

AGENDA
GIG HARBOR PARKS COMMISSION MEETING
Wednesday, November 8, 2023 – 5:30 p.m.
Community Rooms

Optional Virtual Meeting Link: <https://us06web.zoom.us/j/92140715051>
Call-in: (253) 215-8782 Meeting ID: 921 4071 5051

- I. CALL TO ORDER / ROLL CALL**
- II. APPROVAL OF MINUTES:** October 4, 2023
- III. PUBLIC COMMENT**
- IV. DISCUSSION ITEMS**
 - A. Soundview Forest Park Playground Proposal
 - B. Gig Harbor Sports Complex Phase 2 & 3 Update
- V. STAFF REPORTS**
 - A. Parks Division Update – Parks Manager Jennifer Haro
 - B. City Administration Update – City Clerk Josh Stecker
- VI. COMMISSIONER REPORTS & COMMENTS**
- VII. ADJOURN**

Next Regular Meeting: December 6, 2023

MINUTES
GIG HARBOR PARKS COMMISSION MEETING
Wednesday, October 4, 2023 – 5:30 p.m.
Community Rooms

CALL TO ORDER / ROLL CALL: Chair Ben Coronado called the meeting to order at 5:30 p.m. Commissioners Louise Tieman, Doug Smith, Justin Teerlinck, Les McCallum, and Stace Gordon were present. Stephanie Lile was excused.

APPROVAL OF MINUTES: The minutes of the September 6, 2023, parks commission meeting were unanimously approved.

DISCUSSION ITEMS:

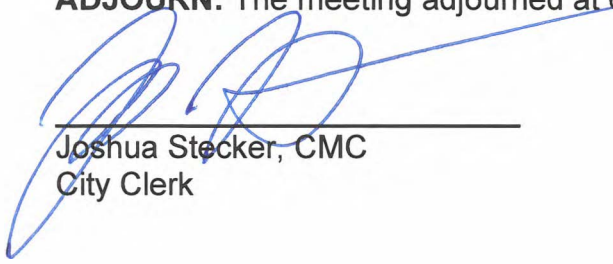
- A. Skansie Park Tree Recommendation** – The commission recommended removal of a damaged apple tree in Skansie Brothers Park. The commission recommended replacing the tree with another deciduous tree.
- B. Ancich Park Sign Recommendation** – The commission reviewed a proposal for a sign at Ancich Waterfront Park depicting the fishing vessels recognized on the pavers at the park. The commission recommended using sign option #2 depicting a view of the vessels from Ancich Pier.

STAFF REPORTS:

- 1. Parks Division Update** – Jennifer Haro provided an update on several parks projects and efforts.
- 2. City Administration Update** – City Clerk Josh Stecker reported on activity from city administration and the city council.

COMMISSIONER REPORTS: Doug Smith commented on hosting a local fish market. Ben Coronado reported that the RCO office is looking for committee members.

ADJOURN: The meeting adjourned at 6:47 p.m.



Joshua Stecker, CMC
City Clerk







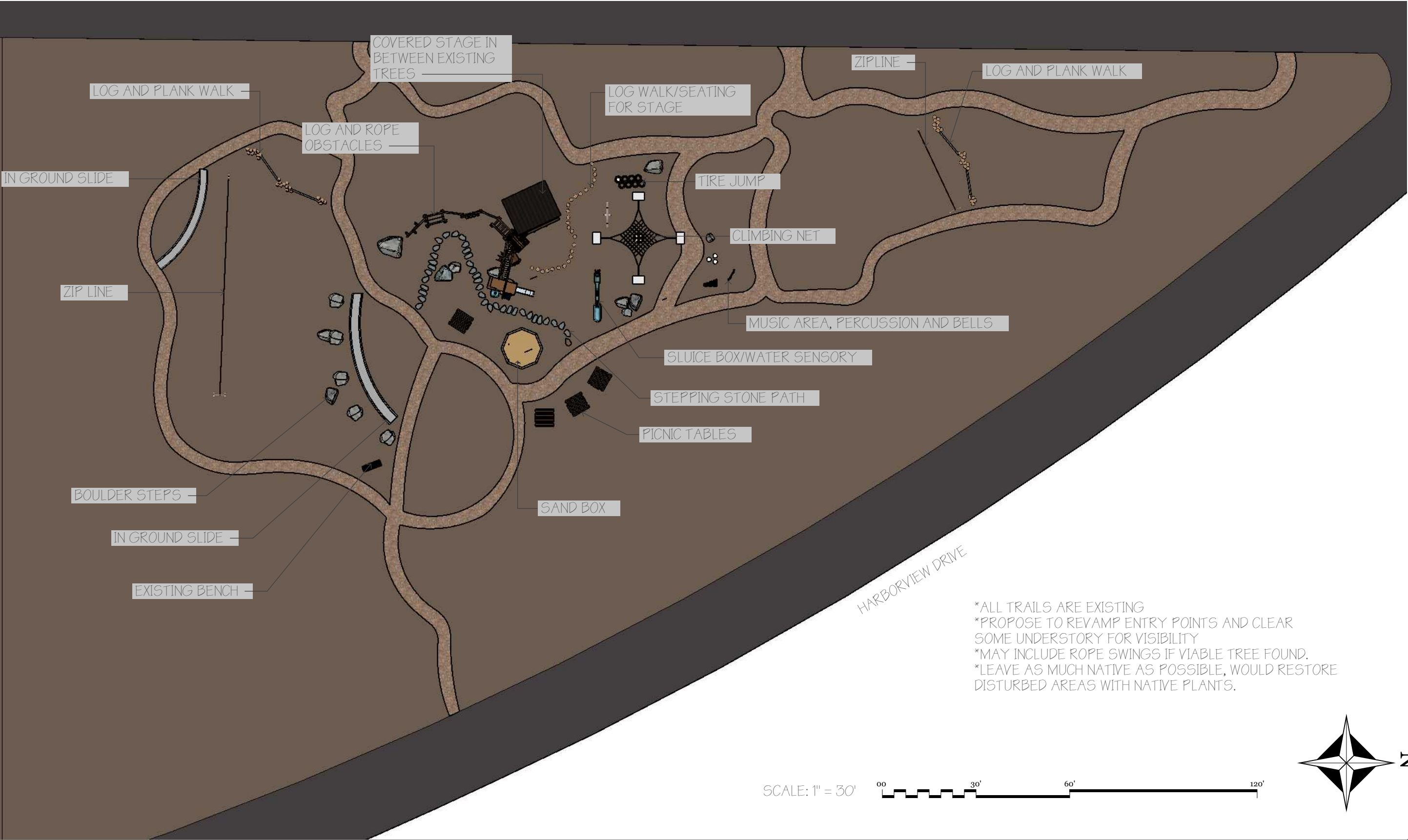






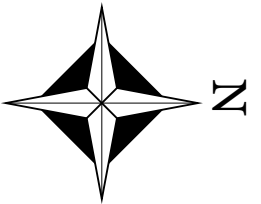
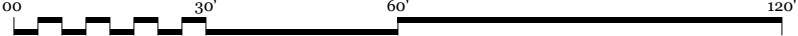


SOUNDVIEW DRIVE

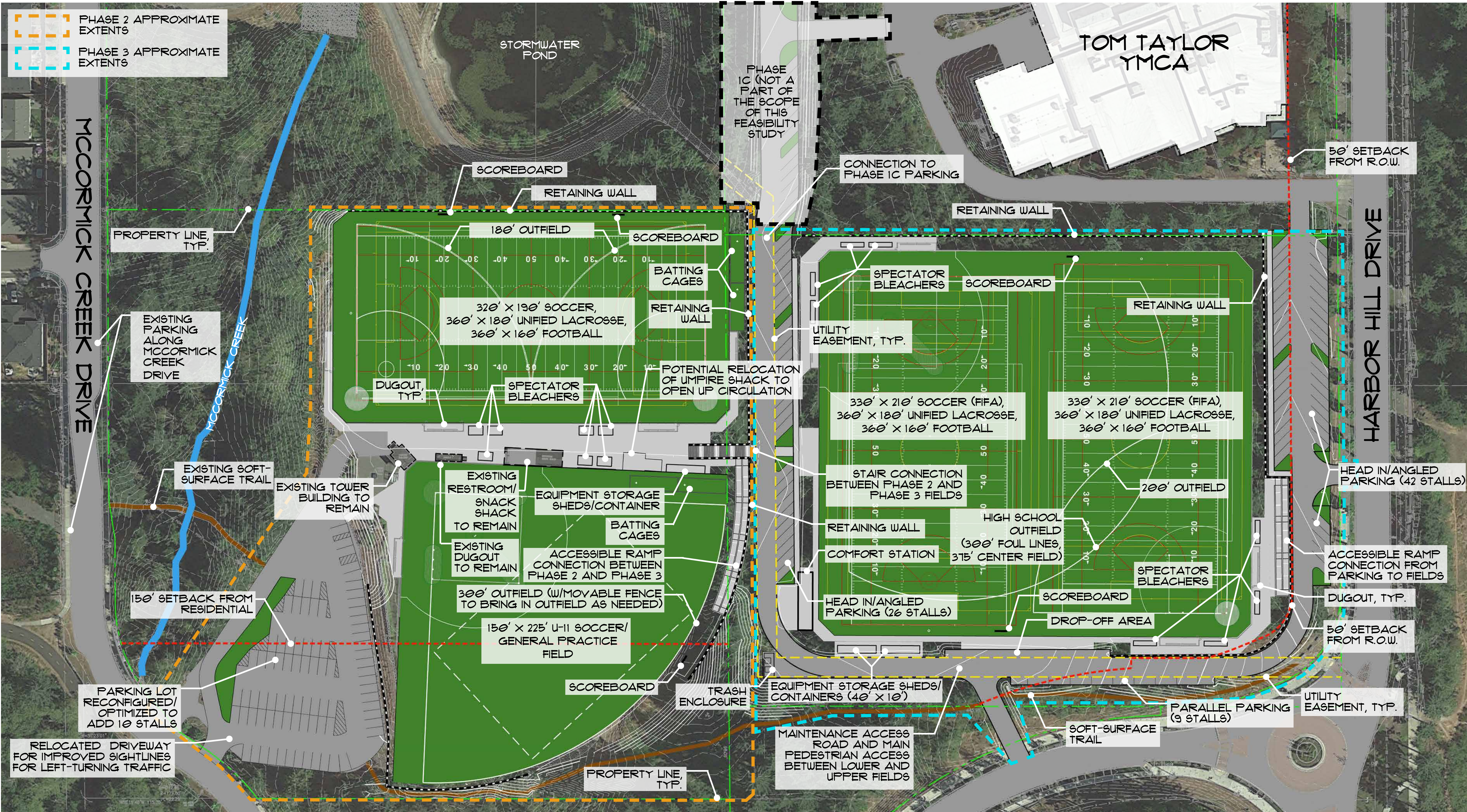


*ALL TRAILS ARE EXISTING
*PROPOSE TO REVAMP ENTRY POINTS AND CLEAR
SOME UNDERSTORY FOR VISIBILITY
*MAY INCLUDE ROPE SWINGS IF VIABLE TREE FOUND.
*LEAVE AS MUCH NATIVE AS POSSIBLE, WOULD RESTORE
DISTURBED AREAS WITH NATIVE PLANTS.

SCALE: 1" = 30'



Alternative D
CONCEPTUAL FIELD LAYOUT



FIELD INVENTORY:

1 315' OUTFIELD FIELD (BASEBALL/SOFTBALL)
1 300' OUTFIELD FIELD (BASEBALL/SOFTBALL)
1 200' OUTFIELD FIELDS (BASEBALL/SOFTBALL)
2 180' OUTFIELD FIELDS (BASEBALL/SOFTBALL)
3 360' BY 210' MULTI-PURPOSE FIELDS (FOOTBALL, SOCCER, AND LACROSSE)
1 150' X 225' U-11 SOCCER/GENERAL PRACTICE FIELD
TOTAL BY SPORT:
5 BASEBALL/SOFTBALL
3 FOOTBALL
3 SOCCER (2 FIFA SIZED)
3 LACROSSE
1 SMALL MULTISPORT PRACTICE FIELD

PROS:

-MORE ADDITIONAL PARKING THAN ALTERNATIVE 'E'
-RELOCATION OF UMPIRE SHACK COULD IMPROVE PEDESTRIAN CIRCULATION / SITE ORGANIZATION
-PHASE 3 FIELDS CAN ACCOMMODATE HIGH-SCHOOL SIZED BASEBALL FIELD (315' OUTFIELD)

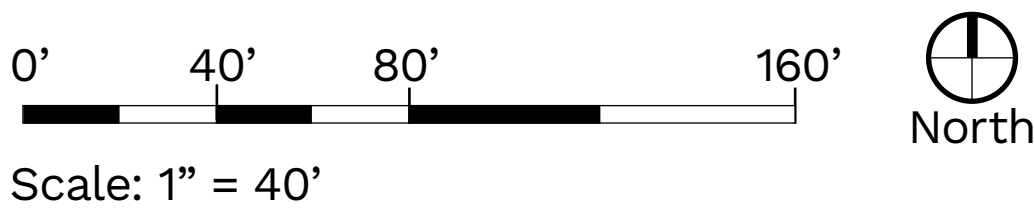
CONS:

-NO ADDITIONAL PROGRAMMABLE / SPECTATOR SPACE BETWEEN PHASE 3 FIELDS
-PRIORITIZES MAXIMUM FIELD PROGRAMMING / FLEXIBILITY AT THE EXPENSE OF MORE PARKING IN PHASE 3
-PHASE 3 GRADING IS ALL AT ONE LEVEL, POTENTIALLY INCREASING HEIGHT OF RETAINING WALLS

PARKING SUMMARY:

-PHASE 3 PROPOSED PARKING SPACES: 11*
-PHASE 2 PROPOSED PARKING SPACES: 84 (14 EXISTING - 10 GAINED)
-THE 36 EXISTING PARALLEL PARKING STALLS ALONG MCCORMICK CREEK DRIVE ARE NOT INCLUDED IN THIS PARKING SUMMARY, BUT ARE REGULARLY UTILIZED FOR FIELD EVENTS / PRACTICES.
*PARKING WITHIN PHASE 3 PROPERTY LINE ONLY DOES NOT INCLUDE POTENTIAL PHASE 1C PARKING.

DISCLAIMER: CONCEPT LEVEL PARKING DATA IS SUBJECT TO CHANGE.



Alternative D
CONCEPTUAL GRADING



GRADING CONCEPT:

GENERALLY, THE GRADING CONCEPT REQUIRES SEVERAL RETAINING WALLS TO MANAGE THE GRADE CHANGE ACROSS THE SITE. A RETAINING WALL WOULD WRAP THE ENTIRE NORTH EDGE AND EAST EDGE OF THE PHASE 3 FIELDS, AND WOULD MAX OUT AT 16' HIGH AT THE NORTHEAST CORNER. ANOTHER RETAINING WALL SEPARATING PHASES 2 AND THREE WOULD BE AT ITS HIGHEST AT THE NORTHEAST CORNER OF THE PROPOSED PHASE 2 MULTIPURPOSE FIELD, MAXING OUT AT 21' HIGH. LASTLY, THE EXPANSION OF THE LARGE BASEBALL FIELD IN PHASE 2 WOULD REQUIRE A RETAINING WALL WHICH WOULD BE APPROXIMATELY 11' HIGH. ALL THE SYNTHETIC TURF FIELDS ARE ASSUMED TO BE FLAT. THE PHASE TWO FIELDS ARE AT APPROXIMATELY 206 ELEVATION, WHILE THE PHASE 3 FIELDS ARE AT APPROXIMATELY 228 ELEVATION (DIFFERENCE OF 22 FEET). TWO ACCESSIBLE RAMPS AT A SLOPE OF APPROXIMATELY 1.8% PROVIDE AN ACCESSIBLE CONNECTION BETWEEN PHASE 2 AND PHASE THREE, AND AN ACCESSIBLE CONNECTION BETWEEN THE UPPER PARKING ON THE EAST SIDE OF PHASE 3 AND THE PHASE 3 FIELDS.

STORMWATER CONCEPT:

THE ARTIFICIAL TURF FIELDS ARE ASSUMED TO BE IMPERVIOUS SURFACES DUE TO THEIR RUNOFF CHARACTERISTICS AND ARE EXPECTED TO INCLUDE AN UNDERDRAIN SYSTEM. PRELIMINARY GEOTECHNICAL INVESTIGATIONS INDICATE RELATIVELY LOW PERMEABILITY SOILS AND A RECOMMENDED DESIGN INFILTRATION RATE OF 0.1 INCHES PER HOUR. WE EXPECT TO APPLY THIS INFILTRATION RATE UNDER ALL ARTIFICIAL TURF SURFACES. THE PHASE 3 IMPROVEMENTS LIE WITHIN LOT 3 OF THE BUSINESS PARK AT HARBOR HILL THIS PARCEL WAS INCLUDED IN THE DESIGN FOR THE HARBOR HILL WEST REGIONAL STORMWATER FACILITY. WE INTEND THAT RUNOFF FROM PHASE 3 THAT DOES NOT INFILTRATE WILL BE CONVEYED TO THE REGIONAL FACILITY. IT APPEARS THAT PHASE 3 IMPROVEMENTS WILL EXCEED THE HARD SURFACE AREA ASSUMPTIONS OF THE REGIONAL FACILITY DESIGN. HOWEVER, DUE TO THE LARGE AREA OF TURF FIELDS WHICH CAN INFILTRATE STORMWATER BELOW GRADE, WE EXPECT THE FLOW CHARACTERISTICS OF THE PROPOSED DESIGN TO MATCH THE ORIGINAL ASSUMPTIONS OF THE REGIONAL FACILITY. WE EXPECT PHASE 2 IMPROVEMENTS WILL BE SUBJECT TO MINIMUM REQUIREMENTS 1-10 UNDER THE 2023 GIG HARBOR STORMWATER MANAGEMENT AND SITE DEVELOPMENT MANUAL, AND WILL HAVE AN INFILTRATION RATE OF 0.1 INCHES PER HOUR UNDER THE TURF SURFACES, SIMILAR TO THE PHASE 3 IMPROVEMENTS. FOR NEW AND REPLACED IMPERVIOUS SURFACES TO MATCH THE FORESTED CONDITION, AN UNDERGROUND DETENTION SYSTEM IS PROPOSED PRIOR TO DISCHARGING TO MCCORMICK CREEK. WE DON'T EXPECT THIS DETENTION SYSTEM TO BE LARGER THAN 160 FEET X 29 FEET X 6 FEET.

Alternative E
CONCEPTUAL FIELD LAYOUT



FIELD INVENTORY:

- 1 300' outfield field (baseball/softball)
 - 2 200' outfield fields (baseball/softball)
 - 2 180' outfield fields (baseball/softball)
 - 3 360' by 210' multi-purpose fields (football, soccer, and lacrosse)
 - 1 150' x 225' U-11 soccer/general practice field
- TOTAL BY SPORT:
- 5 baseball/softball
 - 3 football
 - 3 soccer (2 FIFA sized)
 - 3 lacrosse
 - 1 small multisport practice field

PROS:

- ADDITION OF MULTIPURPOSE FIELD IN PHASE 2
- EXPANDS LARGEST PHASE 2 BALLFIELD TO 300' outfield
- FLEXIBLE, PROGRAMMABLE GATHERING SPACE BETWEEN TWO PHASE 3 fields which can be oriented towards west or east fields
- STEPPING PHASE 3 fields TO CREATE GRADE CHANGE BETWEEN fields AND POTENTIALLY REDUCE RETAINING WALL HEIGHTS.

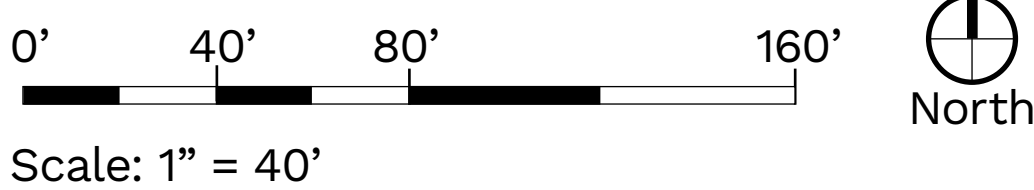
CONS:

- LESS ADDITIONAL PARKING THAN ALTERNATIVE 'D'
- PHASE 3 CANNOT ACCOMMODATE HIGH-SCHOOL SIZED BASEBALL FIELD.
- UMPIRE SHACK LOCATION IS NOT OPTIMAL FOR PEDESTRIAN CIRCULATION BETWEEN PHASE 2 fields.

PARKING SUMMARY:

- PHASE 3 PROPOSED PARKING SPACES: 51*
- PHASE 2 PROPOSED PARKING SPACES: 84 (14 existing - 10 gained)
- 36 EXISTING PARALLEL PARKING STALLS ALONG MCCORMICK CREEK DRIVE ARE NOT INCLUDED IN THIS PARKING SUMMARY, BUT ARE REGULARLY UTILIZED FOR FIELD EVENTS / PRACTICES.
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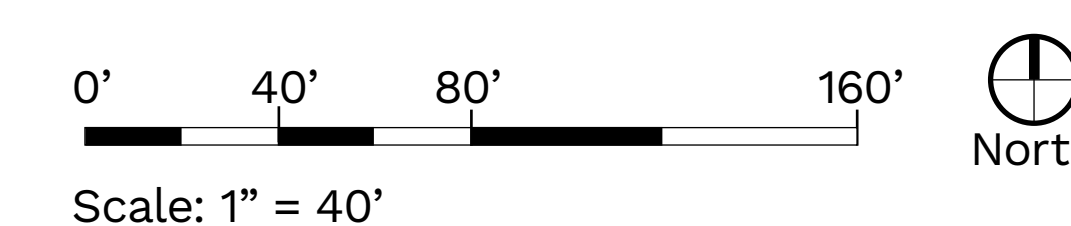
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SPORTS COMPLEX PHASE 2 AND 3 POLL AND COMMENTS – OPEN HOUSE 10.24.23

CONCEPT D	
CONCEPT D	8
CONCEPT E	1
OTHER	2
NONE	3
COMMENTS	
TOO EXPENSIVE. NOT A GOOD USE OF \$. WHAT DID THE “Y” RAISE – NOT ENOUGH & THE CITY SHOULD NOT PICK UP THAT TAB. WHAT ABOUT USING SCHOOL FIELDS. INSTALLING LIGHTS IS LESS EXPENSIVE THAN BUILDING EITHER PHSE 2 OR 3. WE SHOULD NOT BE A REGINAL CENTER.	
THERE ARE FIELDS AT THE PSD THAT CAN BE UPGRADED WITH LESS INVESTMENT. ALSO SHOULD WORK WITH PEN MET PARKS TO USE THEIR FIELDS. BUILD TRAILS.	
THIS IS A PROJECT FORCING ITSELF ON THE SITE. IT IS VERY DIFFICULT AND EXPENSIVE TRAFFIC -WISE AND GRADING-WISE. IT FLAUNTS THE RECENT VOTES ON TREE PRESERVATION AND GREEN DESIGN.	
TAKE THE ONE FIELD & DEDICATE TO PARKING!!! ADD NEW, LARGE SNACK SHACK.	
Fields over trees. Kids first!	
1)TAKE OUT 1 FOOTBALL FIELD FOR PARKING ALL OF IT OR 1/2. KEEP ½ FOR BASEBALL 2)LEAVE CURRENT LL FIELD OF YOUNGER KIDS & PARK AROUND IT WHERE BATTING CAGES ARE.	
AS A FATHER OF YOUNG CHILDREN, I AM VERY EXCITED ABOUT THIS PROJECT.	
VERY EXCITING & NEEDED FOR CHILDREN TO GET OUTSIDE, EXPERIENCE TEAMWORK, MAKE FRIENDS & DEVELOP CONFIDENCE, RESILENCE AND GET TIME AWAY FROM THE DEVICES.	
CHANGE THE SOCCER FIELD CLOSEST TO B-BALL FIELD AND MAKE IT PARKING. WOULD SOLVE PARKING ISSUE WHEN THERE ARE TOURNAMENTS	
WE ARE RUINING OUR ENVIRONMENT FOR OUTSIDE INTERESTS.	
MORE OPPORTUNITY FOR KIDS TO PLAY SPORTS OUTSIDE ON TEAMS WITH LIGHTS AND TURF.	
Fields are in short supply. We need places for our kids to play outside in active recreation.	
Retain the trees. No additional fields. Reconfigure 2 existing baseball field.	
More fields are definitely needed and will aid all the growing sports. As a parent of lacrosse players and football this would be amazing. Alternate a looks the most optimized for all sports.	
THERE IS NO PARKING FOR THE ACTIVITIES THAT WILL BE HELD AT THE FIELD. I ABSOLUTELY OPPOSE CUTTING DOWN THE 800 TREES TO PROVIDE FIELDS FOR CHILDREN OUTSIDE OF OUR COMMUNITY.	

PARKS COMMISSION

NOVEMBER 2023

Parks Division Updates

Proposed Donations

Bench at the Skate Park in memory of Gig Harbor Firefighter Eliza Hoover has now been requested to move to Jerisich Dock.

Lease Updates

Harbor WildWatch – After Parks Commission approval of the lease amendment requests, it was brought to a city council study session, where the council supported the changes. It will be formally approved at the November 13 council meeting.

Gig Harbor Sports Complex – The City and the YMCA are having ongoing discussions about the lease.

Projects

Commercial Fishing Homeport Design/Permitting – Staff is preparing more specific cost estimates for staffing and maintenance and will bring back to council at a study session.

Crescent Creek Visioning/Master Plan – MOU with Harbor History Museum was approved at the October 23 council meeting. The group will develop a plan for the Masonic Lodge and present it to council prior to July 13, 2024.

Cushman Trail Phase 5A (Borgen trailhead north to city limits)

The city has received a proposal from PND Engineers Inc. for a value engineering study for a Cushman Trail crossing at Borgen Blvd. The options to be looked at are: tunnel, bridge, at-grade crossing, elevated crosswalk, shallow tunnel/raiser roadway, level crossing at Burnham roundabout, level crossing at 51st Ave roundabout, and any other options that could be considered.

Gig Harbor Sports Complex

Phase 1B – Permits have been issued!! We are waiting until after the holidays to go out to bid, which will be done in early January for spring groundbreaking. We are also looking at a plant salvage event prior to construction.

Phase 2 & 3 – There was an open house for the public on October 24 where the two options had been developed further. There are a lot of people opposed to cutting trees for Phase 3, but also a lot of people who think more sports fields are important.

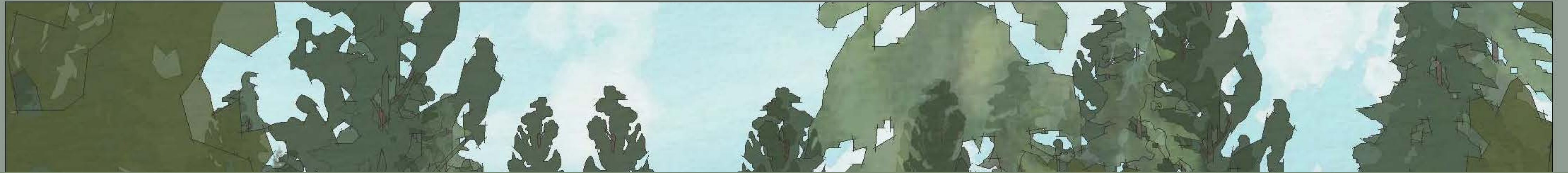
Other Park Updates

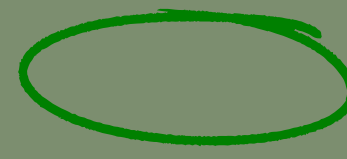
Finholm Stair Climb – The Finholm Stair Climb is still closed, but the specialty lumber order has been received. Crews will need to do some concrete work prior to fixing the lumber, but they hope to start on it the week of November 6. Once the timber is received, the work will be scheduled and hopefully opened within a couple of weeks.

tx'aałqəł Conservation Area – Negotiations with the property owners are ongoing, but we received a draft purchase and sale agreement from Great Peninsula Conservancy that is being reviewed by the city's attorney.

Apple Tree at Skansie Park – Kyle has recommended planting a silver maple to replace the apple tree, and the planning department signed off on it. Work will be scheduled soon and the public notified.

PenMet Program Pricing – We were informed that PenMet Parks has adopted a pricing structure for its facility rentals and programs that will charge users that do not live in their taxing district and extra 20 percent in fees (for summer camps, sports programs, etc.). This will affect city residents. In addition, registration will not open for programs to members outside of the PenMet district until a week after they are open to PenMet district residents. A [Gig Harbor Now article](#) explains the surcharge and priority registration.

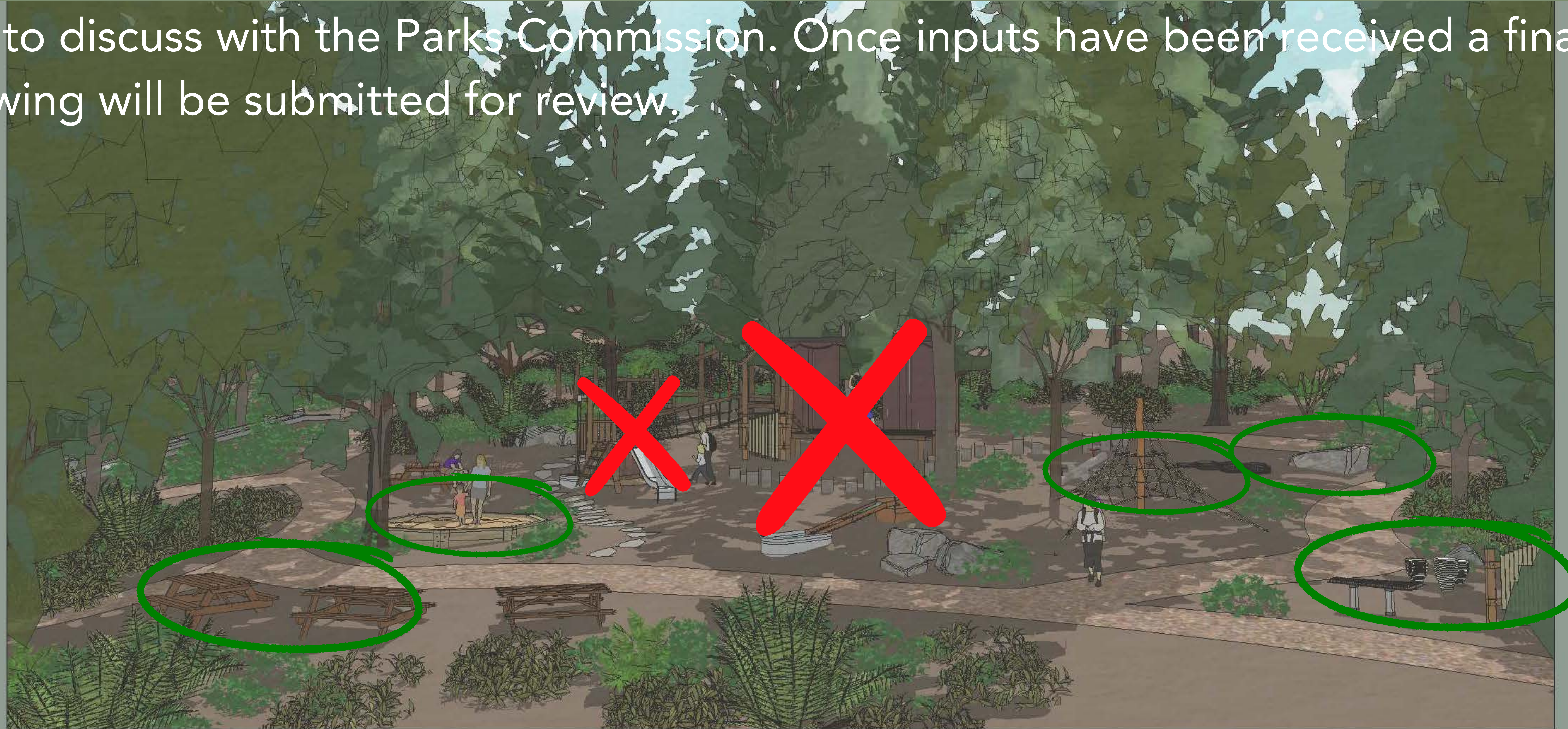


Our designer put together a very elaborate plan; our goal is to take that plan and work with the Parks Commission to scale it back and determine what might make the biggest difference in the space with minimal impact. Red **X**'s annotate items we are not proposing moving forward with. Green  annotate items we would like to discuss with the Parks Commission. Once inputs have been received a final drawing will be submitted for review.



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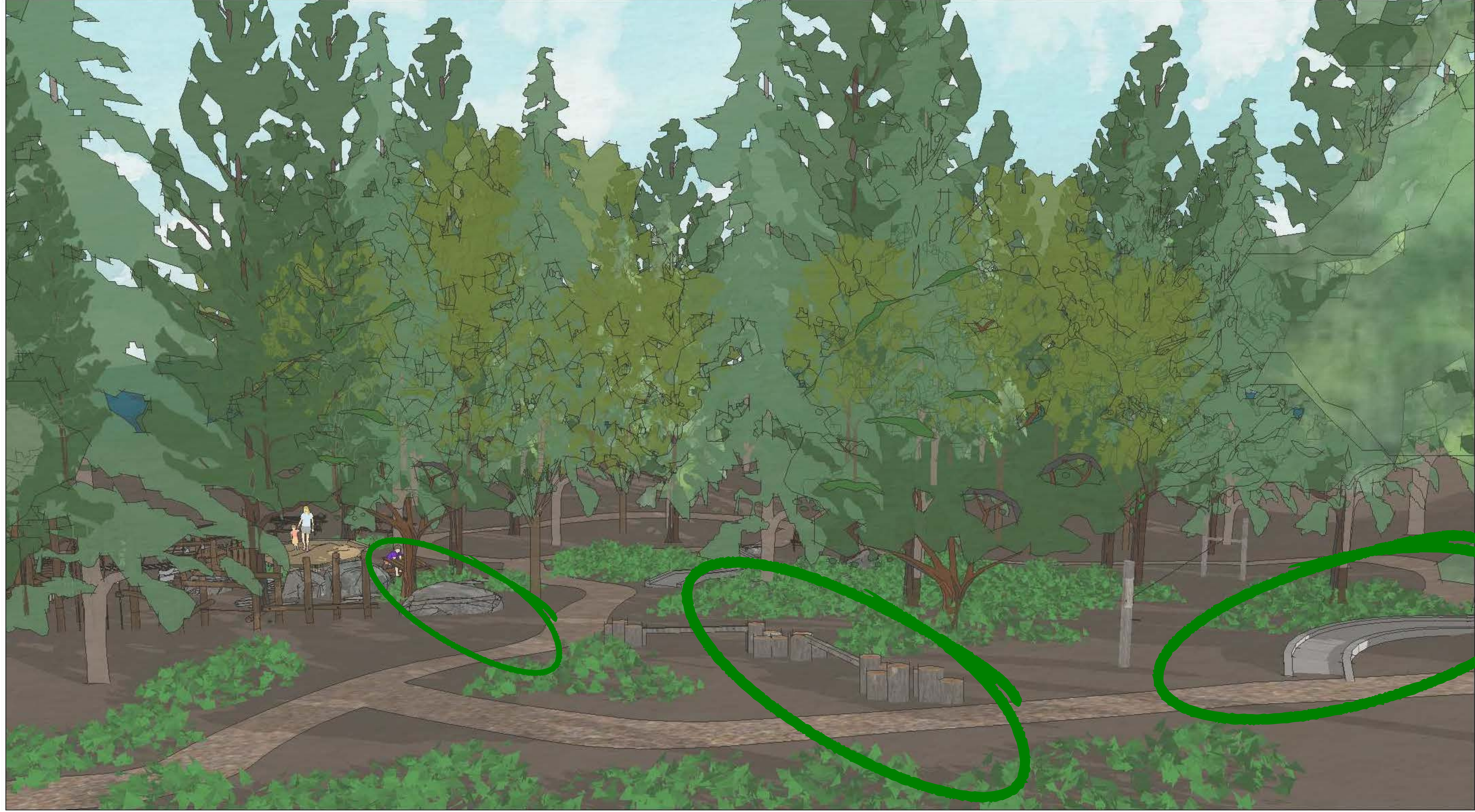






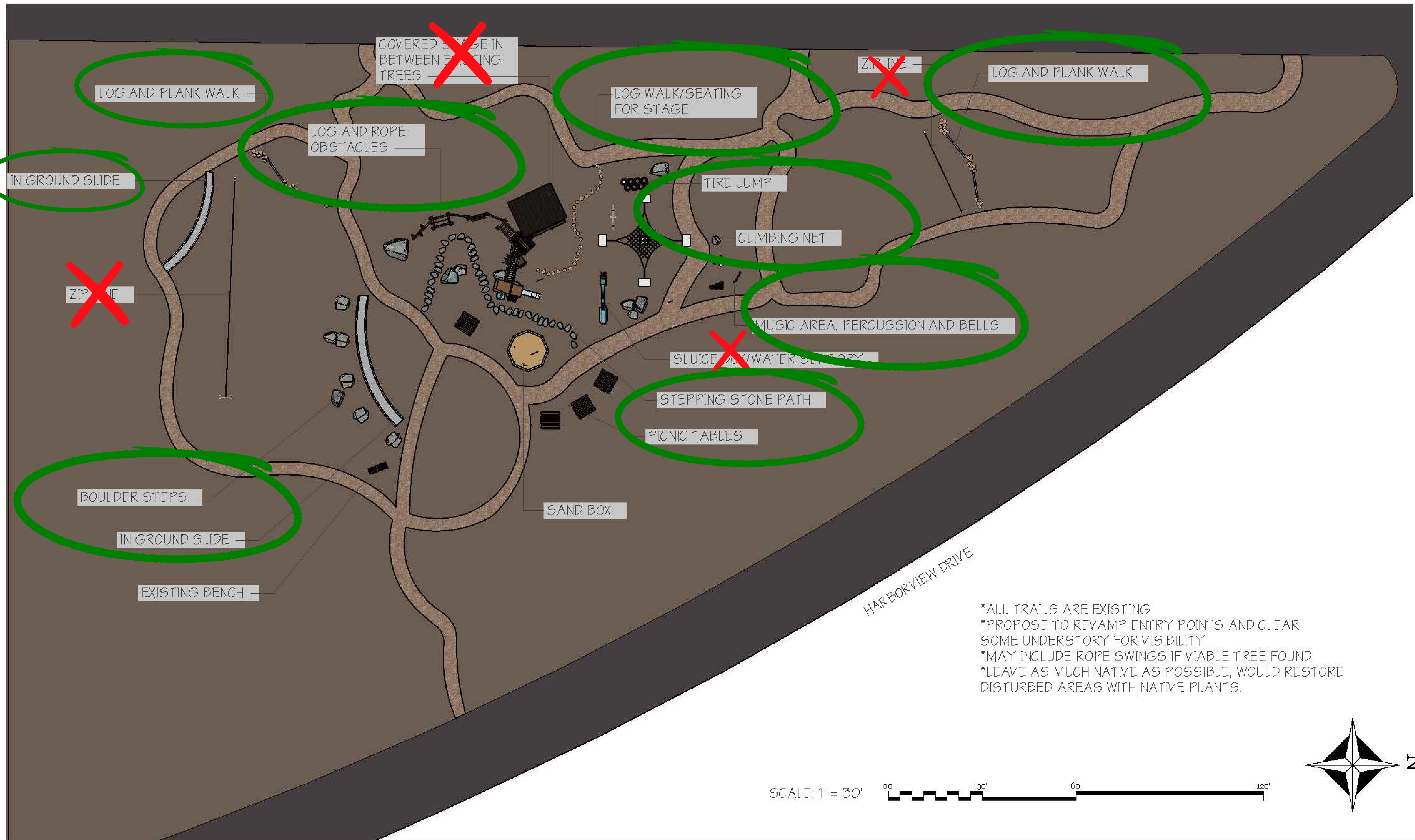








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