

AGENDA
GIG HARBOR CITY COUNCIL MEETING
Monday, July 8, 2024 - 5:30 PM
Council Chambers

This meeting may also be accessed through Zoom at <https://zoom.us/j/93216056382> or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382. Please see the public comment & decorum section at the end of this agenda for information on options for making public comments.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

Before we begin this council meeting we would like to recognize that we are gathered on not only the ancestral and traditional lands of the sx̣wəbabč band of the Puyallup Tribe of Indians, but also on the site of one of the largest and longest standing historic villages of their people, the original inhabitants of the Gig Harbor area.

CHANGES TO THE AGENDA

PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

1. City Council Minutes: June 10, June 13, June 24, and June 27, 2024
2. Approval of Vouchers: Check numbers 106334 through 106417 and ACH Payments in the amount of \$1,129,392.65.
3. Approval of Payroll: Check Numbers 8515 through 8518 and Direct Deposit Transactions in the Amount of \$607,583.97

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT

1. Department Updates

BUSINESS ITEMS

1. Resolution 1317 Adopting the City of Gig Harbor Three-Year Strategic Plan 2024-2026

Suggested Motion: Move to approve Resolution 1317.

- a. Staff Report: City Clerk Josh Stecker
- b. Clarifying Questions
- c. Public Comment
- d. Council Deliberation and Action

STAFF REPORTS

- 1. **Annual Crime Report**
Chief of Police Kelly Busey

PUBLIC COMMENT ON NON-AGENDA ITEMS

COUNCIL REPORTS/ COMMENTS

ANNOUNCEMENT OF UPCOMING MEETINGS

- 1. **Upcoming City Meetings**

ADJOURN

PUBLIC COMMENT & DECORUM

The city council desires to allow a maximum opportunity for public comment. However, the business of the city must proceed in an orderly, timely manner. The purpose of a council meeting is to conduct the city's business.

Oral comments may be made in person or by remote connection using the Zoom meetings platform. All persons giving oral public comment will be asked to state their name and whether or not they reside within Gig Harbor city limits. Commenters may verify if their home address is in city limits by visiting <https://www.gigharborwa.gov/451/City-Limits> or by consulting the city limits maps located on the podium or in the back of Council Chambers.

Speakers will be allotted 3 minutes per individual, unless revised by the mayor. In-person comments shall be made from the microphone. Anyone making "out of order" comments may be subject to removal from the meeting.

Public comment may be made remotely via Zoom or by phone during designated portions of the meeting. To speak during the meeting, press the raise hand button near the bottom of your Zoom window or press *9 on your phone. Please refrain from raising your hand until the mayor has announced that she has opened the public comment portion of the meeting. Your name or the last three digits of your phone number will be

called out when it is your turn to speak. When using your phone to call in, you may need to press *6 to unmute yourself. All speakers will have up to three minutes to speak.

Instead of making oral comments, written comments may be submitted to the city council at mayorandcouncil@gigharborwa.gov.

All remarks shall be addressed to the council as a body and not to any specific councilmember. All speakers shall be courteous in their language and deportment and shall not engage in or discuss or comment on personalities or indulge in derogatory remarks or insinuations with regard to any councilmember, the mayor, or any member of the staff or the public.

There will be no demonstrations during or at the conclusion of any public comment. These guidelines are intended to promote an orderly system of holding public meetings, to give every person an opportunity to be heard and to ensure that no individuals are embarrassed by voicing their opinions.

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the city clerk at cityclerk@gigharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.

MINUTES
JOINT GIG HARBOR CITY COUNCIL STUDY SESSION /
PLANNING COMMISSION MEETING
Monday, June 10, 2024 – 6:30 p.m.
Civic Center Community Rooms A/B or Zoom

CALL TO ORDER / ROLL CALL Mayor Pro Tem Lykins called the meeting to order at 6:40 p.m. Councilmembers Coronado, Henderson, Rodenberg, and Woock were present. Councilmembers Barber and Storset were excused.

Commissioners Bradbury, Burcar, Jordan, Krawczyk, Martin, Snodgrass, and Tessicini were present.

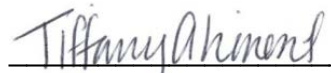
DISCUSSION ITEMS

1. **Land Use Element Discussion** – Principal Planner Robin Bolster-Grant introduced the city's consultant, Andrew Bjorn of BERK Consulting. Andrew provided everyone with a PowerPoint presentation and answered council and commission questions.

At 8:07 p.m., council and the commission took a 5-minute break and returned at 8:15 p.m.

2. **Henderson Burnham/Hillside View Comprehensive Plan Amendment Discussion** – Principal Planner Robin Bolster-Grant provided everyone with a presentation on the process for considering the proposed amendment and answered questions.

ADJOURN The meeting adjourned at 8:38 p.m.



Tiffany Aliment
Assistant City Clerk

MINUTES
GIG HARBOR CITY COUNCIL STUDY SESSION
Thursday, June 13, 2024 – 3:00 p.m.
Civic Center Community Rooms A/B or Zoom

CALL TO ORDER / ROLL CALL Mayor Pro Tem Lykins called the meeting to order at 3:07 p.m. Councilmembers Barber, Coronado, Henderson, Rodenberg, and Woock were present. Councilmember Storset was excused.

DISCUSSION ITEMS

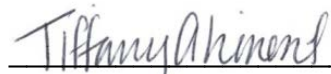
- 1. Downtown Parking Standards and Options** – Interim Community Development Director Jeff Wilson provided council with a PowerPoint presentation on options for amending parking requirements for businesses in specific zones.

Council requested staff focus on waterfront zones (WM, WC) and DB and was supportive of interim regulations for parking mandates.

At 4:30 p.m., council took a five-minute break. Council returned from break at 4:40 p.m.

- 2. Capital Improvement Projects StoryMap Update** – Public Works Director Jeff Langhelt provided council with an update on the city's capital improvement projects.

ADJOURN The meeting adjourned at 4:59 p.m.



Tiffany Alimant
Assistant City Clerk

MINUTES
GIG HARBOR CITY COUNCIL MEETING
Monday, June 24, 2024 - 5:30 PM
Council Chambers

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

CHANGES TO THE AGENDA

PRESENTATIONS

1. **Swearing-in of Police Officer Anthony Blackwell** Mayor Pro Tempore Brenda Lykins administered the oath of office for Police Officer Anthony Blackwell.

PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

MOTION: Move to approve the consent agenda (Barber/Henderson).

VOTE: Unanimously approved.

1. **City Council Minutes: May 30 and June 10, 2024**
2. **Approval of Vouchers: Check numbers 106218 through 106334 and ACH payments in the amount of \$1,256,374.13.**
3. **Ancich Fishermen Paver Donation Agreement**

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT City Administrator Katrina Knutson reported that there is not an emergency shelter located in Gig Harbor. She also reported on upcoming Comprehensive Plan listening sessions and commended Brandon Ruehl and Dan Coonan for their actions responding to the accident that occurred at the Maritime Gig parade.

1. **Department Updates**

BUSINESS ITEMS

1. **Public Hearing: Resolution 1316 Adopting the 2025-2030 Transportation Improvement Program** Associate Engineer Chloe Wisner introduced the resolution.

MOTION: Move to approve Resolution 1316 (Rodenberg/Woock).
VOTE: Unanimously approved.

2. **First Reading of Ordinance 1529 Amending GHMC Chapter 5.28 Relating to Special Events** Parks Manager Jennifer Haro introduced the ordinance.

MOTION: Move to approve Ordinance 1529 (Rodenberg/Barber).
VOTE: Approved 6-0 (Councilmember Henderson abstained).

PUBLIC COMMENT ON NON-AGENDA ITEMS Miriam Battson thanked the city for their support at the Maritime Gig Festival.

COUNCIL REPORTS/ COMMENTS Councilmember Barber thanked the organizers of the pride celebration downtown and reported that conversations with council will be held on July 2 at Heritage Distilling. Councilmember Woock reported on attending the climate conversation group meeting. Councilmember Lykins reported on attending the pride celebration and the most recent Pierce County Regional Council meeting where the Pierce County regional transportation plan was approved.

ANNOUNCEMENT OF UPCOMING MEETINGS

1. Upcoming City Meetings

ADJOURN The meeting adjourned at 6:11 p.m.



Joshua Stecker, CMC
City Clerk

MINUTES
GIG HARBOR CITY COUNCIL STUDY SESSION
Thursday, June 27, 2024 – 3:00 p.m.
Civic Center Community Rooms A/B or Zoom

CALL TO ORDER / ROLL CALL Mayor Pro Tem Lykins called the meeting to order at 3:04 p.m. Councilmembers Barber, Henderson, Rodenberg, Storset, and Woock were present. Councilmember Coronado was excused.

DISCUSSION ITEMS

- 1. Upcoming Legislative Session Discussion** – The council, along with consultants Josh Weiss and Annika Vaughn, discussed possible capital projects that could potentially receive funding from the legislature.

Council was supportive of prepping two project proposals: The Commercial Fishing Homeport and a Community/Cultural Center.

Josh Weiss and Annika Vaughn also provided council with the facts about Initiative 2117.

Council was supportive of considering a resolution in opposition of Initiative 2117. This will come before council at a regular meeting.

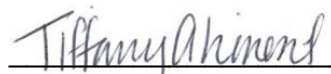
At 4:25 p.m., council took a 5-minute break. Council returned from break at 4:33 p.m.

- 2. Eddon Boat Park Memorial Art Proposal** – Parks Manager Jennifer Haro reviewed the request to install a piece of memorial art at Eddon Boat Park.

Council was supportive of developing a policy regarding the acceptance of memorial art and will consider the request again once the policy has been adopted.

City Administrator Katrina Knutson discussed her recent experience at the AWC Conference.

ADJOURN The meeting adjourned at 5:13 p.m.



Tiffany Aliment
Assistant City Clerk



DEPARTMENT UPDATES

Wednesday, July 3, 2024

A TWICE-MONTHLY SUMMARY FROM YOUR CITY OF GIG HARBOR LEADERSHIP TEAM

These department updates are an effort to increase our internal and external communication initiatives, to provide the mayor and city councilmembers with the information they need to serve the public and make informed decisions, and just as importantly, to share citywide information and updates with all staff and residents. Please feel free to send any questions, suggestions, or concerns about this document to communications@gigharborwa.gov.

ADMINISTRATION

City Administrator Katrina Knutson

Association of Washington Cities (AWC Conference) Summary: More than 450 attendees representing over 130 cities and towns across Washington recently gathered at the [2024 AWC Annual Conference](#) in Vancouver to learn about issues critical to the success of cities. City Administrator Knutson represented Gig Harbor at the conference and was also a speaker for a panel discussion on Clean “green” Buildings with MacDonald Miller and the WA Dept of Commerce.

The theme of this year’s conference was *Livable, loveable cities* - a nod to keynote speaker Peter Kageyama, who shared his ideas on harnessing the passion people feel for the places they live to help build thriving communities.

A highlight of the conference was a panel of distinguished leaders speaking to civic health and how cities are leading the way through divisive times. Sessions on infrastructure, emergency management, budgets, legal requirements, the fentanyl crisis, and a wide array of other important topics rounded out a jam-packed conference agenda. In addition to educational sessions, attendees had ample opportunities to exchange ideas and build relationships with peers.

Here are just a few of the gems mined from this year’s conference:

1. **Treat people with respect, even when you disagree.** Choose to discuss, debate, collaborate, and work toward common ground. Debate ideas, but never disrespect the person or the institution. Opponents don’t have to be enemies and approaching disagreements with an attitude of “I only win if you lose” doesn’t lead to good governance. To make a deal sustainable, you need to find a win-win and deliver what both sides need. Facilitate collaboration and camaraderie by creating opportunities to get to know people. In polling commissioned by AWC, an overwhelming majority of respondents (85%) said they want their local leaders to treat each other with respect and civility, and to work together to get positive results even if they have political differences.
2. **Don’t wait for a crisis.** Plan your emergency response now. As a city, it’s important for city leaders to understand responsibilities in an emergency and to do the advance work to ensure crisis response is as smooth and successful as possible. Take the vital steps before crisis strikes to build relationships (with key partners, stakeholders, neighboring jurisdictions, and the media), flesh out and practice your plans, finalize agreements, test your communications systems, and facilitate your access to resources.

3. **To build a loveable city, ask yourself, “Where’s the fun?”** If something is fun for you, it’s likely fun for others as well. City leaders were encouraged to take the time to bring in active and creative ‘doers’ and ‘makers’ in the community to hear their ideas. Instead of a hard “no,” provide them with a list of what needs to happen for them to get to “yes.” Encourage people to explore their communities through recreational spaces like skate parks, dog parks, pocket parks, and art displays (temporary, permanent, and/or participatory). Small is great but don’t be afraid to swing for the fences.
4. **Advocacy is a year-round job.** To be most effective, advocacy needs to happen year-round at both the state and federal level. City leaders were encouraged to take state and federal officials on a tour of local infrastructure, housing, or parks projects to show them the direct impact of state and federal funds in the community. Building relationships with state and elected officials today will lay a foundation for partnership in the future, thereby benefitting the community.
5. **Take care of yourself, too.** City leaders take on a community’s worth of stresses and challenges. Meanwhile, a recent major study found more than 40% of local officeholders said they were less willing to run for reelection or higher office because of abuse and harassment they faced while serving. Self-care is important for elected and appointed officials so they can continue to serve their communities with vigor and energy.

Jake Nelson Celebrates 20-Years of Service:

Construction Supervisor Jake Nelson recently celebrated his 20-year anniversary with the City of Gig Harbor. Jake began working for the city in 2004 in Public Works Operations. Jake was promoted to Construction Inspector where he ensured private development projects met permit requirements. He was again promoted to Construction Supervisor where he now is the city’s advocate in supervising large public capital projects.

Jake is an incredibly hard worker who’s dedicated to making a difference in the community. Congratulations, Jake!



Mental Health First Aid for Youth: Our H3 program manager had the opportunity to attend Pierce County’s Youth Mental Health First Aid Training. The training was well attended and gave the H3 program manager an opportunity to collaborate with community service providers from a variety of agencies and specialties. The all-day training covered many important issues that all communities are facing, including the rise in youth mental health challenges and substance use overdoses. If you are interested in attending this FREE training you can register [here](#).

First Monday Legal Aid Popup: Due to the popular demand for the regularly scheduled second Tuesday legal aid popup, the city added an additional day each month - the third Monday from 10:00 a.m. to noon. On Monday, June 17 the city hosted its first Monday legal aid popup. It was hugely successful and afforded even more individuals the opportunity to access legal services. We are grateful for such a strong partnership with Tacomaprobono Community Lawyers. The next legal aid popups will happen Tuesday, July 9 from 4:00 to 6:00 p.m. and Monday, July 15 from 10:00 a.m. to noon.

COMMUNITY DEVELOPMENT

Interim Community Development Director Jeff Wilson

PLANNING

The Planning Division held its first two public “listening sessions” for the Comprehensive Plan Update on June 26 and July 1. The final session will be held on July 10 from 4:00 p.m. to 6:00 p.m. at Swift Water Elementary. Additionally, the Planning Division has presented draft elements to the planning commission and will continue to do so almost every week between now and early October. We encourage all residents to participate in the final listening session and all future planning commission meetings, as your input is critical to updating the plan for the next ten years.

If you have any questions, please contact Principal Planner Robin Bolster-Grant at rbolster-grant@gigharborwa.gov.

BUILDING & FIRE PREVENTION

The Building Division was pleased to issue Certificates of Occupancy to several new businesses including BECU at Gig Harbor North, located in the previous Mattress Firm space. The new facility will be opening shortly, following new employee training. Additionally, Grimm Dentistry on 56th and Poke POP, a new sushi restaurant, will be opening soon at Uptown. 22 permit applications were received this reporting period, including one for a remodel of Albertsons. 19 permits were issued and 27 were closed out.

CODE ENFORCEMENT

No updates this week but stay tuned!

COURT

Court Administrator Stacy Colberg

Jury Trial: One case is confirmed for trial this month and is scheduled for Thursday, July 18 at 8:30 a.m. Jury trials are open to the public. Visitors are encouraged to call the court the day prior for any last-minute trial cancellations.

Judge/Administrator Forum: Last week, Municipal Court Judge Sandra Allen and Court Administrator Stacy Colberg attended the *Better Together Leadership Forum* sponsored by the Administrative Office of the Courts. This three-day interactive forum was held in Vancouver with presiding judge and court administrator teams from across Washington. In addition to expert presenters, there were several guest speakers, including Washington State Supreme Court Justices Steven Gonzalez and Mary Yu, Washington State Court Administrator Dawn Marie Rubio, and Washington State Court Services Division Chief Legal Counsel Scott Ahlf. The focus was on resilient leadership, engaging employees, public trust and confidence, effective relations between courts and government, media, and action planning. As we learned about leadership, we also made many connections with colleagues and professionals that will expand our networking opportunities and access to court resources.

FINANCE

Finance Director Dave Rodenbach

Retirement of Peggy Wright: Please join us in wishing Peggy a happy retirement! Peggy has been with the city for over 11 years and has shown true dedication and endless kindness to all along the way. Her last working day will be July 19. She will be greatly missed by her friends in Finance and those throughout the city. Please stop by and extend your well wishes to Peggy!

HUMAN RESOURCES

Human Resources Director Shannon Costanti

ADVANCE YOUR CAREER

Are you looking to grow in your career? There are a variety of opportunities currently available throughout the city. [Take a look](#) and apply today! If you know someone who would be a great fit, please be encouraged to tell them about it!

Position	Type	Status
Police Officer – Entry Level	FT	Continuous
Police Officer – Lateral Entry	FT	Continuous
Police Officer – Exceptional Entry	FT	Continuous
Police Officer - Exceptional Entry	FT	Lisandro Castro starting 7/9
Public Works Assistant - Engineering	FT	Closed - selection pending

SHOUT-OUTS

Congratulations to the Wellness Committee for being an honorable mention with the 2024 AWC Golden Apple Award!

During the 1980's, the Golden Apple Award was established by the Governor's Council on Physical Fitness. Once a year, cities can apply to the Association of Washington Cities Golden Apple Award committee to be considered for this prestigious award. On February 23, 2024, the City of Gig Harbor received the following message from Megan Cohara, AWC Health Promotion Coordinator:

“On behalf of the Golden Apple Award committee, I am writing to inform you that City of Gig Harbor has been selected to receive Golden Apple Honorable Mention recognition. Though you were not selected for the Golden Apple Award this year, the committee was impressed by your application and felt your program was deserving of this Honorable Mention recognition. The committee was incredibly impressed with your strong leadership support as well as the thoughtful and direct strategies outlined to direct program efforts. Congratulations on this recognition and for the outstanding program you have developed at City of Gig Harbor.”

ITS

Information Technology Services Manager Keith Smith

Ongoing Efforts: We will continue to support operations across all departments, both remotely and on-site. Furthermore, we are assessing systems and software to prepare information for the upcoming 2025-2026 budget.

POLICE

Police Chief Kelly Busey

Hiring Update: Officer Anthony Blackwell was sworn in at the June 24 city council meeting. We have another new officer joining us next week. That will be our 23rd commissioned officer with two more vacancies to be filled.

Drug and Gun Disposal: Last week, we took an accumulated group of 511 sensitive items from our property room for disposal at a commercial incinerator in Spokane, Washington. These items included seized drugs and firearms. The Spokane facility is the only one in the state authorized to destroy these types of items.

Operation Dry Water: This weekend is Operation Dry Water, a nationwide effort to target impaired boating. As part of our agreement to receive federal funding for our boat program, our marine services personnel will be patrolling our waters with an especially keen eye toward BUI enforcement.

PUBLIC WORKS

Public Works Director Jeff Langhelm

Capital Improvement Project Status Updates: For the most recent updates on the city's design and construction projects, see our online [CIP StoryMap](#).



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: July 8, 2024

SUBJECT: Resolution 1317 Adopting the City of Gig Harbor Three-Year Strategic Plan 2024-2026

SUBMITTED BY: City Clerk Josh Stecker

DEPARTMENT: Administration

PHONE: (253) 853-7613

SUGGESTED MOTION: Move to approve Resolution 1317.

BACKGROUND INFORMATION: At the May 23 study session, council discussed updates and revisions to its strategic plan. Resolution 1317 captures those updates and expands the plan to a three-year plan covering 2024-2026. The strategic plan was last updated in June 2023.

Council adopted its first strategic plan in 2022. It has traditionally been a one-page document that can be easily shared and be readily available for reference by council, staff, and the community. The strategic plan is included in every regular city council meeting packet and attached to printed agendas handed out at those meetings.

Completed items from prior strategic plans include:

- Develop a staff retention and attraction program
- Review and update the city's DEI program
- Revise employee evaluation process
- Develop management training for all new supervisors
- Update job descriptions and conduct salary & benefits study
- Conduct HOA fair
- Complete construction of Public Works Operations Center
- Complete annexation study
- Develop housing needs and action plan
- Create historic preservation commission
- Establish process and procedure for code compliance program
- Adopt climate & sustainability action plan
- Adopt urban forest management plan
- Install Civic Center electric vehicle charging station
- Update stormwater manual
- Develop housing, health, & human services coordinator position
- Develop an online citizen comment/reporting form
- Implement hybrid city meetings platform
- Revise Municipal Code for short term rentals
- Provide funding for Harbor History Museum Maritime Gallery project
- Pursue opportunities to buy conservation parcels

FISCAL CONSIDERATION: N/A

ATTACHMENTS:

1. R-1317
 2. R-1317 Exhibit A
-

STRATEGIC PLAN PRIORITY: Strategic Plan Priority 1 - Foster a healthy city organization
Strategic Plan Priority 2 - Ensure sustainable future for public services and facilities
Strategic Plan Priority 3 - Maintain small town character and historic preservation while growing responsibly
Strategic Plan Priority 4 - Promote environmental sustainability and preserve Gig Harbor's natural beauty
Strategic Plan Priority 5 - Promote and enhance a dynamic and robust economy
Strategic Plan Priority 6 - Provide a safe, healthy, and inclusive community

RESOLUTION 1317

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, ADOPTING THE CITY OF GIG HARBOR THREE-YEAR STRATEGIC PLAN 2024-2026

WHEREAS, the city council has identified the need for an overall strategic plan to address major mandatory projects as well as other long and short-term desired objectives; and

WHEREAS, the city council recognizes this is not a complete list and acknowledges that the strategic plan is a priority list constrained by staff and council time; and

WHEREAS, an overall strategic plan will allow council to regularly review and benchmark priorities and timelines against the established vision and mission of the city; and

WHEREAS, a strategic planning discussion was held at the May 23, 2024, city council study session, during which the city council discussed its priority goals; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gig Harbor:

Section 1. The city council hereby adopts the City of Gig Harbor Three-Year Strategic Plan 2024-2026 (attached as Exhibit A).

ADOPTED by the City Council of the City of Gig Harbor at a regular meeting thereof, held this 8th day of July, 2024.

Tracie Markley
Mayor

Attest:

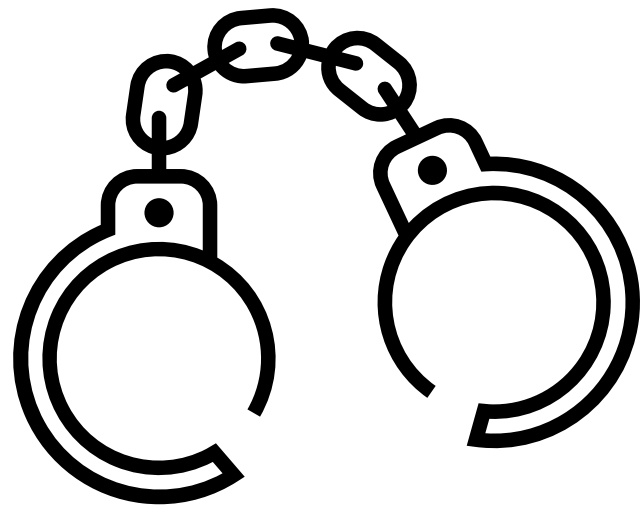
Joshua Stecker, CMC
City Clerk

City of Gig Harbor Three-Year Strategic Plan 2024-2026

Adopted by Resolution 1317 on July 8, 2024

Vision Statement: *The City of Gig Harbor leads the way in livability, environmental stewardship, economic vitality, and municipal services.*

Priorities	Goals	Actions – Routine/Annual	Actions - Project
1. Foster a healthy city organization	- Be an exceptional employer - Retain existing workforce - Attract qualified applicants - Ensure safe work environment - Prioritize staff training - Encourage and obtain employee feedback - Fill all vacancies in a timely manner	- Re-qualify for AWC Well City designation - Conduct biennial employee satisfaction survey - Promote and enhance the city's DEI program	☐ Update personnel regulations ☐ Update safety manual and accident prevention program ☐ Consider salary & benefits study recommendations ☐ Research and Implement HR Information Systems Improvements
2. Ensure sustainable future for public services and facilities	- Provide effective and efficient municipal services - Increase city communication effectiveness - Listen to community needs and expectations - Source funding for parks, streets, and utilities - Ensure infrastructure to support community needs - Fund only capital projects the city can afford to maintain into the future	- Update utility rates as needed - Continually improve permit and land use processes - Increase resources for capital projects to move through design and construction - Review/amend TIP to improve motorized and non-motorized transportation - Maintain excellent bond rating - Annually evaluate and amend city fee schedules	☐ Create a city-wide communications plan ☐ Update public works standards ☐ Parks division organizational assessment ☐ Explore options for B&O tax and other revenue sources ☐ Explore options for Transportation Benefit District Fund uses ☐ Source funding for Sports Complex Phases 2 & 3 ☐ Develop permit processing timeline goals and metrics
3. Maintain small town character and historic preservation while growing responsibly	- Promote responsible growth in keeping with small town character - Address infrastructure to relieve traffic issues - Ensure adequate affordable housing - Focus on character retention and historic preservation - Decrease distance to get to a park or open space	- Annually docket comprehensive plan amendments - Support Harbor History Museum - Monitor state legislative activity - Support the arts commission - Support sister city program - Fund creative endeavor grants - Monitor short-term rentals - Conduct HOA fair annually - Support community events and programs	☐ Complete 2024 Comprehensive Plan periodic update ☐ Establish park standards ☐ Conduct Crescent Creek Park Master Plan ☐ Complete Sports Complex Phase 1 ☐ Design and construct fishermen's homeport ☐ Solicit nominations for local historic register
4. Promote environmental sustainability and preserve Gig Harbor's natural beauty	- Address climate change - Preserve tree canopy - Preserve and enhance natural character - Add undeveloped land to parks inventory	- Annually review climate action plan - Consider possible conservation properties and/or mitigation areas and activities - Assess gaps of electric vehicle charging stations - Promote commute trip reduction goals - Electrify city fleet	☐ Form climate action committee ☐ Adopt tree retention policies ☐ Annex parcels in city's parks system ☐ Transition city diesel fleet to R99 renewable diesel fuel ☐ Partner with Harbor WildWatch on environmental education
5. Promote and enhance a dynamic and robust economy	- Increase promotion of local business community - Increase vitality of the city's small businesses - Attract larger business to industrial zone - Maintain and enhance commercial fishing - Develop sewer conveyance in unserved/underserved sewer basins	- Support Downtown Waterfront Alliance - Support Chamber of Commerce - Fund tourism with lodging tax grants - Promote downtown businesses/events - Collaborate with Pierce Transit for trolley - Evaluate and amend development regulations	☐ Create a business retention and attraction plan ☐ Develop and implement a small business fair resources ☐ Develop Cultural Access Program ☐ Consider establishment of a Creative District ☐ Develop feasibility study for Community/Cultural Center ☐ Review off-street parking requirements for businesses
6. Provide a safe, healthy, and inclusive community	- Foster safe, livable and attractive community - Ensure city services are available to all residents - Implement DEI in city personnel practices - Enhance walkability and pedestrian/cyclist safety	- Provide funding for senior programming - Develop housing, health, & human services program - Support Community Diversity Engagement Committee - Ensure high standard of ADA compliance - Monitor city water system for possible treatment needs - Evaluate needs for rapid flashing beacon crossings - Continue partnerships for youth opportunities	☐ Provide funding for senior center permanent home ☐ Establish youth council ☐ Obtain police department accreditation ☐ Update emergency management plan ☐ Install Cushman Trail/Harborview Drive Connector Trail ☐ Consider installing speed cameras near parks and schools ☐ Establish an ADA parking program for public right of way ☐ Develop manganese treatment options for city water



Crime in Washington

GIG HARBOR POLICE DEPARTMENT
2023 CRIME STATISTICS

Crime Reporting

- Crime = Punishable by possible incarceration
- Data collected via officer report writing system
- Adjusted/corrected by Police Administrative Staff
- Submitted to South Sound 911 → Compiled and reported by Washington Association of Sheriffs and Police Chiefs (WASPC)
- National Incident Based Reporting System (NIBRS)
- Separated into Group A and Group B

Group A Offenses

Reported Crimes

- Crimes against persons
- Crimes against property
- Crimes against society

Group B Offenses

Actual Arrests

- Usually “on-view” arrests

Classifications of Crimes – Group A Offenses



Statewide Crime Profile – Crime %

- Crimes against persons ?
- Crimes against property ?
- Crimes against society ?

Violent crimes showed...

There were ?? murders statewide in 2023 – an of ...

Gig Harbor – Crimes Against Persons

Group A Offenses	Reported 2022	Reported 2023	% of Change*	Crime Rate per 1,000	Total Arrests	DV Offense Totals
Murder	0	0		0.0	0	0
Manslaughter	0	0		0.0	0	0
Rape	2	1	-50.0%	0.1	0	1
Sodomy	0	0		0.0	0	0
Sexual Assault w/Object	0	0		0.0	0	0
Fondling	2	3	50.0%	0.2	0	0
Aggravated Assault	18	19	5.6%	1.5	4	6
Simple Assault	45	48	6.7%	3.7	24	19
Intimidation	0	2		0.2	0	0
Kidnapping	1	2	100.0%	0.2	5	0
Incest	0	0		0.0	0	0
Statutory Rape	0	0		0.0	0	0
Human Trafficking Offenses	0	0		0.0	0	0
Violation of No Contact/Protect.	10	17	70.0%	1.3	2	17

Gig Harbor – Crimes Against Property

Group A Offenses	Reported 2022	Reported 2023	% of Change*	Crime Rate per 1,000	Total Arrests	DV Offense Totals
Robbery	12	12	0.0%	0.9	6	0
Burglary	90	48	-46.7%	3.7	4	1
Larceny-Theft Offenses	565	→ 350	-38.1%	26.8	106	0
Motor Vehicle Theft	130	→ 73	-43.8%	5.6	3	1
Arson	1	0	-100.0%	0.0	0	0
Destruction of Property	102	80	-21.6%	6.1	6	3
Counterfeiting/Forgery	4	4	0.0%	0.3	0	0
Fraud Offenses	61	42	-31.1%	3.2	3	1
Embezzlement	1	0	-100.0%	0.0	0	0
Extortion/Blackmail	2	2	0.0%	0.2	0	0
Bribery	0	0		0.0	0	0
Stolen Property Offenses	58	26	-55.2%	2.0	13	0

Gig Harbor – Crimes Against Society

Group A Offenses	Reported 2022	Reported 2023	% of Change*	Crime Rate per 1,000	Total Arrests	DV Offense Totals
Animal Cruelty	1	0	-100.0%	0.0	0	0
Drug/Narcotic Violations	7	23	228.6%	1.8	8	0
Drug Equipment Violations	2	1	-50.0%	0.1	0	0
Gambling Offenses	0	0		0.0	0	0
Pornography	2	0	-100.0%	0.0	0	0
Prostitution Offenses	0	0		0.0	0	0
Weapon Law Violations	13	12	-7.7%	0.9	3	0

Gig Harbor – Group A Crimes

Group A Offenses	Reported 2022	Reported 2023	% of Change*	Crime Rate per 1,000	Total Arrests	DV Offense Totals
Grand Total	1,129	765	-32.2%	58.6	187	49

Offense Overview

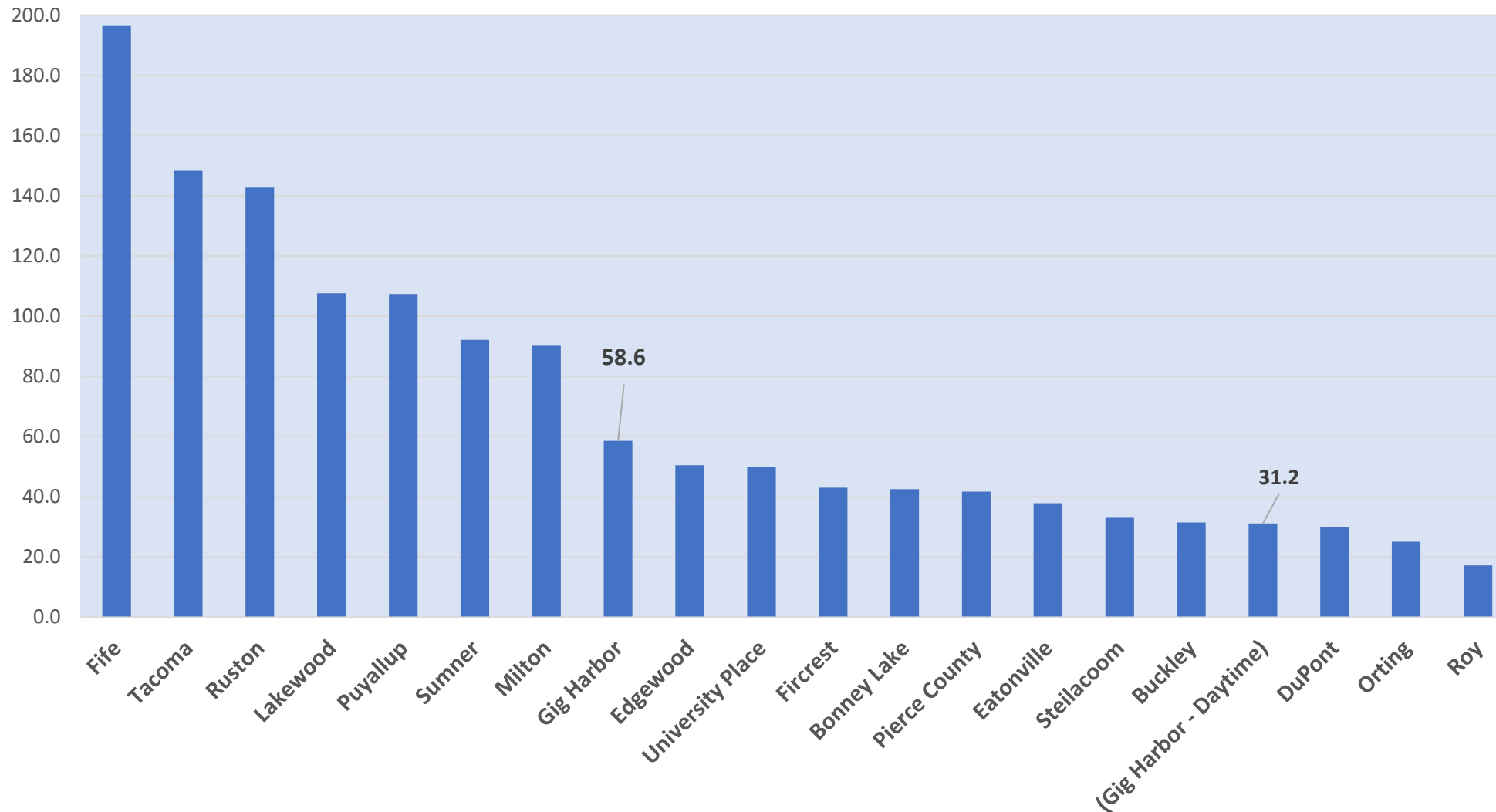
Offense Total	765
# of Cleared Offense	213
Percent Cleared	27.8%



Group A Arrest Overview

Arrest Total	187
Adult Arrest Total	165
Juvenile Arrest Total	22

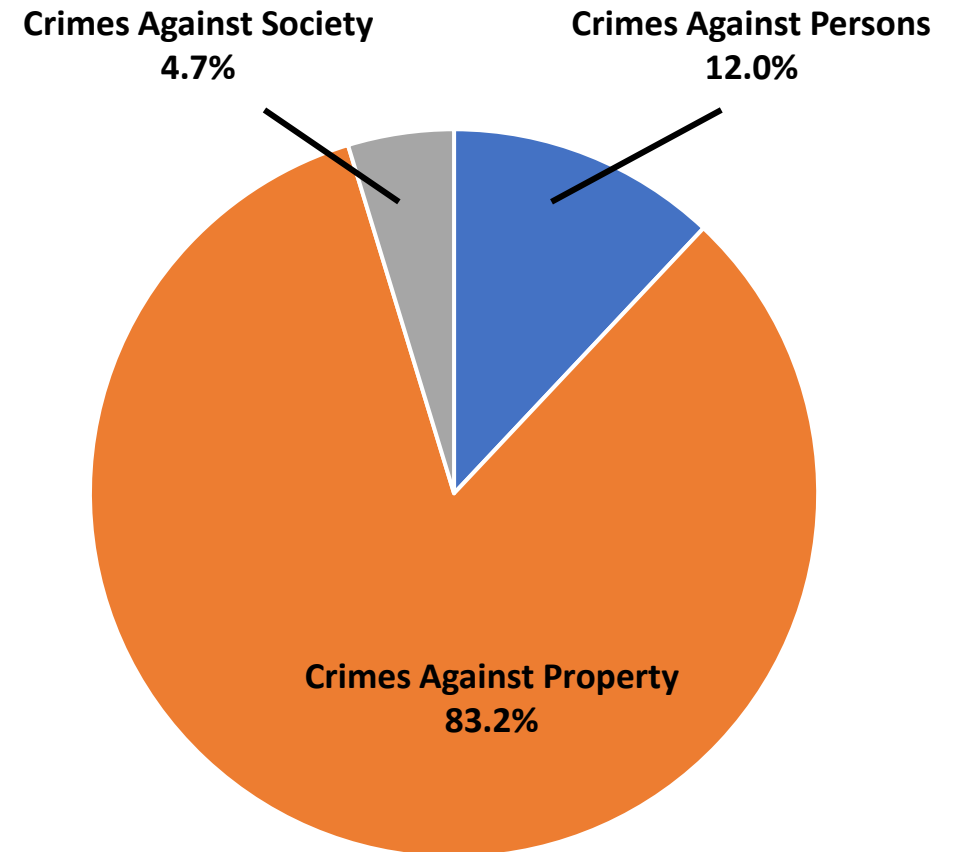
Gig Harbor – “Crime Rate”



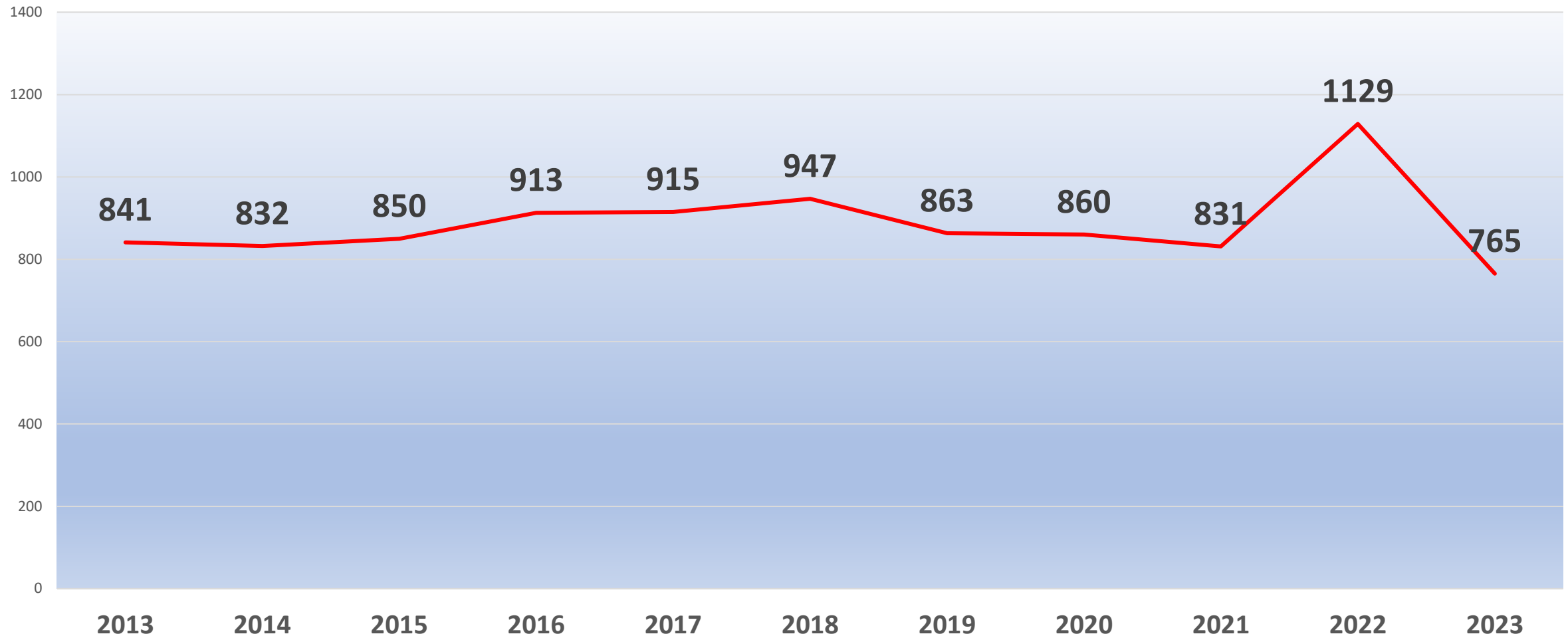
GROUP A OFFENSES

State Profile | Gig Harbor Profile

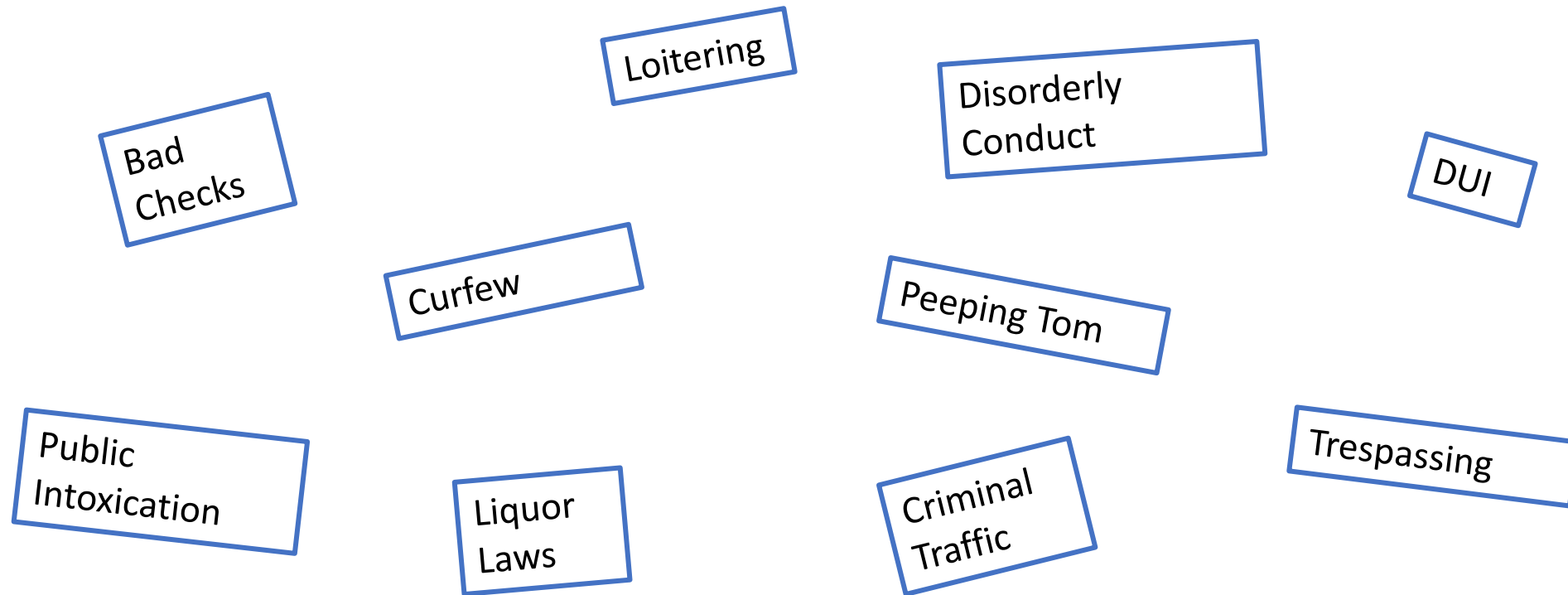
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Gig Harbor – Trend - Group A Crimes



Classifications of Crimes – Group B Offenses



Arrests

2023 Group B Arrests

Offense	Adult	Juvenile
Bad Checks	0	0
Curfew/Vagrancy	0	0
Disorderly Conduct	0	0
Drunkenness	0	0
DUI	18	1
Family Offenses	0	0
Liquor Law Violations	1	0
Peeping Tom	0	0
Trespass	5	0
All Other Offenses	46	1
Total	70	2

2023 Property Values by Type

Type	Value
Seized	\$1
Burned	\$0
Counterfeited/Forged	\$350
Destroyed/Damaged	\$463,250
Recovered	\$413,700
Stolen	\$718,214
Total	\$1,595,515

Significant Factors

Under Reporting 

Retail Theft Emphasis Operations    

Business Check Program   

Jails  

Recriminalization of Drugs   

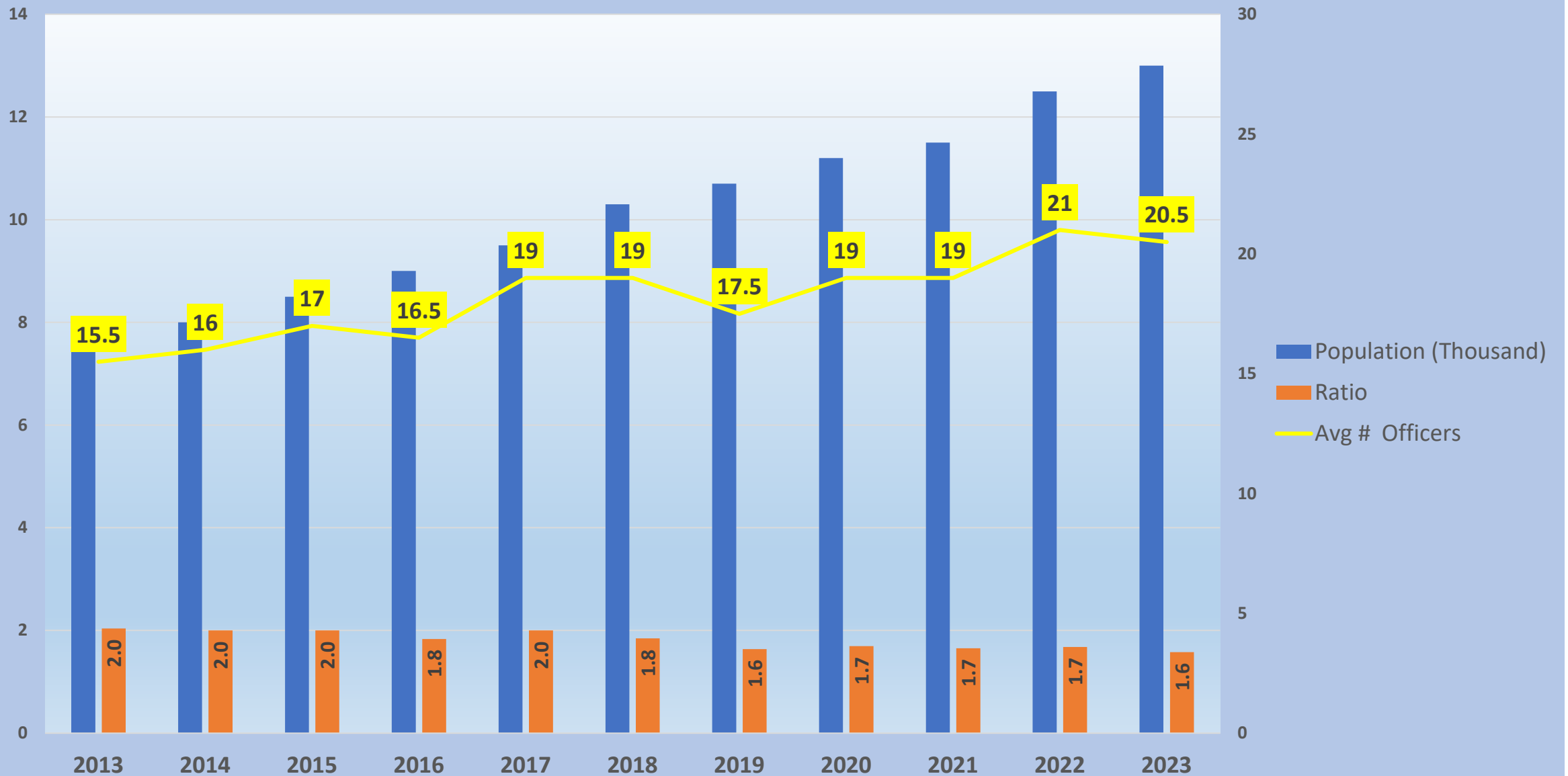
Takeaways

Still Safe – Violent Crime Low

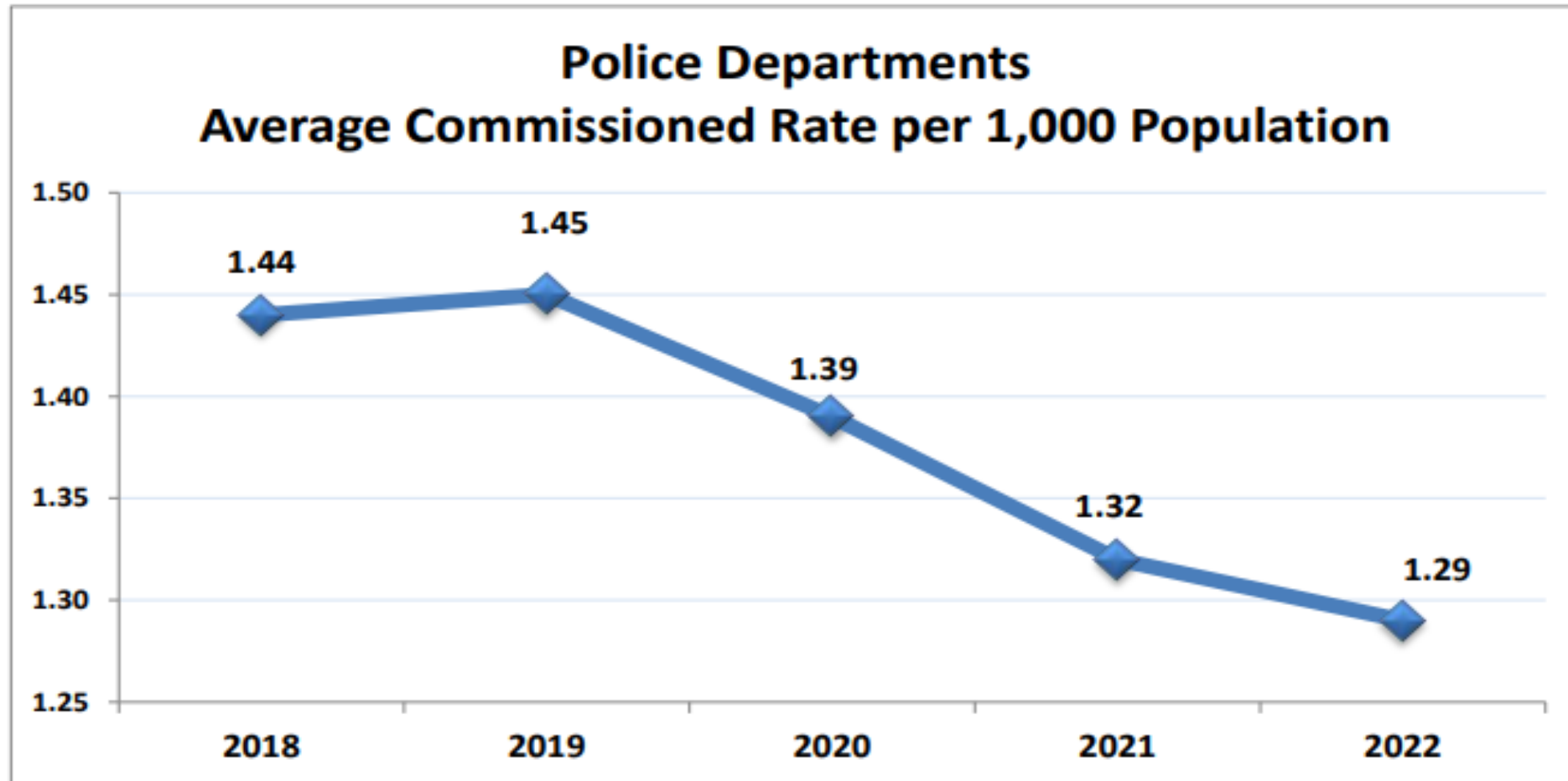
Theft Down – Vehicle and Retail

Drug Law Changes Should Help

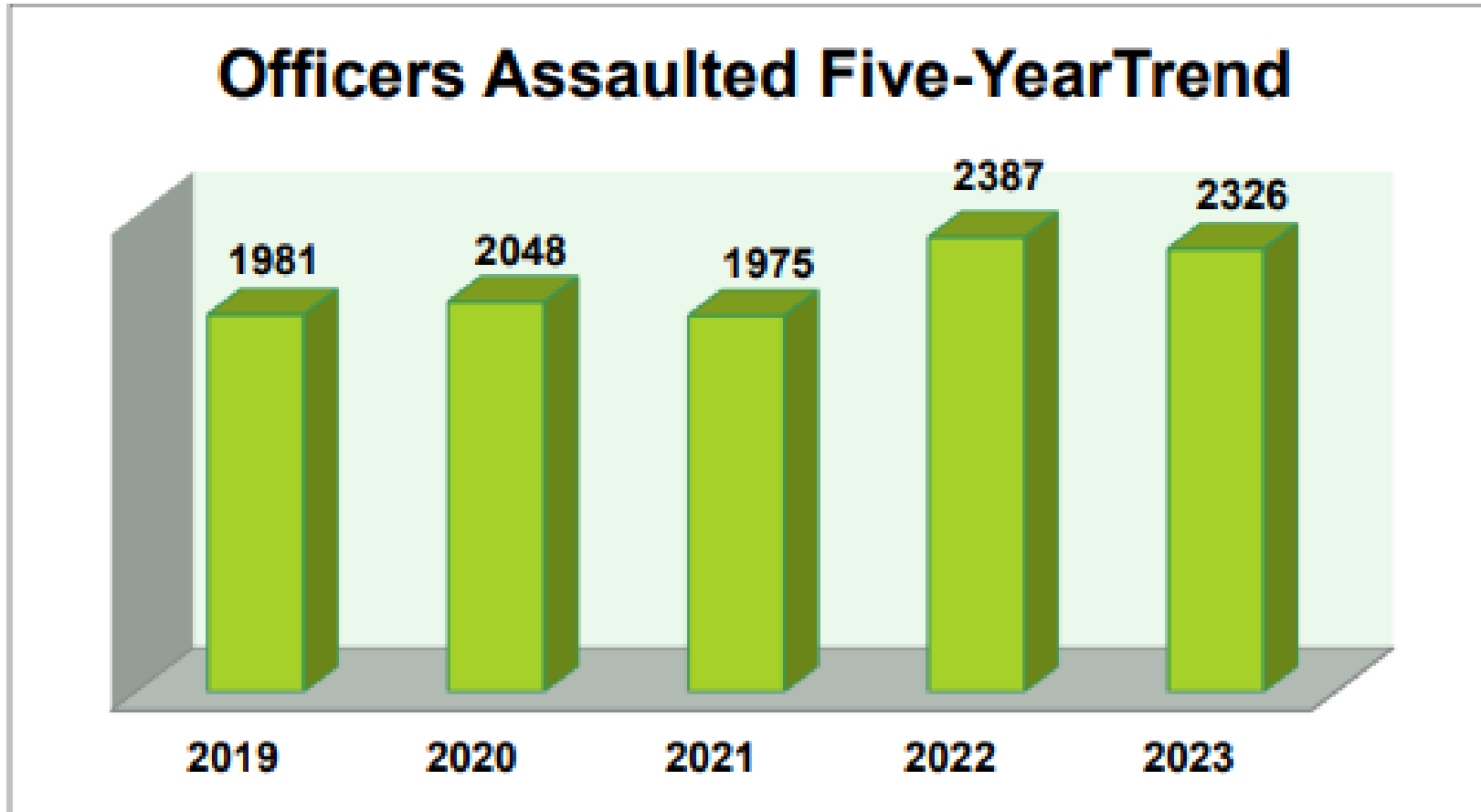
Officers per 1000 Citizens

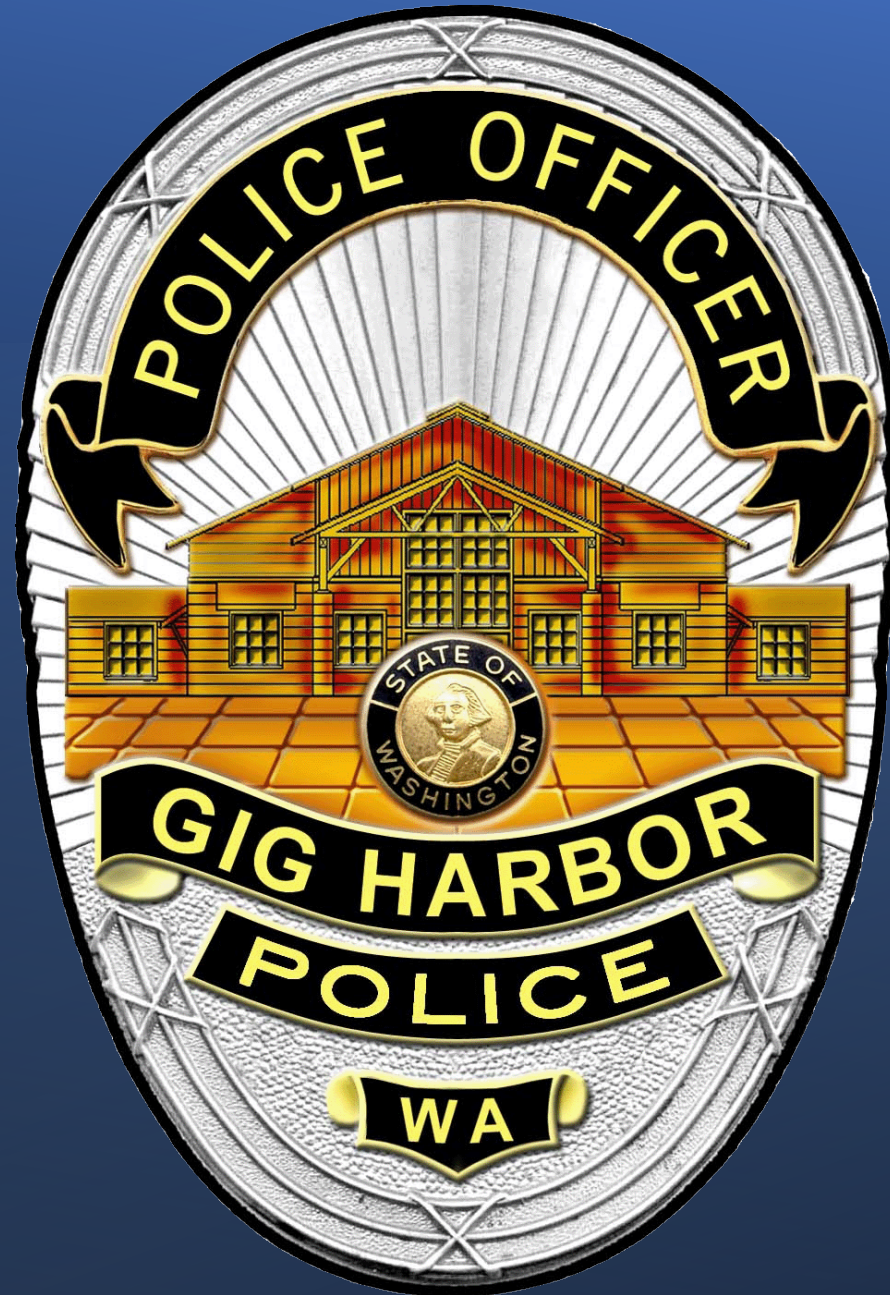


Statewide Ratio of Officers per Thousand



Assaults on Officers







2022 Professional Standards

GIG HARBOR POLICE DEPARTMENT

Complaints

- Citizen and Internal Complaints
 - Anonymous complaints accepted
- Minor Complaints Investigated Internally
 - Major complaints investigated by outside agency at Chief's request
- Complaint Resolution
 - Sustained
 - Not Sustained
 - Unfounded
 - Exonerated

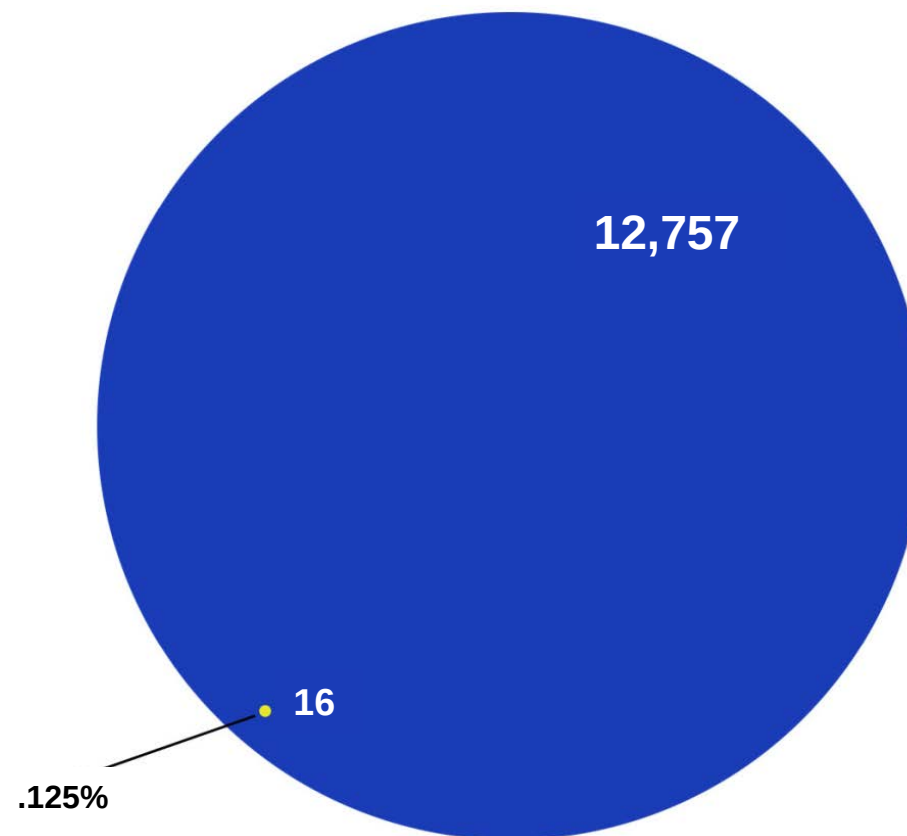
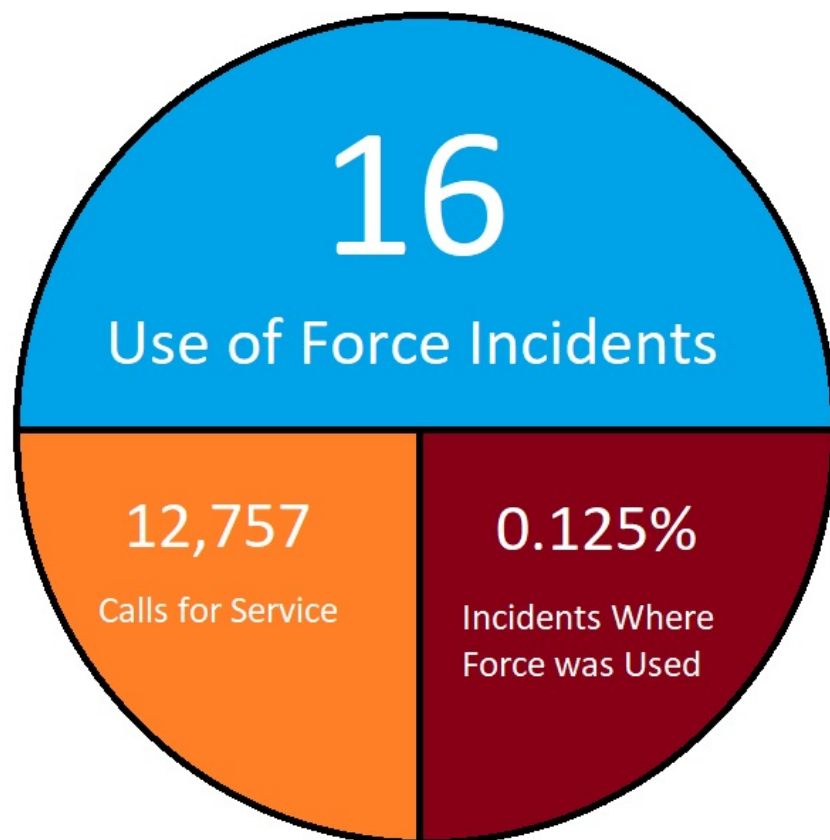
Complaints (2023)

- Number of Complaints Received: 2
- Number of Sustained Complaints: 0
 - Both Unfounded
 - 11 Consecutive Years

Use of Force

- **Force** - means any act reasonably likely to cause physical pain or injury or any other act exerted upon a person's body to compel, control, constrain, or restrain the person's movement.
 - Does not include:
 - Pat-downs
 - Incidental touching
 - Verbal commands
 - Compliant handcuffing
 - Draw and direct*
- **Deadly force** - Force reasonably anticipated and intended to create a substantial likelihood of causing death or very serious injury.

Use of Force Incidents - 2022



Use of Force

Type of Force Used by Officer(s)

Primary Type - the first tool or tactic an officer used.

Secondary Type - used when the primary tool or tactic proved ineffective.

Physical controls	13	Physical controls	1
Taser: Air deployment	3	Taser: Air deployment	0
Taser: Contact deployment	0	Taser: Contact deployment	0
Taser: Point and Direct	0	Taser: Point and Direct	0
OC / Chemical	0	OC / Chemical	0
Impact / Baton	0	Impact / Baton	0
Baton used as Leverage tool	0	Baton used as Leverage tool	0
Firearm Draw and Direct *	2	Firearm: Draw and Direct	0
Firearm	0	Firearm	0
Empty hand	0	Empty hand	0
Impact Munition	0	Impact Munition	0
Other (K-9)	0	Other (K-9)	0
Leg Restraints	0	Leg Restraints	0
TOTAL	16 *	TOTAL	1

Use of Force

Aggravating Factors

Intoxicated / Drugs	11
Domestic Violence	0
Mental Illness	5

Use of Force

Use of Force by Race	
White	12
Black	3
Asian	0
Native American	0
Hispanic	0
Unknown	1

Use of Force by Sex	
Male	13
Female	3
X	0

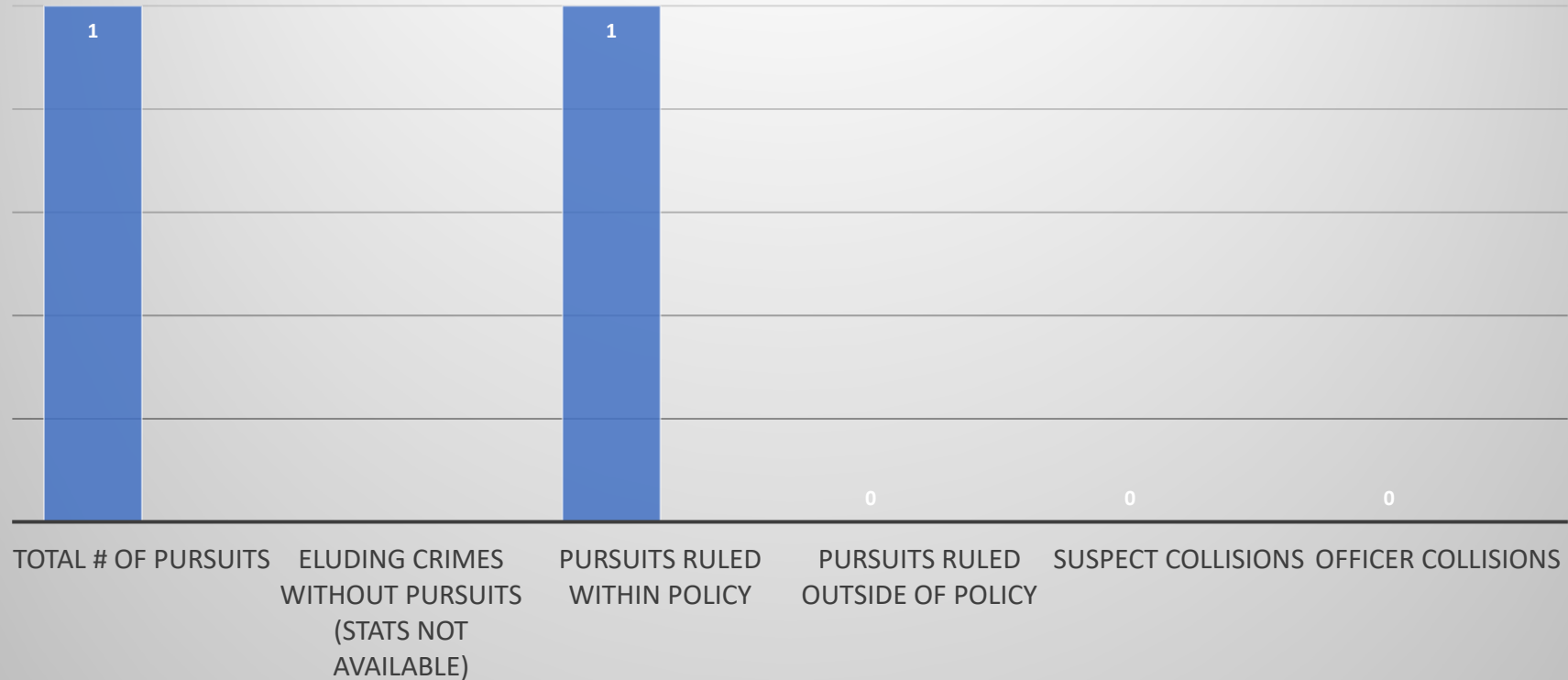
Injuries				
	# of Injuries (Visible or Complaint of)	Minor No Treatment Required	On-Scene by EMS	Hospital
Officer	0			
Suspect	3		3*	
* Two subjects transported unrelated to injury (mental health / drug overdose)				

Unbiased Enforcement

Enforcement by Race							
	Criminal Citations		Criminal Traffic		Traffic Infractions		98335 Demographics
American Indian	1	0.9%	-		-		2.9%
Asian / Pacific Islander	2	1.9%	1	1.3%	8	2.2%	8.2%
Black	15	3.6%	5	6.6%	11	3.1%	3.3%
Unknown	7	6.5%	2	2.6%	13	3.6%	4.9%
White	83	76.9%	68	89.5%	325	91.0%	93.2%
TOTAL	108		76		357		

Pursuits

2023 PURSUIT STATISTICS GIG HARBOR POLICE

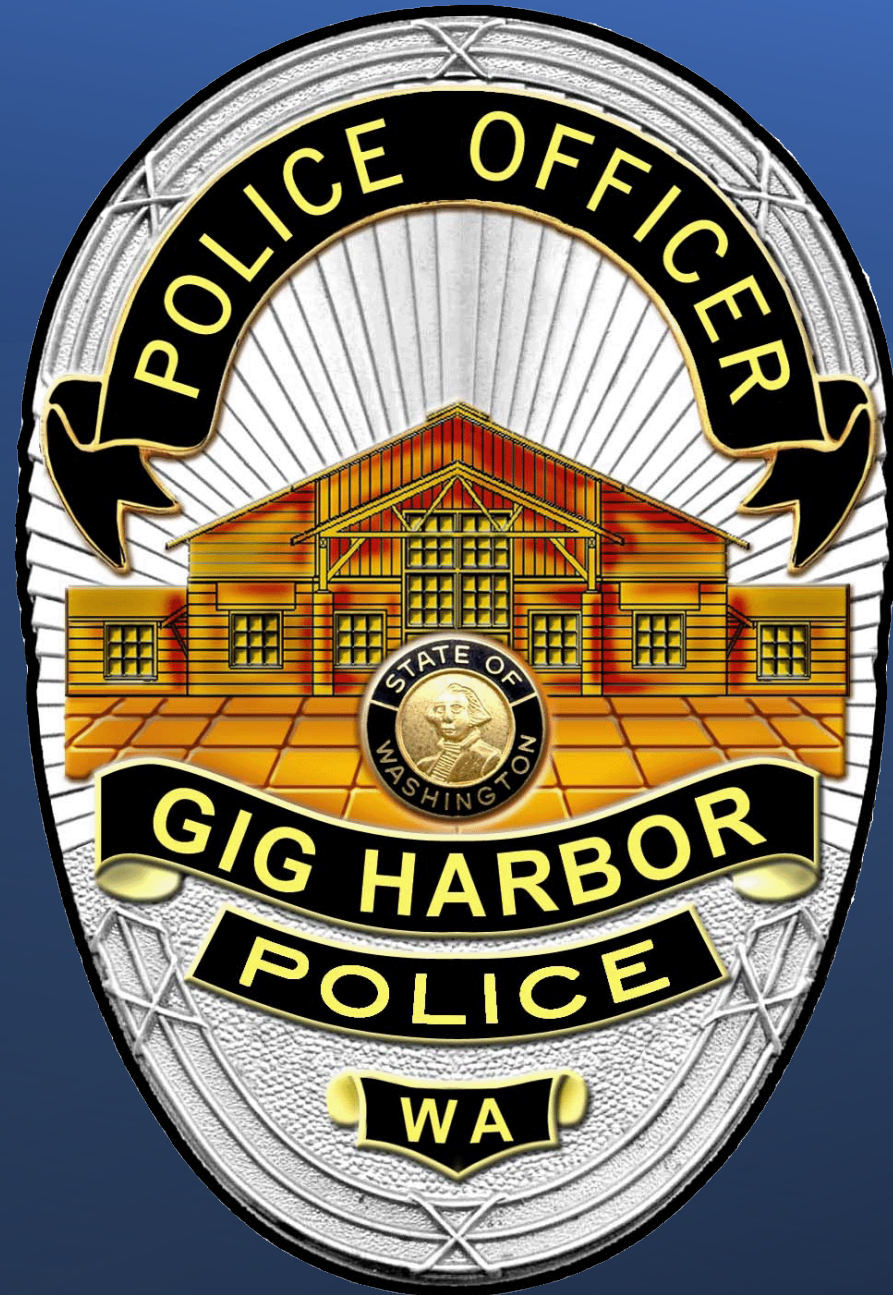


Vehicle Collisions

Department Vehicle Collisions by Category	
# of officer-involved collisions	0
# of collisions ruled "Preventable"	N/A
# of collisions ruled "Non-Preventable"	N/A
# of collisions that involved injury	N/A
# of collisions that involved pursuits	N/A
# of backing collisions	N/A

Takeaways

- No citizen complaints in 2023
 - 11 years without sustained citizen complaint
- Very few use of force incidents
 - Three minor injuries requiring treatment on scene
 - 0.125 of all incidents
- Enforcement by gender and race show no apparent bias
- One pursuit and no collisions



UPCOMING GIG HARBOR CITY MEETINGS

ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

Please see the meeting agenda for specific details on how to attend: <https://www.gigharborwa.gov/811/Agendas-Minutes>

Day	Date	Time	Group	Agenda Items
M	July 8	5:30pm	City Council	<i>See agenda</i>
W	July 10	10:00am	Arts Commission	• Potential 'Locks of Love' Locations
TH	July 11	3:00 pm	City Council Study Session	• Masonic Lodge Proposal • Jerisich Dock Fee Discussion • Downtown Parking Discussion • Lodging Tax Grant Award for Destination Marketing Organization Services
TH	July 11	5:30pm	Design Review Board	CANCELLED
T	July 16	1:30 pm	Hearing Examiner Hearing	• Sports Complex 1A Variance • Ancich Dock
TH	July 18	5:30pm	Planning Commission	• 2024 Comprehensive Plan Update Discussion: Intro Housing Element
M	July 22	5:30pm	City Council	Consent: • Facility Use Agreement – Gig Harbor Canoe & Kayak Racing Team at Skansie Park Business Items: • Professional Services Contract for Lift Station 5 Basin Improvements • Assignment of Purchase & Sale Agreement for txʷaalqəl Conservation Area Phase 4 Staff Report: Quarterly Budget Update
TH	July 25	3:00 pm	City Council Study Session	• Aquifer Level Review at City Wells and PFAS Testing • Fee Schedule Updates • Updated Financial Policies • Sheetz v. El Dorado County - Implications on Impact Fees • Welcome to Gig Harbor Partnership/Donation from Rotary
TH	July 25	5:30pm	Design Review Board	
TH	Aug. 1	3:00pm	Civil Service Commission	
TH	Aug. 1	5:30pm	Planning Commission	
W	Aug. 7	5:30pm	Parks Commission	
TH	Aug. 8	5:30pm	Design Review Board	
M	Aug. 12	5:30pm	City Council Meeting	Business Items: • Resolution 1318 Adopting Updated Fee Schedule • Resolution 1319 Adopting Financial Policies

UPCOMING GIG HARBOR CITY MEETINGS

ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

Please see the meeting agenda for specific details on how to attend: <https://www.gigharborwa.gov/811/Agendas-Minutes>

Day	Date	Time	Group	Agenda Items
W	Aug. 14	10:00am	Arts Commission	
TH	Aug. 15	3:00pm	City Council Study Session	• Flock Camera Draft Policy
TH	Aug. 15	5:30pm	Planning Commission	
TH	Aug. 22	5:30pm	Design Review Board	
M	Aug. 26	5:30pm	City Council Meeting	NO MEETING

City of Gig Harbor Two-Year Strategic Plan 2023-2024

Adopted by Resolution 1280 on June 12, 2023

Vision Statement: *The City of Gig Harbor leads the way in livability, environmental stewardship, economic vitality, and municipal services.*

Priorities	Goals	Actions – Routine/Annual	Actions - Project
Foster a healthy city organization	- Be an exceptional employer - Retain existing workforce - Attract qualified applicants - Ensure safe work environment - Encourage staff training - Encourage and obtain employee feedback - Fill all vacancies in a timely manner	- Re-qualify for AWC Well City designation - Conduct annual employee satisfaction survey	- Develop a staff retention and attraction program - Review and update the city's DEI program - Update personnel policies manual - Update safety manual and accident prevention program - Revise employee evaluation process - Develop management training for all new supervisors - Update job descriptions and conduct salary & benefits study
Ensure sustainable future for public services and facilities	- Provide more effective municipal services - Increase city communication effectiveness - Listen to community needs and expectations - Source funding for parks, streets/transportation, and utilities - Ensure infrastructure to support community needs	- Update utility rates as needed - Continually improve permit and land use approval processes - Increase resources for capital projects - Review/amend TIP to improve motorized and non-motorized transportation	- Create a city-wide communications plan - Update public works standards - Conduct HOA fair - Implement hybrid court system/electronic case management - Parks division organizational assessment - Complete construction of Public Works Operations Center - Place parks bond on ballot
Maintain small town character and historic preservation while growing responsibly	- Promote responsible growth in keeping with small town character - Address infrastructure to relieve traffic issues - Ensure adequate affordable housing - Focus on character retention and historic preservation - Decrease distance to get to a park or open space - Enhance walkability and pedestrian/cyclist safety	- Annually docket specific priorities in the comprehensive plan - Fund Harbor History Museum operations - Monitor state legislative activity - Support the arts commission - Develop sister city program - Fund creative endeavor grants - Monitor short-term rentals	- Prepare 2044 Comprehensive Plan periodic update - Complete annexation study - Develop housing needs and action plan - Create historic preservation commission - Review businesses and off-street parking requirements - Develop 4th of July event - Establish process and procedure for code compliance program - Establish park standards
Promote environmental sustainability and preserve Gig Harbor's natural beauty	- Address climate change - Preserve tree canopy - Preserve and enhance natural character - Add undeveloped land to parks inventory	- Annually review climate & sustainability action plan (once developed) - Consider possible conservation properties and/or mitigation areas and activities	- Adopt climate & sustainability action plan - Form climate action committee - Adopt urban forest management plan/tree retention policies - Develop recycling program in city parks - Install Civic Center electric vehicle charging station - Annex parcels in city's parks system - Update stormwater manual - Assess gaps in public charging stations for electric vehicles
Promote and enhance a dynamic and robust economy	- Develop a plan to increase promotion of our local business community - Increase vitality of the city's small businesses - Attract larger business to industrial zone - Maintain and enhance commercial fishing	- Support Downtown Waterfront Alliance - Support Chamber of Commerce - Fund tourism with lodging tax grants - Promote downtown businesses/events - Collaborate with Pierce Transit for trolley	- Design and construct fishermen's home port - Create a business retention and attraction plan - Evaluate and amend development regulations and fees - Develop and implement a small business fair - Develop holiday display attractions
Provide a safe, healthy, and inclusive community	- Foster safe, livable and attractive community - Ensure city services are available to all residents - Implement DEI in city personnel practices	Provide funding for senior programming	- Develop housing, health, & human services coordinator position - Provide funding for senior center permanent home - Develop a plan to support youth and teen activities - Obtain police department accreditation - Update emergency management plan