AGENDA
GIG HARBOR CITY COUNCIL MEETING
Monday, September 29, 2025 - 5:30 PM
Council Chambers

This meeting may also be accessed through Zoom at https://zoom.us/j/93216056382 or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382. Please see the public comment & decorum section at the end of this agenda for information on options for making public comments.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

Before we begin this council meeting we would like to recognize that we are gathered on not only the ancestral and traditional lands of the sxʷəbabč band of the Puyallup Tribe of Indians, but also on the site of one of the largest and longest standing historic villages of their people, the original inhabitants of the Gig Harbor area.

CHANGES TO THE AGENDA

PRESENTATIONS

1. **Community Conflict Resolution Day Proclamation**
   Presented to Executive Director Maralise Hood Quan and Board President Michael Transue of Center for Dialog & Resolution

2. **Recognition of 2025 Flower Basket Watering Volunteers**

PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

1. **City Council Minutes: September 8 and September 11, 2025**

2. **Approval of Vouchers: AP Check Numbers 200789 through 200887 and PR Check Numbers 109050 through 109053 and ACH payments in the amount of $1,029,661.71**

3. **Second Reading of Ordinance 1549 Relating to Impact Fees**

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT

1. **Department Updates**

BUSINESS ITEMS

1. **First Reading of Ordinance 1550 Creating a New Gig Habor Municipal Code Title 11 Relating to Parks, Docks, and Special Events**
   Suggested Motion: N/A
   a. Staff Report: Parks Manager Jennifer Haro
   b. Clarifying Questions
   c. Public Comment
   d. Council Deliberation and Action

PUBLIC COMMENT ON NON-AGENDA ITEMS

COUNCIL REPORTS/ COMMENTS

ANNOUNCEMENT OF UPCOMING MEETINGS

1. **Upcoming City Meetings**

DISCUSSION ITEMS

1. **Transportation Concurrency Overview and Requirements**

ADJOURN

PUBLIC COMMENT & DECORUM

PUBLIC COMMENT & DECORUM

The city council wants to hear from the public as much as possible. However, the business of the city must proceed in an orderly, timely manner. The primary purpose of council meetings is to conduct the city's business so we have created a variety of ways the community can make their voices heard. Monday city council meetings are just one opportunity. These guidelines are designed to make sure every person who wants to be heard has both the opportunity to be heard and feels welcome to do so.

We receive comments three ways:

1. During council meetings
2. During council study sessions.
3. Email mayorandcouncil@gigharborwa.gov at any time about any issue. This email goes to the elected officials and leadership at the city.

Public Comment at City Council Meetings

We welcome comment at Council meetings during three specific times: 1) prior to approval of the consent agenda (about the consent agenda); 2) prior to deliberation on each business item and 3) at the end of each business session (about any item that concerns you).

When the mayor calls for public comment, please come to the front of the room (or raise your hand on Zoom). When it's your turn, we'll ask you to tell us your name and connection to the issue you want to discuss. You'll then have a maximum of three minutes to speak.

Unfortunately, this isn't a time for dialogue, but a staff person or councilmember may be available to talk with you at a break or after the meeting.

Additional guidelines

- Anyone making "out of order" comments may be subject to removal from the meeting.
- Please address your remarks to the city council as a body and not to any specific individual.
- Please be courteous and not engage in derogatory remarks or insinuations.
- No demonstrations, including clapping, are allowed.

Email
You are welcome to email the mayor and councilmembers about any issue facing the city by writing to the address above. Do remember that council sets the policy direction while city departments execute those decisions. A series of online reporting tools might help you resolve an issue more quickly, so check them out too:https://www.gigharborwa.gov/146/Submit

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the city clerk at cityclerk@gjgharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.

PROCLAMATION OF THE MAYOR
OF THE CITY OF GIG HARBOR

WHEREAS, nations, federal, state, regional, and local governments have an interest in promoting civility, understanding, improved communication, and conflict resolution via the use of facilitation, training, conciliation, and mediation; and

WHEREAS, the City of Gig Harbor actively promotes the use of and access to creative and productive community-based dispute resolution by highly qualified mediators; and

WHEREAS, mediation is an empowering, timely, and effective way to settle disputes as attested to by an 86% settlement rate; and

WHEREAS, jurisdictions and taxpayers in the State of Washington save significant resources in time and money annually with district and superior court cases that have been settled by community-based dispute resolution centers rather than court hearings; and

WHEREAS, the conflict resolution process and training increase the capacity of our community to turn conflict into productive resolutions. This improves the quality of life for all residents; and

WHEREAS, the City of Gig Harbor must lead by example and promote conflict resolution by engaging in civil dialog throughout any and all interactions; and

WHEREAS, the third Thursday in October has been designated as Conflict Resolution Day since 2005 and recognized internationally;

NOW, THEREFORE, I, Mary Barber, Mayor of the City of Gig Harbor, do hereby recognize and declare October 16, 2025, as

Community Conflict Resolution Day

in Gig Harbor and extend our deepest appreciation to those offering vital conflict resolution services to the community of Gig Harbor.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Gig Harbor to be affixed this 29th day of September, 2025.

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Mayor Mary Barber
City of Gig Harbor

MINUTES
GIG HARBOR CITY COUNCIL MEETING
Monday, September 8, 2025 - 5:30 PM
Council Chambers

CALL TO ORDER/ROLL CALL Mayor Barber called the meeting to order at 5:30 p.m. Councilmembers Coronado, Henderson, Stone, Rodenberg, Storset, and Woock were present. Councilmember Ekberg was excused.

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

CHANGES TO THE AGENDA

PRESENTATIONS

1. **Childhood Cancer Awareness Month Proclamation**

2. **Promotion of Police Sergeant Jarab Daniel**

3. **Presentation of Life Saving Award to Gig Harbor Police Officers Patrick Sam and Mark Burns and Seattle Firefighter Andy Pomeroy.**

PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

MOTION: Move to approve the consent agenda (Coronado/Rodenberg).
VOTE: Unanimously approved.

1. **City Council Minutes: July 31, August 7, August 11, and August 14, 2025**

2. **Approval of Vouchers: AP Check Numbers 2000610 through 200707 and ACH payments in the amount of $437,469.49. AP Check Numbers 200708 through 200788, PR Check Numbers 109038 through109049 and ACH payments in the amount of $1,843,266.21.**

3. **Approval of Payroll for August 2025: Check Numbers 8611 through 8616 and direct deposit transactions in the total amount of $666,087.00.**

4. **Professional Services Contract – Amendment #1: Wastewater Systems Engineering Services On-call**

5. **Opioid Settlement Agreements (CL-1738711 & CL-1769769)**

6. **LED Streetlight Replacement**

7. **Confirmation of Appointment of Rosey Zhou to the Planning Commission (Term Expiring June 30, 2028)**

MAYOR'S REPORT Mayor Barber reported on:

- The process of selecting a Chief of Police
- Judging dogs at the Harbor Hounds event
- The September 22 council meeting will be held on September 29 to recognize Rosh Hashanah

CITY ADMINISTRATOR'S REPORT City Administrator Knutson reported on:

- Completion of the Wagner/Wollochet intersection project
- Burnham Drive project to be completed in October
- Kyle Neiman, George Flanagan, and Brandon Crosswhite have completed effective supervisory training.
- Attending the PTSD Foundation Prayer Breakfast
- WA State Places Conference occurring in Gig Harbor this October
- Welcome Plaza on Stinson under construction

1. **Department Updates - September 3, 2025**

BUSINESS ITEMS

1. **Public Hearing: First Reading of Ordinance 1549 Relating to Impact Fees**
   City Engineer Aaron Hulst introduced the ordinance.

2. **Public Works Construction Contract Award – Harbor History Museum Driveway Entrance Revisions**
   Public Works Director Jeff Langhelm introduced the contract.

   MOTION: Move to authorize the following related to the Harbor History Museum Driveway Entrance Revisions project: 1. The mayor to execute a Public Works Construction Contract with NPM Construction Co. in an amount not to exceed $104,276.25; 2. The mayor to execute a Professional Services Contract for materials testing with Construction Testing Laboratories in an amount not to exceed $3,366.00; and 3. The city engineer to approve additional Public Works Construction Contract expenditures (change order authority) up to $5,000 (Coronado/Henderson).
   VOTE: Unanimously approved.

3. **Resolution 1343 Expressing Support for City of Gig Harbor Proposition No. 1 – Additional Sales and Use Tax Supporting**

Adopted Cultural Access Program on the November 4, 2025, General Election Ballot City Clerk Josh Stecker introduced the resolution. Shannon Perry, Stephanie Lile, Josie Turner, and Karmen Furer provided public comment.

MOTION: Move to approve Resolution 1343 (Woock/Coronado).
VOTE: Unanimously approved.

PUBLIC COMMENT ON NON-AGENDA ITEMS Chet Dennis commented on the selection process for the Chief of Police and expressed the police department's support for the appointment Tray Federici to Chief of Police.

COUNCIL REPORTS/ COMMENTS Councilmember Rodenberg commented on attending WA-CELI training. Councilmember Woock reported on an upcoming Jeni Listens session and attending the Pierce County Opioid Summit. Councilmember Storset reported on the PTSD Race for a Soldier event. Councilmember Stone reported on attending the PTSD events and holding Harbor Chats meetings. Councilmember Coronado reported on the most recent PCRC meeting.

ANNOUNCEMENT OF UPCOMING MEETINGS

1. **Upcoming City Meetings**

ADJOURN The meeting adjourned at 6:36 p.m.

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Joshua Stecker, CMC
City Clerk

MINUTES
GIG HARBOR CITY COUNCIL STUDY SESSION
Thursday, September 11, 2025 – 3:00 p.m.
Civic Center Community Rooms or Zoom

CALL TO ORDER / ROLL CALL Mayor Barber called the meeting to order at 3:01 p.m. Councilmembers Coronado, Ekberg, Henderson, Stone, Storset, and Woock were present. Councilmember Rodenberg arrived at 4:27 p.m.

Prior to discussion items, Mayor Barber recognized the significance of the date and asked everyone to take a moment of silence and encouraged all to check on friends, family, and neighbors.

DISCUSSION ITEMS

1. **Property Management Plan: txʷaalqəɬ Conservation Area Phase 4 –** Parks Manager Jennifer Haro provided an overview of the proposed management plan.

Public Comment: Kit Kuhn provided comment.

2. **Parks Commission's Masonic Lodge Recommendation –** Parks Manager Jennifer Haro presented the parks commission's recommendation to demolish the Masonic Lodge.

Public Comment: John McMillan, Stace Gordon, Kit Kuhn, Steve Perris, Lita Dawn Stanton, and John Holmaas provided comment.

This will come back before council in November.

3. **Phase 1 Development Code Update and Map Amendments –** Principal Planner Katharin Shaffer presented council with the proposed development code and map amendments.

Public Comment: Rick Shipman and Erin Isenberg provided comment.

4. **Proposed Safe Parking Site at St. John's Episcopal Church –** Housing, Health, and Human Services Program Manager Shea Smiley presented the proposal from St John's Episcopal Church to establish a safe parking site.

Public Comment: Tom Waloteny provided comment.

EXECUTIVE SESSION: To discuss potential litigation per RCW 42.30.110(1)(i)
Council entered into executive session at 4:36 p.m. for 15 minutes. The executive session was extended an additional 5 minutes at 5:00 p.m.

ADJOURN The meeting adjourned at 5:05 p.m.

Tiffany Aliment
Tiffany Aliment
Assistant City Clerk

FY2025 BUDGET

GIG HARBOR

"THE MARITIME CITY"

CLAIMS VOUCHER APPROVAL

We, the undersigned City Administrator and Director of Finance of the City of Gig Harbor, Gig Harbor, Washington, hereby certify that the goods and or services charged on the vouchers listed on the following pages have been furnished to the best of our knowledge. We further certify the following pages of claims to be valid and correct.

Therefore, AP check numbers 200789 through 200887, PR check numbers 109050 through 109053, and ACH Payments for FY2025 are approved for payment in the amount of $1,029,661.71* on the 29th day of September 2025.

JE#	DATE	CHECK NUMBERS	DEPARTMENT	AMOUNT PAID
		200789	ACCOUNTS PAYABLE PRINTING ERROR	
49 & 51	09/12/25	200790 - 200792	ACCOUNTS PAYABLE	72,880.91
92 & 96	09/22/25	200793 - 200887	ACCOUNTS PAYABLE & UB REFUNDS	709,576.70
110 & 111	09/25/25	AP ACH	DEPT OF REVENUE EXCISE TAXES AUGUST 2025	44,526.20
94 & 95	09/19/25	AP ACH	DEPT OF HEALTH - CHECK LOST REISSUED ACH	1,224.00
130	09/22/25	AP ACH	WA DOL DRIVERS ABSTRACT SEPT 2025	30.00
	09/05/25	109050 - 109053	PAYROLL BENEFITS	6,424.39
	09/05/25	PR ACH	PAYROLL BENEFITS	124,061.94
	09/05/25	PR ACH	PAYROLL BENEFITS	70,937.57
			GRAND TOTAL	**1,029,661.71**

City Administrator

Finance Director

Accounts Payable

Computer Check Proof List by Vendor

User: kmagalei@gigharborwa.gov
Printed: 09/10/2025 - 1:36PM
Batch: 90012.09.2025

GIG HARBOR® "THE MARITIME CITY"

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 004144	Enterprise FM Trust			Check Sequence: 1	ACH Enabled: False
423105A-09425	Veh.Lease 28PSG9 Ford E-TR VEH#1139/SEPT	306.59	09/12/2025	401-020-594-34-64-00	
423105A-09425	Veh.Lease 28PSFD Ford F15 VEH#1144/SEPT 2	241.89	09/12/2025	001-015-594-76-64-00	
423105A-09425	FINANCE CHARGE 28PSFD Ford F15 VEH#1	23.74	09/12/2025	001-015-594-76-64-00	
423105A-09425	Veh.Lease 28PSFM Ford F15 VEH#1140/SEPT	243.77	09/12/2025	001-015-594-76-64-00	
423105A-09425	FINANCE CHARGE 28PSFG7 RAM 1500 VEH	52.72	09/12/2025	411-046-594-31-64-00	
423105A-09425	FINANCE CHARGE 28PSFD Ford F15 VEH#1	23.75	09/12/2025	411-046-594-31-64-00	
423105A-09425	Veh.Lease 28RFWB Ford F350 VEH#1146/SEP	2,091.91	09/12/2025	001-015-594-76-64-00	
423105A-09425	FINANCE CHARGE 28PFZK 2025 Chev Blaze	12.83	09/12/2025	411-046-594-31-64-00	
423105A-09425	Veh.Lease 28PSFM Ford F15 VEH#1140/SEPT	243.76	09/12/2025	411-046-594-31-64-00	
423105A-09425	FINANCE CHARGE 28PSBL Ford F15 VEH#1	8.25	09/12/2025	411-046-594-31-64-00	
423105A-09425	FINANCE CHARGE 28PSFP Ford F15 VEH#1	30.25	09/12/2025	001-015-594-76-64-00	
423105A-09425	FINANCE CHARGE 28PSFB Ford F15 VEH#1	17.03	09/12/2025	001-015-594-76-64-00	
423105A-09425	FINANCE CHARGE 28PSFM Ford F15 VEH#1	30.25	09/12/2025	101-017-594-44-64-00	
423105A-09425	Veh.Lease 28PSFG7 RAM 1500 VEH#1133/SEI	390.14	09/12/2025	001-015-594-76-64-00	
423105A-09425	Veh.Lease 28PSFP Ford F15 VEH#1141/SEPT 2	241.89	09/12/2025	101-017-594-44-64-00	
423105A-09425	FINANCE CHARGE 28PSFB Ford F15 VEH#1	17.03	09/12/2025	401-020-594-34-64-00	
423105A-09425	Veh.Lease 28PSFD Ford F15 VEH#1144/SEPT 2	241.89	09/12/2025	101-017-594-44-64-00	
423105A-09425	Veh.Lease 28PSBL Ford F15 VEH#1143/SEPT 2	276.50	09/12/2025	411-046-594-31-64-00	
423105A-09425	FINANCE CHARGE 28PSFG Ford F15 VEH#1	30.25	09/12/2025	411-046-594-31-64-00	
423105A-09425	Veh.Lease 28PSG9 Ford E-TR VEH#1139/SEPT	306.59	09/12/2025	101-017-594-44-64-00	
423105A-09425	FINANCE CHARGE 28PSFG Ford F15 VEH#1	30.25	09/12/2025	401-020-594-34-64-00	
423105A-09425	Veh.Lease 28PSBL Ford F15 VEH#1143/SEPT 2	276.51	09/12/2025	401-020-594-34-64-00	
423105A-09425	FINANCE CHARGE 28PSBL Ford F15 VEH#1	8.25	09/12/2025	401-020-594-34-64-00	
423105A-09425	FINANCE CHARGE 28PFZK 2025 Chev Blaze	12.82	09/12/2025	001-015-594-76-64-00	
423105A-09425	FINANCE CHARGE 28PSFD Ford F15 VEH#1	23.74	09/12/2025	101-017-594-44-64-00	

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423105A-09425	Veh.Lease 28PSFD Ford F15 VEH#1144/SEPT 2	241.90	09/12/2025	411-046-594-31-64-00	
423105A-09425	FINANCE CHARGE 28PSFG Ford F15 VEH#1	30.25	09/12/2025	101-017-594-44-64-00	
423105A-09425	FINANCE CHARGE 28PSG9 Ford E-TR VEH#	16.06	09/12/2025	401-020-594-34-64-00	
423105A-09425	FINANCE CHARGE 28PSFG7 RAM 1500 VEI	52.73	09/12/2025	101-017-594-44-64-00	
423105A-09425	Veh.Lease 28PSFG Ford F15 VEH#1135/SEPT 2	241.90	09/12/2025	411-046-594-31-64-00	
423105A-09425	Veh.Lease 28PFZK 2025 Chev Blazer VEH#113	194.39	09/12/2025	401-020-594-34-64-00	
423105A-09425	Veh.Lease 28PSFG Ford F15 VEH#1135/SEPT 2	241.89	09/12/2025	401-020-594-34-64-00	
423105A-09425	Veh.Lease 28PFZK 2025 Chev Blazer VEH#113	194.39	09/12/2025	001-015-594-76-64-00	
423105A-09425	Veh.Lease 28PFZK 2025 Chev Blazer VEH#113	194.40	09/12/2025	411-046-594-31-64-00	
423105A-09425	FINANCE CHARGE 28PSFB Ford F15 VEH#1	17.03	09/12/2025	402-021-594-35-64-00	
423105A-09425	Veh.Lease 28PSFN Ford F15 VEH#4018/SEPT 2	967.57	09/12/2025	001-014-594-58-64-00	
423105A-09425	Veh.Lease 28PSFG Ford F15 VEH#1135/SEPT 2	241.89	09/12/2025	001-015-594-76-64-00	
423105A-09425	FINANCE CHARGE 28PFZK 2025 Chev Blaze	12.82	09/12/2025	101-017-594-44-64-00	
423105A-09425	FINANCE CHARGE 28PSG9 Ford E-TR VEH#	16.06	09/12/2025	101-017-594-44-64-00	
423105A-09425	Veh.Lease 28PSFB Ford F15 VEH#1145/SEPT 2	205.76	09/12/2025	401-020-594-34-64-00	
423105A-09425	FINANCE CHARGE 28PFZK 2025 Chev Blaze	12.83	09/12/2025	402-021-594-35-64-00	
423105A-09425	Veh.Lease 28PSFG7 RAM 1500 VEH#1133/SEI	390.15	09/12/2025	411-046-594-31-64-00	
423105A-09425	Veh.Lease 28PFZK 2025 Chev Blazer VEH#113	194.40	09/12/2025	402-021-594-35-64-00	
423105A-09425	FINANCE CHARGE 28PSFM Ford F15 VEH#1	30.25	09/12/2025	401-020-594-34-64-00	
423105A-09425	FINANCE CHARGE 28PSFP Ford F15 VEH#1	30.25	09/12/2025	411-046-594-31-64-00	
423105A-09425	Veh.Lease 28PSFM Ford F15 VEH#1140/SEPT	243.77	09/12/2025	101-017-594-44-64-00	
423105A-09425	FINANCE CHARGE 28PSBL Ford F15 VEH#1	8.24	09/12/2025	001-015-594-76-64-00	
423105A-09425	Veh.Lease 28PSBJ Ford F15 VEH#3026/SEPT 2	1,113.53	09/12/2025	402-021-594-35-64-00	
423105A-09425	FINANCE CHARGE 28PSFM Ford F15 VEH#1	30.25	09/12/2025	411-046-594-31-64-00	
423105A-09425	Veh.Lease 28PSG9 Ford E-TR VEH#1139/SEPT	306.59	09/12/2025	001-015-594-76-64-00	
423105A-09425	FINANCE CHARGE 28PSG9 Ford E-TR VEH#	16.06	09/12/2025	001-015-594-76-64-00	
423105A-09425	FINANCE CHARGE 28PSFP Ford F15 VEH#1	30.25	09/12/2025	101-017-594-44-64-00	
423105A-09425	Veh.Lease 28PSFB Ford F15 VEH#1145/SEPT 2	205.76	09/12/2025	001-015-594-76-64-00	
423105A-09425	Veh.Lease 28RFWB Ford F350 VEH#1146/SEP	2,091.92	09/12/2025	411-046-594-31-64-00	
423105A-09425	Veh.Lease 28PSBL Ford F15 VEH#1143/SEPT 2	276.51	09/12/2025	101-017-594-44-64-00	
423105A-09425	FINANCE CHARGE 28PSFD Ford F15 VEH#1	23.74	09/12/2025	401-020-594-34-64-00	
423105A-09425	Veh.Lease 28PSFG Ford F15 VEH#1135/SEPT 2	241.89	09/12/2025	101-017-594-44-64-00	
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423105A-09425	FINANCE CHARGE 28PSG9 Ford E-TR VEH#	16.05	09/12/2025	411-046-594-31-64-00	
423105A-09425	Veh.Lease 28PSFB Ford F15 VEH#1145/SEPT 2	205.76	09/12/2025	101-017-594-44-64-00	
423105A-09425	Veh.Lease 28PSFB Ford F15 VEH#1145/SEPT 2	205.77	09/12/2025	402-021-594-35-64-00	
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423105A-09425	Veh.Lease 28PSFP Ford F15 VEH#1141/SEPT 2	241.89	09/12/2025	001-015-594-76-64-00	
423105A-09425	FINANCE CHARGE 28PSFN Ford F15 VEH#4	94.97	09/12/2025	001-014-594-58-64-00	
423105A-09425	FINANCE CHARGE 28PSBJ Ford F15 VEH#3(	33.04	09/12/2025	402-021-594-35-64-00	
423105A-09425	FINANCE CHARGE 28PSFB Ford F15 VEH#1	17.02	09/12/2025	411-046-594-31-64-00	
423105A-09425	Veh.Lease 28PSFP Ford F15 VEH#1141/SEPT 2	241.89	09/12/2025	401-020-594-34-64-00	
423105A-09425	Veh.Lease 28PSFD Ford F15 VEH#1144/SEPT 2	241.89	09/12/2025	401-020-594-34-64-00	
423105A-09425	Veh.Lease 28PSFB Ford F15 VEH#1145/SEPT2	205.77	09/12/2025	411-046-594-31-64-00	
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423105A-09425	Veh.Lease 28PSBL Ford F15 VEH#1143/SEPT 2	276.51	09/12/2025	001-015-594-76-64-00	
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423105A-09425	Veh.Lease 28PSFM Ford F15 VEH#1140/SEPT	243.77	09/12/2025	401-020-594-34-64-00	
	Check Total:	21,263.63			
Vendor: 002579	US Bank			Check Sequence: 2	ACH Enabled: False
ALIMENT0210622	Aprons - Harbor Hello Supplies	27.68	09/12/2025	001-004-513-10-31-00	
ALIMENT2925025	Cardstock for Proclamations	58.32	09/12/2025	001-004-513-10-31-00	
ALIMENT5043464	Storage Baskets for Vistor's Badges	23.95	09/12/2025	001-004-513-10-31-00	
ALIMENT5339464	Roll of Sticker Dots - Harbor Hello Supplies	6.54	09/12/2025	001-004-513-10-31-00	
ALIMENT5886648	Toys, Ballons, Table Cloths - Harbor Hello Give:	411.08	09/12/2025	001-004-513-10-31-00	
ALIMENT6089851	Post-It Message Flags	16.35	09/12/2025	001-004-513-10-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
ALIMENT7276245	Misc Toys & Candy - Harbor Hello Giveaways	331.00	09/12/2025	001-004-513-10-31-00	
ALIMENT7574635	Aprons - Harbor Hello Supplies	41.52	09/12/2025	001-004-513-10-31-00	
ALIMENT8161837	Ice Buckets - Harbor Hello Supplies	41.45	09/12/2025	001-004-513-10-31-00	
ALIMENTQXS003C	PLACES Conference Registration - Mary Barbeı	53.29	09/12/2025	001-002-511-60-49-10	
ANDREWS28793	ABS Coupler/Vactor Trailer Lead Service Line Iı	16.93	09/12/2025	401-020-534-52-31-00	
ANDREWS44398	Concrete for Water Valves	74.46	09/12/2025	401-020-534-52-31-00	
BAYNE696019	Front Door Exterior Handle/VEH#7077-58	182.68	09/12/2025	001-006-521-20-31-00	
BAYNEU02708380	Floor Mats/VEH#1135,1140,1141,1144,1145,40	912.85	09/12/2025	101-017-542-90-31-00	
BLODGETTad60-b	WA Assoc of Code Enf Conf/A.Blodgett 09.10-1	385.00	09/12/2025	001-014-558-60-49-10	
BLODGETTb4e5-1	WA Association of Code Enforcement Membersl	55.00	09/12/2025	001-014-558-60-49-00	
BRIGHT0389041	Report Covers 8/pk	2.33	09/12/2025	401-020-534-11-31-00	
BRIGHT0389041	Report Covers 8/pk	2.33	09/12/2025	101-017-542-30-31-00	
BRIGHT0389041	Report Covers 8/pk	2.33	09/12/2025	001-015-576-80-31-00	
BRIGHT0389041	Report Covers 8/pk	2.33	09/12/2025	411-046-531-80-31-00	
BRIGHT0991466	Uniform Shirts - Hi Vis Long Sleeve PW Ops	36.94	09/12/2025	001-015-576-80-22-00	
BRIGHT0991466	Uniform Shirts - Hi Vis Long Sleeve PW Ops	36.94	09/12/2025	401-020-534-11-22-00	
BRIGHT0991466	Uniform Shirts - Hi Vis Long Sleeve PW Ops	36.94	09/12/2025	101-017-542-30-22-00	
BRIGHT0991466	Uniform Shirts - Hi Vis Long Sleeve PW Ops	36.94	09/12/2025	411-046-531-80-22-00	
BRIGHT14231157	Safety Vests for PW Ops	22.04	09/12/2025	401-020-534-11-22-00	
BRIGHT14231157	Safety Vests for PW Ops	22.04	09/12/2025	001-015-576-80-22-00	
BRIGHT14231157	Safety Vests for PW Ops	22.04	09/12/2025	101-017-542-30-22-00	
BRIGHT14231157	Safety Vests for PW Ops	22.03	09/12/2025	411-046-531-80-22-00	
BRIGHT1948238	Heavy Duty Storage Bags	2.72	09/12/2025	401-020-534-11-31-00	
BRIGHT1948238	Heavy Duty Storage Bags	2.72	09/12/2025	411-046-531-80-31-00	
BRIGHT1948238	Heavy Duty Storage Bags	2.73	09/12/2025	101-017-542-30-31-00	
BRIGHT1948238	Heavy Duty Storage Bags	2.73	09/12/2025	001-015-576-80-31-00	
BRIGHT2256267	Round Magnets (Clear, 45pcs)	3.54	09/12/2025	101-017-542-30-31-00	
BRIGHT2256267	Round Magnets (Clear, 45pcs)	3.53	09/12/2025	411-046-531-80-31-00	
BRIGHT2256267	Round Magnets (Clear, 45pcs)	3.54	09/12/2025	001-015-576-80-31-00	
BRIGHT2256267	Round Magnets (Clear, 45pcs)	3.54	09/12/2025	401-020-534-11-31-00	
BRIGHT2345986	Rite in the Rain Notebooks	44.62	09/12/2025	101-017-542-30-31-00	
BRIGHT2345986	Rite in the Rain Notebooks	44.63	09/12/2025	411-046-531-80-31-00	
BRIGHT2345986	Rite in the Rain Notebooks	44.62	09/12/2025	401-020-534-11-31-00	
BRIGHT2345986	Rite in the Rain Notebooks	44.62	09/12/2025	001-015-576-80-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
BRIGHT2800149	Broncomax Tape - Silver Gray	67.73	09/12/2025	101-017-542-30-31-00	
BRIGHT2800149	Broncomax Tape - Silver Gray	67.74	09/12/2025	001-015-576-80-31-00	
BRIGHT2800149	Broncomax Tape - Silver Gray	67.73	09/12/2025	411-046-531-80-31-00	
BRIGHT2800149	Broncomax Tape - Silver Gray	67.73	09/12/2025	401-020-534-11-31-00	
BRIGHT2956211	Badge Rack 12 Slot & Hanging Strips	7.29	09/12/2025	411-046-531-80-31-00	
BRIGHT2956211	Badge Rack 12 Slot & Hanging Strips	7.30	09/12/2025	001-015-576-80-31-00	
BRIGHT2956211	Badge Rack 12 Slot & Hanging Strips	7.30	09/12/2025	101-017-542-30-31-00	
BRIGHT2956211	Badge Rack 12 Slot & Hanging Strips	7.29	09/12/2025	401-020-534-11-31-00	
BRIGHT3452202	Foot Cushion for Under Desk	4.17	09/12/2025	101-017-542-30-31-00	
BRIGHT3452202	Foot Cushion for Under Desk	4.17	09/12/2025	001-015-576-80-31-00	
BRIGHT3452202	Foot Cushion for Under Desk	4.17	09/12/2025	411-046-531-80-31-00	
BRIGHT3452202	Foot Cushion for Under Desk	4.17	09/12/2025	401-020-534-11-31-00	
BRIGHT4682605	Uniform Hi Vis Long Sleeve Shirts/PW Ops	7.63	09/12/2025	401-020-534-11-22-00	
BRIGHT4682605	Uniform Hi Vis Long Sleeve Shirts/PW Ops	7.63	09/12/2025	101-017-542-30-22-00	
BRIGHT4682605	Uniform Hi Vis Long Sleeve Shirts/PW Ops	7.63	09/12/2025	411-046-531-80-22-00	
BRIGHT4682605	Uniform Hi Vis Long Sleeve Shirts/PW Ops	7.63	09/12/2025	001-015-576-80-22-00	
BRIGHT4846634	Cargo Nets for New Trucks	523.68	09/12/2025	101-017-542-90-31-00	
BRIGHT55531703	MRSC Procurement Fundamentals 2025 Trainin	50.00	09/12/2025	411-046-531-80-49-10	
BRIGHT55531703	MRSC Procurement Fundamentals 2025 Trainin	50.00	09/12/2025	401-020-534-11-49-10	
BRIGHT55531703	MRSC Procurement Fundamentals 2025 Trainin	50.00	09/12/2025	001-015-576-80-49-10	
BRIGHT55531703	MRSC Procurement Fundamentals 2025 Trainin	50.00	09/12/2025	101-017-543-30-49-10	
BRIGHT59921	Hi Vis Bins for National Night Out Candy & Toy	6.96	09/12/2025	101-017-542-30-31-00	
BRIGHT59921	Hi Vis Bins for National Night Out Candy & Toy	6.96	09/12/2025	001-015-576-80-31-00	
BRIGHT59921	Hi Vis Bins for National Night Out Candy & Toy	6.97	09/12/2025	411-046-531-80-31-00	
BRIGHT59921	Hi Vis Bins for National Night Out Candy & Toy	6.97	09/12/2025	401-020-534-11-31-00	
BRIGHT6057832	Sticky Note Holder	3.27	09/12/2025	411-046-531-80-31-00	
BRIGHT6057832	Sticky Note Holder	3.27	09/12/2025	401-020-534-11-31-00	
BRIGHT6057832	Sticky Note Holder	3.27	09/12/2025	001-015-576-80-31-00	
BRIGHT6057832	Sticky Note Holder	3.27	09/12/2025	101-017-542-30-31-00	
BRIGHT6124214	Cargo Nets for New Trucks	351.30	09/12/2025	101-017-542-90-31-00	
BRIGHT6827467	Command Spring Clips & Sheet Protectors	9.83	09/12/2025	411-046-531-80-31-00	
BRIGHT6827467	Command Spring Clips & Sheet Protectors	9.84	09/12/2025	001-015-576-80-31-00	
BRIGHT6827467	Command Spring Clips & Sheet Protectors	9.84	09/12/2025	101-017-542-30-31-00	
BRIGHT6827467	Command Spring Clips & Sheet Protectors	9.83	09/12/2025	401-020-534-11-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
BRIGHT8684236	Computer Mouse for Jeff Olsen	23.72	09/12/2025	411-046-531-80-31-00	
BRIGHT8684236	Computer Mouse for Jeff Olsen	23.72	09/12/2025	401-020-534-11-31-00	
BRIGHT8684236	Computer Mouse for Jeff Olsen	23.73	09/12/2025	101-017-542-30-31-00	
BRIGHT8684236	Computer Mouse for Jeff Olsen	23.73	09/12/2025	001-015-576-80-31-00	
BRIGHT9309046	Label Tape for Ptouch	4.77	09/12/2025	001-015-576-80-31-00	
BRIGHT9309046	Label Tape for Ptouch	4.77	09/12/2025	101-017-542-30-31-00	
BRIGHT9309046	Label Tape for Ptouch	4.78	09/12/2025	411-046-531-80-31-00	
BRIGHT9309046	Label Tape for Ptouch	4.77	09/12/2025	401-020-534-11-31-00	
BROOKS1803449	Mouse for D.Rodenbach/Finance	15.26	09/12/2025	001-004-514-23-31-00	
BROOKS2453054	Card Organizer for Wellness Gift Cards	10.35	09/12/2025	001-004-518-10-31-20	
CHAPMANM167465	iPhone Case for S. Seibel	2.84	09/12/2025	402-021-535-12-31-00	
CHAPMANM167465	iPhone Case for S. Seibel	2.83	09/12/2025	401-020-534-12-31-00	
CHAPMANM167465	iPhone Case for S. Seibel	2.83	09/12/2025	101-017-543-30-31-00	
CHAPMANM167465	iPhone Case for S. Seibel	2.83	09/12/2025	001-015-576-80-31-00	
CHAPMANM167465	iPhone Case for S. Seibel	2.84	09/12/2025	411-046-531-11-31-00	
CHAPMANM484899	Tables & Chairs for Staff Lounge	1,409.56	09/12/2025	001-004-518-10-31-20	
COLBERG1936234	Over the Door Hooks, Cork Boards	77.10	09/12/2025	001-003-512-50-31-00	
COLBERG250722	BBQ2U Chick for WWTP BBQ & Car Show	133.88	09/12/2025	001-004-518-10-31-20	
COLBERG3682648	Wall Clock	17.61	09/12/2025	001-003-512-50-31-00	
COLBERG6088256	Cork Board & Over the Door Hooks	32.16	09/12/2025	001-003-512-50-31-00	
COLBERG6088256R	Return Credit: Over the Door Hooks	-10.35	09/12/2025	001-003-512-50-31-00	
COLBERG6088256R	Return Credit: Cork Board	-21.81	09/12/2025	001-003-512-50-31-00	
COLBERG99420060	Ergonomic Office Chair - Black	533.50	09/12/2025	001-003-512-50-35-00	
COONAN2510009	Bee Spray	16.30	09/12/2025	401-020-534-52-31-00	
CZULEGER5021398	Irrigation Sprinkler Heads	43.61	09/12/2025	001-015-576-80-31-00	
DAVIST131172	Painter's Tool, Utility Knife, Pliers, Painters Tape	41.35	09/12/2025	402-021-535-52-31-00	
DAVIST5240395	Noxall,Tool Box, PCR, CHRSoft,SPW7H, Wash	283.31	09/12/2025	402-021-535-52-31-00	
DAVIST8110856	Purified Water	8.16	09/12/2025	402-021-535-83-31-00	
DAVIST8110856	Purified Water	8.17	09/12/2025	402-021-535-52-31-00	
DOUGLAS1949077	Latex Gloves for PD & Prop Room 10 cases	1,090.12	09/12/2025	001-006-521-20-31-00	
DOUGLAS20574693	WA DOL Registration for VEH #7111-06 Ford E	64.00	09/12/2025	001-006-594-21-64-22	
DOUGLAS298285	Belts, Training Shirt, & Uniform Boots for Barbe	508.77	09/12/2025	001-006-521-20-22-00	
DOUGLAS3939444	Measuring Scales for Property Room	52.36	09/12/2025	001-006-521-20-31-00	
DOUGLAS53852	Tac Ring for Barber	169.09	09/12/2025	001-006-521-20-22-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
DOUGLAS92872927	Flashlights for Detectives/Prop Room (Daniel Al	373.67	09/12/2025	001-006-521-20-22-00	
DOUGLAS92872927	Botach Credit - Order Adjustment	-8.38	09/12/2025	001-006-521-20-22-00	
DOUGLASNZFZU	Mag Pouch For Dennis	51.99	09/12/2025	001-006-521-20-22-00	
ELLINGBOE100001	Keys for WWTP 4ea	33.65	09/12/2025	402-021-535-83-31-00	
ELLINGBOE100003	Keys for WWTP 10ea	53.84	09/12/2025	402-021-535-83-31-00	
ELLINGBOE10964	Food & Utensils - Wellness Car Show	238.36	09/12/2025	001-004-518-10-31-20	
ELLINGBOE174172	15 Jeep Door Ignition Key 6ea (WWTP)	32.53	09/12/2025	402-021-535-83-31-00	
ELLINGBOE205233	Pork Shoulder - Wellness Car Show	42.95	09/12/2025	001-004-518-10-31-20	
ELLINGBOE44669	Honey Hog & Pellets - Wellness Car Show	39.46	09/12/2025	001-004-518-10-31-20	
ELLINGBOE519447	Chair Mat for Tyler's Desk	41.45	09/12/2025	402-021-535-83-31-00	
ELLINGBOE87735	48" Round Flex Post - Yellow	218.94	09/12/2025	402-021-535-83-31-00	
FISHER425538	Hem Fir, Whitewood, Hmr Lid, Adptr, Nppl, Bcl	363.80	09/12/2025	402-021-535-83-31-00	
FLANIGAN038482	National Night Out Candy Giveaway	143.94	09/12/2025	001-015-576-80-49-00	
FLANIGAN0759463	Pressure Washer Wand	10.34	09/12/2025	401-020-534-52-31-00	
FLANIGAN2509043	National Night Out Toys for Giveaways	239.88	09/12/2025	001-015-576-80-49-00	
FLANIGAN6624538	Terry Towels 100pk - Supplies for Water Truck	76.33	09/12/2025	401-020-534-52-31-00	
FLANIGAN7042690	Saw Blades - Meter Maintenance	73.47	09/12/2025	401-020-534-11-31-00	
FLANIGAN7042690	Pruners and Loppers - Meter Maintenance	109.05	09/12/2025	401-020-534-11-35-00	
FRONTIERO040303	Carpet Floor Mats for Office Relocation at Civic	148.35	09/12/2025	001-016-594-11-63-00	
FRONTIERO155145	Privacy Window Cling	43.60	09/12/2025	001-015-576-80-31-00	
FRONTIERO510160	20AMP Cartridge Fuses and Puller - Shop Tools	82.07	09/12/2025	001-015-576-80-31-00	
FRONTIERO525049	Painting Tray and Rollers for Civic Center Office	37.88	09/12/2025	001-016-594-11-63-00	
FRONTIERO550666	Stainless Door Handle (4) Restroom Repairs	53.84	09/12/2025	001-015-576-80-31-00	
FRONTIERO623214	Harbor Wild Water AC Unit - Skansie Brick Bldg	380.73	09/12/2025	001-015-576-80-31-00	
FRONTIERO623475	Heat Gun - Shop Supplies	31.64	09/12/2025	001-015-576-80-31-00	
FRONTIERO623983	Toilet Bowl Cleaner, Scaper - Doris Heritage Par	83.88	09/12/2025	001-016-518-30-31-00	
FRONTIERO624253	LED Bulbs for Civic Center	98.17	09/12/2025	001-016-518-30-31-00	
FRONTIERO70781	Restroom Keys 10ea	81.90	09/12/2025	001-015-576-80-31-00	
GREYLING1l699cd	SSL Website Monitoring	14.99	09/12/2025	001-004-518-88-45-00	
GREYLING6772234	Power Cables for Server Room	23.33	09/12/2025	001-004-518-88-31-00	
GUEVARA590353	Uniform Boots for N. Guevara	243.20	09/12/2025	001-014-558-60-22-00	
HAHN110652	Welding Cabinet, Welding Table, Welding Wire	449.99	09/12/2025	402-021-535-83-31-00	
HAHN111318	Circulation Pump for Lab Dishwasher Repair	154.41	09/12/2025	402-021-535-83-31-00	
HAHN2705879	Electric Compressed Air Duster	58.90	09/12/2025	402-021-535-83-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
HAHN3801032	Streamlight Dualie Waypoint Spot/Flood Light	172.72	09/12/2025	402-021-535-83-31-00	
HAHN57976	Trash Can Brute, M18 Blower	261.81	09/12/2025	402-021-535-52-31-00	
HAHN8857059	Combination Gas & Carbon Monoxide Detector	64.89	09/12/2025	402-021-535-83-31-00	
HAHN9127463	Microbiology, Filamentous Bact, Morphotype ID	74.39	09/12/2025	402-021-535-83-31-00	
HENDRICKS285585	Uniform Boots for K. Hendricks	336.55	09/12/2025	001-014-558-60-22-00	
HOFFMAN1606651	Wireless Headsets for UB 2ea	81.60	09/12/2025	411-046-531-80-31-00	
HOFFMAN1606651	Wireless Headsets for Finance 2ea	408.02	09/12/2025	001-004-514-23-31-00	
HOFFMAN1606651	Wireless Headsets for UB 2ea	163.21	09/12/2025	401-020-534-12-31-00	
HOFFMAN1606651	Wireless Headsets for UB 2ea	163.21	09/12/2025	402-021-535-12-31-00	
HOFFMAN1847448	Sheet Protectors	11.67	09/12/2025	001-004-514-23-31-00	
HOFFMAN7468253	Hanging File Folders, Monitor Stand & Mouse P	93.99	09/12/2025	001-004-514-23-31-00	
HOFFMAN8183459	Paper Rolls for Calculator	21.59	09/12/2025	001-004-514-23-31-00	
HOFFMAN9685815	Rubber Bands for UB	4.32	09/12/2025	401-020-534-12-31-00	
HOFFMAN9685815	Hanging File Folders for New Office	59.54	09/12/2025	001-004-514-23-31-00	
HOFFMAN9685815	Rubber Bands for UB	4.32	09/12/2025	402-021-535-12-31-00	
HOFFMAN9685815	Rubber Bands for UB	2.16	09/12/2025	411-046-531-80-31-00	
HOFFMWFOADUES	WFOA Membership for Cacilia Clemente 2025-	15.00	09/12/2025	411-046-531-80-49-00	
HOFFMWFOADUES	WFOA Membership for Cacilia Clemente 2025-	30.00	09/12/2025	401-020-534-12-49-00	
HOFFMWFOADUES	WFOA Membership for Cacilia Clemente 2025-	30.00	09/12/2025	402-021-535-12-49-00	
HOWARD23783	Copy Paper - Community Development	32.61	09/12/2025	001-014-558-60-31-00	
HOWARD23783	Copy Paper - Community Development	32.62	09/12/2025	001-014-558-50-31-00	
HOWARD6065847	Mouse Pads (3ea)	9.80	09/12/2025	001-014-558-60-31-00	
HOWARD6434627	Black Gel Pens	11.44	09/12/2025	001-014-558-60-31-00	
HOWARD8876267	Blue Gel Pens	14.72	09/12/2025	001-014-558-50-31-00	
KNUTSON41786	ICMA Learning Lab Training (Building Staff De	149.00	09/12/2025	001-014-558-50-49-10	
KNUTSONWCMA	Dinner 8/12/2025 Walla Walla - WCMA Summe	26.32	09/12/2025	001-004-513-10-43-00	
LANDON100518	Rolling Cabinet 72", Top Chest 72" Asset Tag #	3,915.60	09/12/2025	402-021-535-83-35-00	
LANDON5235434	Nalgene 2007-0004 Rect. Btl 12pk	57.95	09/12/2025	402-021-535-83-31-00	
LANDON6017816	Nalgene 1201-1000 Breaker Griffin 3pk	155.96	09/12/2025	402-021-535-83-31-00	
MAGALEI2316857	Planners 2025-2026 (2ea) for Keana & Kelly	49.05	09/12/2025	001-004-514-23-31-00	
MARICLE22008511	Mailchimp/Communications Software Platform	147.29	09/12/2025	001-004-513-10-45-00	
MCGALLIAN01396	WA State Assoc. of Permit Techs Reg - Fall Con	275.00	09/12/2025	001-014-558-50-49-10	
MEADE1614143	Credit Report for Breanna Scott (Court)	9.79	09/12/2025	001-003-512-50-49-00	
MEADE1614143	Intellicorp Monthly Service Fee	21.76	09/12/2025	001-004-518-10-49-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
MELTON1P5601HCF	CREDIT: Backflow Certification - Dan Melton (	-225.00	09/12/2025	401-020-534-11-49-10	
MELTON1P5601HCF	Backflow Certification - Dan Melton (WRONG (	225.00	09/12/2025	401-020-534-11-49-10	
MELTON1P560LZQ7	Backflow Certification - Dan Melton	170.00	09/12/2025	401-020-534-11-49-10	
MELTON67737773	Forms for Water Valves	114.61	09/12/2025	401-020-534-52-31-00	
MORK8526870	Couplers, Tee, Elbow, Tubing, Mini Stakes - for	32.80	09/12/2025	101-017-542-30-31-00	
MOSTO1P5601HCR	CREDIT: Backflow Certification Exam - Connor	-225.00	09/12/2025	401-020-534-11-49-10	
MOSTO1P5601HCR	Backflow Certification Exam - Connor Most (W	225.00	09/12/2025	401-020-534-11-49-10	
MOSTO1P560LHT5	Backflow Certification Exam - Connor Most	170.00	09/12/2025	401-020-534-11-49-10	
MUNN495034	Handwipes for Truck	3.49	09/12/2025	401-020-534-12-31-00	
MUNN495034	Handwipes for Truck	3.49	09/12/2025	402-021-535-12-31-00	
MUNN495034	Handwipes for Truck	3.49	09/12/2025	411-046-531-11-31-00	
MUNN495034	Handwipes for Truck	3.49	09/12/2025	001-015-576-80-31-00	
MUNN495034	Handwipes for Truck	3.49	09/12/2025	101-017-543-30-31-00	
MUNN63129	Charging Mount,Cable Ties,Key Caps & Bands,I	19.17	09/12/2025	001-015-576-80-31-00	
MUNN63129	Safety Gloves	3.91	09/12/2025	001-015-576-80-22-00	
MUNN63129	Charging Mount,Cable Ties,Key Caps & Bands,I	19.17	09/12/2025	402-021-535-12-31-00	
MUNN63129	Dewalt Tool Box 24"	6.87	09/12/2025	101-017-543-30-35-00	
MUNN63129	Safety Gloves	3.92	09/12/2025	401-020-534-11-22-00	
MUNN63129	Safety Gloves	3.92	09/12/2025	402-021-535-83-22-00	
MUNN63129	Charging Mount,Cable Ties,Key Caps & Bands,I	19.17	09/12/2025	401-020-534-12-31-00	
MUNN63129	Safety Gloves	3.91	09/12/2025	101-017-543-50-22-00	
MUNN63129	Charging Mount,Cable Ties,Key Caps & Bands,I	19.17	09/12/2025	101-017-543-30-31-00	
MUNN63129	Dewalt Tool Box 24"	6.87	09/12/2025	402-021-535-12-35-00	
MUNN63129	Dewalt Tool Box 24"	6.87	09/12/2025	401-020-534-12-35-00	
MUNN63129	Safety Gloves	3.92	09/12/2025	411-046-531-80-22-00	
MUNN63129	Dewalt Tool Box 24"	6.87	09/12/2025	411-046-531-80-35-00	
MUNN63129	Charging Mount,Cable Ties,Key Caps & Bands,I	19.17	09/12/2025	411-046-531-11-31-00	
MUNN63129	Dewalt Tool Box 24"	6.87	09/12/2025	001-015-576-80-35-00	
MUNN73024	Fence Stakes for Sports Complex PH#1B CIP-2(	70.43	09/12/2025	109-015-594-76-63-31	
MUNN73882	Smart Clips Cable Management	1.96	09/12/2025	401-020-534-12-31-00	
MUNN73882	Smart Clips Cable Management	1.96	09/12/2025	411-046-531-11-31-00	
MUNN73882	Smart Clips Cable Management	1.96	09/12/2025	001-015-576-80-31-00	
MUNN73882	Smart Clips Cable Management	1.96	09/12/2025	402-021-535-12-31-00	
MUNN73882	Smart Clips Cable Management	1.96	09/12/2025	101-017-543-30-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
NAYER0273828	Laminating Pouches	25.63	09/12/2025	402-021-535-83-31-00	
NAYER0273828	Stylus Pens for iPads 10pcs	12.75	09/12/2025	402-021-535-52-31-00	
NAYER0478746	Boxiti Travel RFID for WEX Cards	10.88	09/12/2025	402-021-535-83-31-00	
NAYER0593053	Locking Carabiner Clips WWTP Keys	12.71	09/12/2025	402-021-535-83-31-00	
NAYER1629861	PlastiDip Black 6ea	87.27	09/12/2025	402-021-535-83-31-00	
NAYER18274	Uniform Shirts,Sweatshirts,Jackets/Travis & Chu	1,130.28	09/12/2025	402-021-535-83-22-00	
NAYER2018649	Alum Carabiner Clips D-Ring, Snap Hook Carab	22.89	09/12/2025	402-021-535-83-31-00	
NAYER2985860	Holkie Caster Wheels for WWTP Shop	18.54	09/12/2025	402-021-535-83-31-00	
NAYER3289013	Power Strips for TE's Office	26.94	09/12/2025	402-021-535-83-31-00	
NAYER3860255	Hot Shop Pest Control Foggers - UV Bldg	218.36	09/12/2025	402-021-535-83-31-00	
NAYER4039284	Reproeasy Test Pads for Labs	120.16	09/12/2025	402-021-535-83-31-00	
NAYER5759461	KN95 Face Masks for Collections	32.87	09/12/2025	402-021-535-52-31-00	
NAYER6044203	Holkie Caster Wheels for WWTP Shop	37.08	09/12/2025	402-021-535-83-31-00	
NAYER8092224	Master Lock Padlocks LW Collections	155.59	09/12/2025	402-021-535-52-31-00	
NAYER9773059	Master Lock Padlocks 6pk	93.52	09/12/2025	402-021-535-52-31-00	
NAYER9773059R	Credit: Return Master Lock Padlocks 6pk	-93.52	09/12/2025	402-021-535-52-31-00	
NAYERBioFestJL	NW Biosolids Biofest J.Landon 9.21-23.25 Blair	775.00	09/12/2025	402-021-535-83-49-10	
NAYERBioFestTE	NW Biosolids Biofest T.Ellingboe 9.21-23.25 Bl	775.00	09/12/2025	402-021-535-83-49-10	
NAYERGIG02	Sterilizer Strips for Lab	112.00	09/12/2025	402-021-535-83-31-00	
NAYERPNW	PNW Pretreatment Workshop J.Wilkinson 10.13-	650.00	09/12/2025	402-021-535-83-49-10	
NEIMAN00206	Pro Cleaning Towels 1 Case	114.81	09/12/2025	001-016-518-30-31-00	
NEIMAN18123	Safety Ear Muffs, Blk Rubber Gloves	75.04	09/12/2025	001-015-576-80-22-00	
NEIMAN18123	Safety Ear Muffs, Blk Rubber Gloves	75.04	09/12/2025	411-046-531-80-22-00	
NEIMAN18123	Safety Ear Muffs, Blk Rubber Gloves	75.04	09/12/2025	401-020-534-11-22-00	
NEIMAN18123	Safety Ear Muffs, Blk Rubber Gloves	75.04	09/12/2025	101-017-542-30-22-00	
NEIMAN23502	Safety Glasses	33.97	09/12/2025	001-015-576-80-22-00	
NEIMAN23502	Safety Glasses	33.97	09/12/2025	101-017-542-30-22-00	
NEIMAN23502	Safety Glasses	33.98	09/12/2025	411-046-531-80-22-00	
NEIMAN23502	Safety Glasses	33.97	09/12/2025	401-020-534-11-22-00	
NEIMAN39828	Toilet Handle Repair Kit	16.36	09/12/2025	001-015-576-80-31-00	
NEIMAN83456	Digital Timer (Never Arrived, Pending Credit)	193.88	09/12/2025	001-015-576-80-31-00	
POUNTAIN0018027	Evidence Destruction - Spokane, WA	127.51	09/12/2025	001-006-521-10-41-00	
POUNTAIN80150	Storage Boxes for Property & Evidence Room	254.27	09/12/2025	001-006-521-10-31-00	
POUNTAIN95398	Storage Boxes for Property & Evidence Room	32.18	09/12/2025	001-006-521-10-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
RODENBACH23085	Amazon Web Serv-GovCloud Data Trans-Month	6,076.63	09/12/2025	001-004-518-88-45-00	
RODENBACH95568	Good to Go Stickers for PD Non-Revenue Accou	54.60	09/12/2025	001-006-521-10-43-00	
ROWAN0646665	Lens Wipes for Eyeglasses	21.81	09/12/2025	001-006-521-20-31-00	
ROWAN4421017	Magnetic White Board	50.69	09/12/2025	001-006-521-10-31-00	
ROWAN4421017	Vinyl Letter Stickers & Mailing Envelopes	57.27	09/12/2025	001-006-521-10-31-00	
ROWAN5609059	Wireless Keyboard and Mouse	38.17	09/12/2025	001-006-521-10-31-00	
ROWAN6916256	Light Blocking Car Curtins, Monocular Telescop	105.75	09/12/2025	001-006-521-20-31-00	
ROWAN6916256	Staples,Lead,BndrClips,Sign,Pens,MousePad,Ta	201.93	09/12/2025	001-006-521-10-31-00	
ROY3784257	Uniform Shirts 3ea for Chuck Roy	59.97	09/12/2025	402-021-535-83-22-00	
RUEHL147772	Uniform Pants (2pr) B. Ruehl	38.18	09/12/2025	411-046-531-80-22-00	
RUEHL147772	Uniform Pants (2pr) B. Ruehl	38.18	09/12/2025	001-015-576-80-22-00	
RUEHL147772	Uniform Pants (2pr) B. Ruehl	38.18	09/12/2025	401-020-534-11-22-00	
RUEHL147772	Uniform Pants (2pr) B. Ruehl	38.18	09/12/2025	101-017-542-30-22-00	
RUEHL4020372	Key Lock Box - Flower Basket Watering Truck	49.47	09/12/2025	101-017-542-90-31-00	
RUEHL7023128	Filter, Dust Bag, Hose - for Grinder	117.74	09/12/2025	101-017-542-61-31-00	
SAVAGE6020117	Screw Eyes, Spring Links - Summer Sounds Bar	43.78	09/12/2025	001-015-576-80-31-00	
SMILEY10362	Candy - Harbor Hello Giveaways	78.96	09/12/2025	001-004-513-10-31-00	
SMILEY68644	Zip Ties & Twine - Harbor Hello Setup	18.17	09/12/2025	001-004-513-10-31-00	
SMILEY740042	Rubberbands - Harbor Hello Setup	5.44	09/12/2025	001-004-513-10-31-00	
STECKER709324	Zoom - JUNE 2025	753.29	09/12/2025	001-004-513-10-45-00	
STECKERHVYVD	Apple Podcast Data	0.99	09/12/2025	001-004-513-10-42-00	
STENSVOLD194028	CREDIT: Return Saw Blades	-51.21	09/12/2025	001-015-576-80-31-00	
STENSVOLD516659	Saw Blades	51.21	09/12/2025	001-015-576-80-31-00	
STENSVOLD524182	Saw Blades - Irrigation Tools	52.24	09/12/2025	001-015-576-80-31-00	
THOMAS1545928	Velcro to tie lose cords in CD Conference Room	3.70	09/12/2025	001-014-558-50-31-00	
THOMAS1545928	Velcro to tie lose cords in CD Conference Room	3.71	09/12/2025	001-014-558-60-31-00	
THOMAS18287	Uniforms-safety vest (2),waterproof coat, logo sl	254.64	09/12/2025	001-014-558-50-22-00	
THOMAS18287	Uniforms-safety vest (2),waterproof coat, logo sl	432.95	09/12/2025	001-014-558-60-22-00	
THOMAS6973827	Cabinet for CD Conference Room	92.72	09/12/2025	001-014-558-60-31-00	
THOMAS6973827	Cabinet for CD Conference Room	92.73	09/12/2025	001-014-558-50-31-00	
THOMAS9748206	Waste toner box for CD printer	34.01	09/12/2025	001-014-558-60-31-00	
THOMAS9748206	Waste toner box for CD printer	34.01	09/12/2025	001-014-558-50-31-00	
WAHTO035604	Fuel: 25.514 UNL Gal (WEX Failed, Has Been A	109.68	09/12/2025	101-017-542-90-35-00	
WAHTO6512075	Butt Splices/Connectors - Shop Supplies	23.59	09/12/2025	101-017-542-30-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
WALSH0011777	5/8 Steel Rail - Doris Heritage Fence Repair	11.53	09/12/2025	001-015-576-80-31-00	
WALSH1625383	PVC Nipple Risers, PVC Coupling	16.23	09/12/2025	001-015-576-80-31-00	
WARTER028623	Penguin Dry Ice - Wellness Car Show	91.31	09/12/2025	001-004-518-10-31-20	
WARTER0836218	D-Ring Extender Fall Protection	29.94	09/12/2025	402-021-535-52-22-00	
WARTER0836218	D-Ring Extender Fall Protection	29.94	09/12/2025	402-021-535-83-22-00	
WARTER3627433	Nasco SLudge Judge - 15' - Clarifier Samplers	587.76	09/12/2025	402-021-535-83-31-00	
WARTER445300	Beverages,Ice,Tongs,Pans,Foil,Potato Salad Well	212.70	09/12/2025	001-004-518-10-31-20	
WARTER5475463	Repl Filter for Wet Vac, Vault Key Wrench	21.25	09/12/2025	402-021-535-83-31-00	
WARTER5475463	Repl Filter for Wet Vac, Vault Key Wrench	21.24	09/12/2025	402-021-535-52-31-00	
WARTER6061819	Sludge Judge Rep Btm Section w/Valve	148.09	09/12/2025	402-021-535-83-31-00	
WARTER71072	Sampling of Fuel for LS2A Generator	30.00	09/12/2025	402-021-535-52-41-00	
WARTER7227432	Oil Only Absorbent Pads & 3M Petroleum Sorbe	77.01	09/12/2025	402-021-535-52-31-00	
WARTER7227432	Safety Harnesses for Fall Protection & Uniform I	205.19	09/12/2025	402-021-535-52-22-00	
WARTER7227432	Oil Only Absorbent Pads & 3M Petroleum Sorbe	77.01	09/12/2025	402-021-535-83-31-00	
WARTER7227432	Safety Harnesses for Fall Protection & Uniform I	205.19	09/12/2025	402-021-535-83-22-00	
WASHBURN1791139	Fuel: DSL 33.66 Gal - Thought WEX Only Wrkc	175.00	09/12/2025	402-021-535-52-32-00	
WASHBURN1791146	Fuel: DSL 33.66 Gal - Thought WEX Only Wrkc	175.00	09/12/2025	402-021-535-52-32-00	
WASHBURN-LR8/6	Fuel: DSL 33.66 Gal - Thought WEX Only Wrkc	175.00	09/12/2025	402-021-535-52-32-00	
WISER296841	Loveseat for staff lounge/Wellness	368.76	09/12/2025	001-004-518-10-31-20	
WISER-AR-30784	CertErosion & Sediment Cntl Lead Trng (virtual)	170.00	09/12/2025	411-046-531-80-49-10	
WISER-AR-30784	CertErosion & Sediment Cntl Lead Trng (virtual)	170.00	09/12/2025	101-017-543-30-49-10	
WISER-AR-30784	CertErosion & Sediment Cntl Lead Trng (virtual)	170.00	09/12/2025	401-020-534-11-49-10	
WISER-AR-30784	CertErosion & Sediment Cntl Lead Trng (virtual)	170.00	09/12/2025	001-015-576-80-49-10	
WISER-AR-30784	CertErosion & Sediment Cntl Lead Trng (virtual)	170.00	09/12/2025	402-021-535-12-49-10	
	Check Total:	38,893.54			
Vendor: 003650	WEX Bank			Check Sequence: 3	ACH Enabled: False
AUG25-BLDG	Fuel-UNL 55.702 Gal/AUG 2025	218.50	09/12/2025	001-014-558-50-32-00	
AUG25-ENG	Fuel-UNL 45.499 Gal/AUG 2025	40.16	09/12/2025	101-017-543-30-32-00	
AUG25-ENG	Fuel-UNL 45.499 Gal/AUG 2025	40.16	09/12/2025	411-046-531-11-32-00	
AUG25-ENG	Fuel-UNL 45.499 Gal/AUG 2025	40.16	09/12/2025	401-020-534-12-32-00	
AUG25-ENG	Fuel-UNL 45.499 Gal/AUG 2025	40.16	09/12/2025	402-021-535-12-32-00	
AUG25-ENG	Fuel-UNL 45.499 Gal/AUG 2025	40.16	09/12/2025	001-015-576-80-32-00	
AUG25-PD ADMIN	Fuel-UNL 84.820 Gal/AUG 2025	371.27	09/12/2025	001-006-521-10-32-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
AUG25-PD PATRL	Fuel-UNL 1,129.323 Gal/AUG 2025	5,004.54	09/12/2025	001-006-521-20-32-00	
AUG25-PW	Fuel-DSL 353.313 Gal/UNL 980.126 Gal/AUG 2	5,781.32	09/12/2025	101-017-542-90-32-00	
AUG25-PWEQUIP	Fuel-DSL 54.396 Gal/UNL 37.791 Gal/AUG 202	498.04	09/12/2025	101-017-542-30-32-00	
AUG25-REBATE	CREDIT FUEL REBATE/AUGUST 2025	-45.35	09/12/2025	101-017-542-90-32-00	
AUG25-REBATE	CREDIT FUEL REBATE/AUGUST 2025	-50.40	09/12/2025	402-021-535-12-32-00	
AUG25-REBATE	CREDIT FUEL REBATE/AUGUST 2025	-60.48	09/12/2025	001-006-521-20-32-00	
AUG25-REBATE	CREDIT FUEL REBATE/AUGUST 2025	-60.47	09/12/2025	001-006-521-10-32-00	
AUG25-REBATE	CREDIT FUEL REBATE/AUGUST 2025	-50.39	09/12/2025	402-021-535-52-32-00	
AUG25-REBATE	CREDIT FUEL REBATE/AUGUST 2025	-45.36	09/12/2025	101-017-543-30-32-00	
AUG25-REBATE	CREDIT FUEL REBATE/AUGUST 2025	-136.07	09/12/2025	401-020-534-12-32-00	
AUG25-REBATE	CREDIT FUEL REBATE/AUGUST 2025	-90.71	09/12/2025	411-046-531-11-32-00	
AUG25-REBATE	CREDIT FUEL REBATE/AUGUST 2025	-60.47	09/12/2025	001-014-558-50-32-00	
AUG25-REBATE	CREDIT FUEL REBATE/AUGUST 2025	-60.48	09/12/2025	001-015-576-80-32-00	
AUG25-REBATE	CREDIT FUEL REBATE/AUGUST 2025	-50.40	09/12/2025	402-021-535-83-32-00	
AUG25-REBATE	CREDIT FUEL REBATE/AUGUST 2025	-45.35	09/12/2025	101-017-542-30-32-00	
AUG25-WWTP	Fuel-DSL 43.278 Gal/UNL 251.532 Gal/AUG 20	607.28	09/12/2025	402-021-535-83-32-00	
AUG25-WWTP	Fuel-DSL 43.278 Gal/UNL 251.532 Gal/AUG 20	607.27	09/12/2025	402-021-535-52-32-00	
AUG25-WWTPEQUI	Fuel-DSL 38.469 Gal/AUG 2025	95.32	09/12/2025	402-021-535-52-32-00	
AUG25-WWTPEQUI	Fuel-DSL 38.469 Gal/AUG 2025	95.33	09/12/2025	402-021-535-83-32-00	

Check Total:	12,723.74
Total for Check Run:	72,880.91
Total of Number of Checks:	3

Accounts Payable

Check Register Totals Only

User: kmagalei@gigharborwa.gov
Printed: 9/10/2025 - 2:09 PM

GIG HARBOR®
"THE MARITIME CITY"

Check	Date	Vendor No	Vendor Name	Amount	Voucher
200790	09/12/2025	004144	Enterprise FM Trust	21,263.63	0
200791	09/12/2025	002579	US Bank	38,893.54	0
200792	09/12/2025	003650	WEX Bank	12,723.74	0
			Check Total:	72,880.91	

Accounts Payable

Computer Check Proof List by Vendor

User: kmagalei@gigharborwa.gov
Printed: 09/17/2025 - 1:29PM
Batch: 50022.09.2025

GIG HARBOR "THE MARITIME CITY"

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
Vendor:	UB*01799	5246 OLYMPIC DR NW LLC			Check Sequence: 1	ACH Enabled: False
		Refund Check 008806-000, 5246 OLYMPIC DI	52.87	09/22/2025	402-000-213-10-00-00	
		Check Total:	52.87			
Vendor:	000139	Ace Hardware			Check Sequence: 2	ACH Enabled: False
074410/1		Wedwacker line head (8)	331.58	09/22/2025	001-015-576-80-31-00	
074597/1		Hanger Hose, Flexzla Swvl Hose, Eng Oil/Jerisi	65.43	09/22/2025	402-021-535-52-31-00	
074614/1		Hand soaps/Restroom Supplies	32.62	09/22/2025	001-015-576-80-31-00	
074898/1		Fasteners for donated bench install/Skansie	15.64	09/22/2025	001-015-576-80-31-00	
		Check Total:	445.27			
Vendor:	001281	Active Construction Inc			Check Sequence: 3	ACH Enabled: False
PP#8		CSP-2107 Prentice/Fennimore½ Width Frontage	162,974.50	09/22/2025	102-018-595-30-63-26	
		Check Total:	162,974.50			
Vendor:	001309	Advanced Industrial Automation Inc			Check Sequence: 4	ACH Enabled: False
2041		Lift Station #13 Pump Control Upgrades PP#2 I	4,792.80	09/22/2025	410-022-594-35-65-79	
2042		Lift Station #16 Pump Control Upgrades PP#2 J	332.62	09/22/2025	410-022-594-35-65-79	
2043		On-Call Engineering & SCADA Services PP#3 .	3,674.48	09/22/2025	402-021-535-83-41-00	
		Check Total:	8,799.90			
Vendor:	003356	AlivePromo Inc			Check Sequence: 5	ACH Enabled: False
30570		Kiosk Weather Forecast Service Jerisich Dock 2(	120.00	09/22/2025	001-004-513-10-45-00	
		Check Total:	120.00			
Vendor:	002965	All Shred			Check Sequence: 6	ACH Enabled: False

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
115605		Admin Shredding Services 9/3/25	122.00	09/22/2025	001-004-513-10-41-00	
		Check Total:	122.00			
Vendor:	002158	ALLEN, SANDRA L			Check Sequence: 7	ACH Enabled: False
08/2025		Judicial Services/AUGUST 2025	5,500.00	09/22/2025	001-003-512-50-41-01	
		Check Total:	5,500.00			
Vendor:	002063	Aqua Ben Corporation			Check Sequence: 8	ACH Enabled: False
49858		Hydrofloc 2-275 gal totes & deliv/WWTP	9,706.00	09/22/2025	402-021-535-83-31-00	
		Check Total:	9,706.00			
Vendor:	004132	Aramsco			Check Sequence: 9	ACH Enabled: False
S7162762.001		Paint-White(2) Yellow(2) Thinner (1) 5 Gal Bucl	858.80	09/22/2025	101-017-542-64-31-00	
		Check Total:	858.80			
Vendor:	004105	Bowman Consulting Group Ltd			Check Sequence: 10	ACH Enabled: False
4150-22508071		Utility Rate Study 2025 PP#6 AUG 2025	3,249.16	09/22/2025	401-020-534-12-41-00	
4150-22508071		Utility Rate Study 2025 PP#6 AUG 2025	1,624.59	09/22/2025	402-021-535-83-41-00	
4150-22508071		Utility Rate Study 2025 PP#6 AUG 2025	3,249.16	09/22/2025	411-046-531-11-41-00	
4150-22508071		Utility Rate Study 2025 PP#6 AUG 2025	1,624.59	09/22/2025	402-021-535-52-41-00	
		Check Total:	9,747.50			
Vendor:	000124	CenturyLink			Check Sequence: 11	ACH Enabled: False
300471172		Police Dept Fax 851-2399, 113-0879/SEPT 2025	62.43	09/22/2025	001-006-521-10-42-00	
300474980		Court Phone 253.851.2038/SEPT 2025	65.23	09/22/2025	001-003-512-50-42-00	
300475192		Telephone,Internet,300MBS Metro Ethernet, ISD	187.00	09/22/2025	001-014-558-50-42-00	
300475192		Telephone,Internet,300MBS Metro Ethernet, ISD	181.72	09/22/2025	001-015-576-80-42-00	
300475192		Telephone,Internet,300MBS Metro Ethernet, ISD	169.31	09/22/2025	001-004-514-23-42-00	
300475192		Telephone,Internet,300MBS Metro Ethernet, ISD	169.31	09/22/2025	001-004-518-10-42-00	
300475192		Telephone,Internet,300MBS Metro Ethernet, ISD	1,164.04	09/22/2025	402-021-535-12-42-00	
300475192		Telephone,Internet,300MBS Metro Ethernet, ISD	169.31	09/22/2025	001-004-518-88-42-00	
300475192		Telephone,Internet,300MBS Metro Ethernet, ISD	187.00	09/22/2025	001-014-558-60-42-00	
300475192		Telephone,Internet,300MBS Metro Ethernet, ISD	1,060.04	09/22/2025	101-017-543-30-42-00	
300475192		Telephone,Internet,300MBS Metro Ethernet, ISD	795.21	09/22/2025	001-016-518-30-42-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
300475192	Telephone,Internet,300MBS Metro Ethernet, ISD	169.32	09/22/2025	001-006-521-20-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISD	710.83	09/22/2025	411-046-531-80-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISD	169.31	09/22/2025	001-004-513-10-42-00	
300475192	20Mbs Metro Ethernet WWTP (Upgrade) SEPT	910.00	09/22/2025	402-021-535-12-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISD	204.67	09/22/2025	001-003-512-50-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISD	1,060.04	09/22/2025	401-020-534-12-42-00	
300475192	Telephone,Internet,300MBS Metro Ethernet, ISD	169.32	09/22/2025	001-006-521-10-42-00	
300475330	PW Shop Phone & SCADA DSL 253.851.8406/S	352.37	09/22/2025	101-017-543-30-42-00	A
300475330	PW Shop Phone & SCADA DSL 253.851.8406/S	352.38	09/22/2025	401-020-534-12-42-00	B
300475419	Wireless Service-Civic Center/SEPT 2025	47.91	09/22/2025	401-020-534-12-42-00	
300475419	Wireless Service-Civic Center/SEPT 2025	7.74	09/22/2025	001-004-518-88-42-00	
300475419	Wireless Service-Civic Center/SEPT 2025	7.74	09/22/2025	001-004-514-23-42-00	
300475419	Wireless Service-Civic Center/SEPT 2025	53.23	09/22/2025	402-021-535-12-42-00	
300475419	Wireless Service-Civic Center/SEPT 2025	7.75	09/22/2025	001-016-518-30-42-00	
300475419	Wireless Service-Civic Center/SEPT 2025	7.75	09/22/2025	001-015-576-80-42-00	
300475419	FAX Service 253-851-8563-Civic Center/SEPT 2	9.72	09/22/2025	001-014-558-50-42-00	
300475419	Wireless Service-Civic Center/SEPT 2025	31.94	09/22/2025	411-046-531-80-42-00	
300475419	Wireless Service-Civic Center/SEPT 2025	7.74	09/22/2025	001-006-521-20-42-00	
300475419	FAX Service 253-851-8563-Civic Center/SEPT 2	9.72	09/22/2025	001-004-513-10-42-00	
300475419	Wireless Service-Civic Center/SEPT 2025	7.74	09/22/2025	001-006-521-10-42-00	
300475419	Wireless Service-Civic Center/SEPT 2025	7.75	09/22/2025	001-014-558-50-42-00	
300475419	Wireless Service-Civic Center/SEPT 2025	7.75	09/22/2025	001-014-558-60-42-00	
300475419	Wireless Service-Civic Center/SEPT 2025	7.74	09/22/2025	001-003-512-50-42-00	
300475419	Wireless Service-Civic Center/SEPT 2025	7.74	09/22/2025	001-004-518-10-42-00	
300475419	Wireless Service-Civic Center/SEPT 2025	47.91	09/22/2025	101-017-543-30-42-00	
300475419	FAX Service 253-851-8563-Civic Center/SEPT 2	12.96	09/22/2025	001-003-512-50-42-00	
300475419	Wireless Service-Civic Center/SEPT 2025	7.74	09/22/2025	001-004-513-10-42-00	
300475705	WWTP Phone & Fax 253.851.8999/SEPT 2025	339.62	09/22/2025	402-021-535-83-42-00	
411344164	Eddon Boat Fire Alarm 253.858.0201, 858-0203/	92.66	09/22/2025	001-015-576-80-42-00	C
425412815	Web Cam on Harborview Dr/SEPT 2025	112.50	09/22/2025	001-004-513-10-42-00	
449847912	WWTP SCADA Line 253.858.7424/SEPT 2025	141.03	09/22/2025	402-021-535-83-42-00	
475603651	ADA Lift-Ancich Park Emergency Phone Line/J	69.82	09/22/2025	001-015-576-80-42-00	
475603651	ADA Lift-Ancich Park Emergency Phone Line/S	75.38	09/22/2025	001-015-576-80-42-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	9,438.42			
Vendor: 003501	CenturyLink			Check Sequence: 12	ACH Enabled: False
744499401	Internet Connect-ACCT#89459471-ALL DEPTS	62.20	09/22/2025	001-015-576-80-42-00	
744499401	Internet Connect-ACCT#89459471-ALL DEPTS	384.82	09/22/2025	101-017-543-30-42-00	
744499401	Internet Connect-ACCT#89459471-ALL DEPTS	62.19	09/22/2025	001-004-518-10-42-00	
744499401	Internet Connect-ACCT#89459471-ALL DEPTS	62.19	09/22/2025	001-006-521-10-42-00	
744499401	Internet Connect-ACCT#89459471-ALL DEPTS	62.20	09/22/2025	001-014-558-60-42-00	
744499401	Internet Connect-ACCT#89459471-ALL DEPTS	384.82	09/22/2025	401-020-534-12-42-00	
744499401	Internet Connect-ACCT#89459471-ALL DEPTS	62.19	09/22/2025	001-014-558-50-42-00	
744499401	Internet Connect-ACCT#89459471-ALL DEPTS	256.55	09/22/2025	411-046-531-80-42-00	
744499401	Internet Connect-ACCT#89459471-ALL DEPTS	62.19	09/22/2025	001-003-512-50-42-00	
744499401	Internet Connect-ACCT#89459471-ALL DEPTS	62.20	09/22/2025	001-016-518-30-42-00	
744499401	Internet Connect-ACCT#89459471-ALL DEPTS	62.19	09/22/2025	001-004-513-10-42-00	
744499401	Internet Connect-ACCT#89459471-ALL DEPTS	62.19	09/22/2025	001-004-518-88-42-00	
744499401	Internet Connect-ACCT#89459471-ALL DEPTS	62.19	09/22/2025	001-004-514-23-42-00	
744499401	Internet Connect-ACCT#89459471-ALL DEPTS	427.57	09/22/2025	402-021-535-12-42-00	
744499401	Internet Connect-ACCT#89459471-ALL DEPTS	62.19	09/22/2025	001-006-521-20-42-00	
752510200	Internet Connect Acct #89807710 ALL DEPTS/S	115.36	09/22/2025	001-015-576-80-42-00	
752510200	Internet Connect Acct #89807710 ALL DEPTS/S	115.35	09/22/2025	001-004-514-23-42-00	
752510200	Internet Connect Acct #89807710 ALL DEPTS/S	793.07	09/22/2025	402-021-535-12-42-00	
752510200	Internet Connect Acct #89807710 ALL DEPTS/S	115.36	09/22/2025	001-006-521-20-42-00	
752510200	Internet Connect Acct #89807710 ALL DEPTS/S	115.36	09/22/2025	001-016-518-30-42-00	
752510200	Internet Connect Acct #89807710 ALL DEPTS/S	713.77	09/22/2025	101-017-543-30-42-00	
752510200	Internet Connect Acct #89807710 ALL DEPTS/S	115.36	09/22/2025	001-014-558-50-42-00	
752510200	Internet Connect Acct #89807710 ALL DEPTS/S	115.35	09/22/2025	001-004-513-10-42-00	
752510200	Internet Connect Acct #89807710 ALL DEPTS/S	115.36	09/22/2025	001-006-521-10-42-00	
752510200	Internet Connect Acct #89807710 ALL DEPTS/S	713.77	09/22/2025	401-020-534-12-42-00	
752510200	Internet Connect Acct #89807710 ALL DEPTS/S	115.36	09/22/2025	001-004-518-10-42-00	
752510200	Internet Connect Acct #89807710 ALL DEPTS/S	115.36	09/22/2025	001-014-558-60-42-00	
752510200	Internet Connect Acct #89807710 ALL DEPTS/S	115.35	09/22/2025	001-004-518-88-42-00	
752510200	Internet Connect Acct #89807710 ALL DEPTS/S	475.84	09/22/2025	411-046-531-80-42-00	
752510200	Internet Connect Acct #89807710 ALL DEPTS/S	115.35	09/22/2025	001-003-512-50-42-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	6,103.25			
Vendor: 002900	Cintas Corporation #461			Check Sequence: 13	ACH Enabled: False
1905853650	Black Nitrile Gloves-100/bx-ea-Lg (30) XL(10)/	196.38	09/22/2025	402-021-535-83-31-00	
1905853650	Black Nitrile Gloves-100/bx-ea-Lg (30) XL(10)/	196.38	09/22/2025	402-021-535-52-31-00	
4240929459	Uniforms,Coveralls,Bag,Mat,Scrub-Clean Serv/\	175.38	09/22/2025	402-021-535-52-41-00	
4240929459	Uniforms,Coveralls,Bag,Mat,Scrub-Clean Serv/\	175.39	09/22/2025	402-021-535-83-41-00	
4241543792	Uniforms,Coveralls,Bag,Mat,Scrub-Clean Serv/\	175.38	09/22/2025	402-021-535-83-41-00	
4241543792	Uniforms,Coveralls,Bag,Mat,Scrub-Clean Serv/\	175.39	09/22/2025	402-021-535-52-41-00	
	Check Total:	1,094.30			
Vendor: 000713	City of Gig Harbor			Check Sequence: 14	ACH Enabled: False
000969-000	3326 Rosedale St/Sidewalk Lawn-969/JULY-AU	174.97	09/22/2025	001-015-576-80-47-00	000969-000
000975-000	Rosedale/Harborview Lawn Sprin-975/JULY-AU	103.89	09/22/2025	001-015-576-80-47-00	000975-000
001024-000	Parking area sprink Dorotich-1024/JULY-AUG 2	139.43	09/22/2025	001-015-576-80-47-00	001024-000
001133-000	Utilities City Park 1133/JULY-AUG 2025	846.74	09/22/2025	001-015-576-80-47-00	001133-000
001479-000	Utilities Borgan Property 1479/JULY-AUG 2025	737.18	09/22/2025	001-015-576-80-47-00	001479-000
001482-000	Utilities WWTP 1482/JULY-AUG 2025	2,696.86	09/22/2025	402-021-535-83-47-00	001482-000
003040-000	Franklin View Climb Sprink 3040/JULY-AUG 2	114.56	09/22/2025	001-015-576-80-47-00	003040-000
003136-000	Lift Station Harborview-3136/JULY-AUG 2025	110.99	09/22/2025	402-021-535-52-47-00	003136-000
003161-000	Borgan Blvd Sprinklers 3161/JULY-AUG 2025	295.38	09/22/2025	001-015-576-80-47-00	003161-000
003162-000	Borgan Blvd Sprinklers 3162/JULY-AUG 2025	473.08	09/22/2025	001-015-576-80-47-00	003162-000
003163-000	Borgan Blvd Sprinklers 3163/JULY-AUG 2025	459.28	09/22/2025	001-015-576-80-47-00	003163-000
003164-000	Borgan Blvd Sprinklers 3164/JULY-AUG 2025	267.37	09/22/2025	001-015-576-80-47-00	003164-000
003165-000	Borgan Blvd Sprinklers 3165/JULY-AUG 2025	661.44	09/22/2025	001-015-576-80-47-00	003165-000
003166-000	Borgen Blvd Sprinklers 3166/JULY-AUG 2025	1,242.79	09/22/2025	001-015-576-80-47-00	003166-000
003189-000	Borgen Blvd Sprinklers 3189/JULY-AUG 2025	130.41	09/22/2025	001-015-576-80-47-00	003189-000
003491-000	3510 Vernhardson upper ball fld-3491/JULY-AU	331.61	09/22/2025	001-015-576-80-47-00	003491-000
003492-000	3303 Vernhardson lower ball fld-3492/JULY-AU	349.38	09/22/2025	001-015-576-80-47-00	003492-000
004799-000	3805 Harborview Dr Eddon 4799/JULY-AUG 2(	1,228.46	09/22/2025	001-015-576-80-47-00	
004800-000	3711 Harborvw/Eddon Bt Lawn 4800/JULY-AU	38.14	09/22/2025	001-015-576-80-47-00	
004882-000	8714 Harborview Borgan Pk Sprink-4882/JULY-	694.72	09/22/2025	001-015-576-80-47-00	
005081-000	Vernhardsn St BMX pk sprink-5081/JULY-AUG	383.77	09/22/2025	001-015-576-80-47-00	
005504-000	Borgen Blvd Sprinklers-5504/JULY-AUG 2025	373.57	09/22/2025	001-015-576-80-47-00	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
005698-000		Harbor Hill Rnd Bout 5698/JULY-AUG 2025	1,818.53	09/22/2025	001-015-576-80-47-00	
005699-000		Harbor Hill Dr Sprink 5699/JULY-AUG 2025	1,221.47	09/22/2025	001-015-576-80-47-00	
005765-000		8801 Harborvw LS#2A-Bogue-5765/JULY-AUG	109.09	09/22/2025	402-021-535-52-47-00	
006246-000		4009 Harborview/Austin Est 6246/JULY-AUG 2	161.44	09/22/2025	001-015-576-80-47-00	
006624-000		3580 50th-KLM Vet park 6624/JULY-AUG 2025	535.47	09/22/2025	001-015-576-80-47-00	
007166-000		9702 Crescent Valley Dr 7166/JULY-AUG 2025	123.86	09/22/2025	001-015-576-80-47-00	
009349-000		5280 Borgen/Cushmn Trl RR 9349/JULY-AUG 2	435.63	09/22/2025	001-015-576-80-47-00	
010805-000		10303 50th Ave-GHLittleLg 10805/JULY-AUG	3,900.79	09/22/2025	001-015-576-80-47-00	
010814-000		4404 Borgen-ShawPark 10814/JULY-AUG 2025	1,676.37	09/22/2025	001-015-576-80-47-00	
010866-000		3025 96th-Masonic Lodge 10866/JULY-AUG 20	465.36	09/22/2025	001-015-576-80-47-00	
011271-000		Harbor Hill RAB Irrig 11271/JULY-AUG 2025	598.15	09/22/2025	001-015-576-80-47-00	
		Check Total:	22,900.18			
Vendor:	000942	City of Gig Harbor			Check Sequence: 15	ACH Enabled: False
BD-25-0111		CIP-2007 Doris Heritage Park Permit ComDemo	195.00	09/22/2025	109-015-594-76-63-31	
		Check Total:	195.00			
Vendor:	003360	CivicPlus			Check Sequence: 16	ACH Enabled: False
346882		SeeClickFix-Annual Fee City Website Maint 07.	9,762.91	09/22/2025	001-004-513-10-45-00	
		Check Total:	9,762.91			
Vendor:	004032	Classy Chassis Fleet Card Program			Check Sequence: 17	ACH Enabled: False
W-2493		Car Wash Self Serv PW Fleet AUGUST 2025	69.25	09/22/2025	101-017-542-30-49-00	
W-2493		Car Wash Self Serv PW Fleet AUGUST 2025	69.25	09/22/2025	001-015-576-80-49-00	
W-2493		Car Wash Self Serv PW Fleet AUGUST 2025	69.25	09/22/2025	411-046-531-80-49-00	
W-2493		Car Wash Self Serv PW Fleet AUGUST 2025	69.25	09/22/2025	401-020-534-11-49-00	
		Check Total:	277.00			
Vendor:	004018	Comcast Business			Check Sequence: 18	ACH Enabled: False
0903170		Security Cameras Acct8498 36 009 0903170/Jeri	179.11	09/22/2025	001-015-576-80-42-00	
0994201		SCADA Acct #8498 36 010 0994201/PW Ops Sl	308.02	09/22/2025	401-020-534-12-42-00	
250704016		Internet-Sports Complex #962869007/10660 Har	462.11	09/22/2025	001-015-576-80-42-00	
		Check Total:	949.24			

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
Vendor:	002510	Construction Testing Laboratories Inc			Check Sequence: 19	ACH Enabled: False
149575		CSP-2003 Burnham ½ Width Improv Phase 1A F	60.00	09/22/2025	412-047-594-31-63-13	
149575		CSP-2003 Burnham ½ Width Improv Phase 1A F	60.00	09/22/2025	102-018-595-30-63-99	
		Check Total:	120.00			
Vendor:	UB*01797	COTTAGES AT ROSEDALE LLC			Check Sequence: 20	ACH Enabled: False
		Refund Check 013043-001, 4115 ROSEDALE S	153.60	09/22/2025	401-000-213-10-00-00	
		Check Total:	153.60			
Vendor:	000169	Cummins Sales and Service			Check Sequence: 21	ACH Enabled: False
01-250859959		Troubleshoot & Consult Generator LS#2A	1,278.65	09/22/2025	402-021-535-52-41-00	
		Check Total:	1,278.65			
Vendor:	000171	Databar Inc			Check Sequence: 22	ACH Enabled: False
272264		Cycle 002 Printing, Mailing, Viewing (1,372 pcs	567.01	09/22/2025	401-020-534-72-42-00	
272264		Cycle 002 Printing, Mailing, Viewing (1,372 pcs	283.50	09/22/2025	411-046-531-80-42-00	
272264		Cycle 002 Printing, Mailing, Viewing (1,372 pcs	567.01	09/22/2025	402-021-535-72-42-00	
		Check Total:	1,417.52			
Vendor:	UB*01788	DINA & FRANK DEBERRY			Check Sequence: 23	ACH Enabled: False
		Refund Check 013015-000, 4917 22ND AVE C	117.04	09/22/2025	401-000-213-10-00-00	
		Check Total:	117.04			
Vendor:	000175	DELL MARKETING LP			Check Sequence: 24	ACH Enabled: False
10815822474		Dell OptiPlex Micro 7020 FA #03027	366.90	09/22/2025	411-046-531-80-35-00	
10815822474		Dell OptiPlex Micro 7020 FA #03027	366.90	09/22/2025	401-020-534-11-35-00	
10815822474		Dell OptiPlex Micro 7020 FA #03027	366.90	09/22/2025	101-017-542-30-35-00	
10815822474		Dell OptiPlex Micro 7020 FA #03027	366.90	09/22/2025	001-015-576-80-35-00	
10827627934		Dell Latitude 5350 XCTO Base BNCPW94 #03(	360.40	09/22/2025	401-020-534-11-35-00	
10827627934		Dell Latitude 5350 XCTO Base 8NCPW94 #030	1,441.61	09/22/2025	001-014-558-50-35-00	
10827627934		Dell Latitude 5350 XCTO Base BNCPW94 #03(	360.40	09/22/2025	001-015-576-80-35-00	
10827627934		Dell Latitude 5350 XCTO Base BNCPW94 #03(	360.40	09/22/2025	411-046-531-80-35-00	
10827627934		Dell Latitude 5350 XCTO Base BNCPW94 #03(	360.40	09/22/2025	101-017-542-30-35-00	
10827627934		Dell Latitude 5350 XCTO Base 9NCPW94 #030	1,441.60	09/22/2025	001-004-513-10-35-00	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
		Check Total:	5,792.41			
Vendor:	000371	Dept of Licensing Firearms Dep			Check Sequence: 25	ACH Enabled: False
CR#464956		CPL: GHP001770 - Renewal	18.00	09/22/2025	001-000-237-20-00-00	
CR#466876		CPL: GHP001777 - Original	18.00	09/22/2025	001-000-237-20-00-00	
CR#466952		CPL: GHP001778 - Original	18.00	09/22/2025	001-000-237-20-00-00	
CR#467267		CPL: GHP001779 - Original	18.00	09/22/2025	001-000-237-20-00-00	
CR#467515		CPL: GHP001780 - Original	18.00	09/22/2025	001-000-237-20-00-00	
CR#467718		CPL: GHP001781 - Original	18.00	09/22/2025	001-000-237-20-00-00	
CR#467864		CPL: GHP001782 - Original	18.00	09/22/2025	001-000-237-20-00-00	
CR#467966		CPL: GHP001783 - Original	18.00	09/22/2025	001-000-237-20-00-00	
		Check Total:	144.00			
Vendor:	001090	DM Recycling Company			Check Sequence: 26	ACH Enabled: False
13115985		Recycling: 6yd Commingled Paper Wkly PU/Civ	442.00	09/22/2025	001-016-518-30-47-00	
13116143		Recycling: 90gal Commingled Items/WWTP AU	144.00	09/22/2025	402-021-535-83-47-30	
13117660		Recycling: 2yd Commingled Items/PW Shop AU	167.00	09/22/2025	101-017-543-30-47-00	
		Check Total:	753.00			
Vendor:	000185	Don Small & Sons Oil Dist Co			Check Sequence: 27	ACH Enabled: False
S284629		5W30 Shield Choice Motor Oil (55gal Drum) Sh	431.73	09/22/2025	101-017-542-90-31-00	
S284629		5W30 Shield Choice Motor Oil (55gal Drum) Sh	431.72	09/22/2025	001-006-521-20-31-00	
		Check Total:	863.45			
Vendor:	004078	DS Services of America, Inc.			Check Sequence: 28	ACH Enabled: False
24709796081325		Distilled Water 6pk (7) for WWTP Lab	83.92	09/22/2025	402-021-535-83-31-00	
		Check Total:	83.92			
Vendor:	001951	Eagle Tire & Automotive			Check Sequence: 29	ACH Enabled: False
212298		Tire Repair w/Internal Patch or Patch-Plug VEH	30.00	09/22/2025	001-006-521-20-48-00	
213407		Tire Services Inspection, Flat Repair VEH #1133	30.00	09/22/2025	101-017-542-90-48-00	
		Check Total:	60.00			
Vendor:	003392	Fehr & Peers			Check Sequence: 30	ACH Enabled: False

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
187144		Transportation Element 2024 Comp Plan/JUNE :	4,295.00	09/22/2025	001-014-558-60-41-00	
188709		Transportation Element 2024 Comp Plan/AUGU	11,730.00	09/22/2025	001-014-558-60-41-00	
		Check Total:	16,025.00			
Vendor:	UB*01796	BILLY & PAMELA FRANKS			Check Sequence: 31	ACH Enabled: False
		Refund Check 011899-000, 7789 53RD PLACE	125.72	09/22/2025	401-000-213-10-00-00	
		Check Total:	125.72			
Vendor:	000123	Gig Harbor Chamber of Commerce			Check Sequence: 32	ACH Enabled: False
44421		Lodging Tax Grant - SEPTEMBER 2025 Installr	48,235.79	09/22/2025	107-029-557-30-41-00	
		Check Total:	48,235.79			
Vendor:	000283	Grainger Inc			Check Sequence: 33	ACH Enabled: False
9619872832		Absorbent Pads 10pk (4)	243.72	09/22/2025	411-046-531-80-31-00	
		Check Total:	243.72			
Vendor:	000271	Gray & Osborne Inc			Check Sequence: 34	ACH Enabled: False
10		CIP-2405 PW Ops Decant Facility PP#10 JULY	3,623.90	09/22/2025	121-016-594-18-62-09	
		Check Total:	3,623.90			
Vendor:	000272	Graybar Electric Co			Check Sequence: 35	ACH Enabled: False
9300207953		LED Streetlight Replacements (110)	120,681.62	09/22/2025	101-017-542-63-31-00	
		Check Total:	120,681.62			
Vendor:	000305	HD Fowler Company Inc			Check Sequence: 36	ACH Enabled: False
C648756		Return Credit: Elbows & Caps (Orig Inv #I7105:	-51.50	09/22/2025	401-020-534-52-31-00	
I7105530		Strps,GateValve,Cplrs,Elbws,Cps,Jnts,MtrBxs,St	7,965.24	09/22/2025	401-020-534-52-31-00	
I7108883		Return Bends, Galv Nipples - PRV Maint	170.09	09/22/2025	401-020-534-52-31-00	
I7108885		Hub Soil Pipe, Valve Boxes, Valve Box Tops-PR	1,276.19	09/22/2025	401-020-534-52-31-00	
		Check Total:	9,360.02			
Vendor:	004040	HD Supply Formerly Home Depot Pro			Check Sequence: 37	ACH Enabled: False
890608938		Soap, Urine Remover, Towels, Cleaner - Restroo	380.35	09/22/2025	001-015-576-80-31-00	
891259947		Bath Tissue, Gloves, Glass Cleaner, Toilet Mop,	749.85	09/22/2025	001-015-576-80-31-00	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
		Check Total:	1,130.20			
Vendor:	000295	Hemleys Septic Tank Cleaning Inc			Check Sequence: 38	ACH Enabled: False
i2723		Sani-Can Rental - Skansie Bros Park	121.40	09/22/2025	001-015-576-80-45-00	
i3047		Sani-Can Rental - Crescent Creek Park	350.00	09/22/2025	001-015-576-80-45-00	
i3048		Sani-Can Rental - Wilkinson Farm	175.00	09/22/2025	001-015-576-80-45-00	
i3049		Sani-Can Rental - Skate Park	175.00	09/22/2025	001-015-576-80-45-00	
		Check Total:	821.40			
Vendor:	HendJenn	Hendrickson, Jennifer			Check Sequence: 39	ACH Enabled: False
VH25-0002		Reimburse for Improperly Impounded Veh 08.05	559.86	09/22/2025	001-006-521-10-31-00	
		Check Total:	559.86			
Vendor:	UB*01790	ROB & MIRNA HOWELL			Check Sequence: 40	ACH Enabled: False
		Refund Check 012628-000, 4525 OLYMPUS L(	40.18	09/22/2025	401-000-213-10-00-00	
		Check Total:	40.18			
Vendor:	001630	Keco Inc			Check Sequence: 41	ACH Enabled: False
51492		Flnge,Elbw & Union Sub Assy, Flnge Gskt-Jeris	329.50	09/22/2025	402-021-535-52-31-00	
		Check Total:	329.50			
Vendor:	004145	Kelleher, Helmrich & Associates Inc			Check Sequence: 42	ACH Enabled: False
20252682		SDS Online Services Annual Subscription 9/1/25	450.00	09/22/2025	001-015-576-80-45-00	
20252682		SDS Online Services Annual Subscription 9/1/25	450.00	09/22/2025	101-017-543-50-45-00	
20252682		SDS Online Services Annual Subscription 9/1/25	450.00	09/22/2025	401-020-534-12-45-00	
20252682		SDS Online Services Annual Subscription 9/1/25	450.00	09/22/2025	411-046-531-80-45-00	
		Check Total:	1,800.00			
Vendor:	003947	KINTANAR LAW			Check Sequence: 43	ACH Enabled: False
20		Prof Services for Public Defender/AUG 2025	11,250.00	09/22/2025	001-004-515-30-41-10	
		Check Total:	11,250.00			
Vendor:	002226	KPFF Consulting Engineers Inc			Check Sequence: 44	ACH Enabled: False
576018		CSP-2206 38th Ave Improv Proj PH 2 PP#37 JU	4,987.84	09/22/2025	102-018-595-30-63-31	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
		Check Total:	4,987.84			
Vendor:	UB*01786	KELIN KUHN			Check Sequence: 45	ACH Enabled: False
		Refund Check 007277-000, 3714 EDWARDS D	446.35	09/22/2025	401-000-213-10-00-00	
		Check Total:	446.35			
Vendor:	001940	MBSquared Inc			Check Sequence: 46	ACH Enabled: False
49582		Temp Staff C. Harper - Week of 8/24/25	1,091.75	09/22/2025	001-004-518-10-41-00	
49607		Temp Staff C. Harper - Week of 8/31/2025	1,091.75	09/22/2025	001-004-518-10-41-00	
		Check Total:	2,183.50			
Vendor:	002816	MILES RESOURCES LLC			Check Sequence: 47	ACH Enabled: False
372260		Cold Mix 3.09 tons	364.87	09/22/2025	401-020-534-52-31-00	
		Check Total:	364.87			
Vendor:	000405	MINUTEMAN PRESS			Check Sequence: 48	ACH Enabled: False
3854		Poster Boards for Police Chief Recruiting Events	171.52	09/22/2025	001-006-521-10-31-00	
		Check Total:	171.52			
Vendor:	000424	Murrey's Disposal Company Inc			Check Sequence: 49	ACH Enabled: False
13119822		Refuse Serv: Jerisich Park #31105600 AUGUST	580.02	09/22/2025	001-015-576-80-47-00	
13119978		Refuse Serv: WWTP #31117020 AUGUST 2025	1,094.92	09/22/2025	402-021-535-83-47-30	
13120024		Refuse Serv: PW Shop #31140800 AUGUST 20:	1,153.95	09/22/2025	101-017-543-50-47-00	
13120025		Refuse Serv: Civic Center #31140802 AUGUST	401.66	09/22/2025	001-016-518-30-47-00	
13123329		Refuse Serv: Sm Dumpster PW Ops #32188714(	210.88	09/22/2025	101-017-543-50-47-00	
		Check Total:	3,441.43			
Vendor:	000437	National Safety Inc			Check Sequence: 50	ACH Enabled: False
0767237-IN		Gas for Calibration Monitor	146.50	09/22/2025	402-021-535-83-31-00	
0767237-IN		Gas for Calibration Monitor	146.49	09/22/2025	402-021-535-52-31-00	
		Check Total:	292.99			
Vendor:	002676	NAVIA BENEFIT SOLUTIONS CLIENT PAY			Check Sequence: 51	ACH Enabled: False
10999420		Sec 125 FSA & HSA Participant Fees AUG 2025	400.00	09/22/2025	001-001-514-23-49-00	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
		Check Total:	400.00			
Vendor:	000430	NCL of Wisconsin Inc			Check Sequence: 52	ACH Enabled: False
524172		Buffered Dilution Water for Fecal (2 @ 60/cs)	198.70	09/22/2025	402-021-535-83-31-00	
		Check Total:	198.70			
Vendor:	000440	Nelson Truck Equipment Inc			Check Sequence: 53	ACH Enabled: False
763360		Moved & Installed Old Dump Box from VEH #1	5,524.30	09/22/2025	101-017-542-90-48-00	
		Check Total:	5,524.30			
Vendor:	000455	Northwest Cascade Inc			Check Sequence: 54	ACH Enabled: False
66288938		Job Service Per Hour (8.25hrs)/Fox Run SSO	3,033.53	09/22/2025	402-021-535-52-48-00	
66290619		Hydro Excavate Sewer Main for Repair/Rosedal	1,843.11	09/22/2025	402-021-535-52-48-00	
		Check Total:	4,876.64			
Vendor:	000461	OGDEN MURPHY & WALLACE PLLC			Check Sequence: 55	ACH Enabled: False
915504		General Retainer Serv/50.20hrs JULY 2025	3,111.55	09/22/2025	101-017-543-30-41-00	
915504		General Retainer Serv/50.20hrs JULY 2025	3,111.55	09/22/2025	401-020-534-12-41-10	
915504		General Retainer Serv/50.20hrs JULY 2025	3,457.28	09/22/2025	402-021-535-12-41-11	
915504		Purdy Interchange v Gig Harbor/0.50hrs JULY 2	146.00	09/22/2025	402-021-535-12-41-11	
915504		Purdy Interchange v Pierce County/19.10hrs JUI	6,087.20	09/22/2025	402-021-535-12-41-11	
915504		General Retainer Serv/50.20hrs JULY 2025	2,074.37	09/22/2025	411-046-531-12-41-10	
915504		Public Record Requests/0.30hrs JULY 2025	105.60	09/22/2025	001-004-515-30-41-00	
915504		General Retainer Serv/50.20hrs JULY 2025	5,531.65	09/22/2025	001-004-515-30-41-00	
		Check Total:	23,625.20			
Vendor:	003077	Oldcastle Infrastructure			Check Sequence: 56	ACH Enabled: False
010280121		Vault Lid Replacement - Harborview/Burnham	2,435.42	09/22/2025	402-021-535-52-31-00	
		Check Total:	2,435.42			
Vendor:	004146	Olympic Holdings - STG, LLC			Check Sequence: 57	ACH Enabled: False
84296		Glass Tinting for PD Windows, Court Windows,	3,163.60	09/22/2025	001-016-518-30-48-00	
		Check Total:	3,163.60			

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: UB*01795	GEORGE ORREN			Check Sequence: 58	ACH Enabled: False
	Refund Check 009957-000, 6391 SERENITY L	200.38	09/22/2025	402-000-213-10-00-00	
	Check Total:	200.38			
Vendor: 003169	Pacific Office Automation			Check Sequence: 59	ACH Enabled: False
591896972	Lease: OCE 450 Plotter/Printer PW ENG & COI	14.36	09/22/2025	401-020-534-12-45-00	
591896972	Lease: OCE 450 Plotter/Printer PW ENG & COI	14.36	09/22/2025	402-021-535-12-45-00	
591896972	Lease: OCE 450 Plotter/Printer PW ENG & COI	35.89	09/22/2025	001-014-558-60-45-00	
591896972	Lease: OCE 450 Plotter/Printer PW ENG & COI	35.89	09/22/2025	001-014-558-50-45-00	
591896972	Lease: OCE 450 Plotter/Printer PW ENG & COI	14.36	09/22/2025	101-017-543-30-45-00	
591896972	Lease: OCE 450 Plotter/Printer PW ENG & COI	14.36	09/22/2025	001-015-576-80-45-00	
591896972	Lease: OCE 450 Plotter/Printer PW ENG & COI	14.35	09/22/2025	411-046-531-80-45-00	
591896974	Lease: Konica PW Ops #50423361_9 OCT 2025	110.09	09/22/2025	101-017-543-30-45-00	
591896974	Lease: Konica & Canon Runner Court #5042336	422.39	09/22/2025	001-003-512-50-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	411-046-531-80-45-00	
591896974	Lease: Konica PW ENG #50423361_8 OCT 202	90.73	09/22/2025	402-021-535-12-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	001-004-518-88-45-00	
591896974	Lease: Konica PW ENG & COMM Dev #50423	45.36	09/22/2025	101-017-543-30-45-00	
591896974	Lease: Konica PW ENG #50423361_8 OCT 202	90.73	09/22/2025	411-046-531-80-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	401-020-534-12-45-00	
591896974	Lease: Konica PW Ops #50423361_9 OCT 2025	110.09	09/22/2025	001-015-576-80-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	401-020-534-12-45-00	
591896974	Lease: Konica B/W & Clr Adm,Fin,HR,IT #5042	254.69	09/22/2025	001-004-513-10-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	001-004-518-10-45-00	
591896974	Lease: Konica PW ENG & COMM Dev #50423	45.36	09/22/2025	402-021-535-12-45-00	
591896974	Lease: Konica PW ENG & COMM Dev #50423	113.41	09/22/2025	001-014-558-50-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	001-006-521-20-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	001-015-576-80-45-00	
591896974	Lease: Konica B/W & Clr Adm,Fin,HR,IT #5042	254.69	09/22/2025	001-004-518-10-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	411-046-531-80-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	001-003-512-50-45-00	
591896974	Lease: Konica PW ENG & COMM Dev #50423	45.37	09/22/2025	411-046-531-80-45-00	
591896974	Lease: Konica PW ENG #50423361_8 OCT 202	90.72	09/22/2025	001-015-576-80-45-00	
591896974	Lease: Konica COMM Dev #50423361_10 OCT	220.19	09/22/2025	001-014-558-50-45-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
591896974	Lease: Konica B/W & Clr Adm,Fin,HR,IT #5042	254.69	09/22/2025	001-004-514-23-45-00	
591896974	Lease: Konica PW Ops #50423361_9 OCT 2025	110.09	09/22/2025	401-020-534-12-45-00	
591896974	Lease: Konica PD Admin #50423361_6 OCT 20	453.63	09/22/2025	001-006-521-10-45-00	
591896974	Lease: Konica PW ENG & COMM Dev #50423	45.36	09/22/2025	401-020-534-12-45-00	
591896974	Lease: Konica PW ENG & COMM Dev #50423	45.36	09/22/2025	001-015-576-80-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	402-021-535-12-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	001-015-576-80-45-00	
591896974	Lease: Konica PW ENG #50423361_8 OCT 202	90.73	09/22/2025	401-020-534-12-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	411-046-531-80-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	101-017-543-30-45-00	
591896974	Lease: Konica COMM Dev #50423361_10 OCT	220.18	09/22/2025	001-014-558-60-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.25	09/22/2025	001-014-558-50-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	001-004-514-23-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	402-021-535-12-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	001-004-513-10-45-00	
591896974	Lease: Konica PW ENG & COMM Dev #50423	113.41	09/22/2025	001-014-558-60-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	001-014-558-50-45-00	
591896974	Lease: Konica PW Ops #50423361_9 OCT 2025	110.10	09/22/2025	411-046-531-80-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	101-017-543-30-45-00	
591896974	Lease: Konica PD Report Room #50423361_4 O	321.10	09/22/2025	001-006-521-20-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	401-020-534-12-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.25	09/22/2025	001-014-558-60-45-00	
591896974	Lease: Konica PW ENG #50423361_8 OCT 202	90.72	09/22/2025	101-017-543-30-45-00	
591896974	Lease: Konica B/W & Clr Adm,Fin,HR,IT #5042	254.70	09/22/2025	001-004-518-88-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	001-015-576-80-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	001-006-521-10-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	001-014-558-60-45-00	
591896974	Late Fee for SEPTEMBER 2025 Invoice	1.24	09/22/2025	101-017-543-30-45-00	
591897035	Lease: Canon Plotter Printer COMM DEV/OCT	79.19	09/22/2025	001-014-558-50-45-00	
591897035	Lease: Canon Plotter Printer COMM DEV/OCT	79.19	09/22/2025	001-014-558-60-45-00	
	Check Total:	4,336.86			
Vendor: 000489	Parametrix Inc			Check Sequence: 60	ACH Enabled: False
70400	CIP-2305 N. Creek Culvert Repl & Permitting P	589.40	09/22/2025	412-047-594-31-63-04	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Check Total:	589.40			
Vendor: 000365	PCRCD			Check Sequence: 61	ACH Enabled: False
17603B190P	Special Waste (0.35 tons) AUG 2025	12.69	09/22/2025	411-046-531-80-47-10	
17603B190P	Special Waste (0.35 tons) AUG 2025	12.69	09/22/2025	101-017-542-67-47-10	
17603B190P	MSW-Commercial (4.22 tons) AUG 2025	683.24	09/22/2025	101-017-543-50-47-00	
17603B190P	MSW-Commercial (4.22 tons) AUG 2025	683.23	09/22/2025	001-015-576-80-47-00	
17603B190P	Noxious Weeds (0.19 tons) AUG 2025	26.11	09/22/2025	001-015-576-80-47-00	
17603B190P	Noxious Weeds (0.19 tons) AUG 2025	26.11	09/22/2025	411-046-531-80-47-10	
	Check Total:	1,444.07			
Vendor: 004043	Pease Construction Inc			Check Sequence: 62	ACH Enabled: False
PP#15	CPP-2007 GH Sports Complex PH1B PP#15 AU	24,309.71	09/22/2025	109-015-594-76-63-31	
	Check Total:	24,309.71			
Vendor: 000506	Peninsula Light Co			Check Sequence: 63	ACH Enabled: False
MISC ACCTS#1	6979-Boat Storage-3525 Harborview/AUG 2025	128.41	09/22/2025	001-015-576-80-47-00	
MISC ACCTS#1	450677-3510 Grandview St-EV Station/JULY 20	200.00	09/22/2025	001-016-518-30-47-00	
MISC ACCTS#1	6907-3510 Civic Center/AUG 2025	3,075.67	09/22/2025	001-016-518-30-47-00	
MISC ACCTS#1	6854-5998 SndVw StorUnit Pump/AUG 2025	2,303.06	09/22/2025	401-020-534-51-47-00	
MISC ACCTS#1	6868-5118 89th City Shop/AUG 2025	434.34	09/22/2025	101-017-543-50-47-00	
MISC ACCTS#1	6878-5202 25th Ave-Rushmore Pump/AUG 202	43.63	09/22/2025	401-020-534-51-47-00	
MISC ACCTS#1	6978-3525 Harborview Dr-Ancich Park/AUG 20	38.43	09/22/2025	001-015-576-80-47-00	
MISC ACCTS#1	6945-3851 Grndvw-Cushman Trl Bthrm/AUG 20	51.94	09/22/2025	001-015-576-80-47-00	
MISC ACCTS#1	450677-3510 Grandview St-EV Station/AUG 20	149.76	09/22/2025	001-016-518-30-47-00	
MISC ACCTS#1	6874-4750 N Crk Est Pump/AUG 2025	6,053.70	09/22/2025	401-020-534-51-47-00	
MISC ACCTS#1	6905-8602 Skans-RosedaleWtrTank/AUG 2025	186.32	09/22/2025	401-020-534-51-47-00	
MISC ACCTS#1	6920-4118 Rosedale-Wilk/AUG 2025	78.67	09/22/2025	001-015-576-80-47-00	
MISC ACCTS#1	6860-3400 Grandview Pump/AUG 2025	64.39	09/22/2025	401-020-534-51-47-00	
MISC ACCTS#1	448841-8698 Skansie Ave-NEW PW OPS CTR/	780.17	09/22/2025	101-017-543-50-47-00	
MISC ACCTS#1	6910-8714 HarbvwDnkyCrkBthrm/AUG 2025	76.02	09/22/2025	001-015-576-80-47-00	
MISC ACCTS#1	6876-3711 Harborvw Eddon/AUG 2025	81.84	09/22/2025	001-015-576-80-47-00	
MISC ACCTS#1	6977-8698 Skansie Well#11/AUG 2025	6,743.57	09/22/2025	401-020-534-51-47-00	
MISC ACCTS#1	6962-3207 Harborvw Dr-Jerisich Dock/AUG 20	216.16	09/22/2025	001-015-576-80-47-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
MISC ACCTS#1	6913-3510 Grandvw Skate Park/AUG 2025	39.12	09/22/2025	001-015-576-80-47-00	
MISC ACCTS#1	6950-3003 Harbor-Maint Pier/AUG 2025	173.78	09/22/2025	001-015-576-80-47-00	
MISC ACCTS#1	6980-3525 Harborvw/Jerkovich/AncichPk/AUG	52.02	09/22/2025	001-015-576-80-47-00	
MISC ACCTS#2	6942-3580 50th St Ct NW Signal/AUG 2025	70.05	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6956-4009 Harborvw-Estuary/AUG 2025	41.85	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6954-Grand-Snd Flash Lt/AUG 2025	14.14	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6918-7700 Skansie St Lts ChapelHill/AUG 2025	53.47	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6986-38th Ave & Briarwood Ln Lights/AUG 202	87.99	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6985-7421 Pioneer Way Lts/AUG 2025	46.73	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6915-2727 Hollycroft St Lts/Signal/AUG 2025	49.54	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6953-Harborview Flash Lt/AUG 2025	14.14	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6923-4701 Pt Fosdick Dr Light/AUG 2025	68.17	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6900-3709 Harborview St Lts/Signal/AUG 2025	75.43	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6973-3820 Hunt St NW Lts/AUG 2025	66.72	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6936-3206 50th St NW & Olympic Drive/AUG 2	116.10	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6914-7610 Pioneer St Light/AUG 2025	71.25	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6964-Hunt St NW/Serenity Lp Lts/AUG 2025	53.21	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6897-4500 Pt Fosdick Dr/AUG 2025	73.81	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	454709-Wagner Wy/Wollochet Dr St Lights/AU(	27.39	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6891-4913 Rosedale St Lts/Signal/AUG 2025	54.49	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6951-7427 Stanich St Lts/AUG 2025	42.70	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6952-Skans-Rose Flash Lt/AUG 2025	18.87	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6976-5713 38th Ave St Lts/AUG 2025	66.16	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6949-6563 McDonald/Hunt St Lt/AUG 2025	49.97	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6935-Pt Fosdick Dr NW & Olympic/AUG 2025	134.39	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6970-4406 72nd St NW Lts/AUG 2025	84.43	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6866-7201 Pioneer & Grandview/AUG 2025	61.59	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6948-Pt Fosdick & 48th Traffic Light/AUG 2025	84.81	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6906-2814 HarborVw St Lts/Signal/AUG 2025	41.59	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6926-7221 Stinson Ave/AUG 2025	70.90	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6883-8802 N Harborvw St Lts/Signal/AUG 2025	57.48	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6943-Str Lts WollWagnerWay/AUG 2025	47.66	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6982-6401 Skansie Pk Str/Lts/AUG 2025	116.59	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6901-Kimball/Pioneer St Lts/Signal/AUG 2025	58.25	09/22/2025	101-017-542-63-47-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
MISC ACCTS#2	6934-Str Lts 56th&Olympic/AUG 2025	179.85	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6919-3008 36th St NW & Pt Fosdick Dr NW Lts	58.17	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6882-Wollochet/Hunt St Lt/Signal/AUG 2025	72.52	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6851-4220 Harborvw-St Lts/Signal/AUG 2025	2,067.84	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6955-5524 Sound St Lt/AUG 2025	67.91	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6899-3807 Rosedale St Lts/AUG 2025	78.67	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6887-5600 38th Ave/56th St Lts/Signal/AUG 202	82.01	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6850-Harborvw Dr-St Lts/Signal/AUG 2025	14.14	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6894-3505 Rosedale St Lts/Signal/AUG 2025	54.07	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6886-2780 Hollycroft-Reid/56th St Lts/AUG 202	60.39	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6909-7551 N Creek Lp Lt/AUG 2025	61.20	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6966-2500 Hollycroft St Lt/AUG 2025	53.63	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6896-6750 Kimball St Lts/Signal/AUG 2025	74.24	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#2	6963-Serenity Loop Lts/AUG 2025	50.40	09/22/2025	101-017-542-63-47-00	
MISC ACCTS#3	6877-2201 50th St Ct-Reid&50th-LS#9/AUG 20	77.98	09/22/2025	402-021-535-52-47-20	
MISC ACCTS#3	6938-WWTP-4216 Harborview/AUG 2025	20,080.85	09/22/2025	402-021-535-83-47-20	
MISC ACCTS#3	6872-2825 HBR Cntry Dr NW-Pump-LS#8/AU(	486.83	09/22/2025	402-021-535-52-47-20	
MISC ACCTS#3	6870-7916 Ray Nash Dr NW LS#20/AUG 2025	60.37	09/22/2025	403-021-535-11-47-00	
MISC ACCTS#3	6853-Sewer Pump 5611 Reid & 56thLS#7/AUG	142.23	09/22/2025	402-021-535-52-47-20	
MISC ACCTS#3	6879-Pump Sta(s) 4815 38th LS#11/AUG 2025	95.24	09/22/2025	402-021-535-52-47-20	
MISC ACCTS#3	6971-3211 Harborview LS#4B/AUG 2025	610.99	09/22/2025	402-021-535-52-47-20	
MISC ACCTS#3	6895-Pump Sta(s) 6901 Wagner LS#14/AUG 20	243.49	09/22/2025	402-021-535-52-47-20	
MISC ACCTS#3	6861-Pump Sta(s) 2823 Harbrvw LS#5/AUG 20	53.62	09/22/2025	402-021-535-52-47-20	
MISC ACCTS#3	6965-6401 46th St-LS/AUG 2025	166.66	09/22/2025	402-021-535-52-47-20	
MISC ACCTS#3	6975-Pump Sta(s) 2809 Ryan Ln LS#6/AUG 202	96.86	09/22/2025	402-021-535-52-47-20	
MISC ACCTS#3	6922-Pump Sta(s) 8803 Harbrvw LS#2A/AUG 2	175.98	09/22/2025	402-021-535-52-47-20	
	Check Total:	48,157.01			
Vendor: 000521	Pierce County Budget & Finance			Check Sequence: 64	ACH Enabled: False
850008408	Court Transmittal - Crime Victims AUGUST 202	72.90	09/22/2025	631-038-586-20-00-00	
CI-373325	Traffic Signs Maint/JULY 2025	54,515.80	09/22/2025	101-017-542-30-48-00	
CI-374435	Auditor Recording Fees: Site Plan & Map Copy	440.50	09/22/2025	001-014-558-60-49-00	
CI-374435	Auditor Recording Fees: Sports Complex Lease	334.50	09/22/2025	001-015-576-80-49-00	
CI-374435	Auditor Recording Fees: Declaration of Covenar	306.50	09/22/2025	411-046-531-80-49-00	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
		Check Total:	55,670.20			
Vendor:	UB*01792	RICHARD LEE & LISA JANE POWELL			Check Sequence: 65	ACH Enabled: False
		Refund Check 013801-000, 7201 STANICH AV	110.34	09/22/2025	401-000-213-10-00-00	
		Check Total:	110.34			
Vendor:	004150	Proforce Marketing Inc			Check Sequence: 66	ACH Enabled: False
726542		Concealed Carrier & Panel Set for Shea Smiley (	1,337.11	09/22/2025	001-004-513-10-31-00	
		Check Total:	1,337.11			
Vendor:	000567	Puget Sound Energy			Check Sequence: 67	ACH Enabled: False
200009162351		Gas Service: 3510 Grandview Civic Center.AUC	106.65	09/22/2025	001-016-518-30-47-00	
200012082992		Gas Service: 3207 Harborview Skansie House/A	53.24	09/22/2025	001-015-576-80-47-00	
200012083701		Gas Service: 4216 Harborview Dr WWTP/AUG	91.88	09/22/2025	402-021-535-83-47-00	
220009237599		LS Standby Gas: 6401 Skansie Utility Stub/AUC	53.24	09/22/2025	402-021-535-52-47-00	
220030241248		Gas Service: LS6 2809 Ryan St/AUGUST 2025	60.70	09/22/2025	402-021-535-52-47-00	
		Check Total:	365.71			
Vendor:	003979	Quadient Leasing USA Inc			Check Sequence: 68	ACH Enabled: False
Q1989524		Postage Software as a Serv Lease #N24032462 (	115.21	09/22/2025	411-046-531-80-45-00	
Q1989524		Postage Software as a Serv Lease #N24032462 (	57.61	09/22/2025	101-017-542-30-45-00	
Q1989524		Postage Software as a Serv Lease #N24032462 (	57.61	09/22/2025	001-015-576-80-45-00	
Q1989524		Postage Software as a Serv Lease #N24032462 (	460.84	09/22/2025	402-021-535-83-45-00	
Q1989524		Postage Software as a Serv Lease #N24032462 (	460.84	09/22/2025	401-020-534-12-45-00	
		Check Total:	1,152.11			
Vendor:	004035	ROMERO, STACEY			Check Sequence: 69	ACH Enabled: False
029-250828		Spanish Interpreting Via Zoom 8/27/2025	150.00	09/22/2025	001-003-512-50-41-05	
		Check Total:	150.00			
Vendor:	003892	Security Solutions Northwest Inc			Check Sequence: 70	ACH Enabled: False
368138		Fire Monitoring - Doris Heritage Park	103.59	09/22/2025	001-015-576-80-41-00	
385962		Intrusion/Fire Monitoring - PW Shop	21.00	09/22/2025	001-015-576-80-41-00	
385962		Intrusion/Fire Monitoring - PW Shop	21.00	09/22/2025	401-020-534-11-41-00	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
385962		Intrusion/Fire Monitoring - PW Shop	21.00	09/22/2025	101-017-542-30-41-00	
385962		Intrusion/Fire Monitoring - PW Shop	21.01	09/22/2025	411-046-531-80-41-00	
385970		Intrusion/Fire Monitoring - PW Ops	14.17	09/22/2025	101-017-542-30-41-00	
385970		Intrusion/Fire Monitoring - PW Ops	14.17	09/22/2025	411-046-531-80-41-00	
385970		Intrusion/Fire Monitoring - PW Ops	14.17	09/22/2025	401-020-534-11-41-00	
385970		Intrusion/Fire Monitoring - PW Ops	14.17	09/22/2025	001-015-576-80-41-00	
		Check Total:	244.28			
Vendor:	UB*01793	RICHARD SEVERSEN			Check Sequence: 71	ACH Enabled: False
		Refund Check 010109-000, 4216 OVERLOOK	369.73	09/22/2025	401-000-213-10-00-00	
		Check Total:	369.73			
Vendor:	001675	Sound Electronics			Check Sequence: 72	ACH Enabled: False
518286		Heat/Smoke Detectors PW Shop	108.38	09/22/2025	001-016-518-30-31-00	
		Check Total:	108.38			
Vendor:	000643	Speedy Novus Glass LLC			Check Sequence: 73	ACH Enabled: False
i60071108366-o		Labor - Install & Tint Window VEH #1115	614.29	09/22/2025	101-017-542-90-48-00	
		Check Total:	614.29			
Vendor:	003596	Springbrook Holding Company LLC			Check Sequence: 74	ACH Enabled: False
INV-021574		Utility WebPay-Civic Pay Monthly Subscription/	43.64	09/22/2025	411-046-531-80-49-00	
INV-021574		Util WebPay-Municipal Monthly Trans Fee #1/A	0.50	09/22/2025	001-015-576-80-49-00	
INV-021574		Utility WebPay-Civic Pay Monthly Subscription/	87.28	09/22/2025	402-021-535-12-49-00	
INV-021574		Util WebPay-CivicPay Monthly Trans Fees-#134	255.17	09/22/2025	411-046-531-80-49-00	
INV-021574		Util WebPay-CivicPay Monthly Trans Fees-#134	510.34	09/22/2025	402-021-535-12-49-00	
INV-021574		Util WebPay-CivicPay Monthly Trans Fees-#134	510.34	09/22/2025	401-020-534-72-49-00	
INV-021574		Utility WebPay-Civic Pay Monthly Subscription/	87.28	09/22/2025	401-020-534-72-49-00	
		Check Total:	1,494.55			
Vendor:	000651	State Treasurer			Check Sequence: 75	ACH Enabled: False
850008408		Court Transmittal/AUGUST 2025	5,765.84	09/22/2025	631-038-586-10-00-00	
		Check Total:	5,765.84			

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
Vendor:	001790	Sunrise Pest Management			Check Sequence: 76	ACH Enabled: False
388429		Rodent Cntrl: Follow Up Serv 8698 Skansie Ave	25.37	09/22/2025	001-015-576-80-48-00	
388429		Rodent Cntrl: Follow Up Serv 8698 Skansie Ave	25.36	09/22/2025	401-020-534-11-48-00	
388429		Rodent Cntrl: Follow Up Serv 8698 Skansie Ave	25.37	09/22/2025	101-017-542-30-48-00	
388429		Rodent Cntrl: Follow Up Serv 8698 Skansie Ave	25.36	09/22/2025	411-046-531-80-48-00	
		Check Total:	101.46			
Vendor:	000531	Tacoma Screw Products Inc			Check Sequence: 77	ACH Enabled: False
310047973-00		Flat Washers, Button Head Socket Cap Screws V	28.96	09/22/2025	001-006-521-20-31-00	
310048282-00		Hole Cutter, Green Paint, Grinding Point, Flap W	109.44	09/22/2025	001-015-576-80-31-00	
310048290-00		Carbide Tipped Hole Cutter - Hollycroft Restroo	103.94	09/22/2025	001-015-576-80-31-00	
310048380-00		White Ox Cotton Gloves LG 3pr	10.10	09/22/2025	411-046-531-80-22-00	
310048380-00		White Ox Cotton Gloves LG 3pr	10.10	09/22/2025	101-017-542-30-22-00	
310048380-00		White Ox Cotton Gloves LG 3pr	10.11	09/22/2025	001-015-576-80-22-00	
310048380-00		White Ox Cotton Gloves LG 3pr	10.10	09/22/2025	401-020-534-11-22-00	
		Check Total:	282.75			
Vendor:	003582	Tri-Tec Communications Inc			Check Sequence: 78	ACH Enabled: False
676831		Advanced Support for Mitel Phone System 9/18/	12,847.62	09/22/2025	001-004-518-88-42-00	
		Check Total:	12,847.62			
Vendor:	004119	Truland Survey LLC			Check Sequence: 79	ACH Enabled: False
1489		Sidewalk Repair Survey Support (Soundview) 8/	3,300.00	09/22/2025	101-017-543-30-41-00	
		Check Total:	3,300.00			
Vendor:	000699	Tucci & Sons Inc			Check Sequence: 80	ACH Enabled: False
88102		1/2" HMA (3.17 tons) - Asphalt for Pt Fosdick P	230.35	09/22/2025	101-017-542-30-31-00	
		Check Total:	230.35			
Vendor:	UB*01794	CHRISTOPHER & ATHENA UBBEN			Check Sequence: 81	ACH Enabled: False
		Refund Check 012624-000, 7415 STINSON AV	158.49	09/22/2025	401-000-213-10-00-00	
		Check Total:	158.49			
Vendor:	UB*01789	ALLAN UNDEM			Check Sequence: 82	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Refund Check 006302-000, 8303 SHIRLEY AV	101.93	09/22/2025	401-000-213-10-00-00	
	Check Total:	101.93			
Vendor: 000706	United Rentals Northwest Inc			Check Sequence: 83	ACH Enabled: False
252006475-001	Hand Held Core Drill & Diamond Drill Bit Rent	172.38	09/22/2025	401-020-534-52-45-00	
252152804-001	Compressor Rental	268.93	09/22/2025	402-021-535-83-45-00	
252152804-002	Air Hose & Asphalt Cutter Rental	29.46	09/22/2025	402-021-535-83-45-00	
252187453-001	Breaker Pavement Air 90# Rental	79.64	09/22/2025	402-021-535-83-45-00	
252217996-001	Fin Board, Vshore, Shoring Hand Pump, Release	184.85	09/22/2025	402-021-535-83-45-00	
	Check Total:	735.26			
Vendor: 003283	VENTEK INTERNATIONAL			Check Sequence: 84	ACH Enabled: False
150950	Jerisich Dock Moorage Kiosk Online Payment S	103.65	09/22/2025	001-015-576-80-42-00	
	Check Total:	103.65			
Vendor: 003030	Verizon Wireless			Check Sequence: 85	ACH Enabled: False
6117410515	PW ENG Cell Phones & iPads AUG 2025	272.61	09/22/2025	402-021-535-12-42-00	
6117410515	Council Cell Phones AUG 2025	346.17	09/22/2025	001-002-511-60-42-00	
6117410515	PD Patrol Cell Phones, iPads, Extra Sims, GETA	1,962.05	09/22/2025	001-006-521-20-42-00	
6117410515	Bldg Cell Phones & Laptops AUG 2025	356.89	09/22/2025	001-014-558-50-42-00	
6117410515	Police Admin Cell Phones, GETAC Spare, iPad /	346.39	09/22/2025	001-006-521-10-42-00	
6117410515	Admin Cell Phones & Mayor iPad AUG 2025	216.07	09/22/2025	001-004-513-10-42-00	
6117410515	Finance Cell Phones AUG 2025	88.13	09/22/2025	001-004-514-23-42-00	
6117410515	PW ENG Cell Phones & iPads AUG 2025	272.62	09/22/2025	411-046-531-11-42-00	
6117410515	HR Cell Phones & iPad AUG 2025	275.27	09/22/2025	001-004-518-10-42-00	
6117410515	WWTP Cell Phones & iPads AUG 2025	555.41	09/22/2025	402-021-535-83-42-00	
6117410515	ITS Cell Phones AUG 2025	156.84	09/22/2025	001-004-518-88-42-00	
6117410515	PW ENG Cell Phones & iPads AUG 2025	272.61	09/22/2025	101-017-543-30-42-00	
6117410515	PW Ops Cell Phones, Laptops, & iPads AUG 20	583.44	09/22/2025	101-017-543-30-42-00	
6117410515	Police Marine Laptop AUG 2025	40.01	09/22/2025	001-006-521-21-42-00	
6117410515	Custodian Cell Phone AUG 2025	39.21	09/22/2025	001-016-518-30-42-00	
6117410515	PW Ops Cell Phones, Laptops, & iPads AUG 20	583.45	09/22/2025	411-046-531-80-42-00	
6117410515	PW Ops Cell Phones, Laptops, & iPads AUG 20	583.44	09/22/2025	001-015-576-80-42-00	
6117410515	WWTP Cell Phones & iPads AUG 2025	555.42	09/22/2025	402-021-535-52-42-00	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
6117410515		PW ENG Cell Phones & iPads AUG 2025	272.61	09/22/2025	401-020-534-12-42-00	
6117410515		Parks Manager Cell Phone AUG 2025	39.21	09/22/2025	001-015-576-80-42-00	
6117410515		PW Ops Cell Phones, Laptops, & iPads AUG 20:	583.44	09/22/2025	401-020-534-11-42-00	
6117410515		Planning Cell Phones & Laptop AUG 2025	422.61	09/22/2025	001-014-558-60-42-00	
6117410515		PW ENG Cell Phones & iPads AUG 2025	272.61	09/22/2025	001-015-576-80-42-00	
		Check Total:	9,096.51			
Vendor:	003031	Verizon Wireless Equip.			Check Sequence: 86	ACH Enabled: False
6122208458		Water Well SCADA M2M Service/AUG 2025	228.08	09/22/2025	401-020-534-12-42-00	
		Check Total:	228.08			
Vendor:	UB*01791	NICHOLAS WAHL			Check Sequence: 87	ACH Enabled: False
		Refund Check 011757-000, 4305 LUPINE COU	174.37	09/22/2025	401-000-213-10-00-00	
		Check Total:	174.37			
Vendor:	000747	Water Management Laboratories			Check Sequence: 88	ACH Enabled: False
231211		Total Coliform MMO-MUG (8), Chloride (5) Ro	465.00	09/22/2025	401-020-534-52-41-00	
		Check Total:	465.00			
Vendor:	002865	Wesmar Company, Inc			Check Sequence: 89	ACH Enabled: False
336979		Sodium Hypochlorite 600gal - Chlorine for Wate	4,398.91	09/22/2025	401-020-534-51-31-00	
		Check Total:	4,398.91			
Vendor:	000495	Westbay Auto Parts			Check Sequence: 90	ACH Enabled: False
349582		Wheel/Interior Cleaner, Tire Coating, Wipes, Ve	70.34	09/22/2025	101-017-542-90-31-00	
350053		2yr Wty Battry, Core Dep & Credit, Oil Filter VI	146.44	09/22/2025	001-006-521-20-31-00	
350878		Battery for Plant Generator & Core Deposit	687.31	09/22/2025	402-021-535-83-31-00	
350978		Return Credit: ATP Filter Kit-Orig Inv#350864	-13.10	09/22/2025	101-017-542-90-31-00	
351217		Oil 5qt, Oil Filter VEH #1133	40.37	09/22/2025	101-017-542-90-31-00	
351417		Grease - Shop Stock	28.74	09/22/2025	101-017-542-90-31-00	
351730		Class I Battery 36 months VEH #4015	214.60	09/22/2025	101-017-542-90-31-00	
351730		Scan Tool	70.97	09/22/2025	101-017-542-90-35-00	
351768		Diesel Exhaust Fluid	71.53	09/22/2025	101-017-542-90-31-00	
876454		Cotter Pins	0.11	09/22/2025	402-021-535-52-31-00	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
		Check Total:	1,317.31			
Vendor:	002880	Wilco Farmers			Check Sequence: 91	ACH Enabled: False
646311/5		Uniform Pants (1pr) Matt Hemphill	23.71	09/22/2025	401-020-534-11-22-00	
646311/5		Uniform Pants (1pr) Matt Hemphill	23.71	09/22/2025	101-017-542-30-22-00	
646311/5		Uniform Pants (1pr) Matt Hemphill	23.72	09/22/2025	411-046-531-80-22-00	
646311/5		Uniform Pants (1pr) Matt Hemphill	23.72	09/22/2025	001-015-576-80-22-00	
646395/5		Roller & Fasteners - Ancich Net Shed Door Repa	27.62	09/22/2025	001-015-576-80-31-00	
646404/5		Galvenized Nipples & Elbows - PRV Maint	70.12	09/22/2025	401-020-534-52-31-00	
646417/5		Cedar Fence Rail 10' - Wilkinson Farm Split Rai	47.98	09/22/2025	001-015-576-80-31-00	
646423/5		Potting Soil for Shoulder Restoration	32.71	09/22/2025	401-020-534-52-31-00	
646424/5		Silicone Lubricant	10.90	09/22/2025	001-015-576-80-31-00	
646432/5		Edger Blades	17.43	09/22/2025	001-015-576-80-31-00	
		Check Total:	301.62			
Vendor:	UB*01800	GARY & ROSALIE WILLIAMSON			Check Sequence: 92	ACH Enabled: False
		Refund Check 003632-000, 6887 MAINSAIL L	98.47	09/22/2025	401-000-213-10-00-00	
		Check Total:	98.47			
Vendor:	UB*01798	JULIAN WOOD			Check Sequence: 93	ACH Enabled: False
		Refund Check 012068-000, 5302 24TH AVE NV	12.46	09/22/2025	401-000-213-10-00-00	
		Check Total:	12.46			
Vendor:	003883	WORKCARE CLINICS PLLC			Check Sequence: 94	ACH Enabled: False
2498210		DOT Medical Exam for Jacob Huelsnitz	41.25	09/22/2025	411-046-531-80-49-00	
2498210		DOT Medical Exam for Jacob Huelsnitz	41.25	09/22/2025	001-015-576-80-49-00	
2498210		DOT Medical Exam for Jacob Huelsnitz	41.25	09/22/2025	401-020-534-11-49-00	
2498210		DOT Medical Exam for Jacob Huelsnitz	41.25	09/22/2025	101-017-542-30-49-00	
2598458		DOT Medical Exam for Seth Wahto	41.25	09/22/2025	001-015-576-80-49-00	
2598458		DOT Medical Exam for Seth Wahto	41.25	09/22/2025	411-046-531-80-49-00	
2598458		DOT Medical Exam for Seth Wahto	41.25	09/22/2025	101-017-542-30-49-00	
2598458		DOT Medical Exam for Seth Wahto	41.25	09/22/2025	401-020-534-11-49-00	
2633956		DOT Medical Exam for Charles Roy	82.50	09/22/2025	402-021-535-83-49-00	
2633956		DOT Medical Exam for Charles Roy	82.50	09/22/2025	402-021-535-52-49-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
2717667	DOT Medical Exam for Connor Most	41.25	09/22/2025	401-020-534-11-49-00	
2717667	DOT Medical Exam for Connor Most	41.25	09/22/2025	101-017-542-30-49-00	
2717667	DOT Medical Exam for Connor Most	41.25	09/22/2025	001-015-576-80-49-00	
2717667	DOT Medical Exam for Connor Most	41.25	09/22/2025	411-046-531-80-49-00	
2782511	DOT Medical Exam for James Wilkinson	82.50	09/22/2025	402-021-535-52-49-00	
2782511	DOT Medical Exam for James Wilkinson	82.50	09/22/2025	402-021-535-83-49-00	
2800502	DOT Medical Exam for Nicholas Warter	82.50	09/22/2025	402-021-535-52-49-00	
2800502	DOT Medical Exam for Nicholas Warter	82.50	09/22/2025	402-021-535-83-49-00	
2947569	DOT Medical Exam for Peter Frontiero	41.25	09/22/2025	401-020-534-11-49-00	
2947569	DOT Medical Exam for Peter Frontiero	41.25	09/22/2025	001-015-576-80-49-00	
2947569	DOT Medical Exam for Peter Frontiero	41.25	09/22/2025	411-046-531-80-49-00	
2947569	DOT Medical Exam for Peter Frontiero	41.25	09/22/2025	101-017-542-30-49-00	
3055435	DOT Medical Exam for Tyler Ellingboe	82.50	09/22/2025	402-021-535-52-49-00	
3055435	DOT Medical Exam for Tyler Ellingboe	82.50	09/22/2025	402-021-535-83-49-00	
3490328	DOT Medical Exam for Daniel Coonan	41.25	09/22/2025	001-015-576-80-49-00	
3490328	DOT Medical Exam for Daniel Coonan	41.25	09/22/2025	401-020-534-11-49-00	
3490328	DOT Medical Exam for Daniel Coonan	41.25	09/22/2025	411-046-531-80-49-00	
3490328	DOT Medical Exam for Daniel Coonan	41.25	09/22/2025	101-017-542-30-49-00	
3568821	Pre-Employment Physical, Hep B Vaccine for Ro	135.00	09/22/2025	402-021-535-52-49-00	
3568821	Pre-Employment Physical, Hep B Vaccine for Ro	135.00	09/22/2025	402-021-535-83-49-00	
3655343	Pre-Employment Physical/Hep B Vaccine for Lo	108.75	09/22/2025	001-015-576-80-49-00	
3655343	Pre-Employment Physical/Hep B Vaccine for Lo	108.75	09/22/2025	101-017-542-30-49-00	
3655343	Pre-Employment Physical/Hep B Vaccine for Lo	108.75	09/22/2025	401-020-534-11-49-00	
3655343	Pre-Employment Physical/Hep B Vaccine for Lo	108.75	09/22/2025	411-046-531-80-49-00	
3673063	Pre-Employment Physical/Hep B Vaccine for Tra	155.00	09/22/2025	402-021-535-83-49-00	
3673063	Pre-Employment Physical/Hep B Vaccine for Tra	155.00	09/22/2025	402-021-535-52-49-00	
3673063	Hep B Vaccine for Travis Fisher	100.00	09/22/2025	402-021-535-52-49-00	
3673063	Hep B Vaccine for Travis Fisher	100.00	09/22/2025	402-021-535-83-49-00	
3677569	Pre-Employment Physical for Khristian Cardena	44.50	09/22/2025	101-017-542-30-49-00	
3677569	Pre-Employment Physical for Khristian Cardena	44.50	09/22/2025	401-020-534-11-49-00	
3677569	Pre-Employment Physical for Khristian Cardena	44.50	09/22/2025	001-015-576-80-49-00	
3677569	Pre-Employment Physical for Khristian Cardena	44.50	09/22/2025	411-046-531-80-49-00	
	Check Total:	2,878.00			

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
Vendor:	003210	Yakima Health District			Check Sequence: 95	ACH Enabled: False
153295		Biosolids Composting 2nd QTR 2025/WWTP	154.49	09/22/2025	402-021-535-83-47-10	
		Check Total:	154.49			
		Total for Check Run:	709,576.70			
		Total of Number of Checks:	95			

Accounts Payable

Check Register Totals Only

User: kbrooks@gigharborwa.gov
Printed: 9/18/2025 - 8:33 AM

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Check	Date	Vendor No	Vendor Name	Amount	Voucher
200793	09/22/2025	UB*01799	5246 OLYMPIC DR NW LLC	52.87	0
200794	09/22/2025	000139	Ace Hardware	445.27	0
200795	09/22/2025	001281	Active Construction Inc	162,974.50	0
200796	09/22/2025	001309	Advanced Industrial Automation Inc	8,799.90	0
200797	09/22/2025	003356	AlivePromo Inc	120.00	0
200798	09/22/2025	002965	All Shred	122.00	0
200799	09/22/2025	002158	ALLEN, SANDRA L	5,500.00	0
200800	09/22/2025	002063	Aqua Ben Corporation	9,706.00	0
200801	09/22/2025	004132	Aramsco	858.80	0
200802	09/22/2025	004105	Bowman Consulting Group Ltd	9,747.50	0
200803	09/22/2025	000124	CenturyLink	9,438.42	0
200804	09/22/2025	003501	CenturyLink	6,103.25	0
200805	09/22/2025	002900	Cintas Corporation #461	1,094.30	0
200806	09/22/2025	000713	City of Gig Harbor	22,900.18	0
200807	09/22/2025	000942	City of Gig Harbor	195.00	0
200808	09/22/2025	003360	CivicPlus	9,762.91	0
200809	09/22/2025	004032	Classy Chassis Fleet Card Program	277.00	0
200810	09/22/2025	004018	Comcast Business	949.24	0
200811	09/22/2025	002510	Construction Testing Laboratories Inc	120.00	0
200812	09/22/2025	UB*01797	COTTAGES AT ROSEDALE LLC	153.60	0
200813	09/22/2025	000169	Cummins Sales and Service	1,278.65	0
200814	09/22/2025	000171	Databar Inc	1,417.52	0
200815	09/22/2025	UB*01788	DINA & FRANK DEBERRY	117.04	0
200816	09/22/2025	000175	DELL MARKETING LP	5,792.41	0
200817	09/22/2025	000371	Dept of Licensing Firearms Dep	144.00	0
200818	09/22/2025	001090	DM Recycling Company	753.00	0
200819	09/22/2025	000185	Don Small & Sons Oil Dist Co	863.45	0
200820	09/22/2025	004078	DS Services of America, Inc.	83.92	0
200821	09/22/2025	001951	Eagle Tire & Automotive	60.00	0
200822	09/22/2025	003392	Fehr & Peers	16,025.00	0
200823	09/22/2025	UB*01796	BILLY & PAMELA FRANKS	125.72	0
200824	09/22/2025	000123	Gig Harbor Chamber of Commerce	48,235.79	0
200825	09/22/2025	000283	Grainger Inc	243.72	0
200826	09/22/2025	000271	Gray & Osborne Inc	3,623.90	0
200827	09/22/2025	000272	Graybar Electric Co	120,681.62	0
200828	09/22/2025	000305	HD Fowler Company Inc	9,360.02	0
200829	09/22/2025	004040	HD Supply Formerly Home Depot Prc	1,130.20	0
200830	09/22/2025	000295	Hemleys Septic Tank Cleaning Inc	821.40	0
200831	09/22/2025	HendJenn	Hendrickson, Jennifer	559.86	0
200832	09/22/2025	UB*01790	ROB & MIRNA HOWELL	40.18	0
200833	09/22/2025	001630	Keco Inc	329.50	0
200834	09/22/2025	004145	Kelleher, Helmrich & Associates Inc	1,800.00	0
200835	09/22/2025	003947	KINTANAR LAW	11,250.00	0
200836	09/22/2025	002226	KPFF Consulting Engineers Inc	4,987.84	0
200837	09/22/2025	UB*01786	KELIN KUHN	446.35	0
200838	09/22/2025	001940	MBSquared Inc	2,183.50	0
200839	09/22/2025	002816	MILES RESOURCES LLC	364.87	0
200840	09/22/2025	000405	MINUTEMAN PRESS	171.52	0
200841	09/22/2025	000424	Murrey's Disposal Company Inc	3,441.43	0
200842	09/22/2025	000437	National Safety Inc	292.99	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
200843	09/22/2025	002676	NAVIA BENEFIT SOLUTIONS CLII	400.00	0
200844	09/22/2025	000430	NCL of Wisconsin Inc	198.70	0
200845	09/22/2025	000440	Nelson Truck Equipment Inc	5,524.30	0
200846	09/22/2025	000455	Northwest Cascade Inc	4,876.64	0
200847	09/22/2025	000461	OGDEN MURPHY & WALLACE PL	23,625.20	0
200848	09/22/2025	003077	Oldcastle Infrastructure	2,435.42	0
200849	09/22/2025	004146	Olympic Holdings - STG, LLC	3,163.60	0
200850	09/22/2025	UB*01795	GEORGE ORREN	200.38	0
200851	09/22/2025	003169	Pacific Office Automation	4,336.86	0
200852	09/22/2025	000489	Parametrix Inc	589.40	0
200853	09/22/2025	000365	PCRCD	1,444.07	0
200854	09/22/2025	004043	Pease Construction Inc	24,309.71	0
200855	09/22/2025	000506	Peninsula Light Co	48,157.01	0
200856	09/22/2025	000521	Pierce County Budget & Finance	55,670.20	0
200857	09/22/2025	UB*01792	RICHARD LEE & LISA JANE POWI	110.34	0
200858	09/22/2025	004150	Proforce Marketing Inc	1,337.11	0
200859	09/22/2025	000567	Puget Sound Energy	365.71	0
200860	09/22/2025	003979	Quadient Leasing USA Inc	1,152.11	0
200861	09/22/2025	004035	ROMERO, STACEY	150.00	0
200862	09/22/2025	003892	Security Solutions Northwest Inc	244.28	0
200863	09/22/2025	UB*01793	RICHARD SEVERSEN	369.73	0
200864	09/22/2025	001675	Sound Electronics	108.38	0
200865	09/22/2025	000643	Speedy Novus Glass LLC	614.29	0
200866	09/22/2025	003596	Springbrook Holding Company LLC	1,494.55	0
200867	09/22/2025	000651	State Treasurer	5,765.84	0
200868	09/22/2025	001790	Sunrise Pest Management	101.46	0
200869	09/22/2025	000531	Tacoma Screw Products Inc	282.75	0
200870	09/22/2025	003582	Tri-Tec Communications Inc	12,847.62	0
200871	09/22/2025	004119	Truland Survey LLC	3,300.00	0
200872	09/22/2025	000699	Tucci & Sons Inc	230.35	0
200873	09/22/2025	UB*01794	CHRISTOPHER & ATHENA UBBEN	158.49	0
200874	09/22/2025	UB*01789	ALLAN UNDEM	101.93	0
200875	09/22/2025	000706	United Rentals Northwest Inc	735.26	0
200876	09/22/2025	003283	VENTEK INTERNATIONAL	103.65	0
200877	09/22/2025	003030	Verizon Wireless	9,096.51	0
200878	09/22/2025	003031	Verizon Wireless Equip.	228.08	0
200879	09/22/2025	UB*01791	NICHOLAS WAHL	174.37	0
200880	09/22/2025	000747	Water Management Laboratories	465.00	0
200881	09/22/2025	002865	Wesmar Company, Inc	4,398.91	0
200882	09/22/2025	000495	Westbay Auto Parts	1,317.31	0
200883	09/22/2025	002880	Wilco Farmers	301.62	0
200884	09/22/2025	UB*01800	GARY & ROSALIE WILLIAMSON	98.47	0
200885	09/22/2025	UB*01798	JULIAN WOOD	12.46	0
200886	09/22/2025	003883	WORKCARE CLINICS PLLC	2,878.00	0
200887	09/22/2025	003210	Yakima Health District	154.49	0
			Check Total:	709,576.70	

Accounts Payable

Computer Check Proof List by Vendor

User: kbrooks@gigharborwa.gov
Printed: 09/19/2025 - 1:20PM
Batch: 90009.09.2025

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 000653	State of WA Dept of Revenue			Check Sequence: 1	ACH Enabled: True
273000606/09.2025	Sales & Use Tax/AUGUST 2025	-0.05	09/25/2025	001-006-521-10-43-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	2.01	09/25/2025	001-015-576-80-22-00	
273000606/09.2025	Water Excise Tax/AUGUST 2025	25,857.27	09/25/2025	401-020-534-80-44-00	
273000606/09.2025	Moorage Excise Tax/AUGUST 2025	283.68	09/25/2025	001-015-576-80-44-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	11.83	09/25/2025	402-021-535-52-41-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	29.20	09/25/2025	001-015-576-80-31-00	
273000606/09.2025	Stormwater Excise Tax/AUGUST 2025	2,290.28	09/25/2025	411-046-531-80-44-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	2.02	09/25/2025	401-020-534-11-22-00	
273000606/09.2025	Sewer Excise Tax/AUGUST 2025	13,709.66	09/25/2025	402-021-535-83-44-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	-0.02	09/25/2025	001-004-518-88-31-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	0.17	09/25/2025	410-022-594-35-65-95	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	926.99	09/25/2025	402-021-535-83-31-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	-0.04	09/25/2025	001-004-513-10-31-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	2.15	09/25/2025	001-016-518-30-31-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	0.15	09/25/2025	001-006-521-10-31-00	
273000606/09.2025	Sewer Connection/AUGUST 2025	506.10	09/25/2025	410-022-594-35-44-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	-0.18	09/25/2025	001-006-521-10-41-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	4.20	09/25/2025	001-006-521-20-31-00	
273000606/09.2025	Water Connection/AUGUST 2025	712.41	09/25/2025	420-026-594-34-44-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	0.03	09/25/2025	001-006-521-20-22-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	4.00	09/25/2025	101-017-542-90-31-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	30.70	09/25/2025	402-021-535-52-31-00	
273000606/09.2025	Sewer Excise Tax-Nash/AUGUST 2025	89.48	09/25/2025	403-021-535-11-44-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	-5.90	09/25/2025	101-017-542-30-35-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	2.01	09/25/2025	101-017-542-30-22-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
273000606/09.2025	Sales & Use Tax/AUGUST 2025	0.06	09/25/2025	001-004-518-10-49-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	65.95	09/25/2025	101-017-542-90-48-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	0.03	09/25/2025	001-003-512-50-49-00	
273000606/09.2025	Sales & Use Tax/AUGUST 2025	2.01	09/25/2025	411-046-531-80-22-00	
	Check Total:	44,526.20			
	Total for Check Run:	44,526.20			
	Total of Number of Checks:	1			

Clearing House

Electronic AP Proof List

User: kbrooks@gigharborwa.gov
Printed: 09/19/2025 - 1:22PM
Sort By: Vendor Name

GIG HARBOR®
"THE MARITIME CITY"

Source	Vendor	Name	Transfer/Route	Check Digit	Account Number	Amount
AP5 90009-09-202	000653	State of WA Dept of Revenue,	1111/2222	3	999999	44,526.20

Records Printed: 1 — 44,526.20

Accounts Payable

Computer Check Proof List by Vendor

User: kmagalei@gigharborwa.gov
Printed: 09/18/2025 - 8:26AM
Batch: 60018.09.2025

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 000191	WA Department of Health			Check Sequence: 1	ACH Enabled: True
59141	Dept of Health Sanitary Survey Inspection 4/22/:	1,224.00	07/14/2025	401-020-534-51-31-00	
	Check Total:	1,224.00			
	Total for Check Run:	1,224.00			
	Total of Number of Checks:	1			

Clearing House

Electronic AP Proof List

User: kmagalei@gigharborwa.gov
Printed: 09/18/2025 - 8:32AM
Sort By: Vendor Name

GIG HARBOR ®
"THE MARITIME CITY"

Source	Vendor	Name	Transfer/Route	Check Digit	Account Number	Amount
AP5 60018-09-202	000191	WA Department of Health,	1230/0084	8	153910882452	1,224.00
Records Printed:	1					1,224.00

General Ledger

Journal Entry Proof List

User: kmagalei@gigharborwa.gov
Printed: 9/24/2025 - 11:22 AM
Batch: 60022.09.2025

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
Journal Entry: 130-09-2025	Journal Entry Date: 09/22/2025					
001-004-514-23-49-00	Miscellaneous	15.00	0.00	WA Dept of Licensing Drivers Abstract SEPT 2025 - Tina Correia SR Accountant		
001-000-111-10-00-00	Cash	0.00	15.00	WA Dept of Licensing Drivers Abstract SEPT 2025 - Tina Correia SR Accountant		
001-015-576-80-49-00	Miscellaneous	3.75	0.00	WA Dept of Licensing Drivers Abstract SEPT 2025 - Kiel Winslow PW Laborer		
001-000-111-10-00-00	Cash	0.00	3.75	WA Dept of Licensing Drivers Abstract SEPT 2025 - Kiel Winslow PW Laborer		
101-017-542-30-49-00	Miscellaneous	3.75	0.00	WA Dept of Licensing Drivers Abstract SEPT 2025 - Kiel Winslow PW Laborer		
101-000-111-10-00-00	Cash	0.00	3.75	WA Dept of Licensing Drivers Abstract SEPT 2025 - Kiel Winslow PW Laborer		
401-020-534-11-49-00	Miscellaneous	3.75	0.00	WA Dept of Licensing Drivers Abstract SEPT 2025 - Kiel Winslow PW Laborer		
401-000-111-10-00-00	Cash	0.00	3.75	WA Dept of Licensing Drivers Abstract SEPT 2025 - Kiel Winslow PW Laborer		

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
411-046-531-80-49-00	Miscellaneous	3.75	0.00	WA Dept of Licensing Drivers Abstract SEPT 2025 - Kiel Winslow PW Laborer		
411-000-111-10-00-00	Cash	0.00	3.75	WA Dept of Licensing Drivers Abstract SEPT 2025 - Kiel Winslow PW Laborer		
Journal Entry Totals		30.00	30.00			
Journal Entry Balance		0.00				
Report Totals:		30.00	30.00			
		0.00				

Accounts Payable

Computer Check Proof List by Vendor

User: ekovell@gigharborwa.gov
Printed: 09/05/2025 - 9:52AM
Batch: 40102.09.2025

GIG HARBOR ®
"THE MARITIME CITY"

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 000259	Gig Harbor Police Officers Assoc			Check Sequence: 1	ACH Enabled: False
PR A17-30 SEP	PR Batch 40001.09.2025 Police Ofcrs Associatic	380.00	09/05/2025	001-000-213-10-01-14	PR Batch 40001.09.2025 Police Ofcrs Assc
	Check Total:	380.00			
Vendor: 002687	HRA VEBA TRUST CONTRIBUTIONS			Check Sequence: 2	ACH Enabled: False
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PR A17-30 PDEE	PR Batch 40001.09.2025 VEBA EE Contributior	950.00	09/05/2025	001-000-213-10-01-27	PR Batch 40001.09.2025 VEBA EE Contri
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Vendor: 003589	Teamsters Local 117			Check Sequence: 3	ACH Enabled: False
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PR A17-30 PDEE	PR Batch 40001.09.2025 PD Teamsters Local Nc	1,198.11	09/05/2025	001-000-213-10-01-14	PR Batch 40001.09.2025 PD Teamsters Lo
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Vendor: 002508	YMCA of Pierce & Kitsap Counties			Check Sequence: 4	ACH Enabled: False
PR A17-30 SEP	PR Batch 40001.09.2025 YMCA Employees' Du	173.00	09/05/2025	001-000-213-10-01-11	PR Batch 40001.09.2025 YMCA Employe
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Accounts Payable

Check Register Totals Only

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Printed: 9/9/2025 - 9:14 AM

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Accounts Payable

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PR A17-30 MCER	PR Batch 40001.09.2025 Medicare Employer Po	7,000.30	09/05/2025	001-000-213-10-02-06	PR Batch 40001.09.2025 Federal Income T
PR A17-30 SSEE	PR Batch 40001.09.2025 Soc Secr Employee Po	622.98	09/05/2025	001-000-213-10-01-06	PR Batch 40001.09.2025 Federal Income T
PR A17-30 SSER	PR Batch 40001.09.2025 Soc Secr Employer Poi	622.98	09/05/2025	001-000-213-10-02-06	PR Batch 40001.09.2025 Federal Income T
PR M/C AUG FIT	PR Batch 40003.09.2025 Federal Income Tax	270.39	09/05/2025	001-000-213-10-01-15	PR Batch 40003.09.2025 Federal Income T
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PR M/C AUG MCER	PR Batch 40003.09.2025 Medicare Employer Po	114.55	09/05/2025	001-000-213-10-02-06	PR Batch 40003.09.2025 Medicare Employ
PR M/C AUG SSEE	PR Batch 40003.09.2025 Soc Secr Employee Po	347.20	09/05/2025	001-000-213-10-01-06	PR Batch 40003.09.2025 Soc Secr Employ
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PR RTRO MCEE	PR Batch 20102.09.2025 Medicare Employee Pc	8.28	09/05/2025	001-000-213-10-01-06	PR Batch 20102.09.2025 Medicare Employ
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PR A17-30 HSAER	PR Batch 40001.09.2025 HSA Benefit City Pd	3,425.00	09/05/2025	001-000-213-10-02-24	PR Batch 40001.09.2025 HSA Benefit City

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PR A17-30 P3BEE	PR Batch 40001.09.2025 PERS 3 Opt B - EE	632.86	09/05/2025	001-000-213-10-01-24	PR Batch 40001.09.2025 PERS 3 Opt B - I
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Clearing House

Electronic AP Proof List

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GIG HARBOR®
"THE MARITIME CITY"

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Accounts Payable

Computer Check Proof List by Vendor

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GIG HARBOR ®
"THE MARITIME CITY"

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PR A17-30 ER	PR Batch 40001.09.2025 401a MissionSquare El	278.87	09/05/2025	001-000-213-10-02-07	PR Batch 40001.09.2025 401a MissionSqu
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PR M/C AUG ER	PR Batch 40003.09.2025 401a MissionSquare El	142.60	09/05/2025	001-000-213-10-02-07	PR Batch 40003.09.2025 401a MissionSqu
PR RTRO EE	PR Batch 20102.09.2025 401a MsnSqr EE Adjus	34.11	09/05/2025	001-000-213-10-01-07	PR Batch 20102.09.2025 401a MsnSqr EE
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PR A17-30 ERL	PR Batch 40001.09.2025 457 MsnSqr ER Benefi	2,770.00	09/05/2025	001-000-213-10-02-32	PR Batch 40001.09.2025 457 MissionSqr I
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Clearing House

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AP5 40103-09-202	002808	MISSIONSQ 705781 RETIREMENT,	0110/0002	8	99001190	1,502.50

Records Printed: 3

70,937.57

City of Gig Harbor
City Council Agenda Bill

Meeting Date: September 29, 2025

SUBJECT:
Second Reading of Ordinance 1549 Relating to Impact Fees

SUBMITTED BY: City Engineer Aaron Hulst, PE
DEPARTMENT: Public Works **PHONE:** (253) 853-7620

SUGGESTED MOTION: N/A

BACKGROUND INFORMATION: Attached for council's consideration is the first reading of an ordinance updating the city's transportation impact fee in Gig Harbor Municipal Code (GHMC) Chapter 19.12. This update was informed by the city's Transportation Element of the 2024 Comprehensive Plan.

City staff, in conjunction with the city's consultant, Fehr and Peers, prepared a 2025 Transportation Impact Fee (TIF) Rate Study (attached), which was presented to the city council at multiple 2025 council study sessions. The results of this document are provided as appendices to this ordinance, including:

- Appendix A-1: Transportation Impact Fee Project List, identifying eligible projects to be funded by TIFs; and
- Appendix A-2, Transportation Impact Fee Formula, which documents the methodology used to calculate the fee.

The calculated transportation impact fee is based on the projected number of PM peak-hour trips, ensuring the fee reflects the proportionate share of growth-related transportation infrastructure needs.

In addition to the updated transportation impact fee, this ordinance also implements state-required reductions in all impact fees for accessory dwelling units (ADUs), pursuant to RCW 36.70A.681. This includes a 50% reduction in transportation, school, and park impact fees for ADUs.

This ordinance will become effective five days after publication. However, in order to facilitate the implementation and rollout of the new TIF, a December 1, 2025, effective date is proposed for the increased TIF rate.

FISCAL CONSIDERATION: The current TIF per peak PM trip is $7,577 and the proposed TIF is calculated to be $8,639 per PM peak trip, which is a 14% increase from the current TIF rate. This proposed fee increase is 75% of the maximum allowable impact fee rate as outlined in Appendix A-2. Additionally, this ordinance reduces all city impact fees (transportation, park, and school) for ADUs by 50%.

ATTACHMENTS:

1. Ordinance 1549
2. Ordinance 1549 Appendix A-1 Transportation Impact Fee Project List
3. Ordinance 1549 Appendix A-2 Transportation Impact Fee Formula
4. GH_TIF_Rate_Study_2025

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities.

ORDINANCE 1549

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, RELATING TO IMPACT FEES; ADOPTING A NEW PROJECT LIST AS REQUIRED BY GHMC SECTION 19.12.120 FOR THE CALCULATION OF TRANSPORTATION IMPACT FEES; AMENDING CHAPTER 19.12 OF THE GIG HARBOR MUNICIPAL CODE TO IMPLEMENT STATUTORY REDUCTIONS IN IMPACT FEES FOR ACCESSORY DWELLING UNITS; ADOPTING A NEW TRANSPORTATION IMPACT FEE RATE STUDY; AMENDING APPENDICES A-1 AND A-2 OF ORDINANCE NO. 1401; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the city adopted a transportation impact fee program codified at chapter 19.12 of the Gig Harbor Municipal Code; and

WHEREAS, Section 19.12.120 of the GHMC requires that the city's Transportation Impact Fee Project List be updated on an annual basis; and

WHEREAS, an update to the city's Transportation Impact Fee Rate Study, Formula, and Project List results in the calculation of a new transportation impact fee; and

WHEREAS, changes to RCW 36.70A.681 as amended by Engrossed House Bill 1337 (2023), require jurisdictions to provide reduced transportation, school, and park impact fees for accessory dwelling units (ADUs) to provide an affordable housing alternative; and

WHEREAS, if an ADU granted a reduced impact fee is later converted to a short-term rental or other use per GHMC Section 17.14.020, the city reserves the right to assess the remaining balance of all applicable impact fees at the time of permit application or change of use, in accordance with GHMC Section 19.12.100; and

WHEREAS, the city council held a public hearing and first reading on this Ordinance during its regular city council meeting of September 8, 2025, and a second reading during its regular city council meeting of September 22, 2025;

NOW THEREFORE, The City Council of the City of Gig Harbor, Washington, do ordain as follows**:**

Section 1. **Chapter 19.12 – Amended.** Chapter 19.12 of the Gig Harbor Municipal Code is hereby amended as follows:

19.12.210 Reduction of impact fees for accessory dwelling units.
A. An "accessory dwelling unit" or "ADU" as defined in GHMC Section 17.04.015 shall be eligible for a fifty percent (50%) reduction of the impact fees otherwise applied to the principal unit as described in GHMC Section 19.12.070.

Section 2. The Project List attached hereto as Appendix A-1 is hereby adopted as the City Transportation Impact Fee Project List, which is a list of projects contained in the City's Transportation Element of the City's Comprehensive Plan, which are growth-related and that should be funded with forecast public moneys and the impact fees already paid. This Project List shall supersede the previous Transportation Impact Fee Project List, and all such previously-adopted transportation Project Lists are repealed.

Section 3. The formula included in the City's 2025 Transportation Impact Fee Rate Study attached hereto as Appendix A-2 is hereby adopted as the City's Transportation Impact Fee Formula, which incorporates the requirements of RCW 82.02.050 through 82.02.090 and all other applicable provisions of chapter 19.12 GHMC. All previously-adopted transportation impact fee formulas are repealed. The Gig Harbor City Council chose to set the impact fee at 75% of the maximum allowable impact fee rate, therefore setting the impact fee at $8,639 per PM peak hour vehicle trip. This impact fee is inclusive of 2025 inflation adjustments per GHMC 19.12.070.B.2. An annual increase to the transportation impact fee will not be made for inflation on January 1, 2026. However, inflation adjustments will be made in subsequent years.

Section 4. Severability. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, clause or phrase of this ordinance.

Section 3. Correction of Errors. The city clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 5. Effective Date. This ordinance shall take effect and be in full force five (5) days after passage and publication of a summary consisting of the title; provided, however, that the revisions to the city's Transportation Impact Fee Project List (Appendix A-1) and the city's Transportation Impact Fee Formula (Appendix A-2) shall take effect on December 1, 2025.

ADOPTED by the City Council of the City of Gig Harbor at a regular meeting thereof, held this 22nd day of September, 2025.

Mary K. Barber
Mayor

Approved as to form:

Daniel Kenny
City Attorney

Attest:

Joshua Stecker, CMC
City Clerk

Appendix A-1
TIF Project List

Washington State law (RCW 82.02.050) specifies that transportation impact fees are to be spent on "transportation system improvements." Transportation system improvements can include physical or operational changes to existing transportation facilities, as well as new transportation connections that are built in one location to benefit projected needs at another location. Projects on the TIF list must add new multimodal capacity, which can include "complete streets" facilities that are typically included in the roadway right-of-way and/or documented on roadway standard plans, including travel lanes, bike lanes, planting strips, sidewalks, crosswalks, midblock crossings, multipurpose paths running immediately adjacent to the roadway, cycle tracks, traffic signals, roundabouts, overhead signage, lighting, bicycle parking, transit seating, etc.

As part of the City's 2024 Transportation Element Update and 2025 TIP Update, the City identified projects needed to maintain the adopted Level of Service (LOS) standards and support planned growth. Fehr & Peers worked with the City to develop the TIF project list by removing projects that were not eligible for TIF funding. Removed projects did not add multimodal capacity, addressed only maintenance or safety, or addressed only existing deficiencies.

The resulting project list, shown in **Table 1**, includes 25 projects with a total cost of $98.6M. These projects are also shown in **Figure 2**.

Table 1: TIF Project List

ID	Name	Extents	Description	Cost Estimate
1	38th Avenue Complete Street Improvements Phase 2	56th Street to Hunt Street	This project will complete the design and construction of a two- to three-lane section with left turn pockets, bicycle lanes, curbs and gutters as necessary, a landscaped planter strip or swale, a sidewalk on the east side of the roadway, and storm sewer improvements.	$7,188,000
2	Wollochet Drive/SR-16 Westbound Right Turn Lane		This project will construct a right turn slip lane on the westbound SR-16 on-ramp to relieve congestion on the Pioneer/Wollochet overpass. This project is included in a system of coordinated signals between Hunt Street and Kimball Drive along Wollochet Drive.	$1,106,000
3	Wollochet Drive/SR-16 Eastbound Right Turn Lane		This project will construct a right turn lane on the SR-16 eastbound off-ramp approaching the signal. This project is included in a system of coordinated signals between Hunt Street and Kimball Drive along Wollochet Drive.	$1,590,000

4	Olympic Drive/Point Fosdick Right Turn Lane Extension		This project will extend the right turn lane approximately 225 feet approaching Point Fosdick, traveling eastbound on Olympic Drive.	$510,000
5	Peacock Hill Avenue Complete Street Improvements	300 feet north of Ringold to about 150 feet north of 105th Street Court	The project will construct half-street improvements along the west side of Peacock Hill, from 300 feet north of Ringold to 150 feet north of 105th Street Cour. It will add sidewalks where none exist, bridging a critical sidewalk gap. The project will also include illumination and other pedestrian, bicycle, and roadway improvements.	$3,230,000
6	38th Avenue Complete Street Improvements Phase 1B	Briarwood Lane to 50th Street	This project will complete the design and construction of a two- to three-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalks, storm sewer improvements, and provisions for future lighting.	$2,500,000
7	38th Avenue Complete Street Improvements Phase 1C	50th Street to 56th Street	This project will complete the design and construction of a two- to three-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalks, storm sewer improvements, and provisions for future lighting. Improvements will likely focus on the east side of the street and connect schools as well as the future Hunt Street Overpass.	$2,800,000
8	Harborview Drive/Pioneer Way Intersection Improvements		This project will explore improvements to this intersection to improve operations, safety, and legibility for all modes of travel.	$140,000
9	Hunt Street/38th Avenue Intersection Improvements		This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.	$2,000,000
10	50th Street Court Complete Street Improvements	Olympic Drive to 38th Street	This project will construct a new two-lane roadway with curbs, gutters, and sidewalks on one or both sides, along with street illumination, on-street parking, and associated stormwater and/or Low Impact Development (LID) improvements.	$2,000,000
11	Burnham Drive Complete Street Improvements Phase 1B	North Harborview Drive to Eagle’s Club	This project will construct a sidewalk or shared use path along Burnham Drive.	$2,900,000

12	Burnham Drive Complete Street Improvements Phase 2	Harbor Hill Drive Extension to SR-16 Interchange	This project will reconstruct the roadway, including minor widening, turn lanes, curbs, gutters, sidewalks, storm sewer improvements, landscaped planter strips, and lighting.	$5,400,000
13	Grandview Street Improvements	Soundview Drive to McDonald Avenue	This project will include road improvements (including sidewalks), stormwater improvements, and lighting improvements.	$2,600,000
14	Grandview Street Improvements	McDonald Avenue to Stinson Avenue	This project will include road improvements (including sidewalks), stormwater improvements, and lighting improvements.	$2,100,000
15	Skansie Avenue Complete Street Improvements	Rosedale Street to Hunt Street	This project will construct curbs and gutters as necessary, a landscaped planter strip or swale, storm sewer improvements, bicycle lanes, and sidewalks on both sides of the street. It will also include provisions for a future lighting project as the budget allows.	$800,000
16	Vernhardson Street Complete Street Improvements	Peacock Hill Avenue to City Limits	This project will include pavement restoration and/or overlay, storm sewer improvements, and the construction of curbs, gutters, sidewalks, and bicycle lanes. It is possible to phase the project into two sections: one between Peacock Hill Avenue and North Harborview Drive, and the other between North Harborview Drive and the city limits.	$700,000
17	38th Avenue/56th Street Roundabout		This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.	$2,000,000
18	Austin Street/ Harborview Drive Roundabout		This project will construct a roundabout at the intersection of Austin Street and Harborview Drive.	$3,100,000
19	Burnham Drive Improvements Phase 1A	Eagles to 96th Street	This project will add a shared use path on Burnham Drive between the Eagles Club and 96th Street. The project includes half street improvements and a new bridge at 96th Street for fish passable culvert improvement.	$5,395,000
20	Rosedale Street/ Schoolhouse Road Intersection Improvements		This project will evaluate the feasibility of converting the existing signalized intersection to a roundabout and will construct ADA-compliant pedestrian facilities at the intersection.	$3,800,000
21	Harborview/ Soundview Intersection Improvements		This project will update the intersection of Harborview Drive and Soundview Drive and add an ADA-compliant crosswalk.	$1,200,000

22	Rosedale Street/Skansie Avenue Intersection Improvements		This project will widen the intersection of Rosedale Street and Skansie Avenue to provide a left-turn lane on the east leg or, alternatively, design and construct a roundabout.	$2,200,000
23	Hunt Street/Skansie Avenue Intersection Improvements		This project will construct a roundabout, signal, or other intersection improvement at the intersection of Hunt Street and Skansie Avenue.	$1,930,000
24	Soundview Drive/Hunt Street Intersection Improvements		This project will construct new intersection control, currently conceptualized as a traffic signal, with associated non-motorized improvements to address poor sight distance and grade issues and improve operations.	$1,500,000
25	Hunt Street Overcrossing		This project will construct an extension of Hunt Street over SR-16. It will add a critical east-west connection over SR-16, reduce congestion at nearby interchanges, and provide new pedestrian and bicycle facilities. The Hunt Street extension will tie into a new roundabout at Kimball Drive on the east side of SR-16.	$40,000,000
			Total Cost	**$98,689,000**

Source: Fehr & Peers, 2025.

Appendix A-2
Transportation Impact Fee Formula

Cost Allocation Results

The TIF project list has a total cost estimate of $98,689,400 and includes 25 projects. After applying the existing deficiency calculation and multiplying by the percentage of growth within the city for the remaining projects on the TIF list, the total eligible impact fee program cost comes to $40,834,996. The cost allocation for each project is shown in **Table 3.**

Table 3: Eligible Impact Fee Cost Allocations

ID	Name	Description	Cost Estimate	Percent of Growth in Gig Harbor	Existing Deficiency	Eligible Impact Fee Cost
1	38th Avenue Complete Street Improvements Phase 2	This project will complete the design and construction of a two- to three-lane section with left turn pockets, bicycle lanes, curbs and gutters as necessary, a landscaped planter strip or swale, a sidewalk on the east side of the roadway, and storm sewer improvements.	$7,188,000	74%	0%	$5,329,769
2	Wollochet Drive/SR-16 Westbound Right Turn Lane	This project will construct a right turn slip lane on the westbound SR-16 on-ramp to relieve congestion on the Pioneer/Wollochet overpass. This project is included in a system of coordinated signals between Hunt Street and Kimball Drive along Wollochet Drive.	$1,106,000	43%	0%	$480,898
3	Wollochet Drive/SR-16 Eastbound Right Turn Lane	This project will construct a right turn lane on the SR-16 eastbound off-ramp approaching the signal. This project is included in a system of coordinated signals between Hunt Street and Kimball Drive along Wollochet Drive.	$1,590,000	38%	0%	$606,791
4	Olympic Drive/Point Fosdick Right Turn Lane Extension	This project will extend the right turn lane approximately 225 feet approaching Point Fosdick, traveling eastbound on Olympic Drive.	$510,000	56%	0%	$284,982

5	Peacock Hill Avenue Complete Street Improvements	The project will construct half-street improvements along the west side of Peacock Hill, from 300 feet north of Ringold to 150 feet north of 105th Street Cour. It will add sidewalks where none exist, bridging a critical sidewalk gap. The project will also include illumination and other pedestrian, bicycle, and roadway improvements.	$3,230,000	54%	0%	$1,750,530
6	38th Avenue Complete Street Improvements Phase 1B	This project will complete the design and construction of a two- to three-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalks, storm sewer improvements, and provisions for future lighting.	$2,500,000	46%	0%	$1,146,798
7	38th Avenue Complete Street Improvements Phase 1C	This project will complete the design and construction of a two- to three-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalks, storm sewer improvements, and provisions for future lighting. Improvements will likely focus on the east side of the street and connect schools as well as the future Hunt Street Overpass.	$2,800,000	51%	0%	$1,432,008
8	Harborview Drive/Pioneer Way Intersection Improvements	This project will explore improvements to this intersection to improve operations, safety, and legibility for all modes of travel.	$140,000	73%	0%	$102,766
9	Hunt Street/38th Avenue Intersection Improvements	This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.	$2,000,000	72%	0%	$1,436,846
10	50th Street Court Complete Street Improvements	This project will construct a new two-lane roadway with curbs, gutters, and sidewalks on one or both sides, along with street illumination, on-street parking, and associated stormwater and/or Low Impact Development (LID) improvements.	$2,000,000	48%	0%	$950,755

11	Burnham Drive Complete Street Improvements Phase 1B	This project will construct a sidewalk or shared use path along Burnham Drive.	$2,900,000	75%	0%	$2,175,000
12	Burnham Drive Complete Street Improvements Phase 2	This project will reconstruct the roadway, including minor widening, turn lanes, curbs, gutters, sidewalks, storm sewer improvements, landscaped planter strips, and lighting.	$5,400,000	66%	0%	$3,545,424
13	Grandview Street Improvements	This project will include road improvements (including sidewalks), stormwater improvements, and lighting improvements.	$2,600,000	77%	0%	$2,010,932
14	Grandview Street Improvements	This project will include road improvements (including sidewalks), stormwater improvements, and lighting improvements.	$2,100,000	71%	0%	$1,500,879
15	Skansie Avenue Complete Street Improvements	This project will construct curbs and gutters as necessary, a landscaped planter strip or swale, storm sewer improvements, bicycle lanes, and sidewalks on both sides of the street. It will also include provisions for a future lighting project as the budget allows.	$800,000	49%	0%	$388,864
16	Vernhardson Street Complete Street Improvements	This project will include pavement restoration and/or overlay, storm sewer improvements, and the construction of curbs, gutters, sidewalks, and bicycle lanes. It is possible to phase the project into two sections: one between Peacock Hill Avenue and North Harborview Drive, and the other between North Harborview Drive and the city limits.	$700,000	34%	0%	$235,010
17	38th Avenue/56th Street Roundabout	This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.	$2,000,000	51%	0%	$1,018,398
18	Austin Street/Harborview Drive Roundabout	This project will construct a roundabout at the intersection of Austin Street and Harborview Drive.	$3,100,000	79%	0%	$2,453,495
19	Burnham Drive Improvements Phase 1A	This project will add a shared use path on Burnham Drive between the Eagles Club and 96th Street. The project includes half street improvements and a new bridge at 96th Street for fish passable culvert improvement.	$5,395,000	80%	0%	$4,289,189

20	Rosedale Street/Schoolhouse Road Intersection Improvements	This project will evaluate the feasibility of converting the existing signalized intersection to a roundabout and will construct ADA-compliant pedestrian facilities at the intersection.	$3,800,000	46%	0%	$1,760,303
21	Harborview/Soundview Intersection Improvements	This project will update the intersection of Harborview Drive and Soundview Drive and add an ADA-compliant crosswalk.	$1,200,000	74%	0%	$883,229
22	Rosedale Street/Skansie Avenue Intersection Improvements	This project will widen the intersection of Rosedale Street and Skansie Avenue to provide a left-turn lane on the east leg or, alternatively, design and construct a roundabout.	$2,200,000	56%	0%	$1,237,876
23	Hunt Street/Skansie Avenue Intersection Improvements	This project will construct a roundabout, signal, or other intersection improvement at the intersection of Hunt Street and Skansie Avenue.	$1,930,000	55%	0%	$1,060,395
24	Soundview Drive/Hunt Street Intersection Improvements	This project will construct new intersection control, currently conceptualized as a traffic signal, with associated non-motorized improvements to address poor sight distance and grade issues and improve operations.	$1,500,000	70%	29%	$753,850
25	Hunt Street Overcrossing	This project will construct an extension of Hunt Street over SR-16. It will add a critical east-west connection over SR-16, reduce congestion at nearby interchanges, and provide new pedestrian and bicycle facilities. The Hunt Street extension will tie into a new roundabout at Kimball Drive on the east side of SR-16.	$40,000,000	65%	0%	$4,000,000*
					Total Eligible Impact Fee Cost	**$40,834,996**

* Eligible impact fee cost limited to 10% cost of the Hunt Steet Crossing in recognition that this project would be funded by external sources.
Source: Fehr & Peers, 2025.

The City has chosen to include only 10% of the total cost for the Hunt Street Overcrossing project in the impact fee program. While a larger percentage of the project is eligible for impact fee funds, it is also eligible for many other external funding sources and grants. And, given the high capital cost, if the full amount was included in the impact fee program, the maximum allowable impact fee rate would be much higher than desired by Gig Harbor City Council. Therefore, to balance the desire to keep the maximum allowable impact fee reasonable and provide flexibility of including the Hunt Street Overcrossing on the list, only 10% of the project cost is included as an eligible impact fee cost.

The total eligible impact fee cost comes to $40,834,996. This eligible cost is then divided by the growth in vehicle trips from 2022 to 2044 to reach the maximum allowable cost per PM peak hour vehicle trip.

$$Maximum\ Allowable\ Cost\ per\ PM\ Peak\ Hour\ Vehicle\ Trip = \frac{Impact\ Fee\ Eligible\ Costs}{Growth\ in\ Vehicle\ Trips\ 2022\ to\ 2044}$$

Table 4 summarizes the impact fee eligible costs, and maximum allowable cost per person trip.

Table 4: Impact Fee Costs	
Total Impact Fee Project Cost	$98,689,400
Total Eligible Impact Fee Cost	$40,834,996
Growth in Vehicle Trip Ends	3,545
Maximum Allowable Cost per Vehicle Trip	**$11,519**

It is important to note that the $11,519 cost per PM peak hour vehicle trip represents the maximum TIF amount that can be charged based on legal and technical requirements. When taking all the above calculations into consideration, the TIF program could contribute up to 41 percent of the total $98.6 million capital cost of the improvement projects. City matching funds, new grants, separate developer contributions, and other sources would provide the remaining 59 percent of the total project costs. However, the TIF rate can be set at a lower rate for many reasons:

- **Larger Share of External Funding:** If Gig Harbor is more successful at securing external funding, the TIF can be reduced.
- **Implementation of Fewer Projects:** The project list is based on the City's vision for the transportation system over the next 20 years. Depending on growth pressures, changing travel preferences, funding availability, and many other reasons, the City may choose to implement fewer system expansion projects, which would lower the TIF rate.
- **Balancing the Cost to Developers:** While Gig Harbor seeks to have "growth pay for growth," there are economic realities that must be considered when setting the TIF rate including what costs can reasonably be borne by developers. Many cities elect to adopt a lower rate than the legal maximum to ensure TIF rates are in-line with neighboring jurisdictions while continuing to have developers pay a reasonable share of expanding the transportation system.

Gig Harbor City Council has decided they will set the transportation impact fee rate at **$8,639 per PM peak hour vehicle trip**, which is 75% of the maximum allowable impact fee rate.

It should be noted that Gig Harbor's TIF program includes a single citywide rate, rather than rates that vary by area of the city. This decision was based on Gig Harbor's relatively small geographic area – the

City's land area totals under six square miles; relatively uniform travel patterns – most uses are reliant on SR 16 and Downtown, meaning that travel patterns do not vary substantially by area of the city.

Annual Adjustments to Cost per Trip Rate

The above section demonstrates the justification for Gig Harbor in setting a cost per PM peak hour trip rate of $8,639 per trip, as calculated in spring 2025. This cost per trip rate may be reviewed and adjusted annually in accordance with a five-year rolling average of the Construction Cost Index ("CCI"). Gig Harbor references the CCI from the National Highway Construction Cost Index. This rolling average considers changes in the CCI over the past five calendar years, allowing Gig Harbor's transportation impact fee rate to more closely track fluctuations in construction costs measured around the state.

Transportation Impact Fees Rate Study

City of Gig Harbor

May 2025

TC24-0111

FEHR PEERS

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Introduction

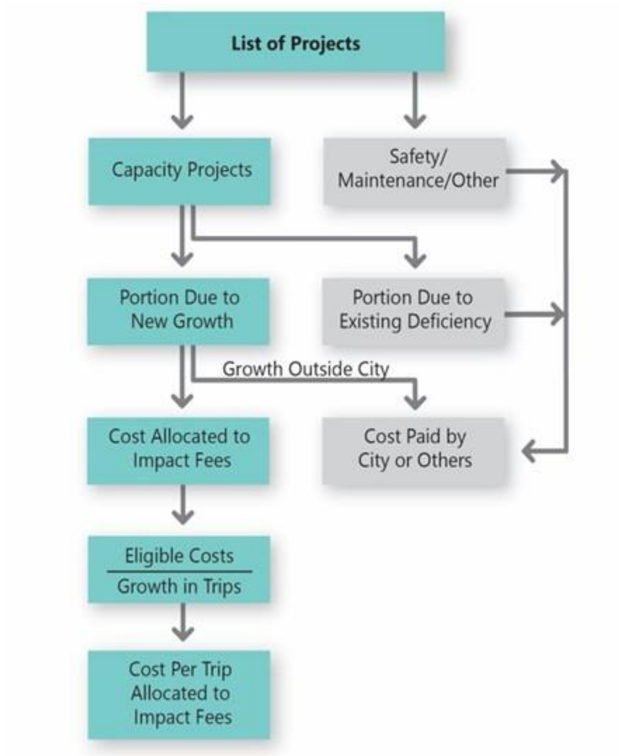
The City of Gig Harbor has had a traffic impact fee program in place since 2007. In recent years, the City has used its transportation impact fee (TIF) program to fund projects like the Harbor Hill Drive Extension, which constructed a new roadway to alleviate traffic congestion between downtown Gig Harbor and the Harbor Hill area, and a new roundabout at Stinson Avenue/Rosedale Street to improve traffic flow and pedestrian safety. These projects will increase transportation capacity and better accommodate additional travel demand from new development in Gig Harbor. In spring 2025, the City adopted a new Comprehensive Plan Transportation Element to accommodate growth anticipated through 2044.

To reflect the new project list in the Comprehensive Plan Transportation Element, as well as updated assumptions around future growth through 2044, the City is also updating its transportation impact fee program. This rate study documents the updated program, including a new cost per PM peak hour trip rate, which will serve as the basis for the City's transportation impact fees moving forward.

Transportation Impact Fees Structure

The key steps involved in the impact fee process are shown in **Figure 1**. Steps include developing a list of roadway system improvements that are eligible for inclusion in the impact fee program; identifying the portion of those projects' costs that are related to accommodating future growth; and calculating a cost per trip rate by spreading eligible growth-related costs over the growth in trips anticipated over the life of the impact fee program. Each step is described in more detail in subsequent sections of this report.

Figure 1: Steps to Develop a Transportation Impact Fee Program



TIF Project List

Washington State law (RCW 82.02.050) specifies that transportation impact fees are to be spent on "transportation system improvements." Transportation system improvements can include physical or operational changes to existing transportation facilities, as well as new transportation connections that are built in one location to benefit projected needs at another location. Projects on the TIF list must add new multimodal capacity, which can include "complete streets" facilities that are typically included in the roadway right-of-way and/or documented on roadway standard plans, including travel lanes, bike lanes, planting strips, sidewalks, crosswalks, midblock crossings, multipurpose paths running immediately adjacent to the roadway, cycle tracks, traffic signals, roundabouts, overhead signage, lighting, bicycle parking, transit seating, etc.

As part of the City's 2024 Transportation Element Update and 2025 TIP Update, the City identified projects needed to maintain the adopted Level of Service (LOS) standards and support planned growth. Fehr & Peers worked with the City to develop the TIF project list by removing projects that were not eligible for TIF funding. Removed projects did not add multimodal capacity, addressed only maintenance or safety, or addressed only existing deficiencies.

The resulting project list, shown in **Table 1**, includes 25 projects with a total cost of $98.6M. These projects are also shown in **Figure 2**.

Table 1: TIF Project List

ID	Name	Extents	Description	Cost Estimate
1	38th Avenue Complete Street Improvements Phase 2	56th Street to Hunt Street	This project will complete the design and construction of a two- to three-lane section with left turn pockets, bicycle lanes, curbs and gutters as necessary, a landscaped planter strip or swale, a sidewalk on the east side of the roadway, and storm sewer improvements.	$7,188,000
2	Wollochet Drive/SR-16 Westbound Right Turn Lane		This project will construct a right turn slip lane on the westbound SR-16 on-ramp to relieve congestion on the Pioneer/Wollochet overpass. This project is included in a system of coordinated signals between Hunt Street and Kimball Drive along Wollochet Drive.	$1,106,000
3	Wollochet Drive/SR-16 Eastbound Right Turn Lane		This project will construct a right turn lane on the SR-16 eastbound off-ramp approaching the signal. This project is included in a system of coordinated signals between Hunt Street and Kimball Drive along Wollochet Drive.	$1,590,000

4	Olympic Drive/Point Fosdick Right Turn Lane Extension		This project will extend the right turn lane approximately 225 feet approaching Point Fosdick, traveling eastbound on Olympic Drive.	$510,000
5	Peacock Hill Avenue Complete Street Improvements	300 feet north of Ringold to about 150 feet north of 105th Street Court	The project will construct half-street improvements along the west side of Peacock Hill, from 300 feet north of Ringold to 150 feet north of 105th Street Cour. It will add sidewalks where none exist, bridging a critical sidewalk gap. The project will also include illumination and other pedestrian, bicycle, and roadway improvements.	$3,230,000
6	38th Avenue Complete Street Improvements Phase 1B	Briarwood Lane to 50th Street	This project will complete the design and construction of a two- to three-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalks, storm sewer improvements, and provisions for future lighting.	$2,500,000
7	38th Avenue Complete Street Improvements Phase 1C	50th Street to 56th Street	This project will complete the design and construction of a two- to three-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalks, storm sewer improvements, and provisions for future lighting. Improvements will likely focus on the east side of the street and connect schools as well as the future Hunt Street Overpass.	$2,800,000
8	Harborview Drive/Pioneer Way Intersection Improvements		This project will explore improvements to this intersection to improve operations, safety, and legibility for all modes of travel.	$140,000
9	Hunt Street/38th Avenue Intersection Improvements		This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.	$2,000,000
10	50th Street Court Complete Street Improvements	Olympic Drive to 38th Street	This project will construct a new two-lane roadway with curbs, gutters, and sidewalks on one or both sides, along with street illumination, on-street parking, and associated stormwater and/or Low Impact Development (LID) improvements.	$2,000,000
11	Burnham Drive Complete Street Improvements Phase 1B	North Harborview Drive to Eagle's Club	This project will construct a sidewalk or shared use path along Burnham Drive.	$2,900,000

12	Burnham Drive Complete Street Improvements Phase 2	Harbor Hill Drive Extension to SR-16 Interchange	This project will reconstruct the roadway, including minor widening, turn lanes, curbs, gutters, sidewalks, storm sewer improvements, landscaped planter strips, and lighting.	$5,400,000
13	Grandview Street Improvements	Soundview Drive to McDonald Avenue	This project will include road improvements (including sidewalks), stormwater improvements, and lighting improvements.	$2,600,000
14	Grandview Street Improvements	McDonald Avenue to Stinson Avenue	This project will include road improvements (including sidewalks), stormwater improvements, and lighting improvements.	$2,100,000
15	Skansie Avenue Complete Street Improvements	Rosedale Street to Hunt Street	This project will construct curbs and gutters as necessary, a landscaped planter strip or swale, storm sewer improvements, bicycle lanes, and sidewalks on both sides of the street. It will also include provisions for a future lighting project as the budget allows.	$800,000
16	Vernhardson Street Complete Street Improvements	Peacock Hill Avenue to City Limits	This project will include pavement restoration and/or overlay, storm sewer improvements, and the construction of curbs, gutters, sidewalks, and bicycle lanes. It is possible to phase the project into two sections: one between Peacock Hill Avenue and North Harborview Drive, and the other between North Harborview Drive and the city limits.	$700,000
17	38th Avenue/56th Street Roundabout		This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.	$2,000,000
18	Austin Street/ Harborview Drive Roundabout		This project will construct a roundabout at the intersection of Austin Street and Harborview Drive.	$3,100,000
19	Burnham Drive Improvements Phase 1A	Eagles to 96th Street	This project will add a shared use path on Burnham Drive between the Eagles Club and 96th Street. The project includes half street improvements and a new bridge at 96th Street for fish passable culvert improvement.	$5,395,000
20	Rosedale Street/ Schoolhouse Road Intersection Improvements		This project will evaluate the feasibility of converting the existing signalized intersection to a roundabout and will construct ADA-compliant pedestrian facilities at the intersection.	$3,800,000
21	Harborview/ Soundview Intersection Improvements		This project will update the intersection of Harborview Drive and Soundview Drive and add an ADA-compliant crosswalk.	$1,200,000

22	Rosedale Street/Skansie Avenue Intersection Improvements		This project will widen the intersection of Rosedale Street and Skansie Avenue to provide a left-turn lane on the east leg or, alternatively, design and construct a roundabout.	$2,200,000
23	Hunt Street/Skansie Avenue Intersection Improvements		This project will construct a roundabout, signal, or other intersection improvement at the intersection of Hunt Street and Skansie Avenue.	$1,930,000
24	Soundview Drive/Hunt Street Intersection Improvements		This project will construct new intersection control, currently conceptualized as a traffic signal, with associated non-motorized improvements to address poor sight distance and grade issues and improve operations.	$1,500,000
25	Hunt Street Overcrossing		This project will construct an extension of Hunt Street over SR-16. It will add a critical east-west connection over SR-16, reduce congestion at nearby interchanges, and provide new pedestrian and bicycle facilities. The Hunt Street extension will tie into a new roundabout at Kimball Drive on the east side of SR-16.	$40,000,000
			Total Cost	**$98,689,000**

Source: Fehr & Peers, 2025.

Figure 2: TIF Projects

TIF Project List

Travel Growth

Determining the growth in travel demand caused by new development is a key requirement for a TIF program, as it ensures that the costs of necessary transportation improvements are proportionally allocated to new growth that creates the need for those improvements. The Gig Harbor travel demand model was used to estimate this growth in travel demand.

The 2044 land use forecasts developed through the City's 2024 Comprehensive Plan were allocated to Transportation Analysis Zones (TAZs) in the 2044 travel demand model, shown in **Table 2**. [1] The travel demand model translates this land use growth into estimated vehicle trips by applying assumptions about how different types of land uses generate travel during peak periods. For example, the model considers the number of households and jobs in each TAZ and applies trip generation rates, trip distribution patterns, and roadway network data to simulate how and where people will travel. It accounts for both the origins and destinations of trips, producing what are known as "trip ends", which are vehicle trips either beginning or ending within the city during the weekday PM peak hour.

Using these inputs and assumptions, the model estimates that new development through 2044 will generate approximately **3,545 new weekday PM peak hour vehicle trip ends** within city limits, a 19 percent increase relative to 2022.

Table 2: Gig Harbor Land Use and Travel Demand Growth (2022 – 2044)

	Growth
Households	1,151
Jobs	2,552
Vehicle Trip Ends	3,545

Source: TSI, Transportation Element Traffic Operations Analysis Summary, 2024

This projected increase in trip demand provides the denominator for calculating the TIF rate, as shown in the equation below. The TIF rate calculation associates future transportation costs with the amount of new travel generated by growth by dividing the total eligible costs of TIF projects by the total growth in vehicle trips in Gig Harbor.

$$Maximum\ Allowable\ Cost\ per\ PM\ Peak\ Hour\ Vehicle\ Trip = \frac{Impact\ Fee\ Eligible\ Costs}{Growth\ in\ Vehicle\ Trips\ 2022\ to\ 2044}$$

The result of this calculation is shown in **Cost Allocation Results.**

[1] Note that the land use growth values are slightly different than the Pierce County adopted growth targets for Gig Harbor, which are for 2020 – 2044 (892 households and 2,747 jobs). The values shown above reflect the inputs to the city's travel demand model, which reflects growth 2022 – 2044.

Impact Fee Eligible Costs

To meet Washington's Growth Management Act (GMA) requirements, the TIF methodology must separate the share of project costs that address existing deficiencies from the share of project costs that add multimodal capacity and serve new growth. The resulting growth-related improvement costs are then further separated to identify the share of growth related to land development in Gig Harbor versus growth from outside of the City. New development in Gig Harbor cannot be charged a fee to pay for the capacity needs generated by development outside of the City. **Figure 3** shows the calculation steps for determining the total impact fee eligible cost.

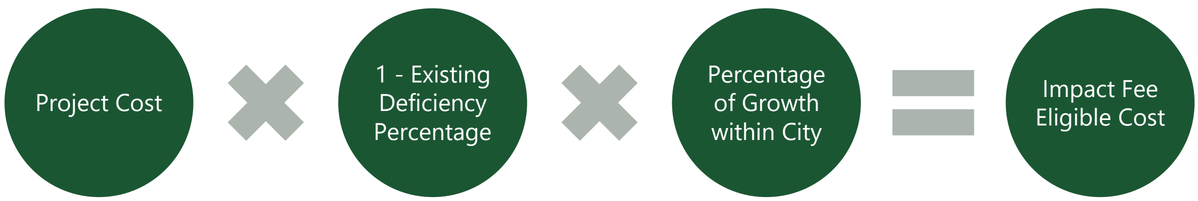


Figure 3: Impact Fee Eligible Cost Equation

Existing Deficiencies

RCW 82.02.050(4)(a) requires that the capital facilities element of a jurisdiction's comprehensive plan identify "deficiencies in public facilities serving existing development." Future development cannot be held responsible for the portion of added roadway capacity needed to serve existing development.

The City's 2024 Transportation Element establishes a Level of Service (LOS) standard based on intersection delay. All functionally classified intersections are deemed deficient if their average delay falls below LOS D, with the exception of those located in the downtown "Harbor Area". The Harbor Area includes Harborview Drive, North Harborview Drive, and portions of other streets near the waterfront, where LOS F is considered acceptable.[2]

Only one project on the TIF list addresses an existing deficiency – the proposed traffic signal at Soundview Drive/Hunt Street. The intersection currently fails the LOS D standard and operates at LOS E during the PM peak hour.

$$Existing\ Deficiency\ Percentage = \frac{A - B}{A - C}\ x\ 100\%$$

[2] The LOS standard for intersection of Harborview Drive & Stinson Avenue is LOS D. A new roundabout has recently been constructed, improving current intersection operations to LOS A, and therefore the intersection does not require an LOS exemption.

The equation above illustrates the intersection deficiency analysis using three data points:

A. The seconds of delay currently observed at the intersection
    - Soundview Drive/Hunt Street existing PM peak hour intersection delay is 46.2 seconds
B. The seconds of delay allowed at the intersection, per the LOS standard
    - For LOS D, 35 seconds of delay is allowed at unsignalized intersections
C. The seconds of delay modeled at the intersection once the impact fee project is in place
    - With a traffic signal, the intersection would operate with about 7 seconds of delay

Using these data points, the existing deficiency percentage for this project is 29%.

$$Existing\ Deficiency\ Percentage = \frac{46.2 - 35}{46.2 - 7}\ x\ 100\% = 29\%$$

Therefore, 29% of the project's cost would go to remedying existing deficiencies. This cost was then subtracted from overall project costs to identify the portion of project cost that could accommodate future growth and therefore be eligible for impact fees.

Percent of Growth in Gig Harbor

With deficiencies accounted for, all the remaining project costs are related to supporting new growth in trips. However, not all the forecast trip growth comes from Gig Harbor development – there is a portion of growth that comes from surrounding jurisdictions. Gig Harbor does not have the authority to charge growth in neighboring jurisdictions for their share of building new transportation infrastructure. To account for this statutory limitation, adjustments were made for trips that pass-through Gig Harbor or only have one end of the trip starting or ending in Gig Harbor.

For projects that provide vehicle capacity, the cost allocation process distributed the growth costs for each individual project based upon the travel patterns between the different geographic areas within and outside the City limits. The Gig Harbor travel demand model was used for this analysis. A "flow bundle" assignment procedure provided the origin and destination information for each vehicle trip traveling through an impact fee project location. Trips with an origin and destination inside of Gig Harbor are considered internal trips and are counted at a rate of 100%. Trips with an origin inside and a destination outside of Gig Harbor, or vice versa, are counted at a rate of 50%. Trips that pass-through Gig Harbor, but do not have any origins or destinations internal to Gig Harbor, were not allocated to Gig Harbor growth. The percentage of each project that supports growth outside the city was removed from the impact fee eligible costs. On average, about 60% of costs for projects providing vehicle capacity are attributable to growth within Gig Harbor.

For projects that exclusively provide capacity for people walking or rolling, the percentage of non-motorized trips attributed to city growth is 75% for projects providing bicycle capacity, and 90% for pedestrian-oriented projects; both percentages are best practices used by other communities in the Puget Sound.

Cost Allocation Results

The TIF project list has a total cost estimate of $98,689,400 and includes 25 projects. After applying the existing deficiency calculation and multiplying by the percentage of growth within the city for the remaining projects on the TIF list, the total eligible impact fee program cost comes to $40,834,996. The cost allocation for each project is shown in **Table 3.**

Table 3: Eligible Impact Fee Cost Allocations

ID	Name	Description	Cost Estimate	Percent of Growth in Gig Harbor	Existing Deficiency	Eligible Impact Fee Cost
1	38th Avenue Complete Street Improvements Phase 2	This project will complete the design and construction of a two- to three-lane section with left turn pockets, bicycle lanes, curbs and gutters as necessary, a landscaped planter strip or swale, a sidewalk on the east side of the roadway, and storm sewer improvements.	$7,188,000	74%	0%	$5,329,769
2	Wollochet Drive/SR-16 Westbound Right Turn Lane	This project will construct a right turn slip lane on the westbound SR-16 on-ramp to relieve congestion on the Pioneer/Wollochet overpass. This project is included in a system of coordinated signals between Hunt Street and Kimball Drive along Wollochet Drive.	$1,106,000	43%	0%	$480,898
3	Wollochet Drive/SR-16 Eastbound Right Turn Lane	This project will construct a right turn lane on the SR-16 eastbound off-ramp approaching the signal. This project is included in a system of coordinated signals between Hunt Street and Kimball Drive along Wollochet Drive.	$1,590,000	38%	0%	$606,791
4	Olympic Drive/Point Fosdick Right Turn Lane Extension	This project will extend the right turn lane approximately 225 feet approaching Point Fosdick, traveling eastbound on Olympic Drive.	$510,000	56%	0%	$284,982

5	Peacock Hill Avenue Complete Street Improvements	The project will construct half-street improvements along the west side of Peacock Hill, from 300 feet north of Ringold to 150 feet north of 105th Street Cour. It will add sidewalks where none exist, bridging a critical sidewalk gap. The project will also include illumination and other pedestrian, bicycle, and roadway improvements.	$3,230,000	54%	0%	$1,750,530
6	38th Avenue Complete Street Improvements Phase 1B	This project will complete the design and construction of a two- to three-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalks, storm sewer improvements, and provisions for future lighting.	$2,500,000	46%	0%	$1,146,798
7	38th Avenue Complete Street Improvements Phase 1C	This project will complete the design and construction of a two- to three-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalks, storm sewer improvements, and provisions for future lighting. Improvements will likely focus on the east side of the street and connect schools as well as the future Hunt Street Overpass.	$2,800,000	51%	0%	$1,432,008
8	Harborview Drive/Pioneer Way Intersection Improvements	This project will explore improvements to this intersection to improve operations, safety, and legibility for all modes of travel.	$140,000	73%	0%	$102,766
9	Hunt Street/38th Avenue Intersection Improvements	This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.	$2,000,000	72%	0%	$1,436,846
10	50th Street Court Complete Street Improvements	This project will construct a new two-lane roadway with curbs, gutters, and sidewalks on one or both sides, along with street illumination, on-street parking, and associated stormwater and/or Low Impact Development (LID) improvements.	$2,000,000	48%	0%	$950,755

11	Burnham Drive Complete Street Improvements Phase 1B	This project will construct a sidewalk or shared use path along Burnham Drive.	$2,900,000	75%	0%	$2,175,000
12	Burnham Drive Complete Street Improvements Phase 2	This project will reconstruct the roadway, including minor widening, turn lanes, curbs, gutters, sidewalks, storm sewer improvements, landscaped planter strips, and lighting.	$5,400,000	66%	0%	$3,545,424
13	Grandview Street Improvements	This project will include road improvements (including sidewalks), stormwater improvements, and lighting improvements.	$2,600,000	77%	0%	$2,010,932
14	Grandview Street Improvements	This project will include road improvements (including sidewalks), stormwater improvements, and lighting improvements.	$2,100,000	71%	0%	$1,500,879
15	Skansie Avenue Complete Street Improvements	This project will construct curbs and gutters as necessary, a landscaped planter strip or swale, storm sewer improvements, bicycle lanes, and sidewalks on both sides of the street. It will also include provisions for a future lighting project as the budget allows.	$800,000	49%	0%	$388,864
16	Vernhardson Street Complete Street Improvements	This project will include pavement restoration and/or overlay, storm sewer improvements, and the construction of curbs, gutters, sidewalks, and bicycle lanes. It is possible to phase the project into two sections: one between Peacock Hill Avenue and North Harborview Drive, and the other between North Harborview Drive and the city limits.	$700,000	34%	0%	$235,010
17	38th Avenue/56th Street Roundabout	This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.	$2,000,000	51%	0%	$1,018,398
18	Austin Street/Harborview Drive Roundabout	This project will construct a roundabout at the intersection of Austin Street and Harborview Drive.	$3,100,000	79%	0%	$2,453,495
19	Burnham Drive Improvements Phase 1A	This project will add a shared use path on Burnham Drive between the Eagles Club and 96th Street. The project includes half street improvements and a new bridge at 96th Street for fish passable culvert improvement.	$5,395,000	80%	0%	$4,289,189

20	Rosedale Street/Schoolhouse Road Intersection Improvements	This project will evaluate the feasibility of converting the existing signalized intersection to a roundabout and will construct ADA-compliant pedestrian facilities at the intersection.	$3,800,000	46%	0%	$1,760,303
21	Harborview/Soundview Intersection Improvements	This project will update the intersection of Harborview Drive and Soundview Drive and add an ADA-compliant crosswalk.	$1,200,000	74%	0%	$883,229
22	Rosedale Street/Skansie Avenue Intersection Improvements	This project will widen the intersection of Rosedale Street and Skansie Avenue to provide a left-turn lane on the east leg or, alternatively, design and construct a roundabout.	$2,200,000	56%	0%	$1,237,876
23	Hunt Street/Skansie Avenue Intersection Improvements	This project will construct a roundabout, signal, or other intersection improvement at the intersection of Hunt Street and Skansie Avenue.	$1,930,000	55%	0%	$1,060,395
24	Soundview Drive/Hunt Street Intersection Improvements	This project will construct new intersection control, currently conceptualized as a traffic signal, with associated non-motorized improvements to address poor sight distance and grade issues and improve operations.	$1,500,000	70%	29%	$753,850
25	Hunt Street Overcrossing	This project will construct an extension of Hunt Street over SR-16. It will add a critical east-west connection over SR-16, reduce congestion at nearby interchanges, and provide new pedestrian and bicycle facilities. The Hunt Street extension will tie into a new roundabout at Kimball Drive on the east side of SR-16.	$40,000,000	65%	0%	$4,000,000*
					Total Eligible Impact Fee Cost	**$40,834,996**

* Eligible impact fee cost limited to 10% cost of the Hunt Steet Crossing in recognition that this project would be funded by external sources.
Source: Fehr & Peers, 2025.

The City has chosen to include only 10% of the total cost for the Hunt Street Overcrossing project in the impact fee program. While a larger percentage of the project is eligible for impact fee funds, it is also eligible for many other external funding sources and grants. And, given the high capital cost, if the full amount was included in the impact fee program, the maximum allowable impact fee rate would be much higher than desired by Gig Harbor City Council. Therefore, to balance the desire to keep the maximum allowable impact fee reasonable and provide flexibility of including the Hunt Street Overcrossing on the list, only 10% of the project cost is included as an eligible impact fee cost.

The total eligible impact fee cost comes to $40,834,996. This eligible cost is then divided by the growth in vehicle trips from 2022 to 2044 to reach the maximum allowable cost per PM peak hour vehicle trip.

$$Maximum\ Allowable\ Cost\ per\ PM\ Peak\ Hour\ Vehicle\ Trip = \frac{Impact\ Fee\ Eligible\ Costs}{Growth\ in\ Vehicle\ Trips\ 2022\ to\ 2044}$$

Table 4 summarizes the impact fee eligible costs, and maximum allowable cost per person trip.

Table 4: Impact Fee Costs	
Total Impact Fee Project Cost	$98,689,400
Total Eligible Impact Fee Cost	$40,834,996
Growth in Vehicle Trip Ends	3,545
Maximum Allowable Cost per Vehicle Trip	**$11,519**

It is important to note that the $11,519 cost per PM peak hour vehicle trip represents the maximum TIF amount that can be charged based on legal and technical requirements. When taking all the above calculations into consideration, the TIF program could contribute up to 41 percent of the total $98.6 million capital cost of the improvement projects. City matching funds, new grants, separate developer contributions, and other sources would provide the remaining 59 percent of the total project costs. However, the TIF rate can be set at a lower rate for many reasons:

- **Larger Share of External Funding:** If Gig Harbor is more successful at securing external funding, the TIF can be reduced.
- **Implementation of Fewer Projects:** The project list is based on the City's vision for the transportation system over the next 20 years. Depending on growth pressures, changing travel preferences, funding availability, and many other reasons, the City may choose to implement fewer system expansion projects, which would lower the TIF rate.
- **Balancing the Cost to Developers:** While Gig Harbor seeks to have "growth pay for growth," there are economic realities that must be considered when setting the TIF rate including what costs can reasonably be borne by developers. Many cities elect to adopt a lower rate than the legal maximum to ensure TIF rates are in-line with neighboring jurisdictions while continuing to have developers pay a reasonable share of expanding the transportation system.

Gig Harbor City Council has decided they will set the transportation impact fee rate at **$8,639 per PM peak hour vehicle trip**, which is 75% of the maximum allowable impact fee rate.

It should be noted that Gig Harbor's TIF program includes a single citywide rate, rather than rates that vary by area of the city. This decision was based on Gig Harbor's relatively small geographic area – the

City's land area totals under six square miles; relatively uniform travel patterns – most uses are reliant on SR 16 and Downtown, meaning that travel patterns do not vary substantially by area of the city.

Annual Adjustments to Cost per Trip Rate

The above section demonstrates the justification for Gig Harbor in setting a cost per PM peak hour trip rate of $8,639 per trip, as calculated in spring 2025. This cost per trip rate may be reviewed and adjusted annually in accordance with a five-year rolling average of the Construction Cost Index ("CCI"). Gig Harbor references the CCI from the National Highway Construction Cost Index. This rolling average considers changes in the CCI over the past five calendar years, allowing Gig Harbor's transportation impact fee rate to more closely track fluctuations in construction costs measured around the state.

Transportation Impact Fee Schedule

The City's transportation impact fee program will be based on a "cost per trip end" to reflect differences in trip-making characteristics for a variety of land use types within the City. It is assumed that trip generation rates for each land use type will be derived from the Institute of Transportation Engineers (ITE) *Trip Generation Manual* (11th Edition), which is the most recent version as of spring 2025. The rates are expressed as vehicle trips entering and leaving a property during the PM peak hour. Development will be required to submit the PM peak hour vehicle trip generation, as estimated by the most recent *ITE Trip Generation Manual*. Fees will be assessed by multiplying this PM peak hour vehicle trip generation rate by the $8,639 per PM peak hour trip rate recommended in this rate study.

Pass-by Trip Adjustment

The trip generation rates reported by ITE represent total traffic entering and leaving a property at the driveway points. For certain land uses (e.g., general retail), a substantial amount of this traffic is already passing by the property and merely turns into and out of the driveway. These pass-by trips do not significantly impact the surrounding street system and could therefore are subtracted out prior to calculating the impact fee. The resulting trips would be considered "new" to the street system and subject to the traffic impact fee calculation. The "new" trip percentages should be derived by ITE data[3] or from available surveys conducted around the country. Pass-by trip reductions would be subject to approval by the City engineer or designee.

Diverted Link Trip Adjustments

Diverted link trips are vehicle trips that are not originally on the adjacent street network but are attracted to a development by diverting from another route within the broader network. Unlike pass-by trips, which occur on the same roadway, diverted link trips involve a change in route, often adding distance and turning movements to access the site. Although these trips are not entirely new to the transportation system, they can still contribute to localized traffic impacts, particularly at intersections and site access points. Depending on the context and magnitude of diversion, a portion of diverted link trips may be considered for adjustment when calculating traffic impact fees. As with pass-by trips, any diverted link trip reduction must be based on documented trip characteristics from reliable sources such as ITE data or peer-reviewed studies and is subject to approval by the City Engineer or their designee.

[3] Trip Generation Sources: *ITE Trip Generation Manual* (11th Edition); ITE *Trip Generation Handbook: An ITE Proposed Recommended Practice* (2017)

Internal Capture Trip Adjustments

Internal capture refers to trips that occur entirely within a mixed-use development, such as a resident walking to a nearby office or a shopper dining at an adjacent restaurant, without using the surrounding public street system. Because these trips do not generate new vehicle demand on the external road network, they can be subtracted from the total trip generation estimate when determining the impact fee. The internal capture rate depends on the size, layout, and diversity of land uses within the development, and should be determined using methodologies established by ITE or other nationally recognized sources. Internal capture reductions are typically limited to developments with substantial internal connectivity and a mix of complementary uses. All proposed internal capture adjustments must be documented and are subject to review and approval by the City Engineer or their designee.

Required Fee Reductions

In accordance with recent legislation, accessory dwelling units (ADUs) shall be charged no more than 50 percent of the impact fee applied to single-family homes, reflecting their reduced impact on transportation infrastructure.[4] Gig Harbor has updated their impact fee ordinance to reflect this requirement.

[4] RCW 36.70A.681(1)(a)

DEPARTMENT UPDATES

Wednesday, September 24, 2025

A TWICE-MONTHLY SUMMARY FROM YOUR CITY OF GIG HARBOR LEADERSHIP TEAM

These department updates are an effort to increase our internal and external communication initiatives, to provide the mayor and city councilmembers with the information they need to serve the public and make informed decisions, and just as importantly, to share citywide information and updates with all staff and residents. Please feel free to send any questions, suggestions, or concerns about this document to communications@gigharborwa.gov.

ADMINISTRATION

City Administrator Katrina Knutson

Remembering 9/11: City Administrator Knutson, Lieutenant Douglas, and Sergeant Daniel had the honor of attending the Gig Harbor Fire District 5 ceremony in memorial of 9/11. It was a moving tribute that brought our community together to remember the lives lost and honor the first responders who selflessly served on that tragic day. The ceremony was a powerful reminder of resilience, sacrifice, and unity, and it underscored the importance of never forgetting. City Administrator Knutson extends her heartfelt gratitude to Fire District 5 for hosting such a meaningful event and for their continued dedication to protecting and serving our community.

Youth Council Update: On September 17, the Youth Council had their first official meeting. It was hosted by the city's Housing, Health, & Human Services (H3) Program Manager and the City Clerk. All 19 members were present, demonstrating full participation and commitment.

The Parks Manager presented on Crescent Creek Park, and youth members provided ample feedback on potential park improvements, sharing perspectives that will inform future planning efforts. In addition, members discussed their group project, offering creative ideas and establishing a foundation for their work ahead.

A key highlight of the meeting was the successful election of officers. Following candidate presentations and a formal voting process, the Youth Council selected its first leadership team: Chair, Vice Chair, and Secretary. This milestone positions the Youth Council to advance its work with strong youth-led leadership. The meeting concluded with confirmation of shirt sizes, name badges, and reminders of upcoming engagements.

Federici Named Chief of Police: The City of Gig Harbor is pleased to announce Tray Federici was selected as the city's next permanent Chief of Police. His appointment to the chief position was effective Monday, September 22.

Federici was named interim chief following Chief Kelly Busey, who retired in June after 34 years of dedicated service to the city. Federici was selected for the permanent role following a rigorous national search that included community input and engagement with local partners and city leaders. He has served our community since 2016, following a joint training mission with the U.S. Coast Guard. Since then, he has advanced through every rank, serving as a patrol officer, detective, sergeant, investigative and administrative sergeant, and lieutenant, before being appointed interim chief this June.

Lodging Tax Grant Recommendations: The city's lodging tax advisory committee (LTAC) met on September 23 and reviewed eight lodging tax grant applications received for events and operations in 2026. All eight applicants were previously funded by lodging tax grants in the past.

LTAC recommended funding the full request of all eight applications as follows:

GH Canoe and Kayak Racing Team	Paddlers Cup/Narrows Challenge	$15,500
GH Film Festival	Film Festival	$25,000
Permission to Start Dreaming Foundation	Prayer Breakfast & Race for a Soldier	$45,000
Asia Pacific Cultural Center	Korean Chuseok Festival	$10,200
Gig Harbor Waterfront Alliance	Operations	$75,000
GH BoatShop	Operations	$44,415
Harbor History Museum	Operations	$70,000
Harbor WildWatch	Operations	$50,000
	Total	**$335,115**

The complete applications can be viewed here, along with a spreadsheet showing past lodging tax grant applications and funding. These recommendations will be presented to council for approval at a future council meeting.

Tiffany Aliment Awarded Certified Municipal Clerk Credential: Assistant City Clerk Tiffany Aliment has been awarded the International Institute of Municipal Clerks' (IIMC) designation of Certified Municipal Clerk (CMC). IIMC grants the CMC designation only to clerks who complete demanding education requirements, along with substantial experience performing the many varied tasks of municipal clerks.

The CMC credential reflects Tiffany's commitment to keep pace with growing demands and changing needs of our residents and community. Congratulations, Tiffany!

SSHA3P: City Administrator Knutson attended the South Sound Housing Affordability Partners (SSHA3P) Executive Board special meeting on September 12, where the main focus was reviewing the draft SSHA3P 2026 State Legislative Agenda. The discussion highlighted three priority areas: supporting the Workforce Housing Accelerator Program, advocating for funding of affordable housing projects across Pierce County, and pursuing policies to reduce the costs of building affordable housing. The Board also considered items for active engagement, such as construction workforce development, siting of supportive housing, and expanding eligibility for senior and disabled household property tax exemptions. Advisory Board recommendations were also presented, including creating stronger enforcement mechanisms for source-of-income discrimination protections and ensuring ongoing operating support for permanent supportive housing.

In addition to the legislative discussion, the SSHA3P Manager provided updates on several ongoing initiatives. These included progress on the Frederickson South project, the feasibility studies for the Fife Levee Road property, upcoming property tax exemption seminars in Steilacoom and Eatonville, and regional collaboration on pre-approved accessory dwelling unit (ADU) designs. These efforts reflect the strong regional collaboration among Pierce County jurisdictions to create and preserve affordable housing, while also ensuring programs are accessible to residents. Overall, the meeting underscored the continued momentum toward advancing both near-term projects and longer-term policy goals that will support housing affordability across the South Sound.

COMMUNITY DEVELOPMENT

Community Development Director Eric Baker

With so much recent conversation regarding housing opportunities and increased development allowances, these discussions need to be balanced with protection of our environment. To ensure our natural systems are in the conversation, staff and a consultant team are reviewing our current critical area regulations for compliance will best available science. These regulations cover wetlands, streams, steep slopes, aquifer recharge areas and flood plains. The team should complete this review with proposed code updates later this Fall and public outreach through the end of the year.

Planning: The Conditional Use Permit application for Chick-fil-A has been deemed complete by City staff and is now under review. Public comment is open through October 2, 2025. If you receive any media inquiries about this project, please refer them to Lori Maricle and Eric Baker.

Building: 29 permit applications were submitted this reporting period including those for Olympic Sport and Spine going into the Mosaic Building on Kimball and Jax Salon on Judson Street. 22 permits were issued including one for the new Fire Station on Kimball and 48 were closed, including the completion of the work at Pleasurecraft Marina.

Our inspection staff participated in collaborative training this month with members of some of our regional Fire Districts with a focus on safeguarding buildings during construction and life safety best practices.

Code Enforcement: Code Compliance continues to actively monitor and track all ongoing cases to ensure timely resolution and compliance.

As of this month to date, we have received 7 new cases. These new cases involve a range of violations, including public nuisance complaints, zoning code, and sign code violations.

In addition to case investigations, we have also continued our weekend sign sweeps. These efforts have resulted in the removal of over 250 signs that were either placed in unauthorized locations or were posted without valid or current permits. These proactive sweeps play a vital role in maintaining visual order and compliance with the city's sign regulations.

We will continue to prioritize enforcement activities, address new and ongoing cases, and work toward resolution in a timely and consistent manner.

Lastly, we've been finalizing the details for our upcoming HOA Fair, which is scheduled for Tuesday, September 30, from 4:00 to 6:00 p.m. The event is an opportunity for homeowners' association (HOA) board members, property owners, and community members to learn helpful tips, access local resources, and ask questions to help local HOA organizations be successful and support the thriving neighborhoods of Gig Harbor.

COURT

Court Administrator Stacy Colberg

Jury Trials: There are currently five cases set for trial on our next trial date of October 23. Judge Sandra Allen will determine the priority of the five cases, since not all can go to trial on the same date. Trials are held in person at the Gig Harbor Civic Center once per month. Trials are open to the public and typically completed in one day.

Traffic Court: Our next traffic court session is scheduled for October 14. Traffic court is held remotely via Zoom to provide participants increased access to justice by reducing barriers such as transportation, childcare, time off from work, and physical mobility issues. Providing remote access has improved attendance rates, reduced stress, increased cost savings, enhanced safety and security, reduced parking impacts, and lowered carbon emissions associated with travel. All court hearings are open to the public, including remote hearings.

FINANCE

Finance Director Dave Rodenbach

General Fund: Through August, the general fund revenues are tracking to come in about $400,000 (one percent) below budget. This is mostly due to the public safety sales tax, which appears to have been budgeted a bit high for 2025. In addition, development related revenues are also contributing to the revenue shortfall. In contract, expenditures are tracking to come in about $2.6 million below budget. The overall impact is a projected $3.6 million increase to budgeted ending fund balance.

	2021	2022	2023	2024	2025
Property Tax	$ 1,756,872	$ 1,812,969	$ 1,877,697	$ 1,900,407	$ 1,935,996
Local Retail Sales & Use Tax	5,490,361	5,843,187	5,604,234	5,613,809	5,777,058
Local Public Safety Tax					412,321
Park Sales Tax	94,239	104,998	107,806	112,713	116,325
Criminal Justice Funding	171,520	190,905	193,606	203,767	209,315
B & O Utilities	820,933	861,893	923,980	881,682	941,711
City Utilities Tax	315,912	313,154	360,542	375,932	409,591
Totals	$ 6,892,965	$ 7,314,137	$ 7,190,168	$ 7,187,903	$ 7,866,321

Development Related Revenues: One-time revenues related to development remain, for the most part, below 2023 levels. If we remove city-paid fees totaling $395,000, development related fees are lower than what was received in any of the prior four years. The city paid $250,000, $40,700, and $104,500 in transportation impact fees, water, and storm general facilities charges (connection fees) respectively through June 2025.

	2021	2022	2023	2024	2025
Building Permits - Basic Fees	$ 577,022	$ 520,226	$ 178,675	$ 222,714	$ 225,511
Bldg Permit - Plan Check Fee	403,788	130,870	161,922	192,553	174,628
Zoning & Subdivision Fees	43,589	67,719	39,797	38,331	43,254
Plan Checking & Inspections	59,368	29,255	31,551	47,187	17,799
Impact Fees-Transportation	747,403	885,005	41,256	170,800	324,294
Impact Fees-Parks	229,500	172,500	12,000	30,000	6,000
Real Estate Excise Tax	903,750	1,055,554	751,614	699,710	659,960
Water GFCs	1,585,840	1,003,105	168,715	151,098	100,154
Sewer GFCs	1,539,064	1,293,031	121,614	458,158	85,582
Storm GFCs	299,898	220,365	13,028	36,056	111,510
Totals	$ 6,389,222	$ 5,377,630	$ 1,520,172	$ 2,046,607	$ 1,748,692

Utility Revenues: Utility revenues are tracking to come in at or slightly above budget, while projected expenditures are currently within budget.

	2021	2022	2023	2024	2025
Water Charges	$ 1,768,455	$ 1,614,578	$ 1,972,971	$ 1,957,252	$ 2,429,806
Sewer Charges	3,830,417	3,901,358	4,287,334	4,291,023	4,480,270
Storm Charges	704,733	731,528	932,857	1,254,106	1,264,494
Totals	$ 6,303,605	$ 6,247,464	$ 7,193,162	$ 7,502,381	$ 8,174,570

HUMAN RESOURCES

Human Resources Director Shannon Costanti

Human Resource Information System Upgrade: We’re thrilled to share that the city goes live with a new Human Resource Information System (HRIS) next month! The new system, Paylocity, will bring a range of enhancements designed to streamline processes and support better decision-making. To name a few great features, we’re introducing:

- **Electronic Timekeeping:** A more efficient and accurate way to track work hours.
- **Benefit Administration:** Automates the enrollment process, manages compliance, and allows employees to access benefits information in real time.
- **Talent Management:** Includes features for succession management and improved performance evaluation tools, fostering career growth and development of our valued workforce.
- **Accurate Record Keeping:** Ensuring data is reliable and up to date, making administrative tasks smoother for everyone.

These system improvements will drive efficiency, improve workflows, and ultimately enhance the employee experience. We look forward to the positive impact Paylocity will have on city operations in numerous ways over the coming months and years.

Thank you to the HR team, specifically Alyssa Dunivan, Desirae Meade, Liz Kovell, and Christina Retailliau and city staff ambassadors for championing the implementation effort. It has been an extraordinary effort over the last several months, with the reward on the other end worth every moment invested!

Advance Your Career: Looking to grow in your career? Check out the current job opportunities here at the city!

Position	Type	Status
Development Review Engineer	FT	Open until 9/24
Police Officer - Entry Level	FT	Open until 12/31
Police Officer - Exceptional Entry	FT	Continuous
Police Officer - Lateral Entry	FT	Continuous
Public Works Assistant (PW Ops)	FT	Roni Shaw started 9/16
Laborer	FT	Kiel Winslow started 9/22
HR Assistant	FT	Closed - selection pending
Information Technology Services Manager	FT	Closed - selection pending
Maintenance Technician (PW Ops)	FT	Closed - selection pending

POLICE

Police Chief Tray Federici

Be Part of Something Bigger & Join Gig Harbor PD: Law enforcement agencies everywhere are facing recruiting challenges, and Gig Harbor is no different. To help spread the word, we've outfitted a recruitment-themed patrol vehicle to remind our community that we're looking for new team members to join us in serving Gig Harbor.

If you're ready to be part of something bigger and serve alongside a dedicated team, we'd love to hear from you!

Smarter Speed Signs Hit Our Streets: The Gig Harbor Police Department and Public Works are teaming up to replace outdated, low-powered speed signs with modern, more effective technology. Over the next few weeks, you'll notice upgrades to the two traffic signs on Soundview Drive, which will now feature solar panels (eliminating the need for battery removal and recharging) and strobing red and blue lights that activate when drivers exceed the posted speed limit.

In addition, the older signs on Pioneer Way and Stinson Avenue will be replaced with new models powered directly at the post, also equipped with the same strobing red and blue alerts.

These signs are also linked to *All Traffic Solutions*, allowing us to remotely extract traffic data and better track speed trends in the community. This is Phase One of a larger project to enhance traffic safety. Our long-term goal is to continue upgrading and installing signs in high-traffic areas across the city to improve driver awareness and keep our community safe.

Gig Harbor Hosts Human Trafficking Training: Last week, the Kitsap County Human Trafficking Task Force and the Suquamish Police Department partnered with the Gig Harbor Police Department to host a large training event at Chapel Hill Church. The training brought together Law Enforcement, Prosecutors, Advocates, Fire Personnel, and Medical Professionals, with approximately 90 attendees.

The event was a tremendous success, and we are already hearing stories of officers putting their new skills into action. A huge thank you to Dan Nash from the Human Trafficking Training Center for coming to Gig Harbor to teach Washington's finest! We hope to welcome you back soon.

More Than a Team - We're Family: On September 8, community members, officers, and family gathered at the city council meeting to recognize Officer Mark Burns, Officer Patrick Sam, and Firefighter Andy Pomeroy, each of whom received the Gig Harbor Police Department Life Saving Award. In addition, we proudly recognized the promotion of Sergeant Jarab Daniel.

Swinging in Support of First Responders: On September 15, members of the Gig Harbor Police Department were honored to take part in the Lionhardt 5th Annual Charity Golf Classic. Founded in May 2015, Lionhardt's mission is to raise awareness and provide financial support for first responders facing cancer and other critical illnesses.

This event not only brought together community members and public safety professionals for a day of golf and camaraderie, but also helped shine a light on the importance of standing beside those who dedicate their lives to serving others.

PUBLIC WORKS

Public Works Director Jeff Langhelm

Crescent Creek Park Master Plan: The city and project consultant have released the preferred master plan concept for Crescent Creek Park. The preferred plan, unveiled at an open house held at the park on September 18, will keep most of the existing park elements in their current locations, while adding more sand volleyball and playgrounds for wider age range. The draft also leaves options open for the existing vacant building - including demolition or remodeling as an event space - which will eventually be decided by city council. An online survey about the preferred plan will be open until October 5**.**

Holiday Tree Lighting: Planning for the city's annual holiday celebration is ongoing, but mark your calendars for Saturday, December 6. The band The Profits will perform, and as always, Santa will make a special appearance. More details to come as we get closer to the date.

Wastewater Operations: (1) Our newly hired maintenance technician, Travis Fisher, put his skills to work with the help of Max Chapman making necessary roof and siding repairs to the LS#10 building (located at the Forest Grove Apartments off Olympic Drive). After repairs were made, a new coat of paint was applied and the building is looking new once again! (2) Travis, along with Jim, Tyler, James, and Robert were tasked with the repair and replacement of various concrete panels and sidewalks at the treatment plant. This work is expected to be complete this week. A **shout out** goes to this group for their efforts to complete this work! (3) Larry and Tye worked together with Flo-hawks to remove grease from four wastewater lift station wet wells. This grease removal is critical to maintain proper operation of pump equipment and preventing blockages in the conveyance system. (4) Jim and Tyler attended the annual biosolids conference for the first two days this week to discuss biosolids with industry professionals and permit regulating staff from ecology. We are looking forward to hearing back from Jim and Tyler on what's new on the biosolids horizon.

Streets and Storm Operations: (1) Crews have completed pavement patching on 50th St., Skansie Ave, and Harborview Dr., along with other locations. (2) Crews have been busy performing various repairs to multiple RRFB's around town. (3) It's that time of year again for the city to focus on preparing for the upcoming fall and winter storms. As part of these preparations, staff has started storm drain cleaning. (4) The city's American flags that were previously placed around town in spring have now come down for the year.

Water Operations: (1) Crews are currently working on city wide water valve maintenance project. This project includes visiting every water valve and assessing its condition and operating each valve to ensure that it is in good working order. (2) Crews will also be starting some well site maintenance where we will be painting well houses and cleaning up the grounds. (3) Fall water main flushing will be starting in the beginning of October.

Parks and Facilities Operations: (1) Crews worked last weekend inside the Civic Center to install the bullet proof panel with a speaker hole and pass-through tray for the newly relocated desk for the cashier and utility billing technicians. (2) Crews are working to clean up HVAC systems, including replacing filters in facilities in preparation for colder weather. (3) The city's contractor for the HVAC system at the Civic Center originally received components for the Civic Center Building C (Police Department) that were undersized. The Police Department tolerated many issues this summer that caused Building B to be uncomfortably hot. Staff and the consultant are preparing to install the proper components beginning soon. This work will likely be completed in October. (4) Crews are preparing for the upcoming winter cold weather and dormant season by performing fall pruning and mowing while also shutting down and draining irrigation systems

Capital Improvement Project Status Updates: For the most recent updates on the city's design and construction projects, see our online CIP StoryMap.

City of Gig Harbor
City Council Agenda Bill

Meeting Date: September 29, 2025

SUBJECT: First Reading of Ordinance 1550 Creating a New Gig Habor Municipal Code Title 11 Relating to Parks, Docks, and Special Events

SUBMITTED BY: Parks Manager Jennifer Haro
DEPARTMENT: Public Works **PHONE:** (253) 853-8253

SUGGESTED MOTION: N/A

BACKGROUND INFORMATION: City ordinances related to parks are currently found in several different places throughout the Gig Harbor Municpal Code (GHMC). Most park rules and regulations are found in GHMC Chapter 9.28, in the "Public Peace, Morals and Welfare" title. Rules about public docks are found in Title 8 "Health and Safety" and rules about special events are found in Title 5 "Business Licenses and Regulations."

The purpose of creating a new Title 11 for parks code is to have all parks-related code in one place. There are also some updates that need to be made to clarify some rules and enforcement.

Among the biggest changes is a proposed commercial park use permit for smaller commercial park uses. For instance, according to the special event permit code, anyone using the parks for commercial purposes that "involves public promotion of event or collection of money" requires a special event permit.

Other changes in the ordinance include:

- Adding language that allows the public works director or designee to adopt reasonable rules for parks, as long as they are posted in the park.
- Consolidating the prohibited activities for docks.
- Adding language prohibiting vaping
- Prohibiting jumping, diving or swimming from public docks and piers
- Prohibiting fishing and shellfishing where it impedes public enjoyment or watercraft access to docks
- Adding regulations for Eddon Boat Dock and Maritime Pier
- Prohibiting parking at Borgen and Grandview Cushman Trailheads for more than two hours between sunset and sunrise.

Staff has consulted with the city clerk, police chief, public works director, court administrator, and city attorney on these proposed changes. The parks commission reviewed the proposed changes at their May 7 meeting, and council reviewed the proposed code at their August 7 study session.

FISCAL CONSIDERATION: N/A

ATTACHMENTS:
1. Ordinance 1550

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

ORDINANCE 1550

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON: REPEALING GIG HARBOR MUNICIPAL CODE CHAPTERS 5.28, 8.23, 8.25, 8.26, 8.27, 8.28, 8.29, AND 9.24; CREATING GIG HARBOR MUNICIPAL CODE TITLE 11 RELATING TO PARKS, DOCKS AND SPECIAL EVENTS; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Gig Harbor recognizes the role that public parks and open spaces play in enhancing community well-being, promoting public health, and providing recreational opportunities for residents and visitors; and

WHEREAS, the City is committed to ensuring that its parks and public spaces are maintained, accessible and used in a manner that is safe, equitable, and consistent with community values; and

WHEREAS, provisions regulating the use of parks, docks, special events and other recreational facilities were previously scattered across multiple chapters and sections of the municipal code; and

WHEREAS, the dispersed nature of these regulations made it difficult for the public, staff and enforcement personnel to locate and understand applicable rules; and

WHEREAS, reorganizing the parks-related regulations into one chapter ensures consistency in terminology, enforcement authority, and procedural requirements; and

WHEREAS, the City of Gig Harbor City Council at study sessions on June 23, 2025 and August 7, 2025 identified the need for some changes to existing parks code and creation of a more robust parks code and to consolidate parks-related content; and

WHEREAS, the City finds it beneficial to consolidate these provisions into a single, comprehensive parks code title to promote clarity, transparency and ease of administration; and

WHEREAS, this ordinance is intended to repeal, relocate and harmonize prior park-related code sections without substantively changing original intent, except for what was outlined before council in previous study sessions; and

NOW THEREFORE, the City Council of the City of Gig Harbor, Washington, do ordain as follows**:**

Section 1. Chapter 5.28 of the Gig Harbor Municipal Code is hereby repealed.

Section 2. Chapters 8.23, 8.25, 8.26, 8.27, 8.28, and 8.29 of the Gig Harbor

Municipal Code are hereby repealed.

Section 3. Chapter 9.24 of the Gig Harbor Municipal Code is hereby repealed.

Section 4. A new Title 11 of the Gig Harbor Municipal Code is hereby created as follows:

Title 11
PARKS AND DOCKS

Chapter 11.01 General Provisions

11.01.010 Definitions

A. "Boat," also known as a vessel, includes every description of watercraft on the water used or capable of being used as a means of transportation on the water, other than a seaplane. However, it does not include inner tubes, air mattresses, and small rafts or flotation devices or toys customarily used by swimmers.
B. "Commercial fishing operator" is the owner or captain of a commercial fishing vessel who has entered into an agreement with the city or received authorization from the city to use city facilities.
C. "Commercial fishing vessel" is a type of watercraft that is currently licensed for commercial fishing by a state government or a federally recognized Indian tribe and is actively being operated for the purposes of commercial fishing.
D. "Dawn" means the time at one-half hour before sunrise as published by the National Weather Service.
E. "Dinghy," also known as a tender, is a type of boat 13 feet or less in length whose sole purpose is to carry people or materials between a larger boat and the shore.
F. "Director" means the Public Works Director or designee.
G. "Dusk" means the time at one-half hour after sunset as published by the National Weather Service.
H. "Moor" or "mooring" is to secure by rope, cable, chain, or other connection, a watercraft to the dock.
I. "Nonmotorized craft" is a type of boat with no propulsion machinery of any type.
J. "Normal park/regular park usage" means those legal recreational uses for which the public park is maintained by the city for public use, not requiring a special event permit under this chapter, including, but not limited to, picnics, playing catch, sunbathing, game playing, etc.
K. "Operator," is the person responsible for, or in control of, watercraft.
L. "Other Event – For Profit". Means an event where a business entity intends to make a profit from the event on public property. This includes all special events managed, planned or overseen by a business or commercial entity. No for-profit event will be allowed where the primary purpose of the event is to sell products. This does not include farmers markets and similar events.
M. "Other event – Not for profit" means a special event organized or put on by a nonprofit organization and is open to the public.

N. “Other event – Private” means a special event held in a park or public space that is not open to the public, such as a wedding, party, or fundraising event.
O. “Overnight” shall be considered use of any duration at any time after 8:00 p.m. and before 8:00 a.m. for dock moorage, and after park closing for park use.
P. “Parade” means any march or procession consisting of people, animals, bicycles, vehicles, or combination thereof, except wedding processions and funeral processions, upon park, public street or sidewalk which does not comply with normal and usual traffic regulations or controls
Q. “Park” means any public facility permitted for use by the general public for human enjoyment and recreation purposes. This shall include associated parking areas, water access areas, trails, trailheads, and open spaces, located on city-owned real property and in the city’s right-of-way, as identified in the city’s adopted parks recreation and open space plan.
R. “Run” means an organized procession to contend in a race consisting of people, bicycles, or other vehicular devices or combination thereof containing 25 or more persons upon a public street, park or sidewalk.
S. “Special event” means any event expected to cause a public gathering that is not part of the normal usage or course of business at the location. A special event may include, but is not limited to, any parade, run, street dance, or other demonstration and exhibition to include on-water activities on public property (including public tidelands and aquatic lands), weddings, funerals, festivals, concerts, walks/runs, free speech/demonstration, and uses/activities that impact regular park operations or normal park usage.
T. “Special event – City-sponsored” is an event that the city contributes funding toward or provides staff support before, during, and/or after the event for no additional cost to the applicant.
U. “Special event – Public” or “public special event” is an event organized by a group that is not affiliated with the city, but is open to the public.
V. “Special expressive event” means a special event organized primarily to convey ideas, opinions, or thoughts through words or conduct. Examples of special expressive events include political demonstrations and/or rallies, picketing, and similar types of free speech or conduct typically given a higher level of constitutional protection than commercial speech.
W. “Sponsor” or “sponsoring organization” is the entity or entities hosting the event that requires a special event or park use application and shall also be considered the “applicant.”
X. “Street” or “streets” means any public roadway, sidewalk, or portions thereof in the city of Gig Harbor dedicated to the public use.
Y. “Street dance” means any organized dance of three or more couples on any public street, public sidewalk, park or publicly owned parking lot.
Z. “User” also known as an operator, is the person responsible for, or in control of, a watercraft.
AA. “Watercraft,” also known as a vessel or boat, includes every description of watercraft on the water used or capable of being used as a means of transportation on the water, other than a seaplane. However, it does not include inner tubes, air mattresses, and small rafts or flotation devices or toys customarily used by swimmers.

BB. “Weekend” for the purposes of this chapter means Fridays, Saturdays, and Sundays.

11.01.020 Administrative park rules.

The public works director, or designee, shall have the authority to promulgate and adopt reasonable rules and regulations pertaining to the operation, management and use of the parks, which shall be posted in conspicuous places in park areas. Such rules and regulations may set forth the times and conditions upon which the City parks and recreation facilities will be open, closed, or used by the public. It is unlawful for any person to violate or fail to comply with any park rule or regulation duly adopted and posted by the department

11.01.030 Fireworks prohibited.

A. Any type of fireworks, as defined by RCW 70.77.126, are prohibited in city parks.

11.01.040 Alcohol prohibited.

A. Except as permitted in GHMC 9.04.010 or except if consumed on a vessel moored at Jerisich Dock, and except if consumed in a leased area or rental area pursuant to the terms contained in the lease or rental agreement, no person shall open a package containing liquor or consume liquor in a park or netshed or on a public dock.

B. Alcohol consumed pursuant to one of the above exceptions must be in accordance with Washington State Liquor and Cannabis Board permit and license requirements and provide a minimum of $1,000,000 liquor liability coverage. This section shall be prosecuted as set forth in Chapter 9.04 GHMC.

11.01.050. Smoking and vaping prohibited.

A. It is unlawful for any person to operate a vaping device or smoke or light cigars, cigarettes, tobacco, or other smoking material within city parks. The public works director shall post signs in appropriate locations prohibiting smoking in the city’s parks.

11.01.060 Motor vehicles in parks prohibited.

A. A vehicle propelled by an internal combustion gasoline engine shall not be operated within the boundaries of any city park, except on streets and parking areas provided for use of automobiles, without first obtaining a permit for such operation from the city.

B. Notwithstanding the above provisions, official federal, state or local agency motor vehicles may be operated within the boundaries of city parks without permit.

11.01.070 Firearms and weapons.

No person shall use, carry, or possess weapons that could be harmful to wildlife or human safety, except duly authorized law enforcement personnel and/or persons licensed to carry a concealed weapon shall possess a concealed firearm in a City park.

11.01.080 Noise

Noise from audio equipment or speakers in parks shall not be heard more than 75 feet away in public parks, except for:

A. Scheduled athletic games at Gig Harbor Sports Complex properties.

B. Authorized special events that have received a special event permit.

11.01.090 Facility rentals
The Director may designate certain park areas and facilities that may be rented or reserved for private events. All approved park and facility renters shall pay a rental fee in an amount adopted by city council resolution. The Director may adopt reasonable policies and procedures for the rental and reservation of park areas or facilities. Gatherings of over 30 people outside of an enclosed building will also be required to obtain a special event permit in accordance with GHMC 11.10.

11.01.100 Park operating hours

A. All city parks shall be closed from dusk to dawn unless otherwise provided for in the municipal code, a lease or rental agreement, or posted by the city of Gig Harbor.
B. It is unlawful to enter or remain on any park property while closed unless operating under the authority of a special event or special use permit.
C. Gig Harbor Sports Complex facilities with lighting must post operating hours at each site. Hours may be governed by a facility use agreement or management agreement with the facility operator.

11.02 Special events

11.02.010 Purpose and intent.
A. The purpose of this chapter is to provide reasonable supervision of any movement of persons, or vehicles or boats within the limits of the city by way of runs, parades, street dances, special events, or other demonstrations or exhibitions, for the protection of persons and property.
B. The intent of this chapter is to allow sponsorship of special events in public parks, on public thoroughfares, rights-of-way and public waterways, and to provide guidelines that protect the public's health, safety, and welfare

11.02.020 Permit – Required.
A. No person shall engage in, participate in, aid, form or start any special event, unless a permit has been obtained from the city administrator or their designee. A permit is required if the event meets the standard set forth in GHMC 11.01.010 (S) and/or if the event will have 30 or more people. Additionally, if an event includes the need for tents, amplified sound, stages, generators, onsite public promotion or vendor booths, a special event permit is required. Additionally, any activity that impacts regular traffic circulation and park operations will require a special event permit. When otherwise not specified by this code, the city administrator or their designee has authority to determine when a permit is required.
B. If an event involves public promotion of an event and collection of money, but will not have more than 30 people or interfere with general use of the park, a park use permit is required. Examples include professional photography events with more than one client or family, filming in parks, or classes for profit.

11.02.030 Permit – Application – Fee.

All approved special event and require payment of a fee in accordance with the city's current fee schedule adopted by resolution.

11.02.040 Permit – Application – Contents.
Applications for a special events permit shall include, but not be limited to:
A. Name and address of applicant;
B. Date and time of event;
C. Name of sponsoring organization;
D. Probable number of participants;
E. Route(s), to include starting point and termination;
F. Required access to public rights-of-way;
G. Location of assembly areas;
H. Copy of liability insurance coverage;
I. Security and traffic control provisions;
J. Emergency medical provisions;
K. A cleanup plan;
L. Hold harmless agreement that removes all liability from the city in a form approved by the City;
M. List of all participating vendors;
N. Proposed site plan of event.

11.02.050 Permit – Application – Filing period.
A. A complete application for a special events permit shall be filed with the city administrator or their designee not less than 60 days nor more than 365 days before the date on which the event will occur. Applications that are requesting a road closure must be submitted not less than 90 days before the event date. Applications received with less than 60 days until the event will not be reviewed and will be denied, unless authorized by the city administrator, with the following exceptions:
1. Applications for events that are scheduled or rescheduled with less than 60 days' notice due to a public health directive or declaration of a state or local emergency may be approved at the discretion of the city administrator or their designee.
2. Applications for special expressive events received with less than 60 days' notice shall be reviewed in accordance with the other provisions of this chapter.
B. The city administrator or their designee shall notify the applicant in writing of approval or denial no later than 30 days following the date of the application.

11.02.060 Costs of cleanup.
In the event a sponsoring organization fails to adequately provide cleanup in accordance with the plan submitted under GHMC 11.10.050, the city will conduct the necessary cleanup and bill the sponsoring organization for such cleanup costs plus 25 percent to cover the administrative costs to the City. The sponsoring organization must make payment to the city upon receipt of the city's invoice for such costs.

11.02.070 Insurance required.
A. The applicant shall show proof of liability insurance with primary coverage limits of: $1,000,000 general aggregate (per event); $1,000,000 products aggregate (if food and/or beverage vending is part of the event); $250,000 personal and advertising injury; $50,000 each occurrence; $50,000 fire legal liability; and $50,000 damage to premises rented for seven or fewer days.
B. A certificate of insurance listing the name and inclusive dates of the event shall be filed with the application, and shall name the city of Gig Harbor as an additional named insured for the event, including a provision prohibiting the cancellation of said policy except upon at least 30 days' prior written notice to the city.

11.02.080 Permit – Issuance standards.
After application and departmental review, the city administrator or their designee may issue a special event permit unless:
A. The time, route, and size will unreasonably disrupt the movement of other traffic contiguous to the route;
B. The size or nature of the event requires the diversion of so great a number of city staff and/or police officers of the city that police protection or city services to the remainder of the city is unreasonably diminished;
C. The applicant failed to remit all required fees, insurance documents, application materials
D. The event exceeds five consecutive days of occurrence, except city-sponsored special events can exceed five consecutive days;
E. There is another event already scheduled at the same location, or the new event would violate the special restriction in GHMC 11.10.150.
F. The city administrator or their designee determines the primary purpose of the event is to sell products.

11.02.090 Traffic control.
A. The chief of police may require any reasonable and necessary traffic control. If such traffic control cannot be handled by the sponsor and shall require the deployment of additional police personnel, the permittee shall be responsible for the expense. The chief of police or his designee shall notify the applicant(s) of the actual projected expense.
B. Road closure requests for special expressive events with less than 90 days' notice shall be reviewed in accordance with the other provisions of this chapter.
C. Special events that are not city-sponsored and require a road closure and/or reserving or blocking off public parking spaces shall also require a temporary encroachment permit application to be submitted.
D. Road closure requests not associated with a city-sponsored special event must also receive approval from the chief of police. This requirement does not apply to special expressive events.
E. Events with grandfathered road closure approvals are: Maritime Gig Festival, Beatnik's Concert, National Night Out, Trick or Treat, PAL Arts Festival, Turkey Trot and Race for a Soldier.
F. Roads that may not be closed: Olympic Drive, Point Fosdick Drive, 56th Street,

Soundview Drive (between Olympic Drive and Grandview Street), Stinson Avenue (between Pioneer Way and Rosedale), Borgen Boulevard (between Burnham Drive and Harbor Hill Drive), Wollochet Drive, 38th Avenue (between 56th Street and Hunt Street), Skansie Avenue (between 72nd Street and Rosedale Street), and Rosedale Street (between Skansie Avenue and 54th Avenue).

G. Harborview Drive may not be closed more than once per calendar month for special event purposes.

11.02.100 Alcoholic beverages.

Consumption of alcohol is illegal on public property and no special event shall allow the sale or consumption of alcoholic beverages except as follows:

A. Where the city leases a structure to a tenant and their approved lease allows consumption of alcoholic beverages for approved events. Lessees shall not permit drinking alcohol outside of leased structure. Lessee must also obtain a license from the Washington State Liquor and Cannabis Board and provide a minimum of $1,000,000 liquor liability coverage.

B. Locally produced alcohol sales are allowed at farmers' market special events consistent with law. No consumption is allowed.

11.02.108 Smoking.

It is unlawful for any person to smoke or light cigars, cigarettes, tobacco, marijuana or other smoking material or to vape during special events or park use permit.

11.02.110 Appeal procedure.

Upon denial of a permit by the city administrator or their designee, an applicant may appeal to the city council by filing a written notice of appeal for hearing by the city council five days in advance of its next meeting. Upon such appeal, the city council may reverse, affirm, or modify the administrator's determination.

11.02.120 Permit – Revocation.

The city administrator or their designee shall have the authority to revoke a permit if omissions to the application or false information was provided. The city administrator or their designee shall also have the authority to revoke a permit if an event cannot be held due to a public health directive or declaration of a state or local emergency. If a permit is revoked due to a public health directive or other emergency measures, the application fee shall be refunded to the applicant. In the event of revocation, the city administrator or their designee shall notify the permittee of the revocation, in writing, as soon as reasonably possible.

11.02.130 Violation – Penalty.

Violation of any portion of this chapter is an infraction and subject to a penalty of $1,000 as provided in GHMC 1.16.010(D).

11.02.140 Businesses participating in a special event.

When two or more entities temporarily gather for a special event under the direction and supervision of a nonprofit organization, only one special events permit shall be required.

The sponsoring nonprofit organization shall be responsible for obtaining the permit.

11.02.150 Special Restrictions – Skansie Brothers Park, Eddon Boat Park, and Ancich Waterfront Park.
A. During the months of May through September, no more than two weekend special events shall be permitted per calendar month at each park: Skansie Brothers Park, Eddon Boat Park, and Ancich Waterfront Park. City-sponsored events, events approved by a lease agreement, and special expressive events do not count toward the limit of two weekend special events.
B. At Eddon Boat Park, special events shall be limited to a maximum of 30 people for the entire park area, excluding the Boat Yard Building.
C. Skansie Brothers Park may be reserved for periods of four hours maximum. All setup and cleanup must be completed within the four-hour event limit. City-sponsored events, public special events and special expressive events are not subject to the four-hour event limit but require an application be submitted.
D. The view platform at Skansie Brothers Park shall not be reserved for special events.

11.02.160 Special expressive events.
When a special expressive event permit is sought, the following exceptions shall apply:
A. Where the event will not require temporary street closures or other special provisions, no fee shall be required for processing the permit.
B. The insurance requirements of GHMC 11.10.080 may be waived by the city administrator or their designee; provided, that the sponsor has filed with the application a verified statement that the sponsor intends the event purpose to be First Amendment expression and the cost of obtaining insurance is financially burdensome and would constitute an unreasonable burden on the right of the First Amendment expression.

11.03 Park Use Permit

11.03.010 Purpose and intent
A. The purpose of this chapter is to provide reasonable supervision of park activities of a for-profit entity that wishes to use a park or trail for money-generating activities that are less impactful to park use than a special event; such as filming activities, photography sessions with more than one client or group, or group fitness classes for a fee.
B. The intent of this chapter is to allow limited use of parks and trails for these for-profit activities as noted in section A above, with a less onerous permitting process.

11.03.020 Permit – required
A. No person or business entity shall engage in for-profit activities in a park or on a trail unless a park use permit has been obtained from the city administrator or their designee. A permit must be obtained if an event or activity involves public promotion of an event or collection of money. The city administrator or their designee has authority to determine when a permit is required.
B. No permit will be required if the park use is not advertised and is limited to one client, i.e.- senior or family photos.

C. The permit shall be valid for one calendar year and will allow multiple events per year.
D. No permit shall be issued for direct sales in parks or on trails. Direct sales must be part of a special event.
E. The permit allows access to the park or trail, but does not guarantee or reserve a specific part of the park or trail. Special events or paid rentals will have priority over park use permit holders.

11.03.030 Permit - Fee
The fee for a park use permit shall be set by city council by resolution.

11.03.040 Permit – Application - Contents
Applications for a park use permit shall include, but are not limited to:

A. Name and address of applicant and associated business;
B. Nature of park use:
C. Number of park uses estimated in one year:
D. Probable number of participants per event;
E. Name(s) of parks to be utilized
F. Hold harmless agreement that removes liability from the city.

11.03.050 Permit – Application – Filing Period
A. A complete application for a park use permit shall be filed with the city administrator or their designee not less than 14 days from the first park use of the year.
B. A permit must be renewed each calendar year to continue for-profit park use.

11.03.060 Permit – Issuance standards
After internal review, the city administrator or their designee may issue a park use permit, unless:

A. The proposed activities will disrupt regular or permitted special use of the park
B. The size or nature of the park use(s) will exceed 30 people.
C. The permit involves product sales or solicitation at a park or trail.
D. The activities will have signs or banners onsite at the park or trail advertising the park use.

11.03.070 Permit – Revocation
The city administrator or their designee shall have the authority if omissions on the application or false information is discovered. If a permit is revoked, the permittee shall be notified, in writing, as soon as reasonably possible.

11.04 Docks and piers

11.04.010 Public Use.
A. The City of Gig Harbor owns and maintains several public piers, docks and floats for the use and enjoyment of the general public, including Eddon Boat Dock, Community Paddler's Dock, Jerkovich Pier, Jerisich Dock, and Maritime Pier.

B. The City operates Ancich Pier, Ancich Netshed and the Commercial Fishermen's Homeport for the use and enjoyment of commercial fishing operators and the general public, with limitations set forth in this title. The general public may use the pier for enjoyment but shall not interfere or inhibit the use of the pier by a commercial fishing operator. Commercial fishing operators may, for short duration, restrict portions of city docks or piers for safety reasons during work that presents a danger to the public as identified by the commercial fishing operator.

11.04.020 Prohibited Activities. The following activities are prohibited at all city-owned recreational piers, docks and floats, unless permitted for a specific dock in a section below:
A. Fueling repairing or maintenance of watercraft
B. No consumption of alcohol, unless consumed on a watercraft that is moored at Jerisich Dock.
C. No smoking or vaping.
C. No commercial activity is allowed on city docks, unless authorized as part of a lease, use agreement, or special event.
D. Users are prohibited from placement of watercraft, fishing gear or equipment on a dock for a period of more than 15 minutes and no allowed placement shall create a hazard for other dock users, except as allowed for commercial fishing operators at specific docks and piers.
E. Users are prohibited from tying unattended watercraft to docks for more than 15 minutes, except at Jerisich Dock.
F. Any watercraft queued at the dock, shall be allowed access based on their place in the queue and may access docks in the order in which watercraft arrive at the dock.
F. Jumping, diving or swimming is prohibited from public docks and piers.
G. Fishing and shellfishing, including crabbing, is prohibited anywhere that will impede pedestrian access or watercraft access to a dock or pier.

11.04.030 Eddon Boat Dock.
A. The dock at Eddon Boat Park is located adjacent to the Eddon Boat Building, which is leased by a private nonprofit organization. B. The pier, ramp and float are available for use by the lessor at the property, per terms of their lease.
C The public shall be allowed to use the dock to moor nonmotorized watercraft, by the bow only, for up to three hours on the southern sides of the float, and on the north side when not in use for Eddon Boat Building lessee programming.
D. The lessee at the Eddon Boat Building is allowed exclusive use of the eastern side of the float.
E. The marine railways are not a part of the public park and are off-limits to the public.

11.04.040 Ancich Pier.
A. The Ancich Pier (pier) is part of the city of Gig Harbor's Ancich Waterfront Park. It also contains the Ancich Netshed, which is covered by GHMC 11.30.050.
B. The general public may use the pier for enjoyment but shall not interfere or inhibit the use of the pier by a commercial fishing operator.

11.04.050 Ancich Netshed.
A. The Ancich Netshed (netshed) is part of the city of Gig Harbor's Ancich Waterfront Park and extends over the waters of Gig Harbor for the use and enjoyment of commercial fishing operators and the general public, with limitations set forth in this Title.
B. When the netshed doors are open, the general public may enter the netshed but shall not interfere or inhibit the use of the netshed by a commercial fishing operator.
C. Any commercial fishing operator queued at the netshed shall be allowed access based on their place in the queue and may access the netshed in the order in which users arrive at the netshed.
D. Any commercial fishing operator using the netshed must have a properly executed Ancich Netshed use authorization form.
E. Any commercial activity conducted by users from the netshed shall only be performed by commercial fishing operators. Retail sales can only be performed by vendors who maintain a current business or peddler's license from the city and any other required state or local license.
F. Violations of this chapter by commercial fishing operators shall be remedied in accordance with the properly executed Ancich Netshed use authorization form.

11.04.070 Jerkovich Pier
A. The Jerkovich Pier (pier) is part of the city of Gig Harbor's Ancich Waterfront Park and extends over the waters of Gig Harbor Bay for the use and enjoyment of commercial fishing operators and the general public, with limitations set forth in this Title.
B. No watercraft may moor to the pier.
C. User shall not store any watercraft or commercial fishing gear or equipment on or over the grated surfaces of the pier for a period exceeding 15 minutes.

11.04.080 Community Paddler's Dock
A. The community paddler's dock (dock) is part of the city of Gig Harbor's Ancich Waterfront Park and extends over the waters of Gig Harbor for the use and enjoyment of the general public for launching nonmotorized watercraft, with limitations set forth in this Title.
B. Users are allowed use of the dock to actively launch human-powered watercraft into or out of Gig Harbor Bay.
C. Moorage of watercraft at the dock is prohibited.
D. Dock operating hours:

1. The public is permitted access to the dock and the associated upland boat storage building each day beginning at dawn as defined in Chapter 11.01.010 GHMC and ending at 6:00 p.m. or dusk, whichever is later.

2. The tenants of the private float system waterward of the dock shall be allowed access to the dock 24 hours a day for the purposes of accessing their private float system.

E. Motorized watercraft are prohibited from being located at or on the dock.
F. The dock is available to the general public for free public use and access on a first-come, first-served basis.

11.04.090 Jerisich Dock

A. The Jerisich public dock (dock) extending from Skansie Brothers Park into the waters of Gig Harbor Bay is operated by the city of Gig Harbor for the use and enjoyment of the general public, with limitations set forth in this Title. . This chapter will also include regulation of any mooring buoys provided by the city in this same vicinity.

B. Rafting of vessels is allowed on the east side of the dock, but prohibited on the west side of the dock. Furthermore, stern-tying of vessels is allowed on the east side of the dock, but prohibited on the west side of the dock. Vessels may only moor temporarily to the marked area adjoining the wastewater pumpout for purposes of using that service.

C. There shall be no motorized vehicles on the dock except as authorized by the city.

D. Reserving moorage prohibited. All dock areas are first come, first served. Moorage areas shall not be reserved unless otherwise granted written permission from the city.

E. Mooring time limit. Except for city-owned or boats receiving prior authorization from the city, a boat shall not be moored at the dock and/or a mooring buoy in excess of three overnight periods, whether continuous or not, within any 10-day period. Any prior authorization shall be obtained from the chief of police or his/her designee. This authorization does not remove the requirement to pay appropriate moorage fees.

F. Dock operating hours.

1. The public is permitted access to the dock each day beginning at dawn as defined in Chapter 11.01.010 GHMC and ending at 6:00 p.m. or dusk, whichever is later.

2. Those owning boats moored to the dock may also access the dock and associated upland dock facilities between dusk and dawn.

G. Commercial activity prohibited.

1. There shall be no commercial activity conducted from the dock.

2. Commercial boats shall only be allowed to moor temporarily at the load/unload zones of the dock unless otherwise granted written permission from the city.

H. Load/unload zones

1. A portion of the dock shall be set aside and clearly marked and posted on the dock for loading and unloading of boats.

2. Boats may temporarily use the load/unload zone only for the purpose of loading and unloading of passengers; a person responsible for navigating such boat shall remain with the vessel while temporarily moored at the dock; and such boat shall be moved from the load/unload zone immediately after passengers have disembarked.

I. Moorage fees

1. Moorage fees are not charged at the following locations; however, the time limits prescribed in GHMC11.04.090(F) shall apply:

a. Dinghy and nonmotorized craft area;
b. Mooring buoys.

2. Except as provided in subsection I(1)of this section, each boat shall pay the moorage fee established by resolution when any one of the following conditions exist:

a. The boat is moored overnight, including rafted boats; or
b. The boat is connected to a power outlet at the dock; or
c. The boat is connected to a water outlet at the dock

3. Operators with a Disabled Veteran Lifetime Pass from Washington State Parks shall not be charged moorage fees, but still must register at the kiosk and have Lifetime Pass displayed.

4. For each boat showing proof of payment of the moorage fee for mooring overnight the following utilities are provided at no additional charge:

a. Power: typically available year round at the dock; and
b. Water: typically available between April 1st and October 31st of each year at the dock.

5. Proof of payment of the moorage fee shall be displayed in a visible dock-side window on each boat required to pay moorage fees per subsection I(2)of this section. If the boat does not have a visible dock-side window, the proof of payment shall be displayed on a dock-side vertical surface above the gunwale.

6. Falsifying vessel identification and/or size on moorage payment information shall be a violation of this chapter.

7. Payment of moorage fees shall be made using a credit card or debit card only at the payment kiosk located on the shoreline adjacent to the dock.

8. Mooring buoys may be used by boats at no charge; however, depth and/or boat length limits may apply as posted. The same moorage time limits outlined in GHMC11.04.090(E) shall also apply to city-owned mooring buoys. Vessels using mooring buoys must register and display proof of registration, but there will be no fee charged for use of the buoy.

J. Dinghies and human powered craft.

1. Dinghies and human powered craft shall only be tied to the following locations on the dock:

a. Where posted specifically for the type of boat; or
b. Alongside the larger boat to which they are a tender.

2. Dinghies and human powered craft tied to the dock and not within a designated area are subject to moorage payment

11.04.90 Maritime Pier

A. The Maritime Pier (pier) is accessed from land that is city right-of-way, with limitations set forth in this Title.

B. The general public may use the pier for enjoyment but shall not interfere or inhibit the use of the pier by a commercial fishing operator. No watercraft may use the Maritime Pier for loading and unloading purposes for a period exceeding 15 minutes, unless authorized by the city under a properly executed Maritime Pier commercial vessel use authorization.

C. Other than loading and unloading, there shall be no commercial activity conducted from the Maritime Pier.

D. The float shall be set aside and clearly marked and signed for unloading and loading of watercraft passengers for a period of time not to exceed 15 minutes. A person responsible for navigating such watercraft must remain with the vessel while using the Maritime Pier. Any watercraft shall be moved from the unloading/loading zone immediately after loading or unloading if another watercraft needs to use the unloading/loading area.

11.04.110 Moorage penalties and remedies

The following violations of GHMC 11.04 shall be civil infractions:

A. Moorage without registering or without paying the established fee; continuing to moor without paying the established fee as it becomes due. The civil penalty shall be $100.00. Each calendar day on which a failure to pay the moorage fees occurs shall constitute a separate civil infraction.

B. Moorage in a restricted loading/unloading area or prohibited area. The civil penalty shall be $100.00. Each calendar day on which a watercraft is moored in a restricted or prohibited area shall constitute a separate civil infraction.

C. Falsifying vessel identification and/or size on moorage payment information. The civil penalty shall be $250.00. Each calendar day on which a watercraft has falsified such vessel identification and/or size information shall constitute a separate civil infraction.

D. Exceeding the mooring time limit of more than three overnight periods in any 10-day period without prior authorization. The civil penalty shall be $100.00. Each calendar day on which a watercraft is moored beyond the prescribed time limit shall constitute a separate civil infraction.

E. The police department shall be responsible for issuing civil infractions pursuant to this section. The police department shall utilize the city's standard parking ticket when issuing notices of infraction pursuant to this section. The moorage/parking ticket will be issued and served upon the violating boat.

11.04.120. Abandoned boats and remedies

A. Boats that remain moored at any city dock in violation of this chapter beyond 10 days shall be deemed a public nuisance under RCW 35.27.410 and in violation of the safety, health, morals and general welfare of the city.

B. Such remedies given by law for the prevention and abatement of nuisances shall apply hereto.

C. Appropriately located signs shall inform users of the moorage fees and time limits as expressed in this chapter and shall be deemed notice as warning of impoundment by violations.

D. Violation of any portion of this section shall be just cause for the violating boat to be cabled to the dock to insure compliance with this chapter. Upon proper notice in accordance with subsections F and G of this section, the violating boat shall be impounded.

E. For the purposes of this chapter, the fact that a boat has been so left beyond 10 days without permission or notification of the police department is prima facie evidence of abandonment.

F. When boats are found in violation of this section, the registered owner shall be notified by certified or registered mail that such boat is in violation of this chapter and has been impounded by the city pending issuance of notice of infraction in accordance with GHMC 11.04.110 and is subject to seizure if not claimed within 30 days.

G. When boats are found in violation of this section and parties claiming ownership to said boats are not known, a notice of violation of this chapter shall be affixed to a prominent portion of the boat stating that the boat is in violation of this chapter and has been impounded by the city pending issuance of notice of infraction in accordance with GHMC 11.04.110 and are subject to seizure if not claimed within 30 days.

H. Such notice described in subsections F and G of this section shall include the redemption procedure and the opportunity for hearing to contest the propriety of impoundment. If the owner of the boat is not known, publication of the boat's description, make, model, size, and color, plus details of impoundment, redemption procedure and the opportunity for hearing to contest the propriety of impoundment within a newspaper of general and local readership shall constitute sufficient notice.

I. After 30 days of receipt of the registered or certified mail or publication in a general and local newspaper providing notice of the impoundment, the city shall hold for sale the impounded boat. Proceeds of the sale shall be applied to the towing and storage fees incurred through impoundment and any excess shall be deposited in the city treasury.

11.05 Cushman Trail

11.05.010 Purpose and intent
The Cushman Trail extends from Borgen Boulevard south through the city and outside of city limits, mostly on property owned by Tacoma Public Utilities and governed by a use agreement. Public use of the trail is governed by the Park Rules outlined in this

Title, except for operating hours.

11.05.020. Parking at trailheads
Parking at the Borgen trailhead and Grandview trailhead is limited to 2 hours after dusk and before dawn.

11.05.030 Internal combustion engines prohibited
All vehicles, bicycles and scooters with internal combustion engines are prohibited on the Cushman Trail, except for emergency vehicles and maintenance vehicles as authorized by the use agreement between Tacoma Power and the city.

11.05.040 Electric motorized bicycles and scooters
Bicycles and scooters and personal assistive mobility devices are governed by GHMC 8.30.

11.06 Conservation Properties

11.06.010 Purpose
The city owns several properties classified as conservation properties, including the txʷaalqəł Conservation Area and Old Burnham Properties. The primary purpose of these properties is to preserve the natural environment.

11.06.020 Allowed uses
Passive park use is allowed, including hiking, running or walking on designated trails and nature viewing. Other allowed uses may be specified in property-specific management plans.

11.06.030 Prohibited Uses
Bicycle riding, horseback riding, motor vehicles, destruction of plant life and off-leash pets are prohibited in conservation properties.

11.07 Penalties

11.07.010 Parks Code Violations
Failure to comply with any of the provisions of this chapter shall constitute a civil infraction, subject to a penalty as provided in GHMC 1.16.010(D)(3), unless otherwise specified in chapters above.

Section 5. Severability. If any section, sentence, clause, or phrase of this ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 6. Correction of Errors. The city clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 7. Effective Date. This ordinance shall take effect and be in full force five (5) days after passage and publication of an approved summary consisting of the title.

ADOPTED by the Council of the City of Gig Harbor at a regular meeting thereof, held this 13th day of October, 2025.

____
Mary Barber
Mayor

Approved as to form:	Attest:
______________________________	______________________________
Daniel Kenny	Joshua Stecker, CMC
City Attorney	City Clerk

UPCOMING GIG HARBOR CITY MEETINGS

ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

Please see the meeting agenda for specific details on how to attend: https://www.gigharborwa.gov/811/Agendas-Minutes

Day	Date	Time	Group	Agenda Items
M	**Sept. 29**	**5:30pm**	**City Council Special Meeting**	*Rescheduled from September 22. See Agenda.*
W	Oct. 1	5:30pm	Parks Commission	
TH	Oct. 2	5:30pm	Planning Commission	• Phase 2 Code Development
M	**Oct. 13**	**5:30pm**	**City Council Meeting**	**Presentations:** • Indigenous Peoples Day Proclamation • Domestic Violence Awareness Month Proclamation **Consent:** • Second Reading and Adoption of Ordinance 1550 Creating a New Title 11: Parks Code • Resolution XXXX Amending Fee Schedule • Resolution XXXX Approving 2026 Lodging Tax Grants **Business:** • Public Hearing and First Reading of Ordinance 1551 Phase 1 Code Development • Public Hearing and First Reading of Ordinance 1552 Map Amendments • Professional Services Contract – Amendment #1: Well #9 • First Reading of Ordinance 1553 Forged Fiber Franchise Agreement
TH	Oct. 16	3:00pm	City Council Study Session	• Community Diversity and Engagement Ad Hoc Committee Data Discussion (CDE Presenting - 15m) • Landlord Tenant Protections Discussion (H3 - 15 min) • State Legislative Pre-Session Discussion (45-min) • Tiered Water Rates – Structure Review (10 min) • Boards/Commissions Discussion (TBD)
TH	Oct. 16	5:30pm	Planning Commission	• Phase 2 Code Development
TU	Oct. 21	11:00am	Arts Commission	
M	**Oct. 27**	**5:30pm**	**City Council Meeting**	**Consent:** • Second Reading and Adoption of Ordinance 1553 Forged Fiber Franchise Agreement **Business:** • Second Reading and Adoption of Ordinance 1551 Phase 1 Code Development • Second Reading and Adoption of Ordinance 1552 Map Amendments • First Reading and Adoption of Ordinance XXXX Establishing 2026 General Property Tax Levy • Professional Services Contract – Amendment #XX: 38th Ave Half-width Improvements **Executive Session**

UPCOMING GIG HARBOR CITY MEETINGS

ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

Please see the meeting agenda for specific details on how to attend: https://www.gigharborwa.gov/811/Agendas-Minutes

Day	Date	Time	Group	Agenda Items
TH	Oct. 30	3:00pm	City Council Study Session	• North Creek Culvert Replacement Project – Remote Site Incubator Discussion (40 min) • YMCA Sports Complex Services Agreement (30 min) • Summer Lane Wastewater Comprehensive Plan Amendment (15 min)
W	Nov. 5	5:30pm	Parks Commission	• Crescent Creek Park Master Plan – Preferred Concept
M	**Nov. 10**	**5:30pm**	**City Council Meeting**	**Consent:** • Resolution XXXX Adopting the 2025 Active Transportation Plan **Business:** • Midbiennial Budget Review • First Reading of Ordinance XXXX Adjusting Utility Rates
TH	Nov. 13	3:00pm	City Council Study Session	• Crescent Creek Park Master Plan – Preferred Concept (30 min) • Gig Harbor North Trail Easement (10 min)
M	**Nov. 24**	**5:30pm**	**City Council Meeting**	**Consent:** • Second Reading and Adoption of Ordinance XXXX Adjusting Utility Rates **Business:** **Professional Services Contract with HDR Constultants for CWWP-**
M	**Dec. 8**	**5:30pm**	**City Council Meeting**	
TH	Dec. 11	3:00pm	City Council Study Session	

City of Gig Harbor Three-Year Strategic Plan 2025-2027

Adopted by Resolution 1340, July 14, 2025

Vision Statement: ***The City of Gig Harbor leads the way in livability, environmental stewardship, economic vitality, and municipal services.***

Foundational	Goals	Actions – Routine/Annual	Actions - Project
Foster a healthy city organization	▪ Be an exceptional employer ▪ Retain existing workforce ▪ Attract qualified applicants ▪ Ensure safe work environment ▪ Prioritize staff training ▪ Encourage and obtain employee feedback ▪ Fill all vacancies in a timely manner	• Re-qualify for AWC Well City designation • Conduct biennial employee satisfaction survey • Promote and enhance the city's DEI program	☐ Update personnel regulations ☐ Update safety manual and accident prevention program ☒ Consider salary & benefits study recommendations ☐ Research and Implement HR Information Systems Improvements
Ensure sustainable future for public services and facilities	▪ Provide effective and efficient municipal services ▪ Increase city communication effectiveness ▪ Listen to community needs and expectations ▪ Source funding for parks, streets, and utilities ▪ Ensure infrastructure to support community needs ▪ Fund only capital projects the city can afford to maintain into the future	• Update utility rates as needed • Continually improve permit and land use processes • Increase resources for capital projects to move through design and construction • Review/amend TIP to improve motorized and non-motorized transportation • Maintain excellent bond rating • Evaluate and amend city fee schedules	☐ Create a city-wide communications plan ☐ Update public works standards ☐ Explore options for B&O tax and other revenue sources ☒ Explore options for Transportation Benefit District Fund uses ☐ Source funding for Sports Complex Phases 2 & 3 ☐ Develop permit processing timeline goals and metrics
Priorities	**Goals**	**Actions – Routine/Annual**	**Actions - Project**
Maintain smalltown character and historic preservation while growing responsibly	▪ Promote responsible growth in keeping with small town character ▪ Address infrastructure to relieve traffic issues ▪ Ensure adequate affordable housing ▪ Focus on character retention and historic preservation ▪ Decrease distance to get to a park or open space	• Annually docket comprehensive plan amendments • Fund Harbor History Museum operations • Monitor state legislative activity • Support the arts commission • Support sister city program • Fund creative endeavor grants • Monitor short-term rentals • Conduct HOA fair • Support community events and programs	☒ Complete 2024 Comprehensive Plan periodic update ☐ Establish park standards ☐ Conduct Crescent Creek Park Master Plan ☐ Complete Sports Complex Phase 1 ☐ Design and construct fishermen's homeport ☐ Solicit nominations for local historic register
Promote environmental sustainability and preserve Gig Harbor's natural beauty	▪ Address climate change ▪ Preserve tree canopy ▪ Preserve and enhance natural character ▪ Add undeveloped land to parks inventory	• Annually review climate action plan • Consider possible conservation properties and/or mitigation areas and activities • Assess gaps of electric vehicle charging stations • Promote commute trip reduction goals • Electrify city fleet	☐ Form climate action committee ☐ Adopt tree retention policies ☒ Annex parcels in city's parks system ☐ Transition city diesel fleet to R99 renewable diesel fuel ☐ Partner with Harbor WildWatch on environmental education
Promote and enhance a dynamic and robust economy	▪ Increase promotion of local business community ▪ Increase vitality of the city's small businesses ▪ Attract larger business to industrial zone ▪ Maintain and enhance commercial fishing ▪ Develop sewer conveyance in unserved/ underserved sewer basins	• Support Downtown Waterfront Alliance • Support Chamber of Commerce • Fund tourism with lodging tax grants • Promote downtown businesses/events • Collaborate with Pierce Transit for trolley • Evaluate and amend development regulations	☐ Create a business retention and attraction plan ☐ Develop and implement small business resources ☐ Develop Cultural Access Program ☐ Support establishment of a Creative District ☐ Review off-street parking requirements for businesses
Provide a safe, healthy, and inclusive community	▪ Foster safe, livable and attractive community ▪ Ensure city services are available to all residents ▪ Implement DEI in city personnel practices ▪ Enhance walkability and pedestrian/cyclist safety	• Provide funding for senior programming • Develop housing, health, & human services program • Support Community Diversity Engagement Committee • Ensure high standard of ADA compliance • Monitor city water system for possible treatment needs • Evaluate needs for rapid flashing beacon crossings • Continue partnerships for youth opportunities	☐ Collaborate on senior center permanent home ☒ Establish youth council ☒ Obtain police department accreditation ☐ Update emergency management plan ☐ Install Cushman Trail/Harborview Drive Connector Trail ☒ Consider installing speed cameras near parks and schools ☐ Establish an ADA parking program for public right of way ☐ Develop manganese treatment options for city water

City of Gig Harbor
City Council Agenda Bill

Meeting Date: September 29, 2025

SUBJECT: Transportation Concurrency Overview and Requirements

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SUBMITTED BY: City Engineer Aaron Hulst
DEPARTMENT: Public Works **PHONE:** (253) 853-7620

SUGGESTED MOTION: N/A

BACKGROUND INFORMATION: This staff presentation will summarize the city's transportation concurrency process for private development (Gig Harbor Municipal Code Chapter 19.10).

The purpose of tracking transportation concurrency is to preserve the city's roadway network so that growth does not get ahead of planned city transportation capital projects.

Each private development project during land-use permitting is required to estimate how many new PM peak hour trips their proposed development will generate. Prior to land-use approval, those trips need to be "reserved" in our transportation model, which is maintained by our on-call consultant, David Evans and Associates (DEA). Transportation Impact Fees (TIF) are then charged at the time of building permit issuance for each new PM Peak hour trip associated with a particular project.

FISCAL CONSIDERATION: N/A

ATTACHMENTS:
1. Transportation Concurrency Presentation
2. TRANPORTATION IMPACT FEES_CAM

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

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Understanding Transportation Concurrency

Ref: COGH Municipal Code Chapter 19.10 – Concurrency Management

Where does the requirement of Transportation Concurrency Come From?

Transportation Concurrency is a requirement of the Growth Management Act (GMA) of 1990

The goal is to ensure that city’s grow responsibly without overwhelming their roadway networks.

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What Is Transportation Concurrency?

- The short explanation of transportation concurrency is the concept of the city's roadway network keeping up with surrounding growth.
- Maintaining transportation concurrency means that adequate public roadway infrastructure is in place to serve new development as it occurs or, the city has committed resources to complete the improvement strategies caused by a project within a period of 6 years.

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When is Transportation Concurrency Tracked?

- The city tracks transportation concurrency at the land-use (Planning) permitting process
- The responsibility is on the applicant or developer to prove that capacity exists in the city's transportation network prior to land-use approval
- Land-use (Planning) permit approval is not granted until it is proven by the applicant's transportation engineer that the projected vehicle trips associated with a project will not degrade city intersections below our adopted level-of-service (LOS) Standards

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What is LOS?

- Intersection Level-of-Service (LOS): Intersection LOS is a lettered scale of “A” to “F”
- We have adopted a city-wide intersection LOS of D or better except for a few intersections downtown where it is not feasible to achieve LOS D or better in the PM Peak Hour. At these intersecting LOS F is defined as acceptable.
- Level-of-service is calculated by averaging the associated seconds of vehicle delay at each intersection leg.

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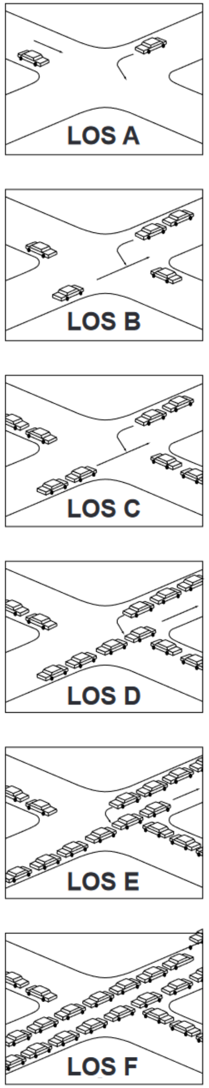
Vehicle Level of Service

City's Acceptable LOS

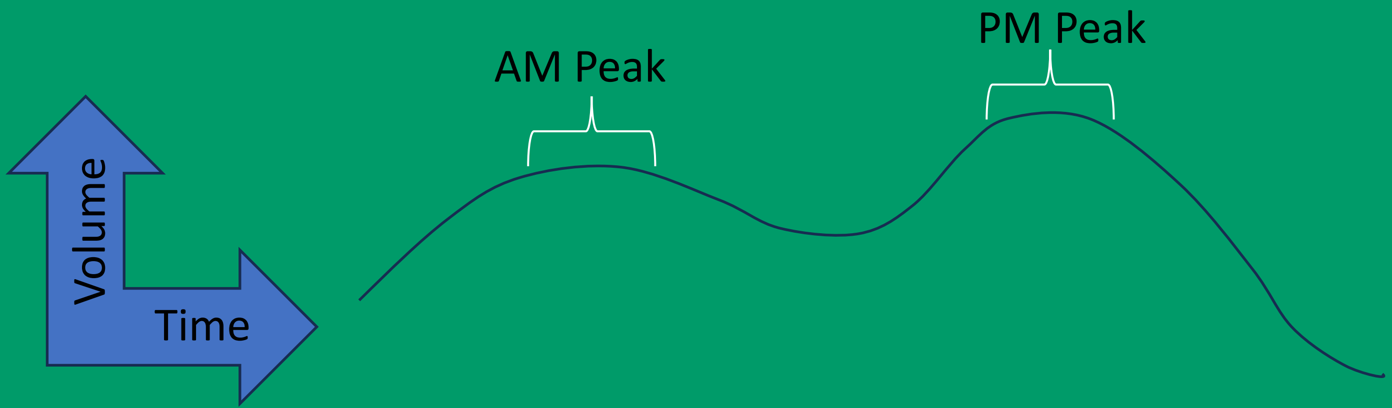
LOS	Unsignalized Intersections *Description*	Signalized Intersections *Description*
A	Minimal or no vehicular delay.	No vehicle waits longer than one signal indication.
B	Slight delay to vehicles.	On a rare occasion vehicles wait through more than one signal indication.
C	Moderate vehicle delays, traffic flow remains stable.	Intermittently vehicles wait through more than one signal indication, occasionally backups may develop, traffic flow still stable.
D	More extensive delays at intersections.	Delays at intersections may become extensive, but enough cycles with lower demand occur to permit periodic clearance, preventing excessive backups.
E	Long queues create lengthly delays.	Long queues create lengthy delays.
F	Severe delays and congestion.	Backups from locations downstream restrict or prevent movement of vehicles, creating a "gridlock" condition.



Source: Highway Capacity Manual, 2010

Why The PM Peak Hour?

- Definition: The PM peak hour is the 1-hour period between 4pm-6pm with the highest volumes of adjacent street traffic. Eg: The PM peak hour at Borgen/Peacock Hill could be 4:45pm-5:45pm.
- Our intersection LOS is looked at during the PM peak hour because that is the time we see the highest volumes of traffic.
- The PM peak hour trip rates have been developed for all different types of developments in the ITE manual.



Process to Prove Transportation Concurrency

- An applicant, at land-use summits a traffic impact analysis (TIA) that predicts how many new PM peak hour trips their proposed development will create.
- The Engineering Division reviews the TIA
- The trip generation rate used is derived from the most current edition of the Institute of Transportation Engineers (ITE) manual.
- When the applicant and the city agree to the number of trips
- The City's consultant (DEA) runs trips through our concurrency model.
- The model identifies if any intersection LOS failures are created by the project.
- If not, the applicant is issued a TCRC that reserves those trips in the model for the applicant.
- Those trips then "live" or exist in our model and are associated with the land parcel.
- This is important because with redevelopments, our concurrency code allows a credit for the exiting trips when there is a TI or Change of Use.

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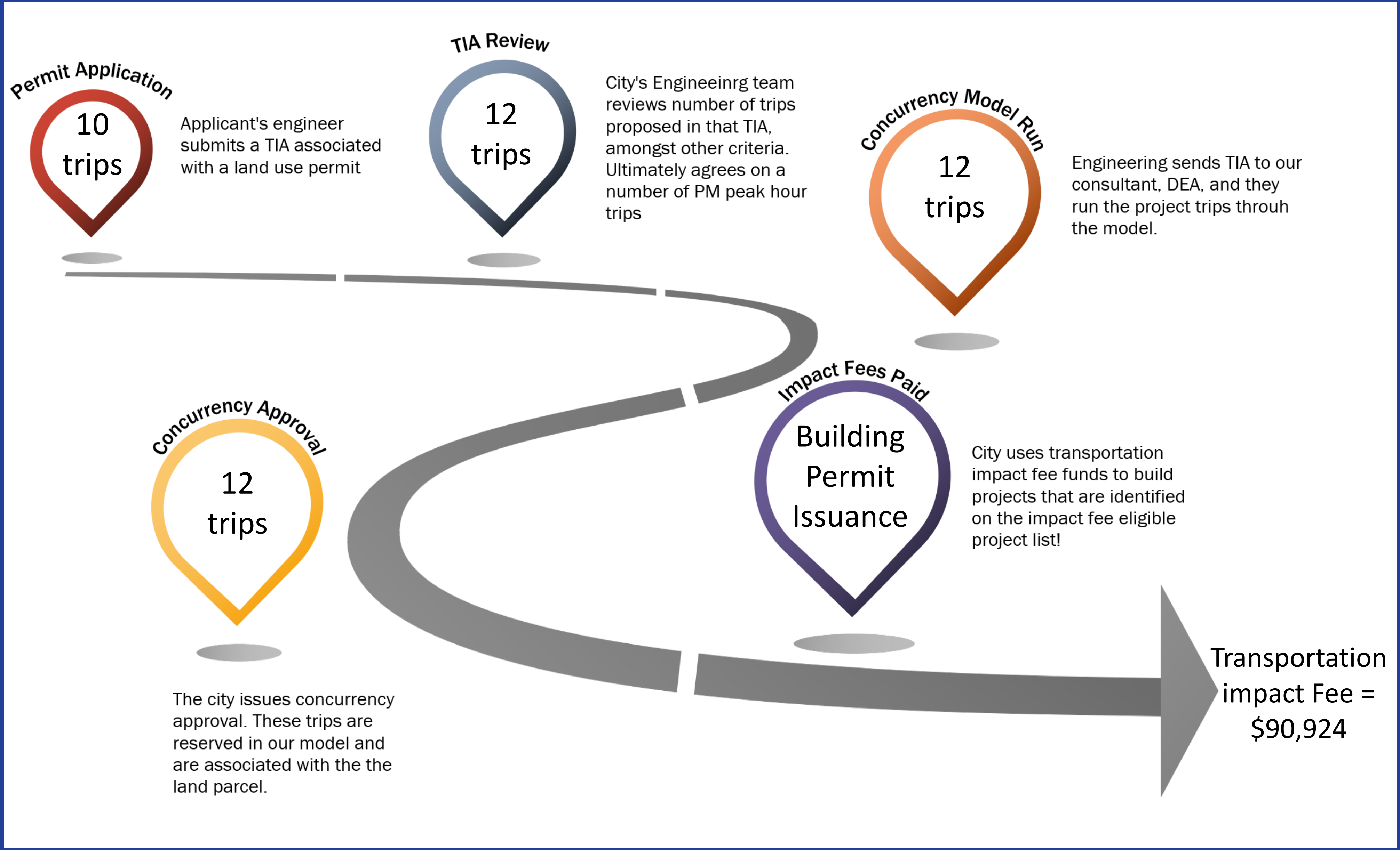
Permit Application
10 trips
Applicant's engineer submits a TIA associated with a land use permit
TIA Review
12 trips
City's Engineeinrg team reviews number of trips proposed in that TIA, amongst other criteria. Ultimately agrees on a number of PM peak hour trips
Concurrency Model Run
12 trips
Engineering sends TIA to our consultant, DEA, and they run the project trips throuh the model.
Concurrency Approval
12 trips
The city issues concurrency approval. These trips are reserved in our model and are associated with the the land parcel.
Impact Fees Paid
Building Permit Issuance
City uses transportation impact fee funds to build projects that are identified on the impact fee eligible project list!
Transportation impact Fee = $90,924

Subdivision Calculation Example

- To make math easy, assume a preliminary plat (subdivision) that proposed 106 homes was submitted for approval on vacant land
- ITE Trip Rate for one single family detached residence is 0.94.
- Meaning, on average a single family detached residence generates 0.94 PM peak hour trips
- <u>To calculate the total trips the plat will create:</u>
- Rate x Number of units
- 0.94 x 106 = 100 new trips
- <u>Transportation Impact Fee (TIF) Calculation per SFR:</u>
  - 1 SFR
  - 0.94 x base rate
  - 0.94 x $7,577 = $7,122 due prior to building permit issuance
- TIF Calculation for entire subdivision
- 100 homes x $7,122 = <u>$712,000</u> the city will use to fund TIF projects.

Tenant Improvement Calculation Example

- Assume an 8500sqft existing “Industrial Park” is proposed to convert into a “Pharmacy w/o Drive Through”
- The 8500sqft “Industrial Park” generated 2 trips.
- The proposed “Pharmacy w/o Drive Through” gets a credit for those 2 trips.
- Based on the ITE Manual the Pharmacy w/o Drive Through generates 4 trips.
- New pharmacy trips **minus** credit for industrial park trips
- 4 trips – 2 trips = 2 new PM Peak hour trips
- Impact fee for the Pharmacy is 2 trips multiplied by the base impact fee rate (currently $7,577).
- 2 x $7,577 = $15,154

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Review: Why Does Transportation Concurrency Matter?

Transportation concurrency is how the city confirms that private growth is happening concurrently with city transportation projects to support such growth.

- It ties proposed developments to road improvements
- It confirms there is capacity in the city's roadway network prior to land-use approval
- It prevents traffic from getting worse
- It ensures that private project growth is paying their fair share towards transportation improvements

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Questions?

City Engineer - Aaron Hulst, PE
ahulst@gigharborwa.gov

Desk Phone: 253-858-6170

Questions?

City Engineer - Aaron Hulst, PE
ahulst@gigharborwa.gov

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Transportation Impact Fees

This Client Assistance Memo (CAM) aims to explain why the City charges transportation Impact fees (TIFs), who is required to pay TIFs, and how each TIF is calculated for a development, including the allowed exemptions and how credits can be applied to current transportation capacity reservations. *Please reference the City of Gig Harbor's Municipal Code Chapters 19.10 and 19.12, and Section 2B.035 of the City's Public Works Standards.*

What are Transportation Impact Fees?

Impact Fees are charged for **new construction** or a **change in land use** that creates a need for transportation capacity improvements. Impact fees are used to pay for a developments proportionate share of impacts to the City of Gig Harbor's transportation network resulting from growth.

Where are Transportation Impact Fees utilized?

Impact fees are held within the impact fee fund until the council appropriates capital improvement project (CIP) funds toward a transportation project as described on the six-year Transportation Improvement Plan. These projects are funded by a balance between impact fees and public funds.

How often are Transportation Impact Fees adjusted?

In accordance with GHMC 19.12.070(B)(2) the City will adjust the TIF annually for inflation. Additionally, per GHMC 19.12.080(B) the City will adjust the TIF when the City determines the project list and/or project costs have changed to a degree that requires a comprehensive update to project list and project costs.

How are Transportation Impact Fees calculated?

The base traffic impact fee for the City of Gig Harbor is **$7,577 per NEW peak hour trip**. The most recent edition of Trip Generation Manual from the Institute of Transportation Engineers (ITE) is utilized to select the most applicable land use code.

The below calculation should be included in the TIA or Trip Generation Memo prepared by the applicant's transportation engineer:

Residential TIF = (Pertinent Residential ITE trip rate) x (number of units) x ($7,577)

Commercial TIF = (Pertinent Commercial ITE trip rate) x (total building square footage in KSF) x ($7,577)

What is a Transportation Capacity Reservation Certificate (TCRC) Application?

TCRC Applications are **required for all new developments, redevelopments, and tenant improvements** as part of the Concurrency Management Program. It includes applicant/property owner information, property description, and phasing information required to determine applicable PM Peak hour trips to/from the site. It overviews the guidelines to requesting for edits to a redevelopment and describes the process taken after submittal.

What is the process in applying Transportation Impact Fees?

New Developments

When applying for a land use application, the applicant will need to submit a **Transportation Capacity Reservation Certificate (TCRC) Application** as a requirement of a complete application. Within this TCRC Application, a legal description and a site plan depicting the proposed road and driveways will need to be provided. A **Transportation Impact Analysis (TIA) or Trip Generation and Distribution Study** must also be provided to prove the intended PM peak hour trips estimated. Upon submission and acceptance of the TCRC application, a **Concurrency Model Run** will be conducted in accordance with the GHMC Section 19.10.003(B)(1). This evaluation will determine with the proposed development can be accommodated within the existing or planned capacity of City transportation facilities. There is a fee associated with the concurrency model run. The fee changes depending on the number of PM Peak trips proposed.

Redevelopment/Tenant Improvements

When applying for a tenant improvement building permit, the tenant will need to verify adequate transportation capacity exists under a previously approved **TCRC Application**. If there is not sufficient capacity to support the tenant's proposed improvements, then the tenant must submit a new TCRC application and TIA and fee for a concurrency model run to support their proposed improvements, like the process noted above for new developments. If the TCRC application is approved the tenant must then pay the additional TIF based on the approved TCRC application.

For redevelopment or tenant improvements, credits could be available, provided, that the developer provide reasonably sufficient evidence that the previous use has been actively maintained on the site during the five-year period prior to the date of application for the capacity evaluation (GHMC 19.10.004A).

What is a Traffic Impact Analysis/Trip Generation and Distribution Study?

A traffic impact analysis or trip generation and distribution study is a specialized study that demonstrates the impacts a certain type and size of development will have on the surrounding transportation system. The Level of Analysis needed to be provided is below as well as outlined within the 2018 Public Works Standards Section 2B.035.

- 4 or less NEW pm peak hour trips: TCRC required. City will calculate trips. If applicant doesn't agree with calculation, they can hire a traffic engineer to prepare a Trip Generation Memo to calculate the trips and resulting TIF. No concurrency model run is required.
- 5 to 10 trips: City will assign a Trip Generation Memo or TIA to be required from applicant's engineer, concurrency model run, and TCRC required.
- 11 to 14 trips: Level 1 TIA, concurrency model run, and TCRC required.
- 15 or more trips: Level 2 TIA, concurrency model run, and TCRC required.

Frequently Asked Questions

What if my proposed development or proposed change in land use will not generate the number of PM peak trips predicted by the ITE manual?

A developer or tenant can conduct an independent traffic impact analysis at the applicant's expense in support of alternate conclusions. Any study must be conducted by a licensed Transportation Engineer and in accordance with the GHMC 19.10.027.

As a tenant, how can I find out if my landlord has reserved trips for a leased space?

Before occupying a potential space, a tenant should speak with the future landlord about the reserved peak hour trips for the current land use. The potential tenant should reach out to future landlord before committing to the space. It is recommended that said tenant should **schedule a Pre-Application meeting** to review TIF and other possible issues prior to submitting for permits.

For more information, please call the Engineering Department at (253-851-8136) if you have any questions about the Concurrency Management Program.