTACHMENTS:

1. Ordinance 1551
2. Ordinance 1551 Planning Commission Recommendation
3. Ordinance 1551 Presentation

STRATEGIC PLAN PRIORITY: Maintain smalltown character and historic preservation while growing responsibly

ORDINANCE 1551

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, AMENDING CHAPTERS 17.04, 17.05, 17.14, 17.17, 17.20, 17.21, 17.24, 17.28, 17.30, 17.31, 17.32, 17.36, 17.40, 17.41, 17.46, 17.48, 17.50, 17.56, AND 17.91 OF THE GIG HARBOR MUNICIPAL CODE TO UPDATE THE DEVELOPMENT CODE FOR CONSISTENCY WITH THE ADOPTED 2024 COMPREHENSIVE PLAN, AS REQUIRED BY THE WASHINGTON STATE GROWTH MANAGEMENT ACT (CHAPTER 36.70A RCW); PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Gig Harbor is required to plan for growth and development in accordance with the Washington State Growth Management Act (Chapter 36.70A of the Revised Code of Washington), hereinafter referred to as “the Act”; and

WHEREAS, the Act requires that jurisdictions planning under its provisions prepare and adopt a comprehensive plan to guide future land use, growth, and development in a manner that promotes the public health, safety, and welfare, and facilitates orderly and efficient development patterns; and

WHEREAS, the City of Gig Harbor adopted its updated Comprehensive Plan on April 14, 2025, in accordance with the Act, setting forth the community’s long-term vision, goals, policies, and land use designations to guide growth and investment over a 20-year planning horizon; and

WHEREAS, the Act further mandates that development regulations, including zoning and land use standards, be consistent with and implement the adopted Comprehensive Plan; and

WHEREAS, the city has undertaken a review of its development regulations, including the development code and the land use and zoning maps, to ensure consistency with the policies, goals, and land use designations adopted in the Comprehensive Plan approved in April 2025; and

WHEREAS, amendments to the Gig Harbor Municipal Code, including zoning districts, development standards, and related provisions, are necessary to align with the updated Comprehensive Plan, specifically with respect to increased residential densities, updated growth targets, revised land use designations, and implementation strategies to accommodate forecasted population and employment growth; and

WHEREAS, the proposed development code amendments are intended to implement the Comprehensive Plan by establishing clear, predictable, and effective

regulations that promote appropriate land use patterns, support the City's housing and employment goals, and facilitate coordinated and efficient development.

NOW THEREFORE, the City Council of the City of Gig Harbor, Washington, do ordain as follows:

Section 1. GHMC 17.05 04.269.a – Density - Adopted. The City Council hereby adopts Section 17.04.269.a of the Gig Harbor Municipal Code as follows:

17.04.269.a Density. "Density" means a ratio comparing the number of dwelling units with land area of lot or parcel.

Section 2. GHMC 17.05 04.269.b – Density, Maximum – Adopted. The City Council hereby adopts Section 17.04.269.b of the Gig Harbor Municipal Code as follows:

17.04.269.b Density, maximum. "Density, maximum" means the largest number of dwelling units that shall be developed on parcel within a specific zoning district based upon net developable area of the parcel.

Section 3. GHMC 17.05 04.269.c – Density, Minimum – Adopted. The City Council hereby adopts Section 17.04.269.b of the Gig Harbor Municipal Code as follows:

17.04.269.c Density, minimum. "Density, minimum," means the fewest number of dwelling units that shall be developed on a parcel within a specific zoning district based upon the net developable acreage of the parcel.

Section 4. GHMC 17.05 04.612 – Net Developable Area – Adopted. The City Council hereby adopts Section 17.04.612 of the Gig Harbor Municipal Code as follows

17.04.612 Net developable area. "Net Developable Area" means the portion of a lot that remains after subtracting areas where development is prohibited (sensitive areas, public rights of way, tidelands) from the gross lot area. It is used to calculate the allowable residential density for a site.

Section 5. GHMC 17.05.020 0 Allowed Density – Amended. Section 17.05.020 of the Gig Harbor Municipal Code is hereby amended as follows:

17.05.020 Allowed density.

The allowed density, as shown for each zone in this title allowing residential uses, represents the minimum and/or the maximum number of dwelling units that may occupy an acre of land, as stated in each zoning district chapter. The following formula is used to determine minimum and maximum number of allowable dwelling units on a parcel based on the net buildable area, only applicable to zoning districts with required minimum and maximum densities. Minimum density shall be met for subdivisions and

multifamily proposals. In zoning districts where no minimum density is established, only the maximum density shall apply as the upper limit.

A. Minimum density is calculated by multiplying the net buildable area by the minimum density requirement specified in the development standards for each zoning district.

B. Maximum density is determined by multiplying the net buildable area by the maximum allowable density as specified in the development standards for each zoning district.

C. An applicant may propose any number of dwelling units within the established minimum and maximum density range as calculated in A and B. Where the allowed density of a zone does not state a minimum or maximum density, the stated density shall represent both the minimum and maximum number of dwelling units that may occupy an acre of land. Density may also be increased in the PCD RLD and PCD RMD districts under the procedures identified in Chapters 17.17 and 17.21 GHMC, respectively.

Section 6. GHNC S17.14.020 – Land Use Matrix – Amended. Section S17.14.020 of the Gig Harbor Municipal Code is hereby amended as follows:

S17.14.020 Land use matrix.

Uses	P I	R -1	RL D	R -2	R M D	R -3	R B- 1	R B- 2	D B	B -1	B -2	C - 1 ¹ 9	PC D- C	ED ¹⁸	W R	W M	W C	PC D- BP	PC D- NB	MU D ²⁴
Dwelling, single- family	-	P	P	P	P	C	P	P	P ₃₁	P ₁₄	C ₁₄	C ₁₄	P ¹⁴	-	P	P	P	-	P ¹⁴	P ¹⁴
Dwelling, duplex,	-	<u>P</u>	-	P	P	P	<u>P</u>	P	P ₃₁	P ₁₄	C ₁₄	C ₁₄	P ¹⁴	-	P	P	P	-	P ¹⁴	P ¹⁴
Dwelling, triplex	-	-	-	C	P	P	<u>P</u>	P	P ₃₁	P ₁₄	C ₁₄	C ₁₄	P ¹⁴	-	-	C ¹ ₇	P	-	P ¹⁴	P ¹⁴
Dwelling, fourplex	-	-	-	C	P	P	<u>P</u>	P	P ₃₁	P ₁₄	C ₁₄	C ₁₄	P ¹⁴	-	-	C ¹ ₇	P	-	P ¹⁴	P ¹⁴

Uses	P I	R -1	RL D	R -2	R M D	R -3	R B- 1	R B- 2	D B	B -1	B -2	C - 11 9	PC D- C	ED 18	W R	W M	W C	PC D- BP	PC D- NB	MU D ²⁴
Dwelling, multiple- family	-	-	-		P	P	-	P	P ₃₁	P ₁₄	C ₁₄	C ₁₄	P ¹⁴	-	-	-	-	-	P ¹⁴	P ¹⁴
Accessory dwelling unit	-	P	P	P	P	P	P	P	P	P	P	P	P	-	P	P	P	-	P	P
Family day care provider	-	P	P	P	P	P	P	P	C	P	P	P	P	-	P	P	P	-	P	P
Home occupatio n ²	-	P	P	P	P	P	P	P	C	P	-	C	-	-	P	P	P	-	-	-
Adult family home	-	P	P	P	P	P	P	P	C	P	P	P	P	-	P	P	P	-	P	P
Living facility, independe nt ⁶	-	-	-	C	-	P	C	C	C	P	C	C	P	C ² ₁	-	-	-	-	-	P
Living facility, assisted ⁶	-	-	-	C	-	P	C	C	C	P	-	C	P	C	-	-	-	-	-	P

Uses	P I	R -1	RL D	R -2	R M D	R -3	R B- 1	R B- 2	D B	B -1	B -2	C - 11 9	PC D- C	ED 18	W R	W M	W C	PC D- BP	PC D- NB	MU D ²⁴
Nursing facility, skilled	-	-	-	C	-	P	C	C	C	P	C	C	P	C	-	-	-	-	-	P
Hospital	-	-	-	-	-	-	-	-	C	-	C	C	-	C	-	-	-	C	-	-
School, primary	P	C	P	C	P	C	C	C	C	P	C	C	P	-	-	-	-	P	-	-
School, secondary	P	C	P	C	P	C	C	C	C	P	C	C	P	-	-	-	-	P	-	-
School, higher educational	P	C	-	C	-	C	C	C	C	P	C	C	P	-	-	-	-	P	-	-
School, vocational/trade	P	C	-	C	-	C	C	C	C	P	C	C	P	P	-	-	-	P	-	-
Government administrative office	P	C	P	C	P	C	C	P	P	P	P	P	P	P	C	P	P	P	P	P
Public/private services	P	C	-	C	-	C	C	C	C	P	C	C	P	C	C	C	C	P	P	P

Uses	P I	R -1	RL D	R -2	R M D	R -3	R B- 1	R B- 2	D B	B -1	B -2	C - 11 ⁹	PC D- C	ED ¹⁸	W R	W M	W C	PC D- BP	PC D- NB	MU D ²⁴
Religious worship, house of	-	C	P ⁵	C	P ⁵	C	C	C	C	P	C	C	P	C	-	-	-	C	-	P/C ¹ 5
Museum	P	-	-	-	-	-	-	-	-	-	C	C	P	-	C	C	P	-	-	-
Communit y recreation hall	P	-	P	C	P	C	C	C	C	P	C	C	P	-	-	-	C	P	P	-
Clubs	-	-	C	C	C	C	C	C	P	P	P	P	P	C	-	C ² 0	P	P	C	-
Parks	P	P	P	P	P	P	P	P	P	P	C	C	P	-	P	P	P	P	P	P
Essential public facilities	C	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities	P	C	P	C	P	C	C	C	C	P	C	C	P	C	C	C	C	P	P	P
Electric vehicle charging station ²⁵	P	P ₂₆	P ₂₆	P ₂₆	P ₂₆	P ₂₆	P ₂₆	P	P	P	P	P	P	P	P ₂₆	P ₂₆	P	P	P	P
Rapid charging station ²⁷	P	-	-	-	P ₂₈	P ₂₈	-	P ₂₈	P	P	P	P	P	P	-	-	P	P	P	P ₂₈

Uses	P I	R -1	RL D	R -2	R M D	R -3	R B- 1	R B- 2	D B	B -1	B -2	C - 11 9	PC D- C	ED 18	W R	W M	W C	PC D- BP	PC D- NB	MU D ²⁴
Battery exchange station	-	-	-	-	-	-	-	-	P	-	P	P	P	C	-	-	-	C	P	-
Cemetery	-	-	-	C	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Lodging, level 1	-	C	-	C	-	P	P	P	P	P	C	C	-	-	C	C	C	-	-	P
Lodging, level 2	-	-	-	-	-	-	-	C	P	-	P	P	P	-	-	-	C	-	-	P
Lodging, level 3	-	-	-	-	-	-	-	C	P	-	P	P	P	-	-	-	C	P	-	P
Short-term rental ³²	-	P	P	P	P	P	P	P	P	P	P	P	P	-	P	P	P	-	P	P
Personal services	-	-	-	-	-	-	P	P	P	P	P	P	P	P	-	P	P	P	P	P
Business services	-	-	-	-	-	-	P	P	P	P	P	P	P	P	-	P	P	P	P	P
Professional services	-	-	-	-	-	-	P	P	P	-	P	P	P	P	-	P	P	P	P	P
Ancillary services	P	-	-	-	-	-	P	P	P	P	P	P	P	P	-	P	P	P	P	P

Uses	P I	R -1	RL D	R -2	R M D	R -3	R B- 1	R B- 2	D B	B -1	B -2	C - 11 ⁹	PC D- C	ED ¹⁸	W R	W M	W C	PC D- BP	PC D- NB	MU D ²⁴
Product services, level 1	-	-	-	-	-	-	P	P	P	P	P	P	P	P	-	P	P	P	P	P
Product services, level 2	-	-	-	-	-	-	-	-	-	-	-	P	P	P	-	-	-	-	-	P ¹⁶
Sales, level 1	-	-	-	-	-	-	C ⁷ ,8	-	P	P	P	P	P	C ² 2	-	-	P	C ²³	P ¹³	P
Sales, level 2	-	-	-	-	-	-	-	-	-	-	-	P	-	C ² 2	-	-	-	-	-	-
Sales, level 3	-	-	-	-	-	-	-	-	-	-	-	P	-	C	-	-	-	-	-	-
Sales, ancillary	-	-	-	-	-	-	P	P	P	-	P	P	P	P	-	-	P	P	-	-
Commercial child care	-	-	C	-	C	-	C	C	C	-	-	P	-	C	-	-	-	C	-	-
Recreation, indoor commercial	-	-	-	-	-	-	C	C	P	-	P	P	P	C	-	-	-	C	-	P

Uses	P I	R -1	RL D	R -2	R M D	R -3	R B- 1	R B- 2	D B	B -1	B -2	C - 11 ⁹	PC D- C	ED ¹⁸	W R	W M	W C	PC D- BP	PC D- NB	MU D ²⁴
Recreation, outdoor commercial	-	-	-	-	-	-	C	C	C	-	P ¹⁰	P	P	C	-	-	-	C	-	P
Entertainment, commercial	-	-	-	-	-	-	-	-	P	-	P	P	P	-	-	-	-	C	-	P
Automotive fuel-dispensing facility	-	-	-	-	-	-	-	-	P	-	P	P	P	C	-	-	-	C	P	-
Vehicle wash	-	-	-	-	-	-	-	-	-	-	P	P	P	-	-	-	-	-	-	-
Parking lot, commercial	-	-	-	-	-	C	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Animal clinic	-	-	-	-	-	-	-	-	P ⁹	-	P	P	-	P	-	-	-	P	-	P
Kennel	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	-	-	-	-	-
Adult entertainm	-	-	-	-	-	-	-	-	-	-	P	P	-	-	-	-	-	-	-	-

Uses	P I	R -1	RL D	R -2	R M D	R -3	R B- 1	R B- 2	D B	B -1	B -2	C - 11 ⁹	PC D- C	ED ¹⁸	W R	W M	W C	PC D- BP	PC D- NB	MU D ²⁴
ent facility ³																				
Restauran t 1	-	-	-	-	-	-	C ⁸	P	P	P	P	P	P	P	-	C ¹ ₂	P	P	P	P
Restauran t 2	-	-	-	-	-	-	-	-	P	-	P	P	P	C ² ₂	-	C ² ₉	P	C ²³	P	P
Restauran t 3	-	-	-	-	-	-	-	-	P	-	P	P	P	C ² ₂	-	C ² ₉	P	C ²³	P	P
Food truck ³⁰	-	-	-	-	-	-	-	P	P	-	P	P	P	P	-	-	P	P	P	P
Tavern	-	-	-	-	-	-	-	-	C	-	P	P	P	-	-	-	P	-	-	-
Drive- through facility	-	-	-	-	-	-	-	-	C	-	C	C	P	-	-	-	-	-	-	-
Marina	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	P	P	-	-	-
Marine sales and service	-	-	-	-	-	-	-	-	-	-	-	P	-	-	-	P	P	-	-	-
Marine boat	-	-	-	-	-	-	-	-	-	-	P	P	-	P	-	P	P	-	-	-

Uses	P I	R -1	RL D	R -2	R M D	R -3	R B- 1	R B- 2	D B	B -1	B -2	C - 11 ⁹	PC D- C	ED ¹⁸	W R	W M	W C	PC D- BP	PC D- NB	MU D ²⁴
sales, level 1																				
Marine boat sales, level 2	-	-	-	-	-	-	-	-	-	-	-	P	-	C ² 2	-	P	P	-	-	-
Ministorag e	-	-	-	-	-	-	-	C	-	-	C	C	P	C	-	-	-	-	-	P
Industrial, level 1	-	-	-	-	-	-	-	C	C	-	C	P	-	P	-	-	-	C	-	P
Industrial, level 2	-	-	-	-	-	-	-	-	-	-	-	P	-	P	-	-	-	-	-	-
Marine industrial	-	-	-	-	-	-	-	-	-	-	-	P	-	C	-	P ¹ 1	C	-	-	-
Wireless communic ation facility ⁴	C	C	C	C	C	C	P	P	C	P	C	P	P	P	C	C	C	P	P	-
Accessory uses and structures	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P

Uses	P I	R -1	RL D	R -2	R M D	R -3	R B- 1	R B- 2	D B	B -1	B -2	C - 11 ⁹	PC D- C	ED ¹⁸	W R	W M	W C	PC D- BP	PC D- NB	MU D ²⁴
Unclassified use	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C	C

1 Reserved.

2 Home occupations are subject to Chapter 17.84 GHMC.

3 Adult entertainment facilities are subject to Chapter 17.58 GHMC.

4 Wireless communication facilities are subject to Chapter 17.61 GHMC.

5 Houses of religious worship shall be limited to parcels not greater than five acres.

6 ~~Multiple family dwellings shall be limited to no more than eight attached dwellings per structure in the R-3 district.~~ Each unit at an assisted living facility or independent living facility shall count as one third of a dwelling unit (.33) for purposes of calculating density.

7 Sales, level 1 uses shall be limited to food stores in the RB-1 district.

8 See GHMC 17.28.090(G) for specific performance standards of restaurant 1 and food store uses in the RB-1 zone.

9 Animal clinics shall have all activities conducted indoors in the DB district.

10 Drive-in theaters are not permitted in the B-2 district.

11 Marine industrial uses in the WM district shall be limited to commercial fishing operations and boat construction shall not exceed one boat per calendar year.

12 Coffeehouse-type restaurant 1 uses shall not exceed 1,000 square feet in total size in the WM district.

13 Sales, level 1 uses shall be limited to less than 7,500 square feet per business in the PCD-NB district.

14 ~~Residential uses shall be located above a permitted business or commercial use.~~ Residential uses may be located above or as part of a mixed-use project with a business or commercial component.

15 Houses of religious worship on parcels not greater than 10 acres are permitted uses in the MUD district; houses of religious worship on parcels greater than 10 acres are conditionally permitted uses in the MUD district.

- 16** Auto repair and boat repair uses shall be conducted within an enclosed building or shall be in a location not visible from public right-of-way and adjacent properties.
- 17** Only one triplex dwelling or one fourplex dwelling is conditionally permitted per lot in the WM district.
- 18** Planned unit developments (PUDs) are conditionally permitted in the ED district.
- 19** Junkyards, auto wrecking yards and garbage dumps are not allowed in the C-1 district.
- 20** Clubs in the WM zone shall not serve alcoholic beverages and shall not operate a grill or deep-fat fryer.
- 21** Independent living facilities are conditionally allowed in the ED zone only when in combination with assisted living facilities, skilled nursing facilities or hospitals in the same site plan or binding site plan.
- 22** See GHMC 17.45.040 for specific performance standards of sales and restaurant uses in the ED zone.
- 23** See GHMC 17.54.030 for specific performance standards of sales and restaurant uses in the PCD-BP zone.
- 24** Permitted and conditional uses in the MUD district overlay are subject to the minimum parcel size and location requirements contained in GHMC 17.91.040(A).
- 25** Level 1 and Level 2 charging only.
- 26** Electric vehicle charging stations, Level 1 and Level 2 only, are allowed only as accessory to a principal outright permitted or principal permitted conditional use.
- 27** The term “rapid” is used interchangeably with Level 3 and “fast charging.”
- 28** Only “electric vehicle charging stations – restricted” as defined in Chapter 17.73 GHMC.
- 29** Only those properties lying adjacent to or southeast of Dorotich Street are allowed to request a conditional use permit for a restaurant 2 or restaurant 3 use. In other areas of WM zone, restaurant 2 and restaurant 3 uses are prohibited. See Chapter 17.48 GHMC for specific performance standards for restaurant uses in the WM zone.
- 30** Food truck permits shall be processed with a special use permit, per Chapter 17.65 GHMC.
- 31** Permitted above and below street-level nonresidential uses.
- 32** Short-term rentals are subject to Chapter 17.85 GHMC.

Section 7. GHMC17.14.040 – Performance Standards – Amended Section 17.14.040 of the Gig Harbor Municipal Code is hereby amended as follows:

17.17.040 Performance standards.

A. ~~Density~~. The minimum density is four dwelling units per net acre and the maximum density is four dwelling units per gross acre. Additional density may be allowed using either of the following options:

1. ~~Bonus Density Option~~. A bonus density of up to 30 percent over the base may be permitted, based upon the following allocations:

a. ~~Thirty percent of the development site is common open space, which must be contiguous or larger than one acre in area (plus five percent).~~

b. ~~A pedestrian trail system is provided within the common open space area, consistent with the adopted trails plan per the land use map (plus 10 percent).~~

c. ~~A minimum 35 percent of the required common open space is improved as an active recreational area (plus 10 percent). "Active recreational areas" shall include, but not be limited to:~~

i. ~~Clearly defined athletic fields and/or activity courts.~~

ii. ~~Recreation center or community facility.~~

d. ~~Additional common open space is provided between the development and adjacent residential zones, uses or developments (plus five percent bonus maximum at a ratio of one percent density bonus per five percent open space increase).~~

2. ~~Density Credit Transfers~~. A transfer of density credits may be applied from one residential district within the PCD district to the RLD district up to a maximum of seven dwelling units per acre. Density credit transfers shall be as provided for in the density credit transfer section in Chapter ~~17.59~~ GHMC. Density credit transfers may be used in conjunction with bonus density options to achieve the maximum allowable density of seven dwelling units per acre.

B. ~~A. General~~.

1. ~~Maximum Minimum~~ density is four dwelling units per acre and maximum density is seven units per acre per structure in attached single-family dwellings.

Section 8. GHMC 17.20.040 – Development Standards – Amended. Section 17.20.040 of the Gig Harbor Municipal Code is hereby amended as follows:

17.20.040 Development standards.

In an R-2 district, the minimum requirements are as follows:

	Single-Family and Duplex Dwellings	Other Residential and Nonresidential
A. Short subdivision:		
1. Minimum lot area:		7,000 sq. ft./dwelling unit
2. Minimum lot width:		50'

	Single-Family and Duplex Dwellings	Other Residential and Nonresidential
B. Subdivision:		
1. Minimum lot area:	5,800 sq. ft./dwelling unit	
2. Minimum lot width:	0.7 percent of the lot area, in lineal feet	
C. Minimum front yard ^{2,3}	House: 20' Porch: 12' Garage: 26'	25'
D. Minimum side yard ^{1,2}	8'	7'
E. Minimum rear yard ^{1,2}	30'	25'
F. Maximum hard surface coverage	60% of the total lot area	
G. Minimum density	No minimum <u>6 dwelling units/acre</u>	
H. Maximum density	6 <u>12</u> dwelling units/acre	

Section 9. GHMC 17.21.040 – Performance Standards – Amended. Section 17.21.040 of the Gig Harbor Municipal Code is hereby amended as follows:

17.21.040 Performance standards.

A. *Density.* The minimum base density is five eight and the maximum is eight 16 dwelling units per acre. ~~Additional density may be allowed using either of the following options:~~

~~1. *Bonus Density Option.* A bonus density of up to 30 percent over the base may be permitted, based upon the following allocations:~~

~~a. Thirty percent of the development site is common open space, which must be contiguous or greater than one acre in area (plus five percent).~~

~~b. A pedestrian trail system is provided within the common open space area, consistent with the adopted trails plan per the land use map (plus 10 percent).~~

~~c. A minimum 35 percent of the required common open space is improved as an active recreational area (plus 10 percent). Active recreational areas shall include, but not be limited to:~~

~~i. Clearly defined athletic fields and/or activity courts.~~

~~ii. Recreation center or community facility.~~

~~d. Additional common open space is provided between the development and adjacent residential zones, uses or developments (plus five percent bonus maximum at a ratio of one percent density bonus per five percent open space increase).~~

~~2. **Density Credit Transfers.** A transfer of density credits may be applied from one residential district within the PCD to the residential medium district up to a maximum of 16 dwelling units per acre. Density credit transfers shall be as provided for in the density credit transfer section, in Chapter 17.59 GHMC. Density credit transfers may be used in conjunction with bonus density options to achieve the maximum allowable density of 16 dwelling units per acre.~~

Section 10. GHMC 17.24.050 – Development Standards – Amended. Section 17.24. 050 of the Gig Harbor Municipal Code is hereby amended as follows:

17.24.050 Development standards.

In an R-3 district, the minimum lot requirements are as follows:

Single-Family and Duplex Dwellings	Other Residential and Nonresidential
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A. Short subdivision:

1. Minimum lot area	5,400 sq. ft./dwelling unit
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2. Minimum lot width	50'
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B. Subdivision:

1. Minimum lot area	4,400 sq. ft./dwelling unit
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2. Minimum lot width	0.7 percent of the lot area, in lineal feet
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	Single-Family and Duplex Dwellings	Other Residential and Nonresidential
C. Minimum front yard ²	House: 20' Porch: 12' Garage: 26'	20'
D. Minimum side yard ¹	8'	7'
E. Minimum rear yard ¹	30'	25'
F. Maximum hard surface coverage	60% of the total lot area	
G. Maximum <u>Minimum</u> density	8 <u>12</u> dwelling units/acre <u>32 dwelling units/acre</u>	
F. <u>Maximum density</u>		

Section 11. GHMC 17.28.050 – Minimum Development Standards – Amended. Section 17.28.050 of the Gig Harbor Municipal Code is hereby amended as follows:

17.28.050 Minimum development standards.

In an RB-1 district, the minimum lot requirements are as follows:

	Single-Family Dwellings	Other Residential	Nonresidential
A. Minimum lot area (sq. ft.)	7,200	7,200	15,000
B. Minimum lot width	70'	70'	70'
C. Minimum front yard setback ^{1,3}	House: 20'	20'	20'

	Single-Family Dwellings	Other Residential	Nonresidential
	Porch: 12'		
	Garage: 26'		
D. Minimum rear yard setback ^{1,2}	30'	25'	15'
E. Minimum side yard setback ^{1,2}	8'	7'	10'
F. Maximum hard surface coverage	50%	50%	60%
G. Minimum street frontage	20'	20'	50'
H. Minimum density	No minimum	No minimum	
	<u>6 dwelling units/acre</u>	<u>6 dwelling units/acre</u>	
I. Maximum density	3 <u>12</u> dwelling units/acre	3 <u>12</u> dwelling units/acre	
J. Maximum gross floor area	N/A	N/A	5,000 sq. ft. per structure
K. Separation between structures	20'	20'	20'

Section 10. GHMC 17.30.050 – Development Standards – Amended. Section 17.30.050 of the of the Gig Harbor Municipal Code is hereby amended as follows:

17.30.050 Development standards.

In an RB-2 district, development standards shall be satisfied for all new and redeveloped uses:

	Single-Family and Duplex Dwellings	Other Residential and Nonresidential
A. Minimum lot area	12,000 sq. ft.	12,000 sq. ft.
B. Minimum lot width	70'	70'

	Single-Family and Duplex Dwellings	Other Residential and Nonresidential
C. Front yard setback ²	House: 20' Porch: 12' Garage: 26'	20'
D. Side yard setback ¹	8'	8'
E. Rear yard setback ¹	30'	15'

F. Any nonresidential yard abutting an existing residential use or zone: 40 feet with dense vegetative screening. Easements not having dense vegetative screening are not included;

G. ~~Maximum density: eight dwelling units per acre.~~ Minimum density: 12 dwelling units/acre

F. Maximum density: 32 dwelling units/acre

Section 11. GHMC 17.31.065 – Maximum Residential Density – Amended.
Section 17.31.065 of the Gig Harbor Municipal Code is hereby amended as follows:

17.31.065 Maximum residential density.

The maximum residential density is ~~eight~~ 12 dwelling units per acre. (Ord. 1389 § 7, 2018).

Section 12. GHMC 17.31.033 – General Standards – Amended. Section 17.31.033 of the Gig Harbor Municipal Code is hereby amended as follows:

17.32.033 General standards.

The following general standards shall apply:

A. Minimum lot area:	5,000 sq. ft.
B. Minimum lot width:	50 feet
C. Minimum front yard: ¹	20 feet
D. Minimum side yard: ¹	10 feet
E. Minimum rear yard: ¹	25 feet

F. Maximum impermeable surface coverage: ²	70%
G. Maximum hard surface coverage:	80%
H. Maximum residential density:	4 <u>32</u> dwelling units per acre
	<u>38 dwelling units per acre.</u>

Section 13. GHMC 17.36.065 – Maximum Residential Density – Amended.
Section 17.36.065 of the Gig Harbor 5 Municipal Code is hereby amended as follows:

17.36.065 Maximum residential density.

The maximum residential density is ~~six~~ 32 dwelling units per acre. 38 dwelling units/acre for mixed use and apartments.

Section 14. GHMC 17.4.075 – Maximum Residential Density – Amended.
Section 17.40.075 of the Gig Harbor Municipal Code is hereby amended as follows:

17.40.075 Maximum residential density.

The maximum residential density is ~~six~~ 38 dwelling units per acre.

Section 15. GHMC 17.41.030 – Performance Standards – Amended. Section 17.41.030 of the Gig Harbor Municipal Code is hereby amended as follows:

17.41.030 Performance standards.

A. *Yard Requirements.* The following minimums (in feet) apply:

Contiguous Parcel Situation	Lot Width	Front	Side	Rear	Street Frontage
Nonresidential/Nonresidential	75	20	5	20	20
Nonresidential/Residential	75	20	30	30	20

B. *Landscaping.* All developed parcels shall be landscaped in accordance with the landscaping requirements of Chapter 17.78 GHMC.

C. *Lot Area.* There is no minimum lot area for this district.

D. *Maximum Height of Structures.* Structures within 100 feet of a residential low density zone shall not exceed 35 feet in height. Structures within 100 feet of a

residential medium density zone shall not exceed 45 feet in height. Structure height shall be determined as provided for in GHMC 17.99.370(D), except as provided under 17.99.390(A)(3). The maximum building height shall also be limited by the city building and fire codes. Definitions within the city building and fire codes shall be used to determine height for compliance with the applicable building and fire codes.

E. *Lot Coverage*. There is no maximum lot area coverage except as needed to meet setback, open space and landscaping requirements.

F. *Density*. Minimum density is 24 units per acre and maximum density is 32 units per acre.

F.— G. *Off-Street Parking*. Off-street parking and loading areas meeting the requirements of Chapter 17.72 GHMC shall be provided.

G.— H. *Exterior Mechanical Devices*. All HVAC equipment, pumps, heaters and other mechanical devices shall be screened from view from all public rights-of-way.

H.— I. *Outdoor Storage of Materials*. Outdoor storage of materials and supplies, except for authorized sales displays, shall be completely screened from adjacent properties and public rights-of-way.

I.— J. *Outdoor Lighting*. Outdoor lighting shall conform to the standards of GHMC 17.99.350 and 17.99.460. Such lighting shall be shielded so that direct illumination shall be confined to the property boundaries of the light source. Ground-mounted floodlighting or light projection above the horizontal plane is prohibited between midnight and sunrise. Temporary outdoor lighting intended to advertise a temporary promotional event shall be exempt from this requirement.

J.— K. *Trash Receptacles*. Trash receptacles shall be screened from view. Screening shall be complementary to building design and materials.

K.— L. *Design*. All development in the PCD-C district shall conform to the design and development standards contained in Chapter 17.99 GHMC.

L.— M. *Signage*. Signage must comply with the requirements of Chapter 17.80 GHMC.

M.— O. *Site Plans*. The site plan review process established under Chapter 17.96 GHMC shall apply to all uses and development within this district.

Section 16. GHMC 17.46.040 – Performance Standards- Amended. Section 17.46.040 of the Gig Harbor Municipal Code is hereby amended as follows:

17.46.040 Development standards.

A minimum lot area for new subdivisions is not specified. The minimum development standards are as follows:

	Single-Family Dwelling	Duplex Dwelling	Non-residential Dwelling
A. Minimum lot area (sq. ft.) ¹	7,000	14,000	12,000
B. Minimum lot width	70'	50'	50'

	Single-Family Dwelling	Duplex Dwelling	Non-residential Dwelling
C. Minimum front yard ²			
D. Minimum side yard ²			
E. Minimum rear yard ²			
F. Minimum yard abutting tidelands	0'	0'	0'
G. Maximum hard surface coverage	40%	45%	50%
H. Minimum density	No minimum		
I. Maximum density	3 <u>4</u> dwelling units per acre		
J. Maximum gross floor area including garages, attached and detached ³	4,000 square feet per lot	4,000 square feet per lot	4,000 square feet per lot

Section 17. GHMC 17.48.040 – Development Standards – Amended. Section 17.48.040 of the Gig Harbor Municipal Code is hereby amended as follows:

17.48.040 Development standards.

A minimum lot area for new subdivisions is not specified. The minimum development standards are as follows:

	Single-Family Dwelling	Attached Up to 4 Units	Nonresidential
A. Minimum lot area (sq. ft.) ¹	6,000	6,000/unit	15,000

	Single- Family Dwelling	Attached Up to 4 Units	Nonresidential
B. Minimum lot width	50'	100'	100'
C. Minimum front yard ²			
D. Minimum side yard ²			
E. Minimum rear yard ²			
F. Minimum yard abutting tidelands	0'	0'	0'
G. Maximum hard surface coverage	50%	55%	70%
H. Minimum density	No minimum		
I. Maximum density	3 <u>4</u> dwelling units per acre		
J. Maximum gross floor area including garages, attached and detached ³	3,500 square feet per lot	3,500 square feet per lot	3,500 square feet per lot
K. Separation between structures	20'	20'	20'

Section 18. GHMC 17.50.050 – Development Standards – Amended. Section 17.50.050 of the Gig Harbor Municipal Code is hereby amended as follows:

17.50.040 Development standards.

In a waterfront commercial district, the minimum development requirements are as follows:

	Single-Family Dwelling	Attached Up to 4 Units	Nonresidential
A. Minimum lot area (sq. ft.) ¹	6,000	6,000/unit	15,000
B. Minimum lot width	50'	100'	100'
C. Minimum front yard ²			
D. Minimum side yard ²			
E. Minimum rear yard ²			
F. Minimum yard abutting tidelands	0'	0'	0'
G. Maximum hard surface coverage	50%	55%	70%
H. Minimum density	No minimum density		
I. Maximum density	3 <u>4</u> dwelling units per acre		
J. Maximum footprint/gross floor area ^{4,5}	3,000 square feet max. gross floor area per structure	3,000 square feet max. footprint/6,000 square feet gross floor area per structure	3,000 square feet max. footprint/6,000 square feet gross floor area per structure
K. Separation between structures ³	20'	20'	20'

Section 19. Chapter 17.56 GHMC – Planned Community Development Neighborhood Business District (PCD-NB)- Repealed. Chapter 17.56 of the Gig Harbor Municipal Code is hereby repealed in its entirety.

Section 20. GHMC 17.91.040 – Development Standards – Amended. Section 17.91.040 of the Gig Harbor Municipal Code is hereby amended as follows:

17.91.040 Site development and performance standards.

A. *Minimum Development Parcel Size.* To promote efficient and compatible groupings of uses within a mixed use district, the following minimum development parcel sizes shall apply:

1. No parcel less than 10 acres shall be developed with residential uses, except where the parcel is contiguous to a developed or planned residential area.
2. No parcel less than 10 acres shall be developed with nonresidential uses, except where the parcel is contiguous to a developed or planned business or commercial area.
3. Where phased development is proposed for a parcel of 10 acres or greater and where the first phase is less than 10 acres, the remaining portion of the parcel reserved for future development shall be committed to residential or nonresidential uses.
4. Where residential and nonresidential uses are developed on the same parcel or site, the parcel size requirements may be waived where it is found that the intent of the mixed use zone is otherwise met.

~~B. *Density.* Maximum residential density is four 32 dwelling units per acre. Minimum parcel size is not specified. Bonus densities of up to 30 percent over the base may be permitted, based upon the following allocations:~~

- ~~1. Thirty percent of the development site is common open space, which must be contiguous to or greater than one acre in area (plus five percent).~~
- ~~2. A pedestrian trail system is provided within the common open space area, consistent with the adopted trails plan per the land use map (plus 10 percent).~~
- ~~3. A minimum 35 percent of the required common open space is improved as an active recreational area (plus 10 percent). Active recreational areas shall include, but not be limited to:~~
 - ~~a. Clearly defined athletic fields and/or activity courts.~~
 - ~~b. Recreation center or community facility.~~
- ~~4. Additional common open space is provided between the development and adjacent residential zones, uses or developments (plus five percent bonus maximum at a ratio of one percent density bonus per five percent open space increase).~~

~~C. *B. General.*~~

- ~~1. The minimum density is 24 dwelling units per acre and maximum residential density is four 32 dwelling units per acre. structure in townhouse or zero lot line developments.~~
- ~~2. Each unit must have individual private yards or courts enclosed by a wall, berm or dense landscaping.~~
- ~~3. Townhouse units adjacent to a single-family residence within the same development shall have a front yard equal to or exceeding the single-family dwelling and a minimum side yard of 25 feet if adjacent to a single-family lot.~~
- ~~4. Easements shall be required for all zero lot line developments to facilitate access from the adjoining lot for necessary maintenance and repair activities.~~

~~D. *C. Separation of Uses/Transition Buffers.* To ensure that different land uses are adequately separated, the following transition buffers and setbacks shall be used:~~

- ~~1. *Buffers Separating New Businesses from Existing Residential Uses.* A business or nonresidential use must meet the following standards where it is adjacent to~~

property which is either developed or planned for residential use in addition to the zone transition standards defined in GHMC 17.99.180:

- a. A minimum 35-foot setback from any property shared with a residential site.
 - b. Landscaping forming a dense vegetative screen or retention of existing native vegetation within required buffer areas equal to the minimum setback.
 - c. No parking shall occur within a required buffer.
2. *Buffers Separating New Residential Use from Existing Nonresidential Uses.* A residential use must meet the following standards where it is adjacent to property which is either developed or planned for nonresidential or business use:
- a. A minimum 35-foot setback from any property shared with a nonresidential site.
 - b. Landscaping forming a dense vegetative screen or retention of existing native vegetation within required buffer areas equal to the minimum setback.
3. *Buffers Separating New Multifamily Dwellings from Existing Single-Family Dwellings.* In addition to the zone transition standards in GHMC 17.99.180, a multifamily use must meet the following standards where it is adjacent to property which is developed as single-family residential:
- a. A minimum setback of 25 feet from all street rights-of-way common to both uses.
 - b. A minimum setback of at least 25 feet from any property line shared with a single-family use.
 - c. Landscaping within required buffer areas equal to minimum width of the buffer.

Parking areas shall not occupy the required buffer area.

4. *Buffers Separating Single-Family Dwellings from Existing Multifamily Dwellings.* Where adjacent property is developed or planned for single-family residential use, a multifamily residential development must meet the following standards:

- a. A minimum setback of 25 feet from all street rights-of-way common to both uses.
- b. A minimum setback of at least 25 feet from any property line shared with a single-family use.
- c. Landscaping within required buffer areas equal to the minimum width of the buffer.

E. D. Mixed Use Occupancies Within the Same Structure. Residential units and retail business or office uses shall be permitted within the same structure, subject to the following standards:

1. The nonresidential use must have access by way of a business arterial and shall front directly on an adjacent sidewalk or pedestrian walkway, or on a front or side yard from which vehicles are excluded.
2. Where a business or residential portion of the building is located on different floors, business uses shall occupy the floors below the residential uses.
3. Business and residential portions of a building must be separated by soundproof walls, floors, equipment, utilities or other suitable architectural features or appurtenances.
4. Allocation of uses shall be consistent with the city of Gig Harbor comprehensive plan.

F. E. Performance Standards.

1. *Minimum Yards (From the Property Line).*
 - a. Front, 15 feet.
 - b. *Side, five feet.* At least 20 feet is required on the opposite side of a lot having a zero lot line.
 - c. Rear, 15 feet.
2. *Maximum Height.* The maximum height of a structure shall not exceed 35 feet.
3. *Maximum Lot Area Coverage.* Forty-five percent, excluding driveways, private walkways and similar hard surfaces.
4. *Landscaping.* Landscaping shall comply with the requirements of Chapter 17.78 GHMC.
5. *Exterior Mechanical Devices.* All HVAC equipment, pumps, heaters and other mechanical devices shall be screened from view from all public rights-of-way.
6. *Outdoor Storage of Materials.* Outdoor storage of materials and supplies, except for authorized sales displays, shall be completely screened from adjacent properties and public rights-of-way.
7. *Outdoor Lighting.* Outdoor lighting shall conform to the standards of GHMC 17.99.350 and 17.99.460. Such lighting shall be shielded so that direct illumination shall be confined to the property boundaries of the light source. Ground-mounted floodlighting or light projection above the horizontal plane is prohibited between midnight and sunrise. Temporary outdoor lighting intended to advertise a temporary promotional event shall be exempt from this requirement.
8. *Trash Receptacles.* Trash receptacles shall be screened from view. Screening shall be complementary to building design and materials.
9. *Design.* Development in the MUD district shall conform to the design and development standards contained in Chapter 17.99 GHMC. Duplex dwellings shall conform to the design standards defined for single-family dwellings in Chapter 17.99 GHMC.
10. *Signage.* Signage must comply with the requirements of Chapter 17.80 GHMC.
11. *Site Plans.* The site plan review process established under Chapter 17.96 GHMC shall apply to all uses and development within this district.

Section 26. Severability. If any section, sentence, clause, or phrase of this ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 27. Correction of Errors. The city clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 28. Effective Date. This ordinance shall take effect and be in full force five (5) days after passage and publication of an approved summary consisting of the title.

ADOPTED by the Council of the City of Gig Harbor at a regular meeting thereof,
held this 27th day of October, 2025.

Mary K. Barber
Mayor

Approved as to form:

Attest:

Daniel Kenny
City Attorney

Joshua Stecker, CMC
City Clerk



COMMUNITY DEVELOPMENT DEPARTMENT
PLANNING DIVISION

NOTICE OF RECOMMENDATION
CITY OF GIG HARBOR PLANNING COMMISSION

TO: Mayor Barber and Members of City Council

FROM: Katharine Shaffer, Principal Planner

RE: Planning Commission approval of PL-ZONE-25-0003 – Phase 1
Development Code Update and Map Amendments

DATE: August 22, 2025

After two years of extensive public engagement and staff analysis, City Council approved the updated Comprehensive Plan and Land Use Map on April 14, 2025. Following adoption, the City initiated updates to the development code to incorporate the increased residential densities established in the Comprehensive Plan. These revisions were necessary to ensure that development regulations aligned with the new policy direction and allowed projects to fully utilize the updated density ranges.

In addition, staff presented a map amendment package that identified and corrected mapping inconsistencies where zoning districts did not align with the adopted Land Use Map designations. These errors included parcels with mismatched land use and zoning classifications, as well as instances of split zoning where a single parcel was divided between two zoning districts or land use designations. The map amendment package also includes the rezoning of parcels currently designated with the Planned Residential Development (PRD), which functions as a flexible development process rather than a traditional zoning district. These corrections were necessary to eliminate conflicts between the zoning map and the Comprehensive Plan, provide greater clarity and predictability for property owners and applicants.

A draft of the proposed code and map amendments was presented to the Planning Commission for discussion at its August 7, 2025 meeting. During the meeting, Commissioners asked clarifying questions and provided feedback on the scope and content of the amendments. Comments focused on the consistency of the proposed changes with the Comprehensive Plan, the potential impacts on future development patterns, and the correction of existing mapping errors.

The Planning Commission held a public hearing on August 21, 2025, to consider the draft proposal. At the hearing, the Commission received both oral and written testimony from the public. Following deliberation, the Commission voted to recommend approval of the proposal as presented by staff.

Based on the Planning Commission's public hearing on August 21, 2025 the City of Gig Harbor Planning Commission recommended the City Council **Approve** the proposed ordinance for Phase 1 Development Code Update and Map Amendments (Exhibit A).

cc: Planning File

Phase 1 Development Code Public Hearing



City of Gig Harbor
City Council
October 13, 2025

Current Code and 2024 Comprehensive Plan



Zoning District	Current Code Density (Units/Acre)	2024 Comprehensive Plan Target Density (Units/Acre)
Single-Family Residential (R-1)	4	4
Medium-Density Residential (R-3)	6	6-12
Multiple-Family Residential (R-3)	8	12-32
Residential and Business District (RB-1)	3	6-12
Residential and Business District (RB-2)	8	12-32
Commercial District (C-1)	6	38
Neighborhood Commercial District (B-1)	4	32
General Business District (B-2)	6	32
Downtown Business (DB)	8	12
Waterfront Millville (WM)	3	4
Waterfront Commercial (WC)	3	4
Waterfront Residential (WR)	3	4
Planned Community Development Low Residential (PCD-RLD)	4 with bonuses	4-7
Planned Community Development Medium Density Residential (PCD-RMD)	5-8	8-16
Planned Community Development Commercial (PCD-C)	N/A	24-32
Mixed Use District Overlay (MUD)	4	24-32

17.04 Definitions

17.04.269.a “Density” means a ratio comparing the number of dwelling units with land area of lot or parcel.

17.04.269.b “Density, maximum” means the largest number of dwelling units that shall be developed on parcel within a specific zoning district based upon net buildable land area of the parcel.

17.04.269.c “Density, minimum,” means the fewest number of dwelling units that shall be developed on a parcel within a specific zoning district based upon the net buildable land area of the parcel.

17.04.612 “Net buildable land area” means the portion of a lot that remains after subtracting areas where development is prohibited (sensitive areas, public rights of way, tidelands) from the gross lot area. It is used to calculate the allowable residential density for a site.

17.05 Density in Residential Zones

Zones with
Minimum and
Maximum: RB-1,
R-2, RB-2, R-3,
PCD-RLD,
PCD,RMD,
PCD-C, MUD
Overlay

17.05.020 Allowed density.

The allowed density, as shown for each zone in this title allowing residential uses, represents the minimum and/or the maximum number of dwelling units that may occupy an acre of land, as stated in each zoning district chapter. The following formula is used to determine minimum and maximum number of allowable dwelling units on a parcel based on the net buildable land area, only applicable to zoning districts with required minimum and maximum densities. Minimum density shall be met for subdivisions and multifamily proposals. In zoning districts where no minimum density is established, only the maximum density shall apply as the upper limit.

A. Minimum density is calculated by multiplying the net buildable land area by the minimum density requirement specified in the development standards for each zoning district.

B. Maximum density is determined by multiplying the net buildable land area by the maximum allowable density as specified in the development standards for each zoning district.

C. An applicant may propose any number of dwelling units within the established minimum and maximum density range as calculated in A and B.

17.05 Density in Residential Zones

Example: R-2
Zone (6-12
Units Per
Acre)

Gross Acreage: 0.75 Net Buildable Land
Area: 0.42

Minimum Density: $0.42 * 6 = 2.52$ (round
up)

3 units in the minimum density

Maximum Density: $0.42 * 12 = 5.04$ (round
down)

5 units is the maximum density

Density Range: 3-5 units



Uses	P I	R- 1	RL D	R- 2	RM D	R- 3	RB -1	RB -2	D B	B- 1	B- 2	C- 1 ⁹	PC D-C	ED 18	W R	W M	W C	PC D- BP	PC D- NB	MUD 24
Dwelling, single-family	-	P	P	P	P	C	P	P	P ³ ₁	P ¹ ₄	C ¹ ₄	C ¹ ₄	P ¹⁴	-	P	P	P	-	P ¹⁴	P ¹⁴
Dwelling, duplex,	-	<u>P</u>	-	P	P	P	<u>P</u>	P	P ³ ₁	P ¹ ₄	C ¹ ₄	C ¹ ₄	P ¹⁴	-	P	P	P	-	P ¹⁴	P ¹⁴
Dwelling, triplex	-	-	-	C	P	P	<u>P</u>	P	P ³ ₁	P ¹ ₄	C ¹ ₄	C ¹ ₄	P ¹⁴	-	-	C ¹ ₇	P	-	P ¹⁴	P ¹⁴
Dwelling, fourplex	-	-	-	C	P	P	<u>P</u>	P	P ³ ₁	P ¹ ₄	C ¹ ₄	C ¹ ₄	P ¹⁴	-	-	C ¹ ₇	P	-	P ¹⁴	P ¹⁴
Dwelling, <u>multiple- family</u>	-	-	-		P	P ⁶	-	P	P ³ ₁	P ¹ ₄	C ¹ ₄	C ¹ ₄	P ¹⁴	-	-	-	-	-	P ¹⁴	P ¹⁴
Accessory dwelling unit	-	P	P	P	P	P	P	P	P	P	P	P	P	-	P	P	P	-	P	P
Family day care provider	-	P	P	P	P	P	P	P	C	P	P	P	P	-	P	P	P	-	P	P
Home occupation ²	-	P	P	P	P	P	P	P	C	P	-	C	-	-	P	P	P	-	-	-
Adult family home	-	P	P	P	P	P	P	P	C	P	P	P	P	-	P	P	P	-	P	P
Living facility, independent <u>6</u>	-	-	-	C	-	P	C	C	C	P	C	C	P	C ²¹	-	-	-	-	-	P

• 17.14.020 Changes

- PCD-NB zone struck
- Duplex allowed R-1 and RB-1
- RB-1 added triplex and fourplex
- Footnote 6 struck: ~~Multiple family dwellings shall be limited to no more than eight attached dwellings per structure in the R-3 district. Each unit at an assisted living facility or independent living facility shall count as one third of a dwelling unit (.33) for purposes of calculating density.~~
- Footnote 14 (existing but edited):
- ~~Residential uses shall be located above a permitted business or commercial use.~~
- Residential uses may be located above or as part of a mixed- use project with a business or commercial component.

Amending Chapters:

- 17.17: PCD-RLD. Struck density bonus.
- 17.20: R-2. Struck “No minimum.”
- 17.21: PCD-RMD. Struck density bonus.
- 17.24: R-3. Updated density.
- 17.28: RB-1. Added minimum and maximum.
- 17.30: RB-2. Added minimum and maximum.
- 17.31: DB. Changed maximum density.
- 17.32: B-1. Added minimum and maximum.
- 17.36: B-2. Increased maximum.
- 17.40: C-1. Increased maximum.
- 17.41: PCD-C. Added minimum and maximum.
- 17.46: WR. Increased density.
- 17.48: WM. Increased density.
- 17.50: WC. Increased density.
- 17.56: PCD-NB. Struck entire section.
- 17.91: Added minimum density.

Zoning District	Current Code Density (Units/Acre)	2024 Comprehensive Plan Target Density (Units/Acre)
R-1	4	4
R-2	6	6-12
R-3	8	12-32
RB-1	3	6-12
RB-2	8	12-32
C-1	6	38
B-1	4	32
B-2	6	32
DB	8	12
WM	3	4
WC	3	4
WR	3	4
PCD-RLD	4 with bonuses	4-7
PCD-RMD	5-8	8-16
PCD-C	N/A	24-32
MUD Overlay	4	24-32



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: October 27, 2025

SUBJECT: Public Hearing - General Fund 2026 Revenue Sources

SUBMITTED BY: Finance Director Dave Rodenbach

DEPARTMENT: Finance

PHONE: (253) 853-7610

SUGGESTED MOTION: N/A

BACKGROUND INFORMATION: Chapter 251, Laws of 1995 (RCW 84.55.120) requires a public hearing on revenue sources for the next year's general fund budget. The hearing must include consideration of possible increases in property tax revenues.

FISCAL CONSIDERATION:

Revenue Source	2021-22 Actual	2023-24 Actual	2025-26 Budget	2025-26 Proposed Budget
Property tax	\$ 6,278,480	\$ 6,750,682	\$ 7,013,602	\$ 6,955,319
Sales tax	17,472,959	17,358,077	17,669,004	17,669,004
Other taxes	4,509,834	4,834,985	6,911,742	6,550,105
Licenses and permits	3,211,880	1,867,394	2,415,764	2,415,764
Intergovernmental revenues	3,445,476	2,057,224	771,223	771,223
Charges for services	433,748	323,989	377,861	377,861
Fines and forfeits	118,266	140,032	200,309	200,309
Miscellaneous	910,997	2,613,280	2,590,432	2,590,432
Total revenues	36,381,640	35,945,663	37,949,937	37,530,017
Beginning fund balance	4,897,210	7,424,597	6,561,021	6,578,018
Total resources	\$ 41,278,850	\$ 43,370,260	\$44,510,958	\$44,108,035

As of the September distribution, regular sales taxes are running 2.8% over the same period one year ago. The budget called for a 2% increase. The budget for public safety sales tax (included withing "other Taxes") was set too high and will not be met. In addition, the budget for 2026 property tax was also lowered. This is due to updated information received from the Pierce County Assessor-Treasurer's Office. The budget modification ordinance adjusts for these two items. The net effect is a \$419,000 reduction in total general fund revenues.

ATTACHMENTS: None

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: October 27, 2025

SUBJECT: First Reading and Adoption of Ordinance 1554 Levying General Property Taxes for 2026

SUBMITTED BY: Finance Director Dave Rodenbach

DEPARTMENT: Finance

PHONE: (253) 853-7610

SUGGESTED MOTION: Move to approve Ordinance 1554.

BACKGROUND INFORMATION: This ordinance sets the city's regular tax levy for property tax collection in 2026. The current levy for collection in 2025 is \$3,446,132 with a levy rate of \$0.67635 per \$1,000 of assessed valuation.

FISCAL CONSIDERATION: The regular levy for collection in 2026 is \$3,498,646. This calculates to a rate of about \$0.66774 per thousand dollars of assessed valuation.

The 2025 levy is a total increase of \$52,514 from the prior year's levy. The increase consists of the following components:

- | | |
|--|--------------|
| • 1.0% increase over highest levy (since 1985) | \$ 34,461 |
| • New construction and improvements | 13,354 |
| • Levy for refunds | <u>4,699</u> |

Total Increase over prior year's levy	\$ 52,514
---------------------------------------	-----------

ATTACHMENTS:

1. Ordinance 1554

STRATEGIC PLAN PRIORITY: Ensure a sustainable future for public services and facilities.

ORDINANCE 1554

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, LEVYING THE GENERAL PROPERTY TAXES IN THE AMOUNT OF \$3,498,646 FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2026; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Gig Harbor has met and considered its budget for the 2026 calendar year; and

WHEREAS, the city's actual levy amount from the previous year was 3,446,131.68; and

WHEREAS, the population of the city is more than 10,000;

NOW THEREFORE, the City Council of the City of Gig Harbor, Washington, do ordain as follows:

Section 1. An increase in the regular property tax levy is hereby authorized for the levy to be collected in the 2026 tax year. The dollar amount of the increase over the actual levy amount from the previous year shall be \$34,461.32 which is a percentage increase of 1.00% from the previous year. This increase is exclusive of additional revenue resulting from new construction, improvements to property, newly constructed wind turbines, any increase in the value of state assessed property, any annexations that have occurred and refunds made.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Effective Date. This ordinance shall take effect and be in full force on January 1, 2026, after passage and publication of an approved summary consisting of the title.

Section 4. Correction of Errors. The city clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

ADOPTED by the City Council of the City of Gig Harbor at a regular meeting thereof, held this 27th day of October, 2025.

Mary Barber
Mayor

Approved as to form:

Attest:

Daniel Kenny
City Attorney

Joshua Stecker, CMC
City Clerk



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: October 27, 2025

SUBJECT: First Reading of Ordinance 1555 Adjusting Utility Rates

SUBMITTED BY: Public Works Director Jeff Langhelm, PE

DEPARTMENT: Public Works

PHONE: (253) 853-7630

SUGGESTED MOTION: N/A

BACKGROUND INFORMATION: The city operates three independent utilities as enterprise funds, which include the water utility, wastewater (sewer) utility, and stormwater utility. It is necessary to adjust utility service rates and charges to meet the increasing cost of providing utility services.

Staff recommends adjusting utility rates on an annual basis, as necessary, to keep up with the changing costs to provide these services so that customers may see gradual adjustments to their utility rates. If utility rates were instead to be adjusted only every few years, customers would see much larger utility rate adjustments that may be more difficult to accommodate and predict.

The last time the city adjusted utility rates was January 1, 2025. However, the city intentionally decided to not adjust utility rates in 2021, 2022, and 2024, which caused the city's utility rates to lose value due to cost of living increases, operating and maintenance expenses, and increases in capital project costs across this five-year time span.

The city completed a recent utility rate study in October 2025 with the support of the city's consultant, FCS Group. As part of this study, FCS Group and staff presented utility rate information and rate options at council study sessions on July 17, 2025, August 14, 2025, and October 16, 2025. The study has concluded with proposed rate adjustments to all three utilities for the next five years. The proposed water utility rate adjustments beginning on January 1 of the next five years are listed in the table below.

	2026	2027	2028	2029	2030
Water	10%	10%	10%	10%	2%
Storm	3%	3%	3%	3%	3%
Sewer	6%	6%	6%	6%	6%

Beyond adjusting the water utility's rates, the city is also interested in separating the bi-monthly residential water consumption charges into five separate tiers with ascending commodity charges rates for customers. The intent of implementing this tiered structure is to primarily encourage water conservation and reduce the overall cost of water to those who use low levels of water all year round.

Also, this ordinance proposes changes to GHMC 13.04.020, which currently identifies a

charge for nonmetered residential water services. However, the city no longer has unmetered water services and is required by state law to have water meters for all services. Therefore, as part of this ordinance, the city proposes to eliminate the charge for nonmetered residential water services from the municipal code.

Another change identified in this ordinance is related to stormwater billing. The city is interested in clarifying the stormwater billing policy for residential units as presented in GHMC 14.10.020.

Also, city staff are recommending all water system special service charges be transferred into the city's fee schedule. This change will provide for any revisions to general service charges to be located in one central document and updated through one common practice.

Lastly, through efforts and a combined review of existing utility rates by staff in the Finance Department and Public Works Department, it was discovered that the previous water rate adjustments for Shore Acres were calculated based on the original Shore Acres/city agreements. However, the wholesale Shore Acres water rates have not previously been included in the municipal code. Therefore, because of this anomaly, the draft ordinance now codifies the water rate adjustments for Shore Acres in GHMC 13.04.020.

FISCAL CONSIDERATION: The proposed ordinance does increase revenues for the city's three utilities but does not require an expenditure by the city.

ATTACHMENTS:

1. Ordinance 1555
-

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

ORDINANCE 1555

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, RELATING TO UTILITY RATES FOR THE CITY'S WATER, WASTEWATER, AND STORMWATER UTILITIES; REPEALING AND REPLACING SECTIONS 13.04.010, 13.04.020, 13.32.010, 13.32.015, 13.32.020, 13.32.025, 14.10.020, 14.10.050 AND 13.04.070; MODIFYING SECTION 14.10.010; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the city operates three independent utilities as enterprise funds, which include the water utility, wastewater (sewer) utility, and stormwater utility; and

WHEREAS, it is necessary to adjust utility service rates and charges to meet the increasing cost of providing utility services; and

WHEREAS, the costs to provide the utility services are based on existing and future capital expenses, operating expenses, and maintenance expenses; and

WHEREAS, staff recommends adjusting utility rates on an annual basis, as necessary, to keep up with the changing costs to provide these services so that customers may see gradual adjustments to their utility rates; and

WHEREAS, if utility rates were instead to be adjusted only every few years customers would see much larger utility rate adjustments that may be more difficult to accommodate and predict; and

WHEREAS, while the last time the city adjusted utility rates was January 1, 2025, the city intentionally decided to not adjust utility rates in 2021, 2022, and 2024, which caused the city's utility rates to lose value due to cost of living increases, operating and maintenance expenses, and increases in capital project costs across this five year time span; and

WHEREAS, the city completed a recent utility rate study in October 2025 with the support of FCS Group, which included presentations at council study sessions on July 17, 2025, August 14, 2025, and October 16, 2025, and concluded with proposed rate adjustments to all three utilities for the next five years; and

WHEREAS, the proposed water utility rate adjustments for the next five years are as follows: January 1, 2026 – +10%, January 1, 2027 – +10%, January 1, 2028 – +10%, January 1, 2029 – +10%, and January 1, 2030 – +2%; and

WHEREAS, the proposed storm utility rate adjustments for the next five years are as follows: January 1, 2026 – +3%, January 1, 2027 – +3%, January 1, 2028 – +3%,

January 1, 2029 – +3%, and January 1, 2030 – +3%; and

WHEREAS, the proposed sewer utility rate adjustments for the next five years are as follows: January 1, 2026 – +6%, January 1, 2027 – +6%, January 1, 2028 – +6%, January 1, 2029 – +6%, and January 1, 2030 – +1%; and

WHEREAS, beyond adjusting the water utility's rates, the city is also interested in separating the bi-monthly residential water consumption charges into five separate tiers with ascending commodity charges rates for customers to both encourage water conservation reduce the overall cost of water to those who use low levels of water all year round; and

WHEREAS, GHMC 13.04.020 currently identifies a charge for nonmetered residential water services; however, the city no longer has unmetered water services and is required by state law to have water meters for all services and therefore the city proposes to eliminate the charge for nonmetered residential water services from the municipal code; and

WHEREAS, the city is interested in clarifying the stormwater billing policy for residential units as presented in GHMC 14.10.020; and

WHEREAS, city staff are recommending all water system special service charges be transferred into the city's fee schedule so as to place general service charges in one central document and be updated through one common practice; and

WHEREAS, previously the water rate adjustments for Shore Acres were calculated by city staff based on the original agreements between the city and Shore Acres, but the wholesale Shore Acres water rates were not included in the municipal code; therefore, because of this anomaly, city staff is codifying the water rate adjustments for Shore Acres within GHMC 13.04.020;

NOW THEREFORE, The City Council of the City of Gig Harbor, Washington, do ordain as follows:

Section 1. Section 13.04.010 of the Gig Harbor Municipal Code is hereby repealed and replaced with the following:

13.04.010 Water rates.

Effective January 1, 2026, the monthly water service rates not including state and city taxes shall be set at the following amounts:

Customer Class/Meter	Customer Base Charge (per meter/ month)	Commodity Charge (per ccf)
Residential	\$28.03	
Residential 0 to 10 CCF		\$2.30
Residential 11 to 16 CCF		\$3.50
Residential 17 to 21 CCF		\$4.60
Residential 22 to 42 CCF		\$5.80
Residential 43 CCF and more		\$6.90
Multi-residential		
5/8" & 3/4"	\$49.24	\$3.42
1"	\$67.77	\$3.42
1-1/2"	\$113.70	\$3.42
2"	\$169.02	\$3.42
3"	\$316.43	\$3.42
4"	\$482.42	\$3.42
Commercial/Schools		
5/8" & 3/4"	\$41.27	\$3.55
1"	\$54.53	\$3.55
1-1/2"	\$87.25	\$3.55
2"	\$126.68	\$3.55
3"	\$231.86	\$3.55
4"	\$350.27	\$3.55
Shore Acres Wholesale Rate (all meters)	\$3,195.87	\$3.66

Effective January 1, 2027, the monthly water service rates not including state and city taxes shall be set at the following amounts:

Customer Class/Meter	Customer Base Charge (per meter/ month)	Commodity Charge (per ccf)
Residential	\$30.83	
Residential 0 to 10 CCF		\$2.53

Customer Class/Meter	Customer Base Charge (per meter/month)	Commodity Charge (per ccf)
Residential 11 to 16 CCF		\$3.85
Residential 17 to 21 CCF		\$5.06
Residential 22 to 42 CCF		\$6.38
Residential 43 CCF and more		\$7.59
Multi-residential		
5/8" & 3/4"	\$54.16	\$3.76
1"	\$74.55	\$3.76
1-1/2"	\$125.07	\$3.76
2"	\$185.92	\$3.76
3"	\$348.07	\$3.76
4"	\$530.66	\$3.76
Commercial/Schools		
5/8" & 3/4"	\$45.40	\$3.91
1"	\$59.98	\$3.91
1-1/2"	\$95.98	\$3.91
2"	\$139.35	\$3.91
3"	\$255.05	\$3.91
4"	\$385.30	\$3.91
Shore Acres Wholesale Rate (all meters)	\$3,515.46	\$4.03

Effective January 1, 2028, the monthly water service rates not including state and city taxes shall be set at the following amounts:

Customer Class/Meter	Customer Base Charge (per meter/month)	Commodity Charge (per ccf)
Residential	\$33.91	
Residential 0 to 10 CCF		\$2.78
Residential 11 to 16 CCF		\$4.24
Residential 17 to 21 CCF		\$5.57

Customer Class/Meter	Customer Base Charge (per meter/ month)	Commodity Charge (per ccf)
Residential 22 to 42 CCF		\$7.02
Residential 43 CCF and more		\$8.35
Multi-residential		
5/8" & 3/4"	\$59.58	\$4.14
1"	\$82.01	\$4.14
1-1/2"	\$137.58	\$4.14
2"	\$204.51	\$4.14
3"	\$382.88	\$4.14
4"	\$583.73	\$4.14
Commercial/Schools		
5/8" & 3/4"	\$49.94	\$4.30
1"	\$65.98	\$4.30
1-1/2"	\$105.58	\$4.30
2"	\$153.29	\$4.30
3"	\$280.56	\$4.30
4"	\$423.83	\$4.30
Shore Acres Wholesale Rate (all meters)	\$3,867.01	\$4.43

Effective January 1, 2029, the monthly water service rates not including state and city taxes shall be set at the following amounts:

Customer Class/Meter	Customer Base Charge (per meter/ month)	Commodity Charge (per ccf)
Residential	\$37.30	
Residential 0 to 10 CCF		\$3.06
Residential 11 to 16 CCF		\$4.66
Residential 17 to 21 CCF		\$6.13
Residential 22 to 42 CCF		\$7.72
Residential 43 CCF and more		\$9.19

Customer Class/Meter	Customer Base Charge (per meter/month)	Commodity Charge (per ccf)
Multi-residential		
5/8" & 3/4"	\$65.54	\$4.55
1"	\$90.21	\$4.55
1-1/2"	\$151.34	\$4.55
2"	\$224.96	\$4.55
3"	\$421.17	\$4.55
4"	\$642.10	\$4.55
Commercial/Schools		
5/8" & 3/4"	\$54.93	\$4.73
1"	\$72.58	\$4.73
1-1/2"	\$116.14	\$4.73
2"	\$168.62	\$4.73
3"	\$308.62	\$4.73
4"	\$466.21	\$4.73
Shore Acres Wholesale Rate (all meters)	\$4,253.71	\$4.87

Effective January 1, 2030, the monthly water service rates not including state and city taxes shall be set at the following amounts:

Customer Class/Meter	Customer Base Charge (per meter/month)	Commodity Charge (per ccf)
Residential	\$38.05	
Residential 0 to 10 CCF		\$3.12
Residential 11 to 16 CCF		\$4.75
Residential 17 to 21 CCF		\$6.25
Residential 22 to 42 CCF		\$7.87
Residential 43 CCF and more		\$9.37
Multi-residential		

Customer Class/Meter	Customer Base Charge (per meter/ month)	Commodity Charge (per ccf)
5/8" & 3/4"	\$66.85	\$4.64
1"	\$92.01	\$4.64
1-1/2"	\$154.37	\$4.64
2"	\$229.46	\$4.64
3"	\$429.59	\$4.64
4"	\$654.94	\$4.64
Commercial/Schools		
5/8" & 3/4"	\$56.03	\$4.82
1"	\$74.03	\$4.82
1-1/2"	\$118.46	\$4.82
2"	\$171.99	\$4.82
3"	\$314.79	\$4.82
4"	\$475.53	\$4.82
Shore Acres Wholesale Rate (all meters)	\$4,338.78	\$4.97

Section 2. Section 13.04.020 of the Gig Harbor Municipal Code is hereby repealed.

Section 3. Section 13.32.010 of the Gig Harbor Municipal Code is hereby repealed and replaced with the following:

13.32.010 Sewer rates.

Effective January 1, 2026, the monthly sewer service rates not including state and city sales tax shall be set at the following amounts:

Customer Class	Customer Base Charge (per month)	Commodity Charge (per ccf)
Residential	\$47.49	\$5.84
Multifamily residential (per living unit)	\$36.55	\$5.86

Customer Class	Customer Base Charge (per month)	Commodity Charge (per ccf)
Commercial/school	\$110.85	\$10.29
Dept. of Corrections	\$14,645.56	\$5.84

Effective January 1, 2027, the monthly sewer service rates not including state and city sales tax shall be set at the following amounts:

Customer Class	Customer Base Charge (per month)	Commodity Charge (per ccf)
Residential	\$50.34	\$6.19
Multifamily residential (per living unit)	\$38.74	\$6.21
Commercial/school	\$117.50	\$10.91
Dept. of Corrections	\$15,524.29	\$6.19

Effective January 1, 2028, the monthly sewer service rates not including state and city sales tax shall be set at the following amounts:

Customer Class	Customer Base Charge (per month)	Commodity Charge (per ccf)
Residential	\$53.36	\$6.56
Multifamily residential (per living unit)	\$41.06	\$6.58
Commercial/school	\$124.55	\$11.56
Dept. of Corrections	\$16,455.75	\$6.56

Effective January 1, 2029, the monthly sewer service rates not including state and city sales tax shall be set at the following amounts:

Customer Class	Customer Base Charge (per month)	Commodity Charge (per ccf)
Residential	\$56.56	\$6.95
Multifamily residential (per living unit)	\$43.52	\$6.97
Commercial/school	\$132.02	\$12.25
Dept. of Corrections	\$17,443.10	\$6.95

Effective January 1, 2030, the monthly sewer service rates not including state and city sales tax shall be set at the following amounts:

Customer Class	Customer Base Charge (per month)	Commodity Charge (per ccf)
Residential	\$57.13	\$7.02
Multifamily residential (per living unit)	\$43.96	\$7.04
Commercial/school	\$133.34	\$12.37
Dept. of Corrections	\$17,617.53	\$7.02

Section 4. Section 13.32.015 of the Gig Harbor Municipal Code is hereby repealed and replaced with the following:

13.32.015 Sewer rates – Community systems.

Effective January 1, 2026, the monthly sewer service rates for the Shorecrest community system shall be set at \$108.04 per month.

Effective January 1, 2027, the monthly sewer service rates for the Shorecrest

community system shall be set at \$114.52 per month.

Effective January 1, 2028, the monthly sewer service rates for the Shorecrest community system shall be set at \$121.39 per month.

Effective January 1, 2029, the monthly sewer service rates for the Shorecrest community system shall be set at \$128.67 per month.

Effective January 1, 2030, the monthly sewer service rates for the Shorecrest community system shall be set at \$129.96 per month.

Section 5. Section 13.32.020 of the Gig Harbor Municipal Code is hereby repealed and replaced with the following:

13.32.020 Nonmetered uses.

Effective January 1, 2026, the monthly sewer service rates not including state and city sales tax for each unmetered residential unit, multifamily residential living unit, or commercial facility billing unit shall be as follows:

Nonmetered Customer Class	Monthly Charge
Residential	\$82.87/unit
Multifamily residential	\$59.42/living unit
Commercial	\$203.49/billing unit

Effective January 1, 2027, the monthly sewer service rates not including state and city sales tax for each unmetered residential unit, multifamily residential living unit, or commercial facility billing unit shall be as follows:

Nonmetered Customer Class	Monthly Charge
Residential	\$87.84/unit
Multifamily residential	\$62.99/living unit
Commercial	\$215.70/billing unit

Effective January 1, 2028, the monthly sewer service rates not including state and city sales tax for each unmetered residential unit, multifamily residential living unit, or commercial facility billing unit shall be as follows:

Nonmetered Customer Class	Monthly Charge
Residential	\$93.11/unit
Multifamily residential	\$66.77/living unit
Commercial	\$228.64/billing unit

Effective January 1, 2029, the monthly sewer service rates not including state and city sales tax for each unmetered residential unit, multifamily residential living unit, or commercial facility billing unit shall be as follows:

Nonmetered Customer Class	Monthly Charge
Residential	\$98.70/unit
Multifamily residential	\$70.78/living unit
Commercial	\$242.36/billing unit

Effective January 1, 2030, the monthly sewer service rates not including state and city sales tax for each unmetered residential unit, multifamily residential living unit, or commercial facility billing unit shall be as follows:

Nonmetered Customer Class	Monthly Charge
Residential	\$99.69/unit
Multifamily residential	\$71.49/living unit
Commercial	\$244.78/billing unit

Section 6. Section 13.32.025 of the Gig Harbor Municipal Code is hereby repealed and replaced with the following:

13.32.025 Sewer rates – Community systems using flow meters.

Effective January 1, 2026, the monthly sewer service rates not including state and city sales tax for community systems basing billing on sewer flow meters shall be set at the following amounts:

Customer Class	Customer Base Charge (per month)	Commodity Charge (per ccf)
Residential	\$14.00 + \$31.26/unit	\$5.57
Multifamily residential	\$14.00 + \$19.63/unit	\$5.57
Commercial	\$14.00 + \$94.09/unit	\$9.79

Effective January 1, 2027, the monthly sewer service rates not including state and city sales tax for community systems basing billing on sewer flow meters shall be set at the following amounts:

Customer Class	Customer Base Charge (per month)	Commodity Charge (per ccf)
Residential	\$14.84 + \$33.14/unit	\$5.90
Multifamily residential	\$14.84 + \$20.81/unit	\$5.90
Commercial	\$14.84 + \$99.74/unit	\$10.38

Effective January 1, 2028, the monthly sewer service rates not including state and city sales tax for community systems basing billing on sewer flow meters shall be set at the following amounts:

Customer Class	Customer Base Charge (per month)	Commodity Charge (per ccf)
Residential	\$15.73 + \$35.13/unit	\$6.25
Multifamily residential	\$15.73 + \$22.06/unit	\$6.25
Commercial	\$15.73 + \$105.72/unit	\$11.00

Effective January 1, 2029, the monthly sewer service rates not including state and city sales tax for community systems basing billing on sewer flow meters shall be set at the following amounts:

Customer Class	Customer Base Charge (per month)	Commodity Charge (per ccf)
Residential	\$16.67 + \$37.24/unit	\$6.63

Customer Class	Customer Base Charge (per month)	Commodity Charge (per ccf)
Multifamily residential	\$16.67 + \$23.38/unit	\$6.63
Commercial	\$16.67 + \$112.06/unit	\$11.66

Effective January 1, 2030, the monthly sewer service rates not including state and city sales tax for community systems basing billing on sewer flow meters shall be set at the following amounts:

Customer Class	Customer Base Charge (per month)	Commodity Charge (per ccf)
Residential	\$16.84 + \$37.61/unit	\$6.70
Multifamily residential	\$16.84 + \$23.61/unit	\$6.70
Commercial	\$16.84 + \$113.18/unit	\$11.78

Section 7. Section 14.10.050 of the Gig Harbor Municipal Code is hereby repealed and replaced with the following:

14.10.050 Stormwater monthly service rates.

In accordance with the basis for a rate structure set forth in GHMC 14.10.020, there is levied upon all developed real property within the boundaries of the utility the following monthly service rates which shall be collected from the owners of such properties:

Effective January 1, 2026, shall be \$18.40.

Effective January 1, 2027, shall be \$18.95.

Effective January 1, 2028, shall be \$19.52.

Effective January 1, 2029, shall be \$20.11.

Effective January 1, 2030, shall be \$20.71.

Section 8. Section 14.10.010 of the Gig Harbor Municipal Code is modified to add the following definition:

“Residential Unit” shall include any one of the following: one single-family dwelling, one accessory dwelling unit, one unit of a duplex, or one mobile/manufactured home.

Section 9. Section 14.10.020 of the Gig Harbor Municipal Code is hereby repealed and replaced with the following:

14.10.020 Policy on rates and charges.

- A. The utility shall charge for each residential unit on a parcel based on the classifications listed below.
 - 1. Small residence (4,400 square feet or less of hard surface area) shall be one EBU.
 - 2. Medium residence (more than 4,400 square feet of hard surface area and less than 7,000 square feet of hard surface area) shall be 1.3 EBUs.
 - 3. Large residence (7,000 square feet or more of hard surface area) shall be 1.6 EBUs.
- B. Commercial buildings shall be granted a 10 percent rate reduction if all buildings on the property are shown to utilize a rainwater harvesting system in accordance with RCW 35.92.020(3).
- C. For all other developed parcels, including parcels with the mixed use of a residential use and any other use, the utility shall charge the number of equivalent billing units calculated on each parcel based on the amount of hard surface on each parcel divided by the definition of an equivalent billing unit identified in GHMC 14.10.010. Regardless of calculation of hard surface, a minimum of one equivalent billing unit shall be charged. Calculations that result in more than one equivalent billing unit shall be rounded to the nearest 0.1 EBU.

Section 10. Section 13.04.070 of the Gig Harbor Municipal Code is hereby repealed and replaced with the following:

13.04.070 Special Charges

The city may impose special service charges as adopted in the city’s fee schedule.

Section 11. Severability. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, clause or phrase of this ordinance.

Section 12. Correction of Errors. The city clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 13. Effective Date. This ordinance shall take effect and be in full force

on January 1, 2026.

ADOPTED by the City Council of the City of Gig Harbor at a regular meeting thereof, held this 10th day of November, 2025.

Mary K. Barber
Mayor

Approved as to form:

Attest:

Daniel Kenny
City Attorney

Joshua Stecker, CMC
City Clerk



To: Mayor Barber and City Council
From: David Rodenbach, Finance Director
Date: October 27, 2025
Subject: Third Quarter Financial Report

The quarterly financial reports for the third quarter of 2025 are attached.

Total resources, which include all revenues, non-revenues, and beginning fund balances, are at fifty-three (53%) percent of the 2025-26 budget. City-wide revenues, across all funds, excluding internal transfers, loan receipts and beginning and ending fund balances, are thirty-seven (37%) percent. Expenditures are at twenty-five (25%) percent of the biennial budget.

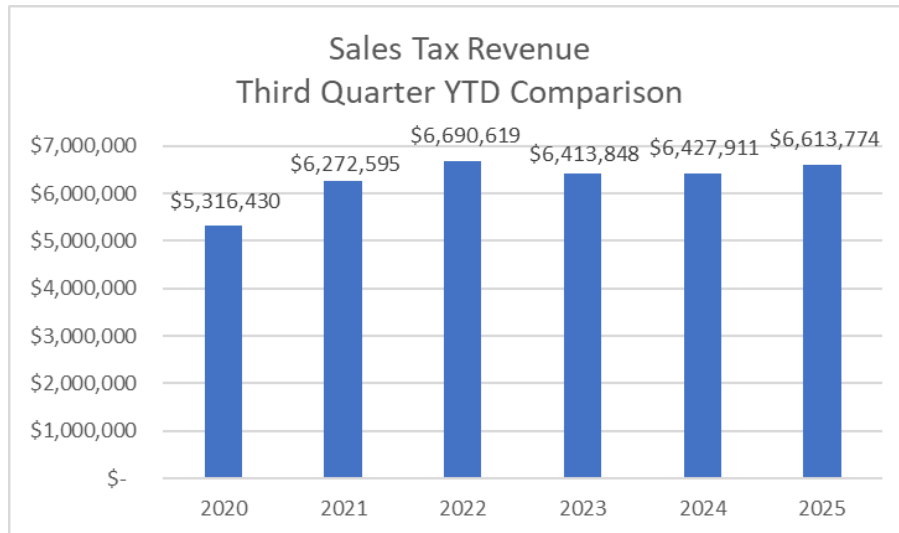
General Fund Revenues

General Fund revenues (excluding beginning balances) are thirty-eight (38%) percent of the biennial budget.

General Fund Revenues 2025-26				
Budget vs. Actuals				
General Fund Revenue Source	Budgeted Revenue	Actual Revenue	% Collected	Balance
Taxes				
Property	\$ 7,013,602	1,949,996	28%	\$ (5,063,606)
Sales	20,076,527	6,746,119	34%	(13,330,408)
Public Safety	-	493,874		493,874
B&O Private Utility	2,657,660	1,114,887	42%	(1,542,773)
City Utility	1,195,448	454,091	38%	(741,357)
Other	651,111	244,445	38%	(406,666)
Sub-Total Taxes	\$ 31,594,348	\$ 11,003,410	35%	\$ (20,590,938)
Licenses & Permits	2,415,764	909,208	38%	(1,506,556)
Intergovernmental	771,223	356,070	46%	(415,153)
Charges for Services	377,861	135,427	36%	(242,434)
Fines & Forfeitures	200,309	78,156	39%	(122,153)
Miscellaneous	1,124,499	512,813	46%	(611,686)
Transfers and other Sources of Funds	1,465,933	1,466,425		492
Sub-Total	\$ 6,355,589	\$ 3,458,097	54%	\$ (2,897,492)
Total General Fund	\$ 37,949,937	\$ 14,461,508	38%	\$ (23,488,429)

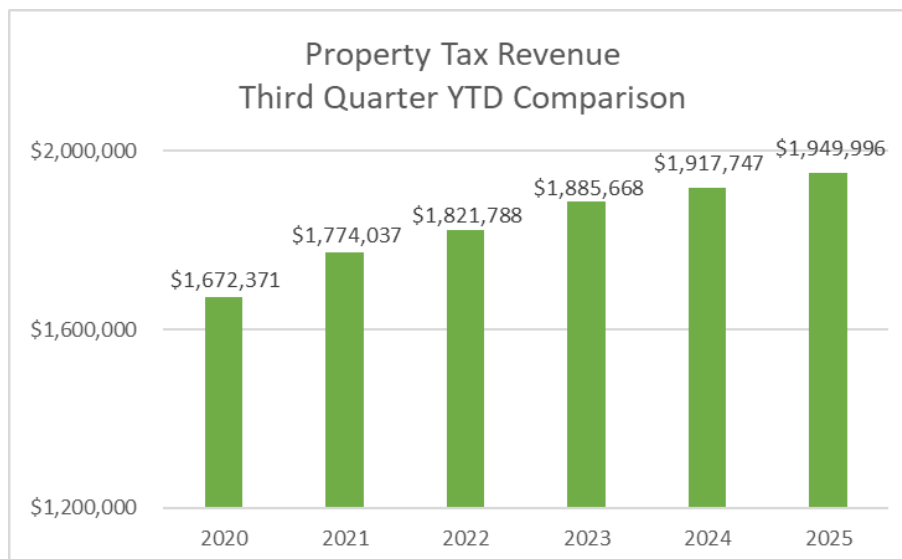
Sales Tax Revenue

Third quarter year-to-date sales tax revenue is illustrated below for years 2020 through 2025. Sales tax is at 34% of the biennial budget for 2025-26.



Property Tax Revenue

Third quarter year-to-date revenue from property taxes, 2020 through 2025, is shown below. Property taxes are at 28% of the biennial budget for 2025-26.

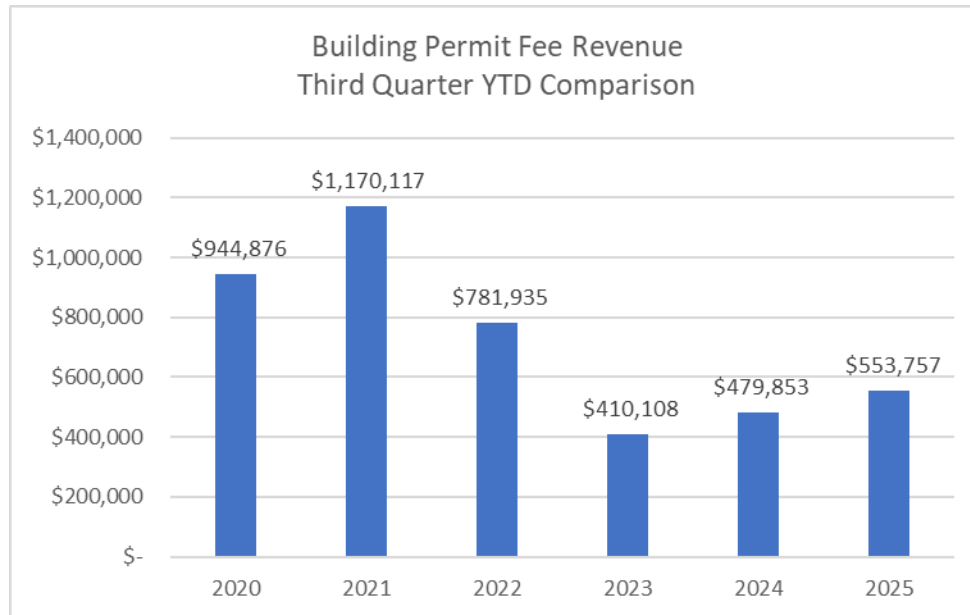


Transportation Benefit District

The City began receiving revenue in the second quarter of 2020 from the Transportation Benefit District (TBD). Total TBD resources are \$8,616,636.

Building Permit Fee Revenue

Third quarter year-to-date revenue from building permit fees, 2020 through 2025, is shown below:



General Fund Expenditures

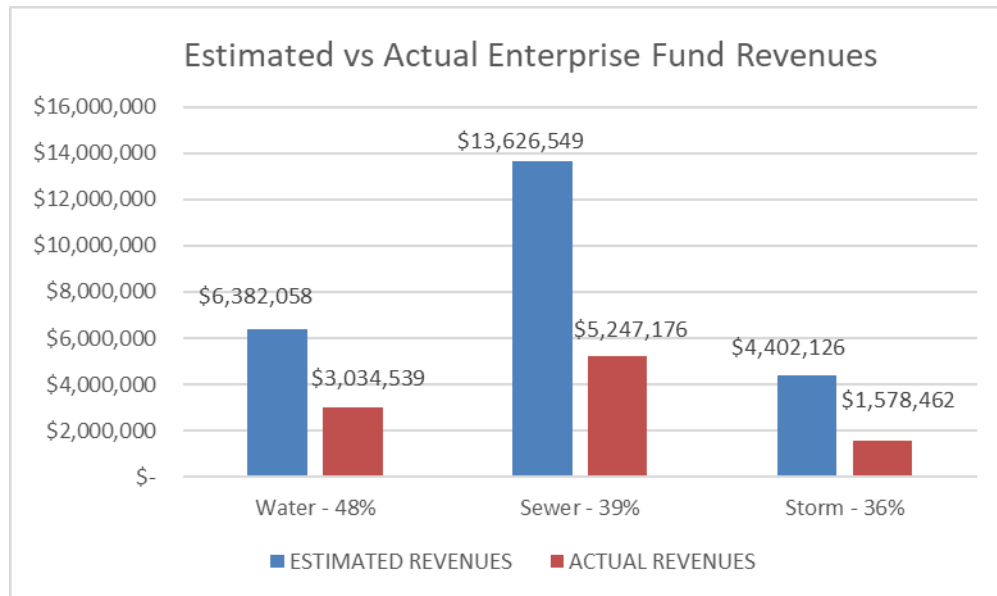
General fund expenditures are twenty-nine (29%) percent of the biennial budget.

General Fund Expenditures 2025-26						
By Department						
FUND NO.	DESCRIPTION	ESTIMATED EXPENDITURES	ACTUAL EXPENDITURES	BALANCE OF ESTIMATE	PERCENT %	
001	GENERAL GOVERNMENT					
01	NON-DEPARTMENTAL	\$ 9,086,609	\$ 2,370,782	\$ 6,715,827	26%	
02	LEGISLATIVE	164,494	60,964	103,530	37%	
03	MUNICIPAL COURT	1,517,300	422,502	1,094,798	28%	
04	ADMINISTRATIVE/FINANCIAL	5,814,774	1,698,212	4,116,562	29%	
06	POLICE	13,760,413	4,421,994	9,338,419	32%	
14	COMMUNITY DEVELOPMENT	5,812,700	1,538,128	4,274,572	26%	
15	PARKS AND RECREATION	4,046,550	1,036,695	3,009,855	26%	
16	BUILDING	1,032,526	381,666	650,860	37%	
001	TOTAL GENERAL FUND	\$ 41,235,366	\$ 11,930,943	\$ 29,304,423	29%	

Water, Sewer and Storm

Revenues:

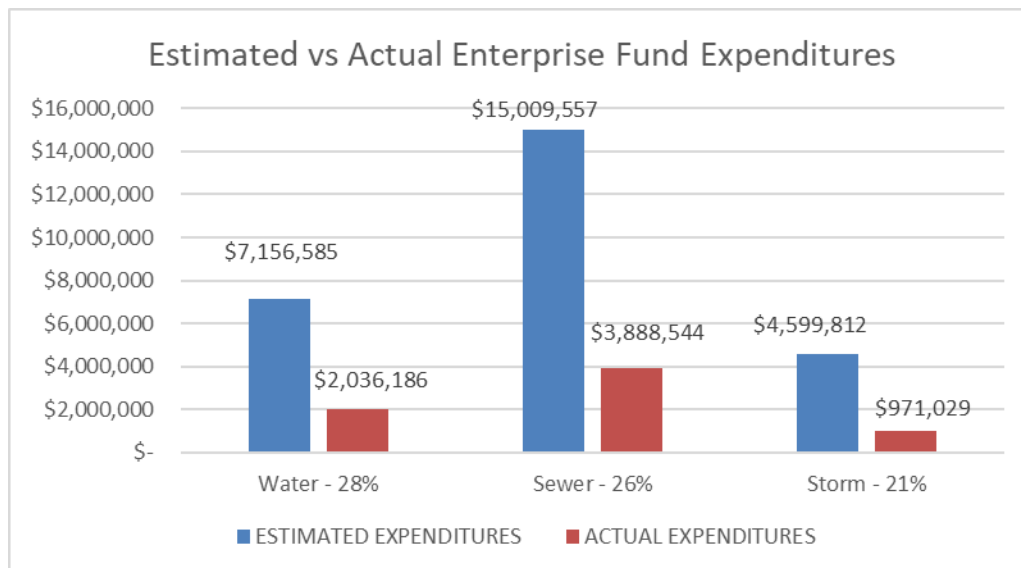
Water, Sewer and Storm revenues are forty-eight (48%) percent, thirty-nine (39%) percent and thirty-six (36%) percent of the biennial budget.



Water, Sewer and Storm

Expenditures:

Expenditures for the three funds are at twenty-eight (28%) percent, twenty-six (26%) percent and twenty-one (21%) percent of the 2025-26 budget.



Cash & Investments

Cash balances are adequate in all funds. The balance of cash and investments across all funds as of September 30, 2025 exceeds \$59.7 million.

Composition of Cash and Investments		
CASH ON HAND	\$	300
CASH IN BANK		3,494,747
LOCAL GOV'T INVESTMENT POOL		36,116,016
OTHER INVESTMENTS		20,090,167
	\$	59,701,230

US Bank Safekeeping Investments:

In June 2022, in coordination with Time Value Investments (TVI) and US Bank Safekeeping, we moved \$20 million of idle City funds from the Washington State Treasurer's Local Government Investment Pool (LGIP) to create a portfolio of securities earning higher interest rates (summarized below). The portfolio consists of twelve securities ranging from six months maturity to three years.

Security Type	Par Value	Coupon	Yield	Maturity Date
FHLB	2,000,000	3.375	3.330	12/23/2025
FHLB	2,000,000	1.010	3.320	7/28/2026
FNMA	2,000,000	0.875	3.325	12/18/2026
FHLB	2,000,000	1.020	3.360	2/24/2027
FHLMC	900,000	0.510	4.320	3/30/2026
FNMA	1,000,000	1.875	4.350	9/24/2026
FAMCA	2,000,000	4.875	4.550	5/3/2027
FNMA	2,240,000	0.750	4.335	10/8/2027
US Treasury	2,000,000	3.125	4.240	8/31/2027
US Treasury	1,000,000	4.375	3.910	8/31/2028
US Treasury	2,000,000	4.250	3.650	1/15/2028
US Treasury	2,275,000	1.500	3.460	11/30/2028



**CASH AND INVESTMENTS
BIENNIAL-TO-DATE ACTIVITY
AS OF SEPTEMBER 30, 2025**

FUND NO.	DESCRIPTION	BEGINNING CASH AND INVESTMENTS	REVENUES	EXPENDITURES	OTHER CHANGES	ENDING CASH AND INVESTMENTS
001	GENERAL GOVERNMENT	\$ 7,582,404	\$ 14,461,508	\$ 11,930,943	\$ (1,676,897)	\$ 8,436,072
101	STREET FUND	558,632	1,757,261	2,053,779	(48,997)	213,116
102	STREET CAPITAL FUND	1,417,877	2,163,305	2,212,821	(652,370)	715,991
103	SENIOR CAPITAL FUND	224,006	7,204	-	-	231,209
104	PEDESTRIAN SAFETY FUND	6,079	196	-	-	6,274
105	DRUG INVESTIGATION FUND	18,020	580	-	-	18,600
106	DRUG INVESTIGATION FUND	5,592	180	-	-	5,772
107	HOTEL-MOTEL FUND	908,367	387,160	595,120	(67,708)	632,699
108	PUBLIC ART CAPITAL PROJECTS	28,018	901	-	-	28,919
109	PARK DEVELOPMENT FUND	727,205	4,434,290	4,611,863	(548,246)	1,387
111	STRATEGIC RESERVE FUND	2,924,137	76,014	850,000	-	2,150,151
112	EQUIPMENT RESERVE FUND	549,829	6,021	550,000	-	5,851
113	CONTRIBUTIONS/DONATIONS	-	2,889	2,889	-	-
121	CITY BUILDING CAPITAL FUND	-	65,494	65,494	-	-
208	LTGO BOND REDEMPTION	87,122	283,296	280,494	-	89,924
211	UTGO BOND REDEMPTION	79,330	2,858	-	-	82,188
301	PROPERTY ACQUISITION FUND	3,157,770	496,052	180,220	-	3,473,602
305	GENERAL GOVT CAPITAL IMPR	2,479,284	477,098	76,020	-	2,880,362
309	IMPACT FEE TRUST	3,010,193	435,034	50,000	(4,653)	3,390,574
310	HOSPITAL BENEFIT ZONE	4,556,294	1,797,754	3,938,077	-	2,415,970
401	WATER OPERATING	2,283,032	3,034,539	2,036,186	(341,808)	2,939,576
402	SEWER OPERATING	6,618,375	5,247,176	3,888,544	104,337	8,081,343
403	SHORECREST RESERVE FUND	316,969	27,933	794	3,547	347,656
407	UTILITY RESERVE	1,544,882	33,321	39	-	1,578,163
408	UTILITY BOND REDEMPTION	291,269	1,014,556	1,005,190	-	300,635
410	SEWER CAPITAL CONSTRUCTION	5,555,487	246,047	701,039	(245,954)	4,854,541
411	STORM SEWER OPERATING FUND	2,077,720	1,578,462	971,029	359,682	3,044,835
412	STORM SEWER CAPITAL	2,184,432	475,344	930,243	(308,550)	1,420,984
420	WATER CAPITAL ASSETS	5,350,534	189,310	1,012,420	(560,066)	3,967,358
631	MUNICIPAL COURT	-	65,939	60,038	(5,901)	-
650	TRANSPORTATION BENEFIT DISTRICT	6,309,553	2,307,082	229,157	-	8,387,478
		<u>\$ 60,852,412</u>	<u>\$ 41,074,801</u>	<u>\$ 38,232,399</u>	<u>\$ (3,993,584)</u>	<u>\$ 59,701,230</u>

**COMPOSITION OF CASH AND INVESTMENTS
AS OF SEPTEMBER 30, 2025**

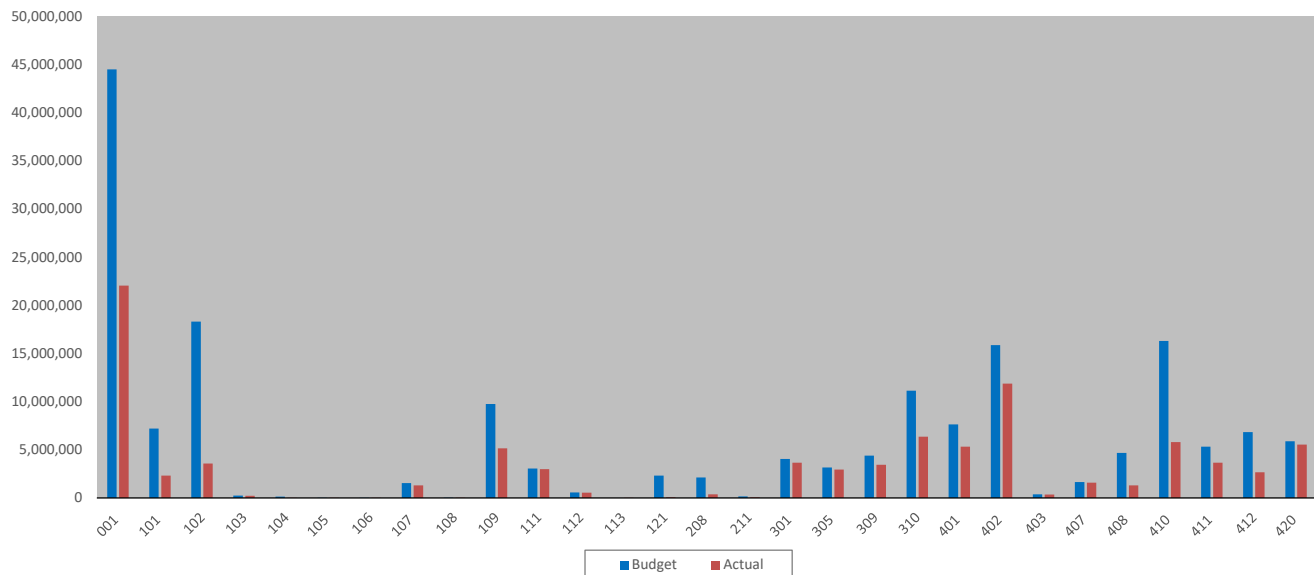
	MATURITY	RATE	BALANCE
CASH ON HAND			\$ 300
CASH IN BANK			3,494,747
LOCAL GOV'T INVESTMENT POOL	(Net Earnings Rate)	4.2906%	36,116,016
OTHER INVESTMENTS		3.846% avg	20,090,167
			<u>\$ 59,701,230</u>



BIENNIAL-TO-DATE RESOURCE SUMMARY AND COMPARISON TO BUDGET AS OF SEPTEMBER 30, 2025

FUND NO.	DESCRIPTION	ESTIMATED RESOURCES	ACTUAL RESOURCES	BALANCE OF ESTIMATE	PERCENTAGE (ACTUAL/EST.)
001	GENERAL GOVERNMENT	44,510,958	\$ 22,043,912	\$ 22,467,046	50%
101	STREET FUND	7,195,788	2,315,893	4,879,895	32%
102	STREET CAPITAL FUND	18,309,792	3,581,181	14,728,611	20%
103	SENIOR CAPITAL FUND	238,251	231,209	7,042	97%
104	PEDESTRIAN SAFETY FUND	128,960	6,274	122,686	5%
105	DRUG INVESTIGATION FUND	20,327	18,600	1,727	92%
106	DRUG INVESTIGATION FUND	7,773	5,772	2,001	74%
107	HOTEL-MOTEL FUND	1,533,962	1,295,527	238,435	84%
108	PUBLIC ART CAPITAL PROJECTS	29,879	28,919	960	97%
109	PARK DEVELOPMENT FUND	9,751,432	5,161,496	4,589,936	53%
111	STRATEGIC RESERVE FUND	3,062,844	3,000,151	62,693	98%
112	EQUIPMENT RESERVE FUND	565,933	555,851	10,082	98%
113	DONATIONS/CONTRIBUTIONS		2,889	(2,889)	#N/A
121	CITY BUILDING CAPITAL FUND	2,322,500	65,494	2,257,006	3%
208	LTGO BOND REDEMPTION	2,123,606	370,418	1,753,188	17%
211	UTGO BOND REDEMPTION	168,395	82,188	86,207	49%
301	PROPERTY ACQUISITION FUND	4,043,736	3,653,822	389,914	90%
305	GENERAL GOVT CAPITAL IMPR	3,159,161	2,956,382	202,779	94%
309	IMPACT FEE TRUST	4,401,144	3,445,227	955,917	78%
310	HOSPITAL BENEFIT ZONE	11,139,439	6,354,047	4,785,392	57%
401	WATER OPERATING	7,639,967	5,317,571	2,322,396	70%
402	SEWER OPERATING	15,875,113	11,865,550	4,009,563	75%
403	SHORECREST RESERVE FUND	384,353	344,903	39,450	90%
407	UTILITY RESERVE	1,659,512	1,578,203	81,309	95%
408	UTILITY BOND REDEMPTION	4,666,719	1,305,825	3,360,894	28%
410	SEWER CAPITAL CONSTRUCTION	16,305,103	5,801,534	10,503,569	36%
411	STORM SEWER OPERATING FUND	5,325,328	3,656,182	1,669,146	69%
412	STORM SEWER CAPITAL	6,834,348	2,659,776	4,174,572	39%
420	WATER CAPITAL ASSETS	5,876,208	5,539,843	336,365	94%
631	MUNICIPAL COURT		65,939	(65,939)	#N/A
650	TRANSPORTATION BENEFIT DISTRICT	13,426,324	8,616,636	4,809,688	64%
		\$ 190,706,855	\$ 101,927,214	\$ 88,779,641	53%

**Estimated vs Actual Resources
2025-26 Budget**

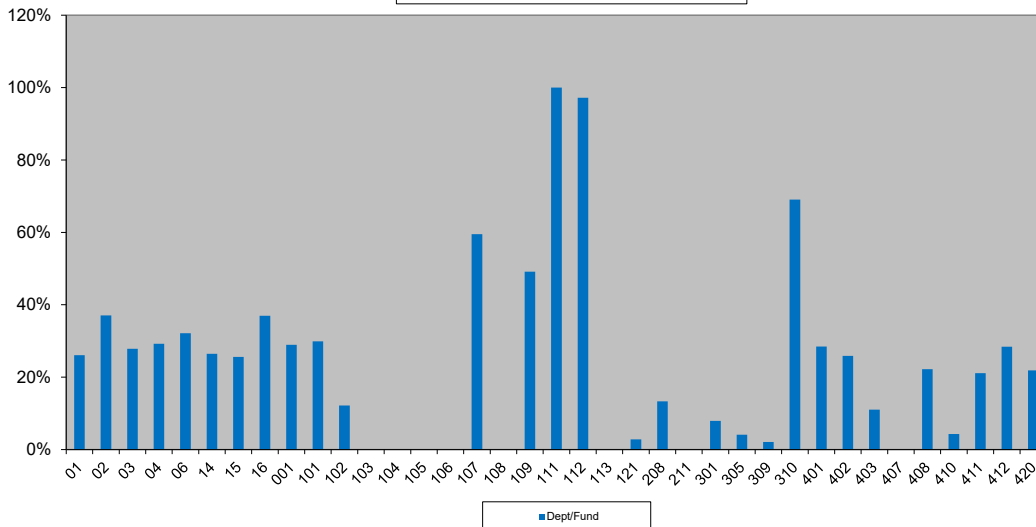




**BIENNIAL-TO-DATE EXPENDITURE SUMMARY
AND COMPARISON TO BUDGET
AS OF SEPTEMBER 30, 2025**

FUND NO.	DESCRIPTION	ESTIMATED EXPENDITURES	ACTUAL EXPENDITURES	BALANCE OF ESTIMATE	PERCENTAGE (ACTUAL/EST.)
001	GENERAL GOVERNMENT				
01	NON-DEPARTMENTAL	\$ 9,086,609	\$ 2,370,782	\$ 6,715,827	26%
02	LEGISLATIVE	164,494	60,964	103,530	37%
03	MUNICIPAL COURT	1,517,300	422,502	1,094,798	28%
04	ADMINISTRATIVE/FINANCIAL	5,814,774	1,698,212	4,116,562	29%
06	POLICE	13,760,413	4,421,994	9,338,419	32%
14	COMMUNITY DEVELOPMENT	5,812,700	1,538,128	4,274,572	26%
15	PARKS AND RECREATION	4,046,550	1,036,695	3,009,855	26%
16	BUILDING	1,032,526	381,666	650,860	37%
001	TOTAL GENERAL FUND	41,235,366	11,930,943	29,304,423	29%
101	STREET FUND	6,870,560	2,053,779	4,816,781	30%
102	STREET CAPITAL FUND	18,183,200	2,212,821	15,970,379	12%
103	SENIOR CAPITAL FUND	-	-	-	#N/A
104	PEDESTRIAN SAFETY FUND	128,960	-	128,960	
105	DRUG INVESTIGATION FUND	-	-	-	#N/A
106	DRUG INVESTIGATION FUND	6,000	-	6,000	
107	HOTEL-MOTEL FUND	1,000,000	595,120	404,880	60%
108	PUBLIC ART CAPITAL PROJECTS	-	-	-	#N/A
109	PARK DEVELOPMENT FUND	9,380,420	4,611,863	4,768,557	49%
111	STRATEGIC RESERVE FUND	850,000	850,000	-	100%
112	EQUIPMENT RESERVE FUND	565,933	550,000	15,933	97%
113	DONATIONS/CONTRIBUTIONS	-	2,889	(2,889)	#N/A
121	CITY BUILDING CAPITAL FUND	2,322,500	65,494	2,257,006	3%
208	LTGO BOND REDEMPTION	2,101,734	280,494	1,821,240	13%
211	UTGO BOND REDEMPTION	168,395	-	168,395	
301	PROPERTY ACQUISITION FUND	2,276,500	180,220	2,096,280	8%
305	GENERAL GOVT CAPITAL IMPR	1,846,500	76,020	1,770,480	4%
309	IMPACT FEE TRUST	2,400,000	50,000	2,350,000	2%
310	HOSPITAL BENEFIT ZONE	5,703,080	3,938,077	1,765,003	69%
401	WATER OPERATING	7,156,585	2,036,186	5,120,399	28%
402	SEWER OPERATING	15,009,557	3,888,544	11,121,013	26%
403	SHORECREST RESERVE FUND	7,200	794	6,406	11%
407	UTILITY RESERVE	-	39	(39)	#N/A
408	UTILITY BOND REDEMPTION	4,530,967	1,005,190	3,525,777	22%
410	SEWER CAPITAL CONSTRUCTION	16,299,319	701,039	15,598,280	4%
411	STORM SEWER OPERATING FUND	4,599,812	971,029	3,628,783	21%
412	STORM SEWER CAPITAL	3,271,700	930,243	2,341,457	28%
420	WATER CAPITAL ASSETS	4,633,268	1,012,420	3,620,848	22%
631	MUNICIPAL COURT	-	60,038	(60,038)	#N/A
650	TRANSPORTATION BENEFIT DISTRICT	10,218,765	229,157	9,989,608	2%
		\$ 160,766,321	\$ 38,232,399	\$ 122,533,922	24%

**Expenditures as a Percentage of
2025-26 Budget**





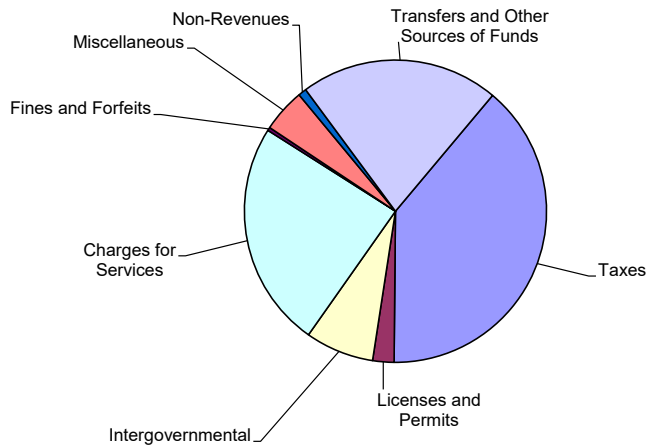
**BIENNIAL-TO-DATE REVENUE SUMMARY
BY TYPE
AS OF SEPTEMBER 30, 2025**

<u>TYPE OF REVENUE</u>	<u>AMOUNT</u>
Taxes	16,033,746
Licenses and Permits	937,328
Intergovernmental	3,014,692
Charges for Services	9,947,852
Fines and Forfeits	144,095
Miscellaneous	1,909,041
Non-Revenues	360,777
Transfers and Other Sources of Funds	8,727,271
Total Revenues	41,074,801
Beginning Cash Balance	60,852,412
Total Resources	101,927,214

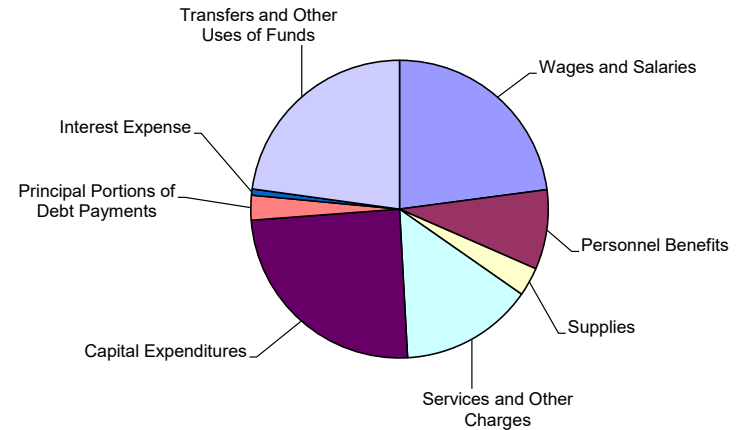
**BIENNIAL-TO-DATE EXPENDITURE SUMMARY
BY TYPE
AS OF SEPTEMBER 30, 2025**

<u>TYPE OF EXPENDITURE</u>	<u>AMOUNT</u>
Wages and Salaries	8,757,258
Personnel Benefits	3,310,327
Supplies	1,194,901
Services and Other Charges	5,523,296
Capital Expenditures	9,433,662
Principal Portions of Debt Payments	1,029,321
Interest Expense	256,363
Transfers and Other Uses of Funds	8,727,271
Total Expenditures	38,232,399
Ending Cash Balance	59,701,230
Total Uses	97,933,629

Revenues by Type - All Funds



Expenditures by Type - All Funds



**CITY OF GIG HARBOR
STATEMENT OF FINANCIAL POSITION
AS OF SEPTEMBER 30, 2025**

SPECIAL REVENUE FUNDS												
	001 GENERAL GOVERNMENT	101 STREET	102 STREET CAPITAL	103 SENIOR CAPITAL	104 PEDESTRIAN SAFETY	105 DRUG INVESTIGTN	106 DRUG INVESTIGTN	107 HOTEL - MOTEL	108 PUBLIC ART PROJECTS	109 PARK DVLP FUND	111 STRATEGIC RESERVE	112 EQUIPMENT RESERVE
ASSETS												
CASH	\$ 398,013	\$ 12,113	\$ 40,696	\$ 13,142	\$ 357	\$ 1,057	\$ 328	\$ 35,962	\$ 1,644	\$ 79	\$ 122,212	\$ 333
INVESTMENTS	8,038,059	201,003	675,295	218,068	5,918	17,543	5,444	596,737	27,275	1,308	2,027,939	5,518
RECEIVABLES	2,698,056	37,629	-	-	-	-	-	64,201	-	-	-	-
FIXED ASSETS	-	-	-	-	-	-	-	-	-	-	-	-
OTHER	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL ASSETS	11,134,128	250,745	715,991	231,209	6,274	18,600	5,772	696,900	28,919	1,387	2,150,151	5,851
LIABILITIES												
CURRENT	58,726	3,000	0	-	-	-	-	-	-	-	-	-
LONG TERM	594,379	-	-	-	-	-	-	-	-	-	-	-
TOTAL LIABILITIES	653,105	3,000	0	-	-	-	-	-	-	-	-	-
FUND BALANCE:												
BEGINNING OF YEAR	7,950,458	544,264	765,507	224,006	6,079	18,020	5,592	904,860	28,018	178,960	2,924,137	549,829
Y-T-D REVENUES	14,461,508	1,757,261	2,163,305	7,204	196	580	180	387,160	901	4,434,290	76,014	6,021
Y-T-D EXPENDITURES	(11,930,943)	(2,053,779)	(2,212,821)	-	-	-	-	(595,120)	-	(4,611,863)	(850,000)	(550,000)
ENDING FUND BALANCE	10,481,023	247,745	715,991	231,209	6,274	18,600	5,772	696,900	28,919	1,387	2,150,151	5,851
TOTAL LIAB. & FUND BAL.	\$ 11,134,128	\$ 250,745	\$ 715,991	\$ 231,209	\$ 6,274	\$ 18,600	5,772	\$ 696,900	\$ 28,919	\$ 1,387	\$ 2,150,151	\$ 5,851

**CITY OF GIG HARBOR
STATEMENT OF FINANCIAL POSITION
AS OF SEPTEMBER 30, 2025**

	113	121	301	305	309	310	631	650	TOTAL	208	211	TOTAL
	CONTRIB & DONATIONS	CITY BLDG CAPITAL	PROPERTY ACQUISITION	GEN GOVT CAPITAL IMP	IMPACT FEE TRUST FUND	HOSPITAL BENEFIT	MUNICIPAL COURT	TRANSPORT BENEFIT DIST	SPECIAL REVENUE	LTGO BOND REDEMPTION	UTGO BOND REDEMPTION	DEBT SERVICE
ASSETS												
CASH	\$ -	\$ -	\$ 203,391	\$ 169,672	\$ 192,717	\$ 100,260	-	497,017	\$ 1,390,980	\$ 5,111	\$ 4,671	\$ 9,783
INVESTMENTS	-	-	3,270,211	2,710,690	3,197,858	2,315,710	-	7,890,461	23,166,976	84,813	77,516	162,329
RECEIVABLES	-	-	36,406	36,406	-	-	-	368,629	543,271	-	954	954
FIXED ASSETS	-	-	-	-	-	-	-	-	-	-	-	-
OTHER	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL ASSETS	-	-	3,510,008	2,916,768	3,390,574	2,415,970	-	8,756,108	25,101,227	89,924	83,141	173,065
LIABILITIES												
CURRENT	-	-	-	-	-	-	19	-	3,019	-	-	-
LONG TERM	-	-	-	-	-	-	-	-	-	2,346,666	938	2,347,604
TOTAL LIABILITIES	-	-	-	-	-	-	19	-	3,019	2,346,666	938	2,347,604
FUND BALANCE:												
BEGINNING OF YEAR	-	-	3,194,176	2,515,690	3,005,540	4,556,294	(5,919)	6,678,183	26,093,234	(2,259,544)	79,346	(2,180,198)
Y-T-D REVENUES	2,889	65,494	496,052	477,098	435,034	1,797,754	65,939	2,307,082	14,480,453	283,296	2,858	286,154
Y-T-D EXPENDITURES	(2,889)	(65,494)	(180,220)	(76,020)	(50,000)	(3,938,077)	(60,038)	(229,157)	(15,475,478)	(280,494)	-	(280,494)
ENDING FUND BALANCE	-	-	3,510,008	2,916,768	3,390,574	2,415,970	(19)	8,756,108	25,098,209	(2,256,742)	82,204	(2,174,538)
TOTAL LIAB. & FUND BAL.	\$ -	\$ -	\$ 3,510,008	\$ 2,916,768	\$ 3,390,574	\$ 2,415,970	\$ 0	\$ 8,756,108	\$ 25,101,227	\$ 89,924	\$ 83,141	\$ 173,065

**CITY OF GIG HARBOR
STATEMENT OF FINANCIAL POSITION
AS OF SEPTEMBER 30, 2025**

PROPRIETARY											
	401 WATER OPERATING	402 SEWER OPERATING	403 SHORECREST RESERVE	407 UTILITY RESERVE	408 UTILITY BOND REDEMPTION	410 SEWER CAP. CONST.	411 STORM SEWER OPERATING	412 STORM SEWER CAPITAL	420 WATER CAP. ASSETS	TOTAL PROPRIETARY	TOTAL
ASSETS											
CASH	\$ 177,318	\$ 479,711	\$ 19,760	\$ 94,772	\$ 17,088	\$ 275,927	\$ 173,065	\$ 80,767	\$ 377,863	\$ 1,696,271	\$ 3,495,047
INVESTMENTS	2,762,258	7,601,632	\$ 327,895	1,483,392	283,547	4,578,614	2,871,770	1,340,216	3,589,494	24,838,819	56,206,183
RECEIVABLES	603,662	689,635	89	-	-	2,346,666	220,601	-	-	3,860,654	7,102,935
FIXED ASSETS	18,895,017	48,803,769	-	-	-	1,469,541	3,579,369	2,647,823	4,852,219	80,247,738	80,247,738
OTHER	-	-	-	-	272,255	-	-	-	-	272,255	272,255
TOTAL ASSETS	22,438,255	57,574,747	347,744	1,578,163	572,890	8,670,748	6,844,805	4,068,807	8,819,577	110,915,737	147,324,158
LIABILITIES											
CURRENT	4,972	13,637	-	-	1,981,598	-	403	-	38,581	2,039,189	2,100,934
LONG TERM	88,546	139,419	-	-	12,812,044	-	42,195	-	-	13,082,204	16,024,186
TOTAL LIABILITIES	93,517	153,056	-	-	14,793,642	-	42,597	-	38,581	15,121,393	18,125,120
FUND BALANCE:											
BEGINNING OF YEAR	21,346,385	56,063,060	320,606	1,544,882	(14,230,118)	9,125,740	6,194,775	4,523,705	9,604,106	94,493,141	126,356,636
Y-T-D REVENUES	3,034,539	5,247,176	27,933	33,321	1,014,556	246,047	1,578,462	475,344	189,310	11,846,687	41,074,801
Y-T-D EXPENDITURES	(2,036,186)	(3,888,544)	(794)	(39)	(1,005,190)	(701,039)	(971,029)	(930,243)	(1,012,420)	(10,545,484)	(38,232,399)
ENDING FUND BALANCE	22,344,738	57,421,692	347,744	1,578,163	(14,220,752)	8,670,748	6,802,207.65	4,068,807	8,780,996	95,794,344	129,199,038
TOTAL LIAB. & FUND BAL.	\$ 22,438,255	\$ 57,574,747	\$ 347,744	\$ 1,578,163	\$ 572,890	\$ 8,670,748	\$ 6,844,805	\$ 4,068,807	\$ 8,819,577	\$ 110,915,737	\$ 147,324,158

GENERAL FUND – NON-DEPARTMENTAL
Admin – City Clerk

Goal	Status of Goal (as described in the 2025-26 Budget)
Continue to facilitate the appropriate and timely response to the increasing volume of public records requests to be more open, accountable, and responsive to the public. Implement the public records policy.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:
Continue to implement open data access on the city's website. Open data can facilitate government transparency, accountability, and public participation.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:
Work for continued compliance with document and electronic records retention and ways to facilitate record retrieval through the Records Management Committee.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:
Develop a Gig Harbor Citizens Academy to provide a transparent learning and partnership opportunity with the public.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes: Objective deprioritized by administration for 2025
Manage the Americans with Disabilities Act (ADA) compliance as the city's ADA Coordinator. Ensure high standard of ADA compliance.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:
Support tourism and tourism organizations through lodging tax grant funding.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:
Develop a Cultural Access Program.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:
Support establishment of a Creative District.	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget:

	☐ Yes ☐ No Percent complete as of 09/30/25: 0% Notes: Objective deprioritized by administration
Support sister city activities.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:
Review and amend city fee schedules.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:

GENERAL FUND – NON-DEPARTMENTAL
Admin – Communications & Community Relations

Goal	Status of Goal (as described in the 2025-26 Budget)
Create a citywide Communications Strategy and Plan. \$50,000 (2025)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Develop a city social media policy to avoid violations of OPMA.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Launch City of Gig Harbor Instagram account. Consider other social media opportunities.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Collaborate with all departments to share city project information with the public in an interactive manner. Utilize electronic and paper methods. \$50,000 (2025-26)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:
Develop and maintain a Community Advisory Committee Program to increase communication and interaction with neighborhoods. \$20,000 (2025-26)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Maintain and enhance the Gig-A-Byte newsletter.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:

GENERAL FUND – NON-DEPARTMENTAL

Objective	Status of Objective (as described in the 2025-26 Budget)
Financial. The annual audit performed by the state auditor's office: \$50,000. Insurance for General Governmental activities: \$912,938.	Objective on track to be met by end of 2026: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:
Operating transfers out. General fund transfers to other funds for 2025-26 are as follows: Fund Amount Street Operating \$5,500,000 Building Capital 150,000 LTGO Debt 1,950,000	Objective on track to be met by end of 2026: ☒ Yes ☐ No Objective will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes: Transfers will occur as needed

GENERAL FUND – NON-DEPARTMENTAL
Admin – Housing, Health and Human Services Program

Goal	Status of Goal (as described in the 2025-26 Budget)
Identify grant funded opportunities to establish, support, and sustain a Designated Co-Response Program. This program would fall under the leadership of the Housing, Health, and Human Services Program Manager in partnership with Gig Harbor Police Department and Gig Harbor Fire & Medic One.	Goal on track to be met by end of 2026: x Yes ☐ No Goal will be met under budget: x Yes ☐ No Percent complete as of 09/30/25: 25% Notes: Working closely with PD in determination of program development.
Implement City Youth Council. \$5,000 annually	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% (implementation) Notes: Youth Council has been implemented and is ongoing.
Community, Diversity, and Equity Mayoral Committee. \$5,000 annually	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 95% Notes: Final presentation will be completed in the next two weeks.
Maintain H3 program high level of service.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes: Continually ongoing
Research and develop the city's response to homeless encampments.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes: City policy written and adopted.
Update income guidelines for Senior Discount Utility Program.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes: Updated program launched 1/1/25

GENERAL FUND – NON-DEPARTMENTAL
Admin – HR

Goal	Status of Goal (as described in the 2025-26 Budget)
Productivity and efficiency – a priority focus in this budget cycle is identifying a Human Resources Information System (HRIS) solution supporting the effective administration and reporting of attendance, benefit management, payroll, performance management, talent acquisition, timekeeping, training, and more. \$45,000 one-time implementation cost (2025-26); \$50,000 annually	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 65% Notes: Implementation efforts are underway. The talent acquisition and timekeeping modules have recently gone live. The first payroll in the new system is currently scheduled for mid-October.
Rewards and recognition – enhance staff engagement by developing a framework for celebrating and rewarding special projects, achievements, service excellence, teamwork, and overall performance.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 38% Notes: Staff reward and recognition efforts are occurring continuously.
Safety and risk – engage with and utilize full scope of services and standards established by Risk Management Service Agency (RMSA), mitigate risk factors by prioritizing timely staff safety training.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 38% Notes: Safety and risk measures are in place and continuously being reviewed and implemented. Staff refresher trainings are assigned and completed as appropriate, i.e. defensive driving, harassment, discrimination.
Staff experience – improve onboarding with an enhanced New Employee Orientation Program, sustain Well City and Better Commuter Business awards, assess and implement wage study recommendations as the budget allows, further integrate DEIB in support of creating an atmosphere where everyone has an equal opportunity to thrive, feels valued, respected, and empowered to contribute their unique perspectives and talents.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 38% Notes: The WellCity program is championed by the city's wellness committee. Staff engagement and participation in events and activities continues to be strong. The annual staff BBQ was hosted by the wastewater treatment plant team in July with extraordinary participation! Topical DEIB lunch and learns are being facilitated once per quarter. The September session was focused on Gender Equality Awareness.

Staff training and development – performance evaluations, supervisory training, leadership academy.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 38% Notes: Harbor Rising, the city's inaugural development program for emerging leaders continues with positive feedback from the 12 participants across the city. Several supervisors have also participated in an "Effective Supervisory Practices" six-part training series recently.
Conduct an ITS staffing study. \$45,000 (2025)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes: ITS study has been completed. The final report will be utilized by the new ITS Manager to guide and prioritize their workplan.
Update safety manual and accident prevention program.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes: Project currently pending the Risk & Safety Program Manager hire.

GENERAL FUND – NON-DEPARTMENTAL
Admin – ITS

Goal	Status of Goal (as described in the 2025-26 Budget)
Fund Management: Establish ITS internal service fund	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 5% Notes:
Data Management: - Migration of data from box.com to Microsoft 365 to align the city's data with the productivity products used by city staff. - Equipment refreshes server and storage hardware citywide due to vendor planned obsolescence. Servers (5) Replacement Cost \$103,870 with Storage \$62,282 and Firewalls \$39,487. - Continue to migrate services that rely on legacy plain old telephone systems (POTS) to more cost-effective options.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 5% Notes:
Cyber Security: - Cyber Security Penetration Testing and Remediation. \$60,000 - Implementation of Multi-factor Authentication (MFA) at Windows logon. \$20,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 65% Notes:
Building Facilities: - Collaborate with Public Works to implement fire protection/detection systems in the server room. Installation and Training \$31,500 - Collaborate with Public Works to upgrade fiber optic cables that feed the Public Works Operations and Wastewater Division buildings from Civic Center.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 5% Notes:

GENERAL FUND – NON-DEPARTMENTAL
Admin - Mayor/City Administrator

Goal	Status of Goal (as described in the 2025-26 Budget)
Maintain state lobbying contract. \$40,000 annually	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:
Provide funding for the Gig Harbor Waterfront Alliance and its continued activities to promote downtown businesses. \$25,000 annually	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:
Collaborate with local organizations in support of senior services and activities. \$40,000 annually	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 5% Notes:
Support creative art endeavors in the city in implementation of the arts and culture element of the comprehensive plan. \$35,000 annually	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes:
Promote and attract new businesses to downtown Gig Harbor through a variety of methods.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 12.5% Notes:
Sister City Program support. \$5,000 (2025-26)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes: No request for funding received YTD
Emerging Leaders Training Program. 2025 will be the inaugural year for the City of Gig Harbor Emerging Leaders Training Program, intended to provide training opportunities for staff interested in advancing their careers into the management and leadership realm of municipal government. \$5,000 annually	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:

CAPITAL PROJECTS - CITY BUILDINGS

Goal	Status of Goal (as described in the 2025-26 Budget)
Civic Center HVAC Upgrade. The city completed a feasibility study in 2022 to identify Civic Center HVAC replacement alternatives that reduce the city's carbon emissions, reduce energy costs, and reduce future maintenance costs. Based on the outcome of the feasibility study, the city initiated a construction contract in 2023 with MacDonald Miller, as a Washington State Department of Enterprise Services Energy Services Company, to replace the Civic Center's HVAC system. This work will be completed in early 2025. \$150,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 95% Notes: The contractor is revising the undersized system components that were placed in the Police Department Building.
Civic Center Fire System and Intrusion Upgrades. The current building fire system at the Civic Center was installed when the building was constructed over 19 years ago. The current equipment and software are no longer supported by the vendor. Additionally, per updated requirements of the Federal Bureau of Investigation (FBI), this system must have fire suppression installed by 2026. The proposed new equipment will include new fire control panel, smoke beam sensors, emergency door closing units, a fire suppression system for the computer server room, and access card readers to certain interior double doors. This project also will replace the outdated intrusion system in the Civic Center with new door/motion sensors and keypads and add security cameras at various locations throughout the Civic Center. \$87,500	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Operations Center Decant Facility. The City of Gig Harbor currently has an agreement with the City of Port Orchard to use Port Orchard's decant facility for Gig Harbor's vector waste. While this agreement provides a less expensive alternative than other regional disposal facilities, trucking waste to Port Orchard is expensive and time consuming. Additionally, the ability to wash and maintain vehicles, including the street sweeper, does not exist at our current facility.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 20% Notes: Staff are collaborating with the design consultant to consider project cost-saving options.

The city has space and infrastructure at the Operations Center to install a decant facility. This objective will complete the design, permitting, and construction of a new decant facility in 2025 at the existing Operations Center. The city will review funding sources, including a grant through Department of Ecology, by way of an enhanced stormwater maintenance plan and the city's Opportunity fund through Pierce County Flood Control Zone District. \$1,500,000	
Operations Center Fueling Station. The city currently relies on retail fueling for all vehicles and equipment. These retail facilities are unreliable, often provide poor fuel quality, and increase the possibility of fraud. Adding a fueling station at the Operations Center for both diesel and unleaded fuel will provide the city with fuel during emergency responses, reduce fuel costs, provide greater accountability, and help the city meets its climate goal by providing a climate-friendly R99 diesel option that will also reduce maintenance costs over time with reduced emissions. \$480,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 20% Notes: For cost saving measures, this project is included as part of the design effort for the Decant Facility project.
Civic Center Security Upgrades at Reception Areas. The Civic Center has four counters that have no separation between the public and staff. This proposed work would provide improved security features, including placing a security barrier between staff and the public. \$30,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 10% Notes:
Civic Center Police Department Security Gate Upgrades. This work consists of replacing the two original security gates at the Civic Center with new security gates. The original gates are worn and require routine maintenance, for which most parts are no longer available. Additionally, the original gates do not meet the current safety standards and vendors are no longer willing to fabricate replacement parts due to liability reasons. This work was originally anticipated to be completed in 2024. \$75,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 5% Notes:

CAPITAL PROJECTS - PARKS DEVELOPMENT

Gig Harbor Sports Complex Phase 1B - Construction. The city has been proceeding with developing a sports complex in Gig Harbor North since the city acquired park land in this area in 2011. The city then developed a series of master plans for the sports complex and the scope of the complex increased until 2018 when the project developed into the phased development of what we have today. The current Phase 1 consists of two sub-phases that are interrelated but not equivalent. The YMCA will proceed with the Phase 1A project, which consists of two artificial turf fields with associated lighting and parking. The city is proceeding with Phase 1B, which includes a pickleball and bocce ball courts, multiple playgrounds, multiple pavilions, and a natural turf open space. The design and permitting effort for the project was initiated in 2022 with construction beginning in May 2024. The construction is anticipated to be completed by early 2025. \$2,000,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 09/30/25: 98% Notes: Substantial completion is issued for the project. Contractor is completing punch list and change order work. The project will be slightly over budget due to the need to construct a dumpster enclosure. Engineering and finance are collaborating and have determined there sufficient funds in parks capital to cover the project overages.
Crescent Creek Restroom Remodel – Design, Permitting, and Construction. The restrooms at Crescent Creek Park were built in the 1970s and do not fully meet ADA standards. The fixtures inside the restrooms are old and wearing out. This project would improve ADA accessibility and provide modern fixtures to the popular park by hiring a consultant to design and permit for ADA improvements, add a new roof, and provide lockable unisex bathrooms. \$190,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Crescent Creek Play Area Resurfacing and Sand Pit Modifications. The pebble flex surface of the playground area at Crescent Creek Park has reached the end of its useful life. This project would install an artificial turf product designed for playground retrofits over the top of the pebble flex, keeping with the water and land themes in colored product. This same material is being used at Phase 1B of the sports complex. Additionally, the sand from the sand pit has caused	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:

degradation to the surface faster than expected when the sand inevitably leaves the sand pit. This project would either move the sand pit outside the playground or add a fence to the area. \$40,000	
Soundview Forest Tree Maintenance. An arborist report was conducted in Soundview Forest in 2018. Many trees were identified as needing to be removed or serviced for the health of the forest. This work would hire a tree service company to implement the recommendations of the arborist report. \$125,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 2% Notes:
Crescent Creek Park – Master Plan. The city’s Crescent Creek Park (previously known as “City Park”) has developed, redeveloped, and expanded in a sporadic fashion, with six parcels and four different zones. Staff, with the support of a consultant, will conclude the public visioning that began in 2022 then establish, with Council support, a master plan for Crescent Creek Park. The planning efforts were put on hold for a year to allow a group of area residents to come up with a plan to save the Masonic Lodge. \$110,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 85% Notes:
Jerisich Dock – Design, Permitting, and Re-decking. During king tides, the decking on the pier portion of Jerisich Dock often lifts up and floats on the water. A structural analysis of the pier is needed to determine the structural integrity of the pier. Additionally, the floats need to be analyzed for structural integrity, along with the dingy dock. Some structural repairs will likely be required along with the associated engineering. A total replacement of the decking materials will be performed after the structural analysis is completed. All repairs will be completed by city staff. \$66,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes: Staff is working with a consultant to provide a preliminary project scoping assessment.
Finholm View Climb - Structural Analysis, Design, and Permitting. Structural failures in 2023 highlighted the need for a full structural analysis of the city’s Finholm View Climb. This work will also include completion of any necessary design and permitting to complete future improvements to the structure. \$30,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:

Adam Tallman Park – Wetland Review and Trail Improvements. The wetlands at Adam Tallman Park continue to expand and the trails frequently flood and cause tree mortality. The paved portion of the trail is hazardous due to tree root growth which causes buckling. This project would hire a wetland biologist to review the wetlands and recommend enhancements and management techniques. The pavement would likely be removed and replaced with fine gravel that would be ADA compliant, while also allowing materials to be repositioned when conditions change. Construction of the improvements would be completed by a non-profit work crew to re-establish the trails. \$50,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Loop Trail Construction and Signage at txʷaalqəł Conservation Area (Phase 2). The various funding agreements for Phases 1, 2, and 4 of the city's txʷaalqəł Conservation Area require public access via pedestrian trails. The primary proposed trail is a loop trail on Phase 2. For this loop trail, there is an existing roadbed and bridge that was slated to provide public access to the existing, overgrown pedestrian trails. However, the bridge was found to need significant structural repairs prior to being used. Therefore, for this objective the city will consider designing and permitting a new pedestrian access from the Cushman Trail to the existing trails. This project will also include marked trails, signage, and a small parking area at the Phase 3 site. The city is considering contracting with a non-profit work crew to develop and enhance the trails and other related work on the conservation properties. This objective will also complete a feasibility study to consider next steps for the existing bridge and complete initial design based on the outcome of the feasibility study. \$75,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 12% Notes:
Splash Pad Replumbing and Rewiring – Design and Construction. The splash pad at the Welcome Plaza at Skansie Park was originally designed as an artistic water feature, not a publicly accessible splash pad. This change to a public splash pad led to the	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 5%

primary components being placed in an underground vault in the middle of the plaza. To use the feature as a public splash pad, the vault needs to be accessed daily by staff. With the equipment being placed in a damp, enclosed environment and with staff needing frequent access, the piping and electrical controls have broken down. This project intends to replumb and rewire the splash pad to make it accessible above ground and allow for longer life of the system, as well as ease of maintenance. \$250,000	Notes: Staff is working to select a contractor to complete the project.
Basketball Court at Civic Center Skate Park – Design and Permitting. This project would design and permit an outdoor basketball court at the skate park located at the Civic Center campus. This work could be consolidated with the Grandview Restroom Removal/Construction project. \$45,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Commercial Fishing Homeport Design, Permitting, and Construction. In 2012, the city purchased three waterfront parcels along Harborview Drive which eventually became Ancich Waterfront Park. Due to its waterfront location, the city's vision for the site quickly focused on waterfront uses, including access for commercial fishing vessels, human powered craft, and public access. The park vision was adopted through Resolution 949 in 2013 and soon after the city applied for grants and looked for other funding sources. Due to funding constraints, the city decided to develop the site in phases that included upland development, human powered craft launch site, and commercial fishing operation development. The upland development was completed in 2018. The human powered craft launch site was completed in 2021. This proposed objective will complete the design and permitting effort, then initiate a construction contract for the new float system for the commercial fishing homeport at the park. \$3,480,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 42% Notes:
Gig Harbor Sports Complex Phase 1A. The YMCA has a lease agreement with the city from 2021 that allows the YMCA to manage and use the Sports Complex Phase 1A site, north of the Phase 1B project. The	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 40%

YMCA must construct Phase 1A, including two lighted, artificial turf fields. The city will be contributing HBZ funds and multiple grants to help construct Phase 1A. The city anticipated using a \$120,000 Pierce County Appropriation as part of the Phase 1A work; however, due to the expenditure timeline this amount was spent on Phase 1B and the remaining \$120,000 in REET funds from Phase 1B are allocated to Phase 1A. The anticipated timeline for completion of Phase 1A is 2026. \$2,329,820	Notes:
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CAPITAL PROJECTS - STREET DIVISION

Burnham Drive Half-Width Roadway Improvements Phase 1A – Construction. Complete the construction of approximately 1,400 LF of pedestrian and roadway improvements along the east side of Burnham Drive, between 96th Street and the northerly Eagles driveway, where a sidewalk gap exists. This work will also replace a storm culvert with a bridge to enhance fish passage (identified separately in Storm Capital, fund 412). The bridge and the roadway project were awarded as one contract with two bid schedules. This project was also awarded a Transportation Improvement Board (TIB) grant in their 2023 call for projects. \$3,000,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 9/30/25: 95% Notes: This project has received substantial completion and is working towards physical completion. Engineering and Finance staff are working together and tracking that any project overages are addressed and reallocated between other streets and utility funds.
Wollochet Drive/Wagner Way Intersection Improvements. Complete the construction of a traffic signal at the intersection of Wollochet Drive and Wagner Way. This project will include ADA upgrades and will interconnect this signal to the remaining signals in the Wollochet Drive corridor. This project was awarded a TIB grant in the 2023 call for projects. \$800,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 95% Notes: City has issued substantial completion for the project. Traffic signal interconnect to be completed in the next quarter.
Pavement Maintenance and ADA Improvements – Soundview Drive (Hollycroft to Magnolia). The city's Water Division completed the Soundview Drive Watermain Replacement project in 2024. However, with this project the city only completed an asphalt trench patch, which is interim and does not meet the city's standard.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 30% Notes: 30% design reviewed by engineering staff

The existing patch must be replaced with a full pavement replacement for the lane in which the watermain was placed. Further, due to existing pavement conditions, the entirety of Soundview Drive along the limits of the watermain project is a top candidate for pavement maintenance by means of an asphalt overlay. However, the Water Division cannot pay for street improvements per RCW. Therefore, this objective would design and construct ADA improvements along Soundview Drive and complete asphalt overlay in the same project limits as the 2024 watermain project using funds from both Water Capital and Street Capital. From a previously deferred objective, this work will include installation of a new rectangular rapid flashing beacon near the 5600 block of Soundview Drive. The estimate for this project is \$2,780,000, of which \$1,780,000 is identified in Street Capital and \$1,000,000 is identified in Water Capital. \$1,780,000	
Grandview Street/Pioneer Way Signal Loop Replacement. The loops at the Grandview Street/Pioneer Way intersection have failed and can no longer detect vehicles approaching the intersection. This signal is temporarily set in a timed mode and regularly gives a set amount of green time per intersection leg. There are multiple trench patches throughout the intersection which have contributed to the poor pavement condition. This objective will design and construct new signal loops. \$250,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 10% Notes: The city has executed a consultant contract to evaluate intersection needs.
Pavement Maintenance and ADA improvements – 38th Avenue (city limits to 41st Street). This project will perform pavement maintenance on 38th Avenue based on the city's pavement maintenance ratings. When the city moves forward with the overlay project, all impacted ADA pedestrian facilities along the corridor are required to be brought into compliance with current standards. \$200,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 4% Notes:
38th Avenue Phase 2 Half-Width Roadway Improvements. This objective will construct half-width roadway improvements along the east side of 38th Avenue from 56th Street to	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No

Hunt Street. This objective will also coordinate the installation of dry sewer in accordance with the associated Wastewater Capital objective. The city is prioritizing saving mature trees in the corridor and using low impact development stormwater practices where soil infiltration rates allow. The project design is anticipated to be complete in 2024, while the right of way and construction phase will extend into the 2025-26 budget cycle. The city is applying for TIB grants for this project via TIBs 2024 call for projects. \$4,645,000	Percent complete as of 09/30/25: 50% Notes: The city has received 100% contract documents for review. Engineering staff received direction from council at a study session to inform the dry sewer design. Engineering and finance are working together to redistribute funds and confirm any potential project overages are a transferred between streets and utility funds.
38th Avenue Phase 2 Half-Width Roundabout Improvements. This objective will construct a roundabout at the intersection of 56th Street and 38th Ave. A traffic impact analysis was conducted by the city that demonstrates the need for a roundabout instead of a signal at this location as a long-term intersection control. A roundabout will improve vehicular level of service and enhance vehicular safety, while accommodating for pedestrians and cyclists. \$3,310,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes: The city has received 100% contract documents for review. The city and county moved the boundary line for the city to begin acquiring ROW near the roundabout. Engineering staff received important direction from council at a study session to inform the dry sewer design. Engineering and finance are working together to redistribute funds and confirm any potential project overages are a transferred between streets and utility funds
New Streetlight Installations – Peacock Hill Avenue and Borgen Blvd (West End). Consultant to perform illumination analysis. Operations staff to purchase and install nine new 20-foot streetlights along the east side of Peacock Hill Avenue from Vernhardson Street to Ringold Street. Along Borgen Blvd this work will occur between the western Target entrance and the lower roundabout. This will fill in a gap of streetlights along this section of roadway and is mostly located along the city's own property. \$60,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 30% Notes:
Wollochet Drive/SR 16 Westbound On-ramp Right Turn Lane. Complete the design and construction of a right turn lane along eastbound Wollochet Drive to the SR 16 westbound on-ramp. This project has been	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No

awarded state funds and requires coordination with WSDOT. Design and/or construction of this project may be combined with staff supported objective #6. \$1,450,000	Percent complete as of 09/30/25: 50% Notes: The city returned comments on 60% plans. Coordination with WSDOT is ongoing. Both interchange projects will be bid as 1 project.
Wollochet Drive/SR 16 Eastbound Off-ramp Right Turn Lane. Complete the design and construction of a right turn lane on the SR 16 eastbound off-ramp approaching the signal. This project has been awarded state funds and requires coordination with WSDOT. Design and/or construction of this project may be combined with staff supported objective #5. \$2,050,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes: City returned comments on 60% plans. Coordination with WSDOT is ongoing. Both interchange projects will be bid as 1 project.
Harbor Hill Drive Landscape Mitigation. As part of the Harbor Hill Drive extension project constructed in 2017, the city removed some native vegetation within a portion of Northharbor Business Park. This objective will complete the installation of landscape mitigation associated with the removal of this native vegetation. \$110,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 20% Notes: Engineering staff has consulted with a landscape architect to ensure a superior project with the appropriate tree selection and optimal survivability rates. The Harbor Hil storm pond will be the primary location for the replantings.
Peacock Hill Avenue Half-Street Improvements – Design and Permitting. The city initiated a design contract in 2024 to install city standard half-street frontage improvements along the west side of Peacock Hill Avenue between the 9900 block and Apollo Way. Due to topography, the project will require property acquisition to install slopes and/or walls behind sidewalk. Additionally, in conjunction with this street improvement project, the city is installing a new watermain along the limits of the street improvements in the 450 Zone to add redundancy to a large area of the zone that is supplied by a dead-end watermain. The Water Capital fund is providing additional funding to pay for the watermain design and construction. \$620,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes: The city is working with consultant to select appropriate roadway section and stormwater BMPs.
Harbor History Museum Driveway Entrance Revision. In 2012, as part of the city's Donkey Creek Daylighting project, the	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget:

city installed new sidewalk at the entrance to the Harbor History Museum driveway. The back of the new driveway, despite meeting standards at the time, has a vertical curve that causes some vehicles to scrape along the asphalt driveway. This proposed objective will revise the sidewalk and driveway grade at the entrance to the Harbor History Museum to reduce the large change in grade that exists. This objective has been in the city's budget since 2017 but due to other priorities it has not been completed. This objective is proposed to be designed by Engineering Division staff and put out to bid for construction through a Small Public Works Contract. \$100,000	☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes: This project went to bid and a small public works contract was awarded. Project expected to be substantially complete in 2025.
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CAPITAL PROJECTS - WASTEWATER DIVISION

Lift Station 5 (Harborview Drive Ferry Landing Area) Basin Improvements. The city's existing Lift Station 5 is located along the shoreline of Gig Harbor Bay, adjacent to residential houses in the 2800 block of Harborview Drive. This project was approved to move forward with staff's recommendation (alternative 5) to rehabilitate the existing wet well, relocate vacuum prime pumps and necessary equipment to a safer location, install a backup generator, line the existing gravity main along the beach, and coat manholes. \$2,980,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 45% Notes: Staff is working with the design consultant to perform a final design project review and coordinating necessary easements with the adjacent property owner.
Lift Station 1 (Crescent Creek Park) Rehabilitation. In 2023, the design of a new lift station was approved. Design is expected to be completed in early 2025 with construction to begin in 2025 or 2026. \$3,475,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 30% Notes: Staff has submitted local and state permits. City's consultant is working towards a bid set by the end of 2025. Construction anticipated spring of 2026.
Lift Station 14 (Wagner Way) Improvements. Lift Station 14 was built in 2001 and receives a high load of hydrogen sulfide laden effluent from the Wollochet Bay Sewer District. This has caused a significant amount of damage to the coating and piping	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0%

located inside the manhole just prior to the wet well and in the wet well itself. This station also needs a new pump and level control system as the existing components are over 20 years old and very unreliable. The level control probe has become very problematic to maintenance staff due to fouling caused by grease and wipes. This probe would be replaced with the city's standard ultra sonic transducer. New piping, valving, flow meter, and backup diesel pump are expected to be part of these improvements. \$750,000	Notes: Staff meetings are being held internally to confirm design parameters. Consultant selection pending.
Wastewater Treatment Plant Digester Upgrades/Centrifuge Ammonia Control. The current centrifuge operation at the city's wastewater treatment plant (WWTP) contributes a high proportion of ammonia concentration to the WWTP by way of its discharge. This high concentration severely limits the throughput of the centrifuge without causing detrimental impacts to the treatment plant. The proposed improvements will increase centrifuge capacity and plant efficiency. A side benefit will likely be a reduction in power costs for reduced blower and centrifuge runtime. This project is currently in the design phase and is expected to go out for bid and construction in 2025 or 2026. \$3,500,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 09/30/25: 35% Notes: Staff received the 90% design plans and are currently reviewing. Engineering estimate for construction is now \$5,100,000.
Lift Stations 13 & 16 Pump Control Upgrades. The pump control equipment that was installed at both lift stations is becoming very unreliable and is no longer manufactured. In 2024, a new control panel and equipment for Lift Station 16 was designed for construction. This request is for the design of a control panel for Lift Station 13 and construction of the new control panel and related equipment at both lift stations. \$305,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 40% Notes: A contractor has been chosen and construction of upgrades to lift station 16 should begin in October of 2025. Design plans for upgrades to lift station 13 have begun and are expected to be complete by the end of 2025.
Centrifuge VFD and Control Component Replacement. The electrical drive components and variable frequency drives (VFDs) are now obsolete. Due to the importance of centrifuge operation and biosolids production, replacement of this control equipment is necessary. \$40,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 10% Notes: A request for a quote has been sent out for new equipment.

38th Avenue Dry Sewer Design and Construction. As part of the city's 38 th Avenue Phase 2 project and continuing the unique circumstance for the city to place dry sewer, the city is proceeding with designing and permitting two separate dry gravity sewer main along the 38th Avenue Phase 2 corridor. The first section is between 56th Street to 60th Street. The second section is between 61st Street and Hunt Street. The construction of this work may be associated with a future latecomers agreement or possibly ULID. \$400,000	(See Capital Project under Streets Division)
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CAPITAL PROJECTS - WATER DIVISION

Shurgard Water Tank Recoating. This project will repaint the exterior and interior of the city's Shurgard water tank. Engineering staff will assemble the contract documents and manage the construction. \$750,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes: Project complete
Well #9 (11944 Olympus Way) Development and Water Rights Processing. In accordance with the city's 2018 Water System Plan, the city is proposing to develop Well #9 in the Gig Harbor North area adjacent to the city's Gig Harbor North water tank as a redundant groundwater supply system. Once Well #9 is online, it will mitigate the need for additional standby (emergency) storage in storage tanks. This improvement is consistent with the city's operational goals of investing in its supply sources to make for a more redundant and reliable system. The city will also begin working with the Washington State Department of Ecology to obtain water rights for Well #9. \$555,500	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 09/30/25: 15% Notes: Due to a change to have Well #9 installed at its onset as an emergency water source, the city is proceeding with design efforts to drill the well in 2026 instead of the previously scheduled drilling in 2027.
Soundview Drive Asbestos-Cement Watermain Replacement. This project would resolve a series of operational issues for the water system in Soundview Drive, while also removing all the aging and soft asbestos cement watermains within Soundview Drive. This project would also	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100%

suspend any work on the pedestrian crossing at Hunt Street until such time the watermain replacement work is completed. \$600,000	Notes: This project has been issued physical completion and closed out.
Soundview Drive Pavement Maintenance. The city's Water Division completed the Soundview Drive Watermain Replacement project in 2024. However, with this project the city has only completed a short-term asphalt trench patch. This patch must be replaced with a full pavement replacement for the lane in which the watermain was placed. One lane of this pavement maintenance project will be paid by the water capital fund and one lane will be paid by the street capital fund. \$1,000,000	(See Capital Project under Streets Division)
Well House 5 and 6 Well Site Re-development. Wells #5 and #6 are the city's largest water producing site with two deep aquifer wells located on one parcel in the North Creek subdivision off of Skansie Ave. The well house is undersized for the equipment and piping that's currently in the well building, and the building needs reconstruction due to its age. The well control panels, soft start motor starters, and well house plumbing are outdated and in need of replacement and upgrading to a variable frequency drive (VFD). This project will reconfigure the well head plumbing and provide a new well control building with a separate electrical, plumbing, and chlorine rooms. Additionally, this redevelopment will also consider future accommodations for iron and manganese filtration. \$500,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Manganese Treatment Feasibility Study and Design and Permitting. Per new regulations from the Department of Health Office of Drinking Water, iron and manganese minerals are changing from secondary contaminants to primary and will require treatment before distribution. This project will assess the city well sites, recommend the treatment level and type, prioritize the well site installations, and recommend where treatment facilities should be located at each well site. \$350,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 09/30/25: 0% Notes: Due to a delay in Department of Health regulations and a desire to reduce short-term water rate increases, staff has recommended this project be delayed outside of the 2025-26 budget cycle.
Canterwood Drive Watermain Redundancy. Currently, the watermain that	Goal on track to be met by end of 2026: ☒ Yes ☐ No

feeds the north end of Canterwood Drive is a dead-end main. If something should happen with this water line, there is potential that this area, including St. Anthony's Hospital, could be without water service until the issue is resolved. This project will install a new watermain from the hospital site to the existing city water system located in the Harbor Crossings subdivision located in the Gig Harbor North area. This new watermain will provide the needed redundant loop to this area to ensure that there are multiple feeds in case of an emergency. \$1,000,000	Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 20% Notes: The city's consultant has been selected and predesign and permitting have commenced.
Peacock Hill Avenue Watermain Loop. Currently the watermain that feeds water to Burnham Drive south of 96th, Prentice, Harbor Ridge Middle School, Woodworth, Ringold, Sutherland, and the homes on the west side of Peacock Hill are fed by a dead-end main that runs from 96th Street down Burnham Drive. If something should happen to this main, a large section of Peacock Hill would be without water. This project would analyze the best route to install a new watermain to loop this area of the city and provide for a redundant way to feed water to west Peacock Hill. \$100,000	(See Capital Project under Streets Division)

CAPITAL PROJECTS - STORMWATER DIVISION

Burnham Drive Culvert Replacement at 96th Street. Due to this culvert being listed by the Washington State Department of Fish and Wildlife as a partial fish barrier, this work requires the culvert be replaced with a new fish-passable culvert. A Public Works contract for construction of this project was awarded in 2024. Construction will likely be completed in 2025. This work is being performed as part of the Burnham Drive Half-Width Roadway Improvements Phase 1A project included in the Streets Capital fund (No. 102). \$1,250,000	(See Capital Project under Streets Division)
Storm Pipe Slip Lining. This work will perform the slip lining of two storm pipes in the city right of way due to failed pipe connections. These two storm pipes are located at the east end of Mountain View	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0%

Place and in Vernhardson Street in the vicinity of Crescent Creek. Staff anticipates the design being completed by city staff and constructed through a Small Public Works Contract. \$187,000	Notes:
North Creek Culvert Replacement – Design and Permitting. Based on the outcome of the 2022 North Creek Culvert Feasibility Study, this objective will complete the current design and permitting effort for the North Creek Culvert Replacement project. Staff and the consultant will also continue to seek out grants to support the costs for construction, which may begin as soon as 2026. \$350,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 60% Notes:
Stormwater Prioritization and Permitting – Outfalls to Marine Waters – Upgrades. Per the city's NPDES Stormwater Permit, the city has completed an inventory of all city stormwater outfalls. This objective will verify operational responsibilities and generate a prioritized list of capital improvement projects to correct or replace the deficient outfalls and a maintenance plan for all stormwater outfalls. This objective will utilize city staff and a consultant for conceptual design and permitting and may also include funding for maintenance of at least one outfall, depending on staff capacity. Consultant support may include a survey and environmental reports with maintenance being completed either by staff or a Small Public Works Contract. \$300,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Improvements at Soundview Drive Stormwater Outfall. The city's stormwater outfall at the northern terminus of Soundview Drive discharges large volumes of stormwater onto the beach of Gig Harbor at a high velocity during periods of heavy rain. This project aims to dissipate the energy of this stormwater discharge and restore the subsequent beach erosion that has occurred at the outfall. This work may coincide with the city's Commercial Fishing Homeport project. \$200,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 20% Notes:

GENERAL FUND – CITY BUILDINGS

Goal	Status of Goal (as described in the 2025-26 Budget)
Improve the management and maintenance of the city's brass key mechanisms and inventory. This includes purchasing a key cutter as well as management software to better and more securely organize and manage the city's brass keys.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Replace the entire security fencing around the Operations Center. This fence was installed decades ago and has sustained significant damage in its life due to downed trees and limbs.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Purchase workout equipment for the available workout room at the Public Works Shop.	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes: Funding for this goal was not originally included in the 2025-26 budget. This goal will be proposed for the 2027-28 budget.
Install a new dust collection system at the Public Works Wood Shop to improve safety and overall working conditions.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes:

GENERAL FUND – COMMUNITY DEVELOPMENT

Goal	Status of Goal (as described in the 2025-26 Budget)
Complete 2024 Comprehensive Plan Periodic Update; update and amend our Development Regulations to implement the Comprehensive Plan; streamline permitting processes; review and update of the Design Manual; Shoreline Master Plan update (state requires by July 2026); and review and update of critical areas regulations (required by state and due December 2025). \$184,000 (2025-26)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes: Adopted 4/14/25. PSRC Certification is July 2025.
Complete Climate Action Comprehensive Plan Element. \$145,000 (2025-26)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 85% Notes: Draft Element and Vulnerability Assessment completed. Consideration in 2026.
“Judson” Comprehensive Plan Subarea Element. \$100,000 (2025-26)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 5% Notes: Developing work plan, boundary and goals for Council consideration.
Urban Forestry/Tree Preservation ordinance. \$48,749 (2025)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 5% Notes: Comp Plan policies adopted. References in draft Climate Element (above).
Downtown Parking Study/parking regulation update. \$70,000 (2025)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 45% Notes: Parking study underway.
On-call planning support for permitting. \$15,000 (2025-26)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 5% Notes: With full staff and complexities getting a qualified consultant, funding better used elsewhere.

Establish a Planning Intern Program.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 20% Notes: Assessing opportunities and expected intern focus with new planning staff.
Records management planning.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 30% Notes: In process.
Update the GHMC Zoning and Environment titles as necessary based on needs and to reflect changes necessary to implement 2024 comprehensive plan update.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 09/30/25: 40% Notes: Phase 1 (Zoning Map and density updates) before Council and Phase 2 (site design and use requirements regarding housing) preliminary draft in development.
Increased staff access to training and education.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes: Exploring new training opportunities for existing and recently hired staff
Review and update GHMC Section 12.12 to further clarify the city's Historic Street Name list.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes: Reviewed. More than 28 street names remain on the current list and no petitions submitted this year. No further action unless Council directs otherwise.
Fully develop the SmartGov Portal and Dashboard for permit management and data reporting.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 15% Notes: Internal tech team composed and developing report templates.

Draft an accessory dwelling unit (ADU) ordinance per House Bill 1337.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes: Council Adopted May 12, 2025.
Draft a STEP (Emergency Shelters, Transitional Housing, Emergency Housing, Permanent Supportive Housing) ordinance per RCW's 35A21.430, 35.21.683 & 36.70A.070(2)).	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 20% Notes: Comp Plan policies adopted. Code amendments to be proposed in Phase 2 Code development.
Evaluate measures to permit processing efficiencies and process improvements.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes: Reviewing SmartGov capabilities
Draft a dangerous building abatement code ordinance.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes: City has adopted State model ordinance that established a legally-supportable process.
Draft a Landlord / Tenant Act Client Assistance Memo.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 85% Notes: Memo draft in review.
Draft a Landlord / Tenant Act Inspection Request form.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 5% Notes: Significant staffing considerations to implement. Working with H3 Coordinator regarding local needs.
Draft Standard Operating Procedure or process guidelines for the code enforcement officer position.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 45% Notes: Prelim Draft in development

Evaluate benefits of bringing the fire inspection program in house to the Building Division.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes: Updating 2019 cost analysis to determine impacts on departments as well as internal service costs.
Develop work plan to improve permit process, efficiencies, and permit processing times by establishing processing goals and metrics to track improvements to meet established goals.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes: Ordinance adopted. Tech group to be reconvened to discuss implementation. Awaiting hire of Development Review Engineer.
Work with Community Development staff and the Public Works Department to reimagine our lobby space to improve the customer experience and access to information and help.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes: Working with Facilities on security measures including potential storefront abutting fire doors.

GENERAL FUND – JUDICIAL-MUNICIPAL COURT

Goal	Status of Goal (as described in the 2025-26 Budget)
Purchase dedicated IT server network needed to resume implementation of Enterprise Justice electronic case management and filing system.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: % Notes:
Update and translate additional court forms for improved access to justice.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: % Notes:
Implement court security and safety training.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes:
Increase pro tempore judge pay to align with industry norms and inflation.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: % Notes:
Expand video hearings with Pierce County Jail to reduce or eliminate the need for transporting incarcerated defendants.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: % Notes: In discussion with Pierce County Jail and GHPD. Actual jail costs are a police budget item.

SPECIAL REVENUE FUND – HOTEL/MOTEL TAX

Goal	Status of Goal (as described in the 2025-26 Budget)
Fund the Destination Marketing Organization efforts of the Chamber of Commerce. \$480,00 annually (2025-26 contract executed in August 2024)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes:
Continue to fund other applications as recommended by LTAC.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes:

GENERAL FUND – PARKS OPERATING

Goal	Status of Goal (as described in the 2025-26 Budget)
Install native trees and shrubs at various parks, streetscapes, and other city grounds.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 38% Notes:
Per PROS Plan, identify priorities and processes to guide the city's land conservation interests.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 10% Notes:
Establish Park Standards that address park safety, desired outcomes, and maintenance expectations.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes:
Develop Open Space Management Plan(s) to identify public lands and conserved critical lands for coordinated management approaches.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:
Develop a pilot recycling program in Skansie Park during events through participation, education, and support from local businesses and interest groups.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Start a program to replace/update fixtures and amenities at public restrooms to include hand dryers, sinks/faucets, toilets, and urinals, and standardize what components are used.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 15% Notes:
Start a program to replace aging aggregate surfaced drinking fountains that do not offer bottle filling.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:

Resurface the pebble flex surface with artificial turf at Crescent Creek Park, including relocating the sand box play feature. The sand continues to cause early failure of surfacing. This retrofit/resurface will be similar to the new design of the Phase 1B playground.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Develop and award a Small Public Works Contract to clean and resurface the floors of public restrooms with a professional non-skid coating that is chemical resistant.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Start a program to replace outdated and broken picnic tables and benches in parks and streetscapes and standardize the furniture that is used.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 10% Notes:
Start a program to replace worn out trash receptacles and standardize the trash receptacles that are used.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:
Purchase and outfit a second standard duty truck with a Dumper Dogg bed for use in parks and in restroom cleaning activities.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes:
Replace lawn mowers in our fleet with more robust equipment that can handle the heavy use seasonally. Currently over half of our mower fleet is 10+ years old.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Replant and reclaim many areas at the Civic Center Green that have become grass as plants have died or been removed. Replant with native plants that match the original landscape design.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 15% Notes:
Support the Harbor Arbor Art program. \$7,500 Annually.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget:

	☒ Yes ☐ No Percent complete as of 09/30/25: 5% Notes:
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SPECIAL REVENUE FUND – PEDESTRIAN SAFETY FUND

Goal	Status of Goal (as described in the 2025-26 Budget)
Install various crosswalks with rectangular rapid flashing beacons (RRFBs) as necessary and/or install sidewalks at the direction of the mayor or council that are identified in the city's current Transportation Improvement Program, transportation element, or Active Transportation Plan.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:

GENERAL FUND – POLICE

Goal	Status of Goal (as described in the 2025-26 Budget)
Maintain low crime rate.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☐ No Percent complete as of 09/30/25: % Notes:
Add administrative lieutenant position.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: % Notes: The position was appointed in January 2025. An FTE allocation exists; however, the position is currently being filled in an acting/interim capacity pending completion of the Lieutenants testing process.
Complete hiring process of two budgeted police officer positions.	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: % Notes: The Police Department is authorized for 26 full-time equivalent (FTE) police positions. The current roster includes 22 sworn officers, resulting in a deficit of four FTE positions, with one additional retirement pending.
Replace eight patrol cars (with hybrid options). \$319,995 (2025); \$323,285 (2026) 6x Received 3x Pending Ordering in 10/2025 (Includes replacement of one totaled vehicle.)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: % Notes: An existing vehicle in the department's fleet was totaled in a collision in which the Police Department was not at fault. A replacement will be required.

Replace two staff vehicles (Admin LT and Ops Lieutenant). \$105,000 (2025)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes: 1x Admin Lieutenant- Received 1x Ops Lieutenant- Received Vehicles have been received but are not yet operational; patrol-function units will receive buildout priority.
Replace COPS Vehicle with Support Vehicle/Small Truck. \$28,000 (2025)	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes: Operational and in service.
Increase traffic enforcement through increased staffing.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☐ No Percent complete as of 09/30/25: % Notes: Traffic enforcement has continued to increase compared to the same period last year.
Achieve full state accreditation.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes: All standards have been achieved. The official award was received on May 21, 2025. The department has transitioned into accreditation maintenance mode with a focus on annual standards compliance.

SPECIAL REVENUE FUND – PUBLIC ART CAPITAL PROJECTS

Goal	Status of Goal (as described in the 2025-26 Budget)
Harborview/Stinson Roundabout Sidewalk art. \$25,000	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 09/30/25: 80% Notes: The concrete finish work associated with this project was bid using the small works process but resulted in a construction cost significantly more than anticipated. The new total project cost is \$40,000.

GENERAL FUND – PUBLIC WORKS

Goal	Status of Goal (as described in the 2025-26 Budget)
Update the city's 2018 Public Works Standards.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:
Procure and maintain all city vehicles and equipment. Consider new vehicle procurement method(s).	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 38% Notes:
Increase the positional accuracy of our assets in our GIS by utilizing high accuracy global positioning systems (GPS) technologies.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 38% Notes:.
Increase opportunities to work across departments to utilize online GIS mapping to communicate with the public. GIS will work to develop additional applications to support construction, police, and tourism, among other specific uses as identified.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 38% Notes:
Develop standards for GIS data management in conjunction with the update of the Public Works Standards. This will standardize the way the city obtains and imports data from other agencies.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 5% Notes:
Develop a strategy to continue our partnership with the Washington State Reference Network. This network provides the city with access to a set of reference towers allowing for high-accuracy, mobile data collection. Our current agreement ends in late 2026.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:

ENTERPRISE FUND – SHORECREST SEWER OPERATING

Goal	Status of Goal (as described in the 2025-26 Budget)
Continue to complete the maintenance tasks on time to comply with the Department of Health and receive the annual LOSS operating permit.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes:

ENTERPRISE FUND – STORMWATER OPERATING

Goal	Status of Goal (as described in the 2025-26 Budget)
Begin the process of updating the stormwater management and site development manual as required by the 2024-2029 NPDES permit.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 12% Notes:
Update the storm section of the Public Works Standards as necessary to reflect the design manual and current policies and procedures as needed.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 20% Notes:
Provide inspection and reporting support for the city's newly implemented Local Source Control Program.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:
Complete the stormwater utility rate study that was initiated in 2022.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 80% Notes:
Develop and implement a new Storm Drain Art Program.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 15% Notes:
Maintain compliance throughout the city's NPDES Stormwater permit, thus resulting in no G20 Non-compliance letters during the upcoming permit cycle.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 38% Notes:
Implement the enhanced maintenance stormwater program as required per our agreement with Department of Ecology.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 15% Notes:

Develop and implement a citywide ditch facility cleaning program. This program will assess ditch facilities capturing the degree of degradation. A cleaning and repair schedule will then be implemented to bring these facilities into compliance.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 15% Notes:
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SPECIAL REVENUE FUND – STREET OPERATING

Goal	Status of Goal (as described in the 2025-26 Budget)
Utilize the services of an on-call professional traffic engineer to address various issues that need a solution when city staff are not available or do not have the resources where the city is reimbursed for any such expenditures.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 38% Notes:
Complete a comprehensive update to the city's 2018 Public Works Standards (including adding traffic calming measures, sidewalk design, utility updates, etc.) and provide a process to receive input from the public (including an ad hoc pedestrian/cyclist advisory committee to consult on pedestrian/cyclist-related standards). This work will be supported by a consultant.	(See Goal under General Fund – Public Works)
Review existing on-street parking standards, develop new parking standards and codes, consider new locations and draft a program for ADA parallel parking stalls in the right of way, create an implementation plan and receive input from other city departments and external stakeholders.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Continue to replace sections of sidewalk around the city to maintain safety and accessibility in accordance with the annual sidewalk replacement program.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 40% Notes:
Install upgrades to pedestrian signal crossings along the Cushman Trail at Hollycroft Street and Olympic Drive.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 25% Notes:
Develop and institute a roadway shoulder maintenance program.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 30% Notes:

Relocate power to streetlights in front of 3025 Harborview Drive so they are energized from city power supply.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Coordinate with WSDOT to upgrade signal traffic controllers for signal cabinets at eight intersections along Olympic Drive and Pt Fosdick Drive.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 10% Notes:
Begin a streetlight LED replacement program to remove our existing LED streetlights that were replaced as part of the 2017 LED replacement project and install with the city's current standard.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes:
Begin a vehicle leasing program to reduce vehicle maintenance costs and reduce the city's carbon footprint by utilizing alternative fuels where applicable.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes:
Institute a comprehensive program to purchase and install a battery backup system for the Point Fosdick Drive/Olympic Drive traffic signal, in conjunction with WSDOT.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes:
Complete a citywide pavement coring analysis to prioritize future pavement maintenance project locations. Hot mix asphalt (HMA) cores and road base samples will be taken citywide, on classified roadways, and determine which are deficient, which are good HMA overlay candidates, and which will require full roadway section rebuild.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Consider and implement updates to the transportation impact fee and the active transportation plan based on the updated and adopted transportation element.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 60% Notes:

ENTERPRISE FUND – WASTEWATER OPERATING

Goal	Status of Goal (as described in the 2025-26 Budget)
Software upgrades to SCADA system with computer replacement (the existing SCADA software and computers which were installed in 2009 need upgrading and replacement).	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 40% Notes:
Complete more sewer hydraulic model updates.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 75% Notes:.
Replace pump at Lift Station 3A. This will add redundancy and provide a backup pump in case of failure.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 09/30/25: 90% Notes: The cost of the pump is approximately 10% over the \$100,000 that was budgeted. The pump has been ordered and has not yet been delivered.
Remove accumulated grit from digester tanks at the WWTP. This grit is also creating operational problems within the digester aeration system.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes:
Install a backup Hidrostal pump at Lift Station 4B to add redundancy in case of pump failure.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 09/30/25: 90% Notes: The cost of this pump is approximately 5% over the \$60,000 that was budgeted. This pump has been delivered but not yet installed.
Purchase gravity main line inspection equipment which will be more cost effective and will allow staff to perform gravity main line inspections throughout the year as time allows.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 09/30/25: 100%

	Notes: The total cost of this equipment exceeded the \$30,000 budgeted by approximately 5%.
Purchase a new dishwasher for the lab if repair is not feasible or cost effective.	Goal on track to be met by end of 2026: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes: In-house repairs have been adequate to ensure the proper operation of dishwasher and therefore this purchase is no longer necessary.

ENTERPRISE FUND – WATER OPERATING

Goal	Status of Goal (as described in the 2025-26 Budget)
Complete the water utility rate study that was initiated in 2023.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 80% Notes:
Hire consultant to complete an emergency drought policy.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes: Funding for this goal was not originally included in the 2025-26 budget.
Hire contractor to perform comprehensive maintenance on all water system pressure reducing valves.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes: Funding for this goal was not originally included in the 2025-26 budget.
Establish on-call service contract with electrician to assist in well site electrical issues as they arise.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes:
Replace old security fencing around Skansie tank, Well #3A, Well #4, and East tank site to enhance perimeter security.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes: Funding for this goal was not originally included in the 2025-26 budget.
Replace existing asbestos watermain on Foster and Erickson and remove main on “no name” road and install new water services.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 33% Notes:

Install a water filling station at new Operations Center.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 10% Notes: Funding for this goal was not originally included in the 2025-26 budget.
Remove the “pump to waste” feature on Well #6 per DOH requirements.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Hire consultant to perform arch flash study on all well houses and booster pump station.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 50% Notes:
Hire consultant to perform comprehensive leak detection program and train city staff to perform this task in the future.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 100% Notes:
Install VFD (variable frequency drive) on Well #2.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Video Skansie tank.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Install emergency backup power source (possibly solar battery backup) on the North tank site.	Goal on track to be met by end of 2026: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
Inspect and clean the well casing and well screens at Well #2.	Goal on track to be met by end of 2026: ☒ Yes ☐ No

	Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 09/30/25: 0% Notes:
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UPCOMING GIG HARBOR CITY MEETINGS

ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

Please see the meeting agenda for specific details on how to attend: <https://www.gigharborwa.gov/811/Agendas-Minutes>

Day	Date	Time	Group	Agenda Items
M	Oct. 27	5:30pm	City Council Meeting	See Agenda
W	Oct 29	1:00pm	Arts Commission Special Meeting	- HAA Update 2026 Creative Endeavor Grant Documents
TH	Oct. 30	12:00pm	Civil Service Commission Special Meeting	Certification of Entry and Lateral/Exceptional Hiring Lists
TH	Oct. 30	3:00pm	City Council Study Session FULL	- North Creek Culvert Replacement Project – Remote Site Incubator Discussion (40 min) - Summer Lane Wastewater Comprehensive Plan Technical Amendment (15 min) - Gig Harbor North Trail Easement (10 min)
W	Nov. 5	5:30pm	Parks Commission	Crescent Creek Park Master Plan – Preferred Concept
TH	Nov. 6	5:30pm	Planning Commission	CANCELLED
M	Nov. 10	5:30pm	City Council Meeting	Pledge of Allegiance: Troop 43751 Consent: - Professional Services Contract – Amendment #4: 38th Ave Half-width Improvements - Property Management Plan - tx^waalqəł Conservation Area Phase 4 Business: - Public Hearing: First Reading of Ordinance 1556 Amending 2025-26 Budget - Second Reading of Ordinance 1555 Adjusting Utility Rates - Professional Services Contract with Perteeet for Public Works Standards Chapter 2 Update - Resolution XXXX Summer Lane Wastewater Comprehensive Plan Technical Amendment
M	Nov. 11	5:30pm	Historic Preservation Commission	Masonic Lodge
TH	Nov. 13	3:00pm	City Council Study Session FULL	- Crescent Creek Park Master Plan – Preferred Concept (30 min) - YMCA Sports Complex Services Agreement (30 min) - Representative Adison Richards (15-min)
TU	Nov. 18	11:00am	Arts Commission	
TH	Nov. 20	3:00pm	City Council Study Session	Public Works Staffing Study (tentative) 30-min ITS Staffing Study (30-min) 2025 Active Transportation Plan (15 min) Laguna's on the Bay Utility Extension Agreement (10 min)
TH	Nov. 20	5:30pm	Planning Commission	Phase 2 Code Development
M	Nov. 24	5:30pm	City Council Meeting	Consent

UPCOMING GIG HARBOR CITY MEETINGS
ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

Please see the meeting agenda for specific details on how to attend: <https://www.gigharborwa.gov/811/Agendas-Minutes>

Day	Date	Time	Group	Agenda Items
				- Professional Services Contract with Grette & Associates for Burnham Dr Mitigation Monitoring Business: - Second Reading of Ordinance 1556 Amending 2025-26 Budget - Professional Services Contract with HDR Consultants for LS#14 Design and Permitting - Professional Services Contract with Gordon Thomas Honeywell for Lobbyist Services - Contract for Municipal Court Judge
W	Dec. 3	5:30pm	Parks Commission	
TH	Dec. 4	5:30pm	Planning Commission	
M	Dec. 8	5:00pm	Reception	Reception honoring outgoing councilmembers
M	Dec. 8	5:30pm	City Council Meeting	Business: - Crescent Creek Park Master Plan – Adoption - Resolution XXXX 2025 Active Transportation Plan
TH	Dec. 11	3:00pm	City Council Study Session	- Soundview Forest Stormwater Park Grant (20 min) - Board/Commission Discussion - Trailside Apartment Utility Extension Agreement (10 min)
TU	Dec. 16	11:00am	Arts Commission	

City of Gig Harbor Three-Year Strategic Plan 2025-2027

Adopted by Resolution 1340, July 14, 2025

Vision Statement: *The City of Gig Harbor leads the way in livability, environmental stewardship, economic vitality, and municipal services.*

Foundational	Goals	Actions – Routine/Annual	Actions - Project
Foster a healthy city organization	- Be an exceptional employer - Retain existing workforce - Attract qualified applicants - Ensure safe work environment - Prioritize staff training - Encourage and obtain employee feedback - Fill all vacancies in a timely manner	- Re-qualify for AWC Well City designation - Conduct biennial employee satisfaction survey - Promote and enhance the city's DEI program	☐ Update personnel regulations ☐ Update safety manual and accident prevention program ☒ Consider salary & benefits study recommendations ☐ Research and Implement HR Information Systems Improvements
Ensure sustainable future for public services and facilities	- Provide effective and efficient municipal services - Increase city communication effectiveness - Listen to community needs and expectations - Source funding for parks, streets, and utilities - Ensure infrastructure to support community needs - Fund only capital projects the city can afford to maintain into the future	- Update utility rates as needed - Continually improve permit and land use processes - Increase resources for capital projects to move through design and construction - Review/amend TIP to improve motorized and non-motorized transportation - Maintain excellent bond rating - Evaluate and amend city fee schedules	☐ Create a city-wide communications plan ☐ Update public works standards ☐ Explore options for B&O tax and other revenue sources ☒ Explore options for Transportation Benefit District Fund uses ☐ Source funding for Sports Complex Phases 2 & 3 ☐ Develop permit processing timeline goals and metrics
Priorities	Goals	Actions – Routine/Annual	Actions - Project
Maintain smalltown character and historic preservation while growing responsibly	- Promote responsible growth in keeping with small town character - Address infrastructure to relieve traffic issues - Ensure adequate affordable housing - Focus on character retention and historic preservation - Decrease distance to get to a park or open space	- Annually docket comprehensive plan amendments - Fund Harbor History Museum operations - Monitor state legislative activity - Support the arts commission - Support sister city program - Fund creative endeavor grants - Monitor short-term rentals - Conduct HOA fair - Support community events and programs	☒ Complete 2024 Comprehensive Plan periodic update ☐ Establish park standards ☐ Conduct Crescent Creek Park Master Plan ☐ Complete Sports Complex Phase 1 ☐ Design and construct fishermen's homeport ☐ Solicit nominations for local historic register
Promote environmental sustainability and preserve Gig Harbor's natural beauty	- Address climate change - Preserve tree canopy - Preserve and enhance natural character - Add undeveloped land to parks inventory	- Annually review climate action plan - Consider possible conservation properties and/or mitigation areas and activities - Assess gaps of electric vehicle charging stations - Promote commute trip reduction goals - Electrify city fleet	☐ Form climate action committee ☐ Adopt tree retention policies ☒ Annex parcels in city's parks system ☐ Transition city diesel fleet to R99 renewable diesel fuel ☐ Partner with Harbor WildWatch on environmental education
Promote and enhance a dynamic and robust economy	- Increase promotion of local business community - Increase vitality of the city's small businesses - Attract larger business to industrial zone - Maintain and enhance commercial fishing - Develop sewer conveyance in unserved/underserved sewer basins	- Support Downtown Waterfront Alliance - Support Chamber of Commerce - Fund tourism with lodging tax grants - Promote downtown businesses/events - Collaborate with Pierce Transit for trolley - Evaluate and amend development regulations	☐ Create a business retention and attraction plan ☐ Develop and implement small business resources ☐ Develop Cultural Access Program ☐ Support establishment of a Creative District ☐ Review off-street parking requirements for businesses
Provide a safe, healthy, and inclusive community	- Foster safe, livable and attractive community - Ensure city services are available to all residents - Implement DEI in city personnel practices - Enhance walkability and pedestrian/cyclist safety	- Provide funding for senior programming - Develop housing, health, & human services program - Support Community Diversity Engagement Committee - Ensure high standard of ADA compliance - Monitor city water system for possible treatment needs - Evaluate needs for rapid flashing beacon crossings - Continue partnerships for youth opportunities	☐ Collaborate on senior center permanent home ☒ Establish youth council ☒ Obtain police department accreditation ☐ Update emergency management plan ☐ Install Cushman Trail/Harborview Drive Connector Trail ☒ Consider installing speed cameras near parks and schools ☐ Establish an ADA parking program for public right of way ☐ Develop manganese treatment options for city water