



**Agenda for Gig Harbor Planning Commission  
Gig Harbor Civic Center  
Thursday, November 2, 2023 5:30 P.M.**

This meeting may also be accessed through Zoom at <https://zoom.us/j/95353411299> or by calling (253) 215- 8782 and entering Meeting ID 953 5341 1299. Please see the Public Comment & Decorum section at the end of this agenda for information on options to make public comment.

This meeting may also be viewed live in the Council Chambers at the Civic Center.

- I. **Call to Order/Roll Call:**
- II. **Approval of Minutes:** October 19, 2023
- III. **Public Comment:**
- IV. **Agenda Items:** Urban Growth Area (UGA) Discussion
- V. **Other Business:** Next meeting Thursday, November 20, 2023
- VI. **Adjournment:**

**PUBLIC COMMENT & DECORUM**

Commenters will be allotted 3 minutes per individual, unless revised by the Chair. In-person comments shall be made from the microphone, first giving the speaker's name and address. When there are 30 seconds remaining, staff will alert you to summarize your comments. At the end of your comments, staff will notify you it has come to the end of your comment period. Anyone making "out of order" comments may be subject to removal from the meeting.

Public comment may be made remotely via Zoom or by phone during designated portions of the meeting. To speak during the meeting, press the Raise Hand button near the bottom of your Zoom window or press \*9 on your phone. Please refrain from raising your hand until the Chair has announced that the Commission has opened the public comment portion of the meeting. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in, you may need to press \*6 to unmute yourself. All speakers will have up to three

minutes to speak.

All remarks shall be addressed to the Commission as a body and not to any specific Commissioner. All speakers shall be courteous in their language and deportment and shall not engage in or discuss or comment on personalities or indulge in derogatory remarks or insinuations with regard to any Commissioner, the Chair, or any member of the staff or the public.

There will be no demonstrations during or at the conclusion of any public comment. These guidelines are intended to promote an orderly system of holding a public meeting, to give every person an opportunity to be heard and to ensure that no individuals are embarrassed by voicing their opinions.

**AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS** ADA accommodations can be provided upon request. Those requiring special accommodations should contact the City Clerk at [cityclerk@gigharborwa.gov](mailto:cityclerk@gigharborwa.gov) or (253) 853-7613 at least 24 hours prior to the meeting.



**Minutes for Gig Harbor Planning Commission  
Gig Harbor Civic Center  
Thursday, October 19, 2023 5:30 P.M.**

- I. **Call to Order/Roll Call:** Chair Krawczyk called the meeting to order at 5:31. Commissioner Burcar, Jordan, Bradbury and Soltess were present. Commissioners Snodgrass and Tessicini were excused. Staff: Principal Planner, Robin Bolster-Grant; City Engineer Aaron Hulst, P.E. and Planning Technician, Michelle Thomas.
- II. **Approval of Minutes:** Move to approve minutes for September 28, 2023 ( Bradbury/Jordan) Unanimously approved
- III. **Public Comment:** No public comment
- IV. **Agenda Items:**
  - a. Update Transportation Plan – Presentation by City Engineer, Aaron Hulst, P.E., and Commission discussion
- V. **Other Business:** Update on virtual meetings in the future Commission discussion and comments. Holiday meetings, a poll will be sent out for Commissioner availability in a few weeks. Comprehensive plan status, we are on track and will include a status in future meeting memos. Next meeting Thursday, November 2, 2023, Housing Element. Chair Krawczyk and Commissioner Bradbury will not be available.
- VI. **Adjournment:** 7:12

Michelle Thomas  
Michelle Thomas  
Planning Technician



Planning Division

## Staff Memorandum

TO: Planning Commission

FROM: Robin Bolster-Grant, Senior Planner  
Planning Division

SUBJECT: Urban Growth Area (UGA) Discussion

DATE: October 26, 2023

At the November 2, 2023 Planning Commission meeting, staff will present an overview of the Urban Growth Area (UGA) incorporating the City of Gig Harbor as well as a summary of the amendments to the UGA proposed by Pierce County.

The UGAs are areas designated by the county where adequate urban services and public facilities already exist, as well as adjacent areas where future growth and higher density are expected.

Pierce County has proposed the removal of portions of the UGA associated with Gig Harbor. The presentation and subsequent discussion are intended to educate commissioners about the process and potential implications of the changes.

As commissioners may recall, the city hired BERK Consulting, Inc. to perform an analysis of the city's UGA and to develop a report based on their findings. The report was completed in March 2023 and the City Council adopted the report on April 24<sup>th</sup>, 2023. The BERK report includes recommended strategies to inform the city's decisions regarding annexation, long-term management and potential changes to UGA.

More recently Pierce County prepared their own UGA Analysis, which reflects revisions to policy criteria set forth in Vision 2050 and Countywide Planning Policies. The County's analysis identifies areas that may be suitable for reducing growth as well as areas proposed for rezoning. These areas are being studied by Pierce County in an environmental impact statement (EIS) as part of their Comprehensive Plan Periodic Update.

At their October 19<sup>th</sup> meeting, the Pierce County Regional Council (PCRC) referred the proposed UGA amendments to the Growth Management Coordinating Committee (GMCC), which will take up the discussion at their November 8<sup>th</sup> meeting.

The November 2<sup>nd</sup> Planning Commission discussion will provide an opportunity for commissioners to add input in advance of the November 8<sup>th</sup> GMCC meeting.

The following links provide access to the two reports referenced in this staff memo:

[March 2023 Gig Harbor UGA Analysis](#)

[September 2023 Pierce County UGA Analysis \(Revised\)](#)