

AGENDA
GIG HARBOR CITY COUNCIL MEETING
Monday, March 24, 2025 - 5:30 PM
Council Chambers

This meeting may also be accessed through Zoom at <https://zoom.us/j/93216056382> or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382. Please see the public comment & decorum section at the end of this agenda for information on options for making public comments.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE: Led by the Gig Harbor Chapter of the Young Men's Service League

LAND ACKNOWLEDGMENT

Before we begin this council meeting we would like to recognize that we are gathered on not only the ancestral and traditional lands of the sxwəbabč band of the Puyallup Tribe of Indians, but also on the site of one of the largest and longest standing historic villages of their people, the original inhabitants of the Gig Harbor area.

CHANGES TO THE AGENDA

PRESENTATIONS

1. **Child Abuse Prevention Month Proclamation**
Presented to Homestead Community Board Members Colleen Bond and Clara Ballasiotes and Fund Development Director Naomi Villano
2. **Recognition of 20 Years of Service**
Presented to Stan Glisson

PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

1. **City Council Minutes: February 13, February 27, February 28, and March 10, 2025**
2. **Approval of Vouchers: Check numbers 108106 through 108184 and ACH payments in the amount of \$1,667,045.73,**
3. **Facility Use Agreement with Gig Harbor Little League for use of Peninsula Light Fields**

4. **Purchase Authorization for John Deere Track Loader**
5. **Approval of Collective Bargaining Agreement with Teamsters Local Union No. 313 Representing Supervisory Employees**
6. **Approval of the 2025 Creative Endeavor Grant Expenditures**
7. **Appointment of Kris Robinson to the Gig Harbor Arts Commission with a term expiring March 31, 2026**
8. **Appointment of Larry Johns and Andrew Peabody to the Gig Harbor Parks Commission with terms expiring March 31, 2028**
9. **Appointment of Kara Sandvik to the Gig Harbor Lodging Tax Advisory Committee as a Collector with a term expiring September 30, 2028**

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT

1. **Department Updates**

BUSINESS ITEMS

1. **Public Hearing: First Reading of Ordinance 1538 Adopting an Updated Comprehensive Plan**
Suggested Motion: None.
 - a. Staff Report: Community Development Director Eric Baker
 - b. Clarifying Questions
 - c. Public Hearing
 - d. Council Deliberation and Action
2. **First Reading and Adoption of Ordinance 1536 Amending the City's Personnel Salary Schedule**
Suggested Motion: Move to approve Ordinance 1536.
 - a. Staff Report: Human Resources Director Shannon Costanti
 - b. Clarifying Questions
 - c. Public Comment
 - d. Council Deliberation and Action
3. **Master Services Agreement with Flock Group, Inc., for Automated License Plate Reader Cameras**
Suggested Motion: Move to authorize the mayor to execute a master services agreement with Flock Group, Inc., for automated license plate reader services and to execute a grant agreement with the Washington Auto Theft Prevention Authority.
 - a. Staff Report: Chief of Police Kelly Busey

- b. Clarifying Questions
- c. Public Comment
- d. Council Deliberation and Action

PUBLIC COMMENT ON NON-AGENDA ITEMS

COUNCIL REPORTS/ COMMENTS

ANNOUNCEMENT OF UPCOMING MEETINGS

1. Upcoming City Meetings

ADJOURN

PUBLIC COMMENT & DECORUM

The city council desires to allow a maximum opportunity for public comment. However, the business of the city must proceed in an orderly, timely manner. The purpose of a council meeting is to conduct the city's business.

Oral comments may be made in person or by remote connection using the Zoom meetings platform. All persons giving oral public comment will be asked to state their name and whether or not they reside within Gig Harbor city limits. Commenters may verify if their home address is in city limits by visiting <https://www.gigharborwa.gov/451/City-Limits> or by consulting the city limits maps located on the podium or in the back of Council Chambers.

Speakers will be allotted 3 minutes per individual, unless revised by the mayor. In-person comments shall be made from the microphone. Anyone making "out of order" comments may be subject to removal from the meeting.

Public comment may be made remotely via Zoom or by phone during designated portions of the meeting. To speak during the meeting, press the raise hand button near the bottom of your Zoom window or press *9 on your phone. Please refrain from raising your hand until the mayor has announced that she has opened the public comment portion of the meeting. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in, you may need to press *6 to unmute yourself. All speakers will have up to three minutes to speak.

Instead of making oral comments, written comments may be submitted to the city council at mayorandcouncil@gigharborwa.gov.

All remarks shall be addressed to the council as a body and not to any specific

councilmember. All speakers shall be courteous in their language and deportment and shall not engage in or discuss or comment on personalities or indulge in derogatory remarks or insinuations with regard to any councilmember, the mayor, or any member of the staff or the public.

There will be no demonstrations during or at the conclusion of any public comment. These guidelines are intended to promote an orderly system of holding public meetings, to give every person an opportunity to be heard and to ensure that no individuals are embarrassed by voicing their opinions.

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the city clerk at cityclerk@gjgharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.

PROCLAMATION OF THE MAYOR OF THE CITY OF GIG HARBOR

WHEREAS, every child deserves to grow up in a safe, supportive, and nurturing environment, free from abuse and neglect; and

WHEREAS, child abuse and neglect continue to be a serious public health and social issue, affecting millions of children and families across the nation, including those in the City of Gig Harbor; and

WHEREAS, raising awareness about child abuse prevention is vital to protecting our community's children and strengthening families by providing education, resources, and support; and

WHEREAS, community organizations, educators, healthcare professionals, law enforcement, and social service agencies play a crucial role in identifying, preventing, and addressing child abuse and neglect; and

WHEREAS, the City of Gig Harbor stands in solidarity with local and national efforts to prevent child abuse by promoting programs and policies that support healthy child development and family well-being; and

WHEREAS, April is recognized nationally as Child Abuse Prevention Month, providing an opportunity for residents to learn more about the signs of abuse, the importance of early intervention, and ways to support children and families in need; and

WHEREAS, everyone in the Gig Harbor community can make a difference by advocating for children, reporting suspected abuse, and fostering a culture of care and protection for our youngest residents;

NOW, THEREFORE, I, Mary Barber, Mayor of the City of Gig Harbor, do hereby proclaim April 2025 as

Child Abuse Awareness Month

and encourage all residents, businesses, and organizations to work together to prevent child abuse and ensure the safety and well-being of every child.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Gig Harbor to be affixed this 24th day of March, 2025.

Mayor Mary Barber
City of Gig Harbor

MINUTES
GIG HARBOR CITY COUNCIL STUDY SESSION
Thursday, February 13, 2025 – 3:00 p.m.
Civic Center Community Rooms A/B or Zoom

CALL TO ORDER / ROLL CALL Mayor Barber called the meeting to order at 3:02 p.m. Councilmembers Coronado, Ekberg, Henderson, Stone, and Woock were present. Councilmember Storset arrived at 3:03 p.m.

DISCUSSION ITEMS

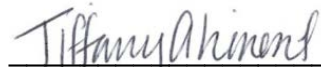
1. **Ancich Boat Storage Building Fees** – Parks Manager Jennifer Haro reviewed proposed changes to storage term limits and the fee structure for storing watercraft at the Ancich Boat Storage Building.

Council was supportive of the proposed changes. This will come before council for consideration at the February 24 city council meeting.

2. **Transportation and Capital Facilities Elements of the Draft Comprehensive Plan** – Community Development Director Eric Baker, City Engineer Aaron Hulst, and the city's consultants reviewed the proposed chapters and language.

Council will continue review at the February 27 city council study session.

ADJOURN The meeting adjourned at 3:59 p.m.



Tiffany Aliment
Assistant City Clerk

MINUTES
GIG HARBOR CITY COUNCIL STUDY SESSION
Thursday, February 27, 2025 – 3:00 p.m.
Civic Center Community Rooms A/B or Zoom

CALL TO ORDER / ROLL CALL Mayor Barber called the meeting to order at 3:11 p.m. Councilmembers Coronado, Ekberg, Henderson, Stone, Storset, and Woock were present. Councilmember Rodenberg was excused. Councilmember Woock excused herself at 4:46 p.m.

DISCUSSION ITEMS

1. **Peacock Hill Design Options** – Associate Engineer Chloe Wiser reviewed the potential design options.

Council was supportive of having connection between sidewalks to provide continuity and of having a landscaping strip.

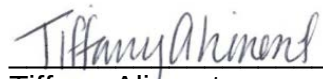
2. **Gig Harbor Little League Facility Use Agreement** – Parks Manager Jennifer Haro reviewed the suggested five-year term lease agreement.

Council was supportive.

Council took a five-minute break at 4:02 and returned at 4:08 p.m.

3. **Comprehensive Plan Update** – Community Development Director Eric Baker reviewed the proposed language and answered questions from council.

ADJOURN The meeting adjourned at 4:56 p.m.



Tiffany Alimont
Assistant City Clerk

MINUTES
GIG HARBOR CITY COUNCIL RETREAT
Friday, February 28, 2025 – 9:00 a.m.
Civic Center Community Rooms A/B

CALL TO ORDER / ROLL CALL Mayor Barber called the meeting to order at 9:10 a.m. Councilmembers Coronado, Ekberg, Henderson, Stone, Storset, and Woock were present. Councilmember Rodenberg was excused. Councilmember Storset excused himself at 10:53 a.m. and returned at 12:10 p.m.

ICEBREAKER

Housing, Health, and Human Services Program Manager Shea Smiley led the council and staff through an icebreaker exercise.

DISCUSSION ITEMS

1. **City Strategic Plan** – City Administrator Katrina Knutson led council through a discussion on the currently adopted strategic plan and the progress made on implementing initiatives. Council also reviewed its current vision statement and determined it still meets intentions. The priorities in the plan were not modified, other than to remove priority ranking. Staff will update the plan and present it to council at an upcoming meeting.

Council took a five-minute break at 10:12 and returned at 10:20 a.m.

2. **Traffic Calming Cameras** – Chief Kelly Busey and PW Director Jeff Langhelm presented potential strategies for implementing traffic calming/speed cameras in key locations. Council decided not to pursue this initiative and instead continue to rely on the current “roaming” speed reminder signs. Public Works received direction to include traffic calming measures in the Public Works Standards Update that is forthcoming.
3. **Council Rules & Guidelines Updates** – There were discussions on recommended updates to council procedures, including:
 - a. Requiring public commenters to identify their address. Council was not supportive. Instead, the mayor will modify the opening statement at each meeting to encourage commenters to state how they are connected to the city.
 - b. Holding two remote council meetings each year to bolster public involvement. Council was supportive.
 - c. Allowing public comment at city council study sessions. Council was supportive.
4. **Term Limits** – Councilmember Woock presented the possibility of term limits for elected officials. Council requested additional information.
5. **Council Districts** – Councilmember Coronado presented the idea of creating council districts to increase councilmember accountability and transparency, as well as address geographical equity. Council requested additional information.

Council took a 30-minute lunch break at 12:18 and returned at 12:51 p.m.

1. **Planning Division Work Program** – Community Development Director Eric Baker reviewed the Planning Division's upcoming priorities and projects, including those required by law with statutory deadlines, and items requested by Council.

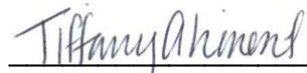
Council took a seven-minute break at 2:03 and returned at 2:11 p.m.

2. **Cultural Access Program** – Council discussed initiating a .1% sales tax increase for the purpose of supporting cultural activities within the city. Council directed staff to schedule a public hearing on this topic at a regular Monday meeting to hear more public input.

Council took a five-minute break at 3:01 and returned at 3:06 p.m.

3. **Shoreline Master Program: Marina/Yachts and Setbacks** – Public Works Director Jeff Langhelm and Community Development Director Eric Baker provided updates on shoreline regulations and their impact on current developments. Council requested more information regarding marina setbacks and height limitation considerations of "mega-yachts".

ADJOURN The meeting adjourned at 3:42 p.m.



Tiffany Aliment
Assistant City Clerk

MINUTES
GIG HARBOR CITY COUNCIL MEETING
Monday, March 10, 2025 - 5:30 PM
Council Chambers

CALL TO ORDER/ROLL CALL Mayor Barber called the meeting to order at 5:30 p.m. Councilmembers Coronado, Henderson, Stone, Rodenberg, Storset, and Woock were present. Councilmember Ekberg was excused.

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

CHANGES TO THE AGENDA

PRESENTATIONS

1. **Women's History Month Proclamation** Mayor Barber presented the proclamation to Jillian O'Block and Kim Anderson of the Gig Harbor Women's Co-op.

PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

MOTION: Move to approve the consent agenda (Coronado/Storset).

VOTE: Unanimously approved.

1. **City Council Minutes: February 24, 2025**
2. **Approval of Vouchers: Check numbers 108038 through 108105 and ACH Payments in the amount of \$875,301.55.**
3. **Approval of Payroll: Checks number 8543 through 8544 and direct deposit transactions in the amount of \$626,090.27.**

MAYOR'S REPORT Mayor Barber reported on:

- Restaurant Week
- City Council Retreat
- Peninsula Schools Education Foundation Fundraiser
- Pierce County Unified Response to Homelessness Meeting
- Chamber of Commerce Gala
- Office Hours on Tuesdays
- First Wednesday of Each Month at Heritage

CITY ADMINISTRATOR'S REPORT City Administrator Knutson reported on:

- Tour of PenMet Recreation Center

- Legislative Update

1. Deptment Updates

BUSINESS ITEMS

1. **Lease Amendment - YMCA Lease for Sports Complex Phase 1A** Parks Manager Jennifer Haro introduced the agreement. Public comment was provided by Ed Nadler.

MOTION: Move to authorize the mayor to execute the lease agreement with the YMCA for Phase 1A of the Gig Harbor Sports Complex (Storset/ Rodenberg).

VOTE: Motion passed 5-0 (Henderson abstained).

2. **Donation Agreement - Gig Harbor Commercial Fishermen's Club Donation to Homeport Project.** Parks Manager Jennifer Haro introduced the agreement.

MOTION: Move to authorize the mayor to execute the donation agreement between the City of Gig Harbor and the Gig Harbor Commercial Fishermen's Civic Club (Coronado/Rodenberg).

VOTE: Unanimously approved.

3. **Cultural Access Program Discussion** City Administrator Katrina Knutson introduced the program. Public comment was provided by Stephanie Lile, Lindsey Stover, Dennis Hardman, Brianna Gage, JoAnn Moore, Larry Densmore, George Pollitt, Erica Williams, Carly Vester, Joan Storkman, Richard Gray, Kat Barlow, Vicky Alsaker, Robin Avni, Mike Behrens, Todd Newman, Daniel Wyatt, Guy Hoppen, Nick Fost, Brad Richardson, Lucinda Wingard, and Michael Shipman.

MOTION: Move to direct staff to prepare an ordinance establishing a cultural access program with a 0.1% sales tax to be affirmed by voters at the November 2025 election Storset/Henderson).

VOTE: Unanimously approved.

STAFF REPORTS

1. **Stormwater Management Program** NPDES Coordinator Michael Abboud presented an update on the city's stormwater management program.

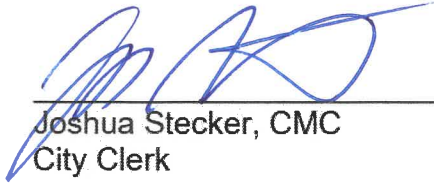
PUBLIC COMMENT ON NON-AGENDA ITEMS

COUNCIL REPORTS/ COMMENTS Councilmember Coronado reported on the most recent PCRC meeting.

ANNOUNCEMENT OF UPCOMING MEETINGS

1. Upcoming City Meetings

ADJOURN The meeting adjourned at 8:06 p.m.



Joshua Stecker, CMC
City Clerk



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: March 24, 2025

SUBJECT: Facility Use Agreement with Gig Harbor Little League for use of Peninsula Light Fields

SUBMITTED BY: Parks Manager Jennifer Haro

DEPARTMENT: Public Works

PHONE: (253) 853-8253

SUGGESTED MOTION: Move to authorize the mayor to execute the facility use agreement with Gig Harbor Little League for the use of Peninsula Light Fields.

BACKGROUND INFORMATION: Since the city purchased Peninsula Light Fields in 2017, the Gig Harbor Little League (GHLL) has been under a facility use agreement with the city to use the fields. This agreement is in need of an update due to unclear responsibilities for maintenance of the facility and to implement a cost recovery framework through user fees for the maintenance and operation of the facility, as noted in the original facility use agreement.

GHLL has been running a youth baseball program at the site since 1996, when Peninsula Light allowed them to create fields on property owned by the utility. Pen Light sold the fields to GHLL in 2000, with the city purchasing them in 2017.

The proposed draft agreement outlines what maintenance activities will be the responsibility of the city and what GHLL will be responsible for. The city will include a weekly mowing during the season, bathroom cleaning, and a yearly pressure washing of the hard surfaces. GHLL will provide any field improvements and will reimburse the city for certain maintenance activities, as well as provide restroom supplies for the bathroom building.

GHLL will pay the city \$15,000 for the regular season, which does not include lighting and will rise by two percent each year. This amount, in addition to activities that will be billed to GHLL, will cover the city's costs for this property.

Council reviewed the draft agreement at their February 27, 2025 study session and were generally supportive of the agreement.

FISCAL CONSIDERATION: \$15,000 income from Gig Harbor Little League.

ATTACHMENTS:

1. GHLL Facility Use Agrmt_FINAL 2025_JDL

STRATEGIC PLAN PRIORITY: Strategic Plan Priority 2 - Ensure sustainable future for public services and facilities

GIG HARBOR FACILITY USE AGREEMENT

Gig Harbor Little League

This Facility Use Agreement is made by and between the CITY OF GIG HARBOR, a municipal corporation of the State of Washington (the "City"), and GIG HARBOR AMERICAN AND NATIONAL LITTLE LEAGUE ASSOCIATION, a Washington non-profit corporation, on behalf of Gig Harbor Little League ("GHLL").

WHEREAS, Peninsula Light Company and GH Little League entered into a real estate contract dated March 13, 2000 and recorded at Pierce County Auditor's File No. 200006230776 (the "Real Estate Contract") for use of baseball fields, commonly known as the Gig Harbor Little League fields (the "Property"); and

WHEREAS, on July 26, 2017 the City Council approved the Assignment of Real Estate Contract and Peninsula Light conveyed the Property to the City on September 22, 2017; and

WHEREAS, GHLL assigned its rights under the real estate contract to the City subject to compensation in the amount of \$28,253.93 and the right to use the play fields as set forth in this Agreement, and on September 22, 2017, Peninsula Light Company conveyed the Property to the City by way of warranty fulfillment deed, and recorded at Pierce County Auditor's File No. 201709220569 in exchange for use; and

WHEREAS, the City paid GHLL the sum of \$28,253.93 after tax parcel 0222312013 was successfully transferred from Peninsula Light to the City; and

WHEREAS, the City and GHLL executed a facility use agreement for the Property on August 21, 2017 which outlined responsibilities and terms of the use of the property; and

WHEREAS, the 2017 facility use agreement identifies the city will begin charging GHLL fees in 2021 but the city elected to not begin charging GHLL fees yet for a number of reasons, including the COVID 19 pandemic; and

WHEREAS, the City and GHLL agree that it would benefit both parties to update the facility use agreement; and

WHEREAS, the 2017 facility use agreement will be replaced by the new agreement set forth below.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth below and for other valuable consideration, the Parties agree as follows:

1. Seasonal Use; Term.

The City agrees to allow GHLL exclusive use of the Property for little league uses as set forth in this Agreement during the following time period: March 1 through June 30 of each year (the "regular Season"). GHLL shall have first priority use of the fields in the month of July each year for post-season tournaments; provided, GH Little League shall provide the City notice of the dates of such use no later than May 31 of each year for which such additional use is requested. GHLL may not authorize other users of the Property. Any such request must be made through the City's field rental process. In the event that the City would like to grant access to another user during the regular season, the City will coordinate with GHLL and not interfere with their regular use. GHLL will also have first priority use for "fall ball" from August 1 – October 15.

This agreement will be in effect for five years from the date of this agreement. It will automatically renew for one year terms if neither party requests alterations.

2. User Fees.

GHLL will pay the City \$15,000 each year for regular season use as defined in Section 1 above. The fee will be paid prior to the start of the season on March 1. The rate will rise by 2 percent each year.

Other rates will be assessed for any additional use by GHLL in accordance with city fees.

3. Improvements.

- 3.1 The City shall not be required to make any improvements to the Property unless it is an emergency. Should the City perform major field alterations, such as new turf, such improvement will not occur during the regular Season, if possible. If major improvements in the regular season cannot be avoided, GHLL will be given 120 days notice prior to the City performing such improvements.
- 3.2 The Property has three primary existing structures on site: (1) the backstops and scorekeeper structure; (2) the "Snackshack/Restroom" structure; and (3) a log storage structure. GHLL brought the Snackshack/Restroom into compliance with City codes and occupancy (full or temporary) was granted by the City on March 20, 2018. The City reserves the right to use the log storage structure for park-related purposes at all times.
- 3.3 Any improvements to existing structures that are used by GHLL shall be performed by GHLL, after consultation with the City. If the City determines that a structure or appurtenance could pose a liability, the City will request that GHLL conduct repairs. If GHLL is unwilling or unable to perform repairs, the City will remove the liability and will not replace it.
- 3.4 No additional improvements shall be constructed or placed upon Property by GH Little League without prior written approval of the City.

4. Maintenance; Tools.

4.1 During the regular Season, GHLL will reimburse the City for maintenance on the Property, including but not limited to:

- Applying fertilizer, moss treatment, weed control on the natural grass fields, reseeding, etc.
- Rolling the edges of the infield.
- Replacement of sprinkler heads broken by GHLL staff or volunteers

If the fields are retrofitted with turf, the City will take over maintenance of the turf surfacing.

4.2 During the regular season, the City will mow the fields weekly, as needed, and will pressure wash the hard surfaces of the facility yearly. The City will also help with any task that requires a lift, such as installing nets.

4.3 GHLL will be responsible for any field upgrades, including adding infield dirt amendments as needed to maintain the fields to little league standards as provided in the national little league maintenance manual.

4.4 GHLL will be responsible for scheduling and paying for a septic pumping service during tournaments or other busy times when the septic system is overwhelmed. GHLL may be required to add portable restrooms during tournaments, at GHLL expense.

4.5 Any general maintenance repairs, the sum of which exceeds \$3,000 annually, will be paid by the City. GHLL will reimburse the City for the first \$3,000. The City shall have the discretion to determine which activities shall be done, when they shall be done and the extent of such repair and/or maintenance.

5. Janitorial Services.

GHLL shall be responsible for supplying restroom and concession stand supplies. The City will perform restroom cleaning during the regular season. GHLL and/or concession stand operator will be responsible for concession stand cleaning and maintenance.

6. Lighting.

GHLL may use the existing field lighting system. Field lighting is allowed only between the hours of 5:30 PM and 9:30 PM. GHLL will program the lighting to shut off automatically at 9:30 PM. If the fields will not be used all the way up to 9:30 PM, coaches and GHLL volunteers will be instructed to turn off the lighting if they are the last person on site.

7. Utilities.

The City will pay for all utilities supplied to the Property, and for lighting during the regular season. If a fall ball season is held, GHLL will pay for lights. In the event the City elects to connect the existing water and sewer to the City's water and sewer utility, any and all work to complete such connections shall be at the sole cost and expense of the City.

8. Concessions.

GHLL will be permitted to operate the concessions stand and keep the profits generated from those concession sales during their regular Season and post- season. GHLL is responsible for obtaining all necessary food handling permits and all required permits for building alterations to accommodate the desired concession activities.

9. Signage.

Any signage placed on site must be consistent with the City's sign code.

10. Indemnification.

GHLL shall defend, indemnify, and hold the City harmless from and against any and all claims, demands, causes of action, suits or judgments including but not limited to, any claims of insurance carriers, for deaths or injuries to persons or for loss of or damage to property arising out of or in connection with the use and occupancy of the Property by GHLL, its agents, servants, employees and invitees. In the event of any claims made or suits filed against the City, the City may, at its option, require GHLL to resist or defend such action or proceeding at GHLL's own cost and expense by counsel reasonably satisfactory to the City.

11. Insurance.

- 11.1 GHLL shall procure and maintain in force, without cost or expense Agreement term, a broad form comprehensive general liability policy of insurance covering bodily injury and property damage, with respect to the use and occupancy of the Facility with liability limits of not less than \$1,000,000, per occurrence, \$2,000,000 annual aggregate.
- 11.2 GHLL's insurance shall be primary and written on an "occurrence form", with a company that has a current A.M. Best rating of at least "A VII" or better, and licensed to do business in the State of Washington. The City of Gig Harbor shall be named by endorsement, or blanket policy language, as an additional insured on all such general liability policies, which policies shall in addition provide that they may not be canceled or modified for any reason without 15 days prior written notice to the City. GHLL shall provide City of Gig Harbor with a certificate or certificates of such insurance, including the required endorsements within 10 days of the execution of this Agreement.
- 11.3 GHLL insurance coverage shall be primary insurance as respects the City. Any insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of GHLL insurance and shall not contribute to it.
- 11.4 The City does not and shall not waive the City's right to subrogation against the GHLL insurance coverage.

12. No Liens.

GHLL shall keep the Property free from any liens arising out of any work performed, materials furnished or obligations incurred by GHLL. GHLL shall not suffer or permit any lien to be filed against the Property or any part of the Property by reason of work, labor, services or materials performed or supplied to GHLL. If any such lien is filed against the Property, GHLL shall hold the City harmless from any loss by reason of the lien and shall cause the same to be discharged of record within thirty (30) days after the date of filing of the lien.

13. Notices.

Wherever in this Agreement written notices are to be given or made, they will be served, personally delivered or sent by certified or overnight mail addressed to the parties at the address listed below unless a different address has been designated in writing and delivered to the other party.

If to City: Jennifer Haro, Parks Manager
Public Works
3510 Grandview
Gig Harbor, WA 98335

If to GHLL: Gig Harbor Little League President
PO Box 2176
Gig Harbor, WA 98335

14. GENERAL PROVISIONS.

- 14.1 Nondiscrimination. GHLL, for itself, its successors and assigns does hereby covenant and agree to comply with all civil rights and antidiscrimination requirements, including, but not limited to chapter 49.60 RCW.
- 14.2 Compliance with other laws, rule and regulations. GHLL shall comply with all governmental laws, ordinances and rules, including the City's parks rules and policies, relating to the use and occupancy of the Property. GHLL will not permit any objectionable action which would constitute a nuisance or commit any waste upon the Property.
- 14.3 Assignment. Neither this Agreement nor any rights created by it may be assigned, sublet, or transferred.
- 14.4 Nonwaiver. No term or provision in this Agreement shall be deemed waived and no breach excused unless such waiver or consent shall be in writing and signed by the party claimed to have waived or consented.
- 14.5 Interpretation. This Agreement shall be governed by and interpreted in accordance with the laws of the State of Washington. The titles to paragraphs or sections of this Agreement are for convenience only, and shall have no effect on the construction or interpretation of any part hereof.

- 14.6 Severability. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.
- 14.7 Attorneys' Fees. In the event of controversy, claim, or dispute arising out of this Agreement, each party shall be solely responsible for the payment of its own legal expenses, including but not limited to, attorney's fees and costs.
- 14.8 Venue. GHLL agrees that the venue of any action or suit concerning this Agreement shall be in the Pierce County Superior Court, and all actions or suits thereon shall be brought therein, unless applicable law provides otherwise.
- 14.9 Entire Agreement. This Agreement, together with all attachments, represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations and agreements, whether written or oral. This Agreement may be amended only by written amendment, signed by both parties.

IN WITNESS WHEREOF, the parties hereto have executed this instrument as of the date last indicated below.

CITY OF GIG HARBOR

GIG HARBOR AMERICAN AND NATIONAL
LITTLE LEAGUE ASSOCIATION

By: _____
Mayor Mary Barber
Date: _____

By: _____
Its: _____
Date: _____

APPROVED AS TO FORM:



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: March 24, 2025

SUBJECT: Purchase Authorization for John Deere Track Loader

SUBMITTED BY: Public Works Superintendent Jeff Olsen

DEPARTMENT: Public Works

PHONE: (253) 853-7661

SUGGESTED MOTION: Move to authorize the mayor to execute the purchase of a John Deere Track Loader from Pape Machinery, Inc. for price quotation of \$107,791.39.

BACKGROUND INFORMATION: The city's water, wastewater, storm, and streets equipment outlay in the 2025-2026 budget identified the purchase of a new skid steer. The existing skid steer was purchased in 2000 and has reached its useful life expectancy. The city continues to incur expensive maintenance costs. The existing skid steers unreliability and maintenance issues leave the city without one of our most vital pieces of equipment.

This purchase is made in accordance with Resolution 1322 through an interlocal purchasing agreement with Sourcewell contract no. 011723-JDC.

FISCAL CONSIDERATION: The city's capital equipment expenses for the 2025-26 budget is anticipated to have sufficient funds to pay for this expenditure while also remaining in budget due to sale of the existing skid steer at auction. Staff anticipate receiving \$10,000-\$12,000 to cover this expense in excess of budget.

Expenditure Required: \$107,791.39	Amount Budgeted: \$100,000.00	Appropriation Required: \$0
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ATTACHMENTS:

1. Purchase Quotation Worksheet
2. Quote Summary

STRATEGIC PLAN PRIORITY: Strategic Plan Priority 2 - Ensure sustainable future for public services and facilities



Purchase Quotation Worksheet

Purchasing of Goods, Equipment, Materials & Supplies

Purchase Threshold	Purchasing Process Alternatives	Authorization	
	☐ Competitive Pricing ☐ Vendor Roster ☒ Interlocal & Cooperative Purchase Agreements ☐ Formal Competitive Bidding Process ☐ Sole Source	☐ Department Designee ☐ Department Director ☒ City Administrator/Mayor	
	#1 - Awarded To	#2	#3
Firm Name	Pape Machinery Inc.		
Contact Name	Jeremy Weiks		
Phone Number	253-863-4436		
Quote/Bid Date	2/28/2025		
Description	Quote	Quote	Quote
John Deere 331P Track Loader with bucket and pallet forks.	\$ 98,800.54		
Notes:			
BUDGETED PURCHASE ☒ Y ☐ N DEPT Operations BUDGET AMOUNT \$100,000 Sourcewell #011723-JDC			
BUDGET CODING: 001-015-594-76-64-00 101-017-594-44-64-00 401-020-594-34-64-00 402-021-594-35-64-00			
Estimated Freight Charges			
Sub-Total	\$ 98,800.54	\$ 0.00	\$ 0.00
Tax	\$ 8,990.85		
Quote Total	\$ 107,791.39	\$ 0.00	\$ 0.00

Person Receiving Quotes: Jeff Olsen

Department: PW Ops

Signature – Dept Designee/Director/City Admin/Mayor:

Date:

Signature – Finance Director (if exceeds budget):

Date:

Quote Summary

Prepared For:

Jeff Olsen
CITY OF GIG HARBOR
Jeff Olsen
3510 GRANDVIEW ST
GIG HARBOR, WA 98335
Home: 253-255-8233
JOLSEN@GIGHARBORWA.GOV

Prepared By:

Jeremy Weiks
Pape Machinery, Inc.
2700 136th Ave Ct E
Sumner, WA 98390
Phone: 253-863-4436
jweiks@papemachinery.com

This sale is subject to Papé's Terms and Conditions of Sale effective on the date hereof, which are incorporated in full by this reference. The Terms and Conditions of Sale are available at www.pape.com/terms, and will also be sent by mail or e-mail to the purchaser upon request.

Quote Id: 32406683
Created On: 28 February 2025
Last Modified On: 07 March 2025
Expiration Date: 07 April 2025

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE 331 P-Tier Compact Track Loader	\$ 91,843.40 X	1 =	\$ 91,843.40
Extended Warranty	\$ 3,905.00 X	1 =	\$ 3,905.00
Extended Warranty, 331 P, Comprehensive, 2000 Total Hours or 48 Total Months, \$200 Deductible			
Sub Total			\$ 95,748.40
JOHN DEERE PF60 Severe Duty Pallet Fork 60 in frame	\$ 3,052.14 X	1 =	\$ 3,052.14
Equipment Total			\$ 98,800.54

Quote Summary

Equipment Total	\$ 98,800.54
SubTotal	\$ 98,800.54
Sales Tax - (9.10%)	\$ 8,990.85
Total	\$ 107,791.39
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 107,791.39

Salesperson : X _____

Accepted By : X _____

Quote Id: 32406683

Customer: CITY OF GIG HARBOR

JOHN DEERE 331 P-Tier Compact Track Loader

Hours:

Stock Number:

				Selling Price
				\$ 91,843.40
Code	Description	Qty	Unit	Extended
00U0T	331 P-Tier Compact Track Loader	1	\$ 107,502.00	\$ 107,502.00
Standard Options - Per Unit				
183N	JDLINK™	1	\$ 0.00	\$ 0.00
0202	United States	1	\$ 0.00	\$ 0.00
0259	English Operator's Manual	1	\$ 0.00	\$ 0.00
0351	Translated Text Labels	1	\$ 0.00	\$ 0.00
0517	Level 4 Package - Prem Cab A/C, 2Spd, ISO-H Max, Hi Flow, SL, RC, Power QT, Vent Seat, Dlx Lts, Rev Fan, Adv Display, Radio W/Mic, Rear Cam	1	\$ 10,810.00	\$ 10,810.00
0952	Rear View Camera	1	\$ 940.00	\$ 940.00
1100	Less Detection System	1	\$ 0.00	\$ 0.00
1363	3-Inch Seat Belt with Shoulder Harness	1	\$ 58.00	\$ 58.00
5608	Wide Zig-Zag Bar Track - 17.7 In. (450 mm)	1	\$ 0.00	\$ 0.00
8039	Rust Preventative	1	\$ 176.00	\$ 176.00
8043	Cold Start Package	1	\$ 335.00	\$ 335.00
8047	Counterweight, (Double Set)	1	\$ 828.00	\$ 828.00
8049	Engine Air Precleaner	1	\$ 503.00	\$ 503.00
8059	Cab Severe Duty Polycarbonate Door	1	\$ 2,432.00	\$ 2,432.00
8934	84 In. Heavy Duty Construction Bucket (21.0 Cu Ft) w/ Edge	1	\$ 2,648.00	\$ 2,648.00
Standard Options Total				\$ 18,730.00
Dealer Attachments				
.	Factory Freight	1	\$ 2,481.00	\$ 2,481.00
.	Set Up	1	\$ 1,000.00	\$ 1,000.00
Dealer Attachments Total				\$ 3,481.00
Value Added Services				
	Extended Warranty	1	\$ 3,905.00	\$ 3,905.00
Value Added Services Total				\$ 3,905.00
Suggested Price				\$ 133,618.00
Customer Discounts				
Customer Discounts Total			\$ -37,869.60	\$ -37,869.60
Total Selling Price				\$ 95,748.40



Selling Equipment



Quote Id: 32406683

Customer: CITY OF GIG HARBOR

JOHN DEERE PF60 Severe Duty Pallet Fork 60 in frame

Hours:

Stock Number:

				Selling Price
				\$ 3,052.14
Code	Description	Qty	Unit	Extended
04C0T	PF60 Severe Duty Pallet Fork 60 in frame	1	\$ 2,375.00	\$ 2,375.00
Standard Options - Per Unit				
2005	60" TINES ITA CLASS 3B	1	\$ 1,174.00	\$ 1,174.00
Standard Options Total				\$ 1,174.00
Suggested Price				\$ 3,549.00
Customer Discounts				
Customer Discounts Total			\$ -496.86	\$ -496.86
Total Selling Price				\$ 3,052.14

Extended Warranty Proposal

PowerGard™ Protection Plan

Compact Track Loaders

Date : March 7, 2025

Machine/Use Information

Plan Description

Price

Manufacturer	JOHN DEERE	Plan Type:	Extended Warranty	Deductible:	\$ 200
Equipment Type	Compact Track Loaders	Coverage:	Comprehensive	Quoted Price	\$ 3,905.00
Model	331 P	Total Months:	48		
Country	US	Total Hours:	2000	Date Quoted	February 28, 2025
MFWD/Tracks	N				

Scraper Use

THIS PROPOSAL IS VALID FOR 30-DAYS FROM DATE ISSUED. GRACE pricing is offered only early during the Deere basic warranty period and has no surcharges. After this period, DELAYED PURCHASE pricing (surcharged) is offered later during the John Deere Basic Warranty. Many PowerGard quotes presented in the Delayed Purchase Period will require inspection/certification process and must also past fluid testing. The Total Months and Total Hours listed above include the John Deere Basic Warranty terms (24 months / 2000 hours on Tractors, 24 months on Golf & Turf Products, 12 months for all AG Harvesting and Sprayer equipment, and 12 months/1000 hours on most Gator Utility Vehicles). "Limited" Plan coverage = Engine & Powertrain only. "Comprehensive" Plan coverage = Full Machine.

PowerGard Protection Proposal Prepared for:

I have been offered this extended warranty and

Customer Name - Please Print

☒ **I ACCEPT** the PowerGard Protection

☐ **I DECLINE** the PowerGard Protection

Customer Signature

If declined, I fully understand that my equipment listed above is not covered for repair expenses due to component failures beyond the original basic warranty period provided by John Deere.

Note : This is not a contract. For specific PowerGard Protection coverage terms and conditions, please refer to the actual PowerGard Protection Plan contract for more information and the terms, conditions and limitations of the agreement.

What PowerGard Protection is :

The PowerGard Protection Plan is an **extended warranty** program for reimbursement on parts and labour for covered components that fail due to faulty material or original workmanship that occur beyond the John Deere Basic Warranty coverage period. The agreement is between Deere & Company and the owners of select John Deere Commercial and Agricultural equipment, who purchase the PowerGard Plans for the desired coverage as indicated in this proposal.

What PowerGard Protection is not :

PowerGard Protection is **not insurance**. It also does not cover routine maintenance or high wear items, or insurance-related risks/perils such as collision, overturn, vandalism, wind, fire, hail, etc. It does not cover loss of income or loss of value of crops during or after an equipment failure. See the actual product-specific PowerGard Protection Plan agreement for a complete listing of covered components, and limitations and conditions under the program.

Features/Benefits:

PowerGard protection include the following features and benefits under the program :

- Pays for parts and labour costs incurred on failed covered components (less any applicable deductibles),
- Does not require pre-approval before repairs are made by the authorized John Deere dealership,
- Payments are reimbursed directly to the dealership with no prepayment required by the contract holder.
- PowerGard Protection agreements ensure that only Genuine John Deere Parts are used in all repairs,
- PowerGard coverage is fully transferable to future owners, with no transfer fees when coverage remains,
- PowerGard ensures higher resale value and makes equipment more marketable during the sale or trade-in,
- PowerGard allows you to budget your total cost of ownership, with financing available through John Deere Credit or other sources,
- PowerGard helps prevent large,unexpected repair bills during later years of equipment ownership,in exchange for a smaller protection fee up front.



JDLink Account Setup Form

THIS FORM MUST BE TURNED IN TO REGION SALES ADMINISTRATOR AT THE TIME OF SETTLEMENT.

Territory Manager

CSA

Machine Serial Number

Company/Customer Name

Business Address

Phone

JDLink Admin Information

First Name

Last Name

E-mail Address

Ask customer if they have an existing MyJohnDeere/JDLink Account

Sales Admin Initials

MJD/JDLink Username

Opt Out of Active Data Monitoring

☐ **Terminate the collection or sharing of JDLink data for use in monitoring or diagnosing or providing service solutions.**

By signing you agree to cancel subscriptions, disengage the data collection modules, and are deactivating your machine permanently.

Signature

Date

SALES ADMINISTRATOR MUST SUBMIT COMPLETED FORM WITH SETTLEMENT PAPERWORK.

TERMS AND CONDITIONS OF SALE

TERMS AND CONDITIONS OF SALE: Sales Orders are based on the terms and conditions stated herein. Unless otherwise provided on the face hereof, offers are good for acceptance for a period of 30 days from the date hereof. An order by the Buyer shall constitute an acceptance of the terms and conditions herein proposed. If, and only if, no offer of sale is issued by Seller, then the invoice shall be deemed: an acceptance of the Buyer's order; a written confirmation; and a final, complete, and exclusive written expression of the agreement between Seller and Buyer. Buyer is hereby notified that additional or different terms from those contained herein are objectionable.

1. Taxes. Buyer shall pay all local, state, and federal taxes arising from or related to any sale or lease to which this document relates, except for taxes upon or measured by net income of Seller.

2. Delivery. Stated or promised delivery dates are estimates only based upon Seller's best judgment and Seller shall not be responsible for deliveries later than promised regardless of the cause. Delivery periods are projected from the date of receipt of any order by Seller, but if equipment to be furnished by Seller is to be manufactured specifically to fill a particular order, delivery periods will be projected from the date of Seller's receipt of complete manufacturing information. If the furnishing of equipment on orders accepted by Seller is hindered or prevented by public authority or by the existence of war or other contingencies, including, but not limited to, shortage of materials, fires, labor difficulties, accidents, delays in manufacture or transportation, acts of God, embargoes, inability to ship, inability to insure against war risks or substantially increased prices or freight rates, or other causes beyond Seller's control, the obligation to fill or complete such orders shall be excused by Seller's option.

3. Transportation and Claims. Prices quoted are net F.O.B. point designated in writing by Seller. When no F.O.B. point is designated in writing by Seller, prices for new equipment shall be deemed to be net F.O.B. point of manufacture and prices for all other equipment shall be deemed to be F.O.B. Seller's place of business at which the order for the equipment is accepted. When transportation is allowed, the price charged will be adjusted to reflect the lowest transportation rates in effect at the time of shipment even though such rates may differ from those quoted by Seller. Seller's responsibility for the equipment shall cease and all risk of loss shall become the Buyer's upon delivery of the equipment to the first carrier for shipment to the Buyer or his consignee, even though such delivery shall be made prior to the arrival of the equipment at the F.O.B. point designated, and any and all claims for shortages, deliveries, damages or non-delivery must be made by the Buyer or his consignee to the carrier. Seller shall in no event be responsible for shortages in shipments unless notice of such shortage is given in writing to Seller within 15 days after receipt of shipment.

4. Payment and Security. Buyer agrees to pay in full for the equipment at time of delivery. Buyer agrees to pay the late charge on any past due balance at the rate of 18% per annum. The signator warrants that he/she has authority to execute this order on behalf of any party for whom he/she signs, and that such party has the power to enter into this agreement and perform its terms. As security for all of Buyer's obligations to Seller, Buyer grants to Seller a security interest in the equipment and authorizes Seller to file all documents necessary to perfect Seller's security interest. The security interest granted hereunder is in addition to any other rights available to Seller, and Seller shall have all of the rights and remedies available to a secured party under the Uniform Commercial Code, all of which are cumulative. Throughout the duration of Seller's security interest. Buyer shall keep the equipment fully insured against theft and loss or damage by fire and other casualty as Seller may from time to time require in accordance with such terms as Seller may require.

5. Buyer to Furnish. Performance by Seller is subject to the Buyer furnishing a satisfactory credit rating certificate, letter of credit, evidence of financing, or any other similar papers necessary for the satisfactory completion of such order.

6. Laws Governing. All orders will be governed by the laws of the State of Oregon.

7. Assignment. The right to any monies due or to become due hereunder may be assigned by Seller, and Buyer, upon receiving notice of such assignment, shall make payment as directed.

8. Limitations of Warranties. If "NEW" warranty is indicated on the reverse side or if new equipment is purchased hereunder, all warranties are strictly given only by the manufacturer. Copies of manufacturer's warranty can be obtained from Seller. If "USED" warranty is indicated on the reverse side. Seller hereby warrants to Buyer that the equipment or components thereof designated on the reverse side, shall be free under normal use and service from defects in material and workmanship for the period shown, commencing on the date of delivery. Buyer's exclusive remedy for breach of the limited warranty shall be the repair or replacement of the warranted equipment without charge to Buyer when returned at Buyer's expense to the Seller's facility where the equipment was purchased, with proof of purchase. Buyer must give notice of any warranty claim not later than 7 days after the expiration of the warranty period and must return the equipment to Seller for repair or replacement no later than 30 days after expiration of the warranty period. Any action against Seller for breach of the limited warranty must be commenced within one year after the date of delivery of the equipment. Seller's warranty does not extend to any defect, claim, or damage attributable to the failure to operate and/or maintain the equipment in accordance with the manufacturer's specifications, or due to the failure to operate or maintain the equipment in accordance with any recommendations of Seller. If "AS IS" is indicated on the reverse side, no warranty of any kind is being given and the equipment is being sold with all faults. THE WARRANTIES IN THIS PARAGRAPH AND ON THE REVERSE SIDE ARE THE EXCLUSIVE WARRANTIES GIVEN BY SELLER AND SUPERSEDE ANY PRIOR, CONTRARY, OR ADDITIONAL REPRESENTATIONS, WHETHER ORAL OR WRITTEN. SELLER HEREBY DISCLAIMS AND EXCLUDES ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED, OR STATUTORY, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND ANY IMPLIED WARRANTIES OTHERWISE ARISING FROM COURSE OF DEALING OR USAGE OF TRADE. SELLER SHALL NOT BE LIABLE FOR ANY LOSS, INJURY, OR DAMAGE TO PERSONS OR PROPERTY RESULTING FROM THE FAILURE OR DEFECTIVE OPERATION OF THE EQUIPMENT; NOR WILL SELLER BE LIABLE FOR DIRECT, INDIRECT, SPECIAL, INCIDENTAL, OR CONSEQUENTIAL DAMAGES OF ANY KIND SUSTAINED FROM ANY CAUSE. This exclusion applies regardless of whether such damages are sought for breach of warranty, breach of contract, negligence, or strict liability in tort or under any other legal theory.

9. Rental Purchase Option. If rental purchase option (RPO) is granted in any addendum, the purchase price shall be tendered to Seller coincidentally with the exercise of the purchase option provided that Buyer is not then in default in performing all of the terms and conditions of lease with Seller.

10. Notice. This paragraph shall serve as notice that The Papé Group, Inc. has assigned its rights to sell its rental equipment (as may be described in this sales order) and its rights to sales proceeds (including "trade-in assets" related thereto) to North Star Deferred Exchange as part of an IRC Sec. 1031 exchange.

11. Attorneys Fees. In the event suit or action is instituted against Buyer on account of or in connection with or based upon the terms hereof, the Buyer agrees to pay, in addition to the costs and disbursements provided by law, such sum as the court may adjudge reasonable attorney's fees in both the trial and appellate courts, or in connection with any bankruptcy proceeding.

12. Entire Agreement. The foregoing and any addendum shall constitute the complete and exclusive agreement between the parties, and it is expressly understood and agreed that no promises, provisions, terms, warranties, conditions, guarantees, or obligations whatsoever, either expressed or implied, other than as herein set forth or provided for shall be binding on either party. Each party may transmit its signature by facsimile to the other party and such facsimile signatures shall have the same force and effect as an original signature.

Notice: When operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board In-Use Off-road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants. For more information, please visit the California Air Resources Board website at:

<http://www.arb.ca.gov/msprog/ordiesel/ordiesel.htm>.



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: March 24, 2025

SUBJECT: Approval of Collective Bargaining Agreement with Teamsters Local Union No. 313 Representing Supervisory Employees

SUBMITTED BY: Human Resource Director Shannon Costanti

DEPARTMENT: Human Resources

PHONE: (253) 851-5039

SUGGESTED MOTION: Move to authorize the mayor to sign the Collective Bargaining Agreement with Teamsters Local Union No. 313 representing supervisory employees.

BACKGROUND INFORMATION: City administration and Teamsters Local Union No. 313 have reached accord on a Collective Bargaining Agreement for 2025-2027. The agreement is before council for ratification. The 2025 wage schedule identified in Appendix A will be adopted by ordinance as an amendment to the 2025-26 city budget.

FISCAL CONSIDERATION: None.

ATTACHMENTS:

1. CBA with Supervisory Unit

STRATEGIC PLAN PRIORITY: Foster a healthy city organization.



COLLECTIVE BARGAINING AGREEMENT

BETWEEN

CITY OF GIG HARBOR

and

TEAMSTERS LOCAL UNION NO. 313

Representing the Supervisory Unit

January 1, 2025 – December 31, 2027

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AGREEMENT

By and Between

CITY OF GIG HARBOR

and

**TEAMSTERS LOCAL UNION No. 313
Supervisory Bargaining Unit**

January 1, 2025 – December 31, 2027

PREAMBLE

This Agreement is made and entered into by and between the City of Gig Harbor, hereinafter referred to as the "Employer," and Teamsters Local Union No. 313, hereinafter referred to as the "Union." The purpose of this Agreement is to set forth the entire understanding reached between the parties with respect to wages, hours of work and conditions of employment for employees of the Employer who are represented by the Union as set forth in Article 1 herein.

ARTICLE 1 – RECOGNITION

The Employer hereby recognizes the Union as the exclusive bargaining representative for employees employed by the Employer as certified by the State of Washington, Public Employees Relations Commission in Case No. 132193-E-19, issued April 14, 2020. The bargaining unit covered by this Agreement shall include the City Engineer, Information Systems Manager, Principal Planner, Building Official/Fire Marshal, Tourism and Communications Director, Court Administrator, Wastewater Treatment Plant Supervisor, Parks Manager and Public Works Superintendent.

The parties recognize that Gig Harbor Municipal Court employees are subject to the authority of the Gig Harbor Municipal Court pursuant to Washington State Court Rules under General Rule 29. This Agreement is intended to apply to Municipal Court employees unless expressly stated otherwise herein.

ARTICLE 2 – MEMBERSHIP

Section 2.1. All employees working in the bargaining unit shall have the right to become a member of the Union. Members' rights within their Union are governed by the Teamsters Local Union No. 313 Constitution and Bylaws.

Section 2.2. The Employer agrees to deduct initiation fees, assessments, and monthly dues uniformly required in the bargaining unit from employees who voluntarily execute a wage assignment authorization form according to the terms of the signed wage assignment authorization form. The Employer shall transmit such deductions to the Union by check payable to its order. Upon issuance and transmission of such deduction the

Employer's responsibility shall cease with respect to such deductions.

The Union and each employee authorizing the assignment of wages for payment of Union dues hereby undertake to indemnify and hold the Employer harmless from all claims, demands, suits, or other forms of liability that may arise against the Employer for or on account of any deduction made from wages of such employee.

An employee may cancel payroll deduction for Union fees and/or dues by written notice to the Union in accordance with terms of the employee's signed wage assignment authorization form. The Union will provide the Employer with a list of all employees who are eligible for cancellation. The cancellation will be effective no later than the second payroll after the Employer's receipt of the notice from the Union. An employee leaving paid status in the bargaining unit should notify the Union and receive a withdrawal card for the duration of the absence from paid status.

Section 2.3. The Employer shall notify the Union electronically within seven (7) business days of the hiring of a new employee. The notification shall provide the Union with the hiring date, name, home address, home phone number, starting pay step, and classification of the new employee. A Union representative will be allowed up to thirty (30) minutes to speak with a new employee on matters concerning the rights of employees, responsibilities of the Union, and services available to Union members, without loss of pay.

ARTICLE 3 – NONDISCRIMINATION

Section 3.1. The Employer and the Union agree that the administration and application of this Agreement shall be consistent with applicable state and federal laws regarding nondiscrimination in employment.

Section 3.2. No employee covered by this Agreement shall be discriminated against because of their membership or non-membership in the Union, or lawful activities on behalf of the Union; provided, however, that such activity shall not be conducted during working hours nor be allowed to interfere with the Employer's operations except as defined herein.

Section 3.3 If an employee pursues a complaint of unlawful discrimination to a federal or state government agency, the complaint shall not also be processed as a grievance under this Agreement.

ARTICLE 4 – HOURS OF WORK AND OVERTIME

Section 4.1. Normal workweek for Nonexempt positions. The normal full-time 7-day FLSA workweek, with a period beginning on Monday and ending on Sunday, shall consist of forty (40) hours. The normal full-time work schedule shall consist of eight (8) hours per day in each of five (5) consecutive days or four (4) consecutive, ten (10) hour days. The normal workday may be adjusted by the City Administrator in order to allow flexible work schedules (e.g. 9-80) or to require additional hours of work. The normal workweek and workday schedules shall be defined by the City Administrator. The work year shall consist of two thousand and eighty (2,080) hours. Effective at a date to be identified by the City

after ratification of this Agreement, the FLSA workweek shall be the same for all bargaining unit employees. The FLSA work week for a 9-80 schedule begins at the midpoint of the 8-hour day, which shall be adjacent to a nine-hour day.

Section 4.2. Overtime for Nonexempt positions. Overtime shall mean hours worked in excess of 40 hours in an established consecutive 7-day work period. Used sick leave, vacation and holidays shall count toward hours worked for the purpose of calculating overtime. Effective the first day of the first full pay period after ratification of this Agreement by both parties, compensatory time shall count toward hours worked for the purpose of calculating overtime.

Sections A through H below shall apply:

- A. All overtime must be authorized in advance by the City Administrator or the respective department head, except in cases of emergency.
- B. Overtime shall be compensated at the rate of one-and-one half (1-1/2) times the regular straight-time pay (annual salary /2080). Overtime shall be compensated at the rate of two times the regular straight time pay for holidays and for hours worked on the last day off before a regular work week (Sunday for employees working a normal Monday through Friday work week).
- C. Employees will receive a minimum of 3 hours of pay at the overtime rate for work requiring a return to work from home, or other non-work location during the employee's regularly scheduled time off or while on call, such as for emergencies or meetings called by the Employer. Once so reported, the employee shall perform all assigned duties during the 3-hour period. Remote work that does not require reporting in person and takes at least 8 minutes will be paid based on the amount of time worked, in increments of fifteen (15) minutes, except that for the Wastewater Treatment Plant Supervisor and Public Works Superintendent remote work that does not require reporting in person will be paid as a one (1) hour call out or the actual time spent, whichever is greater.
- D. Mandatory training on a regularly scheduled day off required by State, City or Departmental regulations as determined by the respective department head shall be compensated at one-and-one-half (1-1/2) times the employee's straight-time base hourly rate of pay with a minimum of two hours overtime compensation.
- E. The option to accrue compensatory time in lieu of overtime pay shall be arranged by mutual agreement between the Employer (City Administrator or Department Head) and the Employee. Compensatory time shall be used within a reasonable period of time and may be denied by the Employer only if it would cause an undue hardship to the Employer's operation. Accrued compensatory time shall be used at a time mutually agreeable to the Employer and the employee. Employees may accrue a maximum of 80 hours of compensatory time. If an employee works overtime and has reached their maximum compensatory time hours, he/she shall be paid at the overtime rate according to Section 4.2B above. Compensatory time is cashed out by the Employer in the final pay period of each calendar year. Compensatory time may be cashed out in increments of at least eight (8) on a regular pay date with at least twenty (20) days advance written notice to the

Employer. An employee who promotes out of the bargaining unit into an exempt position shall be cashed out for all accrued and unused compensatory time prior to promotion.

- F. Any employee required to report to work in person while on vacation shall earn pay at the employee's overtime rate for their scheduled shift. In addition, monetary compensation shall be paid to said employee for reimbursement of any actual expenses regarding the rescheduling of hotel/motel, airfare, etc.
- G. When a member of the Union completes an unscheduled shift in which 4 or more hours fall between the hours of 6:00 P.M. and 6:00 A.M. he/she shall be entitled to overtime pay according to Article 4.2 for those hours worked between 6:00 P.M. and 6:00 A.M. In order for a shift to be scheduled, at least 24 hours' notice must be given to the employee prior to the start of the shift.
- H. If a scheduled meeting occurs outside an employee's regular shift and involves the use of overtime, a minimum of one hour of overtime shall be earned. In order to qualify, the meeting must begin after 6:00 P.M.

Section 4.3. Workweek. The Employer retains the right to schedule the workweek in any manner, which may be required in order to meet the needs of the community.

Section 4.4. Exempt Positions. Effective on the date the 2025 salary schedule is implemented, all positions in the bargaining unit will be FLSA Exempt except the Parks Manager. Any accrued compensatory time for exempt employees existing on that date will be cashed out within two (2) pay periods. Exempt positions are not eligible for overtime.

Exempt employees may be allowed to flex their schedule to accommodate a requirement to attend meetings outside of their regular work hours, special projects and emergency situations with the approval of the employee's supervisor. Exempt employees are expected to work the hours needed to perform the duties of their respective positions. Full-time positions have been established with the expectation it will take most employees approximately 40 hours per week to complete assigned duties, although the actual time needed to complete the job may vary from week to week. Working irregular hours, evenings, and/or weekends may be required as a condition of employment. Exempt employees are generally expected to closely align their schedules with their job requirements. In addition, certain positions may require adherence to fixed scheduling expectations (for example, meetings, supervisory duties, attendance at Council meetings, etc.) Exempt employees are expected to use good judgment in managing their workloads, meeting service needs, and providing supervisory responsibilities.

ARTICLE 5 – WAGE RATES

Section 5.1. Wages. Effective January 1, 2025 (or the first pay period after ratification of this Agreement if ratification occurs later than March 12, 2025), wages for classifications covered by this bargaining unit shall be as set forth in the attached salary scale, and employees will be placed at the closest step on their new scale that does not result in a decrease in pay as of that date. Employees whose pay is higher than the top

step of their new scale will be frozen until the pay for their new top step exceeds their current rate of pay, at which time they will be placed at the closest step that does not result in a decrease in pay. After employees have been placed on the new scale, the salary chart will be increased by 3.6%.

Effective January 1, 2026, the 2025 salary schedule shall be increased by 100% of the Seattle-Tacoma-Bellevue CPI-W, June 2024 to June 2025, with a minimum of 2% and a maximum of 5%.

Effective January 1, 2027, the 2026 salary schedule shall be increased by 100% of the Seattle-Tacoma-Bellevue CPI-W, June 2025 to June 2026, with a minimum of 1% and a maximum of 3%.

The Employer reserves the right to reopen the wage rate of job classifications in the event of a vacancy.

Section 5.2. Salary range. Movement from one step to the next shall occur on an employee's anniversary date, provided the employee receives a satisfactory performance evaluation. An employee's anniversary date for purposes of step increases will reset upon promotion, demotion, or transfer into a new position.

Section 5.3. Mileage. Mileage shall be paid as prescribed by City Ordinance Chapter 2.28.010.

Section 5.4. Education reimbursement. Upon satisfactory completion of a job-related educational course, when the employee who desires to take the course has prior written approval from the City Administrator, the city shall reimburse the employee for the educational course up to a maximum rate of two hundred dollars (\$200.00) per credit hour for undergraduate courses and four hundred dollars (\$400.00) per credit hour for graduate courses. The City agrees to reimburse reasonable expenses for textbooks required for such course and will retain such textbooks in the department of the respective Department Head. No employee shall receive a total credit reimbursement of over \$1,600 for undergraduate courses and \$3,000 for graduate courses in a given budget year. All reimbursements shall be taken from specifically budgeted line items. Based on the standards of the institution, a passing grade must be obtained in a given course in order for that course to be reimbursed. Upon the request of the City Administrator, an employee who is enrolled in a program leading to a two- or four-year degree shall submit evidence that the employee's accumulative GPA in the academic program is equivalent to 3.0 (on a 4.0 scale). An employee in such a program must maintain a 3.0 accumulative GPA or greater in order to qualify for tuition reimbursement. Any course that does not qualify for reimbursement at the end of the evaluation period for that course shall be ineligible for retroactive reimbursement.

Section 5.5. Meal Pay. If a supervisor is required to work through any meal period due to an emergency event, the City shall either provide a meal or reimburse up to twenty dollars (\$20.00) for a meal purchased while on duty.

Section 5.6. Layoff Procedure. The City may determine to lay off employees because of lack of work, lack of funds, or reorganization. At least one week prior to finalizing layoff plans the City will notify the Union, in writing, to permit the Union to consult with the City

regarding the necessity to lay off employees as well as the methods of implementing the layoff.

The primary order of layoff will be determined by length of service (seniority) within a classification in a division with consideration of knowledge and skill level when length of service is equal.

No regular full-time employee will be laid off while another employee in the same classification is employed on a probationary, temporary basis. Under no circumstances shall part time positions be used to fill full time positions in order to avoid the payment of benefits. It is the intent of the City not to create part-time jobs for the purpose of avoiding the payment of benefits.

The City shall provide six (6) weeks' notice to employees scheduled for layoff and shall provide \$1,500 to an employee designated vendor or reimbursement during the six (6) weeks' notification period, for career counseling and retraining. Approved and designated funds shall be available and maybe expended solely within twelve (12) months of the notice of termination.

Bumping Rights. An employee scheduled for layoff may exercise bumping rights to a position previously held by the employee in the Teamsters Local 117 nonsupervisory bargaining unit, provided Teamsters Local 117 agrees and as long as the employee who is exercising bumping rights pursuant to this provision has seniority and as long as the previously held position was not lost due to disciplinary or performance review reasons. For purposes of this section, seniority is measured by cumulative length of service with the City of Gig Harbor, over the person to be bumped. A leave of absence approved by the City in writing, or mandatory furlough shall not interrupt seniority, but service credits shall not be accrued during such leave of absence or furlough. Bumping to a position within the municipal court requires the approval of the Judge.

Timing. Notification of layoff for each position to be vacated shall be deemed to be effective when the initial notice of layoff is provided to an employee. An employee must give notice within five (5) working days from notice of layoff to exercise bumping rights.

Transfer in Lieu of Layoff. An employee scheduled for layoff may request, and the City will consider a transfer to a vacant position for which that employee is then currently qualified.

Recall Rights. An employee who has been laid off will be placed on a recall list for a period of eighteen (18) months. If the City determines that a position from which an employee has been laid off will be filled, it will recall employees from the recall list, recalling the employee with the longest length of service, in that classification, first. Recall notices will be sent by certified mail to the employee's last known address. An employee who does not respond to a recall within ten (10) calendar days will be deemed to have waived their right to recall. The employee has the duty to maintain their current address with the City.

Section 5.7. Longevity Premium.

Beginning the first day of the first pay period after ratification of this Agreement by both

parties, each employee shall receive longevity premium pay as a percentage of their base wage, as set forth below:

<u>Continuous Years of Service</u>	<u>Longevity Premium</u>
Completion of 10 years	1%
Completion of 15 years	2%
Completion of 20 years	3%

ARTICLE 6 – VACATIONS

Vacations with pay shall be granted annually to all full-time employees based upon the following schedule. Nothing in this Article shall prohibit the Employer from negotiating a starting vacation balance for a newly hired employee in order to secure qualified applicants.

Months of Service	Earned Working Hours per Month	Working Days per Year Max.
0 - 12	6.67	10

During months 13 - 192 (2nd through 16th year), an additional .67 vacation hours per month (8 additional hours per year) shall be earned. The annual earned vacation rate shall not exceed 208 hours per year. An accumulated vacation balance shall not exceed 336 hours at any one time. An accumulated vacation balance shall not exceed 240 hours at year-end (December 31). With prior written approval by the City Administrator, employees who have reached the 240 hour maximum accrued vacation balance and are not able due to no fault of their own to take a sufficient amount of time off in order to avoid losing vacation hours may sell back a maximum of one hundred and twenty (120) hours of vacation to the City at year-end. All other accumulated vacation hours in excess of 240 hours at year-end will be lost without compensation.

All unused vacation will be cashed out upon separation of employment, subject to any applicable VEBA provision in Article 10 section 4, and provided the employee has successfully completed probation.

ARTICLE 7 – HOLIDAYS

The following holidays shall be recognized by the City:

New Year's Day	January 1
Martin Luther King Jr. Day	Third Monday in January
President's Day	Third Monday in February
Memorial Day	Last Monday in May
Juneteenth	June 19
Independence Day	July 4
Labor Day	First Monday in September
Veteran's Day	November 11
Thanksgiving Day	
Native American Heritage Day	Day After Thanksgiving

Christmas Eve (last 4 hours of shift)	December 24
Christmas Day	December 25
* 2 Floating Holidays	(taken at employee's discretion)
2 Unpaid Holidays for Faith or Conscience	(taken at employee's discretion)

* An employee must be on the payroll a minimum of 90 days to receive a floating holiday.

If a holiday falls on a Saturday (or the day following the employee's regular workweek) it shall be observed on the preceding day. A holiday falling on a Sunday (or the day proceeding the employee's regular work week) shall be observed on the following day.

If a Department Manager directs an employee to work on a paid holiday, the employee shall receive pay at two times their regular straight-time hourly rate for the actual time worked.

Holidays observed during vacation or sick leave shall not be charged against such leave.

ARTICLE 8 – MEDICAL BENEFITS

Section 8.1.

The Employer shall pay 100% of the monthly premium for coverage of Union employees for the benefit plans identified below. Employees shall pay 5% percentage of the monthly premium for coverage of all dependents for the Regence HealthFirst \$250 and Kaiser Permanente \$200 medical plans identified below. The employee's contribution to dependent medical premiums shall increase (over the current 5% contribution) equal to the percentage point increase, if any, over 10% of the previous year's premium up to a maximum employee contribution to dependent medical premiums of 10%. (For example, if the dependent medical premiums increased by 13% from one year to the next, the City would cover the first 10% increase, and the employee the additional 3%. The 3% would be added to the 5% currently paid, and the employee would contribute 8% to the dependent medical monthly premium.) If the City loses the WellCity designation and 2% premium savings due to lack of participation by Union employees, the range for employees' contribution to dependent monthly premiums will increase to 7-12%, in increments as described above. An employee's spouse shall be considered a dependent for purposes of this section. If the employee contribution for dependent medical premiums meets or exceeds 10%, either party may reopen Article 8.

Medical - Association of Washington Cities

Regence HealthFirst \$250 Deductible Plan

Regence High Deductible Health Plan

Kaiser Permanente \$200 Deductible Health Plan

Dental - AWC Trust (Plan F- Washington Dental Service) with Orthodontia Option III.

Vision - AWC Trust (Western Vision Service Plan).

For employees who enroll in the Regence High Deductible Health Plan (HDHP), the City will pay 100% of the monthly premium for Union employees and their enrolled dependents. In addition, the City will contribute the following amounts per plan year into the employee's Health Savings Account (HSA):

Employee Only	\$3,450
Employee + 1 dependent	\$3,900
Employee + 2 dependents	\$3,900
Employee + 3 or more dependents	\$3,900

HSA contributions will be paid on a monthly basis.

Employees may contribute additional amounts into their HSA subject to IRS limits. No HSA contribution will be made that exceeds the applicable IRS limit or triggers the Affordable Care Act excise tax.

A City employee cannot enroll themselves as a dependent on another City employee's medical plan.

The City will pay employees with dependents who choose to have no dependents covered on a City-sponsored medical plan \$250 per month, provided proof of alternative insurance coverage is provided to the City for non-enrolled dependents. The City will pay a full-time employee who chooses not to be covered by a City-sponsored medical plan \$250 per month, provided proof of alternate insurance coverage is provided. The City will pay all associated administrative and monthly fees.

The City and the Union each reserves the right to reopen Article 8 if a health insurance plan identified above is eliminated or if the City's contribution to the HDHP (including HSA) is greater than the Employer's contribution to the Regence HealthFirst \$250 Deductible Plan.

ARTICLE 9 – LEAVES

Section 9.1. Sick leave. Full-time employees shall accrue sick leave at the rate of eight (8) hours per calendar month for each month compensated. Sick leave is accumulated to a maximum carryover from one calendar year to the next of one thousand four hundred and forty (1,440) hours.

Section 9.2. Return to work. A verifying medical statement may be required when permitted under WAC 296-128-660; to assist the City in protecting employees from returning to work too soon following an illness or injury; or to protect fellow employees or clients from contagious illness.

Section 9.3. Sick leave cash out. Upon retirement or voluntary termination twenty-five percent (25%) of unused sick leave up to the first five hundred (500) hours and thirty-five

percent (35%) of unused sick leave in excess of five hundred (500) accrued hours shall be paid to all employees with five years or more of continuous City employment, subject to the VEBA provision in Article 10.4. For example, an employee with 800 hours of sick leave would be paid for 230 hours of sick leave. Upon involuntary termination where the Mayor alone grants this benefit at the Mayor's sole discretion, twenty-five percent (25%) of unused sick leave shall be paid to an employee with five years or more of continuous city employment. Upon death, one hundred (100%) percent of sick leave will be paid.

Section 9.4. Use of sick leave. Sick leave may be used for the following:

- An absence resulting from an employee's personal mental or physical illness, injury, or health condition; to accommodate the employee's need for medical diagnosis, care, or treatment of mental or physical illness, injury, or health condition; or an employee's need for preventative medical care;
- An absence to allow an employee time to provide care for a family member with a mental or physical illness, injury, or health condition; care of a family member who needs medical diagnosis, care, or treatment of a mental or physical illness, injury, or health condition; or care for a family member who needs preventive medical care.
- When the employee's place of business has been closed by order of a public official for any health-related reason, or when an employee's child's school or place of care has been closed for a health-related reason or after declaration of an emergency by a local or state government or agency, or by the federal government.
- Absences covered by the Domestic Violence/Sexual Assault/Stalking Washington State law.
- Family Medical Leave Act ("FMLA") leave.
- Washington Family Care Act ("WFCA") leave.

For purposes of sick leave, a "family member" is defined as follows:

- "Child" means biological, adopted, foster, step, or a child to whom the employee stands in loco parentis, is a legal guardian or is a de facto parent, regardless of age or dependency status;
- A child's spouse
- "Parent" means biological, adoptive, foster, step, de facto, or legal guardian of an employee or the employee's spouse or registered domestic partner (parent-in-

law), or a person who stood in loco parentis when the employee was a minor child;

- “Spouse or Registered Domestic Partner” means legal husband, wife, or person registered in Washington State as a domestic partner;
- “Grandparent” means parent of a parent of an employee;
- “Grandchild” means child of a child of the employee;
- “Sibling” means biological, step or adopted brother or sister; or
- An individual who regularly resides in the employee’s home or where the relationship creates an expectation that the employee care for the person, and the individual depends on the employee for care. This includes an individual who regularly resides in the employee’s home except it does not include an individual who simply resides in the same home with no expectation that the employee care for the individual..

Where practicable, notification of absence due to illness or injury shall be given to the relevant supervisor as soon as possible, but no later than one-half hour after the start of the work day, unless there are mitigating circumstances. Employees using sick leave for a foreseeable purpose must provide notice at least ten (10) days in advance or as early as practical. Failure to so notify shall cause the leave so taken to be construed as leave without pay and may result in disciplinary action.

Section 9.5. Bereavement Leave. A regular full-time employee shall be granted up to five (5) days of leave without loss of pay because of death of an immediate family member within sixty (60) calendar days of the loss. Leave over five days per death may be charged to sick leave at the employee’s option. For purposes of this section, immediate family member includes the employee’s parents, spouse, registered domestic partner, child, step-child, brother or sister, step-brother or sister, mother or father-in-law, brother-in-law, sister-in-law, son or daughter-in-law, grandparent, grandchild, grandparents-in-law, step-grandparents, step-grandchild, or other relative who lives in the employee’s home.

An employee may be granted up to three (3) hours of time off without loss of pay to participate in a funeral ceremony when first approved by the respective department head.

Section 9.6. Military Leave. In accordance with RCW 38.40.060, eligible employees shall receive employer pay up to twenty-one (21) days for military leave during each year beginning October 1 and ending September 30.

Section 9.7. Jury Duty. Employees will be released from duty with pay while on jury duty, or while appearing as a legally required witness on behalf of the City or on behalf of

a previous employer if approved by the City Administrator. Any jury duty or witness pay received by the employee during such leave shall be deducted from the employee's base pay. Any court-provided mileage reimbursement will not be deducted from the employee's base pay.

Section 9.8. Emergency call-outs. Emergency call-outs before and after normal working hours. Employees shall be given the discretion to take up to six hours for rest after being called out for emergency work. Any normal work hours missed during this rest period shall be considered as sick leave time. The rest period time shall be deducted from the employee's accumulated sick leave. Any time taken in addition to the six-hour rest period shall be considered vacation time and shall be deducted from the employee's accumulated vacation time. Time taken for a rest period shall not be counted against the employee's time earned towards a bonus day off as described in Section 3 of this Article.

Section 9.9. Paid Family Medical Leave. The City will pay the employer's share of the Washington State Paid Family Medical Leave premiums and employees will pay the employee's share via payroll deduction.

Section 9.10 Long Term Care Trust Act. The Employer will comply with the Washington State Long-Term Care Trust Act. Premiums are established by the State of Washington. Employees without an exemption pay the designated premium via payroll deduction.

ARTICLE 10 – BENEFIT PLAN

Section 10.1. Statewide pension plan. The Employer shall participate in the statewide system for pension, relief, disability and retirement for qualified employees as provided in RCW 41.40.

Section 10.2. Substitute Social Security Plan. The City shall continue to provide and maintain a benefit plan as a substitute for Social Security benefits. The plan shall consist of three benefits:

- a. Long-term disability;
- b. Life insurance; and
- c. A 401(a) plan for retirement income.

Section 10.3. Worker's Compensation. The City shall insure employees with the State Worker's Compensation Plan. An employee receiving pay for sick leave who is eligible for time-loss payments under the worker's compensation law, shall for the duration of such payments, receive only that portion of their regular salary which, together with said payments, will equal their regular salary. To avoid hardship on the employee caused by a time lag in time-loss payments, he/she shall be permitted to use sick leave during the time lag, provided they promptly endorses time-loss payments for the period of the time lag to the City.

Section 10.4. Post Separation HRA-VEBA. The Union has adopted the HRA-VEBA

plan ("Plan") by majority vote. The City shall contribute to the Plan on behalf of all eligible employees. An eligible employee is limited to employees who retire from service with leave cash-out rights and who submit and complete a signed HRA-VEBA enrollment form. The City's contributions to fund each retiree's HRA-VEBA account shall include the entire cash-out value of all unused leave days (sick, vacation) accrued and available for cash-out upon retirement from service per negotiated agreement or City policy. The bargaining unit may vote on the terms of this agreement annually and/or if an eligible employee will retire in the calendar year the vote is taken. Contributions to the HRA-VEBA will not exceed the Affordable Care Act excise tax threshold.

Section 10.5. Deferred Compensation. Regular employees with at least five (5) years of continuous service to the Employer are eligible to receive contributions from the Employer into a deferred compensation (457) plan as follows: employees with at least five (5) years of service but less than ten (10) years of service are eligible to receive an Employer match of up to seventy-five dollars (\$75.00) per month; employees with at least ten (10) years of service are eligible to receive an Employer match of up to one hundred dollars (\$100.00) per month. Employees are responsible for following the plan's procedural requirements and IRS contribution limits.

ARTICLE 11 – STANDBY PAY

An employee scheduled on standby shall be compensated as follows:

1. If the standby period is less than eighteen (18) hours, the employee shall receive one and one-half (1.5) hours of pay; or
2. If the standby period exceeds eighteen (18) hours but not twenty-four (24) hours, the employee shall receive three (3) hours pay.
3. After twenty-four (24) hours, compensation is calculated by repeating the aforementioned method.
4. If the nonexempt employee is called back to work while on standby, compensation shall be computed according to Article 4 of this agreement.

Standby is defined as: The employee being available to respond to any call for City service during those hours and in such manner as designated by the respective department head. The method of scheduling personnel and the determination of periods for standby assignments shall be the responsibility of the respective department head or their designee.

ARTICLE 12 – OUT OF CLASS PAY

Any supervisor who is placed in an acting appointment position, with prior approval of the City Administrator, for a minimum of two weeks, shall receive a pay increase of fifteen percent (15%) (not to exceed the incumbent's actual pay) for the time exceeding two

weeks. Accordingly, from two to four weeks, the supervisor would receive a pay increase of fifteen percent (15%). If the temporary assignment extends more than four weeks, the fifteen percent (15%) pay increase (not to exceed the incumbent's actual pay) will be retroactive to the first day of the assignment.

ARTICLE 13 – RIGHT OF ACCESS-UNION REPRESENTATION

Section 13.1. Duly authorized representatives of the Union shall be permitted to enter upon the Employer's premises at reasonable times for the purpose of observing working conditions and transacting Union business that cannot be transacted elsewhere; provided, however, that the Union representative first secures approval from the designated Employer representative as to time and place, and that no interference with the work of the employees or the proper operation of the Employer shall result.

Section 13.2. The Union agrees that Union business conducted by Union members, including the investigation of grievances, shall occur during nonworking hours (e.g., coffee breaks, lunch periods, and before and after regular working hours). Additional time may be determined as necessary and agreed to by both the City and the Union during regular working hours. A designated Union representative will be allowed to attend contract negotiations and other meetings between the Union and the Employer (e.g., grievance meetings and labor-management meetings) during normal work hours without loss of pay.

ARTICLE 14 – CITY RULES; MAINTENANCE OF CITY SERVICES

Section 14.1. City's Rules and Regulations. It is mutually agreed that the Employer has full responsibility and authority to adopt rules and regulations for the operation of the City's departments and conduct of its employees. The Union agrees that its members shall comply in full with such rules and regulations. Nothing in this Section shall be interpreted to restrict the respective department head and/or the City Administrator the right to make decisions or to establish procedures consistent with the "emergency" nature of operating each department. "Emergency" shall mean an event or set of circumstances which (1) demands immediate action to preserve public health, protect public property, or to provide relief to any stricken neighborhood overtaken by such circumstances, or (2) reaches such a dimension or degree of destructiveness as to warrant the City Council proclaiming the existence of a disaster or the Governor declaring a state of emergency in accordance with appropriate local and state statute.

Section 14.2. Maintenance of City services. In the event of any strike, walkout, slow down or work stoppage, the respective department head and/or City Administrator shall retain the right to require necessary level of staffing from the ranks of Union members in order to insure, in the City's immediate discretion, the safe maintenance of City services.

Section 14.3. Failure to comply with Section 14.2. Any employee refusing to comply with the conditions of Section 14.2 above will be subject to immediate dismissal.

ARTICLE 15 – GRIEVANCE PROCEDURES

Grievance defined: A grievance is defined as an alleged violation of express terms and conditions of this Agreement. If any such grievance arises, it shall be submitted to the following grievance procedure.

Time limits in the following steps may be extended only by mutual written consent of the parties hereto.

Step One - The Respective Department Head.

The grievance in the first instance will be presented to the respective department head in writing within fourteen (14) calendar days of the alleged breach of the express terms and conditions of this Agreement. Every effort shall be made to settle the grievance at this Step One. The department head will respond to the Step One grievance within fourteen (14) calendar days.

Step Two - City Administrator.

If the respective department head does not adjust the grievance to the complainant's satisfaction, then the grievance may be presented by the Union to the City Administrator at Step Two within fourteen (14) calendar days of the Step One response. The Step Two grievance shall be presented to the City Administrator in writing, setting forth detailed facts concerning the nature of the grievance, the contractual provisions allegedly violated, and the relief requested. Upon receipt of the Step Two grievance, the City Administrator, assisted by Human Resources, shall, within fourteen (14) calendar days, meet with the grievant and/or the representative of the Union in an attempt to resolve the grievance. Within fourteen (14) calendar days after such meeting, the City Administrator shall send to the Union a written answer stating the Employer's decision concerning the grievance.

Step Three - Mediation.

In the event the Union and Employer are not able to resolve the grievance, the parties may request the assistance of the Public Employment Relations Commission mediation service.

Step Four - Arbitration.

A grievance may be submitted by the Union to arbitration by a written demand for arbitration delivered within thirty (30) calendar days following the decision rendered in Step Two to the Mayor or designee. If the parties agree to utilize mediation at Step Three, the deadline for submitting a Step Four grievance shall be within thirty (30) calendar days following conclusion of the mediation process. Within thirty (30) calendar days after delivery of the demand for arbitration, the Employer and Union shall attempt to agree on an arbitrator to hear the grievance. If the parties do not agree on an arbitrator within fourteen (14) calendar days, either party may request a list of 9 arbitrators from the Public Employment Relations Commission (PERC). The order of striking from the list shall be determined by coin toss. The remaining arbitrator on the list shall hear the grievance,

unless the parties agree otherwise. A decision of the arbitrator shall be made in writing within thirty (30) calendar days following the conclusion of the arbitration hearing(s), unless otherwise agreed upon. Such decision shall be final and binding on both the Union and the Employer. The authority of the arbitrator is limited to ruling on the correct interpretation or application of the Articles of this Agreement and shall not add to or take away there from. Each party shall be responsible for their own costs, including attorney's fees. The fees and costs of the arbitrator shall be borne equally between the Union and the Employer.

ARTICLE 16 – DISCIPLINE

Disciplinary action will be supported by just cause and will normally be progressive in nature. Verbal reprimands are a form of counseling, not disciplinary matters subject to the grievance procedure. Disciplinary actions relating to supervisors serving an initial probationary period, or any extension of an initial probationary period, are not subject to the grievance process, provided however, that a supervisor serving a promotional probation has the right to return to their former position as provided in Article 17 section 4. The right of return may be terminated only for just cause, which is subject to the grievance process. Written reprimands will be removed from an employee's personnel file, upon request, two (2) years after the date of the reprimand if the employee has not been subject to any additional discipline within the two (2) years.

Any employee subject to discipline shall be entitled to Union representation at all meetings which the employee is required to attend where discipline is being considered for that employee. Records of the discipline may be retained in supervisory files to confirm the fact of disciplinary action as a step in the process of that progressive discipline has been followed. Internal investigation files will be retained in accordance with the Washington State Archivists retention schedule.

Section 16.1. Any employee, when being questioned by the employer about matters that may result in discipline has the right to:

- A. Receive the specific nature of the charge or allegation against them in writing.
- B. Have present their choice of the Union representative (who must be reasonably available). The Union shall be solely responsible for representation expenses except as provided in Article 13.2. The Employer shall allow a reasonable length of time for the representative to arrive at the place of meeting.
- C. The questioning by the Employer shall be during normal Employer business hours unless agreed to be held at other times by the Employee.
- D. The employee may receive reasonable intermissions or breaks if the questioning exceeds approximately one hour.

Section 16.2. **Notice and Opportunity to Respond.** Prior to issuing a written

reprimand, or suspension without pay, demotion or discharge, the Employer shall provide the individual and the Union with the following:

- A. An opportunity to view and/or provided a copy of all materials which a part of or related to the investigation upon which the allegation(s) are based;
- B. The directives, policies, procedures, work rules, regulations or other order of the City that allegedly was violated and how these were violated;
- C. What disciplinary action is being considered.
- D. An opportunity to respond to the allegation(s) verbally or in writing at a Pre-Disciplinary Meeting.

Section 16.3. Pre-Disciplinary Meeting. An opportunity to respond to the allegation(s) shall occur at a Pre-Disciplinary meeting conducted by the employee's supervisor and/or City Administrator, who shall have the authority to impose or to recommend the proposed disciplinary action. The Pre-Disciplinary Meeting shall be held no later than thirty (30) days after completion of the investigation, absent extenuating circumstances. Reasonable advance notice of this meeting, including its time and place, shall be given to the supervisor and the Union. This meeting shall be informal. The supervisor shall be given reasonable opportunity to be heard, to respond to the allegation(s), and to have the responses considered prior to the imposition of discipline.

Section 16.4. Union Representative. The supervisor may elect to have a Union representative, including Union legal counsel, present at the initial or subsequent interviews or at the Pre-Disciplinary Meeting, provided that the participation of a Union representative does not unreasonably delay the process. An "unreasonable delay" means any delay in excess of ten (10) business days.

Section 16.5. Employer's Decision. Within a reasonable timeframe, not to extend beyond thirty (30) calendar days from the date of the Pre-Disciplinary Meeting absent extenuating circumstances, the Employer shall render a disciplinary decision.

ARTICLE 17 – PERSONNEL REGULATIONS AND POLICIES

Section 17.1. All employees of this bargaining unit, in addition to being governed by this Agreement, shall also be subject to the Personnel Regulations and Policies published by the Employer having general applicability to all employees of the Employer and any subsequent personnel policies, rules and regulations that may be promulgated in the future, so long as they do not conflict with this Agreement. In case of any conflict, this Agreement shall be the controlling policy for the employees covered by this Agreement. Any changes made in the personnel policies, rules and regulations that includes wages, hours, or working conditions shall be approved by the Employer with Union input.

Section 17.2. During the term of this Agreement, employees may submit a written request that their department head review that employee's job classification. The department head will submit the request to Human Resources.

Section 17.3. An employee who is promoted or reclassified to a higher salary range (not transferred) shall be paid at the step in the new range that represents an increase in salary of not less than 5%, provided such increase does not exceed the maximum step of the new range. An employee who is transferred from one position to another within the same salary range shall remain at the same step. An employee who is demoted to a lower salary range shall be paid at the step in the lower range that most closely matches the employee's current salary.

Section 17.4. Return. Promoted or transferred employees who do not satisfactorily complete a six (6) month probationary period shall have the right to return to their previous job classification without prejudice, provided that there is a vacant position in that classification. The City will not be required to create a new position for the employee to return to, nor will it be required to "bump" another employee, regardless of status, out of a position for the employee to return to. If the City needs to backfill the vacated position immediately a temporary employee will be utilized if practical, i.e.; summer help, temporary help, interns, etc. The City will notify the Union as to whether or not the position will be backfilled with temporary help during the 6-month probationary period.

Section 17.5. Any time a recruitment for a City position is posted externally, it may be simultaneously posted internally as well. The City sees the value of growing its employees and recruiting/promoting from within. When and where practical and at the City Administrator's discretion, the City shall internally post job announcements for at least one week before advertising the position externally.

Section 17.6. Probation.

- a. Duration. The probationary period for a new employee, a newly promoted employee, an employee who voluntarily demotes, or a transferred employee is a period of six (6) months. The probationary period may be extended by the City Administrator for up to an additional three (3) months with notice as provided in section (b) below.
- b. Notification. Notification in writing, which states the reason for the extension, shall be provided to the probationer, with a copy provided to the Union and Human Resources.
- c. Conditions of Probation for Newly Hired Employees. During the probationary period an evaluation shall be provided to the employee approximately two weeks prior to the end of the six (6) month probationary period. During the probationary period of a newly hired employee, the City Administrator may, with or without

cause, dismiss an employee. The newly hired probationary employee is at-will and may be discharged or disciplined without cause or advanced notice. In such cases, the employee will have no right to grieve the discipline or discharge under this Agreement.

Section 17.7. Seniority. Seniority shall be established by length of service (hire date or rehire date) within a classification in a division with consideration of knowledge and skill level only when the length of service is equal. The Employer shall establish and provide to the Union a seniority list which shall be brought up to date and provided annually. The term "rehire" for purposes of this section means the rehire of an employee after separation from employment for any reason other than layoff.

ARTICLE 18 – PERSONNEL RECORDS

The Employer and Union recognize that effective management requires the maintenance of records regarding an employee's career development. These records may accompany an employee through succeeding management administrations. The parties agree that the following procedure will be adhered to:

1. Whenever any disciplinary document is entered into an employee's personnel file, a copy of same shall be signed, acknowledging receipt only, and provided to the employee and the Union.
2. In the case of any document which reflects unfavorably upon an employee, the employee shall be allowed an opportunity to respond to the content of the document, in writing, and the employee response shall be included in the personnel file.
3. Each employee shall be allowed access to their personnel file for review of its contents at reasonable times and upon reasonable notice.
4. Human Resources shall take measures to assure that access to the employee's personnel file is restricted in compliance with the law.

ARTICLE 19 – UNIFORMS AND EQUIPMENT

Safety Equipment: At the time of employment, and as needed thereafter as determined by the City Administrator, safety equipment will be assigned as required by Washington State and Federal regulations. These items are to include but are not limited to gloves, safety vests, safety goggles or hard hats.

At the time of employment, and as needed thereafter as determined by the City Administrator, the Wastewater Treatment Plant Supervisor and the Public Works Superintendent will be assigned the following uniform items:

- A. Uniform:

1. 5 trousers
2. 5 short sleeve shirts
3. 3 long sleeve shirts
4. safety shoes or boots (Not to exceed \$400 per year for two pairs)
5. 3 jackets
6. 5 coveralls

B. Rain Gear:

1. 1 waterproof coat
2. 1 waterproof trousers
3. 1 pair waterproof shoes or boots

C. Safety Equipment:

All safety equipment as required by Washington State and Federal regulations. These items are to include but are not limited to gloves, safety vests, safety goggles or a \$350 prescription safety glasses allowance for frames every other year, lenses every year and hard hats.

At the time of employment, and as needed thereafter as determined by the City Administrator, full time and regular part time employees receiving benefits, employees from the Planning, Building and Public Works Departments who make periodic inspections or otherwise required to represent the City for development and construction projects outside of the office may be assigned the following uniform items:

A. Uniform:

1. 1 summer jacket
2. safety shoes or boots (Not to exceed \$400 per year for two pairs)
3. 1 winter jacket
4. 2 coveralls
5. 4 Logo shirts

B. Rain Gear:

1. 1 waterproof coat
2. 1 waterproof trouser
3. 1 pair waterproof shoes or boots

C. Safety Equipment:

All safety equipment as required by Washington State and federal regulations. These items are to include but are not limited to gloves, safety vests, safety

goggles and hard hats.

The uniform shall meet the approval of the City Administrator and all purchases shall be through their office's established procedures. The employee agrees to maintain and keep in good condition and repair all parts of the uniform, and will have available for inspection on due notice their complete uniform. Each employee eligible for safety shoe and boot allowance must notify their supervisor prior to the purchase of new safety shoes or boots.

The employer shall be responsible for laundering uniforms for non-office and non-clerical Wastewater Treatment Plant employees. Frequency of laundering uniforms shall be established by employer management policy. Laundry equipment is available for Public Works Operations and Wastewater Treatment plant employees.

For non-office and non-clerical Public Works Operations employees, in lieu of City provided uniforms, the employee may elect to receive sixteen (16) cents per hour in clothing allowance added to their pay. An employee selecting this option will not have access to City provided uniform laundering. The employee selecting the hourly clothing allowance will still be provided all safety equipment as described in the appropriate section above, as well as the pair of safety shoes/boots.

If this option is selected the employee will not have access to the employer provided uniforms and laundry service for a period of one year from selecting the hourly clothing allowance.

This payment will be treated as ordinary income and taxed accordingly.

ARTICLE 20 – VACCINATIONS

The Employer shall provide employees with the proper and required vaccinations for Hepatitis A, Hepatitis B and Tetanus along with any other vaccinations as required or recommended by the Tacoma/Pierce County Health Department. Employees may elect to decline the Hepatitis B vaccine by signing the Hepatitis B Declination Form and submitting it to Human Resources.

ARTICLE 21 – LEAVE SHARING

As per Resolution 393, employees may extend their accrued vacation time to any employee to a maximum benefit of 261 days in any one incidence. For employees eligible for unpaid FMLA leave, shared leave must be used at the same time as unpaid FMLA leave.

ARTICLE 22 – MANAGEMENT RIGHTS

The Union recognizes the exclusive right and prerogative of the Employer to make and implement decisions with respect to the operation and management of the City, provided,

however, that the exercise of any and all of these rights shall not conflict with any provisions of this Agreement.

Such rights include, but are not limited to, the following:

1. To establish the qualifications for employment and to employ employees;
2. To establish the makeup of the Employer's workforce and make changes from time to time, including the number and kinds of classifications, and direct the workforce toward the organizational goals established by the Employer;
3. The right to determine the Employer's mission, policies, and all standards of service offered to the public;
4. To plan, direct, schedule, control and determine the operation of the services to be conducted by employees of the Employer;
5. To determine the means, method, and number of personnel needed to carry out City operations and services;
6. To hire and assign or transfer employees;
7. To introduce and use new or improved methods, equipment or facilities;
8. To assign work to, and schedule employees;
9. To take whatever action necessary to carry out the mission of the City in an emergency;
10. To determine the City budget.

ARTICLE 23 – SAVING CLAUSE

If any article or section of this Agreement should be held invalid by operation of law or by any tribunal of competent jurisdiction, the balance of this Agreement shall continue in full force and effect. The article and section held invalid shall be modified as required by law or the tribunal of competent jurisdiction, or shall be renegotiated to a mutually agreeable resolution for the purpose of adequate replacement.

ARTICLE 24 – COMPLETE AGREEMENT

The parties acknowledge that during the negotiations which resulted in this Agreement, each had an unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law from the area of collective bargaining, and that the understanding and agreements arrived at by the parties after the exercises of that right and opportunity are set forth in this Agreement. Therefore, the parties for the

life of this Agreement voluntarily and unqualifiedly waive the right, and each agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter referred to, or covered in this Agreement.

ARTICLE 25 – TERM OF AGREEMENT

This Agreement is effective January 1, 2025 and shall continue in full force and effect to and including December 31, 2027.

Notice to negotiate a new agreement shall be given within ninety (90) days prior to the expiration date.

IN WITNESS WHEREOF, we attached our signatures this ____ day of 2025.

CITY OF GIG HARBOR

TEAMSTERS LOCAL 313

Mary Barber, Mayor

Nick Lansdale, Secretary-Treasurer

Katrina Knutson, City Administrator

ATTEST:

Joshua Stecker, City Clerk

APPENDIX A

ATTACHMENT A

2025 WAGE SCHEDULE (including 3.6% COLA)

2025 Supervisory 313 Positions	Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Parks Manager Building Official/Fire Marshal Court Administrator	61	\$54.42	\$56.19	\$58.02	\$59.90	\$61.85	\$63.86	\$65.93	\$68.08
		\$113,195.85	\$116,880.69	\$120,673.28	\$124,595.16	\$128,646.34	\$132,826.80	\$137,136.56	\$141,597.17
Principal Planner	63	\$64.66	\$66.76	\$68.93	\$71.16	\$73.47	\$75.86	\$78.32	\$80.87
		\$134,486.06	\$138,860.47	\$143,364.17	\$148,018.71	\$152,824.09	\$157,780.31	\$162,908.93	\$168,209.93
Information Technology Services Manager Wastewater Superintendent	64	\$67.88	\$70.09	\$72.36	\$74.72	\$77.14	\$79.65	\$82.24	\$84.91
		\$141,187.74	\$145,777.63	\$150,518.37	\$155,409.95	\$160,452.37	\$165,667.17	\$171,054.37	\$176,613.97
City Engineer	65	\$71.28	\$73.60	\$75.99	\$78.46	\$81.00	\$83.64	\$86.35	\$89.16
		\$148,255.74	\$153,082.68	\$158,060.45	\$163,189.06	\$168,490.07	\$173,963.46	\$179,609.25	\$185,448.97



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: March 24, 2025

SUBJECT: Approval of the 2025 Creative Endeavor Grant Expenditures

SUBMITTED BY: Assistant City Clerk Tiffany Aliment

DEPARTMENT: Administration

PHONE: (253) 851-6137

SUGGESTED MOTION: Move to authorize the mayor to execute the Creative Endeavor Grants.

BACKGROUND INFORMATION: Arts and cultural activities have long played an important role in establishing Gig Harbor's visual identity and pride of place. Prior to 2001, there were no city-sponsored cultural art grants or monies for public art. In 1999, the idea for a memorial celebrating Gig Harbor's maritime history spurred the formation of a group that championed the installation of such a feature and later became the city's first Gig Harbor Arts Commission.

Over recent years, the commission has helped support a wide range of arts and cultural activities, including art fairs, festivals, concerts, theatrical and dance performances, and workshops through the Creative Endeavor Grant Program.

The city announced the opening of the 2025 Creative Endeavor Grant application window on Monday, January 13 via the city's website and Facebook page, and on Friday, January 17 via the city's weekly newsletter, with an application deadline of Monday, March 3. The city received a total of 14 applications with funding requests totaling \$43,350.00.

With a budget of \$30,000.00, the arts commission held a meeting on Wednesday, March 12 to discuss the 14 applications, review commissioners' application scores, and make a recommendation for funding. Attached is the funding recommendation as voted on and approved by the Gig Harbor Arts Commission.

FISCAL CONSIDERATION:

Expenditure Required: \$ 30,000.00	Amount Budgeted: \$30,000.00	Appropriation Required: \$
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ATTACHMENTS:

1. List of Applicants and Funding

STRATEGIC PLAN PRIORITY: Maintain small town character and historic preservation while growing responsibly.

Applicant	Event/Project	Ask	Allocation
Local Makers	2025 Spring Market & Festival	\$1,500.00	\$1,500.00
Gig Harbor Open Studio Tour	Open Studio Tour	\$3,000.00	\$2,500.00
Peninsula Hands On Art	Hanging with Calder	\$2,000.00	\$2,000.00
Peninsula Hands On Art	The Magic of Molas	\$2,000.00	\$2,000.00
Gig Harbor Waterfront Alliance	Chalk the Harbor	\$3,500.00	\$3,000.00
Naomi Schulz	Hedgerow Puppets Project	\$1,500.00	\$0.00
Peninsula Youth Orchestra	String Summer Camp	\$3,200.00	\$3,200.00
Narrows Music Society	Harbor Winds Concert Band Spring Concert	\$2,000.00	\$2,000.00
Gig Harbor Peninsula Civic Orchestra	Music Purchase/Website Enhancement/Facility Costs	\$3,150.00	\$2,800.00
Harbor History Museum	The Return of the Chum	\$3,500.00	\$3,500.00
Simler Group	Fly and Float	\$5,000.00	\$2,000.00
Peninsula Art League	Open Juried Exhibition	\$2,500.00	\$2,500.00
Spectrum Choral Academy	Gig Harbor Sings!	\$5,000.00	\$3,000.00
United by Music America	Fest4All Make Music Day	\$5,500.00	\$0.00
Total		\$43,350.00	\$30,000.00

A TWICE-MONTHLY SUMMARY FROM YOUR CITY OF GIG HARBOR LEADERSHIP TEAM

These department updates are an effort to increase our internal and external communication initiatives, to provide the mayor and city councilmembers with the information they need to serve the public and make informed decisions, and just as importantly, to share citywide information and updates with all staff and residents. Please feel free to send any questions, suggestions, or concerns about this document to communications@gigharborwa.gov.

ADMINISTRATION

City Administrator Katrina Knutson

PenMet Parks Facility: On March 17, the city's leadership team and members of the city council joined PenMet senior staff and board members to tour PenMet Parks' new Community Recreation Center (CRC). This 58,000 square-foot rec center will boast an indoor artificial turf sports field, a multi-use gymnasium (marked for basketball, pickleball, and volleyball), a walking track, and several community rooms that can be rented for events. Plus, a new grass sports field will be installed outside, and an old mini golf course will be updated with a Pacific Northwest theme.



The Cushman Trail will also be extended through the 17.7-acre site to the overpass at 24th Street NW, where walkers, runners, and bikers can connect to the Scott Pierson trail that crosses the Narrows Bridge.

Once the CRC opens, the indoor track will be free for all visitors to use, no matter if they are within PenMet boundaries or not. Day passes and ten or twenty visitors passes will be available for sale, with a surcharge for non-PenMet residents.

The City of Gig Harbor continues to partner with PenMet Parks to ensure that the facility and recreational needs of the entire greater Gig Harbor area are being met. City residents are not a part of the PenMet Parks District. PenMet collects an additional tax of \$0.55 per \$1,000 from residents of unincorporated Pierce County on the Gig Harbor Peninsula. Since city residents are not taxpayers, there is a surcharge for programs and facility use for city residents, and a one-week signup delay for camps and programs.

Harbor Rising: We are excited to introduce *Harbor Rising*, our new Emerging Leaders Training Program launching in April 2025. This program is designed to build leadership capacity within our organization, benefiting both the city and our employees.

Harbor Rising will provide participants with valuable skills, insights, and mentorship opportunities to prepare them for leadership roles. The program consists of six interactive sessions covering key leadership topics, including:

Session 1 – Foundation & Self-Awareness (April)

- Understanding the role (and differences) of a supervisor and leader
- Informal leadership
- Emotional intelligence (EQ) and personality traits (*The Big 5*)

Session 2 – Knowing Your Team (May)

- *The Five Dysfunctions of a Team*
- Managing generational differences in the workplace

Session 3 – Strengthening Your Leadership Skills (June)

- Creating a safe and supportive environment
- Social capital and trust-building
- Delegation and motivation strategies
- Situational leadership

Session 4 – Understanding the Law (September)

- Personnel policies and union relations
- Budget fundamentals

Session 5 – Building Confidence (October)

- Public speaking and effective communication
- Strengthening written communication skills

Session 6 – Engaging with the Community (November)

- Panel discussion with local community leaders

Session 7 – Graduation!

This program will be offered annually and will consist of a cohort of 10-12 employees. If you're interested in the program, please discuss your desires with your supervisor! The organization is committed to the growth and development of all employees.

Thank you for your dedication to making Gig Harbor a great place to work and serve. We look forward to seeing the positive impact this program will have on our organization.

Unified Regional Approach to Homelessness Meeting: On March 7, Mayor Barber and Housing, Health, and Human Services (H3) Program Manager Shea Smiley attended the Pierce County Unified Regional Approach (URA) to Homelessness meeting. Leaders from across the county gathered to discuss collaborative strategies to support our unhoused community members. Attendees recognized that while each community faces unique challenges, sharing successful strategies can help drive solutions. The group committed to developing a short-term,



actionable plan and continuing to meet regularly. Mayor Barber will serve on the URA leadership team, and Shea will be a member of the URA staff working group.



Multi-Family Tax Exemption Program (MFTE): At the March 13 city council study session, the H3 Program Manager and Community Development Director presented an overview of the Multi-Family Tax Exemption (MFTE) Program, a vital tool for affordable housing. The presentation covered the MFTE program's framework, including an overview of the different types of MFTE, eligibility and affordability requirements, key considerations, and a case study of the City of Sumner's approach. Council was supportive of moving forward with learning more about how the city can use the program to meet the needs of the community.

COMMUNITY DEVELOPMENT

Community Development Director Eric Baker

With the comprehensive plan update wrapping up soon, H3 Program Manager Shea Smiley and our office are beginning work on incentives for affordable housing in the form of the Multi-Family Tax Exemption (MFTE). Discussion of this mechanism, beginning with the Village at Harbor Hill, will focus on the opportunity to promote multi-family workforce/affordable housing in the community near transit and other key services. Stay tuned for more information as council conversations continue.

Planning: The planning team is continuing to make progress on key projects despite operating with a smaller team. While understaffed, each member remains dedicated to moving work forward and ensuring tasks are completed to the highest standard. We appreciate the continued patience and support as we navigate these challenges.

A public hearing will be held before the Hearing Examiner on April 1 to consider a Conditional Use permit for Gig Harbor Fire & Medic One, Station 51.



Building: We received 26 new permit applications, including those for the relocation of Invitation Bookshop (moving into the old West Marine space on Judson), a new home on Soundview, and tenant improvement work at the Nelick Warehouse.

Of the 23 permits that were issued, six were at Latitude 47, completing and expanding existing tenant spaces. Also issued was the permit for a new Pilates studio going into the old Columbia/Umpqua Bank location on Judson Street.

On a final note, the Albertsons at Gig Harbor North is officially gone and has been rebranded as a Safeway.

COURT

Court Administrator Stacy Colberg

License Plate Covers: In June 2024, the Washington state legislature passed HB 1693, updating state law to prohibit the use of license plate covers. Between June 2024 and December 2024 only warnings could be issued to give drivers information about the law. Effective January 1, 2025, law enforcement may issue tickets for license plate cover violations under RCW 46.16A.200(7)(b).

It is unlawful to use a license plate holder, frame, or other material that changes, alters, or makes a license plate illegible. The penalty is \$237. License plate frames may be used only if they do not obscure license tabs, letters, and numbers on the plate and the license plate can be plainly seen and always read. The same state law also requires a front license plate to be displayed if two license plates were issued by the Department of Licensing. If your plates were lost, stolen, or destroyed you may contact DOL for replacement plates at your local licensing office or online [here](#).

FINANCE

Finance Director Dave Rodenbach

The table below shows a comparison of selected revenue sources from 2022, 2023, and 2024.

Year to Year Comparison - Select Revenues					
Category	2022	2023	2024	\$ Change	% Change
Local Retail Sales & Use Tax	\$8,944,225	\$8,644,680	\$8,713,397	\$ 68,717	1%
Utility B & O	1,165,083	1,205,660	1,183,748	(21,912)	-2%
Building Permits - Basic Fees	620,686	237,899	272,449	34,550	6%
Bldg Permit - Plan Check Fee	167,131	212,852	248,011	35,159	21%
Real Estate Excise Tax	1,914,815	977,813	1,052,064	74,251	4%
Transportation Impact Fees	1,035,774	298,050	192,068	(105,982)	-10%
Park Impact Fees	\$ 184,500	\$ 13,500	\$ 33,000	\$ 19,500	11%

HUMAN RESOURCES

Human Resources Director Shannon Costanti

Advance Your Career: Looking to grow in your career? Check out the [current job opportunities](#) here at the city!

Position	Type	Status
Police Officer - Exceptional Entry	FT	Continuous
Police Officer - Lateral Entry	FT	Continuous
Seasonal Worker (Temporary - 9 Vacancies)	FT	Open until 3/31
Associate Planner	FT	Closed - selection pending
Development Review Engineer	FT	Closed - selection pending
Principal Planner	FT	Closed - selection pending
Senior Planner	FT	Closed - selection pending
Water Operator Series	FT	Closed - selection pending
Wastewater Operator Series	FT	Closed - selection pending

Mock Interviews: Recently, the Washington Corrections Center for Women held a series of [mock interviews](#), providing incarcerated individuals with the invaluable opportunity to practice and refine their job interview skills. This event, supported by the city's HR Director, is part of the Correctional Industries program within the Reentry Division of Department of Corrections. This program aims to prepare incarcerated individuals for successful reintegration into the workforce upon release.

The support of community leaders plays a vital role in the success of the program. Their involvement not only enhances the quality of the mock interviews but also strengthens the bridge between the corrections facility and the broader business community. By investing in the professional development of incarcerated individuals, we prove that meaningful change is achievable for everyone.



📷: CI Brand team



📷: Jim Kopriva, DOC Communications

ITS

Interim Information Technology Services Manager Nick Greyling

No updates this week but stay tuned!

POLICE

Police Chief Kelly Busey

Accreditation: On Tuesday, we cleared the final hurdle in our effort to become a state accredited police department! We sailed through our on-site inspection with flying colors. The remaining piece is for the Washington Association of Sheriffs and Police Chiefs (WASPC) to review our final report and issue our accreditation certificate in May.

Each member of the department played a part in this process. The main accreditation team consisted of Police Services Specialist Kerri Rowan, Property and Evidence Technician Emma Pountain, Lt Fred Douglas, and Lt Tray Federici. Our in-house instructors also helped by conducting (sometimes last-minute) training in certain areas. These personnel included Officer Jasen Raphael, Detective Ryan Erwin, Detective Jarab Daniel, Officer Mark Burns, Officer Alexa Edge, Sergeant Gary Dahm, and Officer Garrett Chapman. Beyond that, every member of the department did a terrific job in adapting to new policies and procedures, researching different areas for guidance, and providing valuable feedback along the way.

This has been a process that has spanned approximately 18 months. Our department learned about ourselves and improved in certain areas. It was also good to know that we have largely been doing things the proper way even before the process started. The changes we made will only make us better. Most importantly, our residents and businesses can be assured that we are doing our job in an efficient, legal, and transparent manner. We value our positive relationship with the public and want to do everything to ensure we honor the trust they have bestowed upon us as we strive to provide the Best Possible Service.

I'm very proud of every member of this department for reaching this point.

- Chief Busey

PUBLIC WORKS

Public Works Director Jeff Langhelm

Crescent Creek Park Open House: An open house will be held at Crescent Creek Park on April 9 from 4-6pm to get input from the public on concepts for the future layout of the park. The concepts can be viewed on the [project website](#), but they will be refined further for the open house. A public survey will also be made available on the day of the open house to get public opinion on the options presented.

Parks and Grounds Maintenance: (1) City staff have now completed the replacement of the spinner toy at the city's Skate Park. The previous spinner toy was dismantled for a few years due to safety concerns. (2) City staff have removed two dead Alder trees near the Civic Center and will be removing two more.

Streets and Storm Operations: Crews have been performing post winter clean up around town, including sidewalk cleaning, storm inlet clearing, and ditch cleaning.

Wastewater Operations: (1) The second phase of a budgeted project to remove grit and sand from wastewater digester tank #4 has begun. The contractor is beginning to remove an estimated 35,000 gallons of grit and sand and is expected to complete the task by March 19. City crews will then begin cleaning the aeration piping and replacing aeration diffusers in digester tank #4. There will be one more phase of this project that will occur soon. (2) Staff are preparing to begin advertising for budgeted electrical work to replace the existing lift station #16 pump controls and level control equipment. The existing equipment is past its useful life and many of the parts to repair the existing equipment are no longer available. (3) Nancy is completing the purchasing procedures to order the budgeted backup pumps for lift stations #3 and #4.

Capital Improvement Project Status Updates: For the most recent updates on the city's design and construction projects, see our online [CIP StoryMap](#).



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: March 24, 2025

SUBJECT: Public Hearing: First Reading of Ordinance 1538 Adopting an Updated Comprehensive Plan

SUBMITTED BY: Community Development Director Eric Baker

DEPARTMENT: Community Development

PHONE: (253) 530-7073

SUGGESTED MOTION: None.

BACKGROUND INFORMATION: After two years of public engagement and staff analysis, the Gig Harbor Planning Commission recommended amendments to the city's Comprehensive Plan and Land Use Map on November 21, 2024. These amendments established goals and policies for future development in the city of Gig Harbor through 2044.

This update was developed through the lens of the Growth Management Act, other state statutes, VISION 2050, the Pierce County Countywide Planning Policies and public comment. Through multiple subsequent study sessions beginning in December 2024, council has proposed amendments to the recommendation as shown in the revisions matrix dated February 28, 2025. The revised Comprehensive Plan and Land Use Map are presented for public hearing and deliberations.

FISCAL CONSIDERATION: N/A

ATTACHMENTS:

1. Ordinance 1538
2. Ordinance 1538 Exhibit A
3. Ordinance 1538 Exhibit B
4. Matrix of Revisions Directed by the City Council
5. Public Hearing Comments
6. Comp Plan Presentation 032425

STRATEGIC PLAN PRIORITY: Strategic Plan Priority 3 - Maintain small town character and historic preservation while growing responsibly

ORDINANCE 1538

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON, RELATING TO GROWTH MANAGEMENT AND PLANNING, REPEALING ORDINANCE 1322 AS AMENDED, APPENDICES AND LAND USE MAP AND ADOPTING AN UPDATED COMPREHENSIVE PLAN AND LAND USE MAP AS PART OF A PERIODIC UPDATE REQUIRED AS REQUIRED BY RCW 36.70A.130 TO ENSURE CONTINUED COMPLIANCE WITH THE GROWTH MANAGEMENT ACT; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the City of Gig Harbor plans under the Growth Management Act (chapter 36.70A RCW); and

WHEREAS, the Act requires the city to adopt a comprehensive plan; and

WHEREAS, the Growth Management Act (GMA), specifically RCW 36.70A.130 mandate that the City of Gig Harbor takes legislative action to review, and if needed revise its comprehensive plan to ensure continued compliance with GMA (also known as “periodic review”); and

WHEREAS, the city has met its periodic review and update requirement under GMA, RCW 36.70A.130; and

WHEREAS, based on the analysis and findings of fact and the proposed amendment recommended by the planning commission, the city council finds that the review of the comprehensive plan, identification of needed amendments and the public outreach and community involvement process comply with the Growth Management Act, RCW 36.70A; and

WHEREAS, the comprehensive plan is consistent with the Pierce County Countywide Planning Policies, the Puget Sound Regional Council Multi-County Planning Policies and the Growth Management Act; and

WHEREAS, the city, in reviewing and revising the comprehensive plan established procedures and schedules for early and continuous public participation pursuant to RCW 36.70A.130(2); and

WHEREAS, the city established and followed an extensive and broadly disseminated public outreach and engagement program established in 2023 with the community. Throughout the process, the city conducted a variety of public outreach activities to solicit and consider public comments on the community’s goals and values, and on all proposed amendments to the comprehensive plan; consistent with RCW 36.70A.130, 36.70A.035, and 36.70A.140 including: public meetings, community events, workshops, open houses, educational programs, boards and commission

meetings, and other groups and with other agencies, and public hearings between throughout the last have of 2024 and in the first quarter of 2025; and

WHEREAS, throughout the public participation process, the city provided web-based surveys, distributed media and utility billing announcements, received public comment forms, received public comments via oral testimony, email, prepared informational materials, posted information on web pages, published public notices, and provided staff memos on the review and revision of the comprehensive plan; and

WHEREAS, the city analyzed land use, housing and employment capacities in its land use capacity included in the material presented to the planning commission by the city's consultant, in accordance with RCW 36.70A.215, and in a housing inventory and analysis, which evaluated housing needs and capacity for various income levels, and determined that it can meet its housing and employment targets as allocated by the Pierce County Regional Council, and that no inconsistencies exist between the goals and policies in the amendments to the comprehensive plan and the actual and projected growth patterns examined in the analysis; and

WHEREAS, the city reviewed the Growth Management Act, Puget Sound Regional Council Vision 2050 and Transportation 2050 Plans, Department of Commerce Periodic Update Checklist for Cities, and the Pierce County Countywide Planning Policies to identify revisions needed to the comprehensive plan to be consistent with all applicable regional and state requirements, and has made the necessary revisions; and

WHEREAS, the draft amendments to the comprehensive plan were transmitted to the Washington State Department of Commerce on October 31, 2024, at least 60 days prior to adoption, and on January 9 and with follow-up on February 10, 2025, the amendments were sent to the Puget Sound Regional Council, surrounding jurisdictions, and a notice of the availability of the amendments was provided to federal, state, local agencies and jurisdictions, tribes, and interested organizations and parties; and

WHEREAS, pursuant to the State Environmental Policy Act (SEPA), the city issued a Determination of Nonsignificance (DNS) which was distributed to the Department of Ecology and surrounding jurisdictions, posted on the project webpage, and notice of availability was affected agencies and tribes through the Department of Ecology website; and

WHEREAS, the planning commission held 20 study sessions and public hearings open to the public on the Introduction, general elements, neighborhood plans and subarea plans, and appendices chapters of the comprehensive plan to review proposed amendments and consider public comments; and

WHEREAS, five public open houses were held to provide information about the draft comprehensive plan. A public hearing was held on the draft comprehensive plan to receive public testimony on November 21, 2024; and

WHEREAS, the city council has received a recommendation from the Gig Harbor Planning Commission at their December 5, 2024, study session; and

WHEREAS, the city council held study sessions on December 5, 2024, January 9, 2025, January 16, 2025, February 13, 2025 and February 27, 2025, to consider the recommendations from the planning commission and proposed amendments; and

WHEREAS, the city council throughout the study sessions to review the draft recommendation of the planning commission, provided direction to the community development department to prepare amendments to the planning commission's recommendation for consideration which are included at an attachment to the March 24 city council meeting packet; and

WHEREAS, the city council finds the draft document is consistent with the Growth Management Act, other state statutes, VISION 2025, and the Pierce County Countywide Planning Policies;

NOW, THEREFORE, the City Council of the City of Gig Harbor do ordain as follows:

Section 1. The Gig Harbor Comprehensive Plan and its appendices adopted by Ordinance 1322 is hereby repealed and replaced by the Gig Harbor 2044 Comprehensive Plan and appendices as recommended by the Gig Harbor Planning Commission through its action on November 21, 2024, and amended by the city council, attached hereto as Exhibit A.

Section 2. The city clerk is directed to transmit a complete and accurate copy of this Ordinance, as adopted, to the Department of Commerce within ten days after final adoption, pursuant to RCW 36.70A.106 and WAC 365-196-630.

Section 3. The City's Official Land Use Map adopted by Ordinance 1322 is hereby repealed in its entirety.

Section 4. The City's Official Land Use Map, which is comprised in its entirety and attached hereto as Exhibit B, is hereby adopted as is fully set forth herein.

Section 5. Severability. If any section, sentence, clause, or phrase of this ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 6. Correction of Errors. The city clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 7. Effective Date. This ordinance shall take effect and be in full force five (5) days after passage and publication of an approved summary consisting of the title.

ADOPTED by the Council of the City of Gig Harbor at a regular meeting thereof, held this 14th day of April, 2025.

Mary K. Barber
Mayor

Approved as to form:

Attest:

Daniel Kenny
City Attorney

Joshua Stecker, CMC
City Clerk

EXHIBIT A

Gig Harbor Comprehensive Plan

March 2025

[MAYOR'S LETTER]

Acknowledgements

[ACKNOWLEDGEMENTS]

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1 Introduction

Gig Harbor is the name of both the *bay* and the *city* in Pierce County. The Puyallup Tribe, who have lived on and cared for these lands have a vital history in the area since time immemorial.

By the 1860s, its sheltered waters and abundant supply of natural resources attracted immigrants from Croatia who launched the commercial fishing and boatbuilding industries. Scandinavians established farms and developed the town's infrastructure. Italians, Germans and others cleared roads, opened schools and local businesses.

Gig Harbor's broad origins have forged a unique heritage that "*the Maritime City*" will work to preserve as it faces the challenges of growth that lie ahead.

1.1 Overview

The Gig Harbor Comprehensive Plan provides a clear and comprehensive framework for managing the city's growth through 2044. Aligned with Washington State's Growth Management Act (GMA), this plan establishes a vision for the city's future while ensuring that Gig Harbor retains its distinct small-town character and natural beauty. As the city continues to evolve, this plan addresses the challenges of growth while embracing opportunities that enhance the quality of life for its residents.

The development of the Comprehensive Plan has been a collaborative effort, with extensive input from residents, local businesses, and stakeholders. Through surveys, workshops, and public hearings, the City of Gig Harbor ensured that the Plan is rooted in the aspirations of the community. The feedback gathered through these engagement efforts shaped the goals, policies, and strategies that guide the city's growth. Public participation remains a cornerstone of this Plan, reflecting a shared vision for the future of Gig Harbor.

1.2 Vision and Purpose

Central to the Comprehensive Plan is a vision for a vibrant, livable city that balances sustainable growth with environmental stewardship and community values. The Plan lays out a strategy to manage population increases, housing demands, and economic development, while protecting the local environment and maintaining the unique qualities that make Gig Harbor a desirable place to live and work. It reflects the community's commitment to preserving its maritime heritage and scenic waterfront while planning for future generations.

The recent 2023–2024 Strategic Plan for the city defined this with the following vision statement:

The City of Gig Harbor leads the way in livability, environmental stewardship, economic vitality, and municipal services.

The Plan is also designed to meet the requirements of the Growth Management Act (GMA), which mandates coordinated planning between cities and counties to address key issues such as land use, transportation, housing, and environmental protection. It also aligns with the Puget Sound Regional Council's VISION 2050 and the Pierce County Countywide Planning Policies, ensuring that Gig Harbor contributes to broader regional objectives, including sustainable development, reduced greenhouse gas emissions, and equitable growth. By aligning local and regional planning efforts, Gig Harbor ensures a cohesive approach to managing urban growth.

1.3 Implementation and Interpretation

Implementation of the Gig Harbor Comprehensive Plan relies on a range of regulatory tools, including the capital facilities plan, zoning codes, design review guidelines, and environmental protection policies. These tools guide land use, infrastructure investments, and development standards to ensure that growth is sustainable and consistent with the city's vision. By coordinating these efforts, Gig Harbor can manage new development while preserving its unique character and meeting the needs of residents.

In addition to providing a framework for guiding future action, the Plan highlights the importance of public engagement and intergovernmental coordination. Ongoing input from the community, local businesses, and regional agencies is crucial to refining the plan as conditions evolve. City staff and officials play key roles in interpreting and applying the plan's goals to individual projects, balancing immediate development impacts with long-term community benefits to ensure Gig Harbor's growth remains aligned with broader regional objectives.

1.4 Guide to the Document

The Comprehensive Plan is divided into key elements, each addressing a specific topic area for long-term planning in the city over the next 20 years. This includes the following elements:

- **Land Use (LU)** guides the city's future development, balancing urban growth with environmental stewardship, housing needs, and economic goals. It outlines land use categories, growth targets, and policies to ensure that development is sustainable, efficient, and aligned with regional plans while maintaining the city's character and quality of life.
- **The Harbor (HB)** focuses on preserving the historical, cultural, and maritime heritage of the downtown waterfront while promoting a vibrant, mixed-use center. Its policies support economic development through tourism, recreation, and marine industries, and maintain public access, protection of scenic views, and sustainable growth of local businesses and housing.
- **Community Design (CD)** provides policies that support vibrant, pedestrian-friendly spaces that reflect the city's small-town charm, natural beauty, and maritime heritage. It promotes well-designed public and private developments that preserve historical structures, enhance connectivity, and support sustainable growth while maintaining the community's unique character.

- **Environment (EN)** includes policies about protecting natural resources, conserving habitats, and promoting sustainable development practices to ensure long-term ecological health. It emphasizes climate resilience, water quality, and low-impact development to balance urban growth with environmental preservation.
- **Housing (HO)** gives policy direction on meeting future housing needs while preserving the city's small-town character. It emphasizes diverse housing options, affordable housing development, and strategies to prevent displacement, ensuring that residents across all income levels have access to adequate and affordable housing.
- **Economic Development (ED)** describes the city's approach to increasing local employment and entrepreneurial opportunities by supporting business attraction, retention, and expansion, as well as fostering workforce development. It emphasizes sustainable employment growth through the reuse of older buildings, promotion of small businesses, and coordination of sufficient infrastructure to accommodate commercial and industrial development, all to build a stronger local economy.
- **Essential Public Facilities (EPF)** outlines the City's processes for identifying and siting facilities that provide critical public services, as required by GMA. This element includes policies for managing these difficult-to-site facilities, ensuring that both publicly and privately operated facilities are appropriately located to serve the community while minimizing negative impacts on local land use, environment, and neighborhoods.
- **Utilities (UT)** provides policies to ensure the provision of essential services such as water, wastewater, electricity, natural gas, telecommunications, and solid waste. It emphasizes coordination with regional providers to support sustainable growth, maintain infrastructure, and ensure reliable service delivery as the city expands.
- **Shoreline Management (SM)** focuses on balancing ecological preservation with sustainable development along the city's waterfront. It aims to protect shoreline habitats, promote water-oriented uses, and ensure public access to the waterfront while supporting the city's historical, recreational, and commercial activities.
- **Parks, Recreation, and Open Space (PR)** provides the city's vision for a diverse and accessible park system that meets the recreational needs of all residents. It emphasizes the development of parks, trails, and open spaces that balance active and passive uses, preserve natural habitats, and promote connectivity, while supporting sustainability and enhancing the community's quality of life.
- **Transportation (TR)** presents policies to strive towards a safe, efficient, and multimodal transportation system that supports the city's growth. It emphasizes enhancing connectivity for walking, biking, and driving, while encouraging the development of infrastructure to meet the needs of a growing community.
- **Capital Facilities (CF)** ensures that essential infrastructure such as water, sewer, stormwater, and emergency services supports current development and future growth. This element outlines policies for managing and financing improvements aligning with the city's land use goals and GMA requirements.
- **Arts + Culture (AC)** emphasizes the importance of arts and cultural activities in enhancing the city's economic vitality, education, and community design. It promotes investment in the arts to foster creativity, preserve local history and traditions, and support a vibrant, inclusive community. The element outlines goals to integrate public art, support creative businesses, provide cultural spaces, and ensure

that arts initiatives are accessible to all residents, reinforcing the unique character and identity of Gig Harbor.

Additionally, there is an **Implementation** element that outlines how the Plan will be put into action over time, including administrative aspects of engagement, amendments, and coordination with Tribal Nations. There is also a **Glossary** of terms included within the Comprehensive Plan for reference.

Each of these elements includes **goals** and **policies**:

- A **goal** is a broad statement about a longer-term aspiration that the city intends to achieve. Goals typically articulate the desired end state or the general policy direction over time, but do not dictate how to achieve the outcomes.
- A **policy** is a specific guideline to direct decision-making to achieve the goals outlined in the Plan. Policies provide the framework for actions and decisions that the city needs to implement and are typically actionable and more precise.

2 Land Use

2.1 Introduction

The Land Use Element is a comprehensive tool that is used by Gig Harbor to plan for the future. Its function is to coordinate urban development and expansion to achieve the right balance growth in housing, businesses, governmental services, recreational amenities, and other aspects of city life. This Element includes a detailed map that shows different land use categories across the city's Urban Growth Area, as defined under the framework of the Growth Management Act (GMA).

Most of the other components of the Comprehensive Plan overlap with the Land Use Element and provide additional details beyond what is provided here. Elements of relevance include:

- The Harbor, with respect to a vision for the city's downtown area that includes discussions of appropriate land use.
- Housing, which provides more details about residential needs and growth targets over time.
- Economic Development, which indicates the needs of businesses in the city, including areas for growth and expansion for business retention and recruitment programs.
- Parks, Recreation, and Open Space, which highlights facilities in the city used for active and passive recreation, environmental preservation, and other community purposes.

The land use goals and policies in this Element are strategies primarily focused on supporting sustainable, efficient, and desired development patterns within the City and serve as a guide for uses considered appropriate for the areas so designated. The implementation of the Comprehensive Plan is primarily through the development regulations adopted by the City of Gig Harbor, which provide the necessary and desired performance standards for the uses allowed within each respective zoning designation.

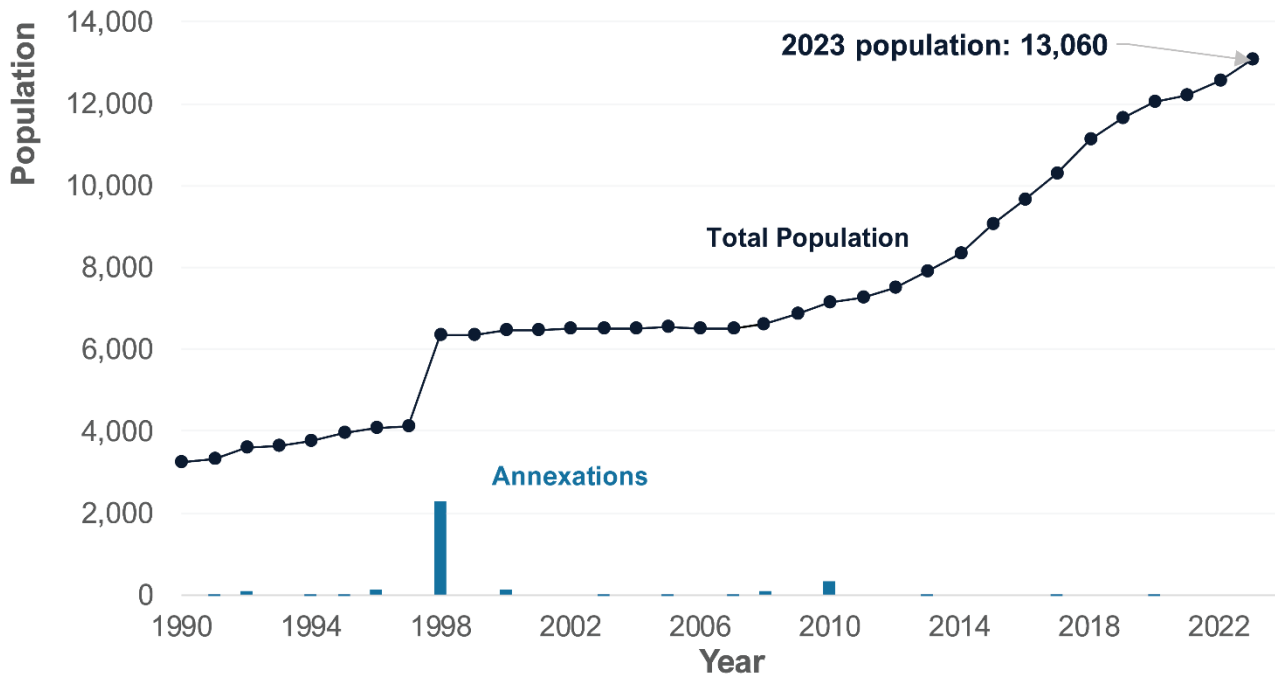
In addition to the policies, this Element includes discussions of distinct components of local land use planning:

- Land use targets for Gig Harbor, including detailed housing targets for the community overall.
- The Future Land Use Map and individual designations for land use areas under the Comprehensive Plan.
- Areas of interest for planning in the city.

2.2 Land Use Targets

The growth of Gig Harbor over time has been linked to progressive expansion of the incorporated areas of the city. Exhibit 2-1 provides a retrospective look at the historical population of the city, with notations regarding how population has increased with annexations over time.

Exhibit 2-1. Historical Population of Gig Harbor, 1990–2023.

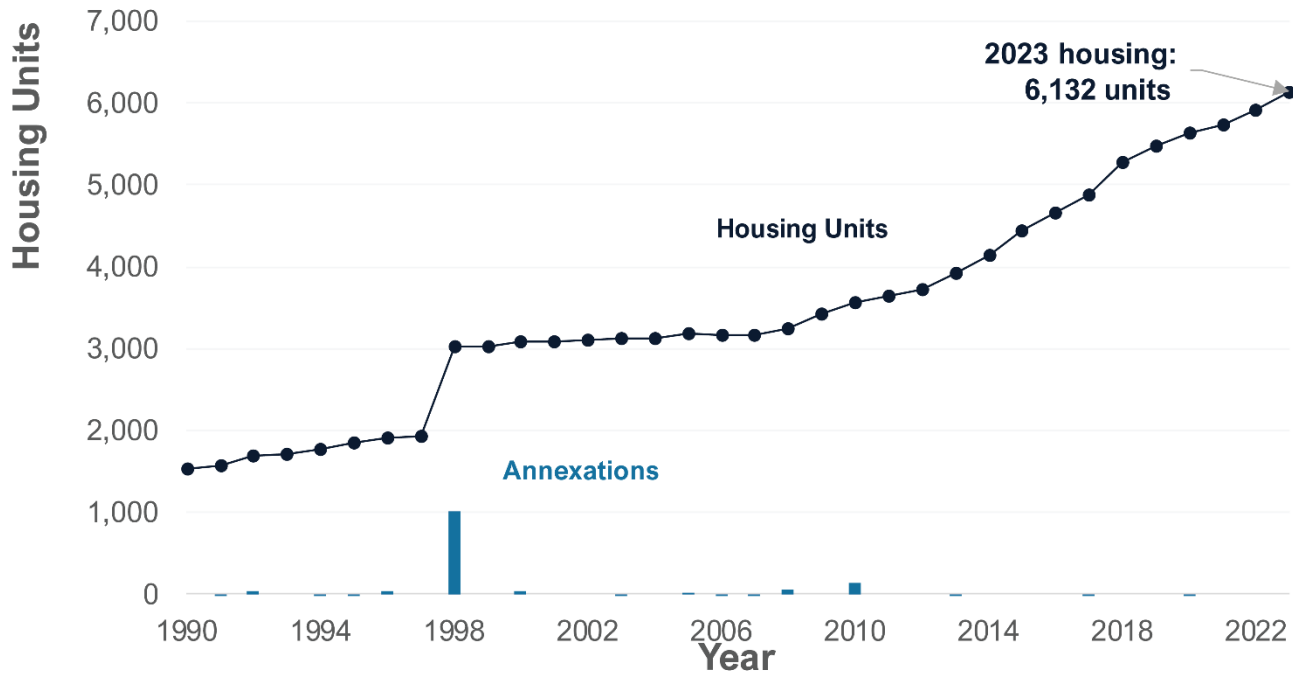


Source: Washington State Office of Financial Management, 2024.

The population of the city as of April 1, 2023, was 13,060. This has experienced several changes, with major annexations occurring in the late 1990s which added a considerable amount of population within the city's corporate boundaries. While growth in the city in general into the early 2000s was minimal, recent population growth has significantly outpaced earlier trends: since 2015, the population has grown by over 44%, with an average growth rate of 4.5% per year.

Housing growth has also experienced similar increases. Exhibit 2-2 provides growth trends in housing over a similar period, with comparable increases in housing due to annexations and growth since the early 2010s. Total housing unit counts in Gig Harbor have a general increase of over 38% since 2015, with an average increase of about 4.1% per year. This suggests that the amount of housing is growing at a slightly slower pace than population, due in part to slight increases in household sizes in the community.

Exhibit 2-2. Historical Housing Unit Totals for Gig Harbor, 1990–2023.

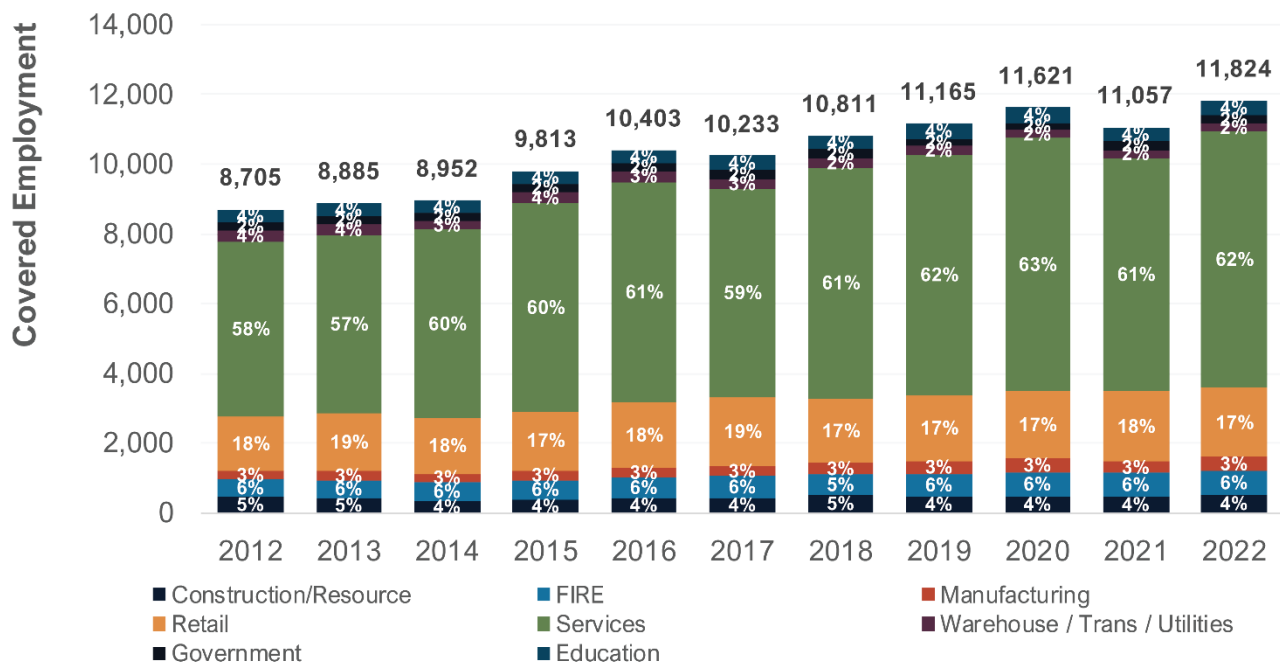


Source: Washington State Office of Financial Management, 2024.

Local employment has also experienced significant targeted growth. Exhibit 2-3 provides statistics on “covered employment” from the PSRC from 2012 to 2022, which includes all workers in the city covered under unemployment insurance. While this measure does not include workers such as sole proprietors and railroad workers, this can still highlight several major trends.

According to these estimates, covered employment in Gig Harbor equaled 11,824 workers in 2022. It is important to note, however, that there has been a significant increase in local employment between 2012 and 2022, with an average increase of 3.2% per year on average. Services presents the largest proportion of local employment and absolute growth, with about 62% of total local employment in 2022 and a growth in employment of 2,320 workers between 2012 and 2022 for an average growth rate of 3.9% per year.

Exhibit 2-3. Covered Employment for Gig Harbor, 2012–2022.



FIRE = Finance, Insurance, and Real Estate

Source: Washington State Office of Financial Management, 2024.

This context for population/housing and employment is explored in more depth in the Housing and Economic Development sections, respectively. However, these have been important in the development of growth targets for the city.

Targets for growth between 2020 and 2044 have been identified by Pierce County through Ordinances [2022-46s](#) and [2023-22s](#). These growth targets have been informed by two major policy considerations:

- Compliance with the [PSRC VISION 2050 Regional Growth Strategy](#), which specifies both broad targets for growth at the County level and specified targets by community type.
- Fulfillment of state requirements under RCW [36.70A.070\(2\)\(c\)](#) to provide sufficient capacity to meet housing needs for moderate, low, very low, and extremely low-income households.

Under these requirements, Pierce County has provided the housing growth allocations shown in Exhibit 2-4 for Gig Harbor for the 2020–2044 period. These allocations are based on “area median income” for Pierce County, which is the projected median income assumed for a family of four that is typically used in housing affordability measures. This also includes the general types of housing that are assumed to meet the needs of these households over time.

In addition to these targets on housing, the city is also committed to accommodating an additional **2,200 residents** and **2,747 jobs** in the city based on the targets provided under Ordinance [2022-46s](#).

Exhibit 2-4. Gig Harbor Housing Growth Targets, 2020–2044.

Target Category	Target Units	Type of Housing
Extremely low-income (0–30% AMI)		
<i>Permanent supportive housing</i>	156	Low- and mid-rise apartments that include rental assistance and supportive services for residents, often serving as rapid re-housing for chronically homeless individuals.
<i>Other housing units</i>	115	Low- and mid-rise apartments, potentially with significant public support/subsidies.
Very low-income (30–50% AMI)	165	
Low-income (50–80% AMI)	131	Low- and mid-rise apartments and condos, including ADUs.
Moderate-income (80–100% AMI)	56	Moderate “middle” housing, including plex and townhome development
Moderate-income (100–120% AMI)	51	
Higher income (120% or more)	218	Low-density detached single-family homes
Total Housing Units	892	

Source: Pierce County, 2023; WA Department of Commerce, 2023.

2.3 Future Land Use Map

The Future Land Use Map for the City of Gig Harbor is intended to provide a vision for the expected land uses that will be found in the city over the next 20 years. The following Exhibits provide an understanding of the implications of this Map for future development:

- Exhibit 2-5 presents the Future Land Use Map, delineating major categories of land use in the city for future guidance in zoning, development regulations, and infrastructure investments.

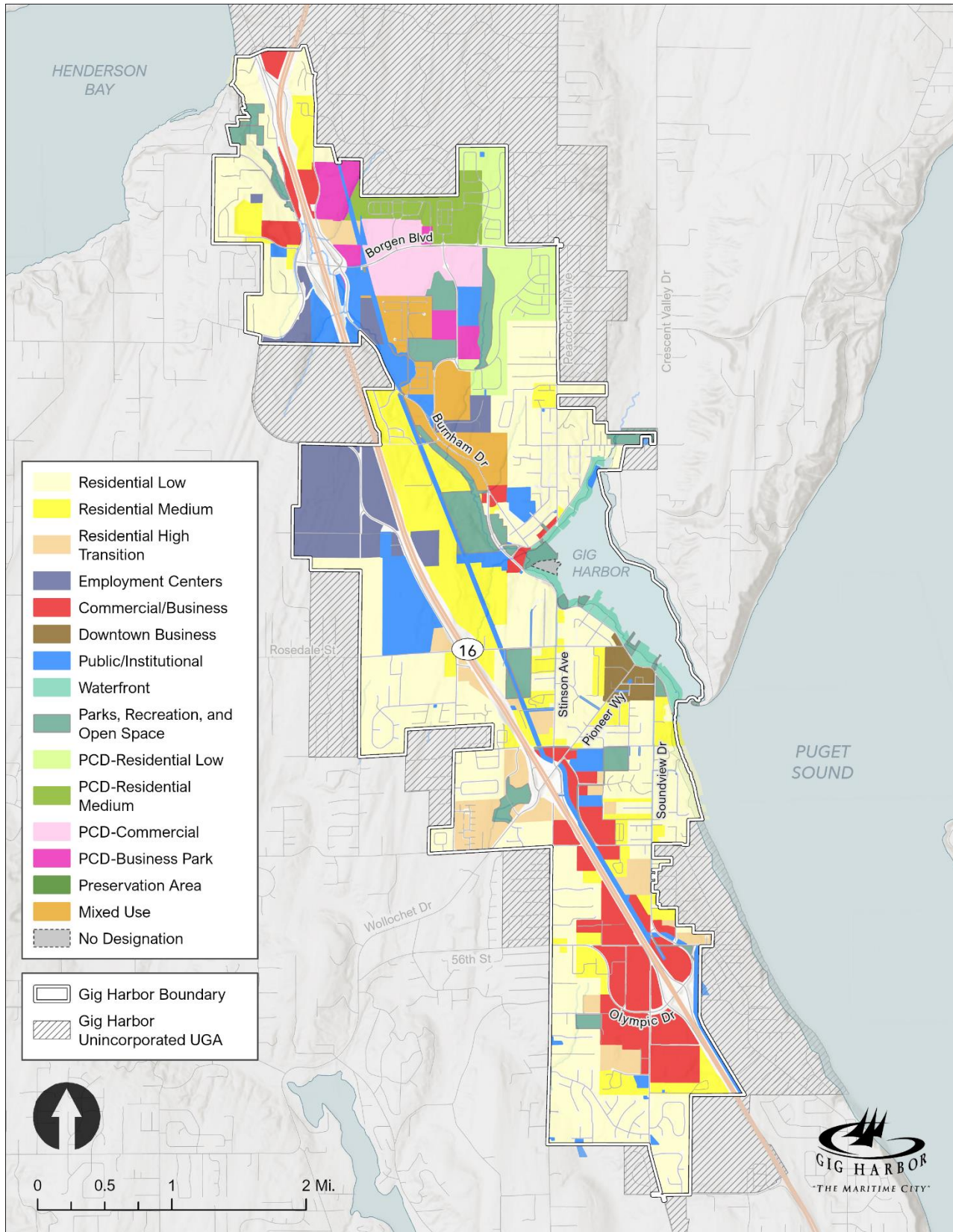
Exhibit 2-6 provides more guidance on the meanings of the Future Land Use Map Classifications. In addition to short explanations about each land use area, this includes both the corresponding zoning districts associated with each area, and the expected residential and employment densities for these areas.

- Exhibit 2-7 provides the estimated housing and employment yields expected from the designations under the Future Land Use Map. These yields have been evaluated based on previous work with the Buildable Lands reporting in Pierce County and provide a clear approach to meet targets identified in the Pierce County Countywide Planning Policies.

Key elements to highlight as part of this map and the associated land use policies include the following:

- **Meeting lower-income housing targets.** Based on the estimates updated from the Buildable Lands calculation sheets and the summary in Exhibit 2-7, additional capacity for housing will be provided to meet the identified targets for lower-income housing options. However, this will be complicated by the significant remaining capacity in the city for single-family detached residential formats, as well as ongoing needs for financial support of lower-income projects.
- **Upzoning from the previous Plan.** The major consideration for policy updates to this Land Use Map from the previous Comprehensive Plan has been associated with meeting recent targets under the GMA. Although the previous Plan provided sufficient capacity overall to meet County targets, there is a need to incorporate more affordable, denser housing formats to meet needs at lower income bands in the market. This resulted in areas that were unchanged but incorporated more density to provide associated capacity.
- **The role of accessory dwelling units.** The use of accessory dwelling units (ADUs) to achieve regional and countywide housing goals can be complex, which a topic elaborated on further in the Housing Element. Recent adjustments in state regulations about local ADU development as well as other housing types have potentially reshaped the ADU market and their viability to homeowners. However, it is challenging to predict the exact impact these units will have on meeting the city's housing objectives, especially as ADUs offer alternatives for home offices/workspaces, short-term rental arrangements, and housing options for children and seniors who would otherwise occupy the primary residence. As such, this Plan identifies that ADUs will be an important part of addressing housing needs, but that they may not be as reliable in meeting requirements for housing by household income level.

Exhibit 2-5. Future Land Use Areas Map for Gig Harbor.



Source: City of Gig Harbor, 2024.

Exhibit 2-6. Future Land Use Area Classifications.

Land Use Area and Description	Zoning Districts	Target Residential Density (units/acre)	Target Employment Density (employees/acre)
Residential Low. This area includes existing lower-density residential uses, primarily single-family detached and plex housing, on larger lots in areas where additional density may not be able to be supported with cost-effective infrastructure. Supportive community services such as schools and parks are allowed in these areas to serve the community at large.	R-1	4 (single-family detached, duplex)	N/A
Residential Medium. Medium-density residential uses are included in these areas, primarily single-family, townhomes, and plex residential. These areas are built up at higher densities with support for new infill to build convenient and walkable neighborhoods with access to key neighborhood centers. These areas may include limited business, personal and professional services and businesses which support these residential neighborhoods.	RB-1 R-2	6–12 (single-family detached, duplex, townhomes)	N/A
Residential High. This area includes higher-density residential uses in areas that can support this level of development due to increased availability of infrastructure. These areas may include supportive personal and professional services and businesses, and envisioned to have good transportation access.	RB-2 R-3	12–32 (multiplex, garden apartments)	N/A
Public/Institutional. This designation denotes Public facilities located on dedicated campuses or larger sites. These can include schools, government facilities, correction centers, and essential public facilities.	PI	N/A	20
Employment Centers. Larger-scale employment uses are found in these areas, including major warehousing, industrial, commercial, and institutional activities, as well as supportive retail commercial. These areas are expected to provide a regional draw for employment.	ED	N/A	9

Land Use Area and Description	Zoning Districts	Target Residential Density (units/acre)	Target Employment Density (employees/acre)
Commercial/Business. These areas include retail and wholesale commercial, office, and mini-warehousing uses. Where appropriate, mixed-use residential may also be permitted. These areas should have good transportation connections with surrounding neighborhoods.	C-1 B-1 B-2	32 (mixed-use and apartments)	20
Downtown Business. This area primarily includes moderate-intensity retail and office uses that support the traditional scale and character of downtown Gig Harbor. This area is also part of The Harbor and should be considered under the vision for that area.	DB	12 (mixed-use and limited townhomes/apartments)	20
Waterfront. This area includes a mix of uses along the waterfront which are allowed under the City of Gig Harbor Shoreline Master Program. This may include targeted residential, marina, and commercial/retail uses.	WM WC WR	4 (limited single-detached and plex)	20
Planned Community Development: This category of uses represents a larger planned development in Gig Harbor under previous regulations and policy. These designations are maintained for consistency with the land use policies included in these areas.			
PCD Residential Low (PCD-RLD). This area includes residential development at 4–7 units per acre that allows for unique and innovative residential development concepts; supports integration with both the broader community and important natural features and amenities; and encourages efficient patterns of development.	PCD Neighborhood Business District, LCD Low Density Residential	4–7 (single-detached, plex)	10
PCD Residential Medium (PCD-RMD). Moderate-density residential development at 8–16 units per acre that supports high-quality affordable housing; a greater range of lifestyles and income levels; the efficient delivery of public services; and greater access to employment, transportation options, and shopping.	PCD Neighborhood Business District, LCD Medium Density Residential	8–16 (single-detached, plex, townhomes)	10

Land Use Area and Description	Zoning Districts	Target Residential Density (units/acre)	Target Employment Density (employees/acre)
PCD Commercial (PCD-C). These areas accommodate commercial development supporting service and retail uses with a focus on city-wide and regional consumers. They are intended to be focused on high-quality design and integration with the natural environment. These areas may include residential uses as part of vertical mixed-use development.	PCD Commercial	24-32	20–30
PCD Business Park (PCD-BP). This area includes commercial development supporting major employment uses such as technology research and development facilities, light assembly, and warehousing, business and professional office uses, corporate headquarters and other supporting enterprises. This may also include associated support service, retail and residential uses.	PCD Business Park District	N/A	20–30
Mixed Use. These areas include a mix of commercial / employment, office, and multifamily uses. These areas are located along principal collector routes and serve a broader area, but are intended to support complete, walkable communities with housing, services, employment, and transportation and transit access.	MUD Overlay	24–32 (mixed-use, apartments)	20
Parks, Recreation, and Open Space. These areas provide passive and active recreation opportunities through parks, recreation facilities, sports facilities, conservation areas, open space, and other city-owned property with comparable uses. These areas do not include private facilities. While these locations may include ancillary commercial uses such as snack bars, they are not envisioned as a substantial location for new growth.	-	N/A	N/A

Exhibit 2-7. City of Gig Harbor 2044 Growth Targets and Available Capacity

Target Category	Type	Combined 2044 Target	Capacity + Pipeline*	Surplus/ Shortfall
Extremely low-income (0–30% AMI)				
<i>Permanent supportive housing</i>				
<i>Other housing units</i>	Higher density multifamily housing	567	574	+7
Very low-income (30–50% AMI)				
Low-income (50–80% AMI)				
Moderate-income (80–100% AMI)	Moderate density attached housing (plex/townhomes)	107	134	+27
Moderate-income (100–120% AMI)				
Higher income (120% or more)	Low density single- family detached	218	2,082	+1,864
Total Housing Units		892	2,790	+1,898
Employment		2,747	3,692	+945

*Note: “Capacity + Pipeline” includes development which has occurred since 2020.

Source: Pierce County, 2024

2.4 Urban Growth Areas

A map of the Urban Growth Area for Gig Harbor is provided in Exhibit 2-8, and divided into individual subareas for more detailed assessments as part of the recent 2023 annexation study. This map also provides current zoning for parcels within and outside of the city for context.

These subareas within the UGA include the following locations:

38th Avenue

The 38th Avenue UGA is located to the southwest of the city and is about 78 total acres. The area is developed with single-family homes and a church. There may be stormwater and septic concerns in this area that would need to be addressed for future development.

Bujacich

This area is about 176 acres, with most of the UGA incorporating the Washington Corrections Center for Women (operated by the state) and McCormick Forest Park (managed by PenMet). The primary reason for including this area in the UGA is to allow for servicing of the Corrections Center, although there are some minor commercial uses close to Bujacich Rd and 54th Ave. The area is built out, however, with few opportunities to accommodate additional growth.

Burnham Drive

The Burnham Drive UGA is the smallest of the UGAs surrounding Gig Harbor. It includes about 18 acres across five parcels and includes an auto repair garage and some single-family housing. Note that this unincorporated area is largely surrounded by the city and has no access points managed by the county, which challenges service delivery on these sites.

Canterwood

The Canterwood UGA includes about 753 total acres, with most of the area consisting of a master-planned community anchored by the Canterwood Golf & Country Club. This area represents the largest UGA, both in terms of area and number of housing units. The master-planned community is largely built out, although there is a small amount of vacant land located just outside of the planned community.

Madrona Links

The Madrona Links UGA includes a total of about 119 acres, with 95 acres consisting of the Madrona Links public golf course run by PenMet. The southeast corner of the UGA includes 55 townhomes adjacent to the golf course. This area is completely built out, with no developable sites in the UGA.

Peacock Hill

The Peacock Hill UGA is located to the northeast of the city, and includes two smaller disconnected portions to the south close to Vernhardson St. This area is about 483 acres and includes two churches, the Canterwood Homeowners Association facilities, and residential development in other locations. This area

also includes a considerable amount of vacant and underutilized land that could be used for future development.

Point Fosdick

The Point Fosdick UGA contains approximately 41 acres and is located south of the city along Point Fosdick Drive. This area is split between two non-adjacent portions, with the northwest area consisting of a built-out low-density residential area of around 23 acres, and about 13 acres to the southeast consisting of vacant land currently zoned as “Neighborhood Center” by Pierce County. Note that this vacant land is not provided with a land use designation under the Gig Harbor Comprehensive Plan.

Purdy

The Purdy UGA is approximately 338 acres, and it includes Peninsula High School and Purdy Elementary, managed by the Peninsula School District. The city’s primary interest in this area is providing sewer services. There is a utility facility found here (Peninsula Light Co.), as well as a mix of commercial and residential uses. While there are some vacant lands that could be developed, challenges with stormwater drainage and fire flows would make it difficult to use these areas.

Reid Road

The Reid Road UGA is approximately 339 acres, with a neighborhood that consists mostly of single-family housing, with a small amount of multi-family housing. While there are some remaining parcels, the area is built out. This area is not currently serviced by sewer and lift stations would be required to extend services out to the neighborhood.

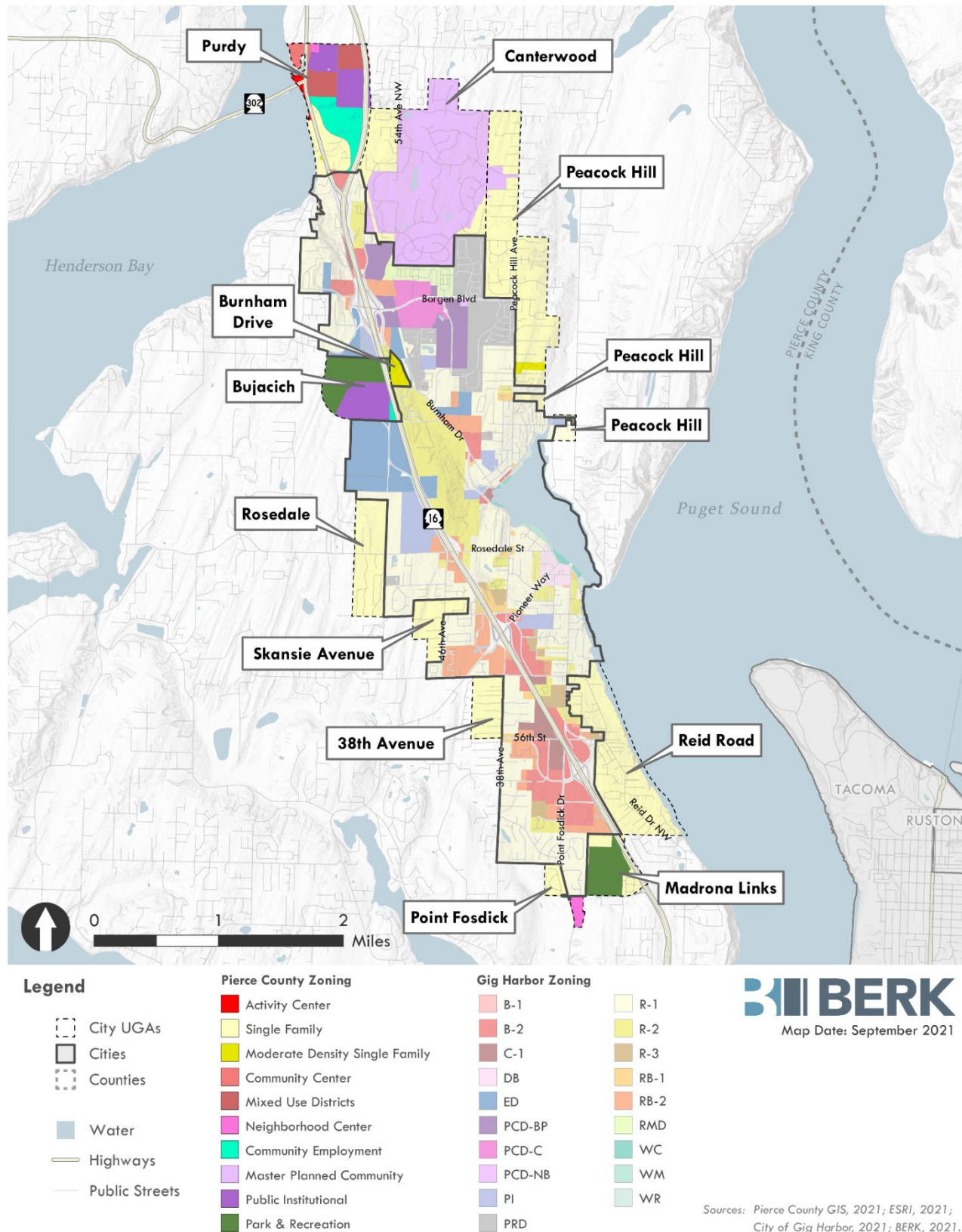
Rosedale

The Rosedale UGA is found on the western boundary of the city. It includes about 153 acres of single-family housing development. There are some sites for infill and development within this UGA, although wetlands and critical areas may complicate further development in many locations.

Skansie Avenue

The Skansie Avenue UGA is located on the southwestern edge of the city, and separates the administration of Skansie Ave. It is about 78 acres and includes mostly single-family homes. There may be opportunities for infill development, but the potential for new construction in this area is low due to the current lot layout. Additionally, portions of this area may not currently be serviced by city sewer.

Exhibit 2-8. Gig Harbor Urban Growth Areas.



Source: City of Gig Harbor, 2023.

2.5 Centers of Local Importance

Centers of Local Importance (CoLI) in the city provide local centers that can encourage compact, pedestrian-oriented development with a mix of uses that can both support a neighborhood and encourage visitors to come to the neighborhoods to enjoy local amenities.

At present, the city has five CoLIs in place in local policy (see Exhibit 2-9):

Westside

Westside functions as a focal point for both local and regional retail, being the area zoned for the most intense commercial activities within Gig Harbor. Thoughtful in-fill development paired with pedestrian and bicycle-friendly amenities can continue to elevate the existing compact, walkable environment in this area.

The integration of mixed-use projects and multi-family residential housing within and near this center should be an ongoing focus, as it provides a smooth transition to the less densely populated single-family residences beyond the center's boundaries. The center already offers pedestrian and bicycle routes which should be enhanced, encouraging people to comfortably choose walking or cycling as their preferred mode of commute.

Gig Harbor North

Gig Harbor North addresses the large-scale retail demands of the surrounding area through power center / “big box” retail development. It also includes St. Anthony's Hospital and the YMCA, both major local employers and service providers within this center and in the city as a whole. Pocket parks serving as amenities for pedestrians are integral to the area's identity and must be preserved as part of its character as development progresses.

Gig Harbor North also supports higher density single-family residential development, leveraging pedestrian pathways for easy access between central activities and homes. The area also features the Cushman Trail, a regional trail that cuts through the center. This trail provides pedestrian and non-motorized connectivity to the Westside CoLI and enhances the area's connectedness and accessibility.

Downtown

Downtown includes the Downtown Business area, which is adjacent to the Waterfront land use area and incorporates a single plot with an RB-1 zone designation. It serves as a community hub, hosting weekly community events at Jerisich Park mainly during the summer and autumn months, and provides some local retail and services for residents and visitors. Pedestrian accessibility and seasonal transit options enhance both the role of this area to attract tourism and the ability to provide a defined center for city culture. This area is discussed further in The Harbor Element.

Finholm District

The Finholm District is a smaller community hub with a variety of dining options, convenience retail, personal services, and other small-scale shopping options. It is bordered by the Bay on one side, and low-

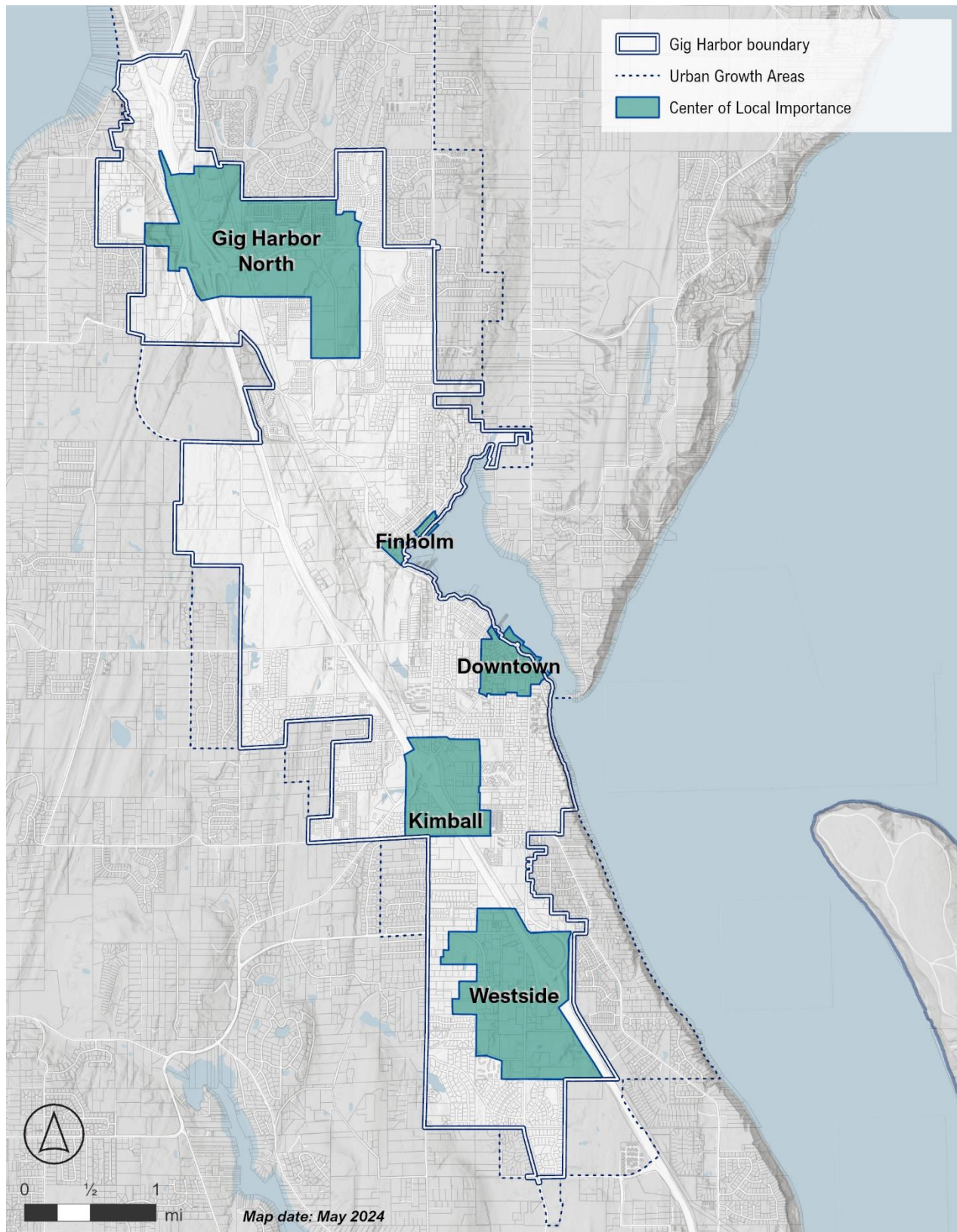
density residential on other areas surrounding Finholm. Important features of this area include the Harbor History Museum and the daylighted Donkey Creek. Note that The Harbor Element covers the Finholm District as well as the Downtown CoLI.

Kimball

Kimball includes several major features in the community that make it a distinctive neighborhood: a mix of high-density residences, affordable housing options, senior living facilities, a campus of Tacoma Community College, the Gig Harbor Civic Center, a Pierce Transit park-and-ride facility, and a hotel. These public amenities also support significant pedestrian activity in the area. As most of the commercial services are in strip malls, this neighborhood also has the potential for new redevelopment projects to increase density and activity.

In addition to its land uses, Kimball plays a pivotal role as a transportation hub and connection for car traffic and public transit for the wider Gig Harbor Peninsula. The central park-and-ride facility, located near State Route 16, positions this CoLI with potential to be a major multi-modal service hub. The proximity of SR-16 may also pose future challenges associated with traffic congestion, however, including for vehicles bound for unincorporated communities in Pierce and Kitsap Counties. Future transportation investment may be required in the area to address these considerations.

Exhibit 2-9. Gig Harbor Centers of Local Importance.



Source: City of Gig Harbor, 2024.

2.6 Goals and Policies

- ▶ **LU-1 Ensure sufficient supplies of developable land to meet identified growth targets through efficient development, maintaining a balance between land's suitability and the ability to provide urban services.**
 - LU-1.1 Allocate high density/intensity urban development to lands capable of efficiently supporting urban uses while presenting the fewest environmental risks.
 - LU-1.2 Support, allocate urban development onto lands which are suitable and do not provide substantial value to the community if left undeveloped.
 - LU-1.3 Where possible, locate high-intensity urban uses away from sensitive sites with significant archaeological, historical, cultural or special social significance.
 - LU-1.4 Allocate urban uses to areas that can be effectively serviced by roads, sewer, water, storm drainage and other basic urban utilities and transportation facilities.
 - LU-1.5 Consider existing urban growth areas capable of being supported by urban levels of services within the next 20 years when planning for long-term strategies for growth.
 - LU-1.6 Review the urban growth areas and associated policies at least once every five years, considering:
 - a) projected populations,
 - b) infrastructure capacity,
 - c) patterns of development,
 - d) land suitability,
 - e) possible benefits of city-regulated development,
 - f) potential impacts on environmentally sensitive areas, and
 - g) climate change
 - LU-1.7 Monitor developable land capacity within the city using methods consistent with the Pierce County Buildable Land Program.
 - LU-1.8 Ensure sufficient capacity within the city to accommodate the following resulting growth by 2044:
 - a) 6,642 housing units
 - b) 14,229 residents, and
 - c) 15,602 jobs.
 - LU-1.9 Ensure the consistency of city policies with PSRC VISION 2050 and Pierce County Countywide Planning Policies.

LU-1.10 Establish priorities to manage the phasing of growth, plan for and provide orderly and reasonable extension of services, and ensure the proper timing of acceptable development.

LU-1.11 Manage Centers of Local Importance (CoLIs) as designated local centers that support:

- a) Compact, pedestrian-oriented development with a mix of uses.
- b) Diverse amenities and service offerings.
- c) A variety of high- and medium-density housing options.
- d) Focal points and gathering spaces for the community and region. and
- e) Connectivity between transportation corridors.

Each of the City's identified CoLIs may serve a specific purpose to the City residents as well as residents of the greater Gig Harbor Peninsula.

LU-1.12 Provide annual reports regarding the progress made on development goals identified in this Plan.

► **LU-2 Define a pattern of urban development which is recognizable, provides community identity, and supports local values and opportunity.**

Urban Form

LU-2.1 Support a harmonious relationship between the natural environment and urban and rural land uses.

LU-2.2 Maintain the architectural and visual character and physical features which make each part of the urban form unique and valuable.

LU-2.3 Maintain the older, historical development pattern of the downtown area, and integrate the downtown with newer developments outside the downtown.

Neighborhood Planning

LU-2.4 Coordinate the planning of transitional land uses, buffers, and open space to define and protect neighborhoods and other planning areas.

LU-2.5 Encourage and promote local participation in neighborhood planning for public improvements, land use, and other planning concerns.

Generalized Land Use Categories

LU-2.6 Maintain a Comprehensive Land Use Plan Map showing city limits, urban growth areas, and generalized land use classifications that establish various uses within the city. These land use designations include the following:

- a) **Residential Low.** Lower-density residential uses, primarily single-family detached housing on larger lots. Supportive community services such as schools and parks are allowed in these areas, and natural buffers and innovative site design are used to retain natural site character.

- b) **Residential Medium.** Medium-density residential uses, primarily single-family and duplex residential. These areas may provide a transition to higher density from Residential Low areas, and may include limited business, personal and professional services or businesses which would not significantly impact the character of residential neighborhoods. The intensity of non-residential uses should be compatible with adjacent residential uses.
- c) **Residential High.** Higher-density residential uses, including both multifamily and single-family options. These areas can provide a transition between Residential Low and Medium areas and higher-intensity mixed use and commercial. These areas may include certain supportive personal and professional services or businesses which would not significantly impact the character of the neighborhood. The intensity of non-residential uses should be compatible with adjacent residential areas.
- d) **Public/Institutional.** Public facilities located on dedicated campuses or larger sites. These can include schools, government facilities, correction centers, and essential public facilities.
- e) **Employment Centers.** Larger-scale employment uses that include major warehousing, industrial, commercial, and institutional activities, as well as supportive retail commercial.
- f) **Commercial/Business.** Retail and wholesale commercial, office, and mini-warehousing uses. Where appropriate, mixed-use residential may be permitted through a planned unit development process. Natural features such as critical areas and buffers should be maintained in these areas to the greatest extent possible.
- g) **Downtown Business.** Moderate-intensity retail and office uses that support the traditional scale and character of downtown Gig Harbor. (Note that this area should be compatible with The Harbor Element in Chapter 3.)
- h) **Waterfront.** Mixed uses along the waterfront which are allowed under the City of Gig Harbor Shoreline Master Program which may include residential, marina, and commercial/retail uses.
- i) **Planned Community Development.** Neighborhood uses that are defined through more flexible planning that is responsive to site development options and compatible with the community's planning goals and interests. This designation includes several individual subcategories based on the uses within this area.
- j) **Mixed Use.** Areas that include a mix of commercial / employment, office and multifamily uses. These areas are generally located along principal collector routes and serve a broader area, but are intended to support complete, walkable communities.
- k) **Parks, Recreation, and Open Space.** Locations that provide passive and active recreation opportunities with parkland, recreation facilities, sports fields, conservation areas, open space, and other city-owned property with comparable uses. While these locations may include ancillary commercial uses such as snack bars, they are not envisioned as a substantial location for new growth. These areas do not include private facilities.

LU-2.7 Ensure that ordinances, programs, proposals, and projects conform to the intention of the Comprehensive Land Use Plan Map.

- LU-2.8 Consider uses which have been approved by Pierce County prior to the adoption of this plan as legitimate conforming uses.
- LU-2.9 Minimize the negative impacts of public and private developments on overburdened communities.

Planned Community Development

- LU-2.10 Development under the Planned Community Development (PCD) designation is intended to support efficient long-term site development compatible with the community's planning goals and interests. These areas should generally meet the following requirements:
- a) A minimum gross area of at least 100 acres, largely in an undeveloped state with long-term potential for balanced growth.
 - b) Allocations of land uses that balance residential, service commercial, and employment-oriented commercial uses in a reasonable and harmonious development plan that is sensitive to natural systems.
 - c) Adequate provisions for parks, open spaces, schools, and other neighborhoods and regional amenities.
 - d) Retention and conservation of historical and natural features, and integration of innovative protections into site design and development.
 - e) Compatibility with the scale and uses of surrounding neighborhoods.
 - f) Provision of a range of housing types and tenures that consider the expected housing needs resulting from new employment uses in the project.
- LU-2.11 Provide regulatory flexibility for PCD areas which have:
- a) long-term development plans,
 - b) suitability for a variety of intensities and densities of developments, and
 - c) a commitment to incorporating innovative design concepts in site and building design and development.
- LU-2.12 Land use sub-designations currently defined under PCDs include the following areas:
- a) **PCD Residential Low.** Residential development at 4–7 units per acre that allows unique and innovative residential development concepts; supports integration with both the broader community and important natural features and amenities; and encourages efficient patterns of development.
 - b) **PCD Residential Medium.** Moderate-density residential development at 8–16 units per acre that supports high-quality affordable housing; a greater range of lifestyles and income levels; the efficient delivery of public services; and greater access to employment, transportation options, and shopping.

- c) **PCD Commercial.** Commercial development supporting service and retail uses with a focus on city-wide and regional consumers. These areas are intended to be focused on high-quality design and integration with the natural environment. These areas may include residential uses as part of vertical mixed-use development.
- d) **PCD Business Park.** Commercial development supporting major employment uses such as technology research and development facilities, light assembly, and warehousing, business and professional office uses, corporate headquarters and other supporting enterprises. These areas may also include associated support service and retail uses.

Special Districts and Overlays

- LU-2.13 Establish special zoning districts, overlays, and other provisions as needed to manage areas with unique land use concerns such as pedestrian access, preservation of historical or cultural resources, or environmental sensitivity.
- LU-2.14 **Airport Overlay.** Areas that may be detrimentally affected by airport activities are designated under the Airport Overlay and regulated to limit nuisances and risk. These regulations shall balance the interests of residents and property owners with public safety considerations.
- LU-2.15 **Height Overlay.** Areas where buildings or structures may cross the Federal Aviation Regulations (FAR) Part 77 “Imaginary Surfaces” map are included in the Height Overlay to ensure that airport operations are protected from height hazards.

► LU-3 **Coordinate land use planning to support the Tacoma Narrows Airport and reduce the impacts of airport operations on the community.**

- LU-3.1 Support the continued growth and development of the general aviation airport facilities at Tacoma Narrows Airport as consistent with the Gig Harbor Comprehensive Plan and state and federal requirements.
- LU-3.2 Minimize incompatible land uses or the potential for incompatible development and consult with the Washington State Department of Transportation Aviation Division and Tacoma Narrows Airport on land use decisions that may impact the airport.
- LU-3.3 Ensure that zoning regulations consider federal and state requirements regarding those land uses and activities that may impede safe flight operations or contribute to public safety risks related to the airport.

► LU-4 **Provide for the development of high-quality residential neighborhoods with supporting amenities and public services.**

- LU-4.1 Allow a broad choice of housing types, locations, sizes, and tenures to meet local housing needs.
- LU-4.2 Allow housing options that meet the needs of different household types and ages.
- LU-4.3 Allow and provide public services that meet the needs of the local community in a neighborhood.

- LU-4.4 Ensure that there is a minimum density of four dwelling units per acre in residential areas of the city.
- LU-4.5 Support residential densities across the city that can help meet identified housing targets.
- LU-4.6 Provide incentives such as increased residential development density in exchange for neighborhood public amenities or other public benefits.
- LU-4.7 Locate higher residential densities in areas that can provide greater local amenities.
- LU-4.8 Manage neighborhood development regulations to optimize the efficient use of land, sustainability of public services, and protection of natural features.
- **LU-5 Coordinate with the Peninsula School District to locate and develop new schools and provide existing schools with essential public services.**
 - LU-5.1 Coordinate joint planning processes with the Peninsula School District to consider:
 - a) capital facilities needs and requirements for school development and expansion,
 - b) school site location decisions,
 - c) joint use of playgrounds/recreational facilities,
 - d) development of facility siting criteria, and
 - e) information sharing about planning needs.
 - LU-5.2 Coordinate with the Peninsula School District about planning for new and expanded educational facilities within the urban growth area.
 - LU-5.3 Promote the fiscal sustainability of school budgets by protecting existing revenue sources such as property taxes and impact fees and exploring new revenue sources and grant funding.
 - LU-5.4 Plan safe pedestrian linkages and routes to schools from residential neighborhoods.
- **LU-6 Prioritize, protect and enhance groundwater availability and quality through land use protections.**
 - LU-6.1 Avoid siting industrial uses that pose a risk of groundwater contamination, particularly in critical aquifer recharge areas.
 - LU-6.2 Provide incentives for innovative development that reduces impervious coverage to maintain and enhance groundwater recharge.
 - LU-6.3 Address the impacts of on-site septic systems on groundwater quality and minimize or avoid new sources of contamination.

► **LU-7 Protect and enhance surface water quality through land use protections.**

- LU-7.1 Adopt the City Stormwater Comprehensive Plan by reference and implement its provisions as part of land use policy to:
- a) ensure consistency with State and federal clean water guidelines,
 - b) preserve and enhance existing surface water resources,
 - c) eliminate localized flooding, and
 - d) protect the health of Puget Sound.
- LU-7.2 Consider Low Impact Development (LID) methods to reduce or eliminate stormwater runoff on-site, and provide a review process and informational materials to promote these options for local development.
- LU-7.3 Allow and encourage alternative site and facility design and surface water management approaches to implement the intent of LID.

► **LU-8 Define and designate suitable open space and preservation areas to meet local environmental and recreational needs.**

- LU-8.1 Restrict or limit development within designated open space/preservation areas using best available science.
- LU-8.2 Encourage land preservation trusts as a long-term approach to manage private areas as open space.
- LU-8.3 Consider bonus density incentives, transfers of development rights, and flexible site development requirements to help preserve private open space while supporting the ability to use the property where possible.
- LU-8.4 Explore the acquisition of high-quality natural areas that can help to achieve the city's environmental and recreational goals.

► **LU-9 Organize effective land use and development planning review processes and coordinate across different city departments and with external government agencies.**

- LU-9.1 Support ongoing improvements to permitting processing times and coordination and information sharing with potential applicants.
- LU-9.2 Encourage coordination across city departments and with outside utility districts and other agencies to reduce challenges with land use and development planning review processes.
- LU-9.3 Resolve land use conflicts and compatibility issues through robust neighborhood planning and engagement processes.
- LU-9.4 Coordinate with Pierce County on the management and processing of land use development applications within the Gig Harbor urban growth areas.

► **LU-10 Develop urban plans and policies that promote public health and encourage physical activity.**

- LU-10.1 Support the development of non-motorized connections between residential neighborhoods, community destinations, and other compatible uses with sidewalks, paths, bike lanes, and other facilities.
- LU-10.2 Require internal pedestrian circulation systems for new and existing commercial, multifamily and single-family developments, and other activity centers.
- LU-10.3 Ensure connections between non-motorized transportation systems and current and future transit facilities.
- LU-10.4 Coordinate non-motorized transportation infrastructure improvements to promote a continuous network for the city.
- LU-10.5 Collaborate with other agencies to promote the safe use of non-motorized transportation.
- LU-10.6 Consider smaller-scale neighborhood convenience retail in neighborhoods to meet the daily needs of nearby residents and provide gathering places for the community.
- LU-10.7 Consider higher-density residential areas close to commercial centers, shops, transit, regional parks and other services.
- LU-10.8 Require a Health Impact Assessment for projects that may result in significant effects on community health.

3 The Harbor

3.1 Introduction

Downtown Gig Harbor is quaint, charming, and historic. The historical structures and landmarks included in this district represent an important cultural identity that continues to draw visitors, shoppers, and residents to the area. Historically, this draw from the amenities of the downtown has created development pressures on the city and has required the city to grow in the North and Westside of town to accommodate the needs of the new residents while preserving downtown character and form.

Over the last 30 years, Gig Harbor has held multiple public forums and sought public input regarding the future of the waterfront downtown areas and compiled an inventory of historic structures in The Harbor. The Historic Preservation Commission plays a vital role in safeguarding Gig Harbor's rich heritage and ensuring that our community's unique historic character is preserved. The following goals and policies reflect the extensive public outreach and input to provide a framework for future growth and vitality that maintains The Harbor's historical context and character.

3.2 Vision for The Harbor

The boundaries of The Harbor are provided below in Exhibit 3-1.

Rooted in the rich cultural heritage of the Puyallup Tribe of Indians, Squaxin Island and Nisqually Tribes, alongside our maritime traditions, The Harbor reflects the deep connections to our past and serves as a foundation for our future. The Harbor is:

- A vibrant place where residents, visitors and boaters enjoy a walkable waterfront, picturesque views, and the natural environment.
- A place that celebrates and perpetuates the character and traditions of a working waterfront and preserves historic neighborhoods.
- A place that supports and values local retail shops and services.
- A place that provides services for recreational and commercial boating.
- The Harbor is a place where people live, work, play, shop and explore.

Exhibit 3-1. Boundaries of The Harbor.



Source: City of Gig Harbor, 2024.

3.3 Goals and Policies

The goals and policies of this element support a mix of uses along the waterfront in Gig Harbor. These uses include commercial fishing, boating, marine shops, and services, restaurants, and retail shops, as well as residential uses that support this location as a unique community. Over the long term, this area will continue to develop in ways to enhance the recreation, tourism, and marine industries in Gig Harbor, support the waterfront as a local economic asset, and maintain and improve community enjoyment and public access to the water.

- ▶ **HB-1 Promote multimodal transportation opportunities to encourage equitable non-motorized travel through The Harbor and reduce the need for parking in the historic Harbor overlay district while maintaining or improving connections for pedestrians, cyclists, and boaters.**
 - HB-1.1 Support pedestrian access throughout The Harbor using linkages to the public park system.
 - HB-1.2 Support and plan for public transportation opportunities in The Harbor and between The Harbor and the Centers of Local Importance.
 - HB-1.3 Work with public transit agencies to establish and maintain “around town” paratransit and microtransit service throughout the year, allowing residents, visitors and boaters accessibility to and from The Harbor.
- ▶ **HB-2 Create and maintain a pedestrian-friendly environment throughout The Harbor by emphasizing safety, maintenance, and comfort.**
 - HB-2.1 Coordinate traffic calming efforts throughout The Harbor to reduce vehicle speed and enhance roadway safety.
 - HB-2.2 Maintain and enhance an efficient transportation network in The Harbor that balances vehicular mobility with safe, accessible, and integrated non-motorized transportation options, ensuring equitable service levels for all users.
 - HB-2.3 Incorporate features that facilitate pedestrian crossings and improve visibility for drivers and pedestrians.
 - HB-2.4 Provide streetscape amenities such as landscaping, common areas, seating areas, lighting, waste containers and signage that keep with the character and scale of The Harbor.
 - HB-2.5 Promote a safe, inclusive and walkable environment.
 - HB-2.6 Pursue opportunities to widen sidewalks and remove obstacles.
- ▶ **HB-3 Protect the views of the bay from within The Harbor area and from the bay toward The Harbor.**
 - HB-3.1 Require waterfront developments to provide for additional docks, paths, walkways, overlooks, picnic and seating areas, fishing piers or areas, overlooks, and viewpoints as outlined in the Shoreline Management Program.

- HB-3.2 Provide incentives for the protection of view corridors.
- HB-3.3 Explore opportunities to place utility lines underground throughout The Harbor.
- HB-3.4 Maintain and promote trees and vegetation as assets for views, and ensure that sufficient tree protections are in place to prevent unnecessary removal, preserve the natural character of The Harbor, and enhance environmental sustainability.
- HB-3.5 Establish landscape standards to support views of the bay along Harborview and North Harborview Drive throughout The Harbor area, and promote the use of native vegetation wherever feasible.

► **HB-4 Protect the natural and built environment from degradation and pollution.**

- HB-4.1 Encourage sustainable, low-impact land development and building practices in new development and construction, ensuring that The Harbor is free from significant obstruction, pollution or intensive development.
- HB-4.2 Conserve native vegetation along shorelines.
- HB-4.3 Promote well-vegetated shorelines as preferred over vegetation clearance for views or lawns. Allow limited and selective clearing for views and lawns where slope stability and ecological functions are not compromised.
- HB-4.4 Establish incentives for environmental protection to improve the ecological functions in the area.
- HB-4.5 Preserve and protect habitats and associated ecosystems, including the Crescent Creek and Donkey Creek estuaries and critical saltwater habitats. Key habitats include, but are not limited to kelp beds, eelgrass beds and mud flats.
- HB-4.6 Manage the location, construction, operation, and maintenance of shoreline uses and developments to maintain and enhance the quantity and quality of surface and groundwater.

► **HB-5 Establish and manage a well-balanced system of public properties along the waterfront of The Harbor that meet the needs and desires of the community.**

- HB-5.1 Create complementary parks and uses throughout The Harbor. Balance services and active recreational uses for all users of the park system.
- HB-5.2 Develop existing publicly owned shoreline properties to provide additional public access where appropriate.
- HB-5.3 Create a mixture of active and passive recreational uses that do not intrude on the natural features of the shoreline or the residential neighborhoods.
- HB-5.4 Coordinate with outside public and private agencies and organizations to acquire and preserve additional public shoreline and open water access.

HB-5.5 Ensure that publicly owned parks are available for public use and uses that provide the greatest public benefit of residents and visitors alike.

► **HB-6 Retain and protect the unique character of historic business and residential neighborhoods within The Harbor.**

HB-6.1 Define and designate distinct historic neighborhoods within The Harbor, each reflecting its unique character, to address specific concerns, such as appropriate transitions or buffers, while promoting cohesive development that honors the area's cultural heritage.

HB-6.2 Promote design standards and development regulations that respect and enhance the unique character and historical patterns of neighborhoods in The Harbor, ensuring new development complements traditional building features and integrates with the surrounding community. Note that these should be in alignment with the guidelines contained in the Design Manual.

HB-6.3 Improve public spaces, streetscapes, and waterfront access with designs that reflect the historic and cultural identity of The Harbor, creating welcoming and vibrant community spaces.

► **HB-7 Maintain the form and design of existing structures through maintenance, adaptive reuse, and design standards that complement the historical form and scale.**

HB-7.1 Preserve the existing heights, setbacks, and massing of historic structures while maintaining an appropriate scale and relationship between buildings in residential and commercial neighborhoods.

HB-7.2 Encourage residential designs that promote interactions with the neighborhood, such as front porches, windows, and other treatments.

HB-7.3 Promote the use of durable and compatible materials that enhance and respect the integrity of historic structures.

HB-7.4 Support architectural designs that align with the historical and cultural aspects of The Harbor.

HB-7.5 Promote the preservation of properties eligible for the city's historic register in forms as close to original as possible.

HB-7.6 Provide incentives and streamlined permitting to encourage the preservation of historical properties eligible for or listed on the city's historic register.

HB-7.7 Consider the needs of adaptive reuse as part of the design standards included in the city's Design Manual.

HB-7.8 Refine the historical district zoning boundaries to acknowledge both the preservation of historic distinctions and the dynamic nature of communities.

► **HB-8 Promote high-quality design and construction for future development that considers the unique historic character and structures of The Harbor.**

- HB-8.1 Emphasize active public orientation of structures by providing common areas and direct access from surrounding public areas (street and waterward), and discouraging blank walls and privacy fences.
- HB-8.2 Develop incentives for mixed-use structures in commercial areas and nodes.
- HB-8.3 Incorporate visual points of interest into building and landscape design that is viewable from the public street.
- HB-8.4 Minimize asphalt coverage along waterfront parcels.
- HB-8.5 Develop a balanced parking strategy for The Harbor that supports economic development by providing adequate visitor and commercial parking while ensuring residents have accessible and convenient parking options to foster a vibrant community atmosphere.
- HB-8.6 Ensure that individual developments complement current and future uses with respect to form, massing, and on- and off-site impacts.
- HB-8.7 Support human-scale development that aligns with existing development and does not deviate significantly from surrounding development in terms of size, location or appearance.

► **HB-9 Support and enhance the cultural heritage of the Tribal Nations and commercial maritime history within The Harbor and its recognition in the community.**

- HB-9.1 Identify, preserve, enhance, and promote Gig Harbor's multicultural heritage, emphasizing both that of the local Tribal Nations and maritime fishing traditions as integral to the community's evolution. This encompasses the historical narratives of the city and its neighborhoods, along with traditions and cultural features, including significant historical sites, buildings, artworks, objects, views, and monuments that reflect the contributions of the First People and the maritime fishing community.
- HB-9.2 Support the commercial fishing fleet as a significant historical and cultural resource.
- HB-9.3 Identify and incorporate significant historical and cultural lands, sites, artifacts, and facilities into the design and development of the public waterfront.
- HB-9.4 Promote educational initiatives that raise awareness of the cultural heritage Tribal Nations within Gig Harbor, highlighting the history, traditions, and contributions of local Tribal communities to enrich community understanding and appreciation.
- HB-9.5 Support organizations that provide cultural programs and activities to the public.
- HB-9.6 Provide incentives for preservation and increased public access to historic sites and structures.

- HB-9.7 Support the installation of public art and informational signage that celebrate and reflect the heritage of Tribal communities within Gig Harbor, fostering a deeper connection to the land and its original inhabitants.
- HB-9.8 Engage with local Tribal partners in the planning and development of cultural heritage projects, ensuring their voices are heard and their perspectives are integrated into community events and initiatives.

► **HB-10 Support a mix of uses in The Harbor, including fishing, boating, retail, commercial, and residential uses.**

- HB-10.1 Promote a balance of jobs and housing in The Harbor to encourage a balanced neighborhood.
- HB-10.2 Encourage street-level commercial and retail uses to support pedestrian experience.
- HB-10.3 Increase the number of residential units in mixed-use commercial nodes.
- HB-10.4 Balance services, amenities, and other uses within The Harbor to promote necessary access by residents, workers, and visitors.

► **HB-11 Encourage a diverse mix of housing types, sizes, and densities compatible with the neighborhoods within The Harbor.**

- HB-11.1 Support development of a mix of attached and detached housing units in The Harbor.
- HB-11.2 Ensure that residential development standards for attached and detached accessory dwelling units on a single family lot enhance the character of the established neighborhood.
- HB-11.3 Promote fair and equal access to housing for all persons and prohibit any activity that results in discrimination in housing.

► **HB-12 Encourage a strong, diversified, and sustainable economy for Gig Harbor that respects the natural and cultural environment and supports a high quality of life in the community.**

- HB-12.1 Regularly review regulations and procedures to encourage economic vitality within The Harbor.
- HB-12.2 Coordinate with the downtown businesses, property owners and community groups on efforts to establish a stronger economic base in The Harbor.
- HB-12.3 Support innovative solutions for parking issues that would not impact the historical structures or waterfront, such as the development of shared parking programs and shuttle services,.
- HB-12.4 Encourage historical and cultural preservation that can support economic development.

► **HB-13 Support business retention, attraction, and expansion in The Harbor to provide the jobs, products and services that support and enhance the vibrant, historic, and culturally diverse Harbor.**

HB-13.1 Identify and implement local business attraction, retention, and expansion strategies targeted to economic sectors that could support additional local employment.

HB-13.2 Promote small businesses, especially startup businesses owned by or employing local residents.

HB-13.3 Collaborate with local organizations to enhance and ensure the viability and vitality of The Harbor business community.

HB-13.4 Provide home occupation guidelines and standards for home-based businesses in residential neighborhoods that encourage entrepreneurship while minimizing impacts to of the surrounding neighborhoods.

HB-13.5 Encourage community activities in commercial districts that can attract potential customers to local businesses.

HB-13.6 Support small-scale entertainment venues for theater and musical performances.

► **HB-14 Increase economic opportunities through new investment.**

HB-14.1 Support the reuse or revitalization of older buildings and redevelopment of vacant properties in areas requiring additional investment.

HB-14.2 Provide incentives to encourage the revitalization of commercial areas, when appropriate, such as:

- a) Reduced fees for permits or utility connections;
- b) Waivers from height, bulk, and density requirements;
- c) Expedited permit processing;
- d) Property tax incentive programs, including, but not limited to Multi-Family Tax Exemptions; and
- e) Reduced parking standards.

HB-14.3 Encourage special improvement districts and other programs necessary for revitalization of older business and commercial areas of The Harbor that can also provide public benefits and are appropriate to the long-range goals of the city.

► **HB-15 Promote The Harbor, bay and related waterfront lands with improvements and features that support uses related to commercial and recreational boating and water activities.**

HB-15.1 Promote innovative concepts such as mixed-use developments, buffer zone setbacks, and common shoreline or dock improvements that can help conserve and improve valuable fishing and recreational water activities within The Harbor.

HB-15.2 Support temporary docking facilities for visiting vessels that retain open surface water area for watercraft circulation.

HB-15.3 Explore the appropriateness and viability of the development of a fuel dock for boating needs.

HB-15.4 Allow supportive uses and services for boaters, commercial crews, and residents.

HB-15.5 Protect adequate navigation corridors and access within the bay.

► **HB-16 Promote and preserve the Gig Harbor commercial fishing fleet as a significant cultural and economic resource.**

HB-16.1 Allow over-water, water-dependent development that directly supports the commercial fishing industry, such as net sheds and load/unloading docks.

HB-16.2 Allow and encourage supporting sales and services related to the commercial fishing industry, such as marine fueling facilities or direct dock sales of sea food products.

HB-16.3 Encourage the development of facilities that support the commercial fishing industry while ensuring that such advancements are balanced with the historic scale of existing development in The Harbor. This includes the retention and thoughtful redevelopment or reuse of waterfront properties that facilitate commercial fishing activities.

HB-16.4 Promote local commercial fishing as an important component of the economic, cultural, and community life of Gig Harbor through educational opportunities and community events.

HB-16.5 Encourage the development of additional moorage and docking facilities consistent with local commercial fishing needs.

► **HB-17 Develop the waterfront as a place of outdoor activity.**

HB-17.1 Encourage outdoor activities along the commercial waterfront zones with outdoor dining locations, play areas, spaces for civic events, and other public spaces that apply inclusive design principles.

HB-17.2 Develop public art displays at the waterfront.

HB-17.3 Design protective features to improve the comfort of outdoor public spaces and allow them to be used year-round.

HB-17.4 Minimize asphalt coverage and hard surfaces along waterfront, especially with respect to parking.

HB-17.5 Use treatments and materials such as colored, textured or grass-block pavers to break up hard surfaces along the waterfront.

HB-17.6 Encourage human-scale development with ground-level uses and designs that complement the streetscape.

4 Community Design

4.1 Introduction

Designing a Vibrant Community

The way our community looks and feels affects how we experience it and interact with each other. Good design invites us to engage, sparks curiosity, and fosters connections. Unfortunately, recent development trends have prioritized private spaces over communal ones, leading to a lack of character and community spirit.

The Importance of Community Design

When design is neglected, city planning becomes a piecemeal process, overlooking how developments fit together and impacts the community. This can result in:

- Towns without central gathering spaces.
- Downtowns without vitality.
- Cities without unique identities.
- Communities without a sense of belonging.

Gig Harbor's Strengths and Opportunities

Luckily, Gig Harbor has retained much of its small-town charm. In 1992, we asked residents what they loved about our community and what they'd like to change. They valued our town's scale, historic architecture, and natural beauty. We've adopted goals and policies to ensure future development will enhance these qualities.

Guidance for Community Design

The following goals and policies serve as guidelines for development, aiming to preserve and enhance Gig Harbor's character. While specific guidelines and zoning code updates will follow, these goals and policies will help shape our community's future.

4.2 Goals and Policies

► CD-1 Strengthen connectivity between people and places.

- CD-1.1 Require new commercial development to incorporate outdoor people-oriented common spaces for public use.

- CD-1.2 Encourage structures, entry ways, landscaping, and common areas to be oriented to the public right-of-way with parking uses to the side or rear.
- CD-1.3 Encourage facades that face the neighborhood and provide engagement with public rights-of-way and public spaces.
- CD-1.4 Promote people-centered building and streetscape design that minimizes the impacts of parking.
- CD-1.5 Encourage outdoor vending in common areas to provide color, activity, and a sense of vibrancy to commercial areas.
- CD-1.6 Provide for displays of public art and space for temporary uses as part of common areas.

► **CD-2 Provide for pedestrian and non-motorized transportation connections in the city.**

- CD-2.1 Mandate wherever possible connections between new developments and existing uses with connecting paths and sidewalks.
- CD-2.2 Promote pedestrian access through corridors and gateways that address barriers to movement.
- CD-2.3 Minimize impervious areas designed exclusively for motor vehicles.
- CD-2.4 Coordinate with Pierce Transit on providing user-friendly bus stops in the city with regular service, supporting amenities, and consistent wayfinding.
- CD-2.5 Develop a master trails plan for the City to support a pedestrian and non-motorized transportation network between recreational, commercial, and residential areas.

► **CD-3 Enhance the local sense of place by maintaining and enhancing historically significant structures, views, and cultural resources.**

- CD-3.1 Identify significant vistas, view corridors, and view termination points.
- CD-3.2 Preserve the visual quality of corner lots and view terminal points by discouraging asphalt-intensive uses on these parcels without screening or landscaping.
- CD-3.3 Designate visually sensitive areas for highly visible or prominent sites that would require increased landscaping and screening of visually distracting.
- CD-3.4 Encourage larger areas of greenery to provide a greater visual impact.

► **CD-4 Encourage a sense of arrival into the city and specific neighborhoods.**

- CD-4.1 Limit freeway exposure and visibility of development and encourage WSDOT to plant trees as a visual buffer along Highway 16.
- CD-4.2 Develop city gateways with formal landscaping, information kiosks, public art or civic structures at intersections near freeway off-ramps and arterials entering the city.

CD-4.3 Identify and develop gateways for neighborhoods to distinguish and highlight these areas.

► **CD-5 Promote architectural styles that reflect the city’s historical and natural context and human-scale design.**

CD-5.1 Encourage pitched, varied roof lines for new structures and discourage boxy, single-mass buildings in lower-density neighborhoods.

CD-5.2 Encourage building designs with a visual and functional distinction between the ground floor and higher levels.

CD-5.3 Encourage mixed-use structures that provide good form, neighborhood character, and public benefits.

CD-5.4 Promote the use of primary structures as focal points on a site through distinctive design and higher building heights.

► **CD-6 Encourage distinctive building and site designs to distinguish and enhance neighborhoods.**

CD-6.1 Develop neighborhood design standards and guidelines that reflect the existing characteristics of these neighborhoods and enhance local neighborhood quality.

CD-6.2 Consider the following individual neighborhood design areas for detailed design standards or guidelines, as designated on the Neighborhood Design Areas Map:

- a) View Basin.
- b) Soundview.
- c) Gig Harbor North.
- d) Peacock Hill.
- e) Rosedale/Hunt.
- f) Westside.
- g) Bujacich Road / NW Industrial.

CD-6.3 Consider the following elements as part of neighborhood design standards and guidelines:

- a) Natural Vegetation and Topography
- b) Trails, Parks and Open Space
- c) Sidewalks and Circulation
- d) Parking and Building Orientation
- e) Historical Buildings and Uses

- f) Building to Building Relationships
- g) Housing Patterns
- h) Architectural Quality and Character
- i) Site Amenities

► **CD-7 Maintain and incorporate local natural conditions into design.**

- CD-7.1 Incorporate existing vegetation into new residential developments and encourage site designs that preserve high-quality vegetation currently on the site.
- CD-7.2 Retain high-quality native trees and understory where feasible.
- CD-7.3 Encourage native and drought resistant vegetation plantings.
- CD-7.4 Provide for buffers and clustered open spaces that are consistent with the scale of development and needs for screening.
- CD-7.5 Encourage property owners, builders, and developers to preserve native forest communities and tree canopies and maintain the health of trees and vegetation on their land.
- CD-7.6 Maximize opportunities for creating usable, attractive, and well-integrated open space in new developments.
- CD-7.7 Respect existing topography and minimize visual impacts of site grading.

► **CD-8 Residential developments should be designed to support and enhance local quality of life in Gig Harbor.**

- CD-8.1 Provide for the parking necessary for residents and visitors while minimizing impacts to safety, aesthetics, and the environment.
- CD-8.2 Consider changes to lot and building orientation, yard size, and setbacks in areas with increasing residential density to support existing character and maintain high quality in the local built environment.
- CD-8.3 Encourage sustainable land development and building practices in new residential projects.

► **CD-9 Preserve views to the waterfront.**

- CD-9.1 Identify associated visual points of interest and their point of reference from prominent public places and from individual parcels.
- CD-9.2 Incorporate points of interest associated with waterfront views into building and landscape design.

► **CD-10 Establish design standards for the waterfront to ensure compatible land uses, architecture, and neighborhood design.**

- CD-10.1 Preserve historical structures along the waterfront related to the city's rich history in the fishing industry.
- CD-10.2 Encourage modern interpretations of historical building designs in new construction.
- CD-10.3 Ensure compatibility in form and scale with historical structures and landmarks along the waterfront.
- CD-10.4 Encourage building materials that complement Gig Harbor's historical structures.

► **CD-11 Preserve structures with important historical, architectural, and/or cultural significance.**

- CD-11.1 Encourage retention and adaptive reuse of older buildings with development incentives.
- CD-11.2 Provide financial incentives such as low-interest loans, tax credits or grants for historical preservation.
- CD-11.3 Provide design assistance and resources to support historical preservation and restoration projects.
- CD-11.4 Recognize outstanding preservation efforts through public awareness programs.

► **CD-12 Preserve neighborhood character in areas that include building styles reflective of historical development.**

- CD-12.1 Establish a Historic Conservation Area to encourage local preservation and maintain the character of historical areas of the city.
- CD-12.2 Provide design assistance for restoration, renovation or expansion of historic structures.
- CD-12.3 Incorporate considerations of historical preservation and reuse into administrative design review processes.
- CD-12.4 Minimize impacts of city projects on the integrity and use of historical structures and neighborhoods.

► **CD-13 Consider historical preservation and reuse in the development of zoning regulations.**

- CD-13.1 Adopt setback standards which reflect historic development patterns. CD-14.2 Allow housing clusters consistent with historical densities.
- CD-13.2 Encourage building forms, designs, and materials that are consistent with historical buildings.
- CD-13.3 Retain desirable design characteristics of historical districts.
- CD-13.4 Provide parking design standards to address needs while avoiding significant aesthetic and environmental impacts.
- CD-13.5 Explore the use of facade and/or streetscape improvement programs.

5 Environment

5.1 Introduction

The Environment Element of the Gig Harbor Comprehensive Plan is integral to ensuring long-term ecological health and resilience for the city by addressing these requirements through detailed, coordinated goals and policies. The overall intent is to support the well-being of current residents and future generations and incorporate a systems approach to planning and decision-making that can protect natural resources, conserve key habitats, and restore ecosystems.

To these ends, this element sets forth detailed goals and policies to be implemented through development regulations, environmental programs, and partnerships with community environmental groups. It emphasizes the importance of respecting the natural environment by maintaining harmonious relationships between urban development and ecological systems. Key strategies include protecting tributary drainage systems, enforcing buffer zones along streams, safeguarding floodplains, and preserving wetlands. The element sets expectations to mitigate the impacts of urban development on environmental quality or public health. This element will also work in conjunction with the future Climate Element to coordinate environmental protection with climate change mitigation and adaptation.

Gig Harbor shall engage in regular consultation and collaboration with the Puyallup Tribe of Indians, the Squaxin Island Tribe, and the Nisqually Indian Tribe to protect and restore natural resources, including water, fish habitats, and forested areas, which hold cultural, ecological, and economic significance to these Tribal Nations. The City shall work to integrate Tribal resource management practices into local conservation efforts, ensuring that Tribal knowledge and traditions are considered in environmental protection plans.

5.2 Goals and Policies

- **EN-1 Respect the natural environment and maintain a harmonious relationship with the built environment.**
 - EN-1.1 Implement and enforce performance and development standards in areas which are subject to moderate and severe environmental hazards.
 - EN-1.2 Enhance water and wetland resources through the promotion of state and local programs to enhance the Puget Sound watershed.
 - EN-1.3 Protect perennial streams, ponds, springs, marshes, swamps, wet spots, bogs and other surface tributary collection areas from development or alterations which would alter or impede natural drainage capabilities or contaminate surface water.

- EN-1.4 Maintain and restore riparian buffer zones for all streams and wetlands to allow for the free flow of surface water and to protect surface water quality.
- EN-1.5 Protect alluvial soils, tidal pools, retention ponds, and other floodplains or flooded areas from development which would alter the pattern or capacity of the floodway, or interfere with the natural drainage process by prioritizing Low Impact Development for stormwater control and soft armoring over hard armoring on shorelines.
- EN-1.6 Provide control zones and performance standards for development around retention pond dams and along the tidal beaches to protect against dam breaches, severe storms, and other natural hazards or failures.
- EN-1.7 Protect soils with extremely poor permeability from development to prevent surface and groundwater contamination erosion of natural drainage channels, overflow of natural drainage systems, and other hazards.
- EN-1.8 Maintain performance standards for existing septic sewage drainage fields, especially in areas which are prone to septic field failure, and evaluate long-term strategy for incentivizing property owners on septic systems to connect to the city's sewer system.
- EN-1.9 Protect areas with high water tables from uses which contaminate ground water.
- EN-1.10 Limit development on soils with very poor compressive strengths, like muck, peat bogs and some clay and silt deposits.
- EN-1.11 Maintain performance standards for development in areas with shallow depths to bedrock or bedrock escarpments, particularly in areas with landslide hazards.
- EN-1.12 Protect soils with poor compressive strengths on steep slopes with shallow depths to bedrock, impermeable subsurface deposits, or other characteristics which are susceptible to landslide or land slumps.
- EN-1.13 Enforce performance standards governing development on moderate to steep slopes with soils, ground covers, surface drainage features, or other characteristics susceptible to erosion.
- EN-1.14 Preserve, protect, and restore wetlands to achieve no net loss of wetland area and wetland functions, enhance habitat for anadromous fisheries, and promote restoring and protecting the health of the Puget Sound ecosystem.
- EN-1.15 Protect, maintain and enhance fish and wildlife conservation areas to promote their natural geographic distribution and avoid the fragmentation of a species' population into smaller, isolated groups.
- EN-1.16 Conserve and restore native shoreline vegetation where new development or uses are proposed to maintain and enhance shoreline ecological functions and processes.

► **EN-2 Conserve natural resources and preserve and enhance wildlife habitat to maintain our ecological heritage and steward a healthy future for coming generations.**

- EN-2.1 Rural agricultural lands should not be included within the Urban Growth Area.
- EN-2.2 Forest lands of long-term commercial significance should be excluded from the Urban Growth Area, with lands containing commercially valuable timber considered for conversion to non-forestry uses in accordance with the Forest Practices Act (Chapter 76.09 RCW), while prioritizing sustainable land management practices and mitigating environmental impacts during conversion.
- EN-2.3 The City should continue to recognize mineral extraction operations on limited sites and allow their continued operation while managing their compatibility with urban land uses.
- EN-2.4 Maintain standards for the development and conservation of natural open space areas and wildlife habitat, using clustered development patterns and other land use mechanisms.
- EN-2.5 Protect wetland areas with prime wildlife habitat characteristics through the use of site retention ponds, natural drainage methods and other site improvements.
- EN-2.6 Protect wooded areas with prime woodland habitat characteristics using buffer zones, common areas, trails and paths, and other innovative concepts to conserve and increase woodland habitats.

► **EN-3 Incorporate environmental suitability and the protection of ecological functions into land use management.**

- EN-3.1 Allocate high-density urban development to lands suitable for supporting urban uses that minimize environmental risks and impacts from severe environmental hazards.
- EN-3.2 Incorporate environmental concerns into performance standards, with requirements for project approvals that minimize environmental hazards and public nuisances.

► **EN-4 Establish performance standards governing noise, air, light, glare and other operating characteristics of uses that may impact the public.**

- EN-4.1 Require new development to minimize or mitigate noise impacts, particularly along major highways like State Route 16, airport approach areas, and other essential public facilities, and adopt regulations for achieving and maintaining acceptable noise levels.
- EN-4.2 Support development, land uses and management practices which reduce air pollution, increase the use of renewable energy, and discourage wasteful use of fossil fuels.
- EN-4.3 Maintain stormwater performance standards to prevent water contamination and erosion of surface water drainage channels and reduce stormwater volumes and velocities.
- EN-4.4 Coordinate with local and state agencies in promoting public education on the proper use of fertilizers and pesticides.

- EN-4.5 Maintain performance standards for the dumping of wastes, trapping of greases and other byproducts which can be carried into the stormwater drainage system.
- EN-4.6 Maintain performance standards governing the emission of carbons, gases and particulates, and the creation of smoke, dust and other polluting byproducts that degrade air quality.
- EN 4.7 Promote the use of Low-Impact Development (LID) practices in all new construction and redevelopment to minimize stormwater runoff, protect water quality, and preserve natural hydrological systems, while supporting sustainable growth and resilient infrastructure.
- **EN-5 Implement and regularly update the adopted Climate Action Plan, ensuring alignment with community goals, reducing greenhouse gas emissions, and enhancing climate resilience through measureable actions and ongoing monitoring**
 - EN-5.1 Develop and maintain an inventory of greenhouse gas emissions and per capita vehicle miles traveled to support climate action strategies.
 - EN-5.2 Implement energy-efficiency improvements for city-owned properties.
 - EN-5.3 Work to transition from fossil fuel use to renewable energy sources for city assets, including the city fleet.
 - EN-5.4 Promote energy-efficiency improvements and use of renewable energy sources for new and existing commercial and residential buildings and private vehicles in the community.
 - EN-5.5 Coordinate climate change planning with future planning and development processes to prepare for impacts that could threaten public safety or property and degrade the environment.
 - EN-5.6 Collaborate and share information with local, regional, state organizations and business groups, and participate in regional efforts to mitigate and adapt to climate change.
 - EN-5.7 Provide community education and outreach on the causes and potential impacts of climate change and initiatives coordinated by the city to address these issues.
 - EN-5.8 Ensure that efforts to alleviate climate change impacts address the equity and social justice implications of climate change.
 - EN-5.9 Encourage consolidation of alternative renewable energy opportunities by promoting shared installations, streamlining permitting processes, and fostering partnerships between public and private sectors to maximize access on municipal properties, public buildings, and community spaces.

6 Housing

6.1 Introduction

Housing is an important component of the community in Gig Harbor and is impacted both by historical development and future growth needs. The city originated as a small town devoted to fishing and boat building, and as such Gig Harbor's housing initially developed to support these local industries and fostered a close-knit, small-town atmosphere. This character remains evident in The Harbor area today, where our maritime heritage continues to influence the local housing landscape.

As Gig Harbor has transitioned into a bedroom community within the growing Puget Sound region, the challenge now is to manage new development while preserving the unique small-town feel that residents value. The growing population has led to more suburban-style development on the city's outskirts, including more sprawling housing developments and intensive developments near economic centers. This shift has broadened housing options in the city but also reflects a move away from the historical patterns of development. Balancing growth pressures with the desire to retain Gig Harbor's distinctive character is a primary policy concern, so that ongoing growth can respect and celebrate the city's heritage and community values.

To address these changes in need, the Housing Element of the Gig Harbor Comprehensive Plan outlines strategies to accommodate future growth while maintaining and enhancing the city's livability and character and provide diverse housing options that is available for all economic segments of the community now and in the future. This includes a diverse range of housing—market-rate, moderately priced, and affordable housing for low- and extremely-low income households—as well as emergency housing and permanent supportive housing for vulnerable and housing insecure community members. As per the requirements under RCW [36.70A.070\(2\)](#), this Element must include the following:

- An inventory and analysis of existing and projected housing needs, including units for moderate, low, very low, and extremely low-income households, emergency housing, emergency shelters, and permanent supportive housing.
- Provisions for housing preservation, improvement, and development, including middle housing options.
- The identification of sufficient land capacity for various housing types, including housing needs of all economic segments.
- Programs and actions needed for housing availability, including funding gaps and regulatory barriers.
- Actions to address and undo current and historical issues with racially disparate impacts, displacement, and exclusion in housing.
- Anti-displacement policies that consider historical and cultural communities and low-income households.

This Element includes the following discussions on the housing context in Gig Harbor:

- Historical growth and housing targets.

- Characteristics of the current housing stock in the city.
- Historical production trends for housing and expected capacity to meet future needs.
- A discussion of racial equity and the potential for housing displacement.

This section provides a summary of this information, with more details included in the Housing Technical Appendix A to the Comprehensive Plan.

6.2 Housing in Gig Harbor

6.2.1 Historical Growth and Housing Targets

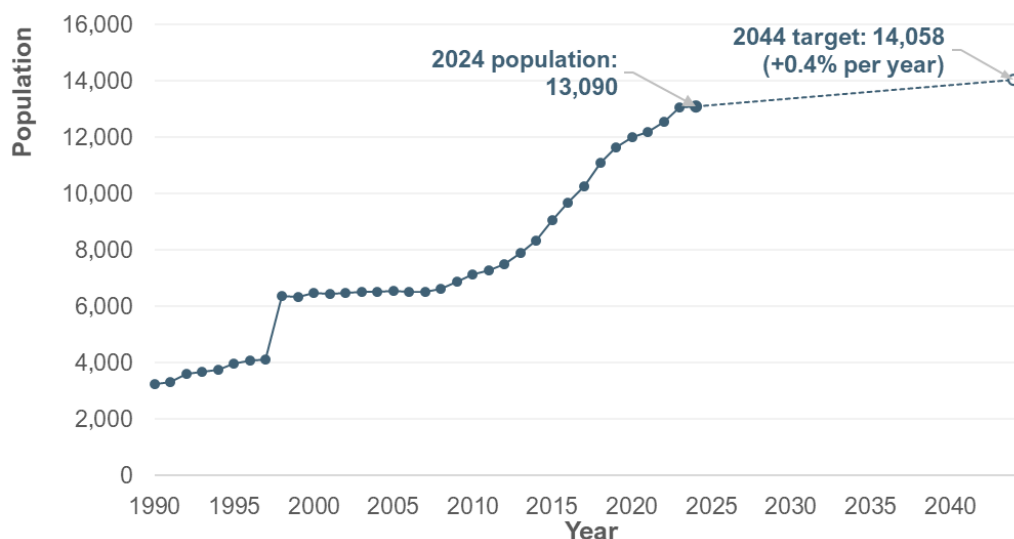
Under the Growth Management Act, the city is required to plan to the housing targets necessary to address projected growth over the next 20 years. These targets include the following:

- Overall growth targets to meet general needs for population growth.
- Housing to meet the needs of different economic segments of the population, as determined through the Pierce County CPPs.
- Housing to meet special needs in the city for households and individuals that are usually housing insecure, including permanent supportive housing (PSH) and emergency housing capacity.

These targets are drawn from the Pierce County CPPs for Pierce County, with the specific housing targets provided as part of Pierce County [Ordinance 2023-22s](#).

The following exhibits describe the housing targets and historical trends for the population and housing in Gig Harbor. Exhibit 6-1 provides the historical population of the city and expected growth to 2044 under the current targets.

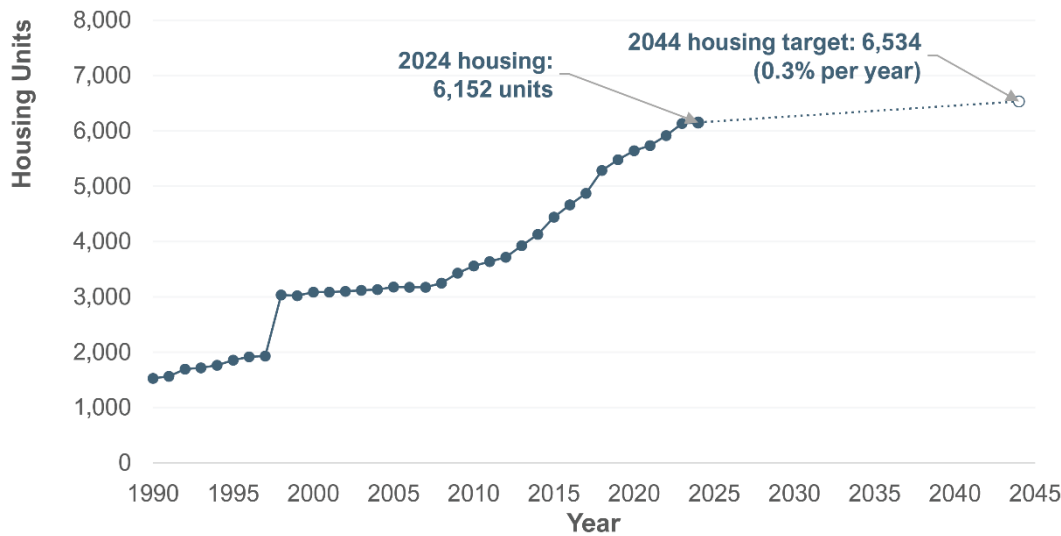
Exhibit 6-1. Current and Projected Gig Harbor Population, 1990–2044.



Sources: WA Office of Financial Management, 2024; Pierce County, 2023.

Exhibit 6-2 includes similar historical information but provides this for the number of homes in Gig Harbor and the expected construction necessary to meet growth targets by 2044.

Exhibit 6-2. Current and Projected Gig Harbor Housing Units, 1990–2044.



Sources: WA Office of Financial Management, 2024; Pierce County, 2023.

Exhibit 6-3 provides a breakdown of 2044 housing targets by household income based on Area Median Income (AMI) for Pierce County, and includes details on targets by housing types. Exhibit 6-4 provides a chart that highlights these targets and includes additional targets for emergency and permanent supportive housing.

These charts break down the goal for new housing as shown in Exhibit 6-2 above, and include different classifications by household income categories:

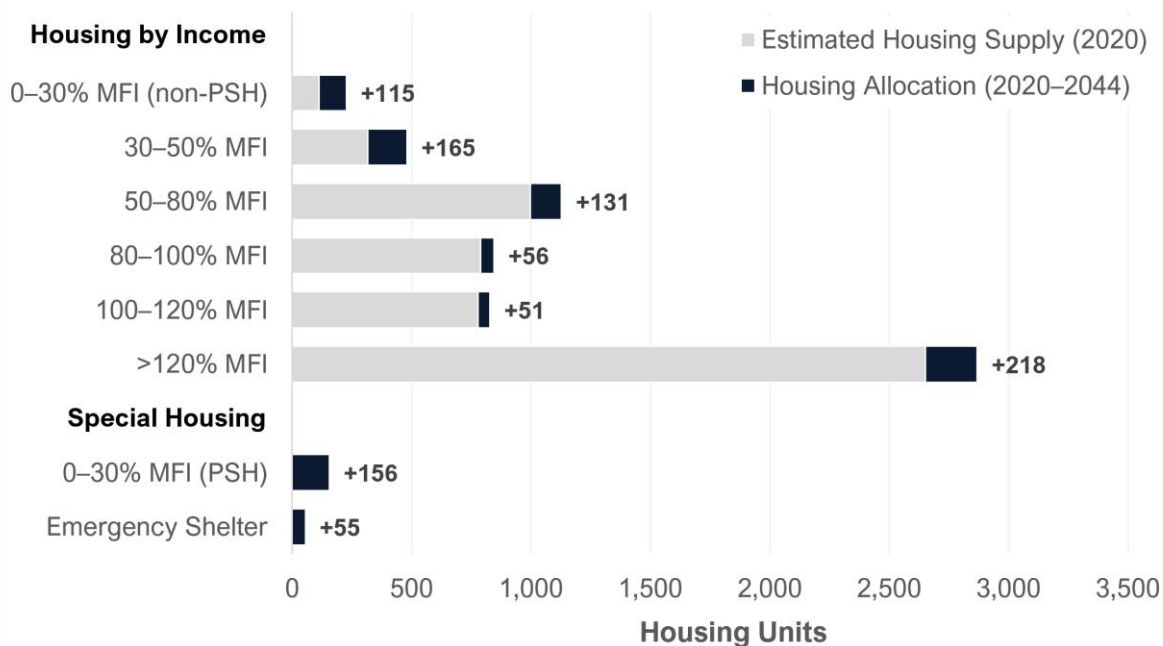
- **Extremely low income**, making 30% or less of Area Median Income (AMI);
- **Very low income**, making 30–50% of AMI;
- **Low income**, making 50–80% of AMI;
- **Moderate income**, making 80–120% of AMI (divided between above and below median; and
- **Higher income** households making above 120% AMI.

In this context, “area median income” (also known as “median family income”) represents the projected median income for a family of four in Pierce County. This is adjusted by household size and is the typical measure of income used for housing policy in the US. Under guidelines for compliance with the GMA, the city needs to demonstrate that it can meet the needs of different income levels in the community with different types of housing that will likely be affordable for households.

Exhibit 6-3. Gig Harbor Housing Growth Targets with Housing Types Needed, 2020–2044.

Target Category	Target Increase	Net Change, 2020–2024	Remaining, 2024–2044	Type of Housing
Extremely low-income (0–30% AMI)				
<i>Permanent supportive housing</i>	+156	+2	+565	Low- and mid-rise apartments that include rental assistance and supportive services for residents, often serving as rapid re-housing for chronically homeless individuals.
<i>Other housing units</i>	+115			Low- and mid-rise apartments, potentially with significant public support/subsidies.
Very low-income (30–50% AMI)	+165			Low- and mid-rise apartments and condos, including ADUs.
Low-income (50–80% AMI)	+131	+10	+97	Moderate “middle” housing, including plex and townhome development
Moderate-income (80–100% AMI)	+56			
Moderate-income (100–120% AMI)	+51			
Higher income (120% or more)	+218	+500	-	Low-density detached single-family homes
Total Housing Units	+892	+512	+662	

Sources: Pierce County, 2023; WA Department of Commerce, 2023; WA Office of Financial Management, 2024.

Exhibit 6-4. Gig Harbor Housing Needs by Income Level and Allocation, 2020–2024.

Source: Pierce County, 2023.

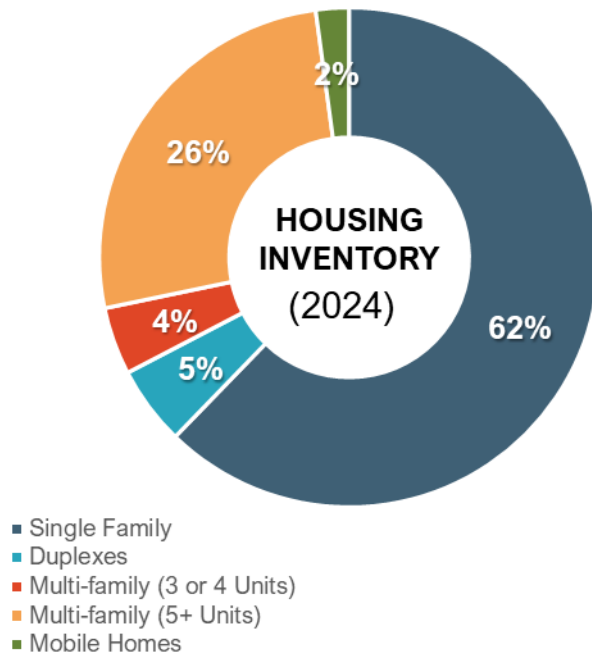
Based on this information about housing needs, we can reach the following conclusions to guide policy:

- **Modest population growth is expected for Gig Harbor under identified targets.** Under the housing targets adopted by Pierce County, a net increase of 892 housing units is required to meet housing growth targets within the 2020–2044 period. As statistics from the Office of Financial Management (OFM) have suggested that about 510 housing units were built between 2020 and 2024, this leaves around 382 housing units over the next 20 years (about 19 units per year) to meet the base targets alone (without considering the distribution according to affordability).
- **Additional residential development will be needed to achieve housing to provide for the needs of lower-income households.** While the absolute target for housing growth will be easily achieved based on trends, a concern is that middle housing and especially multifamily housing targets will also need to be met. Based on OFM calculations, meeting the requirements of housing types by income categories will require the development of an additional net 662 units of middle and multifamily housing types. This may require discussions with the County regarding changes to the overall housing allocations, as achieving these targets strategically could exceed current growth targets for the city.
- **Coordination will be necessary to identify how to achieve special housing targets.** Aside from the general targets, action will also be needed to address emergency shelters, transitional housing, emergency housing, and permanent supportive housing (“STEP” housing) and supportive services. This is important as this type of housing is not well represented in the city in 2024 and will need to be planned to mitigate the issue of homelessness in Gig Harbor.

6.2.2 Current Stock and Development Trends

Characteristics of current housing stock and recent development in Gig Harbor are summarized in this section. Exhibit 6-5 provides a breakdown of the current housing stock in Gig Harbor as of 2024:

Exhibit 6-5. Gig Harbor Housing Inventory by Type, 2024.

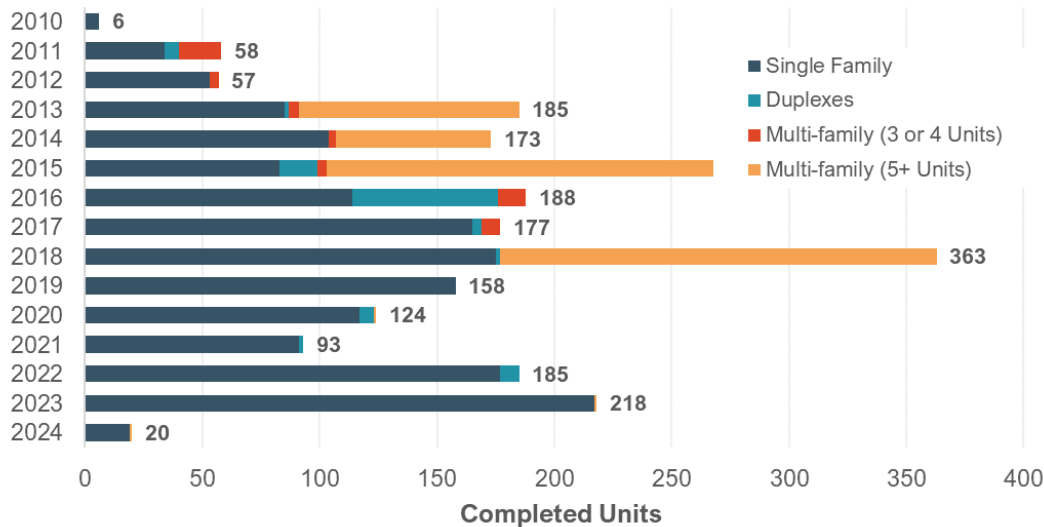


Sources: WA Office of Financial Management, 2024; Pierce County, 2023.

For the city's current stock of housing, single-family housing comprises the majority of homes, including about 62% of the housing stock. Smaller middle housing such as plexes amount to about 9% of this total, with multifamily housing consisting of 26%. Note that mobile homes are found in the city as well and include about 2% of the total housing; this can be important as these housing types are often a source of affordable housing and can require protection.

Exhibit 6-6 presents new housing developed in Gig Harbor each year from 2014 to 2024:

Exhibit 6-6. Gig Harbor Housing Completed by Type, 2010–2024.

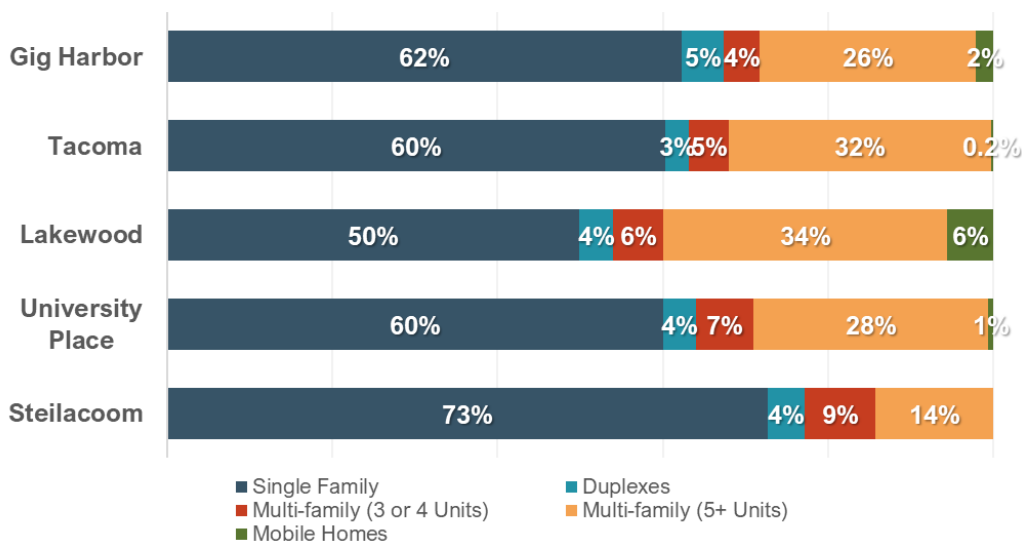


Sources: WA Office of Financial Management, 2024; Pierce County, 2023.

Although there were some significant completions of multifamily housing between 2013 and 2018 in Gig Harbor, about 70% of housing developed since 2010 has been single-family housing, with housing developed after 2019 consisting of single-family with a small amount of duplex development.

Exhibit 6-7 compares the breakdown by type to proportions found in other communities in Pierce County:

Exhibit 6-7. Proportion of Housing Stock by Type, Gig Harbor and Nearby Communities, 2024.

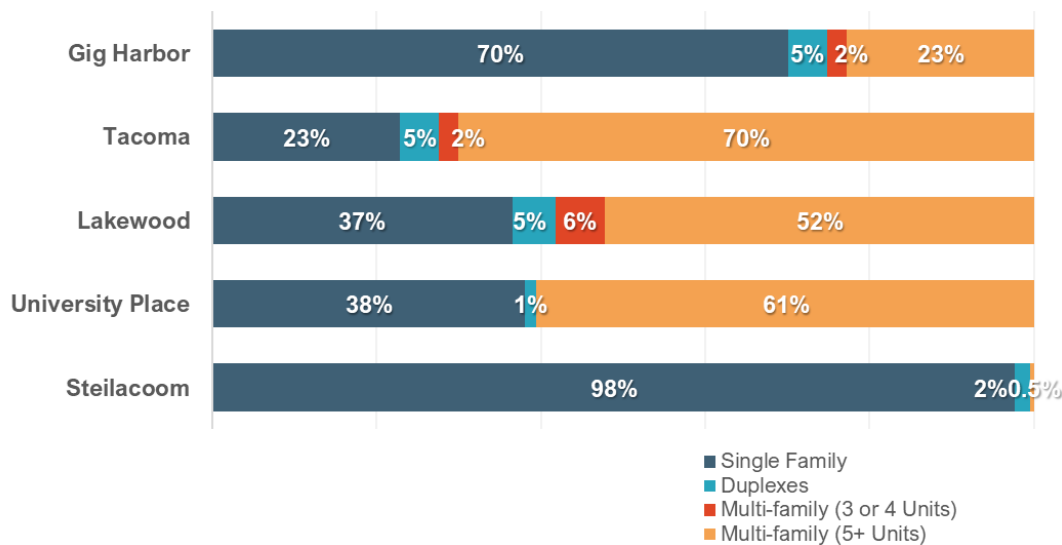


Sources: WA Office of Financial Management, 2024; Pierce County, 2023.

As noted above, about 62% of Gig Harbor’s housing stock is comprised of single-family housing. This is comparable to Tacoma and University Place (60% of total housing). However, Steilacoom has a greater proportion of single-family housing (73%), while Gig Harbor has less housing as single-family (50%). While the proportion of multifamily housing with five or more units is smaller than most communities, middle housing with two to four units is comparable to the 8–13% of total housing found in other communities.

Exhibit 6-8 compares the proportion of total housing developed over this period for other communities in Pierce County.

Exhibit 6-8. Housing Completed by Type, Gig Harbor and Nearby Communities, 2010–2024.



Sources: WA Office of Financial Management, 2024; Pierce County, 2023.

This highlights that much of the recent growth in housing in Gig Harbor has been with single-family housing types. For communities such as Lakewood and University Place, new multifamily development has amounted to 50–60% of new units since 2010, while only 23% of new units in Gig Harbor have been multifamily. Additional residential development targeting lower household incomes will be necessary for meeting future growth targets, as highlighted previously. However, as indicated from recent development trends, this will require a significant change from construction that has occurred since 2019.

6.2.3 Market Trends and Affordability

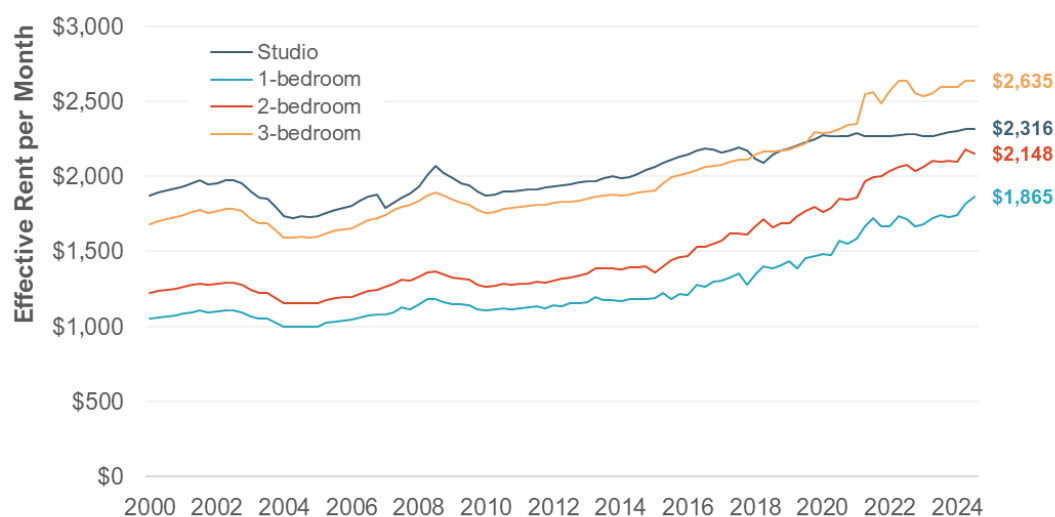
In addition to housing production, a greater understanding of the trends involved with the prices and affordability of housing can be important to determine policy needs and potential areas of concern in both the short and long term.

Exhibit 6-9 provides a breakdown of rents in Gig Harbor by unit size from 2000 to 2024, and Exhibit 6-10 describes the trends of the ratio between rents and local median family income adjusted by household size from 2012 to 2024 (with estimated values used for 2023 and 2024). Exhibit 6-11 includes estimates of rent growth for Gig Harbor and Pierce County since 2000.

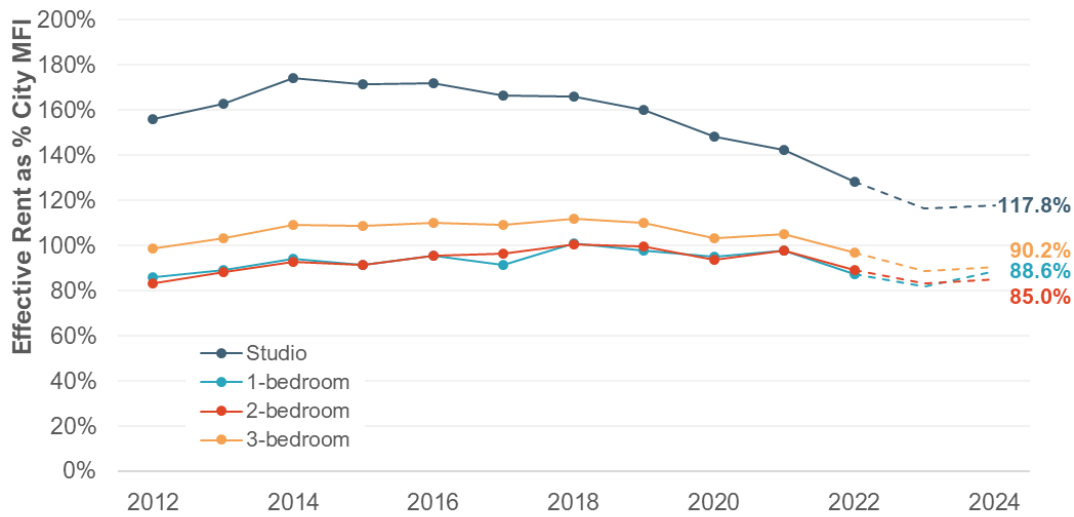
According to these statistics, studio apartments have seen much higher rents, both in absolute dollars and as a proportion of median family income for Pierce County. This is due to the newer vintage of these units, although rents for these units have declined over time. Conversely, other units with one to three bedrooms have remained constant with some recent estimated declines in the ratio between rent and income. This suggests that generally these units are becoming more affordable in aggregate when compared to previous years, but note that this does not show the full distribution of households.

Rent increases year over year are also informative to review. Major decreases in rents have not taken place since 2009/2010. With the exception of peaks in 2021 and declines in 2023, rents over the past nine years have generally increased at about 2–5% per year.

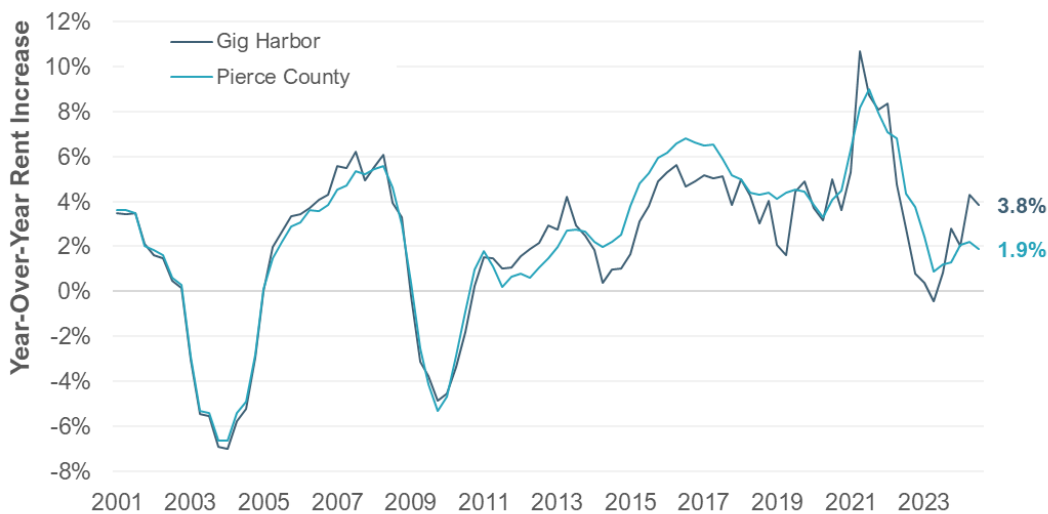
Exhibit 6-9. Gig Harbor Effective Rents by Unit Size, 2000–2024.



Source: CoStar, 2024.

Exhibit 6-10. Ratio of Gig Harbor Effective Rents to County Median Income, 2012–2024.

Sources: CoStar, 2024; US HUD AMI estimates, 2024.

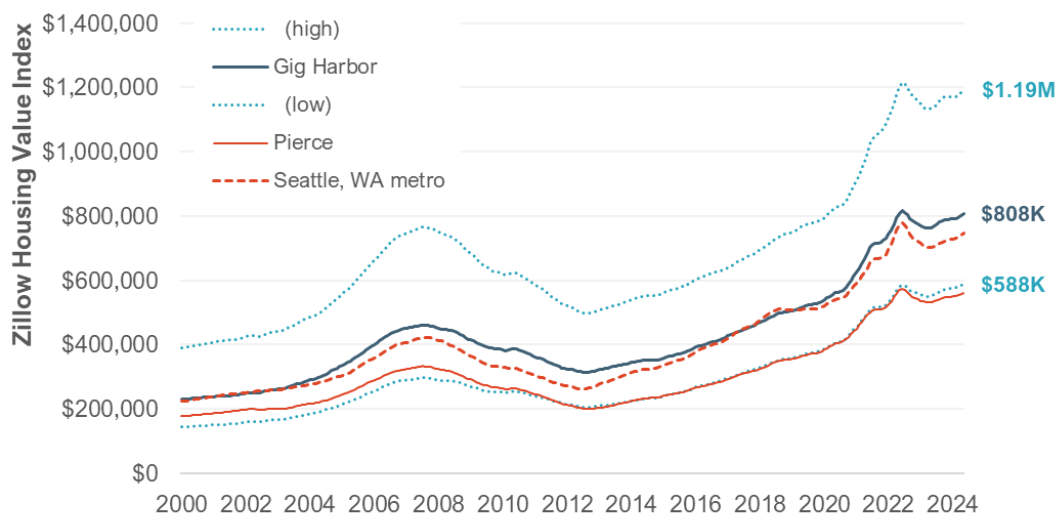
Exhibit 6-11. Year-Over-Year Rent Increases, Gig Harbor and Pierce County, 2001–2024.

Source: CoStar, 2024.

According to data from the US American Community Survey and HUD, the total percentage of renting households that are housing cost burdened in Gig Harbor (paying at least 30% of their income on housing) increased from 44% to 52%. This included an increase in the proportion of households that are cost burdened, although the proportion of severely cost-burdened households paying over half their income on housing remained at around 25% of all renters.

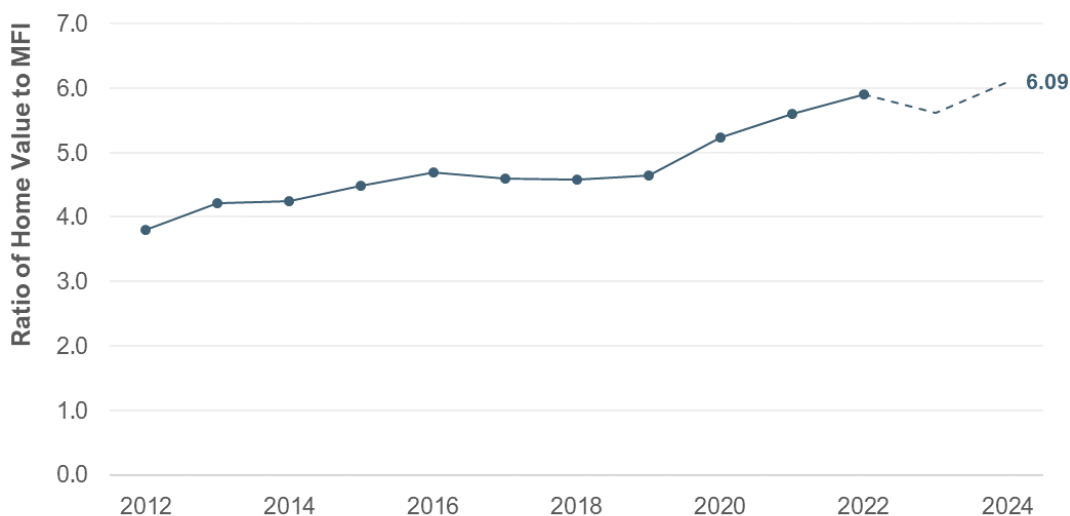
For owner-occupied housing, Exhibit 6-12 presents estimates of prices indexes for housing in Gig Harbor and Pierce County, and Exhibit 6-13 provides the trends for the ratio between median home prices and area median income:

Exhibit 6-12. Zillow Housing Value Index (ZHVI), Gig Harbor, 2000–2024.



Sources: CoStar, 2024; US HUD AMI estimates, 2024.

Exhibit 6-13. Ratio of ZHVI to County Median Family Income, Gig Harbor, 2012–2024.



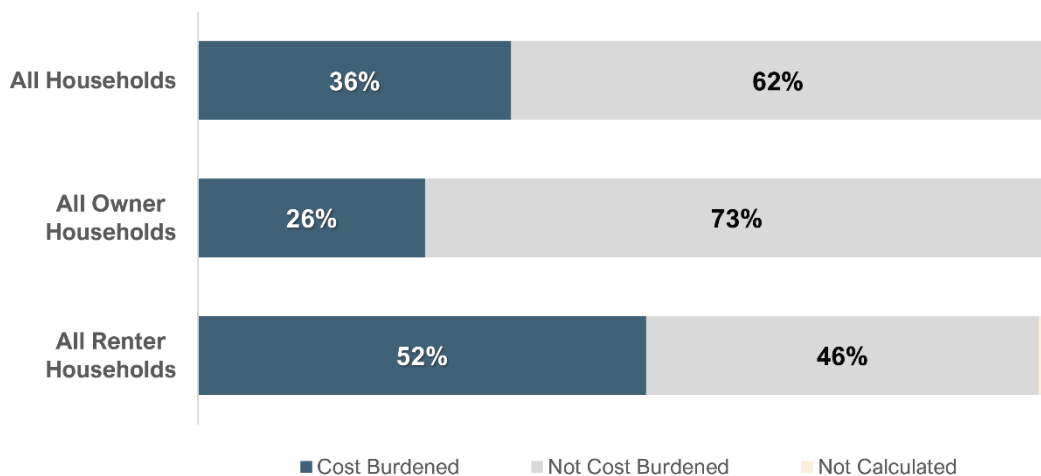
Source: CoStar, 2024; US HUD AMI estimates, 2024.

As shown with the Zillow Housing Value Index (ZHVI), median housing prices in Gig Harbor have increased since 2012–2013 after property prices recovered post-recession. This has consistently been higher than the county median, but close to the median for the Seattle metro area. Overall, median housing prices have increased by 160% from the low in prices seen in October 2012, and the ratio between value and median family income has increased from below 4 in 2012 to over 6 times income by 2024. This highlights both a rapid increase in housing prices overall, as well as a significant increase when compared to household incomes.

But what does this mean for housing affordability for populations at risk of housing instability? Exhibit 6-14 provides the proportion of households in Gig Harbor in 2020 that are considered “housing cost burdened”, where they are paying more than 30% of their income on housing. As indicated below, this includes 36% of all households, with over half of renters experiencing high housing costs relative to their income.

This can mean different things, depending on whether households rent or own. For those that own their own homes, this can mean that some households are “house poor” – they are paying a substantive amount of their income for a mortgage and associated housing costs at the beginning of ownership, with the expectation that they will accumulate housing wealth over time and through increases in income and refinancing their costs may go down. In other cases, households with retirees and fixed incomes may own their own homes, but may be faced with substantive costs associated with utility rate increases, home repairs, and other expenses.

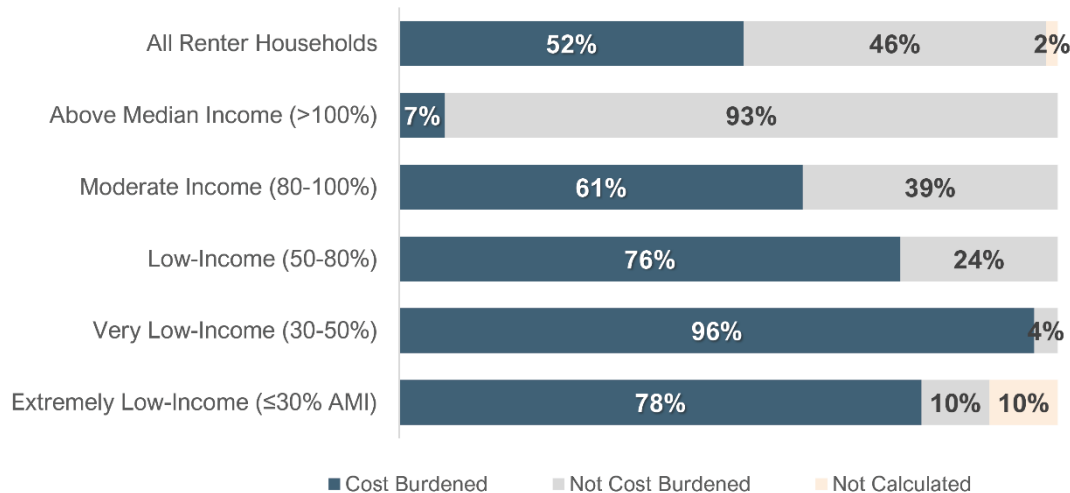
Exhibit 6-14. Housing Cost Burden by Tenure, Gig Harbor, 2020.



Source: US HUD Comprehensive Housing Affordability Strategy (CHAS) data, 2016–2020.

While renters may be affected by higher utility costs (which are considered part of housing expenses), many lower-income households will also be faced with higher costs for renting related to their incomes. Exhibit 6-15 provides estimates of housing cost burdens for renters based on their household income:

Exhibit 6-15. Rental Housing Cost Burden by Household Income Category, Gig Harbor, 2020.



Source: US HUD Comprehensive Housing Affordability Strategy (CHAS) data, 2016–2020.

This information highlights that for lower-income households, finding appropriate and affordable housing is challenging. While only 7% of households making above median family income are cost-burdened, almost all households considered “very low-income” (earning between 30 and 50% of AMI) are paying high housing costs related to their income. This is strongly related to outcomes in mental and physical health outcomes, and many of these households may be older on fixed incomes that do not own their own homes, or disabled and are unable to work. Addressing these needs through housing policy is an important concern.

6.2.4 Racially Disparate Impacts and Displacement

Racially disparate impacts in housing in Washington State are typically rooted in a historical context of discriminatory practices, such as redlining and restrictive covenants, which have led to persistent inequities in housing access. Many of these practices have denied minorities and low-income households' opportunities for homeownership, resulting in economic and racial disparities even beyond disparities found with household wealth and income.

Washington has made changes to the Growth Management Act under [HB 1220](#) to require local governments to address racially disparate impacts in housing. In part, this has been focused on requirements that mandate Comprehensive Plans to actively plan for and accommodate affordable housing for all income levels. However, cities must also shift from a passive to an active approach to identify and address any policies and regulations that continue to contribute to racially disparate impacts, displacement, and exclusion. This may include considerations of plan elements and components of city code that limit affordable housing development in certain areas.

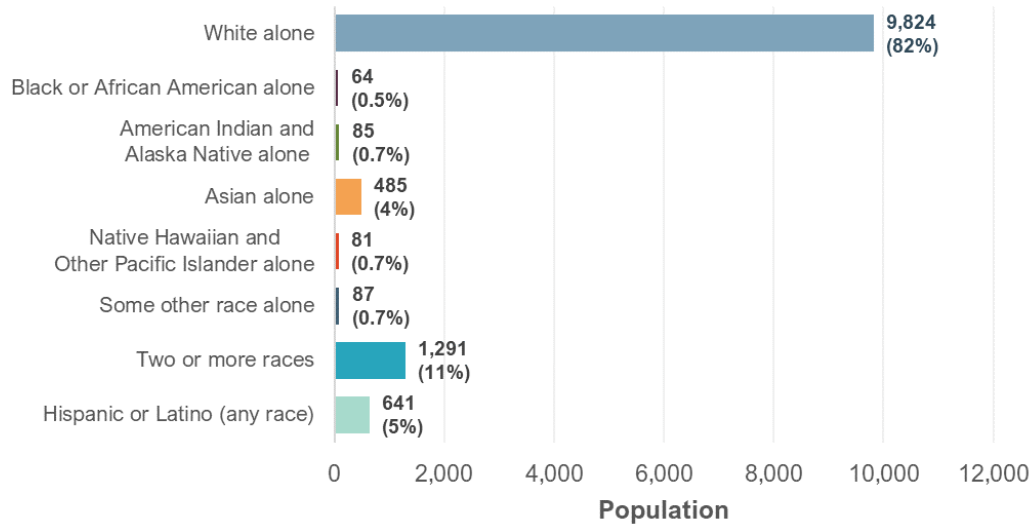
In addition to historical patterns of exclusion, there are also concerns that people may be forced out of their homes and neighborhoods or pressured to move by different trends. Displacement often takes three different general forms:

- **Economic displacement** occurs when households can no longer afford to live in their homes due to rising housing costs, such as rent increases or higher property taxes. For example, a family may have to move because their rent has doubled over the past year, or a homeowner might sell their house because they cannot afford the increased property taxes. This type of displacement is driven primarily by economic forces and can disproportionately affect low-income households.
- **Physical displacement** happens when residents are forced to move due to actions like eviction, property acquisition, rehabilitation, or demolition. An example of physical displacement is tenants being evicted because the building is being converted into luxury apartments, or a community being displaced due to the construction of a new highway. This form of displacement is often a direct result of development projects or changes in property ownership and use.
- **Cultural displacement** occurs when residents feel compelled to leave because the cultural or social fabric of their community has changed, making them feel out of place. For instance, long-term residents might move out of a neighborhood that has become gentrified and now caters to a different demographic, or a cultural community might disperse due to the closure of local businesses and institutions that served as cultural hubs. This type of displacement affects the social and cultural dynamics of a community, leading to a loss of cultural identity and support networks.

These types of displacement can have profound and lasting impacts on individuals and communities, disrupting social networks, access to resources, and cultural continuity. Addressing and mitigating displacement is a key focus of equitable housing policies.

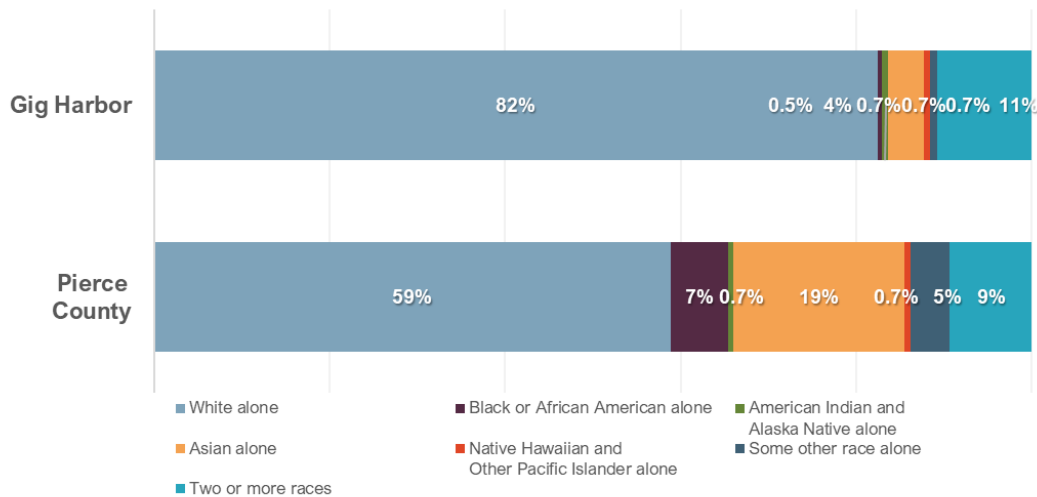
The following data provides a summary of major considerations with racially disparate impacts, displacement, and other patterns of exclusion. Exhibit 6-16 provides a breakdown of the race and ethnicity of individuals in Gig Harbor in 2022, and Exhibit 6-17 compares this breakdown by race with Pierce County as a whole. Exhibit 6-18 presents a dot density map of population by race/ethnicity from the 2020 Census to indicate the distribution of residents.

Exhibit 6-16. Race/Ethnicity of Individuals in Gig Harbor, 2022.

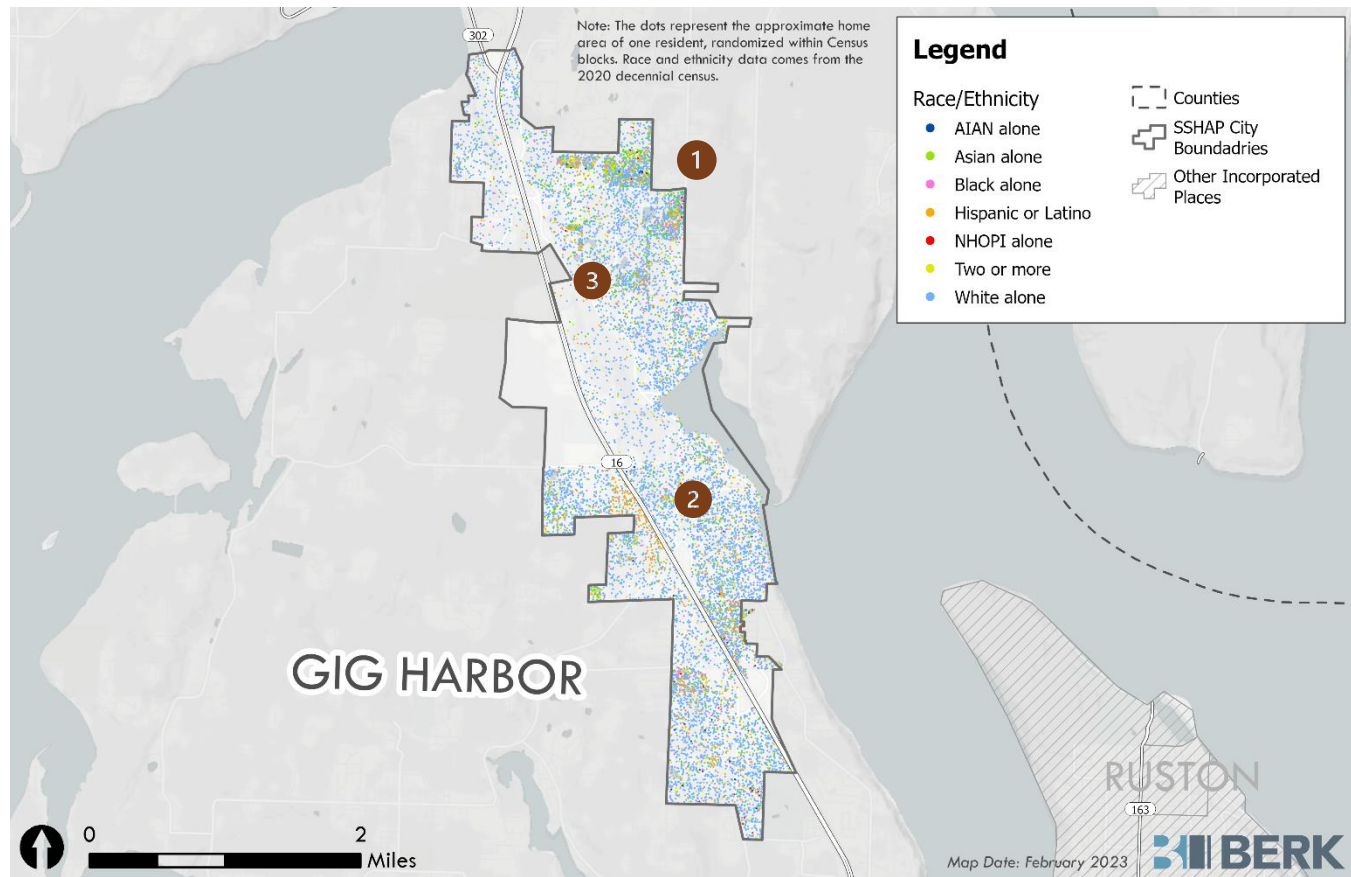


Source: US Census Bureau, 2018-2022 American Community Survey 5-Year Estimates.

Exhibit 6-17. Race of Individuals in Gig Harbor and Pierce County, 2022.



Source: US Census Bureau, 2018-2022 American Community Survey 5-Year Estimates.

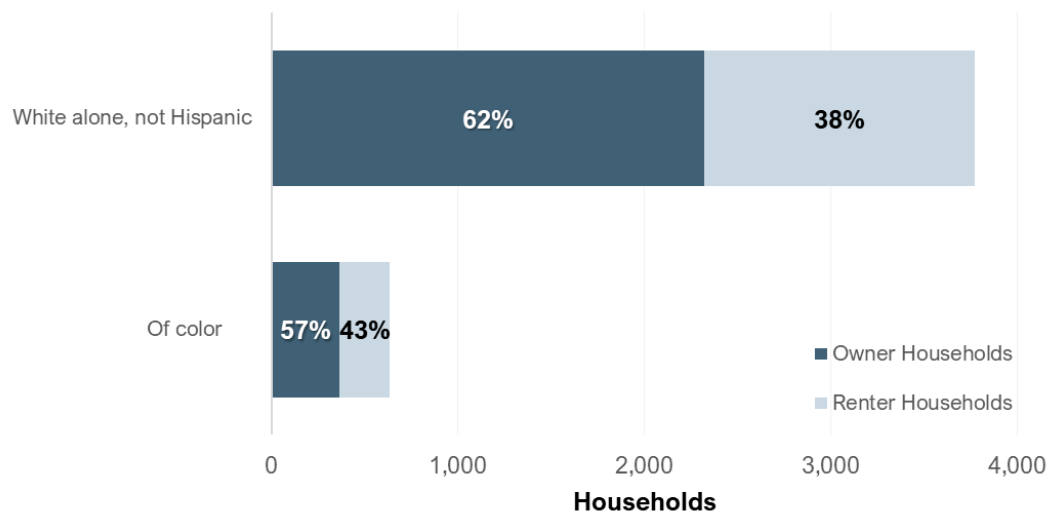
Exhibit 6-18. Density Map of Race and Ethnicity, 2020.

Note: AIAN = American Indian or Alaskan Native; NHOPI = Native Hawaiian or Other Pacific Islander (Census-defined categories).

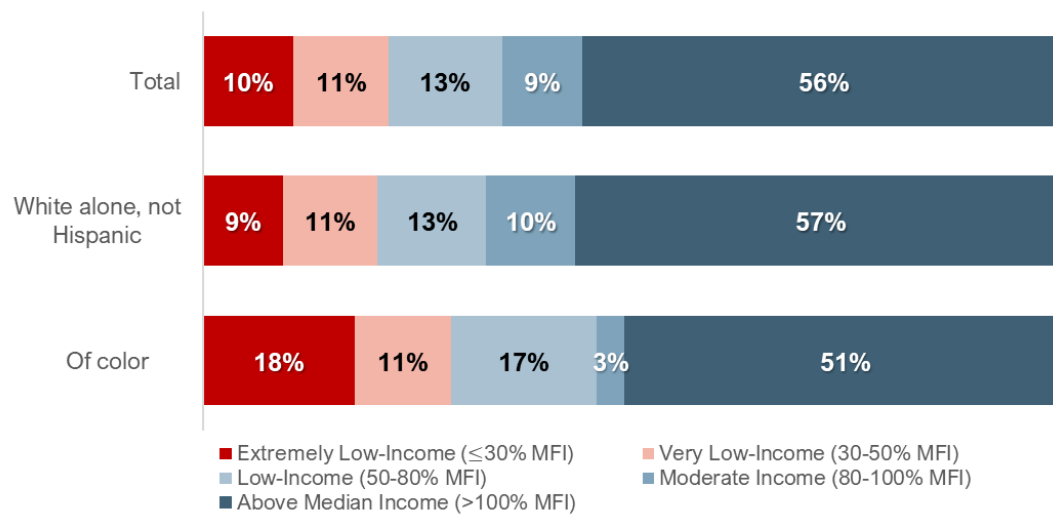
Source: U.S. Decennial Census, 2020; SSHAP Racial Equity Analysis, 2023.

Although only 59% of Pierce County identifies as white, around 82% of the population of Gig Harbor identifies in this way. While there is a much higher proportion of “two or more races” in Gig Harbor than the county (11% versus 5%), these proportions plus the small size of the city mean that identifying trends with exclusion and potential displacement within the city can be challenging. The distribution provided in the map also highlights that there are differences in where households are located by race in the city.

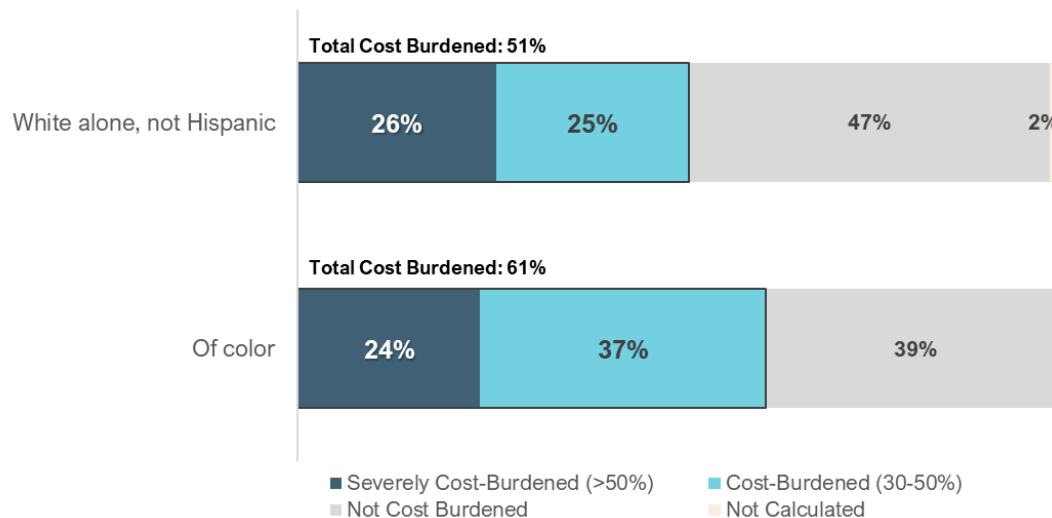
When examining the housing market, there are some notable differences by race. Exhibit 6-19 presents the breakdown of white households versus households of color by tenure (renter/owner) in 2020, and Exhibit 6-20 includes the proportion of white households versus households of color by income category in 2020. Exhibit 6-21 includes the proportion of white renter households versus renting households of color by cost burden in 2020.

Exhibit 6-19. Households by Tenure and White/POC, 2020.

Source: US HUD Comprehensive Housing Affordability Strategy (CHAS) data, 2016–2020.

Exhibit 6-20. Households by Income Category and White/POC, 2020.

Source: US HUD Comprehensive Housing Affordability Strategy (CHAS) data, 2016–2020.

Exhibit 6-21. Renter Households by Housing Cost Burden and White/POC, 2020.

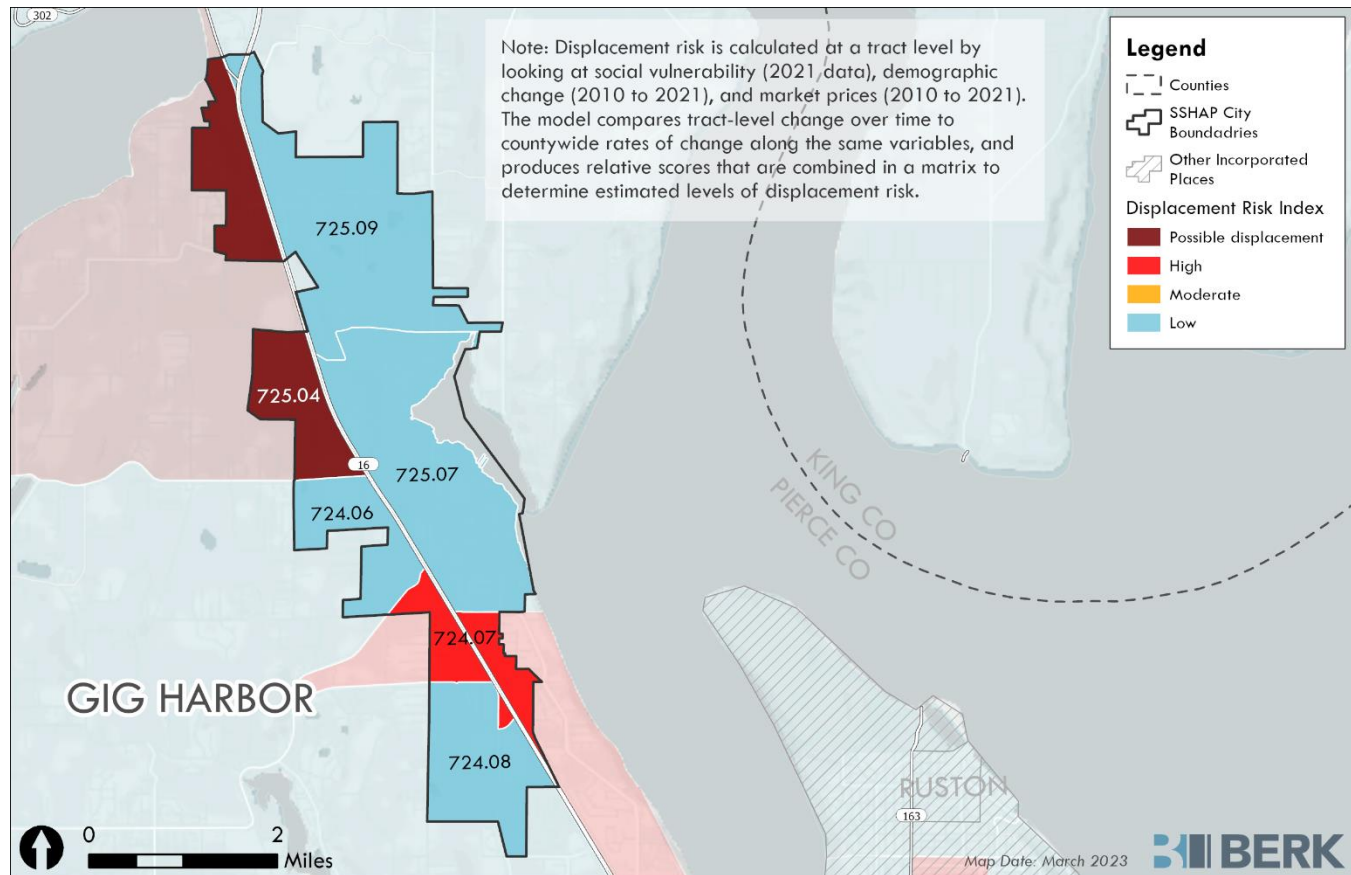
Source: US HUD Comprehensive Housing Affordability Strategy (CHAS) data, 2016–2020.

From the data provided below, households of color are more likely to be renters than white households (43% versus 38%), are more likely to be extremely low-income (18% versus 9%), and are more likely to be paying more than 30% of their income on rent (61% versus 51%). Because of the small number of households of color, this is subject to some uncertainty, but there are signs that some issues in housing may need to consider racial disparities in their solutions.

One of the concerns with racial disparities is that groups of people that have experienced historical inequities in the housing market over time may now be vulnerable to different negative impacts in the housing market. In particular, one major concern is with displacement, where people are priced out of the city as the costs of housing increase, and are often forced to live further away from their employment and social connections or to live in housing that may not be appropriate for their situation.

Exhibit 6-22 provides the results of a Displacement Risk Index calculation for Gig Harbor developed by the South Sound Housing Affordability Partners (SSHA3P). This is intended to highlight by census tract where major risk factors for displacement exist in the city and may need to be addressed, and includes several types of data to evaluate displacement risk:

- The overlap between displacement risk and areas with larger concentrations of BIPOC households;
- Social vulnerability indices that highlight several factors associated with vulnerability to displacement, defined as quintiles for target populations;
- Socio-demographic factors associated with changes in BIPOC populations and households under 80% of AMI; and
- Market factors, including rent levels and property appreciation rates.

Exhibit 6-22. Displacement Risk Index, Gig Harbor, 2021.

Gig Harbor Tracts	Social Vulnerability					Demographic Change			Market Prices			Final Displacement Risk
	Percent Overlap	Renter Quintile	BIPOC Quintile	Median Income Score	Social Vulnerability Score	BIPOC Change	Under 80% AMI Change	Demographic Change Score	High or Low Rent Area - 2015	Appreciation Rate	Market Price Score	
53053072406	18%	1	1	1	3	Increasing BIPOC	Increasing Low Income HHs	Disinvestment	High rent area	High appreciation	Appreciated	Low
53053072407	21%	4	1	2	7	Tracking county change	Decreasing Low Income HHs	Gentrification	Low rent area	High appreciation	Accelerating	High
53053072408	31%	3	1	1	5	Tracking county change	Tracking county change	No	High rent area	Low or mod appreciation	Appreciated	Low
53053072504	8%	2	1	1	4	Tracking county change	Decreasing Low Income HHs	Gentrification	High rent area	High appreciation	Appreciated	Possible displacement
53053072507	100%	4	1	2	7	Increasing BIPOC	Increasing Low Income HHs	Disinvestment	Low rent area	High appreciation	Accelerating	Low
53053072509	64%	2	1	1	4	Increasing BIPOC	Increasing Low Income HHs	Disinvestment	High rent area	High appreciation	Appreciated	Low

Source: SSHAP Racial Equity Analysis, 2023.

According to this analysis, there are two primary areas where displacement may be occurring in the city, as per information from the displacement index. As shown in Exhibit 6-22 northwest Gig Harbor may be experiencing displacement from existing low-density housing because of an influx of higher-income households and gentrification resulting from new development such as a new subdivision on 61st Ave Ct. Another higher risk area for displacement is south of downtown along Highway 16 and near the Tacoma Narrows, which includes a higher proportion of renters and a decrease in in households earning below 80% of AMI from 2010 to 2020, potentially related to rising rent costs.

Additionally, an assessment of the distribution of population indicated three areas labeled on Exhibit 6-18. This included a cluster of residents reported as “Asian alone”, associated with the northeast portion of the city (labelled as “1”), a higher concentration of Hispanic/Latino residents along Highway 16 (“2”), and the Hillcrest Mobile Home Park (“3”). These areas may be sensitive to potential impacts from development pressures, and city policies and programs should work to address any impacts to these locations that may disproportionately impact the residents in these locations.

6.3 Goals and Policies

► HO-1 Provide for an overall housing supply that supports all economic segments of the population.

- HO-1.1 Plan for a minimum net increase of 892 housing units between 2020 and 2044.
- HO-1.2 Accommodate the following minimum net housing development targets by household income for 2020–2044, based on area median income (AMI) for Pierce County (adjusted for household size):
 - a) 30% AMI or less: 115 units,
 - b) 30–50% AMI: 165 units,
 - c) 50–80% AMI: 131 units,
 - d) 80–100% AMI: 56 units, and
 - e) 100–120% AMI: 51 units.
- HO-1.3 Plan for the development of 156 units of permanent supportive housing affordable to households earning 30% AMI or less.
- HO-1.4 Support the development of an additional 55 spaces in emergency shelters.
- HO-1.5 Identify funding opportunities and resources such as grants and low-interest loans to preserve, develop, and operate income-restricted affordable housing that will promote access to safe, healthy, and attainable homes.

► HO-2 Encourage higher density development that respects the scale and qualities of existing neighborhoods.

- HO-2.1 Encourage infill to provide a range of housing types, designs, and sizes, including accessory dwelling units.
- HO-2.2 In collaboration with the city's Design Review Board, maintain design guidelines that encourage larger residential developments that complement the massing and scale of existing structures in a neighborhood while maintaining the city's distinctive historical and aesthetic characteristics.
- HO-2.3 Support the availability of lots of varying sizes that can accommodate different housing formats.
- HO-2.4 Encourage designs which prioritize private open spaces through zero lot line development, clustered development, cottage housing, and other designs.
- HO-2.5 Promote the distribution of multifamily housing types across the city, focusing on areas where infrastructure and services can adequately support them, such as Centers of Local Importance.
- HO-2.6 Encourage gradual shifts in residential density to support compatibility in housing development.

HO-2.7 Support higher-density residential areas which incorporate open space and other public amenities.

► **HO-3 Encourage maintenance and adaptive reuse to meet housing needs and improve neighborhood quality.**

HO-3.1 Provide development and financial incentives for the renovation of historical structures for residential use.

HO-3.2 Provide financial incentives such as fee reductions or waivers for the maintenance and renovation of existing housing stock, with an emphasis on lower-income housing (80% AMI or below) and affordable housing for seniors and people with disabilities.

HO-3.3 Encourage and support community initiatives focused on neighborhood beautification and clean-up projects to maintain and improve local aesthetics.

► **HO-4 Ensure Gig Harbor is a place for people of all occupations, incomes, abilities, and backgrounds.**

HO-4.1 Promote the preservation of existing housing units that provide affordable options for households through loans, grants, and other programs.

HO-4.2 Provide incentives to encourage the development of income-restricted affordable housing options. This may include:

- a) Multifamily housing property tax exemptions,
- b) Permit fee reductions or waivers,
- c) Impact fee reductions or waivers,
- d) Density bonuses
- e) Reductions to parking requirements, and
- f) Expedited permit review.

HO-4.3 Reduce the risks of displacement from the community by promoting a range of housing types that can provide affordable options to households at risk.

HO-4.4 Adopt tenant protections that support access to safe, affordable, and appropriate housing in the community, and coordinate services to assist displaced residents find alternative housing options.

HO-4.5 Monitor and assess achievements towards affordable housing goals as identified in this Element, the Pierce County Countywide Planning Policies, and the PSRC VISION 2050 Regional Growth Strategy, and provide regular reporting to Council.

- HO-4.6 Prioritize the use of external funding sources such as the Housing Trust Fund, the Community Development Block Grant, HOME Investment Partnership, and other programs to implement housing preservation and development programs.
- HO-4.7 Provide development standards that accommodate housing for seniors and others with special needs, including group housing formats.
- HO-4.8 Allow for flexibility with development regulations, including but not limited to height, density, setbacks, and parking, for senior and special needs housing (e.g., temporary or emergency shelter, permanent supportive housing, etc.). Flexibility not allowed for height in height restricted zones.
- HO-4.9 Encourage the development of accessory units through incentives such as fee waivers, reductions, pre-approved plans, and external funding sources.
- HO-4.10 Promote the use of surplus city property for affordable housing development and encourage the use of surplus land from other government agencies, non-profit organizations and other local institutions for affordable housing.
- HO-4.11 Partner with affordable housing organizations to encourage the development of long-term affordable housing options in the community.
- HO-4.12 Reduce charges and fees for services, such as utility connections, to affordable housing where practical and feasible to address ongoing housing costs and affordability.
- HO-4.13 Support and partner with the Puyallup Tribe of Indians, Squaxin Island Tribe, and Nisqually Indian Tribes in their efforts to provide adequate, affordable, and culturally appropriate housing for Tribal members, both on Tribal lands and within the broader community.
- HO-4.14 Collaborate with regional partners to prevent and reduce homelessness by increasing the availability of affordable housing options and supportive services, including emergency shelters, transitional housing and permanent supporting housing, while addressing the root causes of homelessness through coordinated outreach and assistance programs.
- HO-4.15 Explore the use of inclusionary zoning to include income-restricted affordable units as part of new residential development projects.
- **HO-5 Explore ways to reduce the costs of housing construction to promote new development and meet housing targets.**
 - HO-5.1 Allow for flexible zoning standards that can encourage innovative development, especially for the development of affordable housing options.
 - HO-5.2 Encourage condominium development and unit lot subdivisions, which promote affordable homeownership options.
 - HO-5.3 Explore form-based and performance-based codes as potential options to encourage flexibility with development.

- HO-5.4 Manage manufactured housing under the same standards as other single-family housing units under development regulations.
- HO-5.5 Promote mixed-use development with residential units above ground-floor retail and service uses in CoLLs and other neighborhood service centers.
- HO-5.6 Facilitate the construction of affordable housing units by implementing regulations and standards that allow for flexibility and the optimal use of resources, space, and infrastructure to lower costs, improve functionality, and reduce environmental impact.
- HO-5.7 Provide support for property owners and developers building in the city through policy advocacy, permitting support, and regular coordination on emerging trends and issues.
- HO-5.8 Encourage the use of alternative ownership models, such as cohousing and community land trusts.
- HO-5.9 Minimize infrastructure costs associated with housing development through innovative site design, compact development patterns, and efficient servicing.
- HO-5.10 Review and streamline permit processes and coordinate with other service providers to shorten approval timelines.
- HO-5.11 Explore planned actions and changes in thresholds for housing development under the State Environmental Policy Act to streamline environmental approvals.
- HO-5.12 Investigate the use of a Multifamily Housing Property Tax Exemption program to incentivize market-rate and affordable housing production.

7 Economic Development

7.1 Introduction

7.1.1 Overview

The Economic Development Element of the Comprehensive Plan outlines a strategic framework designed to enhance the economic vitality of the city as the cornerstone of a vibrant community while preserving the unique character and quality of life that define Gig Harbor. This element is aligned with the goals of the GMA and is intended to encourage economic growth in a way that benefits all community members.

Historically rooted in resource extraction industries, the Gig Harbor economy has evolved over recent decades, transitioning towards a more diversified local service economy characterized by retail, healthcare, and specialty businesses. As the city continues to grow, city policies will aim to attract appropriate employment opportunities that reduce transportation impacts and support localized job creation to strengthening the local economy and ensuring long-term prosperity for all residents.

7.1.2 Listening to Our Community

In May 2023, our community took part in six focus group conversations to discuss their perspectives and priorities for economic development. These revealed several key challenges and opportunities:

- **Durability of retail.** The city's retail sector, especially tourist-focused and waterfront businesses, faces challenges with storefront turnover in visible areas even though businesses are not closing down at higher rates in the city.
- **Vacancy and obsolescence of building stock.** Aging building stock is becoming outdated and difficult to retrofit to meet evolving market and resident needs, which affects both older residential and commercial properties in the city.
- **Barriers to reinvestment.** High costs for redevelopment—including parcel consolidation, demolition, contamination cleanup, and permitting—can stall projects, and City requirements can add further complexity and delays.
- **Interconnection of three business districts.** Gig Harbor's Uptown, Downtown, and North Gig Harbor districts are viewed as complementary, with the community supporting interconnected commercial identities for these areas.
- **Local employment.** Many residents work outside Gig Harbor in higher-paying urban centers; and increasing local employment opportunities is a community priority.
- **Transition to infill.** With much of the vacant land in the city developed in the past decade, future growth will need to focus on redeveloping parcels and coordinating infill projects within the existing city to support new households and jobs.

- **Regional collaboration in planning.** Planning in land use, transportation, and economic development relies on regional partnerships, and there is a community interest in effective City advocacy within the broader regional economic development context.
- **Location of urban density.** The Comprehensive Plan directs higher density to “centers of local importance,” aiming to support a sustainable economy and meet local needs.

7.1.3 City Vision

The City’s most recent vision, as articulated during community focus groups and workshops for economic development in Gig Harbor reads as follows:

Gig Harbor prioritizes the establishment and success of local small businesses by increasing walkability and lessening dependence on cars in the downtown. Gig Harbor makes use of underutilized commercial space by providing incentives for small local businesses to fill those spaces.

7.2 Local Context

The Gig Harbor economy has experienced significant growth and changes over the past two decades. Understanding this local context is essential to developing effective economic development strategies.

Overall, the economy of Gig Harbor has been characterized by a mix of industries and key trends, including:

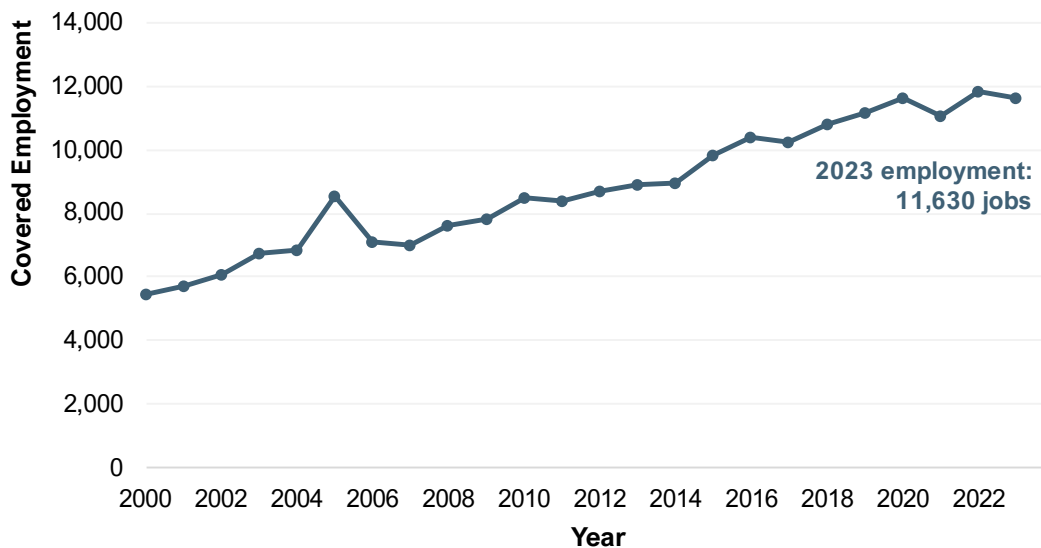
- A strong presence of small businesses and entrepreneurs,
- A growing healthcare and social services sector,
- A significant retail and tourism industry, and
- A mix of light industrial and manufacturing businesses.

As the population has grown from approximately 7,000 in 2000 to over 10,000 in 2023, the city's economy has diversified, with a decrease in reliance on traditional industries like manufacturing, and an increase in services and healthcare. Gig Harbor has also seen a significant increase in new businesses and startups, particularly in the downtown area.

7.2.1 Employment Trends

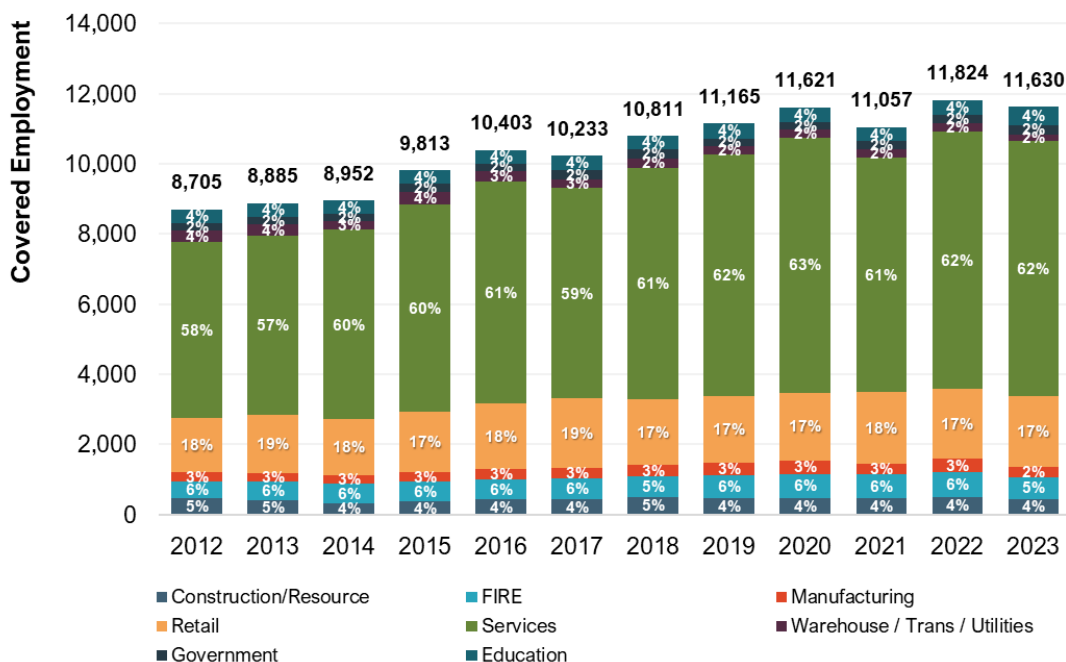
Estimates from the PSRC indicate that covered employment¹ in Gig Harbor amounted to 11,630 jobs in 2023. As shown in Exhibit 7-1, the city has experienced a notable increase in employment with a 33.6% increase in jobs from 2012–2023 (averaging about 3% employment growth per year).

¹ Covered employment is defined as those positions covered by the *Washington Unemployment Insurance Act*. Because the Act exempts the self-employed, proprietors and corporate officers, military personnel, and railroad workers, these categories exclude some employment types. However, this information is typically the most accessible source of data about employment and job growth available at a local level. See

Exhibit 7-1. Gig Harbor Covered Employment, 2000–2023.

Sources: PSRC, 2024; BERK, 2024.

Exhibit 7-2 breaks down covered employment by major sectors from 2012 to 2023. This highlights that the largest component of the city's economy is Services, amounting to 62% of total covered employment. Overall, growth in employment has been in higher-paying jobs, particularly in healthcare and professional services industries.

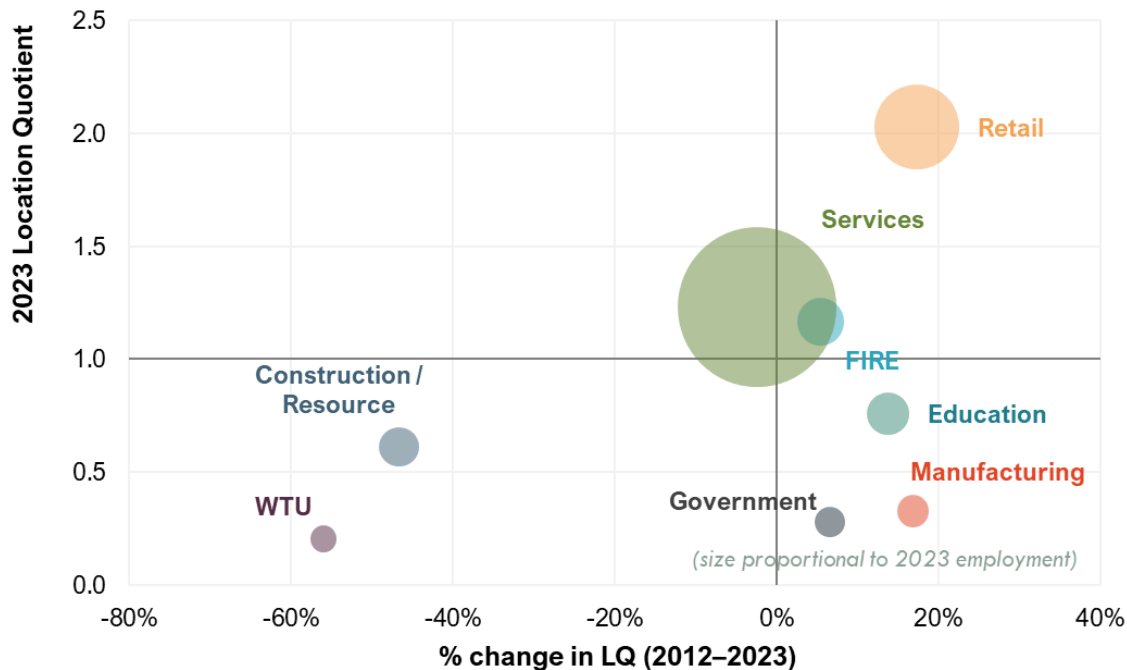
Exhibit 7-2. Gig Harbor Covered Employment by Major Sector, 2012–2023

FIRE: Finance, Insurance, and Real Estate

Sources: PSRC, 2024; BERK, 2024.

When examining how this distribution of employment compares to regional averages, the location quotient analysis presented below in Exhibit 7-3 can provide a basis for comparison. Location quotients compare the percentage of local employment in each category with the percentage of regional employment in the same category. Values greater than one indicate where local employment in a category is found at a greater concentration than the regional average, suggesting that it plays a more important role in the local economy. In the figure below, the size of the markers are proportional to the amount of local employment in that particular sector.

Exhibit 7-3. Location Quotient Analysis, Gig Harbor Employment, 2012–2023



FIRE: Finance, Insurance, and Real Estate

WTU: Warehousing, Transportation, and Utilities

Sources: PSRC, 2024; BERK, 2024.

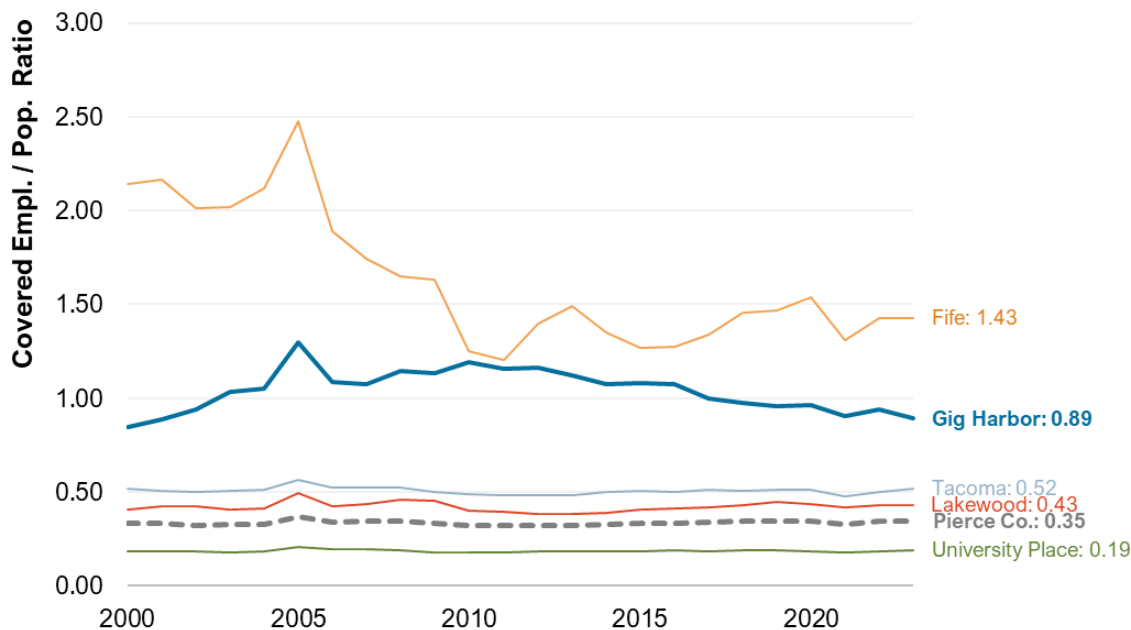
This location analysis highlights that employment in Retail is strongly represented at the local level, represented at twice the regional average and with one of the highest increases in concentration over the past 11 years. Some major sectors such as Education, Manufacturing, and Government have had significant increases in importance in local employment but still are underrepresented in the local economy. While Services dominate employment in Gig Harbor, there has been a slight decrease in employment concentration over time.

7.2.2 Employment, Population, and Commuting

Understanding how local employment relates to city residents is an important consideration in planning. Many residents commute to jobs outside of Gig Harbor, while workers within the city commute to jobs in the city. These commuting patterns affect traffic on roads like SR 16 and highway interchanges. Attracting more jobs to match the skills of local residents and encouraging more people to both live and work in the community can help to reduce traffic. Additionally, this can create a stronger local economy by encouraging the people employed at city businesses to spend more of their income within the city, resulting in greater benefits to local businesses and increases in city tax revenue.

Exhibit 7-4 provides one important measure for comparison: the ratio between local covered employment and the local population. This can provide a strong measure to understand whether a location mainly serves as a residential community (areas with a low ratio) or includes more jobs than residents and likely serves more as an employment center.

Exhibit 7-4. Regional Comparisons of Jobs-to-Population Ratios, 2000–2023



Sources: PSRC, 2024; BERK, 2024.

This figure highlights that Gig Harbor had a jobs-to-population ratio of 0.89 in 2023, indicating that there were 0.89 jobs per resident of the city. While this is not as large as Fife (1.43), this is larger than the County average (0.35), Tacoma (0.52), or Lakewood (0.43). This also highlights the distinct difference with communities such as University Place (0.19), which are dominated by residential uses.

An examination of the top 10 destinations for commuting in 2021 are included in Exhibit 7-5. This includes:

- The work locations of Gig Harbor residents commuting to work, and
- The home locations of workers commuting into Gig Harbor for work.

Exhibit 7-5. Gig Harbor Work and Home Locations (All Employment), 2021.

Work Location of Gig Harbor Residents	% of Total	Home Location of Gig Harbor Workers	% of Total
Tacoma city, WA	17.0%	Tacoma city, WA	10.7%
Seattle city, WA	11.5%	Artondale CDP, WA	5.9%
Gig Harbor city, WA	10.9%	Gig Harbor city, WA	4.9%
Purdy CDP, WA	4.0%	Wollochet CDP, WA	3.2%
Bellevue city, WA	3.4%	Seattle city, WA	2.8%
Bremerton city, WA	2.5%	Maplewood CDP, WA	2.2%
SeaTac city, WA	2.5%	University Place city, WA	2.1%
Lakewood city, WA	2.4%	Bremerton city, WA	2.1%
Federal Way city, WA	2.2%	Lakewood city, WA	1.9%
Kent city, WA	2.2%	Port Orchard city, WA	1.8%
All Other Locations	41.4%	All Other Locations	62.3%

Sources: US Census LEHD, 2024; BERK, 2024.

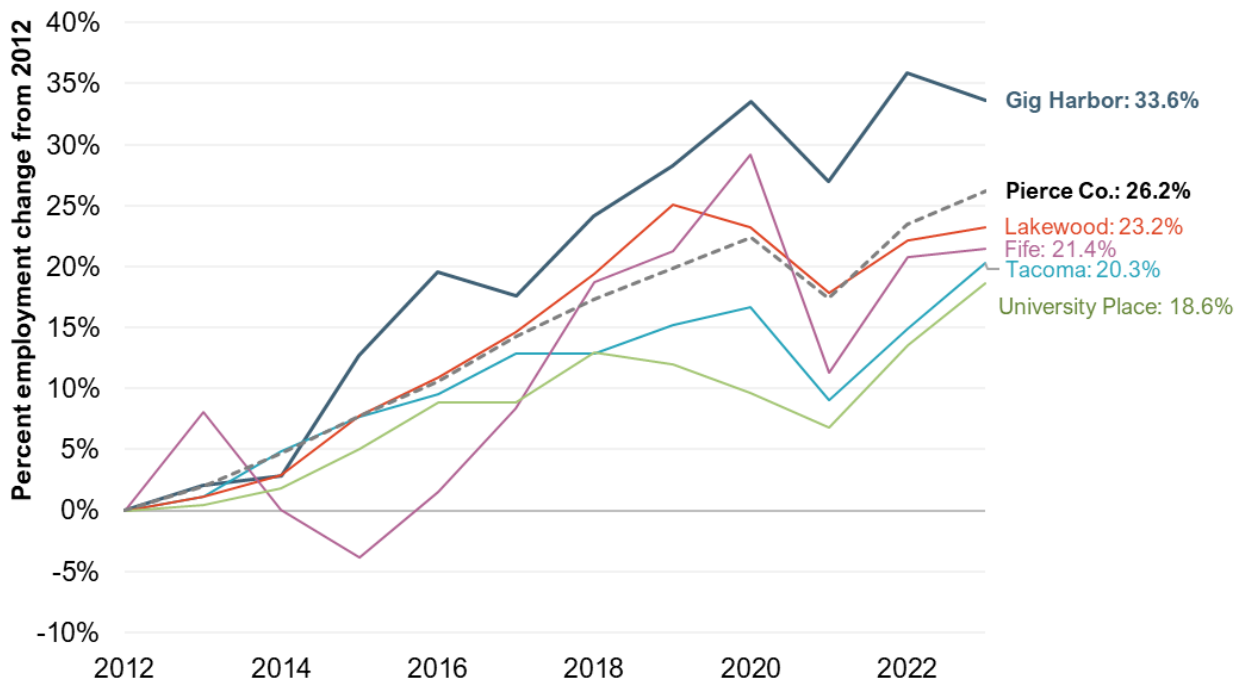
Overall, about 11% of workers in Gig Harbor that are employed stay within the city to work and constitute about 5% of the total workforce in the city, with another 4% of residents working in the Purdy CDP. The most popular destinations for Gig Harbor commuters are the major job centers of the region, with 17% of commuters going to Tacoma and 11.5% to Seattle, with Bellevue and Bremerton.

Conversely, the distribution of workers coming into the city for their jobs is more distributed. The largest proportion (10.7%) come from Tacoma, and almost 3% come in from Seattle. However, the draw of local employment appears to be more local with almost 6% of workers coming from the Artondale CDP, and others coming from local communities that are a shorter commute into the city.

7.2.3 Comparative Analysis

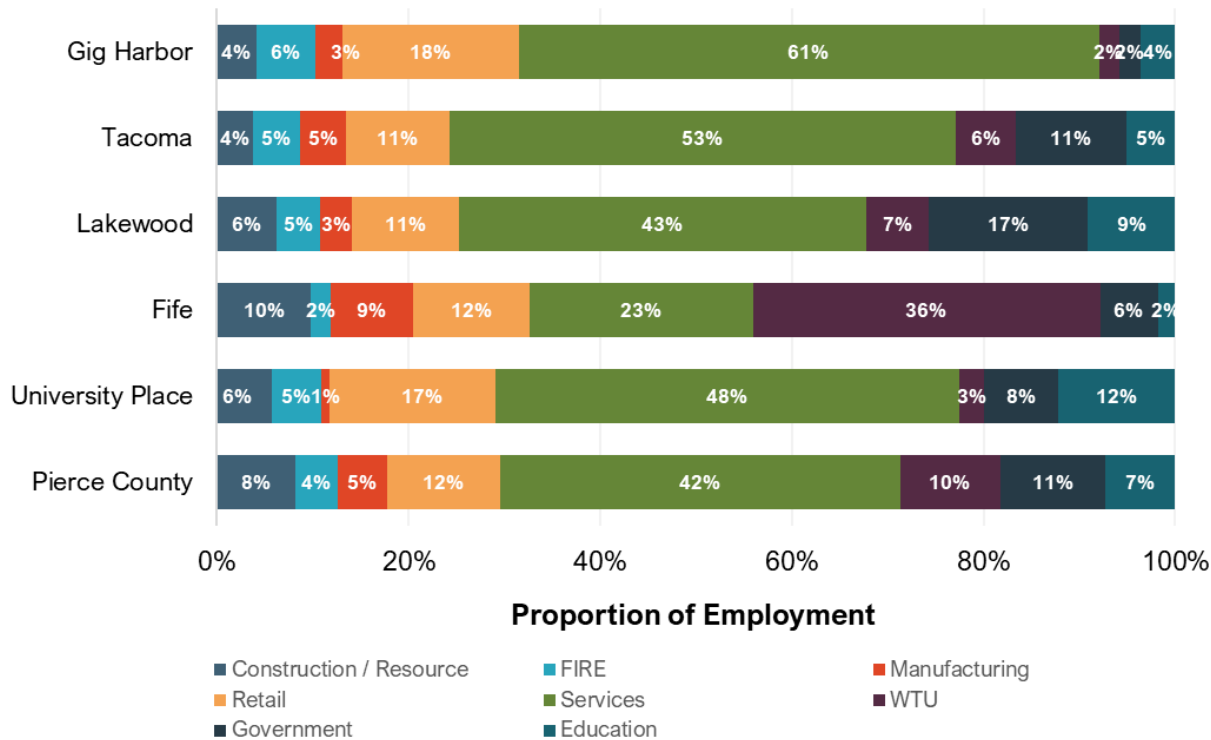
Understanding how Gig Harbor compares to neighboring cities and Pierce County is also essential to assessing its economic position and competitiveness. Exhibit 7-6 compares the percent change in covered employment from 2012 with Pierce County overall, as well as with the cities of Lakewood, Fife, Tacoma, and University Place. Under these comparisons, growth in city employment has been substantially better after the recovery from the recession, with Gig Harbor's increase in employment (33.6%) notably higher than Pierce County (26.2%), and substantially higher than the other communities examined.

Exhibit 7-6. Regional Comparisons of Changes in Covered Employment, 2012–2023



Sources: PSRC, 2024; BERK, 2024.

Additionally, Exhibit 7-7 shows comparisons with other cities in Pierce County. For Gig Harbor, Services and Retail both consists of a greater portion of the local economy than for any other city, and over the entire county. This highlights the greater concentration of employment of these types in the city, and indicates the importance of these sectors as part of a regional center. Additionally, this reinforces the relatively small contribution that Construction and Warehousing, Transportation, and Utilities makes to the local economy in Gig Harbor.

Exhibit 7-7. Regional Comparisons in Covered Employment by Major Sector, 2023

FIRE: Finance, Insurance, and Real Estate

WTU: Warehousing, Transportation, and Utilities

Sources: PSRC, 2024; BERK, 2024.

7.2.4 Taxable Retail Sales

Another perspective on Gig Harbor's local economy can be provided by examining its taxable retail sales, generated from consumer purchases of personal property, services, and property improvements. Note that some transactions, such as those involving most food items (except prepared foods), are exempt from sales tax, but those that are recorded can provide a perspective both on local economic activity and the sources of sales tax revenue for the city.

A "pull factor" can measure the relative activity of retail by comparing local taxable sales in a category to values based on the state average. A pull factor below one suggests lower-than-expected local sales, while a number above one indicates a regional draw, where businesses are more likely to attract customers from outside Gig Harbor.

Exhibit 7-8 provides a regional comparison of calculated pull factors at the subsector 3-digit level for retail and restaurant sales, comparing Gig Harbor with other cities in Pierce County. This highlights activity that is most related to household expenditures and indicates areas where business activity may be higher or lower than expected.

Exhibit 7-8. Regional Comparisons of Pull Factors in Taxable Retail Sales, 2023.

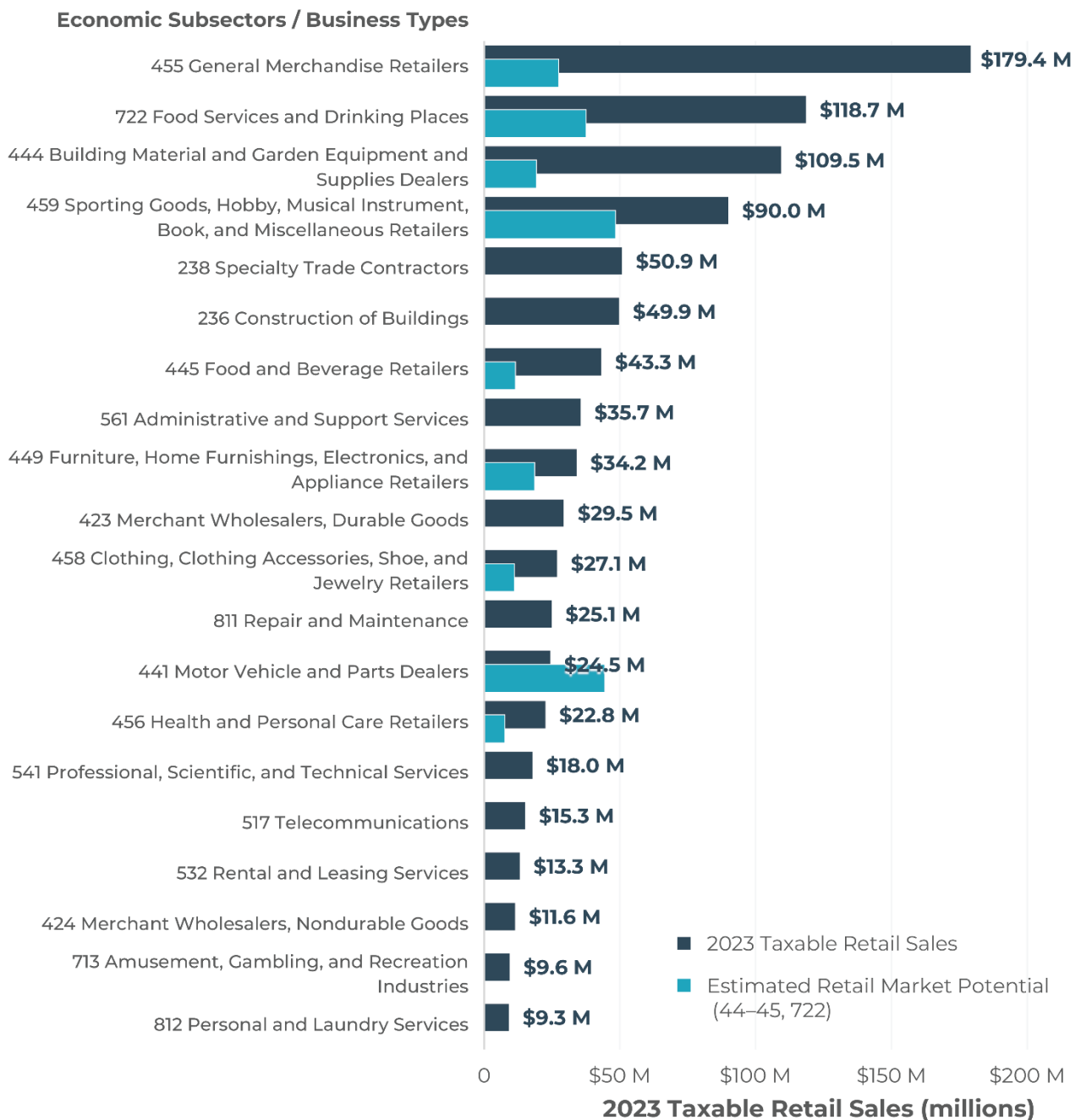
Category	Gig Harbor	Fife	Lakewood	Steilacoom	Tacoma	University Place
44-45 Retail Trade	2.77	10.11	1.14	0.31	1.44	0.51
441 Motor Vehicle and Parts Dealers	0.55	35.85	0.90	0.01	1.81	0.05
444 Building Material and Garden Equipment and Supplies Dealers	5.69	1.40	1.12	0.18	1.13	0.16
445 Food and Beverage Retailers	3.74	0.67	1.40	0.02	1.37	1.30
449 Furniture, Home Furnishings, Electronics, and Appliance Retailers	1.83	3.61	0.78	0.55	1.37	0.72
455 General Merchandise Retailers	6.53	3.07	1.63	0.10	1.11	0.58
456 Health and Personal Care Retailers	3.00	1.04	1.42	0.19	1.62	0.66
457 Gasoline Stations and Fuel Dealers	1.27	5.70	1.30	0.88	1.02	0.35
458 Clothing, Clothing Accessories, Shoe, and Jewelry Retailers	2.41	1.07	0.91	0.36	1.85	0.44
459 Sporting Goods, Hobby, Musical Instrument, Book, and Misc. Retailers	1.86	2.70	1.15	0.67	1.36	0.77
722 Food Services and Drinking Places	3.17	2.01	1.69	0.24	1.41	0.58
Total Retail + Restaurant	2.83	8.80	1.23	0.30	1.43	0.52

Sources: WA Department of Revenue, 2024; BERK, 2024.

This analysis highlights that Gig Harbor is a regional retail center for most categories, with business subsectors that exceed one in almost all cases. Furthermore, these values exceed those of most cities (excluding Fife), indicating a higher concentration of these business activities as compared to other cities in the region. This supports the data regarding employment that points to Gig Harbor as a regional retail destination. The only major category that is underrepresented is Motor Vehicle and Parts Dealers (441), which highlights that this is an underrepresented part of the retail market for the city, largely due to the lack of activity associated with new and used auto dealerships.

Exhibit 7-9 provides a comparison between total taxable sales and retail potential (for retail sectors) for the top 20 subsectors in the city. As opposed to the assessment of pull factors, this examines the absolute amount of activity in dollars in 2023 and compares it (when relevant) to what would be expected as local retail purchasing from Gig Harbor residents.

Exhibit 7-9. Gig Harbor Taxable Retail Sales, Top 20 Subsectors, 2023.



Sources: WA Department of Revenue, 2024; BERK, 2024.

Under Exhibit 7-9, the top subsectors for taxable retail sales include General Merchandise Retailers (455), Food Service and Drinking Places (722), Building Material and Garden Equipment and Supplies Dealers (444), and Sporting Goods, Hobby, Musical Instrument, Book, and Misc. Retailers (459), all of which exceeded \$90 million in taxable sales in 2023. Business activities related to construction were lower than this, with the construction sector in general responsible for about \$97 million total, mostly in Specialty Trade Contractors (238) and Construction of Buildings (236). Note that communities experiencing significant growth can experience higher receipts from retail sales related to construction as this is charged at point of sale.

7.2.5 Buildable Lands Assessment

Under the Pierce County Ordinance No. [2022-46s](#), Gig Harbor employment targets have been defined as follows:

Estimated 2020 employment:	12,855 jobs
2044 total employment:	15,602 jobs
2020–2044 employment growth:	<u>+2,747 jobs</u>

Under the previous 2021 Buildable Lands Report, employment capacity within the city was allocated as follows:

Vacant land:	2,074 jobs
Underutilized land:	748 jobs
Pipeline development:	594 jobs
Total capacity:	<u>3,416 jobs</u>

This highlights that current capacity in the city is sufficient to manage the employment growth expected over the next 20 years under the Plan.

7.3 Goals and Policies

- ▶ **EC-1 Increase local employment opportunities by collaborating with Gig Harbor Chamber of Commerce, Waterfront Alliance, and other business groups to attract, retain and expand employment.**
 - EC-1.1 Foster a thriving local economy that supports the well-being of the community, with a focus on creating quality job opportunities for residents.
 - EC-1.2 Ensure sufficient development capacity and infrastructure to support 15,602 jobs by 2044.
 - EC-1.3 Develop and implement a city-wide economic development and marketing strategy to attract businesses
 - EC-1.4 Promote Gig Harbor’s economic opportunities in coordination with a structured business consortium such as a business roundtable or an Economic Development Advisory Commission.
 - EC-1.5 Collaborate with local educational institutions, economic development organizations, and Pierce County to develop a skilled workforce that meets the needs of local employers and supports the city’s economic growth
 - EC-1.6 Encourage reductions in commuting through expansion of local employment, support for employees working at home (e.g., broadband infrastructure, co-working spaces, shared mobility programs, etc.), and expansion of affordable housing.
 - EC-1.7 Explore partnerships with the Economic Development Corporation of Pierce County
- ▶ **EC-2 Encourage local commercial and industrial development to meet expected demand from businesses, address underutilized sites, and build a sustainable tax base.**
 - EC-2.1 Develop and maintain a commercial and industrial site inventory that identifies major sites that could accommodate local employment opportunities and indicates potential infrastructure limitations that could impact their use for capital facilities planning.
 - EC-2.2 Coordinate efforts to provide sufficient supporting infrastructure to sites that could accommodate additional employment, with a priority on sites that provide significant public benefits.
 - EC-2.3 Coordinate with local economic development organizations to market available sites for use by businesses looking to expand or to relocate to Gig Harbor.
 - EC-2.4 Ensure extensions of public services for commercial and industrial activities within the urban growth area are contingent on agreements to accept annexation.
 - EC-2.5 Encourage the reuse of older buildings and the infill of commercial development to revitalize older commercial and business districts within the city. Help structure local marketing efforts, physical improvements programs, parking and building improvements and special management organizations.

- **EC-3 Encourage and support local business development in partnership with the Chamber of Commerce, Waterfront Alliance and potential Economic Development Advisory Commission.**
- EC-3.1 Coordinate local business development programs, particularly for small start-up business concerns which may be owned by or employ local residents.
- EC-3.2 Promote small business financing, management assistance and training programs to support local businesses, such as collaboration with Service Corps of Retired Executives (SCORE).
- EC-3.3 Coordinate efficient and timely permitting and licensing processes, with additional support provided for small businesses.
- EC-3.4 Work with local groups to explore the creation of improvement districts and other programs that can help revitalize and support city businesses.
- EC-3.5 Monitor local and regional trends in relevant markets and provide information and support responsive to these trends, in partnership with local and regional economic organizations.
- EC-3.6 Recognize the importance of home-based businesses in the city through supportive guidelines and standards, especially for individuals who face barriers in traditional office settings such as caregivers, people with disabilities, and those otherwise preferring alternative work environments.
- EC-3.7 Identify incubator facilities which may be used for small business start-ups, such as older structures which may be reused for business purposes.
- EC-3.8 Integrate considerations for small businesses into neighborhood planning, especially with respect to retail and service offerings for local residents.
- EC-3.9 Actively collaborate with local Tribal Nations to identify and pursue mutually beneficial economic development opportunities that respect the sovereignty, culture and traditions of these Nations, including exploration of joint ventures, investment in cultural and ecotourism, infrastructure development and job creation initiatives.
- EC-3.10 Prioritize downtown design that supports local businesses and enhances its unique waterfront character and sense of place through pedestrian-friendly streetscapes, historic preservation, and vibrant public spaces.

8 Essential Public Facilities

8.1 Introduction

The Growth Management Act (GMA) mandates that comprehensive plans include a process for identifying and siting essential public facilities (EPFs), as outlined in RCW [36.70A.200](#)(1). These facilities are often considered difficult to site due to local opposition but are required to provide local or regional services. The GMA prohibits the exclusion of such facilities from comprehensive plans or development regulations, ensuring they are sited to support orderly growth and public service delivery.

This element includes the following:

- A description of relevant requirements and policies to be considered in the Comprehensive Plan,
- The location of current essential public facilities in the City of Gig Harbor, and
- A review of the process to be pursued by the City when siting essential public facilities.

This also contains goals and policies for essential public facilities and the City's relationship to external urban service and utility providers. It directs Gig Harbor's management and financing of capital improvements for the facilities and utilities it owns and operates.

One important note with this section is that the term "essential public facilities" is not exclusively applied to facilities that are publicly owned. While many of these facilities may be managed by government agencies, there are others that may be provided by the private sector as well.

8.2 Background

8.2.1 GMA Requirements

Essential public facilities are those that are challenging to locate due to potential negative impacts such as size, bulk, hazardous characteristics, noise, or concerns related to public health and safety. These facilities are part of a regional or county-wide service system and can be seen as a subset of public purpose lands, though they do not encompass all public, semi-public, and institutional land uses. The importance of the???

The city must identify land for essential public facilities that meets the needs of the community. This is defined by RCW [36.70A.200](#) and WAC [365-196-550](#), and includes:

- Local solid waste handling and treatment facilities
- Landfills
- Drop-box sites and sewage treatment facilities
- Airports

- State educational facilities
- Essential state public facilities
- Regional transportation and utility facilities
- State and local correctional facilities; and
- In-patient facilities (including substance abuse facilities, mental health facilities, and group homes);

as well as any other state facility included on the six-year facilities plan maintained by the Washington State Office of Financial Management.

Although these requirements present the facilities that must be included, cities have leeway with respect to other facilities which may be included. However, as per WAC [365-196-030](#)(2), cities have significant leeway with respect to what can be included as “essential” under local policy.

8.2.2 Countywide Planning Policies on EPFs

The current Pierce County Countywide Planning Policies have provisions for essential public facilities. These require that cities:

- Adopt a local comprehensive plan policy for siting essential public facilities that serve countywide or statewide needs with a useful life of 10 years or more. (EPF-1)
- Designate lands suitable for public purposes and integrate these designations into local comprehensive plans. (EPF-2)
- Develop a local comprehensive plan policy and process for identifying and siting essential public facilities. This also includes requirements for the state to provide a justifiable need for EPFs and ensure public participation. (EPF-3)
- Maintain policies that consider facility requirements, impacts on land use, environment, health, and urban growth, and ensure site compatibility and community distribution. (EPF-4)
- Ensure that facility siting aligns with County and municipal comprehensive plans, including land use, capital facilities, utilities, transportation, housing, and regional welfare considerations. (EPF-5)
- Align policies related to siting these facilities with broader planning goals like reducing sprawl, fostering economic development, protecting the environment, ensuring fiscal benefits, and supporting affordable housing. (EPF-7)

EPF-6 also allows cities to establish standards for construction timing, property acquisition, impact control, zoning, climate change, health and safety, and sustainable development.

8.2.3 Essential Public Facilities in Gig Harbor

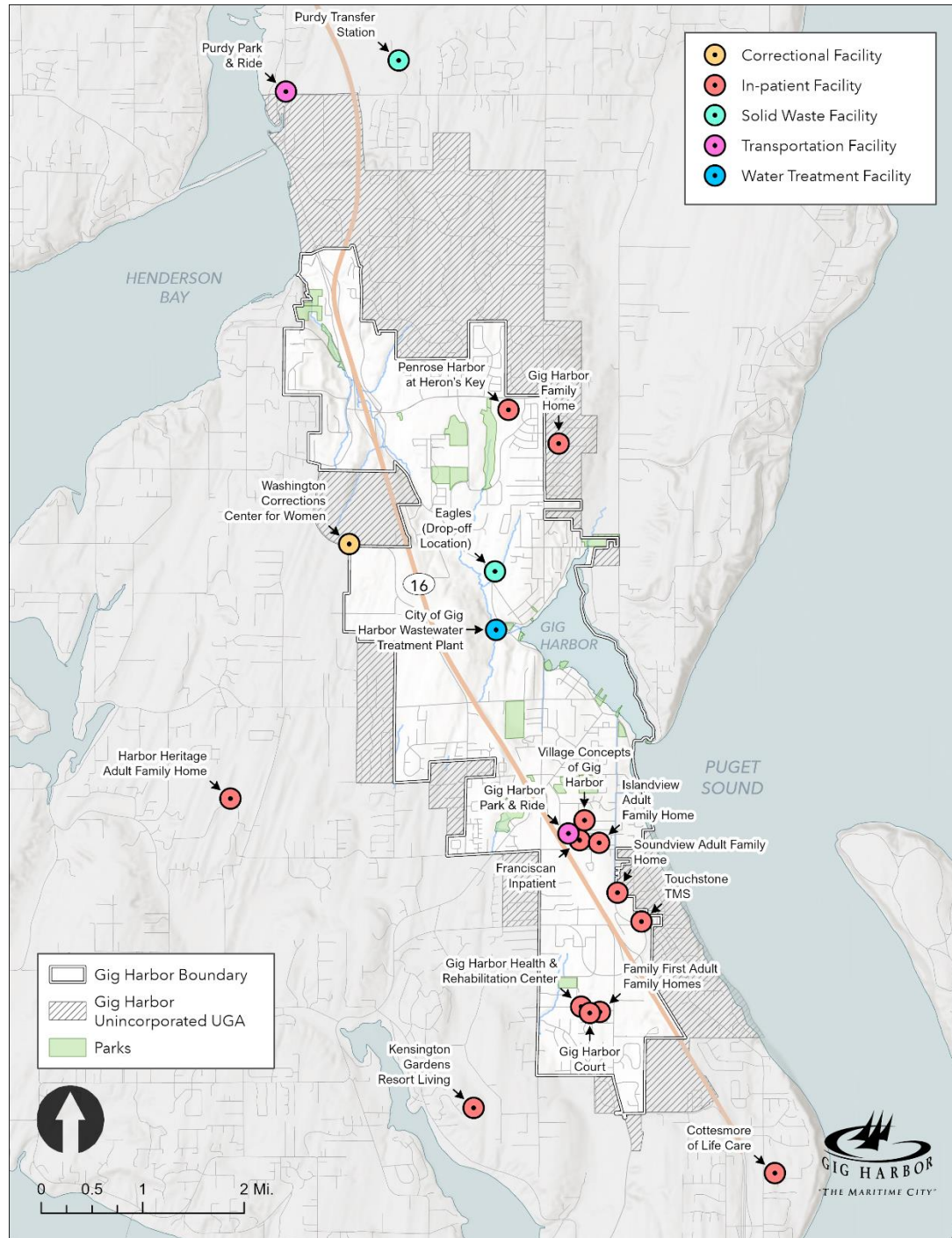
As of the 2023–2029 Six-Year Facilities Plan, no new statewide EPFs are expected to be built in Gig Harbor. The following facilities indicated in Exhibit 3-1 currently within Gig Harbor and its UGA are considered EPFs under the definitions provided above. These facilities are also shown on the map in Exhibit 8-2.

Exhibit 8-1. Essential Public Facilities in Gig Harbor

Facility	Address	Type
Purdy Transfer Station	14525 54th Ave NW	Solid Waste
Eagles (Drop-off Location)	4425 Burnham Dr NW	Solid Waste
City of Gig Harbor Wastewater Treatment Plant	4216 Harborview Dr	Water Treatment
Gig Harbor Park & Ride	6565 Kimball Dr	Transportation
Purdy Park & Ride	14567 Purdy Dr	Transportation
Washington Corrections Center for Women	9801 Bujacich Rd	Correctional Facility
Gig Harbor Health & Rehabilitation Center	3309 45th St Ct	In-patient Facilities
Touchstone TMS	2727 Hollycroft St	In-patient Facilities
Franciscan Inpatient	6401 Kimball Dr	In-patient Facilities
Family First Adult Family Homes	4700 Point Fosdick Dr Suite 312	In-patient Facilities
Islandview Adult Family Home	3011 Islandview Ct	In-patient Facilities
Harbor Heritage Adult Family Home	7006 71st Ave NW	In-patient Facilities
Soundview Adult Family Home	5917 Soundview Dr	In-patient Facilities
Cottesmore of Life Care	2909 14th Ave NW	In-patient Facilities
Gig Harbor Family Home	3615 107th St NW	In-patient Facilities
Village Concepts of Gig Harbor	6633 McDonald Ave	In-patient Facilities
Penrose Harbor at Heron's Key	4340 Borgen Blvd	In-patient Facilities
Kensington Gardens Resort Living	3804 Olson Dr NW	In-patient Facilities
Gig Harbor Court	3213 45th St Ct	In-patient Facilities

Source: City of Gig Harbor, 2024

Exhibit 8-2. Gig Harbor Essential Public Facilities Map



Source: City of Gig Harbor, 2024; BERK, 2024

8.3 Goals and Policies

► EF-1 **Identify current, planned, and expected facilities that provide essential public benefits but may pose impacts to the community.**

- EF-1.1 Identify and maintain an inventory of current and planned “essential public facilities”, defined as facilities that have a useful life of 10 or more years with the potential for negative community impacts, including:
- a) Airports,
 - b) Marine port facilities,
 - c) Large ports,
 - d) State education facilities,
 - e) State or regional transportation facilities,
 - f) Regional transit authority facilities,
 - g) State and local correctional facilities,
 - h) Solid waste handling facilities,
 - i) Inpatient facilities including substance abuse facilities, mental health facilities, group homes, and secure community transition facilities,
 - j) Any other facility otherwise identified as necessary and of a statewide nature by the Washington State Office of Financial Management and included on the state 10-year capital plan, and
 - k) Those facilities that are otherwise identified as necessary and of a countywide nature by Pierce County.
- EF-1.2 Ensure that the identification of statewide essential public facilities is aligned with the standards and project lists from the Washington State Office of Financial Management.
- EF-1.3 Identify countywide essential public facilities in coordination with the county and other relevant jurisdictions.
- EF-1.4 Ensure that all essential public facilities are associated with justifiable, documented needs within the city, urban growth area, or broader region informed by 20-year population projections and expected technology advancements, if relevant.

► EF-2 **Minimize overall impacts from essential public facilities on the community while supporting public needs through effective site selection criteria.**

- EF-2.1 Manage suitable city sites for future use as essential public facilities.
- EF-2.2 Encourage essential public facilities to be sited in areas with:

- a) Minimal environmental constraints;
- b) Access to major transportation facilities and corridors;
- c) Compatible surrounding uses; and
- d) Sufficient supporting public services.

EF-2.3 Evaluate site suitability based on:

- a) Specific facility requirements, including the minimum size of the site, availability of supporting services, accessibility, and ability to meet local needs.
- b) Impacts of the facility, including the compatibility of surrounding uses; potential impacts on natural systems; expected changes related to public health and safety; and the effects on resulting development.
- c) Impacts on urban growth areas, including the nature and extent of urban growth.

EF-2.4 Ensure that there are sufficient buffers and screening between facilities and surrounding development.

EF-2.5 Ensure that for essential public facilities sited in residential neighborhoods that it is clearly established how the facility is suitable for the area and can minimize impacts to the surrounding residents.

EF-2.6 Involve the public in the site selection process for essential public facilities, especially residents of potentially affected areas.

► **EF-3 Minimize the impacts from the construction and operation of essential public facilities.**

EF-3.1 Require an impact analysis during the site selection process for an essential public facility to review implications of ongoing operations related to:

- a) Future land use compatibility;
- b) Existing land use and development in adjacent and surrounding areas;
- c) Existing zoning of surrounding areas;
- d) Existing Comprehensive Plan designation for surrounding areas;
- e) Present and proposed population density of surrounding area;
- f) Environmental impacts and opportunities to mitigate environmental impacts;
- g) Physical, social, emotional, and mental health impacts and opportunities to mitigate health impacts of those living in the vicinity;
- h) Effects on agricultural, forest or mineral lands, critical areas, and historic, archaeological, and cultural sites;

- i) Effects on areas outside of the city in neighboring jurisdictions;
- j) Effects on designated open space corridors;
- k) "Spin-off" (secondary / tertiary) impacts; and
- l) Effects from associated development induced by the siting of the facility.

- EF-3.2 Ensure that essential public facilities are consistent with all required and optional elements of this Comprehensive Plan, as well as the general welfare of the city and region, but that the Comprehensive Plan does not preclude the siting of essential public facilities in the city.
- EF-3.3 Provide site, building and design standards that improve the compatibility between essential public facilities and their surroundings.
- EF-3.4 Ensure "fair-share" appropriations or payments that avoid a disproportionate financial burden from the operation of an essential public facility.
- EF-3.5 Provide for a regular review of the ongoing impacts to the community from essential public facilities and coordinate with facility operators to manage these impacts.

9 Utilities

9.1 Introduction

The Utilities Element of the Gig Harbor Comprehensive Plan ensures the provision of essential services necessary for the City's development and the well-being of its residents. Utilities addressed in this element include water, wastewater, electricity, natural gas, telecommunications, and solid waste disposal. The primary goal is to coordinate with regional and independent utility providers to deliver reliable and high-quality services that meet the current and future needs of the community, while adhering to state and federal regulations. The element focuses on integrating utility planning with land use policies to support sustainable growth, minimize service disruptions, and optimize the use of resources across the city.

Per the relevant CPPs and RCW [36.70A.070](#)(4), the Utilities Element maintains internal consistency with other elements of the Comprehensive Plan, such as land use and capital facilities. It highlights the necessity for proactive planning and coordination with regional and independent utility providers to address the challenges of increasing demand, aging infrastructure, and infrastructure resilience. This element ensures that developments will not outpace infrastructure, therefore, adequate infrastructure should be available for growth to occur. This element also promotes the conservation of energy and resources through efficiencies and economies of scale, the integration of new technologies, and the equitable distribution of services. By ensuring that utility services are planned and developed in a manner that is responsive to the City's growth and environmental conditions, the Utilities Element contributes to the City's long-term resilience and sustainability.

9.2 Background

9.2.1 Utilities

As discussed in the Capital Facilities Element, the City of Gig Harbor owns its wastewater utility and a percentage of its water utility. All other utilities are provided through intergovernmental or interagency agreements.

Exhibit 9-1 summarizes the utilities, providers, and applicable plans that guide the utilities as they respond to infrastructure maintenance and future growth. Each of these utilities is discussed in further detail in the following sections.

Exhibit 9-1. Major Utility Providers in Gig Harbor

Service / Utility	Agency	Description	Applicable Plans
Wastewater	City of Gig Harbor	Provides sewer services to the City of Gig Harbor	City of Gig Harbor Wastewater Comprehensive Plan Update, 2018
Water	City of Gig Harbor Washington Water Service (WWS) Peninsula Light Water Thurston PUD	Provides water to the City of Gig Harbor	2016 Gig Harbor Comprehensive Plan 2018 Gig Harbor Comprehensive Water System Plan Update, 2022 - WWS Water System Plan; WWS Capital Improvement Plan - Peninsula Light Water - Thurston PUD Annual Water System Report – Quail Run 667, 2023
Electricity	Peninsula Light Company	Provides electric power to the City of Gig Harbor	Peninsula Light Company Energy Resource Plan 2022
Natural Gas	Puget Sound Energy (PSE)	Supplies natural gas to the City of Gig Harbor	2023 PSE Community Profile (Pierce County) 2023 PSE Gas Utility Integrated Resource Plan and Appendices
Telecommunications	Various private communications companies	Provide a range of telecommunication services, including telephone, cable, personal wireless communication, and internet	- Pierce County Broadband Connectivity and Access Evaluation, 2019 - The Washington Utilities and Transportation Commission (WUTC) regulates the rates and services of telephone companies operating in Washington per WAC 480-120. The WUTC does not normally regulate cable, internet, wireless phones, and VoIP (Voice over Internet Protocol).
Solid Waste / Garbage	Murrey's Disposal Land Recovery, Inc.	Manage solid waste, recycling, and compost in the City	2021 Tacoma-Pierce County Solid Waste Management Plan

Source: City of Gig Harbor, 2024; BERK, 2024.

Major utility services provided include the following:

Wastewater

Sanitary sewer service in the City of Gig Harbor is owned, operated, and maintained by the City. The wastewater division is in the Public Works Department of the City.

With a service area of 1,800 acres, the system provides sewer services within the city limits and to select developments in the UGA, such as Canterwood Estates and the Washington Corrections Center for Women. Outside of the UGA, the City owns, operates, and maintains an on-site septic system for the 24-unit Shorecrest Development, located on Ray Nash Drive NW. The City also treats septic effluent from a 68-unit

housing development on Wollochet Bay in unincorporated Pierce County. Within the City's UGA, there are individual residential on-site septic systems on select parcels; the City hopes to connect these parcels to the City sewer system by 2050.

As of 2018, the wastewater system includes 57 miles of sanitary sewer lines. Its collection system includes 213,000 lineal feet of gravity and force main pipe sewers and 18 lift stations. See Exhibit 9-2 for a map of the major sewer system lines as of 2017. The City of Gig Harbor Wastewater Treatment Plant (WWTP), located on five acres west of the intersection of Harborview Drive and North Harborview Drive, treats millions of gallons of wastewater each year. Built in 1975 with major upgrades in 2009 and 2016, the WWTP has increased capacity and improved reliability to adequately serve the City's current residents and future growth. Its current daily average flow is approximately 1.1 MGD (million gallons per day). Future improvements are anticipated to increase the WWTP's loading limit to 2.4 MGD, which exceeds the 20-year flow and waste load planning projections.

The City regularly updates its Wastewater Comprehensive Plan to assess existing and future capacity of the sewer system, identify specific wastewater utility infrastructure improvements and determine how best to provide wastewater services to the Gig Harbor community over a 20-year growth period. It analyzes potential strategies to promote water resource management and environmental sustainability, such as a reclaimed water program, and identifies improvements to the wastewater system needed over the next 20-year planning period.

Future needs identified by the Wastewater Comprehensive Plan focus on the full build-out of its sewer services to the limits of the UGA. By 2050, it assumes that all unsewered developed parcels and new developments are sewer. See Exhibit 9-3 for the demographic forecast allocation model WWTP used to estimate its sewer and non-sewered build-out. Exhibit 9-4 shows the anticipated wastewater flow projections. See the Capital Facilities Element for further details on future capital improvement projects related to the wastewater utility, costs, funding, and approximate schedule to address these projections.

Exhibit 9-3. Gig Harbor UGA Demographics Based on Adjusted Growth Rates by Sewer Connection

Year	Single-Family Households		Multifamily Households		Employment		Prison Inmates	School Enrollment
	Sewered Units	Non-Sewered	Sewered	Non-Sewered	Sewered	Non-Sewered		
2017	2,035	2,889	1,580	1,225	18,929	9,635	738	5,970
2037	5,674	1,184	2,446	739	30,859	9,492	894	8,949
Build-Out	7,608	0	3,466	0	45,517	0	996	10,356

Source: Gig Harbor Wastewater Comprehensive Plan Update, 2018.

Exhibit 9-4. Average Sanitary and Peak Flow Estimates, 2017 - Build-Out

Category	Unit Wastewater Flows	2017		2037		Build-out	
		Sewered	ADWF (GPD)	Sewered	ADWF (GPD)	Sewered	ADWF (GPD)
Single-Family Residential	134 gpd per unit	2,035	272,659	5,674	760,337	7,608	1,019,481
Multi-Family Residential	134 gpd per unit	1,580	211,720	2,446	327,783	3,466	464,385
Employment	18 gpd per person	18,929	340,720	30,859	555,459	45,517	819,298
Prison	100 gpd per person	738	73,800	894	89,436	996	99,600
School	20 gpd per person	5,970	119,400	8,949	178,972	10,356	207,120
Wollochet Harbor	---	---	11,000	---	11,000	---	11,000
Average Dry Weather Flow		1,018,299		1,911,988		2,609,884	
Sanitary Peak Flow		1,527,449		2,867,982		3,914,826	

Source: Gig Harbor Wastewater Comprehensive Plan, 2018.

Water

The Gig Harbor community receives water through multiple water providers, including the City of Gig Harbor Water System, Washington Water Service, Peninsula Light Water, Thurston County Public Utility District (Thurston PUD), and private wells. Exhibit 9-5 shows the water system plan in the City of Gig Harbor, highlighting the Gig Harbor Retail Water Service Area and adjacent water purveyors.

Exhibit 9-5. Gig Harbor Water System and Adjacent Purveyors, 2018

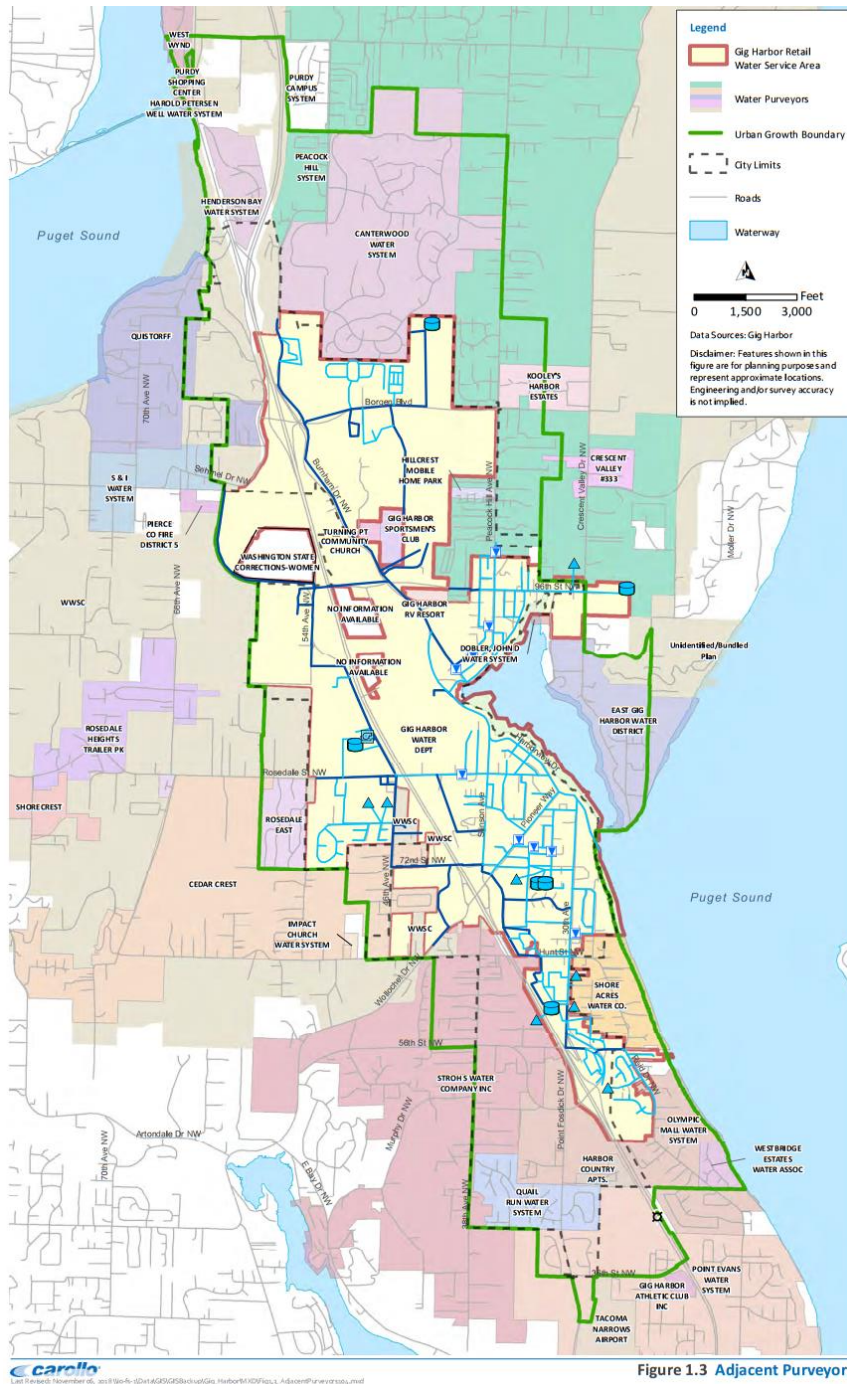


Figure 1.3 Adjacent Purveyors

Source: Gig Harbor 2018 Comprehensive Water System Plan Update, 2022

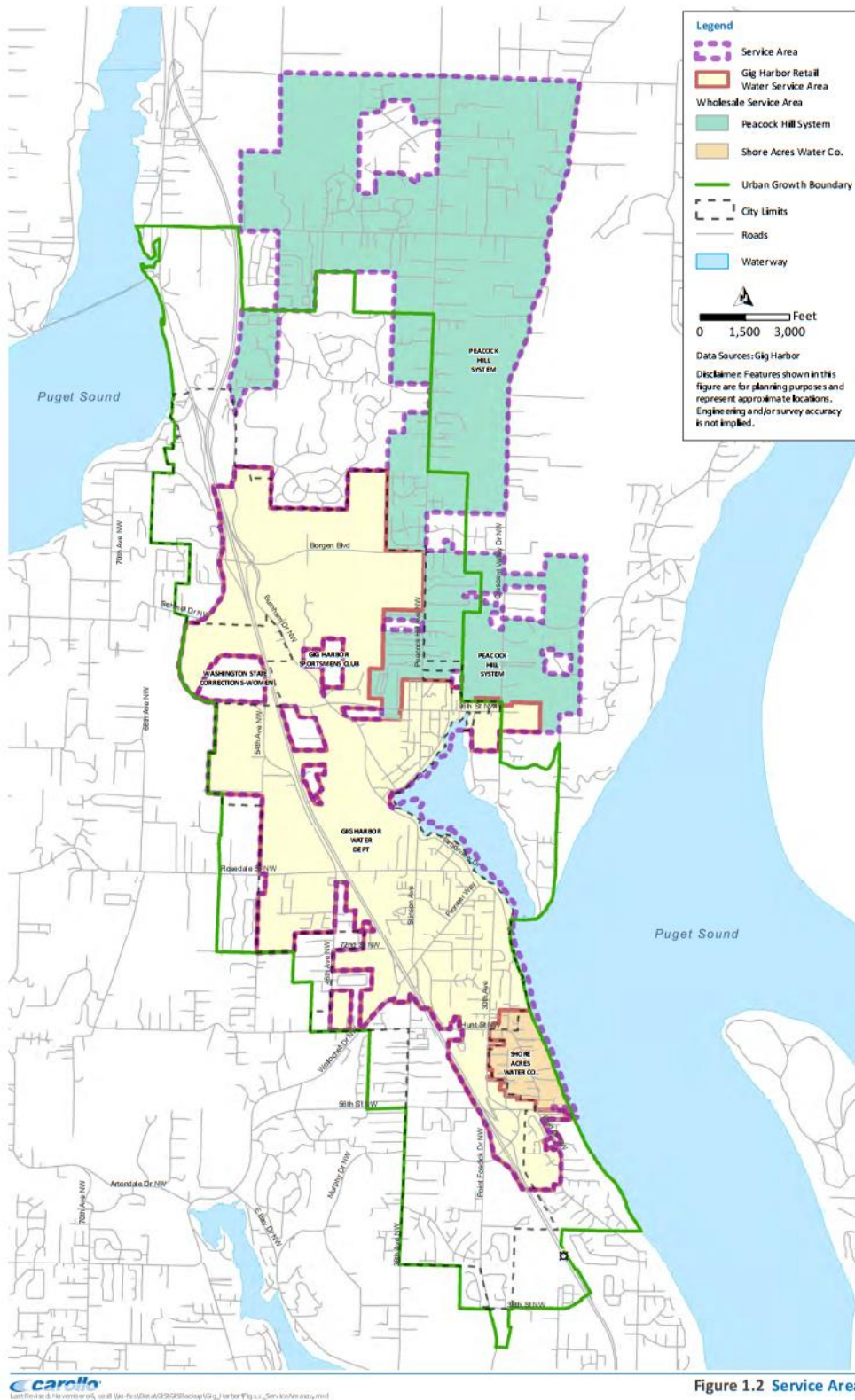
City of Gig Harbor Water System

The City of Gig Harbor Water System provides water to approximately 35% of the population within the city limits and UGA. Its retail water service area (RWSA) serves approximately 9,600 people and is approximately 4.45 square miles with 2,583 service connections and 43 miles of pipeline, as of 2017. It provides wholesale water service to customers outside the RWSA and has an emergency intertie with the Peacock Hill Water System. See Exhibit 9-6 for its RWSA and Exhibit 9-7 for its existing water system facilities.

For water supply, the Water System relies solely on its groundwater wells to meet its current supply. Its system is divided into three pressure zones: the 320 zone, 440 zone, and the 450 zone. For storage, the Water System contains six reservoirs, with a total storage capacity of 4.6 million gallons (MG). needs. See Exhibit 9-8 for the Water System's total well capacity and Exhibit 9-9 for its total storage reservoir capacity. The City also holds seven additive municipal purpose certificated water rights and one non-additive water permit.

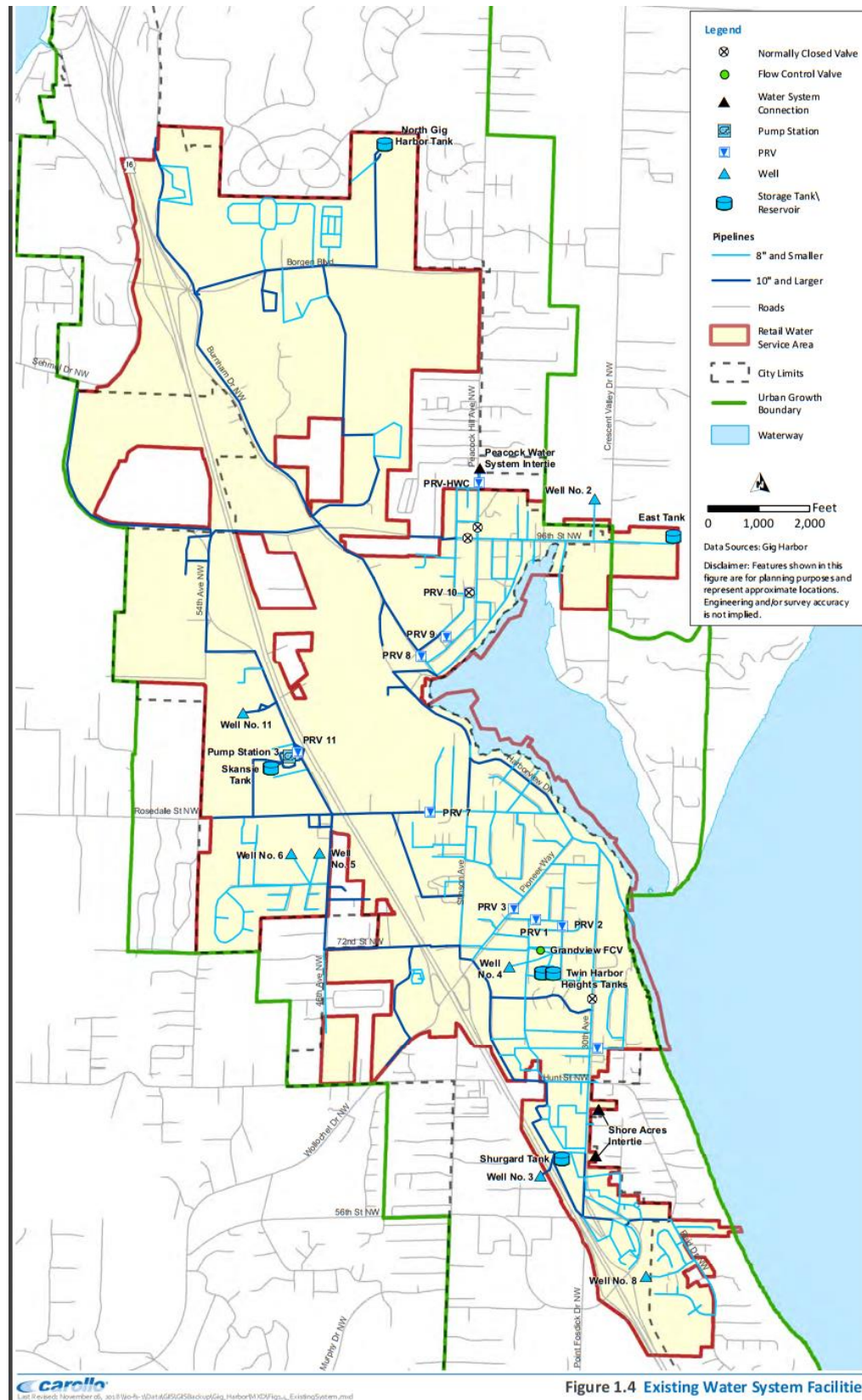
The Water System Plan forecasts water demand within the RWSA to evaluate the system's ability to meet future water needs over the next ten to twenty years and identify priorities for system infrastructure projects. The City's current average day demand (ADD) is approximately 1.1 million gallons per day (mgd) and is expected to rise to 1.4-1.5 mgd by 2037. The current maximum daily demand (MDD) is approximately 2.5 mgd and is expected to rise to 3.1-3.6 mgd by 2037. With its current supply and water rights, the City has sufficient water rights to meet projected demand over the next twenty years. However, the City is exploring development of Well 9 to add redundancy to the water system.

Exhibit 9-6. City of Gig Harbor Water System Service Area, 2018



Source: Gig Harbor 2018 Comprehensive Water System Plan Update, 2022

Exhibit 9-7. Existing Water System Facilities, 2018



Source: Gig Harbor 2018 Comprehensive Water System Plan Update, 2022

Exhibit 9-8. Inventory of Gig Harbor Wells

Well Number	Pressure Zone Served	Date Well Drilled	Maximum Instantaneous Flow Rate (gpm)	Well Pumping Capacity (gpm)
1 ¹	320	1951	400	0
2	320	1963	330	272
3	440	1978	625	626
4	320	1988	230	159
5	440	1990	500	524
6	440	1991	1,000	1,019
8	440	1965	30	12
10 ²	320	--	330 ²	0 ²
11	450	2013	-- ³	1,000
Total Gallons per Minute (gpm)			3,115	3,612

¹ Well 1 and Well 10 are inactive.

² Well 10 is a test well and supplemental to Well 2.

³ Well 11 is supplemental to system wells.

Source: Gig Harbor 2018 Comprehensive Water System Plan Update, 2022

Exhibit 9-9. Water System Storage Facilities

Name	Zone Served	Year Constructed	Nominal Volume (MG)
East Tank	320	1963	0.23
Twin Harbor Heights Tank No. 1	320	1962	0.25
Twin Harbor Heights Tank No. 2	320	1973	0.23
Shurgard Tank	440	1979	0.53
Skansie Tank	440	1989	1.13
North Gig Harbor Tank	450	2006	2.23
Total Storage (MG)			4.60

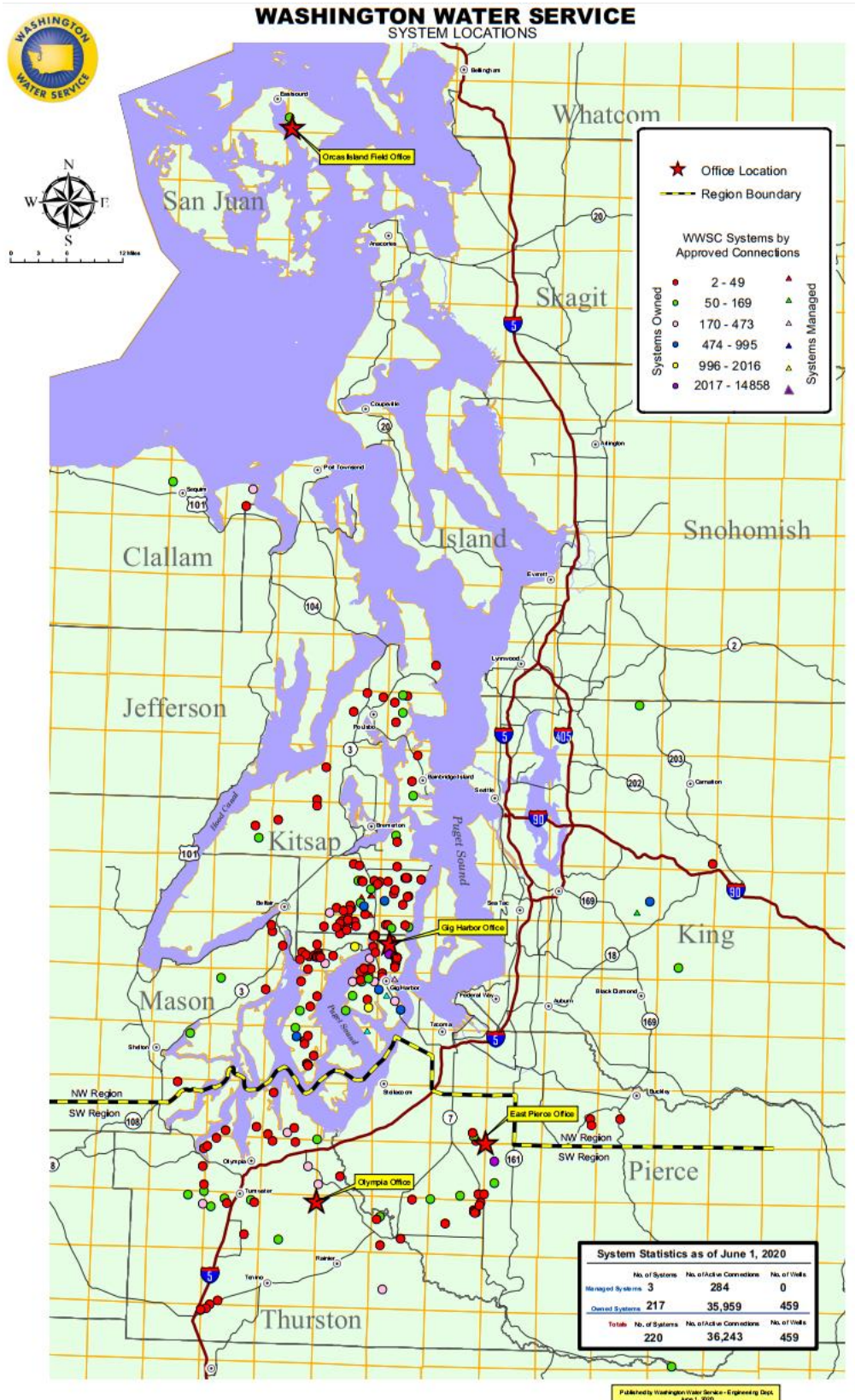
Source: Gig Harbor 2018 Comprehensive Water System Plan Update, 2022.

Washington Water Service

A subsidiary of California Water Service Group, Washington Water Service (WWS) provides water utility services to 38,000 customers in the region and is the largest investor-owned water utility in the State. WWS operates the NW Regional Office in Gig Harbor, with numerous system connections that serve the Gig Harbor community and Kitsap Peninsula region. See Exhibit 9-10.

The WWS water service in Gig Harbor is divided into three service areas – East Pierce (formerly Rainier View Water), Gig Harbor, and Stroh's. In 2020, WWS acquired Rainier View Water Company, which provided water services adjacent to WWS East Gig Harbor operations. In 2023, WWS acquired Stroh's Water Company, which provided water service in the central and southwest Gig Harbor area to approximately 900 customers.

Exhibit 9-10. Washington Water Service System Locations, 2020



Source: Washington Water Service, 2020.

Peninsula Light Water

Along with electricity, Peninsula Light Company provides water services to Gig Harbor and the Key Peninsula to consolidate the independent water systems in the area. It has more than 3,000 water service members in its 112-square mile region.

Thurston PUD

Thurston PUD provides water services to parts of Gig Harbor through the Qual Run 667 connection. The connection consists of two groundwater wells that produce over 16.7 million gallons of water and have 136,000 gallons of storage capacity. It serves approximately 200 water connections, with each household using an average of 226 gallons per day. Annual consumption is approximately 16.3 million gallons of water.

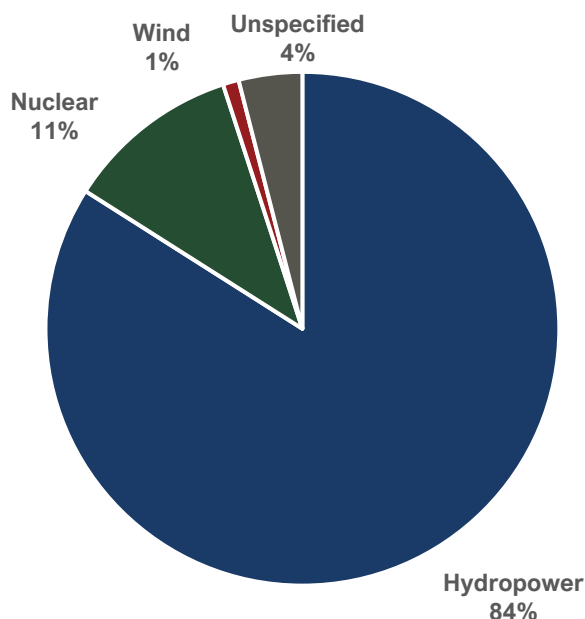
Electricity and Natural Gas

Gig Harbor electricity is provided through Peninsula Light Company, and its natural gas needs are met by Puget Sound Energy.

Peninsula Light Company

Peninsula Light Company (PenLight) is an electric cooperative that provides electricity services to over 30,000 homes and businesses across 112 square miles in Western Pierce County; its service territory encompasses Gig Harbor, Key Peninsulas, and Fox Island. Approximately 90% of its power is provided through Bonneville Power Administration (BPA). It also receives renewable energy from its Harvest Wind project. More than 80% of its fuel is derived from hydropower. See Exhibit 9-11.

Exhibit 9-11. PenLight Fuel Mix, 2022



Source: Peninsula Light Company, 2024.

PenLight submits a Resource Plan to the Department of Commerce every two years, which forecasts its anticipated loads over the next five and ten years. The Resource Plan helps anticipate future needs as population grows in the service territory. According to its 2022 Resource Plan, PenLight estimates that its annual total resources in 2031 is 69.08 MWa. Most power resources are anticipated to come from BPA, with an increasing trend of conservation and efficiency from 2021-2031.

Puget Sound Energy

Puget Sound Energy (PSE) is the exclusive natural gas provider for the City of Gig Harbor. Natural gas is sourced from the Rocky Mountains and Canada, transported via interstate pipelines, and then distributed through supply mains to residential, commercial, and industrial customers. The Operations Planning Department of PSE monitors development permits and land-use applications to plan for future natural gas facility needs.

PSE supplies natural gas to nearly 170,000 customers throughout Pierce County, including the Gig Harbor community. Its infrastructure in Pierce County includes 31 substations and nearly 3,000 gas mains. There is also a liquefied natural gas (LNG) satellite storage facility, located at 9610 Bujacich Road in Gig Harbor. The facility adds flexibility and resiliency to support short-term natural gas service delivery to the Gig Harbor community, particularly during peak weather events. The capacity of the Gig Harbor LNG system as defined under the 2023 PSE Gas Utility Integrated Plan includes:

- 2,500 Dth/d withdrawal capacity²
- 2,500 Dth/d injection capacity
- 10,500 Dth storage capacity

PSE prepares an Integrated Resource Plan (IRP) every two years, which forecasts demand over the next twenty years and evaluates how its resources will meet customers' future natural gas supply needs. The IRP identifies major pipeline projects to enhance reliability, increase operational flexibility, and replace aging infrastructure. Recent local projects include the replacement of 11,200 feet of old gas mainlines along Canterwood Drive Northwest in Gig Harbor. In 2018, PSE identified the need for a long-term supply solution related to the Gas Reliability Marine Crossing, the only gas pipeline supply to the Gig Harbor peninsula. As of 2023, the project was in its initiation phase, with PSE evaluating cost-effective long-term supply solutions for delivering gas service to its customers on the Gig Harbor peninsula, Vashon Island, and Maury Island area.

Telecommunications

Telecommunications includes phone and internet services. These services are delivered to the City by numerous private providers. These providers include AT&T, Century Link, DIRECTV, DISH, Frontier Internet, HughesNet, Viasat, and XFINITY. All providers that serve the Gig Harbor community are under private ownership.

² "Dth" refers to "dekatherms".

Federal and State regulations require that telecommunications purveyors provide adequate telecommunications services on demand. Continuing coordination between the City and telecommunications purveyors will help ensure maintenance of adequate levels of service as growth occurs.

The FCC National Broadband Map shows Gig Harbor fully served by fixed broadband as of December 2023. Gig Harbor shows nearly 100% coverage of mobile broadband, with 4G covering much of the area. However, there are select locations that show 57-71% coverage, particularly in more wooded, rural areas near the shoreline. To close this gap, Pierce County is making investments to bridge broadband gaps and improve broadband internet service improvements throughout the county, including in rural parts of the Gig Harbor region.

Solid Waste

Solid waste in Gig Harbor is managed by Murrey's Disposal, a private company under city contract. Murrey's Disposal provides solid waste collection services to more than 93,000 residential and 2,600 commercial customers in the Gig Harbor peninsula and north Pierce County region. The final disposal location is the 168-acre LRI Landfill located on a 320-acre site in Graham, Washington. It has capacity for approximately 29.2 million cubic yards.

The Purdy Transfer Station, located at 14515 54th Avenue NW in Gig Harbor, is owned by Pierce County and operated by Land Recovery, Inc. (LRI). The transfer station's current capacity is 82,125 tons per year. Located at the same site is a recycling center and compost facility, also owned by Pierce County. The composting facility has a current capacity of 29,200 tons of compost per year, which handles less than a quarter of the County's needs for composting capacity.

The Tacoma-Pierce Solid Waste Plan manages and plans solid waste management for the region over the next twenty years for the region. It is revised every 5 years, with the most recent revision in 2021. Under current planning conditions and future growth projections, the LRI landfill will reach its capacity in 2032. To manage capacity, Pierce County is considering solid waste transfer evaluations, such as potentially doubling the capacity of the Purdy Transfer Station. Pierce County is also working on a new Solid and Hazardous Waste Management Plan that will identify strategies to improve its infrastructure in anticipation of future regional population growth.

9.2.2 Future Needs

The adequate provision of high-quality, reliable, and affordable utility services is essential for the Gig Harbor community. With increased development and population growth, the utility systems and facilities must continue to expand and improve to meet higher demand. These improvements must occur alongside development to maintain levels of service. Therefore, Gig Harbor must continue to coordinate with its utility providers on growth and expansion to ensure reliable service provision to customers aligns with future development. Coordination also includes maintenance and replacement of aging infrastructure, construction of new utility infrastructure to increase capacity in response to future development,

9.2.3 Challenges and Opportunities

Challenges and opportunities for utilities include:

- **Aging Infrastructure:** Existing utility infrastructure, such as water pipes and sewer lift stations, are nearing the end of their lifespan and are in poor condition in need of replacement. The PSE natural gas marine pipeline also shows future need for replacement. Strong partnerships among City departments and utility providers will help ensure infrastructure upgrades are aligned with the City's priorities for existing infrastructure replacement and provide continuous service delivery.
- **Capacity Limitation and Expansion:** Projected population growth will increase demand for utility services, resulting in capacity constraints for specific utility services. Regarding sewer, the City desires to expand sewer extensions to individual residential parcels currently on septic systems. The sewer also shows limited capacity in some pipe sections that require replacement and the general expansion of its lift stations, force mains, and gravity sewer extensions. The solid waste capacity of the LRI landfill also shows constrained capacity as it accommodates regional growth and the potential future expansion of the Purdy Transfer Station. The Public Works Department should coordinate with utility providers and appropriate jurisdictional agencies to allow for an efficient and seamless infrastructure expansion.
- **Innovation and Resiliency:** As technology advances, utility providers can upgrade their infrastructure with greater resilience. Future upgrades include installing flow meters at all sewer lift stations to help with wet weather flow management to increase resilience to flooding; exploring the value of using reclaimed water as a water resource management strategy to optimize wastewater treatment plant capacity and enhance local surface and ground waters. Proactively embracing innovative technologies and solutions that incorporate resiliency can enhance the utility providers' service reliability, cost-effectiveness, and long-term sustainability.

9.3 Goals and Policies

► UT-1 **Coordinate the efficient siting of new utility services and infrastructure to minimize impacts.**

- UT-1.1 Locate utility lines within existing right-of-way corridors and provide sufficient rights-of-way for utilities in new developments.
- UT-1.2 Minimize impacts of the maintenance of transmission lines on the natural environment.
- UT-1.3 Provide sufficient natural vegetative screening, buffers, and setbacks from electric utility substations.
- UT-1.4 Ensure compatibility between local utilities and nearby development.
- UT-1.5 Encourage the underground installation of new utilities and undergrounding of existing utilities where possible.
- UT-1.6 Coordinate the undergrounding of utility feeder and distribution lines in visually sensitive areas with Peninsula Light Company through agreements for cost sharing, timing, and phasing.
- UT-1.7 Coordinate utility improvements and undergrounding with providers as part of major road realignment or construction projects.
- UT-1.8 Coordinate the development of new public and private infrastructure facilities to co-locate facilities in shared alignments and minimize construction-related disruptions.
- UT-1.9 Ensure that all utility infrastructure is installed consistent with City policy and requirements for the protection of the public's health, safety and welfare.
- UT-1.10 Maintain an inventory of utility facilities and alignments in GIS, and ensure it is consistently updated in collaboration with private utility providers.

► UT-2 **Encourage energy conservation in the community to minimize the need for new facilities and resource use.**

- UT-2.1 Support electricity and water conservation programs by utilities to reduce future needs for additional infrastructure.
- UT-2.2 Encourage conservation efforts by utilities to minimize the demand for nonrenewable resources and emissions of greenhouse gases.
- UT-2.3 Provide flexible siting guidelines for buildings to allow for maximum solar access where on-site solar power generation would be practical.
- UT-2.4 Provide flexible road-width standards to minimize impervious surfaces, surface water quality impacts, and the use of pavement construction materials.

- UT-2.5 Encourage the use of energy conservation and sustainable on-site generation features in new development projects through site development incentives.
- UT-2.6 Encourage ongoing changes to the Washington State Energy Code that allow for financially sustainable energy conservation improvements.
- UT-2.7 Evaluate the potential for renewable, recoverable natural gas in existing systems.
- **UT-3 Provide sufficient stormwater management infrastructure to address stormwater runoff quality and quantity to applicable standards.**
 - UT-3.1 Maintain a stormwater management program that is in compliance with National Pollution Discharge Elimination System (NPDES) standards.
 - UT-3.2 Provide stormwater management design standards that maintain adequate levels of storage and treatment while considering economic efficiency and environmental protection.
 - UT-3.3 Explore the use of Local Improvement Districts (LIDs) to support necessary upgrades to local stormwater facilities and ensure developers bear the costs of required improvements related to their projects.
- **UT-4 Coordinate the delivery of high-quality potable water with sufficient volume and pressure.**
 - UT-4.1 Upgrade substandard water systems within the City limits to provide sufficient fire flows and comply with fire protection codes.
 - UT-4.2 Provide for facility charges for new development and major redevelopment projects to upgrade existing water systems to maintain expected standards under increased demand.
 - UT-4.3 Encourage water conservation through programs and incentives for residential and commercial users.
 - UT-4.4 Promote landscaping and irrigation systems with lower water demands to reduce water consumption.
 - UT-4.5 Coordinate a Water System Plan for the City Water Service Area that is consistent with the Comprehensive Plan.
 - UT-4.6 Explore the use of reclaimed water in the city to reduce demands for potable water.
- **UT-5 Provide adequate wastewater conveyance and treatment facilities to protect human and environmental health and meet applicable standards.**
 - UT-5.1 Maintain a Sewer Comprehensive Plan to identify needed wastewater infrastructure over the next twenty years.
 - UT-5.2 Plan for the expansion of wastewater treatment plant capacity to meet future expected demands.

- UT-5.3 Provide sewer services to properties within the unincorporated urban growth area consistent with adopted policies on extension requests.
- UT-5.4 Require connections to the city sewer system under the following conditions:
 - a) For new residential and commercial development, if the development is within city limits, or if it is within the unincorporated urban growth area and within 200 feet of a city sewer line.
 - b) For existing residential and commercial development not serviced by the city sewer system, it is within 200 feet of a city sewer line and there has been a failure in on-site treatment documented by the Tacoma-Pierce County Health Department.
- UT-5.5 Explore Local Improvement Districts (LID) as a means to support upgrades to existing sewer systems or the provision of new sewer lines.
- UT-5.6 Require all new development in the unincorporated urban growth area requesting city sewer service to be compliant with all applicable city design standards.
- **UT-6 Coordinate with providers and government organizations to maintain and improve the quality of telecommunications service in the city.**
 - UT-6.1 Coordinate planning with the Washington State Utilities and Transportation Commission and telecom companies providing service to Gig Harbor to identify facility and infrastructure needs within the city and urban growth area.
 - UT-6.2 Maintain an inventory of the existing and planned telecommunications facilities needed to provide services to the city and urban growth area.
- **UT-7 Ensure that the city is served by a comprehensive solid waste management system that is efficient and environmentally sustainable.**
 - UT-7.1 Support an integrated solid waste management system that includes provisions for reduction, recycling, and disposal.
 - UT-7.2 Support comprehensive recycling and composting programs for residential and commercial users to divert materials from landfills.
 - UT-7.3 Support a residential hazardous waste program that ensures the safe collection, recycling, and disposal of hazardous materials, and protects environmental safety and human health.
 - UT-7.4 Ensure compliance with the County comprehensive solid waste management plan in addressing organic materials management capacity.
- **UT-8 Support the reliable and safe provision of natural gas that is coordinated with current and future needs.**
 - UT-8.1 Ensure that current and planned natural gas infrastructure and facilities meets expected demands.

- UT-8.2 Coordinate with providers to integrate natural gas facilities with surrounding land uses and protect corridors from incompatible encroachments.
- UT-8.3 Consider climate change policies and energy consumption trends in the management of natural gas facilities.

10 Shoreline Management

10.1 Introduction

The Shoreline Management Element of the Gig Harbor Comprehensive Plan is integral to preserving the unique and diverse characteristics of the city's waterfront areas while promoting sustainable development and public enjoyment. This element is guided by the Shoreline Management Act of 1971 and the city's Shoreline Master Program (adopted by reference in this Plan), initially adopted in 1975, and updated most recently in 2013 and 2022. It encompasses the various aspects of shoreline use, including historical fishing industries, contemporary residential and recreational marinas, and commercial activities that are essential to the city's identity and economy. The overarching aim is to balance ecological preservation with development, ensuring that the natural and scenic qualities of Gig Harbor's shoreline are protected for future generations while supporting economic and recreational opportunities.

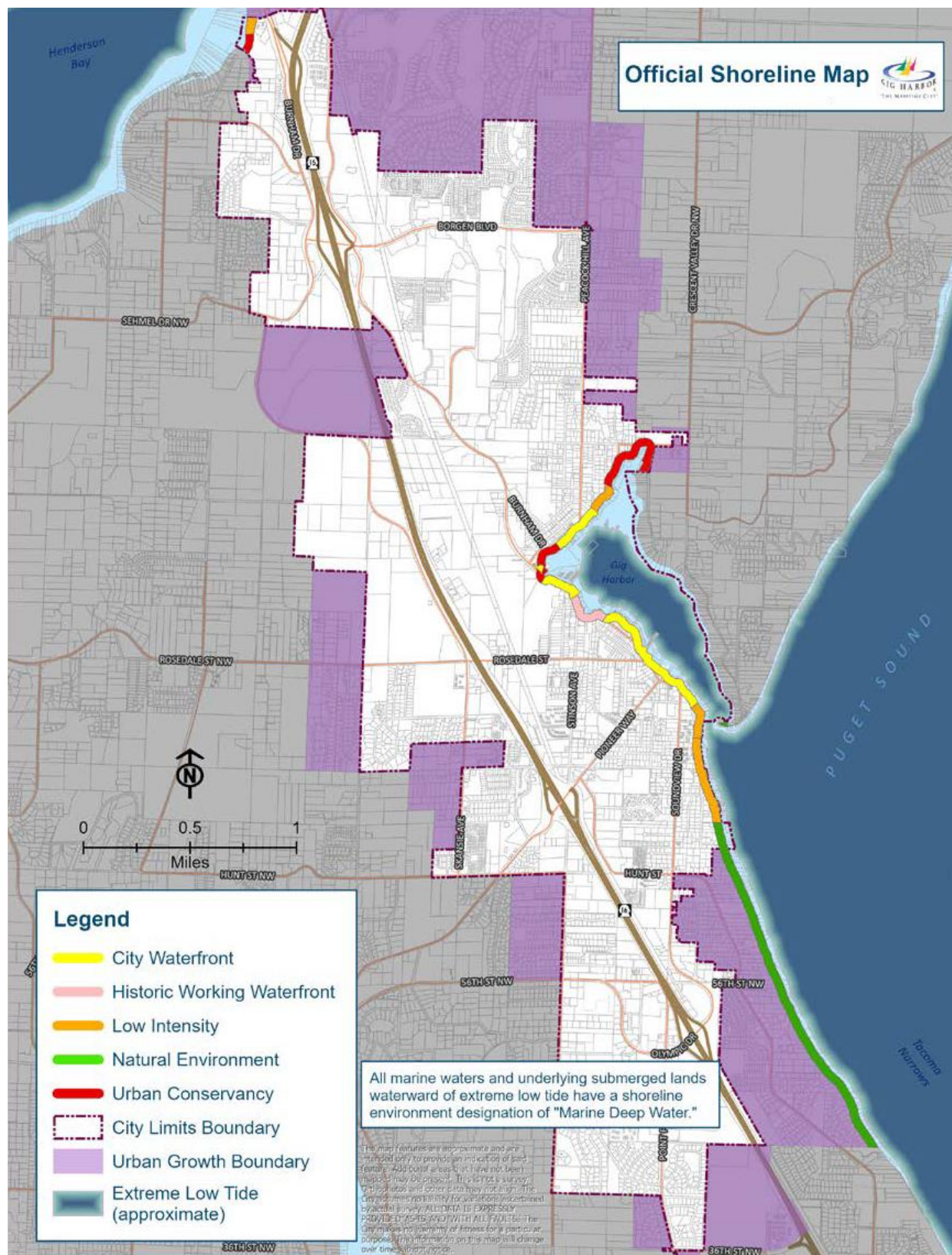
Key goals of the Shoreline Management Element include:

- protecting the natural quality of the shoreline
- maintaining the historical fishing industry
- promoting mixed-use waterfront development
- ensuring high-quality development that respects the historical and cultural character of the area.

Implementation of these goals involves conserving vital habitats, maintaining water and shoreline quality, and managing vegetation to support ecological functions. The plan also emphasizes the importance of water-oriented uses and public access to the waterfront, supporting activities like pleasure boating, and residential developments that enhance the public's interaction with the shoreline. By integrating these goals into the Comprehensive Plan, Gig Harbor aims to foster a vibrant, accessible, and sustainable waterfront that continues to serve as a cornerstone of the community's identity and economic vitality.

The planning segments used for the Shoreline Master Program are provided in Exhibit 10-1. These are based on coordinating land use, environmental, and development regulations for distinct segments of the shoreline in Gig Harbor and its UGA.

Exhibit 10-1. City of Gig Harbor Shoreline Master Program Official Shoreline Map.



Source: City of Gig Harbor, 2022.

The Official Shoreline Map for the SMP includes five distinct types of shoreline environments:

- **Natural Environment**, designated to protect those shoreline areas that are relatively free of human influence or that include intact or minimally degraded shoreline functions that would become irreversibly impaired as a result of human development and activity. These systems require that only very low intensity uses be allowed in order to maintain ecological functions and ecosystem-wide processes. Consistent with the policies of the designation, restoration of degraded shorelines within this environment is appropriate.
- **Urban Conservancy**, intended to protect and restore ecological functions of open space, floodplain and other sensitive lands where they exist in urban and developed settings, while allowing a variety of compatible uses.
- **Low Intensity**, developed to accommodate residential development in areas that are already developed with or planned primarily for residential uses. The Low Intensity Environment may also include water-oriented commercial and recreation uses, and public access.
- The **City Waterfront** designation includes Gig Harbor's historic, social, and commercial center, offering a diverse mix of residential, recreational, and commercial uses that support tourism and local needs. This designation aims to preserve water-dependent activities, protect historic resources, promote public access, and balance ecological restoration with existing land uses.
- The **Historic Working Waterfront** designation recognizes and preserve two of Gig Harbor's most notable historic industries: commercial fishing and boatbuilding. The area possesses a significant concentration of historic uses and structures that have aesthetic, architectural, historical and cultural significance and characterize the community's regional maritime identity. This designation allows a limited range of non-water oriented uses as a means of promoting the preservation and rehabilitation of the historic structures.

10.2 Goals and Policies

► SM-1 **Protect the ecological processes and functions in the shoreline and nearshore area.**

- SM-1.1 Preserve and protect shoreline habitats which provide unique value, including the Crescent Creek and Donkey Creek estuaries, McCormick Creek, and critical saltwater habitats such as kelp beds, eelgrass beds, spawning and holding areas for forage fish such as surf smelt and sand lance, sand spits, mud flats, and areas with which priority species have a primary association.
- SM-1.2 Protect and restore shoreline vegetation to maintain the multiple benefits native vegetation provides, including structural stabilization, ecological functions and habitat, coastal bluff stability, public safety, the protection of property, and visual and aesthetic quality.
- SM-1.3 Promote the use of soft shoreline stabilization techniques, such as beach nourishment and natural buffers, over hard armoring solutions to protect shoreline areas while preserving natural processes and habitat. Where hard armoring is necessary, ensure it is designed to minimize ecological impacts.
- SM-1.4 Maintain and enhance the quantity and quality of surface and ground water by managing all shoreline uses and developments.
- SM-1.5 Develop measures to conserve native vegetation along shorelines, including the avoidance or minimization of clearing or grading, restoration of areas of native vegetation, and/or control of invasive or non-native vegetation.
- SM-1.6 Encourage well-vegetated shorelines over vegetation clearance to create views or provide lawns, but allow limited and selective clearing for views and lawns when slope stability and ecological functions are not compromised.

► SM-2 **Provide for a mix of water-oriented shoreline uses that support public access, recreation, and historical commercial activities while minimizing impacts to shoreline ecological functions.**

- SM-2.1 Give preference to shoreline uses that are water-oriented (water-dependent, water-related, or water-enjoyment), provide public access and recreational opportunity, or are residential, as consistent with state policy (RCW [90.58.020](#)).
- SM-2.2 Shoreline uses should be located, designed, and maintained in a manner that minimizes adverse impacts to shoreline ecological functions and/or processes.
- SM-2.3 Non-water-oriented development should be allowed in shoreline areas provided the development supports the objectives of the Gig Harbor Comprehensive Plan and the Shoreline Master Program.
- SM-2.4 Retain a mixed-use waterfront on Gig Harbor Bay that includes commercial endeavors such as commercial fishing, boating, marine shops and services, restaurants and retail shops, as well as

residential uses, which are uniquely able to capitalize on the bay's appeal and associated ecosystems.

- SM-2.5 Continue to develop and enhance recreation and tourism uses along Gig Harbor Bay to encourage public access and enjoyment of this resource and provide economic opportunities.
- SM-2.6 Retain the maximum open surface water area possible to facilitate safe and convenient watercraft circulation.
- SM-2.7 Provide for single and multifamily residential uses with access to the shoreline that respect valuable waterfront settings and characteristics.
- SM-2.8 Require commercial developments to permit public facilities and access to shoreline beaches, docks, walkways, and other facilities including views and vistas.
- SM-2.9 Develop existing publicly owned shoreline properties to provide additional public access where appropriate.
- SM-2.10 Create a mix of active and passive public recreation facilities that do not intrude on the natural features of the shoreline.
- **SM-3 Provide for high-quality development in waterfront areas that balance the needs of residential, recreational, retail, and commercial uses.**
 - SM-3.1 Maintain a balance in waterfront land use development so that any single use does not overpower or detract from the others.
 - SM-3.2 Support compatible, human-scale development that ensures new structures are consistent with existing facilities and do not dominate the shoreline in terms of size, location or appearance.
 - SM-3.3 Maintain design standards for shoreline uses based on the city's Design Manual.
 - SM-3.4 Create an accessible and visible waterfront and shoreline that includes public beaches, fishing and boating docks, picnic and passive overlooks and viewpoints.
 - SM-3.5 Require private developments to provide unobstructed access and visibility for tenants, waterway users, and the general public.
 - SM-3.6 Encourage waterfront developments that provide public amenities consistent with the scale and the character of the development, such as additional docks, paths or walks, overlooks, picnic and seating areas, fishing piers or areas, and viewpoints.
 - SM-3.7 Maintain Best Management Practices governing the development of associated improvements (e.g., parking areas, sidewalks, stormwater facilities).
 - SM-3.8 Provide design standards to control scale, construction methods and materials, drainage patterns, site coverage, landscaping and screening, signage, and other features of unique importance to the waterfront setting.

SM-3.9 Encourage innovative, effective solutions which cluster and share common improvements, reduce paved areas and otherwise blend construction with the natural setting or with desirable features of the built environment.

11 Parks, Recreation, and Open Space

11.1 Introduction

The 2022 Parks, Recreation and Open Space Plan (PROS Plan) for Gig Harbor was approved by the City Council on February 28, 2022. The PROS Plan represents the city's vision and provides goals and objectives for the development of parks, recreation, and open spaces in Gig Harbor for the next six years and beyond and establishes a road map for providing high quality, community-driven parks, trails, natural areas and recreational opportunities for Gig Harbor. Only key elements of the PROS Plan are incorporated into the Comprehensive Plan. This chapter includes the goals and policies adopted in the PROS Plan, while the inventory, levels of service and 6-year capital facilities projects are included in the Capital Facilities Element.

The planning area for this Parks, Recreation and Open Space Plan includes the city's existing incorporated area and the city's Urban Growth Area as defined in the Comprehensive Plan. Implementation of the PROS Plan will focus on the city limits with an eye toward serving the residents of the Urban Growth Area as annexations occur over the next 15 years.

The continued high growth in the Gig Harbor peninsula's population has resulted in an increased use of the city's community parks and recreational facilities, which will continue over the foreseeable future. The demographics of Gig Harbor are also changing as a younger demographic is moving into the area. The increase in demand coupled with a changing demographic mean new challenges and opportunities for the city.

To provide quality parks and recreational opportunities for today's residents as well as for future generations, the city initiated a planning process in conjunction with the overall update of the city's Comprehensive Plan. The PROS Plan is a stand-alone document which meets the requirements of the Washington State Recreation and Conservation Office guidelines. It is also compliant with the Washington State Growth Management Act (GMA). Part or all of the PROS Plan may be incorporated into future updates of the Gig Harbor Comprehensive Plan. The planning horizon for both plans is 2044, consistent with buildable lands projections for Pierce County and under the GMA requirements for long range planning.

The GMA requires a park and recreation element within the Comprehensive Plan that implements, and is consistent with, the capital facilities plan element as it relates to park and recreation facilities. This element includes estimates of park and recreation demand for at least a fifteen-year period; an evaluation of facilities and service needs; and an evaluation of intergovernmental coordination opportunities to provide regional approaches for meeting park and recreational demand.³

³ RCW 36.70A.070(8) GMA

During the PROS Plan public outreach effort, the community expressed many ideas for improving parks and recreational opportunities in Gig Harbor including:

- Providing a balance of active and passive activities within the city's parks;
- Seeking dedicated funding to support park management and maintenance responsibilities and costs;
- Providing trail connectivity between parks and connecting residential and commercial neighborhoods to the city's park system; and
- Providing a park system that offers something for all ages and types of users.

This Plan considers today's and tomorrow's needs and is a community-driven plan that has broad-based support and is implementable over the 15-year plan horizon. This update:

- Identifies the anticipated types of activities and the population that the city's parks and recreation facilities will serve,
- Defines the city's vision of the future of the city's park and recreational facilities,
- Identifies the estimated cost to achieve the community's vision, and
- Provides goals and policies to act as a guide for getting there.

The 2022 Gig Harbor Park Recreation and Open Space Plan will help guide the city staff, park commission and city council in meeting identified gaps in services and park development to meet the need and support the quality of life for our citizens in the coming years.

11.2 Vision

Gig Harbor's vision for parks is to create an exceptional and cohesive system of parks, trails and open spaces that enhance the city's history, environmental features, and sense of place to encourage both active and passive forms of recreation popular on the peninsula.

11.3 Goals and Policies

- **PR-1 Develop a quality, diversified recreational system that provides for all age and interest groups.**
 - PR-1.1 Acquire and develop sites for passive and active recreation opportunities that accommodate formal and informal activities that meet the needs of various age groups, recreational interests and abilities.
 - PR-1.2 Prioritize facility development based on demonstrated demand, population served, geographic distribution, system gaps, regional appeal, fiscal opportunity, and revenue-generating potential.
 - PR-1.3 Pursue accessible, adaptive recreation facilities and services for users with disabilities or health or mobility challenges.

- PR-1.4 Collaborate with a wide range of public and private agencies to acquire and preserve additional shoreline access for waterfront fishing, wading, swimming, viewing and other related recreational activities and pursuits, while respecting the rights of property owners.
- PR-1.5 Develop and encourage waterfront and watercraft access opportunities, especially for human-powered boating and board activities on Gig Harbor and along the Puget Sound shoreline.
- PR-1.6 Facilitate field and court activities like soccer, football, baseball, basketball, tennis, pickleball and volleyball to meet the needs of the community.
- PR-1.7 Coordinate a calendar of special events throughout the year in partnership with responsible providers of recreational programming and special events.
- **PR-2 Preserve and enhance the natural environment and support habitat and other resources for local wildlife as part of park and open space acquisition and management.**
 - PR-2.1 Preserve and protect open space and park land areas with significant environmental features such as wetlands, riparian corridors, forests, steep slopes, plant and animal habitats that support threatened or endangered species.
 - PR-2.2 Develop an interlinked system of open space corridors along natural riparian and wetlands.
 - PR-2.3 Provide appropriate public access and nearby parking where appropriate and feasible for open space areas to support passive recreation.
 - PR-2.4 Provide opportunities for environmental education in open space areas through creative and interactive interpretation strategies, such as hands-on displays, self-guided walks, and other experiences.
 - PR-2.5 Maintain and improve the environmental quality of city-owned parks, trails, and open space areas through invasive species removal, planting of native species, and restoration of urban forests, creeks, wetlands, and other habitat areas.
 - PR-2.6 Foster climate-resilient landscapes in parks and open space areas to manage expected impacts from climate change.
 - PR-2.7 Improve tree management policies and practices in parks and open space in line with an Urban Forestry Management Plan to promote tree retention, tree succession, and more effective wildfire prevention practices.
 - PR-2.8 Map and evaluate riparian areas within salmon-bearing stream corridors on public lands as part of planning for land acquisition, climate change adaptation, and ongoing management.

- **PR-3 Provide alternative transportation options and low impact recreational opportunities for residents of all ages and abilities through a high-quality system of park trails and corridors in coordination with the Gig Harbor Active Transportation Plan.**

Trail and Corridor Planning

- PR-3.1 Create a comprehensive system of shared-use off-road trails using the Cushman Trail as the backbone of the system.
- PR-3.2 Develop trails to provide access to significant environmental features, public facilities, neighborhoods, and business districts to promote physical activities and a health-conscious community.
- PR-3.3 Coordinate with public and private agencies to construct pedestrian crossing for SR-16 and other highways that improve trail system connections.
- PR-3.4 Connect trails to nearby sidewalk facilities where possible to improve the functionality of the off-street trail systems for non-motorized transportation and recreation.
- PR-3.5 Consider the siting of proposed trail segments as part of the development review process.
- PR-3.6 Work with public and private organizations in the region to link and extend Gig Harbor trails to other regional trail facilities.
- PR-3.7 Support broader pedestrian and bicycle infrastructure improvements, in conjunction with planning under the Transportation Element to improve safety and utilization of the system.
- PR-3.8 Ensure bicycle parking and electric bike charging stations are provided at trails, parks, and other corridors to improve accessibility.

Trail Development and Amenities

- PR-3.9 Develop trails consistent with the park development goals and policies that reach a wide variety of users.
- PR-3.10 Provide trailhead improvements such as interpretive and directory signage systems, rest stops, drinking fountains, restrooms, parking and loading areas, water and other services.
- PR-3.11 Where appropriate, locate trailheads to consider park sites, schools, and other community facilities to increase local access to the trail system, local businesses, and integrate supporting improvements.
- PR-3.12 Consider needs for maintenance, security, and access by appropriate personnel, equipment, and vehicles in park design and construction.
- PR-3.13 Develop and implement branded signage (e.g. trailhead, etiquette, directional, mile markers, emergency location markers, etc.) to mark trails and non-motorized routes that is consistent with broader signage and design standards in the city.

- **PR-4 Ensure that park, open space, and recreational facilities are accessible, safe, easy to maintain, cost efficient, and meet the diverse needs of the residents of the city and Urban Growth Area.**

Planning and Design

- PR-4.1 Maintain park master plans, management plans, and adopted strategies to ensure parks reflect local needs, community input, recreational and conservation goals and available financial resources.
- PR-4.2 Consider unique features and other characteristics in the design of new parks and upgraded/renovated facilities to enhance the local sense of place, ensure quality of facilities, and minimize maintenance and operations costs.
- PR-4.3 Provide playgrounds that have a community draw and offer unique opportunities for all city residents in a multi-use, multi-generational setting.

Community Accessibility

- PR-4.4 Design, convert, and maintain parks and facilities to offer universal accessibility for residents of all physical capabilities, skill levels, and ages in accordance with the American with Disabilities Act (ADA) Standards for Accessible Design.
- PR-4.5 Eliminate accessibility barriers at existing parks and facilities and address other related actions as identified in the city ADA Transition Plan.
- PR-4.6 Reduce barriers to access and expand inclusive opportunities related to other characteristics of users, such as socioeconomic background, language fluency, physical or mental health considerations, geographic location, and transportation access.
- PR-4.7 Implement policies to address service gaps for historically underserved communities and provide a priority matrix to guide the allocation of resources to address known gaps.

Engagement

- PR-4.8 Involve residents and stakeholders in the planning and design of park and recreation facilities and program to incorporate community input and considerations, provide information, and meet public needs.
- PR-4.9 Partner with representative groups of users of specialized facilities, such as sport fields, off-leash areas, disc golf course, skatepark, BMX pump track, community gardens, etc., to plan the development and management of these facilities.

Branding

- PR-4.10 Provide comprehensive, well-designed maps to identify park and trail opportunities and provide relevant information for users.
- PR-4.11 Standardize the use of graphics and signage to establish a consistent identity and aesthetic for all parks and facilities, and ensure all signage is accessible, inclusive, universally

understandable, and designed to meet the diverse needs of the community. Note that all signage should provide clear, multilingual, and understandable information, incorporating formats such as braille and visual contrast for accessibility.

- PR-4.12 Standardize park furniture and improvements such as trash cans, tables, benches, and fencing to reduce maintenance and replacement costs and provide for a more consistent aesthetic for city facilities.

Maintenance

- PR-4.13 Design and develop facilities to reduce overall facility maintenance and operation costs, while providing for adequate and aesthetically appealing facilities and amenities.
- PR-4.14 Incorporate sustainable, low impact design practices into the development of new facilities and rehabilitation of existing facilities.
- PR-4.15 Consider native vegetation for landscaping in parks to conserve native wildlife habitat and limit maintenance requirements.

Security and Safety

- PR-4.16 Maintain parks, trails and open spaces to protect public property, preserve the value of these facilities, and ensure their intended functions, uses, safety, and security over their entire life cycle.
- PR-4.17 Implement adopt-a-park programs, neighborhood park watches, police patrols, and other programs to increase safety, security, awareness and visibility.

► PR-5 Provide for long-term banking of potential sites for park and recreation facilities in coordination with other public and private agencies, private landowners, and other organizations.

- PR-5.1 Review needs for parks, recreation and open space prior to the approval of an annexation to determine potential impacts to adopted levels of service and identify land requirements for new facilities.
- PR-5.2 Identify and reserve lands to meet long-term demands for parks, recreation, and open space, especially in developing areas and potential sites with healthy tree canopies, minimal development, or critical areas.

► PR-6 Coordinate with other agencies and non-profit recreational providers to help meet the recreational needs of local residents.

- PR-6.1 Leverage city resources by maintaining and developing partnerships with public and private agencies such as school districts to deliver recreation services and secure access to existing facilities for community recreation.
- PR-6.2 Look for opportunities to partner with other organizations to provide support for indoor recreational facilities.

- PR-6.3 Endorse the efforts of local non-profit providers such as organized sports leagues to plan for projects to expand facilities for athletic fields, and provide city support as needed.
- PR-6.4 Coordinate and collaborate with Pierce County, PenMet Parks and the Peninsula School District about the planning, acquisition, design and operation of parks and recreational facilities in the UGA and unincorporated service area.

► **PR-7 Support and protect historical resources through planning and management of the park and open space system.**

- PR-7.1 Identify, enhance and incorporate Gig Harbor's heritage, indigenous history and cultural features into the park system to preserve these interests and provide a holistic social experience.
- PR-7.2 Identify parks, structures and spaces eligible for designation as historic places to ensure they are preserved for the future and planned for long-term preservation and maintenance by the city.
- PR-7.3 Assist historical and cultural societies to develop and display artifacts, reports, and exhibits to the community and conduct lectures, classes, and other programs to promote awareness of Gig Harbor's heritage.
- PR-7.4 Collaborate with the Harbor History Museum, Gig Harbor BoatShop, Gig Harbor Fisherman's Civic Club and other organizations to provide cultural programs and activities for the public, including offering space, assistance with publicity and promotion, and streamlining permit requirements.
- PR-7.5 Encourage the owners of historic sites and structures to provide full or limited public access, by providing incentives such as expedited permitting, public recognition, and flexible use of public space.

► **PR-8 Acquire, develop, operate, and maintain facilities and programs to be cost efficient and to equitably distribute costs and benefits to the public.**

- PR-8.1 Provide the financial and staff resources necessary to maintain the high quality of the city's park and recreation system.
- PR-8.2 Support methods to finance facility development, maintenance, and operations which can supplement city budget allocations while reducing costs, improving flexibility, and better meeting user needs.
- PR-8.3 Pursue traditional and alternative funding sources for parks, facilities, and programs, which may include private donations, partnerships, sponsorships, state and federal grant sources, dedicated local taxes and local bonds or levies.
- PR-8.4 Apply for recreational system grants, potentially with partner agencies as appropriate.
- PR-8.5 Consider joint ventures for projects and programming with other public agencies such as PenMet Parks, Pierce County, Peninsula School District, regional, state, and federal agencies, local tribes, and private agencies including for-profit concessionaries.

- PR-8.6 Use sponsorships to offset costs of special events and seasonal activities.
- PR-8.7 Regularly review and update Park Impact Fee rates and methodologies to support the expansion of the parks system to meet growth in demand.
- PR-8.8 Periodically monitor and review level of service (LOS) metrics and revise park and recreational capital project priorities.
- PR-8.9 Define naming conventions and conversions to include an on-going evaluation of the names of city parks and public recreational facilities.
- PR-8.10 Regularly update GIS data to ensure park, open space, trail, and recreational facility information such as names, classifications, acreages, and ownership are correctly identified.

12 Transportation

12.1 Introduction

Gig Harbor, named so by Captain Charles Wilkes, is steeped in maritime history with roots in boat-building, lumber, and fishing. Over the past century, Gig Harbor has continued to grow, aided by the completion of the Tacoma Narrows Bridge. Though the city has seen unprecedented growth in the last 10 years, it remains dedicated to preserving its rich history for all to enjoy.

This Element provides a 20-year vision for Gig Harbor’s transportation system, which respects the community’s history and character, supports anticipated growth in the region, and builds on Gig Harbor’s momentum as an attractive community in which to live, work, and play by supporting safe and comfortable travel by all modes through 2044.

This Transportation Element provides a framework for developing a safe, balanced, and efficient multi-modal transportation system that aligns with the City’s overall vision and serves anticipated growth. Guidance from City staff, the Planning Commission, stakeholders, and community members helped identify several priorities:

- Provide safe and complete connections to encourage active transportation and public health for all users;
- Plan a transportation system that efficiently accommodates growth;
- Prioritize transportation projects that connect and support strong, vibrant centers, as well as investments that connect the city to the region;
- Consider the environmental and financial sustainability of transportation investments; and
- Coordinate with a broad range of groups to ensure community understanding.

This Element outlines the policies, projects, and programs needed to achieve the City’s vision for future mobility in and through Gig Harbor. As a key component of the City’s 2024 Comprehensive Plan, the Transportation Element informs the development of the Capital Improvement Program by identifying the types of projects the City should undertake to support future travel trends. For details, refer to the Transportation Element Technical Appendix.

12.2 Goals and Policies

Gig Harbor has established five goals to accomplish its overall vision for transportation in the future. The goals establish overarching priorities that serve the vision of this Transportation Element while policies lay out specific actions. The consolidated set of goals and policies is included in this chapter.

► **TE-1 Create a transportation system that is inviting and accessible for all community members, encouraging public health through active transportation.**

- TE-1.1 Design, construct, and operate transportation infrastructure to serve all users safely and conveniently, including motorists, pedestrians, bicyclists, and transit users, while accommodating the movement of freight and goods, as suitable to each facility's function and location.
- TE-1.2 Improve collector streets to provide adequate capacity for present and future projected traffic loads, pedestrian and bicyclist activities.
- TE-1.3 Enhance walkability in the Harbor Area and Centers of Local Importance through sidewalk widening and improved sidewalk connections, beautification, and preservation.
- TE-1.4 Update and implement the Active Transportation Plan to provide inviting connections for pedestrians and bicyclists.
- TE-1.5 Encourage additional pedestrian, bicycle, or shared vehicular, bicycle, and pedestrian connections in the city as development and redevelopment occurs to increase the ease of access and create useful and well-designed public ways.
- TE-1.6 Require public and private transportation improvements to meet the most recently adopted Public Works Standards, which specify inclusion of non-motorized features in the construction and design of new or improved streets.
- TE-1.7 Promote non-motorized connections to the Cushman Trail to improve connectivity between the trail and parks, schools, adjacent neighborhoods, and businesses.
- TE-1.8 Work to increase the safety of the transportation system with appropriate design and, in the long term, support the state's "Target Zero" plan goal of zero deaths and disabling injuries.
- TE-1.9 Implement pedestrian improvements through a combination of public and private investments by using the Priority Network, Active Transportation Plan (ATP), Complete Streets Plan, and ADA Transition Plan as guides

► **TE-2 Promote and plan for a transportation system that is smart, efficient, and achievable.**

- TE-2.1 Continue to analyze federal functional classifications of roadways to confirm they are consistent with new traffic volumes, community needs and the City's transportation vision for the future.
- TE-2.2 Promote transportation investments that support transit and pedestrian oriented land use patterns and provide alternatives to single-occupant automobile travel.
- TE-2.3 Partner with Pierce Transit to advocate for improved transit connections to key destinations, including the hospital, community center, and library.
- TE-2.4 Pursue funding and support regional actions to develop an all modes crossing of SR 16 at Hunt Street.

TE-2.5 Maintain roadway facilities to achieve the City's intersection Level of Service standard of LOS D or better, except for the following intersections identified within the Downtown Harbor Area:

- Harborview Drive & Austin Street
- N Harborview Drive & Peacock Hill Avenue
- Harborview Drive & Rosedale Street
- Harborview Drive & Pioneer Way
- Harborview Drive & Soundview Drive

The above intersections may be allowed to operate at LOS F consistent with the vehicular, bicycle, and pedestrian objectives identified in the Harbor Area.

TE-2.6 Require traffic impact mitigation prior to transportation concurrency approval for any proposed development project that would degrade the LOS below the City's standards. Mitigation shall be consistent with GHMC, Chapter 19.10 - Concurrency Management.

TE-2.7 Maintain, update, and calibrate a traffic demand model to facilitate the preparation of annual capacity reports and concurrency reviews.

TE-2.8 Work toward the development of a multi-modal transportation system that achieves the following LOS metrics:

- **Pedestrian LOS** – provide a minimum of LOS Yellow within the Pedestrian Priority Network, as defined in Exhibit 13-2 in Chapter 13 – Capital Facilities.
- **Bicycle LOS** – provide a minimum of LOS Yellow within the Bicycle Priority Network, as defined in Exhibit 13-3 in Chapter 13 – Capital Facilities.
- **Transit LOS** – partner with local and regional agencies to provide a minimum of LOS Yellow, as defined in Exhibit 13-4 in Chapter 13 – Capital Facilities.

TE-2.9 Increase public awareness of the City's transportation demand management strategies, including non-motorized transportation and increased use of local transit

TE-2.10 Review and update, if necessary, right-of-way widths, pavement widths, shoulder requirements, bicycle accommodations, curb-gutter- sidewalk standards for major arterials, collectors and local streets.

TE-2.11 Establish design standards, which provide for visually distinct roadways that provide increased pedestrian accommodations while providing efficient and cost-effective engineering design.

TE-2.12 Review and update, if necessary, street construction standards, which implement the objectives of the City's Complete Streets Ordinance, the goals and policies of the City of Gig Harbor Comprehensive Plan Design Element and the City Design Guidelines.

TE-2.13 Work with Pierce County to require the design and construction of appropriate urban transportation improvements in the Urban Growth Areas adjacent to the city.

TE-2.14 Continuously monitor and analyze individual intersection approach leg LOS to determine if a capacity-related intersection improvement project, whether completed through a private

development project or City capital project, is necessary to remedy a localized deficiency at a particular intersection approach leg. If it is determined that a capacity-related project is available that will remedy failing LOS at a particular leg of an intersection and the project will improve the overall intersection LOS significantly, the City shall consider such projects when generating the 6-year TIP project list.

TE-2.15 Proactively address the transportation needs of planned developments by prioritizing equitable access for all community members. This includes exploring the feasibility of parking management programs, shared parking strategies, and/or subsidized transit pass programs, with an emphasis on supporting low-income and historically underserved communities

► **TE-3 Provide a transportation system that is effective in connecting centers to the regional transportation system.**

TE-3.1 Promote and implement a network of local street and trail infrastructure that supports walking, bicycling, and transit use to enhance connectivity and physical activity for people of all ages and abilities.

TE-3.2 Prioritize investments in transportation facilities and services in CoLLs that support compact, pedestrian and transit-oriented development.

TE-3.3 Work with Pierce Transit to satisfy local travel needs, particularly between residential areas, the CoLLs, and major commercial areas along SR 16.

TE-3.4 Work with Pierce Transit to locate Pierce Transit Park & Ride lots in areas which are accessible to transit routes and local residential collectors.

TE-3.5 Work with the Harbor property owners to determine an effective parking plan, including the establishment of a local parking improvement district for the Harbor.

TE-3.6 Provide connections between commercial developments for vehicles, bicyclists and pedestrians, when feasible.

TE-3.7 Implement transportation programs and projects that provide equitable access to essential services and opportunities—including hospitals, nursing homes, and community centers—while preventing or mitigating negative impacts to people of color, people with low incomes, and people with special transportation needs.

► **TE-4 Promote a transportation system that is sustainable over time, both financially and environmentally.**

TE-4.1 Re-evaluate the Land Use Element, LOS, and revenue sources when funding for projects falls short. Impact fees should be used to the extent possible under GMA to fund capacity project costs. Alternative revenue sources and/or LOS modifications should be considered before land use density changes are considered.

TE-4.2 Give high priority to maintenance and preservation of the existing transportation infrastructure.

- TE-4.3 Implement programs and construct projects that reduce reliance on private vehicles, thereby reducing harmful vehicle emissions, avoiding or mitigating impacts to critical areas and wildlife, manage water quality, and providing a safe environment for people to live and travel in.
- TE-4.4 Implement programs that help to meet and maintain federal and state clean air requirements, in addition to regional air quality policies. Also, support programs and projects that help to reduce Greenhouse Gas emissions consistent with state goals established in RCW 70.235.050 and RCW 70.235.060.
- TE-4.5 Support the development and implementation of transportation modes and technologies that are energy-efficient, improve system performance, and minimize negative impacts to human health.
- TE-4.6 Protect the transportation system against natural and manmade disasters, develop prevention and recovery strategies, and plan for coordinated responses by using transportation- related preparedness, prevention, mitigation, response, and recovery strategies and procedures adopted in the emergency management plans and hazard mitigation plans of the County and as well as the Washington State Comprehensive Emergency Management Plan.
- TE-4.7 Provide for an efficient storm drainage system in road design considering the width of road pavement needed to achieve levels of service and utilization low impact development techniques including pervious pavements and biofiltration.
- TE-4.8 Work with the Puget Sound Regional Council, Washington State Department of Transportation, Pierce Transit and neighboring jurisdictions in the development of transportation control measures and other transportation and air quality programs where warranted.
- TE-4.9 Reduce the environmental impact of the city's transportation system through expanding zero-emission vehicle infrastructure, with an emphasis on areas with high commercial activity and limited electric vehicle infrastructure.
- TE-4.10 Identify opportunities to increase electric vehicle infrastructure and active transportation options when planning transportation projects or developing new transportation programs and policies.
- **TE-5 Ensure the transportation system planning process and investment decisions are understood by the community.**
 - TE-5.1 Coordinate planning, construction, and operation of transportation facilities and programs with the State, County, neighboring cities, Puget Sound Regional Council, transit agencies, and other entities. This coordination will be achieved by:
 - Participating in the transportation- related activities of Pierce County and advisory committees;
 - Working with other jurisdictions to plan, fund, and implement multi- jurisdictional projects necessary to meet shared transportation needs; and
 - Making transportation decisions consistent with this Transportation Element and other regional plans.

- TE-5.2 Work with private property owners to improve connections for automobile and non-motorized travel.
- TE-5.3 Work with neighboring jurisdictions to ensure that new development outside of Gig Harbor does not unreasonably affect transportation systems, levels of service, and the quality of life.
- TE-5.4 Work with business leaders, private owners, and other local organizations to reach mutual transportation goals.
- TE-5.5 Continue to work with WSDOT to lobby for future state transportation monies to be used on City east/west connections that will help alleviate both SR 16 congestion as well as City interchange congested areas.
- TE-5.6 Actively engage the public, especially historically underserved populations, during all phases of the development/update/improvement of a transportation service or facility to identify and reduce negative community impacts.

13 Capital Facilities

13.1 Introduction

The Capital Facilities Element of the Comprehensive Plan ensures that adequate facilities and services are available to serve both current residents and businesses, as well as future growth as outlined in the Land Use Element. Capital facilities typically have a long lifespan and include systems owned by the City, other public agencies, or private entities. This element outlines policies for managing, financing, and coordinating capital improvements for facilities and utilities the City operates and describes Gig Harbor's relationship with external urban service providers.

Additionally, the Capital Facilities Element ensures that these essential services—including water, sewer, stormwater, transportation, schools, parks, and emergency services—are available to meet the city's evolving needs efficiently, effectively, and equitably. These policies guide public agencies, including the City, and inform private development decisions to support anticipated growth while complying with the Growth Management Act.

Note that this element has significant crossover with other elements in the Plan, primarily:

- Essential Public Facilities (Chapter 8);
- Utilities (Chapter 9);
- Parks, Recreation, and Open Space (Chapter 11); and
- Transportation (Chapter 12);

However, note that other components of the Comprehensive Plan will also be impacted by this topic. Land use and housing may be affected by considerations of concurrency to ensure public facilities and services (primarily transportation) are available to serve new developments or have funding secured for completion.

13.2 Requirements

13.2.1 GMA Requirements

Capital planning is required by the GMA and must be coordinated with the City's larger land use planning process. Per [WAC 365-196-415](#), at a minimum, those capital facilities to be included in an inventory and analysis are:

- Transportation,
- Water systems,
- Sewer systems,
- Stormwater systems,

- Reclaimed water facilities,
- Schools,
- Parks and recreation facilities, and
- Police and fire protection facilities.

The GMA establishes five requirements for this element, which are to:

- Provide an inventory of facilities;
- List a forecast of needs;
- Show proposed locations and capacity of planned facilities;
- Provide a financing plan for needed facilities; and
- Reassess planned facilities if they cannot be provided and paid for.

13.2.2 VISION 2050

The VISION 2050 Regional Growth Strategy provided by the PSRC includes broad policies for capital facilities, primarily under transportation (MPP-T) and public services (MPP-PS). These include considerations of the following:

- **Environmental Protection and Resource Efficiency:** Investments in capital facilities will need to promote environmental conservation, public health, and resource efficiency in the provision of services. Communities should encourage renewable energy, water conservation, recycling, waste reduction, and demand-side measures to reduce the need for new investment.
- **Equitable Access and Affordability:** Planning efforts should ensure public services are affordable and accessible, particularly for underserved communities. Communities should prioritize investments that address disparities and improve service coordination.
- **Growth Management:** Urban growth should be guided by cities through the timing and phasing of services to support development, while limiting urban services in rural areas to prevent sprawling development patterns.
- **Resilience:** Communities should invest in resilient infrastructure, renewable energy, and disaster-preparedness as they relate to maintaining services in cases of severe disruption and long-term challenges with providing regular services. Note that these disruptions would include the expected effects of climate change on the community.

For more details, refer to the VISION 2050 Regional Growth Strategy and associated policies.

13.2.3 Countywide Planning Policies

Under the Pierce County Countywide Planning Policies, there are several considerations which must be incorporated in the development of the Capital Facilities Element:

- Capital facilities planning by the city must be coordinated with local education service providers and associated planning for facilities. (ED-3, ED-4, and ED-5)

- The city shall coordinate with other jurisdictions on capital investments to improve environmental quality that can achieve economic, human health, and natural benefits, especially as related to environmentally sensitive lands. (ENV-5 and ENV-10)
- Watersheds should be considered as part of capital facilities planning. (ENV-23)
- The siting of essential public facilities must be consistent with capital facilities planning and budgeting. (EPF-5).
- Needs for schools, sewer, water, parks, and roads within Urban Growth Areas must be incorporated through level of service (LOS) and concurrency standards in capital facilities plans. (UGA-12)
- The city must adopt measures to ensure that growth and development are supported by adequate public facilities and services through timing and phasing of capital investments. Special purpose districts shall conform to the element. (UGA-13)

In addition to these requirements, there are several additional requirements for investment transportation and parks that are examined in those respective sections.

13.3 System Conditions

13.3.1 Levels of Service (LOS)

Standards

The Capital Facilities Element identifies LOS standards for public services that are dependent on specific facilities. Level of service establishes a minimum capacity of capital facilities that must be provided per unit of demand or other appropriate measure of need. These standards are then used to determine whether a need for capacity improvements currently exists and what improvements will be required to maintain the policy levels of service under anticipated conditions over the life of the Comprehensive Plan.

Current level of service standards for capital facilities in Gig Harbor are summarized in Exhibit 13-1 below.

Concurrency

Concurrency is a key principle under the GMA. Requirements for concurrency ensure that public facilities and services are available to serve new developments. Under this policy framework, necessary improvements, particularly in transportation, are in place at the time of development or have funding secured for completion within six years of a development.

Local jurisdictions evaluate current LOS for public services and infrastructure versus standards to determine if existing systems can accommodate new development impacts or if additional facilities are needed. Transportation facilities are the only type of system where a drop below identified thresholds can result in development being denied according to statute, but note that the Pierce County Countywide Planning Policies also require that these standards be established for schools, sewer, potable water, and parks.

Exhibit 13-1. Gig Harbor Level of Service Standards

Capital Facility	LOS Standard	Provider	Reference
Parks	Per 1,000 residents: 5.0 acres of neighborhood and community parks, 1.0 acres of waterfront parks, 5.25 acres of natural areas, and 1.17 miles of trails.	City of Gig Harbor	2022 Parks, Recreation, and Open Space Plan
Potable Water	ERU targets by type. 30 psi throughout the distributions system during PHD.	City of Gig Harbor; individual water providers	2018 Comprehensive Water System Plan Update, Update April 2022
Sanitary Sewer	ERU targets by type. WWTP - limited capacity to treat wastewater. Water CRC process. Phase II WWP improvements.	City of Gig Harbor	Comprehensive Plan Utilities Element
Stormwater	On-site infiltration expected. Treatment as required by DOE Stormwater manual.	City of Gig Harbor	Comprehensive Plan Utilities Element

Capital Facility	LOS Standard	Provider	Reference
Fire Protection	Classification A: 1,000 gallons per minute (gpm) for two hours for single-family detached and duplex dwellings in residential zones. Classification B: Commercial and multi-family fire protection: 3,000 gallons per minute (gpm) for three hours for industrial, multi-family and commercial zones.	Gig Harbor Fire & Medic One Building and Fire Safety Department, City of Gig Harbor	2018 Comprehensive Water System Plan Update, Update April 2022
Library Services	0.62 sq. ft. per capita	Pierce County Library District	Pierce County Library 2030 Facilities Master Plan

Exhibit 13-2. Transportation Level of Service Standards – Pedestrian Priority Network

LOS Standards	Principal and Minor Arterials; Collectors (within CoLIs or 0.5 mile of a school)
 (green)	Pedestrian facilities* available on both sides of the street
 (yellow)	Pedestrian facilities available on one side of the street
 (red)	No pedestrian facilities available

*Pedestrian facility includes sidewalks and shoulders protected by a raised curb.

Exhibit 13-3. Transportation Level of Service Standards - Bicycle Priority Network

LOS Standards	Arterials	Collectors
 (green)	Shared use path or a buffered bike lane on both sides of street.	Conventional bike lanes on either sides of street or a shared use path.
 (yellow)	Conventional bike lanes on both sides of the street, or a shared use path or buffered bike lanes within 700 feet.	Fog lines on both sides of the street.
 (red)	None of the above facilities are provided, or facilities are on one side.	None of the above facilities are provided, or facilities are on one side.

Exhibit 13-4. Transportation Level of Service Standards - Stop Amenities and Pedestrian Access

LOS Standards	Transit Stop Amenities	Pedestrian Access
 (green)	Provides high quality stop amenities (benches, shelters, garbage cans, lighting)	Sidewalks and marked crosswalks serving all stops
 (yellow)	Provides transit stop amenities where feasible	Sidewalks and marked crosswalks serving stops where feasible

LOS Standards	Transit Stop Amenities	Pedestrian Access
 (red)	No amenities	General lack of sidewalks and marked crosswalks

Exhibit 13-5. Transportation Level of Service Standards – Auto LOS

Level of Service	Description	CONTROL DELAY (SECONDS/VEHICLE)	
		For signalized and roundabout controlled intersections	For unsignalized intersections
A	Free-flowing conditions	≤ 10	≤ 10
B	Stable operating conditions	10-20	10-15
C	Stable operating conditions, but individual motorists are affected by the interaction with other motorists	20-35	15-25
D	High density of motorists, but stable flow	35-55	25-35
E	Near-capacity	55-80	35-50
F	Over capacity, with delays	≥ 80	≥ 50

Source: Highway Capacity Manual, 6th Edition

For additional information on the Transportation Level of Service Standards, refer to Transportation Element Technical Appendix.

13.3.2 Water Systems

Existing Capital Facilities

The City of Gig Harbor is a provider to about two-thirds of the area within its retail water service area (RWSA) within city limits, with the remaining water services provided through other water purveyors. Exhibit 13-6 indicates multiple water management agencies serving the city and its UGA.

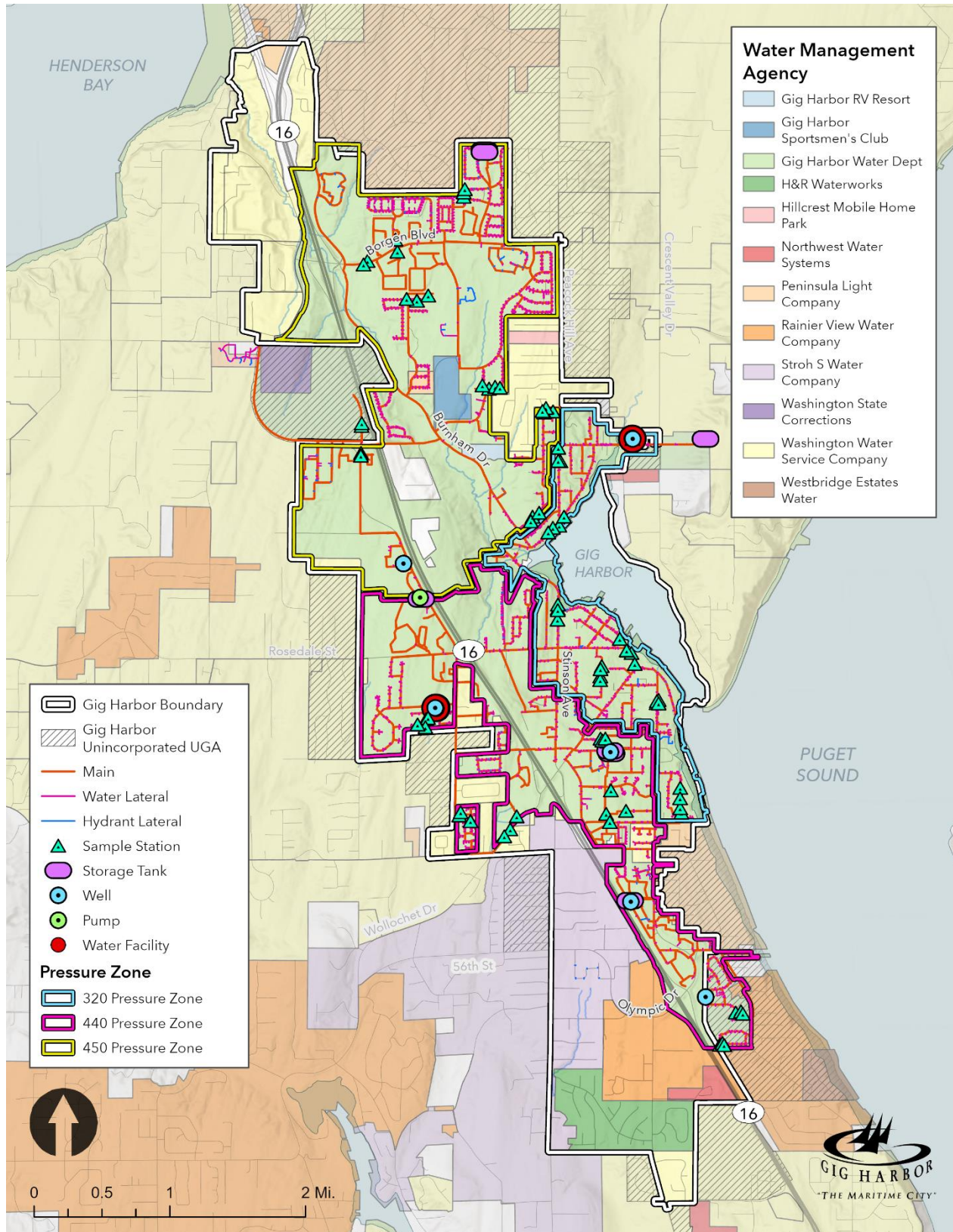
The City of Gig Harbor Water System was originally built in the late 1940's. Today, the City's RWSA encompasses approximately 4.45 square miles with 2,583 service connections at the end of 2017 serving approximately 9,632 people.

The city's water system is divided into three pressure zones. The City's water system contains six reservoirs, with a total capacity of 4.6 million gallons (MG). The city operates eight groundwater wells that supply water to its water service customers and has more than 43 miles of pipeline and six reservoirs located around the City. The City of Gig Harbor's water system boundary and adjacent purveyors are shown in Exhibit 13-6. Summaries of the City's well source supply and storage facilities are provided in Exhibit 13-7 and Exhibit 13-8, respectively, below. The City provides wholesale water service to multiple customers outside the City's RWSA and has an emergency intertie with one purveyor. The City also holds seven additive municipal purpose certificated water rights and one non-additive water permit.

The Water System Plan forecasts water demand within the RWSA to evaluate the system's ability to meet future water needs over the next ten to twenty years and identify priorities for system infrastructure projects. The City's current average day demand (ADD) is approximately 1.1 million gallons per day (mgd) and is expected to rise to 1.4-1.5 mgd by 2037. The current maximum daily demand (MDD) is approximately 2.5 mgd and is expected to rise to 3.1-3.6 mgd by 2037. With its current supply and water rights, the City has sufficient water rights to meet projected demand over the next twenty years. However, the City is exploring development of Well 9 to add redundancy to the water system.

As with most municipalities, the City's water distribution system has developed continuously as demands and the customer base have grown. This evolution has created a distribution system comprised of pipes of various materials, sizes, and ages. Some areas of the City have pipe materials, sizes, and age that do not meet current construction standards. A detailed description of the existing water supply system may be found in the City of Gig Harbor Water System Plan.

Exhibit 13-6. Gig Harbor Water System and Adjacent Purveyors.



Source: City of Gig Harbor, 2024.

Exhibit 13-7. Inventory of Gig Harbor Wells

Well Number	Pressure Zone Served	Date Well Drilled	Maximum Instantaneous Flow Rate (gpm)	Well Pumping Capacity (gpm)
1 ¹	320	1951	400	0
2	320	1963	330	272
3	440	1978	625	626
4	320	1988	230	159
5	440	1990	500	524
6	440	1991	1,000	1,019
8	440	1965	30	12
10 ²	320	--	330 ²	0 ²
11	450	2013	-- ³	1,000
Total Gallons per Minute (gpm)			3,115	3,612

¹ Well 1 and Well 10 are inactive.

² Well 10 is a test well and supplemental to Well 2.

³ Well 11 is supplemental to system wells.

Sources: Gig Harbor Comprehensive Water System Plan Update, 2018-2022; BERK, 2024.

Exhibit 13-8. Water System Storage Facilities

Name	Zone Served	Year Constructed	Nominal Volume (MG)
East Tank	320	1963	0.23
Twin Harbor Heights Tank No. 1	320	1962	0.25
Twin Harbor Heights Tank No. 2	320	1973	0.23
Shurgard Tank	440	1979	0.53
Skansie Tank	440	1989	1.13
North Gig Harbor Tank	450	2006	2.23
Total Storage (MG)			4.60

Sources: Gig Harbor Comprehensive Water System Plan Update, 2018-2022; BERK 2024.

Washington Water Service

A subsidiary of California Water Service Group, Washington Water Service (WWS) provides water utility services to 38,000 customers in the region and is the largest investor-owned water utility in the State. WWS operates the NW Regional Office in Gig Harbor, with numerous system connections that serve the Gig Harbor community and Kitsap Peninsula region. See Exhibit 13-9.

The WWS water service in Gig Harbor is divided into three service areas – East Pierce (formerly Rainier View Water), Gig Harbor, and Stroh's. In 2020, WWS acquired Rainier View Water Company, which provided water services adjacent to WWS East Gig Harbor operations. In 2023, WWS acquired Stroh's Water Company, which provided water service in the central and southwest Gig Harbor area to approximately 900 customers.

Peninsula Light Water

Along with electricity, Peninsula Light Company provides water services to Gig Harbor and the Key Peninsula to consolidate the independent water systems in the area. It has more than 3,000 water service members in its 112-square mile region.

The Shore Acres Water Company, a nonprofit which contracts services from Peninsula Light, provides water services to 235 customers over 140 acres as of 2023. Most customers are primarily of the city's UGA in the Reid Road area, with about 10% of its customers inside the city limits. Water is purchased wholesale from the City of Gig Harbor.

Thurston PUD

Thurston PUD provides water services to parts of Gig Harbor through the Qual Run 667 connection. The connection consists of two groundwater wells that produce over 16.7 million gallons of water and have 136,000 gallons of storage capacity. It serves approximately 200 water connections, with each household using an average of 226 gallons per day. Annual consumption is approximately 16.3 million gallons of water.

Level of Service

The City introduced a code requirement in January 2001 through Ordinance #862 for most new development and redevelopment projects to request a portion of capacity of the City's water system through the water capacity reservation certificate (CRC) process. Each CRC reserves a specific number of gallons per day based on the current value of an equivalent residential unit (ERU). Because the City has limited capacity to withdraw water, the City identifies—by way of the water CRC process—projects to which the City's water system has capacity to provide water.

The City's Water System Plan identifies the City's current annual water rights at 11,450 ERUs and a projected water demand in 2028 at 6,778 ERUs. Based on annual water rights the City has capacity to serve water beyond the next six years.

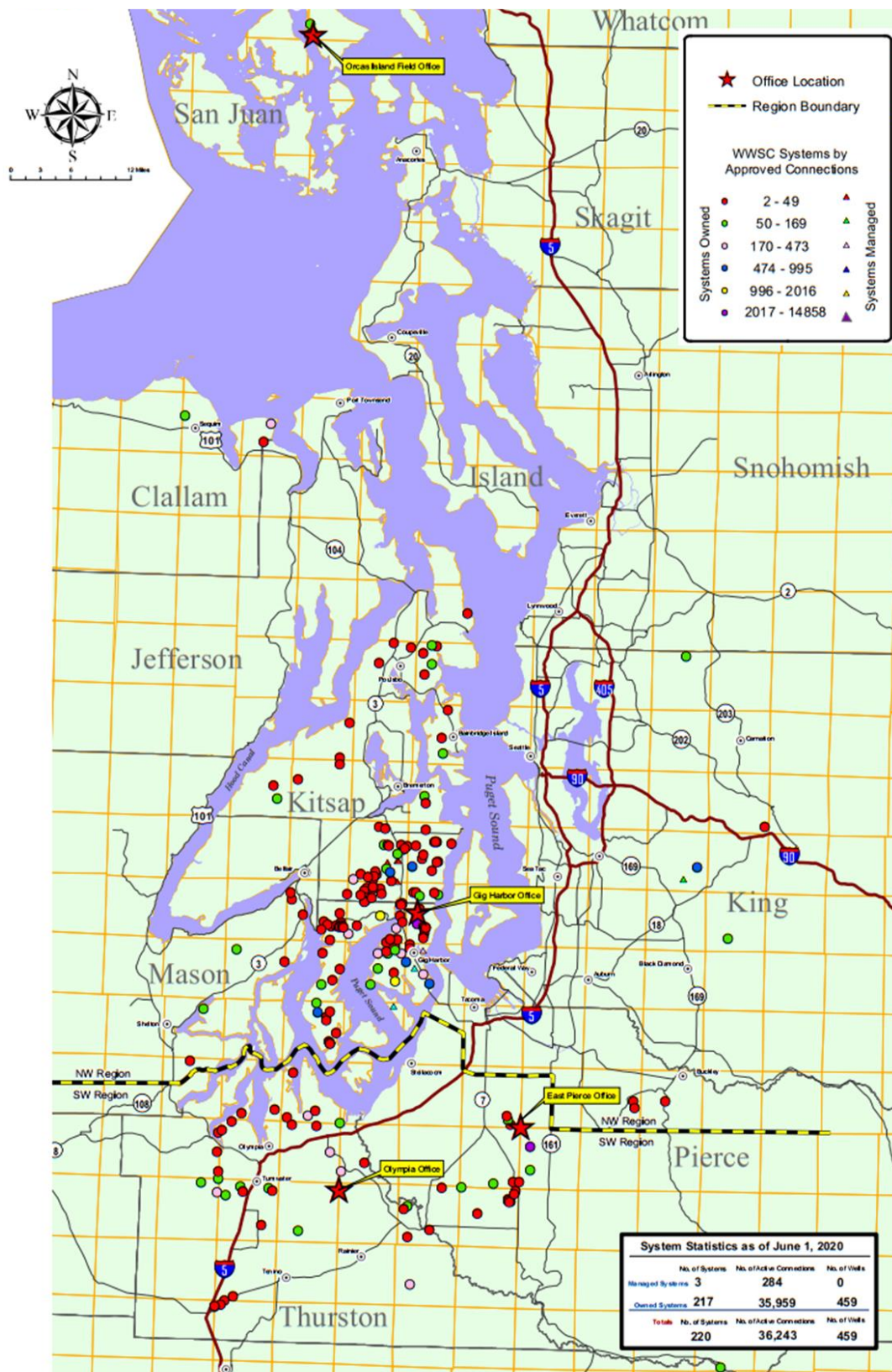
Analysis of the existing storage facilities in the City of Gig Harbor Water System Plan indicates that the City can meet all of its storage needs through the 20-year planning horizon with existing facilities by nesting

standby storage and fireflow storage. Consequently, the City is not currently planning for additional storage facilities in the 20-year planning horizon.

Future Needs

The City's water system plan forecasts future needs based on future population growth. As discussed in the previous section, the City has sufficient water rights to meet projected demand over the next twenty years. However, systemwide, the City aims to meet the maximum daily water demand. The City is developing a new deep aquifer well to meet this goal. The deep aquifer well is identified as Well 11, located adjacent to the City Maintenance Facility, and will produce up to 1,000 acre-ft per year and 1,000 gallons per minute. This will add redundancy to make the water distribution more reliable. The City has also replaced undersized pipes and the older asbestos cement (AC) water mains with either ductile iron pipe or polyvinyl chloride (PVC) pipe. Overall, these have resulted in a robust water system for the City.

Exhibit 13-9. Washington Water Service System Locations, 2020



Source: Washington Water Service, 2020.

13.3.3 Wastewater Systems

Existing Capital Facilities

Sanitary sewer service in the City of Gig Harbor is owned, operated, and maintained by the city. The wastewater division is in the Public Works Department of the City.

The City of Gig Harbor developed its first Wastewater Comprehensive Plan (WWCP) more than 30 years ago and has regularly updated the WWCP since. The Washington State Department of Ecology requires the city to have a “general sewer plan” per WAC 173-240. Further, RCW 35.67.030 directs the city to update the plan based on capital improvements. The WWCP is not an element of the City Comprehensive Plan but is instead adopted by reference.

Gig Harbor’s original collection system, constructed in 1974-1975, served the downtown area and an area south of downtown. The original system was called Utility Local Improvement District (ULID) #1 and included six lift stations. ULID #2 was constructed to the south of ULID #1 in 1988 to serve south Gig Harbor including portions of Soundview Drive, Harbor Country Drive, Point Fosdick Drive, and Olympic Drive. ULID #3 was constructed north of ULID #1 in 1992 to serve North Gig Harbor including the area along Burnham Drive north of Harborview Drive, the Washington State Women’s Corrections Center off Bujacich Drive, and portions of the Purdy area including the Peninsula School District campus in Purdy.

Further expansions of the City’s collection system were built under development agreements and as mitigation conditions of proposed development through the state environmental policy act (SEPA) process. As of 2018 the City’s collection system consisted of approximately 150,000 feet of gravity sewers, 32,000 feet of sewer force mains, and 17 lift stations.

With a service area of 1,800 acres, the system provides sewer services within the city limits and to select developments in the UGA, such as Canterwood Estates and the Washington Corrections Center for Women. Outside of the UGA, the city owns, operates, and maintains an on-site septic system for the 24-unit Shorecrest Development, located on Ray Nash Drive NW. The city also treats septic effluent from a 68-unit housing development on Wollochet Bay in unincorporated Pierce County. Within the city’s UGA, there are individual residential on-site septic systems on select parcels; the city hopes to connect these parcels to the City sewer system by 2050.

The wastewater system includes 57 miles of sanitary sewer lines. Its collection system includes 213,000 lineal feet of gravity and force main pipe sewers and 18 lift stations. See Exhibit 13-10 for a map of the major sewer system lines. The City of Gig Harbor Wastewater Treatment Plant (WWTP), located on five acres west of the intersection of Harborview Drive and North Harborview Drive, treats millions of gallons of wastewater each year. Built in 1975 with major upgrades in 2009 and 2016, the WWTP has increased capacity and improved reliability to adequately serve the City’s current residents and future growth. Its current daily average flow is approximately 1.1 MGD (million gallons per day). Future improvements are anticipated to increase the WWTP’s loading limit to 2.4 MGD, which exceeds the 20-year flow and waste load planning projections.

The City’s wastewater treatment plant (WWTP) is located on five acres, west of Harborview Drive at its intersection with North Harborview Drive. The original WWTP was brought online to provide secondary treatment of municipal sewage in 1975 with a design capacity of 0.45 million gallons per day (MGD) and an

average organic loading of 700 lbs BOD₅/day. The WWTP was expanded in 1996 to its current capacity of 1.6 MGD, and an average organic loading of 3,400 lbs BOD₅/day. In 2009, the city performed a major upgrade to the WWTP to expand capacity. In 2010, the outfall was removed from the inner harbor and extended and relocated into Colvos Passage to a depth of 191' below sea level in the Puget Sound. In 2016, the city completed Phase II of its major upgrade to the WWTP to increase capacity and improve reliability. The final upgrade added ultraviolet disinfection, odor control for the digester system, a second redundant fine screen, an eductor waste dewatering structure, process water pumping system and other ancillary support equipment.

The WWTP consists of the following major components: influent flow meter, degritter, influent screens, anoxic basins, aeration basins, blowers, secondary clarifiers, return activated sludge pumps, waste activated sludge pumps, sludge thickener, aerobic digester, digested sludge pumps, sludge dewatering centrifuge, odor control, UV disinfection, chlorine contact tank, process water pumps and effluent discharge pumps. Effluent from the WWTP is piped through an outfall that discharges into Colvos Passage in the Puget Sound. The WWTP also operates and maintains a state accredited lab for the purpose of process control and NPDES testing requirements.

The WWTP's current daily average flow is approximately 1.1 MGD. The designed and constructed improvements will exceed the 20-year planning horizon flow and waste load projections. An interim NPDES permit was issued in March of 2015, with the 1.6 MGD loading limit, and during the final phases of construction with the final permit of 2.4 MGD. The 2.4 MGD loading limit was contingent upon completion and certification of the constructed improvements. See Exhibit 13-10 for the sewer system map.

In addition to sewer service within the Gig Harbor UGA, the City of Gig Harbor owns, operates, and maintains a septic system for the Shorecrest residential Development along Ray Nash Drive NW located about 5 miles west of the City. The Shorecrest septic system is a 12-unit development with an on-site septic system and pressurized community drainfield and is located outside the City's UGA.

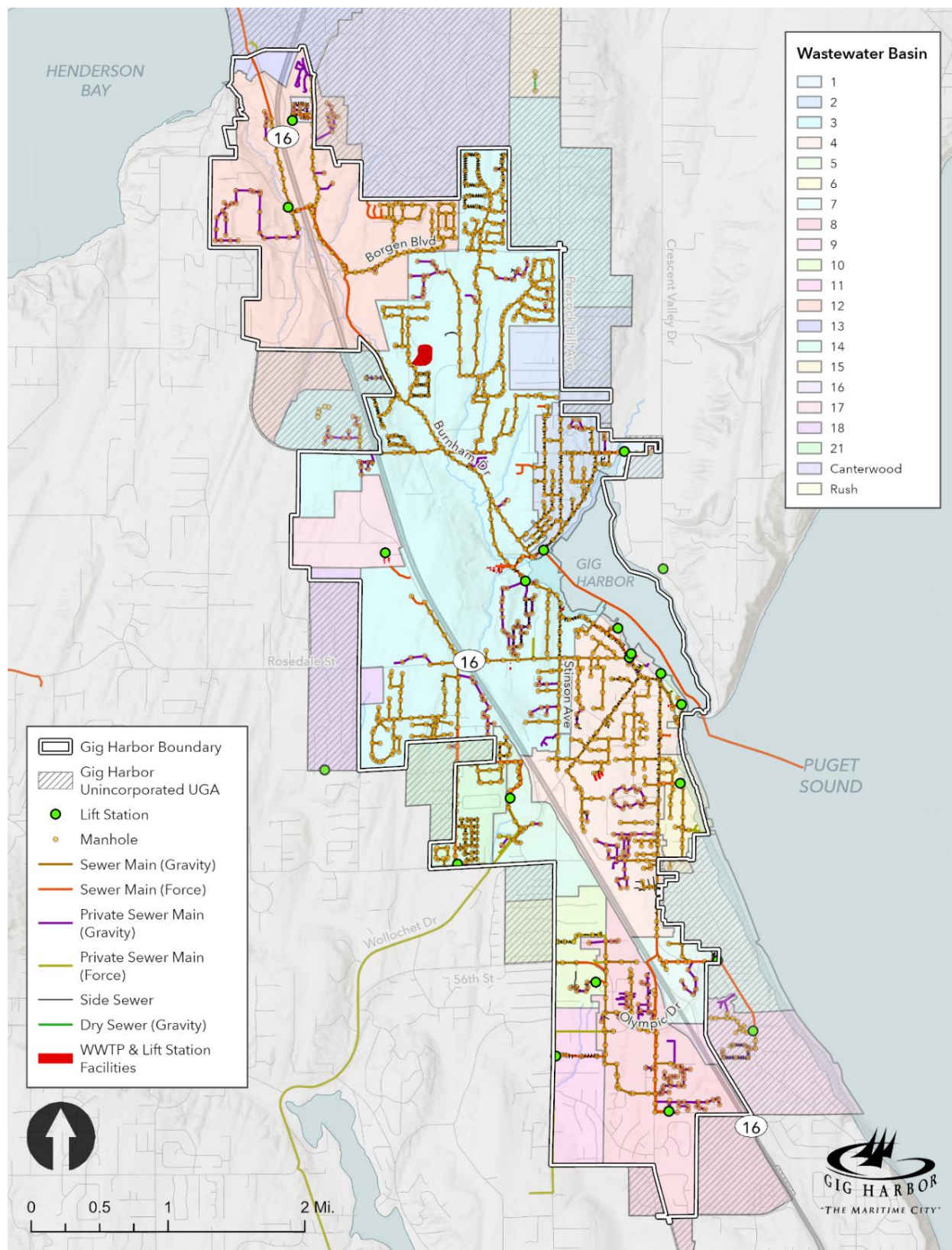
The City of Gig Harbor has entered a contract with the Wollochet Harbor Sewer District to provide wastewater treatment for septic tank effluent produced in the District. The contract allows for the District to discharge an average annual flow of 16,400 gallons per day. The point of discharge is the Wagner Way lift station.

Level of Service

The City introduced a requirement in May 2006 through Ordinance #1044 for most new development and redevelopment projects to request a portion of the treatment capacity at the City's wastewater treatment plant (WWTP) through the sewer capacity reservation certificate (CRC) process. Each CRC reserves a specific number of gallons per day for treatment at the wastewater treatment plant based on the current value of an equivalent residential unit (ERU) since the WWTP has limited capacity to treat wastewater, the City identifies by way of the sewer CRC process those projects that the City's WWTP has adequate public wastewater facilities to treat and discharge treated effluent.

With the completion of the WWTP Phase II upgrade improvements in 2016, the City can collect and treat the design flow of 2.4 MGD.

Exhibit 13-10. City of Gig Harbor Sewer System Map



Source: City of Gig Harbor, 2024.

Future Needs

The City has used a demographics forecasting allocation model (DFAM) to forecast future population growth on undeveloped and underdeveloped parcels within the City's urban growth area (UGA). The primary input to the DFAM was a result of the City's Buildable Lands Analysis. The resulting population growth was then correlated to the generation of sewer flows to provide an estimate of the distribution of sewer flows throughout the City's UGA. These forecasted flows and descriptions of future wastewater needs are described further in the City's Wastewater Comprehensive Plan.

The City regularly updates its Wastewater Comprehensive Plan to assess existing and future capacity of the sewer system, identify specific wastewater utility infrastructure improvements and determine how best to provide wastewater services to the Gig Harbor community over a 20-year growth period. It analyzes potential strategies to promote water resource management and environmental sustainability, such as a reclaimed water program, and identifies improvements to the wastewater system needed over the next 20-year planning period.

Future needs identified by the Wastewater Comprehensive Plan focus on the full build-out of its sewer services to the limits of the UGA. By 2050, it assumes that all unsewered developed parcels and new developments are sewerred. See Exhibit 13-11 for the demographic forecast allocation model WWTP used to estimate its sewerred and non-sewerred build-out. Exhibit 13-12 shows the anticipated wastewater flow projections. See the Capital Facilities Element for further details on future capital improvement projects related to the wastewater utility, costs, funding, and approximate schedule to address these projections.

Exhibit 13-11. Gig Harbor UGA Demographics Based on Adjusted Growth Rates by Sewer Connection

Year	Single-Family Households		Multifamily Households		Employment		Prison Inmates	School Enrollment
	Sewered Units	Non-Sewered	Sewered	Non-Sewered	Sewered	Non-Sewered		
2017	2,035	2,889	1,580	1,225	18,929	9,635	738	5,970
2037	5,674	1,184	2,446	739	30,859	9,492	894	8,949
Build-Out	7,608	0	3,466	0	45,517	0	996	10,356

Sources: Gig Harbor Wastewater Comprehensive Plan Update, 2018; BERK, 2024.

Exhibit 13-12. Average Sanitary and Peak Flow Estimates, 2017 – Build-Out

Category	Unit Wastewater Flows	2017		2037		Build-out	
		Sewered	ADWF (GPD)	Sewered	ADWF (GPD)	Sewered	ADWF (GPD)
Single-Family Residential	134 gpd per unit	2,035	272,659	5,674	760,337	7,608	1,019,481
Multi-Family Residential	134 gpd per unit	1,580	211,720	2,446	327,783	3,466	464,385
Employment	18 gpd per person	18,929	340,720	30,859	555,459	45,517	819,298
Prison	100 gpd per person	738	73,800	894	89,436	996	99,600
School	20 gpd per person	5,970	119,400	8,949	178,972	10,356	207,120
Wollochet Harbor	---	---	11,000	---	11,000	---	11,000
Average Dry Weather Flow			1,018,299		1,911,988		2,609,884
Sanitary Peak Flow			1,527,449		2,867,982		3,914,826

Source: Gig Harbor Wastewater Comprehensive Plan Update, 2018.

The City's collection system is planned at full build-out to expand to the limits of the UGA. The collection system has been divided into a total of 21 topographic basins, also known as sewer basins. At build-out each sewer basin will have one sewer pump station and a mixture of sewer gravity mains and sewer force mains. The design and construction of undeveloped and underdeveloped sewer basins may be financed by developers as conditions of SEPA or land use approval, and/or utility local improvement districts (ULIDs).

As noted above in the description of the existing capital facilities, the City's core area has an established sewer collection system. Some areas within the City's UGA can have sewer flows conveyed using gravity to existing sewer lift stations. However, in most areas the future development of the City's sewer collection system will occur in areas beyond the City's core area. These areas have a topographic low point where wastewater must be collected and pumped and may require construction of a new sewer pump station, also known as a lift station. Only one lift station shall be utilized in each sewer basin.

In situations where a new sewer lift station must be constructed two scenarios exist. The first scenario is where no lift station is in the sewer basin. The proposed development activity shall design and construct a new developer funded, and designed to City Standards, lift station that will collect sewer flows from the proposed development and all future development upstream in the sewer basin.

The second scenario is where an existing lift station is already located in the sewer basin but the proposed development activity is located lower in elevation than the existing lift station. The proposed development activity shall design and construct a new developer funded and designed to City Standards a lift station that will collect sewer flows from the existing lift station, the proposed development, and all future development upstream in the sewer basin. The existing lift station would then be demolished.

Due to the potential for mechanical and electrical failures and the complications that arise when these failures occur, developments shall maximize gravity flows while minimizing the use of lift stations and grinder pumps.

Only developments lower in elevation than an existing lift station or gravity main AND lower in elevation than the path of sewer main construction may use, upon approval of the Public Works Director, use grinder pumps in lieu of constructing a new lift station.

The City's Wastewater Division provides continuous maintenance of the existing collection system. Future needs of the existing collection system are mostly limited to projects requiring rehabilitation of the lift stations. Infiltration & Inflow (I&I) impacts capacity in the collection system, and interflow of stormwater runoff resulting from rainfall appears to be the primary factor. The existing forcemains and gravity pipelines have adequate capacity for current and future wastewater flows. A third of the existing lift stations are beyond useful life and will require equipment or capacity upgrades to meet expected growth. The repair and rehabilitation projects are addressed in the CIP of this plan. It is estimated that the future dry weather flow in the collection system will increase compared to the total flows (including I&I) that currently exist in the collection system. Funding for the ongoing maintenance of the existing collection system, including rehabilitation of existing lift stations and replacement of existing sewer mains is funded by utility general facility charges and utility rates.

Future Wastewater Treatment Plant Needs

With the successful completion of the final phase of upgrades, the City of Gig Harbor WWTP has high confidence in its ability to collect and treat the design flow of 2.4 MGD, with the upgrades being able to meet and exceed the City's 20-year plan for meeting capacity requirements. Efforts focused on maintenance, repair and replacements should occur over the next four years with planning for future capital improvements in the timeframe of 2028 and beyond.

Reclaimed Water Investigation

The State has identified reclaimed water as an important water resource management strategy that can offer benefits related to potable water supply, wastewater management, and environmental enhancement. The City has acknowledged the State's acceptance and promotion of reclaimed water as being a viable and important water resource management tool through the adoption of a comprehensive plan goal for the wastewater utility to explore options to create reclaimed water.

13.3.4 Stormwater Systems

Existing Capital Facilities

The Puget Sound and in particular Gig Harbor, Henderson Bay, and Wollochet Bay are the receiving water bodies of the City of Gig Harbor's storm system. The stormwater system consists of catch basins, pipe, drainage ditches, natural streams such as North Creek, Crescent Creek, and McCormick Creek, wetlands, ponds, and stormwater management facilities providing flow control and water quality treatment of storm runoff. The Operations and Maintenance Department is responsible for approximately 49 stormwater ponds (of which 13 are publicly owned), 4,583 catch basins, 16 miles of drainage ditch, seven bioretention swales, two miles of stormwater detention system pipe, two rain gardens, 49 stormwater vaults and 72 miles of storm drainage pipe. This inventory has grown over the past decade with the continuing development and annexations to the City.

Proper development and regular maintenance of the City's stormwater infrastructure is critical to assuring proper function, effective control of stormwater discharges and water quality, and minimized effects upon receiving water environments and downstream property. Responsibilities for facility inspection and maintenance are determined by facility ownership, and is performed by the City's Public Works Department, homeowner associations, business owners, and property management companies. Regularly scheduled maintenance and inspections best assure timely correction of deficiencies.

As a permittee under a Western Washington Phase II Municipal Stormwater Permit, the City is required to satisfy specific obligations in establishing local stormwater development standards, perform facility inspections and maintenance, participate in water quality monitoring, provide related public involvement and education opportunities, and report annually on stormwater programs and activities. The City's obligations have increased with successive permits; by example, in 2016 the City adopted and updated its stormwater regulations incorporating low impact development (LID) techniques as the preferred approach to site development. It is anticipated the City's obligations will again increase under the next permit renewal.

Level of Service

The level of service for the City's stormwater infrastructure was evaluated while updating the Comprehensive Stormwater Plan. The level of service analysis encompasses both the hydraulic capacities in storm drains and the effects upon the network of creeks.

Storm system modeling was performed at a planning level to identify system needs under future full build-out land use conditions. The City selected ten torn trunk lines to be analyzed. These trunk lines were selected based on known past conveyance and/or sedimentation problems and possible future system impacts due to development. The storm drainage capacity within these trunk systems was evaluated on their ability to convey the peak runoff from the 25-year return period discharge. The City's stormwater infrastructure is sufficient to convey stormwater runoff under buildout conditions; local improvements to storm drain networks are defined to assure the necessary capacity, as discussed below under Future Needs and the Capital Improvement Program.

Storm drainage outfalls along the harbor shoreline were also analyzed to determine if capacities are sufficient for runoff from future buildout and redevelopment within their tributary basins. The storm drainage capacity within these outfall systems was evaluated on their ability to convey the peak runoff from the 25-year and the 100-year return period discharge. Outfall capacities were found to be sufficient to convey stormwater runoff under buildout conditions for the 25-year return period discharge, with three outfalls found to be under capacity at buildout. Outfalls from most of the largest drainage systems do not have capacity to convey the 100-year discharge. The outfall capacity analysis was performed to inform consideration of an alternative policy that would disallow waiving of flow control requirements for developing or redeveloping properties that discharge to city drainage systems upstream from outfalls.

Further, the City's stormwater management standards and guidelines regulating future development and redevelopment require such projects control runoff to undeveloped site conditions, thereby preserving the current levels of service in City storm drainage systems.

Future Needs

There are several locations where discharges approach or exceed the hydraulic capacity of storm drains, and other locations where culverts present a block to fish passage. A list of recommended storm system capital improvement projects is identified in the Capital Improvement Program (CIP) of the Stormwater Comprehensive Plan update. In 2008, the City initiated a Stormwater General Facility Charge to fund stormwater CIP projects; this charge was most recently updated in 2015.

The scope of improvements identified in the stormwater CIP encompasses capacity improvements, fish passage and habitat improvements, and corrective maintenance and facilities.

13.3.5 Schools

The City of Gig Harbor is served by the Peninsula School District #401 for educational purposes. The PSD manages and maintain their public infrastructure through an adopted Six Year Facilities Plan, last updated in August 2014. The Peninsula School District #401 Capital Facilities Plan is hereby adopted by reference within the City of Gig Harbor's Comprehensive Plan. Copies of the plan are available for public review.

Exhibit 13-13 details school enrollment counts by grade level, for 2021 through 2024. Exhibit 13-14 details school district staff counts for 2021 through 2024.

Exhibit 13-13. K-12 Peninsula School District Enrollment, 2021-2024

FTE Enrollment Counts	Average 2021-2022	Budget 2022-2023	Budget 2023-2024
Kindergarten	565.47	696.00	634.00
Grade 1	563.73	573.00	626.00
Grade 2	657.84	594.00	612.00
Grade 3	613.82	691.00	620.00
Grade 4	617.89	641.00	717.00
Grade 5	656.00	644.00	673.00
Grade 6	596.75	672.00	676.00
Grade 7	622.78	602.00	722.00
Grade 8	642.03	686.00	628.00
Grade 9	703.27	661.00	685.00
Grade 10	724.43	709.00	719.00
Grade 11 (excluding Running Start)	586.49	582.00	731.00
Grade 12 (excluding running start)	490.41	601.00	606.00
Subtotal	8,040.91	8,352.00	8,649.00
Running Start	356.68	360.00	344.00
Dropout Reengagement Enrollment	14.43	20.00	19.00
ALE Enrollment	167.85	123.00	0.00
Total K-12	8,579.87	8,855.00	9,012.00

Sources: Peninsula School District F195 [Budget](#), 2023-2024; BERK, 2024.

Exhibit 13-14. K-12 Peninsula School District Staff Counts

Staff Counts	Average 2021-2022	Budget 2022-2023	Budget 2023-2024
General Fund FTE Certificated Employees	673.43	646.26	648.619
General Fund FTE Classified Employees	346.17	370.98	339.812

Sources: Peninsula School District F195 [Budget](#), 2023-2024; BERK, 2024.

13.3.6 Park and Recreation Facilities

Existing Capital Facilities

The City of Gig Harbor owns 37 park properties ranging in size from 0.06 of an acre to over 50 acres. Included in that total are four designated trails that range from 0.2 of a mile to 6 miles in length. Exhibit 13-15 documents the City's existing park facilities. Detailed park profiles on each city park facility are included in the 2022 Park Recreation and Open Space Plan as Appendix A to that plan.

The Gig Harbor park classification system includes the following classifications:

Waterfront Parks are located on the shoreline and provide a mix of water related uses and forms of access to the shoreline. These parks typically include historic structures or uses that are planned for preservation in keeping with the City's maritime heritage. The City actively works to balance uses within these parks to provide a mix of recreation opportunities, historic preservation, and community gathering spaces.

Community Parks are larger parks, typically between 15 and 30 acres, that provide a wide variety of recreation opportunities that appeal to the entire community. Typically, these sites are designed for active recreation and can accommodate large numbers of people and offer a wider variety of facilities than neighborhood parks. These parks also may serve as a destination for access to water and large community events, and they may include significant natural areas and trails as well as more support facilities.

Neighborhood Parks are developed for both passive and active recreation, and are accessible by walking, biking, or driving. They have support facilities such as restrooms and parking. These parks may typically include athletic fields, sports courts, trails, playgrounds, open space, and picnicking facilities.

Mini-Parks serve to address limited, isolated or unique recreational needs. Generally, these parks range from 2,500 square feet to one acre in size and are optimally located within ¼-mile of a residential setting.

Special Use Facilities include single-purpose recreational areas or stand-alone sites designed to support a specific, specialized use. Special facilities include sport complexes, community centers and/or historic areas. Support facilities such as parking and restrooms are often included.

Natural Areas preserve critical areas, urban forests and historic sites for future generations and include low impact recreational uses. Such sites are often developed with ancillary uses that are compatible with or support the primary preservation of the sites key features, such as the garden program located at Wilkinson Farm Park or the hatchery program located at Donkey Creek Park.

Trails include both linear trails (measured in miles) and trail support facilities (measured in acres). Trails are off-street transportation and recreation options either paved or unpaved that connect two points and are often located in a utility or undeveloped road right of way. While many of the City's parks provide access trails that loop through a park site, trails are linear in nature. The City has also designated one on-street trail, Harborview Trail, due to the importance of this corridor for recreational use and as a connector between waterfront parks.

Undeveloped Sites are properties acquired or owned by the City for park purposes, which have not yet been developed. These properties are anticipated to be developed into parks in the future and will be moved to the appropriate classification as they are developed.

Other properties managed by the City may include lands which do not presently provide park, recreation or open space amenities but are in City ownership and could be redeveloped for such uses in the future.

Exhibit 13-15. Existing Park Facilities

Park Name	Classification	Acreage
Parks		
Anchich Waterfront Park	Waterfront Park	0.78
Austin Park	Waterfront Park	1.38
Bogue Viewing Platform	Waterfront Mini-Park	0.15
Civic Center Green (incl. Stake Park)	Community Park	6.55
Crescent Creek Park (incl. BMX & volleyball courts)	Community Park	10.89
Eddon Boat Park	Waterfront Park	3.88
Gig Harbor Sand Spit	Waterfront Mini-Park	1.21
Gig Harbor Sports Complex	Community Park	22.14
Jerisich Dock (at Skansie Brothers Park)	Waterfront Mini-Park	0.56
Kenneth Leo Marvin (KLM) Veterans Memorial Park	Neighborhood Park	5.58
Maritime Pier	Waterfront Mini-Park	0.72
Old Ferry Landing Park	Waterfront Mini-Park	0.31
Peninsula Light Fields	Special Use Facility	9.11
Shaw Park	Neighborhood Park	1.76
Skansie Brothers Park	Waterfront Park	2.59
Subtotal Parks		67.61
Natural Areas and Trails		
Adam Tallman Park	Natural Area	11.84
Austin Park – Tidelands: tx ^w aalqəł Estuary	Natural Area	7.07
Donkey Creek Park	Natural Area	1.04
Grandview Forest Park	Natural Area	8.58
Harbor Hill Open Space (south of Shaw Park)	Natural Area	20.14
Old Burnham Properties	TBD (counted as Natural Area)	20.31
Soundview Forest	Natural Area	1.54
tx ^w aalqəł Conservation Area	Natural Area	51.95
Wilkinson Farm Park	Natural Area	17.74

Park Name	Classification	Acreage
Cushman Trailhead – 96 th Street	Trail	0.28
Cushman Trailhead - Borgen	Trail	0.18
Cushman Trailhead - Grandview	Trail	0.45
Cushman Trailhead - Hollycroft	Trail	0.60
Finholm View Climb	Trail	0.35
Subtotal Natural Areas & Trails		142.07
Total Acreage		209.68

Sources: City of Gig Harbor PROS Plan 2022; City of Gig Harbor, 2024; BERK, 2024.

This inventory includes only City of Gig Harbor parks and open spaces; the Gig Harbor Peninsula is served by a variety of park and recreation service providers, and a detailed inventory of all public facilities on the Peninsula is not included in this plan. Based on County data, more than 900 acres of park, recreation and open space lands exist in public ownership on the Gig Harbor Peninsula.

Level of Service and Future Needs

The City established levels of service for the park system in the 2022 Park, Recreation and Open Space (PROS) Plan to maintain and improve upon existing levels of service. Planned levels of service (PLOS) were established to ensure a variety of recreation opportunities will be available as the City grows. The level of service standards adopted by the City for the park system are expressed as the number of acres (or miles) per 1,000 residents, with a combined target of 5 acres per 1,000 residents for neighborhood and community parks.

Error! Reference source not found. documents levels of service based on a population of 13,090 as of April 2024, and an assumed population target of 13,720 for 2044 based on the Pierce County Countywide Planning Policies. Note that this includes five categories of parks for measurement:

- Neighborhood Parks
- Community Parks
- Waterfront Parks and Mini-Parks
- Natural Areas
- Trails

Special Use Facilities (Peninsula Light Fields) are not included in this LOS assessment, as the need for these facilities is specialized and potentially regional in nature.

Exhibit 13-16. 2024 Parks Levels of Services and Measure of Needs

Park Type*	Current Inventory	Planned LOS (ac/1,000)	2024 Existing LOS (ac/1,000)	2024 Surplus / Deficit	2044 Surplus / Deficit (proj.)
Neighborhood Park	7.3 acres	5.0 acres /1,000	3.6 acres/1,000	(18.5 acres)	(21.7 acres)
Community Park	39.6 acres				
Waterfront Park / Mini-Park	11.6 acres	1.0 acres /1,000	0.88 acres/1,000	(1.5 acres)	(2.1 acres)
Natural Areas	140.2 acres	5.25 acres/1,000	10.7 acres/1,000	71.5 acres	68.2 acres
Trails	10.2 miles	1.17 miles/1,000	0.78 miles/1,000	(5.1 miles)	(5.9 acres)

* Note that this excludes Special Use Facilities.

Sources: City of Gig Harbor PROS Plan 2022; BERK, 2024.

As noted in this evaluation, there is a current shortfall of almost 19 acres of park space that will need to be addressed, which is expected to increase slightly over the coming years. Note, however, that future needs for park, recreation, and open spaces will also be linked to achieving the expressed desires of this community and building connected spaces. In the PROS Plan update process, several key themes emerged to be considered in acquisition and development, including broader needs for accessibility, programming, services, and linkages. Park expansion is limited given the availability of land for recreation in the city, and as a result, coordination of future park site acquisition with development planning will be a priority.

13.3.7 Police, Fire Protection, and Emergency Medical Services Facilities

Police

Police services are provided by the Gig Harbor Police Department, which serves the citizens of Gig Harbor and other community members within the jurisdiction. This includes a Police Chief, Lieutenant, four Patrol Sergeants, one Detective Sergeant, two Detectives, and 16 Patrol Officers. Additional staff includes two Police Services Specialists and one Property/Evidence Technician.

The City utilizes three contract jails. Dispatch service is provided by South Sound 911. Additional opportunities include participation in our Bicycle Unit, Marine Services Unit, and a variety of multi-jurisdictional teams.

Fire and EMS

Fire protection and emergency medical services are provided by Gig Harbor Fire & Medic One, with Station 51 located within the city as a 24-hour staffed station (typically 6–7 officers and one battalion chief), as well as nine other stations (both 24-hour and non-staffed), a district maintenance shop located in Purdy, and the Swede Hill training campus at Station 50. District headquarters is located at 10222 Bujacich Road NW outside of the city. The total service area for the district includes unincorporated Pierce County on the peninsula as well as Fox Island, covering an area of 54 square miles.

The current 2021 Gig Harbor Fire & Medic One Capital Facilities Plan is adopted by reference under this element. According to this Plan, future capital investments are primarily focused on upgrading existing facilities and reusing existing sites for new facilities, as opposed to identifying new sites for purchase and development. While the current stations are in good locations and have been maintained well over time, all the current fire stations do not meet Immediate Occupancy seismic standards (indicating that they will experience damage during earthquakes and may not be functional afterwards). There are also concerns with operational deficiencies related to fire protection, electrical, and HVAC systems, as well as the need for compliance with ADA accessibility requirements.

Proposed improvements under the Capital Facilities Plan include:

- Additional facilities and improvements at the existing Swede Hill Training Campus, including a new five-story training tower, a support building with classrooms and offices, an expansion to the auto extrication area, and additional parking;
- Renovations/major additions to support eight existing fire stations;
- A replacement of one existing fire station with a new facility at the same location; and
- An addition to the existing district maintenance shop building.

For Gig Harbor, the Plan notes that Station 51 is not appropriately sized given the call volume and levels of staffing needed to support emergency response at this location. Given that the cost of improving the existing facilities are not cost-effective, the Plan proposes the development of a new station and logistics building on the site for an estimated cost of \$40.6 million (2020 dollars), with an anticipated start of construction in late 2026.

13.4 Capital Facilities Planning

13.4.1 Overview

A Capital Facilities Program (CFP) is a six-year plan for the completion of capital improvements that are supportive of the City's population and economic base as well as near-term (within six years) growth. Capital facilities are funded through several funding sources which can consist of a combination of local, state, and federal tax revenues.

The CFP is intended to support the land-use element by providing the facilities necessary to achieve the community's vision as established in the plan. Note that any changes in land use or housing density can significantly impact related plan elements, especially the capital facilities plan. This interconnection necessitates a cohesive and consistent approach across all elements, ensuring checks and balances for the successful execution of the Comprehensive Plan.

Under RCW [36.70A.070\(3\)](#), the Element must identify the proposed locations and capacities of expanded or new capital facilities. It is expected that the city will fund the identified capital projects through a combination of grants and other funding sources. These grants typically cover about 80–90% percent of project costs, and the city has been successful in securing such funding over the years.

Gig Harbor's 2023-2024 budget document includes 6-year capital improvement programs (CIPs) for each project over the City's main capital funds. CIP supports the city's Comprehensive Plan. Each 6-year CIP is based on the specific capital planning document described in each fund. This section describes capital facilities improvements for water, wastewater, and parks system as identified in the City's budget. Capital funds related to transportation improvements are separately discussed under the Transportation Element and Transportation Improvement Plan.

13.4.2 Financial Assumptions

The following assumptions about the future operating conditions in the city operations and market conditions were used in the development of the six-year capital facilities program:

- The City will maintain its current fund accounting system to handle its financial affairs.
- The cost of running local government will continue to increase due to inflation and other growth factors while revenues will also increase.
- New revenue sources, including new taxes, may be necessary to maintain and improve city services and facilities.
- Capital investment will be needed to maintain, repair, and rehabilitate portions of the city's aging infrastructure and to accommodate growth anticipated over the next twenty years.
- Public investment in capital facilities is the primary tool of local government to support and encourage economic growth.
- A consistent and reliable revenue source to fund necessary capital expenditures is desirable.
- A comprehensive approach to review, consider, and evaluate capital funding requests is needed to aid decision makers and the citizenry in understanding the capital needs of the city.

Capital improvements will be financed through the following funds:

- General Fund
- Capital Improvement Fund
- Capital Development Fund
- Enterprise Funds

13.4.3 Revenues

State statutes set out the powers local governments have for funding capital and other projects. There are four generic types of local government project funding: taxes, fees, grants, and dedicated funds from State revenues. The following is a description of funding sources.

Tax Base and Fees

The City's tax base has shown an increased growth from 2020 to 2024 and is anticipated to continue to see growth between 1-3% through the addition of new construction as well maintaining the valuation tax for existing real property each year. Although this is important to the overall fiscal health of the city, capital improvements are funded primarily through non-tax resources. Taxes include property tax, retail sales and use tax, real estate excise tax, lodging excise tax, leasehold excise tax, commercial parking tax, business and occupation tax, gambling tax, admission tax, local option sales tax, utility tax, emergency medical services tax, fire districts tax, parks and recreation services tax, flood control special purpose district tax, storm drainage payment in lieu of assessment tax, utility revenue bonds and property tax excess levy. Fees include various user fees and impact fees.

Revenue by Fund

The City's capital projects are funded through several options as follows:

- General Fund
- Capital Improvement and Capital Development Funds
- Street and Street Capital Funds
- Enterprise Funds

13.4.4 Capital Improvements

The six-year CIP list includes proposed project funding allocation across the next six years as of the adoption of the budget and does not include projects that have already been completed. The following tables include current projects provided under city planning for the following systems:

- Streets/Transportation (Exhibit 13-17).
- Water (Exhibit 13-18)
- Wastewater (Exhibit 13-19)
- Stormwater (Exhibit 13-20)
- Parks and open space (Exhibit 13-21)

Exhibit 13-17. Transportation System Improvements – Short-Term Project List (2024-2030)

Project List ID	Project Name	Project Type	Total Cost	2025 TIP ID
1	Cushman Trail Extension Phase 5A	Active Transportation Projects	\$6,100,000*	20
2	Burnham Drive/Borgen Boulevard Corridor Study	Multimodal Projects	\$250,000^	-
3	Burnham Drive Complete Street Improvements Phase 2	Multimodal Projects	\$5,400,000*	18
4	Peacock Hill Avenue Complete Street Improvements	Multimodal Projects	\$3,230,000*	8
5	Vernhardson Street Complete Street Improvements	Multimodal Projects	\$700,000*	26
6	Burnham Drive Improvements Phase 1A	Multimodal Projects	\$5,395,000*	1
7	Burnham Drive Complete Street Improvements Phase 1B	Active Transportation Projects	\$2,900,000*	16
8	Austin Street/Harborview Drive Roundabout	Multimodal Projects	\$3,100,000^	-
9	Rosedale Street/Schoolhouse Road Intersection Improvements	Multimodal Projects	\$3,800,000^	-
10	Rosedale Street/Skansie Avenue Intersection Improvements	Concurrency-Related Projects	\$2,200,000*	22
11	Rosedale Street/Stinson Avenue Roundabout	Multimodal Projects	\$75,000^	-
12	Harborview Drive/Pioneer Way Intersection Improvements	Multimodal Projects	\$140,000*	11
13	Harborview/Soundview Intersection Improvements	Multimodal Projects	\$1,200,000^	-
14	Skansie Avenue Complete Street Improvements	Multimodal Projects	\$800,000*	24
15	Grandview Street Improvements (McDonald Avenue to Stinson Avenue)	Multimodal Projects	\$2,100,000^	-
16	Grandview Street Improvements (Soundview Drive to McDonald Avenue)	Multimodal Projects	\$2,600,000*	23
17	Wollochet Drive/SR-16 Westbound Right Turn Lane	Concurrency-Related Projects	\$1,106,000*	5
18	Wollochet Drive/SR-16 Eastbound Right Turn Lane	Concurrency-Related Projects	\$1,590,000*	6
19	Wollochet Drive/Wagner Way Intersection Improvements	Concurrency-Related Projects	\$1,227,000*	2

Project List ID	Project Name	Project Type	Total Cost	2025 TIP ID
20	Hunt Street/Skansie Avenue Intersection Improvements	Concurrency-Related Projects	\$1,930,000*	12
21	Hunt Street/38th Avenue Intersection Improvements (Potential Future Roundabout)	Multimodal Projects	\$2,000,000*	13
22	Soundview Drive/Hunt Street Intersection Improvements	Concurrency-Related Projects	\$1,500,000^	15
23	38 th Avenue Complete Street Improvements Phase 2	Multimodal Projects	\$7,188,000*	4
24	38th Avenue/56th Street Roundabout	Multimodal Projects	\$2,000,000^	-
25	Olympic Drive/Hollycroft Street Intersection Improvements	Multimodal Projects	\$75,000*	27
26	38th Avenue Complete Street Improvements Phase 1C	Multimodal Projects	\$2,800,000*	10
27	50th Street Court Complete Street Improvements	Multimodal Projects	\$2,000,000*	14
28	Olympic Drive/Point Fosdick Right Turn Lane Extension	Concurrency-Related Projects	\$510,000*	7
29	38th Avenue Complete Street Improvements Phase 1B	Multimodal Projects	\$2,500,000*	9

* Cost estimate from the Gig Harbor 2025-2030 TIP.

^ Cost estimate based on similar projects and need for right-of-way acquisition.

Source: City of Gig Harbor, 2025.

For a list of potential transportation investments over the next 20 years, reference the long-term project list in Appendix B – Transportation Element Technical Appendix.

Exhibit 13-18. Water System Improvements

#	Project Name / Description	Project Costs (2025 dollars)						Total
		2025	2026	2027	2028	2029	2030	
1	Shurgard Water Tank Recoating	\$600,000	-	-	-	-	-	\$600,000
2	Soundview Drive Asbestos-Cement Watermain Replacement	\$600,000	-	-	-	-	-	\$600,000
3	Canterwood Drive Water Main Redundancy - Design, Permitting, and Construction	\$200,000	\$800,000	-	-	-	-	\$1,000,000
4	Well House 5 and 6 Well Site Re-development	\$250,000	\$250,000	\$2,000,000	-	-	-	\$2,500,000
5	Well #9 (11944 Olympus Way) Development and Water Rights Processing.	\$305,500	\$250,000	\$1,755,000	-	-	-	\$2,310,500
6	Peacock Hill Avenue Watermain Loop - Design and Permitting	\$50,000	\$50,000	\$500,000	-	-	-	\$600,000
7	Manganese Treatment - Feasibility Study, Design, and Permitting	\$200,000	\$150,000	-	-	-	-	\$350,000
8	Civic Center Fire and Intrusion Upgrades (Storm Capital Share)	\$17,500	-	-	-	-	-	
9	Public Works Decant Facility (Water Capital Share)	\$20,000	\$80,000	-	-	-	-	\$100,000
10	Operations Center Fueling Station (Water Capital Share)	\$96,000	-	-	-	-	-	\$96,000
11	Civic Center Backup Generator (Water Capital Portion)	-	-	\$9,000	\$10,000	\$60,000	-	\$79,000
12	Pavement Maintenance and ADA Improvements - Soundview Dr. (Hollycroft to Magnolia)	-	-	\$100,000	\$900,000	-	-	\$1,000,000
13	Skansie Tank Modifications and Repainting	-	-		\$700,000	-	-	\$700,000
14	Asbestos Cement Water Main Replacement Program (In-House Project)	-	-	\$210,000	-	-	-	
15	Manganese Treatment - Phase 1 Construction	-	-	\$2,500,000	-	-	-	\$2,500,000
16	Asbestos Cement Water Main Replacement Program	-	-	\$500,000	\$2,240,000	-	-	\$2,740,000
17	Conjunctive Supply Strategy	-	-	\$280,000		-	-	\$280,000

#	Project Name / Description	Project Costs (2025 dollars)						Total
		2025	2026	2027	2028	2029	2030	
18	Water System Plan Update	-	-	\$250,000	\$350,000	-	-	\$600,000
19	Sehmel Dr NW and Burnham Dr NW Water Main Redundancy	-	-	\$400,000	\$1,901,000	-	-	\$2,301,000
20	Deer Creek Lane Water Main Improvements	-	-	-	\$90,000	-	-	\$90,000
21	Reid Drive NW between 56th Street NW and 55th Street NW	-	-	-	\$150,000	\$400,000	-	\$550,000
22	Gig Harbor North Tank Repainting	-	-	-	-	-	\$1,109,000	\$1,109,000
23	Satellite Wastewater Reuse Plant (Water Capital Share)	-	-	-	-	-	\$984,000	\$984,000
24	Well House 3 Reconstruction	-	-	-	-	-	\$450,000	\$450,000
Annual Total =		\$2,339,000	\$1,580,000	\$8,504,000	\$6,341,000	\$460,000	\$2,543,000	\$21,539,500

Source: City of Gig Harbor, 2025.

Exhibit 13-19. Wastewater System Improvements

#	Project Name / Description	Project Costs (2025 dollars)						
		2025	2026	2027	2028	2029	2030	Total
1	Wastewater Treatment Plant Digester Upgrades/Centrifuge Ammonia Control	\$500,000	\$3,000,000	-	-	-	-	\$3,500,000
2	Lift Station 5 (Harborview Dr. Ferry Landing Area) Basin Improvements	\$380,000	\$2,600,000	-	-	-	-	\$2,980,000
3	Lift Station 1A (Crescent Creek Park) Rehabilitation	\$1,150,000	\$2,200,000	-	-	-	-	\$3,350,000
4	Lift Stations 13 & 16 Pump Control Upgrades	\$55,000	\$250,000	-	-	-	-	\$305,000
5	Centrifuge VFD and Control Component Replacement	\$40,000	-	-	-	-	-	\$40,000
6	Lift Station 14 (Wagner Way) Improvements	-	\$750,000	\$2,600,000	-	-	-	\$3,350,000
7	38 th Ave Dry Sewer - Design and Construction	\$610,000	\$700,000	-	-	-	-	\$1,310,000
8	Civic Center Fire and Intrusion Upgrades (Wastewater Capital Share)	\$17,500	-	-	-	-	-	\$17,500
9	Operations Center Fueling Station (Wastewater Capital Share)	\$96,000	-	-	-	-	-	\$96,000
10	Civic Center Security Upgrades at Reception Areas (Wastewater Capital Share)	\$6,000	-	-	-	-	-	\$6,000
11	Civic Center Backup Generator (Wastewater Capital Share)	-	-	\$80,000	-	-	-	\$80,000
12	City Staff Wide Area Network - Feasibility Study and Design (Wastewater Capital Share)	-	-	\$250,000	-	-	-	\$250,000
13	Lift Station 8 Upgrades	-	-	\$750,000	\$3,000,000	-	-	\$3,750,000
14	Stinson Slip Lining Sewer Main	-	-	\$40,000	-	-	-	\$40,000
15	I&I Repairs of Manholes & Pipelines	-	-	\$150,000	\$200,000	-	-	\$350,000
16	Upsize Gravity Pipe on Burnham Dr	-	-	\$300,000	\$3,500,000	-	-	\$3,800,000
17	Wastewater Treatment Plant Ultraviolet Disinfection System Upgrades	-	-	\$869,000	-	-	-	\$869,000
18	Lift Station 10A (56th St./36th Ave.) Improvements (LID)	-	-	\$250,000	\$1,000,000	-	-	\$1,250,000

#	Project Name / Description	Project Costs (2025 dollars)						Total
		2025	2026	2027	2028	2029	2030	
19	Harborview Dr Gravity Main Improvements (Stinson to Westshore Marina)	-	-	-	\$500,000	\$1,422,000	-	\$1,922,000
20	Lift Station 11 (38th Ave./48th St.) Improvements	-	-	-	\$250,000	\$1,000,000	-	\$1,250,000
21	Lift Station 2A (Harborview Dr at Beach Baskset) Control Upgrades	-	-	-	\$300,000	-	-	\$300,000
22	N. Harborview Dr Gravity Main Improvements	-	-	-	-	\$300,000	\$1,700,000	\$2,000,000
23	Lift Station 17 (Skansie Ave/89th St) Design (LID)	-	-	-	-	-	\$500,000	\$500,000
24	Burnham Dr/Harborview Dr Gravity Main Bypass	-	-	-	-	-	\$190,000	\$190,000
25	Lift Station 16A (McCormick Ridge Condos) Improvements	-	-	-	-	\$300,000	\$2,200,000	\$2,500,000
Annual Total =		\$2,354,500	\$6,500,000	\$5,289,000	\$8,750,000	\$3,022,000	\$4,590,000	\$34,005,500

Source: City of Gig Harbor, 2025.

Exhibit 13-20. Stormwater System Improvements

#	Project Name / Description	Project Costs (2025 dollars)						
		2025	2026	2027	2028	2029	2030	Total
1	Burnham Dr. Culvert Replacement at 96 th Street	\$1,250,000	-	-	-	-	-	\$1,250,000
2	Storm Pipe Slip Lining	\$50,000	\$300,000	-	-	-	-	\$350,000
3	Improvements at Soundview Dr Stormwater Outfall	\$100,000	\$150,000	-	-	-	-	\$250,000
4	North Creek Culvert Replacement – Design and Permitting	\$400,000	\$150,000	\$9,050,000	-	-	-	\$9,600,000
5	Stormwater Prioritization and Permitting - Outfalls to Marine Waters – Upgrades	\$150,000	\$150,000	-	-	-	-	\$300,000
6	Civic Center Fire and Intrusion Upgrades (Storm Capital Share)	\$17,500	-	-	-	-	-	\$17,500
7	Operations Center Decant Facility (Storm Capital Share)	\$20,000	\$80,000	-	-	-	-	\$100,000
8	Operations Center Fueling Station (Storm Capital Share)	\$96,000	-	-	-	-	-	\$96,000
9	Civic Center Security Upgrades at Reception Areas (Storm Capital Share)	\$6,000	-	-	-	-	-	\$6,000
10	Operations Shop Re-siding and Expansion (Storm Capital Share)	-	-	\$20,000	-	-	-	\$20,000
11	Civic Center Backup Generator (Storm Capital Share)	-	-	\$80,000	-	-	-	\$80,000
12	City Staff Wide Area Network - Feasibility Study and Design	-	-	\$250,000	-	-	-	\$250,000
13	Culvert Replacement Feasibility Study at the 4300 block of 38th Ave	-	-	\$50,000	\$400,000	\$600,000	-	\$1,050,000
14	50th St Culvert Replacement	-	-	-	-	\$350,000	\$400,000	\$750,000
15	Crescent Creek Culvert Replacement	-	-	-	-	\$700,000	\$700,000	\$1,400,000
16	Stinson Ave Replacement and Extension	-	-	-	-	\$500,000	-	\$500,000
Annual Total =		\$2,089,500	\$830,000	\$9,450,000	\$400,000	\$2,150,000	\$1,100,000	\$15,769,500

Source: City of Gig Harbor, 2025.

Exhibit 13-21. Parks and Open Space System Improvements

#	Project Name / Description	Project Costs (2025 dollars)						
		2025	2026	2027	2028	2029	2030	Total
1	Gig Harbor Sports Complex Phase 1B - Construction	\$1,000,000	-	-	-	-	-	\$1,000,000
2	Crescent Creek Restroom Remodel - Design, Permitting, and Construction	\$50,000	\$140,000	-	-	-	-	\$190,000
3	Crescent Creek Play Area Resurfacing and Sand Pit Modifications	-	\$40,000	\$185,000	-	-	-	\$225,000
4	Soundview Forest Tree Maintenance	\$125,000	-	-	-	-	-	\$125,000
5	Crescent Creek Park - Master Plan	\$110,000	-	-	-	-	-	\$110,000
6	Jerisich Dock Re-decking - Design, Permitting, and Construction	\$66,000	-	-	-	-	-	\$66,000
7	Finholm View Climb - Structural Analysis, Design and Permitting	\$30,000	-	-	-	-	-	\$30,000
8	Adam Tallman Park - Wetland Review and Trail Improvements	\$50,000	-	-	-	-	-	\$50,000
9	Loop Trail Construction and Signage at tx'aaalqəł Conservation Area (Phase 2)	\$10,000	\$30,000	-	-	-	-	\$40,000
10	Splash Pad Replumbing and Rewiring - Design and Construction	\$250,000	-	-	-	-	-	\$250,000
11	Basketball Court at Civic Center Skate Park – Design and Permitting	-	\$45,000	\$110,000	-	-	-	\$155,000
12	Commercial Fishing Homeport - Design, Permitting, and Construction	\$2,480,000	\$1,000,000	-	-	-	-	\$3,480,000
13	Gig Harbor Sports Complex Phase 1A	\$2,319,820	-	-	-	-	-	\$2,319,820
*	Civic Center Fire and Intrusion Upgrades (Parks Capital Share)	\$17,500	-	-	-	-	-	\$17,500
*	Operations Center Fueling Station (Parks Capital Share)	\$96,000	-	-	-	-	-	\$96,000
*	Civic Center Security Upgrades at Reception Areas (Parks Capital Share)	\$6,000	-	-	-	-	-	\$6,000

#	Project Name / Description	Project Costs (2025 dollars)						
		2025	2026	2027	2028	2029	2030	Total
14	Grandview Forest/Skate Park Restroom Remodel - Construction	-	-	\$40,000	\$190,000	-	-	\$230,000
15	Cushman Trail Connection to Harborview Drive (tx'aaalqəł Phase 1)	-	-	\$180,000	\$30,000	-	-	\$210,000
16	Crescent Creek Park Phase 1A - Design, Permitting and Construction	-	-	-	\$35,000	-	-	\$35,000
17	Gig Harbor Sports Complex Phase 2 & 3 - Design and Permitting	-	-	\$30,000	\$250,000	\$250,000	-	\$530,000
18	Masonic Lodge Remodel Design and Engineering	-	-	-	\$250,000	-	-	\$250,000
19	Veteran’s Memorial Phase 2 Improvements	-	-	-	-	\$240,000	-	\$240,000
20	Wilkinson Farm Park Master Plan	-	-	-	-	\$175,000	-	\$175,000
21	Shaw Park Analysis and Remediation	-	-	-	-	\$90,000	-	\$90,000
22	Cushman Trail Phase 5A Pedestrian Crossing – Value Engineering Study	-	-	-	-	-	\$90,000	\$90,000
23	Old Ferry Landing Park - Master Planning	-	-	-	-	-	\$35,000	\$35,000
24	Love Lock Art Project - Design and Installation	-	-	\$38,000	-	-	-	\$38,000
25	7601 Soundview Residence - Visioning and Master Plan	-	-	\$45,000	-	-	-	\$45,000
* See Building Capital Fund for more information.								
Annual Total =		\$6,610,320	\$1,255,000	\$628,000	\$755,000	\$755,000	\$125,000	\$10,128,320

Source: City of Gig Harbor, 2025.

13.4.5 Implementation and Monitoring

The six-year schedule of improvements shall be the mechanism the City will use to base its timing, location, projected cost, and revenue sources for the capital improvements identified for implementation in the other comprehensive plan elements.

Monitoring and evaluation are essential to ensuring the effectiveness of the Capital Facilities Plan element. This element will be reviewed annually and amended to verify that fiscal resources are available to provide public facilities needed to support LOS standards and plan objectives. The annual review will include an examination of the following considerations to determine their continued appropriateness:

- Any corrections, updates and modifications concerning costs, revenue sources, acceptance of facilities pursuant to dedication which are consistent with this element, or to the date of construction of any facility enumerated in this element;
- The Capital Facilities Element's continued consistency with the other element of the plan and its support of the land use element;
- The priority assignment of existing public facility deficiencies;
- The City's progress in meeting needs determined to be existing deficiencies;
- The criteria used to evaluate capital improvement projects to ensure that projects are being ranked in their appropriate order or level of priority;
- The City's effectiveness in maintaining the adopted LOS standard and objectives achieved;
- The City's effectiveness in reviewing the impacts of plans of other state agencies that provide public facilities within the City's jurisdiction;
- The effectiveness of impact fees or fees assessed new development for improvement costs;
- Efforts made to secure grants or private funds, as available, to finance new capital improvements;
- The criteria used to evaluate proposed plan amendments and requests for new development or redevelopment;
- Capital improvements needed for the latter part of the planning period for updating the six-year schedule of improvements; and
- Concurrency status.

13.5 Goals and Policies

► CF-1 Plan for effective, cost-efficient services for city residents and businesses.

- CF-1.1 Provide a six-year schedule under the Capital Improvement Program for the planning and costing of all major capital improvement projects.
- CF-1.2 Prioritize capital improvements based on the following criteria:
 - a) The investment is needed to correct existing deficiencies, replace needed facilities or to provide facilities required for future growth;
 - b) The investment contributes to lessening or eliminating a public hazard;
 - c) The investment contributes to minimizing or eliminating any existing condition of public facility capacity deficits;
 - d) The investment is financially feasible;
 - e) The investment conforms with future land uses and needs based upon projected growth;
 - f) The investment will not generate public facility demands that exceed capacity increases under the six-year Capital Improvement Program; and
 - g) The investment will not have a detrimental impact on the local budget.
- CF-1.3 Recognize the urban growth area as the sanitary sewer service area.

► CF-2 Ensure that the development of new capital facilities is fiscally sustainable.

- CF-2.1 Coordinate capital investments to minimize life-cycle costs to the city and the public.
- CF-2.2 Allocate sewer and water connection fee revenues to capital improvements related to expansion of these facilities.
- CF-2.3 Consider funding measures that require developers to provide a fair-share contribution to public facility improvements commensurate with the impacts of the development.
- CF-2.4 Adopt annual capital budgets as part of the annual budgeting process that consider the six-year capital improvement program.
- CF-2.5 Secure external funding, including public grants and private funds as available, to help finance capital improvements.
- CF-2.6 Ensure that fiscal policies to direct expenditures for capital improvements are consistent with other Comprehensive Plan elements.

CF-2.7 Review and update this element and the Land Use Element as required if probable funding falls short of meeting the identified needs of this plan, including a reassessment of improvement needs, priorities, level of service standards, and revenue sources.

► **CF-3 Provide city infrastructure and facilities that are efficient and safe and enhance local quality of life and human and environmental health.**

CF-3.1 Ensure that public services are available from the city, property developers, private providers, and others to support demands derived from new development at adopted level of service standards.

CF-3.2 Encourage the joint development and use of cultural and community facilities with other governmental or community organizations in areas of mutual concern and benefit.

CF-3.3 Promote the conservation, preservation or revitalization of commercial and residential areas within the downtown business area and along the shoreline area of Gig Harbor

CF-3.4 Coordinate land use decisions and financial resources with capital improvement planning to maintain and improve adopted level of service standards, and support future facility needs.

CF-3.5 Plan for the provision and extension of capital facilities in Shoreline Management Areas consistent with the goals, policies and objectives of the city's Shoreline Master Program.

CF-3.6 Ensure that benefits of capital investments to overburdened communities and historically disadvantaged populations are prioritized.

14 Arts + Culture

14.1 Introduction

The arts and cultural activities are essential for accomplishing larger community goals, including economic vitality, quality education, and community design. Investment in the arts is an investment in making Gig Harbor a better place to live, work, and visit.

This element also recognizes the role of the arts, as well as creative cultural, historical, and educational engagement in creating and preserving the quality of life that has drawn people to Gig Harbor. Within the context of the City of Gig Harbor's Comprehensive Plan; culture, alongside the arts, refers to the shared values, beliefs, customs, traditions, and creative expressions of the city while also promoting diversity and inclusivity. Culture encompasses the unique character and identity of Gig Harbor, as shaped by its history, its demographics and community spirit.

The Arts and Culture element includes supporting all aspects of community that contribute to a rich and vibrant quality of life:

- the visual arts (e.g., paintings, sculptures, photography)
- the performing arts (e.g., music, dance, theater)
- the literary arts (e.g., poetry, fiction, journalism)
- ancestral and folk craft traditions
- cultural heritage and history
- community events and festivals
- community spirit (building connections, social cohesion, and a sense of belonging among residents)
- recognizing the importance of preserving and celebrating local culinary traditions, supporting local food systems, and fostering a vibrant food culture that contributes to the community's character and quality of life
- preserving any element of language and dialect unique to Gig Harbor.

Of particular interest is to incorporate a recognition of the history of the city and area into local arts and culture. The city's maritime history, which continues even today, is important to acknowledge and celebrate as a basis for the development of the historical downtown.

We also acknowledge that we are located on the traditional homelands of the Puyallup Tribe, who have lived on and cared for these lands since time immemorial and continue to do so today. Local arts and culture in Gig Harbor must appropriately and respectfully elevate these stories to assist in whatever way possible to support this community.

This Arts & Culture Element identifies ways in which the city's goals and aspirations can be realized through inclusion of the arts and culture in comprehensive planning. The vision for the city's arts and cultural future is expressed here, identifying relationships with other city policies, and presenting specific policies and strategies the city may pursue to realize desired outcomes.

14.2 Using this Element

The City of Gig Harbor hopes to explore the expansive potential of local arts and culture, addressing the community's needs for artistic involvement and expression and recognizing how powerful the arts can be in achieving multiple community aspirations. This element serves multiple roles and audiences, seeking to:

- Clarify city policy related to the arts and culture;
- Guide decision-making and future investments by other city departments, the Gig Harbor Arts Commission, and other local groups and organizations;
- Identify complementary policies and community initiatives, including land use, community design, transportation, economic development, parks and recreation, and capital facilities.

Arts and culture are more than just enjoyable activities - they are vital elements of what makes Gig Harbor special. This element of Gig Harbor's Comprehensive Plan focuses on how we can use the arts and culture to make our city a better place for everyone:

- **Creativity + Economic Vitality:** Support creative businesses, individuals and initiatives that bring jobs, innovation, and vibrancy to our city. Arts and culture are not just nice to have - they can be a big part of what makes Gig Harbor unique and economically strong.
- **Public Art + Community Design:** Sponsor public art, art that speaks to Gig Harbor's identity – with sculptures, murals, and installations. Great design and art in public spaces help build pride and a sense of belonging among residents and it helps to have Gig Harbor stand out. It is like a friendly nod from our town, saying, "This is Gig Harbor!"
- **Education + Engagement:** We believe in lifelong learning and want to support opportunities for everyone to engage with the arts and other cultural endeavors. Whether it is through classes in public schools, workshops, or community events, we want to foster a culture where learning and participation in the arts and culture are valued.
- **Spaces + Places:** Support the formation and maintenance of welcoming spaces for cultural and artistic activities, events, and connections that bring us together. Spaces and places that would help our cultural scene thrive, from maker spaces to performance venues to art galleries.
- **Culture + Heritage:** Our past shapes our future. We will work to preserve and share our city's history, traditions, and cultural legacy; while integrating it into our development plans. These activities help to ensure a strong sense of roots and community.
- **Inclusivity:** Ensure that the arts and cultural initiatives are accessible, representative, and inclusive of diverse peoples, perspectives, ages, and abilities.

14.3 History

The arts and cultural activities have long played an important role in establishing Gig Harbor's visual identity and pride of place. In 1999, the idea for a memorial celebrating Gig Harbor's maritime history spurred the formation of a group that championed the installation of such a feature and later became the city's first Gig Harbor Arts Commission (GHAC) in 2001. Since then, the GHAC has helped lead and support a wide range of arts and cultural activities, including art fairs, festivals, concerts, theatrical and dance performances, workshops, and lectures – all helping to draw tourists to Gig Harbor and boosting local revenues. In addition, the GHAC has led to the commission of numerous artworks in the city, including several important installations at City Hall and sculptures at the Bogue Viewing Platform, Maritime Pier, and in Ancich Park.

Gig Harbor incorporated arts-related policy in its 2012 comprehensive plan's parks and recreation element. In February 2018, the City Council approved a work plan including the goal to create a separate and distinct arts and culture element for the Gig Harbor Comprehensive Plan.

The 2018 work plan also has led to the creation of a Citizens Advisory Committee (CAC), which reviewed numerous other regional and state arts and culture plans, reports, and economic studies. The CAC's research identified the following goals and potential outcomes applicable to Gig Harbor including:

- Arts, culture, and creativity contribute to the physical, mental, social, and economic well-being of communities;
- Arts and culture nurture creative thought and expression and encourage an exchange of ideas among residents;
- The arts provide tools for accomplishing larger community goals, such as economic vitality, quality education, and community planning and design;
- The arts help strengthen the cultural fabric of communities and enrich the lives and spirits of residents;
- Arts and cultural activities contribute to local prosperity by providing employment, attracting out of town visitors, and boosting sales tax revenues;
- Arts and cultural programs can enhance the image of a community, thereby attracting new businesses and workers;

The CAC, with the help of the city's Tourism & Marketing Department, also created a widely distributed and successful survey regarding arts and culture values in Gig Harbor. Findings from this questionnaire show strong support for the idea that arts and culture are essential in creating a healthy, vibrant, and prosperous city.

These and other findings show that Gig Harbor residents understand and support the value of arts and culture as a means of strengthening the community and fostering economic growth.

14.4 The Gig Harbor Arts Commission

The Gig Harbor Arts Commission (GHAC) plays a pivotal role in local culture by supporting and promoting the arts and arts organizations. The commission, established under GHMC [2.49.030](#), oversees the acquisition and placement of public art, fosters arts and cultural programs for the enrichment of residents and visitors,

encourages an environment for the success of working artists, and strengthens new and existing arts organizations. The Arts Commission supports the following statements:

- The arts provide tools for accomplishing larger community goals, such as economic vitality, quality education, and community planning and design.
- Arts and culture are essential to the continued growth and development of our community's economy, education, and quality of life. Support of the arts is an investment in making our community a better place to live.
- The arts help strengthen our cultural fabric and enrich the lives and spirits of our residents.
- Arts and cultural programs are a powerful economic development tool in their ability to enhance Gig Harbor's image and thereby entice new businesses to locate here.
- The arts can be a source of civic pride and Gig Harbor is a place where residents and visitors alike can be engaged and inspired.

14.5 Goals and Policies

► **AC-1 Create an environment for artistic and cultural activities to flourish to benefit local quality of life.**

- AC-1.1 Provide leadership in the arts and culture by advocating for the development of various arts and cultural activities that benefit residents.
- AC-1.2 Collaborate with the city's Direct Marketing Organization and Pierce County Tourism to enhance local artistic, historic, and cultural tourism.
- AC-1.3 Partner with local Tribal Nations in the promotion of traditional and contemporary Indigenous arts, ensuring that these cultural expressions are both visible and celebrated throughout our public spaces.
- AC-1.4 Establish a city arts fund to provide grants for artists, writers, performers, and nonprofit organizations offering creative and cultural experiences in the community.
- AC-1.5 Monitor needs and trends in community arts and culture to keep policies and programs relevant and up to date.

► **AC-2 Maintain and enhance the city's public art program to create visible landmarks and cultural points of reference that reinforce local identities, cultures, and character.**

- AC-2.1 Advocate for creative public spaces such as display areas, performance spaces, and other public venues to serve residents and visitors.
- AC-2.2 Create a cohesive wayfinding and interpretive signage strategy and incorporate unique city landmarks into this system.
- AC-2.3 Explore expanding the Public Art Fund to acquire and manage public art such as commissioned works, temporary installations, direct purchases, and community projects.
- AC-2.4 Encourage the integration of high-quality public art into new development projects.
- AC-2.5 Provide oversight and support for community resources dedicated to arts and culture.
- AC-2.6 Develop selection criteria for public art that addresses the physical context and provides opportunities for local artists to participate.

► **AC-3 Foster an arts and cultural environment that sparks curiosity and invites exploration by residents and visitors.**

- AC-3.1 Support quality arts education, including schools and the community college, as well and foster life-long learning to integrate the arts into the community.

AC-3.2 Foster partnerships between the city, the business community, and arts and culture organizations to support arts and cultural programming.

AC-3.3 Pursue opportunities for public engagement with artists, conservators, and historic preservationists to allow the community to observe and learn from their work.

► **AC-4 Encourage adequate, affordable, and appropriate spaces for artistic and cultural activities for all.**

AC-4.1 Identify short- and long-term arts and cultural facility needs and priorities to address these needs.

AC-4.2 Encourage new venues for different cultural and artistic activities, such as visual and performing arts centers, marketplaces, performance and exhibition spaces, and maker spaces.

AC-4.3 Advocate for and incubate, where possible, current and future arts-related businesses and support facilities such as open studio spaces, maker spaces, and live-work housing.

► **AC-5 Identify, preserve, and advance cultural heritage and history.**

AC-5.1 Preserve and reuse historic and cultural sites in partnership with local entities devoted to preservation.

AC-5.2 Encourage historical interpretation to be integrated with adaptive reuse of historical and cultural sites.

AC-5.3 Promote tourism through geographical, cultural, and historic themes that complement other strategies.

AC-5.4 Support cultural interpretation and learning through art.

15 Implementation

15.1 Introduction

Gig Harbor's Comprehensive Plan is implemented through numerous actions, including day-to-day operations, capital investments, review of new development projects, and related system plans. Planning is an ongoing process, and the Comprehensive Plan is a living document that responds to changing laws, local circumstances, and evolving community values.

The success of the comprehensive planning effort is determined by how the Plan is implemented. Successful implementation requires necessary mechanisms to support monitoring, amendments, and ongoing administration, which are established through the Implementation Element. The purposes of these implementation approaches include ensuring:

- The effective, fair, and impartial administration and enforcement of the Comprehensive Plan and its implementing ordinances and programs;
- Regular reviews and amendments of the Comprehensive Plan are provided that are consistent with state law; and
- The Comprehensive Plan continues to reflect the needs and desires of the Gig Harbor community.

15.2 Purpose and Use of the Comprehensive Plan

The Comprehensive Plan provides a guide and general framework for development in Gig Harbor that reflects community desires. The goals and policies contained in the Plan will encourage and inform public and private investments in development but, by themselves, will not ensure that Gig Harbor becomes the community it wants to be. The City of Gig Harbor will use the Plan to help focus, design, and interpret needed ordinances, incentives, regulations, policies, and programs adopted to implement it.

The Comprehensive Plan will not be relied upon in reviewing applications for specific development projects, except when reference to the Comprehensive Plan is expressly required by an applicable development regulation.

15.3 Goals and Policies

Consistency

- ▶ **IM-1 Ensure that the Gig Harbor Comprehensive Plan complies with state, regional, and county requirements.**
 - IM-1.1 Ensure the Comprehensive Plan is consistent with the provisions of the GMA.
 - IM-1.2 Ensure consistency of the Comprehensive Plan with the PSRC MPPs and Pierce County CPPs.
 - IM-1.3 Maintain clear documentation and references with regards to how the Comprehensive Plan integrates and fulfills these requirements.
- ▶ **IM-2 Ensure consistency and coordination between the Gig Harbor Comprehensive Plan and the Comprehensive Plans of Pierce County and Tacoma.**
 - IM-2.1 Consider aligning policies that apply to common areas or issues with neighboring communities.
 - IM-2.2 Rely on consistent population projections, planning horizons, and other relevant data that are consistent with practices in Pierce County and Tacoma.
 - IM-2.3 Circulate Plan updates and amendments to Pierce County, Tacoma, and other jurisdictions as needed.
- ▶ **IM-3 Ensure that the Gig Harbor Comprehensive Plan is an internally consistent document with clear steps for implementation.**
 - IM-3.1 Develop an implementation strategy for the Comprehensive Plan that includes regulatory and non-regulatory measures needed.
 - IM-3.2 Ensure the implementation strategy for the Comprehensive Plan considers necessary changes to the Gig Harbor Municipal Code.
 - IM-3.3 Include a schedule for the adoption or amendment of the development regulations identified in the implementation strategy.
 - IM-3.4 Ensure that the implementation strategy is a public document available for review.

Public Engagement

- ▶ **IM-4 Promote active engagement by residents and stakeholders in an open and transparent planning process, especially vulnerable populations and members of overburdened communities.**
 - IM-4.1 Implement procedures for accessible public participation with the Comprehensive Plan and associated documents, including:

- a) Widespread distribution of proposals,
- b) Opportunities for submitting written comments,
- c) Public meetings with effective notice,
- d) Ensuring environments for open discussion,
- e) Maintaining communication programs,
- f) Coordinating information services, and
- g) Responding thoughtfully to public feedback.

IM-4.2 Use diverse and accessible methods to communicate effectively with all members of the public throughout the planning process.

IM-4.3 Strive for inclusive community engagement, drawing in groups previously underrepresented in planning discussions.

IM-4.4 Demonstrate how public comments have been incorporated into the Comprehensive Plan and development regulation legislative actions.

IM-4.5 Record all public meetings held for outreach for planning.

IM-4.6 Clearly reference the sources of data used in the Comprehensive Plan and development regulations.

► **IM-5 Coordinate updates and amendments to the Comprehensive Plan based on a regular schedule.**

IM-5.1 Revise the Gig Harbor Comprehensive Plans and development regulations for compliance with GMA requirements by December 31, 2024, with subsequent reviews conducted on or before June 30, 2034 and every 10 years thereafter.

IM-5.2 Coordinate a five-year periodic review of the Comprehensive Plan by December 31, 2029, and provide the Department of Commerce a progress report detailing implementation conducted for the Comprehensive Plan to that date.

IM-5.3 Create a Climate Change and Resiliency Element as part of the initial implementation progress report due by December 31, 2029, pending availability of funding.

IM-5.4 Limit amendments and revisions to the Comprehensive Plan to no more than once annually.

IM-5.5 Permit emergency amendments to the Comprehensive Plan more frequently than once per year when necessary to address immediate concerns vital to the community's health, safety, and welfare.

Tribal Coordination

- ▶ **IM-6 Foster collaborative and respectful coordination with federally recognized Indian Tribes whose reservations or ceded lands are within Pierce County.**
 - IM-6.1 Engage in good faith negotiations to develop a memorandum of agreement with any federally recognized Indian Tribe about collaboration and participation in the planning process upon receiving a Tribal resolution indicating their interests within Pierce County and intent for collaboration.
 - IM-6.2 Coordinate and collaborate on planning efforts with Tribes in areas of mutual interest, based on the guidelines and commitments established in the memorandum of agreement.
 - IM-6.3 Provide options for communication and engagement for Tribes which are not subject to a memorandum of agreement but have reservations or ceded lands in the city.

15.4 Implementation Strategies

The purpose of this element is to identify specific strategies the City may implement to achieve goals and policies identified in each element of the Comprehensive Plan.

Implementation strategies are listed for each element:

- Land Use (15.4.1)
- The Harbor (15.4.2)
- Community Development (15.4.3)
- Environment (15.4.4)
- Housing (15.4.5)
- Economic Development (15.4.6)
- Essential Public Facilities (15.4.7)
- Utilities (15.4.8)
- Shoreline Management (15.4.9)
- Parks, Recreation, and Open Space (15.4.10)
- Transportation (15.4.11)
- Capital Facilities (15.4.12)
- Arts and Culture (15.4.13)

Strategies may relate to multiple elements but are listed under the primary element which they support with related elements noted.

These strategies include the following descriptions:

- A description of the strategy itself.
- The identification of **related elements** that would also need to be considered as part of actions.
- The **expected leads and major partners** associated with carrying out the action itself that would need to be engaged as part of implementation.
- The **anticipated timeline** for the action, which outlines both when the action should occur and whether it would be an ongoing action. Note that short-term would be 0–5 years, medium-term 5–10 years, and long-term 10+ years.
- **Potential funding sources** to support the action, both internal sources to the city and funding from government, nonprofit, and private sources.

15.4.1 Land Use

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
LU-A	Identify properties inconsistently zoned for their land use designations and develop a strategy for rezoning these properties consistent with the Comprehensive Plan.		Community Development	Short-Term
LU-B	Establish methodology for tracking status of implementing activities to support the required 5-year monitoring report.	All	Community Development	Short-Term
LU-C	Establish minimum density standards of four dwelling units per acre in residential areas to discourage underdevelopment of land resulting in reduced capacity for housing	Housing	Community Development	Short-Term
LU-D	Monitor development to determine whether assumptions made in the Comprehensive Plan regarding development remain valid. Report to the Council the results of monitoring, and highlight thresholds at which departures from projected population, dwelling unit, and employment growth warrant consideration of amendments to land use designations.	Housing; Economic Development	Community Development	Short-Term / ongoing; Medium-Term
LU-E	Require Health Impact Assessments and similar equity-focused tools to guide the land use process and identify how development and infrastructure may impact overburdened or historically disadvantaged community members.	All	Community Development	Short-Term / Ongoing
LU-F	Develop a process to ensure that neighborhood amenities and public benefits provided for increased residential development address the needs of the community, particularly for low-income and disadvantaged residents	Housing	Community Development	Short-Term / Ongoing
LU-G	Conduct outreach to overburdened communities through accessible public meetings, virtual platforms, multilingual materials, and community partnerships to involve them in land use decision making and work to mitigate the negative impacts of public and private development.		Community Development	Short-Term / Ongoing
Additional Strategies				
LU-H	Coordinate with Peninsula School District and Public Works on location of new schools based on growth, available land, and essential public services.	Public Services; Essential Public Facilities; Capital Facilities	Public Works; Peninsula School District	Medium-Term / Ongoing

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
LU-I	Update the Comprehensive Plan on a regular basis to ensure it continues to reflect community values and desires as they change over time	All	Community Development	Medium-Term; Minor Revisions annually
LU-J	Monitor the provision of public services in areas of increased residential development density	Housing, Public Services, Essential Public Facilities, Capital Facilities	Public Works	Medium-Term
LU-K	Monitor and update the Urban Forest Management Plan to designate suitable open space and preservation areas.	Environment; Parks, Recreation, and Open Space; Public Works;	Parks, Community Development, Public Works, Puyallup Tribe	Short-Term; ongoing
LU-L	Revise urban plans and policies to incorporate strategies that support public health (e.g., non-motorized connections and infrastructure improvements, higher-density housing, etc.)	Parks; Transportation; Housing	Community Development; Parks; Transportation	Medium-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.

Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.2 The Harbor

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
HB-A	Coordinate with Pierce Transit and relevant public transit agencies to identify specific Harbor needs that can contribute to a multimodal transportation plan that meets the diverse mobility needs of its community members and contribute to equitable non-motorized travel through The Harbor, including the establishment and maintaining of paratransit and microtransit.	Transportation	Public Works; Pierce Transit	Short-Term / Ongoing
HB-B	Update the transportation plan with specific project investments within The Harbor that balances vehicular mobility with safe, accessible, and integrated non-motorized transportation to ensure equitable service levels for all users.	Transportation	Public Works	Short-Term / Ongoing
HB-C	Identify opportunities for traffic calming, improved pedestrian crossing projects, streetscapes, and sidewalk widening	Transportation	Public Works	Short-Term / Ongoing
HB-D	Update development regulations for waterfront developments to include amenities that support inclusive, accessible public space. Amenities include docks, paths, walkways, and picnic and seating areas	Land Use; Shoreline Management	Community Development	Short-Term
HB-E	Coordinate with downtown businesses, property owners, and community groups to define specific economic development goals in relation to The Harbor and provide support for local small businesses and inclusive spaces.	Economic Development	Community Development; Gig Harbor Chamber of Commerce	Short- to Medium-Term
HB-F	Develop a plan in collaboration with local Tribal partners to support and enhance the Indigenous and commercial maritime cultural heritage of The Harbor. Engage with local Tribal partners on cultural heritage projects that center Indigenous voices and include educational initiatives that raise awareness, with integration in community events.	Arts & Culture	Community Development; Local Tribal Partners	Short-Term
Additional Strategies				
HB-G	Update development standards to encourage sustainable low-impact land development and building practices, as well as landscape standards that support views of the bay and usage of native vegetation	Land Use; Community Design	Community Development	Short-Term

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
HB-H	Identify the existing publicly owned shoreline properties in The Harbor. Develop a plan to establish a system of public properties along the waterfront of The Harbor	Shoreline Management; Land Use	Community Development	Short- to Medium-Term
HB-I	Update design standards and development regulations that define the character of historic neighborhoods within The Harbor and create vibrant community spaces.	Community Design	Community Development	Short- to Medium-Term
HB-J	Develop an innovative parking strategy for The Harbor that supports economic development with adequate visitor and commercial parking.	Transportation; Economic Development	Public Works; Community Development	Short- to Medium-Term
HB-K	Develop a plan that identifies local organizations to collaborate with to enhance The Harbor community.	Economic Development	Community Development; Local Tribal Partners	Short-Term
HB-L	Install distinctive physical features, such as artwork, lighting, landmark building and monument forms, and others to produce a gateway effect in The Harbor neighborhood. Consider ways to incorporate public art and signage to celebrate its history and the community.	Community Design; Arts and Culture; Transportation	Community Development; Public Works; Gig Harbor Arts Commission	Long-Term
HB-M	Update development regulations to encourage street-level commercial and retail uses	Land Use; Community Design; Transportation	Community Development; Public Works	Short-Term
HB-N	Identify key improvements and features that support commercial and recreational boating and water activities at The Harbor	Community Design	Community Development	Medium-Term
HB-O	Identify trail opportunities for pedestrian links to the public park system.	Parks, Recreation, and Open Space	<u>PenMet</u> ; Public Works; Community Development; Gig Harbor Chamber of Commerce	Short- to Medium-Term
HB-P	Identify and implement local business attraction, retention, and expansion strategies targeted to economic sectors that could support additional local employment.	Economic Development	Community Development; Gig Harbor Chamber of Commerce	Short- to Medium-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.

Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.3 Community Design

Implementation Strategies	Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies			
CD-A Apply and enforce design standards that prioritize people-oriented architectural, site, and street design that allows all community members to enjoy the space, especially marginalized groups such as low-income community members, older adults, and people with disabilities.	Land Use; Housing; Economic Development; Transportation; The Harbor	Community Development	Short-Term; Ongoing
CD-B Coordinate with Pierce Transit and relevant agencies on identifying investments that promote pedestrian and non-motorized transportation connections and user-friendly bus stops and addressing barriers.	Transportation	Public Works; Pierce Transit	Short-Term
CD-C Prioritize infrastructure access in neighborhoods that have underserved or low-income populations to work towards equitable access to transportation options for all community members.			
CD-D Update commercial development regulations to incorporate outdoor common space that is accessible and welcoming to all, including those with mobility challenges.	Land Use	Community Development	Short-Term
Additional Strategies			
CD-E Identify a list of significant vistas, view corridors and visually sensitive areas as possible designation sites for increased landscaping, including waterfront views	The Harbor; Land Use	Community Development	Short- to Medium-Term
CD-F Identify and develop a project list and schedule to support city gateway development with formal landscaping, information kiosks, public art, or civic structures	The Harbor; Arts and Culture; Transportation	Community Development; Public Works; Gig Harbor Arts Commission	Long-Term
CD-G Revise and update development code in areas with increasing density including changes in lot and building orientation, yard size, and setbacks, with consideration of historic development patterns.	Land Use	Community Development	Short-Term

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
CD-H	Establish a Historic Conservation Area to encourage local preservation and maintain the character of historical areas of the city.	The Harbor; Arts and Culture; Economic Development	Community Development; Historic Preservation	Medium-Term
CD-I	Consider adoption of a unifying design theme for street facilities, buildings, and public spaces to help foster a sense of neighborhood or community identity. Ensure any adopted design themes respect and reflect the history of Gig Harbor's communities and foster a welcoming and inclusive environment	Land Use; Arts and Culture; Transportation	Community Development; Public Works	Long-Term
CD-J	Identify desirable through-block linkages to increase connectivity and encourage development in partnership with private development projects or by securing access through purchase or easements.	Transportation	Community Development; Public Works	Long-Term
CD-K	Continue to monitor and refine tree retention regulations and landscaping stands to foster local natural conditions in design and the human experience, and to mitigate the impacts of climate change (e.g., urban heat)	Land Use; Parks, Recreation, and Open Space; Environment; Climate	Community Development; PenMet	Ongoing
CD-L	Define and establish development and design standards for the waterfront, including the preservation of historical structures. Include standards that activate the public realm of the waterfront and develop it as a center for outdoor activities.	Land Use; The Harbor; Arts & Culture; Economic Development	Community Development	Short-Term
CD-M	Identify a list of financial incentives such as low-interest loans, tax credits or grants to contribute to the preservation of structures that have historic, architectural, and/or cultural significance.	Arts & Culture; The Harbor; Economic Development	Community Development	Medium-Term
CD-N	Develop a façade and streetscape improvement program.	Arts and Culture; Transportation	Arts Commission; Public Works; Community Development	Medium-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.

Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.4 Environment

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
EN-A	Develop performance and development standards for critical areas or areas that are subject to moderate and severe environmental hazards. Develop a program to enforce these standards.	Land Use; Shoreline Management	Community Development	Medium- to Long-Term
EN-B	Update development regulations to promote clustered development patterns to preserve the development and conservation of natural open space areas.	Land Use; Parks	Community Development	Short-Term / Ongoing
EN-C	Participate in State and regional greenhouse gas emissions inventory and measurement frameworks to measure progress toward achieving greenhouse gas emission reductions.	Transportation; Land Use	Community Development; Public Works	Short-Term / Ongoing
EN-D	Implement and develop a process to periodically monitor the adopted Climate Action Plan for its alignment with community goals, progress in reducing greenhouse gas emissions, and how it is enhancing climate resilience	Capital Facilities; Parks, Recreation, and Open Space; Transportation	Community Development; Public Works	Short-Term / Ongoing
EN-E	Develop a process to ensure infrastructure investments account for climate change impacts, particularly for overburdened communities and vulnerable populations. Develop strategies within the Climate Action Plan that help address these impacts and the equity and social justice implications of climate change.	Capital Facilities; Utilities	Public Works	Short-Term; Ongoing
Additional Strategies				
EN-F	Participate in interjurisdictional efforts which may be implemented from time to time concerning the natural environment. This includes consideration of environmentally sensitive areas, fish and wildlife habitat areas, fish and wildlife corridors, aquifer recharge lands, critical forestlands, unique or important open space areas, and other lands worthy of preservation within the Gig Harbor Planning Area which are deserving of public reclamation, restoration, acquisition, preservation, and inclusion within the City's open space system.	Transportation; Parks, Recreation, and Open Space	Public Works; Community Development	Short- to Medium-Term
EN-G	Update development regulations for performance standards and control zones around retention pond dams and tidal beaches.	Shoreline Management	Community Development	Medium-Term

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
EN-H	Identify and maintain wetland preservation, protection, and restoration program associated with shorelines.	Shoreline Management	Community Development; Public Works	Short-Term / Ongoing
EN-I	Adopt updated regulations for acceptable noise levels in residential developments.	Land Use	Community Development	Medium-Term
EN-J	Update commercial and residential building development regulation standards to encourage energy-efficiency improvements	Land Use	Community Development	Short- to Medium-Term
EN-K	Develop a robust outreach campaign to promote education of the causes and impacts of climate change, which would include printed and online materials and informational workshops. These materials should be accessible and available in multiple languages.	Land Use; Shoreline; Parks, Recreation, and Open Space; Transportation	Community Development	Short-Term
EN-L	Maintain and update maps and inventories of aspects that pertain to the natural environment, including (but not limited to) critical areas	Land Use; Parks, Recreation, and Open Space; Shoreline	Community Development; GIS	Medium-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.

Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.5 Housing

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
HO-A	Explore infill development incentives to facilitate investment in existing neighborhoods with vacant or under-utilized land and to promote the construction of diverse housing types at a variety of income bands.	Land Use	Community Development	Short-Term; Ongoing;
HO-B	Review production trends (permitted and constructed) in relation to adopted housing targets and consider revising land use regulations if production trends are below the pace needed to meet adopted housing targets, particularly in meeting the housing needs of extremely-low, very-low, and low-income community members. Submit data to Pierce County annually for preparation of annual growth monitoring reports	Land Use	Community Development	Short-Term; Ongoing;
HO-C	Annually review and reassess strategies the City can implement to address affordable housing funding gaps.		Community Development	Annually
HO-D	Update regulations to offer density bonuses or other incentives for developers to incorporate affordable housing. Ensure these affordable units are in areas with access to essential services, transit, and employment opportunities, promoting housing equity by preventing the concentration of affordable units in low-amenity areas.	Land Use	Community Development	Short-Term; Ongoing
HO-E	Apply the findings from the Displacement Risk Analysis to identify strategies that help mitigate displacement risks, particularly in areas with higher displacement risk. Create an anti-displacement plan that establishes key strategies and regular evaluation and monitoring of its effectiveness.		Community Development	Short-Term; Ongoing
HO-F	Identify and build a database of available surplus city property and in support of affordable housing development. Determine public service investment to increase the amount of city surplus property adequate for affordable housing Collaborate with other government agencies and local institutions to identify their surplus land.	Land Use; Essential Public Facilities; Utilities; Capital Facilities	Community Development; Public Works	Short-Term; Ongoing

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
HO-G	Provide clear and accessible information on the ADU permitting process, financing options, and design considerations to empower homeowners to explore ADU development opportunities.		Community Development	Short-Term
HO-H	Consider adopting a pre-approved set of ADU plans.		Community Development	Short-Term
HO-I	Explore and evaluate potential programs that incentivize market-rate and affordable housing, such as the Multifamily Housing Property Tax Exemption program		Community Development	Short- to Medium-Term
HO-J	Review development and zoning standards and amend to encourage more flexibility and innovative housing production to support the development of affordable housing	Land Use; Community Design	Community Development	Medium-Term
Additional Strategies				
HO-K	Explore, identify, and promote development and financial incentives related to renovation of historical structures	The Harbor; Community Design; Land Use	Community Development	Medium-Term
HO-L	Work with the Fire Department to streamline site and subdivision standards, allowing, for example, narrower roads and turn-arounds, and reduced parking requirements, to facilitate more efficient land usage and reduce land and building development costs, keeping in mind the need to maintain minimum life safety standards.	Capital Facilities	Community Development; Gig Harbor Fire; Public Works	Short- to Medium-Term
HO-M	Periodically survey housing conditions and promote housing rehabilitation in targeted areas or across the city. Develop marketing materials for interested community members that promote home upkeep, renovation, and rehabilitation to preserve naturally occurring affordable housing		Community Development; Housing, Health, and Human Services Program	Ongoing
HO-N	Program regular infrastructure maintenance for the City's residential neighborhoods	Capital Facilities	Community Development; Public Works	Ongoing
HO-O	Review small lot single family zoned areas to determine if sufficient land is available to meet a variety of household types at various income bands.	Land Use; Community Design	Community Development	Medium-Term
HO-P	Actively participate in regional efforts, such as SSHA3P, that assist in the provision of affordable housing in Gig Harbor and the South Sound region		Community Development	Ongoing

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
HO-Q	Explore, identify, and pursue external funding sources and support housing preservation and affordable housing development programs.		Community Development	Short-Term / Ongoing

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.
Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.6 Economic Development

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
EC-A	Develop an Economic Development and Marketing strategy to guide local actions that impact business attraction, retention, and expansion. Incorporate an equity focus to ensure vulnerable and marginalized populations have access to employment opportunities in local industries.	Land Use; The Harbor; Community Development Transportation; Utilities	Community Development; Gig Harbor Chamber of Commerce	Short-Term
EC-B	Develop a commercial and industrial site inventory that identifies major sites that could accommodate local employment opportunities	Land Use	Community Development; Gig Harbor Chamber of Commerce	Short-Term / Ongoing
EC-C	Coordinate with Pierce County, public agencies, and local businesses on marketing projects to attract new businesses to Gig Harbor.	Community Design; The Harbor; Arts and Culture	Community Development; Gig Harbor Chamber of Commerce; Pierce County	Short-Term / Ongoing
EC-D	Develop a plan that encourages and supports local business development. This would include strategies that support small business flexible financing and management assistance, identify incubator facilities or affordable commercial spaces, and streamline permitting and licensing processes		Community Development; Gig Harbor Chamber of Commerce	Short-Term / Ongoing
EC-E	Partner with Pierce County, local educational institutions, and other organizations to further develop workforce development programs tailored for underrepresented groups, such as low-income individuals. Prioritize skill development for industries that offer living wage jobs.		Community Development; Pierce County; Tacoma Community College; Gig Harbor Chamber of Commerce	Medium-Term / Long-Term
Additional Strategies				
EC-F	Maintain site-selection resources and engage with local economic development organizations on marketing efforts to help match available commercial and industrial spaces with specific needs of businesses looking to relocate or expand.	Land Use	Community Development; Gig Harbor Chamber of Commerce	Short-Term / ongoing

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
EC-G	Promote small business financing and management assistance and training programs		Community Development; Gig Harbor Chamber of Commerce	Medium-Term
EC-H	Coordinate efforts with Public Works to identify sites with significant public benefits and identify necessary supporting infrastructure to accommodate additional employment	Essential Public Facilities; Capital Facilities; Utilities; Transportation	Public Works	Medium-Term / Long-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.
Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.7 Essential Public Facilities

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
EF-A	Create and maintain an inventory of current and planned “essential public facilities” that is aligned with the standards and project lists from the Washington State OFM.	Transportation; Capital Facilities; Utilities; Public Services	Public Works	Short-Term / Ongoing
EF-B	Coordinate with Pierce County and neighboring jurisdictions to identify countywide essential public facilities	Transportation; Capital Facilities; Utilities; Public Services	Public Works	Short-Term
EF-C	Conduct periodic assessments to ensure all city services and utilities comply with the Comprehensive Plan and effectively meet community needs.	Capital Facilities; Utilities; Public Services	Public Works	Short-Term / Ongoing
EF-D	Create a site-suitability evaluation tool to support the siting of future essential facilities	Transportation; Capital Facilities; Utilities; Public Services	Public Works	Short-Term
EF-E	Create and introduce a review process to regularly analyze the impacts of essential public facilities. This process should incorporate an equity lens to assess distribution of these facilities in underserved neighborhoods to ensure that marginalized communities are not overburdened by the placement of these facilities	Capital Facilities; Utilities; Public Services	Public Works	Short-term
Additional Strategies				
EF-F	Regularly review the need for demand management strategies and conservation measures to address increases in service demand.	Transportation; Capital Facilities; Utilities; Public Services	Public Works	Long-Term
EF-G	Periodically review the provision of urban services and utilities to the city’s Urban Growth Area (UGA) to determine if service delivery is optimal.	Capital Facilities; Utilities; Public Services	Public Works	Medium-Term
EF-H	Maintain a transparent and efficient process for siting essential public facilities that considers environmental and community impacts.	Transportation; Capital Facilities; Utilities; Public Services	Public Works	

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
EF-I	Maintain and regularly revise the city’s Capital Improvement Program.	Transportation; Capital Facilities; Utilities; Public Services	Public Works	Short-Term / Ongoing
EF-J	Describe site, building, and design standards for essential public facilities to ensure compatibility with surroundings. Include an engagement process to confirm that siting does not create additional harm, particularly on overburdened communities.	Capital Facilities; Utilities; Public Services	Public Works	Medium-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.
Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.8 Utilities

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
UT-A	Maintain an inventory of utility facilities in GIs in coordination with private utility providers.	Essential Public Facilities; Public Services; Capital Facilities	Public Works; Long-Range Planning; private utility providers	Short-Term / Ongoing
UT-B	Maintain a comprehensive schedule to manage and update data on utility corridors and facilities with private utility providers.	Essential Public Facilities; Public Services; Capital Facilities	Public Works; Long-Range Planning; private utility providers	Short-Term / Ongoing
UT-C	Develop materials and engage with utility providers to ensure that the siting, placement, and planning of all utility facilities align with the goals and objectives of the Comprehensive Plan. Incorporate an equity lens to ensure utility providers understand and consider the needs of low-income and historically marginalized community members, as well as the potential siting impacts for these communities.	Essential Public Facilities; Public Services; Capital Facilities	Public Works; private utility providers	Short-Term / Ongoing
UT-D	Maintain an integrated stormwater management program and system in compliance with national, state, and county standards.		Public Works	Short-Term; Ongoing
UT-E	Coordinate a Water System Plan for the City Water Service Area.	Public Services; Capital Facilities	Public Works	Short-Term; Ongoing
UT-F	Maintain a Sewer Comprehensive Plan to identify needed wastewater infrastructure over the next 20 years. Identify infrastructure investment that ensures underserved neighborhoods receive necessary upgrades and that there is equitable investment in sewer services.	Essential Public Facilities; Public Services; Capital Facilities	Public Works	Short-Term; Ongoing

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
UT-G	Engage the local community, particularly those who are low-income or historically marginalized, in the siting process to ensure these facilities are fairly distributed.			
Additional Strategies				
UT-H	Coordinate with Peninsula Light Company on the undergrounding of utility feeder and distribution lines to minimize community impact and ensure that is consistent with protection of public's health, safety, and wellness.	Essential Public Facilities; Public Services; Capital Facilities	Public Works	Moderate-Term
UT-I	Update siting guidelines to improve flexible and allow for maximum solar access where practical.	Essential Public Facilities; Public Services; Capital Facilities	Public Works	Long-Term
UT-J	Develop a utility conservation plan in partnership with private utility providers to reduce future needs for additional infrastructure and minimize demand for nonrenewable resources	Public Services; Capital Facilities; private utility providers	Public Works; private utility providers	Moderate Term
UT-K	Update road standards to minimize impervious surfaces, surface water quality impacts, and the use of pavement construction materials	Transportation; Public Facilities	Public Works; Transportation	Moderate Term
UT-L	Conduct a cost-benefit analysis on the use of Local Improvement Districts (LIDs) to support needed upgrades to local stormwater facilities	Public Services; Capital Facilities	Public Works	Moderate-Term
UT-M	Update stormwater management design standards to provide environmental protection, promote efficiency, and maintain adequate storage levels	Public Services; Capital Facilities	Public Works	Moderate-Term
UT-N	Develop a schedule plan to upgrade substandard water systems and provide sufficient fire water flows, with consideration of prioritizing access for communities with historical underinvestment.	Public Services; Capital Facilities	Public Works	Long-Term
UT-O	Conduct an analysis on the use of reclaimed water in the City.	Public Services; Capital Facilities	Public Works	Moderate-Term
UT-P	Update landscaping standards for development regulations to encourage landscaping design and irrigation systems with lower water demands.	Public Services; Capital Facilities; Land Use	Public Works;	Moderate-Term

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
UT-Q	Develop a schedule and identify funding to plan for the capacity expansion of the wastewater treatment plant	Public Services; Capital Facilities;	Public Works	Moderate Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.

Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.9 Shoreline Management

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
SM-A	Regularly update the Shoreline Master Program consistent with state requirements and any changes to best available science	All	Community Development	Medium-Term
SM-B	Update development regulations in waterfront areas to require private developments to provide clear access and visibility for tenants, water users, and community members. Encourage public amenities that are consistent with a development, inclusive and accessible by all community members, and reflective of the needs and desires of community members.	Land Use; The Harbor; Community Design	Community Development	Short-Term
SM-C	Review and monitor design standards to control scale, construction methods and materials, drainage patterns, site coverage and other features that impact shoreline and waterfront use. Maintain stringent standards governing the development of associated improvements (e.g., parking areas, sidewalks, stormwater facilities).	Land Use; The Harbor; Community Design; Capital Facilities; Transportation; Environment	Public Works; Transportation; Community Development	Short-Term
Additional Strategies				
SM-D	Continue to develop and enhance recreation and tourism uses along Gig Harbor Bay to encourage public access and enjoyment of this resource and provide economic opportunities.	Land Use; The Harbor; Community Design; Economic Development	Community Development	Medium-Term

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
SM-E	Review and update zoning code to support a mixed-use waterfront on Gig Harbor Bay that includes commercial uses such as commercial fishing, boating, marine shops and services, restaurants, and retail shops, as well as residential uses that are uniquely able to capitalize on the bay's appeal and associated ecosystems.	Land Use; The Harbor; Community Design; Economic Development	Community Development	Medium-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.
Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.10 Parks, Recreation, and Open Space

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
PR-A	Regularly update the Parks, Recreation, and Open Space (PROS) Plan, and revise the Parks, Recreation, & Open Space Element and related implementation strategies as needed for consistency with the plan.	All	Parks	Short-Term; Ongoing
PR-B	Acquire and develop additional parkland to serve the city's growing population and improve equitable access to facilities and recreational programming citywide. Coordinate with other agencies and non-profit recreational providers on meeting recreational needs of residents. Prioritize investment in geographically underserved areas and in historically marginalized communities.	Capital Facilities	Parks; Peninsula School District; PenMet; Pierce County	Ongoing
PR-C	Ensure recreational services are response to the community's demographics (e.g., child or senior specific programs, culturally competent programs).	Arts and Culture	Parks	Ongoing
PR-D	Develop a high-quality system of park trails and corridors to increase connectivity of the City's trail network. Include acquisition of new trails and maintenance of current trails.	Transportation	Parks	Short-Term
Additional Strategies				
PR-E	Improve existing parks to conform to ADA standards and ensure universal accessibility.		Parks	Medium-Term; Ongoing
PR-F	Clearly identify areas of programmatic responsibility between the City and other agencies that provide recreational programming to ensure there is no overlap in resource allocation or that gaps in services are not present.		Parks; Peninsula School District; PenMet; Pierce County	Ongoing
PR-G	Explore other funding mechanisms, including local funding options and federal and state grants, to support implementation of parks and recreation projects and programs		Parks; PenMet	Ongoing

Implementation Strategies	Related Elements	Leads / Major Partners	Anticipated Timeline
PR-H Explore other acquisition tools and methods, including direct purchase methods, landowner incentive measures, and other land protection options, to acquire parkland and protect open space.		Parks; PenMet	Short-Term; Ongoing
PR-I Regularly review and update Park Impact Fee rates and methodologies to support the expansion of the parks system to meet growth in demand.		Parks; PenMet	Medium-Term
PR-J Identify parks, structures, and spaces eligible for designation as historic places to ensure they are preserved for the future and planned for long-term preservation and maintenance by the city.	Arts & Culture	Parks; PenMet	Medium-Term; Ongoing
PR-K Provide sufficient financial and staff resources to maintain and improve park maintenance standards, with an increase in per acre spending.		Parks; PenMet	Short- to Medium-Term; Ongoing
PR-L Perform an annual park audit and inventory updates using GIS data as a starting point		Parks; PenMet	Short-Term; Ongoing
PR-M Update the LOS standard for Parks to encompass four community-desired recreational components outlined in the PROS plan		PenMet; Parks	Short- to Medium-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.

Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.11 Transportation

Refer to Chapter 6 of Appendix B.

15.4.12 Capital Facilities

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
CF-A	Maintain an updated inventory of existing capital facilities owned by public entities, including the locations and capacities of such facilities.	Essential Public Facilities; Utilities; Parks, Recreation, and Open Space;	Public Works; Community Development; PenMet	Short-Term; Ongoing
CF-B	Monitor capital facilities for adherence to adopted LOS guidelines. Regularly update the needs projections and finance plan based on LOS standards and guidelines, forecasted growth in the Comprehensive Plan, and other relevant considerations.	Essential Public Facilities; Utilities; Parks, Recreation, and Open Space;	Public Works; Community Development; PenMet	Short-Term; Ongoing
CF-C	Formalize a consistent process to review and prioritize capital projects so investments are equitable across the city. Prioritize underserved areas and historically marginalized populations to avoid amassing insufficient capital facilities in vulnerable communities.	Essential Public Facilities; Utilities; Parks, Recreation, and Open Space;	Public Works; Community Development; PenMet	Short-Term;
Additional Strategies				
CF-D	Develop a plan and schedule to explore, identify, and pursue external funding sources, including public grants and private funds, to finance capital improvements	All	Public Works; Community Development; PenMet	Short-Term; Ongoing
CF-E	Coordinate with other jurisdictions and community organizations on the use of cultural and community facilities		Public Works	Medium-Term
CF-F	Coordinate to ensure public facilities are available or planned in connection with and in support of affordable housing development sites	Housing	Public Works; Community Development	Short-Term; Ongoing

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.

Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.13 Arts and Culture

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
AC-A	Collaborate with the city's Direct Marketing Organization and Pierce County Tourism to determine arts and cultural priorities in the city and tourism promotion.	Economic Development	Gig Harbor Arts Commission; Pierce County Tourism; Gig Harbor Tourism and Marketing Department	Short- to Medium-Term
AC-B	Develop a plan to engage the community on arts and culture priorities. Actively involve local community organizations that represent or serve marginalized groups to ensure these priorities are reflected in the plan.	Economic Development; The Harbor; Community Design	Gig Harbor Arts Commission; Gig Harbor Tourism and Marketing Department; Community Development	Short-Term / Ongoing
AC-C	Identify current and future arts and cultural facility needs and priorities to inform new venues and spaces that are equitably located and are inviting, accessible, and accommodate all community members, especially those with mobility needs.	Land Use; Economic Development; The Harbor; Community Design	Gig Harbor Arts Commission; Community Development	Short- to Medium-Term
Additional Strategies				
AC-D	Establish a city arts fund to provide grants to local artists, ensuring funding criteria prioritizes support for artists from underrepresented communities.	Economic Development	Gig Harbor Arts Commission	Medium-Term
AC-E	Create a cohesive wayfinding and interpretive signage strategy and incorporate unique city landmarks into this system.	Community Design; The Harbor	Community Development; Gig Harbor Arts Commission; Tourism and Marketing Department	Medium-Term
AC-F	Develop selection criteria for public art that addresses the physical context, represents various cultural narratives and communities, and provides opportunities for local artists to participate, particularly for local and underrepresented artists.	The Harbor; Community Design; Economic Development	Gig Harbor Arts Commission; Community Development	Short-Term

Implementation Strategies	Related Elements	Leads / Major Partners	Anticipated Timeline
AC-G Foster partnerships with the city, business community, arts and culture organizations, public schools and community college and develop a plan with initiatives to support arts and culture programming and education. Prioritize collaboration with organizations that serve marginalized populations and ensure the initiatives respond to those needs.	Community Design	Community Development; Gig Harbor Arts Commission; Tourism and Marketing Department; Peninsula School District; Tacoma Community College	Medium- to Long-Term
AC-H In partnership with local entities, identify historic and cultural sites for preservation and reuse. Engage with community organizations and members that have been historically marginalized to understand which sites are significant to them.	Land Use; Community Design; The Harbor Economic Development;	Community Development; Gig Harbor Arts Commission; Tourism and Marketing Department	Medium-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.
 Sources: City of Gig Harbor, 2024; BERK, 2024.

16 Glossary

Accessory Dwelling Unit (ADU). A dwelling unit located on the same lot as a single-family housing unit, or duplex, triplex, fourplex, townhome, or other permitted housing unit. These can be “attached” which is located within or attached to the primary unit, or “detached” which consists partly or entirely of a building that is separate from the primary unit and is on the same lot.

Affordable Housing. Residential housing for households where monthly housing costs, including utilities other than telephone, do not exceed thirty percent of the monthly income of the household. Affordable housing is typically defined with respect to different income levels based on area median income, with 80% of median income (considered “low income”) typically used as the threshold for affordable rental housing.

Americans with Disabilities Act (ADA). The Act is a 1990 federal law designed to prohibit discrimination against people with disabilities in everyday activities and guarantee equal access to jobs, transportation, public facilities, and services.

Area Median Income (AMI). The household income that is assumed to be the median for a household within an area. For the purposes of housing, this is projected by the US Department of Housing and Urban Development and is assumed to represent the median income for a family household of four people. With respect to these calculations, Gig Harbor is assumed to be part of the Tacoma, WA HUD Metro Fair Market Rent Area.

Best Available Science (BAS). The most up-to-date information available for planning and development decision-making, which is defined and required by the Growth Management Act as per RCW [36.70A.172](#).

Buffer. An area contiguous with a critical area that is required for the integrity, maintenance, function, and stability of that critical area.

Capital Facilities. Capital facilities are tangible assets that have a long useful life and include city and non-city operated infrastructure, buildings, and equipment. Under WAC [365-196-415](#), at a minimum, those capital facilities to be included in an inventory and analysis are transportation, water systems, sewer systems, stormwater systems, reclaimed water facilities, schools, parks and recreation facilities, and police and fire protection facilities.

Center of Local Importance (CoLI). A Center of Local Importance is designated to identify a local center or activity node that is consistent with regional and local planning. Such an area is intended to promote compact, pedestrian-oriented development with a mix of uses, proximity to diverse services, and a variety of appropriate housing options, or are otherwise located in an established industrial area.

Climate Adaptation. Actions taken to adapt to unavoidable impacts because of climate change.

Climate Change. The change in global and regional climate patterns apparent from the mid- to late-twentieth century onward and attributed to increased levels of atmospheric carbon dioxide from the use of fossil fuels.

Climate Resilience. The ongoing process of anticipating, preparing for, and adapting to changes in climate and minimizing negative impacts to our natural systems, infrastructure, and communities.

Comprehensive Land Use Plan, Comprehensive Plan, or Plan. A generalized coordinated land use policy statement of the governing body of a county or city that is adopted pursuant to Chapter [36.70A](#) RCW.

Concurrency. A state planning requirement to ensure that needed services and facilities are in place by the time development is completed and to be occupied, or that funding has been committed to provide such services within 6 years, as per RCW [36.70A.070](#)(6)(b) and WAC [365-196-840](#).

Consistency. A measure of whether any feature of the Comprehensive Plan or a regulation is incompatible with any other feature or a plan or a regulation. The Growth Management Act addresses consistency in three ways: (1) internal consistency of comprehensive plans, (2) consistency of zoning and regulations with the comprehensive plan, and (3) consistency with other jurisdictions.

Cost Burden. A measure of the percent of household income spent on housing and housing-related expenditures. Households that spend more than 30% of their gross income on housing, including utilities, are considered “cost-burdened”, while households spending more than 50% of their gross income are considered “severely cost-burdened”.

Cottage Housing. Detached residential units on a lot with a common open space that either: (a) is owned in common; or (b) has units owned as condominium units with property owned in common and a minimum of 20% of the lot size as open space.

Cottage. A detached, primary dwelling unit with a footprint of 1,000 square feet or less.

Countywide Planning Policies (CPPs). Under the Growth Management Act, counties and cities are required to collaboratively develop countywide planning policies to set the general framework for coordinated land use and population planning under RCW [36.70A.210](#).

Courtyard Housing. Up to eight attached dwelling units arranged on two or three sides of a yard or a court.

Covered Employment. Employment covered under state unemployment insurance which is identified as part of labor statistics in the state. Covered employment does not typically include self-employed workers, proprietors, and other non-insured workers.

Critical Areas Ordinance (CAO). An ordinance provided under city code to protect the functions and values of ecologically sensitive areas while allowing for reasonable use of private property, through the application of best available science; implement the GMA and the natural environment goals of the Comprehensive Plan; and protect the public from injury and loss due to slope failures, erosion, seismic events, volcanic eruptions, or flooding.

Critical Areas. Areas and ecosystems that require protection of resources important to the natural environment, wildlife habitats, and sources of fresh drinking water. Under RCW [36.70A.030](#)(6), there are five

types of critical areas: (a) wetlands; (b) areas with a critical recharging effect on aquifers used for potable water; (c) fish and wildlife habitat conservation areas; (d) frequently flooded areas; and (e) geologically hazardous areas.

Density. A measure of the intensity of residential development, usually expressed as the number of people, jobs, or housing units per acre.

Development Regulation. Controls placed on the development or land use activities including, but not limited to, zoning ordinances, critical areas ordinances, shoreline master programs, official controls, subdivision ordinances, and binding site plan ordinances.

Displacement. The relocation of current residents or businesses from their current location due to external factors. Displacement can be physical (e.g., the demolition or removal of a housing unit), economic (e.g., relocation due to rising rents), and/or cultural (e.g., ongoing displacement in a local cultural community hastened due to fewer social connections).

Duplex. Two primary attached dwelling units on a lot in any configuration intended for two separate households. Note that a single-family dwelling unit with an attached or detached accessory dwelling unit is not a duplex.

Dwelling Unit. One or more rooms located within a structure, designed, arranged, occupied, or intended to be occupied by one or more persons as living accommodations.

Easement. A grant by the property owner to the public, a corporation, or persons, of the use of land for a specific purpose and on or over which the owner will not erect any permanent improvements which serve to interfere with the free exercise of that right.

Environmental Impact Statement (EIS). A document that identifies potential environmental impacts of a proposed project or action, as required under the State Environmental Protection Act. This can include potential impacts on earth, water resources, plants and animals, land use patterns and environmental justice, plans and policies, population and employment, housing, aesthetics, cultural and historic resources, transportation, public services, and utilities.

Essential Public Facility. Capital facilities of a countywide or statewide nature which have characteristics that make them extremely difficult to site. Essential public facilities include, but are not limited to, sewage treatment plants, reservoirs, electrical substations and transmission lines, local airport and port facilities, landfills and solid waste transfer stations, senior high schools, community colleges, four-year colleges and universities, correctional institutions, special population diagnostic or treatment facilities, opioid treatment programs (including both mobile and fixed-site medication units), recovery residences, harm reduction programs (excluding safe injection sites), and inpatient facilities (including substance use disorder treatment facilities, mental health facilities, group homes, community facilities, and secure community transition facilities), stormwater retention or detention facilities serving large drainage basins, and major transit facilities.

Floor Area Ratio (FAR). A measure of development intensity calculated as the gross building area of qualifying improvements on a site divided by the net area of a parcel of property. This is typically expressed as a decimal (not as a percentage).

Fourplex. A building consisting of four primary attached dwelling units intended for four separate households on a lot in any configuration.

Frequently Flooded Areas. Lands in the floodplain subject to a 1% or greater chance of flooding in any given year. These areas could include, but are not limited to, streams, lakes, wetlands and their associated floodplains, flood fringes or the Federal Emergency Management Agency (FEMA) floodway. A flood hazard area consists of the floodplain, flood fringe, and FEMA floodway.

Future Land Use. Policy designations in the Comprehensive Plan that describe use types, densities, and intensities allowed in different areas of the city.

Future Land Use Map (FLUM). A required component of the Comprehensive Plan that shows the proposed physical distribution and location of the various land uses during the planning period.

Geologically Hazardous Areas. Areas that may not be suited to development consistent with public health, safety, or environmental standards, because of their susceptibility to erosion, sliding, earthquake, or other geological events. Types of geologically hazardous areas include erosion, landslides, and seismic hazards.

Goal. A broad, general statement of the community's desired long-term future state. Goals indicate what ought to exist in the community or what is desired to be achieved in the future.

Growth Management Act (GMA). The 1990 State Growth Management Act (Chapter [36.70A](#) RCW), as amended. This statute provides the basis for much of the urban planning in the state of Washington and includes requirements for comprehensive planning for communities.

Habitat. The place or type of site where a plant or animal naturally or normally lives and grows.

High-Occupancy Vehicle (HOV). A motor vehicle with two or more people traveling in it. This may include carpools, vanpools, and transit.

Household. A group of people, related or unrelated, living within the same housing unit. This can include a person living alone, a family, or roommates.

Housing Cost Burden. A household is considered cost burdened when they spend more than 30% of their household income on housing, and severely cost burdened when that share increases to greater than 50%.

Impervious Surface. A surface that cannot be easily penetrated by water, such as buildings or concrete paving.

Income-Restricted Housing or Rent-Restricted Housing. Housing units subject to a regulatory agreement, covenant, or other legal document on the property title requiring them to be available to households that can document their incomes as being at or below a set income limit and are offered for rent or sale at below-market rates.

Infill Development. Projects that build new structures on vacant or underutilized land in areas that were previously developed, typically without demolishing existing structures.

Infrastructure. Public and private physical assets that provide services necessary to support existing and future development, such as roads, public buildings, schools, parks, transportation, water, sewer, surface water and communication systems.

Level of Service (LOS). A measure of the performance of a public facility in providing necessary functions to meet public needs and expectations.

Location Quotient. The ratio of the proportion of local employment in a sector to the proportion of regional employment in the sector.

Major Transit Stop. A stop on a high-capacity transportation system such as commuter rail stops, stops on rail or fixed guideway systems, and stops on bus rapid transit routes.

Maker Space. A collaborative work space inside a school, library, civic center, or public / private facility for artists and crafts folk to make, learn, explore, and share tools.

Manufactured Home. A structure designed and constructed to be transportable in one or more sections and built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities that include plumbing, heating, and electrical systems contained therein.

Manufactured Housing Community. A site divided into two or more manufactured home lots for sale or lease and intended for permanent residential use.

Market-Rate Housing. Housing which is bought, sold, and/or rented in the open market with no restrictions on the purchase price or rent charged.

Middle Housing. Buildings that are compatible in scale and, form, and character with single-family detached houses and contain two or more attached, stacked, or clustered homes including duplexes, triplexes, fourplexes, townhouses, courtyard apartments, and cottage housing.

Mixed Use Development. A project that combines more than one general category use on a site, such as residential, office, or retail. This can include “vertical” mixed-use where these uses are found in the same structure, or “horizontal” mixed-use where different uses are found in adjacent buildings on the same site.

Mode Split. The proportion of trips that use different modes of transportation.

Mode. A particular category of travel, such as walking, bicycling, driving alone, carpool/vanpool, bus/transit, ferry, or airplane.

Municipal Code or the **Gig Harbor Municipal Code (GHMC).** The local law of the municipal corporation of Gig Harbor, duly enacted by the proper authorities, prescribing general, uniform, and permanent rules of conduct relating to the corporate affairs of the municipality.

Multicounty Planning Policy (MPP). An official statement adopted in VISION 2050 to provide guidance for regional decision-making, as well as a common framework for countywide planning policies and local comprehensive plans.

Multifamily Housing or **Apartment.** A structure containing five or more attached dwelling units located on a lot.

Multimodal. Issues or activities which involve or affect more than one mode of transportation, such as transportation connections, choices, cooperation, and coordination of various modes.

National Pollutant Discharge Elimination System (NPDES). A federal permit program created in 1972 by the Clean Water Act which addresses water pollution by regulating point sources that discharge pollutants to waters of the US.

Nonconforming Use. The use of a land or structure which was lawful when established but no longer conforms to current regulations. Typically, nonconforming uses are permitted to continue, subject to certain restrictions.

Nonmotorized Transportation. Any mode of transportation that utilizes a power source other than a motor, such as bicycling or walking.

Nonpoint Source Pollution. Pollution that enters water from dispersed and uncontrolled sources (such as surface runoff) rather than through pipes.

On-Street Parking. Parking provided within the public right-of-way of a street.

Open Space. A parcel or area of land that is unimproved and devoted to the preservation of natural resources, the managed production of resources, and/or passive or low-impact recreation.

Permanent Supportive Housing (PSH). Subsidized, leased housing with no limit on length of stay intended for people who need comprehensive support services to retain tenancy and admissions practices that can lower barriers to entry related to rental history, criminal history, and personal behaviors. Permanent supportive housing is paired with off-site voluntary services for behavioral health and physical health conditions intended to help residents retain their housing and be a successful tenant in a housing arrangement, improve their health status, and connect them with community-based health care, treatment, or employment services.

Planned Action. A planned action is a development project whose impacts have been addressed by an Environmental Impact Statement associated with a plan for a specific geographic area before individual projects are proposed. Such up-front analysis of impacts and mitigation measures then facilitates environmental review of subsequent individual development projects.

Planning Period. The 20-year period following the adoption of a comprehensive plan, or such longer period as may have been selected as the initial planning horizon by the planning jurisdiction.

Plex. A building that consists of two to six primary attached dwelling units intended for separate households on a lot in any configuration.

Point Source Pollution. A source of pollutants from a single, identifiable point of conveyance such as a pipe. For example, the discharge pipe from a sewage treatment plant is a point source.

Policy. A principle, protocol, or proposal for action that supports a related goal. Policies are decision-oriented statements that guide the legislative or administrative body while evaluating a new project or proposed change in ordinance.

Public Facilities and Services. Facilities, infrastructure, and services that provide a specific public benefit, including sanitary and storm sewer systems, water supply, energy, public safety, and emergency services, schools, libraries, and other facilities. These facilities and services are provided by governments, contracted for or by governments, or provided by private entities subject to public service obligation.

Puget Sound Regional Council (PSRC). The PSRC is a regional planning and decision-making body for growth and transportation issues in King, Kitsap, Pierce, and Snohomish counties. Under federal transportation law, the Council is the Metropolitan Planning Organization (MPO) responsible for regional transportation planning and programming of federal transportation funds in the four counties. It is also the designated Regional Transportation Planning Organization for the four counties. PSRC manages the adopted regional growth strategy, VISION 2050 (see below).

Redevelopable Land. Non-vacant parcels currently in use with structures and improvements on the site, but not considered to be at their “highest and best use”. These sites are potential locations for new projects where existing improvements on the site are demolished and new buildings and improvements can be constructed.

Regional Growth Strategy. The approach for distributing population and employment growth within the four-county central Puget Sound region included as part of VISION 2050.

Regulation. A rule or directive found in city ordinances or the municipal code that meets the public interest and need and supports the community’s framework vision, guiding principles, and goals and policies.

Right-of-Way. The right-of-way is the right to pass over the property of another. It refers to a strip of land legally established for the use of pedestrians, vehicles, or utilities.

Shoreline Master Program (SMP). Local land use policies and regulations that guide the public and private use of Washington shorelines under the State Shoreline Management Act (Chapter [90.58](#) RCW).

Single-Occupancy Vehicle (SOV). A motor vehicle occupied only by a driver.

Single-Family Attached Housing. A primary dwelling unit designed for occupancy by one household located on a lot and sharing at least one wall with another attached dwelling unit.

Single-Family Detached Housing. A primary dwelling unit designed for occupancy by one household located on a lot and not sharing any walls with other primary dwelling units.

Special Needs Housing. Housing that is provided for persons, and their dependents who, by virtue of disability or other personal factors, face serious impediments to independent living and who require special assistance and services in their residence. Special needs housing may be permanent, long term or transitional basis.

Species of Local Importance. Those species of local concern due to their population status or their sensitivity to habitat manipulation, or that are game species.

State Environmental Policy Act (SEPA). The State Environmental Policy Act, or Chapter [43.21C](#) RCW, is the state law passed in 1971 requiring State and local agencies to consider environmental impacts in the decision-making process.

Stormwater. Water that falls as rain and flows across the ground, which is typically directed to drains in an urban area to collect the water and eventually direct it to streams, lakes, or other large water bodies.

Streetscape. The physical and aesthetic characteristics of a street, including elements such as structures, access, greenery, open space, view, lighting, etc.

Townhouse. One of multiple attached primary dwelling units that extend from foundation to roof and that have a yard or public way on not less than two sides.

Transit. Motorized public transportation, including public bus, bus rapid transit, and commuter rail.

Tree Canopy. The layer of leaves, branches, and stems that provide tree coverage of the ground when viewed from above. See also urban forest.

Transitional Housing (TH). A facility that provides housing and supportive services for up to two years to individuals or families experiencing homelessness to enable them to move into independent living and permanent housing.

Transition Plan. A plan under the ADA that is required under [28 CFR 35.150](#) to outline the steps necessary to make city facilities more accessible and provide a schedule for compliance under the ADA.

Transportation Analysis Zone (TAZ). A unit of geography that is typically used for transportation and utility modeling.

Transportation Demand Management (TDM). A program used to maximize travel choices for people and encourage a more efficient use of transportation systems. These strategies are meant to reduce congestion, ease traffic, and improve the range of transportation options available by encouraging carpooling, biking, public transit, or telecommuting.

Trip Generation. The number of trips made to and from each type of land use by day. Trip generation provides the linkage between land use and travel.

Trip. A one-direction movement which begins at an origin and ends at a destination, which is the typical unit of transportation planning.

Triplex. A building consisting of three primary attached dwelling units on a lot in any configuration intended for three separate households.

U.S. Department of Housing and Urban Development (HUD). The federal agency responsible for housing programs. HUD sets income limits for metropolitan areas and counties across the country that determine eligibility for income-restricted housing units.

Understory. The underlying plant layer in a forest or wooded area, especially the trees and shrubs that grow under a forest canopy.

Undevelopable Land. Land unsuitable for development due to site conditions and not considered as part of the inventory of development capacity in the city.

Urban Growth Area (UGA). An unincorporated area designated under the Growth Management Act to accommodate projected growth over the next 20 years. A UGA may include areas that are provided urban services, such as sanitary sewer and water.

Urban Growth. Growth that makes intensive use of land for the location of buildings, structures, and impermeable surfaces to such a degree as to be incompatible with the primary use of land for the production of food, other agricultural products, or fiber, or the extraction of mineral resources, rural uses, rural development, and natural resource lands designated pursuant to RCW [36.70A.170](#). When allowed to spread over wide areas, urban growth typically requires urban governmental services. "Characterized by urban growth" refers to land having urban growth located on it, or to land located in relationship to an area with urban growth on it as to be appropriate for urban growth.

Urban Forest. The trees and associated understory plants existing in the city, extending across public property, private property, and the right of way including parks and natural areas, as well as the trees along streets and in yards.

Vehicle Miles Traveled (VMT). A measurement of the total miles traveled by all vehicles for a specified period. For transit, the number of vehicle miles operated on a given route, line, or network during a specified period.

VISION 2050. The long-range growth management, environmental, economic, and transportation strategy for King, Pierce, Snohomish, and Kitsap counties. It was adopted by the Puget Sound Regional Council in October 2020 and is endorsed by more than 100 member cities, counties, ports, state and local transportation agencies, and Tribal governments within the region.

Watershed. All the land and water that drains toward a particular river, stream, or other body of water. A watershed includes hills, lowlands, and the body of water into which the land drains.

Wetlands. Areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands include swamps, marshes, bogs, and similar areas. Wetlands do not include those artificial wetlands intentionally created from non-wetland sites, including, but not limited to, irrigation and drainage ditches, grass-lined swales, canals, detention facilities, wastewater treatment facilities, farm ponds, and landscape amenities, or those wetlands created after July 1, 1990, that were unintentionally created as a result of the construction of a road, street, or highway. Wetlands may include those artificial wetlands intentionally created from non-wetland areas to mitigate the conversion of wetlands if permitted by the city.

Zoning Overlay. Areas that are subject both to underlying regulations from a zoning district and additional requirements imposed by an overlay district. The overlay district provisions apply if they conflict with the provisions of the underlying zone.

Zoning. A category of land use regulations that manage the use and development of land for distinct, identified areas.

17 Appendices

A Housing Technical Appendix

Gig Harbor Comprehensive Plan: Housing Calculations Appendix A

March 2025

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Introduction

The following appendix to the Gig Harbor Comprehensive Plan details the approaches used to evaluate the compliance of the Plan with housing targets under state and regional growth mandates. This includes the methods for aligning housing capacity with targets identified under Pierce County Ordinances [2022-46s](#) and [2023-22s](#) and ensuring consistency with the relevant provisions of the Growth Management Act (GMA) for these housing targets.¹

This analysis considers available data on current housing stock, permitting pipelines, and available capacity data to assess readiness to meet the city's housing needs through 2044. This is focused on four main areas for compliance:

- Overall housing targets implemented under Pierce County Ordinance [2022-46s](#).
- Income-based housing targets by type according to Pierce County Ordinance [2023-22s](#).
- Emergency housing targets included in Pierce County Ordinance [2023-22s](#).

The assessment of general and income-based housing targets is based on an evaluation using information and modeling from the [2021 Pierce County Buildable Lands Report](#) (BLR). This includes both the primary report and the supplementary spreadsheets used to calculate land capacity figures included within the report.²

Additionally, this Appendix provides additional details on the City's work to evaluate housing equity and displacement risks as per the requirements under the *Growth Management Act*.³ Under recent changes, Housing Elements needs to:

- Identify and implement policies and regulations to address racially disparate impacts, displacement, and exclusion in housing.
- Identify areas that may be at higher risk of displacement.
- Establish anti-displacement policies, with consideration given to the preservation of historical and cultural communities as well as additional factors.

¹ See RCW [36.70A.070](#)(2)(c)

² See [Data Spreadsheets](#), 2021 Pierce County Buildable Lands Report.

³ See RCW [36.70A.070](#)(2)(e) through (h)

Housing Targets and Capacity

Growth Targets

Targets for growth between 2020 and 2044 have been identified by Pierce County through Ordinances [2022-46s](#) and [2023-22s](#). These growth targets have been informed by two major policy considerations:

- Compliance with the [PSRC VISION 2050 Regional Growth Strategy](#), which specifies both broad targets for growth at the County level and specified targets by community type.
- Fulfillment of state requirements under RCW [36.70A.070\(2\)\(c\)](#) to provide sufficient capacity to meet housing needs for moderate, low, very low, and extremely low-income households.

Under these requirements, Pierce County has provided the housing growth allocations shown in Exhibit 1 for Gig Harbor for the 2020–2044 period. These allocations are based on “area median income” for Pierce County, which is the projected median income assumed for a family of four that is typically used in housing affordability measures.

In addition to these targets on housing, the city is also committed to accommodating an additional **2,200 residents** and **2,747 jobs** in the city from 2020 to 2024 based on the targets provided under Ordinance [2023-22s](#).

Exhibit 1. Gig Harbor 2020–2044 Housing Growth Targets.

Target Category	Target Units
Extremely low-income (0–30% AMI)	
<i>Permanent supportive housing</i>	156
<i>Other housing units</i>	115
Very low-income (30–50% AMI)	165
Low-income (50–80% AMI)	131
Moderate-income (80–100% AMI)	56
Moderate-income (100–120% AMI)	51
Higher income (120% or more)	218
Total Housing Units	892

Source: Pierce County, 2023; WA Department of Commerce, 2023.

These targets include the following categories:

- **Extremely low income**, making 30% or less of Area Median Income (AMI);
- **Very low income**, making 30–50% of AMI;
- **Low income**, making 50–80% of AMI;
- **Moderate income**, making 80–120% of AMI (divided between above and below median; and
- **Higher income** households making above 120% AMI.

The targets for residential development are typically divided according to the housing type, however. Although there is a clear understanding that affordability often requires a broader recognition of subsidies to allow low-income households to access available units, these targets are intended to focus development on types that are much more likely to be affordable.

The following exhibits highlight how these targets can be divided by housing type:

- Exhibit 2 presents the growth targets as shown in Exhibit 1, divided according to the approach provided by the WA Department of Commerce in guidance materials for compliance with these requirements.⁴
- Exhibit 3 provides a comparison between the estimates of existing housing stock by affordability in Gig Harbor in 2020, compared with the identified targets for 2044.

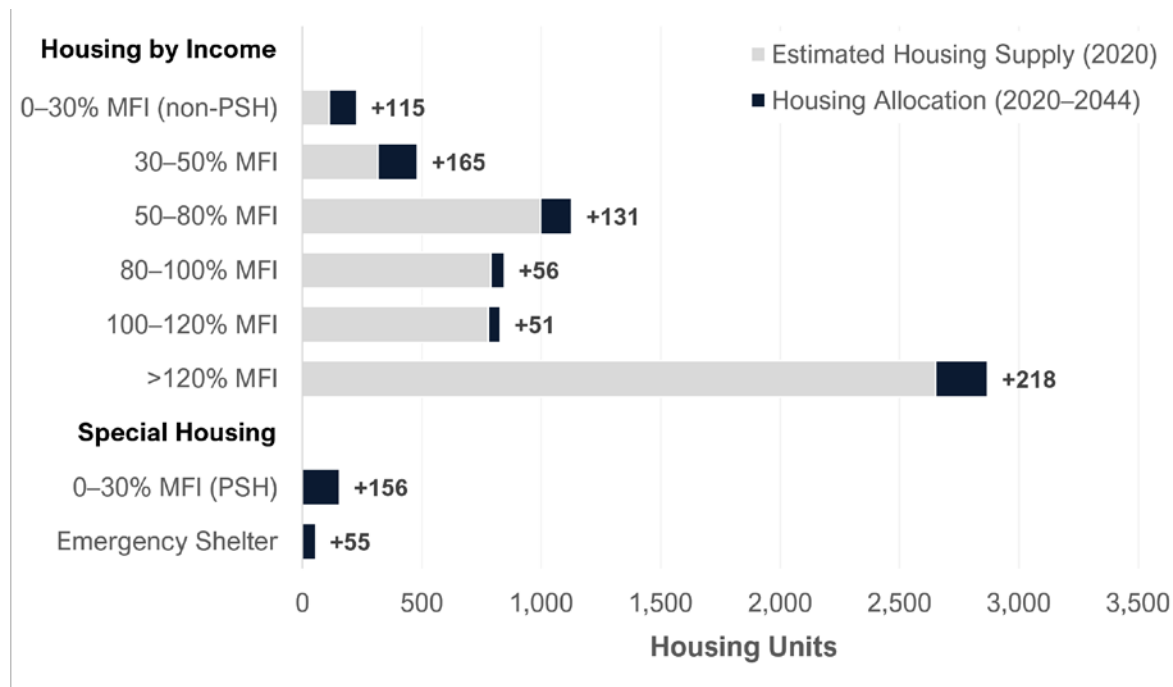
Exhibit 2. Gig Harbor 2020–2044 Housing Growth Targets with Housing Types Needed.

Target Category	Target Increase, 2020–2044	Type of Housing	Increase by Type, 2024–2044
Extremely low-income (0–30% AMI)			
Permanent supportive housing	+156	Low- and mid-rise apartments that include rental assistance and supportive services for residents, often serving as rapid re-housing for chronically homeless individuals.	+567
Other housing units	+115	Low- and mid-rise apartments, potentially with significant public support/subsidies	
Very low-income (30–50% AMI)	+165	Low- and mid-rise apartments and condos, including ADUs.	+107
Low-income (50–80% AMI)	+131		
Moderate-income (80–100% AMI)	+56	Moderate “middle” housing, including plex and townhome development	
Moderate-income (100–120% AMI)	+51		
Higher income (120% or more)	+218	Low-density detached single-unit homes	+218
Total Housing Units	+892		+662

Sources: Pierce County, 2023; WA Department of Commerce, 2023; WA Office of Financial Management, 2024.

⁴ See [Guidance for Updating Your Housing Element](#) (March 2021), WA Department of Commerce.

Exhibit 3. Gig Harbor 2020–2024 Housing Needs by Income Level and Allocation.



Source: Pierce County, 2023.

Although these figures seem attainable, one challenge is with the nature of recent housing development, as shown in Exhibit 4. The 2021 Buildable Lands Report indicates that the city has sufficient capacity to meet broader housing targets, but these targets would largely be fulfilled with single-unit detached housing under those assumptions. According to OFM, development after the 2020 baseline exceeds the growth targets implied for this housing type,⁵ meaning that additional development beyond the baseline target will be necessary to meet targets under Ordinance 2023-22s. Note that this should be resolved through future discussions with the County about appropriate growth targets.

Exhibit 4. Gig Harbor 2020–2044 Housing Targets versus 2020–2024 Housing Development.

Type of Housing	Target, 2020–2044	Net Change, 2020–2024	Remaining, 2024–2044
Low- and mid-rise housing	+567	+2	+565
Middle housing (plex, townhome)	+107	+10	+97
Low-density detached single-unit	+218	+500	-
Total Housing Units	+892	+512	+662

Sources: City of Gig Harbor, 2024; Pierce County, 2023; WA Department of Commerce, 2023; WA Office of Financial Management, 2024.

⁵ Note that targets under RCW [36.70A.070](#)(2)(c) do not technically include single-unit detached housing for targets.

Housing Capacity

Previous Analysis

The [2021 Pierce County Buildable Lands Report](#) outlines the methodology used to assess the capacity for housing and employment within urban growth areas in Pierce County, including Gig Harbor. This framework has been developed to evaluate whether sufficient land and infrastructure exist to accommodate growth targets through 2044, as required by the GMA.

The methodology applies standardized processes for categorizing land, analyzing development potential, and calculating capacity for residential and non-residential uses. Major steps include:

- Classifying land parcels according to their current level of development (e.g., vacant, underutilized, built-out) and identifying which sites are included in a community's current development pipeline.
- Determining the environmental constraints, zoning restrictions, and infrastructure limitations that would impact whether a site is developable.
- Calculating total housing and employment capacity through assumptions based on previous development patterns and expected growth.
- Determining effective capacity based on deductions for properties unlikely to develop within the planning horizon, and reductions for other uses.
- Comparing effective capacity by city and UGA with projected growth to identify available shortfalls.

Although this method from the 2021 report included provisions for separating single- and multi-unit housing types, the distinction was not sufficient to meet the current requirements under the UGA for compliance with income targets.

Model spreadsheets have been made available to cities by Pierce County to show the process used for the calculations. This includes base assumptions according to each zoning classification, which include:

- The **net acres** available for development from the parcel inventory.
- The estimated **housing units per net acre** assumed for the zone.
- The estimated **jobs per gross acre** assumed for the zone.
- The expected percent of land in each zone to be used for **residential versus non-residential** development.

Exhibit 4 includes these assumptions for the base scenario under the 2021 report, based on zoning classifications and the development pipeline at that time. This report determined that the 2021 housing capacity in the city could accommodate another 1,976 units.

Exhibit 5. Base Assumptions from the 2021 Buildable Lands Report, Gig Harbor.

Zone	Zone Name	Net Acres	Units / Acre	Empl. / Acre	% Res	% Non-Res
B-1	Neighborhood Commercial District	0.6	-	20	-	100%
B-2	General Business District	230.8	6	20	20%	80%
C-1	Commercial District	54.4	-	20	-	100%
DB	Downtown Business District	30.9	8	20	20%	80%
ED	Employment District	232.4	-	9	-	100%
PCD-BP	PCD Business Park District	151.4	-	20	-	100%
PCD-C	PCD Commercial	74.9	-	20	-	100%
PCD-RMD	PCD Medium Density Residential	39.3	-	-	-	-
PI	Public-Institutional District	140.6	-	20	-	100%
PRD	Planned Residential Development	214.2	-	-	-	-
R-1	Single-Family Residential	1,279.3	4	20	100%	-
R-2	Medium-Density Residential	394.6	6	20	100%	-
R-3	Multiple-Family Residential	49.4	8	20	100%	-
RB-1	Residential and Business District	39.1	4	20	30%	70%
RB-2	Residential and Business District	196.3	8	20	30%	70%
WC	Waterfront Commercial	26.1	4	20	20%	80%
WM	Waterfront Millville	13.5	4	20	20%	80%
WR	Waterfront Residential	16.3	4	20	100%	-
WTR	Water (Not Zoned)	10.1	-	-	-	-

Source: Pierce County, 2024.

While these calculations are used in the evaluation of capacity to meet County requirements, note that the densities in the B-2 and RB-2 zones were observed to be substantially higher than these assumptions. According to Table 11-11 in the 2021 BLR:

- Observed multifamily density in the B-2 zone was at 33 units per acre but assumed to be eight in the calculations provided above.
- Similarly, the RB-2 zone had observed densities of about 12 units per acre, with higher densities for single-unit residential plats, but the assumed densities were set to eight units per acre.

What is also important to note when viewing these results is the effect that HB [1110](#) and [1337](#) have had on these assumptions. Under these new requirements, at least two housing units and two accessory dwelling units are allowed (with some restrictions) on all residential-zoned parcels in the city.⁶ Understanding the expected changes in capacity due to these new requirements will be especially difficult, as this new growth will rely on infill development which is not well-understood in this market.

⁶ See RCW [36.70A.635](#)(1)(c) and RCW [36.70A.681](#) for more information.

Revised Analysis for the Comprehensive Plan

In developing a land use strategy for the revised Comprehensive Plan that meets the requirements under Pierce County Ordinance 2023-22s, the choice was made to maintain the current structure of the zoning code but change the development assumptions (and associated development regulations) to meet these targets. This was done for three main reasons:

- Many of the zones do not require any changes for compliance, especially as employment targets have not changed substantially since the 2021 BLR.
- For the residential zones that would require changes, most of these would require changes to underlying assumptions that would be consistent with the designation names and concepts.
- Maintaining the current structure of the zoning code would maintain consistency and reduce confusion.

A revised model based on the 2021 BLR spreadsheet model from Pierce County was created to evaluate new capacity and whether estimated capacity would meet estimated targets. These revisions included:

- Updating the pipeline data in the model to include permit data from 462 parcels up to summer 2024.
- Changing the model parameters to adjust residential density and capacity.
- Identifying the likely development types from Exhibit 2 that would be accommodated within each zoning district.

Exhibit 6 summarizes the changes made to the existing 2021 BLR assumptions, with the first four columns after the zoning districts providing the 2021 assumptions, and the second four providing the revised assumptions for the model. These include the following:

- Increasing densities to **12 units per acre** in the **B-2, DB, R-3, and RB-1** zones.
- Increasing densities to **32 units per acre** in the **RB-2** zone.
- Increasing the **proportion of residential development** in the **RB-1** and **RB-2** zones from **30% to 50%** of available capacity.

For the purposes of affordability calculations, applications of capacity to targets from the 2021 BLR are based on densities and the types currently allowed in these zones, or the type of housing indicated in the pipeline. For the proposed 2024 changes:

- **RB-1 zones** are assumed to allow **middle housing** formats.
- **RB-2 zones** are assumed to allow **low- and mid-rise housing** to meet requirements for low-income households and below (80% AMI and lower)

Note that this model does not explore changes to zoning in the R-1, R-2, and waterfront areas. As discussed above, changes to the zoning code will be necessary to allow duplexes and ADUs for infill development, but the effective yields of these development types are unknown over the longer term and will not contribute units that can fulfill lower-income housing needs.

These changes are intended to address the lack of available development capacity for denser, more affordable housing types. Exhibit 7 compares the expected yields under previous zoning assumptions and the proposed land use concept provided in the Comprehensive Plan.

Exhibit 6. Revisions to BLR Assumptions under the 2024 Gig Harbor Comprehensive Plan Update.

Zone	Zone Name	2021 Buildable Lands Report				2024 Comprehensive Plan			
		Units / Acre	Empl. / Acre	% Res	% Non-Res	Units / Acre	Empl. / Acre	% Res	% Non-Res
B-1	Neighborhood Commercial District	-	20	-	100%	-	20	-	100%
B-2	General Business District	6	20	20%	80%	12	20	20%	80%
C-1	Commercial District	-	20	-	100%	-	20	-	100%
DB	Downtown Business District	8	20	20%	80%	12	20	20%	80%
ED	Employment District	-	9	-	100%	-	9	-	100%
PCD-BP	PCD Business Park District	-	20	-	100%	-	20	-	100%
PCD-C	PCD Commercial	-	20	-	100%	-	20	-	100%
PCD-RMD	PCD Medium Density Residential	-	-	-	-	-	-	-	-
PI	Public-Institutional District	-	20	-	100%	-	20	-	100%
PRD	Planned Residential Development	-	-	-	-	-	-	-	-
R-1	Single-Family Residential	4	20	100%	-	4	20	100%	-
R-2	Medium-Density Residential	6	20	100%	-	6	20	100%	-
R-3	Multiple-Family Residential	8	20	100%	-	12	20	100%	-
RB-1	Residential and Business District	4	20	30%	70%	12	20	50%	50%
RB-2	Residential and Business District	8	20	30%	70%	32	20	50%	50%
WC	Waterfront Commercial	4	20	20%	80%	4	20	20%	80%
WM	Waterfront Millville	4	20	20%	80%	4	20	20%	80%
WR	Waterfront Residential	4	20	100%	-	4	20	100%	-
WTR	Water (Not Zoned)	-	-	-	-	-	-	-	-

Source: City of Gig Harbor, 2024; Pierce County, 2024.

Exhibit 7. Calculated Housing Capacity in Gig Harbor, 2021 BLR / 2024 Comp Plan Assumptions.

Type of Housing	Target, 2020–2044	2021 BLR Capacity	2024 Comp Plan Capacity
Low- and mid-rise housing	+567	-	756
Middle housing (plex, townhome)	+107	144	152
Low-density detached single-unit	+218	1,646	1,675
Total Housing Units	+892	1,790	2,582

Source: City of Gig Harbor, 2024; Pierce County, 2024.

Key observations and notes from this analysis include the following:

- **Changes to zoning are specifically driven by housing targets for lower-income households.** As noted in Exhibit 7, meeting the 2044 target to include 567 units of low- and mid-rise housing targeted to be accessible to lower-income households requires upzoning and changes to development regulations as these housing types are more challenging to accommodate in Gig Harbor under the current code. As meeting this requirement relies on buildable capacity from the RB-2 zone, which includes a majority of the remaining capacity for middle housing, other areas need to be upzoned to make up the difference.
- **There is substantial single-detached residential capacity remaining.** A major challenge for local housing policy in Gig Harbor is that there is a substantive amount of capacity remaining for single-unit detached housing, primarily in the R-1 and R-2 zones. Additionally, as noted in Exhibit 4, recent development since 2020 has completely taken up the growth associated with lower density single-detached housing. This suggests that no net growth of this housing type would be allowed before 2044 under current targets. This should be addressed in future policy, both for revisions to Pierce County policies and the expected five-year review of the Plan in 2029.
- **Additional incentives and subsidies will be necessary to build accessible housing.** Although upzoning the RB-2 zoning district to allow for higher density housing can help with affordability issues, about 436 units will need to be built to accommodate households making less than half of the area median income, and 156 units will need to be built as permanent supportive housing with associated services for residents. This will require a substantial investment of subsidies, both in terms of capital support and ongoing operating costs. As these demands will exceed what the city can give for support, it is essential to coordinate with nonprofits, government agencies, and other housing providers to meet these needs.

Capacity for Emergency Shelters

Overview

Determining the capacity to meet needs for emergency shelters can be more challenging. Emergency shelter spaces are normally not provided by the private real estate market, and there are usually a relatively small number of facilities sited within communities as opposed to other types of housing. Although the capacity of these organizations to build and run these facilities is often a limiting factor in their development, it is essential to ensure that these facilities are supported by land use regulations that support their development and operation in the community.

Recent revisions to state law have provided several requirements that must be considered as part of a city's zoning code. As per RCW [36.70A.070](#)(2)(a)(ii) and (c), cities must identify the needs for and sufficient capacities of land to accommodate:⁷

- **Permanent supportive housing**, defined as subsidized, leased housing with no limit on length of stay that prioritizes people who need comprehensive support services to retain tenancy and utilizes admissions practices designed to use lower barriers to entry than would be typical for other subsidized or unsubsidized rental housing, especially related to rental history, criminal history, and personal behaviors.
- **Emergency housing**, defined as temporary indoor accommodations for individuals or families who are homeless or at imminent risk of becoming homeless that is intended to address the basic health, food, clothing, and personal hygiene needs of individuals or families.
- **Emergency shelters**, defined as facilities that provide for individuals or families who are currently homeless.

Although each of these requires significant financial support and subsidies to operate, identifying capacity for permanent supportive housing is typically included under the process to understand available space for multi-unit housing as above. However, as emergency housing and emergency shelters specifically do not require leases or occupancy agreements, they are not managed in the same way.

Under Pierce County Ordinance [2023-22s](#), no shelter space is currently identified in the city and under the 20-year targets, there is a need to identify capacity for adding **55 beds of emergency housing**. As per guidance from the WA Department of Commerce under the 2024 [Guidance for Updating Your Housing Element](#), capacity for emergency housing and emergency shelters can be evaluated in two general ways:

- Conversion of existing hotel spaces into emergency housing and shelter space.

⁷ Note that these housing types typically are considered as “STEP” housing (indoor emergency Shelter, Transitional housing, Emergency housing and Permanent supportive housing) together with “transitional housing”, which is defined separately under RCW [59.18.030](#)(38) as “housing units owned, operated, or managed by a nonprofit organization or governmental entity in which supportive services are provided to individuals and families that were formerly homeless, with the intent to stabilize them and move them to permanent housing within a period of not more than 24 months, or longer if the program is limited to tenants within a specified age range or the program is intended for tenants in need of time to complete and transition from educational or training or service programs.” As these units require tenancy agreements, they are typically evaluated as “multi-unit housing” according to growth targets.

- Evaluating capacity of lands available for emergency housing and shelter where current zoning permits these uses (including areas where hotels and motels are allowed, as per RCW [35A.21.430](#)).

The sections below provide an assessment of the potential capacity for achieving targets in both ways. It is important to note that this is only intended to highlight the available capacity for shelter space, and not to indicate that 20-year plans specifically endorse any of these approaches. As part of long-term implementation of the Comprehensive Plan, the City will need to coordinate the best approaches for meeting these needs, which may include a mix of different possible strategies.

Available Hotel/Motel Conversion Capacity

Currently, there are several hotels and motels located within the City, some of which over a 20-year period could be acquired and repurposed for use as shelter space. Excluding bed-and-breakfasts and small-scale accommodations located within the harbor area, two hotels are currently located in the city with sufficient capacity to accommodate these targets, as shown in Exhibit 8:

Exhibit 8. Hotel/Motel Capacity for Emergency Housing Targets, Gig Harbor.

Hotel/Motel Name	Address	Capacity	Property Area	Intensity
Best Western Wesley Inn and Suites	6575 Kimball Drive	82 rooms	2.38 acres	34.4 rooms/acre
The Inn at Gig Harbor	3211 56 th Street	64 rooms	1.62 acres	39.5 rooms/acre

Source: Costar, 2025.

Altogether, a 1:1 conversion of either property would result in sufficient emergency housing capacity to exceed the identified targets. Again, while no plans are currently in place for either of these facilities to be converted, they remain as a potential long-term option for meeting these needs.

Available Development Capacity

An alternate approach to demonstrating capacity is to highlight the potential for new development to meet emergency shelter needs with new facilities. This assumes that this new construction on buildable lands would be able to accommodate demand, but does not include other potential options, such as the development of shelter space associated with existing institutional uses such as places of worship.

According to current use regulations under Chapter [17.04](#) GHMC, lodging as a use is divided into three categories:⁸

- Level 1 is defined as a single-family residence that includes no more than eight guest rooms, comparable to a bed-and-breakfast or comparable short-stay accommodation.
- Level 2 includes accommodations with rooms that have direct access to the outside, comparable to a motel format.

⁸ Note that neither emergency shelters nor emergency housing are included as explicit uses under Chapter [17.14](#) GHMC.

- Level 3 includes accommodations with rooms with shared access through a lobby, comparable to a hotel format.

Although technically level 1 lodging under land use regulations could accommodate emergency housing, the scale and format of these developments would make it unlikely to be the location of larger shelter facilities. As shown in Exhibit 9, the following zones currently allow level 2 or 3 accommodations:

Exhibit 9. Zoning Districts Allowing Lodging Uses, Gig Harbor.

Lodging Type	B-2	C-1	DB	MUD	PCD-BP	PCD-C	RB-2	WC
Level 2	P	P	P	P	-	P	C	C
Level 3	P	P	P	P	P	P	C	C

P = permitted use, C = conditional use

Source: City of Gig Harbor, 2024.

Under the assessment of land capacity described in the Land Use Element, there is an **employment target of 2,747 additional jobs** to be accommodated in Gig Harbor by 2044. Under current estimates, the city has the capacity to accommodate an additional 3,692 jobs through pipeline development after 2019 and additional available capacity. This represents an excess capacity that can support 945 jobs in areas that can accommodate employment. This additional capacity can represent locations where new emergency shelter locations can be sited.

Based on the assumptions for the Future Land Use Map defined in the Land Use Element, Exhibit 10 highlights how available excess employment capacity would be sufficient to meet available needs for emergency housing. This table includes the following:

- **Estimated total employment** capacity calculated according to the land use model.
- **Employees per net acre** by zoning district used as an assumption in the land use model.
- The **effective net acres available** for employment uses, based on capacity and employment density.
- **Estimated emergency housing capacity** based on an assumption of 25 beds/acre.

Estimated emergency housing capacity is calculated based on conservative estimates aligned with the guidance provided by the Department of Commerce. While examples for the intensity of beds per acre for emergency housing and emergency congregate housing in that guide can be as high as 150–200 beds per acre for multistory urban shelters, the lowest end of estimates is about 25 beds/acre. While this is lower than the hotel rooms per acre measure provided for existing hotels in the city provided in Exhibit 8 (which is around 35–40 rooms per acre), this measure is intended to present an extremely conservative evaluation of available capacity.

Exhibit 10. Potential Capacity for Emergency Housing by Zoning District, Gig Harbor.

Zoning District							
Employment Capacity	520	213	88	613	-	451	18
Employees per Net Acre	20	20	20	20	20	20	20
Net Acres Available (empl.)	26.0	10.7	4.4	30.7	-	22.6	0.9
Emergency Housing Capacity	650	266	110	766		563	22

Source: Pierce County, 2021; WA Department of Commerce, 2023.

Although not all of the emergency housing capacity indicated in Exhibit 10 is available as much of this will be required to fulfill the City's goals for employment growth, this highlights that there is more than sufficient capacity to meet the need for 55 emergency shelter beds through new construction. In terms of base capacity, almost every zone could accommodate the entire emergency housing need alone without concerns about meeting the indicated employment targets. Even if separation requirements are considered for shelter space in amendments to the City's zoning code,⁹ this capacity is spread out amongst a large number of zones such that a small number of facilities could meet this target.

Conclusion and Next Steps

Meeting the needs for emergency housing and shelter space as identified in the Comprehensive Plan does not appear to be limited by capacity concerns in Gig Harbor over the next 20 years. Capacity exists both in terms of available space that would otherwise be assigned to employment uses, as well as with existing hotels that could be positioned to be converted into shelter space in the moderate to long term.

It should be noted that while this exercise is intended to demonstrate available capacity, there may be other options that the City may take in the future to accommodate emergency housing options. In particular, development in partnership with institutions and religious organizations may help reach these identified targets.

As part of the zoning code updates coordinated by the City, more details should be provided regarding emergency housing as an allowable use in identified zones. Additionally, the City should engage in long-range planning to refine strategies to expand emergency housing capacity and encourage the development of related support services.

⁹ See RCW [9.94A.030](#)(6), which recommends a buffer of 880 feet from compatible uses.

Equity and Displacement

Introduction

The region is experiencing critical challenges with its housing supply not keeping pace with growth, resulting in significant impacts. These impacts are particularly felt by communities of color that do not have the resources available to respond to these trends. These communities often face higher costs, poorer housing quality, and reduced opportunities for homeownership due to longstanding discriminatory practices.

Displacement in housing is increasingly problematic as rising costs and inadequate housing supply prevent many from securing suitable, affordable homes. Displacement types include:

- **Economic displacement** occurs when households can no longer afford to live in their homes due to rising housing costs, such as rent increases or higher property taxes. For example, a family may have to move because their rent has doubled over the past year, or a homeowner might sell their house because they can't afford the increased property taxes. This type of displacement is driven primarily by economic forces and can disproportionately affect low-income households.
- **Physical displacement** happens when residents are forced to move due to actions like eviction, property acquisition, rehabilitation, or demolition. An example of physical displacement is tenants being evicted because the building is being converted into luxury apartments, or a community being displaced due to the construction of a new highway. This form of displacement is often a direct result of development projects or changes in property ownership and use.
- **Cultural displacement** occurs when residents feel compelled to leave because the cultural or social fabric of their community has changed, making them feel out of place. For instance, long-term residents might move out of a neighborhood that has become gentrified and now caters to a different demographic, or a cultural community might disperse due to the closure of local businesses and institutions that served as cultural hubs. This type of displacement affects the social and cultural dynamics of a community, leading to a loss of cultural identity and support networks.

Displacement has broader implications for community dynamics and regional stability. It leads to longer commutes, fragmented community ties, and increased strain on social services, potentially escalating homelessness. Addressing these issues through local policies can help retain community integrity and support economic and social sustainability in the face of inevitable urban changes.

The updates to the Comprehensive Plan must address these disparities according to requirements under the *Growth Management Act*. As per RCW [36.70A.070](#)(2) Under this approach, requirements indicate that a Housing Element needs to:

- Identify and implement policies and regulations to address and begin to undo racially disparate impacts, displacement, and exclusion in housing caused by local policies, plans, and actions.
- Identify areas that may be at higher risk of displacement from market forces that occur with changes to zoning development regulations and capital investments.
- Establish antidisplacement policies, with consideration given to the preservation of historical and cultural communities as well as investments in low, very low, extremely low, and moderate-income

housing; equitable development initiatives; inclusionary zoning; community planning requirements; tenant protections; land disposition policies; and consideration of land that may be used for affordable housing.

To support these requirements, the South Sound Housing Affordability Partners coordinated the development of a Racial Equity Analysis in June 2023. This assessment provides an evaluation of multiple geographic, demographic, racial and ethnic, housing, income, and displacement metrics to determine:

- Racially disparate impacts in housing due to past and current discriminatory policies.
- Areas that may be at a higher risk of displacement from market forces.

This section provides a summary of this effort supplemented by additional data, with a specific focus on the potential for displacement in the city and the resulting equity concerns to historically disadvantaged populations.

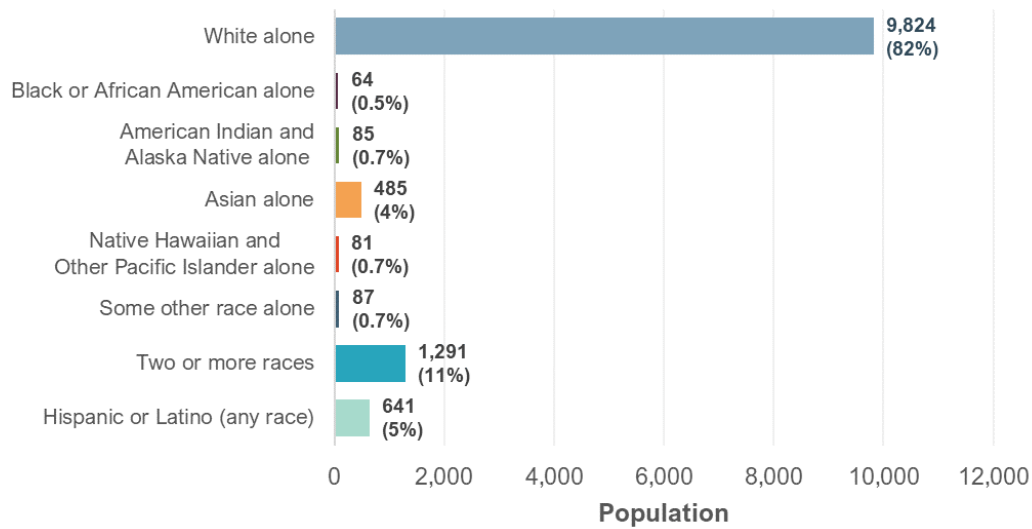
Assessment of Equity and Displacement Risks

Overall Statistics

The following data provides a summary of major considerations with racially disparate impacts, displacement, and other patterns of exclusion:

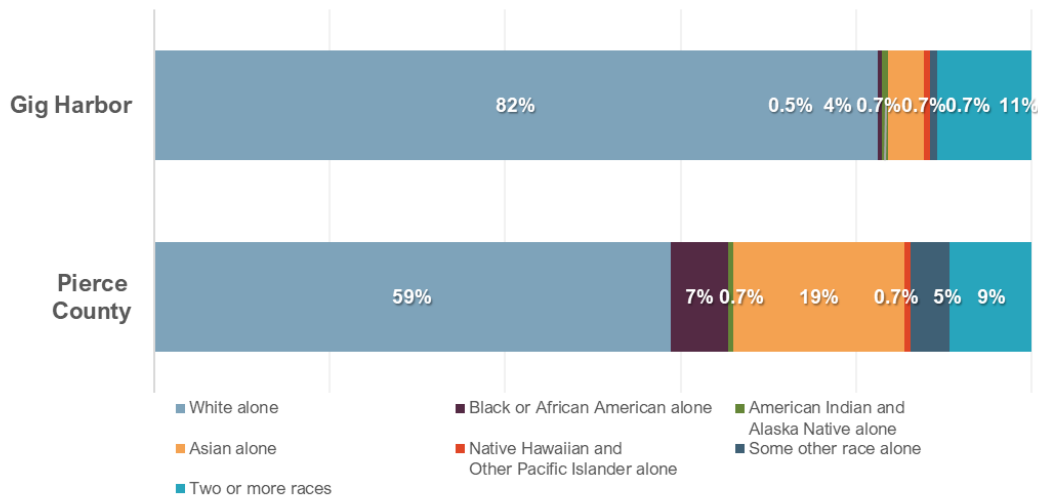
- Exhibit 11 provides a breakdown of the race and ethnicity of individuals in Gig Harbor in 2022.
- Exhibit 12 compares this breakdown by race with Pierce County as a whole.
- Exhibit 13 compares the breakdown of race in Gig Harbor between 2017 and 2022.
- Exhibit 14 presents the breakdown of white households versus households of color by tenure (renter/owner) in 2020.
- Exhibit 15 includes the proportion of white households versus households of color by income category in 2020.
- Exhibit 16 includes the proportion of white renter households versus renting households of color by cost burden in 2020.
- Exhibit 17 provides the median household income for all households and family and non-family households for Gig Harbor and Pierce County in 2022.
- Exhibit 18 presents the distribution of household income by income category for Gig Harbor and Pierce County in 2022.

Exhibit 11. Race/Ethnicity of Individuals in Gig Harbor, 2022.



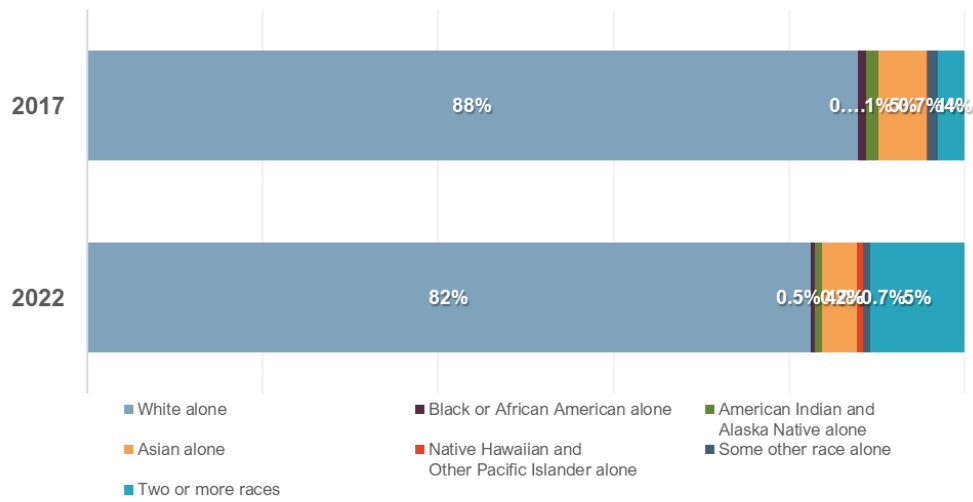
Source: US Census Bureau, 2018-2022 American Community Survey 5-Year Estimates

Exhibit 12. Race of Individuals in Gig Harbor and Pierce County, 2022.



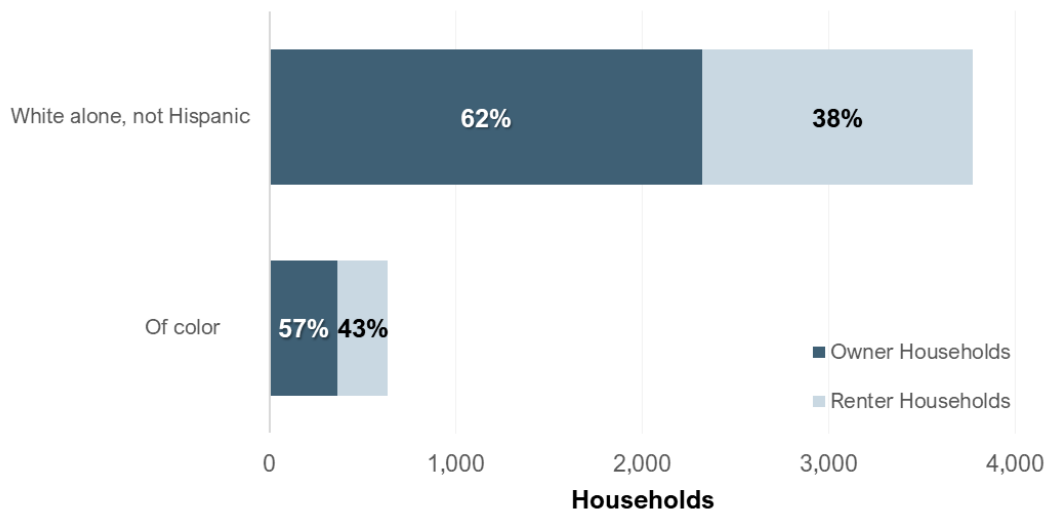
Source: US Census Bureau, 2018-2022 American Community Survey 5-Year Estimates

Exhibit 13. Race of Individuals in Gig Harbor and Pierce County, 2017 and 2022.



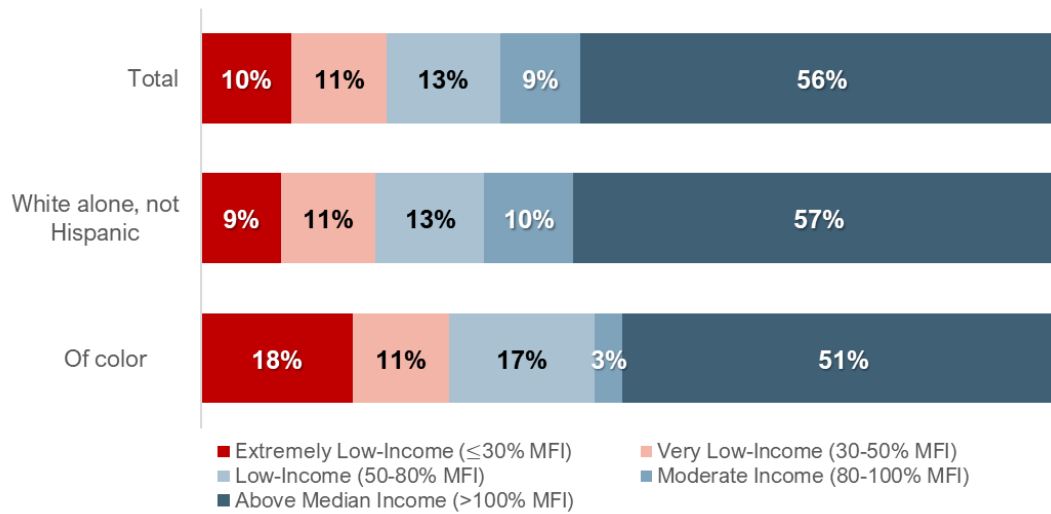
Source: US Census Bureau, 2018-2022 American Community Survey 5-Year Estimates

Exhibit 14. Households by Tenure and White/POC, 2020.



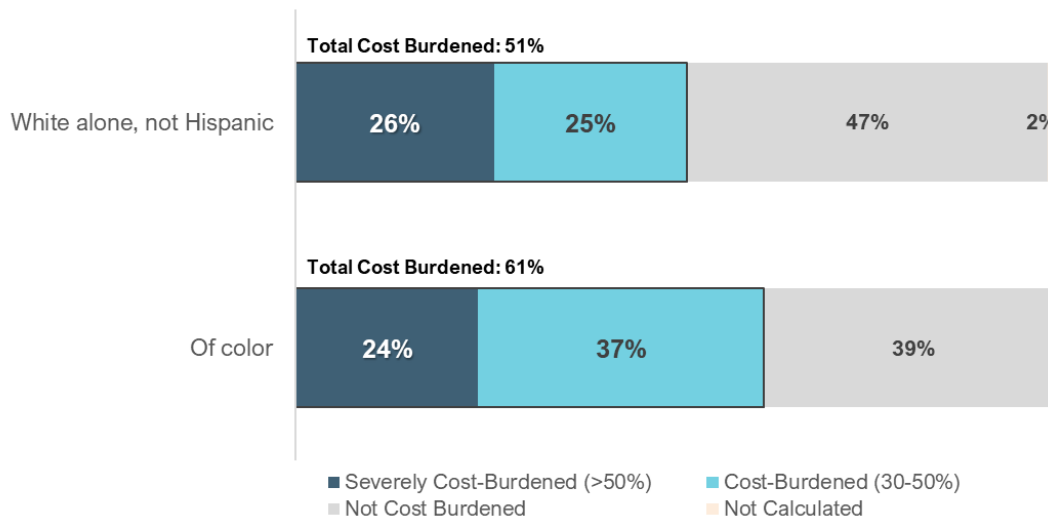
Source: US HUD Comprehensive Housing Affordability Strategy (CHAS) data, 2016–2020.

Exhibit 15. Households by Income Category and White/POC, 2020.



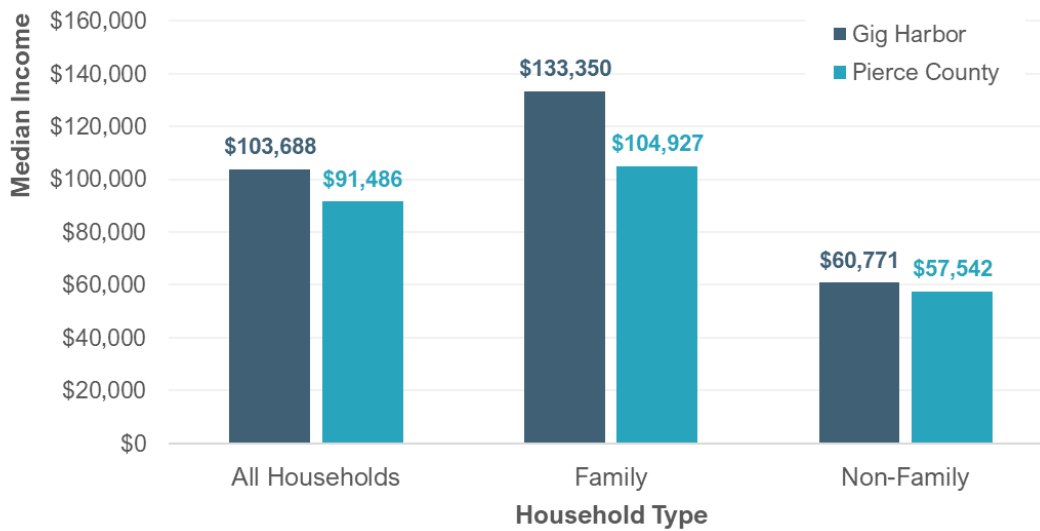
Source: US HUD Comprehensive Housing Affordability Strategy (CHAS) data, 2016–2020.

Exhibit 16. Renter Households by Housing Cost Burden and White/POC, 2020.



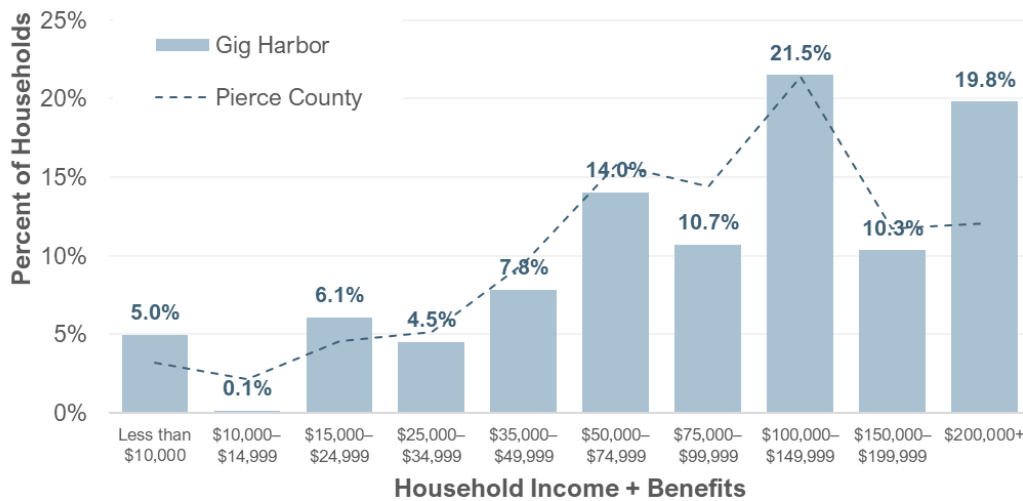
Source: US HUD Comprehensive Housing Affordability Strategy (CHAS) data, 2016–2020.

Exhibit 17. Comparisons of 2022 Median Household Income, Gig Harbor and Pierce County.



Source: US HUD Comprehensive Housing Affordability Strategy (CHAS) data, 2016–2020.

Exhibit 18. Comparisons of 2022 Household Income Distribution, Gig Harbor and Pierce County.



Source: US HUD Comprehensive Housing Affordability Strategy (CHAS) data, 2016–2020.

The following conclusions can be drawn from this information:

- **There is a lower proportion of people of color in Gig Harbor than the county overall.** Although only 59% of Pierce County identifies as white, around 82% of the population of Gig Harbor identifies in this way. While there is a much higher proportion of “two or more races” in Gig Harbor than the county (11% versus 5%), these proportions plus the small size of the city mean that identifying trends with exclusion and potential displacement within the city can be challenging.
- **Non-white households tend to be somewhat more likely to be vulnerable to issues of housing instability.** From the data provided below, households of color are somewhat more likely to be renters than white households (43% versus 38%), are more likely to be extremely low-income (18% versus 9%), and are more likely to be paying more than 30% of their income on rent (61% versus 51%). Because of the small number of households of color, this is subject to some uncertainty, but there are signs that some issues in housing may be related to race in the city.
- **High median incomes and high proportions of high-income households suggest that there may be significant gentrification pressures in the city.** Almost 1 in 5 households in 2022 made more than \$200,000 in yearly income, well over the countywide average. Median incomes were also about \$12,000 per year higher across all households, with a larger gap present for family households. While there are a notable proportion of households making substantively less, this income difference suggests that there could be additional pressure on lower-income households in the community.

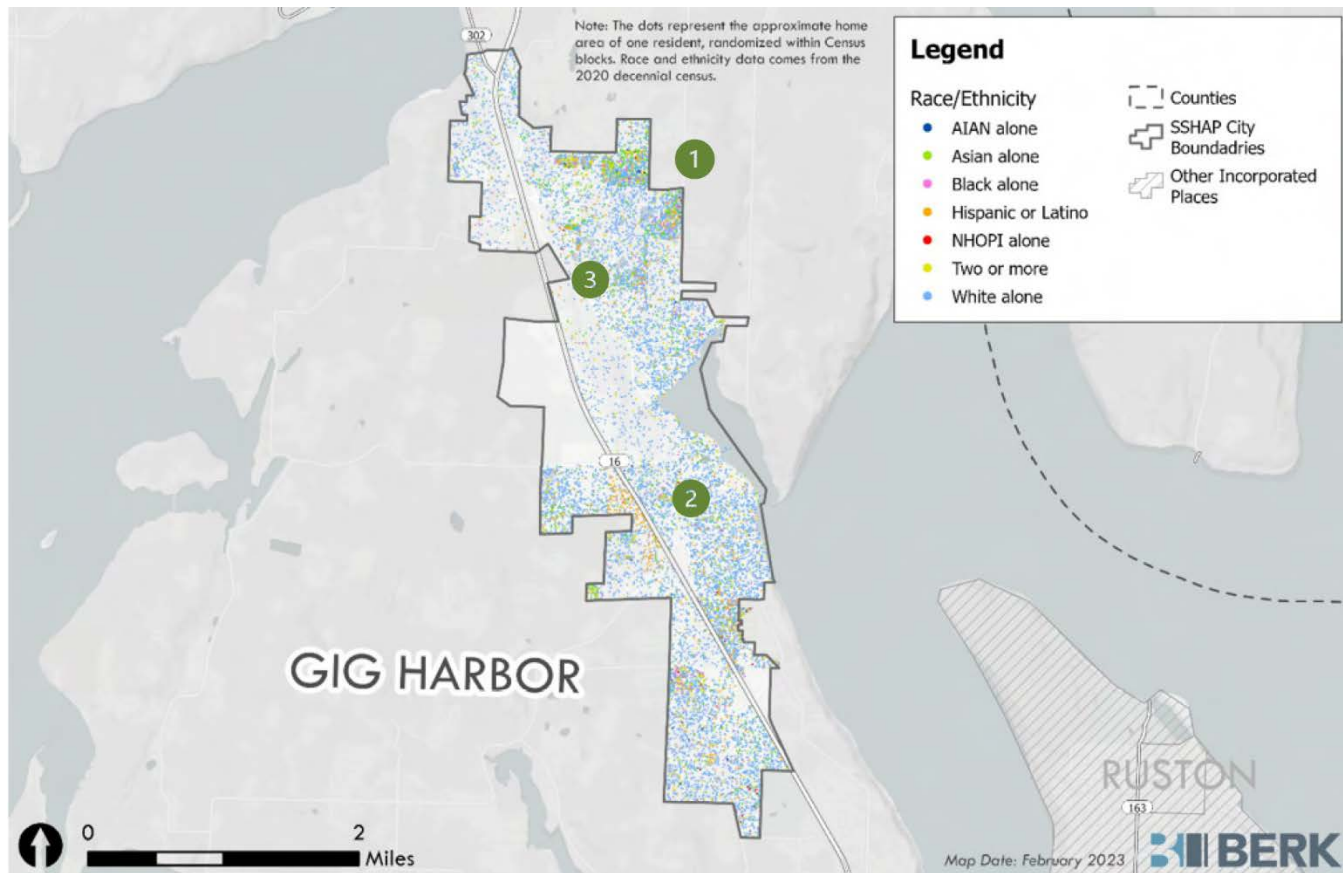
Local Displacement Risks

As part of the analysis conducted on equity and displacement risk, the [2023 SSHAP Racial Equity Analysis Report](#) incorporated several approaches to evaluate specific considerations for locations within Gig Harbor:

- Exhibit 19 provides a density map of population by Census block in Gig Harbor, based on 2020 Census data.
- Exhibit 20 highlights areas where improvement value to land value ratios for vacant and underutilized parcels identified in the 2021 Pierce County Buildable Lands Report suggest that development would be more likely to take place.
- Exhibit 21 presents a summary of major risk factors calculated at the Census tract level, based on demographics, social vulnerability, and market statistics.

Note that the material from this section is drawn from this report.

Exhibit 19. Density Map of Race and Ethnicity, Gig Harbor, 2020.

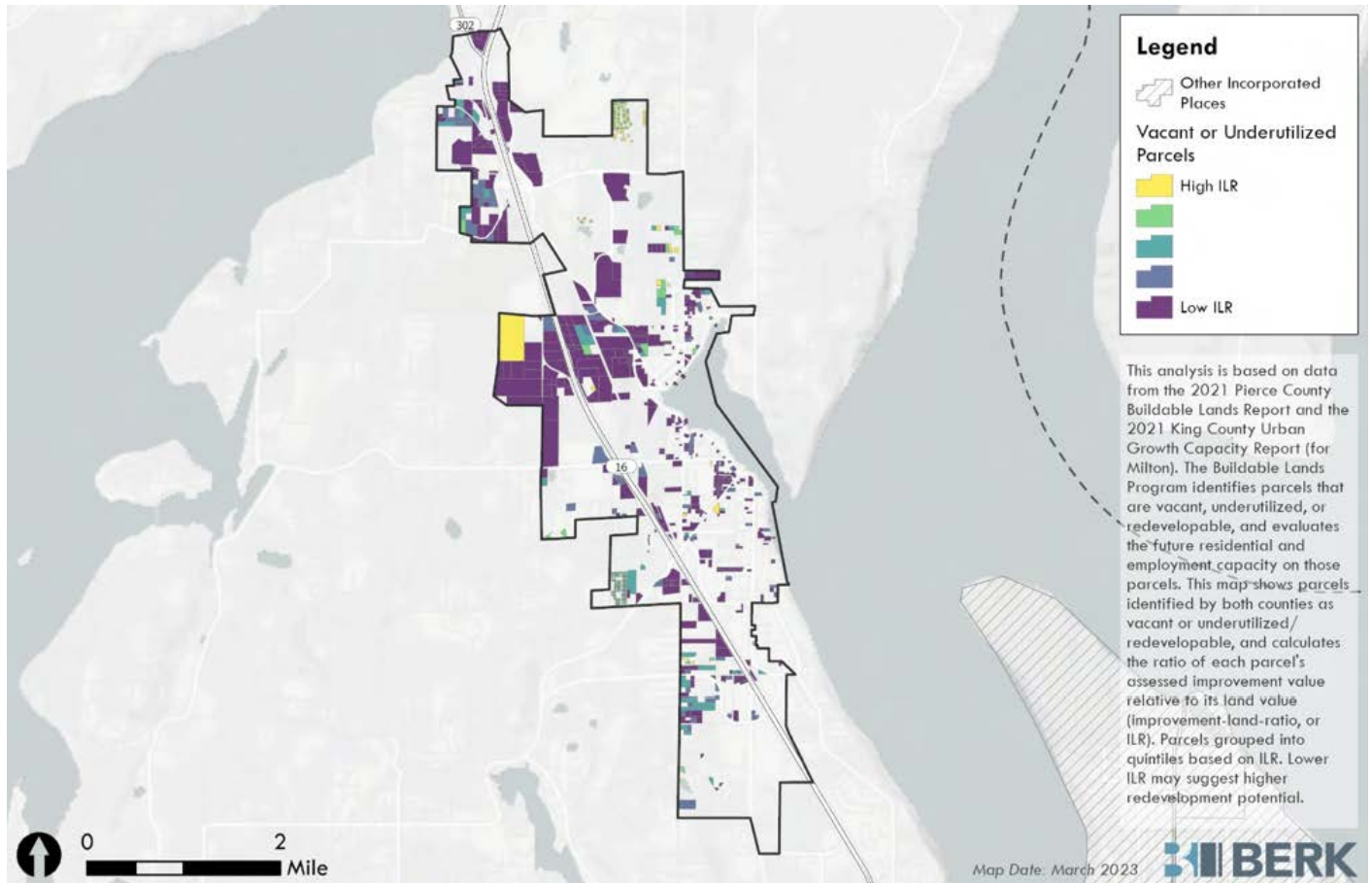


Note:

AIAN = American Indian or Alaskan Native; NHOPI = Native Hawaiian or Other Pacific Islander (Census-defined categories).

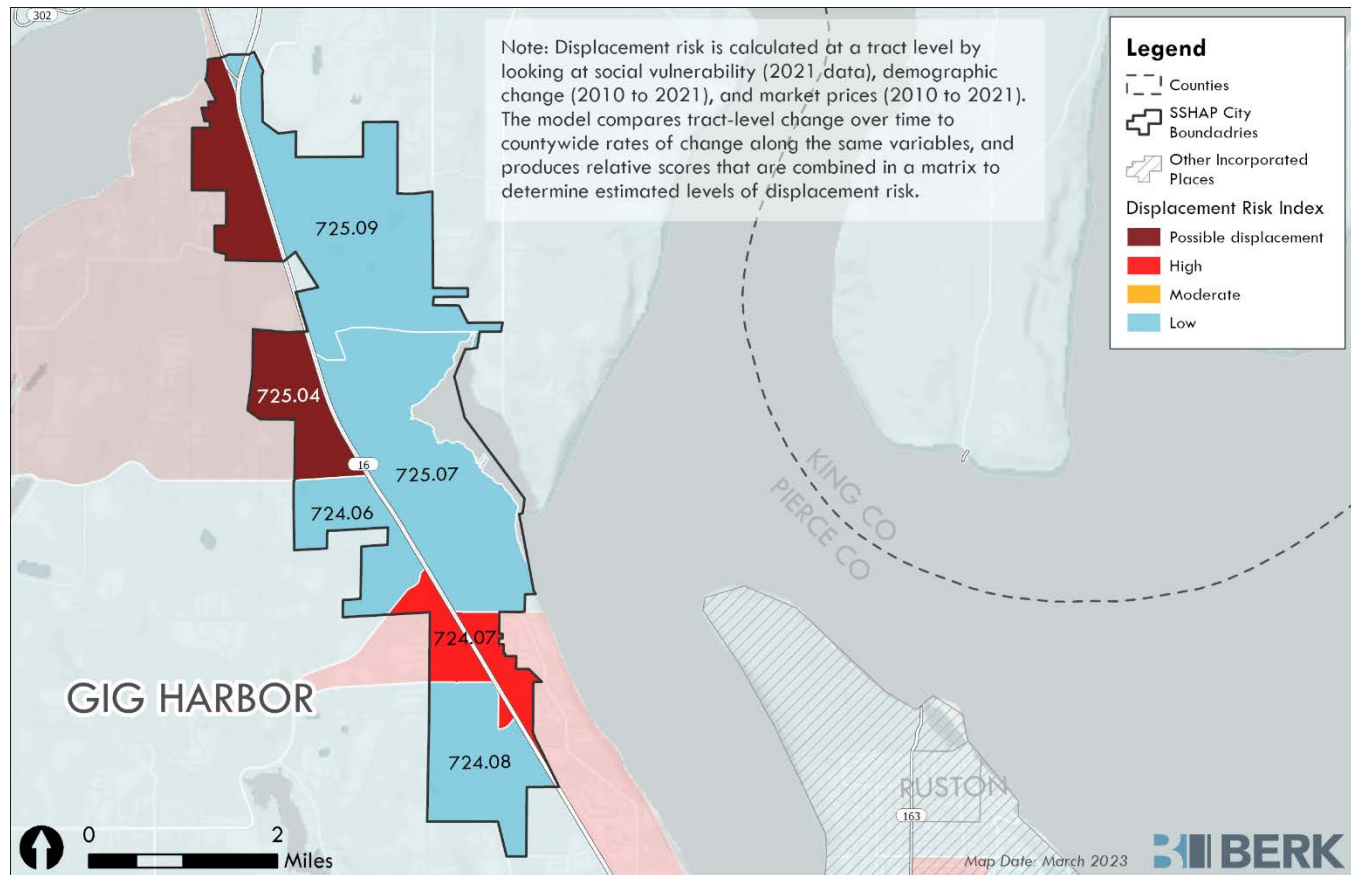
Source: U.S. Decennial Census, 2020; SSHAP Racial Equity Analysis, 2023.

Exhibit 20. Improvement Value to Land Value Ratio of Underutilized Parcels, Gig Harbor, 2021.



Source: Pierce County, 2021; SSHAP Racial Equity Analysis, 2023.

Exhibit 21. Displacement Risk Index, Gig Harbor, 2021.



Gig Harbor Tracts	Social Vulnerability					Demographic Change			Market Prices			Final Displacement Risk
	Percent Overlap	Renter Quintile	BIPOC Quintile	Median Income	Social Vulnerability Score	BIPOC Change	Under 80% AMI Change	Demographic Change Score	High or Low Rent Area - 2015	Appreciation Rate	Market Price Score	
53053072406	18%	1	1	1	3	Increasing BIPOC	Increasing Low Income HHs	Disinvestment	High rent area	High appreciation	Appreciated	Low
53053072407	21%	4	1	2	7	Tracking county change	Decreasing Low Income HHs	Gentrification	Low rent area	High appreciation	Accelerating	High
53053072408	31%	3	1	1	5	Tracking county change	Tracking county change	No	High rent area	Low or mod appreciation	Appreciated	Low
53053072504	8%	2	1	1	4	Tracking county change	Decreasing Low Income HHs	Gentrification	High rent area	High appreciation	Appreciated	Possible displacement
53053072507	100%	4	1	2	7	Increasing BIPOC	Increasing Low Income HHs	Disinvestment	Low rent area	High appreciation	Accelerating	Low
53053072509	64%	2	1	1	4	Increasing BIPOC	Increasing Low Income HHs	Disinvestment	High rent area	High appreciation	Appreciated	Low

Source: SSHAP Racial Equity Analysis, 2023.

The dot-density map in Exhibit 19 highlights several major considerations:

- There is an area of higher population density with a small cluster of “Asian alone” residents in the northeastern area of Gig Harbor (1), representing more than twice the city rate (location quotients of more than 2, see Exhibit 4). This population in Gig Harbor is predominately Filipino, Chinese, and Japanese. The higher population density may be associated with the Bracera Apartments at 11400 Olympus Way. Bracera Apartments has apartments at market rate (\$1,900 for 1 bedroom, \$2,200 for 2 bedrooms, \$2,400 for 3 bedroom); it may be the larger units attracting larger numbers of people.³⁴ This may include populations associated with the military as well as the fishing industry. Bracera Apartments requires that an applicant make three times the rent and will refer lower-income people to other apartments in the area, including Forest Grove.
- There is a slight concentration of Hispanic and Latino residents along Highway 16 (2). There may be some new development in the area and it is unclear if the Hispanic and Latino population recently moved to the area. Another possibility is recent displacement since 2020 from other areas of Gig Harbor as well as cities outside of Gig Harbor has instigated an influx of Hispanic and Latino residents. Additional community engagement can clarify recent population composition and potential shifting. Forest Grove Apartments is in this area and offers apartments at a lower rate than Bracera Apartments. They have 1 bedroom units (\$1,700 or \$1,800), 2 bedroom units (\$1,900–\$2,500), and 3 bedroom apartments (\$2,100–\$2,200).
- There is a slightly higher housing density in the north-central portion of the city (3) which could be associated with the Hillcrest Mobile Home Park. Note that this area may be of interest as a supply of “naturally occurring” affordable housing that could be supported by City programs in the future.

With respect to the mapping presented in Exhibit 20, the improvement-to-land value analysis estimates the relative development potential of parcels based on the ratio of the parcel's assessed value and built structure(s). Parcels with greater improvement to land value ratios have lower redevelopment potential since the redevelopment is less likely to increase the parcel's value enough to return a profit for the developer. For example, a residential lot with a new, larger, more valuable house (higher improvement value) is less likely to be redeveloped than an adjacent lot with an older, smaller home (lower improvement value). Parcels with relatively low improvement values, such as vacant lots or lots with structures that are at the end of their useful lives or no longer meeting current market needs, often provide more profitable opportunities for redevelopment.

The high-level analysis presented in Exhibit 21 indicates where there is evidence of gentrification (a process of neighborhood change characterized by a loss of vulnerable populations and an increase in households with higher incomes). Displacement effects are often local in nature and can impact just a few square blocks. The best policy solutions to displacement risk are tailored to the push and pull factors specific to the experience of community members experiencing displacement.

This analysis provides a neighborhood-scale index of the relative displacement risk within Gig Harbor. A finding of low displacement risk does not mean no one is experiencing displacement. In an area with low displacement risk, some people may still be displaced out of their homes based on circumstances beyond their control. A finding of low displacement risk means that the neighborhood is not exhibiting changes associated with neighborhood-wide gentrification that typically accompanies the displacement of whole communities. These findings should be corroborated with and augmented by community input.

The displacement index used is based on a comparable metric used by the Puget Sound Regional Council (PSRC) on similar displacement assessments. This measure presents an alternative displacement methodology that focuses on three elements:

- **Social vulnerability**, which includes factors that would make it difficult for a household to find new housing in the area if they should be displaced from their current unit. This includes several measures of demographic characteristics that correlate with social vulnerability, including the share of households that rent, the BIPOC share of the population, and median income relative to the countywide median income.
- **Demographic change**, which measures change over time (e.g., 2010 to 2021) in the BIPOC share of the population and proportion of households with household incomes of less than 80% AMI and compares the level of change to the overall countywide change in those same characteristics.
- **Market prices**, specifically the change over time (e.g., 2010 to 2021) in median rents in occupied rental units to identify high and low rent areas along with areas that have high, moderate, or low rental price appreciation. This method assigns a score that describes the market status based on the combined factors of rents in 2015 and the change in rents between 2010 and 2021 (e.g., stable, appreciated, or accelerating).

This method includes many of the measures within PSRC's index but relates them differently to reveal their contribution to displacement risk. More details about the methodology for the assessment can be found in the [2023 SSHAP Racial Equity Analysis Report](#).

Significant findings from this review include the following:

- **A substantial portion of the city is not subject to broad displacement risks, although individual households may still be impacted.** Most of Gig Harbor's residential areas are in census tracts with low displacement risk relative to the county (census tracts 725.07, 725.09, 724.06, and 724.09). Low displacement risk is due to lower rates of social vulnerability and an increasing share of people of color and households with incomes less than 80% of AMI. Market prices suggest rental cost appreciation higher than countywide trends.
- **Previous displacement may have occurred in the northwest portion of the city.** The analysis indicates one area with evidence of possible displacement (census tract 725.04 in the northwest area of the city limits). This census tract is comprised mainly of McCormick Forest Park and McCormick Creek. This area has had more expensive housing that has continued to appreciate. A new subdivision on 61st Ave Ct makes it appear like a proportionally large influx of higher-earning households and a loss of households earning less than 80% of AMI.
- **There is a higher displacement risk in the southern-central portion of the city.** The analysis also indicates an area of higher displacement risk in census tract 724.07, approximately 21% of which falls within Gig Harbor's city limits. Most of this census tract lies south of Gig Harbor between Highway 16 and the shoreline of the Tacoma Narrows. The area has relatively higher rates of renter households than the countywide mean (fourth quintile) and evidence of fewer households in 2020 than 2010 with incomes less than 80% of AMI. Relative to other parts of Pierce County, the area had lower rents in 2015 that have seen high appreciation between 2010 and 2020.

Recommendations and Options for Future Action

As part of the SSHAP reporting, several recommendations were provided to the City to address issues of potential displacement over time. While many of these are programmatic in nature, there are targeted options that should be considered as part of the implementation of the Comprehensive Plan.

These include the following:

Housing Cost Burdens

- **Conduct additional community engagement with communities of color** to reveal specific barriers to housing affordability experienced by these groups. Policy and strategy updates should prioritize the needs and solutions expressed by this disproportionately impacted community for implementation.
- **Relax development regulations and/or waive fees** to incentivize affordable housing development.
- **Dedicate surplus or underutilized land** for affordable housing production.
- **Implement an inclusionary zoning (IZ) ordinance** to require new subdivision plats over a designated number of units to include income-qualified affordable housing.
- **Review and revise SEPA threshold exemptions.** Gig Harbor could reduce housing production costs by taking advantage of flexible thresholds for categorical exemptions beyond what is already in the code.
- **Change short subdivision limits.** Expand the number of lots that can be administratively approved in a new short subdivision to encourage a greater number of units per acre within the urban growth area. Per the GMA, the City can increase to a maximum of nine lots per short subdivision.
- **Add flexibility to design review.** Design guidelines on buffers, in particular, could be revised to make development more feasible.
- **Review impact fees for potential flexibility and/or waive fees for some housing types.** Affordable housing development, for example, could be made exempt from some fees.
- **Support middle housing by connecting property owners with lenders and stock designs.** The City could provide a fact sheet or webpage with resources on lending and designs for homeowners who may wish to develop ADUs or convert existing homes to duplexes or triplexes.
- **Consider adjusting minimum lot sizes for duplexes.** Duplexes would be more feasible if there were one minimum lot size for both single-family units and duplexes instead of requiring larger lots for duplexes. Duplexes would still have to meet other development regulations giving them the same overall buildable envelope as a single-family house on the same lot.
- **Consider removing the parking requirement for ADUs.** Many lots otherwise eligible for ADUs may not have space or budget for a separate parking spot.
- **Consider adjusting existing conditional use requirements** for ADUs, triplexes, and fourplexes (in some zones). The conditional use permit process and associated fees can be prohibitive to housing production.
- **Review permitting processes for potential improvements.** A slow and complex permitting process can be prohibitive to housing development.

- **Review frontage improvement requirements for potential flexibility.** For smaller developments, these requirements can be prohibitively expensive. If not already available, consider adding a fee-in-lieu option.
- **Review height limits in each zone for potential flexibility.** In the region more generally, developers mentioned height limits as a barrier to developing some housing types, including middle housing.

Displacement Risks

- **Require tenant relocation assistance.** The City could pass an ordinance that requires developers, public funds, or a combination of both to provide relocation funds for households displaced by new development. This could be limited to tenants earning below a certain income level.
- **Provide just cause eviction protections.** The City could pass protections that mandate that landlords provide tenants with a legally justifiable reason when asking tenants to vacate a property.
- **Pass a notice of intent to sell ordinance.** This would require owners of multifamily buildings to notify tenants and local housing officials in advance of a sale. The ordinance could be written to apply to buildings with rents below certain income levels.
- **Inform tenants when income-restricted housing becomes at risk of being converted** to market-rate status. Provide information on relocation options available.
- **Provide need-based rehabilitation assistance** or connect residents to state resources. This assistance helps qualifying households (such as senior residents and those with disabilities or low incomes) get favorable financing terms or tax abatements for home repairs and upgrades.
- **Provide information on Pierce County's property tax assistance program.** Residents who own their homes may struggle to afford property tax increases. Pierce County provides some exemptions for senior citizens and people with disabilities. The City could send mailers and/or provide information on the City website to connect residents to resources.

Overall, these recommendations should be explored during the implementation of the Comprehensive Plan to provide additional approaches to achieve affordable housing targets and prevent displacement.

B Transportation Element Technical Appendix



City of Gig Harbor 2024 Transportation Appendix B



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EXECUTIVE SUMMARY

Gig Harbor is a city rich in natural beauty. Over the past century, Gig Harbor has grown from its maritime roots to become a desirable residential and tourist destination. This Element aims to provide a 20-year vision for Gig Harbor's transportation system, which respects the community's history and character, supports anticipated growth in the region, and builds on Gig Harbor's momentum as an attractive community in which to live, work, and play by supporting safe and comfortable travel by all modes through 2044.

Guidance from City staff, the Planning Commission, stakeholders, and community members helped identify several priorities:

- Provide safe and complete connections to encourage active transportation and public health for all users;
- Plan a transportation system that efficiently accommodates growth;
- Prioritize transportation projects that connect and support strong, vibrant centers, as well as investments that connect the city to the region;
- Consider the environmental and financial sustainability of transportation investments; and
- Coordinate with a broad range of groups to ensure community understanding.

The Transportation Element sets a framework for building a transportation network that helps Gig Harbor realize its transportation vision. This document includes six chapters:

- **Chapter 1 – Introduction & Vision:**
This chapter describes the purpose of the Transportation Element and the planning requirements it needs to address. It also provides an overview of Gig Harbor's position in the region.
- **Chapter 2 – Transportation Context:**
This chapter describes the existing conditions for all travel modes in the existing transportation system. It also identifies current challenges and trends that may impact the transportation network in the future. Additionally, this chapter includes results from the concurrency analysis and future traffic forecasts.
- **Chapter 3 – Community Outreach:**
This chapter describes the outreach process conducted in 2024 as well as the extensive outreach conducted as part of the 2018 TE update, which also informed this plan.
- **Chapter 4 – Transportation Goals and Policies:**
This chapter explains Gig Harbor's vision for transportation and the goals that provide the foundation for the Transportation Element.
- **Chapter 5 – The Recommended Plan:**
This chapter presents a layered network concept to create a complete transportation system in Gig Harbor that accommodates all travel modes. It outlines how to support each mode and establishes the City's level of service standards. Additionally, it includes a capital plan to address identified needs and align with community values expressed during the planning process.
- **Chapter 6 – Implementing the Plan:**
This chapter evaluates Gig Harbor's financial conditions over the next 20 years and provides guidance on plan implementation.

To serve as a useful document for the community, including both City staff and the general public, this Transportation Element focuses on the City's vision and the projects and programs intended to meet that vision. Technical and supporting information are available in the [Appendices](#).





CHAPTER 1: INTRODUCTION & VISION

Gig Harbor, named so by Captain Charles Wilkes, is steeped in maritime history with roots in boat-building, lumber, and fishing. Over the past century, Gig Harbor has continued to grow, aided by the completion of the Tacoma Narrows Bridge. Though the city has seen unprecedented growth in the last 10 years, it remains dedicated to preserving its rich history for all to enjoy.

This Element provides a 20-year vision for Gig Harbor's transportation system, which respects the community's history and character, supports anticipated growth in the region, and builds on Gig Harbor's momentum as an attractive community in which to live, work, and play by supporting safe and comfortable travel by all modes through 2044.

PURPOSE

This Transportation Element provides a framework for developing a safe, balanced, and efficient multi-modal transportation system that aligns with the City's overall vision and serves anticipated growth. Guidance from City staff, the Planning Commission, stakeholders, and community members helped identify several priorities:

- Provide safe and complete connections to encourage active transportation and public health for all users;
- Plan a transportation system that efficiently accommodates growth;
- Prioritize transportation projects that connect and support strong, vibrant centers, as well as investments that connect the city to the region;
- Consider the environmental and financial sustainability of transportation investments; and
- Coordinate with a broad range of groups to ensure community input and understanding.

This Element outlines the policies, projects, and programs needed to achieve the City's vision for future mobility in and through Gig Harbor. As a key component of the City's 2024 Comprehensive Plan, the Transportation Element informs the development of the Capital Improvement Program by identifying the types of projects the City should undertake to support future travel trends.

REGIONAL COORDINATION

Gig Harbor's location in the region affects the demands put on its transportation system. The city is situated along Gig Harbor Bay in Pierce County, northwest of Tacoma. It is bisected by State Route (SR) 16, which connects to Interstate 5 (I-5), allowing for movement to and from regional destinations in Pierce, King, and Kitsap Counties.

Figure 1 shows the location of Gig Harbor in this regional setting.

Gig Harbor is influenced by many regional travelers and trends. Moreover, due to its proximity to state parks and its historic waterfront, Gig Harbor has become a popular tourist destination. Annual events such as the Maritime Gig Festival draw crowds to the city.

The City must coordinate its transportation planning with a variety of jurisdictions and agencies, including Pierce County, the Pierce County Regional Council (PCRC), the Puget Sound Regional Council (PSRC), and the Washington State Department of Transportation (WSDOT).





Figure 1: Regional Map

GROWTH MANAGEMENT ACT

Transportation planning at the state, county, and local level is governed by Washington's **Growth Management Act (GMA)** of 1990. The GMA requires that transportation planning be directly tied to the City's land use decisions and fiscal planning. This is traditionally accomplished through the adoption of the Transportation Element of the Comprehensive Plan. The GMA [\[RCW 36.70A.070 \(6\)\]](#) requires that the Transportation Element:

- Use land use assumptions to estimate travel demand.
- Assess multimodal level of service (LOS) impacts on state-owned transportation facilities.
- Inventory air, water, and ground transportation facilities, including transit and active transportation, for future planning.
- Establish multimodal LOS standards for local and state transportation systems.
- Forecast multimodal transportation demand for at least 10 years based on the land use plan.
- Identify and address deficiencies in transportation facilities or services below established LOS standards.
- Coordinate local system needs with state and regional plans.
- Develop a transition plan for ADA compliance, addressing accessibility deficiencies.

This Transportation Element Update fulfills this GMA requirement.

OTHER PLANS

Pierce County's Countywide Planning Policies (CPP) provide a framework for county and municipal comprehensive plans, including the City of Gig Harbor. The framework is intended to ensure that municipal and County comprehensive plans are consistent. The CPP must also be consistent with the Multicounty Planning Policies (MPPs) established in [VISION 2050](#), the regional planning guidance provided by the Puget Sound Regional Council (PSRC).

PSRC is the region's metropolitan planning organization made up of cities, towns, counties, ports, tribes, transit agencies, and major employers. PSRC has set MPPs for King, Pierce, Snohomish, and Kitsap Counties through VISION 2050, a planning strategy that lays out the long-term goals for growth management, environmental, economic, and transportation issues in the region.

To better accommodate geographical differences, VISION 2050 divides the region into the following categories, or regional geographies: Metropolitan Cities, Core Cities, High-Capacity Transit (HCT) Communities, Cities & Towns, Urban Unincorporated Areas, Rural, Resource Lands, Indian Reservation Lands, and Major Military Installations.

Gig Harbor is included in the Cities & Towns category which is defined as "communities with smaller downtown and local centers that may be served by local transit." Within the region, Cities & Towns are anticipated to accommodate 6 percent of population growth and 4 percent of employment growth by the year 2050.

VISION 2050 sets the following transportation goal for the region:

The region has a sustainable, equitable, affordable, safe, and efficient multimodal transportation system, with specific emphasis on an integrated regional transit network that supports the Regional Growth Strategy and promotes vitality of the economy, environment, and health.

The policies identified in VISION 2050 to achieve this goal are organized into the following categories:

- The Regional Transportation Plan
- Supporting the Economy
- Protecting the Environment
- Innovation

This Transportation Element is consistent with VISION 2050 priorities.

Additionally, given the status of SR 16 as a major transportation corridor that travels through Gig Harbor, this plan aims to coordinate with WSDOT to ensure that state facilities can adequately serve the region's needs.

CHAPTER 2: TRANSPORTATION CONTEXT

This chapter describes how people use Gig Harbor's transportation network today and how that may change over the next 20 years as the region grows. The way people travel is greatly influenced by the built environment, which includes land use and travel corridors; it also includes the key destinations people travel to, such as where they live, work, shop, and recreate, as well as an understanding of how people are traveling based on anticipated travel growth and travel mode data.

CITY PROFILE

Gig Harbor lies along the shore of the Puget Sound within Pierce County, situated alongside State Route 16, which connects the city to Pierce County and other regional destinations via the Tacoma Narrows Bridge. Embracing its maritime roots, Gig Harbor proudly identifies as the Maritime City and spans a land area of 5.95 square miles. As of the 2022 Census, the population of Gig Harbor was recorded at 11,917 residents.

DEMOGRAPHICS

A Transportation Element must address the diverse needs of the entire community. Therefore, understanding who lives in Gig Harbor and their varying mobility requirements is essential. Individual transportation needs can differ significantly based on personal circumstances. As Gig Harbor's population becomes more diverse, recognizing and addressing these unique needs is increasingly important. The following section explores the current demographics of the city's residents.

INCOME AND POVERTY

In 2022, the median household income in Gig Harbor was \$103,688, an increase of 8% over 2021. However, median incomes differ significantly by race and ethnicity. Households that identify as "White" make close to the citywide median income (0.4% less). Households that identify as "Asian alone" have a median household income of 9.1% more than the citywide median income, while American Indian and Alaska Native households have a median household income of 64.9% less than the citywide median income.

In 2022, 6.0% of the population of Gig Harbor was experiencing poverty. Of those experiencing poverty, 75.9% were female.

HOUSING

In 2022, 60.1% of housing units in Gig Harbor were owner-occupied, a decline from 63.4% the previous year. This ownership rate is lower compared to neighboring cities, Pierce County, and the national average.

RACE AND ETHNICITY

As of 2022, the racial and ethnic composition of Gig Harbor's population is as follows:

- White (Non-Hispanic): 81.9%
- Multiracial (Non-Hispanic): 6.2%
- Multiracial (Hispanic): 4.7%
- Asian (Non-Hispanic): 4.1%
- American Indian and Alaskan Native (Non-Hispanic): 0.7%





- Native Hawaiian and Other Pacific Islander (Non-Hispanic): 0.7%
- Black or African American (Non-Hispanic): 0.5%
- White (Hispanic): 0.5%
- Other (Hispanic): 0.2%

FOREIGN-BORN POPULATION

As of 2022, 5.6% of Gig Harbor residents were born outside the United States, reflecting a steady decline in the foreign-born population. Since 2015, this represents a roughly 36% decrease. Of residents born outside of the United States, 44.2% were born in Asia and 29.8% were born in Europe.

AGE

In 2022, the median age of Gig Harbor residents was 44.6 years. About 40% of the population is aged 55 or older.

POPULATION AND JOB GROWTH

Gig Harbor's Comprehensive Plan is consistent with the land use growth identified in Pierce County's growth allocations, which would add 1,000 additional households and 2,747 new jobs in the city by 2044. This is an 18% increase in households and a 21% increase in employment relative to 2020.

LAND USES AND KEY DESTINATIONS

Gig Harbor's zoning map, shown in **Figure 2**, reflects the types of activities and land uses that occur in specific areas of Gig Harbor. Zoning leads to clustering of like uses, such as shopping and other commercial destinations in downtown and along major roadway corridors, with other areas of the city limited to primarily residential development.



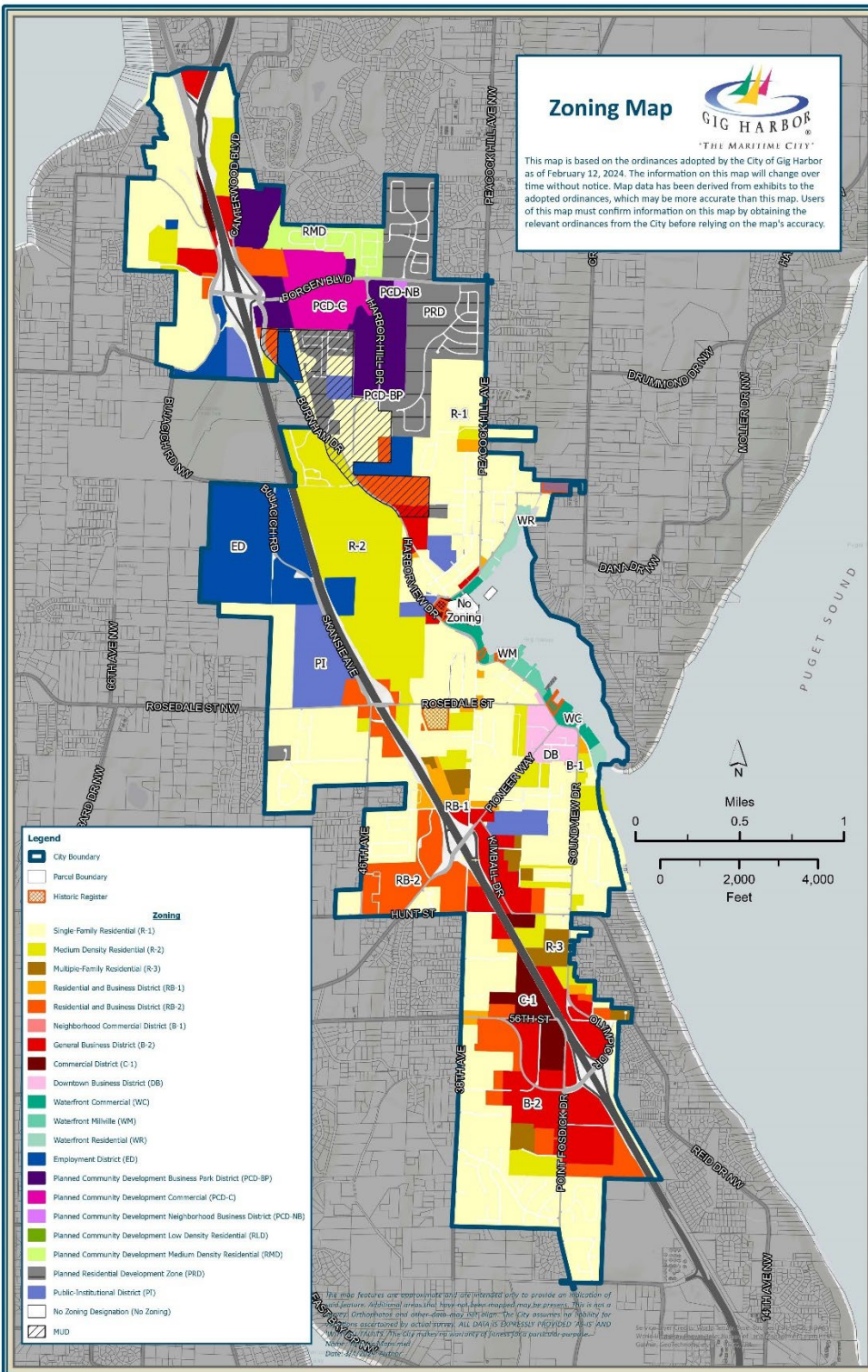


Figure 2: City of Gig Harbor Zoning Map

Source: City of Gig Harbor, 2024





CENTERS OF LOCAL IMPORTANCE

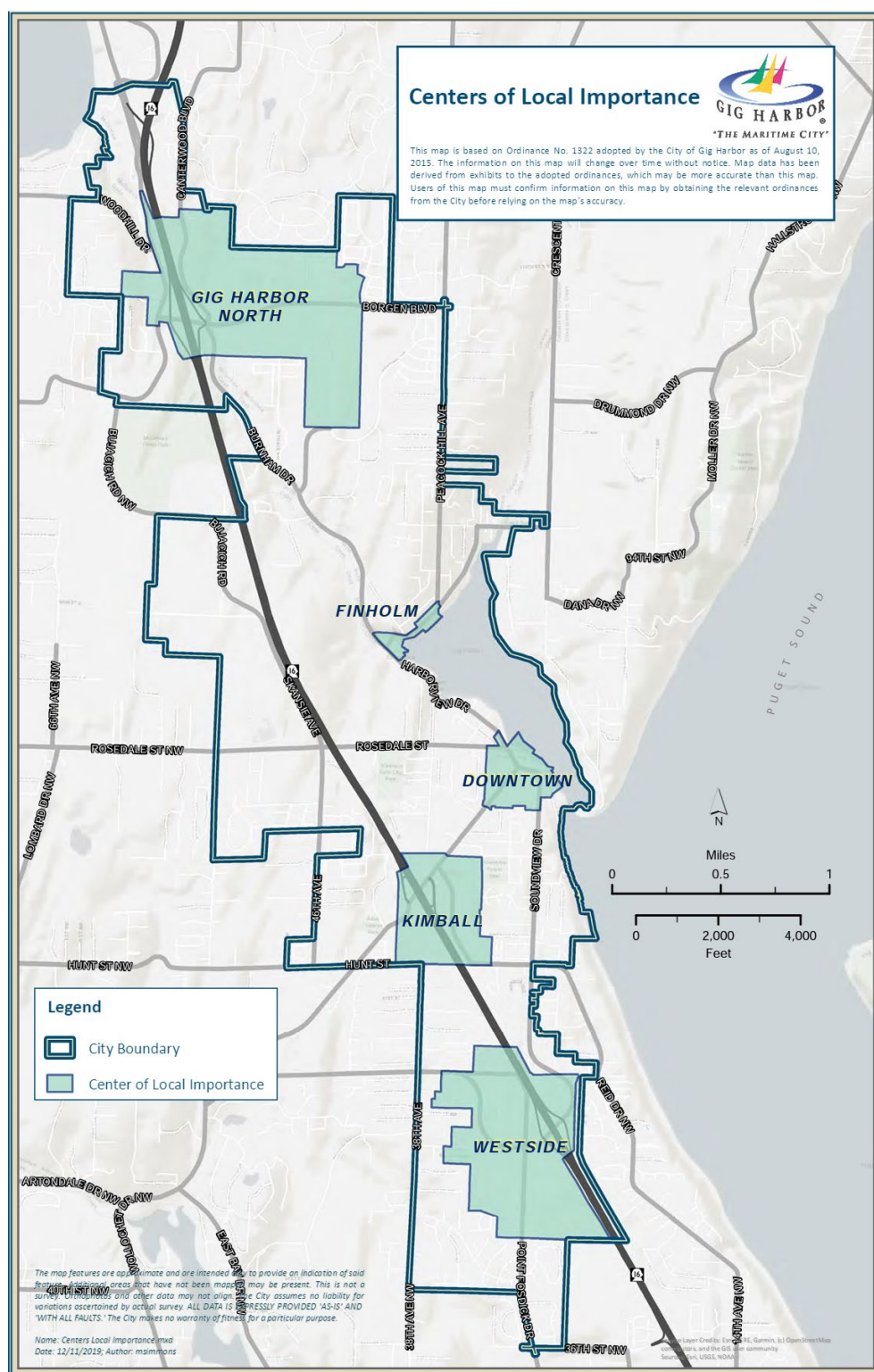
Gig Harbor has five Centers of Local Importance (CoLIs), planned for compact and mixed-use hubs that prioritize pedestrian-oriented development. These CoLIs attract a significant volume of travel across different modes and serve the commercial needs of Gig Harbor and the Key Peninsula areas. These CoLIs play a crucial role in shaping the character and functionality of Gig Harbor, providing a diverse range of services, housing options, and vibrant gathering places for residents and visitors alike.

The five CoLIs include:

- **Westside** – Westside serves as a local and regional retail gathering place, featuring Gig Harbor's highest intensity commercial development. It combines mixed-use spaces and multi-family residential housing. Notable establishments include restaurants, groceries, shops, a theater, banks, and a medical facility.
- **Kimball** – encompasses higher density residential area, low-income, and senior housing; a branch of Tacoma Community College; Gig Harbor Civic Center; Pierce Transit Park and Ride; and a hotel – all of which increase pedestrian use in the area.
- **Downtown** – a central gathering place for the community with seasonal events, shops and restaurants, parks, easy pedestrian access, and seasonal transit service.
- **Finholm** – small activity node is located by the Bay and features restaurants, a convenience store, and retail establishments. Surrounding the area are single-family homes.
- **Gig Harbor North** – a commercial hub that caters to the retail needs of the surrounding region. It is home to major retailers like Costco, Home Depot, Target, and various fast-food restaurants. Additionally, the St. Anthony's Hospital, the YMCA, and higher density single-family residential developments are present. The CoLI is intersected by the Cushman Trail, facilitating non-motorized connectivity to the city and region.

Figure 3 shows a map of the CoLIs.







In addition to the CoLIs, there are several other key destinations in Gig Harbor and the Urban Growth Area (UGA), which are mapped in **Figure 4** and described below. The UGA is an area designated within which urban growth will be encouraged and outside of which growth can only occur if it is not urban in nature.

EARLY LEARNING AND K-12 SCHOOLS

The Peninsula School District serves just over 9,000 students as of June 2023.¹ School District includes seventeen K-12 schools in the region. This includes two elementary schools that have been built since the last Transportation Element was adopted in 2018. Overall, six schools fall within the city limits of Gig Harbor and two are within the UGA:

- Discovery Elementary School
- Harbor Ridge Middle School
- Henderson Bay Alternative High School
- Gig Harbor High School
- Swift Water Elementary School
- Pioneer Elementary School
- Purdy Elementary School (UGA)
- Peninsula High School (UGA)

In addition to these public schools, Lighthouse Christian School, St Nicholas, Hosanna Christian School, Harbor Montessori School, Gig Harbor Academy and Harbor Christian Schools are private schools in the city. There are also several preschools and daycares throughout Gig Harbor.

Transportation networks surrounding schools can become congested at start and end times each day, as vehicles queue for pick-up and drop-off. Students can arrive at school by walking, biking, being dropped off, driving a personal vehicle for older students, or taking the school bus. The combination of the various modes during a compressed timeframe can lead to safety concerns. The City has prioritized the development of complete sidewalks to access schools, and has been constructing sidewalk infills, in some cases by constructing sidewalks on one side of the road instead of both.

TACOMA COMMUNITY COLLEGE

Situated within the Kimball CoLI west of SR 16, Tacoma Community College offers a wide variety of courses to the residents of Gig Harbor and the Key Peninsula region. The Running Start program attracts numerous students from Gig Harbor High School who opt to take classes at the college. Since there is no bus service available in this area, most students rely on car commutes to reach the campus, utilizing routes like Wollochet Drive, Hunt Street, or 38th Avenue.

PARKS AND RECREATION AREAS

The City of Gig Harbor owns 14 developed parks ranging in size from 0.06 of an acre to 20 acres. These parks include neighborhood parks, waterfront parks, and a Civic Center with a skate park and green. Parks attract active transportation users such as walkers, bikers, and skateboarders. They also attract users of all ages, so the safety of the transportation network surrounding parks is critical.

¹ Peninsula School District. 2017. "District Profile." <https://www.psd401.net/>.





CUSHMAN TRAIL

The Cushman Trail is a 6.2-mile regional, paved multi-use trail with three trailheads within the city, located at Borgen Boulevard, Hollycroft Street, and Grandview Street. This popular trail attracts walkers, bikers, and other active transportation users of all ages, running through the heart of Gig Harbor and providing access to several nearby schools and activity centers.

HOSPITAL

St. Anthony Hospital and Gig Harbor Medical Park serve the city and surrounding areas. St. Anthony Hospital provides inpatient and outpatient medical services as well as 24-hour emergency care. It is currently licensed for 80 beds but is undergoing an expansion. The hospital includes parking for 700 cars.² A bike lane and sidewalk on the north side of Canterwood Boulevard serve the hospital.

Gig Harbor Medical Park is located in the Uptown Shopping Center and provides a wide range of medical services including urgent care and day surgery. A bike lane and well-connected network of sidewalks serve the facility, though the nearest crossing across Point Fosdick Drive is 500 feet north of the facility.

RETIREMENT COMMUNITIES

Retirement communities, along with schools and parks, contribute significantly to travel by modes other than driving. Within these communities, many residents have ceased driving their own vehicles, relying instead on privately operated shuttles, public transportation, and walking (or motorized scooters, in some cases) to reach doctors' appointments, family and friends' residences, as well as shopping and dining destinations. In Gig Harbor, several retirement communities, such as Brookdale Gig Harbor, Heron's Key, Gig Harbor Court, Peninsula Retirement, the Lodge at Mallard's Landing, Rosedale Village, and Sound Vista Village, among others, are present.

OTHER KEY DESTINATIONS

The Gig Harbor Business Park is located on 97th Street just off Burnham Drive, which includes several industrial uses, such as Metagenics Corporation. Chapel Hill Presbyterian Church, which is located on a 10-acre parcel across the street from Discovery Elementary School on Rosedale Street, has large capacity and continues to pull the population from the region. It affects the congestion to Gig Harbor's transportation network before and after services.

² Arch Daily. 2010. "St. Anthony Hospital / ZGF Architects LLP." <http://www.archdaily.com/94063/st-anthony-hospital-zgf-architects-llp>



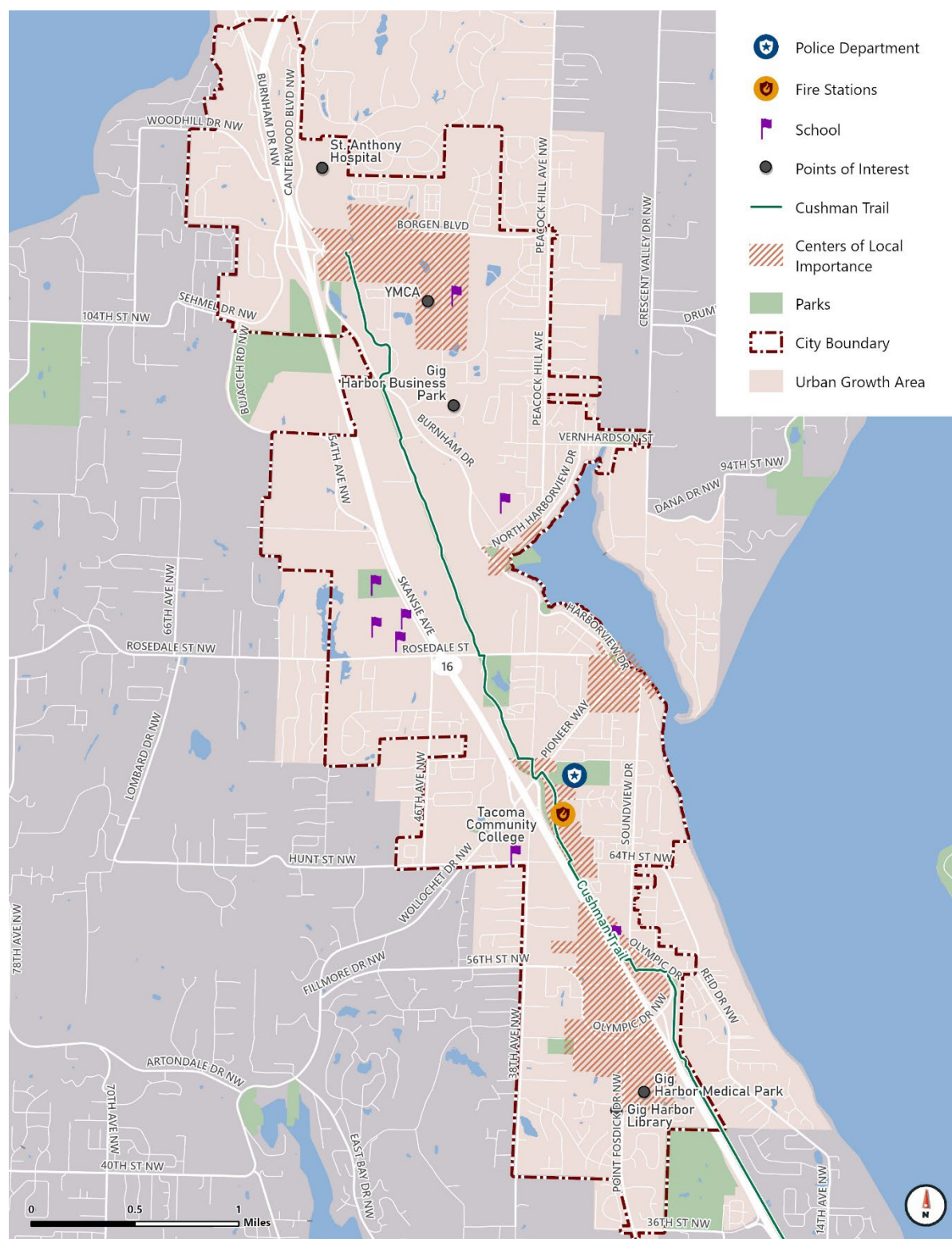


Figure 4: Key Destinations in Gig Harbor

Source: Fehr & Peers, 2024



SAFETY

Collision data was obtained from WSDOT to identify safety hotspots and overall collision trends for Gig Harbor. Data was analyzed for the period of January 2017 through December 2021. In total, 593 collisions occurred in Gig Harbor.³ A total of 161 injuries were reported, 14 of these collisions involved pedestrians, and 14 involved bicyclists. One fatality was recorded, which was a result of a rear-end collision. As expected, more collisions occur on higher volume streets, such as Borgen Boulevard, Olympic Drive, and Point Fosdick Drive. Collisions for all modes are shown in **Figure 5**, and collisions that involved people walking and rolling are shown in **Figure 6**.

³ Does not include collisions on State Routes.



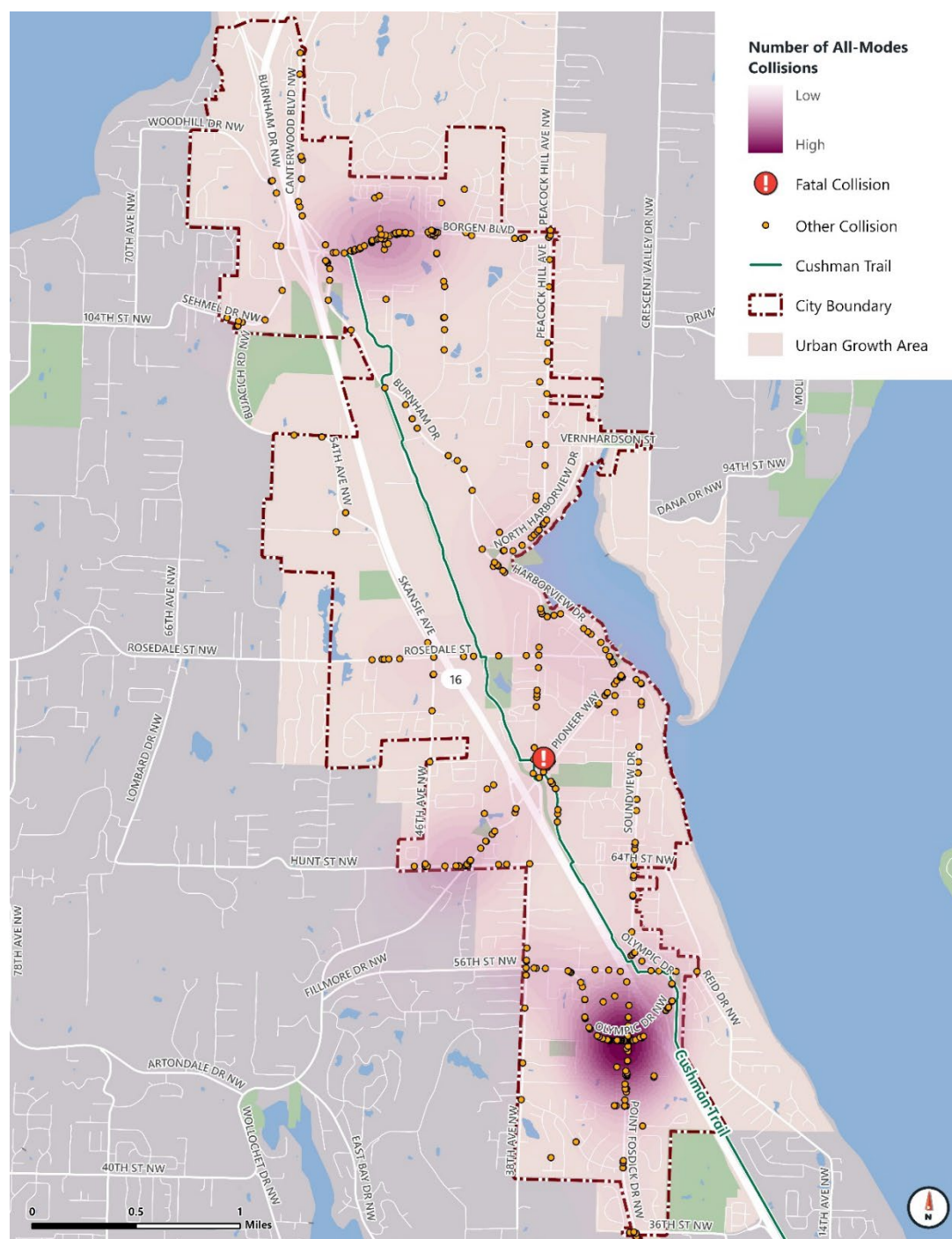


Figure 5: All Modes Collisions (Occurred January 2017-December 2021)

Source: WSDOT, 2021

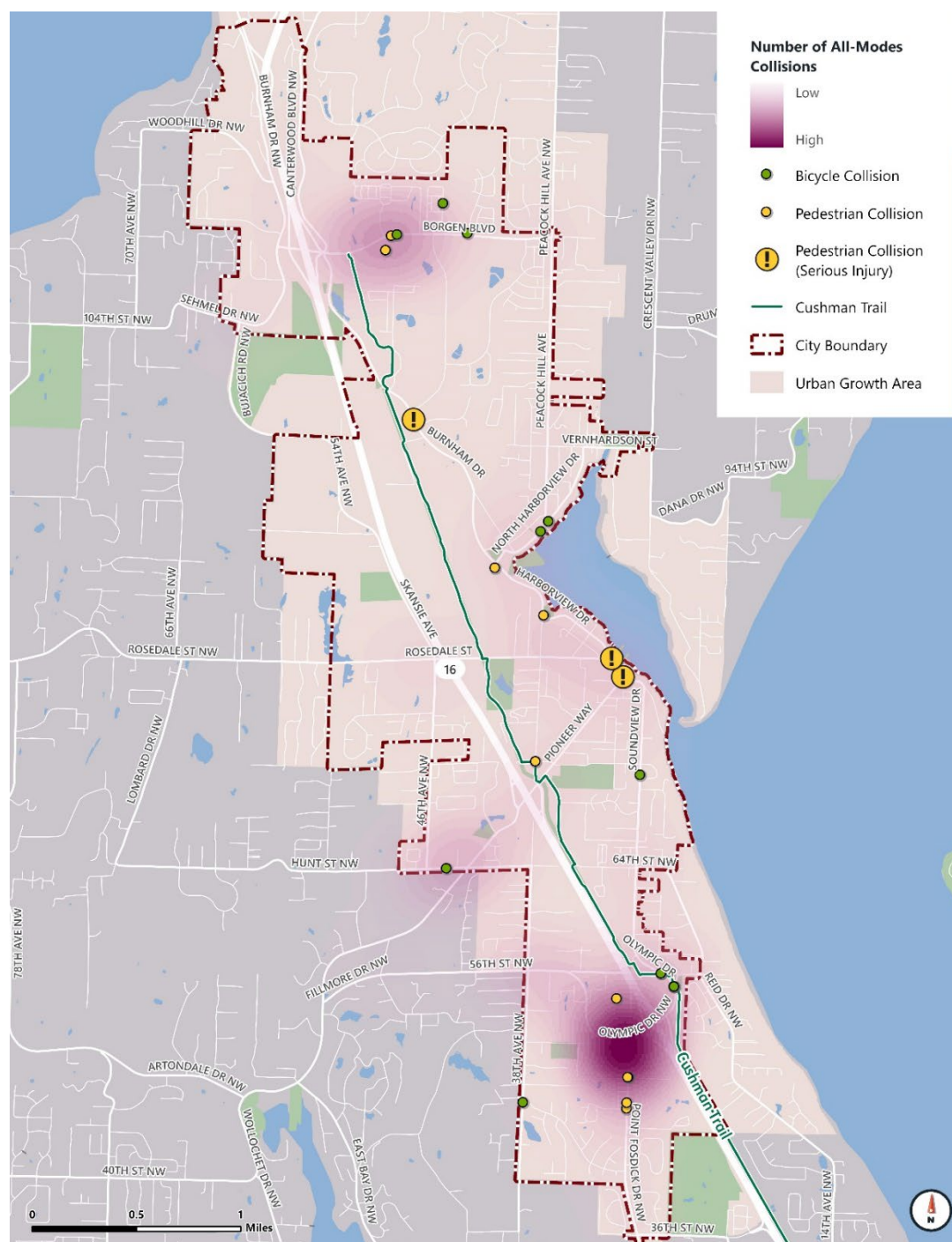


Figure 6: Bicycle/Pedestrian-Involved Collisions (Occurred January 2017-December 2021)

Source: WSDOT, 2021

EXISTING AND FUTURE CONDITIONS BY MODE

Gig Harbor accommodates various modes for getting around, including walking, cycling, public transit, freight transport, and driving.

STREET NETWORK

Gig Harbor's street network is comprised of roadways with varying vehicle capacity and accommodations for other modes of transportation. The street network is an essential backbone that connects all users to local and regional facilities. The city lacks a grid layout, leading to limited connectivity. This is mainly attributed to factors such as the area's topography, cul-de-sacs, private drives, dead ends, and other missing links, which are prevalent in the predominantly residential areas of Gig Harbor.

Gig Harbor is also bisected down the middle by SR 16 – a highway that carries commuters traveling to Tacoma, Kitsap County, and beyond – which is increasingly resulting in through traffic and congestion in the city. The interplay between traffic congestion on SR 16 and Gig Harbor's city streets is undeniable: regional traffic can spill onto Gig Harbor's streets when the highway is congested. Conversely, local trips in Gig Harbor often use SR 16 due to the lack of north-south street connections in the city. SR 16 further exacerbates the strain on east-west connectivity, as there are limited connections across it and those connections are often congested. Key interchanges that serve the city are located at Olympic Drive, Wollochet Drive/Pioneer Way, and Borgen Boulevard. While these interchanges provide convenient access to key destinations such as the Olympic Village and Uptown shopping centers, Downtown Gig Harbor, and the retail district along Borgen Boulevard, congestion near these interchanges remains a prominent issue.

Table 1 describes the different types of roadways in Gig Harbor, also called functional classification, and **Figure 7** maps their locations in the city. **Figure 8** shows the different traffic control devices within Gig Harbor.

Table 1: City of Gig Harbor Functional Classification

Roadway Type	Description	Example	Photo
State Route	State routes are managed by WSDOT, provide connections between cities, and carry high volumes of traffic. They are grade separated and have limited access through ramps.	SR 16	
Principal Arterial	Principal arterials tend to carry the highest volumes on the non-State system. They serve regional through trips and connect Gig Harbor with the rest of the region.	Wollochet Drive Olympic Drive Borgen Boulevard Point Fosdick Drive	
Minor Arterial	Minor arterials are designed for higher volumes, but they tend not to be major regional travel ways. Minor arterial streets provide inter-neighborhood connections.	Peacock Hill Avenue Burnham Drive Harborview Drive Pioneer Way Canterwood Blvd	

Roadway Type	Description	Example	Photo
Collectors	Collectors distribute trips between local streets and arterials and serve as transition roadways to or from commercial and residential areas. Collectors have lower volumes than arterials and must balance experience for all modes.	Rosedale Street Hunt Street Skansie Avenue 38th Avenue Grandview Street	
Local Roads	Local streets are the lowest functional classification, providing circulation and access within residential neighborhoods. Many local streets do not require sidewalks given their lower traffic volumes and speeds.	McDonald Avenue Woodworth Avenue Edwards Drive	

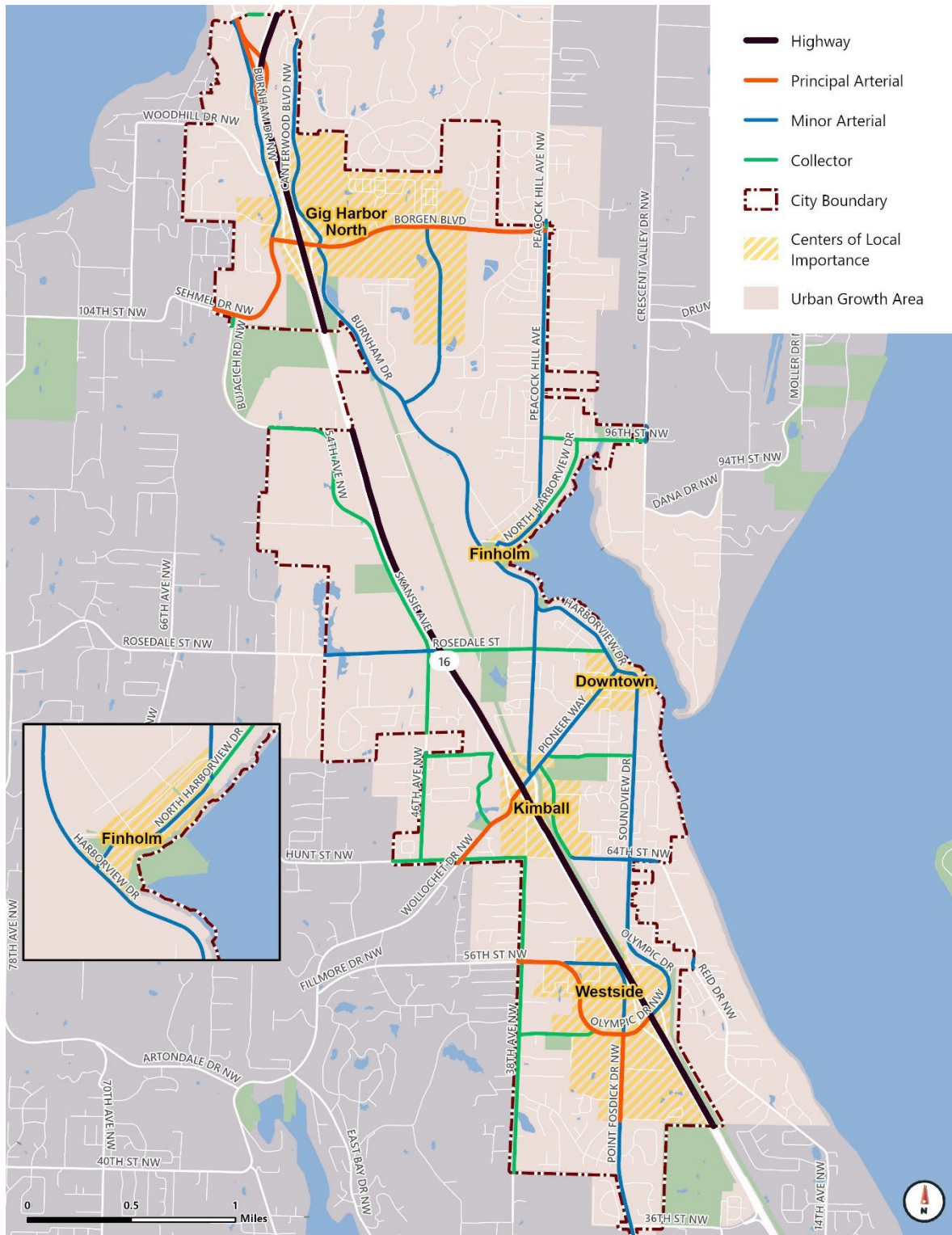


Figure 7: Functional Classification of Roadways in Gig Harbor

Source: Fehr & Peers, 2024

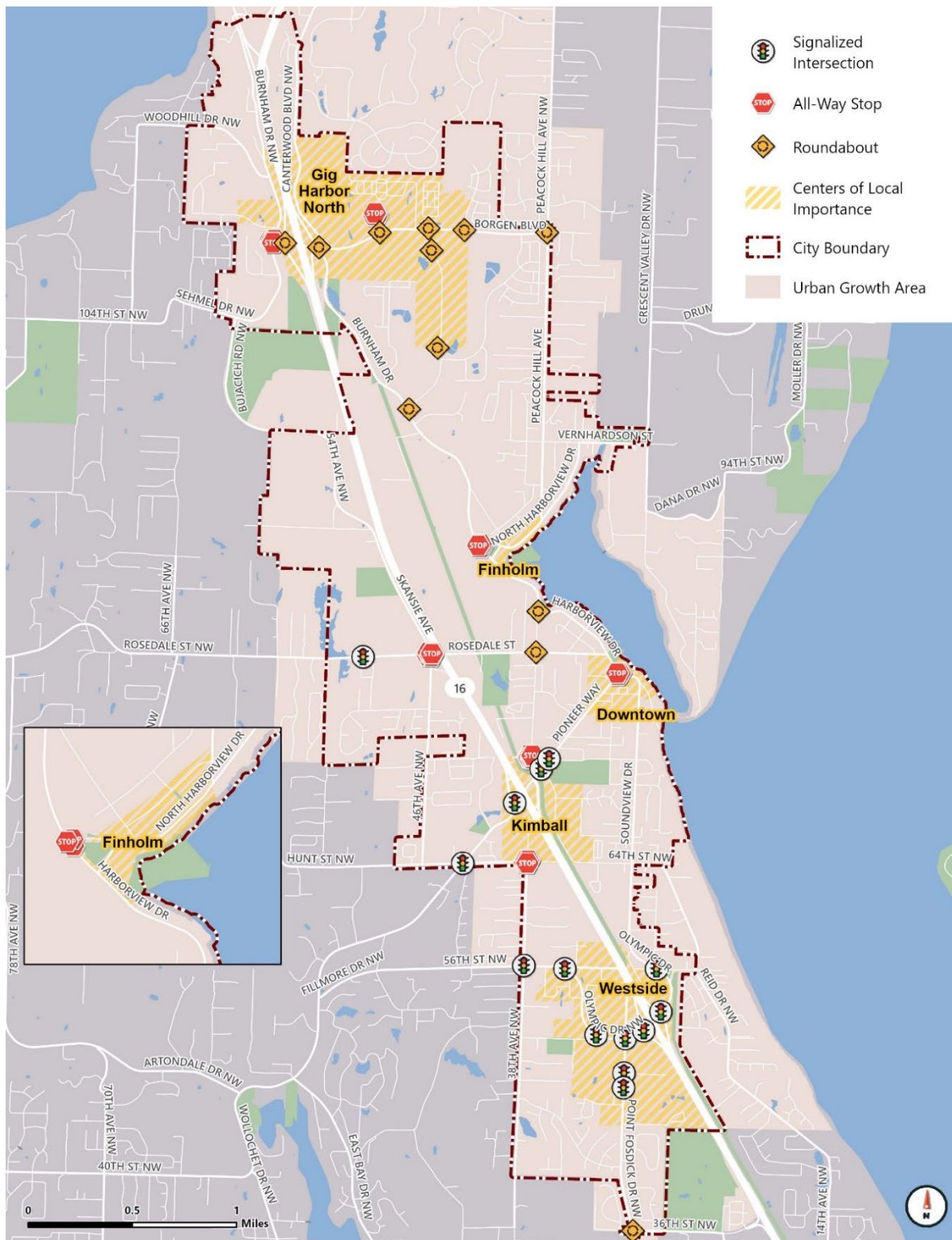


Figure 8: Traffic Control Devices in Gig Harbor at Functionally Classified Intersections

Source: Fehr & Peers, 2024

FREIGHT

Ensuring the smooth movement of freight is crucial for Gig Harbor, as it facilitates the delivery of goods to residents and enables the export of products across the region. To minimize heavy truck traffic on less-trafficked streets, specific routes known as "freight and goods routes" have been designated. The Washington State Department of Transportation (WSDOT) employs a classification system consisting of five categories to assess roadways based on freight tonnage. State Route 16 carries the highest freight tonnage annually, followed by Wollochet Drive. Recently, Burnham Drive south of Borgen Boulevard has transitioned from a T-4 classification to T-3 due to the increasing volume of freight. Other significant truck routes can be found in [Table 2](#), while the corresponding route map is illustrated in [Figure 9](#).

Table 2: WSDOT Freight Classifications in Gig Harbor

Freight Corridor	Description	Example in Gig Harbor
T-1	More than 10 million tons of freight per year	SR 16
T-2	4 million to 10 million tons per year	Wollochet Drive
T-3	300,000 to 4 million tons per year	Point Fosdick Drive, Olympic Drive, 46th Avenue, 56th Street, Bujacich Road, Sehmel Drive, Burnham Drive, Canterwood Boulevard
T-4	100,000 to 300,000 tons per year	Harborview Drive
T-5	At least 20,000 tons in 60 days	No streets classified

Source: WSDOT Community Planning Portal. <http://arcg.is/1ivD8W>.

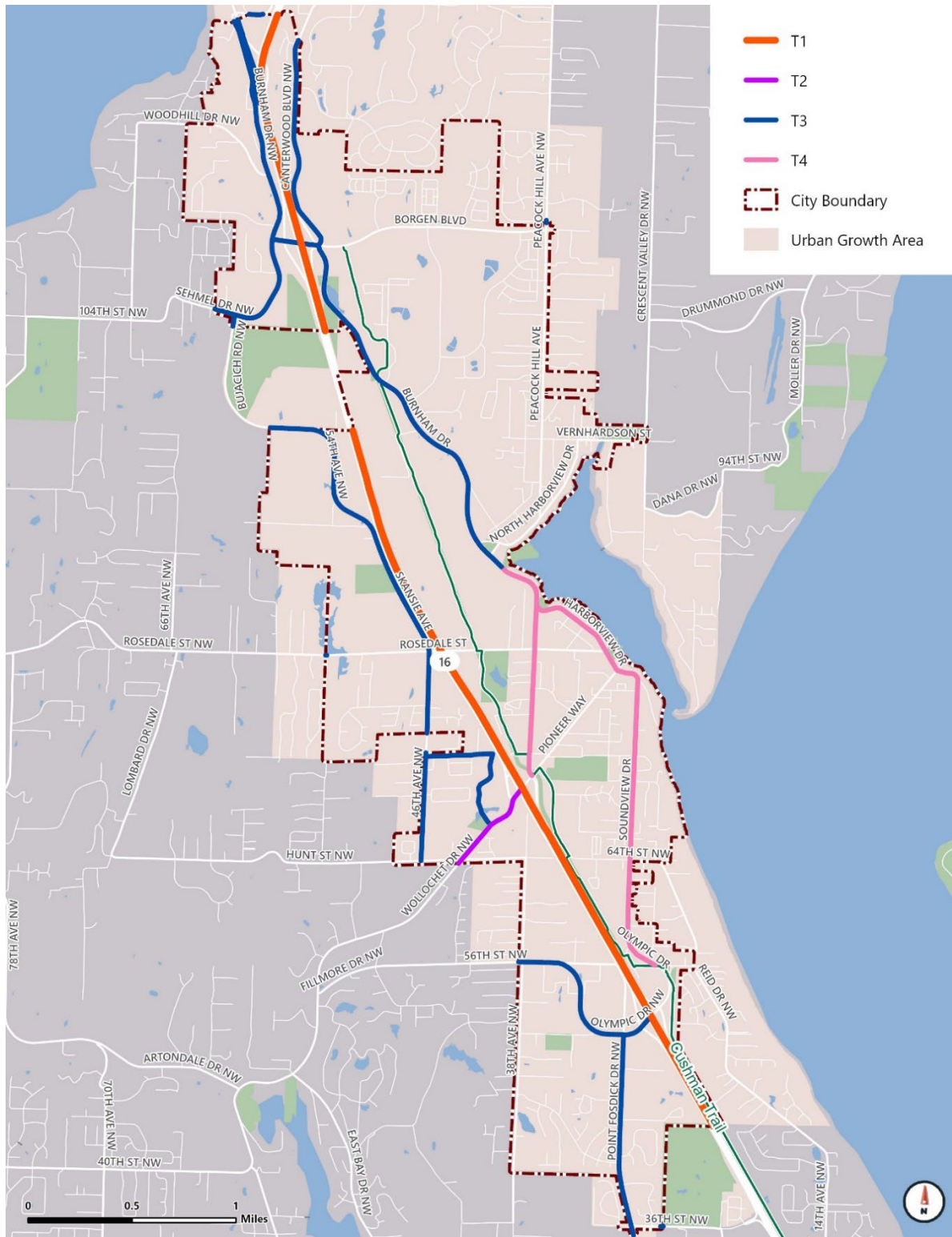


Figure 9: WSDOT Freight Corridors in Gig Harbor

Source: WSDOT, 2024



EXISTING VEHICLE CONGESTION DURING THE PM PEAK HOUR

The City of Gig Harbor conducted an analysis of intersections within the city and UGA. The purpose of the analysis was to evaluate the operational performance of these intersections during the PM peak hour, using a measurement called the Level of Service (LOS). The LOS grades provide an indication of peak hour congestion levels at an intersection by assessing the amount of delay experienced by vehicles.

The LOS grading system ranges from A to F, with each grade representing a different level of congestion. An intersection operating at LOS A signifies a smooth flow of traffic with minimal or no delays. On the other hand, an intersection operating at LOS F indicates severe congestion, causing significant delays for vehicles and exceeding the roadway's capacity.

Table 3 presents the definitions of each LOS grade, as established in the Highway Capacity Manual (HCM) Sixth Edition, published by the Transportation Research Board in 2016. The HCM serves as a standardized approach for evaluating the operational performance of roadway segments. Analyzing the LOS at various intersections provides valuable insights into peak hour congestion levels and performance of the roadway network within the city and UGA.

Table 3: Level of Service Definitions

Level of Service	Description	Control Delay (seconds/vehicle)	
		For signalized and roundabout controlled intersections	For unsignalized intersections
A	Free-flowing conditions	≤ 10	≤ 10
B	Stable operating conditions	10-20	10-15
C	Stable operating conditions, but individual motorists are affected by the interaction with other motorists	20-35	15-25
D	High density of motorists, but stable flow	35-55	25-35
E	Near-capacity	55-80	35-50
F	Over capacity, with delays	≥ 80	≥ 50

Source: Highway Capacity Manual, 6th Edition

The City's 2018 Comprehensive Plan identified LOS standards for the city's roadway network. It required LOS D or better operations at all functionally classified intersections; however, the City accepted a lower LOS standard in a few locations in recognition of right-of-way constraints where it is not possible to build an improvement that would meet the LOS standards for all modes:

- LOS E - Burnham/Borgen/Canterwood/SR 16 roundabout.
- LOS F - The "Harbor Area", shown in **Figure 10**, which includes the following intersections:
 - Harborview Drive & Austin Street
 - Harborview Drive & Pioneer Way
 - Harborview Drive & Rosedale Street
 - Harborview Drive & Soundview Drive

- Harborview Drive & Stinson Avenue
- N Harborview Drive & Peacock Hill Avenue

In this 2024 Transportation Element update, the City has decided to remove the intersections of Harborview Drive & Stinson Avenue and Burnham/Borgen/Canterwood/SR 16 from the LOS D-exempt list.⁴ Therefore, with this 2024 update, the City's LOS standard will be LOS D at all intersections except for:

- LOS F - The "Harbor Area":
 - Harborview Drive & Austin Street
 - Harborview Drive & Pioneer Way
 - Harborview Drive & Rosedale Street
 - Harborview Drive & Soundview Drive
 - N Harborview Drive & Peacock Hill Avenue



Figure 10: Harbor Area

Source: 2018 Comprehensive Plan

⁴ A new roundabout has recently been constructed at Harborview Drive & Stinson Avenue, improving current intersection operations to LOS A. At the Burnham/Borgen/Canterwood/SR 16 roundabout, the modeling analysis completed for the 2024 Transportation Element update indicates that the intersection is expected to maintain LOS D operations through the 2029 scenario, and therefore does not require an LOS exemption.

WHY DEFINE LOS F FOR CERTAIN INTERSECTIONS?

LOS E and F indicate systems which are near to or over capacity during peak hours. These conditions lead to increased congestion and travel delay for drivers. Although this measure seems counter-productive, the City is committed to mobility for all, which means that in addition to considering vehicular travel, it must also consider factors such as:

Cost: Maintaining LOS D operations everywhere would require millions in capital investment. This strategy would not only be impractical but could also hinder investments for other modes. More multimodal travel is expected in the Harbor Area, and therefore LOS F is allowed at five intersections as a fiscally practical and realistic approach to mitigating vehicle delay.

Right of way: Substantial right-of-way impacts, such as street widening, intersection modifications, and removal of parking can be challenging to overcome.

Other modes: Roadway improvements for vehicular travel may negatively impact other modes. For example, adding additional lanes will increase the amount of time it takes pedestrians and cyclists to cross the street, and contribute to an unsafe environment.

Local Identity: Some locations are of historical and cultural importance to the city. Widening roadways may detract from the local identity and sense of place that residents and visitors enjoy.

Growth Management Act requirements: The State's concurrency law stipulates that the City must be able to maintain its stated LOS policy in order to continue permitting development. Setting an LOS standard that is unrealistic for the above reasons would put Gig Harbor in jeopardy of being able to permit development, even within CoLIs, which are intended to provide more walkable, bike-able, transit accessible options. As such, this Element sets a realistic LOS standard at key intersections where the conditions above make

Figure 11 shows existing intersection LOS during the PM peak hour. Of the intersections analyzed, **six intersections (three within the city)** do not meet the current LOS standard, operating at LOS E or F, including:

Inside City of Gig Harbor:

- Soundview Drive & Hunt Street
- Wollochet Drive & Wagner Way
- Wollochet Drive & SR 16 Eastbound On-Ramp*

*While this intersection is within the City of Gig Harbor, it is owned and operated by WSDOT.

Outside City of Gig Harbor:

- Purdy Drive & SR 302
- SR 302/Purdy Drive & Goodnough Drive (south)
- 144th Street & 54th Avenue





At city-owned intersections, treatments at failing intersections should be considered to alleviate significant delays during peak hours:

- **Soundview Dr & Hunt Street/64th Street**, which operates at LOS E, is currently identified in the 2025-2030 TIP. This intersection is considered for a traffic signal to improve vehicle operations and construct safe non-motorized crossings.
- **Wollochet Drive & Wagner Way** is another intersection identified in the TIP, which currently operates at LOS F. A traffic signal is in design and will be installed at this intersection based on the findings of a recent traffic impact assessment (TIA) which determined that a traffic signal is the most effective solution for improving conditions at this location.

To comply with transportation concurrency requirements, these intersection capacity improvements should be implemented within the next six years.

Outside the city limits, three LOS-deficient intersections on key access routes to Gig Harbor have been identified. These intersections include Purdy Drive & SR 302 and SR 302 & Goodnough Drive, managed by WSDOT, as well as 144th Street & 54th Avenue, a Pierce County intersection. Although these intersections are mentioned for reference, they do not affect the transportation concurrency compliance for the City of Gig Harbor.

While the intersection LOS analysis method described above represents the typical approach for intersection operation assessments, the standard software, Synchro, includes a technical limitation that assumes vehicles move freely through each intersection, unaffected by congestion and queues from nearby intersections or ramp meters. As a result, these LOS results can sometimes be overly optimistic, especially in corridors where traffic backs up through multiple intersections, such as the Olympic Drive corridor from Point Fosdick Drive to the SR 16 interchange.

To address this limitation, additional planning work was conducted to capture congested conditions that are not reflected in standard LOS analysis. This alternative approach uses the volume-to-capacity (v/c) ratio to identify roadway segments at intersections where vehicle demand exceeds the available lane capacity, a condition known as "oversaturation." This method was applied to assess both current conditions and to forecast future congestion and is used for planning purposes only. The findings were used to inform the project list in Chapter 5.

Appendix A summarizes the existing intersection delay in greater detail.



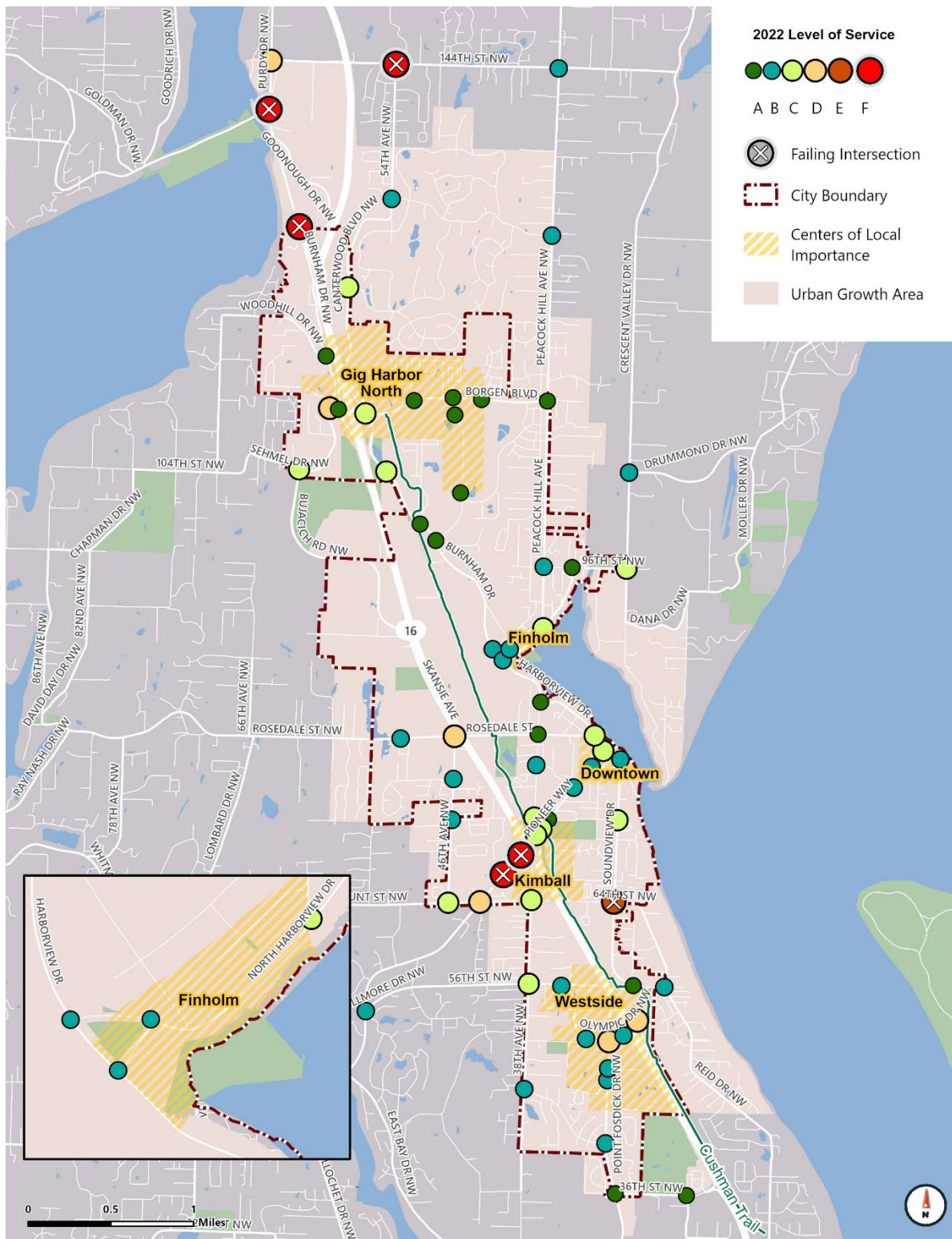


Figure 11: 2022 PM Peak Hour LOS

Source: Fehr & Peers, 2024

Note: LOS at intersections outside city limits or under WSDOT jurisdiction are for informational purposes only.



FUTURE VEHICLE CONGESTION DURING THE PM PEAK HOUR

As Gig Harbor grows, it is important to understand how this citywide and regional growth will impact Gig Harbor's transportation system. In addition to evaluating how intersections perform during current PM peak hours, the Gig Harbor travel demand model was used to forecast peak hour traffic volumes for 2029 and 2044.

CONCURRENCY SCENARIO (2029)

The GMA requires cities and counties to provide public infrastructure, including transportation facilities and services, concurrent with new development. For transportation, "concurrent" means that necessary improvements or plans must be in place when development happens, or there must be a financial commitment to complete these improvements within six years.

Transportation concurrency means that increased travel demand from new development should not cause intersection LOS to fall below the City's standards. If a proposed development would reduce LOS below these standards, the City must have an improvement at the failing intersection identified on the six-year Transportation Improvement Plan (TIP). These improvements, which may involve securing funding for projects, must be identified and planned for implementation within six years of the development permit. Or, if the City does not have a relevant project on their TIP, the development must be modified to reduce its expected travel demand or provide corrective transportation improvements.

The 2029 concurrency scenario was run to assess the potential impacts of development in the pipeline on transportation facilities in the City of Gig Harbor. By modeling this scenario, the City can identify areas where deficiencies may exist to identify improvements to be constructed in the next 6 years to meet concurrency standards.

Figure 12 presents the citywide intersection LOS for 2029, assuming the construction of 18 development projects currently in the pipeline as of 2024. It also assumes the completion of one transportation improvement project: a new traffic signal at the intersection of Wollochet Drive and Wagner Way, which was under construction at the time of this analysis. The 18 development projects included in the 2029 growth forecast were identified and verified by City staff. These developments were permitted but not fully occupied at the time of analysis. The pipeline growth is expected to add 355 new weekday PM peak-hour trips compared to the 2022 baseline.

Of the intersections analyzed, **seven intersections** are projected to fall below the current LOS standard by 2029, with **three intersections within the city** expected to operate at LOS E or F, including:

Inside City of Gig Harbor:

- Rosedale Street & Skansie Avenue
- Soundview Drive & Hunt Street
- Wollochet Drive & SR 16 Eastbound On-Ramp*

*While this intersection is within the City of Gig Harbor, it is owned and operated by WSDOT.

Outside City of Gig Harbor:

- Purdy Drive & 144th Street
- Purdy Drive & SR 302
- SR 302/Purdy Drive & Goodnough Drive (south)
- 144th Street & 54th Avenue





The two city-controlled intersections forecasted to fall below the current LOS standard already have improvements identified in the current TIP, which are described in detail in the **Existing Vehicle Congestion** section.

Appendix B summarizes the forecasted 2029 intersection delay in greater detail.



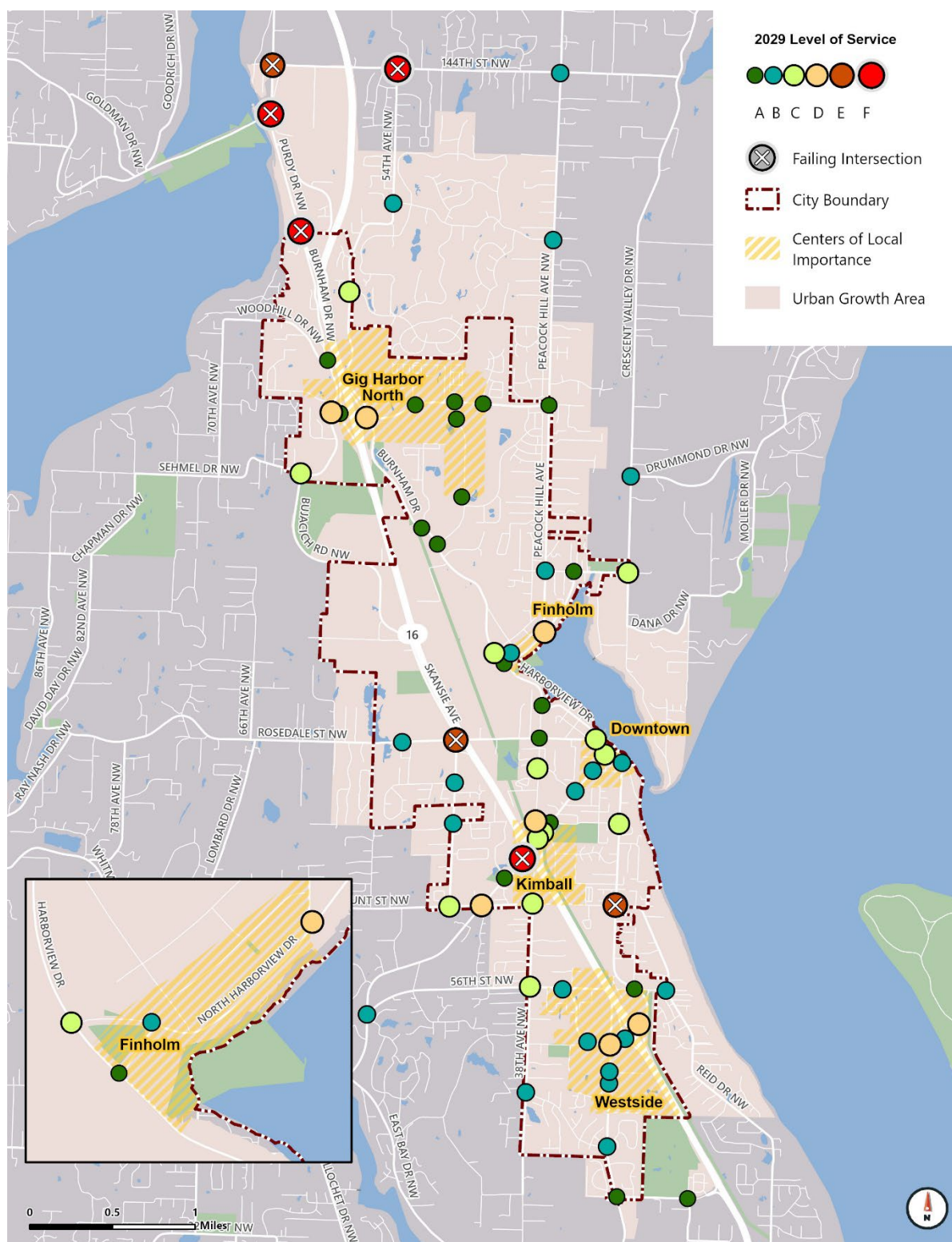


Figure 12: 2029 PM Peak Hour LOS

Source: Fehr & Peers, 2024

Note: LOS at intersections outside city limits or under WSDOT jurisdiction are for informational purposes only.

LONG-RANGE SCENARIO (2044)

Figure 13 shows LOS citywide for 2044, assuming development follows the Comprehensive Plan Land Use Element and assuming the completion of three transportation improvement projects which were funded and in design or under construction at the time of analysis:

1. **Wollochet Drive & Wagner Way:** New traffic signal (under construction at the time of analysis and also assumed in the 2029 Concurrency Scenario)
2. **Wollochet Drive & SR 16 Eastbound Ramp:** New right-turn lane on SR 16 Eastbound off-ramp (funded and in design at time of analysis)
3. **38th Avenue & 56th Street:** New roundabout (funded and in design at time of analysis)

The 2044 land use inputs included a total of 1,000 new dwelling units and 2,747 new employees in city limits, representing a 19 percent increase in dwelling units and a 23 percent increase in employment relative to 2022. In this scenario, new development is anticipated to generate 3,545 new weekday PM peak hour vehicle trips within city limits, a 19 percent increase relative to 2022.

Of the intersections analyzed, **fourteen intersections** are projected to fall below the current LOS standard by 2044, with **nine intersections within the city** expected to operate at LOS E or F, including:

Inside City of Gig Harbor:

- Sehmel Drive & Bujacich Road
- Rosedale Street & Skansie Avenue
- Soundview Drive & Hunt Street
- Stinson Avenue & Grandview Street
- Wollochet Drive & Hunt Street
- Hunt Street & Skansie Avenue
- Borgen/Burnham & SR 16 Westbound Off-Ramp*
- Wollochet/Pioneer & SR 16 Westbound On-Ramp/Stinson*
- Wollochet Drive & SR 16 Eastbound On-Ramp*

*While these intersections are within the City of Gig Harbor, they are owned and operated by WSDOT.

Outside City of Gig Harbor:

- Burnham Drive & Sehmel Drive
- Purdy Drive & 144th Street
- Purdy Drive & SR 302
- SR 302/Purdy Drive & Goodnough Drive (south)
- 144th Street & 54th Avenue

Appendix C summarizes forecasted 2044 intersection delay in greater detail. Furthermore, the long-term project list provided in **Chapter 5** includes roadway projects that would maintain the City's LOS standard through 2044, as well as ensure that other components of the city's roadway network offer sufficient capacity to handle anticipated future demand volumes.⁵

⁵ In addition to the PM peak hour intersection LOS standard, the City plans for transportation capacity by comparing existing and future traffic volumes to roadway capacities. This practice is most useful for identifying specific movements or approaches at intersections that are over capacity.

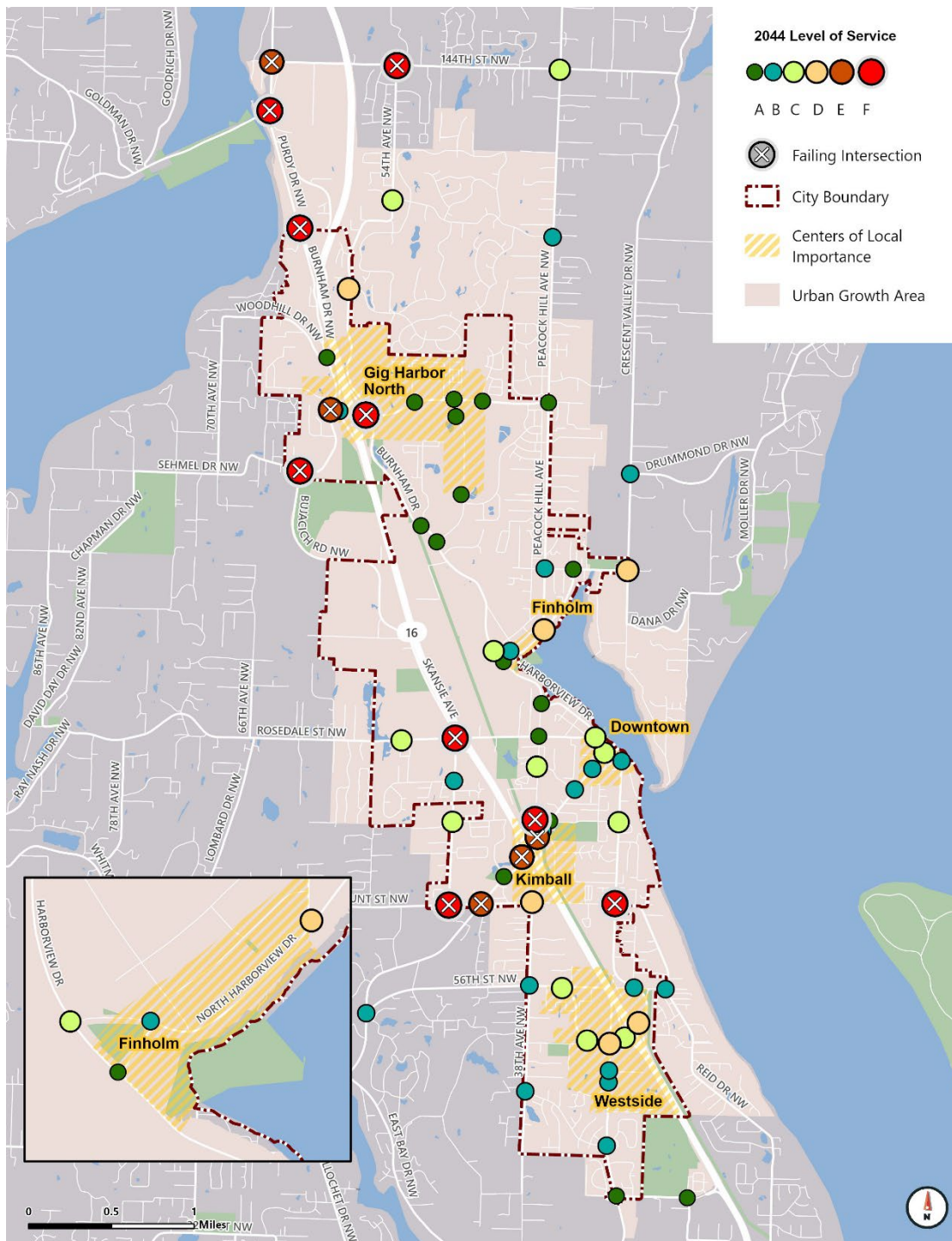


Figure 13: 2044 PM Peak Hour LOS at City Intersections

Source: Fehr & Peers, 2024

Note: LOS at intersections outside city limits or under WSDOT jurisdiction are for informational purposes only.

IMPACTS OF CITY GROWTH ON STATE FACILITIES

As Gig Harbor and the region continues to grow, traffic volumes will increase on SR 16, which is a Highway of Statewide Significance that serves as a critical link for Gig Harbor residents and employees to the rest of the region. WSDOT has set a level of service standard of LOS D for SR 16.¹ To understand the magnitude of change in SR 16 volumes related to Gig Harbor's growth, PM peak hour volume forecasts are shown below.

SR 16 Segment	Eastbound			Westbound		
	2022	2029	2044	2022	2029	2044
North of Borgen Boulevard	2,950	3,200	3,400	3,350	3,500	3,650
North of Pioneer Way/ Wollochet Drive	3,100	3,200	3,300	3,500	3,600	3,700
North of Olympic Drive	3,100	3,250	3,300	3,500	3,650	3,700
South of Olympic Drive	3,100	3,250	3,300	3,500	3,550	4,000

TRANSIT NETWORK

Pierce Transit and Sound Transit provide bus-based transit service in Gig Harbor. **Figure 14** maps the two Pierce Transit routes and one Sound Transit bus route, including stop locations, and these routes are also described in **Table 4**. Transit service between Gig Harbor and Tacoma is not easily accessible to many Gig Harbor residents. Route 595 caters to peak-period, weekday-only commuters with regular 9-to-5 jobs in Downtown Seattle and Downtown Tacoma. This limited schedule does not adequately serve individuals who have reverse commutes, work non-traditional hours, or otherwise need transit to access daily needs. There is a need for more frequent and reliable transit options to Seattle, Tacoma, and other main destinations for the benefit of Gig Harbor residents and workers. The Pierce Transit Trolley is well-utilized and helps address some of the transit needs, but there has been a decrease in service over time. Many in the community would like to see expanded service that operates year-round.

Pierce Transit is in the process of updating its long-range plan, which will have an impact on transit services in Gig Harbor. The City will actively collaborate with Pierce Transit to advocate for enhanced service and ensure that the community's needs are prioritized in future improvements.

Table 4: Existing Bus Routes within Gig Harbor

Bus Route	Description	Frequency	Schedule ¹
Pierce Transit Route 100 (Figure 15)	Route 100 runs between the Purdy Park & Ride north of Gig Harbor and the Tacoma Community College Transit Center. This route includes several stops along key corridors in Gig Harbor.	60 minutes	Weekdays: 7:15 AM to 8:15 PM Weekends: 9:45 AM to 5:45 PM
Pierce Transit Route 101 (Trolley) (Figure 16)	Route 101 travels between Peacock Hill Avenue & Borgen Boulevard and Uptown Gig Harbor Shopping Center. Along the way, it stops at the Finholm District, Downtown Gig Harbor, the Kimball Drive Park & Ride, and the Uptown Shopping Center.	60 minutes	<i>July 6th through August 31st only</i> Thursdays: 3:05 PM and 8:05 PM Saturdays: 12:05 PM and 6:05 PM
Sound Transit Express Bus Route 595	Route 595 is a Sound Transit Express Bus Route that travels between Gig Harbor and Downtown Seattle. The Kimball Drive Park & Ride is the only stop within Gig Harbor City limits, with additional stops in Tacoma at Narrows Park and Ride, TCC Transit Center Zone, and Tacoma Dome Station.	50 to 60 minutes	Weekdays: 5:00 AM to 6:53 AM to downtown Seattle 3:06 PM to 5:09 PM to Gig Harbor

1. As of September 2024.



Figure 15: Pierce Transit Route 100 (Gig Harbor Route)

Source: Fehr & Peers, 2024



Figure 16: Pierce Transit Route 101 (Pierce Transit Trolley)

Source: Fehr & Peers, 2024

PEDESTRIAN AND BICYCLE NETWORK

Walking and bicycling facilities are essential components of the city's multimodal transportation system. The current pedestrian and bicycle network in Gig Harbor can be seen in [Figure 19](#). While sidewalk connections in certain parts of the city are limited, with some sidewalks ending abruptly, the City has made significant efforts to provide sidewalks on one or both sides of most arterial streets, covering the downtown and Uptown areas, shopping districts, and some residential areas.

One notable community asset is the Cushman Trail ([Figure 17](#)), which is an off-street trail accessible to pedestrians and bicyclists of all ages and abilities. This trail features a 16-foot-wide pervious pavement with 4-foot gravel shoulders, offering a comfortable path for users. Along the trail, there are seating areas providing rest spots. The City has plans to extend the trail between Borgen Boulevard and Purdy to connect with the regional trail system, further enhancing its value.

Gig Harbor has constructed bicycle lanes on Borgen Boulevard and sections of Canterwood Boulevard, Rosedale Street, Soundview Drive, Point Fosdick Drive, Grandview Street, Olympic Drive, and North Harborview Drive. This bicycle network is largely connected by the Cushman Trail which offers access from one bicycle facility to another. However, even with bike lanes in place, some streets and larger intersections can be uncomfortable to navigate for many cyclists.



Figure 17: Cushman Trail

Source: Fehr & Peers, 2024

Additionally, Gig Harbor has three on-street trails: the Harborview Trail along Harborview and North Harborview Streets, the Finholm View Climb, and the Stanich Trail, which is the undeveloped section of Erickson Street. These on-street trails contribute to the overall pedestrian and bicycle network within the city.

The American Community Survey estimates commute mode share (**Figure 18**). The data indicates that only 2 percent of Gig Harbor residents walk to work. However, commute data are not the most accurate indicators of overall walking, as many residents in Gig Harbor work outside of the city and many walking trips are for purposes other than commuting.

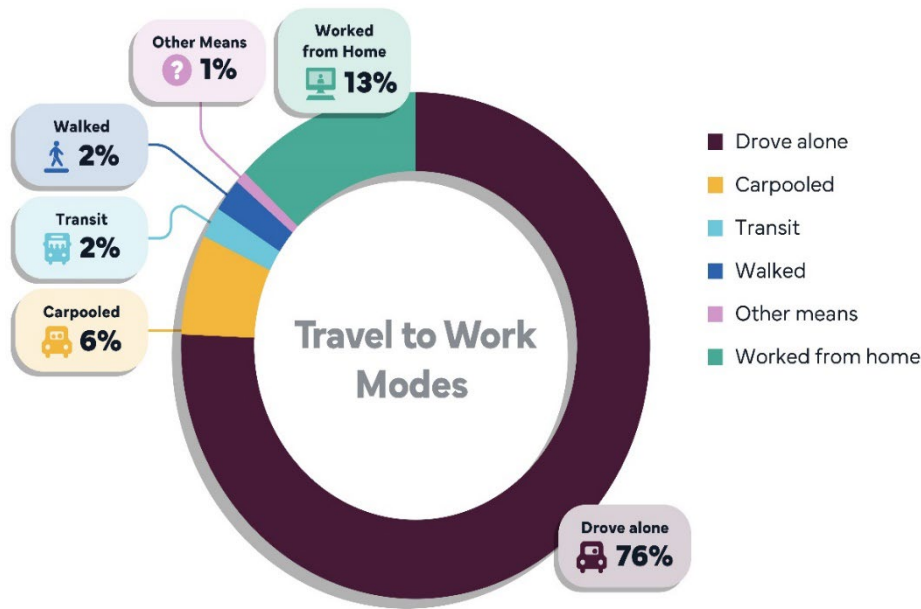


Figure 18: Travel to Work Modes for Gig Harbor

Source: ACS 5-Year Estimates Detailed Tables, 2021

Gig Harbor is dedicated to enhancing infrastructure to benefit all users. In June 2024, the City adopted Ordinance 12.24.040 which mandates the integration of “complete streets infrastructure” into Gig Harbor’s public streets as feasible. The purpose of this ordinance is to create a connected and inclusive transportation network for all users in Gig Harbor.

In 2021, Gig Harbor completed an [ADA Transition Plan](#) for transportation as required under Title II of the ADA. The City conducted self-evaluations of its existing facilities to determine whether they are readily accessible to and usable by individuals with disabilities. Based on this review, a program access plan was developed to address pedestrian ramp deficiencies. The plan identifies physical obstacles, outlines methods for removing barriers, sets a timeline for necessary modifications, and designates leadership roles responsible for implementation.

Furthermore, the City’s Active Transportation Plan (ATP) [Gig on the Go](#) outlines the mission to improve and expand walking, biking, and other non-motorized transportation options within Gig Harbor by creating a more connected, safe, and accessible transportation network for pedestrians, cyclists, and other active modes of travel.



OPPORTUNITIES AND CHALLENGES

The City of Gig Harbor is faced with significant challenges as it prepares for future growth and strives to establish a well-rounded, multimodal transportation network where people are less reliant on cars to get around. To address the barriers, the City will develop a smart, efficient, and achievable transportation system, using performance metrics aligned with the City's multimodal goals to ensure the efficient movement of people and goods.

In terms of pedestrian and bicycle infrastructure, while the Cushman Trail serves as a valuable resource for cyclists traveling north and south, the existing bicycle network in the city is limited, with missing links and insufficient separation between modes. These limitations hinder mobility and often result in increased reliance on private vehicles instead of walking or biking, even when trips are short, and those options would be preferable. To overcome these challenges, the City's goal is to establish safe and comprehensive connections for all users, making walking and biking viable choices throughout Gig Harbor.

To address transportation challenges, several roadway capacity and bicycle and pedestrian improvements have been identified as part of the [2025-2030 Six-Year Transportation Improvement Program \(TIP\)](#). These projects provide a glimpse into the connectivity barriers that exist in the city today, and which major intersections and corridors have been prioritized for near-term improvements.

Considering the anticipated growth in population across the city, the UGA, and the surrounding region, it is crucial to prepare for increased demands on the transportation network. This growth will inevitably contribute to additional traffic on arterials and impact the quality of life for Gig Harbor residents. To maintain and enhance mobility, the City will prioritize transportation projects that improve multimodal connections to CoLLIs, while also investing in connections between the city and the regional transportation systems.

Furthermore, Gig Harbor's transportation system does not operate in a vacuum: active coordination with various regional partners and stakeholders, including Pierce County, WSDOT, Kitsap Transit, and the Peninsula School District, is necessary to develop and maintain an efficient transportation system. This coordination ensures that residents, employees, and visitors have a positive experience while using the transportation network.

Safety remains a significant concern, with a particular focus on reducing pedestrian and bicycle collisions, as these vulnerable users require heightened attention. This Transportation Element emphasizes creating an inviting and equitable transportation system that encourages active modes of transportation while ensuring the safety and well-being of all users.

When it comes to funding, Gig Harbor, like many jurisdictions, faces challenges in financing transportation network improvements. Exploring alternative funding sources such as grants and private investments is crucial to supplement local funds and increase investment in transportation infrastructure. This Transportation Element should seek long-term sustainability, both financially and environmentally, by considering the full costs of planning, permitting, construction, and maintenance in transportation investment decisions. Additionally, the plan should include an update of the City's transportation impact fee program and active transportation plan to align with the multimodal vision, potentially making multimodal projects more financially sustainable, including sidewalks, trails, and bike lanes.





By addressing these challenges comprehensively and adopting a forward-thinking approach, Gig Harbor is committed to creating a transportation system that supports future growth, prioritizes safety, enhances connectivity, and provides sustainable and accessible options for all residents and visitors.





CHAPTER 3: COMMUNITY OUTREACH

The Gig Harbor community played a crucial role in shaping this Comprehensive Plan and Transportation Element update. Building on the extensive input gathered during the 2018 Transportation Element, the project team ensured that the 2024 update reflected the community's evolving priorities. Over the course of 2023 and 2024, more than a dozen outreach events were held as a part of the broader Comprehensive Plan update process. These included a kickoff meeting in May 2023, six focus group discussions, and multiple tabling events throughout the summer of 2023. These efforts prioritized aligning potential future projects with community preferences, maintaining a strong connection between the plan and local needs. The insights from these community engagement activities shaped the direction and content of this document.

SUMMARY OF 2018 OUTREACH

The community outreach for this update of the Transportation Element builds on the extensive feedback collected during the 2018 update. That outreach included interviews, a pop-up studio, "walkshops," and various other engagement activities, all of which shaped the direction and content of this document. For more information about the 2018 engagement activities and input received, see [Appendix D](#).

PLANNING COMMISSION AND CITY COUNCIL

The project team and city staff presented to the Planning Commission and City Council throughout the process to ensure they were kept apprised of community input and key project milestones. City staff presented to Planning Commission and Council multiple times in 2023 and 2024 to share updates on the overall Comprehensive Plan progress, and the project team presented to Planning Commission in September 2024 to focus on the Transportation Element updates.

WEBSITE AND ONLINE SURVEY

To promote transparency on upcoming short-term projects (2024–2030) and gather feedback on potential long-term projects, the project team developed an interactive project website and survey. The online survey was open for three weeks, during which the public was encouraged to participate through promotions on social media, the city newsletter, flyers, and the community groups' email listserv.





Figure 20: Promotional Flyer for Website and Online Survey

The website provided an overview of the need for public input in updating the Transportation Element and explained its role in shaping Gig Harbor's future. It included a map highlighting short-term projects that were informed by the 2018 Transportation Element update and emphasized the importance of gathering community feedback on the long-term project list.

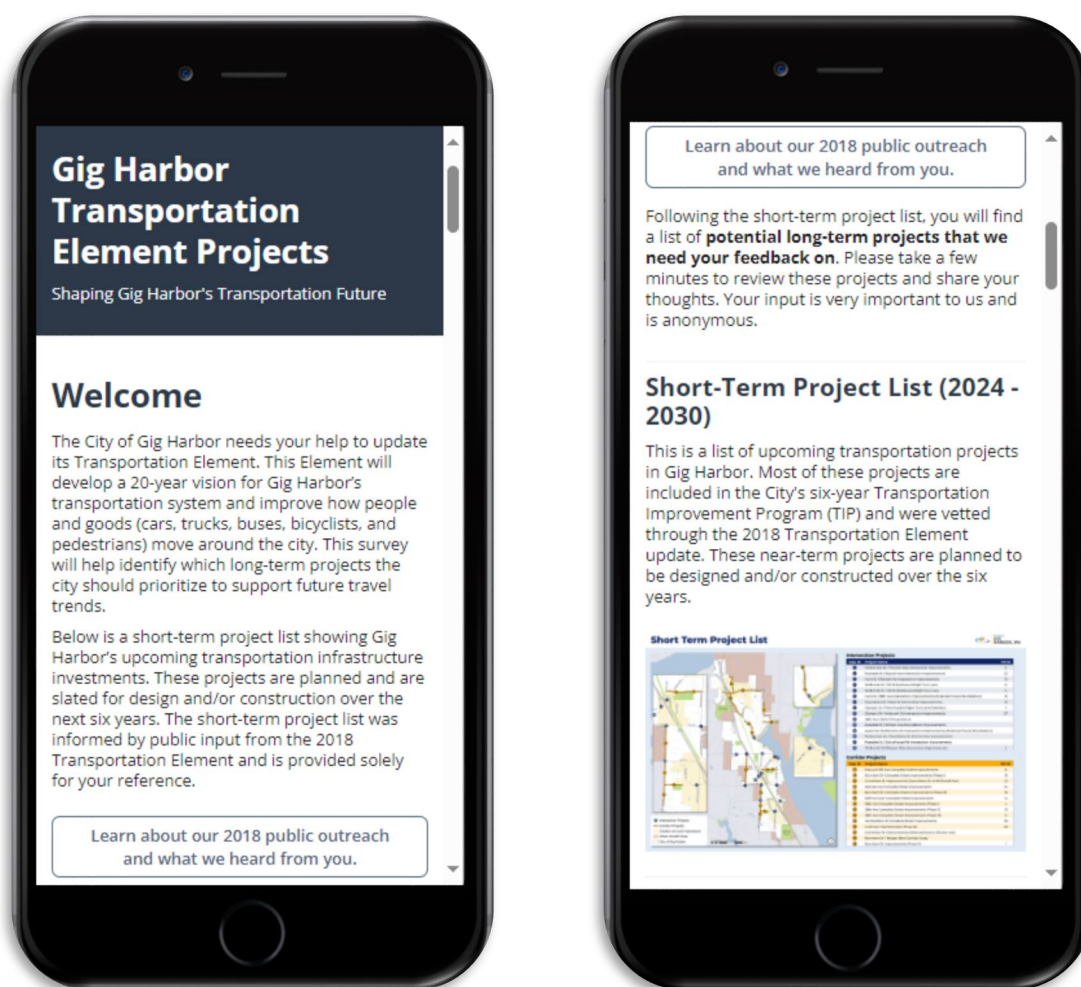


Figure 21: Community Outreach Website

This site featured detailed information about nine potential long-term projects, including their locations, visual renderings, and descriptions, and invited the public to rate each one in a survey (Figure 22). Survey participants were also asked to select which projects were their top two priorities and indicate their overall support for the potential long-term project list. Additionally, an open-ended section allowed users to suggest missing projects or offer further feedback on improvements they would like to see.

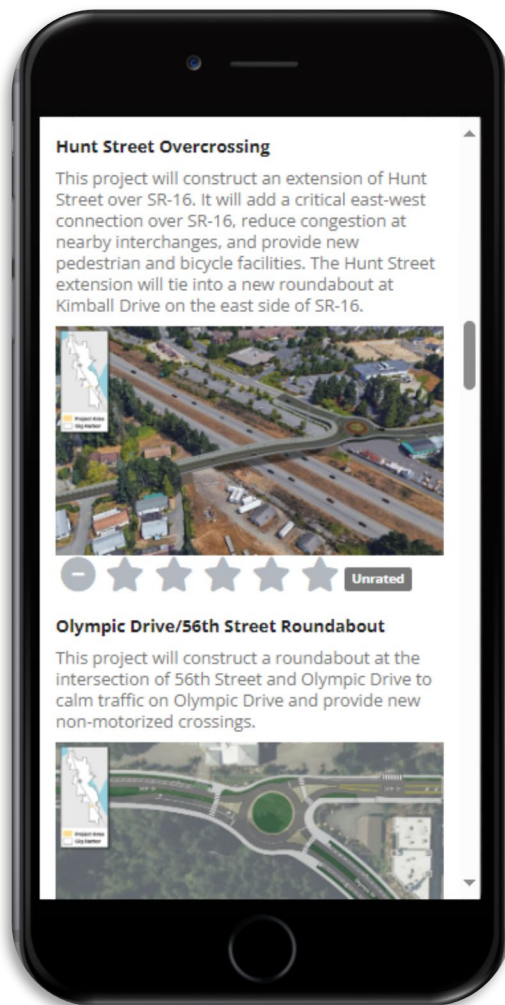


Figure 22: Survey Preview

SURVEY RESULTS

The survey received a total of 180 contributions.

- 85% of respondents **supported** the list of potential long-term projects.
- 13% of respondents **opposed** the list of potential long-term projects.
- 2% of respondents were **neutral**.
- The two projects with the highest support were the Wollochet Drive Interchange Improvements (43%) and the Hunt Street Overcrossing (32%).
 - Many respondents commented about traffic concerns at the SR 16 interchanges in Gig Harbor, so projects that improved existing interchanges, or the new Hunt Street Crossing over SR 16 ranked highly.
- The two projects with the lowest support were the Olympic Drive/56th Street Roundabout (5%) and Rosedale Street/Stinson Avenue Roundabout Improvements (9%).





- The write-in responses reflected conflicting opinions about roundabouts in general.
- The remaining projects with the most support were centered around sidewalk, intersection, corridor, and bicycle lane improvements.

For more information about survey results, see [Appendix E](#).



CHAPTER 4: TRANSPORTATION GOALS & POLICIES

Gig Harbor has established five goals to accomplish its overall vision for transportation in the future. The goals establish overarching priorities that serve the vision of this Transportation Element while policies lay out specific actions. The consolidated set of goals and policies are identical to those of the Transportation Element and are highlighted below.

Goal 1: Create a transportation system that is inviting and accessible for all community members, encouraging public health through active transportation.



Gig Harbor’s transportation network will provide safe and complete connections for all users, making active transportation modes like walking and biking reasonable options in all areas of the city.

Goal 4: Promote a transportation system that is sustainable over time, both financially and environmentally.



The City considers the full costs of planning, permitting, construction, and maintenance in its transportation investment decisions, as well as how these investments impact the environment.

Goal 2: Promote and plan for a transportation system that is smart, efficient, and achievable.



The City will plan a transportation system that efficiently accommodates growth.

Goal 5: Ensure the transportation system planning process and investment decisions are understood by the community.



The City’s transportation planning process and investment decisions are well-understood by the community. The City actively coordinates with a broad range of groups to develop and ensure operation of the transportation system.

Goal 3: Provide a transportation system that is effective in connecting centers to the regional transportation system.



Gig Harbor will prioritize transportation projects that connect and support strong, vibrant centers, as well as investments that connect the city to the region.



Goal 1: Create a transportation system that is inviting and accessible for all community members, encouraging public health through active transportation.

- Policy 1.1 Design, construct, and operate transportation infrastructure to serve all users safely and conveniently, including motorists, pedestrians, bicyclists, and transit users, while accommodating the movement of freight and goods, as suitable to each facility's function and location.
- Policy 1.2 Improve classified roadways to provide adequate capacity for present and future projected traffic loads, pedestrian and bicyclist activities.
- Policy 1.3 Enhance walkability in the Harbor Area and Centers of Local Importance through sidewalk widening and improved sidewalk connections, beautification, and preservation.
- Policy 1.4 Update and implement the Active Transportation Plan to provide inviting connections for pedestrians and bicyclists.
- Policy 1.5 Encourage additional pedestrian, bicycle, or shared vehicular, bicycle, and pedestrian connections in the city as development and redevelopment occurs to increase the ease of access and create useful and well-designed public ways.
- Policy 1.6 Require public and private transportation improvements to meet the most recently adopted Public Works Standards, which specify inclusion of non-motorized features in the construction and design of new or improved streets.
- Policy 1.7 Promote non-motorized connections to the Cushman Trail to improve connectivity between the trail and parks, schools, adjacent neighborhoods, and businesses.
- Policy 1.8 Work to increase the safety of the transportation system with appropriate design and, in the long term, support the state's "Target Zero" plan goal of zero deaths and disabling injuries.
- Policy 1.9 Implement pedestrian improvements through a combination of public and private investments by using the Priority Network, Active Transportation Plan (ATP), Complete Streets Ordinance, and ADA Transition Plan as guides.

Goal 2: Promote and plan for a transportation system that is smart, efficient, and achievable.

- Policy 2.1 Continue to analyze federal functional classifications of roadways to confirm they are consistent with new traffic volumes, community needs and the city's transportation vision for the future.
- Policy 2.2 Promote transportation investments that support transit and pedestrian oriented land use patterns and provide alternatives to single-occupant automobile travel.
- Policy 2.3 Partner with Pierce Transit to advocate for improved transit connections to key destinations, including the hospital, community center, and library.
- Policy 2.4 Pursue funding and support regional actions to develop an all modes crossing of SR 16 at Hunt Street.





Policy 2.5 Maintain roadway facilities to achieve the City's intersection Level of Service standard of LOS D or better, except for the following intersections identified within the Downtown Harbor Area:

- Harborview Drive & Austin Street
- N Harborview Drive & Peacock Hill Avenue
- Harborview Drive & Rosedale Street
- Harborview Drive & Pioneer Way
- Harborview Drive & Soundview Drive

The above intersections may be allowed to operate at LOS F consistent with the vehicular, bicycle, and pedestrian objectives identified in the Harbor Area.

Policy 2.6 Require traffic impact mitigation prior to transportation concurrency approval for any proposed development project that would degrade the LOS below the city's adopted standards. Mitigation shall be consistent with Gig Harbor's Municipal Code, Chapter 19.10 - Concurrency Management.

Policy 2.7 Maintain, update, and calibrate as necessary the city's traffic demand model to facilitate the preparation of annual capacity reports and concurrency reviews.

Policy 2.8 Work towards the development of a multi-modal transportation system that achieves the following LOS metrics:

- **Pedestrian LOS** – provide a minimum of LOS Yellow within the Pedestrian Priority Network, as defined in **Table 5** Table 5.
- **Bicycle LOS** – provide a minimum of LOS Yellow within the Bicycle Priority Network, as defined in **Table 6** Table 6.
- **Transit LOS** – partner with local and regional agencies to provide a minimum of LOS Yellow, as defined in **Table 7** Table 7.

Policy 2.9 Increase public awareness of the City's transportation demand management strategies, including non-motorized transportation and increased use of local transit.

Policy 2.10 Review and update, if necessary, right-of-way widths, pavement widths, shoulder requirements, bicycle accommodations, curb-gutter- sidewalk standards for major arterials, collectors and local streets.

Policy 2.11 Establish design standards, which provide for visually distinct roadways that provide increased pedestrian accommodations while providing efficient and cost-effective engineering design.

Policy 2.12 Review and update, if necessary, street construction standards, which implement the objectives of the city's Complete Streets Ordinance the goals and policies of the City of Gig Harbor Comprehensive Plan Design Element and the City Design Guidelines.

Policy 2.13 Work with Pierce County to require the design and construction of appropriate urban transportation improvements in the Urban Growth Areas adjacent to the city.

Policy 2.14 Continuously monitor and analyze individual intersection approach leg LOS to determine if a capacity-related intersection improvement project, whether completed through a private development project or City capital project, is necessary to remedy a localized deficiency at a



particular intersection approach leg. If it is determined that a capacity-related project is available that will remedy failing LOS at a particular leg of an intersection and the project will improve the overall intersection LOS significantly, the City shall consider such projects when generating the 6-year TIP project list.

Policy 2.15 Proactively address the transportation needs of planned developments by prioritizing equitable access for all community members. This includes exploring the feasibility of parking management programs, shared parking strategies, and/or subsidized transit pass programs, with an emphasis on supporting low-income and historically underserved communities

Table 5: Pedestrian Priority Network - LOS Standards

LOS Standards	Principal and Minor Arterials; Collectors (within CoLIs or 0.5 mile of a school)
	Pedestrian facilities* available on both sides of the street
	Pedestrian facilities available on one side of the street
	No pedestrian facilities available

*Pedestrian facility includes sidewalks and shoulders protected by a raised curb

Table 6: Bicycle Priority Network - LOS Standards

LOS Standards	Arterials	Collectors
	Shared use path or a buffered bike lane on both sides of street.	Conventional bike lanes on either sides of street or a shared use path.
	Conventional bike lanes on both sides of the street, or a shared use path or buffered bike lanes within 700 feet.	Fog lines on both sides of the street.
	None of the above facilities are provided, or facilities are on one side.	None of the above facilities are provided, or facilities are on one side.

Table 7: Transit Accommodation - Stop Amenities and Pedestrian Access

LOS Standards	Transit Stop Amenities	Pedestrian Access
	Provides high quality stop amenities (benches, shelters, garbage cans, lighting)	Sidewalks and marked crosswalks serving all stops
	Provides transit stop amenities where feasible	Sidewalks and marked crosswalks serving stops where feasible
	No amenities	General lack of sidewalks and marked crosswalks



Goal 3: Provide a transportation system that is effective in connecting centers to the regional transportation system.

- Policy 3.1 Promote and implement a network of local street and trail infrastructure that supports walking, bicycling, and transit use to enhance connectivity and physical activity for people of all ages and abilities.
- Policy 3.2 Prioritize investments in transportation facilities and services in CoLIs that support compact, pedestrian and transit-oriented development.
- Policy 3.3 Work with Pierce Transit to satisfy local travel needs, particularly between residential areas, the CoLIs, and major commercial areas along SR 16.
- Policy 3.4 Work with Pierce Transit to locate Pierce Transit Park & Ride lots in areas which are accessible to transit routes and local residential collectors.
- Policy 3.5 Work with the Harbor property owners to determine an effective parking plan, including the establishment of a local parking improvement district for the Harbor.
- Policy 3.6 Provide connections between commercial developments for vehicles, bicyclists, and pedestrians, when feasible.
- Policy 3.7 Implement transportation programs and projects that provide equitable access to essential services and opportunities—including hospitals, nursing homes, and community centers—while preventing or mitigating negative impacts to people of color, people with low incomes, and people with special transportation needs.

Goal 4: Promote a transportation system that is sustainable over time, both financially and environmentally.

- Policy 4.1 Re-evaluate the Land Use Element, LOS, and revenue sources when funding for projects falls short. Impact fees should be used to the extent possible under GMA to fund capacity project costs. Alternative revenue sources and/or LOS modifications should be considered before land use density changes are considered.
- Policy 4.2 Give high priority to maintenance and preservation of the existing transportation infrastructure.
- Policy 4.3 Implement programs and construct projects that reduce reliance on private vehicles, thereby reducing harmful vehicle emissions, avoiding or mitigating impacts to critical areas and wildlife, manage water quality, and providing a safe environment for people to live and travel in.
- Policy 4.4 Implement programs that help to meet and maintain federal and state clean air requirements, in addition to regional air quality policies. Also, support programs and projects that help to reduce Greenhouse Gas emissions consistent with state goals established in RCW 70.235.050 and RCW 70.235.060.





Policy 4.5 Support the development and implementation of transportation modes and technologies that are energy-efficient, improve system performance, and minimize negative impacts to human health.

Policy 4.6 Protect the transportation system against natural and manmade disasters, develop prevention and recovery strategies, and plan for coordinated responses by using transportation- related preparedness, prevention, mitigation, response, and recovery strategies and procedures adopted in the emergency management plans and hazard mitigation plans of the County and as well as the Washington State Comprehensive Emergency Management Plan.

Policy 4.7 Provide for an efficient storm drainage system in road design considering the width of road pavement needed to achieve levels of service and utilization low impact development techniques including pervious pavements and biofiltration.

Policy 4.8 Work with the Puget Sound Regional Council, Washington State Department of Transportation, Pierce Transit and neighboring jurisdictions in the development of transportation control measures and other transportation and air quality programs where warranted.

Policy 4.9 Reduce the environmental impact of the city's transportation system through expanding zero-emission vehicle infrastructure, with an emphasis on areas with high commercial activity and limited electric vehicle infrastructure.

Policy 4.10 Identify opportunities to increase electric vehicle infrastructure and active transportation options when planning transportation projects or developing new transportation programs and policies.

Goal 5: Ensure the transportation system planning process and investment decisions are understood by the community.

Policy 5.1 Coordinate planning, construction, and operation of transportation facilities and programs with the State, County, neighboring cities, Puget Sound Regional Council, transit agencies, and other entities. This coordination will be achieved by:

- a. Participating in the transportation- related activities of Pierce County and advisory committees;
- b. Working with other jurisdictions to plan, fund, and implement multi- jurisdictional projects necessary to meet shared transportation needs; and
- c. Making transportation decisions consistent with this Transportation Element and other regional plans.

Policy 5.2 Work with private property owners to improve connections for automobile and non-motorized travel.

Policy 5.3 Work with neighboring jurisdictions to ensure that new development outside of Gig Harbor does not unreasonably affect transportation systems, levels of service, and the quality of life.

Policy 5.4 Work with business leaders, private owners, and other local organizations to reach mutual transportation goals.





Policy 5.5 Continue to work with WSDOT to lobby for future state transportation monies to be used on City east/west connections that will help alleviate both SR 16 congestion as well as City interchange congested areas.

Policy 5.6 Actively engage the public, especially historically underserved populations, during all phases of the development/update/improvement of a transportation service or facility to identify and reduce negative community impacts.



CHAPTER 5: THE RECOMMENDED PLAN

Gig Harbor envisions a future transportation system that serves all users and modes of travel by offering a safe and robust network of sidewalks, trails, bicycle facilities, intersections, and roadways. This chapter describes Gig Harbor's vision for its future transportation network and the needed infrastructure to achieve this vision.

This Element provides a 'layered' transportation network, which focuses less on providing vehicular capacity and more on accommodating all modes of travel. While some roadway improvements are needed to meet the City's vehicular LOS standard, many of the infrastructure enhancements described in this chapter focus on providing safer and more complete facilities for walking, bicycling, and riding transit in order to improve access and mobility for all roadway users.

INTRODUCTION TO THE LAYERED NETWORK

It can be a challenge for a single roadway to satisfy the demands and expectations of all modes at any given time. In response to this challenge, the City of Gig Harbor has adopted a layered network approach that focuses on how the city's transportation network can function as a system to meet the needs of all users. In such a system, individual travel modes are prioritized on different facilities throughout the overall network. **Figure 23** illustrates the concept of a layered network.

The City will implement this layered network through a system of modal networks that define each street's user priorities and associated infrastructure needs.



Figure 23: Layered Network Concept

THE RECOMMENDED PLAN BY MODE

Streets in Gig Harbor serve different travel purposes, and the modal networks therefore prioritize a different balance of users on each corridor. Determining how the entire transportation network fits together in Gig Harbor requires identifying desirable streets for each mode, combining them to locate overlaps, and then assigning priority to certain modes. The following sections outline the networks for each mode and establish their LOS standard.

INTRODUCTION TO MULTI-MODAL LEVEL OF SERVICE

The following sections define LOS for various modes of transportation. As described in Chapter 2, the most commonly used metric of transportation performance is vehicular LOS, as defined by the Highway Capacity Manual (HCM). LOS for auto and freight is reported in an A-to-F letter scale, which represents the amount of delay (measured in seconds) experienced by motorists at intersections. However, this metric does not consider how the system is performing for other modes of transportation, such as walking, cycling, and transit.

The experience of these other modes is often not defined by a metric like congestion or delay. Factors like the quality of built environment, including the presence of dedicated facilities and buffering from vehicle traffic, tend to be more indicative of how well these modes are performing for Gig Harbor residents. As such, LOS for these modes assesses existing infrastructure available for these users and identifies areas of the transportation system that are not safe or comfortable to navigate. LOS for pedestrians, bicycles, and transit is reported as red, yellow, and green. LOS Red indicates locations that need to be addressed due to a lack of dedicated amenities; LOS Yellow indicates the City's minimum standard for providing facilities for each mode; and LOS Green is aspirational and provides a long-term goal for the City.

PEDESTRIAN PLAN

Gig Harbor's pedestrian infrastructure varies across the city. While some areas boast nearly complete sidewalk coverage, other areas suffer from gaps that detract from a safe, continuous walking environment. Coverage is particularly critical on arterial streets, where traffic volumes and speeds are higher, as compared to local streets that generally experience lower traffic and speeds, allowing for easier pedestrian movement. Dense commercial areas and streets serving schools, parks, and churches are also key locations where safe pedestrian facilities are essential, as these areas tend to attract a larger number of vulnerable users.

To guide improvements, the City has established a Pedestrian Priority Network, which focuses on all principal and minor arterials, as well as collectors located within a CoLI or within a half-mile of a school. By prioritizing





pedestrian accommodations on these streets, the City aims to make walking easier and safer in and around major destinations. In addition to ensuring the presence of sidewalks or protected shoulders, safe pedestrian crossings are emphasized, particularly in downtown areas and within a quarter-mile of schools.

PEDESTRIAN LOS

The City uses LOS standards to measure pedestrian accommodations within the Pedestrian Priority Network. **Table 8** outlines the LOS standards, which assess whether streets offer pedestrian facilities on both sides, one side, or lack them entirely.

The City’s Public Works Standards already require all new or improved public roadways to have sidewalks on both sides. Additionally, in June 2024, the City adopted **Ordinance 12.24.040**, mandating the integration of “complete streets infrastructure” into public streets where feasible, reinforcing the City’s commitment to pedestrian safety and accessibility.

Table 8: Pedestrian Priority Network – LOS Standards

LOS Standards	Principal/Minor Arterials; Collectors (within CoLI or 0.5 mile of school)
	Pedestrian facilities* available on both sides of the street
	Pedestrian facilities available on one side of the street
	No pedestrian facilities available

* Pedestrian facility includes sidewalks and shoulders protected by a raised curb

To achieve the highest level of pedestrian accommodation (LOS Green), all LOS Red and Yellow streets, as indicated in **Figure 24**, must be upgraded. Achieving LOS Yellow would mark significant progress in building out the pedestrian network, as it would involve improving all LOS Red streets. The City’s minimum standard for the Pedestrian Priority Network is LOS Yellow.

[Gig on the Go](#), Gig Harbor’s 2018 Active Transportation Plan, identifies a list of short-term and long-term projects that will help fill gaps in the pedestrian network and would improve the LOS of roadway segments.

PRACTICAL CONSIDERATIONS

The City recognizes that achieving pedestrian LOS Yellow may not be feasible everywhere shown in the Pedestrian Priority Network due to funding constraints, right of way needs, sensitive habitats, and topography. However, by setting this LOS standard, the City provides a vision for future pedestrian connectivity.



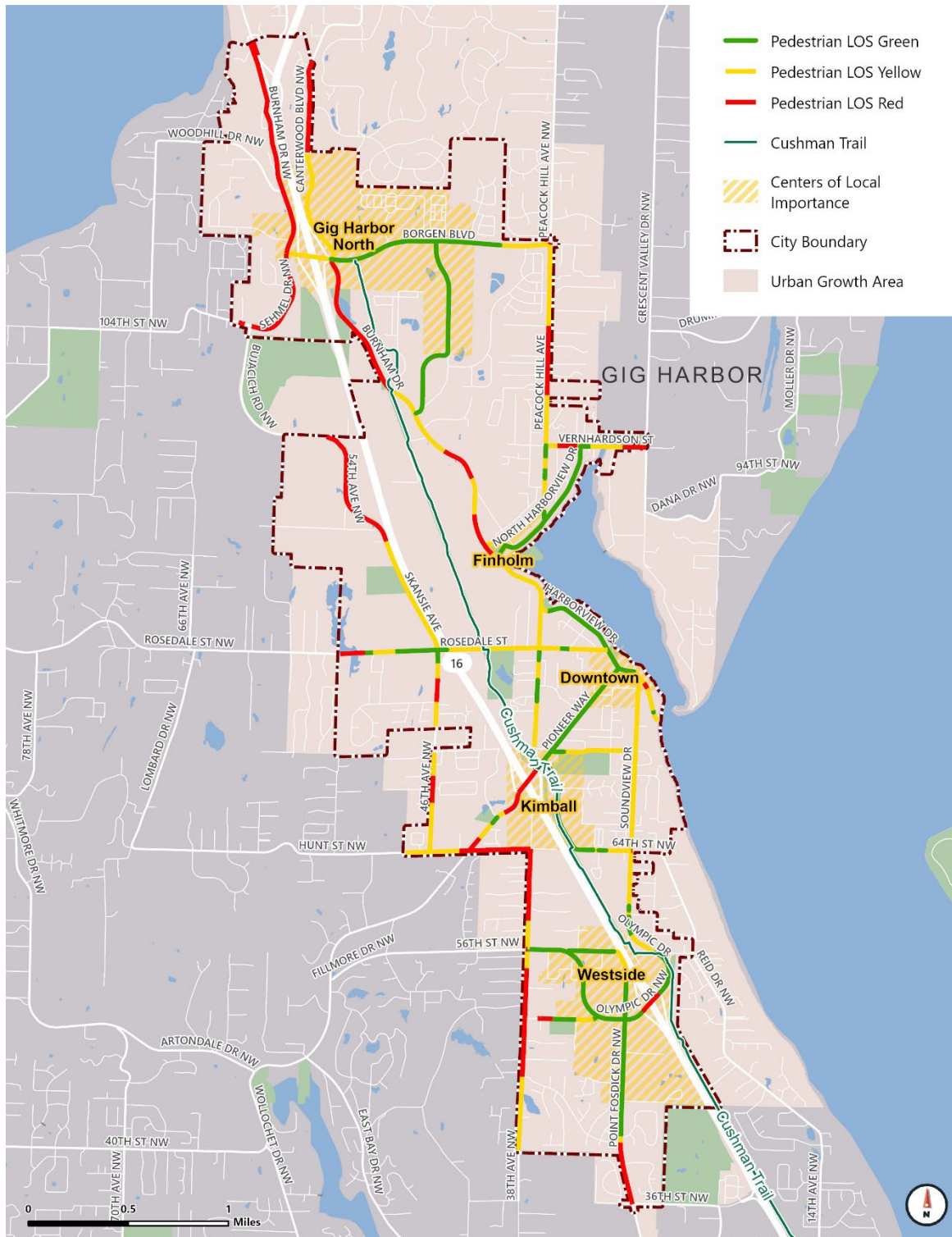


Figure 24: Existing Pedestrian Level of Service

Source: Fehr & Peers, 2024

BICYCLE PLAN

Gig Harbor offers a mix of bicycle infrastructure, with some facilities like the Cushman Trail providing high-quality, protected bicycling environments suitable for all ages and abilities. However, other areas lack sufficient bicycle facilities. The City has established a **Bicycle Priority Network**, which includes all arterial and collector roadways. Prioritizing these roadways will enable residents and visitors to bike more comfortably between major destinations without needing to take longer, less direct routes. The current bicycle network, categorized using the City's LOS standards, is illustrated in [Figure 25](#).

BICYCLE LOS

Bicycle LOS evaluates the presence and quality of bicycle facilities along or near roadways. The standards differ for arterials and collectors due to their distinct traffic characteristics, including speeds, volumes, and lane widths. [Table 9](#) outlines these LOS standards.

Table 9: Bicycle Priority Network - LOS Standards

LOS Standards	Arterials	Collectors
	Shared use path or a buffered bike lane on both sides of street.	Conventional bike lanes on either sides of street or a shared use path.
	Conventional bike lanes on both sides of the street, or a shared use path or buffered bike lanes within 700 feet.	Fog lines on both sides of the street or a shared use path or buffered bike lanes within 700 feet.
	None of the above facilities are provided, or facilities are on one side.	None of the above facilities are provided, or facilities are on one side.

Bicycle LOS Yellow and Green require bike lanes or similar facilities on both sides of the street as, unlike sidewalks, bike lanes cannot serve two-way traffic. Shared-use paths, which allow two-way travel, are always classified as Bicycle LOS Green. The City's Public Works Standards mandate bike lanes on both sides of all new and improved arterials and collectors. Furthermore, the June 2024 adoption of the complete streets ordinance further emphasizes the City's commitment to bicyclist accessibility and safety. The minimum standard for bicycle accommodation is LOS Yellow on all arterials and collectors.

[Gig on the Go](#), Gig Harbor's Active Transportation Plan, identifies a list of short-term and long-term projects that will help fill gaps in the bicycle network and would improve the LOS of roadway segments.

PRACTICAL CONSIDERATIONS

The City recognizes achieving bicycle LOS Yellow may not be feasible on all collectors and arterials due to funding constraints, right of way needs, sensitive habitats, and topography. However, by setting this LOS standard, the City provides a vision for future bicycle connectivity.

BICYCLE FACILITY TYPES

Buffered Bike Lane



Buffered bike lanes are conventional bicycle lanes paired with a designated buffer space separating the bicycle lane from the adjacent motor vehicle travel lane and/or parking lane. These facilities are established along roadways with high travel speeds, volumes, and/or truck traffic.

Fog Line



A fog line is a solid white line painted on the side of the roadway. This creates a designated space for people to ride their bike when there is not enough right-of-way for a conventional bike lane, and it designates the width of the outside travel lane. However, unlike conventional bike lanes, there is no bike pavement marking indicating preferential bicycle use.

Conventional Bike Lane



A conventional bike lane is a striped lane on a roadway that is designated for exclusive use by people riding bicycles. Conventional bike lanes include pavement markings indicating one-way bike use. These facilities are established along roadways where there is current or anticipated bicycle demand and where it could be unsafe for cyclists to ride in the travel lane.

Shared Use Path



Shared Use Paths are paved trails for the exclusive use of pedestrians, cyclists, skaters, and other active transportation users. They are wide enough for two-way travel. They are typically separated from motorized vehicular traffic by an open space, barrier, curb, or exist in an independent corridor.

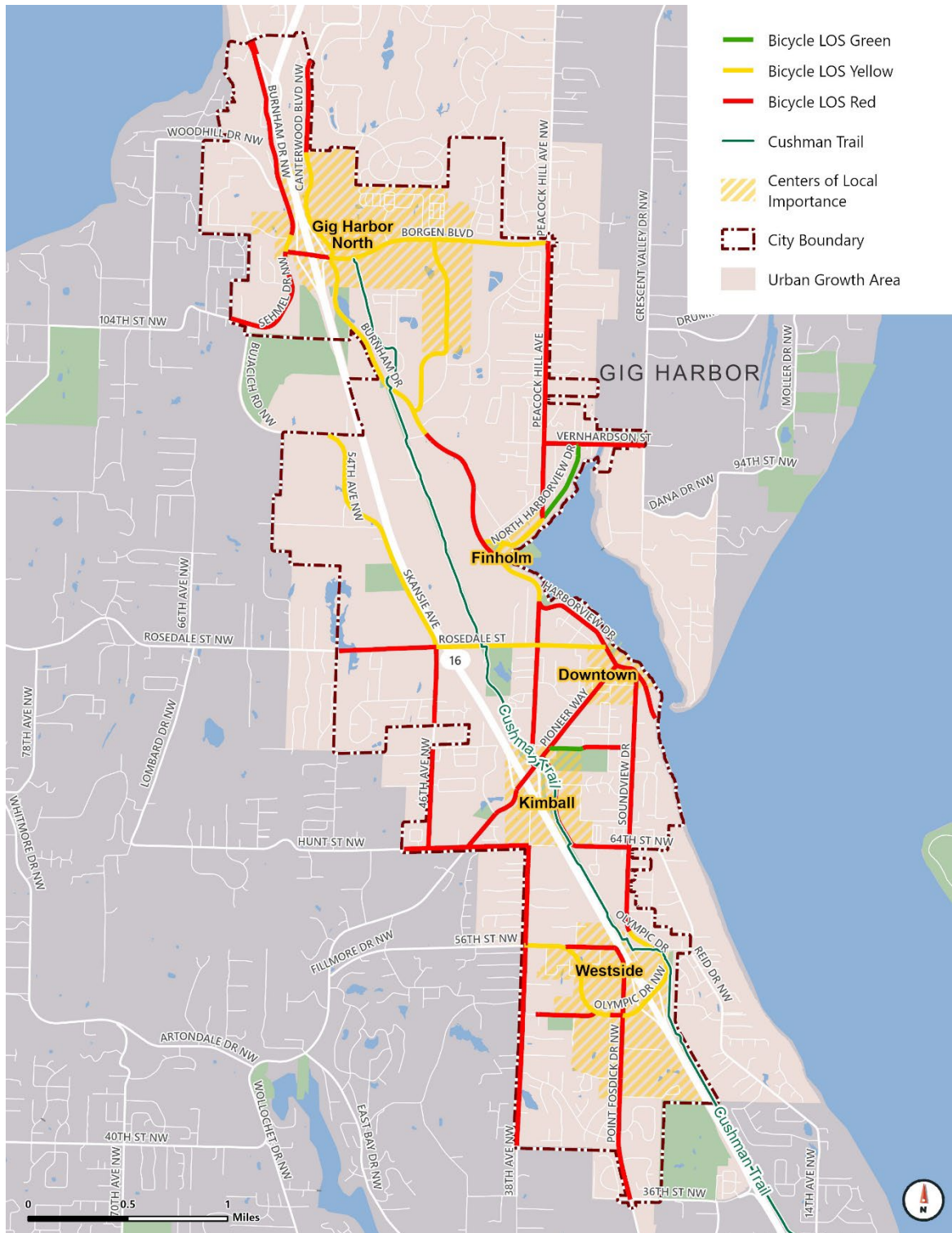


Figure 25: Existing Bicycle Level of Service

Source: Fehr & Peers, 2024

TRANSIT PLAN

The City aims to create corridors that are welcoming to transit and facilities that are comfortable for users. The existing transit system in Gig Harbor can be seen in **Figure 14**. To increase transit use, the City can provide the following amenities:

- Street lighting
- Pedestrian and bicycle facilities for connecting to transit stops
- Stop amenities, such as benches, shelters and real-time arrival information

TRANSIT LOS

Gig Harbor's level of transit accommodation is defined based on the amenities in **Table 10**. The City can reach the highest level of accommodation (LOS Green) by working with Pierce Transit to provide amenities such as benches, shelters, garbage cans, and lighting for transit and by ensuring the availability of sidewalks and marked crosswalks for pedestrians.

As a minimum target, the City can strive to provide transit LOS Yellow, which means providing transit stop amenities and pedestrian access improvements where feasible.

Table 10: Transit Accommodation - Stop Amenities and Pedestrian Access

LOS Standards	Transit Stop Amenities	Pedestrian Access
	Provides high quality stop amenities (benches, shelters, garbage cans, lighting)	Sidewalks and marked crosswalks serving all stops
	Provides transit stop amenities where feasible	Sidewalks and marked crosswalks serving stops where feasible
	No amenities	General lack of sidewalks and marked crosswalks

REGIONAL TRANSIT COORDINATION

Effective coordination with regional transit agencies a top priority in this plan to ensure that the local and regional transportation systems complement one another, especially as each system expands. Pierce Transit is in the process of updating its long-range plan, which will have an impact on transit services in Gig Harbor. The City will continue to work with Pierce Transit and Sound Transit to provide transit alternatives for getting across town and efficient connections to neighboring cities.

AUTO AND FREIGHT PLAN

Nearly every street in Gig Harbor's roadway network is utilized at some point each day by residents and workers to access homes, jobs, and other destinations. Many of these streets are local streets, which do not see significant traffic volumes throughout the day. Other streets are an important part of the arterial and freight network, which provide critical connections across the city.

AUTO LOS

Auto LOS measures congestion by evaluating peak hour vehicle delays at intersections, with grades ranging from A (smooth traffic flow) to F (severe congestion and delays). These grades, based on the 2016 Highway Capacity Manual, help determine how well the roadway network is functioning during peak periods and where improvements may be needed. **Table 11** presents the definitions of each LOS grade.

Table 11: Level of Service Definitions

Level of Service	Description	Control Delay (seconds/vehicle)	
		For signalized and roundabout controlled intersections	For unsignalized intersections
A	Free-flowing conditions	≤ 10	≤ 10
B	Stable operating conditions	10-20	10-15
C	Stable operating conditions, but individual motorists are affected by the interaction with other motorists	20-35	15-25
D	High density of motorists, but stable flow	35-55	25-35
E	Near-capacity	55-80	35-50
F	Over capacity, with delays	≥ 80	≥ 50

Source: Highway Capacity Manual, 6th Edition

The city's roadway network maintains a LOS standard of D for all functionally classified intersections, except for those in the downtown Harbor Area. In these intersections, an LOS F is acceptable. The Harbor Area intersections with an LOS F standard include:

- Harborview Drive & Austin Street
- N Harborview Drive & Peacock Hill Avenue
- Harborview Drive & Rosedale Street
- Harborview Drive & Pioneer Way
- Harborview Drive & Soundview Drive

For more details on Gig Harbor's auto LOS standards, refer to **Chapter 2**.



CONNECTIVITY

The efficient movement of people and goods, referred to as mobility, is an important focus of any transportation system. Increased mobility not only increases access to jobs, shopping, and recreation, but can also benefit the city's economy and residents' quality of life.

Mobility is often mentioned in the context of connectivity, or the directness and density of connections between locations. A well-connected street grid disperses traffic flow and provides safe and convenient access for all, no matter the mode of travel. This is particularly important in Gig Harbor's CoLIs, where it is anticipated that people will be traveling by means other than their car. However, even outside of the city's centers, it is important that the transportation system be designed to accommodate all modes of travel to truly serve the diverse community that calls Gig Harbor home.

BARRIERS TO MOBILITY

Within the city, barriers to mobility can come from existing infrastructure or a lack of infrastructure. A prominent example of the former is SR 16, which runs through the center of city limits. Although SR 16 provides greater access to the region, it forms a constraint that effectively limits connections between the east and west sides of Gig Harbor to overpasses or underpasses. As a result, these grade-separated crossings have become network chokepoints, contributing to congestion and decreasing mobility.

Other features of the city's existing topography are cul-de-sacs and dead streets, which are prevalent within the residential areas. Currently, few local streets provide connections between collectors and arterials. As a whole, the lack of connections hinders mobility.

For active transportation users, a robust network of sidewalks, trails, and bicycle lanes improves mobility. Within the city, sidewalks are generally available on arterials, although there are some areas where sidewalks are missing or not wide enough to meet modern standards. Pedestrian accommodation at the SR 16 interchanges can be particularly challenging. For cyclists, the Cushman Trail is a great resource for north and south travel in Gig Harbor but beyond it, the city's existing bicycle network is more limited in its coverage and separation between modes. These limitations can lead to increased reliance on driving when a walking or biking trip would be preferable.

INVESTMENTS

The project list includes the Hunt Street Crossing, a grade separated crossing over SR 16 which would increase the network connectivity for all modes between the east and west of the city. **Figure 26** presents a conceptual design of this project. Moreover, through WSDOT's SR 16 congestion study, the City has expressed an interest in improving the interchanges at Wollochot Drive, Olympic Drive, and Borgen Boulevard to include pedestrian and cyclist safety and access improvements. Other projects to connect streets and add pedestrian and bicycle infrastructure are detailed in the capital project lists later in this chapter.

Gig Harbor's 2024 Comprehensive Plan looks to accommodate growth while maintaining the city's unique character and high quality of life. These future roadway connections would strongly advance both of these objectives. Additional investments should be made in the context of a transportation system that is both functional and realistic, using performance metrics tied to the City's multimodal goals and the efficient movement of people and goods.





Figure 26: Hunt Street Crossing Conceptual Design

Source: Fehr & Peers, 2024



KEY COMPONENTS

This section presents the key projects and programs that form the basis of this Transportation Element. These capital plans aim to create a transportation system that realizes Gig Harbor’s vision, as outlined by the goals in Chapter 4.

Guided by these goals, community input, and the layered network concept described in the previous chapter, the following project lists were developed. The project lists include a range of initiatives, including:

- **Concurrency-Related Projects:** Essential for maintaining intersection LOS, these projects involve improvements such as traffic signals, intersection channelization, and roadway extensions.
- **Active Transportation Projects:** Addressing pedestrian and cyclist needs, these initiatives include the construction of sidewalks, crossings, bike lanes, and trails.
- **Multimodal Projects:** Aimed at enhancing complete streets, these projects focus on integrating improvements that support all modes of transportation.

SHORT-TERM PROJECT LIST (2024 – 2030)

Figure 27 is a map of the short-term project list showing Gig Harbor’s upcoming transportation investments and **Table 12** describes each project in detail. These projects are slated for design and/or construction over the next six years. The short-term project list was informed by public input in the 2018 Transportation Element, and most of these projects are included in the City’s six-year Transportation Improvement Program (TIP). Conceptual designs for short-term projects are included in **Appendix F**, **Appendix G**, **Appendix H**, **Appendix I**, and **Appendix J**.



Short Term Project List

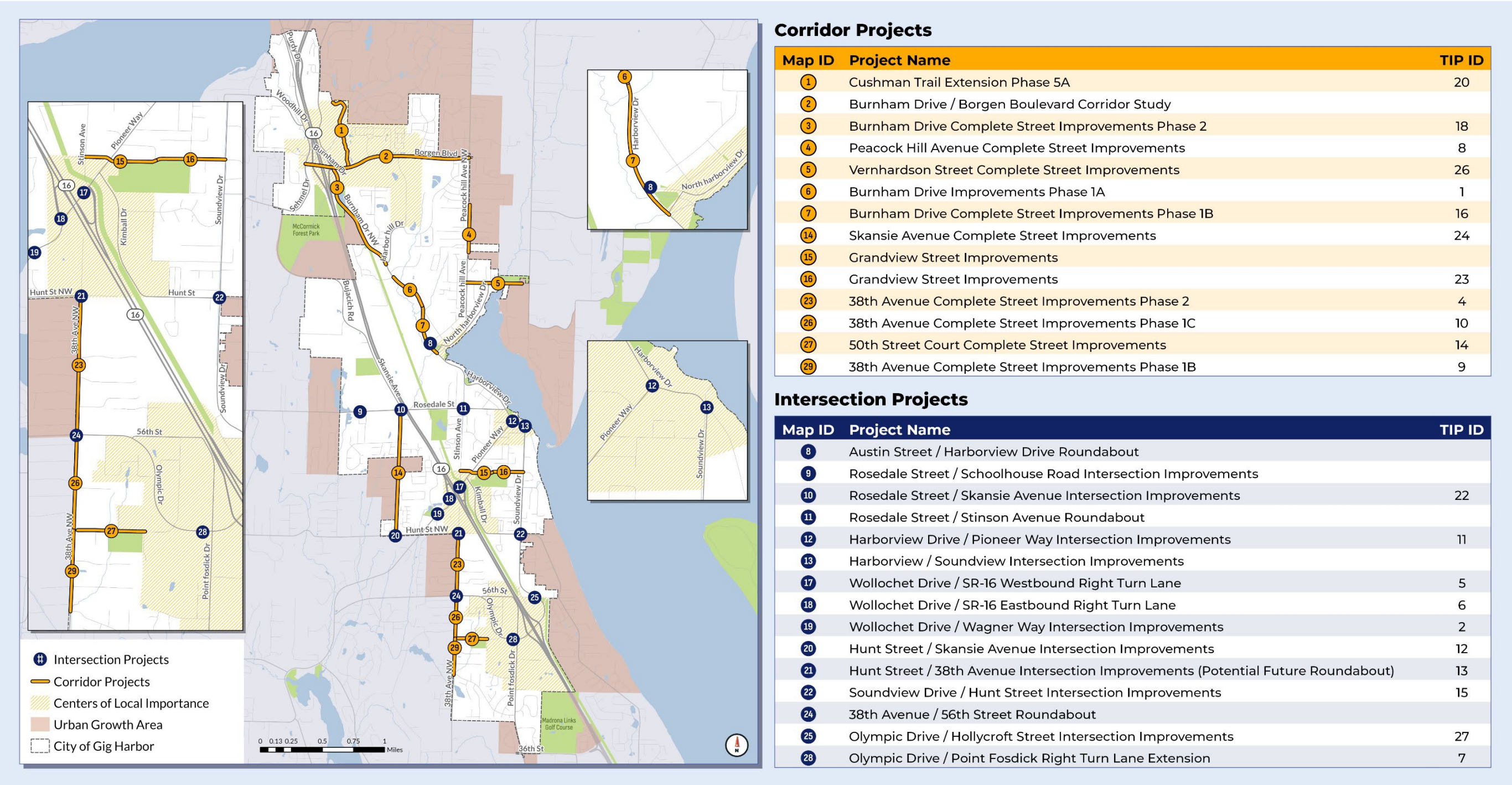


Figure 27: Short-Term Project List (2024 – 2030)

Source: Fehr & Peers, 2024





Table 12: Short-Term Project List (2024 – 2030)

Project List Map ID	Name	Description	Project Type	Total Cost	2025 TIP ID
1	Cushman Trail Extension Phase 5A	This project will design Phase 5 of the Cushman Trail from the existing Borgen trailhead to the Pierce/Kitsap County line.	Active Transportation Projects	\$6,100,000*	20
2	Burnham Drive/Borgen Boulevard Corridor Study	This project will study the Burnham Drive/Borgen Boulevard Corridor to identify low-cost incremental improvements that could be made to roundabouts, such as restriping existing roundabouts. A long-term project may be identified from the corridor study, which could include full reconfiguration of the study corridor and existing roundabouts.	Multimodal Projects	\$250,000^	-
3	Burnham Drive Complete Street Improvements Phase 2	This project will reconstruct the roadway, including minor widening, turn lanes, curbs, gutters, sidewalks, storm sewer improvements, landscaped planter strips, and lighting.	Multimodal Projects	\$5,400,000*	18
4	Peacock Hill Avenue Complete Street Improvements	The project will construct half-street improvements along the west side of Peacock Hill, from 300 feet north of Ringold to 150 feet north of 105th Street Cour. It will add sidewalks where none exist, bridging a critical sidewalk gap. The project will also include illumination and other pedestrian, bicycle, and roadway improvements.	Multimodal Projects	\$3,230,000*	8
5	Vernhardson Street Complete Street Improvements	This project will include pavement restoration and/or overlay, storm sewer improvements, and the construction of curbs, gutters, sidewalks, and bicycle lanes. It is possible to phase the project into two sections: one between Peacock Hill Avenue and North Harborview Drive, and the other between North Harborview Drive and the city limits.	Multimodal Projects	\$700,000*	26





Project List Map ID	Name	Description	Project Type	Total Cost	2025 TIP ID
6	Burnham Drive Improvements Phase 1A	This project will add a shared use path on Burnham Drive between the Eagles Club and 96th Street. The project includes half street improvements and a new bridge at 96th Street for fish passable culvert improvement.	Multimodal Projects	\$5,395,000*	1
7	Burnham Drive Complete Street Improvements Phase 1B	This project will construct a sidewalk or shared use path along Burnham Drive.	Active Transportation Projects	\$2,900,000*	16
8	Austin Street/Harborview Drive Roundabout	This project will construct a roundabout at the intersection of Austin Street and Harborview Drive.	Multimodal Projects	\$3,100,000^	-
9	Rosedale Street/Schoolhouse Road Intersection Improvements	This project will evaluate the feasibility of converting the existing signalized intersection to a roundabout and will construct ADA-compliant pedestrian facilities at the intersection. <i>The conceptual design for this project is included in Appendix F.</i>	Multimodal Projects	\$3,800,000^	-
10	Rosedale Street/Skansie Avenue Intersection Improvements	This project will widen the intersection of Rosedale Street and Skansie Avenue to provide a left-turn lane on the east leg or, alternatively, design and construct a signal. <i>The conceptual design for this project is included in Appendix G.</i>	Concurrency-Related Projects	\$2,200,000*	22
11	Rosedale Street/Stinson Avenue Roundabout	This project will identify near-term improvements to the roundabout at the intersection of Rosedale Street and Stinson Avenue and will study what right-of-way acquisition is required to increase the diameter of the roundabout.	Multimodal Projects	\$75,000^	-
12	Harborview Drive/Pioneer Way Intersection Improvements	This project will explore improvements to this intersection to improve operations, safety, and visibility for all modes of travel.	Multimodal Projects	\$140,000*	11





Project List Map ID	Name	Description	Project Type	Total Cost	2025 TIP ID
13	Harborview/Soundview Intersection Improvements	This project will update the intersection of Harborview Drive and Soundview Drive and add an ADA-compliant crosswalk. <i>The conceptual design for this project is included in Appendix H.</i>	Multimodal Projects	\$1,200,000^	-
14	Skansie Avenue Complete Street Improvements	This project will construct curbs and gutters as necessary, a landscaped planter strip or swale, storm sewer improvements, bicycle lanes, and sidewalks on both sides of the street. It will also include provisions for a future lighting project as the budget allows.	Multimodal Projects	\$800,000*	24
15	Grandview Street Improvements (McDonald Avenue to Stinson Avenue)	This project will include road improvements (including sidewalks), stormwater improvements, and lighting improvements.	Multimodal Projects	\$2,100,000^	-
16	Grandview Street Improvements (Soundview Drive to McDonald Avenue)	This project will include road improvements (including sidewalks), stormwater improvements, and lighting improvements.	Multimodal Projects	\$2,600,000*	23
17	Wollochet Drive/SR-16 Westbound Right Turn Lane	This project will construct a right turn slip lane on the westbound SR-16 on-ramp to relieve congestion on the Pioneer/Wollochet overpass. This project is included in a system of coordinated signals between Hunt Street and Kimball Drive along Wollochet Drive.	Concurrency-Related Projects	\$1,106,000*	5
18	Wollochet Drive/SR-16 Eastbound Right Turn Lane	This project will construct a right turn lane on the SR-16 eastbound off-ramp approaching the signal. This project is included in a system of coordinated signals between Hunt Street and Kimball Drive along Wollochet Drive.	Concurrency-Related Projects	\$1,590,000*	6
19	Wollochet Drive/Wagner Way Intersection Improvements	This project will construct a traffic signal or roundabout at Wollochet Drive and Wagner Way.	Concurrency-Related Projects	\$1,227,000*	2





Project List Map ID	Name	Description	Project Type	Total Cost	2025 TIP ID
20	Hunt Street/Skansie Avenue Intersection Improvements	This project will construct a roundabout, signal, or other intersection improvement at the intersection of Hunt Street and Skansie Avenue. <i>The conceptual design for this project is included in Appendix I.</i>	Concurrency-Related Projects	\$1,930,000*	12
21	Hunt Street/38th Avenue Intersection Improvements (Potential Future Roundabout)	This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.	Multimodal Projects	\$2,000,000*	13
22	Soundview Drive/Hunt Street Intersection Improvements	This project will construct new intersection control, currently conceptualized as a traffic signal, with associated non-motorized improvements to address poor sight distance and grade issues and improve operations. Coordination with Pierce County will be required for the east leg transition to match the existing conditions. <i>The conceptual design for this project is included in Appendix J.</i>	Concurrency-Related Projects	\$1,500,000^	15
23	38 th Avenue Complete Street Improvements Phase 2	This project will complete the design and construction of a two- to three-lane section with left turn pockets, bicycle lanes, curbs and gutters as necessary, a landscaped planter strip or swale, a sidewalk on the east side of the roadway, and storm sewer improvements.	Multimodal Projects	\$7,188,000*	4
24	38th Avenue/56th Street Roundabout	This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.	Multimodal Projects	\$2,000,000^	-





Project List Map ID	Name	Description	Project Type	Total Cost	2025 TIP ID
25	Olympic Drive/Hollycroft Street Intersection Improvements	This project will convert the existing two-way traffic on the spur street that connects Olympic Drive to Hollycroft Street in the southeast quadrant of the intersection to one-way northbound. Angled parking will be added to the spur to support the park located southeast of the spur.	Multimodal Projects	\$75,000*	27
26	38th Avenue Complete Street Improvements Phase 1C	This project will complete the design and construction of a two- to three-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalks, storm sewer improvements, and provisions for future lighting. Improvements will likely focus on the east side of the street and connect schools as well as the future Hunt Street Overpass.	Multimodal Projects	\$2,800,000*	10
27	50th Street Court Complete Street Improvements	This project will construct a new two-lane roadway with curbs, gutters, and sidewalks on one or both sides, along with street illumination, on-street parking, and associated stormwater and/or Low Impact Development (LID) improvements.	Multimodal Projects	\$2,000,000*	14
28	Olympic Drive/Point Fosdick Right Turn Lane Extension	This project will extend the right turn lane approximately 225 feet approaching Point Fosdick, traveling eastbound on Olympic Drive.	Concurrency-Related Projects	\$510,000*	7
29	38th Avenue Complete Street Improvements Phase 1B	This project will complete the design and construction of a two- to three-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalks, storm sewer improvements, and provisions for future lighting.	Multimodal Projects	\$2,500,000*	9

* Cost estimate from the Gig Harbor 2025-2030 TIP

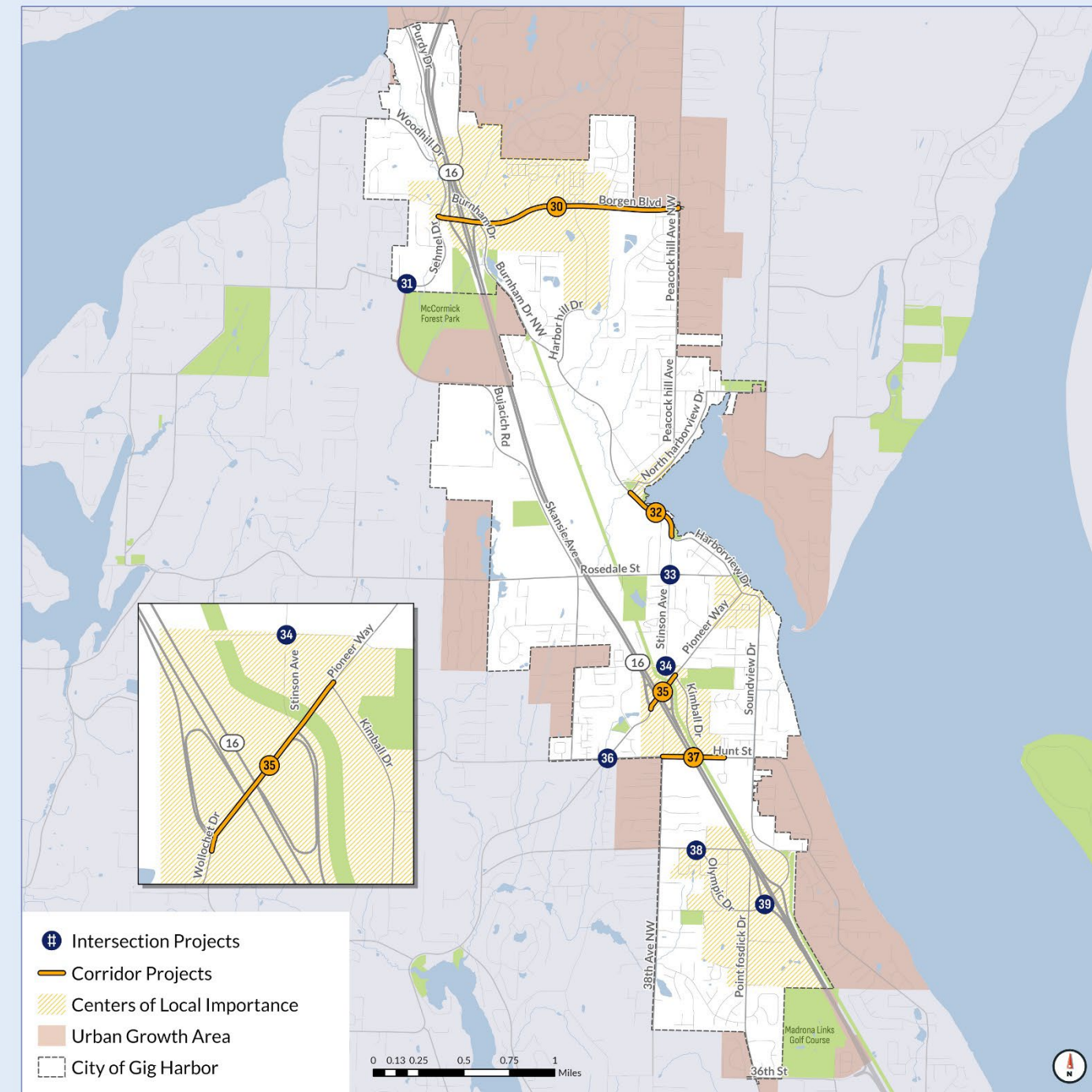
^ Cost estimate based on similar projects and need for right-of-way acquisition



LONG-TERM PROJECT LIST (20-YEAR VISION)

Figure 28 is a map of Gig Harbor’s potential transportation investments over the next 20 years, and **Table 13** describes each project in detail. This project list was developed in collaboration with City staff, incorporating public feedback from 2018, and refined further with input from 2024. Some projects are part of the City’s six-year Transportation Improvement Program (TIP), while others were designed in response to forecast models for 2044. The list includes roadway projects aimed at maintaining the City’s LOS standards through 2044 and ensuring sufficient capacity to meet future demand. Some projects build upon earlier studies from the short-term list, while others represent larger investments requiring greater coordination, effort, and funding.

Long Term Project List



Corridor Projects

Map ID	Project Name
30	Burnham Drive / Borgen Boulevard Corridor Improvements
32	Harborview Drive Nonmotorized Improvements
35	Wollochet Drive Interchange Improvements
37	Hunt Street Overcrossing

Intersection Projects

Map ID	Project Name
31	Sehmel Drive / Bujacich Road Intersection Improvements
33	Rosedale Street / Stinson Avenue Roundabout Improvements
34	Stinson Avenue / Grandview Street Intersection Improvements
36	Wollochet Drive / Hunt Street Intersection Improvements
38	56th Street / Olympic Drive Intersection Improvements
39	Olympic Drive / SR-16 Intersection Improvements

Citywide Projects (Not Shown on Map)

Project Name
Citywide Bicycle Lane Network
Citywide Sidewalk Network
Citywide RRFBs and Midblock Crossings

Figure 28: Long-Term Project List (20-Year Vision)

Source: Fehr & Peers, 2024



Table 13: Long-Term Project List (20-Year Vision)

Project List Map ID	Name	Description	Project Type	Total Cost
30	Burnham Drive/Borgen Boulevard Corridor Improvements	This project would develop a full reconfiguration of the Burnham Drive/Borgen Boulevard interchange based on the improvements identified in the corridor study (included on the short-term project list). This may include improving the safety of pedestrian and bicycle crossings, redesigning existing roundabouts, and/or considering interchange enhancements.	Concurrency-Related Projects	\$25,000,000^
31	Sehmel Drive/Bujacich Road Intersection Improvements	This project would construct a new traffic signal and northbound right-turn lane, or single-lane roundabout.	Concurrency-Related Projects	\$3,100,000^
32	Harborview Drive Nonmotorized Improvements	This project would construct shared-use path on east side of the roadway.	Active Transportation Projects	\$800,000^
33	Rosedale Street/Stinson Avenue Roundabout Improvements	This project would explore options for widening the roundabout at the intersection of Rosedale Street and Stinson Avenue.	Multimodal Projects	\$1,800,000^
34	Stinson Avenue/Grandview Street Intersection Improvements	This project would construct a new traffic signal or single-lane roundabout.	Concurrency-Related Projects	\$3,800,000^

Project List Map ID	Name	Description	Project Type	Total Cost
35	Wollochet Drive Interchange Improvements	This project would continue discussions with WSDOT and state representatives to fund a long-range solution at the Pioneer Way/Wollochet Drive interchange. This project would connect with the existing projects that the city and private development are constructing in the near term, including the installation of a new signal at Wagner Way/Wollochet Drive and improvements to the SR-16 eastbound off-ramp and westbound on-ramps. The long-term project would consider reconfiguration of the SR-16 interchange, or replacement of the Wollochet Bridge, to improve vehicle operations and provide pedestrian and bicycle facilities.	Concurrency-Related Projects	\$11,500,000*
36	Wollochet Drive/Hunt Street Intersection Improvements	This project would construct a westbound right-turn lane on Hunt Street.	Concurrency-Related Projects	\$500,000^
37	Hunt Street Crossing	This project would construct an extension of Hunt Street over SR-16. It would add a critical east-west connection over SR-16, reduce congestion at nearby interchanges, and provide new pedestrian and bicycle facilities. The Hunt Street extension would tie into a new roundabout at Kimball Drive on the east side of SR-16. <i>The conceptual design for this project is shown in Figure 26.</i>	Multimodal Projects	\$40,000,000^
38	56th Street/Olympic Drive Intersection Improvements	This project would explore traffic calming and safety improvements on Olympic Drive and 56th Street, and would construct a roundabout at the intersection of 56th Street and Olympic Drive to facilitate lower vehicle speeds and safer crossings. <i>The conceptual design for this project is included in Appendix K.</i>	Multimodal Projects	\$6,200,000^





Project List Map ID	Name	Description	Project Type	Total Cost
39	Olympic Drive/SR-16 Intersection Improvements	This project would work with WSDOT to identify long-term strategies that improve interchange operations, and align with the SR-16 Corridor Study.	Concurrency-Related Projects	\$1,450,000*
-	Citywide Bicycle Lane Network	The city would continue to design and construct bicycle facilities citywide.	Active Transportation Projects	Determined during budgeting and 2025 – 2026 ATP update
-	Citywide Sidewalk Network	The city would continue to design and construct sidewalks citywide.	Active Transportation Projects	Determined during budgeting and 2025 – 2026 ATP update
-	Citywide RRBs and Midblock Crossings	This project would continue to improve the safety of midblock crossings citywide.	Active Transportation Projects	Determined during budgeting and 2025 – 2026 ATP update

* Cost estimate from the Gig Harbor 2025-2030 TIP

^ Cost estimate based on similar projects and need for right-of-way acquisition



PROGRAMMATIC INVESTMENTS

In addition to the short-term and long-term project lists, several ideas for programmatic improvements were generated by public outreach efforts. These concepts are listed in **Table 14** below and can support the continued implementation of this Transportation Element over time.

Table 14: Programmatic Investments to Support Implementation of this Plan

Program	Description
Parking Study	Perform a parking study in Downtown and Finholm to understand parking demand, availability, and management practices. Based on the findings, this could result in new public parking lots in the Downtown area and Finholm, and/or agreements that allow for the shared use of existing parking, such as church lots. <i>Note: This would require coordination with the Downtown Waterfront Alliance.</i>
Citywide Transit Master Plan	Develop a Citywide Transit Master Plan to identify priority areas for future transit service, including nearby schools, the senior center, Tacoma Community College, St. Anthony hospital, high density residential areas, and commercial areas. This Transit Master Plan should also address how Trolley service could be expanded and additional Park and Ride locations, such as one near St. Anthony hospital. <i>Note: This would require coordination with both Pierce Transit and Sound Transit. A new Park and Ride at St. Anthony would require coordination with the hospital, as the hospital site plan was designed to enable transit to access and turn around in the lot.</i>
Change Default Lane Width on Local Streets	Consider reducing the width of vehicle travel lanes on future local streets by 1 to 2 feet to create space for potential bike lanes. While this may not provide the full width needed for a dedicated bike lane, it could help accommodate bike infrastructure when combined with other adjustments. The City should explore additional options, such as shared-use paths along local streets, as alternatives for enhancing multimodal access along local streets. <i>Note: This would require coordination with the Public Works Department as this will require a change to the Public Works Standards.</i>
Temporary Street Closures for Festivals	Institute a policy enabling temporary street closures for events like Farmers Markets and festivals. This involves opening a city street for several hours for people to walk, bike, shop, and enjoy their community while reducing car travel on that street. A street becomes an open plaza, a performance space, a recreational space, and/or a space to connect with neighbors. Closures can be temporary for a few hours to a few days or can become permanent. These events encourage people walking or cycling to use space otherwise dedicated to vehicles and can increase the awareness of all users.
Tactical Urbanism and Demonstration Projects	Develop policy and guidance enabling short-term, community-led projects on Gig Harbor streets. Short-term projects provide an opportunity to test projects, collect data, build community support, and adjust as needed for long-term viability. Several projects included in this plan could be candidates for a temporary installation, such as bulb outs, shared streets, and bike lanes. Fayetteville, AR and Burlington, VT have guides that can serve as reference.



Program	Description
Traffic Calming Citywide	Where feasible, implement traffic calming measures. This could include a campaign like Seattle's "20 is Plenty" initiative, which lowered speed limits on non-arterial streets from 25 mph to 20 mph.
Speed Studies and Traffic Calming Projects	Conduct speed studies on arterials and major collector streets in Gig Harbor. Based on the findings, identify design projects that will achieve appropriate "target speed" on these roadways.
Green Parking Lots	While parking lots are a necessary reality, their large expanses of impervious surface generate stormwater runoff, air and water pollution, and excess heat. Green parking lots can dramatically enhance the appearance of parking lots in our communities, making them more comfortable and attractive areas to walk and cycle through. To address these challenges, update the development code to require that at least 15 percent of a parking lot's total site area be dedicated to green space. <i>Note: This would require a code amendment to the Design Manual.</i>





CHAPTER 6: IMPLEMENTING THE PLAN

The recommended projects and programs of the Transportation Element were developed through a combination of technical methods (level of service and gaps analysis) and input from the community and stakeholders. Implementing the Transportation Element will require close coordination among the city departments, citizens, businesses, and other agencies within the region.

This Transportation Element provides the foundation for updating the City’s six-year TIP and working toward the 2044 planning horizon. This Element should be viewed as a living document. While it can serve as the blueprint for transportation in Gig Harbor over the next several years, realistically, the plan is most useful over the next five years, at which point it should be updated.

OVERVIEW OF COSTS AND REVENUES

A key GMA planning requirement is the concept of fiscal restraint in transportation planning. A fiscally constrained and responsible Transportation Element must first allow for operation and maintenance of existing facilities, and then capital improvements. To introduce fiscal constraint into the plan, an inventory of revenues and costs was undertaken to identify funds that are likely to be available for capital construction and operations.

The proposed Transportation Element for the City of Gig Harbor contains \$185-205 million of transportation investments through 2044, which includes \$151-171 million in capital projects that will complete the layered network plan and accommodate future growth, in addition to \$34 million in ongoing maintenance to ensure that the city’s network is kept in good condition. **Table 15** summarizes how this overall investment would be broken down by transportation improvement category. The capital project list includes many multimodal projects that support safe, non-motorized travel. These projects, such as the Hunt Street Crossing, are eligible for state and federal grants that would contribute substantially to the overall project cost.

Table 15: Costs of Gig Harbor Transportation Element (20+ years)

Project Needs	Description	Total Cost
Concurrency-Related Projects	Traffic signals, intersection channelization, roadway extensions	\$56 million
Multimodal Projects	Complete streets improvements	\$85-105 million
Active Transportation Projects	Sidewalks, crossings, bike lanes, trails	\$10 million
Maintenance	Overlay, pavement repair, ongoing repairs to maintain network condition	\$34 million
Total		\$185-205 million

It is worthwhile to note that the City of Gig Harbor has spent around \$5 million annually across transportation capital projects and operations in recent years. Depending on when capital projects were built, annual expenditures have ranged from \$3-7 million over the last 5 years.

The City’s transportation revenues include those from outside sources and grants, general city funds, impact fees, hospital benefit zone, gas tax receipts, and a newly implemented Transportation Benefit District (TBD). If the City were able to maintain this level of revenue, approximately \$120 million could be spent on transportation over the





next 20 years, including roughly \$85 million in transportation capital investments once ongoing maintenance and operations are paid.

While the \$120 million in expected revenue is less than the total expected expenditures shown in the table above, the City's share of capital project costs could be significantly reduced, especially for multimodal projects like the Hunt Street Crossing, by securing state and federal grants. Many of these projects align with regional and national transportation goals, such as improving non-motorized travel and enhancing safety, which makes them strong candidates for external funding. By actively pursuing these grants, the City can leverage outside resources to cover a substantial portion of the project expenses, easing the financial burden on local funds and allowing more projects to be realized within the available budget.

In addition to pursuing external funding sources, the City is proactively addressing how to bridge the gap between costs and revenue to meet transportation needs over the 20-year period. To achieve this, the City will carefully prioritize projects and explore a range of options to ensure adequate funding, including:

- **Increasing the amount of revenue from existing sources**, including impact fees, transportation benefit district, or increased general fund revenues.
- **Adopting new sources of revenue** (see text box below).
- **Lowering the level of service standard**, and therefore reducing the need for some transportation improvements.

On the revenue side, the City has a good history of funding its transportation system with innovative sources. In 2006, the City enacted a hospital benefit zone, which funds infrastructure improvements in the vicinity of St. Anthony's Hospital. This program, which is estimated to generate almost \$60 million over 30 years, is one of the sources that funded the Harbor Hill Drive extension.

In 2020, the City established a Transportation Benefit District (TBD), which funds transportation improvements within a designated area. A TBD is an independent taxing district that can impose specific taxes or fees through a vote of the people or through a district board action. Gig Harbor's TBD encompasses the entire city limits and enacts a 0.2% sales tax, which can only be used on transportation. In September 2024, City Council approved a 0.1% increase in the TBD sales tax, which would increase annual TBD revenue to approximately \$3 million.

As part of the Transportation Element effort, the City is updating its transportation impact fees to advance eligible projects in this Element. This impact fee update will include an update to the project list, underlying growth assumptions, and perhaps the rate charged to development. The City will continuously research and implement other local revenue sources as necessary to support long-range transportation projects.

WHAT ARE POTENTIAL NEW REVENUE SOURCES?

Like all Washington State cities, Gig Harbor has limited dedicated transportation funding options, many of which the City is already using. Additional funding options the City may explore include:

- Proceeds from General Obligation Bonds
- Creation of Local Improvement Districts
- Reciprocal impact fees with adjacent jurisdictions, including Pierce County
- Property tax levy lid lift for transportation
- Business License Fees



ACKNOWLEDGEMENTS

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FORMER MAYOR TRACIE MARKLEY

GIG HARBOR CITY COUNCIL

Jeni Woock
Roger Henderson
Em Stone
Reid Ekberg
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APPENDICES

APPENDIX A: 2022 INTERSECTION LOS UPDATE TECHNICAL MEMORANDUM

APPENDIX B: 2029 INTERSECTION LOS UPDATE TECHNICAL MEMORANDUM

APPENDIX C: TRAFFIC OPERATIONS ANALYSIS SUMMARY TECHNICAL MEMORANDUM

APPENDIX D: 2018 POP-UP STUDIO COMMUNITY INPUT SUMMARY

APPENDIX E: 2024 SURVEY DOCUMENTATION

APPENDIX F: ROSEDALE ST & SCHOOLHOUSE AVE ROUNDABOUT IMPROVEMENT CONCEPTUAL DESIGN

APPENDIX G: ROSEDALE ST & SKANSIE AVE SIGNAL IMPROVEMENT CONCEPTUAL DESIGN

APPENDIX H: HARBORVIEW DR & SOUNDVIEW DR INTERSECTION IMPROVEMENT CONCEPTUAL DESIGN

APPENDIX I: HUNT ST & SKANSIE AVE ROUNDABOUT IMPROVEMENT CONCEPTUAL DESIGN

APPENDIX J: HUNT ST & SOUNDVIEW DR SIGNAL IMPROVEMENT CONCEPTUAL DESIGN

APPENDIX K: 56TH ST & OLYMPIC DR ROUNDABOUT CONCEPTUAL DESIGN

APPENDIX A

2022 INTERSECTION LOS UPDATE TECHNICAL MEMORANDUM



November 13, 2024

TO: Aaron Hulst, PE
City Engineer
City of Gig Harbor

FROM: Andrew L. Bratlien, PE, PTOE
Daniel Hodun, EIT

SUBJECT: 2022 Intersection LOS Update
TSI #223011



This memorandum documents the methods, findings, and recommendations associated with the 2022 Gig Harbor intersection Level of Service update.

TRANSPORTATION CONCURRENCY BACKGROUND

Concurrency Definition and Statutory Basis

The Washington State Growth Management Act (GMA) requires cities and counties to provide public infrastructure, including transportation facilities and services, concurrent with new development. For transportation facilities, the GMA defines “concurrent” as any necessary “improvements or strategies are in place at the time of development, or that a financial commitment is in place to complete the improvements or strategies within six years.”

Transportation concurrency requires that the impacts of new development do not reduce transportation Level of Service (LOS) below the responsible agency’s adopted LOS standards. If it is determined during the development review process that the proposed land use action would reduce LOS below the adopted standard, the development must be modified to reduce its transportation impact or provide corrective transportation improvements. Transportation improvements, which may include project funding, must be identified and programmed within a six-year period from development permitting. Should any of these requirements fail to be met, the development proposal cannot be granted approval.

Transportation concurrency requires that local agencies maintain a plan to correct existing deficiencies, bringing transportation facilities up to adopted LOS standards. If meeting the adopted LOS standard is not feasible, local agencies must revise their adopted LOS standards via Comprehensive Plan update.

Gig Harbor Transportation Concurrency Management System

The City of Gig Harbor maintains a transportation concurrency management system which monitors the transportation impacts of all permitted development within the City. The technical basis for the concurrency management system consists of three traffic models: a travel demand model, an intersection operations model, and a segment operations model.

The travel demand model forecasts the trip distribution and assignment patterns of all existing and permitted or “pipeline” development. It is based on the model that was the technical foundation for the most recent Transportation Element of the Gig Harbor Comprehensive Plan and reflects the best available tool for forecasting near-term traffic forecasts in the City of Gig Harbor. The travel demand model calculates traffic volume forecasts resulting from new development.

The intersection operations model analyzes intersection capacity, delay, LOS, and queuing impacts of the traffic volume forecasts generated by the travel demand model. The model uses industry-standard *Highway Capacity Manual* and *Sidra* analysis methodologies to identify LOS deficiencies which will result from new development.

The segment operations model analyzes segment capacity, volume-to-capacity (v/c) ratio, and LOS based on the volume forecasts generated by the travel demand model. The intersection and segment operations models are used to identify LOS deficiencies on City-owned facilities to maintain compliance with transportation concurrency requirements.

LEVEL OF SERVICE

Level of Service Definition

Level of service (LOS) is a qualitative description of the operating performance of an element of transportation infrastructure such as a roadway or an intersection. LOS is typically expressed as a letter score from LOS A, representing free flow conditions with minimal delays, to LOS F, representing breakdown flow with high delays.

Intersection LOS is defined by the average delay experienced by a vehicle traveling through an intersection. Delay at a signalized intersection can be caused by waiting for the signal or waiting for the queue ahead to clear the signal. Delay at roundabouts and stop-controlled intersections is caused by waiting for a gap in traffic or waiting for a queue to clear the intersection or roundabout.

Level of service for signalized, roundabout, and all-way stop control intersections is based on the average delay for all vehicles entering the intersection during the study period. Per the Sammamish Comprehensive Plan, Level of Service for minor-approach stop-controlled intersections is based on the control delay on the worst movement.

Intersection and segment LOS thresholds are defined in **Table 1**.

Table 1. Level of Service Thresholds		
LOS	Signal and Roundabout Delay (sec/veh)	Stop-Controlled Intersection Delay (sec/veh)
A	≤10	≤10
B	>10 – 20	>10 – 15
C	>20 – 35	>15 – 25
D	>35 – 55	>25 – 35
E	>55 – 80	>35 – 50
F	>80	>50

Level of Service Policy

The City of Gig Harbor has adopted a minimum LOS D standard for most functionally classified intersections. Seven intersections, shown in **Table 2**, are permitted to operate with lower LOS standards due to right-of-way constraints and multimodal considerations.

Level of Service standards for state routes are established by the Washington State Department of Transportation (WSDOT). SR 16 through Gig Harbor is a WSDOT Highway of Statewide Significance (HSS) with an adopted LOS D standard. SR 302 is a non-HSS WSDOT route with an adopted LOS C standard from the Purdy Bay Bridge to SR 16.

Table 2. Level of Service Standards for Other Intersections

ID	Name	Control ¹	LOS Std
5	Borgen Blvd & SR 16 WB Ramp	RAB	E
17	Harborview Dr & Austin St	TWSC	F
19	N Harborview Dr & Peacock Hill Ave NW	TWSC	F
23	Harborview Dr & Stinson Ave	RAB	F
24	Harborview Dr & Rosedale St NW	TWSC	F
25	Harborview Dr & Pioneer Way	AWSC	F
26	Harborview Dr & Soundview Dr	TWSC	F

¹AWSC = all-way stop control; RAB = roundabout; TWSC = minor-approach stop control

DATA COLLECTION

Traffic Counts

Intersection turning movement counts were collected from 4:00 PM to 6:00 PM on Tuesday, October 11; Wednesday, October 12; and Thursday, October 13, 2022. Turning movement counts were analyzed to identify the peak hour at each intersection. The peak hour is defined as the four consecutive fifteen-minute intervals with the highest volume during the count period. The afternoon or PM peak hour typically corresponds to the evening “rush hour,” characterized by commuters returning home from work and other trip generators.

Intersection Saturation Flow Rate

Saturation flow rate is defined as the flow rate which would occur at a signalized intersection given saturated conditions and no interruption due to signal phasing. Saturation flow data was collected at the intersections of Olympic Drive & Point Fosdick Drive and Olympic Drive & SR 16 EB ramps on Saturday, December 24, 2022. Saturation flow data will be provided upon request.

Saturation flow data indicated an average saturation flow rate of 1,520 vehicles per hour per lane (vphpl). This is significantly lower than the Synchro 11 software default of 1,900 vphpl and the WSDOT recommended value of 1,750 vphpl for urban areas. The observed saturation flow rate was applied to all signalized intersections in this analysis.

Other Data

Signal timing plans were obtained from City, WSDOT, and Pierce County staff in April 2023. Intersection control, channelization, and geometry were verified via review of publicly available aerial and street-level photography, discussion with City staff, and field observations.

2022 INTERSECTION LEVEL OF SERVICE

Stop-controlled and signal-controlled intersections were evaluated in Synchro 11 software using *Highway Capacity Manual 6th Edition* (HCM) methodologies. Roundabouts were evaluated in Sidra Intersection 9 software using the current Washington State Department of Transportation (WSDOT) analysis protocol.

The intersection analysis identified three intersection LOS deficiencies within the City of Gig Harbor. In addition to functionally classified intersections within the City, the analysis evaluated functionally classified intersections on key access routes to Gig Harbor. Intersections with existing LOS deficiencies are identified in **Table 3**.

Table 3. 2022 PM Peak Hour Intersection LOS Deficiencies

ID	Name	Control ¹	LOS Std ²	Delay	LOS
<i>Inside City of Gig Harbor</i>					
37	Soundview Dr & Hunt St/64th St	TWSC	D	46	E
42	Wollochet Dr NW & SR 16 EB Ramp	Signal	D	89	F
43	Wollochet Dr NW & Wagner Way	TWSC	D	56	F
<i>Outside City of Gig Harbor</i>					
102	Purdy Dr NW & SR 302	Signal	C	103	F
103	SR 302 (Purdy Dr NW) & Goodnough Dr NW (south)	TWSC	C	198	F
104	144th St NW & 54th Ave NW	TWSC	D	97	F

¹AWSC = all-way stop control; RAB = roundabout; TWSC = minor-approach stop control;
²Minimum LOS standard

The intersection of Soundview Dr & Hunt St/64th St operates at LOS E with 46 seconds of delay per vehicle on the eastbound left-turn movement. The intersection is programmed for improvements, conceptualized as a traffic signal, as priority #14 in the 2023-2028 Transportation Improvement Plan (TIP). The intersection does not satisfy volume-based *Manual of Uniform Traffic Control Devices (MUTCD) 2009* warrants for traffic signalization based on 2022 counts. All-way stop control and roundabout control may be considered as alternative mitigation strategies. The intersection will operate with LOC C with all-way stop control.

The intersection of Wollochet Dr NW & SR 16 EB Ramps operates at LOS F with 89 seconds of delay per vehicle on the southbound (SR 16 EB Off-Ramp) leg. The intersection is programmed for improvements as a traffic signal as priority #5 in the 2023-2028 TIP for a right-turn lane at the off-ramp.

The intersection of Wollochet Dr NW & Wagner Way operates at LOS F with 56 seconds of delay per vehicle on the southbound (Wagner Way) left-turn lane. A total of 63 vehicles on Wagner Way are impacted by the LOS deficiency during the PM peak hour. The intersection is programmed for improvements as a traffic signal or roundabout as priority #9 in the 2023-2028 TIP. The intersection does not currently satisfy volume-based warrants for traffic signalization.

The intersection of Hunt St NW & Skansie Ave operates at LOS E with 37 seconds of delay per vehicle on the southbound (Skansie Ave) left-turn lane. The intersection is programmed for improvements as a traffic signal or roundabout as priority #11 in the 2023-2028 TIP. The intersection does not currently

satisfy volume-based warrants for traffic signalization.

To maintain compliance with transportation concurrency requirements, capacity improvements should be implemented at the three City of Gig Harbor intersections identified above.

This analysis also identified three LOS-deficient intersections outside city limits on key access routes to Gig Harbor. The intersections of Purdy Dr NW & SR 302 and SR 302 & Goodnough Dr NW are WSDOT intersections and 144th St NW & 54th Ave NW is a Pierce County intersection. These intersections are identified for reference but do not impact transportation concurrency compliance for the City of Gig Harbor.

CONCLUSION

Three City of Gig Harbor intersections operate below adopted LOS standards. To maintain transportation concurrency, intersection capacity improvements should be implemented at the intersections:

- Soundview Dr & Hunt St/64th St
- Wollochet Dr NW & SR 16 EB Ramps
- Wollochet Dr NW & Wagoner Way

All LOS-deficient intersections in city limits are programmed for improvement in the 2023-2028 Transportation Improvement Plan.

Attachment 1. 2022 Intersection LOS Results

2022 PM Peak Hour Intersection Levels of Service

ID	Name	Control	LOS Std	PM Peak Hr	
				Delay	LOS
1	Canterwood Blvd NW & Baker Way NW	TWSC	D	18.0	C
2	Burnham Dr NW & Woodhill Dr NW	TWSC	D	9.3	A
3	Burnham Dr NW & Sehmel Dr NW	AWSC	D	25.9	D
4	Burnham Dr NW & SR 16 EB Ramp	RAB	D	9.4	A
5	Borgen Blvd & SR 16 WB Ramp	RAB	E	27.9	C
6	Borgen Blvd & 51st Ave NW	RAB	D	6.8	A
7	Borgen Blvd & Harbor Hill Drive	RAB	D	6.6	A
8	Boregn Blvd & Olympus Way	RAB	D	4.7	A
10	Borgen Blvd & Peacock Hill Ave NW	RAB	D	6.4	A
11	Habor Hill Dr & 51st Ave	RAB	D	8.1	A
12	Harbor Hill Dr & Sentinel Dr	RAB	D	4.5	A
13	Burnham Dr & Harbor Hill Dr	RAB	D	5.5	A
14	Sehmel Dr NW & Bujacich Rd NW	TWSC	D	21.4	C
15	N Harborview Dr & Austin St	TWSC	D	14.6	B
16	Harborview Dr & N Harborview Dr	TWSC	D	15.3	B
17	Harborview Dr & Austin St	AWSC	F	10.9	B
19	N Harborview Dr & Peacock Hill Ave NW	TWSC	F	24.3	C
20	N Harborview Dr & Verhardson St	TWSC	D	9.1	A
21	Crescent Vally Dr NW & Vernhardson St NW	TWSC	D	21.4	C
22	Peacock Hill Ave NW & 96th St NW (Vernhardson)	TWSC	D	12.3	B
23	Harborview Dr & Stinson Ave	RAB	F	5.4	A
24	Harborview Dr & Rosedale St NW	TWSC	F	16.6	C
25	Harborview Dr & Pioneer Way	AWSC	F	16.7	C
26	Harborview Dr & Soundview Dr	TWSC	F	12.7	B
28	Rosedale St NW & Schoolhouse Ave NW	Signal	D	14.6	B
29	Rosedale St NW & Skansie Ave	AWSC	D	30.5	D
30	Stinson Ave & Rosedale St NW	RAB	D	7.9	A
31	Pioneer Way & Judson St	TWSC	D	12.5	B
32	Pioneer Way & Edward Dr	TWSC	D	10.8	B
33	Pioneer Way & Grandview St	Signal	D	6.5	A
34	Pioneer Way & Kimball Dr	Signal	D	24.4	C
36	Soundview Dr & Grandview St	TWSC	D	20.5	C
37	Soundview Dr & 64th St NW	TWSC	D	46.2	E
38	Olympic Dr & Hollycroft St	Signal	D	8.9	A
39	Stinson Ave & Edward Dr	TWSC	D	14.0	B
40	Stinson Ave & Grandview St	AWSC	D	18.4	C
41	Pioneer Way & SR 16 WB Ramp/Stinson Ave	Signal	D	25.9	C
42	Wollochet Dr NW & SR 16 EB Ramp	Signal	D	89.3	F



ID	Name	Control	LOS Std	PM Peak Hr	
				Delay	LOS
43	Wollochet Dr NW & Wagner Way	TWSC	D	56.2	F
44	Wollochet Dr NW & Hunt St NW	Signal	D	48.0	D
45	Hunt St NW & Skansie Ave	TWSC	D	23.1	C
46	Skansie Ave (46th Ave NW) & 72nd St NW	TWSC	D	11.8	B
47	Skansie Ave & North Creek Ln	TWSC	D	12.0	B
48	Hunt St NW & 38th Ave NW	AWSC	D	18.2	C
49	38th Ave NW & Briarwood Ln NW	TWSC	D	11.6	B
50	56th St NW & 38th Ave NW	Signal	D	25.2	C
51	Olympic Dr & 56th St NW	Signal	D	18.5	B
52	Olympic Dr & 50th St NW	Signal	D	19.4	B
53	Olympic Dr & Point Fosdick Dr NW	Signal	D	39.6	D
54	Olympic Dr & SR 16 EB Ramp	Signal	D	19.3	B
55	Olympic Dr & SR 16 WB Ramp	Signal	D	41.9	D
58	Point Fosdick Rd & 48th St	Signal	D	17.0	B
59	Point Fosdick Rd & 46th St Ct	Signal	D	11.1	B
60	Point Fosdick Dr NW & Briarwood Ln NW	TWSC	D	14.2	B
61	Point Fosdick Dr NW & 36th St NW	RAB	D	5.6	A
<i>Outside City of Gig Harbor</i>					
101	Purdy Dr NW (SR 302) & 144th St NW	Signal	D	41.5	D
102	Purdy Dr NW (SR 302) & SR 302 Spur	Signal	C	103.0	F
103	Purdy Dr NW (SR 302) & Goodnough Dr NW (south)	TWSC	C	198.3	F
104	144th St NW & 54th Ave NW	TWSC	D	96.8	F
105	144th St NW & Peacock Hill Ave NW	AWSC	D	12.3	B
106	54th Ave NW & Canterwood Blvd NW	TWSC	D	12.4	B
107	Peacock Hill Ave NW & Canterwood Blvd NW	TWSC	D	11.9	B
108	Crescent Vally Dr NW & Drummond Dr NW	TWSC	D	11.5	B
109	Reid Dr NW & Hollycroft St	TWSC	D	11.8	B
110	Wollochet Dr NW & Fillmore Dr NW	Signal	D	13.8	B
111	36th St NW & 22nd Ave NW	Signal	D	6.6	A
114	24th St NW & SR 16 WB Ramp	Signal	D	22.0	C
115	24th St NW & 14th Ave NW	TWSC	D	11.4	B

APPENDIX B

2029 INTERSECTION LOS UPDATE TECHNICAL MEMORANDUM



November 13, 2024

TO: Aaron Hulst, PE
City Engineer
City of Gig Harbor

FROM: Andrew L. Bratlien, PE, PTOE
Daniel Hodun, EIT

SUBJECT: 2029 Intersection LOS Update
TSI #223011



This memorandum documents the methods, findings, and recommendations associated with the 2029 Gig Harbor intersection Level of Service update.

TRANSPORTATION CONCURRENCY BACKGROUND

Concurrency Definition and Statutory Basis

The Washington State Growth Management Act (GMA) requires cities and counties to provide public infrastructure, including transportation facilities and services, concurrent with new development. For transportation facilities, the GMA defines “concurrent” as any necessary “improvements or strategies are in place at the time of development, or that a financial commitment is in place to complete the improvements or strategies within six years.”

Transportation concurrency requires that the impacts of new development do not reduce transportation Level of Service (LOS) below the responsible agency’s adopted LOS standards. If it is determined during the development review process that the proposed land use action would reduce LOS below the adopted standard, the development must be modified to reduce its transportation impact or provide corrective transportation improvements. Transportation improvements, which may include project funding, must be identified and programmed within a six-year period from development permitting. Should any of these requirements fail to be met, the development proposal cannot be granted approval.

Transportation concurrency requires that local agencies maintain a plan to correct existing deficiencies, bringing transportation facilities up to adopted LOS standards. If meeting the adopted LOS standard is not feasible, local agencies must revise their adopted LOS standards via Comprehensive Plan update.

Gig Harbor Transportation Concurrency Management System

The City of Gig Harbor maintains a transportation concurrency management system which monitors the transportation impacts of all permitted development within the City. The technical basis for the concurrency management system consists of three traffic models: a travel demand model, an intersection operations model, and a segment operations model.

The travel demand model forecasts the trip distribution and assignment patterns of all existing and permitted or “pipeline” development. It is based on the model that was the technical foundation for the most recent Transportation Element of the Gig Harbor Comprehensive Plan and reflects the best available tool for forecasting near-term traffic forecasts in the City of Gig Harbor. The travel demand model calculates traffic volume forecasts resulting from new development.

The intersection operations model analyzes intersection capacity, delay, LOS, and queuing impacts of the traffic volume forecasts generated by the travel demand model. The model uses industry-standard *Highway Capacity Manual* and *Sidra* analysis methodologies to identify LOS deficiencies which will result from new development.

The segment operations model analyzes segment capacity, volume-to-capacity (v/c) ratio, and LOS based on the volume forecasts generated by the travel demand model. The intersection and segment operations models are used to identify LOS deficiencies on City-owned facilities to maintain compliance with transportation concurrency requirements.

LEVEL OF SERVICE

Level of Service Definition

Level of service (LOS) is a qualitative description of the operating performance of an element of transportation infrastructure such as a roadway or an intersection. LOS is typically expressed as a letter score from LOS A, representing free flow conditions with minimal delays, to LOS F, representing breakdown flow with high delays.

Intersection LOS is defined by the average delay experienced by a vehicle traveling through an intersection. Delay at a signalized intersection can be caused by waiting for the signal or waiting for the queue ahead to clear the signal. Delay at roundabouts and stop-controlled intersections is caused by waiting for a gap in traffic or waiting for a queue to clear the intersection or roundabout.

Level of service for signalized, roundabout, and all-way stop control intersections is based on the average delay for all vehicles entering the intersection during the study period.

Intersection and segment LOS thresholds are defined in **Table 1**.

Table 1. Level of Service Thresholds		
LOS	Signal and Roundabout Delay (sec/veh)	Stop-Controlled Intersection Delay (sec/veh)
A	≤10	≤10
B	>10 – 20	>10 – 15
C	>20 – 35	>15 – 25
D	>35 – 55	>25 – 35
E	>55 – 80	>35 – 50
F	>80	>50

Level of Service Policy

The City of Gig Harbor has adopted a minimum LOS D standard for most functionally classified intersections. Seven intersections, shown in **Table 2**, are permitted to operate with lower LOS standards due to right-of-way constraints and multimodal considerations.

Level of Service standards for state routes are established by the Washington State Department of Transportation (WSDOT). SR 16 through Gig Harbor is a WSDOT Highway of Statewide Significance (HSS) with an adopted LOS D standard. SR 302 is a non-HSS WSDOT route with an adopted LOS C standard from the Purdy Bay Bridge to SR 16.

Table 2. Level of Service Standards for Selected Intersections

ID	Name	Control ¹	LOS Std
5	Borgen Blvd & SR 16 WB Ramp	RAB	E
17	Harborview Dr & Austin St	TWSC	F
19	N Harborview Dr & Peacock Hill Ave NW	TWSC	F
23	Harborview Dr & Stinson Ave	RAB	F
24	Harborview Dr & Rosedale St NW	TWSC	F
25	Harborview Dr & Pioneer Way	AWSC	F
26	Harborview Dr & Soundview Dr	TWSC	F

¹AWSC = all-way stop control; RAB = roundabout; TWSC = minor-approach stop control

DATA COLLECTION

Traffic Counts

Intersection turning movement counts were collected from 4:00 PM to 6:00 PM on Tuesday, October 11; Wednesday, October 12; and Thursday, October 13, 2022. Turning movement counts were analyzed to identify the peak hour at each intersection. The peak hour is defined as the four consecutive fifteen-minute intervals with the highest volume during the count period. The afternoon or PM peak hour typically corresponds to the evening “rush hour,” characterized by commuters returning home from work and other trip generators.

Pipeline Growth

Pipeline growth was obtained from City staff and permitting data available for projects that are in progress or under construction and incorporated into this analysis and is summarized in **Table 3**.

Table 3. Pipeline Trip Generation

Development Scenario	PM Peak Hour Trips
2023 Existing Conditions	18,301
Pipeline Development	+355
Total Pipeline With-Project Trips	18,656

Other Data

Signal timing plans were obtained from City, WSDOT, and Pierce County staff in April 2023. Intersection control, channelization, and geometry were verified via review of publicly available aerial and street-level photography, discussion with City staff, and field observations.

2029 INTERSECTION LEVEL OF SERVICE

Stop-controlled and signal-controlled intersections were evaluated in Synchro 11 software using *Highway Capacity Manual 6th Edition* (HCM) methodologies. Roundabouts were evaluated in Sidra Intersection 9 software using the current Washington State Department of Transportation (WSDOT) analysis protocol.

The intersection of Wollochet Dr NW & Wagoner Way was analyzed as a traffic signal as the improvements are funded for construction.

The intersection analysis identified intersection LOS deficiencies within the City of Gig Harbor. In addition to functionally classified intersections within the City, the analysis evaluated functionally classified intersections on key access routes to Gig Harbor. Intersections with existing LOS deficiencies are identified in **Table 4**.

Table 4. 2029 PM Peak Hour Intersection LOS Deficiencies

ID	Name	Control ¹	LOS Std ²	Delay	LOS
<i>Inside City of Gig Harbor</i>					
29	Rosedale St NW & Skansie Ave	AWSC	D	39	E
37	Soundview Dr & Hunt St/64th St	TWSC	D	50	E
42	Wollochet Dr NW & SR 16 EB Ramps	Signal	D	109	F
<i>Outside City of Gig Harbor</i>					
101	Purdy Dr NW & 144 th St NW	Signal	D	58	E
102	Purdy Dr NW & SR 302	Signal	C	111	F
103	SR 302 (Purdy Dr NW) & Goodnough Dr NW (south)	TWSC	C	242	F
104	144th St NW & 54th Ave NW	TWSC	D	229	F

¹AWSC = all-way stop control; RAB = roundabout; TWSC = minor-approach stop control;
²Minimum LOS standard

The intersection of Rosedale St NW & Skansie Ave operates at LOS E with 39 seconds of delay per vehicle. The intersection is programmed for improvement, including construction of a left-turn lane on the east approach or design and construction of a new roundabout, as priority #21 in the 2023-2028 Transportation Improvement Plan (TIP). The construction of a left-turn lane on the westbound approach will improve intersection operations to LOS D while roundabout control will likely result in LOS A or B.

The intersection of Soundview Dr & Hunt St/64th St operates at LOS E with 50 seconds of delay per vehicle on the eastbound left-turn movement. The intersection is programmed for improvements, conceptualized as a traffic signal, as priority #14 in the TIP. The intersection does not satisfy volume-based *Manual of Uniform Traffic Control Devices 2009* warrants for traffic signalization. All-way stop control and roundabout control may be considered as alternative mitigation strategies. The intersection will operate with LOC C with all-way stop control.

The intersection of Wollochet Dr NW & SR 16 EB Ramps operates at LOS F with 105 seconds of delay per vehicle on the southbound (SR 16 EB Off-Ramp) leg. The intersection is programmed for improvements as a traffic signal as priority #5 in the 2023-2028 TIP for a right-turn lane at the off-ramp.

To maintain compliance with transportation concurrency requirements, capacity improvements should be programmed at the three City of Gig Harbor intersections identified above.

This analysis also identified four LOS-deficient intersections outside city limits on key access routes to Gig Harbor. The intersections of Purdy Dr NW & 144th St NW, Purdy Dr NW & SR 302 and SR 302 & Goodnough Dr NW are WSDOT intersections and 144th St NW & 54th Ave NW is a Pierce County intersection. These intersections are identified for reference but do not impact transportation concurrency compliance for the City of Gig Harbor.

CONCLUSION

Three City of Gig Harbor intersections operate below adopted LOS standards. To maintain transportation concurrency, intersection capacity improvements should be implemented at the intersections:

- Rosedale St NW & Skansie Ave,
- Soundview Dr & Hunt St/64th St
- Wollochet Dr NW & SR 16 EB Ramps

The LOS-deficient intersections in city limits are programmed for improvement in the 2023-2028 Transportation Improvement Plan.

Attachment 1. 2029 Intersection LOS Results

2029 PM Peak Hour Intersection Levels of Service

ID	Name	Control	LOS Std	PM Peak Hr	
				Delay	LOS
1	Canterwood Blvd NW & Baker Way NW	TWSC	D	19.8	C
2	Burnham Dr NW & Woodhill Dr NW	TWSC	D	9.4	A
3	Burnham Dr NW & Sehmel Dr NW	AWSC	D	26.9	D
4	Burnham Dr NW & SR 16 EB Ramp	RAB	D	9.9	A
5	Borgen Blvd & SR 16 WB Ramp	RAB	E	46.9	D
6	Borgen Blvd & 51st Ave NW	RAB	D	6.9	A
7	Borgen Blvd & Harbor Hill Drive	RAB	D	6.4	A
8	Boregn Blvd & Olympus Way	RAB	D	4.7	A
10	Borgen Blvd & Peacock Hill Ave NW	RAB	D	6.5	A
11	Habor Hill Dr & 51st Ave	RAB	D	8.1	A
12	Harbor Hill Dr & Sentinel Dr	RAB	D	4.5	A
13	Burnham Dr & Harbor Hill Dr	RAB	D	5.7	A
14	Sehmel Dr NW & Bujacich Rd NW	TWSC	D	24.2	C
15	N Harborview Dr & Austin St	TWSC	D	15.7	C
16	Harborview Dr & N Harborview Dr	TWSC	D	8.1	A
17	Harborview Dr & Austin St	AWSC	F	11.0	B
19	N Harborview Dr & Peacock Hill Ave NW	TWSC	F	25.0	D
20	N Harborview Dr & Verhardson St	TWSC	D	9.1	A
21	Crescent Vally Dr NW & Vernhardson St NW	TWSC	D	21.6	C
22	Peacock Hill Ave NW & 96th St NW (Vernhardson)	TWSC	D	12.5	B
23	Harborview Dr & Stinson Ave	RAB	F	7.8	A
24	Harborview Dr & Rosedale St NW	TWSC	F	17.5	C
25	Harborview Dr & Pioneer Way	AWSC	F	17.9	C
26	Harborview Dr & Soundview Dr	TWSC	F	14.3	B
28	Rosedale St NW & Schoolhouse Ave NW	Signal	D	14.8	B
29	Rosedale St NW & Skansie Ave	AWSC	D	39.4	E
30	Stinson Ave & Rosedale St NW	RAB	D	8.2	A
31	Pioneer Way & Judson St	TWSC	D	12.7	B
32	Pioneer Way & Edward Dr	TWSC	D	10.8	B
33	Pioneer Way & Grandview St	Signal	D	7.5	A
34	Pioneer Way & Kimball Dr	Signal	D	25.3	C
36	Soundview Dr & Grandview St	TWSC	D	21.2	C
37	Soundview Dr & 64th St NW	TWSC	D	49.7	E
38	Olympic Dr & Hollycroft St	Signal	D	9.4	A
39	Stinson Ave & Edward Dr	TWSC	D	15.5	C
40	Stinson Ave & Grandview St	AWSC	D	25.3	D
41	Pioneer Way & SR 16 WB Ramp/Stinson Ave	Signal	D	27.8	C
42	Wollochet Dr NW & SR 16 EB Ramp	Signal	D	108.8	F



ID	Name	Control	LOS Std	PM Peak Hr	
				Delay	LOS
43	Wollochet Dr NW & Wagner Way	Signal	D	9.3	A
44	Wollochet Dr NW & Hunt St NW	Signal	D	50.0	D
45	Hunt St NW & Skansie Ave	TWSC	D	23.6	C
46	Skansie Ave (46th Ave NW) & 72nd St NW	TWSC	D	12.0	B
47	Skansie Ave & North Creek Ln	TWSC	D	12.2	B
48	Hunt St NW & 38th Ave NW	AWSC	D	19.1	C
49	38th Ave NW & Briarwood Ln NW	TWSC	D	11.6	B
50	56th St NW & 38th Ave NW	Signal	D	25.8	C
51	Olympic Dr & 56th St NW	Signal	D	19.2	B
52	Olympic Dr & 50th St NW	Signal	D	19.6	B
53	Olympic Dr & Point Fosdick Dr NW	Signal	D	39.5	D
54	Olympic Dr & SR 16 EB Ramp	Signal	D	19.9	B
55	Olympic Dr & SR 16 WB Ramp	Signal	D	43.2	D
58	Point Fosdick Rd & 48th St	Signal	D	17.1	B
59	Point Fosdick Rd & 46th St Ct	Signal	D	11.1	B
60	Point Fosdick Dr NW & Briarwood Ln NW	TWSC	D	14.3	B
61	Point Fosdick Dr NW & 36th St NW	RAB	D	5.7	A
<i>Outside City of Gig Harbor</i>					
101	Purdy Dr NW (SR 302) & 144th St NW	Signal	D	58.0	E
102	Purdy Dr NW (SR 302) & SR 302 Spur	Signal	C	110.6	F
103	Purdy Dr NW (SR 302) & Goodnough Dr NW (south)	TWSC	C	242.0	F
104	144th St NW & 54th Ave NW	TWSC	D	229.4	F
105	144th St NW & Peacock Hill Ave NW	AWSC	D	12.9	B
106	54th Ave NW & Canterwood Blvd NW	TWSC	D	13.7	B
107	Peacock Hill Ave NW & Canterwood Blvd NW	TWSC	D	12.1	B
108	Crescent Vally Dr NW & Drummond Dr NW	TWSC	D	11.5	B
109	Reid Dr NW & Hollycroft St	TWSC	D	13.3	B
110	Wollochet Dr NW & Fillmore Dr NW	Signal	D	13.8	B
111	36th St NW & 22nd Ave NW	Signal	D	6.6	A
114	24th St NW & SR 16 WB Ramp	Signal	D	22.6	C
115	24th St NW & 14th Ave NW	TWSC	D	12.0	B

APPENDIX C

TRAFFIC OPERATIONS ANALYSIS SUMMARY TECHNICAL MEMORANDUM

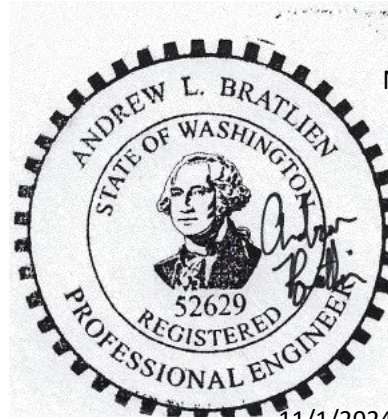


November 1, 2024

TO: Aaron Hulst, PE
City Engineer
City of Gig Harbor

FROM: Andrew L. Bratlien, PE, PTOE
Daniel Hodun, EIT

SUBJECT: Traffic Operations Analysis Summary
TSI #224037



This memorandum documents the methods, findings, and recommendations associated with the 2044 Gig Harbor intersection Level of Service update.

STUDY AREA

The City of Gig Harbor maintains a transportation concurrency management system (TCMS) which monitors intersection and street segment operations on functionally classified collector and arterial routes, consistent with Washington State Growth Management Act (GMA) requirements. The TCMS includes 48 intersections, of which six intersections are located at SR 16 interchanges, and 71 collector and arterial street segments.

In addition to the intersections and street segments on the TCMS, this analysis included 15 intersections and 22 street segments on collector and arterial routes in the Urban Growth Area (UGA) outside city limits. These routes are not subject to City of Gig Harbor minimum LOS standards but are included herein for reference.

TRANSPORTATION CONCURRENCY BACKGROUND

Concurrency Definition and Statutory Basis

The Washington State Growth Management Act (GMA) requires cities and counties to provide public infrastructure, including transportation facilities and services, concurrent with new development. For transportation facilities, the GMA defines “concurrent” as any necessary “improvements or strategies are in place at the time of development, or that a financial commitment is in place to complete the improvements or strategies within six years.”

Transportation concurrency requires that the impacts of new development do not reduce transportation Level of Service (LOS) below the responsible agency’s adopted LOS standards. If it is determined during the development review process that the proposed land use action would reduce LOS below the adopted standard, and the deficiency is not programmed for improvement by the responsible agency within a six-year period, the development must be modified to reduce its transportation impact or provide corrective transportation improvements. Transportation improvements, which may include project funding, must be identified and programmed within a six-year period from development permitting. Should any of these requirements fail to be met, the development proposal cannot be granted approval.

Transportation concurrency requires that local agencies maintain a plan to correct existing deficiencies, bringing transportation facilities up to adopted LOS standards. If meeting the adopted LOS standard is not feasible, local agencies must revise their adopted LOS standards via Comprehensive Plan update.

Gig Harbor Transportation Concurrency Management System

The City of Gig Harbor maintains a transportation concurrency management system which monitors the transportation impacts of all permitted development within the City. The technical basis for the concurrency management system consists of three traffic models: a travel demand model, an intersection operations model, and a segment operations model.

The travel demand model forecasts the trip distribution and assignment patterns of all existing and permitted or “pipeline” development. It is based on the model that was the technical foundation for the most recent Transportation Element of the Gig Harbor Comprehensive Plan and reflects the best available tool for forecasting near-term traffic forecasts in the City of Gig Harbor. The travel demand model calculates traffic volume forecasts resulting from new development.

The intersection operations model analyzes intersection capacity, delay, LOS, and queuing impacts of the traffic volume forecasts generated by the travel demand model. The model uses industry-standard *Highway Capacity Manual* and *Sidra* analysis methodologies to identify LOS deficiencies which will result from new development.

The segment operations model analyzes segment capacity, volume-to-capacity (v/c) ratio, and LOS based on the volume forecasts generated by the travel demand model. The intersection and segment operations models are used to identify LOS deficiencies on City-owned facilities to maintain compliance with transportation concurrency requirements.

LEVEL OF SERVICE

Level of Service Definition

Level of service (LOS) is a qualitative description of the operating performance of an element of transportation infrastructure such as a roadway or an intersection. LOS is typically expressed as a letter score from LOS A, representing free flow conditions with minimal delays, to LOS F, representing breakdown flow with high delays.

Intersection LOS is defined by the average delay experienced by a vehicle traveling through an intersection. Delay at a signalized intersection can be caused by waiting for the signal or waiting for the queue ahead to clear the signal. Delay at roundabouts and stop-controlled intersections is caused by waiting for a gap in traffic or waiting for a queue to clear the intersection or roundabout.

Level of service for signalized, roundabout, and all-way stop control intersections is based on the average delay for all vehicles entering the intersection during the study period. Intersection LOS thresholds are defined in **Table 1**.

Table 1. Intersection Level of Service Thresholds		
LOS	Signal and Roundabout Delay (sec/veh)	Stop-Controlled Intersection Delay (sec/veh)
A	≤10	≤10
B	>10 – 20	>10 – 15
C	>20 – 35	>15 – 25
D	>35 – 55	>25 – 35
E	>55 – 80	>35 – 50
F	>80	>50

Intersection Level of Service Policy

The City of Gig Harbor has adopted a minimum LOS D standard for most functionally classified intersections. Five intersections in the Harbor area are permitted to operate with LOS F due to right-of-way constraints and multimodal considerations:

- Harborview Drive & Austin Street
- N Harborview Drive & Peacock Hill Avenue NW
- Harborview Drive & Rosedale Street NW
- Harborview Drive & Pioneer Way
- Harborview Drive & Soundview Drive

Level of Service standards for state routes are established by the Washington State Department of Transportation (WSDOT). SR 16 through Gig Harbor is a WSDOT Highway of Statewide Significance (HSS) with an adopted LOS D standard. SR 302 is a non-HSS WSDOT route with an adopted LOS C standard from the Purdy Bay Bridge to SR 16.

Intersection Operations Analysis Methodology

Intersection delay, LOS, and movement volume-to-capacity (v/c) ratio were analyzed for every intersection on the Gig Harbor transportation concurrency management system (TCMS). The analysis also included several key arterial and collector intersections in the Gig Harbor Urban Growth Area (UGA) outside city limits. UGA intersections are summarized herein for reference only and are not subject to Gig Harbor minimum LOS standards.

Stop-controlled and signal-controlled intersections were evaluated in Synchro 11 software using *Highway Capacity Manual 6th Edition* (HCM) methodologies. Roundabouts were evaluated in Sidra Intersection 9 software using the current WSDOT analysis protocol.

Borgen/Burnham/Canterwood/SR 16 Roundabout

The roundabout Borgen Boulevard/Burnham Drive/Canterwood Boulevard/SR 16 westbound was initially analyzed using the methods and assumptions defined in the WSDOT Sidra analysis protocol. However, a review of historical travel speed data obtained from the TomTom Traffic Stats analytics platform, which aggregates real-world data from personal smartphones and other location-enabled devices, indicated that modeled 95th percentile queues were less than real-world queues for westbound Borgen Boulevard. Field observations and feedback from City staff supported this observation.

To allow the roundabout operations model to more closely capture real-world conditions at this location, critical gap and follow-up headway parameters were adjusting using multilane roundabout driver behavior data published in the *Highway Capacity Manual* (2010), *National Highway Cooperative Research Project (NCHRP) Report 572* (2007), and an evaluation of multilane roundabouts published in the *Journal of the Transportation Research Board* #207 (2008).

An average critical gap of 4.6 seconds and an average follow-up headway of 2.25 seconds yielded westbound queuing which more closely reflected real-world queuing data. These input values were applied to all analysis scenarios for the Borgen/Burnham/Canterwood/SR 16 roundabout.

Assumptions and Constraints

The intersection operations analysis methods described above represent the state of practice for planning-level intersection operations analyses. However, it is important to understand the assumptions and constraints of these HCM-based methodologies.

HCM (Synchro) and Sidra-based intersection operations analysis methodologies assume no queuing interaction between study intersections. In other words, the analyses assume that vehicles can move freely through each study intersection without being impeded by queue stacking from downstream intersections or ramp meters. Therefore, intersection LOS results may appear unrealistically optimistic on corridors where vehicle queues regularly stack through multiple intersections. Queuing interaction, for example, has been observed on the Olympic Drive corridor from Point Fosdick Drive through the SR 16 interchange. These queuing interactions can occur where vehicle demand on one or more lane groups exceeds the available capacity for an extended period.

To provide greater transparency and to indicate where the fundamental HCM queue interaction assumption may be violated, this memorandum identifies intersections where at least one lane group includes a volume-to-capacity (v/c) ratio greater than 1.00, which indicates vehicle demand exceeds the available lane group capacity during the study period. This phenomenon is known as oversaturation. Intersections with oversaturated conditions are more likely to create queuing interactions with adjacent intersections, even if they do not operate below their minimum adopted LOS standard.

Signalized Intersection Saturation Flow Rate

Saturation flow rate is defined as the flow rate which would occur on a single through-lane at a signalized intersection given saturated conditions and no interruption due to signal phasing. A saturation flow rate study was developed using video data collected at the intersections of Olympic Drive & Point Fosdick Drive and Olympic Drive & SR 16 EB ramps on Saturday, December 24, 2022.

The saturation flow rate study indicated an average saturation flow rate of 1,520 vehicles per hour per lane (vphpl). This rate was applied to all signalized intersections in this analysis.

SR 16 Ramp Metering

At the time of this analysis, ramp meters were active at each of the three SR 16 interchanges within city limits. Ramp metering may induce vehicle queuing on the City street network during periods of peak demand, which may impact the study intersections and street segments analyzed herein. However, because the queuing is not the result of intersection or street capacity constraints, the operational impacts of ramp meter queues cannot be reflected in this analysis. This memorandum acknowledges the potential impacts of SR 16 ramp meter queuing but focuses on traffic operations and capacity constraints on the City of Gig Harbor street network, consistent with GMA requirements for Transportation Element certification and transportation concurrency management. The City is in continuous coordination with WSDOT to adjust the sensitivity of the meters, as necessary, to ensure severe stacking does not impact City arterials.

Street Segment Maximum Service Volume

Maximum service volume (MSV) for City collector and arterial streets were analyzed based on planning-level capacity concepts described in the *Highway Capacity Manual*. A base MSV of 800 vehicles per hour per lane (vphpl) is applied. An additional 200 vehicle per hour (vph) MSV is allocated to street segments with a median left-turn lane or with left-turn access restrictions to reflect the operational benefits of removing left-turn delays from through-lanes. A 200 vph allocation is applied to street segments with parallel sidewalks on both sides or a multi-use pathway on one side, to reflect the operational benefit of providing physical separation between vehicles and pedestrians or wheeled mobility users.

EXISTING CONDITIONS

Data Collection

Intersection turning movement counts were collected from 4:00 PM to 6:00 PM on Tuesday, October 11; Wednesday, October 12; and Thursday, October 13, 2022. Turning movement counts were analyzed to identify the peak hour at each intersection. The peak hour is defined as the four consecutive fifteen-minute intervals with the highest volume during the count period. The afternoon or PM peak hour typically corresponds to the evening “rush hour,” characterized by commuters returning home from work and other trip generators.

Signal timing plans were obtained from City, WSDOT, and Pierce County staff in April 2023. Intersection control, channelization, and geometry were verified via review of publicly available aerial and street-level photography, discussion with City staff, and field observations.

Street Segment Operations

All collector and arterial street segments operate below their maximum service volume standard during the 2022 weekday PM peak hour. 2022 street segment MSV analysis results are summarized in Attachment 1.

Intersection Operations

Three intersections within city limits operate below their minimum LOS standards. Additionally, three intersections on collector and arterial routes in the UGA operate below LOS D. UGA intersections are identified for reference but do not impact Gig Harbor transportation concurrency compliance.

2022 intersection LOS deficiencies are summarized in **Table 2**.

Table 2. 2022 Intersection LOS Deficiencies

ID	Name	Control ¹	LOS ² (Delay)	Critical v/c ³
<i>Inside City of Gig Harbor</i>				
37	Soundview Dr & Hunt St NW	TWSC	E (46)	0.27
42	Wollochet Dr NW & SR 16 EB Ramp	Signal	F (89)	1.53
43	Wollochet Dr NW & Wagner Way	TWSC	F (56)	0.49
<i>Outside City of Gig Harbor (within Urban Growth Area)</i>				
102	Purdy Dr NW & SR 302	Signal	F (103)	1.40
103	SR 302/Purdy Dr & Goodnough Dr NW (south)	TWSC	F (198)	0.87
104	144th St NW & 54th Ave NW	TWSC	F (97)	0.96

¹AWSC = all-way stop control; RAB = roundabout; TWSC = one-way stop control;
²Level of Service; ³Volume-to-capacity ratio for the lane group with the highest volume-to-capacity ratio

In addition to the intersection LOS deficiencies identified above, three intersections within city limits operate with oversaturated conditions (v/c ratio greater than 1.00) on at least one lane group. These intersections, summarized below, do not trigger intersection LOS deficiencies but may operate with significant queuing during periods of peak demand:

- Borgen/Burnham/Canterwood & SR 16 WB ramps (#5): The westbound (Borgen Blvd) approach will operate at LOS F with a v/c ratio of 1.02. This may result in periods of significant queuing along Borgen Boulevard east of the roundabout. The intersection operates at LOS C overall.

- Wollochet Drive NW & Hunt Street NW (#44): The westbound (Hunt St) through-left lane operates with v/c ratio of 1.04, resulting in LOS F on the westbound approach. The intersection operates at LOS D overall.
- Olympic Drive & Point Fosdick Drive NW (#53): The northbound (Point Fosdick Dr) through-left lane operates with a v/c ratio of 1.08. This may result in significant queues which impact the adjacent left-turn and right-turn lanes on Point Fosdick Drive, as well as the signalized intersection at 48th St NW to the south. The intersection operates at LOS D overall.

TRAFFIC FORECASTING

Travel Demand Model

Future traffic volume forecasts were calculated using the Gig Harbor travel demand model. The travel demand model, based in PTV Visum software, was calibrated using 2022 traffic counts, land use inventory, and transportation network inventory to reflect current travel behavior in and near Gig Harbor. The model will be the technical basis for the 2024 update to the Transportation Element of the Comprehensive Plan and subsequent transportation concurrency management system updates.

Scenario Design

Weekday PM peak hour travel demand and traffic operations forecasts were developed for 2029 and 2044 analysis horizons. Each future year scenario is described below.

1. Pipeline (2029): Based on development permitted but not occupied as of 2022, representing a six-year forecast consistent with GMA transportation concurrency management requirements.
2. Long-Range (2044): Three alternatives were considered in the 2044 travel demand and operations analysis:
 - A. **2044 No Action:** Development forecast consistent with draft Land Use Element and transportation improvement projects consistent with funded Transportation Improvement Program (2025-2030 TIP) projects.
 - B. **2044 Single-Family Focus:** Residential development forecast focused on single-family growth in the City and UGA, with no new multifamily development through 2044. Transportation improvement projects consistent with funded TIP projects.
 - C. **2044 Hunt Street Crossing:** No Action development forecast with new SR 16 overcrossing at Hunt Street consisting of a two-lane bridge, new traffic signal or roundabout at Hunt Street & 38th Avenue NW, realignment of Kimball Drive, and new traffic signal or roundabout at Hunt Street & Kimball Drive.

Development Forecast

Pipeline Development

The Pipeline growth forecast included 18 developments, provided and confirmed by City staff, which were permitted but not fully occupied at the time of analysis. Pipeline growth includes 355 new weekday PM peak hour trips relative to the 2022 analysis year.

Long-Range Development

Long-range housing and employment growth were identified by the Comprehensive Plan project team and were allocated to the Transportation Analysis Zones (TAZs) used in the Gig Harbor travel demand

model. The development forecast included a total of 1,151 new dwelling units and 2,552 new employees in city limits, representing a 19 percent increase in dwelling units and a 23 percent increase in employment relative to 2022.

In the No Action alternative, new development is anticipated to generate 3,545 new weekday PM peak hour vehicle trips within city limits, a 19 percent increase relative to 2022. In the Single-Family Focus alternative, new development is anticipated to generate an additional 190 trips relative to the No Action alternative.

Trip growth external to Gig Harbor was forecast using a 1.0 percent annual growth rate, which is approximately equal to the anticipated Gig Harbor trip generation growth forecast.

The trip generation growth forecasts described above represent weekday PM peak hour passenger vehicle trips, which are the basis for the Gig Harbor travel demand model and the transportation concurrency management system.

Transportation Network Improvements

The 2029 analysis assumed completion of one transportation improvement project: a new traffic signal at Wollochet Drive NW and Wagner Way, which was under construction at the time of this analysis. The 2044 analysis assumed completion of two additional transportation improvement projects which were funded and in design at the time of analysis:

- Wollochet Drive & SR 16 EB ramp: New right-turn lane on SR 16 EB off-ramp
- 38th Avenue NW & 56th Street: New roundabout

2029 CONDITIONS

Street Segment Operations

All collector and arterial street segments will operate below their maximum service volume through 2029. 2029 street segment MSV analysis results are summarized in Attachment 3.

Intersection Operations

Three intersections within city limits will operate below their minimum LOS standards in 2029. Additionally, four intersections on collector and arterial routes in the UGA operate below LOS D. UGA intersections are identified for reference but do not impact Gig Harbor transportation concurrency compliance. 2029 intersection LOS deficiencies are summarized in **Table 3**.

Table 3. 2029 Intersection LOS Deficiencies

ID	Name	Control ¹	LOS ² (Delay)	Critical v/c ³
<i>Inside City of Gig Harbor</i>				
29	Rosedale St NW & Skansie Ave	AWSC	E (39)	0.94
37	Soundview Dr & Hunt St NW	TWSC	E (50)	0.28
42	Wollochet Dr NW & SR 16 EB Ramps	Signal	F (109)	1.59
<i>Outside City of Gig Harbor (within Urban Growth Area)</i>				
101	Purdy Dr NW & 144 th St NW	Signal	E (58)	1.03
102	Purdy Dr NW & SR 302	Signal	F (111)	1.56
103	SR 302/Purdy Dr & Goodnough Dr NW (south)	TWSC	F (242)	0.97
104	144th St NW & 54th Ave NW	TWSC	F (229)	1.34

¹AWSC = all-way stop control; RAB = roundabout; TWSC = one-way stop control;
²Level of Service; ³Volume-to-capacity ratio for the lane group with the highest volume-to-capacity ratio

In addition to the intersection LOS deficiencies identified above, three intersections within city limits operate with oversaturated conditions (v/c ratio greater than 1.00) on at least one lane group. These intersections, summarized below, do not trigger intersection LOS deficiencies but may operate with significant queuing during periods of peak demand:

- Borgen/Burnham/Canterwood & SR 16 WB ramps (#5): The westbound (Borgen Blvd) approach will operate at LOS F with a v/c ratio of 1.22. The southbound Canterwood Blvd approach (v/c = 0.89) and the northeastbound SR 16 WB off-ramp approach (v/c = 0.94) will operate near capacity. The intersection will operate at LOS D overall.
- Wollochet Drive NW & Hunt Street NW (#44): The westbound (Hunt St) through-left lane will operate with v/c ratio of 1.06, resulting in LOS F on the westbound approach. The intersection will operate at LOS D overall.
- Olympic Drive & Point Fosdick Drive NW (#53): The northbound (Point Fosdick Dr) through-left lane will operate with a v/c ratio of 1.08. This may result in significant queues which impact the adjacent left-turn and right-turn lanes on Point Fosdick Drive, as well as the signalized intersection at 48th St NW to the south. The intersection will operate at LOS D overall.

2044 CONDITIONS

Street Segment Operations

One street segment will exceed its MSV in each 2044 alternative. Harborview Drive from Stinson Avenue to N Harborview Drive will operate with 1,735 vehicles per hour (vph), exceeding its 1,700 vph MSV by 35 vph. Mitigation may include construction of a sidewalk on the west side of Harborview Drive or a multi-use pathway on the east side of Harborview Drive.

The Hunt Street crossing is anticipated to serve approximately 1,150 vehicles during the 2044 weekday PM peak hour. By providing an alternate east-west crossing to the existing Olympic Drive and Wollochet Drive interchanges, the new crossing will remove approximately 320 vehicles from the Olympic Drive crossing and 310 vehicles from the Wollochet Drive crossing during the 2044 PM peak hour. The new Hunt Street bridge will operate below its maximum service volume.

Intersection Operations

Intersection LOS deficiencies for each of the 2044 alternatives are summarized in **Table 4**.

Table 4. 2044 Intersection LOS Deficiencies

ID	Name	Control ¹	No Action		Single-Family Focus		Hunt Street Crossing	
			LOS ² (Delay)	Critical v/c ³	LOS ² (Delay)	Critical v/c ³	LOS ² (Delay)	Critical v/c ³
Inside City of Gig Harbor								
5	Borgen/Burnham & SR 16 WB Ramp	RAB	F (80)	1.44	F (84)	1.45	F (81)	1.38
14	Sehmel Dr NW & Bujacich Rd NW	TWSC	F (97)	1.10	F (105)	1.12	F (93)	1.09
29	Rosedale St NW & Skansie Ave	AWSC	F (131)	1.51	F (140)	1.56	F (106)	1.31
37	Soundview Dr & Hunt St	TWSC	F (74)	0.41	F (75)	0.42	F (183)	0.91
40	Stinson Ave & Grandview St	AWSC	F (60)	1.18	F (61)	1.18	F (64)	1.20
41	Wollochet/Pioneer & SR 16 WB Ramp/Stinson	Signal	E (62)	1.09	E (63)	1.09	D (49)	1.03
42	Wollochet Dr NW & SR 16 EB Ramps	Signal	E (57)	1.34	E (59)	1.38	C (33)	1.02
44	Wollochet Dr & Hunt St	Signal	E (63)	1.02	E (65)	1.02	D (46)	0.94
45	Hunt St & Skansie Ave	TWSC	F (55)	0.84	F (56)	0.84	F (81)	0.96
Outside City of Gig Harbor (within Urban Growth Area)								
3	Burnham Dr NW & Sehmel Dr NW	AWSC	E (48)	1.02	E (50)	1.03	E (47)	1.00
101	Purdy Dr & 144 th St NW	Signal	F (83)	1.18	E (74)	1.14	E (70)	1.10
102	Purdy Dr NW & SR 302	Signal	F (143)	1.82	F (138)	1.81	F (142)	1.84
103	SR 302/Purdy Dr & Goodnough (south)	TWSC	F (>300)	1.68	F (>300)	1.65	F (>300)	1.55
104	144th St NW & 54th Ave	TWSC	F (180)	1.22	F (171)	1.20	F (182)	1.23

ID	Name	Control ¹	No Action		Single-Family Focus		Hunt Street Crossing	
			LOS ² (Delay)	Critical v/c ³	LOS ² (Delay)	Critical v/c ³	LOS ² (Delay)	Critical v/c ³

¹AWSC = all-way stop control; RAB = roundabout; TWSC = minor-approach stop control;

²Level of Service; ³Volume-to-capacity ratio for the lane group with the highest volume-to-capacity ratio

Intersection LOS deficiencies identified in bold

Level of Service Deficiencies

In the 2044 No Action alternative, nine intersections within city limits will operate with LOS deficiencies. The 2044 Single-Family Focus alternative will not result in any new intersection LOS deficiencies.

The Hunt Street Crossing alternative will result in five intersection LOS deficiencies within city limits. The traffic redistribution resulting from the new SR 16 crossing will mitigate LOS deficiencies at the Borgen/Burnham/Canterwood/SR 16 roundabout, at the Wollochet Drive interchange, and at Wollochet Drive & Hunt Street.

Oversaturated Conditions

In the 2044 No Action alternative, two intersections within city limits will operate with oversaturated conditions (v/c ratio greater than 1.00) on at least one lane group. These intersections, summarized below, do not trigger intersection LOS deficiencies but may operate with significant queuing during periods of peak demand:

- Olympic Drive & Point Fosdick Drive NW (#53): The northbound (Point Fosdick Dr) through-left lane will operate with a v/c ratio of 1.11. This may result in significant queues which impact the adjacent left-turn and right-turn lanes on Point Fosdick Drive, as well as the signalized intersection at 48th St NW to the south. The intersection will operate at LOS D overall.
- Olympic Drive & SR 16 westbound ramps (#55): The SR 16 westbound off-ramp left-turn lane will operate with a v/c ratio of 1.02. The intersection will operate at LOS D overall.

In the 2044 Hunt Street Crossing alternative, the Olympic Drive corridor from Point Fosdick Drive to the SR 16 interchange will no longer be oversaturated during the PM peak hour. The following intersections will operate with at least one oversaturated lane group:

- Borgen/Burnham/Canterwood & SR 16 WB ramps (#5): The westbound (Borgen Blvd) approach will operate at LOS F with a v/c ratio of 1.20. The southbound Canterwood Blvd approach (v/c = 1.02) and the northeastbound SR 16 WB off-ramp approach (v/c = 1.38) will also operate with oversaturated conditions in the PM peak hour. The intersection will operate at LOS E overall.
- Wollochet/Pioneer & SR 16 WB Ramp/Stinson (#41): The eastbound (Stinson Ave) right-turn lane will operate with v/c ratio of 1.03 and LOS F. The intersection will operate at LOS D overall.
- Wollochet Drive NW & SR 16 EB Ramp (#42): The southbound (Wollochet Drive) through-right lane will operate with v/c ratio of 1.02. This may result in queues interrupting the adjacent intersection of Wollochet & SR 16 WB ramp, exacerbating delay at that intersection.

TRANSPORTATION IMPROVEMENT PROJECT RECOMMENDATIONS

Transportation improvement projects which are recommended to mitigate the LOS deficiencies and oversaturated conditions identified in this analysis are summarized in **Table 6**. Projects which are also identified in the Gig Harbor Transportation Improvement Program (TIP) are identified with their respective TIP project number.

Table 6. Transportation Improvement Projects Recommended to Mitigate 2044 LOS Deficiencies

Project Name*	Project Description
<i>Projects Required to Mitigate Existing LOS Deficiencies</i>	
Wollochet Dr NW & Wagner Way (TIP #2)	New traffic signal (under construction in 2024)
Wollochet Drive/SR 16 EB Ramp Intersection Improvements (TIP #6)	Add right-turn lane on SR 16 eastbound off-ramp
Soundview Drive/Hunt Street Intersection Improvements (TIP #15)	New traffic signal
<i>Projects Necessary to Mitigate Near-Term (2029) LOS Deficiencies</i>	
Rosedale Street/Skansie Avenue Intersection Improvements (TIP #22)	New traffic signal; widen WB approach to include LT lane; rechannelize SB and EB approaches
<i>Projects Necessary to Mitigate Long-Range (2044) LOS Deficiencies</i>	
Hunt Street/Skansie Avenue Intersection Improvements (TIP #12)	New single-lane roundabout
Burnham Drive/Borgen Boulevard Intersection Improvements	Long-range capacity improvements to be determined through coordination with WSDOT
Sehmel Drive/Bujacich Road Intersection Improvements	New traffic signal and northbound right-turn lane, or single-lane roundabout
Stinson Avenue/Grandview Street Intersection Improvements	New traffic signal or single-lane roundabout
Wollochet/Pioneer/SR 16 WB Ramp Intersection Improvements (TIP #25)	Add northeastbound (Wollochet/Pioneer) right-turn lane
Wollochet Drive/Hunt Street Intersection Improvements	Add westbound (Hunt St) right-turn lane
Harborview Drive Nonmotorized Improvements	Construct shared-use path on east side (N Harborview to Stinson Ave)
Wollochet Drive/SR 16 EB Ramp Intersection Improvements (TIP #25)	Add southwestbound (Wollochet/Pioneer) right-turn lane; may require bridge widening
<i>Projects Necessary to Mitigate Oversaturated Conditions</i>	
Hunt Street Overcrossing (Mitigates congestion at SR 16 Olympic & Wollochet interchanges)	New SR 16 overcrossing at Hunt Street consisting of a two-lane bridge, new traffic signal or roundabout at Hunt/38 th Ave, realignment of Kimball Drive, and new traffic signal or roundabout at Hunt/Kimball
Olympic Drive/SR 16 Interchange Improvements (TIP #21)	Long-range capacity improvements to be determined through coordination with WSDOT
*2025-2030 TIP project numbers are shown in parentheses	

- Attachment 1.** 2022 Street Segment MSV Results
- Attachment 2.** 2022 Intersection LOS Reports
- Attachment 3.** 2029 Street Segment MSV Results
- Attachment 4.** 2029 Intersection LOS Reports
- Attachment 5.** 2044 No Action Street Segment MSV Results
- Attachment 6.** 2044 No Action Intersection LOS Reports
- Attachment 7.** 2044 Single-Family Focus Street Segment MSV Results
- Attachment 8.** 2044 Single-Family Focus Intersection LOS Reports
- Attachment 9.** 2044 Hunt Street Crossing Segment MSV Results
- Attachment 10.** 2044 Hunt Street Crossing Intersection LOS Reports

APPENDIX D

2018 POP-UP STUDIO COMMUNITY INPUT SUMMARY





Pop-Up Studio Thoughts

June 22: Waterfront Farmers' Market, Skansie Brothers Plaza

June 23: Pavilion, Uptown Shopping Center

Gig Harbor held its pop-up studio on June 22 and 23, 2017. The June 22 pop-up was on the waterfront, in the new Skansie Brothers Park Plaza, and it ran from 9:00 am to 7:30 pm. This pop-up took full advantage of its proximity to the Waterfront Farmers' Market, with participants crossing from one end of the market to the other in a crowded scene of activity.

The second day's pop-up was located at the pavilion in the Uptown Shopping Center. It ran from 9:00 am to 5:30 pm, drawing participants from the surrounding offices, hospital, and shopping center.

More than 80 Gig Harbor residents, businesspeople, employees, and visitors participated in the pop-up studio, engaging in conversations, exercises, and mapping activities. Conversations ranged from the abstract to the specific, with participants exploring how the transportation system may evolve in time to best meet Gig Harbor's needs. Some of the topics and proposed strategies were focused on adjusting what the community already has. Others were more focused on major changes, including the construction of new roads, which would significantly alter the transportation landscape.

The City ran a series of simultaneous "walkshops" during these two days, and the pop-up studio served as a convening location for two of them, with participants of those walking tours observing and contributing to studio activity.



Dan Burden of BlueZones recaps "walkshop" findings with participants at the pop-up studio on June 22.

Adaptive Approaches

Many of the participants at the pop-up studio believe the transportation system is essentially all right, with only some minor changes and investment necessary to make it function really well. These people generally noted that there is little opportunity to reconfigure the historic street network and that changes to the arterial system beyond the View Basin (or areas of town with a view of the harbor) would be too expensive to consider. They want to make strategic and tactical investment, finding ways to make what the City has work even better. The following section provides an overview of key transportation challenges and more minor, adaptive opportunities for improvement raised by the community.

Pedestrian realm

Sidewalk gaps – Participants are keenly interested in making sidewalks continuous, closing gaps. This is of particular interest along Peacock Hill and Burnham Drive, where pedestrians desire safer, more convenient pedestrian access to the waterfront and the adjacent shopping districts.

Sidewalk width – Sidewalks should be wide enough to accommodate three or four people abreast where there is high pedestrian density, according to pop-up visitors. This is evident along the waterfront side of Harborview, where high volumes of pedestrians have to navigate a narrow corridor. Some of the opportunities to provide a wider walking environment appear to be easily within reach, on property owned by the City or adjacent to upcoming development parcels.

Crosswalks – While Gig Harbor is a walking town, there are few pedestrian crossing opportunities along Pioneer Way, Stinson Ave, and Rosedale St. From the perspective of studio participants, more crosswalks may lead to increased pedestrian access and safety, helping calm traffic flows near the waterfront and encouraging residents and employees to walk downtown. Crosswalks in other parts of the community seem to be less of a concern, as long as they’re addressing basic safety considerations in those areas of town designed predominantly for the auto.

Trails

Gaps – The Cushman Trail was identified by participants as a key community trail asset, with potential for becoming even more widely used if it is better connected to other “trail-friendly” parts of town. Connections to Donkey Creek Park and to St. Anthony Hospital could provide important trail linkages, making the Cushman Trail a more attractive option for walking and biking.

Slope strategy – Gig Harbor is a waterfront town, and much of the community’s development lies upland from the narrow waterfront district. The Cushman Trail generally parallels Highway 16, about 120’ higher than the waterfront. Pop-up visitors identified this grade difference as a major reason why the trail does not really contribute to waterfront access and vitality, and that it is a defining element in the community’s neighborhood identities. While the grade contributes to residential vistas overlooking the harbor, it makes walking or biking difficult. Community members are interested in additional routes to help overcome the difficulty of the slope and suggested identifying “easy ways” up as part of a non-motorized wayfinding program.

Rosedale Street now functions as a primary climbing route, but there may be other routes that could improve access to upland neighborhoods and the Cushman Trail.



Kendra Breiland of Fehr & Peers discusses transportation approaches with a pop-up visitor on June 22.

Crossings – The City has invested in upgrading locations where the Cushman Trail crosses roadways, but there is still some work to be done to ensure they are both safe and intuitive, according to participants. The trail crossing at Rosedale is a notable example of the City’s efforts, where crossing beacons and a pedestrian median refuge announce the crossing and protect non-motorized users.

Wayfinding – The Cushman Trail benefits from a routing that is generally linear and parallel to the highway. However, its alignment gets more complex near the Olympic, Wollochet, and Burnham interchanges. The trail may also get more complex with its future expansion north. In addition, some segments of the trail work their way through forested areas, where orientation by landmarks can be difficult. In response, pop-up participants suggested that the City consider an enhanced wayfinding strategy for the trail, one designed to help those traveling along the trail and help guide users to its trailheads and entry points.

Extension – Participants noted that the trail’s popularity would be enhanced if it were extended to the north through Canterwood with an alignment that accesses the hospital and the developing areas of North Gig Harbor.

Bicycles

Route plan/strategy – Pop-up participants felt there was little in the way of a coordinated bicycling route plan or strategy. The City should work towards developing an interconnected network of bike lanes rather than one-off segments.

Climbs – Building on the discussion in the trail section, casual cyclists and bicycling commuters are discouraged by Gig Harbor’s steep slopes and desire shallower grades. Identifying and designing climbing routes for these specific cycling groups may help the community take advantage of its compact form, facilitating the choice to use cycling as a transportation alternative. Some pop-up visitors arrived on bikes with electric assist motors, and these may become a more popular choice among cyclists in town.

Transit

Trolley enhancement – Almost all participants identified the trolley as an asset, something that helps locals and visitors navigate from Uptown to Downtown to Finholm during the community’s busy season. Most also believe the trolley should be extended, connecting North Gig Harbor, too. And most would like the trolley to operate with increased frequency, reinforcing its attractiveness to folks who want to use it as a convenient and intuitive service. Nobody complained about the fare, gladly contributing the \$0.50 per ride/\$1.00 per day to help offset costs.



Everybody loves the trolley. Participants repeatedly endorsed its operation and wish for extended service.

Commuter service – Most pop-up visitors understand the challenges of increasing transit frequency, but many also feel frustrated by the difficulty of accessing the community’s regional transit links and by the incompatibility of their work schedules and the transit service design. Regional transit stops are located near the SR 16 corridor, which is uphill and a difficult cycle or walk from a large part of transit’s potential ridership. And many of those who would consider riding the bus also have work schedules in Tacoma or Seattle that are incompatible with the service’s operating schedules. Both Pierce Transit and Sound Transit have indicated that there are no resources available to enhance transit service in Gig Harbor, so any increased community ridership may be reliant on making it easier to access those commuter routes.

Roads

Roundabouts enhancement – Visitors had thoughts about the roundabouts in North Gig Harbor, with the general consensus calling for their enlargement in areas closer to the interchange. While they noted they seem to be functioning well now, there is concern that increased development nearby will likely swamp the roundabouts’ ability to move traffic efficiently. Some also warned that the pedestrian/roundabout interface can be awkward, but these commenters seemed to believe that a combination of driver and pedestrian education should solve most of those problems.

Peacock Hill widening – Development in North Gig Harbor is incrementally increasing traffic volumes on Peacock Hill Avenue, which according to participants, has impeded driveway access along Peacock Hill and created unsafe situations. Participants expressed concern that future housing development may exacerbate these problems and swamp the existing roadway. Some would like to see additional travel lanes to serve the forecasted residential development, particularly in light of plans to promote the magnetism and vitality of the waterfront. There is also a desire to make it easier and safer to ride a bike, walk, or take the trolley, creating a more attractive non-motorized connection to the waterfront.

Methods

Opportunistic action – Gig Harbor has already demonstrated its willingness to try out transportation solutions, taking opportunities to install crossing beacons at popular pedestrian intersections, enhance

roundabouts, rearrange travel lanes, and install mid-block pedestrian refuges in roadway medians. Pop-up participants generally encourage these types of low-cost, opportunistic interventions. They believe these may be more necessary as the City experiments with ways to optimize the transportation system's performance for all modes of travel.

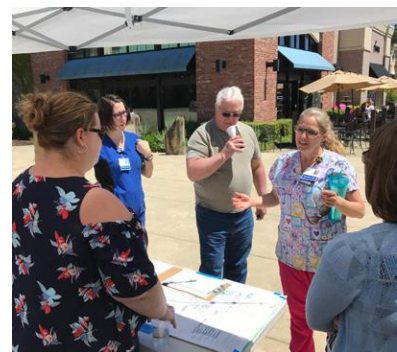
Transformational Approaches

Some of the strategies discussed are a bit more expensive and would have a more transformational impact on Gig Harbor's transportation and community landscape. Whether it's reconfiguring the freeway interchanges or rerouting waterfront traffic, participants opened up on what might help Gig Harbor solve its transportation issues and promote economic vitality. The following section provides an overview of key ideas discussed.

Roads

Overcrossings – Almost all participants agree that crossing SR 16 is far more difficult than it needs to be, and many recommend installing non-motorized or all-mode over or underpasses. They identified many areas where opportunities exist, such as Hunt Street and north of the Wollochet Drive interchange.

Waterfront couplet – For those who believe that slow-moving autos on Harborview is an inconvenience to drivers, a danger to pedestrians, or an obstacle to economic prosperity, a “couplet” (or a pair of two one-way streets) emerged as a potential solution. Two proposals emerged from the discussion. One was adapting Soundview, Harborview, Pioneer, and Judson to serve as a large circuit, operating either clockwise or counter-clockwise, relieving traffic congestion at the southernmost segment of Harborview and routing drivers along the now-underused parking areas on Judson. The other would adapt Harborview, Rosedale, and Stinson with one-way traffic northbound on Harborview and a counter-clockwise rotation ascending the hill on Stinson and descending on Rosedale.



City and consultant team staff speak with Uptown studio visitors about traffic concerns on June 23.

Esplanade – One potential benefit of a one-way conversion is that it may enable widening the sidewalk width on the water side of Harborview. Participants believe an enhanced pedestrian and cyclist experience is key to the district's uniqueness and vitality, and an enhanced, widened, and continuous esplanade is an attractive objective.

North Gig Harbor network – Participants called for better connectivity in North Gig Harbor and reducing demand on the arterials of Peacock Hill Avenue, Borgen Boulevard, and Burnham Drive to carry all of the traffic demand.

Freeway

Interchange enhancements – Most pop-up visitors are frustrated by traffic at the community's three freeway interchanges. But they also acknowledge that much of the demand placed on those interchanges is due to development beyond the city limits and urban growth area. They would like to see better interchange design, something capable of handling the area's forecasted growth without doing too much damage to the developed character of the areas surrounding the interchanges. Participants believe this is a regional or statewide problem, so solutions should be funded by the larger population.

Parking

Waterfront structures – Some participants advocated for the construction of parking structures downtown, with suggested locations including the Judson/Pioneer/Harborview area and Finholm. Both would coincide with trolley stops, and both would introduce pedestrians at roughly waterfront level, facilitating non-motorized travel for the length of the waterfront.



Members of City staff, Fehr & Peers, BlueZones, and Studio Cascade discuss findings from the “walkshops” and pop-up studio conversations, charting the process ahead to address the issues and opportunities raised during the community conversation.

Mini-Poll Results

More than 45 pop-up participants completed the eight-question mini-poll. This short questionnaire asked respondents to weigh different transportation priorities, which will help the consultant team and City craft a transportation plan and implementation strategy that makes sense and is acceptable to the community. These results represent a first-cut tabulation. Further analysis and interpretation will continue throughout the process, ensuring that recommendations are in line with community thought.

Mini-Poll: “Transportation Priorities”

Gig Harbor is launching a multi-pronged initiative called “Connect the City,” updating the City’s transportation system to better serve current and future generations. This questionnaire will help measure community priorities regarding several key topics, each shaping transportation policies. Tell us what you think – and help Gig Harbor plan for its short and long-term transportation needs!

I reside in: (check one) ☐ - City Harbor ☐ - Outside City Limits ☐ - Other/Don't Know

Notes: Rate each statement below, where 1 is “Strongly disagree” and 5 is “Strongly agree”	1	2	3	4	5	D/K	Notes/Tell us why
1. Overall, Gig Harbor is a place where I feel comfortable walking or cycling.							
2. Gig Harbor should prioritize getting around by car, improving efficiency of taking for us to take parking cars.							
3. Gig Harbor should build a more diverse transportation system with equal focus on cars, biking and walking.							
4. Gig Harbor should work to make transit service a more accessible and reliable travel option.							
5. Transportation solutions need to be location-specific as it designs reflecting our unique neighborhood and street needs.							
6. Gig Harbor should prioritize investments in areas where higher density and growth makes the most sense.							
7. Streets in Gig Harbor should be as attractive as they are functional, including landscaping, lighting and other features.							
8. Gig Harbor’s trail system is an important transportation feature, improving day-to-day travel options.							

[80%] Please complete and leave with address, return to Gig Harbor City Hall by August 31, or fax to 509-835-3763.

Respondents seemed to generally support all of these statements, with a balance advocating for increased investment on non-motorized transportation improvements and on improvements for congestion relief. Participants also take pride in their community’s appearance and want their streets and trails to complement the beauty of the community’s natural setting and neighborhoods.

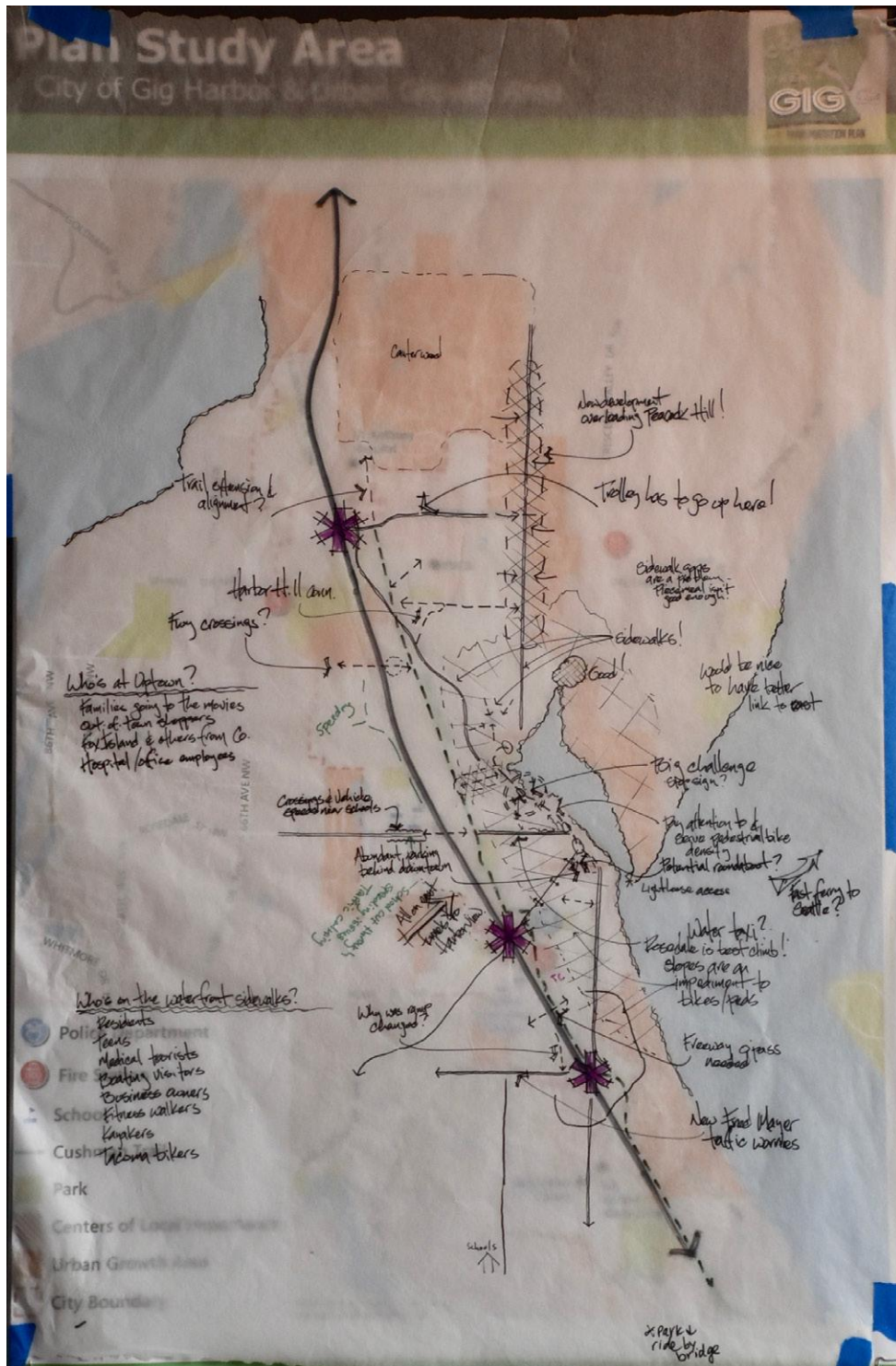
Mini-Poll: "Transportation Priorities" - Results

Reside in:
Gig Harbor 19
Outside City limits 16

	Total votes										Notes
	1	2	3	4	5	n	Total	Mean	D/K		
1. Overall, Gig Harbor is a place where I feel comfortable walking or cycling	2	4	4	14	21	45	183	4.07	0	• I cycle • Everything is close together • Need bike lanes • Outside of downtown our sidewalks are very limited • Not a lot of crime but trails need more security • Low crime, pretty safe • Nice roads and safe crosswalks • Cycling is more difficult, walking is good • Within city limits need to continue Cushman trail • There is respect here • Traffic with questionable crosswalks	
2. Gig Harbor should prioritize getting around by car, improving traffic flow and looking for ways to make parking easier	3	4	7	13	13	40	149	3.73	2	• Absolutely • Our lights are horrid off HW 16 and the roundabouts • Traffic isn't awful but parking is hard • Im fine with how it is slow so I can look around and I always find parking within walking distance • Too much development downtown • More trails, less growth	
3. Gig Harbor should build a more diverse transportation system with equal focus on cars, biking and walking	3	3	8	9	15	38	144	3.79	5	• Cushman trails are pretty accommodating • Downtown NO, outlining areas YES • More trails, less growth • Trolleys more often • Zero priority	
4. Gig Harbor should work to make transit service a more accessible and realistic travel option	3	3	5	17	18	46	182	3.96	3	• Some areas are pretty far from bus stops • More trails, less growth	
5. Transportation solutions need to be location-specific, with designs reflecting unique neighborhood and district needs	3	0	8	10	17	38	152	4.00	4	• Harder to get places like fox island • More trails, less growth • Certain areas have bigger population	
6. Gig Harbor should prioritize investments in areas where higher density and growth makes the most sense	4	1	4	9	23	41	169	4.12	3	• Too much density now! • Too much density • Not downtown • More trails, less growth	
7. Streets in Gig Harbor should be as attractive as they are functional, including landscaping, lighting and other features	3	1	7	6	23	40	165	4.13	1	• Property value • Keep small scale • More trails, less growth	
8. Gig Harbor's trail system is an important transportation feature, improving day-to-day travel options	2	2	7	8	17	36	144	4.00	6	• Day to day... eh!h • Look at Anchorage • Add lane to Cushman trail for golf courts	

Sketch Map

A fundamental part of the pop-up studio is the ability for participants to see how their suggestions may influence emerging transportation policy. The sketch map below was prepared during studio conversations, identifying challenges, potential actions, and actors within Gig Harbor’s transportation environment.



Transcriptions

The items below are verbatim transcriptions from the pop-up studio flipchart. Participants were encouraged to identify specific issues, opportunities, or actions that we should consider as the plan evolves. Some recommendations are specific, and other ideas are more abstract. In total, they represent a spectrum of community viewpoints that will influence the plan's direction.

- 38th – Repave, not tar
 - Sidewalk – at least one side – eastside of street to connect with schools – would require coordination with Pierce County
 - “without sidewalks you are in a ditch in the weeds”
- Pt Fosdick and Olympic – congestion
- More mass transit needed
 - Added P&R near Bridge
- Chinook → unofficial ped path connecting Rosedale and Stinson. Not steep. City work with church to formalize?
- Shared parking opportunities with the churches?
- Slow down growth!!
- Water taxi – would love to see
- School House Ave. – speeding, cut through to High School
 - Speeding, red light cameras?
 - RRFBs & speed bumps and then traffic calming elements
- New development (owe Harbor Point) and parking Downtown
 - Soundview to Harborview
- Growth in Pierce Co and rural areas and impact on regional/ local network
- Parking availability downtown
- Opticon function for EMS transport
- Access to Artondale
- More downtown parking
- Sidewalks on Burnham to connect to Cushman
- Water fountains along walking routes
- Consolidated parking strategy – structures, etc.
- Overall strategy for bike lanes
- Expanded transit service for nearby areas
- Trolley is great
- Managed growth is ok – maybe essential
- Never had an issue with downtown parking – always something within a short walk
- Reduce property taxes!
- Concern about new public docks and lack of adjacent parking
- Want bike lanes downtown!
 - Connect to Cushman trail
- Non-motorized transportation should be focus in CoLIs (x2)

- Access to Fox Island – Transit
- Come to Gig to walk
- Boats as a transportation mode too!
- Find easy opportunities to improve sidewalks downtown – Finholm
- SR 16 bypass causes
- Concentrate growth rather than a ¼ -acre sprawl
- Feels safe – all hours
- Regular transit services
- One-way street at Harborview downtown? – Peds and waterfront views
- Peacock Hill traffic?
- Options for commuters – Inappropriate traffic routing
- Pedestrian density downtown
- Dual purpose parking – marinas and dual use
- Harborview and bike safety
- Bike trails away from traffic
- More boat slips for yacht club visitors
- Rosedale neighborhood = good sidewalk coverage
 - Doesn't like locations where sidewalk ends and you have to cross the street to get on another sidewalk
- Husband takes SR16 to job in Tacoma – it works great!
- Sidewalks are too narrow along Harborview, ok on Soundharbor
- Need to find ways for cars to get around downtown without taking Harborview
- Biking is not “friendly” in town – due to lacking amenities, topography
 - Cars are watchful for bikes, but not obvious where bike should be
- Have to drive to get anywhere in Gig Harbor
- Good things to do for transportation:
 - ID bottleneck and address- cars idle only during peak
 - Police enforcement when SR16 has issues since City streets are overwhelmed
 - Like roundabouts
- Need new overpass of SR16 s/o Wollochet
- Peacock Hill resurfacing made it un-bikeable
 - City specs should require overlays to be bike-friendly – maintain shoulder width and use smooth materials. No hard edges
- Harborview – one way? – would provide space for wide sidewalk, bike land, parking (Stinson to Pioneer)
- Rosedale, Stinson, Harborview triangle
- Harborview and Stinson Roundabout? – model to be sure it operates better than a traffic signal
- Cushman trail needs more signage; Kimball intersection was a missed opportunity to provide bike treatments
- Bridge for peds in Harbor!
- Trolley must go to Target!
- Golf carts should be legal!

- Shrubs and trees intruding into sidewalks
- More crosswalks on Pioneer and Soundview
- Speeding on Skansie nearby Boys and Girls club
 - More enforcement?
 - Engineering solutions
 - One-way Pioneer east of Judson
 - Big roundabout at Judson/ Harborview/ Pioneer
- Focus on public realm maintenance
- Desire for shovel ready projects!

October 7 Open House - Summary of Prioritization Results

Project #	Description	Green Dots (Top project)	Blue Dots (Other prioritized projects)	Total Dots Received	Written Comments on Activity Sheets
Projects Ideas Generated Before Open House					
1	Extend the Cushman Trail north of Borgen Boulevard to Purdy		4	4	● Crossing must be elevated above Borgen Blvd
2	Borgen Boulevard roundabout crosswalks		1	1	● Relocate crosswalks away from roundabouts on busy roads ● Traffic circle pedestrian warnings need to flash on all car entrances before cars enter the roundabout
3	Metering at SR 16/Burnham Drive	1	1	2	● Number one priority ● Meter in traffic circle is NOT WORKING
4	Sidewalks on Burnham	2	4	6	● Request to include bike lanes as well from 96th to N Harborview
5	Harbor Hill trail connections			0	
6	All-Modes Bridge over SR 16 at 96th Street		3	3	
7	Improvements on Vernhardson Street		1	1	● 4-Stop or better crossing ● Cannot be done because when the bridge(sp) is out, there is no way to get from East Gig to civilization unless you go to 144th. Do Not Do This. Wayne Miller WRMgig@comcast.net ● Bridge Crescent Creek culvert or daylight?
8	Finholm District bike/ped improvements (2 options)		2	2	● Option 1, small roundabout ● Option 2 ● None of the ideas, except lighted crosswalk ● Option 2 ● Excellent idea
9	Twawelkax Trail			0	
10	Pedestrian Improvements near Donkey Creek Park		2	2	
11	Roundabout at Stinson Avenue/Harborview Drive	5	2	7	● Traffic circle pedestrian warnings need to flash on all car entrances before cars enter the roundabout ● Need bigger roundabout not small ● Group prioritized this roundabout but <u>not</u> other 2 ● Ped safety - Crosslight and/or raised crosswalk ● Roundabouts Stinson/Harborview, Stinson/Rosedale ● Make Rosedale Village help pay for roundabout
12	Traffic Calming on Harborview Drive			0	
13	Pedestrian Improvements Downtown (various crosswalks, raised intersection at Harborview & Pioneer, and sidewalk on east side of Pioneer Way)		4	4	● Combine 13 and 15 if post office is built there
14	Reconstruct Grandview Street between Stinson and Pioneer		1	1	● Post office provides improvements as part of relocation
15	Reconstruct Grandview Street between Soundview and McDonald			0	
16	Wollochet Drive interchange redesign	3	4	7	● Exit needs right turn lane - 1 car that's stopped holds up traffic
17	Kimball Street Improvements		2	2	
18	Roundabout at Hunt Street & 38th Avenue		1	1	● Yes, if SR16 and Hunt bridge is built ● Traffic circle pedestrian warnings need to flash on all car entrances before cars enter the roundabout
19	Hunt Street All-Modes Bridge	6		6	● 18-21 tied together ● If 16 and 19 are done, traffic circle needed at Hunt and Wollochet ● If 19 built, 18 and 20 must be included. Judy 253-222-7602 ● Need additional projects on Soundview and Kimball - should be a group of projects
20	Intersection improvements at Soundview Drive & Hunt Street		1	1	
21	38th Avenue Redesign, including sidewalks and bike lanes		2	2	
22	Westside crosswalks	1	1	2	
23	All-Modes Bridge over SR 16 at 56th Street	2		2	● NO, make this part of 17+19
24	Reconstruct 50th Street Court from Olympic Drive to 38th Avenue			0	● Re-engineer this
25	Olympic Drive crosswalk and landscaped medians		3	3	● No left at Harbor Greens
26	Pedestrian Improvements at westbound SR16 onramp		2	2	

Project #	Description	Green Dots (Top project)	Blue Dots (Other prioritized projects)	Total Dots Received	Written Comments on Activity Sheets
Projects Ideas Generated at the Open House					
27	More Traffic Calming Measures			0	● Speeding contributes to many of these problems
28	Make a downtown one way loop: Harborview -> left up Pioneer -> left onto Judson			0	
29	Transit to schools and Senior Center		1	1	
30	Regional Rural Connect Consideration			0	
31	Widen SR 16 in Both Directions			0	
32	Olympic Dr Overpass + Wollochet Dr Overpass			0	● Make HUGE - as big/many lanes as possible ● Expand bus/transit hours + pickup/dropoff areas + parking network to Seattle/Tacoma/Olympia
33	Bus Transit Improvement			0	
34	Extend Borgen Blvd to go to Crescent Valley		2	2	
35	Rosedale/Stinson Roundabout or Traffic Light		1	1	
36	Commuter Alternatives	1		1	● To Harborview & N Harborview ● Hwy 16 Ingres/Egress overpass near 96R to NE Bides(sp) Rd ● East/West alternative - Peacock, Crescent Valley, etc
37	On/Off ramp on SR 16 at 144th St		1	1	
38	Roundabout at Hwy 302/Purdy Dr			0	
39	On/Off ramps onto Rosedale from Hwy 16		1	1	
40	Parking in Finholm			0	● Make Finholm a more usable area. Needs parking! ● Priority number 3 ● Priority number 2 ● Bring back exit ramp to pro built to relief Fred Meyer
41	Overpass from Hunt to Kimball	1		1	
42	Bring back exit ramp near Project 19	1		1	
43	Widen the sidewalk on Rosedale from the Cushman Trail to the High School	1		1	
45	Provide two lanes existing the proposed Village at Harbor Hill onto Borgen			0	
46	SR 16 SB off-ramp onto 56th WB only. No left turn onto SB Point Fosdick			0	

Results Summary

Transportation Plan Survey

Vision Questionnaire, December 4-31, 2017



Introduction

From Monday, December 4 through Sunday, December 31 2017, the City of Gig Harbor hosted an online questionnaire to help inform the creation of a vision statement and policy framework for the "Connect the Gig" active transportation plan.

The questionnaire was promoted in a variety of ways, including a post on the City's Facebook feed, direct email to the project list serve, and on the project-specific website www.connectthegig.com. Notice also included details regarding a prize drawing, specifically, a City-donated FitBit™ activity tracker awarded to one lucky winner.

In all, 264 respondents provided input. Participants were self-selected, i.e., not screened according to place of residence or other criteria. Based on results from one question providing approximate location of residence, an estimated 90 percent of respondents live within the City of Gig Harbor.

The questionnaire included three basic types of questions designed to advise plan policy:

1. Two "Word Cloud" questions requesting three words participants would use to describe current and desired future walking and biking conditions in the City. (Q.1, Q.2)
2. A ratings-scale question seeking levels of agreement with five statements concerning non-motorized transportation. (Q.3)
3. An open-ended question seeking approximate location of residence via identification of the street and nearest cross-street (referenced above).

Participants were asked to provide typewritten comments regarding their choices on Q.3. Between 130 and 145 comments were provided for each ratings statement. A database including all results and open-ended replies has been provided to the City as part of the project record and to facilitate further analysis, should it be desired.

Survey Results

Word Cloud

Current (Q.1) - Words used by participants to describe "walking and biking in Gig Harbor today" generally recognize the beauty and topography typical of Gig Harbor ("Beautiful" "Pleasant" "Scenic" "Hilly"), but indicate dissatisfaction in terms of perceived safety, scope and organization ("Dangerous" "Disjointed" "Limited" "Unsafe" "Scary").

Future (Q.2) - Words used by participants to describe "what you'd like walking and biking in Gig Harbor to be like in the coming years" express a desire for improved safety, accessibility, connectivity, and range of features ("Safe" "Accessible" "Connected" "Expanded" "Sidewalks" "Convenient" "Crosswalks").

Q.1 and Q.2 results are provided below as generated by two online programs.¹

¹ Survey generation, hosting and results tabulation by www.surveymonkey.com. Word clouds generated by <https://www.jasondavies.com/wordcloud/>

Q.1: Based on your impressions, please provide three words that best describe walking and biking in Gig Harbor today.



Q.2: Please provide three words that best describe what you'd like walking and biking in Gig Harbor to be like in the coming years.



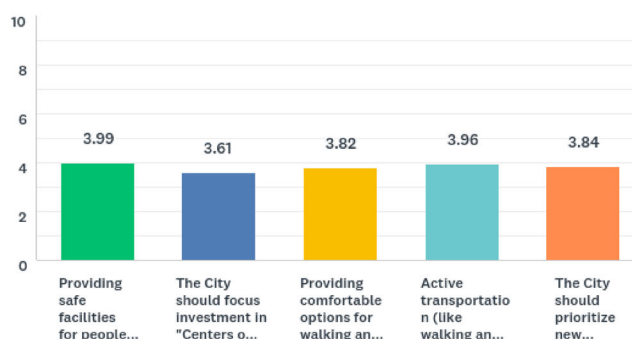
Concept Rating

Q.3 presented five statements concerning non-motorized mobility in Gig Harbor, asking respondents to rate each on a scale of five, where 1 = "Strongly Disagree" and 5 = "Strongly Agree." Scoring from all five statements is presented below, but may be summarized as follows:

- All five statements received solid support, with weighted averages (mean) ranging from a low of 3.61 to a high of 3.99
- Standard deviation (spread from average scoring) was relatively constant, ranging from a low of 1.24 (*"Providing comfortable options for walking and biking is critical to providing an equitable transportation system"*) to a high of 1.32 (tied between *"The City should focus investment in 'Centers of Local Importance' for things like sidewalks, trails, and bike lanes"* and *"The City should prioritize new connections (like new streets, trails and the Hunt Overpass) to improve access to key destinations on foot or by bike."*)

In short, respondents expressed substantial support for concepts that: prioritize walk/bike infrastructure; provide additional focus for designated Centers of Local Importance (Gig Harbor North, Finholm, Downtown, Kimball, and Westside); are comfortable to use; are tied to City public health goals; and provide new connections to key destinations.

Q3 Based on your level of agreement, score each of the statements below along a scale from "Strongly Disagree" to "Strongly Agree."



Statements are copied below as they appeared online; the collection was presented to participants in random order:

Providing safe facilities for people walking and biking should be a top priority.

The City should focus investment in "Centers of Local Importance" (Gig Harbor North, Finholm, Downtown, Kimball and Westside) for things like sidewalks, trails, and bike lanes.

Providing comfortable options for walking and biking is critical to providing an equitable transportation system.

Active transportation (like walking and biking) will help achieve the community's goal of improving public health.

The City should prioritize new connections (like new streets, trails and the Hunt Overpass) to improve access to key destinations on foot or by bike.

Active Transportation Plan Vision Statement (draft)

Based on questionnaire results, City-established goals, and input by participants at workshops and other project events, the following is presented as the Vision Statement for the Active Transportation Plan:

Gig Harbor residents greatly value their City, including its small-town feel, its waterfront setting, varied topography, and proximity to diverse urban and natural features. Today and in the future, residents want access to all areas of Gig Harbor to be easy, safe, and enjoyable, including for those that choose not to drive. To achieve this, residents support ongoing efforts to create and enhance active transportation infrastructure and to improve connections Citywide. These improvements should fit within each neighborhood's character and express Gig Harbor's unique beauty and character.

APPENDIX E

2024 SURVEY DOCUMENTATION



Survey Documentation

A survey was conducted to determine community interest in long-term projects identified by City of Gig Harbor staff and public feedback from the 2018 Transportation Element. The survey was open for three weeks and received a total of 180 contributions. Respondents rated each of the nine projects on a scale of 1 to 5 stars. Additionally, respondents were asked to identify which two projects should be given top priority and explain why they did or did not support the proposed list of projects. Finally, there was an option to offer any projects of personal importance that were not listed in the survey.

- 85% of respondents supported of the list of potential long-term projects.
- 13% of respondents opposed the list of potential long-term projects.
- 2% of respondents were neutral.
- The two projects with the highest support were the Wollochet Drive Interchange Improvements (43%) and the Hunt Street Overcrossing (32%).
 - Many respondents commented about traffic concerns at the SR 16 interchanges in Gig Harbor, so projects that improved existing interchanges, or the new Hunt Street Crossing over SR 16 ranked highly.
- The two projects with the lowest support were the Olympic Drive/56th Street Roundabout (5%) and Rosedale Street/Stinson Avenue Roundabout Improvements (9%).
 - The write-in responses reflected conflicting opinions about roundabouts in general.
- The remaining projects with the most support were centered around sidewalk, intersection, corridor, and bicycle lane improvements.

Summary of Themes

Feedback from respondents who supported the list of potential long-term projects (either 'strongly' or 'somewhat') acknowledged that most projects will be necessary to support the population growth that Gig Harbor is currently experiencing. Overall, there was broad support for infrastructure upgrades that help keep pace with expansion, improve safety, and enhance quality of life. Many commentors stressed the urgency of addressing congestion through improved traffic flow, particularly at key interchanges like Wollochet and Olympic, as well as enhancing sidewalks and bike lanes near schools and busy streets. While some felt bicycle infrastructure was less critical due to limited usage, there was significant support for safe, protected bicycle infrastructure across the city to improve livability and multimodal transportation options.

Feedback from respondents who opposed the list of potential long-term projects (either 'strongly' or 'somewhat') was heavily focused on optimizing traffic flows, implementing traffic calming solutions, improving safety, and promoting sustainability goals. Some commentors expressed frustration that the

project list does not prioritize multimodal investments enough and focuses too heavily on vehicle efficiency improvements. Other feedback emphasized concerns about congestion both along and accessing Highway 16. Specifically, comments focused on improving existing Highway 16 interchanges, and/or construction of new crossings or interchanges. Further criticism is heavily aimed at the numerous roundabouts, which are seen as ineffective and poorly designed, especially at locations like Stinson and Rosedale. The feedback argues that these roundabouts fail to slow down traffic, waste taxpayer money, and are unnecessary in many areas.

Analysis of Long-Term Project Ratings

The top two projects that respondents selected, which also had the highest star-ratings, were the Wollochet Drive Interchange Improvements (*Figure 1*) and the City Sidewalk Network (*Figure 2*), with 43% and 38% of the total votes respectively. These projects embody emergent themes from the survey that highlight community interest in infrastructure that improves the flow of traffic through Gig Harbor and helps create a safer environment for pedestrians and bicyclists.

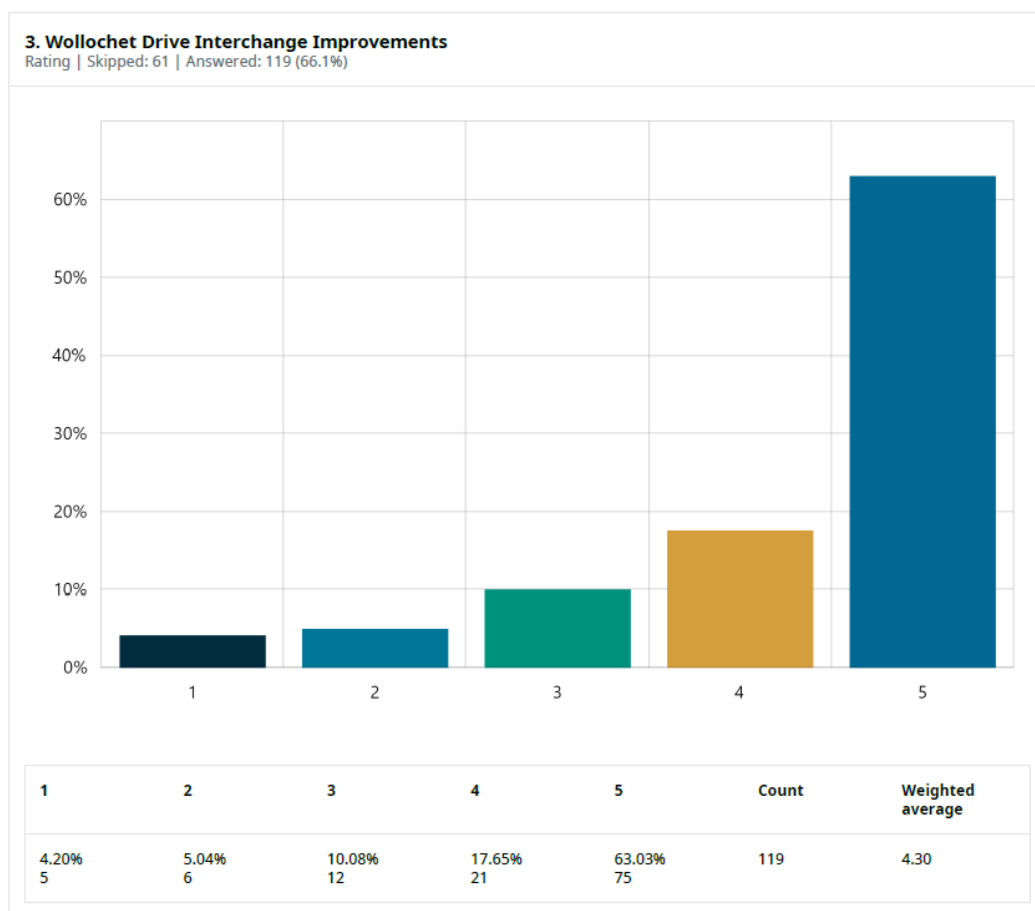
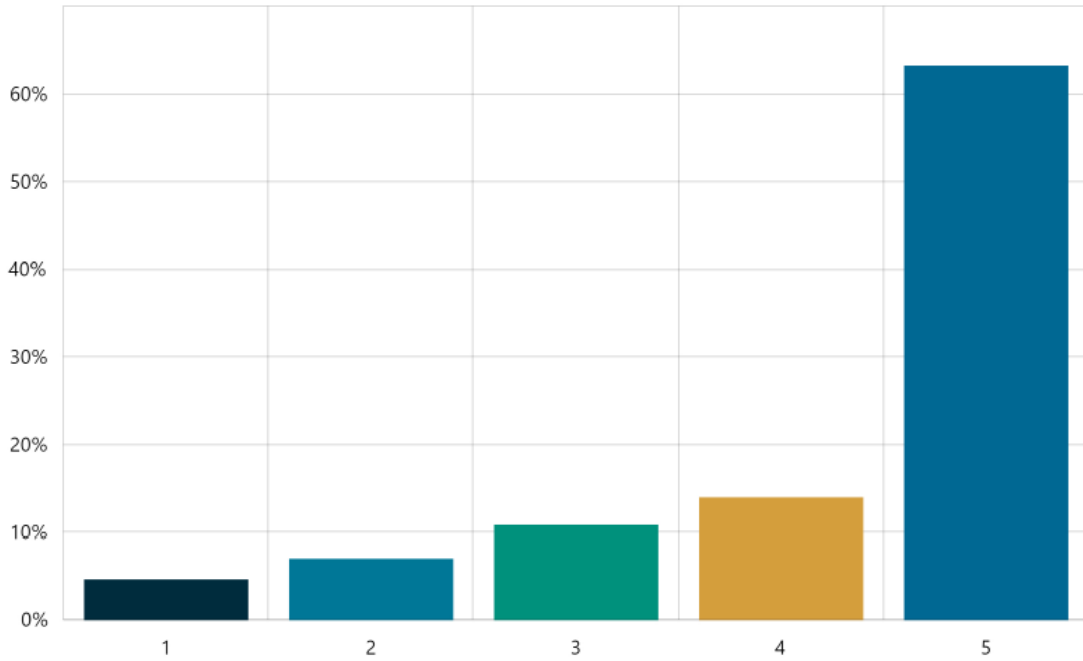


Figure 1: Wollochet Drive Improvements

8. Citywide Sidewalk Network

Rating | Skipped: 52 | Answered: 128 (71.1%)



1	2	3	4	5	Count	Weighted average
4.69% 6	7.03% 9	10.94% 14	14.06% 18	63.28% 81	128	4.24

Figure 2: Citywide Sidewalk Network

The Hunt Street Overcrossing (*Figure 3*) and Olympic Drive/SR-16 Intersection Improvement (*Figure 4*) projects also ranked quite high, at 32% and 30% respectively. All remaining projects had <17% of the total votes (*Figure 5*).

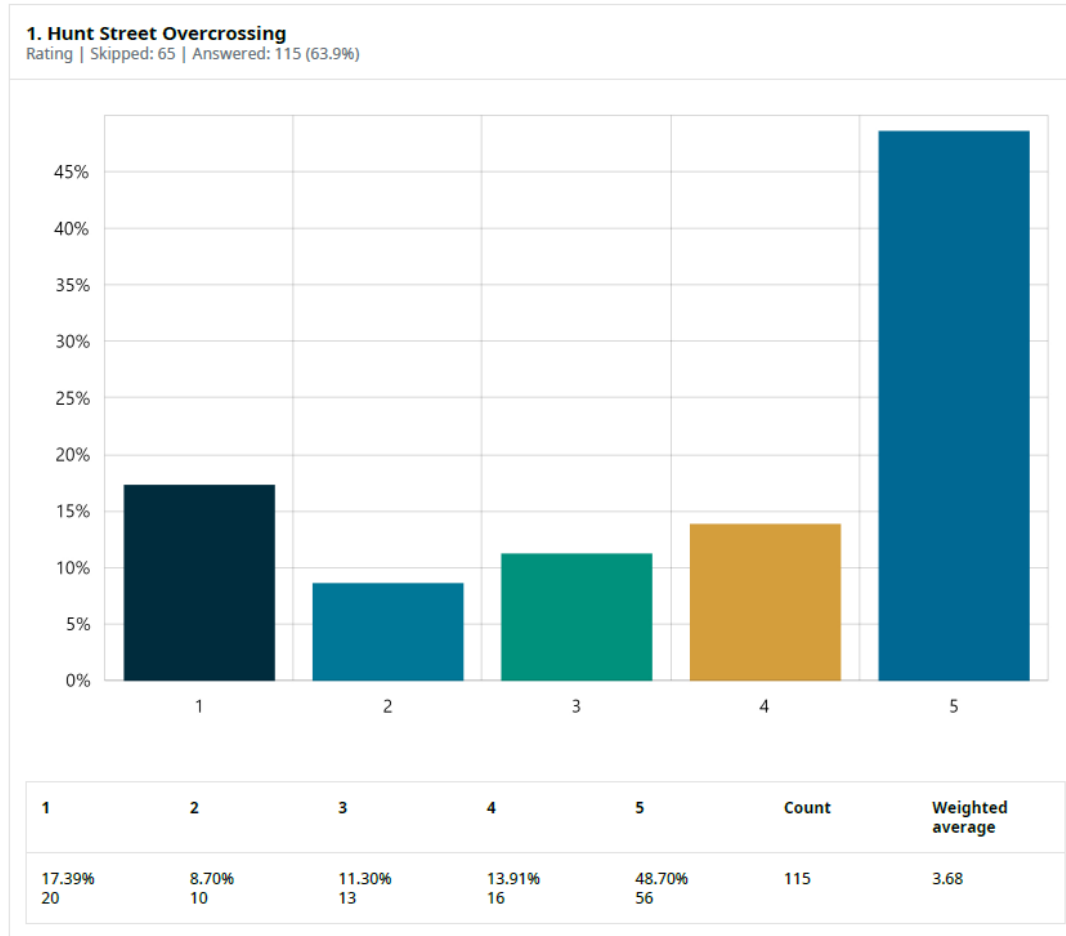
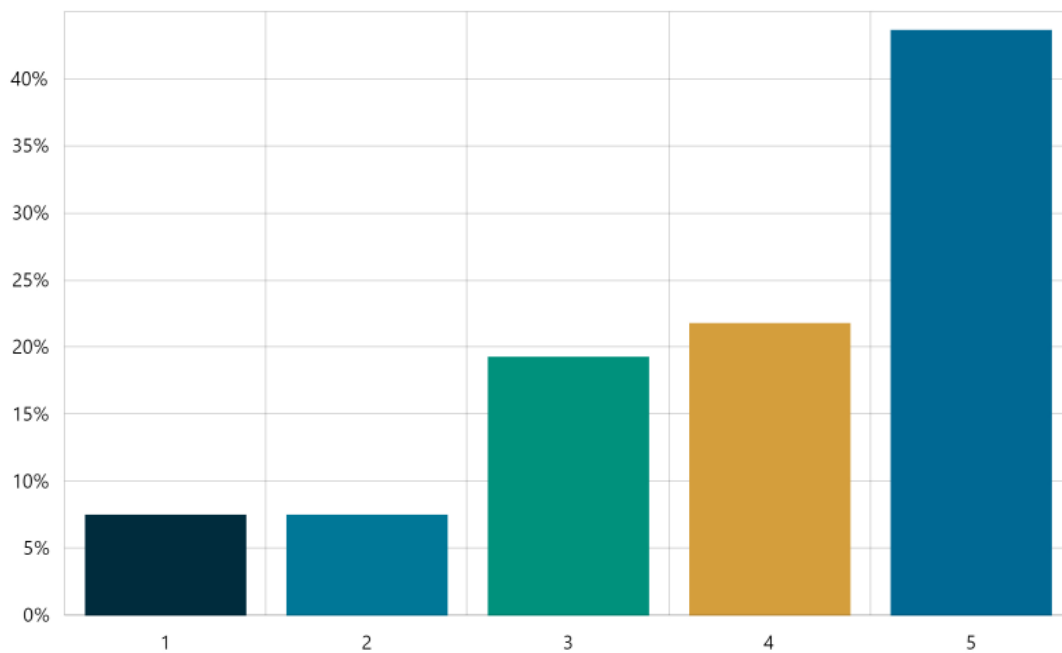


Figure 3: Hunt Street Crossing

4. Olympic Drive/SR-16 Intersection Improvements

Rating | Skipped: 61 | Answered: 119 (66.1%)

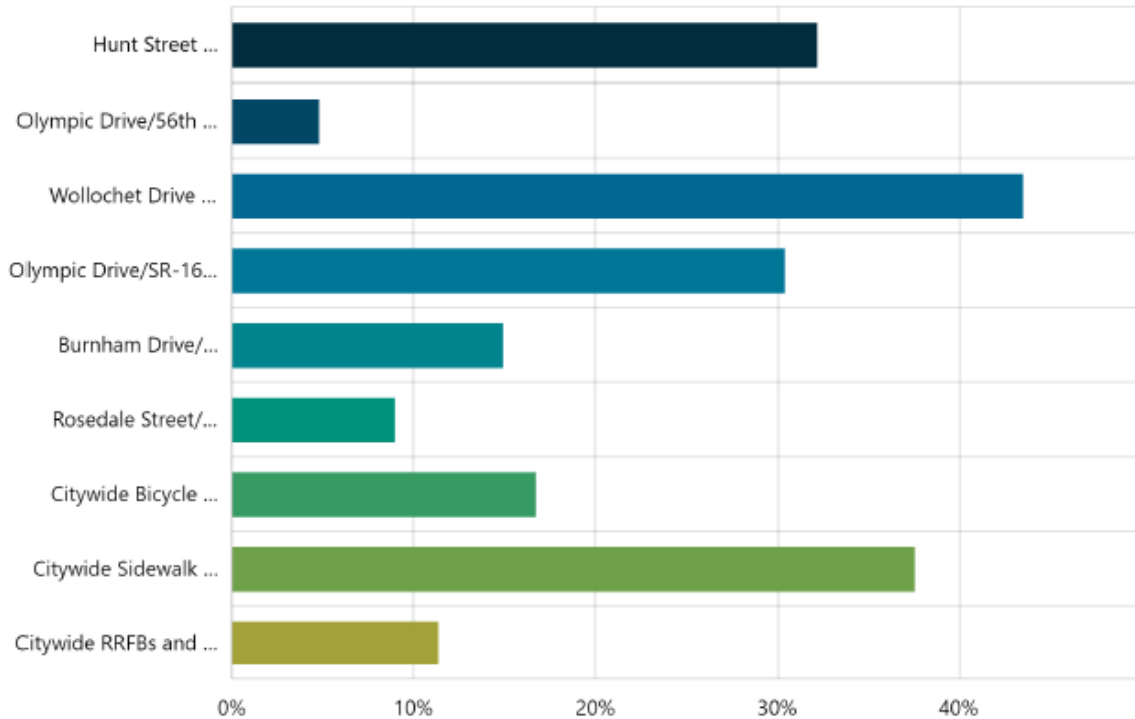


1	2	3	4	5	Count	Weighted average
7.56% 9	7.56% 9	19.33% 23	21.85% 26	43.70% 52	119	3.87

Figure 4: Olympic Drive/SR 16 Improvements

10. Please pick your top two projects from the list.

Multi Choice | Skipped: 12 | Answered: 168 (93.3%)



Answer choices	Percent	Count
Hunt Street Overcrossing	32.14%	54
Olympic Drive/56th Street Roundabout	4.76%	8
Wollochet Drive Interchange Improvements	43.45%	73
Olympic Drive/SR-16 Intersection Improvements	30.36%	51
Burnham Drive/Borgen Boulevard Corridor Improvements	14.88%	25
Rosedale Street/Stinson Avenue Roundabout Improvements	8.93%	15
Citywide Bicycle Lane Network	16.67%	28
Citywide Sidewalk Network	37.50%	63
Citywide RRFBs and Midblock Crossings	11.31%	19

Figure 5: Long-Term Project Rankings

Overall, ratings for the proposed list of projects were skewed heavily in favor of or against each of the projects. The most notable exceptions to this were the Olympic Drive/56th Street Roundabout (*Figure 6*), the Rosedale Street/Stinson Avenue Roundabout (*Figure 6*) and Burnham Drive/Borgen Boulevard Corridor Improvements (*Figure 7*), which had a much more even distribution of votes compared to other projects. Additionally, these projects received the lowest ratings, garnering 9% and 5% of votes respectively for respondents' top two projects. The polarizing nature of these projects was reflected in the qualitative section of the survey, where respondents expressed frustration over roundabouts as a traffic calming solution. Many felt that roundabouts do not effectively mitigate speeding or provide enough safety for pedestrians or drivers.

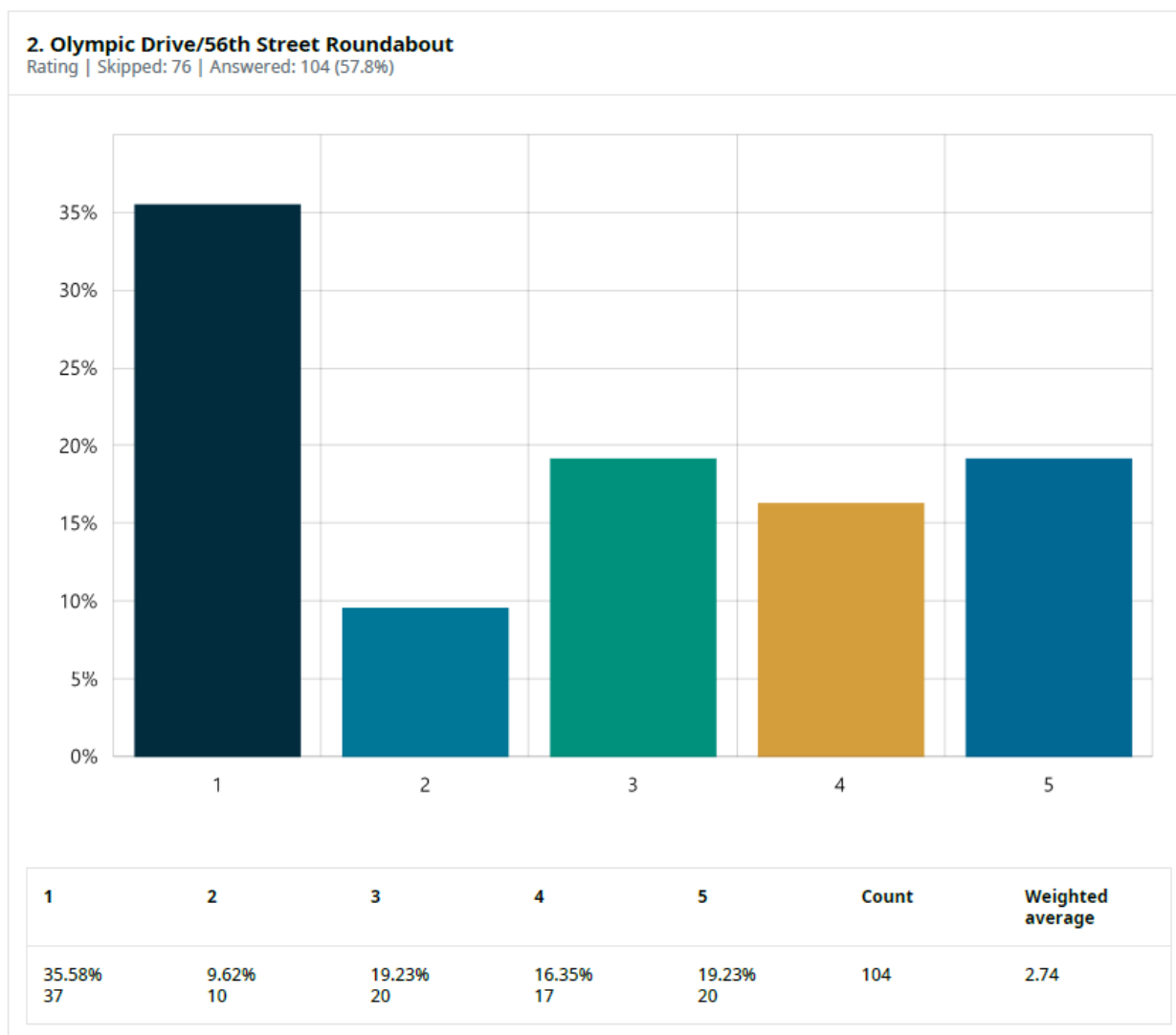
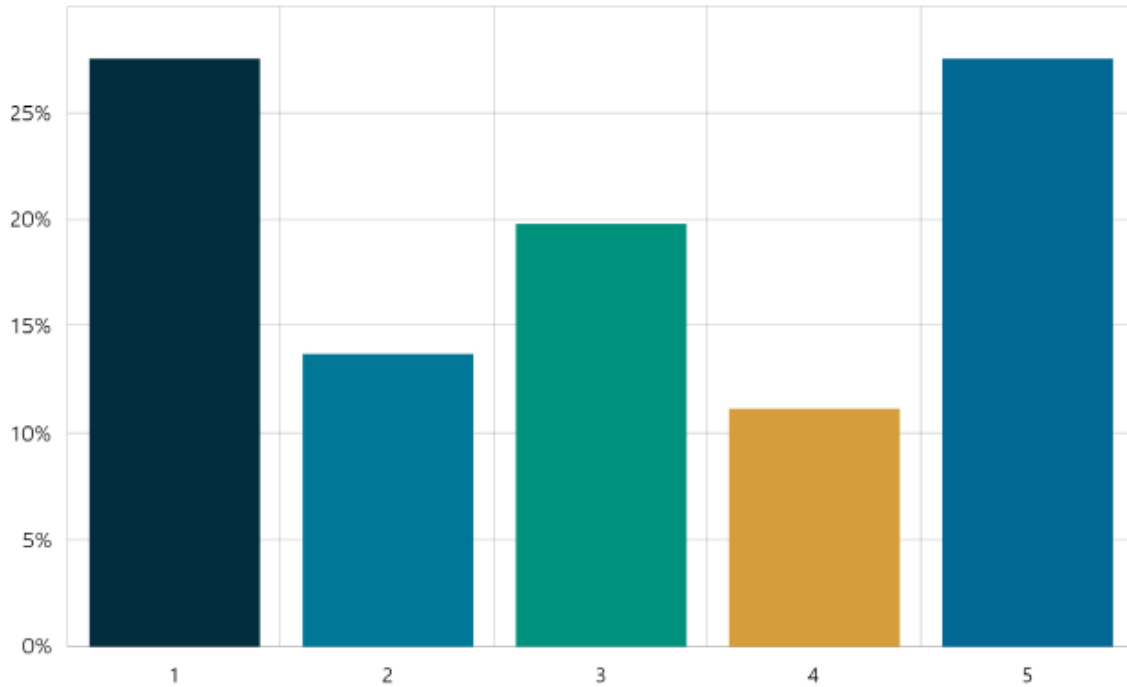


Figure 6: Olympic Drive/56th Street Roundabout

6. Rosedale Street/Stinson Avenue Roundabout Improvements

Rating | Skipped: 64 | Answered: 116 (64.4%)

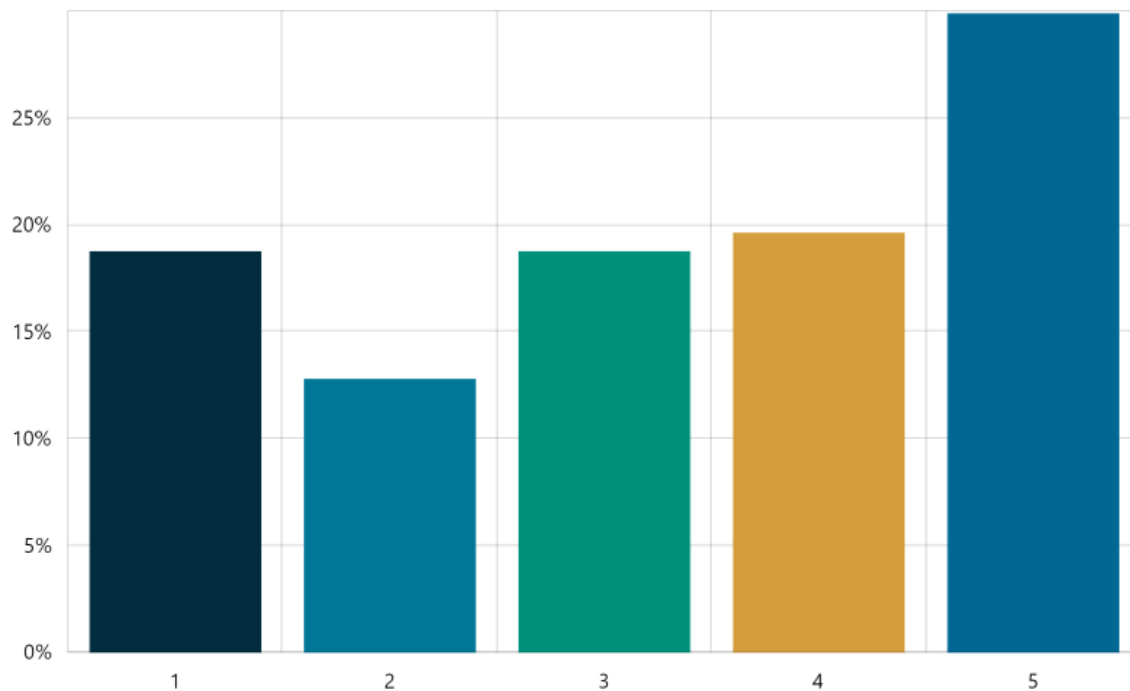


1	2	3	4	5	Count	Weighted average
27.59% 32	13.79% 16	19.83% 23	11.21% 13	27.59% 32	116	2.97

Figure 7: Rosedale Street/Stinson Avenue Roundabout Improvements

5. Burnham Drive/Borgen Boulevard Corridor Improvements

Rating | Skipped: 63 | Answered: 117 (65%)



1	2	3	4	5	Count	Weighted average
18.80%	12.82%	18.80%	19.66%	29.91%	117	3.29
22	15	22	23	35		

Figure 8: Burnham Drive/Borgen Boulevard Corridor Improvements

Several respondents expressed strong support for improving bicycle infrastructure (*Figure 9*), emphasizing the importance of dedicated bike lanes and safe multi-use paths. They believe that enhancing bikeability is crucial for accommodating the growing population and promoting alternative transportation options. There were also mentions of the need for more midblock crossings (*Figure 10*), particularly in areas with heavy pedestrian traffic. This would improve safety for pedestrians crossing busy streets and encourage walking within the community.

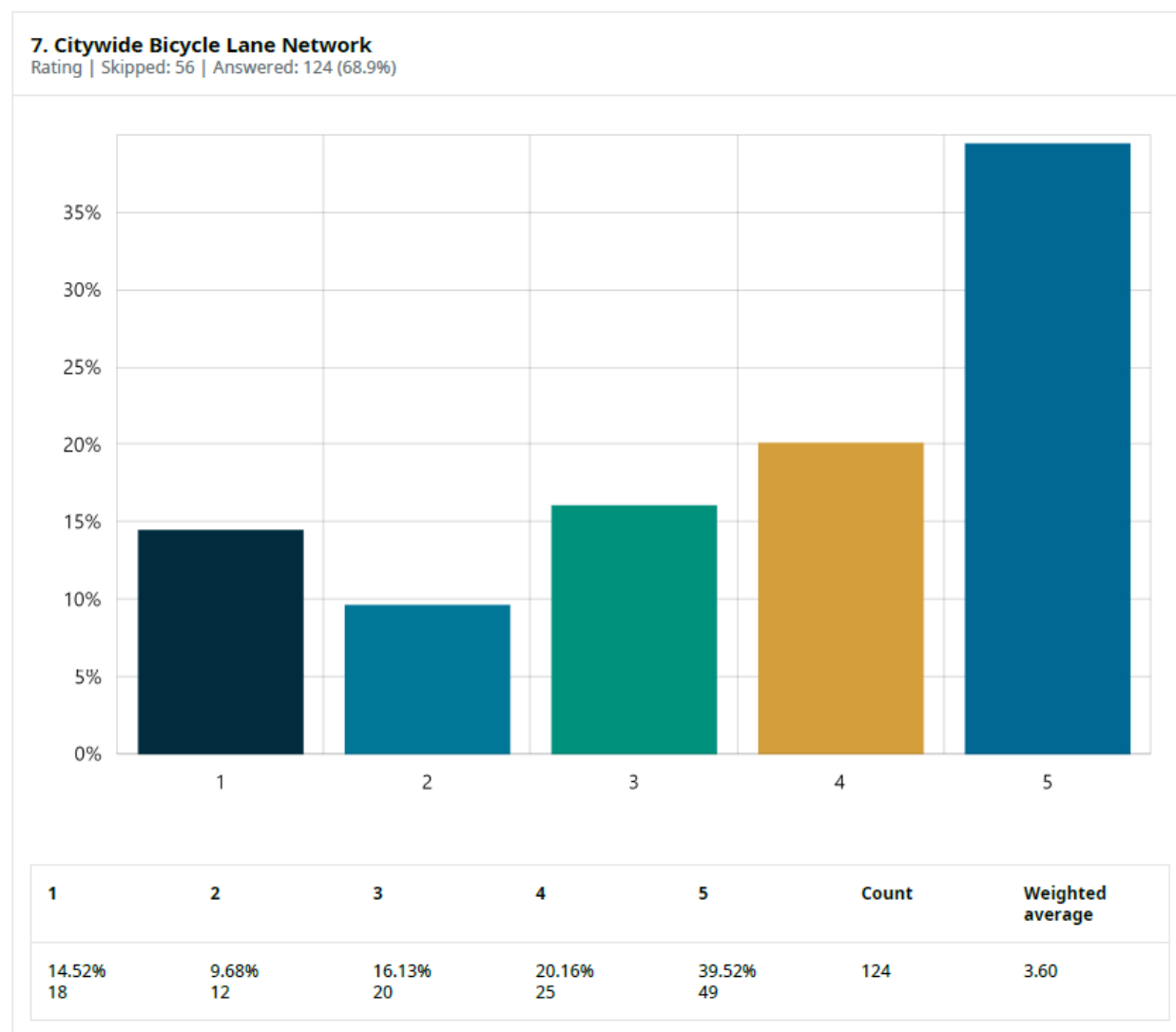
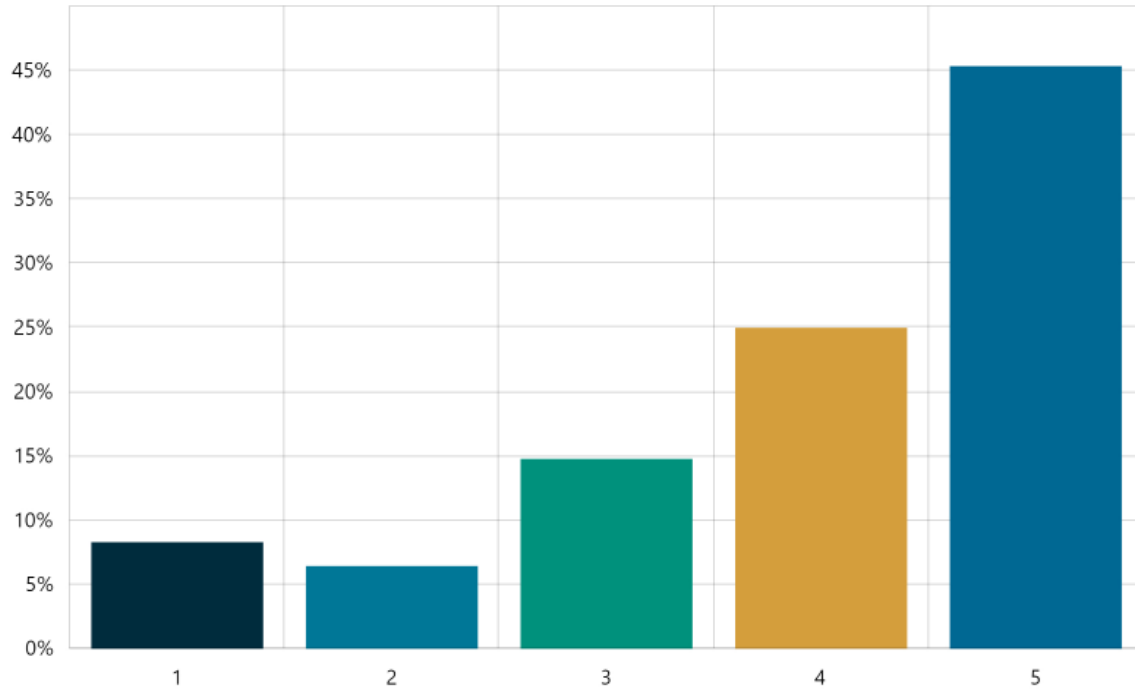


Figure 9: Citywide Bicycle Network

9. Citywide RRFBs and Midblock Crossings

Rating | Skipped: 72 | Answered: 108 (60%)



1	2	3	4	5	Count	Weighted average
8.33% 9	6.48% 7	14.81% 16	25.00% 27	45.37% 49	108	3.93

Figure 10: Midblock Crossings

Additional Projects

The final survey question asked respondents to identify additional projects not covered within the scope of the survey. The feedback is summarized by general location (*Table 1*) and highlights the frequency of how often a project was mentioned.

Table 1: Suggested Projects

Location	Feedback	Frequency
Borgen Blvd	Speed enforcement	
Borgen Blvd/Peacock Hill Ave NW	Pedestrian crossing on east side of roundabout	
Borgen Blvd/Crescent Valley Dr NW	Connect	2
Borgen Blvd/Burnham Dr	RRFB	
Briarwood Ln	More sidewalks	
Burnham Dr	More sidewalks	2
Burnham Dr	Traffic calming	
Burnham Dr/Bujacich Rd	Pedestrian facilities	
Cushman Trail	Connect to waterfront	2
Cushman Trail	Connect to Scott Pierson Trail	
Cushman Trail	Connect to Donkey Creek Park	
Cushman Trail	Extend past Borgen Blvd	
Downtown	Increase parking	4
Downtown	Pedestrian facilities	
Downtown	Remove parking	
Franklin Ave	Traffic calming	
Franklin Ave	Improved pedestrian infrastructure	
Grandview St	Traffic calming	
Harborview Dr	Change to one-way street	
Harborview Dr	Traffic calming	2
Harborview Dr	More sidewalks	
Harborview Dr	Speed enforcement	
Harborview Dr/Peacock Hill Ave	Roundabout	
Harborview Dr/Peacock Hill Ave	RRFB	

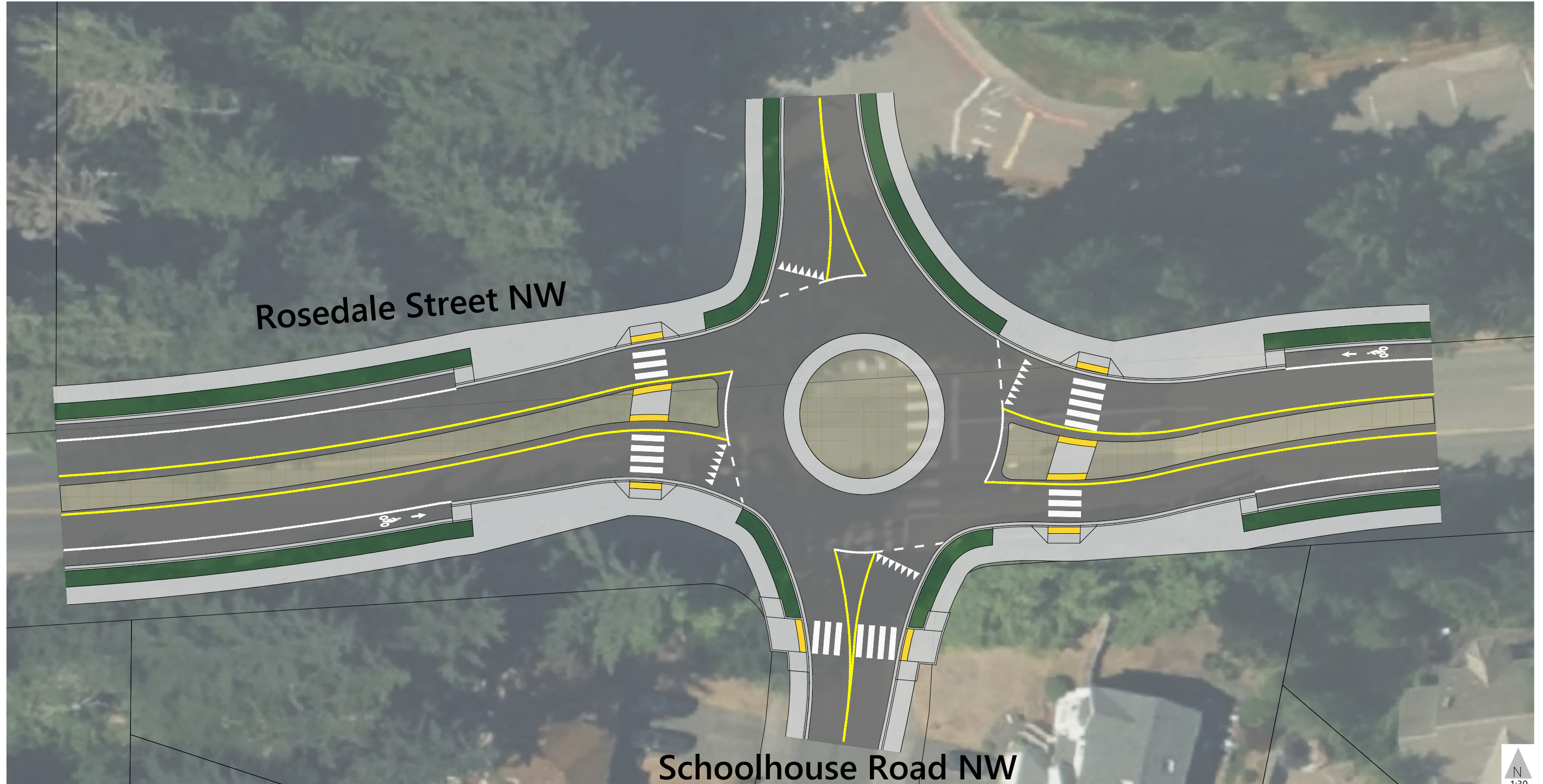
Harborview Dr/Pioneer Wy	Traffic light	
Hollycroft St/56th St	Bridge across SR-16	
Kimball Dr	Improved bicycle infrastructure	
Peacock Hill Ave NW	More sidewalks	
Peacock Hill Ave NW/Vernhardson St	Redesign connection	
Prentice Ave	Traffic calming	
Randall Dr	More sidewalks	
Randall Dr	More lighting	
Randall Dr/Crescent Creek Park	Pedestrian bridge	
Rosedale St NW/Stinson Ave	Interchange	
Rosedale St NW/72nd St NW	Speed bumps	
Skansie Ave	Speed bumps	
Soundview Dr	Traffic calming	3
Soundview Dr	Speed enforcement	
Soundview Dr/Hunt St NW	Four-way stop	
SR-16	Widen to 3 lanes	8
SR-16/north of Wollochet Dr	Additional interchange	
Vernhardson St	More sidewalks	
Wollochet	pedestrian bridge	
Wollochet Dr/38th Ave NW	Connect	
General	Access-on-demand service	
General	Elevated crosswalks/speed bumps	
General	More roundabouts	
General	More pedestrian facilities	2
General	Unique pavement for pedestrian crossings	1
General	More public transportation	
General	Larger, more visible street signs	
General	Rounded curb design for sidewalks	
General	Improved lighting for pedestrians	2
General	Separate protected lanes for bicycles	

Source: Fehr & Peers, 2024.

APPENDIX F

ROSEDALE ST & SCHOOLHOUSE AVE ROUNDABOUT IMPROVEMENT CONCEPTUAL DESIGN





CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.

Rosedale Street NW & Schoolhouse Avenue NW
Roundabout Improvement

APPENDIX G

ROSEDALE ST & SKANSIE AVE SIGNAL IMPROVEMENT CONCEPTUAL DESIGN



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Oct. 02, 2024
PNW Design - Engineering - PNW Design - PNW Design\PNW Projects\2024-0111_Sig Harbor Continuation\Concepts_Signal_Stop.dwg



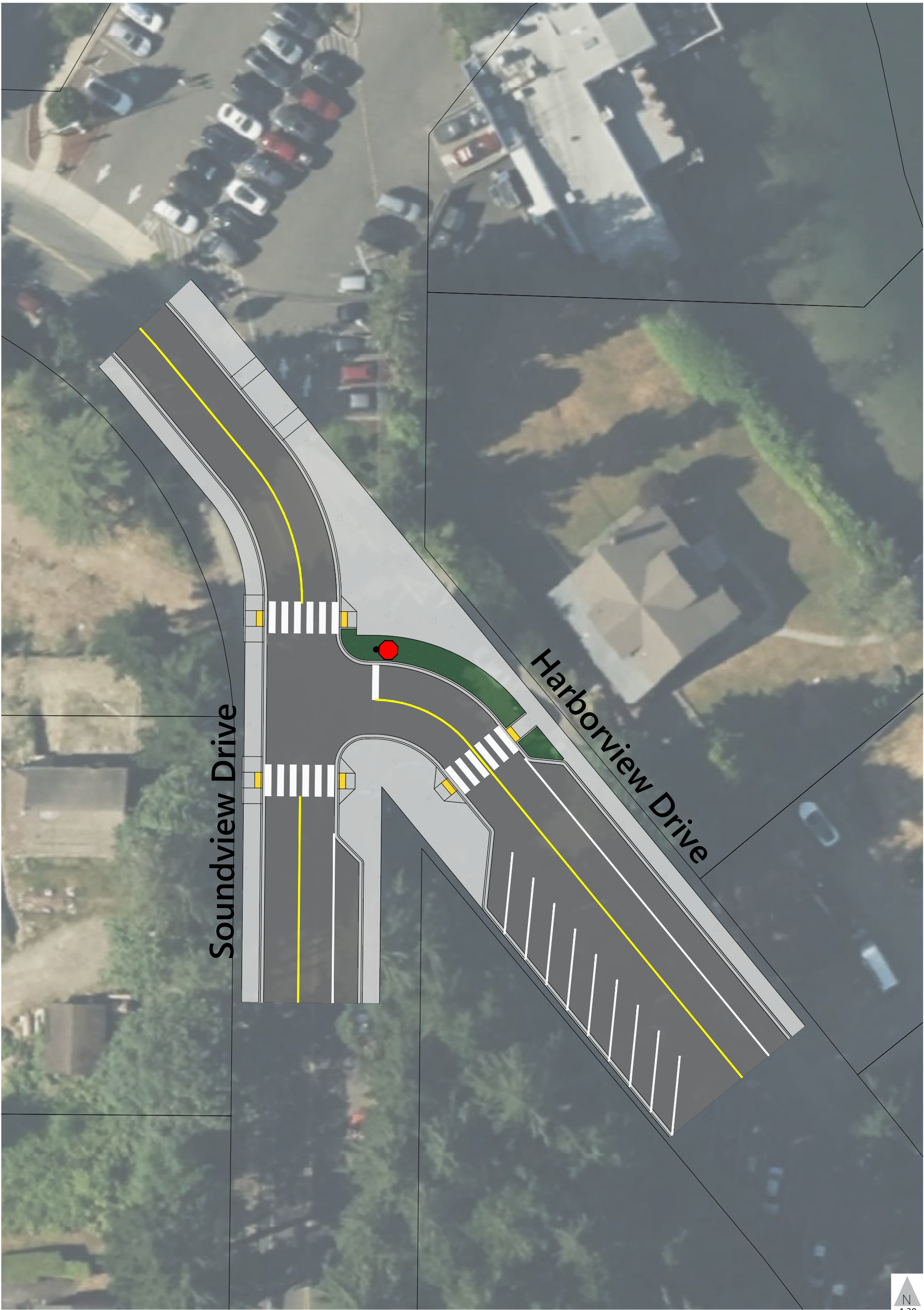
CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.

Rosedale Street NW & Skansie Avenue
Signal Improvement

APPENDIX H

HARBORVIEW DR & SOUNDVIEW DR INTERSECTION IMPROVEMENT CONCEPTUAL DESIGN





N
1:30

Harborview Drive & Soundview Drive
Intersection Improvement



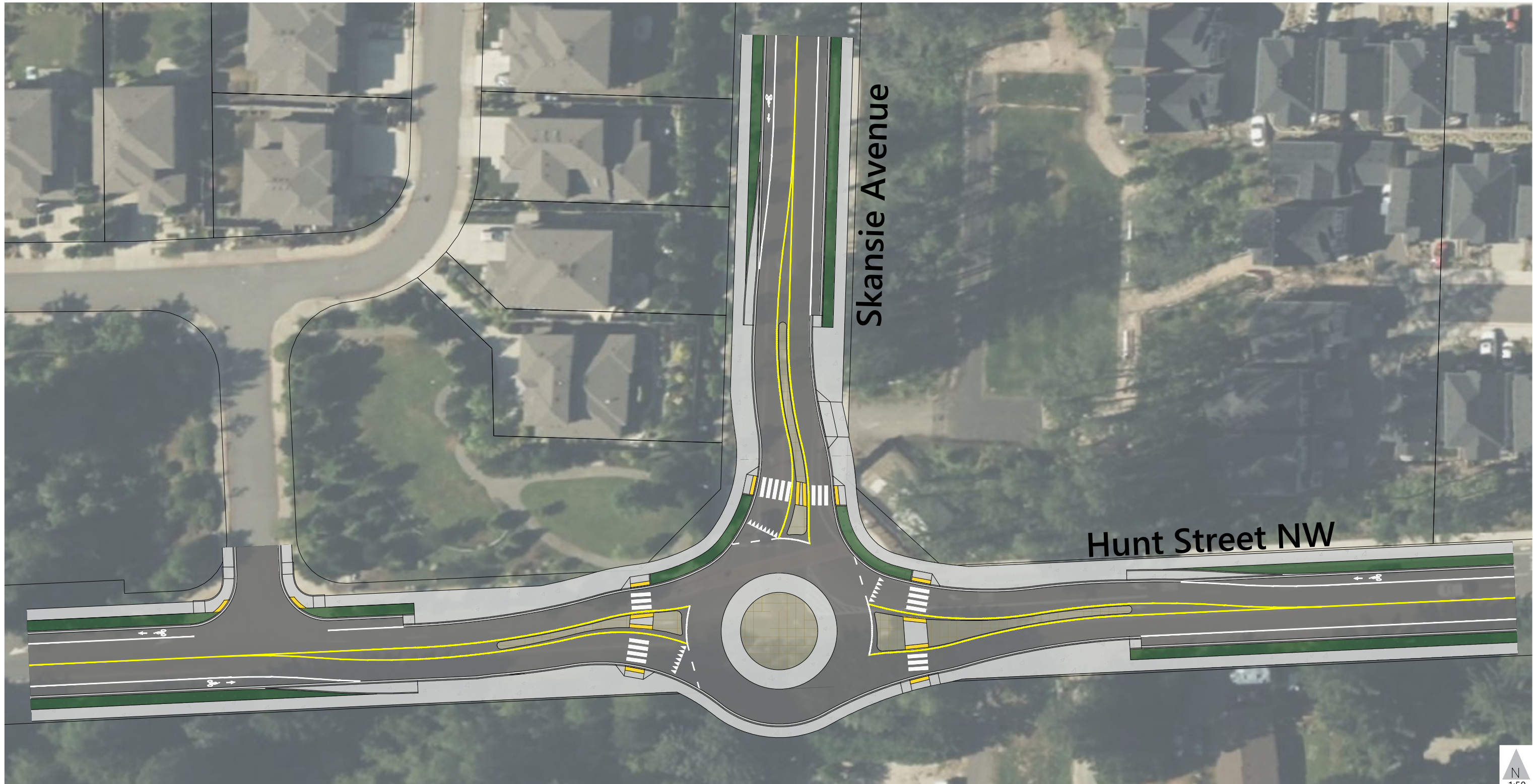
CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.

APPENDIX I

HUNT ST & SKANSIE AVE ROUNDABOUT IMPROVEMENT CONCEPTUAL DESIGN



Oct. 02, 2024
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Hunt Street & Skansie Avenue
Roundabout Improvement



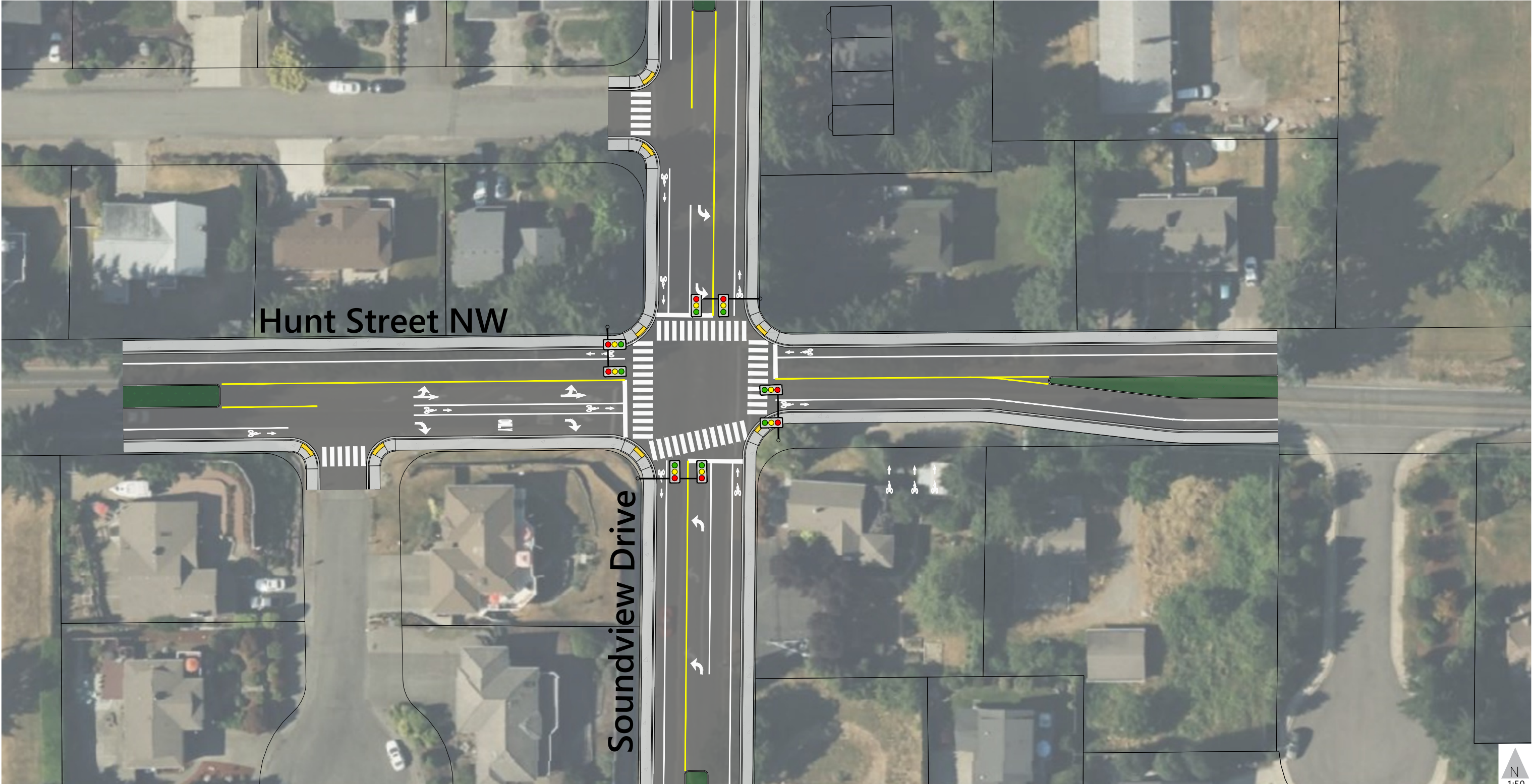
CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.

APPENDIX J

HUNT ST & SOUNDVIEW DR SIGNAL IMPROVEMENT CONCEPTUAL DESIGN



Oct. 02, 2024
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CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.

Hunt Street NW & Soundview Drive
Signal Improvement

APPENDIX K

56TH ST & OLYMPIC DR ROUNDABOUT CONCEPTUAL DESIGN

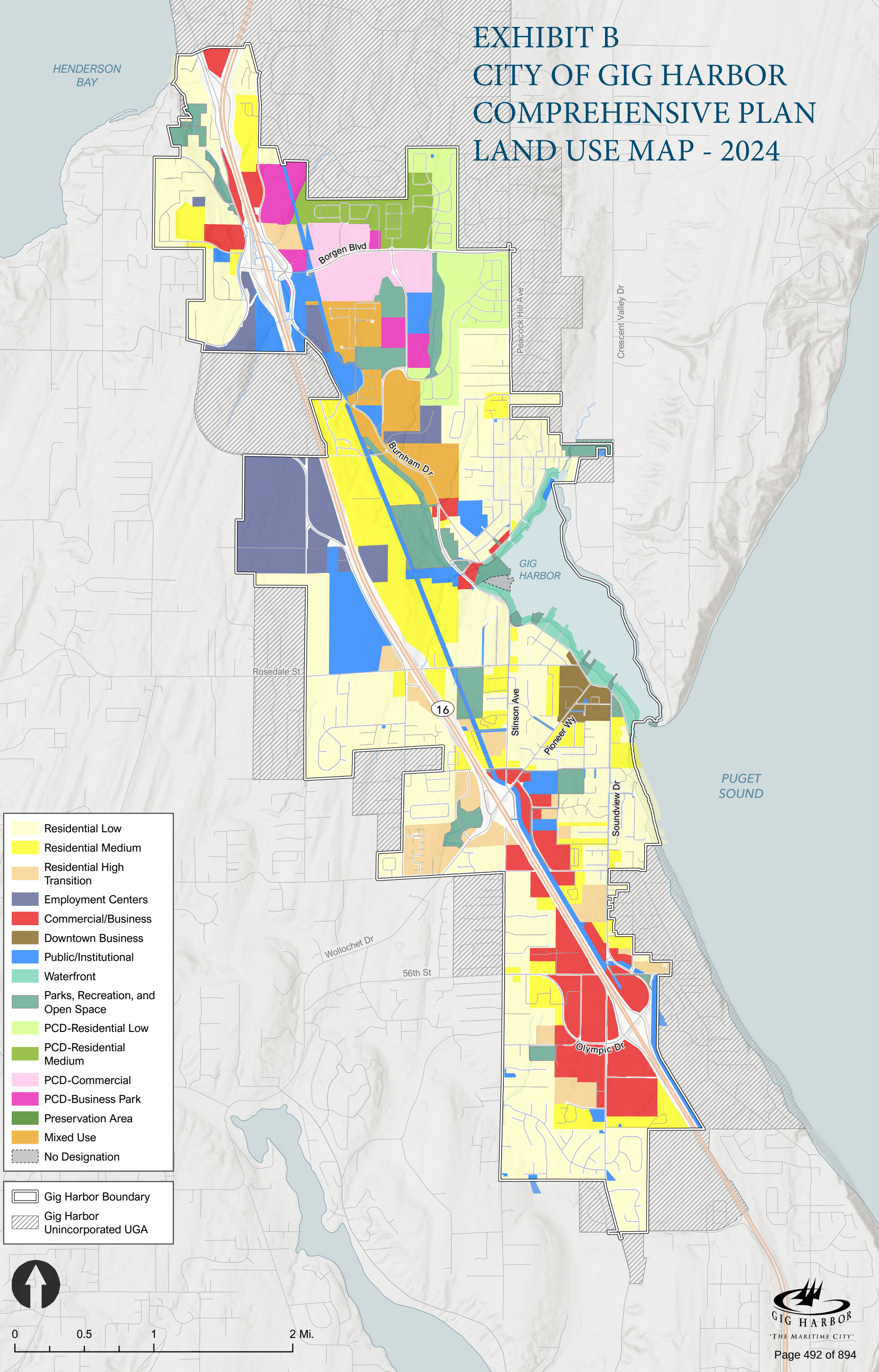




CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.

56th St & Olympic Dr

EXHIBIT B
CITY OF GIG HARBOR
COMPREHENSIVE PLAN
LAND USE MAP - 2024



Residential Low

Residential Medium

Residential High Transition

Employment Centers

Commercial/Business

Downtown Business

Public/Institutional

Waterfront

Parks, Recreation, and Open Space

PCD-Residential Low

PCD-Residential Medium

PCD-Commercial

PCD-Business Park

Preservation Area

Mixed Use

No Designation

Gig Harbor Boundary

Gig Harbor Unincorporated UGA

Comprehensive Plan Update - Gig Harbor City Council Revision Matrix to Planning Commission Recommendation

	Comment From	Chapter or Page	Comment/Suggestion Received (additions / deletions)	Staff Comments	Council Direction
1	Barber	Introduction	Proposed revision to the introduction: Gig Harbor is the name of both the bay and the city in Pierce County. As of 2023 the town's population was over 12,000, but long before immigrants and pioneers arrived, Native Americans known as the s̓x̓w̓əbabš ("squababsh"), or Swiftwater People, built their homes along the calm shores of the harbor. By the 1860s, its sheltered waters and abundant supply of natural resources attracted immigrants from Croatia who launched the commercial fishing and boatbuilding industries. Scandinavians established farms and developed the town's infrastructure. Italians, Germans and others cleared roads, opened schools and local businesses. Gig Harbor's broad origins have forged a unique heritage that "the Maritime City" will work to preserve as it faces the challenges of growth that lie ahead.	Substantive change in terms of public review. Staff would recommend the following language. Gig Harbor is the name of both the bay and the city in Pierce County. The Puyallup Tribe, who have lived on and cared for these lands have a vital history in the area since time immemorial. By the 1860s, its sheltered waters and abundant supply of natural resources attracted immigrants from Croatia who launched the commercial fishing and boatbuilding industries. Scandinavians established farms and developed the town's infrastructure. Italians, Germans and others cleared roads, opened schools and local businesses. Gig Harbor's broad origins have forged a unique heritage that "the Maritime City" will work to preserve as it faces the challenges of growth that lie ahead.	Council supports inclusion of the following language in the Introduction Chapter: (2/27) Gig Harbor is the name of both the bay and the city in Pierce County. The Puyallup Tribe, who have lived on and cared for these lands have a vital history in the area since time immemorial. By the 1860s, its sheltered waters and abundant supply of natural resources attracted immigrants from Croatia who launched the commercial fishing and boatbuilding industries. Scandinavians established farms and developed the town's infrastructure. Italians, Germans and others cleared roads, opened schools and local businesses. Gig Harbor's broad origins have forged a unique heritage that "the Maritime City" will work to preserve as it faces the challenges of growth that lie ahead.

Comprehensive Plan Update - Gig Harbor City Council Revision Matrix to Planning Commission Recommendation

	Comment From	Chapter or Page	Comment/Suggestion Received (additions / deletions)	Staff Comments	Council Direction
2	Woock	6.3 Goals and Policies	HO-1.2 Accommodate the following minimum net housing development targets by household income for 2020–2044, based on area median income (AMI) for Pierce County (adjusted for household size): • 30% AMI or less: 115 units, • 30–50% AMI: 165 units, • 50–80% AMI: 131 units, • 80–100% AMI: 56 units, and • 100–120% AMI: 51 units.		Consensus to accept proposed amendment (1/9) HO-1.2 Accommodate the following minimum net housing development targets by household income for 2020–2044, based on area median income (AMI) for Pierce County (adjusted for household size): ...
3	Woock	6.3 Goals and Policies	► HO-2 Encourage higher density development that respects the scale and qualities of existing neighborhoods. HO-2.1 Encourage infill to provide a range of housing types, designs, and sizes, including accessory dwelling units.	Supportive of the proposal to clearly outline ADUs as a housing option.	Council consensus with the understand the ADU cannot be used per Commerce guidance to meet affordable housing goals (1/9) Policy revised to: HO-2.1 Encourage infill to provide a range of housing types, designs, and sizes, including accessory dwelling units .

Comprehensive Plan Update - Gig Harbor City Council Revision Matrix to Planning Commission Recommendation

	Comment From	Chapter or Page	Comment/Suggestion Received (additions / deletions)	Staff Comments	Council Direction
4	Woock	6.3 Goals and Policies	► HO-3 Encourage maintenance and adaptive reuse to meet housing needs and improve neighborhood quality. HO-3.2 Provide financial incentives such as fee reductions or waivers for the maintenance and renovation of existing housing stock, with an emphasis on lower-income housing (80% AMI or below) and affordable housing for seniors and people with disabilities. Incentives to be paid by the state	Support proposed changes except "Incentives to be paid by the state" We cannot require the state to pay for incentives and might be seen as an obstacle to achieving affordable housing goals.	Council consensus to revise the policy as shown below. (1/9) HO-3.2 Provide financial incentives such as fee reductions or waivers for the maintenance and renovation of existing housing stock, with an emphasis on lower-income housing (80% AMI or below) and affordable housing for seniors and people with disabilities.
5	Woock	6.3 Goals and Policies	HO-4.5 Monitor and assess achievements towards affordable housing goals as identified in this Element, the Pierce County Countywide Planning Policies, and the PSRC VISION 2050 Regional Growth Strategy, and provide regular reporting to Council.	No comment	Consensus to accept proposed new language (1/9) HO-4.5 Monitor and assess achievements towards affordable housing goals as identified in this Element, the Pierce County Countywide Planning Policies, and the PSRC VISION 2050 Regional Growth Strategy, and provide regular reporting to Council.

Comprehensive Plan Update - Gig Harbor City Council Revision Matrix to Planning Commission Recommendation

	Comment From	Chapter or Page	Comment/Suggestion Received (additions / deletions)	Staff Comments	Council Direction
6	Woock	6.3 Goals and Policies	HO-4.8 Allow for flexibility with development regulations, including but not limited to height, density, setbacks, and parking , for senior and special needs housing (e.g. temporary or emergency shelter, permanent supportive housing, etc.). Except in height restricted zones	Discuss the last sentence with Council	Council consensus to modify proposed language to clarify that the only flexibility which is not acceptable in the height restricted zones would be for height (1/9) HO-4.8 Allow for flexibility with development regulations, including but not limited to height, density, setbacks, and parking , for senior and special needs housing (e.g. temporary or emergency shelter, permanent supportive housing, etc.). Flexibility not allowed for height in height restricted zones.
7	Woock	6.3 Goals and Policies	► HO-5 Reduce the costs of housing construction to promote new development and meet housing targets. Question: Reference to inclusionary zoning or density bonus language as possible tools? Explore? Introduce concept? Explore		Council consensus to insert “Explores ways to” in front of “Reduce” (1/9) HO-5 Explore ways to reduce the costs of housing construction to promote new development and meet housing targets.
8		6.3 Goals and Policies	HO-5.1 Allow for flexible zoning standards that can encourage innovative development, especially for the development of affordable housing options.	No comments	Council consensus to revise as shown below.(1/9) HO-5.1 Allow for flexible zoning standards that can encourage innovative development, especially for the development of affordable housing options.

Comprehensive Plan Update - Gig Harbor City Council Revision Matrix to Planning Commission Recommendation

	Comment From	Chapter or Page	Comment/Suggestion Received (<u>additions</u> / deletions)	Staff Comments	Council Direction
9		6.3 Goals and Policies	HO-5.11 Explore planned actions <u>and changes in thresholds for housing development</u> under the State Environmental Policy Act to streamline environmental approvals in areas experiencing significant development.	Appropriate change	Council consensus to modify as proposed (1/9) HO-5.11 Explore planned actions <u>and changes in thresholds for housing development</u> under the State Environmental Policy Act to streamline environmental approvals in areas experiencing significant development.
10		6.3 Goals and Policies	HO-5.12 <u>Investigate</u> Explore the use of a Multifamily Housing Property Tax Exemption program to incentivize market-rate and affordable housing production.	As a Comp Plan policy this is okay as a change but note that the actual implementation of MFTE should focus on affordable housing to meet the housing income targets.	Consensus to modify as proposed (1/9) HO-5.12 <u>Investigate</u> Explore the use of a Multifamily Housing Property Tax Exemption program to incentivize market-rate and affordable housing production.

Comprehensive Plan Update - Gig Harbor City Council Revision Matrix to Planning Commission Recommendation

	Comment From	Chapter or Page	Comment/Suggestion Received (<u>additions</u> / deletions)	Staff Comments	Council Direction
11	Woock	Introduction	Add new language <u>Gig Harbor is the name of both the bay and the city in Pierce County.</u> <u>As of 2023 the town's population was over 12,000, but long before immigrants and pioneers arrived, Native Americans known as the s̓x̓w̓əbabš ("squababsh"), or <i>Swiftwater People</i>, built their homes along the calm shores of the harbor. By the 1860s, its sheltered waters and abundant supply of natural resources attracted immigrants from Croatia who launched the commercial fishing and boatbuilding industries. Scandinavians established farms and developed the town's infrastructure. Italians, Germans and others cleared roads, opened schools and local businesses. Gig Harbor's broad origins have forged a unique heritage that "the Maritime City" will work to preserve as it faces the challenges of growth that lie ahead.</u>	See #1 above.	Council supports inclusion of the following language in the Introduction Chapter (same as Row #1): (2/27) <u>Gig Harbor is the name of both the bay and the city in Pierce County.</u> <u>The Puyallup Tribe, who have lived on and cared for these lands have a vital history in the area since time immemorial.</u> <u>By the 1860s, its sheltered waters and abundant supply of natural resources attracted immigrants from Croatia who launched the commercial fishing and boatbuilding industries. Scandinavians established farms and developed the town's infrastructure. Italians, Germans and others cleared roads, opened schools and local businesses.</u> <u>Gig Harbor's broad origins have forged a unique heritage that "the Maritime City" will work to preserve as it faces the challenges of growth that lie ahead.</u>

Comprehensive Plan Update - Gig Harbor City Council Revision Matrix to Planning Commission Recommendation

	Comment From	Chapter or Page	Comment/Suggestion Received (additions / deletions)	Staff Comments	Council Direction
12	Woock	2.6 Goals and Policies	LU-1.2 Where possible Support , allocate urban development onto lands which are suitable and do not provide substantial value to the community if left undeveloped.		Council consensus to revise as proposed (1/9) LU-1.2 Where possible Support , allocate urban development onto lands which are suitable and do not provide substantial value to the community if left undeveloped.
13	Woock	2.6 Goals and Policies	LU-2.2 Emphasize and protect area differences in architecture, Commit to the architectural and visual character and physical features which make each part of the urban form unique and valuable.		Consensus to accept proposed deletion and ensure new language, with the modification to replace “Commit” with “Ensure” make sentence work. (1/9) LU-2.2 Emphasize and protect area differences in architecture, Maintain the architectural and visual character and physical features which make each part of the urban form unique and valuable.
14	Woock	2.6 Goals and Policies	► LU-4 Provide for the development of high-quality residential neighborhoods with supporting amenities and public services. LU-4.1 PromoteConsider a broad choice of housing types, locations, sizes, and tenures to meet local housing needs.	Recommend accepting the Planning Commission’s recommendation. “Consider” implies that there is no requirement to take action in this area. Note that previous Comp Plan 2.3.3(a) uses “expand... code definitions to allow”.	Consensus to modify the PC recommended language and replace “Promote” with “Allow” (1/16) LU-4.1 PromoteAllow a broad choice of housing types, locations, sizes, and tenures to meet local housing needs.

Comprehensive Plan Update - Gig Harbor City Council Revision Matrix to Planning Commission Recommendation

	Comment From	Chapter or Page	Comment/Suggestion Received (additions / deletions)	Staff Comments	Council Direction
15	Woock	2.6 Goals and Policies	LU-4.2 Encourage Consider housing options that meet the needs of different household types and ages.	Recommend accepting the Planning Commission's recommendation. "Consider" implies that there is no requirement to take action in this area. Note that previous Comp Plan 2.3.3(a) uses "expand... code definitions to allow".	Consensus to modify the PC recommended language and replace "Encourage" with "Allow". (1/16) LU-4.2 Encourage Allow housing options that meet the needs of different household types and ages.
16	Woock	2.6 Goals and Policies	LU-4.3 Promote Consider and provide public services that meet the needs of the local community in a neighborhood.	Recommend accepting the Planning Commission's recommendation. "Consider" implies that there is no requirement to take action in this area.	Consensus to modify the PC recommended language and replace "Promote" with "Allow". (1/16) LU-4.3 Promote Allow and provide public services that meet the needs of the local community in a neighborhood.

Comprehensive Plan Update - Gig Harbor City Council Revision Matrix to Planning Commission Recommendation

	Comment From	Chapter or Page	Comment/Suggestion Received (additions / deletions)	Staff Comments	Council Direction
17	Woock	2.6 Goals and Policies	LU-4.7 Preferentially <u>Must</u> locate higher residential densities in areas that can provide greater local amenities.	Recommend keeping the Planning Commission's recommended language. A strong requirement here may be limiting if there is no definition of what "greater" would mean. If this is intended to go forward, a much more specific requirement may need to relate to LOS. Previous policy under 2.3.4(b) uses "encourage".	Council directed to remove "preferentially" and NOT to include "must". (2/27) Revise Policy to: LU-4.7 Preferentially Locate higher residential densities in areas that can provide greater local amenities.
18	Woock	2.6 Goals and Policies	► LU-6 <u>Prioritize, protect and enhance groundwater availability and quality through land use protections.</u>	Support inclusion as water quality is a key component on the Kitsap Peninsula (aquifer-only water sources).	Council supports inclusion of "prioritize". (2/27) Revise Goal to: ► LU-6 <u>Prioritize, protect and enhance groundwater availability and quality through land use protections.</u>
19	Woock	2.6 Goals and Policies	► LU-7 <u>Protect and enhance surface water quality through land use protections.</u> LU-7.2 Support <u>Consider</u> Low Impact Development (LID) methods to reduce or eliminate stormwater runoff onsite and provide a review process and informational materials to promote these options for local development.	Support the amendment as LID may not be approvable everywhere (e.g. soil types, hydrology), however it should be considered with future projects.	Council supports revision to "consider". (2/27) Revise Policy to: LU-7.2 Support <u>Consider</u> Low Impact Development (LID) methods to reduce or eliminate stormwater runoff onsite and provide a review process and informational materials to promote these options for local development.

Comprehensive Plan Update - Gig Harbor City Council Revision Matrix to Planning Commission Recommendation

	Comment From	Chapter or Page	Comment/Suggestion Received (additions / deletions)	Staff Comments	Council Direction
20	Woock	2.6 Goals and Policies	LU-8.3 Provide bonus density incentives, transfers of development rights, and Consider flexible site development requirements to help preserve private open space while supporting the ability to use the property where possible.	Recommend keeping the Planning Commission's recommended language. Bonusing and TDR are two specific mechanisms used to preserve private open space. It is unclear here what the source of the objection is, although "consider" in this case may be reasonable if Council may not want to commit to these options. The current Comprehensive Plan under 2.6.2(a) allows for bonus density for private open space.	Council consensus to revise, changing "provide" to "consider". (2/27) LU-8.3 Consider bonus density incentives, transfers of development rights, and flexible site development requirements to help preserve private open space while supporting the ability to use the property where possible.

Comprehensive Plan Update - Gig Harbor City Council Revision Matrix to Planning Commission Recommendation

	Comment From	Chapter or Page	Comment/Suggestion Received (additions / deletions)	Staff Comments	Council Direction
21	Woock	2.6 Goals and Policies	LU-10.6 Support Consider smaller-scale neighborhood convenience retail in neighborhoods to meet the daily needs of nearby residents and provide gathering places for the community.	Recommend keeping the Planning Commission's recommended language. This is specifically provided in the previous Comp Plan under 2.9.5 in comparable (but more condensed) language: <i>Encourage the retention and development of attractively designed small to medium scale neighborhood markets that offer convenience goods, healthy choices, and services for the daily needs of nearby neighborhoods, which can also serve as gathering places.</i> "Consider" would imply a lower requirement than in the previous Comp Plan.	Council supports change to "consider: (2/27) Policy revised to: LU-10.6 Support Consider smaller-scale neighborhood convenience retail in neighborhoods to meet the daily needs of nearby residents and provide gathering places for the community.
22	Woock	2.6 Goals and Policies	LU-10.7 Encourage Consider higher-density residential areas close to commercial centers, shops, parks medical, grocery and other services.	Recommend keeping the Planning Commission's recommended language. This is provided as "Allow and encourage" under LU-2.9.6: <u><i>Allow and encourage higher density residential areas close to commercial centers, shops, parks and services.</i></u>	Council supports adding "transit" and clarify what type of "parks". (2/27) LU-10.7 Encourage Consider higher-density residential areas close to commercial centers, shops, transit, regional parks and other services.

Comprehensive Plan Update - Gig Harbor City Council Revision Matrix to Planning Commission Recommendation

	Comment From	Chapter or Page	Comment/Suggestion Received (additions / deletions)	Staff Comments	Council Direction
23	Staff	HO-1.1	This should be revised to read that the target is for the 2020-2044 time period and not 2024-2044 as listed. This was a typo in the draft.	Support correction of this typographic error.	Council supports revision to HO 1.1 to read "2020-2024". (2/27)
24	Staff	Correction	Correction to Land Use Exhibit 2-6 (page 2-11) to correct a Scrivener's error. The target density for PCD-C should be 24-32 and the target density for PCD-BP should be N/A. This matter was raised during the Planning Commission hearing by staff.	Support acceptance of the proposed correction.	Council supports revising Exhibit 2-6 to show PCD-Commercial allowing a density of "24-32" dwelling units per acre and PCD-Business Park as "N/A" (no allowed residential density). (2/27)
25	Staff	Land Use Map	The land use map includes a split zone property (site of Village at Harbor Hills). Recommend revising the eastern and southern sections of the site from PCD-BP to PCD-C to meet the intent of #71 above.	Support the map revision as shown in Attachment A.	Council support revision on the land use map as shown in Attachment A. (2/27)
26	Staff	Response to suggestions to add a new Policy to address council comments related to seeking grant opportunities. Refer to items 14, 15, 18, 19 & 22 above	New policy: <u>HO-1.5 Identify funding opportunities and resources such as grants and low-interest loans to preserve, develop, and operate income-restricted affordable housing that will promote access to safe, healthy, and attainable homes.</u>	Support inclusion of the new policy	Council supports inclusion of the following policy: (1/16) <u>HO-1.5 Identify funding opportunities and resources such as grants and low-interest loans to preserve, develop, and operate income-restricted affordable housing that will promote access to safe, healthy, and attainable homes.</u>

Comprehensive Plan Update - Gig Harbor City Council Revision Matrix to Planning Commission Recommendation

	Comment From	Chapter or Page	Comment/Suggestion Received (additions / deletions)	Staff Comments	Council Direction
27	Staff	Transportation Element Restructure	Restructured Transportation Element to be consistent with the layout of the other elements (goals with associated policies under each). Consistent with PC recommended content.	Support restructured element presented to Council at the 2/13 study session with amendments shown in rows #75 through 82.	Council supports inclusion of the restructured Transportation element as amended by Rows 75 to 82. (2/27) Attachment B
28	Henderson	TE 1.9	Implement pedestrian improvements through a combination of public and private investments by using the Priority Network, Active Transportation Plan (ATP), Complete Streets plan and ADA Transition Plan as guides.	Support inclusion of Complete Streets and an example of guiding documents for pedestrian improvements.	Council supports revision to TE 1.9: (2/27) Implement pedestrian improvements through a combination of public and private investments by using the Priority Network, Active Transportation Plan (ATP), Complete Streets plan and ADA Transition Plan as guides.
29	Henderson	TE 2.7	Continue to Maintain, and update and calibrate a current traffic demand model to facilitate the preparation of annual capacity reports and concurrency reviews.	Support inclusion as a commitment to continued validation of model assumptions and calculations.	Council supports revision to TE 2.7: (2/27) Continue to Maintain, and update and calibrate a current traffic demand model to facilitate the preparation of annual capacity reports and concurrency reviews.
30	Henderson	TE 2.8	Where practicable, Work toward the development of a multi-modal transportation system that achieves the following LOS metrics:	Support it removal as “work toward” already allows for deviation under certain conditions and analysis.	Council supports revision to TE 2.8: (2/27) Where practicable, Work toward the development of a multi-modal transportation system that achieves the following LOS metrics: ...

Comprehensive Plan Update - Gig Harbor City Council Revision Matrix to Planning Commission Recommendation

	Comment From	Chapter or Page	Comment/Suggestion Received (<u>additions</u> / <u>deletions</u>)	Staff Comments	Council Direction
31	Henderson	TE 2.9	Adopt and implement a program which increases <u>Increase</u> public awareness of to the City's transportation demand management strategies, including non-motorized transportation and increased use of local transit.	Support amendment as outreach programs already exists for multiple plans that cover transportation demand management strategies (e.g. Active Transportation Plan, Transportation Improvement Plan). No need to create a new one.	Council supports revision to TE 2.9: (2/27) Adopt and implement a program which increases <u>Increase</u> public awareness of to the City's transportation demand management strategies, including non-motorized transportation and increased use of local transit.
32	Henderson	TE 2.10	Establish appropriate <u>Review and update, if necessary,</u> right-of-way widths, pavement widths, shoulder requirements, bicycle accommodations, curb-gutter-sidewalk standards for major arterials, collectors and local street.	Support amendment as the standards already exist and it is the commitment to monitoring and update that is important moving into the future.	Council supports revision to TE 2.10: (2/27) Establish appropriate <u>Review and update, if necessary,</u> right-of-way widths, pavement widths, shoulder requirements, bicycle accommodations, curb-gutter-sidewalk standards for major arterials, collectors and local street.
33	Henderson	TE 2.12	Adopt and implement <u>Review, and update, if necessary,</u> street construction standards, which implement <u>consider</u> the objectives of Complete Streets, and <u>implement</u> the goals and policies of the City of Gig Harbor Comprehensive Plan Design Element and the City Design Guidelines.	Support amendment as the standards already exist and it is the commitment to monitoring and update that is important in moving into the future.	Council supports revision to TE 2.12: (2/27) Adopt and implement <u>Review, and update, if necessary,</u> street construction standards, which implement <u>consider</u> the objectives of Complete Streets, and <u>implement</u> the goals and policies of the City of Gig Harbor Comprehensive Plan Design Element and the City Design Guidelines.

Comprehensive Plan Update - Gig Harbor City Council Revision Matrix to Planning Commission Recommendation

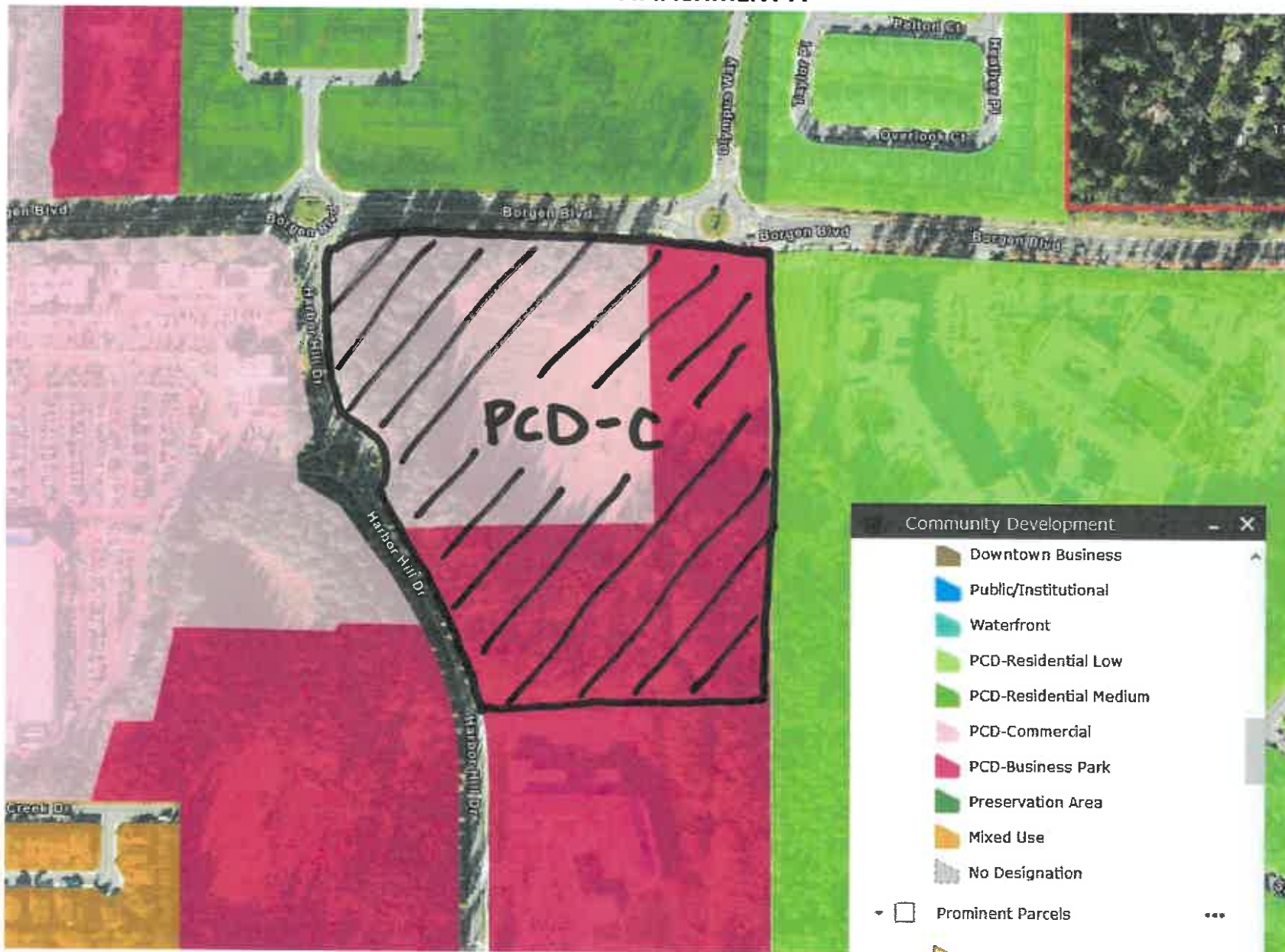
	Comment From	Chapter or Page	Comment/Suggestion Received (additions / deletions)	Staff Comments	Council Direction
34	Henderson	TE 3.4	Work with Pierce Transit to locate Pierce Transit Park & Ride lots in areas which are accessible to transit routes and local residential collectors, but which do not unnecessarily congest major collectors or arterial roads or SR 16 interchanges.	Support removal as it creates subjective standards (e.g. “unnecessarily”) that may be contrary to location of transit facilities and expanded service.	Council supports revision to TE 3.4: (2/27) Work with Pierce Transit to locate Pierce Transit Park & Ride lots in areas which are accessible to transit routes and local residential collectors, but which do not unnecessarily congest major collectors or arterial roads or SR 16 interchanges.
35	Henderson	TE 3.6	Provide connections between commercial developments for vehicles, bicyclists and pedestrians, when feasible.	Support inclusion and bicycle facilities and are key non-motorized transportation mode that the Plan encourages as an alternative to vehicles.	Council supports revision to TE 3.6: (2/27) Provide connections between commercial developments for vehicles, bicyclists and pedestrians, when feasible.
36	Staff	Transportation Appendix	Relocating and updating the technical analysis from the PC recommended Transportation Element to an appendix to the plan.	In conjunction with rows # 74, through 82, support inclusion of the Transportation Appendix to ensure accuracy and inclusion of the PC recommended technical content.	Council supports inclusion of the Transportation Appendix (included as the Transportation Element in the PC recommendation) with minor updates. (2/27) Attachment C.
37	Staff	Capital Facilities Element Updates	Updated data (projects, designs, costs) from recent Council capital facilities discussions held after the PC recommendation are included in the final draft.	Support inclusion of updated data (provided to Council at 2/13 study session) to improve the accuracy of the Capital Facilities Element and consistency with other elements.	Council supports the updates to the Capital Facilities element to address issues of clarity, consistency and accuracy. (2/27) Attachment D.

Comprehensive Plan Update - Gig Harbor City Council Revision Matrix to Planning Commission Recommendation

	Comment From	Chapter or Page	Comment/Suggestion Received (additions / deletions)	Staff Comments	Council Direction
38	Staff	Housing Appendix	Updated data and technical analysis regarding housing capacity and diversity illustrated in the Housing Element.	Support inclusion of the full technical analysis that supports the Housing Element.	Council supports inclusion of the Housing Appendix consistent with the Goals and Policies of the Housing Element. (2/27) Attachment E.

Comments on Draft Comp Plan Received from Councilmembers/Mayor
For the February 27th Council Study Session

ATTACHMENT A



February 21, 2025

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ATTACHMENT B

TRANSPORTATION ELEMENT

ATTACHMENT B

12 Transportation

12.1 Introduction

Gig Harbor, named so by Captain Charles Wilkes, is steeped in maritime history with roots in boat-building, lumber, and fishing. Over the past century, Gig Harbor has continued to grow, aided by the completion of the Tacoma Narrows Bridge. Though the city has seen unprecedented growth in the last 10 years, it remains dedicated to preserving its rich history for all to enjoy.

This Element provides a 20-year vision for Gig Harbor's transportation system, which respects the community's history and character, supports anticipated growth in the region, and builds on Gig Harbor's momentum as an attractive community in which to live, work, and play by supporting safe and comfortable travel by all modes through 2044.

This Transportation Element provides a framework for developing a safe, balanced, and efficient multi-modal transportation system that aligns with the City's overall vision and serves anticipated growth. Guidance from City staff, the Planning Commission, stakeholders, and community members helped identify several priorities:

- Provide safe and complete connections to encourage active transportation and public health for all users;
- Plan a transportation system that efficiently accommodates growth;
- Prioritize transportation projects that connect and support strong, vibrant centers, as well as investments that connect the city to the region;
- Consider the environmental and financial sustainability of transportation investments; and
- Coordinate with a broad range of groups to ensure community understanding.

This Element outlines the policies, projects, and programs needed to achieve the City's vision for future mobility in and through Gig Harbor. As a key component of the City's 2024 Comprehensive Plan, the Transportation Element informs the development of the Capital Improvement Program by identifying the types of projects the City should undertake to support future travel trends. For details, refer to the Transportation Element Technical Appendix.

12.2 Goals and Policies

Gig Harbor has established five goals to accomplish its overall vision for transportation in the future. The goals establish overarching priorities that serve the vision of this Transportation Element while policies lay out specific actions. The consolidated set of goals and policies is included in this chapter.

► **TE-1 Create a transportation system that is inviting and accessible for all community members, encouraging public health through active transportation.**

- TE-1.1 Design, construct, and operate transportation infrastructure to serve all users safely and conveniently, including motorists, pedestrians, bicyclists, and transit users, while accommodating the movement of freight and goods, as suitable to each facility's function and location.
- TE-1.2 Improve collector streets to provide adequate capacity for present and future projected traffic loads, pedestrian and bicyclist activities.
- TE-1.3 Enhance walkability in the Harbor Area and Centers of Local Importance through sidewalk widening and improved sidewalk connections, beautification, and preservation.
- TE-1.4 Update and implement the Active Transportation Plan to provide inviting connections for pedestrians and bicyclists.
- TE-1.5 Encourage additional pedestrian, bicycle, or shared vehicular, bicycle, and pedestrian connections in the city as development and redevelopment occurs to increase the ease of access and create useful and well-designed public ways.
- TE-1.6 Require public and private transportation improvements to meet the most recently adopted Public Works Standards, which specify inclusion of non-motorized features in the construction and design of new or improved streets.
- TE-1.7 Promote non-motorized connections to the Cushman Trail to improve connectivity between the trail and parks, schools, adjacent neighborhoods, and businesses.
- TE-1.8 Work to increase the safety of the transportation system with appropriate design and, in the long term, support the state's "Target Zero" plan goal of zero deaths and disabling injuries.
- TE-1.9 Implement pedestrian improvements through a combination of public and private investments by using the Priority Network, Active Transportation Plan (ATP), Complete Streets Plan, and ADA Transition Plan as guides

► **TE-2 Promote and plan for a transportation system that is smart, efficient, and achievable.**

- TE-2.1 Continue to analyze federal functional classifications of roadways to confirm they are consistent with new traffic volumes, community needs and the City's transportation vision for the future.
- TE-2.2 Promote transportation investments that support transit and pedestrian oriented land use patterns and provide alternatives to single-occupant automobile travel.
- TE-2.3 Partner with Pierce Transit to advocate for improved transit connections to key destinations, including the hospital, community center, and library.
- TE-2.4 Pursue funding and support regional actions to develop an all modes crossing of SR 16 at Hunt Street.

TE-2.5 Maintain roadway facilities to achieve the City's intersection Level of Service standard of LOS D or better, except for the following intersections identified within the Downtown Harbor Area:

- Harborview Drive & Austin Street
- N Harborview Drive & Peacock Hill Avenue
- Harborview Drive & Rosedale Street
- Harborview Drive & Pioneer Way
- Harborview Drive & Soundview Drive

The above intersections may be allowed to operate at LOS F consistent with the vehicular, bicycle, and pedestrian objectives identified in the Harbor Area.

TE-2.6 Require traffic impact mitigation prior to transportation concurrency approval for any proposed development project that would degrade the LOS below the City's standards. Mitigation shall be consistent with GHMC, Chapter 19.10 - Concurrency Management.

TE-2.7 Maintain, update, and calibrate a traffic demand model to facilitate the preparation of annual capacity reports and concurrency reviews.

TE-2.8 Work toward the development of a multi-modal transportation system that achieves the following LOS metrics:

- **Pedestrian LOS** – provide a minimum of LOS Yellow within the Pedestrian Priority Network, as defined in Exhibit 13-2 in Chapter 13 – Capital Facilities.
- **Bicycle LOS** – provide a minimum of LOS Yellow within the Bicycle Priority Network, as defined in Exhibit 13-3 in Chapter 13 – Capital Facilities.
- **Transit LOS** – partner with local and regional agencies to provide a minimum of LOS Yellow, as defined in Exhibit 13-4 in Chapter 13 – Capital Facilities.

TE-2.9 Increase public awareness of the City's transportation demand management strategies, including non-motorized transportation and increased use of local transit

TE-2.10 Review and update, if necessary, right-of-way widths, pavement widths, shoulder requirements, bicycle accommodations, curb-gutter- sidewalk standards for major arterials, collectors and local streets.

TE-2.11 Establish design standards, which provide for visually distinct roadways that provide increased pedestrian accommodations while providing efficient and cost-effective engineering design.

TE-2.12 Review and update, if necessary, street construction standards, which implement the objectives of the City's Complete Streets Ordinance, the goals and policies of the City of Gig Harbor Comprehensive Plan Design Element and the City Design Guidelines.

TE-2.13 Work with Pierce County to require the design and construction of appropriate urban transportation improvements in the Urban Growth Areas adjacent to the city.

TE-2.14 Continuously monitor and analyze individual intersection approach leg LOS to determine if a capacity-related intersection improvement project, whether completed through a private

development project or City capital project, is necessary to remedy a localized deficiency at a particular intersection approach leg. If it is determined that a capacity-related project is available that will remedy failing LOS at a particular leg of an intersection and the project will improve the overall intersection LOS significantly, the City shall consider such projects when generating the 6-year TIP project list.

TE-2.15 Proactively address the transportation needs of planned developments by prioritizing equitable access for all community members. This includes exploring the feasibility of parking management programs, shared parking strategies, and/or subsidized transit pass programs, with an emphasis on supporting low-income and historically underserved communities

► **TE-3 Provide a transportation system that is effective in connecting centers to the regional transportation system.**

TE-3.1 Promote and implement a network of local street and trail infrastructure that supports walking, bicycling, and transit use to enhance connectivity and physical activity for people of all ages and abilities.

TE-3.2 Prioritize investments in transportation facilities and services in CoLLs that support compact, pedestrian and transit-oriented development.

TE-3.3 Work with Pierce Transit to satisfy local travel needs, particularly between residential areas, the CoLLs, and major commercial areas along SR 16.

TE-3.4 Work with Pierce Transit to locate Pierce Transit Park & Ride lots in areas which are accessible to transit routes and local residential collectors.

TE-3.5 Work with the Harbor property owners to determine an effective parking plan, including the establishment of a local parking improvement district for the Harbor.

TE-3.6 Provide connections between commercial developments for vehicles, bicyclists and pedestrians, when feasible.

TE-3.7 Implement transportation programs and projects that provide equitable access to essential services and opportunities—including hospitals, nursing homes, and community centers—while preventing or mitigating negative impacts to people of color, people with low incomes, and people with special transportation needs.

► **TE-4 Promote a transportation system that is sustainable over time, both financially and environmentally.**

TE-4.1 Re-evaluate the Land Use Element, LOS, and revenue sources when funding for projects falls short. Impact fees should be used to the extent possible under GMA to fund capacity project costs. Alternative revenue sources and/or LOS modifications should be considered before land use density changes are considered.

TE-4.2 Give high priority to maintenance and preservation of the existing transportation infrastructure.

- TE-4.3 Implement programs and construct projects that reduce reliance on private vehicles, thereby reducing harmful vehicle emissions, avoiding or mitigating impacts to critical areas and wildlife, manage water quality, and providing a safe environment for people to live and travel in.
- TE-4.4 Implement programs that help to meet and maintain federal and state clean air requirements, in addition to regional air quality policies. Also, support programs and projects that help to reduce Greenhouse Gas emissions consistent with state goals established in RCW 70.235.050 and RCW 70.235.060.
- TE-4.5 Support the development and implementation of transportation modes and technologies that are energy-efficient, improve system performance, and minimize negative impacts to human health.
- TE-4.6 Protect the transportation system against natural and manmade disasters, develop prevention and recovery strategies, and plan for coordinated responses by using transportation- related preparedness, prevention, mitigation, response, and recovery strategies and procedures adopted in the emergency management plans and hazard mitigation plans of the County and as well as the Washington State Comprehensive Emergency Management Plan.
- TE-4.7 Provide for an efficient storm drainage system in road design considering the width of road pavement needed to achieve levels of service and utilization low impact development techniques including pervious pavements and biofiltration.
- TE-4.8 Work with the Puget Sound Regional Council, Washington State Department of Transportation, Pierce Transit and neighboring jurisdictions in the development of transportation control measures and other transportation and air quality programs where warranted.
- TE-4.9 Reduce the environmental impact of the city's transportation system through expanding zero-emission vehicle infrastructure, with an emphasis on areas with high commercial activity and limited electric vehicle infrastructure.
- TE-4.10 Identify opportunities to increase electric vehicle infrastructure and active transportation options when planning transportation projects or developing new transportation programs and policies.
- **TE-5 Ensure the transportation system planning process and investment decisions are understood by the community.**
 - TE-5.1 Coordinate planning, construction, and operation of transportation facilities and programs with the State, County, neighboring cities, Puget Sound Regional Council, transit agencies, and other entities. This coordination will be achieved by:
 - Participating in the transportation- related activities of Pierce County and advisory committees;
 - Working with other jurisdictions to plan, fund, and implement multi- jurisdictional projects necessary to meet shared transportation needs; and
 - Making transportation decisions consistent with this Transportation Element and other regional plans.

- TE-5.2 Work with private property owners to improve connections for automobile and non-motorized travel.
- TE-5.3 Work with neighboring jurisdictions to ensure that new development outside of Gig Harbor does not unreasonably affect transportation systems, levels of service, and the quality of life.
- TE-5.4 Work with business leaders, private owners, and other local organizations to reach mutual transportation goals.
- TE-5.5 Continue to work with WSDOT to lobby for future state transportation monies to be used on City east/west connections that will help alleviate both SR 16 congestion as well as City interchange congested areas.
- TE-5.6 Actively engage the public, especially historically underserved populations, during all phases of the development/update/improvement of a transportation service or facility to identify and reduce negative community impacts.

ATTACHMENT C

TRANSPORTATION APPENDIX

ATTACHMENT C



City of Gig Harbor 2024 Transportation Appendix B



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EXECUTIVE SUMMARY

Gig Harbor is a city rich in natural beauty. Over the past century, Gig Harbor has grown from its maritime roots to become a desirable residential and tourist destination. This Element aims to provide a 20-year vision for Gig Harbor's transportation system, which respects the community's history and character, supports anticipated growth in the region, and builds on Gig Harbor's momentum as an attractive community in which to live, work, and play by supporting safe and comfortable travel by all modes through 2044.

Guidance from City staff, the Planning Commission, stakeholders, and community members helped identify several priorities:

- Provide safe and complete connections to encourage active transportation and public health for all users;
- Plan a transportation system that efficiently accommodates growth;
- Prioritize transportation projects that connect and support strong, vibrant centers, as well as investments that connect the city to the region;
- Consider the environmental and financial sustainability of transportation investments; and
- Coordinate with a broad range of groups to ensure community understanding.

The Transportation Element sets a framework for building a transportation network that helps Gig Harbor realize its transportation vision. This document includes six chapters:

- **Chapter 1 – Introduction & Vision:**
This chapter describes the purpose of the Transportation Element and the planning requirements it needs to address. It also provides an overview of Gig Harbor's position in the region.
- **Chapter 2 – Transportation Context:**
This chapter describes the existing conditions for all travel modes in the existing transportation system. It also identifies current challenges and trends that may impact the transportation network in the future. Additionally, this chapter includes results from the concurrency analysis and future traffic forecasts.
- **Chapter 3 – Community Outreach:**
This chapter describes the outreach process conducted in 2024 as well as the extensive outreach conducted as part of the 2018 TE update, which also informed this plan.
- **Chapter 4 – Transportation Goals and Policies:**
This chapter explains Gig Harbor's vision for transportation and the goals that provide the foundation for the Transportation Element.
- **Chapter 5 – The Recommended Plan:**
This chapter presents a layered network concept to create a complete transportation system in Gig Harbor that accommodates all travel modes. It outlines how to support each mode and establishes the City's level of service standards. Additionally, it includes a capital plan to address identified needs and align with community values expressed during the planning process.
- **Chapter 6 – Implementing the Plan:**
This chapter evaluates Gig Harbor's financial conditions over the next 20 years and provides guidance on plan implementation.

To serve as a useful document for the community, including both City staff and the general public, this Transportation Element focuses on the City's vision and the projects and programs intended to meet that vision. Technical and supporting information are available in the [Appendices](#).





CHAPTER 1: INTRODUCTION & VISION

Gig Harbor, named so by Captain Charles Wilkes, is steeped in maritime history with roots in boat-building, lumber, and fishing. Over the past century, Gig Harbor has continued to grow, aided by the completion of the Tacoma Narrows Bridge. Though the city has seen unprecedented growth in the last 10 years, it remains dedicated to preserving its rich history for all to enjoy.

This Element provides a 20-year vision for Gig Harbor's transportation system, which respects the community's history and character, supports anticipated growth in the region, and builds on Gig Harbor's momentum as an attractive community in which to live, work, and play by supporting safe and comfortable travel by all modes through 2044.

PURPOSE

This Transportation Element provides a framework for developing a safe, balanced, and efficient multi-modal transportation system that aligns with the City's overall vision and serves anticipated growth. Guidance from City staff, the Planning Commission, stakeholders, and community members helped identify several priorities:

- Provide safe and complete connections to encourage active transportation and public health for all users;
- Plan a transportation system that efficiently accommodates growth;
- Prioritize transportation projects that connect and support strong, vibrant centers, as well as investments that connect the city to the region;
- Consider the environmental and financial sustainability of transportation investments; and
- Coordinate with a broad range of groups to ensure community input and understanding.

This Element outlines the policies, projects, and programs needed to achieve the City's vision for future mobility in and through Gig Harbor. As a key component of the City's 2024 Comprehensive Plan, the Transportation Element informs the development of the Capital Improvement Program by identifying the types of projects the City should undertake to support future travel trends.

REGIONAL COORDINATION

Gig Harbor's location in the region affects the demands put on its transportation system. The city is situated along Gig Harbor Bay in Pierce County, northwest of Tacoma. It is bisected by State Route (SR) 16, which connects to Interstate 5 (I-5), allowing for movement to and from regional destinations in Pierce, King, and Kitsap Counties.

Figure 1 shows the location of Gig Harbor in this regional setting.

Gig Harbor is influenced by many regional travelers and trends. Moreover, due to its proximity to state parks and its historic waterfront, Gig Harbor has become a popular tourist destination. Annual events such as the Maritime Gig Festival draw crowds to the city.

The City must coordinate its transportation planning with a variety of jurisdictions and agencies, including Pierce County, the Pierce County Regional Council (PCRC), the Puget Sound Regional Council (PSRC), and the Washington State Department of Transportation (WSDOT).





Figure 1: Regional Map

GROWTH MANAGEMENT ACT

Transportation planning at the state, county, and local level is governed by Washington's **Growth Management Act (GMA)** of 1990. The GMA requires that transportation planning be directly tied to the City's land use decisions and fiscal planning. This is traditionally accomplished through the adoption of the Transportation Element of the Comprehensive Plan. The GMA [\[RCW 36.70A.070 \(6\)\]](#) requires that the Transportation Element:

- Use land use assumptions to estimate travel demand.
- Assess multimodal level of service (LOS) impacts on state-owned transportation facilities.
- Inventory air, water, and ground transportation facilities, including transit and active transportation, for future planning.
- Establish multimodal LOS standards for local and state transportation systems.
- Forecast multimodal transportation demand for at least 10 years based on the land use plan.
- Identify and address deficiencies in transportation facilities or services below established LOS standards.
- Coordinate local system needs with state and regional plans.
- Develop a transition plan for ADA compliance, addressing accessibility deficiencies.

This Transportation Element Update fulfills this GMA requirement.

OTHER PLANS

Pierce County's Countywide Planning Policies (CPP) provide a framework for county and municipal comprehensive plans, including the City of Gig Harbor. The framework is intended to ensure that municipal and County comprehensive plans are consistent. The CPP must also be consistent with the Multicounty Planning Policies (MPPs) established in [VISION 2050](#), the regional planning guidance provided by the Puget Sound Regional Council (PSRC).

PSRC is the region's metropolitan planning organization made up of cities, towns, counties, ports, tribes, transit agencies, and major employers. PSRC has set MPPs for King, Pierce, Snohomish, and Kitsap Counties through VISION 2050, a planning strategy that lays out the long-term goals for growth management, environmental, economic, and transportation issues in the region.

To better accommodate geographical differences, VISION 2050 divides the region into the following categories, or regional geographies: Metropolitan Cities, Core Cities, High-Capacity Transit (HCT) Communities, Cities & Towns, Urban Unincorporated Areas, Rural, Resource Lands, Indian Reservation Lands, and Major Military Installations.

Gig Harbor is included in the Cities & Towns category which is defined as "communities with smaller downtown and local centers that may be served by local transit." Within the region, Cities & Towns are anticipated to accommodate 6 percent of population growth and 4 percent of employment growth by the year 2050.

VISION 2050 sets the following transportation goal for the region:

The region has a sustainable, equitable, affordable, safe, and efficient multimodal transportation system, with specific emphasis on an integrated regional transit network that supports the Regional Growth Strategy and promotes vitality of the economy, environment, and health.

The policies identified in VISION 2050 to achieve this goal are organized into the following categories:

- The Regional Transportation Plan
- Supporting the Economy
- Protecting the Environment
- Innovation

This Transportation Element is consistent with VISION 2050 priorities.

Additionally, given the status of SR 16 as a major transportation corridor that travels through Gig Harbor, this plan aims to coordinate with WSDOT to ensure that state facilities can adequately serve the region's needs.



CHAPTER 2: TRANSPORTATION CONTEXT

This chapter describes how people use Gig Harbor’s transportation network today and how that may change over the next 20 years as the region grows. The way people travel is greatly influenced by the built environment, which includes land use and travel corridors; it also includes the key destinations people travel to, such as where they live, work, shop, and recreate, as well as an understanding of how people are traveling based on anticipated travel growth and travel mode data.

CITY PROFILE

Gig Harbor lies along the shore of the Puget Sound within Pierce County, situated alongside State Route 16, which connects the city to Pierce County and other regional destinations via the Tacoma Narrows Bridge. Embracing its maritime roots, Gig Harbor proudly identifies as the Maritime City and spans a land area of 5.95 square miles. As of the 2022 Census, the population of Gig Harbor was recorded at 11,917 residents.

DEMOGRAPHICS

A Transportation Element must address the diverse needs of the entire community. Therefore, understanding who lives in Gig Harbor and their varying mobility requirements is essential. Individual transportation needs can differ significantly based on personal circumstances. As Gig Harbor’s population becomes more diverse, recognizing and addressing these unique needs is increasingly important. The following section explores the current demographics of the city’s residents.

INCOME AND POVERTY

In 2022, the median household income in Gig Harbor was \$103,688, an increase of 8% over 2021. However, median incomes differ significantly by race and ethnicity. Households that identify as “White” make close to the citywide median income (0.4% less). Households that identify as “Asian alone” have a median household income of 9.1% more than the citywide median income, while American Indian and Alaska Native households have a median household income of 64.9% less than the citywide median income.

In 2022, 6.0% of the population of Gig Harbor was experiencing poverty. Of those experiencing poverty, 75.9% were female.

HOUSING

In 2022, 60.1% of housing units in Gig Harbor were owner-occupied, a decline from 63.4% the previous year. This ownership rate is lower compared to neighboring cities, Pierce County, and the national average.

RACE AND ETHNICITY

As of 2022, the racial and ethnic composition of Gig Harbor’s population is as follows:

- White (Non-Hispanic): 81.9%
- Multiracial (Non-Hispanic): 6.2%
- Multiracial (Hispanic): 4.7%
- Asian (Non-Hispanic): 4.1%
- American Indian and Alaskan Native (Non-Hispanic): 0.7%





- Native Hawaiian and Other Pacific Islander (Non-Hispanic): 0.7%
- Black or African American (Non-Hispanic): 0.5%
- White (Hispanic): 0.5%
- Other (Hispanic): 0.2%

FOREIGN-BORN POPULATION

As of 2022, 5.6% of Gig Harbor residents were born outside the United States, reflecting a steady decline in the foreign-born population. Since 2015, this represents a roughly 36% decrease. Of residents born outside of the United States, 44.2% were born in Asia and 29.8% were born in Europe.

AGE

In 2022, the median age of Gig Harbor residents was 44.6 years. About 40% of the population is aged 55 or older.

POPULATION AND JOB GROWTH

Gig Harbor's Comprehensive Plan is consistent with the land use growth identified in Pierce County's growth allocations, which would add 1,000 additional households and 2,747 new jobs in the city by 2044. This is an 18% increase in households and a 21% increase in employment relative to 2020.

LAND USES AND KEY DESTINATIONS

Gig Harbor's zoning map, shown in **Figure 2**, reflects the types of activities and land uses that occur in specific areas of Gig Harbor. Zoning leads to clustering of like uses, such as shopping and other commercial destinations in downtown and along major roadway corridors, with other areas of the city limited to primarily residential development.



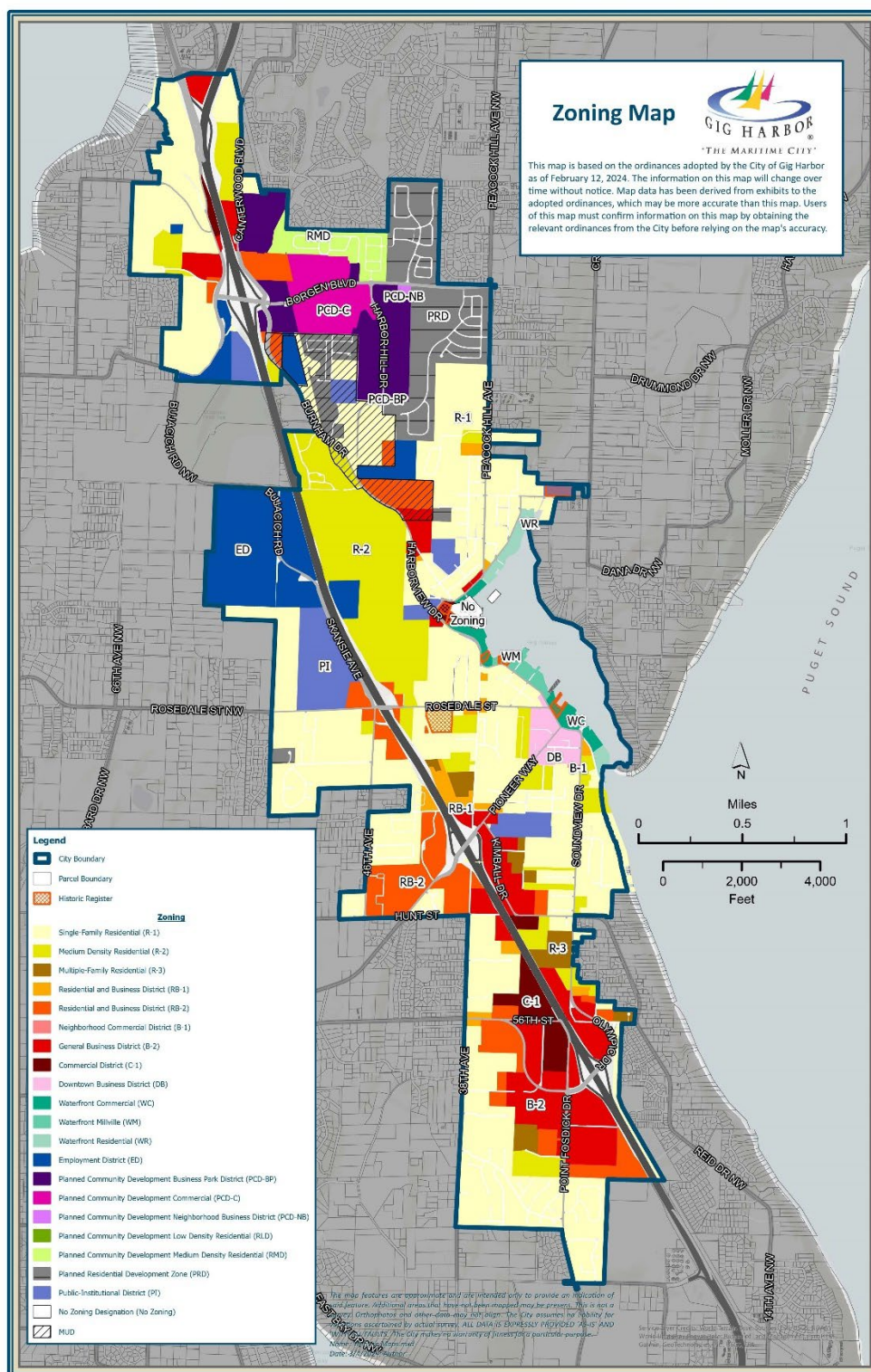


Figure 2: City of Gig Harbor Zoning Map

Source: City of Gig Harbor, 2024





CENTERS OF LOCAL IMPORTANCE

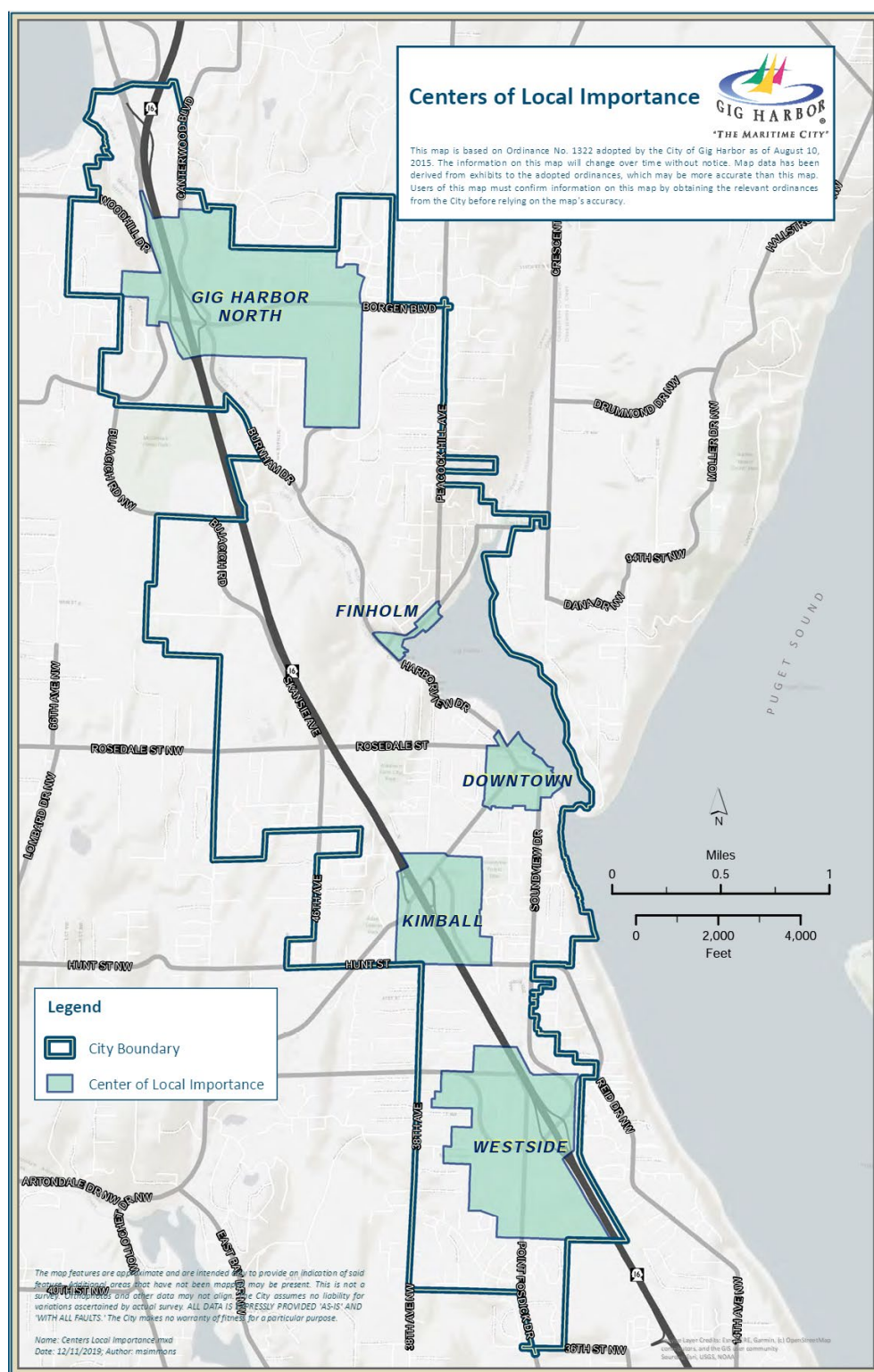
Gig Harbor has five Centers of Local Importance (CoLIs), planned for compact and mixed-use hubs that prioritize pedestrian-oriented development. These CoLIs attract a significant volume of travel across different modes and serve the commercial needs of Gig Harbor and the Key Peninsula areas. These CoLIs play a crucial role in shaping the character and functionality of Gig Harbor, providing a diverse range of services, housing options, and vibrant gathering places for residents and visitors alike.

The five CoLIs include:

- **Westside** – Westside serves as a local and regional retail gathering place, featuring Gig Harbor's highest intensity commercial development. It combines mixed-use spaces and multi-family residential housing. Notable establishments include restaurants, groceries, shops, a theater, banks, and a medical facility.
- **Kimball** – encompasses higher density residential area, low-income, and senior housing; a branch of Tacoma Community College; Gig Harbor Civic Center; Pierce Transit Park and Ride; and a hotel – all of which increase pedestrian use in the area.
- **Downtown** – a central gathering place for the community with seasonal events, shops and restaurants, parks, easy pedestrian access, and seasonal transit service.
- **Finhelm** – small activity node is located by the Bay and features restaurants, a convenience store, and retail establishments. Surrounding the area are single-family homes.
- **Gig Harbor North** – a commercial hub that caters to the retail needs of the surrounding region. It is home to major retailers like Costco, Home Depot, Target, and various fast-food restaurants. Additionally, the St. Anthony's Hospital, the YMCA, and higher density single-family residential developments are present. The CoLI is intersected by the Cushman Trail, facilitating non-motorized connectivity to the city and region.

Figure 3 shows a map of the CoLIs.







In addition to the CoLIs, there are several other key destinations in Gig Harbor and the Urban Growth Area (UGA), which are mapped in **Figure 4** and described below. The UGA is an area designated within which urban growth will be encouraged and outside of which growth can only occur if it is not urban in nature.

EARLY LEARNING AND K-12 SCHOOLS

The Peninsula School District serves just over 9,000 students as of June 2023.¹ School District includes seventeen K-12 schools in the region. This includes two elementary schools that have been built since the last Transportation Element was adopted in 2018. Overall, six schools fall within the city limits of Gig Harbor and two are within the UGA:

- Discovery Elementary School
- Harbor Ridge Middle School
- Henderson Bay Alternative High School
- Gig Harbor High School
- Swift Water Elementary School
- Pioneer Elementary School
- Purdy Elementary School (UGA)
- Peninsula High School (UGA)

In addition to these public schools, Lighthouse Christian School, St Nicholas, Hosanna Christian School, Harbor Montessori School, Gig Harbor Academy and Harbor Christian Schools are private schools in the city. There are also several preschools and daycares throughout Gig Harbor.

Transportation networks surrounding schools can become congested at start and end times each day, as vehicles queue for pick-up and drop-off. Students can arrive at school by walking, biking, being dropped off, driving a personal vehicle for older students, or taking the school bus. The combination of the various modes during a compressed timeframe can lead to safety concerns. The City has prioritized the development of complete sidewalks to access schools, and has been constructing sidewalk infills, in some cases by constructing sidewalks on one side of the road instead of both.

TACOMA COMMUNITY COLLEGE

Situated within the Kimball CoLI west of SR 16, Tacoma Community College offers a wide variety of courses to the residents of Gig Harbor and the Key Peninsula region. The Running Start program attracts numerous students from Gig Harbor High School who opt to take classes at the college. Since there is no bus service available in this area, most students rely on car commutes to reach the campus, utilizing routes like Wollochet Drive, Hunt Street, or 38th Avenue.

PARKS AND RECREATION AREAS

The City of Gig Harbor owns 14 developed parks ranging in size from 0.06 of an acre to 20 acres. These parks include neighborhood parks, waterfront parks, and a Civic Center with a skate park and green. Parks attract active transportation users such as walkers, bikers, and skateboarders. They also attract users of all ages, so the safety of the transportation network surrounding parks is critical.

¹ Peninsula School District. 2017. "District Profile." <https://www.psd401.net/>.





CUSHMAN TRAIL

The Cushman Trail is a 6.2-mile regional, paved multi-use trail with three trailheads within the city, located at Borgen Boulevard, Hollycroft Street, and Grandview Street. This popular trail attracts walkers, bikers, and other active transportation users of all ages, running through the heart of Gig Harbor and providing access to several nearby schools and activity centers.

HOSPITAL

St. Anthony Hospital and Gig Harbor Medical Park serve the city and surrounding areas. St. Anthony Hospital provides inpatient and outpatient medical services as well as 24-hour emergency care. It is currently licensed for 80 beds but is undergoing an expansion. The hospital includes parking for 700 cars.² A bike lane and sidewalk on the north side of Canterwood Boulevard serve the hospital.

Gig Harbor Medical Park is located in the Uptown Shopping Center and provides a wide range of medical services including urgent care and day surgery. A bike lane and well-connected network of sidewalks serve the facility, though the nearest crossing across Point Fosdick Drive is 500 feet north of the facility.

RETIREMENT COMMUNITIES

Retirement communities, along with schools and parks, contribute significantly to travel by modes other than driving. Within these communities, many residents have ceased driving their own vehicles, relying instead on privately operated shuttles, public transportation, and walking (or motorized scooters, in some cases) to reach doctors' appointments, family and friends' residences, as well as shopping and dining destinations. In Gig Harbor, several retirement communities, such as Brookdale Gig Harbor, Heron's Key, Gig Harbor Court, Peninsula Retirement, the Lodge at Mallard's Landing, Rosedale Village, and Sound Vista Village, among others, are present.

OTHER KEY DESTINATIONS

The Gig Harbor Business Park is located on 97th Street just off Burnham Drive, which includes several industrial uses, such as Metagenics Corporation. Chapel Hill Presbyterian Church, which is located on a 10-acre parcel across the street from Discovery Elementary School on Rosedale Street, has large capacity and continues to pull the population from the region. It affects the congestion to Gig Harbor's transportation network before and after services.

² Arch Daily. 2010. "St. Anthony Hospital / ZGF Architects LLP." <http://www.archdaily.com/94063/st-anthony-hospital-zgf-architects-llp>



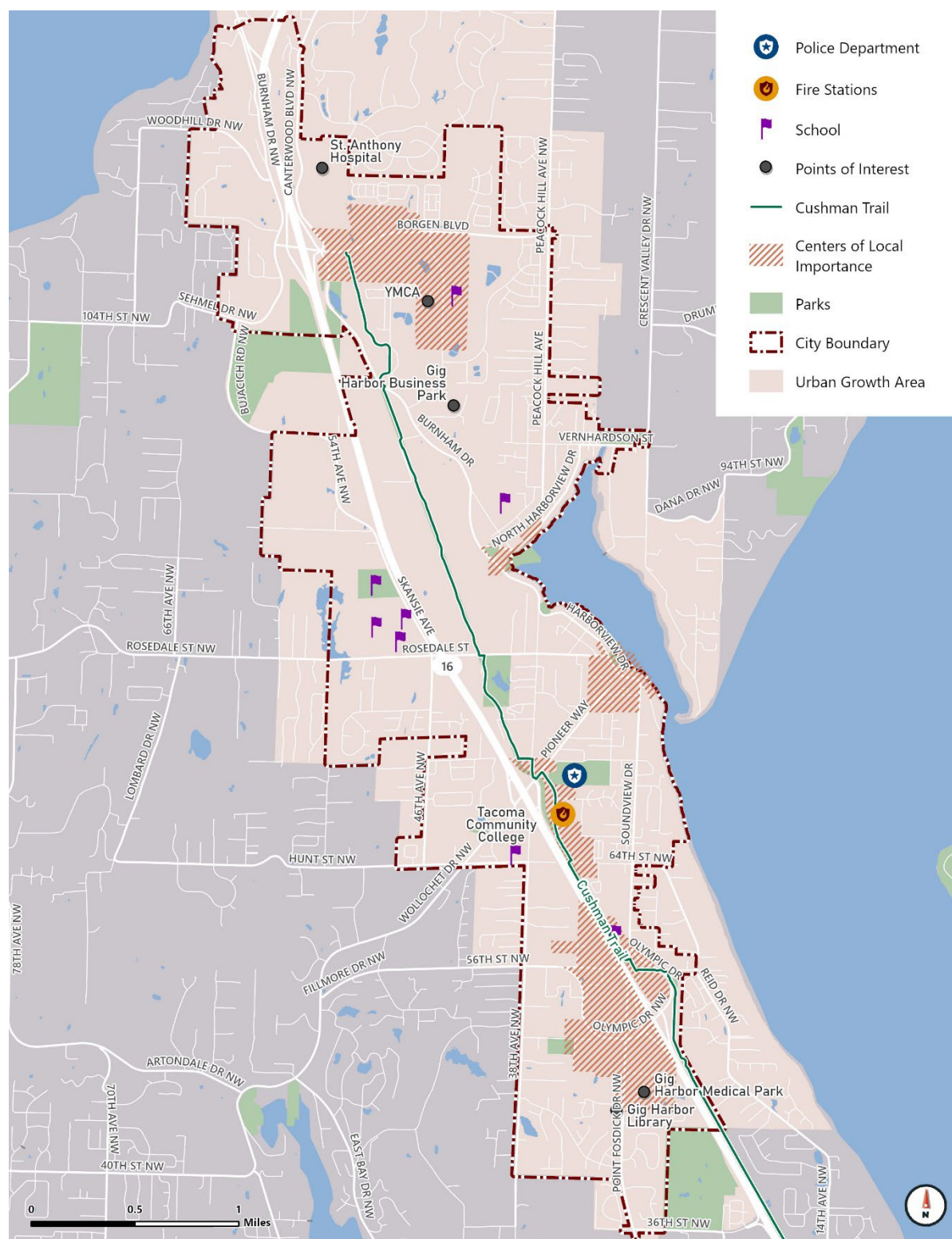


Figure 4: Key Destinations in Gig Harbor

Source: Fehr & Peers, 2024



SAFETY

Collision data was obtained from WSDOT to identify safety hotspots and overall collision trends for Gig Harbor. Data was analyzed for the period of January 2017 through December 2021. In total, 593 collisions occurred in Gig Harbor.³ A total of 161 injuries were reported, 14 of these collisions involved pedestrians, and 14 involved bicyclists. One fatality was recorded, which was a result of a rear-end collision. As expected, more collisions occur on higher volume streets, such as Borgen Boulevard, Olympic Drive, and Point Fosdick Drive. Collisions for all modes are shown in **Figure 5**, and collisions that involved people walking and rolling are shown in **Figure 6**.

³ Does not include collisions on State Routes.



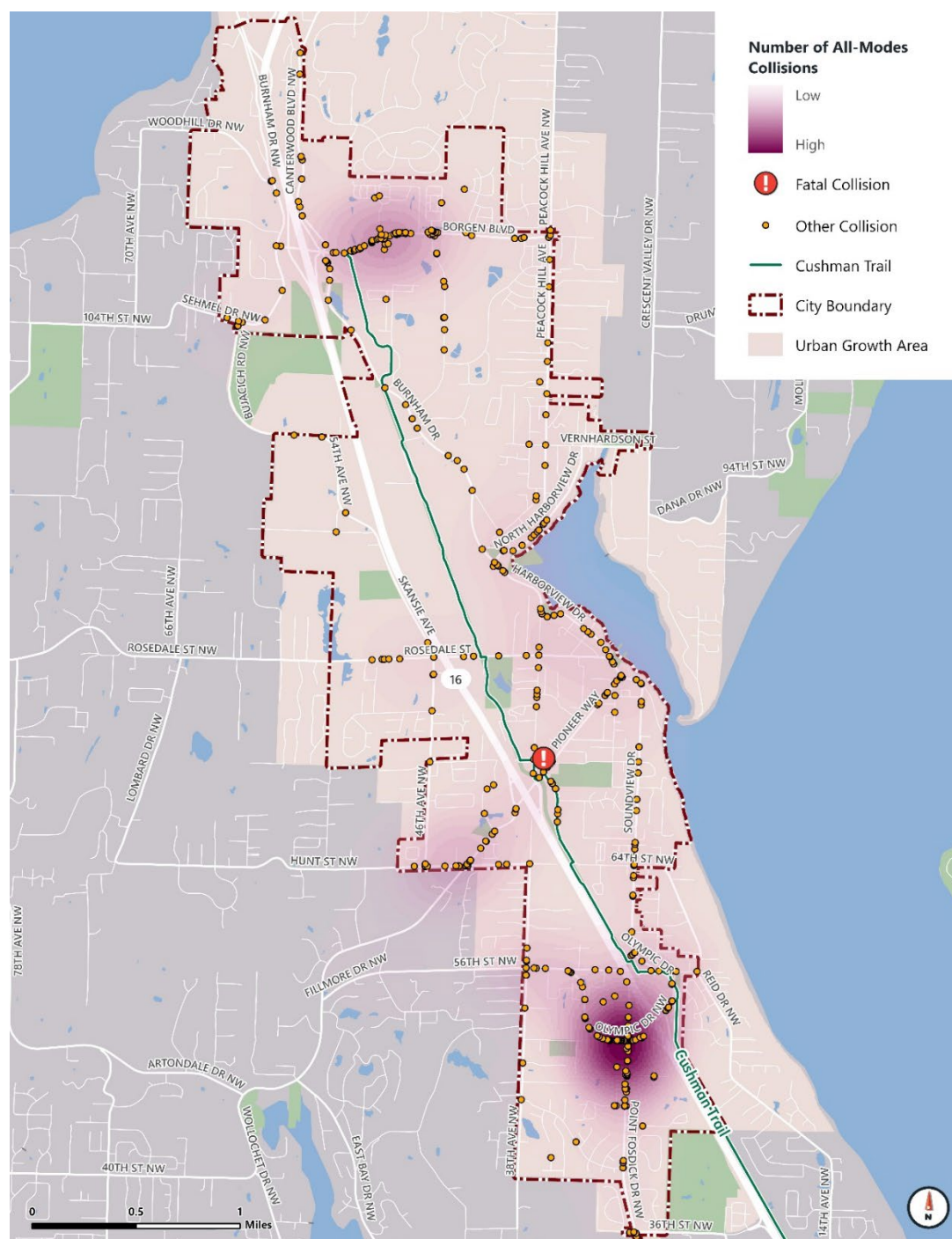


Figure 5: All Modes Collisions (Occurred January 2017-December 2021)

Source: WSDOT, 2021

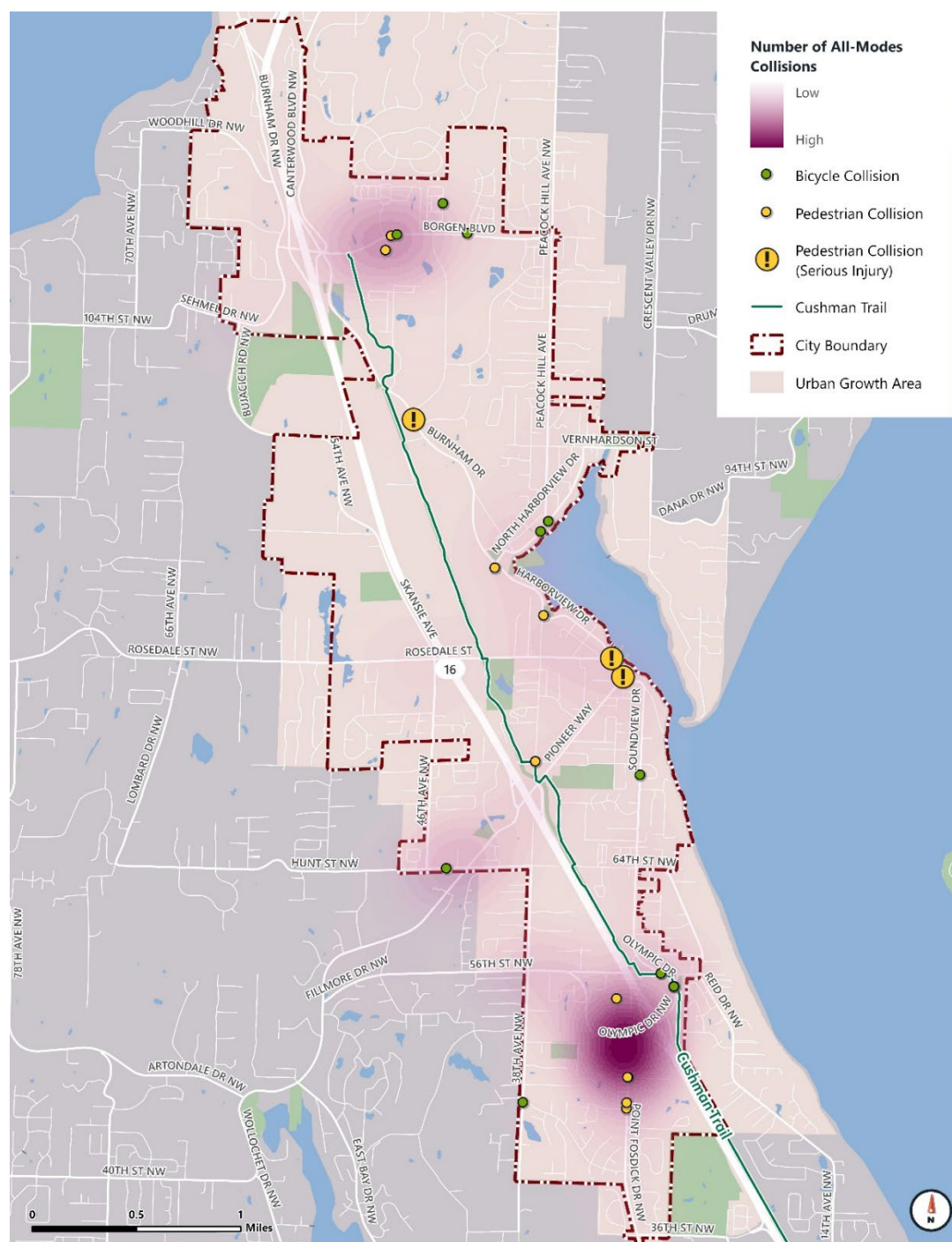


Figure 6: Bicycle/Pedestrian-Involved Collisions (Occurred January 2017-December 2021)

Source: WSDOT, 2021

EXISTING AND FUTURE CONDITIONS BY MODE

Gig Harbor accommodates various modes for getting around, including walking, cycling, public transit, freight transport, and driving.

STREET NETWORK

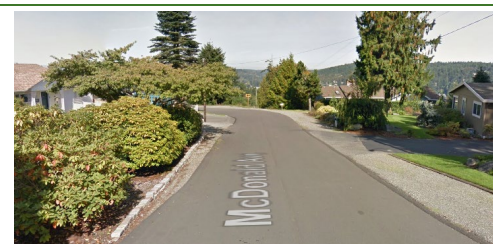
Gig Harbor's street network is comprised of roadways with varying vehicle capacity and accommodations for other modes of transportation. The street network is an essential backbone that connects all users to local and regional facilities. The city lacks a grid layout, leading to limited connectivity. This is mainly attributed to factors such as the area's topography, cul-de-sacs, private drives, dead ends, and other missing links, which are prevalent in the predominantly residential areas of Gig Harbor.

Gig Harbor is also bisected down the middle by SR 16 – a highway that carries commuters traveling to Tacoma, Kitsap County, and beyond – which is increasingly resulting in through traffic and congestion in the city. The interplay between traffic congestion on SR 16 and Gig Harbor's city streets is undeniable: regional traffic can spill onto Gig Harbor's streets when the highway is congested. Conversely, local trips in Gig Harbor often use SR 16 due to the lack of north-south street connections in the city. SR 16 further exacerbates the strain on east-west connectivity, as there are limited connections across it and those connections are often congested. Key interchanges that serve the city are located at Olympic Drive, Wollochet Drive/Pioneer Way, and Borgen Boulevard. While these interchanges provide convenient access to key destinations such as the Olympic Village and Uptown shopping centers, Downtown Gig Harbor, and the retail district along Borgen Boulevard, congestion near these interchanges remains a prominent issue.

Table 1 describes the different types of roadways in Gig Harbor, also called functional classification, and **Figure 7** maps their locations in the city. **Figure 8** shows the different traffic control devices within Gig Harbor.

Table 1: City of Gig Harbor Functional Classification

Roadway Type	Description	Example	Photo
State Route	State routes are managed by WSDOT, provide connections between cities, and carry high volumes of traffic. They are grade separated and have limited access through ramps.	SR 16	
Principal Arterial	Principal arterials tend to carry the highest volumes on the non-State system. They serve regional through trips and connect Gig Harbor with the rest of the region.	Wollochet Drive Olympic Drive Borgen Boulevard Point Fosdick Drive	
Minor Arterial	Minor arterials are designed for higher volumes, but they tend not to be major regional travel ways. Minor arterial streets provide inter-neighborhood connections.	Peacock Hill Avenue Burnham Drive Harborview Drive Pioneer Way Canterwood Blvd	

Roadway Type	Description	Example	Photo
Collectors	Collectors distribute trips between local streets and arterials and serve as transition roadways to or from commercial and residential areas. Collectors have lower volumes than arterials and must balance experience for all modes.	Rosedale Street Hunt Street Skansie Avenue 38th Avenue Grandview Street	
Local Roads	Local streets are the lowest functional classification, providing circulation and access within residential neighborhoods. Many local streets do not require sidewalks given their lower traffic volumes and speeds.	McDonald Avenue Woodworth Avenue Edwards Drive	

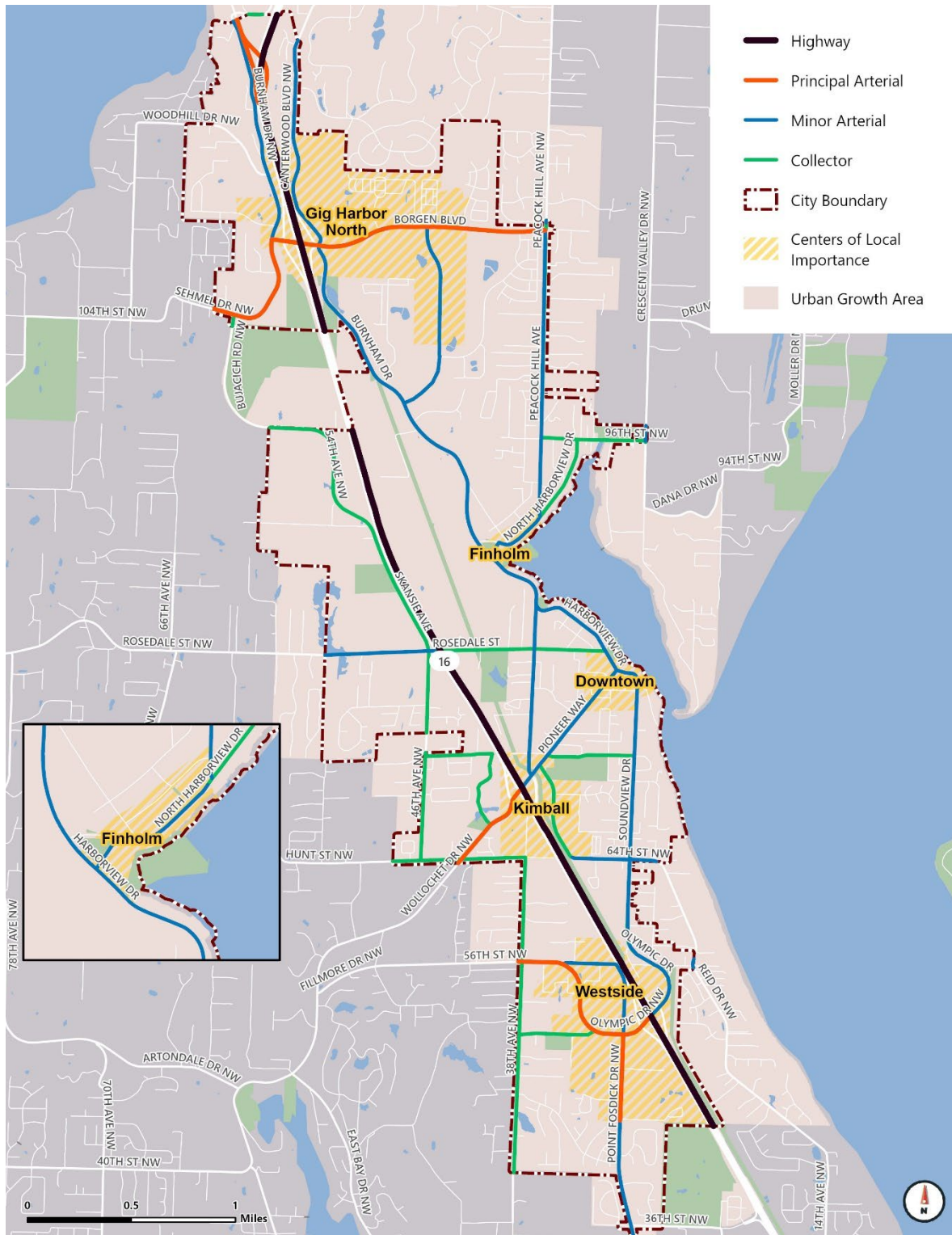


Figure 7: Functional Classification of Roadways in Gig Harbor

Source: Fehr & Peers, 2024

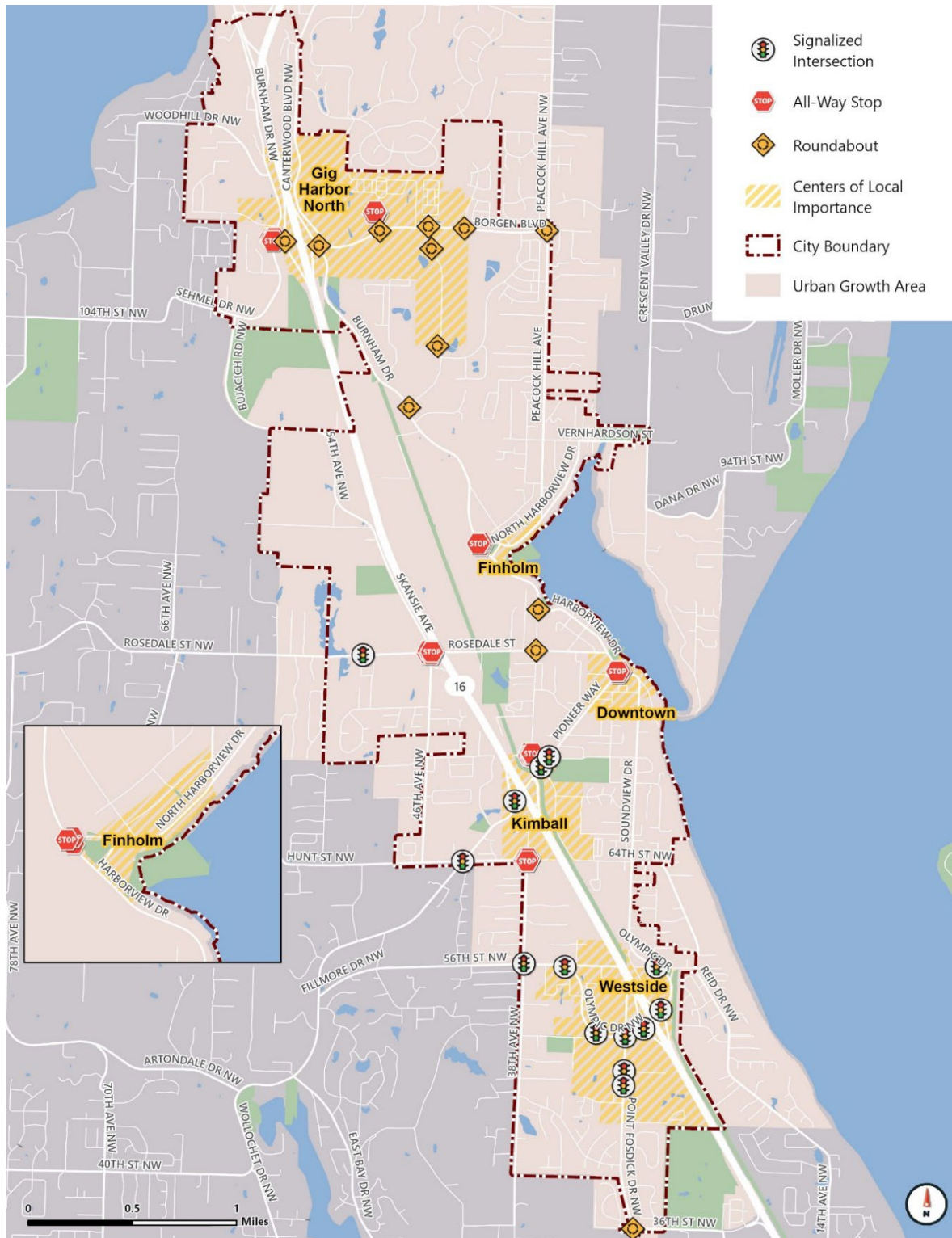


Figure 8: Traffic Control Devices in Gig Harbor at Functionally Classified Intersections

Source: Fehr & Peers, 2024

FREIGHT

Ensuring the smooth movement of freight is crucial for Gig Harbor, as it facilitates the delivery of goods to residents and enables the export of products across the region. To minimize heavy truck traffic on less-trafficked streets, specific routes known as "freight and goods routes" have been designated. The Washington State Department of Transportation (WSDOT) employs a classification system consisting of five categories to assess roadways based on freight tonnage. State Route 16 carries the highest freight tonnage annually, followed by Wollochet Drive. Recently, Burnham Drive south of Borgen Boulevard has transitioned from a T-4 classification to T-3 due to the increasing volume of freight. Other significant truck routes can be found in [Table 2](#), while the corresponding route map is illustrated in [Figure 9](#).

Table 2: WSDOT Freight Classifications in Gig Harbor

Freight Corridor	Description	Example in Gig Harbor
T-1	More than 10 million tons of freight per year	SR 16
T-2	4 million to 10 million tons per year	Wollochet Drive
T-3	300,000 to 4 million tons per year	Point Fosdick Drive, Olympic Drive, 46th Avenue, 56th Street, Bujacich Road, Sehmel Drive, Burnham Drive, Canterwood Boulevard
T-4	100,000 to 300,000 tons per year	Harborview Drive
T-5	At least 20,000 tons in 60 days	No streets classified

Source: WSDOT Community Planning Portal. <http://arcg.is/1ivD8W>.

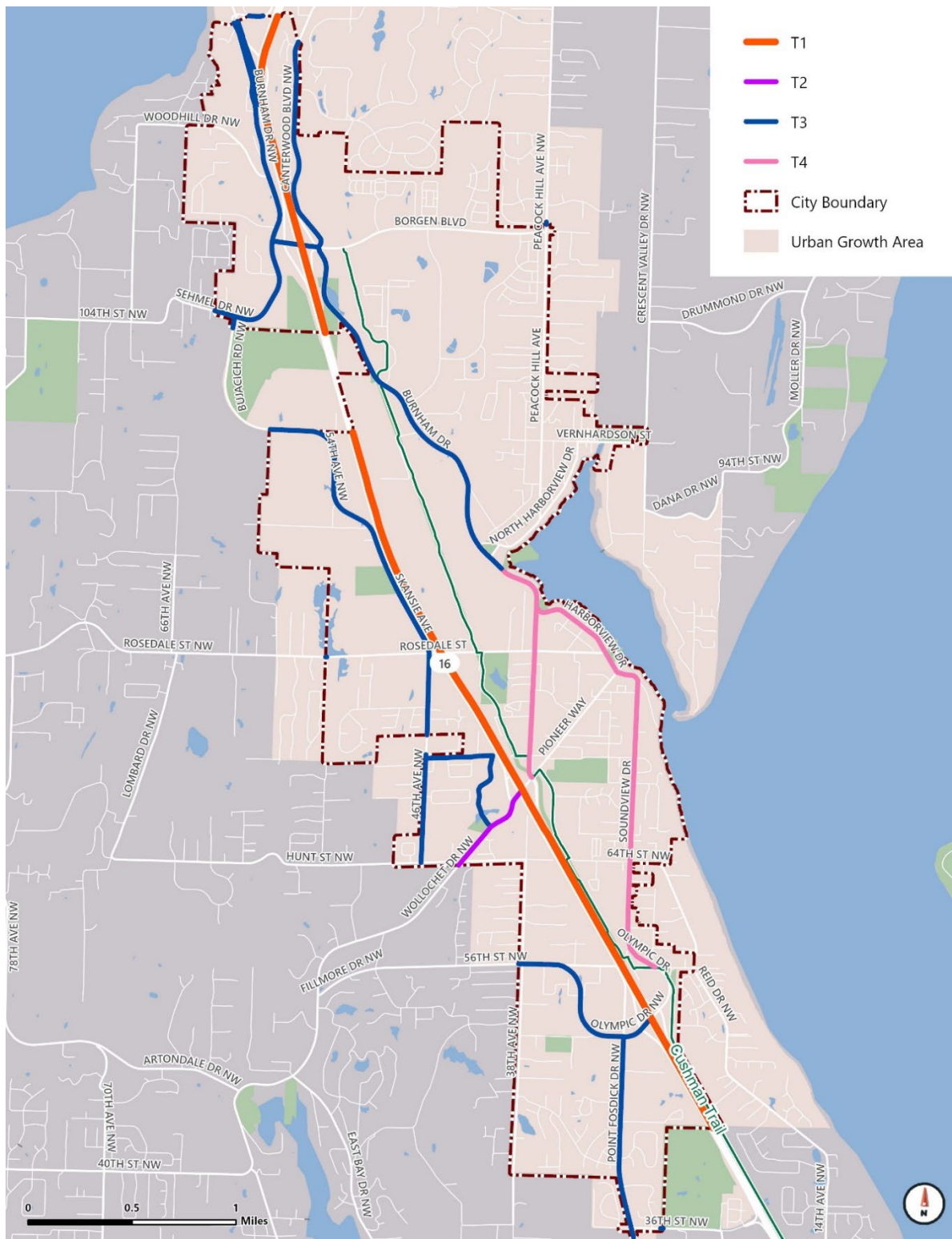


Figure 9: WSDOT Freight Corridors in Gig Harbor

Source: WSDOT, 2024



EXISTING VEHICLE CONGESTION DURING THE PM PEAK HOUR

The City of Gig Harbor conducted an analysis of intersections within the city and UGA. The purpose of the analysis was to evaluate the operational performance of these intersections during the PM peak hour, using a measurement called the Level of Service (LOS). The LOS grades provide an indication of peak hour congestion levels at an intersection by assessing the amount of delay experienced by vehicles.

The LOS grading system ranges from A to F, with each grade representing a different level of congestion. An intersection operating at LOS A signifies a smooth flow of traffic with minimal or no delays. On the other hand, an intersection operating at LOS F indicates severe congestion, causing significant delays for vehicles and exceeding the roadway's capacity.

Table 3 presents the definitions of each LOS grade, as established in the Highway Capacity Manual (HCM) Sixth Edition, published by the Transportation Research Board in 2016. The HCM serves as a standardized approach for evaluating the operational performance of roadway segments. Analyzing the LOS at various intersections provides valuable insights into peak hour congestion levels and performance of the roadway network within the city and UGA.

Table 3: Level of Service Definitions

Level of Service	Description	Control Delay (seconds/vehicle)	
		For signalized and roundabout controlled intersections	For unsignalized intersections
A	Free-flowing conditions	≤ 10	≤ 10
B	Stable operating conditions	10-20	10-15
C	Stable operating conditions, but individual motorists are affected by the interaction with other motorists	20-35	15-25
D	High density of motorists, but stable flow	35-55	25-35
E	Near-capacity	55-80	35-50
F	Over capacity, with delays	≥ 80	≥ 50

Source: Highway Capacity Manual, 6th Edition

The City's 2018 Comprehensive Plan identified LOS standards for the city's roadway network. It required LOS D or better operations at all functionally classified intersections; however, the City accepted a lower LOS standard in a few locations in recognition of right-of-way constraints where it is not possible to build an improvement that would meet the LOS standards for all modes:

- LOS E - Burnham/Borgen/Canterwood/SR 16 roundabout.
- LOS F - The "Harbor Area", shown in **Figure 10**, which includes the following intersections:
 - Harborview Drive & Austin Street
 - Harborview Drive & Pioneer Way
 - Harborview Drive & Rosedale Street
 - Harborview Drive & Soundview Drive

- Harborview Drive & Stinson Avenue
- N Harborview Drive & Peacock Hill Avenue

In this 2024 Transportation Element update, the City has decided to remove the intersections of Harborview Drive & Stinson Avenue and Burnham/Borgen/Canterwood/SR 16 from the LOS D-exempt list.⁴ Therefore, with this 2024 update, the City's LOS standard will be LOS D at all intersections except for:

- LOS F - The "Harbor Area":
 - Harborview Drive & Austin Street
 - Harborview Drive & Pioneer Way
 - Harborview Drive & Rosedale Street
 - Harborview Drive & Soundview Drive
 - N Harborview Drive & Peacock Hill Avenue



Figure 10: Harbor Area

Source: 2018 Comprehensive Plan

⁴ A new roundabout has recently been constructed at Harborview Drive & Stinson Avenue, improving current intersection operations to LOS A. At the Burnham/Borgen/Canterwood/SR 16 roundabout, the modeling analysis completed for the 2024 Transportation Element update indicates that the intersection is expected to maintain LOS D operations through the 2029 scenario, and therefore does not require an LOS exemption.

WHY DEFINE LOS F FOR CERTAIN INTERSECTIONS?

LOS E and F indicate systems which are near to or over capacity during peak hours. These conditions lead to increased congestion and travel delay for drivers. Although this measure seems counter-productive, the City is committed to mobility for all, which means that in addition to considering vehicular travel, it must also consider factors such as:

Cost: Maintaining LOS D operations everywhere would require millions in capital investment. This strategy would not only be impractical but could also hinder investments for other modes. More multimodal travel is expected in the Harbor Area, and therefore LOS F is allowed at five intersections as a fiscally practical and realistic approach to mitigating vehicle delay.

Right of way: Substantial right-of-way impacts, such as street widening, intersection modifications, and removal of parking can be challenging to overcome.

Other modes: Roadway improvements for vehicular travel may negatively impact other modes. For example, adding additional lanes will increase the amount of time it takes pedestrians and cyclists to cross the street, and contribute to an unsafe environment.

Local Identity: Some locations are of historical and cultural importance to the city. Widening roadways may detract from the local identity and sense of place that residents and visitors enjoy.

Growth Management Act requirements: The State's concurrency law stipulates that the City must be able to maintain its stated LOS policy in order to continue permitting development. Setting an LOS standard that is unrealistic for the above reasons would put Gig Harbor in jeopardy of being able to permit development, even within CoLIs, which are intended to provide more walkable, bike-able, transit accessible options. As such, this Element sets a realistic LOS standard at key intersections where the conditions above make

Figure 11 shows existing intersection LOS during the PM peak hour. Of the intersections analyzed, **six intersections (three within the city)** do not meet the current LOS standard, operating at LOS E or F, including:

Inside City of Gig Harbor:

- Soundview Drive & Hunt Street
- Wollochet Drive & Wagner Way
- Wollochet Drive & SR 16 Eastbound On-Ramp*

*While this intersection is within the City of Gig Harbor, it is owned and operated by WSDOT.

Outside City of Gig Harbor:

- Purdy Drive & SR 302
- SR 302/Purdy Drive & Goodnough Drive (south)
- 144th Street & 54th Avenue





At city-owned intersections, treatments at failing intersections should be considered to alleviate significant delays during peak hours:

- **Soundview Dr & Hunt Street/64th Street**, which operates at LOS E, is currently identified in the 2025-2030 TIP. This intersection is considered for a traffic signal to improve vehicle operations and construct safe non-motorized crossings.
- **Wollochet Drive & Wagner Way** is another intersection identified in the TIP, which currently operates at LOS F. A traffic signal is in design and will be installed at this intersection based on the findings of a recent traffic impact assessment (TIA) which determined that a traffic signal is the most effective solution for improving conditions at this location.

To comply with transportation concurrency requirements, these intersection capacity improvements should be implemented within the next six years.

Outside the city limits, three LOS-deficient intersections on key access routes to Gig Harbor have been identified. These intersections include Purdy Drive & SR 302 and SR 302 & Goodnough Drive, managed by WSDOT, as well as 144th Street & 54th Avenue, a Pierce County intersection. Although these intersections are mentioned for reference, they do not affect the transportation concurrency compliance for the City of Gig Harbor.

While the intersection LOS analysis method described above represents the typical approach for intersection operation assessments, the standard software, Synchro, includes a technical limitation that assumes vehicles move freely through each intersection, unaffected by congestion and queues from nearby intersections or ramp meters. As a result, these LOS results can sometimes be overly optimistic, especially in corridors where traffic backs up through multiple intersections, such as the Olympic Drive corridor from Point Fosdick Drive to the SR 16 interchange.

To address this limitation, additional planning work was conducted to capture congested conditions that are not reflected in standard LOS analysis. This alternative approach uses the volume-to-capacity (v/c) ratio to identify roadway segments at intersections where vehicle demand exceeds the available lane capacity, a condition known as "oversaturation." This method was applied to assess both current conditions and to forecast future congestion and is used for planning purposes only. The findings were used to inform the project list in Chapter 5.

Appendix A summarizes the existing intersection delay in greater detail.



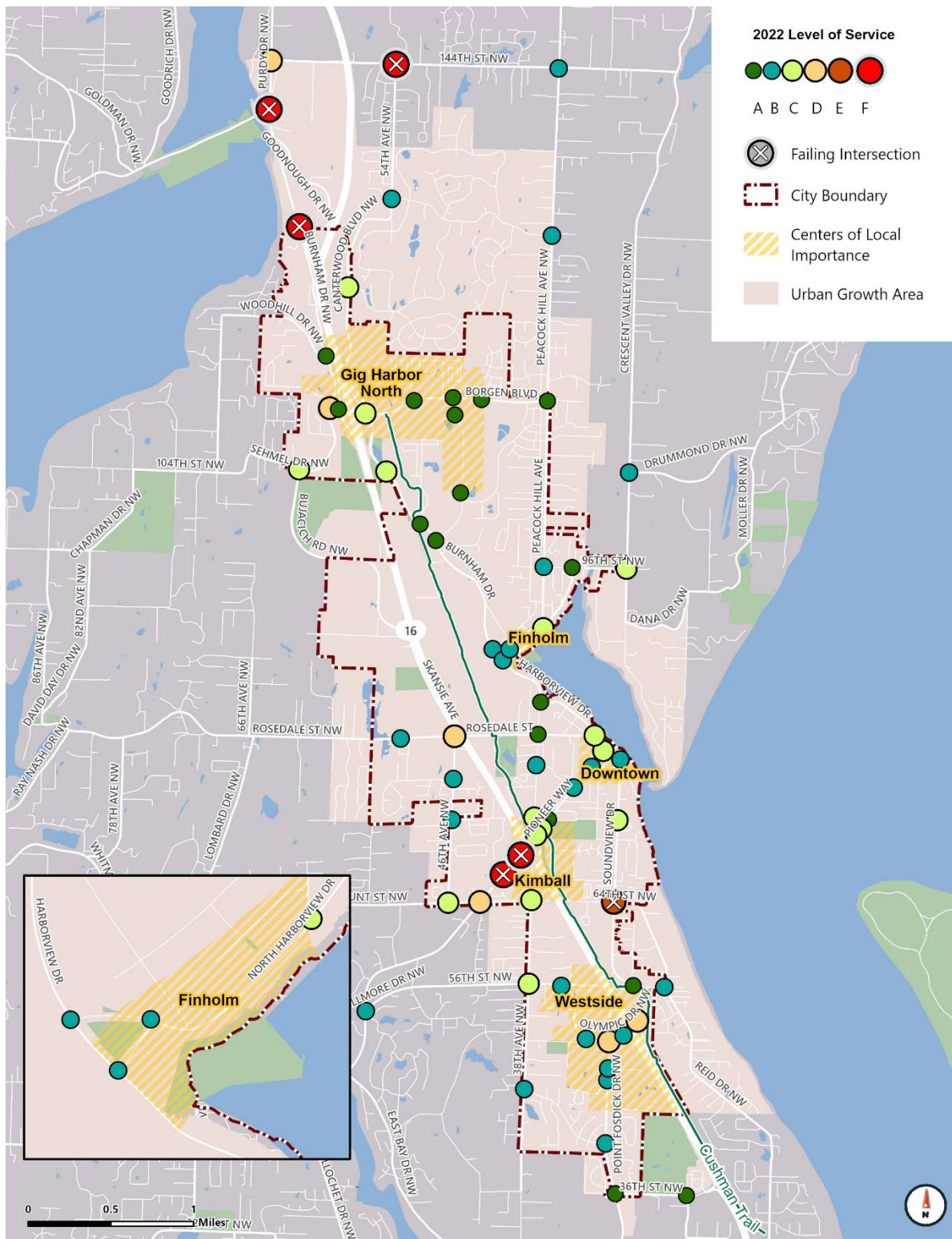


Figure 11: 2022 PM Peak Hour LOS

Source: Fehr & Peers, 2024

Note: LOS at intersections outside city limits or under WSDOT jurisdiction are for informational purposes only.



FUTURE VEHICLE CONGESTION DURING THE PM PEAK HOUR

As Gig Harbor grows, it is important to understand how this citywide and regional growth will impact Gig Harbor's transportation system. In addition to evaluating how intersections perform during current PM peak hours, the Gig Harbor travel demand model was used to forecast peak hour traffic volumes for 2029 and 2044.

CONCURRENCY SCENARIO (2029)

The GMA requires cities and counties to provide public infrastructure, including transportation facilities and services, concurrent with new development. For transportation, "concurrent" means that necessary improvements or plans must be in place when development happens, or there must be a financial commitment to complete these improvements within six years.

Transportation concurrency means that increased travel demand from new development should not cause intersection LOS to fall below the City's standards. If a proposed development would reduce LOS below these standards, the City must have an improvement at the failing intersection identified on the six-year Transportation Improvement Plan (TIP). These improvements, which may involve securing funding for projects, must be identified and planned for implementation within six years of the development permit. Or, if the City does not have a relevant project on their TIP, the development must be modified to reduce its expected travel demand or provide corrective transportation improvements.

The 2029 concurrency scenario was run to assess the potential impacts of development in the pipeline on transportation facilities in the City of Gig Harbor. By modeling this scenario, the City can identify areas where deficiencies may exist to identify improvements to be constructed in the next 6 years to meet concurrency standards.

Figure 12 presents the citywide intersection LOS for 2029, assuming the construction of 18 development projects currently in the pipeline as of 2024. It also assumes the completion of one transportation improvement project: a new traffic signal at the intersection of Wollochet Drive and Wagner Way, which was under construction at the time of this analysis. The 18 development projects included in the 2029 growth forecast were identified and verified by City staff. These developments were permitted but not fully occupied at the time of analysis. The pipeline growth is expected to add 355 new weekday PM peak-hour trips compared to the 2022 baseline.

Of the intersections analyzed, **seven intersections** are projected to fall below the current LOS standard by 2029, with **three intersections within the city** expected to operate at LOS E or F, including:

Inside City of Gig Harbor:

- Rosedale Street & Skansie Avenue
- Soundview Drive & Hunt Street
- Wollochet Drive & SR 16 Eastbound On-Ramp*

*While this intersection is within the City of Gig Harbor, it is owned and operated by WSDOT.

Outside City of Gig Harbor:

- Purdy Drive & 144th Street
- Purdy Drive & SR 302
- SR 302/Purdy Drive & Goodnough Drive (south)
- 144th Street & 54th Avenue





The two city-controlled intersections forecasted to fall below the current LOS standard already have improvements identified in the current TIP, which are described in detail in the **Existing Vehicle Congestion** section.

Appendix B summarizes the forecasted 2029 intersection delay in greater detail.



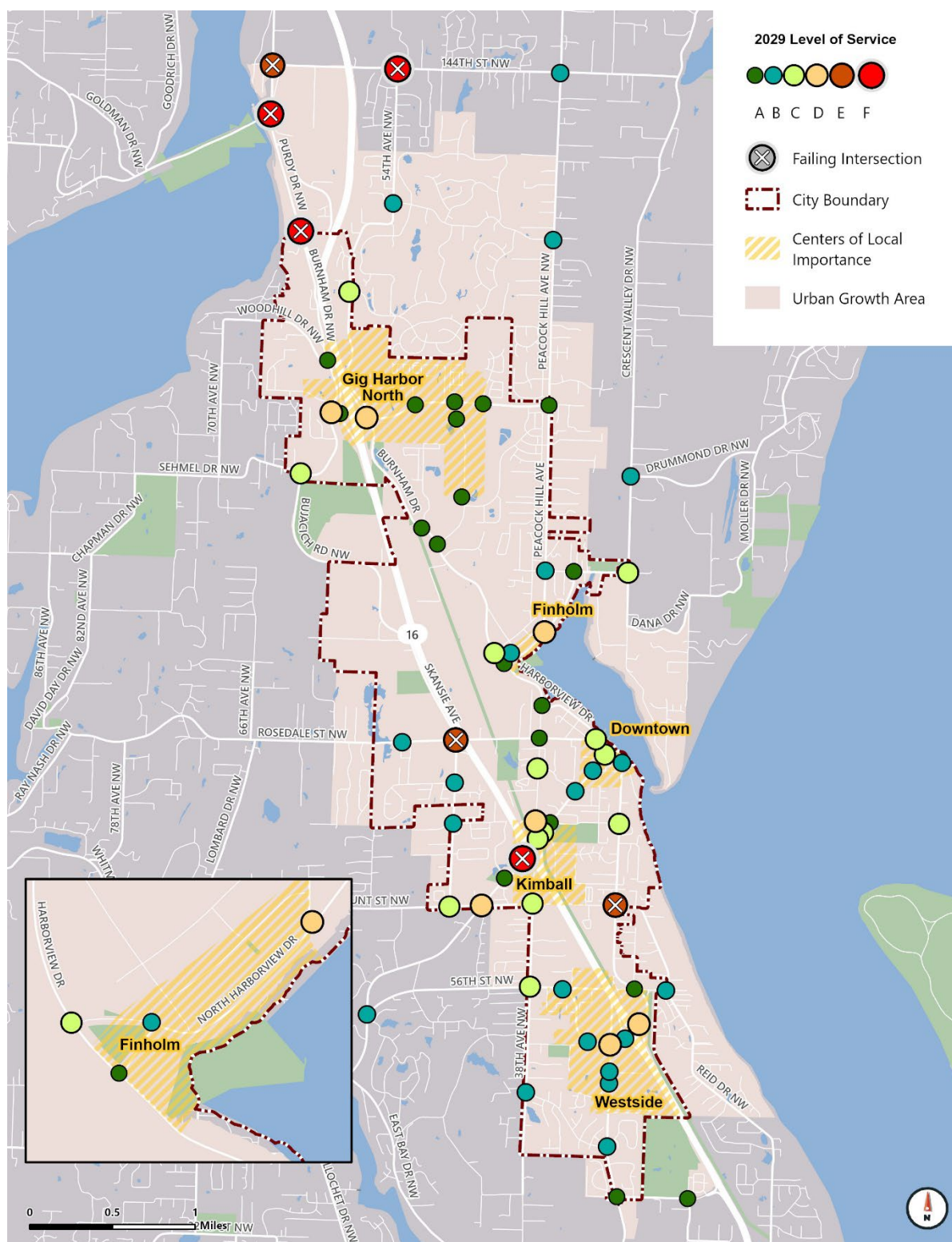


Figure 12: 2029 PM Peak Hour LOS

Source: Fehr & Peers, 2024

Note: LOS at intersections outside city limits or under WSDOT jurisdiction are for informational purposes only.

LONG-RANGE SCENARIO (2044)

Figure 13 shows LOS citywide for 2044, assuming development follows the Comprehensive Plan Land Use Element and assuming the completion of three transportation improvement projects which were funded and in design or under construction at the time of analysis:

1. **Wollochet Drive & Wagner Way:** New traffic signal (under construction at the time of analysis and also assumed in the 2029 Concurrency Scenario)
2. **Wollochet Drive & SR 16 Eastbound Ramp:** New right-turn lane on SR 16 Eastbound off-ramp (funded and in design at time of analysis)
3. **38th Avenue & 56th Street:** New roundabout (funded and in design at time of analysis)

The 2044 land use inputs included a total of 1,000 new dwelling units and 2,747 new employees in city limits, representing a 19 percent increase in dwelling units and a 23 percent increase in employment relative to 2022. In this scenario, new development is anticipated to generate 3,545 new weekday PM peak hour vehicle trips within city limits, a 19 percent increase relative to 2022.

Of the intersections analyzed, **fourteen intersections** are projected to fall below the current LOS standard by 2044, with **nine intersections within the city** expected to operate at LOS E or F, including:

Inside City of Gig Harbor:

- Sehmel Drive & Bujacich Road
- Rosedale Street & Skansie Avenue
- Soundview Drive & Hunt Street
- Stinson Avenue & Grandview Street
- Wollochet Drive & Hunt Street
- Hunt Street & Skansie Avenue
- Borgen/Burnham & SR 16 Westbound Off-Ramp*
- Wollochet/Pioneer & SR 16 Westbound On-Ramp/Stinson*
- Wollochet Drive & SR 16 Eastbound On-Ramp*

*While these intersections are within the City of Gig Harbor, they are owned and operated by WSDOT.

Outside City of Gig Harbor:

- Burnham Drive & Sehmel Drive
- Purdy Drive & 144th Street
- Purdy Drive & SR 302
- SR 302/Purdy Drive & Goodnough Drive (south)
- 144th Street & 54th Avenue

Appendix C summarizes forecasted 2044 intersection delay in greater detail. Furthermore, the long-term project list provided in **Chapter 5** includes roadway projects that would maintain the City's LOS standard through 2044, as well as ensure that other components of the city's roadway network offer sufficient capacity to handle anticipated future demand volumes.⁵

⁵ In addition to the PM peak hour intersection LOS standard, the City plans for transportation capacity by comparing existing and future traffic volumes to roadway capacities. This practice is most useful for identifying specific movements or approaches at intersections that are over capacity.

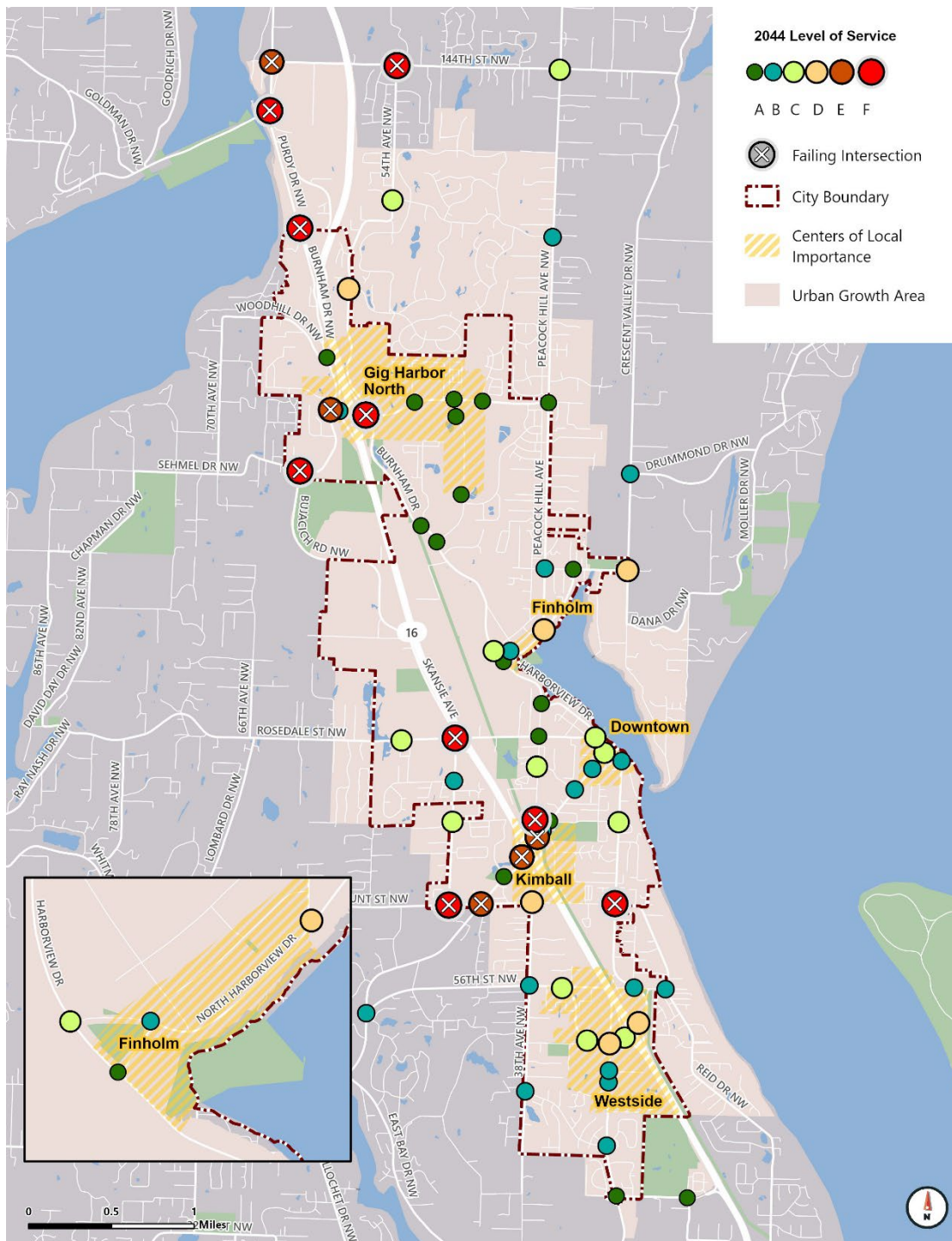


Figure 13: 2044 PM Peak Hour LOS at City Intersections

Source: Fehr & Peers, 2024

Note: LOS at intersections outside city limits or under WSDOT jurisdiction are for informational purposes only.

IMPACTS OF CITY GROWTH ON STATE FACILITIES

As Gig Harbor and the region continues to grow, traffic volumes will increase on SR 16, which is a Highway of Statewide Significance that serves as a critical link for Gig Harbor residents and employees to the rest of the region. WSDOT has set a level of service standard of LOS D for SR 16.¹ To understand the magnitude of change in SR 16 volumes related to Gig Harbor's growth, PM peak hour volume forecasts are shown below.

SR 16 Segment	Eastbound			Westbound		
	2022	2029	2044	2022	2029	2044
North of Borgen Boulevard	2,950	3,200	3,400	3,350	3,500	3,650
North of Pioneer Way/ Wollochet Drive	3,100	3,200	3,300	3,500	3,600	3,700
North of Olympic Drive	3,100	3,250	3,300	3,500	3,650	3,700
South of Olympic Drive	3,100	3,250	3,300	3,500	3,550	4,000

TRANSIT NETWORK

Pierce Transit and Sound Transit provide bus-based transit service in Gig Harbor. **Figure 14** maps the two Pierce Transit routes and one Sound Transit bus route, including stop locations, and these routes are also described in **Table 4**. Transit service between Gig Harbor and Tacoma is not easily accessible to many Gig Harbor residents. Route 595 caters to peak-period, weekday-only commuters with regular 9-to-5 jobs in Downtown Seattle and Downtown Tacoma. This limited schedule does not adequately serve individuals who have reverse commutes, work non-traditional hours, or otherwise need transit to access daily needs. There is a need for more frequent and reliable transit options to Seattle, Tacoma, and other main destinations for the benefit of Gig Harbor residents and workers. The Pierce Transit Trolley is well-utilized and helps address some of the transit needs, but there has been a decrease in service over time. Many in the community would like to see expanded service that operates year-round.

Pierce Transit is in the process of updating its long-range plan, which will have an impact on transit services in Gig Harbor. The City will actively collaborate with Pierce Transit to advocate for enhanced service and ensure that the community's needs are prioritized in future improvements.

Table 4: Existing Bus Routes within Gig Harbor

Bus Route	Description	Frequency	Schedule ¹
Pierce Transit Route 100 (Figure 15)	Route 100 runs between the Purdy Park & Ride north of Gig Harbor and the Tacoma Community College Transit Center. This route includes several stops along key corridors in Gig Harbor.	60 minutes	Weekdays: 7:15 AM to 8:15 PM Weekends: 9:45 AM to 5:45 PM
Pierce Transit Route 101 (Trolley) (Figure 16)	Route 101 travels between Peacock Hill Avenue & Borgen Boulevard and Uptown Gig Harbor Shopping Center. Along the way, it stops at the Finholm District, Downtown Gig Harbor, the Kimball Drive Park & Ride, and the Uptown Shopping Center.	60 minutes	<i>July 6th through August 31st only</i> Thursdays: 3:05 PM and 8:05 PM Saturdays: 12:05 PM and 6:05 PM
Sound Transit Express Bus Route 595	Route 595 is a Sound Transit Express Bus Route that travels between Gig Harbor and Downtown Seattle. The Kimball Drive Park & Ride is the only stop within Gig Harbor City limits, with additional stops in Tacoma at Narrows Park and Ride, TCC Transit Center Zone, and Tacoma Dome Station.	50 to 60 minutes	Weekdays: 5:00 AM to 6:53 AM to downtown Seattle 3:06 PM to 5:09 PM to Gig Harbor

1. As of September 2024.

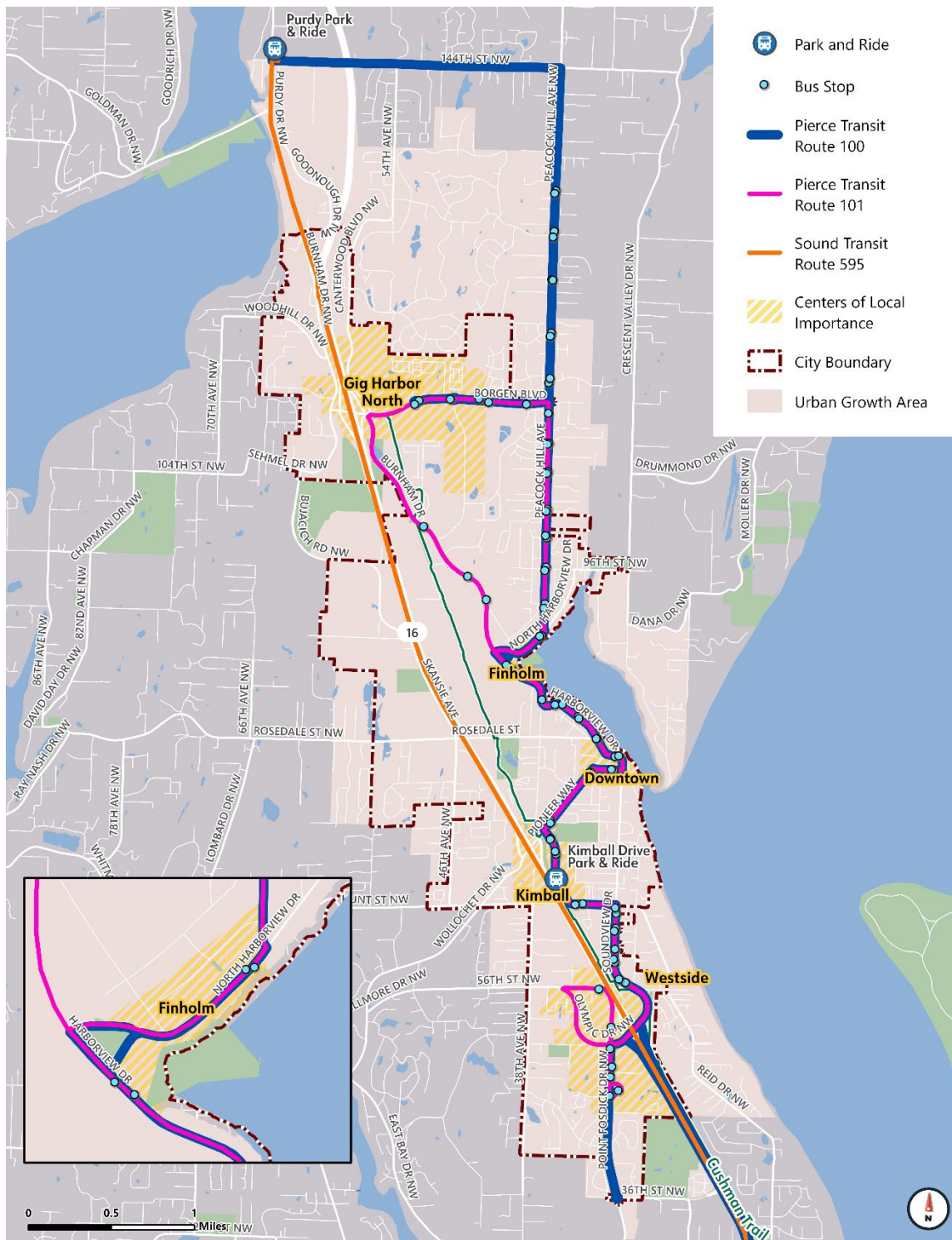


Figure 14: Gig Harbor Transit Service

Source: Fehr & Peers, 2024



Figure 15: Pierce Transit Route 100 (Gig Harbor Route)

Source: Fehr & Peers, 2024



Figure 16: Pierce Transit Route 101 (Pierce Transit Trolley)

Source: Fehr & Peers, 2024



PEDESTRIAN AND BICYCLE NETWORK

Walking and bicycling facilities are essential components of the city's multimodal transportation system. The current pedestrian and bicycle network in Gig Harbor can be seen in **Figure 19**. While sidewalk connections in certain parts of the city are limited, with some sidewalks ending abruptly, the City has made significant efforts to provide sidewalks on one or both sides of most arterial streets, covering the downtown and Uptown areas, shopping districts, and some residential areas.

One notable community asset is the Cushman Trail (**Figure 17**), which is an off-street trail accessible to pedestrians and bicyclists of all ages and abilities. This trail features a 16-foot-wide pervious pavement with 4-foot gravel shoulders, offering a comfortable path for users. Along the trail, there are seating areas providing rest spots. The City has plans to extend the trail between Borgen Boulevard and Purdy to connect with the regional trail system, further enhancing its value.

Gig Harbor has constructed bicycle lanes on Borgen Boulevard and sections of Canterwood Boulevard, Rosedale Street, Soundview Drive, Point Fosdick Drive, Grandview Street, Olympic Drive, and North Harborview Drive. This bicycle network is largely connected by the Cushman Trail which offers access from one bicycle facility to another. However, even with bike lanes in place, some streets and larger intersections can be uncomfortable to navigate for many cyclists.



Figure 17: Cushman Trail

Source: Fehr & Peers, 2024

Additionally, Gig Harbor has three on-street trails: the Harborview Trail along Harborview and North Harborview Streets, the Finholm View Climb, and the Stanich Trail, which is the undeveloped section of Erickson Street. These on-street trails contribute to the overall pedestrian and bicycle network within the city.

The American Community Survey estimates commute mode share (**Figure 18**). The data indicates that only 2 percent of Gig Harbor residents walk to work. However, commute data are not the most accurate indicators of overall walking, as many residents in Gig Harbor work outside of the city and many walking trips are for purposes other than commuting.

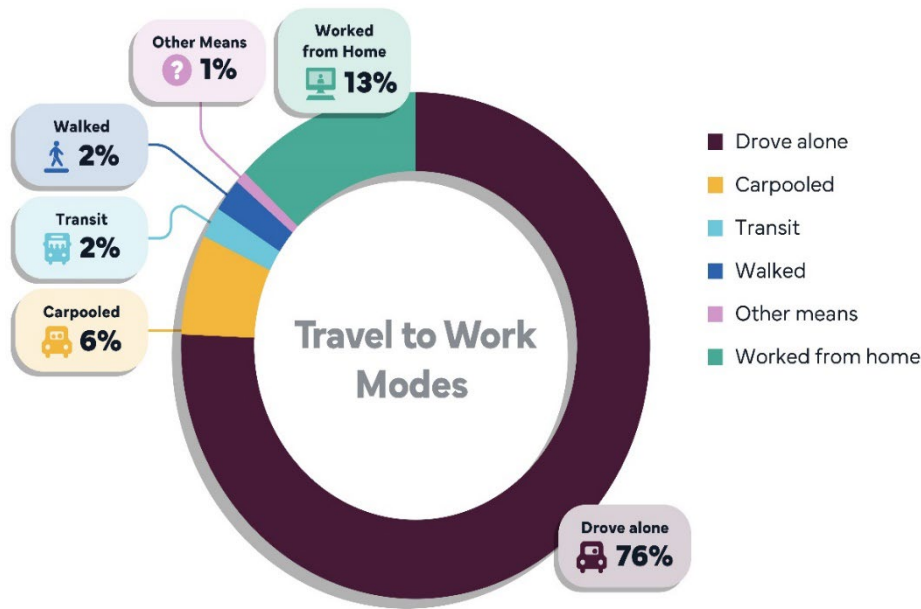


Figure 18: Travel to Work Modes for Gig Harbor

Source: ACS 5-Year Estimates Detailed Tables, 2021

Gig Harbor is dedicated to enhancing infrastructure to benefit all users. In June 2024, the City adopted Ordinance 12.24.040 which mandates the integration of “complete streets infrastructure” into Gig Harbor’s public streets as feasible. The purpose of this ordinance is to create a connected and inclusive transportation network for all users in Gig Harbor.

In 2021, Gig Harbor completed an [ADA Transition Plan](#) for transportation as required under Title II of the ADA. The City conducted self-evaluations of its existing facilities to determine whether they are readily accessible to and usable by individuals with disabilities. Based on this review, a program access plan was developed to address pedestrian ramp deficiencies. The plan identifies physical obstacles, outlines methods for removing barriers, sets a timeline for necessary modifications, and designates leadership roles responsible for implementation.

Furthermore, the City’s Active Transportation Plan (ATP) [Gig on the Go](#) outlines the mission to improve and expand walking, biking, and other non-motorized transportation options within Gig Harbor by creating a more connected, safe, and accessible transportation network for pedestrians, cyclists, and other active modes of travel.



OPPORTUNITIES AND CHALLENGES

The City of Gig Harbor is faced with significant challenges as it prepares for future growth and strives to establish a well-rounded, multimodal transportation network where people are less reliant on cars to get around. To address the barriers, the City will develop a smart, efficient, and achievable transportation system, using performance metrics aligned with the City's multimodal goals to ensure the efficient movement of people and goods.

In terms of pedestrian and bicycle infrastructure, while the Cushman Trail serves as a valuable resource for cyclists traveling north and south, the existing bicycle network in the city is limited, with missing links and insufficient separation between modes. These limitations hinder mobility and often result in increased reliance on private vehicles instead of walking or biking, even when trips are short, and those options would be preferable. To overcome these challenges, the City's goal is to establish safe and comprehensive connections for all users, making walking and biking viable choices throughout Gig Harbor.

To address transportation challenges, several roadway capacity and bicycle and pedestrian improvements have been identified as part of the [2025-2030 Six-Year Transportation Improvement Program \(TIP\)](#). These projects provide a glimpse into the connectivity barriers that exist in the city today, and which major intersections and corridors have been prioritized for near-term improvements.

Considering the anticipated growth in population across the city, the UGA, and the surrounding region, it is crucial to prepare for increased demands on the transportation network. This growth will inevitably contribute to additional traffic on arterials and impact the quality of life for Gig Harbor residents. To maintain and enhance mobility, the City will prioritize transportation projects that improve multimodal connections to CoLLIs, while also investing in connections between the city and the regional transportation systems.

Furthermore, Gig Harbor's transportation system does not operate in a vacuum: active coordination with various regional partners and stakeholders, including Pierce County, WSDOT, Kitsap Transit, and the Peninsula School District, is necessary to develop and maintain an efficient transportation system. This coordination ensures that residents, employees, and visitors have a positive experience while using the transportation network.

Safety remains a significant concern, with a particular focus on reducing pedestrian and bicycle collisions, as these vulnerable users require heightened attention. This Transportation Element emphasizes creating an inviting and equitable transportation system that encourages active modes of transportation while ensuring the safety and well-being of all users.

When it comes to funding, Gig Harbor, like many jurisdictions, faces challenges in financing transportation network improvements. Exploring alternative funding sources such as grants and private investments is crucial to supplement local funds and increase investment in transportation infrastructure. This Transportation Element should seek long-term sustainability, both financially and environmentally, by considering the full costs of planning, permitting, construction, and maintenance in transportation investment decisions. Additionally, the plan should include an update of the City's transportation impact fee program and active transportation plan to align with the multimodal vision, potentially making multimodal projects more financially sustainable, including sidewalks, trails, and bike lanes.





By addressing these challenges comprehensively and adopting a forward-thinking approach, Gig Harbor is committed to creating a transportation system that supports future growth, prioritizes safety, enhances connectivity, and provides sustainable and accessible options for all residents and visitors.





CHAPTER 3: COMMUNITY OUTREACH

The Gig Harbor community played a crucial role in shaping this Comprehensive Plan and Transportation Element update. Building on the extensive input gathered during the 2018 Transportation Element, the project team ensured that the 2024 update reflected the community's evolving priorities. Over the course of 2023 and 2024, more than a dozen outreach events were held as a part of the broader Comprehensive Plan update process. These included a kickoff meeting in May 2023, six focus group discussions, and multiple tabling events throughout the summer of 2023. These efforts prioritized aligning potential future projects with community preferences, maintaining a strong connection between the plan and local needs. The insights from these community engagement activities shaped the direction and content of this document.

SUMMARY OF 2018 OUTREACH

The community outreach for this update of the Transportation Element builds on the extensive feedback collected during the 2018 update. That outreach included interviews, a pop-up studio, "walkshops," and various other engagement activities, all of which shaped the direction and content of this document. For more information about the 2018 engagement activities and input received, see [Appendix D](#).

PLANNING COMMISSION AND CITY COUNCIL

The project team and city staff presented to the Planning Commission and City Council throughout the process to ensure they were kept apprised of community input and key project milestones. City staff presented to Planning Commission and Council multiple times in 2023 and 2024 to share updates on the overall Comprehensive Plan progress, and the project team presented to Planning Commission in September 2024 to focus on the Transportation Element updates.

WEBSITE AND ONLINE SURVEY

To promote transparency on upcoming short-term projects (2024–2030) and gather feedback on potential long-term projects, the project team developed an interactive project website and survey. The online survey was open for three weeks, during which the public was encouraged to participate through promotions on social media, the city newsletter, flyers, and the community groups' email listserv.





Figure 20: Promotional Flyer for Website and Online Survey

The website provided an overview of the need for public input in updating the Transportation Element and explained its role in shaping Gig Harbor's future. It included a map highlighting short-term projects that were informed by the 2018 Transportation Element update and emphasized the importance of gathering community feedback on the long-term project list.

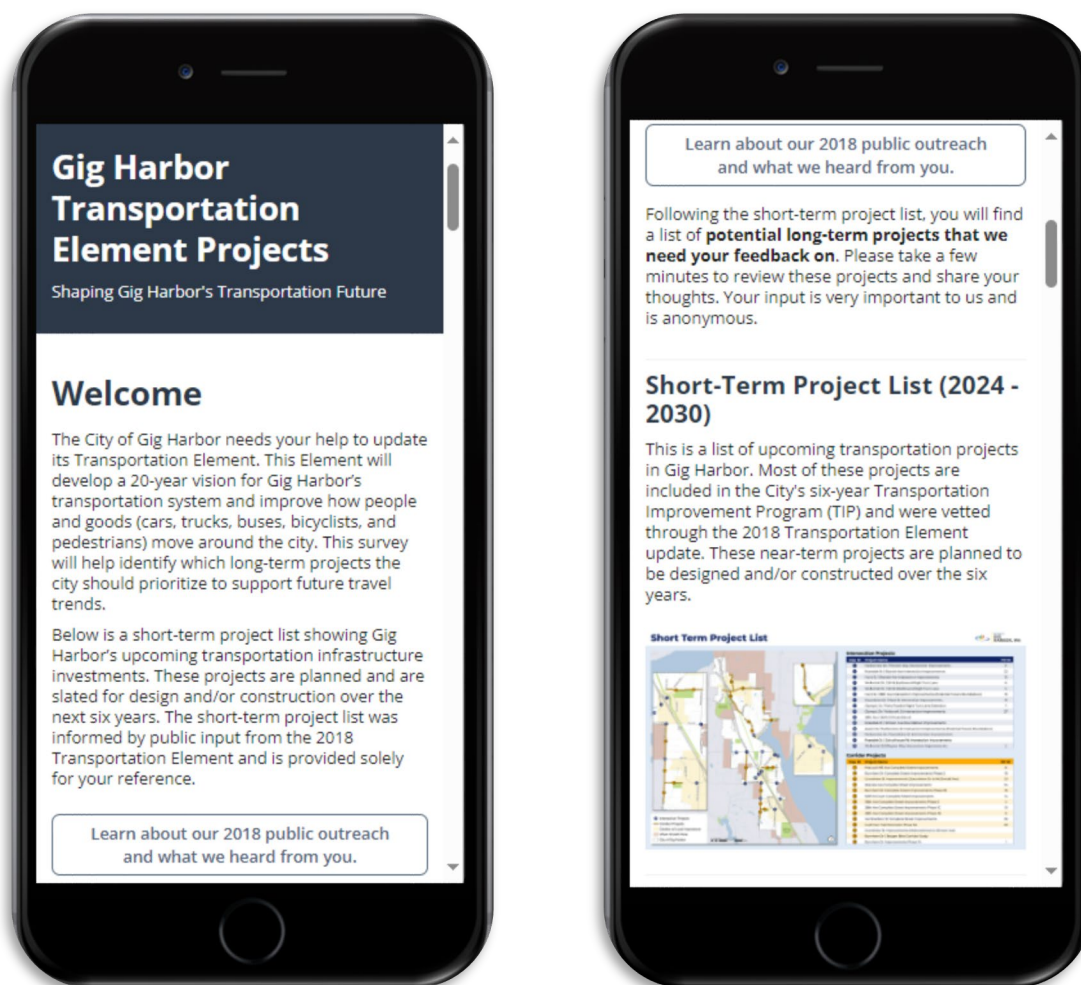


Figure 21: Community Outreach Website

This site featured detailed information about nine potential long-term projects, including their locations, visual renderings, and descriptions, and invited the public to rate each one in a survey (Figure 22). Survey participants were also asked to select which projects were their top two priorities and indicate their overall support for the potential long-term project list. Additionally, an open-ended section allowed users to suggest missing projects or offer further feedback on improvements they would like to see.

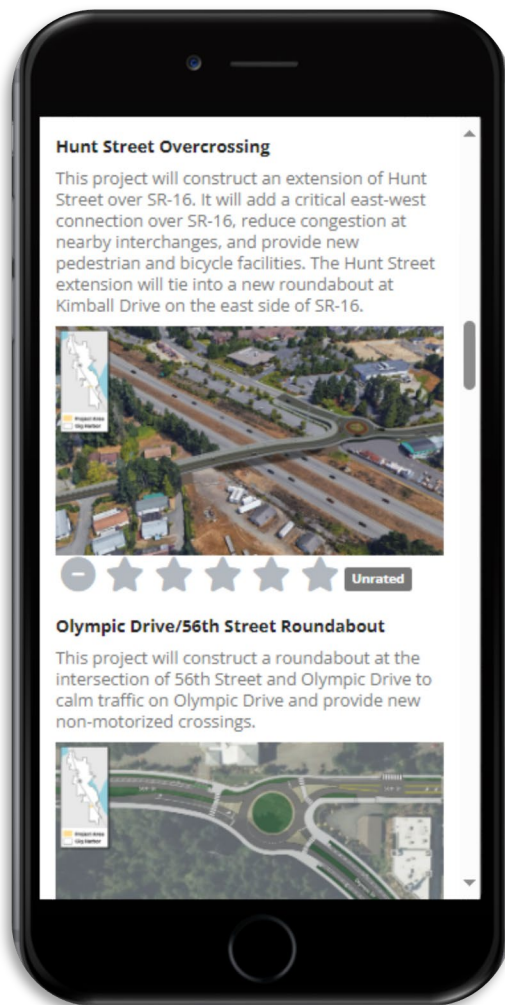


Figure 22: Survey Preview

SURVEY RESULTS

The survey received a total of 180 contributions.

- 85% of respondents **supported** the list of potential long-term projects.
- 13% of respondents **opposed** the list of potential long-term projects.
- 2% of respondents were **neutral**.
- The two projects with the highest support were the Wollochet Drive Interchange Improvements (43%) and the Hunt Street Overcrossing (32%).
 - Many respondents commented about traffic concerns at the SR 16 interchanges in Gig Harbor, so projects that improved existing interchanges, or the new Hunt Street Crossing over SR 16 ranked highly.
- The two projects with the lowest support were the Olympic Drive/56th Street Roundabout (5%) and Rosedale Street/Stinson Avenue Roundabout Improvements (9%).





- The write-in responses reflected conflicting opinions about roundabouts in general.
- The remaining projects with the most support were centered around sidewalk, intersection, corridor, and bicycle lane improvements.

For more information about survey results, see [Appendix E](#).



CHAPTER 4: TRANSPORTATION GOALS & POLICIES

Gig Harbor has established five goals to accomplish its overall vision for transportation in the future. The goals establish overarching priorities that serve the vision of this Transportation Element while policies lay out specific actions. The consolidated set of goals and policies are identical to those of the Transportation Element and are highlighted below.

Goal 1: Create a transportation system that is inviting and accessible for all community members, encouraging public health through active transportation.



Gig Harbor's transportation network will provide safe and complete connections for all users, making active transportation modes like walking and biking reasonable options in all areas of the city.

Goal 4: Promote a transportation system that is sustainable over time, both financially and environmentally.



The City considers the full costs of planning, permitting, construction, and maintenance in its transportation investment decisions, as well as how these investments impact the environment.

Goal 2: Promote and plan for a transportation system that is smart, efficient, and achievable.



The City will plan a transportation system that efficiently accommodates growth.

Goal 5: Ensure the transportation system planning process and investment decisions are understood by the community.



The City's transportation planning process and investment decisions are well-understood by the community. The City actively coordinates with a broad range of groups to develop and ensure operation of the transportation system.

Goal 3: Provide a transportation system that is effective in connecting centers to the regional transportation system.



Gig Harbor will prioritize transportation projects that connect and support strong, vibrant centers, as well as investments that connect the city to the region.



Goal 1: Create a transportation system that is inviting and accessible for all community members, encouraging public health through active transportation.

- Policy 1.1 Design, construct, and operate transportation infrastructure to serve all users safely and conveniently, including motorists, pedestrians, bicyclists, and transit users, while accommodating the movement of freight and goods, as suitable to each facility's function and location.
- Policy 1.2 Improve classified roadways to provide adequate capacity for present and future projected traffic loads, pedestrian and bicyclist activities.
- Policy 1.3 Enhance walkability in the Harbor Area and Centers of Local Importance through sidewalk widening and improved sidewalk connections, beautification, and preservation.
- Policy 1.4 Update and implement the Active Transportation Plan to provide inviting connections for pedestrians and bicyclists.
- Policy 1.5 Encourage additional pedestrian, bicycle, or shared vehicular, bicycle, and pedestrian connections in the city as development and redevelopment occurs to increase the ease of access and create useful and well-designed public ways.
- Policy 1.6 Require public and private transportation improvements to meet the most recently adopted Public Works Standards, which specify inclusion of non-motorized features in the construction and design of new or improved streets.
- Policy 1.7 Promote non-motorized connections to the Cushman Trail to improve connectivity between the trail and parks, schools, adjacent neighborhoods, and businesses.
- Policy 1.8 Work to increase the safety of the transportation system with appropriate design and, in the long term, support the state's "Target Zero" plan goal of zero deaths and disabling injuries.
- Policy 1.9 Implement pedestrian improvements through a combination of public and private investments by using the Priority Network, Active Transportation Plan (ATP), Complete Streets Ordinance, and ADA Transition Plan as guides.

Goal 2: Promote and plan for a transportation system that is smart, efficient, and achievable.

- Policy 2.1 Continue to analyze federal functional classifications of roadways to confirm they are consistent with new traffic volumes, community needs and the city's transportation vision for the future.
- Policy 2.2 Promote transportation investments that support transit and pedestrian oriented land use patterns and provide alternatives to single-occupant automobile travel.
- Policy 2.3 Partner with Pierce Transit to advocate for improved transit connections to key destinations, including the hospital, community center, and library.
- Policy 2.4 Pursue funding and support regional actions to develop an all modes crossing of SR 16 at Hunt Street.





Policy 2.5 Maintain roadway facilities to achieve the City's intersection Level of Service standard of LOS D or better, except for the following intersections identified within the Downtown Harbor Area:

- Harborview Drive & Austin Street
- N Harborview Drive & Peacock Hill Avenue
- Harborview Drive & Rosedale Street
- Harborview Drive & Pioneer Way
- Harborview Drive & Soundview Drive

The above intersections may be allowed to operate at LOS F consistent with the vehicular, bicycle, and pedestrian objectives identified in the Harbor Area.

Policy 2.6 Require traffic impact mitigation prior to transportation concurrency approval for any proposed development project that would degrade the LOS below the city's adopted standards. Mitigation shall be consistent with Gig Harbor's Municipal Code, Chapter 19.10 - Concurrency Management.

Policy 2.7 Maintain, update, and calibrate as necessary the city's traffic demand model to facilitate the preparation of annual capacity reports and concurrency reviews.

Policy 2.8 Work towards the development of a multi-modal transportation system that achieves the following LOS metrics:

- **Pedestrian LOS** – provide a minimum of LOS Yellow within the Pedestrian Priority Network, as defined in **Table 5** Table 5.
- **Bicycle LOS** – provide a minimum of LOS Yellow within the Bicycle Priority Network, as defined in **Table 6** Table 6.
- **Transit LOS** – partner with local and regional agencies to provide a minimum of LOS Yellow, as defined in **Table 7** Table 7.

Policy 2.9 Increase public awareness of the City's transportation demand management strategies, including non-motorized transportation and increased use of local transit.

Policy 2.10 Review and update, if necessary, right-of-way widths, pavement widths, shoulder requirements, bicycle accommodations, curb-gutter- sidewalk standards for major arterials, collectors and local streets.

Policy 2.11 Establish design standards, which provide for visually distinct roadways that provide increased pedestrian accommodations while providing efficient and cost-effective engineering design.

Policy 2.12 Review and update, if necessary, street construction standards, which implement the objectives of the city's Complete Streets Ordinance the goals and policies of the City of Gig Harbor Comprehensive Plan Design Element and the City Design Guidelines.

Policy 2.13 Work with Pierce County to require the design and construction of appropriate urban transportation improvements in the Urban Growth Areas adjacent to the city.

Policy 2.14 Continuously monitor and analyze individual intersection approach leg LOS to determine if a capacity-related intersection improvement project, whether completed through a private development project or City capital project, is necessary to remedy a localized deficiency at a



particular intersection approach leg. If it is determined that a capacity-related project is available that will remedy failing LOS at a particular leg of an intersection and the project will improve the overall intersection LOS significantly, the City shall consider such projects when generating the 6-year TIP project list.

Policy 2.15 Proactively address the transportation needs of planned developments by prioritizing equitable access for all community members. This includes exploring the feasibility of parking management programs, shared parking strategies, and/or subsidized transit pass programs, with an emphasis on supporting low-income and historically underserved communities

Table 5: Pedestrian Priority Network - LOS Standards

LOS Standards	Principal and Minor Arterials; Collectors (within CoLIs or 0.5 mile of a school)
	Pedestrian facilities* available on both sides of the street
	Pedestrian facilities available on one side of the street
	No pedestrian facilities available

*Pedestrian facility includes sidewalks and shoulders protected by a raised curb

Table 6: Bicycle Priority Network - LOS Standards

LOS Standards	Arterials	Collectors
	Shared use path or a buffered bike lane on both sides of street.	Conventional bike lanes on either sides of street or a shared use path.
	Conventional bike lanes on both sides of the street, or a shared use path or buffered bike lanes within 700 feet.	Fog lines on both sides of the street.
	None of the above facilities are provided, or facilities are on one side.	None of the above facilities are provided, or facilities are on one side.

Table 7: Transit Accommodation - Stop Amenities and Pedestrian Access

LOS Standards	Transit Stop Amenities	Pedestrian Access
	Provides high quality stop amenities (benches, shelters, garbage cans, lighting)	Sidewalks and marked crosswalks serving all stops
	Provides transit stop amenities where feasible	Sidewalks and marked crosswalks serving stops where feasible
	No amenities	General lack of sidewalks and marked crosswalks



Goal 3: Provide a transportation system that is effective in connecting centers to the regional transportation system.

- Policy 3.1 Promote and implement a network of local street and trail infrastructure that supports walking, bicycling, and transit use to enhance connectivity and physical activity for people of all ages and abilities.
- Policy 3.2 Prioritize investments in transportation facilities and services in CoLIs that support compact, pedestrian and transit-oriented development.
- Policy 3.3 Work with Pierce Transit to satisfy local travel needs, particularly between residential areas, the CoLIs, and major commercial areas along SR 16.
- Policy 3.4 Work with Pierce Transit to locate Pierce Transit Park & Ride lots in areas which are accessible to transit routes and local residential collectors.
- Policy 3.5 Work with the Harbor property owners to determine an effective parking plan, including the establishment of a local parking improvement district for the Harbor.
- Policy 3.6 Provide connections between commercial developments for vehicles, bicyclists, and pedestrians, when feasible.
- Policy 3.7 Implement transportation programs and projects that provide equitable access to essential services and opportunities—including hospitals, nursing homes, and community centers—while preventing or mitigating negative impacts to people of color, people with low incomes, and people with special transportation needs.

Goal 4: Promote a transportation system that is sustainable over time, both financially and environmentally.

- Policy 4.1 Re-evaluate the Land Use Element, LOS, and revenue sources when funding for projects falls short. Impact fees should be used to the extent possible under GMA to fund capacity project costs. Alternative revenue sources and/or LOS modifications should be considered before land use density changes are considered.
- Policy 4.2 Give high priority to maintenance and preservation of the existing transportation infrastructure.
- Policy 4.3 Implement programs and construct projects that reduce reliance on private vehicles, thereby reducing harmful vehicle emissions, avoiding or mitigating impacts to critical areas and wildlife, manage water quality, and providing a safe environment for people to live and travel in.
- Policy 4.4 Implement programs that help to meet and maintain federal and state clean air requirements, in addition to regional air quality policies. Also, support programs and projects that help to reduce Greenhouse Gas emissions consistent with state goals established in RCW 70.235.050 and RCW 70.235.060.





Policy 4.5 Support the development and implementation of transportation modes and technologies that are energy-efficient, improve system performance, and minimize negative impacts to human health.

Policy 4.6 Protect the transportation system against natural and manmade disasters, develop prevention and recovery strategies, and plan for coordinated responses by using transportation- related preparedness, prevention, mitigation, response, and recovery strategies and procedures adopted in the emergency management plans and hazard mitigation plans of the County and as well as the Washington State Comprehensive Emergency Management Plan.

Policy 4.7 Provide for an efficient storm drainage system in road design considering the width of road pavement needed to achieve levels of service and utilization low impact development techniques including pervious pavements and biofiltration.

Policy 4.8 Work with the Puget Sound Regional Council, Washington State Department of Transportation, Pierce Transit and neighboring jurisdictions in the development of transportation control measures and other transportation and air quality programs where warranted.

Policy 4.9 Reduce the environmental impact of the city's transportation system through expanding zero-emission vehicle infrastructure, with an emphasis on areas with high commercial activity and limited electric vehicle infrastructure.

Policy 4.10 Identify opportunities to increase electric vehicle infrastructure and active transportation options when planning transportation projects or developing new transportation programs and policies.

Goal 5: Ensure the transportation system planning process and investment decisions are understood by the community.

Policy 5.1 Coordinate planning, construction, and operation of transportation facilities and programs with the State, County, neighboring cities, Puget Sound Regional Council, transit agencies, and other entities. This coordination will be achieved by:

- a. Participating in the transportation- related activities of Pierce County and advisory committees;
- b. Working with other jurisdictions to plan, fund, and implement multi- jurisdictional projects necessary to meet shared transportation needs; and
- c. Making transportation decisions consistent with this Transportation Element and other regional plans.

Policy 5.2 Work with private property owners to improve connections for automobile and non-motorized travel.

Policy 5.3 Work with neighboring jurisdictions to ensure that new development outside of Gig Harbor does not unreasonably affect transportation systems, levels of service, and the quality of life.

Policy 5.4 Work with business leaders, private owners, and other local organizations to reach mutual transportation goals.





Policy 5.5 Continue to work with WSDOT to lobby for future state transportation monies to be used on City east/west connections that will help alleviate both SR 16 congestion as well as City interchange congested areas.

Policy 5.6 Actively engage the public, especially historically underserved populations, during all phases of the development/update/improvement of a transportation service or facility to identify and reduce negative community impacts.



CHAPTER 5: THE RECOMMENDED PLAN

Gig Harbor envisions a future transportation system that serves all users and modes of travel by offering a safe and robust network of sidewalks, trails, bicycle facilities, intersections, and roadways. This chapter describes Gig Harbor’s vision for its future transportation network and the needed infrastructure to achieve this vision.

This Element provides a ‘layered’ transportation network, which focuses less on providing vehicular capacity and more on accommodating all modes of travel. While some roadway improvements are needed to meet the City’s vehicular LOS standard, many of the infrastructure enhancements described in this chapter focus on providing safer and more complete facilities for walking, bicycling, and riding transit in order to improve access and mobility for all roadway users.

INTRODUCTION TO THE LAYERED NETWORK

It can be a challenge for a single roadway to satisfy the demands and expectations of all modes at any given time. In response to this challenge, the City of Gig Harbor has adopted a layered network approach that focuses on how the city’s transportation network can function as a system to meet the needs of all users. In such a system, individual travel modes are prioritized on different facilities throughout the overall network. **Figure 23** illustrates the concept of a layered network.

The City will implement this layered network through a system of modal networks that define each street’s user priorities and associated infrastructure needs.



Figure 23: Layered Network Concept

THE RECOMMENDED PLAN BY MODE

Streets in Gig Harbor serve different travel purposes, and the modal networks therefore prioritize a different balance of users on each corridor. Determining how the entire transportation network fits together in Gig Harbor requires identifying desirable streets for each mode, combining them to locate overlaps, and then assigning priority to certain modes. The following sections outline the networks for each mode and establish their LOS standard.

INTRODUCTION TO MULTI-MODAL LEVEL OF SERVICE

The following sections define LOS for various modes of transportation. As described in Chapter 2, the most commonly used metric of transportation performance is vehicular LOS, as defined by the Highway Capacity Manual (HCM). LOS for auto and freight is reported in an A-to-F letter scale, which represents the amount of delay (measured in seconds) experienced by motorists at intersections. However, this metric does not consider how the system is performing for other modes of transportation, such as walking, cycling, and transit.

The experience of these other modes is often not defined by a metric like congestion or delay. Factors like the quality of built environment, including the presence of dedicated facilities and buffering from vehicle traffic, tend to be more indicative of how well these modes are performing for Gig Harbor residents. As such, LOS for these modes assesses existing infrastructure available for these users and identifies areas of the transportation system that are not safe or comfortable to navigate. LOS for pedestrians, bicycles, and transit is reported as red, yellow, and green. LOS Red indicates locations that need to be addressed due to a lack of dedicated amenities; LOS Yellow indicates the City's minimum standard for providing facilities for each mode; and LOS Green is aspirational and provides a long-term goal for the City.

PEDESTRIAN PLAN

Gig Harbor's pedestrian infrastructure varies across the city. While some areas boast nearly complete sidewalk coverage, other areas suffer from gaps that detract from a safe, continuous walking environment. Coverage is particularly critical on arterial streets, where traffic volumes and speeds are higher, as compared to local streets that generally experience lower traffic and speeds, allowing for easier pedestrian movement. Dense commercial areas and streets serving schools, parks, and churches are also key locations where safe pedestrian facilities are essential, as these areas tend to attract a larger number of vulnerable users.

To guide improvements, the City has established a Pedestrian Priority Network, which focuses on all principal and minor arterials, as well as collectors located within a CoLI or within a half-mile of a school. By prioritizing





pedestrian accommodations on these streets, the City aims to make walking easier and safer in and around major destinations. In addition to ensuring the presence of sidewalks or protected shoulders, safe pedestrian crossings are emphasized, particularly in downtown areas and within a quarter-mile of schools.

PEDESTRIAN LOS

The City uses LOS standards to measure pedestrian accommodations within the Pedestrian Priority Network. **Table 8** outlines the LOS standards, which assess whether streets offer pedestrian facilities on both sides, one side, or lack them entirely.

The City’s Public Works Standards already require all new or improved public roadways to have sidewalks on both sides. Additionally, in June 2024, the City adopted **Ordinance 12.24.040**, mandating the integration of “complete streets infrastructure” into public streets where feasible, reinforcing the City’s commitment to pedestrian safety and accessibility.

Table 8: Pedestrian Priority Network – LOS Standards

LOS Standards	Principal/Minor Arterials; Collectors (within CoLI or 0.5 mile of school)
	Pedestrian facilities* available on both sides of the street
	Pedestrian facilities available on one side of the street
	No pedestrian facilities available

* Pedestrian facility includes sidewalks and shoulders protected by a raised curb

To achieve the highest level of pedestrian accommodation (LOS Green), all LOS Red and Yellow streets, as indicated in **Figure 24**, must be upgraded. Achieving LOS Yellow would mark significant progress in building out the pedestrian network, as it would involve improving all LOS Red streets. The City’s minimum standard for the Pedestrian Priority Network is LOS Yellow.

[Gig on the Go](#), Gig Harbor’s 2018 Active Transportation Plan, identifies a list of short-term and long-term projects that will help fill gaps in the pedestrian network and would improve the LOS of roadway segments.

PRACTICAL CONSIDERATIONS

The City recognizes that achieving pedestrian LOS Yellow may not be feasible everywhere shown in the Pedestrian Priority Network due to funding constraints, right of way needs, sensitive habitats, and topography. However, by setting this LOS standard, the City provides a vision for future pedestrian connectivity.



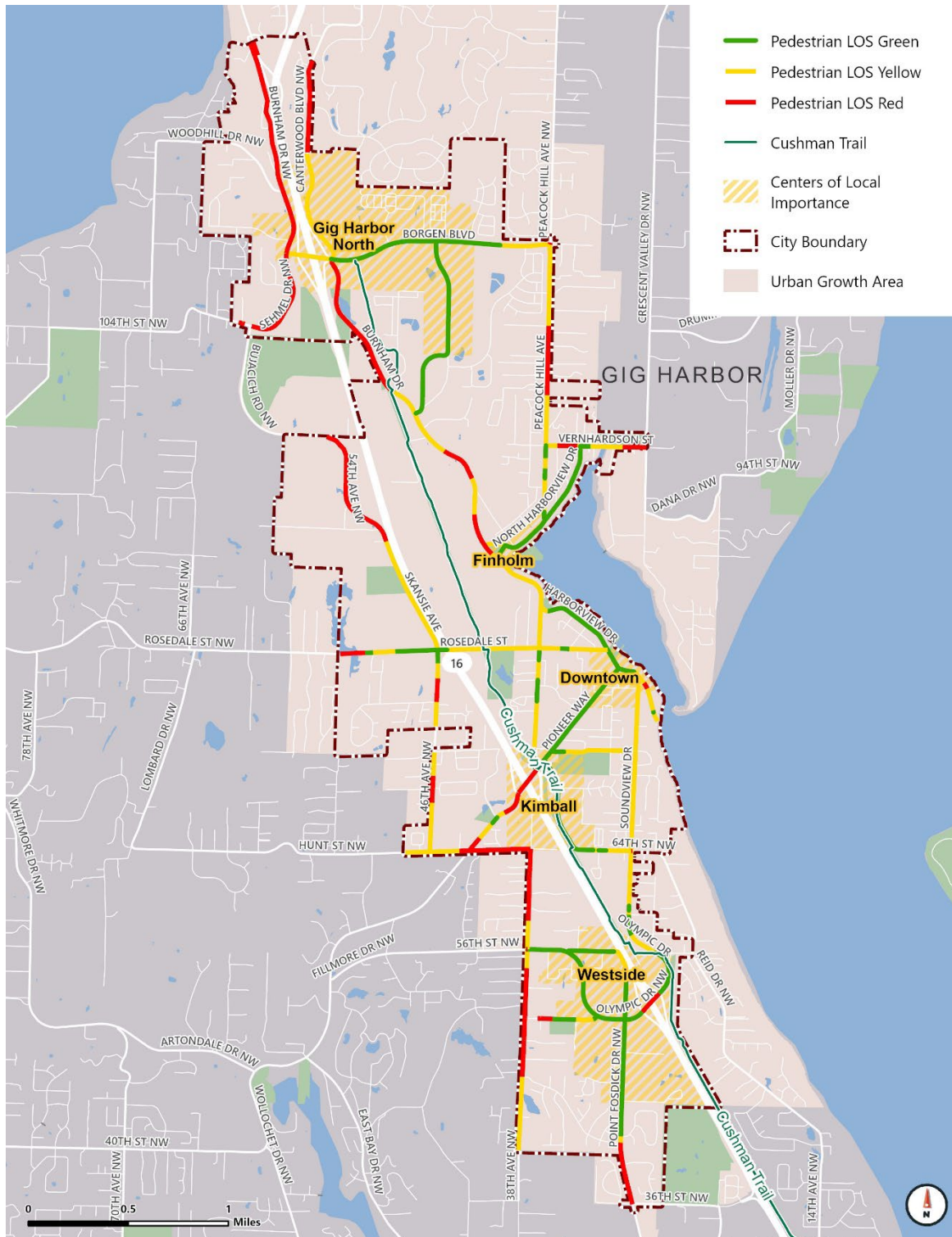


Figure 24: Existing Pedestrian Level of Service

Source: Fehr & Peers, 2024

BICYCLE PLAN

Gig Harbor offers a mix of bicycle infrastructure, with some facilities like the Cushman Trail providing high-quality, protected bicycling environments suitable for all ages and abilities. However, other areas lack sufficient bicycle facilities. The City has established a **Bicycle Priority Network**, which includes all arterial and collector roadways. Prioritizing these roadways will enable residents and visitors to bike more comfortably between major destinations without needing to take longer, less direct routes. The current bicycle network, categorized using the City's LOS standards, is illustrated in [Figure 25](#).

BICYCLE LOS

Bicycle LOS evaluates the presence and quality of bicycle facilities along or near roadways. The standards differ for arterials and collectors due to their distinct traffic characteristics, including speeds, volumes, and lane widths. [Table 9](#) outlines these LOS standards.

Table 9: Bicycle Priority Network - LOS Standards

LOS Standards	Arterials	Collectors
	Shared use path or a buffered bike lane on both sides of street.	Conventional bike lanes on either sides of street or a shared use path.
	Conventional bike lanes on both sides of the street, or a shared use path or buffered bike lanes within 700 feet.	Fog lines on both sides of the street or a shared use path or buffered bike lanes within 700 feet.
	None of the above facilities are provided, or facilities are on one side.	None of the above facilities are provided, or facilities are on one side.

Bicycle LOS Yellow and Green require bike lanes or similar facilities on both sides of the street as, unlike sidewalks, bike lanes cannot serve two-way traffic. Shared-use paths, which allow two-way travel, are always classified as Bicycle LOS Green. The City's Public Works Standards mandate bike lanes on both sides of all new and improved arterials and collectors. Furthermore, the June 2024 adoption of the complete streets ordinance further emphasizes the City's commitment to bicyclist accessibility and safety. The minimum standard for bicycle accommodation is LOS Yellow on all arterials and collectors.

[Gig on the Go](#), Gig Harbor's Active Transportation Plan, identifies a list of short-term and long-term projects that will help fill gaps in the bicycle network and would improve the LOS of roadway segments.

PRACTICAL CONSIDERATIONS

The City recognizes achieving bicycle LOS Yellow may not be feasible on all collectors and arterials due to funding constraints, right of way needs, sensitive habitats, and topography. However, by setting this LOS standard, the City provides a vision for future bicycle connectivity.

BICYCLE FACILITY TYPES

Buffered Bike Lane



Buffered bike lanes are conventional bicycle lanes paired with a designated buffer space separating the bicycle lane from the adjacent motor vehicle travel lane and/or parking lane. These facilities are established along roadways with high travel speeds, volumes, and/or truck traffic.

Fog Line



A fog line is a solid white line painted on the side of the roadway. This creates a designated space for people to ride their bike when there is not enough right-of-way for a conventional bike lane, and it designates the width of the outside travel lane. However, unlike conventional bike lanes, there is no bike pavement marking indicating preferential bicycle use.

Conventional Bike Lane



A conventional bike lane is a striped lane on a roadway that is designated for exclusive use by people riding bicycles. Conventional bike lanes include pavement markings indicating one-way bike use. These facilities are established along roadways where there is current or anticipated bicycle demand and where it could be unsafe for cyclists to ride in the travel lane.

Shared Use Path



Shared Use Paths are paved trails for the exclusive use of pedestrians, cyclists, skaters, and other active transportation users. They are wide enough for two-way travel. They are typically separated from motorized vehicular traffic by an open space, barrier, curb, or exist in an independent corridor.

TRANSIT PLAN

The City aims to create corridors that are welcoming to transit and facilities that are comfortable for users. The existing transit system in Gig Harbor can be seen in **Figure 14**. To increase transit use, the City can provide the following amenities:

- Street lighting
- Pedestrian and bicycle facilities for connecting to transit stops
- Stop amenities, such as benches, shelters and real-time arrival information

TRANSIT LOS

Gig Harbor's level of transit accommodation is defined based on the amenities in **Table 10**. The City can reach the highest level of accommodation (LOS Green) by working with Pierce Transit to provide amenities such as benches, shelters, garbage cans, and lighting for transit and by ensuring the availability of sidewalks and marked crosswalks for pedestrians.

As a minimum target, the City can strive to provide transit LOS Yellow, which means providing transit stop amenities and pedestrian access improvements where feasible.

Table 10: Transit Accommodation - Stop Amenities and Pedestrian Access

LOS Standards	Transit Stop Amenities	Pedestrian Access
	Provides high quality stop amenities (benches, shelters, garbage cans, lighting)	Sidewalks and marked crosswalks serving all stops
	Provides transit stop amenities where feasible	Sidewalks and marked crosswalks serving stops where feasible
	No amenities	General lack of sidewalks and marked crosswalks

REGIONAL TRANSIT COORDINATION

Effective coordination with regional transit agencies a top priority in this plan to ensure that the local and regional transportation systems complement one another, especially as each system expands. Pierce Transit is in the process of updating its long-range plan, which will have an impact on transit services in Gig Harbor. The City will continue to work with Pierce Transit and Sound Transit to provide transit alternatives for getting across town and efficient connections to neighboring cities.

AUTO AND FREIGHT PLAN

Nearly every street in Gig Harbor's roadway network is utilized at some point each day by residents and workers to access homes, jobs, and other destinations. Many of these streets are local streets, which do not see significant traffic volumes throughout the day. Other streets are an important part of the arterial and freight network, which provide critical connections across the city.

AUTO LOS

Auto LOS measures congestion by evaluating peak hour vehicle delays at intersections, with grades ranging from A (smooth traffic flow) to F (severe congestion and delays). These grades, based on the 2016 Highway Capacity Manual, help determine how well the roadway network is functioning during peak periods and where improvements may be needed. **Table 11** presents the definitions of each LOS grade.

Table 11: Level of Service Definitions

Level of Service	Description	Control Delay (seconds/vehicle)	
		For signalized and roundabout controlled intersections	For unsignalized intersections
A	Free-flowing conditions	≤ 10	≤ 10
B	Stable operating conditions	10-20	10-15
C	Stable operating conditions, but individual motorists are affected by the interaction with other motorists	20-35	15-25
D	High density of motorists, but stable flow	35-55	25-35
E	Near-capacity	55-80	35-50
F	Over capacity, with delays	≥ 80	≥ 50

Source: Highway Capacity Manual, 6th Edition

The city's roadway network maintains a LOS standard of D for all functionally classified intersections, except for those in the downtown Harbor Area. In these intersections, an LOS F is acceptable. The Harbor Area intersections with an LOS F standard include:

- Harborview Drive & Austin Street
- N Harborview Drive & Peacock Hill Avenue
- Harborview Drive & Rosedale Street
- Harborview Drive & Pioneer Way
- Harborview Drive & Soundview Drive

For more details on Gig Harbor's auto LOS standards, refer to **Chapter 2**.



CONNECTIVITY

The efficient movement of people and goods, referred to as mobility, is an important focus of any transportation system. Increased mobility not only increases access to jobs, shopping, and recreation, but can also benefit the city's economy and residents' quality of life.

Mobility is often mentioned in the context of connectivity, or the directness and density of connections between locations. A well-connected street grid disperses traffic flow and provides safe and convenient access for all, no matter the mode of travel. This is particularly important in Gig Harbor's CoLIs, where it is anticipated that people will be traveling by means other than their car. However, even outside of the city's centers, it is important that the transportation system be designed to accommodate all modes of travel to truly serve the diverse community that calls Gig Harbor home.

BARRIERS TO MOBILITY

Within the city, barriers to mobility can come from existing infrastructure or a lack of infrastructure. A prominent example of the former is SR 16, which runs through the center of city limits. Although SR 16 provides greater access to the region, it forms a constraint that effectively limits connections between the east and west sides of Gig Harbor to overpasses or underpasses. As a result, these grade-separated crossings have become network chokepoints, contributing to congestion and decreasing mobility.

Other features of the city's existing topography are cul-de-sacs and dead streets, which are prevalent within the residential areas. Currently, few local streets provide connections between collectors and arterials. As a whole, the lack of connections hinders mobility.

For active transportation users, a robust network of sidewalks, trails, and bicycle lanes improves mobility. Within the city, sidewalks are generally available on arterials, although there are some areas where sidewalks are missing or not wide enough to meet modern standards. Pedestrian accommodation at the SR 16 interchanges can be particularly challenging. For cyclists, the Cushman Trail is a great resource for north and south travel in Gig Harbor but beyond it, the city's existing bicycle network is more limited in its coverage and separation between modes. These limitations can lead to increased reliance on driving when a walking or biking trip would be preferable.

INVESTMENTS

The project list includes the Hunt Street Crossing, a grade separated crossing over SR 16 which would increase the network connectivity for all modes between the east and west of the city. **Figure 26** presents a conceptual design of this project. Moreover, through WSDOT's SR 16 congestion study, the City has expressed an interest in improving the interchanges at Wollochot Drive, Olympic Drive, and Borgen Boulevard to include pedestrian and cyclist safety and access improvements. Other projects to connect streets and add pedestrian and bicycle infrastructure are detailed in the capital project lists later in this chapter.

Gig Harbor's 2024 Comprehensive Plan looks to accommodate growth while maintaining the city's unique character and high quality of life. These future roadway connections would strongly advance both of these objectives. Additional investments should be made in the context of a transportation system that is both functional and realistic, using performance metrics tied to the City's multimodal goals and the efficient movement of people and goods.





Figure 26: Hunt Street Crossing Conceptual Design

Source: Fehr & Peers, 2024



KEY COMPONENTS

This section presents the key projects and programs that form the basis of this Transportation Element. These capital plans aim to create a transportation system that realizes Gig Harbor’s vision, as outlined by the goals in Chapter 4.

Guided by these goals, community input, and the layered network concept described in the previous chapter, the following project lists were developed. The project lists include a range of initiatives, including:

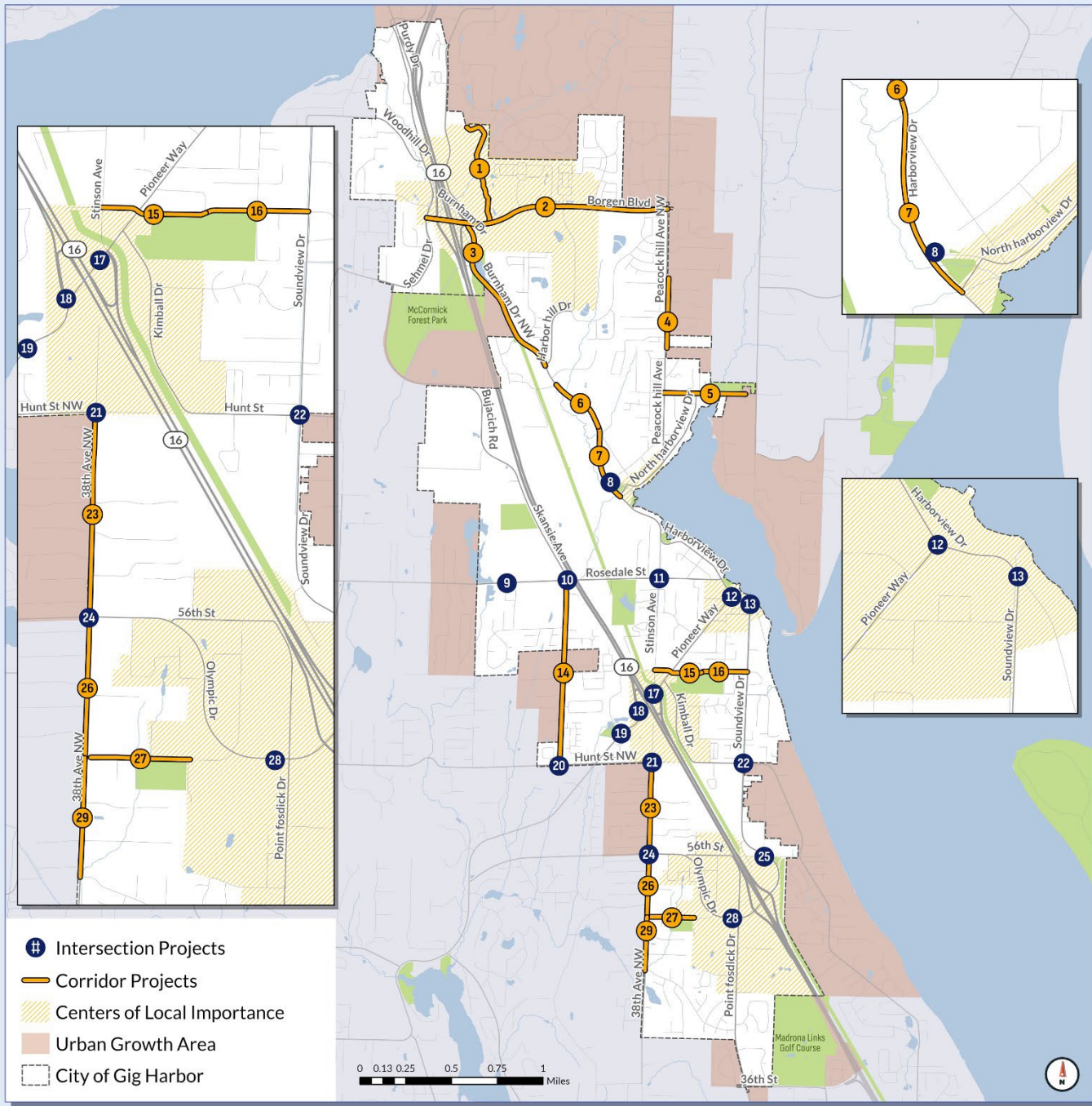
- **Concurrency-Related Projects:** Essential for maintaining intersection LOS, these projects involve improvements such as traffic signals, intersection channelization, and roadway extensions.
- **Active Transportation Projects:** Addressing pedestrian and cyclist needs, these initiatives include the construction of sidewalks, crossings, bike lanes, and trails.
- **Multimodal Projects:** Aimed at enhancing complete streets, these projects focus on integrating improvements that support all modes of transportation.

SHORT-TERM PROJECT LIST (2024 – 2030)

Figure 27 is a map of the short-term project list showing Gig Harbor’s upcoming transportation investments and **Table 12** describes each project in detail. These projects are slated for design and/or construction over the next six years. The short-term project list was informed by public input in the 2018 Transportation Element, and most of these projects are included in the City’s six-year Transportation Improvement Program (TIP). Conceptual designs for short-term projects are included in **Appendix F**, **Appendix G**, **Appendix H**, **Appendix I**, and **Appendix J**.



Short Term Project List



Corridor Projects

Map ID	Project Name	TIP ID
1	Cushman Trail Extension Phase 5A	20
2	Burnham Drive / Borgen Boulevard Corridor Study	
3	Burnham Drive Complete Street Improvements Phase 2	18
4	Peacock Hill Avenue Complete Street Improvements	8
5	Vernhardson Street Complete Street Improvements	26
6	Burnham Drive Improvements Phase 1A	1
7	Burnham Drive Complete Street Improvements Phase 1B	16
14	Skansie Avenue Complete Street Improvements	24
15	Grandview Street Improvements	
16	Grandview Street Improvements	23
23	38th Avenue Complete Street Improvements Phase 2	4
26	38th Avenue Complete Street Improvements Phase 1C	10
27	50th Street Court Complete Street Improvements	14
29	38th Avenue Complete Street Improvements Phase 1B	9

Intersection Projects

Map ID	Project Name	TIP ID
8	Austin Street / Harborview Drive Roundabout	
9	Rosedale Street / Schoolhouse Road Intersection Improvements	
10	Rosedale Street / Skansie Avenue Intersection Improvements	22
11	Rosedale Street / Stinson Avenue Roundabout	
12	Harborview Drive / Pioneer Way Intersection Improvements	11
13	Harborview / Soundview Intersection Improvements	
17	Wollochet Drive / SR-16 Westbound Right Turn Lane	5
18	Wollochet Drive / SR-16 Eastbound Right Turn Lane	6
19	Wollochet Drive / Wagner Way Intersection Improvements	2
20	Hunt Street / Skansie Avenue Intersection Improvements	12
21	Hunt Street / 38th Avenue Intersection Improvements (Potential Future Roundabout)	13
22	Soundview Drive / Hunt Street Intersection Improvements	15
24	38th Avenue / 56th Street Roundabout	
25	Olympic Drive / Hollycroft Street Intersection Improvements	27
28	Olympic Drive / Point Fosdick Right Turn Lane Extension	7

Figure 27: Short-Term Project List (2024 – 2030)

Source: Fehr & Peers, 2024



Table 12: Short-Term Project List (2024 – 2030)

Project List Map ID	Name	Description	Project Type	Total Cost	2025 TIP ID
1	Cushman Trail Extension Phase 5A	This project will design Phase 5 of the Cushman Trail from the existing Borgen trailhead to the Pierce/Kitsap County line.	Active Transportation Projects	\$6,100,000*	20
2	Burnham Drive/Borgen Boulevard Corridor Study	This project will study the Burnham Drive/Borgen Boulevard Corridor to identify low-cost incremental improvements that could be made to roundabouts, such as restriping existing roundabouts. A long-term project may be identified from the corridor study, which could include full reconfiguration of the study corridor and existing roundabouts.	Multimodal Projects	\$250,000^	-
3	Burnham Drive Complete Street Improvements Phase 2	This project will reconstruct the roadway, including minor widening, turn lanes, curbs, gutters, sidewalks, storm sewer improvements, landscaped planter strips, and lighting.	Multimodal Projects	\$5,400,000*	18
4	Peacock Hill Avenue Complete Street Improvements	The project will construct half-street improvements along the west side of Peacock Hill, from 300 feet north of Ringold to 150 feet north of 105th Street Cour. It will add sidewalks where none exist, bridging a critical sidewalk gap. The project will also include illumination and other pedestrian, bicycle, and roadway improvements.	Multimodal Projects	\$3,230,000*	8
5	Vernhardson Street Complete Street Improvements	This project will include pavement restoration and/or overlay, storm sewer improvements, and the construction of curbs, gutters, sidewalks, and bicycle lanes. It is possible to phase the project into two sections: one between Peacock Hill Avenue and North Harborview Drive, and the other between North Harborview Drive and the city limits.	Multimodal Projects	\$700,000*	26





Project List Map ID	Name	Description	Project Type	Total Cost	2025 TIP ID
6	Burnham Drive Improvements Phase 1A	This project will add a shared use path on Burnham Drive between the Eagles Club and 96th Street. The project includes half street improvements and a new bridge at 96th Street for fish passable culvert improvement.	Multimodal Projects	\$5,395,000*	1
7	Burnham Drive Complete Street Improvements Phase 1B	This project will construct a sidewalk or shared use path along Burnham Drive.	Active Transportation Projects	\$2,900,000*	16
8	Austin Street/Harborview Drive Roundabout	This project will construct a roundabout at the intersection of Austin Street and Harborview Drive.	Multimodal Projects	\$3,100,000^	-
9	Rosedale Street/Schoolhouse Road Intersection Improvements	This project will evaluate the feasibility of converting the existing signalized intersection to a roundabout and will construct ADA-compliant pedestrian facilities at the intersection. <i>The conceptual design for this project is included in Appendix F.</i>	Multimodal Projects	\$3,800,000^	-
10	Rosedale Street/Skansie Avenue Intersection Improvements	This project will widen the intersection of Rosedale Street and Skansie Avenue to provide a left-turn lane on the east leg or, alternatively, design and construct a signal. <i>The conceptual design for this project is included in Appendix G.</i>	Concurrency-Related Projects	\$2,200,000*	22
11	Rosedale Street/Stinson Avenue Roundabout	This project will identify near-term improvements to the roundabout at the intersection of Rosedale Street and Stinson Avenue and will study what right-of-way acquisition is required to increase the diameter of the roundabout.	Multimodal Projects	\$75,000^	-
12	Harborview Drive/Pioneer Way Intersection Improvements	This project will explore improvements to this intersection to improve operations, safety, and visibility for all modes of travel.	Multimodal Projects	\$140,000*	11





Project List Map ID	Name	Description	Project Type	Total Cost	2025 TIP ID
13	Harborview/Soundview Intersection Improvements	This project will update the intersection of Harborview Drive and Soundview Drive and add an ADA-compliant crosswalk. <i>The conceptual design for this project is included in Appendix H.</i>	Multimodal Projects	\$1,200,000^	-
14	Skansie Avenue Complete Street Improvements	This project will construct curbs and gutters as necessary, a landscaped planter strip or swale, storm sewer improvements, bicycle lanes, and sidewalks on both sides of the street. It will also include provisions for a future lighting project as the budget allows.	Multimodal Projects	\$800,000*	24
15	Grandview Street Improvements (McDonald Avenue to Stinson Avenue)	This project will include road improvements (including sidewalks), stormwater improvements, and lighting improvements.	Multimodal Projects	\$2,100,000^	-
16	Grandview Street Improvements (Soundview Drive to McDonald Avenue)	This project will include road improvements (including sidewalks), stormwater improvements, and lighting improvements.	Multimodal Projects	\$2,600,000*	23
17	Wollochet Drive/SR-16 Westbound Right Turn Lane	This project will construct a right turn slip lane on the westbound SR-16 on-ramp to relieve congestion on the Pioneer/Wollochet overpass. This project is included in a system of coordinated signals between Hunt Street and Kimball Drive along Wollochet Drive.	Concurrency-Related Projects	\$1,106,000*	5
18	Wollochet Drive/SR-16 Eastbound Right Turn Lane	This project will construct a right turn lane on the SR-16 eastbound off-ramp approaching the signal. This project is included in a system of coordinated signals between Hunt Street and Kimball Drive along Wollochet Drive.	Concurrency-Related Projects	\$1,590,000*	6
19	Wollochet Drive/Wagner Way Intersection Improvements	This project will construct a traffic signal or roundabout at Wollochet Drive and Wagner Way.	Concurrency-Related Projects	\$1,227,000*	2





Project List Map ID	Name	Description	Project Type	Total Cost	2025 TIP ID
20	Hunt Street/Skansie Avenue Intersection Improvements	This project will construct a roundabout, signal, or other intersection improvement at the intersection of Hunt Street and Skansie Avenue. <i>The conceptual design for this project is included in Appendix I.</i>	Concurrency-Related Projects	\$1,930,000*	12
21	Hunt Street/38th Avenue Intersection Improvements (Potential Future Roundabout)	This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.	Multimodal Projects	\$2,000,000*	13
22	Soundview Drive/Hunt Street Intersection Improvements	This project will construct new intersection control, currently conceptualized as a traffic signal, with associated non-motorized improvements to address poor sight distance and grade issues and improve operations. Coordination with Pierce County will be required for the east leg transition to match the existing conditions. <i>The conceptual design for this project is included in Appendix J.</i>	Concurrency-Related Projects	\$1,500,000^	15
23	38 th Avenue Complete Street Improvements Phase 2	This project will complete the design and construction of a two- to three-lane section with left turn pockets, bicycle lanes, curbs and gutters as necessary, a landscaped planter strip or swale, a sidewalk on the east side of the roadway, and storm sewer improvements.	Multimodal Projects	\$7,188,000*	4
24	38th Avenue/56th Street Roundabout	This project will design and construct intersection improvements. The intersection is currently planned as a roundabout.	Multimodal Projects	\$2,000,000^	-





Project List Map ID	Name	Description	Project Type	Total Cost	2025 TIP ID
25	Olympic Drive/Hollycroft Street Intersection Improvements	This project will convert the existing two-way traffic on the spur street that connects Olympic Drive to Hollycroft Street in the southeast quadrant of the intersection to one-way northbound. Angled parking will be added to the spur to support the park located southeast of the spur.	Multimodal Projects	\$75,000*	27
26	38th Avenue Complete Street Improvements Phase 1C	This project will complete the design and construction of a two- to three-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalks, storm sewer improvements, and provisions for future lighting. Improvements will likely focus on the east side of the street and connect schools as well as the future Hunt Street Overpass.	Multimodal Projects	\$2,800,000*	10
27	50th Street Court Complete Street Improvements	This project will construct a new two-lane roadway with curbs, gutters, and sidewalks on one or both sides, along with street illumination, on-street parking, and associated stormwater and/or Low Impact Development (LID) improvements.	Multimodal Projects	\$2,000,000*	14
28	Olympic Drive/Point Fosdick Right Turn Lane Extension	This project will extend the right turn lane approximately 225 feet approaching Point Fosdick, traveling eastbound on Olympic Drive.	Concurrency-Related Projects	\$510,000*	7
29	38th Avenue Complete Street Improvements Phase 1B	This project will complete the design and construction of a two- to three-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalks, storm sewer improvements, and provisions for future lighting.	Multimodal Projects	\$2,500,000*	9

* Cost estimate from the Gig Harbor 2025-2030 TIP

^ Cost estimate based on similar projects and need for right-of-way acquisition



LONG-TERM PROJECT LIST (20-YEAR VISION)

Figure 28 is a map of Gig Harbor’s potential transportation investments over the next 20 years, and **Table 13** describes each project in detail. This project list was developed in collaboration with City staff, incorporating public feedback from 2018, and refined further with input from 2024. Some projects are part of the City’s six-year Transportation Improvement Program (TIP), while others were designed in response to forecast models for 2044. The list includes roadway projects aimed at maintaining the City’s LOS standards through 2044 and ensuring sufficient capacity to meet future demand. Some projects build upon earlier studies from the short-term list, while others represent larger investments requiring greater coordination, effort, and funding.

Long Term Project List

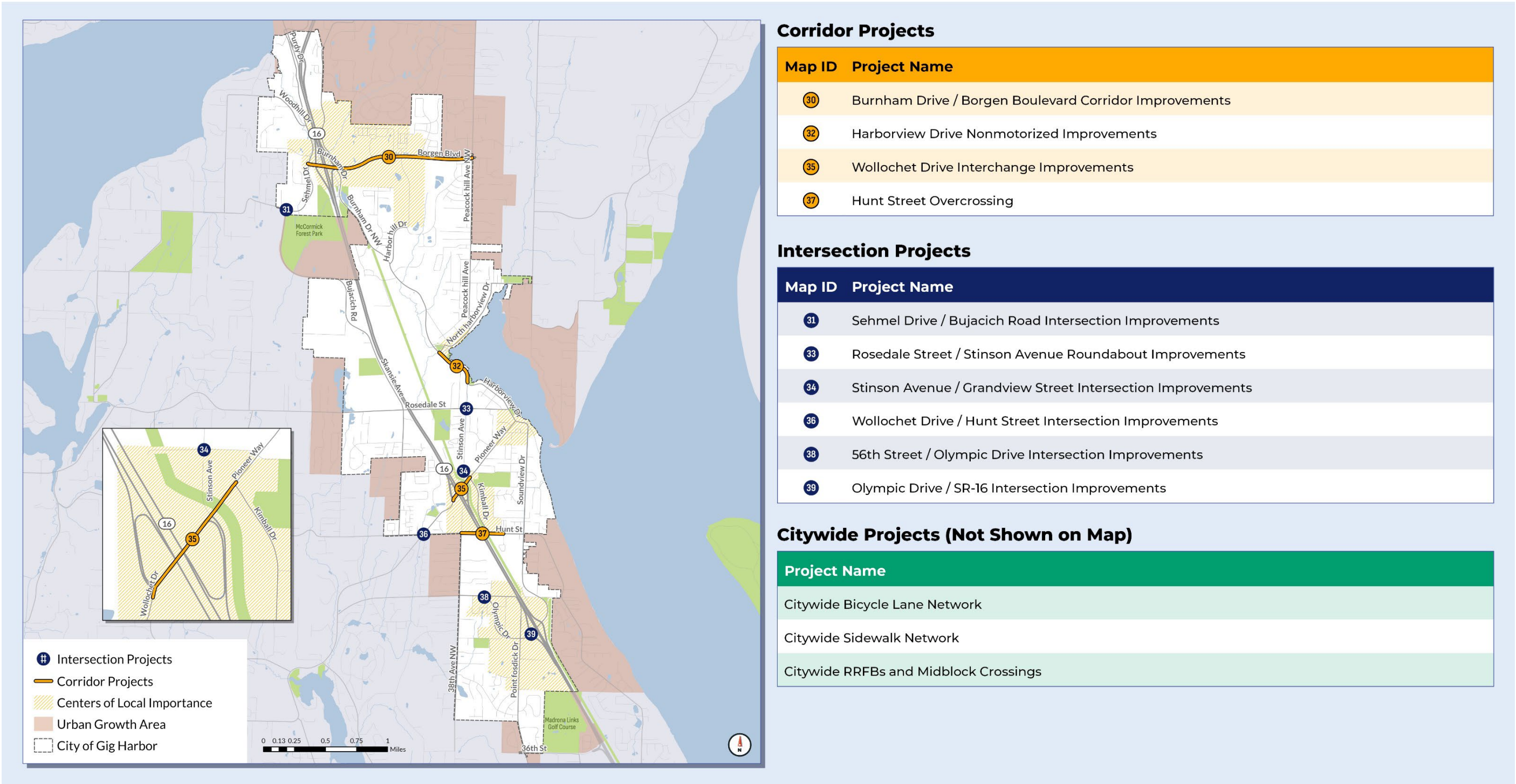


Figure 28: Long-Term Project List (20-Year Vision)

Source: Fehr & Peers, 2024



Table 13: Long-Term Project List (20-Year Vision)

Project List Map ID	Name	Description	Project Type	Total Cost
30	Burnham Drive/Borgen Boulevard Corridor Improvements	This project would develop a full reconfiguration of the Burnham Drive/Borgen Boulevard interchange based on the improvements identified in the corridor study (included on the short-term project list). This may include improving the safety of pedestrian and bicycle crossings, redesigning existing roundabouts, and/or considering interchange enhancements.	Concurrency-Related Projects	\$25,000,000^
31	Sehmel Drive/Bujacich Road Intersection Improvements	This project would construct a new traffic signal and northbound right-turn lane, or single-lane roundabout.	Concurrency-Related Projects	\$3,100,000^
32	Harborview Drive Nonmotorized Improvements	This project would construct shared-use path on east side of the roadway.	Active Transportation Projects	\$800,000^
33	Rosedale Street/Stinson Avenue Roundabout Improvements	This project would explore options for widening the roundabout at the intersection of Rosedale Street and Stinson Avenue.	Multimodal Projects	\$1,800,000^
34	Stinson Avenue/Grandview Street Intersection Improvements	This project would construct a new traffic signal or single-lane roundabout.	Concurrency-Related Projects	\$3,800,000^

Project List Map ID	Name	Description	Project Type	Total Cost
35	Wollochet Drive Interchange Improvements	This project would continue discussions with WSDOT and state representatives to fund a long-range solution at the Pioneer Way/Wollochet Drive interchange. This project would connect with the existing projects that the city and private development are constructing in the near term, including the installation of a new signal at Wagner Way/Wollochet Drive and improvements to the SR-16 eastbound off-ramp and westbound on-ramps. The long-term project would consider reconfiguration of the SR-16 interchange, or replacement of the Wollochet Bridge, to improve vehicle operations and provide pedestrian and bicycle facilities.	Concurrency-Related Projects	\$11,500,000*
36	Wollochet Drive/Hunt Street Intersection Improvements	This project would construct a westbound right-turn lane on Hunt Street.	Concurrency-Related Projects	\$500,000^
37	Hunt Street Crossing	This project would construct an extension of Hunt Street over SR-16. It would add a critical east-west connection over SR-16, reduce congestion at nearby interchanges, and provide new pedestrian and bicycle facilities. The Hunt Street extension would tie into a new roundabout at Kimball Drive on the east side of SR-16. <i>The conceptual design for this project is shown in Figure 26.</i>	Multimodal Projects	\$40,000,000^
38	56th Street/Olympic Drive Intersection Improvements	This project would explore traffic calming and safety improvements on Olympic Drive and 56th Street, and would construct a roundabout at the intersection of 56th Street and Olympic Drive to facilitate lower vehicle speeds and safer crossings. <i>The conceptual design for this project is included in Appendix K.</i>	Multimodal Projects	\$6,200,000^





Project List Map ID	Name	Description	Project Type	Total Cost
39	Olympic Drive/SR-16 Intersection Improvements	This project would work with WSDOT to identify long-term strategies that improve interchange operations, and align with the SR-16 Corridor Study.	Concurrency-Related Projects	\$1,450,000*
-	Citywide Bicycle Lane Network	The city would continue to design and construct bicycle facilities citywide.	Active Transportation Projects	Determined during budgeting and 2025 – 2026 ATP update
-	Citywide Sidewalk Network	The city would continue to design and construct sidewalks citywide.	Active Transportation Projects	Determined during budgeting and 2025 – 2026 ATP update
-	Citywide RRBs and Midblock Crossings	This project would continue to improve the safety of midblock crossings citywide.	Active Transportation Projects	Determined during budgeting and 2025 – 2026 ATP update

* Cost estimate from the Gig Harbor 2025-2030 TIP

^ Cost estimate based on similar projects and need for right-of-way acquisition



PROGRAMMATIC INVESTMENTS

In addition to the short-term and long-term project lists, several ideas for programmatic improvements were generated by public outreach efforts. These concepts are listed in **Table 14** below and can support the continued implementation of this Transportation Element over time.

Table 14: Programmatic Investments to Support Implementation of this Plan

Program	Description
Parking Study	Perform a parking study in Downtown and Finholm to understand parking demand, availability, and management practices. Based on the findings, this could result in new public parking lots in the Downtown area and Finholm, and/or agreements that allow for the shared use of existing parking, such as church lots. <i>Note: This would require coordination with the Downtown Waterfront Alliance.</i>
Citywide Transit Master Plan	Develop a Citywide Transit Master Plan to identify priority areas for future transit service, including nearby schools, the senior center, Tacoma Community College, St. Anthony hospital, high density residential areas, and commercial areas. This Transit Master Plan should also address how Trolley service could be expanded and additional Park and Ride locations, such as one near St. Anthony hospital. <i>Note: This would require coordination with both Pierce Transit and Sound Transit. A new Park and Ride at St. Anthony would require coordination with the hospital, as the hospital site plan was designed to enable transit to access and turn around in the lot.</i>
Change Default Lane Width on Local Streets	Consider reducing the width of vehicle travel lanes on future local streets by 1 to 2 feet to create space for potential bike lanes. While this may not provide the full width needed for a dedicated bike lane, it could help accommodate bike infrastructure when combined with other adjustments. The City should explore additional options, such as shared-use paths along local streets, as alternatives for enhancing multimodal access along local streets. <i>Note: This would require coordination with the Public Works Department as this will require a change to the Public Works Standards.</i>
Temporary Street Closures for Festivals	Institute a policy enabling temporary street closures for events like Farmers Markets and festivals. This involves opening a city street for several hours for people to walk, bike, shop, and enjoy their community while reducing car travel on that street. A street becomes an open plaza, a performance space, a recreational space, and/or a space to connect with neighbors. Closures can be temporary for a few hours to a few days or can become permanent. These events encourage people walking or cycling to use space otherwise dedicated to vehicles and can increase the awareness of all users.
Tactical Urbanism and Demonstration Projects	Develop policy and guidance enabling short-term, community-led projects on Gig Harbor streets. Short-term projects provide an opportunity to test projects, collect data, build community support, and adjust as needed for long-term viability. Several projects included in this plan could be candidates for a temporary installation, such as bulb outs, shared streets, and bike lanes. Fayetteville, AR and Burlington, VT have guides that can serve as reference.



Program	Description
Traffic Calming Citywide	Where feasible, implement traffic calming measures. This could include a campaign like Seattle's "20 is Plenty" initiative, which lowered speed limits on non-arterial streets from 25 mph to 20 mph.
Speed Studies and Traffic Calming Projects	Conduct speed studies on arterials and major collector streets in Gig Harbor. Based on the findings, identify design projects that will achieve appropriate "target speed" on these roadways.
Green Parking Lots	While parking lots are a necessary reality, their large expanses of impervious surface generate stormwater runoff, air and water pollution, and excess heat. Green parking lots can dramatically enhance the appearance of parking lots in our communities, making them more comfortable and attractive areas to walk and cycle through. To address these challenges, update the development code to require that at least 15 percent of a parking lot's total site area be dedicated to green space. <i>Note: This would require a code amendment to the Design Manual.</i>





CHAPTER 6: IMPLEMENTING THE PLAN

The recommended projects and programs of the Transportation Element were developed through a combination of technical methods (level of service and gaps analysis) and input from the community and stakeholders. Implementing the Transportation Element will require close coordination among the city departments, citizens, businesses, and other agencies within the region.

This Transportation Element provides the foundation for updating the City’s six-year TIP and working toward the 2044 planning horizon. This Element should be viewed as a living document. While it can serve as the blueprint for transportation in Gig Harbor over the next several years, realistically, the plan is most useful over the next five years, at which point it should be updated.

OVERVIEW OF COSTS AND REVENUES

A key GMA planning requirement is the concept of fiscal restraint in transportation planning. A fiscally constrained and responsible Transportation Element must first allow for operation and maintenance of existing facilities, and then capital improvements. To introduce fiscal constraint into the plan, an inventory of revenues and costs was undertaken to identify funds that are likely to be available for capital construction and operations.

The proposed Transportation Element for the City of Gig Harbor contains \$185-205 million of transportation investments through 2044, which includes \$151-171 million in capital projects that will complete the layered network plan and accommodate future growth, in addition to \$34 million in ongoing maintenance to ensure that the city’s network is kept in good condition. **Table 15** summarizes how this overall investment would be broken down by transportation improvement category. The capital project list includes many multimodal projects that support safe, non-motorized travel. These projects, such as the Hunt Street Crossing, are eligible for state and federal grants that would contribute substantially to the overall project cost.

Table 15: Costs of Gig Harbor Transportation Element (20+ years)

Project Needs	Description	Total Cost
Concurrency-Related Projects	Traffic signals, intersection channelization, roadway extensions	\$56 million
Multimodal Projects	Complete streets improvements	\$85-105 million
Active Transportation Projects	Sidewalks, crossings, bike lanes, trails	\$10 million
Maintenance	Overlay, pavement repair, ongoing repairs to maintain network condition	\$34 million
Total		\$185-205 million

It is worthwhile to note that the City of Gig Harbor has spent around \$5 million annually across transportation capital projects and operations in recent years. Depending on when capital projects were built, annual expenditures have ranged from \$3-7 million over the last 5 years.

The City’s transportation revenues include those from outside sources and grants, general city funds, impact fees, hospital benefit zone, gas tax receipts, and a newly implemented Transportation Benefit District (TBD). If the City were able to maintain this level of revenue, approximately \$120 million could be spent on transportation over the





next 20 years, including roughly \$85 million in transportation capital investments once ongoing maintenance and operations are paid.

While the \$120 million in expected revenue is less than the total expected expenditures shown in the table above, the City's share of capital project costs could be significantly reduced, especially for multimodal projects like the Hunt Street Crossing, by securing state and federal grants. Many of these projects align with regional and national transportation goals, such as improving non-motorized travel and enhancing safety, which makes them strong candidates for external funding. By actively pursuing these grants, the City can leverage outside resources to cover a substantial portion of the project expenses, easing the financial burden on local funds and allowing more projects to be realized within the available budget.

In addition to pursuing external funding sources, the City is proactively addressing how to bridge the gap between costs and revenue to meet transportation needs over the 20-year period. To achieve this, the City will carefully prioritize projects and explore a range of options to ensure adequate funding, including:

- **Increasing the amount of revenue from existing sources**, including impact fees, transportation benefit district, or increased general fund revenues.
- **Adopting new sources of revenue** (see text box below).
- **Lowering the level of service standard**, and therefore reducing the need for some transportation improvements.

On the revenue side, the City has a good history of funding its transportation system with innovative sources. In 2006, the City enacted a hospital benefit zone, which funds infrastructure improvements in the vicinity of St. Anthony's Hospital. This program, which is estimated to generate almost \$60 million over 30 years, is one of the sources that funded the Harbor Hill Drive extension.

In 2020, the City established a Transportation Benefit District (TBD), which funds transportation improvements within a designated area. A TBD is an independent taxing district that can impose specific taxes or fees through a vote of the people or through a district board action. Gig Harbor's TBD encompasses the entire city limits and enacts a 0.2% sales tax, which can only be used on transportation. In September 2024, City Council approved a 0.1% increase in the TBD sales tax, which would increase annual TBD revenue to approximately \$3 million.

As part of the Transportation Element effort, the City is updating its transportation impact fees to advance eligible projects in this Element. This impact fee update will include an update to the project list, underlying growth assumptions, and perhaps the rate charged to development. The City will continuously research and implement other local revenue sources as necessary to support long-range transportation projects.

WHAT ARE POTENTIAL NEW REVENUE SOURCES?

Like all Washington State cities, Gig Harbor has limited dedicated transportation funding options, many of which the City is already using. Additional funding options the City may explore include:

- Proceeds from General Obligation Bonds
- Creation of Local Improvement Districts
- Reciprocal impact fees with adjacent jurisdictions, including Pierce County
- Property tax levy lid lift for transportation
- Business License Fees



ACKNOWLEDGEMENTS

MAYOR MARY BARBER

FORMER MAYOR TRACIE MARKLEY

GIG HARBOR CITY COUNCIL

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TRANSPORTATION SOLUTIONS, INC.

Victor Salemann, PE
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APPENDICES

APPENDIX A: 2022 INTERSECTION LOS UPDATE TECHNICAL MEMORANDUM

APPENDIX B: 2029 INTERSECTION LOS UPDATE TECHNICAL MEMORANDUM

APPENDIX C: TRAFFIC OPERATIONS ANALYSIS SUMMARY TECHNICAL MEMORANDUM

APPENDIX D: 2018 POP-UP STUDIO COMMUNITY INPUT SUMMARY

APPENDIX E: 2024 SURVEY DOCUMENTATION

APPENDIX F: ROSEDALE ST & SCHOOLHOUSE AVE ROUNDABOUT IMPROVEMENT CONCEPTUAL DESIGN

APPENDIX G: ROSEDALE ST & SKANSIE AVE SIGNAL IMPROVEMENT CONCEPTUAL DESIGN

APPENDIX H: HARBORVIEW DR & SOUNDVIEW DR INTERSECTION IMPROVEMENT CONCEPTUAL DESIGN

APPENDIX I: HUNT ST & SKANSIE AVE ROUNDABOUT IMPROVEMENT CONCEPTUAL DESIGN

APPENDIX J: HUNT ST & SOUNDVIEW DR SIGNAL IMPROVEMENT CONCEPTUAL DESIGN

APPENDIX K: 56TH ST & OLYMPIC DR ROUNDABOUT CONCEPTUAL DESIGN

APPENDIX A

2022 INTERSECTION LOS UPDATE TECHNICAL MEMORANDUM

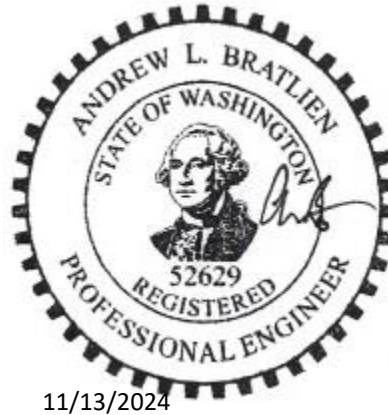


November 13, 2024

TO: Aaron Hulst, PE
City Engineer
City of Gig Harbor

FROM: Andrew L. Bratlien, PE, PTOE
Daniel Hodun, EIT

SUBJECT: 2022 Intersection LOS Update
TSI #223011



This memorandum documents the methods, findings, and recommendations associated with the 2022 Gig Harbor intersection Level of Service update.

TRANSPORTATION CONCURRENCY BACKGROUND

Concurrency Definition and Statutory Basis

The Washington State Growth Management Act (GMA) requires cities and counties to provide public infrastructure, including transportation facilities and services, concurrent with new development. For transportation facilities, the GMA defines “concurrent” as any necessary “improvements or strategies are in place at the time of development, or that a financial commitment is in place to complete the improvements or strategies within six years.”

Transportation concurrency requires that the impacts of new development do not reduce transportation Level of Service (LOS) below the responsible agency’s adopted LOS standards. If it is determined during the development review process that the proposed land use action would reduce LOS below the adopted standard, the development must be modified to reduce its transportation impact or provide corrective transportation improvements. Transportation improvements, which may include project funding, must be identified and programmed within a six-year period from development permitting. Should any of these requirements fail to be met, the development proposal cannot be granted approval.

Transportation concurrency requires that local agencies maintain a plan to correct existing deficiencies, bringing transportation facilities up to adopted LOS standards. If meeting the adopted LOS standard is not feasible, local agencies must revise their adopted LOS standards via Comprehensive Plan update.

Gig Harbor Transportation Concurrency Management System

The City of Gig Harbor maintains a transportation concurrency management system which monitors the transportation impacts of all permitted development within the City. The technical basis for the concurrency management system consists of three traffic models: a travel demand model, an intersection operations model, and a segment operations model.

The travel demand model forecasts the trip distribution and assignment patterns of all existing and permitted or “pipeline” development. It is based on the model that was the technical foundation for the most recent Transportation Element of the Gig Harbor Comprehensive Plan and reflects the best available tool for forecasting near-term traffic forecasts in the City of Gig Harbor. The travel demand model calculates traffic volume forecasts resulting from new development.

The intersection operations model analyzes intersection capacity, delay, LOS, and queuing impacts of the traffic volume forecasts generated by the travel demand model. The model uses industry-standard *Highway Capacity Manual* and *Sidra* analysis methodologies to identify LOS deficiencies which will result from new development.

The segment operations model analyzes segment capacity, volume-to-capacity (v/c) ratio, and LOS based on the volume forecasts generated by the travel demand model. The intersection and segment operations models are used to identify LOS deficiencies on City-owned facilities to maintain compliance with transportation concurrency requirements.

LEVEL OF SERVICE

Level of Service Definition

Level of service (LOS) is a qualitative description of the operating performance of an element of transportation infrastructure such as a roadway or an intersection. LOS is typically expressed as a letter score from LOS A, representing free flow conditions with minimal delays, to LOS F, representing breakdown flow with high delays.

Intersection LOS is defined by the average delay experienced by a vehicle traveling through an intersection. Delay at a signalized intersection can be caused by waiting for the signal or waiting for the queue ahead to clear the signal. Delay at roundabouts and stop-controlled intersections is caused by waiting for a gap in traffic or waiting for a queue to clear the intersection or roundabout.

Level of service for signalized, roundabout, and all-way stop control intersections is based on the average delay for all vehicles entering the intersection during the study period. Per the Sammamish Comprehensive Plan, Level of Service for minor-approach stop-controlled intersections is based on the control delay on the worst movement.

Intersection and segment LOS thresholds are defined in **Table 1**.

Table 1. Level of Service Thresholds		
LOS	Signal and Roundabout Delay (sec/veh)	Stop-Controlled Intersection Delay (sec/veh)
A	≤10	≤10
B	>10 – 20	>10 – 15
C	>20 – 35	>15 – 25
D	>35 – 55	>25 – 35
E	>55 – 80	>35 – 50
F	>80	>50

Level of Service Policy

The City of Gig Harbor has adopted a minimum LOS D standard for most functionally classified intersections. Seven intersections, shown in **Table 2**, are permitted to operate with lower LOS standards due to right-of-way constraints and multimodal considerations.

Level of Service standards for state routes are established by the Washington State Department of Transportation (WSDOT). SR 16 through Gig Harbor is a WSDOT Highway of Statewide Significance (HSS) with an adopted LOS D standard. SR 302 is a non-HSS WSDOT route with an adopted LOS C standard from the Purdy Bay Bridge to SR 16.

Table 2. Level of Service Standards for Other Intersections

ID	Name	Control ¹	LOS Std
5	Borgen Blvd & SR 16 WB Ramp	RAB	E
17	Harborview Dr & Austin St	TWSC	F
19	N Harborview Dr & Peacock Hill Ave NW	TWSC	F
23	Harborview Dr & Stinson Ave	RAB	F
24	Harborview Dr & Rosedale St NW	TWSC	F
25	Harborview Dr & Pioneer Way	AWSC	F
26	Harborview Dr & Soundview Dr	TWSC	F

¹AWSC = all-way stop control; RAB = roundabout; TWSC = minor-approach stop control

DATA COLLECTION

Traffic Counts

Intersection turning movement counts were collected from 4:00 PM to 6:00 PM on Tuesday, October 11; Wednesday, October 12; and Thursday, October 13, 2022. Turning movement counts were analyzed to identify the peak hour at each intersection. The peak hour is defined as the four consecutive fifteen-minute intervals with the highest volume during the count period. The afternoon or PM peak hour typically corresponds to the evening “rush hour,” characterized by commuters returning home from work and other trip generators.

Intersection Saturation Flow Rate

Saturation flow rate is defined as the flow rate which would occur at a signalized intersection given saturated conditions and no interruption due to signal phasing. Saturation flow data was collected at the intersections of Olympic Drive & Point Fosdick Drive and Olympic Drive & SR 16 EB ramps on Saturday, December 24, 2022. Saturation flow data will be provided upon request.

Saturation flow data indicated an average saturation flow rate of 1,520 vehicles per hour per lane (vphpl). This is significantly lower than the Synchro 11 software default of 1,900 vphpl and the WSDOT recommended value of 1,750 vphpl for urban areas. The observed saturation flow rate was applied to all signalized intersections in this analysis.

Other Data

Signal timing plans were obtained from City, WSDOT, and Pierce County staff in April 2023. Intersection control, channelization, and geometry were verified via review of publicly available aerial and street-level photography, discussion with City staff, and field observations.

2022 INTERSECTION LEVEL OF SERVICE

Stop-controlled and signal-controlled intersections were evaluated in Synchro 11 software using *Highway Capacity Manual 6th Edition* (HCM) methodologies. Roundabouts were evaluated in Sidra Intersection 9 software using the current Washington State Department of Transportation (WSDOT) analysis protocol.

The intersection analysis identified three intersection LOS deficiencies within the City of Gig Harbor. In addition to functionally classified intersections within the City, the analysis evaluated functionally classified intersections on key access routes to Gig Harbor. Intersections with existing LOS deficiencies are identified in **Table 3**.

Table 3. 2022 PM Peak Hour Intersection LOS Deficiencies

ID	Name	Control ¹	LOS Std ²	Delay	LOS
<i>Inside City of Gig Harbor</i>					
37	Soundview Dr & Hunt St/64th St	TWSC	D	46	E
42	Wollochet Dr NW & SR 16 EB Ramp	Signal	D	89	F
43	Wollochet Dr NW & Wagner Way	TWSC	D	56	F
<i>Outside City of Gig Harbor</i>					
102	Purdy Dr NW & SR 302	Signal	C	103	F
103	SR 302 (Purdy Dr NW) & Goodnough Dr NW (south)	TWSC	C	198	F
104	144th St NW & 54th Ave NW	TWSC	D	97	F

¹AWSC = all-way stop control; RAB = roundabout; TWSC = minor-approach stop control;
²Minimum LOS standard

The intersection of Soundview Dr & Hunt St/64th St operates at LOS E with 46 seconds of delay per vehicle on the eastbound left-turn movement. The intersection is programmed for improvements, conceptualized as a traffic signal, as priority #14 in the 2023-2028 Transportation Improvement Plan (TIP). The intersection does not satisfy volume-based *Manual of Uniform Traffic Control Devices (MUTCD) 2009* warrants for traffic signalization based on 2022 counts. All-way stop control and roundabout control may be considered as alternative mitigation strategies. The intersection will operate with LOC C with all-way stop control.

The intersection of Wollochet Dr NW & SR 16 EB Ramps operates at LOS F with 89 seconds of delay per vehicle on the southbound (SR 16 EB Off-Ramp) leg. The intersection is programmed for improvements as a traffic signal as priority #5 in the 2023-2028 TIP for a right-turn lane at the off-ramp.

The intersection of Wollochet Dr NW & Wagner Way operates at LOS F with 56 seconds of delay per vehicle on the southbound (Wagner Way) left-turn lane. A total of 63 vehicles on Wagner Way are impacted by the LOS deficiency during the PM peak hour. The intersection is programmed for improvements as a traffic signal or roundabout as priority #9 in the 2023-2028 TIP. The intersection does not currently satisfy volume-based warrants for traffic signalization.

The intersection of Hunt St NW & Skansie Ave operates at LOS E with 37 seconds of delay per vehicle on the southbound (Skansie Ave) left-turn lane. The intersection is programmed for improvements as a traffic signal or roundabout as priority #11 in the 2023-2028 TIP. The intersection does not currently

satisfy volume-based warrants for traffic signalization.

To maintain compliance with transportation concurrency requirements, capacity improvements should be implemented at the three City of Gig Harbor intersections identified above.

This analysis also identified three LOS-deficient intersections outside city limits on key access routes to Gig Harbor. The intersections of Purdy Dr NW & SR 302 and SR 302 & Goodnough Dr NW are WSDOT intersections and 144th St NW & 54th Ave NW is a Pierce County intersection. These intersections are identified for reference but do not impact transportation concurrency compliance for the City of Gig Harbor.

CONCLUSION

Three City of Gig Harbor intersections operate below adopted LOS standards. To maintain transportation concurrency, intersection capacity improvements should be implemented at the intersections:

- Soundview Dr & Hunt St/64th St
- Wollochet Dr NW & SR 16 EB Ramps
- Wollochet Dr NW & Wagoner Way

All LOS-deficient intersections in city limits are programmed for improvement in the 2023-2028 Transportation Improvement Plan.

Attachment 1. 2022 Intersection LOS Results

2022 PM Peak Hour Intersection Levels of Service

ID	Name	Control	LOS Std	PM Peak Hr	
				Delay	LOS
1	Canterwood Blvd NW & Baker Way NW	TWSC	D	18.0	C
2	Burnham Dr NW & Woodhill Dr NW	TWSC	D	9.3	A
3	Burnham Dr NW & Sehmel Dr NW	AWSC	D	25.9	D
4	Burnham Dr NW & SR 16 EB Ramp	RAB	D	9.4	A
5	Borgen Blvd & SR 16 WB Ramp	RAB	E	27.9	C
6	Borgen Blvd & 51st Ave NW	RAB	D	6.8	A
7	Borgen Blvd & Harbor Hill Drive	RAB	D	6.6	A
8	Boregn Blvd & Olympus Way	RAB	D	4.7	A
10	Borgen Blvd & Peacock Hill Ave NW	RAB	D	6.4	A
11	Habor Hill Dr & 51st Ave	RAB	D	8.1	A
12	Harbor Hill Dr & Sentinel Dr	RAB	D	4.5	A
13	Burnham Dr & Harbor Hill Dr	RAB	D	5.5	A
14	Sehmel Dr NW & Bujacich Rd NW	TWSC	D	21.4	C
15	N Harborview Dr & Austin St	TWSC	D	14.6	B
16	Harborview Dr & N Harborview Dr	TWSC	D	15.3	B
17	Harborview Dr & Austin St	AWSC	F	10.9	B
19	N Harborview Dr & Peacock Hill Ave NW	TWSC	F	24.3	C
20	N Harborview Dr & Verhardson St	TWSC	D	9.1	A
21	Crescent Vally Dr NW & Vernhardson St NW	TWSC	D	21.4	C
22	Peacock Hill Ave NW & 96th St NW (Vernhardson)	TWSC	D	12.3	B
23	Harborview Dr & Stinson Ave	RAB	F	5.4	A
24	Harborview Dr & Rosedale St NW	TWSC	F	16.6	C
25	Harborview Dr & Pioneer Way	AWSC	F	16.7	C
26	Harborview Dr & Soundview Dr	TWSC	F	12.7	B
28	Rosedale St NW & Schoolhouse Ave NW	Signal	D	14.6	B
29	Rosedale St NW & Skansie Ave	AWSC	D	30.5	D
30	Stinson Ave & Rosedale St NW	RAB	D	7.9	A
31	Pioneer Way & Judson St	TWSC	D	12.5	B
32	Pioneer Way & Edward Dr	TWSC	D	10.8	B
33	Pioneer Way & Grandview St	Signal	D	6.5	A
34	Pioneer Way & Kimball Dr	Signal	D	24.4	C
36	Soundview Dr & Grandview St	TWSC	D	20.5	C
37	Soundview Dr & 64th St NW	TWSC	D	46.2	E
38	Olympic Dr & Hollycroft St	Signal	D	8.9	A
39	Stinson Ave & Edward Dr	TWSC	D	14.0	B
40	Stinson Ave & Grandview St	AWSC	D	18.4	C
41	Pioneer Way & SR 16 WB Ramp/Stinson Ave	Signal	D	25.9	C
42	Wollochet Dr NW & SR 16 EB Ramp	Signal	D	89.3	F



ID	Name	Control	LOS Std	PM Peak Hr	
				Delay	LOS
43	Wollochet Dr NW & Wagner Way	TWSC	D	56.2	F
44	Wollochet Dr NW & Hunt St NW	Signal	D	48.0	D
45	Hunt St NW & Skansie Ave	TWSC	D	23.1	C
46	Skansie Ave (46th Ave NW) & 72nd St NW	TWSC	D	11.8	B
47	Skansie Ave & North Creek Ln	TWSC	D	12.0	B
48	Hunt St NW & 38th Ave NW	AWSC	D	18.2	C
49	38th Ave NW & Briarwood Ln NW	TWSC	D	11.6	B
50	56th St NW & 38th Ave NW	Signal	D	25.2	C
51	Olympic Dr & 56th St NW	Signal	D	18.5	B
52	Olympic Dr & 50th St NW	Signal	D	19.4	B
53	Olympic Dr & Point Fosdick Dr NW	Signal	D	39.6	D
54	Olympic Dr & SR 16 EB Ramp	Signal	D	19.3	B
55	Olympic Dr & SR 16 WB Ramp	Signal	D	41.9	D
58	Point Fosdick Rd & 48th St	Signal	D	17.0	B
59	Point Fosdick Rd & 46th St Ct	Signal	D	11.1	B
60	Point Fosdick Dr NW & Briarwood Ln NW	TWSC	D	14.2	B
61	Point Fosdick Dr NW & 36th St NW	RAB	D	5.6	A
<i>Outside City of Gig Harbor</i>					
101	Purdy Dr NW (SR 302) & 144th St NW	Signal	D	41.5	D
102	Purdy Dr NW (SR 302) & SR 302 Spur	Signal	C	103.0	F
103	Purdy Dr NW (SR 302) & Goodnough Dr NW (south)	TWSC	C	198.3	F
104	144th St NW & 54th Ave NW	TWSC	D	96.8	F
105	144th St NW & Peacock Hill Ave NW	AWSC	D	12.3	B
106	54th Ave NW & Canterwood Blvd NW	TWSC	D	12.4	B
107	Peacock Hill Ave NW & Canterwood Blvd NW	TWSC	D	11.9	B
108	Crescent Vally Dr NW & Drummond Dr NW	TWSC	D	11.5	B
109	Reid Dr NW & Hollycroft St	TWSC	D	11.8	B
110	Wollochet Dr NW & Fillmore Dr NW	Signal	D	13.8	B
111	36th St NW & 22nd Ave NW	Signal	D	6.6	A
114	24th St NW & SR 16 WB Ramp	Signal	D	22.0	C
115	24th St NW & 14th Ave NW	TWSC	D	11.4	B

APPENDIX B

2029 INTERSECTION LOS UPDATE TECHNICAL MEMORANDUM



November 13, 2024

TO: Aaron Hulst, PE
City Engineer
City of Gig Harbor

FROM: Andrew L. Bratlien, PE, PTOE
Daniel Hodun, EIT

SUBJECT: 2029 Intersection LOS Update
TSI #223011



This memorandum documents the methods, findings, and recommendations associated with the 2029 Gig Harbor intersection Level of Service update.

TRANSPORTATION CONCURRENCY BACKGROUND

Concurrency Definition and Statutory Basis

The Washington State Growth Management Act (GMA) requires cities and counties to provide public infrastructure, including transportation facilities and services, concurrent with new development. For transportation facilities, the GMA defines “concurrent” as any necessary “improvements or strategies are in place at the time of development, or that a financial commitment is in place to complete the improvements or strategies within six years.”

Transportation concurrency requires that the impacts of new development do not reduce transportation Level of Service (LOS) below the responsible agency’s adopted LOS standards. If it is determined during the development review process that the proposed land use action would reduce LOS below the adopted standard, the development must be modified to reduce its transportation impact or provide corrective transportation improvements. Transportation improvements, which may include project funding, must be identified and programmed within a six-year period from development permitting. Should any of these requirements fail to be met, the development proposal cannot be granted approval.

Transportation concurrency requires that local agencies maintain a plan to correct existing deficiencies, bringing transportation facilities up to adopted LOS standards. If meeting the adopted LOS standard is not feasible, local agencies must revise their adopted LOS standards via Comprehensive Plan update.

Gig Harbor Transportation Concurrency Management System

The City of Gig Harbor maintains a transportation concurrency management system which monitors the transportation impacts of all permitted development within the City. The technical basis for the concurrency management system consists of three traffic models: a travel demand model, an intersection operations model, and a segment operations model.

The travel demand model forecasts the trip distribution and assignment patterns of all existing and permitted or “pipeline” development. It is based on the model that was the technical foundation for the most recent Transportation Element of the Gig Harbor Comprehensive Plan and reflects the best available tool for forecasting near-term traffic forecasts in the City of Gig Harbor. The travel demand model calculates traffic volume forecasts resulting from new development.

The intersection operations model analyzes intersection capacity, delay, LOS, and queuing impacts of the traffic volume forecasts generated by the travel demand model. The model uses industry-standard *Highway Capacity Manual* and *Sidra* analysis methodologies to identify LOS deficiencies which will result from new development.

The segment operations model analyzes segment capacity, volume-to-capacity (v/c) ratio, and LOS based on the volume forecasts generated by the travel demand model. The intersection and segment operations models are used to identify LOS deficiencies on City-owned facilities to maintain compliance with transportation concurrency requirements.

LEVEL OF SERVICE

Level of Service Definition

Level of service (LOS) is a qualitative description of the operating performance of an element of transportation infrastructure such as a roadway or an intersection. LOS is typically expressed as a letter score from LOS A, representing free flow conditions with minimal delays, to LOS F, representing breakdown flow with high delays.

Intersection LOS is defined by the average delay experienced by a vehicle traveling through an intersection. Delay at a signalized intersection can be caused by waiting for the signal or waiting for the queue ahead to clear the signal. Delay at roundabouts and stop-controlled intersections is caused by waiting for a gap in traffic or waiting for a queue to clear the intersection or roundabout.

Level of service for signalized, roundabout, and all-way stop control intersections is based on the average delay for all vehicles entering the intersection during the study period.

Intersection and segment LOS thresholds are defined in **Table 1**.

Table 1. Level of Service Thresholds		
LOS	Signal and Roundabout Delay (sec/veh)	Stop-Controlled Intersection Delay (sec/veh)
A	≤10	≤10
B	>10 – 20	>10 – 15
C	>20 – 35	>15 – 25
D	>35 – 55	>25 – 35
E	>55 – 80	>35 – 50
F	>80	>50

Level of Service Policy

The City of Gig Harbor has adopted a minimum LOS D standard for most functionally classified intersections. Seven intersections, shown in **Table 2**, are permitted to operate with lower LOS standards due to right-of-way constraints and multimodal considerations.

Level of Service standards for state routes are established by the Washington State Department of Transportation (WSDOT). SR 16 through Gig Harbor is a WSDOT Highway of Statewide Significance (HSS) with an adopted LOS D standard. SR 302 is a non-HSS WSDOT route with an adopted LOS C standard from the Purdy Bay Bridge to SR 16.

Table 2. Level of Service Standards for Selected Intersections

ID	Name	Control ¹	LOS Std
5	Borgen Blvd & SR 16 WB Ramp	RAB	E
17	Harborview Dr & Austin St	TWSC	F
19	N Harborview Dr & Peacock Hill Ave NW	TWSC	F
23	Harborview Dr & Stinson Ave	RAB	F
24	Harborview Dr & Rosedale St NW	TWSC	F
25	Harborview Dr & Pioneer Way	AWSC	F
26	Harborview Dr & Soundview Dr	TWSC	F

¹AWSC = all-way stop control; RAB = roundabout; TWSC = minor-approach stop control

DATA COLLECTION

Traffic Counts

Intersection turning movement counts were collected from 4:00 PM to 6:00 PM on Tuesday, October 11; Wednesday, October 12; and Thursday, October 13, 2022. Turning movement counts were analyzed to identify the peak hour at each intersection. The peak hour is defined as the four consecutive fifteen-minute intervals with the highest volume during the count period. The afternoon or PM peak hour typically corresponds to the evening “rush hour,” characterized by commuters returning home from work and other trip generators.

Pipeline Growth

Pipeline growth was obtained from City staff and permitting data available for projects that are in progress or under construction and incorporated into this analysis and is summarized in **Table 3**.

Table 3. Pipeline Trip Generation

Development Scenario	PM Peak Hour Trips
2023 Existing Conditions	18,301
Pipeline Development	+355
Total Pipeline With-Project Trips	18,656

Other Data

Signal timing plans were obtained from City, WSDOT, and Pierce County staff in April 2023. Intersection control, channelization, and geometry were verified via review of publicly available aerial and street-level photography, discussion with City staff, and field observations.

2029 INTERSECTION LEVEL OF SERVICE

Stop-controlled and signal-controlled intersections were evaluated in Synchro 11 software using *Highway Capacity Manual 6th Edition* (HCM) methodologies. Roundabouts were evaluated in Sidra Intersection 9 software using the current Washington State Department of Transportation (WSDOT) analysis protocol.

The intersection of Wollochet Dr NW & Wagoner Way was analyzed as a traffic signal as the improvements are funded for construction.

The intersection analysis identified intersection LOS deficiencies within the City of Gig Harbor. In addition to functionally classified intersections within the City, the analysis evaluated functionally classified intersections on key access routes to Gig Harbor. Intersections with existing LOS deficiencies are identified in **Table 4**.

Table 4. 2029 PM Peak Hour Intersection LOS Deficiencies

ID	Name	Control ¹	LOS Std ²	Delay	LOS
<i>Inside City of Gig Harbor</i>					
29	Rosedale St NW & Skansie Ave	AWSC	D	39	E
37	Soundview Dr & Hunt St/64th St	TWSC	D	50	E
42	Wollochet Dr NW & SR 16 EB Ramps	Signal	D	109	F
<i>Outside City of Gig Harbor</i>					
101	Purdy Dr NW & 144 th St NW	Signal	D	58	E
102	Purdy Dr NW & SR 302	Signal	C	111	F
103	SR 302 (Purdy Dr NW) & Goodnough Dr NW (south)	TWSC	C	242	F
104	144th St NW & 54th Ave NW	TWSC	D	229	F

¹AWSC = all-way stop control; RAB = roundabout; TWSC = minor-approach stop control;
²Minimum LOS standard

The intersection of Rosedale St NW & Skansie Ave operates at LOS E with 39 seconds of delay per vehicle. The intersection is programmed for improvement, including construction of a left-turn lane on the east approach or design and construction of a new roundabout, as priority #21 in the 2023-2028 Transportation Improvement Plan (TIP). The construction of a left-turn lane on the westbound approach will improve intersection operations to LOS D while roundabout control will likely result in LOS A or B.

The intersection of Soundview Dr & Hunt St/64th St operates at LOS E with 50 seconds of delay per vehicle on the eastbound left-turn movement. The intersection is programmed for improvements, conceptualized as a traffic signal, as priority #14 in the TIP. The intersection does not satisfy volume-based *Manual of Uniform Traffic Control Devices 2009* warrants for traffic signalization. All-way stop control and roundabout control may be considered as alternative mitigation strategies. The intersection will operate with LOC C with all-way stop control.

The intersection of Wollochet Dr NW & SR 16 EB Ramps operates at LOS F with 105 seconds of delay per vehicle on the southbound (SR 16 EB Off-Ramp) leg. The intersection is programmed for improvements as a traffic signal as priority #5 in the 2023-2028 TIP for a right-turn lane at the off-ramp.

To maintain compliance with transportation concurrency requirements, capacity improvements should be programmed at the three City of Gig Harbor intersections identified above.

This analysis also identified four LOS-deficient intersections outside city limits on key access routes to Gig Harbor. The intersections of Purdy Dr NW & 144th St NW, Purdy Dr NW & SR 302 and SR 302 & Goodnough Dr NW are WSDOT intersections and 144th St NW & 54th Ave NW is a Pierce County intersection. These intersections are identified for reference but do not impact transportation concurrency compliance for the City of Gig Harbor.

CONCLUSION

Three City of Gig Harbor intersections operate below adopted LOS standards. To maintain transportation concurrency, intersection capacity improvements should be implemented at the intersections:

- Rosedale St NW & Skansie Ave,
- Soundview Dr & Hunt St/64th St
- Wollochet Dr NW & SR 16 EB Ramps

The LOS-deficient intersections in city limits are programmed for improvement in the 2023-2028 Transportation Improvement Plan.

Attachment 1. 2029 Intersection LOS Results

2029 PM Peak Hour Intersection Levels of Service

ID	Name	Control	LOS Std	PM Peak Hr	
				Delay	LOS
1	Canterwood Blvd NW & Baker Way NW	TWSC	D	19.8	C
2	Burnham Dr NW & Woodhill Dr NW	TWSC	D	9.4	A
3	Burnham Dr NW & Sehmel Dr NW	AWSC	D	26.9	D
4	Burnham Dr NW & SR 16 EB Ramp	RAB	D	9.9	A
5	Borgen Blvd & SR 16 WB Ramp	RAB	E	46.9	D
6	Borgen Blvd & 51st Ave NW	RAB	D	6.9	A
7	Borgen Blvd & Harbor Hill Drive	RAB	D	6.4	A
8	Boregn Blvd & Olympus Way	RAB	D	4.7	A
10	Borgen Blvd & Peacock Hill Ave NW	RAB	D	6.5	A
11	Habor Hill Dr & 51st Ave	RAB	D	8.1	A
12	Harbor Hill Dr & Sentinel Dr	RAB	D	4.5	A
13	Burnham Dr & Harbor Hill Dr	RAB	D	5.7	A
14	Sehmel Dr NW & Bujacich Rd NW	TWSC	D	24.2	C
15	N Harborview Dr & Austin St	TWSC	D	15.7	C
16	Harborview Dr & N Harborview Dr	TWSC	D	8.1	A
17	Harborview Dr & Austin St	AWSC	F	11.0	B
19	N Harborview Dr & Peacock Hill Ave NW	TWSC	F	25.0	D
20	N Harborview Dr & Verhardson St	TWSC	D	9.1	A
21	Crescent Vally Dr NW & Vernhardson St NW	TWSC	D	21.6	C
22	Peacock Hill Ave NW & 96th St NW (Vernhardson)	TWSC	D	12.5	B
23	Harborview Dr & Stinson Ave	RAB	F	7.8	A
24	Harborview Dr & Rosedale St NW	TWSC	F	17.5	C
25	Harborview Dr & Pioneer Way	AWSC	F	17.9	C
26	Harborview Dr & Soundview Dr	TWSC	F	14.3	B
28	Rosedale St NW & Schoolhouse Ave NW	Signal	D	14.8	B
29	Rosedale St NW & Skansie Ave	AWSC	D	39.4	E
30	Stinson Ave & Rosedale St NW	RAB	D	8.2	A
31	Pioneer Way & Judson St	TWSC	D	12.7	B
32	Pioneer Way & Edward Dr	TWSC	D	10.8	B
33	Pioneer Way & Grandview St	Signal	D	7.5	A
34	Pioneer Way & Kimball Dr	Signal	D	25.3	C
36	Soundview Dr & Grandview St	TWSC	D	21.2	C
37	Soundview Dr & 64th St NW	TWSC	D	49.7	E
38	Olympic Dr & Hollycroft St	Signal	D	9.4	A
39	Stinson Ave & Edward Dr	TWSC	D	15.5	C
40	Stinson Ave & Grandview St	AWSC	D	25.3	D
41	Pioneer Way & SR 16 WB Ramp/Stinson Ave	Signal	D	27.8	C
42	Wollochet Dr NW & SR 16 EB Ramp	Signal	D	108.8	F



ID	Name	Control	LOS Std	PM Peak Hr	
				Delay	LOS
43	Wollochet Dr NW & Wagner Way	Signal	D	9.3	A
44	Wollochet Dr NW & Hunt St NW	Signal	D	50.0	D
45	Hunt St NW & Skansie Ave	TWSC	D	23.6	C
46	Skansie Ave (46th Ave NW) & 72nd St NW	TWSC	D	12.0	B
47	Skansie Ave & North Creek Ln	TWSC	D	12.2	B
48	Hunt St NW & 38th Ave NW	AWSC	D	19.1	C
49	38th Ave NW & Briarwood Ln NW	TWSC	D	11.6	B
50	56th St NW & 38th Ave NW	Signal	D	25.8	C
51	Olympic Dr & 56th St NW	Signal	D	19.2	B
52	Olympic Dr & 50th St NW	Signal	D	19.6	B
53	Olympic Dr & Point Fosdick Dr NW	Signal	D	39.5	D
54	Olympic Dr & SR 16 EB Ramp	Signal	D	19.9	B
55	Olympic Dr & SR 16 WB Ramp	Signal	D	43.2	D
58	Point Fosdick Rd & 48th St	Signal	D	17.1	B
59	Point Fosdick Rd & 46th St Ct	Signal	D	11.1	B
60	Point Fosdick Dr NW & Briarwood Ln NW	TWSC	D	14.3	B
61	Point Fosdick Dr NW & 36th St NW	RAB	D	5.7	A
<i>Outside City of Gig Harbor</i>					
101	Purdy Dr NW (SR 302) & 144th St NW	Signal	D	58.0	E
102	Purdy Dr NW (SR 302) & SR 302 Spur	Signal	C	110.6	F
103	Purdy Dr NW (SR 302) & Goodnough Dr NW (south)	TWSC	C	242.0	F
104	144th St NW & 54th Ave NW	TWSC	D	229.4	F
105	144th St NW & Peacock Hill Ave NW	AWSC	D	12.9	B
106	54th Ave NW & Canterwood Blvd NW	TWSC	D	13.7	B
107	Peacock Hill Ave NW & Canterwood Blvd NW	TWSC	D	12.1	B
108	Crescent Vally Dr NW & Drummond Dr NW	TWSC	D	11.5	B
109	Reid Dr NW & Hollycroft St	TWSC	D	13.3	B
110	Wollochet Dr NW & Fillmore Dr NW	Signal	D	13.8	B
111	36th St NW & 22nd Ave NW	Signal	D	6.6	A
114	24th St NW & SR 16 WB Ramp	Signal	D	22.6	C
115	24th St NW & 14th Ave NW	TWSC	D	12.0	B

APPENDIX C

TRAFFIC OPERATIONS ANALYSIS SUMMARY TECHNICAL MEMORANDUM

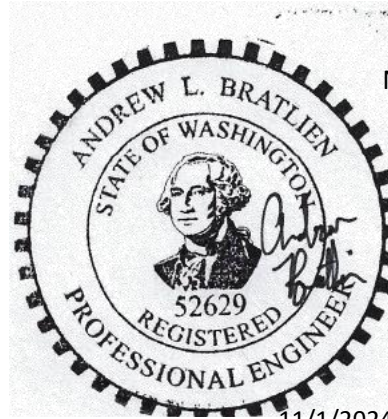


November 1, 2024

TO: Aaron Hulst, PE
City Engineer
City of Gig Harbor

FROM: Andrew L. Bratlien, PE, PTOE
Daniel Hodun, EIT

SUBJECT: Traffic Operations Analysis Summary
TSI #224037



This memorandum documents the methods, findings, and recommendations associated with the 2044 Gig Harbor intersection Level of Service update.

STUDY AREA

The City of Gig Harbor maintains a transportation concurrency management system (TCMS) which monitors intersection and street segment operations on functionally classified collector and arterial routes, consistent with Washington State Growth Management Act (GMA) requirements. The TCMS includes 48 intersections, of which six intersections are located at SR 16 interchanges, and 71 collector and arterial street segments.

In addition to the intersections and street segments on the TCMS, this analysis included 15 intersections and 22 street segments on collector and arterial routes in the Urban Growth Area (UGA) outside city limits. These routes are not subject to City of Gig Harbor minimum LOS standards but are included herein for reference.

TRANSPORTATION CONCURRENCY BACKGROUND

Concurrency Definition and Statutory Basis

The Washington State Growth Management Act (GMA) requires cities and counties to provide public infrastructure, including transportation facilities and services, concurrent with new development. For transportation facilities, the GMA defines “concurrent” as any necessary “improvements or strategies are in place at the time of development, or that a financial commitment is in place to complete the improvements or strategies within six years.”

Transportation concurrency requires that the impacts of new development do not reduce transportation Level of Service (LOS) below the responsible agency’s adopted LOS standards. If it is determined during the development review process that the proposed land use action would reduce LOS below the adopted standard, and the deficiency is not programmed for improvement by the responsible agency within a six-year period, the development must be modified to reduce its transportation impact or provide corrective transportation improvements. Transportation improvements, which may include project funding, must be identified and programmed within a six-year period from development permitting. Should any of these requirements fail to be met, the development proposal cannot be granted approval.

Transportation concurrency requires that local agencies maintain a plan to correct existing deficiencies, bringing transportation facilities up to adopted LOS standards. If meeting the adopted LOS standard is not feasible, local agencies must revise their adopted LOS standards via Comprehensive Plan update.

Gig Harbor Transportation Concurrency Management System

The City of Gig Harbor maintains a transportation concurrency management system which monitors the transportation impacts of all permitted development within the City. The technical basis for the concurrency management system consists of three traffic models: a travel demand model, an intersection operations model, and a segment operations model.

The travel demand model forecasts the trip distribution and assignment patterns of all existing and permitted or “pipeline” development. It is based on the model that was the technical foundation for the most recent Transportation Element of the Gig Harbor Comprehensive Plan and reflects the best available tool for forecasting near-term traffic forecasts in the City of Gig Harbor. The travel demand model calculates traffic volume forecasts resulting from new development.

The intersection operations model analyzes intersection capacity, delay, LOS, and queuing impacts of the traffic volume forecasts generated by the travel demand model. The model uses industry-standard *Highway Capacity Manual* and *Sidra* analysis methodologies to identify LOS deficiencies which will result from new development.

The segment operations model analyzes segment capacity, volume-to-capacity (v/c) ratio, and LOS based on the volume forecasts generated by the travel demand model. The intersection and segment operations models are used to identify LOS deficiencies on City-owned facilities to maintain compliance with transportation concurrency requirements.

LEVEL OF SERVICE

Level of Service Definition

Level of service (LOS) is a qualitative description of the operating performance of an element of transportation infrastructure such as a roadway or an intersection. LOS is typically expressed as a letter score from LOS A, representing free flow conditions with minimal delays, to LOS F, representing breakdown flow with high delays.

Intersection LOS is defined by the average delay experienced by a vehicle traveling through an intersection. Delay at a signalized intersection can be caused by waiting for the signal or waiting for the queue ahead to clear the signal. Delay at roundabouts and stop-controlled intersections is caused by waiting for a gap in traffic or waiting for a queue to clear the intersection or roundabout.

Level of service for signalized, roundabout, and all-way stop control intersections is based on the average delay for all vehicles entering the intersection during the study period. Intersection LOS thresholds are defined in **Table 1**.

Table 1. Intersection Level of Service Thresholds		
LOS	Signal and Roundabout Delay (sec/veh)	Stop-Controlled Intersection Delay (sec/veh)
A	≤10	≤10
B	>10 – 20	>10 – 15
C	>20 – 35	>15 – 25
D	>35 – 55	>25 – 35
E	>55 – 80	>35 – 50
F	>80	>50

Intersection Level of Service Policy

The City of Gig Harbor has adopted a minimum LOS D standard for most functionally classified intersections. Five intersections in the Harbor area are permitted to operate with LOS F due to right-of-way constraints and multimodal considerations:

- Harborview Drive & Austin Street
- N Harborview Drive & Peacock Hill Avenue NW
- Harborview Drive & Rosedale Street NW
- Harborview Drive & Pioneer Way
- Harborview Drive & Soundview Drive

Level of Service standards for state routes are established by the Washington State Department of Transportation (WSDOT). SR 16 through Gig Harbor is a WSDOT Highway of Statewide Significance (HSS) with an adopted LOS D standard. SR 302 is a non-HSS WSDOT route with an adopted LOS C standard from the Purdy Bay Bridge to SR 16.

Intersection Operations Analysis Methodology

Intersection delay, LOS, and movement volume-to-capacity (v/c) ratio were analyzed for every intersection on the Gig Harbor transportation concurrency management system (TCMS). The analysis also included several key arterial and collector intersections in the Gig Harbor Urban Growth Area (UGA) outside city limits. UGA intersections are summarized herein for reference only and are not subject to Gig Harbor minimum LOS standards.

Stop-controlled and signal-controlled intersections were evaluated in Synchro 11 software using *Highway Capacity Manual 6th Edition* (HCM) methodologies. Roundabouts were evaluated in Sidra Intersection 9 software using the current WSDOT analysis protocol.

Borgen/Burnham/Canterwood/SR 16 Roundabout

The roundabout Borgen Boulevard/Burnham Drive/Canterwood Boulevard/SR 16 westbound was initially analyzed using the methods and assumptions defined in the WSDOT Sidra analysis protocol. However, a review of historical travel speed data obtained from the TomTom Traffic Stats analytics platform, which aggregates real-world data from personal smartphones and other location-enabled devices, indicated that modeled 95th percentile queues were less than real-world queues for westbound Borgen Boulevard. Field observations and feedback from City staff supported this observation.

To allow the roundabout operations model to more closely capture real-world conditions at this location, critical gap and follow-up headway parameters were adjusting using multilane roundabout driver behavior data published in the *Highway Capacity Manual* (2010), *National Highway Cooperative Research Project (NCHRP) Report 572* (2007), and an evaluation of multilane roundabouts published in the *Journal of the Transportation Research Board* #207 (2008).

An average critical gap of 4.6 seconds and an average follow-up headway of 2.25 seconds yielded westbound queuing which more closely reflected real-world queuing data. These input values were applied to all analysis scenarios for the Borgen/Burnham/Canterwood/SR 16 roundabout.

Assumptions and Constraints

The intersection operations analysis methods described above represent the state of practice for planning-level intersection operations analyses. However, it is important to understand the assumptions and constraints of these HCM-based methodologies.

HCM (Synchro) and Sidra-based intersection operations analysis methodologies assume no queuing interaction between study intersections. In other words, the analyses assume that vehicles can move freely through each study intersection without being impeded by queue stacking from downstream intersections or ramp meters. Therefore, intersection LOS results may appear unrealistically optimistic on corridors where vehicle queues regularly stack through multiple intersections. Queuing interaction, for example, has been observed on the Olympic Drive corridor from Point Fosdick Drive through the SR 16 interchange. These queuing interactions can occur where vehicle demand on one or more lane groups exceeds the available capacity for an extended period.

To provide greater transparency and to indicate where the fundamental HCM queue interaction assumption may be violated, this memorandum identifies intersections where at least one lane group includes a volume-to-capacity (v/c) ratio greater than 1.00, which indicates vehicle demand exceeds the available lane group capacity during the study period. This phenomenon is known as oversaturation. Intersections with oversaturated conditions are more likely to create queuing interactions with adjacent intersections, even if they do not operate below their minimum adopted LOS standard.

Signalized Intersection Saturation Flow Rate

Saturation flow rate is defined as the flow rate which would occur on a single through-lane at a signalized intersection given saturated conditions and no interruption due to signal phasing. A saturation flow rate study was developed using video data collected at the intersections of Olympic Drive & Point Fosdick Drive and Olympic Drive & SR 16 EB ramps on Saturday, December 24, 2022.

The saturation flow rate study indicated an average saturation flow rate of 1,520 vehicles per hour per lane (vphpl). This rate was applied to all signalized intersections in this analysis.

SR 16 Ramp Metering

At the time of this analysis, ramp meters were active at each of the three SR 16 interchanges within city limits. Ramp metering may induce vehicle queuing on the City street network during periods of peak demand, which may impact the study intersections and street segments analyzed herein. However, because the queuing is not the result of intersection or street capacity constraints, the operational impacts of ramp meter queues cannot be reflected in this analysis. This memorandum acknowledges the potential impacts of SR 16 ramp meter queuing but focuses on traffic operations and capacity constraints on the City of Gig Harbor street network, consistent with GMA requirements for Transportation Element certification and transportation concurrency management. The City is in continuous coordination with WSDOT to adjust the sensitivity of the meters, as necessary, to ensure severe stacking does not impact City arterials.

Street Segment Maximum Service Volume

Maximum service volume (MSV) for City collector and arterial streets were analyzed based on planning-level capacity concepts described in the *Highway Capacity Manual*. A base MSV of 800 vehicles per hour per lane (vphpl) is applied. An additional 200 vehicle per hour (vph) MSV is allocated to street segments with a median left-turn lane or with left-turn access restrictions to reflect the operational benefits of removing left-turn delays from through-lanes. A 200 vph allocation is applied to street segments with parallel sidewalks on both sides or a multi-use pathway on one side, to reflect the operational benefit of providing physical separation between vehicles and pedestrians or wheeled mobility users.

EXISTING CONDITIONS

Data Collection

Intersection turning movement counts were collected from 4:00 PM to 6:00 PM on Tuesday, October 11; Wednesday, October 12; and Thursday, October 13, 2022. Turning movement counts were analyzed to identify the peak hour at each intersection. The peak hour is defined as the four consecutive fifteen-minute intervals with the highest volume during the count period. The afternoon or PM peak hour typically corresponds to the evening “rush hour,” characterized by commuters returning home from work and other trip generators.

Signal timing plans were obtained from City, WSDOT, and Pierce County staff in April 2023. Intersection control, channelization, and geometry were verified via review of publicly available aerial and street-level photography, discussion with City staff, and field observations.

Street Segment Operations

All collector and arterial street segments operate below their maximum service volume standard during the 2022 weekday PM peak hour. 2022 street segment MSV analysis results are summarized in Attachment 1.

Intersection Operations

Three intersections within city limits operate below their minimum LOS standards. Additionally, three intersections on collector and arterial routes in the UGA operate below LOS D. UGA intersections are identified for reference but do not impact Gig Harbor transportation concurrency compliance.

2022 intersection LOS deficiencies are summarized in **Table 2**.

Table 2. 2022 Intersection LOS Deficiencies

ID	Name	Control ¹	LOS ² (Delay)	Critical v/c ³
<i>Inside City of Gig Harbor</i>				
37	Soundview Dr & Hunt St NW	TWSC	E (46)	0.27
42	Wollochet Dr NW & SR 16 EB Ramp	Signal	F (89)	1.53
43	Wollochet Dr NW & Wagner Way	TWSC	F (56)	0.49
<i>Outside City of Gig Harbor (within Urban Growth Area)</i>				
102	Purdy Dr NW & SR 302	Signal	F (103)	1.40
103	SR 302/Purdy Dr & Goodnough Dr NW (south)	TWSC	F (198)	0.87
104	144th St NW & 54th Ave NW	TWSC	F (97)	0.96

¹AWSC = all-way stop control; RAB = roundabout; TWSC = one-way stop control;
²Level of Service; ³Volume-to-capacity ratio for the lane group with the highest volume-to-capacity ratio

In addition to the intersection LOS deficiencies identified above, three intersections within city limits operate with oversaturated conditions (v/c ratio greater than 1.00) on at least one lane group. These intersections, summarized below, do not trigger intersection LOS deficiencies but may operate with significant queuing during periods of peak demand:

- Borgen/Burnham/Canterwood & SR 16 WB ramps (#5): The westbound (Borgen Blvd) approach will operate at LOS F with a v/c ratio of 1.02. This may result in periods of significant queuing along Borgen Boulevard east of the roundabout. The intersection operates at LOS C overall.

- Wollochet Drive NW & Hunt Street NW (#44): The westbound (Hunt St) through-left lane operates with v/c ratio of 1.04, resulting in LOS F on the westbound approach. The intersection operates at LOS D overall.
- Olympic Drive & Point Fosdick Drive NW (#53): The northbound (Point Fosdick Dr) through-left lane operates with a v/c ratio of 1.08. This may result in significant queues which impact the adjacent left-turn and right-turn lanes on Point Fosdick Drive, as well as the signalized intersection at 48th St NW to the south. The intersection operates at LOS D overall.

TRAFFIC FORECASTING

Travel Demand Model

Future traffic volume forecasts were calculated using the Gig Harbor travel demand model. The travel demand model, based in PTV Visum software, was calibrated using 2022 traffic counts, land use inventory, and transportation network inventory to reflect current travel behavior in and near Gig Harbor. The model will be the technical basis for the 2024 update to the Transportation Element of the Comprehensive Plan and subsequent transportation concurrency management system updates.

Scenario Design

Weekday PM peak hour travel demand and traffic operations forecasts were developed for 2029 and 2044 analysis horizons. Each future year scenario is described below.

1. Pipeline (2029): Based on development permitted but not occupied as of 2022, representing a six-year forecast consistent with GMA transportation concurrency management requirements.
2. Long-Range (2044): Three alternatives were considered in the 2044 travel demand and operations analysis:
 - A. **2044 No Action:** Development forecast consistent with draft Land Use Element and transportation improvement projects consistent with funded Transportation Improvement Program (2025-2030 TIP) projects.
 - B. **2044 Single-Family Focus:** Residential development forecast focused on single-family growth in the City and UGA, with no new multifamily development through 2044. Transportation improvement projects consistent with funded TIP projects.
 - C. **2044 Hunt Street Crossing:** No Action development forecast with new SR 16 overcrossing at Hunt Street consisting of a two-lane bridge, new traffic signal or roundabout at Hunt Street & 38th Avenue NW, realignment of Kimball Drive, and new traffic signal or roundabout at Hunt Street & Kimball Drive.

Development Forecast

Pipeline Development

The Pipeline growth forecast included 18 developments, provided and confirmed by City staff, which were permitted but not fully occupied at the time of analysis. Pipeline growth includes 355 new weekday PM peak hour trips relative to the 2022 analysis year.

Long-Range Development

Long-range housing and employment growth were identified by the Comprehensive Plan project team and were allocated to the Transportation Analysis Zones (TAZs) used in the Gig Harbor travel demand

model. The development forecast included a total of 1,151 new dwelling units and 2,552 new employees in city limits, representing a 19 percent increase in dwelling units and a 23 percent increase in employment relative to 2022.

In the No Action alternative, new development is anticipated to generate 3,545 new weekday PM peak hour vehicle trips within city limits, a 19 percent increase relative to 2022. In the Single-Family Focus alternative, new development is anticipated to generate an additional 190 trips relative to the No Action alternative.

Trip growth external to Gig Harbor was forecast using a 1.0 percent annual growth rate, which is approximately equal to the anticipated Gig Harbor trip generation growth forecast.

The trip generation growth forecasts described above represent weekday PM peak hour passenger vehicle trips, which are the basis for the Gig Harbor travel demand model and the transportation concurrency management system.

Transportation Network Improvements

The 2029 analysis assumed completion of one transportation improvement project: a new traffic signal at Wollochet Drive NW and Wagner Way, which was under construction at the time of this analysis. The 2044 analysis assumed completion of two additional transportation improvement projects which were funded and in design at the time of analysis:

- Wollochet Drive & SR 16 EB ramp: New right-turn lane on SR 16 EB off-ramp
- 38th Avenue NW & 56th Street: New roundabout

2029 CONDITIONS

Street Segment Operations

All collector and arterial street segments will operate below their maximum service volume through 2029. 2029 street segment MSV analysis results are summarized in Attachment 3.

Intersection Operations

Three intersections within city limits will operate below their minimum LOS standards in 2029. Additionally, four intersections on collector and arterial routes in the UGA operate below LOS D. UGA intersections are identified for reference but do not impact Gig Harbor transportation concurrency compliance. 2029 intersection LOS deficiencies are summarized in **Table 3**.

Table 3. 2029 Intersection LOS Deficiencies

ID	Name	Control ¹	LOS ² (Delay)	Critical v/c ³
<i>Inside City of Gig Harbor</i>				
29	Rosedale St NW & Skansie Ave	AWSC	E (39)	0.94
37	Soundview Dr & Hunt St NW	TWSC	E (50)	0.28
42	Wollochet Dr NW & SR 16 EB Ramps	Signal	F (109)	1.59
<i>Outside City of Gig Harbor (within Urban Growth Area)</i>				
101	Purdy Dr NW & 144 th St NW	Signal	E (58)	1.03
102	Purdy Dr NW & SR 302	Signal	F (111)	1.56
103	SR 302/Purdy Dr & Goodnough Dr NW (south)	TWSC	F (242)	0.97
104	144th St NW & 54th Ave NW	TWSC	F (229)	1.34

¹AWSC = all-way stop control; RAB = roundabout; TWSC = one-way stop control;
²Level of Service; ³Volume-to-capacity ratio for the lane group with the highest volume-to-capacity ratio

In addition to the intersection LOS deficiencies identified above, three intersections within city limits operate with oversaturated conditions (v/c ratio greater than 1.00) on at least one lane group. These intersections, summarized below, do not trigger intersection LOS deficiencies but may operate with significant queuing during periods of peak demand:

- Borgen/Burnham/Canterwood & SR 16 WB ramps (#5): The westbound (Borgen Blvd) approach will operate at LOS F with a v/c ratio of 1.22. The southbound Canterwood Blvd approach (v/c = 0.89) and the northeastbound SR 16 WB off-ramp approach (v/c = 0.94) will operate near capacity. The intersection will operate at LOS D overall.
- Wollochet Drive NW & Hunt Street NW (#44): The westbound (Hunt St) through-left lane will operate with v/c ratio of 1.06, resulting in LOS F on the westbound approach. The intersection will operate at LOS D overall.
- Olympic Drive & Point Fosdick Drive NW (#53): The northbound (Point Fosdick Dr) through-left lane will operate with a v/c ratio of 1.08. This may result in significant queues which impact the adjacent left-turn and right-turn lanes on Point Fosdick Drive, as well as the signalized intersection at 48th St NW to the south. The intersection will operate at LOS D overall.

2044 CONDITIONS

Street Segment Operations

One street segment will exceed its MSV in each 2044 alternative. Harborview Drive from Stinson Avenue to N Harborview Drive will operate with 1,735 vehicles per hour (vph), exceeding its 1,700 vph MSV by 35 vph. Mitigation may include construction of a sidewalk on the west side of Harborview Drive or a multi-use pathway on the east side of Harborview Drive.

The Hunt Street crossing is anticipated to serve approximately 1,150 vehicles during the 2044 weekday PM peak hour. By providing an alternate east-west crossing to the existing Olympic Drive and Wollochet Drive interchanges, the new crossing will remove approximately 320 vehicles from the Olympic Drive crossing and 310 vehicles from the Wollochet Drive crossing during the 2044 PM peak hour. The new Hunt Street bridge will operate below its maximum service volume.

Intersection Operations

Intersection LOS deficiencies for each of the 2044 alternatives are summarized in **Table 4**.

Table 4. 2044 Intersection LOS Deficiencies

ID	Name	Control ¹	No Action		Single-Family Focus		Hunt Street Crossing	
			LOS ² (Delay)	Critical v/c ³	LOS ² (Delay)	Critical v/c ³	LOS ² (Delay)	Critical v/c ³
Inside City of Gig Harbor								
5	Borgen/Burnham & SR 16 WB Ramp	RAB	F (80)	1.44	F (84)	1.45	F (81)	1.38
14	Sehmel Dr NW & Bujacich Rd NW	TWSC	F (97)	1.10	F (105)	1.12	F (93)	1.09
29	Rosedale St NW & Skansie Ave	AWSC	F (131)	1.51	F (140)	1.56	F (106)	1.31
37	Soundview Dr & Hunt St	TWSC	F (74)	0.41	F (75)	0.42	F (183)	0.91
40	Stinson Ave & Grandview St	AWSC	F (60)	1.18	F (61)	1.18	F (64)	1.20
41	Wollochet/Pioneer & SR 16 WB Ramp/Stinson	Signal	E (62)	1.09	E (63)	1.09	D (49)	1.03
42	Wollochet Dr NW & SR 16 EB Ramps	Signal	E (57)	1.34	E (59)	1.38	C (33)	1.02
44	Wollochet Dr & Hunt St	Signal	E (63)	1.02	E (65)	1.02	D (46)	0.94
45	Hunt St & Skansie Ave	TWSC	F (55)	0.84	F (56)	0.84	F (81)	0.96
Outside City of Gig Harbor (within Urban Growth Area)								
3	Burnham Dr NW & Sehmel Dr NW	AWSC	E (48)	1.02	E (50)	1.03	E (47)	1.00
101	Purdy Dr & 144 th St NW	Signal	F (83)	1.18	E (74)	1.14	E (70)	1.10
102	Purdy Dr NW & SR 302	Signal	F (143)	1.82	F (138)	1.81	F (142)	1.84
103	SR 302/Purdy Dr & Goodnough (south)	TWSC	F (>300)	1.68	F (>300)	1.65	F (>300)	1.55
104	144th St NW & 54th Ave	TWSC	F (180)	1.22	F (171)	1.20	F (182)	1.23

ID	Name	Control ¹	No Action		Single-Family Focus		Hunt Street Crossing	
			LOS ² (Delay)	Critical v/c ³	LOS ² (Delay)	Critical v/c ³	LOS ² (Delay)	Critical v/c ³

¹AWSC = all-way stop control; RAB = roundabout; TWSC = minor-approach stop control;

²Level of Service; ³Volume-to-capacity ratio for the lane group with the highest volume-to-capacity ratio

Intersection LOS deficiencies identified in bold

Level of Service Deficiencies

In the 2044 No Action alternative, nine intersections within city limits will operate with LOS deficiencies. The 2044 Single-Family Focus alternative will not result in any new intersection LOS deficiencies.

The Hunt Street Crossing alternative will result in five intersection LOS deficiencies within city limits. The traffic redistribution resulting from the new SR 16 crossing will mitigate LOS deficiencies at the Borgen/Burnham/Canterwood/SR 16 roundabout, at the Wollochet Drive interchange, and at Wollochet Drive & Hunt Street.

Oversaturated Conditions

In the 2044 No Action alternative, two intersections within city limits will operate with oversaturated conditions (v/c ratio greater than 1.00) on at least one lane group. These intersections, summarized below, do not trigger intersection LOS deficiencies but may operate with significant queuing during periods of peak demand:

- Olympic Drive & Point Fosdick Drive NW (#53): The northbound (Point Fosdick Dr) through-left lane will operate with a v/c ratio of 1.11. This may result in significant queues which impact the adjacent left-turn and right-turn lanes on Point Fosdick Drive, as well as the signalized intersection at 48th St NW to the south. The intersection will operate at LOS D overall.
- Olympic Drive & SR 16 westbound ramps (#55): The SR 16 westbound off-ramp left-turn lane will operate with a v/c ratio of 1.02. The intersection will operate at LOS D overall.

In the 2044 Hunt Street Crossing alternative, the Olympic Drive corridor from Point Fosdick Drive to the SR 16 interchange will no longer be oversaturated during the PM peak hour. The following intersections will operate with at least one oversaturated lane group:

- Borgen/Burnham/Canterwood & SR 16 WB ramps (#5): The westbound (Borgen Blvd) approach will operate at LOS F with a v/c ratio of 1.20. The southbound Canterwood Blvd approach (v/c = 1.02) and the northeastbound SR 16 WB off-ramp approach (v/c = 1.38) will also operate with oversaturated conditions in the PM peak hour. The intersection will operate at LOS E overall.
- Wollochet/Pioneer & SR 16 WB Ramp/Stinson (#41): The eastbound (Stinson Ave) right-turn lane will operate with v/c ratio of 1.03 and LOS F. The intersection will operate at LOS D overall.
- Wollochet Drive NW & SR 16 EB Ramp (#42): The southbound (Wollochet Drive) through-right lane will operate with v/c ratio of 1.02. This may result in queues interrupting the adjacent intersection of Wollochet & SR 16 WB ramp, exacerbating delay at that intersection.

TRANSPORTATION IMPROVEMENT PROJECT RECOMMENDATIONS

Transportation improvement projects which are recommended to mitigate the LOS deficiencies and oversaturated conditions identified in this analysis are summarized in **Table 6**. Projects which are also identified in the Gig Harbor Transportation Improvement Program (TIP) are identified with their respective TIP project number.

Table 6. Transportation Improvement Projects Recommended to Mitigate 2044 LOS Deficiencies

Project Name*	Project Description
<i>Projects Required to Mitigate Existing LOS Deficiencies</i>	
Wollochet Dr NW & Wagner Way (TIP #2)	New traffic signal (under construction in 2024)
Wollochet Drive/SR 16 EB Ramp Intersection Improvements (TIP #6)	Add right-turn lane on SR 16 eastbound off-ramp
Soundview Drive/Hunt Street Intersection Improvements (TIP #15)	New traffic signal
<i>Projects Necessary to Mitigate Near-Term (2029) LOS Deficiencies</i>	
Rosedale Street/Skansie Avenue Intersection Improvements (TIP #22)	New traffic signal; widen WB approach to include LT lane; rechannelize SB and EB approaches
<i>Projects Necessary to Mitigate Long-Range (2044) LOS Deficiencies</i>	
Hunt Street/Skansie Avenue Intersection Improvements (TIP #12)	New single-lane roundabout
Burnham Drive/Borgen Boulevard Intersection Improvements	Long-range capacity improvements to be determined through coordination with WSDOT
Sehmel Drive/Bujacich Road Intersection Improvements	New traffic signal and northbound right-turn lane, or single-lane roundabout
Stinson Avenue/Grandview Street Intersection Improvements	New traffic signal or single-lane roundabout
Wollochet/Pioneer/SR 16 WB Ramp Intersection Improvements (TIP #25)	Add northeastbound (Wollochet/Pioneer) right-turn lane
Wollochet Drive/Hunt Street Intersection Improvements	Add westbound (Hunt St) right-turn lane
Harborview Drive Nonmotorized Improvements	Construct shared-use path on east side (N Harborview to Stinson Ave)
Wollochet Drive/SR 16 EB Ramp Intersection Improvements (TIP #25)	Add southwestbound (Wollochet/Pioneer) right-turn lane; may require bridge widening
<i>Projects Necessary to Mitigate Oversaturated Conditions</i>	
Hunt Street Overcrossing (Mitigates congestion at SR 16 Olympic & Wollochet interchanges)	New SR 16 overcrossing at Hunt Street consisting of a two-lane bridge, new traffic signal or roundabout at Hunt/38 th Ave, realignment of Kimball Drive, and new traffic signal or roundabout at Hunt/Kimball
Olympic Drive/SR 16 Interchange Improvements (TIP #21)	Long-range capacity improvements to be determined through coordination with WSDOT
*2025-2030 TIP project numbers are shown in parentheses	

- Attachment 1.** 2022 Street Segment MSV Results
- Attachment 2.** 2022 Intersection LOS Reports
- Attachment 3.** 2029 Street Segment MSV Results
- Attachment 4.** 2029 Intersection LOS Reports
- Attachment 5.** 2044 No Action Street Segment MSV Results
- Attachment 6.** 2044 No Action Intersection LOS Reports
- Attachment 7.** 2044 Single-Family Focus Street Segment MSV Results
- Attachment 8.** 2044 Single-Family Focus Intersection LOS Reports
- Attachment 9.** 2044 Hunt Street Crossing Segment MSV Results
- Attachment 10.** 2044 Hunt Street Crossing Intersection LOS Reports

APPENDIX D

2018 POP-UP STUDIO COMMUNITY INPUT SUMMARY





Pop-Up Studio Thoughts

June 22: Waterfront Farmers' Market, Skansie Brothers Plaza

June 23: Pavilion, Uptown Shopping Center

Gig Harbor held its pop-up studio on June 22 and 23, 2017. The June 22 pop-up was on the waterfront, in the new Skansie Brothers Park Plaza, and it ran from 9:00 am to 7:30 pm. This pop-up took full advantage of its proximity to the Waterfront Farmers' Market, with participants crossing from one end of the market to the other in a crowded scene of activity.

The second day's pop-up was located at the pavilion in the Uptown Shopping Center. It ran from 9:00 am to 5:30 pm, drawing participants from the surrounding offices, hospital, and shopping center.

More than 80 Gig Harbor residents, businesspeople, employees, and visitors participated in the pop-up studio, engaging in conversations, exercises, and mapping activities. Conversations ranged from the abstract to the specific, with participants exploring how the transportation system may evolve in time to best meet Gig Harbor's needs. Some of the topics and proposed strategies were focused on adjusting what the community already has. Others were more focused on major changes, including the construction of new roads, which would significantly alter the transportation landscape.

The City ran a series of simultaneous "walkshops" during these two days, and the pop-up studio served as a convening location for two of them, with participants of those walking tours observing and contributing to studio activity.



Dan Burden of BlueZones recaps "walkshop" findings with participants at the pop-up studio on June 22.

Adaptive Approaches

Many of the participants at the pop-up studio believe the transportation system is essentially all right, with only some minor changes and investment necessary to make it function really well. These people generally noted that there is little opportunity to reconfigure the historic street network and that changes to the arterial system beyond the View Basin (or areas of town with a view of the harbor) would be too expensive to consider. They want to make strategic and tactical investment, finding ways to make what the City has work even better. The following section provides an overview of key transportation challenges and more minor, adaptive opportunities for improvement raised by the community.

Pedestrian realm

Sidewalk gaps – Participants are keenly interested in making sidewalks continuous, closing gaps. This is of particular interest along Peacock Hill and Burnham Drive, where pedestrians desire safer, more convenient pedestrian access to the waterfront and the adjacent shopping districts.

Sidewalk width – Sidewalks should be wide enough to accommodate three or four people abreast where there is high pedestrian density, according to pop-up visitors. This is evident along the waterfront side of Harborview, where high volumes of pedestrians have to navigate a narrow corridor. Some of the opportunities to provide a wider walking environment appear to be easily within reach, on property owned by the City or adjacent to upcoming development parcels.

Crosswalks – While Gig Harbor is a walking town, there are few pedestrian crossing opportunities along Pioneer Way, Stinson Ave, and Rosedale St. From the perspective of studio participants, more crosswalks may lead to increased pedestrian access and safety, helping calm traffic flows near the waterfront and encouraging residents and employees to walk downtown. Crosswalks in other parts of the community seem to be less of a concern, as long as they’re addressing basic safety considerations in those areas of town designed predominantly for the auto.

Trails

Gaps – The Cushman Trail was identified by participants as a key community trail asset, with potential for becoming even more widely used if it is better connected to other “trail-friendly” parts of town. Connections to Donkey Creek Park and to St. Anthony Hospital could provide important trail linkages, making the Cushman Trail a more attractive option for walking and biking.

Slope strategy – Gig Harbor is a waterfront town, and much of the community’s development lies upland from the narrow waterfront district. The Cushman Trail generally parallels Highway 16, about 120’ higher than the waterfront. Pop-up visitors identified this grade difference as a major reason why the trail does not really contribute to waterfront access and vitality, and that it is a defining element in the community’s neighborhood identities. While the grade contributes to residential vistas overlooking the harbor, it makes walking or biking difficult. Community members are interested in additional routes to help overcome the difficulty of the slope and suggested identifying “easy ways” up as part of a non-motorized wayfinding program. Rosedale Street now functions as a primary climbing route, but there may be other routes that could improve access to upland neighborhoods and the Cushman Trail.



Kendra Breiland of Fehr & Peers discusses transportation approaches with a pop-up visitor on June 22.

Crossings – The City has invested in upgrading locations where the Cushman Trail crosses roadways, but there is still some work to be done to ensure they are both safe and intuitive, according to participants. The trail crossing at Rosedale is a notable example of the City’s efforts, where crossing beacons and a pedestrian median refuge announce the crossing and protect non-motorized users.

Wayfinding – The Cushman Trail benefits from a routing that is generally linear and parallel to the highway. However, its alignment gets more complex near the Olympic, Wollochet, and Burnham interchanges. The trail may also get more complex with its future expansion north. In addition, some segments of the trail work their way through forested areas, where orientation by landmarks can be difficult. In response, pop-up participants suggested that the City consider an enhanced wayfinding strategy for the trail, one designed to help those traveling along the trail and help guide users to its trailheads and entry points.

Extension – Participants noted that the trail’s popularity would be enhanced if it were extended to the north through Canterwood with an alignment that accesses the hospital and the developing areas of North Gig Harbor.

Bicycles

Route plan/strategy – Pop-up participants felt there was little in the way of a coordinated bicycling route plan or strategy. The City should work towards developing an interconnected network of bike lanes rather than one-off segments.

Climbs – Building on the discussion in the trail section, casual cyclists and bicycling commuters are discouraged by Gig Harbor’s steep slopes and desire shallower grades. Identifying and designing climbing routes for these specific cycling groups may help the community take advantage of its compact form, facilitating the choice to use cycling as a transportation alternative. Some pop-up visitors arrived on bikes with electric assist motors, and these may become a more popular choice among cyclists in town.

Transit

Trolley enhancement – Almost all participants identified the trolley as an asset, something that helps locals and visitors navigate from Uptown to Downtown to Finholm during the community’s busy season. Most also believe the trolley should be extended, connecting North Gig Harbor, too. And most would like the trolley to operate with increased frequency, reinforcing its attractiveness to folks who want to use it as a convenient and intuitive service. Nobody complained about the fare, gladly contributing the \$0.50 per ride/\$1.00 per day to help offset costs.



Everybody loves the trolley. Participants repeatedly endorsed its operation and wish for extended service.

Commuter service – Most pop-up visitors understand the challenges of increasing transit frequency, but many also feel frustrated by the difficulty of accessing the community’s regional transit links and by the incompatibility of their work schedules and the transit service design. Regional transit stops are located near the SR 16 corridor, which is uphill and a difficult cycle or walk from a large part of transit’s potential ridership. And many of those who would consider riding the bus also have work schedules in Tacoma or Seattle that are incompatible with the service’s operating schedules. Both Pierce Transit and Sound Transit have indicated that there are no resources available to enhance transit service in Gig Harbor, so any increased community ridership may be reliant on making it easier to access those commuter routes.

Roads

Roundabouts enhancement – Visitors had thoughts about the roundabouts in North Gig Harbor, with the general consensus calling for their enlargement in areas closer to the interchange. While they noted they seem to be functioning well now, there is concern that increased development nearby will likely swamp the roundabouts’ ability to move traffic efficiently. Some also warned that the pedestrian/roundabout interface can be awkward, but these commenters seemed to believe that a combination of driver and pedestrian education should solve most of those problems.

Peacock Hill widening – Development in North Gig Harbor is incrementally increasing traffic volumes on Peacock Hill Avenue, which according to participants, has impeded driveway access along Peacock Hill and created unsafe situations. Participants expressed concern that future housing development may exacerbate these problems and swamp the existing roadway. Some would like to see additional travel lanes to serve the forecasted residential development, particularly in light of plans to promote the magnetism and vitality of the waterfront. There is also a desire to make it easier and safer to ride a bike, walk, or take the trolley, creating a more attractive non-motorized connection to the waterfront.

Methods

Opportunistic action – Gig Harbor has already demonstrated its willingness to try out transportation solutions, taking opportunities to install crossing beacons at popular pedestrian intersections, enhance

roundabouts, rearrange travel lanes, and install mid-block pedestrian refuges in roadway medians. Pop-up participants generally encourage these types of low-cost, opportunistic interventions. They believe these may be more necessary as the City experiments with ways to optimize the transportation system's performance for all modes of travel.

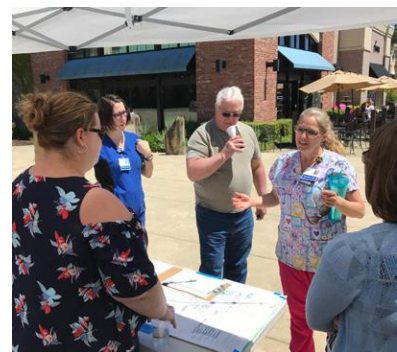
Transformational Approaches

Some of the strategies discussed are a bit more expensive and would have a more transformational impact on Gig Harbor's transportation and community landscape. Whether it's reconfiguring the freeway interchanges or rerouting waterfront traffic, participants opened up on what might help Gig Harbor solve its transportation issues and promote economic vitality. The following section provides an overview of key ideas discussed.

Roads

Overcrossings – Almost all participants agree that crossing SR 16 is far more difficult than it needs to be, and many recommend installing non-motorized or all-mode over or underpasses. They identified many areas where opportunities exist, such as Hunt Street and north of the Wollochet Drive interchange.

Waterfront couplet – For those who believe that slow-moving autos on Harborview is an inconvenience to drivers, a danger to pedestrians, or an obstacle to economic prosperity, a “couplet” (or a pair of two one-way streets) emerged as a potential solution. Two proposals emerged from the discussion. One was adapting Soundview, Harborview, Pioneer, and Judson to serve as a large circuit, operating either clockwise or counter-clockwise, relieving traffic congestion at the southernmost segment of Harborview and routing drivers along the now-underused parking areas on Judson. The other would adapt Harborview, Rosedale, and Stinson with one-way traffic northbound on Harborview and a counter-clockwise rotation ascending the hill on Stinson and descending on Rosedale.



City and consultant team staff speak with Uptown studio visitors about traffic concerns on June 23.

Esplanade – One potential benefit of a one-way conversion is that it may enable widening the sidewalk width on the water side of Harborview. Participants believe an enhanced pedestrian and cyclist experience is key to the district's uniqueness and vitality, and an enhanced, widened, and continuous esplanade is an attractive objective.

North Gig Harbor network – Participants called for better connectivity in North Gig Harbor and reducing demand on the arterials of Peacock Hill Avenue, Borgen Boulevard, and Burnham Drive to carry all of the traffic demand.

Freeway

Interchange enhancements – Most pop-up visitors are frustrated by traffic at the community's three freeway interchanges. But they also acknowledge that much of the demand placed on those interchanges is due to development beyond the city limits and urban growth area. They would like to see better interchange design, something capable of handling the area's forecasted growth without doing too much damage to the developed character of the areas surrounding the interchanges. Participants believe this is a regional or statewide problem, so solutions should be funded by the larger population.

Parking

Waterfront structures – Some participants advocated for the construction of parking structures downtown, with suggested locations including the Judson/Pioneer/Harborview area and Finholm. Both would coincide with trolley stops, and both would introduce pedestrians at roughly waterfront level, facilitating non-motorized travel for the length of the waterfront.



Members of City staff, Fehr & Peers, BlueZones, and Studio Cascade discuss findings from the “walkshops” and pop-up studio conversations, charting the process ahead to address the issues and opportunities raised during the community conversation.

Mini-Poll Results

More than 45 pop-up participants completed the eight-question mini-poll. This short questionnaire asked respondents to weigh different transportation priorities, which will help the consultant team and City craft a transportation plan and implementation strategy that makes sense and is acceptable to the community. These results represent a first-cut tabulation. Further analysis and interpretation will continue throughout the process, ensuring that recommendations are in line with community thought.

Mini-Poll: “Transportation Priorities”

Gig Harbor is launching a multi-pronged initiative called “Connect the City,” updating the City’s transportation system to better serve current and future generations. This questionnaire will help measure community priorities regarding several key topics, each shaping transportation policies. Tell us what you think – and help Gig Harbor plan for its short and long-term transportation needs!

I reside in: (check one) ☐ - City Harbor ☐ - Outside City Limits ☐ - Other/Don't Know

Notes: Rate each statement below, where 1 is “Strongly disagree” and 5 is “Strongly agree”	1	2	3	4	5	D/K	Notes/Tell us why
1. Overall, Gig Harbor is a place where I feel comfortable walking or cycling.							
2. Gig Harbor should prioritize getting around by car, improving efficiency of taking for us to use a parking space.							
3. Gig Harbor should build a more diverse transportation system with equal focus on cars, biking and walking.							
4. Gig Harbor should work to make transit service a more accessible and reliable travel option.							
5. Transportation solutions need to be location-specific as it designs reflecting our unique neighborhood and street needs.							
6. Gig Harbor should prioritize investments in areas where higher density and growth makes the most sense.							
7. Streets in Gig Harbor should be as attractive as they are functional, including landscaping, lighting and other features.							
8. Gig Harbor’s trail system is an important transportation feature, improving day-to-day travel options.							

[80%] Please complete and leave with address, return to Gig Harbor City Hall by August 31, or fax to 509-835-3763.

Respondents seemed to generally support all of these statements, with a balance advocating for increased investment on non-motorized transportation improvements and on improvements for congestion relief. Participants also take pride in their community’s appearance and want their streets and trails to complement the beauty of the community’s natural setting and neighborhoods.

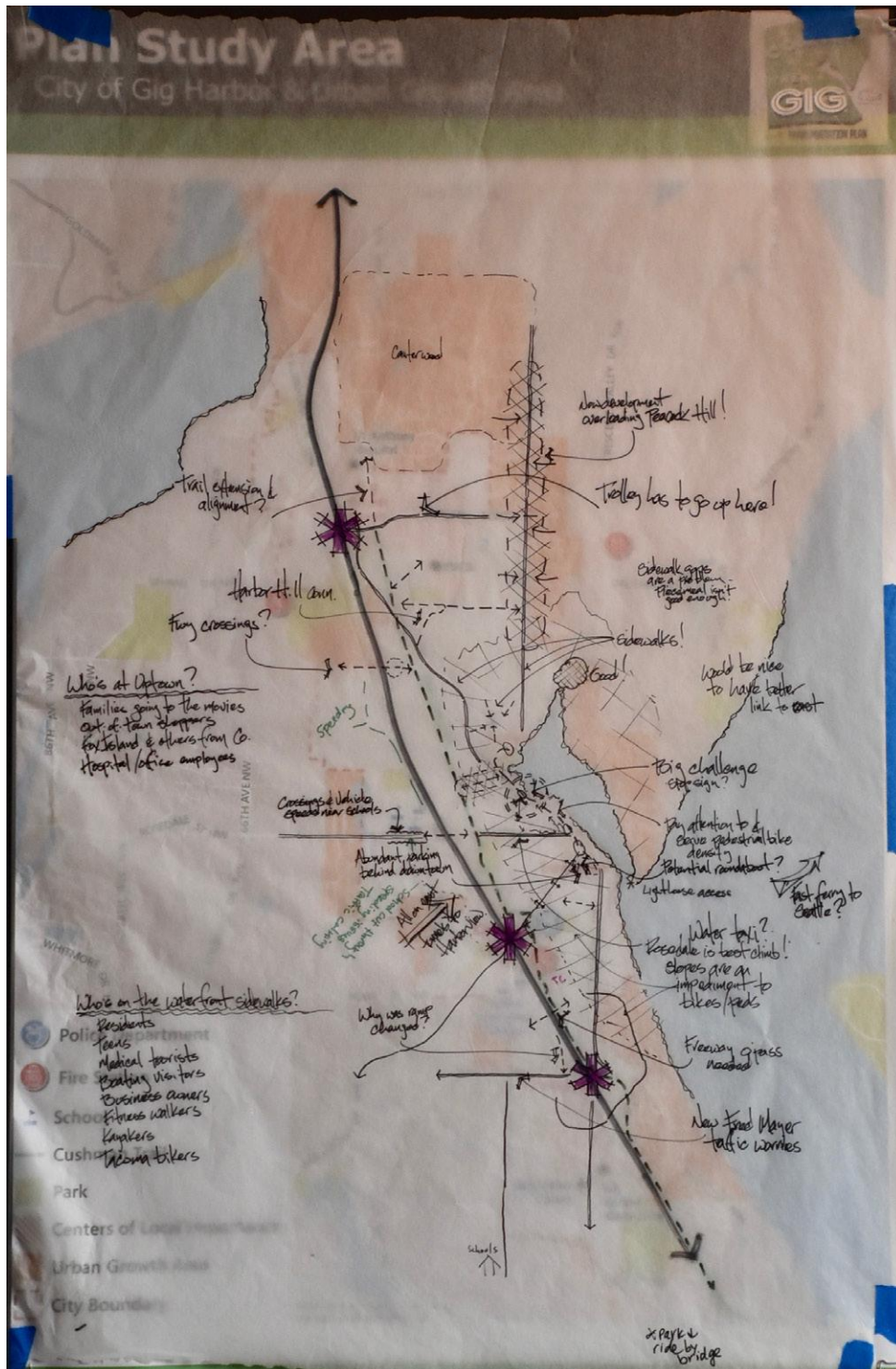
Mini-Poll: "Transportation Priorities" - Results

Reside in:
Gig Harbor 19
Outside City limits 16

Total votes										
	1	2	3	4	5	n	Total	Mean	D/K	Notes
1. Overall, Gig Harbor is a place where I feel comfortable walking or cycling	2	4	4	14	21	45	183	4.07	0	• I cycle • Everything is close together • Need bike lanes • Outside of downtown our sidewalks are very limited • Not a lot of crime but trails need more security • Low crime, pretty safe • Nice roads and safe crosswalks • Cycling is more difficult, walking is good • Within city limits need to continue Cushman trail • There is respect here • Traffic with questionable crosswalks
2. Gig Harbor should prioritize getting around by car, improving traffic flow and looking for ways to make parking easier	3	4	7	13	13	40	149	3.73	2	• Absolutely • Our lights are horrid off HW 16 and the roundabouts • Traffic isn't awful but parking is hard • Im fine with how it is slow so I can look around and I always find parking within walking distance • Too much development downtown • More trails, less growth
3. Gig Harbor should build a more diverse transportation system with equal focus on cars, biking and walking	3	3	8	9	15	38	144	3.79	5	• Cushman trails are pretty accommodating • Downtown NO, outlining areas YES • More trails, less growth • Trolleys more often • Zero priority
4. Gig Harbor should work to make transit service a more accessible and realistic travel option	3	3	5	17	18	46	182	3.96	3	• Some areas are pretty far from bus stops • More trails, less growth
5. Transportation solutions need to be location specific, with designs reflecting unique neighborhood and district needs	3	0	8	10	17	38	152	4.00	4	• Harder to get places like fox island • More trails, less growth • Certain areas have bigger population
6. Gig Harbor should prioritize investments in areas where higher density and growth makes the most sense	4	1	4	9	23	41	169	4.12	3	• Too much density now! • Too much density • Not downtown • More trails, less growth
7. Streets in Gig Harbor should be as attractive as they are functional, including landscaping, lighting and other features	3	1	7	6	23	40	165	4.13	1	• Property value • Keep small scale • More trails, less growth
8. Gig Harbor's trail system is an important transportation feature, improving day-to-day travel options	2	2	7	8	17	36	144	4.00	6	• Day to day... eh!h • Look at Anchorage • Add lane to Cushman trail for golf courts

Sketch Map

A fundamental part of the pop-up studio is the ability for participants to see how their suggestions may influence emerging transportation policy. The sketch map below was prepared during studio conversations, identifying challenges, potential actions, and actors within Gig Harbor's transportation environment.



Transcriptions

The items below are verbatim transcriptions from the pop-up studio flipchart. Participants were encouraged to identify specific issues, opportunities, or actions that we should consider as the plan evolves. Some recommendations are specific, and other ideas are more abstract. In total, they represent a spectrum of community viewpoints that will influence the plan's direction.

- 38th – Repave, not tar
 - Sidewalk – at least one side – eastside of street to connect with schools – would require coordination with Pierce County
 - “without sidewalks you are in a ditch in the weeds”
- Pt Fosdick and Olympic – congestion
- More mass transit needed
 - Added P&R near Bridge
- Chinook → unofficial ped path connecting Rosedale and Stinson. Not steep. City work with church to formalize?
- Shared parking opportunities with the churches?
- Slow down growth!!
- Water taxi – would love to see
- School House Ave. – speeding, cut through to High School
 - Speeding, red light cameras?
 - RRFBs & speed bumps and then traffic calming elements
- New development (owe Harbor Point) and parking Downtown
 - Soundview to Harborview
- Growth in Pierce Co and rural areas and impact on regional/ local network
- Parking availability downtown
- Opticon function for EMS transport
- Access to Artondale
- More downtown parking
- Sidewalks on Burnham to connect to Cushman
- Water fountains along walking routes
- Consolidated parking strategy – structures, etc.
- Overall strategy for bike lanes
- Expanded transit service for nearby areas
- Trolley is great
- Managed growth is ok – maybe essential
- Never had an issue with downtown parking – always something within a short walk
- Reduce property taxes!
- Concern about new public docks and lack of adjacent parking
- Want bike lanes downtown!
 - Connect to Cushman trail
- Non-motorized transportation should be focus in CoLIs (x2)

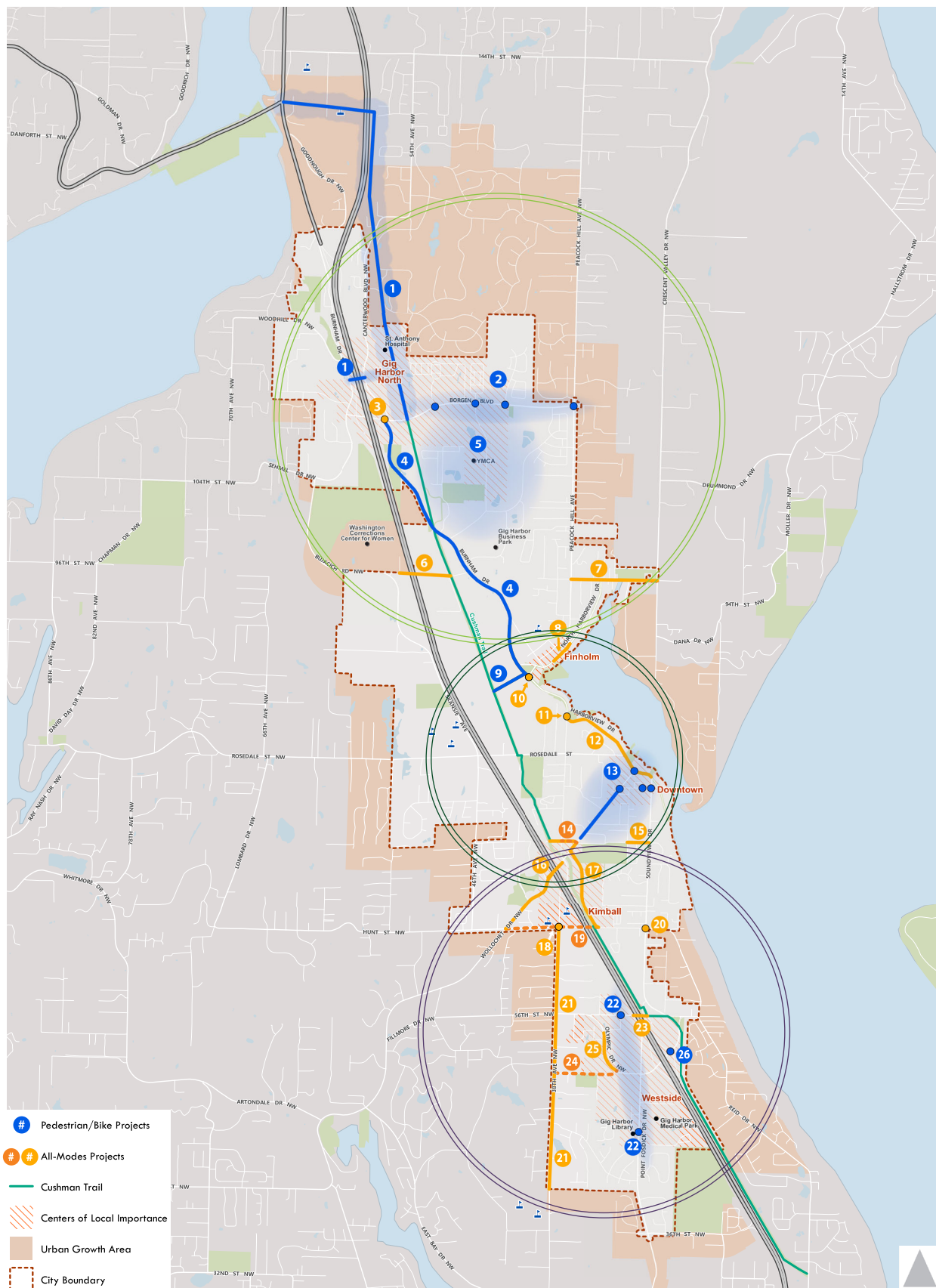
- Access to Fox Island – Transit
- Come to Gig to walk
- Boats as a transportation mode too!
- Find easy opportunities to improve sidewalks downtown – Finholm
- SR 16 bypass causes
- Concentrate growth rather than a ¼ -acre sprawl
- Feels safe – all hours
- Regular transit services
- One-way street at Harborview downtown? – Peds and waterfront views
- Peacock Hill traffic?
- Options for commuters – Inappropriate traffic routing
- Pedestrian density downtown
- Dual purpose parking – marinas and dual use
- Harborview and bike safety
- Bike trails away from traffic
- More boat slips for yacht club visitors
- Rosedale neighborhood = good sidewalk coverage
 - Doesn't like locations where sidewalk ends and you have to cross the street to get on another sidewalk
- Husband takes SR16 to job in Tacoma – it works great!
- Sidewalks are too narrow along Harborview, ok on Soundharbor
- Need to find ways for cars to get around downtown without taking Harborview
- Biking is not “friendly” in town – due to lacking amenities, topography
 - Cars are watchful for bikes, but not obvious where bike should be
- Have to drive to get anywhere in Gig Harbor
- Good things to do for transportation:
 - ID bottleneck and address- cars idle only during peak
 - Police enforcement when SR16 has issues since City streets are overwhelmed
 - Like roundabouts
- Need new overpass of SR16 s/o Wollochet
- Peacock Hill resurfacing made it un-bikeable
 - City specs should require overlays to be bike-friendly – maintain shoulder width and use smooth materials. No hard edges
- Harborview – one way? – would provide space for wide sidewalk, bike land, parking (Stinson to Pioneer)
- Rosedale, Stinson, Harborview triangle
- Harborview and Stinson Roundabout? – model to be sure it operates better than a traffic signal
- Cushman trail needs more signage; Kimball intersection was a missed opportunity to provide bike treatments
- Bridge for peds in Harbor!
- Trolley must go to Target!
- Golf carts should be legal!

- Shrubs and trees intruding into sidewalks
- More crosswalks on Pioneer and Soundview
- Speeding on Skansie nearby Boys and Girls club
 - More enforcement?
 - Engineering solutions
 - One-way Pioneer east of Judson
 - Big roundabout at Judson/ Harborview/ Pioneer
- Focus on public realm maintenance
- Desire for shovel ready projects!

October 7 Open House - Summary of Prioritization Results

Project #	Description	Green Dots (Top project)	Blue Dots (Other prioritized projects)	Total Dots Received	Written Comments on Activity Sheets
Projects Ideas Generated Before Open House					
1	Extend the Cushman Trail north of Borgen Boulevard to Purdy		4	4	● Crossing must be elevated above Borgen Blvd
2	Borgen Boulevard roundabout crosswalks		1	1	● Relocate crosswalks away from roundabouts on busy roads ● Traffic circle pedestrian warnings need to flash on all car entrances before cars enter the roundabout
3	Metering at SR 16/Burnham Drive	1	1	2	● Number one priority ● Meter in traffic circle is NOT WORKING
4	Sidewalks on Burnham	2	4	6	● Request to include bike lanes as well from 96th to N Harborview
5	Harbor Hill trail connections			0	
6	All-Modes Bridge over SR 16 at 96th Street		3	3	
7	Improvements on Vernhardson Street		1	1	● 4-Stop or better crossing ● Cannot be done because when the bridge(sp) is out, there is no way to get from East Gig to civilization unless you go to 144th. Do Not Do This. Wayne Miller WRMgig@comcast.net ● Bridge Crescent Creek culvert or daylight?
8	Finholm District bike/ped improvements (2 options)		2	2	● Option 1, small roundabout ● Option 2 ● None of the ideas, except lighted crosswalk ● Option 2 ● Excellent idea
9	Twawelkax Trail			0	
10	Pedestrian Improvements near Donkey Creek Park		2	2	
11	Roundabout at Stinson Avenue/Harborview Drive	5	2	7	● Traffic circle pedestrian warnings need to flash on all car entrances before cars enter the roundabout ● Need bigger roundabout not small ● Group prioritized this roundabout but <u>not</u> other 2 ● Ped safety - Crosslight and/or raised crosswalk ● Roundabouts Stinson/Harborview, Stinson/Rosedale ● Make Rosedale Village help pay for roundabout
12	Traffic Calming on Harborview Drive			0	
13	Pedestrian Improvements Downtown (various crosswalks, raised intersection at Harborview & Pioneer, and sidewalk on east side of Pioneer Way)		4	4	● Combine 13 and 15 if post office is built there
14	Reconstruct Grandview Street between Stinson and Pioneer		1	1	● Post office provides improvements as part of relocation
15	Reconstruct Grandview Street between Soundview and McDonald			0	
16	Wollochet Drive interchange redesign	3	4	7	● Exit needs right turn lane - 1 car that's stopped holds up traffic
17	Kimball Street Improvements		2	2	
18	Roundabout at Hunt Street & 38th Avenue		1	1	● Yes, if SR16 and Hunt bridge is built ● Traffic circle pedestrian warnings need to flash on all car entrances before cars enter the roundabout
19	Hunt Street All-Modes Bridge	6		6	● 18-21 tied together ● If 16 and 19 are done, traffic circle needed at Hunt and Wollochet ● If 19 built, 18 and 20 must be included. Judy 253-222-7602 ● Need additional projects on Soundview and Kimball - should be a group of projects
20	Intersection improvements at Soundview Drive & Hunt Street		1	1	
21	38th Avenue Redesign, including sidewalks and bike lanes		2	2	
22	Westside crosswalks	1	1	2	
23	All-Modes Bridge over SR 16 at 56th Street	2		2	● NO, make this part of 17+19
24	Reconstruct 50th Street Court from Olympic Drive to 38th Avenue			0	● Re-engineer this
25	Olympic Drive crosswalk and landscaped medians		3	3	● No left at Harbor Greens
26	Pedestrian Improvements at westbound SR16 onramp		2	2	

Project #	Description	Green Dots (Top project)	Blue Dots (Other prioritized projects)	Total Dots Received	Written Comments on Activity Sheets
Projects Ideas Generated at the Open House					
27	More Traffic Calming Measures			0	● Speeding contributes to many of these problems
28	Make a downtown one way loop: Harborview -> left up Pioneer -> left onto Judson			0	
29	Transit to schools and Senior Center		1	1	
30	Regional Rural Connect Consideration			0	
31	Widen SR 16 in Both Directions			0	
32	Olympic Dr Overpass + Wollochet Dr Overpass			0	● Make HUGE - as big/many lanes as possible ● Expand bus/transit hours + pickup/dropoff areas + parking network to Seattle/Tacoma/Olympia
33	Bus Transit Improvement			0	
34	Extend Borgen Blvd to go to Crescent Valley		2	2	
35	Rosedale/Stinson Roundabout or Traffic Light		1	1	
36	Commuter Alternatives	1		1	● To Harborview & N Harborview ● Hwy 16 Ingres/Egress overpass near 96R to NE Bides(sp) Rd ● East/West alternative - Peacock, Crescent Valley, etc
37	On/Off ramp on SR 16 at 144th St		1	1	
38	Roundabout at Hwy 302/Purdy Dr			0	
39	On/Off ramps onto Rosedale from Hwy 16		1	1	
40	Parking in Finholm			0	● Make Finholm a more usable area. Needs parking! ● Priority number 3 ● Priority number 2 ● Bring back exit ramp to pro built to relief Fred Meyer
41	Overpass from Hunt to Kimball	1		1	
42	Bring back exit ramp near Project 19	1		1	
43	Widen the sidewalk on Rosedale from the Cushman Trail to the High School	1		1	
45	Provide two lanes existing the proposed Village at Harbor Hill onto Borgen			0	
46	SR 16 SB off-ramp onto 56th WB only. No left turn onto SB Point Fosdick			0	



Small Group Activity 2

Prioritization of Potential Projects



Results Summary

Transportation Plan Survey

Vision Questionnaire, December 4-31, 2017



Introduction

From Monday, December 4 through Sunday, December 31 2017, the City of Gig Harbor hosted an online questionnaire to help inform the creation of a vision statement and policy framework for the "Connect the Gig" active transportation plan.

The questionnaire was promoted in a variety of ways, including a post on the City's Facebook feed, direct email to the project list serve, and on the project-specific website www.connectthegig.com. Notice also included details regarding a prize drawing, specifically, a City-donated FitBit™ activity tracker awarded to one lucky winner.

In all, 264 respondents provided input. Participants were self-selected, i.e., not screened according to place of residence or other criteria. Based on results from one question providing approximate location of residence, an estimated 90 percent of respondents live within the City of Gig Harbor.

The questionnaire included three basic types of questions designed to advise plan policy:

1. Two "Word Cloud" questions requesting three words participants would use to describe current and desired future walking and biking conditions in the City. (Q.1, Q.2)
2. A ratings-scale question seeking levels of agreement with five statements concerning non-motorized transportation. (Q.3)
3. An open-ended question seeking approximate location of residence via identification of the street and nearest cross-street (referenced above).

Participants were asked to provide typewritten comments regarding their choices on Q.3. Between 130 and 145 comments were provided for each ratings statement. A database including all results and open-ended replies has been provided to the City as part of the project record and to facilitate further analysis, should it be desired.

Survey Results

Word Cloud

Current (Q.1) - Words used by participants to describe "walking and biking in Gig Harbor today" generally recognize the beauty and topography typical of Gig Harbor ("Beautiful" "Pleasant" "Scenic" "Hilly"), but indicate dissatisfaction in terms of perceived safety, scope and organization ("Dangerous" "Disjointed" "Limited" "Unsafe" "Scary").

Future (Q.2) - Words used by participants to describe "what you'd like walking and biking in Gig Harbor to be like in the coming years" express a desire for improved safety, accessibility, connectivity, and range of features ("Safe" "Accessible" "Connected" "Expanded" "Sidewalks" "Convenient" "Crosswalks").

Q.1 and Q.2 results are provided below as generated by two online programs.¹

¹ Survey generation, hosting and results tabulation by www.surveymonkey.com. Word clouds generated by <https://www.jasondavies.com/wordcloud/>

Q.1: Based on your impressions, please provide three words that best describe walking and biking in Gig Harbor today.



Q.2: Please provide three words that best describe what you'd like walking and biking in Gig Harbor to be like in the coming years.



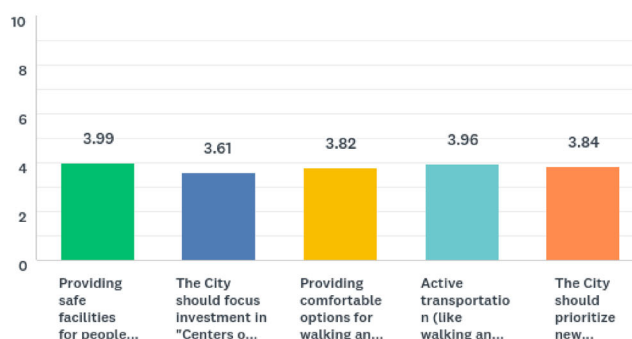
Concept Rating

Q.3 presented five statements concerning non-motorized mobility in Gig Harbor, asking respondents to rate each on a scale of five, where 1 = "Strongly Disagree" and 5 = "Strongly Agree." Scoring from all five statements is presented below, but may be summarized as follows:

- All five statements received solid support, with weighted averages (mean) ranging from a low of 3.61 to a high of 3.99
- Standard deviation (spread from average scoring) was relatively constant, ranging from a low of 1.24 (*"Providing comfortable options for walking and biking is critical to providing an equitable transportation system"*) to a high of 1.32 (tied between *"The City should focus investment in 'Centers of Local Importance' for things like sidewalks, trails, and bike lanes"* and *"The City should prioritize new connections (like new streets, trails and the Hunt Overpass) to improve access to key destinations on foot or by bike."*)

In short, respondents expressed substantial support for concepts that: prioritize walk/bike infrastructure; provide additional focus for designated Centers of Local Importance (Gig Harbor North, Finholm, Downtown, Kimball, and Westside); are comfortable to use; are tied to City public health goals; and provide new connections to key destinations.

Q3 Based on your level of agreement, score each of the statements below along a scale from "Strongly Disagree" to "Strongly Agree."



Statements are copied below as they appeared online; the collection was presented to participants in random order:

Providing safe facilities for people walking and biking should be a top priority.

The City should focus investment in "Centers of Local Importance" (Gig Harbor North, Finholm, Downtown, Kimball and Westside) for things like sidewalks, trails, and bike lanes.

Providing comfortable options for walking and biking is critical to providing an equitable transportation system.

Active transportation (like walking and biking) will help achieve the community's goal of improving public health.

The City should prioritize new connections (like new streets, trails and the Hunt Overpass) to improve access to key destinations on foot or by bike.

Active Transportation Plan Vision Statement (draft)

Based on questionnaire results, City-established goals, and input by participants at workshops and other project events, the following is presented as the Vision Statement for the Active Transportation Plan:

Gig Harbor residents greatly value their City, including its small-town feel, its waterfront setting, varied topography, and proximity to diverse urban and natural features. Today and in the future, residents want access to all areas of Gig Harbor to be easy, safe, and enjoyable, including for those that choose not to drive. To achieve this, residents support ongoing efforts to create and enhance active transportation infrastructure and to improve connections Citywide. These improvements should fit within each neighborhood's character and express Gig Harbor's unique beauty and character.

APPENDIX E

2024 SURVEY DOCUMENTATION



Survey Documentation

A survey was conducted to determine community interest in long-term projects identified by City of Gig Harbor staff and public feedback from the 2018 Transportation Element. The survey was open for three weeks and received a total of 180 contributions. Respondents rated each of the nine projects on a scale of 1 to 5 stars. Additionally, respondents were asked to identify which two projects should be given top priority and explain why they did or did not support the proposed list of projects. Finally, there was an option to offer any projects of personal importance that were not listed in the survey.

- 85% of respondents supported of the list of potential long-term projects.
- 13% of respondents opposed the list of potential long-term projects.
- 2% of respondents were neutral.
- The two projects with the highest support were the Wollochet Drive Interchange Improvements (43%) and the Hunt Street Overcrossing (32%).
 - Many respondents commented about traffic concerns at the SR 16 interchanges in Gig Harbor, so projects that improved existing interchanges, or the new Hunt Street Crossing over SR 16 ranked highly.
- The two projects with the lowest support were the Olympic Drive/56th Street Roundabout (5%) and Rosedale Street/Stinson Avenue Roundabout Improvements (9%).
 - The write-in responses reflected conflicting opinions about roundabouts in general.
- The remaining projects with the most support were centered around sidewalk, intersection, corridor, and bicycle lane improvements.

Summary of Themes

Feedback from respondents who supported the list of potential long-term projects (either 'strongly' or 'somewhat') acknowledged that most projects will be necessary to support the population growth that Gig Harbor is currently experiencing. Overall, there was broad support for infrastructure upgrades that help keep pace with expansion, improve safety, and enhance quality of life. Many commentors stressed the urgency of addressing congestion through improved traffic flow, particularly at key interchanges like Wollochet and Olympic, as well as enhancing sidewalks and bike lanes near schools and busy streets. While some felt bicycle infrastructure was less critical due to limited usage, there was significant support for safe, protected bicycle infrastructure across the city to improve livability and multimodal transportation options.

Feedback from respondents who opposed the list of potential long-term projects (either 'strongly' or 'somewhat') was heavily focused on optimizing traffic flows, implementing traffic calming solutions, improving safety, and promoting sustainability goals. Some commentors expressed frustration that the

project list does not prioritize multimodal investments enough and focuses too heavily on vehicle efficiency improvements. Other feedback emphasized concerns about congestion both along and accessing Highway 16. Specifically, comments focused on improving existing Highway 16 interchanges, and/or construction of new crossings or interchanges. Further criticism is heavily aimed at the numerous roundabouts, which are seen as ineffective and poorly designed, especially at locations like Stinson and Rosedale. The feedback argues that these roundabouts fail to slow down traffic, waste taxpayer money, and are unnecessary in many areas.

Analysis of Long-Term Project Ratings

The top two projects that respondents selected, which also had the highest star-ratings, were the Wollochet Drive Interchange Improvements (*Figure 1*) and the City Sidewalk Network (*Figure 2*), with 43% and 38% of the total votes respectively. These projects embody emergent themes from the survey that highlight community interest in infrastructure that improves the flow of traffic through Gig Harbor and helps create a safer environment for pedestrians and bicyclists.

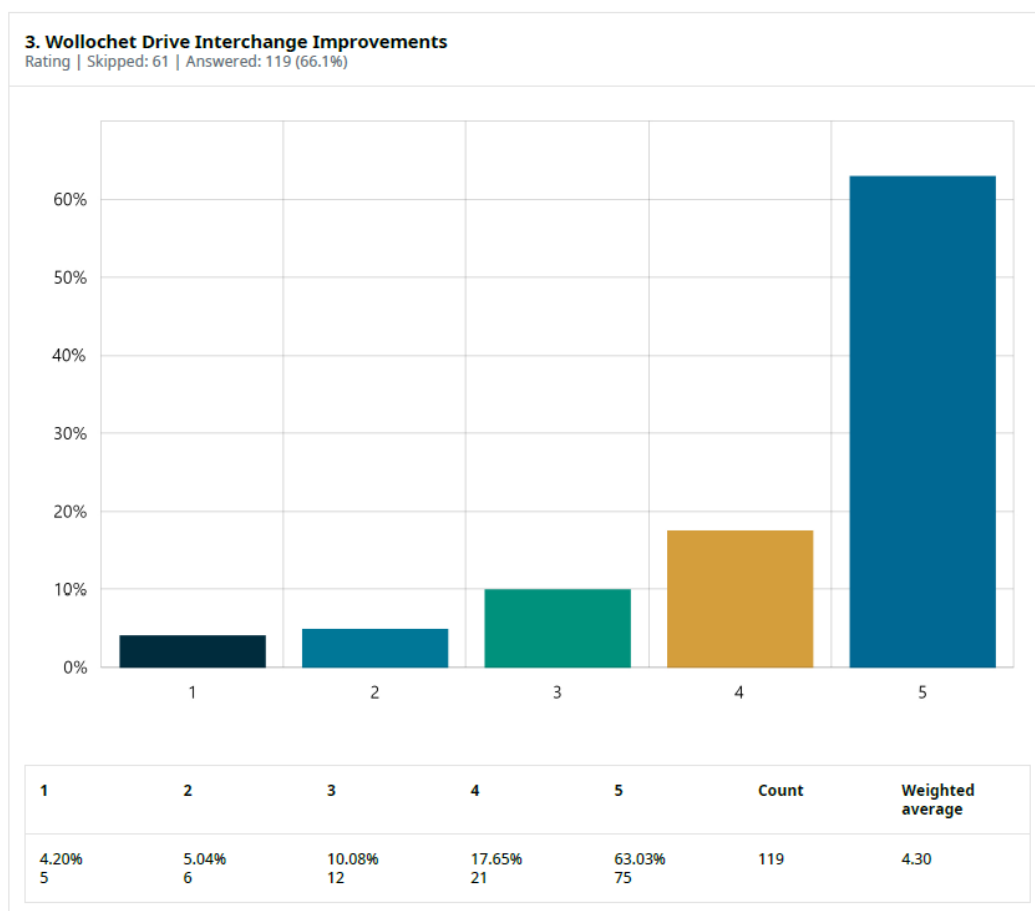
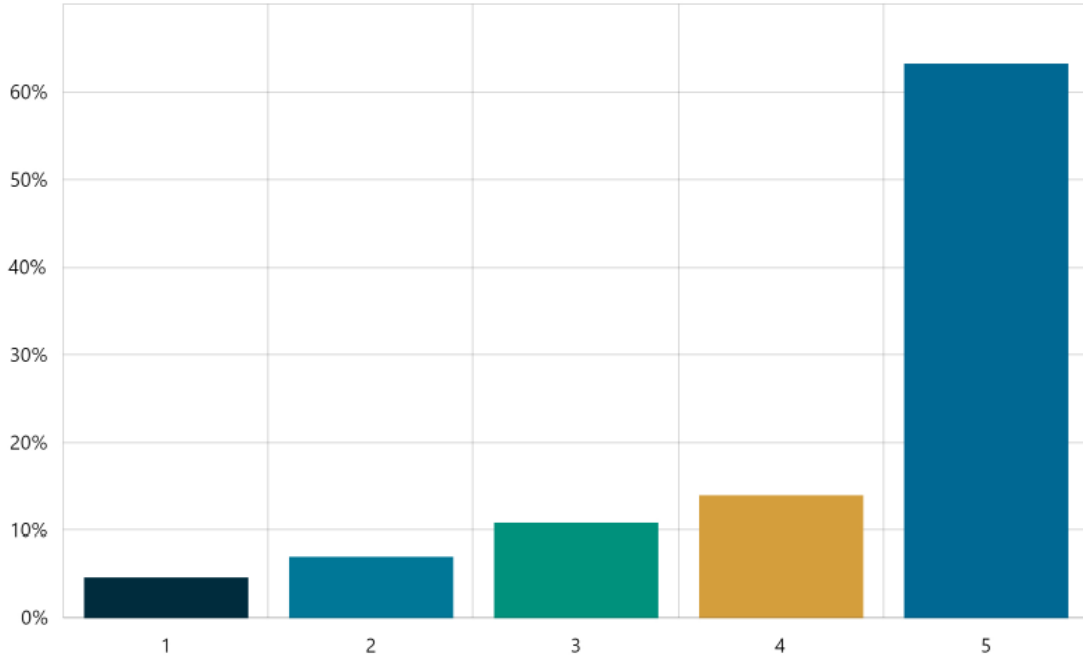


Figure 1: Wollochet Drive Improvements

8. Citywide Sidewalk Network

Rating | Skipped: 52 | Answered: 128 (71.1%)



1	2	3	4	5	Count	Weighted average
4.69%	7.03%	10.94%	14.06%	63.28%	128	4.24
6	9	14	18	81		

Figure 2: Citywide Sidewalk Network

The Hunt Street Overcrossing (*Figure 3*) and Olympic Drive/SR-16 Intersection Improvement (*Figure 4*) projects also ranked quite high, at 32% and 30% respectively. All remaining projects had <17% of the total votes (*Figure 5*).

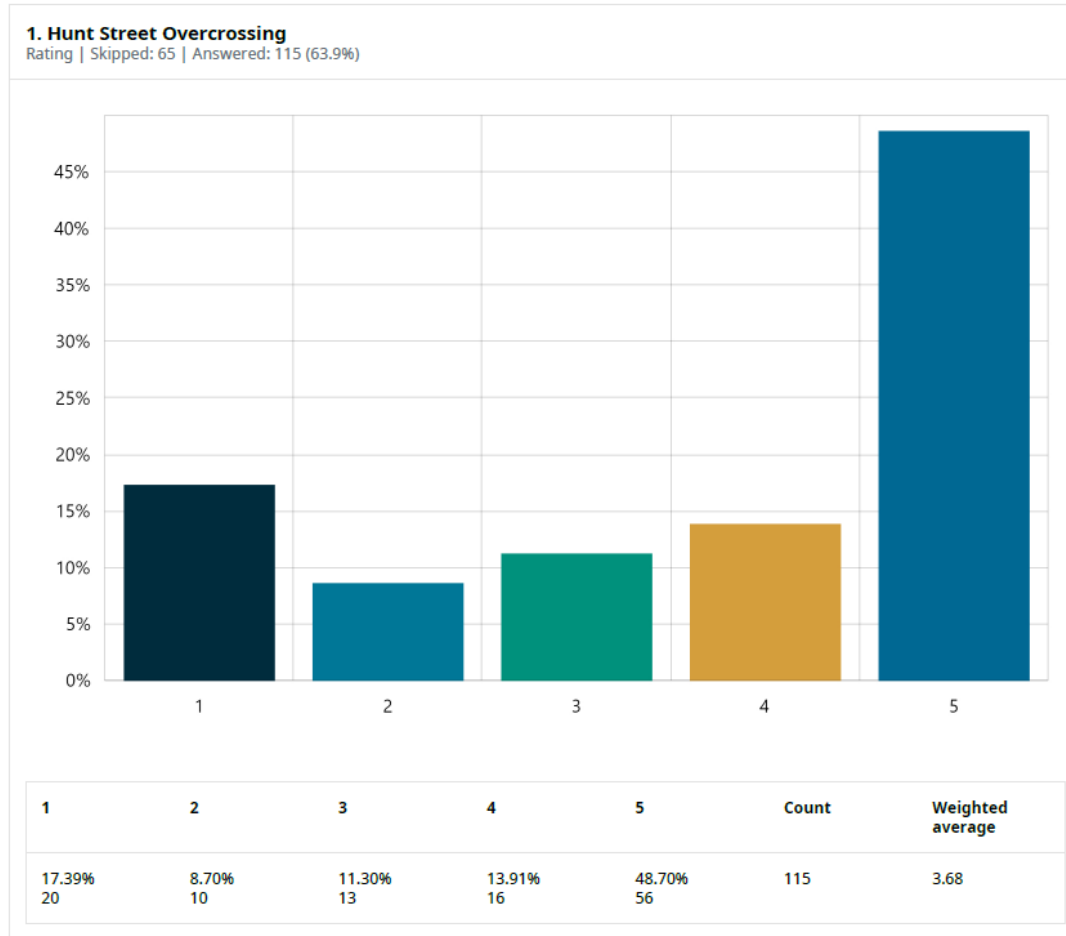
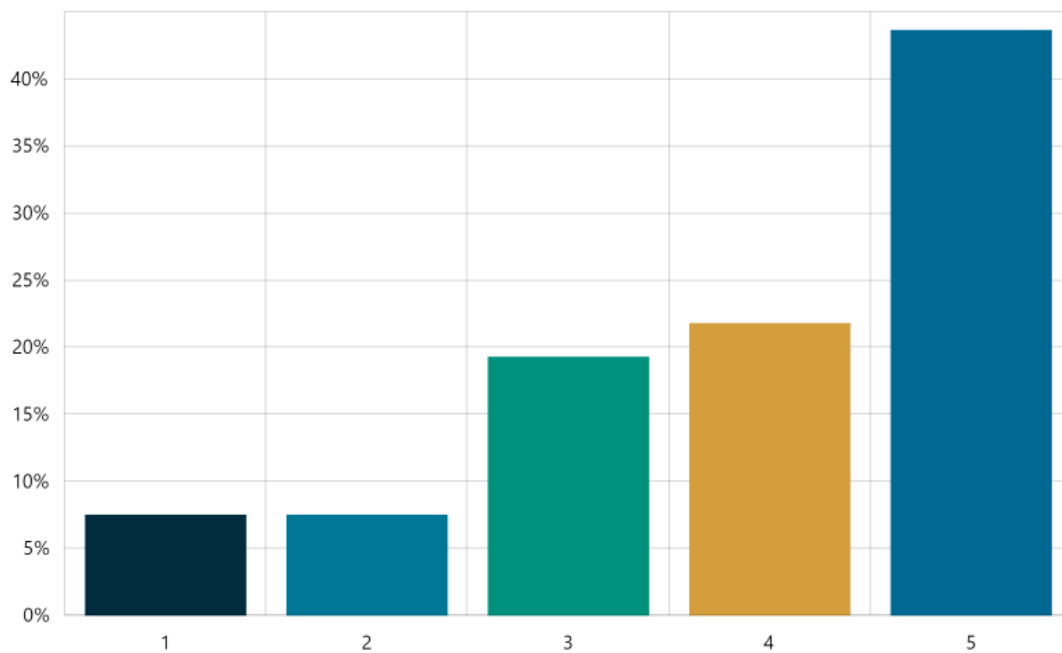


Figure 3: Hunt Street Crossing

4. Olympic Drive/SR-16 Intersection Improvements

Rating | Skipped: 61 | Answered: 119 (66.1%)

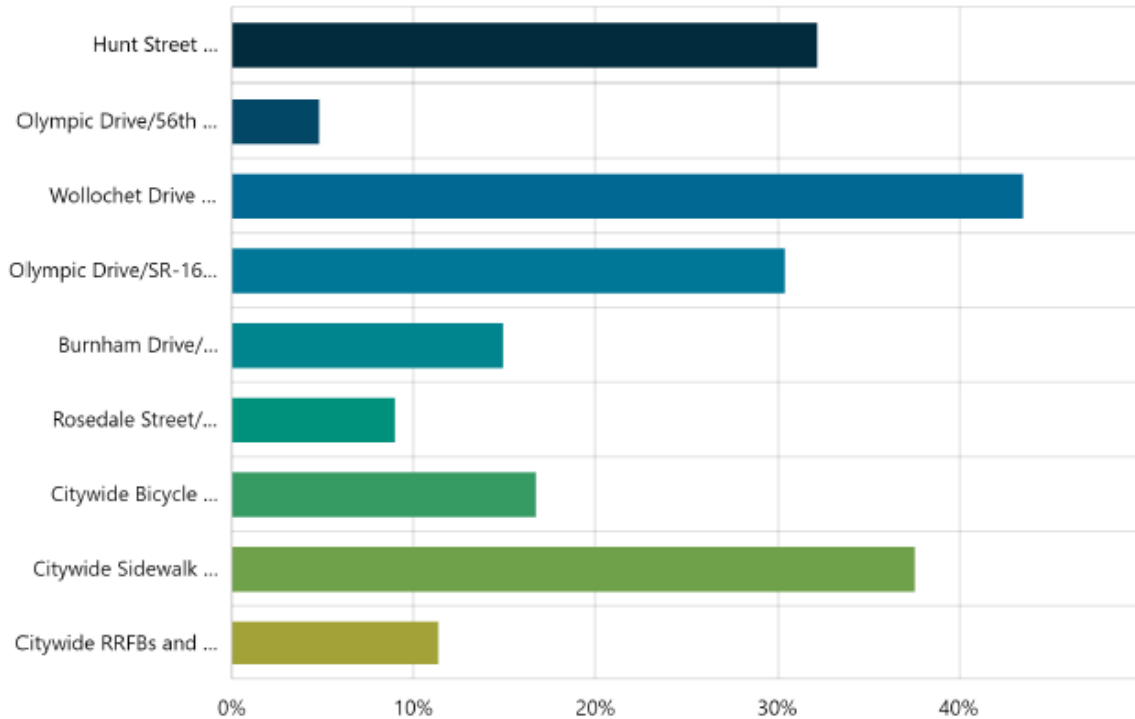


1	2	3	4	5	Count	Weighted average
7.56%	7.56%	19.33%	21.85%	43.70%	119	3.87
9	9	23	26	52		

Figure 4: Olympic Drive/SR 16 Improvements

10. Please pick your top two projects from the list.

Multi Choice | Skipped: 12 | Answered: 168 (93.3%)



Answer choices	Percent	Count
Hunt Street Overcrossing	32.14%	54
Olympic Drive/56th Street Roundabout	4.76%	8
Wollochet Drive Interchange Improvements	43.45%	73
Olympic Drive/SR-16 Intersection Improvements	30.36%	51
Burnham Drive/Borgen Boulevard Corridor Improvements	14.88%	25
Rosedale Street/Stinson Avenue Roundabout Improvements	8.93%	15
Citywide Bicycle Lane Network	16.67%	28
Citywide Sidewalk Network	37.50%	63
Citywide RRFBs and Midblock Crossings	11.31%	19

Figure 5: Long-Term Project Rankings

Overall, ratings for the proposed list of projects were skewed heavily in favor of or against each of the projects. The most notable exceptions to this were the Olympic Drive/56th Street Roundabout (*Figure 6*), the Rosedale Street/Stinson Avenue Roundabout (*Figure 6*) and Burnham Drive/Borgen Boulevard Corridor Improvements (*Figure 7*), which had a much more even distribution of votes compared to other projects. Additionally, these projects received the lowest ratings, garnering 9% and 5% of votes respectively for respondents' top two projects. The polarizing nature of these projects was reflected in the qualitative section of the survey, where respondents expressed frustration over roundabouts as a traffic calming solution. Many felt that roundabouts do not effectively mitigate speeding or provide enough safety for pedestrians or drivers.

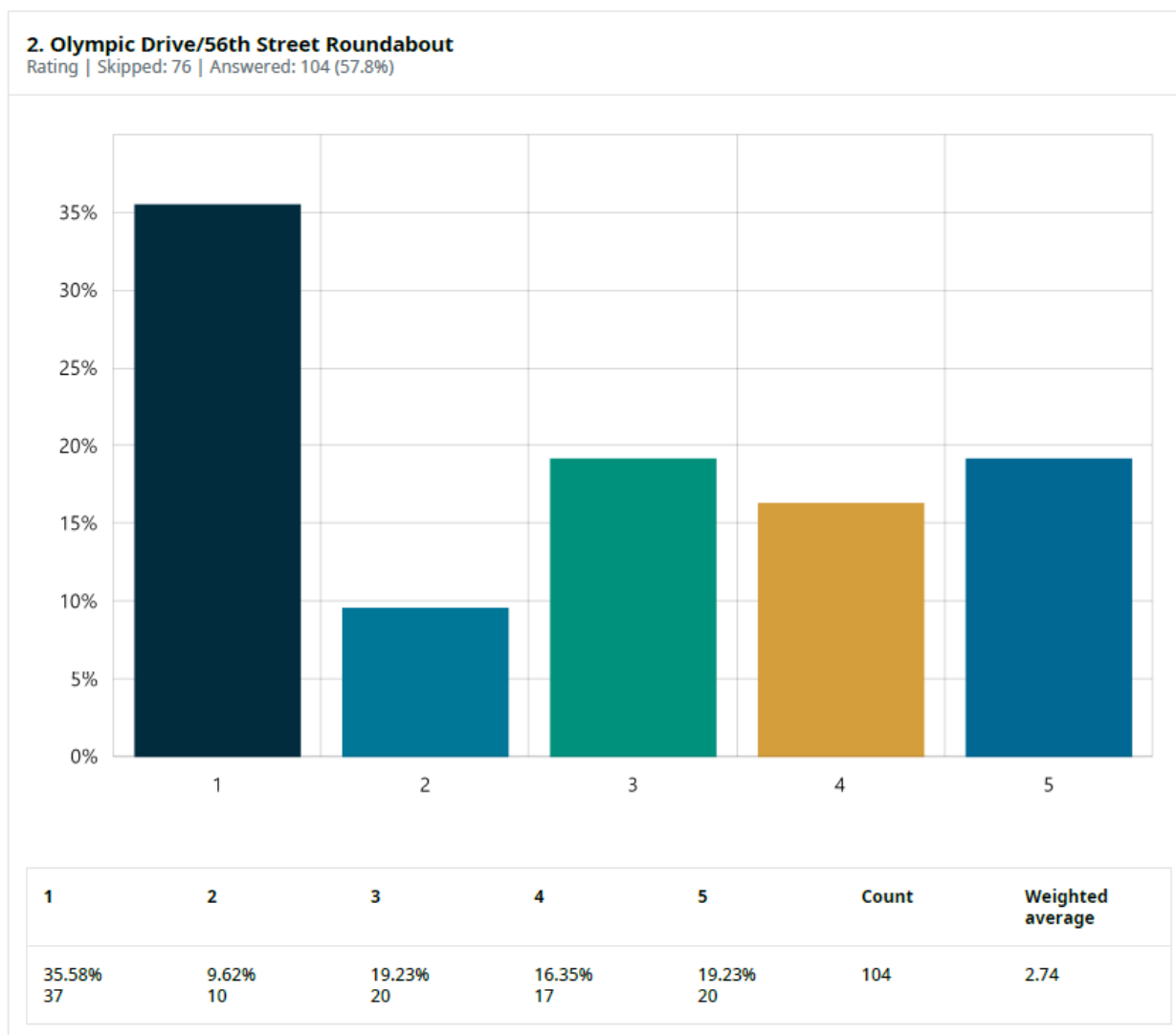
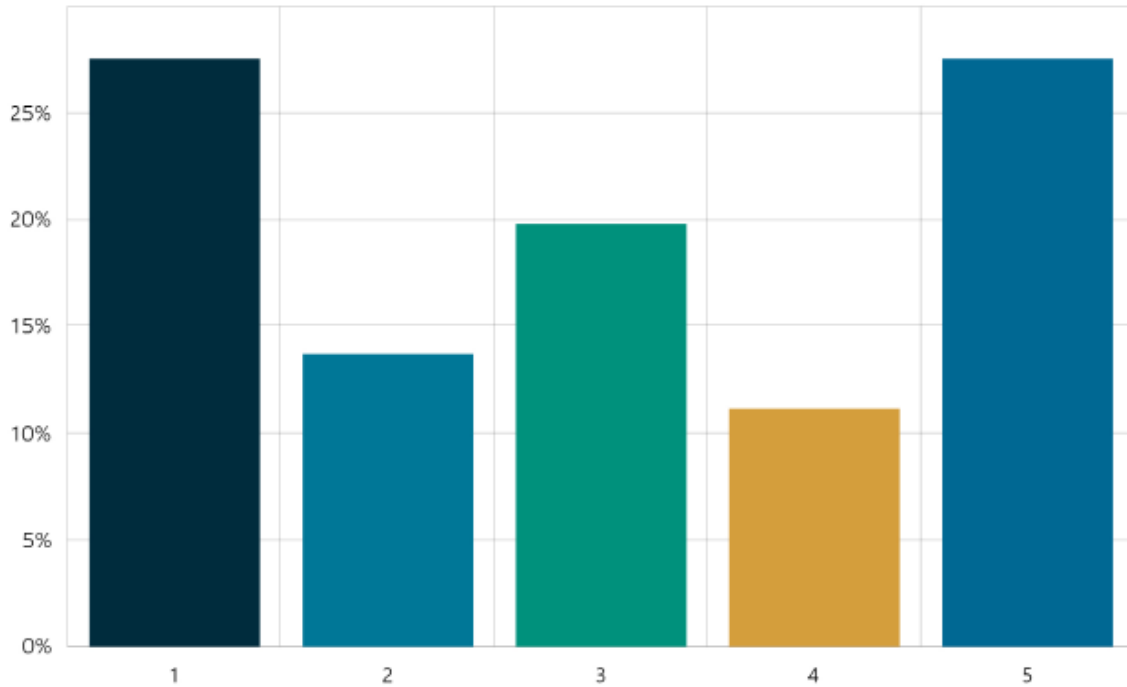


Figure 6: Olympic Drive/56th Street Roundabout

6. Rosedale Street/Stinson Avenue Roundabout Improvements

Rating | Skipped: 64 | Answered: 116 (64.4%)

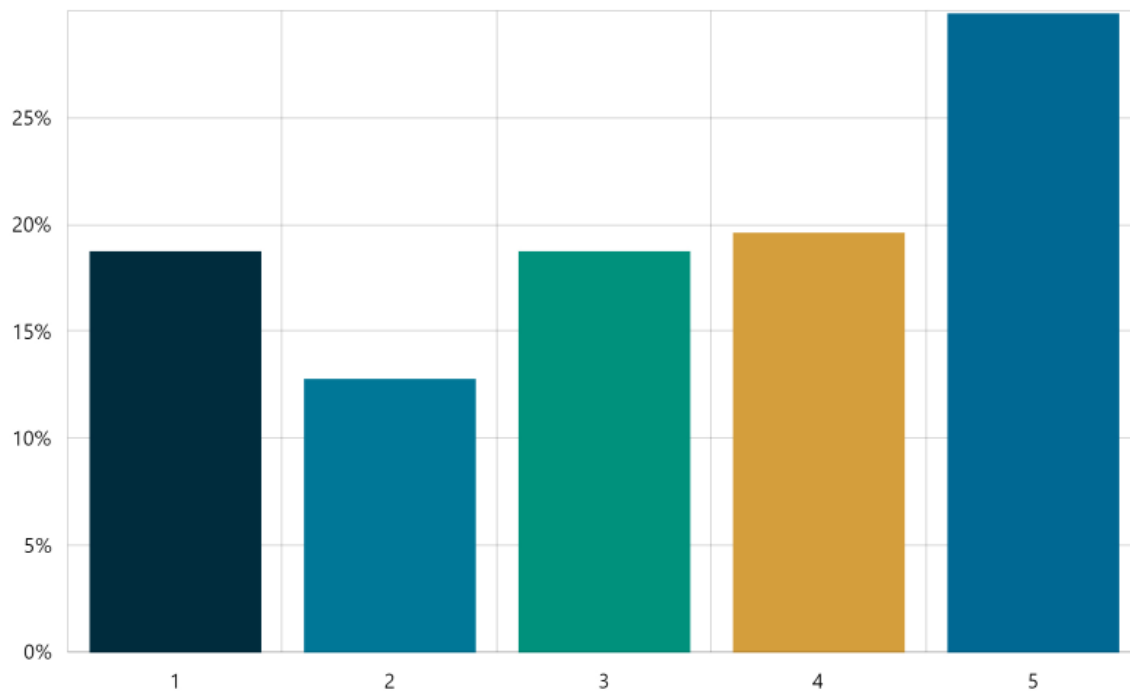


1	2	3	4	5	Count	Weighted average
27.59% 32	13.79% 16	19.83% 23	11.21% 13	27.59% 32	116	2.97

Figure 7: Rosedale Street/Stinson Avenue Roundabout Improvements

5. Burnham Drive/Borgen Boulevard Corridor Improvements

Rating | Skipped: 63 | Answered: 117 (65%)



1	2	3	4	5	Count	Weighted average
18.80% 22	12.82% 15	18.80% 22	19.66% 23	29.91% 35	117	3.29

Figure 8: Burnham Drive/Borgen Boulevard Corridor Improvements

Several respondents expressed strong support for improving bicycle infrastructure (*Figure 9*), emphasizing the importance of dedicated bike lanes and safe multi-use paths. They believe that enhancing bikeability is crucial for accommodating the growing population and promoting alternative transportation options. There were also mentions of the need for more midblock crossings (*Figure 10*), particularly in areas with heavy pedestrian traffic. This would improve safety for pedestrians crossing busy streets and encourage walking within the community.

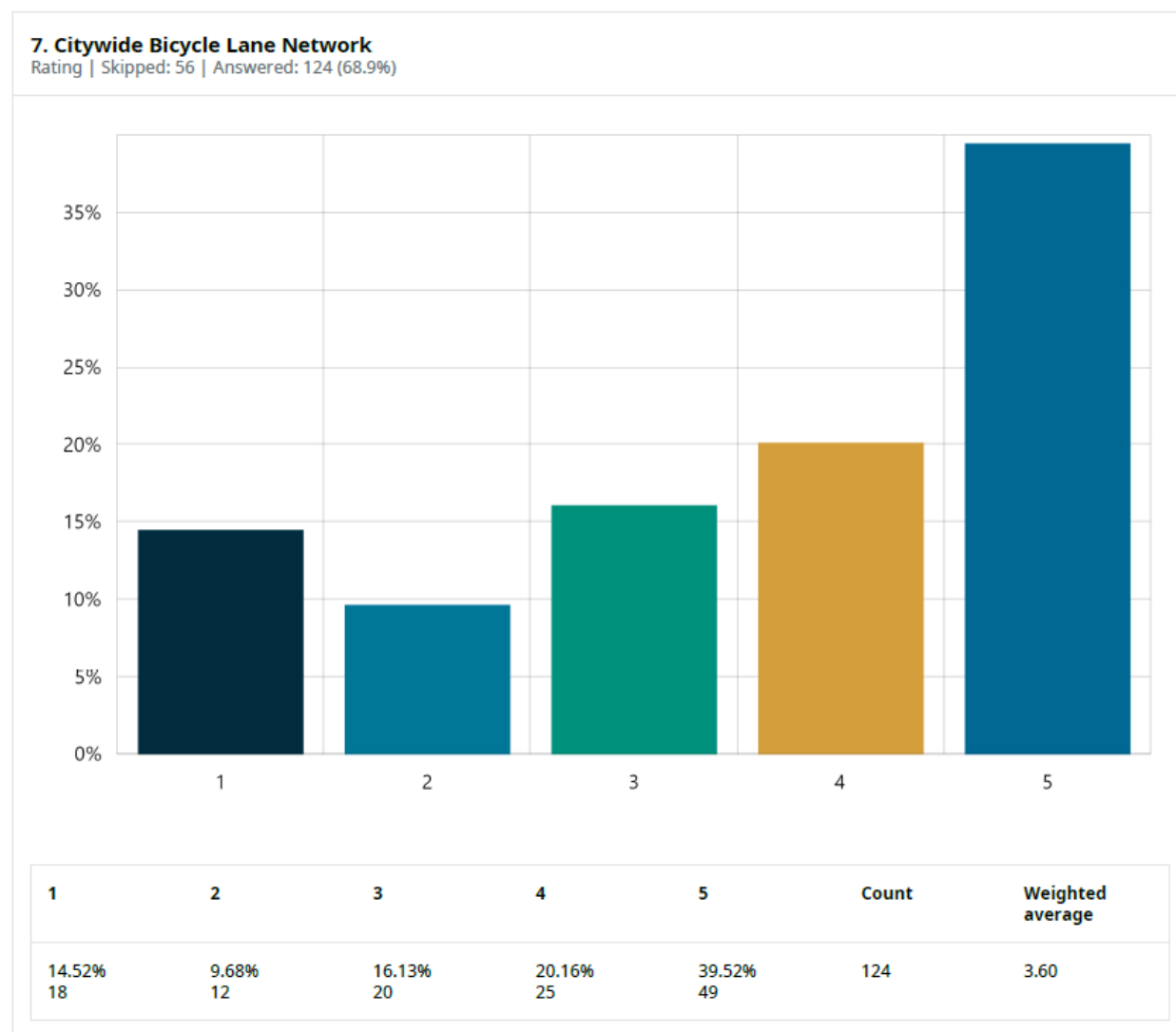
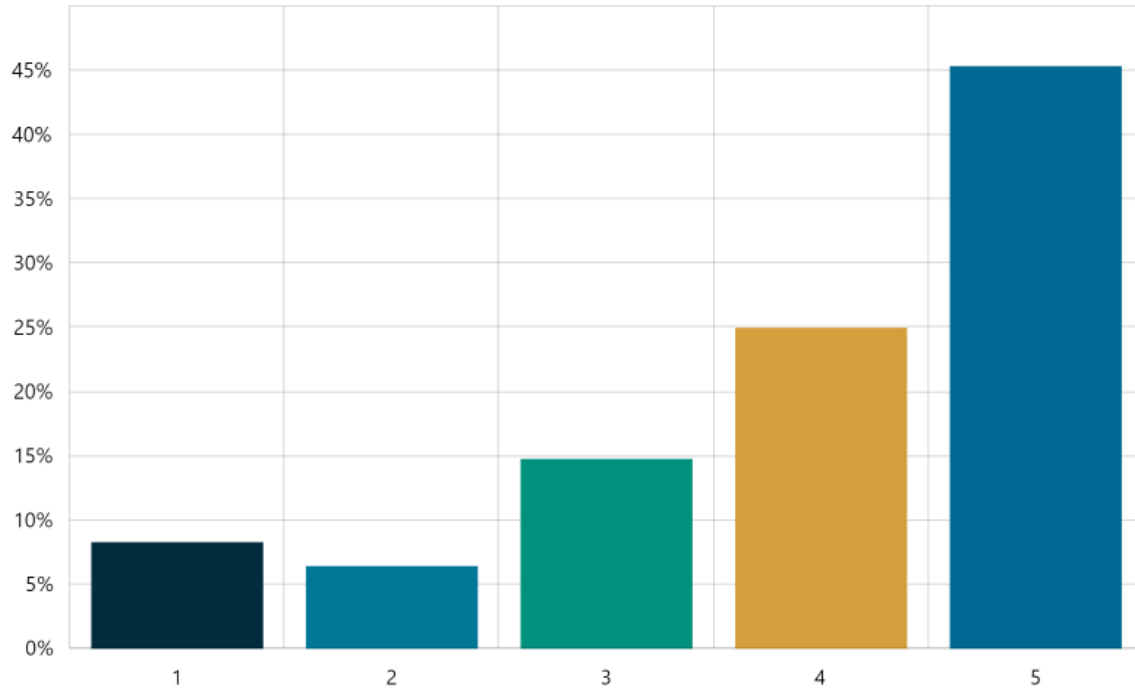


Figure 9: Citywide Bicycle Network

9. Citywide RRFBs and Midblock Crossings

Rating | Skipped: 72 | Answered: 108 (60%)



1	2	3	4	5	Count	Weighted average
8.33% 9	6.48% 7	14.81% 16	25.00% 27	45.37% 49	108	3.93

Figure 10: Midblock Crossings

Additional Projects

The final survey question asked respondents to identify additional projects not covered within the scope of the survey. The feedback is summarized by general location (*Table 1*) and highlights the frequency of how often a project was mentioned.

Table 1: Suggested Projects

Location	Feedback	Frequency
Borgen Blvd	Speed enforcement	
Borgen Blvd/Peacock Hill Ave NW	Pedestrian crossing on east side of roundabout	
Borgen Blvd/Crescent Valley Dr NW	Connect	2
Borgen Blvd/Burnham Dr	RRFB	
Briarwood Ln	More sidewalks	
Burnham Dr	More sidewalks	2
Burnham Dr	Traffic calming	
Burnham Dr/Bujacich Rd	Pedestrian facilities	
Cushman Trail	Connect to waterfront	2
Cushman Trail	Connect to Scott Pierson Trail	
Cushman Trail	Connect to Donkey Creek Park	
Cushman Trail	Extend past Borgen Blvd	
Downtown	Increase parking	4
Downtown	Pedestrian facilities	
Downtown	Remove parking	
Franklin Ave	Traffic calming	
Franklin Ave	Improved pedestrian infrastructure	
Grandview St	Traffic calming	
Harborview Dr	Change to one-way street	
Harborview Dr	Traffic calming	2
Harborview Dr	More sidewalks	
Harborview Dr	Speed enforcement	
Harborview Dr/Peacock Hill Ave	Roundabout	
Harborview Dr/Peacock Hill Ave	RRFB	

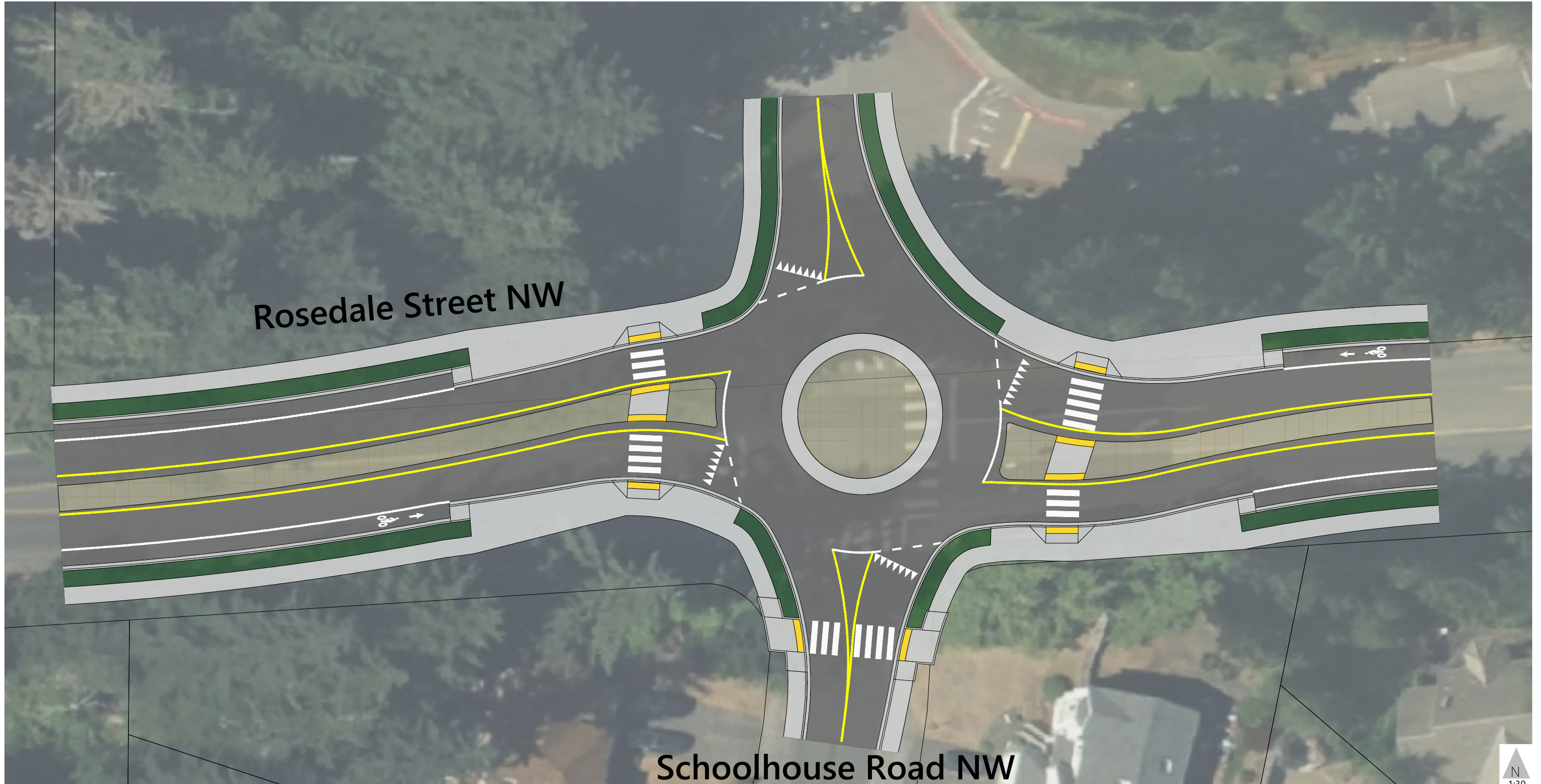
Harborview Dr/Pioneer Wy	Traffic light	
Hollycroft St/56th St	Bridge across SR-16	
Kimball Dr	Improved bicycle infrastructure	
Peacock Hill Ave NW	More sidewalks	
Peacock Hill Ave NW/Vernhardson St	Redesign connection	
Prentice Ave	Traffic calming	
Randall Dr	More sidewalks	
Randall Dr	More lighting	
Randall Dr/Crescent Creek Park	Pedestrian bridge	
Rosedale St NW/Stinson Ave	Interchange	
Rosedale St NW/72nd St NW	Speed bumps	
Skansie Ave	Speed bumps	
Soundview Dr	Traffic calming	3
Soundview Dr	Speed enforcement	
Soundview Dr/Hunt St NW	Four-way stop	
SR-16	Widen to 3 lanes	8
SR-16/north of Wollochet Dr	Additional interchange	
Vernhardson St	More sidewalks	
Wollochet	pedestrian bridge	
Wollochet Dr/38th Ave NW	Connect	
General	Access-on-demand service	
General	Elevated crosswalks/speed bumps	
General	More roundabouts	
General	More pedestrian facilities	2
General	Unique pavement for pedestrian crossings	1
General	More public transportation	
General	Larger, more visible street signs	
General	Rounded curb design for sidewalks	
General	Improved lighting for pedestrians	2
General	Separate protected lanes for bicycles	

Source: Fehr & Peers, 2024.

APPENDIX F

ROSEDALE ST & SCHOOLHOUSE AVE ROUNDABOUT IMPROVEMENT CONCEPTUAL DESIGN





CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.

Rosedale Street NW & Schoolhouse Avenue NW
Roundabout Improvement

APPENDIX G

ROSEDALE ST & SKANSIE AVE SIGNAL IMPROVEMENT CONCEPTUAL DESIGN



Oct. 02, 2024
CADD FILE: C:\Users\vharris\Fehr & Peers\06 - Engineering - PNW Design\PNW Projects\T24-0111_Sig Harbor Continuation\Concepts_Signal_Stop.dwg



CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.

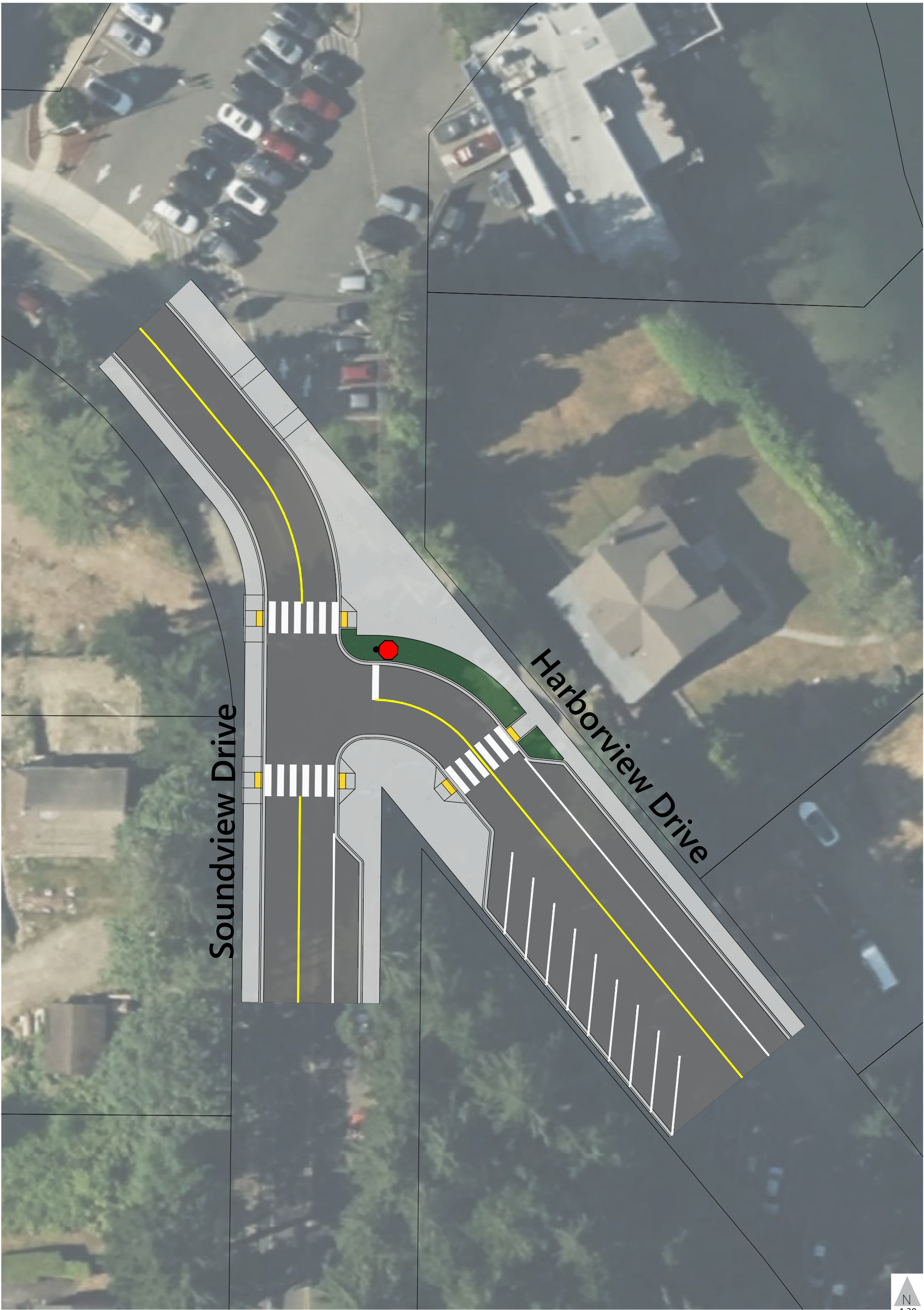


Rosedale Street NW & Skansie Avenue
Signal Improvement

APPENDIX H

HARBORVIEW DR & SOUNDVIEW DR INTERSECTION IMPROVEMENT CONCEPTUAL DESIGN





N
1:30

Harborview Drive & Soundview Drive
Intersection Improvement

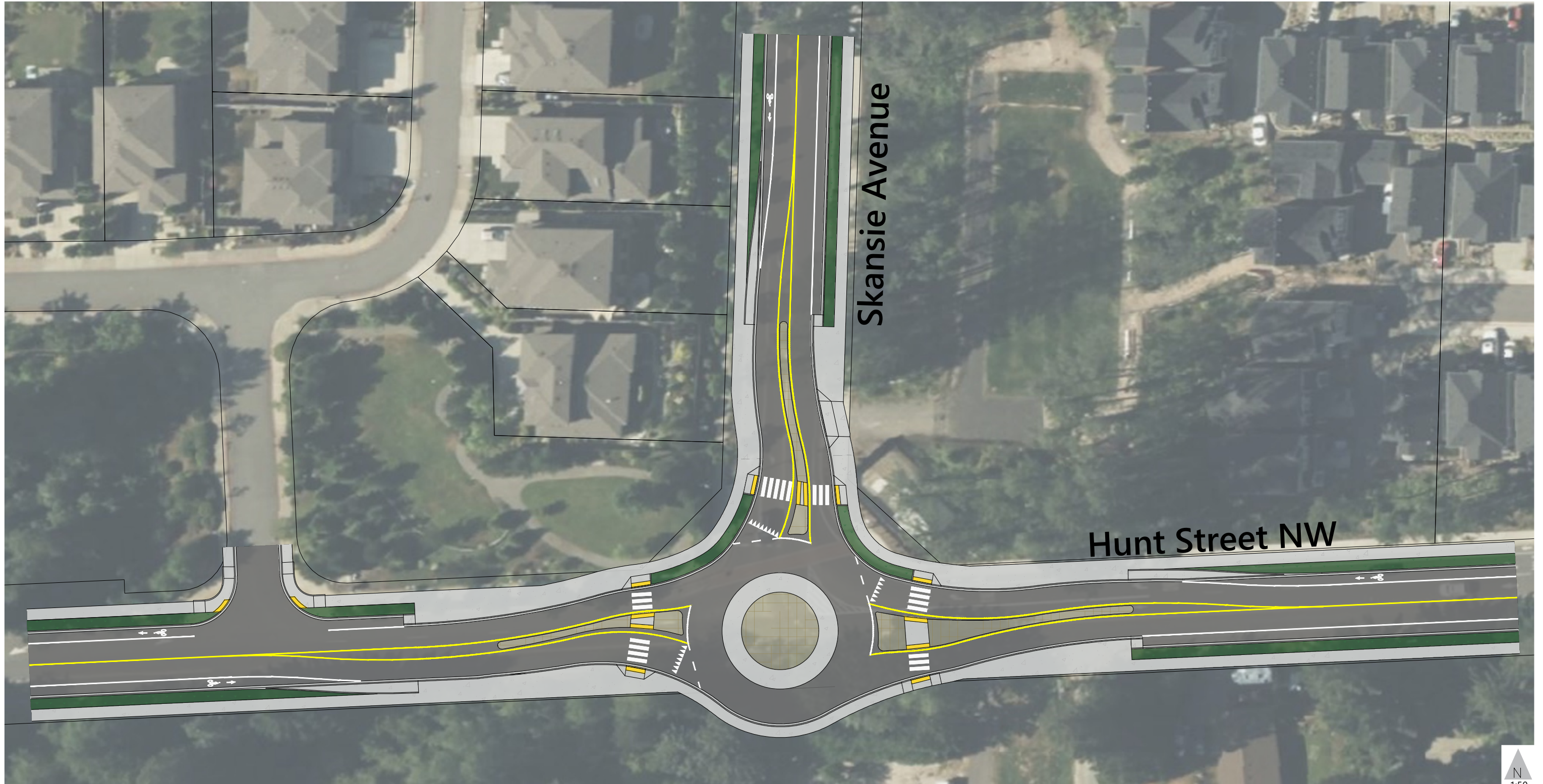


CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.

APPENDIX I

HUNT ST & SKANSIE AVE ROUNDABOUT IMPROVEMENT CONCEPTUAL DESIGN





Hunt Street & Skansie Avenue
Roundabout Improvement



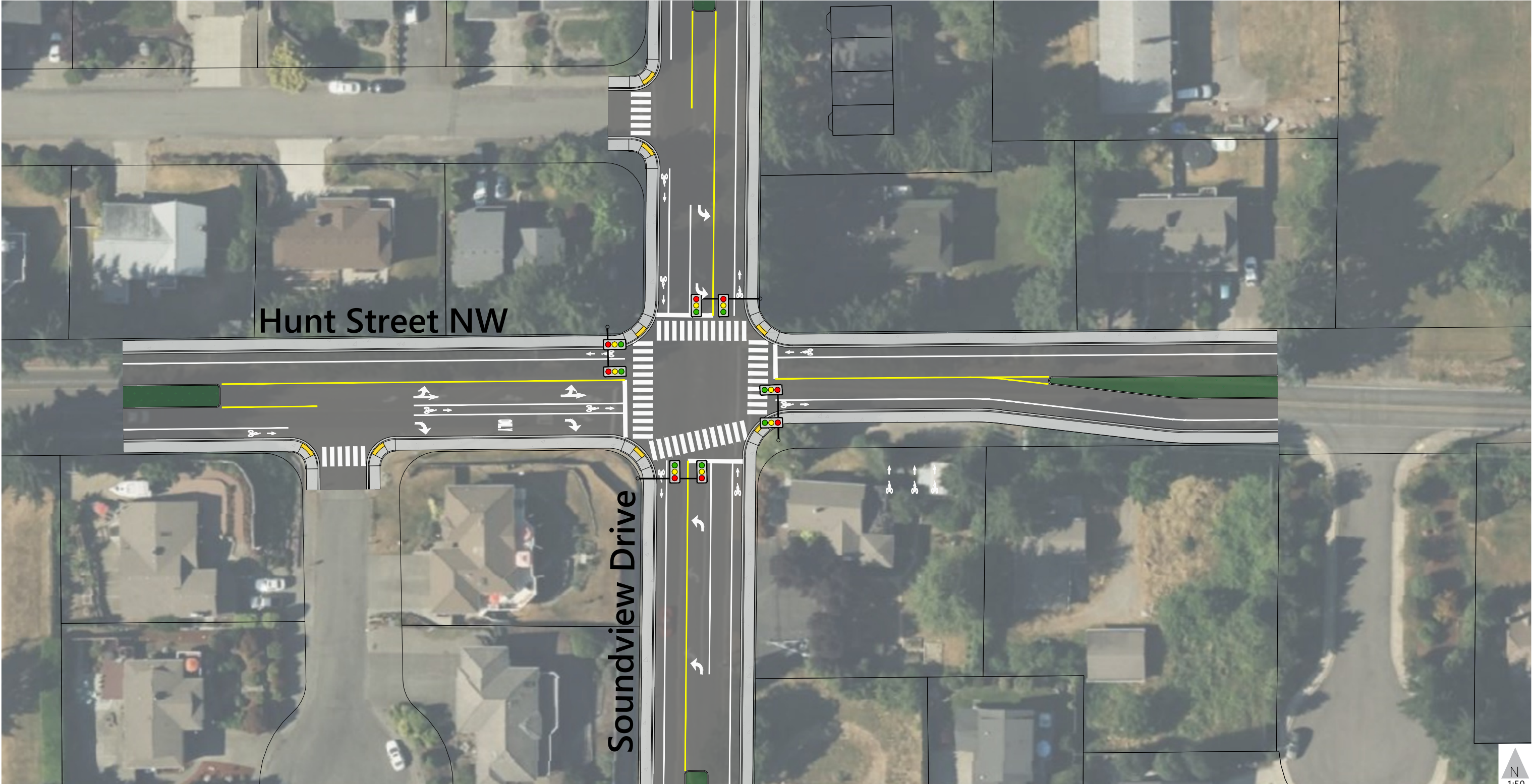
CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.

APPENDIX J

HUNT ST & SOUNDVIEW DR SIGNAL IMPROVEMENT CONCEPTUAL DESIGN



Oct. 02, 2024
CADD FILE: C:\Users\vharris\OneDrive\OneDrive - PNM Design\PNM Projects\T24-0111_Sig Harbor Continuation\Concepts_Signal_Stop.dwg



CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.

Hunt Street NW & Soundview Drive
Signal Improvement

APPENDIX K

56TH ST & OLYMPIC DR ROUNDABOUT CONCEPTUAL DESIGN





CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.

56th St & Olympic Dr

ATTACHMENT D

CAPITAL FACILITIES ELEMENT

ATTACHMENT D

13 Capital Facilities

13.1 Introduction

The Capital Facilities Element of the Comprehensive Plan ensures that adequate facilities and services are available to serve both current residents and businesses, as well as future growth as outlined in the Land Use Element. Capital facilities typically have a long lifespan and include systems owned by the City, other public agencies, or private entities. This element outlines policies for managing, financing, and coordinating capital improvements for facilities and utilities the City operates and describes Gig Harbor's relationship with external urban service providers.

Additionally, the Capital Facilities Element ensures that these essential services—including water, sewer, stormwater, transportation, schools, parks, and emergency services—are available to meet the city's evolving needs efficiently, effectively, and equitably. These policies guide public agencies, including the City, and inform private development decisions to support anticipated growth while complying with the Growth Management Act.

Note that this element has significant crossover with other elements in the Plan, primarily:

- Essential Public Facilities (Chapter 8);
- Utilities (Chapter 9);
- Parks, Recreation, and Open Space (Chapter 11); and
- Transportation (Chapter 12);

However, note that other components of the Comprehensive Plan will also be impacted by this topic. Land use and housing may be affected by considerations of concurrency to ensure public facilities and services (primarily transportation) are available to serve new developments or have funding secured for completion.

13.2 Requirements

13.2.1 GMA Requirements

Capital planning is required by the GMA and must be coordinated with the City's larger land use planning process. Per [WAC 365-196-415](#), at a minimum, those capital facilities to be included in an inventory and analysis are:

- Transportation,
- Water systems,
- Sewer systems,
- Stormwater systems,

- Reclaimed water facilities,
- Schools,
- Parks and recreation facilities, and
- Police and fire protection facilities.

The GMA establishes five requirements for this element, which are to:

- Provide an inventory of facilities;
- List a forecast of needs;
- Show proposed locations and capacity of planned facilities;
- Provide a financing plan for needed facilities; and
- Reassess planned facilities if they cannot be provided and paid for.

13.2.2 VISION 2050

The VISION 2050 Regional Growth Strategy provided by the PSRC includes broad policies for capital facilities, primarily under transportation (MPP-T) and public services (MPP-PS). These include considerations of the following:

- **Environmental Protection and Resource Efficiency:** Investments in capital facilities will need to promote environmental conservation, public health, and resource efficiency in the provision of services. Communities should encourage renewable energy, water conservation, recycling, waste reduction, and demand-side measures to reduce the need for new investment.
- **Equitable Access and Affordability:** Planning efforts should ensure public services are affordable and accessible, particularly for underserved communities. Communities should prioritize investments that address disparities and improve service coordination.
- **Growth Management:** Urban growth should be guided by cities through the timing and phasing of services to support development, while limiting urban services in rural areas to prevent sprawling development patterns.
- **Resilience:** Communities should invest in resilient infrastructure, renewable energy, and disaster-preparedness as they relate to maintaining services in cases of severe disruption and long-term challenges with providing regular services. Note that these disruptions would include the expected effects of climate change on the community.

For more details, refer to the VISION 2050 Regional Growth Strategy and associated policies.

13.2.3 Countywide Planning Policies

Under the Pierce County Countywide Planning Policies, there are several considerations which must be incorporated in the development of the Capital Facilities Element:

- Capital facilities planning by the city must be coordinated with local education service providers and associated planning for facilities. (ED-3, ED-4, and ED-5)

- The city shall coordinate with other jurisdictions on capital investments to improve environmental quality that can achieve economic, human health, and natural benefits, especially as related to environmentally sensitive lands. (ENV-5 and ENV-10)
- Watersheds should be considered as part of capital facilities planning. (ENV-23)
- The siting of essential public facilities must be consistent with capital facilities planning and budgeting. (EPF-5).
- Needs for schools, sewer, water, parks, and roads within Urban Growth Areas must be incorporated through level of service (LOS) and concurrency standards in capital facilities plans. (UGA-12)
- The city must adopt measures to ensure that growth and development are supported by adequate public facilities and services through timing and phasing of capital investments. Special purpose districts shall conform to the element. (UGA-13)

In addition to these requirements, there are several additional requirements for investment transportation and parks that are examined in those respective sections.

13.3 System Conditions

13.3.1 Levels of Service (LOS)

Standards

The Capital Facilities Element identifies LOS standards for public services that are dependent on specific facilities. Level of service establishes a minimum capacity of capital facilities that must be provided per unit of demand or other appropriate measure of need. These standards are then used to determine whether a need for capacity improvements currently exists and what improvements will be required to maintain the policy levels of service under anticipated conditions over the life of the Comprehensive Plan.

Current level of service standards for capital facilities in Gig Harbor are summarized in Exhibit 13-1 below.

Concurrency

Concurrency is a key principle under the GMA. Requirements for concurrency ensure that public facilities and services are available to serve new developments. Under this policy framework, necessary improvements, particularly in transportation, are in place at the time of development or have funding secured for completion within six years of a development.

Local jurisdictions evaluate current LOS for public services and infrastructure versus standards to determine if existing systems can accommodate new development impacts or if additional facilities are needed. Transportation facilities are the only type of system where a drop below identified thresholds can result in development being denied according to statute, but note that the Pierce County Countywide Planning Policies also require that these standards be established for schools, sewer, potable water, and parks.

Exhibit 13-1. Gig Harbor Level of Service Standards

Capital Facility	LOS Standard	Provider	Reference
Parks	Per 1,000 residents: 5.0 acres of neighborhood and community parks, 1.0 acres of waterfront parks, 5.25 acres of natural areas, and 1.17 miles of trails.	City of Gig Harbor	2022 Parks, Recreation, and Open Space Plan
Potable Water	ERU targets by type. 30 psi throughout the distributions system during PHD.	City of Gig Harbor; individual water providers	2018 Comprehensive Water System Plan Update, Update April 2022
Sanitary Sewer	ERU targets by type. WWTP - limited capacity to treat wastewater. Water CRC process. Phase II WWP improvements.	City of Gig Harbor	Comprehensive Plan Utilities Element
Stormwater	On-site infiltration expected. Treatment as required by DOE Stormwater manual.	City of Gig Harbor	Comprehensive Plan Utilities Element

Capital Facility	LOS Standard	Provider	Reference
Fire Protection	Classification A: 1,000 gallons per minute (gpm) for two hours for single-family detached and duplex dwellings in residential zones. Classification B: Commercial and multi-family fire protection: 3,000 gallons per minute (gpm) for three hours for industrial, multi-family and commercial zones.	Gig Harbor Fire & Medic One Building and Fire Safety Department, City of Gig Harbor	2018 Comprehensive Water System Plan Update, Update April 2022
Library Services	0.62 sq. ft. per capita	Pierce County Library District	Pierce County Library 2030 Facilities Master Plan

Exhibit 13-2. Transportation Level of Service Standards – Pedestrian Priority Network

LOS Standards	Principal and Minor Arterials; Collectors (within CoLIs or 0.5 mile of a school)
 (green)	Pedestrian facilities* available on both sides of the street
 (yellow)	Pedestrian facilities available on one side of the street
 (red)	No pedestrian facilities available

*Pedestrian facility includes sidewalks and shoulders protected by a raised curb.

Exhibit 13-3. Transportation Level of Service Standards - Bicycle Priority Network

LOS Standards	Arterials	Collectors
 (green)	Shared use path or a buffered bike lane on both sides of street.	Conventional bike lanes on either sides of street or a shared use path.
 (yellow)	Conventional bike lanes on both sides of the street, or a shared use path or buffered bike lanes within 700 feet.	Fog lines on both sides of the street.
 (red)	None of the above facilities are provided, or facilities are on one side.	None of the above facilities are provided, or facilities are on one side.

Exhibit 13-4. Transportation Level of Service Standards - Stop Amenities and Pedestrian Access

LOS Standards	Transit Stop Amenities	Pedestrian Access
 (green)	Provides high quality stop amenities (benches, shelters, garbage cans, lighting)	Sidewalks and marked crosswalks serving all stops
 (yellow)	Provides transit stop amenities where feasible	Sidewalks and marked crosswalks serving stops where feasible

LOS Standards	Transit Stop Amenities	Pedestrian Access
 (red)	No amenities	General lack of sidewalks and marked crosswalks

Exhibit 13-5. Transportation Level of Service Standards – Auto LOS

Level of Service	Description	CONTROL DELAY (SECONDS/VEHICLE)	
		For signalized and roundabout controlled intersections	For unsignalized intersections
A	Free-flowing conditions	≤ 10	≤ 10
B	Stable operating conditions	10-20	10-15
C	Stable operating conditions, but individual motorists are affected by the interaction with other motorists	20-35	15-25
D	High density of motorists, but stable flow	35-55	25-35
E	Near-capacity	55-80	35-50
F	Over capacity, with delays	≥ 80	≥ 50

Source: Highway Capacity Manual, 6th Edition

For additional information on the Transportation Level of Service Standards, refer to Transportation Element Technical Appendix.

13.3.2 Water Systems

Existing Capital Facilities

The City of Gig Harbor is a provider to about two-thirds of the area within its retail water service area (RWSA) within city limits, with the remaining water services provided through other water purveyors. Exhibit 13-6 indicates multiple water management agencies serving the city and its UGA.

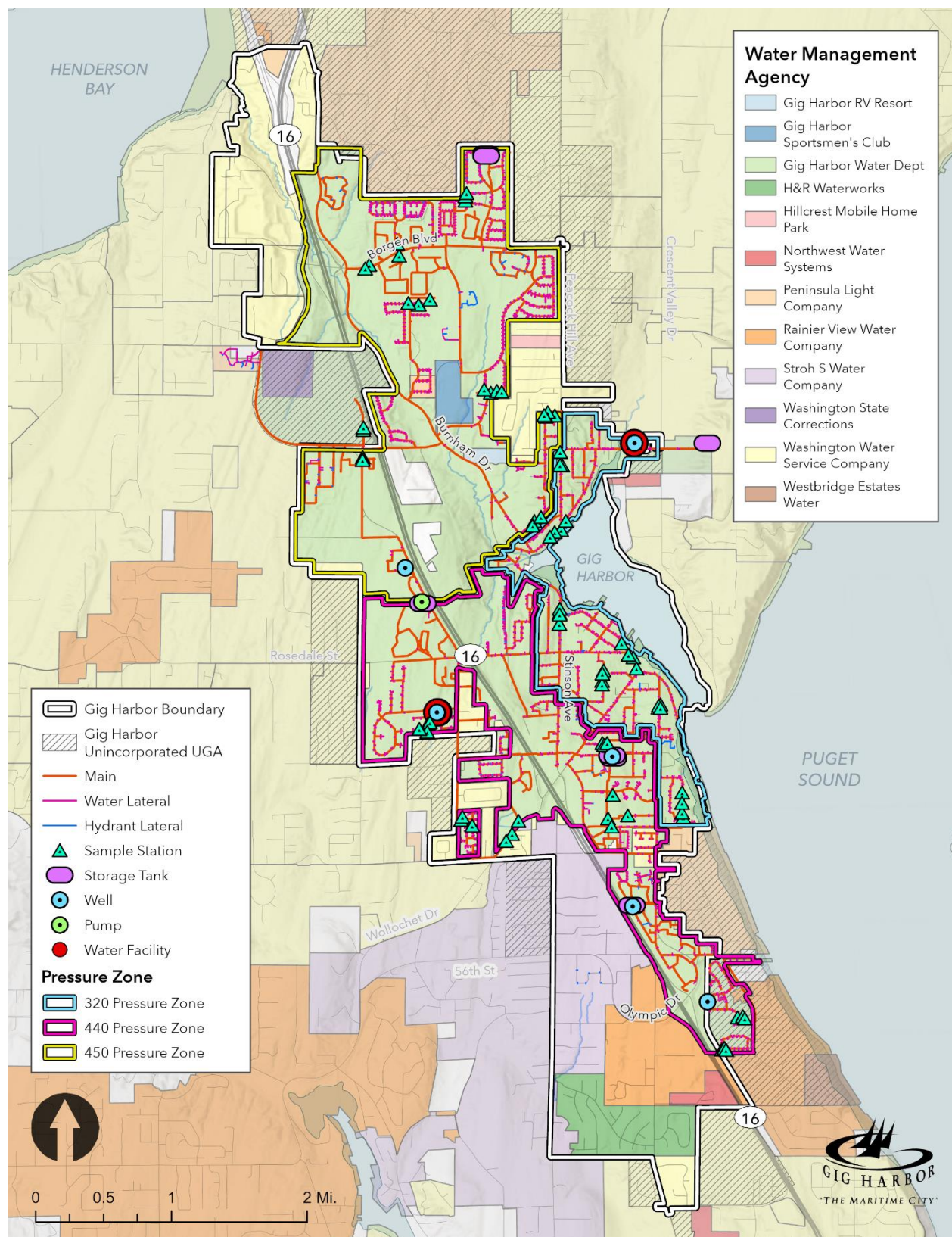
The City of Gig Harbor Water System was originally built in the late 1940's. Today, the City's RWSA encompasses approximately 4.45 square miles with 2,583 service connections at the end of 2017 serving approximately 9,632 people.

The city's water system is divided into three pressure zones. The City's water system contains six reservoirs, with a total capacity of 4.6 million gallons (MG). The city operates eight groundwater wells that supply water to its water service customers and has more than 43 miles of pipeline and six reservoirs located around the City. The City of Gig Harbor's water system boundary and adjacent purveyors are shown in Exhibit 13-6. Summaries of the City's well source supply and storage facilities are provided in Exhibit 13-7 and Exhibit 13-8, respectively, below. The City provides wholesale water service to multiple customers outside the City's RWSA and has an emergency intertie with one purveyor. The City also holds seven additive municipal purpose certificated water rights and one non-additive water permit.

The Water System Plan forecasts water demand within the RWSA to evaluate the system's ability to meet future water needs over the next ten to twenty years and identify priorities for system infrastructure projects. The City's current average day demand (ADD) is approximately 1.1 million gallons per day (mgd) and is expected to rise to 1.4-1.5 mgd by 2037. The current maximum daily demand (MDD) is approximately 2.5 mgd and is expected to rise to 3.1-3.6 mgd by 2037. With its current supply and water rights, the City has sufficient water rights to meet projected demand over the next twenty years. However, the City is exploring development of Well 9 to add redundancy to the water system.

As with most municipalities, the City's water distribution system has developed continuously as demands and the customer base have grown. This evolution has created a distribution system comprised of pipes of various materials, sizes, and ages. Some areas of the City have pipe materials, sizes, and age that do not meet current construction standards. A detailed description of the existing water supply system may be found in the City of Gig Harbor Water System Plan.

Exhibit 13-6. Gig Harbor Water System and Adjacent Purveyors.



Source: City of Gig Harbor, 2024.

Exhibit 13-7. Inventory of Gig Harbor Wells

Well Number	Pressure Zone Served	Date Well Drilled	Maximum Instantaneous Flow Rate (gpm)	Well Pumping Capacity (gpm)
1 ¹	320	1951	400	0
2	320	1963	330	272
3	440	1978	625	626
4	320	1988	230	159
5	440	1990	500	524
6	440	1991	1,000	1,019
8	440	1965	30	12
10 ²	320	--	330 ²	0 ²
11	450	2013	-- ³	1,000
Total Gallons per Minute (gpm)			3,115	3,612

¹ Well 1 and Well 10 are inactive.

² Well 10 is a test well and supplemental to Well 2.

³ Well 11 is supplemental to system wells.

Sources: Gig Harbor Comprehensive Water System Plan Update, 2018-2022; BERK, 2024.

Exhibit 13-8. Water System Storage Facilities

Name	Zone Served	Year Constructed	Nominal Volume (MG)
East Tank	320	1963	0.23
Twin Harbor Heights Tank No. 1	320	1962	0.25
Twin Harbor Heights Tank No. 2	320	1973	0.23
Shurgard Tank	440	1979	0.53
Skansie Tank	440	1989	1.13
North Gig Harbor Tank	450	2006	2.23
Total Storage (MG)			4.60

Sources: Gig Harbor Comprehensive Water System Plan Update, 2018-2022; BERK 2024.

Washington Water Service

A subsidiary of California Water Service Group, Washington Water Service (WWS) provides water utility services to 38,000 customers in the region and is the largest investor-owned water utility in the State. WWS operates the NW Regional Office in Gig Harbor, with numerous system connections that serve the Gig Harbor community and Kitsap Peninsula region. See Exhibit 13-9.

The WWS water service in Gig Harbor is divided into three service areas – East Pierce (formerly Rainier View Water), Gig Harbor, and Stroh's. In 2020, WWS acquired Rainier View Water Company, which provided water services adjacent to WWS East Gig Harbor operations. In 2023, WWS acquired Stroh's Water Company, which provided water service in the central and southwest Gig Harbor area to approximately 900 customers.

Peninsula Light Water

Along with electricity, Peninsula Light Company provides water services to Gig Harbor and the Key Peninsula to consolidate the independent water systems in the area. It has more than 3,000 water service members in its 112-square mile region.

The Shore Acres Water Company, a nonprofit which contracts services from Peninsula Light, provides water services to 235 customers over 140 acres as of 2023. Most customers are primarily of the city's UGA in the Reid Road area, with about 10% of its customers inside the city limits. Water is purchased wholesale from the City of Gig Harbor.

Thurston PUD

Thurston PUD provides water services to parts of Gig Harbor through the Qual Run 667 connection. The connection consists of two groundwater wells that produce over 16.7 million gallons of water and have 136,000 gallons of storage capacity. It serves approximately 200 water connections, with each household using an average of 226 gallons per day. Annual consumption is approximately 16.3 million gallons of water.

Level of Service

The City introduced a code requirement in January 2001 through Ordinance #862 for most new development and redevelopment projects to request a portion of capacity of the City's water system through the water capacity reservation certificate (CRC) process. Each CRC reserves a specific number of gallons per day based on the current value of an equivalent residential unit (ERU). Because the City has limited capacity to withdraw water, the City identifies—by way of the water CRC process—projects to which the City's water system has capacity to provide water.

The City's Water System Plan identifies the City's current annual water rights at 11,450 ERUs and a projected water demand in 2028 at 6,778 ERUs. Based on annual water rights the City has capacity to serve water beyond the next six years.

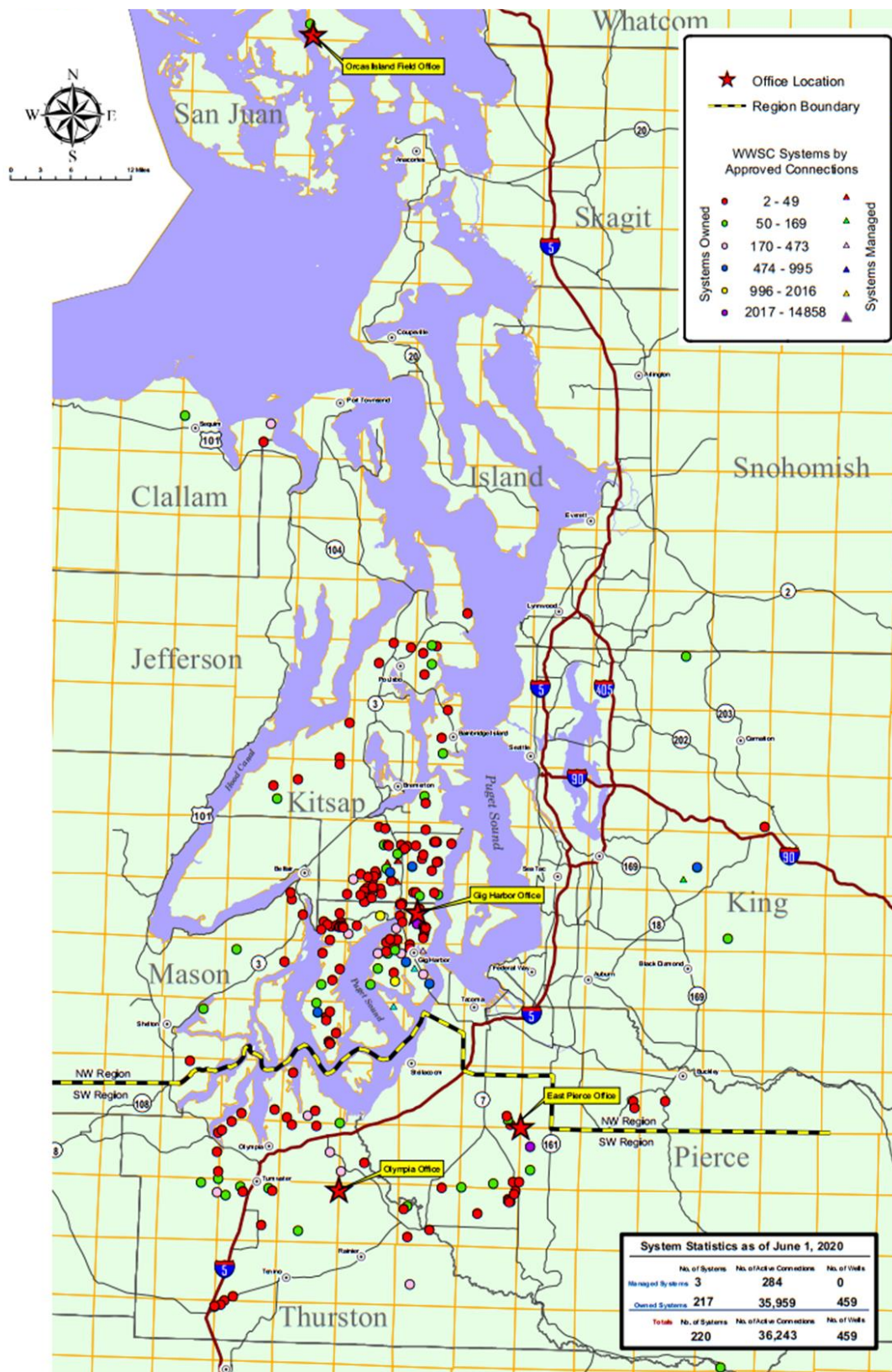
Analysis of the existing storage facilities in the City of Gig Harbor Water System Plan indicates that the City can meet all of its storage needs through the 20-year planning horizon with existing facilities by nesting

standby storage and fireflow storage. Consequently, the City is not currently planning for additional storage facilities in the 20-year planning horizon.

Future Needs

The City's water system plan forecasts future needs based on future population growth. As discussed in the previous section, the City has sufficient water rights to meet projected demand over the next twenty years. However, systemwide, the City aims to meet the maximum daily water demand. The City is developing a new deep aquifer well to meet this goal. The deep aquifer well is identified as Well 11, located adjacent to the City Maintenance Facility, and will produce up to 1,000 acre-ft per year and 1,000 gallons per minute. This will add redundancy to make the water distribution more reliable. The City has also replaced undersized pipes and the older asbestos cement (AC) water mains with either ductile iron pipe or polyvinyl chloride (PVC) pipe. Overall, these have resulted in a robust water system for the City.

Exhibit 13-9. Washington Water Service System Locations, 2020



Source: Washington Water Service, 2020.

13.3.3 Wastewater Systems

Existing Capital Facilities

Sanitary sewer service in the City of Gig Harbor is owned, operated, and maintained by the city. The wastewater division is in the Public Works Department of the City.

The City of Gig Harbor developed its first Wastewater Comprehensive Plan (WWCP) more than 30 years ago and has regularly updated the WWCP since. The Washington State Department of Ecology requires the city to have a “general sewer plan” per WAC 173-240. Further, RCW 35.67.030 directs the city to update the plan based on capital improvements. The WWCP is not an element of the City Comprehensive Plan but is instead adopted by reference.

Gig Harbor’s original collection system, constructed in 1974-1975, served the downtown area and an area south of downtown. The original system was called Utility Local Improvement District (ULID) #1 and included six lift stations. ULID #2 was constructed to the south of ULID #1 in 1988 to serve south Gig Harbor including portions of Soundview Drive, Harbor Country Drive, Point Fosdick Drive, and Olympic Drive. ULID #3 was constructed north of ULID #1 in 1992 to serve North Gig Harbor including the area along Burnham Drive north of Harborview Drive, the Washington State Women’s Corrections Center off Bujacich Drive, and portions of the Purdy area including the Peninsula School District campus in Purdy.

Further expansions of the City’s collection system were built under development agreements and as mitigation conditions of proposed development through the state environmental policy act (SEPA) process. As of 2018 the City’s collection system consisted of approximately 150,000 feet of gravity sewers, 32,000 feet of sewer force mains, and 17 lift stations.

With a service area of 1,800 acres, the system provides sewer services within the city limits and to select developments in the UGA, such as Canterwood Estates and the Washington Corrections Center for Women. Outside of the UGA, the city owns, operates, and maintains an on-site septic system for the 24-unit Shorecrest Development, located on Ray Nash Drive NW. The city also treats septic effluent from a 68-unit housing development on Wollochet Bay in unincorporated Pierce County. Within the city’s UGA, there are individual residential on-site septic systems on select parcels; the city hopes to connect these parcels to the City sewer system by 2050.

The wastewater system includes 57 miles of sanitary sewer lines. Its collection system includes 213,000 lineal feet of gravity and force main pipe sewers and 18 lift stations. See Exhibit 13-10 for a map of the major sewer system lines. The City of Gig Harbor Wastewater Treatment Plant (WWTP), located on five acres west of the intersection of Harborview Drive and North Harborview Drive, treats millions of gallons of wastewater each year. Built in 1975 with major upgrades in 2009 and 2016, the WWTP has increased capacity and improved reliability to adequately serve the City’s current residents and future growth. Its current daily average flow is approximately 1.1 MGD (million gallons per day). Future improvements are anticipated to increase the WWTP’s loading limit to 2.4 MGD, which exceeds the 20-year flow and waste load planning projections.

The City’s wastewater treatment plant (WWTP) is located on five acres, west of Harborview Drive at its intersection with North Harborview Drive. The original WWTP was brought online to provide secondary treatment of municipal sewage in 1975 with a design capacity of 0.45 million gallons per day (MGD) and an

average organic loading of 700 lbs BOD₅/day. The WWTP was expanded in 1996 to its current capacity of 1.6 MGD, and an average organic loading of 3,400 lbs BOD₅/day. In 2009, the city performed a major upgrade to the WWTP to expand capacity. In 2010, the outfall was removed from the inner harbor and extended and relocated into Colvos Passage to a depth of 191' below sea level in the Puget Sound. In 2016, the city completed Phase II of its major upgrade to the WWTP to increase capacity and improve reliability. The final upgrade added ultraviolet disinfection, odor control for the digester system, a second redundant fine screen, an eductor waste dewatering structure, process water pumping system and other ancillary support equipment.

The WWTP consists of the following major components: influent flow meter, degritter, influent screens, anoxic basins, aeration basins, blowers, secondary clarifiers, return activated sludge pumps, waste activated sludge pumps, sludge thickener, aerobic digester, digested sludge pumps, sludge dewatering centrifuge, odor control, UV disinfection, chlorine contact tank, process water pumps and effluent discharge pumps. Effluent from the WWTP is piped through an outfall that discharges into Colvos Passage in the Puget Sound. The WWTP also operates and maintains a state accredited lab for the purpose of process control and NPDES testing requirements.

The WWTP's current daily average flow is approximately 1.1 MGD. The designed and constructed improvements will exceed the 20-year planning horizon flow and waste load projections. An interim NPDES permit was issued in March of 2015, with the 1.6 MGD loading limit, and during the final phases of construction with the final permit of 2.4 MGD. The 2.4 MGD loading limit was contingent upon completion and certification of the constructed improvements. See Exhibit 13-10 for the sewer system map.

In addition to sewer service within the Gig Harbor UGA, the City of Gig Harbor owns, operates, and maintains a septic system for the Shorecrest residential Development along Ray Nash Drive NW located about 5 miles west of the City. The Shorecrest septic system is a 12-unit development with an on-site septic system and pressurized community drainfield and is located outside the City's UGA.

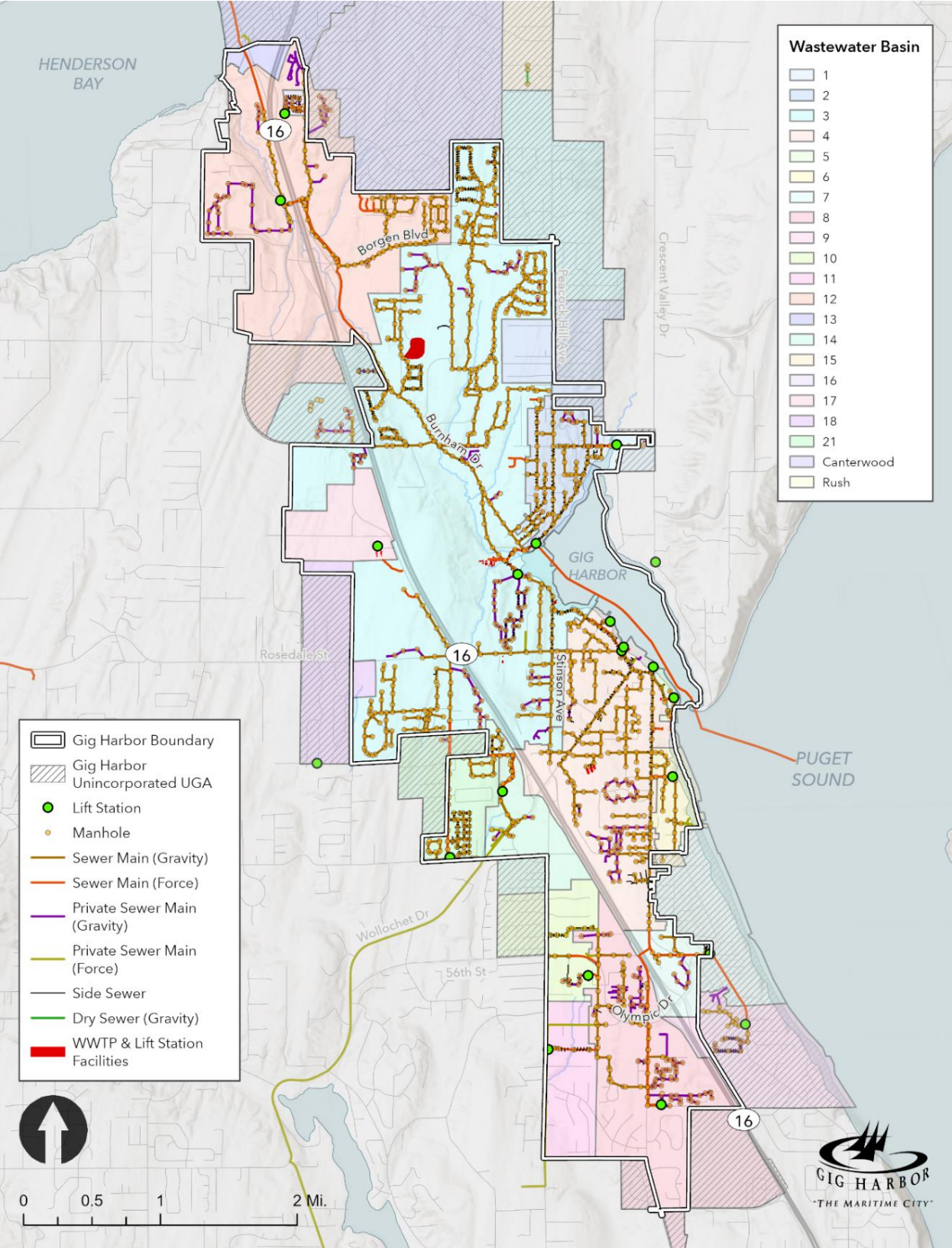
The City of Gig Harbor has entered a contract with the Wollochet Harbor Sewer District to provide wastewater treatment for septic tank effluent produced in the District. The contract allows for the District to discharge an average annual flow of 16,400 gallons per day. The point of discharge is the Wagner Way lift station.

Level of Service

The City introduced a requirement in May 2006 through Ordinance #1044 for most new development and redevelopment projects to request a portion of the treatment capacity at the City's wastewater treatment plant (WWTP) through the sewer capacity reservation certificate (CRC) process. Each CRC reserves a specific number of gallons per day for treatment at the wastewater treatment plant based on the current value of an equivalent residential unit (ERU) since the WWTP has limited capacity to treat wastewater, the City identifies by way of the sewer CRC process those projects that the City's WWTP has adequate public wastewater facilities to treat and discharge treated effluent.

With the completion of the WWTP Phase II upgrade improvements in 2016, the City can collect and treat the design flow of 2.4 MGD.

Exhibit 13-10. City of Gig Harbor Sewer System Map



Source: City of Gig Harbor, 2024.

Future Needs

The City has used a demographics forecasting allocation model (DFAM) to forecast future population growth on undeveloped and underdeveloped parcels within the City's urban growth area (UGA). The primary input to the DFAM was a result of the City's Buildable Lands Analysis. The resulting population growth was then correlated to the generation of sewer flows to provide an estimate of the distribution of sewer flows throughout the City's UGA. These forecasted flows and descriptions of future wastewater needs are described further in the City's Wastewater Comprehensive Plan.

The City regularly updates its Wastewater Comprehensive Plan to assess existing and future capacity of the sewer system, identify specific wastewater utility infrastructure improvements and determine how best to provide wastewater services to the Gig Harbor community over a 20-year growth period. It analyzes potential strategies to promote water resource management and environmental sustainability, such as a reclaimed water program, and identifies improvements to the wastewater system needed over the next 20-year planning period.

Future needs identified by the Wastewater Comprehensive Plan focus on the full build-out of its sewer services to the limits of the UGA. By 2050, it assumes that all unsewered developed parcels and new developments are sewerred. See Exhibit 13-11 for the demographic forecast allocation model WWTP used to estimate its sewerred and non-sewerred build-out. Exhibit 13-12 shows the anticipated wastewater flow projections. See the Capital Facilities Element for further details on future capital improvement projects related to the wastewater utility, costs, funding, and approximate schedule to address these projections.

Exhibit 13-11. Gig Harbor UGA Demographics Based on Adjusted Growth Rates by Sewer Connection

Year	Single-Family Households		Multifamily Households		Employment		Prison Inmates	School Enrollment
	Sewered Units	Non-Sewered	Sewered	Non-Sewered	Sewered	Non-Sewered		
2017	2,035	2,889	1,580	1,225	18,929	9,635	738	5,970
2037	5,674	1,184	2,446	739	30,859	9,492	894	8,949
Build-Out	7,608	0	3,466	0	45,517	0	996	10,356

Sources: Gig Harbor Wastewater Comprehensive Plan Update, 2018; BERK, 2024.

Exhibit 13-12. Average Sanitary and Peak Flow Estimates, 2017 – Build-Out

Category	Unit Wastewater Flows	2017		2037		Build-out	
		Sewered	ADWF (GPD)	Sewered	ADWF (GPD)	Sewered	ADWF (GPD)
Single-Family Residential	134 gpd per unit	2,035	272,659	5,674	760,337	7,608	1,019,481
Multi-Family Residential	134 gpd per unit	1,580	211,720	2,446	327,783	3,466	464,385
Employment	18 gpd per person	18,929	340,720	30,859	555,459	45,517	819,298
Prison	100 gpd per person	738	73,800	894	89,436	996	99,600
School	20 gpd per person	5,970	119,400	8,949	178,972	10,356	207,120
Wollochet Harbor	---	---	11,000	---	11,000	---	11,000
Average Dry Weather Flow			1,018,299		1,911,988		2,609,884
Sanitary Peak Flow			1,527,449		2,867,982		3,914,826

Source: Gig Harbor Wastewater Comprehensive Plan Update, 2018.

The City's collection system is planned at full build-out to expand to the limits of the UGA. The collection system has been divided into a total of 21 topographic basins, also known as sewer basins. At build-out each sewer basin will have one sewer pump station and a mixture of sewer gravity mains and sewer force mains. The design and construction of undeveloped and underdeveloped sewer basins may be financed by developers as conditions of SEPA or land use approval, and/or utility local improvement districts (ULIDs).

As noted above in the description of the existing capital facilities, the City's core area has an established sewer collection system. Some areas within the City's UGA can have sewer flows conveyed using gravity to existing sewer lift stations. However, in most areas the future development of the City's sewer collection system will occur in areas beyond the City's core area. These areas have a topographic low point where wastewater must be collected and pumped and may require construction of a new sewer pump station, also known as a lift station. Only one lift station shall be utilized in each sewer basin.

In situations where a new sewer lift station must be constructed two scenarios exist. The first scenario is where no lift station is in the sewer basin. The proposed development activity shall design and construct a new developer funded, and designed to City Standards, lift station that will collect sewer flows from the proposed development and all future development upstream in the sewer basin.

The second scenario is where an existing lift station is already located in the sewer basin but the proposed development activity is located lower in elevation than the existing lift station. The proposed development activity shall design and construct a new developer funded and designed to City Standards a lift station that will collect sewer flows from the existing lift station, the proposed development, and all future development upstream in the sewer basin. The existing lift station would then be demolished.

Due to the potential for mechanical and electrical failures and the complications that arise when these failures occur, developments shall maximize gravity flows while minimizing the use of lift stations and grinder pumps.

Only developments lower in elevation than an existing lift station or gravity main AND lower in elevation than the path of sewer main construction may use, upon approval of the Public Works Director, use grinder pumps in lieu of constructing a new lift station.

The City's Wastewater Division provides continuous maintenance of the existing collection system. Future needs of the existing collection system are mostly limited to projects requiring rehabilitation of the lift stations. Infiltration & Inflow (I&I) impacts capacity in the collection system, and interflow of stormwater runoff resulting from rainfall appears to be the primary factor. The existing forcemains and gravity pipelines have adequate capacity for current and future wastewater flows. A third of the existing lift stations are beyond useful life and will require equipment or capacity upgrades to meet expected growth. The repair and rehabilitation projects are addressed in the CIP of this plan. It is estimated that the future dry weather flow in the collection system will increase compared to the total flows (including I&I) that currently exist in the collection system. Funding for the ongoing maintenance of the existing collection system, including rehabilitation of existing lift stations and replacement of existing sewer mains is funded by utility general facility charges and utility rates.

Future Wastewater Treatment Plant Needs

With the successful completion of the final phase of upgrades, the City of Gig Harbor WWTP has high confidence in its ability to collect and treat the design flow of 2.4 MGD, with the upgrades being able to meet and exceed the City's 20-year plan for meeting capacity requirements. Efforts focused on maintenance, repair and replacements should occur over the next four years with planning for future capital improvements in the timeframe of 2028 and beyond.

Reclaimed Water Investigation

The State has identified reclaimed water as an important water resource management strategy that can offer benefits related to potable water supply, wastewater management, and environmental enhancement. The City has acknowledged the State's acceptance and promotion of reclaimed water as being a viable and important water resource management tool through the adoption of a comprehensive plan goal for the wastewater utility to explore options to create reclaimed water.

13.3.4 Stormwater Systems

Existing Capital Facilities

The Puget Sound and in particular Gig Harbor, Henderson Bay, and Wollochet Bay are the receiving water bodies of the City of Gig Harbor's storm system. The stormwater system consists of catch basins, pipe, drainage ditches, natural streams such as North Creek, Crescent Creek, and McCormick Creek, wetlands, ponds, and stormwater management facilities providing flow control and water quality treatment of storm runoff. The Operations and Maintenance Department is responsible for approximately 49 stormwater ponds (of which 13 are publicly owned), 4,583 catch basins, 16 miles of drainage ditch, seven bioretention swales, two miles of stormwater detention system pipe, two rain gardens, 49 stormwater vaults and 72 miles of storm drainage pipe. This inventory has grown over the past decade with the continuing development and annexations to the City.

Proper development and regular maintenance of the City's stormwater infrastructure is critical to assuring proper function, effective control of stormwater discharges and water quality, and minimized effects upon receiving water environments and downstream property. Responsibilities for facility inspection and maintenance are determined by facility ownership, and is performed by the City's Public Works Department, homeowner associations, business owners, and property management companies. Regularly scheduled maintenance and inspections best assure timely correction of deficiencies.

As a permittee under a Western Washington Phase II Municipal Stormwater Permit, the City is required to satisfy specific obligations in establishing local stormwater development standards, perform facility inspections and maintenance, participate in water quality monitoring, provide related public involvement and education opportunities, and report annually on stormwater programs and activities. The City's obligations have increased with successive permits; by example, in 2016 the City adopted and updated its stormwater regulations incorporating low impact development (LID) techniques as the preferred approach to site development. It is anticipated the City's obligations will again increase under the next permit renewal.

Level of Service

The level of service for the City's stormwater infrastructure was evaluated while updating the Comprehensive Stormwater Plan. The level of service analysis encompasses both the hydraulic capacities in storm drains and the effects upon the network of creeks.

Storm system modeling was performed at a planning level to identify system needs under future full build-out land use conditions. The City selected ten trunk lines to be analyzed. These trunk lines were selected based on known past conveyance and/or sedimentation problems and possible future system impacts due to development. The storm drainage capacity within these trunk systems was evaluated on their ability to convey the peak runoff from the 25-year return period discharge. The City's stormwater infrastructure is sufficient to convey stormwater runoff under buildout conditions; local improvements to storm drain networks are defined to assure the necessary capacity, as discussed below under Future Needs and the Capital Improvement Program.

Storm drainage outfalls along the harbor shoreline were also analyzed to determine if capacities are sufficient for runoff from future buildout and redevelopment within their tributary basins. The storm drainage capacity within these outfall systems was evaluated on their ability to convey the peak runoff from the 25-year and the 100-year return period discharge. Outfall capacities were found to be sufficient to convey stormwater runoff under buildout conditions for the 25-year return period discharge, with three outfalls found to be under capacity at buildout. Outfalls from most of the largest drainage systems do not have capacity to convey the 100-year discharge. The outfall capacity analysis was performed to inform consideration of an alternative policy that would disallow waiving of flow control requirements for developing or redeveloping properties that discharge to city drainage systems upstream from outfalls.

Further, the City's stormwater management standards and guidelines regulating future development and redevelopment require such projects control runoff to undeveloped site conditions, thereby preserving the current levels of service in City storm drainage systems.

Future Needs

There are several locations where discharges approach or exceed the hydraulic capacity of storm drains, and other locations where culverts present a block to fish passage. A list of recommended storm system capital improvement projects is identified in the Capital Improvement Program (CIP) of the Stormwater Comprehensive Plan update. In 2008, the City initiated a Stormwater General Facility Charge to fund stormwater CIP projects; this charge was most recently updated in 2015.

The scope of improvements identified in the stormwater CIP encompasses capacity improvements, fish passage and habitat improvements, and corrective maintenance and facilities.

13.3.5 Schools

The City of Gig Harbor is served by the Peninsula School District #401 for educational purposes. The PSD manages and maintain their public infrastructure through an adopted Six Year Facilities Plan, last updated in August 2014. The Peninsula School District #401 Capital Facilities Plan is hereby adopted by reference within the City of Gig Harbor's Comprehensive Plan. Copies of the plan are available for public review.

Exhibit 13-13 details school enrollment counts by grade level, for 2021 through 2024. Exhibit 13-14 details school district staff counts for 2021 through 2024.

Exhibit 13-13. K-12 Peninsula School District Enrollment, 2021-2024

FTE Enrollment Counts	Average 2021-2022	Budget 2022-2023	Budget 2023-2024
Kindergarten	565.47	696.00	634.00
Grade 1	563.73	573.00	626.00
Grade 2	657.84	594.00	612.00
Grade 3	613.82	691.00	620.00
Grade 4	617.89	641.00	717.00
Grade 5	656.00	644.00	673.00
Grade 6	596.75	672.00	676.00
Grade 7	622.78	602.00	722.00
Grade 8	642.03	686.00	628.00
Grade 9	703.27	661.00	685.00
Grade 10	724.43	709.00	719.00
Grade 11 (excluding Running Start)	586.49	582.00	731.00
Grade 12 (excluding running start)	490.41	601.00	606.00
Subtotal	8,040.91	8,352.00	8,649.00
Running Start	356.68	360.00	344.00
Dropout Reengagement Enrollment	14.43	20.00	19.00
ALE Enrollment	167.85	123.00	0.00
Total K-12	8,579.87	8,855.00	9,012.00

Sources: Peninsula School District F195 [Budget](#), 2023-2024; BERK, 2024.

Exhibit 13-14. K-12 Peninsula School District Staff Counts

Staff Counts	Average 2021-2022	Budget 2022-2023	Budget 2023-2024
General Fund FTE Certificated Employees	673.43	646.26	648.619
General Fund FTE Classified Employees	346.17	370.98	339.812

Sources: Peninsula School District F195 [Budget](#), 2023-2024; BERK, 2024.

13.3.6 Park and Recreation Facilities

Existing Capital Facilities

The City of Gig Harbor owns 37 park properties ranging in size from 0.06 of an acre to over 50 acres. Included in that total are four designated trails that range from 0.2 of a mile to 6 miles in length. Exhibit 13-15 documents the City's existing park facilities. Detailed park profiles on each city park facility are included in the 2022 Park Recreation and Open Space Plan as Appendix A to that plan.

The Gig Harbor park classification system includes the following classifications:

Waterfront Parks are located on the shoreline and provide a mix of water related uses and forms of access to the shoreline. These parks typically include historic structures or uses that are planned for preservation in keeping with the City's maritime heritage. The City actively works to balance uses within these parks to provide a mix of recreation opportunities, historic preservation, and community gathering spaces.

Community Parks are larger parks, typically between 15 and 30 acres, that provide a wide variety of recreation opportunities that appeal to the entire community. Typically, these sites are designed for active recreation and can accommodate large numbers of people and offer a wider variety of facilities than neighborhood parks. These parks also may serve as a destination for access to water and large community events, and they may include significant natural areas and trails as well as more support facilities.

Neighborhood Parks are developed for both passive and active recreation, and are accessible by walking, biking, or driving. They have support facilities such as restrooms and parking. These parks may typically include athletic fields, sports courts, trails, playgrounds, open space, and picnicking facilities.

Mini-Parks serve to address limited, isolated or unique recreational needs. Generally, these parks range from 2,500 square feet to one acre in size and are optimally located within ¼-mile of a residential setting.

Special Use Facilities include single-purpose recreational areas or stand-alone sites designed to support a specific, specialized use. Special facilities include sport complexes, community centers and/or historic areas. Support facilities such as parking and restrooms are often included.

Natural Areas preserve critical areas, urban forests and historic sites for future generations and include low impact recreational uses. Such sites are often developed with ancillary uses that are compatible with or support the primary preservation of the sites key features, such as the garden program located at Wilkinson Farm Park or the hatchery program located at Donkey Creek Park.

Trails include both linear trails (measured in miles) and trail support facilities (measured in acres). Trails are off-street transportation and recreation options either paved or unpaved that connect two points and are often located in a utility or undeveloped road right of way. While many of the City's parks provide access trails that loop through a park site, trails are linear in nature. The City has also designated one on-street trail, Harborview Trail, due to the importance of this corridor for recreational use and as a connector between waterfront parks.

Undeveloped Sites are properties acquired or owned by the City for park purposes, which have not yet been developed. These properties are anticipated to be developed into parks in the future and will be moved to the appropriate classification as they are developed.

Other properties managed by the City may include lands which do not presently provide park, recreation or open space amenities but are in City ownership and could be redeveloped for such uses in the future.

Exhibit 13-15. Existing Park Facilities

Park Name	Classification	Acreage
Parks		
Anchich Waterfront Park	Waterfront Park	0.78
Austin Park	Waterfront Park	1.38
Bogue Viewing Platform	Waterfront Mini-Park	0.15
Civic Center Green (incl. Stake Park)	Community Park	6.55
Crescent Creek Park (incl. BMX & volleyball courts)	Community Park	10.89
Eddon Boat Park	Waterfront Park	3.88
Gig Harbor Sand Spit	Waterfront Mini-Park	1.21
Gig Harbor Sports Complex	Community Park	22.14
Jerisich Dock (at Skansie Brothers Park)	Waterfront Mini-Park	0.56
Kenneth Leo Marvin (KLM) Veterans Memorial Park	Neighborhood Park	5.58
Maritime Pier	Waterfront Mini-Park	0.72
Old Ferry Landing Park	Waterfront Mini-Park	0.31
Peninsula Light Fields	Special Use Facility	9.11
Shaw Park	Neighborhood Park	1.76
Skansie Brothers Park	Waterfront Park	2.59
Subtotal Parks		67.61
Natural Areas and Trails		
Adam Tallman Park	Natural Area	11.84
Austin Park – Tidelands: tx ^w aalqəł Estuary	Natural Area	7.07
Donkey Creek Park	Natural Area	1.04
Grandview Forest Park	Natural Area	8.58
Harbor Hill Open Space (south of Shaw Park)	Natural Area	20.14
Old Burnham Properties	TBD (counted as Natural Area)	20.31
Soundview Forest	Natural Area	1.54
tx ^w aalqəł Conservation Area	Natural Area	51.95
Wilkinson Farm Park	Natural Area	17.74

Park Name	Classification	Acreage
Cushman Trailhead – 96 th Street	Trail	0.28
Cushman Trailhead - Borgen	Trail	0.18
Cushman Trailhead - Grandview	Trail	0.45
Cushman Trailhead - Hollycroft	Trail	0.60
Finholm View Climb	Trail	0.35
Subtotal Natural Areas & Trails		142.07
Total Acreage		209.68

Sources: City of Gig Harbor PROS Plan 2022; City of Gig Harbor, 2024; BERK, 2024.

This inventory includes only City of Gig Harbor parks and open spaces; the Gig Harbor Peninsula is served by a variety of park and recreation service providers, and a detailed inventory of all public facilities on the Peninsula is not included in this plan. Based on County data, more than 900 acres of park, recreation and open space lands exist in public ownership on the Gig Harbor Peninsula.

Level of Service and Future Needs

The City established levels of service for the park system in the 2022 Park, Recreation and Open Space (PROS) Plan to maintain and improve upon existing levels of service. Planned levels of service (PLOS) were established to ensure a variety of recreation opportunities will be available as the City grows. The level of service standards adopted by the City for the park system are expressed as the number of acres (or miles) per 1,000 residents, with a combined target of 5 acres per 1,000 residents for neighborhood and community parks.

Error! Reference source not found. documents levels of service based on a population of 13,090 as of April 2024, and an assumed population target of 13,720 for 2044 based on the Pierce County Countywide Planning Policies. Note that this includes five categories of parks for measurement:

- Neighborhood Parks
- Community Parks
- Waterfront Parks and Mini-Parks
- Natural Areas
- Trails

Special Use Facilities (Peninsula Light Fields) are not included in this LOS assessment, as the need for these facilities is specialized and potentially regional in nature.

Exhibit 13-16. 2024 Parks Levels of Services and Measure of Needs

Park Type*	Current Inventory	Planned LOS (ac/1,000)	2024 Existing LOS (ac/1,000)	2024 Surplus / Deficit	2044 Surplus / Deficit (proj.)
Neighborhood Park	7.3 acres	5.0 acres /1,000	3.6 acres/1,000	(18.5 acres)	(21.7 acres)
Community Park	39.6 acres				
Waterfront Park / Mini-Park	11.6 acres	1.0 acres /1,000	0.88 acres/1,000	(1.5 acres)	(2.1 acres)
Natural Areas	140.2 acres	5.25 acres/1,000	10.7 acres/1,000	71.5 acres	68.2 acres
Trails	10.2 miles	1.17 miles/1,000	0.78 miles/1,000	(5.1 miles)	(5.9 acres)

* Note that this excludes Special Use Facilities.

Sources: City of Gig Harbor PROS Plan 2022; BERK, 2024.

As noted in this evaluation, there is a current shortfall of almost 19 acres of park space that will need to be addressed, which is expected to increase slightly over the coming years. Note, however, that future needs for park, recreation, and open spaces will also be linked to achieving the expressed desires of this community and building connected spaces. In the PROS Plan update process, several key themes emerged to be considered in acquisition and development, including broader needs for accessibility, programming, services, and linkages. Park expansion is limited given the availability of land for recreation in the city, and as a result, coordination of future park site acquisition with development planning will be a priority.

13.3.7 Police, Fire Protection, and Emergency Medical Services Facilities

Police

Police services are provided by the Gig Harbor Police Department, which serves the citizens of Gig Harbor and other community members within the jurisdiction. This includes a Police Chief, Lieutenant, four Patrol Sergeants, one Detective Sergeant, two Detectives, and 16 Patrol Officers. Additional staff includes two Police Services Specialists and one Property/Evidence Technician.

The City utilizes three contract jails. Dispatch service is provided by South Sound 911. Additional opportunities include participation in our Bicycle Unit, Marine Services Unit, and a variety of multi-jurisdictional teams.

Fire and EMS

Fire protection and emergency medical services are provided by Gig Harbor Fire & Medic One, with Station 51 located within the city as a 24-hour staffed station (typically 6–7 officers and one battalion chief), as well as nine other stations (both 24-hour and non-staffed), a district maintenance shop located in Purdy, and the Swede Hill training campus at Station 50. District headquarters is located at 10222 Bujacich Road NW outside of the city. The total service area for the district includes unincorporated Pierce County on the peninsula as well as Fox Island, covering an area of 54 square miles.

The current 2021 Gig Harbor Fire & Medic One Capital Facilities Plan is adopted by reference under this element. According to this Plan, future capital investments are primarily focused on upgrading existing facilities and reusing existing sites for new facilities, as opposed to identifying new sites for purchase and development. While the current stations are in good locations and have been maintained well over time, all the current fire stations do not meet Immediate Occupancy seismic standards (indicating that they will experience damage during earthquakes and may not be functional afterwards). There are also concerns with operational deficiencies related to fire protection, electrical, and HVAC systems, as well as the need for compliance with ADA accessibility requirements.

Proposed improvements under the Capital Facilities Plan include:

- Additional facilities and improvements at the existing Swede Hill Training Campus, including a new five-story training tower, a support building with classrooms and offices, an expansion to the auto extrication area, and additional parking;
- Renovations/major additions to support eight existing fire stations;
- A replacement of one existing fire station with a new facility at the same location; and
- An addition to the existing district maintenance shop building.

For Gig Harbor, the Plan notes that Station 51 is not appropriately sized given the call volume and levels of staffing needed to support emergency response at this location. Given that the cost of improving the existing facilities are not cost-effective, the Plan proposes the development of a new station and logistics building on the site for an estimated cost of \$40.6 million (2020 dollars), with an anticipated start of construction in late 2026.

13.4 Capital Facilities Planning

13.4.1 Overview

A Capital Facilities Program (CFP) is a six-year plan for the completion of capital improvements that are supportive of the City's population and economic base as well as near-term (within six years) growth. Capital facilities are funded through several funding sources which can consist of a combination of local, state, and federal tax revenues.

The CFP is intended to support the land-use element by providing the facilities necessary to achieve the community's vision as established in the plan. Note that any changes in land use or housing density can significantly impact related plan elements, especially the capital facilities plan. This interconnection necessitates a cohesive and consistent approach across all elements, ensuring checks and balances for the successful execution of the Comprehensive Plan.

Under RCW [36.70A.070\(3\)](#), the Element must identify the proposed locations and capacities of expanded or new capital facilities. It is expected that the city will fund the identified capital projects through a combination of grants and other funding sources. These grants typically cover about 80–90% percent of project costs, and the city has been successful in securing such funding over the years.

Gig Harbor's 2023-2024 budget document includes 6-year capital improvement programs (CIPs) for each project over the City's main capital funds. CIP supports the city's Comprehensive Plan. Each 6-year CIP is based on the specific capital planning document described in each fund. This section describes capital facilities improvements for water, wastewater, and parks system as identified in the City's budget. Capital funds related to transportation improvements are separately discussed under the Transportation Element and Transportation Improvement Plan.

13.4.2 Financial Assumptions

The following assumptions about the future operating conditions in the city operations and market conditions were used in the development of the six-year capital facilities program:

- The City will maintain its current fund accounting system to handle its financial affairs.
- The cost of running local government will continue to increase due to inflation and other growth factors while revenues will also increase.
- New revenue sources, including new taxes, may be necessary to maintain and improve city services and facilities.
- Capital investment will be needed to maintain, repair, and rehabilitate portions of the city's aging infrastructure and to accommodate growth anticipated over the next twenty years.
- Public investment in capital facilities is the primary tool of local government to support and encourage economic growth.
- A consistent and reliable revenue source to fund necessary capital expenditures is desirable.
- A comprehensive approach to review, consider, and evaluate capital funding requests is needed to aid decision makers and the citizenry in understanding the capital needs of the city.

Capital improvements will be financed through the following funds:

- General Fund
- Capital Improvement Fund
- Capital Development Fund
- Enterprise Funds

13.4.3 Revenues

State statutes set out the powers local governments have for funding capital and other projects. There are four generic types of local government project funding: taxes, fees, grants, and dedicated funds from State revenues. The following is a description of funding sources.

Tax Base and Fees

The City's tax base has shown an increased growth from 2020 to 2024 and is anticipated to continue to see growth between 1-3% through the addition of new construction as well maintaining the valuation tax for existing real property each year. Although this is important to the overall fiscal health of the city, capital improvements are funded primarily through non-tax resources. Taxes include property tax, retail sales and use tax, real estate excise tax, lodging excise tax, leasehold excise tax, commercial parking tax, business and occupation tax, gambling tax, admission tax, local option sales tax, utility tax, emergency medical services tax, fire districts tax, parks and recreation services tax, flood control special purpose district tax, storm drainage payment in lieu of assessment tax, utility revenue bonds and property tax excess levy. Fees include various user fees and impact fees.

Revenue by Fund

The City's capital projects are funded through several options as follows:

- General Fund
- Capital Improvement and Capital Development Funds
- Street and Street Capital Funds
- Enterprise Funds

13.4.4 Capital Improvements

The six-year CIP list includes proposed project funding allocation across the next six years as of the adoption of the budget and does not include projects that have already been completed. The following tables include current projects provided under city planning for the following systems:

- Streets/Transportation (Exhibit 13-17).
- Water (Exhibit 13-18)
- Wastewater (Exhibit 13-19)
- Stormwater (Exhibit 13-20)
- Parks and open space (Exhibit 13-21)

Exhibit 13-17. Transportation System Improvements – Short-Term Project List (2024-2030)

Project List ID	Project Name	Project Type	Total Cost	2025 TIP ID
1	Cushman Trail Extension Phase 5A	Active Transportation Projects	\$6,100,000*	20
2	Burnham Drive/Borgen Boulevard Corridor Study	Multimodal Projects	\$250,000^	-
3	Burnham Drive Complete Street Improvements Phase 2	Multimodal Projects	\$5,400,000*	18
4	Peacock Hill Avenue Complete Street Improvements	Multimodal Projects	\$3,230,000*	8
5	Vernhardson Street Complete Street Improvements	Multimodal Projects	\$700,000*	26
6	Burnham Drive Improvements Phase 1A	Multimodal Projects	\$5,395,000*	1
7	Burnham Drive Complete Street Improvements Phase 1B	Active Transportation Projects	\$2,900,000*	16
8	Austin Street/Harborview Drive Roundabout	Multimodal Projects	\$3,100,000^	-
9	Rosedale Street/Schoolhouse Road Intersection Improvements	Multimodal Projects	\$3,800,000^	-
10	Rosedale Street/Skansie Avenue Intersection Improvements	Concurrency-Related Projects	\$2,200,000*	22
11	Rosedale Street/Stinson Avenue Roundabout	Multimodal Projects	\$75,000^	-
12	Harborview Drive/Pioneer Way Intersection Improvements	Multimodal Projects	\$140,000*	11
13	Harborview/Soundview Intersection Improvements	Multimodal Projects	\$1,200,000^	-
14	Skansie Avenue Complete Street Improvements	Multimodal Projects	\$800,000*	24
15	Grandview Street Improvements (McDonald Avenue to Stinson Avenue)	Multimodal Projects	\$2,100,000^	-
16	Grandview Street Improvements (Soundview Drive to McDonald Avenue)	Multimodal Projects	\$2,600,000*	23
17	Wollochet Drive/SR-16 Westbound Right Turn Lane	Concurrency-Related Projects	\$1,106,000*	5
18	Wollochet Drive/SR-16 Eastbound Right Turn Lane	Concurrency-Related Projects	\$1,590,000*	6
19	Wollochet Drive/Wagner Way Intersection Improvements	Concurrency-Related Projects	\$1,227,000*	2

Project List ID	Project Name	Project Type	Total Cost	2025 TIP ID
20	Hunt Street/Skansie Avenue Intersection Improvements	Concurrency-Related Projects	\$1,930,000*	12
21	Hunt Street/38th Avenue Intersection Improvements (Potential Future Roundabout)	Multimodal Projects	\$2,000,000*	13
22	Soundview Drive/Hunt Street Intersection Improvements	Concurrency-Related Projects	\$1,500,000^	15
23	38 th Avenue Complete Street Improvements Phase 2	Multimodal Projects	\$7,188,000*	4
24	38th Avenue/56th Street Roundabout	Multimodal Projects	\$2,000,000^	-
25	Olympic Drive/Hollycroft Street Intersection Improvements	Multimodal Projects	\$75,000*	27
26	38th Avenue Complete Street Improvements Phase 1C	Multimodal Projects	\$2,800,000*	10
27	50th Street Court Complete Street Improvements	Multimodal Projects	\$2,000,000*	14
28	Olympic Drive/Point Fosdick Right Turn Lane Extension	Concurrency-Related Projects	\$510,000*	7
29	38th Avenue Complete Street Improvements Phase 1B	Multimodal Projects	\$2,500,000*	9

* Cost estimate from the Gig Harbor 2025-2030 TIP.

^ Cost estimate based on similar projects and need for right-of-way acquisition.

Source: City of Gig Harbor, 2025.

For a list of potential transportation investments over the next 20 years, reference the long-term project list in Appendix B – Transportation Element Technical Appendix.

Exhibit 13-18. Water System Improvements

#	Project Name / Description	Project Costs (2025 dollars)						Total
		2025	2026	2027	2028	2029	2030	
1	Shurgard Water Tank Recoating	\$600,000	-	-	-	-	-	\$600,000
2	Soundview Drive Asbestos-Cement Watermain Replacement	\$600,000	-	-	-	-	-	\$600,000
3	Canterwood Drive Water Main Redundancy - Design, Permitting, and Construction	\$200,000	\$800,000	-	-	-	-	\$1,000,000
4	Well House 5 and 6 Well Site Re-development	\$250,000	\$250,000	\$2,000,000	-	-	-	\$2,500,000
5	Well #9 (11944 Olympus Way) Development and Water Rights Processing.	\$305,500	\$250,000	\$1,755,000	-	-	-	\$2,310,500
6	Peacock Hill Avenue Watermain Loop - Design and Permitting	\$50,000	\$50,000	\$500,000	-	-	-	\$600,000
7	Manganese Treatment - Feasibility Study, Design, and Permitting	\$200,000	\$150,000	-	-	-	-	\$350,000
8	Civic Center Fire and Intrusion Upgrades (Storm Capital Share)	\$17,500	-	-	-	-	-	
9	Public Works Decant Facility (Water Capital Share)	\$20,000	\$80,000	-	-	-	-	\$100,000
10	Operations Center Fueling Station (Water Capital Share)	\$96,000	-	-	-	-	-	\$96,000
11	Civic Center Backup Generator (Water Capital Portion)	-	-	\$9,000	\$10,000	\$60,000	-	\$79,000
12	Pavement Maintenance and ADA Improvements - Soundview Dr. (Hollycroft to Magnolia)	-	-	\$100,000	\$900,000	-	-	\$1,000,000
13	Skansie Tank Modifications and Repainting	-	-		\$700,000	-	-	\$700,000
14	Asbestos Cement Water Main Replacement Program (In-House Project)	-	-	\$210,000	-	-	-	
15	Manganese Treatment - Phase 1 Construction	-	-	\$2,500,000	-	-	-	\$2,500,000
16	Asbestos Cement Water Main Replacement Program	-	-	\$500,000	\$2,240,000	-	-	\$2,740,000
17	Conjunctive Supply Strategy	-	-	\$280,000		-	-	\$280,000

#	Project Name / Description	Project Costs (2025 dollars)						Total
		2025	2026	2027	2028	2029	2030	
18	Water System Plan Update	-	-	\$250,000	\$350,000	-	-	\$600,000
19	Sehmel Dr NW and Burnham Dr NW Water Main Redundancy	-	-	\$400,000	\$1,901,000	-	-	\$2,301,000
20	Deer Creek Lane Water Main Improvements	-	-	-	\$90,000	-	-	\$90,000
21	Reid Drive NW between 56th Street NW and 55th Street NW	-	-	-	\$150,000	\$400,000	-	\$550,000
22	Gig Harbor North Tank Repainting	-	-	-	-	-	\$1,109,000	\$1,109,000
23	Satellite Wastewater Reuse Plant (Water Capital Share)	-	-	-	-	-	\$984,000	\$984,000
24	Well House 3 Reconstruction	-	-	-	-	-	\$450,000	\$450,000
Annual Total =		\$2,339,000	\$1,580,000	\$8,504,000	\$6,341,000	\$460,000	\$2,543,000	\$21,539,500

Source: City of Gig Harbor, 2025.

Exhibit 13-19. Wastewater System Improvements

#	Project Name / Description	Project Costs (2025 dollars)						Total
		2025	2026	2027	2028	2029	2030	
1	Wastewater Treatment Plant Digester Upgrades/Centrifuge Ammonia Control	\$500,000	\$3,000,000	-	-	-	-	\$3,500,000
2	Lift Station 5 (Harborview Dr. Ferry Landing Area) Basin Improvements	\$380,000	\$2,600,000	-	-	-	-	\$2,980,000
3	Lift Station 1A (Crescent Creek Park) Rehabilitation	\$1,150,000	\$2,200,000	-	-	-	-	\$3,350,000
4	Lift Stations 13 & 16 Pump Control Upgrades	\$55,000	\$250,000	-	-	-	-	\$305,000
5	Centrifuge VFD and Control Component Replacement	\$40,000	-	-	-	-	-	\$40,000
6	Lift Station 14 (Wagner Way) Improvements	-	\$750,000	\$2,600,000	-	-	-	\$3,350,000
7	38 th Ave Dry Sewer - Design and Construction	\$610,000	\$700,000	-	-	-	-	\$1,310,000
8	Civic Center Fire and Intrusion Upgrades (Wastewater Capital Share)	\$17,500	-	-	-	-	-	\$17,500
9	Operations Center Fueling Station (Wastewater Capital Share)	\$96,000	-	-	-	-	-	\$96,000
10	Civic Center Security Upgrades at Reception Areas (Wastewater Capital Share)	\$6,000	-	-	-	-	-	\$6,000
11	Civic Center Backup Generator (Wastewater Capital Share)	-	-	\$80,000	-	-	-	\$80,000
12	City Staff Wide Area Network - Feasibility Study and Design (Wastewater Capital Share)	-	-	\$250,000	-	-	-	\$250,000
13	Lift Station 8 Upgrades	-	-	\$750,000	\$3,000,000	-	-	\$3,750,000
14	Stinson Slip Lining Sewer Main	-	-	\$40,000	-	-	-	\$40,000
15	I&I Repairs of Manholes & Pipelines	-	-	\$150,000	\$200,000	-	-	\$350,000
16	Upsize Gravity Pipe on Burnham Dr	-	-	\$300,000	\$3,500,000	-	-	\$3,800,000
17	Wastewater Treatment Plant Ultraviolet Disinfection System Upgrades	-	-	\$869,000	-	-	-	\$869,000
18	Lift Station 10A (56th St./36th Ave.) Improvements (LID)	-	-	\$250,000	\$1,000,000	-	-	\$1,250,000

#	Project Name / Description	Project Costs (2025 dollars)						Total
		2025	2026	2027	2028	2029	2030	
19	Harborview Dr Gravity Main Improvements (Stinson to Westshore Marina)	-	-	-	\$500,000	\$1,422,000	-	\$1,922,000
20	Lift Station 11 (38th Ave./48th St.) Improvements	-	-	-	\$250,000	\$1,000,000	-	\$1,250,000
21	Lift Station 2A (Harborview Dr at Beach Baskset) Control Upgrades	-	-	-	\$300,000	-	-	\$300,000
22	N. Harborview Dr Gravity Main Improvements	-	-	-	-	\$300,000	\$1,700,000	\$2,000,000
23	Lift Station 17 (Skansie Ave/89th St) Design (LID)	-	-	-	-	-	\$500,000	\$500,000
24	Burnham Dr/Harborview Dr Gravity Main Bypass	-	-	-	-	-	\$190,000	\$190,000
25	Lift Station 16A (McCormick Ridge Condos) Improvements	-	-	-	-	\$300,000	\$2,200,000	\$2,500,000
Annual Total =		\$2,354,500	\$6,500,000	\$5,289,000	\$8,750,000	\$3,022,000	\$4,590,000	\$34,005,500

Source: City of Gig Harbor, 2025.

Exhibit 13-20. Stormwater System Improvements

#	Project Name / Description	Project Costs (2025 dollars)						
		2025	2026	2027	2028	2029	2030	Total
1	Burnham Dr. Culvert Replacement at 96 th Street	\$1,250,000	-	-	-	-	-	\$1,250,000
2	Storm Pipe Slip Lining	\$50,000	\$300,000	-	-	-	-	\$350,000
3	Improvements at Soundview Dr Stormwater Outfall	\$100,000	\$150,000	-	-	-	-	\$250,000
4	North Creek Culvert Replacement – Design and Permitting	\$400,000	\$150,000	\$9,050,000	-	-	-	\$9,600,000
5	Stormwater Prioritization and Permitting - Outfalls to Marine Waters – Upgrades	\$150,000	\$150,000	-	-	-	-	\$300,000
6	Civic Center Fire and Intrusion Upgrades (Storm Capital Share)	\$17,500	-	-	-	-	-	\$17,500
7	Operations Center Decant Facility (Storm Capital Share)	\$20,000	\$80,000	-	-	-	-	\$100,000
8	Operations Center Fueling Station (Storm Capital Share)	\$96,000	-	-	-	-	-	\$96,000
9	Civic Center Security Upgrades at Reception Areas (Storm Capital Share)	\$6,000	-	-	-	-	-	\$6,000
10	Operations Shop Re-siding and Expansion (Storm Capital Share)	-	-	\$20,000	-	-	-	\$20,000
11	Civic Center Backup Generator (Storm Capital Share)	-	-	\$80,000	-	-	-	\$80,000
12	City Staff Wide Area Network - Feasibility Study and Design	-	-	\$250,000	-	-	-	\$250,000
13	Culvert Replacement Feasibility Study at the 4300 block of 38th Ave	-	-	\$50,000	\$400,000	\$600,000	-	\$1,050,000
14	50th St Culvert Replacement	-	-	-	-	\$350,000	\$400,000	\$750,000
15	Crescent Creek Culvert Replacement	-	-	-	-	\$700,000	\$700,000	\$1,400,000
16	Stinson Ave Replacement and Extension	-	-	-	-	\$500,000	-	\$500,000
Annual Total =		\$2,089,500	\$830,000	\$9,450,000	\$400,000	\$2,150,000	\$1,100,000	\$15,769,500

Source: City of Gig Harbor, 2025.

Exhibit 13-21. Parks and Open Space System Improvements

#	Project Name / Description	Project Costs (2025 dollars)						
		2025	2026	2027	2028	2029	2030	Total
1	Gig Harbor Sports Complex Phase 1B - Construction	\$1,000,000	-	-	-	-	-	\$1,000,000
2	Crescent Creek Restroom Remodel - Design, Permitting, and Construction	\$50,000	\$140,000	-	-	-	-	\$190,000
3	Crescent Creek Play Area Resurfacing and Sand Pit Modifications	-	\$40,000	\$185,000	-	-	-	\$225,000
4	Soundview Forest Tree Maintenance	\$125,000	-	-	-	-	-	\$125,000
5	Crescent Creek Park - Master Plan	\$110,000	-	-	-	-	-	\$110,000
6	Jerisich Dock Re-decking - Design, Permitting, and Construction	\$66,000	-	-	-	-	-	\$66,000
7	Finholm View Climb - Structural Analysis, Design and Permitting	\$30,000	-	-	-	-	-	\$30,000
8	Adam Tallman Park - Wetland Review and Trail Improvements	\$50,000	-	-	-	-	-	\$50,000
9	Loop Trail Construction and Signage at tx'aaalqəł Conservation Area (Phase 2)	\$10,000	\$30,000	-	-	-	-	\$40,000
10	Splash Pad Replumbing and Rewiring - Design and Construction	\$250,000	-	-	-	-	-	\$250,000
11	Basketball Court at Civic Center Skate Park – Design and Permitting	-	\$45,000	\$110,000	-	-	-	\$155,000
12	Commercial Fishing Homeport - Design, Permitting, and Construction	\$2,480,000	\$1,000,000	-	-	-	-	\$3,480,000
13	Gig Harbor Sports Complex Phase 1A	\$2,319,820	-	-	-	-	-	\$2,319,820
*	Civic Center Fire and Intrusion Upgrades (Parks Capital Share)	\$17,500	-	-	-	-	-	\$17,500
*	Operations Center Fueling Station (Parks Capital Share)	\$96,000	-	-	-	-	-	\$96,000
*	Civic Center Security Upgrades at Reception Areas (Parks Capital Share)	\$6,000	-	-	-	-	-	\$6,000

13 Capital Facilities // Gig Harbor Comprehensive Plan

#	Project Name / Description	Project Costs (2025 dollars)						
		2025	2026	2027	2028	2029	2030	Total
14	Grandview Forest/Skate Park Restroom Remodel - Construction	-	-	\$40,000	\$190,000	-	-	\$230,000
15	Cushman Trail Connection to Harborview Drive (tx'aaalqəł Phase 1)	-	-	\$180,000	\$30,000	-	-	\$210,000
16	Crescent Creek Park Phase 1A - Design, Permitting and Construction	-	-	-	\$35,000	-	-	\$35,000
17	Gig Harbor Sports Complex Phase 2 & 3 - Design and Permitting	-	-	\$30,000	\$250,000	\$250,000	-	\$530,000
18	Masonic Lodge Remodel Design and Engineering	-	-	-	\$250,000	-	-	\$250,000
19	Veteran’s Memorial Phase 2 Improvements	-	-	-	-	\$240,000	-	\$240,000
20	Wilkinson Farm Park Master Plan	-	-	-	-	\$175,000	-	\$175,000
21	Shaw Park Analysis and Remediation	-	-	-	-	\$90,000	-	\$90,000
22	Cushman Trail Phase 5A Pedestrian Crossing – Value Engineering Study	-	-	-	-	-	\$90,000	\$90,000
23	Old Ferry Landing Park - Master Planning	-	-	-	-	-	\$35,000	\$35,000
24	Love Lock Art Project - Design and Installation	-	-	\$38,000	-	-	-	\$38,000
25	7601 Soundview Residence - Visioning and Master Plan	-	-	\$45,000	-	-	-	\$45,000
* See Building Capital Fund for more information.								
Annual Total =		\$6,610,320	\$1,255,000	\$628,000	\$755,000	\$755,000	\$125,000	\$10,128,320

Source: City of Gig Harbor, 2025.

13.4.5 Implementation and Monitoring

The six-year schedule of improvements shall be the mechanism the City will use to base its timing, location, projected cost, and revenue sources for the capital improvements identified for implementation in the other comprehensive plan elements.

Monitoring and evaluation are essential to ensuring the effectiveness of the Capital Facilities Plan element. This element will be reviewed annually and amended to verify that fiscal resources are available to provide public facilities needed to support LOS standards and plan objectives. The annual review will include an examination of the following considerations to determine their continued appropriateness:

- Any corrections, updates and modifications concerning costs, revenue sources, acceptance of facilities pursuant to dedication which are consistent with this element, or to the date of construction of any facility enumerated in this element;
- The Capital Facilities Element's continued consistency with the other element of the plan and its support of the land use element;
- The priority assignment of existing public facility deficiencies;
- The City's progress in meeting needs determined to be existing deficiencies;
- The criteria used to evaluate capital improvement projects to ensure that projects are being ranked in their appropriate order or level of priority;
- The City's effectiveness in maintaining the adopted LOS standard and objectives achieved;
- The City's effectiveness in reviewing the impacts of plans of other state agencies that provide public facilities within the City's jurisdiction;
- The effectiveness of impact fees or fees assessed new development for improvement costs;
- Efforts made to secure grants or private funds, as available, to finance new capital improvements;
- The criteria used to evaluate proposed plan amendments and requests for new development or redevelopment;
- Capital improvements needed for the latter part of the planning period for updating the six-year schedule of improvements; and
- Concurrency status.

13.5 Goals and Policies

► CF-1 Plan for effective, cost-efficient services for city residents and businesses.

- CF-1.1 Provide a six-year schedule under the Capital Improvement Program for the planning and costing of all major capital improvement projects.
- CF-1.2 Prioritize capital improvements based on the following criteria:
 - a) The investment is needed to correct existing deficiencies, replace needed facilities or to provide facilities required for future growth;
 - b) The investment contributes to lessening or eliminating a public hazard;
 - c) The investment contributes to minimizing or eliminating any existing condition of public facility capacity deficits;
 - d) The investment is financially feasible;
 - e) The investment conforms with future land uses and needs based upon projected growth;
 - f) The investment will not generate public facility demands that exceed capacity increases under the six-year Capital Improvement Program; and
 - g) The investment will not have a detrimental impact on the local budget.
- CF-1.3 Recognize the urban growth area as the sanitary sewer service area.

► CF-2 Ensure that the development of new capital facilities is fiscally sustainable.

- CF-2.1 Coordinate capital investments to minimize life-cycle costs to the city and the public.
- CF-2.2 Allocate sewer and water connection fee revenues to capital improvements related to expansion of these facilities.
- CF-2.3 Consider funding measures that require developers to provide a fair-share contribution to public facility improvements commensurate with the impacts of the development.
- CF-2.4 Adopt annual capital budgets as part of the annual budgeting process that consider the six-year capital improvement program.
- CF-2.5 Secure external funding, including public grants and private funds as available, to help finance capital improvements.
- CF-2.6 Ensure that fiscal policies to direct expenditures for capital improvements are consistent with other Comprehensive Plan elements.

CF-2.7 Review and update this element and the Land Use Element as required if probable funding falls short of meeting the identified needs of this plan, including a reassessment of improvement needs, priorities, level of service standards, and revenue sources.

► **CF-3 Provide city infrastructure and facilities that are efficient and safe and enhance local quality of life and human and environmental health.**

CF-3.1 Ensure that public services are available from the city, property developers, private providers, and others to support demands derived from new development at adopted level of service standards.

CF-3.2 Encourage the joint development and use of cultural and community facilities with other governmental or community organizations in areas of mutual concern and benefit.

CF-3.3 Promote the conservation, preservation or revitalization of commercial and residential areas within the downtown business area and along the shoreline area of Gig Harbor

CF-3.4 Coordinate land use decisions and financial resources with capital improvement planning to maintain and improve adopted level of service standards, and support future facility needs.

CF-3.5 Plan for the provision and extension of capital facilities in Shoreline Management Areas consistent with the goals, policies and objectives of the city's Shoreline Master Program.

CF-3.6 Ensure that benefits of capital investments to overburdened communities and historically disadvantaged populations are prioritized.

14 Arts + Culture

14.1 Introduction

The arts and cultural activities are essential for accomplishing larger community goals, including economic vitality, quality education, and community design. Investment in the arts is an investment in making Gig Harbor a better place to live, work, and visit.

This element also recognizes the role of the arts, as well as creative cultural, historical, and educational engagement in creating and preserving the quality of life that has drawn people to Gig Harbor. Within the context of the City of Gig Harbor's Comprehensive Plan; culture, alongside the arts, refers to the shared values, beliefs, customs, traditions, and creative expressions of the city while also promoting diversity and inclusivity. Culture encompasses the unique character and identity of Gig Harbor, as shaped by its history, its demographics and community spirit.

The Arts and Culture element includes supporting all aspects of community that contribute to a rich and vibrant quality of life:

- the visual arts (e.g., paintings, sculptures, photography)
- the performing arts (e.g., music, dance, theater)
- the literary arts (e.g., poetry, fiction, journalism)
- ancestral and folk craft traditions
- cultural heritage and history
- community events and festivals
- community spirit (building connections, social cohesion, and a sense of belonging among residents)
- recognizing the importance of preserving and celebrating local culinary traditions, supporting local food systems, and fostering a vibrant food culture that contributes to the community's character and quality of life
- preserving any element of language and dialect unique to Gig Harbor.

Of particular interest is to incorporate a recognition of the history of the city and area into local arts and culture. The city's maritime history, which continues even today, is important to acknowledge and celebrate as a basis for the development of the historical downtown.

We also acknowledge that we are located on the traditional homelands of the Puyallup Tribe, who have lived on and cared for these lands since time immemorial and continue to do so today. Local arts and culture in Gig Harbor must appropriately and respectfully elevate these stories to assist in whatever way possible to support this community.

This Arts & Culture Element identifies ways in which the city's goals and aspirations can be realized through inclusion of the arts and culture in comprehensive planning. The vision for the city's arts and cultural future is expressed here, identifying relationships with other city policies, and presenting specific policies and strategies the city may pursue to realize desired outcomes.

14.2 Using this Element

The City of Gig Harbor hopes to explore the expansive potential of local arts and culture, addressing the community's needs for artistic involvement and expression and recognizing how powerful the arts can be in achieving multiple community aspirations. This element serves multiple roles and audiences, seeking to:

- Clarify city policy related to the arts and culture;
- Guide decision-making and future investments by other city departments, the Gig Harbor Arts Commission, and other local groups and organizations;
- Identify complementary policies and community initiatives, including land use, community design, transportation, economic development, parks and recreation, and capital facilities.

Arts and culture are more than just enjoyable activities - they are vital elements of what makes Gig Harbor special. This element of Gig Harbor's Comprehensive Plan focuses on how we can use the arts and culture to make our city a better place for everyone:

- **Creativity + Economic Vitality:** Support creative businesses, individuals and initiatives that bring jobs, innovation, and vibrancy to our city. Arts and culture are not just nice to have - they can be a big part of what makes Gig Harbor unique and economically strong.
- **Public Art + Community Design:** Sponsor public art, art that speaks to Gig Harbor's identity – with sculptures, murals, and installations. Great design and art in public spaces help build pride and a sense of belonging among residents and it helps to have Gig Harbor stand out. It is like a friendly nod from our town, saying, "This is Gig Harbor!"
- **Education + Engagement:** We believe in lifelong learning and want to support opportunities for everyone to engage with the arts and other cultural endeavors. Whether it is through classes in public schools, workshops, or community events, we want to foster a culture where learning and participation in the arts and culture are valued.
- **Spaces + Places:** Support the formation and maintenance of welcoming spaces for cultural and artistic activities, events, and connections that bring us together. Spaces and places that would help our cultural scene thrive, from maker spaces to performance venues to art galleries.
- **Culture + Heritage:** Our past shapes our future. We will work to preserve and share our city's history, traditions, and cultural legacy; while integrating it into our development plans. These activities help to ensure a strong sense of roots and community.
- **Inclusivity:** Ensure that the arts and cultural initiatives are accessible, representative, and inclusive of diverse peoples, perspectives, ages, and abilities.

14.3 History

The arts and cultural activities have long played an important role in establishing Gig Harbor's visual identity and pride of place. In 1999, the idea for a memorial celebrating Gig Harbor's maritime history spurred the formation of a group that championed the installation of such a feature and later became the city's first Gig Harbor Arts Commission (GHAC) in 2001. Since then, the GHAC has helped lead and support a wide range of arts and cultural activities, including art fairs, festivals, concerts, theatrical and dance performances, workshops, and lectures – all helping to draw tourists to Gig Harbor and boosting local revenues. In addition, the GHAC has led to the commission of numerous artworks in the city, including several important installations at City Hall and sculptures at the Bogue Viewing Platform, Maritime Pier, and in Ancich Park.

Gig Harbor incorporated arts-related policy in its 2012 comprehensive plan's parks and recreation element. In February 2018, the City Council approved a work plan including the goal to create a separate and distinct arts and culture element for the Gig Harbor Comprehensive Plan.

The 2018 work plan also has led to the creation of a Citizens Advisory Committee (CAC), which reviewed numerous other regional and state arts and culture plans, reports, and economic studies. The CAC's research identified the following goals and potential outcomes applicable to Gig Harbor including:

- Arts, culture, and creativity contribute to the physical, mental, social, and economic well-being of communities;
- Arts and culture nurture creative thought and expression and encourage an exchange of ideas among residents;
- The arts provide tools for accomplishing larger community goals, such as economic vitality, quality education, and community planning and design;
- The arts help strengthen the cultural fabric of communities and enrich the lives and spirits of residents;
- Arts and cultural activities contribute to local prosperity by providing employment, attracting out of town visitors, and boosting sales tax revenues;
- Arts and cultural programs can enhance the image of a community, thereby attracting new businesses and workers;

The CAC, with the help of the city's Tourism & Marketing Department, also created a widely distributed and successful survey regarding arts and culture values in Gig Harbor. Findings from this questionnaire show strong support for the idea that arts and culture are essential in creating a healthy, vibrant, and prosperous city.

These and other findings show that Gig Harbor residents understand and support the value of arts and culture as a means of strengthening the community and fostering economic growth.

14.4 The Gig Harbor Arts Commission

The Gig Harbor Arts Commission (GHAC) plays a pivotal role in local culture by supporting and promoting the arts and arts organizations. The commission, established under GHMC [2.49.030](#), oversees the acquisition and placement of public art, fosters arts and cultural programs for the enrichment of residents and visitors,

encourages an environment for the success of working artists, and strengthens new and existing arts organizations. The Arts Commission supports the following statements:

- The arts provide tools for accomplishing larger community goals, such as economic vitality, quality education, and community planning and design.
- Arts and culture are essential to the continued growth and development of our community's economy, education, and quality of life. Support of the arts is an investment in making our community a better place to live.
- The arts help strengthen our cultural fabric and enrich the lives and spirits of our residents.
- Arts and cultural programs are a powerful economic development tool in their ability to enhance Gig Harbor's image and thereby entice new businesses to locate here.
- The arts can be a source of civic pride and Gig Harbor is a place where residents and visitors alike can be engaged and inspired.

14.5 Goals and Policies

► **AC-1 Create an environment for artistic and cultural activities to flourish to benefit local quality of life.**

- AC-1.1 Provide leadership in the arts and culture by advocating for the development of various arts and cultural activities that benefit residents.
- AC-1.2 Collaborate with the city's Direct Marketing Organization and Pierce County Tourism to enhance local artistic, historic, and cultural tourism.
- AC-1.3 Partner with local Tribal Nations in the promotion of traditional and contemporary Indigenous arts, ensuring that these cultural expressions are both visible and celebrated throughout our public spaces.
- AC-1.4 Establish a city arts fund to provide grants for artists, writers, performers, and nonprofit organizations offering creative and cultural experiences in the community.
- AC-1.5 Monitor needs and trends in community arts and culture to keep policies and programs relevant and up to date.

► **AC-2 Maintain and enhance the city's public art program to create visible landmarks and cultural points of reference that reinforce local identities, cultures, and character.**

- AC-2.1 Advocate for creative public spaces such as display areas, performance spaces, and other public venues to serve residents and visitors.
- AC-2.2 Create a cohesive wayfinding and interpretive signage strategy and incorporate unique city landmarks into this system.
- AC-2.3 Explore expanding the Public Art Fund to acquire and manage public art such as commissioned works, temporary installations, direct purchases, and community projects.
- AC-2.4 Encourage the integration of high-quality public art into new development projects.
- AC-2.5 Provide oversight and support for community resources dedicated to arts and culture.
- AC-2.6 Develop selection criteria for public art that addresses the physical context and provides opportunities for local artists to participate.

► **AC-3 Foster an arts and cultural environment that sparks curiosity and invites exploration by residents and visitors.**

- AC-3.1 Support quality arts education, including schools and the community college, as well and foster life-long learning to integrate the arts into the community.

AC-3.2 Foster partnerships between the city, the business community, and arts and culture organizations to support arts and cultural programming.

AC-3.3 Pursue opportunities for public engagement with artists, conservators, and historic preservationists to allow the community to observe and learn from their work.

► **AC-4 Encourage adequate, affordable, and appropriate spaces for artistic and cultural activities for all.**

AC-4.1 Identify short- and long-term arts and cultural facility needs and priorities to address these needs.

AC-4.2 Encourage new venues for different cultural and artistic activities, such as visual and performing arts centers, marketplaces, performance and exhibition spaces, and maker spaces.

AC-4.3 Advocate for and incubate, where possible, current and future arts-related businesses and support facilities such as open studio spaces, maker spaces, and live-work housing.

► **AC-5 Identify, preserve, and advance cultural heritage and history.**

AC-5.1 Preserve and reuse historic and cultural sites in partnership with local entities devoted to preservation.

AC-5.2 Encourage historical interpretation to be integrated with adaptive reuse of historical and cultural sites.

AC-5.3 Promote tourism through geographical, cultural, and historic themes that complement other strategies.

AC-5.4 Support cultural interpretation and learning through art.

15 Implementation

15.1 Introduction

Gig Harbor's Comprehensive Plan is implemented through numerous actions, including day-to-day operations, capital investments, review of new development projects, and related system plans. Planning is an ongoing process, and the Comprehensive Plan is a living document that responds to changing laws, local circumstances, and evolving community values.

The success of the comprehensive planning effort is determined by how the Plan is implemented. Successful implementation requires necessary mechanisms to support monitoring, amendments, and ongoing administration, which are established through the Implementation Element. The purposes of these implementation approaches include ensuring:

- The effective, fair, and impartial administration and enforcement of the Comprehensive Plan and its implementing ordinances and programs;
- Regular reviews and amendments of the Comprehensive Plan are provided that are consistent with state law; and
- The Comprehensive Plan continues to reflect the needs and desires of the Gig Harbor community.

15.2 Purpose and Use of the Comprehensive Plan

The Comprehensive Plan provides a guide and general framework for development in Gig Harbor that reflects community desires. The goals and policies contained in the Plan will encourage and inform public and private investments in development but, by themselves, will not ensure that Gig Harbor becomes the community it wants to be. The City of Gig Harbor will use the Plan to help focus, design, and interpret needed ordinances, incentives, regulations, policies, and programs adopted to implement it.

The Comprehensive Plan will not be relied upon in reviewing applications for specific development projects, except when reference to the Comprehensive Plan is expressly required by an applicable development regulation.

15.3 Goals and Policies

Consistency

- ▶ **IM-1 Ensure that the Gig Harbor Comprehensive Plan complies with state, regional, and county requirements.**
 - IM-1.1 Ensure the Comprehensive Plan is consistent with the provisions of the GMA.
 - IM-1.2 Ensure consistency of the Comprehensive Plan with the PSRC MPPs and Pierce County CPPs.
 - IM-1.3 Maintain clear documentation and references with regards to how the Comprehensive Plan integrates and fulfills these requirements.
- ▶ **IM-2 Ensure consistency and coordination between the Gig Harbor Comprehensive Plan and the Comprehensive Plans of Pierce County and Tacoma.**
 - IM-2.1 Consider aligning policies that apply to common areas or issues with neighboring communities.
 - IM-2.2 Rely on consistent population projections, planning horizons, and other relevant data that are consistent with practices in Pierce County and Tacoma.
 - IM-2.3 Circulate Plan updates and amendments to Pierce County, Tacoma, and other jurisdictions as needed.
- ▶ **IM-3 Ensure that the Gig Harbor Comprehensive Plan is an internally consistent document with clear steps for implementation.**
 - IM-3.1 Develop an implementation strategy for the Comprehensive Plan that includes regulatory and non-regulatory measures needed.
 - IM-3.2 Ensure the implementation strategy for the Comprehensive Plan considers necessary changes to the Gig Harbor Municipal Code.
 - IM-3.3 Include a schedule for the adoption or amendment of the development regulations identified in the implementation strategy.
 - IM-3.4 Ensure that the implementation strategy is a public document available for review.

Public Engagement

- ▶ **IM-4 Promote active engagement by residents and stakeholders in an open and transparent planning process, especially vulnerable populations and members of overburdened communities.**
 - IM-4.1 Implement procedures for accessible public participation with the Comprehensive Plan and associated documents, including:

- a) Widespread distribution of proposals,
- b) Opportunities for submitting written comments,
- c) Public meetings with effective notice,
- d) Ensuring environments for open discussion,
- e) Maintaining communication programs,
- f) Coordinating information services, and
- g) Responding thoughtfully to public feedback.

IM-4.2 Use diverse and accessible methods to communicate effectively with all members of the public throughout the planning process.

IM-4.3 Strive for inclusive community engagement, drawing in groups previously underrepresented in planning discussions.

IM-4.4 Demonstrate how public comments have been incorporated into the Comprehensive Plan and development regulation legislative actions.

IM-4.5 Record all public meetings held for outreach for planning.

IM-4.6 Clearly reference the sources of data used in the Comprehensive Plan and development regulations.

► **IM-5 Coordinate updates and amendments to the Comprehensive Plan based on a regular schedule.**

IM-5.1 Revise the Gig Harbor Comprehensive Plans and development regulations for compliance with GMA requirements by December 31, 2024, with subsequent reviews conducted on or before June 30, 2034 and every 10 years thereafter.

IM-5.2 Coordinate a five-year periodic review of the Comprehensive Plan by December 31, 2029, and provide the Department of Commerce a progress report detailing implementation conducted for the Comprehensive Plan to that date.

IM-5.3 Create a Climate Change and Resiliency Element as part of the initial implementation progress report due by December 31, 2029, pending availability of funding.

IM-5.4 Limit amendments and revisions to the Comprehensive Plan to no more than once annually.

IM-5.5 Permit emergency amendments to the Comprehensive Plan more frequently than once per year when necessary to address immediate concerns vital to the community's health, safety, and welfare.

Tribal Coordination

- ▶ **IM-6 Foster collaborative and respectful coordination with federally recognized Indian Tribes whose reservations or ceded lands are within Pierce County.**
 - IM-6.1 Engage in good faith negotiations to develop a memorandum of agreement with any federally recognized Indian Tribe about collaboration and participation in the planning process upon receiving a Tribal resolution indicating their interests within Pierce County and intent for collaboration.
 - IM-6.2 Coordinate and collaborate on planning efforts with Tribes in areas of mutual interest, based on the guidelines and commitments established in the memorandum of agreement.
 - IM-6.3 Provide options for communication and engagement for Tribes which are not subject to a memorandum of agreement but have reservations or ceded lands in the city.

15.4 Implementation Strategies

The purpose of this element is to identify specific strategies the City may implement to achieve goals and policies identified in each element of the Comprehensive Plan.

Implementation strategies are listed for each element:

- Land Use (15.4.1)
- The Harbor (15.4.2)
- Community Development (15.4.3)
- Environment (15.4.4)
- Housing (15.4.5)
- Economic Development (15.4.6)
- Essential Public Facilities (15.4.7)
- Utilities (15.4.8)
- Shoreline Management (15.4.9)
- Parks, Recreation, and Open Space (15.4.10)
- Transportation (15.4.11)
- Capital Facilities (15.4.12)
- Arts and Culture (15.4.13)

Strategies may relate to multiple elements but are listed under the primary element which they support with related elements noted.

These strategies include the following descriptions:

- A description of the strategy itself.
- The identification of **related elements** that would also need to be considered as part of actions.
- The **expected leads and major partners** associated with carrying out the action itself that would need to be engaged as part of implementation.
- The **anticipated timeline** for the action, which outlines both when the action should occur and whether it would be an ongoing action. Note that short-term would be 0–5 years, medium-term 5–10 years, and long-term 10+ years.
- **Potential funding sources** to support the action, both internal sources to the city and funding from government, nonprofit, and private sources.

15.4.1 Land Use

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
LU-A	Identify properties inconsistently zoned for their land use designations and develop a strategy for rezoning these properties consistent with the Comprehensive Plan.		Community Development	Short-Term
LU-B	Establish methodology for tracking status of implementing activities to support the required 5-year monitoring report.	All	Community Development	Short-Term
LU-C	Establish minimum density standards of four dwelling units per acre in residential areas to discourage underdevelopment of land resulting in reduced capacity for housing	Housing	Community Development	Short-Term
LU-D	Monitor development to determine whether assumptions made in the Comprehensive Plan regarding development remain valid. Report to the Council the results of monitoring, and highlight thresholds at which departures from projected population, dwelling unit, and employment growth warrant consideration of amendments to land use designations.	Housing; Economic Development	Community Development	Short-Term / ongoing; Medium-Term
LU-E	Require Health Impact Assessments and similar equity-focused tools to guide the land use process and identify how development and infrastructure may impact overburdened or historically disadvantaged community members.	All	Community Development	Short-Term / Ongoing
LU-F	Develop a process to ensure that neighborhood amenities and public benefits provided for increased residential development address the needs of the community, particularly for low-income and disadvantaged residents	Housing	Community Development	Short-Term / Ongoing
LU-G	Conduct outreach to overburdened communities through accessible public meetings, virtual platforms, multilingual materials, and community partnerships to involve them in land use decision making and work to mitigate the negative impacts of public and private development.		Community Development	Short-Term / Ongoing
Additional Strategies				
LU-H	Coordinate with Peninsula School District and Public Works on location of new schools based on growth, available land, and essential public services.	Public Services; Essential Public Facilities; Capital Facilities	Public Works; Peninsula School District	Medium-Term / Ongoing

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
LU-I	Update the Comprehensive Plan on a regular basis to ensure it continues to reflect community values and desires as they change over time	All	Community Development	Medium-Term; Minor Revisions annually
LU-J	Monitor the provision of public services in areas of increased residential development density	Housing, Public Services, Essential Public Facilities, Capital Facilities	Public Works	Medium-Term
LU-K	Monitor and update the Urban Forest Management Plan to designate suitable open space and preservation areas.	Environment; Parks, Recreation, and Open Space; Public Works;	Parks, Community Development, Public Works, Puyallup Tribe	Short-Term; ongoing
LU-L	Revise urban plans and policies to incorporate strategies that support public health (e.g., non-motorized connections and infrastructure improvements, higher-density housing, etc.)	Parks; Transportation; Housing	Community Development; Parks; Transportation	Medium-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.

Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.2 The Harbor

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
HB-A	Coordinate with Pierce Transit and relevant public transit agencies to identify specific Harbor needs that can contribute to a multimodal transportation plan that meets the diverse mobility needs of its community members and contribute to equitable non-motorized travel through The Harbor, including the establishment and maintaining of paratransit and microtransit.	Transportation	Public Works; Pierce Transit	Short-Term / Ongoing
HB-B	Update the transportation plan with specific project investments within The Harbor that balances vehicular mobility with safe, accessible, and integrated non-motorized transportation to ensure equitable service levels for all users.	Transportation	Public Works	Short-Term / Ongoing
HB-C	Identify opportunities for traffic calming, improved pedestrian crossing projects, streetscapes, and sidewalk widening	Transportation	Public Works	Short-Term / Ongoing
HB-D	Update development regulations for waterfront developments to include amenities that support inclusive, accessible public space. Amenities include docks, paths, walkways, and picnic and seating areas	Land Use; Shoreline Management	Community Development	Short-Term
HB-E	Coordinate with downtown businesses, property owners, and community groups to define specific economic development goals in relation to The Harbor and provide support for local small businesses and inclusive spaces.	Economic Development	Community Development; Gig Harbor Chamber of Commerce	Short- to Medium-Term
HB-F	Develop a plan in collaboration with local Tribal partners to support and enhance the Indigenous and commercial maritime cultural heritage of The Harbor. Engage with local Tribal partners on cultural heritage projects that center Indigenous voices and include educational initiatives that raise awareness, with integration in community events.	Arts & Culture	Community Development; Local Tribal Partners	Short-Term
Additional Strategies				
HB-G	Update development standards to encourage sustainable low-impact land development and building practices, as well as landscape standards that support views of the bay and usage of native vegetation	Land Use; Community Design	Community Development	Short-Term

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
HB-H	Identify the existing publicly owned shoreline properties in The Harbor. Develop a plan to establish a system of public properties along the waterfront of The Harbor	Shoreline Management; Land Use	Community Development	Short- to Medium-Term
HB-I	Update design standards and development regulations that define the character of historic neighborhoods within The Harbor and create vibrant community spaces.	Community Design	Community Development	Short- to Medium-Term
HB-J	Develop an innovative parking strategy for The Harbor that supports economic development with adequate visitor and commercial parking.	Transportation; Economic Development	Public Works; Community Development	Short- to Medium-Term
HB-K	Develop a plan that identifies local organizations to collaborate with to enhance The Harbor community.	Economic Development	Community Development; Local Tribal Partners	Short-Term
HB-L	Install distinctive physical features, such as artwork, lighting, landmark building and monument forms, and others to produce a gateway effect in The Harbor neighborhood. Consider ways to incorporate public art and signage to celebrate its history and the community.	Community Design; Arts and Culture; Transportation	Community Development; Public Works; Gig Harbor Arts Commission	Long-Term
HB-M	Update development regulations to encourage street-level commercial and retail uses	Land Use; Community Design; Transportation	Community Development; Public Works	Short-Term
HB-N	Identify key improvements and features that support commercial and recreational boating and water activities at The Harbor	Community Design	Community Development	Medium-Term
HB-O	Identify trail opportunities for pedestrian links to the public park system.	Parks, Recreation, and Open Space	<u>PenMet</u> ; Public Works; Community Development; Gig Harbor Chamber of Commerce	Short- to Medium-Term
HB-P	Identify and implement local business attraction, retention, and expansion strategies targeted to economic sectors that could support additional local employment.	Economic Development	Community Development; Gig Harbor Chamber of Commerce	Short- to Medium-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.

Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.3 Community Design

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
CD-A	Apply and enforce design standards that prioritize people-oriented architectural, site, and street design that allows all community members to enjoy the space, especially marginalized groups such as low-income community members, older adults, and people with disabilities.	Land Use; Housing; Economic Development; Transportation; The Harbor	Community Development	Short-Term; Ongoing
CD-B	Coordinate with Pierce Transit and relevant agencies on identifying investments that promote pedestrian and non-motorized transportation connections and user-friendly bus stops and addressing barriers.	Transportation	Public Works; Pierce Transit	Short-Term
CD-C	Prioritize infrastructure access in neighborhoods that have underserved or low-income populations to work towards equitable access to transportation options for all community members.			
CD-D	Update commercial development regulations to incorporate outdoor common space that is accessible and welcoming to all, including those with mobility challenges.	Land Use	Community Development	Short-Term
Additional Strategies				
CD-E	Identify a list of significant vistas, view corridors and visually sensitive areas as possible designation sites for increased landscaping, including waterfront views	The Harbor; Land Use	Community Development	Short- to Medium-Term
CD-F	Identify and develop a project list and schedule to support city gateway development with formal landscaping, information kiosks, public art, or civic structures	The Harbor; Arts and Culture; Transportation	Community Development; Public Works; Gig Harbor Arts Commission	Long-Term
CD-G	Revise and update development code in areas with increasing density including changes in lot and building orientation, yard size, and setbacks, with consideration of historic development patterns.	Land Use	Community Development	Short-Term

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
CD-H	Establish a Historic Conservation Area to encourage local preservation and maintain the character of historical areas of the city.	The Harbor; Arts and Culture; Economic Development	Community Development; Historic Preservation	Medium-Term
CD-I	Consider adoption of a unifying design theme for street facilities, buildings, and public spaces to help foster a sense of neighborhood or community identity. Ensure any adopted design themes respect and reflect the history of Gig Harbor's communities and foster a welcoming and inclusive environment	Land Use; Arts and Culture; Transportation	Community Development; Public Works	Long-Term
CD-J	Identify desirable through-block linkages to increase connectivity and encourage development in partnership with private development projects or by securing access through purchase or easements.	Transportation	Community Development; Public Works	Long-Term
CD-K	Continue to monitor and refine tree retention regulations and landscaping stands to foster local natural conditions in design and the human experience, and to mitigate the impacts of climate change (e.g., urban heat)	Land Use; Parks, Recreation, and Open Space; Environment; Climate	Community Development; PenMet	Ongoing
CD-L	Define and establish development and design standards for the waterfront, including the preservation of historical structures. Include standards that activate the public realm of the waterfront and develop it as a center for outdoor activities.	Land Use; The Harbor; Arts & Culture; Economic Development	Community Development	Short-Term
CD-M	Identify a list of financial incentives such as low-interest loans, tax credits or grants to contribute to the preservation of structures that have historic, architectural, and/or cultural significance.	Arts & Culture; The Harbor; Economic Development	Community Development	Medium-Term
CD-N	Develop a façade and streetscape improvement program.	Arts and Culture; Transportation	Arts Commission; Public Works; Community Development	Medium-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.

Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.4 Environment

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
EN-A	Develop performance and development standards for critical areas or areas that are subject to moderate and severe environmental hazards. Develop a program to enforce these standards.	Land Use; Shoreline Management	Community Development	Medium- to Long-Term
EN-B	Update development regulations to promote clustered development patterns to preserve the development and conservation of natural open space areas.	Land Use; Parks	Community Development	Short-Term / Ongoing
EN-C	Participate in State and regional greenhouse gas emissions inventory and measurement frameworks to measure progress toward achieving greenhouse gas emission reductions.	Transportation; Land Use	Community Development; Public Works	Short-Term / Ongoing
EN-D	Implement and develop a process to periodically monitor the adopted Climate Action Plan for its alignment with community goals, progress in reducing greenhouse gas emissions, and how it is enhancing climate resilience	Capital Facilities; Parks, Recreation, and Open Space; Transportation	Community Development; Public Works	Short-Term / Ongoing
EN-E	Develop a process to ensure infrastructure investments account for climate change impacts, particularly for overburdened communities and vulnerable populations. Develop strategies within the Climate Action Plan that help address these impacts and the equity and social justice implications of climate change.	Capital Facilities; Utilities	Public Works	Short-Term; Ongoing
Additional Strategies				
EN-F	Participate in interjurisdictional efforts which may be implemented from time to time concerning the natural environment. This includes consideration of environmentally sensitive areas, fish and wildlife habitat areas, fish and wildlife corridors, aquifer recharge lands, critical forestlands, unique or important open space areas, and other lands worthy of preservation within the Gig Harbor Planning Area which are deserving of public reclamation, restoration, acquisition, preservation, and inclusion within the City's open space system.	Transportation; Parks, Recreation, and Open Space	Public Works; Community Development	Short- to Medium-Term
EN-G	Update development regulations for performance standards and control zones around retention pond dams and tidal beaches.	Shoreline Management	Community Development	Medium-Term

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
EN-H	Identify and maintain wetland preservation, protection, and restoration program associated with shorelines.	Shoreline Management	Community Development; Public Works	Short-Term / Ongoing
EN-I	Adopt updated regulations for acceptable noise levels in residential developments.	Land Use	Community Development	Medium-Term
EN-J	Update commercial and residential building development regulation standards to encourage energy-efficiency improvements	Land Use	Community Development	Short- to Medium-Term
EN-K	Develop a robust outreach campaign to promote education of the causes and impacts of climate change, which would include printed and online materials and informational workshops. These materials should be accessible and available in multiple languages.	Land Use; Shoreline; Parks, Recreation, and Open Space; Transportation	Community Development	Short-Term
EN-L	Maintain and update maps and inventories of aspects that pertain to the natural environment, including (but not limited to) critical areas	Land Use; Parks, Recreation, and Open Space; Shoreline	Community Development; GIS	Medium-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.

Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.5 Housing

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
HO-A	Explore infill development incentives to facilitate investment in existing neighborhoods with vacant or under-utilized land and to promote the construction of diverse housing types at a variety of income bands.	Land Use	Community Development	Short-Term; Ongoing;
HO-B	Review production trends (permitted and constructed) in relation to adopted housing targets and consider revising land use regulations if production trends are below the pace needed to meet adopted housing targets, particularly in meeting the housing needs of extremely-low, very-low, and low-income community members. Submit data to Pierce County annually for preparation of annual growth monitoring reports	Land Use	Community Development	Short-Term; Ongoing;
HO-C	Annually review and reassess strategies the City can implement to address affordable housing funding gaps.		Community Development	Annually
HO-D	Update regulations to offer density bonuses or other incentives for developers to incorporate affordable housing. Ensure these affordable units are in areas with access to essential services, transit, and employment opportunities, promoting housing equity by preventing the concentration of affordable units in low-amenity areas.	Land Use	Community Development	Short-Term; Ongoing
HO-E	Apply the findings from the Displacement Risk Analysis to identify strategies that help mitigate displacement risks, particularly in areas with higher displacement risk. Create an anti-displacement plan that establishes key strategies and regular evaluation and monitoring of its effectiveness.		Community Development	Short-Term; Ongoing
HO-F	Identify and build a database of available surplus city property and in support of affordable housing development. Determine public service investment to increase the amount of city surplus property adequate for affordable housing Collaborate with other government agencies and local institutions to identify their surplus land.	Land Use; Essential Public Facilities; Utilities; Capital Facilities	Community Development; Public Works	Short-Term; Ongoing

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
HO-G	Provide clear and accessible information on the ADU permitting process, financing options, and design considerations to empower homeowners to explore ADU development opportunities.		Community Development	Short-Term
HO-H	Consider adopting a pre-approved set of ADU plans.		Community Development	Short-Term
HO-I	Explore and evaluate potential programs that incentivize market-rate and affordable housing, such as the Multifamily Housing Property Tax Exemption program		Community Development	Short- to Medium-Term
HO-J	Review development and zoning standards and amend to encourage more flexibility and innovative housing production to support the development of affordable housing	Land Use; Community Design	Community Development	Medium-Term
Additional Strategies				
HO-K	Explore, identify, and promote development and financial incentives related to renovation of historical structures	The Harbor; Community Design; Land Use	Community Development	Medium-Term
HO-L	Work with the Fire Department to streamline site and subdivision standards, allowing, for example, narrower roads and turn-arounds, and reduced parking requirements, to facilitate more efficient land usage and reduce land and building development costs, keeping in mind the need to maintain minimum life safety standards.	Capital Facilities	Community Development; Gig Harbor Fire; Public Works	Short- to Medium-Term
HO-M	Periodically survey housing conditions and promote housing rehabilitation in targeted areas or across the city. Develop marketing materials for interested community members that promote home upkeep, renovation, and rehabilitation to preserve naturally occurring affordable housing		Community Development; Housing, Health, and Human Services Program	Ongoing
HO-N	Program regular infrastructure maintenance for the City's residential neighborhoods	Capital Facilities	Community Development; Public Works	Ongoing
HO-O	Review small lot single family zoned areas to determine if sufficient land is available to meet a variety of household types at various income bands.	Land Use; Community Design	Community Development	Medium-Term
HO-P	Actively participate in regional efforts, such as SSHA3P, that assist in the provision of affordable housing in Gig Harbor and the South Sound region		Community Development	Ongoing

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
HO-Q	Explore, identify, and pursue external funding sources and support housing preservation and affordable housing development programs.		Community Development	Short-Term / Ongoing

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.
Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.6 Economic Development

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
EC-A	Develop an Economic Development and Marketing strategy to guide local actions that impact business attraction, retention, and expansion. Incorporate an equity focus to ensure vulnerable and marginalized populations have access to employment opportunities in local industries.	Land Use; The Harbor; Community Development Transportation; Utilities	Community Development; Gig Harbor Chamber of Commerce	Short-Term
EC-B	Develop a commercial and industrial site inventory that identifies major sites that could accommodate local employment opportunities	Land Use	Community Development; Gig Harbor Chamber of Commerce	Short-Term / Ongoing
EC-C	Coordinate with Pierce County, public agencies, and local businesses on marketing projects to attract new businesses to Gig Harbor.	Community Design; The Harbor; Arts and Culture	Community Development; Gig Harbor Chamber of Commerce; Pierce County	Short-Term / Ongoing
EC-D	Develop a plan that encourages and supports local business development. This would include strategies that support small business flexible financing and management assistance, identify incubator facilities or affordable commercial spaces, and streamline permitting and licensing processes		Community Development; Gig Harbor Chamber of Commerce	Short-Term / Ongoing
EC-E	Partner with Pierce County, local educational institutions, and other organizations to further develop workforce development programs tailored for underrepresented groups, such as low-income individuals. Prioritize skill development for industries that offer living wage jobs.		Community Development; Pierce County; Tacoma Community College; Gig Harbor Chamber of Commerce	Medium-Term / Long-Term
Additional Strategies				
EC-F	Maintain site-selection resources and engage with local economic development organizations on marketing efforts to help match available commercial and industrial spaces with specific needs of businesses looking to relocate or expand.	Land Use	Community Development; Gig Harbor Chamber of Commerce	Short-Term / ongoing

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
EC-G	Promote small business financing and management assistance and training programs		Community Development; Gig Harbor Chamber of Commerce	Medium-Term
EC-H	Coordinate efforts with Public Works to identify sites with significant public benefits and identify necessary supporting infrastructure to accommodate additional employment	Essential Public Facilities; Capital Facilities; Utilities; Transportation	Public Works	Medium-Term / Long-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.
Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.7 Essential Public Facilities

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
EF-A	Create and maintain an inventory of current and planned “essential public facilities” that is aligned with the standards and project lists from the Washington State OFM.	Transportation; Capital Facilities; Utilities; Public Services	Public Works	Short-Term / Ongoing
EF-B	Coordinate with Pierce County and neighboring jurisdictions to identify countywide essential public facilities	Transportation; Capital Facilities; Utilities; Public Services	Public Works	Short-Term
EF-C	Conduct periodic assessments to ensure all city services and utilities comply with the Comprehensive Plan and effectively meet community needs.	Capital Facilities; Utilities; Public Services	Public Works	Short-Term / Ongoing
EF-D	Create a site-suitability evaluation tool to support the siting of future essential facilities	Transportation; Capital Facilities; Utilities; Public Services	Public Works	Short-Term
EF-E	Create and introduce a review process to regularly analyze the impacts of essential public facilities. This process should incorporate an equity lens to assess distribution of these facilities in underserved neighborhoods to ensure that marginalized communities are not overburdened by the placement of these facilities	Capital Facilities; Utilities; Public Services	Public Works	Short-term
Additional Strategies				
EF-F	Regularly review the need for demand management strategies and conservation measures to address increases in service demand.	Transportation; Capital Facilities; Utilities; Public Services	Public Works	Long-Term
EF-G	Periodically review the provision of urban services and utilities to the city’s Urban Growth Area (UGA) to determine if service delivery is optimal.	Capital Facilities; Utilities; Public Services	Public Works	Medium-Term
EF-H	Maintain a transparent and efficient process for siting essential public facilities that considers environmental and community impacts.	Transportation; Capital Facilities; Utilities; Public Services	Public Works	

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
EF-I	Maintain and regularly revise the city’s Capital Improvement Program.	Transportation; Capital Facilities; Utilities; Public Services	Public Works	Short-Term / Ongoing
EF-J	Describe site, building, and design standards for essential public facilities to ensure compatibility with surroundings. Include an engagement process to confirm that siting does not create additional harm, particularly on overburdened communities.	Capital Facilities; Utilities; Public Services	Public Works	Medium-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.
Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.8 Utilities

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
UT-A	Maintain an inventory of utility facilities in GIs in coordination with private utility providers.	Essential Public Facilities; Public Services; Capital Facilities	Public Works; Long-Range Planning; private utility providers	Short-Term / Ongoing
UT-B	Maintain a comprehensive schedule to manage and update data on utility corridors and facilities with private utility providers.	Essential Public Facilities; Public Services; Capital Facilities	Public Works; Long-Range Planning; private utility providers	Short-Term / Ongoing
UT-C	Develop materials and engage with utility providers to ensure that the siting, placement, and planning of all utility facilities align with the goals and objectives of the Comprehensive Plan. Incorporate an equity lens to ensure utility providers understand and consider the needs of low-income and historically marginalized community members, as well as the potential siting impacts for these communities.	Essential Public Facilities; Public Services; Capital Facilities	Public Works; private utility providers	Short-Term / Ongoing
UT-D	Maintain an integrated stormwater management program and system in compliance with national, state, and county standards.		Public Works	Short-Term; Ongoing
UT-E	Coordinate a Water System Plan for the City Water Service Area.	Public Services; Capital Facilities	Public Works	Short-Term; Ongoing
UT-F	Maintain a Sewer Comprehensive Plan to identify needed wastewater infrastructure over the next 20 years. Identify infrastructure investment that ensures underserved neighborhoods receive necessary upgrades and that there is equitable investment in sewer services.	Essential Public Facilities; Public Services; Capital Facilities	Public Works	Short-Term; Ongoing

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
UT-G	Engage the local community, particularly those who are low-income or historically marginalized, in the siting process to ensure these facilities are fairly distributed.			
Additional Strategies				
UT-H	Coordinate with Peninsula Light Company on the undergrounding of utility feeder and distribution lines to minimize community impact and ensure that is consistent with protection of public's health, safety, and wellness.	Essential Public Facilities; Public Services; Capital Facilities	Public Works	Moderate-Term
UT-I	Update siting guidelines to improve flexible and allow for maximum solar access where practical.	Essential Public Facilities; Public Services; Capital Facilities	Public Works	Long-Term
UT-J	Develop a utility conservation plan in partnership with private utility providers to reduce future needs for additional infrastructure and minimize demand for nonrenewable resources	Public Services; Capital Facilities; private utility providers	Public Works; private utility providers	Moderate Term
UT-K	Update road standards to minimize impervious surfaces, surface water quality impacts, and the use of pavement construction materials	Transportation; Public Facilities	Public Works; Transportation	Moderate Term
UT-L	Conduct a cost-benefit analysis on the use of Local Improvement Districts (LIDs) to support needed upgrades to local stormwater facilities	Public Services; Capital Facilities	Public Works	Moderate-Term
UT-M	Update stormwater management design standards to provide environmental protection, promote efficiency, and maintain adequate storage levels	Public Services; Capital Facilities	Public Works	Moderate-Term
UT-N	Develop a schedule plan to upgrade substandard water systems and provide sufficient fire water flows, with consideration of prioritizing access for communities with historical underinvestment.	Public Services; Capital Facilities	Public Works	Long-Term
UT-O	Conduct an analysis on the use of reclaimed water in the City.	Public Services; Capital Facilities	Public Works	Moderate-Term
UT-P	Update landscaping standards for development regulations to encourage landscaping design and irrigation systems with lower water demands.	Public Services; Capital Facilities; Land Use	Public Works;	Moderate-Term

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
UT-Q	Develop a schedule and identify funding to plan for the capacity expansion of the wastewater treatment plant	Public Services; Capital Facilities;	Public Works	Moderate Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.

Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.9 Shoreline Management

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
SM-A	Regularly update the Shoreline Master Program consistent with state requirements and any changes to best available science	All	Community Development	Medium-Term
SM-B	Update development regulations in waterfront areas to require private developments to provide clear access and visibility for tenants, water users, and community members. Encourage public amenities that are consistent with a development, inclusive and accessible by all community members, and reflective of the needs and desires of community members.	Land Use; The Harbor; Community Design	Community Development	Short-Term
SM-C	Review and monitor design standards to control scale, construction methods and materials, drainage patterns, site coverage and other features that impact shoreline and waterfront use. Maintain stringent standards governing the development of associated improvements (e.g., parking areas, sidewalks, stormwater facilities).	Land Use; The Harbor; Community Design; Capital Facilities; Transportation; Environment	Public Works; Transportation; Community Development	Short-Term
Additional Strategies				
SM-D	Continue to develop and enhance recreation and tourism uses along Gig Harbor Bay to encourage public access and enjoyment of this resource and provide economic opportunities.	Land Use; The Harbor; Community Design; Economic Development	Community Development	Medium-Term

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
SM-E	Review and update zoning code to support a mixed-use waterfront on Gig Harbor Bay that includes commercial uses such as commercial fishing, boating, marine shops and services, restaurants, and retail shops, as well as residential uses that are uniquely able to capitalize on the bay's appeal and associated ecosystems.	Land Use; The Harbor; Community Design; Economic Development	Community Development	Medium-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.
Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.10 Parks, Recreation, and Open Space

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
PR-A	Regularly update the Parks, Recreation, and Open Space (PROS) Plan, and revise the Parks, Recreation, & Open Space Element and related implementation strategies as needed for consistency with the plan.	All	Parks	Short-Term; Ongoing
PR-B	Acquire and develop additional parkland to serve the city's growing population and improve equitable access to facilities and recreational programming citywide. Coordinate with other agencies and non-profit recreational providers on meeting recreational needs of residents. Prioritize investment in geographically underserved areas and in historically marginalized communities.	Capital Facilities	Parks; Peninsula School District; PenMet; Pierce County	Ongoing
PR-C	Ensure recreational services are response to the community's demographics (e.g., child or senior specific programs, culturally competent programs).	Arts and Culture	Parks	Ongoing
PR-D	Develop a high-quality system of park trails and corridors to increase connectivity of the City's trail network. Include acquisition of new trails and maintenance of current trails.	Transportation	Parks	Short-Term
Additional Strategies				
PR-E	Improve existing parks to conform to ADA standards and ensure universal accessibility.		Parks	Medium-Term; Ongoing
PR-F	Clearly identify areas of programmatic responsibility between the City and other agencies that provide recreational programming to ensure there is no overlap in resource allocation or that gaps in services are not present.		Parks; Peninsula School District; PenMet; Pierce County	Ongoing
PR-G	Explore other funding mechanisms, including local funding options and federal and state grants, to support implementation of parks and recreation projects and programs		Parks; PenMet	Ongoing

Implementation Strategies	Related Elements	Leads / Major Partners	Anticipated Timeline
PR-H Explore other acquisition tools and methods, including direct purchase methods, landowner incentive measures, and other land protection options, to acquire parkland and protect open space.		Parks; PenMet	Short-Term; Ongoing
PR-I Regularly review and update Park Impact Fee rates and methodologies to support the expansion of the parks system to meet growth in demand.		Parks; PenMet	Medium-Term
PR-J Identify parks, structures, and spaces eligible for designation as historic places to ensure they are preserved for the future and planned for long-term preservation and maintenance by the city.	Arts & Culture	Parks; PenMet	Medium-Term; Ongoing
PR-K Provide sufficient financial and staff resources to maintain and improve park maintenance standards, with an increase in per acre spending.		Parks; PenMet	Short- to Medium-Term; Ongoing
PR-L Perform an annual park audit and inventory updates using GIS data as a starting point		Parks; PenMet	Short-Term; Ongoing
PR-M Update the LOS standard for Parks to encompass four community-desired recreational components outlined in the PROS plan		PenMet; Parks	Short- to Medium-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.

Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.11 Transportation

Refer to Chapter 6 of Appendix B.

15.4.12 Capital Facilities

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
CF-A	Maintain an updated inventory of existing capital facilities owned by public entities, including the locations and capacities of such facilities.	Essential Public Facilities; Utilities; Parks, Recreation, and Open Space;	Public Works; Community Development; PenMet	Short-Term; Ongoing
CF-B	Monitor capital facilities for adherence to adopted LOS guidelines. Regularly update the needs projections and finance plan based on LOS standards and guidelines, forecasted growth in the Comprehensive Plan, and other relevant considerations.	Essential Public Facilities; Utilities; Parks, Recreation, and Open Space;	Public Works; Community Development; PenMet	Short-Term; Ongoing
CF-C	Formalize a consistent process to review and prioritize capital projects so investments are equitable across the city. Prioritize underserved areas and historically marginalized populations to avoid amassing insufficient capital facilities in vulnerable communities.	Essential Public Facilities; Utilities; Parks, Recreation, and Open Space;	Public Works; Community Development; PenMet	Short-Term;
Additional Strategies				
CF-D	Develop a plan and schedule to explore, identify, and pursue external funding sources, including public grants and private funds, to finance capital improvements	All	Public Works; Community Development; PenMet	Short-Term; Ongoing
CF-E	Coordinate with other jurisdictions and community organizations on the use of cultural and community facilities		Public Works	Medium-Term
CF-F	Coordinate to ensure public facilities are available or planned in connection with and in support of affordable housing development sites	Housing	Public Works; Community Development	Short-Term; Ongoing

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.

Sources: City of Gig Harbor, 2024; BERK, 2024.

15.4.13 Arts and Culture

Implementation Strategies		Related Elements	Leads / Major Partners	Anticipated Timeline
High-Priority Strategies				
AC-A	Collaborate with the city’s Direct Marketing Organization and Pierce County Tourism to determine arts and cultural priorities in the city and tourism promotion.	Economic Development	Gig Harbor Arts Commission; Pierce County Tourism; Gig Harbor Tourism and Marketing Department	Short- to Medium-Term
AC-B	Develop a plan to engage the community on arts and culture priorities. Actively involve local community organizations that represent or serve marginalized groups to ensure these priorities are reflected in the plan.	Economic Development; The Harbor; Community Design	Gig Harbor Arts Commission; Gig Harbor Tourism and Marketing Department; Community Development	Short-Term / Ongoing
AC-C	Identify current and future arts and cultural facility needs and priorities to inform new venues and spaces that are equitably located and are inviting, accessible, and accommodate all community members, especially those with mobility needs.	Land Use; Economic Development; The Harbor; Community Design	Gig Harbor Arts Commission; Community Development	Short- to Medium-Term
Additional Strategies				
AC-D	Establish a city arts fund to provide grants to local artists, ensuring funding criteria prioritizes support for artists from underrepresented communities.	Economic Development	Gig Harbor Arts Commission	Medium-Term
AC-E	Create a cohesive wayfinding and interpretive signage strategy and incorporate unique city landmarks into this system.	Community Design; The Harbor	Community Development; Gig Harbor Arts Commission; Tourism and Marketing Department	Medium-Term
AC-F	Develop selection criteria for public art that addresses the physical context, represents various cultural narratives and communities, and provides opportunities for local artists to participate, particularly for local and underrepresented artists.	The Harbor; Community Design; Economic Development	Gig Harbor Arts Commission; Community Development	Short-Term

Implementation Strategies	Related Elements	Leads / Major Partners	Anticipated Timeline
AC-G Foster partnerships with the city, business community, arts and culture organizations, public schools and community college and develop a plan with initiatives to support arts and culture programming and education. Prioritize collaboration with organizations that serve marginalized populations and ensure the initiatives respond to those needs.	Community Design	Community Development; Gig Harbor Arts Commission; Tourism and Marketing Department; Peninsula School District; Tacoma Community College	Medium- to Long-Term
AC-H In partnership with local entities, identify historic and cultural sites for preservation and reuse. Engage with community organizations and members that have been historically marginalized to understand which sites are significant to them.	Land Use; Community Design; The Harbor Economic Development;	Community Development; Gig Harbor Arts Commission; Tourism and Marketing Department	Medium-Term

Note: Short-term = 0–5 years; Medium-term = 5–10 years; Long-term = 10+ years. Anticipated leads, major partners, timeline, and funding sources subject to change.
 Sources: City of Gig Harbor, 2024; BERK, 2024.

16 Glossary

Accessory Dwelling Unit (ADU). A dwelling unit located on the same lot as a single-family housing unit, or duplex, triplex, fourplex, townhome, or other permitted housing unit. These can be “attached” which is located within or attached to the primary unit, or “detached” which consists partly or entirely of a building that is separate from the primary unit and is on the same lot.

Affordable Housing. Residential housing for households where monthly housing costs, including utilities other than telephone, do not exceed thirty percent of the monthly income of the household. Affordable housing is typically defined with respect to different income levels based on area median income, with 80% of median income (considered “low income”) typically used as the threshold for affordable rental housing.

Americans with Disabilities Act (ADA). The Act is a 1990 federal law designed to prohibit discrimination against people with disabilities in everyday activities and guarantee equal access to jobs, transportation, public facilities, and services.

Area Median Income (AMI). The household income that is assumed to be the median for a household within an area. For the purposes of housing, this is projected by the US Department of Housing and Urban Development and is assumed to represent the median income for a family household of four people. With respect to these calculations, Gig Harbor is assumed to be part of the Tacoma, WA HUD Metro Fair Market Rent Area.

Best Available Science (BAS). The most up-to-date information available for planning and development decision-making, which is defined and required by the Growth Management Act as per RCW [36.70A.172](#).

Buffer. An area contiguous with a critical area that is required for the integrity, maintenance, function, and stability of that critical area.

Capital Facilities. Capital facilities are tangible assets that have a long useful life and include city and non-city operated infrastructure, buildings, and equipment. Under WAC [365-196-415](#), at a minimum, those capital facilities to be included in an inventory and analysis are transportation, water systems, sewer systems, stormwater systems, reclaimed water facilities, schools, parks and recreation facilities, and police and fire protection facilities.

Center of Local Importance (CoLI). A Center of Local Importance is designated to identify a local center or activity node that is consistent with regional and local planning. Such an area is intended to promote compact, pedestrian-oriented development with a mix of uses, proximity to diverse services, and a variety of appropriate housing options, or are otherwise located in an established industrial area.

Climate Adaptation. Actions taken to adapt to unavoidable impacts because of climate change.

Climate Change. The change in global and regional climate patterns apparent from the mid- to late-twentieth century onward and attributed to increased levels of atmospheric carbon dioxide from the use of fossil fuels.

Climate Resilience. The ongoing process of anticipating, preparing for, and adapting to changes in climate and minimizing negative impacts to our natural systems, infrastructure, and communities.

Comprehensive Land Use Plan, Comprehensive Plan, or Plan. A generalized coordinated land use policy statement of the governing body of a county or city that is adopted pursuant to Chapter [36.70A](#) RCW.

Concurrency. A state planning requirement to ensure that needed services and facilities are in place by the time development is completed and to be occupied, or that funding has been committed to provide such services within 6 years, as per RCW [36.70A.070](#)(6)(b) and WAC [365-196-840](#).

Consistency. A measure of whether any feature of the Comprehensive Plan or a regulation is incompatible with any other feature or a plan or a regulation. The Growth Management Act addresses consistency in three ways: (1) internal consistency of comprehensive plans, (2) consistency of zoning and regulations with the comprehensive plan, and (3) consistency with other jurisdictions.

Cost Burden. A measure of the percent of household income spent on housing and housing-related expenditures. Households that spend more than 30% of their gross income on housing, including utilities, are considered “cost-burdened”, while households spending more than 50% of their gross income are considered “severely cost-burdened”.

Cottage Housing. Detached residential units on a lot with a common open space that either: (a) is owned in common; or (b) has units owned as condominium units with property owned in common and a minimum of 20% of the lot size as open space.

Cottage. A detached, primary dwelling unit with a footprint of 1,000 square feet or less.

Countywide Planning Policies (CPPs). Under the Growth Management Act, counties and cities are required to collaboratively develop countywide planning policies to set the general framework for coordinated land use and population planning under RCW [36.70A.210](#).

Courtyard Housing. Up to eight attached dwelling units arranged on two or three sides of a yard or a court.

Covered Employment. Employment covered under state unemployment insurance which is identified as part of labor statistics in the state. Covered employment does not typically include self-employed workers, proprietors, and other non-insured workers.

Critical Areas Ordinance (CAO). An ordinance provided under city code to protect the functions and values of ecologically sensitive areas while allowing for reasonable use of private property, through the application of best available science; implement the GMA and the natural environment goals of the Comprehensive Plan; and protect the public from injury and loss due to slope failures, erosion, seismic events, volcanic eruptions, or flooding.

Critical Areas. Areas and ecosystems that require protection of resources important to the natural environment, wildlife habitats, and sources of fresh drinking water. Under RCW [36.70A.030](#)(6), there are five

types of critical areas: (a) wetlands; (b) areas with a critical recharging effect on aquifers used for potable water; (c) fish and wildlife habitat conservation areas; (d) frequently flooded areas; and (e) geologically hazardous areas.

Density. A measure of the intensity of residential development, usually expressed as the number of people, jobs, or housing units per acre.

Development Regulation. Controls placed on the development or land use activities including, but not limited to, zoning ordinances, critical areas ordinances, shoreline master programs, official controls, subdivision ordinances, and binding site plan ordinances.

Displacement. The relocation of current residents or businesses from their current location due to external factors. Displacement can be physical (e.g., the demolition or removal of a housing unit), economic (e.g., relocation due to rising rents), and/or cultural (e.g., ongoing displacement in a local cultural community hastened due to fewer social connections).

Duplex. Two primary attached dwelling units on a lot in any configuration intended for two separate households. Note that a single-family dwelling unit with an attached or detached accessory dwelling unit is not a duplex.

Dwelling Unit. One or more rooms located within a structure, designed, arranged, occupied, or intended to be occupied by one or more persons as living accommodations.

Easement. A grant by the property owner to the public, a corporation, or persons, of the use of land for a specific purpose and on or over which the owner will not erect any permanent improvements which serve to interfere with the free exercise of that right.

Environmental Impact Statement (EIS). A document that identifies potential environmental impacts of a proposed project or action, as required under the State Environmental Protection Act. This can include potential impacts on earth, water resources, plants and animals, land use patterns and environmental justice, plans and policies, population and employment, housing, aesthetics, cultural and historic resources, transportation, public services, and utilities.

Essential Public Facility. Capital facilities of a countywide or statewide nature which have characteristics that make them extremely difficult to site. Essential public facilities include, but are not limited to, sewage treatment plants, reservoirs, electrical substations and transmission lines, local airport and port facilities, landfills and solid waste transfer stations, senior high schools, community colleges, four-year colleges and universities, correctional institutions, special population diagnostic or treatment facilities, opioid treatment programs (including both mobile and fixed-site medication units), recovery residences, harm reduction programs (excluding safe injection sites), and inpatient facilities (including substance use disorder treatment facilities, mental health facilities, group homes, community facilities, and secure community transition facilities), stormwater retention or detention facilities serving large drainage basins, and major transit facilities.

Floor Area Ratio (FAR). A measure of development intensity calculated as the gross building area of qualifying improvements on a site divided by the net area of a parcel of property. This is typically expressed as a decimal (not as a percentage).

Fourplex. A building consisting of four primary attached dwelling units intended for four separate households on a lot in any configuration.

Frequently Flooded Areas. Lands in the floodplain subject to a 1% or greater chance of flooding in any given year. These areas could include, but are not limited to, streams, lakes, wetlands and their associated floodplains, flood fringes or the Federal Emergency Management Agency (FEMA) floodway. A flood hazard area consists of the floodplain, flood fringe, and FEMA floodway.

Future Land Use. Policy designations in the Comprehensive Plan that describe use types, densities, and intensities allowed in different areas of the city.

Future Land Use Map (FLUM). A required component of the Comprehensive Plan that shows the proposed physical distribution and location of the various land uses during the planning period.

Geologically Hazardous Areas. Areas that may not be suited to development consistent with public health, safety, or environmental standards, because of their susceptibility to erosion, sliding, earthquake, or other geological events. Types of geologically hazardous areas include erosion, landslides, and seismic hazards.

Goal. A broad, general statement of the community's desired long-term future state. Goals indicate what ought to exist in the community or what is desired to be achieved in the future.

Growth Management Act (GMA). The 1990 State Growth Management Act (Chapter [36.70A](#) RCW), as amended. This statute provides the basis for much of the urban planning in the state of Washington and includes requirements for comprehensive planning for communities.

Habitat. The place or type of site where a plant or animal naturally or normally lives and grows.

High-Occupancy Vehicle (HOV). A motor vehicle with two or more people traveling in it. This may include carpools, vanpools, and transit.

Household. A group of people, related or unrelated, living within the same housing unit. This can include a person living alone, a family, or roommates.

Housing Cost Burden. A household is considered cost burdened when they spend more than 30% of their household income on housing, and severely cost burdened when that share increases to greater than 50%.

Impervious Surface. A surface that cannot be easily penetrated by water, such as buildings or concrete paving.

Income-Restricted Housing or Rent-Restricted Housing. Housing units subject to a regulatory agreement, covenant, or other legal document on the property title requiring them to be available to households that can document their incomes as being at or below a set income limit and are offered for rent or sale at below-market rates.

Infill Development. Projects that build new structures on vacant or underutilized land in areas that were previously developed, typically without demolishing existing structures.

Infrastructure. Public and private physical assets that provide services necessary to support existing and future development, such as roads, public buildings, schools, parks, transportation, water, sewer, surface water and communication systems.

Level of Service (LOS). A measure of the performance of a public facility in providing necessary functions to meet public needs and expectations.

Location Quotient. The ratio of the proportion of local employment in a sector to the proportion of regional employment in the sector.

Major Transit Stop. A stop on a high-capacity transportation system such as commuter rail stops, stops on rail or fixed guideway systems, and stops on bus rapid transit routes.

Maker Space. A collaborative work space inside a school, library, civic center, or public / private facility for artists and crafts folk to make, learn, explore, and share tools.

Manufactured Home. A structure designed and constructed to be transportable in one or more sections and built on a permanent chassis and designed to be used as a dwelling with or without a permanent foundation when connected to the required utilities that include plumbing, heating, and electrical systems contained therein.

Manufactured Housing Community. A site divided into two or more manufactured home lots for sale or lease and intended for permanent residential use.

Market-Rate Housing. Housing which is bought, sold, and/or rented in the open market with no restrictions on the purchase price or rent charged.

Middle Housing. Buildings that are compatible in scale and, form, and character with single-family detached houses and contain two or more attached, stacked, or clustered homes including duplexes, triplexes, fourplexes, townhouses, courtyard apartments, and cottage housing.

Mixed Use Development. A project that combines more than one general category use on a site, such as residential, office, or retail. This can include “vertical” mixed-use where these uses are found in the same structure, or “horizontal” mixed-use where different uses are found in adjacent buildings on the same site.

Mode Split. The proportion of trips that use different modes of transportation.

Mode. A particular category of travel, such as walking, bicycling, driving alone, carpool/vanpool, bus/transit, ferry, or airplane.

Municipal Code or the **Gig Harbor Municipal Code (GHMC).** The local law of the municipal corporation of Gig Harbor, duly enacted by the proper authorities, prescribing general, uniform, and permanent rules of conduct relating to the corporate affairs of the municipality.

Multicounty Planning Policy (MPP). An official statement adopted in VISION 2050 to provide guidance for regional decision-making, as well as a common framework for countywide planning policies and local comprehensive plans.

Multifamily Housing or **Apartment.** A structure containing five or more attached dwelling units located on a lot.

Multimodal. Issues or activities which involve or affect more than one mode of transportation, such as transportation connections, choices, cooperation, and coordination of various modes.

National Pollutant Discharge Elimination System (NPDES). A federal permit program created in 1972 by the Clean Water Act which addresses water pollution by regulating point sources that discharge pollutants to waters of the US.

Nonconforming Use. The use of a land or structure which was lawful when established but no longer conforms to current regulations. Typically, nonconforming uses are permitted to continue, subject to certain restrictions.

Nonmotorized Transportation. Any mode of transportation that utilizes a power source other than a motor, such as bicycling or walking.

Nonpoint Source Pollution. Pollution that enters water from dispersed and uncontrolled sources (such as surface runoff) rather than through pipes.

On-Street Parking. Parking provided within the public right-of-way of a street.

Open Space. A parcel or area of land that is unimproved and devoted to the preservation of natural resources, the managed production of resources, and/or passive or low-impact recreation.

Permanent Supportive Housing (PSH). Subsidized, leased housing with no limit on length of stay intended for people who need comprehensive support services to retain tenancy and admissions practices that can lower barriers to entry related to rental history, criminal history, and personal behaviors. Permanent supportive housing is paired with off-site voluntary services for behavioral health and physical health conditions intended to help residents retain their housing and be a successful tenant in a housing arrangement, improve their health status, and connect them with community-based health care, treatment, or employment services.

Planned Action. A planned action is a development project whose impacts have been addressed by an Environmental Impact Statement associated with a plan for a specific geographic area before individual projects are proposed. Such up-front analysis of impacts and mitigation measures then facilitates environmental review of subsequent individual development projects.

Planning Period. The 20-year period following the adoption of a comprehensive plan, or such longer period as may have been selected as the initial planning horizon by the planning jurisdiction.

Plex. A building that consists of two to six primary attached dwelling units intended for separate households on a lot in any configuration.

Point Source Pollution. A source of pollutants from a single, identifiable point of conveyance such as a pipe. For example, the discharge pipe from a sewage treatment plant is a point source.

Policy. A principle, protocol, or proposal for action that supports a related goal. Policies are decision-oriented statements that guide the legislative or administrative body while evaluating a new project or proposed change in ordinance.

Public Facilities and Services. Facilities, infrastructure, and services that provide a specific public benefit, including sanitary and storm sewer systems, water supply, energy, public safety, and emergency services, schools, libraries, and other facilities. These facilities and services are provided by governments, contracted for or by governments, or provided by private entities subject to public service obligation.

Puget Sound Regional Council (PSRC). The PSRC is a regional planning and decision-making body for growth and transportation issues in King, Kitsap, Pierce, and Snohomish counties. Under federal transportation law, the Council is the Metropolitan Planning Organization (MPO) responsible for regional transportation planning and programming of federal transportation funds in the four counties. It is also the designated Regional Transportation Planning Organization for the four counties. PSRC manages the adopted regional growth strategy, VISION 2050 (see below).

Redevelopable Land. Non-vacant parcels currently in use with structures and improvements on the site, but not considered to be at their “highest and best use”. These sites are potential locations for new projects where existing improvements on the site are demolished and new buildings and improvements can be constructed.

Regional Growth Strategy. The approach for distributing population and employment growth within the four-county central Puget Sound region included as part of VISION 2050.

Regulation. A rule or directive found in city ordinances or the municipal code that meets the public interest and need and supports the community’s framework vision, guiding principles, and goals and policies.

Right-of-Way. The right-of-way is the right to pass over the property of another. It refers to a strip of land legally established for the use of pedestrians, vehicles, or utilities.

Shoreline Master Program (SMP). Local land use policies and regulations that guide the public and private use of Washington shorelines under the State Shoreline Management Act (Chapter [90.58](#) RCW).

Single-Occupancy Vehicle (SOV). A motor vehicle occupied only by a driver.

Single-Family Attached Housing. A primary dwelling unit designed for occupancy by one household located on a lot and sharing at least one wall with another attached dwelling unit.

Single-Family Detached Housing. A primary dwelling unit designed for occupancy by one household located on a lot and not sharing any walls with other primary dwelling units.

Special Needs Housing. Housing that is provided for persons, and their dependents who, by virtue of disability or other personal factors, face serious impediments to independent living and who require special assistance and services in their residence. Special needs housing may be permanent, long term or transitional basis.

Species of Local Importance. Those species of local concern due to their population status or their sensitivity to habitat manipulation, or that are game species.

State Environmental Policy Act (SEPA). The State Environmental Policy Act, or Chapter [43.21C](#) RCW, is the state law passed in 1971 requiring State and local agencies to consider environmental impacts in the decision-making process.

Stormwater. Water that falls as rain and flows across the ground, which is typically directed to drains in an urban area to collect the water and eventually direct it to streams, lakes, or other large water bodies.

Streetscape. The physical and aesthetic characteristics of a street, including elements such as structures, access, greenery, open space, view, lighting, etc.

Townhouse. One of multiple attached primary dwelling units that extend from foundation to roof and that have a yard or public way on not less than two sides.

Transit. Motorized public transportation, including public bus, bus rapid transit, and commuter rail.

Tree Canopy. The layer of leaves, branches, and stems that provide tree coverage of the ground when viewed from above. See also urban forest.

Transitional Housing (TH). A facility that provides housing and supportive services for up to two years to individuals or families experiencing homelessness to enable them to move into independent living and permanent housing.

Transition Plan. A plan under the ADA that is required under [28 CFR 35.150](#) to outline the steps necessary to make city facilities more accessible and provide a schedule for compliance under the ADA.

Transportation Analysis Zone (TAZ). A unit of geography that is typically used for transportation and utility modeling.

Transportation Demand Management (TDM). A program used to maximize travel choices for people and encourage a more efficient use of transportation systems. These strategies are meant to reduce congestion, ease traffic, and improve the range of transportation options available by encouraging carpooling, biking, public transit, or telecommuting.

Trip Generation. The number of trips made to and from each type of land use by day. Trip generation provides the linkage between land use and travel.

Trip. A one-direction movement which begins at an origin and ends at a destination, which is the typical unit of transportation planning.

Triplex. A building consisting of three primary attached dwelling units on a lot in any configuration intended for three separate households.

U.S. Department of Housing and Urban Development (HUD). The federal agency responsible for housing programs. HUD sets income limits for metropolitan areas and counties across the country that determine eligibility for income-restricted housing units.

Understory. The underlying plant layer in a forest or wooded area, especially the trees and shrubs that grow under a forest canopy.

Undevelopable Land. Land unsuitable for development due to site conditions and not considered as part of the inventory of development capacity in the city.

Urban Growth Area (UGA). An unincorporated area designated under the Growth Management Act to accommodate projected growth over the next 20 years. A UGA may include areas that are provided urban services, such as sanitary sewer and water.

Urban Growth. Growth that makes intensive use of land for the location of buildings, structures, and impermeable surfaces to such a degree as to be incompatible with the primary use of land for the production of food, other agricultural products, or fiber, or the extraction of mineral resources, rural uses, rural development, and natural resource lands designated pursuant to RCW [36.70A.170](#). When allowed to spread over wide areas, urban growth typically requires urban governmental services. "Characterized by urban growth" refers to land having urban growth located on it, or to land located in relationship to an area with urban growth on it as to be appropriate for urban growth.

Urban Forest. The trees and associated understory plants existing in the city, extending across public property, private property, and the right of way including parks and natural areas, as well as the trees along streets and in yards.

Vehicle Miles Traveled (VMT). A measurement of the total miles traveled by all vehicles for a specified period. For transit, the number of vehicle miles operated on a given route, line, or network during a specified period.

VISION 2050. The long-range growth management, environmental, economic, and transportation strategy for King, Pierce, Snohomish, and Kitsap counties. It was adopted by the Puget Sound Regional Council in October 2020 and is endorsed by more than 100 member cities, counties, ports, state and local transportation agencies, and Tribal governments within the region.

Watershed. All the land and water that drains toward a particular river, stream, or other body of water. A watershed includes hills, lowlands, and the body of water into which the land drains.

Wetlands. Areas that are inundated or saturated by surface or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands include swamps, marshes, bogs, and similar areas. Wetlands do not include those artificial wetlands intentionally created from non-wetland sites, including, but not limited to, irrigation and drainage ditches, grass-lined swales, canals, detention facilities, wastewater treatment facilities, farm ponds, and landscape amenities, or those wetlands created after July 1, 1990, that were unintentionally created as a result of the construction of a road, street, or highway. Wetlands may include those artificial wetlands intentionally created from non-wetland areas to mitigate the conversion of wetlands if permitted by the city.

Zoning Overlay. Areas that are subject both to underlying regulations from a zoning district and additional requirements imposed by an overlay district. The overlay district provisions apply if they conflict with the provisions of the underlying zone.

Zoning. A category of land use regulations that manage the use and development of land for distinct, identified areas.

ATTACHMENT E

HOUSING TECHNICAL APPENDIX

Gig Harbor Comprehensive Plan: Housing Calculations Appendix A

March 2025

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Introduction

The following appendix to the Gig Harbor Comprehensive Plan details the approaches used to evaluate the compliance of the Plan with housing targets under state and regional growth mandates. This includes the methods for aligning housing capacity with targets identified under Pierce County Ordinances [2022-46s](#) and [2023-22s](#) and ensuring consistency with the relevant provisions of the Growth Management Act (GMA) for these housing targets.¹

This analysis considers available data on current housing stock, permitting pipelines, and available capacity data to assess readiness to meet the city's housing needs through 2044. This is focused on four main areas for compliance:

- Overall housing targets implemented under Pierce County Ordinance [2022-46s](#).
- Income-based housing targets by type according to Pierce County Ordinance [2023-22s](#).
- Emergency housing targets included in Pierce County Ordinance [2023-22s](#).

The assessment of general and income-based housing targets is based on an evaluation using information and modeling from the [2021 Pierce County Buildable Lands Report](#) (BLR). This includes both the primary report and the supplementary spreadsheets used to calculate land capacity figures included within the report.²

Additionally, this Appendix provides additional details on the City's work to evaluate housing equity and displacement risks as per the requirements under the *Growth Management Act*.³ Under recent changes, Housing Elements needs to:

- Identify and implement policies and regulations to address racially disparate impacts, displacement, and exclusion in housing.
- Identify areas that may be at higher risk of displacement.
- Establish anti-displacement policies, with consideration given to the preservation of historical and cultural communities as well as additional factors.

¹ See RCW [36.70A.070](#)(2)(c)

² See [Data Spreadsheets](#), 2021 Pierce County Buildable Lands Report.

³ See RCW [36.70A.070](#)(2)(e) through (h)

Housing Targets and Capacity

Growth Targets

Targets for growth between 2020 and 2044 have been identified by Pierce County through Ordinances [2022-46s](#) and [2023-22s](#). These growth targets have been informed by two major policy considerations:

- Compliance with the [PSRC VISION 2050 Regional Growth Strategy](#), which specifies both broad targets for growth at the County level and specified targets by community type.
- Fulfillment of state requirements under RCW [36.70A.070\(2\)\(c\)](#) to provide sufficient capacity to meet housing needs for moderate, low, very low, and extremely low-income households.

Under these requirements, Pierce County has provided the housing growth allocations shown in Exhibit 1 for Gig Harbor for the 2020–2044 period. These allocations are based on “area median income” for Pierce County, which is the projected median income assumed for a family of four that is typically used in housing affordability measures.

In addition to these targets on housing, the city is also committed to accommodating an additional **2,200 residents** and **2,747 jobs** in the city from 2020 to 2024 based on the targets provided under Ordinance [2023-22s](#).

Exhibit 1. Gig Harbor 2020–2044 Housing Growth Targets.

Target Category	Target Units
Extremely low-income (0–30% AMI)	
<i>Permanent supportive housing</i>	156
<i>Other housing units</i>	115
Very low-income (30–50% AMI)	165
Low-income (50–80% AMI)	131
Moderate-income (80–100% AMI)	56
Moderate-income (100–120% AMI)	51
Higher income (120% or more)	218
Total Housing Units	892

Source: Pierce County, 2023; WA Department of Commerce, 2023.

These targets include the following categories:

- **Extremely low income**, making 30% or less of Area Median Income (AMI);
- **Very low income**, making 30–50% of AMI;
- **Low income**, making 50–80% of AMI;
- **Moderate income**, making 80–120% of AMI (divided between above and below median; and
- **Higher income** households making above 120% AMI.

The targets for residential development are typically divided according to the housing type, however. Although there is a clear understanding that affordability often requires a broader recognition of subsidies to allow low-income households to access available units, these targets are intended to focus development on types that are much more likely to be affordable.

The following exhibits highlight how these targets can be divided by housing type:

- Exhibit 2 presents the growth targets as shown in Exhibit 1, divided according to the approach provided by the WA Department of Commerce in guidance materials for compliance with these requirements.⁴
- Exhibit 3 provides a comparison between the estimates of existing housing stock by affordability in Gig Harbor in 2020, compared with the identified targets for 2044.

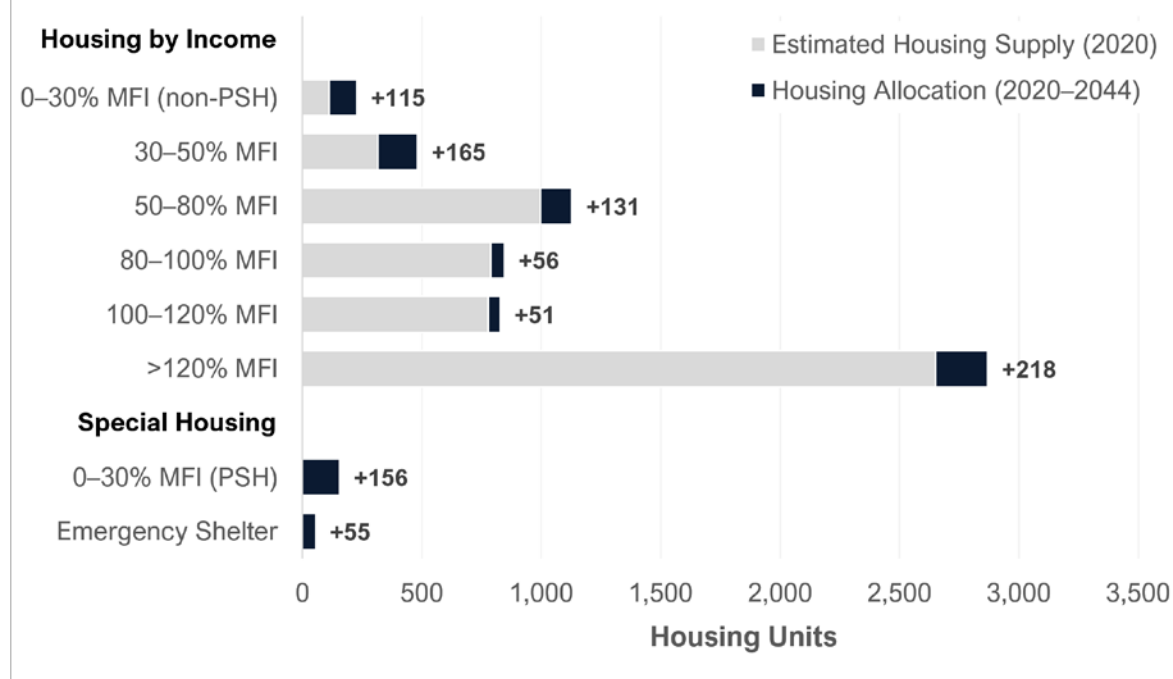
Exhibit 2. Gig Harbor 2020–2044 Housing Growth Targets with Housing Types Needed.

Target Category	Target Increase, 2020–2044	Type of Housing	Increase by Type, 2024–2044
Extremely low-income (0–30% AMI)			
<i>Permanent supportive housing</i>	+156	Low- and mid-rise apartments that include rental assistance and supportive services for residents, often serving as rapid re-housing for chronically homeless individuals.	+567
<i>Other housing units</i>	+115	Low- and mid-rise apartments, potentially with significant public support/subsidies	
Very low-income (30–50% AMI)	+165	Low- and mid-rise apartments and condos, including ADUs.	
Low-income (50–80% AMI)	+131		
Moderate-income (80–100% AMI)	+56	Moderate “middle” housing, including plex and townhome development	+107
Moderate-income (100–120% AMI)	+51		
Higher income (120% or more)	+218	Low-density detached single-unit homes	+218
Total Housing Units	+892		+662

Sources: Pierce County, 2023; WA Department of Commerce, 2023; WA Office of Financial Management, 2024.

⁴ See [Guidance for Updating Your Housing Element](#) (March 2021), WA Department of Commerce.

Exhibit 3. Gig Harbor 2020–2024 Housing Needs by Income Level and Allocation.



Source: Pierce County, 2023.

Although these figures seem attainable, one challenge is with the nature of recent housing development, as shown in Exhibit 4. The 2021 Buildable Lands Report indicates that the city has sufficient capacity to meet broader housing targets, but these targets would largely be fulfilled with single-unit detached housing under those assumptions. According to OFM, development after the 2020 baseline exceeds the growth targets implied for this housing type,⁵ meaning that additional development beyond the baseline target will be necessary to meet targets under Ordinance 2023-22s. Note that this should be resolved through future discussions with the County about appropriate growth targets.

Exhibit 4. Gig Harbor 2020–2044 Housing Targets versus 2020–2024 Housing Development.

Type of Housing	Target, 2020–2044	Net Change, 2020–2024	Remaining, 2024–2044
Low- and mid-rise housing	+567	+2	+565
Middle housing (plex, townhome)	+107	+10	+97
Low-density detached single-unit	+218	+500	-
Total Housing Units	+892	+512	+662

Sources: City of Gig Harbor, 2024; Pierce County, 2023; WA Department of Commerce, 2023; WA Office of Financial Management, 2024.

⁵ Note that targets under RCW [36.70A.070](#)(2)(c) do not technically include single-unit detached housing for targets.

Housing Capacity

Previous Analysis

The [2021 Pierce County Buildable Lands Report](#) outlines the methodology used to assess the capacity for housing and employment within urban growth areas in Pierce County, including Gig Harbor. This framework has been developed to evaluate whether sufficient land and infrastructure exist to accommodate growth targets through 2044, as required by the GMA.

The methodology applies standardized processes for categorizing land, analyzing development potential, and calculating capacity for residential and non-residential uses. Major steps include:

- Classifying land parcels according to their current level of development (e.g., vacant, underutilized, built-out) and identifying which sites are included in a community's current development pipeline.
- Determining the environmental constraints, zoning restrictions, and infrastructure limitations that would impact whether a site is developable.
- Calculating total housing and employment capacity through assumptions based on previous development patterns and expected growth.
- Determining effective capacity based on deductions for properties unlikely to develop within the planning horizon, and reductions for other uses.
- Comparing effective capacity by city and UGA with projected growth to identify available shortfalls.

Although this method from the 2021 report included provisions for separating single- and multi-unit housing types, the distinction was not sufficient to meet the current requirements under the UGA for compliance with income targets.

Model spreadsheets have been made available to cities by Pierce County to show the process used for the calculations. This includes base assumptions according to each zoning classification, which include:

- The **net acres** available for development from the parcel inventory.
- The estimated **housing units per net acre** assumed for the zone.
- The estimated **jobs per gross acre** assumed for the zone.
- The expected percent of land in each zone to be used for **residential versus non-residential** development.

Exhibit 4 includes these assumptions for the base scenario under the 2021 report, based on zoning classifications and the development pipeline at that time. This report determined that the 2021 housing capacity in the city could accommodate another 1,976 units.

Exhibit 5. Base Assumptions from the 2021 Buildable Lands Report, Gig Harbor.

Zone	Zone Name	Net Acres	Units / Acre	Empl. / Acre	% Res	% Non-Res
B-1	Neighborhood Commercial District	0.6	-	20	-	100%
B-2	General Business District	230.8	6	20	20%	80%
C-1	Commercial District	54.4	-	20	-	100%
DB	Downtown Business District	30.9	8	20	20%	80%
ED	Employment District	232.4	-	9	-	100%
PCD-BP	PCD Business Park District	151.4	-	20	-	100%
PCD-C	PCD Commercial	74.9	-	20	-	100%
PCD-RMD	PCD Medium Density Residential	39.3	-	-	-	-
PI	Public-Institutional District	140.6	-	20	-	100%
PRD	Planned Residential Development	214.2	-	-	-	-
R-1	Single-Family Residential	1,279.3	4	20	100%	-
R-2	Medium-Density Residential	394.6	6	20	100%	-
R-3	Multiple-Family Residential	49.4	8	20	100%	-
RB-1	Residential and Business District	39.1	4	20	30%	70%
RB-2	Residential and Business District	196.3	8	20	30%	70%
WC	Waterfront Commercial	26.1	4	20	20%	80%
WM	Waterfront Millville	13.5	4	20	20%	80%
WR	Waterfront Residential	16.3	4	20	100%	-
WTR	Water (Not Zoned)	10.1	-	-	-	-

Source: Pierce County, 2024.

While these calculations are used in the evaluation of capacity to meet County requirements, note that the densities in the B-2 and RB-2 zones were observed to be substantially higher than these assumptions. According to Table 11-11 in the 2021 BLR:

- Observed multifamily density in the B-2 zone was at 33 units per acre but assumed to be eight in the calculations provided above.
- Similarly, the RB-2 zone had observed densities of about 12 units per acre, with higher densities for single-unit residential plats, but the assumed densities were set to eight units per acre.

What is also important to note when viewing these results is the effect that HB [1110](#) and [1337](#) have had on these assumptions. Under these new requirements, at least two housing units and two accessory dwelling units are allowed (with some restrictions) on all residential-zoned parcels in the city.⁶ Understanding the expected changes in capacity due to these new requirements will be especially difficult, as this new growth will rely on infill development which is not well-understood in this market.

⁶ See RCW [36.70A.635](#)(1)(c) and RCW [36.70A.681](#) for more information.

Revised Analysis for the Comprehensive Plan

In developing a land use strategy for the revised Comprehensive Plan that meets the requirements under Pierce County Ordinance 2023-22s, the choice was made to maintain the current structure of the zoning code but change the development assumptions (and associated development regulations) to meet these targets. This was done for three main reasons:

- Many of the zones do not require any changes for compliance, especially as employment targets have not changed substantially since the 2021 BLR.
- For the residential zones that would require changes, most of these would require changes to underlying assumptions that would be consistent with the designation names and concepts.
- Maintaining the current structure of the zoning code would maintain consistency and reduce confusion.

A revised model based on the 2021 BLR spreadsheet model from Pierce County was created to evaluate new capacity and whether estimated capacity would meet estimated targets. These revisions included:

- Updating the pipeline data in the model to include permit data from 462 parcels up to summer 2024.
- Changing the model parameters to adjust residential density and capacity.
- Identifying the likely development types from Exhibit 2 that would be accommodated within each zoning district.

Exhibit 6 summarizes the changes made to the existing 2021 BLR assumptions, with the first four columns after the zoning districts providing the 2021 assumptions, and the second four providing the revised assumptions for the model. These include the following:

- Increasing densities to **12 units per acre** in the **B-2, DB, R-3, and RB-1** zones.
- Increasing densities to **32 units per acre** in the **RB-2** zone.
- Increasing the **proportion of residential development** in the **RB-1** and **RB-2** zones from **30% to 50%** of available capacity.

For the purposes of affordability calculations, applications of capacity to targets from the 2021 BLR are based on densities and the types currently allowed in these zones, or the type of housing indicated in the pipeline. For the proposed 2024 changes:

- **RB-1 zones** are assumed to allow **middle housing** formats.
- **RB-2 zones** are assumed to allow **low- and mid-rise housing** to meet requirements for low-income households and below (80% AMI and lower)

Note that this model does not explore changes to zoning in the R-1, R-2, and waterfront areas. As discussed above, changes to the zoning code will be necessary to allow duplexes and ADUs for infill development, but the effective yields of these development types are unknown over the longer term and will not contribute units that can fulfill lower-income housing needs.

These changes are intended to address the lack of available development capacity for denser, more affordable housing types. Exhibit 7 compares the expected yields under previous zoning assumptions and the proposed land use concept provided in the Comprehensive Plan.

Exhibit 6. Revisions to BLR Assumptions under the 2024 Gig Harbor Comprehensive Plan Update.

Zone	Zone Name	2021 Buildable Lands Report				2024 Comprehensive Plan			
		Units / Acre	Empl. / Acre	% Res	% Non-Res	Units / Acre	Empl. / Acre	% Res	% Non-Res
B-1	Neighborhood Commercial District	-	20	-	100%	-	20	-	100%
B-2	General Business District	6	20	20%	80%	12	20	20%	80%
C-1	Commercial District	-	20	-	100%	-	20	-	100%
DB	Downtown Business District	8	20	20%	80%	12	20	20%	80%
ED	Employment District	-	9	-	100%	-	9	-	100%
PCD-BP	PCD Business Park District	-	20	-	100%	-	20	-	100%
PCD-C	PCD Commercial	-	20	-	100%	-	20	-	100%
PCD-RMD	PCD Medium Density Residential	-	-	-	-	-	-	-	-
PI	Public-Institutional District	-	20	-	100%	-	20	-	100%
PRD	Planned Residential Development	-	-	-	-	-	-	-	-
R-1	Single-Family Residential	4	20	100%	-	4	20	100%	-
R-2	Medium-Density Residential	6	20	100%	-	6	20	100%	-
R-3	Multiple-Family Residential	8	20	100%	-	12	20	100%	-
RB-1	Residential and Business District	4	20	30%	70%	12	20	50%	50%
RB-2	Residential and Business District	8	20	30%	70%	32	20	50%	50%
WC	Waterfront Commercial	4	20	20%	80%	4	20	20%	80%
WM	Waterfront Millville	4	20	20%	80%	4	20	20%	80%
WR	Waterfront Residential	4	20	100%	-	4	20	100%	-
WTR	Water (Not Zoned)	-	-	-	-	-	-	-	-

Source: City of Gig Harbor, 2024; Pierce County, 2024.

Exhibit 7. Calculated Housing Capacity in Gig Harbor, 2021 BLR / 2024 Comp Plan Assumptions.

Type of Housing	Target, 2020–2044	2021 BLR Capacity	2024 Comp Plan Capacity
Low- and mid-rise housing	+567	-	756
Middle housing (plex, townhome)	+107	144	152
Low-density detached single-unit	+218	1,646	1,675
Total Housing Units	+892	1,790	2,582

Source: City of Gig Harbor, 2024; Pierce County, 2024.

Key observations and notes from this analysis include the following:

- **Changes to zoning are specifically driven by housing targets for lower-income households.** As noted in Exhibit 7, meeting the 2044 target to include 567 units of low- and mid-rise housing targeted to be accessible to lower-income households requires upzoning and changes to development regulations as these housing types are more challenging to accommodate in Gig Harbor under the current code. As meeting this requirement relies on buildable capacity from the RB-2 zone, which includes a majority of the remaining capacity for middle housing, other areas need to be upzoned to make up the difference.
- **There is substantial single-detached residential capacity remaining.** A major challenge for local housing policy in Gig Harbor is that there is a substantive amount of capacity remaining for single-unit detached housing, primarily in the R-1 and R-2 zones. Additionally, as noted in Exhibit 4, recent development since 2020 has completely taken up the growth associated with lower density single-detached housing. This suggests that no net growth of this housing type would be allowed before 2044 under current targets. This should be addressed in future policy, both for revisions to Pierce County policies and the expected five-year review of the Plan in 2029.
- **Additional incentives and subsidies will be necessary to build accessible housing.** Although upzoning the RB-2 zoning district to allow for higher density housing can help with affordability issues, about 436 units will need to be built to accommodate households making less than half of the area median income, and 156 units will need to be built as permanent supportive housing with associated services for residents. This will require a substantial investment of subsidies, both in terms of capital support and ongoing operating costs. As these demands will exceed what the city can give for support, it is essential to coordinate with nonprofits, government agencies, and other housing providers to meet these needs.

Capacity for Emergency Shelters

Overview

Determining the capacity to meet needs for emergency shelters can be more challenging. Emergency shelter spaces are normally not provided by the private real estate market, and there are usually a relatively small number of facilities sited within communities as opposed to other types of housing. Although the capacity of these organizations to build and run these facilities is often a limiting factor in their development, it is essential to ensure that these facilities are supported by land use regulations that support their development and operation in the community.

Recent revisions to state law have provided several requirements that must be considered as part of a city's zoning code. As per RCW [36.70A.070](#)(2)(a)(ii) and (c), cities must identify the needs for and sufficient capacities of land to accommodate:⁷

- **Permanent supportive housing**, defined as subsidized, leased housing with no limit on length of stay that prioritizes people who need comprehensive support services to retain tenancy and utilizes admissions practices designed to use lower barriers to entry than would be typical for other subsidized or unsubsidized rental housing, especially related to rental history, criminal history, and personal behaviors.
- **Emergency housing**, defined as temporary indoor accommodations for individuals or families who are homeless or at imminent risk of becoming homeless that is intended to address the basic health, food, clothing, and personal hygiene needs of individuals or families.
- **Emergency shelters**, defined as facilities that provide for individuals or families who are currently homeless.

Although each of these requires significant financial support and subsidies to operate, identifying capacity for permanent supportive housing is typically included under the process to understand available space for multi-unit housing as above. However, as emergency housing and emergency shelters specifically do not require leases or occupancy agreements, they are not managed in the same way.

Under Pierce County Ordinance [2023-22s](#), no shelter space is currently identified in the city and under the 20-year targets, there is a need to identify capacity for adding **55 beds of emergency housing**. As per guidance from the WA Department of Commerce under the 2024 [Guidance for Updating Your Housing Element](#), capacity for emergency housing and emergency shelters can be evaluated in two general ways:

- Conversion of existing hotel spaces into emergency housing and shelter space.

⁷ Note that these housing types typically are considered as “STEP” housing (indoor emergency Shelter, Transitional housing, Emergency housing and Permanent supportive housing) together with “transitional housing”, which is defined separately under RCW [59.18.030](#)(38) as “housing units owned, operated, or managed by a nonprofit organization or governmental entity in which supportive services are provided to individuals and families that were formerly homeless, with the intent to stabilize them and move them to permanent housing within a period of not more than 24 months, or longer if the program is limited to tenants within a specified age range or the program is intended for tenants in need of time to complete and transition from educational or training or service programs.” As these units require tenancy agreements, they are typically evaluated as “multi-unit housing” according to growth targets.

- Evaluating capacity of lands available for emergency housing and shelter where current zoning permits these uses (including areas where hotels and motels are allowed, as per RCW [35A.21.430](#)).

The sections below provide an assessment of the potential capacity for achieving targets in both ways. It is important to note that this is only intended to highlight the available capacity for shelter space, and not to indicate that 20-year plans specifically endorse any of these approaches. As part of long-term implementation of the Comprehensive Plan, the City will need to coordinate the best approaches for meeting these needs, which may include a mix of different possible strategies.

Available Hotel/Motel Conversion Capacity

Currently, there are several hotels and motels located within the City, some of which over a 20-year period could be acquired and repurposed for use as shelter space. Excluding bed-and-breakfasts and small-scale accommodations located within the harbor area, two hotels are currently located in the city with sufficient capacity to accommodate these targets, as shown in Exhibit 8:

Exhibit 8. Hotel/Motel Capacity for Emergency Housing Targets, Gig Harbor.

Hotel/Motel Name	Address	Capacity	Property Area	Intensity
Best Western Wesley Inn and Suites	6575 Kimball Drive	82 rooms	2.38 acres	34.4 rooms/acre
The Inn at Gig Harbor	3211 56 th Street	64 rooms	1.62 acres	39.5 rooms/acre

Source: Costar, 2025.

Altogether, a 1:1 conversion of either property would result in sufficient emergency housing capacity to exceed the identified targets. Again, while no plans are currently in place for either of these facilities to be converted, they remain as a potential long-term option for meeting these needs.

Available Development Capacity

An alternate approach to demonstrating capacity is to highlight the potential for new development to meet emergency shelter needs with new facilities. This assumes that this new construction on buildable lands would be able to accommodate demand, but does not include other potential options, such as the development of shelter space associated with existing institutional uses such as places of worship.

According to current use regulations under Chapter [17.04](#) GHMC, lodging as a use is divided into three categories:⁸

- Level 1 is defined as a single-family residence that includes no more than eight guest rooms, comparable to a bed-and-breakfast or comparable short-stay accommodation.
- Level 2 includes accommodations with rooms that have direct access to the outside, comparable to a motel format.

⁸ Note that neither emergency shelters nor emergency housing are included as explicit uses under Chapter [17.14](#) GHMC.

- Level 3 includes accommodations with rooms with shared access through a lobby, comparable to a hotel format.

Although technically level 1 lodging under land use regulations could accommodate emergency housing, the scale and format of these developments would make it unlikely to be the location of larger shelter facilities. As shown in Exhibit 9, the following zones currently allow level 2 or 3 accommodations:

Exhibit 9. Zoning Districts Allowing Lodging Uses, Gig Harbor.

Lodging Type	B-2	C-1	DB	MUD	PCD-BP	PCD-C	RB-2	WC
Level 2	P	P	P	P	-	P	C	C
Level 3	P	P	P	P	P	P	C	C

P = permitted use, C = conditional use

Source: City of Gig Harbor, 2024.

Under the assessment of land capacity described in the Land Use Element, there is an **employment target of 2,747 additional jobs** to be accommodated in Gig Harbor by 2044. Under current estimates, the city has the capacity to accommodate an additional 3,692 jobs through pipeline development after 2019 and additional available capacity. This represents an excess capacity that can support 945 jobs in areas that can accommodate employment. This additional capacity can represent locations where new emergency shelter locations can be sited.

Based on the assumptions for the Future Land Use Map defined in the Land Use Element, Exhibit 10 highlights how available excess employment capacity would be sufficient to meet available needs for emergency housing. This table includes the following:

- **Estimated total employment** capacity calculated according to the land use model.
- **Employees per net acre** by zoning district used as an assumption in the land use model.
- The **effective net acres available** for employment uses, based on capacity and employment density.
- **Estimated emergency housing capacity** based on an assumption of 25 beds/acre.

Estimated emergency housing capacity is calculated based on conservative estimates aligned with the guidance provided by the Department of Commerce. While examples for the intensity of beds per acre for emergency housing and emergency congregate housing in that guide can be as high as 150–200 beds per acre for multistory urban shelters, the lowest end of estimates is about 25 beds/acre. While this is lower than the hotel rooms per acre measure provided for existing hotels in the city provided in Exhibit 8 (which is around 35–40 rooms per acre), this measure is intended to present an extremely conservative evaluation of available capacity.

Exhibit 10. Potential Capacity for Emergency Housing by Zoning District, Gig Harbor.

Zoning District							
Employment Capacity	520	213	88	613	-	451	18
Employees per Net Acre	20	20	20	20	20	20	20
Net Acres Available (empl.)	26.0	10.7	4.4	30.7	-	22.6	0.9
Emergency Housing Capacity	650	266	110	766		563	22

Source: Pierce County, 2021; WA Department of Commerce, 2023.

Although not all of the emergency housing capacity indicated in Exhibit 10 is available as much of this will be required to fulfill the City's goals for employment growth, this highlights that there is more than sufficient capacity to meet the need for 55 emergency shelter beds through new construction. In terms of base capacity, almost every zone could accommodate the entire emergency housing need alone without concerns about meeting the indicated employment targets. Even if separation requirements are considered for shelter space in amendments to the City's zoning code,⁹ this capacity is spread out amongst a large number of zones such that a small number of facilities could meet this target.

Conclusion and Next Steps

Meeting the needs for emergency housing and shelter space as identified in the Comprehensive Plan does not appear to be limited by capacity concerns in Gig Harbor over the next 20 years. Capacity exists both in terms of available space that would otherwise be assigned to employment uses, as well as with existing hotels that could be positioned to be converted into shelter space in the moderate to long term.

It should be noted that while this exercise is intended to demonstrate available capacity, there may be other options that the City may take in the future to accommodate emergency housing options. In particular, development in partnership with institutions and religious organizations may help reach these identified targets.

As part of the zoning code updates coordinated by the City, more details should be provided regarding emergency housing as an allowable use in identified zones. Additionally, the City should engage in long-range planning to refine strategies to expand emergency housing capacity and encourage the development of related support services.

⁹ See RCW [9.94A.030](#)(6), which recommends a buffer of 880 feet from compatible uses.

Equity and Displacement

Introduction

The region is experiencing critical challenges with its housing supply not keeping pace with growth, resulting in significant impacts. These impacts are particularly felt by communities of color that do not have the resources available to respond to these trends. These communities often face higher costs, poorer housing quality, and reduced opportunities for homeownership due to longstanding discriminatory practices.

Displacement in housing is increasingly problematic as rising costs and inadequate housing supply prevent many from securing suitable, affordable homes. Displacement types include:

- **Economic displacement** occurs when households can no longer afford to live in their homes due to rising housing costs, such as rent increases or higher property taxes. For example, a family may have to move because their rent has doubled over the past year, or a homeowner might sell their house because they can't afford the increased property taxes. This type of displacement is driven primarily by economic forces and can disproportionately affect low-income households.
- **Physical displacement** happens when residents are forced to move due to actions like eviction, property acquisition, rehabilitation, or demolition. An example of physical displacement is tenants being evicted because the building is being converted into luxury apartments, or a community being displaced due to the construction of a new highway. This form of displacement is often a direct result of development projects or changes in property ownership and use.
- **Cultural displacement** occurs when residents feel compelled to leave because the cultural or social fabric of their community has changed, making them feel out of place. For instance, long-term residents might move out of a neighborhood that has become gentrified and now caters to a different demographic, or a cultural community might disperse due to the closure of local businesses and institutions that served as cultural hubs. This type of displacement affects the social and cultural dynamics of a community, leading to a loss of cultural identity and support networks.

Displacement has broader implications for community dynamics and regional stability. It leads to longer commutes, fragmented community ties, and increased strain on social services, potentially escalating homelessness. Addressing these issues through local policies can help retain community integrity and support economic and social sustainability in the face of inevitable urban changes.

The updates to the Comprehensive Plan must address these disparities according to requirements under the *Growth Management Act*. As per RCW [36.70A.070](#)(2) Under this approach, requirements indicate that a Housing Element needs to:

- Identify and implement policies and regulations to address and begin to undo racially disparate impacts, displacement, and exclusion in housing caused by local policies, plans, and actions.
- Identify areas that may be at higher risk of displacement from market forces that occur with changes to zoning development regulations and capital investments.
- Establish antidisplacement policies, with consideration given to the preservation of historical and cultural communities as well as investments in low, very low, extremely low, and moderate-income

housing; equitable development initiatives; inclusionary zoning; community planning requirements; tenant protections; land disposition policies; and consideration of land that may be used for affordable housing.

To support these requirements, the South Sound Housing Affordability Partners coordinated the development of a Racial Equity Analysis in June 2023. This assessment provides an evaluation of multiple geographic, demographic, racial and ethnic, housing, income, and displacement metrics to determine:

- Racially disparate impacts in housing due to past and current discriminatory policies.
- Areas that may be at a higher risk of displacement from market forces.

This section provides a summary of this effort supplemented by additional data, with a specific focus on the potential for displacement in the city and the resulting equity concerns to historically disadvantaged populations.

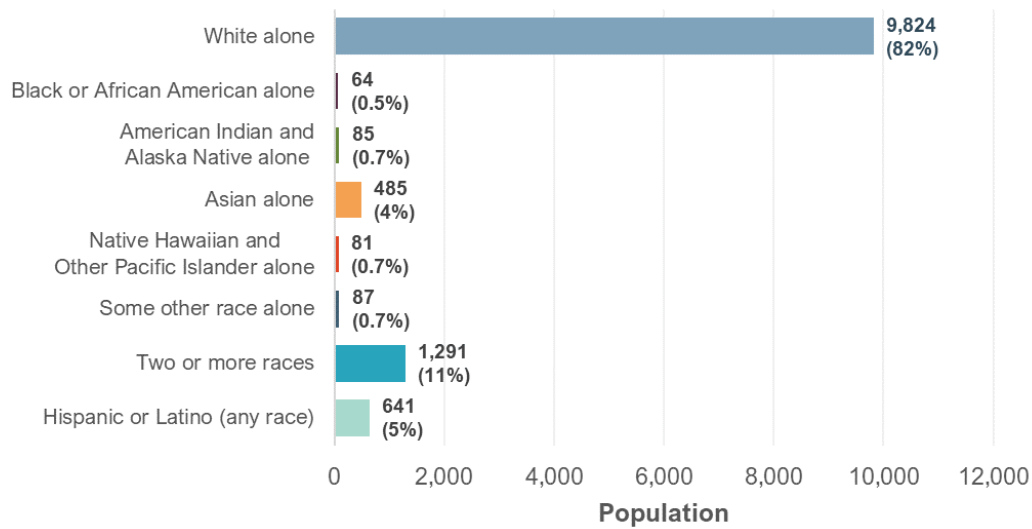
Assessment of Equity and Displacement Risks

Overall Statistics

The following data provides a summary of major considerations with racially disparate impacts, displacement, and other patterns of exclusion:

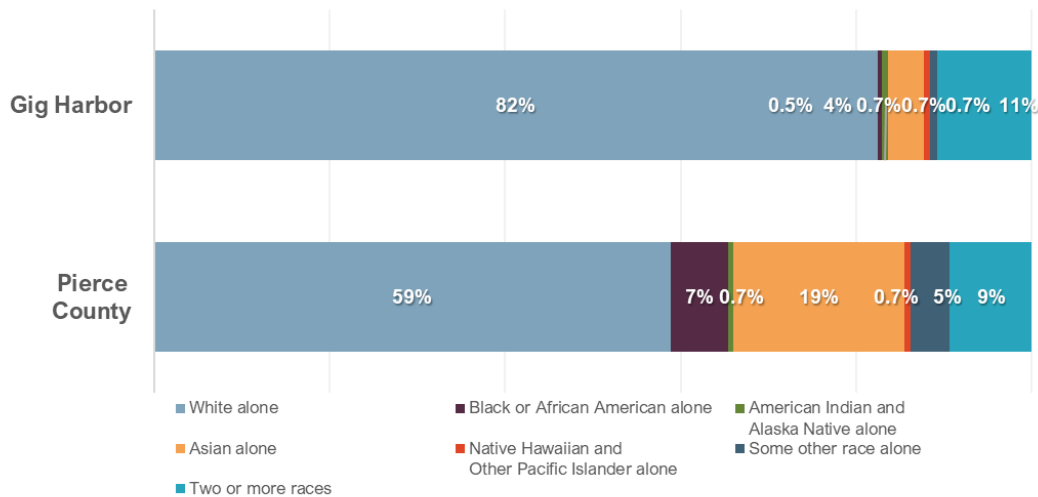
- Exhibit 11 provides a breakdown of the race and ethnicity of individuals in Gig Harbor in 2022.
- Exhibit 12 compares this breakdown by race with Pierce County as a whole.
- Exhibit 13 compares the breakdown of race in Gig Harbor between 2017 and 2022.
- Exhibit 14 presents the breakdown of white households versus households of color by tenure (renter/owner) in 2020.
- Exhibit 15 includes the proportion of white households versus households of color by income category in 2020.
- Exhibit 16 includes the proportion of white renter households versus renting households of color by cost burden in 2020.
- Exhibit 17 provides the median household income for all households and family and non-family households for Gig Harbor and Pierce County in 2022.
- Exhibit 18 presents the distribution of household income by income category for Gig Harbor and Pierce County in 2022.

Exhibit 11. Race/Ethnicity of Individuals in Gig Harbor, 2022.



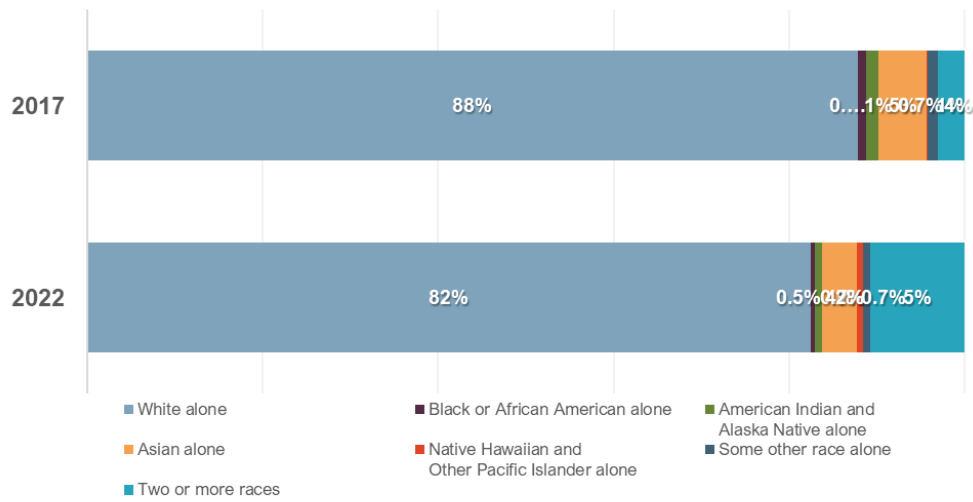
Source: US Census Bureau, 2018-2022 American Community Survey 5-Year Estimates

Exhibit 12. Race of Individuals in Gig Harbor and Pierce County, 2022.



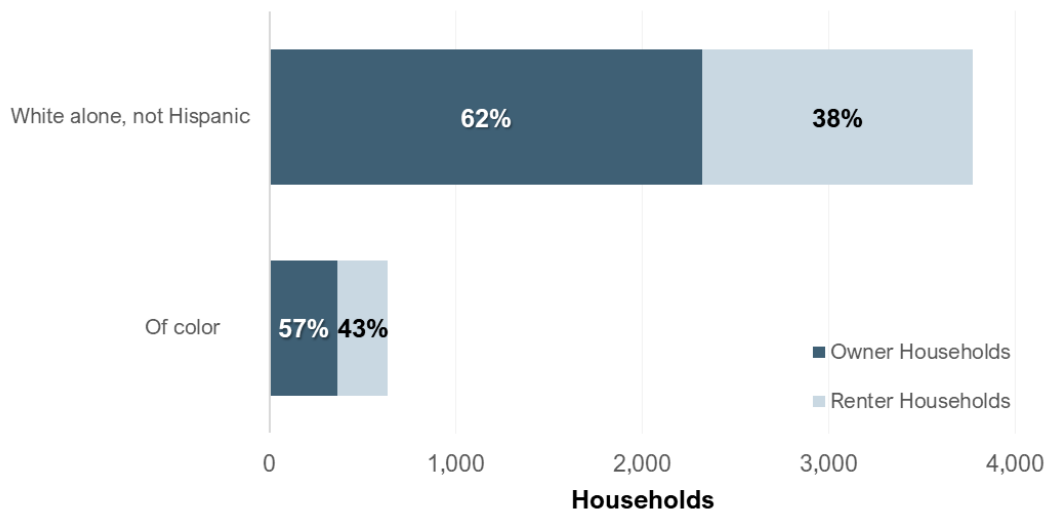
Source: US Census Bureau, 2018-2022 American Community Survey 5-Year Estimates

Exhibit 13. Race of Individuals in Gig Harbor and Pierce County, 2017 and 2022.



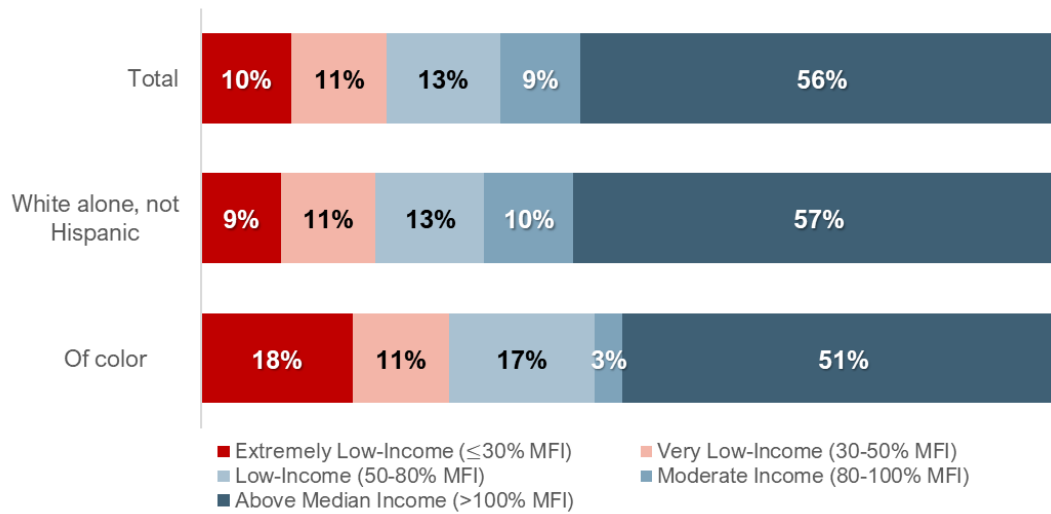
Source: US Census Bureau, 2018-2022 American Community Survey 5-Year Estimates

Exhibit 14. Households by Tenure and White/POC, 2020.



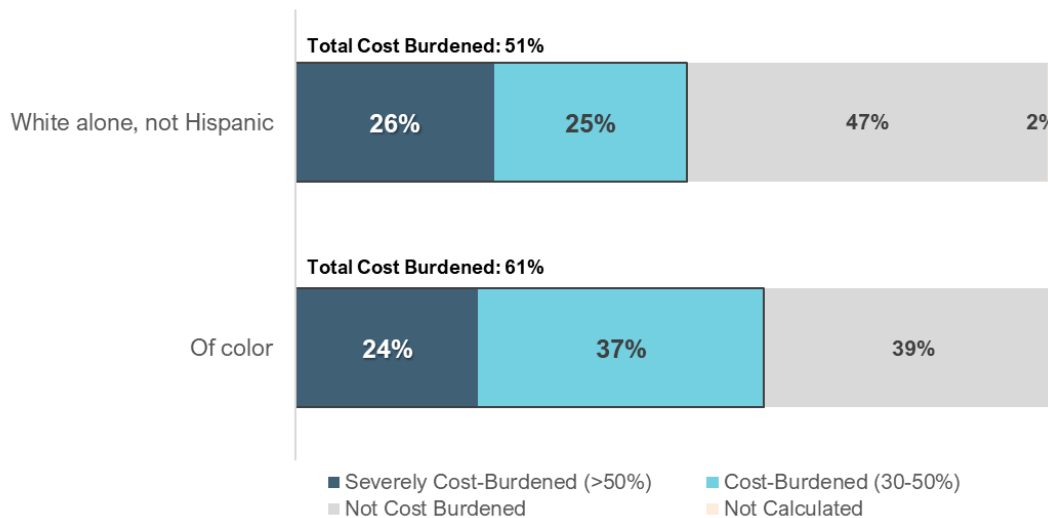
Source: US HUD Comprehensive Housing Affordability Strategy (CHAS) data, 2016–2020.

Exhibit 15. Households by Income Category and White/POC, 2020.



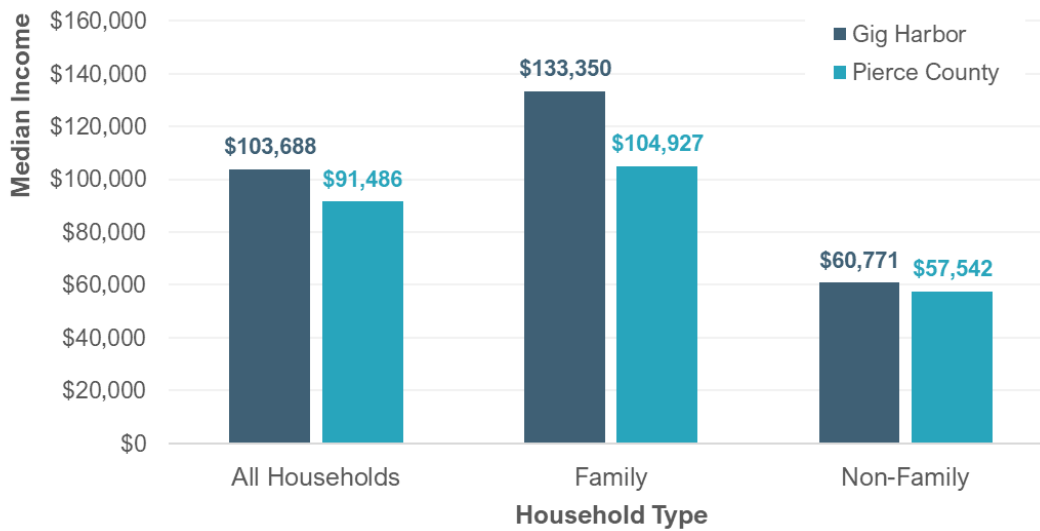
Source: US HUD Comprehensive Housing Affordability Strategy (CHAS) data, 2016–2020.

Exhibit 16. Renter Households by Housing Cost Burden and White/POC, 2020.



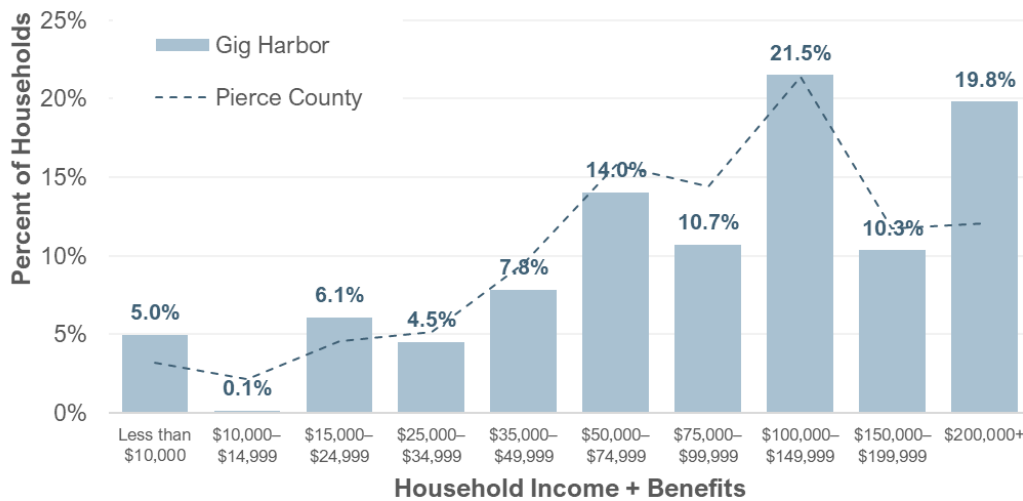
Source: US HUD Comprehensive Housing Affordability Strategy (CHAS) data, 2016–2020.

Exhibit 17. Comparisons of 2022 Median Household Income, Gig Harbor and Pierce County.



Source: US HUD Comprehensive Housing Affordability Strategy (CHAS) data, 2016–2020.

Exhibit 18. Comparisons of 2022 Household Income Distribution, Gig Harbor and Pierce County.



Source: US HUD Comprehensive Housing Affordability Strategy (CHAS) data, 2016–2020.

The following conclusions can be drawn from this information:

- **There is a lower proportion of people of color in Gig Harbor than the county overall.** Although only 59% of Pierce County identifies as white, around 82% of the population of Gig Harbor identifies in this way. While there is a much higher proportion of “two or more races” in Gig Harbor than the county (11% versus 5%), these proportions plus the small size of the city mean that identifying trends with exclusion and potential displacement within the city can be challenging.
- **Non-white households tend to be somewhat more likely to be vulnerable to issues of housing instability.** From the data provided below, households of color are somewhat more likely to be renters than white households (43% versus 38%), are more likely to be extremely low-income (18% versus 9%), and are more likely to be paying more than 30% of their income on rent (61% versus 51%). Because of the small number of households of color, this is subject to some uncertainty, but there are signs that some issues in housing may be related to race in the city.
- **High median incomes and high proportions of high-income households suggest that there may be significant gentrification pressures in the city.** Almost 1 in 5 households in 2022 made more than \$200,000 in yearly income, well over the countywide average. Median incomes were also about \$12,000 per year higher across all households, with a larger gap present for family households. While there are a notable proportion of households making substantively less, this income difference suggests that there could be additional pressure on lower-income households in the community.

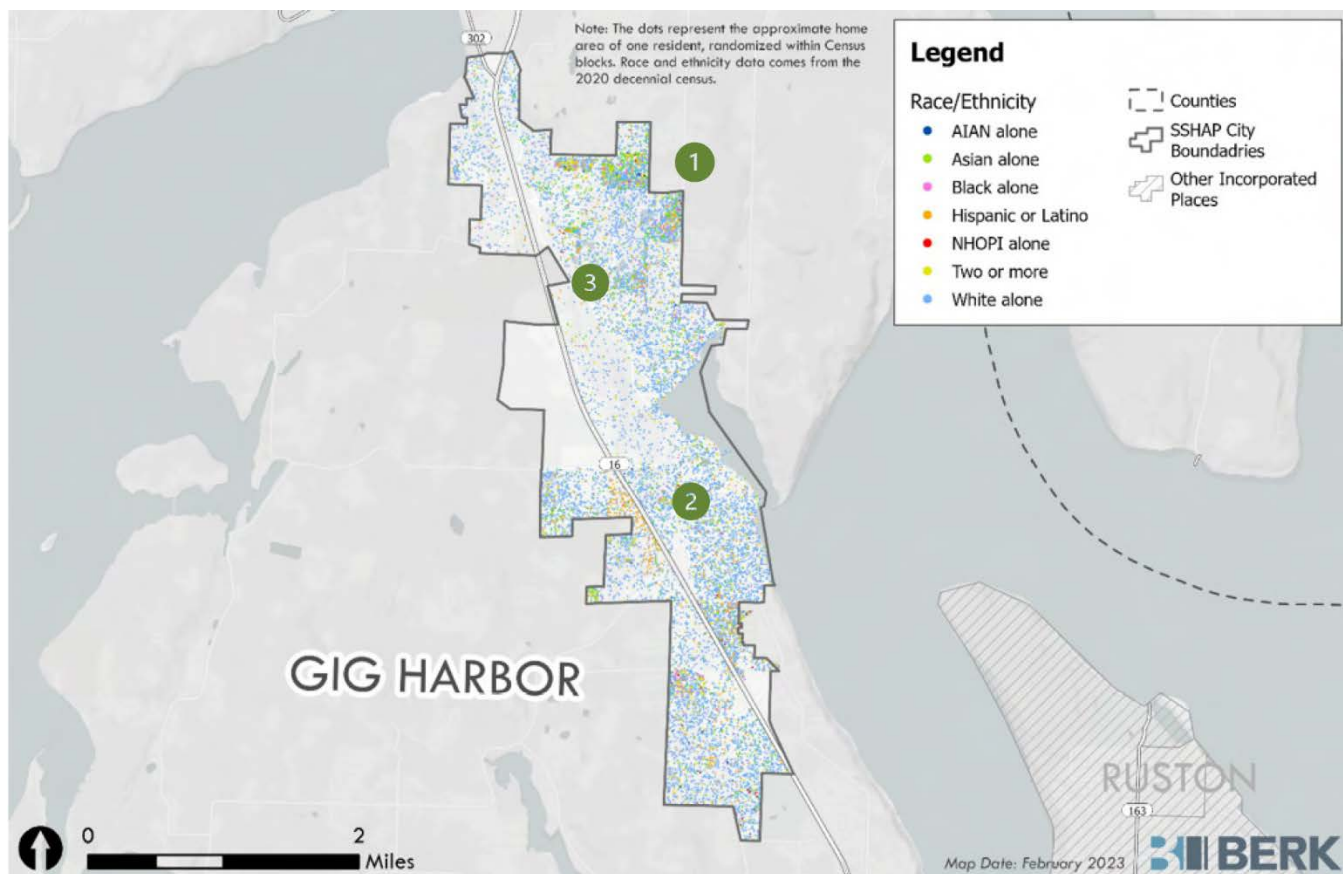
Local Displacement Risks

As part of the analysis conducted on equity and displacement risk, the [2023 SSHAP Racial Equity Analysis Report](#) incorporated several approaches to evaluate specific considerations for locations within Gig Harbor:

- Exhibit 19 provides a density map of population by Census block in Gig Harbor, based on 2020 Census data.
- Exhibit 20 highlights areas where improvement value to land value ratios for vacant and underutilized parcels identified in the 2021 Pierce County Buildable Lands Report suggest that development would be more likely to take place.
- Exhibit 21 presents a summary of major risk factors calculated at the Census tract level, based on demographics, social vulnerability, and market statistics.

Note that the material from this section is drawn from this report.

Exhibit 19. Density Map of Race and Ethnicity, Gig Harbor, 2020.

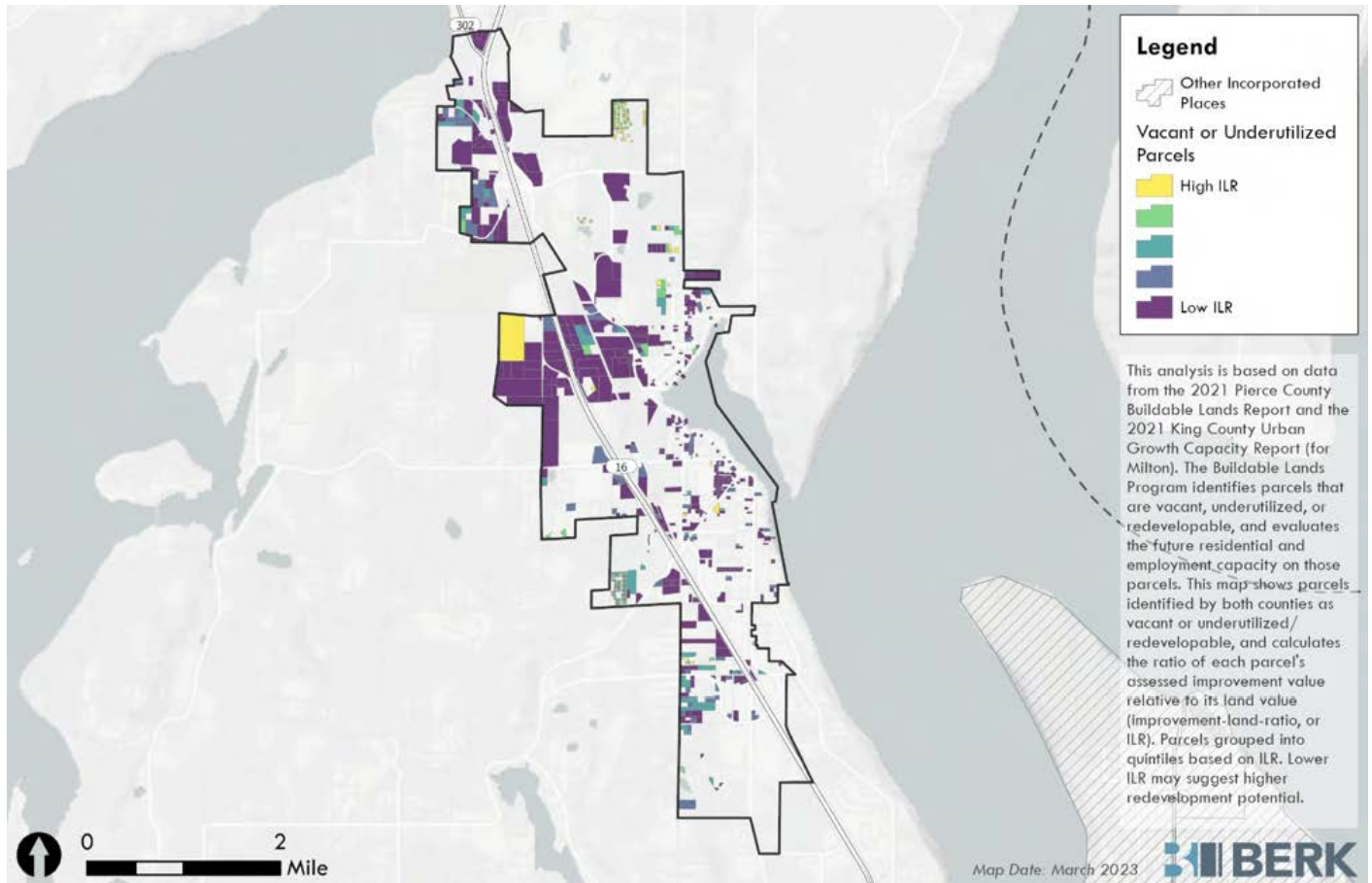


Note:

AIAN = American Indian or Alaskan Native; NHOPI = Native Hawaiian or Other Pacific Islander (Census-defined categories).

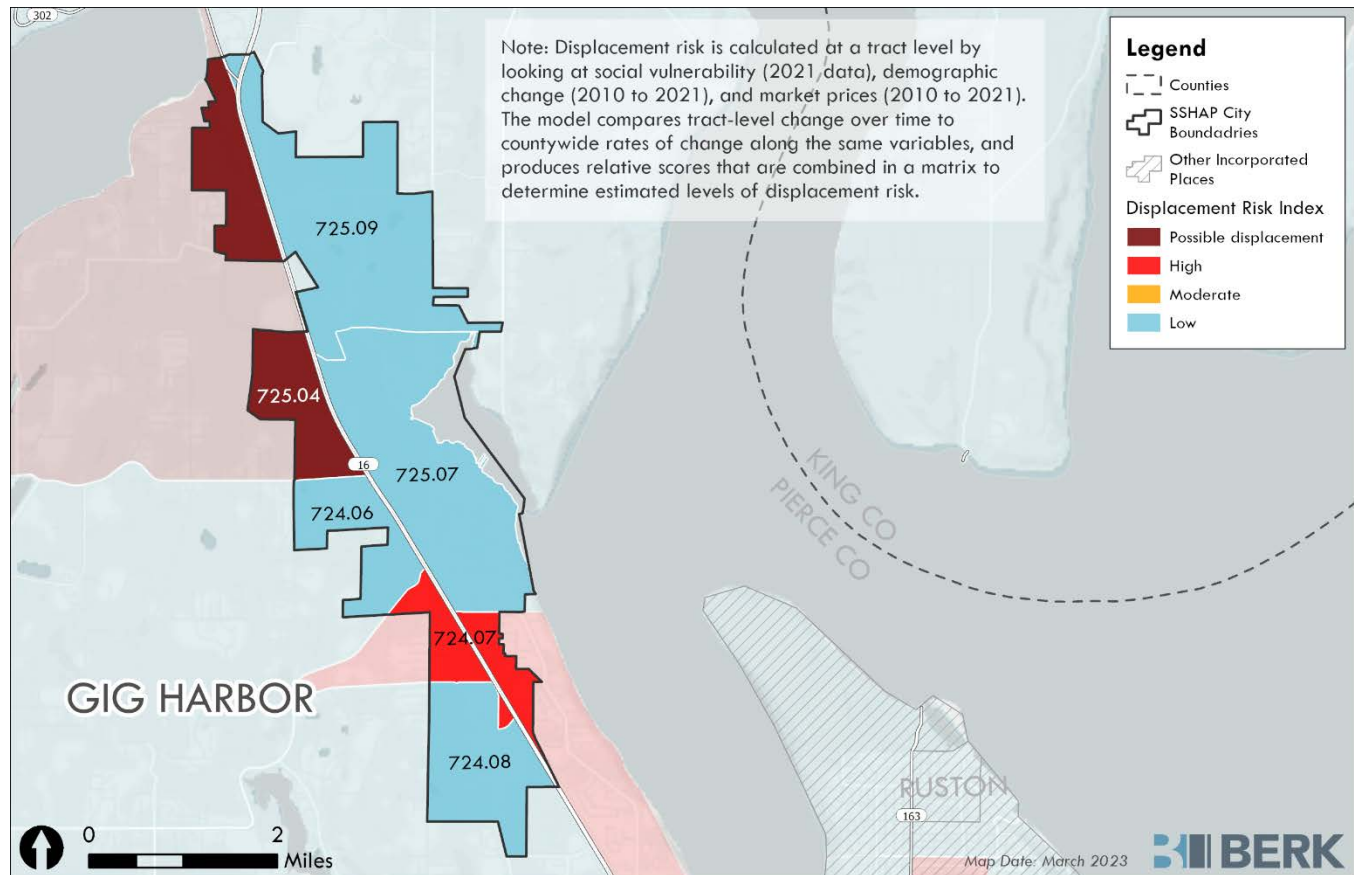
Source: U.S. Decennial Census, 2020; SSHAP Racial Equity Analysis, 2023.

Exhibit 20. Improvement Value to Land Value Ratio of Underutilized Parcels, Gig Harbor, 2021.



Source: Pierce County, 2021; SSHAP Racial Equity Analysis, 2023.

Exhibit 21. Displacement Risk Index, Gig Harbor, 2021.



Gig Harbor Tracts	Social Vulnerability					Demographic Change			Market Prices			Final Displacement Risk
	Percent Overlap	Renter Quintile	BIPOC Quintile	Median Income	Social Vulnerability Score	BIPOC Change	Under 80% AMI Change	Demographic Change Score	High or Low Rent Area - 2015	Appreciation Rate	Market Price Score	
53053072406	18%	1	1	1	3	Increasing BIPOC	Increasing Low Income HHs	Disinvestment	High rent area	High appreciation	Appreciated	Low
53053072407	21%	4	1	2	7	Tracking county change	Decreasing Low Income HHs	Gentrification	Low rent area	High appreciation	Accelerating	High
53053072408	31%	3	1	1	5	Tracking county change	Tracking county change	No	High rent area	Low or mod appreciation	Appreciated	Low
53053072504	8%	2	1	1	4	Tracking county change	Decreasing Low Income HHs	Gentrification	High rent area	High appreciation	Appreciated	Possible displacement
53053072507	100%	4	1	2	7	Increasing BIPOC	Increasing Low Income HHs	Disinvestment	Low rent area	High appreciation	Accelerating	Low
53053072509	64%	2	1	1	4	Increasing BIPOC	Increasing Low Income HHs	Disinvestment	High rent area	High appreciation	Appreciated	Low

Source: SSHAP Racial Equity Analysis, 2023.

The dot-density map in Exhibit 19 highlights several major considerations:

- There is an area of higher population density with a small cluster of “Asian alone” residents in the northeastern area of Gig Harbor (1), representing more than twice the city rate (location quotients of more than 2, see Exhibit 4). This population in Gig Harbor is predominately Filipino, Chinese, and Japanese. The higher population density may be associated with the Bracera Apartments at 11400 Olympus Way. Bracera Apartments has apartments at market rate (\$1,900 for 1 bedroom, \$2,200 for 2 bedrooms, \$2,400 for 3 bedroom); it may be the larger units attracting larger numbers of people.³⁴ This may include populations associated with the military as well as the fishing industry. Bracera Apartments requires that an applicant make three times the rent and will refer lower-income people to other apartments in the area, including Forest Grove.
- There is a slight concentration of Hispanic and Latino residents along Highway 16 (2). There may be some new development in the area and it is unclear if the Hispanic and Latino population recently moved to the area. Another possibility is recent displacement since 2020 from other areas of Gig Harbor as well as cities outside of Gig Harbor has instigated an influx of Hispanic and Latino residents. Additional community engagement can clarify recent population composition and potential shifting. Forest Grove Apartments is in this area and offers apartments at a lower rate than Bracera Apartments. They have 1 bedroom units (\$1,700 or \$1,800), 2 bedroom units (\$1,900–\$2,500), and 3 bedroom apartments (\$2,100–\$2,200).
- There is a slightly higher housing density in the north-central portion of the city (3) which could be associated with the Hillcrest Mobile Home Park. Note that this area may be of interest as a supply of “naturally occurring” affordable housing that could be supported by City programs in the future.

With respect to the mapping presented in Exhibit 20, the improvement-to-land value analysis estimates the relative development potential of parcels based on the ratio of the parcel's assessed value and built structure(s). Parcels with greater improvement to land value ratios have lower redevelopment potential since the redevelopment is less likely to increase the parcel's value enough to return a profit for the developer. For example, a residential lot with a new, larger, more valuable house (higher improvement value) is less likely to be redeveloped than an adjacent lot with an older, smaller home (lower improvement value). Parcels with relatively low improvement values, such as vacant lots or lots with structures that are at the end of their useful lives or no longer meeting current market needs, often provide more profitable opportunities for redevelopment.

The high-level analysis presented in Exhibit 21 indicates where there is evidence of gentrification (a process of neighborhood change characterized by a loss of vulnerable populations and an increase in households with higher incomes). Displacement effects are often local in nature and can impact just a few square blocks. The best policy solutions to displacement risk are tailored to the push and pull factors specific to the experience of community members experiencing displacement.

This analysis provides a neighborhood-scale index of the relative displacement risk within Gig Harbor. A finding of low displacement risk does not mean no one is experiencing displacement. In an area with low displacement risk, some people may still be displaced out of their homes based on circumstances beyond their control. A finding of low displacement risk means that the neighborhood is not exhibiting changes associated with neighborhood-wide gentrification that typically accompanies the displacement of whole communities. These findings should be corroborated with and augmented by community input.

The displacement index used is based on a comparable metric used by the Puget Sound Regional Council (PSRC) on similar displacement assessments. This measure presents an alternative displacement methodology that focuses on three elements:

- **Social vulnerability**, which includes factors that would make it difficult for a household to find new housing in the area if they should be displaced from their current unit. This includes several measures of demographic characteristics that correlate with social vulnerability, including the share of households that rent, the BIPOC share of the population, and median income relative to the countywide median income.
- **Demographic change**, which measures change over time (e.g., 2010 to 2021) in the BIPOC share of the population and proportion of households with household incomes of less than 80% AMI and compares the level of change to the overall countywide change in those same characteristics.
- **Market prices**, specifically the change over time (e.g., 2010 to 2021) in median rents in occupied rental units to identify high and low rent areas along with areas that have high, moderate, or low rental price appreciation. This method assigns a score that describes the market status based on the combined factors of rents in 2015 and the change in rents between 2010 and 2021 (e.g., stable, appreciated, or accelerating).

This method includes many of the measures within PSRC's index but relates them differently to reveal their contribution to displacement risk. More details about the methodology for the assessment can be found in the [2023 SSHAP Racial Equity Analysis Report](#).

Significant findings from this review include the following:

- **A substantial portion of the city is not subject to broad displacement risks, although individual households may still be impacted.** Most of Gig Harbor's residential areas are in census tracts with low displacement risk relative to the county (census tracts 725.07, 725.09, 724.06, and 724.09). Low displacement risk is due to lower rates of social vulnerability and an increasing share of people of color and households with incomes less than 80% of AMI. Market prices suggest rental cost appreciation higher than countywide trends.
- **Previous displacement may have occurred in the northwest portion of the city.** The analysis indicates one area with evidence of possible displacement (census tract 725.04 in the northwest area of the city limits). This census tract is comprised mainly of McCormick Forest Park and McCormick Creek. This area has had more expensive housing that has continued to appreciate. A new subdivision on 61st Ave Ct makes it appear like a proportionally large influx of higher-earning households and a loss of households earning less than 80% of AMI.
- **There is a higher displacement risk in the southern-central portion of the city.** The analysis also indicates an area of higher displacement risk in census tract 724.07, approximately 21% of which falls within Gig Harbor's city limits. Most of this census tract lies south of Gig Harbor between Highway 16 and the shoreline of the Tacoma Narrows. The area has relatively higher rates of renter households than the countywide mean (fourth quintile) and evidence of fewer households in 2020 than 2010 with incomes less than 80% of AMI. Relative to other parts of Pierce County, the area had lower rents in 2015 that have seen high appreciation between 2010 and 2020.

Recommendations and Options for Future Action

As part of the SSHAP reporting, several recommendations were provided to the City to address issues of potential displacement over time. While many of these are programmatic in nature, there are targeted options that should be considered as part of the implementation of the Comprehensive Plan.

These include the following:

Housing Cost Burdens

- **Conduct additional community engagement with communities of color** to reveal specific barriers to housing affordability experienced by these groups. Policy and strategy updates should prioritize the needs and solutions expressed by this disproportionately impacted community for implementation.
- **Relax development regulations and/or waive fees** to incentivize affordable housing development.
- **Dedicate surplus or underutilized land** for affordable housing production.
- **Implement an inclusionary zoning (IZ) ordinance** to require new subdivision plats over a designated number of units to include income-qualified affordable housing.
- **Review and revise SEPA threshold exemptions.** Gig Harbor could reduce housing production costs by taking advantage of flexible thresholds for categorical exemptions beyond what is already in the code.
- **Change short subdivision limits.** Expand the number of lots that can be administratively approved in a new short subdivision to encourage a greater number of units per acre within the urban growth area. Per the GMA, the City can increase to a maximum of nine lots per short subdivision.
- **Add flexibility to design review.** Design guidelines on buffers, in particular, could be revised to make development more feasible.
- **Review impact fees for potential flexibility and/or waive fees for some housing types.** Affordable housing development, for example, could be made exempt from some fees.
- **Support middle housing by connecting property owners with lenders and stock designs.** The City could provide a fact sheet or webpage with resources on lending and designs for homeowners who may wish to develop ADUs or convert existing homes to duplexes or triplexes.
- **Consider adjusting minimum lot sizes for duplexes.** Duplexes would be more feasible if there were one minimum lot size for both single-family units and duplexes instead of requiring larger lots for duplexes. Duplexes would still have to meet other development regulations giving them the same overall buildable envelope as a single-family house on the same lot.
- **Consider removing the parking requirement for ADUs.** Many lots otherwise eligible for ADUs may not have space or budget for a separate parking spot.
- **Consider adjusting existing conditional use requirements** for ADUs, triplexes, and fourplexes (in some zones). The conditional use permit process and associated fees can be prohibitive to housing production.
- **Review permitting processes for potential improvements.** A slow and complex permitting process can be prohibitive to housing development.

- **Review frontage improvement requirements for potential flexibility.** For smaller developments, these requirements can be prohibitively expensive. If not already available, consider adding a fee-in-lieu option.
- **Review height limits in each zone for potential flexibility.** In the region more generally, developers mentioned height limits as a barrier to developing some housing types, including middle housing.

Displacement Risks

- **Require tenant relocation assistance.** The City could pass an ordinance that requires developers, public funds, or a combination of both to provide relocation funds for households displaced by new development. This could be limited to tenants earning below a certain income level.
- **Provide just cause eviction protections.** The City could pass protections that mandate that landlords provide tenants with a legally justifiable reason when asking tenants to vacate a property.
- **Pass a notice of intent to sell ordinance.** This would require owners of multifamily buildings to notify tenants and local housing officials in advance of a sale. The ordinance could be written to apply to buildings with rents below certain income levels.
- **Inform tenants when income-restricted housing becomes at risk of being converted** to market-rate status. Provide information on relocation options available.
- **Provide need-based rehabilitation assistance** or connect residents to state resources. This assistance helps qualifying households (such as senior residents and those with disabilities or low incomes) get favorable financing terms or tax abatements for home repairs and upgrades.
- **Provide information on Pierce County's property tax assistance program.** Residents who own their homes may struggle to afford property tax increases. Pierce County provides some exemptions for senior citizens and people with disabilities. The City could send mailers and/or provide information on the City website to connect residents to resources.

Overall, these recommendations should be explored during the implementation of the Comprehensive Plan to provide additional approaches to achieve affordable housing targets and prevent displacement.

To Whom It May Concern:

The City Council has scheduled a public hearing for Monday, March 24, 2025, at 5:30 PM to discuss the 2024 Comprehensive Plan, which proposes increasing the residential density of the Henderson Burnham property from 6 to 32 dwelling units per acre. This 13-acre property, located between 112th St on the south and Burnham Dr. on the east, could potentially accommodate up to 415 dwelling units under this plan.

The proposal is a response to State and County legislation mandating high-density, low-income housing in Gig Harbor. However, more than 40 residents from the nearby Horizon West and Henderson Bay Estates subdivisions, along with the Planning Commission and Council, previously opposed a similar proposal (PL-COMP-23-0001) to increase the density from 6 to 8 dwelling units per acre. That proposal was reviewed on March 25, 2024, and subsequently withdrawn.

Despite recommendations from SSHAP, the site lacks walkability to transit, shopping, and employment. Burnham Dr. has no sidewalks, and crossing the S.R. 16 overpass through three roundabouts with continuous traffic poses significant challenges for pedestrians. The surrounding neighborhoods consist of lower-density, detached, single-family homes, and the proposed 32 dwelling units per acre would introduce crowded, three-story apartments, altering the area's character and appearance.

Local residents are concerned about traffic delays and backups at the 112th St./Burnham Dr. intersection, located just 200 feet from the Burnham stop sign at the small roundabout providing access to SR-16. The recently metered access to SR-16 (eastbound) further exacerbates traffic congestion in the area.

Previous Council comments on affordable housing seem inconsistent with this high-density target, emphasizing integration without burdening specific neighborhoods or changing the city's character, and prioritizing locations near public transportation, jobs, amenities, and mixed-use development. The City lacks analyses demonstrating that this density level can be accommodated without significantly altering Municipal Codes related to setbacks, traffic, impervious surfaces, wetlands preservation, steep slopes/bluffs, tree retention, parking, buffer zones, building heights, sewer and wastewater disposal, walkability, and open space. Such changes could negatively impact the livability, character, and property values of surrounding neighborhoods.

Moreover, the financial burden on the City to fund the development and operation of this large, high-density project could be substantial, typically requiring charitable and municipal funding. This action appears to contradict the City's Vision Statement to "Lead the Way in livability, environmental stewardship, and economic vitality."

Given these unresolved concerns, **I strongly recommend rejecting the proposed 32 dwelling unit upzone to the C/B land use B-2 zoning in the 2024 Comprehensive Plan.**

Thank you for your attention and understanding,

B. Lee Van Komen

6208 110th St Ct NW
Gig Harbor, WA 98332

The 2024 Comprehensive Plan that Authorizes the Residential Density of Henderson Burnham Property from 6 to 32 Dwelling Units per Acre!!!!

-
The subject proposal is a City reaction to State and County legislation for the City to provide High density/low income housing in Gig Harbor. The effected 13 acre property is bounded by 112th St on the south side and Burnham Dr. on the east side. This Comprehensive Plan proposal will permit a maximum 415 dwelling units on this property.

- Over 40 residents of the nearby Horizon West and Henderson Bay Estates subdivisions previously opposed a similar Henderson/Burnham proposal to upzone of this 13 acre property from 6 dwelling units per acre to 8 dwelling units. See written comments under PL-COMP-23-0001 which was reviewed by Council on 3-25-24. Proposal retracted. Contrary to recommendations from SSHAP this site is not walkable to transit connections, shopping, or employment. Walking is largely restricted (Burnham does not have sidewalks and walking over S.R. 16 overpass through 3 roundabouts crossings with continuous traffic is very challenging)

- Each of the neighborhoods surrounding the total 13 acre site is lower density detached, single family residential in zoning, amenities, construction, appearance, and character. The proposed 32 dwelling unit target proposed will force crowded 3 story apartments with an inner city appearance and character.

- Traffic delays and back-ups at the 112th St./Burnham Dr intersection are a concern to local residents. This intersection is only 200 feet from the Burnham stop sign at the small roundabout on the west side to access SR-16. The recent metered access to SR-16 (eastbound) further exacerbates traffic back-ups into the Burnham round-about.

- Prior Council comments on affordable housing don't appear to be consistent with or support this 32 dwelling unit/acre target for the 13 acre property:
"This (affordable) housing should be an integrated part of all our neighborhoods without placing a burden on one neighborhood over another, and without changing the character of the city"

"I believe that affordable housing should be located near public transportation, jobs, and other amenities. I also support mixed-use development that combines residential and commercial spaces."

"Finding locations for these (affordable) homes is a challenge. They should be located close to mass transit, shopping, and schools. The city is currently working to solve this issue. Thankfully we have several years to figure out the answers and do it properly."

"In recent years and in the years to come we Washington State will be forcing communities like Gig Harbor to allow more affordable housing. Where these projects will go is always tricky, but there are some places that make more sense than others, such as in areas where residents can walk to needed goods and services, along bus routes and parks. Placement of affordable housing in some of our currently developed areas could greatly benefit our local businesses."

The City has no underlying analyses or rationale indicating that this level of density could be accommodated without radical downgrades to the underlying Municipal Codes (setbacks, traffic, impervious surfaces, wetlands preservation, steep slopes/bluffs, tree retention, on and off-street parking, buffer zones, building heights, sewer and wastewater disposal, walkability, and open space). Such radical downgrades will lower the livability, character, and property value of surrounding neighborhoods.

There is a huge potential financial burden on the City to fund development and operation of this type of large, high density development. Charitable and municipal funding are typically required to support this level of concentrated development.

This action is inconsistent with the Vision Statement of the City to“Lead the Way in livability, environmental stewardship, and economic vitality”.....

Given the above unresolved concerns I strongly recommend rejection of this 32 dwelling unit upzone to the C/B land use B-2 zoning in the 2024 Comprehensive Plan.

Bob Himes (Former Gig Harbor Council Member)
6507 115th St Ct, 98332

I am a resident that lives in the Henderson Estates neighborhood that is right next recent housing construction project off 112th & Burnham exit. I cannot stress enough the concerns that not only I have but hundreds of other residents that live in this community about the new housing that is being proposed to this region of Gig Harbor. My husband and I have recently moved to Gig Harbor and we looked forward to making this our retirement home and community for years to come because we loved the community and the "small town" feel. The new housing plan that is listed on the website is extremely concerning and not something we support. If the purposed new housing zone is approved we and several others will likely move out of this beloved community because it will no longer be a "small town" feel and what is a small hillside neighborhood will become an over-crowded neighborhood.

This new housing plan had neighbors very concerned when construction started initially but now that we have seen that the ultimate plan is to "rezone" the region from allowing 6 dwelling units per acre to allowing 415 units or 32 units per acre on the 13 acre B-2 section of the property. This purposed plan would be so incredibly devastating to the existing community. Going from 6 units per acre to 32 is a HUGE zoning change that would be a horrific impact to the existing neighbors and surrounding wild life and environment.

There are multiple concerns and issues with the plan.

- Increased traffic congestion on multiple levels
 - High and increased traffic on the short street of 112th St S. There is currently a stop sign at the bottom of the hill of 112th to merge onto Burnham Drive NW, then a short distance to the on ramp of highway 16th and / or the round about traffic circles. Adding over 415 housing dwelling units off of 112th (on average 2 cars per house would adding over 800 potential vehicles to this road and infrasture). 112th is a very short road and already busy with the existing residents that utilize this road, adding over 415 housing units would overwhelm this road, stop sign, the on ramp, traffic on highway 16. This will be devastating. The added traffic would put a HUGE strain on existing traffic. Current residents have hundreds of families with children that need easy and quick access to schools and public organizations, retired elderly who need quick and easy access to healthcare, hospitals, and shopping needs, working residents will be forced to have longer commutes to work due to the increased traffic on this road and others surrounding them. This increase will cause hugh back ups on 112th, burnham drive, highway 16 and the on and off ramps.
- The new housing will reduce the buffer zones and tree retention in the existing neighborhood, adding a high risk of additional noise to current neighbors.

- The new housing will encroach on the wild-life in the surrounding areas and devastate the surrounding environment. More pollution, will harm the wild life in this region.
- Strain on sewer and wastewater systems - adding additional housing will add a huge strain on the existing sewer system and wastewater systems. Fresh water is a concern and that will impact it in a negative way.
- Compromised walkability and open space - this housing development will completely ruin the walkability and open space of existing neighbors. Currently the neighborhoods have a lovely community, a reasonable amount of traffic, where children can ride bikes walk and play without harm of getting run over by vehicles or dogs playing freely on private residential parks. This new development will ruin the existing roads and neighborhoods.
- If ANY lower income housing, apartments, condos, or townhomes are allowed this will automatically decrease existing home values. There are plenty of studies and data supporting the financial devastation of neighborhoods under these type of situations. The city of Gig Harbor will be responsible for devaluing surrounding homes when adding lower income housing homes near expensive homes.
- Increased crime concerns - anytime you add multiple housing, lower income near existing larger prominent homes there is an increase in crime rates. If this new housing development happens the Gig Harbor city council will be responsible for the addition crime in this neighborhood.

These are just a few of the top concerns regarding the new housing proposal for this region. There are hundreds of our neighbors that are not happy about this and do not support this proposed change. We are fine with the existing housing zoning of 6 houses per acre but NOT 32 dwellings per acre, that is not sustainable for existing Gig Harbor residents and tax payers nor the for the wild life or environment. Please consider those of us who will be impacted the most if this proposal changes, it will devastate homes, lives and peoples futures. Mys husband and I will most certainly move and likely lose money on our home if this change happens and we shouldn't be made to leave our dream retirement home because of a horrible thoughtless housing plan.

Please do not destroy our existing community and keep the existing zone regulations. You will hear from other home owners in the near future as well as there are hundreds of residents who are VERY upset by this proposal.

Sincerely,

Christina Miller

To Whom It May Concern:

In preparation for the City Council public hearing for Monday, March 24, 2025, at 5:30 PM discussing the 2024 Comprehensive Plan, I wanted to submit my strong recommendation to **REJECT** this proposal which increases the residential density of the Henderson Burnham property from 6 to 32 dwelling units per acre. This 13-acre property, located between 112th St on the south and Burnham Dr. on the east, could potentially accommodate up to 415 dwelling units under this plan.

The proposal is a response to State and County legislation mandating high-density, low-income housing in Gig Harbor. However, more than 40 residents from the nearby Horizon West and Henderson Bay Estates subdivisions, along with the Planning Commission and Council, previously opposed a similar proposal (PL-COMP-23-0001) to increase the density from 6 to 8 dwelling units per acre. That proposal was reviewed on March 25, 2024, and subsequently withdrawn.

Despite recommendations from SSHAP, the site lacks walkability to transit, shopping, and employment. Burnham Dr. has no sidewalks, and crossing the S.R. 16 overpass through three roundabouts with continuous traffic poses significant challenges for pedestrians. I have addressed this with the traffic manager several times. 2010 Comprehensive Plan listed the 16 roundabouts as being near capacity only to have the traffic manager say “we reran numbers and it’s not that bad.” I have heard that the calculations used have changed making traffic seem less impactful, but in these areas listed in here, congestion will be problematic. The surrounding neighborhoods consist of lower-density, detached, single-family homes, and the proposed 32 dwelling units per acre would introduce crowded, three-story apartments, altering the area’s character and appearance.

Local residents are concerned about traffic delays and backups at the 112th St./Burnham Dr. intersection, located just 200 feet from the Burnham stop sign at the small roundabout providing access to SR-16. Such density will increase this LOS at the intersection and increase congestion at the Burnham/Purdy intersection. The recently metered access to SR-16 (eastbound) further exacerbates traffic congestion in the area. I personally have written numerous letters detailing the traffic concerns in this area.

Previous Council comments on affordable housing seem inconsistent with this high-density target, emphasizing integration without burdening specific neighborhoods or changing the city’s character, and prioritizing locations near public transportation, jobs, amenities, and mixed-use development. The City lacks analyses demonstrating that this density level can be accommodated without significantly altering Municipal Codes related to setbacks, traffic, impervious surfaces, wetlands preservation, steep slopes/bluffs, tree retention, parking, buffer zones, building heights, sewer and wastewater disposal, walkability, and open space. Such changes could negatively impact the livability, character, and property values of surrounding neighborhoods.

Moreover, the financial burden on the City to fund the development and operation of this large, high-density project could be substantial, typically requiring charitable and municipal funding. This action appears to contradict the City's Vision Statement to "Lead the Way in livability, environmental stewardship, and economic vitality."

Given these unresolved concerns, **I strongly recommend rejecting the proposed 32 dwelling unit upzone to the C/B land use B-2 zoning in the 2024 Comprehensive Plan.**

Thank you for your attention and understanding,

Mike Sovitsky
11123 63rd Ave NW
Gig Harbor, WA 98332

Hello,

I strongly oppose the Comprehensive Plan's massive increase in residential density at the property northwest of 112th St. and Burnham Drive.

The developer of the site has a perfectly reasonable development plan that is in keeping with surrounding residential areas.

The goal of building low income housing is a laudable one but the housing must be in an area that actually makes sense. The area is not serviced by public transit but more importantly, it is far from stores and drugstores and families would have to traverse two dangerous roundabouts and an intersection. In fact, Google Maps tells you it would take over 2 hours to walk from the site to the Target on Borgen because crossing Hwy 16 at Burnham is not an option.

The Comprehensive Plan makes it look like the City is dumping people in an area that is not at all convenient for low income residents but is a place that will elicit the fewest objections.

A far better site would be somewhere near Swiftwater Elementary of the land the city locked up near the sewage plant.

Regards,

Michael F. Ahern
6510 112th St Ct
(630) 272-4594
mfahern001@gmail.com

To our Mayor and City Council Members,

After reviewing parts of the 2024 Gig Harbor Comprehensive Plan, I have the utmost respect for you and the amount of time and effort you must be devoting to "getting it right." It's a big responsibility. Given the scope and detail of this plan I imagine it must be impossible for each of you to be completely knowledgeable about every aspect of the plan. Therefore, I would like to call your attention to a modification in the B-2 zoning plan for the Henderson Burnham property bounded by 112th St, and Burnham Drive.

It is my understanding that the council has upzoned the target density to 32 dwelling units per acre, permitting up to 415 dwelling units on the property. It is also my understanding that some or all of this high density housing would be designated as low income housing.

I urge you to visit the property in question. When you have "boots on the ground" as we say in the Army, you will see that the location is totally unsuitable for high density housing. for the following reasons:

- 1) The comprehensive plan update 2.6 (LU 4.7 and LU 10.7) states that higher density residential areas be close to commercial centers, shops, parks, medical, grocery and public transit. The area in question is NOT close to public transit or parks and residents would not be able to walk safely to any of the commercial centers.
- 2) The surrounding neighborhoods all consist of large, single family homes and high density housing in the adjoining property would not enhance the existing neighborhood's identity and beauty and would most likely negatively impact the property values of both Henderson Bay Estates, Horizon West and the new builds on 112th.
- 3) Since there is no access to public transportation, and no walkable routes, residents of the high density housing would have to rely on personal vehicles. Even if each residence had only one vehicle, that would mean an additional 415 vehicles trying to access the traffic circles at Burnham and these circles are already dangerously congested during morning and evening commutes.

I think we all understand the need for high density housing and more affordable housing in Gig Harbor, but I urge you to find a more suitable location that is consistent with the goals of the comprehensive plan of being located close (walking distance) to grocery shopping, medical care, shops and public transportation. And what do apartment dwellers need more than those of us in single family homes? Green space! Please at least locate the apartments close to a park with a playground to enhance the quality of life of those who can't afford to have their own green space - like all of us.

Most Sincerely,
Leslie Brousseau
Henderson Bay Estates

Dear Clerk and the City Council,

I've been really upset the past few days ever since learning about the proposed change in the zoning for the property on 112th and Burnham Drive.

We have lived in nearby Henderson Bay Estates since 2007 and have watched the traffic in our area increase tremendously. The traffic to the park that uses Sehmel has made our outdoor deck and open windows in the summer very noisy. We ended up getting air conditioning as we can't leave our windows open at night during the summer due to the noise.

However, our greatest concern is the traffic between our house and Harbor Hill. The roundabouts are often congested and we work hard to time our trips to Target, Costco, and St. Anthony's. The razing of the property on Harbor Hill to create super close-together homes has been disheartening. It has added much to the traffic congestion.

If you approve the increase in the number of townhomes on the property abutting 112th and Burnham Drive, we will seriously consider moving out of the area. The traffic is already troublesome. I am often afraid of getting into an accident as I cross the round-a-bouts. And the waits to get home after a visit to Costco are terrible after 4:00.

IF the townhomes go in on 112th, not only will the general traffic be a problem, but we already struggle with people speeding through our once peaceful neighborhood (Henderson Bay Estates) to get to the park off Sehmel and down that hill.

Why haven't the county and the city prepared for this? We need another on and off ramp to highway 16. I never understood why the plans to create such access on Rosedale fell through. SO SHORT SIGHTED!! We need more help to manage traffic before you consider expanding the number of housing units. It makes me cynical, that the city only wants the increased tax revenues without the aforethought to plan better roadways and access to our area.

I wouldn't object to the new zoning if I wasn't so scared of the resulting traffic congestion. PLEASE DO SOMETHING ABOUT THIS BEFORE you approve of such a plan. We need better roads and increased options for access to Highway 16.

Thank you for reading my letter. My husband, Dan, agrees with me wholeheartedly.

Sincerely,

Linda MacDonald
10612 65th Ave NW
Gig Harbor, WA 98332

Dear City Council/Planning Commission,

I am writing to strongly oppose the proposed density increase for the Henderson Burnham property. Raising the density from 6 to 32 dwelling units per acre—allowing up to 415 dwellings—is completely unacceptable and would have severe negative consequences for our community.

This proposal is a drastic overreach that would fundamentally alter the character of our neighborhood and overwhelm our already strained infrastructure. Specifically:

- **Traffic congestion will become unmanageable.** Burnham Drive and 112th Street cannot handle the influx of vehicles that this development would bring.
- **Our infrastructure is not built for this.** Sewer, wastewater, and utilities will be pushed beyond capacity, leading to costly taxpayer-funded upgrades.
- **Green space and tree buffers will be wiped out.** This will destroy the natural beauty and environmental integrity of the area.
- **The neighborhood character will be irreversibly damaged.** This kind of high-density development does not belong in a predominantly single-family residential community.
- **Property values will decline.** Current residents will bear the financial burden of an ill-conceived, unnecessary increase in density.

This proposal is reckless, short-sighted, and completely out of step with the needs and desires of the existing community. I urge you to reject it outright and protect the integrity of our neighborhood.

Sincerely,
Genny Montgomery
10804 63rd Ave Ct NW
Gig Harbor, WA 98332
425.765.4029

All,

As always, thank you for your service!

I read online about, what could only be described as a massive commercial and residential expansion idea the council is advocating for and work will keep me from attending the public comments meeting next Monday. So I'm writing to send my initial feedback.

Gig Harbor is lucky to have I-16 running down the middle because the rest of the roads are not designed for heavy traffic. Even getting on/off 16 to our main three exits is becoming increasingly difficult and time consuming, and in the case of the Wollochet exit, more dangerous as there seem to be 3+ accidents every week.

If what I read is accurate, that the State is mandating this expansion in some fashion. If that's true, then it seems you should be engaging the State to say GH doesn't have the road infrastructure to add that much expansion. And before GH can even consider more housing and businesses, the roads need to be reworked FIRST or it will create a nightmare for all later.

If the info I got isn't accurate (that the State isn't forcing GH to expand) then count me as one of probably many who would ask you all to reconsider this move. I would encourage you to take a drive through federal way and puyallup and ask yourself... is this your vision for Gig Harbor because that's where this expansion will take us. Bad traffic... more crime... more homeless migrating here... higher taxes to fund more police and fire...

There is no upside to the residents.

Thank you for taking a moment to read my comments.

Have a great weekend.

Jeff Job

Dear Mayor and Council Members,

Please reject the 32 dwelling unit up one to the C/B land use B-2 zoning in the 2024 Comprehensive Plan.

I live up the street from the property bounded by 112th St in the south side and Burnham Dr on the east side. This would be a terrible place for high density/low income housing. The location could not handle an increase in traffic, it already backs up along this road daily. For the people living there there is no access to public transportation, jobs, or amenities. I am also concerned for the fish in the creek on this property. Construction would ruin their habitat. As for my neighborhood, the change in quality of housing would decrease the character of the area.

Please consider putting a park in!

Thank you,
Elaine Spencer
509-990-7749
6504 112th St Ct

Hello,

My name is Kendalyn Harris, and my family lives in the Horizon West neighborhood off 112th and Burnham. I am writing AGAIN to express my family's thoughts AGAINST the proposed changes to the zoning to the property at 112th St on the south side of Burham Dr. Below are emails I sent on February 12, 2024 and March 22, 2024. I hope each of you reread the original emails to see all the points as to why this change is a horrible idea.

The fact that not only is this still an issue is frustrating, but to find out this latest proposal to change from 6 units per acre to 32 dwelling units is extremely frightening. Does anyone at the City Office actually visit the areas they are looking to destroy or to actually talk to the affected homeowners. The cookie-cutter email responses, and just sitting there while people speak is insulting to those of us who live in the neighborhoods. Has the City completed any type of impact study and actually talked to the Horizon West and Henderson Bay homeowners? Have you ever tried to get on I-16E at the Burnham ramp in the morning? Even without these proposed additional 416 dwelling units, and the houses from the neighborhood currently being developed, you can easily sit in the roundabout and then the timed red light for 5-10 minutes. And this is without a wreck.

And don't forget that this portion of Burham Rd/Sehmel Dr is a 2-lane road with no sidewalks and is not serviced by Pierce County/City Buses. If Rush Development really wants to build more apartments, why not let them destroy an area that is already built within in a high-density area with 2-4 lane roads with dedicated turn lanes and access to city buses?

I've also attached the "Beyond the Horizon" mailer sent out in 2024 that includes the following "strategic goals" set by the city in 2021. Hopefully you will each be reminded of these goals and realize these are important to residents of Gig Harbor, and not making sure Rush development makes another profit.

Beyond the Horizon Strategic Goals:

- Foster a healthy city organization
- Ensure a sustainable future for public services and facilities
- Maintain our small-town character and historic preservation while growing responsibly
 - How can you accomplish this goal with these plans?
- Promote environmental sustainability and preserve Gig Harbor's natural beauty
 - Again, how can you accomplish this goal with these plans?
- Promote and enhance a dynamic and robust economy
- Provide a safe, healthy and sustainable community
 - How can you be proving a safe community by allowing 416 dwelling units to be built in an area with no sidewalks and no public transportation

Thank you,
Kendalyn Harris
phone: (253) 549-9417
kendalynh@gmail.com

Gig Harbor City Council:

Please do not approve this drastic change in the housing density at the bottom of 112th St. on Burnham Dr!

As Mr. Himes has stated, the action would adversely affect traffic, wetlands preservation, steep slopes/bluffs, tree retention, parking, buffer zones, building heights, sewer and wastewater disposal, walkability, and open space. Such radical downgrades to the municipal codes would lower the livability, character, and property value of surrounding neighborhoods.

There are places that make more sense for the development of more affordable housing where residents can walk to needed goods and services along bus routes and parks. Placement of affordable housing in some of our currently developed areas could greatly benefit our local businesses.

Thank you,

Sheryl Richards
6306 116th St Ct
Gig Harbor, WA 98332

Hello,

I am writing in regard to the proposed change of the development on 112th St/Burnham from 6 to 32 dwelling units per acre. I live in Henderson Bay Estates and this change will negatively impact my neighborhood as well as the neighborhood next to me, Horizon West. Already, that area has significant traffic congestion, and this is before the current housing development on 112th has been completed. I do not think the safety of the area can allow for a potential of over 400 dwelling units. How would emergency vehicles be able to get to the hospital when the roundabout at Sehmel/Burnham is already congested? What would the traffic be during high impact use of school hours? How would pedestrians be protected from the significant traffic increase?

I invite you to drive in that area during high traffic times to understand it is already very congested and can have gridlock. Adding 400+ dwelling will significantly impact traffic and most importantly the safety of the area where I live.

Thank you,
Tracy and Andrea DeLong
11010 65th Ave NW
Gig Harbor 98332

Dear Mayor and City Council Members,

As a lifelong resident of Gig Harbor who has called Henderson Bay Estates home since 2016, I am writing to express my vehement opposition to the proposed density increase for the Henderson Burnham property from 6 to 32 dwelling units per acre as outlined in the 2024 Gig Harbor Comprehensive Plan Update.

Having grown up in Gig Harbor, I have witnessed firsthand the gradual changes to our once small, tight-knit community. While I understand that growth is inevitable, this proposal represents an extreme departure from the character and charm that has made Gig Harbor special for generations. The proposed more-than-five-fold increase in density threatens to erase what little remains of the small-town feel that drew so many of us to put down roots here.

I strongly urge you to reject this proposal for the following compelling reasons:

Catastrophic Traffic Impact

The proposed 415 dwelling units would generate an overwhelming volume of additional traffic on our already congested roadways. The existing infrastructure on 112th Street and Burnham Drive cannot possibly accommodate this dramatic increase in vehicle traffic. When I moved to my current home in 2016, traffic was already a concern; today, it has worsened considerably. This proposal would transform our neighborhood streets into gridlocked thoroughfares, destroying the peaceful environment we cherish.

Severe Environmental Degradation

Growing up in Gig Harbor, I treasured our natural surroundings, abundant wildlife, and access to green spaces. The development density being proposed would necessitate the destruction of significant tree canopy and natural habitat. This area currently serves as a crucial green space and wildlife corridor. The massive increase in impervious surfaces would exacerbate stormwater runoff issues, threatening both Henderson Bay and the surrounding watershed with increased pollution and erosion.

Overwhelmed Infrastructure

Our community's sewer, water, and utility systems were not designed to handle such an extreme increase in demand. The proposed density would place an unsustainable burden on these critical systems, potentially leading to service failures and requiring costly upgrades that would ultimately be borne by taxpayers.

Destruction of Neighborhood Character

The proposed development would fundamentally alter the character of our single-family residential community. The introduction of high-density housing would create a jarring contrast to the existing neighborhood fabric and further erode the small-town atmosphere that has historically defined Gig Harbor. As someone who has watched our community change over decades, I can attest that this proposal represents a tipping point that would forever alter the essence of our neighborhood.

Significant Property Value Decline

When I purchased my home in 2016, I did so with the understanding that zoning regulations would maintain the established character of the area. This proposal represents a betrayal of that implicit agreement and could cause substantial financial harm to myself and my neighbors who have invested in this community.

Violation of Smart Growth Principles

This proposal contradicts sound urban planning principles that advocate for gradual transitions between different density zones. The jump from our current neighborhood density to the proposed 32 units per acre represents poor planning practice and fails to consider the human scale of development that has traditionally characterized Gig Harbor.

I respectfully remind the City Council that your primary obligation is to protect the interests and quality of life of your current constituents. The proposed density increase serves only the financial interests of developers at the expense of established residents who have invested their futures in this community.

As someone who has witnessed the evolution of Gig Harbor over my lifetime, I implore you to consider what makes our community special and worth preserving. Once we lose the character and charm of our town, we can never get it back.

I strongly urge you to reject this ill-conceived proposal and maintain the current zoning designation for the Henderson Burnham property.

Though I am unable to attend the Public Hearing on March 24, 2025, I wish to have my strong opposition to this proposal formally entered into the public record. I expect our elected officials to honor their commitment to responsible growth and the preservation of our community's character, and to represent the interests of longtime residents like myself.

Respectfully,

Brad Montgomery
10804 63rd Ave CT NW
Gig Harbor, WA 98332
253-961-5310

To Mayor & City Council Gig Harbor, WA

I am writing for express my adamant opposition to the rezoning of the Henderson Burnham property. It is my understanding that the proposal would increase the number of dwelling units from 6 units per acre to 32 units per acre of low income housing. As a resident of Horizon West, this would drastically change the quality of life of the residents of our community as well as those in adjacent Henderson Bay.. Our safety & property values would be substantially diminished.

Changing from 6 units/acre to 32 units/acre of low income housing would drastically change the basic character of our neighborhood. Severe traffic congestion if this proposal were to be ratified would be a given, The addition of potentially 800 vehicles would create hazardous conditions for both pedestrians as well as drivers. Parking would be a nightmare. There is no city bus service in this area requiring those who need to take the bus to work to walk across the dangerous round-about circle to the other side of SR-16 to catch the bus.

There are no services available on this side, again requiring those without a car to cross SR-16 at the dangerous round-about by foot.. As you may recall, a previous proposal the was voted down was for an increase to 8 units/acre from 6 units/acre. Just consider what a massive increase of 32 units/acre would be. It is not logical or reasonable. There is vacant land on the opposite side of SR-16 near St. Anthony's Hospital & McCormick Ridge development that would be much more suitable & convenient for this proposed type of development.

For these & multiple other reasons I am imploring you to reconsider this proposal & carefully consider another site for such an endeavor.

Thank you for your respect & consideration.

Sincerely,

William S. Kelly, MD

Ximing Li

I, Karen Elvert, from Horizon West Lot 55, am very concerned that you have taken it upon yourselves to change the agreement that was decided by Horizon West, Henderson Bay Estates and the previous City Council and change it. We agreed on single family homes and one story duplexes in the area where the rock pit used to be. We fought against an apartment and it was granted. Now work has begun and the decision has not been finalized between the communities.

I agree with a previous letter that was submitted by Bob Himes (Former City Council Member) but decided not to repeat typing it at this time.

I doubt that any of you live in either one of these communities or will have to reap the consequences of the traffic, children walking, playing, riding bikes, school buses and problems during snow plus many more. There are also a lot of seniors living in these communities that moved here for the quiet area that you are not considering. They also pay taxes and deserve to be heard.

The building should be stopped immediately and returned to trees and animals. We have had deer walking down our sidewalks because they have no place to go. Now that is sad. The City Council is ruining this little boating town. Overcrowding it and taking it away from the small shops in the harbor is a crime.

Karen Elvert

Dear Gig Harbor City Council,

As a homeowner in Henderson Bay Estates, I write you deeply concerned about more attempts at re-zoning the property on 112th & Burnham. The attempt by the city to re-zone this area and cram in as many residences as possible is disappointing. The attempts to change the feel and culture of our established neighborhood for developer profits is unacceptable.

I live in the Henderson Bay Estates neighborhood because my family appreciates the trees, low density and quiet atmosphere it provides. If the re-zoning is passed, this will all change.

As a father of small children, I'm concerned about their safety with the increase in vehicle traffic. Future residents will likely choose to cut through our development to avoid the inevitable traffic jams the added population will cause.

I urge you to halt progress on this proposal that does not fit with the current neighborhoods in scope, feel or design. Other places in Gig Harbor might be suited, if not welcome these additional homes. 112th & Burnham is not one of these locations. Please place current residents wishes about developers profits.

Thank you for your time.

Respectfully,

Chris Utley

(407) 756-6560

Dear City Council Members:

I am writing to express my strong opposition to the proposed rezoning of the Henderson Burnham property from 6 to 32 dwelling units per acre as part of the 2024 Comprehensive Plan Update. As a resident of Horizon West, this dramatic increase in density would significantly and negatively impact our community's quality of life, safety, and property values.

This proposal represents a 433% increase in density from the current zoning, which would fundamentally alter the character of our entire neighborhood. I would like to highlight several critical concerns that make this proposal untenable:

1. Incompatible with Existing Neighborhood Character. The surrounding neighborhoods, including mine, consist entirely of low-density, single-family homes. The proposed 32 units per acre (potentially 415 total units) would create an island of high-density, multi-story apartment buildings completely inconsistent with the established character of our area. This directly contradicts the Council's own stated position that affordable housing "should be an integrated part of all our neighborhoods without placing a burden on one neighborhood over another, and without changing the character of the city."

2. Severe Traffic and Safety Concerns. The intersection of 112th St. and Burnham Dr. is already congested during peak hours. This intersection is a mere 200 feet from the Burnham roundabout accessing SR-16, and the recently installed metered access has created additional backups. Adding potentially 800+ vehicles (assuming 2 cars per unit) would overwhelm our local roads and create dangerous conditions for both drivers and pedestrians.

3. Lack of Walkability and Transit Access. Multiple Council members have previously emphasized that affordable housing should be located near "public transportation, jobs, and other amenities" and in areas where "residents can walk to needed goods and services." This location fails on both counts. Burnham Dr. lacks sidewalks, and walking to any services requires navigating SR-16 overpass with three roundabout crossings. The site is not served by adequate public transit. The proposal directly contradicts the SSHAP recommendations regarding proper placement of high-density housing.

4. Overwhelming Infrastructure Impact. The city has not provided any analysis demonstrating how existing infrastructure could accommodate this level of density without significant "downgrades to the underlying Municipal Codes" regarding setbacks, impervious surfaces, wetlands preservation, tree retention, parking requirements, buffer zones, and other critical protections. Our stormwater, sewer, and emergency services are not designed for this concentration of residents.

5. Precedent of Community Opposition. It's worth noting that over 40 residents, along with the Planning Commission and Council, previously opposed a much more modest "upzone" of this same property from 6 to merely 8 dwelling units per acre. If 8 units per acre was deemed excessive, 32 units per acre is simply unconscionable.

6. Financial Burden on the City. Large high-density developments typically require substantial municipal subsidies for both development and ongoing operation. This proposal would likely create significant long-term financial obligations for the city, ultimately impacting all taxpayers.

While I understand the city's obligation to respond to state and county housing mandates, this particular location is fundamentally unsuitable for the extreme density being proposed. I urge you to reject this 32 dwelling unit upzone and instead consider more appropriate locations that align with the Council's own stated criteria for affordable housing placement.

Our community is not opposed to thoughtful development that respects the character of existing neighborhoods. I ask that you honor the vision statement of our city to "Lead the Way in livability, environmental stewardship, and economic vitality" by finding a more balanced approach to meeting housing needs.

Thank you for your consideration.

Kind regards,

Patrick Spencer (and Wan Yun Lei)

11218 66th Ave.

Gig Harbor, WA 98332

Dear City Council,

I am a homeowner in Henderson Bay Estates and I am deeply concerned about the proposed re-zoning of the property on 112th and burnham.

We love our quiet and peaceful neighborhood, we moved here for the lower density and nature. We often see coyote, deer, owls, and on the rare occasion bears.

This has been fought before and it's extremely disappointing that we are back again advocating for our community. An increase in density will completely change the neighborhood, it will increase traffic through our non gated streets putting our kids at risk, disturb the wildlife, and decrease the tree canopy that is already in decline.

I am asking you to not move forward with the increase in density of the Henderson Burnham property. 415 units is absolutely absurd for that property. It will be a disservice to the community. Please listen to and honor the wishes of the residents of these neighborhoods, not the developers.

Thank you,

Kate Melges

Dear Gig Harbor City Council,

My name is Rob Gronewold, and I live at 6413 115th Street CT in Gig Harbor. I've lived in the Horizon West neighborhood for almost 10 years.

I'm writing to express my strong opposition to the proposed zoning change that would allow more than 400 housing units to be constructed on the Henderson Burnham property located at the intersection of 112th Street and Burnham Drive. A development of this nature would present the following significant problems:

- The property only has 13 buildable acres due to wetlands and other sensitive environments. The only way to build 400 units on such a small footprint would be with high-rise apartment buildings. This would not only be completely out of character with the nature of the surrounding residential areas but would also clash with the very nature of Gig Harbor. Allowing this would adversely impact the value of my home, and the homes of all of my neighbors.
- This area lacks the infrastructure needed to accommodate an additional 400 housing units. The three-way stop sign at the intersection of Burnham Drive and Sehmel Drive is already congested at peak travel times. Adding hundreds of additional car trips per day would make this situation much worse. No public transportation serves this area, so residents would be compelled to drive personal cars.
- There is no reasonable access via walking or bicycle to necessary services such as grocery stores and medical facilities. I've tried to ride my bicycle to the Albertson's/Safeway grocery store on Borgen Boulevard and have nearly been struck by cars while walking across the crosswalk for the northbound Highway 16 ramp from Borgen. Drivers exiting that traffic circle are already going 40+ mph when they hit that crosswalk, and they are NOT looking for pedestrians or cyclists. Residents of the Henderson Burnham property would have to drive cars to these necessary services.

I understand the need for additional less expensive housing in Gig Harbor. The Henderson Burnham property is much better suited for a development density of six to eight housing units per acre. Anything more dense than that is simply not realistic and would harm

nearby residents in multiple ways. Please reject the proposal for the development of 32 units per acre and select something that makes sense.

Thank you,

Rob Gronewold

6413 115th Street CT

Gig Harbor, WA 98332

Dear Mayor and City Council:

I have been a resident of Gig Harbor residing in Henderson Bay Estates for 10 years. I am writing to OBJECT to this new proposal to increase the density of the Henderson Burnham property from 6 to 32 dwelling units per acre. This could potentially accommodate 145 dwelling units with this plan!

This change is in response to the State and County mandating high density-low income housing in Gig Harbor. This site lacks sidewalks, shopping would require walking through roundabouts with on and off exits to SR-16 as there is no bus service. The traffic to enter the Burnham roundabout is already congested during high peak hours and will increase more with the Rush development currently underway on 112th Street.

There have been numerous letters of concern presented to the council regarding traffic concerns.

I question why housing continues to be approved off of SR-16 in North Gig Harbor when development should be done near a bus line, businesses and shopping. Or, at the very least in an area that is less congested and accessible via the bus.

I feel that the council is trying to fulfill the high density and low income requirements with this development since it's been on the table for 8 years rather than getting creative and doing research on traffic etc. on a better less impactful area of Gig Harbor. I ask that the council REJECT this proposal!

Secondly, the other item on the agenda to install cameras around the city to record license plates is highly an invasion of privacy by spying on us as citizens. Please REJECT this outrageous proposal!

Sincerely,

Sue Horii

10907 65th Ave NW

Gig Harbor, WA. 98332

To the esteemed city council members,

I'm writing to support the zoning changes in Exhibit 6 of Ordinance 1538. Gig Harbor needs more affordable housing options.

It's hard to find a place to live, even though there's empty land all over the city. That shows our zoning rules need to change.

These updates are a good step toward fixing the problem. I hope the Council approves them and keeps working to make our community better for everyone.

Thank you for your time and for listening.

Zack Culbreath

Hodge Engineering, Inc.

3733 Rosedale St. Suite 200

Gig Harbor, WA. 98335

253-857-7055

Subject: Public Comment – Support for Exhibit 6 of Ordinance 1538

Hi,

I'm a long-time member of the Gig Harbor community. While I live just outside the city limits, I own property and operate a business within the city. My family and I have lived and worked in Gig Harbor for 34 years, and my office is located inside city limits.

I'm writing to express my strong support for the recommended zoning changes outlined in Exhibit 6 of Ordinance 1538. Gig Harbor is in urgent need of more diverse and affordable housing options.

My two sons and my in-laws have been searching for attainable housing in Gig Harbor for years—with no success. The lack of availability is deeply frustrating and discouraging. At the same time, I see vacant, underutilized land scattered throughout the city. This disconnect points directly to a zoning issue that needs to be addressed.

The proposed changes represent a meaningful step toward more responsible and inclusive development. I encourage the Council to approve them and continue working toward solutions that support a thriving and balanced community.

Thank you for your service and for considering my input.

Sincerely,

John Hodge

3733 Rosedale St. Ste 200

Gig Harbor



Wade Perrow <wade.perrow@gmail.com>

Notice of Public Hearing: 2024 Gig Harbor Comprehensive Plan Update

1 message

City of Gig Harbor Planning Public Notices <listserv@civicplus.com>
To: wade.perrow@gmail.com

Wed, Mar 12, 2025 at 4:43 PM

[View this in your browser](#)

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***** Highlighting was added, to this public notice, for quick reference to the applicability of the input, included in the Dec. 30, 2024 Letter (attached)
The proposed Land Use Mapping and Land Use Matrix are in conflict. In the case of the Northbor Business Campus this parcel CAN NOT be "Mixed Use" as it is not .."located along a principle collector route..", as such the only proper classification is " Employment Center" which is.

March 12, 2025

Submitted by Wade Perrow 3.17.25

Notice of Public Hearing: 2024 Gig Harbor Comprehensive Plan Update

The City of Gig Harbor is in the final stages of updating its comprehensive plan for the 2024-2044 planning horizon. This update, conducted over the last two years, addresses future population, housing and employment growth for the community. Key components of this update are:

- Encouraging housing diversity
- Accommodating projected growth Employment Center
- Assessing potential impacts to roadways and other infrastructure
- Local actions towards addressing protection of the environment and cultural resources.

Gig Harbor engaged the community over the past two years including public meetings, community presentations and individual discussions with stakeholders and neighborhoods. The planning commission held a public hearing in November 2024 and made a recommendation for council consideration. Over the last three months, council has reviewed these recommendations and made several revisions. The final draft comprehensive plan and land use map can be found at <https://www.gigharborwa.gov/785/2044-Comprehensive-Plan-Update> as well as a revisions matrix that describes the changes and additions made during council discussions.

Council will be holding a public hearing to receive testimony on the revised documents at their upcoming evening meeting:

March 24, 2025

5:30PM

Gig Harbor Civic Center, Council Chambers
3510 Grandview St, Gig Harbor

This meeting may also be accessed through Zoom at <https://zoom.us/j/93216056382>

Written testimony is encouraged as verbal testimony will be limited to three minutes per speaker. Written comments must be sent to cityclerk@gigharborwa.gov for inclusion in the public hearing record.

More information regarding the plan update process, analysis and drafts can be found at <https://www.gigharborwa.gov/785/2044-Comprehensive-Plan-Update>. For questions, please contact Community Development Director Eric Baker at ebaker@gigharborwa.gov or (253) 530-7073.

[View it on website](#)

* * * * *

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Wade Perrow

From: Wade Perrow
Sent: Monday, December 30, 2024 10:04 AM
To: Katrina Knutson; jwilson@gigharborwa.gov
Subject: Input on DRAFT 2024 Comp Plan Update regarding need for mapping change
Attachments: 12.30.25 To City of GH regarding Comp Plan Update.pdf

Categories: Important

With only a few days left in 2024 I wish to provide comments and input as to an mapping issue that I noted in reviewing the DRAFT Comp Plan Update, in its new improved format. Attached is a letter outlining the mapping change that needs to be made to make Sections 2.5 and 2.6 align.

A hard copy is being mailed. I am sharing by email what is in the mail. If I need to share my letter with each member of the Planning Commission and City Council please let me know, otherwise I will assume this letter will be shared with them.

Best wishes for 2025,

Wade Perrow
Managing Member
Donkey Creek Holdings, LLC
253-973-1728

December 30, 2024

City of Gig Harbor

3510 Grandview Street

Gig Harbor, Wa 98335

Att: City Manager and Community Development Director

Subject: DRAFT Comprehensive Plan Update Review Comments Regarding Land Use Mapping "Public Comments " for Comp Plan Update Public Hearing March 25, 2025

Dear City Council, Planning Commission, and Staff,

First, I would like to express my gratitude to the Planning Commission for their time and effort in updating the Gig Harbor Comprehensive Plan. The new format, as pointed out by staff during the City Council Work Study Session, is significantly improved and is much easier to read and follow. With this updated format, I now understand why no redline mark-up was included based on the current 2016 Comprehensive Plan.

Upon reviewing the updated format, I have identified one issue that should be addressed to ensure that the intent of the Draft Comp Plan and the land use mapping are consistent. *(On January 9, 2025 staff is to update the city council on the Comp Plan update. I wish to share with all involved an issue that should be corrected before the new Comp Plan is adopted to assure consistency and accuracy.)* Specifically, in the draft 2.5 Future Land Use Map (see attached marked-up map), there is a parcel of land shown as **Mixed Use**. However, based on the 2.6 Future Land Use Area Classifications, this parcel should be classified as **Employment Center**. Below are the key reasons supporting this recommendation:

1. **Access:** The parcel in question is only accessible via a private road that passes through an Employment Center.
2. **Location:** The parcel is not located along a principal collector route. Furthermore, it has already received binding site plan approval for warehouse buildings designed to support the existing Employment Center.
3. **Neighbor Concerns:** During the Binding Site Plan approval process in 2012, adjoining property owners in Avalon Woods expressed opposition to residential development on this parcel, specifically townhouse development. This opposition was due to the use of an access route intended for townhouse development, which was later abandoned in favor of warehouse space.
4. **Development History:** In response to the concerns about residential development, warehouse buildings were designed and permitted for the parcel.
5. **Building Completion:** In 2022, two warehouse buildings were issued Certificates of Occupancy. These buildings are located on the property line between Avalon Woods and the Northabor Business Campus.
6. **Future Development:** As of this date, the final two buildings on the property are being reviewed by the city. Once completed, 100% of this 25+ acre property will be developed in accordance with the **Employment Center** goals outlined in the draft Comprehensive Plan, which include large-scale employment uses such as major warehousing, industrial, commercial, and institutional activities, along with supportive retail commercial.

In summary, the language in Section 2.6 Future Land Use Area Classifications does not support or align with the mapping of this land as Mixed Use. The mapping shown in Exhibit 2.5

needs to be corrected to align with the appropriate land use classification of **Employment Center**, as this parcel fully supports the goals outlined for such a designation.

The attached marked-up Exhibit 2.5 map highlights the parcel located within and accessed through the Northabor Business Campus, off Burnham Dr, using a private road. This development includes 12 buildings across over 25 acres and is consistent with the objectives of the **Employment Center** classification, as noted below:

Employment Center:

- Larger-scale employment uses – **Yes**
- Major warehousing – **Yes**
- Industrial – **Yes**
- Commercial – **Yes**
- Institutional activity – **Yes**
- Supportive retail commercial – **Yes**

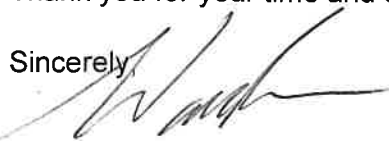
Mixed Use:

- Commercial – **Yes**
- Employment – **Yes**
- Office – **Yes**
- Multifamily – **No**
- Located along a principal collector route – **No**
- Serves a broader area – **No**
- Walkable community with housing – **No**
- With services – **No**
- Transportation and transit access – **No**

I respectfully request that the Comprehensive Plan be updated to align with the existing land use and development of the Northabor Business Campus. This change will ensure that the Comp Plan's map accurately reflects the current land use and the goals set forth in the Future Land Use Area Classifications.

Thank you for your time and consideration of this request.

Sincerely,

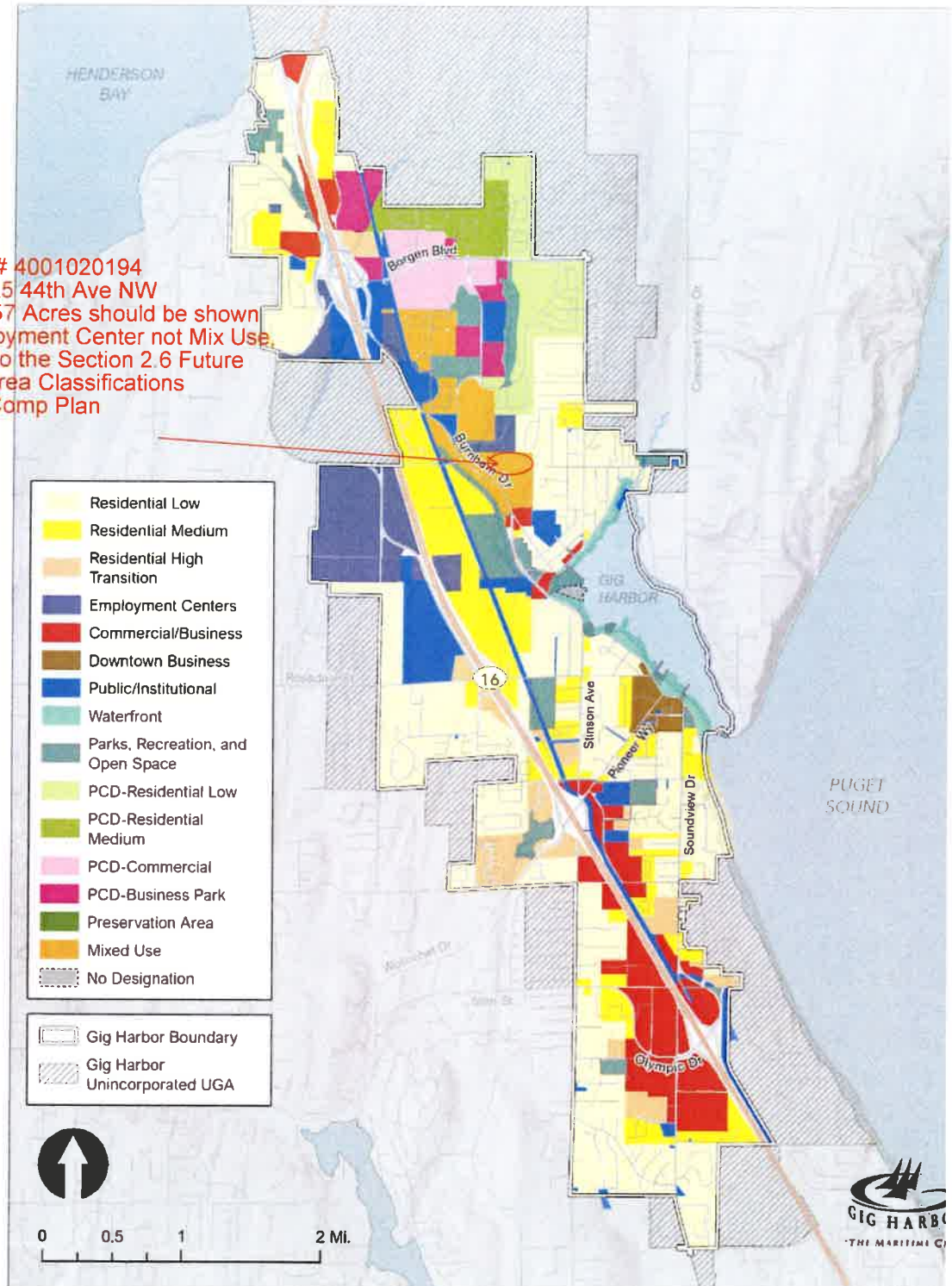


Wade Perrow
Managing Member
Donkey Creek Holdings, LLC
PO Box 1805
Gig Harbor, Wa 98335
wade@donkeycreekholdings.com

Attached: Marked-up DRAFT Comp Plan Land Use Map

Exhibit 2-5. Future Land Use Areas Map for Gig Harbor.

Tax Parcel # 4001020194
Address: 9625 44th Ave NW
Which is 6.57 Acres should be shown
as an Employment Center not Mix Use
to conform to the Section 2.6 Future
Land Use Area Classifications
of DRAFT Comp Plan



Source: City of Gig Harbor, 2024.



Land Use in 2016 Comp Plan.

NOTED: Access from Parcel # 400102192 to Burnham Dr. is through Northabor Business Campus and Parcel is not on a principal collector route or is there Transportation and Transit Access.



Aerial of Current development

Buildings 8 & 9 received Certificate of Occupancy in 2022



Building 8 & 9 are currently being used for Industry and Commercial Uses (Auto Repair, Graph Printing). In foreground is a building pad for a 20,000 sqft + concrete tilt-up warehouse type building.

Wade Perrow

From: Wade Perrow
Sent: Monday, December 30, 2024 11:25 AM
To: Jeff Wilson
Cc: Katrina Knutson; Jeremy Hammar; Natalie Kamieniecki
Subject: Re: Input on DRAFT 2024 Comp Plan Update regarding need for mapping change

Categories: Important

Yes I understand the Planning Commission has sent the Plan to the Council, as a Draft, in November after they heard public input.

Tue Planning Commission was included in the letter as it is not unusual for the Council to make recommendation that are then sent back to the Planning Commission for review and comment before Council takes action to move forward adoption.

As such, assume the Planning Commission will remained engaged in the effort, they have been so involved in, they were included in the letter (so as to be part of the record) assuming the error noted between 2.5 and 2.6 of the Draft are addressed.

Sincerely Yours,

Wade Perrow
DCH, LLC
Managing Member

Sent from my iPhone

On Dec 30, 2024, at 9:45 AM, Jeff Wilson <jwilson@gigharborwa.gov> wrote:

Dear Mr. Perrow,

At this time, staff may not make any changes, as the Planning Commission has made their recommendation. Any changes would have to be initiated by the council as part of their adoption process.

V/R,

The attached letter of Dec. 30, 2024 and associated emails are being resubmitted for considerations on March 25, 2025 Public Hearing.
Wade Perrow 3.18.25

Jeff Wilson | Interim Community Development Director
City of Gig Harbor
3510 Grandview Street
Gig Harbor, WA 98335
(253) 530-7073 (direct)
www.gigharborwa.gov

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From: Wade Perrow <wade@donkeycreekholdings.com>

Sent: Monday, December 30, 2024 9:04 AM

To: Katrina Knutson <kknutson@gigharborwa.gov>; Jeff Wilson <jwilson@gigharborwa.gov>

Subject: Input on DRAFT 2024 Comp Plan Update regarding need for mapping change

With only a few days left in 2024 I wish to provide comments and input as to an mapping issue that I noted in reviewing the DRAFT Comp Plan Update, in its new improved format. Attached is a letter outlining the mapping change that needs to be made to make Sections 2.5 and 2.6 align.

A hard copy is being mailed. I am sharing by email what is in the mail. If I need to share my letter with each member of the Planning Commission and City Council please let me know, otherwise I will assume this letter will be shared with them.

Best wishes for 2025,

Wade Perrow
Managing Member
Donkey Creek Holdings, LLC
253-973-1728



March 24, 2025

Gig Harbor City Council
3510 Grandview St.
Gig Harbor, WA 98335

**RE: PCD-C Comprehensive Plan Designation
Requesting a Change to the Multifamily Requirements**

Honorable City Council:

I am the developer, with two different companies, of the 330-acre Harbor Hill development. That entire master plan is complete, save for an 18.5-acre site that has split zoning of PCD-BP and PCD-C. I am writing to:

1. Support eliminating the PCD-BP zone in favor of making the entire site PCD-C.
2. Request the word “vertical” be removed from Exhibit 2.6 pg. 2-11 and LU-2.12.c pg. 2-23 of the Draft 2025 Gig Harbor Comprehensive Plan.

Background The Harbor Hill development was enabled by the 1998 Pre-Annexation agreement in the north Gig Harbor area. Development on Harbor Hill began in 2006 with the construction of Borgen Boulevard, the Costco shopping center, and the YMCA. The remainder of the project was completed around 2018, with the exception of the 18.5-acre site known as the Village at Harbor Hill. Development was ready to commence that included a Town and Country Market, but unfortunately dramatic increases in all cost items (throughout Puget Sound) quelled the project.

Since that time, the project has been on hold awaiting interest from a replacement anchor grocer. (The project is “grocer-anchored” meaning the smaller shops could not thrive without a grocer anchoring visits to the center).

In June 2024, the City requested that our company and partner Powell Development host a meeting to share the Center’s status with the community. We reported the following:

1. Retailing has undergone dramatic changes since 2018
2. Online retailers (such as Amazon) have consumed a very large share of retail sales
3. The result is a much-reduced need for “bricks and mortar” retail establishments
4. The partners waited patiently and searched continuously for a replacement grocer. As of June 2024, no grocer had expressed serious interest.
5. If the status does not change soon, the partners plan to list the property for sale allowing another owner to find a new direction

Feedback from the over 100 residents in attendance included suggestions of “alternative grocers”, some from out of the state.

In addition, residents suggested the partners consider adding multi-family housing to the project. We found that suggestion was consistent with the City’s need to find additional sites for increased multi-family housing and population growth.

Since that time (and the press that followed):

1. Several grocers have expressed serious interest in the project
2. We have searched for and interviewed several qualified multifamily developers

The multi-family developers were all consistent with their feedback:

1. The location on Borgen Boulevard, near trails, a new elementary school, the YMCA, and fields makes for a good multifamily location
2. Given current interest rates and still high development costs, any apartment project would need to be surfaced parked. Current economics do not support underground or structured parking.
3. There was no interest, in fact there was opposition to adding commercial uses on a ground floor.

This fits well with the reduced demand in retail shop space. We highly prefer to cluster the shops and restaurants together in a smaller, more viable footprint and create a horizontal mixed-use project.

Thank you for considering our request. We believe these changes will allow the Village at Harbor Hill to proceed through site plan review and development in the near future.

Sincerely,

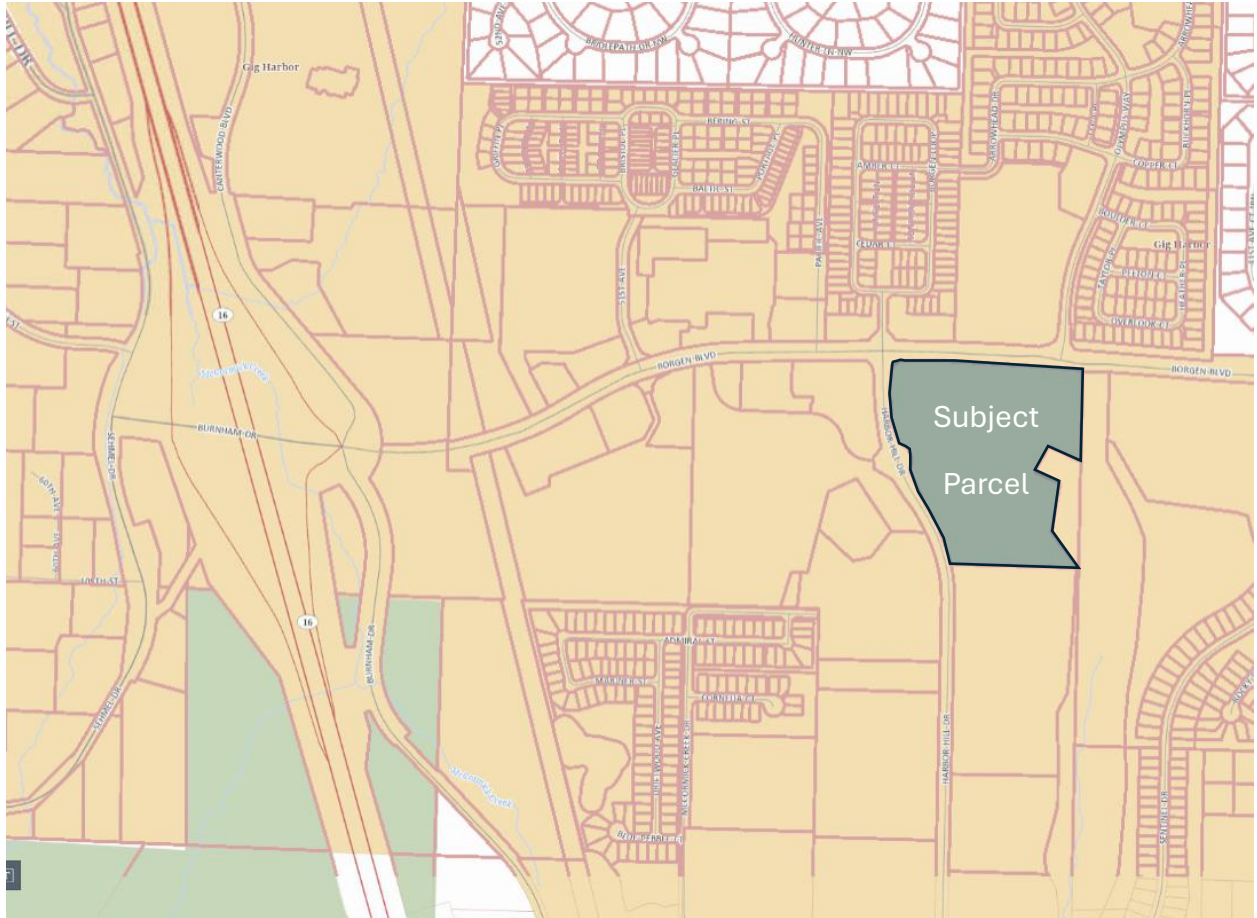


Jon Rose,
Vice President
Raydient Places + Properties

cc: Mary Barber, Mayor
Katrina Knudsen, City Administrator
Eric Baker, Community Development Director

Peter Powell, Powell Development
Lauren Powell, Powell Development

Location Map





Wade Perrow <wade.perrow@gmail.com>

RE: Public Comment on Proposed code changes - Accessory Dwelling Units

1 message

Jeremy Hammar <jhammar@gigharborwa.gov>
 To: Wade Perrow <wade.perrow@gmail.com>

Thu, Jan 30, 2025 at 5:40 PM

Good Afternoon, **Highlighted and noted for clarity on March 17,2025.**

Thank you for providing the comment, it will be added to the record and provided to the Planning Commissioners prior to next week's Public Hearing.

The issue related to the density calculation is something that I am aware of with the draft code, I am working on a solution and will propose that to the Planning Commission at the hearing on 2/6.

As of March 17,2025 this suggested solution has not been shared with me or the public that I am aware of. Wade Perrow

Jeremy Hammar | Senior Planner

📍 3510 Grandview St • Gig Harbor, WA 98335

☎ 253-851-6170 📞 253-853-7606 (direct) 🌐 www.gigharborwa.gov

From: Wade Perrow <wade.perrow@gmail.com>

Sent: Thursday, January 30, 2025 4:17 PM

To: Michelle Thomas <mthomas@gigharborwa.gov>; Jeremy Hammar <jhammar@gigharborwa.gov>

Subject: Public Comment on Proposed code changes - Accessory Dwelling Units

Public Comment on ADU Code changes

Att: Jeremy Hammar, Senior Planner

As the City is taking steps to address the requirements of the State of Washington HB- 1337, there are conflicts in the current GHMC that need to be considered to assure compliance with the state mandates and have clear verbiage to make it easy to understand what can be done to meet the intent of HB-1337.

The issue in the proposed Draft ADU code changes will be very limiting and require very large lots. In the case of all residential zoning districts, as an example in a R-1 zone to have an ADU the lot would need to be a half of an acre in size. Something needs to change not just in R-1 but all residential zones.

In the current GHMC 17.16.060 "Development Standards" H - Density is a maximum of 4 dwelling units/acre." This means a primary residence and ADU would need 21,780sqft lot to meet code "...**the development standards of the underlying zone standards shall apply to all accessory dwelling units.**" is the verbiage in the "Proposed ADU Code"

Since the current GHMC requirement for "**Density**" in a R-1 Zone is a maximum number of 4 units/acre", a Primary or Principal residence plus an ADU would require a minimum lot size of 21,780 sqft or more. The state is not expecting to see bigger lots.

A easiest way to clean this up would be to add verbiage to the "Proposed ADU Code" that would clarify that the "Density" requirement in the current GHMC Development Standards for dwelling units per acre do not apply to properties having Primary or Principal Residence and a ADU that meets all of the development standards of the underlying zone expect for the section relating to Density and dwelling units per acre.

Please call and we can discuss if I am not clear in my interpretation of the Density code as currently exists in GMCA 17 Zoning.

Wade Perrow

PO Box 245

Gig Harbor, Wa 98335

9109 Harborview Dr.

253-973-1728

wade.perrow@gmail.com

John Holmaas

From: jsholmaas@comcast.net
To: Mayor and Council
Cc: Katrina Knutson; ebaker@gigharborwa.gov
Subject: Comp Plan Housing

Hi All

I am without my normal email address ... which is not nice.

Attached is my review of the Housing sections in the Comp Plan and am recommending several changes which should assist in making more affordable housing in our community.

I appreciate your review and look forward to the approval of the recommendations.



John W. Holmaas
PO Box 206
Gig Harbor, WA 98335
253 381 1552
JohnH@Windermere.com
jwholmaas@comcast.net

March 21, 2025

Mayor Barber and Council Members

Yesterday, Carole and I attended a Realtor meeting with Mathew Gardner, a real estate economist speaking about HOUSING. We have an affordability problem. The average age of a first-time home buyer is now 38. Many factors lay into this ... lack of land being one of them ... our state does want to expand the URBAN BOUNDARIES. We must work with the land we have. Infill sites and multi-story apartment homes for higher density.

We have a site at 3213 56th, between the Cell Towers and Elephant Car Wash which we want to build 12 one-bedroom apartment homes on. Secured parking on the ground floor, 3 floors above with elevator and stairs ... 4 units per floor. All of the apartment homes will have decks.

To accomplish this, we need some modification of the proposed Comprehensive Plan.

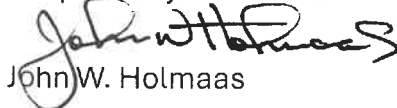
According to the Plan, Residential is not included in C1 zones ... but Lodging is. The Inn at Gig Harbor is 39.5 DUA. Please include Residential in C1 zones as permitted use.

The Comp Plan recommends 32 DUA ... we need 38 DUA to accomplish 12 apartment homes. Please include 38 DUA in C1 zones and others.

The height limit needs to be equal to The Inn at Gig Harbor, which is probably 55'.

We have all the prerequisites called for in the Comp Plan for higher density, 38 DUA. We have Utilities, Public Transportation and Pedestrian Walkways to shopping and restaurants. And we propose a sidewalk/Walkway on 32nd.

Respectfully submitted


John W. Holmaas

2024 Comprehensive Plan Update

City Council Hearing
March 24, 2025

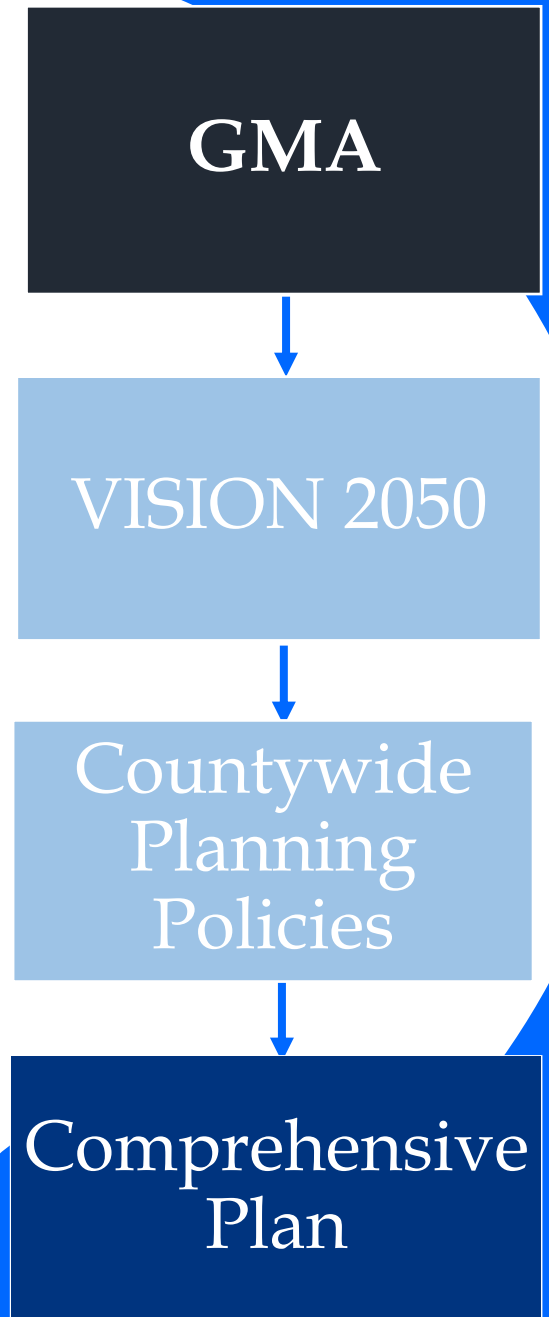
Eric Baker, Community Development



WHAT IS A COMPREHENSIVE PLAN?

What does the City want to be when it grows up?

- Aspirations for the community looking forward over the next 20 years (through 2044).
- Plan to accommodate growth in population, housing and employment.
- **Balances** numerous community needs including environmental, housing and business.
- Ensures planning for transportation, utilities and service needs to accommodate the planned growth.
- Required by the Growth Management Act and educated by regional and countywide planning goals.

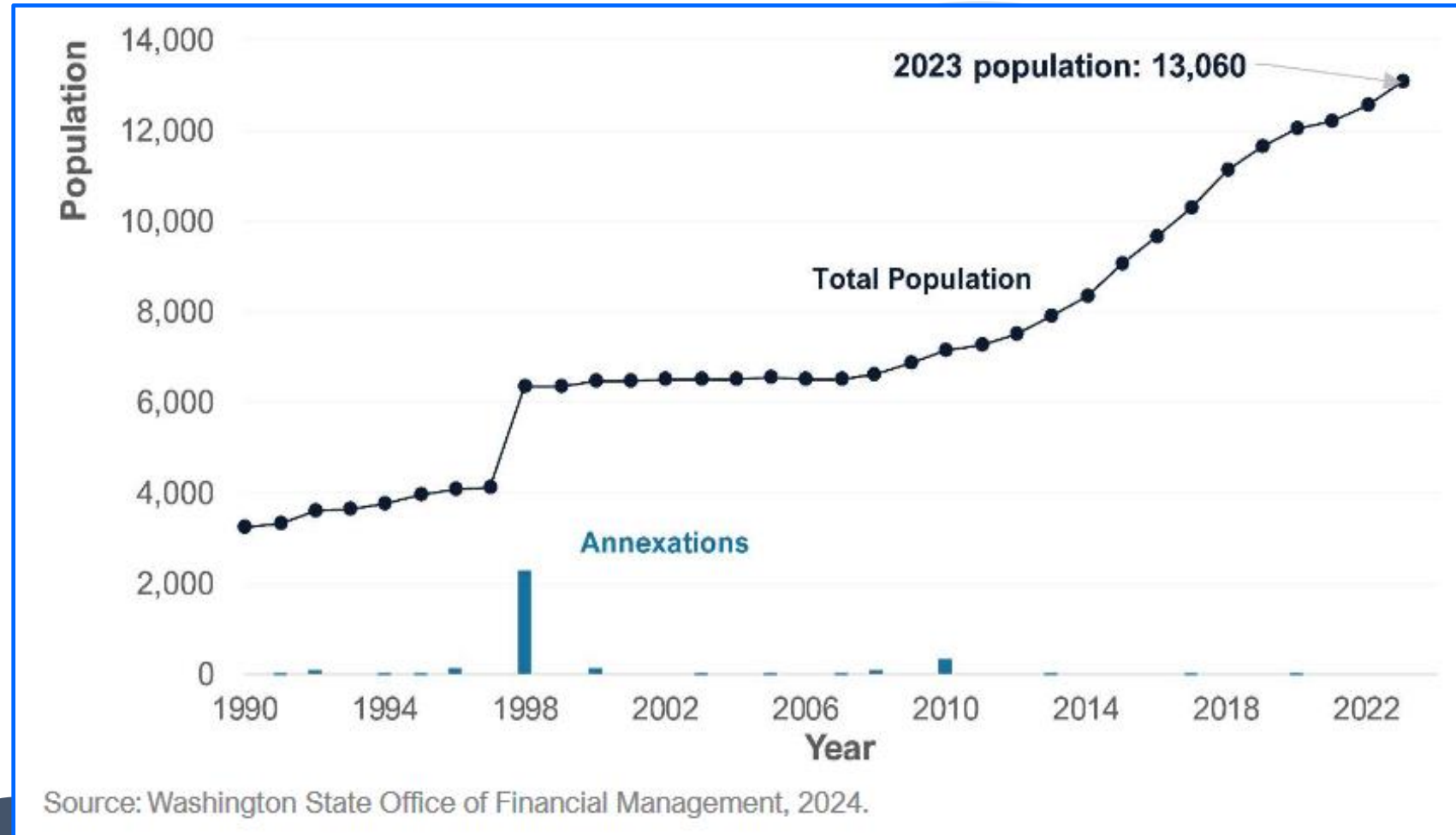


POPULATION GROWTH

City doubled in population since 2010.

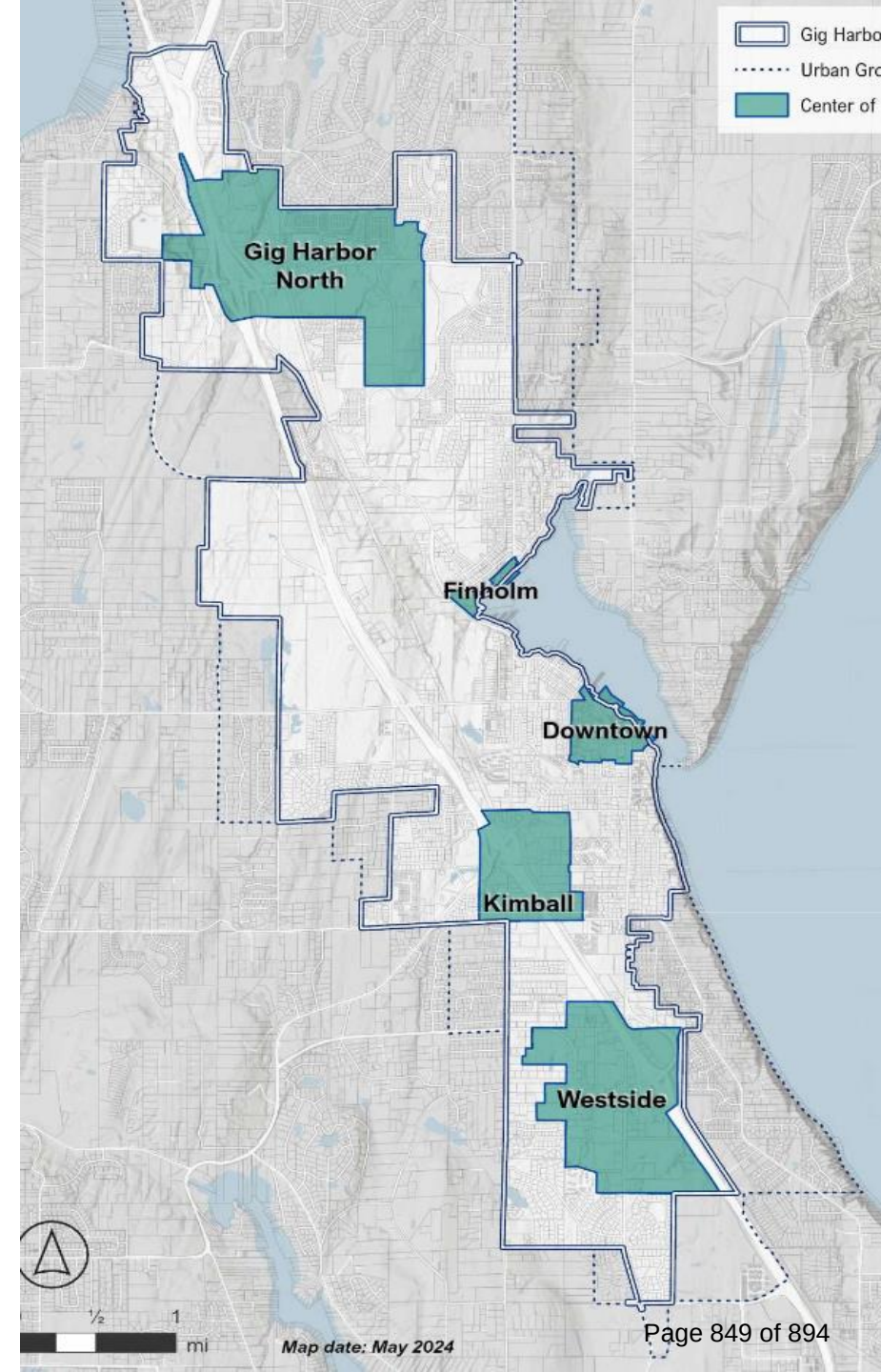
Gig Harbor North is a large focus of this growth.

Pressure on services and infrastructure.



CENTER FOCUSED

- Not all areas of the City are conducive to increased growth.
- Density needs services to be successful (transit, shopping, sidewalks).
- Plan focuses significant increases in allowed density and housing types to many Centers of Local Importance (CoLIs).
- Infrastructure and service improvements would be prioritized in these areas.



HOUSING NEED

State requires addressing housing need across multiple income bands.

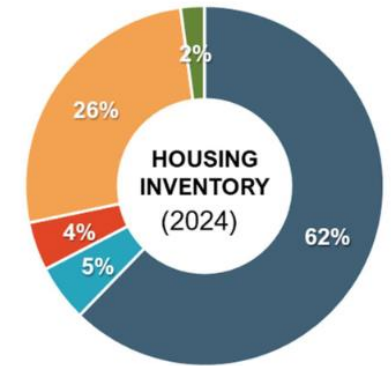
Based on income levels.

Significant focus on multi-family, attached housing and ADUs.

Target Category	Target Increase	Net Change, 2020–2024	Remaining, 2024–2044	Type of Housing
Extremely low-income (0–30% AMI)				
<i>Permanent supportive housing</i>	+156	+2	+565	Low- and mid-rise apartments that include rental assistance and supportive services for residents, often serving as rapid re-housing for chronically homeless individuals.
<i>Other housing units</i>	+115			Low- and mid-rise apartments, potentially with significant public support/subsidies.
Very low-income (30–50% AMI)	+165			
Low-income (50–80% AMI)	+131	+10	+97	Low- and mid-rise apartments and condos, including ADUs.
Moderate-income (80–100% AMI)	+56			Moderate “middle” housing, including plex and townhome development
Moderate-income (100–120% AMI)	+51			
Higher income (120% or more)	+218	+500	-	Low-density detached single-family homes
Total Housing Units	+892	+512	+662	

HOUSING DIVERSITY

- Looking beyond single-family, detached homes.
- Unaffordable to buy or rent for a large section of the community.
- Few local options for downsizing as residents' needs change.
- Plan focuses on opportunities for townhomes, cottage housing and apartments/condos.
- City is required to remove barriers and incentivize (City does not build them)



■ Single Family
■ Duplexes
■ Multi-family (3 or 4 Units)
■ Multi-family (5+ Units)
■ Mobile Homes

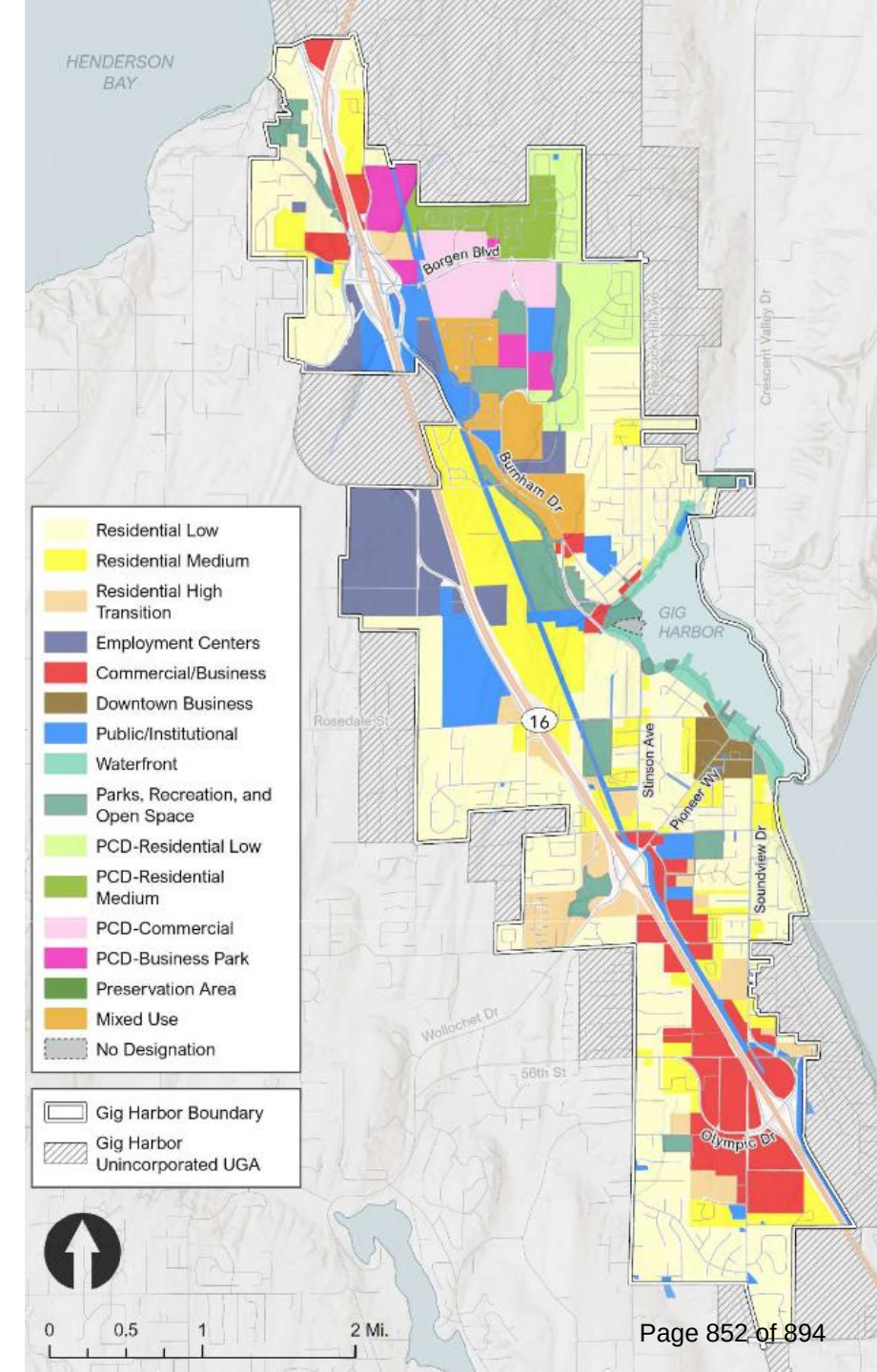
Sources: WA Office of Financial Management, 2024; Pierce County, 2023



PLAN ELEMENTS

Multiple goals to be balanced

- Land Use
- The Harbor
- Community Design
- Environment
- Housing
- Economic Development
- Essential Public Facilities
- Utilities
- Shoreline Management
- Parks and Open Space
- Transportation
- Capital Facilities
- Arts and Culture



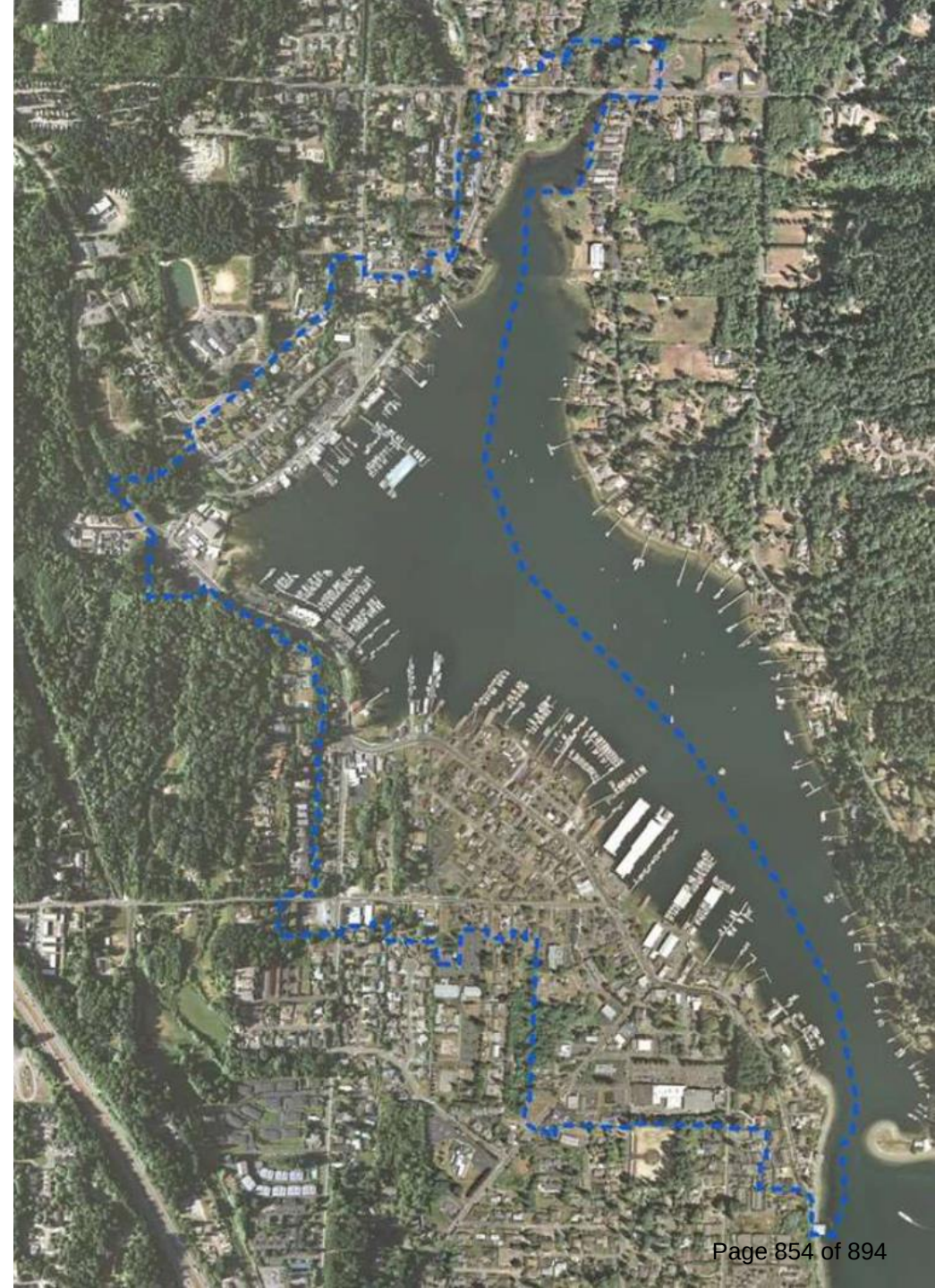
LAND USE

- Sets zoning for location of future homes, jobs and services.
- Establishes Centers of Local Importance and goals for these areas.
- Sets residential densities for housing. Increases planned in many zones.
- Supports other elements in promoting design, open space, water quality, public fitness and health and environmental protection.



THE HARBOR

- The City's historical and cultural core.
- Focus on maritime and small business serving residents and visitors.
- Protection of marine and mountain views and promotion of a walkable transportation system.
- Support public water access and open space while preserving environmental features.
- Preserve historic character in maintenance, construction and site design.



ENVIRONMENT AND SHORELINES

- Protection of natural features such as wetlands, streams and shorelines.
- Preservation of forests and open space through acquisition and incentives.
- Minimize impacts of light, glare and noise near sensitive areas.
- Set foundation for near-term development of a Climate Change Element to further resilience of public infrastructure and private property.



PARKS AND OPEN SPACE

- Develop and maintain active and passive recreation opportunities for residents and visitors.
- Provide diverse parks facilities accessible to all age groups and abilities.
- Support parks trails that are sensitive to habitat and environmental features.
- Secure park land for today's and future generations.
- Coordinate with other agencies and engage the public in parks planning and operations.



TRANSPORTATION

- Provide a safe transportation system that meets level of service standards for traffic.
- Expand multi-modal transportation such as bike lanes and sidewalks supporting a Complete Streets intent.
- Connect Gig Harbor centers to the regional system.
- Plan and fund projects that support expected growth through 2044.
- Promote a financially and environmentally sustainable transportation system.



CAPITAL FACILITIES AND UTILITIES

- Plan effective, cost-effective utilities and public services.
- Enhance facilities to improve public safety and environmental health.
- Monitor progress and select projects focused on levels of service.
- Protect water quality and quantity.
- Encourage resource conservation (water, electricity, gas) in operations and within the community.



NEXT STEPS

City Council Hearing – March 24

City Council Deliberations and Adoption – April 14

Zoning Map Update – Through October 2025

Developments Regulations/City Code – Through 2025

Critical Areas Ordinance Update – Through Q2 2026

Climate Change Element – Through 2026



WANT TO KNOW MORE?

<https://www.gigharborwa.gov/785/2044-Comprehensive-Plan-Update>

Eric Baker
Community Development Director

ebaker@gigharborwa.gov





**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: March 24, 2025

SUBJECT: First Reading and Adoption of Ordinance 1536 Amending the City's Personnel Salary Schedule

SUBMITTED BY: Human Resources Director Shannon Costanti

DEPARTMENT: Administration

PHONE: (253) 851-5039

SUGGESTED MOTION: Move to approve Ordinance 1536.

BACKGROUND INFORMATION: At the March 24 city council meeting, council ratified collective bargaining agreement with the Supervisors Unit. This agreement set new salary schedules for the represented employees. Ordinance 1536 officially sets this agreed upon salary schedule within the 2025-26 budget.

FISCAL CONSIDERATION: None. The salary increases are accounted for in the 2025-26 Budget.

ATTACHMENTS:

1. Ordinance 1536
2. Ordinance 1536 Exhibit A

STRATEGIC PLAN PRIORITY: Strategic Plan Priority 1 - Foster a healthy city organization

ORDINANCE 1536

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, AMENDING THE CITY'S PERSONNEL SALARY SCHEDULE; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the city council adopted the 2025-26 Budget and Salary Schedule through Ordinance 1532 on November 25, 2024; and

WHEREAS, it is necessary and appropriate to establish the salary schedule for employees of the City of Gig Harbor by ordinance; and

WHEREAS, pursuant to RCW 35A.11.020, the city council has the budget authority to correct the compensation of its officers and employees; and

WHEREAS, city staff have bargained with the Supervisory Unit to establish a new collective bargaining agreement which includes a revised salary schedule;

NOW THEREFORE, The City Council of the City of Gig Harbor, Washington, do ordain as follows:

Section 1. Exhibit B of Ordinance 1532, which adopted the salary schedules shall be replaced with the salary schedules attached to this ordinance as Exhibit A.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Correction of Errors. The city clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Effective Date. This ordinance shall take effect and be in full force five (5) days after passage and publication of an approved summary consisting of the title.

ADOPTED by the Council of the City of Gig Harbor at a regular meeting thereof,
held this 24th day of March, 2025.

Mary K. Barber
Mayor

Approved as to form:

Attest:

Daniel Kenny
City Attorney

Joshua Stecker, CMC
City Clerk

**CITY OF GIG HARBOR
2025 WAGE SCHEDULE**

General 117, Supervisory 313 & Non-represented Positions	Pay Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Custodian	53	\$26.36	\$27.22	\$28.10	\$29.01	\$29.95	\$30.92	\$31.93	\$32.97
Laborer		\$54,820.15	\$56,608.70	\$58,440.35	\$60,336.64	\$62,297.58	\$64,323.17	\$66,413.40	\$68,568.28
Court Clerk	54	\$27.94	\$28.85	\$29.79	\$30.75	\$31.74	\$32.78	\$33.85	\$34.94
		\$58,117.11	\$60,013.41	\$61,952.80	\$63,956.84	\$66,025.52	\$68,180.40	\$70,399.93	\$72,684.10
Community Development Assistant	55	\$30.16	\$31.14	\$32.16	\$33.20	\$34.28	\$35.40	\$36.55	\$37.74
Human Resources Assistant		\$62,728.56	\$64,775.69	\$66,887.48	\$69,063.90	\$71,304.98	\$73,632.25	\$76,024.17	\$78,502.28
Police Services Specialist	55a	\$34.29							
Public Works Assistant		\$71,323.20							
Wastewater Operator in Training	56	\$33.19	\$34.27	\$35.38	\$36.53	\$37.72	\$38.94	\$40.21	\$41.51
Water Operator in Training		\$69,042.36	\$71,283.43	\$73,589.15	\$75,981.07	\$78,459.18	\$81,001.94	\$83,630.89	\$86,346.04
Finance Technician	57	\$37.17	\$38.38	\$39.63	\$40.91	\$42.24	\$43.62	\$45.03	\$46.50
Judicial Specialist		\$77,317.09	\$79,838.30	\$82,424.16	\$85,096.21	\$87,854.46	\$90,720.45	\$93,672.63	\$96,711.01
Maintenance Technician	58	\$40.89	\$42.22	\$43.58	\$45.00	\$46.46	\$47.98	\$49.54	\$51.15
Planning Technician		\$85,053.11	\$87,811.36	\$90,655.80	\$93,607.99	\$96,646.37	\$99,792.49	\$103,046.36	\$106,386.43
Property & Evidence Technician	59	\$44.97	\$46.43	\$47.95	\$49.50	\$51.11	\$52.76	\$54.48	\$56.25
Utility Billing Technician		\$93,543.34	\$96,581.72	\$99,727.85	\$102,960.17	\$106,300.23	\$109,748.04	\$113,325.14	\$117,009.98
Wastewater Collections Systems Tech II	60	\$49.48	\$51.09	\$52.74	\$54.45	\$56.22	\$58.05	\$59.93	\$61.88
		\$102,917.07	\$106,257.13	\$109,704.94	\$113,260.49	\$116,945.34	\$120,737.93	\$124,659.81	\$128,710.98
Assistant Planner	61	\$54.42	\$56.19	\$58.02	\$59.90	\$61.85	\$63.86	\$65.93	\$68.08
Building Maintenance Technician		\$113,195.85	\$116,880.69	\$120,673.28	\$124,595.16	\$128,646.34	\$132,826.80	\$137,136.56	\$141,597.17
Code Compliance Officer	62	\$59.86	\$61.81	\$63.82	\$65.89	\$68.03	\$70.24	\$72.52	\$74.88
Engineering Technician		\$124,508.97	\$128,560.14	\$132,740.61	\$137,050.37	\$141,510.97	\$146,100.86	\$150,841.60	\$155,754.73
Information Technology Services Support Technician	63	\$64.66	\$66.76	\$68.93	\$71.16	\$73.47	\$75.86	\$78.32	\$80.87
Permit Coordinator		\$134,486.06	\$138,860.47	\$143,364.17	\$148,018.71	\$152,824.09	\$157,780.31	\$162,908.93	\$168,209.93
Wastewater Operator I	64	\$67.88	\$70.09	\$72.36	\$74.72	\$77.14	\$79.65	\$82.24	\$84.91
Water Operator I		\$141,187.74	\$145,777.63	\$150,518.37	\$155,409.95	\$160,452.37	\$165,667.17	\$171,054.37	\$176,613.97
Assistant City Clerk	65	\$71.28	\$73.60	\$75.99	\$78.46	\$81.00	\$83.64	\$86.35	\$89.16
Associate Planner		\$148,255.74	\$153,082.68	\$158,060.45	\$163,189.06	\$168,490.07	\$173,963.46	\$179,609.25	\$185,448.97
Building Inspector/Plans Reviewer	66	\$81.25	\$83.90	\$86.62	\$89.44	\$92.35	\$95.35	\$98.45	\$101.65
Construction Inspector		\$169,007.24	\$174,502.18	\$180,169.52	\$186,030.79	\$192,086.00	\$198,335.16	\$204,778.25	\$211,436.83
Contract Administrator	67	\$87.77	\$90.62	\$93.56	\$96.60	\$99.74	\$102.98	\$106.32	\$109.78
GIS Coordinator		\$182,561.43	\$188,487.35	\$194,607.21	\$200,921.01	\$207,450.30	\$214,195.07	\$221,155.33	\$228,352.63
Human Resources/Payroll Specialist	AA	\$101.81	\$105.11	\$108.53	\$112.05	\$115.70	\$119.46	\$123.35	\$127.36
Mechanic		\$211,760.06	\$218,634.13	\$225,745.23	\$233,071.82	\$240,657.00	\$248,479.21	\$256,560.01	\$264,899.40
Assistant Building Official/Fire Marshal									
Communications Manager									
Construction Supervisor									
Engineering Project Manager									
Infrastructure Systems Engineer									
NRPDES Coordinator									
Payroll/Benefits Administrator									
Risk & Safety Program Manager									
Wastewater Operator II									
Water Operator II									
Associate Engineer									
City Clerk									
Development Review Engineer									
Field Supervisor - Parks									
Field Supervisor - Streets & Storm									
Senior Accountant									
Wastewater Operator III									
Water Operator III									
Building Official/Fire Marshal									
Court Administrator									
Housing, Health & Human Services Program Manager									
Human Resources Generalist									
Parks Manager									
Senior Planner									
Wastewater Lead Operator									
Field Supervisor - Water									
Senior Engineer									
Assistant City Attorney									
Principal Planner									
Information Technology Services Manager									
Police Lieutenant									
Wastewater Superintendent									
Assistant Public Works Director									
City Engineer									
Community Development Director									
Finance Director									
Human Resources Director									
Public Works Director									
Chief of Police									
City Attorney									
City Administrator									

(continues on next page)

2025 Police Personnel (Local 117)

Job Title	Step 1	Step 2	Step 3	Step 4	Step 5
Police Sergeant	\$121,265	\$127,329	\$133,695	\$140,379	
Police Officer	\$91,826	\$96,417	\$101,238	\$106,300	\$111,614



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: March 24, 2025

SUBJECT: Master Services Agreement with Flock Group, Inc., for Automated License Plate Reader Cameras

SUBMITTED BY: Chief of Police Kelly Busey

DEPARTMENT: Police

PHONE: (253) 853-2422

SUGGESTED MOTION: Move to authorize the mayor to execute a maseter services agreement with Flock Group, Inc., for automated license plate reader services and to execute a grant agreement with the Washington Auto Theft Prevention Authority.

BACKGROUND INFORMATION: In 2024, the Gig Harbor Police Department was awarded a grant to cover the cost of installing 10 automated license plate reader (ALPR) cameras at various locations in Gig Harbor. This technology will greatly assist the police department in identifying stolen or wanted vehicles as well as vehicles associated with missing persons (i.e., Silver Alert, Amber Alert, etc.).

The attached agreement with Flock Group, Inc., provides for the installation and one year of service for this system.

FISCAL CONSIDERATION: A grant agreement with the Washington Auto Theft Prevention Authority covers the cost of the first year of service under this agreement.

Expenditure Required: \$33,000.00	Amount Budgeted: \$ 0	Appropriation Required: \$ 0
--------------------------------------	--------------------------	---------------------------------

ATTACHMENTS:

1. Master Services Agreement

STRATEGIC PLAN PRIORITY: Strategic Plan Priority 6 - Provide a safe, healthy, and inclusive community

Master Services Agreement

This Master Services Agreement (this “**Agreement**”) is entered into by and between Flock Group, Inc. with a place of business at 1170 Howell Mill Road NW Suite 210, Atlanta, GA 30318 (“**Flock**”) and the entity identified in the signature block (“**Customer**”) (each a “**Party**,” and together, the “**Parties**”) on this the 24th day of March 2025. This Agreement is effective on the date of mutual execution (“**Effective Date**”). Parties will sign an Order Form (“**Order Form**”) which will describe the Flock Services to be performed and the period for performance, attached hereto as **Exhibit A**. The Parties agree as follows:

RECITALS

WHEREAS, Flock offers a software and hardware situational awareness solution through Flock’s technology platform that upon detection is capable of capturing audio, video, image, and recording data and provide notifications to Customer (“**Notifications**”);

WHEREAS, Customer desires access to the Flock Services (defined below) on existing devices, provided by Customer, or Flock provided Flock Hardware (as defined below) in order to create, view, search and archive Footage and receive Notifications, via the Flock Services;

WHEREAS, Customer shall have access to the Footage in Flock Services. Pursuant to Flock’s standard Retention Period (defined below) Flock deletes all Footage on a rolling thirty (30) day basis, except as otherwise stated on the **Order Form**. Customer shall be responsible for extracting, downloading and archiving Footage from the Flock Services on its own storage devices; and

WHEREAS, Flock desires to provide Customer the Flock Services and any access thereto, subject to the terms and conditions of this Agreement, solely for the awareness, prevention, and prosecution of crime, bona fide investigations and evidence gathering for law enforcement purposes, (“**Permitted Purpose**”).

AGREEMENT

NOW, THEREFORE, Flock and Customer agree that this Agreement, and any Order Form, purchase orders, statements of work, product addenda, or the like, attached hereto as exhibits and incorporated by reference, constitute the complete and exclusive statement of the Agreement of the Parties with respect to the subject matter of this Agreement, and replace and supersede all prior agreements, term sheets, purchase orders, correspondence, oral or written communications and negotiations by and between the Parties.

1. DEFINITIONS

Certain capitalized terms, not otherwise defined herein, have the meanings set forth or cross-referenced in this Section 1.

1.1 “**Anonymized Data**” means Customer Data permanently stripped of identifying details and any potential personally identifiable information, by commercially available standards which irreversibly alters data in such a way that a data subject (i.e., individual person or entity) can no longer be identified directly or indirectly.

1.2 “**Authorized End User(s)**” means any individual employees, agents, or contractors of Customer accessing or using the Services, under the rights granted to Customer pursuant to this Agreement.

1.3 “**Customer Data**” means the data, media and content provided by Customer through the Services. For the avoidance of doubt, the Customer Data will include the Footage.

1.4. “**Customer Hardware**” means the third-party camera owned or provided by Customer and any other physical elements that interact with the Embedded Software and the Web Interface to provide the Services.

1.5 “**Embedded Software**” means the Flock proprietary software and/or firmware integrated with or installed on the Flock Hardware or Customer Hardware.

1.6 “**Flock Hardware**” means the Flock device(s), which may include the pole, clamps, solar panel, installation components, and any other physical elements that interact with the Embedded Software and the Web Interface, to provide the Flock Services as specifically set forth in the applicable product addenda.

1.7 “**Flock IP**” means the Services, the Embedded Software, and any intellectual property or proprietary information therein or otherwise provided to Customer and/or its Authorized End Users. Flock IP does not include Footage (as defined below).

1.8 “**Flock Network End User(s)**” means any user of the Flock Services that Customer authorizes access to or receives data from, pursuant to the licenses granted herein.

1.9 “**Flock Services**” means the provision of Flock’s software and hardware situational awareness solution, via the Web Interface, for automatic license plate detection, alerts, audio detection, searching image records, video and sharing Footage.

1.10 “**Footage**” means still images, video, audio and other data captured by the Flock Hardware or Customer Hardware in the course of and provided via the Flock Services.

1.11 “**Hotlist(s)**” means a digital file containing alphanumeric license plate related information pertaining to vehicles of interest, which may include stolen vehicles, stolen vehicle license plates, vehicles owned or associated with wanted or missing person(s), vehicles suspected of being involved with criminal or terrorist activities, and other legitimate law enforcement purposes. Hotlist also includes, but is not limited to, national data (i.e., NCIC) for similar categories, license plates associated with AMBER Alerts or Missing Persons/Vulnerable Adult Alerts, and includes manually entered license plate information associated with crimes that have occurred in any local jurisdiction.

1.12 “**Installation Services**” means the services provided by Flock for installation of Flock Services.

1.13 “**Retention Period**” means the time period that the Customer Data is stored within the cloud storage, as specified in the product addenda.

1.14 “**Vehicle Fingerprint™**” means the unique vehicular attributes captured through Services such as: type, make, color, state registration, missing/covered plates, bumper stickers, decals, roof racks, and bike racks.

1.15 “**Web Interface**” means the website(s) or application(s) through which Customer and its Authorized End Users can access the Services.

2. SERVICES AND SUPPORT

2.1 Provision of Access. Flock hereby grants to Customer a non-exclusive, non-transferable right to access the features and functions of the Flock Services via the Web Interface during the Term, solely for the Authorized End Users. The Footage will be available for Authorized End Users to access and download via the Web Interface for the data retention time defined on the Order Form (“**Retention Period**”). Authorized End Users will be required to sign up for an account and select a password and username (“**User ID**”). Customer shall be responsible for all acts and omissions of Authorized End Users, and any act or omission by an Authorized End User which, including any acts or omissions of authorized End user which would constitute a breach of this agreement if undertaken by customer. Customer shall undertake reasonable efforts to make all Authorized End Users aware of all applicable provisions of this Agreement and shall cause Authorized End Users to comply with such provisions. Flock may use the services of one or more third parties to deliver any part of the Flock Services, (such as using a third party to host the Web Interface for cloud storage or a cell phone provider for wireless cellular coverage).

2.2 Embedded Software License. Flock grants Customer a limited, non-exclusive, non-transferable, non-sublicensable (except to the Authorized End Users), revocable right to use the Embedded Software as it pertains to Flock Services, solely as necessary for Customer to use the Flock Services.

2.3 Support Services. Flock shall monitor the Flock Services, and any applicable device health, in order to improve performance and functionality. Flock will use commercially reasonable efforts to respond to requests for support within seventy-two (72) hours. Flock will provide Customer with reasonable technical and on-site support and maintenance services in-person, via phone or by email at support@flocksafety.com (such services collectively referred to as “**Support Services**”).

2.4 Upgrades to Platform. Flock may make any upgrades to system or platform that it deems necessary or useful to (i) maintain or enhance the quality or delivery of Flock’s products or services to its agencies, the competitive strength of, or market for, Flock’s products or services, such platform or system’s cost efficiency or performance, or (ii) to comply with applicable law. Parties understand that such upgrades are necessary from time to time and will not diminish the quality of the services or materially change any terms or conditions within this Agreement.

2.5 Service Interruption. Services may be interrupted in the event that: (a) Flock’s provision of the Services to Customer or any Authorized End User is prohibited by applicable law; (b) any third-party services required for Services are interrupted; (c) if Flock reasonably believe Services are being used for malicious, unlawful, or otherwise unauthorized use; (d) there is a threat or attack on any of the Flock IP by a third party; or (e) scheduled or emergency maintenance (“**Service Interruption**”). Flock will make commercially reasonable efforts to provide written notice of any Service Interruption to Customer, to provide updates, and to resume providing access to Flock Services as soon as reasonably possible after the event giving rise to the Service Interruption is cured. Flock will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized End User may incur as a result of a Service Interruption. To the extent that the Service Interruption is not caused by Customer’s direct actions or by the actions of parties associated with the Customer, the time will be tolled by the duration of the Service Interruption (for any continuous suspension lasting at least one full day). For example, in the event of a Service Interruption lasting five (5) continuous days, Customer will receive a credit for five (5) free days at the end of the Term.

2.6 Service Suspension. Flock may temporarily suspend Customer’s and any Authorized End User’s access to any portion or all of the Flock IP or Flock Service if (a) there is a threat or attack on any of the Flock IP by Customer; (b) Customer’s or any Authorized End User’s use of the Flock IP disrupts or poses a security risk to the Flock IP or any other customer or vendor of Flock; (c) Customer or any Authorized End User is/are using the Flock IP for fraudulent or illegal activities; (d) Customer has violated any term of this provision, including, but not limited to, utilizing Flock Services for anything other than the Permitted Purpose; or (e) any unauthorized access to Flock Services through Customer’s account (“**Service Suspension**”). Customer shall not be entitled to any remedy for the Service Suspension period, including any reimbursement, tolling, or credit. If the Service Suspension was not caused by Customer, the Term will be tolled by the duration of the Service Suspension.

2.7 Hazardous Conditions. Flock Services do not contemplate hazardous materials, or other hazardous conditions, including, without limit, asbestos, lead, toxic or flammable substances. In the event any such hazardous materials are discovered in the designated locations in which Flock

is to perform services under this Agreement, Flock shall have the right to cease work immediately.

3. CUSTOMER OBLIGATIONS

3.1 Customer Obligations. Flock will assist Customer Authorized End Users in the creation of a User ID. Authorized End Users agree to provide Flock with accurate, complete, and updated registration information. Authorized End Users may not select as their User ID, a name that they do not have the right to use, or any other name with the intent of impersonation. Customer and Authorized End Users may not transfer their account to anyone else without prior written permission of Flock. Authorized End Users shall not share their account username or password information and must protect the security of the username and password. Unless otherwise stated and defined in this Agreement, Customer shall not designate Authorized End Users for persons who are not officers, employees, or agents of Customer. Authorized End Users shall only use Customer-issued email addresses for the creation of their User ID. Customer is responsible for any Authorized End User activity associated with its account. Customer shall ensure that Customer provides Flock with up to date contact information at all times during the Term of this agreement. Customer shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Flock Services. Customer shall (at its own expense) provide Flock with reasonable access and use of Customer facilities and Customer personnel in order to enable Flock to perform Services (such obligations of Customer are collectively defined as ***“Customer Obligations”***).

3.2 Customer Representations and Warranties. Customer represents, covenants, and warrants that Customer shall use Flock Services only in compliance with this Agreement and all applicable laws and regulations, including but not limited to any laws relating to the recording or sharing of data, video, photo, or audio content.

4. DATA USE AND LICENSING

4.1 Customer Data. As between Flock and Customer, all right, title and interest in the Customer Data, belong to and are retained solely by Customer. Customer hereby grants to Flock a limited, non-exclusive, royalty-free, irrevocable, worldwide license to use the Customer Data and perform all acts as may be necessary for Flock to provide the Flock Services to Customer. Flock does not own and shall not sell Customer Data.

4.2 Customer Generated Data. Flock may provide Customer with the opportunity to post, upload, display, publish, distribute, transmit, broadcast, or otherwise make available, messages, text, illustrations, files, images, graphics, photos, comments, sounds, music, videos, information, content, ratings, reviews, data, questions, suggestions, or other information or materials produced by Customer (“**Customer Generated Data**”). Customer shall retain whatever legally cognizable right, title, and interest in Customer Generated Data. Customer understands and acknowledges that Flock has no obligation to monitor or enforce Customer’s intellectual property rights of Customer Generated Data. Customer grants Flock a non-exclusive, irrevocable, worldwide, royalty-free, license to use the Customer Generated Data for the purpose of providing Flock Services. Flock does not own and shall not sell Customer Generated Data.

4.3 Anonymized Data. Flock shall have the right to collect, analyze, and anonymize Customer Data and Customer Generated Data to the extent such anonymization renders the data non-identifiable to create Anonymized Data to use and perform the Services and related systems and technologies, including the training of machine learning algorithms. Customer hereby grants Flock a non-exclusive, worldwide, perpetual, royalty-free right to use and distribute such Anonymized Data to improve and enhance the Services and for other development, diagnostic and corrective purposes, and other Flock offerings. Parties understand that the aforementioned license is required for continuity of Services. Flock does not own and shall not sell Anonymized Data.

5. CONFIDENTIALITY; DISCLOSURES

5.1 Confidentiality. To the extent required by any applicable public records requests, each Party (the “**Receiving Party**”) understands that the other Party (the “**Disclosing Party**”) has disclosed or may disclose business, technical or financial information relating to the Disclosing Party’s business (hereinafter referred to as “**Proprietary Information**” of the Disclosing Party).

Proprietary Information of Flock includes non-public information regarding features, functionality and performance of the Services. Proprietary Information of Customer includes non-public data provided by Customer to Flock or collected by Flock via Flock Services, which includes but is not limited to geolocation information and environmental data collected by sensors. The Receiving Party agrees: (i) to take the same security precautions to protect against disclosure or unauthorized use of such Proprietary Information that the Party takes with its own

proprietary information, but in no event less than commercially reasonable precautions, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. The Disclosing Party agrees that the foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public; or (b) was in its possession or known by it prior to receipt from the Disclosing Party; or (c) was rightfully disclosed to it without restriction by a third party; or (d) was independently developed without use of any Proprietary Information of the Disclosing Party. Nothing in this Agreement will prevent the Receiving Party from disclosing the Proprietary Information pursuant to any judicial or governmental order or law, provided that the Receiving Party gives the Disclosing Party reasonable prior notice of such disclosure to contest such order. At the termination of this Agreement, all Proprietary Information will be returned to the Disclosing Party, destroyed or erased (if recorded on an erasable storage medium), together with any copies thereof, when no longer needed for the purposes above, or upon request from the Disclosing Party, and in any case upon termination of the Agreement, in all cases in a manner allowed by law. Notwithstanding any termination, all confidentiality obligations of Proprietary Information that is trade secret shall continue in perpetuity or until such information is no longer trade secret.

5.2 Usage Restrictions on Flock IP. Flock and its licensors retain all right, title and interest in and to the Flock IP and its components, and Customer acknowledges that it neither owns nor acquires any additional rights in and to the foregoing not expressly granted by this Agreement. Customer further acknowledges that Flock retains the right to use the foregoing for any purpose in Flock's sole discretion. Customer and Authorized End Users shall not: (i) copy or duplicate any of the Flock IP; (ii) decompile, disassemble, reverse engineer, or otherwise attempt to obtain or perceive the source code from which any software component of any of the Flock IP is compiled or interpreted, or apply any other process or procedure to derive the source code of any software included in the Flock IP; (iii) attempt to modify, alter, tamper with or repair any of the Flock IP, or attempt to create any derivative product from any of the foregoing; (iv) interfere or attempt to interfere in any manner with the functionality or proper working of any of the Flock IP; (v) remove, obscure, or alter any notice of any intellectual property or proprietary right appearing on or contained within the Flock Services or Flock IP; (vi) use the Flock Services for anything other than the Permitted Purpose; or (vii) assign, sublicense, sell, resell, lease, rent, or

otherwise transfer, convey, pledge as security, or otherwise encumber, Customer's rights. There are no implied rights.

5.3 Disclosure of Footage. Subject to and during the Retention Period, Flock may access, use, preserve and/or disclose the Footage to law enforcement authorities, government officials, and/or third parties, if legally required to do so or if Flock has a good faith belief that such access, use, preservation or disclosure is reasonably necessary to comply with a legal process, enforce this Agreement, or detect, prevent or otherwise address security, privacy, fraud or technical issues, or emergency situations.

6. PAYMENT OF FEES

6.1 Billing and Payment of Fees. Customer shall pay the fees set forth in the applicable Order Form based on the billing structure and payment terms as indicated in the Order Form. If Customer believes that Flock has billed Customer incorrectly, Customer must contact Flock no later than thirty (30) days after the closing date on the first invoice in which the error or problem appeared to receive an adjustment or credit. Customer acknowledges and agrees that a failure to contact Flock within this period will serve as a waiver of any claim. If any undisputed fee is more than thirty (30) days overdue, Flock may, without limiting its other rights and remedies, suspend delivery of its service until such undisputed invoice is paid in full. Flock shall provide at least thirty (30) days' prior written notice to Customer of the payment delinquency before exercising any suspension right.

6.2 Notice of Changes to Fees. Flock reserves the right to change the fees for subsequent Renewal Terms by providing sixty (60) days' notice (which may be sent by email) prior to the end of the Initial Term or Renewal Term (as applicable).

6.3 Late Fees. If payment is not issued to Flock by the due date of the invoice, an interest penalty of 1.0% of any unpaid amount may be added for each month or fraction thereafter, until final payment is made.

6.4 Taxes. Customer is responsible for all taxes, levies, or duties, excluding only taxes based on Flock's net income, imposed by taxing authorities associated with the order. If Flock has the legal obligation to pay or collect taxes, including amount subsequently assessed by a taxing authority, for which Customer is responsible, the appropriate amount shall be invoice to and paid by Customer unless Customer provides Flock a legally sufficient tax exemption certificate and

Flock shall not charge customer any taxes from which it is exempt. If any deduction or withholding is required by law, Customer shall notify Flock and shall pay Flock any additional amounts necessary to ensure that the net amount that Flock receives, after any deduction and withholding, equals the amount Flock would have received if no deduction or withholding had been required.

7. TERM AND TERMINATION

7.1 **Term.** The initial term of this Agreement shall be for the period of time set forth on the Order Form (the “**Term**”). Following the Term, unless otherwise indicated on the Order Form, this Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a “**Renewal Term**”) unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.

7.2 **Termination.** Upon termination or expiration of this Agreement, Flock will remove any applicable Flock Hardware at a commercially reasonable time period. In the event of any material breach of this Agreement, the non-breaching Party may terminate this Agreement prior to the end of the Term by giving thirty (30) days prior written notice to the breaching Party; provided, however, that this Agreement will not terminate if the breaching Party has cured the breach prior to the expiration of such thirty (30) day period (“**Cure Period**”). Either Party may terminate this Agreement (i) upon the institution by or against the other Party of insolvency, receivership or bankruptcy proceedings, (ii) upon the other Party's making an assignment for the benefit of creditors, or (iii) upon the other Party's dissolution or ceasing to do business. In the event of a material breach by Flock, and Flock is unable to cure within the **Cure Period**, Flock will refund Customer a pro-rata portion of the pre-paid fees for Services not received due to such termination.

7.3 **Survival.** The following Sections will survive termination: 1, 3, 5, 6, 7, 8.3, 8.4, 9, 11.1 and 11.6.

8. REMEDY FOR DEFECT; WARRANTY AND DISCLAIMER

8.1 Manufacturer Defect. Upon a malfunction or failure of Flock Hardware or Embedded Software (a “**Defect**”), Customer must notify Flock’s technical support team. In the event of a Defect, Flock shall make a commercially reasonable attempt to repair or replace the defective Flock Hardware at no additional cost to the Customer. Flock reserves the right, in its sole discretion, to repair or replace such Defect, provided that Flock shall conduct inspection or testing within a commercially reasonable time, but no longer than seven (7) business days after Customer gives notice to Flock.

8.2 Replacements. In the event that Flock Hardware is lost, stolen, or damaged, Customer may request a replacement of Flock Hardware at a fee according to the reinstall fee schedule (<https://www.flocksafety.com/reinstall-fee-schedule>). In the event that Customer chooses not to replace lost, damaged, or stolen Flock Hardware, Customer understands and agrees that (1) Flock Services will be materially affected, and (2) that Flock shall have no liability to Customer regarding such affected Flock Services, nor shall Customer receive a refund for the lost, damaged, or stolen Flock Hardware.

8.3 Warranty. Flock shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Installation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Flock or by third-party providers, or because of other causes beyond Flock’s reasonable control, but Flock shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption.

8.4 Disclaimer. THE REMEDY DESCRIBED IN SECTION 8.1 ABOVE IS CUSTOMER’S SOLE REMEDY, AND FLOCK’S SOLE LIABILITY, WITH RESPECT TO DEFECTS. FLOCK DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES ARE PROVIDED “AS IS” AND FLOCK DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A

PARTICULAR PURPOSE AND NON-INFRINGEMENT. THIS DISCLAIMER ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE MENTIONED IN SECTION 11.6.

8.5 **Insurance.** Flock will maintain commercial general liability policies as stated in Exhibit B.

8.6 **Force Majeure.** Parties are not responsible or liable for any delays or failures in performance from any cause beyond their control, including, but not limited to acts of God, changes to law or regulations, embargoes, war, terrorist acts, pandemics (including the spread of variants), issues of national security, acts or omissions of third-party technology providers, riots, fires, earthquakes, floods, power blackouts, strikes, supply chain shortages of equipment or supplies, financial institution crisis, weather conditions or acts of hackers, internet service providers or any other third party acts or omissions.

9. LIMITATION OF LIABILITY; INDEMNITY

9.1 **Limitation of Liability.** NOTWITHSTANDING ANYTHING TO THE CONTRARY, FLOCK, ITS OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, OR PRODUCT LIABILITY: (A) FOR LOSS OF REVENUE, BUSINESS OR BUSINESS INTERRUPTION; (B) INCOMPLETE, CORRUPT, OR INACCURATE DATA; (C) COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY; (D) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (E) FOR ANY MATTER BEYOND FLOCK'S ACTUAL KNOWLEDGE OR REASONABLE CONTROL INCLUDING REPEAT CRIMINAL ACTIVITY OR INABILITY TO CAPTURE FOOTAGE; OR (F) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED THE FEES PAID AND/OR PAYABLE BY CUSTOMER TO FLOCK FOR THE SERVICES UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS PRIOR TO THE ACT OR OMISSION THAT GAVE RISE TO THE LIABILITY, IN EACH CASE, WHETHER OR NOT FLOCK HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THIS LIMITATION OF LIABILITY OF SECTION ONLY APPLIES TO THE EXTENT ALLOWED BY THE

GOVERNING LAW OF THE STATE REFERENCED IN SECTION 10.6.

NOTWITHSTANDING ANYTHING TO THE CONTRARY, THE FOREGOING LIMITATIONS OF LIABILITY SHALL NOT APPLY (I) IN THE EVENT OF GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, OR (II) INDEMNIFICATION OBLIGATIONS.

9.2 Responsibility. Each Party to this Agreement shall assume the responsibility and liability for the acts and omissions of its own employees, officers, or agents, in connection with the performance of their official duties under this Agreement. Each Party to this Agreement shall be liable for the torts of its own officers, agents, or employees.

9.3 Flock Indemnity. Flock shall indemnify, defend, and hold harmless Customer, its agents and employees, from liability of any kind, including claims, costs (including defense) and expenses, on account of: (i) any copyrighted material, patented or unpatented invention, articles, device or appliance manufactured or used in the performance of this Agreement; or (ii) any damage or injury to property or person directly caused by Flock's installation of Flock Hardware, except for where such damage or injury was caused solely by the negligence of the Customer or its agents, officers or employees.

10. INSTALLATION SERVICES AND OBLIGATIONS

10.1 Ownership of Hardware. Flock Hardware is owned and shall remain the exclusive property of Flock. Title to any Flock Hardware shall not pass to Customer upon execution of this Agreement, except as otherwise specifically set forth in this Agreement. Except as otherwise expressly stated in this Agreement, Customer is not permitted to remove, reposition, re-install, tamper with, alter, adjust or otherwise take possession or control of Flock Hardware. Customer agrees and understands that in the event Customer is found to engage in any of the foregoing restricted actions, all warranties herein shall be null and void, and this Agreement shall be subject to immediate termination for material breach by Customer. Customer shall not perform any acts which would interfere with the retention of title of the Flock Hardware by Flock. Should Customer default on any payment of the Flock Services, Flock may remove Flock Hardware at Flock's discretion. Such removal, if made by Flock, shall not be deemed a waiver of Flock's rights to any damages Flock may sustain as a result of Customer's default and Flock shall have the right to enforce any other legal remedy or right.

10.2 Deployment Plan. Flock shall advise Customer on the location and positioning of the Flock Hardware for optimal product functionality, as conditions and locations allow. Flock will collaborate with Customer to design the strategic geographic mapping of the location(s) and implementation of Flock Hardware to create a deployment plan (“**Deployment Plan**”). In the event that Flock determines that Flock Hardware will not achieve optimal functionality at a designated location, Flock shall have final discretion to veto a specific location, and will provide alternative options to Customer.

10.3 Changes to Deployment Plan. After installation of Flock Hardware, any subsequent requested changes to the Deployment Plan, including, but not limited to, relocating, re-positioning, adjusting of the mounting, removing foliage, replacement, changes to heights of poles will incur a fee according to the reinstall fee schedule located at (<https://www.flocksafety.com/reinstall-fee-schedule>). Customer will receive prior notice and confirm approval of any such fees.

10.4 Customer Installation Obligations. Customer is responsible for any applicable supplementary cost as described in the Customer Implementation Guide, attached hereto as Exhibit C (“**Customer Obligations**”). Customer represents and warrants that it has, or shall lawfully obtain, all necessary right title and authority and hereby authorizes Flock to install the Flock Hardware at the designated locations and to make any necessary inspections or maintenance in connection with such installation.

10.5 Flock’s Obligations. Installation of any Flock Hardware shall be installed in a professional manner within a commercially reasonable time from the Effective Date of this Agreement. Upon removal of Flock Hardware, Flock shall restore the location to its original condition, ordinary wear and tear excepted. Flock will continue to monitor the performance of Flock Hardware for the length of the Term. Flock may use a subcontractor or third party to perform certain obligations under this agreement, provided that Flock’s use of such subcontractor or third party shall not release Flock from any duty or liability to fulfill Flock’s obligations under this Agreement.

11. MISCELLANEOUS

11.1 Compliance With Laws. Parties shall comply with all applicable local, state and federal laws, regulations, policies and ordinances and their associated record retention schedules, including responding to any subpoena request(s).

11.2 Severability. If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect.

11.3 Assignment. This Agreement is not assignable, transferable or sublicensable by either Party, without prior consent. Notwithstanding the foregoing, either Party may assign this Agreement, without the other Party's consent, (i) to any parent, subsidiary, or affiliate entity, or (ii) to any purchaser of all or substantially all of such Party's assets or to any successor by way of merger, consolidation or similar transaction.

11.4 Entire Agreement. This Agreement, together with the Order Form(s), the reinstall fee schedule (<https://www.flocksafety.com/reinstall-fee-schedule>), and any attached exhibits are the complete and exclusive statement of the mutual understanding of the Parties and supersedes and cancels all previous or contemporaneous negotiations, discussions or agreements, whether written and oral, communications and other understandings relating to the subject matter of this Agreement, and that all waivers and modifications must be in a writing signed by both Parties, except as otherwise provided herein. None of Customer's purchase orders, authorizations or similar documents will alter the terms of this Agreement, and any such conflicting terms are expressly rejected. Any mutually agreed upon future purchase order is subject to these legal terms and does not alter the rights and obligations under this Agreement, except that future purchase orders may outline additional products, services, quantities and billing terms to be mutually accepted by Parties. In the event of any conflict of terms found in this Agreement or any other terms and conditions, the terms of this Agreement shall prevail. Customer agrees that Customer's purchase is neither contingent upon the delivery of any future functionality or features nor dependent upon any oral or written comments made by Flock with respect to future functionality or feature.

11.5 Relationship. No agency, partnership, joint venture, or employment is created as a result of this Agreement and Parties do not have any authority of any kind to bind each other in any respect whatsoever. Flock shall at all times be and act as an independent contractor to Customer.

11.6 Governing Law; Venue. This Agreement shall be governed by the laws of the state in which the Customer is located. The Parties hereto agree that venue would be proper in the chosen courts of the State of which the Customer is located. The Parties agree that the United Nations Convention for the International Sale of Goods is excluded in its entirety from this Agreement.

11.7 Special Terms. Flock may offer certain special terms which are indicated in the proposal and will become part of this Agreement, upon Customer's prior written consent and the mutual execution by authorized representatives ("**Special Terms**"). To the extent that any terms of this Agreement are inconsistent or conflict with the Special Terms, the Special Terms shall control.

11.8 Publicity. Flock has the right to reference and use Customer's name and trademarks and disclose the nature of the Services in business and development and marketing efforts.

11.9 Feedback. If Customer or Authorized End User provides any suggestions, ideas, enhancement requests, feedback, recommendations or other information relating to the subject matter hereunder, Agency or Authorized End User hereby assigns to Flock all right, title and interest (including intellectual property rights) with respect to or resulting from any of the foregoing.

11.10 Export. Customer may not remove or export from the United States or allow the export or re-export of the Flock IP or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign Customer or authority. As defined in Federal Acquisition Regulation ("FAR"), section 2.101, the Services, the Flock Hardware and Documentation are "commercial items" and according to the Department of Defense Federal Acquisition Regulation ("DFAR") section 252.2277014(a)(1) and are deemed to be "commercial computer software" and "commercial computer software documentation." Flock is compliant with FAR Section 889 and does not contract or do business with, use any equipment, system, or service that uses the enumerated banned Chinese telecommunication companies, equipment or services as a substantial or essential component of any system, or as critical technology as part of any Flock system. Consistent with DFAR section 227.7202 and FAR section 12.212, any use, modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the

terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

11.11 **Headings.** The headings are merely for organization and should not be construed as adding meaning to the Agreement or interpreting the associated sections.

11.12 **Authority.** Each of the below signers of this Agreement represent that they understand this Agreement and have the authority to sign on behalf of and bind the Parties they are representing.

11.13 **Conflict.** In the event there is a conflict between this Agreement and any applicable statement of work, or Customer purchase order, this Agreement controls unless explicitly stated otherwise.

11.14 **Morality.** In the event Customer or its agents become the subject of an indictment, contempt, scandal, crime of moral turpitude or similar event that would negatively impact or tarnish Flock's reputation, Flock shall have the option to terminate this Agreement upon prior written notice to Customer.

11.15 **Notices.** All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by email; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt to the address listed on the Order Form (or, if different, below), if sent by certified or registered mail, return receipt requested.

11.16 **Non-Appropriation.** Notwithstanding any other provision of this Agreement, all obligations of the Customer under this Agreement which require the expenditure of funds are conditioned on the availability of funds appropriated for that purpose. Customer shall have the right to terminate this Agreement for non appropriation with thirty (30) days written notice without penalty or other cost.

FLOCK NOTICES ADDRESS:

1170 HOWELL MILL ROAD, NW SUITE 210
ATLANTA, GA 30318
ATTN: LEGAL DEPARTMENT
EMAIL: legal@flocksafety.com

Customer NOTICES ADDRESS:

ADDRESS: 3510 Grandview Street
Gig Harbor, WA 98335
ATTN: Chief K. Busey
EMAIL: kbusey@gigharborwa.gov

EXHIBIT B
INSURANCE

Required Coverage. Flock shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the services under this Agreement and the results of that work by Flock or its agents, representatives, employees or subcontractors. Insurance shall be placed with insurers with a current A. M. Best rating of no less than “A” and “VII”. Flock shall obtain and, during the term of this Agreement, shall maintain policies of professional liability (errors and omissions), automobile liability, and general liability insurance for insurable amounts of not less than the limits listed herein. The insurance policies shall provide that the policies shall remain in full force during the life of the Agreement. Flock shall procure and shall maintain during the life of this Agreement Worker's Compensation insurance as required by applicable State law for all Flock employees.

Types and Amounts Required. Flock shall maintain, at minimum, the following insurance coverage for the duration of this Agreement:

- (i) **Commercial General Liability** insurance written on an occurrence basis with minimum limits of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the aggregate for bodily injury, death, and property damage, including personal injury, contractual liability, independent contractors, broad-form property damage, and product and completed operations coverage;
- (ii) **Umbrella or Excess Liability** insurance written on an occurrence basis with minimum limits of Ten Million Dollars (\$10,000,000) per occurrence and Ten Million Dollars (\$10,000,000) in the aggregate;
- (iii) **Professional Liability/Errors and Omissions** insurance with minimum limits of Five Million Dollars (\$5,000,000) per occurrence and Five Million Dollars (\$5,000,000) in the aggregate;
- (iv) **Commercial Automobile Liability** insurance with a minimum combined single limit of One Million Dollars (\$1,000,000) per occurrence for bodily injury, death, and property coverage, including owned and non-owned and hired automobile coverage; and

(v) **Cyber Liability** insurance written on an occurrence basis with minimum limits of Five Million Dollars (\$5,000,000).

Flock Safety + WA - Gig Harbor PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Garret Thomson
garret.thomson@flocksafety.com
3606329332



EXHIBIT A
ORDER FORM

Customer: WA - Gig Harbor PD
Legal Entity Name: WA - Gig Harbor PD
Accounts Payable Email: kbusey@gigharborwa.gov
Address: 3510 Grandview St Gig Harbor, Washington
98335

Initial Term: 12 Months
Renewal Term: 12 Months
Payment Terms: Net 30
Billing Frequency: Annual Plan - First Year Invoiced at Signing.
Retention Period: 30 Days

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			\$30,000.00
Flock Safety LPR Products			
Flock Safety Falcon ®	Included	10	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			
Flock Safety Professional Services			
Professional Services - Existing Infrastructure Implementation Fee	\$150.00	7	\$1,050.00
Professional Services - Standard Implementation Fee	\$650.00	3	\$1,950.00

Subtotal Year 1: \$33,000.00
Annual Recurring Subtotal: \$30,000.00
Estimated Tax: \$2,937.00
Contract Total: \$33,000.00

*Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a “**Renewal Term**”) unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.*

The Term for Flock Hardware shall commence upon first installation and validation, except that the Term for any Flock Hardware that requires self-installation shall commence upon execution of the Agreement. In the event a Customer purchases more than one type of Flock Hardware, the earliest Term start date shall control. In the event a Customer purchases software only, the Term shall commence upon execution of the Agreement.

Billing Schedule

Billing Schedule	Amount (USD)
Year 1	
At Contract Signing	\$33,000.00
Annual Recurring after Year 1	\$30,000.00
Contract Total	\$33,000.00

*Tax not included

Product and Services Description

Flock Safety Platform Items	Product Description
Flock Safety Falcon ®	Law enforcement grade infrastructure-free (solar power + LTE) license plate recognition camera with Vehicle Fingerprint™ technology (proprietary machine learning software) and real-time alerts for unlimited users.
Professional Services - Existing Infrastructure Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment of existing vertical infrastructure location, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.
Professional Services - Standard Implementation Fee	One-time Professional Services engagement. Includes site and safety assessment, camera setup and testing, and shipping and handling in accordance with the Flock Safety Standard Implementation Service Brief.

FlockOS Features & Description

FlockOS Features	Description
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By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms of Service located at <https://www.flocksafety.com/terms-and-conditions>

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

Customer: WA - Gig Harbor PD

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO Number: _____

UPCOMING GIG HARBOR CITY MEETINGS

ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

Please see the meeting agenda for specific details on how to attend: <https://www.gigharborwa.gov/811/Agendas-Minutes>

Day	Date	Time	Group	Agenda Items
M	Mar. 24	5:30pm	City Council Meeting	<i>See Agenda</i>
TH	Mar. 27	3:00pm	City Council Study Session	• B&O Tax Options
TH	Mar. 27	5:30pm	Design Review Board	• Rosedale Preliminary Plat
TU	Apr. 1	1:30pm	Hearing Examiner	• Gig Harbor Fire and Medic #51
W	Apr. 2	5:30pm	Parks Commission	
TH	Apr. 3	5:30pm	Planning Commission	
W	Apr. 9	10:00am	Arts Commission	• Welcome New Commissioners • 2026 Creative Endeavor Grant Application and Matrix Review
M	Apr. 14	5:30pm	City Council Meeting	Pledge of Allegiance: Military Children Presentations: • Diversity Awareness Month Proclamation • Month of the Military Child Proclamation Business: • First Reading and Adoption of Ordinance 1537 Annexing Property Adjacent to Crescent Creek Park • Second Reading and Adoption of Ordinance 1538 Adopting Comprehensive Plan Update • Interlocal Agreement with the Port of Tacoma for Fishermen's Homeport Funding • Resolution XXXX Amending Council Guidelines
TH	Apr. 17	3:00pm	City Council Study Session	• Parking Study Scope and Contract Consideration • Gig Harbor BoatShop Lease Revision Request • Parks Code • CSP-2325 Peacock Hill Design Options Update • Gig Harbor North Trail Easement
TH	Apr. 17	5:30pm	Planning Commission	
M	Apr. 28	5:30pm	City Council Meeting	Presentations: • Sexual Assault Awareness Month Proclamation • Fair Housing Proclamation presented to Jim Henderson and Sean Martin Business: • Gig Harbor North Trail Easement
TH	May 1	3:00pm	City Council Study Session	• Fats, Oils, and Grease (FOG) Program Updates
M	May 9	5:30pm	City Council Meeting	

UPCOMING GIG HARBOR CITY MEETINGS

ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

Please see the meeting agenda for specific details on how to attend: <https://www.gigharborwa.gov/811/Agendas-Minutes>

Day	Date	Time	Group	Agenda Items
TH	May 12	3:00pm	City Council Study Session	
W	May 14	10:00am	Arts Commission	• Harbor Arbor Art Artist Proposal Review
M	May 23	5:30pm	City Council Meeting	
TH	May 26	3:00pm	City Council Study Session	

City of Gig Harbor Three-Year Strategic Plan 2024-2026

Adopted by Resolution 1317 on July 8, 2024

Vision Statement: *The City of Gig Harbor leads the way in livability, environmental stewardship, economic vitality, and municipal services.*

Priorities	Goals	Actions – Routine/Annual	Actions - Project
1. Foster a healthy city organization	- Be an exceptional employer - Retain existing workforce - Attract qualified applicants - Ensure safe work environment - Prioritize staff training - Encourage and obtain employee feedback - Fill all vacancies in a timely manner	- Re-qualify for AWC Well City designation - Conduct biennial employee satisfaction survey - Promote and enhance the city's DEI program	☐ Update personnel regulations ☐ Update safety manual and accident prevention program ☐ Consider salary & benefits study recommendations ☐ Research and Implement HR Information Systems Improvements
2. Ensure sustainable future for public services and facilities	- Provide effective and efficient municipal services - Increase city communication effectiveness - Listen to community needs and expectations - Source funding for parks, streets, and utilities - Ensure infrastructure to support community needs - Fund only capital projects the city can afford to maintain into the future	- Update utility rates as needed - Continually improve permit and land use processes - Increase resources for capital projects to move through design and construction - Review/amend TIP to improve motorized and non-motorized transportation - Maintain excellent bond rating - Annually evaluate and amend city fee schedules	☐ Create a city-wide communications plan ☐ Update public works standards ☐ Parks division organizational assessment ☐ Explore options for B&O tax and other revenue sources ☐ Explore options for Transportation Benefit District Fund uses ☐ Source funding for Sports Complex Phases 2 & 3 ☐ Develop permit processing timeline goals and metrics
3. Maintain smalltown character and historic preservation while growing responsibly	- Promote responsible growth in keeping with small town character - Address infrastructure to relieve traffic issues - Ensure adequate affordable housing - Focus on character retention and historic preservation - Decrease distance to get to a park or open space	- Annually docket comprehensive plan amendments - Support Harbor History Museum - Monitor state legislative activity - Support the arts commission - Support sister city program - Fund creative endeavor grants - Monitor short-term rentals - Conduct HOA fair annually - Support community events and programs	☐ Complete 2024 Comprehensive Plan periodic update ☐ Establish park standards ☐ Conduct Crescent Creek Park Master Plan ☐ Complete Sports Complex Phase 1 ☐ Design and construct fishermen's homeport ☐ Solicit nominations for local historic register
4. Promote environmental sustainability and preserve Gig Harbor's natural beauty	- Address climate change - Preserve tree canopy - Preserve and enhance natural character - Add undeveloped land to parks inventory	- Annually review climate action plan - Consider possible conservation properties and/or mitigation areas and activities - Assess gaps of electric vehicle charging stations - Promote commute trip reduction goals - Electrify city fleet	☐ Form climate action committee ☐ Adopt tree retention policies ☐ Annex parcels in city's parks system ☐ Transition city diesel fleet to R99 renewable diesel fuel ☐ Partner with Harbor WildWatch on environmental education
5. Promote and enhance a dynamic and robust economy	- Increase promotion of local business community - Increase vitality of the city's small businesses - Attract larger business to industrial zone - Maintain and enhance commercial fishing - Develop sewer conveyance in unserved/underserved sewer basins	- Support Downtown Waterfront Alliance - Support Chamber of Commerce - Fund tourism with lodging tax grants - Promote downtown businesses/events - Collaborate with Pierce Transit for trolley - Evaluate and amend development regulations	☐ Create a business retention and attraction plan ☐ Develop and implement a small business fair resources ☐ Develop Cultural Access Program ☐ Consider establishment of a Creative District ☐ Develop feasibility study for Community/Cultural Center ☐ Review off-street parking requirements for businesses
6. Provide a safe, healthy, and inclusive community	- Foster safe, livable and attractive community - Ensure city services are available to all residents - Implement DEI in city personnel practices - Enhance walkability and pedestrian/cyclist safety	- Provide funding for senior programming - Develop housing, health, & human services program - Support Community Diversity Engagement Committee - Ensure high standard of ADA compliance - Monitor city water system for possible treatment needs - Evaluate needs for rapid flashing beacon crossings - Continue partnerships for youth opportunities	☐ Provide funding for senior center permanent home ☐ Establish youth council ☐ Obtain police department accreditation ☐ Update emergency management plan ☐ Install Cushman Trail/Harborview Drive Connector Trail ☐ Consider installing speed cameras near parks and schools ☐ Establish an ADA parking program for public right of way ☐ Develop manganese treatment options for city water