AGENDA
GIG HARBOR CITY COUNCIL MEETING
Monday, August 11, 2025 - 5:30 PM
Council Chambers

This meeting may also be accessed through Zoom at https://zoom.us/j/93216056382 or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382. Please see the public comment & decorum section at the end of this agenda for information on options for making public comments.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

Before we begin this council meeting we would like to recognize that we are gathered on not only the ancestral and traditional lands of the sxʷəbabč band of the Puyallup Tribe of Indians, but also on the site of one of the largest and longest standing historic villages of their people, the original inhabitants of the Gig Harbor area.

CHANGES TO THE AGENDA

PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

1. **City Council Minutes: July 17 and July 28, 2025**
2. **Approval of Vouchers: AP Check Numbers 200490 through 200609, PR Check Numbers 109025 through 109037, and ACH payments in the amount of $1,308,158.31.**
3. **Approval of Payroll: Check Numbers 8605 through 8610 and direct deposit transactions in the total amount of $715,176.50.**
4. **Professional Services Contract Amendment #3 – Lift Station 1A Rehabilitation**
5. **Professional Services Contract - Amendment #1: Lift Station #5 Basin Improvements**
6. **Second Reading and Adoption of Ordinance 1547 Adopting City Boundary Adjustment at 38th Ave/56th Street**

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT

1. **Department Updates**

BUSINESS ITEMS

1. **First Reading and Adoption of Ordinance 1548 Related to Business License Fees**
   Suggested Motion: Move to approve Ordinance 1548.
   a. Staff Report: City Clerk Josh Stecker
   b. Clarifying Questions
   c. Public Comment
   d. Council Deliberation and Action

STAFF REPORTS

1. **Annual Crime Statistics**
   Interim Chief of Police Tray Federici

PUBLIC COMMENT ON NON-AGENDA ITEMS

COUNCIL REPORTS/ COMMENTS

ANNOUNCEMENT OF UPCOMING MEETINGS

1. **Upcoming City Meetings**

EXECUTIVE SESSION: To discuss potential litigation per RCW 42.30.110(1)(i)

ADJOURN

PUBLIC COMMENT & DECORUM

The city council desires to allow a maximum opportunity for public comment. However, the business of the city must proceed in an orderly, timely manner. The purpose of a council meeting is to conduct the city's business.

Oral comments may be made in person or by remote connection using the Zoom meetings platform. All persons giving oral public comment will be asked to state their name and whether or not they reside within Gig Harbor city limits. Commenters may verify if their home address is in city limits by visiting https://www.gigharborwa.gov/451/City-Limits or by consulting the city limits maps located on the podium or in the back of Council Chambers.

Speakers will be allotted 3 minutes per individual, unless revised by the mayor. In-person comments shall be made from the microphone. Anyone making "out of order" comments may be subject to removal from the meeting.

Public comment may be made remotely via Zoom or by phone during designated portions of the meeting. To speak during the meeting, press the raise hand button near the bottom of your Zoom window or press *9 on your phone. Please refrain from raising your hand until the mayor has announced that she has opened the public comment portion of the meeting. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in, you may need to press *6 to unmute yourself. All speakers will have up to three minutes to speak.

Instead of making oral comments, written comments may be submitted to the city council at mayorandcouncil@gigharborwa.gov.

All remarks shall be addressed to the council as a body and not to any specific councilmember. All speakers shall be courteous in their language and deportment and shall not engage in or discuss or comment on personalities or indulge in derogatory remarks or insinuations with regard to any councilmember, the mayor, or any member of the staff or the public.

There will be no demonstrations during or at the conclusion of any public comment. These guidelines are intended to promote an orderly system of holding public meetings, to give every person an opportunity to be heard and to ensure that no individuals are embarrassed by voicing their opinions.

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the city clerk at cityclerk@gjgharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.

MINUTES
GIG HARBOR CITY COUNCIL STUDY SESSION
Thursday, July 17, 2025 – 3:00 p.m.
Civic Center Community Rooms or Zoom

CALL TO ORDER / ROLL CALL Mayor Barber called the meeting to order at 3:02 p.m. Councilmembers Coronado, Ekberg, Henderson, Rodenberg, Stone, and Woock were present. Councilmember Storset was absent.

DISCUSSION ITEMS

1. **Introduction of Historic Preservation Commission Appointees: Gina Brais and Stephanie Lile –** Stephanie Lile introduced herself to council. Gina Brais was unable to attend the study session.

2. **Utility Rate Study Discussion on Revenues and Rates –** Public Works Director Jeff Langhelm, P.E. and consultant John Zech presented a proposed financial plan for each utility.

   Council was supportive of the proposed plan and will officially consider an ordinance in October.

At 4:02 council took a five-minute break. Council returned from break at 4:10 p.m.

3. **Council Guidelines Update –** City Administrator Katrina Knutson reviewed proposed amendments to Council Guidelines.

4. **Tourism Promotion Authority Restructure –** City Administrator Katrina Knutson reviewed the proposed changes from the Tourism Promotion Authority.

ADJOURN The meeting adjourned at 5:06 p.m.

Tiffany Aliment
____
Tiffany Aliment
Assistant City Clerk

MINUTES
GIG HARBOR CITY COUNCIL MEETING
Monday, July 28, 2025 - 5:30 PM
Council Chambers

CALL TO ORDER/ROLL CALL Mayor Barber called the meeting to order at 5:30 p.m. Councilmembers Coronado, Ekberg, Stone, and Woock were present. Councilmembers Rodenberg, Storset, and Henderson were excused.

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

CHANGES TO THE AGENDA

PRESENTATIONS

1. **Pierce Transit Destination 2045 Long Range Plan**

PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

MOTION: Move to approve the consent agenda (Ekberg/Woock).
VOTE: Unanimously approved.

1. **City Council Minutes: July 14, 2025**
2. **Approval of Vouchers: Check numbers 200427 through 200489 and ACH payments in the amount of $491,501.73.**
3. **Resolution 1342 Adopting Council Guidelines & Procedures**
4. **Confimation of the Appointment of Gina Brais (Term Expiring September 30, 2027) and Stephanie Lile (Term Expiring September 30, 2028) to the Historic Preservation Commission.**

MAYOR'S REPORT Mayor Barber reported on:

- Affordable Town Hall on July 21
- Junior Sail Camp this week
- Summer Sounds tomorrow night

CITY ADMINISTRATOR'S REPORT City Administrator Knutson reported on:

- Relocated the cashier and utility billing to the front lobby
- Police Chief posting closed last Friday

1. **Department Updates**

BUSINESS ITEMS

1. **First Reading of Ordinance 1547 Adopting City Boundary Adjustment at 38th Ave/56th Street**
   Senior Engineer Stephanie Seibel introduced the ordinance.

2. **Resolution 1341 Placing a Cultural Access Program Sales and Use Tax on the November 4, 2025, General Election Ballot** City Clerk Josh Stecker introduced the resolution. Public Comment was provided by Josie Emmons Turner, Manny Cawalling, Linda Foster, Stepanie Lile, and Dennis Hardman.

   MOTION: Move to approve Resolution 1341 (Woock/Stone).
   VOTE: Unanimously approved.

3. **Selection of "For" and "Against" Committees for Gig Harbor Proposition 1 on the November 4, 2025, Ballot** City Clerk Josh Stecker provided an overview of the committee selection process. Jim Franich volunteered to serve on the "against" committee. Steve Aita, Josie Emmons Turner, and Ken Malich volunteered to serve on the "for" committee.

   Council unanimously selected Ken Malich, Josie Emmons Turner, and Stephanie Lile to serve on the "for" committee, with Stephanie Lile serving as the chair of the committee. Jim Franich was selected to serve on the "no" committee.

STAFF REPORTS

1. **2025 2nd Quarter Financial and Budget Reports** City Administrator Knutson presented the reports.

PUBLIC COMMENT ON NON-AGENDA ITEMS

COUNCIL REPORTS/ COMMENTS Councilmember Coronado reported on attending WA-CELI conference. Councilmember Stone reported on Harbor Chats with Em.

ANNOUNCEMENT OF UPCOMING MEETINGS

1. **Upcoming City Meetings**

ADJOURN The meeting adjourned at 6:44 p.m.

Joshua Stecker, CMC
City Clerk

FY2025 BUDGET

CLAIMS VOUCHER APPROVAL

We, the undersigned City Administrator and Director of Finance of the City of Gig Harbor, Gig Harbor, Washington, hereby certify that the goods and or services charged on the vouchers listed on the following pages have been furnished to the best of our knowledge. We further certify the following pages of claims to be valid and correct.

Therefore, AP check numbers 200490 through 200609, PR check numbers 109025 through 109037, and ACH Payments for FY2025 are approved for payment in the amount of $1,308,158.31* on the 11th day of August 2025.

JE#	DATE	CHECK NUMBERS	DEPARTMENT	AMOUNT PAID
153 & 154	07/28/25	200490 - 200527	ACCOUNTS PAYABLE PW BATCH	239,648.85
35 & 36	08/11/25	200528 - 200529	ACCOUNTS PAYABLE VISA & WEX	39,838.25
33 & 37	08/11/25	200530 - 200609	ACCOUNTS PAYABLE & UB REFUNDS	365,013.89
195	07/21/25	AP ACH	WA DOL DRIVER'S ABSTRACT JULY 2025	15.00
202	07/31/25	AP ACH	HARLAND CLARKE CHECK ORDER SHIPPING	216.19
203	07/31/25	AP ACH	WA DEPT OF REVENUE LEASEHOLD Q2-2025	6,643.31
	07/11/25	109025 - 109028	PAYROLL BENEFITS	6,374.81
	07/11/25	P/R ACH	PAYROLL BENEFITS	149,928.38
	07/11/25	P/R ACH	PAYROLL BENEFITS	69,703.54
	07/25/25	109029 - 109037	PAYROLL BENEFITS	11,965.86
	07/25/25	P/R ACH	PAYROLL BENEFITS	321,387.20
	07/25/25	P/R ACH	PAYROLL BENEFITS	104,066.34
	07/25/25	P/R ACH	PAYROLL BENEFITS	80,157.80
			GRAND TOTAL	**1,394,959.42**

City Administrator

Finance Director

Accounts Payable

Computer Check Proof List by Vendor

User: kbrooks@gigharborwa.gov
Printed: 07/25/2025 - 12:40PM
Batch: 90028.07.2025

GIG HARBOR®
"THE MARITIME CITY"

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
Vendor:	003660	3J Consulting Inc			Check Sequence: 1	ACH Enabled: False
13279		CSP-2318 Olympic Dr/Pt Fosdick Right Turn La	1,539.00	07/28/2025	102-018-595-30-63-34	
13369		CSP-2325 Peacock Hill ½ Street Improv PP#15/	472.00	07/28/2025	102-018-595-61-63-05	
13508		CSP-2325 Peacock Hill ½ Street Improv PP#16/.	5,372.50	07/28/2025	102-018-595-61-63-05	
		Check Total:	7,383.50			
Vendor:	002167	Advanced Door Service Inc			Check Sequence: 2	ACH Enabled: False
CS15009		Labor/Service Realign track, rewire ColiCord to	490.95	07/28/2025	001-016-518-30-48-00	
		Check Total:	490.95			
Vendor:	004132	Aramsco			Check Sequence: 3	ACH Enabled: False
S7127070.001		Traffic paint (white & yellow), paint thinner/Stre	1,222.79	07/28/2025	101-017-542-64-31-00	
		Check Total:	1,222.79			
Vendor:	003891	Bud Clary Ford/Hyundai			Check Sequence: 4	ACH Enabled: False
3SA132xA132		New 2025 Ford Explorer PD VIN #1FM5K8AW	54,517.61	07/28/2025	001-006-594-21-64-22	
		Check Total:	54,517.61			
Vendor:	003454	Builders FirstSource Inc			Check Sequence: 5	ACH Enabled: False
100034920		Boards 2x4-8' (8ea) Sidewalk Forms	56.12	07/28/2025	101-017-542-61-31-00	
		Check Total:	56.12			
Vendor:	000713	City of Gig Harbor - UTILITIES			Check Sequence: 6	ACH Enabled: False
013460-000		Stormwater-6mo #13460-Harborvw Dr/JAN-JUI	114.40	07/28/2025	402-021-535-52-47-00	
013460-001		Stormwater-6mo #13460-1-90th St/JAN-JUNE 2	74.36	07/28/2025	101-017-543-30-47-00	
013460-001		Stormwater-6mo #13460-1-90th St/JAN-JUNE 2	74.35	07/28/2025	402-021-535-12-47-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
013460-001	Stormwater-6mo #13460-1-90th St/JAN-JUNE 2	74.36	07/28/2025	001-015-576-80-47-00	
013460-001	Stormwater-6mo #13460-1-90th St/JAN-JUNE 2	74.36	07/28/2025	401-020-534-52-47-00	
013460-002	Stormwater-6mo #13460-2-Cushman/JAN-JUNI	331.74	07/28/2025	001-015-576-80-47-00	
013460-003	Stormwater-6mo #13460-3-Cushman/JAN-JUNI	7,744.43	07/28/2025	001-015-576-80-47-00	
013476-000	Stormwater-6mo #13476-5998-Sndvw/JAN-JUN	114.40	07/28/2025	401-020-534-52-47-00	
013477-000	Stormwater-6mo #13477-3488-GrndvwSt/JAN-J	125.83	07/28/2025	401-020-534-52-47-00	
013478-000	Stormwater-6mo #13478-LS#3A-HarboDr/JAN-	114.40	07/28/2025	402-021-535-52-47-00	
013479-000	Stormwater-6mo #13479-Fuller-Finhlm/JAN-JU	114.40	07/28/2025	001-015-576-80-47-00	
013480-000	Stormwater-6mo #13480-8602-SkansieAve/JAN	114.40	07/28/2025	401-020-534-52-47-00	
013481-000	Stormwater-6mo #13481-Uddenberg Ln/JAN-JU	148.72	07/28/2025	101-017-543-30-47-00	
013482-000	Stormwater-6mo #13482-Uddenberg Ln/JAN-JU	125.83	07/28/2025	101-017-543-30-47-00	
013483-000	Stormwater-6mo #13483-McMcormickCrkDr/JA	571.97	07/28/2025	001-015-576-80-47-00	
013484-000	Stormwater-6mo #13484-Sentine lDr/JAN-JUNI	388.94	07/28/2025	001-015-576-80-47-00	
013485-000	Stormwater-6mo #13485-Sentinel Dr/JAN-JUNI	114.40	07/28/2025	001-015-576-80-47-00	
013520-000	Stormwater-6mo #13520-4423 Pt Fosdick/JAN-J	114.40	07/28/2025	402-021-535-52-47-00	
013522-000	Stormwater-6mo #13522-11944-OlympusWay/JA	137.27	07/28/2025	401-020-534-52-47-00	
013523-000	Stormwater-6mo #13523-9801 Burnham/JAN-JU	800.76	07/28/2025	101-017-543-30-47-00	
013524-000	Stormwater-6mo #13524-Burnham/JAN-JUNE 2	617.72	07/28/2025	001-015-576-80-47-00	
013525-000	Stormwater-6mo #13525-Burnham/JAN-JUNE 2	114.40	07/28/2025	001-015-576-80-47-00	
013526-000	Stormwater-6mo -#13526-96th St/JAN-JUNE 20	114.40	07/28/2025	001-015-576-80-47-00	
013527-000	Stormwater-6mo #13527-4750 N CrkLn/JAN-JU	114.40	07/28/2025	401-020-534-52-47-00	
013528-000	Stormwater-6mo -#13528-10770 HarborHillDr/J	194.47	07/28/2025	001-015-576-80-47-00	
013529-000	Stormwater-6mo #13529-HarborHillDr/JAN-JUI	114.40	07/28/2025	001-015-576-80-47-00	
013530-000	Stormwater-6mo #13530-10310 HarborHillDr/JA	331.74	07/28/2025	001-015-576-80-47-00	
013531-000	Stormwater-6mo #13531-112thSt/Cushman/JAN	114.40	07/28/2025	001-015-576-80-47-00	
013570-000	Stormwater-6mo #13570-4118 RosedaleSt/JAN-	183.00	07/28/2025	001-015-576-80-47-00	
013572-000	Stormwater-6mo #13572-7601 Sndvw/JAN-JUN	183.00	07/28/2025	001-015-576-80-47-00	
	Check Total:	13,555.65			
Vendor: 004032	Classy Chassis Fleet Card Program			Check Sequence: 7	ACH Enabled: False
W-2410	Car Wash Self Serve/PW Fleet JUNE 2025	112.31	07/28/2025	001-015-576-80-49-00	
W-2410	Car Wash Self Serve/PW Fleet JUNE 2025	112.32	07/28/2025	411-046-531-80-49-00	
W-2410	Car Wash Self Serve/PW Fleet JUNE 2025	112.31	07/28/2025	401-020-534-11-49-00	
W-2410	Car Wash Self Serve/PW Fleet JUNE 2025	112.31	07/28/2025	101-017-542-30-49-00	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
		Check Total:	449.25			
Vendor:	004018	Comcast Business			Check Sequence: 8	ACH Enabled: False
243100265		Internet-Sports Complex #962869007/10660 Har	840.01	07/28/2025	001-015-576-80-42-00	
245618527		Internet-Sports Complex #962869007/10660 Har	462.11	07/28/2025	001-015-576-80-42-00	
		Check Total:	1,302.12			
Vendor:	003488	CORE & MAIN LP			Check Sequence: 9	ACH Enabled: False
X100359		Polyethelene pipe,wire,tape,box,cover,cplng,etc/	2,457.71	07/28/2025	401-020-534-52-31-00	
		Check Total:	2,457.71			
Vendor:	003000	Ewing Irrigation Products Inc			Check Sequence: 10	ACH Enabled: False
26753759		Irrigation Nozzles for Harbor Hill	28.62	07/28/2025	001-015-576-80-31-00	
		Check Total:	28.62			
Vendor:	003375	Guardian Security Systems Inc			Check Sequence: 11	ACH Enabled: False
1628423		AES FireSys RadioMonitor/CivCtr AUG 2025-C	247.80	07/28/2025	001-016-518-30-41-00	
1628423		AES FireSys RadioMonitor/EddonBtShop AUG	247.80	07/28/2025	001-015-576-80-41-00	
1628423		AES IntrusSys RadioMonitor/CivCtr AUG 2025-	177.00	07/28/2025	001-016-518-30-41-00	
1628423		AES FireSys RadioMonitor/AncichPk AUG 202	238.27	07/28/2025	001-015-576-80-41-00	
1628423		AES IntrusSysRadioMonitor/WilkBarn AUG 20	177.00	07/28/2025	001-015-576-80-41-00	
1628423		AES FireSys RadioMoniotr/EddnBtHse AUG 20	221.25	07/28/2025	001-015-576-80-41-00	
1628423		Elevator Monitor/AncichPk AUG 2025-OCT 20	68.08	07/28/2025	001-015-576-80-41-00	
1628423		AES FireSys RadioMonitor/SkanHse AUG 2025	221.25	07/28/2025	001-015-576-80-41-00	
1628423		Elev ADA EmergLiftgatePh/SkanPk AUG 2025-	70.79	07/28/2025	001-015-576-80-41-00	
		Check Total:	1,669.24			
Vendor:	002703	Harbor WildWatch			Check Sequence: 12	ACH Enabled: False
8002		LTAC Grant Reimbursement 2025 #2	11,980.89	07/28/2025	107-029-557-30-41-00	
		Check Total:	11,980.89			
Vendor:	000305	HD Fowler Company Inc			Check Sequence: 13	ACH Enabled: False
I7059591		Gate Valve Stem, O-Ring - Broken Water Valve	1,820.78	07/28/2025	401-020-534-52-31-00	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
		Check Total:	1,820.78			
Vendor:	004040	HD Supply Formerly Home Depot Pro			Check Sequence: 14	ACH Enabled: False
872748827		Urinal Screens, hand sanitizer, disinfectant - Res	489.95	07/28/2025	001-015-576-80-31-00	
		Check Total:	489.95			
Vendor:	000295	Hemleys Septic Tank Cleaning Inc			Check Sequence: 15	ACH Enabled: False
I858		HandiCanToiletRental-3303 Vernhardson/JUNE	350.00	07/28/2025	001-015-576-80-45-00	
I859		HandiCanToiletRental-4118 Rosedale/JUNE 202	175.00	07/28/2025	001-015-576-80-45-00	
I860		HandiCanToiletRental-3510 Grandview/JUNE 2	175.00	07/28/2025	001-015-576-80-45-00	
		Check Total:	700.00			
Vendor:	003947	KINTANAR LAW			Check Sequence: 16	ACH Enabled: False
18		Public Defender Service Fees/JUNE 2025	11,250.00	07/28/2025	001-004-515-30-41-00	
		Check Total:	11,250.00			
Vendor:	002816	MILES RESOURCES LLC			Check Sequence: 17	ACH Enabled: False
370876		½" HMA PG58H-22 (5.33 tons)-No Name Rd W	600.03	07/28/2025	401-020-534-52-31-00	
		Check Total:	600.03			
Vendor:	002712	Miles Sand and Gravel Co			Check Sequence: 18	ACH Enabled: False
10073205		WSDOT CL3000 Air, Expansion Joint/Kimball S	1,074.64	07/28/2025	101-017-542-61-31-00	
		Check Total:	1,074.64			
Vendor:	000405	MINUTEMAN PRESS			Check Sequence: 19	ACH Enabled: False
3690		Business Cards 3bx of 100/Flanigan, Crosswhite	48.67	07/28/2025	001-015-576-80-31-00	
3690		Business Cards 1bx of 100/Olsen	12.98	07/28/2025	001-015-576-80-31-00	
3690		Business Cards 1bx of 100/Olsen	12.98	07/28/2025	411-046-531-80-31-00	
3690		Business Cards 1bx of 100/Olsen	12.98	07/28/2025	101-017-542-30-31-00	
3690		Business Cards 1bx of 100/Olsen	12.98	07/28/2025	402-021-535-83-31-00	
3690		Business Cards 1bx of 100/Olsen	12.98	07/28/2025	401-020-534-11-31-00	
3690		Business Cards 3bx of 100/Flanigan, Crosswhite	48.67	07/28/2025	401-020-534-11-31-00	
3690		Business Cards 3bx of 100/Flanigan, Crosswhite	48.67	07/28/2025	411-046-531-80-31-00	
3690		Business Cards 3bx of 100/Flanigan, Crosswhite	48.67	07/28/2025	101-017-542-30-31-00	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
		Check Total:	259.58			
Vendor:	001117	National Barricade Co LLC			Check Sequence: 20	ACH Enabled: False
318170		LED Light Barricades-6ea/Maritime Gig Fest	180.01	07/28/2025	101-017-542-64-31-00	
700946		SignStands,RoadSigns,TypeIII Barricades/Renta	1,305.60	07/28/2025	001-015-576-80-45-00	
		Check Total:	1,485.61			
Vendor:	003290	Northwest Parking Equipment Co			Check Sequence: 21	ACH Enabled: False
019		Annual Maintenance on Jerisich Kiosk	990.50	07/28/2025	001-015-576-80-48-00	
		Check Total:	990.50			
Vendor:	001377	Pape' Machinery			Check Sequence: 22	ACH Enabled: False
358390 S		John Deere 331P Track Loader w/bucket & palle	26,947.85	07/28/2025	001-015-594-76-64-00	
358390 S		John Deere 331P Track Loader w/bucket & palle	26,947.85	07/28/2025	401-020-594-34-64-00	
358390 S		John Deere 331P Track Loader w/bucket & palle	26,947.84	07/28/2025	402-021-594-35-64-00	
358390 S		John Deere 331P Track Loader w/bucket & palle	26,947.85	07/28/2025	101-017-594-44-64-00	
		Check Total:	107,791.39			
Vendor:	000365	PCRCD			Check Sequence: 23	ACH Enabled: False
17430B190P		Special Waste (0.57 tons) JUNE 2025	20.67	07/28/2025	101-017-542-67-47-10	
17430B190P		MSW-Commercial (4.82 tons) JUNE 2025	733.07	07/28/2025	001-015-576-80-47-00	
17430B190P		MSW-Commercial (4.82 tons) JUNE 2025	733.06	07/28/2025	101-017-543-50-47-00	
17430B190P		Special Waste (0.57 tons) JUNE 2025	20.67	07/28/2025	411-046-531-80-47-10	
17430B190P		MSW Commercial (0.19 tons) & 1 Freon Applia	103.33	07/28/2025	101-017-542-67-47-10	
		Check Total:	1,610.80			
Vendor:	000506	Peninsula Light Co			Check Sequence: 24	ACH Enabled: False
MISC ACCTS#1		6855-Masonic Lodge 3025 56th St NW/JUNE 2(	99.38	07/28/2025	001-015-576-80-47-00	
MISC ACCTS#1		6859-9702 Crescent Valley Dr-BMX Pk/JUNE 2	51.25	07/28/2025	001-015-576-80-47-00	
MISC ACCTS#1		6983-10303 McCormickCrk-LtLgFld Restrm Lt	98.33	07/28/2025	001-015-576-80-47-00	
MISC ACCTS#1		6898-10303 McCormickCrkAnnouncerBooth Lt	43.41	07/28/2025	001-015-576-80-47-00	
MISC ACCTS#1		6885-10303 McCormickCrk-LtLgFld Lts/JUNE	1,354.22	07/28/2025	001-015-576-80-47-00	
MISC ACCTS#1		6857-3303 Vernhardson-CresValPump/JUNE 20	1,232.53	07/28/2025	401-020-534-51-47-00	
MISC ACCTS#1		10550 Harbor Hill Drive/Gen Serv Single Phase/	270.85	07/28/2025	001-015-576-80-47-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
MISC ACCTS#1	6927-Osprey Dr Water Tank/JUNE 2025	41.85	07/28/2025	401-020-534-51-47-00	
MISC ACCTS#1	6893-8824 Harbrvw-Finholms Vw Climb/JUNE	98.33	07/28/2025	001-015-576-80-47-00	
MISC ACCTS#2	448385-9830 Alpenglow Way-Rental Lts in Dev.	67.69	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6904-Borgen RAB St Lts/Signal/JUNE 2025	38.94	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	448387-4843 Stardust Court-Rental Lts in Dev/J	93.22	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6969-10344 McCormick Dr Cab N/JUNE 2025	82.02	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6902-5160 Borgen St Lts/Signal/JUNE 2025	63.55	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6961-Olympus Dr NW Lights/JUNE 2025	102.35	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6931-HarborHill St Lt&CrsWlk/JUNE 2025	76.12	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6981-Harborview Hill/Sentinel Dr Lts/JUNE 202	185.06	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6928-4100 Borgen St Lts/JUNE 2025	55.50	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6960-4282 Overlook Ct St Lt/JUNE 2025	99.10	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6929-3850 Borgen St Lts/JUNE 2025	92.95	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6941-St Lts Borgen Blvd/JUNE 2025	50.99	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6932-Baltic-Lot 1 St Lts/JUNE 2025	71.16	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6925-9010 Prentice ST Lts/JUNE 2025	59.71	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6940-St Lts 9300 Peacock Hill/JUNE 2025	65.95	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6967-10576 Sentinel Lts/JUNE 2025	193.09	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6959-Sentinel Dr NW lights/JUNE 2025	69.28	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6957-Burnham/Borgen Blvd St Lt/JUNE 2025	41.25	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6921-4225 Burnham Str Lts/JUNE 2025	45.44	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6947-9916 Peacock Hill St Lts/JUNE 2025	50.74	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6892-9211 N Harborvw & Milton/JUNE 2025	52.10	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6968-10207 50th Ave Lt Cab S/JUNE 2025	112.19	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6908-3303 Vernhardson St Lts/Signal/JUNE 202	58.51	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6903-5200 Borgen St Lts/Signal/JUNE 2025	99.35	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6939-St Lts 11567 Canterwood/JUNE 2025	86.19	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6930-10411 HarborHill St /Lts/Irr/JUNE 2025	59.71	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#2	6933-Baltic Lot-81 St Lts/JUNE 2025	76.54	07/28/2025	101-017-542-63-47-00	
MISC ACCTS#3	6881-Pump Sta(s) 14001 Purdy LS#13/JUNE 20	105.23	07/28/2025	402-021-535-52-47-20	
MISC ACCTS#3	6880-Pump Sta(s) 11502 Burnhm/Woodhl LS#1	744.28	07/28/2025	402-021-535-52-47-20	
MISC ACCTS#3	6858-Pump Sta(s) 3303 Vernhrdsn LS#1/JUNE 2	106.35	07/28/2025	402-021-535-52-47-20	
	Check Total:	6,394.71			

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
Vendor:	000924	Platt Electric Supply Inc			Check Sequence: 25	ACH Enabled: False
6J82712		Single Fuse for Streetlights	381.47	07/28/2025	101-017-542-63-31-00	
		Check Total:	381.47			
Vendor:	000522	PURDY TOPSOIL & GRAVEL LLC			Check Sequence: 26	ACH Enabled: False
165401		5/8" Minus CSTC (14 ton) - No Name Rd Wtr M	513.60	07/28/2025	401-020-534-52-31-00	
165513		5/8" CSTC, 1-1/4" Minus Blk, Red Fine Bark, L	614.71	07/28/2025	401-020-534-52-31-00	
165513		Concrete In (3 tons) - Concrete Sidewalk Debris	90.00	07/28/2025	101-017-542-67-47-10	
165513		Clean Unclassified Fill (20 tons) No Name Rd W	500.00	07/28/2025	401-020-534-52-47-00	
165561		Lawn Mix (2 CY) - No Name Rd Water Main Re	50.00	07/28/2025	401-020-534-52-31-00	
		Check Total:	1,768.31			
Vendor:	003107	Sherwin-Williams			Check Sequence: 27	ACH Enabled: False
2427-3		Rags & Tip for Painting Machine	62.98	07/28/2025	101-017-542-64-31-00	
		Check Total:	62.98			
Vendor:	001790	Sunrise Pest Management			Check Sequence: 28	ACH Enabled: False
373454		All Pest Control Serv: Civic Ctr 3510 Grandview	110.30	07/28/2025	001-016-518-30-48-00	
375443		Rodent Control: Wilkinson Farm House 4118 Ro	138.12	07/28/2025	001-015-576-80-48-00	
		Check Total:	248.42			
Vendor:	003115	T.E. Walrath Trucking Inc			Check Sequence: 29	ACH Enabled: False
INVG7760		Medium Bark & Fuel Surcharge - Pioneer Street	37.18	07/28/2025	001-015-576-80-31-00	
		Check Total:	37.18			
Vendor:	000531	Tacoma Screw Products Inc			Check Sequence: 30	ACH Enabled: False
310047284-00		Button Head Socket Cap Screws - Playground Ro	3.23	07/28/2025	001-015-576-80-31-00	
310047295-00		Self-Drilling Screws for New Trucks & Shop Sto	44.54	07/28/2025	101-017-542-90-31-00	
		Check Total:	47.77			
Vendor:	000683	Technical Systems Inc			Check Sequence: 31	ACH Enabled: False
24-025-004		Well 3 Generator/ATS Additions Proj #24-025	5,620.40	07/28/2025	401-020-534-51-48-00	
		Check Total:	5,620.40			

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
Vendor:	003193	UNIFIED OFFICE SERVICES			Check Sequence: 32	ACH Enabled: False
333013		Voicemail Log Book 2ea	4.14	07/28/2025	101-017-542-30-31-00	
333013		Voicemail Log Book 2ea	4.14	07/28/2025	401-020-534-11-31-00	
333013		Voicemail Log Book 2ea	4.14	07/28/2025	001-015-576-80-31-00	
333013		Voicemail Log Book 2ea	4.14	07/28/2025	411-046-531-80-31-00	
		Check Total:	16.56			
Vendor:	000534	Utilities Underground			Check Sequence: 33	ACH Enabled: False
5060163		Excavation Notifications for the Month - 91/JUN	40.95	07/28/2025	411-046-531-80-41-00	
5060163		Excavation Notifications for the Month - 91/JUN	40.95	07/28/2025	401-020-534-11-41-00	
5060163		Excavation Notifications for the Month - 91/JUN	40.95	07/28/2025	402-021-535-12-41-00	
		Check Total:	122.85			
Vendor:	003283	VENTEK INTERNATIONAL			Check Sequence: 34	ACH Enabled: False
149992		Jerisich Dock Moorage Kiosk Online Payment S	103.65	07/28/2025	001-015-576-80-42-00	
		Check Total:	103.65			
Vendor:	003915	Veolia Water Technologies Treatment Solutions USA			Check Sequence: 35	ACH Enabled: False
903332557		Ballast Assembly (3), 230V, UV 40-HO for WW	916.44	07/28/2025	402-021-535-83-31-00	
		Check Total:	916.44			
Vendor:	000747	Water Management Laboratories			Check Sequence: 36	ACH Enabled: False
FCHRG20318		Finance Charge JUNE 2025	18.33	07/28/2025	401-020-534-52-41-00	
		Check Total:	18.33			
Vendor:	000495	Westbay Auto Parts			Check Sequence: 37	ACH Enabled: False
344768		3yr Warranty Battery VEH #7080-92	171.57	07/28/2025	101-017-542-90-31-00	
347342		Oil Pressure Switch VEH #7078-90	4.89	07/28/2025	001-006-521-20-31-00	
347509		Spark Plug	77.90	07/28/2025	001-006-521-20-31-00	
347880		Oil 5W30 VEH #7098-00	58.13	07/28/2025	001-006-521-20-31-00	
348284		Window Switch VEH #1054	235.12	07/28/2025	101-017-542-90-31-00	
		Check Total:	547.61			
Vendor:	002880	Wilco Farmers			Check Sequence: 38	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
646146/5	Uniform Pants 2ea for Matt Hemphill	40.06	07/28/2025	001-015-576-80-22-00	
646146/5	Uniform Pants 2ea for Matt Hemphill	40.07	07/28/2025	101-017-542-30-22-00	
646146/5	Uniform Pants 2ea for Matt Hemphill	40.07	07/28/2025	411-046-531-80-22-00	
646146/5	Uniform Pants 2ea for Matt Hemphill	40.07	07/28/2025	401-020-534-11-22-00	
646180/5	Braided Nylon Rope for Hanging Banners at Spe	14.17	07/28/2025	001-015-576-80-31-00	
	Check Total:	174.44			
	Total for Check Run:	239,648.85			
	Total of Number of Checks:	38			

Accounts Payable

Check Register Totals Only

User: kbrooks@gigharborwa.gov
Printed: 7/25/2025 - 12:55 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
200490	07/28/2025	003660	3J Consulting Inc	7,383.50	0
200491	07/28/2025	002167	Advanced Door Service Inc	490.95	0
200492	07/28/2025	004132	Aramsco	1,222.79	0
200493	07/28/2025	003891	Bud Clary Ford/Hyundai	54,517.61	0
200494	07/28/2025	003454	Builders FirstSource Inc	56.12	0
200495	07/28/2025	000713	City of Gig Harbor - UTILITIES	13,555.65	0
200496	07/28/2025	004032	Classy Chassis Fleet Card Program	449.25	0
200497	07/28/2025	004018	Comcast Business	1,302.12	0
200498	07/28/2025	003488	CORE & MAIN LP	2,457.71	0
200499	07/28/2025	003000	Ewing Irrigation Products Inc	28.62	0
200500	07/28/2025	003375	Guardian Security Systems Inc	1,669.24	0
200501	07/28/2025	002703	Harbor WildWatch	11,980.89	0
200502	07/28/2025	000305	HD Fowler Company Inc	1,820.78	0
200503	07/28/2025	004040	HD Supply Formerly Home Depot Prc	489.95	0
200504	07/28/2025	000295	Hemleys Septic Tank Cleaning Inc	700.00	0
200505	07/28/2025	003947	KINTANAR LAW	11,250.00	0
200506	07/28/2025	002816	MILES RESOURCES LLC	600.03	0
200507	07/28/2025	002712	Miles Sand and Gravel Co	1,074.64	0
200508	07/28/2025	000405	MINUTEMAN PRESS	259.58	0
200509	07/28/2025	001117	National Barricade Co LLC	1,485.61	0
200510	07/28/2025	003290	Northwest Parking Equipment Co	990.50	0
200511	07/28/2025	001377	Pape' Machinery	107,791.39	0
200512	07/28/2025	000365	PCRCD	1,610.80	0
200513	07/28/2025	000506	Peninsula Light Co	6,394.71	0
200514	07/28/2025	000924	Platt Electric Supply Inc	381.47	0
200515	07/28/2025	000522	PURDY TOPSOIL & GRAVEL LLC	1,768.31	0
200516	07/28/2025	003107	Sherwin-Williams	62.98	0
200517	07/28/2025	001790	Sunrise Pest Management	248.42	0
200518	07/28/2025	003115	T.E. Walrath Trucking Inc	37.18	0
200519	07/28/2025	000531	Tacoma Screw Products Inc	47.77	0
200520	07/28/2025	000683	Technical Systems Inc	5,620.40	0
200521	07/28/2025	003193	UNIFIED OFFICE SERVICES	16.56	0
200522	07/28/2025	000534	Utilities Underground	122.85	0
200523	07/28/2025	003283	VENTEK INTERNATIONAL	103.65	0
200524	07/28/2025	003915	Veolia Water Technologies Treatment !	916.44	0
200525	07/28/2025	000747	Water Management Laboratories	18.33	0
200526	07/28/2025	000495	Westbay Auto Parts	547.61	0
200527	07/28/2025	002880	Wilco Farmers	174.44	0
			Check Total:	239,648.85	

Accounts Payable

Computer Check Proof List by Vendor

User: kbrooks@gigharborwa.gov
Printed: 08/06/2025 - 11:38AM
Batch: 90011.08.2025

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 002579	US Bank			Check Sequence: 1	ACH Enabled: False
ALIMENT-077506	IIMC Membership Renewal/Tiffany Aliment	135.00	08/11/2025	001-004-513-10-49-00	
ALIMENT19151456	Proclamation cardstock and certificate holders	91.83	08/11/2025	001-004-513-10-31-00	
ALIMENT33394	Table cloths & napkins/Chief Busey Retirement	19.27	08/11/2025	001-004-513-10-49-00	
ALIMENT459720	Sparkling Cider/Chief Busey Retirement	44.91	08/11/2025	001-004-513-10-49-00	
ALIMENT6/26/25	Lodging for AWC Annl Conf. Kennewick, WA L	301.05	08/11/2025	001-002-511-60-43-00	
ALIMENT7949051	Cardstock, clipboards, holders for Visitor Badges	58.66	08/11/2025	001-004-513-10-31-00	
ALIMENT9288201	Mousepad/TAliment	6.54	08/11/2025	001-004-513-10-31-00	
ALIMENT-CHMBAU	Chamber Membership Luncheon/Mayor & City/	60.00	08/11/2025	001-004-513-10-49-00	
ALIMENT-CHMBDE	Chamber Membership Luncheon/Mayor DEC 20	30.00	08/11/2025	001-004-513-10-49-00	
ALIMENT-CHMBJUI	Chamber Membership Luncheon/Mayor & City .	60.00	08/11/2025	001-004-513-10-49-00	
ALIMENT-CHMBNO	Chamber Membership Luncheon/Mayor & City .	60.00	08/11/2025	001-004-513-10-49-00	
ALIMENT-CHMBOC	Chamber Membership Luncheon/Mayor & City .	60.00	08/11/2025	001-004-513-10-49-00	
ALIMENT-CHMBSEI	Chamber Membership Luncheon/Mayor SEPT 2	30.00	08/11/2025	001-004-513-10-49-00	
ALIMENTUBEREAT:	Donutes (23 doz) delivered via UberEats/Chief E	345.57	08/11/2025	001-004-513-10-49-00	
BAKER-2NWM117	WHOA Planning Director Conf. Reg 9/2-5/2025	658.23	08/11/2025	001-014-558-60-49-10	
BAKER-WEDA2025	WEDA Summer Conference Reg. 8/11-13/2025 I	387.00	08/11/2025	001-014-558-60-49-10	
BAYNE3427469	Recoil Pull Starter Assembly for Stihl Saw #803	102.55	08/11/2025	101-017-542-90-31-00	
BAYNE683088 1	Windshield Washer Hose/VEH #7096-14	26.90	08/11/2025	001-006-521-20-31-00	
BAYNE710115	Fire Extinguisher & First Aid Kit Labels - 20ea f	61.54	08/11/2025	101-017-542-90-31-00	
BAYNE8202668	Refund: Alemite 7936 Filter Regulator - NOT RI	-76.32	08/11/2025	101-017-542-90-31-00	
BLODGETT010230	Battery for Leaf Key Fob VEH#4017	15.26	08/11/2025	001-014-558-60-31-00	
BRIGHT100971930	Notary Bond for Brenda Bright PW Ops	10.00	08/11/2025	001-015-576-80-49-00	
BRIGHT100971930	Notary Bond for Brenda Bright PW Ops	10.00	08/11/2025	401-020-534-12-49-00	
BRIGHT100971930	Notary Bond for Brenda Bright PW Ops	10.00	08/11/2025	101-017-543-30-49-00	
BRIGHT100971930	Notary Bond for Brenda Bright PW Ops	10.00	08/11/2025	411-046-531-80-49-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
BRIGHT8245053	Universal Gate Remote Controls for Ops Center	409.70	08/11/2025	101-017-542-90-31-00	
BRIGHT9595436	Gel Pens (4 Boxes)	12.94	08/11/2025	411-046-531-80-31-00	
BRIGHT9595436	Gel Pens (4 Boxes)	12.95	08/11/2025	001-015-576-80-31-00	
BRIGHT9595436	Gel Pens (4 Boxes)	12.94	08/11/2025	401-020-534-11-31-00	
BRIGHT9595436	Gel Pens (4 Boxes)	12.95	08/11/2025	101-017-542-30-31-00	
BUSEY34FFCH3	FAA Registration for Department Drone	5.00	08/11/2025	001-006-521-20-49-00	
CHAPMANM424584(	Under Desk Tray for Stephanie Seibel	10.36	08/11/2025	401-020-534-12-31-00	
CHAPMANM424584(	Under Desk Tray for Stephanie Seibel	10.36	08/11/2025	402-021-535-12-31-00	
CHAPMANM424584(	Under Desk Tray for Stephanie Seibel	10.36	08/11/2025	001-015-576-80-31-00	
CHAPMANM424584(	Under Desk Tray for Stephanie Seibel	10.36	08/11/2025	101-017-543-30-31-00	
CHAPMANM424584(	Under Desk Tray for Stephanie Seibel	10.37	08/11/2025	411-046-531-11-31-00	
CHAPMANM789009	"Sign Here" Tabs, Dry Erase Markers, Planner 2(	7.41	08/11/2025	001-015-576-80-31-00	
CHAPMANM789009	"Sign Here" Tabs, Dry Erase Markers, Planner 2(	7.41	08/11/2025	402-021-535-12-31-00	
CHAPMANM789009	"Sign Here" Tabs, Dry Erase Markers, Planner 2(	7.40	08/11/2025	411-046-531-11-31-00	
CHAPMANM789009	"Sign Here" Tabs, Dry Erase Markers, Planner 2(	7.41	08/11/2025	401-020-534-12-31-00	
CHAPMANM789009	"Sign Here" Tabs, Dry Erase Markers, Planner 2(	7.41	08/11/2025	101-017-543-30-31-00	
COONAN011035	Battery Backup for Scadia Computer	244.92	08/11/2025	401-020-534-51-31-00	
COONAN0qshm	Backflow Certification for Dan Coonan	106.00	08/11/2025	401-020-534-11-49-10	
COONAN2522513	Abs Pipe, Flex Couplers-Lead Service Line Inve	40.28	08/11/2025	401-020-534-52-31-00	
CROSSWHITE86074	Safety Gloves, Safety Eyewear, Earplugs	115.88	08/11/2025	401-020-534-11-22-00	
CROSSWHITE86074	Safety Gloves, Safety Eyewear, Earplugs	115.88	08/11/2025	411-046-531-80-22-00	
CROSSWHITE86074	Safety Gloves, Safety Eyewear, Earplugs	115.88	08/11/2025	001-015-576-80-22-00	
CROSSWHITE86074	Safety Gloves, Safety Eyewear, Earplugs	115.88	08/11/2025	101-017-543-50-22-00	
CROSSWHITE88488	Safety Eyewear	58.35	08/11/2025	411-046-531-80-22-00	
CROSSWHITE88488	Safety Eyewear	58.36	08/11/2025	101-017-543-50-22-00	
CROSSWHITE88488	Safety Eyewear	58.36	08/11/2025	401-020-534-11-22-00	
CROSSWHITE88488	Safety Eyewear	58.36	08/11/2025	001-015-576-80-22-00	
CZULEGER035594	Fuel: 19.524 UNL gal VEH #1133 - WEX Card i	85.89	08/11/2025	101-017-542-90-32-00	
DANIEL2071358	WSP Background Checks (Peddler's)	110.00	08/11/2025	001-000-321-99-00-01	
DANIEL2071363	WSP Background Checks (Peddler's)	77.00	08/11/2025	001-000-321-99-00-01	
DAVIST7452710	Purified Water (5 Cases) WWTP	13.61	08/11/2025	402-021-535-52-31-00	
DAVIST7452710	Purified Water (5 Cases) WWTP	13.61	08/11/2025	402-021-535-83-31-00	
DOUGLAS03796756	WA DOL Registration/VEH#7105-400	64.00	08/11/2025	001-006-594-21-64-22	
DOUGLAS04387262	WA DOL Registration/VEHS#7106-01,7107-02,7	318.01	08/11/2025	001-006-594-21-64-22	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
DOUGLAS101734	Fuel for PD Boat-Narrows Marina	25.16	08/11/2025	001-006-521-21-32-00	
DOUGLAS137755	Blue to Gold-Search and Seizure Class/Bonsib	495.00	08/11/2025	001-006-521-20-49-10	
DOUGLAS175001	Locksmith-keys for VEH#7089-56	20.19	08/11/2025	001-006-521-20-31-00	
DOUGLAS188001	Locksmith-keys for VEH#7106-01,7107-02,7108	50.48	08/11/2025	001-006-521-20-31-00	
DOUGLAS5960	LEPS-PSS Psych Testing for Doktor	450.00	08/11/2025	001-006-521-10-41-00	
DOUGLAS8344255	Game Controllers for PD Drone	205.53	08/11/2025	001-006-521-20-31-00	
DOUGLAS9000324	Shutterfly-PD Photos/Busey, Doktor	19.33	08/11/2025	001-006-521-10-49-00	
DOUGLAS-FBINAA	WA FBI NAA Conference Reg 09.08.25 Walla W	400.00	08/11/2025	001-006-521-10-49-10	
FLANIGAN14311	Bonding Agent, Whisk Broom - No Name Rd Wa	45.18	08/11/2025	401-020-534-52-31-00	
FLANIGAN15476	Abs Pipe Cement, Abs Pipe Couplers-Lead Servi	22.92	08/11/2025	401-020-534-52-31-00	
FLANIGAN23606	Bags of Concrete - No Name Rd Water Main Rep	29.78	08/11/2025	401-020-534-52-31-00	
FLANIGAN41213	Chlorine Analyzer Repair	425.50	08/11/2025	401-020-534-52-48-00	
FRONTIER1621728	LED Tubes/WWTP	59.46	08/11/2025	402-021-535-83-31-00	
FRONTIER1621728	LED Tubes/WWTP	59.46	08/11/2025	402-021-535-52-31-00	
FRONTIERO051564	Portable air conditioner/Skansie House	369.82	08/11/2025	001-015-576-80-35-00	
FRONTIERO23856	Clock Repair Parts-Civic Center	963.05	08/11/2025	001-016-518-30-31-00	
FRONTIERO262154	Cargo bar, tie down, straps/Robs new van & Sho	81.76	08/11/2025	001-015-576-80-31-00	
FRONTIERO70628	Key copies (20)	109.20	08/11/2025	001-015-576-80-31-00	
FRONTIERO852152	Drywall cutoff tool	217.11	08/11/2025	001-016-518-30-35-00	
FRONTIERO909256	Bolt & strike plate-door repair/Donkey Creek	48.16	08/11/2025	001-015-576-80-31-00	
FRONTIERO962023	Shelving-storage @Doris Heritage Park	199.54	08/11/2025	001-015-576-80-31-00	
GREYLING1k3q6co	SSL Certificate Monitoring for Websites/JUNE 2	14.99	08/11/2025	001-004-518-88-45-00	
HAHN27921	Vac. Blower Assembly for Lab Dishwasher Repa	339.80	08/11/2025	402-021-535-83-31-00	
HAHN28023	Circulation Pump for Lab Dishwasher Repair	872.75	08/11/2025	402-021-535-83-31-00	
HEMPHILL6759135	Concrete Saw Blades for Kimball Sidewalk	315.44	08/11/2025	101-017-542-30-31-00	
HOFFMAN5985855	Desktop Calendar for Cashier	108.96	08/11/2025	001-004-514-23-31-00	
KEELY401220	Water & Balloons for Doris Heritage Pk Opening	35.87	08/11/2025	001-015-576-80-49-00	
KNUTSON-365578	WCMA Summer Conf Regist/K.Knutson WallaW	450.00	08/11/2025	001-004-513-10-49-10	
LANDON52923	Set,Lndng Lgs,HDMark,Tube,Bltng Lndng Lg-E	2,405.14	08/11/2025	402-021-535-83-31-00	
MAGALEI225692	WFOA Annual Conf Regist/K.Magalei Bellevue,	790.00	08/11/2025	001-004-514-23-49-10	
MARICLE0V3T9	Keyboard - Workstation Equipment	70.00	08/11/2025	001-004-513-10-31-00	
MARICLE13598620	Dry Erase Markers	7.63	08/11/2025	001-004-513-10-31-00	
MARICLE1549165	PRSA Membership Dues - Lori Maricle 2025	437.00	08/11/2025	001-004-513-10-49-00	
MARICLE1762239	Mailchimp: Communications Software Platform	147.29	08/11/2025	001-004-513-10-45-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
MEADE1606499	IntelliCorp: Monthly Serv Fee & Credit Report f	31.55	08/11/2025	001-004-518-10-49-00	
MEADE4023454	Waters for Recruiting	4.36	08/11/2025	001-004-518-10-31-00	
MORK6023450	Bags of Concrete (4) - Peacock & Borgen Signag	19.86	08/11/2025	101-017-542-64-31-00	
NAYER1358638	USB C Cable Cord, USB Car Charger - Dewalt	61.72	08/11/2025	402-021-535-52-31-00	
NAYER18177	Uniform CarharttSweatshirt, Carhartt Shirts, Log	148.37	08/11/2025	402-021-535-52-22-00	
NAYER18177	Uniform CarharttSweatshirt, Carhartt Shirts, Log	148.37	08/11/2025	402-021-535-83-22-00	
NAYER8954609	APC Smart-UPS Backup for SCADA Computer	708.06	08/11/2025	402-021-535-83-35-00	
NAYER906523	12V Batteries (12)	287.37	08/11/2025	402-021-535-52-31-00	
NAYER9331409	Logitech Keyboard Combo, Logitech Keyboard	136.60	08/11/2025	402-021-535-83-31-00	
OLSEN050483	Bottled Water - Heat Hydration for Crew	4.36	08/11/2025	001-015-576-80-31-00	
OLSEN050483	Bottled Water - Heat Hydration for Crew	4.35	08/11/2025	401-020-534-11-31-00	
OLSEN050483	Bottled Water - Heat Hydration for Crew	4.35	08/11/2025	101-017-542-30-31-00	
OLSEN050483	Bottled Water - Heat Hydration for Crew	4.35	08/11/2025	411-046-531-80-31-00	
ORDONEZ0359464	Logitech Trackball Mouse	10.77	08/11/2025	401-020-534-11-31-00	
ORDONEZ0359464	Logitech Trackball Mouse	10.77	08/11/2025	001-015-576-80-31-00	
ORDONEZ0359464	Logitech Trackball Mouse	10.77	08/11/2025	101-017-542-30-31-00	
ORDONEZ0359464	Logitech Trackball Mouse	10.77	08/11/2025	411-046-531-80-31-00	
ORDONEZ0729832	Copy Paper	21.81	08/11/2025	101-017-542-30-31-00	
ORDONEZ0729832	Copy Paper	19.15	08/11/2025	401-020-534-11-31-00	
ORDONEZ0729832	Copy Paper	19.15	08/11/2025	411-046-531-80-31-00	
ORDONEZ0729832	Copy Paper	19.14	08/11/2025	001-015-576-80-31-00	
ORDONEZ0729832	Copy Paper	21.81	08/11/2025	001-015-576-80-31-00	
ORDONEZ0729832	Copy Paper	21.82	08/11/2025	401-020-534-11-31-00	
ORDONEZ0729832	Copy Paper	19.14	08/11/2025	101-017-542-30-31-00	
ORDONEZ0729832	Copy Paper	21.82	08/11/2025	411-046-531-80-31-00	
ORDONEZ8991465	Laminating Pouches & Magnetic Card Holders	11.09	08/11/2025	001-015-576-80-31-00	
ORDONEZ8991465	Laminating Pouches & Magnetic Card Holders	11.10	08/11/2025	101-017-542-30-31-00	
ORDONEZ8991465	Laminating Pouches & Magnetic Card Holders	11.10	08/11/2025	411-046-531-80-31-00	
ORDONEZ8991465	Laminating Pouches & Magnetic Card Holders	11.10	08/11/2025	401-020-534-11-31-00	
RIDGEWAY39983	Watering Hose - Doris Heritage Cleaning Suppli	21.80	08/11/2025	001-015-576-80-31-00	
RODENBACH380501	Amazon Web Serv-GovCloud Data Trans/JUNE	5,766.49	08/11/2025	001-004-518-88-45-00	
RODENBACH-4036	WFOA Membership Dues 2025/D.Rodenbach	75.00	08/11/2025	001-004-514-23-49-00	
RODENBACH-WSJ2:	Wall Street Journal Subscription renewal 2025/D	510.46	08/11/2025	001-004-514-23-49-00	
ROWAN0863425	Pilot Precise V10, 128gb flash drive-5pk/PD	59.32	08/11/2025	001-006-521-10-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
ROWAN1377827	Pens-zebra sarasa grand ink rollerball (2)/PD	28.22	08/11/2025	001-006-521-10-31-00	
ROWAN2071355	WSP Background Check for Peddlers License	110.00	08/11/2025	001-000-321-99-00-01	
ROWAN2071359	WSP Background Check for Peddlers License	66.00	08/11/2025	001-000-321-99-00-01	
ROWAN4605048	Canopy Weight (30 lb)/PD	71.96	08/11/2025	001-006-521-10-49-00	
ROWAN4605048	USB Expander-4 Ports/PD	6.54	08/11/2025	001-006-521-10-31-00	
ROWAN6051440	Papermate Pens, Sharpies, & Unival Pens/PD	50.44	08/11/2025	001-006-521-10-31-00	
ROWAN6673818	USB Charging Cord 5pk & 2pk; Wall Charger C	29.41	08/11/2025	001-006-521-20-31-00	
ROWANFDPN4J4	NW CJIS Users Workshop 2025/K.Rowan 09.17	468.00	08/11/2025	001-006-521-10-49-10	
RUEHL3522338	Brass Shut Off Coupling-Flower Watering Truck	19.59	08/11/2025	101-017-542-30-31-00	
RUEHL4382912	Caulk Gun, Measure Tape, Adhesive-Kimball Si	82.83	08/11/2025	101-017-542-61-31-00	
SAVAGE0383042	Socket Set - Parks Repair Tools	31.61	08/11/2025	001-015-576-80-31-00	
STECKER711809	Zoom - JUNE 2025	753.29	08/11/2025	001-004-513-10-45-00	
STECKERB92ZJ6	Apple Podcast Data	0.99	08/11/2025	001-004-513-10-42-00	
STENSVOLD524919	Squeegee, Mop, Bucket Wringer w/Drain-Doris I	165.70	08/11/2025	001-015-576-80-31-00	
TELLO814826	Replacement Tire for the Walker Mower	106.82	08/11/2025	001-015-576-80-31-00	
THOMAS9343410	Wireless Mouse	16.97	08/11/2025	001-014-558-60-31-00	
USBANK-JUL2025	Late Payment Charge for Re-issued April Check	11.30	08/11/2025	001-004-514-23-49-00	
WAHTO4030962	Form Boards - Kimball Sidewalk	27.28	08/11/2025	101-017-542-61-31-00	
WALSH027842	Toilet Paper - Restroom Supplies	51.15	08/11/2025	001-015-576-80-31-00	
WARTER2985804	Long Waterproof Gloves 3pr	23.57	08/11/2025	402-021-535-52-22-00	
WARTER6106604	D&D PowerDrive Vbelt	16.95	08/11/2025	402-021-535-52-31-00	
WARTER6106604	D&D PowerDrive Vbelt, 1/4" Pressure Washer Q	14.18	08/11/2025	402-021-535-52-31-00	
WARTER6106604	D&D PowerDrive Vbelt	16.95	08/11/2025	402-021-535-83-31-00	
WARTER6106604	D&D PowerDrive Vbelt, 1/4" Pressure Washer Q	14.18	08/11/2025	402-021-535-83-31-00	
WARTER8773009	D Batteries 12pk (2)	22.52	08/11/2025	402-021-535-83-31-00	
WARTER8773009	D Batteries 12pk (2)	22.52	08/11/2025	402-021-535-52-31-00	
WISER37000	Snacks for the Sports Complex Pickle Ball Tourr	77.39	08/11/2025	001-004-518-10-31-20	
WISER51712	Snacks for the Sports Complex Pickle Ball Tourr	15.97	08/11/2025	001-004-518-10-31-20	
	Check Total:	25,705.47			
Vendor: 003650	WEX Bank			Check Sequence: 2	ACH Enabled: False
JUL25-BLDG	Fuel: 10.688 UNL Gal/JULY 2025	43.99	08/11/2025	001-014-558-50-32-00	
JUL25-ENG	Fuel: 61.270 UNL Gal/JULY 2025	59.56	08/11/2025	101-017-543-30-32-00	
JUL25-ENG	Fuel: 61.270 UNL Gal/JULY 2025	59.56	08/11/2025	001-015-576-80-32-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
JUL25-ENG	Fuel: 61.270 UNL Gal/JULY 2025	59.57	08/11/2025	402-021-535-12-32-00	
JUL25-ENG	Fuel: 61.270 UNL Gal/JULY 2025	59.57	08/11/2025	411-046-531-11-32-00	
JUL25-ENG	Fuel: 61.270 UNL Gal/JULY 2025	59.56	08/11/2025	401-020-534-12-32-00	
JUL25-PD ADMIN	Fuel: 48.628 UNL Gal/JULY 2025	209.88	08/11/2025	001-006-521-10-32-00	
JUL25-PD PATROL	Fuel: 1,228.826 UNL Gal/JULY 2025	5,359.55	08/11/2025	001-006-521-20-32-00	
JUL25-PW	Fuel: 466.308 DSL Gal - 931.887 UNL Gal/JUL'	6,158.77	08/11/2025	101-017-542-90-32-00	
JUL25-PW EQUIP	Fuel: 182.527 DSL Gal - 68.179 UNL Gal/JULY	1,162.51	08/11/2025	101-017-542-30-32-00	
JUL25-WWTP	Fuel: 231.367 UNL Gal/JULY 2025	450.13	08/11/2025	402-021-535-52-32-00	
JUL25-WWTP	Fuel: 231.367 UNL Gal/JULY 2025	450.13	08/11/2025	402-021-535-83-32-00	
	Check Total:	14,132.78			
	Total for Check Run:	39,838.25			
	Total of Number of Checks:	2			

Accounts Payable

Check Register Totals Only

User: kbrooks@gigharborwa.gov
Printed: 8/6/2025 - 11:43 AM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
200528	08/11/2025	002579	US Bank	25,705.47	0
200529	08/11/2025	003650	WEX Bank	14,132.78	0
			Check Total:	39,838.25	

Accounts Payable

Computer Check Proof List by Vendor

User: kmagalei@gigharborwa.gov
Printed: 08/06/2025 - 10:59AM
Batch: 50011.08.2025

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 003076	2 Watch Monitoring Inc			Check Sequence: 1	ACH Enabled: False
118025	Scram Alcohol Monitoring (Greenfield & Morga	570.00	08/11/2025	001-006-521-10-41-00	
	Check Total:	570.00			
Vendor: 004097	911 Supply Inc			Check Sequence: 2	ACH Enabled: False
INV-2-53814	Tie Bar for Dennis/PD	30.35	08/11/2025	001-006-521-20-22-00	
	Check Total:	30.35			
Vendor: 000673	AgriShop Inc			Check Sequence: 3	ACH Enabled: False
253026/2	Starter cover w/rewind VEH#8031	168.75	08/11/2025	101-017-542-90-31-00	
	Check Total:	168.75			
Vendor: 003923	Alaska Rubber Group			Check Sequence: 4	ACH Enabled: False
T075368	6" Vactor decant cap/VEH #1116	77.92	08/11/2025	101-017-542-90-31-00	
T077164	Fittings for Chlorine Tanks in Well Houses	159.62	08/11/2025	401-020-534-51-31-00	
	Check Total:	237.54			
Vendor: 001503	AMB Tools & Equipment			Check Sequence: 5	ACH Enabled: False
T340414	Repairs to power washer trailer VEH#1117	1,621.35	08/11/2025	101-017-542-90-48-00	
	Check Total:	1,621.35			
Vendor: 002063	Aqua Ben Corporation			Check Sequence: 6	ACH Enabled: False
49649	Hydrofloc 2-275 gal totes & deliv WWTP	9,706.00	08/11/2025	402-021-535-83-31-00	
	Check Total:	9,706.00			
Vendor: 004132	Aramsco			Check Sequence: 7	ACH Enabled: False
S7178353.001	Traffic Paint (Yellow 30gal)	1,125.06	08/11/2025	101-017-542-64-31-00	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
S7184446.001		Traffic Paint (White 20gal) (Yellow 10gal)	1,103.00	08/11/2025	101-017-542-64-31-00	
		Check Total:	2,228.06			
Vendor:	004136	Arrow Construction Supply, LLC			Check Sequence: 8	ACH Enabled: False
14304		Tar-crack sealing-roadsaver tack,v crack pshr, sq	4,790.04	08/11/2025	101-017-542-30-31-00	
		Check Total:	4,790.04			
Vendor:	UB*01773	RAY ARTHUN			Check Sequence: 9	ACH Enabled: False
		Refund Check 004766-001, 7775 52ND PLACE	366.16	08/11/2025	401-000-213-10-00-00	
		Check Total:	366.16			
Vendor:	UB*01776	ELDON & CHRISTINA ASH			Check Sequence: 10	ACH Enabled: False
		Refund Check 014180-000, 8115 BAYRIDGE A	275.48	08/11/2025	401-000-213-10-00-00	
		Check Total:	275.48			
Vendor:	000055	AWC-Assoc of Washington Cities			Check Sequence: 11	ACH Enabled: False
163547		WA-CELI Registration/Mayor Mary Barber	500.00	08/11/2025	001-004-513-10-49-10	
		Check Total:	500.00			
Vendor:	004121	Baker Tilly Advisory Group Parent, LP			Check Sequence: 12	ACH Enabled: False
102776163		ITS Staffing Assessment - PP#2 JUNE 2025	8,570.94	08/11/2025	001-004-518-10-41-00	
		Check Total:	8,570.94			
Vendor:	003548	BERK Consulting			Check Sequence: 13	ACH Enabled: False
11032-03-25		B&O Tax Analysis 2025 - Project #R0011032/M	2,927.50	08/11/2025	001-004-514-23-41-00	
		Check Total:	2,927.50			
Vendor:	004135	Caasi Dickens			Check Sequence: 14	ACH Enabled: False
02025		Creative Endeavors Grant 2025 Local Makers Sp	1,500.00	08/11/2025	001-015-576-80-41-30	
		Check Total:	1,500.00			
Vendor:	UB*01764	JOE CARBONE			Check Sequence: 15	ACH Enabled: False
		Refund Check 004842-000, 3309 EMERALD L	59.94	08/11/2025	401-000-213-10-00-00	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
		Check Total:	59.94			
Vendor:	UB*01777	SANDRA CARLSON			Check Sequence: 16	ACH Enabled: False
		Refund Check 010881-000, 11076 PERSHING	67.44	08/11/2025	401-000-213-10-00-00	
		Check Total:	67.44			
Vendor:	002557	Carollo Engineers Inc			Check Sequence: 17	ACH Enabled: False
FB68499		CWP-2303 Soundview Watermain Replacement	2,020.00	08/11/2025	420-026-594-34-63-96	
FB68762		CPP-2314 WWTP Digester Upgrades PP#19 JUI	17,075.00	08/11/2025	410-022-594-35-65-80	
		Check Total:	19,095.00			
Vendor:	000787	CenturyLink			Check Sequence: 18	ACH Enabled: False
19411139-S-25196		T-1 & Fractal Line Serv PW Shop-WWTP/JULY	6.89	08/11/2025	101-017-543-30-42-00	
19411139-S-25196		T-1 & Fractal Line Serv PW Shop-WWTP/JULY	6.89	08/11/2025	401-020-534-12-42-00	
19411139-S-25196		T-1 & Fractal Line Serv PW Shop-WWTP/JULY	27.55	08/11/2025	402-021-535-12-42-00	
19411139-S-25196		T-1 & Fractal Line Serv PW Shop-WWTP/JULY	6.89	08/11/2025	001-015-576-80-42-00	
19411139-S-25196		T-1 & Fractal Line Serv PW Shop-WWTP/JULY	6.88	08/11/2025	411-046-531-80-42-00	
		Check Total:	55.10			
Vendor:	003501	CenturyLink			Check Sequence: 19	ACH Enabled: False
744722664		Internet Connectivity Acct #89459471 All Depts	353.23	08/11/2025	001-006-521-20-42-00	
744722664		Internet Connectivity Acct #89459471 All Depts	695.43	08/11/2025	101-017-543-30-42-00	
744722664		Internet Connectivity Acct #89459471 All Depts	123.63	08/11/2025	001-004-514-23-42-00	
744722664		Internet Connectivity Acct #89459471 All Depts	70.65	08/11/2025	001-003-512-50-42-00	
744722664		Internet Connectivity Acct #89459471 All Depts	141.29	08/11/2025	001-015-576-80-42-00	
744722664		Internet Connectivity Acct #89459471 All Depts	70.65	08/11/2025	001-004-513-10-42-00	
744722664		Internet Connectivity Acct #89459471 All Depts	105.97	08/11/2025	001-006-521-10-42-00	
744722664		Internet Connectivity Acct #89459471 All Depts	52.99	08/11/2025	001-004-518-88-42-00	
744722664		Internet Connectivity Acct #89459471 All Depts	97.14	08/11/2025	001-014-558-60-42-00	
744722664		Internet Connectivity Acct #89459471 All Depts	35.32	08/11/2025	001-016-518-30-42-00	
744722664		Internet Connectivity Acct #89459471 All Depts	88.31	08/11/2025	001-004-518-10-42-00	
744722664		Internet Connectivity Acct #89459471 All Depts	772.70	08/11/2025	402-021-535-12-42-00	
744722664		Internet Connectivity Acct #89459471 All Depts	695.43	08/11/2025	401-020-534-12-42-00	
744722664		Internet Connectivity Acct #89459471 All Depts	97.14	08/11/2025	001-014-558-50-42-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
744722664	Internet Connectivity Acct #89459471 All Depts	463.62	08/11/2025	411-046-531-80-42-00	
	Check Total:	3,863.50			
Vendor: 002900	Cintas Corporation #461			Check Sequence: 20	ACH Enabled: False
1905786211	Gloves/Industrial Nitrile 100/box L(40)/WWTP	196.38	08/11/2025	402-021-535-52-31-00	
1905786211	Gloves/Industrial Nitrile 100/box L(40)/WWTP	196.38	08/11/2025	402-021-535-83-31-00	
1905808178	Gloves/Industrial Nitrile 100/box L(40)/WWTP	196.38	08/11/2025	402-021-535-52-31-00	
1905808178	Gloves/Industrial Nitrile 100/box L(40)/WWTP	196.38	08/11/2025	402-021-535-83-31-00	
4234325834	Uniforms, Coveralls, Bag, Mat, Scrub-Clean Ser	164.67	08/11/2025	402-021-535-52-41-00	
4234325834	Uniforms, Coveralls, Bag, Mat, Scrub-Clean Ser	164.66	08/11/2025	402-021-535-83-41-00	
4237268205	Uniforms, Coveralls, Bag, Mat, Scrub-Clean Ser	164.67	08/11/2025	402-021-535-83-41-00	
4237268205	Uniforms, Coveralls, Bag, Mat, Scrub-Clean Ser	164.66	08/11/2025	402-021-535-52-41-00	
4238011351	Uniforms, Coveralls, Bag, Mat, Scrub-Clean Ser	164.66	08/11/2025	402-021-535-52-41-00	
4238011351	Uniforms, Coveralls, Bag, Mat, Scrub-Clean Ser	164.67	08/11/2025	402-021-535-83-41-00	
4238714286	Uniforms, Coveralls, Bag, Mat, Scrub-Clean Ser	164.67	08/11/2025	402-021-535-52-41-00	
4238714286	Uniforms, Coveralls, Bag, Mat, Scrub-Clean Ser	164.66	08/11/2025	402-021-535-83-41-00	
	Check Total:	2,102.84			
Vendor: 000942	City of Gig Harbor			Check Sequence: 21	ACH Enabled: False
BD-25-0092	CSSP-2313 Gen Bldg LS#5 - City Permits LS #5	6,394.00	08/11/2025	410-022-594-35-65-95	
BD-25-0093	CSSP-2313 Dry Well- City Permits LS #5 Basin	11,674.00	08/11/2025	410-022-594-35-65-95	
FC-25-0005	CSSP-2313 Gen Ops- City Permits LS #5 Basin	85.00	08/11/2025	410-022-594-35-65-95	
MP-25-0119	CSSP-2313 Gen Bldg Mechanical- City Permits	141.90	08/11/2025	410-022-594-35-65-95	
MP-25-0122	CSSP-2313 Dry Well Mechanical- City Permits l	108.90	08/11/2025	410-022-594-35-65-95	
PP-25-0074	CSSP-2313 Gen Bldg Plumbing- City Permits LS	95.70	08/11/2025	410-022-594-35-65-95	
	Check Total:	18,499.50			
Vendor: 003583	CLASSY CHASSIS - GH Kimball			Check Sequence: 22	ACH Enabled: False
GH-1219	Platinum wash w/towel dry/JUNE 2025	21.00	08/11/2025	001-006-521-20-48-00	
	Check Total:	21.00			
Vendor: 004018	Comcast Business			Check Sequence: 23	ACH Enabled: False
0903170	Security Cameras Acct#8498 36 009 0903170/Je	164.12	08/11/2025	001-015-576-80-42-00	
0994201	SCADA Acct #8498 36 010 0994201/PW Ops A	308.01	08/11/2025	401-020-534-12-42-00	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
248154826		Internet-Sports Complex#962869007/10660 Harl	474.71	08/11/2025	001-015-576-80-42-00	
		Check Total:	946.84			
Vendor:	002510	Construction Testing Laboratories Inc			Check Sequence: 24	ACH Enabled: False
148806		CSP-2003 Burnham Dr 1/2 Width Improv PH 1A	365.50	08/11/2025	102-018-595-30-63-99	
148806		CSP-2003 Burnham Dr 1/2 Width Improv PH 1A	365.50	08/11/2025	412-047-594-31-63-13	
148886		CSP-2003 Burnham Dr 1/2 Width Improv PH 1A	261.00	08/11/2025	412-047-594-31-63-13	
148886		CSP-2003 Burnham Dr 1/2 Width Improv PH 1A	261.00	08/11/2025	102-018-595-30-63-99	
148908		CSP-2003 Burnham Dr 1/2 Width Improv PH 1A	987.25	08/11/2025	102-018-595-30-63-99	
148908		CSP-2003 Burnham Dr 1/2 Width Improv PH 1A	987.25	08/11/2025	412-047-594-31-63-13	
		Check Total:	3,227.50			
Vendor:	001393	Correct Equipment Inc			Check Sequence: 25	ACH Enabled: False
58635		Probes for Chlorine Monitors	4,298.54	08/11/2025	401-020-534-51-31-00	
		Check Total:	4,298.54			
Vendor:	TCurtisM	Mark Richard Curtis			Check Sequence: 26	ACH Enabled: False
CR464858		REFUND-GHP001769/Current CPL (GHP0007	32.00	08/11/2025	001-000-237-20-00-00	
		Check Total:	32.00			
Vendor:	000179	Dept of Ecology Cashiering Unit			Check Sequence: 27	ACH Enabled: False
25-RSWAR0450091		Municipal Stormwtr PH II Special Condition S8.	7,775.00	08/11/2025	411-046-531-11-41-00	
		Check Total:	7,775.00			
Vendor:	000371	Dept of Licensing Firearms Dep			Check Sequence: 28	ACH Enabled: False
CR#462293		CPL: GHP001748 - Renewal	18.00	08/11/2025	001-000-237-20-00-00	
CR#462452		CPL: GHP001749 - Renewal	18.00	08/11/2025	001-000-237-20-00-00	
CR#462486		CPL: GHP001750 - Renewal	18.00	08/11/2025	001-000-237-20-00-00	
CR#462501		CPL: GHP001751 - Original	18.00	08/11/2025	001-000-237-20-00-00	
CR#462505		CPL: GHP001752 - Original	18.00	08/11/2025	001-000-237-20-00-00	
CR#462507		CPL: GHP001753 - Renewal	18.00	08/11/2025	001-000-237-20-00-00	
CR#462544		CPL: GHP001754 - Late Renewal	21.00	08/11/2025	001-000-237-20-00-00	
CR#462551		CPL: GHP001755 - Renewal	18.00	08/11/2025	001-000-237-20-00-00	
CR#463298		CPL: GHP001756 - Original	18.00	08/11/2025	001-000-237-20-00-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
CR#463488	CPL: GHP001757 - Original	18.00	08/11/2025	001-000-237-20-00-00	
CR#463489	CPL: GHP001758 - Original	18.00	08/11/2025	001-000-237-20-00-00	
CR#463507	CPL: GHP001759 - Renewal	18.00	08/11/2025	001-000-237-20-00-00	
CR#463711	CPL: GHP001760 - Late Renewal	21.00	08/11/2025	001-000-237-20-00-00	
CR#463829	CPL: GHP001761 - Renewal	18.00	08/11/2025	001-000-237-20-00-00	
CR#464068	CPL: GHP001762 - Original	18.00	08/11/2025	001-000-237-20-00-00	
CR#464168	CPL: GHP001763 - Renewal	18.00	08/11/2025	001-000-237-20-00-00	
CR#464366	CPL: GHP001764 - Renewal	18.00	08/11/2025	001-000-237-20-00-00	
	Check Total:	312.00			
Vendor: 003951	DKS Associates			Check Sequence: 29	ACH Enabled: False
0096011	CSP-1406 Wollochet/Wagner Intersection Impro	725.00	08/11/2025	102-018-595-30-63-32	
	Check Total:	725.00			
Vendor: 004078	DS Services of America, Inc.			Check Sequence: 30	ACH Enabled: False
24709796071625	Distilled Water 6-pk (6) w/deliv/WWTP Lab	64.31	08/11/2025	402-021-535-83-31-00	
	Check Total:	64.31			
Vendor: 004087	Interstate Billing Service Equipment Experts			Check Sequence: 31	ACH Enabled: False
M1-35117	InspectionServices Quality Control on Complete	797.30	08/11/2025	101-017-542-90-48-00	
	Check Total:	797.30			
Vendor: 004088	Eurofins Environment Testing NW LLC			Check Sequence: 32	ACH Enabled: False
25-20490	Effluent/Influent Comp 2x Monthly JULY 2nd 2(	327.80	08/11/2025	402-021-535-83-41-00	
25-20798	Effluent Comp - Final Weir TOC DOS: 7/2/2025	70.00	08/11/2025	402-021-535-83-41-00	
	Check Total:	397.80			
Vendor: 002732	GC Systems Inc			Check Sequence: 33	ACH Enabled: False
46347	Sump Pump for Water Service Truck-18v pump '	406.35	08/11/2025	401-020-534-11-35-00	
	Check Total:	406.35			
Vendor: 003942	GCP WW HOLDCO LLC			Check Sequence: 34	ACH Enabled: False
INV2020005496	Uniform Work Pants-3pr carpenter style/D.Fishb	33.17	08/11/2025	411-046-531-80-22-00	
INV2020005496	Uniform Work Pants-3pr carpenter style/D.Fishb	33.16	08/11/2025	001-015-576-80-22-00	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
INV2020005496		Uniform Work Pants-3pr carpenter style/D.Fishb	33.16	08/11/2025	401-020-534-12-22-00	
INV2020005496		Uniform Work Pants-3pr carpenter style/D.Fishb	33.16	08/11/2025	101-017-543-50-22-00	
		Check Total:	132.65			
Vendor:	000123	Gig Harbor Chamber of Commerce			Check Sequence: 35	ACH Enabled: False
44173		Lodging Tax Grant-Supplemental JUNE 2025 In	6,701.04	08/11/2025	107-029-557-30-41-00	
44174		Lodging Tax Grant JULY 2025 Installment	41,804.94	08/11/2025	107-029-557-30-41-00	
		Check Total:	48,505.98			
Vendor:	000271	Gray & Osborne Inc			Check Sequence: 36	ACH Enabled: False
9		CIP-2405 PW Ops Decant Facility PP#9 JUNE 2	2,864.34	08/11/2025	121-016-594-18-62-09	
		Check Total:	2,864.34			
Vendor:	002372	GRETTE ASSOCIATES LLC			Check Sequence: 37	ACH Enabled: False
0056887		Critical Areas Ordinance Update-Gap Analysis P	1,079.40	08/11/2025	001-014-558-60-41-00	
		Check Total:	1,079.40			
Vendor:	004055	HansellTierney			Check Sequence: 38	ACH Enabled: False
2026929		Michael McAlexander Wages 04.28.25 - 05.09.2	6,400.00	08/11/2025	001-004-518-88-41-00	
2027102		Michael McAlexander Wages 06.09.25 - 06.20.2	5,773.60	08/11/2025	001-004-518-88-41-00	
2027159		Michael McAlexander Wages 06.23.25 - 07.03.2	5,632.00	08/11/2025	001-004-518-88-41-00	
2027225		Michael McAlexander Wages 07.07.2025 - 07.1(	2,560.00	08/11/2025	001-004-518-88-41-00	
		Check Total:	20,365.60			
Vendor:	THCCtr	Harbor Christian Center			Check Sequence: 39	ACH Enabled: False
CR#464898		Refund for Overpayment of Special Event Permi	250.00	08/11/2025	001-000-369-91-00-00	
		Check Total:	250.00			
Vendor:	003678	HARBOR ENGRAVING			Check Sequence: 40	ACH Enabled: False
21875		Nametag for Jeff Olsen	2.72	08/11/2025	402-021-535-12-31-00	
21875		Nametag for Jeff Olsen	2.72	08/11/2025	401-020-534-12-31-00	
21875		Nametag for Jeff Olsen	2.72	08/11/2025	411-046-531-11-31-00	
21875		Nametag for Jeff Olsen	2.71	08/11/2025	101-017-543-30-31-00	
21875		Nametag for Jeff Olsen	2.71	08/11/2025	001-015-576-80-31-00	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
		Check Total:	13.58			
Vendor:	000305	HD Fowler Company Inc			Check Sequence: 41	ACH Enabled: False
I7064035		Elbows, Nipples, Bushings for Water Dept Stock	189.71	08/11/2025	401-020-534-52-31-00	
I7073945		Water Meter Box Lids	123.31	08/11/2025	401-020-534-52-31-00	
		Check Total:	313.02			
Vendor:	000295	Hemleys Septic Tank Cleaning Inc			Check Sequence: 42	ACH Enabled: False
i1970		Handicap Unit - Skansie Brothers JUL 16 - AUG	200.00	08/11/2025	001-015-576-80-45-00	
i2019		Handwash Station Rental for National Night Out	375.49	08/11/2025	001-006-521-10-45-00	
i2327		Handicap Rental Unit & Damage Waiver - Cresc	350.00	08/11/2025	001-015-576-80-45-00	
i2328		Handicap Rental Unit & Damage Waiver - Wilki	175.00	08/11/2025	001-015-576-80-45-00	
i2329		Handicap Rental Unit & Damage Waiver - Skate	175.00	08/11/2025	001-015-576-80-45-00	
		Check Total:	1,275.49			
Vendor:	003574	c/o Aldinger Company Instrument Technologies Inc			Check Sequence: 43	ACH Enabled: False
ITI-1824		Calibration of Balance (4), Temp. Device (2)	982.50	08/11/2025	402-021-535-83-41-00	
		Check Total:	982.50			
Vendor:	003947	KINTANAR LAW			Check Sequence: 44	ACH Enabled: False
19		Public Defender Service Fees/JULY 2025	11,250.00	08/11/2025	001-004-515-30-41-10	
		Check Total:	11,250.00			
Vendor:	002078	Kitsap County Corrections Ctr			Check Sequence: 45	ACH Enabled: False
25000224		Kitsap County Jail Housing JUNE 2025	3,129.07	08/11/2025	001-006-521-10-41-00	
		Check Total:	3,129.07			
Vendor:	001469	Kitsap County Public Works			Check Sequence: 46	ACH Enabled: False
CINV-2025-00632		WSSOG 2nd QTR Billing for 2025	1,723.71	08/11/2025	411-046-531-80-41-00	
		Check Total:	1,723.71			
Vendor:	002226	KPFF Consulting Engineers Inc			Check Sequence: 47	ACH Enabled: False
568566		CSP-2206 38th Ave Improv Proj PH 2 PP#35 M/	19,837.31	08/11/2025	102-018-595-30-63-31	
572076		CSP-2206 38th Ave Improv Proj PH 2 PP#36 JU	10,677.83	08/11/2025	102-018-595-30-63-31	

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
		Check Total:	30,515.14			
Vendor:	UB*01775	BRENDA & JIM LYKINS			Check Sequence: 48	ACH Enabled: False
		Refund Check 010322-000, 11610 ARROWHE/	56.42	08/11/2025	401-000-213-10-00-00	
		Check Total:	56.42			
Vendor:	004029	Keana Magalei			Check Sequence: 49	ACH Enabled: False
MAGALEI7/24/25		Reimb Empl: Mileage 35.20mi - Deposit to Bank	24.64	08/11/2025	001-004-514-23-43-00	
		Check Total:	24.64			
Vendor:	001940	MBSquared Inc			Check Sequence: 50	ACH Enabled: False
49422		Temp Staff C. Harper Week of 7/13/2025	873.40	08/11/2025	001-004-518-10-41-00	
49445		Temp Staff C. Harper Week of 7/20/2025	873.40	08/11/2025	001-004-518-10-41-00	
49469		Temp Staff C. Harper Week of 7/27/2025	655.05	08/11/2025	001-004-518-10-41-00	
		Check Total:	2,401.85			
Vendor:	UB*01772	BRIAN & STACEY MIDSON			Check Sequence: 51	ACH Enabled: False
		Refund Check 012992-000, 7789 BEARDSLEY	545.42	08/11/2025	401-000-213-10-00-00	
		Check Total:	545.42			
Vendor:	000405	MINUTEMAN PRESS			Check Sequence: 52	ACH Enabled: False
3732		Business Cards 500/bx - PD Chet Dennis	89.84	08/11/2025	001-006-521-20-31-00	
3742		Business Cards 100/bx- Dave Fischbach PW Ops	16.22	08/11/2025	101-017-542-30-31-00	
3742		Business Cards 100/bx- Dave Fischbach PW Ops	16.22	08/11/2025	001-015-576-80-31-00	
3742		Business Cards 100/bx- Dave Fischbach PW Ops	16.23	08/11/2025	401-020-534-11-31-00	
3742		Business Cards 100/bx- Dave Fischbach PW Ops	16.23	08/11/2025	411-046-531-80-31-00	
		Check Total:	154.74			
Vendor:	003159	Natural Selection Farms			Check Sequence: 53	ACH Enabled: False
7921		Biosolids Disposal 72.55 tons/JAN 2025	8,106.25	08/11/2025	402-021-535-83-47-10	
		Check Total:	8,106.25			
Vendor:	001743	Northstar Chemical Inc			Check Sequence: 54	ACH Enabled: False
315424		Sodium Hypochlorite 500gal, Sodium Hydroxide	3,319.86	08/11/2025	402-021-535-83-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
316475	Sodium Hypochlorite 400gal, Sodium Hydroxide	2,330.35	08/11/2025	402-021-535-83-31-00	
	Check Total:	5,650.21			
Vendor: 000475	ODP BUSINESS SOLUTIONS LLC			Check Sequence: 55	ACH Enabled: False
429060445	Dymo Labels, Pens, Orange Paper, Green Paper/	70.79	08/11/2025	001-003-512-50-31-00	
43271144001	Medium & Large Notebooks/Community Develc	34.93	08/11/2025	001-014-558-60-31-00	
43271144001	Medium & Large Notebooks/Community Develc	34.94	08/11/2025	001-014-558-50-31-00	
	Check Total:	140.66			
Vendor: 001377	Pape' Machinery			Check Sequence: 56	ACH Enabled: False
16268255	Shock for VEH #1059	137.88	08/11/2025	101-017-542-90-31-00	
	Check Total:	137.88			
Vendor: 000489	Parametrix Inc			Check Sequence: 57	ACH Enabled: False
68850	CSP-2107 PrenticeAv/Fennimre 1/2 Width Rdwy	861.98	08/11/2025	102-018-595-30-63-26	
68967	CIP-2501 Pavement Maint & ADA Improv PP#1	4,934.28	08/11/2025	102-018-595-30-63-11	
68967	CIP-2501 Pavement Maint & ADA Improv PP#1	2,429.18	08/11/2025	420-026-594-34-63-96	
68967	CIP-2501 Pavement Maint & ADA Improv PP#1	227.74	08/11/2025	102-018-595-30-63-36	
69117	CIP-2305 N Crk Culvert Dsgn & Permitting PP#	70,612.64	08/11/2025	412-047-594-31-63-04	
	Check Total:	79,065.82			
Vendor: 000507	PENINSULA LAUNDRY & DRY CLEANERS			Check Sequence: 58	ACH Enabled: False
19831	Uniform Cleaning - PD Patrol	37.02	08/11/2025	001-006-521-20-49-00	
19872	Uniform Cleaning - PD Patrol	20.15	08/11/2025	001-006-521-20-49-00	
	Check Total:	57.17			
Vendor: 000521	Pierce County Budget & Finance			Check Sequence: 59	ACH Enabled: False
CI-371818	Prisoner Billing JUNE 2025	5,248.23	08/11/2025	001-006-521-10-41-00	
	Check Total:	5,248.23			
Vendor: 000924	Platt Electric Supply Inc			Check Sequence: 60	ACH Enabled: False
6K31898	LED Wall Pack - Civic Center Exterior Light Re	701.61	08/11/2025	001-016-518-30-31-00	
	Check Total:	701.61			

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
Vendor:	000522	PURDY TOPSOIL & GRAVEL LLC			Check Sequence: 61	ACH Enabled: False
165614		Lawn Mix (3 CY) - Sidewalk Slab Replacements	75.00	08/11/2025	101-017-542-63-31-00	
		Check Total:	75.00			
Vendor:	004035	ROMERO, STACEY			Check Sequence: 62	ACH Enabled: False
029250723		Spanish Interpreting Service via Zoom 7/23/25	150.00	08/11/2025	001-003-512-50-41-05	
		Check Total:	150.00			
Vendor:	004137	Sioux Sales Sioux City Night Patrol			Check Sequence: 63	ACH Enabled: False
196364		2 FST Portable Breath Testers	1,135.00	08/11/2025	001-006-521-20-35-00	
		Check Total:	1,135.00			
Vendor:	004125	Stone, Emily			Check Sequence: 64	ACH Enabled: False
STONE-AWC2025		EmplReimb: Mls,Ldgng,Prkng,Airfare-AWC Ke	848.66	08/11/2025	001-002-511-60-43-00	
		Check Total:	848.66			
Vendor:	003227	Summit Law Group			Check Sequence: 65	ACH Enabled: False
164969		Legal Service-Bargaining JUNE 2025	467.50	08/11/2025	001-004-515-30-41-00	
		Check Total:	467.50			
Vendor:	001790	Sunrise Pest Management			Check Sequence: 66	ACH Enabled: False
372215		Miscellaneous Service Charge PW Ops	0.46	08/11/2025	001-015-576-80-48-00	
372215		Miscellaneous Service Charge PW Ops	0.46	08/11/2025	401-020-534-11-48-00	
372215		Miscellaneous Service Charge PW Ops	0.46	08/11/2025	101-017-542-30-48-00	
372215		Miscellaneous Service Charge PW Ops	0.45	08/11/2025	411-046-531-80-48-00	
372216		Miscellaneous Service Charge Judson Visitor's C	1.49	08/11/2025	001-016-518-30-48-00	
378820		Rodent Control: Judson Visitor's Center - DOS 7	82.92	08/11/2025	001-016-518-30-48-00	
378857		All Pest Control Serv: Civic Center - DOS 7/22/2	110.30	08/11/2025	001-016-518-30-48-00	
		Check Total:	196.54			
Vendor:	003014	Systems for Public Safety Inc			Check Sequence: 67	ACH Enabled: False
50874		Equipment Build Out for VEH #7105-400	6,886.36	08/11/2025	001-006-594-21-64-22	
		Check Total:	6,886.36			

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 003115	T.E. Walrath Trucking Inc			Check Sequence: 68	ACH Enabled: False
INVG8288	Fine Dark Bark - Planter on Olympic Drive	131.63	08/11/2025	101-017-542-30-31-00	
INVG8289	Fine Dark Bark - Planter on Olympic Drive	219.39	08/11/2025	101-017-542-30-31-00	
	Check Total:	351.02			
Vendor: 003045	Terracon Consultants Inc			Check Sequence: 69	ACH Enabled: False
TP14161	CPP-2007 GH Sports Complex PH 1B PP#14 JU	524.50	08/11/2025	109-015-594-76-63-31	
	Check Total:	524.50			
Vendor: 000695	Town & Country Towing Inc			Check Sequence: 70	ACH Enabled: False
16374	Tow VEH #7081-93 (Totaled) - AWC Claim #20	405.03	08/11/2025	001-006-521-20-41-00	
84618	Tow VEH #7081-93 (Totaled) - AWC Claim #20	729.73	08/11/2025	001-006-521-20-41-00	
	Check Total:	1,134.76			
Vendor: 003185	Transportation Solutions Inc			Check Sequence: 71	ACH Enabled: False
20112	CSP-2311 Wollochet/SR16 EB Off-Ramp Impro	13,148.51	08/11/2025	102-018-595-30-63-30	
20113	CSP-2315 Wollochet/SR16 WB Off-Ramp Impro	12,994.71	08/11/2025	102-018-595-30-63-30	
	Check Total:	26,143.22			
Vendor: UB*01774	LINDA TUELL			Check Sequence: 72	ACH Enabled: False
	Refund Check 000520-000, 6555 SNUG HARB	58.86	08/11/2025	401-000-213-10-00-00	
	Check Total:	58.86			
Vendor: 003193	UNIFIED OFFICE SERVICES			Check Sequence: 73	ACH Enabled: False
333053	Sharpies, Bounty Paper Towels, Charmin	104.64	08/11/2025	402-021-535-83-31-00	
	Check Total:	104.64			
Vendor: 000732	WA Assoc Sheriffs & Pol Chiefs			Check Sequence: 74	ACH Enabled: False
DUES2025-00608	WASPC Associate Membership Dues-Douglas &	150.00	08/11/2025	001-006-521-10-49-00	
INV032794	WASPC Conference Dues for Busey, Douglas, F	1,200.00	08/11/2025	001-006-521-10-49-10	
INV032914	Awards Banquet Tickets for Rowan & Pountain	100.00	08/11/2025	001-006-521-10-43-00	
	Check Total:	1,450.00			
Vendor: 002570	WA State Dept of Transportation			Check Sequence: 75	ACH Enabled: False

Invoice No		Description	Amount	Pmt Date	Acct Number	Reference
313ATB50616092		CSP-2311 Wollochet/SR 16 WB On Ramp MAY	66.74	08/11/2025	102-018-595-30-63-30	
313ATB50616092		CSP-2311 Wollochet/SR 16 EB Interchange MA	66.74	08/11/2025	102-018-595-30-63-30	
		Check Total:	133.48			
Vendor:	003317	Washington Water Service Co			Check Sequence: 76	ACH Enabled: False
2750000712		Water Sprinklers - 5303 Pt Fosdick JULY 2025	20.77	08/11/2025	001-015-576-80-47-00	
2750000712		Water Sprinklers - 5303 Pt Fosdick JUNE 2025	20.66	08/11/2025	001-015-576-80-47-00	
4700026544		Water Sprinklers - 4700 Blk Pt Fosdick JULY 20	35.13	08/11/2025	001-015-576-80-47-00	
4700026544		Water Sprinklers - 4700 Blk Pt Fosdick JUNE 20	35.13	08/11/2025	001-015-576-80-47-00	
5500072868		Water Sprinklers - Pt Fosdick Irrigation JULY 20	35.13	08/11/2025	001-015-576-80-47-00	
5500072868		Water Sprinklers - Pt Fosdick Irrigation JUNE 20	35.13	08/11/2025	001-015-576-80-47-00	
		Check Total:	181.95			
Vendor:	000747	Water Management Laboratories			Check Sequence: 77	ACH Enabled: False
230245		Total Coliform MMO-MUG (11)	330.00	08/11/2025	401-020-534-52-41-00	
		Check Total:	330.00			
Vendor:	000495	Westbay Auto Parts			Check Sequence: 78	ACH Enabled: False
348319		Crowfoot Wrench - Shop Tools	28.57	08/11/2025	101-017-542-90-35-00	
348516		Oil Filter (1), Delo 15W40 Gal (2)	43.72	08/11/2025	402-021-535-52-31-00	
348770		Window Tint Kit - PW Ops	4.65	08/11/2025	411-046-531-80-31-00	
348770		Window Tint Kit - PW Ops	4.66	08/11/2025	101-017-542-30-31-00	
348770		Window Tint Kit - PW Ops	4.66	08/11/2025	001-015-576-80-31-00	
348770		Window Tint Kit - PW Ops	4.65	08/11/2025	401-020-534-11-31-00	
348772		Circuit Tester - Splash Pad Repairs	13.09	08/11/2025	001-015-576-80-31-00	
348831		Wire Fittings VEH #1137	2.42	08/11/2025	101-017-542-90-31-00	
348840		Anti-Seize (3)	35.90	08/11/2025	402-021-535-83-31-00	
871983		Disc Brake Pad VEH #7092-859	72.13	08/11/2025	001-006-521-20-31-00	
		Check Total:	214.45			
Vendor:	002880	Wilco Farmers			Check Sequence: 79	ACH Enabled: False
646248/5		Util Blades100pk, Scraper Razor Blade - Civ Ctr	25.07	08/11/2025	001-016-594-11-63-00	
646249/5		13ga Dia Mtl Sheet, Weld Steel Tube	158.12	08/11/2025	402-021-535-83-31-00	
646250/5		Gloss Blk Krylon, Tape Measure 25', Eng Tape M	95.95	08/11/2025	402-021-535-83-31-00	

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
646254/5	Potato Hook 54", Manure Fork 4-tine	136.35	08/11/2025	402-021-535-52-31-00	
646257/5	Paint Scraper, Paint Brush, 5gal White Bucket	48.61	08/11/2025	402-021-535-83-31-00	
646257/5	Paint Scraper, Paint Brush, 5gal White Bucket	48.61	08/11/2025	402-021-535-52-31-00	
646262/5	Lithium Battery 3V 2pk	9.37	08/11/2025	001-015-576-80-31-00	
646263/5	Diamond Metal Sheet	87.26	08/11/2025	402-021-535-83-31-00	
646268/5	Grass Seed Mix - Skansie Brothers Park	54.54	08/11/2025	001-015-576-80-31-00	
	Check Total:	663.88			
Vendor: 003125	Wrapjax			Check Sequence: 80	ACH Enabled: False
9559	Vinyl Wrap for Ford Maverick VEH #7105-400	1,309.94	08/11/2025	001-006-594-21-64-22	
9568	Vinyl Wrap for Ford Explorer VEH #7107-02	576.87	08/11/2025	001-006-594-21-64-22	
9585	Vinyl Wrap for Ford Explorer VEH #7106-01	1,146.75	08/11/2025	001-006-594-21-64-22	
	Check Total:	3,033.56			
	Total for Check Run:	365,013.89			
	Total of Number of Checks:	80			

Accounts Payable

Check Register Totals Only

User: kbrooks@gigharborwa.gov
Printed: 8/6/2025 - 11:57 AM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
200530	08/11/2025	003076	2 Watch Monitoring Inc	570.00	0
200531	08/11/2025	004097	911 Supply Inc	30.35	0
200532	08/11/2025	000673	AgriShop Inc	168.75	0
200533	08/11/2025	003923	Alaska Rubber Group	237.54	0
200534	08/11/2025	001503	AMB Tools & Equipment	1,621.35	0
200535	08/11/2025	002063	Aqua Ben Corporation	9,706.00	0
200536	08/11/2025	004132	Aramsco	2,228.06	0
200537	08/11/2025	004136	Arrow Construction Supply, LLC	4,790.04	0
200538	08/11/2025	UB*01773	RAY ARTHUN	366.16	0
200539	08/11/2025	UB*01776	ELDON & CHRISTINA ASH	275.48	0
200540	08/11/2025	000055	AWC-Assoc of Washington Cities	500.00	0
200541	08/11/2025	004121	Baker Tilly Advisory Group Parent, LI	8,570.94	0
200542	08/11/2025	003548	BERK Consulting	2,927.50	0
200543	08/11/2025	004135	Caasi Dickens	1,500.00	0
200544	08/11/2025	UB*01764	JOE CARBONE	59.94	0
200545	08/11/2025	UB*01777	SANDRA CARLSON	67.44	0
200546	08/11/2025	002557	Carollo Engineers Inc	19,095.00	0
200547	08/11/2025	000787	CenturyLink	55.10	0
200548	08/11/2025	003501	CenturyLink	3,863.50	0
200549	08/11/2025	002900	Cintas Corporation #461	2,102.84	0
200550	08/11/2025	000942	City of Gig Harbor	18,499.50	0
200551	08/11/2025	003583	CLASSY CHASSIS - GH Kimball	21.00	0
200552	08/11/2025	004018	Comcast Business	946.84	0
200553	08/11/2025	002510	Construction Testing Laboratories Inc	3,227.50	0
200554	08/11/2025	001393	Correct Equipment Inc	4,298.54	0
200555	08/11/2025	TCurtisM	Mark Richard Curtis	32.00	0
200556	08/11/2025	000179	Dept of Ecology Cashiering Unit	7,775.00	0
200557	08/11/2025	000371	Dept of Licensing Firearms Dep	312.00	0
200558	08/11/2025	003951	DKS Associates	725.00	0
200559	08/11/2025	004078	DS Services of America, Inc.	64.31	0
200560	08/11/2025	004087	Interstate Billing Service Equipment E	797.30	0
200561	08/11/2025	004088	Eurofins Environment Testing NW LL	397.80	0
200562	08/11/2025	002732	GC Systems Inc	406.35	0
200563	08/11/2025	003942	GCP WW HOLDCO LLC	132.65	0
200564	08/11/2025	000123	Gig Harbor Chamber of Commerce	48,505.98	0
200565	08/11/2025	000271	Gray & Osborne Inc	2,864.34	0
200566	08/11/2025	002372	GRETTE ASSOCIATES LLC	1,079.40	0
200567	08/11/2025	004055	HansellTierney	20,365.60	0
200568	08/11/2025	THCCtr	Harbor Christian Center	250.00	0
200569	08/11/2025	003678	HARBOR ENGRAVING	13.58	0
200570	08/11/2025	000305	HD Fowler Company Inc	313.02	0
200571	08/11/2025	000295	Hemleys Septic Tank Cleaning Inc	1,275.49	0
200572	08/11/2025	003574	c/o Aldinger Company Instrument Tec	982.50	0
200573	08/11/2025	003947	KINTANAR LAW	11,250.00	0
200574	08/11/2025	002078	Kitsap County Corrections Ctr	3,129.07	0
200575	08/11/2025	001469	Kitsap County Public Works	1,723.71	0
200576	08/11/2025	002226	KPFF Consulting Engineers Inc	30,515.14	0
200577	08/11/2025	UB*01775	BRENDA & JIM LYKINS	56.42	0
200578	08/11/2025	004029	Keana Magalei	24.64	0
200579	08/11/2025	001940	MBSquared Inc	2,401.85	0

Check	Date	Vendor No	Vendor Name	Amount	Voucher
200580	08/11/2025	UB*01772	BRIAN & STACEY MIDSON	545.42	0
200581	08/11/2025	000405	MINUTEMAN PRESS	154.74	0
200582	08/11/2025	003159	Natural Selection Farms	8,106.25	0
200583	08/11/2025	001743	Northstar Chemical Inc	5,650.21	0
200584	08/11/2025	000475	ODP BUSINESS SOLUTIONS LLC	140.66	0
200585	08/11/2025	001377	Pape' Machinery	137.88	0
200586	08/11/2025	000489	Parametrix Inc	79,065.82	0
200587	08/11/2025	000507	PENINSULA LAUNDRY & DRY CL	57.17	0
200588	08/11/2025	000521	Pierce County Budget & Finance	5,248.23	0
200589	08/11/2025	000924	Platt Electric Supply Inc	701.61	0
200590	08/11/2025	000522	PURDY TOPSOIL & GRAVEL LLC	75.00	0
200591	08/11/2025	004035	ROMERO, STACEY	150.00	0
200592	08/11/2025	004137	Sioux Sales Sioux City Night Patrol	1,135.00	0
200593	08/11/2025	004125	Stone, Emily	848.66	0
200594	08/11/2025	003227	Summit Law Group	467.50	0
200595	08/11/2025	001790	Sunrise Pest Management	196.54	0
200596	08/11/2025	003014	Systems for Public Safety Inc	6,886.36	0
200597	08/11/2025	003115	T.E. Walrath Trucking Inc	351.02	0
200598	08/11/2025	003045	Terracon Consultants Inc	524.50	0
200599	08/11/2025	000695	Town & Country Towing Inc	1,134.76	0
200600	08/11/2025	003185	Transportation Solutions Inc	26,143.22	0
200601	08/11/2025	UB*01774	LINDA TUELL	58.86	0
200602	08/11/2025	003193	UNIFIED OFFICE SERVICES	104.64	0
200603	08/11/2025	000732	WA Assoc Sheriffs & Pol Chiefs	1,450.00	0
200604	08/11/2025	002570	WA State Dept of Transportation	133.48	0
200605	08/11/2025	003317	Washington Water Service Co	181.95	0
200606	08/11/2025	000747	Water Management Laboratories	330.00	0
200607	08/11/2025	000495	Westbay Auto Parts	214.45	0
200608	08/11/2025	002880	Wilco Farmers	663.88	0
200609	08/11/2025	003125	Wrapjax	3,033.56	0
			Check Total:	365,013.89	

General Ledger

Journal Entry Proof List

User: kbrooks@gigharborwa.gov
Printed: 7/31/2025 - 6:19 PM
Batch: 50021.07.2025

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
Journal Entry: 195-07-2025	Journal Entry Date: 07/21/2025					
402-021-535-83-49-00	Miscellaneous	15.00	0.00	WA Dept of Licensing - Driver Abstract/Travis Fisher WW Maint Tech		
402-000-111-10-00-00	Cash	0.00	15.00	WA Dept of Licensing - Driver Abstract/Travis Fisher WW Maint Tech		
Journal Entry Totals		15.00	15.00			
Journal Entry Balance		0.00				
Report Totals:		15.00	15.00			
		0.00				

General Ledger

Journal Entry Proof List

User: kbrooks@gigharborwa.gov
Printed: 8/1/2025 - 4:52 PM
Batch: 50031.07.2025

GIG HARBOR ®
"THE MARITIME CITY"

Account Number	Account Description	Debit Amount	Credit Amount	Line Description	System Reference	Project Management
Journal Entry: 202-07-2025	Journal Entry Date: 07/31/2025					
001-001-514-23-49-00	Miscellaneous	216.19	0.00	Kitsap Bank Supplies/Harland Clarke A/P Checks SHIPPING FEE		
001-000-111-10-00-00	Cash	0.00	216.19	Kitsap Bank Supplies/Harland Clarke A/P Checks SHIPPING FEE		
Journal Entry Totals		216.19	216.19			
Journal Entry Balance		0.00				
Report Totals:		216.19	216.19			
		0.00				

Accounts Payable

Computer Check Proof List by Vendor

User: kbrooks@gigharborwa.gov
Printed: 08/04/2025 - 5:23PM
Batch: 50002.07.2025

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 002641	State of WA Dept of Revenue			Check Sequence: 1	ACH Enabled: True
Q2-2025	Leasehold Tax-Ancich Storage/2ND QTR 2025	1,502.28	07/31/2025	001-001-514-23-49-20	
Q2-2025	Leasehold Tax-Haub Property/2ND QTR 2025	757.48	07/31/2025	001-001-514-23-49-20	
Q2-2025	Leasehold Tax-Bogue Bldg-Judson St/2ND QTR	496.14	07/31/2025	001-001-514-23-49-20	
Q2-2025	Leasehold Tax-Tides Shed License/2ND QTR 2(	755.76	07/31/2025	001-001-514-23-49-20	
Q2-2025	Leasehold Tax-Little League Fields/2ND QTR 2(	1,926.00	07/31/2025	001-001-514-23-49-20	
Q2-2025	Leasehold Tax-Ancich Property/2ND QTR 2025	748.55	07/31/2025	001-001-514-23-49-20	
Q2-2025	Leasehold Tax-WilkinsonFarm/2ND QTR 2025	457.10	07/31/2025	001-001-514-23-49-20	
	Check Total:	6,643.31			
	Total for Check Run:	6,643.31			
	Total of Number of Checks:	1			

Clearing House

Electronic AP Proof List

User: kbrooks@gigharborwa.gov
Printed: 08/04/2025 - 5:25PM
Sort By: Vendor Name

Source	Vendor	Name	Transfer/Route	Check Digit	Account Number	Amount
AP5 50002-07-202	002641	State of WA Dept of Revenue,	1111/2222	3	999999	6,643.31

Records Printed: 1 | 6,643.31

Accounts Payable

Computer Check Proof List by Vendor

User: ekovell@gigharborwa.gov
Printed: 07/22/2025 - 11:28AM
Batch: 40102.07.2025

GIG HARBOR®
"THE MARITIME CITY"

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 000259	Gig Harbor Police Officers Assoc			Check Sequence: 1	ACH Enabled: False
PR J22-J5 JUL	PR Batch 40001.07.2025 Police Ofcrs Associatic	360.00	07/11/2025	001-000-213-10-01-14	PR Batch 40001.07.2025 Police Ofcrs Assc
	Check Total:	360.00			
Vendor: 002687	HRA VEBA TRUST CONTRIBUTIONS			Check Sequence: 2	ACH Enabled: False
PR J22-J5 NREE	PR Batch 40001.07.2025 VEBA Non-Rep Contri	1,500.00	07/11/2025	001-000-213-10-01-27	PR Batch 40001.07.2025 VEBA Non-Rep
PR J22-J5 PDEE	PR Batch 40001.07.2025 VEBA EE Contributioi	900.00	07/11/2025	001-000-213-10-01-27	PR Batch 40001.07.2025 VEBA EE Contri
	Check Total:	2,400.00			
Vendor: 003589	Teamsters Local 117			Check Sequence: 3	ACH Enabled: False
PR J22-J5 GUEE	PR Batch 40001.07.2025 General Unit Teamster:	2,309.39	07/11/2025	001-000-213-10-01-10	PR Batch 40001.07.2025 General Unit Tea
PR J22-J5 PDEE	PR Batch 40001.07.2025 PD Teamsters Local N	1,132.42	07/11/2025	001-000-213-10-01-14	PR Batch 40001.07.2025 General Unit Tea
	Check Total:	3,441.81			
Vendor: 002508	YMCA of Pierce & Kitsap Counties			Check Sequence: 4	ACH Enabled: False
PR J22-J5 JUL	PR Batch 40001.07.2025 YMCA Employees' Du	173.00	07/11/2025	001-000-213-10-01-11	PR Batch 40001.07.2025 YMCA Employe
	Check Total:	173.00			
	Total for Check Run:	6,374.81			
	Total of Number of Checks:	4			

Accounts Payable

Check Register Totals Only

User: ekovell@gigharborwa.gov
Printed: 7/22/2025 - 12:25 PM

Check	Date	Vendor No	Vendor Name	Amount	Voucher
109025	07/11/2025	000259	Gig Harbor Police Officers Assoc	360.00	0
109026	07/11/2025	002687	HRA VEBA TRUST CONTRIBUTIO	2,400.00	0
109027	07/11/2025	003589	Teamsters Local 117	3,441.81	0
109028	07/11/2025	002508	YMCA of Pierce & Kitsap Counties	173.00	0
			Check Total:	6,374.81	

Accounts Payable

Computer Check Proof List by Vendor

User: ekovell@gigharborwa.gov
Printed: 07/22/2025 - 12:31PM
Batch: 40001.07.2025

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 001505	INTERNAL REVENUE SERVICE			Check Sequence: 1	ACH Enabled: True
PR J22-J5 FIT	PR Batch 40001.07.2025 Federal Income Tax	45,221.49	07/11/2025	001-000-213-10-01-15	PR Batch 40001.07.2025 Federal Income T
PR J22-J5 MCEE	PR Batch 40001.07.2025 Medicare Employee Pc	6,872.79	07/11/2025	001-000-213-10-01-06	PR Batch 40001.07.2025 Medicare Employ
PR J22-J5 MCER	PR Batch 40001.07.2025 Medicare Employer Po	6,872.79	07/11/2025	001-000-213-10-02-06	PR Batch 40001.07.2025 Medicare Employ
PR J22-J5 SSEE	PR Batch 40001.07.2025 Soc Secr Employee Po	734.30	07/11/2025	001-000-213-10-01-06	PR Batch 40001.07.2025 Soc Secr Employ
PR J22-J5 SSER	PR Batch 40001.07.2025 Soc Secr Employer Poi	734.30	07/11/2025	001-000-213-10-02-06	PR Batch 40001.07.2025 Soc Secr Employ
PR M/C JUN FIT	PR Batch 40003.07.2025 Federal Income Tax	270.39	07/11/2025	001-000-213-10-01-15	PR Batch 40003.07.2025 Federal Income T
PR M/C JUN MCEE	PR Batch 40003.07.2025 Medicare Employee Pc	114.55	07/11/2025	001-000-213-10-01-06	PR Batch 40003.07.2025 Medicare Employ
PR M/C JUN MCER	PR Batch 40003.07.2025 Medicare Employer Po	114.55	07/11/2025	001-000-213-10-02-06	PR Batch 40003.07.2025 Medicare Employ
PR M/C JUN SSEE	PR Batch 40003.07.2025 Soc Secr Employee Po	347.20	07/11/2025	001-000-213-10-01-06	PR Batch 40003.07.2025 Soc Secr Employ
PR M/C JUN SSER	PR Batch 40003.07.2025 Soc Secr Employer Poi	347.20	07/11/2025	001-000-213-10-02-06	PR Batch 40003.07.2025 Soc Secr Employ
PR RTCO FIT	PR Batch 40102.07.2025 Federal Income Tax	14,970.60	07/11/2025	001-000-213-10-01-15	PR Batch 40102.07.2025 Federal Income T
PR RTCO MCEE	PR Batch 40102.07.2025 Medicare Employee Pc	992.86	07/11/2025	001-000-213-10-01-06	PR Batch 40102.07.2025 Medicare Employ
PR RTCO MCER	PR Batch 40102.07.2025 Medicare Employer Po	992.86	07/11/2025	001-000-213-10-02-06	PR Batch 40102.07.2025 Medicare Employ
	Check Total:	78,585.88			
Vendor: 000380	LEOFF 1 & 2			Check Sequence: 2	ACH Enabled: True
PR J22-J5 L2EE	PR Batch 40001.07.2025 LEOFF 2 - Employee	9,712.63	07/11/2025	001-000-213-10-01-05	PR Batch 40001.07.2025 LEOFF 2 - Empl
PR J22-J5 L2ER	PR Batch 40001.07.2025 LEOFF 2 - Employer	6,057.56	07/11/2025	001-000-213-10-02-05	PR Batch 40001.07.2025 LEOFF 2 - Empl
PR RTCO L2E	PR Batch 40102.07.2025 LEOFF 2 - Employee	50.83	07/11/2025	001-000-213-10-01-05	PR Batch 40102.07.2025 LEOFF 2 - Empl
PR RTCO L2R	PR Batch 40102.07.2025 LEOFF 2 - Employer	31.70	07/11/2025	001-000-213-10-02-05	PR Batch 40102.07.2025 LEOFF 2 - Empl
	Check Total:	15,852.72			
Vendor: 002660	NAVIA BENEFIT SOLUTIONS			Check Sequence: 3	ACH Enabled: True
PR J22-J5 FSADC	PR Batch 40001.07.2025 FSA Pre-Tax Ded-Day	698.47	07/11/2025	001-000-213-10-01-28	PR Batch 40001.07.2025 FSA Pre-Tax Cor
PR J22-J5 FSAEE	PR Batch 40001.07.2025 FSA Pre-Tax Contribut	1,563.42	07/11/2025	001-000-213-10-01-28	PR Batch 40001.07.2025 FSA Pre-Tax Cor

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
PR J22-J5 HSAEE	PR Batch 40001.07.2025 HSA Employee Contril	15.30	07/11/2025	001-000-213-10-01-36	PR Batch 40001.07.2025 FSA Pre-Tax Cor
PR J22-J5 HSAER	PR Batch 40001.07.2025 HSA Benefit City Pd	3,425.00	07/11/2025	001-000-213-10-02-24	PR Batch 40001.07.2025 FSA Pre-Tax Cor
	Check Total:	5,702.19			
Vendor: 000548	PERS 1, 2 & 3 DRS			Check Sequence: 4	ACH Enabled: True
PR J22-J5 P2EE	PR Batch 40001.07.2025 PERS 2 EE Correction	16,465.45	07/11/2025	001-000-213-10-01-03	PR Batch 40001.07.2025 PERS 2 EE Corr
PR J22-J5 P2EEC	PR J22-J5 P2 Correction	46.16	07/11/2025	001-000-213-10-01-03	
PR J22-J5 P2ER	PR Batch 40001.07.2025 PERS 2 ER Correction	21,188.64	07/11/2025	001-000-213-10-02-03	PR Batch 40001.07.2025 PERS 2 ER Corr
PR J22-J5 P3AEE	PR Batch 40001.07.2025 PERS 3 Opt A Fixed - I	1,598.23	07/11/2025	001-000-213-10-01-24	PR Batch 40001.07.2025 PERS 3 Opt A Fi
PR J22-J5 P3BEE	PR Batch 40001.07.2025 PERS 3 Opt B - EE	902.33	07/11/2025	001-000-213-10-01-24	PR Batch 40001.07.2025 PERS 3 Opt B - I
PR J22-J5 P3CEE	PR Batch 40001.07.2025 PERS 3 Opt C - EE	1,206.56	07/11/2025	001-000-213-10-01-24	PR Batch 40001.07.2025 PERS 3 Opt C - I
PR J22-J5 P3EEE	PR Batch 40001.07.2025 PERS 3 Opt F Fixed - I	1,628.84	07/11/2025	001-000-213-10-01-24	PR Batch 40001.07.2025 PERS 3 Opt F Fi
PR J22-J5 P3EEE	PR Batch 40001.07.2025 PERS 3 Opt E Fixed - I	382.54	07/11/2025	001-000-213-10-01-24	PR Batch 40001.07.2025 PERS 3 Opt E Fi
PR J22-J5 P3ER	PR Batch 40001.07.2025 PERS 3 ER Correction	5,860.40	07/11/2025	001-000-213-10-02-22	PR Batch 40001.07.2025 PERS 3 ER Corr
PR J22-J8 P2ERC	PR J22-J8 P2 ER Correction	166.26	07/11/2025	001-000-213-10-02-03	
PR RTCO P2EE	PR Batch 40102.07.2025 PERS 2 - Employee	167.97	07/11/2025	001-000-213-10-01-03	PR Batch 40102.07.2025 PERS 2 - Employ
PR RTCO P2ER	PR Batch 40102.07.2025 PERS 2 - Employer	174.21	07/11/2025	001-000-213-10-02-03	PR Batch 40102.07.2025 PERS 2 - Employ
	Check Total:	49,787.59			
	Total for Check Run:	149,928.38			
	Total of Number of Checks:	4			

Clearing House

Electronic AP Proof List

User: ekovell@gigharborwa.gov
Printed: 07/22/2025 - 12:39PM
Sort By: Vendor Name

Source	Vendor	Name	Transfer/Route	Check Digit	Account Number	Amount
AP5 40001-07-202	001505	INTERNAL REVENUE SERVICE,	1111/2222	3	999999	78,585.88
AP5 40001-07-202	000380	LEOFF 1 & 2,	1111/2222	3	999999	15,852.72
AP5 40001-07-202	002660	NAVIA BENEFIT SOLUTIONS,	1111/2222	3	999999	5,702.19
AP5 40001-07-202	000548	PERS 1, 2 & 3 DRS,	1111/2222	3	999999	49,787.59
Records Printed:	4					149,928.38

Accounts Payable

Computer Check Proof List by Vendor

User: ekovell@gigharborwa.gov
Printed: 07/21/2025 - 1:02PM
Batch: 40103.07.2025

GIG HARBOR®
"THE MARITIME CITY"

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 000319	MISSIONSQ 108858 RETIREMENT			Check Sequence: 1	ACH Enabled: True
PR J22-J5 EE	PR Batch 40001.07.2025 401a MsnSqr EE Adjus	-50.78	07/11/2025	001-000-213-10-01-07	PR Batch 40001.07.2025 401a MsnSqr EE
PR J22-J5 EE	PR Batch 40001.07.2025 401a MissionSquare El	26,652.07	07/11/2025	001-000-213-10-01-07	PR Batch 40001.07.2025 401a MissionSqu
PR J22-J5 ER	PR Batch 40001.07.2025 401A ER MsnSqr Adju	-50.78	07/11/2025	001-000-213-10-02-07	PR Batch 40001.07.2025 401A ER MsnSqr
PR J22-J5 ER	PR Batch 40001.07.2025 401a MissionSquare El	24,968.03	07/11/2025	001-000-213-10-02-07	PR Batch 40001.07.2025 401a MissionSqu
PR J22-J5 ER	PR Batch 40001.07.2025 401a MissionSquare El	170.04	07/11/2025	001-000-213-10-02-07	PR Batch 40001.07.2025 401a MissionSqu
PR M/C JUN EE	PR Batch 40003.07.2025 401a MissionSquare El	142.60	07/11/2025	001-000-213-10-01-07	PR Batch 40003.07.2025 401a MissionSqu
PR M/C JUN ER	PR Batch 40003.07.2025 401a MissionSquare El	142.60	07/11/2025	001-000-213-10-02-07	PR Batch 40003.07.2025 401a MissionSqu
PR RTCO EE	PR Batch 40102.07.2025 401a MsnSqr EE Adjus	206.59	07/11/2025	001-000-213-10-01-07	PR Batch 40102.07.2025 401a MsnSqr EE
PR RTCO ER	PR Batch 40102.07.2025 401A ER MsnSqr Adju	206.59	07/11/2025	001-000-213-10-02-07	PR Batch 40102.07.2025 401A ER MsnSqr
	Check Total:	52,386.96			
Vendor: 000320	MISSIONSQ 301389 RETIREMENT			Check Sequence: 2	ACH Enabled: True
PR J22-J5 EE	PR Batch 40001.07.2025 457 MissionSqr Deferr	13,044.08	07/11/2025	001-000-213-10-01-09	PR Batch 40001.07.2025 457 MissionSqr I
PR J22-J5 ER	PR Batch 40001.07.2025 457 MsnSqr ER Benefi	2,770.00	07/11/2025	001-000-213-10-02-32	PR Batch 40001.07.2025 457 MsnSqr ER I
	Check Total:	15,814.08			
Vendor: 002808	MISSIONSQ 705781 RETIREMENT			Check Sequence: 3	ACH Enabled: True
PR J22-J5 EE	PR Batch 40001.07.2025 IRA ROTH EE Ded-O	320.00	07/11/2025	001-000-213-10-01-31	PR Batch 40001.07.2025 IRA ROTH EE D
PR J22-J5 EE	PR Batch 40001.07.2025 IRA ROTH EE Ded-U	1,182.50	07/11/2025	001-000-213-10-01-31	PR Batch 40001.07.2025 IRA ROTH EE D
	Check Total:	1,502.50			

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
	Total for Check Run:	69,703.54			
	Total of Number of Checks:	3			

Clearing House

Electronic AP Proof List

User: ekovell@gigharborwa.gov
Printed: 07/22/2025 - 12:35PM
Sort By: Vendor Name

Source	Vendor	Name	Transfer/Route	Check Digit	Account Number	Amount
AP5 40103-07-202	000319	MISSIONSQ 108858 RETIREMENT,	0110/0002	8	99001190	52,386.96
AP5 40103-07-202	000320	MISSIONSQ 301389 RETIREMENT,	0110/0002	8	99001190	15,814.08
AP5 40103-07-202	002808	MISSIONSQ 705781 RETIREMENT,	0110/0002	8	99001190	1,502.50

Records Printed: 3 69,703.54

Accounts Payable

Computer Check Proof List by Vendor

User: ekovell@gigharborwa.gov
Printed: 07/30/2025 - 5:07PM
Batch: 40225.07.2025

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 000181	Dept of Labor and Industries			Check Sequence: 1	ACH Enabled: True
2025 Q2 VOL	Ins Premium CommD/2025 Q2	1.00	07/31/2025	001-014-558-60-41-20	
2025 Q2 VOL	Ins Premium Police Reserves/2025 Q2	104.76	07/31/2025	001-006-521-10-41-20	
2025 Q2 VOL	Ins Premium Adopt-A-Rd/2025 Q2	3.02	07/31/2025	001-001-517-61-21-00	
PR 25Q1 EE COR	PR 25Q1 L&I EE Correction - Holbrook J.	-2.95	04/30/2025	001-000-213-10-01-01	
PR 25Q1 ER COR	PR 25Q1 L&I ER Correction - Holbrook J.	-133.70	04/30/2025	001-000-213-10-02-01	
PR A13-26 EE	PR Batch 00001.05.2025 Industrial Insurance	1,500.03	07/20/2025	001-000-213-10-01-01	PR Batch 00001.05.2025 Industrial Insurar
PR A13-26 ER	PR Batch 00001.05.2025 L&I Employer	7,487.85	07/20/2025	001-000-213-10-02-01	PR Batch 00001.05.2025 L&I Employer
PR A27-M10 EE	PR Batch 40004.05.2025 Industrial Insurance	1,616.51	07/20/2025	001-000-213-10-01-01	PR Batch 40004.05.2025 Industrial Insurar
PR A27-M10 ER	PR Batch 40004.05.2025 L&I Employer	7,846.69	07/20/2025	001-000-213-10-02-01	PR Batch 40004.05.2025 L&I Employer
PR APR PDOD EE	PR Batch 40600.05.2025 Industrial Insurance	20.45	07/20/2025	001-000-213-10-01-01	PR Batch 40600.05.2025 Industrial Insurar
PR APR PDOD ER	PR Batch 40600.05.2025 L&I Employer	172.43	07/20/2025	001-000-213-10-02-01	PR Batch 40600.05.2025 Industrial Insurar
PR J8-21 EE	PR Batch 40002.06.2025 Industrial Insurance	1,455.36	07/20/2025	001-000-213-10-01-01	PR Batch 40002.06.2025 Industrial Insurar
PR J8-21 ER	PR Batch 40002.06.2025 L&I Employer	7,101.43	07/20/2025	001-000-213-10-02-01	PR Batch 40002.06.2025 Industrial Insurar
PR M/C APR EE	PR Batch 00003.05.2025 L&I Employer	11.34	07/20/2025	001-000-213-10-02-01	PR Batch 00003.05.2025 L&I Employer
PR M/C APR ER	PR Batch 00003.05.2025 Industrial Insurance	7.01	07/20/2025	001-000-213-10-01-01	PR Batch 00003.05.2025 Industrial Insurar
PR M/C MAR EE	PR Batch 00003.04.2025 Industrial Insurance	7.01	07/20/2025	001-000-213-10-01-01	PR Batch 00003.04.2025 Industrial Insurar
PR M/C MAR ER	PR Batch 00003.04.2025 L&I Employer	11.34	07/20/2025	001-000-213-10-02-01	PR Batch 00003.04.2025 L&I Employer
PR M/C MAY EE	PR Batch 40003.06.2025 Industrial Insurance	7.01	07/20/2025	001-000-213-10-01-01	PR Batch 40003.06.2025 Industrial Insurar
PR M/C MAY ER	PR Batch 40003.06.2025 L&I Employer	11.34	07/20/2025	001-000-213-10-02-01	PR Batch 40003.06.2025 L&I Employer
PR M11-24 EE	PR Batch 40002.05.2025 Industrial Insurance	1,571.83	07/20/2025	001-000-213-10-01-01	PR Batch 40002.05.2025 Industrial Insurar
PR M11-24 ER	PR Batch 40002.05.2025 L&I Employer	7,610.14	07/20/2025	001-000-213-10-02-01	PR Batch 40002.05.2025 L&I Employer
PR M16-29 EE	PR Batch 00001.04.2025 Industrial Insurance	1,511.15	07/20/2025	001-000-213-10-01-01	PR Batch 00001.04.2025 Industrial Insurar
PR M16-29 ER	PR Batch 00001.04.2025 L&I Employer	7,507.55	07/20/2025	001-000-213-10-02-01	PR Batch 00001.04.2025 L&I Employer
PR M25-J7 EE	PR Batch 40001.06.2025 Industrial Insurance	1,524.88	07/20/2025	001-000-213-10-01-01	PR Batch 40001.06.2025 Industrial Insurar
PR M25-J7 EEc	PR Batch 40001.06.2025 L&I Calc Correction -	2.95	07/20/2025	001-000-213-10-01-01	PR Batch 40001.06.2025 Industrial Insurar

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
PR M25-J7 ER	PR Batch 40001.06.2025 L&I Employer	7,625.62	07/20/2025	001-000-213-10-02-01	PR Batch 40001.06.2025 Industrial Insurar
PR M25-J7 ERc	PR Batch 40001.06.2025 L&I Calc Correction -	133.70	07/20/2025	001-000-213-10-02-01	PR Batch 40001.06.2025 Industrial Insurar
PR M30-A12 EE	PR Batch 00002.04.2025 Industrial Insurance	1,460.76	07/20/2025	001-000-213-10-01-01	PR Batch 00002.04.2025 Industrial Insurar
PR M30-A12 EEC	PR M30-A12 L&I EE Correction - Mancuso O.	-17.27	07/31/2025	001-000-213-10-01-01	
PR M30-A12 ER	PR Batch 00002.04.2025 L&I Employer	7,287.45	07/20/2025	001-000-213-10-02-01	PR Batch 00002.04.2025 L&I Employer
PR M30-A12 ERC	PR M30-A12 L&I ER Correction - Mancuso O.	-145.64	07/31/2025	001-000-213-10-02-01	
PR MAR PDOD EE	PR Batch 00600.04.2025 Industrial Insurance	25.01	04/18/2025	001-000-213-10-01-01	PR Batch 00600.04.2025 Industrial Insurar
PR MAR PDOD ER	PR Batch 00600.04.2025 L&I Employer	210.88	07/20/2025	001-000-213-10-02-01	PR Batch 00600.04.2025 Industrial Insurar
PR MAY PDOD EE	PR Batch 40600.06.2025 Industrial Insurance	23.77	07/20/2025	001-000-213-10-01-01	PR Batch 40600.06.2025 Industrial Insurar
PR MAY PDOD ER	PR Batch 40600.06.2025 L&I Employer	200.40	07/20/2025	001-000-213-10-02-01	PR Batch 40600.06.2025 L&I Employer
PR Q2 ER ADJ	PR Q2 L&I ER Rounding Adjustment	0.84	07/31/2025	001-000-213-10-02-01	
	Check Total:	63,761.95			
Vendor: 001505	INTERNAL REVENUE SERVICE			Check Sequence: 2	ACH Enabled: True
PR A-J EEMC Cor	PR A-J Employer Medicare Correction - Shaffer	355.87	07/31/2025	001-000-213-10-01-06	
PR A-J ERMC Cor	PR A-J Employer Medicare Correction - Shaffer	355.87	07/31/2025	001-000-213-10-02-06	
	Check Total:	711.74			
Vendor: 003544	State of WA-Employment Security Department			Check Sequence: 3	ACH Enabled: True
PR 25Q2 ADJ	PR 25Q2 WMFL ER Rounding Adjustment	-0.03	07/31/2025	001-000-213-10-02-28	
PR 25Q2 EEC	PR 25Q2 WMFL EE Correction - Shaffer K.	161.43	07/31/2025	001-000-213-10-01-39	
PR 25Q2 ERC	PR 25Q2 WMFL ER Correction - Shaffer K.	64.28	07/31/2025	001-000-213-10-02-28	
PR A13-26 EE	PR Batch 00001.05.2025 WA FML EE Share	2,979.30	07/20/2025	001-000-213-10-01-37	PR Batch 00001.05.2025 WA FML EE Sha
PR A13-26 ER	PR Batch 00001.05.2025 WA FML ER Share	1,186.44	07/20/2025	001-000-213-10-02-28	PR Batch 00001.05.2025 WA FML ER Sha
PR A27-M10 EE	PR Batch 40004.05.2025 WA FML EE Share	3,062.13	07/20/2025	001-000-213-10-01-37	PR Batch 40004.05.2025 WA FML EE Sha
PR A27-M10 EE	PR Batch 40402.05.2025 WA FML EE Share	47.52	07/20/2025	001-000-213-10-01-37	PR Batch 40402.05.2025 WA FML EE Sha
PR A27-M10 ER	PR Batch 40402.05.2025 WA FML ER Share	18.91	07/20/2025	001-000-213-10-02-28	PR Batch 40402.05.2025 WA FML ER Sha
PR A27-M10 ER	PR Batch 40004.05.2025 WA FML ER Share	1,219.41	07/20/2025	001-000-213-10-02-28	PR Batch 40004.05.2025 WA FML ER Sha
PR APR PDOD EE	PR Batch 40600.05.2025 WA FML EE Share	36.82	07/20/2025	001-000-213-10-01-37	PR Batch 40600.05.2025 WA FML EE Sha
PR APR PDOD ER	PR Batch 40600.05.2025 WA FML ER Share	14.67	07/20/2025	001-000-213-10-02-28	PR Batch 40600.05.2025 WA FML EE Sha
PR CO EE	PR Batch 00101.04.2025 WA FML EE Share	44.38	07/20/2025	001-000-213-10-01-37	PR Batch 00101.04.2025 WA FML EE Sha
PR CO EE	PR Batch 40102.06.2025 WA FML EE Share	10.20	07/20/2025	001-000-213-10-01-37	PR Batch 40102.06.2025 WA FML EE Sha
PR CO ER	PR Batch 00101.04.2025 WA FML ER Share	17.67	07/20/2025	001-000-213-10-02-28	PR Batch 00101.04.2025 WA FML ER Sha
PR CO ER	PR Batch 40102.06.2025 WA FML ER Share	4.06	07/20/2025	001-000-213-10-02-28	PR Batch 40102.06.2025 WA FML ER Sha

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
PR J8-21 EE	PR Batch 40002.06.2025 WA FML EE Share	3,125.18	07/20/2025	001-000-213-10-01-37	PR Batch 40002.06.2025 WA FML EE Sha
PR J8-21 ER	PR Batch 40002.06.2025 WA FML ER Share	1,244.52	07/20/2025	001-000-213-10-02-28	PR Batch 40002.06.2025 WA FML EE Sha
PR M/C APR EE	PR Batch 00003.05.2025 WA FML EE Share	51.95	07/20/2025	001-000-213-10-01-37	PR Batch 00003.05.2025 WA FML EE Sha
PR M/C APR ER	PR Batch 00003.05.2025 WA FML ER Share	20.73	07/20/2025	001-000-213-10-02-28	PR Batch 00003.05.2025 WA FML EE Sha
PR M/C MAR EE	PR Batch 00003.04.2025 WA FML EE Share	51.95	07/20/2025	001-000-213-10-01-37	PR Batch 00003.04.2025 WA FML EE Sha
PR M/C MAR ER	PR Batch 00003.04.2025 WA FML ER Share	20.73	07/20/2025	001-000-213-10-02-28	PR Batch 00003.04.2025 WA FML ER Sha
PR M/C MAY EE	PR Batch 40003.06.2025 WA FML EE Share	51.95	07/20/2025	001-000-213-10-01-37	PR Batch 40003.06.2025 WA FML EE Sha
PR M/C MAY ER	PR Batch 40003.06.2025 WA FML ER Share	20.73	07/20/2025	001-000-213-10-02-28	PR Batch 40003.06.2025 WA FML ER Sha
PR M11-24 EE	PR Batch 40002.05.2025 WA FML EE Share	3,054.14	07/20/2025	001-000-213-10-01-37	PR Batch 40002.05.2025 WA FML EE Sha
PR M11-24 ER	PR Batch 40002.05.2025 WA FML ER Share	1,216.26	07/20/2025	001-000-213-10-02-28	PR Batch 40002.05.2025 WA FML ER Sha
PR M16-29 EE	PR Batch 00001.04.2025 WA FML EE Share	2,934.34	07/20/2025	001-000-213-10-01-37	PR Batch 00001.04.2025 WA FML EE Sha
PR M16-29 ER	PR Batch 00001.04.2025 WA FML ER Share	1,168.52	07/20/2025	001-000-213-10-02-28	PR Batch 00001.04.2025 WA FML ER Sha
PR M25-J7 EE	PR Batch 40001.06.2025 WA FML EE Share	3,076.33	07/20/2025	001-000-213-10-01-37	PR Batch 40001.06.2025 WA FML EE Sha
PR M25-J7 ER	PR Batch 40001.06.2025 WA FML ER Share	1,225.07	07/20/2025	001-000-213-10-02-28	PR Batch 40001.06.2025 WA FML EE Sha
PR M30-A12 EE	PR Batch 00002.04.2025 WA FML EE Share	2,971.32	07/20/2025	001-000-213-10-01-37	PR Batch 00002.04.2025 WA FML EE Sha
PR M30-A12 ER	PR Batch 00002.04.2025 WA FML ER Share	1,183.28	07/20/2025	001-000-213-10-02-28	PR Batch 00002.04.2025 WA FML EE Sha
PR MAR PDOD EE	PR Batch 00600.04.2025 WA FML EE Share	44.52	07/20/2025	001-000-213-10-01-37	PR Batch 00600.04.2025 WA FML EE Sha
PR MAR PDOD ER	PR Batch 00600.04.2025 WA FML ER Share	17.72	07/20/2025	001-000-213-10-02-28	PR Batch 00600.04.2025 WA FML ER Sha
PR MAY PDOD EE	PR Batch 40600.06.2025 WA FML EE Share	43.26	07/20/2025	001-000-213-10-01-37	PR Batch 40600.06.2025 WA FML EE Sha
PR MAY PDOD ER	PR Batch 40600.06.2025 WA FML ER Share	17.24	07/20/2025	001-000-213-10-02-28	PR Batch 40600.06.2025 WA FML ER Sha
PR RETRO EE	PR Batch 40203.06.2025 WA FML EE Share	0.92	07/20/2025	001-000-213-10-01-37	PR Batch 40203.06.2025 WA FML EE Sha
PR RETRO EE	PR Batch 40202.05.2025 WA FML EE Share	4.67	07/20/2025	001-000-213-10-01-37	PR Batch 40202.05.2025 WA FML EE Sha
PR RETRO ER	PR Batch 40203.06.2025 WA FML ER Share	0.36	07/20/2025	001-000-213-10-02-28	PR Batch 40203.06.2025 WA FML ER Sha
PR RETRO ER	PR Batch 40202.05.2025 WA FML ER Share	1.86	07/20/2025	001-000-213-10-02-28	PR Batch 40202.05.2025 WA FML ER Sha
PR RETRO/CO EE	PR Batch 00202.04.2025 WA FML EE Share	104.78	07/20/2025	001-000-213-10-01-37	PR Batch 00202.04.2025 WA FML EE Sha
PR RETRO/CO ER	PR Batch 00202.04.2025 WA FML ER Share	41.72	07/20/2025	001-000-213-10-02-28	PR Batch 00202.04.2025 WA FML EE Sha
	Check Total:	30,561.24			
Vendor: 003800	State of WA-Employment Security Department			Check Sequence: 4	ACH Enabled: True
2025 Q1 EE COR	PR Batch 40202.06.2025 WaCares LTC Prog Co	-50.38	07/20/2025	001-000-213-10-01-39	PR Batch 40202.06.2025 WaCares LTC Pro
PR 25Q2 ADJ	PR 25Q2 WACARES Rounding Adj	0.13	07/31/2025	001-000-213-10-01-39	
PR 25Q2 EE COR	PR EE WACARES Correction - Shaffer, K.	142.29	07/31/2025	001-000-213-10-01-39	
PR A13-26 EE	PR Batch 00001.05.2025 WaCares LTC Program	1,197.67	07/20/2025	001-000-213-10-01-39	PR Batch 00001.05.2025 WaCares LTC Pro
PR A27-M10 EE	PR Batch 40402.05.2025 WaCares LTC Program	8.66	07/20/2025	001-000-213-10-01-39	PR Batch 40402.05.2025 WaCares LTC Pro

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
PR A27-M10 EE	PR Batch 40004.05.2025 WaCares LTC Program	1,256.10	07/20/2025	001-000-213-10-01-39	PR Batch 40004.05.2025 WaCares LTC Pr
PR APR PDOD EE	PR Batch 40600.05.2025 WaCares LTC Program	3.43	07/20/2025	001-000-213-10-01-39	PR Batch 40600.05.2025 WaCares LTC Pr
PR CO EE	PR Batch 40102.06.2025 WaCares LTC Program	8.99	07/20/2025	001-000-213-10-01-39	PR Batch 40102.06.2025 WaCares LTC Pr
PR J8-21 EE	PR Batch 40002.06.2025 WaCares LTC Program	1,301.70	07/20/2025	001-000-213-10-01-39	PR Batch 40002.06.2025 WaCares LTC Pr
PR J-F EE COR	PR EE WACARES Correction - Landry D.	50.38	04/30/2025	001-000-213-10-01-39	
PR M/C APR EE	PR Batch 00003.05.2025 WaCares LTC Program	45.82	07/20/2025	001-000-213-10-01-39	PR Batch 00003.05.2025 WaCares LTC Pr
PR M/C MAR EE	PR Batch 00003.04.2025 WaCares LTC Program	45.82	07/20/2025	001-000-213-10-01-39	PR Batch 00003.04.2025 WaCares LTC Pr
PR M/C MAY EE	PR Batch 40003.06.2025 WaCares LTC Program	45.82	07/20/2025	001-000-213-10-01-39	PR Batch 40003.06.2025 WaCares LTC Pr
PR M11-24 EE	PR Batch 40002.05.2025 WaCares LTC Program	1,250.94	07/20/2025	001-000-213-10-01-39	PR Batch 40002.05.2025 WaCares LTC Pr
PR M16-29 EE	PR Batch 00001.04.2025 WaCares LTC Program	1,184.53	07/20/2025	001-000-213-10-01-39	PR Batch 00001.04.2025 WaCares LTC Pr
PR M25-J7 EE	PR Batch 40001.06.2025 WaCares LTC Program	1,270.42	07/20/2025	001-000-213-10-01-39	PR Batch 40001.06.2025 WaCares LTC Pr
PR M30-A12 EE	PR Batch 00002.04.2025 WaCares LTC Program	1,225.82	07/20/2025	001-000-213-10-01-39	PR Batch 00002.04.2025 WaCares LTC Pr
PR MAR PDOD EE	PR Batch 00600.04.2025 WaCares LTC Program	6.86	07/20/2025	001-000-213-10-01-39	PR Batch 00600.04.2025 WaCares LTC Pr
PR MAY PDOD EE	PR Batch 40600.06.2025 WaCares LTC Program	3.44	07/20/2025	001-000-213-10-01-39	PR Batch 40600.06.2025 WaCares LTC Pr
PR RETRO EE	PR Batch 40202.05.2025 WaCares LTC Program	2.63	05/30/2025	001-000-213-10-01-39	PR Batch 40202.05.2025 WaCares LTC Pr
PR RETRO/CO EE	PR Batch 00202.04.2025 WaCares LTC Program	30.34	07/20/2025	001-000-213-10-01-39	PR Batch 00202.04.2025 WaCares LTC Pr
	Check Total:	9,031.41			
	Total for Check Run:	104,066.34			
	Total of Number of Checks:	4			

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Electronic AP Proof List

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Printed: 07/30/2025 - 5:10PM
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GIG HARBOR®
"THE MARITIME CITY"

Source	Vendor	Name	Transfer/Route	Check Digit	Account Number	Amount
AP5 40225-07-202	000181	Dept of Labor and Industries,	1111/2222	3	999999	63,761.95
AP5 40225-07-202	001505	INTERNAL REVENUE SERVICE,	1111/2222	3	999999	711.74
AP5 40225-07-202	003544	State of WA-Employment Security Departme	1111/2222	3	999999	30,561.24
AP5 40225-07-202	003800	State of WA-Employment Security Departme	1111/2222	3	999999	9,031.41

Records Printed: 4 — 104,066.34

Accounts Payable

Computer Check Proof List by Vendor

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Printed: 07/31/2025 - 1:41PM
Batch: 40002.07.2025

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Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 000810	AFLAC			Check Sequence: 1	ACH Enabled: True
PR J22-J5 JUL	PR Batch 40001.07.2025 Misc AFLAC Policies	138.23	07/25/2025	001-000-213-10-02-17	PR Batch 40001.07.2025 Cancer Plan Pre-'
PR J22-J5 JUL	PR Batch 40001.07.2025 Misc AFLAC Policies	178.06	07/25/2025	001-000-213-10-02-17	PR Batch 40001.07.2025 Cancer Plan Pre-'
PR J22-J5 JUL	PR Batch 40001.07.2025 Misc AFLAC Policies	17.94	07/25/2025	001-000-213-10-02-17	PR Batch 40001.07.2025 Cancer Plan Pre-'
PR J22-J5 JUL	PR Batch 40001.07.2025 Misc AFLAC Policies	115.58	07/25/2025	001-000-213-10-02-17	PR Batch 40001.07.2025 Cancer Plan Pre-'
PR J22-J5 JUL	PR Batch 40001.07.2025 Misc AFLAC Policies	32.30	07/25/2025	001-000-213-10-02-17	PR Batch 40001.07.2025 Cancer Plan Pre-'
PR J22-J5 JUL	PR Batch 40001.07.2025 Misc AFLAC Policies	7.62	07/25/2025	001-000-213-10-02-17	PR Batch 40001.07.2025 Cancer Plan Pre-'
PR J22-J5 JUL	PR Batch 40001.07.2025 Misc AFLAC Policies	39.20	07/25/2025	001-000-213-10-02-17	PR Batch 40001.07.2025 Cancer Plan Pre-'
PR J22-J5 JUL	PR Batch 40001.07.2025 Misc AFLAC Policies	69.36	07/25/2025	001-000-213-10-02-17	PR Batch 40001.07.2025 Cancer Plan Pre-'
PR J6-19 JUL	PR Batch 40002.07.2025 Misc AFLAC Policies	138.23	07/25/2025	001-000-213-10-02-17	PR Batch 40002.07.2025 Cancer Plan Pre-'
PR J6-19 JUL	PR Batch 40002.07.2025 Misc AFLAC Policies	7.62	07/25/2025	001-000-213-10-02-17	PR Batch 40002.07.2025 Intensive Care Pr
PR J6-19 JUL	PR Batch 40002.07.2025 Misc AFLAC Policies	39.20	07/25/2025	001-000-213-10-02-17	PR Batch 40002.07.2025 Hospital Indemni
PR J6-19 JUL	PR Batch 40002.07.2025 Misc AFLAC Policies	115.58	07/25/2025	001-000-213-10-02-17	PR Batch 40002.07.2025 Short-Term Disal
PR J6-19 JUL	PR Batch 40002.07.2025 Misc AFLAC Policies	178.06	07/25/2025	001-000-213-10-02-17	PR Batch 40002.07.2025 Accident Pre-Tax
PR J6-19 JUL	PR Batch 40002.07.2025 Misc AFLAC Policies	17.94	07/25/2025	001-000-213-10-02-17	PR Batch 40002.07.2025 Critical Illness A
PR J6-19 JUL	PR Batch 40002.07.2025 Misc AFLAC Policies	32.30	07/25/2025	001-000-213-10-02-17	PR Batch 40002.07.2025 Dental Pre-Tax
PR J6-19 JUL	PR Batch 40002.07.2025 Misc AFLAC Policies	39.20	07/25/2025	001-000-213-10-02-17	PR Batch 40002.07.2025 Hospital Indemni
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Vendor: 003694	Allstate Benefits			Check Sequence: 2	ACH Enabled: True
PR J22-J5 JUL	PR Batch 40001.07.2025 Long-Term Care Premi	613.47	07/25/2025	001-000-213-10-01-38	PR Batch 40001.07.2025 Long-Term Care
PR J6-19 JUL	PR Batch 40002.07.2025 Long-Term Care Premi	613.34	07/25/2025	001-000-213-10-01-38	PR Batch 40002.07.2025 Long-Term Care
	Check Total:	1,226.81			
Vendor: 000054	AWC Employee Benefit Trust			Check Sequence: 3	ACH Enabled: True
PR J22-J5 DEE	PR Batch 40001.07.2025 FSA Pre-Tax Ded - De	290.14	07/25/2025	001-000-213-10-01-30	PR Batch 40001.07.2025 FSA Pre-Tax Dec

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
PR J22-J5 DER	PR Batch 40001.07.2025 AWC Dntl 08 Pln F w/	-183.64	07/25/2025	001-000-213-10-02-08	PR Batch 40001.07.2025 FSA Pre-Tax Ded
PR J22-J5 LIFE	PR Batch 40001.07.2025 Life Ins 14	-15.34	07/25/2025	001-000-213-10-02-14	PR Batch 40001.07.2025 FSA Pre-Tax Ded
PR J22-J5 LTD	PR Batch 40001.07.2025 LTD 09 Reg EE PR 1	1,202.84	07/25/2025	001-000-213-10-02-09	PR Batch 40001.07.2025 FSA Pre-Tax Ded
PR J22-J5 MEE	PR Batch 40001.07.2025 FSA Pre-Tax Ded - AW	3,126.43	07/25/2025	001-000-213-10-01-29	PR Batch 40001.07.2025 FSA Pre-Tax Ded
PR J22-J5 MER	PR Batch 40001.07.2025 AWC HealthFirst 250 I	-2,692.00	07/25/2025	001-000-213-10-02-10	PR Batch 40001.07.2025 FSA Pre-Tax Ded
PR J22-J5 VER	PR Batch 40001.07.2025 AWC Vision 13	-32.88	07/25/2025	001-000-213-10-02-13	PR Batch 40001.07.2025 FSA Pre-Tax Ded
PR J6-19 DEE	PR Batch 40002.07.2025 FSA Pre-Tax Ded - Der	4.12	07/25/2025	001-000-213-10-01-30	PR Batch 40002.07.2025 AWC Dntl 08 Pln
PR J6-19 DER	PR Batch 40002.07.2025 AWC Dntl 08 Pln F w/	11,646.72	07/25/2025	001-000-213-10-02-08	PR Batch 40002.07.2025 AWC Dntl 08 Pln
PR J6-19 LIFE	PR Batch 40002.07.2025 Life Ins 14	1,650.26	07/25/2025	001-000-213-10-02-14	PR Batch 40002.07.2025 AWC Dntl 08 Pln
PR J6-19 LIFEa	PR J6-19 LIFE Adjustment - Ejde A	15.34	07/25/2025	001-000-213-10-02-14	
PR J6-19 LIFEa	PR J6-19 LIFE Adjustment - Mancuso O	15.34	07/25/2025	001-000-213-10-02-14	
PR J6-19 LTD	PR Batch 40002.07.2025 LTD 09 Reg EE PR 2	1,242.99	07/25/2025	001-000-213-10-02-09	PR Batch 40002.07.2025 AWC Dntl 08 Pln
PR J6-19 LTDA	PR Batch 40002.07.2025 LTD Adjustment	24.83	07/25/2025	001-000-213-10-02-09	PR Batch 40002.07.2025 AWC Dntl 08 Pln
PR J6-19 LTDa	PR J6-19 LTD Adjustment	0.01	07/25/2025	001-000-213-10-02-09	
PR J6-19 MER	PR Batch 40002.07.2025 AWC Kaiser Permanen	7,877.14	07/25/2025	001-000-213-10-02-10	PR Batch 40002.07.2025 AWC Dntl 08 Pln
PR J6-19 MER	PR Batch 40002.07.2025 AWC HealthFirst 250 I	119,578.51	07/25/2025	001-000-213-10-02-10	PR Batch 40002.07.2025 AWC Dntl 08 Pln
PR J6-19 MER	PR Batch 40002.07.2025 AWC HDHP (High De	12,845.62	07/25/2025	001-000-213-10-02-10	PR Batch 40002.07.2025 AWC Dntl 08 Pln
PR J6-19 V	PR Batch 40002.07.2025 AWC Vision 13	2,170.08	07/25/2025	001-000-213-10-02-13	PR Batch 40002.07.2025 AWC Dntl 08 Pln
PR M/C JUNE DEE	PR Batch 40003.07.2025 FSA Pre-Tax Ded - Der	3.48	07/25/2025	001-000-213-10-01-30	PR Batch 40003.07.2025 FSA Pre-Tax Ded
PR M/C JUNE DER	PR Batch 40003.07.2025 AWC Dntl 08 Pln F w/	105.32	07/25/2025	001-000-213-10-02-08	PR Batch 40003.07.2025 AWC Dntl 08 Pln
PR M/C JUNE VER	PR Batch 40003.07.2025 AWC Vision 13	21.92	07/25/2025	001-000-213-10-02-13	PR Batch 40003.07.2025 AWC Vision 13
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PR CO FIT	PR Batch 40202.07.2025 Federal Income Tax	348.36	07/25/2025	001-000-213-10-01-15	PR Batch 40202.07.2025 Federal Income T
PR CO MCEE	PR Batch 40202.07.2025 Medicare Employee Po	22.96	07/25/2025	001-000-213-10-01-06	PR Batch 40202.07.2025 Medicare Employ
PR CO MCER	PR Batch 40202.07.2025 Medicare Employer Po	22.96	07/25/2025	001-000-213-10-02-06	PR Batch 40202.07.2025 Medicare Employ
PR J6-19 FIT	PR Batch 40002.07.2025 Federal Income Tax	47,095.32	07/25/2025	001-000-213-10-01-15	PR Batch 40002.07.2025 Federal Income T
PR J6-19 MCEE	PR Batch 40002.07.2025 Medicare Employee Po	6,898.85	07/25/2025	001-000-213-10-01-06	PR Batch 40002.07.2025 Federal Income T
PR J6-19 MCER	PR Batch 40002.07.2025 Medicare Employer Po	6,898.85	07/25/2025	001-000-213-10-02-06	PR Batch 40002.07.2025 Federal Income T
PR J6-19 SSEE	PR Batch 40002.07.2025 Soc Secr Employee Po	678.00	07/25/2025	001-000-213-10-01-06	PR Batch 40002.07.2025 Federal Income T
PR J6-19 SSER	PR Batch 40002.07.2025 Soc Secr Employer Po	678.00	07/25/2025	001-000-213-10-02-06	PR Batch 40002.07.2025 Federal Income T
PR JUN PDOD FIT	PR Batch 40600.07.2025 Federal Income Tax	1,383.08	07/25/2025	001-000-213-10-01-15	PR Batch 40600.07.2025 Federal Income T
PR JUN PDOD MCE	PR Batch 40600.07.2025 Medicare Employee Po	99.65	07/25/2025	001-000-213-10-01-06	PR Batch 40600.07.2025 Medicare Employ

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
PR JUN PDOD MCR	PR Batch 40600.07.2025 Medicare Employer Po	99.65	07/25/2025	001-000-213-10-02-06	PR Batch 40600.07.2025 Medicare Employ
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Vendor: 000380	LEOFF 1 & 2			Check Sequence: 5	ACH Enabled: True
PR J6-19 L2EE	PR Batch 40002.07.2025 LEOFF 2 - Employee	9,172.27	07/25/2025	001-000-213-10-01-05	PR Batch 40002.07.2025 LEOFF 2 - Empl
PR J6-19 L2ER	PR Batch 40002.07.2025 LEOFF 2 - Employer	5,720.57	07/25/2025	001-000-213-10-02-05	PR Batch 40002.07.2025 LEOFF 2 - Empl
PR JUN PDOD L2E	PR Batch 40600.07.2025 LEOFF 2 - Employee	586.27	07/25/2025	001-000-213-10-01-05	PR Batch 40600.07.2025 LEOFF 2 - Empl
PR JUN PDOD L2R	PR Batch 40600.07.2025 LEOFF 2 - Employer	365.64	07/25/2025	001-000-213-10-02-05	PR Batch 40600.07.2025 LEOFF 2 - Empl
PR JUN PDOD L2S	PR Batch 40600.07.2025 LEOFF 2 - State Contr	234.36	07/25/2025	001-000-213-10-02-05	PR Batch 40600.07.2025 LEOFF 2 - Empl
	Check Total:	16,079.11			
Vendor: 002660	NAVIA BENEFIT SOLUTIONS			Check Sequence: 6	ACH Enabled: True
PR J6-19 FSADC	PR Batch 40002.07.2025 FSA Pre-Tax Ded-Day	698.47	07/25/2025	001-000-213-10-01-28	PR Batch 40002.07.2025 FSA Pre-Tax Cor
PR J6-19 FSAEE	PR Batch 40002.07.2025 FSA Pre-Tax Contribut	1,563.42	07/25/2025	001-000-213-10-01-28	PR Batch 40002.07.2025 FSA Pre-Tax Cor
PR J6-19 HSAEE	PR Batch 40002.07.2025 HSA Employee Contril	15.30	07/25/2025	001-000-213-10-01-36	PR Batch 40002.07.2025 FSA Pre-Tax Cor
	Check Total:	2,277.19			
Vendor: 000548	PERS 1, 2 & 3 DRS			Check Sequence: 7	ACH Enabled: True
PR J22-5 P2EC	PR J22-5 P2 EE Correction - Ridgway C	13.77	07/25/2025	001-000-213-10-01-03	
PR J22-5 P2RC	PR J22-5 P2 ER Correction - Ridgway C	49.59	07/25/2025	001-000-213-10-02-03	
PR J22-J5 P2EEC	PR J22-J5 P2 Correction	-46.16	07/11/2025	001-000-213-10-01-03	
PR J22-J8 P2ERC	PR J22-J8 P2 ER Correction	-166.26	07/11/2025	001-000-213-10-02-03	
PR J6-19 P2EE	PR Batch 40002.07.2025 PERS 2 EE Correction	32.39	07/25/2025	001-000-213-10-01-03	PR Batch 40002.07.2025 PERS 2 - Employ
PR J6-19 P2EE	PR Batch 40002.07.2025 PERS 2 - Employee	14,850.63	07/25/2025	001-000-213-10-01-03	PR Batch 40002.07.2025 PERS 2 - Employ
PR J6-19 P2ER	PR Batch 40002.07.2025 PERS 2 ER Correction	116.67	07/25/2025	001-000-213-10-02-03	PR Batch 40002.07.2025 PERS 2 - Employ
PR J6-19 P2ER	PR Batch 40002.07.2025 PERS 2 - Employer	15,402.73	07/25/2025	001-000-213-10-02-03	PR Batch 40002.07.2025 PERS 2 - Employ
PR J6-19 P3AEE	PR Batch 40002.07.2025 PERS 3 Opt A Fixed - l	1,520.57	07/25/2025	001-000-213-10-01-24	PR Batch 40002.07.2025 PERS 2 - Employ
PR J6-19 P3BEE	PR Batch 40002.07.2025 PERS 3 Opt B - EE	797.64	07/25/2025	001-000-213-10-01-24	PR Batch 40002.07.2025 PERS 2 - Employ
PR J6-19 P3CEE	PR Batch 40002.07.2025 PERS 3 Opt C - EE	1,206.56	07/25/2025	001-000-213-10-01-24	PR Batch 40002.07.2025 PERS 2 - Employ
PR J6-19 P3EEE	PR Batch 40002.07.2025 PERS 3 Opt E Fixed - l	282.29	07/25/2025	001-000-213-10-01-24	PR Batch 40002.07.2025 PERS 2 - Employ
PR J6-19 P3ER	PR Batch 40002.07.2025 PERS 3 - Employer	4,013.60	07/25/2025	001-000-213-10-02-22	PR Batch 40002.07.2025 PERS 2 - Employ
PR J6-19 P3FEE	PR Batch 40002.07.2025 PERS 3 Opt F Fixed - l	1,628.84	07/25/2025	001-000-213-10-01-24	PR Batch 40002.07.2025 PERS 2 - Employ
	Check Total:	39,702.86			

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 003591	WA Teamsters Welfare Trust			Check Sequence: 8	ACH Enabled: True
PR J22-J5 DERA	PR JUL Dental ER Missed Deduction - Edje A	120.50	07/25/2025	001-000-213-10-02-29	
PR J22-J5 MEE	PR Batch 40001.07.2025 FSA Pre-Tax Ded - PD	1,509.84	07/25/2025	001-000-213-10-01-35	PR Batch 40001.07.2025 FSA Pre-Tax Dec
PR J22-J5 MEEA	PR JUL Medical EE Missed Deduction - Edje A	83.88	07/25/2025	001-000-213-10-01-35	
PR J22-J5 MERA	PR JUL Medical ER Missed Deduction - Edje A	1,593.62	07/25/2025	001-000-213-10-02-26	
PR J22-J5 RWTA	PR JUL RWT ER Missed Deduction - Edje A	175.00	07/25/2025	001-000-213-10-02-31	
PR J22-J5 VERA	PR JUL Vision ER Missed Deduction - Edje A	17.10	07/25/2025	001-000-213-10-02-30	
PR J6-19 D	PR Batch 40002.07.2025 Dntl Plan A WaTWT	2,169.00	07/25/2025	001-000-213-10-02-29	PR Batch 40002.07.2025 Dntl Plan A WaT
PR J6-19 M	PR Batch 40002.07.2025 Medical Plan A WaTW	28,685.16	07/25/2025	001-000-213-10-02-26	PR Batch 40002.07.2025 Dntl Plan A WaT
PR J6-19 RWT	PR Batch 40002.07.2025 Retiree's Welfare Trust	3,150.00	07/25/2025	001-000-213-10-02-31	PR Batch 40002.07.2025 Dntl Plan A WaT
PR J6-19 V	PR Batch 40002.07.2025 Vision Plan EXT WaTV	307.80	07/25/2025	001-000-213-10-02-30	PR Batch 40002.07.2025 Dntl Plan A WaT
	Check Total:	37,811.90			
	Total for Check Run:	321,387.20			
	Total of Number of Checks:	8			

Clearing House

Electronic AP Proof List

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Sort By: Vendor Name

Source	Vendor	Name	Transfer/Route	Check Digit	Account Number	Amount
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AP5 40002-07-202	003694	Allstate Benefits,	1111/2222	3	999999	1,226.81
AP5 40002-07-202	000054	AWC Employee Benefit Trust,	1111/2222	3	999999	158,897.23
AP5 40002-07-202	001505	INTERNAL REVENUE SERVICE,	1111/2222	3	999999	64,225.68
AP5 40002-07-202	000380	LEOFF 1 & 2,	1111/2222	3	999999	16,079.11
AP5 40002-07-202	002660	NAVIA BENEFIT SOLUTIONS,	1111/2222	3	999999	2,277.19
AP5 40002-07-202	000548	PERS 1, 2 & 3 DRS,	1111/2222	3	999999	39,702.86
AP5 40002-07-202	003591	WA Teamsters Welfare Trust,	1210/0024	8	4121444426	37,811.90

Records Printed: 8 321,387.20

Accounts Payable

Computer Check Proof List by Vendor

User: ekovell@gigharborwa.gov
Printed: 07/31/2025 - 1:41PM
Batch: 40202.07.2025

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
Vendor: 000837	City of Gig Harbor-Payroll			Check Sequence: 1	ACH Enabled: False
PR JUN PDOD	PR Batch 40600.07.2025 REIMB TO CITY - BE	897.09	07/25/2025	001-006-521-10-21-01	PR Batch 40600.07.2025 REIMB TO CITY
	Check Total:	897.09			
Vendor: 000206	KEVIN L ENTZE			Check Sequence: 2	ACH Enabled: False
2025 Q2 JUN	LEOFF I Benefit Reimb/HIPAA	1,164.34	07/25/2025	001-001-517-21-38-00	
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Vendor: 000245	MARK C GALLIGAN			Check Sequence: 3	ACH Enabled: False
2025 Q2 APR-JUN	LEOFF I Benefit Reimb/HIPAA	1,635.45	07/25/2025	001-001-517-21-38-00	
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Vendor: 002687	HRA VEBA TRUST CONTRIBUTIONS			Check Sequence: 4	ACH Enabled: False
PR J6-19 NREE	PR Batch 40002.07.2025 VEBA Non-Rep Contri	1,400.00	07/25/2025	001-000-213-10-01-27	PR Batch 40002.07.2025 VEBA Non-Rep
PR J6-19 PDEE	PR Batch 40002.07.2025 VEBA EE Contributior	900.00	07/25/2025	001-000-213-10-01-27	PR Batch 40002.07.2025 VEBA EE Contri
PR J6-19 PDER	PR Batch 40002.07.2025 VEBA Monthly Benefi	450.00	07/25/2025	001-000-213-10-02-23	PR Batch 40002.07.2025 VEBA Monthly I
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Vendor: 003242	LegalShield			Check Sequence: 5	ACH Enabled: False
PR J6-19 JUL	PR Batch 40002.07.2025 Legal Shield PR Deduc	154.55	07/25/2025	001-000-213-10-01-33	PR Batch 40002.07.2025 Legal Shield PR
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Vendor: 003590	Teamsters Legal Defense Fund			Check Sequence: 6	ACH Enabled: False
PR J6-19 AUG	PR Batch 40002.07.2025 PD Teamsters Legal De	115.84	07/25/2025	001-000-213-10-01-14	PR Batch 40002.07.2025 PD Teamsters Le
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Vendor: 003589	Teamsters Local 117			Check Sequence: 7	ACH Enabled: False

Invoice No	Description	Amount	Pmt Date	Acct Number	Reference
PR J6-19 GUEE	PR Batch 40002.07.2025 General Unit Teamsters	2,309.18	07/25/2025	001-000-213-10-01-10	PR Batch 40002.07.2025 General Unit Tea
PR J6-19 PDEE	PR Batch 40002.07.2025 PD Teamsters Local No	1,132.41	07/25/2025	001-000-213-10-01-14	PR Batch 40002.07.2025 General Unit Tea
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Vendor: 003724	Teamsters Local 313			Check Sequence: 8	ACH Enabled: False
PR J22-J5 SUEE	PR Batch 40001.07.2025 Supervisors Unit Team	286.02	07/25/2025	001-000-213-10-01-40	PR Batch 40001.07.2025 Supervisors Unit
PR J6-19 SUEE	PR Batch 40002.07.2025 Supervisors Unit Team	285.98	07/25/2025	001-000-213-10-01-40	PR Batch 40002.07.2025 Supervisors Unit
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Vendor: 001699	TRUSTEED PLANS SVC CORP			Check Sequence: 9	ACH Enabled: False
PR J22-J5 LTDEE	PR Batch 40001.07.2025 TPSC LTD 09 PD Offi	593.32	07/25/2025	001-000-213-10-01-26	PR Batch 40001.07.2025 TPSC LTD 09 Ci
PR J22-J5 LTDER	PR Batch 40001.07.2025 TPSC LTD 09 City Pd	288.40	07/25/2025	001-000-213-10-02-09	PR Batch 40001.07.2025 TPSC LTD 09 Ci
PR J6-19 ER	PR Batch 40002.07.2025 TPSC LTD 09 City Pd	288.28	07/25/2025	001-000-213-10-02-09	PR Batch 40002.07.2025 TPSC LTD 09 Ci
PR JUL LTD EE	PR JUL LTD EE missed deduction - Ejde A	34.21	07/25/2025	001-000-213-10-01-26	
PR JUL LTD ER	PR JUL LTD ER missed deduction - Ejde A	30.79	07/25/2025	001-000-213-10-02-09	
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	Total for Check Run:	11,965.86			
	Total of Number of Checks:	9			

Accounts Payable

Check Register Totals Only

User: ekovell@gigharborwa.gov
Printed: 7/31/2025 - 1:54 PM

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Check	Date	Vendor No	Vendor Name	Amount	Voucher
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Accounts Payable

Computer Check Proof List by Vendor

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	Check Total:	1,502.50			
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	Total of Number of Checks:	4			

Clearing House

Electronic AP Proof List

User: ekovell@gigharborwa.gov
Printed: 07/31/2025 - 1:58PM
Sort By: Vendor Name

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Source	Vendor	Name	Transfer/Route	Check Digit	Account Number	Amount
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AP5 40203-07-202	002808	MISSIONSQ 705781 RETIREMENT,	0110/0002	8	99001190	1,502.50

Records Printed: 4 — 80,157.80

City of Gig Harbor
City Council Agenda Bill

Meeting Date: August 11, 2025

SUBJECT: Professional Services Contract Amendment #3 – Lift Station 1A Rehabilitation

SUBMITTED BY: Marcos McGraw
DEPARTMENT: Public Works **PHONE:** (253) 853-2647

SUGGESTED MOTION: Move to authorize the mayor to execute amendment #3 of the Professional Services agreement with Kennedy-Jenks in an amount not to exceed of $120,995.00.

BACKGROUND INFORMATION: Sanitary sewer Lift Station 1 is located in the southwest corner of Crescent Creek Park. It was built in 1973. Due to the age of the lift station, it is nearing the end of its usable life.

In May 2023, council approved the consultant to proceed with predesign efforts and prepare documents for improvements to the sewer lift station. Council subsequently approved contract amendment #1 on November 13, 2023, to perform final design and permitting. During the final design effort, the consultant discovered that liquifiable soils exist on the project site. As such, the proposed slab foundation for the new lift station is not feasible.

On October 28, 2024,council approved Amendment #2. This amendment directed the consultant to further evaluate the soil conditions and recommend the most viable deep pile foundation option to mitigate the liquifiable soils at the site.

Amendment #3 directs the consultant to manage the additional required permits, provide geotechnical recommendations for site conditions, redesign the existing utility services to the park restroom, revise the diesel-driven back up pump to a standby diesel generator, design a new security fence, and design stormwater infrastructure.

FISCAL CONSIDERATION: The project is included in the 2025-26 Budget, under the Wastewater Capital Fund as objective 3 "Lift Station 1A (Crescent Creek Park) Rehabilitation". While the total design effort will exceed the original proposed budget, there are funds within the ending fund balance of the wastewater capital fund to pay for the additional costs associated with this amendment. A budget summary is shown on the table below:

2025-26 Mid-Biennium Budget Project Funding:	
Wastewater Capital fund	$3,475,000.00
Total 2022 Budget:	**$3,475,000.00**
Total Project Expenses:	

Remaining costs_Current Professional Services Contract – Kennedy-Jenks	($149,715.02)
2025 Professional Service Contract Amend. #3 [added scope]	($120,995.00)
Available 2025-26 Budget for Permit fees & Construction:	**$3,204,289.98**

Expenditure Required: $ 120,995,000.00	Amount Budgeted: $ 3,475,000.00	Appropriation Required: $

ATTACHMENTS:

1. Proposed GH LS1A Amend. #3_Scope V2
2. Proposed GH LS1A Amend. #3_Fee V2
3. AMEND.3_KJ_Contract

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities.

Services Agreement #CSSP-2309
Amendment No. 3
Lift Station 1A Rehabilitation
City of Gig Harbor

EXHIBIT A

Summary

The modifications to the Scope of Services are provided in detail below and are summarized as follows:

1. Task 1 – Project Management
    - Add budget for management and oversight of additional scope items.
    - Add budget for three additional "ad-hoc" coordination meetings.
2. Task 3 – Permitting
    - Task 301 – Removal of effort to prepare JARPA and HPA permits
    - Task 305 – New Task - Add preparation of a Stormwater Site Plan (SSP), as the project now adds more than 2,000 square feet of new plus replaced hard surface.
3. Task 4 – Geotechnical Engineering
    - Task 401 – Revised geotechnical report for additional geotechnical recommendations required for site civil and structural design. Additional coordination with the geotechnical subconsultant.
4. Task 604 – Detailed Design
    - Removal of effort for design of a bridge crane inside the Equipment Building.
    - Design for demolition of the existing sanitary sewer wetwell. Design reroute of existing piping connected to the wetwell.
    - Design the relocation for sanitary sewer and water service lines for the park restroom.
    - Relocate the electrical service for the park restroom.
    - Design concrete pad around the Equipment Building.
    - Change from diesel-driven backup pump to a standby generator.
    - Addition of gutters on the Equipment Building.
    - Add additional information and a drawing to 90% drawing package in anticipation of it being using as a permit drawing package.
    - Site civil design.
    - Screening fence
5. Task 605 – Specifications
    - Specifications for rehabilitation of existing manhole in Vernhardson Street.

Scope of Services

The following services are to be added to the existing Scope of Services.

Task 1 Project Management

Provide project management and coordination efforts to support the additional tasks identified in this amendment and continuation of tasks in the original contract.

Three additional “ad-hoc” coordination meetings are proposed. These will occur during the 90% (permitting) and final design phases and are added to the scope to promote communication between City and KJ staff and provide visibility to the City into design progression.

Assumptions

- The project will go out to bid in March of 2026, which is an additional 12 months from the current contracted design duration.

- Meeting minutes will be prepared to document discussions and decisions. These meeting minutes will be provided to the City for their records.

Task 3 - Permitting

Task 301 – Environmental Permitting Coordination

Kennedy Jenks scoped preparation of a Joint Aquatic Resources Permit Application (JARPA) and Hydraulic Project Approval (HPA), if required. Neither of these permits was required, so effort associated with the preparation of the applications is removed from the scope of work.

Task 305 - Preparation of an SSP and CSWPPP

Kennedy Jenks was scoped to review the City’s municipal code and Stormwater Management and Site Development Manual (Manual) for guidance on which minimum mitigation requirement(s) must be met. It was initially assumed the project would replace or add less than 2,000 square feet of hard surface and disturb less than 7,000 square feet of ground, so only Minimum Requirements (MRs) 2 and 4 would apply. It was also assumed that the Construction Stormwater Pollution Prevention Plan (CSWPPP) could be prepared by the Contractor.

The proposed Equipment Building is located on the far west edge of Crescent Creek Park, just north of the existing lift station facility. This location necessitated a hammer head driveway to allow maintenance vehicles to turn around and park onsite. This hammerhead driveway and other requested hard surfaces (e.g. concrete pad around the building) increased the quantity of hard surface added by the project to more than 2,000 square feet, triggering additional stormwater minimum requirements outlined in Volume 1, Chapter 2 of the City’s Manual. These requirements include the preparation of a Stormwater Site Plan (SSP). At the City’s request, Kennedy Jenks will complete the following tasks as part of this additional effort:

- Review City requirements for SSPs and research implications of existing site conditions (e.g. the building being within the 100-year FEMA FIRM floodplain, etc.). It is assumed that this review will clarify that this project will not result in additional design or permitting efforts.
- Prepare a SSP which addresses MRs 1 through 5 as outlined in Volume 1, Chapter 2 of the City’s Manual.

- Three, one-hour meetings with the City and/or City planning department to discuss the proposed stormwater management approach. It is assumed that up to two consultants will be in attendance at these meetings.

Assumptions

- The project will include less than 5,000 square feet of new plus replaced hard surface, so the project must only meet MRs 1 through 5.
- MR 5 – Onsite Stormwater Management
  - The list approach will be used to evaluate potential stormwater management approaches.
  - Per initial discussions with the City during the 60% design review meeting on April 23, 2025, it is assumed stormwater management can be addressed using Downspout Dispersion and Sheet Flow Dispersion BMPs across existing and re-planted vegetated (i.e. new landscaping & lawn) areas within the park. The assumed design effort to address this requirement is included under Task 604.
- Up to three 1-hour virtual meetings with the City or City planning department will be held to confirm the stormwater management approach.
- Gutters and downspouts can be added to the new Equipment Building to collect and convey roof runoff away from the building.
- The SSP will be submitted electronically to the City, and the City will submit the SSP to its permitting department.
- The City will pay any required permitting fees.
- Based on communications from the City on July 22, 2025, a Construction Stormwater Pollution Prevention Plan (CSWPPP) does not need to be prepared and submitted as part of the SSP. A reference to submittal of a CSWPPP by the future contractor can be added to the SSP to satisfy MR 4.
- The contractor will obtain an Ecology Construction Stormwater Permit, if necessary, and will prepare their own CSWPPP, as necessary, to manage site runoffs.
- Meeting minutes will be prepared and provided for the three budgeted meetings. Meeting minutes will document discussion and decisions that were made during the meetings and will be provided to the City for their records.

Task 4 Geotechnical Engineering

Task 401 - Additional Geotechnical Recommendations and Coordination

Additional guidance and recommendations from the geotechnical engineer are needed for the following items:

- Grading and embankment recommendations to confirm that a 33% (3:1) slope or retaining wall can be constructed uphill of and adjacent to Crescent Creek.
- Additional subgrade material, thickness, and compaction recommendations

- Additional recommendations concerning soil stabilization and over excavation during construction
- Additional discussion around allowable compaction methods
- Pavement and concrete pad subgrade and design recommendations.
- Recommendations for “lightweight backfill” which could be used on the project site.
- Bid support services for answering geotechnical related questions.
- Design review services for the geotechnical subconsultant to review the 90% and bid drawings and specifications.
- Graphs or charts for the anticipated pile soil-structure interaction.
- Partial passive pressures mobilized for displacements of 0.1” to 1” and 1.25” to 2”.
- Information on corrosivity of soil.
- Steel reinforcement layout.
- Three lateral design loading scenarios.

Included in this task is time for KJ to coordinate with Sage Geotechnical, LLC (Sage) and effort for Sage to update the geotechnical report with the requested information.

Assumptions:

- KJ and Sage will hold one (1) one hour review meeting to discuss KJ’s comments and questions about the additions/changes to the geotechnical report.
- Sage will update the geotechnical report within 3 weeks of notice to proceed.

Task 6 – Detailed Design

Task 604 – Removal of Bridge Crane Design

During KJ’s research and discussions with Schemata Workshop, KJ’s architectural subconsultant, it was identified that the addition of a bridge crane within the Equipment Building would add significant cost and engineering time to the project. The Pre-Engineered Metal Building (PEMB) manufacturer would not provide a crane design. Also, the addition of the crane would not only increase the height of the building to allow for approximately 4 to 6 feet of head space above the crane, but it would also complicate the design of the piping within the building to avoid the crane supports. The City clarified that the crane would primarily be used to move the generator and the odor control units onto a dolly to be transported outside of the building when either piece of equipment required maintenance.

The City decided to remove the bridge crane on December 18, 2024, since the crane would not provide significant benefit compared to the engineering and construction costs associated with the design and installation of the bridge crane structural support system. Previous Amendment 2 fees associated with the bridge crane are represented as a credit in the attached fee schedule.

Task 604 – Design Demolition and Replacement for Existing Wetwell

KJ's original design contract assumed that the existing wetwell structure would be converted into a manhole upstream of the new wetwell. During the 60% design review meeting on April 23, 2025, the City requested the design reflect the demolition and removal of the existing wetwell to improve project constructability and lower construction costs. This change requires additional engineering effort to design the abandonment of the wetwell and select existing pipes and to design connections for pipes that are to remain.

<u>Assumptions</u>

- Two new design drawings will be prepared – (1) new demolition plan, specific to the wetwell structure, and (1) detail and section drawing.
- Revisions to the specifications will be required to design the demolition of the existing wetwell.
- A sanitary sewer bypass plan will be prepared by the contractor and submitted to the City for review and approval. Preparation of a bypass plan by KJ is not included.

Task 604 – Sanitary Sewer and Water Service Line Relocations

Between 30% and 60% design, existing water and sanitary sewer services serving the park restroom were identified as crossing the project site. These utilities were not shown in the original survey, and they are not on the GIS maps provided by the City. Therefore, relocation of these service lines was not in our original scope of work. These service lines currently run underneath the proposed building. Rerouting these services is necessary to avoid the proposed building. An additional profile sheet will be required to capture the sanitary sewer pipe realignments. Additional engineering, drafting, survey and utility locating near the restroom are required.

<u>Assumptions:</u>

- One additional drawing will be required for the sanitary sewer and potable water profiles. Two profiles will be produced and included on the new sheet.
- Plan view information for the sanitary sewer and water line reroutes from the public restroom can be shown on drawings already in scope.
- The rerouted water and sanitary sewer laterals will be up to 80 LF each.
- The existing water meter and service connection for the public park restroom can be reused for the rerouted potable water service and sanitary sewer line; new service connections are not included.
- Per discussions during the 60% Design Review meeting on April 23, 2025, the new potable water service line does not have to cross new sanitary sewer service line at a 90 degree angle as long as a) the sanitary sewer service is encased and b) the required vertical separation is achieved.
- Wye cleanouts are acceptable instead of manholes at any necessary sanitary sewer service bends.

Task 604 – Reroute Existing Park Restroom Electrical Service

Between 30% and 60% design, it was identified that the current electrical service for the bathrooms runs under the proposed Equipment Building. Rerouting the bathroom electrical service is not within the electrical subconsultant's current scope. Rerouting the electrical service will require a new electric utility meter and disconnect to be installed. During the 60% design review meeting, the City requested the new electrical meter and disconnect be located on an equipment rack near the restroom. The additional scope of work for the electrical subconsultant includes:

- Coordination with the City's Parks Department on location and mounting arrangements for the new utility meter and disconnect switch.
- Detailed design for the location and arrangement of the new utility meter and disconnect switch.
- Design of new electrical service feeders from the existing electrical utility handhole to the new utility meter and disconnect location.
- Design for downstream power distribution equipment that requires replacement to meet latest adopted National Electric Code (NEC) requirements.

Assumptions:

- City will provide equipment location and mounting requirements to the electrical subconsultant in a timely manner.
- Design of any feeders or service equipment upstream of the existing electrical utility handhole are not included.

Task 604 – Concrete Pad Around the Equipment Building

During Preliminary (~15%) design, the City requested that a 4' concrete pad be added around the perimeter of the Equipment Building to allow for maintenance access and to provide a flat surface for use with ladders and other maintenance equipment. During the 60% design review meeting on April 23rd, 2025, the City confirmed their desire to retain this concrete pad around the Equipment Building.

The addition of this concrete pad has required and will require additional engineering and design effort, drafting, code review, and minor expansion of the specifications. Additionally, due to existing site conditions, the pad will need to extend 6' (instead of 4') off the west side of the building and a barrier - guard rail or fence - will need to be provided on the west and south sides of the building to provide fall protection for City staff.

Assumptions:

- A barrier (e.g., guard rail or fence) is required on the west and south sides of the Equipment Building for fall protection.
- One additional specification section – 05 72 20: Aluminum Handrails, Guardrails and Related Systems – may be required.
- The pad does not need to be designed for liquefaction effects.

- The pad will be designed for pedestrian loading.
- If needed, pervious pavement or concrete can be used in place of conventional concrete to limit stormwater runoff.
- Four (4) design sheets are impacted by the addition of the concrete pad via additional design linework and notes, and an additional two (2) details are required.

Task 604 - Diesel-Driven Pump Changed to Standby Diesel Generator

KJ's original design contract assumed that the lift station would include a diesel-driven ScrewSucker backup pump similar to Lift Station 12. During the 30% design, it was determined that a ScrewSucker pump could not meet the hydraulic performance requirements at Lift Station 1A. To provide reliable system operation in the event of a power outage, it was determined a standby generator would be required. This was discussed in an email from Michael Lubovich on March 20, 2024. Chuck Roy confirmed receipt and directed KJ to proceed with a KSB style pump and a generator on March 21, 2024. This change in approach has resulted in following additional design efforts.

- Modifications to the mechanical plan and sections to show a diesel generator, including subbase fuel tank, fuel tank vent piping, and external engine exhaust silencer and piping (not required for the ScrewSucker pump).
- Modifications to the odor control system plan and P&ID to eliminate the automatic shutoff valve from the wet well (no longer required with inclusion of standby power).
- Modifications to the HVAC schematic, plan and section to accommodate the increased airflow required for a diesel generator.
- Modifications to the structural plans and sections to show a diesel generator, including foundation and support for external engine exhaust silencer and piping.
- Modifications to the electrical single line diagrams, plans and details to include a diesel generator and automatic transfer switch.
- Modification to the P&IDs to eliminate the diesel-driven pump and add the standby generator and automatic transfer switch and associated controls.
- Addition of specifications for the diesel generator and automatic transfer switch, including piping and accessories for the generator exhaust and fuel tank venting systems. Place text here.

<u>Assumptions</u>:

- Indoor fuel storage limited to 120 gallons per the Fire Code. Fire suppression system not included, as it is not required by code based on assumption that fuel storage is limited to 120 gallons.
- Filling of subbase fuel tank via connections that can be made with fuel hose and quick connect is not permitted. Remote fill connection to subbase fuel tank not included.
- Critical grade exhaust silencer included for engine exhaust.

- Standard drainable louvers included. Acoustic louvers not included.
- Acoustic study not required and not included. Noise mitigation measures beyond those identified not provided.

Task 604 – Addition of Gutters on the Equipment Building

KJ's original scope assumed that the exterior of the Equipment Building would be designed to mimic the historic nature of the other buildings at Crescent Creek Park. The City provided guidance and design standards for the historic Works Project Administration (WPA) buildings on August 20, 2024. These existing buildings were designed without gutters, so stormwater is managed by sheet flow off the roof and onto the surrounding ground. This could cause a safety issue for City staff at the Equipment Building, as roof runoff would drip onto the proposed concrete pad around the building and could cause a slip hazard. During the 60% design review meeting on April 23, 2025, adding gutters to the Equipment Building was discussed to better manage roof runoff. As a result of the discussion, the City directed KJ to add gutters and downspouts to the Equipment Building.

This scope item will include:

- Additional coordination effort with Schemata Workshop, KJ's architectural subconsultant, to integrate gutters and downspouts into their design.
- Additional design and engineering effort to design downspout dispersion systems for runoff from the Equipment Building.

<u>Assumptions:</u>

- Gutters and downspouts can be added to the new Equipment Building to collect and convey roof runoff away from the building.
- Downspout dispersion systems or splash blocks can be installed to disperse stormwater across the vegetated/lawn area to the north of the Equipment Building.
- There is adequate space north of the Equipment Building to disperse runoff from the site improvements (i.e. driveway, concrete pad, Equipment Building, etc.)

Task 604 – Additions to 90% Design Drawings for use as Permit Drawings

It is KJ's understanding that the City would prefer to submit the 90% design deliverable for permitting. Upon review of the City's Shoreline Conditional Use Permit checklist, it was identified that select items listed on the check list are not within KJ's current scope of work. These additional items can be added to KJ's scope and included in the 90% drawing set upon City request.

<u>Assumptions:</u>

- 90% Design (a.k.a. Permit) drawings are required to accompany the shoreline conditional use permit application.
- One (1) additional drawing will be created to include in the 90% design set:

    - Typical Grading Cross sections
- Additional information will be added to the 90% drawings including:
    - Source, volume, and composition of fill materials
    - Source, volume, and composition of excavated materials and proposed disposal area
    - Shoreline designation according to the Master Plan
    - Brief description of the general nature of the improvements and land use within 1000 feet in all directions from development site
    - General indication of the character of vegetation found on the site
- City staff will prepare and submit permit applications and checklists, as necessary.

Task 604 – Site Civil Design

The original scope assumed that the improvements would be similar to Lift Station 12, would be installed on a level area, and would require minimal grading. Based on initial site location discussions and collaboration with the City, the Equipment Building was located on the west edge of Crescent Creek Park to allow for reuse of select elements of the existing sanitary sewer infrastructure and to place the building away from existing park spaces and close to the existing pump station. This location increased the amount of driveway necessary to access the Equipment Building, placed the new infrastructure in close proximity to Crescent Creek, and placed the building in an area with steeper existing slopes than areas further to the east. Also, Crecent Creek Park has numerous significant trees that the City has directed KJ to avoid or minimize our impacts on. These considerations necessitate a more detailed grading, drainage, and piping plans than anticipated in KJ's original scope of work.

<u>Assumptions:</u>

- Slopes up to 33% (3:1) can be constructed on the site.
- The driveway to the Equipment Building can be up to a 12% grade per Figure 2.3 in the City of Gig Harbor's Public Works Standards.
- Improvements cannot be within 10' of significant trees per Gig Harbor Municipal code 17.78.092.A.

Task 604 – Screening Fence

During the 60% design review meeting on April 23, 2025, KJ asked the City if they wanted a screening fence around the Equipment Building to limit visibility of the building, unauthorized access, and vandalism. The City discussed this topic during an internal meeting on May 6, 2025 and on May 27, 2025 directed KJ to add a perimeter fence around the Equipment Building and hammerhead driveway. During a discussion between Laura Tejera and Marcos McGraw on June 24, 2025, it was decided that the screening fence would be coated chain link fencing with privacy slats. This item is outside of KJ's original scope.

Assumptions:

- A coated chain link fence with privacy slats has been discussed with the City. It is assumed the City Design Review Board (DRB) will approve this fence style for this application.
- Approximately 300 linear feet of 6' tall fencing will be added.
- A manual swing gate and one (1) person gate will be added for facility access.
- Fencing will be installed around the perimeter of the proposed improvements and the swing gate will be across the access to Vernhardson Street.
- Video or surveillance security systems are not included on the fencing.
- One additional specification section (32 31 13: Fences and Gates) will be required.

Task 605 – Existing Vernhardson Street Manhole Rehabilitation Specifications

During the 30% design, the City cited significant infiltration into the existing manhole on Vernhardson Street immediately upstream of the new wetwell. In their 30% comments, the City requested that manhole rehabilitation be included in design to reduce infiltration. During the 30% design review meeting on August 20, 2024, the City directed KJ to include into our scope of work grouting of the manhole to prevent infiltration and to lining of the manhole to reduce future corrosion from H_2S off-gassing.

The effort to include rehabilitation to the existing manhole includes:

- Preparation of manhole rehabilitation specifications to provide guidance in reducing volume of infiltration into the manhole.
- Preparation of manhole liner specification.
- Addition of notes and call-outs on drawings.

Assumptions:

- The City will provide example specifications for their preferred product from a previous City project. Minor modifications to the provided specifications can be made to address project-specific requirements.
- City will perform a NASSCO certified inspection of the manhole and document findings associated with location and degree of infiltration. This documentation will be provided to KJ.

Participation by the City

City staff or contractors will support the additional work in the following ways:

- Provide feedback on City preferences of proposed equipment and improvements – e.g. pump type, manhole liner, screening fence material, etc.

- Coordinate with internal City departments – e.g. Parks and Recreation, Planning, etc. – to provide feedback and guidance on City requirements. For example, whether and what type of temporary restroom facilities will be required while work occurs on the existing facilities.

Proposal Fee Estimate

Kennedy Jenks

CLIENT Name: City of Gig Harbor

PROJECT Description: LS1A Rehabilitation

Proposal/Job Number: Amendment 3 **Date:** 7/22/2025

Classification:	Eng-Sci-8 QA/QC (Foray)	Eng-Sci-8 QA/QC (Ray)	Eng-6 Civil QC (Ward)	Eng-6 Struct (PJ)	Eng-6 PM (Gudal)	Eng-5 Struct (Braden)	Eng-Sci-4 Bld Mch (Herndon)	Eng-Sci-6 Cost Est (Hoffman)	Eng-Sci-5 Project Engr (Rolph)	Eng-Sci-5 Civil Engr (Tejera)	Eng-Sci-4 Engr Staff (Griffin)	Eng-Sci-2 Jr Engr Staff (Girgis)	Sr. CAD-Design	Project Administrator	Aide	Total	KJ Labor	KJ Escalation	KJ Assoc. Proj. Costs	Sub Sage	Sub KPG Psomas	Sub AIA	Sub schemata workshop, inc.	KJ Sub-Markup	KJ ODCs	KJ ODCs Markup	Total Labor	Total Subs	Total Expenses	Total Labor + Subs + Expenses
Hourly Rate (inc. Overhead and Profit):	$265	$265	$223	$223	$223	$223	$190	$223	$205	$205	$190	$162	$165	$130	$85	Hours	Fees	3%	$ 5.00	Fees	Fees	Fees	Fees	10%	Fees	0%				Fees
Amendment 03																														
Task 1 - Project Management																0	$0		$0					$0		$0	$0	$0	$0	$0
Additional PM Activities					32									12		44	$8,696		$220					$0		$0	$8,916	$0	$0	$8,916
Ad-Hoc Coordination Meetings					4					6						10	$2,122		$50					$0		$0	$2,172	$0	$0	$2,172
Task 301 - Removal - JARPA & HPA Effort									-3							-3	-$615		-$15					$0		$0	($630)	$0	$0	($630)
Task 305 - Preparation of SSP																0	$0		$0					$0		$0	$0	$0	$0	$0
Additional review of City stormwater requirements - impacts of flood zone, shoreline permit, etc.										4						4	$820		$20					$0		$0	$840	$0	$0	$840
Preparation of Stormwater Site Plan										8	40				4	52	$9,580		$260					$0		$0	$9,840	$0	$0	$9,840
~~Preparation of CSWPPP~~																~~0~~	~~$0~~		~~$0~~					~~$0~~		~~$0~~	~~$0~~	~~$0~~	~~$0~~	~~$0~~
Meetings with the City and/or City Permitting Department										3	6					9	$1,755		$45					$0		$0	$1,800	$0	$0	$1,800
Task 401 - Additional Geotechnical Recommendations and Coordination				2	4	4				8	4					22	$4,630		$110	$9,140				$914		$0	$4,740	$10,054	$0	$14,794
Task 604 - Removal - PEMB - Monorail				-4		-16										-20	-$4,460		-$100					$0		$0	($4,560)	$0	$0	($4,560)
Task 604 - Demolition of Existing SS Wetwell																0	$0		$0					$0		$0	$0	$0	$0	$0
Drawings - Demolition Plan & Details and Section			4					2		10	18		32			66	$12,088		$330					$0		$0	$12,418	$0	$0	$12,418
Revised Specifications			1							6					1	8	$1,538		$40					$0		$0	$1,578	$0	$0	$1,578
Task 604 - Sanitary Sewer and Water Service Relocations																0	$0		$0					$0		$0	$0	$0	$0	$0
Profile Sheet and Update Yard Piping			2					1		8	12		24			47	$8,549		$235		$700			$70		$0	$8,784	$770	$0	$9,554
Update Project Specifications			2							10					2	14	$2,666		$70					$0		$0	$2,736	$0	$0	$2,736
Task 604 - Rerouting power from the restrooms				4	4			1								9	$2,007		$45			$5,589		$559		$0	$2,052	$6,148	$0	$8,200
Task 604 - Concrete Pad Around the Equipment Building			2			2		1		6			10			21	$3,995		$105					$0		$0	$4,100	$0	$0	$4,100
Task 604 - Change from ScrewSucker Pump and Addition of Backup Generator																0	$0		$0					$0		$0	$0	$0	$0	$0
Mechanical Updates	1	2					1	2			12		16			34	$6,351		$170					$0		$0	$6,521	$0	$0	$6,521
HVAC Updates		2					1					16	12			31	$5,292		$155					$0		$0	$5,447	$0	$0	$5,447
Structural Updates				2		16	1						4			23	$4,864		$115					$0		$0	$4,979	$0	$0	$4,979
P&ID Updates	1	1					1				2	2	4			11	$2,084		$55					$0		$0	$2,139	$0	$0	$2,139
Electrical Updates					2		1				2	1				6	$1,178		$30					$0		$0	$1,208	$0	$0	$1,208
Specifications	1	2			1						4	4			2	14	$2,596		$70					$0		$0	$2,666	$0	$0	$2,666
Task 604 - Addition of gutters to Equipment Building								1		8						9	$1,863		$45					$0		$0	$1,908	$0	$0	$1,908
Task 604 - Add Information to 90% Package in order for it to be as Permit Drawings			1	1		2				5	10		20			39	$7,117		$195					$0		$0	$7,312	$0	$0	$7,312
Task 604 - Site Civil Design			2					2		10	8		18			40	$7,432		$200					$0		$0	$7,632	$0	$0	$7,632
Task 604 - Screening Fence																0	$0		$0					$0		$0	$0	$0	$0	$0
Fence design & details for fence and swing & pedestrian gates added to drawings			2					1		8			16			27	$4,949		$135					$0		$0	$5,084	$0	$0	$5,084
Additional specifications			2							4					1	7	$1,351		$35					$0		$0	$1,386	$0	$0	$1,386
Task 605 - Specifications for rehabilitation of existing manhole in Vernhardson Street	3										11					14	$2,885		$70					$0		$0	$2,955	$0	$0	$2,955
																0	$0		$0					$0		$0	$0	$0	$0	$0
Amendment 3 Subtotal	6	7	18	5	47	8	5	11	-3	104	129	23	156	12	10	538	$101,333	$0	$2,690	$9,140	$700	$5,589	$0	$1,543	$0	$0	$104,023	$16,972	$0	$120,995

THIRD AMENDMENT
TO
PROFESSIONAL SERVICES CONTRACT
BETWEEN THE CITY OF GIG HARBOR AND
KENNEDY JENKS CONSULTANTS, INC

THIS THIRD AMENDMENT is made to that certain Professional Services Contract dated _May 2, 2023 (the "Agreement"), as amended on November 15, 2023, by and between the City of Gig Harbor, a Washington municipal corporation (hereinafter the "City"), and Kennedy Jenks Consultants, Inc., a Washington organized under the laws of the State of Washington (hereinafter the "Consultant").

RECITALS

WHEREAS, the City is presently engaged in completing the design for the rehabilitation of the Lift Station 1A Project and desires to extend consultation services in connection with the project; and

WHEREAS, section 17 of the Agreement requires the parties to execute an amendment to the Agreement in order to modify the scope of work to be performed by the Consultant and to amend the amount of compensation paid by the City;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties in this Amendment as follows:

1. Scope of Work. Section 1 of the Agreement is further amended to add the work as shown in **Exhibit A**, attached to this Amendment and incorporated herein.

2. Payment. Section 2(A) of the Agreement is amended to increase compensation to the Consultant for the work to be performed as described in **Exhibit A** in an amount not to exceed One Hundred Thousand Twenty, Nine Hundred Ninety-Five Dollars and No Cents ($120,995.00), as shown in **Exhibit B,** attached to this Amendment and incorporated herein for a total contract amount of ($ 713,149.00).

3. Duration of Work. Section 3 of the Agreement is amended to extend the duration of this Agreement to March 31, 2026.

[Remainder of page left intentionally blank]

EXCEPT AS EXPRESSLY MODIFIED BY THIS AMENDMENT, ALL TERMS AND CONDITIONS OF THE AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT.

IN WITNESS WHEREOF, the parties have executed this Agreement on ___________________________.

CONSULTANT	CITY OF GIG HARBOR
By:___________________________	By:___________________________
Title:_________________________	Mayor
	ATTEST:
	___________________________
	City Clerk
	APPROVED AS TO FORM:
	___________________________
	City Attorney

City of Gig Harbor
City Council Agenda Bill

Meeting Date: August 11, 2025

SUBJECT: Professional Services Contract - Amendment #1: Lift Station #5 Basin Improvements

SUBMITTED BY: Associate Engineer Steven Demmer
DEPARTMENT: Public Works **PHONE:** (253) 530-7076

SUGGESTED MOTION: Move to authorize the mayor to execute Professional Services Contract Amendment #1 with Parametrix in an amount not to exceed $33,548.89.

BACKGROUND INFORMATION: The city's Lift Station #5 basin improvement project is relocating and adding facilities that support the new Lift Station #5, which will now require a new permanent easement. The proposed amendment authorizes Parametrix to hire a right-of-way subconsultant for the Lift Station #5 project.

The project proposes a generator within an enclosure to be constructed on private property. The generator will provide emergency power to the lift station in the event of a power failure. Part of the agreement with the private property owner includes compensation for a permanent easement to construct the enclosure on their property. The right-of-way consultant will perform services required to identify appropriate compensation to the property owner and to secure a permanent utility easement on private property.

FISCAL CONSIDERATION: In the city’s 2025-26 Budget, $2,980,000 is identified to complete the design, permitting, and construction of Lift Station #5. No appropriation is required for the amendment.

Expenditure Required: $ 33,548.89	Amount Budgeted: $ 2,980,000	Appropriation Required: $ 0

ATTACHMENTS:

1. 2025-08-11_LS5_Amend1_FINAL

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

FIRST AMENDMENT
TO
PROFESSIONAL SERVICES CONTRACT
BETWEEN THE CITY OF GIG HARBOR AND
PARAMETRIX, INC.

THIS FIRST AMENDMENT is made to that certain Professional Services Contract dated _07/31/2024__ (the "Agreement"), by and between the City of Gig Harbor, a Washington municipal corporation (hereafter the "City"), and _Parametrix, Inc., a Washington corporation organized under the laws of the State of Washington (hereafter the "Consultant").

RECITALS

WHEREAS, the City is presently engaged in Lift Station 5 Basin Improvements Final Design and Permitting and desires to extend consultation services in connection with the project; and

WHEREAS, section 17 of the Agreement requires the parties to execute an amendment to the Agreement in order to modify the scope of work to be performed by the Consultant and to amend the amount of compensation paid by the City;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, it is agreed by and between the parties in this Amendment as follows:

1. Scope of Work. Section 1 of the Agreement is further amended to add the work as shown in **Exhibit A**, attached to this Amendment and incorporated herein.

2. Payment. Section 2(A) of the Agreement is amended to increase compensation to the Consultant for the work to be performed as described in **Exhibit A** in an amount not to exceed _Thirty-Three Thousand, Five Hundred Forty-Eight Dollars and Eighty-Nine Cents (33,548.89) as shown in **Exhibit A,** attached to this Amendment and incorporated herein for a total contract amount of $408,008.03.

3. Duration of Work. Section 3 of the Agreement is amended to extend the duration of this Agreement to March 31, 2026.

[Remainder of page intentionally left blank.]

EXCEPT AS EXPRESSLY MODIFIED BY THIS AMENDMENT, ALL TERMS AND CONDITIONS OF THE AGREEMENT SHALL REMAIN IN FULL FORCE AND EFFECT.

IN WITNESS WHEREOF, the parties have executed this Agreement on ___________________________.

CONSULTANT	CITY OF GIG HARBOR
By:_________________________ Its Principal	By:_________________________ Mayor
	ATTEST: ____________________________ City Clerk
	APPROVED AS TO FORM: ____________________________ City Attorney

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City of Gig Harbor
Lift Station 5 Final Design Services
Amendment 1 - Easement Acquisition Services

Introduction

LS#5 is located within WWB-5 and along the shoreline of Gig Harbor Bay adjacent to residential houses in the 2800 block of Harborview Drive. The existing lift station is almost 50 years old and consists mostly of original equipment that is beyond its service life; replacement parts are no longer available. During seasonal high tides, a portion of LS#5 is at risk of being inundated by sea water. The city desires the decommissioning of existing LS#5 and replacement with an upgradient below grade vacuum-prime duplex pump station located within the shared driveway in front of 2825 Harborview Drive. The new lift station will be provided with a standby generator located just outside the right-of-way of Harborview Drive and within an acquired easement on 2825 Harborview Drive.

The City has requested assistance from Parametrix to provide assistance with easement acquisition for the generator and enclosure at 2825 Harborview in accordance with the following scope of work. Parametrix will contract with Contract Land Staff (Subconsultant) to perform the majority of the services.

Task 01 – Project Management

Objectives

The objective of this task is to provide project management in support of the additional services required for this contract.

This task includes general management functions that include the following:

- Subconsultant Budget and Schedule Tracking – Track the project budget and subconsultants schedule and deliverables.
- Monthly subconsultant invoice review.
- Correspondence – Review written correspondence as needed to document project management issues and/or concerns.

Deliverables

Deliverables for this task include:

- Supplement Monthly progress reports and invoices.

Assumptions

Assumptions for this task include:

- Project duration is 9 months.
- Budget assumes 6, 1-hour project meetings.

Task 02 – Appraisal Scoping

Task Objective

The subconsultant will prepare preliminary legal documents and to define the scope of work for the appraiser.

Approach

Subconsultant will:

- Assist with scoping for Appraisal
- Oversee appraisal process for one (1) easement acquisition and one (1) temporary construction easement (TCE).
- Appraisal coordination with City.

Deliverables

Subconsultant will provide:

- (1) Easement
- (1) Temporary Construction Easement (TCE).

Task 03 – Easement Acquisition

Task Objective

The subconsultant will negotiate and acquire the necessary property rights for permanent siting of the generator/enclosure for Lift Station #5 at 2825 Harborview Drive; and prepare exhibits, maps and supporting documentation to aid in the process.

Approach

Subconsultant will:

- Review of right of way maps and exhibits, legal descriptions, and plat maps
- Coordinate with Engineer and follow City's approved Right of Way Procedures, as required.
- Review of Preliminary Title Reports and prepares summary
- Preparation and transmitting of an introductory letter.
- Preparation of Offer Package
- Perform landowner contact and all negotiations to acquire real property, to standards required by the City and WSDOT Manual.
- Negotiate and acquire property rights from up to one parcel.
- Close out files and certify real estate, as may be required by the funding source.
- Condemnation Support is not included.

Deliverables

Subconsultant will provide:

- Kick off meeting and at least 10 meetings
- (1) Title Report and Title Review summary to City
- (1) Full Narrative Appraisal to City
- (1) Appraisal Review
- Transmittal of Introductory letter to property owner.
- Preparation of Offer Package (offer letter, easement documents, copy of appraisal, payment voucher and W-9) and at least five subsequent counter offers if not accepted by owner.
- Close out Files to City for Payment/Recording, including negotiation log.

Amendment #1 Assumptions

- No Relocation Services included in this Scope of Services.
- Assumes monthly status report preparation and related tasks.
- Assumes City will provide letterhead to draft introductory letter and offer.
- Assume property rights acquisitions are required from One property.
- Assume that document templates will be provided. If not, we will use Washington Department of Transportation (WSDOT) templates.
- Assume legal descriptions and plat maps will be provided by City.
- Assumes eminent domain support will include impasse letters, and copies, owner files and diaries sent to the attorney. Additional eminent domain services can be provided for an additional fee.
- Subconsultant will order Preliminary Title report from a local title company and have them billed to the City.
- Subconsultant will obtain a property appraisal in a fully narrative format to value the proposed Permanent Easement area and a Temporary Construction Easement for the 9-month construction window.
- Assumes project has no delays and that scope can be completed within 9 months from NTP.
- Subconsultant will follow federal guidelines and process for acquisition and appraisals in accordance with guidance from WSDOT.

SCOPE OF WORK
Parametrix
(City of Gig Harbor)
Right of Way Acquisition Services

June 10th, 2025

Parametrix

Brian E. Bunker, PE
Senior Consultant
253-604-6798 | direct
360.620.0093 | mobile

Regarding: **Response to Request for Right of Way Acquisition Negotiation Services**
Project Name: City of Gig Harbor - LS#5 Generator Bldg.
Task 01-Right of Way

Dear Mr. Bunker,

Contract Land Staff are pleased to submit a Scope of Work for providing comprehensive right-of-way acquisition negotiation in support of the City of Gig Harbor - LS#5 Generator Bldg. Easement project. This document provides our scope and fees associated with the negotiation efforts.

Right of Way Consultant Scope of Work Summary for Appraisal/Waivers

Contract Land Staff will provide the following scope of work:

- Assist with scoping for Appraisal.
- Contract with Appraisal, and Appraisal Review firms and oversee appraisal process for one (1) easement acquisition and one (1) temporary construction easement (TCE).
- Appraisal coordination with the Engineer and City.

Right of Way Consultant Scope of Work Summary for Acquisition

Contract Land Staff will provide the following scope of work:

- Review of right of way maps and exhibits, legal descriptions, and plat maps
- Coordinate with Engineer and follow Cities approved Right of Way Procedures, as required.

- Review of Preliminary Title Reports and prepares summary
- Preparation and transmitting of an introductory letter.
- Preparation of Offer Package
- Perform landowner contact and all negotiations to acquire real property, to standards required by the City and WSDOT Manual.
- Negotiate and acquire property rights from up to one parcel.
- Close out files and certify real estate, as may be required by the funding source.
- Condemnation Support (as needed; not included in this bid)

Deliverables:

- Kick off meeting and at least 10 meetings between CLS and Client/City
- (1) Title Report and Title Review summary to City
- (1) Full Narrative Appraisal to City
- (1) Appraisal Review
- Transmittal of Introductory letter to property owner.
- Preparation of Offer Package (offer letter, easement documents, copy of appraisal, payment voucher and W-9) and at least five subsequent counter offers if not accepted to owner.
- Close out Files to City for Payment/Recording, including negotiation log.

Scope and fee for Acquisition Negotiation, and Appraisal services

The table below reflects per-parcel and total fees to acquire rights to the real estate interests from 1 parcel and 1 unique owner.

Assumptions

- No Relocation Services included in this Scope of Services.
- Assumes monthly status report preparation and related tasks.
- Assumes City/Client will provide letterhead to CLS to draft introductory letter and offer.
- Assume property rights acquisitions are required from One property.
- Assume that document templates will be provided. If not, we will use Washington Department of Transportation (WSDOT) templates.
- Assume legal descriptions and plat maps will be provided by City/Client.
- Assumes eminent domain support will include impasse letters, and copies, owner files and diaries sent to the attorney. Additional eminent domain services can be provided for an additional fee.
- CLS will order Preliminary Title report from a local title company and have them billed to the City.
- CLS will obtain a property appraisal in a fully narrative format to value the proposed Permanent Easement area and a Temporary Construction Easement for 9months.
- Assumes project has no delays and that scope can be completed within 9 months from NTP.
- CLS will follow federal guidelines and process for acquisition and appraisals in accordance with guidance from WSDOT.

EXHIBIT B
Lift Station 5 Improvements
Rates and Estimated Hours
Final Design - Amendment 1

Phase	Task	Subtask	Description	Labor Dollars	Labor Hours	Brian Bunker	Soraya Asahari	Derek Spencer	Steven Wagner	Bruno Antoine	Andrew Stevens	Heidi Still	Kyle Hale
						Sr Consultant-Gr18	Engineer IV-Gr14	Resident Engineer-Gr14	Sr Engineer-Gr17	Engineer II-Gr11	Engineer IV-Gr14	Sr Project Control Spec-Gr13	Project Accountant-Gr09
					Burdened Rates	$ 333.91	$ 190.84	$ 232.60	$ 265.49	$ 133.19	$ 223.93	$ 171.37	$ 110.92
01	10		**Amendment 1 - Easement Acquisition**	**$ 33,548.89**	**16.5**	**5.50**	**-**	**-**	**-**	**-**	**6.00**	**3.00**	**2.00**
		01	Contract Land Staff (CLS)	$ 29,632.90	-								
		02	Project mgmt	$1,904.63	8.5	3.50						3.00	2.00
		03	Meetings	$2,011.36	8.0	2.00					6.00		
			Labor Sub Totals:		**1,515.5**	**134.50**	**128.00**	**108.00**	**100.00**	**17.00**	**9.00**	**40.00**	**11.00**
				$380,991.07		**$44,910.22**	**$24,427.52**	**$25,121.07**	**$26,549.25**	**$2,264.15**	**$2,015.33**	**$6,854.90**	**$1,220.15**
		2.3%	**Escalation Amt:**	$6,910.84		$1,010.48	$549.62	$565.22	$597.36	$50.94	$45.34	$154.24	$27.45
			Totals:	**$387,901.91**		**$45,920.70**	**$24,977.14**	**$25,686.29**	**$27,146.61**	**$2,315.09**	**$2,060.67**	**$7,009.14**	**$1,247.60**

Subconsultants		
HWA Geosciences		
APS (Utility Locates)		
CLS (Easement Acquisition)		
Subconsultants Total:		**$0.00**
Other Direct Expenses		
Mileage	$	280.00
Survey Equipment ($160/Use)	$	320.00
Other Direct Expenses Total:		**$600.00**
Task 9: Management Reserve Original Budget	$	28,000.00
MR Request 01	$	8,493.88
TasK 9: Management Reserve Remaining Budget	**$**	**19,506.12**
Project Total		**$408,008.03**

Contract Land Staff, LLC

Classification		Hrs.	x	Direct Rate	=	Cost
Sr. Project Manager		20.00	$	60.09	$	1,202
Project Manager		40.00	$	57.69	$	2,308
Right of Way Agent		40.00	$	36.06	$	1,442
Right of Way Technician		20.00	$	36.06	$	721
Title / Clerical		20.00	$	36.06	$	721
	Total Hrs.	140.00				

Salary Cost					$	6,394
Salary Escalation Cost (estimated)						
Escalation - % of Labor Cost	0%	per year @	0.00	year(s)		$0
Total Salary Cost					$	6,394
Overhead Cost @	147.95%	of Direct Labor			$	9,460
Net Fee @	28.0%	of Direct Labor			$	1,790
Total Overhead & Net Fee Cost					$	11,251

Direct Expenses	No.	Unit	Each		Cost		
Title Reports	1	reports @	850.00	$	850.00		
B&O tax on Direct Expense Services				$	-		
		@		$	-		
Certified Deliveries/Priority w/tracking		@		$	-		
Mileage	320	miles @	0.70	$	224.00		
Recordings	1	each @	220.00		$220		
Appraisal	1	each @	6,000.00		$6,000		
Appraisal Reviews	1	each @	2,000.00		$2,000		
Subtotal			0.00			$	9,294

Contract Land Staff, LLC	**$**	**26,939**

Closing Remarks

Our team of professionals takes the responsibility of representing our Clients and the City very seriously. We will always strive to advance the economic, legal, and relationship interests of the City to the best of our ability, all within the regulatory framework governing our industry.

Sincerely,

Contract Land Staff

Shawn R. Greninger

Shawn R. Greninger

Contract Land Staff – Project Manager, Public Sector

C 253 905-4565 W 425 528-0592

2800 156th Avenue SE, Suite 200

Bellevue WA, 98007

Shawn.Greninger@contractlandstaff.com

GIG HARBOR
"THE MARITIME CITY"

City of Gig Harbor
City Council Agenda Bill

Meeting Date: August 11, 2025

SUBJECT: Second Reading and Adoption of Ordinance 1547 Adopting City Boundary Adjustment at 38th Ave/56th Street

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SUBMITTED BY: Senior Engineer Stephanie Seibel, PE
DEPARTMENT: Public Works **PHONE:** (253) 853-7626

SUGGESTED MOTION: Move to approve Ordinance 1547.

BACKGROUND INFORMATION: The city is in the final design stages of a project to improve 38th Avenue (between 56th Street and Hunt Street). These improvements will include installing pedestrian and bicycle facilities along the east side of 38th Avenue and replacing the existing traffic signal at the intersection of 38th/56th with a roundabout.

City staff engaged with county staff on the traffic signal replacement portion of this project initially about two years ago because, while the intersection is inside city limits, the west leg of the intersection is in unincorporated Pierce County and will require county input and coordination to construct a roundabout. One key coordination item is a request by the city to adjust the city limits boundary line. See the attached executed agreement with the county to adjust the city limits. Once the boundary line is adjusted, the city will begin to acquire property on the west leg of the intersection.

The resolution for the agreement was approved at the Council Meeting at their April 28 meeting with no opposition to the proposed agreement.

FISCAL CONSIDERATION: N/A

ATTACHMENTS:
1. CC-105677 Revisions of Corporate Boundry-Executed
2. Ordinance 1547

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

AGREEMENT
CITY OF GIG HARBOR ----- PIERCE COUNTY
REVISION OF CORPORATE BOUNDARY

WHEREAS, RCW 35A.21.210 authorizes code cities and counties to revise any part of a corporate boundary of a city which "coincides with the centerline, edge, or any portion of a public street, road or highway right of way by substituting therefor a right of way line of the same public street, road or highway so as fully to include or fully to exclude that segment of the public street, road or highway from the corporate limits of the city"; and

WHEREAS, the City of Gig Harbor (City) is in the process of planning and installing a new roundabout at the intersection of 56th Street and 38th Avenue which, based on the design of the improvement, extends the roundabout into the county; and

WHEREAS, the new roundabout will partially exist in the County as the 56th Street leg of the improvement extends to the West and into the County; and

WHEREAS, the City seeks to revise that portion of the corporate boundary of the City to include the westerly portion of 56th Street, and portions of 56th Street Court NW and 55th Street Court NW, to include all elements of the roundabout, in coordination with Pierce County (County); and

WHEREAS, the City has designed and will construct and maintain the roundabout right of way improvements at this intersection, including the westerly portions of 56th Street, and portions of 56th Street Court NW and 55th Street Court NW, under City street standards; and

WHEREAS, the existing 38th Avenue and easterly portion of 56th Street are within City limits and area maintained by the City; and

WHEREAS, the area for corporate boundary adjustment is legally described on **Exhibit "A"** and depicted on **Exhibit "B"** attached hereto and incorporated herein by reference (hereafter right of way); and

WHEREAS, the County agrees with the corporate boundary adjustment in order to facilitate the City's construction, operation, and maintenance of the full roundabout improvements; and

WHEREAS, the City and the County have the authority to enter into this agreement pursuant to RCW 35A.21.210.

NOW THEREFORE, City and County agree as follows:

l. City shall pass an Ordinance in the form attached hereto as exhibit "C" revising the City's corporate boundary by authority of this agreement to include the real property described on exhibit "A" and depicted on exhibit "B".

2. County agrees to submit and support passing an Ordinance in the form attached hereto as exhibit "D" approving the City's Ordinance revising its corporate limits to include the property listed on exhibit "A" and depicted on exhibit "B".

3. The revision of the City's corporate boundary will become effective when approved by both the County's Ordinance and the City's Ordinance.

4. The Public Works Director of City and the County Engineer of County are jointly designated as responsible for implementing and administering this agreement.

5. The City and County will not acquire any joint property pursuant to this agreement.

6. Should a dispute arise regarding this agreement, the parties hereto shall first meet and attempt in good faith to resolve their differences. In the event a mutually agreed resolution is not reached, then the parties shall submit this matter to binding arbitration in accordance with the rules of the American Arbitration Association. Each party shall bear their own costs and fees.

7. The parties agree that the revision to City's corporate boundary is not subject to review by the Pierce County Boundary Review Board pursuant to RCW 35A.21.210(2) and RCW 36.93.105(2).

8. This agreement may be amended or modified only by written agreement duly executed by the parties hereto. This agreement is executed in duplicate originals. One original shall go to each party. The City shall record this agreement with the Pierce County Auditor after it has been approved by City and County.

DATED: July 10, 2025

COUNTY BY:

Signed by:
Josh Diekmann
507FE1CD37CE44D...

Department Director

Signed by:
Julie Demuth
E473305A82A74BD...

Finance

APPROVED AS TO FORM:

Signed by:
Jennifer Loynd
612F28658AE04D0...

Deputy Prosecuting Attorney

CITY BY:

Signed by:
Mary Barber
781226ED4BD548C...

Mary Barber, Mayor – City of Gig Harbor

ATTEST:

DocuSigned by:
Josh Stecker
A98B05D8B8E7409...

CLERK

APPROVED AS TO FORM:

DocuSigned by:
Daniel P. Kenny
DDAD3355F1F2425...

City Attorney

4929-0239-1075, v. 1
{DPK4929-0239-1075;1/00008.900000/}

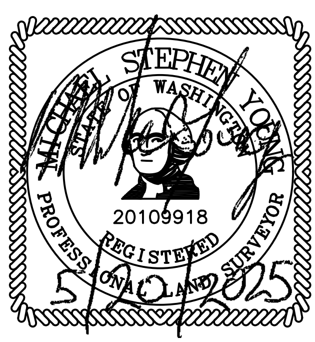
EXHIBIT "A"

R/W No.: R01, R02, R03
PIN: 0221184045, 7133000200, 7133000190
BAKER BRANDON & KUMAGAI KALI, 56TH STREET & 38TH AVENUE LLC, PIERCE COUNTY

Revision of Corporate Boundary:

THAT PORTION OF LOT 19, PLAT OF RAVEN'S ROOST, ACCORDING TO PLAT RECORDED IN BOOK 51 OF PLATS AT PAGES 47 AND 48, IN PIERCE COUNTY, WASHINGTON, AND THE DEDICATED RIGHT-OF-WAY OF 56TH STREET COURT NORTHWEST LYING EAST AND SOUTH OF A LINE DESCRIBED AS FOLLOWS:

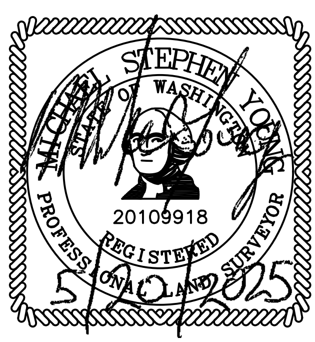
COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 19, SAID POINT BEING ON THE NORTH LINE OF TRACT "A" OF SAID PLAT OF RAVEN'S ROOST;
THENCE ALONG THE SOUTH LINE OF SAID LOT 19 AND THE NORTH LINE OF SAID TRACT "A", NORTH 88°19'56" EAST A DISTANCE OF 38.18 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "A";
THENCE CONTINUING ALONG SAID SOUTH AND NORTH LINE, NORTH 88°19'56" EAST A DISTANCE OF 65.77 FEET TO THE **POINT OF BEGINNING** AND THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 50.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS SOUTH 40°47'22" EAST;
THENCE LEAVING SAID SOUTH LINE, NORTHEASTERLY TO THE LEFT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 22°57'50", AN ARC DISTANCE OF 20.04 FEET TO THE BEGINNING OF A COMPOUND CURVE, HAVING A RADIUS OF 65.00 FEET;
THENCE NORTHERLY TO THE LEFT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 33°53'26", AN ARC DISTANCE OF 38.45 FEET TO THE BEGINNING OF A REVERSE CURVE, CONCAVE EASTERLY, HAVING A RADIUS OF 331.00 FEET;
THENCE NORTHERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 07°50'09", AN ARC DISTANCE OF 45.27 FEET TO SOUTH MARGIN OF 56TH STREET COURT NORTHWEST;
THENCE LEAVING SAID SOUTH MARGIN, NORTH 01°42'46" EAST A DISTANCE OF 69.76 FEET TO THE NORTH MARGIN OF 56TH STREET COURT NORTHWEST AND THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE NORTHWESTERLY, HAVING A RADIUS 20.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS SOUTH 38°06'49" EAST;
THENCE NORTHEASTERLY TO THE LEFT ALONG SAID CURVE AND NORTH MARGIN, THROUGH A CENTRAL ANGLE OF 49°59'08", AN ARC DISTANCE OF 17.45 FEET TO A POINT ON A LINE PARALLEL WITH AND 30-FEET WEST OF THE CENTERLINE OF 38TH AVENUE LYING NORTH



05°03’20" WEST A DISTANCE OF 247.69 FEET FROM THE CENTERLINE INTERSECTION OF 38TH AVENUE WITH 56TH STREET NORTHWEST AND THE **TERMINUS** OF SAID LINE DESCRIPTION;

TOGETHER WITH THAT PORTION OF TRACT "A" OF SAID PLAT OF RAVEN’S ROOST, THE DEDICATED RIGHTS-OF-WAY OF 56TH STREET NORTHWEST AND 55TH STREET COURT NORTHWEST, AND THAT PORTION OF HEREINAFTER DESCRIBED TRACT "X", LYING EAST AND NORTH OF A LINE DESCRIBED AS FOLLOWS:

BEGINNING AT AFOREMENTIONED POINT "A", SAID POINT LYING NORTH 88°19'56" EAST A DISTANCE OF 1016.06 FEET FROM THE NORTHWEST CORNER OF SAID TRACT "A";
THENCE LEAVING THE NORTH LINE OF SAID TRACT "A", SOUTH 01°40'04" EAST A DISTANCE OF 22.00 FEET;
THENCE SOUTH 88°19'56" WEST A DISTANCE OF 23.10 FEET;
THENCE SOUTH 01°40'04" EAST A DISTANCE OF 3.00 FEET TO THE NORTH MARGIN OF 56TH STREET NORTHWEST;
THENCE ALONG SAID NORTH MARGIN, SOUTH 88°19'56" WEST A DISTANCE OF 176.76 FEET;
THENCE LEAVING SAID NORTH MARGIN, SOUTH 01°39'53" EAST A DISTANCE OF 80.00 FEET TO SOUTH MARGIN OF 56TH STREET NORTHWEST AND THE NORTH LINE OF TRACT "X";
THENCE ALONG THE SOUTH MARGIN THEREOF AND NORTH LINE, NORTH 88°19'56" EAST A DISTANCE OF 200.09 FEET TO THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE SOUTHWESTERLY, HAVING A RADIUS OF 80.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS NORTH 24°56’55” EAST;
THENCE LEAVING SAID SOUTH MARGIN AND NORTH LINE, SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 18°56’18”, AN ARC DISTANCE OF 26.44 FEET TO THE BEGINNING OF A COMPOUND CURVE, HAVING A RADIUS OF 50.00 FEET;
THENCE SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 13°51’26”, AN ARC DISTANCE OF 12.09 FEET TO THE BEGINNING OF A COMPOUND CURVE, HAVING A RADIUS OF 230.00 FEET;
THENCE SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 17°18’33”, AN ARC DISTANCE OF 69.48 FEET;
THENCE SOUTH 75°03’12” WEST A DISTANCE OF 10.00 FEET TO THE BEGINNING OF NON-TANGENT CURVE, CONCAVE SOUTHWESTERLY, HAVING A RADIUS OF 220.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS NORTH 75°03’12” EAST;
THENCE SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 01°25’28”, AN ARC DISTANCE OF 5.47 FEET TO THE BEGINNING OF A COMPOUND CURVE, HAVING A RADIUS OF 399.00 FEET;
THENCE SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 02°41’06”, AN ARC DISTANCE OF 18.70 FEET TO THE SOUTH LINE OF TRACT "X" AND THE NORTH MARGIN OF 55TH STREET COURT NORTHWEST;



THENCE LEAVING SAID SOUTH LINE AND NORTH MARGIN, SOUTH 02°17'02" WEST A DISTANCE OF 60.14 FEET TO THE SOUTH MARGIN OF 55^{TH} STREET COURT NORTHWEST AND THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE SOUTHWESTERLY, HAVING A RADIUS OF 20.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS NORTH 01°40’04” WEST;
THENCE ALONG SAID SOUTH MARGIN AND SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 93°43’12”, AN ARC DISTANCE OF 32.71 FEET TO A POINT ON A LINE PARALLEL WITH AND 30-FEET WEST OF THE CENTERLINE OF 38TH AVENUE LYING SOUTH 09°12'20" WEST A DISTANCE OF 240.92 FEET FROM THE CENTERLINE INTERSECTION OF 38TH AVENUE WITH 56TH STREET NORTHWEST AND THE TERMINUS OF SAID LINE DESCRIPTION;

EXCEPT ANY PORTION THEREOF LYING EAST OF A LINE PARALLEL WITH AND 30-FEET WEST OF THE CENTERLINE OF 38TH AVENUE.

CONTAINING 31,157 SQUARE FEET, MORE OR LESS.

TRACT "X"

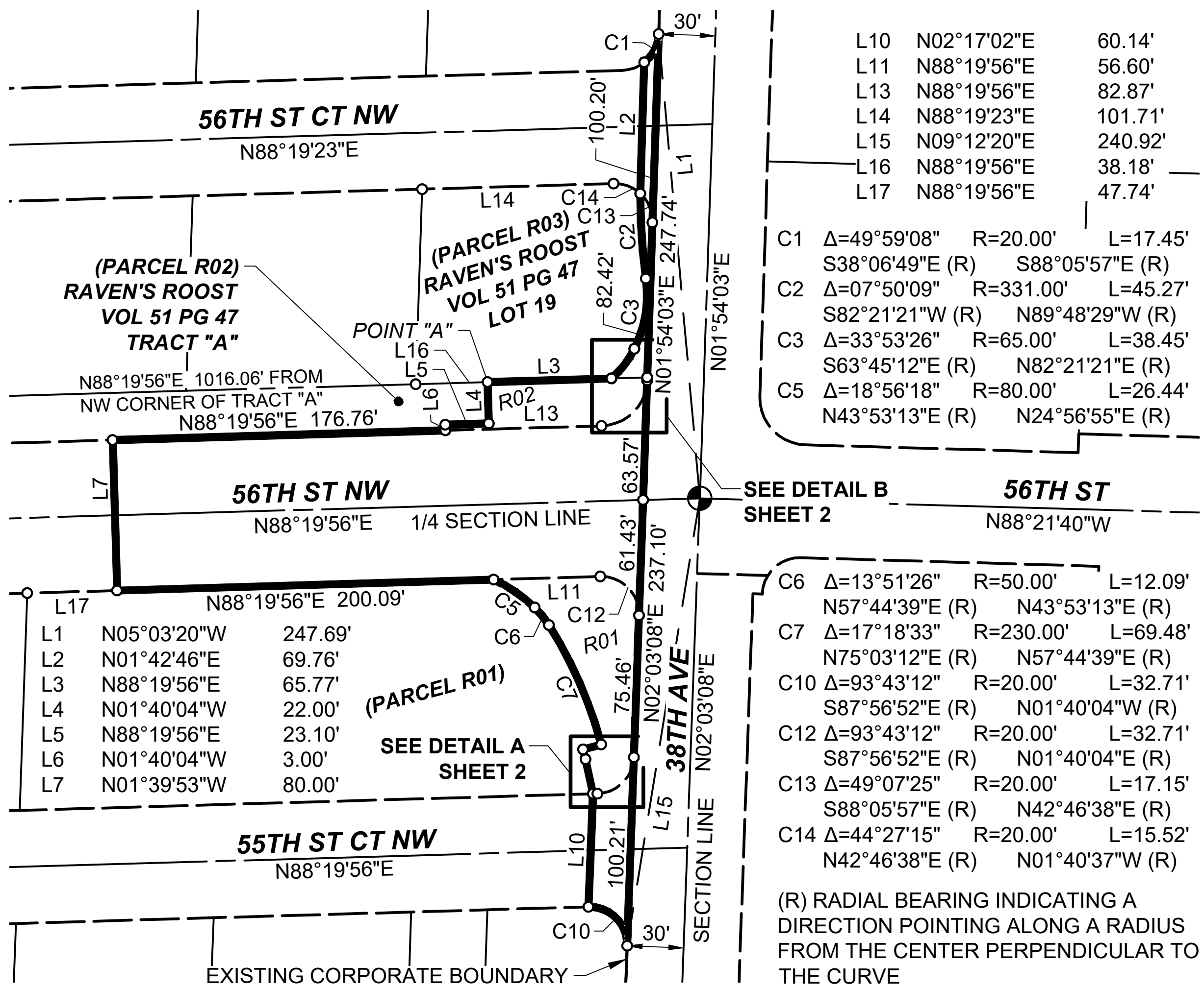
BEGINNING AT A POINT 30 FEET WEST AND 40.08 FEET SOUTH OF THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 21 NORTH, RANGE 2 EAST OF THE WILLAMETTE MERIDIAN; THENCE SOUTH 86°51’36” WEST 325.76 FEET TO THE NORTHEAST CORNER OF LOT 1, EDGEWOOD MANOR, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 42 OF PLATS, PAGE 28, RECORDS OF PIERCE COUNTY AUDITOR; THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 1, 115.53 FEET TO THE NORTH LINE OF 55TH STREET COURT N.W.;
THENCE NORTH 86°51’36” EAST ALONG THE NORTH LINE OF SAID ROAD, 325.51 FEET TO THE WEST LINE OF BURTON-NORTHERN CO. RD.; THENCE NORTH 00°34’49” EAST ALONG THE WEST LINE OF SAID ROAD, 115.53 FEET TO THE POINT OF BEGINNING.

EXCEPT THAT PORTION THEREOF CONVEYED TO PIERCE COUNTY, A MUNICIPAL CORPORATION, BY STATUTORY WARRANTY DEED RECORDED UNDER RECORDING NUMBER 9312080769.

SITUATE IN THE COUNTY OF PIERCE, STATE OF WASHINGTON.

REVISION OF CORPORATE BOUNDARY

SE 1/4 NE 1/4 & NE 1/4 SE 1/4 SEC 18, T 21 N, R 2 E; W.M.



L1	N05°03'20"W	247.69'
L2	N01°42'46"E	69.76'
L3	N88°19'56"E	65.77'
L4	N01°40'04"W	22.00'
L5	N88°19'56"E	23.10'
L6	N01°40'04"W	3.00'
L7	N01°39'53"W	80.00'
L10	N02°17'02"E	60.14'
L11	N88°19'56"E	56.60'
L13	N88°19'56"E	82.87'
L14	N88°19'23"E	101.71'
L15	N09°12'20"E	240.92'
L16	N88°19'56"E	38.18'
L17	N88°19'56"E	47.74'

C1	Δ=49°59'08"	R=20.00'	L=17.45'
	S38°06'49"E (R)	S88°05'57"E (R)	
C2	Δ=07°50'09"	R=331.00'	L=45.27'
	S82°21'21"W (R)	N89°48'29"W (R)	
C3	Δ=33°53'26"	R=65.00'	L=38.45'
	S63°45'12"E (R)	N82°21'21"E (R)	
C5	Δ=18°56'18"	R=80.00'	L=26.44'
	N43°53'13"E (R)	N24°56'55"E (R)	
C6	Δ=13°51'26"	R=50.00'	L=12.09'
	N57°44'39"E (R)	N43°53'13"E (R)	
C7	Δ=17°18'33"	R=230.00'	L=69.48'
	N75°03'12"E (R)	N57°44'39"E (R)	
C10	Δ=93°43'12"	R=20.00'	L=32.71'
	S87°56'52"E (R)	N01°40'04"W (R)	
C12	Δ=93°43'12"	R=20.00'	L=32.71'
	S87°56'52"E (R)	N01°40'04"E (R)	
C13	Δ=49°07'25"	R=20.00'	L=17.15'
	S88°05'57"E (R)	N42°46'38"E (R)	
C14	Δ=44°27'15"	R=20.00'	L=15.52'
	N42°46'38"E (R)	N01°40'37"W (R)	

(R) RADIAL BEARING INDICATING A DIRECTION POINTING ALONG A RADIUS FROM THE CENTER PERPENDICULAR TO THE CURVE

LEGEND

- EXISTING RIGHT-OF-WAY LINE
- STREET CENTER LINE
- PROPERTY LINE
- PROPOSED BOUNDARY CHANGE

50 25 0 50 100

SCALE IN FEET

NAD 83 (2011)

N

ASSESSOR NOS: R03 - 7133000190, R02 - 7133000200 & R01 - 0221184045

OWNERS: R03 - BAKER BRANDON & KUMAGAI KALI; R01 - 56TH STREET, 38TH AVENUE LLC, R02 - CITY OF GIG HARBOR & PIERCE COUNTY

SHEET 1 OF 2

GIG HARBOR

kpff

FURTADO

38TH ST IMPROVEMENT PROJECT

MICHAEL STEPHEN YOUNG
STATE OF WASHINGTON
20109918
REGISTERED
PROFESSIONAL LAND SURVEYOR
5/20/2025

CORPORATE BOUNDARY TRANSFER AREA: 31,152 SF

EXHIBIT "B"
REVISION OF CORPORATE BOUNDARY

ASSESSOR NO.: SEE ABOVE DATE: 05/20/2025

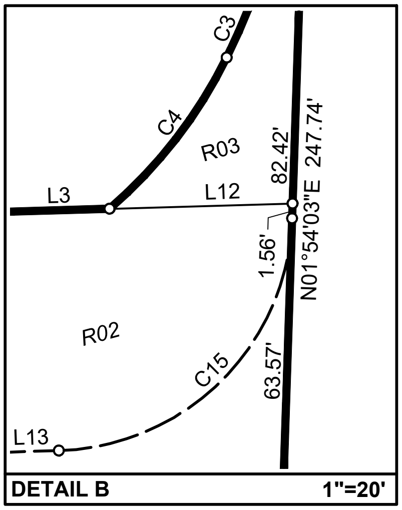
OWNER: SEE ABOVE

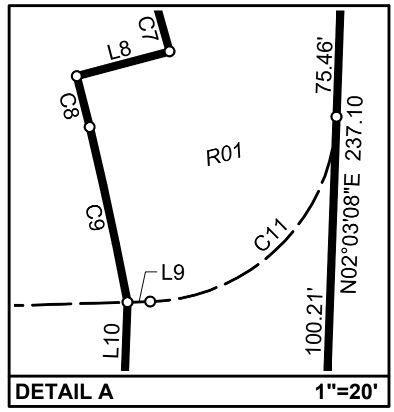
BLOCK NO.: N/A LOT NO.: N/A

PIERCE COUNTY, WA

REVISION OF CORPORATE BOUNDARY

SE 1/4 NE 1/4 & NE 1/4 SE 1/4 SEC 18, T 21 N, R 2 E; W.M.





L3	N88°19'56"E	65.77'
L8	N75°03'12"E	10.00'
L9	N88°19'56"E	2.36'
L10	N02°17'02"E	60.14'
L12	N88°19'56"E	19.04'
L13	N88°19'56"E	82.87'

C3	Δ=33°53'26"	R=65.00'	L=38.45'
	S63°45'12"E (R)	N82°21'21"E (R)	
C4	Δ=22°57'50"	R=50.00'	L=20.04'
	S40°47'22"E (R)	S63°45'12"E (R)	
C7	Δ=17°18'33"	R=230.00'	L=69.48'
	N75°03'12"E (R)	N57°44'39"E (R)	
C8	Δ=01°25'28"	R=220.00'	L=5.47'
	N76°28'39"E (R)	N75°03'12"E (R)	
C9	Δ=02°41'06"	R=399.00'	L=18.70'
	N76°28'39"E (R)	N79°09'45"E (R)	
C11	Δ=86°16'48"	R=20.00'	L=30.12'
	S01°40'04"E (R)	S87°56'52"E (R)	
C15	Δ=86°25'53"	R=25.00'	L=37.71'
	S88°02'57"E (R)	S01°40'04"E (R)	

(R) RADIAL BEARING INDICATING A DIRECTION POINTING ALONG A RADIUS FROM THE CENTER PERPENDICULAR TO THE CURVE

LEGEND

- EXISTING RIGHT-OF-WAY LINE
- STREET CENTER LINE
- PROPERTY LINE
- PROPOSED BOUNDARY CHANGE

NAD 83 (2011)

N

ASSESSOR NOS: R03 - 7133000190, R02 - 7133000200 & R01 - 0221184045

OWNERS: R03 - BAKER BRANDON & KUMAGAI KALI; R01 - 56TH STREET, 38TH AVENUE LLC, R02 - CITY OF GIG HARBOR & PIERCE COUNTY

SHEET 2 OF 2

GIG HARBOR

kpff

FURTADO

38TH ST IMPROVEMENT PROJECT

CORPORATE BOUNDARY TRANSFER AREA: 31,152 SF

EXHIBIT "B"
REVISION OF CORPORATE BOUNDARY

ASSESSOR NO.: SEE ABOVE DATE: 05/20/2025

OWNER: SEE ABOVE

BLOCK NO.: N/A LOT NO.: N/A

PIERCE COUNTY, WA

EXHIBIT C
CITY OF GIG HARBOR, WASHINGTON

ORDINANCE NO. ______

AN ORDINANCE REVISING THE CORPORATE BOUNDARY OF THE CITY OF GIG HARBOR TO INCLUDE A PORTION OF 56th STREET. THE ORDINANCE ALSO DECLARES THAT THE PROVISIONS OF THE ORDINANCE ARE SEVERABLE FROM ONE ANOTHER AND SETS FORTH THE EFFECTIVE DATE OF THE ORDINANCE AND PROVIDES FOR PUBLICATION BY SUMMARY.

THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Recitals.

WHEREAS, The City of Gig Harbor and the County of Pierce have entered into an Agreement for the revision of the corporate boundary of the City of Gig Harbor (hereinafter Agreement) pursuant to RCW 35A.21.210; and

WHEREAS, the City of Gig Harbor must pass an Ordinance to revise its corporate limits in compliance with the Agreement; and

WHEREAS, this action is exempt form review under the State Environmental Policy Act (RCW 43.21C.222) and is exempt from review by the Pierce County Boundary Review Board pursuant to RCW 35A.21.210(2) and RCW 36.93.105(2); and

WHEREAS, the revision of the corporate boundary of the City of Gig Harbor to include the property described below is consistent with the City's Comprehensive Plan since the adjusted area is adjacent to existing properties within the City limits.

Section 2. The corporate limits of the City of Going Harbor are hereby revised to include the following described real property which consists of roadway and road right-of-way:

R/W No.: R01, R02, R03
PIN: 0221184045, 7133000200, 7133000190
BAKER BRANDON & KUMAGAI KALI, 56TH STREET & 38TH AVENUE LLC, PIERCE COUNTY

Revision of Corporate Boundary:

THAT PORTION OF LOT 19, PLAT OF RAVEN'S ROOST, ACCORDING TO PLAT RECORDED IN BOOK 51 OF PLATS AT PAGES 47 AND 48, IN PIERCE COUNTY, WASHINGTON, AND THE DEDICATED RIGHT- OF-WAY OF 56TH STREET COURT NORTHWEST LYING EAST AND SOUTH OF A LINE DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 19, SAID POINT BEING ON THE NORTH LINE OF TRACT "A" OF SAID PLAT OF RAVEN'S ROOST;
THENCE ALONG THE SOUTH LINE OF SAID LOT 19 AND THE NORTH LINE OF SAID TRACT "A", NORTH 88°19'56" EAST A DISTANCE OF 38.18 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "A";
THENCE CONTINUING ALONG SAID SOUTH AND NORTH LINE, NORTH 88°19'56" EAST A DISTANCE OF 65.77 FEET TO THE **POINT OF BEGINNING** AND THE BEGINNING OF A NON-

TANGENT CURVE, CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 50.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS SOUTH 40°47'22" EAST;
THENCE LEAVING SAID SOUTH LINE, NORTHEASTERLY TO THE LEFT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 22°57'50", AN ARC DISTANCE OF 20.04 FEET TO THE BEGINNING OF A COMPOUND CURVE, HAVING A RADIUS OF 65.00 FEET;
THENCE NORTHERLY TO THE LEFT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 33°53'26", AN ARC DISTANCE OF 38.45 FEET TO THE BEGINNING OF A REVERSE CURVE, CONCAVE EASTERLY, HAVING A RADIUS OF 331.00 FEET;
THENCE NORTHERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 07°50'09", AN ARC DISTANCE OF 45.27 FEET TO SOUTH MARGIN OF 56TH STREET COURT NORTHWEST;
THENCE LEAVING SAID SOUTH MARGIN, NORTH 01°42'46" EAST A DISTANCE OF 69.76 FEET TO THE NORTH MARGIN OF 56TH STREET COURT NORTHWEST AND THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE NORTHWESTERLY, HAVING A RADIUS 20.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS SOUTH 38°06'49" EAST;
THENCE NORTHEASTERLY TO THE LEFT ALONG SAID CURVE AND NORTH MARGIN, THROUGH A CENTRAL ANGLE OF 49°59'08", AN ARC DISTANCE OF 17.45 FEET TO A POINT ON A LINE PARALLEL WITH AND 30-FEET WEST OF THE CENTERLINE OF 38TH AVENUE LYING NORTH 05°03’20" WEST A DISTANCE OF 247.69 FEET FROM THE CENTERLINE INTERSECTION OF 38TH AVENUE WITH 56TH STREET NORTHWEST AND THE **TERMINUS** OF SAID LINE DESCRIPTION;

TOGETHER WITH THAT PORTION OF TRACT "A" OF SAID PLAT OF RAVEN’S ROOST, THE DEDICATED RIGHTS-OF-WAY OF 56TH STREET NORTHWEST AND 55TH STREET COURT NORTHWEST, AND THAT PORTION OF HEREINAFTER DESCRIBED TRACT "X", LYING EAST AND NORTH OF A LINE DESCRIBED AS FOLLOWS:

BEGINNING AT AFOREMENTIONED POINT "A", SAID POINT LYING NORTH 88°19'56" EAST A DISTANCE OF 1016.06 FEET FROM THE NORTHWEST CORNER OF SAID TRACT "A";
THENCE LEAVING THE NORTH LINE OF SAID TRACT "A", SOUTH 01°40'04" EAST A DISTANCE OF 22.00 FEET;
THENCE SOUTH 88°19'56" WEST A DISTANCE OF 23.10 FEET;
THENCE SOUTH 01°40'04" EAST A DISTANCE OF 3.00 FEET TO THE NORTH MARGIN OF 56TH STREET NORTHWEST;
THENCE ALONG SAID NORTH MARGIN, SOUTH 88°19'56" WEST A DISTANCE OF 176.76 FEET;
THENCE LEAVING SAID NORTH MARGIN, SOUTH 01°39'53" EAST A DISTANCE OF 80.00 FEET TO SOUTH MARGIN OF 56TH STREET NORTHWEST AND THE NORTH LINE OF TRACT "X";
THENCE ALONG THE SOUTH MARGIN THEREOF AND NORTH LINE, NORTH 88°19'56" EAST A DISTANCE OF 200.09 FEET TO THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE SOUTHWESTERLY, HAVING A RADIUS OF 80.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS NORTH 24°56’55” EAST;
THENCE LEAVING SAID SOUTH MARGIN AND NORTH LINE, SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 18°56’18”, AN ARC DISTANCE OF 26.44 FEET TO THE BEGINNING OF A COMPOUND CURVE, HAVING A RADIUS OF 50.00 FEET; THENCE SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 13°51’26”, AN ARC DISTANCE OF 12.09 FEET TO THE BEGINNING OF A COMPOUND CURVE, HAVING A RADIUS OF 230.00 FEET;
THENCE SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 17°18’33”, AN ARC DISTANCE OF 69.48 FEET;
THENCE SOUTH 75°03’12” WEST A DISTANCE OF 10.00 FEET TO THE BEGINNING OF NON-TANGENT CURVE, CONCAVE SOUTHWESTERLY, HAVING A RADIUS OF 220.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS NORTH 75°03’12” EAST;
THENCE SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 01°25’28”, AN ARC DISTANCE OF 5.47 FEET TO THE BEGINNING OF A COMPOUND CURVE, HAVING A RADIUS OF 399.00 FEET;
THENCE SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL

ANGLE OF 02°41’06”, AN ARC DISTANCE OF 18.70 FEET TO THE SOUTH LINE OF TRACT "X" AND THE NORTH MARGIN OF 55TH STREET COURT NORTHWEST;

THENCE LEAVING SAID SOUTH LINE AND NORTH MARGIN, SOUTH 02°17'02" WEST A DISTANCE OF 60.14 FEET TO THE SOUTH MARGIN OF 55TH STREET COURT NORTHWEST AND THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE SOUTHWESTERLY, HAVING A RADIUS OF 20.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS NORTH 01°40’04” WEST; THENCE ALONG SAID SOUTH MARGIN AND SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 93°43’12”, AN ARC DISTANCE OF 32.71 FEET TO A POINT ON A LINE PARALLEL WITH AND 30-FEET WEST OF THE CENTERLINE OF 38TH AVENUE LYING SOUTH 09°12'20" WEST A DISTANCE OF 240.92 FEET FROM THE CENTERLINE INTERSECTION OF 38TH AVENUE WITH 56TH STREET NORTHWEST AND THE TERMINUS OF SAID LINE DESCRIPTION;

EXCEPT ANY PORTION THEREOF LYING EAST OF A LINE PARALLEL WITH AND 30-FEET WEST OF THE CENTERLINE OF 38TH AVENUE.

CONTAINING 31,157 SQUARE FEET, MORE OR LESS.

TRACT "X"

BEGINNING AT A POINT 30 FEET WEST AND 40.08 FEET SOUTH OF THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 21 NORTH, RANGE 2 EAST OF THE WILLAMETTE MERIDIAN; THENCE SOUTH 86°51’36” WEST 325.76 FEET TO THE NORTHEAST CORNER OF LOT 1, EDGEWOOD MANOR, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 42 OF PLATS, PAGE 28, RECORDS OF PIERCE COUNTY AUDITOR; THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 1, 115.53 FEET TO THE NORTH LINE OF 55TH STREET COURT N.W.;
THENCE NORTH 86°51’36” EAST ALONG THE NORTH LINE OF SAID ROAD, 325.51 FEET TO THE WEST LINE OF BURTON-NORTHERN CO. RD.; THENCE NORTH 00°34’49” EAST ALONG THE WEST LINE OF SAID ROAD, 115.53 FEET TO THE POINT OF BEGINNING.

EXCEPT THAT PORTION THEREOF CONVEYED TO PIERCE COUNTY, A MUNICIPAL CORPORATION, BY STATUTORY WARRANTY DEED RECORDED UNDER RECORDING NUMBER 9312080769.

SITUATE IN THE COUNTY OF PIERCE, STATE OF WASHINGTON.

Section 3. All property within the revised corporate boundary shall be assessed and taxed at the same rate and on the same basis as property within the City, including assessments for taxes and payment of any bonds issued or debts contracted prior to or existing as of the date of this agreement and be further subject to the indebtedness of the City of Gig Harbor.

Section 4. From and after the later of the effective date of this ordinance or the effective date of the County’s ordinance, the above described property shall be subject to all of the laws and ordinances then and thereafter in force and effect of the City of Gig Harbor.

Section 5. SEVERABILITY. The provisions of this ordinance are hereby declared to be severable. If any section, subsection, sentence, clause, or phrase of this ordinance or its application to any person or circumstance is for any reason held to be invalid or unconstitutional, the remainder of this ordinance shall not, as a result of said section, subsection, sentence, clause, or phrase, be held unconstitutional or invalid.

Section 6. This ordinance shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

PASSED by the City Council and APPROVED by the Mayor, this _____ day of __________, 2025.

____
Mary Barber, Mayor

ATTEST:

____
City Clerk

Approved as to form:

____
City Attorney

EXHIBIT D

ORDINANCE NO. O2025-*

An Ordinance of the Pierce County Council Approving the Revision of the Corporate Boundary of the City of Gig Harbor, Where It Coincides with Certain Portions of the Right-of-Way for at the Intersection of 38th Avenue and 56th Street In Order to Fully Include Said Areas In the Corporate Limits of the City of Gig Harbor.

Whereas, Revised Code of Washington (RCW) 35.21.790 provides that the governing bodies of a county and any code city located therein may by agreement revise any part of the corporate boundary of the city which coincides with the centerline, edge, or any portion of a public street, road or highway right-of-way by substituting therefore a right-of-way line of the same public street, road or highway so as fully to include or fully to exclude that segment of the public street, road or highway from the corporate limits of the city; and

Whereas, the revision of a corporate boundary as authorized by RCW 35A.21.790 is not subject to review by the Boundary Review Board; and

Whereas, Pierce County is the owner of a right of way located on 56th Street, adjacent to the City limits; and

Whereas, City of Gig Harbor desires to have the corporate boundary line adjusted to include portions of 56th Street, and portions of 56th Street Court NW and 55th Street Court NW, within the right of way within City limits; and

Whereas, this action is exempt from review under the State Environmental Policy Act (RCW 43.21C.222) and is exempt from review by the Pierce County Boundary Review Board pursuant to RCW 35.21.790(2) and RCW 36.93.105(2); and

Whereas, Pierce County and the City of Gig Harbor have mutually determined that a revision of certain boundaries of the city is beneficial and will aid in defining jurisdictional responsibilities such as public road maintenance; and

Whereas, Pierce County and the City of Gig Harbor have entered into an Agreement describing the process for said boundary line adjustment; and

Whereas, this clarification and consolidation would modify the City of Gig Harbor corporate boundaries; **Now Therefore,**

BE IT ORDAINED by the Council of Pierce County:

Section 1. The revision of the corporate boundary of the City of Gig Harbor at the Intersection of 38th Avenue and 56th Street is hereby approved to fully include said area legally described as follows and shown in Exhibit A and Exhibit B.

R/W No.: R01, R02, R03
PIN: 0221184045, 7133000200, 7133000190
BAKER BRANDON & KUMAGAI KALI, 56TH STREET & 38TH AVENUE LLC, PIERCE COUNTY

Revision of Corporate Boundary:

THAT PORTION OF LOT 19, PLAT OF RAVEN'S ROOST, ACCORDING TO PLAT RECORDED IN BOOK 51 OF PLATS AT PAGES 47 AND 48, IN PIERCE COUNTY, WASHINGTON, AND THE DEDICATED RIGHT- OF-WAY OF 56TH STREET COURT NORTHWEST LYING EAST AND SOUTH OF A LINE DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 19, SAID POINT BEING ON THE NORTH LINE OF TRACT "A" OF SAID PLAT OF RAVEN'S ROOST;
THENCE ALONG THE SOUTH LINE OF SAID LOT 19 AND THE NORTH LINE OF SAID TRACT "A", NORTH 88°19'56" EAST A DISTANCE OF 38.18 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "A";
THENCE CONTINUING ALONG SAID SOUTH AND NORTH LINE, NORTH 88°19'56" EAST A DISTANCE OF 65.77 FEET TO THE **POINT OF BEGINNING** AND THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 50.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS SOUTH 40°47'22" EAST;
THENCE LEAVING SAID SOUTH LINE, NORTHEASTERLY TO THE LEFT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 22°57'50", AN ARC DISTANCE OF 20.04 FEET TO THE BEGINNING OF A COMPOUND CURVE, HAVING A RADIUS OF 65.00 FEET;
THENCE NORTHERLY TO THE LEFT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 33°53'26", AN ARC DISTANCE OF 38.45 FEET TO THE BEGINNING OF A REVERSE CURVE, CONCAVE EASTERLY, HAVING A RADIUS OF 331.00 FEET;
THENCE NORTHERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 07°50'09", AN ARC DISTANCE OF 45.27 FEET TO SOUTH MARGIN OF 56TH STREET COURT NORTHWEST;
THENCE LEAVING SAID SOUTH MARGIN, NORTH 01°42'46" EAST A DISTANCE OF 69.76 FEET TO THE NORTH MARGIN OF 56TH STREET COURT NORTHWEST AND THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE NORTHWESTERLY, HAVING A RADIUS 20.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS SOUTH 38°06'49" EAST;
THENCE NORTHEASTERLY TO THE LEFT ALONG SAID CURVE AND NORTH MARGIN, THROUGH A CENTRAL ANGLE OF 49°59'08", AN ARC DISTANCE OF 17.45 FEET TO A POINT ON A LINE PARALLEL WITH AND 30-FEET WEST OF THE CENTERLINE OF 38TH AVENUE LYING NORTH 05°03’20" WEST A DISTANCE OF 247.69 FEET FROM THE CENTERLINE INTERSECTION OF 38TH AVENUE WITH 56TH STREET NORTHWEST AND THE **TERMINUS** OF SAID LINE DESCRIPTION;

TOGETHER WITH THAT PORTION OF TRACT "A" OF SAID PLAT OF RAVEN’S ROOST, THE DEDICATED RIGHTS-OF-WAY OF 56TH STREET NORTHWEST AND 55TH STREET COURT NORTHWEST, AND THAT PORTION OF HEREINAFTER DESCRIBED TRACT "X", LYING EAST AND NORTH OF A LINE DESCRIBED AS FOLLOWS:

BEGINNING AT AFOREMENTIONED POINT "A", SAID POINT LYING NORTH 88°19'56" EAST A DISTANCE OF 1016.06 FEET FROM THE NORTHWEST CORNER OF SAID TRACT "A";
THENCE LEAVING THE NORTH LINE OF SAID TRACT "A", SOUTH 01°40'04" EAST A DISTANCE OF 22.00 FEET;

THENCE SOUTH 88°19'56" WEST A DISTANCE OF 23.10 FEET;
THENCE SOUTH 01°40'04" EAST A DISTANCE OF 3.00 FEET TO THE NORTH MARGIN OF 56TH STREET NORTHWEST;
THENCE ALONG SAID NORTH MARGIN, SOUTH 88°19'56" WEST A DISTANCE OF 176.76 FEET;
THENCE LEAVING SAID NORTH MARGIN, SOUTH 01°39'53" EAST A DISTANCE OF 80.00 FEET TO SOUTH MARGIN OF 56TH STREET NORTHWEST AND THE NORTH LINE OF TRACT "X";
THENCE ALONG THE SOUTH MARGIN THEREOF AND NORTH LINE, NORTH 88°19'56" EAST A DISTANCE OF 200.09 FEET TO THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE SOUTHWESTERLY, HAVING A RADIUS OF 80.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS NORTH 24°56'55" EAST;
THENCE LEAVING SAID SOUTH MARGIN AND NORTH LINE, SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 18°56'18", AN ARC DISTANCE OF 26.44 FEET TO THE BEGINNING OF A COMPOUND CURVE, HAVING A RADIUS OF 50.00 FEET; THENCE SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 13°51'26", AN ARC DISTANCE OF 12.09 FEET TO THE BEGINNING OF A COMPOUND CURVE, HAVING A RADIUS OF 230.00 FEET;
THENCE SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 17°18'33", AN ARC DISTANCE OF 69.48 FEET;
THENCE SOUTH 75°03'12" WEST A DISTANCE OF 10.00 FEET TO THE BEGINNING OF NON-TANGENT CURVE, CONCAVE SOUTHWESTERLY, HAVING A RADIUS OF 220.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS NORTH 75°03'12" EAST;
THENCE SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 01°25'28", AN ARC DISTANCE OF 5.47 FEET TO THE BEGINNING OF A COMPOUND CURVE, HAVING A RADIUS OF 399.00 FEET;
THENCE SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 02°41'06", AN ARC DISTANCE OF 18.70 FEET TO THE SOUTH LINE OF TRACT "X" AND THE NORTH MARGIN OF 55TH STREET COURT NORTHWEST;

THENCE LEAVING SAID SOUTH LINE AND NORTH MARGIN, SOUTH 02°17'02" WEST A DISTANCE OF 60.14 FEET TO THE SOUTH MARGIN OF 55TH STREET COURT NORTHWEST AND THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE SOUTHWESTERLY, HAVING A RADIUS OF 20.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS NORTH 01°40'04" WEST; THENCE ALONG SAID SOUTH MARGIN AND SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 93°43'12", AN ARC DISTANCE OF 32.71 FEET TO A POINT ON A LINE PARALLEL WITH AND 30-FEET WEST OF THE CENTERLINE OF 38TH AVENUE LYING SOUTH 09°12'20" WEST A DISTANCE OF 240.92 FEET FROM THE CENTERLINE INTERSECTION OF 38TH AVENUE WITH 56TH STREET NORTHWEST AND THE TERMINUS OF SAID LINE DESCRIPTION;

EXCEPT ANY PORTION THEREOF LYING EAST OF A LINE PARALLEL WITH AND 30-FEET WEST OF THE CENTERLINE OF 38TH AVENUE.

CONTAINING 31,157 SQUARE FEET, MORE OR LESS.

TRACT "X"

BEGINNING AT A POINT 30 FEET WEST AND 40.08 FEET SOUTH OF THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 21 NORTH, RANGE 2 EAST OF THE WILLAMETTE MERIDIAN; THENCE SOUTH 86°51'36" WEST 325.76 FEET TO THE NORTHEAST CORNER OF LOT 1, EDGEWOOD MANOR, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 42 OF PLATS, PAGE 28, RECORDS OF PIERCE COUNTY AUDITOR; THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 1, 115.53 FEET TO THE NORTH LINE OF 55TH STREET COURT N.W.;
THENCE NORTH 86°51'36" EAST ALONG THE NORTH LINE OF SAID ROAD, 325.51 FEET TO THE WEST LINE OF BURTON-NORTHERN CO. RD.; THENCE NORTH 00°34'49" EAST ALONG THE WEST LINE OF SAID ROAD, 115.53 FEET TO THE POINT OF BEGINNING.

EXCEPT THAT PORTION THEREOF CONVEYED TO PIERCE COUNTY, A MUNICIPAL CORPORATION, BY STATUTORY WARRANTY DEED RECORDED UNDER RECORDING NUMBER 9312080769.

SITUATE IN THE COUNTY OF PIERCE, STATE OF WASHINGTON.

Together with the current City Limits.

Section 2. The Clerk of the Pierce County Council shall mail a copy of this Ordinance to the City of Gig Harbor.

Section 3. The revision of the corporate boundary authorized by this Ordinance shall become effective when approved by Ordinance of the City of Gig Harbor.

PASSED this ________day of __________________, 2025.

ATTEST:

PIERCE COUNTY COUNCIL
Pierce County, Washington

____

Denise D. Johnson
Clerk of the Council

____

Jani Hitchen
Council Chair

____

Ryan N. Mello
Pierce County Executive
Approved _____ Vetoed ____________, this ____________ day of __________________, 2025.

Date of Publication of
Notice of Public Hearing:____________________________

Effective Date of Ordinance: _________________________

ORDINANCE 1547

AN ORDINANCE OF THE CITY OF GIGH ARBOR, WASHINGTON, REVISING THE CORPORATE BOUNDARY OF THE CITY OF GIG HARBOR TO INCLUDE A PORTION OF 56th STREET; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Gig Harbor is in the process of planning and installing a new roundabout at the intersection of 56th Street and 38th Avenue which, based on the design of the improvement, extends the roundabout into the county; and

WHEREAS, the new roundabout will partially exist in Pierce County as the 56th Street leg of the improvement extends to the West and into the county; and

WHEREAS, the city seeks to revise that portion of the corporate boundary of the city to include the westerly portion of 56th Street, to include all elements of the roundabout, in coordination with the county; and

WHEREAS, the city has designed and will construct and maintain the roundabout right of way improvements at this intersection, including the westerly portions of 56th Street, under city street standards; and

WHEREAS, the existing 38th Avenue and easterly portion of 56th Street are within city limits and area maintained by the city; and

WHEREAS, The City of Gig Harbor and the County of Pierce have entered into an Agreement for the revision of the corporate boundary of the City of Gig Harbor (hereinafter Agreement) pursuant to RCW 35A.21.210; and

WHEREAS, the City of Gig Harbor must pass an ordinance to revise its corporate limits in compliance with the agreement; and

WHEREAS, this action is exempt form review under the State Environmental Policy Act (RCW 43.21C.222) and is exempt from review by the Pierce County Boundary Review Board pursuant to RCW 35A.21.210(2) and RCW 36.93.105(2); and

WHEREAS, the revision of the corporate boundary of the City of Gig Harbor to include the property described below is consistent with the city's comprehensive plan since the adjusted area is adjacent to existing properties within the city limits;

NOW THEREFORE, The City Council of the City of Gig Harbor, Washington, do ordain as follows:

Section 1. The corporate limits of the City of Going Harbor are hereby revised to include the following described real property which consists of roadway and road right-of-way:

R/W No.: R01, R02, R03
PIN: 0221184045, 7133000200, 7133000190
BAKER BRANDON & KUMAGAI KALI, 56TH STREET & 38TH AVENUE LLC, PIERCE COUNTY

Revision of Corporate Boundary:

THAT PORTION OF LOT 19, PLAT OF RAVEN'S ROOST, ACCORDING TO PLAT RECORDED IN BOOK 51 OF PLATS AT PAGES 47 AND 48, IN PIERCE COUNTY, WASHINGTON, AND THE DEDICATED RIGHT- OF-WAY OF 56TH STREET COURT NORTHWEST LYING EAST AND SOUTH OF A LINE DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT 19, SAID POINT BEING ON THE NORTH LINE OF TRACT "A" OF SAID PLAT OF RAVEN'S ROOST;
THENCE ALONG THE SOUTH LINE OF SAID LOT 19 AND THE NORTH LINE OF SAID TRACT "A", NORTH 88°19'56" EAST A DISTANCE OF 38.18 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "A";
THENCE CONTINUING ALONG SAID SOUTH AND NORTH LINE, NORTH 88°19'56" EAST A DISTANCE OF 65.77 FEET TO THE POINT OF BEGINNING AND THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE NORTHWESTERLY, HAVING A RADIUS OF 50.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS SOUTH 40°47'22" EAST;
THENCE LEAVING SAID SOUTH LINE, NORTHEASTERLY TO THE LEFT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 22°57'50", AN ARC DISTANCE OF 20.04 FEET TO THE BEGINNING OF A COMPOUND CURVE, HAVING A RADIUS OF 65.00 FEET;
THENCE NORTHERLY TO THE LEFT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 33°53'26", AN ARC DISTANCE OF 38.45 FEET TO THE BEGINNING OF A REVERSE CURVE, CONCAVE EASTERLY, HAVING A RADIUS OF 331.00 FEET;
THENCE NORTHERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 07°50'09", AN ARC DISTANCE OF 45.27 FEET TO SOUTH MARGIN OF 56TH STREET COURT NORTHWEST;
THENCE LEAVING SAID SOUTH MARGIN, NORTH 01°42'46" EAST A DISTANCE OF 69.76 FEET TO THE NORTH MARGIN OF 56TH STREET COURT NORTHWEST AND THE BEGINNING OF A NON- TANGENT CURVE, CONCAVE NORTHWESTERLY, HAVING A RADIUS 20.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS SOUTH 38°06'49" EAST;
THENCE NORTHEASTERLY TO THE LEFT ALONG SAID CURVE AND NORTH MARGIN, THROUGH A CENTRAL ANGLE OF 49°59'08", AN ARC DISTANCE OF 17.45 FEET TO A POINT ON A LINE PARALLEL WITH AND 30-FEET WEST OF THE CENTERLINE OF 38TH AVENUE LYING NORTH 05°03’20" WEST A DISTANCE OF 247.69 FEET FROM THE CENTERLINE INTERSECTION OF 38TH AVENUE WITH 56TH STREET NORTHWEST AND THE **TERMINUS** OF SAID LINE DESCRIPTION;

TOGETHER WITH THAT PORTION OF TRACT "A" OF SAID PLAT OF RAVEN’S ROOST, THE DEDICATED RIGHTS-OF-WAY OF 56TH STREET NORTHWEST AND 55TH STREET COURT NORTHWEST, AND THAT PORTION OF HEREINAFTER DESCRIBED TRACT "X", LYING EAST AND NORTH OF A LINE DESCRIBED AS FOLLOWS:

BEGINNING AT AFOREMENTIONED POINT "A", SAID POINT LYING NORTH 88°19'56" EAST A DISTANCE OF 1016.06 FEET FROM THE NORTHWEST CORNER OF SAID TRACT "A";
THENCE LEAVING THE NORTH LINE OF SAID TRACT "A", SOUTH 01°40'04" EAST A DISTANCE OF
22.00 FEET;
THENCE SOUTH 88°19'56" WEST A DISTANCE OF 23.10 FEET;
THENCE SOUTH 01°40'04" EAST A DISTANCE OF 3.00 FEET TO THE NORTH MARGIN OF 56TH STREET NORTHWEST;
THENCE ALONG SAID NORTH MARGIN, SOUTH 88°19'56" WEST A DISTANCE OF 176.76 FEET; THENCE LEAVING SAID NORTH MARGIN, SOUTH 01°39'53" EAST A DISTANCE OF 80.00 FEET TO SOUTH MARGIN OF 56TH STREET NORTHWEST AND THE NORTH LINE OF TRACT "X";
THENCE ALONG THE SOUTH MARGIN THEREOF AND NORTH LINE, NORTH 88°19'56" EAST A DISTANCE OF 200.09 FEET TO THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE SOUTHWESTERLY, HAVING A RADIUS OF 80.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS NORTH 24°56’55” EAST;
THENCE LEAVING SAID SOUTH MARGIN AND NORTH LINE, SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 18°56’18”, AN ARC DISTANCE OF 26.44 FEET TO THE BEGINNING OF A COMPOUND CURVE, HAVING A RADIUS OF 50.00 FEET;
THENCE SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 13°51’26”, AN ARC DISTANCE OF 12.09 FEET TO THE BEGINNING OF A COMPOUND CURVE, HAVING A RADIUS OF 230.00 FEET;
THENCE SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 17°18’33”, AN ARC DISTANCE OF 69.48 FEET;
THENCE SOUTH 75°03’12” WEST A DISTANCE OF 10.00 FEET TO THE BEGINNING OF NON- TANGENT CURVE, CONCAVE SOUTHWESTERLY, HAVING A RADIUS OF 220.00 FEET, THROUGH WHICH POINT A RADIAL LINE BEARS NORTH 75°03’12” EAST;
THENCE SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 01°25’28”, AN ARC DISTANCE OF 5.47 FEET TO THE BEGINNING OF A COMPOUND CURVE, HAVING A RADIUS OF 399.00 FEET;
THENCE SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 02°41’06”, AN ARC DISTANCE OF 18.70 FEET TO THE SOUTH LINE OF TRACT "X" AND THE NORTH MARGIN OF 55TH STREET COURT NORTHWEST;

THENCE LEAVING SAID SOUTH LINE AND NORTH MARGIN, SOUTH 02°17'02" WEST A DISTANCE OF 60.14 FEET TO THE SOUTH MARGIN OF 55TH STREET COURT NORTHWEST AND THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE SOUTHWESTERLY, HAVING A RADIUS OF 20.00 FEET,

THROUGH WHICH POINT A RADIAL LINE BEARS NORTH 01°40’04” WEST; THENCE ALONG SAID SOUTH MARGIN AND SOUTHEASTERLY TO THE RIGHT ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 93°43’12”, AN ARC DISTANCE OF 32.71 FEET TO A POINT ON A LINE PARALLEL WITH AND 30-FEET WEST OF THE CENTERLINE OF 38TH AVENUE LYING SOUTH 09°12'20" WEST A DISTANCE OF 240.92 FEET FROM THE CENTERLINE INTERSECTION OF 38TH AVENUE WITH 56TH STREET NORTHWEST AND THE TERMINUS OF SAID LINE DESCRIPTION;

EXCEPT ANY PORTION THEREOF LYING EAST OF A LINE PARALLEL WITH AND 30-FEET WEST OF THE CENTERLINE OF 38TH AVENUE.

CONTAINING 31,157 SQUARE FEET, MORE OR LESS TRACT "X"

BEGINNING AT A POINT 30 FEET WEST AND 40.08 FEET SOUTH OF THE NORTHEAST CORNER OF THE SOUTHEAST QUARTER OF SECTION 18, TOWNSHIP 21 NORTH, RANGE 2 EAST OF THE WILLAMETTE MERIDIAN; THENCE SOUTH 86°51’36” WEST 325.76 FEET TO THE NORTHEAST CORNER OF LOT 1, EDGEWOOD MANOR, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 42 OF PLATS, PAGE 28, RECORDS OF PIERCE COUNTY AUDITOR; THENCE SOUTH ALONG THE EAST LINE OF SAID LOT 1, 115.53 FEET TO THE NORTH LINE OF 55TH STREET COURT N.W.;
THENCE NORTH 86°51’36” EAST ALONG THE NORTH LINE OF SAID ROAD, 325.51 FEET TO THE WEST LINE OF BURTON-NORTHERN CO. RD.; THENCE NORTH 00°34’49” EAST ALONG THE WEST LINE OF SAID ROAD, 115.53 FEET TO THE POINT OF BEGINNING.

EXCEPT THAT PORTION THEREOF CONVEYED TO PIERCE COUNTY, A MUNICIPAL CORPORATION, BY STATUTORY WARRANTY DEED RECORDED UNDER RECORDING NUMBER 9312080769.

SITUATE IN THE COUNTY OF PIERCE, STATE OF WASHINGTON.

Section 2. All property within the revised corporate boundary shall be assessed and taxed at the same rate and on the same basis as property within the city, including assessments for taxes and payment of any bonds issued or debts contracted prior to or existing as of the date of this agreement and be further subject to the indebtedness of the City of Gig Harbor.

Section 3. From and after the later of the effective date of this ordinance or the effective date of the county’s ordinance, the above described property shall be subject to all of the laws and ordinances then and thereafter in force and effect of the City of Gig Harbor.

Section 4. Severability. If any section, sentence, clause or phrase of this Ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, clause or phrase of this ordinance.

Section 5. Correction of Errors. The city clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 6. Effective date and duration. This ordinance shall take effect and be in full force five (5) days after passage and publication of an approved summary consisting of the title.

ADOPTED by the Council of the City of Gig Harbor at a regular meeting thereof, held this 28th day of July, 2025.

Mary K. Barber
Mayor

Approved as to form:

Daniel Kenny
City Attorney

Attest:

Joshua Stecker, CMC
City Clerk

DEPARTMENT UPDATES

Wednesday, August 6, 2025

A TWICE-MONTHLY SUMMARY FROM YOUR CITY OF GIG HARBOR LEADERSHIP TEAM

These department updates are an effort to increase our internal and external communication initiatives, to provide the mayor and city councilmembers with the information they need to serve the public and make informed decisions, and just as importantly, to share citywide information and updates with all staff and residents. Please feel free to send any questions, suggestions, or concerns about this document to communications@gigharborwa.gov.

ADMINISTRATION

City Administrator Katrina Knutson

Harbor Hello: The city was proud to participate in this year's National Night Out, joining neighbors, families, and first responders for an evening of fun and community connection. Our booth – *Harbor Hello* – was one of the most popular booths at the event! There was never a dull moment, with kids lining up all night to fish for prizes and goodies. Staff loved having the opportunity to welcome residents, answer questions, and share more about city programs and services in a relaxed and fun environment. Huge thanks to everyone who stopped by!

Next year, the city plans to launch *Harbor Hello* as a stand-alone event. Staff are already planning ways to expand and enhance the experience, with the goal of making *Harbor Hello* an annual tradition for the Gig Harbor community.

COMMUNITY DEVELOPMENT

Community Development Director Eric Baker

The Planning Division has provided briefings to the City Council on the Phase 1 Development Code updates and proposed zoning map amendments. An open house is scheduled for August 5 to engage property owners affected by the map amendments, followed by a Planning Commission briefing on August 7. Staff will soon begin work on Phase 2 of the Development Code Update.

Building: 33 permit applications were submitted this reporting period including those for a base plan at Summit Pointe, Lift Station #5, and the signage at Doris Heritage Park. 33 permits were issued including those for the “Sky Bridges” at 2727 Hollycroft, aka Park Plaza, and two new homes. Notable projects of the 18 completed were the Hill Avenue Duplexes, the Performance Building at Sports Complex 1B, and Stowaway Labs at Finholm.

Code Enforcement: For the month of July, we received a total of 13 code compliance requests. These requests involved a range of issues, including zoning violations, public nuisance complaints, illicit discharges, and non-compliance with the Fats, Oils, and Grease (FOG) program.

In addition, staff conducted a sign sweep, during which approximately 150 signs were removed. Most of these signs were either unpermitted or placed in unauthorized locations.

Did You Know? In the Waterfront Millville (WM) zoning district, as defined in GHMC 17.48, **outdoor public telephones are a prohibited use**.

The more you know!

COURT

Court Administrator Stacy Colberg

Staffing: We are very excited to welcome Breanna Scott to the Municipal Court team. Breanna joins us as a Court Assistant and brings with her a strong academic foundation, having earned a bachelor’s degree in criminal justice from Washington State University. Breanna’s education and work experience has provided a solid understanding of the justice system, and we are confident that her knowledge, professionalism, and commitment to public service will be a great asset to our court. Breanna is a Gig Harbor resident and eager to make a positive impact in this community. Her first day on the job is August 12. Please join us in extending a warm welcome to Breanna.

Trials: The August 28 jury trial has been continued. There are currently two cases set on the next trial calendar on September 18. Trials are open to the public.

FINANCE

Finance Director Dave Rodenbach

No updates this week but stay tuned!

HUMAN RESOURCES

Human Resources Director Shannon Costanti

Advance Your Career: Looking to grow in your career? Check out the current job opportunities here at the city!

Position	Type	Status
Police Officer - Exceptional Entry	FT	Continuous
Police Officer - Lateral Entry	FT	Continuous
Public Works Assistant (PW Ops)	FT	Open until 8/11
Seasonal Worker (Temporary)	FT	Jeriah Blake started 8/4
Laborer	FT	Closed - selection pending
Maintenance Technician (PW Ops)	FT	Closed - selection pending
Police Sergeant - Promotional Eligibility Register	FT	Assessment Center in progress
Seasonal Worker (Temporary)	FT	Closed - selection pending
Senior Accountant	FT	Closed - selection pending

POLICE

Interim Police Chief Tray Federici

Service Before Self—Honoring Officer Olivia Mancuso's Commitment at Home and Abroad: Officer Olivia Mancuso, a valued member of the Gig Harbor Police Department, continues to embody the core values of duty, sacrifice, and service. In addition to her role as a police officer, she serves as a Master Sergeant in the United States Air Force Reserve.

Officer Mancuso has spent the past several months away from her family, friends, and department while deployed under active-duty orders in Qatar. Her deployment location was recently in the news, having come under missile attacks just weeks ago, a stark reminder of the very real dangers faced by those serving overseas.

There is no greater sacrifice than setting aside personal well-being in defense of one's country and community. This week, the Gig Harbor Police Department came together to rally behind Officer Mancuso by sending a care package filled with food, toiletries, photos, letters, and small comforts from home.

We miss her presence in the department and look forward to welcoming her home in just fourteen more weeks.

Gig Harbor Police Department Delivers Justice Across Borders: In 2022, the Gig Harbor Police Department's Criminal Investigations Section responded to a heartbreaking case involving the digitally assisted suicide of a 13-year-old child. The victim had been coerced through open media and dark web platforms to live stream the tragic event.

Although emotionally devastating, the case became a top priority for our investigators. Working closely with the victim's family and federal law enforcement partners, our team remained committed to holding those responsible accountable, no matter where they were in the world.

We just learned that commitment resulted in a major development: an Iranian national linked to the case was arrested by German authorities. While additional details remain restricted due to the ongoing nature of the investigation, this arrest marks a significant step forward in the pursuit of justice.

A tremendous amount of work and dedication was put into this investigation by then-Detective Patrik Sam, whose tireless efforts exemplify the Gig Harbor Police Department's mission to deliver the Best Possible Service, even when it means crossing international borders. The case progress was recently celebrated in the German newspaper, "Bild."

Taking It to the Streets: Targeted Traffic Enforcement Gets Results: In conjunction with regular patrol operations and the recent launch of our Traffic Enforcement Request Button, I'm pleased to share that targeted enforcement in areas of elevated concern has increased significantly.

Our sergeants have been the perfect conduit for this initiative, assigning officers, engaging directly with residents, and addressing long-standing concerns about speeding, abandoned vehicles, stop sign violations, and reckless driving.

This community-driven approach is already making a difference, and we're committed to keeping the momentum going.

Sharp Work at the Checkout – Officer Barber Connects the Dots in Robbery Case: Officer B. Barber recently responded to a robbery at Metropolitan Market, where an adult female suspect attempted to leave the store with a cart full of unpaid groceries. When confronted by staff, the situation escalated into a verbal altercation, during which the suspect assaulted an employee, resulting in minor injuries.

Accompanying the suspect was a male who also stole grocery items before both fled the scene in a vehicle bearing a temporary license plate.

Thanks to quick thinking by the employee, a photograph of the suspect and the vehicle was captured. Officer Barber immediately initiated a thorough investigation. A CAD search revealed the vehicle had been involved in multiple incidents with other local agencies. Officer Barber successfully linked the plate to the female suspect, whose DOL photo matched the image taken by the victim.

Further investigation uncovered that the suspect had active felony warrants, including Robbery 2nd Degree and a Department of Corrections warrant. Officer Barber then issued a BOLO (Be On the Lookout) to regional agencies, sharing the suspect's photo and a detailed summary of the incident.

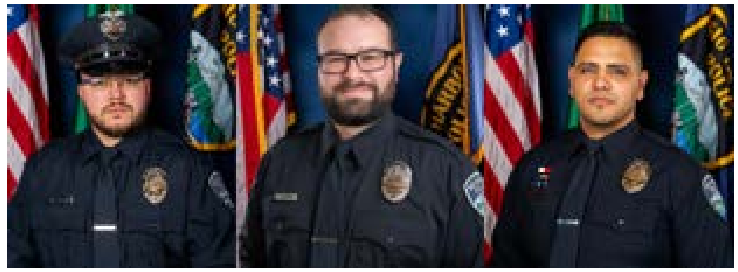
This case highlights excellent investigative work by Officer Barber and demonstrates the department's commitment to holding suspects accountable.

Councilmember Rodenberg Joins GHPD for a Full Graveyard Shift: On the night of August 1, Councilmember Le Rodenberg joined the Gig Harbor Police Department for a full 12-hour graveyard shift, riding along with Officer Bonsib, Officer Blackwell, and Sergeant Dominguez. Over the course of the night, he rotated between patrol vehicles and observed firsthand the challenges, professionalism, and dedication that define overnight police work in our city.

In his own words, Councilmember Rodenberg wrote: "It was very interesting to see three sworn officers handle identical, purposeful patrolling, contacting the public, and just general police work all with the same philosophy and high regard for our citizens, but yet, doing it their own way… they had individual nuances in their actions but yet achieved the same excellent outcomes."

He went on to say the experience reinforced his understanding of why Gig Harbor continues to enjoy such a strong reputation, both within the city and among surrounding jurisdictions. Councilmember Rodenberg expressed sincere appreciation for the professionalism of the officers and their willingness to share insight into their work and the department as a whole.

We're grateful for Councilmember Rodenberg's time, his curiosity, and his ongoing support. His engagement reflects the strong partnership between the City Council and our department, and we look forward to welcoming him back for another shift in the future, perhaps with the detectives unit to see the other side of generated case management.

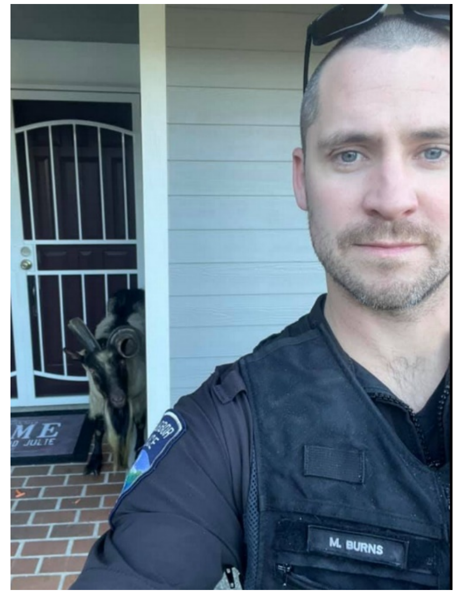


Caught in the Act — and in the Cloud: This week, Detective Erwin played a key role in identifying a prolific retail theft suspect connected to a July incident in Gig Harbor. After patrol requested assistance, Detective Erwin initially shared a still image of the suspect with surrounding law enforcement agencies but received no response.

Refusing to let the trail go cold, he turned to Auror, a real-time information-sharing platform used by law enforcement and our retail business partners. There, he located a bulletin posted by an Ulta store outside of Gig Harbor that featured the same female suspect, this time with identifying information.

Detective Erwin reached out directly to the retail investigator who posted the bulletin and confirmed the match. Thanks to this collaboration, the Gig Harbor case was connected to at least one additional incident, and charging information was forwarded to the respective case officers for prosecution. This is a great example of how strong partnerships with the business community, combined with smart use of investigative tools, lead to successful outcomes.

Forging the Future: Officer Burns Joins the FTO Team: We're proud to announce that Officer Mark Burns has been selected to serve as one of the Gig Harbor Police Department's Field Training Officers (FTOs), a vital role responsible for shaping the next generation of law enforcement professionals in our community.



Officer Burns brings a wealth of experience and knowledge to this position, drawn from his service with the Gig Harbor Police Department, the Seattle Police Department, and the United States Navy. His diverse background and calm, thoughtful approach to policing make him exceptionally well-suited for mentoring new officers.

The FTO role is a cornerstone of our agency's mission. Field Training Officers don't just train recruits on procedures; they model professionalism, community engagement, ethical decision-making, and the high standards we expect from every Gig Harbor officer.

This new role will give Officer Burns even more opportunities to engage with our team, share his expertise, and help shape the culture and direction of the department moving forward

PUBLIC WORKS

Public Works Director Jeff Langhelm

Wastewater Operations: On Sunday, August 3, Wastewater Staff responded to a private sewer spill from a broken temporary pressure sewer serving Fox Run. All necessary agencies were notified. As of August 5, the Fox Run Homeowners Association had scheduled repairs of the broken force main on August 6.

Streets and Storm Operations: Each year the city's Streets and Storm Crews schedule the multi-day project of cleaning and filling cracks in the city's pavement surfaces. This project, known as crack sealing, clears cracks of debris then places an asphalt tar in cracks to deter surface runoff from migrating below the roadways surface. Some years, due to staff capacity, the city has not performed crack sealing. The deferral of this important part of the city's pavement program leads to shortened life span of the city's roadways.

Parks and Facility Operations: (1) An Alder tree located in Adam Tallman Park has been identified for removal. As a result, a portion of trail signed is closed until staff can schedule its removal.
(2) Lots of activity is occurring at Doris Heritage Park. This includes required training of city staff for the mechanical, electrical, and irrigation systems. Also, the YMCA is using the Park for their day camps. Lastly, Public Works and ITS staff continue to troubleshoot issues with the timed door locks.

Capital Improvement Project Status Updates: For the most recent updates on the city's design and construction projects, see our online CIP StoryMap.

Crescent Creek Park Master Plan: At the July 31 city council study session, council directed the Crescent Creek Park master planning team to move forward with both Concept 1, which keeps the

Masonic Lodge for a future remodel, and Concept 2a, which keeps the layout of the park the same, but would demolish the Lodge and replace it with a large structure that would have a reference to the former school on the site, with additional landscaping and places to gather outside.

An open house will be held on September 18 from 4 to 6 PM at the park to give the public a change to provide input on more detailed plans for the park.

Revised Concept 1

Revised Concept 2a

City of Gig Harbor
City Council Agenda Bill

Meeting Date: August 11, 2025

SUBJECT: First Reading and Adoption of Ordinance 1548 Related to Business License Fees

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SUBMITTED BY: City Clerk Josh Stecker
DEPARTMENT: Administration **PHONE:** (253) 853-7613

SUGGESTED MOTION: Move to approve Ordinance 1548.

BACKGROUND INFORMATION: The City of Gig Harbor administers its business license program through the Washington State Dept. of Revenue's Business License Services (BLS) Program. Participation in this program requires that the city adhere to the Dept. of Revenue's model ordinance for business licensing.

Effective January 1, 2026, a revised model ordinance raises the threshold for cities to charge a business license fee for businesses which are not located within city limits. On this date, the threshold will increase from $2,000.00 to $4,000.00. This means that any business not located in the City of Gig Harbor which does less than $4,000.00 in gross sales within city limits in any given year is not required to pay the city's license fee. However, those businesses are still required to obtain a city business license.

Ordinance 1548 amends the city's business license code to align with the model ordinance. It also provides a provision where the threshold will automatically increase every four years in accordance with a consumer price index formulation.

FISCAL CONSIDERATION: N/A

ATTACHMENTS:

1. O-1548 Business License Threshold

STRATEGIC PLAN PRIORITY: Strategic Plan Priority 5 - Promote and enhance a dynamic and robust economy

ORDINANCE 1548

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, RELATING TO BUSINESS LICENSING; AMENDING CHAPTER 5.01 OF THE GIG HARBOR MUNICIPAL CODE TO ESTABLISH A REVISED FEE-FREE THRESHOLD FOR BUSINESSES LOCATED OUTSIDE CITY LIMITS; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, in 2017 the Washington State Legislature passed Engrossed House Bill 2005 requiring all cities with business licenses to administer their business licensing through the State's Business Licensing System ("BLS") and requiring cities to adopt model business license language with a minimum threshold and a definition of "engaging in business", codified at chapter 35.90 of the Revised Code of Washington; and

WHEREAS, the city presently administers its business licensing through the State's BLS; and

WHEREAS, the city has adopted general business license regulations at Chapter 5.01 of the Gig Harbor Municipal Code; and

WHEREAS, the city council desires to amend Chapter 5.01 of the Gig Harbor Municipal Code to adopt the model business license language for compliance with state law and other minor changes necessitated by such adoption; and

WHEREAS, in 2025 the Dept. of Revenue amended the business license model ordinance to require that businesses located outside city limits with less than $4,000 in gross proceeds should not be charged a business license fee by the city;

NOW THEREFORE, The City Council of the City of Gig Harbor, Washington, do ordain as follows**:**

Section 1. GHMC 5.01.100 Licenses for businesses located outside city limits – Amended. Section 5.01.100 of the Gig Harbor Municipal Code is hereby amended as follows:

5.01.100 Licenses for businesses located outside city limits; threshold for fee-free license

A. Any person or business located outside the city which engages in business within the city limits, unless included in the exemptions in GHMC 5.01.030, shall obtain a business license.

B. Any person or business whose annual value of products, gross proceeds of sales, or gross income of the business in the city is equal to or less than $2,000 and who does not maintain a place of business within the city shall submit a business license application to the city license officer, but need not pay a license fee to the city. This threshold does not apply to regulatory license requirements or activities that require a specialized permit.

<u>Beginning January 1, 2026, the threshold amount is $4000. The threshold amount will be adjusted every forty-eight months on January 1, by an amount equal to the increase in the Consumer Price Index ("CPI") for "West Urban, All Urban Consumers" (CPI-U) for each 12-month period ending on June 30 as published by the United States Department of Labor Bureau of Labor Statistics or successor agency. To calculate this adjustment, the current rate will be multiplied by one plus the cumulative four-year (forty-eight month) CPI increase using each 12-month period ending on June 30 of each prior year, and rounded to the nearest $100. However, if any of the annual CPI increases are more than five (5) percent, a five (5) percent increase will be used in computing the annual basis and if any of the annual CPI decreased during the forty-eight-month period, a zero (0) percent increase will be used in computing the annual basis.</u>

<u>Section 2.</u> <u>Severability.</u> If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

<u>Section 3.</u> <u>Correction of Errors.</u> The city clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

<u>Section 4.</u> <u>Effective Date</u>. This ordinance shall take effect and be in full force five (5) days after passage and publication of an approved summary consisting of the title.

ADOPTED by the City Council of the City of Gig Harbor at a regular meeting thereof, held this 11th day of August, 2025.

____
Mary K. Barber
Mayor

Approved as to form:	Attest:
______________________________	______________________________
Daniel Kenny	Joshua Stecker, CMC
City Attorney	City Clerk

GIG HARBOR POLICE DEPARTMENT

2024

ANNUAL REPORT

Interim Chief Tray Federici

CODE OF ETHICS

As a law enforcement officer, my fundamental duty is to serve the community; to safeguard lives and property; to protect the innocent against deception, the weak against oppression or intimidation and the peaceful against violence or disorder; and to respect the constitutional rights of all to liberty, equality and justice.

I will keep my private life unsullied as an example to all and will behave in a manner that does not bring discredit to me or to my agency. I will maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint; and be constantly mindful of the welfare of others. Honest in thought and deed both in my personal and official life, I will be exemplary in obeying the law and the regulations of my department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity will be kept ever secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, political beliefs, aspirations, animosities or friendships to influence my decisions. With no compromise for crime and the relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge of my office as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the police service. I will never engage in acts of corruption or bribery, nor will I condone such acts by other police officers. I will cooperate with all legally authorized agencies and their representatives in the pursuit of justice.

I know that I alone am responsible for my own standard of professional performance and will take every reasonable opportunity to enhance and improve my level of knowledge and competence.

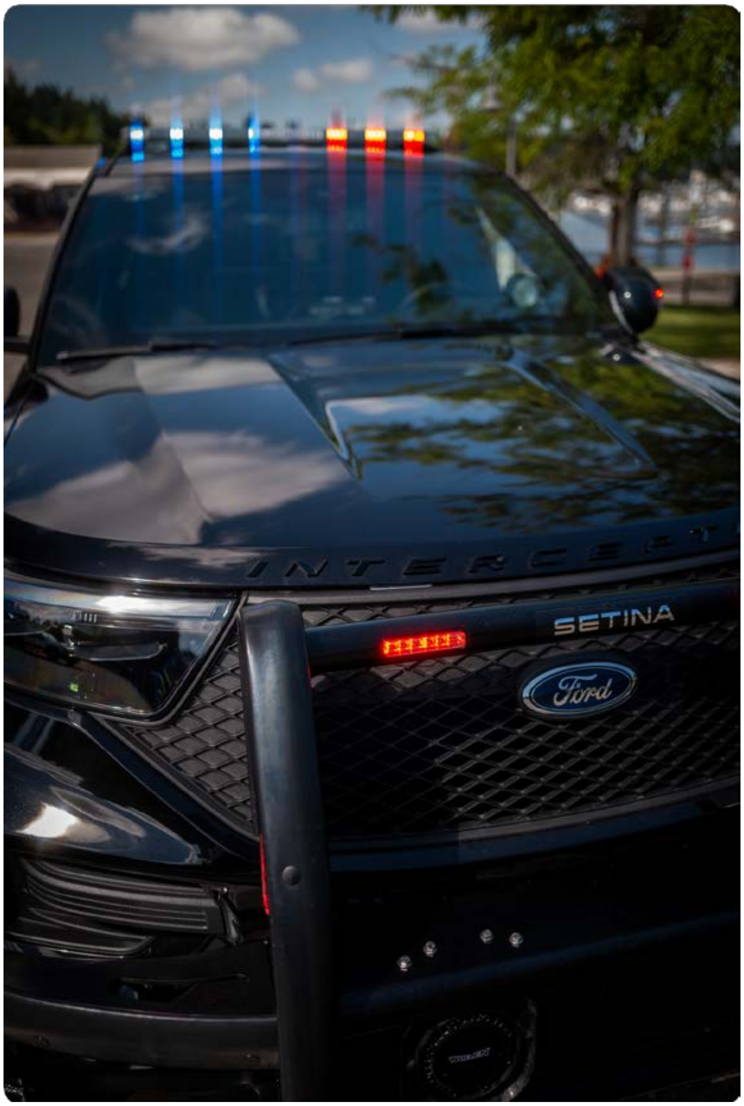
I will constantly strive to achieve these objectives and ideals, dedicating myself to my chosen profession . . . law enforcement.

DEPARTMENT, VISION,

The **Gig Harbor Police Department** serves the citizens of Gig Harbor, and other community members, within the jurisdiction's 6.12 square miles. This includes a Police Chief, two Lieutenants, four Patrol Sergeants, one Detective Sergeant, two Detectives, and 16 Patrol Officers. Additional staff includes two Police Services Specialists and one Property/Evidence Technician.

The City utilizes three contract jails. Dispatch service is provided by South Sound 911. Additional opportunities include participation in our Bicycle Unit, Marine Services Unit, and a variety of multi-jurisdictional teams.

The Gig Harbor Police Department enjoys incredible relationships with a very supportive community and city administration. We proudly uphold our vision of providing the Best Possible Service to our community.



The vision of the Gig Harbor Police Department to provide the BEST POSSIBLE public safety and SERVICE to our community.

& VALUES

INTEGRITY ★ RESPECT ★ TRUST

INTEGRITY

Integrity is our standard for we shall always do what is morally, ethically, and legally right. We are honest and truthful in our words and actions. Our integrity will build trust and confidence against corruption.

RESPECT

We honor the dignity of every individual by upholding the highest standards of integrity, fairness, and professionalism. We recognize that our badge represents the public's trust, and we are committed to earning and maintaining that trust by embracing diversity, protecting individual rights and treating all people with empathy and respect.

TRUST

Trust is the cornerstone of effective policing. We earn it through transparency, accountability, and consistent professionalism in every interaction. By honoring our commitments, upholding the law with fairness, and acting with integrity, we strengthen the bond between our department and the community.

Letter from Interim Chief Tray Federici

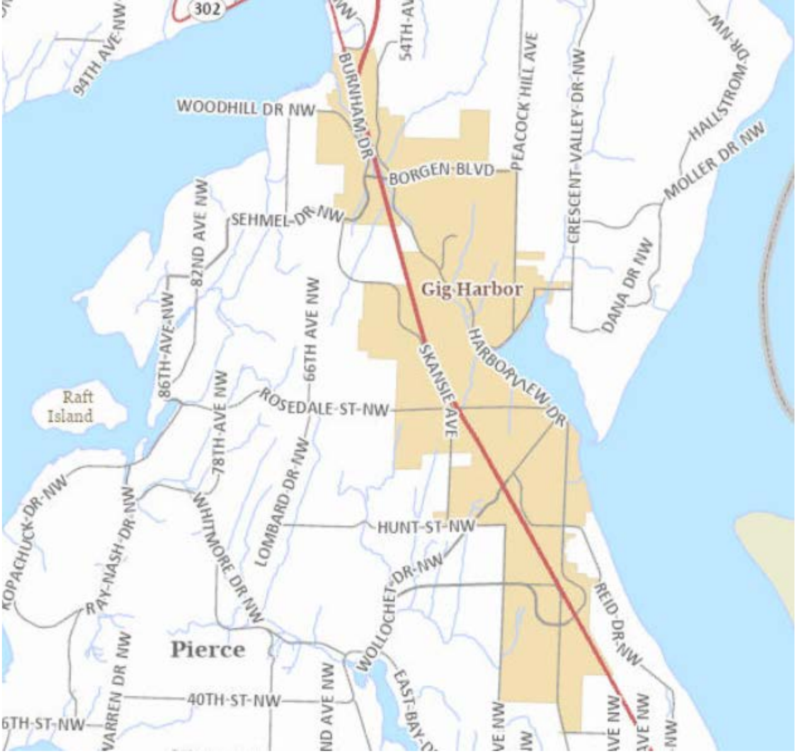
The City of Gig Harbor and the Gig Harbor Police Department are proud to present the 2024 Police Annual Report. Our officers and professional staff are honored to serve more than 13,090 residents, visitors, and businesses with a steadfast commitment to delivering the best possible service. This report is more than a collection of statistics, it's a reflection of the dedication, professionalism, and teamwork that define our agency, as well as our city's commitment to safety, justice, and community trust.

In 2024, we strengthened our regional partnerships to better serve Gig Harbor. Our continued assignments to the Pierce County Force Investigation Team (PCFIT) and the Metro Collision Response Team (MCRT) ensure that our community receives the highest level of investigative support and that we stand ready to assist our partner agencies when called. We also increased our traffic safety efforts to address speeding, impaired driving, and serious collisions, keeping our roadways safer for everyone. Most notably, we achieved a significant increase in our case closure rate, reflecting the hard work, diligence, and investigative skill of our officers and detectives in delivering justice for victims and resolution for our community.

Looking ahead to 2025, we remain focused on retaining and recruiting exceptional staff, fostering professional growth, and maintaining a positive work culture that attracts individuals with a heart for service. As Gig Harbor grows, we are committed to innovative strategies that reduce crime and the fear of crime, with an emphasis on building even stronger connections through community engagement and outreach.

We deeply value the trust and input of our community. Whether through compliments or constructive feedback, your voice helps us recognize our strengths and identify where we can improve. Thank you for your continued support as we work together to keep Gig Harbor a safe, welcoming, and vibrant place to live, work, and visit.

Tray Federici
Interim Chief of Police
Gig Harbor Police Department



THE CITY OF GIG HARBOR

Nestled along the shores of the Puget Sound, the City of Gig Harbor is often referred to as the "Maritime City." Incorporated in 1946, Gig Harbor has grown from a small fishing village into a vibrant waterfront community known for its rich Scandinavian heritage, historic boatbuilding industry, and stunning views of Mount Rainier. Once a haven for commercial fishermen and shipwrights, the city now blends its maritime past with a thriving present that includes tourism, boutique businesses, and a strong sense of community.

Early law enforcement in Gig Harbor was provided by a town marshal, who was not only responsible for maintaining order but also helped enforce early local ordinances, often with limited resources and plenty of grit. As the city grew and modernized, so too did the needs of public safety.

In 1979, the Gig Harbor Police Department was officially established as a full-service law enforcement agency. The department began with a small staff and modest equipment, operating out of a converted residence that served as City Hall, the police station, and the jail.

Today, Gig Harbor is home to over 13,090 residents, though the department also serves a much larger regional population due to the city's popularity as a destination and its role as a commercial and cultural hub in western Pierce County. The city covers approximately 6 square miles, with an expansive waterfront that plays a central role in its identity.

The Gig Harbor Police Department has grown into a modern, professional agency that remains deeply rooted in community engagement and service. With a team of highly trained officers and support staff, the department continues to embody the values of integrity, Respect, and trust. Officers actively patrol neighborhoods, parks, and the city's busy harbor, working in partnership with residents to ensure Gig Harbor remains one of the safest and most welcoming cities in the region.

ORGANIZATIONAL CHART

INTERIM CHIEF OF POLICE
TRAY FEDERICI

LIEUTENANT OF OPERATIONS
FRED DOUGLAS

LIEUTENANT OF ADMINISTRATION
VACANT

PATROL

SGT. DAHM

4 PATROL OFFICERS

SGT. MARTINEAU

4 PATROL OFFICERS

SGT. HICKS

4 PATROL OFFICERS

SGT. DOMINGUEZ

4 PATROL OFFICERS

CRIMINAL INVESTIGATIONS UNIT

DET. SGT. DANIEL

2 DETECTIVES

1 FORENSICS

ADMINISTRATIVE SERVICES

2 POLICE SERVICES SPECIALISTS

1 PROPERTY/ EVIDENCE

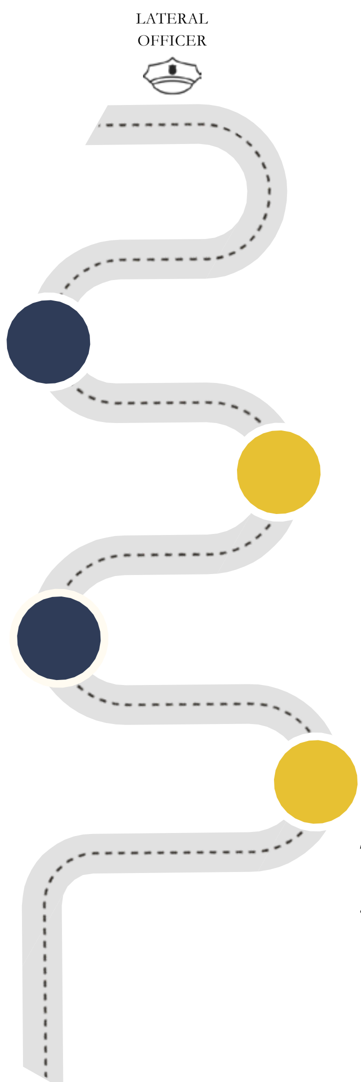
FIELD TRAINING

Our department is proud to have seven highly skilled officers serving as Field Training Officers (FTOs). These dedicated professionals play a vital role in preparing new officers to serve our community with professionalism and integrity.

During 2024, our FTOs successfully guided two officers through the department's comprehensive training program. This rigorous process consists of multiple phases and includes real-world, on-the-job training.

The Field Training Program ensures that every officer is fully equipped, both in knowledge and in practice, to meet the expectations of modern policing and to uphold the values of the Gig Harbor Police Department.

Includes:
Midterm
Investigations
Final



FTO OFFICERS
JODY ROBERSON
PATRICK SAM
MATTHEW BONSIB
GARRET CHAPMAN
KELSEY DOVE
BRIAN BARBER
MARK BURNS

SERGEANT
EDDY DOMINGUEZ

ADMIN LEUTENANT
VACANT

PHASE 1 : 3 WEEKS

The FTO is responsible for teaching new officers policies and procedures, officer safety, communication, and more. The new officer leads the call with the FTO teaching and mentoring throughout. The FTO evaluates the new officer daily, weekly, and monthly. These evaluations are formally documented and forwarded to the FTO supervisors for review.

PHASE 2 : 3 WEEKS

The new officer begins to take more of the lead on calls, and the FTO starts to teach more complex tasks, such as investigations and court testimony. Evaluations are still done on a daily, weekly, and monthly basis.

PHASE 3 : 3 WEEKS

The new officer leads calls, and the FTO moves into guidance/support role. Evaluations are still done on a daily, weekly, and monthly basis.

PHASE 4 : 3 WEEKS

FTO is just there to observe and does not assist the officer in any way.

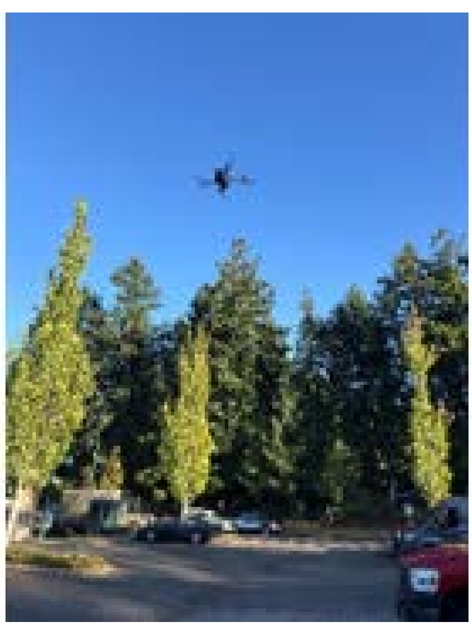
PATROL

The Patrol Unit serves as the uniformed division of the Gig Harbor Police Department. These officers are responsible for a wide range of duties, including:

- Responding to emergencies & calls for service
- Conducting field and criminal investigations
- **Enforcing traffic laws**
- Proactively addressing criminal activity
- Working to solve problems within the community

Our mission is to keep the peace and maintain public order. We prioritize education and community partnerships over enforcement whenever possible. When issues can be resolved or compliance achieved without making an arrest, that is our preferred approach.

The Patrol Unit is currently authorized for twenty sworn personnel, to include four sergeants.



GENERAL INVESTIGATIONS UNIT

Detective Sergeant Jarab Daniel

The Gig Harbor Police Department's General Investigation Unit is staffed by a dedicated team consisting of two full-time detectives and one sergeant. This unit is responsible for investigating serious criminal cases, many of which originate from patrol officers or are brought to our attention by community members.

Detectives manage a wide variety of cases, including:

- **Homicides, felony assaults, and other violent crimes**
- **Missing persons investigations**
- **Crimes involving children**
- **Major property crimes such as burglaries and thefts**

In 2024, our Detective Unit hard worked tirelessly to solve a drive-by shooting, a case that shook our community. They followed every lead, knocked on countless doors, and worked side-by-side with our regional partners until the pieces came together. Their persistence paid off with the arrest of two suspects, bringing a measure of closure to those affected and sending a clear message that violence has no place in Gig Harbor. Our detectives also serve as members of the Pierce County Force Investigations Team (PCFIT) a regional partnership involving law enforcement agencies from Pierce County. PCFIT, in alignment with Washington State law and the newly created Office of Independent Investigations (OII), investigates in-custody deaths and serious officer-involved use-of-force incidents that result in great bodily injury or death. Additional assignments include Crime Response Unit (CRU).

PCFIT investigations follow strict protocols to ensure transparency, accountability, and compliance with the Law Enforcement Training and Community Safety Act (LETCSA).

ADMINISTRATIVE SERVICES

Police Service Specialists Kerri Rowan and Kellee Daniel

1,038

PROCESSED PUBLIC RECORDS REQUESTS

1,265

TOTAL REPORTS PROCESSED

97

WARRANTS

118

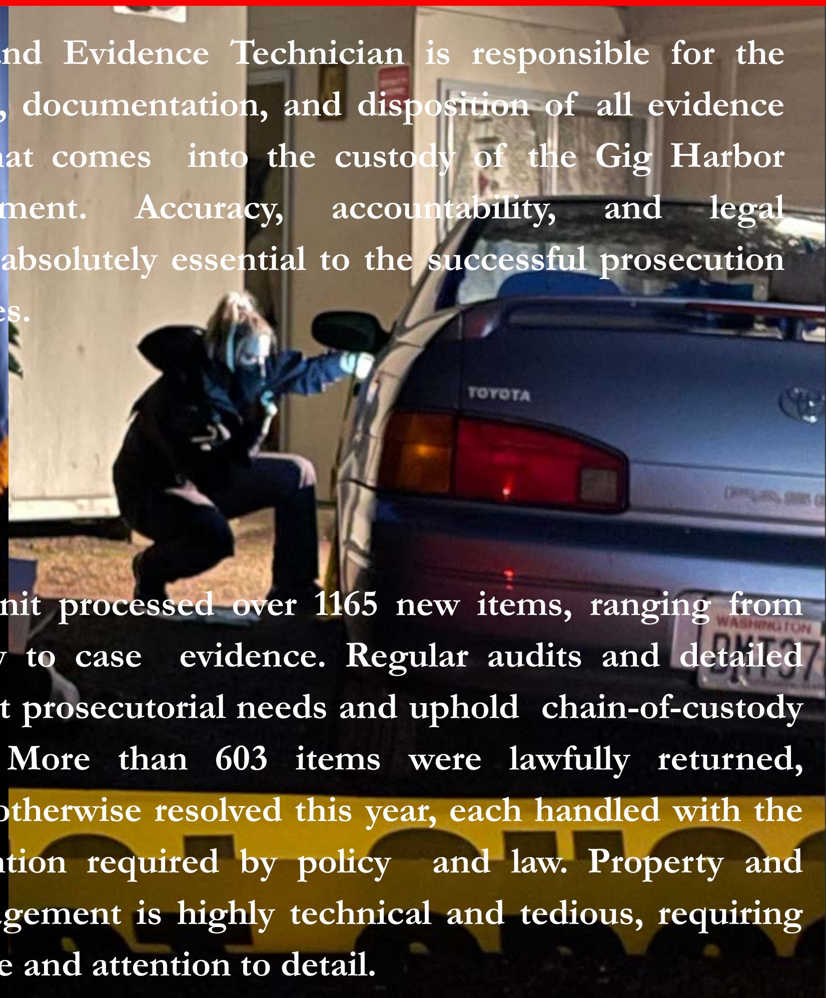
HOURS OF **BODYWORN CAMERA** PROCESSING

The Administrative Services Unit plays a vital role in supporting the Gig Harbor Police Department's commitment to providing the Best Possible Service. This two-member team works largely behind the scenes to keep daily operations running efficiently and in compliance with legal standards. Their attention to detail, reliability, and consistent support enhance both internal workflows and the department's connection to the community.

Whether assisting officers, managing records, or responding to public inquiries, the administrative staff ensures that essential tasks are handled with professionalism and care. Though much of their work is not readily visible to the public, it is central to the department's ability to serve the public effectively and transparently.

FRONT DESK	Answer Phone Calls	Department E-mail	Concealed Pistol Licenses	Order Service Packets	Voicemail	Assist Citizens in Person
REQUESTS	Public Records Act	Outside Agencies	Discovery	Background Checks	BOLO Distribution	Property Returns
DATA ENTRY	Validations	Stolen Property	Warrants	Protection Orders	Missing Persons	Adult/ Juvenile Sealings
OTHER TASKS	Purging	Supply Ordering	Equipment Inventory	Recruitment/ Social Media	Incoming Mail	Outgoing Mail

PROPERTY, EVIDENCE, & FORENSICS



The Property and Evidence Technician is responsible for the secure handling, documentation, and disposition of all evidence and property that comes into the custody of the Gig Harbor Police Department. Accuracy, accountability, and legal compliance are absolutely essential to the successful prosecution of criminal cases.

In 2024, the unit processed over 1165 new items, ranging from found property to case evidence. Regular audits and detailed records support prosecutorial needs and uphold chain-of-custody requirements. More than 603 items were lawfully returned, destroyed, or otherwise resolved this year, each handled with the care and attention required by policy and law. Property and evidence management is highly technical and tedious, requiring the utmost care and attention to detail.

1165

ITEMS RECIEVED

603

ITEMS REMOVED

Property releases are done by appointment only.
Call 253- 530-7036 for an appointment.

CRIME REPORTING

- Crime = Punishable by possible incarceration
- Data collected via officer report writing system (RMS)
- Adjusted/corrected by our Police Administrative Staff
- Submitted to South Sound 911 → Compiled and reported by Washington Association of Sheriffs and Police Chiefs (WASPC)

- National Incident Based Reporting System (NIBRS)

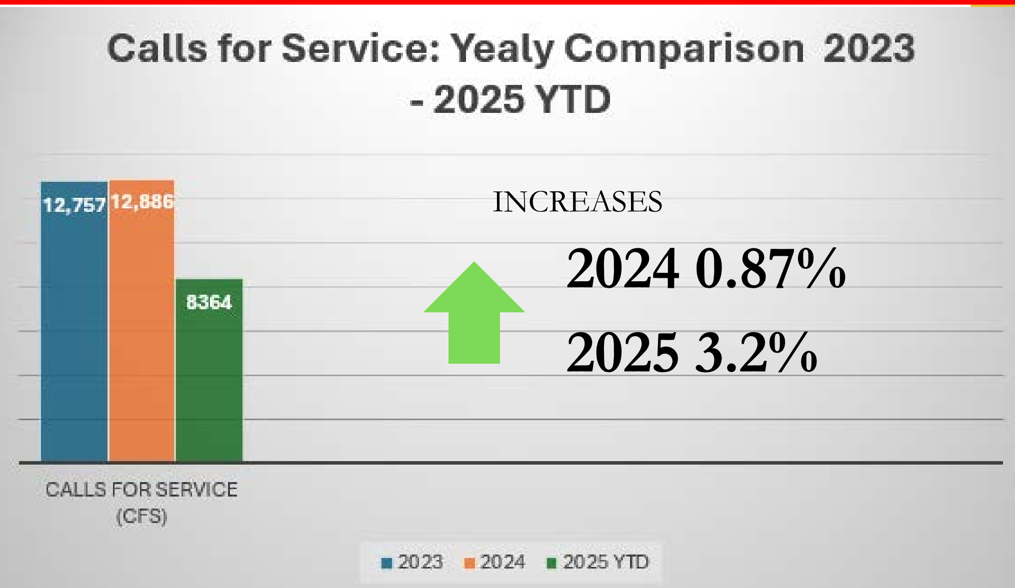
NIBRS divides offenses into two (2) categories designated as Group A - Incident and Group B - Arrest Only.

The Group A offenses collected in the NIBRS program are: Animal Cruelty, Arson, Assault Offenses, Bribery, Burglary, Counterfeiting/Forgery, Destruction/Damage/Vandalism of Property, Drug/Narcotic Offenses, Embezzlement, Extortion/Blackmail, Fraud Offenses, Gambling Offenses, Homicide Offenses, Human Trafficking Offenses, Kidnapping/Abduction, Larceny/Theft Offenses, Motor Vehicle Theft, Pornography/Obscene Material Offenses, Prostitution Offenses, Robbery, Sex Offenses, Non-Forcible Sex Offenses, Stolen Property Offenses, and Weapon Law Violations

In Washington State, an additional Group A offense is collected: Violation of No Contact/Protection/Anti-Harassment Order.

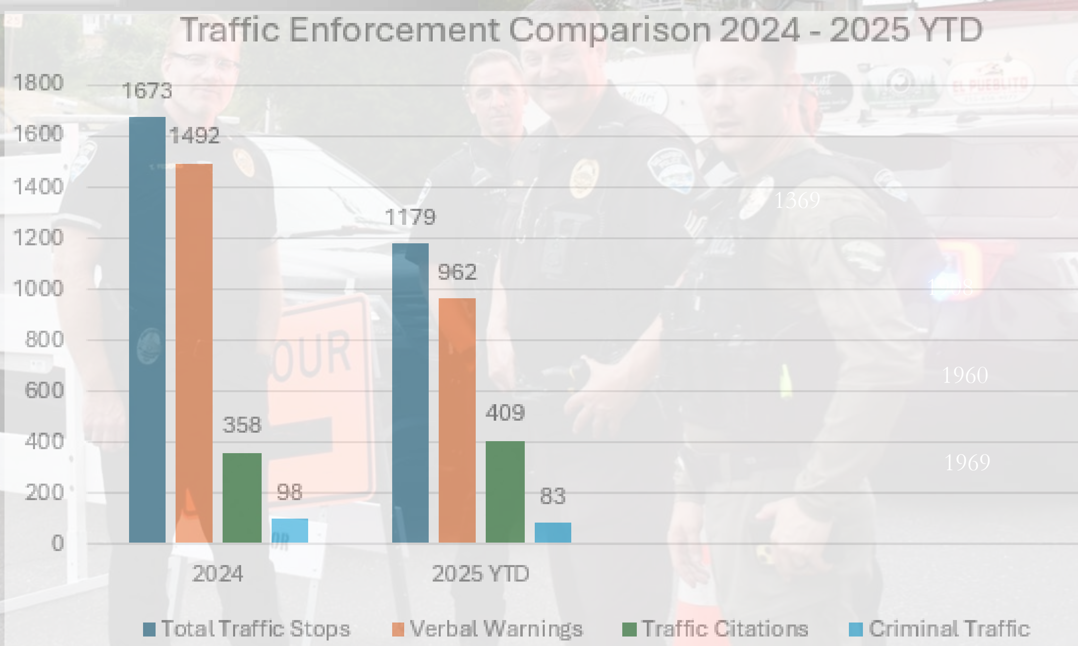
Group A offenses include statistical data on the incident, up to ten offenses, property involved, weapons involved, victim and offender demographics, arrest information, and clearance status

CRIME STATS



TOP 10 CFS

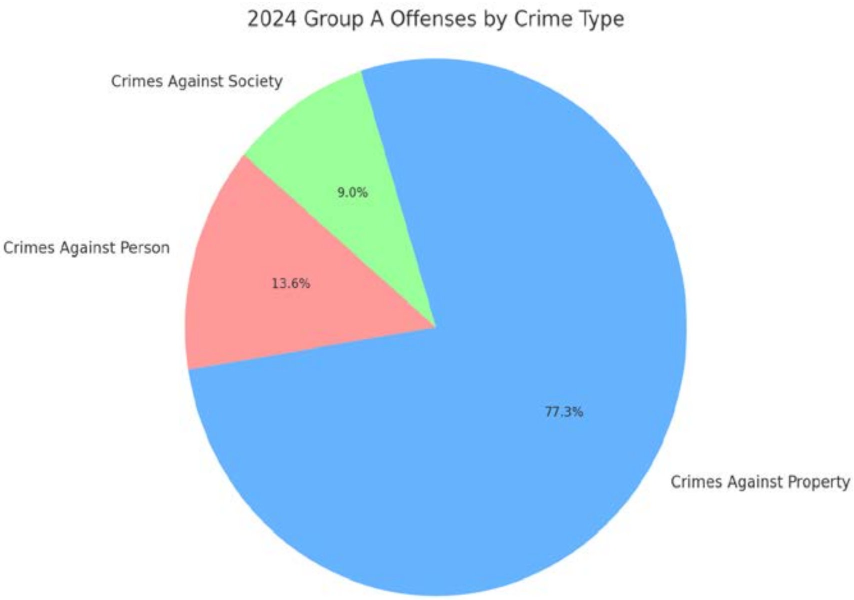
1. THEFT
2. WELFARE CHECK
3. SUSPICIOUS ACTIVITY
4. ALARM
5. MOTOR VEHICLE COLLISIONS



CRIME AT A GLANCE

National Incident-Based Reporting System (NIBRS) Group A Offenses

The Gig Harbor Police Department works around the clock to protect and serve our community, and overall, Gig Harbor remains a safe place to live, work, and visit. In 2024, we saw an 11% decrease in reported Group A offenses compared to 2023. This downward trend aligns with reductions seen in other cities throughout the region. As in past years, the most common crime trends continue to involve property-related offenses, largely supported by thefts.



Group A Offenses	Reported 2023	Reported 2024
Murder	0	0
Manslaughter	0	0
Rape	1	5
Sodomy	0	0
Sexual Assault w/Object	0	0
Fondling	3	2
Aggravated Assault	19	9
Simple Assault	47	64
Intimidation	2	4
Kidnapping	2	0
Incest	0	0
Statutory Rape	1	0
Human Trafficking Offenses	0	0
Violation of No Contact/Protect.	17	11
Robbery	12	14
Burglary	47	34
Larceny-Theft Offenses	363	321
Motor Vehicle Theft	66	39
Arson	0	2
Destruction of Property	82	61
Counterfeiting/Forgery	4	4
Fraud Offenses	49	47
Embezzlement	0	0
Extortion/Blackmail	2	2
Bribery	0	0
Stolen Property Offenses	27	13
Animal Cruelty	0	0
Drug/Narcotic Violations	23	49
Drug Equipment Violations	1	4
Gambling Offenses	0	0
Pornography	1	1
Prostitution Offenses	0	0
Weapon Law Violations	12	9
Grand Total	**781**	**695**

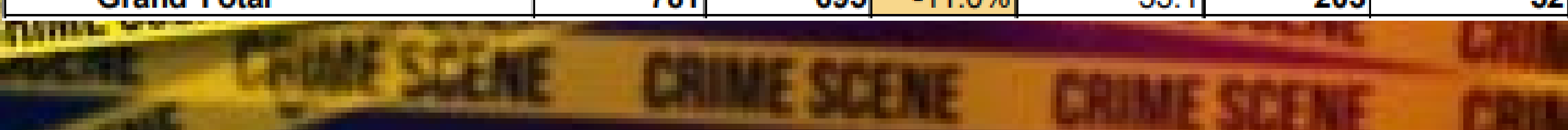
Gig Harbor PD Pierce County

Population: 13,090
Months Reported: 12

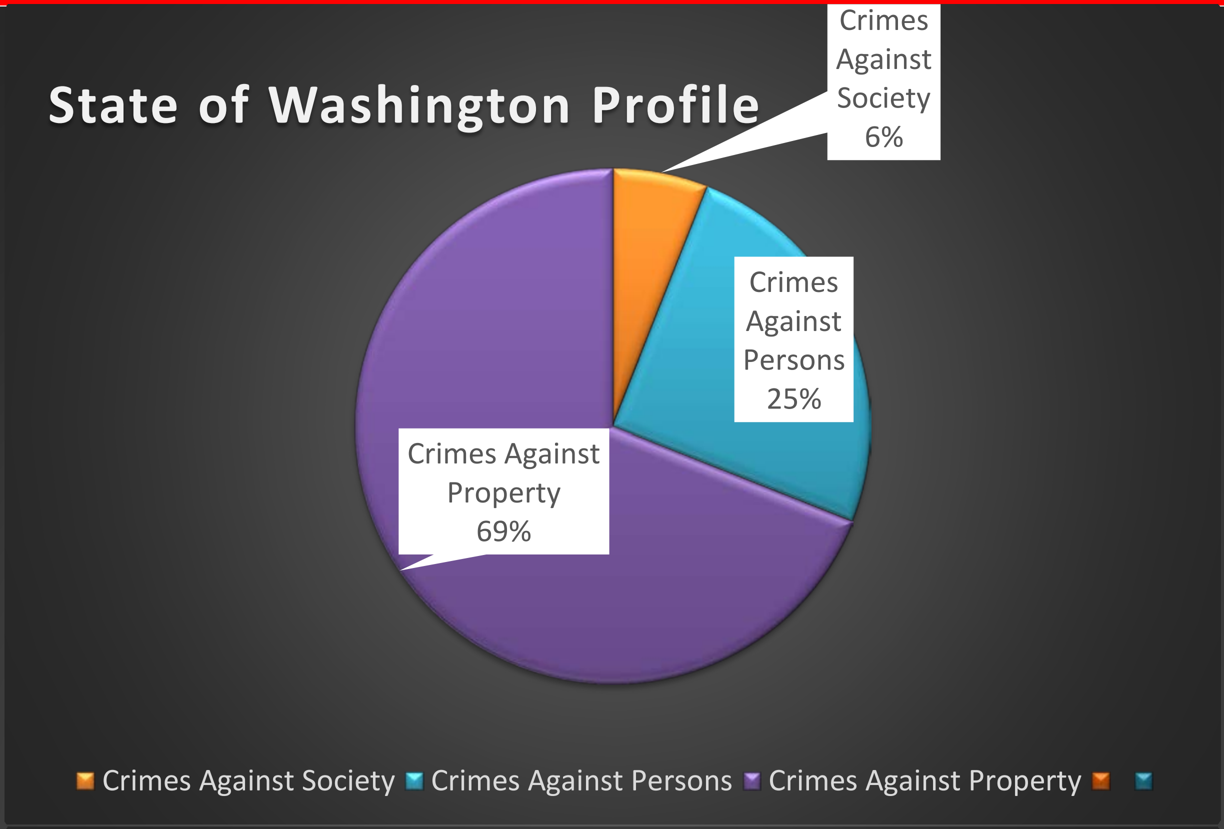
Offense Overview		**Group A Arrest Overview**	
Offense Total	695	Arrest Total	203
# of Cleared Offense	255	Adult Arrest Total	195
Percent Cleared	36.7%	Juvenile Arrest Total	8

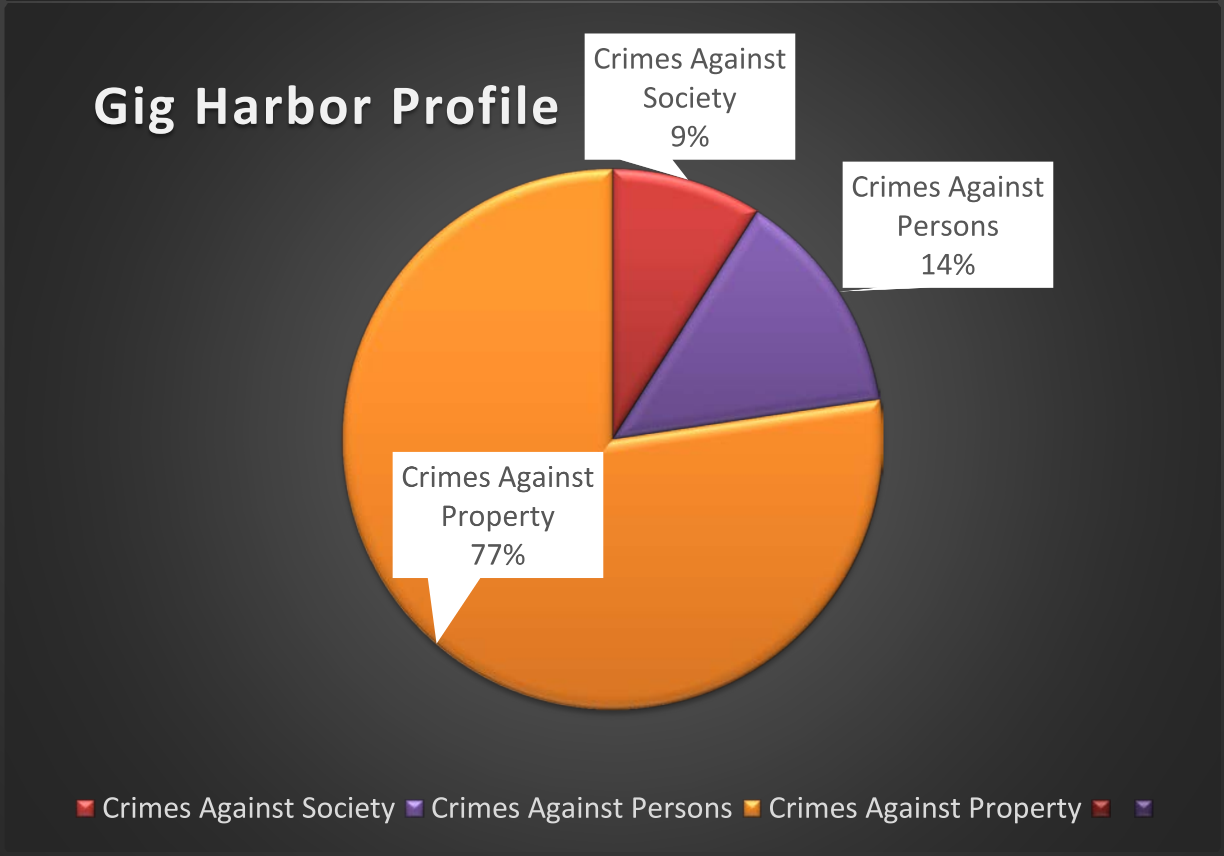
CRIME RATE

Group A Offenses	Reported 2023	Reported 2024	% of Change	Crime Rate per 1,000	Total Arrests	DV Offense Totals
Murder	0	0		0.0	0	0
Manslaughter	0	0		0.0	0	0
Rape	1	5	400.0%	0.4	0	2
Sodomy	0	0		0.0	0	0
Sexual Assault w/Object	0	0		0.0	0	0
Fondling	3	2	-33.3%	0.2	0	0
Aggravated Assault	19	9	-52.6%	0.7	5	1
Simple Assault	47	64	36.2%	4.9	22	29
Intimidation	2	4	100.0%	0.3	1	3
Kidnapping	2	0	-100.0%	0.0	0	0
Incest	0	0		0.0	0	0
Statutory Rape	1	0	-100.0%	0.0	0	0
Human Trafficking Offenses	0	0		0.0	0	0
Violation of No Contact/Protect.	17	11	-35.3%	0.8	6	8
Robbery	12	14	16.7%	1.1	1	0
Burglary	47	34	-27.7%	2.6	6	2
Larceny-Theft Offenses	363	321	-11.6%	24.5	104	3
Motor Vehicle Theft	66	39	-40.9%	3.0	1	0
Arson	0	2		0.2	0	0
Destruction of Property	82	61	-25.6%	4.7	2	4
Counterfeiting/Forgery	4	4	0.0%	0.3	0	0
Fraud Offenses	49	47	-4.1%	3.6	2	0
Embezzlement	0	0		0.0	0	0
Extortion/Blackmail	2	2	0.0%	0.2	0	0
Bribery	0	0		0.0	0	0
Stolen Property Offenses	27	13	-51.9%	1.0	8	0
Animal Cruelty	0	0		0.0	0	0
Drug/Narcotic Violations	23	49	113.0%	3.7	40	0
Drug Equipment Violations	1	4	300.0%	0.3	2	0
Gambling Offenses	0	0		0.0	0	0
Pornography	1	1	0.0%	0.1	0	0
Prostitution Offenses	0	0		0.0	0	0
Weapon Law Violations	12	9	-25.0%	0.7	3	0
Grand Total	**781**	**695**	-11.0%	53.1	**203**	**52**



GROUP A OFFENSES COMPARISON





CRIME REPORTING CONTINUED

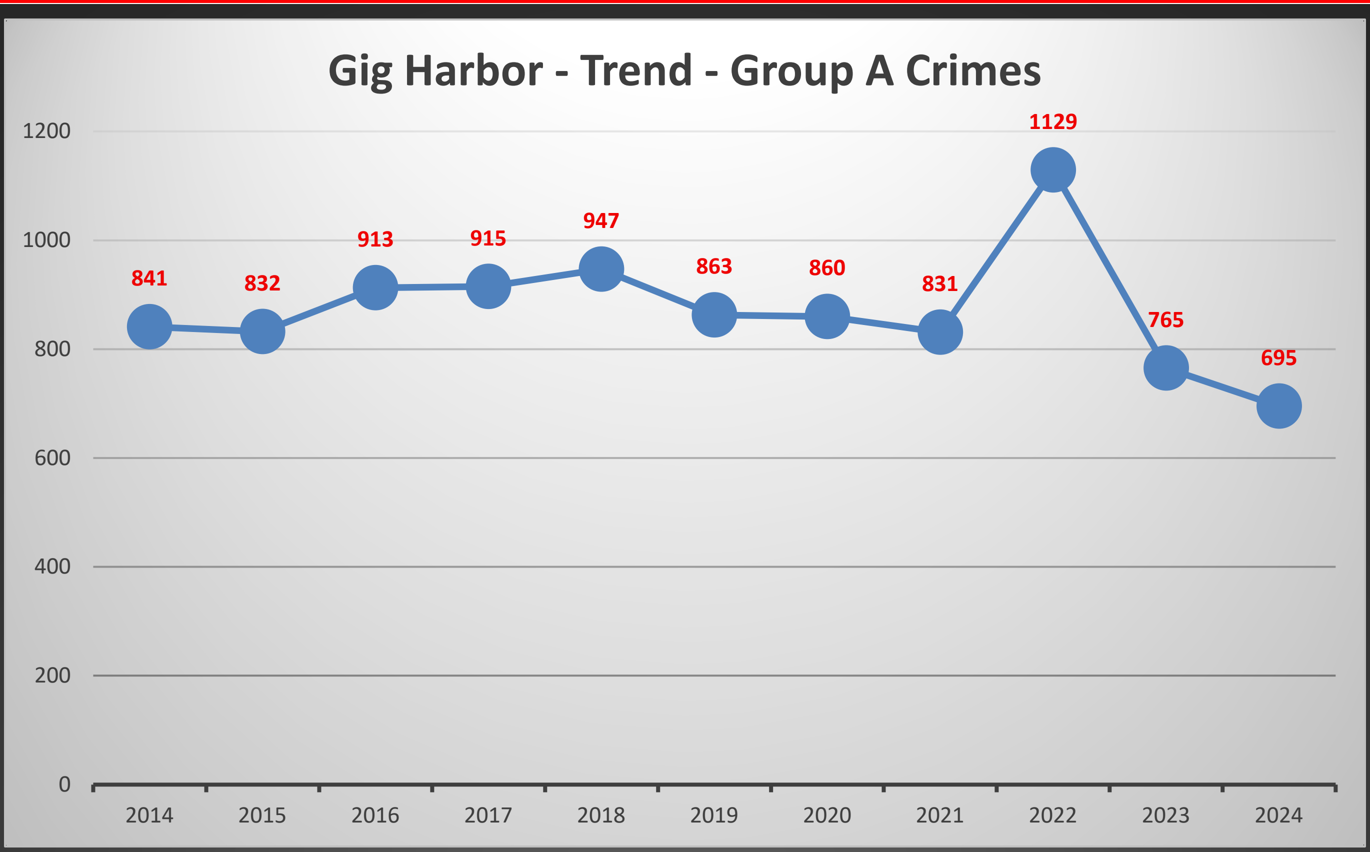
2023 Group B Arrests

Offense	Adult	Juvenile
Bad Checks	0	0
Curfew/Vagrancy	0	0
Disorderly Conduct	0	0
Drunkenness	0	0
DUI	18	1
Family Offenses	0	0
Liquor Law Violations	1	0
Peeping Tom	0	0
Trespass	5	0
All Other Offenses	46	1
Total	70	2

2024 Group B Arrests

Offense	Adult	Juvenile
Bad Checks	0	0
Curfew/Vagrancy	0	0
Disorderly Conduct	1	0
Drunkenness	0	0
DUI	18	0
Family Offenses	0	0
Liquor Law Violations	0	0
Peeping Tom	0	0
Trespass	2	0
All Other Offenses	47	1
Total	68	1

TRENDS AND KEY TAKEAWAYS



ACCREDITATION

The purpose of law enforcement agency accreditation is to professionalize the law enforcement industry by providing a review process for agencies to be certified as operating under industry best practices and standards. In 1976 the Association was directed by the Washington State Legislature to develop standards and goals for Washington State Law Enforcement. The Association has maintained an operational accreditation program since that time.

The current accreditation program was updated in 2007 and is continually updated as needed. The program is overseen by the WASPC Professional Services Committee, Accreditation Commission, and Board of Directors. The membership wanted the program to reflect the highest professional standards of policing yet be financially accessible to any member agency that desired to earn it. The main differences between previous WASPC accreditation programs and the current program are:

1. All standards are "have-to practices" as determined by law or a universal practice within the profession;
2. The number of standards is less than 150 but all are mandatory for every agency; and,
3. The dominant verification method by the on-site assessors includes the examination of written documents, observations and interviews with the agency employees. Assessors review agency files for policies and procedures as well as documentation showing the agency is operating under the direction of those policies and procedures. Assessors will also interview agency members to gather additional information.

Benefits of Accreditation Include

- To increase public confidence in the agency; To increase credibility;
- To provide systemized agency self-assessment; To broaden perspectives;
- To intensify administrative and operational effectiveness;
- To ensure recruitment, selection, and promotion processes are fair and equitable;
- To strengthen understanding of agency policies and procedures by agency personnel; To improve agency morale and pride;
- To decrease susceptibility to litigation and costly civil court settlements; To potentially reduce liability insurance costs;
- To provide state and local recognition of professional competence.

WASPC Accreditation Standards Goals and Objectives
Role and Authority Use of Force
Management, Staffing, Organization and Utilization of Personnel
Records Management
Information Technology Unusual Occurrences Health and Safety
Fiscal Management Recruitment and Selection Training
Performance Evaluation Code of Conduct Internal Affairs
Patrol Function Investigative Function
Evidence and Property Control Function Prisoner Security


POLICE
POLICE
GIG HARBOR POLICE
CRIME SCENE

RECRUITMENT

CONTACT RECRUITMENT SERVICES @

www.gigharborwa.gov/377/Employment

JOB LISTINGS

PUBLIC SAFETY TESTING

CONTACT US!

GHPOLICE@GIGHARBORWA.GOV

OFFICE: (253)851-2236

STAY CONNECTED!

Gig Harbor Police Department

2024 PROFESSIONAL STANDARDS REPORT

- Citizen and Internal Complaints
  Anonymous complaints accepted

- Minor Complaints Investigated Internally
  Major complaints investigated by outside agency at Chief's request

- Complaint Resolution
  Sustained (conduct occurred)
  Not Sustained (unable to prove if conduct occurred)
  Unfounded (conduct did not occur)
  Exonerated (conduct occurred but was justified)

2024 COMPLAINTS

- Number of Complaints Received: 0
- Number of Sustained Complaints: 0
- Internal Affairs Investigation: 1 - Unfounded

12 Consecutive Years without a sustained Complaint

USE OF FORCE

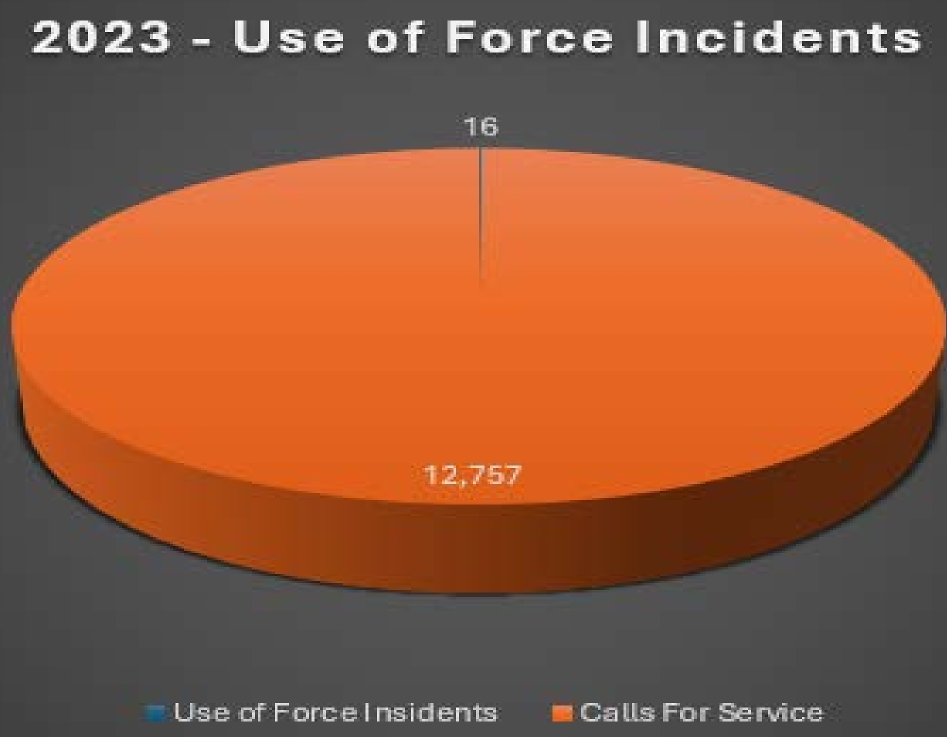
Force - means any act reasonably likely to cause physical pain or injury or any other act exerted upon a person's body to compel, control, constrain, or restrain the person's movement.

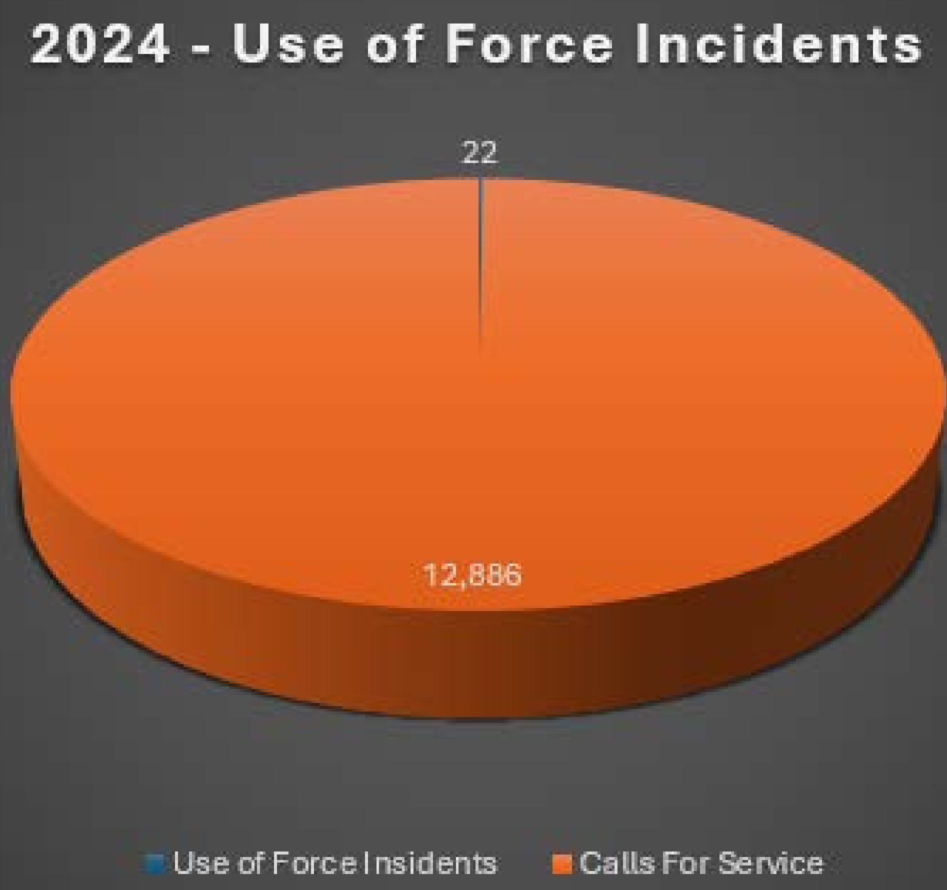
Does not include:

- Pat-downs
- Incidental touching
- Verbal commands
- Compliant handcuffing
- Draw and direct*

Deadly force - Force reasonably anticipated and intended to create a substantial likelihood of causing death or very serious injury.

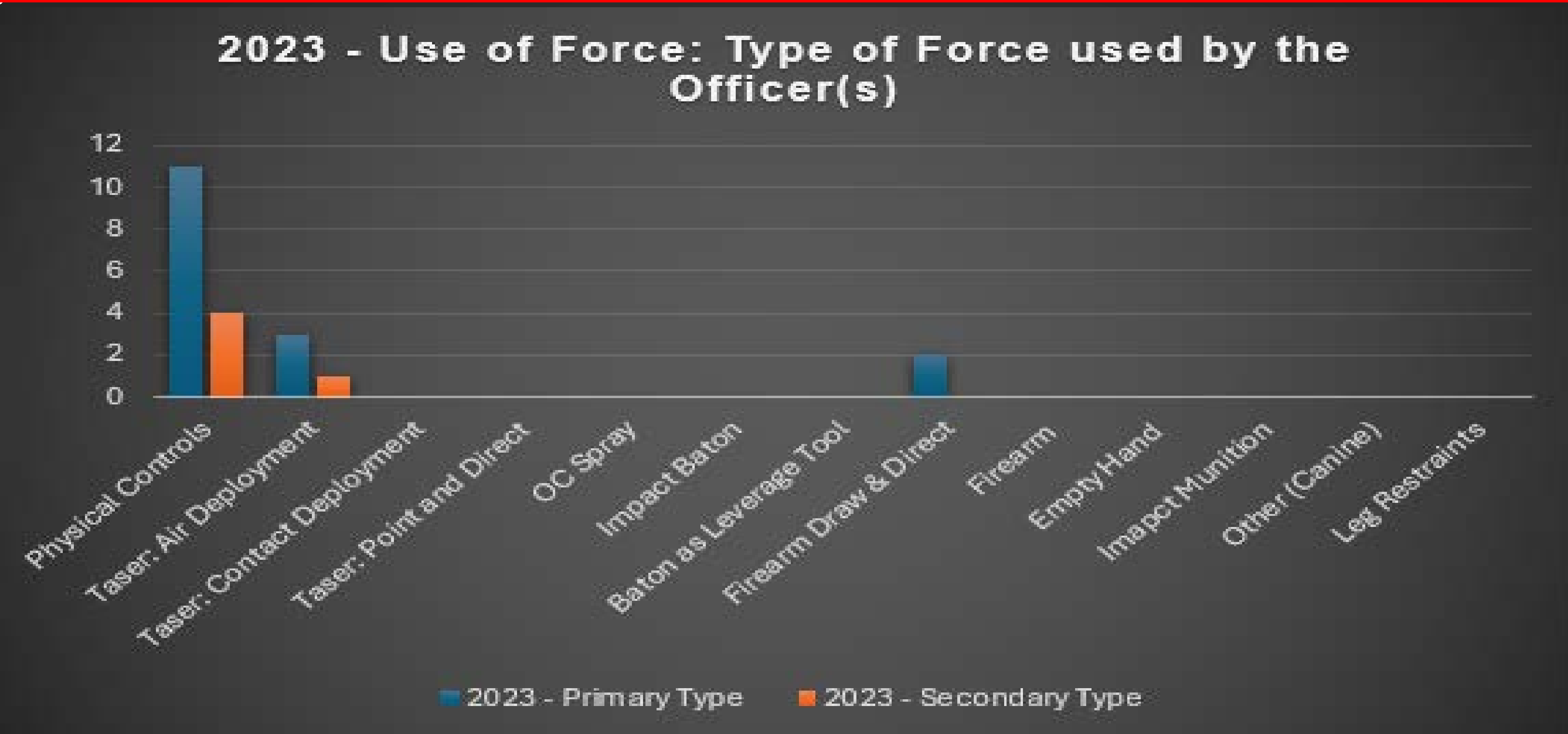
USE OF FORCE INCIDENTS - 2024

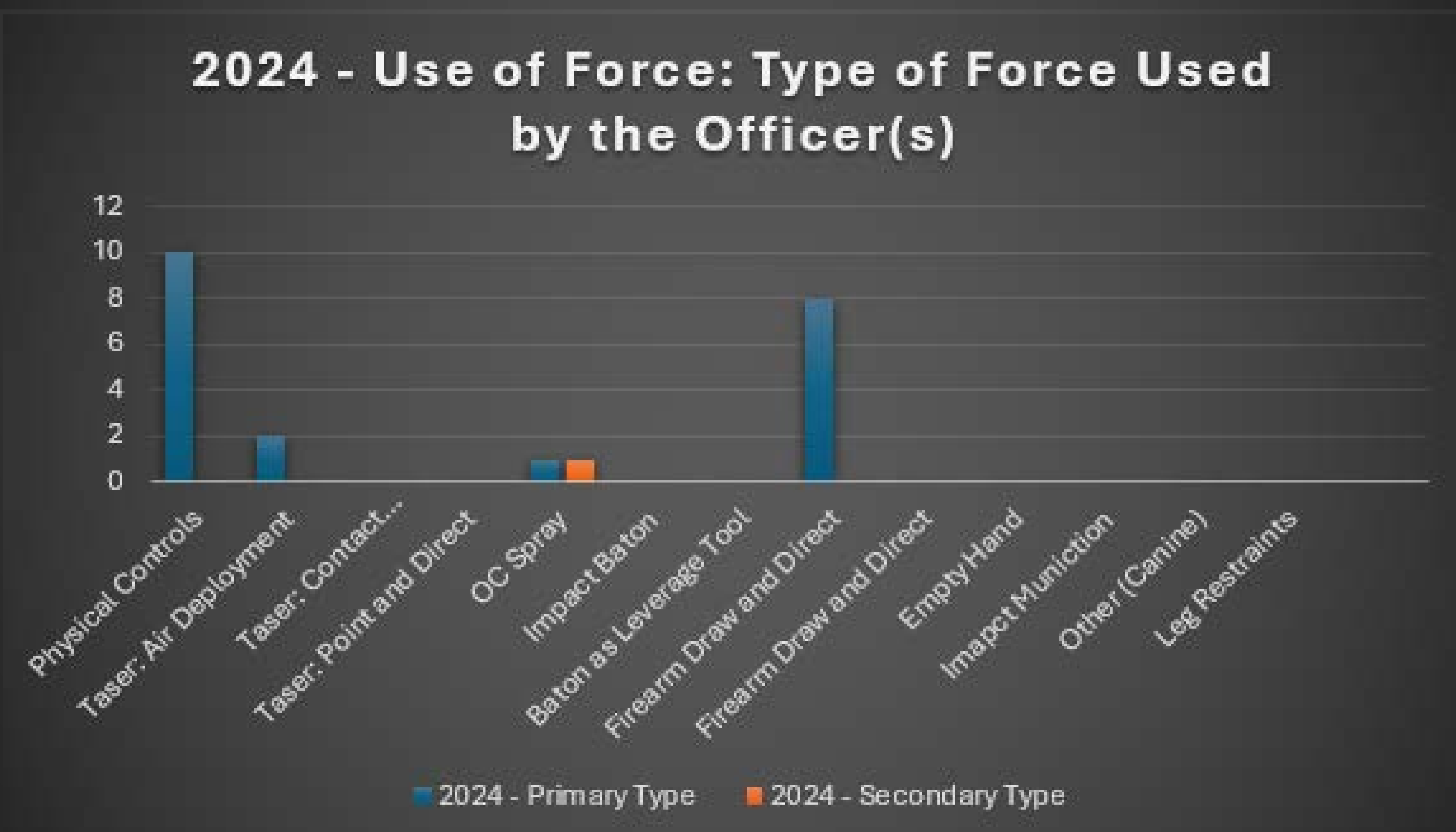




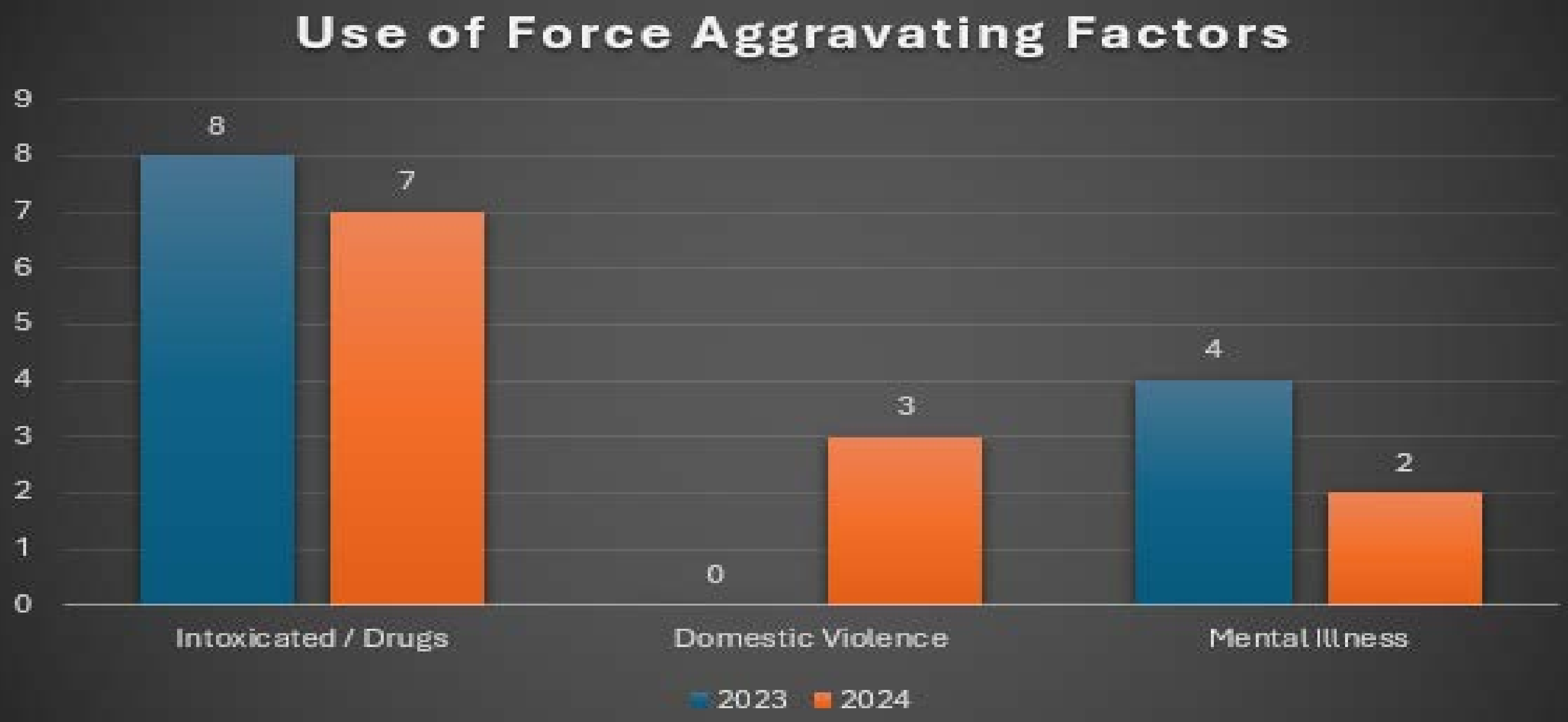
USE OF FORCE

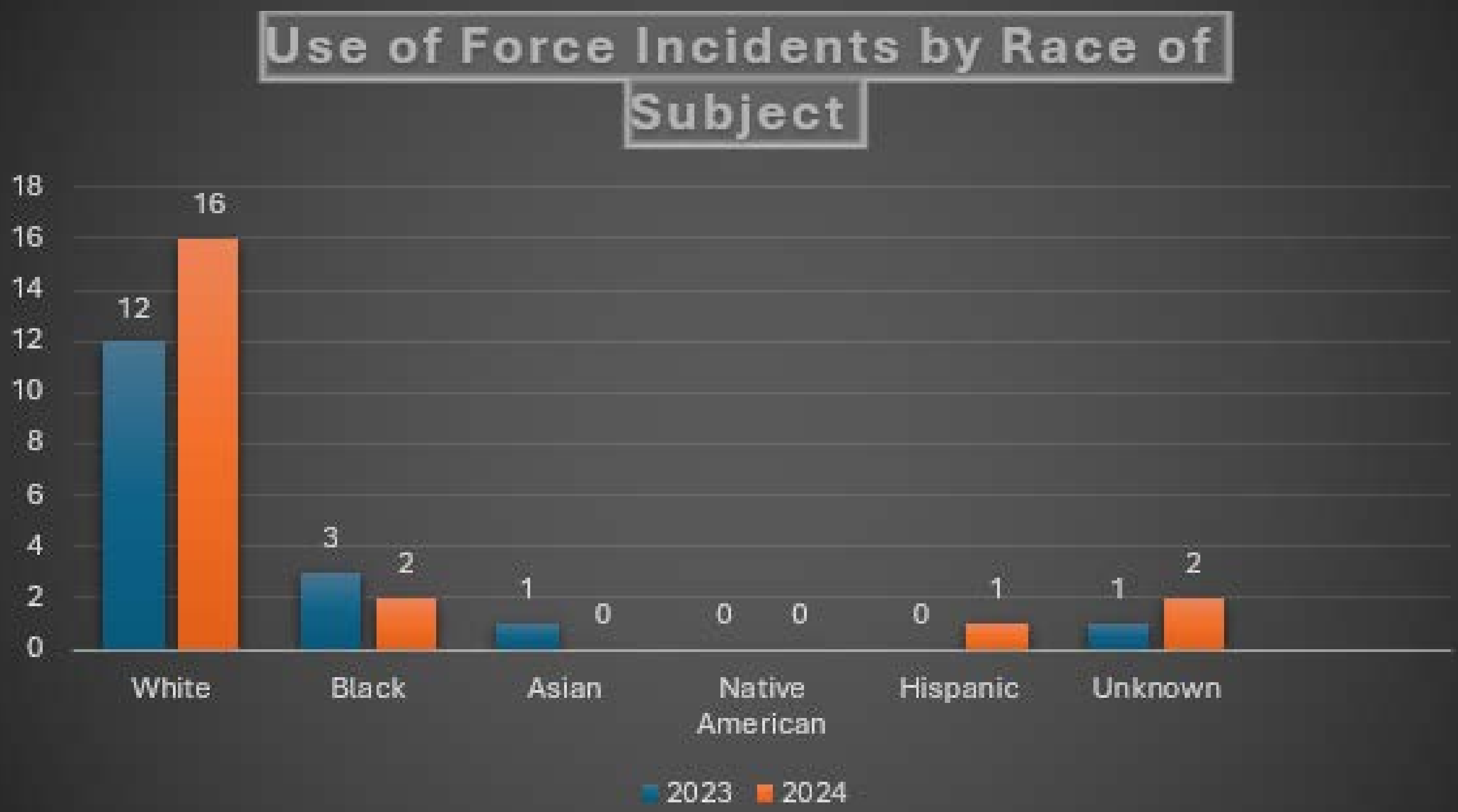
Type of Force Used by Officer(s)





USE OF FORCE CONTINUED





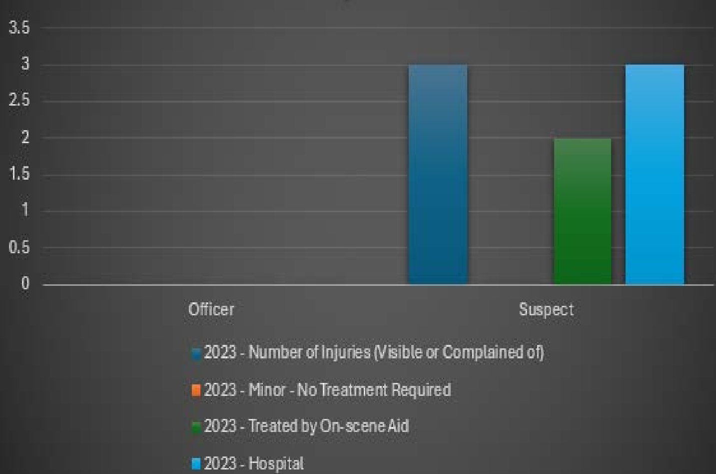
USE OF FORCE CONTINUED

Use of Force by Sex

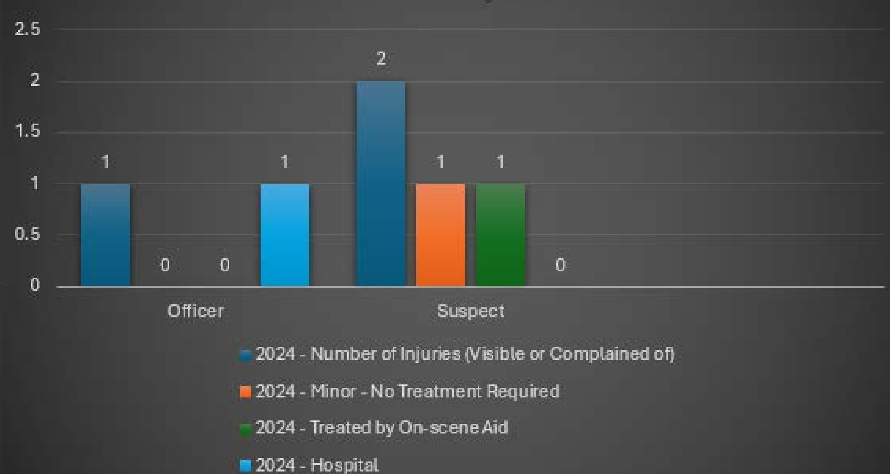
	Male	Female	Other
2023	13	3	0
2024	15	7	0

2023 2024

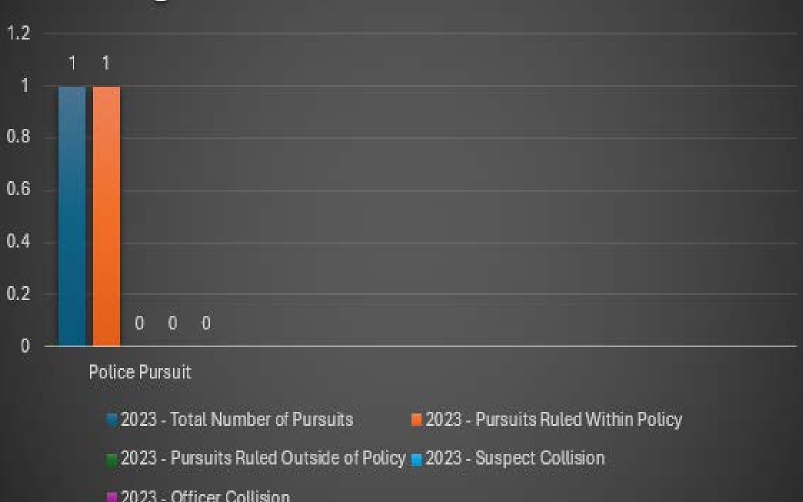
Use of Force Injuries - Treatment



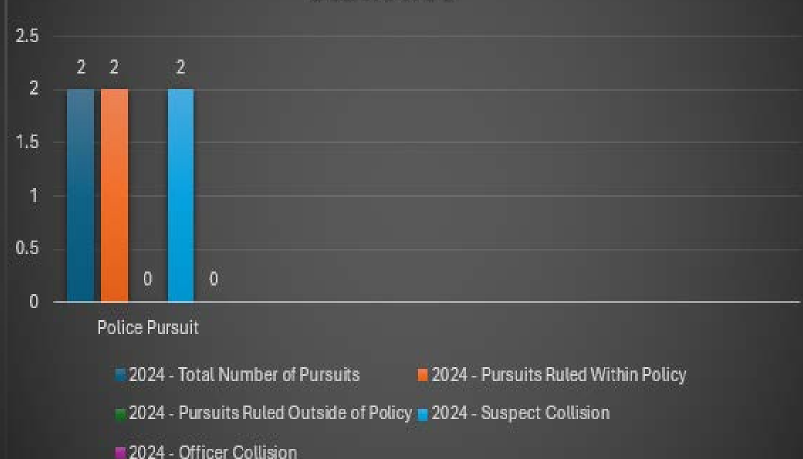
2024 - Use of Force Injuries - Treatment



Gig Harbor Police - Pursuit Statistics



2024 - Gig Harbor Police - Pursuit Statistics



GIG HARBOR POLICE DEPARTMENT

UPCOMING GIG HARBOR CITY MEETINGS

ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

Please see the meeting agenda for specific details on how to attend: https://www.gigharborwa.gov/811/Agendas-Minutes

Day	Date	Time	Group	Agenda Items
M	**Aug. 11**	**5:30pm**	**City Council Meeting**	*See Agenda*
W	Aug. 13	10:00am	Arts Commission	
TH	Aug. 14	3:00pm	City Council Study Session	• Introduction of Planning Commission Appointee – Rosey Zhou • Community Diversity and Engagement Committee – Community Survey Data Presentation • Landlord-Tenant Protection Updates • Tiered Water Rate Options and Considerations • Active Transportation Plan • Wastewater Comp Plan Tech Amendment – Summer Lane (MP 12 LLC)
TH	Aug. 21	5:30pm	Planning Commission	• Zoning Map & Development Code Amendments Public Hearing
W	Sept. 3	5:30pm	Parks Commission	• Rotary Tree Donation Program Proposal
TH	Sept. 4	5:30pm	Planning Commission	
M	**Sept. 8**	**5:30pm**	**City Council Meeting**	**Presentations:** Childhood Cancer Awareness Proclamation **Consent:** • Professional Services Contract – Amendment #1: Sewer On-Call **Business:** • Public Hearing: First Reading of Ordinance 1545 Relating to Transportation Impact Fees • Professional Services Contract – Amendment #1: Well #9 • Gig Harbor North Trail Easement
W	Sept. 10	10:00am	Arts Commission	
TH	Sept. 11	12:00pm	Lodging Tax Advisory Committee	• Review Lodging Tax Grant Applications
TH	Sept. 11	3:00pm	City Council Study Session	• Soundview Drive Pavement Maintenance Traffic Calming Concepts • Fee Schedule Updates
TH	Sept. 18	5:30pm	Planning Commission	
M	**Sept. 22**	**5:30pm**	**City Council Meeting**	**Consent:** • Resolution XXXX Amending Fee Schedule **Business:**
TH	Sept. 25	3:00pm	City Council Study Session	• North Creek Culvert Replacement Project – Remote Site Incubator Discussion
M	**Oct. 13**	**5:30pm**	**City Council Meeting**	
TH	Oct. 16	3:00pm	City Council Study Session	• Boards/Commissions Discussion

UPCOMING GIG HARBOR CITY MEETINGS

ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

Please see the meeting agenda for specific details on how to attend: https://www.gigharborwa.gov/811/Agendas-Minutes

Day	Date	Time	Group	Agenda Items
M	**Oct. 27**	**5:30pm**	**City Council Meeting**	
TH	Oct. 30	3:00pm	City Council Study Session	

City of Gig Harbor Three-Year Strategic Plan 2025-2027

Adopted by Resolution 1340, July 14, 2025

Vision Statement: ***The City of Gig Harbor leads the way in livability, environmental stewardship, economic vitality, and municipal services.***

Foundational	Goals	Actions – Routine/Annual	Actions - Project
Foster a healthy city organization	▪ Be an exceptional employer ▪ Retain existing workforce ▪ Attract qualified applicants ▪ Ensure safe work environment ▪ Prioritize staff training ▪ Encourage and obtain employee feedback ▪ Fill all vacancies in a timely manner	• Re-qualify for AWC Well City designation • Conduct biennial employee satisfaction survey • Promote and enhance the city's DEI program	☐ Update personnel regulations ☐ Update safety manual and accident prevention program ☒ Consider salary & benefits study recommendations ☐ Research and Implement HR Information Systems Improvements
Ensure sustainable future for public services and facilities	▪ Provide effective and efficient municipal services ▪ Increase city communication effectiveness ▪ Listen to community needs and expectations ▪ Source funding for parks, streets, and utilities ▪ Ensure infrastructure to support community needs ▪ Fund only capital projects the city can afford to maintain into the future	• Update utility rates as needed • Continually improve permit and land use processes • Increase resources for capital projects to move through design and construction • Review/amend TIP to improve motorized and non-motorized transportation • Maintain excellent bond rating • Evaluate and amend city fee schedules	☐ Create a city-wide communications plan ☐ Update public works standards ☐ Explore options for B&O tax and other revenue sources ☒ Explore options for Transportation Benefit District Fund uses ☐ Source funding for Sports Complex Phases 2 & 3 ☐ Develop permit processing timeline goals and metrics
Priorities	**Goals**	**Actions – Routine/Annual**	**Actions - Project**
Maintain smalltown character and historic preservation while growing responsibly	▪ Promote responsible growth in keeping with small town character ▪ Address infrastructure to relieve traffic issues ▪ Ensure adequate affordable housing ▪ Focus on character retention and historic preservation ▪ Decrease distance to get to a park or open space	• Annually docket comprehensive plan amendments • Fund Harbor History Museum operations • Monitor state legislative activity • Support the arts commission • Support sister city program • Fund creative endeavor grants • Monitor short-term rentals • Conduct HOA fair • Support community events and programs	☒ Complete 2024 Comprehensive Plan periodic update ☐ Establish park standards ☐ Conduct Crescent Creek Park Master Plan ☐ Complete Sports Complex Phase 1 ☐ Design and construct fishermen's homeport ☐ Solicit nominations for local historic register
Promote environmental sustainability and preserve Gig Harbor's natural beauty	▪ Address climate change ▪ Preserve tree canopy ▪ Preserve and enhance natural character ▪ Add undeveloped land to parks inventory	• Annually review climate action plan • Consider possible conservation properties and/or mitigation areas and activities • Assess gaps of electric vehicle charging stations • Promote commute trip reduction goals • Electrify city fleet	☐ Form climate action committee ☐ Adopt tree retention policies ☒ Annex parcels in city's parks system ☐ Transition city diesel fleet to R99 renewable diesel fuel ☐ Partner with Harbor WildWatch on environmental education
Promote and enhance a dynamic and robust economy	▪ Increase promotion of local business community ▪ Increase vitality of the city's small businesses ▪ Attract larger business to industrial zone ▪ Maintain and enhance commercial fishing ▪ Develop sewer conveyance in unserved/ underserved sewer basins	• Support Downtown Waterfront Alliance • Support Chamber of Commerce • Fund tourism with lodging tax grants • Promote downtown businesses/events • Collaborate with Pierce Transit for trolley • Evaluate and amend development regulations	☐ Create a business retention and attraction plan ☐ Develop and implement small business resources ☐ Develop Cultural Access Program ☐ Support establishment of a Creative District ☐ Review off-street parking requirements for businesses
Provide a safe, healthy, and inclusive community	▪ Foster safe, livable and attractive community ▪ Ensure city services are available to all residents ▪ Implement DEI in city personnel practices ▪ Enhance walkability and pedestrian/cyclist safety	• Provide funding for senior programming • Develop housing, health, & human services program • Support Community Diversity Engagement Committee • Ensure high standard of ADA compliance • Monitor city water system for possible treatment needs • Evaluate needs for rapid flashing beacon crossings • Continue partnerships for youth opportunities	☐ Collaborate on senior center permanent home ☒ Establish youth council ☒ Obtain police department accreditation ☐ Update emergency management plan ☐ Install Cushman Trail/Harborview Drive Connector Trail ☒ Consider installing speed cameras near parks and schools ☐ Establish an ADA parking program for public right of way ☐ Develop manganese treatment options for city water