

AGENDA
GIG HARBOR CITY COUNCIL MEETING
Monday, July 24, 2023 – 5:30 p.m.
Council Chambers

This meeting may also be accessed through Zoom at <https://zoom.us/j/93216056382> or by calling (253) 215-8782 and entering meeting ID 932 1605 6382. Please see the public comment & decorum section at the end of this agenda for information on options to make public comment.

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

LAND ACKNOWLEDGMENT

Before we begin this council meeting we would like to recognize that we are gathered on not only the ancestral and traditional lands of the sx̣wəbabc̣ band of the Puyallup Tribe of Indians, but also on the site of one of the largest and longest standing historic villages of their people, the original inhabitants of the Gig Harbor area.

CHANGES TO THE AGENDA

PUBLIC COMMENT ON CONSENT AGENDA ITEMS AND ITEMS NOT ON THE AGENDA

CONSENT AGENDA

1. City Council Minutes

Documents:

[City Council Study Session Minutes - June 29, 2023.pdf](#)
[City Council Minutes - July 10, 2023.pdf](#)

2. Appointment of Madelyn Hunter to the Arts Commission

Documents:

[AGENDA BILL Arts Commission Appointment.pdf](#)

3. Approval of Vouchers

Check numbers 100992 through 101096 and ACH Payments in the amount of \$961,009.45.

MAYOR'S REPORT

CITY ADMINISTRATOR'S REPORT

1. Department Updates - July 19, 2023

Documents:

[07.19.23 Department Update.pdf](#)

BUSINESS ITEMS

1. Resolution 1287 Expressing Support for Pierce County Fire Protection District No. 5 (Gig Harbor Fire & Medic One) Proposition No. 1 Titled “Multi-Year Fire and Emergency Levy Lid Lift”

Suggested Motion: Move to approve Resolution 1287

- a) Report: City Clerk Josh Stecker
- b) Clarifying questions from council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL Resolution 1287.pdf](#)

2. Amendment to Deed Covenants with Gig Harbor Peninsula FISH

Suggested Motion: Move to authorize the mayor to sign a deed amendment with Gig Harbor Peninsula FISH.

- a) Report: City Administrator Katrina Knutson
- b) Clarifying questions from council
- c) Public comment
- d) Council deliberation and action

Documents:

[AGENDA BILL - FISH Deed Amendment.pdf](#)

STAFF REPORT

1. Quarterly Budget Report

Finance Director Dave Rodenbach

Documents:

[Staff Report - 2nd Quarter Financials and Budget Update.pdf](#)

- a. Quarter 2 Budget Sheets

Documents:

[QUARTER 2 COMBINED REPORTS.PDF](#)

COUNCIL REPORTS / COMMENTS

ANNOUNCEMENT OF UPCOMING MEETINGS

Documents:

[Upcoming City Meetings.pdf](#)

[City of Gig Harbor Two-Year Strategic Plan 2023-24.pdf](#)

ADJOURN

PUBLIC COMMENT & DECORUM

The city council desires to allow a maximum opportunity for public comment.

However, the business of the city must proceed in an orderly, timely manner. The purpose of a council meeting is to conduct the city's business; it is not a public forum.

Speakers will be allotted 3 minutes per individual, unless revised by the mayor. In-person comments shall be made from the microphone, first giving the speaker's name and address. Anyone making "out of order" comments may be subject to removal from the meeting.

Public comment may be made remotely via Zoom or by phone during designated portions of the meeting. To speak during the meeting, press the raise hand button near the bottom of your Zoom window or press *9 on your phone. Please refrain from raising your hand until the mayor has announced that she has opened the public comment portion of the meeting. Your name or the last three digits of your phone number will be called out when it is your turn to speak. When using your phone to call in, you may need to press *6 to unmute yourself. All speakers will have up to three minutes to speak.

Instead of making oral comment, written comments may be submitted to the city council at mayorandcouncil@gigharborwa.gov.

All remarks shall be addressed to the council as a body and not to any specific councilmember. All speakers shall be courteous in their language and deportment and shall not engage in or discuss or comment on personalities or indulge in derogatory remarks or insinuations with regard to any councilmember, the mayor, or any member of the staff or the public.

There will be no demonstrations during or at the conclusion of any public comment. These guidelines are intended to promote an orderly system of holding a public meeting, to give every person an opportunity to be heard and to ensure that no individuals are embarrassed by voicing their opinions.

AMERICANS WITH DISABILITIES (ADA) ACCOMMODATIONS

ADA accommodations can be provided upon request. Those requiring special accommodations should contact the city clerk at cityclerk@gigharborwa.gov or (253) 853-7613 at least 24 hours prior to the meeting.

MINUTES
GIG HARBOR CITY COUNCIL STUDY SESSION
Thursday, June 29, 2023 – 3:00 p.m.
Community Rooms

CALL TO ORDER / ROLL CALL: Mayor Markley called the meeting to order at 3:04 p.m. Councilmembers Barber, Henderson, Martin, Rodenberg, and Woock were present. Councilmember Lykins arrived at 3:10 p.m. Councilmember Storset was excused.

DISCUSSION ITEMS:

City Administrator Katrina Knutson provided council with an update on the following topics:

- *Reporting violations of the fireworks ban*
- *The city's inability to purchase the 38th Avenue property*
- *Possible study session changes*

Agenda item #5 was moved to #1.

Agenda item #2 was moved to #4

May 2023 Budget Report – Finance Director Dave Rodenbach and Senior Accountant Corine Jackson updated council on the current general fund balance and budget numbers and addressed questions.

Proposed Above Ground Fuel Storage Tanks – Public Works Superintendent Jeffrey Olsen provided council with a PowerPoint presentation and answered questions.

Consensus was to bring this before council for consideration at a regular meeting.

Council took a break and returned at 4:32 p.m.

Murphy's Landing Marina Dredging – Public Works Director Jeff Langhelm quickly reviewed the two available dredging options.

EXECUTIVE SESSION: Council entered into Executive Session to discuss potential litigation per RCW 42.30.110(1)(i) for 10 minutes at 4:38 p.m. Council returned from Executive Session at 4:49 p.m.

Consensus was for staff to prepare a new agreement with Murphy's Landing for dredging and place it on the consent agenda for the July 10 meeting.

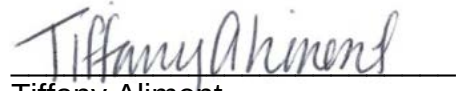
Commercial Fishing Homeport – Public Works Director Jeff Langhelm updated the council on the possibility of additional required mitigation and the need to amend the consultant's contract and answered questions.

Consensus was supportive of bringing forward a contract amendment for consideration at a regular meeting.

Proposed 2023-24 Street Capital Funding Options – Public Works Director Jeff Langhelm reviewed the information contained in the staff memo and asked for council guidance.

Consensus was supportive of moving forward as proposed.

ADJOURN: The meeting adjourned at 5:10 p.m.



Tiffany Aliment
Assistant City Clerk

MINUTES FOR GIG HARBOR CITY COUNCIL MEETING
Monday, July 10, 2023 – 5:30 p.m.
Council Chambers

CALL TO ORDER / ROLL CALL: Mayor Markley called the meeting to order at 5:30 p.m. Councilmembers Barber, Henderson, Lykins, Martin, Rodenberg, and Woock were present. Councilmember Storset was excused.

PUBLIC COMMENT ON CONSENT AGENDA ITEMS AND ITEMS NOT ON THE AGENDA: William Sehmel commented on Gig Harbor becoming part of PenMet Parks.

EXECUTIVE SESSION: Council entered into executive session to discuss potential litigation per RCW 42.30.110(1)(i) for 5 minutes at 5:34 p.m. Council returned from executive session at 5:40 p.m.

CONSENT AGENDA:

1. City Council Minutes: City Council Minutes - June 26, 2023
2. Approval of Lease Renewal with DNR for Eddon Boat Park
3. Amendment to Murphy's Landing Marina Navigation Channel Dredging Agreement
4. Appointment of Jon Ashlock and Guy Hoppen to the Historic Preservation Commission
5. Resolution 1284 Authorizing the Submittal of an Application for Grant Funding Assistance to the Washington State Transportation Improvement Board for the Two Capital Improvement Projects "Burnham Drive Half-Width Improvement Phase 1a" and "Wollochet/Wagner Intersection Improvements"
6. Approval of Vouchers: Check numbers 100890 through 100992 and ACH Payments in the amount of \$803,365.42.
7. Approval of Payroll for the Month of June: Checks #8390 through #8392 and direct deposit transactions in the total amount of \$861,353.04.

MOTION: Move to approve the consent agenda (Lykins/Rodenberg).

VOTE: Unanimously approved.

PRESENTATIONS:

1. Mayor Markley presented the Municipal Court Week proclamation to municipal court staff.
2. Chief of Police Kelly Busey recognized retiring Police Sergeant Matt Dougil and Police Officer Mike Allen.
3. Chief of Police Kelly Busey presented the annual crime report.

MAYOR'S REPORT: Mayor Markley reported on the Summer Sounds concert series returning.

CITY ADMINISTRATOR'S REPORT: City Administrator Katrina Knutson reported on the department updates being available online and campaign signage.

BUSINESS ITEMS

- 1. Resolution 1285 Approving a 2023-2024 Lodging Tax Grant to the Gig Harbor Chamber of Commerce to Provide Direct Marketing Organization Services –**
City Clerk Josh Stecker introduced the resolution.

MOTION: Move to approve Resolution 1285 (Barber/Woock).

VOTE: Unanimously approved.

- 2. Approval of Professional Services Contract Amendment #2 Davido Consulting Group, Inc., for Commercial Fishing Homeport -** Public Works Director Jeff Langhelm introduced the amendment.

MOTION: Move to authorize the mayor to execute professional services contract amendment #2 with Davido Consulting Group, Inc., in an amount not to exceed \$27,182.00. (Henderson/Rodenberg).

VOTE: Unanimously approved.

- 3. Pierce County Conservation Futures Agreement to Reimburse and Stewardship Agreement/Restrictive Covenants for the Shaw-Warren Property –** Public Works Director Jeff Langhelm introduced the agreement.

MOTION: Move to authorize the mayor to sign the following Pierce County Conservation Futures documents related to the City's recently acquired Shaw-Warren property: Agreement to Reimburse and Stewardship Agreement and Declaration of Restrictive Covenants (Woock/Lykins).

VOTE: Unanimously approved

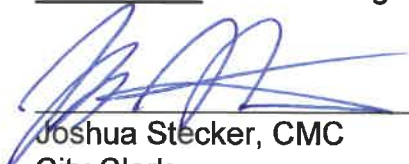
- 4. First Reading and Adoption of Ordinance 1515 Relating to the City's Water System Billing, Delinquencies, and Liens; Amending GHMC Section 13.04.050(B) -** Public Works Director Jeff Langhelm introduced the ordinance.

MOTION: Move to approve Ordinance 1515 (Lykins/Barber).

VOTE: Unanimously approved

COUNCIL REPORTS / COMMENTS: At Councilmember Barber's suggestion, council requested that the mayor prepare a resolution be prepared in support of the fire district's general levy for council consideration on July 24. Councilmember Woock reported on the KGI Watershed meeting, Jeni Listens, and the summer art festival. Councilmember Rodenberg reported on the farmers' market. Councilmember Martin thanked the police department for their service on the 4th of July.

ADJOURN: The meeting adjourned at 7:02 p.m.


Joshua Stecker, CMC
City Clerk



**City of Gig Harbor
City Council Meeting Agenda Bill**

Meeting Date: July 24, 2023

SUBJECT: Appointment of Madelyn Hunter to the Arts Commission

SUBMITTED BY: City Clerk Josh Stecker

DEPARTMENT: Administration

PHONE: 853-7613

SUGGESTED MOTION: Move to confirm the appointment of Madelyn Hunter to the arts commission with a term expiring March 31, 2025.

BACKGROUND INFORMATION: Based on her qualifications, the mayor intends to appoint Madelyn Hunter to the arts commission.

FISCAL CONSIDERATION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: N/A

ATTACHMENTS: None.

STRATEGIC PLAN PRIORITY: Foster a healthy City organization

A TWICE-MONTHLY SUMMARY FROM YOUR CITY OF GIG HARBOR LEADERSHIP TEAM

These department updates are an effort to increase our internal and external communication initiatives, to provide the mayor and city councilmembers with the information they need to serve the public and make informed decisions, and just as importantly, to share citywide information and updates with all staff and residents. Please feel free to send any questions, suggestions, or concerns about this document to communications@gigharborwa.gov.

ADMINISTRATION

City Administrator Katrina Knutson

SUMMER SOUNDS: The Summer Sounds concert series kicked off July 11 and it was SO MUCH FUN!! So many residents braved the heat to take in the unique experience of music on the waterfront. And because the series turned 21 this year, we just knew we had to serve cake! Beat Frequency had everyone on their feet grooving to the music and the sense of community was awesome.

Special shout-out to our Public Works team who helped with the not-so-glamorous tasks of setting up and taking down. This team works behind the scenes to make so many of our community events happen. We appreciate them so much!

And a VERY special shout-out to the Magical Diane Bertram, who has the phenomenal ability to make the impossible, possible.



WHAT'S UP, DOWNTOWN? City Administrator Knutson, Police Chief Busey, and Code Compliance Officer Blodgett represented the city at the Downtown Waterfront Alliance (DTWA) monthly "What's Up, Downtown?" meeting. These meetings bring together downtown business owners, residents, and other interested stakeholders to discuss varying topics germane to downtown Gig Harbor. Chief Busey provided a city crime update to the attendees and Officer Blodgett provided a Code Compliance update and provided education regarding signage downtown. City Administrator Knutson provided a general city update. If you are interested in these meetings, please contact the DTWA at executivedirector@ghdwa.org.

COLORING BOOK LAUNCH: So much fun was had at the Downtown Waterfront Alliance's "Coloring the History of Gig Harbor" coloring book launch party last Friday afternoon! A few of the artists were there to sign copies, kids were able to start coloring right away, bubbles were everywhere, and all the kids who submitted cover art drawings were featured.

Mayor Markley was in attendance and reminisced that this coloring book is the first to be released since the one she picked up from Thriftway and colored when she was a little kid! It was great to see the wonderful partnerships that made this coloring book possible.

STATE OF THE CITY UPDATES: On Tuesday, July 11, Mayor Markley had the pleasure of speaking to the residents at Harbor Place at Cottesmore to provide them with a "State of the City" update for their Lunch & Learn event. They were very welcoming, and she had the pleasure of meeting their new executive team members.

The mayor is more than happy to speak to any group and provide city updates. If you're interested in having Mayor Markley visit you, please email communications@gigharborwa.gov.

RETIRING POLICE OFFICERS: At the last City Council meeting, we honored two of our Gig Harbor Police Officers who, with 65 years of combined service, are retiring. A reception was held in their honor, and we were blown away by the community's show of love, support, and gratitude.



Sergeant Matt Dougil and Officer Mike Allen will be missed, but we wish them well as they leave us to begin living the good life. Congratulations to them both!

MULTI-AGENCY COORDINATION CENTER (MACC): Emergency preparedness is paramount in today's world. The City of Gig Harbor has an adopted Comprehensive Emergency Management Plan (CEMP) that functions as a complete all-hazards approach to managing emergencies and disasters. The purpose of that plan is to save lives, protect public health, and return the city to "normal" as soon as possible. This plan is in effect and is reviewed regularly so we are ready to act within city limits should an emergency or disaster occur.

Regionally, a MACC plan (a plan for organizational coordination of resources) was developed for all Pierce County land west of the Narrows Bridge when there was only one bridge (in the event the peninsulas were cut off from the mainland during a disaster). This plan dictated how all peninsula agencies would collaborate on resources in the event of an emergency or disaster. In that vein, City Administrator Knutson and Police Chief Busey participated in a collaborative MACC meeting at the Fire District 5 headquarters last week with the primary purpose of determining if the MACC should still remain in place. Additional organizations in attendance included the Pierce County Emergency Management Department, Tacoma/Pierce County Health District, Gig Harbor airport, LUMEN technologies, Key Peninsula Fire District, Peninsula School District, Peninsula Light, and Peninsula Radio. All organizations determined the MACC is valuable and should be continued, as it has proved useful in emergency responses (previous 2006 windstorm and major snow events). Representatives from the city, Gig Harbor Fire, Pierce County, and the Health District will meet soon to begin drafting an update to the MACC Plan. Kudos to Assistant Fire Chief Scott Booth for pulling this group together and for being such a positive partner.

GIG HARBOR ARTS COMMISSION: The Arts Commission met last week and continue to discuss efforts of establishing a Creative District here in Gig Harbor. The city recently hosted a second community meeting to discuss visioning and it went very well! Ideas were developing and conversations were flowing. And although this is a new effort, there has been much interest expressed by community stakeholders, local artisans, and the public to bring this idea to fruition.

Additionally, the commission will look at establishing a scoring matrix for future Creative Endeavor grant cycles. Establishing scoring criteria will aid commission members in remaining objective, while offering better insight to applicants as to why they did or did not receive funding for their project.

COMMUNITY DEVELOPMENT

Community Development Director Carl de Simas

PLANNING

Our new Hearing Examiner, Mark Scheibmeir, started work with the city this week. Two projects are scheduled to be heard by Mr. Scheibmeir on Tuesday, July 18, with additional projects scheduled for August 1. We look forward to clearing our small backlog of projects requiring Hearing Examiner review very quickly.

A third Housing Element workshop has been added to the schedule and will take place at Swift Water Elementary School on Wednesday, September 13 from 6:00 p.m. to 8:00 p.m. We look forward to talking about housing policy with all interested community members.

We will *not* be hosting a Comprehensive Plan booth at the July 27 Farmer's Market but will return to the market on August 10.

BUILDING

Over the past two weeks, the Building Division has received applications for 27 new permits. These include the relocation of For the Love of Spice and a new art gallery downtown. Additionally, we've issued 20 permits, including the new gallery enclosure of the Shenandoah at the Harbor History Museum. This week's finalized projects include an additional single-family residence at North Creek and the Real Craft tenant improvement at Latitude 47.

CODE ENFORCEMENT

- Notice of Violation issued for illegal structure
- Excavation work near public right-of-way
- Excavation work called in with concern for permit status. Work was emergency repair for water drainage. Scope of work did not require permit.
- Plant nuisance
- Parking complaint
- Abandoned home verification
- Ongoing dispute concerning buffer maintenance
- Nuisance property - long term solution sought
- Sign Sweeps performed on Saturday - 52 illegal signs removed

COURT

Court Administrator Stacy Colberg

BLAKE DECISION REFUND BUREAU: The Administrative Office of the Courts (AOC) has created a centralized bureau that will administer reimbursements to individuals for fines paid on drug possession convictions pursuant to *State v. Blake* decision. The Blake Refund Bureau will be available to the public through an online portal on the Administrative Office of the Courts website. From the portal, individuals who have a Blake conviction(s) vacated can navigate the database to determine if a refund is owed. Refund requests will be submitted through the online application. Once the application has been received and an amount of refund is confirmed by the court, a refund will be issued by the state. The site will also provide resources to guide individuals in clearing their convictions and seeking legal help. The legislature provided an

additional \$50 million statewide to reimburse legal financial obligations effective July 1. The legislature approved \$47 million statewide to help offset costs to courts, prosecutors, and defense attorneys. The portal will be available after July 29, 2023.

COURT APPRECIATION WEEK: In the spirit of Court Appreciation Week, I want to give a shout-out to the entire Gig Harbor Municipal Court team, our third branch of government. The court team consists of three support staff, court administrator, and judge. The work they do is incredibly important and often difficult and taxing. It requires them to handle a high volume of work without ever losing compassion for the community they serve. Routinely, they are asked to adapt quickly to a variety of changes from virtual hearings to legislative mandates and the upcoming new case management system. Every week, Judge Allen is faced with making very difficult decisions in cases where freedom and livelihood are at stake. Although we are small, we are mighty, and together we churn out a great deal of work with accuracy and very little room for error. Thank you, Mayor Markley, councilmembers, and city staff for your recognition and support.

JURY TRIALS: Two cases have confirmed for jury trial on July 20. Parking impacts will be sent out on Wednesday, July 19.

City vs. Allen McCain	Theft 3 rd (Big 5)
City vs. Cheryl Nickerson	Trip Permit Violation

FINANCE

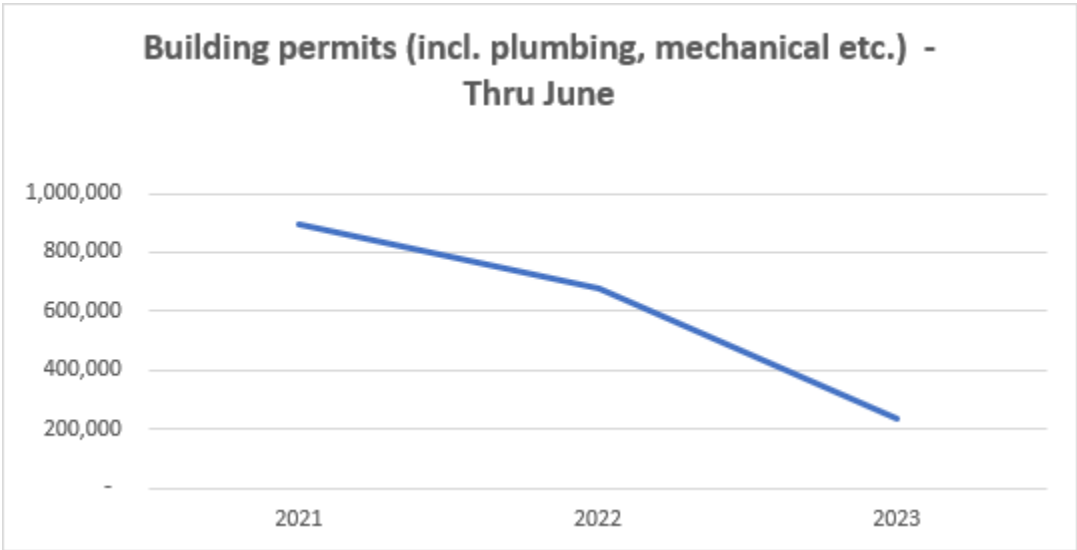
Finance Director Dave Rodenbach

REVENUE UPDATE: Below are selected updates for some key revenues. The financial report for the second quarter of 2023 will be available in the council packet for July 24. Some details that may not be in the report are discussed below.

The sales tax distributions for January through June 2022 and 2023 are shown below. The actual sales event that triggered the tax occurred two months prior to the month it was distributed. In other words, the June 2023 sales tax distribution represents transactions that occurred in April. The decline in sales tax is mostly related to a decline in construction activity.

Sales Tax	2022	2023	% Change
January	707,868	703,799	-1%
February	792,899	788,113	-1%
March	635,543	654,141	3%
April	619,840	600,170	-3%
May	768,524	697,979	-9%
June	744,747	661,608	-11%
Total	4,269,421	4,105,810	-4%

BUILDING PERMITS & PLAN CHECK FEES: As you can see from the chart below, activity generating building permits remains depressed.



REAL ESTATE EXCISE TAX (REET): These are the REET distributions for January through June. While we are down 36 percent for the cumulative total through June, the last two distributions representing activity in May and June 2023 increased over 2022. REET funds are used solely for capital projects.

REET	2022	2023	% Change
January	180,530	78,074	-57%
February	100,470	63,936	-36%
March	104,172	70,578	-32%
April	120,758	109,556	-9%
May	96,624	108,228	12%
June	120,580	123,478	2%
Total	505,930	322,144	-36%

HUMAN RESOURCES

Human Resources Director Shannon Costanti

ADVANCE YOUR CAREER

Are you looking to grow in your career? There are a variety of opportunities currently available throughout the city. Take a look and apply today! If you know someone who would be a great fit, please be encouraged to [tell them](#) about it!

POSITION	TYPE	STATUS
Police Officer - Lateral & Exceptional Entry	FT	Continuous
Housing, Health & Human Services Program Manager	FT	Open until 7/26
Construction Supervisor	FT	Open until 7/31
Police Officer - Entry Level	FT	Closed - selection pending
Associate Engineer	FT	Closed - selection pending
Wastewater Operator I/II/III	FT	Closed - selection pending
Public Works Assistant	FT	Closed - selection pending
Engineering Technician	FT	Closed - Aaron Schaff starting 7/25

EVENTS

2ND ANNUAL YER' IN NATION DESTINATION EMPLOYEE BBQ & CAR SHOW: Hosted by the Gig Harbor Wastewater Treatment Plant and sponsored by the City of Gig Harbor Wellness Committee on Wednesday, July 12!

Huge "Thanks" to everyone at the Wastewater Treatment Plant for hosting this amazing event. We knew the event was a complete success after they grilled 74 hamburger patties and ran out. Late arrivals were relegated to hot dogs. Kudos to our Bardames' Michelle and Jami for serving delicious Root beer Floats at our very own Wastewater Biergarten.

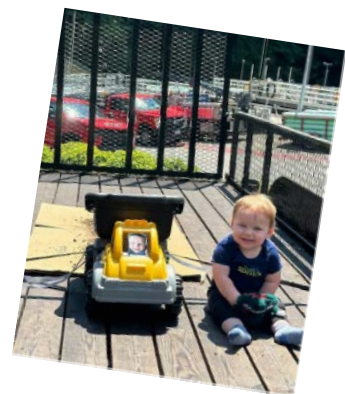
Thank you to everyone who entered a vehicle in the car show. Our prestigious judges were very impressed by all the entries. After several minutes of engaging in long and careful consideration they shared their long-awaited results with the crowd who were anxiously waiting:

Honorable Mention

Red Chevy Pick Up Truck with City of Gig Harbor decals.
Comments: Very clean work truck.
Presentation/Staging: Pulling IR Compressor (180 points)

Mayortorious Mire & Admire

Tonka Dump Truck Trailer
Comments: Well-kept with dust & dirt. Working vehicle.
Overall Appearance: Needs to be washed.
Presentation/Staging: Nice presentation with tie to Muffy.
Extra points for the adorable factor. Nice working dump.



Sludge Buster

Black Mustang Cobra

Comments: Very clean, nice polish job.

Overall Appearance: Awesome Cobra logo seats – Love the way the orange safety vest compliments the interior upholstery.

Presentation/Staging: Love the Convertible!

Cataleptic Septic

Blue Camaro

Comments: Clean with a nice paint job. Love those red caliper covers!

Overall Appearance: FAST...

Presentation/Staging: Love it All!

Dynamic Digester

Bronco Wild Trak

Comments: Awesome Paint Job! Too nice for off-road use!

Overall Appearance: Love the color & shine! Shiny!

Presentation/Staging: Love the big wheels and side stickers. Love the flag and Star Wars theme. Especially love the lights and Funko Pops. Liked the Crawling up Wildtrak. Yeah, Star Wars logos!

Rust & Disgust

Ford F-250 Ranger Pick Up

Comments: Nicely cared for. Well used!

Overall Appearance: Big and Tall – Love it! Great wheels. Big! Love the Smile. High rider!

Presentation/Staging: Good for off-road or tractor pulls. I want to ride in it!

Waste & After Taste

Chevy 350 Truck

Comments: Wash???

Overall Appearance: Just the right amount of dust on it!

Presentation/Staging: Love the hula girl and the detail in the leather seats.

Administrator's Admiration

Toyota Pick Up

Comment: Nice paint! Cool color scheme.

Overall Appearance: Off road beast! Liked it on the trailer.

Presentation/Staging: Love the Big Tires! It makes me want to go off-roading in it. Cool paint & trailer. Safely anchored to the trailer. No catalytic converter? ☹️



The trophies were handmade by GHPD Officer Garrett Chapman. They were a huge success and will be proudly displayed for years to come by all winners of our 2nd Annual Yer'in Nation Destination BBQ & Car Show.

Thank you to everyone who worked on this event and to those who participated.



ITS

Information Technology Services Manager Keith Smith

No updates this week but stay tuned!

POLICE

Police Chief Kelly Busey

CRIME REPORT: The 2022 Gig Harbor Crime Report was presented to Council on Monday, July 10. A copy of that presentation can be found [here](#). The crime report also contains the 2022 Police Department Professional Standards Report.

The crime data from this report was compiled from the [2022 Crime in Washington](#) report that was released the same day.

CALLS FOR SERVICE: Officer Dominguez had an interesting week. In the early morning hours of July 11, Officer Dominguez responded to a one car collision that occurred on SR-16. After traveling at well over 100 MPH, the vehicle left the roadway and struck a tree. When Officer Dominguez arrived on scene, he discovered the vehicle upside down and the driver trapped inside with gasoline dripping on him. Additionally, the driver's seat belt was apparently interfering with his breathing. Officer Dominguez climbed inside, cut the seat belt, and dragged the driver to safety. Medic units from Fire District 5 arrived and transported the patient to the hospital.

The following day, at the request of the Washington State Patrol, Officer Dominguez responded to the Narrows Bridge for a report of a suicidal female attempting to climb over the railing. When he arrived and attempted to speak with her, the female put one leg onto the railing and was attempting to get all the way across before Officer Dominguez grabbed her and pulled her away. She also was transported to the hospital for evaluation.

PUBLIC WORKS

Public Works Director Jeff Langhelm

COMMERCIAL FISHING HOMEPORT PROJECT DESIGN/PERMITTING AT ANCICH

WATERFRONT PARK: Staff continues to proceed through the state and federal permitting processes with support from our consultant, DCG. On July 10, council authorized DCG to prepare design documents and environmental reports for review by US Army Corps of Engineers and National Marine Fisheries associated with suggested project mitigation related to a city stormwater outfall. Due to this additional, unanticipated mitigation requirement, the project will miss the current in-water work window, which is open now through February 15, 2024. The city will not begin bidding this project until all permits and funding agreements are in hand. Also, city staff will be discussing the proposed Fishermen's Club donation and details for commercial fishing vessel moorage arrangements with City Council at an upcoming study session.

STREET AND STORM OPERATIONS UPDATES: (1) Street Operations staff is currently placing new traffic markings (pavement arrows/lettering, parking stall markers, etc.). This work will continue for another week or so. (2) Staff is progressing with the construction of the new mid-block crosswalk on 50th Street adjacent to 34th Avenue. This new crosswalk with flashing beacons should be operational by early August. (3) Staff is preparing to perform asphalt roadway crack sealing beginning in early August. This work will minimize surface water runoff from getting into small cracks on the roadway surface that, during periods of cold weather, will cause significant degradation of the roadway surface. This work requires very dry roadway surface and is an "all hands-on deck" operation due to the many moving parts and speed at which the operation moves along the road.

WATER OPERATIONS UPDATES: (1) Steve Andrews successfully passed the Washington State Department of Health examination to become a certified Water Distribution Manager 3. Congratulations to Steve on this accomplishment! (2) Water Operations staff is performing hydrant maintenance and testing. This work has been improved recently with new battery-powered small tools that increase the efficiency, while also reducing potential injuries to staff. (3) On a related note, GIS Coordinator Extraordinaire, Mike Simmons, is working with Pierce County Fire District #5 to share and update the city's fire hydrant GIS data.

CRESCENT CREEK MASTER PLAN: A group of area residents has approached the city with some ideas to repurpose the Masonic Lodge as a community event center and gathering place. In order to give the group time to develop the concepts and associated costs, the master planning process will be put on hold for one year. A Memorandum of Understanding (MOU) will be developed with the group, and future meetings will be open to the public. Stay tuned for details.

SPORTS COMPLEX: Phase 1B, which will construct pickleball courts, bocce ball courts, a bathroom/concession building, playground, and performance stage is still in the permitting process. Building permits for the buildings were submitted and are being reviewed. Land use permits have been resubmitted and are being reviewed by the Community Development Department, and easements with the YMCA are being finalized. Construction is anticipated to begin in 2024. The **Phase 2 and 3** Feasibility Study is still in progress. The next step will be a public open house, likely in early August.

PARKS LAND USE: Upon a recent look at zoning for our city parks properties, we discovered that our current parks have 11 different zoning designations! We are hoping to change that with the upcoming Comprehensive Plan Update process, by creating a new zone/land use designation for our conservation properties (such as the txʷaalqəl Conservation Area). We have also applied to amend the land use designations for our other parks to Public/Institutional, which will standardize the regulations for the parks and make permitting for any improvements more straightforward.



**City of Gig Harbor
City Council Meeting Agenda Bill**

Meeting Date: July 24, 2023

SUBJECT: Resolution 1287 Expressing Support for Pierce County Fire Protection District No. 5 (Gig Harbor Fire & Medic One) Proposition No. 1 Titled "Multi-Year Fire and Emergency Levy Lid Lift"

SUBMITTED BY: Josh Stecker, City Clerk

DEPARTMENT: Administration

PHONE: 853-7613

SUGGESTED MOTION: Move to approve Resolution 1286

BACKGROUND INFORMATION: Gig Harbor Fire & Medic One has identified the need to renew the district's general levy in order to ensure the district has adequate funding to maintain the staffing and equipment needed to respond to emergencies. The Board of Fire Commissioners adopted Resolution No. 2023-06 causing Proposition No. 1 to be placed on the ballot of the August 1, 2023, special election to renew the levy.

At the July 10 city council meeting, council directed the mayor to prepare a resolution expressing council's support of the proposition.

In accordance with RCW 42.17A.555, the City Council will take public testimony on Proposition 1, allowing an equal opportunity for the expression of viewpoints supporting and opposing this measure prior to taking action on Resolution 1287.

FISCAL CONSIDERATION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

ATTACHMENTS: Resolution 1287

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

RESOLUTION 1287

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GIG HARBOR, WASHINGTON, EXPRESSING SUPPORT FOR THE AUGUST 1, 2023, PIERCE COUNTY FIRE PROTECTION DISTRICT NO. 5 (GIG HARBOR FIRE & MEDIC ONE) PROPOSITION NO. 1 TITLED “MULTI-YEAR FIRE AND EMERGENCY LEVY LID LIFT”

WHEREAS, Pierce County Fire Protection District No. 5 (Gig Harbor Fire & Medic One) has identified the need to renew the district's general levy in order to ensure the district has adequate funding to maintain the staffing and equipment needed to respond to emergencies; and

WHEREAS, the district has seen sustained population growth with additional homes, businesses, and a rising need for emergency response services. The district has seen steady growth in call volume and experienced a 10% increase between 2021 and 2022; and

WHEREAS, the Board of Fire Commissioners has adopted Resolution No. 2023-06 causing Proposition No. 1 to be placed on the ballot of the August 1, 2023, special election; and

WHEREAS, if approved, this proposition will restore the district's regular property tax levy to the previous voter-approved rate of \$1.50 per \$1,000 of assessed value for collection in 2024 and permit annual revenue increases of up to 6% for each of the succeeding five years (but never to exceed the \$1.50 per \$1,000 rate limit).; and

WHEREAS, at its meeting of July 24, 2023, the Gig Harbor City Council took public testimony on Proposition 1, allowing an equal opportunity for the expression of viewpoints supporting and opposing this measure;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Gig Harbor:

The Gig Harbor City Council strongly supports Pierce County Fire Protection District No. 5 (Gig Harbor Fire & Medic One) Proposition No. 1 – Multi-Year Fire and Emergency Levy Lid Lift.

ADOPTED by the City Council of the City of Gig Harbor at a regular meeting thereof, held this 27th day of July, 2023.

Tracie Markley
Mayor

Attest:

Joshua Stecker, CMC
City Clerk



**City of Gig Harbor
City Council Meeting Agenda Bill**

Meeting Date: July 24, 2023

SUBJECT: Amendment to Deed Covenants with Gig Harbor Peninsula FISH

SUBMITTED BY: City Administrator Katrina Knutson

DEPARTMENT: Administration

PHONE: 253-851-6170

SUGGESTED MOTION: Move to authorize the mayor to sign a deed amendment with Gig Harbor Peninsula FISH.

BACKGROUND INFORMATION: On December 13, 2018, the city conveyed property to Gig Harbor Peninsula FISH in order to help facilitate beneficial food bank services to the local community.

In that deed the parties included restrictive covenants outlining how the property should be used. Included in those covenants is a provision that FISH agrees to develop and construct a new food bank building on the property. If after five years FISH has not raised funds necessary for the development and construction of a food bank building or has not submitted its completed application, the properties would automatically revert to the city.

FISH desires more time to evaluate plans for the site. The attached amendment will grant an additional 5 years, for a total of 10 years, to the above-described timeline.

FISCAL CONSIDERATION: None.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION: None.

ATTACHMENTS:

1. Amendment to Deed Covenants
 2. Quit Claim Deed (2018)
-

STRATEGIC PLAN PRIORITY: Ensure sustainable future for public services and facilities

AFTER RECORDING MAIL TO:

City Clerk
City of Gig Harbor
3510 Grandview Street
Gig Harbor WA 98335

AMENDMENT TO DEED COVENANTS

Grantor: CITY OF GIG HARBOR
Grantees: GIG HARBOR PENINSULA FISH
Legal Description (abbreviated): Ptn SW/4 SW/4 SW/4 S8-T21N-R2E
Additional legals on Exhibit A of this Instrument.
Assessor's Tax Parcel ID#: 0221083054 and 0221082032
Reference Nos. of Related Documents: 201812130081 and 201902060515

RECITAL

- A. On December 13, 2018, the City of Gig Harbor ("City") conveyed to Gig Harbor Peninsula FISH ("FISH Food Bank")(together the "Parties") property legally described on Exhibit A (the "Property"). The Quit Claim Deed was recorded on December 13, 2018 under Pierce County Auditor's File Number 201812130081, and re-recorded on February 6, 2019 under Pierce County Auditor's File Number 201902060515 (the "Deed").
- B. The conveyance was subject to certain terms and conditions as stated on the Deed.
- C. The City and FISH Food Bank intend to amend provision 4 of the Deed by extending the timeframe referenced in provision 4 by an additional five years.

AMENDMENT

NOW THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged and received, the following amendment to the Deed is hereby adopted:

1. Deed Revised. Section 4 of the Deed is hereby amended to read as written below. No other revisions are made to the Deed and all other provisions remain valid.

Property Development. FISH Food Bank agrees to develop and construct a new food bank building on the Properties. If after ten (10) years following execution of this Deed, FISH Food Bank has not raised funds necessary for the development and construction of a food bank building or has not submitted its completed application for building permit approval, the Properties shall automatically revert to the City, in whatever condition they exist at that time unless the City Council determines that FISH Food Bank has made substantial

steps toward reaching its goal. In that event, FISH Food Bank may be granted, by a majority vote of the City Council, an extension of time within which to secure additional funds or execute any further steps necessary to complete the building project. At any time within that same ten (10) year period, FISH Food Bank may, of its own volition, elect to abandon the food bank building project, in which case it shall give the City written notice to that effect, and the Properties shall thereupon automatically revert to the City, in whatever condition they exist at that time.

2. Covenant Running with Land; Binding Effect. This Amendment shall be deemed an amendment to the terms and conditions stated in the Deed and covenants running with the land, which shall be binding on the Parties, their successors and assigns, and all subsequent Owners and lessees of the Property, together with their grantees, successors, heirs, executors, administrators, devisees, or assigns.

3. Severability. If any provision of this Amendment or its application to any person or circumstance is held invalid, the remainder of this Amendment, or the application of the provisions to other persons or circumstances shall not be affected.

4. Conflict. In the event a conflict arises between any of the provisions of this Amendment and the Deed, the Amendment shall control and be binding on the parties.

5. Effective Date. This Amendment shall be effective upon recordation in the public records of Pierce County, Washington.

IN WITNESS WHEREOF, the undersigned has caused this Amendment to be executed this _____ day of _____, 2023.

CITY OF GIG HARBOR

By: _____
Its: _____

GIG HARBOR PENINSULA FISH

By: _____
Its: _____

STATE OF WASHINGTON)
) ss.
County of Pierce)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that [he][she] signed this instrument, on oath stated that [he][she] was authorized to execute the instrument and acknowledged it as the _____ of the City of Gig Harbor, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED this ____ day of _____, 2023.

(Type/Print Name above)
Notary Public in and for the
State of Washington, residing at _____.
My appointment expires: _____.

STATE OF WASHINGTON)
) ss.
County of Pierce)

I certify that I know or have satisfactory evidence that _____ is the person who appeared before me, and said person acknowledged that [he][she] signed this instrument, on oath stated that [he][she] was authorized to execute the instrument and acknowledged it as the _____ of the Gig Harbor Peninsula FISH, to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

DATED this ____ day of _____, 2023.

(Type/Print Name above)
Notary Public in and for the
State of Washington, residing at _____.
My appointment expires: _____.

EXHIBIT A
Legal Description

Tax Parcel No. 0221083054:

Beginning at the Southeast corner of the Southwest quarter of the Southwest quarter of the Southwest quarter of Section 8, Township 21 North, Range 2 East of the W.M., in Pierce County, Washington, being the Southeast corner of Lot 9 of Abandoned Military Reservation; running thence North along the East line of said Southwest quarter of the Southwest quarter of the Southwest quarter of 209.8 feet; thence West parallel to the South line of said Section 209.8 feet; thence South 209.8 feet to a point 209.8 feet due West of the point of beginning; thence East to the point of beginning.

EXCEPT the West 100 feet thereof.

Also EXCEPT that portion thereof conveyed to the State of Washington for Primary State Highway No. 14

Also EXCEPT M.B. Hunt County Road.

Together with all that portion of Lot 10, Abandoned Military Reservation in Section 8, Township 21 North, Range 2 East of the W.M., in Pierce County, Washington, lying Westerly of Primary State Highway No. 14.

EXCEPT M.B. Hunt County Road.

SUBJECT TO liens, encumbrances, easements, restrictions, and reservations of record, including but not limited to the Restrictive Covenant recorded at Pierce County Auditor's File No. 201806110734.

Tax Parcel No. 0221083032:

The West 100 feet of the following described property:

Beginning at the Southeast corner of the Southwest quarter of the Southwest quarter of the Southwest quarter of Section 8, Township 21 North, Range 2 East of the W.M., being the Southeast corner of Lot 9 of Abandoned Military Reservation;
Thence North along the East line of said Southwest quarter of the Southwest quarter of the Southwest quarter of 209.8 feet;
Thence West parallel with the South line of said Section 209.8 feet;
Thence South 209.8 feet to a point 209.8 feet due West of the point of beginning;
Thence East to the point of beginning, in Pierce County, Washington.

EXCEPT that portion thereof conveyed to the State of Washington for Primary State Highway No. 14.

ALSO EXCEPT M.B. Hunt County Road.

Situate in the County of Pierce, State of Washington.

SUBJECT TO liens, encumbrances, easements, restrictions, and reservations of record, including but not limited to the Restrictive Covenant recorded at Pierce County Auditor's File No. 201806110734.

201812130081 ACLARK1 8 PGS
12/13/2018 08:44:26 AM \$106.00
AUDITOR, Pier

201902060515 CPENNY 9 PGS
02/06/2019 04:14:42 PM \$107.00
AUDITOR, Pierce County, WASHINGTON

Return Address:

City Clerk
City of Gig Harbor
3510 Grandview Street
Gig Harbor, WA 98335

Please print legibly or type information.

Document Title(s) (Or transaction contained therein):

1. QUIT CLAIM DEED - GIG HARBOR PENINSULA FISH
- 2.
3. *Re-Record of Original Document TO CORRECT LEGAL DESCRIPTION*

Grantor(s) (Last name first, then first name and initials):

1. CITY OF GIG HARBOR
- 2.
5. Additional Names on Page ___ of Document.

Grantee(s) (Last name first, then first name and initials):

1. GIG HARBOR PENINSULA FISH
- 2.
- Additional Names on Page ___ of Document.

Legal Description (Abbreviated: i.e., lot, block, plat, or section, township, range):

Beginning at the southeast corner of the Southwest quarter of the Southwest quarter of the Southwest quarter of Section 8, township 21 North, Range 2 East of the W.M., in Pierce County, Washington, being the Southeast corner of Lot 9 of Abandoned Military Reservation; ...

Legal Description is on Page 7 and 8 of Document.

Reference Number(s) (Of documents assigned or released):

Additional Reference numbers on Page ___ of Document.

Assessor's Property Tax Parcel/Account Number

02 21083054 and 0221083032

The Auditor/Recorder will rely on the information provided on this cover sheet. The staff will not read the Document to verify the accuracy or completeness of the indexing information provided herein.

12/13/2018 08:44:26 AM ACLARK1 4486549 2 PGS
EXCISE COLLECTED: \$0.00 PROC FEE: \$5.00
AUDITOR
Pierce County, WASHINGTON TECH FEE: \$5.00

02/06/2019 04:14:42 PM CPENNY 4490341 2 PGS
EXCISE COLLECTED: \$0.00 PROC FEE: \$5.00
AUDITOR
Pierce County, WASHINGTON TECH FEE: \$5.00

For reference only, not for re-sale.

AFTER RECORDING MAIL TO:

City Clerk
 City of Gig Harbor
 3510 Grandview Street
 Gig Harbor, WA 98335

Document Title: QUITCLAIM DEED
 Grantor: CITY OF GIG HARBOR
 Grantee: GIG HARBOR PENINSULA FISH
 Tax Parcel Numbers: 022108-3032 and 022108-3054
 Abbr. Legal Description: Portion SW1/4 SW1/4 SW1/4 Section 8-21-2
 Legal Description is on Page 6 of this Document.

 QUITCLAIM DEED

The Grantor, CITY OF GIG HARBOR, a Washington municipal corporation (the "City"), for and in consideration of the mutual benefits to be derived herein and subject to the terms and conditions as set forth below, hereby transfers, conveys, and quitclaims to the Grantee, GIG HARBOR PENINSULA FISH, a Washington public benefit corporation ("FISH Food Bank"), all right, title, and interest the Grantor has in the real properties located at 3607 Hunt Street NW, Gig Harbor, Washington (Tax Parcel No. 0221083054) and 3611 Hunt Street NW, Gig Harbor, Washington (Tax Parcel No. 0221083032), together with all after-acquired title of Grantor (the "Properties"). The Properties are legally described on Exhibit A attached hereto and incorporated hereinafter.

It is the intent of the City and FISH Food Bank that the greater Gig Harbor community, as geographically depicted on Exhibit B attached hereto and incorporated hereinafter, shall continue to benefit from the services of a local food bank, and to that end, this Deed is made to provide a permanent home for FISH Food Bank.

The City's conveyance of the Properties is subject to the following terms and conditions:

1. Reservation of Easement. The City hereby reserves an easement over the southerly thirty (30) feet of the Properties where they adjoin the Hunt Street right-of-way. This easement is solely for right-of-way and utilities and other purposes necessary for the future Hunt Street crossing at State Route 16, identified on the City's 2018-2023 Six Year

For reference only, not for re-sale.

Transportation Improvement Plan as Project 17. FISH Food Bank shall not construct any permanent structure within this reserved easement area, and no improvement or other use by FISH Food Bank shall limit or interfere in any way with the City's exercise of its easement rights, unless otherwise approved by the City in writing.

2. Use of Property. FISH Food Bank shall, for a period of not less than five years following the issuance of a certificate of occupancy by the City, use the Properties for food bank purposes and related community services only. At no time may the following programs or services be offered on the Properties:

- a. Soup kitchen or other program related to meal service;
- b. Overnight or daytime lodging;
- c. Daycare or childcare-related services;
- d. Medical care or treatment, with the exception of flu shots;
- e. Mental health care or treatment; or
- f. Substance abuse treatment or drug-related services.

3. Disposition of the Property.

- a. Disposition Within Five Years. If, for any reason, within five years following the issuance of a certificate of occupancy by the City, FISH Food Bank relocates from the Properties or seeks to sell, transfer, or otherwise dispose of the Properties, the Properties shall automatically revert to the City, in whatever condition they exist at that time.
- b. Disposition After Five Years. If, after five years following the issuance of a certificate of occupancy by the City, FISH Food Bank seeks to sell, transfer, or otherwise dispose of the Properties, the City shall have the first option to purchase the Properties and shall otherwise retain a First Right of Refusal in accordance with the terms in subsections 3(c) and (d) below.
- c. City's First Option to Purchase. In such event as set forth in Section 3(b) above, the City and FISH Food Bank shall each order an appraisal of the Properties by separate and independent commercial real estate appraisers. Following the delivery of each appraisal to both parties, the City and FISH Food Bank shall enter into good-faith negotiations for the purchase and sale of the Properties. If, after 30 days from the commencement of negotiations, a purchase agreement cannot be reached between FISH Food Bank and the City, FISH Food Bank shall have the right to sell the Properties to a third-party buyer, provided that the City shall retain a First Right of Refusal ("First Right").
- d. First Right of Refusal. Within two (2) days of receiving a written, bona fide purchase offer from a third-party buyer, FISH Food Bank shall transmit to the City, by regular and certified mail, return receipt requested, a copy of such offer. The City shall have

For reference only, not for re-sale.

five (5) business days from the receipt of such bona fide offer to agree to purchase the Properties on the same terms and conditions as contained in the bona fide offer. In the event the City does not exercise its First Right and the sale set forth in the bona fide offer is not consummated, the City shall retain its First Right with respect to any subsequent bona fide offers. In the event the City does not exercise its First Right and the bona fide offer is decreased in value in an amount greater than two percent of the initial offer price contained therein, FISH Food Bank shall transmit to the City, by regular and certified mail, return receipt requested, a copy of the modified offer and the City shall have an additional five (5) day period from receipt of notice of such modification to exercise its First Right based upon the bona fide offer as modified.

4. Property Development. FISH Food Bank agrees to develop and construct a new food bank building on the Properties. If, after five (5) years following the execution of this Deed, FISH Food Bank has not raised funds necessary for the development and construction of a food bank building or has not submitted its completed application for building permit approval, the Properties shall automatically revert to the City, in whatever condition they exist at that time unless the City Council determines that FISH Food Bank has made substantial steps toward reaching its goal. In that event, FISH Food Bank may be granted, by a majority vote of the City Council, an extension of time within which to secure additional funds or execute any further steps necessary to complete the building project. At any time within that same five (5) year period, FISH Food Bank may, of its own volition, elect to abandon the food bank building project, in which case it shall give the City written notice to that effect, and the Properties shall thereupon automatically revert to the City, in whatever condition they exist at that time.
5. Acknowledgment of City's Contribution. FISH Food Bank shall, where appropriate, acknowledge the City's support of and contribution to the development of the new food bank.
6. Default. If FISH Food Bank breaches any of the conditions contained in Sections 1-4 above, the City shall be entitled to recover possession of the Properties, subject to the provisions set forth in this Section. The City shall transmit to FISH Food Bank, by regular and certified mail, return receipt requested, notice of any default. FISH Food Bank shall have ten (10) days after receipt of such notice to cure the default; provided that if the default cannot be cured within ten (10) days, FISH Food Bank shall be granted such additional time as is reasonably necessary to cure the default, so long as FISH Food Bank shall have commenced the cure within the ten-day period and thereafter diligently pursues the cure to completion. In the event that FISH Food Bank engages in repeated, knowing violations of the provisions set forth in Section 2 above, to the degree that, in the judgment of the City Council, the use of the Properties has been constructively altered in contravention of Section 2, FISH Food Bank shall, by a majority vote of the City Council, be deemed in default without cure, and the Properties shall automatically revert to the City, in whatever condition they exist at that time.

For reference only, not for re-sale.

7. Title Contingency. The execution of this Deed is contingent upon FISH Food Bank's review and approval of a title report on the Properties, together with any easements, covenants, conditions, and restrictions of record. FISH Food Bank shall have ten (10) days following the receipt of the title report to give notice of disapproval. In the event FISH Food Bank disapproves the report, the transfer of Properties governed by this Deed shall not be executed. If, within ten (10) days following the receipt of the title report, FISH Food Bank gives either affirmative notice of approval or no notice at all, this contingency shall be deemed satisfied and waived.

8. Indemnification.

a. Indemnification by FISH Food Bank. In the event that the Properties revert back to the City under provisions of Sections 3, 4, or 6 above, FISH Food Bank shall indemnify the City against any and all claims, demands, losses, costs, expenses, liabilities, actions, suits, damages, or any other obligations or encumbrances attached to or associated with the Properties arising during FISH Food Bank's ownership of or operations on the Properties, including without limitation, liens, judgments, interest and penalties, and all amounts paid in settlement of any claim, action or suit which may be asserted against the holder of title to the Properties.

b. Indemnification by the City. The City shall likewise indemnify FISH Food Bank against any and all claims, demands, losses, costs, expenses, liabilities, actions, suits, damages, or any other obligations or encumbrances attached to or associated with the Properties arising during the City's period of ownership prior to transferring title to FISH Food Bank, including without limitation, liens, judgments, interest and penalties, and all amounts paid in settlement of any claim, action or suit which may be asserted against the holder of title to the Properties. Further, the City shall indemnify FISH Food Bank against any and all claims, demands, losses, costs, expenses, liabilities, actions, suits, damages, or any other obligations or encumbrances attached to or associated with the City's rights to, use of, operations on, or activity within the reserved easement area set forth in Section 1 above.

9. Successors and Assigns. All terms and conditions associated with the conveyance herein constitute a covenant running with the land and shall apply to all of Grantee's heirs, successors, and assigns, unless released by a majority vote of the City Council.

DATED this 12th day of Dec., 2018.

CITY OF GIG HARBOR

By: Kit Kaln

For reference only, not for re-sale.

STATE OF WASHINGTON)
) ss.
 County Of Pierce)

I certify that I know or have satisfactory evidence that KIT KUHN is the person who appeared before me, and said person acknowledged that s/he signed this instrument, and on oath stated that s/he is authorized to execute the instrument and acknowledged it as the Mayor for the City of Gig Harbor to be the free and voluntary act and deed of such municipal corporation for the uses and purposes mentioned in the instrument.

GIVEN under my hand and official seal this 12 day of December, 2018.



Molly M Towslee
 Printed Name: Molly M TOWSLEE
 NOTARY PUBLIC in and for the State of
 Washington, residing at GIG HARBOR
 My commission expires: 12/2/19

For reference only, not for re-sale.

EXHIBIT A
Legal Description

Tax Parcel No. 0221083054:

Beginning at the Southeast corner of the Southwest quarter of the Southwest quarter of the Southwest quarter of Section 8, Township 21 North, Range 2 East of the W.M., in Pierce County, Washington, being the Southeast corner of Lot 9 of Abandoned Military Reservation; running thence North along the East line of said Southwest quarter of the Southwest quarter of the Southwest quarter of 209.8 feet; thence West parallel to the South line of said Section 209.8 feet; thence South 209.8 feet to a point 209.8 feet due West of the point of beginning; thence East to the point of beginning.

EXCEPT the West 100 feet thereof.

Also EXCEPT that portion thereof conveyed to the State of Washington for Primary State Highway No. 14

Also EXCEPT M.B. Hunt County Road.

Together with all that portion of Lot 10, Abandoned Military Reservation in Section 8, Township 21 North, Range 2 East of the W.M., in Pierce County, Washington, lying Westerly of Primary State Highway No. 14.

EXCEPT M.B. Hunt County Road.

SUBJECT TO liens, encumbrances, easements, restrictions, and reservations of record, including but not limited to the Restrictive Covenant recorded at Pierce County Auditor's File No. 201806110734.

Tax Parcel No. 0221083032:

The West 100 feet of the following described property:

Beginning at the Southeast corner of the Southwest quarter of the Southwest quarter of the Southwest quarter of Section 8, Township 21 North, Range 2 East of the W.M., in Pierce County, Washington, being the Southeast corner of Lot 9 of Abandoned Military Reserve; thence North along the East line of said Southwest quarter of the Southwest quarter of the Southwest quarter 209.8 feet to a point 209.8 feet due West of the point of beginning; thence East to the point of beginning.

EXCEPT that portion thereof conveyed to the State of Washington for Primary State Highway No. 14.

Also EXCEPT M.B. Hunt County Road.

SUBJECT TO liens, encumbrances, easements, restrictions, and reservations of record, including but not limited to the Restrictive Covenant recorded at Pierce County Auditor's File No. 201806110734.

For reference only, not for re-sale.

EXHIBIT A
Legal Description**Tax Parcel No. 0221083054:**

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EXCEPT the West 100 feet thereof.

Also EXCEPT that portion thereof conveyed to the State of Washington for Primary State Highway No. 14

Also EXCEPT M.B. Hunt County Road.

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EXCEPT M.B. Hunt County Road.

SUBJECT TO liens, encumbrances, easements, restrictions, and reservations of record, including but not limited to the Restrictive Covenant recorded at Pierce County Auditor's File No. 201806110734.

Tax Parcel No. 0221083032:

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Thence West parallel with the South line of said Section 209.8 feet;
Thence South 209.8 feet to a point 209.8 feet due West of the point of beginning;
Thence East to the point of beginning, in Pierce County, Washington.

EXCEPT that portion thereof conveyed to the State of Washington for Primary State Highway No. 14.

ALSO EXCEPT M.B. Hunt County Road.

Situate in the County of Pierce, State of Washington.

SUBJECT TO liens, encumbrances, easements, restrictions, and reservations of record, including but not limited to the Restrictive Covenant recorded at Pierce County Auditor's File No. 201806110734.

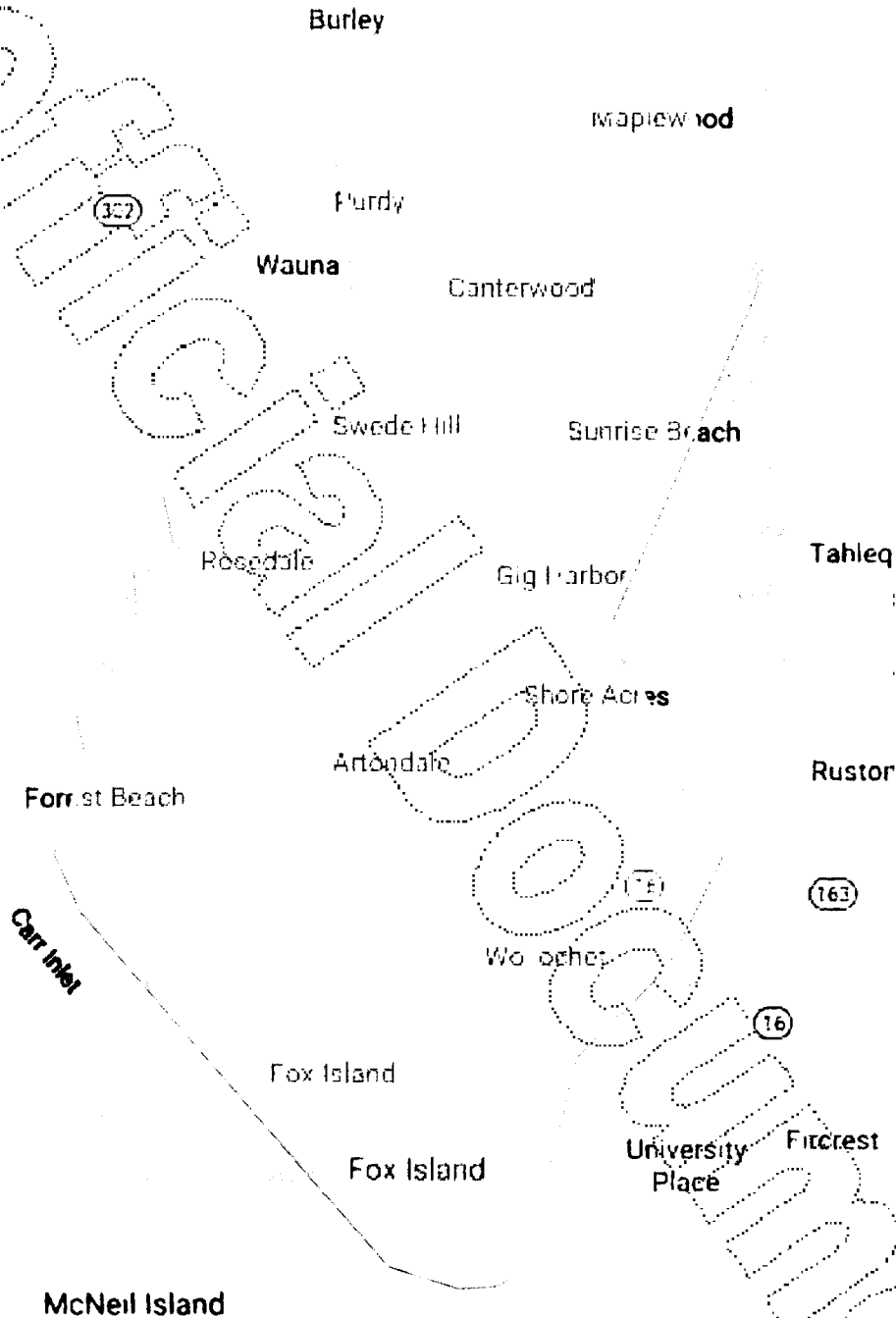
For reference only, not for re-sale.

AUDITOR'S NOTE

LEGIBILITY FOR RECORDING AND COPYING UNSATISFACTORY IN A PORTION OF THIS INSTRUMENT WHEN RECEIVED

EXHIBIT B

Depiction of Greater Gig Harbor Community Geographic Area



For reference only, not for re-sale.



To: Mayor Markley and City Council
From: David Rodenbach, Finance Director
Date: July 24, 2023
Subject: Second Quarter Financial Report

The quarterly financial reports for the second quarter of 2023 are attached.

Total resources, which include all revenues, non-revenues, and beginning fund balances, are at forty-seven (47%) percent of the 2023-24 budget. City-wide revenues, across all funds, excluding internal transfers, loan receipts and beginning and ending fund balances, are twenty-one (21%) percent. Expenditures are at thirteen (13%) percent of the biennial budget.

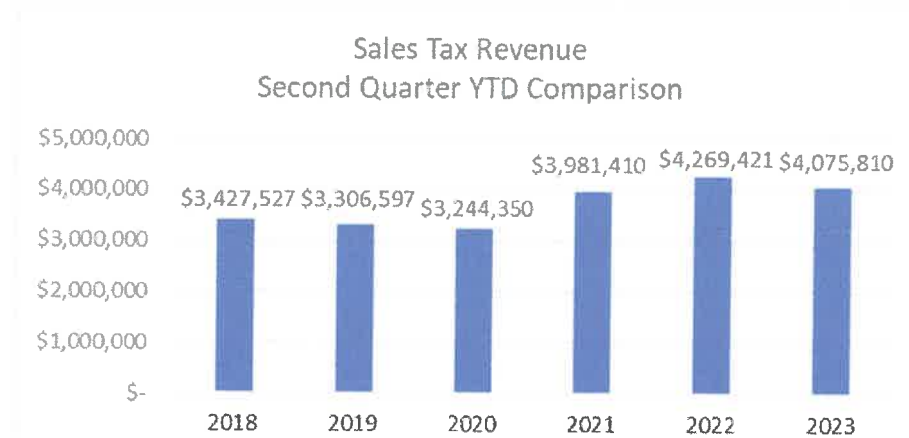
General Fund Revenues

General Fund second quarter year-to-date (YTD) revenues (excluding beginning balances) are at twenty-five (25%) percent of budget.

General Fund Revenues 2023-24				
Budget vs. Actuals				
General Fund Revenue Source	Budgeted Revenue	Actual Revenue	% Collected	Balance
Taxes				
Property	\$ 6,710,000	1,847,581	28%	\$ (4,862,419)
Sales	18,430,193	4,156,831	23%	(14,273,362)
B&O Private Utility	2,519,394	789,641	31%	(1,729,753)
City Utility	1,040,645	259,015	25%	(781,630)
Other	661,047	146,390	22%	(514,657)
Sub-Total Taxes	\$ 29,361,279	\$ 7,199,458	25%	\$ (22,161,821)
Licenses & Permits	4,081,497	480,719	12%	(3,600,778)
Intergovernmental	434,236	637,723	147%	203,487
Charges for Services	455,429	86,108	19%	(369,321)
Fines & Forfeitures	111,456	22,558	20%	(88,898)
Miscellaneous	698,503	287,524	41%	(410,980)
Transfers and other Sources of Funds	40,000	48,659		8,659
Sub-Total	\$ 5,821,121	\$ 1,563,292	27%	\$ (4,257,829)
Total General Fund	\$ 35,182,400	\$ 8,762,749	25%	\$ (26,419,651)

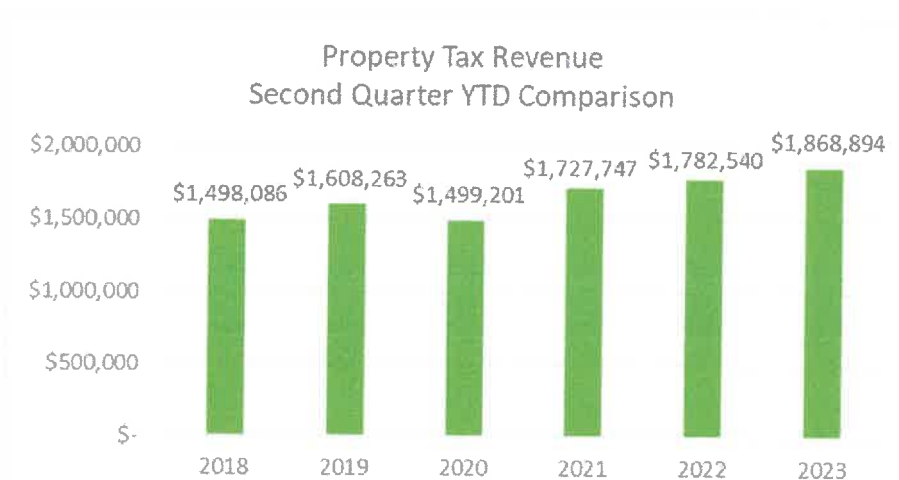
Sales Tax Revenue

Second quarter year-to-date sales tax revenue is illustrated below for years 2018 through 2023. Sales tax is at 23% of budget for 2023-24.



Property Tax Revenue

Second quarter year-to-date revenue from property taxes, 2018 through 2023, is shown below:

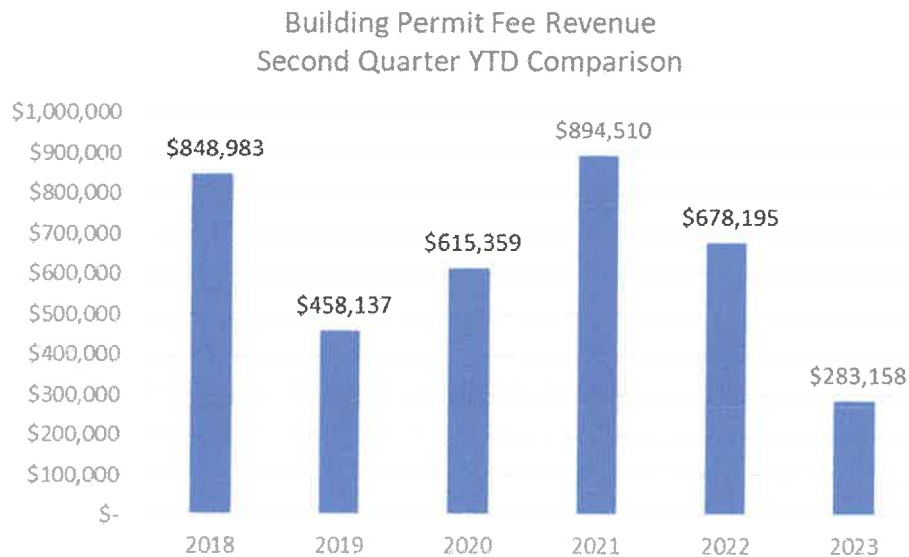


Transportation Benefit District

The City began receiving revenue in the second quarter of 2020 from the Transportation Benefit District (TBD). Second quarter year-to-date revenue for 2023 is \$1,030,108; total TBD resources are \$6,024,313.

Building Permit Fee Revenue

Second quarter year-to-date revenue from building permit fees, 2018 through 2023, is shown below:



Permit fees collected through June are 12% of budget.

General Fund Expenditures

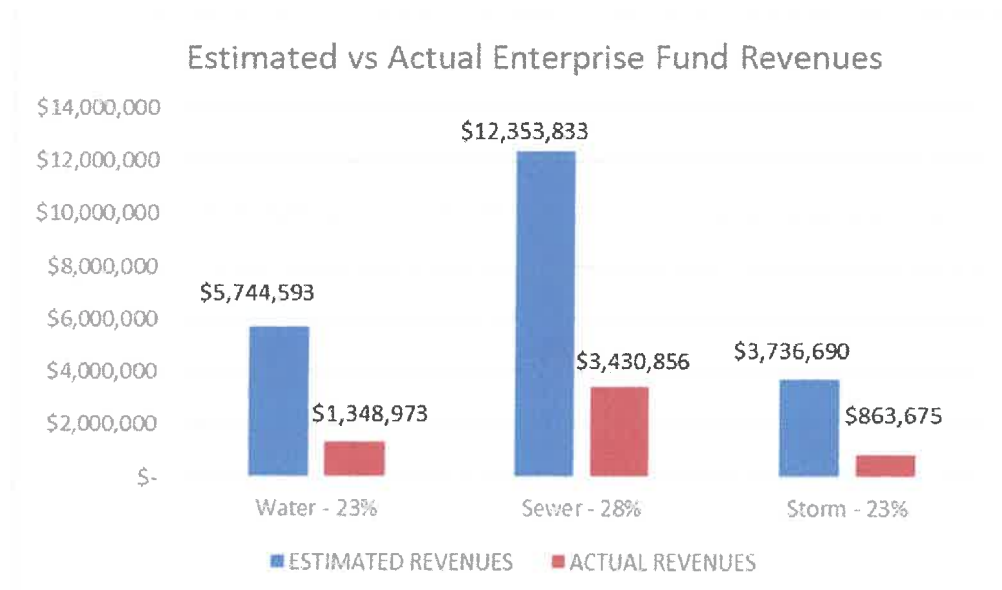
General fund second quarter year-to-date expenditures are at twenty (20%) percent of the biennial budget.

General Fund Expenditures 2023-24					
By Department					
FUND NO.	DESCRIPTION	ESTIMATED EXPENDITURES	ACTUAL EXPENDITURES	BALANCE OF ESTIMATE	PERCENT %
001	GENERAL GOVERNMENT				
01	NON-DEPARTMENTAL	\$ 7,910,803	\$ 1,968,553	\$ 5,942,250	25%
02	LEGISLATIVE	163,200	36,720	126,480	22%
03	MUNICIPAL COURT	1,234,040	287,714	946,326	23%
04	ADMINISTRATIVE/FINANCIAL	5,539,520	943,277	4,596,243	17%
06	POLICE	11,501,270	2,486,008	9,015,262	22%
14	COMMUNITY DEVELOPMENT	5,632,138	1,142,145	4,489,993	20%
15	PARKS AND RECREATION	4,185,892	617,595	3,568,297	15%
16	BUILDING	3,336,940	254,583	3,082,357	8%
001	TOTAL GENERAL FUND	\$ 39,503,803	\$ 7,736,594	\$ 31,767,209	20%

Water, Sewer and Storm

Revenues:

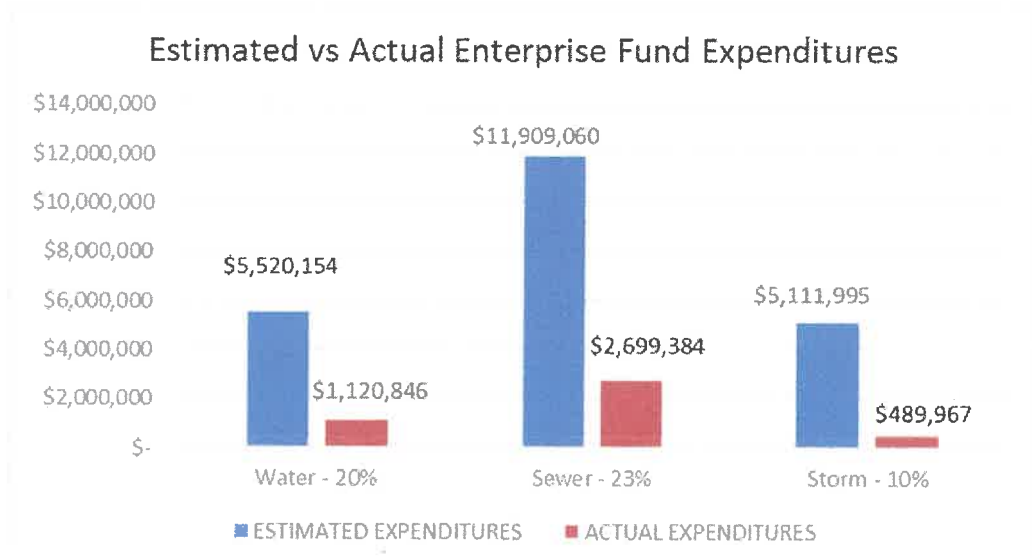
Water, Sewer and Storm Sewer revenues are twenty-three (23%) percent, twenty-eight (28%) percent and twenty-three (23%) percent of the biennial budget.



Water, Sewer and Storm

Expenditures:

Expenditures for the three funds are at twenty (20%) percent, twenty-three (23%) percent and ten (10%) percent of the 2023-24 budget.



Cash & Investments

Cash balances are adequate in all funds. Second quarter total cash and investment balance across all funds exceeds \$65.8 million.

Composition of Cash and Investments		
CASH ON HAND	\$	300
CASH IN BANK		571,173
LOCAL GOV'T INVESTMENT POOL		45,225,251
OTHER INVESTMENTS		20,076,795
	\$	<u>65,873,519</u>

US Bank Safekeeping Investments:

In June 2022, in coordination with Time Value Investments (TVI) and US Bank Safekeeping, we moved \$20 million of idle City funds from the Washington State Treasurer's Local Government Investment Pool (LGIP) to create a portfolio of securities earning higher interest rates (summarized below). The portfolio consists of twelve securities ranging from six months maturity to five years.

Security Type	Par Value	Coupon	Yield	Maturity Date
FHLB	2,000,000	3.375	2.950	12/8/2023
FHLB	2,000,000	3.125	3.020	6/14/2024
FHLB	2,000,000	1.000	3.008	12/20/2024
FFCB	2,000,000	3.375	3.120	6/20/2025
FHLB	2,000,000	3.375	3.330	12/23/2025
FHLB	2,000,000	1.010	3.320	7/28/2026
FNMA	2,000,000	0.875	3.325	12/18/2026
FHLB	2,000,000	1.020	3.360	12/18/2026
FHLB	1,000,000	4.750	4.800	3/8/2024
FAMCA	1,000,000	4.300	4.450	3/3/2025
FHLMC	900,000	0.510	4.320	3/30/2026
US Treasury	2,000,000	2.446	5.060	5/15/2024



**CASH AND INVESTMENTS
YEAR TO DATE ACTIVITY
AS OF JUNE 30, 2023**

FUND NO.	DESCRIPTION	BEGINNING CASH AND INVESTMENTS	REVENUES	EXPENDITURES	OTHER CHANGES	ENDING CASH AND INVESTMENTS
001	GENERAL GOVERNMENT	\$ 7,966,215	\$ 8,762,749	\$ 7,736,594	\$ (861,018)	\$ 8,131,352
101	STREET FUND	851,711	1,173,448	1,157,640	(117,945)	749,575
102	STREET CAPITAL FUND	409,820	314,173	591,515	(73,007)	59,471
103	SENIOR CAPITAL FUND	202,708	4,652	-	-	207,360
104	PEDESTRIAN SAFETY FUND	218,803	5,022	-	-	223,824.83
105	DRUG INVESTIGATION FUND	16,307	374	-	-	16,681
106	DRUG INVESTIGATION FUND	9,878	206	2,419	-	7,666
107	HOTEL-MOTEL FUND	1,328,943	212,818	209,910	(99,007)	1,232,844
108	PUBLIC ART CAPITAL PROJECTS	25,382	582	28	-	25,936
109	PARK DEVELOPMENT FUND	266,257	228,020	434,748	(56,202)	3,327
111	STRATEGIC RESERVE FUND	2,646,118	60,731	-	-	2,706,849
112	EQUIPMENT RESERVE FUND	497,553	11,419	-	-	508,972
113	CONTRIBUTIONS/DONATIONS	-	1,442	1,442	-	-
208	LTGO BOND REDEMPTION	181,307	270,859	370,371	-	81,795
211	UTGO BOND REDEMPTION	262,304	178,787	9,532	-	431,559
301	PROPERTY ACQUISITION FUND	1,873,584	307,331	10	-	2,180,905
305	GENERAL GOVT CAPITAL IMPR	1,278,651	293,535	10	-	1,572,176
309	IMPACT FEE TRUST	3,381,044	132,043	86,300	-	3,426,787
310	HOSPITAL BENEFIT ZONE	2,566,229	4,401,261	307,140	-	6,660,350
401	WATER OPERATING	3,298,707	1,348,973	1,120,846	(126,180)	3,400,653
402	SEWER OPERATING	5,506,557	3,430,856	2,699,384	(159,852)	6,078,176
403	SHORECREST RESERVE FUND	243,883	18,082	501	442	261,907
407	UTILITY RESERVE	1,454,464	21,043	(19)	(40)	1,475,486
408	UTILITY BOND REDEMPTION	264,681	1,050,212	1,044,138	-	270,755
410	SEWER CAPITAL CONSTRUCTION	6,962,158	240,121	395,462	(66,175)	6,740,643
411	STORM SEWER OPERATING FUND	1,844,575	863,675	489,967	(59,038)	2,159,245
412	STORM SEWER CAPITAL	2,940,795	77,423	114,321	(3,254)	2,900,643
420	WATER CAPITAL ASSETS	8,234,599	233,424	120,194	(13,560)	8,334,270
631	MUNICIPAL COURT	-	19,148	15,903	(3,245)	-
650	TRANSPORTATION BENEFIT DISTRICT	4,994,288	1,030,108	83	-	6,024,313
		<u>\$ 59,727,521</u>	<u>\$ 24,692,519</u>	<u>\$ 16,908,440</u>	<u>\$ (1,638,081)</u>	<u>\$ 65,873,519</u>

**COMPOSITION OF CASH AND INVESTMENTS
AS OF JUNE 30, 2023**

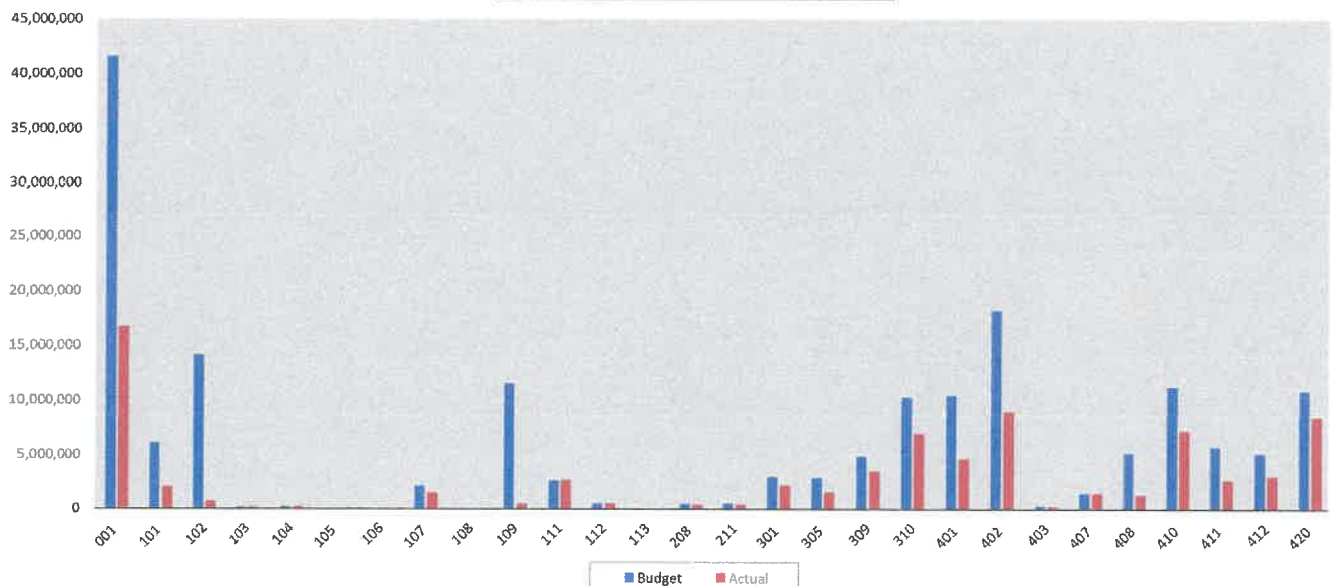
	MATURITY	RATE	BALANCE
CASH ON HAND			\$ 300
CASH IN BANK			571,173
LOCAL GOV'T INVESTMENT POOL	(Net Earnings Rate)	5.1996%	45,225,251
OTHER INVESTMENTS		3.67% avg	20,076,795
			<u>\$ 65,873,519</u>



YEAR-TO-DATE RESOURCE SUMMARY AND COMPARISON TO BUDGET AS OF JUNE 30, 2023

FUND NO.	DESCRIPTION	ESTIMATED RESOURCES	ACTUAL RESOURCES	BALANCE OF ESTIMATE	PERCENTAGE (ACTUAL/EST.)
001	GENERAL GOVERNMENT	41,502,052	\$ 16,728,964	\$ 24,773,088	40%
101	STREET FUND	6,109,638	2,025,159	4,084,479	33%
102	STREET CAPITAL FUND	14,143,075	723,992	13,419,083	5%
103	SENIOR CAPITAL FUND	202,053	207,360	(5,307)	103%
104	PEDESTRIAN SAFETY FUND	218,207	223,825	(5,618)	103%
105	DRUG INVESTIGATION FUND	17,328	16,681	647	96%
106	DRUG INVESTIGATION FUND	6,073	10,085	(4,012)	166%
107	HOTEL-MOTEL FUND	2,145,257	1,541,761	603,496	72%
108	PUBLIC ART CAPITAL PROJECTS	26,225	25,964	261	99%
109	PARK DEVELOPMENT FUND	11,518,485	494,277	11,024,208	4%
111	STRATEGIC RESERVE FUND	2,630,962	2,706,849	(75,887)	103%
112	EQUIPMENT RESERVE FUND	501,149	508,972	(7,823)	102%
113	DONATIONS/CONTRIBUTIONS		1,442	(1,442)	#N/A
208	LTGO BOND REDEMPTION	483,784	452,166	31,618	93%
211	UTGO BOND REDEMPTION	539,962	441,091	98,871	82%
301	PROPERTY ACQUISITION FUND	2,992,579	2,180,915	811,664	73%
305	GENERAL GOVT CAPITAL IMPR	2,892,987	1,572,186	1,320,801	54%
309	IMPACT FEE TRUST	4,854,330	3,513,087	1,341,243	72%
310	HOSPITAL BENEFIT ZONE	10,258,128	6,967,490	3,290,638	68%
401	WATER OPERATING	10,411,735	4,647,680	5,764,055	45%
402	SEWER OPERATING	18,240,510	8,937,413	9,303,097	49%
403	SHORECREST RESERVE FUND	290,227	261,966	28,261	90%
407	UTILITY RESERVE	1,457,409	1,475,507	(18,098)	101%
408	UTILITY BOND REDEMPTION	5,179,636	1,314,893	3,864,743	25%
410	SEWER CAPITAL CONSTRUCTION	11,237,036	7,202,279	4,034,757	64%
411	STORM SEWER OPERATING FUND	5,717,885	2,708,250	3,009,635	47%
412	STORM SEWER CAPITAL	5,154,074	3,018,218	2,135,856	59%
420	WATER CAPITAL ASSETS	10,806,655	8,468,024	2,338,631	78%
631	MUNICIPAL COURT		19,148	(19,148)	#N/A
650	TRANSPORTATION BENEFIT DISTRICT	9,079,527	6,024,396	3,055,131	66%
		\$ 178,616,968	\$ 84,420,041	\$ 94,196,927	47%

Estimated vs Actual Resources 2023-24 Budget

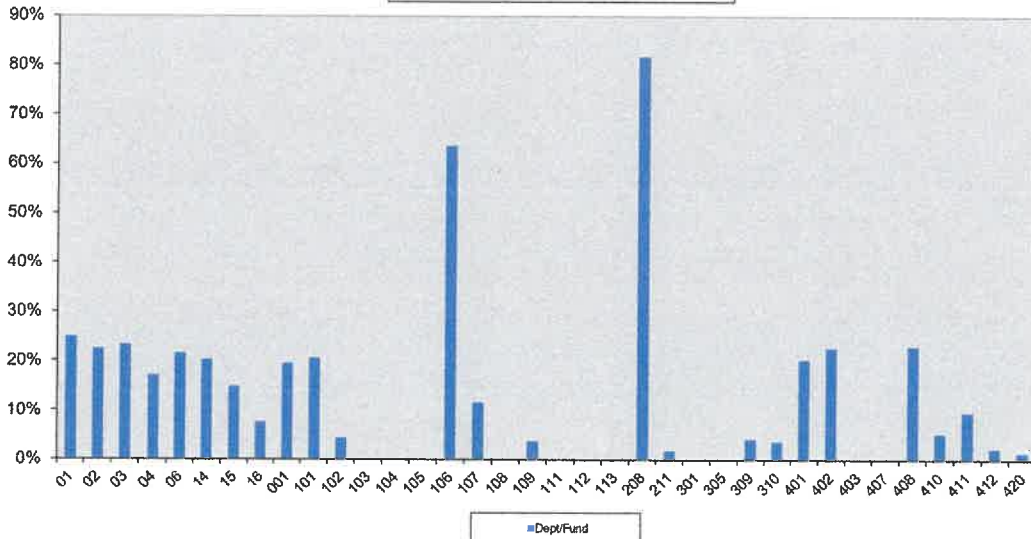




YEAR-TO-DATE EXPENDITURE SUMMARY AND COMPARISON TO BUDGET AS OF JUNE 30, 2023

FUND NO.	DESCRIPTION	ESTIMATED EXPENDITURES	ACTUAL EXPENDITURES	BALANCE OF ESTIMATE	PERCENTAGE (ACTUAL/EST.)
001	GENERAL GOVERNMENT				
01	NON-DEPARTMENTAL	\$ 7,910,803	\$ 1,968,553	\$ 5,942,250	25%
02	LEGISLATIVE	163,200	36,720	126,480	22%
03	MUNICIPAL COURT	1,234,040	287,714	946,326	23%
04	ADMINISTRATIVE/FINANCIAL	5,539,520	943,277	4,596,243	17%
06	POLICE	11,501,270	2,486,008	9,015,262	22%
14	COMMUNITY DEVELOPMENT	5,632,138	1,142,145	4,489,993	20%
15	PARKS AND RECREATION	4,185,892	617,595	3,568,297	15%
16	BUILDING	3,336,940	254,583	3,082,357	8%
001	TOTAL GENERAL FUND	39,503,803	7,736,594	31,767,209	20%
101	STREET FUND	5,623,393	1,157,640	4,465,753	21%
102	STREET CAPITAL FUND	13,286,800	591,515	12,695,285	4%
103	SENIOR CAPITAL FUND	-	-	-	#N/A
104	PEDESTRIAN SAFETY FUND	-	-	-	#N/A
105	DRUG INVESTIGATION FUND	-	-	-	#N/A
106	DRUG INVESTIGATION FUND	3,800	2,419	1,381	64%
107	HOTEL-MOTEL FUND	1,800,000	209,910	1,590,090	12%
108	PUBLIC ART CAPITAL PROJECTS	-	28	(28)	#N/A
109	PARK DEVELOPMENT FUND	11,510,700	434,748	11,075,952	4%
111	STRATEGIC RESERVE FUND	-	-	-	#N/A
112	EQUIPMENT RESERVE FUND	-	-	-	#N/A
113	DONATIONS/CONTRIBUTIONS	-	1,442	(1,442)	#N/A
208	LTGO BOND REDEMPTION	452,743	370,371	82,372	82%
211	UTGO BOND REDEMPTION	531,766	9,532	522,234	2%
301	PROPERTY ACQUISITION FUND	1,300,000	10	1,299,990	0%
305	GENERAL GOVT CAPITAL IMPR	1,200,000	10	1,199,990	0%
309	IMPACT FEE TRUST	2,025,000	86,300	1,938,700	4%
310	HOSPITAL BENEFIT ZONE	8,541,000	307,140	8,233,860	4%
401	WATER OPERATING	5,520,154	1,120,846	4,399,308	20%
402	SEWER OPERATING	11,909,060	2,699,384	9,209,676	23%
403	SHORECREST RESERVE FUND	-	501	(501)	#N/A
407	UTILITY RESERVE	-	(19)	19	#N/A
408	UTILITY BOND REDEMPTION	4,546,566	1,044,138	3,502,428	23%
410	SEWER CAPITAL CONSTRUCTION	7,512,600	395,462	7,117,138	5%
411	STORM SEWER OPERATING FUND	5,111,995	489,967	4,622,028	10%
412	STORM SEWER CAPITAL	5,056,500	114,321	4,942,179	2%
420	WATER CAPITAL ASSETS	8,283,400	120,194	8,163,206	1%
631	MUNICIPAL COURT	-	15,903	(15,903)	#N/A
650	TRANSPORTATION BENEFIT DISTRICT	4,875,000	83	4,874,917	0%
		\$ 138,594,280	\$ 16,908,440	\$ 121,685,840	12%

**Expenditures as a Percentage of
2023-24 Budget**

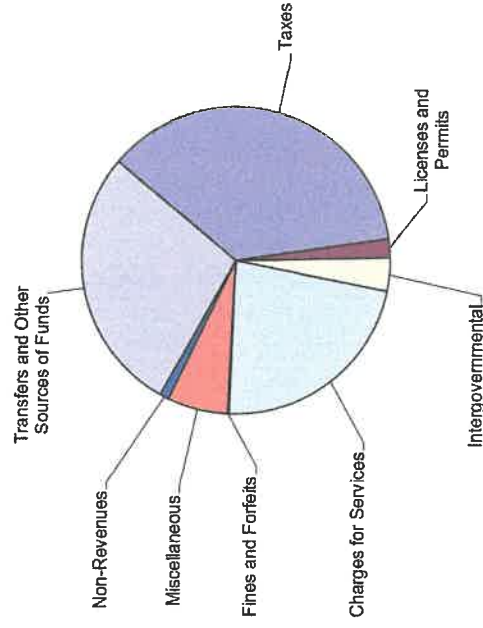




**YEAR-TO-DATE REVENUE SUMMARY
BY TYPE
AS OF JUNE 30, 2023**

TYPE OF REVENUE	AMOUNT
Taxes	9,039,730
Licenses and Permits	488,769
Intergovernmental	857,016
Charges for Services	5,547,931
Fines and Forfeits	41,706
Miscellaneous	1,558,453
Non-Revenues	238,011
Transfers and Other Sources of Funds	6,920,903
Total Revenues	24,692,519
Beginning Cash Balance	59,727,521
Total Resources	84,420,041

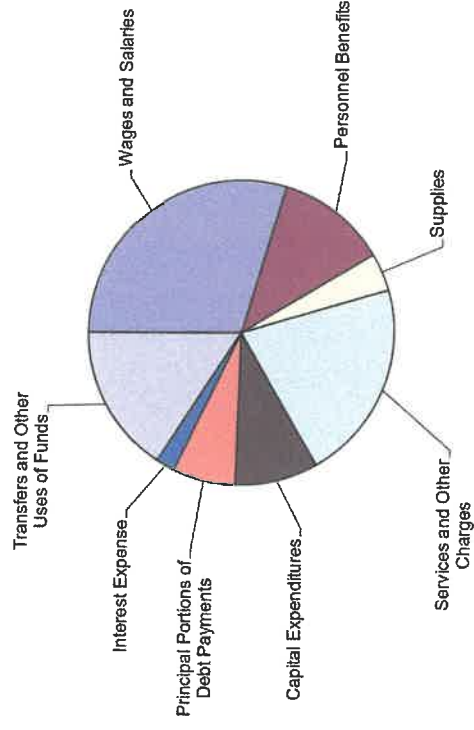
Revenues by Type - All Funds



**YEAR-TO-DATE EXPENDITURE SUMMARY
BY TYPE
AS OF JUNE 30, 2023**

TYPE OF EXPENDITURE	AMOUNT
Wages and Salaries	5,012,223
Personnel Benefits	1,995,495
Supplies	680,071
Services and Other Charges	3,586,716
Capital Expenditures	1,489,851
Principal Portions of Debt Payments	1,118,321
Interest Expense	352,861
Transfers and Other Uses of Funds	2,672,903
Total Expenditures	16,908,440
Ending Cash Balance	65,873,519
Total Uses	82,781,959

Expenditures by Type - All Funds



CITY OF GIG HARBOR
STATEMENT OF FINANCIAL POSITION
AS OF JUNE 30, 2023

		SPECIAL REVENUE FUNDS											
		001	101	102	103	104	105	106	107	108	109		
		GENERAL	STREET	STREET CAPITAL	SENIOR CAPITAL	PEDESTRIAN SAFETY	DRUG INVESTIGTN	DRUG INVESTIGTN	HOTEL - MOTEL	PUBLIC ART PROJECTS	PARK DVL P FUND		
ASSETS	CASH	\$ 77,572	\$ 4,217	\$ 335	\$ 1,167	\$ 1,259	\$ 94	\$ 43	\$ 6,936	\$ 146	\$ 19		
	INVESTMENTS	8,053,780	745,358	59,136	206,194	222,568	16,587	7,622	1,225,908	25,780	3,308		
	RECEIVABLES	2,129,264	2,641	-	-	-	-	-	60,955	-	-		
	FIXED ASSETS	-	-	-	-	-	-	-	-	-	-		
	OTHER	-	-	-	-	-	-	-	-	-	-		
TOTAL ASSETS		10,260,616	752,216	59,471	207,360	223,825	16,681	7,666	1,293,799	25,936	3,327		
LIABILITIES	CURRENT	32,576	3,000	0	-	-	-	-	-	-	-		
	LONG TERM	83,404	-	-	-	-	-	-	-	-	-		
	TOTAL LIABILITIES	115,980	3,000	0	-	-	-	-	-	-	-		
FUND BALANCE:													
BEGINNING OF YEAR		9,118,480	733,408	336,813	202,708	218,803	16,307	9,878	1,290,891	25,382	210,055		
Y-T-D REVENUES		8,762,749	1,173,448	314,173	4,652	5,022	374	206	212,818	582	228,020		
Y-T-D EXPENDITURES		(7,736,594)	(1,157,640)	(591,515)	-	-	-	(2,419)	(209,910)	(28)	(434,748)		
ENDING FUND BALANCE		10,144,636	749,216	59,471	207,360	223,825	16,681	7,666	1,293,799	25,936	3,327		
TOTAL LIAB. & FUND BAL.		\$ 10,260,616	\$ 752,216	\$ 59,471	\$ 207,360	\$ 223,825	\$ 16,681	\$ 7,666	\$ 1,293,799	\$ 25,936	\$ 3,327		

**CITY OF GIG HARBOR
STATEMENT OF FINANCIAL POSITION
AS OF JUNE 30, 2023**

	111	112	113	301	305	309	310	631	650	TOTAL SPECIAL REVENUE	208 LTGO BOND REDEMPTION	211 UTGO BOND REDEMPTION	TOTAL DEBT SERVICE
ASSETS													
CASH	\$ 15,229	\$ 2,864	\$ -	\$ 20,978	\$ 17,553	\$ 19,279	\$ 37,471	-	65,258	\$ 192,847	\$ 460	\$ 2,428	\$ 2,888
INVESTMENTS	2,691,621	506,109	-	2,159,927	1,564,623	3,407,508	6,622,878	-	5,959,054	25,414,189	81,335	429,131	510,466
RECEIVABLES	-	-	-	51,577	51,577	-	-	-	345,058	511,809	-	4,030	4,030
FIXED ASSETS	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL ASSETS	2,706,849	508,972	-	2,232,482	1,623,753	3,426,787	6,660,350	-	6,369,371	26,118,845	81,795	435,589	517,384
LIABILITIES													
CURRENT	-	-	-	-	-	-	-	19	-	3,019	-	-	-
LONG TERM	-	-	-	-	-	-	-	-	-	-	-	2,419	2,419
TOTAL LIABILITIES	-	-	-	-	-	-	-	19	-	3,019	-	2,419	2,419
FUND BALANCE:													
BEGINNING OF YEAR	2,646,118	497,553	-	1,925,161	1,330,228	3,381,044	2,566,229	(3,264)	5,339,347	20,726,660	181,307	263,915	445,222
Y-T-D REVENUES	60,731	11,419	1,442	307,331	293,535	132,043	4,401,261	19,148	1,030,108	8,196,314	270,859	178,787	449,646
Y-T-D EXPENDITURES	-	-	(1,442)	(10)	(10)	(86,300)	(307,140)	(15,903)	(83)	(2,807,149)	(370,371)	(9,532)	(379,903)
ENDING FUND BALANCE	2,706,849	508,972	-	2,232,482	1,623,753	3,426,787	6,660,350	(19)	6,369,371	26,115,826	81,795	433,170	514,965
TOTAL LIAB. & FUND BAL.	\$ 2,706,849	\$ 508,972	\$ -	\$ 2,232,482	\$ 1,623,753	\$ 3,426,787	\$ 6,660,350	\$ 0	\$ 6,369,371	\$ 26,118,845	\$ 81,795	\$ 435,589	\$ 517,384

CITY OF GIG HARBOR
STATEMENT OF FINANCIAL POSITION
AS OF JUNE 30, 2023

	PROPRIETARY										TOTAL PROPRIETARY	TOTAL
	401 WATER OPERATING	402 SEWER OPERATING	403 SHORECREST RESERVE	407 UTILITY RESERVE	408 UTILITY BOND REDEMPTION	410 SEWER CAP. CONST.	411 STORM SEWER OPERATING	412 STORM SEWER CAPITAL	420 WATER CAP. ASSETS			
ASSETS												
CASH	\$ 40,382	\$ 76,596	\$ 1,474	\$ 18,876	\$ 1,523	\$ 37,923	\$ 12,148	\$ 16,319	\$ 92,924	\$ 298,166	\$ 571,473	
INVESTMENTS	3,360,271	6,001,580	\$ 260,434	1,456,610	269,231	6,702,719	2,147,097	2,884,324	8,241,346	31,323,611	65,302,046	
RECEIVABLES	438,471	1,015,086	2,884	-	-	640,666	484,382	-	-	2,581,488	5,226,591	
FIXED ASSETS	16,031,838	44,004,203	-	-	-	7,395,568	2,336,362	1,496,987	1,950,130	73,215,087	73,215,087	
OTHER	-	-	-	-	363,007	-	-	-	-	363,007	363,007	
TOTAL ASSETS	19,870,961	51,097,465	264,791	1,475,486	633,762	14,776,876	4,979,988	4,397,630	10,284,400	107,781,359	144,678,204	
LIABILITIES												
CURRENT	4,951	10,493	-	-	1,941,628	-	97	-	38,581	1,995,750	2,031,345	
LONG TERM	82,152	118,967	-	-	16,769,137	-	36,276	-	-	17,006,531	17,092,354	
TOTAL LIABILITIES	87,103	129,460	-	-	18,710,765	-	36,373	-	38,581	19,002,281	19,123,699	
FUND BALANCE:												
BEGINNING OF YEAR	19,555,732	50,236,533	247,210	1,454,424	(18,083,077)	14,932,217	4,569,908	4,434,528	10,132,588	87,480,063	117,770,425	
Y-T-D REVENUES	1,348,973	3,430,856	18,082	21,043	1,050,212	240,121	863,675	77,423	233,424	7,283,810	24,692,519	
Y-T-D EXPENDITURES	(1,120,846)	(2,699,384)	(501)	19	(1,044,138)	(395,462)	(489,967)	(114,321)	(120,194)	(5,984,794)	(16,908,440)	
ENDING FUND BALANCE	19,783,858	50,968,004	264,791	1,475,486	(18,077,003)	14,776,876	4,943,615.37	4,397,630	10,245,819	88,779,078	125,554,505	
TOTAL LIAB. & FUND BAL.	\$ 19,870,961	\$ 51,097,465	\$ 264,791	\$ 1,475,486	\$ 633,762	\$ 14,776,876	\$ 4,979,988	\$ 4,397,630	\$ 10,284,400	\$ 107,781,359	\$ 144,678,204	

GENERAL FUND – NON-DEPARTMENTAL
Admin – City Clerk

Goal	Status of Goal (as described in the 2023-24 Budget)
Continue to facilitate the appropriate and timely response to the increasing volume of public records requests in order to be more open, accountable, and responsive to citizens. Implement the public records policy	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes:
Continue to implement open data access on the City’s website. Open data can facilitate government transparency, accountability, and public participation	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes:
Work for continued compliance with document and electronic records retention and ways to facilitate record retrieval through the Records Management Committee	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes:

GENERAL FUND – ADMINISTRATION-FINANCE

Goal	Status of Goal (as described in the 2023-24 Budget)
Internal services fund - Information and Technology Services. Develop and implement an internal services fund for Information and Technology services. This fund will account for all shared technology services centrally. The costs will then be charged back to the departments as an annual fee	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Indirect Cost Allocation. Review and refine the city's indirect cost allocation plan to equitably distribute costs among benefitted departments Continue Emergency Management Program	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
General Controls – Federal Grants. Ensure systems are documented and working as designed	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Credit Card Fee Analysis. Review fees from processing companies. Review fee charges that the City may charge for credit card usage	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:

GENERAL FUND – NON-DEPARTMENTAL

Admin – HR

Goal	Status of Goal (as described in the 2023-24 Budget)
Conduct an employee satisfaction survey - \$5,000 annually	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes: Scheduled to occur in 3Q
Staff experience – special events, engagement opportunities	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes: Wellness and staff engagement activities are continuing to achieve exceptional participation.
Salary and benefit study to assesses and determine any needed adjustments - \$100,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes: Scheduled to occur in 2Q/3Q. The job description project preceding the wage study is underway currently.
Safety and risk – develop City-wide safety and risk plan	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes: Hiring the Risk & Safety Program Manager is on pause for the time being as we continue to assess YTD revenue shortfall with the budget.
Rewards and recognition – staff anniversaries, birthdays, project accomplishments, certifications/licenses, etc.	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes: Continuing to build out and implement meaningful reward and recognition activities for staff.
Staff training and development – performance evaluations, supervisory training, leadership academy	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No

	Percent complete as of 6/30/23: 40% Notes: Establishing more consistency with completion of performance evaluations. Preparing to launch leadership academy by end of year.
Productivity and efficiency – staff onboarding, automated timekeeping and leave management \$30,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 15% Notes: Continuing to make improvements to onboarding experience and leave management. Shifting the timeline of preparing to identify and rollout automated timekeeping by department beginning. This is more likely to occur in 4Q.

GENERAL FUND – NON-DEPARTMENTAL
Admin – ITS

Goal	Status of Goal (as described in the 2023-24 Budget)
FUND MANAGEMENT - Establish ITS internal service fund	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
DATA MANAGEMENT - Migration of data from box.com to Microsoft 365 to align the city's data with the productivity products used by city staff	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
CYBER SECURITY - Cyber Security Penetration Testing and Remediation - Implement Multi-factor Authentication (MFA) in Microsoft 365	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
BUILDING FACILITIES - Provision network and communications for the new public works operations center - Upgrade fiber optic cables that feed the police and public works engineering / community development buildings at the civic center campus - Collaborate with Public works to implement new door control security access system citywide	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:

GENERAL FUND – NON-DEPARTMENTAL
Admin - Mayor/City Administrator

Goal	Status of Goal (as described in the 2023-24 Budget)
Maintain state lobbying contract - \$40,000 annually	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes:
Maintain federal lobbying contract - \$60,000 annually	Goal on track to be met by end of 2024: ☐ Yes ☒ No Goal will be met under budget: ☐ Yes ☐ No Percent complete as of 6/30/23: 0% Notes: Contract not renewed for 2023
Provide funding for the Gig Harbor Downtown Waterfront Alliance and its continued activities to promote downtown businesses – funded through Lodging Tax	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes:
Promote and attract new businesses to downtown Gig Harbor through a variety of methods	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Organizational assessment for potential Parks Department - \$20,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Establish a new Sister City in Croatia	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes:
Contract with on-call grant writer in support of city priorities - \$20,000 annually	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:

GENERAL FUND – NON-DEPARTMENTAL
Admin – Tourism & Communications

Goal	Status of Goal (as described in the 2023-24 Budget)
Continue measurement of success through increased growth of lodging tax year over year	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes:
Self-publish the 2023 and 2024 Visitors Guide, with a goal of increasing advertising year over year to cover costs, return to distribution on WS Ferries and at Seatac International Airport, create a database of reciprocal agreements with other cities with the same visitor profile (Port Townsend; Bend, OR; Mercer Island, etc.), mail to a growing list of Gig Harbor addresses (city limits, adding in additional lists from 332 and 335) and, in the years to come, create a profit that underwrites further expenses from Summer Sounds and/or holiday events and offerings	Goal on track to be met by end of 2024: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes: This goal has been assigned to the Chamber of Commerce per a lodging tax grant agreement
Build holiday draw within city limits for the region, define Gig Harbor as a perfect seaside village for the holiday with events and programming throughout the month of December	Goal on track to be met by end of 2024: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes: This goal has been assigned to the Chamber of Commerce per a lodging tax grant agreement
Create interactive art campaign in partnership with local muralists in order to increase photo opportunities for visitors and residents to post, creating a soft influencer approach on reasons to visit Gig Harbor	Goal on track to be met by end of 2024: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 12.5% Notes: This goal has been assigned to the Chamber of Commerce per a lodging tax grant agreement
With the assistance of a City committee, engage a branding firm to renew the image of City signage and external materials, creating a brand guideline, updated logo, colors and fonts to maintain consistency throughout all City of Gig Harbor / Visit Gig Harbor publications and signage	Goal on track to be met by end of 2024: ☐ Yes ☒ No Goal will be met under budget: ☐ Yes ☐ No Percent complete as of 6/30/23: 0% Notes: Objective de-prioritized by Council at 3/30/23 study session
Fund a variety of events in interest areas and portions of the year as defined by the 2023 (and 2024) LTAC recommendations after review of event and operations applications	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25%

	Notes:
Create a City-wide Communications Strategy and Plan - \$50,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Fourth of July event - \$100,000 annually	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:

CAPITAL PROJECTS - CITY BUILDINGS

Goal	Status of Goal (as described in the 2023-24 Budget)
Civic Center HVAC Upgrade. The City is in the process of completing a feasibility study to identify HVAC replacement alternatives that reduce the City's carbon emissions, reduce energy costs, and reduce future maintenance costs. Based on the outcome of the feasibility study the City will engage in a construction contract to implement the recommended improvements. \$2,200,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 15% Notes:
Civic Center Security Upgrades at Reception Desks. The City has three reception desks that have no separation from the public. This proposed work would provide improved security features including placing a security between staff and the public. \$60,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Bogue Visitor's Center Building Rehabilitation. The original scope of work for this project required a small Public Works contract to re-roof the City's Bogue Visitor's Center building. However, per Building Code requirements, the insulation in the building must also be replaced. Additionally, the HVAC system was identified as being beyond its useful life. This project proposes to replace both the indoor and outdoor HVAC units. This objective was initiated in 2022 with the completion of contract documents and award of a Public Works construction contract. This objective will complete the construction of the project awarded in 2022. \$100,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 6/30/23: 5% Notes: Construction contract, construction support contract, and City Engineer CO authority awarded by Council that total \$225,310.62
Replacement Purchase – Building Access and Control System. The current building access control equipment at the Civic Center was installed over 19 years ago when the building was constructed. The current equipment and software are no longer supported as the vendor is no longer in business. New equipment will include two new control panels, multiple card readers and two keypad readers. A cloud-based software system upgrade may be included which	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 80% Notes:

allows for remote management of equipment. \$120,000	
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CAPITAL PROJECTS - PARKS DEVELOPMENT

Gig Harbor Sports Complex Phase 1B Design, Permitting, and Construction. The City has been proceeding with developing a Sports Complex in Gig Harbor North since the City acquired park land in this area in 2011 in accordance with the 6-year CIP. The City then developed a series of master plans for the Sports Complex and the scope of the complex increased until 2018 when the project developed into the phased development of what we have today. The current project phase consists of two sub-phases that are interrelated but not equivalent. The YMCA will proceed with the Phase 1A project, which consists of two artificial turf fields with associated lighting and parking and is funded in part with the City's previously awarded legislative grant and a Recreation and Conservation Office (RCO) grant. Phase 1B is the City's portion of the complex and includes pickleball, bocce ball, multiple playgrounds, multiple pavilions, and a natural turf open space. Phase 1B requested funding from two RCO grants in 2020 and will proceed to YMCAs Phase 1A. The design and permitting effort for the project was initiated in 2022 with construction beginning either at the end of 2022 or early in 2023. \$5,250,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes: 90% Design Complete and land-use submittal made
Public Works Operations Center – Building Construction. Since 2008 the City has been slowly proceeding with design and permitting of the new Public Works Operations Center project. The City developed and considered various location alternatives and building alternatives. The City completed the site development in 2019, completed the building design in 2021, and awarded a public works construction contract in 2022. Construction of the building will begin in 2023 and the City will furnish the new building in 2023. \$4,200,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 5% Notes:

Gig Harbor North Trails. The City's 2022 PROS Plan identifies the siting and construction of various trails in Gig Harbor North. The City currently has three areas of vacant undeveloped lots that mostly consist of native vegetation. These areas include the Harbor Hill Open Space and the "Old Burnham Properties" (north of the intersection of Burnham Drive and Wood Hill Drive). This objective would provide for the design and permitting associated with the development and enhancement of native trails on these existing City Park properties and in coordination with private owners. \$150,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Cushman Trail Connection to Harborview Drive. In 2009 the City, in conjunction with Pierce County Parks, constructed Phase 2 of the Cushman Trail from Grandview Street to 96th Street. Since construction of Cushman Trail Phase 2 the City, along with the morning Rotary, the Downtown Waterfront Alliance, and multiple individuals, have considered and requested a connection trail between the Donkey Creek Park area and Cushman Trail. Due to topographic and critical area constraints, the City and its partners have considered multiple locations and trail cross sections. Now that the City has acquired conservation properties between Harborview Drive and Cushman Trail just north of the City's Wastewater Treatment Plant, there is opportunity for a new and improved location for this proposed connection trail. This objective will design and permit the Cushman Trail connection. \$200,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Crescent Creek Park – Master Plan and Phase 1A Conceptual Design and Construction. The City's Crescent Creek Park (previously known as "City Park") has developed, redeveloped, and expanded in a sporadic fashion. Staff, with the support of a consultant, will conclude the public visioning that began in 2022 then establish, with Council support, a master plan for Crescent Creek Park. The momentum of the planning effort will go into the immediate	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 10% Notes:

implementation of Phase 1A improvements. \$225,000	
Shaw Park Analysis and Remediation. Shaw Park is located on Borgen Boulevard between the Heron's Key development and the planned commercial village on Harbor Hill Drive and was partially constructed by a private developer under a development agreement that lacked park specifications. The resulting first phase of the Park is flat terrain that was stripped of topsoil as part of the adjacent site development projects. The combination of poor soils and the lack of a working drainage system has made it impossible to maintain vegetation or natural turf at the Park. At this time, the only existing amenity is a cement plaza close to Borgen Boulevard with benches and donated outdoor musical equipment from the Gig Harbor Rotary Club. This proposed objective would perform a site analysis, provide specifications to improve soils and drainage, and complete the construction of the proposed improvements. \$95,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Skansie Netshed Improvements. The City of Gig Harbor purchased the Skansie Property in 2002 with the intent of expanding public access to the City's waterfront. The City eventually separately leased both the existing Skansie Residence and the wooden Skansie Netshed to two separate non-profit organizations to provide opportunities to the public for educational programming. The City has leased the Skansie Netshed to multiple non-profit organizations with the current lease expiring in December 2035. The City repainted and reroofed the Netshed in 2004 and then later rehabilitated the foundation and flooring on which the Netshed sits. The Netshed is again in need of repainting and reroofing. Additionally, based on two separate reports, the Netshed requires structural improvements. The City will complete the design and permitting of these improvements in 2023, then award a construction contract in 2023. This objective proposes to complete the structural repairs, siding repairs, repaint the exterior of the	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes:

building, and re-roof the building. The City will also review the option to have the exterior painting completed by volunteers from the Skansie Netshed Foundation or other means to reduce the total project costs while meeting all necessary requirements. \$330,000	
Cushman Trail Phase 5A Scoping and Value Engineering Study. The City completed the Cushman Trail Phase 5 Planning Study in May 2020. This Study concluded the project should be divided into reasonably sized sub-sections due to the otherwise significant cost to design and construct the entire Phase 5 route identified in the Planning Study. This proposed objective would prepare for project implementation by completing the scoping for the Phase 5A limits then performing a value engineering study for the Cushman Trail crossing at Borgen Boulevard, including a cost estimate. \$85,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Gig Harbor Sports Complex Phase 2 and 3 - Feasibility Study. In 2018 the City completed the master planning process for the Gig Harbor Sports Complex. The master plan identified three separate phases for implementing the development of the Sport Complex. Phase 1 consists of two lit, synthetic turf fields, an adjacent recreational area, and associated parking. Phase 1 is under design based on a collaborative effort between the City and the YMCA. Per the master plan, Phase 2 primarily consists of rehabilitating the City's existing Peninsula Light Fields by converting them from natural turf to synthetic turf and identifying any additional site improvements. The master plan also established two new synthetic turf fields with lights for the Phase 3 site. This proposed objective would develop a detailed scope of work then complete a feasibility study for the Phase 2 and 3 work, including a cost estimate. \$120,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☐ Yes ☒ No Percent complete as of 6/30/23: 5% Notes: Professional services contract with BCRA was awarded at \$125,233.
Commercial Fishing Homeport Design, Permitting, and Construction. In 2012 the City purchased three waterfront parcels along Harborview Drive that eventually became	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No

Ancich Waterfront Park. Due to its waterfront location, the City's vision for the site quickly focused on waterfront uses, including access for commercial fishing vessels, human powered craft, and general public access. The park vision was adopted through Resolution 949 in 2013, and soon after the City applied for grants and looked for other funding sources. Due to funding constraints, the City decided to develop the site in at least three phases, including upland development, commercial fishing operation development, and human powered craft development, all in accordance with the 6-year CIP. The upland development was completed in 2018. This proposed objective will complete the design and permit effort then initiate a construction contract for the new float system for the commercial fishing homeport at Ancich Park. \$3,200,000	Percent complete as of 6/30/23: 30% Notes:
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CAPITAL PROJECTS - STREET DIVISION

Public Works Operations Center – Building Construction. Since 2008 the City has been slowly proceeding with design and permitting of the new Public Works Operations Center project. The City developed and considered various location alternatives and building alternatives. The City completed the site development in 2019. This final phase of the project will construct the Public Works Operations Center building in accordance with the recently completed design and permits then furnish the new building. \$4,200,000	See Parks Development
Burnham Drive Half-Width Roadway Improvements Phase 1A – Design, Permitting and Construction. Complete the design and permitting then construct approximately 1,400 LF of roadway corridor improvements along the east side of Burnham Drive (between 96th Street and the northerly Eagles driveway) where gaps exist. Improvements will be consistent with Alternative 3 as described to City Council in November 2020. This work will also incorporate a storm culvert replacement	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 40% Notes:

(identified separately in Storm Capital, No. 412). Due to the proximity of these two utility projects, the City will see cost savings by bidding and constructing these projects together. \$4,950,000	
Harbor History Museum Driveway Entrance Revision. In 2012 the City installed a new sidewalk at the entrance to the Harbor History Museum driveway as part of the City's Donkey Creek Daylighting project. The back of the new driveway, despite meeting standards at the time, has a vertical curve that causes some vehicles to scrape along the asphalt driveway. This proposed objective will revise the sidewalk and driveway grade at the entrance to the Harbor History Museum to reduce the large change in grade that exists. This objective has been in the City's budget since 2017 but due to other priorities it has not been completed. This objective is proposed to be designed by Engineering Division staff and put out to bid for construction. \$75,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 5% Notes:
Harbor Hill Drive Landscape Mitigation. As part of the Harbor Hill Drive extension project constructed in 2017 the City removed some native vegetation within the portions of Northarbor Business Park. This objective will complete the installation of landscape mitigation associated with the removal of the native vegetation. \$100,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Mid-Block Rapid-Flash Beacon Crosswalk System. The City routinely identifies locations to improve pedestrian safety through the installation of mid-block rapid-flash beacon systems. This objective will provide for the in-house design, purchase, and construction of mid-block pedestrian crosswalks and the associated rapid-flash beacon system at 50th St Ct. adjacent to Veterans Memorial Park and along Soundview Drive in the vicinity of Hunt Street. \$50,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 10% Notes:
Wollochet Dr./SR-16 Westbound On-ramp Right Turn Lane – Conceptual Design. Complete a conceptual design and estimates to install a right turn lane along eastbound Wollochet Drive to the SR-16 westbound on-	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 5%

ramp. Submit to WSDOT for an intersection justification report (IJR). This project is part of the larger Wollochet Dr. improvement project. \$150,000	Notes:
Wollochet Dr/SR-16 Eastbound Off-ramp Right Turn Lane. Design, submit to WSDOT for an intersection justification report (IJR), and construct a right turn lane on the SR-16 eastbound off-ramp approaching the signal. Coordination with WSDOT will be required. \$500,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Prentice Ave/Fennimore St Half-Width Roadway Improvements – Design and Construction. Complete the design and construction of half-width frontage improvements between Harbor Ridge Middle School and Peacock Hill Avenue. Improvements will include new sidewalks, pedestrian ramps, roadway realignment, lighting, storm drainage, retaining walls, and RRFB crossings. PW/Engineering staff applied for a grant as described in the expense summary, however, if the grant is unsuccessful, local funds are proposed to be used. \$2,605,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 30% Notes: 90% design milestone achieved. Federal Grant was not awarded for the project.
Olympic Drive Streetlights. Purchase and install with Operations staff five new 30-foot tall streetlights along the north side of Olympic Drive between Point Fosdick Drive and 50th St. This will fill in the gap of streetlights along this section of roadway. \$60,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Peacock Hill Ave Streetlights. Purchase and install with Operations staff nine new 20-foot tall streetlights along the east side of Peacock Hill Ave from Vernhardson St. to Ringold St. This will fill in the gap of streetlights along this section of roadway. \$118,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Electric Vehicle Charging Station. Purchase and install one new electric vehicle charging station. Location is to be determined. \$20,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 20% Notes:
38th Avenue Phase 2 Half-Width Roadway Improvements. Design and construct half-width roadway improvements in accordance	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget:

with the Public Works Standards with the intent of using low-impact design for stormwater management. PW/Engineering staff applied for a grant described in the expense summary. However, if the grant is unsuccessful, local funds are proposed to be used. \$3,900,000	☒ Yes ☐ No Percent complete as of 6/30/23: 10% Notes:
Wollochet Dr/Wagner Wy Intersection Improvements. Update a previously designed project to perform improvements at the intersection of Wagner Way and Wollochet Drive then construct the designed improvements. This project is necessary due to traffic impacts from surrounding private developments that have recently been constructed and those that are pending. \$1,300,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 30% Notes:
Olympic Dr./Pt. Fosdick Dr. Right Turn Lane Extension. Design and construct extension to the right turn lane approaching Pt. Fosdick Dr traveling eastbound on Olympic Dr. This project will increase the vehicle storage length along Olympic Dr. \$150,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 5% Notes:
Burnham Dr/SR-16 RAB Metering Traffic Analysis and Conceptual Design. Review latest traffic data then create a conceptual design with cost estimate. \$75,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 5% Notes:

CAPITAL PROJECTS - WASTEWATER DIVISION

Inflow and Infiltration Repairs of Manholes and Pipelines. As our underground collection system ages, the potential for leaks and failures increase. These failures use up capacity at the WWTP and add unnecessary costs to treat clean water. These funds will be used to repair/replace known deficiencies in the collection system. \$175,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Lift Station 2A (Bogue Viewing Platform) Generator Replacement. Replace the existing generator with a new generator and associated transfer switch. \$90,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 10% Notes:

Lift Station 14 (Wagner Way) Improvements. Lift Station 14 was scheduled to be recoated in 2019. Recent failures of the piping in the Station will result in complete piping replacement. If the pipe replacement occurs prior to the recoating, then the coatings would be damaged. The decision was made to postpone the coating until the pipe rehab had taken place. This would make the pipe rehab and the recoating a single project. Both projects would require bypasses and would be significantly more expensive if completed as separate projects. The repairs would also include a new level control to replace the current probe that is continually fouled by grease and flushables, which requires regular hands-on maintenance. \$300,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Lift Station 1 (Crescent Creek Park) Rehabilitation. This lift station mostly consists of original equipment since its construction in 1974. This objective will replace existing pumps, electrical and mechanical equipment. \$265,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Stinson Slip Lining Sewer Main. This work will coincide with a proposed 2023-24 Public Works contract for storm pipe slip lining repair that staff intends to design in-house and bid using the small Public Works roster. The sewer main slip lining work will reduce Inflow & Infiltration (I&I) by repairing a section of sewer main along Stinson Avenue between Grandview Street and Rosedale Street. A longitudinal crack in the sewer main was discovered during pipeline investigation and needs to be repaired. \$40,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Wastewater Treatment Plant Digester Upgrades/Centrifuge Ammonia Control. The current centrifuge operation at the City's Wastewater Treatment Plant (WWTP) contributes a high proportion of ammonia concentration to the WWTP by way of its discharge. This high concentration severely limits the throughput of the centrifuge without causing detrimental impacts to the treatment plant. The proposed improvements will increase centrifuge capacity and plant efficiency. A side benefit will likely be a	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:

reduction in power costs for reduced blower and centrifuge runtime. \$200,000	
Influent Screen Replacements in the Headworks Building. The replacement of two influent screens at the Wastewater Treatment Plant is necessary at this time. The current screens are failing and are not reliable. \$315,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Lift Station 5 (Harborview Dr. Ferry Landing Area) Basin Improvements. The City's existing Lift Station 5 is located along the shoreline of Gig Harbor bay adjacent to residential houses in the 2800 block of Harborview Drive. During extreme high tides a portion of Lift Station 5 is submerged. This improvement project will decommission the existing lift station then renovate the sewer basin by installing grinder pumps to serve some of the residences that currently flow by gravity to Lift Station 5. The project would also include constructing approximately 500 feet of a new gravity sewer main that will collect and convey sewage from outlying parcels served by Lift Station 5 to the City's Wastewater Treatment Plant. \$3,400,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 5% Notes:
Reuse and Reclamation Study – Phase 2. Continue the development of a feasibility report to refine previous reuse and reclaimed water studies to explore specific recharge sites and reuse locations, sources of recharge water, as well as other potential benefits that may result from generating reclaimed water. \$116,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Wastewater Treatment Plant VFD Replacement. The Wastewater Treatment Plant currently has 5 Variable Frequency Drives (VFD) units that require replacement as recommended by the manufacturer. One of the VFDs is limited because of an internal failure. The other 4 VFDs will offer more flexibility and safer operation with the new air header that will be installed for the Puget Sound Nutrient General Permit. Installation to be completed by Wastewater staff. \$54,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
38th Ave Dry Sewer Design and Construction. As part of the City's 38th Ave Phase 2 project the City is proceeding with designing and permitting a dry gravity sewer	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No

main along 38th Avenue from 56th Street to 60th Street. \$527,500	Percent complete as of 6/30/23: 10% Notes:
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CAPITAL PROJECTS - WATER DIVISION

Public Works Operations Center – Building Construction. Since 2008 the City has been slowly proceeding with design and permitting of the new Public Works Operations Center project. The City developed and considered various options, location alternatives and building alternatives. The City completed the site development in 2019. This final phase of the project will construct the Public Works Operations Center building in accordance with the recently completed design and permits then furnish the new building. \$4,200,000	See Parks Development
Shurgard Water Tank Recoating. This project will repaint the exterior and interior of the City's Shurgard water tank. Engineering staff will assemble the contract documents and manage the construction. \$550,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Emergency Water Intertie – Canterwood Blvd. Complete the design then construct the water main (approximately 1,600 LF) along Canterwood Blvd between St. Anthony's hospital and Baker Way and associated emergency water intertie with an adjacent water purveyor to provide a redundant water source in the event of an emergency. \$482,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes:
Gig Harbor North Sports Complex Water Main. This project will provide a redundant water main and will be designed by Engineering Division Staff and installed by Operations Division Staff. \$84,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 20% Notes:
Well #9 (11944 Olympus Way) Development and Water Rights Processing. In accordance with the City's 2018 Water System Plan, the City is proposing to develop Well #9 in the Gig Harbor North area adjacent to the City's Gig Harbor North water tank as a redundant groundwater supply system. Once Well #9 is	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:

on-line it will mitigate the need for additional standby (emergency) storage in storage tanks. This improvement is consistent with the City's operational goals of investing in its supply sources to make for a more redundant and reliable system. The City will also begin working with the Washington State Department of Ecology to obtain water rights for Well #9. \$2,100,000	
Soundview Drive Asbestos-Cement Watermain Replacement. This project would resolve a series of operational issues for the water system in Soundview Drive while also removing all the aging and soft asbestos cement watermain within Soundview Drive. This project would also suspend any work on the pedestrian crossing at Hunt Street until such time the watermain replacement work is completed. \$2,950,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Public Works Operations Decant Facility. Gig Harbor currently has an agreement with the City of Port Orchard to use Port Orchard's decant facility for Gig Harbor's vector waste. While this agreement provides a less expensive alternative than other regional disposal facilities, trucking waste to Port Orchard is expensive and time-consuming. The City of Gig Harbor has space and infrastructure on its new Public Works Operation Center site to install a decant facility. This objective will complete the design and permitting of a new decant facility for construction in 2023 at the existing Public Works Operations Center site. The City will review funding sources including grants and the City's stormwater opportunity fund through Pierce County Flood Control Zone District. \$370,000	See Stormwater Capital

CAPITAL PROJECTS - STORM WATER DIVISION

Public Works Operations Center – Building Construction. Since 2008 the City has been slowly proceeding with design and permitting of the new Public Works Operations Center project. The City developed and considered various options, location alternatives, and building	See Parks Development
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alternatives. The City completed the site development in 2019, completed the building design in 2021, and awarded a construction contract in 2022. Construction of the building will continue into 2023 then the City will furnish the new building in 2023. \$4,200,000	
Storm Pipe Slip Lining. Perform the slip lining of two storm pipes in the City right of way due to failed pipe connections. These two storm pipes are located at the east end of Mountain View Place and in Vernhardson Street in the vicinity of Crescent Creek. In-house design and small Public Works contract for construction. \$170,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
North Creek Culvert Replacement – Design and Permitting. Based on the outcome of the 2022 North Creek Culvert Feasibility Study, this objective will complete the design and permitting of the North Creek Culvert replacement project. \$1,300,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 5% Notes:
Burnham Dr. Culvert Replacement at 96th Street. This project was bid and awarded in 2022 with construction anticipated to begin in 2023. This work will complete the construction of a replacement storm cross culvert in Burnham Drive south of 96 th Street. This work requires a new fish-passable culvert and is planned to be performed as part of the Burnham Dr. Half-Width Roadway Improvements Phase 1A project included in the Streets Capital fund (No. 102). \$2,500,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 40% Notes:
Outfalls to Marine Waters – Upgrades. Per the City's NPDES Stormwater Permit, the City has completed an inventory of all City stormwater outfalls. In 2023, City staff, with the possible support of a consultant, will verify operational responsibilities and generate a prioritized list of capital improvement programs to correct or replace the deficient outfalls and a maintenance plan for all stormwater outfalls. This objective may also include funding for maintenance of at least one outfall, depending on staff capacity. Consultant support with survey and environmental reports with in-house staff or small Public Work contract. The City will review funding sources, including grants and	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:

the City's stormwater opportunity fund through Pierce County Flood Control Zone District. \$150,000	
Public Works Operations Decant Facility. Gig Harbor currently has an agreement with the City of Port Orchard to use Port Orchard's decant facility for Gig Harbor's vactor waste. While this agreement provides a less expensive alternative than other regional disposal facilities, trucking waste to Port Orchard is expensive and time-consuming. The City of Gig Harbor has space and infrastructure on its new Public Works Operation Center site to install a decant facility. This objective will complete the design and permitting of a new decant facility for construction in 2023 at the existing Public Works Operations Center site. The City will review funding sources including grants and the City's stormwater opportunity fund through Pierce County Flood Control Zone District. \$370,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 5% Notes:

GENERAL FUND – COMMUNITY DEVELOPMENT

Goal	Status of Goal (as described in the 2023-24 Budget)
Establish process and procedure for code compliance program	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes:
Update GHMC to support new code compliance program	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes:
Fully develop the SmartGov Portal and Dashboard for permit management and data reporting	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 12.5% Notes:
Increase staff access to training and education	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 12.5% Notes:
Begin electrifying the Department's fleet	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 75% Notes:
Establish a Planning Intern Program	Goal on track to be met by end of 2024: ☐ Yes ☒ No Goal will be met under budget: ☐ Yes ☐ No Percent complete as of 6/30/23: 0% Notes: Delayed due to increased budget needs for Comprehensive Plan Periodic Review
Continue 2024 Comprehensive Plan Periodic Update – includes Design Manual review and update, critical areas review and update	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 12.5% Notes:
Adopt a Climate Action Plan	Goal on track to be met by end of 2024: ☒ Yes ☐ No

	Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 75% Notes:
Conduct a Housing Needs Assessment & Middle Housing Analysis	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 100% Notes:
Form a Historic Preservation Commission/Board	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 75% Notes:
Complete Urban Forestry Management Plan	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 90% Notes:
Records management planning	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 12.5% Notes:
Update the GHMC Zoning and Environment titles as necessary	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:

GENERAL FUND – JUDICIAL-MUNICIPAL COURT

Goal	Status of Goal (as described in the 2023-24 Budget)
Implement hybrid court system that allows for both virtual and in-person court proceedings.	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 100% Notes:
Fully implement Enterprise Justice case management and electronic filing system.	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes: on hold for programming
Update and improve website for better organization and user-friendly content consistent with Enterprise Justice electronic filing system.	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes: on temporary hold
Purchase office equipment needed for implementation of electronic case management system.	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes: on temporary hold

GENERAL FUND – PARKS OPERATING

Goal	Status of Goal (as described in the 2023-24 Budget)
Install native trees and shrubs at various parks, streetscapes, and other City grounds	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Per PROS Plan, identify priorities and processes to guide the City's land conservation interests	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 5% Notes:
Establish park standards that address park safety, desired outcomes, and instruct maintenance expectations	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Develop open space management plan(s): identify public lands and conserve critical lands for coordinated management approaches	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Design, locate, and install sign and trail signage for all parks and trails, including specifically speed signs along the Cushman Trail and coordinate with Peninsula Metropolitan Park District	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Evaluate and improve ADA access in a transition plan for parks with goals and evaluation criteria	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Develop a formal recycling program in City parks through participation, education, and support from local businesses and interest groups	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0%

	Notes:
Obtain park reservation software to allow for online reservations and payments	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Update the Eddon Boat Park aquatic lease	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 100% Notes:
Furnish the Eddon Boat Park Brickyard House	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 95% Notes:
Develop and award a small public works contract to resurface and re-stripe the tennis/pickleball court (including replacing the court net) at Crescent Creek Park and the basketball court at Veterans' Park	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Install new security and camera system at existing Operations Shop facility	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Replace spinner toy at Civic Center Park	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:

SPECIAL REVENUE FUND – PEDESTRIAN SAFETY FUND

Goal	Status of Goal (as described in the 2023-24 Budget)
Design and permit half-street improvements along the west side of Peacock Hill Ave from just north of Ringold St to just north of 107 th St Ct	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Install various crosswalks with Rectangular Rapid Flash Beacons(RRFBs) as necessary and/or install sidewalks at the direction of the Mayor or Council that are identified in the City's current Transportation Improvement Program, Transportation Element, or Active Transportation Plan	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:

GENERAL FUND – POLICE

Goal	Status of Goal (as described in the 2023-24 Budget)
Increase staffing levels to meet increasing demand	Goal on track to be met by end of 2024: ☐ XX Yes ☐ No Goal will be met under budget: ☐ XX Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Increase training for officers	Goal on track to be met by end of 2024: ☐ XX Yes ☐ No Goal will be met under budget: ☐ XX Yes ☐ No Percent complete as of 6/30/23: 0% Notes: Ongoing. Training plan developed and implemented.
Attain Washington State Accreditation	Goal on track to be met by end of 2024: ☐ Yes ☐ XX No Goal will be met under budget: ☐ Yes ☐ No Percent complete as of 6/30/23: 0% Notes: Project scheduled for initiation Q2
Replace two additional patrol vehicles – consider eco-friendly options	Goal on track to be met by end of 2024: ☐ Yes ☐ No XX Unknown Goal will be met under budget: ☐ XX Yes ☐ No Percent complete as of 6/30/23: 0% Notes: Vehicle availability is unpredictable. Still have 2022 vehicles on order.

SPECIAL REVENUE FUND – PUBLIC ART CAPITAL PROJECTS

Goal	Status of Goal (as described in the 2023-24 Budget)
Harborview/Stinson Roundabout Sidewalk art. \$25,000	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 20% Notes:

GENERAL FUND – PUBLIC WORKS

Goal	Status of Goal (as described in the 2023-24 Budget)
Complete the construction of the City's new Public Works Operations Center	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 5% Notes:
Develop and implement a web-based GIS viewer that will be available to the public	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 100% Notes:
Develop and implement mobile GIS applications to be available to City staff and to the public	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Complete high-accuracy City asset updating	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Update the city's 2018 Public Works Standards	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 5% Notes:
Install new dust collection system at Public Works wood shop to improve safety and working conditions	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Replace Light Duty Truck (hybrid or all electric)	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 50% Notes:

New Maintenance Van (all electric)	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes:
Replace Aerial Lift Truck (standard fuel)	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 50% Notes:
Replace Side Mower with Tractor	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 50% Notes:
Replace 5-Yard Dump Truck	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 10% Notes:
Replace Lawn Mower	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 10% Notes:
New Multi-terrain Mower	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 10% Notes:

ENTERPRISE FUND – SHORECREST SEWER OPERATING

Goal	Status of Goal (as described in the 2023-24 Budget)
Continue to complete the maintenance tasks on time to comply with the Department of Health and receive the annual LOSS operating permit	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes:

ENTERPRISE FUND – STORMWATER OPERATING

Goal	Status of Goal (as described in the 2023-24 Budget)
Complete the updating of a new Stormwater Management and Site Development Manual and begin implementation	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 100% Notes:
Update the storm section of the Public Works Standards as necessary to reflect the design manual and current policies and procedures as needed	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Provide inspection and reporting support for the City's newly implemented Stormwater Source Control Program	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes:
Complete the stormwater utility rate study that was initiated in 2022	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 35% Notes:

SPECIAL REVENUE FUND – STREET OPERATING

Goal	Status of Goal (as described in the 2023-24 Budget)
Utilize the services of an on-call professional traffic engineer to address various issues that are in need of a solution when City staff are not available or do not have the resources where the City is reimbursed for any such expenditures	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 5% Notes:
Staff will be supported by a consultant to complete a comprehensive update to the City's 2018 Public Works Standards (including adding traffic calming measures, sidewalk design, utility updates, etc.) and provide a process to receive input from the public (including an Ad-Hoc Pedestrian/Cyclist Advisory Committee to consult on pedestrian/cyclist-related standards).	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 5% Notes:
Review existing on-street parking standards, develop new parking standards, and codes, consider new locations for ADA parallel parking stalls in the right-of-way, create an implementation plan, and receive input from other City Departments and external stakeholders	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Replace sections of sidewalk around the City to maintain safety and accessibility in accordance with the annual sidewalk replacement program	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Staff to install upgrades to pedestrian crossings of the Cushman Trail at City streets	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Develop and institute roadway shoulder maintenance program	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget:

	☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Replant appropriate street trees along the frontage of Swift Water Elementary School	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 10% Notes:
Staff to institute a comprehensive program to replace older traffic signal lights at intersections around the City with LED devices	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Install new security and camera system at existing Operations Shop facility	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Staff and WSDOT to institute a comprehensive program to purchase and install a battery backup system for Point Fosdick Drive/Olympic Drive traffic signal	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Complete North Harborview Drive sidewalk ADA improvements (Finholm District)	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:

ENTERPRISE FUND – WASTEWATER OPERATING

Goal	Status of Goal (as described in the 2023-24 Budget)
The City will need to be prepared to implement any potential process improvements and/or capital projects identified by the 2022 Nutrient Removal General Permit study. The specific process improvements and/or capital projects were not identified at the time this budget was developed	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 70% Notes: Staff is currently reviewing capitol improvement options to optimize nitrogen removal within the treatment facility
Inspect at least 80,000 feet of sewer lines per year and clean where needed	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 50% Notes: Approximately 45,000 feet of gravity main line was inspected in 2023
Install flow meters at priority lift stations as referenced in the current Wastewater Comprehensive Plan	Goal on track to be met by end of 2024: ☐ Yes ☒ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes: The wastewater department will be installing flowmeters as lift stations are upgraded. Lift station #6 and #12 received flow meters during upgrades in 2022
Capture locations and other information on sanitary sewer manholes and other facilities through the use of the City's GPS and keep the sewer GIS Mapping System up to date	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 75% Notes:
Optimize electrical and chemical consumption to help cut costs through Staff analysis and input	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 25% Notes: Staff continues to monitor treatment processes to improve efficiency and reduce consumption of electricity and chemicals.

Perform ongoing manhole ring and cover replacements in conjunction with pavement maintenance, water, sewer, and storm line installation, repair and replacement projects to save the City money and staff time	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Staff to re-engage with local restaurants to ensure that they are handling fats, oils and grease (FOG) appropriately	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 10% Notes: Staff is currently working to update the list of food service establishments with grease interceptors and begin inspections and communication on FOG management
Continue providing support to the non-profit organization offering free pump-out services to vessels located in and around Gig Harbor	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Provide an ARC flash analysis that identifies each electrical hazard in and around high voltage power and giving a rating as to the severity of the risk	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 35% Notes:
Complete the wastewater utility rate study that was initiated in 2022	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 35% Notes:

ENTERPRISE FUND – WATER OPERATING

Goal	Status of Goal (as described in the 2023-24 Budget)
Systematic servicing of generators for production wells to ensure standby power supply is operational	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Well #5 and Well #6 (North Creek Lane) chlorine room construction	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Install new vents at each Grandview water tank to increase safety measures when performing inspections	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Purchase and install a 300-kWh back-up generator at Well #3 (Soundview Drive) with automatic transfer switch to increase water system reliability	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 10% Notes:
Remove, inspect, clean, and reinstall the existing pump and motor assembly at Well #6 (North Creek Lane) including performing an interior video inspection to ensure physical integrity, security, and water quality	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 90% Notes:
Remove, inspect, clean, rehabilitate, and reinstall the existing pump and motor assembly at Well #5 (North Creek Lane) in addition to completing a video inspection of the well casing to ensure physical integrity of the well screens and casing	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 60% Notes:
Replacement of the aging Harbormaster Lane water main that is designed by the Engineering Division and constructed by the Operations Division	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:

Verify accuracy of source meters located at production wells	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Replace Backflow (Cross Connection) Prevention Management software	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 10% Notes:
Staff will continue to replace all water sampling stations	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 0% Notes:
Complete the water utility rate study that was initiated in 2022	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 35% Notes:
Install the new variable frequency drive (VFD) at Well #3 (Soundview Drive)	Goal on track to be met by end of 2024: ☒ Yes ☐ No Goal will be met under budget: ☒ Yes ☐ No Percent complete as of 6/30/23: 10% Notes:

UPCOMING GIG HARBOR CITY MEETINGS
ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE
Please see the meeting agenda for specific details on how to attend.

Day	Date	Time	Group	Agenda Items
TH	July 20	3:00pm	City Council Study Session	Utility Rates Discussion & Public Outreach Plan Review
TH	July 20	5:30pm	Planning Commission	2024 Comprehensive Plan Update Checklist
M	July 24	5:30pm	City Council	See Agenda
TH	July 27	3:00pm	City Council Study Session	HPC Appointees STR Update Fireworks Recap PCFD #5 Training Campus Water Utility Extension Agreement
TH	July 27	5:30pm	Design Review Board	CANCELLED
W	Aug. 2	5:30pm	Parks Commission	
TH	Aug. 3	3:00pm	Civil Service Commission	
TH	Aug. 3	5:30pm	Planning Commission	2024 Comprehensive Plan Update
W	Aug. 9	10:00am	Arts Commission	
TH	Aug. 10	5:30pm	Design Review Board	
M	Aug. 14	5:30pm	City Council	Consent Agenda: - HPC Appointments Business Items: - PCFD #5 Training Campus Water Utility Extension Agreement - First Reading of Ordinance 1516 Adopting a Flag Display Policy
TH	Aug. 17	10:00am	Civil Service Commission	Certification of Entry Level and Lateral Applicant Lists
TH	Aug. 17	3:00pm	City Council Study Session	Sports Complex Phase 2 & 3 Feasibility Study Update Code Enforcement Program Update Commercial Fishing Homeport Agreements Active CIP Updates
TH	Aug. 17	5:30pm	Planning Commission	2024 Comprehensive Plan Update
TH	Aug. 24	5:30pm	Design Review Board	
M	Aug. 28	5:30pm	City Council	NO MEETING
M	Sept. 11	5:30pm	City Council	Business Items: Second Reading and Adoption of Ordinance 1516 Adopting a Flag Display Policy
TH	Sept. 14	3:00pm	City Council Study Session	
M	Sept. 25	5:30pm	City Council	

UPCOMING GIG HARBOR CITY MEETINGS
ALL AGENDA ITEMS TENTATIVE – SUBJECT TO CHANGE
Please see the meeting agenda for specific details on how to attend.

Day	Date	Time	Group	Agenda Items
TH	Sept. 28	3:00pm	City Council Study Session	

City of Gig Harbor Two-Year Strategic Plan 2023-2024

Adopted by Resolution 1280 on June 12, 2023

Vision Statement: *The City of Gig Harbor leads the way in livability, environmental stewardship, economic vitality, and municipal services.*

Priorities	Goals	Actions – Routine/Annual	Actions - Project
Foster a healthy city organization	- Be an exceptional employer - Retain existing workforce - Attract qualified applicants - Ensure safe work environment - Encourage staff training - Encourage and obtain employee feedback - Fill all vacancies in a timely manner	- Re-qualify for AWC Well City designation - Conduct annual employee satisfaction survey	- Develop a staff retention and attraction program - Review and update the city's DEI program - Update personnel policies manual - Update safety manual and accident prevention program - Revise employee evaluation process - Develop management training for all new supervisors - Update job descriptions and conduct salary & benefits study
Ensure sustainable future for public services and facilities	- Provide more effective municipal services - Increase city communication effectiveness - Listen to community needs and expectations - Source funding for parks, streets/transportation, and utilities - Ensure infrastructure to support community needs	- Update utility rates as needed - Continually improve permit and land use approval processes - Increase resources for capital projects - Review/amend TIP to improve motorized and non-motorized transportation	- Create a city-wide communications plan - Update public works standards - Conduct HOA fair - Implement hybrid court system/electronic case management - Parks division organizational assessment - Complete construction of Public Works Operations Center - Place parks bond on ballot
Maintain small town character and historic preservation while growing responsibly	- Promote responsible growth in keeping with small town character - Address infrastructure to relieve traffic issues - Ensure adequate affordable housing - Focus on character retention and historic preservation - Decrease distance to get to a park or open space - Enhance walkability and pedestrian/cyclist safety	- Annually docket specific priorities in the comprehensive plan - Fund Harbor History Museum operations - Monitor state legislative activity - Support the arts commission - Develop sister city program - Fund creative endeavor grants - Monitor short-term rentals	- Prepare 2044 Comprehensive Plan periodic update - Complete annexation study - Develop housing needs and action plan - Create historic preservation commission - Review businesses and off-street parking requirements - Develop 4th of July event - Establish process and procedure for code compliance program - Establish park standards
Promote environmental sustainability and preserve Gig Harbor's natural beauty	- Address climate change - Preserve tree canopy - Preserve and enhance natural character - Add undeveloped land to parks inventory	- Annually review climate & sustainability action plan (once developed) - Consider possible conservation properties and/or mitigation areas and activities	- Adopt climate & sustainability action plan - Form climate action committee - Adopt urban forest management plan/tree retention policies - Develop recycling program in city parks - Install Civic Center electric vehicle charging station - Annex parcels in city's parks system - Update stormwater manual - Assess gaps in public charging stations for electric vehicles
Promote and enhance a dynamic and robust economy	- Develop a plan to increase promotion of our local business community - Increase vitality of the city's small businesses - Attract larger business to industrial zone - Maintain and enhance commercial fishing	- Support Downtown Waterfront Alliance - Support Chamber of Commerce - Fund tourism with lodging tax grants - Promote downtown businesses/events - Collaborate with Pierce Transit for trolley	- Design and construct fishermen's home port - Create a business retention and attraction plan - Evaluate and amend development regulations and fees - Develop and implement a small business fair - Develop holiday display attractions
Provide a safe, healthy, and inclusive community	- Foster safe, livable and attractive community - Ensure city services are available to all residents - Implement DEI in city personnel practices	Provide funding for senior programming	- Develop housing, health, & human services coordinator position - Provide funding for senior center permanent home - Develop a plan to support youth and teen activities - Obtain police department accreditation - Update emergency management plan