

AGENDA
GIG HARBOR CITY COUNCIL MEETING
Monday, June 24, 2024 - 5:30 PM
Council Chambers

This meeting may also be accessed through Zoom at <https://zoom.us/j/93216056382> or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382. Please see the public comment & decorum section at the end of this agenda for information on options for making public comments.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

Before we begin this council meeting we would like to recognize that we are gathered on not only the ancestral and traditional lands of the sx̣wəbabč band of the Puyallup Tribe of Indians, but also on the site of one of the largest and longest standing historic villages of their people, the original inhabitants of the Gig Harbor area.

CHANGES TO THE AGENDA

PRESENTATIONS

1. Swearing-in of Police Officer Anthony Blackwell

PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

1. City Council Minutes: May 30 and June 10, 2024
2. Approval of Vouchers: Check numbers 106218 through 106334 and ACH payments in the amount of \$1,256,374.13.
3. Ancich Fishermen Paver Donation Agreement

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT

1. Department Updates

BUSINESS ITEMS

1. **Public Hearing: Resolution 1316 Adopting the 2025-2030 Transportation Improvement Program**
Suggested Motion: Move to approve Resolution 1316.
 - a. Staff Report: Public Works Director Jeff Langhelm
 - b. Clarifying Questions
 - c. Public Hearing
 - d. Council Deliberation and Action
2. **First Reading of Ordinance 1529 Amending GHMC Chapter 5.28 Relating to Special Events**
Suggested Motion: None
 - a. Staff Report: Parks Manager Jennifer Haro
 - b. Clarifying Questions
 - c. Public Comment
 - d. Council Deliberation and Action

PUBLIC COMMENT ON NON-AGENDA ITEMS

COUNCIL REPORTS/ COMMENTS

ANNOUNCEMENT OF UPCOMING MEETINGS

1. **Upcoming City Meetings**

ADJOURN

PUBLIC COMMENT & DECORUM

The city council desires to allow a maximum opportunity for public comment. However, the business of the city must proceed in an orderly, timely manner. The purpose of a council meeting is to conduct the city's business.

Oral comments may be made in person or by remote connection using the Zoom meetings platform. All persons giving oral public comment will be asked to state their name and whether or not they reside within Gig Harbor city limits. Commenters may verify if their home address is in city limits by visiting <https://www.gigharborwa.gov/451/City-Limits> or by consulting the city limits maps located on the podium or in the back of Council Chambers.

Speakers will be allotted 3 minutes per individual, unless revised by the mayor. In-person comments shall be made from the microphone. Anyone making "out of order" comments may be subject to removal from the meeting.

Public comment may be made remotely via Zoom or by phone during designated

portions of the meeting. To speak during the meeting, press the raise hand button near the bottom of your Zoom window or press *9 on your phone. Please refrain from raising your hand until the mayor has announced that she has opened the public comment portion of the meeting. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in, you may need to press *6 to unmute yourself. All speakers will have up to three minutes to speak.

Instead of making oral comments, written comments may be submitted to the city council at mayorandcouncil@gigharborwa.gov.

All remarks shall be addressed to the council as a body and not to any specific councilmember. All speakers shall be courteous in their language and deportment and shall not engage in or discuss or comment on personalities or indulge in derogatory remarks or insinuations with regard to any councilmember, the mayor, or any member of the staff or the public.

There will be no demonstrations during or at the conclusion of any public comment. These guidelines are intended to promote an orderly system of holding public meetings, to give every person an opportunity to be heard and to ensure that no individuals are embarrassed by voicing their opinions.

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the city clerk at cityclerk@gigharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.

**MINUTES
GIG HARBOR CITY COUNCIL MEETING
Monday, June 10, 2024 – 5:30 p.m.
Council Chambers**

CALL TO ORDER / ROLL CALL Mayor Pro Tem Lykins called the meeting to order at 5:35 p.m. Councilmembers Coronado, Henderson, Rodenberg, and Woock were present. Councilmembers Barber and Storset were excused.

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGEMENT

CHANGES TO THE AGENDA

PRESENTATIONS

1. **Police Appreciation Week Proclamation** Mayor Pro Tem Lykins presented the proclamation to members of the Gig Harbor Police Department.
2. **Ride Transit Month Proclamation** Mayor Pro Tem Lykins presented the proclamation to Nathan BeVelle, Community Development Supervisor at Pierce Transit.
3. **Pierce County Library Update** Pierce County Library System's Executive Director Gretchen Caserotti provided council with an annual update.

PUBLIC COMMENT ON CONSENT AGENDA ITEMS

CONSENT AGENDA

MOTION: Move to approve the consent agenda (Woock/Henderson).

VOTE: Unanimously approved.

1. **City Council Minutes: May 9, May 16, May 23, and May 28, 2024**
2. **Approval of Vouchers: Check numbers 106132 through 106217 and ACH transfers in the total amount of \$478,204.09.**
3. **Approval of Payroll: Check numbers 8512 through 8514 and direct deposit transactions in the total amount of \$877,837.63.**

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT City Administrator Katrina Knutson reported on the Employee of the Quarter, Fee Schedule Update status, Heron's Key luncheon, Olympic Townhomes diesel spill, all-staff Narcan training, and remaining city priorities for 2024.

PUBLIC COMMENT ON NON-AGENDA ITEMS

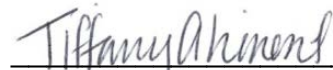
COUNCIL REPORT/COMMENTS

Councilmember Woock announced the upcoming Jeni Listens with special guest Police Chief Kelly Busey.

Councilmember Henderson reported on the West Sound Partners for Ecosystem Recovery meeting and the Master Builders Association of Tacoma-Pierce County Affordable Housing Tour.

Mayor Pro Tem reported on the latest Pierce County Regional Council meeting.

ADJOURN The meeting adjourned at 6:29 p.m.



Tiffany Aliment
Assistant City Clerk

MINUTES
GIG HARBOR CITY COUNCIL STUDY SESSION
Thursday, May 30, 2024 – 3:00 p.m.
Civic Center Community Rooms A/B or Zoom

CALL TO ORDER / ROLL CALL Mayor Markley called the meeting to order at 3:02 p.m. Councilmembers Coronado, Henderson, Lykins, and Rodenberg were present. Councilmember Storset arrived at 3:06 p.m. Councilmember Barber arrived at 3:49 p.m. Councilmember Woock was excused.

DISCUSSION ITEMS

1. **2025-2030 Six-Year Transportation Improvement Program (TIP)** – City Engineer Aaron Hulst provided council with a PowerPoint presentation on the TIP and answered questions.

The TIP will come before council for consideration at its June 24 meeting.

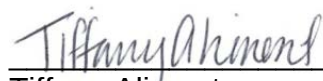
2. **Lift Station #5 Feasibility Study** – Public Works Director Jeff Langhelm, Senior Engineer Dean Zavack, and the city's consultant reviewed the information contained in the agenda packet and discussed options for consideration. Staff recommends Alternative #5.

Council was supportive of staff moving forward with Alternative #5.

At 3:49 p.m., council took a five-minute break. Council returned from break at 3:56 p.m.

3. **Budget & Revenue Discussion** – City Administrator Katrina Knutson and Finance Director Dave Rodenbach discussed cannabis tax, red light and speed cameras, and city-owned parcels that could potentially be sold.

ADJOURN The meeting adjourned at 4:47 p.m.



Tiffany Alimant
Assistant City Clerk



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: June 24, 2024

SUBJECT: Ancich Fishermen Paver Donation Agreement

SUBMITTED BY: Parks Manager Jennifer Haro

DEPARTMENT: Public Works

PHONE: (253) 853-8253

SUGGESTED MOTION: Move to authorize the mayor to execute the donation agreement for the Ancich View Plaza pavers

BACKGROUND INFORMATION: The Gig Harbor Commercial Fishermen's Civic Club proposed the donation of new granite pavers in Ancich Park in 2022. They wish for the concrete pavers, which have become harder to read over the years, to be replaced with a more contrasting color so that the information can be seen more easily.

There are currently 178 pavers containing vessel names, year built, a letter symbolizing the type of boat, and captains. According to the club, some of them have errors, and there were several vessels left off of the plaza. They are adding 11 more etched pavers with 22 additional boats. They will also purchase 10 blank pavers to have on hand in case of new boats or broken pavers.

This proposal was first presented to council at a study session on March 2, 2023. Council requested more information, including costs to replace pavers on the entire plaza. Staff brought the proposal back to the April 27, 2023 study session, where council indicated they would like to move forward with the increased costs of replacing all the plaza pavers, including unetched ones and partial pavers. At the February 15 study session, council opted to replace only the etched pavers, due to budget constraints. Parks Commission recommended approval of the proposal.

This agreement would allow the Fishermen's Club to purchase the supplies directly from the supplier, while the city would collect bids and hire a contractor. The Fishermen's Club will donate the costs of the contractor to the city prior to bid award.

FISCAL CONSIDERATION: None. Covered by agreement

ATTACHMENTS:

1. Fisherman's Club donation - Ancich pavers final
-

STRATEGIC PLAN PRIORITY: Strategic Plan Priority 3 - Maintain small town character and historic preservation while growing responsibly

DONATION AGREEMENT BETWEEN THE CITY OF GIG HARBOR AND GIG HARBOR COMMERCIAL FISHERMEN'S CIVIC CLUB

THIS FUNDING AGREEMENT is entered into by and between the City of Gig Harbor, a Washington municipal corporation (hereinafter referred to as the "City") and the Gig Harbor Commercial Fishermen's Civic Club, a for-profit corporation (hereinafter referred to as "Fishermen's Club").

W I T N E S S E T H

WHEREAS, the City owns Ancich Park, located at 3589 Harborview Drive, Gig Harbor, WA (hereinafter referred to as the "Property"); and

WHEREAS, the Property encompasses Ancich Park, which contains the Community Paddler's Dock and Ancich Pier and Netshed; and

WHEREAS, the City purchased and developed the Property to rehabilitate the Ancich Netshed, reconstruct the Ancich Pier, construct the boat storage building, Community Paddlers Dock and view plaza and has plans to construct a Commercial Fisherman's Homeport; and

WHEREAS, the view plaza included 178 etched concrete pavers honoring Gig Harbor's commercial fishing vessels and captains which, with time, have become difficult to read; and

WHEREAS, the Fisherman's Club has offered to purchase etched granite replacement pavers to replace the concrete pavers and add several that were left off the original list, and have placed a deposit with a vendor; and

WHEREAS, city council supported this proposal at study sessions on April 27, 2023 and February 15, 2024; and

WHEREAS, city council approval is required for donations over \$20,000 in value, and this donation exceeds that value, with the pavers alone costing approximately \$28,000. Labor is estimated to cost between \$2000 - \$7000.

NOW THEREFORE, the parties hereto agree as follows:

TERMS

1. Donation of pavers. The Fishermen's Club agrees to donate 189 granite pavers, etched with vessel names, captains, year built and type of vessel, and 10 blank pavers to the city to be placed on the Ancich View Plaza. The Fishermen's Club will deal directly with the vendor and work with the City on scheduling delivery and project management. The City agrees to accept the donated pavers at the time the cost of installation is donated by the Club prior to contract award.

2. Donation costs of labor for installation. The City will obtain bids for the installation of the pavers via the small works process. The City will prepare bid specifications and will solicit and collect bids from qualified contractors, and enter into a small works contract with the selected contractor. The Fishermen's Club will pay to the City the full contract amount, and the City will accept the payment as a donation, prior to the date the contract is awarded. The Fisherman's Club further agrees to pay all potential cost overruns unless the cost overruns are caused by City regulations or requests for additional work. The City hereby accepts the monetary donation covering all cost overruns.
3. Duration and Notice of Termination. This Agreement shall take effect on the date it is signed by both parties. Once effective, this Agreement shall remain in effect until completion of the Ancich fishermen paver replacement project, unless otherwise terminated earlier.
4. Modification or Waiver. No waiver, alteration or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by a duly authorized representative of the parties.
5. Notices. General notices required to be in writing under this Agreement shall be sent to the representatives below:

Gig Harbor Commercial Fishermen's Civic Club
President
PO Box 429
Lakebay, WA 98349

City of Gig Harbor
Parks Manager
3510 Grandview Street
Gig Harbor, WA 98335

IN WITNESS WHEREOF, the parties have executed on _____.

Gig Harbor Commercial Fisherman's
Civic Club

CITY OF GIG HARBOR

Gregg Lovrovich
President

Tracie Markley
Mayor

These department updates are an effort to increase our internal and external communication initiatives, to provide the mayor and city councilmembers with the information they need to serve the public and make informed decisions, and just as importantly, to share citywide information and updates with all staff and residents. Please feel free to send any questions, suggestions, or concerns about this document to communications@gigharborwa.gov.

ADMINISTRATION

[City Administrator Katrina Knutson](#)

Village at Harbor Hill Community Meeting: On the evening of Tuesday, June 11, the city held a joint community meeting with the property owner of the Village at Harbor Hill. The intent of the meeting was to explain the layered history of the project, while soliciting feedback from the public about what types of uses and even which specific businesses and restaurants they'd like to have there. For over an hour, residents provided their input and ideas were bouncing back and forth. It was a great conversation that the property owners are looking forward to continuing as this project progresses. To view the property owner's presentation, [click here](#). To receive alerts regarding this project, please email

Police Appreciation Week: Last week we celebrated the GHPD with Police Appreciation Week. We took the opportunity to express our gratitude for their unwavering commitment to keeping our community safe. They serve the residents and visitors of our city day in and day out with compassion, courage, and humor. We are forever proud of, and grateful for, the men and women of the Gig Harbor Police Department.



World Cup 2026: Have you heard the [2026 World Cup](#) is coming to Seattle? Seattle will host six FIFA World Cup matches, including two in the knockout stage, the summer of 2026. It may seem far off, but last week elected officials from around Pierce County (including Gig Harbor) recently kicked off planning meetings for FIFA 26. With an expected 750,000 visitors to the area over the course of three weeks, this is the perfect opportunity to showcase the Puget Sound region. At the first Pierce County FIFA meeting, elected officials and senior level staff discussed local priorities and opportunities, as well as what our legacy will be. More meetings and details to come!



COMMUNITY DEVELOPMENT

[Interim Community Development Director Jeff Wilson](#)

The community meeting held last Tuesday regarding the Village at Harbor Hill garnered a significant turnout, with valuable feedback and input provided by attendees. Such robust community engagement exemplifies the impactful role citizens can play in shaping their surroundings and ensuring their voices are heard.

PLANNING

The first of three listening sessions will be held at the Civic Center on Wednesday June 26th from 4-6 pm. Planning staff will present the Draft Land Use Element and Future Land Use Map for discussion and comment. The Land Use Element and Map provide the path for future development in Gig Harbor. We need to hear from the community so please mark your calendars!

Senior Planner Natalie Kamieniecki starts on Monday June 24th and we are SO happy to have her help. Please say 'hello' when you see her.

BUILDING & FIRE PREVENTION

22 permit applications were received this reporting period including one for the Hidden Harbor Wine Library located in the Finholm District. 34 permits were issued including Pure Barre on Kimball, and Gig Harbor Physicians TI at the MOB.

The Building Division was pleased to issue a Certificate of Occupancy for the Public Works Operations Center. This project was granted a Temporary CO in February but was unable to be completed 100% due to a number of supply chain issues. The end result was worth the wait with a beautiful, state-of-the-art facility that will serve the City well for many years to come.



CODE ENFORCEMENT

No updates this week.

COURT

[Court Administrator Stacy Colberg](#)

No updates this week.

FINANCE

[Finance Director Dave Rodenbach](#)

General Fund Budget Update: Through May 2024 in the general fund, we are \$162,000 ahead of where we were at the end of May 2023. Measured against a \$16 million annual revenue budget, this means 2024 general fund revenues are about 1% ahead of 2023. Expenditures for the same time period are lagging by \$673,000 as the city continues to reduce spending.

HUMAN RESOURCES

[Human Resources Director Shannon Costanti](#)

ADVANCE YOUR CAREER

Are you looking to grow in your career? There are a variety of opportunities currently available throughout the city. [Take a look](#) and apply today! If you know someone who would be a great fit, please be encouraged to tell them about it!

Position	Type	Status
Police Officer - Entry Level	FT	Continuous
Police Officer - Exceptional Entry	FT	Continuous
Police Officer - Lateral Entry	FT	Continuous
Public Works Assistant - Engineering	FT	Open until 6/19

NEW HIRES

Seasonal Worker - Operations	FT	Brynn Smith started 6/7
Senior Planner	FT	Natalie Kamieniecki starting 6/24
Wastewater Operator/OIT	FT	Stephen Dillon starting 6/24

ITS

Information Technology Services Manager Keith Smith

We will continue to support operations across all departments, both remotely and on-site. Furthermore, we are assessing systems and software to prepare information for the upcoming 2025-2026 budget.

POLICE

Police Chief Kelly Busey

AEDs: Officer Burns worked with Gig Harbor Fire and Medic One to procure 20 Automated External Defibrillators (AED) that are now deployed within our patrol cars. All department personnel are trained in the use of these devices that hopefully will be used to save lives when needed.



Training: Property and Evidence Technician Emma Pountain recently competed a training course in Advanced Crime Scene Investigation. This continues to put us on the path to be even more self-sufficient to handle complex cases. Emma's next certification will be in the use of alternate light sources.

Accreditation: Initially, we were on the path to achieve state accreditation during the fall 2024 cycle. Because of the magnitude of this task and the normal operational duties that must still be addressed simultaneously, we have decided to push this to the spring 2025 assessment with the goal of becoming fully accredited in May.

Stalking: Detective Daniel handled an interesting case that involved an ex-boyfriend of a resident gaining access to her apartment while she slept. He took her cell phone during the burglary. The cell phone was located on the grounds of her apartment complex later that day. When the victim discovered that the suspect had been in her apartment, she fled to a different location. The suspect arrived at that same location. The suspect enabled settings on her phone that allowed him to track her whereabouts. He also installed tracking devices on her vehicle. Our officers took the subject into custody and booked him into jail. At arraignment, the judge raised his bail to \$75,000, which the subject posted.

Pursuits: As you know, the law changed on June 6th that allowed law enforcement to pursue suspects for any crime – if the need to apprehend the suspect outweighs the risk of the pursuit. This

is still a very high bar to meet. Our policy has been refined and our officers will receive training on its application this week.

PUBLIC WORKS

Public Works Director Jeff Langhelm

Capital Improvement Project Status Updates: For the most recent updates on the city's design and construction projects, see our online [CIP StoryMap](#).

32nd Ave Diesel Spill: On June 6, Micheal Abboud was called out along with Operations Staff, Police, and Fire to vehicle collision that occurred on 32nd Ave. behind Fred Meyer. The collision spilled about 50 gallons of diesel onto 32nd Ave. Fortunately, the maintenance crew from the nearby Olympic Square Townhomes jumped into action and placed their own absorbents to try and help stop the diesel from getting into the city's storm system. Because of this early intervention, only one catch basin was impacted and significantly reducing the potential contamination. Michael Abboud wanted to give the crew from the Olympic Square Townhomes an official shout-out.

Wastewater Operations Updates:

- (1) Staff has been working to make many repairs to Clarifier #3. This includes Jim's great work on electrical repairs (replacement of conduit, junction boxes, motor control gear and installation of new wire) and also Jim, Tyler, and Tye making major mechanical repairs. This clarifier is now ready to be put on-line in the fall when necessary.
- (2) The treatment plant received the first of the two new influent screens. Staff wasted no time on getting it installed! Jim and Tye removed the existing fine screen located in the headworks building and installed the new screen. Kudos to Jim and his ability to remove, replace the electrical control panel and components to get back into operation! The ability to have this work completed in-house has saved the city thousands of dollars.
- (3) James and Tyler have been reconnecting with food service establishments to ensure that proper grease removal practices and maintenance is being completed as per city ordinance. This has not been an easy task but these two have made significant progress over the last six months. A big shout out to James and Tyler for their efforts on the fats, oils, and grease (FOG) removal throughout the city's wastewater system! These efforts will reduce system overflows due to line blockages from grease and grease removal practices throughout the city's 17 wastewater lift stations.



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: June 24, 2024

SUBJECT: Public Hearing: Resolution 1316 Adopting the 2025-2030 Transportation Improvement Program

SUBMITTED BY: Associate Engineer Chloe Wiser

DEPARTMENT: Public Works

PHONE: (253) 853-8182

SUGGESTED MOTION: Move to approve Resolution 1316.

BACKGROUND INFORMATION: In accordance with RCW 35.77.010, local agencies must annually prepare and adopt a comprehensive transportation program for the ensuing six calendar years that is consistent with the agency's transportation comprehensive plan. This is commonly referred to as the Six-Year Transportation Improvement Program (TIP) and is required to be submitted annually to the state Secretary of Transportation. The criteria for receiving state and federal transportation project funding requires the receiving agency to have a current approved Six-Year TIP. While a TIP represents the anticipated projects over a six-year period, the project undertaken in any given year are subject to the budget deliberation process.

Included as part of the TIP adoption process is a public hearing.

As part of the Comprehensive Plan update that concluded in 2018, the City completed a rigorous capacity analysis of the City's roadway system which evaluated the future levels of service at intersections. From this analysis, the short and long-range project lists were updated in the Transportation Element of the Comprehensive Plan to address future LOS deficiencies.

The conclusions from the Comprehensive Plan update analysis, the 2024 TIP, and the 2023-24 Budget serve as the basis for the attached 2025-2030 Six-Year TIP.

Changes from last year's TIP are identified in the 2024/2025 TIP comparison spreadsheet that is provided as part of the council packet.

FISCAL CONSIDERATION: Adoption of the Six-Year Transportation Improvement Program does not directly affect the City's finances. The fiscal impacts will be reviewed during the budgeting process.

Depending upon the availability of funds and other considerations, at any time council may elect to fund more or fewer projects, and/or change project priorities.

ATTACHMENTS:

1. Resolution 1316
2. Resolution 1316 Exhibit A

3. What is the TIP
4. 2024_2025 TIP Comparison List_Council
5. PL-SEPA-24-0003 - SEPA ADDENDUM

STRATEGIC PLAN PRIORITY: Strategic Plan Priority 2- Ensure sustainable future for public services and facilities

RESOLUTION 1316

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, ADOPTING A SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM AND DIRECTING THE SAME TO BE FILED WITH THE STATE SECRETARY OF TRANSPORTATION AND THE TRANSPORTATION IMPROVEMENT BOARD.

WHEREAS, pursuant to the requirements of Chapters 35.77 and 47.26 RCW, the City Council of the City of Gig Harbor has previously adopted a Comprehensive Transportation Plan and Transportation Improvement Program, including an arterial street construction program, and thereafter periodically modified said comprehensive transportation program by resolution, and

WHEREAS, the city council has reviewed the work accomplished under the said Program, determined current and future city street and arterial needs, and based upon these findings has prepared a Six-Year Transportation Improvement Program for the ensuing six (6) calendar years, and

WHEREAS, a public hearing was held on the Six-Year Transportation Improvement Program on June 24, 2024, and

WHEREAS, the city SEPA responsible official made an amended determination of non-significance for the adoption or implementation of the Six-Year Transportation Improvement Program,

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gig Harbor:

Section 1. Program Adopted. The City of Gig Harbor City Council hereby approves and adopts the Six-Year Transportation Improvement Program for the City of Gig Harbor, as revised and extended for the ensuing six (6) calendar years (2025-2030 inclusive), attached hereto as Exhibit A, which Program sets forth the project location, type of improvement and the estimated cost thereof.

Section 2. Filing of Program. Pursuant to Chapter 35.77 RCW, the City Clerk is hereby authorized and directed to file a copy of this resolution forthwith, together with the attached hereto, with the Secretary of Transportation and a copy with the Transportation Improvement Board for the State of Washington.

ADOPTED by the City Council of the City of Gig Harbor at a regular meeting thereof, held this 24th day of June, 2024.

Brenda Lykins
Mayor Pro Tempore

Attest:

Joshua Stecker, CMC
City Clerk

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	1	Burnham Drive Improvements Phase 1A Eagles to 96th Street Add shared use path on Burnham Drive between the Eagle's Club and 96th Street. Project includes half street improvements and a new bridge at 96th St. for fish passable culvert improvement.	WA-11830	06/24/24	06/24/24		1316	03	C G S T W	0.400		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2025		0		0	3,227,545	3,227,545
S	CN	2025		0	TIB	1,524,574	0	1,524,574
Totals				0		1,524,574	3,227,545	4,752,119

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	3,227,545	0	0	0	0
Totals	3,227,545	0	0	0	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	2	Wollochet Drive./Wagner Way Intersection Improvements Wagner Way to Wollochet Drive Construct traffic signal (or roundabout)at Wollochet Drive and Wagner Way.	WA-05035	06/24/24	06/24/24		1316	44	C G P S T	0.010	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2025		0		0	721,586	721,586
S	CN	2025		0	TIB	1,227,000	0	1,227,000
Totals				0		1,227,000	721,586	1,948,586

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	721,586	0	0	0	0
Totals	721,586	0	0	0	0

Six Year Transportation Improvement Program

From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
07	3	Prentice Avenue/Fennimore Street Half-Width Roadway Improvements to Peacock Hill Half-width roadway improvements to Prentice Avenue and Fennimore Street. Project includes sidewalk, LID stormwater, and ADA Improvements.	WA-15170	06/24/24	06/24/24		1316	04	C G O P S T W		CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	CN	2025		0		0	2,257,448	2,257,448
Totals				0		0	2,257,448	2,257,448

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	2,257,448	0	0	0	0
Totals	2,257,448	0	0	0	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	4	38th Ave Improvements Phase 2 38th Avenue 56th Street to Hunt Street Complete design and construction of a 2/3-lane section with left turn pockets, bicycle lanes, curbs and gutters as necessary, landscaped planter strip or swale and sidewalk on at least one side of the roadway, storm sewer improvements.	WA-05027	06/24/24	06/24/24		1316	03	C G O P S T W	0.500	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	RW	2025		0	TIB	213,000	0	213,000
S	CN	2025		0	TIB	2,000,000	4,975,000	6,975,000
Totals				0		2,213,000	4,975,000	7,188,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
RW	213,000	0	0	0	0
CN	6,975,000	0	0	0	0
Totals	7,188,000	0	0	0	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	5	Wollochet/SR-16 WB on-ramp right turn lane approx. 200' south of Pioneer/Stinson to WB SR-16 on-ramp Construct a right turn slip lane on the WB SR-16 on-ramp to relieve congestion on the Pioneer/Wollochet overpass.	WA-11831	06/24/24	06/24/24		1316	01		0.060		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2025		0		0	220,000	220,000
S	CN	2025		0	WSDOT	840,000	0	840,000
P	CN	2025		0		0	46,396	46,396
Totals				0		840,000	266,396	1,106,396

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	220,000	0	0	0	0
CN	886,396	0	0	0	0
Totals	1,106,396	0	0	0	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	6	Wollochet Dr./SR-16 EB off-ramp rt. turn lane approx. 450' north of intersection to Wollochet intersection Construct a right turn lane on the SR-16 EB off-ramp approaching the signal.	WA-11824	06/26/23	06/26/23		1283	03		0.090		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2025		0		0	100,000	100,000
P	CN	2025		0		0	650,000	650,000
S	CN	2025		0	WSDOT	840,000	0	840,000
Totals				0		840,000	750,000	1,590,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	840,000	0	0	0	0
CN	750,000	0	0	0	0
Totals	1,590,000	0	0	0	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	7	Olympic Drive / Pt. Fosdick Right-Turn Lane Extension 150' west of intersection to 400' west of intersection Extend right turn lane approximately 225' approaching Pt. Fosdick traveling EB on Olympic.	WA-11823	06/24/24	06/24/24		1316	03				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	CN	2025		0		0	370,000	370,000
Totals				0		0	370,000	370,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
CN	370,000	0	0	0	0
Totals	370,000	0	0	0	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04	8	Peacock Hill Avenue Half-Street Improvements ~300' north of Ringold to ~150' north of 105th St. Ct The project will construct half-street improvements along the west side of Peacock Hill from ~300' north of Ringold to ~150' north of 105th St. Ct. Project will add sidewalks where none exist and bridge a critical sidewalk gap. The project will include illumination and other pedestrian, bicycle, and roadway improvements.	WA-14386	06/24/24	06/24/24		1316	03	O	0.380	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
S	PE	2025		0		0	18,148	18,148
P	RW	2025		0		0	120,000	120,000
P	CN	2025		0	TIB	1,500,000	1,000,000	2,500,000
Totals				0		1,500,000	1,138,148	2,638,148

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	18,148	0	0	0	0
RW	120,000	0	0	0	0
CN	2,500,000	0	0	0	0
Totals	2,638,148	0	0	0	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	9	38th Ave Improvements Phase 1B 38th Avenue Briarwood Lane to 50th Street Court Complete design and construction of 2/3-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalk, storm sewer improvements, and provisions for future lighting.	WA-11821	06/24/24	06/24/24		1316	03		0.300		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	400,000	400,000
P	CN	2027		0	TIB	500,000	1,600,000	2,100,000
Totals				0		500,000	2,000,000	2,500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	600,000	0	0	0
CN	0	0	2,100,000	0	0
Totals	0	600,000	2,100,000	0	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	10	38th Ave Improvements Phase 1C 38th Avenue 50th Street Court to 56th Street Complete design and construction of 2/3-lane section with turn pockets, bicycle lanes, curbs and gutters on one or both sides as necessary, landscaped planter strips or swales, sidewalk, storm sewer improvements, and provisions for future lighting.	WA-11822	06/24/24	06/24/24		1316	03		0.340		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2027		0		0	500,000	500,000
P	CN	2028	STP	800,000	TIB	800,000	700,000	2,300,000
Totals				800,000		800,000	1,200,000	2,800,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	500,000	0	0
CN	0	0	0	2,300,000	0
Totals	0	0	500,000	2,300,000	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	11	Harborview Drive / Pioneer Way Improvements to Intersection improvements to increase non-motorized user safety.	WA-08728	06/24/24	06/24/24		1316	28	C G O P S T W		DCE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2027		0		0	40,000	40,000
P	CN	2027		0		0	100,000	100,000
Totals				0		0	140,000	140,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	40,000	0	0
CN	0	0	100,000	0	0
Totals	0	0	140,000	0	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	12	Hunt St./Skansie Avenue intersection improvements intersection to intersection Construct a roundabout, signal or other intersection improvement at the intersection of Hunt St./Skansie Ave.	WA-11828	06/24/24	06/24/24		1316	03				No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	350,000	350,000
P	RW	2026		0		0	80,000	80,000
P	CN	2027		0	TIB	1,000,000	500,000	1,500,000
Totals				0		1,000,000	930,000	1,930,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	600,000	0	0	0
RW	0	80,000	0	0	0
CN	0	0	1,500,000	0	0
Totals	0	680,000	1,500,000	0	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	13	Hunt Street / 38th Avenue Improvements to Design and construct intersection improvements. Currently planned as a roundabout.	WA-08729	06/24/24	06/24/24		1316	03	C G P S T W			Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2026		0		0	500,000	500,000
P	RW	2026		0		0	100,000	100,000
P	CN	2027		0	TIB	1,000,000	400,000	1,400,000
Totals				0		1,000,000	1,000,000	2,000,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	500,000	0	0	0
RW	0	100,000	0	0	0
CN	0	0	1,400,000	0	0
Totals	0	600,000	1,400,000	0	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	14	50th St Ct Improvements 50th St Ct west of Olympic Drive to 38th Street Construct new 2-lane roadway with curb, gutter and sidewalks on one or both sides along with street illumination, on-street parking and associated storm water and/or LID improvements.	WA-05013	06/24/24	06/24/24		1316	03	G P S T W	0.500	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2027		0		0	100,000	100,000
P	CN	2028		0	TIB	1,200,000	700,000	1,900,000
Totals				0		1,200,000	800,000	2,000,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	100,000	0	0
CN	0	0	0	2,000,000	0
Totals	0	0	100,000	2,000,000	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	15	Soundview and Hunt Intersection Improvement Soundview Drive and Hunt Street to Construct new intersection control, currently conceptualized as a traffic signal, at the intersection with associated non-motorized improvements. Requires coordination with Pierce County for east leg transition to match existing.	WA-05022	06/24/24	06/24/24		1316	03	C P T		CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2028		0		0	200,000	200,000
P	RW	2028		0		0	50,000	50,000
P	CN	2029		0	TIB	600,000	250,000	850,000
Totals				0		600,000	500,000	1,100,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	200,000	0
RW	0	0	0	50,000	0
CN	0	0	0	0	850,000
Totals	0	0	0	250,000	850,000

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Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
04	16	Burnham Drive Improvements Phase 1B N. Harborview Drive to Eagles Club Construct a sidewalk or shared use path along Burnham Drive.	WA-13648	06/24/24	06/24/24		1316	03	C O P S T W	0.500		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2027		0		0	400,000	400,000
P	CN	2028		0	TIB	1,800,000	700,000	2,500,000
Totals				0		1,800,000	1,100,000	2,900,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	400,000	0	0
CN	0	0	0	2,500,000	0
Totals	0	0	400,000	2,500,000	0

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	17	Burnham Drive Bridge - Restripe to 4 lanes Burnham Drive SR16 E/B Off-Ramp to SR16 W/B Off-Ramp Restripe Burnham Drive bridge between the roundabouts so there are 4 through lanes (2 in each direction).	WA-05040	06/24/24	06/24/24		1316	44		0.250	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2029		0		0	100,000	100,000
P	CN	2030		0		0	305,000	305,000
Totals				0		0	405,000	405,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	100,000
CN	0	0	0	0	305,000
Totals	0	0	0	0	405,000

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County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	18	WA-05020 Burnham Drive Improvements Phase 2 Burnham Drive Harbor Hill Dr Extension to SR-16 Interchange Reconstruction, including minor widening, turn lanes, curbs, gutters, sidewalks, storm sewer improvements, landscaped planter strips and lighting.		06/24/24	06/24/24		1316	03	C G O P S T	1.000	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2029		0		0	750,000	750,000
P	RW	2029		0		0	250,000	250,000
P	CN	2030		0	TIB	2,000,000	2,400,000	4,400,000
Totals				0		2,000,000	3,400,000	5,400,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	750,000
RW	0	0	0	0	250,000
CN	0	0	0	0	2,400,000
Totals	0	0	0	0	3,400,000

Six Year Transportation Improvement Program
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Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	19	Pedestrian Bridge Over SR16 None to Pedestrian bridge over SR16 in the vicinity of the Burnham Drive Interchange. This project is in conjunction with restriping the Burnham Drive bridge to 4 lanes.	WA-05041	06/24/24	06/24/24		1316	08		0.100	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2030		0		0	600,000	600,000
P	RW	2030		0		0	150,000	150,000
Totals				0		0	750,000	750,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	600,000
RW	0	0	0	0	150,000
Totals	0	0	0	0	750,000

Six Year Transportation Improvement Program
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Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
00	20	Cushman Trail Phase 5A Borgen trailhead to Kitsap County line Design Phase 5 of the Cushman Trail from the existing Borgen trailhead to the Pierce/Kitsap county line.	WA-12863	06/24/24	06/24/24		1316	15		4.000		No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PL	2025		0		0	200,000	200,000
P	PE	2026		0		0	900,000	900,000
P	CN	2027		0		0	5,000,000	5,000,000
Totals				0		0	6,100,000	6,100,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PL	200,000	0	0	0	0
PE	0	900,000	0	0	0
CN	0	0	5,000,000	0	0
Totals	200,000	900,000	5,000,000	0	0

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Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	21	Olympic Drive/SR-16 Intersection Improvements to Explore options for eastbound on-ramp, intersection improvements to improve level of service.	WA-05025	06/24/24	06/24/24		1316	03			CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2029		0		0	200,000	200,000
P	RW	2029		0		0	50,000	50,000
P	CN	2030		0	OTHER	800,000	400,000	1,200,000
Totals				0		800,000	650,000	1,450,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	200,000
RW	0	0	0	0	50,000
CN	0	0	0	0	1,200,000
Totals	0	0	0	0	1,450,000

Six Year Transportation Improvement Program
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County: Pierce

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Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	22	Rosedale St./Skansie Ave Intersection Improvements Rosedale St./Skansie Ave. to Widen to provide left-turn lane on east approach. Or design and construct a roundabout.	WA-05026	06/24/24	06/24/24		1316	03	C G O P S T W		CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2028		0		0	300,000	300,000
P	CN	2029		0	TIB	1,500,000	400,000	1,900,000
Totals				0		1,500,000	700,000	2,200,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	300,000	0
CN	0	0	0	0	1,900,000
Totals	0	0	0	300,000	1,900,000

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MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	23	Grandview Street Improvements Grandview Street Soundview Drive to McDonald Avenue Road (including sidewalk), storm water and lighting improvements.	WA-05036	06/24/24	06/24/24		1316	03	C G O P S T W	0.250	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2028		0		0	600,000	600,000
P	CN	2029	STP	600,000	TIB	600,000	800,000	2,000,000
Totals				600,000		600,000	1,400,000	2,600,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	600,000	0
CN	0	0	0	0	2,000,000
Totals	0	0	0	600,000	2,000,000

Six Year Transportation Improvement Program
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Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	24	WA-05028 Skansie Avenue Improvements Skansie Avenue Rosedale Street to Hunt Street Minor widening to provide curb and gutter as necessary, landscaped planter strip/swale, storm sewer improvements, bicycle lane and sidewalks on both sides of street. Include provisions for future lighting project as budget allows.		06/24/24	06/24/24		1316	03	C P T	1.000	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2030		0		0	800,000	800,000
Totals				0		0	800,000	800,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	800,000
Totals	0	0	0	0	800,000

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
16	25	Wollochet Drive Improvements Wollochet Drive Kimball Dr. to Hunt Street Widen roadway to provide for 11 foot lanes, bicycle lanes, sidewalks, landscaping and illumination on at least one side of the roadway. LOS improvements at the SR-16 interchange.	WA-05023	06/24/24	06/24/24		1316	03	C G P S T W	0.600	CE	Yes

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2029		0		0	1,500,000	1,500,000
P	CN	2030	STP	8,000,000		0	2,000,000	10,000,000
Totals				8,000,000		0	3,500,000	11,500,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	1,500,000
CN	0	0	0	0	10,000,000
Totals	0	0	0	0	11,500,000

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
17	26	Vernhardson Street Improvements Vernhardson Street Peacock Hill Avenue to City Limits Pavement restoration and/or overlay, storm sewer, curbs, gutters and sidewalk(s), bicycle lanes. Possible to phase project into two sections; one between Peacock Hill Ave and N. Harborview Drive and the other between N. Harborview Dirve and City Limits.	WA-05031	06/24/24	06/24/24		1316	05	C P S T W	0.340	CE	No

Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2030		0		0	700,000	700,000
Totals				0		0	700,000	700,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	700,000
Totals	0	0	0	0	700,000

Six Year Transportation Improvement Program
From 2025 to 2030

Agency: Gig Harbor

County: Pierce

MPO/RTPO: PSRC

Y Inside

N Outside

Functional Class	Priority Number	A. PIN/Project No. C. Project Title D. Road Name or Number E. Begin & End Termini F. Project Description	B. STIP ID G. Structure ID	Hearing	Adopted	Amendment	Resolution No.	Improvement Type	Utility Codes	Total Length	Environmental Type	RW Required
14	27	Olympic/Hollycroft Intersection Improvements Olympic Drive and Hollycroft to Convert existing 2-way traffic on spur street that connects Olympic to Hollycroft in the SE quadrant of the intersedction to one-way NB. Angled parking to be added to spur to support the park to the SE of the spur.	WA-05030	06/24/24	06/24/24		1316	03	C P T		CE	No

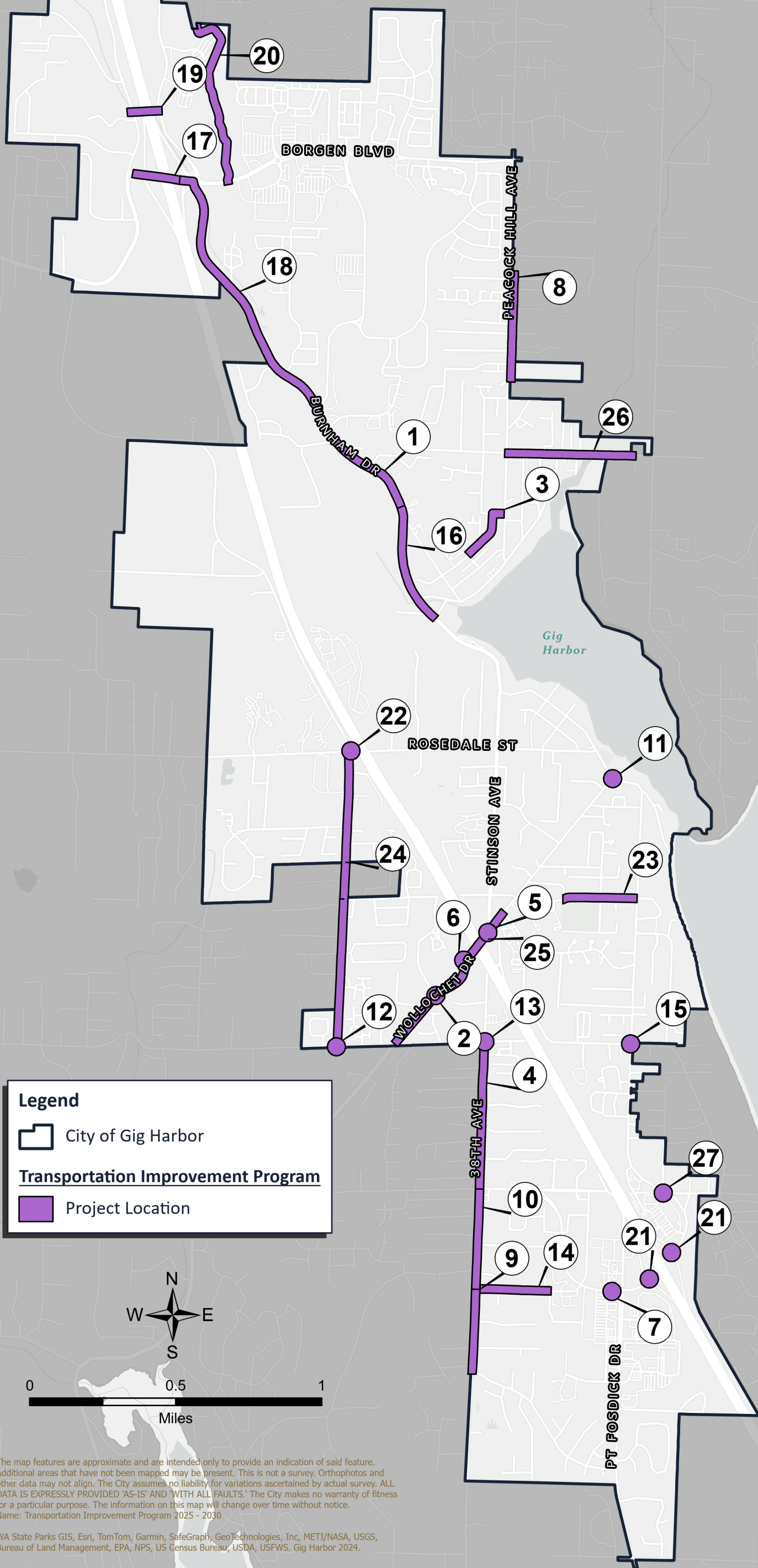
Funding								
Status	Phase	Phase Start Year (YYYY)	Federal Fund Code	Federal Funds	State Fund Code	State Funds	Local Funds	Total Funds
P	PE	2030		0		0	75,000	75,000
Totals				0		0	75,000	75,000

Expenditure Schedule					
Phase	1st	2nd	3rd	4th	5th & 6th
PE	0	0	0	0	75,000
Totals	0	0	0	0	75,000

	Federal Funds		State Funds	Local Funds	Total Funds
Grand Totals for Gig Harbor	9,400,000		19,944,574	39,856,123	69,200,697



Six-Year Transportation Improvement Program 2025 - 2030



Map ID	Project Name
1	Burnham Drive Improvements Phase 1A (Eagle's Club to Harbor Hill Dr./Burnham Dr. roundabout)
2	Wagner Way/Wollochet Signal
3	Prentice Avenue/Fennimore Street Half-Width Roadway Improvements
4	38th Ave. Phase 2 (56th St. to Hunt St.), includes 38th/56th intersection
5	Wollochet Drive/SR-16 WB on-ramp right turn lane
6	Wollochet Drive/SR-16 EB off-ramp right turn lane
7	Olympic Drive/Pt. Fosdick right turn lane extension
8	Peacock Hill Ave. Half Street Imp. (~300' north of Ringold to ~150' north of 150th St. Ct.)
9	38th Avenue Phase 1B (Briarwood Lane to 50th Street)
10	38th Avenue Phase 1C (50th Street to 56th Street)
11	Harborview Drive/Pioneer Way Intersection Improvements
12	Hunt St./Skansie Ave. Intersection Improvements
13	Hunt St./38th Ave. Intersection Improvements
14	50th St. Ct. Improvements
15	Soundview Drive/Hunt Street Intersection Improvement
16	Burnham Drive Improvements Phase 1B (N. Harborview Dr. to Eagle's Club)
17	Burnham Drive Bridge - Restripe to 4 lanes
18	Burnham Drive Improvements Phase 2 (Harbor Hill Drive to Borgen Blvd.)
19	Pedestrian Crossing at SR-16 near Borgen Blvd.
20	Cushman Trail Phase 5A
21	Olympic Drive/SR-16 Intersection Improvements
22	Rosedale Street/Skansie Avenue Intersection Improvements
23	Grandview Street Improvements (Soundview Drive to McDonald Avenue)
24	Skansie Avenue Improvements (Rosedale Street to Hunt Street)
25	Wollochet Drive Interchange Improvements (Kimball Drive to Hunt Street)
26	Vernhardson Street (Peacock Hill Avenue to City Limits)
27	Olympic Drive and Spur to Hollycroft

The map features are approximate and are intended only to provide an indication of said feature. Additional areas that have not been mapped may be present. This is not a survey. Orthophotos and other data may not align. The City assumes no liability for variations ascertained by actual survey. ALL DATA IS EXPRESSLY PROVIDED 'AS-IS' AND 'WITH ALL FAULTS.' The City makes no warranty of fitness for a particular purpose. The information on this map will change over time without notice.
Name: Transportation Improvement Program 2025 - 2030
WA State Parks GIS, Esri, TomTom, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS, Bureau of Land Management, EPA, NPS, US Census Bureau, USDA, USFWS. Gig Harbor 2024.

WHAT IS THE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (TIP)?

- It is the City's near-term list of transportation projects that are projected to happen over the next six years. Please note that the city's Complete Street ordinance was adopted earlier this year, requiring transportation project to be designed around all users when feasible. Projects listed on the TIP will be analyzed and designed around Complete Streets concepts.
- It is a planning document that Engineering/Public Works updates yearly (in June) and is adopted via resolution by the City Council.
- It is a requirement of the Revised Code of Washington (RCW).
- It is a useful tool for the Public Works Department when applying for Federal or State grant applications.
- A document in the form of a map and a report (which you will see in the June Council Packet) that follows WSDOT's format for entering projects into the State TIP (STIP).
- Per RCW 35.77.010, a new project can only be added to the TIP if that project is identified in the Transportation Comprehensive Plan.
- It is typical for a project high on the TIP list (eg: #1-3) to have the following characteristics:
 - The project is budgeted by City Council.
 - The project has received Federal or State grants that have timelines/deadlines
 - The project is anticipated to begin before other projects in the TIP list
 - The project has been demonstrated to have the largest benefit to vehicular and pedestrian/cyclist level of service (LOS).
- It is typical for a project low on the TIP list (eg: #25-28) to have the following characteristics:
 - The project is not yet budgeted by City Council.
 - The project has not applied or received Federal or State grants.
 - The project is anticipated to happen late in the six-year TIP timeframe

WHAT THE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM IS NOT.

- A complete list of projects that are set in stone.
- A commitment by the City to spend money on any particular transportation project. Commitment to fund transportation projects is typically decided during the budget process.

2024 vs 2025 TIP

2024 TIP #	2025 TIP #	Project Name	City Project #	Budgeted?
1	1	Burnham Drive Improvements Phase 1A (Eagle's Club to Harbor Hill Dr./Burnham Dr. roundabout)	CSP-2003	Yes
6	2	Wagner Way/Wollochet Signal	CSP-1406	Yes
10	3	Prentice Avenue/Fennimore Street Half-Width Roadway Improvements	CSP-2107	Yes
3	4	38th Ave. Phase 2 (56th St. to Hunt St.), also includes intersection	CSP-2206	Yes
4	5	Wollochet Drive/SR-16 WB on-ramp right turn lane	CSP-2315	Yes
5	6	Wollochet Drive/SR-16 EB off-ramp right turn lane	CSP-2311	Yes
7	7	Olympic Drive/Pt. Fosdick right turn lane extension	CSP-2318	Yes
8	8	Peacock Hill Ave. Half Street Imp. (~300' north of Ringold to ~150' north of 150th St. Ct)	CSP-2325	Yes
11	9	38th Avenue Phase 1B (Briarwood Lane to 50th Street)		No
12	10	38th Avenue Phase 1C (50th Street to 56th Street)		No
13	11	Harborview Drive/Pioneer Way Intersection Improvements		No
14	12	Hunt St./Skansie Ave. Intersection Improvements		No
15	13	Hunt St./38th Ave. Intersection Improvements		No
16	14	50th St. Ct. Improvements		No
17	15	Soundview Drive/Hunt Street Intersection Improvement		No
18	16	Burnham Drive Improvements Phase 1B (N. Harborview Dr. to Eagle's Club)		No
19	17	Burnham Drive Bridge - Restripe to 4 lanes		No
20	18	Burnham Drive Improvements Phase 2 (Harbor Hill Drive to Borgen Blvd.)		No
21	19	Pedestrian Crossing at SR-16 near Borgen Blvd.		No
9	20	Cushman Trail Phase 5A	CSP-2327	Yes
22	21	Olympic Drive/SR-16 Intersection Improvements		No
23	22	Rosedale Street/Skansie Avenue Intersection Improvements		No
24	23	Grandview Street Improvements (Soundview Drive to McDonald Avenue)		No
25	24	Skansie Avenue Improvements (Rosedale Street to Hunt Street)		No
26	25	Wollochet Drive Interchange Improvements (Kimball Drive to Hunt Street)		No
27	26	Vernhardson Street (Peacock Hill Avenue to City Limits)		No
28	27	Olympic Drive and Spur to Hollycroft		No
2	REMOVED	Borgen Boulevard/SR-16 WB off-ramp metering STUDY		

	NEW
	RANK CHANGE
	REMOVED



"THE MARITIME CITY"

COMMUNITY DEVELOPMENT
PLANNING DIVISION

SEPA ADDENDUM (NON-PROJECT ACTION)

FROM: City of Gig Harbor, Planning Division

DATE: June 10, 2024

SUBJ: PL-SEPA-24-0003 SEPA Addendum – Six-Year Transportation Improvement Program (Six-Year TIP)

Pursuant to WAC 197-11-600 and 197-11-625, an Addendum to the Determination of Nonsignificance issued under case numbers PL-SEPA-17-0001, PL-SEPA-17-0009, PL-SEPA-17-0010 is hereby issued for the 2025-2030 Six-Year TIP.

Location: Citywide

Proponent: City of Gig Harbor Public Works Department

3510 Grandview Drive

Gig Harbor, WA 98335

Proposed Non-Project Action

The addendum revises the existing 2024-2029 Six-Year TIP by adjusting the priorities to reflect the adopted City of Gig Harbor Budget and the updated 2024 Comprehensive Plan; updating the phase start dates, project costs and expenditure schedule; and removing completed projects.

Original Proposal/SEPA Action

The original proposal was the 2017/2018 Comprehensive Plan Amendments including Chapter 12 (Transportation Element) and Chapter 13 (Capital Facilities Element), which updated the general short-range and long-range transportation improvement plans and considered the impacts of motorized and non-motorized transportation projects proposed for short and long-range development throughout the City. The projects and/or programs listed in the proposed TIP are included in and supported by the City's Comprehensive Plan. After review of a completed environmental checklist and the appropriate comment and appeal periods, an integrated Determination of Nonsignificance was issued for the

project on July 5, 2018 under City of Gig Harbor case numbers PL-SEPA-17-0001, PL-SEPA-17-0009, PL-SEPA-17-0010.

Lead Agency: City of Gig Harbor

The lead agency for this proposal addendum has determined the action would not have a probable significant adverse impact on the environment. This decision was made after review of a completed environmental checklist and other information on file with the lead agency. This information is available to the public upon request.

Contact Person: Aaron Hulst, PE, City Engineer; Phone: (253)851-6170

Responsible Official: Jeff Wilson

Position Title: Interim Community Development Director Phone: (253)851-6170

Address: City of Gig Harbor
3510 Grandview Street
Gig Harbor, WA 98335

Signature



Date: June 10, 2024



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: June 24, 2024

SUBJECT: First Reading of Ordinance 1529 Amending GHMC Chapter 5.28 Relating to Special Events

SUBMITTED BY: Parks Manager Jennifer Haro

DEPARTMENT: Public Works

PHONE: (253) 853-8253

SUGGESTED MOTION: None

BACKGROUND INFORMATION: Special events are an important part of civic life in Gig Harbor. The Maritime Gig Festival, Paddler's Cup, Pride, Race for a Soldier, and private weddings and birthday parties that are held on city property are considered special events. There has been some gray area in the past about the definitions and what is allowed as part of a special event.

The city has had feedback that allowing only two hours for a special event at Skansie Park such as a wedding, is not adequate. Other events that are open to the public are currently also prohibited from offering an event lasting more than two hours. The proposed code revisions would allow time periods longer than two hours for events that are open to the public.

This proposed code revision attempts to clear up some of the confusion, while also allowing previous events to continue that may not have previously complied with code requirements. New definitions are proposed to be added to code, which expands the types of special events to fit the events that the city has been getting applications for.

The proposed code changes were reviewed by the parks commission at their May 1 meeting and recommended approval. Council reviewed and discussed the proposed changes at their May 16 study session and directed staff to bring a draft ordinance to a future regular meeting.

The second reading and requested adoption of Ordinance 1529 is scheduled for July 8.

FISCAL CONSIDERATION: None.

ATTACHMENTS:

1. Ordinance 1529

STRATEGIC PLAN PRIORITY: Strategic Plan Priority 3 - Maintain small town character and historic preservation while growing responsibly
Strategic Plan Priority 5 - Promote and enhance a dynamic and robust economy

ORDINANCE 1529

AN ORDINANCE OF THE CITY OF GIG HARBOR, WASHINGTON: AMENDING GIG HARBOR MUNICIPAL CODE CHAPTER 5.28 RELATING TO SPECIAL EVENTS

WHEREAS, the City of Gig Harbor recognizes that special events are an important part of civic life in Gig Harbor; and

WHEREAS, staff has identified some issues and gray areas with the current special events code contained within chapter 5.28 of the Gig Harbor Municipal Code and wishes to enhance the code to make it more clear; and

WHEREAS, the parks commission, at its May 1, 2024, meeting reviewed and recommended approval of the proposed changes; and

WHEREAS, the City of Gig Harbor City Council at its May 16, 2024, study session identified the need for some changes to clarify GHMC 5.28; and

WHEREAS, the city recognizes that the revised GHMC chapter for special events would support the council's strategic priority to maintain small town character and historic preservation while growing responsibly and the priority to promote and enhance a dynamic and robust economy.

NOW THEREFORE, the City Council of the City of Gig Harbor, Washington, do ordain as follows:

Section 1. Chapter 5.28 of the Gig Harbor Municipal is hereby amended to read as follows:

Chapter 5.28 SPECIAL EVENTS

Sections:

- 5.28.010 Purpose and intent.
- 5.28.020 Definitions.
- 5.28.030 Permit – Required.
- ~~5.28.040 Permit – Application – Fee.~~
- 5.28.050 Permit – Application – Contents.
- 5.28.060 Permit – Application – Filing period.
- 5.28.070 Costs of cleanup.
- 5.28.080 Insurance required.
- 5.28.090 Permit – Issuance standards.
- 5.28.100 Traffic control.
- 5.28.105 Alcoholic beverages.

- 5.28.108 Smoking.
- 5.28.110 Appeal procedure.
- 5.28.120 Permit – Revocation.
- 5.28.130 Violation – Penalty.
- 5.28.140 Businesses participating in a special event.
- 5.28.150 Skansie Brothers Park, Eddon Boat Park, and Ancich Waterfront Park.
- 5.28.160 Special expressive events.

5.28.010 Purpose and intent.

- A. The purpose of this chapter is to provide reasonable supervision of any movement of persons, or vehicles or boats within the limits of the city by way of runs, parades, street dances, special events, or other demonstrations or exhibition, for the protection of persons and property.
- B. The intent of this chapter is to allow sponsorship of special events on public thoroughfares and public waterways, and to provide guidelines that protect the public's health, safety, and welfare.

5.28.020 Definitions.

A. "Applicant" means "Sponsor" or "Sponsoring Organization".

A. "Normal park/regular park usage" means those legal ~~active and passive~~ recreational uses for which the public park is maintained by the city for public use, not requiring a special event permit under this section, including, but not limited to, picnics, ~~throwing Frisbee~~playing catch, sunbathing, game playing, etc. (Ord. 1385 § 3, 2018; Ord. 1221 § 2, 2011; Ord. 427 § 2, 1983).

B. Other Event – For Profit. Such events are limited to no more than one per month per park. No events will be allowed that are designed for the primary purpose of selling products. A "for-profit" event includes all events where a business entity intends to make a profit from the event on public property. This includes all special events managed, planned or overseen by a business or commercial entity.

C. "Other Event – Not for Profit" means a special event organized or put on by a nonprofit organization, company or group of people and is open to the public.

D. "Other Event – Private" means a special event held in a park or public space that is not open to the public, such as a wedding , party, or fundraising event.

E. "Parade" means any march or procession consisting of people, animals, bicycles, vehicles, or combination thereof, except wedding processions and funeral processions, upon any public street or sidewalk which does not comply with normal and usual traffic regulations or controls.

F. "Run" means an organized procession to contend in a race consisting of people, bicycles, or other vehicular devices or combination thereof containing 25 or more persons upon a public street or sidewalk.

G. "Special event" means any event expected to cause a public gathering that is not part of the normal usage or course of business at the location. A special event may include, but is not limited to any parade, run, street dance, or other demonstration and exhibition to include on-water activities on public property (including public tidelands and aquatic lands). Examples of special events include, but are not limited to, weddings,

funerals, festivals, concerts, walks/runs, free speech/demonstration, and uses/activities that impact regular park operations or normal park usage.

H. “Special event – city-sponsored” is an event that the city contributes funding toward or provides staff support before, or during, and/or after the event for no additional cost to the applic.

I. “Special event – public” or “public special event” is an event organized by a nonprofit, agency or group that is not affiliated with the city, but is open to the public.

J. “Special expressive event” means a special event organized primarily to convey ideas, opinions, or thoughts through words or conduct. Examples of special expressive events include political demonstrations and/or rallies, picketing, and similar types of free speech or conduct typically given a higher level of constitutional protection than commercial speech.

K. “Sponsor” or “Sponsoring Organization” is the entity or entities hosting the event that requires a special event application and shall also be considered the “applicant”.

K. “Street” or “streets” mean any public roadway, sidewalk, or portions thereof in the city of Gig Harbor dedicated to the public use.

L. “Street dance” means any organized dance of three or more couples on any public street, public sidewalk, or publicly owned parking lot.

M. “Weekend” for the purposes of this section chapter means Fridays, Saturdays, and Sundays.

5.28.030 Permit – Required.

No person shall engage in, participate in, aid, form or start any special event, unless a permit has been obtained from the city administrator or their designee. A permit is required if the event meets the standard set forth in GHMC 5.28.020(C) and/or if the event will have 30 or more people. Additionally, if an event includes the need for tents, amplified sound, stages, generators, vendor booths, involves public promotion of event or collection of money, a special event permit is required. Additionally, any activity that impacts regular traffic circulation and park operations will require a special event permit. When otherwise not specified by this code, the city administrator or their designee has authority to determine when a permit is required.

~~5.28.040 Permit – Application – Fee.~~

~~There shall be paid by the sponsor(s) at the time of application a nonrefundable fee for each special event (or approved series of not-for-profit special events) as follows:~~

~~A. City event: \$0.00.~~

~~1. Events held by city leaseholders shall be considered a “city-sponsored event,”~~

~~B. City co-sponsored event: \$50.00.~~

~~C. Other event – Not for profit: \$150.00.~~

~~D. Other event – For profit: \$500.00.~~

5.28.050 Permit – Application – Contents.

Applications for a special events permit shall include, but not be limited to:

A. Name and address of applicant;

B. Date and time of event;

C. Name of sponsoring organization;

- D. Probable number of participants;
- E. Route(s) to include starting point and termination;
- F. Required access to public rights-of-way;
- G. Location of assembly areas;
- H. Copy of liability insurance coverage;
- I. Security and traffic control provisions;
- J. Emergency medical provisions;
- K. A clean-up plan;
- L. Hold harmless agreement that removes all liability from the city;
- M. List of all participating vendors;
- N. Proposed site plan of event.

5.28.060 Permit – Application – Filing period.

A. A complete application for a special events permit shall be filed with the city administrator or their designee not less than 60 days nor more than 365 days before the date on which the event will occur. Applications that are requesting a road closure must be submitted not less than 90 days before the event date. Applications received with less than 60 days until the event will not be reviewed and will be disapproved, unless authorized by the city administrator, with the following exceptions:

1. Applications for events that are scheduled or rescheduled with less than 60 days' notice due to a public health directive or declaration of a state or local emergency may be approved at the discretion of the city administrator or their designee.
2. Applications for special expressive events received with less than 60 days' notice shall be reviewed in accordance with the other provisions of this chapter.

B. The city administrator or their designee shall notify the applicant in writing of approval or disapproval, no later than 20-30 days following the date of the application.

5.28.070 Costs of cleanup.

In the event a sponsoring organization fails to adequately provide cleanup in accordance with the plan submitted under GHMC 5.28.050(K), the city will conduct the necessary cleanup and bill the sponsoring organization for such costs. The sponsoring organization must make payment to the city upon receipt of the city's invoice for such costs.

5.28.080 Insurance required.

A. The applicant shall show proof of liability insurance with primary coverage limits of: \$1,000,000 general aggregate (per event); \$1,000,000 products aggregate (if food and/or beverage vending is part of the event); \$250,000 personal and advertising injury; \$50,000 each occurrence; \$50,000 fire legal liability; and \$50,000 damage to premises rented for seven or fewer days.

B. A specimen copy certificate of insurance listing the name and inclusive dates of the event shall be filed with the application, and shall name the city of Gig Harbor as an additional named insured for the event, including a provision prohibiting the cancellation of said policy except upon at least 30 days' prior written notice to the city.

~~C. If alcohol is permitted and being served, the applicant must obtain a license from the Washington State Liquor Board and provide a minimum of \$1,000,000 liquor liability coverage.~~

5.28.090 Permit – Issuance standards.

After application and departmental review, the city administrator or their designee may issue a special events permit unless:

A. The time, route, and size will unreasonably disrupt the movement of other traffic contiguous to the route;

B. The size or nature of the event requires the diversion of so great a number of city staff and/or police officers of the city that police protection or city services to the remainder of the city is unreasonably diminished;

C. The applicant failed to remit all customary and reasonable fees, insurance documents, application materials or bonds;

D. The event exceeds five consecutive days of occurrence, except city-sponsored special events can exceed five consecutive days;

~~E. In the case of an application for an “other event — for profit” event, a “for-profit” event has already been scheduled in the month requested or the city administrator or their designee determines a primary purpose of the event is to sell products. There is another event already scheduled at the same location, or the new event would violate the special restriction in GHMC 5.28.150.~~

~~F. The city administrator or their designee determines the primary purpose of the event is to sell products.~~

5.28.100 Traffic control.

A. The chief of police may require any reasonable and necessary traffic control. If such traffic control cannot be handled by the sponsor and shall require the deployment of additional police personnel, the permittee shall be responsible for the expense. The chief of police or his designee shall notify the applicant(s) of the actual projected expense.

~~B. If a special event constitutes a road closure, request for such closure must be submitted in the special event application no less than 90 days prior to the event.~~ Road closure requests for special expressive events with less than 90 days’ notice shall be reviewed in accordance with the other provisions of this chapter.

~~C. Special events that are not city-sponsored and require a road closure and/or reserving or blocking off public parking spaces shall also require a temporary encroachment permit application to be submitted.~~

~~C. If a special event requires reserving or blocking off public parking spaces, a temporary encroachment permit application shall be submitted with the special event permit application.~~

~~CD.~~ Road closure requests not associated with a ~~city or~~ city-sponsored special event must also receive approval from the chief of police ~~in consultation with the city administrator~~. This requirement does not apply to special expressive events.

~~DE.~~ Events with grandfathered road closure approvals are: Maritime Gig Festival, Beatnik’s Concert, National Night Out, Trick or Treat, PAL Arts Festival, Turkey Trot and Race for a Soldier.

FF. Roads that may not be closed: Olympic Drive, Point Fosdick Drive, 56th Street, Soundview Drive (between Olympic Drive and Grandview Street), Stinson Avenue (between Pioneer Way and Rosedale), Borgen Boulevard (between Burnham Drive and Harbor Hill Drive), Wollochot Drive, 38th Avenue (between 56th Street and Hunt Street), Skansie Avenue (between 72nd Street and Rosedale Street), and Rosedale Street (between Skansie Avenue and 54th Avenue).

FG. Harborview Drive may not be closed more than once per calendar month for special event purposes.

5.28.105 Alcoholic beverages.

Consumption of alcohol is illegal on public property ~~and n-~~No special event shall allow the sale or consumption of alcoholic beverages except as follows:-

~~A. The only exceptions to this rule is w~~Where the city leases a structure to a tenant. ~~In those instances, and~~ their approved lease ~~may allow~~s consumption of alcoholic beverages for approved events ~~within the leased structure~~. Lessees shall not permit drinking alcohol outside of leased structure. Lessee must also must obtain a license from the Washington State Liquor **and Cannabis** Board and provide a minimum of \$1,000,000 liquor liability coverage.

B. Locally produced alcohol sales are allowed at farmers' market special events. No consumption is allowed.

5.28.108 Smoking.

Smoking (including vaping) is not permitted during special events.

5.28.110 Appeal procedure.

Upon denial of a permit by the city administrator or their designee, an applicant may appeal to the city council by filing a written notice of appeal for hearing by the city council **at five days in advance of** its next meeting. Upon such appeal, the city council may reverse, affirm, or modify the administrator's determination.

5.28.120 Permit – Revocation.

The city administrator or their designee shall have the authority to revoke a permit upon application of the standards for issuance as herein set forth. The city administrator or their designee shall also have the authority to revoke a permit if an event cannot be held due to a public health directive or declaration of a state or local emergency. If a permit is revoked due to a public health directive or other emergency measures, the application fee shall be refunded to the applicant. In the event of revocation, the city administrator or their designee shall notify the permittee of the revocation, in writing, as soon as reasonably possible.

5.28.130 Violation – Penalty.

Violation of any portion of this chapter is an infraction and subject to a penalty of \$1,000 as provided in GHMC [1.16.010\(D\)](#).

5.28.140 Businesses participating in a special event.

A.—When two or more businesses temporarily gather for a special event under the direction and supervision of a nonprofit organization, only one special events permit shall be required. The sponsoring nonprofit organization shall be responsible for obtaining the permit.

~~B.—A special events permit shall not exceed five consecutive days.~~

5.28.150 Special Restrictions - Skansie Brothers Park, Eddon Boat Park, and Ancich Waterfront Park.

A. During the months of May through September, no more than two weekend special events shall be permitted per calendar month at each Park: Skansie Brothers Park, Eddon Boat Park, and Ancich Waterfront Park. City-sponsored events, events required approved by a lease agreement, and special expressive events do not count toward the limit of two weekend special events.

B. At Eddon Boat Park, special events shall be limited to a maximum of 30 people for the entire park area, excluding the Boat Yard Building.

C. Skansie Brothers Park may be reserved for periods of 120-minutesfour hours maximum. All setup and cleanup must be completed within the 120-minutefour-hour event limit. City-sponsored events, public special events and special expressive events are not subject to the 120-minute-four-hour event limit but require- aAn application must be submitted for this rental.

D. The view platform at Skansie Brothers Park shall not be reserved for special events.

5.28.160 Special expressive events.

When a special expressive event permit is sought, the following exceptions shall apply:

A. Where the event will not require temporary street closures or other special provisions, no fee shall be required for processing the permit.

B. The insurance requirements of GHMC 5.28.080 GHMC may be waived by the city administrator or their designee; provided, that the event organizersponsor has filed with the application a verified statement that he or shethe sponsor intends the event purpose to be First Amendment expression and the cost of obtaining insurance is financially burdensome and would constitute an unreasonable burden on the right of the First Amendment expression.

Section 2. Severability. If any section, sentence, clause, or phrase of this ordinance shall be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause, or phrase of this ordinance.

Section 3. Correction of Errors. The city clerk and codifiers of the ordinance are authorized to make necessary corrections to this ordinance including, but not limited to, the correction of scrivener/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Effective Date. This ordinance shall take effect and be in full force five (5) days after passage and publication of an approved summary consisting of the title.

ADOPTED by the Council of the City of Gig Harbor at a regular meeting thereof,
held this 8th day of July, 2024.

Tracie Markley
Mayor

Approved as to form:

Attest:

Daniel Kenny
City Attorney

Joshua Stecker, CMC
City Clerk

UPCOMING GIG HARBOR CITY MEETINGS

ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

Please see the meeting agenda for specific details on how to attend: <https://www.gigharborwa.gov/811/Agendas-Minutes>

Day	Date	Time	Group	Agenda Items
M	June 24	5:30pm	City Council	<i>See Agenda</i>
W	June 26	10:30am	Lodging Tax Advisory Committee	
TH	June 27	3:00pm	City Council Study Session	• Introduction of Civil Service Committee Appointee • Proposed Projects Discussion w/Josh Weiss & Annika Vaughn • Memorial Art Proposal at Eddon Boat Park • Fee Schedule Updates • Updated Financial Policies
TH	June 27	5:30pm	Design Review Board	CANCELLED
TH	June 27	5:30 pm	Historic Preservation Meeting	• Skansie Net Shed – Amendment to the Certificate of Appropriateness
W	July 3	5:30pm	Parks Commission	CANCELLED
W	July 3	5:30pm	Planning Commission	• 2024 Comprehensive Plan Update Cont. discussion Harbor, Environment, Shoreline Management
M	July 8	5:30pm	City Council	Consent: • Second Reading and Adoption of Ordinance 1529 – Changes to GHMC 5.28 Special Events • Facility Use Agreement – Gig Harbor Canoe & Kayak Racing Team at Skansie Park Business Items: • Resolution 1317 Adopting the 2024-2026 Strategic Plan • Resolution 1318 Adopting Updated Fee Schedule • Resolution 1319 Adopting Financial Policies • Professional Services Contract for Lift Station 5 Basin Improvements
W	July 10	10:00am	Arts Commission	• Potential 'Locks of Love' Locations
TH	July 11	3:00 pm	City Council Study Session	• Masonic Lodge Proposal • Jerisich Dock Fee Discussion • Downtown Parking Discussion • 2024 TIB Grant Applications Authorization
TH	July 11	5:30pm	Design Review Board	CANCELLED
T	July 16	1:30 pm	Hearing Examiner Hearing	• Sports Complex 1A Variance Ancich Dock
TH	July 18	5:30pm	Planning Commission	• 2024 Comprehensive Plan Update – Intro Housing Element
M	July 22	5:30pm	City Council	Presentation: Annual Crime Report
TH	July 25	3:00 pm	City Council Study Session	• Aquifer Level Review at City Wells and PFAS Testing

UPCOMING GIG HARBOR CITY MEETINGS

ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE

Please see the meeting agenda for specific details on how to attend: <https://www.gigharborwa.gov/811/Agendas-Minutes>

Day	Date	Time	Group	Agenda Items
				• Sheetz v. El Dorado County - Implications on Impact Fees
TH	July 25	5:30pm	Design Review Board	

City of Gig Harbor Two-Year Strategic Plan 2023-2024

Adopted by Resolution 1280 on June 12, 2023

Vision Statement: *The City of Gig Harbor leads the way in livability, environmental stewardship, economic vitality, and municipal services.*

Priorities	Goals	Actions – Routine/Annual	Actions - Project
Foster a healthy city organization	- Be an exceptional employer - Retain existing workforce - Attract qualified applicants - Ensure safe work environment - Encourage staff training - Encourage and obtain employee feedback - Fill all vacancies in a timely manner	- Re-qualify for AWC Well City designation - Conduct annual employee satisfaction survey	- Develop a staff retention and attraction program - Review and update the city's DEI program - Update personnel policies manual - Update safety manual and accident prevention program - Revise employee evaluation process - Develop management training for all new supervisors - Update job descriptions and conduct salary & benefits study
Ensure sustainable future for public services and facilities	- Provide more effective municipal services - Increase city communication effectiveness - Listen to community needs and expectations - Source funding for parks, streets/transportation, and utilities - Ensure infrastructure to support community needs	- Update utility rates as needed - Continually improve permit and land use approval processes - Increase resources for capital projects - Review/amend TIP to improve motorized and non-motorized transportation	- Create a city-wide communications plan - Update public works standards - Conduct HOA fair - Implement hybrid court system/electronic case management - Parks division organizational assessment - Complete construction of Public Works Operations Center - Place parks bond on ballot
Maintain small town character and historic preservation while growing responsibly	- Promote responsible growth in keeping with small town character - Address infrastructure to relieve traffic issues - Ensure adequate affordable housing - Focus on character retention and historic preservation - Decrease distance to get to a park or open space - Enhance walkability and pedestrian/cyclist safety	- Annually docket specific priorities in the comprehensive plan - Fund Harbor History Museum operations - Monitor state legislative activity - Support the arts commission - Develop sister city program - Fund creative endeavor grants - Monitor short-term rentals	- Prepare 2044 Comprehensive Plan periodic update - Complete annexation study - Develop housing needs and action plan - Create historic preservation commission - Review businesses and off-street parking requirements - Develop 4th of July event - Establish process and procedure for code compliance program - Establish park standards
Promote environmental sustainability and preserve Gig Harbor's natural beauty	- Address climate change - Preserve tree canopy - Preserve and enhance natural character - Add undeveloped land to parks inventory	- Annually review climate & sustainability action plan (once developed) - Consider possible conservation properties and/or mitigation areas and activities	- Adopt climate & sustainability action plan - Form climate action committee - Adopt urban forest management plan/tree retention policies - Develop recycling program in city parks - Install Civic Center electric vehicle charging station - Annex parcels in city's parks system - Update stormwater manual - Assess gaps in public charging stations for electric vehicles
Promote and enhance a dynamic and robust economy	- Develop a plan to increase promotion of our local business community - Increase vitality of the city's small businesses - Attract larger business to industrial zone - Maintain and enhance commercial fishing	- Support Downtown Waterfront Alliance - Support Chamber of Commerce - Fund tourism with lodging tax grants - Promote downtown businesses/events - Collaborate with Pierce Transit for trolley	- Design and construct fishermen's home port - Create a business retention and attraction plan - Evaluate and amend development regulations and fees - Develop and implement a small business fair - Develop holiday display attractions
Provide a safe, healthy, and inclusive community	- Foster safe, livable and attractive community - Ensure city services are available to all residents - Implement DEI in city personnel practices	Provide funding for senior programming	- Develop housing, health, & human services coordinator position - Provide funding for senior center permanent home - Develop a plan to support youth and teen activities - Obtain police department accreditation - Update emergency management plan