

AGENDA
GIG HARBOR CITY COUNCIL STUDY SESSION
Thursday, November 30, 2023 - 3:00 PM
Virtual Meeting

This meeting may be accessed through Zoom at <https://zoom.us/j/93216056382> or by calling (253) 215-8782 and entering Meeting ID 932 1605 6382. This meeting may also be viewed live in the Executive Conference Room at the Civic Center. All participants will be engaging in the meeting via Zoom

CALL TO ORDER/ROLL CALL

DISCUSSION ITEMS

1. **Housing, Health, and Human Services Program Update**
Housing, Health, and Human Services Program Shealynn Smiley
2. **38th Avenue Half-Width Roadway Improvements Phase 2 – Intersection Alternatives**
Public Works Director Jeff Langhelm

ADJOURN

PUBLIC COMMENT & DECORUM

Public comment will not be taken at this study session.

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the city clerk at cityclerk@gjgharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.



**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: November 30, 2023

SUBJECT: Housing, Health, and Human Services Program Update

SUBMITTED BY: Housing, Health, and Human Services Program Shealynn Smiley

DEPARTMENT: Administration

PHONE: (253) 530-7070

SUGGESTED MOTION: None.

BACKGROUND INFORMATION: The housing, health and human services program (H3) was initiated in October 2023. The program handles matters related to the health and well-being of Gig Harbor residents, with an emphasis on affordable housing, public health, and behavioral health related issues (mental health and substance use disorders).

At the onset of the program, the program manager was tasked with fact finding in order to map out the needs of the city as it pertains to H3 areas of focus. Over the course of six weeks the H3 program manager met with over forty different individuals and organizations, comprised of city council members, interdepartmental leadership, and community partners. On November 8, the H3 program manager met with the city administrator to review and consolidate partner recommendations, resulting in the following prioritized areas of focus:

Priority 1

- Update & develop Codes, Ordinances, and Policies in relation to H3 matters.
- Community Partnerships and Collaborations

Priority 2

- Resource Navigation

Priority 3

- Affordable Housing

Priority 4

- Training and Education
- Commission (Youth & Equity)

Ongoing Priorities

- H3 Program Growth and Development
- Grant Writing & Data Gathering

See attachments for more explanation. At the November 30 study session, staff will further present to inform council on progress and priorities. Council questions and feedback are welcomed.

FISCAL CONSIDERATION: None.

ATTACHMENTS:

1. H3 Program Priorities
 2. H3 Program Priorities Diagram
 3. H3 Areas of Work Diagram
-

STRATEGIC PLAN PRIORITY: Provide a safe, healthy, and inclusive community.

Housing Health and Human Services Program

Priorities

Priority 1

- Update & Develop Codes, Ordinances, and policies.
 - Low-income utility billing
 - Homelessness & encampment response
 - Park Restroom Homelessness concerns
 - Safe Parking
 - Co-response policy (GHPD, GHFD, & CE)
- Community Partnerships (*build and maintain*)
 - Faith Based Collaboration

Priority 2

- Resource Navigation
 - H3 Webpage with Resource Guide
 - *By request:* Partner with departments, residents, or community partners for referrals

Priority 3

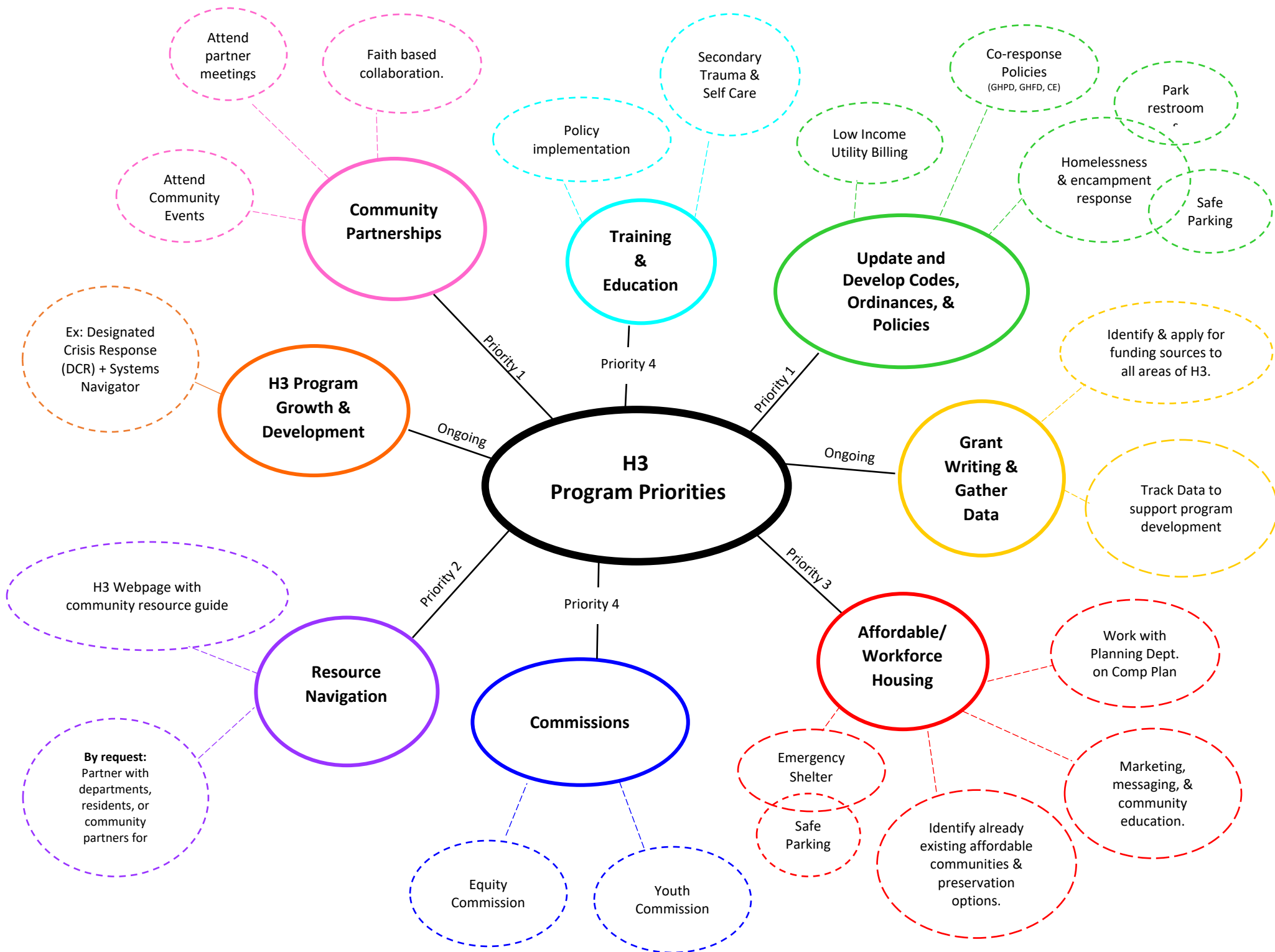
- Affordable/Workforce Housing
 - Marketing, messaging, and community education.
 - Work with Planning Department on comp plan.
 - Identify already existing affordable communities and preservation options.
 - Emergency Shelter
 - Safe Parking
 - Emergency Preparedness

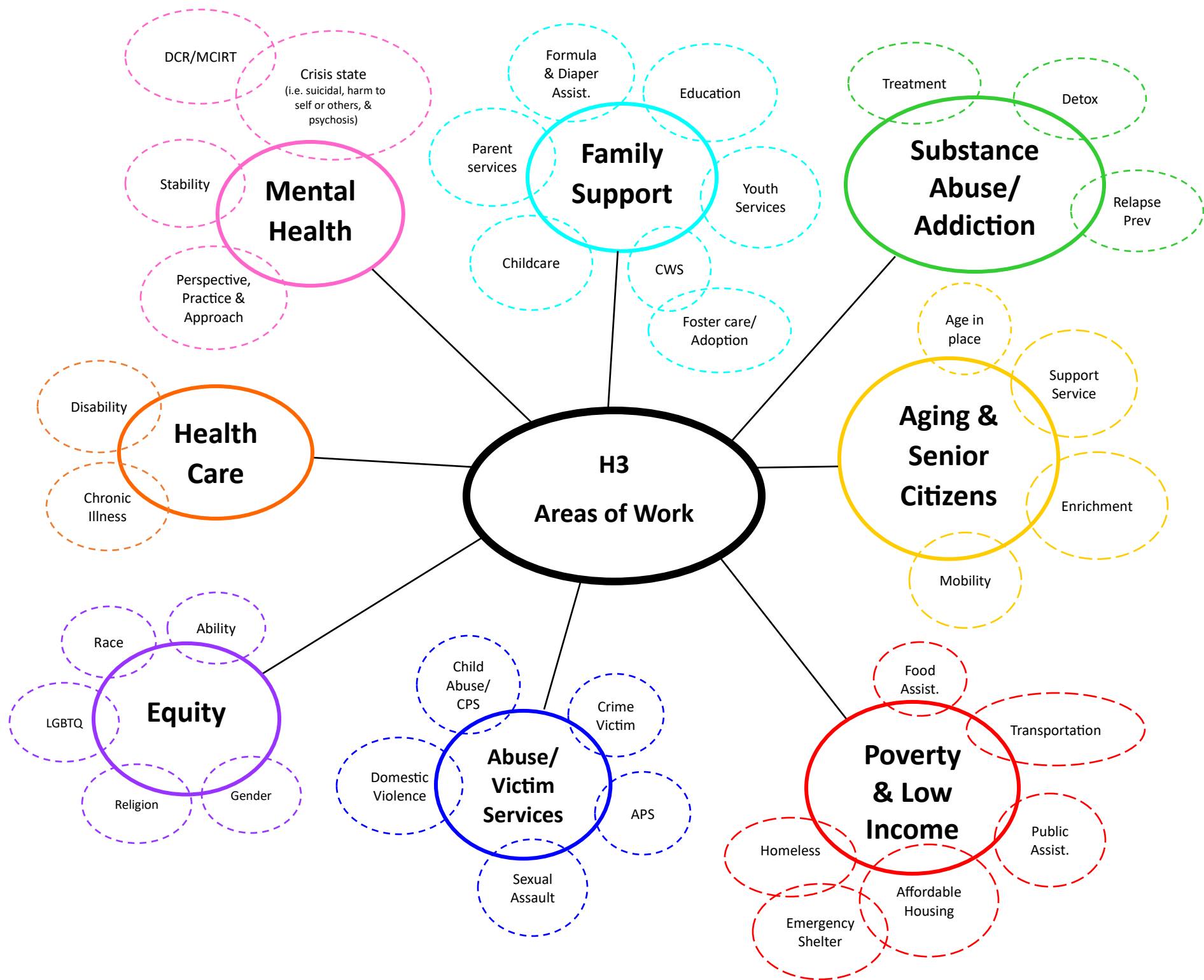
Priority 4

- Training and education
 - Selfcare/Secondary Trauma
 - H3 focused policy implementation
- Commissions
 - Youth
 - Equity

Ongoing Priorities

- H3 Program Growth and Development Assessment
 - Ex: Designated Crisis Responder & Community Navigator Program Development
- Grant Writing & Gather Data.
 - Identify and apply for funding sources to all areas of H3 focus.
 - Track data to support program development







**City of Gig Harbor
City Council Agenda Bill**

Meeting Date: November 30, 2023

SUBJECT: 38th Avenue Half-Width Roadway Improvements Phase 2 – Intersection Alternatives

SUBMITTED BY: Associate Engineer Stephanie Seibel, PE

DEPARTMENT: Public Works

PHONE: (253) 853-7626

SUGGESTED MOTION: None.

BACKGROUND INFORMATION: At the December 15, 2022, study session, council gave staff direction to move forward with the redesign of the signalized 38th Ave./56th St. intersection as a part of the 38th Ave. Phase 2 project. As such, staff and the project consultant have been proceeding with redesigning the intersection, including preparation of 60% cost estimate totaling \$6,002,230. This includes the amount of \$1,179,935 for the intersection, which is an unbudgeted task associated with the 38th Ave. Phase 2 project.

As a part of the current Transportation Element discussions, it was brought up that the intersection of 56th Street and 38th Avenue would be a good candidate for a roundabout. As a result, staff began looking at three different options for the intersection to set up the city for further success in the future. Those options are:

1. Roundabout - City staff tasked Transportation Solutions (TSI) with the analysis of the intersection to determine how this intersection would function with a roundabout versus a signal.
2. Continue to move forward with the design of the signal intersection, including moving the ramps back to accommodate the new signal system.
3. Do nothing with the existing signal – Leave the existing signal in place and only replace the ramps as needed for the Phase 2 project in the current location. The ramps still need to be replaced with this option due to the federal requirement that if a crossing is touched or modified in any way the whole crossing will be required to be brought up to current standards. The 38th Avenue Phase 2 project triggers this with the sanitary sewer and storm improvements.

Intersection Level of Service

The existing intersection configuration is functioning at a level of service (LOS) standard of C. The city's adopted minimum intersection LOS standard is D. Based on the city's 2024 Transportation Element target year of 2044, the city's transportation consultant, TSI, determined that the existing intersection configuration in 2044 will be functioning at a LOS E. As noted in Table 2, the intersection will instead function at a LOS A in 2044 with a roundabout.

FISCAL CONSIDERATION: Below is the original project funding as identified in the Street Capital funding table version 6.

2023-24 Budget Project Funding:

Traffic Impact Fees	\$ 2,125,000
Transportation Benefit District (TBD)	\$ 2,850,000
Sewer Capital	\$ 1,300,000
Total	\$ 6,275,000
2023-24	
Budget:	

Option 1 (Roundabout) Expenses:

Total 2023-24 Project Expenses:

Professional Services Contract for Design – Intersection only	\$ 142,000
Professional Services Contract for Design – Corridor and Sewer	\$ 773,000
Construction (Contract) – Corridor	\$ 3,225,125
Construction (Contract) – Sewer	\$ 1,255,170
Construction (Contract) – Roundabout	\$2,000,000
Construction (Testing/Change Order Authority) – Whole Project	\$ 300,000
Right-of-way Acquisition – Roundabout	\$ 213,000

Option 1 \$ 7,908,295
Estimated
Expenses:

Option 2 (signal) Expenses:

Total 2023-24 Project Expenses:

Professional Services Contract for Design – Intersection only	\$ 142,000
Professional Services Contract for Design – Corridor and Sewer	\$ 773,000
Construction (Contract) – Corridor	\$ 3,225,125
Construction (Contract) – Sewer	\$ 1,255,170
Construction (Contract) – Intersection	\$1,179,935
Construction (Testing/Change Order Authority) – Whole Project	\$ 300,000
Right-of-way Acquisition – Intersection	\$ 42,000

Option 2 \$ 6,917,230
Estimated
Expenses:

Option 3 (Ramps only with existing signal) Expenses:

Total 2023-24 Project Expenses:

Professional Services Contract for Design – Intersection only	\$ 63,000
Professional Services Contract for Design – Corridor and Sewer	\$ 773,000
Construction (Contract) – Corridor	\$ 3,225,125
Construction (Contract) – Sewer	\$ 1,255,170
Construction (Contract) – Intersection	\$ 500,000
Construction (Testing/Change Order Authority) – Whole Project	\$ 300,000

Right-of-way Acquisition – Intersection

\$ 0

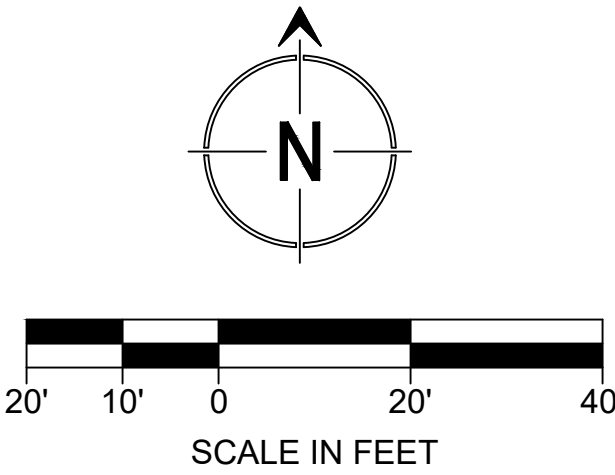
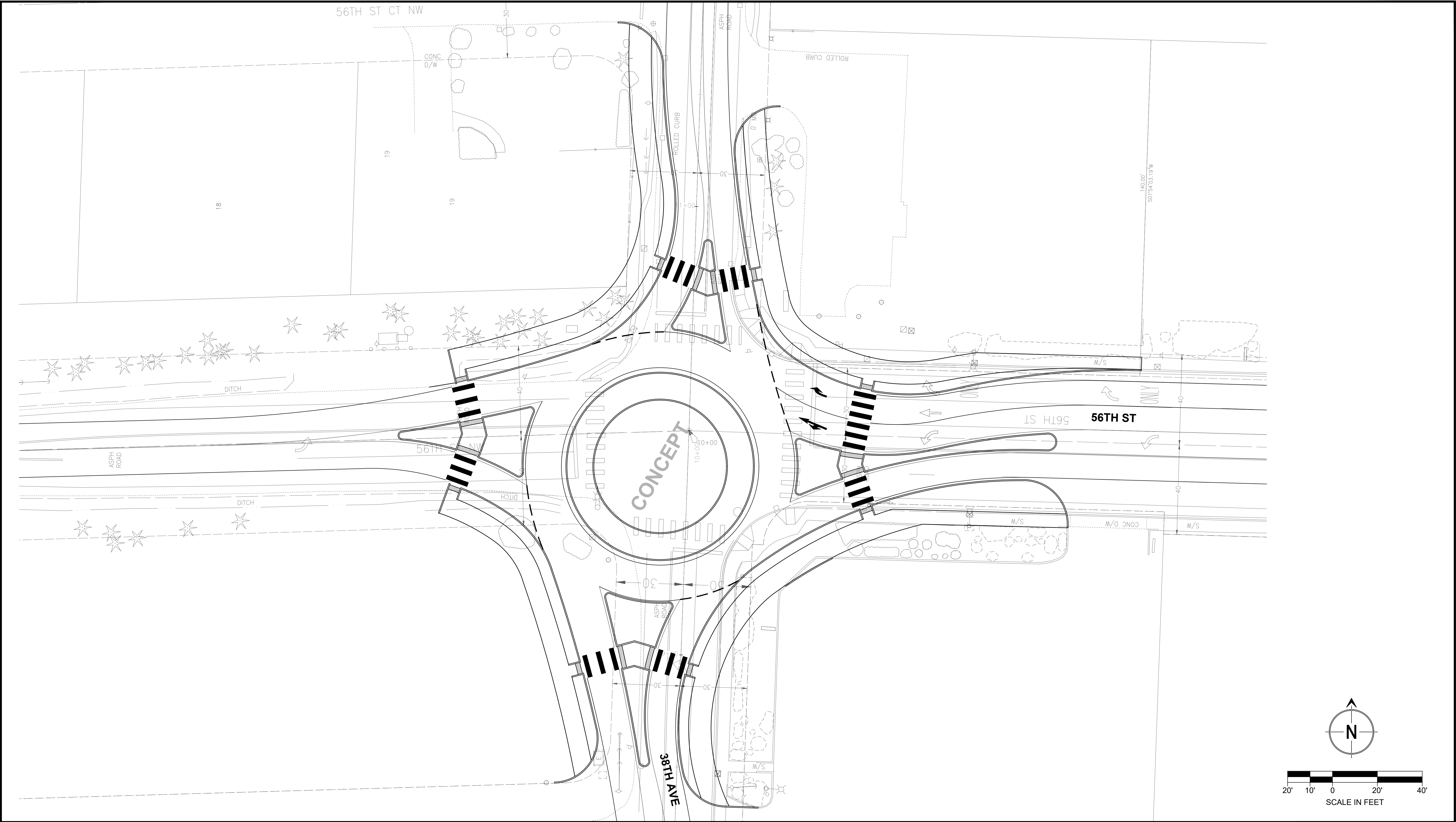
Option 3 \$ 6,116,295
Estimated
Expenses:

ATTACHMENTS:

1. 223003 - Site Layout Concept (09-26-23)
2. 2023-11-30_Study Session Memo_38th-56th Intersection Analysis.v4

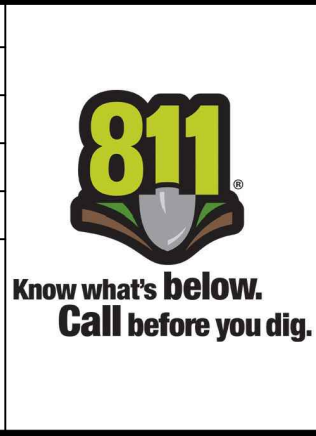
STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities.

C:\Users\lenj\TSI Dropbox\Eric Jackson\TSI Projects\2023\223003 City of Gig Harbor On-Call Services\0400CAD\PS&E\Exhibit\223003 - SL01.dwg.dwg, 09/26/23 12:52:02pm



NO.	BY	DATE	REVISION

Drawn	EWJ	09/2023
Designed	MLM	09/2023
Reviewed	MLM	09/2023
Approved	VLS	09/2023
0% SUBMITTAL NOT FOR CONSTRUCTION		



DRAFT

PROJECT NO. 223003	
CONTRACT NO. -	
DRAWING NO. SL01	
SHEET	1
OF	1
56TH STREET & 38TH AVENUE ROUNDAABOUT CONCEPT DESIGN	
SITE LAYOUT CONCEPT	



PUBLIC WORKS DEPARTMENT

MEMORANDUM

TO: Mayor and City Council

FROM: Stephanie Seibel, PE, Associate Engineer

DATE: November 30, 2023

SUBJECT: 38th Ave Half-Width Roadway Improvements Phase 2 – Intersection Alternatives

REFERENCE: 38th Ave Half-Width Roadway Improvements Phase 2 Map
38th Ave & 56th Street Roundabout Concept Design
38th Ave & 56th Street Roundabout Feasibility Study Report

At the December 15, 2022 study session, Council gave staff direction to move forward with the redesign of the signalized 38th Ave/56th St intersection as a part of the 38th Ave Phase 2 project. As such, staff and the project consultant have been proceeding with redesigning the intersection, including preparation of 60% cost estimate totaling \$ 6,002,230. This includes the amount of \$1,179,935 for the intersection, which is an unbudgeted task associated with the 38th Ave Phase 2 project.

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Intersection Cost Comparison

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Option 1 Estimated Expenses:	\$ 7,908,295

Option 2 (signal) Expenses:

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Construction (Contract) – Intersection	\$1,179,935
Construction (Testing/Change Order Authority) – Whole Project	\$ 300,000
Right-of-way Acquisition – Intersection	\$ 42,000
Option 2 Estimated Expenses:	\$ 6,917,230

Option 3 (Ramps only with existing signal) Expenses:

Total 2023-24 Project Expenses:	
Professional Services Contract for Design – Intersection only	\$ 63,000
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Construction (Contract) – Sewer	\$ 1,255,170
Construction (Contract) – Intersection	\$ 500,000
Construction (Testing/Change Order Authority) – Whole Project	\$ 300,000
Right-of-way Acquisition – Intersection	\$ 0
Option 3 Estimated Expenses:	\$ 6,116,295

Conclusion

City staff has currently put the design of the intersection on hold with the 38th Ave Phase 2 consultant while the discussion with Council occurs.

At the November 30, 2023 Council Study Session, staff will be requesting guidance from the Council on the direction they would like staff to go for this intersection.

1. Move forward with the roundabout option with the 38th Ave Phase 2 project.
2. Continue to move forward with the design of the signal intersection, including moving the ramps back to accommodate the new signal system.
3. Do nothing with the intersection – Leave the existing signal in place and only replace the ramps with the project in the current location.