

**AGENDA**  
**GIG HARBOR CITY COUNCIL MEETING**  
**Monday, June 10, 2024 - 5:30 PM**  
**Council Chambers**

*This meeting may also be accessed through Zoom at <https://zoom.us/j/93216056382> or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382. Please see the public comment & decorum section at the end of this agenda for information on options for making public comments.*

**CALL TO ORDER/ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**LAND ACKNOWLEDGMENT**

Before we begin this council meeting we would like to recognize that we are gathered on not only the ancestral and traditional lands of the sx̣wəbabč band of the Puyallup Tribe of Indians, but also on the site of one of the largest and longest standing historic villages of their people, the original inhabitants of the Gig Harbor area.

**CHANGES TO THE AGENDA**

**PRESENTATIONS**

1. **Police Appreciation Week Proclamation**  
Presented to Gig Harbor Police Department
2. **Ride Transit Month Proclamation**  
Presented to Pierce Transit
3. **Pierce County Library Update**  
Executive Director Gretchen Caserotti

**PUBLIC COMMENT ON CONSENT AGENDA ITEMS**

**CONSENT AGENDA**

1. **City Council Minutes: May 9, May 16, May 23 and May 28, 2024**
2. **Approval of Vouchers: Check numbers 106132 through 106217 and ACH transfers in the total amount of \$478,204.09.**
3. **Approval of Payroll: Check numbers 8512 through 8514 and direct deposit transactions in the total amount of \$877,837.63.**

## **MAYOR'S REPORT**

## **CITY ADMINISTRATOR'S REPORT**

### **1. Department Updates**

## **PUBLIC COMMENT ON NON-AGENDA ITEMS**

## **COUNCIL REPORTS/ COMMENTS**

## **ANNOUNCEMENT OF UPCOMING MEETINGS**

### **1. Upcoming City Meetings**

## **ADJOURN**

## **PUBLIC COMMENT & DECORUM**

The city council desires to allow a maximum opportunity for public comment. However, the business of the city must proceed in an orderly, timely manner. The purpose of a council meeting is to conduct the city's business.

Oral comments may be made in person or by remote connection using the Zoom meetings platform. All persons giving oral public comment will be asked to state their name and whether or not they reside within Gig Harbor city limits. Commenters may verify if their home address is in city limits by visiting <https://www.gigharborwa.gov/451/City-Limits> or by consulting the city limits maps located on the podium or in the back of Council Chambers.

Speakers will be allotted 3 minutes per individual, unless revised by the mayor. In-person comments shall be made from the microphone. Anyone making "out of order" comments may be subject to removal from the meeting.

Public comment may be made remotely via Zoom or by phone during designated portions of the meeting. To speak during the meeting, press the raise hand button near the bottom of your Zoom window or press \*9 on your phone. Please refrain from raising your hand until the mayor has announced that she has opened the public comment portion of the meeting. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in, you may need to press \*6 to unmute yourself. All speakers will have up to three minutes to speak.

Instead of making oral comments, written comments may be submitted to the city council at [mayorandcouncil@gigharborwa.gov](mailto:mayorandcouncil@gigharborwa.gov).

All remarks shall be addressed to the council as a body and not to any specific councilmember. All speakers shall be courteous in their language and deportment and shall not engage in or discuss or comment on personalities or indulge in derogatory remarks or insinuations with regard to any councilmember, the mayor, or any member of the staff or the public.

There will be no demonstrations during or at the conclusion of any public comment. These guidelines are intended to promote an orderly system of holding public meetings, to give every person an opportunity to be heard and to ensure that no individuals are embarrassed by voicing their opinions.

### **AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS**

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the city clerk at [cityclerk@gjgharborwa.gov](mailto:cityclerk@gjgharborwa.gov) or (253) 853-7613 at least 24 hours prior to the meeting.

# PROCLAMATION OF THE MAYOR OF THE CITY OF GIG HARBOR

**WHEREAS**, the members of the Gig Harbor Police Department serve an essential role in safeguarding the rights and freedoms of Gig Harbor residents and visitors; and

**WHEREAS**, it is important that all residents know and understand the duties, responsibilities, hazards, and sacrifices of their Law Enforcement Agency, and that members of our Law Enforcement Agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

**WHEREAS**, the officers of the Gig Harbor Police Department fulfill these duties and responsibilities in unwavering fashion each and every day; and

**WHEREAS**, we recognize and honor the selfless and heroic services provided by members of the Gig Harbor Police Department in service to our community; and

**WHEREAS**, we also recognize and appreciate the extraordinary efforts and sacrifices made by the families of our Gig Harbor Police Department personnel;

**NOW, THEREFORE, I**, Tracie Markley, Mayor of the City of Gig Harbor, do hereby recognize and declare the week of June 10-14, 2024, as

## **Police Appreciation Week**

in Gig Harbor and extend our deepest appreciation to those serving our community every day with courage, compassion, and conviction.

**In Witness Whereof**, I have hereunto set my hand and caused the Seal of the City of Gig Harbor to be affixed this 10th day of June, 2024.

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**Mayor Tracie Markley**  
**City of Gig Harbor**

# PROCLAMATION OF THE MAYOR OF THE CITY OF GIG HARBOR

**WHEREAS**, the City of Gig Harbor is served by two transit agencies, Pierce Transit and Sound Transit, providing service by way of bus, commuter or light rail, SHUTTLE paratransit, Rideshare, and Runner van; and

**WHEREAS**, in 2023, Pierce Transit provided 6.8 million passenger trips in Pierce County; and

**WHEREAS**, Move Ahead Washington, the transformative legislative transportation package passed in 2022, invests more than \$3 billion in transit programs and projects, including the first-in-the-nation Youth Ride Free program, which provides zero cost fare to all individuals 18 years and younger; and

**WHEREAS**, in 2024, Pierce Transit launched the Stream Community Line, providing enhanced peak bus service between Spanaway and Tacoma Dome Station, and established another Runner zone – an on-demand micro-transit service – for a total of six Runner zones in Pierce County; and

**WHEREAS**, greater transit use is associated with higher levels of physical activity, which is associated with lower health risks and better health outcomes; and

**WHEREAS**, the city appreciates Pierce Transit's close work with local jurisdictions, city planners, and staff to incorporate local growth patterns into future transit planning to increase transit opportunities for residents;

**NOW, THEREFORE, BE IT RESOLVED THAT, I**, Tracie Markley, Mayor of the City of Gig Harbor, do hereby proclaim June 2024 as

## **Ride Transit Month**

in the City of Gig Harbor and I encourage all residents to join me in recognizing the many benefits that come with riding transit.

**In Witness Whereof**, I have hereunto set my hand and caused the Seal of the City of Gig Harbor to be affixed this 10th day of June, 2024.

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**Mayor Tracie Markley**  
**City of Gig Harbor**

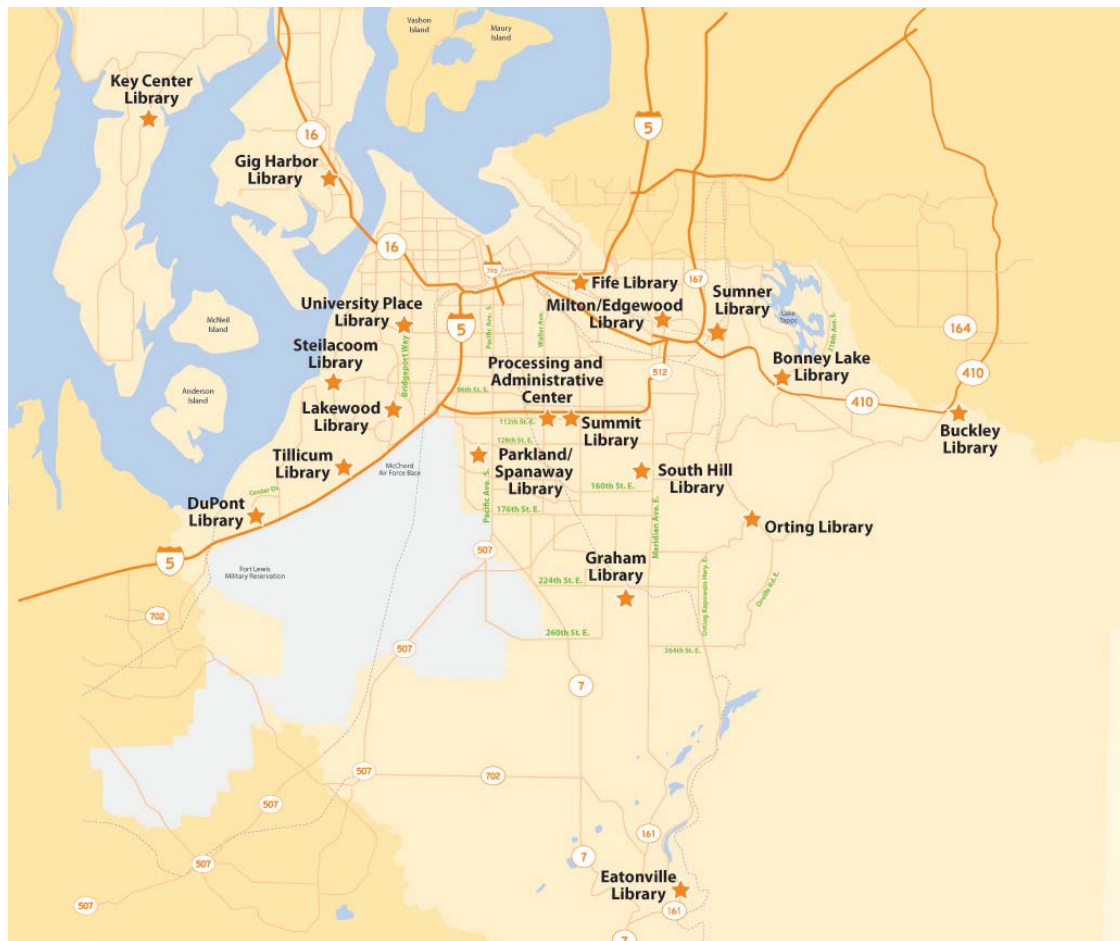
# Pierce County Library 2023 Annual Report to Gig Harbor City Council

June 10, 2024



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## Pierce County Library System

- Serves 671,000 people with 19 library facilities.
- Fourth largest system in the state.
- More than 1.4 million books, e-books, audiobooks, movies and other materials.



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## Pierce Count Library Finances

| ACCOUNT DESCRIPTION | 2023 PCLS General Fund - Revenue | Expenditures          |
|---------------------|----------------------------------|-----------------------|
| Property Taxes      |                                  | -41,263,662.50        |
| Other Revenue       |                                  | -1,585,625.60         |
|                     |                                  | <b>-42,849,288.10</b> |
| Salaries and Wage   |                                  | 21,506,385.00         |
| Personnel Benefits  |                                  | 6,865,115.88          |
| Supplies            |                                  | 1,901,363.10          |
| Books and Materials |                                  | 4,479,520.24          |
| Services            |                                  | 5,040,308.30          |
| Transfers           |                                  | 3,050,000.00          |
|                     |                                  | <b>42,842,692.52</b>  |

- Total 2023 revenues:  
\$42,849,288.10
- Total 2023 expenditures:  
\$42,842,692.52



## Pierce County Library Foundation and Friends



- Foundation raised \$45,000 at last year's annual Trivia BEE fundraising event.
- The Library works with 17 Friends organizations.



## Fast Facts 2023

### Pierce County Library System

- 2,276,655 visits  
(in buildings, curbside and to website).
- 4,966,541 books and materials checked out.
- 276,362 uses of online databases/e-sources.
- 298,340 cardholders.
- 3,018 classes and events.
- 55,932 attendees to classes and events.



### Gig Harbor Library

- Built in 1990.
- 159,182 visitors.
- 68,722 books and materials in the library.
- 409,802 books and materials checked out.
- 31,002 cardholders.
- 220 classes and events.
- 5,277 attendees to classes and events.

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## Strategic Areas

**Learning**

**Enjoyment**

**Community**



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# Pierce County Library System 2024 Priorities

## Spaces:

- Long Range Capital Planning.
- New Sumner Library.
- Lakewood and Tillicum Libraries.
- Infrastructure improvements.



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# Pierce County Library System 2024 Priorities

## New Strategic Plan

- Roadmap to guide the Library System through the years ahead (2025-2029).
- Engaged with the Library's Board of Trustees, staff, community stakeholders, and people living in the Library's service area to get input.



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# Gig Harbor Library Upcoming Events

## ADULT CLASSES AND EVENTS

MultiCare WIC Clinic  
Tuesday, June 11, 11 a.m.-3 p.m.

Gig Harbor Adult Fiction Book Group  
Thursday, June 20, 2:30-3:30 p.m.

Gig Harbor Nonfiction Book Club  
Wednesday, June 26, 6-7 p.m.

## TEEN EVENTS

History of Mystery  
Saturday, June 29, 11 a.m.-1 p.m.

## YOUTH AND FAMILY EVENTS

Stained Glass Bookmarks  
Sunday, June 23, 1-2 p.m.

Rock-n-Read  
Thursday, June 27, 11-11:50 a.m.

Pegasus Puppet Theatre  
Thursday, July 11, 11 a.m.-noon

## STORY TIMES

Toddler Story Time  
Monday, June 24, 10-11 a.m.

Family Story Time  
Monday, June 24 and Friday, June 28,  
11 a.m.-noon

Baby Story Time  
Friday, June 28, 10-11 a.m.

Outdoor Story Time  
Wednesday, July 10, 17, 24 and 31,  
9:30-10:15 a.m.



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# Thank you!



[mypcls.org](http://mypcls.org)

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**MINUTES**  
**GIG HARBOR CITY COUNCIL STUDY SESSION**  
**Thursday, May 9, 2024 – 4:00 p.m.**  
**Civic Center Community Rooms A/B or Zoom**

**CALL TO ORDER / ROLL CALL** Mayor Markley called the meeting to order at 4:03 p.m. Councilmembers Barber, Henderson, Lykins, Rodenberg, Storset, and Woock were present. Councilmember Coronado arrived at 4:08 p.m.

**CHANGES TO THE AGENDA** Agenda item #3 was moved to #2.

**DISCUSSION ITEMS**

1. **Potential Revenue Options** – City Administrator Katrina Knutson reviewed the revenue options contained in the agenda packet. City of Gig Harbor Finance Director Dave Rodenbach and City of Poulsbo Finance Director Debbie Booher went into detail on the options and answered questions from council.

*The next discussion will encompass B&O Tax, TBD Tax increase, and red light/speed cameras.*

*At 5:13 p.m., council entered into a 7-minute recess. Council returned from recess at 5:22 p.m.*

2. **Waterfront Alliance Placemaking Proposal at Skansie Park/Jerisich Dock** – Parks Manager Jennifer Haro introduced Marlene Druker, Chair of the Waterfront Alliance Design Committee. Marlene provided council with a PowerPoint presentation on the Alliance's proposed placemaking project, discussed the two grants the Alliance would like to apply for, and answered questions.

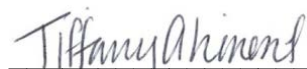
*Council was supportive of the project and of the Alliance applying for the grants and will provide letters of support.*

3. **Flock Safety Presentation** – Chief Kelly Busey introduced Kristen MacLeod of Flock Safety who discussed available crime prevention technology options and answered questions from council.

*Council was supportive of moving forward and of pursuing available grants.*

*City Administrator Katrina Knutson made an announcement on the comprehensive plan update schedule and upcoming public meetings.*

**ADJOURN** The meeting adjourned at 6:42 p.m.



Tiffany Aliment  
Assistant City Clerk

**MINUTES**  
**GIG HARBOR CITY COUNCIL STUDY SESSION**  
**Thursday, May 16, 2024 – 3:00 p.m.**  
**Civic Center Community Rooms A/B or Zoom**

**CALL TO ORDER / ROLL CALL** Mayor Markley called the meeting to order at 3:02 p.m. Councilmembers Barber, Coronado, Henderson, Rodenberg, and Woock were present. Councilmember Storset arrived at 3:03 p.m. Councilmember Lykins arrived at 3:11 p.m.

**CHANGES TO THE AGENDA** Item #3 was moved to #2

**DISCUSSION ITEMS**

1. **Establishing a Youth Council** – H3 Program Manager Shea Smiley and UW students Johanna Lundahl and Becka Schrack provided council with a PowerPoint presentation on their research and made a recommendation on establishing a youth council in Gig Harbor.

*Council was supportive of staff moving forward with this effort.*

2. **GHMC 5.28 Update - Special Events** – Parks Manager Jennifer Haro and Public Works Clerk Scott Keely reviewed the proposed code amendments and answered council questions.

*Council was supportive of the proposed changes. The revisions will come before council for consideration at a regular meeting. The fees will be adopted separately.*

*At 4:09 p.m., council entered into recess. Council returned from recess at 4:19 p.m.*

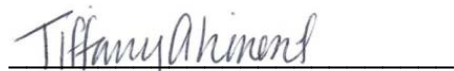
3. **Public Works Standards Updates** – Public Works Director Jeff Langhelm and Associate Engineer Stephanie Seibel asked for feedback on what council would like staff to focus on.

*Council would like to see 1) flexibility where feasible, 2) traffic calming measures, 3) tree retention and frontage improvements, 4) street trees, and 5) plantings in support of bees.*

4. **Canterwood-Baker Way Development Sewer Utility Extension Agreement** – Public Works Director Jeff Langhelm and Associate Engineer Stephanie Seibel reviewed the information contained in the packet and answered questions.

*Council was supportive of moving forward with the extension agreement.*

**ADJOURN** The meeting adjourned at 4:54 p.m.



Tiffany Aliment  
Assistant City Clerk

**MINUTES**  
**GIG HARBOR CITY COUNCIL STUDY SESSION**  
**Thursday, May 23, 2024 – 3:00 p.m.**  
**Civic Center Community Rooms A/B or Zoom**

**CALL TO ORDER / ROLL CALL** Mayor Markley called the meeting to order at 3:02 p.m. Councilmembers Barber, Coronado, Henderson, Lykins, and Storset were present. Councilmembers Rodenberg and Woock were excused.

**DISCUSSION ITEMS**

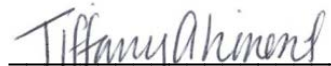
- 1. Tourism Marketing Update from the Gig Harbor Chamber of Commerce –** Chamber President and CEO Miriam Battson and Chamber Tourism Marketing Director Mathew Meszaros provided council with a PowerPoint presentation, summarizing their efforts over the past year, and answered council questions.

*At 3:52 p.m., council entered into a five-minute recess. Council returned from recess at 3:58 p.m.*

- 2. Strategic Plan Review –** City Clerk Joshua Stecker reviewed the proposed amendments to the city's strategic plan, answered questions, and asked for council feedback.

*Council will consider adoption of the revised strategic plan at a regular meeting.*

**ADJOURN** The meeting adjourned at 5:11 p.m.

  
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Tiffany Alimant  
Assistant City Clerk

**MINUTES**  
**GIG HARBOR CITY COUNCIL MEETING**  
**Tuesday, May 28, 2024 - 5:30 PM**  
**Council Chambers**

**CALL TO ORDER/ROLL CALL** Mayor Markley called the meeting to order at 5:30 p.m. Councilmembers Barber, Coronado, Henderson, Lykins, Rodenberg, and Storset were present. Councilmember Woock was excused.

**PLEDGE OF ALLEGIANCE**

**LAND ACKNOWLEDGMENT**

**CHANGES TO THE AGENDA**

**PRESENTATIONS**

1. **Community Development Week Proclamation** Mayor Markley presented the proclamation to community development department staff.

**PUBLIC COMMENT ON CONSENT AGENDA ITEMS**

**CONSENT AGENDA**

**MOTION:** Move to approve the consent agenda (Barber/Rodenberg).

**VOTE:** Unanimously approved.

1. **City Council Minutes: May 13, 2024**
2. **Approval of Vouchers: Check numbers 106034 through 106131 and ACH payments in the amount of 1,705,467.36**
3. **Resolution 1313 Adopting Canterwood-Baker Way Development Sewer Utility Extension Agreement**
4. **Resolution 1314 Adopting PCFD #5 Training Campus Water Utility Extension Agreement**
5. **Resolution 1315 Adopting tx'aaalqəł Conservation Area Phases 1 & 2 Property Management Plan**

**MAYOR'S REPORT** Mayor Markley reported on the Sports Complex 1B groundbreaking, thanked members of the military for their service on Memorial Day, and announced the upcoming Maritime Gig Festival.

**CITY ADMINISTRATOR'S REPORT** City Administrator Katrina Knutson asked council to appoint Councilmember Coronado to the Pierce Transit Board Review Committee (appointed by council consensus) and reported on the Pierce County burn ban beginning June 1.

## 1. Department Updates

### **BUSINESS ITEMS**

1. **Conservation Futures Agreement - tx'waalqel Conservation Area Phase 4** Parks Manager Jennifer Haro introduced the agreement.

**MOTION:** Move to authorize the mayor to execute the Pierce County Conservation Futures Stewardship Agreement /Declaration of Restrictive Covenants for Phase 4 of the tx'waalqel Conservation Area for submission to Pierce County in advance of consideration of the purchase and sale agreement (Henderson/Barber).

**VOTE:** Unanimously approved.

2. **Professional Services Contract for 2024 Comprehensive Plan Update** Principal Planner Robin Bolster-Grant introduced the contract.

**MOTION:** Move to authorize the mayor to execute the professional services contract for assistance with 2024 Comprehensive Plan Periodic Update between the City of Gig Harbor and Fehr & Peers, Inc. in the amount not to exceed \$229,986.00 (Barber/Rodenberg).

**VOTE:** Unanimously approved.

### **PUBLIC COMMENT ON NON-AGENDA ITEMS**

**COUNCIL REPORTS/ COMMENTS** Councilmember Barber announced the council connect event on June 4.

### **ANNOUNCEMENT OF UPCOMING MEETINGS**

#### 1. Upcoming City Meetings

**ADJOURN** The meeting adjourned at 5:57 p.m.



Joshua Stecker, CMC  
City Clerk

These department updates are an effort to increase our internal and external communication initiatives, to provide the mayor and city councilmembers with the information they need to serve the public and make informed decisions, and just as importantly, to share citywide information and updates with all staff and residents. Please feel free to send any questions, suggestions, or concerns about this document to [communications@gigharborwa.gov](mailto:communications@gigharborwa.gov).

### ADMINISTRATION

#### City Administrator Katrina Knutson

**Community Development Week:** This week is Community Development Week in Gig Harbor! Community Development Week highlights those who work in Planning, Building, Fire Prevention, and Code Enforcement. These divisions form a powerhouse team that helps shape our city's future, ensures our safety and well-being, and helps our community to thrive. These professionals play a crucial role in maintaining and enhancing the quality of life in our city and this week we'll recognize and honor them and their invaluable contributions to our community.



**Employee of the Quarter:** Each quarter one staff member is chosen to be the Employee of the Quarter. Employees are nominated for this honor when they go above and beyond, furthering the city's adopted Mission, "Dedicated to our community through teamwork, public service, safety, and respect."

Executive Assistant Maureen Whitaker is the Employee of the Quarter! Maureen has served the city for the past 30 years and exemplifies the city's values and mission statement. She's an exceptional employee who shows passion for her work and for serving the residents of Gig Harbor. Congratulations, Maureen!

And congratulations to the other 10 nominees (Brandon Crosswhite, Eddy Dominguez, Stephanie Seibel, Robin Bolster-Grant, Mike Simmons, Nick Warter, Kelly Brooks, Jason Huelsnitz, Adam Blodgett, and Diane Bertram!) Each of you add incredible value every day and we're so grateful for your hard work and dedication to the city.



**Homeless is a Housing Issue:** The H3 program manager recently attended the *Homeless is a Housing Problem* presentation by Dr. Gregg Colburn, author of [Housing is a Homeless Problem](#) and Associate Professor, Runstad Department of Real Estate, University of Washington. His book and research are based on looking at trends that indicate homelessness issues. His presentation and discussion were inciteful and will help inform the city's homeless response plan.

**UW Tacoma Affordable Housing Community Workshop:** The H3 program manager and the city's principal planner attended the UW Tacoma Affordable Housing Community Workshop. The workshop consisted of a Housing Justice presentation and an opportunity to work in a multi-disciplinary group (local government, county staff, DOC staff, & Habitat for Humanity) to answer a series of questions that pertained to affordable housing. City staff was able to look at some of the city's policies through a new lens and think of ways to strengthen policies to support affordable housing opportunities.

**DEIB Lunch and Learn:** The H3 program manager and HR generalist teamed up to present this month's lunch and learn for LGBTQIA2s Awareness, with a focus on pronouns. The lunch and learn had the most attendees to date with a total of 10 people, which is double last month's attendance!

**Community Diversity and Engagement ad hoc Committee:** The H3 program manager assisted the mayor in facilitating the second meeting of the Community Diversity and Engagement ad hoc Committee. At the request of the committee, the meeting was dedicated to working on their mission, vision, and values statement. Their commitment to this body of work is clear and evident.

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## COMMUNITY DEVELOPMENT

### Interim Community Development Director Jeff Wilson

The Planning Department is preparing a revised comp plan public meeting schedule, which will be posted to the department website early next week.

#### PLANNING

Our new senior planner, Natalie Kamieniecki, will start on June 24. She has quite a bit of experience with both long range and current planning and will be a tremendous asset in helping get our Comprehensive Plan Update completed by the end of the year!

The Planning Commission will join the City Council on June 10 for a joint meeting to discuss the Draft Land Use Element, the Future Land Use Map, and one of the docketed Comp Plan Amendment proposals – Henderson Burnham/Hillside View. The discussion will be conducted during a study session to begin at 6:30 p.m., following the regular City Council meeting.

Three Comp Plan Update Listening Sessions will be held over the next month to solicit public feedback on our work so far. The events will include a presentation of our Land Use Map and the meeting schedule for the rest of the year. The first Listening Session will be held at the Civic Center on Wednesday June 26 in the Community Rooms from 4:00 to 6:00 p.m. The second session will be at the County Library on Monday, July 1 from 4:00 to 6:00 p.m. The final session will be held at Swift Water Elementary School, with the day and time to be announced later this week. Please help spread the word to help ensure a good turnout!

#### BUILDING & FIRE PREVENTION

The Building Division was pleased to issue a Certificate of Occupancy for the Lakefield Veterinary Hospital located on Kimball Drive. This project began almost three years ago but had a number of setbacks due to supply chain issues and delays. The end result was worth the wait with a beautiful, state-of-the-art facility. Additional projects completed along Kimball Drive include permits for Maritime Chiropractic and Monarch Massage.



Additionally, during this past reporting period the Building Division took in 32 new permit applications and issued 20, including those for a remodel at Harbor Master Apartments and a Certificate of Occupancy for Discovery Village Academy.

## CODE ENFORCEMENT

- Collected an additional 26 signs from right-of-way
- Received 3 new compliance requests, bringing the total for May to 7
- There are 15 active cases
- The first phase of cleanup for a long standing nuisance property started last week

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## COURT

### Court Administrator Stacy Colberg

**Jury Trials:** There are no jury trials set in the month of June. The next jury trial is scheduled for July 18 beginning at 8:30 a.m. Jury trials are held in person and open to the public.

**Prohibiting License Plate Covers:** Under current Washington law, it is an unlawful act to use a license plate holder, frame, or other material that changes, alters, or makes a license plate illegible. Both front and rear plates are required to be displayed on vehicles (with exceptions for some vehicles, such as motorcycles and trailers). This year, under [HB 1963](#), the legislature broadened the law to require that license plates be uncovered and unobstructed. License plate frames may be used only if the frames do not obscure license tabs or letters or numbers on the plates pursuant to [RCW 46.16A.200.7C](#).

Effective June 6, 2024, law enforcement will only issue a written warning to include information about the change in law. Effective January 1, 2025, the law becomes fully enforceable. The penalty for this traffic infraction is \$237.



Ruud, C. (2018). *Are License Plate Covers Legal in Washington?* Tacoma News Tribune: <https://www.thenewstribune.com/news/local/article207228569.html>)

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## FINANCE

### Finance Director Dave Rodenbach

**Development-Related Revenues:** The revenues in the following table indicate the significant drop-off in development in Gig Harbor since 2022. It should be noted that these revenues are solely capital related and cannot be used for operations.

|                            | Received as<br>of 5/31/2021 | Received as<br>of 5/31/2022 | Received as<br>of 5/31/2023 | Received as<br>of 5/31/2024 |
|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| REET                       | \$ 537,144                  | \$ 732,010                  | \$ 425,296                  | \$ 420,864                  |
| Transportation Impact Fees | 427,761                     | 650,124                     | 35,536                      | 145,004                     |
| Park Impact Fees           | 141,000                     | 150,000                     | 10,500                      | 24,000                      |
| Water GFC's                | 790,246                     | 770,405                     | 94,779                      | 109,004                     |
| Sewer GFC's                | 887,484                     | 1,074,070                   | 67,480                      | 166,280                     |
| Storm GFC's                | \$ 195,300                  | \$ 187,620                  | \$ 11,258                   | \$ 28,320                   |

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## HUMAN RESOURCES

### Human Resources Director Shannon Costanti

#### ADVANCE YOUR CAREER

Are you looking to grow in your career? There are a variety of opportunities currently available throughout the city. [Take a look](#) and apply today! If you know someone who would be a great fit, please be encouraged to tell them about it!

| Position                             | Type | Status                                                                     |
|--------------------------------------|------|----------------------------------------------------------------------------|
| Police Officer - Entry Level         | FT   | Continuous                                                                 |
| Police Officer - Exceptional Entry   | FT   | Continuous                                                                 |
| Police Officer - Lateral Entry       | FT   | Continuous                                                                 |
| Public Works Assistant - Engineering | FT   | Open until 6/19                                                            |
| Police Officer - Exceptional Entry   | FT   | Anthony Blackwell started 6/3                                              |
| Seasonal Worker - Operations         | FT   | Isabella Greenfield starting 6/6<br>Closed - selection pending (1 vacancy) |
| Senior Planner                       | FT   | Natalie Kamieniecki starting 6/24                                          |
| Wastewater Operator/OIT              | FT   | Stephen Dillon starting 6/24                                               |

**Battle of the Badges:** Amazing work done by Michelle Thomas in coordinating another wildly successful edition of “Battle of the Badges” blood drive on May 20 in partnership with the American Red Cross! Some highlights from the event are as follows:

- 50 units of blood were received out of 56 donors. 4% were new donors.
- To date there have been 6 blood drives at the Civic Center; 289 units of blood have been collected which averages 48 per drive. The Red Cross notes this as “impressive”!
- To top things off, the next drive is scheduled for July 15 and there are already 41 appointments scheduled out of 66 available slots...62% already! If you’d like to register, visit [www.redcrossblood.org](http://www.redcrossblood.org).

Thanks to all who participated and represented the police department (and fire department 😊) in support of this important cause.



**Adopt-a-thon and Pet Food Drive:** A great time was had by all who came by the adopt-a-thon event on Monday, May 20! The Pierce County Humane Society brought their furry friend Klaus who was available for adoption, while also sharing that there were 70 additional dogs and 70 cats available to view through their [actively updated website](#). Please be encouraged to look for your new companion at any time 🐶 🐱 Additionally, the pet food drive has generated a great response from staff and the community. The donation bin in the lobby has been filled once already! If you’d like to contribute, the bin is available through this Friday, May 31.



**Diaper Derby:** The Diaper Derby is back! This is a cooperative effort between the Gig Harbor Kiwanis club and the City of Gig Harbor. The more diapers and wipes donated, the better our odds are of winning the Diaper Derby. Last year, our horse came in first place, and we won the Triple Crown. We are in the backstretch and are in desperate need of donations. The deadline to donate diapers and/or wipes is June 7. Please consider donating to this worthwhile cause. A donation bin is located in the Gig Harbor Civic Center lobby.

Diapers Drop  
Off Locations

- Gig Harbor Civic Center
- BBQ2U
- PostalAnnex
- Chamber
- Kimball Coffee
- The Little Gym
- Ace Hardware
- GH Library

June 7th  
deadline

Gig Harbor effort  
coordinated by:





PLEASE DONATE DIAPERS & WIPES!  
There are families who need a  
helping hand during tough times.



**Children’s Book Drive:** The Gig Harbor Altrusa Club helps provide free lunch to kids during the summer when no school lunches are available. Gently used children’s books for ages 2 – 18 are given to children who participate in the lunch program. If you have books laying around your home that your children have outgrown, please consider donating. Books are being collected May 20 – June 20. There is a donation bin located in the lobby.



ALTRUSA  
International

Leading to a Better Community®  
Gig Harbor, WA

PRESENTS

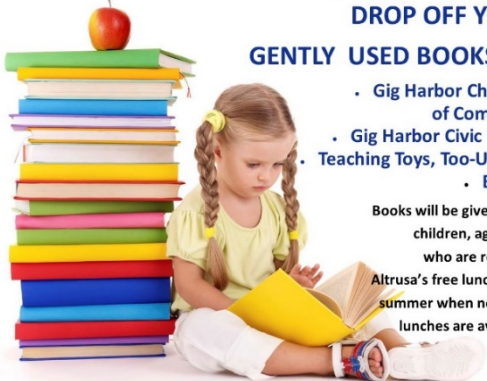
CHILDREN’S BOOK DRIVE

May 20—June 20

DROP OFF YOUR  
GENTLY USED BOOKS AT:

- Gig Harbor Chamber of Commerce
- Gig Harbor Civic Center
- Teaching Toys, Too-Uptown
- BBQ2U

Books will be given to the  
children, ages 2-18,  
who are receiving  
Altrusa’s free lunches this  
summer when no school  
lunches are available.



 Find us on Facebook or learn more at [www.altrusagigharbor.org](http://www.altrusagigharbor.org)

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## ITS

### Information Technology Services Manager Keith Smith

No updates this week but stay tuned!

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## POLICE

### Police Chief Kelly Busey

**New Officer:** We are quite pleased to welcome aboard our newest Police Officer. Anthony Blackwell began his career with GHPD this week. Officer Blackwell is a former Police Explorer with our department, and we are excited that he is “coming home” to serve our community. He will begin his field training program immediately.

**Scholarships:** The Jaycox-Gig Harbor Police Benevolent Fund was able to distribute two more \$1,000 scholarships to two deserving high school graduates this year. Both recipients have an interest in public safety moving forward and we wish them luck. Our Jaycox Fund board members Diane Bertram and Kerri Rowan were able to present these scholarships at a recent ceremony.

**Fight:** On June 3 shortly after 4:00 p.m., a customer and an employee of a local convenience store got into an argument. The customer initiated a physical fight with the employee and several punches were thrown before the combatants separated. The customer returned wearing a set of brass knuckles and began striking the employee again, this time causing some significant cuts on his face. The customer pinned the employee on the ground and continued to strike him. The employee was carrying a box knife and stabbed the customer at least once in the back. A passer-by stopped and called 911 which caused the customer to disengage. Both subjects were sent to different hospitals for medical attention. The customer was later booked into the Pierce County Jail on a charge of felony assault.

**Parade:** As you know, an incident occurred during the Maritime Gig Parade which led to several people being injured. Fortunately, none of the injuries were serious (although four people were transported to the hospital). The incident occurred directly in front of our Command Post and several of our officers, led by Lt Douglas, responded instantly.

Fire personnel and our own Public Works crew also immediately began rendering aid and assuming traffic/crowd control duties. Other officers at the immediate scene included Officer Sam, Officer Chapman, Officer Abell, and Detective Daniel. Sergeant Martineau and Officer Dove did a masterful job of coordinating traffic at the very busy intersection of Stinson and Rosedale to allow ambulances to ingress and egress from the scene.

During all this, there was another medical issue and two missing children that we had to deal with. All situations were resolved safely and in an efficient, calm manner. We haven't had many incidents like this during the Maritime Gig, but it is nice to know that we are prepared to respond when called upon.

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## PUBLIC WORKS

### Public Works Director Jeff Langhelm

**Sports Complex Phase 1B Construction:** Construction for Phase 1B of the Sports Complex got underway the week of May 27. Thank you to all who attended the groundbreaking ceremony on May 24! Many thanks to the Tom Taylor YMCA for allowing closure of one of their main entrances while Pease Construction clears the lot and installs a construction entrance.

**Skansie Netshed Construction:** Visitors to Skansie Brothers Park will have noticed scaffolding and protective wrap around the Skansie Netshed. New structural bracings will be installed on the inside, while on the outside new paint and a new roof will be installed. Unfortunately, this work requires that the Netshed be closed to the public this summer.

**New 5-yd Dump Truck:** Operations staff is super excited to have our new 5-yard dump truck! This replaces a 25-year-old International 5-yard truck.

**Water Operations Updates:** (1) Staff has collected and delivered water samples to the federal testing lab for PFAS testing. The test results will hopefully be provided by the end of June. (2) Water main flushing that started back in March is coming to an end. (3) The city's contractor has installed a new vent on Grandview Tank, which is necessary to maintain safe drinking water. The same contractor has also installed a new ladder on Shurguard Tank, which greatly improves safety when accessing the top of the tank.



**Streets and Strom Operations Updates:** Crews have spent much of the last month side mowing and preparing for the Maritime Gig Festival, all while completing the following: (1) Installed the new flag poles at Civic Center and Operations building. (2) Completed pavement repairs on Grandview Street east of McDonald Ave. (3) Installed the flower baskets and American flags on streetlights.

**Parks, Grounds, and Facilities Maintenance:** (1) Staff overcame many obstacles to put the splash pad at the Skansie Park Welcome Plaza into operation in May. With the splash pad in operation, staff must now perform daily checks and maintenance until it's turned off in the fall. (2) Staff is working with a tree contractor to remove hazardous trees in Adam Tallman Park. Some of the trails in this park have been closed for a few months due to these hazards. (4) Crews have been working hard to stay on top of mowing in parks and around the Civic Center, and to keep up with weeding in planters, as time allows.

**Wastewater Operations Updates:** (1) Larry, Jeesy, and Nick have been working on pump repairs at Lift Station 11 (at the intersection of 38<sup>th</sup> Ave and 48<sup>th</sup> St), including replacing the internal pump components on pump 1 due to failure and preparing to replace the same components on pump 2 this week. (2) Tye and Jeesy will be working on lift station and treatment plant building and grounds maintenance. They did a great job cleaning up the building and grounds at Lift Station 3A (adjacent to the Beach Basket) in time for the Maritime Gig Festival. (3) Jim and James are working to prepare and send off samples for the required “priority pollutants” analyzation. (4) Nancy is working to complete a small works contract for electrical work in preparation of the generator replacement work to be done in July at Lift Station 2A (Bogue View Plaza), as well as setting up Cartegraph tasks for the month of June. (5) Wastewater staff is preparing to repair and replace sunken sanitary sewer lids throughout the city.

**Capital Improvement Project Status Updates:** For the most recent updates on the city’s design and construction projects, see our online [CIP StoryMap](#).

## UPCOMING GIG HARBOR CITY MEETINGS

**ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE**

Please see the meeting agenda for specific details on how to attend: <https://www.gigharborwa.gov/811/Agendas-Minutes>

| Day      | Date           | Time          | Group                                          | Agenda Items                                                                                                                                                                                                                                                                                                                                                                                          |
|----------|----------------|---------------|------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>M</b> | <b>June 10</b> | <b>5:30pm</b> | <b>City Council</b>                            | See Agenda                                                                                                                                                                                                                                                                                                                                                                                            |
| M        | June 10        | 6:30pm        | City Council/Planning Commission Joint Meeting | <ul style="list-style-type: none"> <li>• 2024 Comprehensive Plan Update</li> </ul>                                                                                                                                                                                                                                                                                                                    |
| W        | June 12        | 10:00am       | Arts Commission                                | CANCELLED                                                                                                                                                                                                                                                                                                                                                                                             |
| TH       | June 13        | 12:00pm       | Lodging Tax Advisory Committee                 | CANCELLED                                                                                                                                                                                                                                                                                                                                                                                             |
| TH       | June 13        | 3:00pm        | City Council Study Session                     | <ul style="list-style-type: none"> <li>• Proposed Projects Discussion w/Josh Weiss &amp; Annika Vaughn</li> <li>• Jerisich Dock Fee Discussion</li> <li>• Downtown Parking Code</li> </ul>                                                                                                                                                                                                            |
| TH       | June 13        | 5:30pm        | Design Review Board                            | CANCELLED                                                                                                                                                                                                                                                                                                                                                                                             |
| TH       | June 20        | 5:30pm        | Planning Commission                            |                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>M</b> | <b>June 24</b> | <b>5:30pm</b> | <b>City Council</b>                            | <b>Consent:</b> <ul style="list-style-type: none"> <li>• Ancich Fisherman Paver Donation Agreement</li> </ul> <b>Business Items:</b> <ul style="list-style-type: none"> <li>• Public Hearing: Resolution 1316 Adopting the 2025-2030 TIP</li> <li>• Resolution 1317 Adopting the 2024-2026 Strategic Plan</li> <li>• First Reading of Ordinance 1529 – Changes to GHMC 5.28 Special Events</li> </ul> |
| W        | June 26        | 10:30am       | Lodging Tax Advisory Committee                 |                                                                                                                                                                                                                                                                                                                                                                                                       |
| TH       | June 27        | 3:00pm        | City Council Study Session                     | <ul style="list-style-type: none"> <li>• Memorial Art Proposal at Eddon Boat Park</li> <li>• Fee Schedule Updates</li> <li>• Updated Financial Policies</li> <li>• Capital Improvement Projects StoryMap Update</li> <li>• 2024 TIB Grant Applications Authorization</li> </ul>                                                                                                                       |
| TH       | June 27        | 5:30pm        | Design Review Board                            |                                                                                                                                                                                                                                                                                                                                                                                                       |
| W        | July 3         | 5:30pm        | Parks Commission                               | CANCELLED                                                                                                                                                                                                                                                                                                                                                                                             |
| FR       | July 5         | 5:30pm        | Planning Commission                            |                                                                                                                                                                                                                                                                                                                                                                                                       |
| <b>M</b> | <b>July 8</b>  | <b>5:30pm</b> | <b>City Council</b>                            | <b>Consent:</b> <ul style="list-style-type: none"> <li>• Second Reading and Adoption of Ordinance 1529 – Changes to GHMC 5.28 Special Events</li> </ul> <b>Business Items:</b> <ul style="list-style-type: none"> <li>• Resolution XXXX Adopting Updated Fee Schedule</li> <li>• Resolution XXXX Adopting Financial Policies</li> </ul>                                                               |

**UPCOMING GIG HARBOR CITY MEETINGS**  
**ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE**

*Please see the meeting agenda for specific details on how to attend: <https://www.gigharborwa.gov/811/Agendas-Minutes>*

| Day      | Date           | Time          | Group                      | Agenda Items                                                                                                           |
|----------|----------------|---------------|----------------------------|------------------------------------------------------------------------------------------------------------------------|
|          |                |               |                            | <ul style="list-style-type: none"> <li>Professional Services Contract for Lift Station 5 Basin Improvements</li> </ul> |
| W        | July 10        | 10:00am       | Arts Commission            |                                                                                                                        |
| TH       | July 11        | 3:00 pm       | City Council Study Session | <ul style="list-style-type: none"> <li>Masonic Lodge Proposal</li> </ul>                                               |
| TH       | July 11        | 5:30pm        | Design Review Board        |                                                                                                                        |
| TH       | July 18        | 5:30pm        | Planning Commission        |                                                                                                                        |
| <b>M</b> | <b>July 22</b> | <b>5:30pm</b> | <b>City Council</b>        | <b>Presentation:</b> Annual Crime Report                                                                               |
| TH       | July 25        | 3:00 pm       | City Council Study Session | <ul style="list-style-type: none"> <li>Aquifer Level Review at City Wells and PFAS Testing</li> </ul>                  |
| TH       | July 25        | 5:30pm        | Design Review Board        |                                                                                                                        |

# City of Gig Harbor Two-Year Strategic Plan 2023-2024

Adopted by Resolution 1280 on June 12, 2023

**Vision Statement:** *The City of Gig Harbor leads the way in livability, environmental stewardship, economic vitality, and municipal services.*

| Priorities                                                                               | Goals                                                                                                                                                                                                                                                                                                                                                                                                        | Actions – Routine/Annual                                                                                                                                                                                                                                                                                                                                        | Actions - Project                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Foster a healthy city organization</b>                                                | <ul style="list-style-type: none"> <li>Be an exceptional employer</li> <li>Retain existing workforce</li> <li>Attract qualified applicants</li> <li>Ensure safe work environment</li> <li>Encourage staff training</li> <li>Encourage and obtain employee feedback</li> <li>Fill all vacancies in a timely manner</li> </ul>                                                                                 | <ul style="list-style-type: none"> <li>Re-qualify for AWC Well City designation</li> <li>Conduct annual employee satisfaction survey</li> </ul>                                                                                                                                                                                                                 | <ul style="list-style-type: none"> <li>Develop a staff retention and attraction program</li> <li>Review and update the city's DEI program</li> <li>Update personnel policies manual</li> <li>Update safety manual and accident prevention program</li> <li>Revise employee evaluation process</li> <li>Develop management training for all new supervisors</li> <li>Update job descriptions and conduct salary &amp; benefits study</li> </ul>                                      |
| <b>Ensure sustainable future for public services and facilities</b>                      | <ul style="list-style-type: none"> <li>Provide more effective municipal services</li> <li>Increase city communication effectiveness</li> <li>Listen to community needs and expectations</li> <li>Source funding for parks, streets/transportation, and utilities</li> <li>Ensure infrastructure to support community needs</li> </ul>                                                                        | <ul style="list-style-type: none"> <li>Update utility rates as needed</li> <li>Continually improve permit and land use approval processes</li> <li>Increase resources for capital projects</li> <li>Review/amend TIP to improve motorized and non-motorized transportation</li> </ul>                                                                           | <ul style="list-style-type: none"> <li>Create a city-wide communications plan</li> <li>Update public works standards</li> <li>Conduct HOA fair</li> <li>Implement hybrid court system/electronic case management</li> <li>Parks division organizational assessment</li> <li>Complete construction of Public Works Operations Center</li> <li>Place parks bond on ballot</li> </ul>                                                                                                  |
| <b>Maintain small town character and historic preservation while growing responsibly</b> | <ul style="list-style-type: none"> <li>Promote responsible growth in keeping with small town character</li> <li>Address infrastructure to relieve traffic issues</li> <li>Ensure adequate affordable housing</li> <li>Focus on character retention and historic preservation</li> <li>Decrease distance to get to a park or open space</li> <li>Enhance walkability and pedestrian/cyclist safety</li> </ul> | <ul style="list-style-type: none"> <li>Annually docket specific priorities in the comprehensive plan</li> <li>Fund Harbor History Museum operations</li> <li>Monitor state legislative activity</li> <li>Support the arts commission</li> <li>Develop sister city program</li> <li>Fund creative endeavor grants</li> <li>Monitor short-term rentals</li> </ul> | <ul style="list-style-type: none"> <li>Prepare 2044 Comprehensive Plan periodic update</li> <li>Complete annexation study</li> <li>Develop housing needs and action plan</li> <li>Create historic preservation commission</li> <li>Review businesses and off-street parking requirements</li> <li>Develop 4th of July event</li> <li>Establish process and procedure for code compliance program</li> <li>Establish park standards</li> </ul>                                       |
| <b>Promote environmental sustainability and preserve Gig Harbor's natural beauty</b>     | <ul style="list-style-type: none"> <li>Address climate change</li> <li>Preserve tree canopy</li> <li>Preserve and enhance natural character</li> <li>Add undeveloped land to parks inventory</li> </ul>                                                                                                                                                                                                      | <ul style="list-style-type: none"> <li>Annually review climate &amp; sustainability action plan (once developed)</li> <li>Consider possible conservation properties and/or mitigation areas and activities</li> </ul>                                                                                                                                           | <ul style="list-style-type: none"> <li>Adopt climate &amp; sustainability action plan</li> <li>Form climate action committee</li> <li>Adopt urban forest management plan/tree retention policies</li> <li>Develop recycling program in city parks</li> <li>Install Civic Center electric vehicle charging station</li> <li>Annex parcels in city's parks system</li> <li>Update stormwater manual</li> <li>Assess gaps in public charging stations for electric vehicles</li> </ul> |
| <b>Promote and enhance a dynamic and robust economy</b>                                  | <ul style="list-style-type: none"> <li>Develop a plan to increase promotion of our local business community</li> <li>Increase vitality of the city's small businesses</li> <li>Attract larger business to industrial zone</li> <li>Maintain and enhance commercial fishing</li> </ul>                                                                                                                        | <ul style="list-style-type: none"> <li>Support Downtown Waterfront Alliance</li> <li>Support Chamber of Commerce</li> <li>Fund tourism with lodging tax grants</li> <li>Promote downtown businesses/events</li> <li>Collaborate with Pierce Transit for trolley</li> </ul>                                                                                      | <ul style="list-style-type: none"> <li>Design and construct fishermen's home port</li> <li>Create a business retention and attraction plan</li> <li>Evaluate and amend development regulations and fees</li> <li>Develop and implement a small business fair</li> <li>Develop holiday display attractions</li> </ul>                                                                                                                                                                |
| <b>Provide a safe, healthy, and inclusive community</b>                                  | <ul style="list-style-type: none"> <li>Foster safe, livable and attractive community</li> <li>Ensure city services are available to all residents</li> <li>Implement DEI in city personnel practices</li> </ul>                                                                                                                                                                                              | <ul style="list-style-type: none"> <li>Provide funding for senior programming</li> </ul>                                                                                                                                                                                                                                                                        | <ul style="list-style-type: none"> <li>Develop housing, health, &amp; human services coordinator position</li> <li>Provide funding for senior center permanent home</li> <li>Develop a plan to support youth and teen activities</li> <li>Obtain police department accreditation</li> <li>Update emergency management plan</li> </ul>                                                                                                                                               |