



DRAFT MINUTES
City of Gig Harbor Design Review Board
Meeting of February 22nd, 2024, at 5:30 pm

This meeting may be accessed through Zoom at <https://us06web.zoom.us/j/89568206345> or by calling (253) 215- 8782 and entering Meeting ID 895 6820 6345.

This meeting may also be viewed live in the Council Chambers at the Civic Center. All participants will be engaging in the meeting via Zoom.

I. Call to Order: 5:34 pm

II. Roll call: Darrin Filand, Chair, Dean Wilder, Kristine Isberg, Jon Ashlock and Brianne Blackburn.

Staff: Robin Bolster-Grant and Cindy Andrews

III. Approval of Minutes: November 9, 2023

MOTION: Move to approve the minutes of November 9, 2023, as written Blackburn / Ashlock. All in favor – Motion carried.

IV. Agenda Items for Formal Review

- a. Announcement of Application
- b. Open Public Meeting Announcement
- c. Appearance of Fairness Issues
- d. Staff Report
- e. Applicant Introduction and Presentation
- f. Public Comment (See Assistance Memo)
- g. Discussion and Voting

1. **Harbor Christian Center, 10411 Harbor Hill Dr., Gig Harbor, WA 98335:**
Harbor Christian Center (PL-DR-23-0052) Design Review Board Pre-Application Conference Request: The applicant requests to deviate from the retaining wall height limitation of 6 feet specified in 17.99.240.C GHMC. This project includes retaining walls, which are as high as 13 feet at the eastern property line (rear) of the lot and 9.2 feet on the northern property line (side). The applicant also requests to deviate from the fence material requirements in 17.99.340.A GHMC. A dark-toned vinyl-coated chain link fence is proposed on

three sides of the subject site (rear and side). Additionally, the applicant requests to deviate from the requirement to limit chain link to non-visible areas in 17.99.340.B GHMC. The site is located at 10411 Harbor Hill Dr., on the east side of Harborview Dr., approximately 500 feet from the Harbor Hill and Sentinel Dr., Round-a-bout, parcel no. 4002470041.

Design Review Board chair Darrin Filand opened the pre-application meeting and described the items presented for discussion.

Principal Planner Robin Bolster-Grant provided city staff's summary.

Applicant Christopher Spadafore provided the applicant proposal.

DRB members discussed the height of the walls, encouraging that the retaining walls in the rear, (east side) be stepped wall rather than flush. Members are not concerned with the chain link in the east side. Members are concerned with the height of the retaining walls and the fence along the north and west side, (along Harbor Hill Dr). DRB members would like to see more ornamental design with the north and west side walls and fence.

V. Upcoming Meetings

VI. Adjourn at 6: 00 pm

MOTION: Move to adjourn at 6:00 pm Aslock/Blackburn. All in favor – Motion carried.

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS ADA accommodations can be provided upon request. Those requiring special accommodation should contact the City Clerk at cityclerk@gigharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.