

AGENDA
GIG HARBOR CITY COUNCIL STUDY SESSION
Thursday, August 15, 2024 - 3:00 PM
Community Rooms

This meeting may also be accessed through Zoom at <https://zoom.us/j/93216056382> or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382.

CALL TO ORDER/ROLL CALL

DISCUSSION ITEMS

1. **Sheetz v. El Dorado County - Implications on Impact Fees**
City Attorney Daniel Kenny
2. **Fee Schedule Updates**
City Clerk Josh Stecker
3. **Transportation Benefit District Funding**
City Administrator Katrina Knutson
4. **North Harborview Drive Bridge Naming**
City Clerk Josh Stecker

ADJOURN

PUBLIC COMMENT & DECORUM

Public comment will be not be accepted at this study session.

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the city clerk at cityclerk@gjgharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: August 15, 2024

SUBJECT: Fee Schedule Updates

SUBMITTED BY: City Clerk Josh Stecker

DEPARTMENT: Administration

PHONE: (253) 853-7613

SUGGESTED MOTION: None.

BACKGROUND INFORMATION: Staff have completed a comprehensive review of the city's fee schedule, which is adopted and amended by resolution annually or as needed.. The fee schedule covers nearly all of the city's fees across all departments—everything from dog licenses to comprehensive plan revision applications.

At the August 15 study session, staff will be presenting a revised fee schedule that adjusts fees to provide full cost recovery for each service provided. The revised fees are based on a calculation of estimated staff hours and the corresponding salary and benefits paid by the city. In most instances, the fees have been compared with other comparable cities' fees to ensure they are consistent with what other cities charge.

This updated schedule will provide council with staff's closest estimation to the true cost of each permit, license or service. Council will be asked to provide direction on the amounts they would like these fees to be set at. Each fee can be set at full or partial cost recovery, at council's discretion.

The final fee schedule will be adopted by resolution at a regular council meeting.

FISCAL CONSIDERATION: None.

ATTACHMENTS:

1. R-XXXX Fee Schedule Update 2024

STRATEGIC PLAN PRIORITY: Strategic Plan Priority 2- Ensure sustainable future for public services and facilities

RESOLUTION XXXX

A RESOLUTION OF THE CITY OF GIG HARBOR, WASHINGTON, ESTABLISHING FEES FOR POLICE SERVICES, LAND USE APPLICATIONS AND PERMITS, BUILDING PERMIT FEES, ENGINEERING FEES, COPY SERVICE FEES, AND PUBLIC RECORDS REQUEST FEES; AND REPEALING RESOLUTION 1270.

WHEREAS, the City of Gig Harbor has established police services, land use, engineering, building permit, other development review fees, and copy service fees by Resolution; and

WHEREAS, the Gig Harbor City Council has requested that all departments evaluate fees on an annual basis and, as necessary, propose adjustments to the fee schedule; and

WHEREAS, the last update to the Fee Schedule was approved on February 27, 2023 in Resolution 1270; and

WHEREAS, the proposed fee schedule adjustments are deemed necessary to maintain fair and equitable service and application fees;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gig Harbor:

Section 1. The City Council hereby repeals Resolution 1270 and adopts the Administration, Police, Land Use, Engineering, Building, and Public Records Fee Schedule attached as Exhibit A.

ADOPTED by the City Council of the City of Gig Harbor at a regular meeting thereof, held this , 2024.

Tracie Markley
Mayor

Attest:

Joshua Stecker, CMC
City Clerk

EXHIBIT A
CITY OF GIG HARBOR
FEE SCHEDULE

A. ADMINISTRATION

1) PUBLIC RECORDS REQUEST FEE SCHEDULE

- | | | |
|----|--|------------------------|
| a) | Inspection of records at Civic Center | No fee |
| b) | 8-1/2 x 11", 8-1/2" x 14" & 11" x 17" B&W Copies | \$0.15 per page |
| | No charge for first 50 pages | |
| c) | Scanned copies | \$0.10 per page |
| | No charge for first 50 pages | |
| d) | Scanned documents: greater than 11" x 17" | \$0.50 per page |
| e) | Electronic Files or attachments to an email | \$0.05 per every 4 |
| | If the number of files is 80 or less, the fee will be waived. 84 files = \$1.05 | |
| f) | Records transmitted in electronic format | \$0.10 per gigabyte |
| g) | Digital Storage Media Device (CD/DVD, flash drive) | actual cost |
| h) | Outside Vendor | actual cost |
| i) | Envelope / Postage | actual cost |
| j) | Customized Service Charge * | actual cost |
| k) | Police body camera or dash camera video redactions
(redacting, altering, distorting, pixelating, suppressing, or
Otherwise obscuring) per RCW 42.56.240(14) ** | \$60.25 per staff hour |

In the event a request is estimated to exceed \$25, the City may require a deposit in an amount not to exceed 10% of the estimated cost prior to the duplication of record(s).

* When the request would require the use of IT expertise to prepare data compilations or when such customized access services are not used by the agency for other business purposes. The agency may charge actual cost.

** Unless otherwise exempted from such fee by applicable RCW.

2) DOG LICENSE FEES

Dog license are issued and current for one year from date of original licensing.

- | | | |
|----|-----------------|----------|
| a) | Senior Citizens | \$5.00 |
| b) | Altered Dogs | \$7.00 |
| c) | Unaltered Dogs | \$17.00 |
| d) | Dangerous Dogs | \$100.00 |

3) CIVIC CENTER ROOM RENTAL

The city is pleased to share its facilities with the public. Rental rates are per day unless otherwise noted.

Weekdays:

- a) City Council Chambers \$75/hr, \$250 ½ half day, \$500 full day
includes Lobby Area (lobby not available during business hours)
- b) Community Rooms \$50/hr, \$150 ½ day, \$300 full day

Weekends:

- a) City Council Chambers (includes lobby area) \$400 + cleaning fees
- b) Community Rooms \$400 + cleaning fees

Custodial charges: Custodial charges will be required for weekend, holiday and after-hours building use or if the City Administrator or designee has determined the need. Cost for custodial services will be calculated at the time of the rental with a minimum charge of 2 hours including ½ hour before, duration of the event, and the ½ hour after (total 3 hours).

Weekday after hours cleaning fee: \$100

Weekend cleaning fee: \$250

Weekdays:

City Council Chambers	\$ 150.00
Lobby Area	\$ 75.00
Community Room A	\$ 75.00
Community Room B	\$ 75.00

Weekends:

City Council Chambers	\$ 75.00
Lobby Area	\$ 50.00
Community Room A	\$ 50.00
Community Room B	\$ 50.00

Custodial charges: Custodial charges will be required for weekend, holiday and after-hours building use or if the City Administrator or designee has determined the need. Cost for custodial services will be calculated at the time of the rental with a minimum charge of 2 hours including ½ hour before, duration of the event, and the ½ hour after (total 3 hours).

4) PARK RENTALSFEES

1. a) Crescent Creek Park Shelter (4-hrs): \$100

Reservations at the Crescent Creek Park Shelter can be made for the following time blocks:

(8 am — 12 pm) (1 pm — 5 pm) (6 pm — 9 pm)

Fees for reservations at the shelter are:

\$50 for parties of under 30 people

Refer to the Special Events fees for parties of 30 people or more

- b) The Pavilion at Skansie Brothers Park falls under the Special Events regulations
Jerisich Dock Moorage Fees per overnight period

Friday before Memorial Day through Labor Day \$1.75/ft.

All other days \$1.25/ft.

5) **SPECIAL EVENTS**

Special Events held on public land.

a) City Sponsored Event	\$ 0.00
b) City Co-Sponsored Event	\$ 50.00
e)b) Not for Profit Sponsored Event	\$ 150.00 <u>250.00</u>
d)c) Profit/Commercial Event	\$ 500.00

An Electrical Inspection Fee may apply to a Special Event Permit (if required by Labor & Industries)

\$ 100.00

Road Closure \$100.00

6) **ANNUAL BUSINESS LICENSE FEE**

Business located in city limits - over 200 sq ft. \$120.00*

Business located in city limits - under 200 sq. ft. or home occupation: \$60.00

Business not located in city limits \$60.00

*Fee effective upon implementation by the Department of Revenue. Prior to implementation the fee will be \$60.00.

Business Licenses are processed through Business License Services a Division of the Washington state Department of Revenue.

~~a) Annual Business License Fee~~

~~—(for those who meet the \$2000 threshold) \$ 40.00~~

~~—The Washington State Fee is \$19.00 plus \$5.00 per Trade Name.~~

Cabaret License are processed through the City. Cabaret is defined as a place that serving the public that includes various forms of live entertainment.

a) Annual Cabaret License \$ 25.00

Peddlers Licenses are processed through the City of Gig Harbor and are good for ninety days. Licenses can be reapplied for multiple times.

a) 90 Day Peddler License \$ 50.00

Adult Entertainment Business License

a) Original license	\$ 500.00
b) Renewal	\$ 100.00
c) Adult Entertainer / Manager	yearly \$ 100.00

7) **FINGERPRINTING AND WEAPON PERMITS**

The Police Department processes fingerprints and Concealed Pistol License.

a) Fingerprinting

1) Each Card \$ 15.00

b) Concealed Pistol License – Fees are set according to RCW: 9.41.070

1) New \$ 49.25

2) Renewal \$ 32.00

3) Late Renewal	\$ 42.00
4) Replacement of Lost Permit	\$ 10.00

8) RETURNED CHECK FEE \$50.00

B. LAND USE PERMIT APPLICATION FEES

When a development proposal involves two or more permits listed in 3 through 14 below being consolidated and processed concurrently, the highest cost land use permit shall be charged the full fee and all other land use permits charged 50% of the applicable fee. Specified engineering fees, building/fire fees, third party review fees and the fees listed in 1 and 2, and 15 through 26 below are not subject to the 50% reduction. The fees below are paid at submittal of application and include public notice fees; see section "G" for required deposits and fees incurred during the review process.

1) Amendment to Comprehensive Plan

a) Map Amendment	\$4,129.00 <u>\$ 9,757.72</u>
b) Urban Growth Area Adjustment	\$4,129.00
	<u>9,757.72</u>
c) Text Amendment	<u>\$</u>
	<u>9,757.72</u> \$4,129.00

2) Amendments to Municipal Code

a) Zoning District Boundary	\$4,020.00 <u>\$8,131.00</u>
b) Text	\$8,131.00 <u>4,108.00</u>
c) Height Restriction Area Amendment	\$8,131.00 <u>4,020.00</u>

3) Conditional Use Permit

a) Single-family / Accessory Dwelling Unit	\$5,285.15 <u>\$1,082.00</u>
b) Nonresidential/Multiple-family in existing building	\$5,285.15 <u>\$1,706.00</u>
c) New Nonresidential / Multiple-family Dev.	\$5,285.15 <u>\$4,051.00</u>

*Above fees include \$130.00 for Building/Fire review

4) Variance/Interpretation

a) Single-family Variance	\$1,056.00 <u>\$3,658.95</u>
b) Non-Single-family Variance	\$3,658.95 <u>\$1,560.00</u>
c) Administrative Variance	<u>\$1,040.76</u>
	<u>645.00</u>

d) Interpretation \$860.73~~\$ 676.00~~
 *Above variance fees include \$98.00 for Building/Fire review

5) Site Plan Review and Landscape Plans

a) Major Site Plan Review

New use or building – Combined Total		<u>\$5,297.00</u> 6898.60
Planning	<u>\$4,878.60</u> \$3,937.00	
Building/Fire	<u>\$ 260.00</u> 340.00	
Engineering	<u>\$1,100.00</u> \$1680.00	
Existing/approved site plan modifications/expansions – Combined Total		
<u>\$3,337.00</u> 5088.95		
Planning	<u>\$ 3,658.95</u> 2,507.00	
Building/Fire	<u>\$ 130.00</u> 170.00	
Engineering	<u>\$ 700.00</u> \$1260.00	
Modification of conditions of approval – Combined Total		<u>\$2,057.00</u> 3029.30
Planning	<u>\$2,439.30</u> \$ 1,477.00	
Building/Fire	<u>\$ 130.00</u> 170.00	
Engineering	<u>\$ 450.00</u> \$420.00	
Regional stormwater ponds – Combined Total		<u>\$1,927.00</u> 4399.30
Planning	<u>\$2,439.30</u> \$ 1,477.00	
Engineering	<u>\$ 450.00</u> 1960.00	

b) Minor Site Plan Review

Change in use		\$ <u>\$260.24</u> 115.00
Changes to GFA/impervious surface – Combined Total		\$ <u>1,178.00</u> 1480.90
Planning	<u>\$975.90</u> \$ 630.00	
Building/Fire	<u>\$ 98.00</u> 85.00	
Engineering	<u>\$ 450.00</u> 420.00	
Changes to landscaping/common areas/vegetation		<u>\$975.90</u> \$ 630.00
retention areas/parking lot layout with no impervious surface change		
Demolition		\$ 115.00
Changes to stormwater facilities – Combined Total		\$ <u>1,080.00</u> 2095.90
Planning	<u>\$ 975.90</u> 630.00	
Engineering	<u>\$ 450.00</u> 1120.00	
Changes to Conditions of Approval		\$ 630.00
Rapid Charging Stations		\$ 115.00
c) Alternative Landscape Plan		\$ <u>\$975.90</u> 630.00

6) Planned Residential District (PRD)

(Exclusive of Subdivision fees)

a) Preliminary PRD – Combined Total	<u>\$ 4,415.00</u>
Planning	<u>\$ 3,765.00</u>
Building/Fire	<u>\$ 325.00</u>
Engineering	<u>\$ 325.00</u>

b) Final PRD		\$ 1,280.00
c) Major PRD Amendment – Combined Total		\$ 2,130.00 <u>5088.95</u>
Planning	\$ 3,658.95 <u>1,300.00</u>	
Engineering	\$ 700.00 <u>1260</u>	
Building/Fire	\$ 130.00 <u>170.00</u>	
d) Minor PRD Amendment – Combined Total		\$ 1,078.00 <u>1900.90</u>
Planning	\$ 975.90 <u>630.00</u>	
Building/Fire	\$ 98.00 <u>85.00</u>	
Engineering	\$ 350.00 <u>840.00</u>	

7) Planned Unit Development (PUD)

(Exclusive of subdivision fees)

a) Preliminary PUD – Combined Total		\$ 4,415.00 <u>7305.15</u>
Planning	\$5,285.15 <u>\$ 3,765.00</u>	
Building/Fire	\$ 325.00 <u>340.00</u>	
Engineering	\$ 325.00 <u>1680.00</u>	
b) Final PUD		\$ 1,280.00
c) Major PUD Amendment – Combined Total		\$ 2,130.00 <u>5088.95</u>
Planning	\$3,658.95 <u>\$ 1,300.00</u>	
Building/Fire	\$ 130.00 <u>170.00</u>	
Engineering	\$ 700.00 <u>1260.00</u>	
e) Minor PUD Amendment – Combined Total		\$ 1,078.00 <u>1900.90</u>
Planning	\$ 975.90 <u>630.00</u>	
Building/Fire	\$ 98.00 <u>85.00</u>	
Engineering	\$ 350.00 <u>840.00</u>	

8) Performance Based Height Exception		\$ 1,658.00 <u>2117.75</u>
Planning	\$2,032.75 <u>\$ 1,560.00</u>	
Building/Fire	\$ 98.00 <u>85.00</u>	

9) Transfer of Density Credit Request		\$ 630.00
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10) Subdivisions

a) Preliminary Plat – Combined Total		\$ 6,425.00 <u>+ \$</u>
55.00/lot <u>15137.20</u>		
Planning	\$9,757.20 <u>\$ 4,025.00 + \$ 55.00/lot</u>	
Engineering	\$ 2,075.00 <u>5040.00</u>	
Building/Fire	\$ 325.00 <u>340.00</u>	
b) Minor Preliminary Plat Revisions – Combined Total		\$
1,807.00 <u>4250.85</u>		
Planning	\$ 2,845.85 <u>1,259.00</u>	
Building/Fire	\$ 98.00 <u>85.00</u>	
Engineering	\$ 450.00 <u>1680.00</u>	
c) Final Plat – Combined Total		\$ 3,789.00 <u>+ \$</u>
55.00/lot <u>5758.95</u>		
Planning	\$3,658.95 <u>\$ 2,164.00 + \$ 55.00/per lot</u>	

Engineering	\$ 1,625.00 <u>2100.00</u>	
d) Plat Alterations/Vacations – Combined Total		\$ 2,358.00 <u>3910.85</u>
Planning	\$2,845.85 <u>\$ 1,560.00</u>	
Building/Fire	\$ 98.00 <u>85.00</u>	
Engineering	\$ 700.00 <u>980.00</u>	
11) Short Subdivisions and Boundary Line Adjustments		
a) Preliminary Short Plat Approval – Combined Total		\$ 2,287.00 <u>6518.95</u>
Planning	\$3,658.95 <u>\$ 1,477.00</u>	
Engineering	\$ 550.00 <u>2520.00</u>	
Building/Fire	\$ 260.00 <u>340.00</u>	
b) Final Short Plat Approval – Combined Total		\$ 830.00 <u>2372.75</u>
Planning	\$2,032.75 <u>\$ 630.00</u>	
Engineering	\$ 200.00 <u>340.00</u>	
c) Boundary Line Adjustment – Combined Total		\$ 853.00 <u>2747.75</u>
Planning	\$2,032.75 <u>\$ 630.00</u>	
Engineering	\$ 125.00 <u>630.00</u>	
Building/Fire	\$ 98.00 <u>85.00</u>	
12) Binding Site Plans		
a) Binding Site Plans – Combined Total		\$ 3,779.00 <u>6263.95</u>
Planning	\$3,658.95 <u>\$ 2,106.00</u>	
Engineering	\$ 1,575.00 <u>2520.00</u>	
Building/Fire	\$ 98.00 <u>85.00</u>	
b) Amendment/Modification/Vacation – Combined Total		\$
866.00 <u>2117.75</u>		
Planning	\$2,032.75 <u>\$ 801.00</u>	
Building/Fire	\$ 65.00 <u>85.00</u>	
13) Shoreline Management Permits		
a) Substantial Development (based upon actual costs or fair market value, whichever is higher)		
<u>\$4,878.60</u> < \$10,000		\$ 1,560.00
> \$10,000 < \$100,000		\$ 2,793.00
> \$100,000 < \$500,000		\$ 4,020.00
> \$500,000 < \$1,000,000		\$ 6,511.00
> \$1,000,000		\$ 9,626.00
b) Variance		4,020.00 <u>\$6,504.80</u>
c) Conditional Use		4,020.00 <u>\$6,504.80</u>
d) Revision		1,519.00 <u>\$2,032.75</u>
e) Request for Exemption		661.00 <u>\$1,219.65</u>

14) Communications Facilities Application Review

a) General Application Review – Combined Total	\$	955.00 <u>1385.96</u>
Planning		\$1,300.96 <u>\$ 890.00</u>
Building/Fire	\$	65.00 <u>85.00</u>
b) Special Exception		\$975.72 <u>\$ 630.00</u>
c) Conditional Use	\$	4,020.00 <u>see above</u>

15) Wetlands/Critical Areas Analysis

a) City staff review:		
Steep Slopes/Erosion Hazard/Landslide Hazard		630.00 <u>\$1,300.96</u> \$
Critical Habitat/Streams		630.00 <u>\$1,300.96</u> \$
Aquifer Recharge Hydrogeologic Report		630.00 <u>\$1,300.96</u> \$
Critical Areas Preliminary Site Investigation		630.00 <u>\$1,300.96</u> \$
Critical Areas Report/Mitigation Review		630.00 <u>\$1,300.96</u> \$
Reasonable Use Permit		1,904.00 <u>\$3,252.40</u> \$
Variance		1,904.00 <u>\$3,252.40</u> \$
Flood Plain Development		
i) Flood Hazard Permit	\$	\$650.48 <u>115.00</u>
ii) Elevation Certificate Review	\$	\$650.48 <u>115.00</u>
b) Third Party review:		
Critical areas analysis report	Actual Cost	
Critical areas mitigation/monitoring report	Actual Cost	
Special flood hazard area habitat assessment	Actual Cost	

16) Design Review

a) Administrative Approval/DRB Recommendation/Exceptions:		
Nonresidential and Multifamily		
Up to 10,000 sq. ft. gross floor area (GFA)		\$ 104.00/each
1,000 sq. ft.		
10,001-20,000 sq. ft. GFA		\$ 136.00/each 1,000 sq. ft.
>20,000 sq. ft. GFA		\$ 162.00/each 1,000 sq. ft.
Subdivision		\$ 744.00
Site plans with no buildings/GFA		\$ 744.00
Single-family/duplex dwelling		\$ 172.00
b) Administrative Review of Alternative Designs:		
Single-family/duplex dwelling		\$ 515.00 for first 2 alternatives

Tenant Improvement

requested + \$ 162.00
for each additional.
\$ 822.00 for first 2
alternatives requested
+ \$ 401.00 for each
additional.

c) Amendments to existing or approved plans/buildings (Fees below are cumulative based on the type of revisions)

Minor Adjustment to Hearing Examiner Decisions
Revisions to parking, landscaping, site amenities
Revisions to existing or approved building

~~\$1,300.96~~ ~~\$ 822.00~~
\$ 401.00*

25% of fees required
by 16a above based on
the GFA of the building
being revised with a
minimum of \$401.00
for each building
revised.

Revisions to single-family/duplex dwelling
Revisions to subdivision

\$ 84.00
\$ 401.00

* Fee for revisions to parking, landscaping, site amenities not collected if design review permit is processed concurrently with minor site plan review.

17) Sign Permits

a) All signs less than 25 sq. ft.

~~\$137.08~~ ~~\$ 52.00~~

b) Change of Sign, all sizes

~~\$137.08~~ ~~\$ 52.00~~

c) Request for Variance

~~\$3,658.95~~

~~4,560.00~~

d) Projecting

~~\$137.08~~ ~~\$ 84.00~~

e) Wall Sign, non-illuminated:

~~25-50 sq. ft.~~

~~\$137.08~~ ~~\$ 84.00~~

~~51-99 sq. ft.~~

~~\$ 115.00~~

~~>100 sq. ft.~~

~~\$ 136.00~~

f) Wall Sign, illuminated:

~~\$191.91~~ ~~25-50 sq. ft.~~

~~\$ 104.00~~

~~51-99 sq. ft.~~

~~\$ 125.00~~

~~>100 sq. ft.~~

~~\$ 151.00~~

g) Ground Sign, non-illuminated:

~~\$191.91~~ ~~25-50 sq. ft.~~

~~\$ 125.00~~

~~51-100 sq. ft.~~

~~\$ 151.00~~

h) Ground Sign, illuminated:

~~25-50~~ ~~\$191.91~~ ~~sq. ft.~~

~~\$ 151.00~~

~~51-100 sq. ft.~~

~~\$ 177.00~~

i) Master Sign Plan Review and any revisions (per Building)

~~\$325.30~~ ~~1 - 5 Tenants~~

~~\$ 125.00~~

6 – 12 Tenants	\$ 188.00
13+ Tenants	\$ 250.00

18) Development Agreements

a) Development Agreements – Combined Total \$ 3,986.00 + City Attorney fees
fees 8604.80 + City Attorney fees

Planning	<u>\$6,504.80</u>	\$ 2,996.00 + City Attorney fees
Engineering		\$ 990.00 <u>2100.00</u>

b) Development Agreements which include deviations from development standards other than extending the approval duration or phasing of projects

Combined Total	\$ 8,994.00 <u>13,247.20</u> + City Attorney fees
Planning	<u>\$9,757.20</u> \$ 6,864.00 + City Attorney fees
Engineering	\$ 2,000.00 <u>3,150.00</u>
Building/Fire	\$ 130.00 <u>340.00</u>

19) Special Use Permit

a) General \$ 128.00 ~~276.91~~

Planning	<u>\$191.91</u>	\$ 63.00
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Building/Fire	\$ 65.00 <u>85.00</u>
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b) Food Truck \$ 136.00
Food Truck – Annual Renewal 75% of Initial Cost

20) Temporary Use Permit

\$ ~~128.00~~ 276.91

Planning	\$ <u>\$191.91</u>	63.00
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Building/Fire	\$ 65.00 <u>85.00</u>
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21) Land Clearing Permit

\$520.48 ~~\$ 312.00~~

22) Nonconforming Use and Structure Review

a) Nonconforming use review \$1,300.96 ~~\$ 801.00~~

b) Changes from one nonconforming use to another \$860.73 ~~\$1,560.00~~

c) Nonconforming structure review \$1,300.96 ~~\$ 801.00~~

23) Historic Preservation

a) Local Register Nomination/Removal \$1,300.96 ~~\$ 125.00~~

b) Certificate of Appropriateness/Waiver \$860.73 ~~\$ 125.00~~

c) Special Property Tax Valuation \$860.73 ~~\$ 125.00~~

24) Appeals/Reconsideration

a) To the Hearing Examiner:
Reconsideration \$ \$1,300.96 ~~188.00~~

Administrative Variance \$ \$1,300.96 ~~312.00~~

Administrative Decision \$ \$1,300.96 ~~312.00~~

Notice of Violation

\$ ~~\$1,300.96~~12.00

Note: Appellants who substantially prevail on appeal or reconsideration as determined by the planning director will be refunded the above appeal fee and will not be billed hearing examiner fees. Appellants who do not substantially prevail on appeal or reconsideration, or whose appeal is dismissed for lack of standing will be billed for the hearing examiner costs. No hearing examiner deposit is required for appeals or reconsideration.

~~b) To the Building Code Advisory Board: \$ 572.00~~

25) Danger/Hazard Tree Removal Review

~~\$438.64~~250.00

26) Short-term Rental Permit

~~\$877.28~~

~~650.00~~

C. ENVIRONMENTAL REVIEW (SEPA)

1) Checklist

~~\$650.48~~510.00

2) Environmental Impact Statement

a) Prepared by Staff

Actual Cost

b) Prepared by Consultant

Actual Cost

3) Appeals of Decisions

a) Administrator's Final Determination (DNS or EIS)

\$ 312.00

Note: Appellants who substantially prevail on appeal or reconsideration as determined by the planning director will be refunded the above appeal fee and will not be billed hearing examiner fees. Appellants who do not substantially prevail on appeal or reconsideration, or whose appeal is dismissed for lack of standing will be billed for the hearing examiner costs. No hearing examiner deposit is required for appeals or reconsideration.

D. ANNEXATION PETITION

1) Notice of Intent to Commence Annexation

~~\$1,040.76~~

~~520.00~~

2) Annexation Petition (once accepted by Council)

~~\$10,407.60~~a) Less than 10 acres

\$

~~1,503.00~~

~~b) 10 - 50 acres~~

~~\$ 2,512.00~~

~~c) 50 - 100 acres~~

~~\$ 3,656.00~~

~~d) 100 + acres~~

~~\$ 5,944.00~~

*Above fees include \$195.00 for Building/Fire and \$500 for Public Works review

3) Enumeration

Actual cost with
deposit

E. REQUESTS FOR INFORMATION

- 1) Land-use information, verbal (up to 15-minutes). Information exchange not requiring code interpretation, research or written/official response. (e.g. What is my zone? What are the requirements for tree retention?).
No Charge
- 2) Land-use information, verbal (more than 15-minutes). \$ 130.00/hour
- 3) Land-use information, written response requested related to active permit.
No Charge
- 4) Land-use information, written response requested not related to active permit (e.g. zoning verification letter) \$ 130.00/hour

F. PREAPPLICATION REVIEW

Staff Pre-Application Conference (includes a written summary of the meeting)	\$ 635.00 <u>1860.72</u>
Planning	\$ 975.72 <u>375.00</u>
Building/Fire	\$ 430.00 <u>255.00</u>
Public Works	\$ 430.00 <u>630.00</u>
DRB Pre-Application Meeting	
First meeting is free	
Subsequent pre-application meetings	\$ 645.00 each

G. INVOICED FEES AND DEPOSITS:

- 1) **Additional Submittal Review Fees:** The costs above in section “A” include the review of the initial application and two revisions (three submittals total) plus the preparation of staff reports and administrative decisions. If a project requires staff review of more than three submittals, the applicant will be charged a rate of \$104.00 per hour (minimum of eight hours) for the time the project planner spends reviewing each submittal thereafter. The applicant shall pay ~~\$800.00~~ \$832.00 prior to staff commencing review of each additional submittal.
- 2) **Recording Fees:** For those applications which require recording of the final document, the applicant shall bear the costs of all recording.
- 3) **Hearing Examiner Fees:** For those applications which require a public hearing, an appeal hearing, or a reconsideration decision, the applicant/appellant shall bear all the costs of the hearing examiner. The applicant shall deposit \$1,000.00 at time of application to cover hearing examiner costs. Actual costs in excess of the deposit will be billed to the applicant. Actual costs below the deposit will be refunded. In the case of appeals or reconsiderations, appellants who do not substantially prevail on appeal or reconsideration, or whose appeal is dismissed for lack of standing will be billed for the hearing examiner costs. No deposit is required for appeals or reconsideration.
- 4) **Development Agreement Attorney Deposit:** For those applications for a

development agreement, the applicant shall bear all the costs of the city attorney for review of the development agreement. The applicant shall deposit \$2,000.00 at time of application to cover attorney costs. Actual costs in excess of the deposit will be billed to the applicant. Actual costs below the deposit will be refunded.

- 5) Critical Area Review Deposit:** For those applications which require third-party consultant review of critical area reports, delineations and mitigation, the applicant shall bear all the costs of the third-party consultant review. The applicant will be required to submit a deposit for the anticipated review prior to the consultant starting review of the project.
- 6) Annexation Enumeration Deposit:** An applicant shall pay for the actual cost of annexation enumeration if approved. Prior to adoption of an ordinance annexing property, the applicant shall deposit an amount determined by the Planning Director, based on the size and expected population, to be used for enumeration by the city. Actual costs in excess of the deposit will be billed to the applicant. Actual costs below the deposit will be refunded. If the annexation petition is denied, the deposit will be refunded.
- 7) Franchise Agreement / Master Use Permit Review Fees and Attorney Deposit:** For those applications for a franchise agreement / master use permit, the applicant shall pay the City's review fee of \$2,080 and bear all the costs of the city attorney for review of the agreement. At the time of application, the applicant shall pay the fee and deposit \$5,000 to cover attorney costs. Actual costs in excess of the deposit will be billed to the applicant. Actual costs below the deposit will be refunded.
- 8) Cellular Facility Lease Agreement Siting Fee and Attorney Deposit:** For those looking to site a cellular facility, the applicant shall pay the City's review fee of \$1,040 and bear all the costs of the city attorney to prepare a lease agreement. At the time of cellular facility application, the applicant shall pay the fee and deposit \$5,000 to cover attorney costs. Actual costs in excess of the deposit will be billed to the applicant. Actual costs below the deposit will be refunded.
- 9) Technical Feasibility Review of Wireless Communication Facilities:** For those applications looking to place wireless communications in the City, the applicant shall bear all costs for a third-party review to verify technical feasibility of the proposed wireless communication facilities. At the time of application, the applicant shall pay a deposit of \$3,000 to cover the third-party review. Actual costs in excess of the deposit will be billed to the applicant. Actual costs below the deposit will be refunded.
- 10) Wireless Technical Review Deposit:** For those applications which require third-party consultant review of technical reports, data, or emissions for proposed wireless services, the applicant shall bear all the costs of the third-party consultant review. The applicant will be required to submit a deposit for the anticipated cost of review prior to the consultant starting review of the project.

11) On-call Arborist Review Deposit: For those applications which require third-party consultant review of arborist reports – including, but not limited to, tree removal, hazardous tree determination, and landscape/replanting and mitigation plans – the applicant shall bear all the costs of the third-party consultant review. The applicant will be required to submit a deposit for the anticipated review prior to the consultant starting review of the project.

H. COPY SERVICES/ADDRESS LABELS

- | | |
|---|-----------------------------------|
| 1) Zoning Map/Comprehensive Plan
Land Use Map (24" x 36") | \$ 6.80 |
| 2) Zoning Code | \$ 35.00 |
| 3) Comprehensive Plan | \$ 15.00 |
| 4) Shoreline Master Program | \$ 39.00 |
| 5) Critical Areas Map (24"x 36") | \$ 6.80 |
| 6) Visually Sensitive Area (24"x 36") | \$ 6.80 |
| 7) Design Manual (GHMC 17.99) | \$ 10.00 |
| 8) Full Size Bond Reproduction (By Outside Service) | Charge by outside service+\$ 5.00 |
| 9) Full Size Bond Reproduction (In House) | \$ 6.80 per page |
| 10) 8-1/2 x 11", 8-1/2" x 14" & 11" x 17" B&W Copies
No charge for first 50 pages | \$ 0.15 per page |
| 11) 8-1/2" x 11", 8-1/2" x 14 & 11" x 17" Color Copies
No charge for first 50 pages | \$ 0.20 per page |
| 13) Scanned documents for electronic records request
8-1/2 x 11", 8-1/2" x 14" & 11" x 17" B&W
No charge for first 50 pages | \$ 0.05 per page |
| 14) Scanned documents
8-1/2 x 11", 8-1/2" x 14" & 11" x 17" Color
No charge for first 50 pages | \$ 0.10 per page |
| 15) Scanned documents
All sizes greater than 11" x 17" | \$ 0.50 per page |
| 16) Copy of existing CD or burning documents to CD | \$ 1.00 per CD |
| 17) Address labels of property owners within 300 feet of project – included in permit fees | |

I. FEE REIMBURSEMENTS

Application fees may be reimbursed at the following rate (percent of total fee):

- | | |
|--|------|
| Request to withdraw application prior to any public notice issued | 100% |
| Request to withdraw application after any public notice issued. | 85% |
| Request to withdraw application after 1 st comprehensive review of project | 50% |
| Request to withdraw application after 2 nd comprehensive review of project, issuance of staff report, or SEPA threshold determination | 35% |
| Request to withdraw application after 3 rd comprehensive review of project, or following a public hearing, or issuance of administrative decision | 0% |

Traffic report preparation fees, if addressed in a Hearing Examiner appeal, may be reimbursed to the extent directed by the Examiner in the Examiner's final decision.

J. UTILITY EXTENSION REQUEST

\$ ~~583.00~~700.00

K. ENGINEERING FEES

1) Traffic Report Preparation

Trip Generation Memo

\$380.00

Traffic Report Preparation Fees shall be charged as follows based on the number of PM Peak Hour Trips:

<u>Tier</u>	<u>PM Peak Hour Trips</u>	<u>Traffic Report Preparation Fee</u>
I	>2 up to 50	\$ 2,000 <u>420.00</u> + <u>consultant fees</u>
II	51 - 150	\$ 3,300 <u>560.00</u> + <u>consultant fees</u>
III	151 - 300	\$ 6,600 <u>700.00</u> <u>plus consultant fees</u>
IV	301 - 750	\$ 10,000 <u>840</u> + <u>consultant fees</u>
V	>750	\$ 10,000 <u>840</u> <u>plus</u> <u>consultant fees</u> plus \$28 per trip over 750

2) Engineering Permit Fees: (For Civil Permits, see items 3 and 5)

Public Works Variance

\$ ~~2,098.00~~2198

~~Engineering~~ \$ 2,000.00

~~Building/Fire Review~~ \$ 98.00

Actual or Projected Sewer Use Review

\$ ~~2,000.00~~2100.00

Sewer Exception Review

\$ ~~2,000.00~~2520.00

Building Review-Single Family Residence (SFR)

\$ ~~98.00~~280.00

Building Review-Tenant Improvement w/Change in use

\$ ~~180.00~~420.00

Encroachment (Administrative and Inspection)

\$ ~~250.00~~420.00

Encroachment (Temporary)

\$ ~~50.00~~140.00

Right of way / Vacation

\$ ~~2,098.00~~2618.00

~~Engineering~~ \$

~~2,000.00~~2520.00

Building/Fire

\$ 98.00

Water CRC (Non-SFR)

\$ ~~90.00~~280.00

Sewer CRC (Non-SFR)

\$ ~~90.00~~280.00

Small Wireless Facility Permit	\$ 135.00 per antenna
Transportation CRC (Non-SFR)	\$ 90.00 <u>280.00</u>
Utility Comprehensive Plan Amendment	\$ 2,000.00 <u>2520.00</u> (plus consultant fees)
Utility Comprehensive Plan Technical Amendment	\$ 1,000.00 <u>1260.00</u> (plus consultant fees)
Utility System Consistency Review	\$ 2,000.00 <u>2,385.00</u> (plus consultant fees)

Planning - ~~\$900.00~~\$1125.00
Engineering - ~~\$1,100.00~~1260.00

Banner installation/removal fee (in addition to Encroachment (Temporary) fee)	\$ 400.00 <u>200.00</u>
Fire Hydrant Indemnification Processing Fee	\$ 1,428.00 <u>1470.00</u>
Engineering	\$ 1,330.00
Building/Fire Review	\$ 98.00

3) Civil Permit Review Fees:

Water: linear feet \$0. 3040 /lf	\$ 165.00 <u>215.00</u> for 1st 150 linear feet (lf) +
Sewer: linear feet \$0. 3040 /lf	\$ 165.00 <u>215.00</u> for 1st 150 linear feet (lf) +
Street or street w/curb, gutter and sidewalk \$0. 4055 /lf	\$ 165.00 <u>215.00</u> for 1st 150 linear feet (lf) +
Curb, gutter and sidewalk only \$0. 4055 /lf	\$ 165.00 <u>215</u> for 1st 150 linear feet (lf) +
Storm: Number of catch basins each additional	\$ 120.00 <u>156.00</u> for 1st + \$ 16.28 <u>21.16</u> for
Storm: Retention and detention facilities	\$ 165.00 <u>215.00</u> for each facility
Lighting (per luminaire) luminaire	\$ 135.00 <u>176.00</u> plus \$ 10.85 <u>14.11</u> per
Signals intersection	\$ 555.00 <u>3150.00</u> <u>plus peer review fee</u> per
Encroachment Permit	\$ 75.00
Fire Hydrant	\$210.00
Civil Permit Review – Building/Fire	\$ 325.00 <u>340.00</u>

Grading Plan Review Fees	
0 to 50 Cu. Yds	\$ 130.00 <u>420.00</u>
51 to 100 Cu. Yds.	\$ 240.00 <u>560.00</u>
101 to 1000 Cu Yds.	\$ 540.00 <u>700.00</u>
1,001 to 10,000 Cu. Yds.	\$ 760.00 <u>840.00</u>
10,001 to 100,000 Cu. Yds.	\$ 1,000.00 <u>1120.00</u>
100,001 Cu. Yds. or more	\$ 1,240.00 <u>1680.00</u>

4) Additional Resubmittal Review Fees: The fees above for Engineering Plan Review include the initial review of the plans and two revisions (three submittals total). If a project requires staff review of more than three submittals, the applicant will be charged a rate of \$100.00 per hour (minimum of four hours) for the time the staff reviewer spends reviewing each submittal thereafter, and the minimum fee is due prior to start of review of the fourth submittal. Fees above the minimum resubmittal fee shall be billed to the applicant.

5) Civil Permit Inspection Fees:

Water: linear feet	\$ 300.00 <u>390.00</u> for 1st 150 linear feet (lf)
+ \$ 1.632 <u>1.12</u> /lf	
Sewer: linear feet	\$ 300.00 <u>390.00</u> for 1st 150 linear feet (lf)
+ \$ 1.632 <u>1.12</u> /lf	
Sewer: residential step system	\$ 240.00 <u>273.00</u> for each residence
Street	\$ 300.00 <u>390.00</u> for 1st 150 linear feet (lf) +
\$ 1.2056 <u>1.2056</u> /lf	
Curb, gutter and sidewalk only	\$ 300 <u>390</u> .00 for 1st 150 linear feet (lf) +
\$ 1.2056 <u>1.2056</u> /lf	
Storm	\$ 145.00 <u>188.50</u> per retention area +
	\$ 0.6078 <u>0.6078</u> /lf pipe
Lighting (per luminaire)	\$ 145.00 <u>188.50</u> + \$ 16.48 <u>21.42</u> per
luminaire	
Signals	\$ 1,140 <u>1482</u> .00 per intersection
Grease interceptor permit	\$ 500.00
<u>Fire hydrant</u>	<u>\$140.00</u>

Grading Inspection Fees	
0 to 50 Cu. Yds. or less	\$ 201.00 <u>280.00</u>
51 to 100 Cu. Yds. or less	\$ 371.00 <u>560.00</u>
101 to 1000 Cu. Yds.	\$ 1,155.00 <u>1400.00</u>
1,001 to 10,000 Cu. Yds.	\$ 1,938.00 <u>2100.00</u>
10,001 to 100,000 Cu. Yds.	\$ 3,237.00 <u>4200.00</u>
100,001 Cu. Yds or more	\$ 9,162.00 <u>9800.00</u>

6) Water service special charges: The City shall impose special service charges for meter installations and street crossings as described in GHMC Section 13.04.070 Special Charges.

L. BUILDING PERMIT FEES

**Table 1-1
Building Permit Fees**

Total Valuation	Fee
\$1.00 to \$500.00	\$34.00
\$501.00 to \$2,000.00	\$34.00 for the first \$500.00 plus \$5.00 for each additional \$100.00 or fraction thereof to and including \$2,000.00
\$2,001 to \$25,000	\$96.00 for the first \$2,000.00 plus \$21.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00
\$25,001.00 to \$50,000.00	\$535.00 for the first \$25,000.00 plus \$15.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00
\$50,001.00 to \$100,000.00	\$880.00 for the first \$50,000.00 plus \$11.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00
\$100,001.00 to \$500,000.00	\$1,358.00 for the first \$100,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00
\$500,001.00 to \$1,000,000.00	\$4,420.00 for the first \$500,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00
\$1,000,001.00 and up	\$7,666.00 for the first \$1,000,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof
Demolition Permit	\$119.00 <u>170.00</u>
Residential Reroof, SFR or Duplex	\$150.00 <u>170.00</u>
Building Permit Plan Review Fees	
Building permit plan review fees	The fee for review of building plans will equal 65% of the permit fee in addition to the permit fee.
Base Plan Fees	
Base Plan Application Filing Fee.	\$55.00 <u>170.00</u>
New Base Plan Review Fee.	150% of plan review fee calculated under T. 1-1 for new construction.
Establish base plan from plan previously approved by the City.	100% of plan review fee calculated under T 1-1 for new construction.
Subsequent plan review fee for use of established base plan.	25% of the plan review fee calculated under T 1-1 for new construction.

Table 1-2
Square Foot Construction Costs^{a,b,c}

Group (2018 2021 IBC/IRC)		Type of Construction								
		IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1	Assembly, theaters, with stage	<u>244.21</u> <u>330.56</u>	<u>236.18</u> <u>318.80</u>	<u>230.55</u> <u>309.39</u>	<u>221.01</u> <u>297.20</u>	<u>207.82</u> <u>277.71</u>	<u>201.82</u> <u>269.67</u>	<u>214.02</u> <u>287.04</u>	<u>189.83</u> <u>258.79</u>	<u>182.71</u> <u>248.89</u>
	Theaters, without stage	<u>223.45</u> <u>303.49</u>	<u>215.42</u> <u>291.73</u>	<u>209.89</u> <u>282.32</u>	<u>200.25</u> <u>270.13</u>	<u>187.31</u> <u>250.88</u>	<u>181.32</u> <u>242.84</u>	<u>193.26</u> <u>259.97</u>	<u>169.33</u> <u>231.96</u>	<u>162.21</u> <u>222.06</u>
A-2	Assembly, nightclubs	<u>190.08</u> <u>272.51</u>	<u>184.73</u> <u>264.43</u>	<u>180.34</u> <u>256.91</u>	<u>172.99</u> <u>248.19</u>	<u>163.33</u> <u>232.76</u>	<u>158.82</u> <u>226.12</u>	<u>166.99</u> <u>239.28</u>	<u>147.83</u> <u>211.57</u>	<u>142.92</u> <u>204.72</u>
	Restaurants, bars, banq. halls	<u>189.08</u> <u>271.51</u>	<u>183.73</u> <u>263.43</u>	<u>178.34</u> <u>254.91</u>	<u>171.99</u> <u>247.19</u>	<u>161.33</u> <u>230.76</u>	<u>157.82</u> <u>225.12</u>	<u>165.99</u> <u>238.28</u>	<u>145.83</u> <u>209.57</u>	<u>141.92</u> <u>203.72</u>
A-3	Assembly, churches	<u>224.47</u> <u>308.01</u>	<u>216.44</u> <u>296.25</u>	<u>210.82</u> <u>286.84</u>	<u>201.27</u> <u>274.65</u>	<u>189.73</u> <u>255.52</u>	<u>183.73</u> <u>247.48</u>	<u>194.28</u> <u>264.49</u>	<u>171.74</u> <u>236.60</u>	<u>164.62</u> <u>226.71</u>
A-3	General, comm. halls, libraries museums	<u>188.77</u> <u>258.66</u>	<u>180.74</u> <u>246.90</u>	<u>174.11</u> <u>236.50</u>	<u>165.57</u> <u>225.30</u>	<u>151.59</u> <u>205.06</u>	<u>146.63</u> <u>198.01</u>	<u>158.58</u> <u>215.15</u>	<u>133.64</u> <u>186.13</u>	<u>127.52</u> <u>177.24</u>
A-4	Assembly, arenas	<u>222.45</u> <u>302.49</u>	<u>214.42</u> <u>290.73</u>	<u>207.80</u> <u>280.32</u>	<u>199.25</u> <u>269.13</u>	<u>185.31</u> <u>248.88</u>	<u>180.32</u> <u>241.84</u>	<u>192.26</u> <u>258.97</u>	<u>167.33</u> <u>229.96</u>	<u>161.21</u> <u>221.06</u>
B	Business	<u>195.88</u> <u>289.51</u>	<u>188.76</u> <u>279.23</u>	<u>182.90</u> <u>269.21</u>	<u>173.98</u> <u>257.82</u>	<u>159.08</u> <u>235.42</u>	<u>153.13</u> <u>227.07</u>	<u>167.31</u> <u>247.91</u>	<u>139.76</u> <u>210.39</u>	<u>133.67</u> <u>200.78</u>
E	Educational	<u>207.44</u> <u>276.33</u>	<u>200.32</u> <u>266.73</u>	<u>195.11</u> <u>258.30</u>	<u>186.22</u> <u>247.60</u>	<u>173.62</u> <u>231.08</u>	<u>164.85</u> <u>219.28</u>	<u>179.83</u> <u>239.09</u>	<u>151.63</u> <u>202.46</u>	<u>147.30</u> <u>195.97</u>
F-1	Factory/Industrial, mod. Hazard	<u>115.30</u> <u>160.20</u>	<u>109.99</u> <u>152.78</u>	<u>103.87</u> <u>143.34</u>	<u>99.84</u> <u>138.64</u>	<u>89.72</u> <u>123.55</u>	<u>85.56</u> <u>117.41</u>	<u>95.69</u> <u>132.48</u>	<u>73.79</u> <u>102.44</u>	<u>69.57</u> <u>95.93</u>
F-2	Factory/Industrial, low hazard	<u>114.30</u> <u>159.20</u>	<u>108.99</u> <u>151.78</u>	<u>103.87</u> <u>143.34</u>	<u>98.84</u> <u>137.64</u>	<u>89.72</u> <u>123.55</u>	<u>84.56</u> <u>116.41</u>	<u>94.69</u> <u>131.48</u>	<u>73.79</u> <u>102.44</u>	<u>68.57</u> <u>94.93</u>
H-1	High hazard, explosives	<u>107.85</u> <u>149.46</u>	<u>102.54</u> <u>142.04</u>	<u>97.43</u> <u>133.60</u>	<u>92.40</u> <u>127.90</u>	<u>83.50</u> <u>114.12</u>	<u>78.33</u> <u>106.97</u>	<u>88.25</u> <u>121.74</u>	<u>67.57</u> <u>93.00</u>	N.P.

Group		(2018 2021 IBC/IRC)						Type of Construction		
		IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
H-2-4	High hazard	<u>107.85</u> <u>149.46</u>	<u>102.54</u> <u>142.04</u>	<u>97.43</u> <u>133.60</u>	<u>92.40</u> <u>127.90</u>	<u>83.50</u> <u>114.12</u>	<u>78.33</u> <u>106.97</u>	<u>88.25</u> <u>121.74</u>	<u>67.57</u> <u>93.00</u>	<u>62.34</u> <u>85.50</u>
H-5	HPM	<u>195.88</u> <u>289.51</u>	<u>188.76</u> <u>279.23</u>	<u>182.90</u> <u>269.21</u>	<u>173.98</u> <u>257.82</u>	<u>159.08</u> <u>235.42</u>	<u>153.13</u> <u>227.07</u>	<u>167.31</u> <u>247.91</u>	<u>139.76</u> <u>210.39</u>	<u>133.67</u> <u>200.78</u>
I-1	Institutional, supervised	<u>194.98</u> <u>262.22</u>	<u>188.36</u> <u>252.95</u>	<u>182.90</u> <u>244.31</u>	<u>175.20</u> <u>235.67</u>	<u>161.40</u> <u>215.42</u>	<u>157.01</u> <u>209.47</u>	<u>175.29</u> <u>235.71</u>	<u>144.58</u> <u>193.82</u>	<u>140.08</u> <u>187.73</u>
I-2	Institutional, hospital	<u>327.69</u> <u>455.16</u>	<u>320.57</u> <u>444.88</u>	<u>314.72</u> <u>434.86</u>	<u>305.80</u> <u>423.47</u>	<u>289.87</u> <u>399.17</u>	N.P.	<u>299.12</u> <u>413.57</u>	<u>270.56</u> <u>374.14</u>	N.P.
I-2	Institutional, nursing homes	<u>227.45</u> <u>315.97</u>	<u>220.33</u> <u>303.75</u>	<u>214.47</u> <u>293.73</u>	<u>205.56</u> <u>282.34</u>	<u>191.65</u> <u>261.43</u>	N.P.	<u>198.88</u> <u>272.44</u>	<u>172.34</u> <u>236.40</u>	N.P.
I-3	Institutional, restrained	<u>222.66</u> <u>338.01</u>	<u>215.54</u> <u>327.73</u>	<u>209.69</u> <u>317.71</u>	<u>200.77</u> <u>306.32</u>	<u>187.11</u> <u>285.40</u>	<u>180.16</u> <u>276.05</u>	<u>194.09</u> <u>296.41</u>	<u>167.80</u> <u>260.38</u>	<u>159.71</u> <u>248.77</u>
I-4	Institutional, day care	<u>194.98</u> <u>262.22</u>	<u>188.36</u> <u>252.95</u>	<u>182.90</u> <u>244.31</u>	<u>175.20</u> <u>235.67</u>	<u>161.40</u> <u>215.42</u>	<u>157.01</u> <u>209.47</u>	<u>175.29</u> <u>235.71</u>	<u>144.58</u> <u>193.82</u>	<u>140.08</u> <u>187.73</u>
M	Mercantile	<u>141.54</u> <u>203.29</u>	<u>136.19</u> <u>195.21</u>	<u>130.80</u> <u>186.69</u>	<u>124.45</u> <u>178.98</u>	<u>114.24</u> <u>163.28</u>	<u>110.73</u> <u>157.64</u>	<u>118.45</u> <u>170.06</u>	<u>98.74</u> <u>142.09</u>	<u>94.83</u> <u>136.24</u>
R-1	Residential, hotels	<u>196.81</u> <u>264.67</u>	<u>190.20</u> <u>255.41</u>	<u>184.74</u> <u>246.77</u>	<u>177.03</u> <u>238.13</u>	<u>162.97</u> <u>218.35</u>	<u>158.58</u> <u>212.40</u>	<u>177.13</u> <u>238.17</u>	<u>146.15</u> <u>196.75</u>	<u>141.65</u> <u>190.67</u>
R-2	Residential, multi-family	<u>165.05</u> <u>221.32</u>	<u>158.44</u> <u>212.06</u>	<u>152.98</u> <u>203.42</u>	<u>145.27</u> <u>194.78</u>	<u>132.00</u> <u>175.96</u>	<u>127.61</u> <u>170.01</u>	<u>145.37</u> <u>194.82</u>	<u>115.18</u> <u>154.36</u>	<u>110.65</u> <u>148.28</u>
R-3	Residential, 1/2 family	<u>154.04</u> <u>209.61</u>	<u>149.85</u> <u>203.74</u>	<u>145.98</u> <u>198.94</u>	<u>142.32</u> <u>195.12</u>	<u>137.11</u> <u>188.41</u>	<u>133.50</u> <u>181.45</u>	<u>139.93</u> <u>191.77</u>	<u>128.29</u> <u>175.86</u>	<u>120.75</u> <u>165.67</u>
R-4	Residential, care/asst. living	<u>194.98</u> <u>262.22</u>	<u>188.36</u> <u>252.95</u>	<u>182.90</u> <u>244.31</u>	<u>175.20</u> <u>235.67</u>	<u>161.40</u> <u>215.42</u>	<u>157.01</u> <u>209.47</u>	<u>175.29</u> <u>235.71</u>	<u>144.58</u> <u>193.82</u>	<u>140.08</u> <u>187.73</u>
S-1	Storage, moderate hazard	<u>106.85</u> <u>148.46</u>	<u>101.54</u> <u>141.04</u>	<u>95.43</u> <u>131.60</u>	<u>91.40</u> <u>126.90</u>	<u>81.50</u> <u>112.12</u>	<u>77.33</u> <u>105.97</u>	<u>87.25</u> <u>120.74</u>	<u>65.57</u> <u>91.00</u>	<u>61.34</u> <u>84.50</u>

Group		(2018 2021 IBC/IRC)						Type of Construction		
		IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
S-2	Storage, low hazard	105.85 <u>147.46</u>	100.54 <u>140.04</u>	95.43 <u>131.60</u>	90.40 <u>125.90</u>	81.50 <u>112.12</u>	76.33 <u>104.97</u>	86.25 <u>119.74</u>	65.57 <u>91.00</u>	60.34 <u>83.50</u>
U	Utility, miscellaneous	83.66 <u>114.09</u>	79.00 <u>107.37</u>	74.06 <u>99.89</u>	70.37 <u>95.60</u>	63.47 <u>85.13</u>	59.32 <u>79.54</u>	67.24 <u>90.99</u>	50.19 <u>67.39</u>	47.80 <u>64.19</u>

- a. Private garages use Utility, miscellaneous
- b. Unfinished basements (all use group) = ~~\$22.45~~ 31.50 per sq. ft.
- c. N.P. = not permitted

**Table 1-3
Plumbing Permit Fees**

Permit Issuance

- | | |
|----------------------------|-------------------|
| 1. For issuing each permit | \$28 <u>34.00</u> |
|----------------------------|-------------------|

Unit Fee Schedule (in addition to items 1 above)

- | | |
|---|--------------------|
| 1. For each plumbing fixture on one trap or a set of fixtures on one trap (including water, drainage piping and backflow protection therefore) | \$10 <u>12.00</u> |
| 2. For each building sewer and each trailer park sewer | \$21 <u>25.00</u> |
| 3. Rainwater Systems - per drain (inside building) | \$10 <u>12.00</u> |
| 4. For each private sewage disposal system | \$55 <u>66.00</u> |
| 5. For each water heater and/or vent | \$10 <u>12.00</u> |
| 6. For each gas-piping system of one to five outlets | \$ -8 <u>10.00</u> |
| 7. For each additional gas-piping system outlet (per outlet) | \$ 3 <u>4.00</u> |
| 8. For each industrial waste pretreatment interceptor including its trap and vent, except kitchen-type grease interceptors functioning as fixture traps | \$21 <u>25.00</u> |
| 9. For each installation, alteration, or repair of water piping and/or water treating equipment, each | \$10 <u>12.00</u> |
| 10. For each repair or alteration of drainage or vent piping, each fixture | \$10 <u>12.00</u> |
| 11. For each private landscape irrigation system on any one meter including backflow protection devices therefore. | \$10 <u>12.00</u> |
| 12. For each atmospheric-type vacuum breakers not included in item 11: | \$ 2 <u>3.00</u> |
| 13. For each backflow protective device other than atmospheric-type vacuum breakers: | \$20 <u>24.00</u> |
| 14. For each gray water system | \$55 <u>66.00</u> |
| 15. For initial installation and testing for a reclaimed water system (excluding initial test) | \$42 <u>50.00</u> |
| 16. For each medical gas piping system serving one to five inlet(s)/outlet(s) for a specific gas | \$69 <u>83.00</u> |
| 17. For each additional medical gas inlet(s)/outlet(s) | \$ -8 <u>10.00</u> |

Plan Review Fee

A plan review fee equal to 65% of the permit fee shall be charged in addition to the permit fee for all plumbing permits. **Exception:** No plan review fee will be charged for plumbing permits related to residential construction regulated under the International Residential Code.

Table 1-4
Mechanical and Fuel Gas Permit Fees

Permit Issuance

1. For issuing each permit \$ ~~34~~ 40.00

Unit Fee Schedule (in addition to issuance fee above)

2. HVAC units including furnace, RTU, heat pump & split \$ ~~22~~ 26.00

3. Each appliance vent or diffuser or return without appliance \$ 14 13.00

4. Repair of each appliance & refrigeration unit \$ ~~49~~ 24.00

5. Each boiler / compressor \$ ~~22~~ 26.00

6. Each air handler \$ ~~46~~ 20.00

7. Each VAV box \$ ~~46~~ 20.00

8. Each evaporative cooler other than portable type \$ ~~46~~ 20.00

9. Each ventilation fan connected to a single duct \$ ~~44~~ 13.00

10. Each ventilation system not part of a system under permit \$ ~~46~~ 20.00

11. Each commercial hood served by mech. exhaust system including the ductwork \$ ~~46~~ 85.00

12. Each piece of equipment regulated by the mechanical code but not listed in this table (fireplace inserts) \$ ~~46~~ 20.00

13. Each fuel gas piping system of one to five outlets \$ 8 10.00

14. Each additional fuel gas outlet \$ 3 4.00

15. Propane tank installation \$ ~~66~~ 80.00

Plan Review Fee

A plan review fee equal to 65% of the permit fee shall be charged in addition to the permit fee for all mechanical permits. **Exception:** No plan review fee will be charged for mechanical permits related to residential construction regulated under the International Residential Code.

**Table 1-5
Fire System Permit Fees**

Type of Fire Protection System	Fees (includes plan review, testing, and inspection)
Fire Alarm Systems	
New Com./Multi. Fam.	\$472.00 plus \$2.00 per device
Tenant Improvement	\$354.00 plus \$2.00 per device
Residential (1-2 fam. dwellings)	\$190.00 plus \$2.00 per device
Sprinkler supervision/notification only	\$201.00 plus \$2.00 per device
Relocation or addition of up to 5 devices	\$75 <u>85.00</u> plus \$2.00 per device
System upgrade/panel replacement	One half the above listed fees for new work.
AES Radio <u>or Cell Communicator</u> retrofit	\$100 <u>120.00</u>
Fire Sprinkler Systems	
NFPA 13, 13 R Systems	
1. Each new riser up to 99 heads	\$207 <u>250.00</u> +4.00/head
2. Each wet riser over 99 heads	\$578.00
3. Each dry riser over 99 heads	\$718.00
4. Each new deluge or pre-action system	\$718.00
5. Each new combination sprinkler/standpipe system including a single riser	\$931.00
6. Sprinkler underground	\$225 <u>270.00</u>
7. Revision to existing system	\$75 <u>85.00</u> +3.00/head
8. For each electronic permit for installation/relocation of not more than 10 heads and not involving installation/modification of branch or main piping.	\$75 <u>85.00</u>
9. High piled stock or rack system	
Add to riser fee	\$371.00
NFPA 13D systems	
1. Per dwelling unit fee	\$298.00
Standpipe Systems	
1. Each new Class 1 system	
Dry system	\$286.00
Wet system	\$409.00
2. Each new Class 2 system	\$495.00
3. Each new Class 3 system	\$495.00
Fire Pumps	\$898.00
<u>Private Fire Hydrant - installation or modification</u>	<u>\$170.00</u>

Type I Hood Suppression Systems

- | | |
|----------------------|----------|
| 1. Pre-engineered | \$234.00 |
| 2. Custom engineered | \$409.00 |

Fixed Pipe Fire Suppression

- | | |
|----------------------|----------|
| 1. Pre-engineered | \$248.00 |
| 2. Custom engineered | \$569.00 |

**Table 1-6
Additional Services**

1.	Inspections outside of normal business hours	\$ 75 <u>85.00/hr</u> ¹
2.	Reinspection fee	\$ 75 <u>85.00/hr</u>
	Reinspection fees double accumulatively when work requiring reinspection is not corrected prior to request for reinspection. (2 nd reinspection = \$ 450 <u>170.00</u> ; 3 rd reinspection = \$ 300 <u>340.00</u> etc.)	
3.	Expired permit renewal within 1 year of expiration	One-half (50%) of the original permit fee.
4.	Inspections for which no fee is specifically indicated	\$ 75 <u>85.00/hr</u>
5.	Fire Code Operational Permit Inspection	\$ 75 <u>85.00/hr</u>
6.	Additional plan review required by changes, additions or revisions to approved plans (per hour - minimum charge one-half hour)	\$ 75 <u>85.00/hr</u>
7.	Temporary Certificate of Occupancy	\$ 236 <u>283.00</u>
8.	Certificate of Occupancy for change in use	\$ 75 <u>85.00/hr</u>
9.	Adult Family Home licensing inspection	\$ 75 <u>85.00/hr</u>
10.	Investigation fee for work without a permit	100% of the permit fee in addition to the permit fee.
11.	Expedited Plan review by third party contract	Actual Cost but not less than 65% of the permit fee.
12.	Incident management and investigation	\$ 75 <u>85.00/hr</u> ¹
13.	Fire flow test	\$ 130 <u>156.00</u>
14.	Appeal of director's <u>Building Official/Fire Marshal's</u> decision to BCAB <u>Hearing Examiner</u> fees	\$ 130 <u>340.00 + HE</u> ²
15.	Street name or street name change	\$ 50 <u>170.00</u>

¹ A two hour minimum fee will be charged for all additional services involving employee overtime.

² Hearing Examiner (HE) Fees: For those applications which require a public hearing, an appeal hearing, or a reconsideration decision, the applicant/appellant shall bear all the costs of the hearing examiner. The applicant shall deposit \$1,000.00 at time of application to cover hearing examiner costs. Actual costs in excess of the deposit will be billed to the applicant. Actual costs below the deposit will be refunded. In the case of appeals or reconsiderations, appellants who do not substantially prevail on appeal or reconsideration, or whose appeal is dismissed for lack of standing will be billed for the hearing examiner costs.

Table 1-7
Fire Code Operational and Construction Permit Fees

Operation	Fee
<u>Additive Manufacturing</u>	\$ 85.00
Aerosol Products	\$ 66 <u>85.00</u>
Amusement Buildings	\$ 66 <u>85.00</u>
Aviation Facilities	\$130 <u>170.00</u>
Carnivals and fairs	\$ 66 <u>85.00</u>
Battery systems	\$130 <u>170.00</u>
Cellulose nitrate film	\$ 66 <u>85.00</u>
Combustible dust producing operations	\$ 66 <u>85.00</u>
Combustible fibers	\$ 66 <u>85.00</u>
Compressed gases	\$ 66 <u>85.00</u>
Exception: Vehicles using CG as a fuel for propulsion	
See IFC T. 105.6.9 <u>5.9</u> for permit amounts	
Covered mall buildings - Required for:	\$ 66 <u>85.00</u>
placement of retail fixtures and displays, concession equipment,	
displays of highly combustible goods and similar items in the mall;	
display of liquid or gas fired equipment in the mall;	
use of open flame or flame producing equipment in the mall.	
Cryogenic fluids	\$ 66 <u>85.00</u>
Exception: Vehicles using cryogenic fluids as a fuel for propulsion	
or for refrigerating the lading.	
See IFC Table. 105.6.10 <u>5.11</u> for permit amounts	
Dry cleaning plants	\$ 66 <u>85.00</u>
<u>Energy storage systems</u>	\$ 85.00
<u>Lithium batteries</u>	\$ 85.00
Exhibits and trade shows	\$ 66 <u>85.00</u>
Explosives	\$198 <u>225.00</u>
Fire hydrants and valves	\$ 66 <u>85.00</u>
Exception: Authorized employees of the water company	
or fire department.	
Flammable and combustible liquids	\$132 <u>170.00</u>
In accordance with IFC 105.6.16	
Floor finishing	\$ 66 <u>85.00</u>
In excess of 350 sq. ft. using Class I or Class II liquids	
Fruit and crop ripening	\$66 <u>85.00</u>
Using ethylene gas	
Fumigation and thermal insecticidal fogging	\$ 66 <u>85.00</u>
Hazardous materials	\$66 <u>85.00</u>
See IFC T. 105.6.20 <u>5.22</u> for permit amounts	
HPM facilities	\$132 <u>170.00</u>
High piled storage	\$132 <u>170.00</u>
In excess of 500 sq. ft.	

Table 1-7
Fire Code Operational and Construction Permit Fees - cont.

Hot work operations	\$ 66 <u>85.00</u>
In accordance with IFC 105.6.23	
Industrial ovens	\$66 <u>85.00</u>
Lumber yards and woodworking plants	\$66 <u>85.00</u>
Liquid or gas fueled vehicles or equipment	\$66 <u>85.00</u>
In assembly buildings	
<u>Industrial ovens</u>	\$ <u>85.00</u>
<u>Lumber yards and woodworking plants</u>	\$ <u>170.00</u>
<u>Liquid or gas- fueled vehicle or equipment in assembly buildings</u>	\$ <u>85.00</u>
LP Gas	\$132 <u>170.00</u>
Exception: 500 gal or less water capacity container serving group R-3 dwelling	
Magnesium working	\$66 <u>85.00</u>
Miscellaneous combustible storage	\$66 <u>85.00</u>
In accordance with IFC 105.6.29	
<u>Mobile food preparation vehicles</u>	\$ <u>85.00</u>
<u>Motor fuel-dispensing facilities</u>	\$ <u>170.00</u>
Open burning	\$66 <u>85.00</u>
Exception: Recreational fires	
Open flames and torches	\$66 <u>85.00</u>
Open flames and candles	\$66 <u>85.00</u>
Organic coatings	\$66 <u>85.00</u>
<u>Outdoor assembly event</u>	\$ <u>85.00</u>
Places of assembly	\$66 <u>85.00</u>
<u>Plant extraction systems</u>	\$ <u>170.00</u>
Private fire hydrants	\$ 66 <u>85.00</u>
Pyrotechnic special effects material	\$ 66 <u>85.00</u>
Pyroxylin plastics	\$ 66 <u>85.00</u>
Refrigeration equipment	\$ 66 <u>85.00</u>
Regulated under IFC Ch. 6	
Repair garages and motor fuel dispensing facilities	\$ 66 <u>85.00</u>
Rooftop heliports	\$ 66 <u>85.00</u>
Spraying or dipping	\$ 66 <u>85.00</u>
Using materials regulated under IFC Chapter 24	
Storage of scrap tires and tire byproducts	\$ 66 <u>85.00</u>
Temporary membrane structures, tents and canopies	\$ 66 <u>85.00</u>
Except as provided in IFC 105.6.43 <u>5.49</u>	
Tire re-building plants	\$ 66 <u>85.00</u>
Waste handling	\$ 66 <u>85.00</u>
Wood products	\$ 66 <u>85.00</u>

Required Construction Permits

Automatic fire extinguishing systems	Ref. Table 1-5
Battery systems	\$132 <u>170.00</u>
Compressed gases except as provided under IFC 105.7.23 <u>5.9</u>	Ref. Table 1-3
Cryogenic fluids	\$132 <u>170.00</u>
Emergency responder radio <u>communication</u> coverage system	Ref. Table 1-1
<u>Energy storage systems</u>	\$ <u>170.00</u>
Fire alarm and detection systems and related equipment	Ref. Table 1-5
Fire pumps and related equipment	Ref. Table 1-5
Flammable and combustible liquids - in accordance with IFC 105.7.56.8	\$132 <u>170.00</u>
<u>Fuel cell power systems</u>	Ref. Table 1-1
<u>Gas detections systems</u>	Ref. Table 1-5
<u>Gates and barricades across fire apparatus access roads</u>	Ref. Table 1-1
Hazardous materials	\$132 <u>170.00</u>
<u>High-piled combustible storage</u>	Ref. Table 1-1
Industrial ovens regulated under IFC Chapter 30	\$132 <u>170.00</u>
LP Gas - installation or modification of LP gas system	Ref. Table 1-4
<u>Motor vehicle repair rooms and booths</u>	Ref. Table 1-1
<u>Plant extraction systems</u>	Ref. Table 1-1
Private fire hydrants - installation or modification of	Ref. Table 1-5
Private fire hydrants	
<u>Smoke control or smoke exhaust systems</u>	Ref. Table 1-4,5
Solar photovoltaic power systems	Ref. Table 1-1
<u>Special event structure</u>	Included in Op. Permit Fee
Spraying or dipping –installation or modification of a spray room, dip tank, or booth	\$132 <u>170.00</u>
Standpipe system	Ref. Table 1-4 <u>5</u>
Temporary membrane structures tents and canopies	Included in Op.
Except as provided under IFC 105.7.46 <u>5.49</u>	Permit Fee
<u>Underground supply piping for automatic sprinkler system</u>	Ref. Table 1-5

Any required Fire Code Construction Permit for which a fee is not specifically delineated shall utilize Table 1-1 to calculate the required fee.



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: August 15, 2024

SUBJECT: Transportation Benefit District Funding

SUBMITTED BY: City Administrator Katrina Knutson

DEPARTMENT: Administration

PHONE: (253) 851-7613

SUGGESTED MOTION: None.

BACKGROUND INFORMATION: Transportation benefit district (TBD) funds can be used for “transportation improvement” which is defined as a project contained in the transportation plan of the city, including the operation, preservation, and maintenance of completed projects ([RCW 36.73.015](#)).

The city’s TBD is currently authorized “for construction projects described in the City of Gig Harbor’s Transportation Improvement Program, and at **no time shall funds generated by the Gig Harbor Transportation District be used to contract for maintenance of transportation infrastructure**” (emphasis added).

In the city’s 2023-24 budget, \$4.7 million was transferred from the General Fund to the Street Operating Fund in order address everyday operation of our city roadways, sidewalks, and bike lanes. These transfers out did not include any funds for annual pavement maintenance because adequate funds did not exist. In fact, annual pavement maintenance has only occurred 4 out of the last 12 years due to lack of available funding. As a result, our roadways continue to deteriorate without a direct source of revenue. Delayed maintenance of roads is not recommended by staff due to public safety, higher insurance claims/costs, and continually escalating material and labor costs.

TBD Revenue

State Law provides cities three main funding options available for a TBD, one of which is in place already in Gig Harbor (for capital only):

1. **Voter approved sales tax of up to .2% (\$2 million annually).** This was enacted in 2019 and will be in place through 2029. After that time, it will need to be re-enacted by the voters. The ballot title for this tax stipulates the funds will be used to “help pay costs of capital projects related to motorized vehicle travel identified in the Gig Harbor Transportation Improvement Program.” Through an Ordinance and public hearing, the City Council could amend the current TBD to include operation and maintenance costs that are current expenses of the Street Operating Fund (general funds). Currently over \$6 million in TBD funds are earmarked for upcoming capital projects, which may be a consideration before

applying them to offset General Fund revenue. Staff continues to recommend this funding source remain as approved by the voters.

2. **Council enacted sales tax of .1% (\$1 million annually).** Council has the ability to councilmanically enact this sales tax. These funds can be used for any eligible TBD expense per RCW 36.73, to include pavement maintenance and funding for streets operating staff, which are not allowed under the current TBD. This funding source is recommended to be implemented via creation of an “Annual Pavement Maintenance Fund” with \$750k added each year via new revenues. The remaining \$250k is recommended to be utilized to fund street operations staff and their regular work in support of full street operations (patching, street lights, curbs, gutters, street sweeping, street striping, signage, etc). This will offset general fund expenditures currently transferred out as described above.
3. **Council enacted \$20 vehicle license fee (approximately \$200,000 annually).** Council may impose a \$20 per vehicle license fee on all vehicles registered in the city. After 24 months, council may increase this fee to \$40. After another 24 months, it may be raised to \$50. These funds can be used for any eligible TBD expense. This fee can be imposed 6 months after being enacted by council.

On May 9, 2024, staff presented the above TBD options, along with other revenue considerations, to the city council. After full deliberation, council unanimously directed staff to proceed with preparation of an ordinance to enact the additional .1% TBD specifically for pavement maintenance. The draft ordinance for this endeavor is attached to this agenda bill. At the same meeting, council directed the existing .2% TBD be left unmodified and not to enact the vehicle license fee.

FISCAL CONSIDERATION: If enacted, a sales tax of .1% is estimated to generate approximately \$1 million in revenue eligible to be used for transportation improvements as defined above.

ATTACHMENTS:

1. Draft Ordinance

STRATEGIC PLAN PRIORITY: Strategic Plan Priority 2 - Ensure sustainable future for public services and facilities

ORDINANCE XXXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, ADDING A NEW CHAPTER 3.53 TO THE GIG HARBOR MUNICIPAL CODE CODIFYING THE CITY'S PRIOR ASSUMPTION OF THE CITY'S TRANSPORTATION BENEFIT DISTRICT AND NEW IMPOSITION OF AN ADDITIONAL SALES AND USE TAX OF ONE-TENTH OF ONE PERCENT WITHIN THE BOUNDARIES OF THE GIG HARBOR TRANSPORTATION BENEFIT DISTRICT FOR THE PURPOSE OF FINANCING THE COSTS ASSOCIATED WITH TRANSPORTATION IMPROVEMENTS IN THE DISTRICT AS AUTHORIZED BY RCW 36.73.065 AND RCW 82.14.0455; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Gig Harbor Transportation Benefit District was established by Ordinance 1392 on July 9, 2018; and

WHEREAS, under Ordinance 1457, passed by the Gig Harbor City Council on April 12, 2021, the City of Gig Harbor assumed the rights, powers, immunities, functions, and obligations of the District pursuant to RCW 36.74.010; and

WHEREAS, the City Council desires to now codify its prior decision to assume the rights, power, immunities, functions, and obligations of the district; and

WHEREAS, RCW 36.73.040(3)(a) authorizes transportation benefit districts to impose a sales and use tax, subject to the provisions of RCW 36.73.065 and RCW 82.14.0455; and

WHEREAS, RCW 36.73.065(4)(a)(v) authorizes transportation benefit districts to impose a sales and use tax in accordance with RCW 82.14.0455 in an amount not exceeding one-tenth of one percent (0.1%) for a period of ten (10) years upon a majority vote of the governing body of the district for the purpose of financing the transportation improvements of a district; and

WHEREAS, post-assumption of the district as provided in Ordinance 1457, the Gig Harbor City Council has all powers given to the governing body of the District; and

WHEREAS, the Gig Harbor City Council has carefully considered the financial needs of the city's transportation system and the imposition of the tax and has determined that the best interests of the city and the district will be served by passing this ordinance;

NOW THEREFORE, the City Council of the City of Gig Harbor, Washington, do ordain as follows:

Section 1. The Gig Harbor Municipal Code is hereby amended to add Chapter 3.53, as follows:

Chapter 3.53 TRANSPORTATION BENEFIT DISTRICT

Sections:

- 3.53.010 Purpose.
- 3.53.020 Findings.
- 3.53.030 Establishment – Assumption.
- 3.53.040 Transportation benefit district assumed—Governing board abolished.
- 3.53.050 Authority of the district.
- 3.53.055 Additional sales and use tax.
- 3.53.060 Use of funds.
- 3.53.070 Dissolution of district.

3.53.010 Purpose.

The purpose of this chapter is to establish a transportation benefit district pursuant to Chapter 36.73 RCW.

3.53.020 Findings.

- A. It is in the public interest to construct a transportation system with safe and efficient transportation infrastructure.
- B. It is in the public interest to form a transportation benefit district to provide adequate levels of funding for transportation improvements that are consistent with existing state, regional, and local transportation plans and are necessitated by existing or reasonably foreseeable congestion levels, as provided in Chapter 36.73 RCW.
- C. It is in the public interest to provide for transportation improvements that, without limitation, improve modal connectivity and reduce congestion throughout the city and that protect the city's long-term investments in its infrastructure, reduce the risk of transportation facility failure, improve safety, continue optimal performance of the infrastructure over time, and avoid more expensive infrastructure replacements in the future.
- D. The city's six-year transportation improvement plan shall be annually updated to identify projects that constitute transportation improvements that may be funded by the transportation benefit district as funding becomes available.

3.53.030 Establishment – Assumption.

- A. The Gig Harbor transportation benefit district or “district” was created in 2018 with Gig Harbor Transportation Benefit District with geographical boundaries comprised of the corporate limits of the city, as those boundaries now exist and as they may be adjusted in the future.
- B. The rights, powers, immunities, functions, and obligations of the City of Gig Harbor Transportation Benefit District are hereby assumed by the City of Gig Harbor which is hereby vested with every right, power, immunity, functions, and obligation currently granted to or possessed by the TBD.
- C. All existing contracts and obligations of the Gig Harbor Transportation Benefit District shall remain in full force and effect and shall be performed by the City of Gig Harbor.
- D. All rules and regulations and all pending business before the Gig Harbor Transportation Benefit District shall be continued and acted upon by the City of Gig Harbor.
- E. All reports, documents, surveys, books, records, files, papers, or other writings relating to the administration of powers, duties and functions transferred pursuant to this chapter and available to the Gig Harbor Transportation Benefit District shall be made available to the City of Gig Harbor.
- F. All funds, credits, or other assets held in connection with powers, duties, and functions transferred pursuant to this ordinance shall be assigned to the City of Gig Harbor.
- G. Any appropriations or federal grants made out to the Gig Harbor Transportation Benefit District for the purpose of carrying out the rights, powers, functions and obligations authorized to be assumed by the City of Gig Harbor pursuant to this ordinance, on the effective date of this ordinance, shall be credited to the City of Gig Harbor for the purpose of carrying out such transferred rights, powers, functions and obligations.
- H. The city hereby assumes and agrees to provide for the payment of all of the indebtedness of the transportation benefit district, including the payment and retirement of outstanding general obligation and revenue bonds issued by the transportation benefit district should any exist.

3.53.040 Transportation benefit district assumed—Governing board abolished.

- A. The Gig Harbor Transportation Benefit District Board of Directors is abolished as required by RCW 36.74.030(2).
- B. The Gig Harbor City Council is hereby vested with the authority to exercise the statutory powers set forth in Chapter 36.73 RCW and this chapter. The Gig Harbor City Council is vested with all of the rights, powers, immunities, functions, and obligations formerly held by the governing board of the Issaquah transportation benefit district.
- C. The Gig Harbor Finance Director shall be responsible for all financial, accounting, and reporting functions previously performed by the Treasurer of the transportation benefit district.
- D. The Gig Harbor City Council shall develop a material change policy to address major plan changes that affect project delivery or the ability to finance the plan, pursuant to the requirements set forth in RCW 36.73.160(1). At a minimum, if a transportation

improvement exceeds its original cost by more than 20 percent, as identified in the district's original plan, a public hearing shall be held to solicit public comment regarding how the cost change should be resolved.

- E. The Gig Harbor City Council shall issue an annual report, pursuant to the requirements of RCW 36.73.160(2).

3.53.050 Authority of the district.

- A. The district shall have and may exercise any and all powers and functions provided by Chapter 36.73 RCW to fulfill the purposes for which the district is established as described in Section 3.53.010. This chapter shall be liberally construed to permit the accomplishment of the district's purposes.
- B. The district may, upon approval by a majority vote of the board, impose a vehicle license fee of up to twenty dollars as provided in RCW 82.80.140. The board may also impose a fee or charge on building construction or land development as authorized by RCW 36.73.120.
- C. When approved by voters pursuant to Chapter 36.73 RCW, the district may assess other taxes, fees, charges and tolls and impose increases in the same for the uses and purposes identified in Section 3.53.060.
- D. The district may issue general obligation bonds or revenue bonds in accordance with the provisions of RCW 36.73.070.

3.53.055 Additional sales and use tax.

- A. Pursuant to RCW 36.73.065 and 82.14.0455, there is hereby imposed an additional sales and use tax to be collected from persons who are taxable by the state under Chapters 82.08 and 82.12 RCW upon the occurrence of any taxable event within the district. The amount of the additional tax shall be one-tenth of one percent of the selling price, in the case of the sales tax, or the value of the article used, in the case of the use tax.
- B. The tax imposed by this section shall apply for a period of ten years from the date the tax is first collected within the district and shall thereafter cease to be imposed unless renewed with the affirmative vote of the voters voting at an election or a majority vote of the Gig Harbor city council exercising its authority as the governing body of the district.
- C. The tax imposed by this section shall be in addition to any other taxes authorized by law, including, but not limited to, the sales and use taxes imposed under this code.
- D. The revenues received from the tax imposed by this section shall be general revenues of the district and shall be used for those purposes set forth in Section 3.53.060 or as otherwise authorized by law.

3.53.060 Use of funds.

The funds generated by the district may be used for any purpose allowed by law, including to operate the district and to make transportation improvements that are consistent with existing state, regional, and local transportation plans and necessitated by existing or reasonably foreseeable congestion levels pursuant to Chapter 36.73 RCW. The transportation improvements funded by the district shall be made in an effort to protect the city's long-term investments in its infrastructure, to reduce the risk of

transportation facility failure, to improve safety, to continue optimal performance of the infrastructure over time, to avoid more expensive infrastructure replacements in the future and to improve modal connectivity within the city of Gig Harbor.

3.53.070 Dissolution of district.

The district shall be automatically dissolved, pursuant to the procedures set forth in Chapter 36.73 RCW, when all the indebtedness of the district has been retired and when all the district's anticipated responsibilities have been satisfied.

Section 2. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this ordinance.

Section 3. Effective Date. This ordinance shall take effect and be in full force five (5) days after passage and publication of an approved summary consisting of the title.

Section 4. Correction of Errors. The city clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

ADOPTED by the Council of the City of Gig Harbor at a regular meeting thereof, held this ____ day of ____, 2024.

Tracie Markley
Mayor

Approved as to form:

Attest:

Daniel Kenny
City Attorney

Joshua Stecker, CMC
City Clerk



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: August 15, 2024

SUBJECT: North Harborview Drive Bridge Naming

SUBMITTED BY: City Clerk Josh Stecker

DEPARTMENT: Administration

PHONE: (253) 853-7613

SUGGESTED MOTION: None.

BACKGROUND INFORMATION: At the July 25 study session, City Administrator Katrina Knutson reported to council that the mayor and staff have been working for a few months on a proposal to name the North Harborview Drive bridge over Donkey Creek the "Chuck Hunter Memorial Bridge." The bridge is currently unnamed.

Resolution 717 (adopted in 2007) sets the city council's policy for naming parks and public facilities. While a bridge is not specifically called out as a public facility, the resolution exempts "minor items" from the policy like benches, trees, and water fountains. It may be inferred from these exclusions that the naming of a bridge should be encompassed in the policy.

Following the procedures of Resolution 717, the city would take the following steps to name the bridge:

1. Council determines that the bridge should be named.
2. City staff solicit name ideas for the bridge from residents.
3. City staff solicit name ideas from the Peninsula Historical Society (Harbor History Museum) since the bridge is located in the historic district.
4. Optionally, council may direct the parks commission to review the name proposals and make a recommendation.
5. Council reviews the proposed names and adopts a resolution naming the bridge at a regular meeting with public comment.

Council is bound to these procedures only insofar as they assist council in the naming process. Council has the authority to proceed with the naming of a facility without following these procedures, if that is its desire.

Attached to this agenda bill is a summary of the many accomplishments of former mayor Chuck Hunter during his time in office, which includes daylighting of Donkey Creek project. At this study session, staff is requesting direction from council to either a) begin the process for the naming of the bridge as stipulated in Resolution 717, or b) prepare a resolution for council's approval to name the bridge the "Chuck Hunter Memorial Bridge."

FISCAL CONSIDERATION: None.

ATTACHMENTS:

1. Resolution 717
2. Mayor Chuck Hunter

STRATEGIC PLAN PRIORITY: Strategic Plan Priority 3 - Maintain small town character and historic preservation while growing responsibly

RESOLUTION NO. 717

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, RELATING TO PARKS AND PUBLIC FACILITIES AND CREATING A POLICY AND PROCEDURE FOR NAMING/RENAMING CITY PARKS AND FACILITIES.

WHEREAS, the City Council may have occasion to name or rename City parks and other facilities; and,

WHEREAS, it is appropriate to establish criteria and procedures for the official naming/renaming of City parks and other facilities; Now, therefore

THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON HEREBY RESOLVES AS FOLLOWS:

Section 1.

A. The naming/renaming of City parks and other City facilities shall be in accordance with the procedures and criteria set forth below. Once adopted, name changes should occur on an exceptional basis only.

B. The following criteria shall be considered:

1. Neighborhood or geographical identification;
2. Natural or geological features;
3. Historical or cultural significance;
4. The articulated preference of residents of the neighborhood surrounding the public facility.
5. Facilities may be named for living persons provided they have made a significant contribution of land or money and the donor stipulates naming of the facility as a condition of the donation or when the individual has made an unusually outstanding public service contribution.

C. The following procedures shall be followed for naming/renaming of City parks and other City facilities (see subsection E below for the procedures to name a park less than two acres in a preliminary plat):

1. If the City Council determines that a City park or other City facility should be named or renamed, the City shall solicit suggestions for names. All suggestions, whether solicited or independently offered, shall be acknowledged and recorded by the City. The City Council may authorize the Park Commission to take public input and make a recommendation. For a park or other City facility in the city's Historic District, the city shall solicit names from the Gig Harbor Peninsula Historical Society. Any recommendations to Council should be ranked by order of preference.

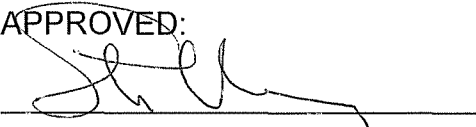
2. Following a review of recommendations, suggestions, and public comments, the City Council shall determine the name for City parks and other City facilities.

D. The provisions of this procedure shall not apply to the application of donor recognition for such minor items as benches, trees, refuse cans, flagpoles, water fountains, or similar items.

E. Pursuant to RCW 58.17.110(3), if a preliminary plat includes a dedication of a park with an area of less than two acres and the donor has designated that the park be named in honor of a deceased individual of good character, the City must adopt the designated name.

RESOLVED by the City Council this 11th day of June, 2007.

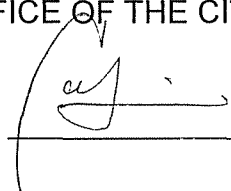
APPROVED:


Steven K. Ekberg, Mayor Pro Tem

ATTEST/AUTHENTICATED:


Molly M. Towslee, City Clerk

APPROVED AS TO FORM;
OFFICE OF THE CITY ATTORNEY:

By: 

Files with the City Clerk: 06/6/07
Passed by the City Council: 06/11/07
Resolution No.: 717

Former Mayor Chuck Hunter's imprint on Gig Harbor is all around us. During his career, he built schools, churches (including Chapel Hill), commercial buildings (the original City Hall on Judson) and custom homes. For over a decade, Chuck and his wife, Dianne, ran the Peninsula Recreational Ski School. Chuck designed and built the Finholm View Climb and Bogue Viewing Platform. Throughout his two terms as mayor and with Dianne's support, he worked tirelessly to improve our quality of life. His "hands-on" style saw the completion of St. Anthony Hospital, the restoration of Eddon Boat, the Skansie House and Netshed, the purchase of Ancich Park, the purchase and construction of the Maritime Pier, and the development of Veterans and Austin Estuary Parks. Under his watch the Wastewater Outfall Project, the new Wastewater Treatment Plant, Uptown, Cushman Trail Phase II, and Wilkinson Farm Community Garden were completed.

Chuck Hunter's commitment to preserving our heritage and elevating our community was remarkable and is demonstrated by the sheer number of projects he completed over his eight years as mayor. His legacy remains evident in the many accomplishments that continue to benefit Gig Harbor. One of his most notable projects was the daylighting of the creek and construction of the Donkey Creek Bridge.

Back in 1946, removing the old wooden bridge that spanned Donkey Creek in order to build an asphalt road was considered a brilliant and innovative modern-day solution to improve traffic to and from the Finholm District to downtown Gig Harbor. It would require forcing the then unobstructed waterway into 350 feet of 36-inch pipe before being buried under tons of earth. For over 50 years, the North Harborview roadway served our community. Against the odds, Chum salmon survived by finding their way up the narrow pipe under the road to spawn in Donkey Creek.

But in 2001, Washington State officially listed the entire pipeline as a destructive fish barrier. Fixing it would require digging out one of the busiest intersections in town. Over the years, the city made multiple attempts to design and fund a "Donkey Creek Daylighting Project," but were unsuccessful.

Then in 2006, after Chuck Hunter retired from a successful 46-year career in construction to become mayor, he assembled a team and the Donkey Creek Restoration began. It was completed in 2013.

[Chuck Hunter Retirement Video 2013](#)

(Featuring Projects, Community Supporters, & City Staff under Mayor Hunter)



